

**Camden County Board of Commissioners  
Regular Meeting  
January 6, 2014  
6:00 P.M.- Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, January 6, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,  
Vice Chairman Michael McLain, and  
Commissioners Randy Krainiak, and Sandra Duckwall.

Also attending were County Manager Mike Renshaw, County Attorney John Morrison, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter- Planning Director, Lisa Anderson- Tax Administrator, Greg Adams.

1. **Closed Session, 6:00 P.M.** Pursuant to G.S. 143-318.11(a)(3) - *Consultation with Attorney to discuss potential litigation*

Vice Chairman McLain made a motion to go into closed session pursuant to G.S 143-318.11(a)(3) for consultation with attorney to discuss Contract Negotiations & potential litigation. At 6:00 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:00 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:39 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:39 P.M.

**Regular Session, 7:00 P.M.**

Chairman Garry Meiggs called to order the January 6, 2014 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Chairman Garry Meiggs gave the invocation, and led the Pledge of Allegiance.

**Public Comments**

None.

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**Consideration of Agenda**

Vice Chairman Michael McLain made a motion to approve the agenda as presented. At 7:04PM, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

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**Old Business**

*Item 3.A- Proposal of General Lobbyist Services*

County Manager Michael Renshaw presented the following information:

- The County Manager met with the principals of McClees Consulting, Inc. on September 25th for the purpose of hearing a presentation on the State legislative lobbying services which the firm provides. McClees Consulting proposes to track and monitor all State bills that are introduced, the budget process, and any other legislative issues that would have a direct or indirect impact upon Camden County.
- As a general lobbyist, McClees Consulting, Inc. would meet regularly with the County to learn of the county's key concerns and legislative issues and would lobby State legislators to ensure that proposed State legislation met the needs and best interests of the County.
- McClees maintains a presence in Raleigh when the General Assembly is in session. McClees communicates with its clients via telephone and email while the General Assembly is in session, and includes weekly reports and more frequent communication whenever necessary.
- McClees stated that during the recent 2013 session, the firm saved Camden County approximately \$4,800 by its success in revising a court bill to protect local child support enforcement offices from bearing additional mandated costs (HB 343, Courts/Procedure & Fee Amendments). The firm also represented Beaufort, Hyde, and Pamlico County's in successfully blocking tolls on ferry operations. A list of additional legislative accomplishments is included in this packet for review and consideration.
- During its October 7, 2013 regular meeting, the Camden Board of Commissioners heard a presentation of the general lobbyist services which McClees Consulting, Inc. provides and directed the County Manager to conduct additional research and to obtain a contract agreement from McClees Consulting, Inc. for review by the County Attorney and further consideration by the Board. McClees Consulting, Inc. has since provided the attached contact agreement, which has been reviewed by the County Attorney.
- The County Manager has also contacted the Beaufort County Manager and the Vice Chairman of the Pamlico County Board of Commissioners to inquire as to the effectiveness of McClees Consulting, Inc. and their general impression as to the quality of lobbyist services which they have been provided. Both organizations reported that they have been extremely pleased with the both the

thoroughness and professionalism of McClees Consulting, Inc. and highly recommended their services.

- McClees Consulting, Inc. provides these general lobbying services for an annual contract price. McClees proposes to offer these services to Camden County for the annual cost of \$15,000 in accordance with the attached contractual agreement. This fee includes in-state expenses, however all out-of-state expenses incurred at the direction of the Board of Commissioners would require additional compensation by the County.

No Motion was made.

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### **New Business**

#### *Item 4.A- Annual Audit Presentation*

Mr. Greg Adams, of Certified Public Accounting Firm Thompson, Price, Scott, Adams & Co, P.A., came before the Board to present the annual audit FY 12-13 findings. Mr. Adams reported that the County's audit was sound.

#### *Item 4.B- Camden County Schools Capital Funding Request*

County Manager Michael Renshaw reported that on December 20, 2013, he received a capital funding request from Mr. Melvin Hawkins, School Superintendent. In his memo, Superintendent Hawkins requests the release of funds from those available through the Camden Plantation development agreement.

The proposed use of these funds, in an amount not to exceed \$10,000, is for the costs associated with the movement/relocation of electric and natural gas utilities in support of the expansion of the Grandy Primary School Cafeteria.

The Camden Plantation Capital Development account currently has a balance of \$300,000. The County manager has reviewed the Camden Plantation development agreement and has determined that the requested capital expenditure is a permitted expense.

Staff recommends approving the requested expenditure of funds in order to move forward with the planned expansion of the Grandy primary School Cafeteria.

Vice Chairman McLain made a motion to approve the request as presented. At 7:30pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

#### *Item 4.C- Department of the Army License for the Operation/Maintenance of Interpretive Sign Along the Atlantic Intracoastal Waterway (Dismal Swamp Canal, South Mills)*

TDA Chairperson Donna Stewart presented a license agreement for ingress and egress for construction, operation, and maintenance of an interpretive sign depicting the Civil War Battle of South Mills.

Vice Chairman McLain made a motion to approve the agreement as presented. At 7:35pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 4.D- Land Gift to County, PIN 01.7998.00.53.5114.0000*

TDA Chairperson Donna Stewart presented the following information to the Board:

- The County Tourism Development Authority recently contacted the owner of the above referenced property, Mrs. Fannie B. Moore, to inquire as to the possibility of utilizing the vacant property for the placement of historical interpretive markers reflecting the Battle of South Mills and the contributions of Moses Grandy and the historic Underground Railroad.
- Mrs. Moore has since indicated that she is interested in donating the land as a gift to Camden County. The property is listed as a home site of approximately one (1) acre and is currently valued at \$17,500. The property is situated near the intersection of Nosay Rd. and HWY 343 North.
- The Camden Tourism Development Authority (TDA) is interested in accepting this donation and placing interpretive markers on the site for the enjoyment and education of residents and visitors.
- Should the Board of Commissioners desire to proceed with accepting this land donation, the County Attorney has recommended that a notarized letter from the property owner Fannie B. Moore be requested indicating that she is donating said parcel and is the sole heir to the property.
- The Camden TDA intends to place interpretive markers on the parcel for both the Battle of South Mills as well as Moses Grandy. The Camden TDA will be responsible for the costs associated with the maintenance of the property and interpretive markers.

Vice Chairman McLain made a motion to approve the land donation as presented. At 7:40pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 4.E- Monthly Tax Report*

Tax Administrator came before the Board to present the monthly tax report for October & November 2013.

Vice Chairman McLain made a motion to approve the report as presented. At 7:45pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

**Board Appointments**

*Item 5.A- North River Watershed Advisory Committee; Troy Leary & Dewane Berry*

Vice Chairman McLain made a motion to approve all appointments as presented. At 7:45 pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 5.B- Albemarle Commission Re-appointment; Michael McLain*

Commissioner Randy Krainiak made a motion to appoint Vice Chairman McLain as presented. At 7:46pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

**Consent Agenda**

Vice Chairman McLain made a motion to approve the consent agenda as presented. At 7:47 pm the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

A. Budget Amendments

**2013-14-BA017  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

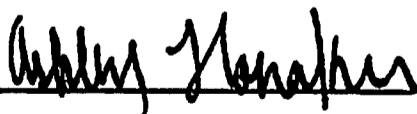
**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106200-503000	Part Time Salaries		\$1,023.00
106200-506000	FICA		\$ 78.00
106200-531000	Gas & Oil	\$500.00	
106200-513000	Utilities		\$ 60.00
106200-514000	Travel	\$ 78.00	
106200-570002	Crown Kids	\$392.00	
106200-569000	Teen Court		\$ 251.00
106200-554000	Insurance	\$ 51.00	
106200-567000	Camp	\$391.00	

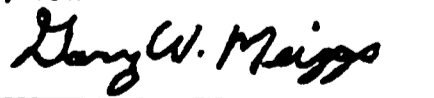
**This will result in a decrease of \$0.00 in the Contingency of the General Fund.**

**Balance in Contingency \$60,733.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6<sup>th</sup> day of November, 2014.**



**Clerk to Board of Commissioners**



**Chairman, Board of Commissioners**

Tax Collection Report

November 2013

Day	Amount	Name of Account
1	10,928.71	14,917.47
4	9,134.43	24,323.81
5	11,428.98	\$1.89 - Refund
6	10,012.88	6,168.42
7	14,342.14	2,915.63
8	18,970.47	34,892.02
9	19,076.01	8,888.80
12	20,394.73	14,607.90
13	12,674.81	50.29 - Refund
14	17,604.68	
15	6,844.42	
18	29,892.00	
19	638.88	
20	287,284.58	
21	9,491.47	1,188.89
22	173,081.68	\$1,653.28 - Refund
23	7,402.87	7,388.88
25	7,216.38	85.24 - Refund/ \$3.00-Short
26	6,482.87	1,808.28
27	214.87	5,081.72
	12,038.73	
	438.89	
	\$767,328.38	\$147,123.88
	\$914,653.04	
		\$1,684.44 Refund
		\$0.00 Over
		\$3,008 Shortage
		-\$474.72 Adjustment
		Drawer 88
		\$912,288.88

Submitted by: *Dr. S. Anderson*

*Henry W. Wright*

Approved by:

Date: 12-3-13

C. Refunds, Pickups, & Releases

D. Tax Authorization to Collect

- Old System, September 2013:

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
1,890.56	1,908.67	1,764.17	5,563.40

- New System, February 2014:

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
12,777.61	13,926.92	7,559.42	34,263.95

E. Declaration of Surplus

F. Set Public Hearing- Ordinance No. 2013-12-01 Rezoning Application (UDO 2013-11-26) for Rodney M. Needham

G. Purple Heart Proclamation

BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL RENSHAW  
County Manager

ASHLEY HONAKER  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

PROCLAMATION

WHEREAS, the Purple Heart is the oldest decoration in present use and was initially created as the Badge of Military merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to any member of the United States Armed Services wounded or killed in combat with a declared enemy of the United States; and

WHEREAS, the mission of the Military Order of Purple Heart, Chartered by an act of Congress, is to foster an environment of goodwill among combat wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly- make sure we never forget; and

WHEREAS, Camden County residents have been engaged in every war against a declared enemy fought by the United States, most notably being the war between the States; and

WHEREAS, the Confederate Soldiers repelled a Union Army surge at the Battle of South Mills, and prevented the demolition of Dismal Swamp Canal locks on April 19, 1862, and has been filed with the State and officially marked with a Historic Highway Marker; and

WHEREAS, Camden County is home to active military and veterans alike from all divisions; and

WHEREAS, Camden County recognizes the commitment and increasing sacrifices required of military families; and

WHEREAS, Camden County pledges its ongoing commitment to and support for the men and women who so honorably serve our nation.

NOW THEREFORE IT BE PROCLAIMED, that the Camden County Board of Commissioners hereby declares Camden County as a Purple Heart County in the State of North Carolina.

Adopted this 6<sup>th</sup> day of January, 2014.

Garry Meiggs, Chairman

Ashley Honaker, Clerk to the Board



**Commissioner's Report**

Vice Chairman McLain stated that:

- Upcoming Blood Drive
- ECBH Audit has been submitted
- Annual Tarwheel is April 26, 2014
- Water Control Structure dedication was great; Thank You to Melvin Hawkins for the bus donation and the Welcome Center and State Park staff

Commissioner Randy Krainiak reported that EMS has made some new hires and are doing a great job.



**County Managers Report**

Mr. Renshaw reported that staff received notice last week from the Governor's office for the CAMA Grant for One Mill Park. Also, Clerk to the Board Ashley Honaker graduated from Clerk School.

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Any other Questions or comments?

None.

**Meeting Adjourned**

At 7:51pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

*Garry W. Meiggs*

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Chairman Garry Meiggs  
Camden County Board of Commissioners

ATTEST:

*Angela L. Wooten*

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Angela L. Wooten  
Assistant Clerk to the Board

