Camden County Board of Commissioners
Regular Meeting
July 7th, 2014
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday July 7th, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,
Vice Chairman Michael McLain, and
Commissioners Randy Krainiak, Sandra Duckwall and
Clayton Riggs.

Also attending were County Manager Michael Renshaw, County Attorney John Morrison and Clerk to the Board Angela L. Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Stephanie Jackson – Human Resources, Gwen Westcott – appointed member of the East Albemarle Regional Library (EARL) Board, Lt. Tobie McPherson - director of the Pasquotank-Camden-Elizabeth City Central Communications/911 Center, Miles Gregory – County employee, Sylvia Holley – Director of Social Services, and Clarann Mansfield – Finance Officer.

1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a) (3) – Consultation with Attorney to discuss potential litigation

Vice Chairman McLain made a motion to go into closed session pursuant to Pursuant to G.S. 143-318.11(a) (3) — Consultation with Attorney to discuss potential litigation. At 6:00 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:12 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:55 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:55 P.M.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the July 7th, 2014 meeting of the Camden County Board of Commissioners at7:00 P.M.

Invocation and Pledge of Allegiance

Commissioner Clayton Riggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

- Rev David O Moehring, 188 S Hwy 343, Camden, came before the board with the following comments
 - Limit on the sale of 2 acre limit
 - Need for a community center
- Ashton Overton, S. Hwy 343, Shiloh, came before the board to introduce himself and announce that he will be the Camden County 4-H representative at the NCACC Youth Summit. Ashton expressed his excitement about the opportunity and is looking forward to the conference.

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, Chairman Garry Meiggs called for a motion.

Clayton Riggs made a motion to approve the agenda as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations

Item 3.A -Employee Lapel Pins- Stephanie Jackson

The County Manager Mike Renshaw introduced the County Human Resource Manager Stephanie Jackson. Ms. Jackson gave a brief award ceremony to recognize several County employees that reached milestones in terms of "Years in Service". The County Manager invited the employees to the front where he and Chairman Garry Meiggs thanked them for their dedicated service shook their hands and awarded them with the with Lapel Pins.

Miles Gregory	- 40 years of service as of Dec 2013
Sylvia Holley	- 30 years of service as of Jan 2014
Clarann Mansfield	- 31 years of service as of Nov 2013
Shana Trafton	- 5 years of service as of July 2014

Item 3.B - East Albemarle Regional Library Report - Gwen Westcott

Mrs. Gwen Westcott, appointed member of the East Albemarle Regional Library (EARL) Board, provided a report on matters related to the eight libraries in our region.

Item 3.C - Senior Issues Update

Mrs. Gwen Westcott, appointed member of the Senior Tar Heel association provided the board with a report update concerning senior citizen issues within the State and Camden County.

Item 3.D - Next Generation 911

Lt. Tobie McPherson, director of the Pasquotank-Camden-Elizabeth City Central Communications/911 Center, presented updates to the Next Generation 9-1-1 services. The Next Generation 9-1-1 services will include the ability to text. The texting service will notify emergency responders there is an emergency, it will not provide the location.

Old Business

Item 4.A - Remote Participation Policy

Per instruction from the June 2nd Board Meeting, County Manager Mike Renshaw, presented some highlights from his research of other jurisdictions Remote Participation Policies. After some discussion, Manager Renshaw recommended a revision of the current Remote Participation policy

Revise Section 3 to include:

- "Individual commissioners may participate remotely in no more than six (6) scheduled Board meetings in any given fiscal year."
- "Individual commissioners who wish to participate remotely shall provide notice to the Chairman, or in the absence of the Chairman the person chairing the meeting, notice of such intent no less than 48 hours prior to the scheduled meeting time."

Commissioner Krainiak expressed his concern that if a commissioner spends too much time away from the county that commissioner may become out of touch with the current concerns of the citizens.

Commissioner Duckwall comments that after three remote meeting per year the board would address further missed meetings on a case by case basis.

Vice Chair McLain shared his experience with GO2Meeting as a cost effective solution and feels if the board so chooses to use remote sessions then it needs to be handled professionally.

Commissioner Riggs suggests the board entertain appointing someone to use as a fill-in if his orders are extended.

All of the Commissioners agree that if they proceed with remote participation, it needs to be accomplished properly. The agree a technology system similar to go2meeting should be used, where the remote commissioner is seen, heard and recorded by the board and the citizens at all times during a meeting.

After much discussion, the commissioners agree to amend the resolution to say a commissioner may attend three meetings per fiscal year then they must notify the chairman in writing 48hrs prior to the meeting.

Commissioner Duckwall made a motion to approve the amended resolution. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Resolution No. 2014-07-01

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS ESTABLISHING A GOVERNMENT BOARD MEETING REMOTE PARTICIPATION POLICY

WHEREAS, the University of North Carolina School of Government stands as the headquarters for local government education and information in North Carolina, and;

WHEREAS, Professor Freyda Bluestein is the leading expert in Public Law & Government in North Carolina, and;

WHEREAS, Professor Freyda Bluestein publication 'Remote Participation in Local Government Board Meetings' in the August 2013 edition of the Local Government Law Bulletin states "There are... legal considerations that a local government should address if it decides to allow remote participation."

WHEREAS, this resolution shall preempt and replace Resolution No. 2013-09-01 previously adopted by the Camden County Board of Commissioners in open meeting on September 3, 2013, and:

WHEREAS, with the correct technology, members of the Camden County Board of Commissioners may now participate remotely in Board of Commissioners meetings provided the following:

1. Acceptable Means of Remote Participation

a. Telephone, internet, or satellite enabled audio or video conferencing, or any other technology that enables the remote participant and all persons present at the meeting location to be clearly audible to one another

2. Reasons for Remote Participation

- a. Board members are entitled to participate remotely in three meetings per fiscal year with no reason given
- b. In order for a Board Member to participate remotely in a fourth and subsequent meeting in a given fiscal year, all Board Members must agree to the reasoning for a Board Member's request for remote participation by vote in open meeting
- 3. Permissible & Non-permissible Stipulations
 - a. Remote participation is only permissible when a quorum is present
 - b. Remote participation is not permissible in a quasi-judicial hearing
 - c. Remote participation is *not* permissible during those meetings that would preserve confidentiality, such as attorney client communications or personnel matters

- d. Individual Board Members may participate remotely in no more than three (3) scheduled Board meetings in any given fiscal year. Remote participation in up to three meetings per fiscal year is a vested right and shall require no formal Board action to allow such participation
- e. After having participated in three meetings remotely, Board Members who wish to participate remotely in additional meetings shall provide written notification to the Chairman, or in the absence of the Chairman the person chairing the meeting, of such intent no less than 48 hours prior to the scheduled meeting time. The Board Member's request shall be heard in open session and a vote taken

4. Voting

- a. Remote participants must voice their vote of 'aye' or 'nay' immediately following those voiced in unison by the present Board members, so that they are properly heard, and recorded by the clerk
- Remote participants fall under the same voting rules & procedures as they would, were they present

THEREFORE, be it resolved, that Camden County now allows members of the Camden County Board of Commissioners to participate in Board meetings remotely, per the aforementioned policy.

ADOPTED this 7th day of July, 2014.

Garry W. Meiggs-Chairman

ATTEST:

Angeld Wooten-Clerk

(SEAL)

New Business

Item 5.A - Monthly Tax Report - May 2014

Tax Administrator Lisa Anderson came before the board to present the monthly tax report for May 2014.

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2013	248,372.30	40,162.98
2012	74,884.09	16,763.78
2011	36,229.06	13,061.49
2010	25,761.32	6,639.82
2009	11,575.18	6,382.33
2008	8,636.13	6,515.24
2007	7,537.10	10,355.23
2006	2,472.55	14,558.88
2005	1,881.13	26,696.59
2004	1,100.17	12,169.27
TOTAL REA	L PROPERTY TAX UNCOLLECTED	418,449.03
TOTAL PER	SONAL PROPERTY UNCOLLECTED	153,305.61
TEN YEAR F	PERCENTAGE COLLECTION RATE	99.15%
COLLECTIO	N FOR 2014 vs. 2013	22,967.35 vs. 70,286.56

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2013	95.85%
2012	98.71%
2011	99.30%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS ENDING MBy 2014 BY TAX ADMINISTRATOR

7	NUMBER DELINQUENCY NOTICES SENT
226	FOLLOWUP REQUESTS FOR PAYMENT SENT
9	NUMBER OF WAGE GARNISHMENTS ISSUED
14	NUMBER OF BANK GARNISHMENTS ISSUED
17	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
2	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

County Attorney John Morrison adds that he is in the process of initiating two tax foreclosures in common law.

Commissioner Mclain asked if there have been any noticeable changes within the new state collection system. Ms. Anderson states a lot of the old taxes were paid because they have to pay the old before they can get the new tags.

Commissioner Michael McLain made a motion to approve the report as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 5.B - NCACC Voting Delegate Form

The County Manager Michael Renshaw recommended that the Board nominate a member of the board that will be attending the Annual NCACC Conference in August, 2014.

Mr. Renshaw, county manager, states in the past the Chairman has been appointed as the delegate. He recommends the delegate should attend the annual conference.

Vice Chairman Michael McLain made the motion to nominate Chairman Garry Meiggs as the NCACC Voting Delegate. At The motion passed 5-0 with Chairman Garry

Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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Camden County MC

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Designation of Voting Delegate to NCACC Annual Conference

L. Grace of The County County County is to be held in Boncombe County, N.C., on August 14
17, 2014.

To: Chair stay

Article VI, Section 3 of our Constitution provides:

"On all quantiers, lectualing the election of officers, each covery represented shall be entitled to one wate, which shall be the majority expression of the delegates of that county. The vest of any county is good standing may be can by any one of its county commissioners who is present at the time the vote is when; provided, if no commissioner be present, such vote easy be cost by tenther county afficial, elected or appointed, who helds elective office or an appointed position in the county whose vert being cast and who is formally designated by the board of county commissioners. These provisions shall illustrate govern directors of the Association. A county in good smooting is defined as one which has paid the current year's dues."

Please cenum this from to Shella Summanta by: <u>Priday, Avenue 1, 2014</u>:

PCACC 215 PL Barrion SL Rain(s), PC 27003 Barr (19) 719-1172 1hdlassmensthautearn (n) (270) 715-4365

Item 5.C - NCDC/Medical Park Insurance

Manager Renshaw presents the purpose and recommendation of the Joint insurance agreement. The agreement's purpose includes the 3enties that make up the Camden Medical Park, NCDC and the ECBH.

Commissioner Clayton Riggs made a motion to approve the Joint Insurance agreement and authorize the County Manager to execute the joint Insurance agreement as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Insurance Agreement

This Insurance Agreement is made this the _____ day of July, 2014, by and among Camden County, Pasquotank County (bodies politic and political subdivisions of the State of North Carolina) and East Carolina Behavioral Health (a mental health authority of the State of North Carolina).

Recitals

- The parties hereto own jointly, as tenants in common (a one-third (1/3) undivided interest each), two tracts situate in Camden County, North Carolina, known as the Camden Medical Park, and the NCDC child care center.
- 2. Both tracts consist of real property together with improvements thereon consisting of valuable buildings.
- 3. The improvements to the property require general hazard and liability insurance.
- 4. The risk pool to which all three entitles belong, has advised, it would be more expeditious to have one entity apply for the subject insurance and pay premiums rather than three separate applications. Further, the parties were advised that an agreement amongst the three should be entered into to address the payment of premiums and the distribution of insurance proceeds in the event a hazard occurred and payment was made by the insurer.
- 5. All three parties are desirous of obtaining insurance expeditiously and in accord with the above recited advice.
- 6. This agreement is entered into pursuant to the authority given under Article 20 Interlocal Co-Operation, N.C.G.S. §160A-460 et seq.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS EXPRESSED HEREIN, IT IS AGREED BY THE PARTIES AS FOLLOWS:

Section One Designation of Agent

The Camden County Manager is hereby authorized to apply for general liability and hazard insurance on the above described premises in an amount, which in the discretion of said manager, is appropriate to provide for the improvements situate on property well known to the parties as the Camden Medical Park and the NCDC daycare

center. The parties agree to be bound by the decision of the Camden County Manager and specifically authorize him to apply for the insurance.

Section Two Title to the Policy

The insurance policy shall be issued in the name of Camden County, who shall appear as the sole beneficiary.

Section Three Premiums

Camden County shall pay for the premium, annually, and submit a copy of the insurance invoice to ECBH and Pasquotank County, who shall each promptly reimburse Camden County one-third (1/3) of that cost.

Section Four Ownership

Despite Camden County appearing as the sole beneficiary, in the event of injury, destruction, or damage to the subject property, for which there is insurance coverage, all monies paid by insurance shall be the equal property of the three parties to this agreement.

Section Five Use of Premiums

The proceeds of any insurance payment shall be used to repair the damage caused by an insured hazard. However, provided if property is destroyed in its entirety or damaged to such an extent that repair is not feasible, and then the payment shall be divided equally amongst the parties. Each party shall still be responsible to pay its share of any demolition and removal cost, which resulted from fire, wind, water, or any other hazard.

Section Six Compliance with N.C.G.S. \$160A-464 Provisions of the Agreement

- 1. The purpose of this agreement has been previously stated.
- 2. This agreement shall endure so long as the parties jointly own the subject property and improvements situate thereon prudently require insurance.
 - 3. There is no joint agency.
 - 4. There are no additional personnel necessary.
 - 5. There is no financing required.
 - 6. The ownership of insurance proceeds and the expense thereof have previously been addressed.
 - 7. This agreement may only be amended in a written document signed by all parties.
 - 8. This agreement may be terminated only if the ownership interest of a party ceases or there is no longer an improvement on the property prudently requiring insurance.

Executed in triplicate originals this the _____ day of July, 2014.

	Camden County
Ву:	Michael R. Renshaw, County Manager
	Pasquotank County
Ву:	Rodney Bunch, County Manager
	East Carolina Behavioral Health
By:	
•	Lisa Wainwright, Director

PRE-AUDIT CERTIFICATION

This	instrument	has	been	preaudited	in	the	manner	required	by	the	Local
Governmen	t Budget and	d Fis	cal Co	ntrol Act.							

	COUNTY OF CAMDEN				
By:	Finance Officer				
PRE-AUDIT CERTIFICATION This instrument has been preaudited in the manner required by the Local					
Government Budget and Fiscal Control	Act.				
	COUNTY OF PASQUOTANK				
Ву:	Finance Officer				
[SEAL]					
PRE-AUDIT CERTIFICATION					
This instrument has been prea Government Budget and Fiscal Control	audited in the manner required by the Local Act.				

EAST CAROLINA BEHAVIORAL HEALTH

By: Finance Officer

[SEAL]

Board Appointments

Item 6.A - Tourism Development Authority - Re-appointments

County Manager Mike Renshaw recommends the board re-appoint the following TDA members for a term of two years.

- Donna Stewart as TDA Chairwoman
- Parks Superintendent, Joy Greenwood, (until her permanent replacement is named)
- Mrs. Charlotte Underwood
- Mrs. Janet Inge
- Commissioner Randy Krainiak (until end of term of office)

Commissioner Sandra Duckwall made a motion to approve all re-appoints as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.B - Planning Board - Appointments

County Manager Mike Renshaw recommends the board appoint Rick McCall and reappoint Ray Albertson for a term of two years.

- Re-appoint Ray Albertson
- Appoint Rick McCall

Vice Chairman Michael McLain made a motion to re-appoint Ray Albertson and appoint Rick McCall to serve the Planning Board until July 2017. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.C- Board of Adjustments - Re-Appointments

County Manager Mike Renshaw and the Planning staff recommend the board re-appoint the following slate to the Board of Adjustments.

Roger Lambertson	December 31, 2016	Courthouse
	December 31, 2015	Shiloh
William McPherson	December 31, 2016	Courthouse
Bradley Smith- vChair	December 31, 2016	Courthouse
Don Lee Keaton	December 31, 2015	South Mills
Frank Eason –(Alternate)	December 31, 2015	South Mills
Ron Price (Alternate)	December 31, 2016	Shiloh

Commissioner Clayton Riggs made a motion to re-appoint all members to serve on the Board of Adjustments and accept the county manager will actively advertise the Board of Adjustments vacancy as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

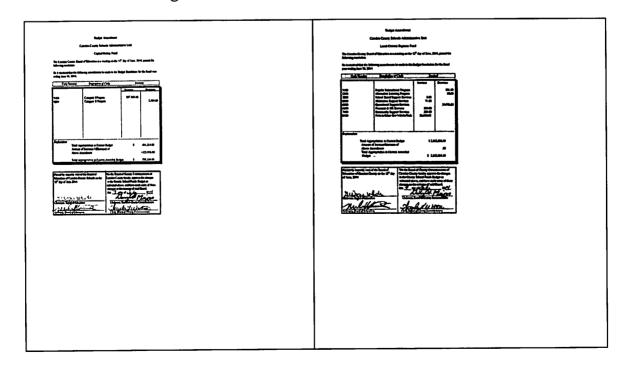
Consent Agenda

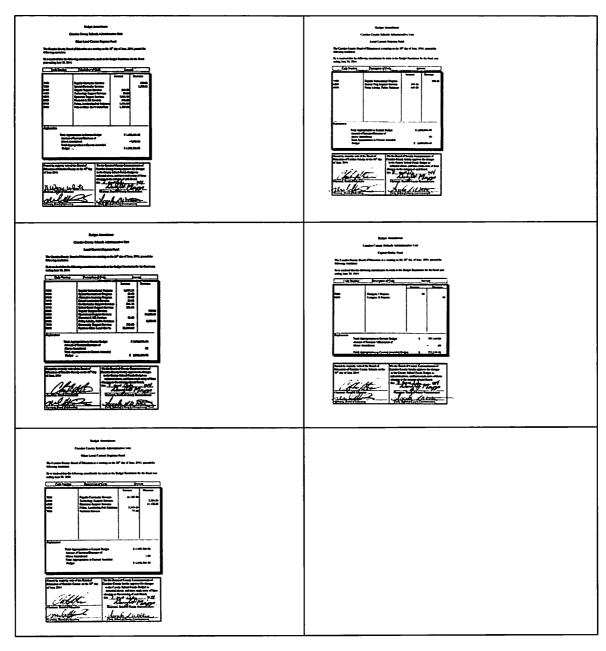
Commissioner Sandra Duckwall made a motion to approve the consent agenda as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 7.A - Draft Minutes -

February 17th, 2014, March 17th, 2014, June 9th, 2014

Item 7.B - School Budget Amendments





THE T.C. - Tax Refunds, Pickups, & Releases

**O.D. TITLE AND STATE OF A STAT

Item 7.D - Tax Authorization to Collect (March and August Renewal)

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tex Administrators of Canden County (August Ren.) Dos OF/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and remainshed to collect the taxes we footh as the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records filled to the officer of the Tax Administrators and in the tax records fill to the tax officers and the tax records and the tax fill to the tax officers of the tax of tax of the tax of the tax of tax of the tax of tax

Item 7.E - Set Public Hearing — Special Use Permit Preliminary Plat Joyce Landing — 18 Lots Major Subdivision (UDO 2013-05-03)

Set public Hearing for August 4th, 2014.

Commissioner's Report

Commissioner Riggs requests the board consider waiving sign fees supporting our youth athletic department. The county Attorney mentions that we would need an ordinance or something to that effect or the county may make a donation to cover those funds.

Vice-Chairman McClain commented on three areas:

- NCDOT of how DOT staff voted on road funding. He also mentioned DOT removed our northern connector route from their comprehensive plan because it did not connect to a Currituck comprehensive plan connector route.
- Albemarle Commission employee turnover
- ECBH may merge into a tri-county LME.

Commissioner Krainiak went to Atlantic City with the seniors and mentions to Camden citizens to keep an eye out on the website for upcoming trips.

County Manager's Report

County Manager Michael Renshaw had the following items to report:

• He assures old trap residents their mail delivery and snow removal will not be effected due to the sign being moved.

Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

None

Meeting Adjourned

At 8:37 PM, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

Chairman Garry Meiggs

Camden County Board of Commissioners

ATTEST:

Angela D. Wooten Clerk to the Board