



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

April 1, 2013

7:00 PM - Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
April 1, 2013
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

7:00 P.M. **Call to Order** - Chairman Garry Meiggs

Welcome

Invocation & Pledge of Allegiance – Sandra Duckwall

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda (For discussion and possible action)**

ITEM 3 **Presentations**

A. Gwen Wescott- Senior Tarheel Legislation (Pg 1)

ITEM 4. **Public Hearings**

A. Ordinance No 2013-02-01; Amendment to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances (Pg 2-6)

B. Special Use Permit (UDO 2013-02-03) from Camden County for Public Library (Pg 7-36)

ITEM 5. **New Business (For discussion and possible action)**

A. Fiscal Year 2013-2014 Camden Youth Services (JCPC) Grant Proposal & Budget (Pg 37-68)

B. 2012 Advertisement of Tax Liens on Real Property (Pg 69-83)

ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes – March 18, 2013 (Pg 84-97)
- B. School Budget Amendments (Pg 98-107)
- C. Proclamation: Fair Housing Month (Pg 108-109)
- D. Proclamation: National Day of Prayer (Pg 110-111)
- E. Proclamation: National County Government Month (Pg 112-113)
- F. Res. 2013-04-01; To Protect the Parks & Recreation Trust Fund (Pg 114-116)
- G. Set Public Hearing; Ordinance No 2013-04-01; Creation of Chapter 155 (Voluntary Agriculture Districts) to the Camden County Code of Ordinances (Pg 117-131)
- H. Set Public Hearing Dates; 2013 Board of Equalization & Review (Pg 132)
- I. Manager Contract Agreement (Pg 133-135)

ITEM 7. Commissioner's Report (For discussion and possible action)

ITEM 8. County Manager's Report (For discussion and possible action)

ITEM 9. Other Matters (For discussion and possible action)

ITEM 10. Adjourn

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.A
Presentations
Meeting Date: April 1, 2013
Attachments: 0 (0 Pages)
Submitted By: Administration

ITEM TITLE: Gwen Wescott- Senior Tarheel
Legislation

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

Camden County Delegate Mrs. Gwen Wescott will give a brief presentation on the most recent happenings with Senior Tarheel Legislature.

RECOMMENDATION:

None. Information Only.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.A

Public Hearing

Meeting Date: April 1, 2013
Attachments: 1 (3 Pages)
Submitted By: Planning Department

ITEM TITLE: Ordinance No. 2013-02-01;
 Amendment to Chapter 151 (Unified
 Development Ordinance) of the Camden
 County Code of Ordinances

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

At the January 2013 Planning Board meeting, Mr. Eddie Hyman of “Hyman & Robey Surveying/Engineering” requested to the board to consider an ordinance amendment in the payment of water connections fees to apply it at building permit rather than at final plat submission. Mr. Hyman stated this would aid the developers in upfront costs (as bank loans are harder to get approved) and would help jumpstart residential and commercial development. Board instructed staff to bring back some proposed ordinance amendments at their next meeting.

At the February 20, 2013 Planning Board meeting staff presented the proposed ordinance amendment and after little discussion voted to recommend approval on a 5-0 vote.

RECOMMENDATION:

Hold Public Hearing and Possible Consideration.

Ordinance No. 2013-02-01

**A Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend the Article 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Section 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT

§ 151.171 MAJOR SUBDIVISIONS TO INSTALL WATER LINES.

(E) If the developer is developing new lots within any area served by a public water system in the county, the subdivider shall construct a water system and connect it to the system owned and operated by the water system that serves the area where the subdivision is located, subject to the following conditions.

(1) Construction plans for the proposed system shall be prepared by a registered engineer, materials and construction to be in accordance with the specifications for the public water system, as prepared by the water system's engineer, that serves the area where the subdivision is located and submitted with the preliminary plat to the Planning Board and public water system that serves the area where the subdivision is located and all appropriate state agencies.

(2) The cost of the construction, connection and approval of the subdivision water

48 system shall be paid by the subdivider.

49

50 (3) All water mains, laterals, meter boxes and easements shall be dedicated to the
51 public water system. Water lines shall be installed within street rights-of-way, where possible.

52

53 (F) (1) The water system where the subdivision is being developed may require installation
54 of certain oversized facilities, such as water mains in excess of eight inches in diameter, when it
55 is in the interest of future development.

56

57 (2) When this is required, the water system where the subdivision is located shall pay
58 for that portion of the improvement that exceeds the standards set forth in this chapter.

59

60 (G) All connection fees shall be paid prior to issuance of the building permit for the
61 dwelling. ~~by the developer for each lot required to be connected to the county water system,~~
62 ~~prior to the submission of final plat approval.~~

63

64

65 **151.233 REQUIRED MAJOR SUBDIVISION SUBMISSION DOCUMENTS AND**
66 **INFORMATION.**

67

| | <i>Sketch Plat</i> | <i>Preliminary Plat</i> | <i>Final Plat</i> |
|---|--------------------|-------------------------|-------------------|
| Location and construction details of either wet or dry fire hydrants | | X | |
| Lighting plan and details, if proposed | | X | |
| Landscape and tree-planting plan with details, if required | | X | |
| Solid waste management-dumpster plan, if required | | X | |
| Sight triangles | | X | X |
| Two copies of as-built plans to be submitted, showing any utilities, drainage and infrastructure improvements installed | | | X |
| Construction details, as required by Ch. 151 of the code of ordinances | | X | X |
| Monumentation set and control corner established | | | X |
| Payment per lot connection fees for county water | | | X |
| | | | |

68

69 Adopted by the Board of Commissioners for the County of Camden this _____ day of

70 _____, 2013

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County of Camden

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.B

Public Hearing

Meeting Date: April 1, 2013
Attachments: 1 (29 Pages)
Submitted By: Planning Department

ITEM TITLE: Special Use Permit (UDO 2013-02-03) from Camden County for Public Library

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |

| | |
|----------------|-------|
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

The Planning Board met on February 20, 2013 and after presentation from staff and some discussion the Special Use Permit was recommended for approval with the conditions as stated in the Findings of Facts on a 5-0 vote.

RECOMMENDATION:

Hold Public Hearing and Possible Consideration.

**Findings of Facts
Special Use Permit
UDO 2013-02-03**

1. **Name of Applicant:** County of Camden
2. **Agent for Applicant:**
3. **Address of Applicant:** 330 E Highway 158, Camden, North Carolina 27921
4. **File Reference:** UDO 2013-02-03
5. **PIN:** 02-8945-00-09-5502
6. **Street Address of Property:** 104 Investors Way, Camden, North Carolina 27921
7. **Location of Property:** Courthouse Township
8. **Flood Zone:** X
9. **Zoning District(s):** Highway Commercial (HC)
10. **Is a Zoning Change required for the Proposed Use?** No
11. **General Description of the Proposal:** Public Library
12. **Use Classification:** Article 151.334 (Use # 5.320)
13. **Date Application Received by County:** February 6, 2013
14. **Received by:** Dave Parks, Permit Officer
15. **Application Fee Paid:** Waived
16. **Completeness of Application:** Application appears to be complete.
 - A. **Items Needed:** None
17. **Documents Received Upon Filing Application or otherwise included:**
 - A. Land Use Application
 - B. Sight Plan
 - C. Internal Conceptual Layout
 - D. Aerial Photo
 - E. Health Department input
18. **Adjacent Property Use:** Camden Commercial Park
19. **Existing Land Use:** Strip Mall – 4 empty units
20. **Lot size:** 3.8 acres
21. **Utilities:**
 - A. **Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Yes (attached).
 - B. **Does the applicant propose the use of public sewage systems?** No
 - C. **Does the applicant propose the use of public water systems?** Yes
 - D. **Distance from existing public water supply system:** Adjacent to property
 - E. **Is the area within a five-year proposal for the provision of public water?** N/A
 - F. **Is the area within a five-year proposal for the provision of public sewage?** No
22. **Streets**

- A. Are all streets designed to be placed under State system? Yes
- B. Are proposed streets named? N/A
- C. Street names: Investors Way
- D. Are any street names already being used elsewhere in the County? N/A

23. Landscaping

- A. Is any buffer required? Broken Landscaping – Type C (existing)
- B. Is any landscaping described in application: No

24. Findings Regarding Additional Requirements

- A. Endangering the public health and safety: Staff feels that the proposed use does not endanger the public health and safety.
- B. Injure the value of adjoining or abutting property: Staff feels that the development will not injure the values of adjoining or abutting property.
- C. Harmony with the area in which it is located: Proposed use is in harmony with the area in which located.
- D. Conformity with the Plans
 - (1). Land Use Plan – Project is in conformity with Land Use Plan.
 - (2). Thoroughfare Plan – Project is in conformity with the Thoroughfare Plan
 - (3). Other Plans officially adopted by the Board of Commissioners – N/A
- E. Will not exceed the county's ability to provide public facilities
 - (1). Schools – N/A
 - (2). Fire and rescue – No
 - (3). Law Enforcement – No
- F. Other County Facilities – N/A

Staff recommends approval with the following conditions:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the plans approved by the Board of Commissioners of Camden County, North Carolina, and contained in the file titled UDO 2013-02-03.
3. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this special use permit shall be voided and have no effect.

At the February 20, 2013 Planning Board meeting the board recommended approval with the conditions as recommended by staff on a 5-0 vote.



Land Use/Development Application
County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

| | |
|--|-------------------------------------|
| Please Do Not Write in this Box | |
| PIN: | <u>02-8945-00-09-5502</u> |
| UDO# | <u>2013</u> - <u>02</u> - <u>03</u> |
| Date Received: | <u>2/11/2013</u> |
| Received by: | <u>DP</u> |
| Zoning District: | <u>HC</u> |
| Fee Paid \$ | <u>0</u> |

PLEASE PRINT OR TYPE

Applicant's Name: Camden County

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: P.O. BOX 190
Camden, NC 27921

Daytime Phone Number: (252) 338-1919

Street Address Location of Property: 104 Investors Way, Camden Business Park

General Description of Proposal: Special Use Permit – Camden Public Library (Use #5.230)

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

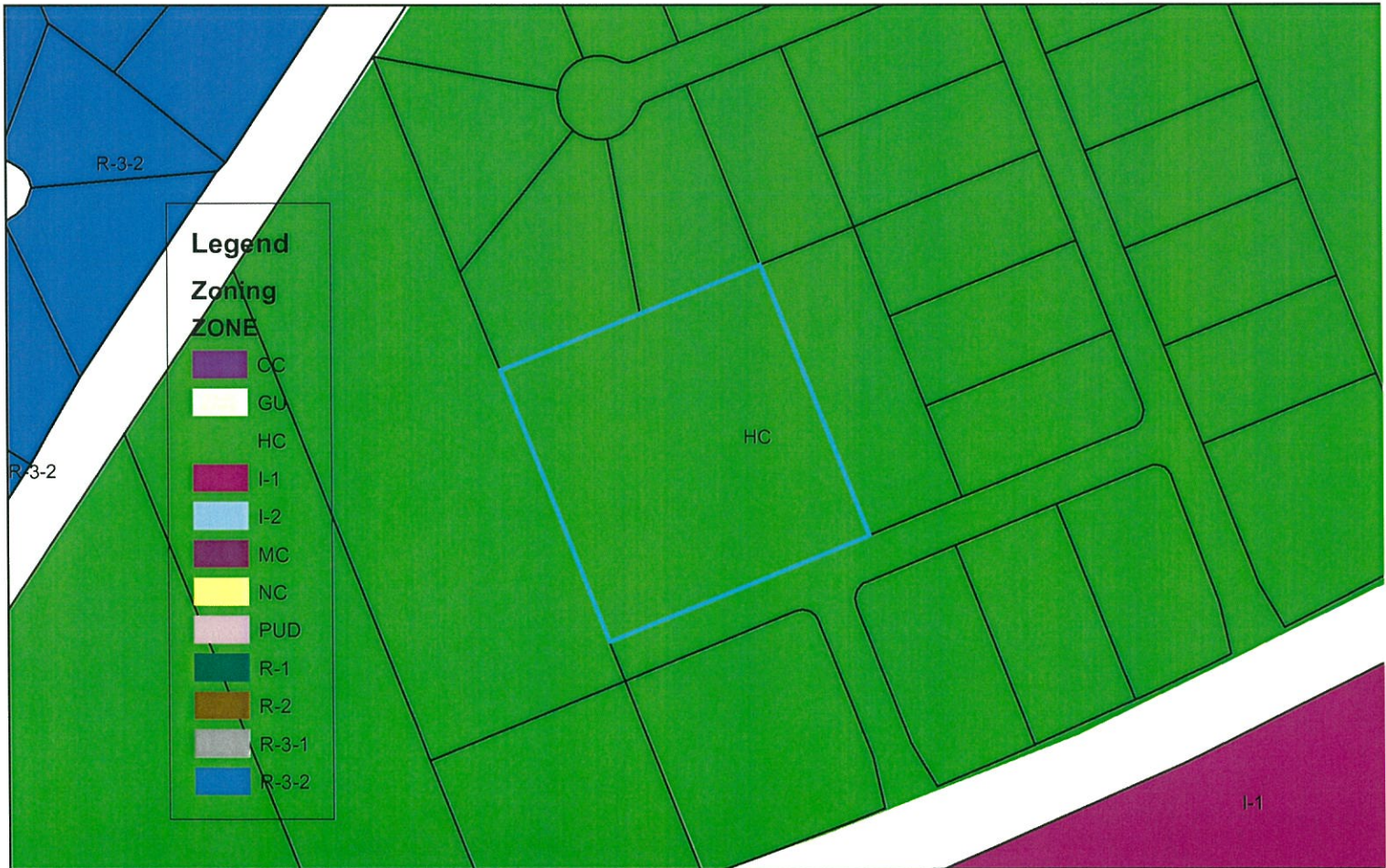
Signed: _____

Dated: _____

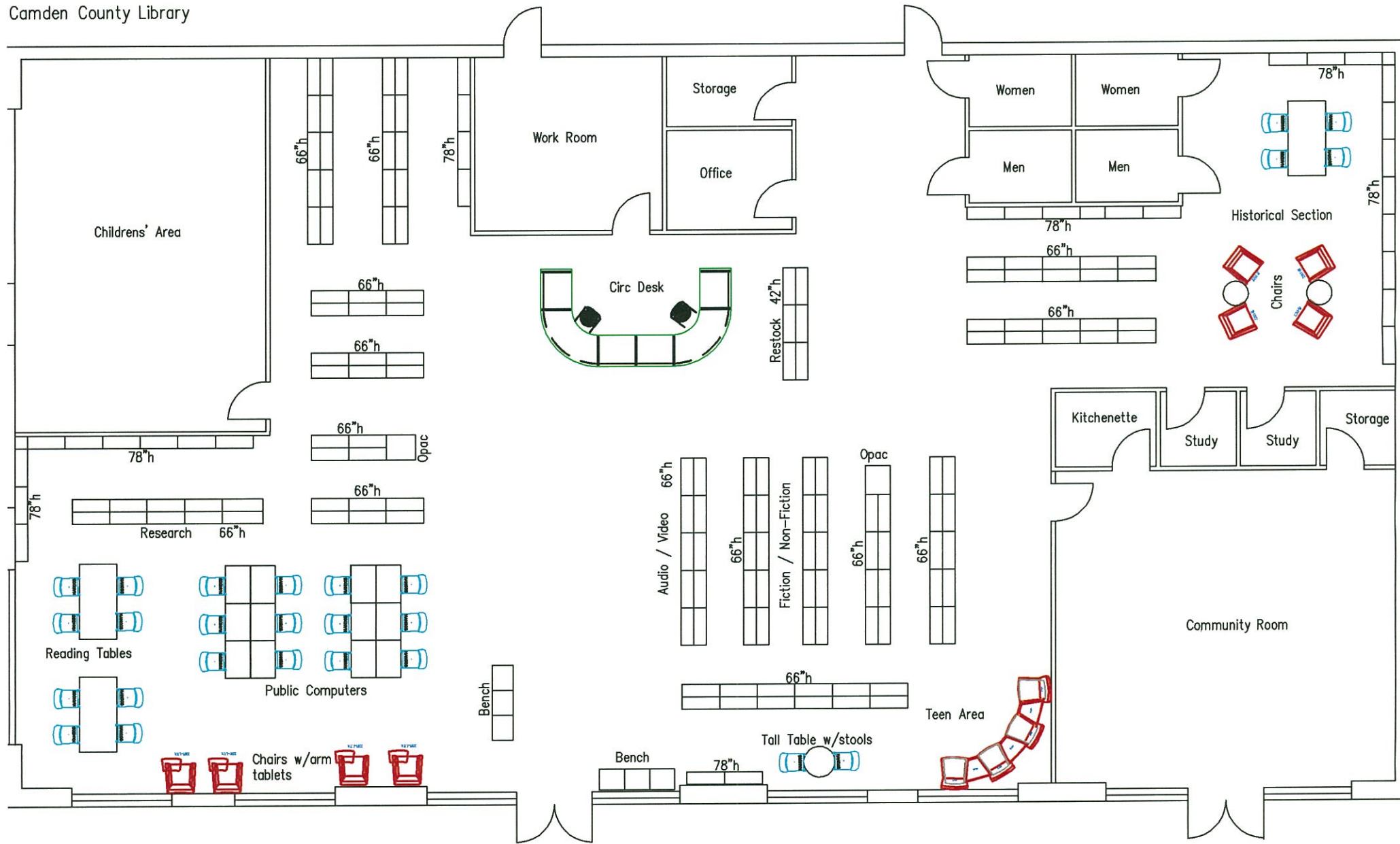
* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? No

*Flood Zone (from FIRM Map): X *Taxes paid? yes X no _____



Camden County Library



Dave Parks

From: Danny Ellinwood <dellinwood@cityofec.com>
Sent: Monday, February 18, 2013 10:07 AM
To: Dave Parks
Subject: Proposed Camden Library

Dave,

The following are concerns that need to be addressed when moving forward with the Library project:

- Two EXITS are required and two are shown on the plan; however, the two EXITS do not have enough separation between them according to section 1015.2.1 of the NC Fire Code and Building Code. This section requires the two EXITS to be separated by a distance that is at least half the distance of the longest diagonal distance of the space served. The diagonal distance of the library is approximately 180 feet. Therefore, the distance required between the two EXITS should be a minimum 90 feet.
- Section 1008.1.10 of the NC Fire Code and Building Code will require that both EXIT doors have Panic Hardware.
- The electrical plans will need to reflect the code requirements for EXIT signs and emergency lighting.
- We will work with the contractor during construction to determine the amount and location of fire extinguishers.

Please do not hesitate to contact me if you have any questions or concerns.

Danny Ellinwood

**Assistant Fire Marshal
Elizabeth City / Camden**

**Office 252-338-3913
P.O. Box 347
Elizabeth City, NC 27907**

Dave Parks

From: David Swinney <dswinney@arhs-nc.org>
Sent: Wednesday, February 06, 2013 10:22 AM
To: dparks@camdencountync.gov
Subject: possible library
Attachments: img-130206150651-0001.pdf

Dave;

the attache dpermit show the building for 500 gpd system wich is about 20 employees. As I mentioned based on a proposed library this system should be OK assuming the County is obtaining the all the units except for the pizza place, it is on its own system.

Thanks

david R Swinney

From: administrator@arhs-nc.org [administrator@arhs-nc.org]
Sent: Wednesday, February 06, 2013 10:01 AM
To: David Swinney
Subject: Scan Data from [DELL9524C1]

This e-mail message may contain information that is privileged, confidential, and exempt from disclosure. It is intended for use only by the person to whom it is addressed. If you have received this message in error, please do not forward or use this information in any way. Delete it immediately and contact the sender as soon as possible by the reply option or by telephone at the telephone number listed (if available). In the event you cannot fulfill your obligation or there has been any improper release of this information, please contact the Privacy Officer at Albemarle Regional Health Services at (252) 337-6717.

Our Mission:

The Public Health professionals and programs of Albemarle Regional Health Services are dedicated to disease prevention and the promotion of a healthy environment to reduce morbidity, mortality and disability, through quality service, education, and advocacy.



Construction Authorization

Camden County

Owner:Tark and Associates
 Owner Address:P O Box 374
 Owner Address(2):Camden, NC 27921
 Owner Phone #:
 Property Address:104 Investors Way
 PIN:36693
 Record #
 Establishment Type:Business
 Type of Well:Public Well
 Design Flow (GPD):500

Initial Site
 Wastewater System:Conventional
 Long Term Acceptance Rate(GPD/SQFT):0.4
 Trench Width:3 FT
 Trench Spacing (OC):9 FT
 Trench Bottom From NGL:ULTRA SHALLOW

Install septic system designed by Sean Robey of Hyman and Robey
 Project number 070175 dated 6/17/07.

This permit is for a MAXIMUM of 5 office/retail space, total of 500 gpd.

Contractor is to use only Septic Permit and Plans that have been stamped APPROVED by ARHS Health Department.

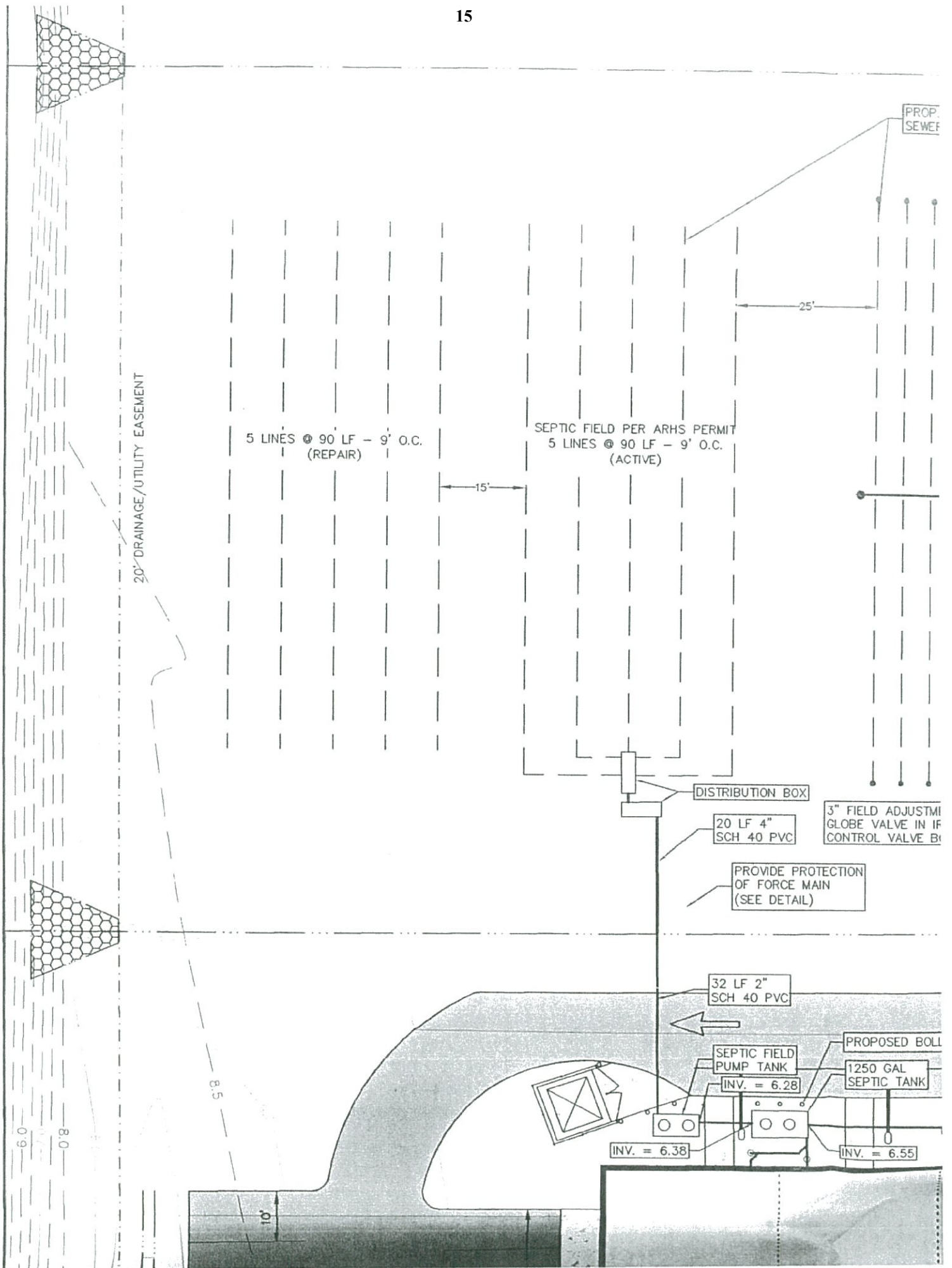
System is to be inspected by the Engineer as it is being installed before any components are covered up, this includes nitrification field and leak test.

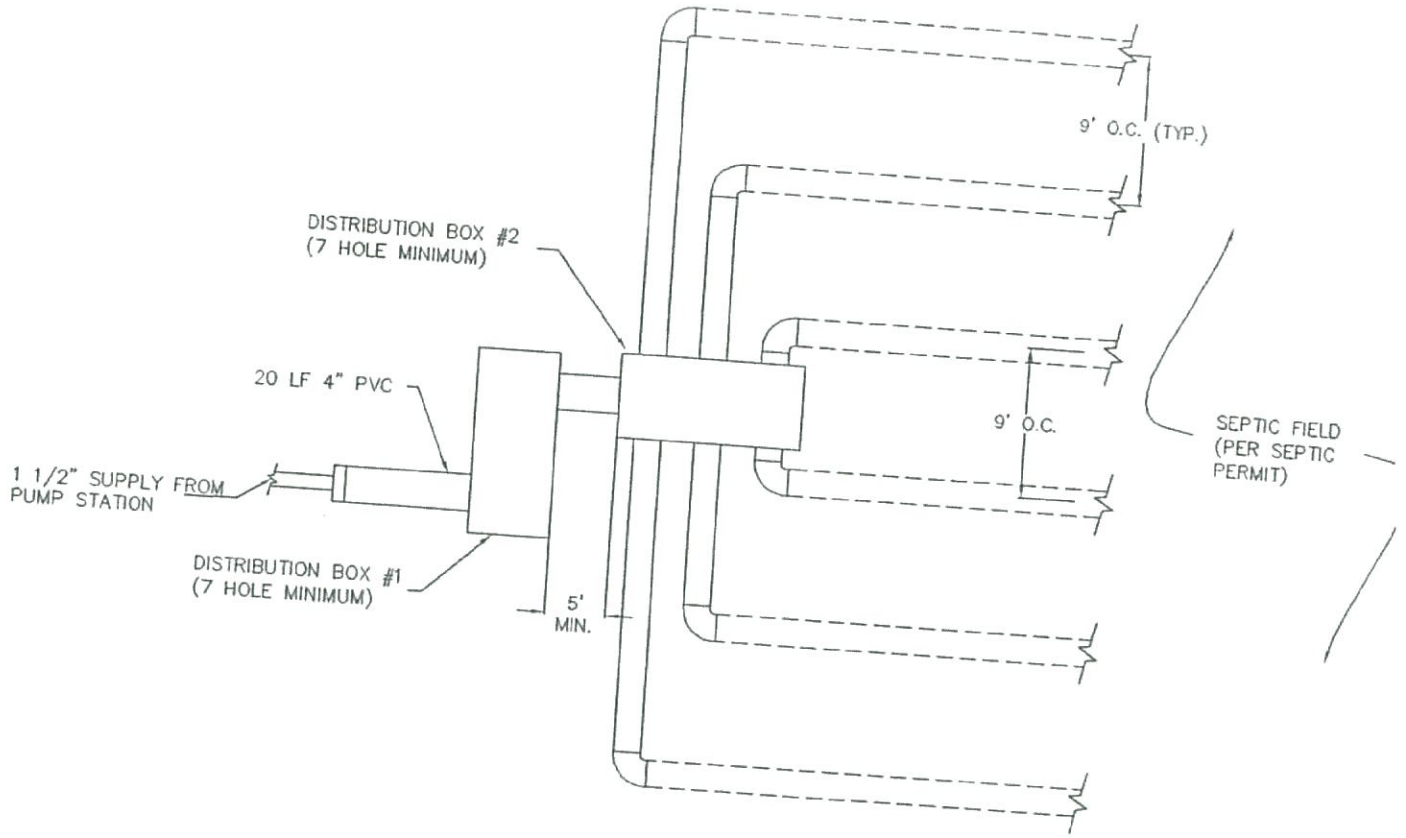
Engineer must submit a construction approval letter to ARHS before a Operation Permit can be issued.

David R Swinney, R.S.

Authorized Agent: _____ Date 7/13/2007

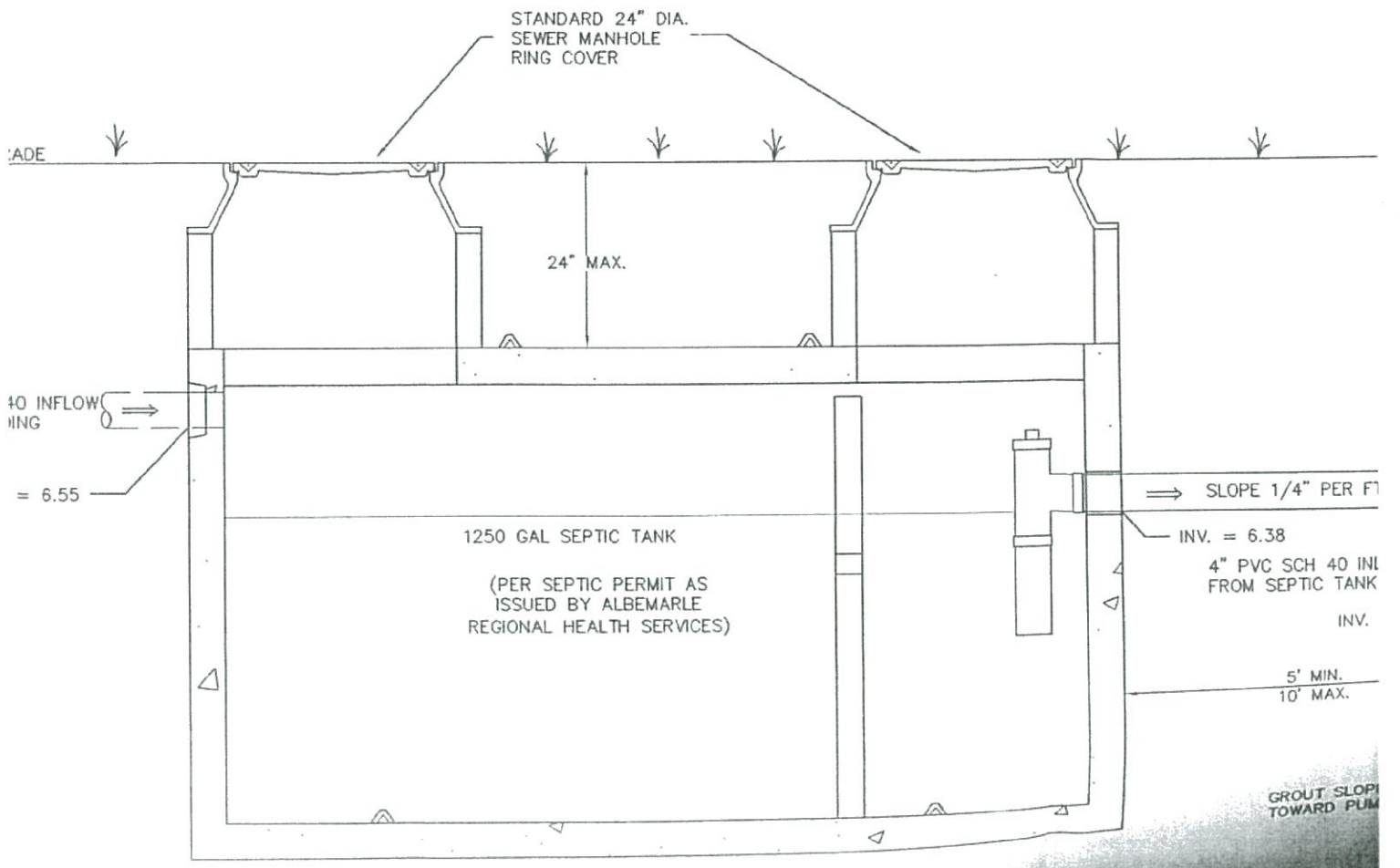
Approved:  Date: 6/5/09

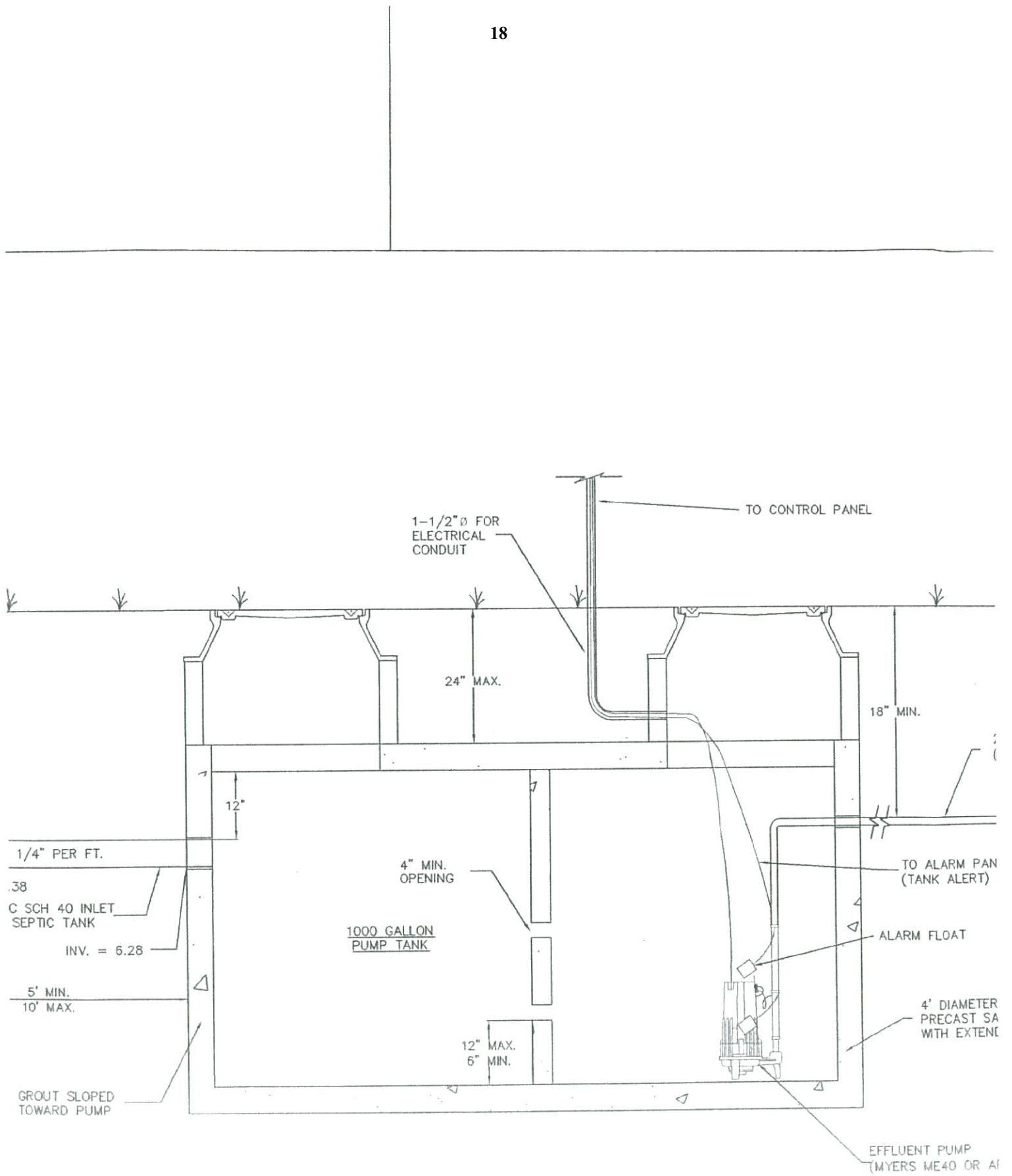




DISTRIBUTION SYSTEM

NTS





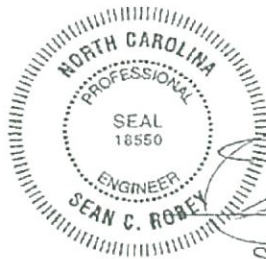
STATION



STATEMENT OF COMPLETION

This is to certify that the proposed low pressure septic system and the pump to distribution box system installed for the Tark Commercial Park Shoppes were inspected on June 5, 2009. Everything has been installed satisfactorily and is in compliance with the drawings and specifications with the exception of the following items that need to be finished/fixed as also noted by David R. Swinney, R.S., Environmental Health Specialist , Albemarle Regional Health Services:

1. Cap off the vent/sludge pipe from the pump tank. There is currently a flange pipe sticking out of the pump tank that either needs to be finished as a vent or sealed off to prevent inflow/infiltration possibilities.
2. Need elapsed time meters for each pump as they are not installed in the current panel.



Handwritten signature of Sean C. Robey and date 6-5-09

Sean C. Robey, P.E. - 18550

185 US Hwy 158 E
PO Box 339
Camden, NC 27921
ph 252.338.2913
fx 252.338.5552
info@hymanrobey.com
hymanrobey.com

ALBEMARLE REGIONAL HEALTH SERVICES
Final Inspection

Name: TARK & ASSOCIATES,INC

Permit #: 36693

Drain Field Type: Trench

System Installer: Parks

Septic Tank Serial: 651

Gallons: 1500

Pump Tank Serial: 651 (1500 gal septic with holes in baffle wall)

Sanitary Tee/Filter: Pass

Conveyance Pipe: Pass

Baffle Wall: Pass

Distribution Box Outlets Level: Pass

Nitrification Lines: Pass

Number of Nitrification Lines: 5

Comments: 5 office/retail spaces (500 gpd). Tanks and drainfield were installed on February 27, 2009. * Tested pump and controls on June 5, 2009.

Changes in Layout

EHS


David Swinney

Date: 02/27/2009

Camden County, North Carolina

PO Box 125, Camden, NC 27921 (252) 338-1919

| PARCEL ID | CARD | BLDG |
|--------------------------------|--------|------|
| 02.8945.00.09.5502.0000 | 1 OF 1 | 1 |

OWNER INFORMATION
TARK & ASSOCIATES INC.

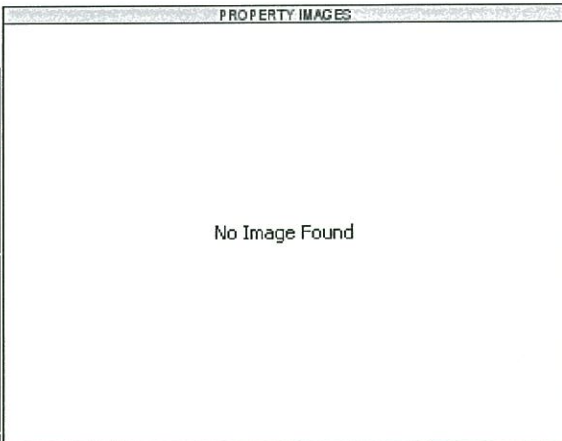
 330 E HWY 158
 CAMDEN NC 27921

NOTES

LEGAL DESCRIPTION
 CAMDEN BUSINESS PARK

LOT
 33

| BUILDING INFORMATION | | | |
|----------------------|------------|----------------|---------|
| STRUCTURE | RETAIL STR | STORIES | 1.000 |
| FOUNDATION | BRICK/STON | CONDITION | AVERAGE |
| EXT SIDING | BRICK | GRADE | C |
| ROOF STYLE | GABLE | YEAR BUILT | 2009 |
| ROOF MATERIAL | ASPH/FIBER | EFFECTIVE YEAR | 2009 |
| INSIDE WALLS | DRYWALL | DPRT | 3 |
| FLOORING | TILE | BATHS | 1.00 |
| HEAT | HEAT PUMP | FIREPLACES | N/A |
| HEAT FUEL | N/A | | |
| AIR COND | CENTRAL | TOTALSQFT | 0 |



| 911 STREET ADDRESS | | |
|--------------------|-----------|-----------|
| 104 INVESTORS WAY | | |
| DEED BOOK PAGE | PLAT BKPG | EXEMPT |
| | 6 101 | |
| ACCOUNT | NBHD CODE | UPDATED |
| | 0 | 2/01/2013 |

| SALES INFORMATION | |
|-------------------|-----|
| DATE | |
| PRICE | \$0 |
| QUALIFIED | - |

| BUILDING SKETCH | |
|-----------------|---|
| +-----180-----+ | |
| IBAS2009 | I |
| I | I |
| 6 | 6 |
| 0 | 0 |
| I | I |
| I | I |
| +-----180-----+ | |

| LAND | | | | | | |
|------|-------|---------------|-------|-------|-------------------------|------------------|
| ZONE | CODE | DESCRIPTION | FRONT | DEPTH | UNITS | VALUE |
| HC | 71050 | COMMERCIAL AC | | | 2.000 A | \$204,500 |
| HC | 71020 | COMMERCIAL AC | | | 1.840 A | \$73,600 |
| | | | | | Total Land Value | \$278,100 |

| LAND USE | | | | | | | |
|----------|------|-------------|-------|-------|-------|-----------------------------|------------|
| ZONE | CODE | DESCRIPTION | FRONT | DEPTH | UNITS | VALUE | |
| | | | | | | Total Land Use Value | \$0 |

| OUT BUILDINGS | | | | | | | |
|----------------|--------|-------|-----------|----------|------|---------------------------------|-----------------|
| DESCRIPTION | LENGTH | WIDTH | UNITS | ADJ RATE | YEAR | VALUE | |
| PAVING ASPHALT | | | 40,625 SF | \$1.50 | 2009 | \$60,329 | |
| | | | | | | Total Out Building Value | \$60,329 |

| BUILDING SECTIONS | | | | |
|-----------------------------|--------|---------|-----------|------------------|
| DESCRIPTION | SQFT | RATE | COST NEW | VALUE |
| BASE | 10,800 | \$50.08 | \$540,821 | \$535,412 |
| OTHER FEATURES TOTAL VALUE | | | | \$3,960 |
| Total Sections Value | | | | \$539,372 |

| TOTAL PARCEL VALUE | | | |
|--------------------|-----------|----------------|----------------------|
| LAND | \$278,100 | ASSESSED VALUE | \$877,801 |
| BUILDING | \$539,372 | LESS DEFERRED | \$0 |
| OUT BUILDINGS | \$60,329 | | |
| | | | TAXABLE VALUE |
| | | | \$877,801 |

COURTHOUSE

NORTH CAROLINA
CAMDEN COUNTY

THIS TRIPLE-NET LEASE AGREEMENT, made and entered into on the 25th day of JANUARY, 2013, by and between MaSuKi, INC., whose address is P.O. Box 374, Camden, NC 27921, and/or their assigns or successors, hereinafter referred to as "Landlord", and Camden County, whose address is P.O. Box 190, Camden, NC 27921, hereinafter referred to as "Tenant".

Section 1. Premises: Landlord hereby leases to the Tenant and Tenant hereby leases from the Landlord, upon terms and conditions hereinafter set forth, that certain building designed as Suite C, D, E & F (6,660 SF) situated at 104 Investors Way, Camden Business Park, Camden, North Carolina and commonly known as **TARK SHOPPES**.

Section 2. Term: The term of this Lease shall be Five (5) Years, beginning on February 1, 2013, and ending January 31, 2018, unless terminated earlier as herein provided, or unless renewed as herein provided. The first Lease Year Anniversary shall be the date twelve (12) calendar months after the first day of the first full month of the Term hereof and successive Lease Year Anniversaries shall be the date twelve (12) calendar months from the previous Lease Year Anniversary.

Section 3. Option to Renewal: Landlord grants to Tenant the option to renew this Lease for additional Terms ("Option Term") on the same covenants and conditions as are herein contained, except as modified by this provision and agreement.

a. **Exercise of the Option:** The option shall be exercised by a writing delivered to Landlord by Tenant at least sixty (60) days prior to the expiration of the Term of this Lease.

b. **Effect of Failure to Exercise Option:** In the event Tenant shall fail to give Landlord written notice of its election to exercise its Option to renew this lease at least sixty (60) days prior to the expiration of the Term of this Lease, such option shall thereafter be and become null and void and of no further force and effect.

Section 4. Rental: The Tenant shall pay to the Landlord or its Agent without demand, an annual Lease Year Base Rental of [REDACTED]

Plus *Estimated* Operating Costs of: Insurance \$.55/SF (\$3,665.00), Taxes \$.67/SF (\$4,462.20), Grounds Maintenance \$.30/SF (\$1,998.00), and Common Area Electric [REDACTED] /month/um [REDACTED] for a total annual rental of [REDACTED], payable in equal monthly installments of [REDACTED] per month rent in advance on the first day of each calendar month during the first Lease Year. Tenant is individually responsible for county water and trash removal. Rental for any period during the term hereof which is less than one month shall be the pro-rated portion of the monthly rental due.

On each Lease Year Anniversary the annual rental payable hereunder (and accordingly the monthly installments) shall be adjusted:

by any change in the Consumer Price Index, Urban Wage Earners and Clerical Workers, All Cities (CPI-W, 1982-1984=100) ("Index") by multiplying the then effective annual rental by the value of said Index for the month two months prior to the Lease Year Anniversary and dividing the product by the value of said Index for the month two months prior to the previous Lease Year Anniversary (in the instance of the first Lease Year Anniversary the value of the Index for the month two months prior to the first full month of the term hereof). In the event the Index ceases to be published there shall be substituted for the Index the measure published by the US Department of Labor which most nearly approximates the Index;

the annual Lease Year Base rental payable hereunder (and accordingly the monthly installments) shall be increased as follows during the duration of the lease term. (ie, \$4.00/SF first year; \$4.25/SF second year; \$4.50/SF third year; \$4.75/SF fourth year & \$5.00/SF fifth year)

if this box is checked, Tenant shall pay all rental to Landlord's Agent at the following address: _____

Section 5. Late Charges: If Landlord fails to receive any rent payment within five (5) days after it becomes due, Tenant shall pay Landlord, as additional rental, a late charge equal to five percent (5%) of the overdue amount or \$100 whichever is greater, plus any actual bank fees incurred for returned or dishonored checks. The parties agree that such a late charge represents a fair and reasonable estimate of the cost Landlord will incur by reason of such late payment.

Section 6. Security Deposit: Tenant shall deposit with Landlord or its Agent upon execution of the Lease [REDACTED] (one month rent) as a security deposit which shall be held as security for the full and faithful performance by Tenant of each and every term, covenant and condition of this Lease. If any of the rents or other charges or sums payable by Tenant shall be over-due and unpaid or should payments be made on behalf of the Tenant, or should Tenant fail to perform any of the terms of this Lease, then Landlord or its Agent may, at its option, appropriate and apply the Security Deposit, or so much thereof as may be necessary, to compensate toward the payment of the rents, charges or other sums due from Tenant, or towards any loss, damage or expense sustained by Landlord resulting from such default on the part of the Tenant; and in such event Tenant shall upon demand restore the Security Deposit to the original sum deposited. In the event Tenant furnishes Landlord with proof that all utility bills have been paid through the date of Lease termination, and performs all of Tenant's other obligations under this Lease, the Security Deposit shall be returned in full to Tenant with thirty (30) days after the date of the expiration or sooner termination of the term of this Lease and the surrender of the Premises by Tenant in compliance with the provisions of this Lease. **The Security Deposit may be placed in an interest bearing account and any interest thereon shall be the property of the party holding the same.**

Section 7. Rent Adjustment: The Landlord reserves the right to increase the rental by an amount equaling the total increase in ad valorem taxes, hazard/general liability insurance premium and common area expenses, over the amounts in effect at the commencement date of this Lease Agreement. Said increase shall be divided by twelve (12) months, divided proportionately, and the result added to the monthly rent called for herein, beginning on the first month following notification of such increase.

Section 8. Utilities: The Tenant shall pay all charges for utilities, including but not limited to water, gas, electricity, light, heat, power and telephone or other communication service used, rendered or supplied upon or in connection with the leased property, and shall indemnify the Landlord against any liability or damages on such account. The Landlord shall not be liable for any failure of water supply, or electric , or any service by any utility, or injury to person or damage to property resulting from steam, gas, electricity, water, rain or snow which may flow or leak from any part of the leased property or from any pipes, appliances or plumbing works. Responsibility to pay for a utility service shall include all metering, hook-up fees or other miscellaneous charges associated with the installation and maintenance of such utility in said party's name.

Section 9. Common Area Expenses; Rules & Regulations: If the Premises are part of a larger building or group of buildings, Tenant shall pay as additional rental monthly, in advance, its proportionate share of common area maintenance expenses; common area electric, grounds maintenance and water expense (if not metered separately).

Section 10. Landlord Repairs: Landlord agrees to keep in good repair the roof, foundation, and exterior walls of the Premises (exclusive of all glass and exclusive of all exterior doors) and underground utility and sewer pipes outside the exterior walls of the building, except repairs rendered necessary by the negligence or intentional wrongful act of Tenant, its agents, employees or invitees. If the Premises are part of a larger building or group of buildings, then to the extent that the grounds are common areas, Landlord shall maintain the grounds surrounding the building, including paving, the mowing of grass, care of shrubs and general landscaping. Tenant shall promptly report in writing to Landlord any defective condition known to it which Landlord is required to repair and failure to report such conditions shall make Tenant responsible to Landlord for any liability incurred by Landlord for reason of such conditions. Tenant accepts the Premises in their present condition and as suited for the uses intended by Tenant.

Section 11. Tenant Repairs: Tenant shall, throughout the initial term of this Lease, and any extension or renewal thereof, at its expense, maintain in good order and repair the Premises, including the building, plumbing, electrical, heating and air conditioning equipment (including but not limited to replacement of parts, compressors, air handling units and heating units) and other improvements located thereon, except those repairs expressly required to be made by Landlord hereunder. Tenant is responsible for all expenses to eliminate clogged drains, maintain and pump septic tank if it becomes necessary or is required by the Health Department at interim inspections. Tenant shall at all times keep all exterior entrances, all glass and show window moldings, all partitions, doors, fixtures, equipment, lighting, plumbing and other appurtenances thereto in good order, condition and repair, including replacement when necessary and reasonable periodic painting of the interior of the Leased Premises. Tenant shall be responsible for ensuring the sidewalk in front of the Leased Premises and any doorways, front or rear, are kept free of debris, snow or ice. Unless the grounds are common area of a building(s) larger than the Premises, Tenant further agrees to care for the grounds around the building, including paving, the mowing of grass, care of shrubs and general landscaping. Tenant agrees to return the Premises to Landlord at the expiration or prior termination of this lease, in as good condition and repair as when first received, natural wear and tear, damage by storm, fire, lightning, earthquake or other casualty alone excepted. Tenant, Tenant's employees, agents, contractors or subcontractors shall take no action which may void any manufacturers or installers warranty with relation to the Premises. Tenant shall indemnify and hold Landlord harmless from any liability, claim, demand or cause of action arising on account of Tenant's breach of the provisions of this paragraph.

Section 12. Alterations: Tenant shall not make any alterations, additions, or improvements to the Premises without Landlord's prior written consent. Tenant shall promptly remove any alterations, additions, or improvements constructed in violation of this Paragraph upon Landlord's written request. All approved alterations, additions, improvements will be accomplished in a good workmanlike manner, in conformity with all applicable laws and regulations, and by a contractor approved by Landlord, free of any liens or encumbrances. Landlord may require Tenant to remove any alterations, additions, or improvements (whether or not made with Landlord's consent) at the termination of the Lease and to restore the Premises to its prior condition, all at Tenant's expense. All alterations, additions and improvements which Landlord has not required Tenant to remove shall become Landlord's property and shall be surrendered to Landlord upon the termination of this Lease, except that Tenant may remove any of Tenant's machinery or equipment which can be removed without material damage to the Premises, so long as Tenant is in compliance with Lease and not in default hereunder. Tenant shall repair, at Tenant's expense, any damage to the Premises caused by the removal of any such machinery or equipment.

Section 13. Removal of Fixtures: Tenant may (if not in default hereunder) prior to the expiration of this Lease, or any extension or renewal thereof, remove all fixtures and equipment which it has placed in the Premises, provided Tenant repairs all damage to the Premises caused by such removal.

Section 14. Events of Default: The happening of any one or more of the following events during the term of this Lease, or any renewal or extension thereof, shall constitute a breach of this Lease on the part of the Tenant: (a) Tenant fails to pay the rental as provided for herein; (b) Tenant abandons or vacates the Premises; (c) Tenant fails to comply with or abide by and perform any other obligation imposed upon Tenant under this Lease; (d) Tenant is adjudicated bankrupt; (e) A permanent receiver is appointed for Tenant's property and such receiver is not removed within sixty (60) days after written notice from Landlord to Tenant to obtain such removal; (f) Tenant, either voluntarily or involuntarily, takes advantage of any debt or relief proceedings under any present or future law, whereby the rent or any part thereof is, or is proposed to be reduced or payment thereof deferred; (g) Tenant makes an assignment for benefit of creditors; or (h) Tenant's effects are levied upon or attached under process against Tenant, which is not satisfied or dissolved within thirty (30) days after written notice from Landlord to Tenant to obtain satisfaction thereof.

Section 15. Remedies Upon Default. Upon the occurrence of Event of Default, Landlord may pursue any one or more of the following remedies separately or concurrently, without prejudice to any other remedy herein provided or provided by law: (a) if the Event of Default involves nonpayment of rental and Tenant fails to cure such default within five (5) days after receipt of written notice thereof from Landlord, or if the Event of Default involves a default in performing any of the terms or provisions of the Lease other than payment of rental and Tenant fails to cure such default within fifteen (15) days after receipt of written notice of default from Landlord, Landlord may terminate this Lease by giving written notice to Tenant and upon such termination shall be entitled to recover from Tenant damages as may be permitted under applicable law; or (b) if the Event of Default involves any matter other than those set forth in item (a) of this paragraph, Landlord may terminate this Lease by giving written notice to Tenant and, upon such termination, shall be entitled to recover from the Tenant damages in an amount equal to all rental which is due and all rental which would otherwise have become due throughout the remaining term of this Lease, or any renewal or extension thereof (as if this Lease had not been terminated); or (c) upon any Event of Default, Landlord, as Tenant's agent, without

advertisement and by private negotiations and for any term Landlord deems proper, with Tenant being liable to Landlord for the deficiency, if any, between Tenant's rent hereunder and the price obtained by Landlord on reletting, provided however, that Landlord shall not be considered to be under any duty by reason of this provision to take any action to mitigate damages by reason of Tenants default. In the event Landlord hires an attorney to enforce its rights upon default, Tenant shall in addition be liable for reasonable attorney's fees and all costs of collection.

Section 16. Condemnation: If the Leased Premises, or any part thereof, is taken by eminent domain, the Lease shall expire on the date when the Leased Premises shall be so taken, and the rent shall be apportioned as of that date. No part of any award shall belong to the Tenant.

Section 17. Indemnification: Except for claims arising out of acts caused by the affirmative negligence of the Landlord or its representatives, the Tenant shall indemnify and defend the Landlord and the Leased Premises, at the Tenant's expense, against all claims, expenses, and liabilities arising from (a) the management of any occurrence on or about the leased premises or any adjoining street or roadway; (b) any default by the Tenant hereunder, (c) any act of negligence by the Tenant or its agents, contractors, employees or licensees.

Section 18. Fire or Other Casualty Losses: If the Premises are totally destroyed by storm, fire, lightning, earthquake or other casualty, without the fault of the Tenant, this Lease shall terminate as of the date of such destruction and rental shall be accounted for as between Landlord and Tenant as of that date. If the premises are damaged but not wholly destroyed by any such casualties, without the fault of the Tenant, rental shall abate in such proportion as effective use of the Premises has been affected and Landlord shall restore Premises to substantially the same condition as before damage as speedily as is practicable, whereupon full rental shall recommence.

Section 19. Insurance: The landlord shall keep the building containing the leased property insured against loss or damage by fire with extended coverage endorsement in an amount not less than eighty percent (80%) of the full insurable value as determined from year to year. The Tenant shall keep the leased property insured with a tenant owners policy for business personal property and betterments throughout the term of this Lease against claims for personal injury and property damage, under a policy of general public liability insurance, with such limits as may reasonably be requested by the Landlord from time to time, but not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate as a combined single limit or \$1,000,000 bodily injury and \$1,000,000 property damage as a split limit, which insurance shall contain a special endorsement recognizing and insuring any liability accruing to Tenant and naming Landlord as additional insured. *Tenant shall provide evidence of such insurance to Landlord prior to the commencement of the term of this Lease, and provide annually an updated certificate of insurance to Landlord.* Tenant must maintain insurance policy without lapse to remain in compliance with Lease. Tenant agrees to and hereby does indemnify and save Landlord harmless against all claims for damages to persons or property by reason of Tenant's use or occupancy of the Premises.

Section 20. Tax and Insurance Escalation: Tenant shall pay upon demand as additional rental during the term of this Lease, and any extensions or renewal thereof;

- The amount by which all taxes on the Premises for each tax year exceed all taxes on the Premises for the tax year _____; or
- all taxes on the Premises for each tax year.

In the event the Premises are less than the entire property assessed for such taxes for any such tax year, then the tax for any such year applicable to the Premises shall be determined by proration on the basis that the rentable floor area of the Premises bears to the rentable floor area of the entire property assessed. If the final year of the Lease term fails to coincide with the tax year, then any excess for the tax year during which the term ends shall be reduced by the pro rata part of such tax year beyond the Lease term. If such taxes for the year in which the Lease terminates are not ascertainable before payment of the last month's rental, then the amount of such taxes assessed against the property for the previous tax year shall be used as a basis for determining the pro rata share, if any, to be paid by Tenant for that portion of the last lease year.

Tenant shall further pay upon demand as additional rental during the term of this Lease, and any extension or renewal thereof:

- the excess cost of fire and extended coverage insurance including any and all public liability insurance on the building over the cost of the first year of the Lease term for each subsequent year during the term of this Lease; or
- all fire and hazard, and extended coverage insurance including any and all public liability insurance on the building.

Section 21. Tenant's Employment Responsibilities: The Tenant shall be responsible for and save the Landlord harmless from all wages, salaries, or other benefits due Tenant's employees. Tenant shall also be solely responsible for the acquisition and payment of any goods and/or services used or performed by the Tenant in the conduct of its business.

Section 22. Use of Premises: The Premises shall be used for Camden County Library purposes only and no other. The Premises shall not be used for any illegal purposes, nor in any manner to create any nuisance or trespass, nor in any manner to vitiate the insurance or increase the rate of insurance on the Premises. In the event Tenant's use of the Premises results in an increase in the rate of insurance on the Premises, Tenant shall pay to Landlord, upon demand and as additional rental, the amount of any such increase.

Section 23. Hazardous Waste: Tenant specifically agrees that, except for such limited quantities of office materials and supplies of such type and in such quantities as are customarily used in Tenant's normal business operations (which shall be used only in accordance with applicable law and any manufacturers or suppliers guidelines), Tenant shall not engage or permit at any time, any operations or activities upon, or any use or occupancy of the Premises, or any portion thereof, for the purpose of or in any way involving the handling, manufacturing, treatment, storage, use, transportation, spillage, leakage, dumping, discharge or disposal (whether legal or illegal, accidental, or intentional) of any hazardous substances, materials or wastes, or any wastes regulated under any local, state or federal law.

Tenant shall, during the Term, remain in full compliance with all applicable laws governing its use and occupancy of the Premises, including, without limitation, the handling, manufacturing, treatment, storage, disposal, discharge, use, and transportation of hazardous substances, materials or wastes, and any wastes regulated under any local, state or federal law. Tenant will remain in full compliance with the terms and conditions of all permits and licenses issued to it by any governmental authority on account of any or all of its activities on the Premises.

Section 24. Environmental Laws. (a) Tenant shall not bring onto the Premises any Hazardous Materials (as defined below) without the prior written approval by Landlord. Any approval must be preceded by submission to Landlord of appropriate Material Safety Data Sheets (MSD Sheets). In the event of approval by Landlord, Tenant covenants that it will (1) comply with all requirements of any constituted public authority and all federal, state, and local codes, statutes, ordinances, rules and regulations, and laws, whether now in force or hereafter adopted relating to Tenant's use of the Premises, or relating to the storage, use, disposal, processing, distribution, shipping or sales of any hazardous, flammable, toxic, or dangerous materials, waste or substance, the presence of which is regulated by a federal, state, or local law, ruling, rule or regulation (hereafter collectively referred to as "Hazardous Materials"; (2) comply with any reasonable recommendations by the insurance carrier of either Landlord or Tenant relating to the use by Tenant on the Premises of such Hazardous Materials; (3) refrain from unlawfully disposing of or allowing the disposal of any Hazardous Materials upon, within, about or under the Premises; and (4) remove all Hazardous Materials from the Premises, either after their use by Tenant or upon the expiration or earlier termination of this Lease, in compliance with all applicable laws.

(b) Tenant shall be responsible for obtaining all necessary permits in connection with its use, storage and disposal of Hazardous Materials, and shall develop and maintain, and where necessary file with the appropriate authorities, all reports, receipts, manifests, filings, lists and invoices covering those Hazardous Materials and Tenant shall provide Landlord with copies of all such items upon request. Tenant shall provide within five (5) days after receipt thereof, copies of all notices, orders, claims or other correspondence from any federal, state or local government or agency alleging any violation of any environmental law or regulation by Tenant, or related in any manner to Hazardous Materials. In addition, Tenant shall provide Landlord with copies of all responses to such correspondence at the time of the response.

(c) Tenant hereby indemnifies and holds harmless Landlord, its successors and assigns from and against any and all losses, liabilities, damages, injuries, penalties, fines, costs, expenses and claims of any and every kind whatsoever (including attorney's fees and costs, expenses or claims asserted or arising under the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, from time to time, and regulations promulgated thereunder, any so-called state or local "Superfund" or "Superlien" law, or any other federal, state or local statute, law or ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning any Hazardous Materials) paid, incurred or suffered by, or asserted against, Landlord as a result of any claim, demand or judicial or administrative action by any person or entity (including governmental or private entities) for, with respect to, or as a direct or indirect result of, the presence on or under or the escape, seepage, leakage, spillage, discharge, emission or release from the Premises of any Hazardous Materials caused by Tenant or Tenant's agents, employees, invitees or successors in interest. This indemnity shall also apply to any release of Hazardous Materials caused by a fire or other casualty to the premises if such Hazardous Materials were stored on the Premises by Tenant, its agents, employees, invitees or successors in interest.

(d) If Tenant fails to comply with the Covenants to be performed hereunder with respect to Hazardous Materials, or if an environment protection lien is filed against the premises as a result of the actions of Tenant, its agents, employees or invitees, then the occurrence of any such events shall be considered a default hereunder.

(e) Tenant will give Landlord prompt notice of any release of Hazardous Materials, reportable or non-reportable, to federal, state, or local authorities, of any fire, or any damage occurring on or to the Premises.

(f) Tenant will use and occupy the Premises and conduct its business in such a manner that the Premises are neat, clean and orderly at all times with all chemicals or Hazardous Materials marked for easy identification and stored according to all codes as outlined above.

(g) The warranties and indemnities contained in this Paragraph shall survive the termination of this Lease.

Section 25. Assignment and Subletting: Tenant shall not, without the prior written consent of Landlord, which shall not be unreasonably withheld, assign this Lease or any interest hereunder, or sublet the Premises or any part thereof, or permit the use of the Premises by any party other than the Tenant. Consent to any assignment or sublease shall not impair this provision and all later assignments or subleases shall be made likewise only on the prior written consent of the Landlord. The Assignee of Tenant, at option of Landlord, shall become directly liable to Landlord for all obligations of Tenant hereunder, but no sublease or assignment by Tenant shall relieve Tenant of any liability hereunder.

Section 26. Surrender: Upon the termination of this Lease, including any extension thereof, the Tenant shall surrender the above described premises to the Landlord in as good condition as the premises were in at the time of the initial occupancy thereof, reasonable use and wear and tear by the elements, or fire or other catastrophes not the fault of the Tenant, excepted.

Section 27. Landlord's Entry of Premises: Landlord may advertise the Premises "For Rent" or "For Sale" before the termination of this Lease. Landlord may enter the Premises at reasonable hours to exhibit same to prospective purchasers or tenants and to make repairs required of Landlord under the terms hereof or to make repairs to Landlord's adjoining property, if any.

Section 28. Effect of Termination of Lease. No termination of this Lease prior to the normal ending thereof, by lapse of time or otherwise, shall effect Landlord's right to collect rent for the period prior to termination thereof.

Section 29. Mortgagee's Rights. Tenant's rights shall be subject to any bona fide mortgage, deed of trust or other security interest which is now or may hereafter be placed upon the Premises by Landlord. Tenant shall, if requested by Landlord, execute a separate agreement reflecting such subordination, and shall be obligated to execute such documentation as may facilitate Landlord's sale or refinancing of the Premises, including, but not limited to, estoppel certificates, subordination or attornment agreements.

Section 30. Quiet Enjoyment. So long as Tenant observes and performs the covenants and agreements contained herein, it shall at all times during the Lease term peacefully and quietly have and enjoy possession of the Premises, but always subject to the terms hereof. Provided, however, that in the event Landlord shall sell or otherwise transfer its interest in the Premises, Tenant agrees to attorn to any new owner or interest holder and shall, if requested by Landlord, execute a separate agreement reflecting such attornment, provided that said agreement requires the new owner or interest holder to recognize its obligations and Tenant's rights hereunder.

Section 31. Holding Over. If Tenant remains in possession of the Premises after expiration of the term hereof, with Landlord's acquiescence and without any express agreement of the parties, Tenant shall be a tenant at will at the rental rate which is in effect at the end of the Lease and there shall be no renewal of this Lease by operation of law. If Tenant remains in possession of the Premises after expiration of the term hereof without Landlord's acquiescence, Tenant shall be a tenant at sufferance and commencing on the date following the date of such expiration, the monthly rental payable under Paragraph 4 above shall for each month, or fraction thereof during which Tenant so remains in possession of the premises, be twice the monthly rental otherwise payable under Paragraph 4 above.

Section 32. Abandonment. Tenant shall not abandon the Premises at any time during the Lease term. If Tenant shall abandon the Premises or be dispossessed by process of law, any Personal Property belonging to Tenant and left on the Premises shall, at the option of Landlord, be deemed abandoned, and available to Landlord to use or sell to offset any rent due or any expenses incurred by removing same and restoring the Premises.

Section 33. Attorney's Fees: In the event that any action or proceeding is brought to enforce any term, covenant or condition of this Lease on the part of Landlord or Tenant, the prevailing party in such litigation shall be entitled to recover reasonable attorney's fees and costs.

Section 34. Rights Cumulative. All rights, powers and privileges conferred hereunder upon parties hereto shall be cumulative and not restricted of those given by law.

Section 35. Waiver of Rights. No failure of Landlord to exercise any power given Landlord hereunder or to insist upon strict compliance by Tenant of its obligations hereunder and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of Landlord's right to demand exact compliance with the terms hereof.

Section 36. Time of Essence. Time is of the essence in this Lease.

Section 37. Applicable Law: This Agreement shall be construed and interpreted under the laws of the State of North Carolina.

Section 38. Successors and Assigns: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

Section 39. Counterparts: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

Section 40. Headings: The headings, subheadings, and captions in this Agreement and in any exhibit hereto are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

Section 41. Definitions. "Landlord" as used in this Lease shall include the undersigned, its heirs, representatives, assigns and successors in title to the Premises. "Agent" as used in this Lease shall mean the party designated as same, its heirs, representatives, assigns and successors. "Tenant" shall include the undersigned and its heirs, representatives, assigns and successors, and if this Lease shall be validly assigned or sublet, shall include also Tenant's assignees or sublessees as to the Premises covered by such assignment or sublease. "Landlord", "Tenant",

and "Agent" include male and female, singular and plural, corporation, partnership or individual, as may fit the particular parties.

Section 42. Notices: All notices required or permitted under this Lease shall be in writing and shall be personally delivered or sent by U.S. certified mail, return receipt requested, postage prepaid. Notices to Tenant shall be delivered or sent to the address shown at the beginning of this Lease, except that upon Tenant taking possession of the Premises, then the Premises shall be Tenant's new address for such purposes. Notices to Landlord shall be delivered or sent to the address shown at the beginning of this Lease and notices to Agent, if any, shall be delivered or sent to the address set forth in Paragraph 4 hereof.

All notices shall be effective upon delivery. Any party may change its notice address upon written notice to the other parties, given as provided herein.

Section 43. Entire Agreement: This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all negotiations, prior discussions, agreements, arrangements and understandings, written or oral, relating to the subject matter hereof.

Section 44. Authorized Lease Execution: Each individual executing this Lease as director, officer, partner, member, or agent of a corporation, limited liability company, or partnership represents and warrants that he is duly authorized to execute and deliver this Lease on behalf of such corporation, limited liability company, or partnership.

Section 45. Transfer of Landlord's Interest: In the event of the sale, assignment or transfer by Landlord or its interest in the Premises or in this Lease (other than a collateral assignment to secure a debt of Landlord) to a successor in interest who expressly assumes the obligations of Landlord under this Lease, Landlord shall thereupon be released and discharged from all its covenants and obligations under this Lease, except those obligations that have accrued prior to such sale, assignment or transfer; and Tenant agrees to look solely to the successor in interest of Landlord for the performance of those covenants accruing after such sale, assignment or transfer. Landlord's assignment of this Lease, or of any or all of its rights in this Lease, shall not affect Tenant's obligations hereunder, and Tenant shall attorn and look to the assignee as Landlord, provided Tenant has first received written notice of the assignment of Landlord's interest.

Section 46. Amendments: This Agreement may not be amended except by written instrument duly executed by or on behalf of all of the parties hereto.

Section 47. Memorandum of Lease: Upon request by either Landlord or Tenant, the parties hereto shall execute a short form (Memorandum of Lease) in recordable form, setting forth such provisions hereof (other than the amount of Base Monthly Rent and other sums due) as either party may wish to incorporate. The cost of recording such Memorandum of Lease shall be born by the party requesting execution of same.

Section 48. Build Out: The Landlord shall provide a shell space to include: plumbing brought through the slab for Men & Women restrooms, the SE cable from the gang meter to the back of the building with a 200 AMP panel. The Tenant shall be responsible for all cost incurred for build out for their specific plans, layout, business type, etc. Contractor shall complete construction to the Premises pursuant to final Plans and Specifications approved by Landlord and Tenant (the "Improvements"), in compliance with all applicable codes and regulations, any

required permit or approvals, and recorded documents, and in a good and workmanlike manner free of defects. Refer to Exhibit "A", Construction by Tenant During Term.

Section 49. Signage: Except as may be specifically set forth in the Lease, Tenant may not install, inscribe, paint or affix any awning, shade, sign, advertisement or notice on or to any part of the outside of the Premises without the express written consent of the Landlord. No items of any type shall be allowed on the sidewalk area without the prior written consent of Landlord. For aesthetic purposes, all signs will be approved by the Landlord and installed at Tenant's sole expense. Any and all signs placed on the Premises by Tenant shall be maintained in compliance with governmental rules and regulations governing such signs and Tenant shall be responsible to Landlord for any damage caused by installation, use or maintenance of said signs, and all damage incident to removal thereof.

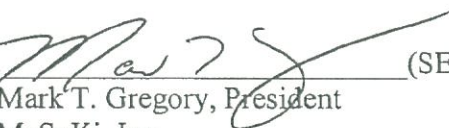
Additional Conditions:

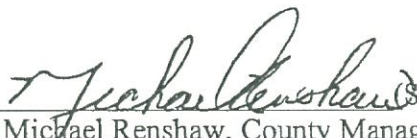
THIS DOCUMENT IS A LEGAL DOCUMENT. EXECUTION OF THIS DOCUMENT HAS LEGAL CONSEQUENCES THAT COULD BE ENFORCEABLE IN A COURT OF LAW. NO REPRESENTATIONS ARE MADE CONCERNING THE LEGAL SUFFICIENCY, LEGAL EFFECT OR TAX CONSEQUENCES OF THIS DOCUMENT OR THE TRANSACTION TO WHICH IT RELATES AND RECOMMENDS THAT YOU CONSULT YOUR ATTORNEY.

IN WITNESS WHEREOF, this Lease Agreement has been executed by each party hereto, in duplicate originals, on the date and year first above written.

LANDLORD

TENANT

By:  (SEAL)
Mark T. Gregory, President
MaSuKi, Inc.

By:  (SEAL)
Michael Renshaw, County Manager
Camden County, NC

Date 1-25-13

Date 1-25-13

Exhibit A

CONSTRUCTION BY TENANT DURING TERM

Section 1. Tenant to Complete. If Tenant wishes to make changes to the Premises, such changes shall be completed pursuant to the provisions of the Lease and this Exhibit A. Tenant shall bear all costs of the improvements, which shall be performed by Tenants general contractor (“Contractor”).

Contractor shall complete construction to the Premises pursuant to final Plans and Specifications approved by Landlord and Tenant (the “Improvements”), in compliance with all applicable codes and regulations, any required permit or approvals, and recorded documents, and in a good and workmanlike manner free of defects. Tenant’s selections of finishes and materials shall be indicated on the Plans and Specifications, and shall be equal to or better than the minimum building standards and specifications.

Section 2. Requirements Prior to Commencement: Prior to commencing any work:

- a) Tenant’s proposed Contractor and the Contractor’s proposed principal subcontractors and suppliers shall be licensed and in good status with State and Local jurisdictions, licensing boards and/or the equivalent;
- b) Contractor shall submit to Landlord and Tenant a written bid for completion of the Improvements. Said bid shall include Contractor’s overhead, profit and fees;
- c) Tenant or Contractor shall submit all Plans and Specifications to Landlord together with the location and use of any proposed staging areas, and no work on the Premises shall be commenced before Tenant has received Landlord’s final written approval thereof, which shall not be unreasonably withheld, delayed or conditioned.
- d) Contractor shall complete all architectural and planning review and obtain all permits, including signage, required by the city, state or county in which the Premises are located; and;
- e) Contractor shall submit to Landlord verification of liability and workmen’s compensation insurance adequate to fully protect Landlord and Tenant from and against any and all liability for death or injury to persons or damage to property caused in or about or by reason of the construction of any work done by Contractor or Contractor’s subcontractors or suppliers; Landlord may determine the adequacy of such insurance, without limitation, in light of their consistency with the provisions in the Lease relating to Tenant’s insurance.
- f) Unless otherwise waived in writing by Landlord, which waiver shall be in Landlord’s sole discretion, Contractor shall provide payment and performance bonds in an amount equal to 100% of the estimate amount of Improvements.

Section 3. Landlord’s Administration. Contractor and Contractor’s subcontractors and suppliers shall be subject to Landlord’s reasonable administrative control and supervision. Landlord shall provide Contractor and Contractor’s subcontractors and suppliers with reasonable access to the Premises.

Section 4. Contractor to Comply with Procedures. During construction of the Improvements, Contractor shall adhere to the procedures shown in this Exhibit A, which represent Landlord’s minimum requirements for completion of the Improvements.

Section 5. Proof of Payment. Upon completion of the Improvements, Tenant shall provide Landlord with such evidence as Landlord may reasonably request that the Contractor has been paid in full, and Contractor shall provide Landlord with the lien releases as requested by

Landlord, confirmation that no liens have been filed against the Premises or the Shopping Center. If any liens arise against the Premises or the Shopping Center as a result of the Improvements, Tenant shall immediately, at Tenant's sole expense, remove such liens and provide Landlord evidence that the title to the Shopping Center and Premises have been cleared of such liens.

CONSTRUCTION POLICY

The following policies outlined are the construction procedures for the Shopping Center. As a material consideration to Landlord for granting Landlord's permission to Tenant to complete the construction contemplated hereunder, Tenant agrees to be bound by and follow the provisions contained hereinbelow:

Section 6. Administration.

- a) Contractors must notify Landlord in writing at MaSuKi, Inc., P.O. Box 374, Camden, NC 27921, attention Mark Gregory, President, (252-331-2132), prior to starting any work.
- b) As-built construction, including mechanical drawings and air balancing reports will be submitted at the end of each project.
- c) The Contractor must provide for the removal of all trash and debris arising during the course of construction. At no time are the building's trash compactors and/or dumpsters to be used by the Contractor's clean up crews for the disposal of any trash or debris accumulated during construction. Landlord assumes no responsibility for bins. Contractor is to monitor and resolve any problems with bin usage. Bins are to be emptied on a regular basis and never allowed to overflow. Trash is to be placed in the bin at all times.
- d) All HVAC contractors must provide the following items to Landlord or its agent: (i) plan showing the new ducting layout, all supply and return air grille locations and all thermostat locations, including the location of any fire dampers, and (ii) an Air Balance Report reflecting the supply air capacity throughout the suite, which is to be given to Landlord or its agent at the finish of the HVAC installation.
- e) Any problems with construction per the plan, will be brought to the attention of and documented to the Landlord. Any material and substantial changes that need additional work not described in the Plans and Specifications must be approved in writing in advance by Landlord.

Section 7. Premises and Shopping Center. Tenant shall make no alterations or improvements or do any other work which would result in diminished market value of the Premises or Shopping Center.

Section 8. Construction Requirements.

- a) All Life and Safety and applicable Building Codes will be strictly enforced (i.e., tempered glass, fire dampers, exit signs, smoke detectors, alarms, etc.); Tenant or its agent shall coordinate the same in advance with Landlord or its agent.
- b) Electric panel schedules must be brought up to date identifying all new circuits added.
- c) All electrical outlets and lighting circuits are to be properly identified. Outlets will be labeled on back side of each cover plate.
- d) All electrical and phone closets being used must have panels replaced and doors shut at the end of each day's work. Any electrical closet that is opened with the panel exposed must have a work person present.
- e) All electricians, telephone personnel, etc. will, upon completion of their respective projects, pick up and discard their trash leaving the rooms clean. If this is not

complied with, a clean up will be conducted by the building janitors and the general contractor will be back-charged for this service.

f) Welding or burning with an open flame will not be done without prior approval of the Landlord or its agent. Fire extinguishers must be on hand at all times.

g) Neither "anchoring" of walls or supports to the concrete or core drilling may be done during normal business hours. This work must be scheduled after hours.

h) All HVAC work must be inspected by Landlord or its agent. The following procedures will be followed by the general contractor: (i) a preliminary inspection of the HVAC work in progress will be scheduled through Landlord or its agent prior to the reinstallation of the ceiling grid, (ii) a second inspection of the HVAC operation will also be scheduled through Landlord or its agent and will take place with the attendance of the HVAC contractor's Air Balance engineer. This inspection will take place when the suite in question is read to be air-balanced. (iii) Landlord or its agent will inspect the construction on a periodic basis as well.

i) All existing thermostats, ceiling tiles, lighting fixtures and air conditioning grilles shall be saved and turned over to Landlord or its agents.

j) The work site and common areas involved must be kept clean at all times. Food and related lunch debris are not to be left in the construction or surrounding areas.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

Item Number: 5.A

New Business

Meeting Date: April 1, 2013

Attachments: 1 (36 Pages)

Submitted By: Cooperative Extension

ITEM TITLE: Fiscal Year 2013-2014 Camden Youth Services (JCPC) Grant Proposal & Budget

SUMMARY:

The annual Camden Youth Services Program grant proposal and budget to be presented to the Board for approval. Asking the Board to approve the grant proposal along with budget to include the cash match as presented for the 2013-2014 FY, as well as obtain signatures in order to finally submit the grant proposal to the NC Department of Safety for approval.

RECOMMENDATION:

Motion to approve the JCPC grant proposal and budget that includes the cash match, and allow the County Manager to sign necessary paperwork.



North Carolina Department of Public Safety

JCPC Program - Program Application ***DRAFT***

| SECTION I A | SPONSORING AGENCY AND PROGRAM INFORMATION | | |
|--|---|---------------------------------------|--------------|
| FUNDING PERIOD: | FY 13-14 | DPS/JCPC FUNDING # (cont only) | 715-XXXX |
| COUNTY: | Camden | AREA: | Eastern Area |
| Multi-County: | No | Multi-Components | Yes |
| NAME OF PROGRAM: Camden County Youth Services | | | |

| | | | |
|--|----------------------------|---------------------|-----------|
| SPONSORING AGENCY: | Camden County | | |
| SPONSORING AGENCY PHYSICAL ADDRESS: | 330 East Hwy 158 Camden | NC | 27921 |
| SPONSORING AGENCY MAILING ADDRESS: | PO Box 190 Camden | NC | 27921 |
| TYPE: | Public | FEDERAL ID # | 56-600282 |

| COMPONENT ID # | NAME OF PROGRAM COMPONENT | PROGRAM TYPE | TOTAL COST OF EACH COMPONENT |
|----------------------------------|------------------------------|-------------------------------|------------------------------|
| 5384 | Teen Court | Teen Court | \$ 12,523 |
| 5385 | Community Service | Restitution/Community Service | \$ 4,577 |
| 5386 | Treasure Point 4-H Day Camp | Experiential Skill Building | \$ 24,241 |
| 5387 | C.R.O.W.N. Kids & B.E.A.R.S. | Interpersonal Skill Building | \$ 36,509 |
| Total cost of components: | | | \$ 77,850 |

Program Manager Name & Address (same person on signature page)

| | | | | | |
|-------------------------|------------------------------------|---------------|-----------------------|----------------|-----------------------------|
| Name: | Michael Renshaw | Title: | Camden County Manager | | |
| Mailing Address: | 330 East Highway 158 PO Box 190 | City: | Camden | Zip: | 27921 |
| Phone: | (252) 338-6363 Ext:102 | Fax: | (252) 331-7831 | E-mail: | mrenshaw@camdencountync.gov |

Contact Person (if different from program manager)

| | | | | | |
|-------------------------|--|---------------|-----------------|----------------|------------------------|
| Name: | Danelle Barco | Title: | Extension Agent | | |
| Mailing Address: | 120 North NC Highway 343 PO Box 129 | City: | Camden | Zip: | 27921 |
| Phone: | (252) 331-7630 | Fax: | (252) 338-0277 | E-mail: | danelle_barco@ncsu.edu |

Program Fiscal Officer (cannot be program manager)

| | | | | | |
|-------------------------|------------------------------------|---------------|-------------------------------|----------------|-------------------------------|
| Name: | Clarann Mansfield | Title: | Camden County Finance Officer | | |
| Mailing Address: | 330 East Highway 158 PO Box 190 | City: | Camden | Zip: | 27921 |
| Phone: | (252) 338-6363 Ext:107 | Fax: | (252) 331-7831 | E-mail: | cmansfield@camdencountync.gov |

| SECTION I B | PROGRAM COMPONENT DESCRIPTION |
|----------------|---|
| COMPONENT ID # | COMPONENT INFORMATION |
| 5384 | <p>NAME OF COMPONENT: Teen Court</p> <p>BRIEF DESCRIPTION: A structured component where first time, non-violent, misdemeanor offenders admitting guilt are given the option to plead their case before a jury of trained peers volunteers who then provide a constructive sentence. Upon successful completion, the referring agency is notified. Teen Court is a diversion resource for juvenile intake, district court, SROs and other local law enforcement.</p> |

| COMPONENT ID # | COMPONENT INFORMATION |
|----------------|---|
| 5385 | <p>NAME OF COMPONENT: Community Service</p> <p>BRIEF DESCRIPTION: Provides youth offenders with positive consequences to negative behavior based on court ordered requirements thus holding them accountable for their actions.</p> |

| COMPONENT ID # | COMPONENT INFORMATION |
|----------------|---|
| 5386 | <p>NAME OF COMPONENT: Treasure Point 4-H Day Camp</p> <p>BRIEF DESCRIPTION: A six week summer day camp program for youth that provides hands-on educational activities, life skill development and social skill building lessons in a safe, supervised environment during the summer months of school vacation.</p> |

| COMPONENT ID # | COMPONENT INFORMATION |
|----------------|--|
| 5387 | <p>NAME OF COMPONENT: C.R.O.W.N. Kids & B.E.A.R.S.</p> <p>BRIEF DESCRIPTION: An interpersonal skill building component where youth increase life skill development, social skills, and have positive interactions with others during school hours, after school, and during school holiday/breaks.</p> |

| SECTION II | | COMPONENT STATISTICAL INFORMATION | | | |
|---|---|--|---|------------------------|--|
| Multi-Components Yes | | | | | |
| Component Service Statistics | | PROGRAM COMPONENT INFORMATION - APPLICATION YEAR | | | |
| Component Name: Teen Court | | | | Component ID # 5384 | |
| What is this component's maximum client capacity at any given time? | | | | 5 | |
| Frequency of client contact per month: | 2 | Anticipated Average Length of Stay: | 90 | Days | |
| Total Component Cost: | \$12,523 | ÷ by | Estimated # to be served during funding period: | 10 | |
| Estimated Average Cost Per Youth: \$1,252 | | | | | |
| Applies to continuation programs only. | Actual number of youth admitted last fiscal year: | | 4 | | |
| | 0 | number of admissions Juvenile Court referred | 0% of total admissions | | |
| | 4 | number of admissions Law Enforcement referred | 100% of total admissions | | |

| SECTION III | COMPONENT SUMMARY |
|--|-------------------|
| NAME OF COMPONENT: | Teen Court |
| <p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p> <p>Although Camden County has had very few adjudicated youth in the past several years, there are many youth whose disruptive and anti-social behaviors need to be addressed. Teen Court is a diversionary alternative to juvenile intake, district court and law enforcement.</p> | |
| <p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p> <p>Camden County youth between the ages of 11 - 17, attending school full-time, who commit a first-time, qualifying misdemeanor and admit guilt are eligible to participate in this program, by referral.</p> | |
| <p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p> <p>This program will hold first-time juvenile offenders accountable for their actions through creative sentencing and positive peer pressure without permanently affecting their juvenile record.</p> | |
| <p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <p>80% Participants successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>80% Participants will have no new adjudications during program participation.</p> <p>80% Participants will successfully or satisfactorily complete program requirements prior to termination.</p> <p>80% Participants successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p> <p>80% Participants will have no new complaints during program participation.</p> | |
| <p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <p>Teen Court will address the risk factor of negative peer groups by requiring all defendants to be trained for and participate as members of the Teen Court Jury for future cases. Positive peer associations will be promoted by providing participants with the positive peer interactions with student volunteers (jurors, attorney, court officers, etc.). School behavior problems will be addressed by referring the defendant to the C.R.O.W.N. Kids program, upon completion of the Teen Court Sentence.</p> | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---|---|
| NAME OF COMPONENT: | Teen Court |
| <p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>The Program Coordinator's Office is located at the North Carolina Cooperative Extension, Camden County Center at 120 North NC Highway 343, Camden, NC 27921. Teen Court trainings/meetings may be held at either Camden Middle School, 248 Scotland Road, Camden, NC 27921, Camden High School, 103 US Highway 158 East, Camden, NC 27921 or at the Camden County Courthouse Complex at 117 North NC Highway 343, Camden, NC 27921. Initial youth/parent visits will take place at the NC Cooperative Extension, Camden County Center or if necessary at the youth's home by appointment.</p> | |
| <p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Program Coordinator works Monday - Friday, 8 AM to 5 PM. Program operation will be determined on a case by case basis.</p> | |
| <p>3. Staff Positions: <i>Indicate the number of staff required for this component.</i></p> <p>Full-Time 1, Part-Time 0, Volunteer-Staff 5, Contract-Staff 0</p> <p><i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The JCPC Program Coordinator (full-time) prefers a Bachelor's degree in human services, or related field and minimal experience working with juveniles and at-risk youth, or equivalent combination of education and experience. A valid NC Driver's License is required.</p> <p>The Program Coordinator is responsible for the following:</p> <ul style="list-style-type: none"> * Work in conjunction with SRO's at all County Schools * Recruit and trains all Teen Volunteers (jurors, attorneys, clerks, bailiffs) * Recruit adult volunteers to assist with component and teen court competition teams. * Accept/process referrals, case management, CTF Tracking and client follow-up * Reserve courtroom, schedule presiding judge, and prepare volunteers for court. | |
| <p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>This program is a STRUCTURE ONLY.</p> | |
| <p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Program Coordinator will accept and review referrals from Court Counselors, SRO's, and school officials. An admission visit will be arranged with the juvenile and their parent/guardian(s) to explain program details, rules and scheduling. A referral may not be accepted if the parent/guardian refuses to allow their child to participate upon which the referral source would be notified immediately.</p> | |
| <p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---|---|
| NAME OF COMPONENT: | Teen Court |
| <p>Referral sources and parent/guardian(s) will be notified by the Program Coordinator upon a participant's termination from the program.</p> <p>A successful or satisfactory termination will result when a juvenile has completed all Teen Court sentence requirements with no or relatively few problems.</p> <p>An unsuccessful termination will result if a juvenile fails to complete all necessary sentence mandates during the time allowed.</p> <p>A non-compliant termination will result when a juvenile and/or parent/guardian(s) refuses to participate in the program, as specified during the initial admissions visit.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact. The referring agency will be notified before an unsuccessful or non-compliant termination is processed, and advised that the juvenile will be turned over to the referral source for further action, as necessary.</p> | |
| <p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete the Camden Youth Services Referral Form during the September 2013 meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer questions or address concerns. Referrals may be mailed, e-mailed, faxed or delivered in person. Contact with referral sources will be on going throughout the duration of the youth's involvement in the program.</p> | |
| <p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>Teen Court will provide defendants the opportunity to accept responsibility for their actions and to give back to the community through the completion of their constructive sentences. Learning that you will be held accountable for your actions gives youth the skills to recognize their choices and evaluate their behaviors. Parent/guardian(s) must agree to participate and be responsible for transporting their child to court and all scheduled sentence obligations, including workshops and Community Service, as applicable.</p> | |
| <p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>Teen Court is identified by the National Teen Court Association website as an effective diversion program from Juvenile Court. Since prior adjudications present the risk of future offending, a successful diversion to Teen Court may keep a juvenile from becoming adjudicated from the beginning.</p> | |

| SECTION II | | COMPONENT STATISTICAL INFORMATION | | | |
|---|---|--|---|------------------------|--|
| Multi-Components Yes | | | | | |
| Component Service Statistics | | PROGRAM COMPONENT INFORMATION - APPLICATION YEAR | | | |
| Component Name: Community Service | | | | Component ID # 5385 | |
| What is this component's maximum client capacity at any given time? | | | | 10 | |
| Frequency of client contact per month: | 2 | Anticipated Average Length of Stay: | 90 | Days | |
| Total Component Cost: | \$4,577 | ÷ by | Estimated # to be served during funding period: | 10 | |
| Estimated Average Cost Per Youth: \$458 | | | | | |
| Applies to continuation programs only. | Actual number of youth admitted last fiscal year: | | 1 | | |
| | 1 | number of admissions Juvenile Court referred | 100% of total admissions | | |
| | 0 | number of admissions Law Enforcement referred | 0% of total admissions | | |

| SECTION III | COMPONENT SUMMARY |
|--|-------------------|
| NAME OF COMPONENT: | Community Service |
| <p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p> <p>Community service is a sentencing option utilized by the Juvenile Court to hold youth offenders accountable for their actions. This program will serve the juvenile offenders in Camden County so they will have local assignments to complete court ordered community service requirements, when ordered. The program may also serve diverted juveniles as referred.</p> | |
| <p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p> <p>Camden County youth between the ages of 7-17 are eligible to participate in this program upon referral.</p> | |
| <p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p> <p>To enable youth offenders to complete court ordered community service hours in the local area.</p> | |
| <p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <p>95% Court-ordered participants will complete required restitution or community service hours by termination from court service.</p> <p>80% Participants successfully / satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>90% Participants will successfully or satisfactorily complete the program.</p> <p>80% Participants will have no new complaints during program participation.</p> <p>80% Participants will have no new adjudications during program participation.</p> <p>80% Participants successfully / satisfactorily completing the program will have no new complaints in the 12 months following completion.</p> <p>95% Diverted participants will complete required restitution or community service hours by termination of contract or plan.</p> | |
| <p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <p>Disruptive school behavior and associations with delinquent peers are often factors in increasingly delinquent behaviors. When a delinquent juvenile is ordered to complete community service they will be enrolling in a program that will give them avenues to prevent future delinquent behavior. These avenues include: holding them accountable for their delinquent acts, surrounding them with positive role models, and giving them access to opportunities within their community to have a positive, instead of a negative impact.</p> | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---|---|
| NAME OF COMPONENT: | Community Service |
| <p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> | <p>North Carolina Cooperative Extension, Camden County Center, 120 North NC Highway 343, Camden NC 343</p> |
| <p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> | <p>The Camden Youth Services Program Coordinator works Monday - Friday, 8 AM to 5 PM. Daily/weekly schedules will be determined on a case by case basis.</p> |
| <p>3. Staff Positions: <i>Indicate the number of staff required for this component.</i></p> | <p>Full-Time 1, Part-Time 0, Volunteer-Staff 5, Contract-Staff 0</p> <p><i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The position of the Camden Youth Services Program Coordinator (full-time) prefers Bachelor's degree in human sciences or a related field, and a minimal experience of working with juveniles and at-risk youth, or an equivalent combination of education and experience. A valid NC driver's license is required. The program coordinator is responsible for:</p> <ul style="list-style-type: none"> * Accepting referrals * Processing the referred youth (with parental permission) * Arranging community service work sites * Providing a work schedule * Follow up to ensure sentence completion * Submission and notification to the referral source upon completion of community service & termination of juvenile from program. |
| <p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> | <p>Primary Service - Restitution / Community Service; Secondary Service - None</p> |
| <p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> | <p>The Program Coordinator will accept and review referrals from court counselors, S.R.O.s, mental health professionals and school staff. At admission, a visit will be arranged with the juvenile and their parent/guardians to explain program details, rules, and available work site options. A referral may not be accepted if the parent/guardians refuse to allow their child to participate at which the referral source will be notified immediately.</p> |
| <p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> | <p>Referral source(s), and parent/guardians will be notified by the Program Coordinator when the juvenile is terminated from the program.</p> <p>A successful termination will result when a juvenile has completed all necessary community service hours with no</p> |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---|---|
| NAME OF COMPONENT: | Community Service |
| <p>problems.</p> <p>A satisfactory termination will result when a juvenile has completed all necessary community service hours with a few problems and/or negative comments from work site supervisors.</p> <p>An unsuccessful termination will result when a juvenile fails to complete all necessary community service hours during time allowed.</p> <p>A non-compliant termination will result when a juvenile and/or parent/guardian refuses to participate in the program as specified during the initial admission visit.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact.</p> <p>The referring agency will be contacted before an unsuccessful or non-compliant termination is processed as a courtesy.</p> | |
| <p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete the Camden Youth Services Referral Form during the September 2013 JCPC Meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer questions or address concerns. Referrals may be mailed, e-mailed, faxed or delivered in person. Contact with the referral sources will be ongoing during the duration of the juvenile's involvement in the program.</p> | |
| <p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>The Community Service Program will provide participants with the opportunity to take responsibility for their actions and complete community service hours as well as allowing them to experience the connectedness to their community by actively participating in it. The Program Coordinator serves as a positive role model and will encourage participants to continue their civic involvement through C.R.O.W.N. Kids upon the completion of their sentence in order to maintain the focus of positive energy and to surround the youth with positive peer pressure.</p> | |
| <p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>Community service has been proven as an effective juvenile justice program made slightly more effective by adding behavior management elements in contracts. A work liability contract is utilized with this program to identify work obligations and expectations of proper behavior.</p> | |

| SECTION II | | COMPONENT STATISTICAL INFORMATION | | | |
|---|---|--|---|------------------------|--|
| Multi-Components Yes | | | | | |
| Component Service Statistics | | PROGRAM COMPONENT INFORMATION - APPLICATION YEAR | | | |
| Component Name: Treasure Point 4-H Day Camp | | | | Component ID # 5386 | |
| What is this component's maximum client capacity at any given time? | | | | 70 | |
| Frequency of client contact per month: | 12 | Anticipated Average Length of Stay: | 30 | Days | |
| Total Component Cost: | \$24,241 | ÷ by | Estimated # to be served during funding period: | 100 | |
| Estimated Average Cost Per Youth: \$242 | | | | | |
| Applies to continuation programs only. | Actual number of youth admitted last fiscal year: | | | 80 | |
| | 0 | number of admissions Juvenile Court referred | | 0% of total admissions | |
| | 0 | number of admissions Law Enforcement referred | | 0% of total admissions | |

| SECTION III | COMPONENT SUMMARY |
|---|-----------------------------|
| NAME OF COMPONENT: | Treasure Point 4-H Day Camp |
| <p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p> <p>There are children in Camden County that lack the social and interpersonal skills necessary to foster self-discipline and positive behaviors at home and in the community. These children are often left unattended during summer vacation from school and may lack necessary adult supervision.</p> | |
| <p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p> <p>Camden County youth ages 6 to 17 (youth must have completed kindergarten and not graduate high school) are eligible for service. Youth ages 6 to 12 will be campers and youth ages 13 to 17 will be teen leaders in training. Priority placement/scholarships will be given to those who exhibit at-risk behaviors and/or referred to the program. 50 % of the youth participating during this summer enrichment program that have been identified as at-risk and/or adjudicated will receive weekly scholarships based on criteria set by Camden Youth Services and Camden 4-H.</p> | |
| <p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p> <p>Program participants will be provided with adult supervision and enrichment activities for six weeks during summer vacation from school. Youth will participate in life skills lessons, experiential learning and enrichment activities.</p> | |
| <p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <p>80% Participants will successfully or satisfactorily complete services as measured by performance against individual service plan.</p> <p>80% Participants successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p> <p>80% Participants will have no new complaints during program participation.</p> <p>80% Participants successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>80% Participants completing the program will demonstrate improvement in targeted skills as specified in the individual service plan by termination.</p> <p>80% Participants completing the program will demonstrate a reduction in problem behaviors for which they were referred by termination.</p> <p>80% Participants will have no new adjudications during program participation.</p> | |
| <p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <p>Associations with delinquent peers will be addressed by providing participants with a safe, supervised environment to learn and interact with peers in a positive manner. Opportunities for interpersonal skill building and healthy relationship formation are the foundation of program activities. Positive peer relationships are fostered and social competence is</p> | |

| SECTION III | COMPONENT SUMMARY |
|--|-----------------------------|
| NAME OF COMPONENT: | Treasure Point 4-H Day Camp |
| improved through participation in skill building activities. | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|--|---|
| NAME OF COMPONENT: | Treasure Point 4-H Day Camp |
| <p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>Camden Middle School, 248 Scotland Road, Camden, NC 27921 (gymnasium, cafeteria, trailers, outside playing fields) Field trips to Treasure Point 4-H Day Camp Site (123 Treasure Point Road, Camden, NC 27921) for environmental education, swimming, canoeing, archery, etc. will be held weekly. Other field trips may take place at various locations according to a published schedule, and resources available.</p> | |
| <p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Day Camp will operate Monday - Friday from 9 AM to 3 PM for six consecutive weeks beginning July 2, 2012 and ending on August 10, 2012.</p> | |
| <p>3. Staff Positions: <i>Indicate the number of staff required for this component.</i></p> <p>Full-Time 1, Part-Time 6, Volunteer-Staff 5, Contract-Staff 0</p> <p><i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The position of Camden Youth Services Program Coordinator (full-time) prefers a Bachelor's degree in human services, or related field and minimal experience with juveniles and at-risk youth, or equivalent combination of education and experience.</p> <p>Staff positions: Day Camp will be administered by the Program Coordinator and up to 6 Camp Counselors, all of which must have a valid NC Driver's License and be certified in First Aid and CPR. Camp Counselors must have a minimum of a high school diploma.</p> <p>The Program Coordinator will work to plan/coordinate all camp activities, hire/train counselors, enter and track all client information into NC Allies and ensure the safe implementation of all camp activities. They will interface regularly with parents to exchange information and provide status updates on participants. The 6 camp counselors will implement educational lessons daily, responsible for the care and supervision of the youth assigned to their group, act as a positive role model for youth, and adhere to the daily schedule as stated by the Program Coordinator.</p> | |
| <p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>This program is a STRUCTURE ONLY.</p> | |
| <p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Camden Youth Services Program Coordinator will accept referrals for scholarships from Juvenile Court Counselors, SRO's, Mental Health professionals, school staff, other youth serving agencies and parents/guardians. If there are no referrals from sources other than parents, the clients will receive scholarships for this program on a first-come, first-serve basis upon documentation of required criteria. Registration announcements are sent home through all Camden County Schools and to referral sources. Scholarship applications and enrollment forms are made available for pick-up at the Cooperative Extension Office and are available to download from the Camden County Cooperative Extension website. Applications will not be accepted if the youth referred has been removed from this</p> | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|--|---|
| NAME OF COMPONENT: | Treasure Point 4-H Day Camp |
| program in the past for inappropriate behavior or causing an unsafe atmosphere within the program. | |
| <p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> <p>The Program Coordinator will enter information on all participating youth into the Client Tracking on NC Allies upon admission and will terminate upon completion of the program. No individual termination notifications will be made for Day Camp participants unless they have been referred by Juvenile Court Counselors or Mental Health Professionals. <i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact. The referring agency will be contacted before an unsuccessful or non-compliant termination is processed, as a courtesy.</p> | |
| <p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete referral paperwork during the May 2013 JCPC Meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer any questions and to address concerns. Referrals may be mailed, e-mailed, faxed, or delivered in person. Contact with the referral sources, if applicable, will be on going during the duration of a youth's involvement in the program.</p> | |
| <p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>The program is housed in the NC Cooperative Extension, Camden County Center, under the supervision of the Assistant 4-H & Family Consumer Sciences Extension Agent. Therefore, this program will have the ability to utilize the research-based information from NC State University and NC A&T State University, as well as any life skills development and subject matter curriculum available through the NC 4-H Youth Development & Family Consumer Science Department. All curriculum presented will be age-appropriate and delivered utilizing the experiential learning model. With the use of these resources, as well as others, the program will provide participants with opportunities to strengthen life skill development through curriculum, citizenship, leadership and community service activities. Participants who learn and strengthen life skills and participate in a group environment will be able to work together as a team and re-direct inappropriate behavior. The Program Coordinator will work with clients, their parents/guardian(s), and their school to identify any issue(s) that may need to be addressed per individual.</p> | |
| <p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>This program is based on the Edna McConnel Clark Foundation's "Mentoring Programs for Youth Development: A Synthesis" study of youth mentoring programs. The study states that mentoring is an component of a comprehensive intervention. Warm and close friendships with caring adults, supervision and positive role models are the common resources and investments that mentoring intervention contributes to youth development. As stated above, all curriculum will be presented in an age appropriate and hands-on learning style, delivered utilizing the experiential learning model.</p> | |

| SECTION II | | COMPONENT STATISTICAL INFORMATION | | | |
|---|---|--|---|----------------------------|------|
| Multi-Components Yes | | | | | |
| Component Service Statistics | | PROGRAM COMPONENT INFORMATION - APPLICATION YEAR | | | |
| Component Name: C.R.O.W.N. Kids & B.E.A.R.S. | | | | Component ID # | |
| | | | | 5387 | |
| What is this component's maximum client capacity at any given time? | | | | 20 | |
| Frequency of client contact per month: | 4 | | Anticipated Average Length of Stay: | 150 | Days |
| Total Component Cost: | \$36,509 | ÷ by | Estimated # to be served during funding period: | 20 | |
| Estimated Average Cost Per Youth: \$1,825 | | | | | |
| Applies to continuation programs only. | Actual number of youth admitted last fiscal year: | | | 21 | |
| | 3 | number of admissions Juvenile Court referred | | 14.29% of total admissions | |
| | 4 | number of admissions Law Enforcement referred | | 19.05% of total admissions | |

| SECTION III | COMPONENT SUMMARY |
|---|------------------------------|
| NAME OF COMPONENT: | C.R.O.W.N. Kids & B.E.A.R.S. |
| <p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p> <p>In 2010 - 2011, Camden County juveniles had the following risk factors; alcohol and substance abuse, negative peer groups and school behavior.</p> | |
| <p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p> <p>Youth ages 9 -17, who are currently enrolled in Camden County Public Schools are eligible for service. This program will serve youth considered at-risk, by behavior or home environment, as referred by School Resource Officers (SRO's), school administration and teachers, parents/guardians, juvenile court counselors, and/or other youth serving community agencies.</p> | |
| <p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p> <p>For youth in grades 4th - 12th, this program will teach problem solving, conflict resolution, interpersonal/social skills, as well as other identified life skills during and after school hours, school vacation and some holidays, while monitoring participant behavior at home, at school, and within the community. Youth will participate in weekly, age-appropriate workshops/community service/meeting times as established by the Program Coordinator and school/site administrator. The Program Coordinator will also establish an "in-school schedule" to be more available to youth participants dealing with school and personal issues and complaints. Participants will increase school attendance, improve their GPA and improve overall school behavior as a result of these programs.</p> | |
| <p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <p>70% Participants successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>85% Participants completing the program will demonstrate improvement in targeted skills as specified in the individual service plan by termination.</p> <p>85% Participants completing the program will demonstrate a reduction in problem behaviors for which they were referred by termination.</p> <p>85% Participants will successfully or satisfactorily complete services as measured by performance against individual service plan.</p> <p>85% Participants successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p> <p>85% Participants will have no new complaints during program participation.</p> <p>70% Participants will have no new adjudications during program participation.</p> | |
| <p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> | |

| SECTION III | COMPONENT SUMMARY |
|--|------------------------------|
| NAME OF COMPONENT: | C.R.O.W.N. Kids & B.E.A.R.S. |
| <p>These two programs will provide the necessary protective factors of positive peer modeling, accountability/social competence and school connectedness by creating an environment of positive peer pressure, teaching interpersonal/social skills building and providing opportunities for academic enrichment, all while working in conjunction with each participant's parent/guardian(s) and school administrators.</p> | |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---------------------------|---|
| NAME OF COMPONENT: | C.R.O.W.N. Kids & B.E.A.R.S. |
| | <p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>Camden County Public Schools</p> <ul style="list-style-type: none"> * Grandy Primary School - 175 NC Highway 343 North, Camden, NC 27921 * Camden Intermediate School - 123 Noblitt Road, Camden, NC 27921 * Camden Middle School - 248 Scotland Road, Camden, NC 27921 * Camden County High School - 103 US Highway 158 East, Camden, NC 27921 * CamTech High School - 103A US Highway 158 East, Camden, NC 27921 <p>North Carolina Cooperative Extension, Camden County Center, 120 North NC Highway 343, Camden, NC 27921</p> <p>Treasure Point 4-H Day Camp - 123 Treasure Point Road, Camden, NC 27921</p> |
| | <p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Camden Youth Services Program Coordinator will create a monthly program schedule for each group of students (GPS, CIS, CMS, CCHS, & CTHS). B.E.A.R.S. & C.R.O.W.N. Kids programs will meet for a minimum of two (2) hours per week in age appropriate groups after school, typically with a 2 hour group meeting or workshop and and .5 hour lunch period. Hours may also be met by participating in a Community Service or a Fun Incentive Activity.</p> |
| | <p>3. Staff Positions: <i>Indicate the number of staff required for this component.</i></p> <p>Full-Time 1, Part-Time 0, Volunteer-Staff 2, Contract-Staff 0</p> <p><i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The position of the Camden Youth Services Program Coordinator (full-time) prefers a Bachelor's degree in human services, or related field, and minimal experience working with juveniles and at-risk youth, or equivalent combination of education and experience. A valid NC Driver's License is required. Unpaid adult volunteers must complete a NC 4-H Youth Development Adult Volunteer application and have a criminal background check administered prior to volunteering in any Camden Youth Services Program.</p> |
| | <p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>Primary Service - Interpersonal Skill Building; Secondary Service - Individual Counseling</p> |
| | <p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Camden Youth Services Program Coordinator will accept and screen referrals from SRO's, law enforcement, court counselors, mental health professionals, school officials, faith community members, other youth serving agencies, and parents. The Program Coordinator will coordinate the admission process with the referred juvenile and his/her parent/guardian(s) within 30 days of referral. All juveniles referred and willing to participate will be admitted to the program, unless their individual behavior is so severe they cannot be adequately served by this program.</p> |
| | <p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and</i></p> |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|---------------------------|---|
| NAME OF COMPONENT: | C.R.O.W.N. Kids & B.E.A.R.S. |
| | <p><i>the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> <p>The Program Coordinator is responsible for making all termination decisions.</p> <p>A successful termination will result when a juvenile has demonstrated sufficient behavior/attitude modifications and are no longer demonstrating at-risk behaviors either at home, in school or in the community.</p> <p>Satisfactory terminations will result when a juvenile has either become involved in other after school activities (sports/ club/job) that prohibit group participation, or is removed at the request of a parent/guardian.</p> <p>Unsuccessful completion will result when a juvenile enrolled in the program demonstrates no improvement in behavior or attitude at home, at school, or in the community.</p> <p>A non-compliant termination will result when a juvenile routinely fails to participate in offered programs & activities.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency, if any, will be notified of termination and a copy of the written termination summary will be provided.</p> |
| | <p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete the Camden Youth Services Referral Form during the September 2013 JCPC Meeting. The Program Coordinator will be available for referral sources to call, email, or visit to answer questions or address the duration of the juvenile's involvement in the program.</p> |
| | <p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>This program is housed in the NC Cooperative Extension, Camden County Center, under the supervision of the Assistant Extension 4-H & Family Consumer Science Agent. Therefore, this program will have the ability to utilize the research-based information from NC State University & NC A&T State University, as well as any life skills development and subject matter curriculum available through the NC 4-H Youth Development and Family Consumer Sciences Department. All curriculum presented will be age-appropriate and delivered utilizing the experiential learning model. With the use of these resources, as well as others, the program will provide the participants with opportunities to strengthen life skill development through curriculum, citizenship, leadership and community service activities. Participants who learn and strengthen life skills and participate in a group environment will be able to work together as a team and redirect inappropriate behavior. The Program Coordinator will work with clients, their parent/guardian(s) and their school to identify any issue(s) that may need to be addressed for each individual.</p> |
| | <p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>This program is based on the Edna McConnel Clark Foundation's "Mentoring Programs for Youth Development: A Synthesis," a study of youth mentoring programs. The study states that mentoring is one component of a comprehensive intervention. Warm and close friendships with caring adults, supervision and positive role models are</p> |

| SECTION IV | COMPONENT NARRATIVE (attach for each component) |
|--|--|
| NAME OF COMPONENT: | C.R.O.W.N. Kids & B.E.A.R.S. |
| the common resources and investments that mentoring intervention contributes to youth development. As stated above, all curriculum will be presented in an age-appropriate and hands-on learning style, delivered utilizing the experiential learning model. | |

SECTION V**Terms of Agreement**

This section of the JCPC Program Application will ONLY be completed if approved for funding and will be included in the required JCPC Program Agreement document for completion.

This Agreement is entered into by and between Department of Public Safety, (*hereinafter referred to as the DPS*), and County, (*hereinafter referred to as the County*), the County's Juvenile Crime Prevention Council (*hereinafter referred to as the JCPC*) and (*hereinafter referred to as the Sponsoring Agency*).

The DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:

Term of Agreement

This Agreement shall become effective _____ and shall terminate _____.

Payment to Sponsoring Agency

All parties agree that services will be delivered as described in the approved JCPC Program Agreement and that JCPC funds will be disbursed in an amount not to exceed the amount \$_____ for the term of this agreement, unless amended by an approved JCPC Program Agreement Revision.

Availability of Funds:

All parties to this Agreement agree and understand that the payment of the sums specified in this JCPC Program Agreement budget is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the DPS.

Responsibilities of the Parties

DPS shall:

1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from the Juvenile Crime Prevention Council (JCPC) fund appropriation by the General Assembly;
2. Reserve the right to suspend payment to the County for any non-compliance by the Sponsoring Agency with any reporting requirements set forth in the JCPC Policy and Procedures;
3. Notify in writing the County and Sponsoring Agency immediately if payments are suspended and again once payments resume;
4. Pay only for work as described in the JCPC Program Agreement provided by the Sponsoring Agency and approved subcontractors;
5. Provide technical assistance, orientation and training to the Sponsoring Agency, the County and the JCPC;
6. Monitor Sponsoring Agency's JCPC funded program(s) in accordance with JCPC Policy 1.2; and
7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due date.

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;
2. Comply with all Federal and State laws relating to equal employment opportunity;
3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of the DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;
4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this Agreement;
5. Comply with the Juvenile Crime Prevention Policy and Procedures established by the DPS and the North Carolina Administrative Procedures;
6. Secure local match as required, pursuant to N.C.G.S. §143B-516 9b) (11), for the approved JCPC funds;
7. Create and adopt individualized guidelines specific to the funded program, while also adhering to JCPC Policy and Procedures established by DPS for all JCPC funded programs and for the specific program type for which they receive funding;
8. Ensure that state funds received are spent in accordance with the approved JCPC Program Agreement and be accountable for the legal and appropriate expenditure of those state funds;
9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;
10. Have the capacity to use DPS electronic, internet-based system for tracking clients served;
11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of JCPC funds, maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;
12. Receive from the North Carolina Division of Revenue a refund of all sales and use taxes paid by them in the performance of the JCPC Program Agreement, pursuant to N.C.G.S. 105-164.14; and exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports;
13. Submit JCPC Program Agreement Revisions, Third Quarter Accounting, Final Accounting and annual detailed check ledgers to the JCPC. These reports must be in accordance with the submission process as outlined in the JCPC Policy and Procedures established by DPS and with the due dates established by DPS;
14. Make personnel, reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;
15. Submit any other information requested by the JCPC, County or DPS;
16. Be responsible for the performance of all subcontractors as described in the JCPC Program Agreement;
17. Indemnifies and holds harmless DPS, the State of North Carolina, the County and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the JCPC Program Agreement;
18. Receive permission and budgetary approval from DPS prior to using the JCPC Program Agreement as a part of any news release or commercial advertising and acknowledge DPS funding in partnership with the County;
19. Comply with DPS trainings and requirements regarding the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA);

Reference: 28 NCAC 02A.0106 (a), (c), (e); consistent with the N.C.G.S. §143C-6-23, and in compliance with DPS policy JCPC 1.1;

Sponsoring Agency Contractor(s)/Subcontractors

- Yes, subcontractors are included in the JCPC Program Agreement budget.
 No, subcontractors are not included in the JCPC Program Agreement budget.

If yes, the following only applies when subcontractors are providing services as described in the JCPC Program Agreement (listed in Line Item 190 of the budget).

20. Receive prior approval from DPS in the form of an unsigned contract being submitted with the JCPC Program Agreement if any of the services described in the JCPC Program Agreement are provided by a subcontractor; *NOTE: Contracts signed by all parties must be submitted once the JCPC Program Agreement receives signed approval from DPS. Sponsoring Agencies will be notified requesting this information.*

21. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds, and to all applicable laws and Juvenile Crime Prevention Council Policies and Procedures;

22. Ensure that all subcontractors provide all information necessary to comply with the standards set forth in the JCPC Program Agreement; and

23. Be deemed an independent contractor in the performance of services described in the JCPC Program Agreement and as such shall be wholly responsible for the services to be performed and for the supervision of its employees. The Sponsoring Agency represents that it has, or shall secure at its own expense, all personnel required in performing the services as described in the JCPC Program Agreement. Such employees shall not be employees of, or have any individual contractual relationship with, DPS;

The JCPC shall:

1. Ensure the Sponsoring Agency uses JCPC funds for only the purposes DPS has approved in JCPC Program Agreement or JCPC Program Agreement Revision(s);
2. Comply with the Juvenile Crime Prevention Policy and Procedures established by DPS and the North Carolina Administrative Procedures;
3. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency and submit to the County in a timely manner;
4. Review and locally approve Third Quarter Accounting forms and submit to the County in order to meet the due date established by DPS;
5. Submit any other information requested by the County or DPS; and
6. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with JCPC Policy 1.2;

Reference: 28 NCAC 02A.0202 and DPS/JCPC Policy JCPC 2-2.5; JCPC 1.

The County shall:

1. Ensure the Sponsoring Agency is appropriately licensed, and either a public agency or a 501 (c) 3 private non-

profit organization;

2. Use JCPC funds only for the purposes DPS has approved in program agreements or program agreement revisions;
3. Disburse JCPC funds monthly and oversee JCPC funds to the Sponsoring Agency in accordance with N.C.G.S. § 159-15;
4. Comply with the Juvenile Crime Prevention Policy and Procedures established by DPS and the North Carolina Administrative Procedures;
5. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS; and
6. Review and locally approve Third Quarter and Final Accounting forms for the JCPC and all JCPC funded programs according to the procedures and due dates established by DPS.

Reference: 28 NCAC 02A .0103 - .0108; DPS/JCPC Policy JCPC 2-2.5; JCPC 1.2

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

(a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or

(b) Include any person or entity designated by Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government, or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property - All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property - the Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall follow the guidelines for disposition of property set forth in Administrative Code and JCPC policy.

Reference: 28 NCAC 02A.0110; DPS/JCPC Policy JCPC 2

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended JCPC funds DPS disbursed to the County for the Sponsoring Agency must be refunded/ reverted back to DPS at the close of fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements

Local Government or Public Authorities in accordance with N.C.G.S. §159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities: An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the

State Auditor's office as required by law, to the County and DPS, and to other recipients as appropriate within nine (9) months after the end of your program's fiscal year.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. §147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records as a result of all Program Agreements entered into by State agencies or political subdivisions.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of DPS. State basic records retention policy requires all records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt -Not for profit organizations ONLY will comply with this section. Form must be attached to the Program Agreement upon submission.

The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N.C.G.S. § 143C-6-23 (c), not for profit organizations shall file with DPS and the County a written statement completed by that Sponsoring Agency's board of directors or other governing body, stating that the Sponsoring Agency does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the Federal, State, or local level. This written statement, *Certification of No Overdue Tax Debts*, shall be completed by the Sponsoring Agency and attached to the Program Agreement upon submission.

Conflict of Interest –Not for profit organizations ONLY will comply with this section. Form must be attached to the Program Agreement upon submission.

Consistent with the N.C.G.S. §143C-6-23 (b), not for profit organizations shall file with DPS and the County a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its board of directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the County or DPS may disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement (*Form DPS 13 001*) and attach the statement and the Sponsoring Agency's policy addressing conflicts of interest to the JCPC Program Agreement upon submission.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by

the Sponsoring Agency through submission of a JCPC

Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become its property and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a pro rata basis for services satisfactorily provided to DPS under this Program Agreement prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC and the Sponsoring Agency and attached to the Program Agreement.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

END OF SECTION V – Terms of Agreement

| SECTION VI: BUDGET NARRATIVE | | | |
|-------------------------------------|---|--------------------|------------------------|
| Camden County Youth Services | | Fiscal Year | FY 13-14 |
| Item # | Justification | Expense | In Kind Expense |
| 120 | Salaries - Full Time Program Coordinator | \$28,126 | |
| 120 | 6 Day Camp Counselors (\$8.50/hour - pending experience x 40 hours x 7 weeks) | \$14,280 | |
| 180 | 401(K) - Full Time Program Coordinator | \$1,407 | |
| 180 | Unemployment Insurance | \$1,045 | |
| 180 | Workmen's Compensation (Full-Time Program Coordinator & Part-Time Camp Staff) | \$1,294 | |
| 180 | Insurance (\$600/month/12 months) | \$7,200 | |
| 180 | FICA/Medicare (Full-Time Program Coordinator & Part-Time Camp Staff) | \$3,244 | |
| 180 | Retirement | \$1,969 | |
| 190 | Program Administration - 4-H Extension Agent (10% salary) | | \$4,413 |
| 190 | Program Administration - County Finance Officer (5% salary) | | \$3,000 |
| 210 | Household and Office Space Cleaning @\$30/month | | \$360 |
| 220 | Food - Out of School Activities/Incentive Activities | \$1,000 | |
| 230 | Educational Materials (Training) | \$200 | |
| 250 | Vehicle Supplies (Gas and Maintenance) | \$551 | |
| 260 | Office Supplies/Audit Expense | \$200 | |
| 280 | Utilities and Water | \$60 | |
| 310 | Travel for Program Staff (\$0.55/mile) | \$1,320 | |
| 320 | Communications - Phone & Postage | \$540 | |
| 370 | Advertising in Local Paper | \$100 | |
| 390 | Other Services - Teen Court | \$451 | |
| 390 | Other Services - Treasure Point 4-H Day Camp activities | \$1,439 | |
| 390 | Other Services - Community Service | \$100 | |
| 390 | Other Services - CROWN Kids/BEARS activities \$100/mo x 12 months | \$1,451 | |
| 410 | Office Space (\$10/square foot x 100 square feet) | | \$1,000 |
| 410 | Classroom Space at Camden Middle School (\$10/square foot x 200 square foot) | | \$2,000 |
| 450 | Insurance - Liability, Activity, Vehicle | \$1,100 | |
| TOTAL | | \$67,077 | \$10,773 |

| Job Title | Annual Expense Wages | Annual In Kind Wages |
|---------------------|-----------------------------|-----------------------------|
| Program Coordinator | \$28,126 | |

| | | |
|-----------------------|-----------------|--|
| 6 Day Camp Counselors | \$14,280 | |
| TOTAL | \$42,406 | |

SECTION VII

Program: Camden County Youth Services

Fiscal Year: FY 13-14

Number of Months: 12

| | Cash | In Kind | Total |
|--|-----------------|-----------------|-----------------|
| I. Personnel Services | \$58,565 | \$7,413 | \$65,978 |
| 120 Salaries & Wages | \$42,406 | | \$42,406 |
| 180 Fringe Benefits | \$16,159 | | \$16,159 |
| 190 Professional Services* | | \$7,413 | \$7,413 |
| *Contracts MUST be attached | | | |
| II. Supplies & Materials | \$2,011 | \$360 | \$2,371 |
| 210 Household & Cleaning | | \$360 | \$360 |
| 220 Food & Provisions | \$1,000 | | \$1,000 |
| 230 Education & Medical | \$200 | | \$200 |
| 240 Construction & Repair | | | \$0 |
| 250 Vehicle Supplies & Materials | \$551 | | \$551 |
| 260 Office Supplies and Materials | \$200 | | \$200 |
| 280 Heating & Utility Supplies | \$60 | | \$60 |
| 290 Other Supplies and Materials | | | \$0 |
| III. Current Obligations & Services | \$5,401 | | \$5,401 |
| 310 Travel & Transportation | \$1,320 | | \$1,320 |
| 320 Communications | \$540 | | \$540 |
| 330 Utilities | | | \$0 |
| 340 Printing & Binding | | | \$0 |
| 350 Repairs & Maintenance | | | \$0 |
| 370 Advertising | \$100 | | \$100 |
| 380 Data Processing | | | \$0 |
| 390 Other Services | \$3,441 | | \$3,441 |
| IV. Fixed Charges & Other Expenses | \$1,100 | \$3,000 | \$4,100 |
| 410 Rental or Real Property | | \$3,000 | \$3,000 |
| 430 Equipment Rental | | | \$0 |
| 440 Service and Maint. Contracts | | | \$0 |
| 450 Insurance & Bonding | \$1,100 | | \$1,100 |
| 490 Other Fixed Charges | | | \$0 |
| V. Capital Outlay | | | \$0 |
| [This Section Requires Cash Match] | | | |
| 510 Office Furniture & Equipment | | | \$0 |
| 530 Educational Equipment | | | \$0 |
| 540 Motor Vehicle | | | \$0 |
| 550 Other Equipment | | | \$0 |
| 580 Buildings, Structure & Improv. | | | \$0 |
| Total | \$67,077 | \$10,773 | \$77,850 |

| SECTION VIII | | SOURCES OF PROGRAM REVENUE (ALL SOURCES) | |
|--|------------------|--|------------------|
| FY 13-14 Camden County Funding ID: 715-XXXX | | | |
| Sponsoring Agency: Camden County Program: Camden County Youth Services | | | |
| \$51,907 | DPS/JCPC Funds | * This is the amount of your request on your application | |
| 20% | Local Match Rate | Is the Local Match Rate 10%, 20% or 30%? | |
| \$15,170 | County Cash | Camden County | (Specify Source) |
| | Local Cash | | (Specify Source) |
| | Local Cash | | (Specify Source) |
| \$10,773 | Local In-Kind | Camden Co/Coop. Extension | (Specify Source) |
| | Other | | (Specify Source) |
| | Other | | (Specify Source) |
| | Other | | (Specify Source) |
| | Other | | (Specify Source) |
| \$77,850 | TOTAL | \$10,381 | \$25,943 |
| | | Required Local Match | Match Provided |

We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Juvenile Justice.

All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.

| | |
|--|-------------|
| Chair, County Board of Commissioners or County Finance Director | Date |
| Chair, Juvenile Crime Prevention Council | Date |
| Michael Renshaw | 2/21/13 |
| Program Manager | Date |

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.B

New Business

Meeting Date: April 1, 2013
Attachments: 1 (14 Pages)
Submitted By: Tax Administration

ITEM TITLE: 2012 Advertisement of Tax Liens on Real Property

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |

| | |
|----------------|-------|
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

Pursuant to G.S. 105-369(a), the Tax Administrator must report to the County Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property.

Pursuant to G.S. 105-369(c), the County Commissioners need to set the date for advertising the tax lien for real property.

RECOMMENDATION:

1. Motion to accept the attached report from the Tax administrator that, as March 25, 2013, the total amount of unpaid taxes for the current fiscal year that are liens on real property is \$333,753.80 and that this figure shall change over time with collections and releases.
2. Motion to set the 2012 tax liens on real property advertising date of april 12, 2013.

ACS Tax System CAMDEN COUNTY COVERPAGE
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* * * L E I N A D * * * *

Report Selection:

Update Lien Fee if Delinquent

Update Parcels for year..... 2012
If Delinquent Amount is Not Less Than.. 1.00
Calculate Interest To Date.....
Run Option..... 1
1. Edit List Only
2. Edit List and Update Lien Fee

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI
L LEIN AD 01 P9 Y S 6 066 10

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|------------------------------|--------------------------------|---------------|
| 02-8945-00-58-2482.0000 | 59465 | CICELY A. ADAMS | | 339.13 |
| 01-7999-00-65-9902.0000 | 59474 | DOUGLAS N ADDINGTON, JR. | FARMS & TIMBERLAND | 732.59 |
| 02-8935-03-40-2293.0000 | 59478 | LARRY AINSLEY | | 415.52 |
| 03-8889-00-98-2050.0000 | 59524 | PAUL ALLAIRE | SNAPDRAGON | 14.20 |
| 03-8899-00-07-8529.0000 | 59525 | PAUL ALLAIRE | CAMDEN POINT SHORES | 13.38 |
| 03-8899-00-17-2409.0000 | 59526 | PAUL ALLAIRE | CAMDEN POINT SHORES | 14.40 |
| 01-7998-01-17-7758.0000 | 59560 | SALLIE S. AMES LE | PROP. TO LOIS THORNTON & CECIL | 325.10 |
| 03-8899-00-35-9977.0000 | 59561 | KEVIN PAUL AMICK | | 435.36 |
| 03-8899-00-36-9198.0000 | 59562 | KEVIN PAUL AMICK | LONGPORT MARINA | 347.28 |
| 01-7998-00-10-6800.0000 | 59572 | MICHAEL C. ANDREWS | | 968.94 |
| 01-7999-00-62-3898.0000 | 59605 | MICHAEL ASKEW | | 521.12 |
| 02-8945-00-66-9593.0000 | 59620 | CLEOPHUS AYDLETT | | 65.74 |
| 01-7989-04-60-0662.0000 | 59627 | FRANCES AYDLETT | | 401.14 |
| 01-7997-00-75-4295.0000 | 59651 | JACKIE E. BAILEY, JACQUELINE | MARANATHA ISLAND | 2,507.02 |
| 02-8934-03-33-9898.0000 | 59672 | CHARLOTTE YVONNE BALLANCE | | 275.00 |
| 03-9809-00-34-1146.0000 | 59676 | PAMELA BALLANCE | FAIRHAVEN | 223.03 |
| 01-7999-00-71-9965.1000 | 59691 | KAREN JEAN BANKS | | 612.49 |
| 03-8964-00-51-1780.0000 | 59696 | MARTHA BANKS | 1 LOT | 213.86 |
| 02-8944-00-36-1417.0000 | 59699 | RUTH BANKS | SEYMOUR | 543.54 |
| 01-7979-00-94-6193.0000 | 59704 | HERSEY LYN BARBER | | 1,038.22 |
| 01-7999-00-32-3510.0000 | 59712 | LEAH BARCO | MULLEN LOT 1 | 194.93 |
| 03-8962-00-04-9097.0000 | 59726 | CECIL BARNARD HEIRS | BARCO 2 | 171.07 |
| 03-8962-00-67-1021.0000 | 59727 | CECIL BARNARD HEIRS | BARCO | 134.46 |
| 01-7999-00-89-6175.0000 | 59728 | DOUGLAS E BARNARD | | 693.64 |
| 02-8944-00-14-1898.0000 | 59744 | RUBY B. BARNES | | 205.91 |
| 02-8944-00-14-2949.0000 | 59745 | RUBY BAUM BARNES | | 512.68 |
| 03-8961-00-59-6614.0000 | 59753 | FELICIA L. BARRETT | | 275.76 |
| 03-8962-00-60-2635.0000 | 59754 | FELICIA L. BARRETT | | 92.23 |
| 03-8963-00-39-2431.0000 | 59773 | IRIS J. BARTLETT | | 867.21 |
| 03-8963-00-39-5207.0000 | 59775 | ROSA LEE BARTLETT | | 333.12 |
| 01-7998-01-16-3991.0000 | 59785 | ERNEST A. BASS III | ALSO LOT 16 | 638.31 |
| 01-7997-00-75-7369.0000 | 59790 | WILLIAM B. BATES | MARANATHA ISLAND | 1,700.31 |
| 02-8935-04-63-0820.0000 | 59820 | BELCROSS PROPERTIES, LLC | MINI-STORAGE | 3,725.77 |
| 03-0000-00-00-9999.9999 | 59827 | E.C. BELL HEIRS | | 1.80 |
| 02-8916-00-83-2844.0000 | 59859 | CARL W. BERRY | | 235.67 |
| 03-8953-04-94-1075.0000 | 59880 | LESIA F. BERRY | | 1,311.38 |
| 03-8899-00-06-2628.0000 | 59900 | BESS N. COFFEE MARITAL TRUST | | 300.00 |
| 03-9809-00-14-7236.0000 | 59909 | ELEANOR BISHOP | RIVIERA PARK | 95.04 |
| 03-8965-00-44-3855.0000 | 59915 | OTTIS K. BLACK JR. | FORBES HOME PLACE | 162.16 |
| 03-8962-00-73-3144.0000 | 59918 | MINNIE BLACKWELL | 1/2 INTERST | 337.20 |
| 02-8945-00-98-7278.0000 | 59950 | CHAVEZ L. BOGUES | | 936.45 |
| 02-8945-00-44-4690.0000 | 59952 | DONALD BOGUES | | 203.36 |
| 02-8935-02-65-3853.0000 | 60008 | CHARLES H BOWSER | | 636.48 |
| 02-8934-04-71-6466.0000 | 60010 | ELIZABETH BOYD LE | PROP. TO JOHN T. BOYD JR & | 340.07 |
| 03-9809-00-94-6164.0000 | 60033 | JAMES BRAY | CAMDEN POINT SHORES | 14.79 |
| 03-8953-03-12-6266.0000 | 60050 | R.VERNON BRAY, JR. | | 1,368.95 |
| 03-8963-00-49-2974.0000 | 60051 | R.VERNON BRAY, JR. | MORRISETT | 506.52 |
| 02-8944-00-49-1932.0000 | 60068 | ANN E. BRICKHOUSE ETAL | ETAL=ANN, JAMES & NANCY B BAUM | 325.93 |
| 02-8934-03-30-5529.0000 | 60069 | DAVID E. BRICKHOUSE | | 194.54 |
| 01-7080-00-51-5912.0000 | 60074 | JIMMY D. BRICKHOUSE JR. | 1 LOT | 900.26 |
| 01-7998-00-61-7934.0000 | 60075 | JOE ABNER BRICKHOUSE | | 945.88 |
| 03-8971-00-65-2545.0000 | 60092 | JAMES L. BRIGMAN | WRIGHT | 869.85 |
| 02-8944-00-87-4715.0000 | 60095 | MARK M. BRIGMAN SR & LISA L. | | 1,013.27 |

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CAMDEN COUNTY
TC330U

PAGE 2

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|--------------------------|--------------------------------|---------------|
| 03-8971-00-83-4900.0000 | 60100 | CARL SIMEON BRINKLEY | | |
| 01-7989-04-60-1568.0000 | 60106 | EMMA BRITE HEIRS | | 682.68 |
| 01-7988-00-13-0528.0000 | 60111 | LENIAL M. BRITE | | 137.76 |
| 01-7080-00-62-9444.0000 | 60117 | JONATHON M. BROOKS | WILLIAMS | 147.12 |
| 02-8955-00-08-6470.0000 | 60118 | KARLA E. BROOKS | SANDERS CROSSING | 94.50 |
| 02-8927-00-51-8089.0000 | 60119 | SHIRLEY STATEN BROOKS | | 852.31 |
| 02-8927-00-94-8244.0000 | 60120 | SHIRLEY STATEN BROOKS | BUTTS | 172.69 |
| 01-7998-01-17-6165.0000 | 60121 | TED D. BROOKS | | 78.17 |
| 03-8965-00-23-0588.0000 | 60122 | THOMAS BROOKS | | 256.29 |
| 01-7988-00-91-0179.0001 | 60138 | THOMAS L. BROTHERS HEIRS | | 270.93 |
| 02-8936-00-48-6353.0000 | 60147 | MARGARET OVERTON BROWN | | 307.98 |
| 01-7998-00-50-3860.0000 | 60150 | SHIRLEY DUDLEY BROWN | | 543.88 |
| 03-8953-04-91-4202.0000 | 60174 | MINNIE SAWYER BULLARD | C. T. SAWYER WOODLAND | 646.15 |
| 03-8973-00-21-7326.0000 | 60186 | A. B. BURGESS | | 201.91 |
| 03-8973-00-21-4314.0000 | 60189 | BEN F. BURGESS | 1 LOT RIGHT OF WAY | 247.90 |
| 03-8962-00-09-6661.0000 | 60190 | BEN FORBES BURGESS | | 349.84 |
| 03-8953-00-38-5803.0000 | 60205 | JOHN H. BURGESS | | 216.59 |
| 02-8934-03-20-7985.0000 | 60214 | RUTH ANN BURGESS ETAL | ETAL=RUTH BURGESS,RUSSELL RUPE | 1,404.09 |
| 03-8962-00-50-0273.0000 | 60219 | DAISEY WILLIAMS BURNHAM | | 854.00 |
| 03-8899-00-36-1568.0000 | 60256 | PETER BUTSAVAGE | | 95.26 |
| 02-8934-03-43-0085.0000 | 60261 | CARLTON BUTTS | HONEY SUCKLE | 130.25 |
| 02-8927-00-51-8013.0000 | 60262 | CHESTER BUTTS | | 415.89 |
| 02-8927-00-94-5219.0000 | 60263 | CHESTER BUTTS | BUTTS | 172.69 |
| 02-8934-03-31-1027.0000 | 60267 | GEORGE SWENDELL BUTTS | | 62.65 |
| 02-8934-03-43-4087.0000 | 60268 | GEORGE SWENDELL BUTTS | | 1,010.74 |
| 02-8927-00-83-4439.0000 | 60272 | JOHN BUTTS III | | 179.99 |
| 02-8934-03-43-3133.0000 | 60274 | JOHNNIE BUTTS IV | | 214.45 |
| 02-8954-00-08-3259.0000 | 60284 | OSCAR E BUTTS | | 715.87 |
| 02-8954-00-09-7832.0000 | 60285 | OSCAR E BUTTS | | 253.80 |
| 02-8927-00-61-0231.0000 | 60286 | OSCAR E. BUTTS | | 202.59 |
| 02-8937-00-04-3129.0000 | 60287 | OSCAR E. BUTTS | BUTTS | 129.21 |
| 02-8927-00-50-8620.0000 | 60290 | WOODIE HERMAN BUTTS | | 78.17 |
| 03-9809-00-23-8838.0000 | 60300 | WILLIAM DAVID BYRUM | BUTTS | 115.23 |
| 03-9809-00-23-9836.0000 | 60301 | WILLIAM DAVID BYRUM | | 782.03 |
| 01-7080-00-49-5646.0000 | 60323 | JANICE L CALDWELL | HURDLE & WEBB | 216.79 |
| 01-7080-00-49-6793.0000 | 60324 | JANICE L CALDWELL | HURDLE & WEBB | 1,654.52 |
| 03-8899-00-45-4950.0000 | 60407 | PETER J. CARPENICK | FISHERMAN'S VILLAGE | 430.72 |
| 02-8935-01-19-4055.0000 | 60421 | ANDERSON CARTWRIGHT SR. | SPENCE TRACT | 232.80 |
| 03-8990-00-63-0142.0000 | 60430 | CYNTHIA CARTWRIGHT | ALSO N29 | 175.82 |
| 02-8934-02-96-6125.0000 | 60452 | MARK CARTWRIGHT | | 24.75 |
| 02-8944-00-05-9525.0000 | 60453 | MARK CARTWRIGHT | | 354.00 |
| 02-8926-00-45-4695.0000 | 60470 | WILLIAM CARTWRIGHT | | 722.28 |
| 03-8953-04-81-9832.0000 | 60482 | MAIDIA S. CECIL HEIRS | | 248.79 |
| 02-8936-00-23-6828.0000 | 60501 | AARON D. CHAMBLEE | SWINDELL | 961.30 |
| 02-8936-00-23-4750.0000 | 60502 | CHARLIE RUDOLPH CHAMBLEE | | 195.41 |
| 02-8936-00-25-7407.0000 | 60504 | CHARLIE RUDOLPH CHAMBLEE | | 132.48 |
| 03-8971-00-86-7714.0000 | 60516 | GLENNA CHAPPELL | ALSO 15-19 | 108.25 |
| 01-7999-00-60-2149.0000 | 60529 | JAMES THOMAS CHERRY | | 307.03 |
| 01-7979-00-85-5716.1000 | 60532 | CHESAPEAKE HUNTING CLUB | PIERCEVILLE | 524.07 |
| 01-8907-00-34-3749.0000 | 60537 | ROBERT J. CHESSON | LEASEHOLD | 41.61 |
| 03-8980-00-84-6726.0000 | 60569 | OTIS COCKRILL | 1 LOT | 497.57 |
| 03-8972-00-56-6443.0000 | 60577 | DIAN BURNHAM COHENS | | 7.42 |
| 03-8971-00-53-5091.0000 | 60583 | THOMAS COLE ETAL | ETAL=THOMAS ALAN COLE, VICKI | 278.42 |
| | | | | 402.23 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 01-8907-00-36-9801.0000 | 60588 | GARY B. COLLIER | SUSAN SAWYER | 3,546.32 |
| 01-8907-00-56-3619.0000 | 60589 | GARY B. COLLIER | W.R. SIMMONS | 803.52 |
| 03-8972-00-67-4674.0000 | 60590 | DONALD M. COLLINS | BURGESS | 861.83 |
| 03-8972-00-68-6002.0000 | 60591 | DONALD M. COLLINS | | 238.51 |
| 01-7081-00-52-3484.0000 | 60601 | WILLIAM K. COLONNA | | 570.29 |
| 01-7081-00-52-7312.0000 | 60602 | WILLIAM K. COLONNA | | 866.80 |
| 01-7999-00-46-1105.0000 | 60606 | LINDA EASON COLSON | | 1,369.86 |
| 02-8923-00-19-3774.0010 | 60617 | WILLIAM CONOVER | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0017 | 60618 | WILLIAM CONOVER | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0021 | 60619 | WILLIAM CONOVER | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0038 | 60620 | WILLIAM CONOVER | PELICAN MARINA | 230.10 |
| 02-8936-00-25-8274.0000 | 60635 | MICHAEL COOPER | | 108.57 |
| 03-8962-00-55-5300.0000 | 60642 | OCTAVIA COPELAND HEIRS | STEVENS | 310.71 |
| 01-7988-00-14-1370.0000 | 60660 | ISAAC COSTON | | 116.64 |
| 02-8944-00-89-9502.0000 | 60668 | CARDWELL COWELL JR. | | 407.01 |
| 02-8945-00-81-3394.0000 | 60669 | CARDWELL COWELL | | 1,189.58 |
| 02-8945-00-80-9804.0000 | 60670 | DALE C. COWELL | | 1,428.66 |
| 02-8944-00-99-6389.0000 | 60672 | MICHAEL DERRICK COWELL | | 498.87 |
| 02-8954-00-08-1825.0000 | 60676 | NICHOLAS SCORZELLI COWELL JR | | 932.13 |
| 02-8936-00-24-7074.0000 | 60678 | WINFORD COWELL JR. | | 115.31 |
| 02-8944-00-99-0425.0000 | 60679 | YVONNEDA N. COWELL | | 165.67 |
| 02-8943-01-47-1120.0000 | 60720 | EMILY FORBES CRAIN | TREASURE POINT | 561.49 |
| 02-8935-02-76-2934.0000 | 60734 | EFFIE PAULINE CREEKMORE | | 798.22 |
| 02-8935-02-76-5886.0000 | 60735 | EFFIE PAULINE CREEKMORE | | 487.85 |
| 02-8935-02-76-5886.1000 | 60736 | EFFIE PAULINE CREEKMORE | | 67.73 |
| 02-8935-02-76-6947.0000 | 60737 | EFFIE PAULINE CREEKMORE | | 252.00 |
| 02-8935-02-76-7804.0000 | 60738 | EFFIE PAULINE CREEKMORE | | 499.65 |
| 02-8936-00-75-3629.0000 | 60739 | EFFIE PAULINE CREEKMORE | | 519.08 |
| 02-8945-00-64-4724.0000 | 60740 | EFFIE PAULINE CREEKMORE | | 2.19 |
| 02-8945-00-65-7747.0000 | 60741 | EFFIE PAULINE CREEKMORE | BRAY WOODS | 39.15 |
| 03-9809-00-66-0120.0000 | 60750 | RANDELL CRIDER | THE POINT | 24.15 |
| 02-8933-02-97-7453.0000 | 60772 | CHRISTOPHER N CURL | WHITEHALL SHORES | 1,202.17 |
| 03-8953-03-02-4624.0000 | 60802 | ROBERT DAIL | TAYLOR'S BEACH | 153.18 |
| 03-8953-03-02-4652.0000 | 60803 | ROBERT DAIL | TAYLOR'S BEACH | 147.02 |
| 03-8953-03-12-1762.0000 | 60804 | ROBERT DAIL | TAYLOR'S BEACH | 293.42 |
| 02-8943-01-27-4358.0000 | 60815 | DANIEL A. & SYLVIA J. HAASE | WHITEHALL SHORES | 233.96 |
| 02-8935-03-40-3652.1000 | 60833 | HOWARD DAVENPORT | LEASEHOLD | 97.82 |
| 01-7989-00-12-2442.0000 | 60849 | BARBARAETTE MORRIS DAVIS | HOUSE & LOT | 584.65 |
| 02-8924-00-61-4600.0000 | 60877 | MARGARET DECKER HEIRS | | 6.54 |
| 03-8899-00-55-1493.0000 | 60889 | JAMES ALAN DELONG | FISHERMAN'S VILLAGE | 59.22 |
| 03-8899-00-55-2698.0000 | 60890 | JAMES ALAN DELONG | ALSO LOT 54 | 940.80 |
| 03-8899-00-55-3932.0000 | 60891 | JAMES ALAN DELONG | FISHERMAN'S VILLAGE | 143.82 |
| 03-8899-00-56-3172.0000 | 60892 | JAMES ALAN DELONG | FISHERMANS VILLAGE | 169.20 |
| 03-8899-00-56-3291.0000 | 60893 | JAMES ALAN DELONG | FISHERMANS VILLAGE | 169.20 |
| 01-7999-00-51-2179.0000 | 60910 | MARY E. DIGGS | HOME | 1,400.69 |
| 02-8945-00-67-3935.0000 | 60923 | RONALD P. DODSON | | 1,242.86 |
| 02-8945-00-67-6899.0000 | 60924 | RONALD P. DODSON | | 286.27 |
| 02-8934-02-76-1497.0000 | 60941 | KEITH A DOWDY | CAMDEN TERRACE | 870.11 |
| 02-8945-00-53-2350.0000 | 60943 | CARTER C DOZIER | HERBERT MERCER | 376.79 |
| 03-8952-01-49-1090.0000 | 60971 | DRACHMA, INC & SIMSON BAAI, LLC | | 723.60 |
| 02-8924-00-10-0187.0000 | 60978 | DRJ DEVELOPMENT CORP. | | 419.38 |
| 01-7989-04-90-0938.0000 | 61018 | DORIS EASON | | 76.38 |
| 01-7090-00-54-9324.0000 | 61025 | RUDOLPH EASON | | 196.77 |

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| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|----------------------------|--------------------------------|---------------|
| 01-7081-00-81-2862.0000 | 61027 | WILLIE A. EASON SR. | CREEKMORE | 271.59 |
| 02-8935-02-76-5639.0000 | 61044 | SHEILA RIGGS EDWARDS | | 1,714.95 |
| 02-8935-03-40-3421.0000 | 61045 | SHEILA RIGGS EDWARDS | | 326.06 |
| 03-8943-04-93-8280.0000 | 61046 | SHEILA RIGGS EDWARDS | TAYLOR'S BEACH | 444.43 |
| 03-8943-04-93-9117.0000 | 61047 | SHEILA RIGGS EDWARDS | TAYLOR'S BEACH | 133.20 |
| 03-8953-03-13-2797.0000 | 61048 | SHEILA RIGGS EDWARDS | | 105.84 |
| 03-8953-03-13-3719.0000 | 61049 | SHEILA RIGGS EDWARDS | | 451.84 |
| 03-8953-04-70-4645.0000 | 61050 | SHEILA RIGGS EDWARDS | | 507.72 |
| 03-8953-04-70-6605.0000 | 61051 | SHEILA RIGGS EDWARDS | | 717.16 |
| 03-8971-00-65-9745.0000 | 61052 | SHEILA RIGGS EDWARDS | | 136.61 |
| 03-8971-00-86-8767.0000 | 61053 | SHEILA RIGGS EDWARDS | | 154.01 |
| 03-8972-00-23-1293.0000 | 61054 | SHEILA RIGGS EDWARDS | | 165.60 |
| 03-8972-00-23-2621.0000 | 61055 | SHEILA RIGGS EDWARDS | | 176.22 |
| 03-8973-00-24-3317.0000 | 61056 | SHEILA RIGGS EDWARDS | | 245.15 |
| 03-8973-00-24-4103.0000 | 61057 | SHEILA RIGGS EDWARDS | | 382.47 |
| 03-8973-00-24-4223.0000 | 61058 | SHEILA RIGGS EDWARDS | | 251.78 |
| 03-8973-00-30-0618.0000 | 61059 | SHEILA RIGGS EDWARDS | | 619.01 |
| 01-7989-04-51-8515.0000 | 61065 | WILLIAM LUCIAN ELKINS | FOSTER | 692.26 |
| 01-7989-04-60-2199.0000 | 61070 | JOHN JUNIOR ELLIOTT | | 111.00 |
| 02-8935-02-66-7093.0000 | 61101 | B. F. ETHERIDGE HEIRS | | 807.12 |
| 02-8935-02-75-1959.0000 | 61102 | B. F. ETHERIDGE HEIRS | | 297.00 |
| 02-8945-00-41-2060.0000 | 61110 | LASELLE ETHERIDGE SR. | ALSO 166 BUSHELL RD | 533.99 |
| 01-7989-04-50-7223.0000 | 61111 | LAURA ETHERIDGE ETAL LE | LE TO LAURA ETHERIDGE,ERNEST | 283.55 |
| 02-8954-00-97-5406.0000 | 61113 | MYRA SHAW ETHERIDGE ETAL | TENANTS IN COMMON | 613.12 |
| 03-8962-00-45-9595.0000 | 61131 | ERMA & MARVIN EVANS | | 236.66 |
| 03-8973-00-33-5899.0000 | 61132 | ERVIN EVANS | | 312.50 |
| 01-7080-00-31-7535.0000 | 61137 | MARGARET ANN EVANS | CAMDEN WOODS | 898.61 |
| 03-8961-00-69-3519.0000 | 61138 | MARIETTA EVANS | | 1,432.23 |
| 02-8936-00-11-6305.0000 | 61143 | WILLIAM EARL EVANS | | 459.76 |
| 02-8955-00-26-0612.0000 | 61145 | AUBREY & GLORIA EVERETT | | 543.92 |
| 02-8934-02-76-8977.0000 | 61158 | PHILIP & TERESA FAISON | | 1,075.45 |
| 01-7989-04-90-6715.0000 | 61176 | ANDREW FEREBEE HEIRS | | 589.05 |
| 02-8937-00-41-9024.0000 | 61219 | TONIA Y BANKS FEREBEE | | 1,016.11 |
| 03-8990-00-44-6924.0000 | 61235 | FRED FINLEY | MIDLANDS | 13.23 |
| 03-8971-00-23-8266.0000 | 61236 | STEPHEN W. FINLEY | | 439.25 |
| 03-8964-00-08-7424.0000 | 61239 | JAMES T. & LEONILA P. FISK | TIMBERLAND | 1,248.36 |
| 03-8965-00-43-1830.0000 | 61252 | LENNON KERMIT FLOYD JR. | | 541.06 |
| 03-8973-00-23-3552.0000 | 61262 | CALVIN PRESTON FORBES LE | AFTER LIFE ESTATE THEN TO FAYE | 225.74 |
| 02-8954-00-43-9881.0000 | 61269 | DAVID E. FORBES | | 154.99 |
| 03-8970-00-39-1088.0000 | 61271 | DEMPSEY B. FORBES, JR. | | 3.71 |
| 03-8965-00-37-4242.0000 | 61274 | DORA EVANS FORBES | | 182.39 |
| 03-8965-00-46-7001.0000 | 61277 | DORA EVANS FORBES | MH OWNED BY JEFFERY G. FORBES | 207.00 |
| 03-8973-00-24-4219.0000 | 61280 | ERNESTINE BURGESS FORBES | | 197.56 |
| 03-8954-00-97-9233.0000 | 61293 | ISAAC CROSBY FORBES | | 186.54 |
| 03-8972-00-56-9710.1000 | 61297 | JAMES D. FORBES II | LEASEHOLD | 491.95 |
| 03-8965-00-46-7001.1000 | 61300 | JEFF GRANT FORBES | LEASEHOLD | 482.72 |
| 03-8973-00-18-4582.0000 | 61301 | JEREMY WILLIAM FORBES | | 502.28 |
| 03-8965-00-43-8466.0000 | 61325 | KEVIN S. FORBES | | 609.68 |
| 03-8974-00-52-1153.0000 | 61326 | MARY ELIZABETH FORBES | | 813.47 |
| 03-8973-00-23-5745.0000 | 61328 | STEPHEN CLAYTON FORBES LE | LIFE ESTATE THEN TO STEPHEN | 550.86 |
| 03-8973-00-23-5810.0000 | 61329 | STEPHEN CLAYTON FORBES LE | STEPHEN CLAYTON FORBES LE THEN | 142.08 |
| 03-8970-00-28-5952.0000 | 61330 | THOMAS GARY FORBES | | 273.73 |
| 03-8970-00-29-6005.0000 | 61331 | THOMAS GARY FORBES | | 591.14 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 02-8923-00-69-0496.0000 | 61370 | CLAY FOREMAN JR. | | 144.00 |
| 02-8924-00-70-2284.0000 | 61371 | CLAY FOREMAN JR. | | 144.00 |
| 02-8924-00-80-2958.0000 | 61372 | CLAY FOREMAN JR. | | 144.00 |
| 02-8924-00-91-1575.0000 | 61373 | CLAY FOREMAN JR. | | 144.00 |
| 03-8990-00-64-8379.0000 | 61424 | CHRISTOPHER FROST-JOHNSON | BROAD CREEK CLUB | 125.45 |
| 03-8953-03-44-0320.0000 | 61448 | FREDERICK MILTON GALLOP | | 254.73 |
| 01-7989-04-82-5467.0000 | 61501 | CYNTHIA GAYLORD | MUNDEN | 107.17 |
| 03-8965-00-51-3110.0000 | 61534 | LARRY & ISADORA GIBBS | | 983.46 |
| 01-8000-00-25-4950.0000 | 61542 | ROSEMARY TAYLOR GILFEATHER | TROTTERS ESTATES | 886.60 |
| 03-8990-00-18-1154.0000 | 61545 | WINTON EDWARD GILLESPIE | MINORCA | 337.16 |
| 03-8972-00-60-1556.0000 | 61552 | EDITH PIERCE GILLIKIN LE | AFTER LE TO RENEE GILLIKIN | 255.33 |
| 01-7989-04-51-3183.0000 | 61570 | LUTHER GLOVER | SPENCER AVENUE | 7.95 |
| 02-8935-03-30-3126.0000 | 61577 | LENNON A. GODFREY | | 308.01 |
| 01-7999-00-64-4905.0000 | 61600 | SARA R. GORDON | | 253.10 |
| 01-7969-00-76-3748.0000 | 61609 | GOVERNMENT NATIONAL MORTGAGE | HORSESHOE ACRES | 300.00 |
| 01-7080-00-64-4449.0000 | 61627 | LINDA A. & DANIEL B. GRAY | | 509.83 |
| 02-8934-04-71-7464.0000 | 61658 | EVELYN BRAY GREGORY | | 686.54 |
| 01-7998-01-18-1107.0000 | 61663 | JOAN T. & GERALD GREGORY | COLUMBUS EASON | 505.35 |
| 02-8935-01-08-8786.0000 | 61664 | LINWOOD GREGORY | | 643.75 |
| 01-7090-00-70-3221.0000 | 61665 | LONZO FISHER GREGORY | | 919.42 |
| 02-8945-00-54-7659.0000 | 61670 | MILTON J GREGORY | # BOGUES | 406.08 |
| 01-7989-04-50-8258.0000 | 61680 | SUSIE GREGORY | | 197.94 |
| 03-8963-00-56-3218.1000 | 61691 | ERIN JENNIFER GRIES | | 325.59 |
| 03-8964-00-08-7781.0000 | 61704 | JACQUILYN A. GRIFFIN | TIMBERLAND | 734.65 |
| 01-7989-04-60-0628.0000 | 61705 | JAMES GLEN GRIFFIN | | 153.46 |
| 01-7989-04-60-1711.0000 | 61706 | JAMES GLEN GRIFFIN | LOY | 435.91 |
| 01-7989-04-60-1885.0000 | 61707 | JAMES R. & SHIRLEY GRIFFIN | | 96.00 |
| 01-7989-04-60-3728.0000 | 61708 | JAMES R. & SHIRLEY GRIFFIN | | 1,179.63 |
| 01-7090-00-60-5052.0000 | 61709 | JOE GRIFFIN HEIRS | WHITE | 82.74 |
| 01-7090-00-60-8249.0000 | 61717 | PEARL GRIFFIN | | 311.48 |
| 02-8936-00-24-7933.0000 | 61720 | SHIRLEY GRIFFIN ETAL | ETAL=M. JAMES, E. EDWARDS, | 32.40 |
| 02-8936-00-24-8909.0000 | 61721 | SHIRLEY GRIFFIN ETAL | ETAL=M. JAMES, E. EDWARDS, | 80.49 |
| 02-8936-00-25-5063.0000 | 61722 | SHIRLEY GRIFFIN ETAL | ETAL=M. JAMES, E. EDWARDS, | 62.93 |
| 01-7090-00-88-6725.0000 | 61726 | WILLIAM EDWARD GRIFFIN | SAWYER | 600.23 |
| 01-7090-00-98-1714.0000 | 61727 | WILLIAM EDWARD GRIFFIN | | 554.26 |
| 03-8965-00-36-4856.0000 | 61747 | JEFFREY NEAL GURGANUS | | 686.74 |
| 03-8943-04-93-3222.0000 | 61766 | MELINDA MILLER HAINES | | 1,040.17 |
| 02-8944-00-90-6944.0000 | 61772 | GEORGE R. HALL II | | 833.75 |
| 02-8923-00-19-3774.0000 | 61785 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 4,780.20 |
| 02-8923-00-19-3774.0007 | 61786 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0008 | 61787 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0009 | 61788 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0012 | 61789 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0014 | 61790 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 29.50 |
| 02-8923-00-19-3774.0015 | 61791 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 29.50 |
| 02-8923-00-19-3774.0016 | 61792 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 29.50 |
| 02-8923-00-19-3774.0022 | 61793 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 171.10 |
| 02-8923-00-19-3774.0023 | 61794 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 112.10 |
| 02-8923-00-19-3774.0027 | 61795 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 171.10 |
| 02-8923-00-19-3774.0028 | 61796 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 171.10 |
| 02-8923-00-19-3774.0029 | 61797 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 171.10 |
| 02-8923-00-19-3774.0030 | 61798 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 171.10 |
| 02-8923-00-19-3774.0040 | 61799 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 02-8923-00-19-3774.0041 | 61800 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |
| 02-8923-00-19-3774.0042 | 61801 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |
| 02-8923-00-19-3774.0043 | 61802 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |
| 02-8923-00-19-3774.0044 | 61803 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |
| 02-8923-00-19-3774.0045 | 61804 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 348.10 |
| 02-8923-00-19-3774.0047 | 61805 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0048 | 61806 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-3774.0050 | 61807 | HALSTEAD VENTURE PARTNERS, LLC | PELICAN MARINA | 230.10 |
| 02-8923-00-19-6748.0000 | 61808 | HALSTEAD VENTURE PARTNERS, LLC | | 89.21 |
| 03-8972-00-67-2843.0000 | 61816 | VINCENT TOD HAMMOND | | 537.22 |
| 02-8944-00-16-6794.0000 | 61837 | ROBERT C HARMISON JR & KELLY | IVY MEADOWS - RESIDUAL PROP. | 267.99 |
| 02-8946-00-60-5554.0000 | 61869 | KENNETH A. & JANET M. HARRELL | BELLWOOD | 149.79 |
| 02-8944-00-21-8102.0000 | 61879 | CARL HARRINGTON | | 438.48 |
| 02-8944-00-21-8404.0000 | 61880 | CARL HARRINGTON | | 591.79 |
| 02-8944-00-30-6441.0000 | 61882 | CARL HARRINGTON | | 74.66 |
| 02-8944-00-31-2148.0000 | 61883 | CARL HARRINGTON | | 1,028.08 |
| 02-8935-02-58-5163.0000 | 61892 | ANDREW HARRIS | | 255.55 |
| 03-8971-00-53-8518.0000 | 61902 | DEWAYNE HARRIS, RICHARD HARRIS | BURGESS | 49.02 |
| 03-8971-00-54-5233.0000 | 61903 | DEWAYNE HARRIS, RICHARD HARRIS | | 266.76 |
| 03-8971-00-54-7373.0000 | 61904 | DEWAYNE HARRIS, RICHARD HARRIS | BURGESS | 812.86 |
| 03-8971-00-64-0704.0000 | 61905 | DEWAYNE HARRIS, RICHARD HARRIS | P.T. BURGESS HOMEPLACE | 57.72 |
| 03-8971-00-64-4076.0000 | 61906 | DEWAYNE HARRIS, RICHARD HARRIS | | 10.55 |
| 01-7998-01-08-6797.0000 | 61916 | EDWARD E. HARRIS JR. | HARRIS | 650.01 |
| 02-8945-00-53-5250.0000 | 61921 | EVELYN HARRIS | | 342.36 |
| 03-8971-00-53-7463.0000 | 61930 | JOSHUA KADE HARRIS | | 201.60 |
| 02-8926-00-01-6442.0000 | 61943 | ROSE M. HARRIS | STEVEN D. HARRIS AFTER LIFE | 448.31 |
| 03-8962-00-56-7217.0000 | 61947 | TONYA HUGHES HARRIS | | 526.28 |
| 03-8953-03-03-4389.0000 | 61958 | JESSE & DOROTHY HARRISON | BLOCK 1 16-A | 179.79 |
| 03-8953-03-13-0652.0000 | 61959 | JESSE & DOROTHY HARRISON | BLOCK 1 L-11 | 376.26 |
| 03-8971-00-66-6199.0000 | 61964 | PATSY M. HARRISON | | 187.88 |
| 03-8971-00-66-7005.0000 | 61965 | PATSY M. HARRISON LE | PATSY HARRISON LE THEN TO | 318.82 |
| 02-8943-01-17-1673.0000 | 61998 | MILDRED A. HAVRILLA | ALSO LOT 10 | 1,619.07 |
| 03-8971-00-75-2067.0000 | 62019 | PATRICIA PIERCE HEATH | GOOSE CREEK | 294.93 |
| 01-7090-00-95-4019.0001 | 62046 | MARK DAN HEWITT | 1/2 UND INT | 129.06 |
| 01-7979-00-92-6231.0000 | 62050 | WILL HICKS | RIGGS | 349.65 |
| 01-7989-03-41-5492.0000 | 62051 | WILL HICKS | | 127.80 |
| 03-8965-00-44-3670.0000 | 62052 | CLOAH J. HIGGINBOTHAM | | 331.92 |
| 03-8965-00-44-4401.0000 | 62053 | CLOAH J. HIGGINBOTHAM | | 321.88 |
| 03-8953-03-02-8849.0000 | 62066 | CHARLES E. HILL | TEXACO BEACH | 748.03 |
| 02-8936-00-25-9695.0000 | 62076 | PATRICIA C. HILL | | 727.59 |
| 01-7998-01-17-9903.0000 | 62085 | BONNY SAWYER HINSON | | 372.25 |
| 02-8934-01-17-5367.0000 | 62086 | LINDA SUE LAMB HINTON | | 190.08 |
| 02-8934-01-18-6001.0000 | 62087 | LINDA SUE LAMB HINTON | HOME & MOBILE HOME PARK | 4,172.22 |
| 02-8934-01-18-6001.1000 | 62088 | LINDA SUE LAMB HINTON | | 555.32 |
| 03-9809-00-43-4545.0000 | 62089 | REBECCA L. HITE | THE POINT | 21.60 |
| 03-8899-00-16-2671.2425 | 62135 | VICTORIA RHEA HORD | EDGEWATER | 1,741.67 |
| 02-8923-00-09-5774.0006 | 62146 | HOWARD K. HOUTZ JR. | HARBOR PLACE UNIT | 1,315.53 |
| 02-8943-01-36-0958.0000 | 62159 | TABATHA LYNN HUACOZ | | 1,175.99 |
| 03-8961-00-69-1918.0000 | 62179 | CLEVELAND & RUBY HUGHES | | 195.22 |
| 03-8962-00-56-7699.0000 | 62180 | CLEVELAND & RUBY HUGHES | | 155.92 |
| 03-8962-00-56-9704.0000 | 62181 | CLEVELAND & RUBY HUGHES | | 129.02 |
| 03-8962-00-70-7416.0000 | 62182 | CLEVELAND & RUBY HUGHES | | 91.39 |
| 03-8899-00-36-1699.0000 | 62200 | RICHARD HUNEYCUTT | HONEYSUCKLE | 111.94 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 01-8908-00-35-5676.0000 | 62210 | HUNTERWOOD FARM, INC. | | 674.44 |
| 03-8899-00-07-3170.0000 | 62226 | BEN HUYNH | EDGEWATER | 680.37 |
| 01-7989-04-51-6248.0000 | 62244 | RONALD BEALE INGE | | 121.52 |
| 01-7080-00-18-7753.0000 | 62247 | KENYATTA F. & PHILLIP INGRAM | WHARFS LANDING | 1,685.12 |
| 02-8935-01-07-0916.0000 | 62249 | ROSETTA MERCER INGRAM | JUDITH MERCER ESTATE FILE 99E- | 96.00 |
| 01-7988-01-38-1944.0000 | 62276 | BESSIE P. JACKSON | | 237.79 |
| 01-7969-00-96-0916.1000 | 62279 | JOSEPH BAKER JACKSON JR | LEASEHOLD | 699.98 |
| 03-8943-04-74-4779.0000 | 62286 | ELLIOTT & DONNA JACOBS | | 972.69 |
| 02-8945-00-91-7911.0000 | 62301 | ROBERT FRANCIS JAMES III | SPENCE | 622.48 |
| 02-8936-00-25-7407.0001 | 62311 | CLARA JENNINGS HEIRS | | 72.00 |
| 01-7979-00-23-2720.0000 | 62349 | JLO INVESTMENTS, LLC | | 1,449.89 |
| 01-7080-00-52-4413.1000 | 62360 | DARYL & KIMBERLY JOHNSON | LEASEHOLD | 375.74 |
| 02-8955-00-72-7993.0000 | 62367 | DIANE ELIZABETH JOHNSON | | 17.11 |
| 01-7989-04-60-0824.0000 | 62373 | JOYCE & CLIFTON JOHNSON | BLOODFIELD | 183.95 |
| 01-7080-00-55-5061.0000 | 62381 | THOMAS PATRICK JOHNSON | ALSO 244 KEETER BARN RD | 1,319.13 |
| 02-8916-00-39-4204.1000 | 62388 | JONES BODY SHOP | | 280.45 |
| 02-8916-00-39-4204.0000 | 62413 | DONALD RAY JONES | | 266.40 |
| 02-8916-00-39-5170.0000 | 62414 | DONALD RAY JONES | | 786.07 |
| 02-8943-00-68-7840.0000 | 62415 | DONALD RAY JONES | DANSON'S GRANT | 914.00 |
| 02-8934-04-71-8470.0000 | 62434 | JAMES MILTON JONES ETAL | | 336.17 |
| 03-8963-00-58-2419.0000 | 62439 | MARGARET B. JONES | NAT SAWYER | 393.66 |
| 03-8963-00-59-8652.0000 | 62440 | MARGARET B. JONES | MONTE JONES TRACT | 243.00 |
| 03-8973-00-43-0738.0000 | 62443 | MONTE REGINALD JONES | | 264.59 |
| 03-8964-00-03-2024.0000 | 62457 | VERNON & SHIRLEY JONES | | 230.70 |
| 03-8943-04-93-8214.0000 | 62466 | L. P. JORDAN HEIRS | | 261.07 |
| 01-7989-04-81-1159.0000 | 62471 | WILBERT S. JORDAN LE | AFTER LIFE ESTATE OF WILBERT & | 385.89 |
| 03-8889-00-88-4188.0000 | 62497 | LELAND KANE | SNAPDRAGON | 14.65 |
| 03-8971-00-38-9516.0000 | 62512 | BENNETT RAY KEEL SR. | | 146.33 |
| 01-7998-00-55-7705.0000 | 62515 | JASON W. & GRETCHEN M. KEETER | | 17.22 |
| 03-8973-00-53-0748.0000 | 62553 | MORRIS L. KIGHT III | | 821.06 |
| 03-8973-00-35-6761.0000 | 62555 | MORRIS LEO KIGHT SR. | KIGHT | 190.21 |
| 03-8973-00-44-9165.0000 | 62556 | MORRIS LEO KIGHT SR. | KIGHT | 112.62 |
| 03-8973-00-45-7863.0000 | 62557 | MORRIS LEO KIGHT SR. | KIGHT | 43.68 |
| 03-8973-00-54-3902.0000 | 62558 | MORRIS LEO KIGHT SR. | KIGHT | 67.46 |
| 03-8899-00-55-5873.0000 | 62575 | PAUL H. KING | RIVIERA PARK | 2.91 |
| 03-9809-00-24-6322.0000 | 62580 | DAVID B. KIRBY | SAN MARCO | 67.32 |
| 03-8889-00-58-2124.0000 | 62589 | KIMBERLY RAE KLINGBAIL | SEA BREEZE | 706.92 |
| 02-8934-01-28-3106.0000 | 62593 | KMG CAMDEN SQUARE, LLC | | 1,458.56 |
| 02-8934-01-28-3368.0000 | 62594 | KMG CAMDEN SQUARE, LLC | | 4,286.83 |
| 03-8899-00-86-0286.0000 | 62644 | NANCY CLARSON KRUSE | HUNTERS PARK CAMDEN POINT SHOR | 118.97 |
| 03-8899-00-86-7847.0000 | 62645 | NANCY CLARSON KRUSE | HUNTERS PARK CAMDEN PT SHORES | 45.27 |
| 03-9809-00-84-2685.0000 | 62646 | NANCY CLARSON KRUSE | THE POINT | 20.74 |
| 03-9809-00-85-4558.0000 | 62647 | NANCY CLARSON KRUSE | THE POINT CAMDEN POINT SHORES | 23.31 |
| 03-9809-00-85-9573.0000 | 62648 | NANCY CLARSON KRUSE | THE POINT CAMDEN POINT SHORES | 21.59 |
| 03-8970-00-29-3799.0000 | 62655 | JOANN M. LACKS | | 1,246.02 |
| 02-8936-00-23-7416.0000 | 62667 | KATIE & THURMAN LAMB | | 416.02 |
| 02-8934-01-17-4778.1000 | 62668 | LARRY LAMB | LEASEHOLD | 56.28 |
| 02-8934-01-17-4778.0000 | 62669 | LARRY G. LAMB SR | STORE & MARINA | 5,464.60 |
| 02-8934-01-26-6462.0000 | 62670 | LARRY G. LAMB SR | KRAMER ACRES | 1,414.03 |
| 02-8954-00-97-5888.0000 | 62672 | RUSSELLETTE LAVERNE LAMB HEIRS | | 441.59 |
| 01-7998-00-73-9109.1000 | 62695 | KEVIN BLAZE LANGLEY | LEASEHOLD | 406.11 |
| 03-8889-00-97-8243.0000 | 62735 | DALE LE | EDGEWATER | 1,120.63 |
| 03-9809-00-14-4354.0000 | 62759 | JAMES & ELEANOR LEARY | | 92.83 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 01-7998-00-77-0454.0000 | 62778 | SHAWN H. LEARY | | 226.85 |
| 02-8945-00-78-0288.0000 | 62817 | MATTHEW B. & FRANCINE LEVESQUE | JUNIPER RIDGE | 649.51 |
| 02-8934-04-81-2357.0000 | 62833 | CAROLYN A. LILLY | CORRECTED PIN NUMBER DRAWN | 154.02 |
| 02-8945-00-42-8770.0000 | 62852 | ALBERT LISTER ETAL | ETAL=ALBERT C. LISTER, FRANK J | 348.19 |
| 02-8945-00-53-1941.0000 | 62853 | ALBERT LISTER ETAL | ETAL=ALBERT C. LISTER, FRANK J | 176.04 |
| 02-8945-00-43-9480.0000 | 62854 | GLADYS LISTER | | 132.48 |
| 02-8945-00-53-0556.0000 | 62855 | GLADYS LISTER | | 132.48 |
| 03-8899-00-37-0046.0000 | 62877 | ELIZABETH LONG | CAMDEN POINT SHORES | 18.60 |
| 01-7998-01-09-8245.0000 | 62950 | BALFOUR GILBERT MANCINI | | 504.24 |
| 01-7081-00-85-8339.0000 | 63018 | GLENNA WHITEHURST MARKHAM | | 824.15 |
| 03-8972-00-23-3679.0000 | 63028 | LOUIS M. MARRINER II | | 284.29 |
| 01-7989-04-51-2521.0000 | 63029 | RANDALL MORRIS MARRS | | 130.48 |
| 02-8943-00-68-6720.0000 | 63062 | JOSEPH MATA | DANSON'S GRANT | 837.00 |
| 01-7998-01-09-1389.0000 | 63079 | NANCY H. MCALLISTER, ETAL | HARRIS LOT- ETAL=NANCY, JUNE, | 452.25 |
| 01-8908-00-51-3864.0000 | 63103 | CHARLES E. & SHEILA E. MCCOY | | 695.81 |
| 01-7989-04-90-2545.0000 | 63105 | CHARLIE C. MCCOY | OVERTON | 95.48 |
| 01-7998-01-19-3115.0000 | 63106 | CHARLIE C. MCCOY | HOME FEREBEE | 59.05 |
| 01-7998-00-38-0982.0000 | 63110 | EARNEST MCCOY | | 3.05 |
| 01-7989-04-50-9229.0000 | 63111 | GEORGE W. MCCOY JR. | BLOODFIELD | 287.12 |
| 01-7989-04-50-9381.0000 | 63112 | GEORGE W. MCCOY HEIRS | BLOODFIELD | 202.66 |
| 01-7998-01-19-4978.0000 | 63122 | LEROY R. MCCOY | | 699.11 |
| 02-8945-00-64-0431.0000 | 63128 | MICHAEL MCCOY | | 683.71 |
| 03-8965-00-44-7928.0000 | 63139 | WHALON & KATHLEEN MCCULLEN | 404 SANDY HOOK ROAD HOME ALSO | 989.83 |
| 03-8965-00-55-0402.0000 | 63140 | WHALON & KATHLEEN MCCULLEN | | 189.00 |
| 02-8934-03-31-9750.0000 | 63142 | CAROLYN MCDANIEL | | 304.63 |
| 02-8934-03-32-7553.0000 | 63143 | CAROLYN MCDANIEL | | 312.91 |
| 02-8934-03-43-2243.0000 | 63144 | CAROLYN MCDANIEL | ASKEW | 555.38 |
| 02-8936-00-21-4428.0000 | 63145 | CAROLYN MCDANIEL | | 1,027.84 |
| 02-8944-00-91-5401.0000 | 63181 | LOIS F. MCLAWHORN | | 249.46 |
| 03-8962-00-05-0472.0000 | 63182 | FRANK MCMILLIAN HEIRS | STEVENS | 804.36 |
| 01-7998-01-27-1657.0000 | 63194 | CLARENCE MCPHERSON | | 500.87 |
| 01-7998-00-73-2410.0000 | 63195 | CLARENCE LEON MCPHERSON | MURRAY | 648.00 |
| 01-7999-03-01-1479.0000 | 63207 | EMANUEL MCPHERSON | | 466.30 |
| 01-7989-00-03-0258.0000 | 63241 | MURRAY MCPHERSON | MCPHERSON ALSO 195A | 457.84 |
| 01-7989-04-91-6721.0000 | 63246 | STEVE MCPHERSON ETAL | HEIRS=STEVE, EMMUANUEL, RUBY | 156.46 |
| 03-8953-03-13-8306.0000 | 63266 | BILLY J. & APRIL L. MEARS | TAYLOR'S BEACH LANDING | 1,331.18 |
| 01-7988-00-88-5213.0000 | 63276 | MEG INVESTMENTS, LLC | HINTON TRACT | 19.88 |
| 02-8937-00-61-0063.0000 | 63315 | DOROTHY MARIE MERCER | | 521.45 |
| 02-8945-00-43-7440.0000 | 63322 | LARRY & ANNIE MERCER | | 4.42 |
| 02-8945-00-91-2245.0000 | 63323 | LARRY & ANNIE MERCER | | 193.11 |
| 02-8955-00-13-7846.0000 | 63327 | MARIE MERCER | | 68.73 |
| 02-8935-01-18-0749.0000 | 63329 | PONCE DE MERCER SR. | | 237.62 |
| 02-8934-03-43-6895.0000 | 63367 | LOTTIE MIDYETTE | | 773.42 |
| 01-7989-00-01-1714.0000 | 63370 | CHARLES MILLER HEIRS | | 1,206.66 |
| 03-8963-00-46-8143.0000 | 63376 | MARQUERITE B. MILLER | SANDERLIN | 597.29 |
| 02-8943-01-26-1951.0000 | 63384 | GERALD E. MINGIS SR | WHITEHALL SHORES | 297.14 |
| 01-7090-00-88-6336.0000 | 63398 | DOROTHY T. MITCHELL | | 201.49 |
| 01-7090-00-88-7380.0000 | 63399 | DOROTHY T. MITCHELL | | 205.48 |
| 01-7090-00-88-9284.0000 | 63400 | DOROTHY T. MITCHELL | | 359.89 |
| 01-7999-00-12-8596.0000 | 63410 | MOSES MITCHELL HEIRS | MCBRIDE CHURCH | 188.27 |
| 01-7997-00-99-1776.0000 | 63412 | PAULETTE S. MITCHELL | L.N. SAWYER HSE ALSO ON 1046 & | 332.51 |
| 01-7999-00-65-9083.0000 | 63417 | WILLIS L MITCHELL | | 1,836.89 |
| 02-8923-00-19-3774.0020 | 63421 | JOSEPH MIXON | PELICAN MARINA | 230.10 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
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| 01-7989-04-51-8805.0000 | 63428 | NASRI MOHAMMAD | | 3,669.75 |
| 02-8937-00-50-2005.0000 | 63435 | BRENDA MOORE | | 856.62 |
| 02-8935-03-42-2055.0000 | 63440 | JOYCE G. MOORE | | 1,321.78 |
| 01-7989-04-51-0830.0000 | 63441 | JUDY WESTON MOORE | MCBRIDE | 530.06 |
| 01-7989-00-03-2301.0000 | 63469 | ANTHONY D MORRIS | | 629.23 |
| 03-8990-00-18-6042.0000 | 63490 | LARRY MOTLEY | PORTOFINO | 868.61 |
| 02-8934-04-81-2051.0000 | 63511 | ORETHIA MULLEN | | 714.08 |
| 03-8965-00-13-1025.0000 | 63523 | SHARON EVANS MUNDEN | | 986.66 |
| 01-7988-00-03-8823.0000 | 63524 | WALTER MUNDEN JR. | | 668.18 |
| 03-8899-00-06-9541.0000 | 63550 | MARVIN MYRICK | | 420.00 |
| 01-7999-00-02-7813.0000 | 63555 | DINA TERESA NANNEY | PINE RIDGE | 1,440.05 |
| 01-8907-00-17-6445.0000 | 63567 | SAMUEL NASH III | | 463.42 |
| 01-8907-00-27-0091.0000 | 63568 | SAMUEL NASH III | 960 NORTH 343 NC | 693.12 |
| 03-8899-00-56-4320.0000 | 63627 | MICHAEL NEIL NEWTON | FISHERMAN'S VILLAGE | 169.20 |
| 03-8899-00-56-4430.0000 | 63628 | MICHAEL NEIL NEWTON | FISHERMAN'S VILLAGE | 169.20 |
| 02-8934-03-20-9727.0000 | 63629 | LAM VAN NGO & DUONG T. TRUONG | | 3,636.88 |
| 03-8963-00-00-8453.0000 | 63640 | CHARLENE S. NICHOLSON | | 969.30 |
| 03-9809-00-45-1097.0000 | 63703 | MICHAEL OBER | | 23.11 |
| 01-7979-00-26-5527.0000 | 63718 | JERRY L OLD | OPEN SPACE | 143.64 |
| 03-8963-00-42-8910.0000 | 63732 | OM MANAGEMENT GROUP, LLC | | 2,039.88 |
| 01-7989-04-92-7981.0000 | 63743 | JAMES C. OSBORN, III | JOINT TENANTS WITH RIGHT OF | 507.23 |
| 03-8972-00-41-9485.0000 | 63752 | BRITTON OVERTON | | 397.51 |
| 03-8972-00-51-8423.0000 | 63753 | BRITTON OVERTON | | 1,570.63 |
| 03-8971-00-12-0477.0000 | 63766 | GILBERT WAYNE OVERTON & | | 2,100.93 |
| 02-8943-01-17-1370.0000 | 63784 | ROBERT & SUE OVERTON | WHITEHALL SHORES | 1,974.53 |
| 03-8889-00-38-9582.0000 | 63805 | HECTOR C. PALALAY & MILAGROS O | SEABREEZE | 637.20 |
| 03-8889-00-48-0580.0000 | 63806 | HECTOR C. PALALAY & MILAGROS O | SEABREEZE | 649.81 |
| 01-8909-00-13-4823.0000 | 63811 | JOHN C. & LERLYN F. PANKEY | EDNEY CREEK ACRES | 2,772.06 |
| 02-8934-02-66-5075.0000 | 63816 | PATRICIA LANE PARKER | | 504.18 |
| 03-8964-00-09-9231.0000 | 63842 | ALEX ANDREW PAVLUNENKO | TIMBERLAND | 50.00 |
| 01-7989-04-90-3984.0000 | 63869 | PRISCILLA BURRUS PENNEY | TENANTS IN COMMON WITH EQUAL | 2.38 |
| 03-8972-00-39-4967.0000 | 63877 | BRIAN DOUGLAS PERRY | DWIGGINS FARM | 1,498.90 |
| 03-8973-00-30-4213.1000 | 63881 | FAYE FORBES PERRY | LEASEHOLD | 447.57 |
| 03-8963-00-00-6527.0000 | 63926 | KENNETH & PEGGY S. PIERCE | ALSO 109 HAWKINS LANE | 338.06 |
| 03-8963-00-10-1500.0000 | 63927 | KENNETH & PEGGY S. PIERCE | | 825.88 |
| 01-7979-00-61-7358.0000 | 63975 | POTOMAC TIMBER INVESTMENTS #17 | MENGLE COMPANY | 2,775.32 |
| 01-7988-01-38-6286.0000 | 64001 | KEVEN POWERS | NORA L. MORSE | 428.04 |
| 01-7988-00-14-0134.0000 | 64053 | MELVIA PROCTOR | STAFFORD | 187.28 |
| 02-8936-00-24-7426.0000 | 64067 | BERNICE PUGH | | 62.45 |
| 03-8972-00-65-4641.0000 | 64073 | FORREST PUGH | | 730.98 |
| 02-8916-00-87-7299.0000 | 64081 | JAMIE TEACHEY PYLE | | 222.00 |
| 03-9809-00-04-2698.0000 | 64095 | CAROL RAGAN | RIVIERA PARK | 93.40 |
| 01-8907-00-26-6796.0000 | 64138 | HARRY REEVES, SR & FAYE | | 477.21 |
| 03-8990-00-08-7291.0000 | 64153 | JAMES E RHODES | MINORCA | 811.82 |
| 03-8972-00-34-4293.0000 | 64165 | WESLEY EUGENE RICHARDS | WICKHAM DOWNS | 920.16 |
| 01-7988-00-97-1309.0000 | 64168 | CLARENCE M. RICHARDSON, JR. | | 149.96 |
| 03-8962-00-38-9683.0000 | 64175 | SANDRA G RICHARDSON | | 480.76 |
| 03-8962-00-49-1075.0000 | 64176 | SHELIA JANE RICHARDSON | | 371.13 |
| 01-7989-04-60-1954.0000 | 64181 | CHRISTINE RIDDICK | | 134.40 |
| 01-7090-00-64-4058.0000 | 64182 | GODFREY RIDDICK | | 430.57 |
| 02-8934-01-35-6316.0000 | 64193 | CALLIS LLOYD RIGGS | L. WARREN & CAROLYN 1/2 INT. | 319.44 |
| 01-7998-01-06-7374.0000 | 64206 | JASON M & JUNE E RIGGS | | 787.93 |
| 03-8972-00-60-3862.0000 | 64229 | LUELLA RIGGS HEIRS | | 138.60 |

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| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|--------------------------------|------------------------------|---------------|
| 03-8973-00-12-3577.0000 | 64230 | LUELLA RIGGS HEIRS | | 113.68 |
| 03-9809-00-17-2462.0000 | 64254 | TODD ALLEN RIGGS | HUNTER'S PARK | 16.53 |
| 02-8934-01-36-6132.0000 | 64255 | WARREN DEAN RIGGS | | 389.76 |
| 03-8952-04-64-1093.0000 | 64256 | WARREN DEAN RIGGS | | 966.04 |
| 03-8961-00-58-4506.0000 | 64258 | WARREN DEAN RIGGS | BUCKO BAY | 1,242.36 |
| 03-8961-00-59-1240.0000 | 64259 | WARREN DEAN RIGGS | BUCKO BAY | 389.71 |
| 03-8961-00-59-3268.0000 | 64260 | WARREN DEAN RIGGS | BUCKO BAY | 369.36 |
| 02-8924-00-10-3268.0000 | 64272 | RIVERS END DEVELOPMENT CORP. | | 377.72 |
| 02-8934-01-16-5678.0000 | 64450 | DORIS R RODGERS | | 316.67 |
| 02-8934-01-16-6587.0000 | 64451 | DORIS R RODGERS | ALSO 175 A 158 US WEST | 337.75 |
| 01-7989-04-60-2267.0000 | 64454 | MOSES RODGERSON | | 271.89 |
| 01-7989-04-80-5714.0000 | 64468 | DANIELLE ROCHELLE ROHDE | WEBB | 9.08 |
| 01-7989-04-80-5998.0000 | 64469 | DANIELLE ROCHELLE ROHDE | | 217.00 |
| 02-8945-00-53-1705.0000 | 64496 | GARLAND W & SHARON ROUNTREE | | 1,315.56 |
| 02-8945-00-54-1099.0000 | 64497 | GERTIE LEE & JONOLA T ROUNTREE | | 1,130.22 |
| 03-8962-00-19-7126.0000 | 64524 | JOEY SHANE RUSSELL | | 736.27 |
| 02-8934-01-15-9995.0000 | 64536 | ALFREDO SALINAS SALINAS | KRAMER ACRES | 1,171.03 |
| 02-8945-00-89-0541.0000 | 64538 | JOSEPH S. SALYER | JUNIPER RIDGE | 4.10 |
| 01-7080-00-62-1977.0000 | 64553 | SANDERS CROSSING OF CAMDEN CO | SANDERS CROSSING | 438.43 |
| 03-8971-00-30-9999.0000 | 64573 | WILLIAM MICHAEL SARGENT | | 960.88 |
| 03-8964-00-73-5017.0000 | 64597 | ARELIA BERNITA SAWYER | C.S. SAWYER | 124.93 |
| 01-7998-01-17-7997.0000 | 64614 | CECIL SAWYER JR. | | 927.99 |
| 03-8952-01-39-5259.0000 | 64623 | CHARLES RAY SAWYER | WALSTON | 2,593.45 |
| 02-8934-01-48-9860.0000 | 64644 | ELBERT MAURICE SAWYER | | 257.26 |
| 01-8907-00-16-5699.0000 | 64646 | ELLEN FAYE SAWYER | | 269.54 |
| 01-8907-00-16-6691.0000 | 64647 | ELLEN FAYE SAWYER | | 469.22 |
| 01-7090-00-95-5262.0000 | 64682 | JOHN F. SAWYER HEIRS | | 29.76 |
| 02-8925-00-58-8351.0000 | 64692 | KEITH & LISA SAWYER | | 1,605.55 |
| 03-8953-03-12-3791.0000 | 64694 | KIMBERLEE SAWYER | ALSO LOT 76 | 1,934.45 |
| 02-8925-00-89-7580.0000 | 64734 | TYLER LOCKWOOD SAWYER | SCOTLAND ACRES | 210.00 |
| 01-8907-00-16-8511.0000 | 64763 | WILLIE RAY & OLA JEAN SAWYER | | 855.06 |
| 03-8899-00-45-2682.0000 | 64800 | SEAMARK INC. | CAMDEN POINT SHORES | 737.79 |
| 03-8964-00-40-9957.0000 | 64801 | LASALLE SEARS HEIRS | HOUSE & LOT TO LAVONTE SEARS | 514.62 |
| 03-8964-00-41-9769.0000 | 64803 | PORTELEAN-MARIE ABDULLAH SEARS | | 208.64 |
| 01-7081-00-20-6045.0000 | 64825 | SEVEN FINANCIAL MANAGEMENT | & 23 CULPEPPER FARMETTE | 5,051.01 |
| 02-8915-00-79-1868.0000 | 64826 | SEVEN FINANCIAL MANAGEMENT | | 1,323.24 |
| 02-8943-01-26-3088.0000 | 64828 | SEVEN FINANCIAL MANAGEMENT | WHITEHALL SHORES | 2,194.56 |
| 03-8963-00-39-9364.0000 | 64832 | RUDOLPH C. & REGINA M. SEYMORE | FEREBEE | 420.79 |
| 02-8934-01-29-4617.0000 | 64843 | JAMES B. SEYMOUR ETAL | | 631.94 |
| 02-8954-00-97-4350.0000 | 64859 | GEORGE SHAW | | 29.97 |
| 03-8952-04-54-8663.0000 | 64862 | CALVIN SHANE SHAWN | ALSO LOT #10-12 & 1/2 OF 13 | 877.11 |
| 03-8899-00-17-9360.0000 | 64869 | FRANKLIN SHIELD | SNAPDRAGON | 12.96 |
| 01-7969-00-64-7728.0000 | 64879 | MILTON SHOFFEITT | MALER TRACT | 397.49 |
| 02-8955-00-13-0662.0000 | 64894 | THERESA WILLIAMS SIMMONS | | 866.72 |
| 02-8935-02-75-0867.0000 | 64911 | ED SIVELLIS HEIRS | | 641.76 |
| 01-7998-00-02-0294.0000 | 64936 | ALMA & CHARLIE SMITH | | 1.95 |
| 02-8933-02-97-9625.0000 | 64966 | SUSAN M SMITH | WHITEHALL SHORES | 1,271.14 |
| 01-7090-00-26-7835.0000 | 64970 | BETTIE ANN SMITHSON | | 269.89 |
| 03-8962-00-70-7529.0000 | 64986 | MARY SNOWDEN | | 95.05 |
| 03-8974-00-20-4636.0000 | 64990 | MATTHEW S. & DEANNA M. SOLDAL | RIDDLE RANCHETTE | 2,148.27 |
| 01-7997-00-26-6889.0000 | 65019 | JOHN BARTLETT SPENCE ETAL | | 109.20 |
| 01-7997-00-27-4345.0000 | 65020 | JOHN BARTLETT SPENCE ETAL | | 104.83 |
| 02-8916-00-68-4219.0000 | 65028 | LINEAKA SPENCE | | 656.77 |

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| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|--------------------------------|-----------------------------|---------------|
| 01-7989-04-60-2216.0000 | 65038 | SYLVIA W. SPENCE LE | | 145.16 |
| 01-7081-00-81-1854.0000 | 65040 | WALTER A., LACHELLE M. & | CREEKMORE | 429.57 |
| 01-7999-00-00-3446.0000 | 65041 | WILLIAM & JUDY SPENCE | CARTWRIGHT | 457.88 |
| 01-7979-00-66-8603.0000 | 65058 | MELINDA SUE SPENCER | RIDDICK | 380.32 |
| 01-7979-00-66-9260.0000 | 65059 | MELINDA SUE SPENCER | RIDDICK | 103.74 |
| 03-8953-03-41-2658.0000 | 65061 | STEVEN SPENCER | | 551.00 |
| 03-9809-00-54-8280.0000 | 65068 | RODNEY STEVEN SPIVEY & | | 35.72 |
| 03-8973-00-29-2185.0000 | 65074 | FRANKLIN D. SPRUILL | RIDDLE RANCHETTE | 2,095.14 |
| 02-8934-04-61-9891.0000 | 65189 | WILLIAM EDGAR STAPLES | | 1,426.72 |
| 03-9809-00-84-7550.0000 | 65237 | ROBERT STEWART | THE POINT | 20.74 |
| 03-9809-00-93-0678.0000 | 65238 | ROBERT STEWART | THE POINT | 15.73 |
| 03-9809-00-94-2345.0000 | 65239 | ROBERT STEWART | THE POINT | 18.48 |
| 01-7999-00-89-5254.0000 | 65243 | STANLEY & JACQUELINE STILES | | 688.29 |
| 01-7999-00-89-3197.0000 | 65244 | TALLIE STILES JR. | | 213.52 |
| 02-8935-01-08-9626.0000 | 65251 | RODNEY WAYNE STOKLEY | | 99.01 |
| 02-8943-01-47-1107.0000 | 65255 | JUNE E. STONE | | 566.85 |
| 01-7998-01-06-3034.0000 | 65259 | CHARLES A STOTTLEMYER | | 517.44 |
| 01-7080-00-52-4343.0000 | 65282 | LILA SULLIVAN | PART OF SIX | 429.24 |
| 01-7080-00-52-4413.0000 | 65283 | LILA SULLIVAN | PART OF 6 | 354.64 |
| 01-7998-01-16-2757.0000 | 65289 | HELEN CARTER SUTTON | ALSO LOT 18R | 573.06 |
| 03-8972-00-51-3157.0000 | 65308 | ROBERT & BRIDGET SWAIN | | 530.32 |
| 01-7999-03-02-2066.0000 | 65329 | KENNETH RAY SWINSON | | 496.38 |
| 03-8971-00-47-4971.0000 | 65330 | TERESA FORBES SWINSON | | 854.30 |
| 02-8926-00-24-1130.0000 | 65332 | EDWARD SYKES | | 247.24 |
| 03-8962-00-55-2255.0000 | 65333 | VERNON L. & EDITH W. SYLVESTER | | 1,349.32 |
| 01-7979-00-82-7582.0000 | 65399 | BERTIE TAYLOR HEIRS | SPENCE | 100.80 |
| 01-7989-00-12-0137.0000 | 65400 | BERTIE TAYLOR HEIRS | TAYLOR | 493.10 |
| 01-7989-03-41-4179.0000 | 65401 | BERTIE TAYLOR HEIRS | | 98.88 |
| 01-7989-03-41-6257.0000 | 65402 | BERTIE TAYLOR HEIRS | | 185.40 |
| 02-8955-00-07-5604.0000 | 65432 | WINZOLA TAYLOR | | 99.14 |
| 02-8935-01-08-3259.0000 | 65434 | RAMONA & MICHAEL TAZEWEEL | UPTON TRACT | 195.00 |
| 03-8980-00-84-0931.0000 | 65460 | CARL TEUSCHER | DOGWOOD | 7.42 |
| 03-8980-00-84-1828.0000 | 65461 | CARL TEUSCHER | DOGWOOD | 7.42 |
| 03-8980-00-84-2825.0000 | 65462 | CARL TEUSCHER | DOGWOOD | 7.42 |
| 03-8980-00-84-4800.0000 | 65463 | CARL TEUSCHER | DOGWOOD | 7.42 |
| 03-8972-00-23-4364.0000 | 65472 | AMY M THATCH | | 108.88 |
| 03-8962-00-43-8770.0000 | 65515 | DONELL THORNTON | | 644.56 |
| 03-8962-00-43-7474.0000 | 65516 | EVELYN THERESA THORNTON | | 164.28 |
| 03-8962-00-43-6954.0000 | 65519 | ROSS MCKINLEY THORNTON | | 984.69 |
| 03-8952-00-95-8737.0000 | 65530 | AUDREY TILLET | | 210.00 |
| 02-8936-00-81-9147.0000 | 65533 | JUDITH TILLET | | 644.78 |
| 02-8935-02-76-7653.0000 | 65551 | TONTER INVESTMENTS, INC. | 1/2 EACH UNDIVIDED INTEREST | 235.29 |
| 02-8935-02-86-0906.0000 | 65552 | TONTER INVESTMENTS, INC. | 1/2 EACH UNDIVIDED INTEREST | 308.18 |
| 01-8000-00-47-1728.0000 | 65554 | EDWARD L. TORBORG | BUCK ISLAND | 535.15 |
| 03-8953-04-90-5486.0000 | 65560 | STATHA TOXEY | | 669.89 |
| 02-8926-00-91-3863.0000 | 65569 | J. Z. TRAFTON HEIRS | ROBINSON | 62.04 |
| 02-8936-00-01-1366.0000 | 65571 | JUNIOUS ONEAL TRAFTON | | 260.56 |
| 02-8936-00-00-8926.0000 | 65579 | ODELL TRAFTON | | 442.16 |
| 02-8926-00-13-6788.0000 | 65583 | SARAH TRIMMER | | 345.21 |
| 01-7998-01-06-8440.0000 | 65592 | GINA A. TRUEBLOOD | | 475.59 |
| 03-8954-00-00-6670.0000 | 65602 | MICHAEL WAYNE TRUEBLOOD | | 617.64 |
| 03-8953-03-12-7386.0000 | 65608 | JOSEPH TUINSTRA | BARTLETT'S LANDING | 378.09 |
| 01-7989-04-60-0149.0000 | 65613 | CHARLES TURNER | | 400.09 |

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| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|---------------------------|--------------------------------|---------------|
| 01-7091-00-64-6569.0000 | 65615 | CLARENCE D. TURNER JR. | | 223.39 |
| 01-7999-03-01-5492.0000 | 65621 | JAMES N. TURNER | | 349.34 |
| 01-7999-00-95-3587.0000 | 65627 | WALTER TURNER HEIRS | SWAMP | 251.50 |
| 01-7998-01-08-8621.0000 | 65628 | WILLIE L. TURNER ETAL | HARRIS ETAL=WILLIE | 852.31 |
| 01-7989-03-30-8984.0000 | 65629 | WILLIE LAVERNE TURNER | | 1,003.96 |
| 01-7081-00-52-1916.0000 | 65678 | LEWIS G. & NINA E. VERNON | SHARON HEIGHTS | 522.74 |
| 03-8889-00-96-2962.0000 | 65684 | MARTIN VINES | | 84.00 |
| 01-7989-04-62-8071.0000 | 65695 | KIRBY DELNO WADDELL | | 370.70 |
| 01-7999-00-88-5913.0000 | 65700 | ELSIE MAE WALKER LE | AFTER LE GOES TO KEENON | 240.32 |
| 01-7999-00-89-9494.0000 | 65701 | GERALDINE WALKER (GRANT) | | 267.25 |
| 01-7998-00-54-8828.0000 | 65708 | LARRY WALKER ETAL | BATTLEGROUND | 387.83 |
| 01-7998-00-55-3092.0000 | 65709 | LEMUEL WALKER JR. | | 457.19 |
| 02-8945-00-58-9161.0000 | 65741 | WILBERT WALSTON HEIRS | | 193.95 |
| 03-8990-00-73-6693.0000 | 65753 | JOHN S. WARNER | | 65.32 |
| 03-8889-00-69-4400.0000 | 65757 | DENNIS A. WASKEY | CAMDEN POINT SHORES | 108.95 |
| 03-8889-00-77-7285.0000 | 65758 | DENNIS A. WASKEY | CAMDEN POINT SHORES | 92.61 |
| 03-8889-00-96-3879.0000 | 65759 | DENNIS A. WASKEY | EDGEWATER | 84.00 |
| 03-8899-00-16-0530.0000 | 65760 | DENNIS A. WASKEY | CAMDEN POINT SHORES | 84.00 |
| 02-8954-00-53-0516.0000 | 65771 | ELLENOIS FORBES WATKINS | | 342.75 |
| 02-8955-00-73-3302.0000 | 65777 | BERNETTA L. WATSON | | 117.60 |
| 02-8926-00-79-5385.0000 | 65789 | CLARENCE & CHERYL WEAVER | | 1,011.04 |
| 03-8899-00-36-2719.0000 | 65818 | LARRY WELDON | HONEYSUCKLE | 111.94 |
| 03-8899-00-36-2940.0000 | 65819 | LARRY WELDON | HONEYSUCKLE | 111.94 |
| 03-8899-00-36-4664.0000 | 65820 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-8899-00-36-4784.0000 | 65821 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-8899-00-36-5814.0000 | 65822 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-8899-00-36-5943.0000 | 65823 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-8899-00-37-3258.0000 | 65824 | LARRY WELDON | HONEYSUCKLE | 115.62 |
| 03-8899-00-37-5072.0000 | 65825 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-8899-00-37-5192.0000 | 65826 | LARRY WELDON | HONEYSUCKLE | 101.76 |
| 03-9809-00-23-4988.0000 | 65830 | WANDA H WELLS | ALSO LOT 14 SAN MARCO | 869.87 |
| 02-8943-01-26-1507.0000 | 65832 | ROBERT L. & MACY O. WELSH | | 1,595.08 |
| 01-7989-04-51-4187.0000 | 65836 | BARBARA ANN WERDERMAN | | 565.74 |
| 03-8972-00-56-9710.0000 | 65840 | PEARL WESLEY HEIRS | MH OWNED BY JAMES D. FORBES | 130.03 |
| 03-8962-00-56-7522.0000 | 65853 | LANDA HUGHES WEST | | 225.24 |
| 02-8944-00-68-4850.0000 | 65869 | APRIL WHITE | | 312.33 |
| 02-8945-00-57-8042.0000 | 65898 | LETITIA BOGUES WHITE ETAL | ETAL=LUTHER BOGUES JR. & ELIZ. | 129.11 |
| 02-8936-00-25-8405.0000 | 65899 | LETITIA D. BOGUES WHITE | | 374.95 |
| 01-7988-00-93-3331.0000 | 65902 | MOSES R. WHITE III | | 2.57 |
| 02-8926-00-24-3107.0000 | 65923 | CALVIN N. WHITEHURST | STAPES | 556.33 |
| 02-8955-00-13-0927.0000 | 65997 | CHARLES WILLIAMS JR. | | 312.57 |
| 01-7989-03-41-3149.0000 | 66003 | ENOCH WILLIAMS JR. | | 469.24 |
| 01-7989-03-41-3162.0000 | 66004 | ENOCH WILLIAMS JR. | | 44.28 |
| 02-8955-00-24-1489.0000 | 66027 | JAMES R. WILLIAMS | | 37.66 |
| 02-8955-00-27-4475.0000 | 66028 | JAMES R. WILLIAMS | | 283.22 |
| 02-8955-00-33-4931.0000 | 66029 | JAMES R. WILLIAMS | | 127.58 |
| 02-8955-00-68-1342.0001 | 66030 | JAMES R. WILLIAMS ETAL | 1/2 UND. INTEREST | 22.51 |
| 02-8955-00-91-5876.0000 | 66031 | JAMES R. WILLIAMS | 3/4 UND. INT. | 408.72 |
| 03-8965-00-24-6702.0000 | 66033 | JAMES R. WILLIAMS | | 426.17 |
| 03-8965-00-32-3765.0000 | 66038 | JAMES R. WILLIAMS | | 105.73 |
| 03-8965-00-62-8349.0000 | 66039 | JAMES R. WILLIAMS | 1/2 INTEREST | 219.18 |
| 01-7988-00-14-2111.0000 | 66050 | MARY B. WILLIAMS | | 144.58 |
| 03-8980-00-61-1968.0000 | 66105 | WILLIAMSBURG VACATION | 1/2 INTEREST | 17.47 |

| Parcel# | Taxbill# | Owner | Legal-Desc | Principal Tax |
|-------------------------|----------|--------------------------------|--------------------------------|---------------|
| 02-8916-00-68-4482.0000 | 66112 | CHRIS WILSON | | 1,202.00 |
| 02-8926-00-69-8629.0000 | 66127 | JOHNNIE WILSON | | 1,286.76 |
| 02-8926-00-79-0895.0000 | 66133 | RICKEY WILSON | | 421.72 |
| 03-9809-00-24-8236.0000 | 66138 | WILLIAM O. & PHYLLIS WILSON | FAIRHAVEN | 5.30 |
| 03-8953-03-12-0365.0000 | 66145 | KELLY R. WINSLOW | ALSO LOTS 84 & 85 | 550.91 |
| 03-8972-00-39-6542.0000 | 66153 | JAMES K WINTERS | DWIGGINS FARM | 498.46 |
| 03-8973-00-30-0457.0000 | 66162 | JEREMY A. WOOD, ETAL | ETAL= JEREMY A. WOOD, LESLIE N | 448.47 |
| 03-8961-00-59-8360.0000 | 66198 | FRANK WRIGHT ETAL | | 287.08 |
| 03-8962-00-60-7648.0000 | 66199 | FRANK WRIGHT ETAL | | 91.39 |
| 02-8924-00-50-3437.0000 | 66221 | CAROL YEAGER, MARY ANN BECKETT | | 2.25 |
| ** GRAND TOTALS ** | | | | 329,211.84 |

646 Parcels updated with Lien Fee

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: **6.A**

Consent Agenda

Meeting Date: **April 1, 2013**
Attachments: **1 (13 Pages)**
Submitted By: **Administration**

ITEM TITLE: **Draft Minutes**

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |

| | |
|--------------------|-------|
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

March 18, 2013 Draft Minutes.

RECOMMENDATION:

Review & Approve.

Camden County Board of Commissioners
Regular Meeting
March 18, 2013
6:00 P.M. – Closed Session
7:00 P.M. - Special Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, March 18, 2013 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,
Vice Chairman Michael McLain, and
Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs.

Also attending were County Manager Mike Renshaw, Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Jimmy Rouse- DAVA, and Lisa Anderson- Tax Administrator.

1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney for contract negotiations; Pursuant to G.S. 143-318.11(a)(6) - Personnel

Commissioner Clayton Riggs made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for consultation with attorney and Pursuant to G.S. 143-318.11(a)(6) for Personnel matters. At 6:05 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:05 P.M.

Commissioner Clayton Riggs made a motion to come out of closed session at 6:54 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:54 P.M.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the March 18, 2013 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Chairman Garry Meiggs gave the invocation, and led the Pledge of Allegiance.

Public Comments

None.

Consideration of Agenda

County Manager Mike Renshaw asked that the agenda be amended to add resolution 2013-03-04 Supporting Continued Funding of the Museum of the Albemarle.

Commissioner Sandra Duckwall made a motion to approve the agenda as amended. At 7:03PM, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations*Item 3.A- Mr. Jimmy Rouse- Disabled American Veterans Association*

Mr. Rouse came before the Board to give a brief presentation on the DAVA and the work they do in Camden and the surrounding Counties, and to request County for a financial contribution of \$500 to support a trip to Washington DC to take WWII and Korean War veterans to tour the war memorial as a tribute to their service.

Chairman Garry Meiggs thanked Mr. Rouse and directed the Finance Committee to consider the matter.

Old Business*4.A- Ordinance No. 2012-12-01; amendment to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances*

Amendments consist of language addressing cost of maintenance guarantees for roads in major subdivisions and new standards for Land Disturbing Activities in the placement of fill on a property for new construction.

-Maintenance guarantees; more of an administrative change to match the percentage amount in Article 151.245 line 62 of attached ordinance.

-Land Disturbing Activity; this change would affect the amount of fill that can be placed on a property without affecting the adjacent property as far as stormwater runoff. Grade differences greater than 9 inches between adjoining lots (see attached example) of the subject property, the County may require (based on the size and shape of lot) a stormwater management plan prepared by a North Carolina licensed engineer. This proposed language is geared towards infill lots usually less than an acre in older subdivisions and throughout the County that do not have drainage (See attached aerials of a few locations). Proposed application attached.

Amendments went to the Planning Board on January 18, 2012 and after a lengthy discussion on costs to property owners and on the grade differences of 9 inches, were recommended for approval on a 4-1 vote.

Public Hearing Held February 4, 2013.

Commissioner Clayton Riggs made a motion to approve the amendment as presented. At 7:08pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

4.B- Proposed amendment to Camden County Building Inspection and Planning Department Permitting Fee Schedule

Approval of the amendment to the Code of Ordinances and addition of fill permit application, Ordinance 2012-12-01, will affect amendment to the fee schedule in creating a \$50.00 fee for fill permit applications. The public hearing was held on February 4, 2013.

Vice Chairman Michael McLain made a motion to approve the fee schedule amendment as presented. At 7:09pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

4.C- Ordinance 2013-01-01 Rezoning Application (UDO 2012-12-16) Green Meadows LLC

Mr. Keith Nowell of Green Meadows LLC has requested that his property approximately 11 acres, located adjacent to 137 Pudding Ridge Road in South Mills Township be rezoned from Basic Residential (R3-2) to Basic Residential (R3-1). The Planning Board met on January 23, 2013 and after presentation from staff and input from adjacent property owners (who were against the rezoning based on flooding/drainage/septic system concerns) made the following motions after staff addressed the concerns of the adjacent property owners:

1. Motion made to recommend approval of the rezoning from Basic Residential (R3-2) to Basic Residential (R3-1). Motion passed on a 6-0 vote.
2. Motion made that the rezoning is consistent with Camden County Comprehensive Plan's Future Land Use Map as it has this area designated as Rural Residential One Acre lots. Motion passed on a 6-0 vote.

The Public Hearing held February 18, 2013.

Commissioner Clayton Riggs made a motion that evidence shows the rezoning is consistent with the Camden County Land Use Plan and the CAMA Plan. At 7:19pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

Commissioner Clayton Riggs made a motion to approve the rezoning as presented. At 7:19pm, the motion passed 3-2 with Chairman Garry Meiggs, and Commissioners Sandra Duckwall, and Clayton Riggs voting aye; Vice Chairman Michael McLain and Commissioner Randy Krainiak voting no; No Commissioner absent; and no Commissioner not voting.

New Business*Item 5.A- Article IV. The Pay Plan, Section 13. On Call and Call-Back Compensation*

County Manager Mike Renshaw explained that in accordance with the existing Personnel Policy that was adopted in July 2001, it currently states that on-call employees will be compensated 5 hours per week in addition to their regular scheduled hours for on-call time. The added costs for this fiscal year to implement this starting March 12, 2013 will be approximately \$4,500, which the Public Works Director currently has existing funds in the budget. This will require approximately \$14,500 in next fiscal year's budget.

Commissioner Sandra Duckwall made a motion to approve the request as presented. The motion passed 4-1 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and

Commissioners Sandra Duckwall, and Clayton Riggs voting aye; Commissioner Randy Krainiak voting no; No Commissioner absent; and no Commissioner not voting.

Item 5.B- Dissolution of Interlocal Agreement

County Manager Mike Renshaw explained that on February 4, 2013, the Pasquotank County Board of Commissioners approved the Dissolution of Interlocal Cooperation Agreement executed on April 21, 1997 by Albemarle Hospital, Camden County, Pasquotank County and Albemarle Mental Health Center. After all four (4) bodies approve the dissolution; the plan is for Albemarle Hospital to convey its interest to Pasquotank County and East Carolina Behavioral Health to obtain Albemarle Mental Health's interest in the subject property. Once the transfers are complete it would be an opportune time to examine the relationship between the parties and determine how to best address the duties and responsibilities of each of the entities since the property is titled as tenants in common.

Vice Chairman Michael McLain made a motion to approve the dissolving of the agreement. At 7:37pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

Item 5.C- Camden County Library FY 12-13 Budget Proposal and Project Update

County Manager Mike Renshaw presented the Board with the following information:

- On November 5, 2012 a resolution was approved by the Board of Commissioners which formally established the Camden County Library. In December 2012 the County received a Library Planning Grant in the amount of \$25,000 from the State Library Office for the purpose of conducting a community assessment in order to identify specific library needs within the community.
- During the months of January and February the planning consultant conducted several focus group meetings and one large community forum at which residents and other stakeholders were asked to provide input as to the physical layout of the new library as well as identifying what library programs and services are most important. A Library Planning Committee of 14 Camden residents was also formed in the month of February to work closely with County staff to further plan for the future library.
- During its February and March meetings, the Library Planning Committee discussed a variety of topics including library staffing needs, furnishings and equipment, books and materials, and the development of an interior floor plan. As a result of these meetings and with the recommendation of the Library

Planning Committee, the County Manager's Office has prepared a proposed FY12/13 Camden County Library Budget for the Board's consideration.

- Because the County intends to open the library doors to the public on July 1, a proposed FY13/14 Library Budget is also presented for comparison of start-up costs to be incurred through June 30 to future year operating costs.

Commissioner Sandra Duckwall made a motion to approve the budget as presented and to authorize the County manager to instruct the Contractor as needed. At 7:53pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

Item 5.D- Monthly Tax Report

Tax Administrator Lisa Anderson came before the Board to present the February 2013 monthly tax report.

Vice Chairman Michael McLain made a motion to approve the report as presented. At 7:55pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

Board Appointments

Item 6.A- Planning Board- Reappoint Mike Etheridge and Fletcher Harris; Appoint Patricia Delano

Vice Chairman Michael McLain made a motion to re-appoint Mike Etheridge and Fletcher Harris, and appoint Patricia Delano, to the Camden County Planning Board.. At 7:58pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Commissioner Clayton Riggs made a motion to approve the consent agenda s presented. At 7:58pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Draft Minutes- February 18, 2013

B. Budget Amendments 2012-13-BA013 through 2012-13-BA017

2012-13-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|------------------|---------------------|------------|------------|
| | | INCREASE | DECREASE |
| Expenses: | | | |
| 106200-503000 | Part-Time Salaries | | \$ 95.00 |
| 106200-505000 | FICA | | \$ 160.00 |
| 106200-522000 | Food/Provisions | \$ 575.00 | |
| 106200-510000 | Training | | \$ 156.00 |
| 106200-531000 | Gas & Oil | | \$2,549.00 |
| 106200-526000 | Advertising | | \$ 34.00 |
| 106200-570002 | Crown Kids | \$ 690.00 | |
| 106200-567000 | Camp | \$1,592.00 | |
| 106200-569000 | Teen Court | \$ 45.00 | |
| 106200-554000 | Insurance | \$ 92.00 | |

This will result in a decrease of \$.00 in the Contingency of the General Fund.

Balance in Contingency \$39,928.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of March, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

C. Tax Collection Report

D. Tax Refunds, Pickups, and Releases

E. Tax Authorization to Collect

| SOUTH MILLS | COURTHOUSE | SHILOH | TOTAL |
|--------------------|-------------------|---------------|--------------|
| 12,230.77 | 16,731.70 | 9,509.25 | 38,471.72 |

F. Job Descriptions- Chief Operator ORC, Distribution & Collection System Supervisor, Distribution Collection System Operator, Property Maintenance Supervisor, Wastewater Supervisor, Wastewater Plant Operator

G. Resolution 2013-03-01- Urging Members of the North Carolina General Assembly and Governor McCrory Concerning the Appointment of Board Members to the LME Board

Resolution 2013-03-01

**Urging Members of the North Carolina General Assembly and Governor McCrory
Concerning the Appointment of Board Members to the LME Board**

WHEREAS, Senate Bill 191 has been approved and passed into law in the waning hours of the 2012 session of General Assembly; and

WHEREAS, Camden County urges that the new membership rules for the Boards of Local Management Entities (LMEs) must include the designation of one County Commissioner from each of the nineteen (19) participating counties comprising the EAST CAROLINA BEHAVIORAL HEALTH; and

WHEREAS, these new requirements have to be implemented by October 2013; and
WHEREAS, the General Assembly has the authority to review and modify these requirements in the current Session, understanding that counties and the State have a vested interest and obligation to provide adequate mental health services and oversight to our citizens in a responsible and realistic way.

NOW, THEREFORE, BE IT RESOLVED that all counties in the EAST CAROLINA BEHAVIORAL HEALTH LME ensure that each county has the ability to appoint an elected County Commissioner to the LME Board, and that the LME Board not exceed 21 voting members.

BE IT FURTHER RESOLVED that copies of this resolution be sent to the Governor, the Secretary of the NC Department of Health and Human Services, the leadership of the North Carolina General Assembly, and the House and Senate Members of the General Assembly representing the EAST CAROLINA BEHAVIORAL HEALTH LME catchment area.

This the 18th day of March, 2013.

Garry Meiggs, Chairman

ATTEST:

Ashley Honaker, Clerk to the Board

H. Set Public Hearing; Special Use Permit (UDO 2013-02-03) from Camden County for Public Library

I. Set Public Hearing; Ordinance No. 2013-02-01; Amendment to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances

J. Resolution 2013-03-02; Authorizing Removal of Certain Public record Books Kept by the Register of Deeds for the Publishing of Repair, Restoration and Rebinding

Resolution 2013-03-02

RESOLUTION AUTHORIZING REMOVAL OF CERTAIN PUBLIC RECORD BOOKS KEPT BY THE REGISTER OF DEEDS FOR THE PURPOSE OF REPAIR, RESTORATION AND REBINDING

WHEREAS, NC Gen Stat 132-7 provides that books of public records should be copied or repaired, renovated or rebound if mutilated, damaged or difficult to read and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding and

WHEREAS, Brown's River Records Preservation Services is under contract to provide repair, restoration and rebinding of these certain books of public records. Now, therefore, be it resolved by the board of commissioners for Camden County, North Carolina, that

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Brown's River Records Preservation Services for repair, restoration and rebinding the following books of public record:

Deed Book 52

Section 2. The books of public records listed in Section I of this resolution may remain in the care and custody of C. W. Warthen Court Resources for the length of time required to repair, restore or rebind them.

Section 3. This resolution is effective upon its adoption.

Garry Meiggs, Chairman
Board of Commissioners

Ashley Honaker, Clerk to the Board

Date

K. Resolution 2013-03-03; Opposing the Disposal of Fracking Waste in Eastern North Carolina

RESOLUTION 2013-03-03
RESOLUTION OPPOSING THE DISPOSAL OF FRACKING WASTE
IN EASTERN NORTH CAROLINA

WHEREAS, hydraulic fracturing, or “fracking,” is a method of extracting natural gas that involves injecting, at an extremely high pressure, a mixture of water, sand, and toxic chemicals to break up shale or other rock formations otherwise impermeable to the flow of natural gas; and

WHEREAS, North Carolina does not currently allow either horizontal drilling or hydraulic fracturing, and the current North Carolina study of in-state shale gas resources and of the potential impacts of reversing this ban and allowing drilling and fracking to extract these resources was undertaken with insufficient time and without adequate funding; and

WHEREAS, Senate Bill 76, which would lift the state’s ban on fracking, was passed by the Senate, and will be considered by the House of Representatives; and

WHEREAS, fracking operations in North Carolina would be concentrated in Western North Carolina, however it has been reported that there are no viable options for disposal of fracking waste in the western part of the state and that Eastern North Carolina might be an option for deep-well disposal of fracking waste; and

WHEREAS, the wastewater produced from hydraulic fracturing includes carcinogenic, corrosive, and/or toxic salts, metals, chemicals and radioactive materials; and

WHEREAS, the disposal of fracking byproducts into the aquifer could have a detrimental impact on the environment, including contamination of drinking water wells and surface waters; and

WHEREAS, Section 5 of the North Carolina Constitution states that “It shall be the policy of the State to conserve and protect its lands and waters for the benefit of all its citizenry, and to this end it shall be a proper function of the State of North Carolina and its political subdivisions... to control and limit the pollution of our air and water... and in every other appropriate way to preserve as part of our common heritage of this State its forests, wetlands, estuaries, beaches, historical sites, open lands, and places of beauty”; and

NOW THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners is greatly opposed to the disposal in Eastern North Carolina of fracking waste and byproducts from other areas of the state.

BE IT FURTHER RESOLVED, that the Camden County Board of Commissioners urges the North Carolina General Assembly to maintain current laws in North Carolina

that prevent subsurface fluid injection of hydraulic fracturing fluid for the exploration or development of natural gas resources and water produced from subsurface geologic formations during the extraction of natural gas, condensate, or oil in North Carolina and to take no action that would weaken these laws before a viable option for disposal of fracking waste is found that does not include Eastern North Carolina.

ADOPTED this 18th day of March, 2013.

Garry Meiggs, Chairman
Camden County Board of Commissioners

Attest:

Clerk to the Board

L. Resolution 2013-03-04; Supporting Continued Funding of the Museum of the Albemarle

RESOLUTION 2013-03-04
SUPPORTING CONTINUED FUNDING FOR MUSEUM OF THE ALBEMARLE

WHEREAS, Museum of the Albemarle serves a 13 county area that spans Northeastern North Carolina and is one of six divisional museums of the North Carolina Museum of History; and

WHEREAS, Museum of the Albemarle opened its first museum on May 29, 1967 in the old Highway Patrol building south of Elizabeth City; and

WHEREAS, by 1987 the museum's collection was overflowing and there was a critical need for a larger facility that would allow for the proper housing and display of the region's precious collections and a decision was made to seek a larger facility; and

WHEREAS, property was donated for a site and following a fundraising campaign and delays due to state budget shortfalls, a new 50,000 square foot museum was constructed using local and state resources; and

WHEREAS, the new Museum of the Albemarle opened on April 8, 2006 and is a wonderful facility that includes large public gathering areas, meeting and conference rooms, a 200 seat auditorium, 11,000 square feet of lobby and galleries, and 3,500 square feet of collection storage; and

WHEREAS, the museum is a regional resource center that houses historically significant regional artifacts and state-of-the-art displays that provide rare opportunities for inquiry and learning; and

WHEREAS, some of the current exhibits which are quite significant for our area include "Our Story: Life in the Albemarle", "Out of the Blue: Coast Guard Aviation", "Under Both Flags: Civil War in the Albemarle"; and

WHEREAS, over the past 45 years, Museum of the Albemarle has shown hundreds of exhibits, collected, displayed and cared for thousands of regional artifacts, conducted hundreds of educational programs, given general tours to thousands of regional school children, and educated, entertained and showed off the amazing history of the Albemarle Area; and

WHEREAS, Museum of the Albemarle has become a vital resource for our area;

NOW, THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners supports funding for continued operation of Museum of the Albemarle and requests the Governor and General Assembly to include full funding in the state's 2013-14 budget for Museum of the Albemarle.

ADOPTED this 18th day of March, 2013.

ATTEST:

Garry Meiggs, Chairman
Board of Commissioners

Clerk to the Board

Commissioner's Report

Commissioner Sandra Duckwall requested information on the Isaac Gregory Road Marker. County Attorney John Morrison stated that it had yet to be installed.

Commissioner Sandra Duckwall thanked the Library Planning Committee for all of their hard work.

Vice Chairman Michael Renshaw stated that the Tarwheel was on April 27, 2013, and that Paddle for the Border was May 4, 2013. He also stated that the SPCA was in desperate need of donations for cats confiscated from a foreclosed building, as well as the many dogs confiscated from local dog fighting rings.

County Managers Report

County Manager Renshaw announced the Rural Center/SECU Public Service Internship that the County had recently signed up to participate in.

Any other Questions or comments?

None

Meeting Adjourned

At 8:06pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.B

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 3 (9 Pages)
Submitted By: Finance

ITEM TITLE: School Budget Amendments

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

Three School Budget Amendments

RECOMMENDATION:

Review & Approve.

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

| Code Number | Description of Code | Amount | |
|---|--|-----------|-----------------|
| | | Increase | Decrease |
| 5100 | Regular Curricular Services | 14,193.00 | |
| 6100 | Support & Development Services | 800.00 | |
| 6400 | Technology Support Services | | 8,389.00 |
| 6900 | Policy, Leadership & Pub Rel. | 1,211.00 | |
| 7200 | Nutrition Services | 7,178.00 | |
| Explanation: Additional funds received for swimming through the PEP grant | | | |
| | Total Appropriation in Current Budget | | \$ 1,423,718.00 |
| | Amount of Increase/Decrease of Above Amendment | | 14,993.00 |
| | Total Appropriation in Current Amended Budget | | \$ 1,438,711.00 |

Passed by majority vote of the Board of Education of Camden County on the 14th day of March 2013.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

BUDGET AMENDMENT
March 14, 2013

8. Other Local Current Expense Fund

- A. We must increase our budget for the current year to reflect the additional funds received for the Carol M. White PEP Grant: Supplemental Grant. We request your approval of the following amendment.**

Carol M. White PEP Grant

| | | |
|--------------|-----------------------------------|-----------------|
| 5113.332.312 | Workshop Expenses | \$ + 6,953.00 |
| 5113.332.311 | Contracted Services | + 8,040.00 |
| 5113.332.411 | Instructional Supplies | - 800.00 |
| 6113.332.151 | Salary – Administrative Assistant | - 5.00 |
| 6113.332.199 | Overtime Pay | + 5.00 |
| 6113.332.411 | Instructional Supplies | <u>+ 800.00</u> |

| | | |
|----------------------------------|--|----------------|
| Total – Carol M. White PEP Grant | | \$ + 14,993.00 |
| | | ===== |

| | | |
|----------|------------------------------------|----------------|
| 3700.332 | Revenue – Carol M. White PEP Grant | \$ - 14,993.00 |
| | | ===== |

- B. We have reviewed this area of the budget and find that we must transfer funds to cover the cost of drivers and benefits for activity bus use. We request your approval of this amendment.**

Operation of Activity Bus

| | | |
|--------------|-------------------------------|-----------------|
| 6550.706.171 | Salary – Activity Bus Driver | \$ + 1,600.00 |
| 6550.706.172 | Overtime Pay – Act Bus Driver | - 1,600.00 |
| 6550.706.211 | Emp Soc Sec Costs | + 239.00 |
| 6550.706.231 | Emp Hosp Ins Costs | - 6.00 |
| 6550.706.341 | Telephone | <u>- 233.00</u> |

| | | |
|-----------------------------------|--|----------|
| Total – Operation of Activity Bus | | \$ + .00 |
|-----------------------------------|--|----------|

- C. We have reviewed this program area and find that we must increase our budget to cover the cost of contracted services. We request your approval of the following amendment.**

Maintenance of Plant

| | | |
|--------------------|---------------------|-------------------|
| 6580.802.311... 50 | Contracted Services | \$ + 8,593.00 |
| 6580.802.422... 50 | General Maintenance | <u>- 8,593.00</u> |

| | | |
|------------------------------|--|----------|
| Total – Maintenance of Plant | | \$ + .00 |
|------------------------------|--|----------|

BUDGET AMENDMENT
 Other Local Current Expenses Fund
 March 14, 2013, Page 2

- D. We have reviewed this area of the budget and find that we must transfer funds to cover equipment purchased for the schools. We request your approval of the following amendment.

Computer Tech

| | |
|---|-------------------|
| 6400.905.341 Telephone for Telecom (CO) | \$ - 8,389.00 |
| 6940.905.462 Pur of Non-Cap Comp Hdwe | + 1,211.00 |
| 7200.905.462 Pur of Non-Cap Comp Hdwe | + <u>7,178.00</u> |

| | |
|-----------------------|----------|
| Total – Computer Tech | \$ + .00 |
|-----------------------|----------|

Passed by majority vote of the Board of Education of Camden County on the 14th day of March 2013.

 Chairman, Board of Education

 Secretary, Board of Education

Budget Amendment



Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

| Code Number | Description of Code | Amount | |
|---------------------|--|----------|-----------------|
| | | Increase | Decrease |
| 5500 | Co-Curricular Services | | 41.00 |
| 6500 | Operational Support Services | 41.00 | |
| 6600 | Finance & Human Resources | | 2,854.00 |
| 6900 | Policy, Ldrshp, & Pub Relations | 2,854.00 | |
| Explanation: | | | |
| | Total Appropriation in Current Budget | | \$ 1,860,998.97 |
| | Amount of Increase/Decrease of Above Amendment | | .00 |
| | Total Appropriation in Current Amended Budget | | \$ 1,860,998.97 |

| | |
|--|--|
| <p>Passed by majority vote of the Board of Education of Camden County on the 14th day of March, 2013</p>  <p>_____ Chairman, Board of Education</p>  <p>_____ Secretary, Board of Education</p> | <p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p> |
|--|--|

BUDGET AMENDMENT
March 14, 2013

2. Local Current Expense Fund

- A. We have reviewed this area of the budget and find that we must transfer funds to cover the costs within this program area. We request your approval of the following amendment.**

Office of The Superintendent

| | | |
|--------------|----------------------------|-----------------|
| 6940.865.313 | Advertising Fee | \$ + 304.00 |
| 6940.865.314 | Printing & Binding | + 550.00 |
| 6940.865.315 | Reproduction Costs | + 2,000.00 |
| 6940.865.422 | Repair Parts – CO cars | - 850.00 |
| 6940.865.423 | Gas – CO cars | + 250.00 |
| 6940.865.459 | Other Administrative Costs | <u>+ 600.00</u> |

Total – Office of The Superintendent **\$ + 2,854.00**

- B. We have reviewed this are of the budget and find that we must transfer funds to cover expenses within the Office of The Superintendent budget area. We request your approval of the following amendment.**

Fiscal Services

| | | |
|--------------|-------------------------------|-----------------|
| 6610.875.113 | Salary – Finance Director | \$ - 2,854.00 |
| 6610.875.319 | Oth Prof & Technical Services | + 951.00 |
| 6610.875.411 | Supplies & Materials | <u>- 951.00</u> |

Total – Fiscal Services **\$ - 2,854.00**

- C. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within the Office of The Superintendent budget area. We request your approval of the following amendment.**

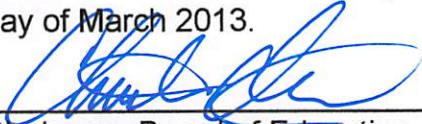
Other Employee Benefits

| | | |
|--------------|-------------------------|----------------|
| 5500.910.233 | Unemployment Ins. Costs | \$ - 41.00 |
| 6550.910.211 | Emp Soc Sec Costs | <u>+ 41.00</u> |

Total – Other Employee Benefits **\$ + .00**

BUDGET AMENDMENT
Local Current Expense Fund
March 14, 2013, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 14th
day of March 2013.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit


Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2013, passed the following resolution.


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

| Code Number | Description of Code | Amount | |
|--------------|--|----------|-------------|
| | | Increase | Decrease |
| 9300 | Category III Projects | | 137,660.00 |
| 6550 | Transportation Services | | 201,867.00 |
| Explanation: | | | |
| | Total Appropriation in Current Budget | \$ | 796,754.00 |
| | Amount of Increase / (Decrease) of Above Amendment | | -339,527.00 |
| | Total Appropriation in Current Amended Budget | \$ | 457,227.00 |

Passed by majority vote of the Board of Education of Camden County Schools on the 14th day of March 2013.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____, 2____.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

**BUDGET AMENDMENT
March 14, 2013**

4. Capital Outlay Fund

- A. We have reviewed our budget and must increase to cover the cost of sidewalks for the schools and transfer from painting and floor covering. We request your approval of the following amendment.

Category I Projects

| | | | |
|--------------|--------------------------------|------|---------------|
| 9108.077.532 | Drainage/Sidewalk Improvements | \$ + | 635.00 |
| 9112.077.529 | Painting/Floor Covering | - | <u>635.00</u> |

| | | |
|-----------------------------|------|-----|
| Total – Category I Projects | \$ + | .00 |
|-----------------------------|------|-----|

- B. We increased our budget to cover the installment purchase if the activity buses for the district for the total purchase price and after detailed clarification received we can reduce the amount of the budget to reflect the proper amount needed for the current year and not total purchase price. We request your approval.

Category III Projects

| | | | |
|--------------|----------------------|------|-------------------|
| 9303.077.551 | Purchase of Vehicles | \$ - | <u>137,660.00</u> |
|--------------|----------------------|------|-------------------|

| | | | |
|-------------------------------|------|------------|-------|
| Total – Category III Projects | \$ + | 137,660.00 | ===== |
|-------------------------------|------|------------|-------|

| | | | |
|--|------|------------|-------|
| 4910.997 Revenue – Fund Balance Appropriated | \$ + | 137,660.00 | ===== |
|--|------|------------|-------|

- C. We have received the new information about this payment as well and must decrease our budget to reflect the the current year payment received for our district. We request your approval.

Transportation Services

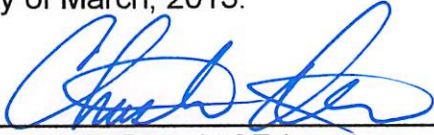
| | | | |
|--------------|--------------------------|------|-------------------|
| 6550.120.551 | Purchase of School Buses | \$ - | <u>201,867.00</u> |
|--------------|--------------------------|------|-------------------|

| | | | |
|-------------------------------|------|------------|-------|
| Total – Category III Projects | \$ - | 201,867.00 | ===== |
|-------------------------------|------|------------|-------|

| | | | |
|--|------|------------|-------|
| 3400.120 Revenue – State Allocation to C. O. | \$ + | 201,867.00 | ===== |
|--|------|------------|-------|

BUDGET AMENDMENT
Capital Outlay Fund
March 14, 2013, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 14th
day of March, 2013.



Chairman, Board of Education



Secretary, Board of Education

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

| |
|--------------------------|
| MOTION MADE |
| BY: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| NO MOTION _____ |
| |
| VOTE: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| ABSENT _____ |
| RECUSED _____ |

Item Number: 6.C

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 1 (1 Pages)
Submitted By: Planning Department

ITEM TITLE: Proclamation: Fair Housing Month

SUMMARY:

As part of the county’s CDBG program and the County’s rehabilitation program the County declares April as Fair Housing Month.

RECOMMENDATION:

Review & Approve.

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

**PROCLAMATION
FOR
FAIR HOUSING MONTH
APRIL 2013**

WHEREAS, April 2013 marks the 45th anniversary of the Federal Housing Act of 1968 and the 30th anniversary of the North Carolina Fair Housing Act. Both laws prohibit discrimination in housing because of race, color, sex, religion, national origin, handicap and familial status, and

WHEREAS, the Camden county Board of Commissioners, Northeastern Community Development Corporation, Elizabeth City State University Community Development Program, Elizabeth City Neighborhood Corp., River City Community Development, and the Albemarle Area Board of Realtors, county and local governments, concerned citizens and the housing industry, are working to make fair housing opportunities possible for all our citizens through their efforts, they are encouraging others to abide by the letter and the spirit of the fair housing laws; and

WHEREAS, one of the most important concerns of Camden County citizens is the availability of housing to them as individuals and families. By supporting and promoting fair housing and equal opportunity, we are contributing to the health of our County and our State;

NOW, THEREFORE, I, Garry Meiggs, Chairman and on behalf of the Camden County Board of Commissioners, do hereby proclaim April 2013 as Fair Housing Month in Camden County and urge our citizens to rededicate themselves to ensuring that fair housing laws are always upheld and citizens are protected against discrimination.

ADOPTED, this 1st day of April 2013.

Garry Meiggs, Chairman
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.D

Consent Agenda

Meeting Date: April 1, 2013

Attachments: 1 (1 Pages)

Submitted By: Administration

ITEM TITLE: Proclamation: National Day of Prayer

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |

| | |
|--------------------|-------|
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

National Day of Prayer is May 2, 2013. There will be a program held outside of the Historic Courthouse that day from 12:00pm to 1:00pm, led by Rector Craig Stephans, of the Camden Church of the Redeemer.

RECOMMENDATION:

Review & Approve.

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

NATIONAL DAY OF PRAYER

MAY 2, 2013

A PROCLAMATION

**BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS
CAMDEN, NORTH CAROLINA**

WHEREAS, National Days of Prayer have been part of our country's heritage since the first one was declared by the Continental Congress in 1775; and

WHEREAS, leaders of our Nation have relied upon the power of prayer throughout American history; and

WHEREAS, May 5, 2011, marks the 60th consecutive observance of the National Day of Prayer, as mandated by both Houses of Congress and by our President in Public Law 100-307; and

WHEREAS, it is good that we acknowledge that we are all God's handiwork and that it is appropriate to call upon Him in prayer; and

NOW, THEREFORE, the Camden County Board of Commissioners in Camden, North Carolina, does hereby proclaim May 2, 2013, as "**NATIONAL DAY OF PRAYER**" in Camden, North Carolina and urge our citizens to join together in their homes, places of work, and places of worship, to pray for the unity of the hearts of all mankind and to continue in prayer for our State and our Nation.

This the 1st day of April, 2013.

(SEAL)

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Ashley Honaker, Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.E

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 1 (1 Pages)
Submitted By: Administration

ITEM TITLE: Proclamation: National County Government Month

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

April is National County Government Month. A Banner will be hung outside the Historic Courthouse, and there will be a staff luncheon at the community park on Friday, April 19, 2013.

RECOMMENDATION:

Review & Approve.

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

**National County Government Month
April 2013
"Healthy Counties, Healthy Families"**

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Camden County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost- effective ways; and

WHEREAS, county government are essential to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and

WHEREAS, National Association of Counties President Lenny Eliason is encouraging counties to promote healthy living and lifestyle choices in communities across the country through his 20 11-20 12 "Healthy Counties" presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

NOW, THEREFORE, BE IT RESOLVED THAT I, Sandra J Duckwall, Chairman of the Board of Commissioners, do hereby proclaim April 2013 as National County Government Month and encourage all Camden County officials, employees, schools, and residents to participate in county government celebration activities.

Adopted this 1st day of April 2013.

(SEAL)

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Ashley Honaker, Clerk

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

| |
|------------------------|
| MOTION MADE |
| BY: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| NO MOTION _____ |
| VOTE: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| ABSENT _____ |
| RECUSED _____ |

Item Number: 6.F

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 1 (13 Pages)
Submitted By: Planning Department

ITEM TITLE: Set Public Hearing; Ordinance No. 2013-04-01; Creation of Chapter 155 (Voluntary Agricultural Districts) to the Camden County Code of Ordinances

SUMMARY:

The dedicated funding source for PARTF was removed in the Governor’s proposed budget. This proposal impacts the ability to fund local government PARTF grants this year and in the future. We need local governments to let the General Assembly know what the PARTF grants have meant to your community and how it will impact your community in the future if that funding source is not available. This resolution is intended to encourage the General Assembly to restore the dedicated funding source in order to maintain dedicated funding for PARTF now and in the future.

RECOMMENDATION:

Review & Approve.

**A RESOLUTION TO MAINTAIN AND SUPPORT THE CURRENT INTEGRITY AND FUNDING
FOR THE PARKS AND RECREATION TRUST FUND (PARTF)**

WHEREAS, North Carolina is known for its unique and scenic natural resources and opportunities for recreation with a long tradition of its citizens and visitors enjoying parks, mountains, rivers, greenways, beaches and more. Generations of residents and visitors have delighted in these landscapes and park facilities; and

WHEREAS, The Parks and Recreation Trust Fund (PARTF) was established with bi-partisan support on July 16, 1994 to fund improvements in the state's park system, to fund grants for local governments and to increase the public's access to the state's beaches and coastal waterways; and

WHEREAS, since its inception The Parks and Recreation Trust Fund has provided \$161 million via 722 grants to 370 local governments in 99 counties and has been matched with \$312 million of local and private dollars for the purchase of local park land, building and renovation of facilities and development of greenways and trails; and

WHEREAS, North Carolina's population has grown to make it the 10th most populous state in the nation with projections for the significant growth to continue in the coming decades, and more state and local parks are needed to meet the increased demands; and

WHEREAS, parks are identified as key contributors to North Carolina's tourism industry that generates nearly \$20 billion in annual economic impact; and

WHEREAS, parks in North Carolina are experiencing record visitation levels including over 14.25 million to state parks in both 2011 and 2012; and

WHEREAS, The Parks & Recreation Trust Fund has leveraged funds that allowed our State to acquire land for state parks and state natural areas and protected nearly 83,000 acres and made major additions to the Mountains-to-Sea State Trail; and

WHEREAS, The Parks & Recreation Trust Fund has funded capital improvement projects in the state parks such as visitor centers and exhibit halls which provide tremendous opportunities to educate students and all citizens about North Carolina's outstanding natural resources, and other capital projects including campgrounds, picnic areas, boating facilities, trails and swimming beaches; and local capital projects including construction of community centers, athletic fields and greenways; and

WHEREAS, the annual economic impact to local economies of all tourists visiting the state parks system was estimated at more than \$400 million in sales and income, as well as nearly 5,000 jobs according to a 2008 study.

WHEREAS, a portion of The Parks & Recreation Trust Fund is designated for the Public Beach and Coastal Waterfront Access Program to improve access to beaches and coastal waterways by funding public boat ramps and public beaches accesses; and

WHEREAS, access to parks, recreation facilities and open space provides cost-effective opportunities for citizens of all ages to participate in health and wellness activities thereby reducing costs associated with obesity, heart disease, diabetes and high blood pressure; and

WHEREAS, research has documented that structured park and recreational opportunities in local communities can prevent crime and provide positive activities and directions for young people; and

WHEREAS, dedicated, recurring funding of the Parks & Recreation Trust Fund allows for structured and objective planning and efficient management of the system at both the state and local levels for today and future generations; and

WHEREAS, the success of The Parks and Recreation Trust Fund is due to the dedicated funding source provided by a portion of the deed stamp tax, and is recognized nationally as a model for efficiency and accountability; and

NOW, THEREFORE, BE IT RESOLVED, that the (city/town/county) does call on the members of the General Assembly to maintain dedicated revenues generated by seventy-five cents of the deed stamp tax for The Parks and Recreation Trust Fund.

The Clerk is directed to send a copy of this resolution to each of the members of the General Assembly representing the people of (city/town/county) and the North Carolina Recreation and Park Association.

This the 1st day of April, 2013

Chairman

Attest:

Clerk

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

Item Number: 6.G

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 1 (13 Pages)
Submitted By: Planning Department

ITEM TITLE: Set Public Hearing; Ordinance No. 2013-04-01; Creation of Chapter 155 (Voluntary Agricultural Districts) to the Camden County Code of Ordinances

SUMMARY:

Camden County seeks to establish Voluntary Agricultural Districts to protect and preserve agricultural lands and activities. An Agriculture Advisory Board appointed by the Board of Commissioners will make recommendations to the board approving or disapproving applications of landowners for enrollment of qualified farmland, horticultural land, or forestland into a district. Landowners will sign a voluntary 10 year Conservation Agreement with Camden County to preserve and protect parcels from non-farm uses. The agreement may be terminated with thirty (30) days written notice.

RECOMMENDATION:

Set Public Hearing

1
2
3
4
5 **Ordinance No. 2013-04-01**

6
7 **An Ordinance**
8 **Amending the Camden County**
9 **Code of Ordinances**

10
11 **Camden County, North Carolina**

12
13 BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as
14 follows:

15
16
17 **Article I: Purpose**

18
19 The purpose of this Ordinance is to create Chapter 155 (Voluntary Agricultural Districts) of the
20 Camden County Code of Ordinances of Camden County, North Carolina.

21
22 **Article II. Construction**

23
24 **For purposes of this Ordinance, underlined words (underline) shall be considered as**
25 **additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall**
26 **be considered deletions to existing language. New language of proposed ordinance shall**
27 **be shown in italics (*italics*) and underlined.**

28
29
30 **Article III. Create Chapter 155 of the Camden County Code of Ordinances**
31 **which shall read as follows:**

32
33
34 **CHAPTER 155: VOLUNTARY AGRICULTURAL DISTRICTS**

35
36 **§ 155.01 PURPOSE**

37
38 **The purpose of this Chapter is to promote agricultural values and the general welfare of the**
39 **county and more specifically, increase identity and pride in the agricultural community and its**
40 **way of life; encourage the economic and financial health of agriculture, horticulture and**
41 **forestry; and increase protection from non-farm development and other negative impacts on**
42 **properly managed farms.**

43
44
45
46
47 **§ 155.02 DEFINITIONS.**

48
49 For the purpose of the subchapter, the following definitions shall apply unless the context
50 clearly indicates or requires a different meaning:

51
52 **Advisory Board.** Camden County Agricultural Advisory Board.

53
54 **Chairperson.** Chairperson of the Camden County Agricultural Advisory Board.

55
56 **District.** Voluntary Agricultural District as established by this ordinance.

57
58 **Board of Commissioners.** Camden County Board of Commissioners.

59
60 **§ 155.02 AGRICULTURAL ADVISORY BOARD**

61
62 (A) The Board of Commissioners shall establish an Agricultural Advisory Board to
63 implement the provisions of this program.

64
65 (B) The Advisory Board shall consist of no less than five members appointed by the Board
66 of Commissioners.

67
68 (C) Membership Requirements:

69
70 (1) Each Advisory Board member, except those serving in an ex officio capacity, shall
71 be a Camden County resident or landowner.

72
73 (2) At least four of the members shall be actively engaged in farming, horticulture
74 and/or forestry. Of the members actively engaged in farming, horticulture and/or forestry
75 there shall be at least one such member from each Voluntary Agricultural District in Camden
76 County. This determination shall be made without reference to ex officio members.

77
78 (3) The members actively engaged in farming, horticulture and/or forestry as well as
79 other members, shall be selected for appointment by the Board of Commissioners from the
80 names of individuals submitted to the Board of Commissioners by the Soil and Water
81 Conservation District Board of Supervisors, the County Office of North Carolina Cooperative
82 Extension, the U.S. Farm Service Agency County Committee, nonprofit agricultural
83 organizations, conservation organizations, agribusiness, horticultural businesses, forestry
84 businesses, and the public at large.

85
86 (4) Additional members may be appointed to the Board in an ex officio capacity from
87 the Soil and Water Conservation District Board, North Carolina Cooperative Extension, the
88 U.S. Farm Service Agency, or other agencies, as deemed necessary by the Board of
89 Commissioners. Members serving in an ex officio capacity shall neither vote nor count toward
90 quorum requirements.

91
92
93 (D) Tenure.

94
 95 The initial board is to consist of two appointees for terms of one year; and three
 96 appointees for terms of three years. Thereafter, all appointments are to be for terms of three
 97 years, with reappointment permitted.

98
 99 (E) Vacancies.

100
 101 Any vacancy on the Advisory Board is to be filled by the Board of Commissioners for the
 102 remainder of the unexpired term.

103
 104 (F) Removal.

105
 106 Any member of the Advisory Board may be removed by the Board of Commissioners upon
 107 a two-thirds vote of the Commissioners. No cause for removal shall be required.

108
 109 (G) Funding.

110
 111 The per diem compensation, if any, of the members of the Advisory Board may be fixed by
 112 the Board of Commissioners and funds may be appropriated to the Advisory Board to perform
 113 its duties.

114
 115 (H) Advisory Board Procedure.

116
 117 (1) Chairperson.

118
 119 The Advisory Board shall elect a chairperson and vice-chairperson each year at its
 120 first meeting of the fiscal year. The chairperson shall preside over all regular or special
 121 meetings of the Advisory Board. In the absence or disability of the chairperson, the vice-
 122 chairperson shall preside and shall exercise all the powers of the chairperson. Additional
 123 officers may be elected as needed.

124
 125 (2) Determination of Procedure.

126
 127 The Advisory Board may adopt rules of procedure not inconsistent with this Ordinance
 128 or with other provisions of State law.

129
 130 (3) Advisory Board Year.

131
 132 The Advisory Board shall use the Camden County fiscal year as its meeting year.

133
 134 (4) Meetings.

135
 136 Meetings of the Advisory Board shall be held at the call of the chairperson and at such
 137 other times as the Advisory Board may specify in its rules of procedure or upon the request of
 138 at least a majority of the Advisory Board Membership. A meeting shall be held at least
 139 annually and notice of any meetings to the members shall be in writing, unless otherwise

140 agreed to by all Advisory Board members. Meeting dates and times shall be posted as far in
 141 advance as possible on the door of the meeting site and by advertisement in local newspapers
 142 or by other means of public dissemination of the meeting dates as may be agreed upon by at
 143 least a majority of the Advisory Board Membership. All meetings shall be open to the public.
 144

145 (5) Majority Vote and Quorum Requirements.

146
 147 All issues shall be decided by a majority vote of the members of the Advisory Board
 148 present, except as otherwise stated herein. A quorum is defined as at least two-thirds of the
 149 members in attendance. No business may be conducted by the Advisory Board without a
 150 quorum present.
 151

152 (6) Records.

153
 154 The Advisory Board shall keep minutes of the proceedings showing the vote of each
 155 member upon each question, or if absent or failing to vote, indicating such fact, and shall keep
 156 records of its examinations and other official actions, all of which shall be filed in the office of
 157 the Advisory Board, or its designee, and shall be a public record. All records are public
 158 records open to the public.
 159

160 (7) Administrative.

161
 162 The Advisory Board may contract with the Camden Soil and Water Conservation
 163 District office to serve the Board for record keeping, correspondence, application procedures
 164 under this, and whatever services the Board needs to complete its duties.
 165

166 (1) Duties.

167
 168 The Advisory Board shall:
 169

170 (1) Review and approve or disapprove applications of landowners for enrollment of
 171 qualified farmland, horticultural land, or forestland into a District.
 172

173 (2) Make recommendations concerning the establishment and modification of Districts.
 174

175 (3) Conduct public hearings.
 176

177 (4) Advise the Board of Commissioners on projects, programs, or issues affecting the
 178 agricultural economy and agricultural, horticultural or forestry activities within the county that
 179 will affect Districts.
 180

181 (5) Review and make recommendations concerning proposed amendments to this
 182 ordinance.
 183

184 (6) Develop and maintain a draft countywide farmland protection plan as defined in
 185 N.C.G.S. §106-744 (e) for presentation to the Board of Commissioners.

186
 187 (7) Study additional methods of protection for farming, horticulture, forestry, and the
 188 attendant land base, and make recommendations to the Board of Commissioners.

189
 190 (8) Perform other agricultural, horticultural, and forestry-related tasks or duties
 191 assigned by the Board of Commissioners.

192
 193 **§ 155.03 CREATION OF VOLUNTARY AGRICULTURAL DISTRICTS**

194
 195 (A) Regions.

196
 197 Camden County is hereby divided into five regions as defined below:

198
 199 (1) South Mills Watershed District

200
 201 (2) Joyce Creek Watershed District

202
 203 (3) Shiloh Watershed District

204
 205 (4) North River Watershed District

206
 207 (5) Sawyer's Creek Watershed District

208
 209 (B) Implementation.

210
 211 (1) In order to implement the purposes stated in Article 155.01, this program provides
 212 for the creation of Voluntary Agricultural Districts, which meet the following standards:

213
 214 (a) The District shall contain a minimum of 20 contiguous acres of qualified forest
 215 land; 10 contiguous acres of qualified farm land; or 5 contiguous acres of qualified
 216 horticultural land.

217
 218 (b) All land enrolled in a region defined in section (A) above shall be part of a
 219 single District. If a single farm has acreage in two or more regions, the farm shall participate
 220 in the District where the largest acreage is found. All land in a region as defined in section (A)
 221 above shall be treated as a single District.

222
 223 (C) Education.

224
 225 The county may take such action as it deems appropriate through the Advisory Board
 226 or other entities or individuals to encourage the formation of the Districts and to further their
 227 purposes and objectives, including the implementation of a public information program to
 228 reasonably inform landowners of the Voluntary Agricultural District program.

229
 230 (D) Addition.

231

232 Qualifying farmland in a region with an existing District shall be added to the District
 233 as herein provided.

234
 235 **§ 155.04 CERTIFICATION AND QUALIFICATION OF FARMLAND**
 236

237 (A) Requirements.

238
 239 (1) To secure county certification as qualifying farmland in either a Voluntary
 240 Agricultural District, a farm must:

241
 242 (a) Be participating in the farm present-use-value taxation program established by
 243 N.C.G.S. §105-277.2 through §105-277.7, or is otherwise determined by the county to meet all
 244 the qualifications of this program set forth in G.S. 105-277.3.

245
 246 (b) Be managed, if highly erodible land exists on the farm, in accordance with the
 247 Natural Resources Conservation Service defined erosion-control practices that are addressed
 248 to said highly-erodible land.

249
 250 (c) Be the subject of a conservation agreement, as defined in N.C.G.S. §121-35,
 251 between the county and the owner of such land that prohibits non-farm use or development of
 252 such land for a period of at least ten years, except for the creation of not more than three lots
 253 that meet applicable county zoning and subdivision regulations; and

254
 255 **§ 155.05 APPLICATION, APPROVAL, AND APPEAL PROCEDURE**
 256

257 (A) Application Procedure.

258
 259 (1) A landowner may apply to participate in the Voluntary Agricultural District
 260 program by making application to the chairperson of the Advisory Board or a designated staff
 261 person. The application shall be on forms provided by the Advisory Board.

262
 263 (2) A conservation agreement (required by N.C.G.S. §106-737 and defined in
 264 N.C.G.S. §121-35) to sustain, encourage, and promote agriculture must be executed by the
 265 landowner with the Advisory Board, which shall record a certified copy of such with the
 266 Camden County Register of Deeds. Permitted uses include agriculture, horticulture, forestry,
 267 and outdoor recreation.

268
 269 (B) Approval Process.

270
 271 (1) Upon submission of the application to the Advisory Board, the Advisory Board
 272 shall meet within thirty (30) days to approve or disapprove the application. The chairperson
 273 shall notify the applicant by first class mail of approval or disapproval of participation in a
 274 District.

275

276 (2) Upon receipt of an application, the chairperson will forward copies immediately
 277 to the following Offices which shall be asked to provide comments, if any, to the Advisory
 278 Board prior to the date set for the Advisory Board vote on the application:

279
 280 (a) The Camden County tax assessor;
 281 (b) The Camden Soil and Water Conservation District office;

282
 283 (C) Appeal.

284
 285 (1) If an application is denied by the Advisory Board, the landowner may, within ten
 286 (10) days of notification of disapproval of the application, request in writing that the Advisory
 287 Board reconsider its decision. The request for reconsideration shall state the reason(s)
 288 therefore. Upon either an initial denial, if no request for reconsideration was made, or denial
 289 after reconsideration, the landowner shall have thirty (30) days from the date of notification to
 290 appeal the decision to the Board of Commissioners. Such appeal shall be presented in writing.
 291 The decision of the Board of Commissioners is final.

292
 293 **§ 155.06 REVOCATION, ENFORCEMENT AND RENEWAL OF CONSERVATION**
 294 **AGREEMENTS.**

295
 296 (A) Revocation and Enforcement.

297
 298 (1) By providing 30 days advance written notice to the Advisory Board, a landowner
 299 of qualifying farmland within a District may revoke the Conservation Agreement or the
 300 Advisory Board may revoke the same Conservation Agreement based on noncompliance by the
 301 landowner, subject to the same provisions as contained in Article VIII(C) for appeal of denials.
 302 Such revocation shall result in loss of qualifying farm status and loss of eligibility to
 303 participate in a District. Absent noncompliance by the landowner, neither the Advisory Board
 304 nor the Board of Commissioners shall revoke any Conservation Agreement prior to its
 305 expiration. If the Advisory Board shall revoke this Conservation Agreement for cause, the
 306 landowner shall have the appeal rights set forth in Article VIII(C). Transfers of land in a
 307 District due to death of the landowner, sale or gift shall not revoke the Conservation
 308 Agreement unless the land no longer qualifies for the present-use-value taxation program or, in
 309 the event that there are water or sewer assessments held in abeyance, the new owner(s) fails to
 310 agree in writing to accept liability for those assessments in the event that the land is withdrawn
 311 either voluntarily or involuntarily from the District. Enforcement of the terms of a
 312 Conservation Agreement for land enrolled in a District shall be limited to revocation of the
 313 Conservation Agreement and the benefits derived therefrom. A notice of revocation shall be
 314 recorded in the county land record system sufficient to provide notice that the land has been
 315 withdrawn from the Voluntary Agricultural District program.

316
 317 (B) Renewal.

318
 319 (1) A Conservation Agreement for land within a Voluntary Agricultural District shall
 320 be automatically renewed unless the landowner provides 30 day written notice to the Advisory
 321 Board of intent not to renew. Absent noncompliance by the landowner, neither the Advisory

322 Board nor the Board of Commissioners shall fail to renew any Conservation Agreement unless
 323 this Ordinance or its authorizing legislation has been repealed.

324
 325 **§ 155.07 WAIVER OF WATER AND SEWER ASSESSMENTS**

326
 327 (A) No Connection Required.

328
 329 (1) A landowner belonging to a District shall not be required to connect to Camden
 330 County water and/or sewer systems.

331
 332 (B) Abeyance.

333
 334 (1) Water and sewer assessments shall be held in abeyance, without interest, for farms
 335 in a District, until improvements on such property are connected to the water or sewer system
 336 for which the assessment was made.

337
 338 (C) Termination of Abeyance.

339
 340 (1) When the period of abeyance ends, the assessment is payable in accordance with
 341 the terms set out in the assessment resolution.

342
 343 (D) Suspension of Statute of Limitations.

344
 345 (2) Statutes of limitations are suspended during the time that any assessment is held in
 346 abeyance without interest. The landowner may be required to sign an acknowledgement (that
 347 may be incorporated into the Conservation Agreement) of the abeyance of the statute of
 348 limitations upon collecting water and sewer assessments, or other utility assessments.

349
 350 (E) Other Statutory Abeyance Procedures.

351
 352 (1) Nothing in this section is intended to diminish the authority of the County to hold
 353 assessments in abeyance under N.C.G.S. §153A-201, or other applicable law.

354
 355 (F) Conflict with Water and/or Sewer System Construction and Improvements Grants

356
 357 (1) To the extent that this section conflicts with the terms of federal, state, or other
 358 grants under which county utility systems are constructed this section shall not apply. This
 359 section shall not apply to utilities that are not owned by the County unless the County has
 360 entered into an agreement with the entity(ies) owning the utilities and that agreement provides
 361 that this Ordinance shall apply.

362
 363 **§ 155.08 PUBLIC HEARINGS.**

364
 365 (A) Purpose.

366

367 (1) N.C.G.S. §106-740 provides that no state or local public agency or governmental
368 unit may formally initiate any action to condemn any interest in qualifying farmland within a
369 District until such agency or unit has requested the Advisory Board to hold a public hearing on
370 the proposed condemnation. This provision ensures that the condemning agency or unit
371 considers the impact of its actions upon agriculture, forestry, and/or horticultural prior to
372 taking action that is not reversible. This provision is not intended to, and does not prohibit, the
373 condemning agency or unit from taking action authorized by law.

374
375 (B) Procedure

376
377 (1) Upon receiving a request, the Advisory Board shall publish notice describing the
378 proposed action in the appropriate newspapers of Camden County within five (5) business days
379 of the request, and will in the same notice notify the public of a public hearing on the proposed
380 condemnation, to be held within ten (10) days of receipt of the request.

381
382 (2) The Advisory Board shall meet to review:

383
384 (a) Whether the need for the project has been satisfactorily established by the
385 agency or unit of government involved, including a review of any fiscal impact analysis
386 conducted by the agency involved; and

387
388 (b) Whether there are alternatives to the proposed action that have less impact
389 and are less disruptive to the agricultural activities of the District within which the proposed
390 action is to take place.

391
392 (3) The Advisory Board shall consult with the County Agricultural Extension Agent,
393 the Natural Resources Conservation Service District Conservationist, and any other
394 individuals, agencies, or organizations deemed by the Advisory Board to be necessary for its
395 review of the proposed action.

396
397 (4) Within five (5) days after the hearing, the Advisory Board shall make a report
398 containing its findings and recommendations regarding the proposed action. The report shall
399 be made available to the public prior to its being conveyed to the decision-making body of the
400 agency proposing the acquisition.

401
402 (5) There will be a period of ten (10) days allowed for public comment on the report
403 of the Advisory Board.

404
405 (6) After the ten (10) day period for public comment has expired, the Advisory Board
406 shall submit a final report containing all of its findings and recommendations regarding the
407 proposed action to the decision making body of the agency proposing the acquisition.

408
409 (7) The total time period, from the day that a request for a hearing has been received
410 to the day that a final report is issued to the decision making body of the agency proposing the
411 acquisition, shall not exceed thirty (30) days. If the agency agrees to an extension, the agency

412 and the Advisory Board shall mutually agree upon a schedule to be set forth in writing and
 413 made available to the public.

414
 415 (8) Pursuant to N.C.G.S. §106-740, the Board of Commissioners shall not permit any
 416 formal initiation of condemnation by local agencies while the proposed condemnation is
 417 properly before the Advisory Board.

418
 419 **§ 155.09 NOTIFICATION.**

420
 421 (A) Signage.

422
 423 (1) There shall be signage posted at the farm gate of each qualifying farm. Placement
 424 of signage shall be coordinated with the North Carolina Department of Transportation.

425
 426 (B) Maps.

427
 428 (1) Maps identifying approved Districts shall be provided to the following agencies or
 429 offices:

430
 431 (a) Planning Department;

432
 433 (b) Register of Deeds;

434
 435 (c) Natural Resources Conservation Service;

436
 437 (d) North Carolina Cooperative Extension;

438
 439 (e) Soil and Water Conservation District; and

440
 441 (f) Any other such agency or office the Advisory Board deems appropriate.

442
 443 **§ 155.10 SUBDIVISION ORDINANCE AND ZONING ORDINANCE REVIEW**

444
 445 (A) Developers of major subdivisions or planned unit developments shall designate on
 446 preliminary development plans, the existence of the Districts within one-half mile of the
 447 proposed development.

448
 449 **§ 155.11 COUNTY LAND-USE PLANNING**

450
 451 (A) Duty of the Advisory Board.

452
 453 (1) It shall be the duty of the Advisory Board to advise the Board of Commissioners or
 454 the agency or office to which the Board of Commissioners delegate authority to oversee county
 455 land use planning, on the status, progress, and activities of the county's Voluntary Agricultural
 456 District program and to also coordinate the formation and maintenance of
 457

458 Districts with the county's land use planning activities and the county's land use plan if one
 459 currently exists at the time this is enacted or when one is formed.

460

461 (B) Posting of Notice.

462

463 (1) The following notice, of a size and form suitable for posting, shall be posted in the
 464 office of the Register of Deeds, and any other office or agency the Advisory Board deems
 465 necessary:

466

467 Camden County has established Districts to protect and preserve agricultural lands and
 468 activities. These Districts have been developed and mapped by the county to inform all
 469 purchasers of real property that certain agricultural and forestry activities, including but not
 470 limited to pesticide spraying, manure spreading, machinery and truck operation, livestock
 471 operations, sawing, and other common farming activities may occur in these Districts any time
 472 during the day or night. Maps and information on the location and establishment of these
 473 Districts can be obtained from the North Carolina Cooperative Extension Service office, the
 474 office of the Register of Deeds, the County Planning office, or the Natural Resources
 475 Conservation Service office.

476

477 (C) Growth Corridors

478

479 (1) At such time as the county might establish designated growth corridors, Districts
 480 shall not be permitted in the designated growth corridors, as delineated on the official county
 481 planning map without the approval of the Board of Commissioners. Districts located in growth
 482 corridors designated after the effective date of this program may remain, but shall not be
 483 expanded within the growth corridor area without the approval of the Board of Commissioners.

484

485 **§ 155.12 CONSULTATION AUTHORITY**

486

487 (A) The Advisory Board may consult with North Carolina Cooperative Extension, the
 488 Natural Resources Conservation Service, the North Carolina Department of Agriculture and
 489 Consumer Services, and with any other individual, agency, or organization the Advisory Board
 490 deems necessary to properly conduct its business.

491

492 **§ 155.13 NORTH CAROLINA AGENCY NOTIFICATION**

493

494 (A) Annual Report to the North Carolina Department of Agriculture and Consumer
 495 Services.

496

497 (1) A copy of this Ordinance shall be sent to the Office of the North Carolina
 498 Commissioner of Agriculture and Consumer Services, the Board of Commissioners, the County
 499 Office of North Carolina Cooperative Extension, and the Soil and Water Conservation District
 500 office after adoption. At least annually the county shall submit a written report to the
 501 Commissioner of Agriculture and Consumer Services on the county's Voluntary Agricultural
 502 District program, including the following information:

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(1) Number of landowners enrolled;

(2) Number of acres enrolled;

(3) Number of acres certified during the reporting period;

(4) Number of acres denied during the reporting period;

(5) Number of acres for which applications are pending;

(6) Municipalities with which Memorandums of Understanding have been signed;

(7) Municipalities that have adopted this Ordinance for the purpose of the county enforcing this Ordinance within their corporate boundaries;

(8) Copies of any amendments to this Ordinance or Memorandums of Understanding signed with municipalities; and

(9) Any other information the Advisory Board deems useful.

§ 155.15 LEGAL PROVISIONS

(A) Severability

(1) If any article, section, subsection, clause, phrase, or portion of this Ordinance is for any reason found invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(B) Conflict with other ordinances and statutes

(1) Whenever the provisions of this Ordinance conflict with other ordinances of Camden County, this Ordinance shall govern. Whenever the provisions of any federal or state statute require more restrictive provisions than are required by this Ordinance, the provisions of such statute shall govern.

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Adopted by the Board of Commissioners for the County of Camden this day of , 2013.

County of Camden

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

| |
|--------------------------|
| MOTION MADE |
| BY: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| NO MOTION _____ |
| |
| VOTE: |
| S. Duckwall _____ |
| G. Meiggs _____ |
| M. McLain _____ |
| R. Krainiak _____ |
| C. Riggs _____ |
| ABSENT _____ |
| RECUSED _____ |

Item Number: 6.H

Consent Agenda

Meeting Date: April 1, 2013
Attachments: 0 (0 Pages)
Submitted By: Tax Administration

ITEM TITLE: Set Hearing Dates; 2013 Board of Equalization & Review

SUMMARY:

Pursuant to G.S. 105-322(e), the hearing dates for the 2013 Board of Equalization and Review needs to be set in order to advertise at the appropriate time.

RECOMMENDATION:

Convene April 22, 2013
Adjourn June 3, 2013

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.I

Consent

Meeting Date: April 1, 2013
Attachments: 1 (3 Pages)
Submitted By: John Morrison, County Attorney

ITEM TITLE: Manager's Contract Amendment

| | |
|--------------------|-------|
| MOTION MADE | |
| BY: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| NO MOTION | _____ |
| VOTE: | |
| S. Duckwall | _____ |
| G. Meiggs | _____ |
| M. McLain | _____ |
| R. Krainiak | _____ |
| C. Riggs | _____ |
| ABSENT | _____ |
| RECUSED | _____ |

SUMMARY:

Amendment to County Manager's existing employment contract.

RECOMMENDATION:

For Camden County Board of Commissioner's consideration and approval.

NORTH CAROLINA
CAMDEN COUNTY

AMENDMENT TO CONTRACT FOR SERVICES OF COUNTY MANAGER

This Agreement is made and entered into by and between Camden County, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as "County", and Michael R. Renshaw, hereinafter referred to as "Manager".

RECITALS

1. Manager is currently employed by County pursuant to a contract under date of October 26, 2011.
2. County has in all ways been satisfied with the services of Manager, which have been exemplary.
3. County is desirous of retaining services of Manager as in the best interest of the people of the County.
4. Moreover, stability in the long term service of a County Manager is necessary for productive administration of County business.
5. County is mindful of increased competition for employees of Manager's capability, work ethic and integrity.
6. Manager has likewise been satisfied with his term of employment to date and recognizes this increase in salary as a good faith effort by County to continue a long term relationship with Manager, which is mutually beneficial.

NOW, THEREFORE, for and in consideration of the following, it is agreed between the parties, the employment contract referenced shall be amended in the following regards and no others:

SECTION THREE
COMPENSATION

The previous base salary of \$83,000.00, which has by virtue of recent county wide compensation benefits been increased by 5% to \$87,150.00, per annum is hereby increased to \$92,150.00, effective upon the execution of this agreement and approval in

an open session meeting of the Camden County Board of Commissioners currently scheduled for April 1, 2013.

SECTION SEVENTEEN
NOTICES

This provision is amended to reflect the Manager’s current address for receipt of any necessary notices as 108 Ridge Road, Camden, NC 27921.

This amendment is executed in duplicate originals with each party retaining a fully executed document on this the 1st day of April, 2013.

MANAGER:

CAMDEN COUNTY

MICHAEL R. RENSHAW

BY:

GARRY MEIGGS
CHAIRMAN OF THE
BOARD OF COMMISSIONERS

ATTEST:

CLERK TO THE
BOARD OF COMMISSIONERS

[SEAL]

PRE-AUDIT CERTIFICATION

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

COUNTY OF CAMDEN

By: _____
Finance Officer

[SEAL]