

Camden County Board of Commissioners

August 6, 2018

Regular Meeting – 7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on August 6, 2018 in the Historic Courtroom, Camden, North Carolina.

WELCOME & CALL TO ORDER

The meeting was called to order by Vice Chairman Tom White at 7:00 PM. Also Present: Commissioners Garry Meiggs, Randy Krainiak and Ross Munro. Chairman Clayton Riggs was absent due to work obligations.

Staff Present: Manager Ken Bowman, Clerk to the Board Karen Davis, Finance Officer Stephanie Humphries, Tax Administrator Lisa Anderson, Public Works Director David Credle.

Invocation and Pledge of Allegiance

Commissioner Ross Munro gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

- Mr. Wayne White of 122 Pine Street, Camden, spoke on behalf of the Camden County Education Foundation. He announced an upcoming event sponsored by the foundation. The event will be held On August 18, 2018 at 7:00 PM at the Elizabeth City Shrine Club and will feature the band *Little Dickie and The Misfits*. There will also be a silent auction, 50/50 raffle and cash bar. Tickets are \$15 per person / \$25 per couple. Band and Facility Sponsorships are also available.
- Penny Royal of 116 Otters Way, South Mills, spoke on behalf of the residents in Sander's Crossing subdivision. She expressed concern that due to the condition of the roads in the subdivision homeowners are unable to sell their homes. A VA home cannot be sold without a Road Maintenance Agreement and the roads were never turned over to NCDOT by the developer.

Vice Chairman White explained to Ms. Royal that the county attorney has been instructed to communicate with her on the county's behalf.

Chairman Ross Munro added that he had discussed this issue at length with Representative Bob Steinburg. Commissioner Munro suggested that Ms. Royal contact Rep. Steinburg's office again and provide additional information in regard to this

situation. He stated that there is a possibility that the state may be able to provide assistance in this matter.

- Kenneth Wallace of 136 S. Trotman Road addressed the Board. Mr. Wallace expressed his concern in regard to the aesthetics of new business construction and signage. It was his request that county leadership take this into consideration when allowing new business, especially chains and franchises, to develop in the county and ensure that any new construction fits in aesthetically with the existing community. He was particularly concerned with limiting the impact of free standing pole signs lining the roadside and building signage. He showed examples comparing what he considered good and bad signage.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

ITEM 4. PRESENTATIONS

Jasmine Wilson, Director of the Camden County Senior Center, gave a department update and included the following:

- Camden County received the SHIIP County of the Year Award
- Proposed name change to Camden County Center for Active Adults with new hours and additional signage
- Upcoming Trips
- August 14, 2018 – Itza Boutza Pizza will give customers the option to round up their total bill to the nearest dollar and that amount will be donated to the Senior Center.

South Camden Water & Sewer District Board of Directors

Vice Chairman White recessed the meeting of the Board of Commissioners and opened the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Agenda

Camden County Board of Commissioners
SCWSD - Regular Meeting
August 06, 2018
7:00 PM
Historic Courtroom, Courthouse Complex

ITEM 1. CALL TO ORDER

ITEM 2. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 3. CONSIDERATION OF THE AGENDA

ITEM 4. NEW BUSINESS (For discussion and possible action)

A. Monthly Update

ITEM 5. CONSENT AGENDA

A. DOT Repair Agreement

ITEM 6. OTHER

ITEM 7. ADJOURN

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

New Business

Public Works Director David Credle presented the monthly report for June 2018.

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: June 2018

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	124	124	100%	0
Sewer/Collection	4	4	100%	0

Locates:

Water Line: 93

Sewer Line: 10

Water & Sewer, same ticket: 29

Hydrant flow test: 0

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.

Gallons of water treated in June at the Water Plant: 9,875,410

Daily average water usage for June: 332,514 gallons per day

Current treatment capacity at the Water Plant: 720,000 gallons per day.

Motion to approve monthly report as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

Consent Agenda

A. DOT Repair Agreement

UTILITY RELOCATION AGREEMENT

NCDOT HIGHWAY WBS ELEMENT NO. 17BP.1.R.68

TRANSPORTATION IMPROVEMENT PROGRAM NO. _____

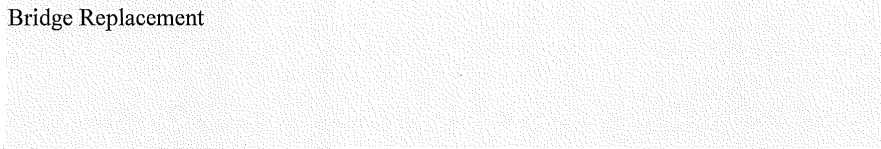
COUNTY Camden

This agreement made this 6th day of August, 2018, by and between the Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the DEPARTMENT, and Camden County Inc. hereinafter referred to as the COMPANY;

WITNESSETH:

THAT WHEREAS, the DEPARTMENT will submit a project for construction as follows:

Bridge Replacement



known as route SR 1200 in Camden County, North Carolina to be designated as N.C. State Highway Project and/or WBS Element 17BP.1.R.68 and, WHEREAS, the construction of said project will require certain adjustments to be made to the existing facilities of the COMPANY;

NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:

1. That the scope, description, and location of work to be undertaken by the COMPANY are as follows

Bore and fuse 8" HDPE with locate wire and MJs
Make connections, install valves, conduct pressure, testing, chlorination flushing for bacteriological testing from valve to valve

2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG dated December 9, 1991, and such amendments thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.

3. That the COMPANY will prepare an estimate, broken down as to estimated cost of labor, construction overhead, materials and supplies, handling charges, transportation and equipment, rights of way, preliminary engineering and construction engineering, including an itemization of appropriate credits for salvage and betterments, and accrued depreciation all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. Unit costs, such as broad gauge units of property, may be used for estimating purposes where the COMPANY uses such units in its own operations. The COMPANY will also prepare plans, sketches or drawings showing their existing facilities, temporary and permanent changes to be made with reference to the DEPARTMENT's new right of way using appropriate nomenclature, symbols, legend, notes, color coding or the like. The before mentioned estimate and plans are attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any utility relocations or changes not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY, its contractor, or a highway contractor.

4. That the DEPARTMENT's authority, obligation, or liability to pay for relocations as set forth in this agreement is based on the COMPANY having a right of occupancy in its existing location by reason of the fee, an easement or other real property interest, the damaging or taking of which is compensable in eminent domain.

5. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

6. That the construction work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular construction or maintenance crews and personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

BY EXISTING WRITTEN CONTINUING CONTRACT: The COMPANY proposes to use an existing written continuing contract under which certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed.

BY CONTRACT: The COMPANY does not have adequate staff or equipment to perform the necessary work with its own forces. The COMPANY proposes to award a contract to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed as set forth in an appropriate solicitation for bids.

7. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the ____ day of Complete , ____ .

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

Materials are available and it is expected that work will be complete prior to highway construction.

All work will take place during highway construction and arrangements for said work will be coordinated with highway construction operations at preconstruction conference.

Work will begin promptly upon notification by DEPARTMENT; however, it is not expected to be complete prior to highway construction. Any remaining work will be coordinated with highway construction operations at preconstruction conference.

Other (Specify)

Bridge project is complete.

8. That the method used by the COMPANY in developing the relocation costs shall be as indicated by Paragraph (a), (b), or (c) as follows:

- a. Actual direct and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.
- b. Actual direct and related indirect costs accumulated in accordance with an established accounting procedure developed by the COMPANY and approved by the DEPARTMENT.
- c. On a lump-sum basis where the estimated cost to the DEPARTMENT does not exceed \$100,000.00. Except where unit costs are used and approved, the estimate shall show such details as man-hours by class and rate; equipment charges by type, size, and rate; materials and supplies by items and price; and payroll additives and other overhead factors.

9. Indicate if (a) or (b) is applicable:

- a. That the replacement facility is not of greater functional capacity or capability than the one it replaces, and includes no COMPANY betterments.
- b. That the replacement facility involves COMPANY betterments, or is of greater functional capacity or capability than the one it replaces.

10. That the total estimated cost of the work proposed herein, including all cost to the DEPARTMENT and COMPANY less any credit for salvage, is estimated to be ----- \$ 48,480.00

The estimated non-betterment cost to the DEPARTMENT, including all cost less any credits for salvage, betterments, accrued depreciation and additional work done by the COMPANY will be ----- \$ 48,480.00

The estimated cost to the COMPANY including betterments, and any additional work done by the COMPANY will be ----- \$ 0

(The above costs shall be supported by attached estimate and plans)

11. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.

12. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the Area Utility Agent.

13. One final and detailed complete billing of all cost shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within six months after completion of work. The statement of final billing shall follow as closely as possible the order of the items in the estimate portion of this agreement.

14. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.

15. That the COMPANY obligates itself to erect, service and maintain the facilities to be retained and installed over and along the highway within the DEPARTMENT right of way limits in accordance with the mandate of the Statute and such other laws, rules, and regulations as have been or may be validly enacted or adopted, now or hereafter.

16. That if, in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered in this agreement being relocated at DEPARTMENT expense that are crossing or otherwise occupying highway right of way, the non-betterment cost of same will be that of the DEPARTMENT.

17. That if, at any time, the DEPARTMENT shall require the relocation of or changes in the location of the encroaching facilities covered in this agreement being relocated at COMPANY expense, the COMPANY binds itself, its successors and assigns, to promptly relocate or alter the facilities, in order to conform to the said requirements, without any cost to the DEPARTMENT.

18. That the COMPANY agrees to relinquish their rights in that portion of right of way vacated by their existing facilities now absorbed within DEPARTMENT right of way.

19. Proper temporary and permanent measures shall be used to control erosion and sedimentation in accordance with all local, State and Federal regulations.

20. The COMPANY agrees to comply with the environmental rules and regulations of the State of North Carolina. Violation to the NC Sedimentation Pollution Control Act, Clean Water Act, NC Coastal Management Act, or other environmental commitment outlined in the project permits may result in work stoppage, penalties and/or construction delays.

21. The COMPANY agrees to comply with Buy America. United States Codes (USC) 313 and Code of Federal Regulations 23 CFR 635.410: Requires the use of domestic steel and iron in all federally funded construction projects.

IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: _____

TITLE: Division Utility Coordinator

ATTEST OR WITNESS

Camden County
(NAME OF COMPANY)



BY: Karen M. Davis

BY: Tom B. Jr.

TITLE: Clerk to the Board

TITLE: Vice Chairman

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Form UT 16.8
Rev.06/29/18

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

Motion to adjourn South Camden Water & Sewer District Board of Directors meeting.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

With no further business for discussion for the South Camden Water & Sewer District, Vice Chairman White reconvened the meeting of the Board of Commissioners.

ITEM 5. NEW BUSINESS

A. Tax Report - Lisa Anderson presented the monthly tax report.

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	159,791.18	4,793.10
2016	43,564.01	2,690.49
2015	19,506.62	1,225.23
2014	15,727.55	1,336.76
2013	11,237.46	5,177.01
2012	8,176.35	8,107.88
2011	5,227.02	6,581.46
2010	4,244.84	4,982.86
2009	3,978.27	4,664.47
2008	3,795.46	5,038.23

TOTAL REAL PROPERTY TAX UNCOLLECTED	259,521.21
TOTAL PERSONAL PROPERTY UNCOLLECTED	39,614.63
TEN YEAR PERCENTAGE COLLECTION RATE	99.54%
COLLECTION FOR 2018 vs. 2017	14,253.86 vs. 45,683.88

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2017	97.66%
2016	99.31%
2015	99.69%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

**ENDING June 2018
BY TAX ADMINISTRATOR**

<u>37</u>	NUMBER DELINQUENCY NOTICES SENT
<u>7</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>3</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>7</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>6</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>23</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>1</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Thirty Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,706.01	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	02-8937-00-50-8036.0000	4,945.23	10	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7989-04-51-8805.0000	4,279.48	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-6797.0000	3,740.89	1	VARAH PROPERTY MANAGEMENT LLC	SOUTH MILLS	202 MAIN ST
R	03-8961-00-68-3593.0000	3,624.69	2	EDWARD E. HARRIS JR	SOUTH MILLS	1295 343 HWY N
R	02-8935-04-63-0820.0000	3,522.65	1	SECRETARY OF VETERANS AFFAIRS	SHILOH	169 RAYMONS CREEK RD
R	03-8972-00-54-4332.0000	3,454.21	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7997-00-75-4295.0000	3,012.56	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	01-7090-00-64-6040.0000	2,893.98	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
R	02-8923-00-19-3774.0010	2,823.66	6	EMTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-66-7093.0000	2,805.26	1	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8962-00-05-0472.0000	2,730.38	1	B. F. ETHERIDGE HEIRS	SHILOH	172 NECK RD
R	01-7988-00-31-0179.0001	2,673.28	1	FRANK MCILLIAN HEIRS	SHILOH	141 EDGEWATER DR
R	02-8934-01-18-8282.0000	2,582.04	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
R	02-8945-00-41-2060.0000	2,485.99	1	RASHELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8971-00-54-7373.0000	2,422.25	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KESTER BARN RD
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7989-00-16-2571.2425	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8934-01-29-4776.5853	2,084.96	10	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7080-00-19-4673.0000	2,082.05	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	01-7080-00-62-1977.0000	2,062.78	8	LEONARD UMBERGER	SOUTH MILLS	144 CULPEPPER RD
R	01-7999-00-78-4680.0000	1,968.82	2	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	1,955.58	1	BERTHA MARLENE GARRETT	SOUTH MILLS	379 BLOODFIELD RD
R	03-8965-00-44-7928.0000	1,938.02	2	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8935-01-08-8786.0000	1,888.98	1	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
				LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD

Thirty Oldest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	4,945.23	10	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	1,955.58	10	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	1,797.88	10	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,733.11	10	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	1,056.42	10	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	1,030.78	10	CHRISTINE RIDDICK	SOUTH MILLS	179 OLD SWAMP RD
R	03-8962-00-50-0273.0000	883.88	10	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	757.21	10	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	592.68	10	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	576.45	10	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	249.67	10	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	244.56	10	JOHN P. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	202.56	10	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	157.01	10	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	141.58	10	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-00-62-1977.0000	2,062.78	9	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8909-00-24-8322.0000	550.77	9	DAVID E. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	187.90	8	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	3,740.89	7	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	1,856.31	7	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	792.39	7	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	574.95	7	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	522.66	7	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	453.61	7	DORIS EASON	SHILOH	1352 343 HWY N
R	03-8962-00-60-7648.0000	281.11	7	FRANK WRIGHT ETAL	SOUTH MILLS	WICKHAM RD
R	02-8954-00-97-4350.0000	280.89	7	GEORGE SHAW	CAMDEN	TRITMAN RD N
R	02-8923-00-19-3774.0010	2,823.66	6	WILLIAM CONOVER	CAMDEN	431 158 US W

Thirty Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY W
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	411.11	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	412.03	1	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	6	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMES OF CAMDEN	SOUTH MILLS	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002942	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001673	189.57	1	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000277	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001291	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0002886	170.36	6	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0000248	152.90	1	ROBERT H. OWENS	CAMDEN	A STREET
P	0001250	145.98	10	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000543	145.98	1	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000945	145.98	1	RAMONA F. FAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD

Thirty Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	648.76	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	9	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	9	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	7	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001539	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	6	312.08	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	6	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	6	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0002886	6	170.36	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	6	516.98	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001638	3	210.76	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001230	3	157.47	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000945	3	145.98	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001476	2	706.41	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	2	205.60	LAMES OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	2	201.12	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	2	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND

Motion to approve the tax report as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

B. Grant Application: Rural Ready Sites – Resolution 2018-08-01

As previously reported in May 2018, County staff made a pre-application to NC Department of Commerce to show interest in being a candidate for the Rural Ready Sites Grant funding. Staff has been notified that Camden County has been approved for funding. The funding amount has been approved at \$1.6 million with a 25% (\$400K) local match requirement. This grant will assist with upgrades to the Camden Commerce Park Site to include road and water/wastewater improvements. We expect that a majority of the match would be met by the Lagoon Liner upgrades with any additional required match being met through planned public-private partnerships such as the upgrade to Opportunity Drive. Staff is currently solidifying cost estimates to include in the final application. After the full application has been completed, staff will submit to the board the final application as submitted to the Department of Commerce with any required budget amendments.



CAMDEN COUNTY

RESOLUTION 2018-08-01
TO APPLY RURAL READY SITES GRANT

BE IT RESOLVED, that a grant from the NC Department of Commerce through the County of Camden be made to assist the Camden Commerce Park project.

BE IT FURTHER RESOLVED, that Camden County will administer this grant in accordance with the rules and regulations of the NC Department of Commerce.

BE IT FURTHER RESOLVED, that the County will administer this grant through the County Finance Office.

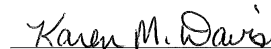
BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the NC Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be \$1,600,000 and requires a twenty-five percent match.

ADOPTED this 6th day of August, 2018.


Tom White, Acting Chairman
Camden County Board of Commissioners

ATTEST:


Karen M. Davis
Clerk to the Board of Commissioners



Motion to adopt Resolution 2018-08-01 to Apply for the Rural Ready Sites Grant.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

ITEM 6. BOARD APPOINTMENTS

1. Library Board of Trustees – Nona Smith
2. Library Board of Trustees – Mary Leigh Barrett (reappointment)
3. ABC Board – Glenn Carey

Motion to approve the appointments of Nona Smith, Mary Leigh Barrett and Glenn Carey to the respective boards as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Munro, Meiggs
ABSENT: Riggs

ITEM 7. CONSENT AGENDA

- A. BOC Minutes – June 4, 2018 (corrected)
- B. BOC Minutes – July 9, 2018
- C. BOC/SMWA Minutes – July 11, 2018
- D. FY 18-19 Budget Amendments

2018-19-BA003
 CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General, Social Services & South Camden Water & Sewer Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
0030-439900	Fund Balance Appropriated	\$3,363	
Expenses			
104800-502000	Salaries	\$ 282	
104800-505000	FICA	\$ 22	
104800-532000	Supplies		\$ 304
105000-502000	Salaries	\$ 756	
105000-503000	Part Time Salaries	\$3,653	
105000-505000	FICA	\$ 336	
105000-515000	Building-Maintenance		\$4,745
106210-503000	Part Time Salaries	\$1,147	
106210-505000	FICA	\$ 88	
106600-545000	Contracted Services		\$1,235
307100-502000	Salaries	\$1,213	
307100-505000	FICA	\$ 93	
307200-502000	Salaries	\$1,751	
307200-505000	FICA	\$ 134	
307500-502000	Salaries	\$ 160	
307500-505000	FICA	\$ 12	
526100-502000	Salaries	\$ 116	
526100-505000	FICA	\$ 9	
526100-532000	Supplies		\$ 125

This Budget Amendment is made to appropriate funds for correction to budgeted Salaries; Longevities, Certifications, Performance changes, Part Time Hours.

This will result in no change to the Contingency of the General Fund.
 Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of August, 2018.

Karen M. Davis Clerk to Board of Commissioners
Tom White Chairman, Board of Commissioners



F. Pickups, Releases & Refunds

NAME	REASON	NO.
Nelson Davila	Pick-up - Code Enforcement - grass \$550.00	Pick-up/20758 R-102139-17
Troy Edward Williams	Pick-up - Code Enforcement - grass \$175.00	Pick-up/20724 R-103860-17
Emily Forbes Crain	Pick-up - Code Enforcement - grass \$175.00	Pick-up/20825 R-104400-17
Gilbert Wayne and Geraldine Overton	Pick-up - Code Enforcement - grass \$125.00	Pick-up/20726 R-107725-17
Gilbert Wayne and Geraldine Overton	Pick-up - Code Enforcement - grass \$125.00	Pick-up/20727 R-107724-17
Abode of Camden, Inc.	Pick-up - Code Enforcement - grass \$150.00	Pick-up/20728 R-106320-17
Kiera Elise Clark	Refund - Turned in plates \$101.48	Pick-20860 39329075
William Kai Coffey	Refund - Military Exempt \$269.56	Pick-20862 41772789
Rosa Alice Ferebee Heirs	Pick-up - Roll Back taxes \$4,004.65	Pick-up/20865 R-90235-15 R-97389-16 R-104615-17

G. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
REFUNDS OVER \$100.00 JUNE, 18																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate #	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Description	Levy	Change	Interest	Total
POWELL, EDWARD LEE	POWELL, EDWARD LEE		208 SMITH DR	CAMDEN, NC 27921	Proration	0042006597	PFT5682	AUTHORIZED	88832468	Refund Generated due to proration on Bill #0042006597-2017-2017-0000-00	Sumrender	06/15/2018	6/21/2018 9:22:12 AM	1643 Tax (\$144.16)		\$0.00	\$0.00	\$144.16
WORD, CLAUD ANTHONY JR	WORD, CLAUD ANTHONY JR	WORD, IZELL YVONNE	2222 HUMPHREYS DR	SUFFOLK VA 23435	Proration	0040172129	F822921	AUTHORIZED	88742324	Refund Generated due to proration on Bill #0040172129-2017-2017-0000-00	Sumrender	06/16/2018	6/19/2018 9:17:12 AM	1643 Tax (\$120.49)		\$0.00	\$0.00	\$120.49

Submitted by Lisa S. Anderson Date 7-9-18
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 8-8-18
 Clayton D. Riggs, Chairman Camden County Board of Commissioners

H. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County September Renewals Due 10/15/18

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
17,256.24	23,228.51	13,055.82	53,540.57

Witness my hand and official seal this 8th day of August 2018

Tomphletti
Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Aisa S. Anderson
Tax Administrator of Camden County

I. DOT Repair Agreement – [see SCWSD August 6, 2018 minutes]

J. Home & Community Care Block Grant for Older Adults

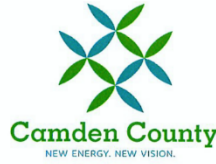
K. HMGP Acquisition

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



KEN BOWMAN
County Manager

KAREN DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

July 19, 2018

Reference: Project Grant Application for Elevation

Please accept this letter as a formal withdrawal request for the property located at 120 Stiles Road, South Mills, NC 27976 owned by Donna Stiles from the Elevation Hazard Mitigation Grant Program. We have been advised that this property is not eligible for elevation due to it being located in the floodway. We will be resubmitting an application for this to be an Acquisition Project Grant.

Thank you for your assistance in this mitigation project.

Sincerely,

Christy C. Saunders
Christy C. Saunders, Coordinator
Pasquotank-Camden Emergency Management Agency
Authorized Representative Applicant Agent

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

L. Set Public Hearing – Ordinance 2018-07-02; Rezoning Application (UDO 2018-06-19)

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

ITEM 8. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following items were provided to the commissioners for information purposes:

- A. FY 17-18 Year to Date Finance Report
- B. FY 18-19 Year to Date Finance Report

- C. Albemarle Commission Senior Nutrition Contract
- D. Letter of Appreciation from E.C./Pasquotank Parks & Recreation

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Repeaters have been installed at Grandy Primary School, Camden Intermediate School and Camden Middle School. They have been tested by the Sheriff's Office and are working properly.
- Milltown Boat Ramp Repair – Request for Engineering Design Services ads will run in the local paper on August 5th, 8th and 10th.
- Old Swamp Road Project – segment from .15 miles south of Lily Road to .25 miles north of Lily Road was moved up in the State Transportation Improvement Program from 2021 to 2019.
- Mr. Bowman meet with the South Mills Water Association on Wednesday, August 8th to discuss the water use agreement and an updated timeline for the Camden Plantation Project.
- Mr. Bowman to meet with the Army Corps of Engineers on Thursday, August 9th to discuss and develop a plan to move forward with the Camden Plantation Project.
- Routine Care reminders to prevent drainage issues in ditches and culverts.
- Success Academy for 3's and 4's (Former NCDC Building) – The county is working with Ms. Angela Charlton to prepare the facility for use.
- Firehouse Subs Grant Presentation – August 9, 2018, 2:00 PM. Camden County Sheriff's Office has been awarded a grant in the amount of \$19,626 to purchase 15 AEDs and accessories.
- Parking signage for Commuter Lot will be in place soon.
- Camden County Schools has been awarded a grant in the amount of \$33,333 to fund a School Resource Officer position.
- Travel for August – Commissioner Meiggs and Mr. Bowman to attend NCACC Conference in Hickory, NC. Clerk to the Board Karen Davis to attend Clerk Certification class in Chapel Hill, NC.

ITEM 10. COMMISSIONERS' REPORTS

- Camden County was well-represented at Coast Guard Day with Vice Chairman White, Commissioner Krainiak and county tourism staff in attendance.

ADJOURN

Motion to adjourn the meeting of the Board of Commissioners.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Munro, Meiggs
ABSENT:	Riggs

There being no further matters for discussion Vice Chairman White adjourned the meeting at 7:53 PM.