

**CAMDEN COUNTY PLANNING BOARD**

Regular Meeting – August 17, 2016

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**Camden County Planning Board**

**Regular Meeting**

**August 17, 2016 7:00 PM**

**Historic Courtroom, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Planning Board was held on August 17, 2016 in the Historic Courtroom, Camden, North Carolina.*

**I. CALL TO ORDER & WELCOME**

Chairman Rodney Needham called the August 17, 2016 Planning Board Meeting to order at 7PM.

**Attendance Records:**

*Planning Board Members:*

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Rodney Needham	Chairman	Present	6:50 PM
Calvin Leary	Vice Chairman	Present	6:50 PM
Fletcher Harris	Board Member	Present	6:50 PM
Patricia Delano	Board Member	Absent	
Michael Etheridge	Board Member	Present	6:50 PM
Rick McCall	Board Member	Present	6:50 PM
Ray Albertson	Board Member	Present	6:50 PM

*Planning Department Staff:*

Dan Porter	Planning Director	Absent	
Dave Parks	Permit Officer	Present	6:50 PM
Amy Barnett	Planning Clerk	Present	6:30 PM

*Others Present:*

Also present was Bob Widner, for the purpose of representing Camden Square Associates for Joyce Landing Final Plat.

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**II. CONSIDERATION OF AGENDA**

**1. Motion to Approve Agenda: As Presented**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Etheridge, Board Member
<b>SECONDER:</b>	Calvin Leary, Vice Chairman
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

**III. CONSIDERATION OF MINUTES**

**1. June 15, 2016 Minutes**

Motion to Approve Minutes: As Written

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Fletcher Harris, Board Member
<b>SECONDER:</b>	Rick McCall, Board Member
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

**IV. PUBLIC COMMENTS**

No Public Comments

**V. OLD BUSINESS**

No Old Business

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**VI. NEW BUSINESS**

***1. Election of Officers***

**A. Nominate Calvin Leary to the office of Planning Board Chairman**

Dave Parks opened the floor for nominations for the office of Planning Board Chairman.

Current Chairman Rodney Needham expressed his pleasure in serving as Chairman for the past many years, and thanked the Board for their service and confidence in his leadership. Chairman Needham expressed his desire to retire from the Board and would prefer to not be nominated to continue as Chairman.

At the conclusion of Chairman Needham's comments, Fletcher Harris then nominated Current Vice Chairman Calvin Leary to the office of Chairman. Michael Etheridge seconded the motion. The results of the vote are below.

The members of the Planning Board decided that the elected officers will take their offices at the next regular scheduled meeting of the Planning Board.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Fletcher Harris, Board Member
<b>SECONDER:</b>	Michael Etheridge, Board Member
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

**B. Nominate Patricia Delano to the office of Planning Board Vice Chairman**

Ray Albertson nominated Patricia Delano to the office of Planning Board Vice Chairman. Rick McCall seconded the nomination. Ms. Delano was not present at the meeting. The results of the vote are below.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ray Albertson, Board Member
<b>SECONDER:</b>	Rick McCall, Board Member
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

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**2. *Joyce Landing Final Plat***

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**UDO 2013-05-03**

**Final Plat**

**Joyce Landing**

1. **Name of Applicant:** Camden Square Associates
2. **Agent for Applicant:**
3. **Address of Agent:** 524 Winston Salem Ave  
Virginia Beach, VA 23451
4. **PIN:** 01-7080-00-86-8982
5. **Name(s) of Current Owner(s) of Record:** Camden Square Associates
6. **Street Address of Property:** See Plat
7. **Location of Property:** Keeter Barn Road and Sandy Lane in South Mills Township
8. **Flood Zone:** X/AE
9. **Zoning District(s):** Basic Residential (R3-2)
10. **General Description of the Proposal:** Final Plat Joyce Landing, a 18 lot Major Residential Subdivision
11. **Date Application Received by County:** July 20, 2016
12. **Received by:** David Parks, Permit Officer
13. **Application fee paid:** \$900
14. **Completeness of Application:** Application is generally complete.
15. **Proposal to be completed in Phases:** No.
16. **Documents received upon filing application or otherwise included:**
  - A. Land Use/Development Application
  - B. 10 copies of final plat
  - C. Proposed Covenants
17. **Lots:**
  - A. **Total Proposed:** 18 lots
  - B. **Average size:** 2 acres
18. **Has applicant complied with all requirements/conditions of the Special Use Permit issued for this development:** It is of planning staffs opinion that all requirements of the Special Use Permit have been met.

Planning Staff recommends approval of Final Plat for Joyce Landing Major Subdivision.

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A. Joyce Landing Final Plat Findings

Dave Parks described this agenda item and went over the findings of facts. Mr. Parks stated that the developer is in compliance with all preliminary plat requirements, and that staff recommends approval. Chairman Rodney Needham asked if there were any questions from the Board. Hearing none, he called for a motion.

B. Motion to Approve Joyce Landing Final Plat

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Calvin Leary, Vice Chairman
<b>SECONDER:</b>	Michael Etheridge, Board Member
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

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**VII. INFORMATION FROM BOARD & STAFF**

Dave Parks handed out a flyer about a Public Forum to be held on September 8, 2016. Topics of discussion will include recommendations for improvement to the County's Development Ordinance, Economic Development, Preservation of Rural Character, and Quality of Life in Camden County. Mr. Parks added that Code Wright Planners had completed their Evaluation Report and it is posted on the County's web site.

**VIII. CONSIDER DATE OF NEXT MEETING - SEPTEMBER 21, 2016**

**IX. ADJOURN**

**1. Motion to Adjourn 8-17-16 Planning Board Meeting**

August 17, 2016 meeting adjourned at 7:15 PM.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ray Albertson, Board Member
<b>SECONDER:</b>	Michael Etheridge, Board Member
<b>AYES:</b>	Needham, Leary, Harris, Etheridge, McCall, Albertson
<b>ABSENT:</b>	Delano

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*Date*

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*Chairman Rodney Needham  
Camden County Planning Board*

*ATTEST:*

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*Amy Barnett  
Planning Clerk*