



Transfer Plat/ Land Use Application

OFFICIAL USE ONLY:

UDO Number: _____	Zoning Dist.: _____
Date Filed: _____	Flood Zone: _____
Amount Paid: _____	Watershed (Y/N): _____
Received By: _____	Taxes Pd(Y/N): _____

Contact Information

PROPERTY OWNER

AGENT FOR PROPERTY OWNER

Name: _____

Address: _____

Telephone: _____

Email: _____

Name: _____

Address: _____

Telephone: _____

Email: _____

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: _____

DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO AGENT (Y/N/NA): _____

General Information

Physical Street Address _____

Location: _____

Parcel ID Number(s): _____

Total Parcel Acreage _____ Existing Land Use of Property _____

Perk test or Sewer Tap Fee Paid: _____ Water Tap Fee Paid _____

SOUTH MILLS WATER ASSOCIATION District CONFIRM WATER AVAILABILITY IMMEDIATELY

Select Type of Transfer Below:

Name of Grantee:

Parent to Child _____	Child to Parent _____	Grandparent to Grandchild _____	Grandchild to Grandparent _____
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Please initial after the following items to be on Transfer Plat and item 7 deed restriction

1. Title Block specific as to relation between Grantor and Grantee _____
2. Certification regarding Public Streets, and UDO Compliance _____
3. Minimum Lot Size Statement _____
4. Certificate of Survey and Accuracy _____
5. Certificate of Review Officer _____
6. **Add the following note:** Transfer Plat in accordance with Article 151.2.3.24 of the Camden County Unified Development Ordinance. _____
7. **DEED RESTRICTION:** Deed must have the following restriction: "In accordance with Article 151.2.3.24 of the Camden County Unified Development Ordinance, property cannot be sold for a period of five (5) years or until the child's 18th birthday (whichever is greater) from date of recording".

The applicant shall response to each of the following (Yes/No/NA):

1. Is the purpose for the subdivision is solely for the conveyance of one lot to an immediate family member? _____
2. Is this the only lot transferred to the grantee from this parent parcel? _____
3. Is the lot created at least one acre minimum of buildable land in area? _____
4. Has the lot being created been certified by Albemarle Regional Health Services (ARHS) as capable of accommodating the wastewater? _____
5. Access to lot being created: If no go to next question. If yes go to #6
 - a. Does the lot front a street? _____
 - b. Does the lot have an access way of at least 45' in width not serving two additional lots?

 - c. Does lot have an access easement recorded prior to January 1, 2006? _____
 - d. How is the lot being accessed? _____
6. Does the lot created from the original parent tract meet the minimum one acre in area required?

7. Do you understand that Failure to record a transfer plat in the Camden County Register of Deeds is a violation of the law and will interfere with the ability to obtain a building permit to build a structure on the lot? _____
8. Do you understand Failure to record the transfer plat in accordance with Section 2.2.17, Expiration, shall render the transfer plat null and void. _____
9. Does the subdivision comply with all the applicable standards in Section 3.8.3, Special Flood Hazard Area Overlay (SFHA) if located in the floodplain or a floodway? _____

Was a copy of each of the following submitted with the completed application?

- a. Copy of your Birth Certificates to show immediate family relationship _____
- b. Copy of Approved Perc Test from Health Department _____
- c. If Grantor is grandparent (s) a copy of deed shown ownership for last 10 years. _____

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

Property Owner(s)/Applicant*

Date

***Note: Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.**

01/21/2025