

**Camden County Board of Commissioners
Regular Meeting
May 5, 2014
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

Call To Order

Chairman Garry Meiggs called to order the May 5, 2014 meeting of the Camden County Board of Commissioners at 6:02 PM.

Closed Session

A Closed Session meeting of the Camden County Board of Commissioners was held on May 5, 2014 in the Historic Courtroom, Courthouse Complex, Camden, North Carolina. The following Commissioners were present in the closed session:

Chairman Garry Meiggs, Vice Chairman Michael McLain
Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs;

Also attending were County Manager Michael Renshaw, and Assistant Clerk to the Board Amy Barnett. John Morrison was present but arrived late in the last ¼ of the Closed Session meeting.

Vice Chairman Michael McLain made a motion to enter closed session at 6:03 PM for the purpose of discussing contract negotiations [NC G.S. 143-318.11(a)(3)]. The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

The Camden County Board of Commissioners entered closed session at 6:03 PM.

Vice Chairman Michael McLain made a motion to come out of closed session at 7:05 PM. The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

The Board came out of closed session at 7:05 PM, and recessed the meeting for 5 minutes preceding the start of the Open Session at 7:10 PM.

Open Session, 7:00 P.M.

The Open Session meeting of the Camden County Board of Commissioners was held on May 5, 2014 in the Historic Courtroom, Courthouse Complex, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs, Vice Chairman Michael McLain
Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs.

Also attending were County Manager Michael Renshaw, Assistant Clerk to the Board Amy Barnett, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Brian Lannon, Camden Soil & Water; and Dan Porter, Planning Director.

Chairman Garry Meiggs reconvened the May 5, 2014 meeting of the Camden County Board of Commissioners at 7:10 PM.

Invocation and Pledge of Allegiance

Commissioner Randy Krainiak gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

None.

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, he called for a motion.

Commissioner Randy Krainiak made a motion to approve the agenda as presented. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations

Item 3.A.

Legislative Update Video, NC Assoc. of County Commissioners

The Commissioners watched a short video from the NC Association of County Commissioners which contained a preview of the upcoming legislative session, and information about the upcoming Annual Conference and County Assembly Day which the Commissioners will be attending.

This video was available from the internet via the following web link:

<https://drive.google.com/file/d/0Bx6fC1oKngQQandkakJ2R21kbHM/edit?usp=sharing>

Old Business

None.

Public Hearings

Item 5.A.

Set Stormwater Utility Rates & Ordinance No. 2014-05-01 Amendments to Camden County Code of Ordinances – Stormwater Management

County Manager Michael Renshaw thanked the Stormwater Committees for their time and efforts regarding this agenda item. After which, a public hearing was held.

Vice Chairman Michael McLain made a motion to go into public hearing for "Set Stormwater Utility Rates & Ordinance No. 2014-05-01 Amendments to Camden County Code of Ordinances – Stormwater Management". The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

Brian Lannon, Camden County Soil & Water Technician, came before the Board and described the Stormwater Utility Fee structure and its origins:

- The character of stormwater management is continually changing
- Stormwater ditches and canals are intended to get water out of the way
- Stormwater Management concerns include but are not limited to: Drainage, Water Quality, Land Use, Human Health and Safety, Commerce, Cultural Preservation, Recreation, Wildlife, and Invasive Species Control
- Development and intensive land use along with natural degradation have changed the lay of the land
- Mitigating the full consequences of these changes requires preventative maintenance and use of best management practices to reduce property damage and pollution
- The significant and daily maintenance requirements of drainage and pollution control are things that individual property owners cannot accomplish unilaterally
- A local government stormwater management program can coordinate these efforts with the cooperation of its citizens to support its long term responsibility
- This new imperative resulted in the development of Camden's Stormwater Utility, which has been under review for a year now
- The watershed committees have examined a number of options to fund stormwater projects including increases to taxes and different fee structures
- Regardless of the technical distinctions between taxes and service fees, any form of government funding may be viewed by citizens as a tax and thus be unpopular, but the cost of no stormwater management at all could prove to be worse
- Publicly funded projects that are beyond the capabilities of individual land owners can protect current and future land use and help protect our environment
- The watershed committees are recommending the revised fee structure for the county
- Unlike a general use tax increase, the service fee dedicates funds specifically to stormwater management and has significant nexus with stormwater demands and costs
- The fee structure adds together 3 components:
 - Fixed cost per account
 - Gross acreage and impervious surfaces
 - Determine the amount and peak rate of stormwater discharge
 - Land Use - the cost of drainage maintenance in residential areas can be 50-100 times greater than in agricultural areas, primarily because structures, landscaping, and dislocation of soil greatly increase logistics
- Elevation also influences the land use component - lands that are at zero elevation are primarily wetlands which function as storage areas for stormwater, and it is therefore recommendation to exempt these areas from the stormwater fees
- The recommended fee structure incorporates these factors
- The proposed changes to the stormwater ordinance reflect the recommendations of the stormwater advisory committee as outlined in the letter included in the board packet for this meeting

Mr. Lannon then referred to an Excel Spreadsheet that was in the packet, which showed stormwater rates for each of the watersheds in Camden County.

- On the left hand side of the spreadsheet:
 - Within each watershed's information, the first part is a fixed cost per account (FCPA) and that is the administrative expense of the watershed fee structure.
 - The next part of the rate structure is the gross acreage rate, which for North River, Sawyer's Creek, and Shiloh is \$0.25 per acre; South Mills is \$0.32 per acre, which is a bit higher than the other 3 due to having to fund the Joyce Creek project with the funds they collect.
 - The ERU Rate is a function of the gross acreage rate which is a 1 to 40 ratio, there primarily because of the extra cost of maintenance within residential areas.

- On the right hand side of the spreadsheet:
 - Individual Parcel Fee for each watershed is listed. This is for single family homes on 1 acre or less.
 - Individual Parcel Fee for North River, Sawyer's Creek, and Shiloh are 10.89 per single family home; South Mills is 13.76 per single family home.
 - Each parcels individual rate would be based on the amount of gross acreage they have and the number of ERU's they have.

Mr. Dan Porter then went over the changes to Ordinance No. 2014-05-01 that reflect the stormwater rate information that Mr. Lannon explained.

- Mr. Porter noted that the Board had already established the actual ordinances that establish the utility rates. The board packet contains proposed amendments that reflect the changes to the fee structure that was originally proposed, and it basically sets the watershed rate for each acre.
- Also in the ordinance is language that states that the Impervious Surfaces ERU rate is 40 times the watershed rate.
- There is also a section related specifically to Joyce Creek, with the language that the Joyce Creek water district board had recommended to the county.

Chairman Garry Meiggs asked if there were any questions for either Mr. Lannon or Mr. Porter. Hearing none, he asked if there were further comments from the public regarding this issue. Hearing none, he called for a motion to close the public hearing.

Commissioner Sandra Duckwall made a motion to close the public hearing. The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

As no one spoke in opposition during the public hearing, Commissioner Clayton Riggs made a motion to add "Set Stormwater Utility Rates & Ordinance No. 2014-05-01 Amendments to Camden County Code of Ordinances – Stormwater Management" as New Business Item 6.A. The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

New Business

Item 6.A.

Set Stormwater Utility Rates & Ordinance No. 2014-05-01 Amendments to Camden County Code of Ordinances – Stormwater Management

Commissioner Clayton Riggs made a motion to Approve "Set Stormwater Utility Rates & Ordinance No. 2014-05-01 Amendments to Camden County Code of Ordinances – Stormwater Management" (one motion for both parts of this agenda item). The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

Consent Agenda

Vice Chairman Michael McLain made a motion to approve the consent agenda. The motion passed with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, Sandra Duckwall, and Clayton Riggs voting aye; none voting no; none absent; none not voting.

Consent Agenda

Item 7.A. - Draft Minutes – April 21, 2014

Consent Agenda

Item 7.B. - Budget Amendments – 2013-14-BA027 through BA029

2013-14-BA027
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106900-592800	Eco Park	\$80,237.12	
Revenues:			
10399400-439900	Fund Balance Appropriated	\$80,237.72	

Additional Road Expense

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.


Assistant Clerk to Board of Commissioners


Chairman, Board of Commissioners

2013-14-BA028
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

Section 1. To amend the Eco Industrial Park Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
284940-574301	Paving / Roads	\$80,237.72	
Revenues:			
28360750-439710	County Contribution	\$80,237.72	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.

Amy D. Barnett
Assistant Clerk to Board of Commissioners

Harry W. Meigs
Chairman, Board of Commissioners

2013-14-BA029
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106200-502000	Salaries		\$3,459.00
106200-503000	Part Time Salary		\$1,220.37
106200-505000	FICA		\$ 343.00
106200-506000	Health Insurance		\$1,491.00
106200-507000	Retirement		\$1,061.00
106200-507100	401K		\$ 757.00
106200-509000	Worker Comp	\$ 105.00	
106200-510000	Training		\$ 120.00
106200-514000	Travel		\$ 437.18
106200-526000	Advertising		\$ 34.00
106200-531000	Gas & Oil	\$ 900.00	
106200-567000	Camp	\$4,185.10	
106200-568000	Restitution / Comm Services		\$ 100.00
106200-569000	Teen Court		\$ 135.55
106200-570002	Crown Kids	\$3,968.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.

Amy D. Barnett
Assistant Clerk to Board of Commissioners

Harry W. Meigs
Chairman, Board of Commissioners

Consent Agenda

Item 7.C. - Results of Sale of Surplus Property on GovDeals – HP 1050c Plus DesignJet Printer/Plotter

At the conclusion of a duly executed auction facilitated by GovDeals, the highest bidder for the surplus HP 1050c Plus DesignJet Printer/Plotter is:

Justin Old of Moyock, NC

Winning bid amount: \$331.00

Should the winning bidder rescind their winning bid, Finance Officer is authorized to offer the surplus item to the next highest bidder.

Consent Agenda

Item 7.D. - Set Budget Hearing for FY 14-15 (G.S. 159-12(A)) for June 9, 2014

Consent Agenda

Item 7.E. - Tax Refunds, Pickups, & Releases

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Melvin Randolph Abner	\$104.72	Refund	Military Exempt	16717
Melvin Randolph Abner	\$223.45	Refund	Military Exempt	16719
Melvin Randolph Abner	\$103.63	Refund	Military Exempt	16715
Melvin Randolph Abner	\$100.63	Refund	Military Exempt	16714
Melvin Randolph Abner	\$102.11	Refund	Military Exempt	16713
John Butts III	\$255.76	Refund	Release Foreclosure Fee	16700

Consent Agenda

Item 7.F. - Quarterly Fiscal Monitoring Report – DMHDDSAS / ECBH

Quarterly Fiscal Monitoring Report - DMHDDSAS

LME / MCO NAME: East Carolina Behavioral Health FOR THE PERIOD ENDING: 3/31/2014
 # of month in the fiscal year (July = 1, August = 2, . . . , June = 12) =====> 9

1. REPORT OF BUDGET VS. ACTUAL		(1)		(2)		(3)		(4)		(5)		(6)	
Basis of Accounting:		PRIOR YEAR		CURRENT YEAR		ACTUAL		BALANCE		ANNUALIZED		PERCENTAGE **	
ITEM		2012-2013		2013-2014		YR-TO-DATE		COL. 3-4		PERCENTAGE **			
REVENUE													
Service Fees from LME-Delivered Services													
Medicaid Pass Thru		3,200,000	392,454	400,000	36,728	363,272						12.24%	
Interest Earned		98,849	396,598	500,000	337,248	162,752						89.93%	
Rental Income		77,028	70,874	77,028	85,992	(8,964)						148.85%	
Budgeted Fund Balance * (Detail in Item 4, below)				6,400,000		-							
Other Local		54,500	129,393	125,000	18,933	106,067						20.20%	
Total Local Funds		3,430,377	989,319	7,502,028	478,901	623,127						8.51%	
County Appropriations (by county, includes ABC Funds):													
Beaufort	County	173,599	173,599	173,599	86,800	86,799						66.67%	
Bertie	County	49,390	49,390	49,390	35,843	13,547						96.76%	
Camden	County	24,226	23,700	24,246	12,540	11,706						68.96%	
Chowan	County	32,478	33,954	32,478	24,476	8,002						100.48%	
Craven	County	276,827	277,100	276,827	205,857	70,970						99.15%	
Curruck	County	60,300	62,611	60,300	47,221	13,079						104.41%	
Dare	County	390,369	399,885	339,948	52,500	287,448						20.59%	
Gates	County	39,434	39,119	29,700	21,000	8,700						94.28%	
Hertford	County	83,750	87,677	83,750	65,119	18,631						103.67%	
Hyde	County	12,414	12,650	12,414	6,650	5,764						71.42%	
Jones	County	23,906	23,868	27,506	17,542	9,964						85.03%	
Martin	County	51,962	54,962	51,962	48,462	3,500						124.35%	
Northampton	County	81,614	81,614	81,614	58,210	23,404						95.10%	
Pamlico	County	33,593	33,934	33,593	25,789	7,804						102.36%	
Pasquotank	County	92,506	95,864	92,506	71,181	21,325						102.60%	
Perquimans	County	29,406	29,810	29,406	22,234	7,172						100.81%	
Pitt	County	595,500	624,772	595,500	471,765	123,735						105.63%	
Tyrrell	County	9,906	10,732	9,906	6,537	3,369						87.99%	
Washington	County	29,562	27,956	29,228	16,114	13,114						73.51%	
Total County Funds		2,690,742	2,143,196	2,033,873	1,295,840	738,033						84.95%	
LME Systems Admin. Funds (Cost Model)													
DMH/DD/SAS Administrative Funds (% basis)		4,356,292	4,128,981	3,965,628	2,998,818	966,810						100.83%	
DMH/DD/SAS Risk Reserve Funds (% basis)		0	0	0	0	0							
DMH/DD/SAS Services Funding		40,127,044	37,827,333	38,918,402	27,105,780	11,812,622						92.86%	
DMA Capitation Funding		169,341,905	176,568,989	176,265,424	131,631,418	44,634,006						99.57%	
DMA Risk Reserve Funding		3,501,585	3,603,452	3,597,254	2,686,355	910,899						99.57%	
All Other State/Federal Funds		692,372	565,274	463,260	99,122	364,138						28.53%	
Total State and Federal Funds		218,019,198	222,694,029	223,209,968	164,521,493	58,688,475						98.28%	
TOTAL REVENUE		223,540,317	225,826,543	232,745,869	166,296,234	60,049,635						95.27%	
EXPENDITURES:													
System Management/Administration/Care Coordination		23,209,060	10,266,927	27,474,084	14,912,013	12,562,071						72.37%	
LME Provided Services		0	0	0	0	0							
Provider Payments		198,681,945	177,098,692	204,016,595	129,632,342	74,384,253						84.72%	
Merger Expenses		0	0	0	0	0							
MCO Start-Up Expenses		0	0	0	0	0							
All Other		1,649,313	1,246,056	1,255,190	747,339	507,851						79.39%	
TOTAL EXPENDITURES		223,540,317	196,611,675	232,745,869	145,291,694	87,454,175						83.23%	
CHANGE IN CASH BALANCE				29,214,868		21,004,540							
Beginning Unrestricted Fund Balance				22,423,126		44,348,843							
Balance in DMH/DD/SAS Risk Reserve				4,494,346		7,193,494							
Balance in DMA Risk Reserve													
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures		19.84%		44,348,843		28.08%		65,353,412					
2. CURRENT CASH POSITION		(1)		(2)		(3)		(4)		(5)		Allowance for Uncollectible Receivables	
		30 DAYS		60 DAYS		90 DAYS		OVER 90 DAYS		TOTAL			
Accounts Payable (Accrual Method)													
Account Receivable (Accrual Method)													
Current Cash in Bank				97,155,837									
3. SERVICE EXCEPTIONS (Provided Based on System Capability)													
Services authorized but not billed													
4. DETAIL ON BUDGETED FUND BALANCE				Budgeted		Year-to-Date		Balance				%	
Payments to Providers													
MCO Start-up Expense													
LME Merger Expense													
Other (List): Additional State Service Funds				5,400,000		0		5,400,000					
Other (List): Medicaid Reinvestment				1,000,000		0		1,000,000					

Commissioner's Report

Commissioner Michael McLain mentioned the following items of interest:

- ECBH Proposed Budget is included in the information section of the Board Packet.

Chairman Garry Meiggs mentioned the following items of interest:

- Paddle to the Border was held on May 3, 2014 and was a fun time for all who attended / participated

Commissioner Krainiak mentioned the following items of interest:

- A citizen asked about the possibility of Camden County obtaining a DMV License Plate Agency
 - After a brief discussion, County Manager Renshaw stated that there was a mobile license plate unit, and that he would look into this.

County Manager's Report

County Manager Michael Renshaw had the following items to report:

- Board of Election Museum
 - A pre-construction meeting has been held with AR Chesson
 - AR Chesson has been given notice to proceed, construction to begin May 19, 2014
 - Construction should be a 100 day cycle to end late August or early September
 - Eco Industrial Park Ribbon Cutting will be on May 9, 2014 at 2PM
 - Dismal Swamp Welcome Center sewer tie in was successful and is now operational.
-
-

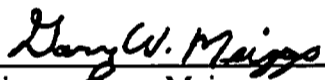
Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

- A. ECBH Budget for FY 2014-2015
 - B. Library Report, April 2014
-
-

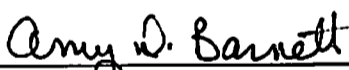
Meeting Adjourned

At 7:35, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.



Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:



Amy Barnett
Assistant Clerk to the Board