

**Camden County Board of Commissioners  
Regular Meeting  
October 7, 2013  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, October 7, 2013 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,  
Vice Chairman Michael McLain, and  
Commissioners Randy Krainiak, Clayton Riggs, and Sandra Duckwall.

Also attending were County Manager Mike Renshaw, County Attorney John Morrison, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter- Planning Director, Lisa Anderson- Tax Administrator, Gwen Wescott, Steve Sutton, and Jonathan Gay.

**Regular Session, 7:00 P.M.**

Chairman Garry Meiggs called to order the October 7, 2013 meeting of the Camden County Board of Commissioners at 7:00 PM. Chairman Meiggs acknowledge that Commissioner Riggs was joining the meeting via teleconference.

**Invocation and Pledge of Allegiance**

Commissioner Sandra Duckwall gave the invocation, and led the Pledge of Allegiance.

**Public Comments**

Dan Porter, Planning Director, reported that two and a half weeks ago he attended the awards banquet for the State Planning Association, and Camden County received the Outstanding Planning Award for our newly adopted Comprehensive Plan.

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**Consideration of Agenda**

Commissioner Randy Krainiak made a motion to approve the agenda as presented. At 7:03PM, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Presentations**

*Item 3.A- Gwen WWescott- Senior Tarhell Legislation*

Mrs. Wescott came before the Board to provide a brief report on the recent happenings with the State's Senior Tarheel legislation.

*Item 3.B- Steve Sutton- NC Fire Service Annual Report*

Mr. Sutton came before the Board to report the annual report, as well to report that the renovations to the old Shiloh Fire Station have been completed, and thanked the Board and County for their support.

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*Item 3.C- Jonathan Gay- NCACC Youth Summit*

Mr. Gay is a rising sophomore at Camden High School, a member of the Camden County Youth Council, and through 4-H attended the North Carolina Association of County Commissioners Annual Conference for the Youth Summit.

*Item 3.D- NCACC Steering Committee Video*

The NCACC provided the Board and audience with a brief 4 minute video outlining the various committees offered through the NCACC.

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**New Business**

*Item 4.A- Proposal of Legislative Issues Lobbyist Services*

County Manager Mike Renshaw reported to the Board that he met with the principals of McClees Consulting, Inc. on September 25th for the purpose of hearing a presentation on the State legislative lobbying services which the firm provides. McClees Consulting proposes to track and monitor all State bills that are introduced, the budget process, and any other legislative issues that could have an impact upon Camden County and the region.

McClees maintains a presence in Raleigh when the General Assembly is in session. McClees communicates with its clients via telephone and email while the General Assembly is in session, and includes weekly reports and more frequent communication whenever necessary.

McClees stated that during the recent session, the firm saved Camden County several thousands of dollars by its success in revising a court bill to protect local child support enforcement offices from bearing additional mandated costs (HB 343, Courts/Procedure & Fee Amendments). The firm also represented Beaufort, Hyde, and Pamlico County's in successfully blocking tolls on ferry operations. A list of additional legislative accomplishments is included in this packet for review and consideration.

McClees Consulting, Inc. provides these general lobbying services for an annual contract price. McClees proposes to offer these services to Camden County for the annual cost of \$15,000. This fee includes in-state expenses, however all out-of-state expenses incurred at the direction of the Board of Commissioners would require additional reimbursement by the County.

After some internal discussion, County Manager Renshaw was instructed unanimously to bring the issue back in November.

*Item 4.B- Monthly Tax Report*

Tax Administrator Lisa Anderson came before the Board to report on the August 2013 monthly tax report.

Vice Chairman McLain made a motion to approve the report as presented. At 7:47pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Board Appointments**

*Item 5.A- EARL Regional Board of Trustees- Appoint Judy Renshaw & Wendy McPherson*

Vice Chairman McLain made a motion to approve the appointments as presented. At 7:49pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

**Consent Agenda**

Commissioner Duckwall made a motion to approve the consent agenda as presented. At 7:49pm the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

A. Draft Minutes- September 3, 2013

B. Budget Amendments

**2013-14-BA010  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

**Section 1. To amend the Community Park Trust Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
656170-574302	Site Development		\$ 1,370.00
<b>Revenues:</b>			
65399613-439900	Fund Balance Appropriated		\$ 1,370.00
65399617-439900	Fund Balance Appropriated		\$251,840.00
65360617-434840	Cama Grant	\$139,671.00	
65330617-439710	County Contribution	\$112,169.00	

**One Mill Project Revenues Recorded.**

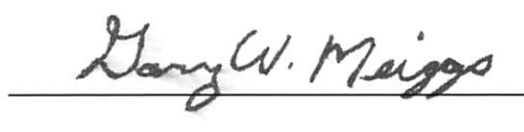
**This will result in a decrease of \$0.00 in the Contingency of the General Fund.**

**Balance in Contingency \$63,433.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of October, 2013.**

  
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Clerk to Board of Commissioners

  
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Chairman, Board of Commissioners

2013-14-BA011  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106900-519210	One Mill Project	\$112,169.00	
106600-510000	Training	\$ 2,700.00	
109990-500000	Contingency		\$2,700.00

Performance Management Training

Revenues:

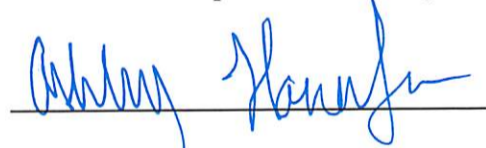
10399400-439900	Fund Balance Appropriated	\$112,169.00
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One Mill Project Contribution Recorded.

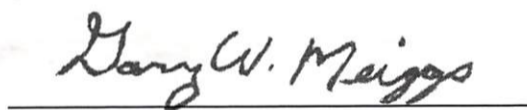
This will result in a decrease of \$2,700.00 in the Contingency of the General Fund.

Balance in Contingency \$60,733.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 7<sup>th</sup> day of October, 2013.



Clerk to Board of Commissioners



Chairman, Board of Commissioners

2013-14-BA012  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the EDC Project Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
554940-574000	Capital Outlay		\$3,000.00
<b>Revenues:</b>			
55399494-439900	Fund Balance Appropriated	\$3,000.00	





- D. Refunds, Pickups, & Releases
  - E. Volunteer Forms
  - F. Set Public Hearing: Ordinance No. 2013-09-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) to The Camden County Code of Ordinances
  - G. Set Public Hearing: Special Use Permit (UDO 2013-09-02) from Invenergy for Meteorological Tower over 35 Feet
  - H. Set Public Meeting: Sketch Plan Green Meadows- 9 Lots Major Subdivision (UDO 2013-08-04)
  - I. N.C. Department of Cultural Resources Amendments to the Records Retention Schedule for the County Management, Register of Deeds, and Tax Schedules
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**Commissioner's Report**

Vice Chairman McLain stated that:

- Thanked Tim White for Hosting the Cycling Event last weekend
- The South Mills Fire Department has acquired another fire engine that will be sited at the old fire station to help alleviate insurance costs for residents

Commissioner Randy Krainiak stated the following:

- Requested numbers back from the library

**County Managers Report**

Manager Renshaw stated the following:


- Brief update on the Federal shutdown based on information received from NCACC
    - Impacts to County would be from grant monies reaching about \$35,000
    - DSS would be where the County felt impacts
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Any other Questions or comments?

- Chairman Garry Meiggs commented that Camden's Pre-k program opened its doors for operation last Wednesday morning.

**Meeting Adjourned**

At 8:00pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

  
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Chairman Garry Meiggs  
Camden County Board of Commissioners

ATTEST:

  
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Ashley Honaker  
Clerk to the Board

