

**Camden County Board of Commissioners
Regular Meeting
February 7, 2005
7:00 p.m.
Camden County Courtroom**

The regular meeting of the Camden County Board of Commissioners was held Monday, February 7, 2005 at 7:00 p.m. in the Camden County Courthouse, Courthouse Complex. The following members were present:

Chairman Melvin J. Jeralds
Commissioners Jeffrey B. Jennings, Carolyn O. Riggs, Clayton Riggs, and Mike Andrews
County Manager Randell Woodruff
Clerk to the Board Ava Murgia

Also attending was Attorney Herbert Mullen, Finance Officer Clarann Mansfield, and Planning Director Dan Porter.

Chairman Jeralds called the regular meeting to order. Commissioner Andrews gave the invocation and lead the Pledge of Allegiance.

Public Comments

Chairman Jeralds called for any comments from the public and stated that due to the schedule public meeting on Tuesday, February 8, 2005 at 7:00 p.m., no comments regarding the Black Bear Disposal Landfill would be taken.

Buddy Tucker, 617 Trotman Road, spoke regarding a code violation notice he had received. Mr. Tucker stated his son is in Iraq.

Chairman Jeralds asked Mr. Tucker to speak to Planning Director Dan Porter regarding his issues.

Consideration of Minutes – December 16, 2004 Joint Meeting with the Planning Board, January 3, 2005 Regular Meeting and January 10, 2005 Joint Meeting with the Albemarle Jail Commission

Commissioner Jennings made a motion to approve the minutes of the December 16, 2004 Joint Meeting with the Planning Board, January 3, 2005 Regular Meeting and January 10, 2005 Joint Meeting with the Albemarle Jail Commission, subject to correction of typographical and technical errors. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of the Agenda

Commissioner Clayton Riggs made a motion to approve the agenda as presented. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Dismal Swamp Canal 200th Anniversary Donation

County Manager Randell Woodruff stated this matter was presented to the Board on January 3, 2005. The Board instructed him to review the budget to see if a donation could be made, and his recommendation was to donate \$400.00 for the Dismal Swamp Canal 200th Anniversary Celebration to be held in Chesapeake, VA.

Commissioner Carolyn Riggs made a motion to approve the donation of \$400.00 for the Dismal Swamp Canal 200th Anniversary Celebration to be held in Chesapeake, VA. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton

Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Scattered Site Housing Program 2005-2008 Reset 2nd Public Hearing and Resolution No. 2005-02-02 Authorizing the Camden County Board of Commissioners to Serve as the Scattered Site Housing Selection Committee for the 2005 CDBG Grant

This matter was set for public hearing at the December 6 Board meeting and advertised in the Daily Advance for two (2) hearings on January 3 and February 7, 2005.

The first Public Hearing was held January 3, 2005, and no comments were received from the public.

The second public hearing is being delayed until February 21, 2005 because the Board is required to adopt Resolution No. 2005-02-02 which authorizes the Camden County Board of Commissioners to serve as the SSH Selection Committee and to work with staff and the consultant to select recipients and implement the program.

Planning Director Dan Porter stated he received a memo from J. Reed Whitesell, AICP Senior Vice President on January 17, 2005 regarding the following:

"Camden County's application for FY05 CDBG Scattered Site funds is due on February 28, 2005. Contrary to earlier procedure, the Division of Community Assistance is requesting that the housing beneficiaries be identified prior to submittal of the application. Since the county just commenced its outreach and application processing procedure, it may be as late as February 21st before the eight potential beneficiaries are identified. Therefore, I respectfully ask that the Camden County Board of Commissioners designate themselves as the Scattered Site Housing (SSH) Selection Committee at their regularly scheduled meeting on February 7, 2005. The board can then approve the beneficiaries to be included in the application at the next commissioners' meeting on February 21, 2005."

"Be advised that the applicant rating and selection process is based on a completely objective system point system that considers factors including income, special population, and housing need. Our staff will review all applications and provide the Planning Director with a list of eight recommended beneficiaries prior to 2/21/05. This list will be reviewed by an informal housing needs committee including the County Clerk, Planning Director, Building Inspector, and a representative of the Health Department prior to preliminary approval and referral to you for final review on 2/21/05. Also be advised that the board will have a final opportunity to approve all final grant awards prior to actual rehabilitation or replacement. Before your final approval of each grant award, my staff and the informal committee discussed above will perform additional review during project implementation to verify final applicant eligibility and need. There is no need for discussion of income or other household information by the board in public forum; these factors will have been satisfactorily reviewed by our staff and the county staff before your final approval."

Commissioner Andrews made a motion to delay 2nd Public Hearing until February 21, 2005 and to adopt Resolution No. 2005-02-02 designating the Board as the SSH Selection Committee. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-02-02 is as follows:

Resolution No. 2005-02-02

A RESOLUTION AUTHORIZING THE CAMDEN COUNTY BOARD OF COMMISSIONERS TO SERVE AS THE SCATTERED SITE HOUSING SELECTION COMMITTEE FOR THE 2005 CDBG SCATTERED SITE HOUSING GRANT

WHEREAS, the Camden County Board of Commissioners intends to apply for a CDBG Scattered Site Grant for 2005; and,

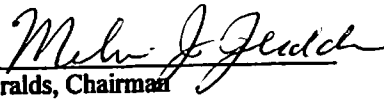
WHEREAS, the firm of Holland Consulting Planners, Inc., has been employed to conduct an outreach program, screen the applicants, and rank applicants based upon objective needs and conditions; and

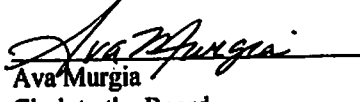
WHEREAS, staff representatives of Camden County will perform subsequent review of each eligible applicant for assistance to ensure local involvement in the rating/eligibility process.

NOW THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners will serve as the FY05 CDBG Scattered Site Housing Selection Committee, and will make the final determination on the beneficiaries for the FY05 CDBG-SS grant.

Approved by the Camden County Board of Commissioners this 7th day of February 2005.

(SEAL)


Melvin Jerald, Chairman
Camden County Board of Commissioners


Ava Murgia
Clerk to the Board

Surplus Sale Bid Results

The Finance Officer read into the minutes the following bid results:

J & J Wholesale, LLC

1998 Ford #2FAFP71W0WX134752 \$601.99

1999 Ford #FAFP71W6XX122882 \$601.99

Grace Quality Used Cars

1998 Ford #2FAFP71W0WX134752 \$1258.00

1999 Ford #2FAFP71W6XX122882 \$1258.00

These were the only two bids received. The bids were opened by Clarann Mansfield on Feb. 2 at 4:30 p.m. in the County Manager's Conference Room, and were witnessed by Clerk to the Board Ava Murgia, and Planning Director Dan Porter.

Commissioner Clayton Riggs made a motion to accept the highest bid for the 1998 Ford #2FAFP71W0WX134752 and 1999 Ford #2FAFP71W6XX122882 from Grace Quality Used Cars at \$1,258.00 each. The motion passed with Chairman Jerald, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Scattered Site Housing Program 2002 – Hobbs UpChurch

Eric Weatherly read the following statement into the minutes regarding the closure of the 2002 – 2005 Scattered Site Housing Program:

The purpose of this public hearing is to announce the accomplishments of the Community Development Block Grant received for the Scattered Site Housing Project for Camden County in 2002. The Community Development Block Grant program is funded through the United States Department of Housing and Urban Development (HUD), and administered through the North Carolina Department of Commerce, Division of Community Assistance.

With this grant the County had the funding to remove four low to moderate income families from dilapidated housing and replace their existing house with a new double-wide modular home. These four applicants were chosen on the criteria of income, the number of children and elderly living in the household, whether any of the inhabitants were handicapped, and the condition of disrepair of the house. What started out as a Rehabilitation Program, was amended to a Relocation Program after an assessment of applicants' houses proved that the structures could not be brought to current building codes within the allotted budget (\$29,999).

The Relocation Program funds the costs for demolition of the existing house, the removal and proper disposal of lead and asbestos material, the removal and replacement of old or non-functioning septic systems, the installation of a new driveway, and the installation and construction of a new double-wide modular home. Costs for utility hookup and relocation funds were also covered by the grant.

The County is eligible for this Community Development Block Grant every three years and the total amount of money received for each round of funding is \$400,000.

Are there any questions?

Hearing no questions, Chairman Jeralds proceeded with the meeting.

Albemarle District Jail

Wayne Jones of Albemarle District Jail was present to answer any questions.

Commissioner Carolyn Riggs asked if a decision was made from Gates and Chowan to join the Albemarle District Jail.

Mr. Jones stated not yet.

Commissioner Andrews asked what the county's share would be.

Commissioner Jennings stated Camden had no choice but to participate.

Commissioner Carolyn Riggs made a motion to support the building of a new jail. The motion passed with Chairman Jeralds, Commissioner Jennings, Carolyn Riggs, and Clayton Riggs voting aye; Commissioner Andrews voting no; no Commissioner absent; and no Commissioner not voting.

Matthew Couch, 136 Culpepper Road, questioned how much the new jail would cost the county.

Commissioner Jennings and Chairman Jeralds answered the county's share would be 13% of \$16,119,948.00.

Commissioner Jennings stated there will be a federal contract to house federal prisoners in the jail and the cost the federal government pays will almost offset the payment of the new jail.

Sheriff Perry stated that the bottom line cost for the county is between \$30,000.00-\$40,000.00 extra a year.

Code Enforcement

Kim Harris, Code Enforcement Officer, was present to answer any questions.

Commissioner Andrews asked Ms. Harris if 916 Trotman Road was vehicles.

Appointment to Recreation Advisory Committee

Hearing no objections, Chairman Jeralds appointed Commissioner Andrews as representative for Camden County on the Elizabeth City-Pasquotank and Camden Recreation Advisory Committee from January 1, 2005 to December 31, 2007.

Elizabeth City State University (ECSU) – Request for Letter Recognizing Dr. Mickey L. Burnim, Chancellor

Staff received a letter of request from ECSU requesting a letter from the Board for Dr. Mickey Burnim, Chancellor of ECSU, who will be recognized at a 10th Anniversary Scholarship Gala to celebrate a decade of his service to ECSU.

This letter/certificate of congratulations will be included in the souvenir program for Chancellor Burnim.

Commissioner Jennings made a motion to send a letter/certificate of congratulations for Dr. Mickey Burnim. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Tax Matters – Authorization to Collect Vehicle Renewals (October 2004)

Commissioner Clayton Riggs made a motion to approve the authorization to collect vehicle renewals as submitted by the Tax Administrator. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved Authorization to Collect Vehicle Renewals (October 2004) is as follows:

STATE OF NORTH CAROLINA**COUNTY OF CAMDEN**

TO: The Tax Administrator of Camden County (Oct. Renewals) 2004 Due 2/1/05

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
13,796.42	19,092.82	10,162.78	43,052.02

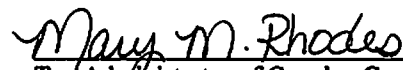
Witness my hand and official seal this 7th day of February, 2005.


Chairman, Camden County Board of Commissioners

Attest:


Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


Tax Administrator of Camden County

Tax Matters – Tax Releases, Pick Ups and Refunds and Refunds to be Issued by the Finance Officer

The Tax Administrator is submitted the following Tax Releases, Pick Ups and Refunds and Refunds to be Issued by the Finance Officer in the amount of \$5,336.66 and \$999.08 for approval:

Kevin White	\$111.30	Release	Wrong County
Steven Lanz	\$143.68	Release	Military Exempt
Cloudy Pools	\$102.08	Pick Up	Wrong County
Bernice Albertson	\$337.41	Pick Up	Roll Back Tax
Arlett Jones	\$184.83	Pick Up	Roll Back Tax
Pauline Old	\$845.61	Refund	Sold
G. Gibbons & S. Mansfield	\$309.44	Release	Farm Use
	\$ 95.90	Pick Up	
	\$213.54	Adjustment	

Commissioner Clayton Riggs made a motion to approve the Tax Releases, Pick Ups and Refunds and Refunds to be Issued by the Finance Officer as submitted by the Tax Administrator. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Auto Towing Contract

Planning Director Dan Porter reviewed the proposed auto towing contract in order to establish a more effective and efficient enforcement of County Codes related to junk, abandoned, and unregistered vehicles. The contract would be executed with two (2) towing services for a one (1) year period. With the contract in place the county would need only to issue a work/purchase order for each case (after proper notice) and would have an upper limit to financial exposure.

Over the last several months the Code Enforcement officer has been attempting to enforce the code through referring violations to the court system – hoping that fines and court proceedings would force owners of these vehicles to comply with the ordinance. The results have been mixed at best. Since the ordinance gives Code Enforcement the authority to tow the vehicles, the Code Enforcement Officer intends to proceed as follows:

- Identify violation
- Make a courtesy call and provide limited time to comply
- Send certified letter, place placard on vehicle as notice to comply within a specified time period
- If letter is returned, post legal ad notice to comply by specific date
- On specified date execute work order to have car towed.

At this point the towing service becomes responsible for notice, and any procedures to obtain title to vehicle. If vehicle is not picked up by owner after 30 days storage, the towing service will invoice the County for the set amount agreed upon in the contract.

Chairman Jeralds stated there are possibly four (4) towing services in the county and if they met all the criteria, then they should rotate between all four (4) services.

Commissioner Andrews asked if it was legal to go onto someone's property.

Dan Porter stated that the General Statutes allows for the towing service to enter someone's property to tow unregistered vehicles.

Commissioner Andrews asked if farms were included.

Dan Porter stated this applies to any property other than bona fied farms.

Commissioner Andrews asked if there were a means of postponing towing the vehicles.

Dan Porter stated there are no exceptions written into the law; they try to work with people.

Commissioner Carolyn Riggs stated that she did not see why the county should be incumbent upon paying for cleaning out the car.

Dan Porter stated the people who dispose of the vehicle will not accept the vehicle full of garbage.

Chairman Jeralds asked how the county recoups the money.

Dan Porter stated thru a tax lien on the property.

Chairman Jeralds questioned if a tax lien could be put on someone's property if they do not own the vehicle.

Dan Porter stated it does not seem that it could be.

Commissioner Andrews asked if there was a storage fee.

Dan Porter stated the county is not charged for storage fee but when the towing operator picks up the vehicle, then the owner will have to pay the towing and storage charge to the towing company.

Matthew Couch, 136 Culpepper Road, asked if there was any way to protect the military personnel from getting towed while away in the service.

Dan Porter stated an amendment can be made to the ordinance for military personnel.

Attorney Herbert Mullen stated that military personnel are protected by the Soldiers and Sailors Relief Act.

Bill Norton, stated it was his understanding that you are allowed two (2) vehicles on your property so how many vehicles do you keep when you go overseas.

Frank Eason, 916 North 343, stated the Code Enforcement Officer is burdened with work, is the county going to have to hire someone else to keep up with the towing paperwork, and is the county going to be responsible for lien vehicles if they are towed.

Hearing no objections, Chairman Jeralds so ordered the Planning Director to review the ordinance regarding exemption for military and government employees.

John Thompson, 132 County Meadows Road, asked if this discussion was to tow Mr. Tucker's vehicles.

Chairman Jeralds stated no, it was for a towing contract.

Commissioner Jennings made a motion to approve a blanket contract with towing services to be implemented on a case by case basis through issuance of work/purchase orders. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved blanket towing contact is as follows:

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

INDEPENDENT CONTRACTOR AGREEMENT

This agreement was made on the _____ day of _____, 2005, between _____ of _____, North Carolina, hereinafter referred to as "Contractor" and the County of Camden; 117 North Hwy 343, Camden, North Carolina, hereinafter referred to as "Client".

1. **Independent Contractor Status.** It is understood that the Contractor is an independent contractor and is not an employee, agent, partner or representative of the Client, and shall not hold himself out to the public as an employee, agent, partner or representative of the Client as an independent contractor, the Contractor is responsible to secure, at his sole cost, worker's compensation insurance, disability benefits insurance, and any other insurance as may be required by law. Contractor will provide to the Client proof of business liability insurance for the protection of Client's interest.

Client will not provide, nor will it be responsible to pay for, any benefits for the Contractor. The contractor shall secure and pay all such benefits for himself and/or staff, including, but not limited to, health insurance, paid vacation, paid holidays, sick leave or disability insurance coverage of whatever nature.

2. **Services and Duties To Be Performed.** Contractor agrees to perform the following services for the Client: Towing and Storing of junked and abandoned vehicles identified by the Client's Police Department and Code Enforcement Officer(s).
3. **Time For Performance.** Contractor agrees to complete the performance of these services on a when call basis, Monday through Saturday between the hours of 8:00AM and 7:00PM.
4. **Compensation.** In consideration of Contractor's performance of these services:
 - A. The owners of vehicles towed will pay Contractor for towing services and storage fees upon release of their vehicle(s).
 - B. The Client will pay the Contractor the sum of seventy five dollars (\$75) for each vehicle towed and unclaimed thirty (30) days after towing. This sum may be negotiated on a case by case basis for any vehicles weighing over 10,000 lbs, vehicles that require the use of a winch to be removed, or if said vehicle is full of trash.
 - C. The Client will not be responsible for any storage fees.

5. **Business of Independent Contractor.** Contractor may engage and retain the right to perform services for other clients and is not required to devote all of his energies exclusively for the benefit of the Client.
6. **Employees of Independent Contractor.** The Contractor may employ as many employees as he requires. This matter solely lies within his discretion. Client need not be advised of the employment of such persons, who will be deemed employees of the Contractor. The Contractor shall be solely responsible and shall pay all necessary payroll deductions for such persons, including but not limited to, federal, state and local income taxes, Social Security taxes, and unemployment compensation taxes and will maintain worker's compensation insurance for such employees.
7. **Licenses.** The Contractor is responsible for the payment and obtaining of all necessary licenses required by law.
8. **Indemnification.** If a court or administrative agency finds that the Contractor is an employee of the Client, the Contractor shall indemnify and hold Client harmless and shall pay all of the Client's related fines, damages, benefits, and attorney's fees.
9. **Supervision.** The Contractor shall not be subject to the provisions of any personal handbook or other rules and regulations applicable to Client's employees, since the Contractor shall fulfill his responsibilities independent of, and without supervisory control by, Client.
10. **Equipment and Supplies.** The Contractor, at Contractor's own expense, will provide all equipment, tools, and supplies necessary to perform the above services, and will be responsible for all other expenses for the performance of those services.
11. **Term, Renewal, and Termination of Agreement.** This Agreement shall be for a period of one (1) year, renewable based on performance and quality of services rendered. This Agreement may be terminated at will by either party, upon thirty (30) days written notification via certified mail, return receipt request, to the other party, sent to the address of the party designated in this Agreement above, or such other address as the parties may furnish in writing. Likewise, either party may terminate the said agreement at the end of the current fiscal year by notifying the other party in writing on or before June 1 of the end of that current fiscal year.
12. **Assignment.** The Contractor shall not sell, assign or transfer this Agreement without prior written consent of Client.
13. **Governing Law.** This Agreement shall be subject to and governed by the laws of the State of North Carolina.
14. **Waiver.** The waiver of either party of a breach of any provision of this Agreement shall not operate as, or be construed as, a waiver of any subsequent breach.
15. **Modification.** No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both parties.
16. **Entire Agreement.** This agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the Client and Contractor.
17. **Headings.** The headings are inserted for convenience only and shall not be considered when interpreting any of the provisions or terms hereof.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS agreement this _____ day of _____, 2005 and this agreement shall be in full force and effect upon execution by the Contractor and the COUNTY OF CAMDEN.

CLIENT
COUNTY OF CAMDEN

CONTRACTOR

BY: _____
Randell K. Woodruff
County Manager

Sworn to and subscribed before me this _____ day of _____, 2005.

WITNESS:

ATTEST:

Ava Murgia
Clerk to the Board

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

RANDELL K. WOODRUFF, being duly sworn, deposes and says: That he is the County Manger of the Plaintiff herein, COUNTY OF CAMDEN, that he has read the foregoing Independent Contractor Agreement, and knows the contents thereof, and that the same is true of his knowledge, and that he has caused the same to be executed on behalf of the County of Camden under his authority as County Manger.

RANDELL K. WOODRUFF
County Manager

Sworn to and subscribed before me
This _____ day of _____, 2005.

NOTARY PUBLIC

My Commission Expires:

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

_____, being duly sworn, deposes and says: That he has read the foregoing Independent Contractor Agreement, and knows the contents thereof, and that the same is true of his knowledge, and that he has caused the same to be executed under his authority.

INDEPENDENT CONTRACTOR

Sworn to and subscribed before me this _____ day of _____, 2005

NOTARY PUBLIC

MY COMMISSION EXPIRES:

Set Public Hearing – CAMA Advanced Core Land Use Plan

Per the joint meeting with the Planning Board on December 16, 2004, Dale Holland gave a presentation and overview of the land use plan. Mr. Holland was to meet with the Planning Board again on January 19 but due to weather conditions, was unable to attend the meeting.

The public notice of a public hearing required a thirty (30) day advertisement and was to be in the Daily Advance and Va Pilot on January 21 and February 10, 2005.

Dan Porter stated the land use plan is on the website and can be downloaded.

Commissioner Clayton Riggs made a motion to set Public Hearing for CAMA Advanced Core Land Use Plan for Monday, February 21, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Ordinance No. 2005-02-02 Proposed Amendment to Article 151 of the Camden County Code of Ordinances

The Planning Board met on August 18, 2004 and voted 4-0 to recommend approval on proposed text amendment to Article 151.065 - Height Limitations and Article 151.243 – Improvement Guarantees.

Commissioner Jennings made a motion to set public hearing on Ordinance No. 2005-02-02 Proposed Amendment to Article 151 of the Camden County Code of Ordinances for Monday, February 21, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows and authorize staff to advertise in the Daily Advance as required. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Ordinance No. 2005-02-01 An Ordinance Regarding Criminal History and Motor Vehicle Record Checks

County Manager Randell Woodruff stated this is a new ordinance that would give the county the authority to perform background criminal history and motor vehicle record checks on new employees. It is approved by the State Bureau of Investigations, and was reviewed by Colonel Rodney Meads and Attorney Mullen.

Commissioner Carolyn Riggs made a motion to set public hearing on Ordinance No. 2005-02-01 for Monday, February 21, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows and authorize staff to advertise in the Daily Advance as required. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board of Education – Budget Amendments

Commissioner Andrews made a motion to approve the budget amendments as submitted by the Camden County Board of Education. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved budget amendments are as follows:

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 6th day of December 2004, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2005.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		15.00
5900	Other Instructional Programs	13,033.67	
6300	Administrative Support Services		1,400.00
6400	School Admin Support Services	1,400.00	
6500	Business Support Services	298.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,061,761.00	
	Amount of Increase/Decrease of		
	Above Amendment		13,316.67
	Total Appropriation in Current Amended		
	Budget	\$ 2,075,077.67	

Passed by majority vote of the Board of Education of Camden County on the 6th day of December 2004.


Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of February, 2005.

Chairman, Board of County Commissioners


Secretary, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 20th day of January, 2005, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2005.

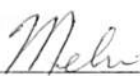
Code Number	Description of Code	Amount	
		Increase	Decrease

9124.078.500	GPS Intermediate School	222,730.63
9108.077.532	Pur of County Vehicle	9,500.00
9300.120.551	Pur of Act Bus	83,412.00

Explanation:

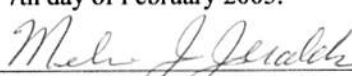
Total Appropriation in Current Budget	\$	280,000.00
Amount of Increase/(Increase) of Above Amendment		315,642.63
Total Appropriation in Current Amended Budget		595,642.63


Passed by majority vote of the Board of
Education of Camden County Schools on the
20th day of January 2005.


Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of
Camden County hereby approve the changes
in the County School Funds Budget as
indicated above, and have made entry of these
changes in the minutes of said Board,
this 7th day of February 2005.


Chairman, Board of County Commissioners


Secretary, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 20th day of January 2005, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2005.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		574.02
5200	Special Instructional Programs	41,673.00	
5800	Student Services	10,000.00	
5900	Other Instructional Programs	10,009.00	
6500	Business Support Services	500.00	
6900	Other Supporting Services	2,000.00	
8100	Pymts to Oth Gov Units & Trans	1,923.52	
8200	Unbudgeted Federal Grant Funds	9071.94	


Explanation:

Total Appropriation in Current Budget	\$	697,011.35
Amount of Increase/Decrease of Above Amendment		74,603.44
Total Appropriation in Current Amended Budget	\$	771,614.79

Passed by majority vote of the Board of
Education of Camden County on the 20th day
of January 2005.

Chairman, Board of Education

We the Board of County Commissioners of
Camden County hereby approve the changes
in the County School Funds Budget as
indicated above, and have made entry of these
changes on the minutes of said Board,
this 7th day of February, 2005.


Chairman, Board of County Commissioners

Secretary, Board of Education

Secretary, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 20th day of January 2005, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2005.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		1,863.00
5400	Co-Curricular Instruct Programs	6,190.00	
5900	Other Instructional Programs	7,954.68	
6300	Administrative Support Services	3,180.00	
6500	Business Support Services		7,369.00
6900	Other Support Services	1,180.00	
7100	Regular Community Services		872.00
7900	Other Community Services	872.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,075,077.67	
	Amount of Increase/Decrease of		
	Above Amendment		9,272.38
	Total Appropriation in Current Amended		
	Budget	\$ 2,084,350.05	

Passed by majority vote of the Board of Education of Camden County on the 20th day of January 2005.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of February, 2005.

Chairman, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of Education

Secretary, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 20th day of January, 2005 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2005

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		156,569.38

5200	Special Instructional Programs	24,986.50
5500	Remediation Services	1,600.00
5800	Student Services	10,234.26
5900	Other Instructional Programs	57,806.67
6100	Pupil Support Services	3,000.00
6200	Instructional Staff Support Serv.	1,404.00
6300	Administrative Support Services	6,510.00
6400	School Admin. Support Services	27,321.00
6500	Business Support Services	212,307.00
6600	Central Support Services	9,375.00
6900	Other Support Services	18,971.52

Explanation:

Total Appropriation in Current Budget	\$ 10,205,091.00
Amount of Increase/Decrease of Above Amendment	21,691.71
Total Appropriation in Current Amended Budget	\$ 10,226,782.71

Passed by majority vote of the Board of
Education of Camden County on the 20th day
Of January 2005.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of
Camden County hereby approve the changes
in the County School Funds Budget as
indicated above, and have made entry of these
changes on the minutes of said Board,
this 7th day of February, 2005.

Chairman, Board of County Commissioners

Secretary, Board of County Commissioners

Finance Office – Budget Amendments – 2004-05-BA-019 – 2004-05-BA025

Commissioner Riggs made a motion to approve the budget amendments as submitted by the Finance Officer. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved budget amendments are as follows:

2004-05-BA019

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

Social Services Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
52-6100-02	Salaries	\$4,150.00	
52-6100-05	FICA	\$ 318.00	
52-6100-06	Retirement	\$ 206.00	
52-6100-071	401K	\$ 83.00	
52-3480	Administration Revenue	\$4,757.00	


Explanation: Approved COLA, merit, 401K increases plus fringes through 12/27/04.


Total Appropriation in Current Budget..... \$1,209,801.00
Amount of Increase of the above amendment..... \$ 4,757.00
Total appropriation in Current Amended Budget..... \$1,214,558.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.


Chairman, Board of Commissioners


Vice-Chm. Bd of Commissioners


Clerk to the Board of Commissioners

2004-05-BA020

BUDGET AMENDMENT**CAMDEN COUNTY ADMINISTRATIVE UNIT****General Fund**

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-4400-02	Finance Salaries	\$1,762.00	
10-4400-05	FICA	\$ 135.00	
10-4400-07	Retirement	\$ 88.00	
10-4400-071	401K	\$ 36.00	
10-4500-02	Tax Administrator Salaries	\$2,017.00	
10-4500-071	401K	\$ 45.00	
10-4800-02	R/D Salaries	\$1,539.00	
10-4800-071	401K	\$ 35.00	
10-5000-02	Buildings & Ground Salaries	\$1,140.00	
10-5000-071	401K	\$ 23.00	
10-5100-02	Sheriff Salaries	\$6,446.00	
10-5100-07	Sheriff Retirement	\$ 309.00	
10-6600-57	Miscellaneous		\$8,755.00
10-6600-571	Merit Increases		\$8,325.00
10-4900-02	Planning Salaries	\$3,435.00	
10-4900-071	401K	\$ 70.00	

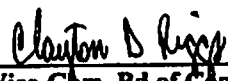
Explanation: Approved COLA, merit, 401K contribution and fringes through 12/27/04.

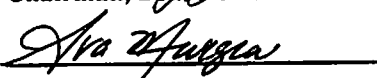
Total Appropriation in Current Budget (Non-Departmental)..... \$ 216,480.00
Amount of Decrease of the above amendment..... \$ -17,080.00
Total appropriation in Current Amended Budget..... \$ 199,400.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.


Chairman, Board of Commissioners


Vice-Chm. Bd of Commissioners



Clerk to Board of Commissioners

2004-05-BA021

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-3990	Fund Balance Appropriated	\$8,889.00	
10-4100-57	Miscellaneous	\$8,889.00	

Explanation: FY 03-04 JJDP funds not used must be returned.

Total Appropriation in Current Budget.....	\$7,850,620.00
Amount of Increase of the above amendment.....	\$ 8,889.00
Total appropriation in Current Amended Budget.....	\$7,859,509.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.

Melvin J. Gerald
Chairman, Board of Commissioners

Clinton D. Rigg
Vice-Chm. Bd of Commissioners

Ava Morgan
Clerk to Board of Commissioners

2004-05-BA022

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-3480-18	Senior Center Grants	\$217.00	
10-6210-46	Outreach Grant	\$129.00	
10-6210-47	Health Grant	\$ 17.00	
10-6210-53	2004 Senior Adult Grant	\$140.00	
10-9990	Contingency		\$69.00

Explanation: Grant approved at previous commissioner meeting. Budget correction.

Total Appropriation in Current Budget.....	\$12,133.00
Amount of Decrease of the above amendment.....	\$ 69.00
Total appropriation in Current Amended Budget.....	\$12,064.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.

Melvin J. Scialla
Chairman, Board of Commissioners

Clayton D. Ringer
Vice-Chm. Bd of Commissioners

Ava Morgan
Clerk to Board of Commissioners

2004-05-BA023

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

Social Services Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
52-3480-19	Crisis Intervention	\$4,304.00	
52-8000-20	Crisis Intervention	\$4,304.00	

Explanation: Funding Authorization 12/29/04 NCDHHS.

Total Appropriation in Current Budget.....	\$1,209,801.00
Amount of Increase of the above amendment.....	\$ 4,304.00
Total appropriation in Current Amended Budget.....	\$1,214,105.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.

Melvin J. Scialla
Chairman, Board of Commissioners

Clayton D. Ringer
Vice-Chm. Bd of Commissioners

Ava Morgan
Clerk to Board of Commissioners

2004-05-BA024

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-3480	Sheriff's Children's' Xmas Fund	\$3,700.00	
10-5100-65	Sheriff's Children's' Xmas Fund	\$3,700.00	
10-3480-514	Fund Raisers	\$1,025.00	
10-5100-514	Fund Raisers Expenses	\$1,025.00	

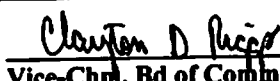
Explanation: Additional Revenues received.

Total Appropriation in Current Budget.....	\$811,526.00
Amount of Increase of the above amendment.....	\$ 4,725.00
Total appropriation in Current Amended Budget.....	\$816,251.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.


Chairman, Board of Commissioners


Vice-Chm. Bd of Commissioners


Clerk to Board of Commissioners

2004-05-BA025

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7th day of February, 2005.

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2005.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-6050-02	Extension Salaries		\$1,000.00
10-6060-66	Capital Outlay	\$1,000.00	

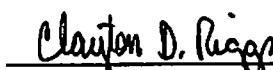
Explanation: Computers needed upgrading.

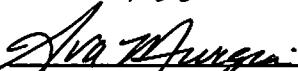
Total Appropriation in Current Budget.....	\$69,824.00
Amount of Increase of the above amendment.....	\$ -0-
Total appropriation in Current Amended Budget.....	\$69,824.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7th day of February, 2005.

Passed by majority vote of the Board of County Commissioners of Camden County on the 7th day of February, 2005.


Chairman, Board of Commissioners


Vice-Chm. Bd of Commissioners


Clerk to Board of Commissioners

Resolution No. 2005-02-03 A Resolution of the Camden County Board of Commissioner's Relating to Preservation of Record Books in the Register of Deeds Office

Register of Deeds Peggy Kight requested approval by Resolution No. 2005-02-03 to remove Deed Books from the office for preservation.

Commissioner Jennings made a motion to approve Resolution No. 2005-02-03. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton

Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-02-03 is as follows:

Resolution No. 2005-02-03

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
RELATING TO PRESERVATION OF RECORD BOOKS
IN THE REGISTER OF DEEDS OFFICE**

WHEREAS, the Camden County Board of Commissioners approved the funds to preserve several record books; and


WHEREAS, General Statute 132-7 provides that the Board may authorize removal of record books;

NOW THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners approve the removal of Real Estate books 8, 9, 10 and 29.

Approved by the Camden County Board of Commissioners this 7th day of February 2005.

(SEAL)


Melvin Jeralds, Chairman
Camden County Board of Commissioners


Ava Murgia
Clerk to the Board

Resolution No. 2005-02-04 In Opposition to a Special Statewide Election

Hearing no objections, Chairman Jeralds so ordered Resolution No. 2005-02-04 deleted and void.

Resolution No. 2005-02-05 A Resolution of the Camden County Board of Commissioners Commemorating the 200th Anniversary of the Dismal Swamp Canal

Commissioner Clayton Riggs made a motion to approve Resolution No. 2005-02-05 as requested by Dismal Swamp Canal Visitors Center Director Penny Leary Smith. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-02-05 reads as follows:

Resolution No. 2005-02-05

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
COMMEMORATING THE 200th ANNIVERSARY
OF THE DISMAL SWAMP CANAL**

WHEREAS, the Dismal Swamp Canal holds great ecological and historic significance, being entered in the National Register of Historic Places, designated as a National Historic Civil Engineering Landmark, and recognized as part of the National Underground Railroad Network to Freedom Program; and

WHEREAS, construction of the Dismal Swamp Canal was completed in eleven years, with construction beginning in 1794 and opening to boat traffic in 1805. The Canal is 22 miles long and was built by slave labor hired from surrounding plantations. It is the oldest continuously operating canal in the United States, truly a living monument to the sacrifices of the men who built it; and

WHEREAS, in addition to its beauty, the Dismal Swamp Canal is also valuable for flood control, recreation, tourism, and boat traffic. It has served as an important source of transportation during its existence. For example, during the blockade of the War of 1812, the Dismal Swamp Canal saved the merchants of downtown Norfolk from bankruptcy by providing an alternate route south for sale of their wares. Today the Canal serves as part of the Atlantic Intracoastal Waterway, and approximately two thousand pleasure boats use the waterway annually.

NOW, THEREFORE, BE IT RESOLVED by the County of Camden, North Carolina, that it hereby commemorates and recognizes the 200th anniversary of the Dismal Swamp Canal.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Norfolk District, US Army Corps of Engineers, the Council of the City of Chesapeake, Virginia, and Virginia Canals & Navigations Society.

ADOPTED by the County of Camden, North Carolina, this 7th day of February 2005.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

(SEAL)

ATTEST:


Ava Murgia
Clerk of the Board

Resolution No. 2005-02-04 A Resolution of the Camden County Board of Commissioners Supporting State Assumption of County Share of Medicaid

Per a memo from Jim Blackburn, NCACC General Counsel:

"Attached is a model resolution for you to consider as you plan local strategies in support of Medicaid relief for counties. Per our email of last week, we know that Representative Julia Howard of Davie County has a county Medicaid relief bill ready to introduce. Representative Howard co-chaired the Blue Ribbon Commission on Medicaid. In addition, we expect county Medicaid relief bills to also be introduced on behalf of the Blue Ribbon Commission by the other co-chairs, Senator William Purcell of Scotland County and Representative Edd Nye of Bladen County."

"At this early stage of legislative development, it is more important for you to communicate the severity of your needs back home rather than favoring particular approaches. We anticipate a variety of approaches to county Medicaid relief. Creating momentum for relief is our primary objective at this point in time; favoring any particular approach over another one this early in the session could inhibit the conversation, rather than further it. Please help us strengthen our position by being consistent in stating the need in your county, by supporting a variety of bills, and by having personal conversations with your legislators about any resolutions you adopt."

Commissioner Andrews made a motion to approve Resolution No. 2005-02-04. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-02-04 reads as follows:

Resolution No. 2005-02-04

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
SUPPORTING STATE ASSUMPTION OF COUNTY SHARE OF MEDICAID**

WHEREAS, Camden County pays \$282,907.00 of its expenditures for services to Medicaid eligible citizens; and

WHEREAS, the counties share of Medicaid reimbursements has increased over 67 per cent in the last five (5) years and now totals approximately \$440 million; and

WHEREAS, North Carolina is one of only two states in the nation that require counties to pay a share of all Medicaid services costs; and

WHEREAS, in Camden County the local costs are 6.12 cents of tax rate, \$38.61 per capita costs of Medicaid, 32% local percentage growth in Medicaid costs, and 14% of population that is Medicaid eligible.

NOW, THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners urges the North Carolina General Assembly to provide immediate Medicaid relief to Camden County.

FURTHER BE IT RESOLVED that copies of this resolution be transmitted to the members of the General Assembly representing Camden County.

Adopted this the 7th day of February, 2005.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

(SEAL)

ATTEST:


Ava Murgia
Clerk to the Board

Appointment of Deputy Clerk to the Board of Commissioners

Based on the recommendations of the County Attorney and for the purpose of attesting to signatures and filling in when the Clerk is unavailable, the Deputy Clerk could perform these duties.

A problem with the County Manager being Deputy Clerk is that in the event a document has to be signed by the County Manager and attested by the Clerk or Deputy Clerk, the County Manager acting as Deputy Clerk can not attest to his/her own signature. This happens more times than is realized.

Melissa Joines, is the Planning Board and Board of Adjustment Clerk and has attended Commissioners meetings when the Clerk was unavailable. Being Deputy Clerk would not distract from her regular duties, is only for the purpose stated above, and would only attend the meetings when needed.

Commissioner Carolyn Riggs made a motion to appoint Melissa Joines as Deputy Clerk to the Board of Commissioners. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

EMS Contract and Services

Following discussion regarding increase in costs for EMS Services, Chairman Jeralds so ordered this matter be placed on the February 21, 2005 agenda for discussion.

South Camden Water and Sewer District Board of Directors

Chairman Jeralds recessed the Board of Commissioners meeting to convene the South Camden Water and Sewer District Board of Directors meeting.

The Board of Commissioners recessed at 8:17 p.m.

Upon motion to adjourn by Member Carolyn Riggs of the South Camden Water and Sewer District Board of Directors meeting, Chairman Jeralds proceeded with the regular meeting of the Board of Commissioners.

The Board of Commissioners reconvened at 8:31 p.m.

Glenda Hagler asked where the Sewer Treatment Plant would be located.

Chairman Jeralds stated the location has not been changed at this time.

John Thompson asked what the zoning was for the property on Keeter Barn Road.

Dave Parks, Permits Technician, stated that it is residential.

Closed Session

Commissioner Jennings made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of consulting with the county attorney, and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 8:34 p.m.

Commissioner Jennings made a motion to come out of closed session and back into regular session. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 8:39 p.m.


Upon coming out of closed session, Chairman Jeralds called for any motions.

Commissioner Jennings made a motion to accept the subordination agreement contingent upon a written letter of confirmation from Division of Community Development.


Recess

Commissioner Jennings made a motion to recess the meeting for the purpose of reviewing and considering the Black Bear Disposal Facility Plan that will be presented at the public meeting on Tuesday, February 8, 2005 until Thursday, February 10, 2005 at 7:00 a.m. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs, and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting recessed at 9:45 p.m.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

ATTEST:


Ava Murgia
Clerk to the Board