

**Camden County Board of Commissioners**

**Budget Work Session**

**May 16, 2006**

**7:00 P.M.**

**Upstairs Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The FY2006-2007 budget work session of the Camden County Board of Commissioners was held Tuesday, May 16, 2006 at 7:00 p.m. in the upstairs courtroom, Courthouse Complex, Camden, North Carolina. The following members were present:

Chairman Melvin J. Jeralds

Vice Chairman Clayton Riggs

Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews

Also present was County Manager Randell Woodruff, Clerk to the Board Ava Murgia, and Finance Officer Clarann Mansfield.

Chairman Melvin Jeralds reconvened the FY2006-2007 work session and stated the purpose was to conduct a FY2006-2007 budget work session.

Discussion was held regarding:

- Memorandum of Understanding between the Camden County Board of Education and the Camden County Board of Commissioners regarding Construction and Renovation of Camden County Schools. According to Item 5. Community Park Director, *The Board of Education shall appoint a part-time Community Park Director who shall schedule and supervise the Park. The county shall reimburse the school system one fourth of the salary of the person in the position (approximately \$10,000.00).* Commissioner Clayton Riggs commented that he will not support the \$10,000.00 for the school to appoint a part-time Park Director and thinks the money should be given in house to Building and Grounds Supervisor Bill Meiggs for purchase of field maintenance equipment and a raise for one of his employees to do the scheduling.

The Board discussed using the \$97,000.00 required by the City of Elizabeth City to hire a full time Park/Recreation Coordinator, part time help and equipment maintenance.

Commissioner Clayton Riggs made a motion to create a new line item for a full time Park Coordinator with the money appropriated to the City of Elizabeth City Parks and Recreation Department, including the \$10,000.00 appropriated to Camden County Schools, to support a full time Park Coordinator for Camden County. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; no Commissioner not voting.

Commissioner Jeffrey Jennings stated the County Manager should work with the Camden County Recreation Committee to create a job description for advertising of the position.

- School Budget:

Discussion was held regarding the teachers supplement that was shown in the school budget submitted by the Board of Education and if the school budget should be lowered to deduct the teachers supplement. Staff will contact the Board of Education to confirm if the \$14,000.00 for the teachers supplement is included

in the appropriation for the schools and to reduce the line item for Capital Outlay to \$70,000.00.

- 5100 Sheriff Department:

Commissioner Clayton Riggs made a motion to use the \$50,000.00 in the vehicle reserve fund (105100 574103) to purchase two (2) replacement cars from the FY2005-2006 budget. The motion passed with Commissioners Jeffrey Jennings, Clayton Riggs, and Chairman Melvin Jeralds voting aye; Commissioners Carolyn Riggs and Mike Andrews voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to appropriate funds for one (1) full time Deputy and one (1) car in the FY2006-2007 budget. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Jeffrey Jennings made a motion to add one (1) full time Deputy and one (1) vehicle at the beginning of the FY2006-2007 budget year. The motion passed with Commissioners Jeffrey Jennings, Clayton Riggs, and Chairman Melvin Jeralds voting aye; Commissioners Carolyn Riggs and Mike Andrews voting no; no Commissioner absent; and no Commissioner not voting.

- Planning Department:

Commissioner Carolyn Riggs made a motion to remove \$35,000.00 (line item 104900 545220) for Community Planning from the Planning Department budget. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

- Tax Office:

Following discussion regarding eliminating the Co-Op student position, Commissioner Carolyn Riggs stated for the record that she still thinks the position should be eliminated.

- Senior Center:

Commissioner Clayton Riggs made a motion to increase the line item number 106210 566000 for capital outlay to \$4,000.00. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

- Maintenance:

Commissioner Jeffrey Jennings made a motion to decrease line item number 105000 515000 for building maintenance to \$5,000.00. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

- Special Appropriations:

The following items were discussed: Remove \$63,242.00 from the Elizabeth City Parks and Recreation line item number 106900 519200 and remove \$10,000.00 from Foundation Park line item number 106900 519100.

Commissioner Jeffrey Jennings stated to let it be known that the understanding the Board has is that Elizabeth City asked for \$97,917.00, and it was all or none and it is none.

Commissioner Clayton Riggs stated the Teachers supplement line item number 106900 592111 of \$13,800.00 should be included in the minimum amount appropriated to the schools, in order not to appropriate the teacher's supplement twice.

- South Mills Fire Commission:

Commissioner Mike Andrews made a motion to increase the South Mills Fire Tax two (\$.02) cents per one hundred (100) with an expiration date of one (1) year. The motion failed with Commissioners Jeffrey Jennings, Clayton Riggs and Chairman Melvin Jeralds voting no; Commissioners Carolyn Riggs and Mike Andrews voting yes; no Commissioner absent and no Commissioner not voting.

- Governing Board:

Commissioner Mike Andrews made a motion to remove the \$50.00 increase in the Commissioner's salaries (line item number 104100 501000).

Commissioner Jeffrey Jennings asked Chairman Melvin Jeralds' permission to make a statement, of which Chairman Melvin Jeralds granted.

Commissioner Jeffrey Jennings stated that he wanted to go on record saying that *"if the Board takes the \$50.00 out is fine, or leave it in, that's fine too and does not matter to me one way or the other, but the thing that bothers me is, Mike, you want to take it out, and just recently, and I am not going to knock staff for this, I am going to knock you (speaking to Commissioner Mike Andrews) for this: We had staff, two (2) department heads and the County Manager, drive to Edenton to meet with you and I do not think that is the right thing to do because it cost this county a lot of money to do that."*

Chairman Melvin Jeralds stated there was a motion on the floor.

The motion failed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs and Chairman Melvin Jeralds voting no; Mike Andrews voting yes; no Commissioner absent and no Commissioner not voting.

- Administration:

Commissioner Clayton Riggs made a motion to remove \$11,500.00 for a personnel study and \$14,500.00 for facility study. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Amendment to Agenda**

Chairman Melvin Jeralds requested the agenda be amended to add Closed Session for the purpose of discussing personnel.

Commissioner Mike Andrews made a motion to approve the agenda as amended. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Closed Session**

Commissioner Mike Andrews made a motion to go into Closed Session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with

Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:57 p.m.

Commissioner Clayton Riggs made a motion to go out of closed session. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

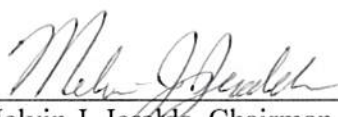
The Commissioners re-entered regular session at 10:46 p.m.

Upon entering regular session, Chairman Melvin Jeralds called for any motions.

**Adjournment**

Commissioner Jeffrey Jennings made a motion to adjourn the meeting. The motion passed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:48 p.m.

  
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Melvin J. Jeralds, Chairman  
Camden County Board of Commissioners

ATTEST:

  
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Ava Murgia  
Clerk to the Board