

**Camden County Board of Commissioners
Regular Meeting
August 5, 2013
6:00 P.M. – Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, August 5, 2013 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,
Vice Chairman Michael McLain, and
Commissioners Randy Krainiak, Clayton Riggs, and Sandra Duckwall.

Also attending were County Manager Mike Renshaw, County Attorney John Morrison, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter- Planning Director, and Lisa Anderson- Tax Administrator.

1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation; & Pursuant to G.S. 143-318.11(a)(6) - Personnel

Commissioner Clayton Riggs made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for consultation with attorney to discuss potential litigation & Pursuant to G.S. 143-318.11(a)(6) - Personnel. At 6:01 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:01 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:59 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:59 P.M.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the August 5, 2013 meeting of the Camden County Board of Commissioners at 7:06 PM.

Invocation and Pledge of Allegiance

Vice Chairman Michael McLain gave the invocation, and led the Pledge of Allegiance.

Public Comments

County Attorney John Morrison stated that the Camden County Public Library ribbon cutting was held that morning, and it was a great day.

Consideration of Agenda

Vice Chairman Michael McLain made a motion to approve the agenda as presented. At 7:08PM, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Public Hearing

Commissioner Sandra Duckwall made a motion to go into Public Hearing. At 7:10pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 3.A- Stormwater Utility Fees

Planning Director Dan Porter came before the Board to present the following information:

- The Stormwater Utility Ordinance was approved during the June 17, 2013 meeting.
- A public hearing was held on July 1 and based on public comments the Board of Commissioners held a work session on July 11 with another to be held on August 2.
- Revisions to the fees based on the July 11 work session include eliminating from gross acreage of each parcel of any property at or below zero sea level elevation, and modification of the gross acreage tier thresholds. These are expected to be finalized at the August 2 work session, along with any consideration of offering a credit based on amount of woodland on each property.
- The attached schedule shows the alternative scenarios for the rate components for Fixed Cost Per Account, Gross Acreage Units, and Equivalent Residential Units, for each of the counties watersheds – South Mills, Sawyers Creek, Shiloh, and North River – as discussed at the 1st work session and are subject to direction from the August 2 work session.

Terry Forehand, Trotman Road, Shiloh- My area does not have flooding but will still be paying the fee; concerned about ACE restrictions.

Elmer Buck, Old Swamp Road, Camden- Mr. Buck claimed that Planning Director Dan porter told him to fill his ditches in. Mr. Buck stated overall that he did not agree with the Stormwater Management Utility.

Commissioner Duckwall made a motion to come out of the public hearing. The motion passed unanimously at 7:25pm.

New Business

Item 4.A- Cell Tower Review Contract

Planning Director Dan Porter came before that Board to explain that With the ever increasing demand for bandwidth related to smart phones, tablets and mobile devices of all kinds, it is anticipated that the county may see an increase in applications for colocations of antenna and construction of additional towers. Both federal and state laws have been changing significantly over the last few years and the Camden UDO relies primarily on compliance with these regulations.

The attached proposed contract would provide the County the services of a professional consultant to review applications for compliance with our UDO as well as state and federal regulations. The cost of the review would be billed to the application as part of the application fee, as provided for in UDO 151.065 (B) 4 g.

Cityscapes is a professional consulting group that provides planning, legal, engineering, and other services related to telecommunications facilities. They work exclusively for city and county governments so as to provide an expert opinion independent from the telecommunications and tower companies.

After some internal discussion, Commissioner Clayton Riggs made a motion to table the item. At 7:38pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 4.B- Monthly Tax Report

Tax Administrator Lisa Anderson came before the Board to present the monthly tax report for the month of June 2013.

Vice Chairman McLain made a motion to approve the monthly tax report as presented. At 7:40pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board Appointments

Item 5.A- Jury Commission Re- Appointment- Portia Lee Burgess

Commissioner Riggs made a motion to approve the re-appointments as presented. At 7:41pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

Item 5.B- Camden TDA Appointment- William Washburn

Commissioner Duckwall made a motion to approve the appointment of the Academi liaison to the Camden TDA as presented. At 7:41pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

Consent Agenda

Commissioner Duckwall made a motion to approve the consent agenda as presented. At 7:42pm the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

A. Draft Minutes- July 1, 2013

B. Budget Amendments

2012-13-BA034
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the DSS Client Trust Fund as follows:

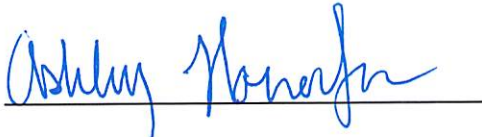
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
518000-536600	Client Trust Account	\$9,000.00	
Revenues:			
51399800-439900	Fund Balance Appropriated	\$9,000.00	

Closing of Client Account.

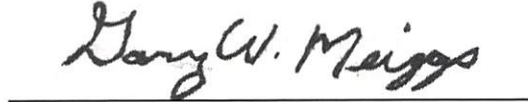
This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of July, 2013.



Clerk to Board of Commissioners



Chairman, Board of Commissioners

D. Tax Refunds Pickups, & Releases

<u>Name</u>	<u>Amount</u> <u>Reason</u>	<u>Type.</u> <u>No.</u>
Pamela Barco Brickhouse	\$ 143.16 Released to Currituck Cnty.	Release/15816 V-67158-13
James Harrison Ferebee	\$ 141.24 Release to Currituck Cnty.	Release/15818 V-67199-13
Stacy Ambrose Thornley	\$ 153.36 Release to Currituck Cnty.	Release/15827 V-67377-13
Multiple Bills	371.79 Joys Creek Fees-Batch 8	Release/15830
Joseph Donald McDougald, Jr.	133.20 Release from Perquimans Cnty.	Pick/Up/15831 V-15831-12
Ariel Renee Barton	133.20 Released to Currituck Cnty.	Release/15847 V-68149-13
Tina Denise Sanderlin	132.24 Released to Currituck Cnty.	Release/15853 V-68366-12

E. Tax Authorization to Collect

April 2013 (Old System)

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
16,992.72	15,801.89	12,351.26	45,145.87

September 2013 (New System)

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
12,021.03	13,326.76	7,289.53	32,637.32

F. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 27th day of June, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		1,282.00
5200	Special Population Services		1,487.00
5800	School Based Support Services	1,714.00	
6100	System-wide Support Services	75.00	
6500	Operation Support Services	3,596.00	
7200	Nutrition Services	980.00	
Explanation: Additional funds added for Activity Bus			
	Total Appropriation in Current Budget		\$ 1,444,156.45
	Amount of Increase/Decrease of Above Amendment		+3,596.00
	Total Appropriation in Current Amended Budget		\$ 1,447,752.45

Passed by majority vote of the Board of Education of Camden County on the 27th day of June 2013.

Dawn D. Jones
 Vice-Chairman, Board of Education

[Signature]
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board,

this 5 day of August, 2013.

[Signature]
 Chairman, Board of County Commissioners

[Signature]
 Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 27th day of June, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	10,551.00	
5200	Special Instructional Programs		2,941.00
5400	School Building Administration		1,732.00
5800	Technology Support Services		675.00
6500	Operation Support Services		35,000.00
6900	Policy & Leadership Services		5,203.00
8100	Pmts to Other Local Govt's	35,000.00	

Explanation:

Total Appropriation in Current Budget	\$ 1,860,998.97
Amount of Increase/Decrease of Above Amendment	.00
Total Appropriation in Current Amended Budget	\$ 1,860,998.97

Passed by majority vote of the Board of Education of Camden County on the 27th day of June, 2013

Dawn Dugas
 ce Chairman, Board of Education

[Signature]
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 5 day of August 2013.

Gary W. Meigs
 Chairman, Board of County Commissioners

Ashley Hannah
 Clerk, Board of County Commissioners

G. Annual County Cooperative Agreement with NC Forest Service

H. Set Public Meeting; Sketch Plan Joyce Landing- 18 Lots Major Subdivision (UDO 2013-05-03)

I. Resolution No 2013-08-01; Exempting One Mill Park Project from G.S. 143-64.31

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAIHIK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No 2013-08-01

Resolution Exempting One Mill Park Project From G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial selection of firms to perform architectural, engineering, and surveying services without regard to fee; AND

WHEREAS, the County proposes to enter into one or more contracts for such services for work on One Mill Park project; AND

WHEREAS, the fees for engineering services contemplated for the project are of very limited nature and subject to funding constraints in the project budget

NOW THEREFORE BE IT RESOLVED;

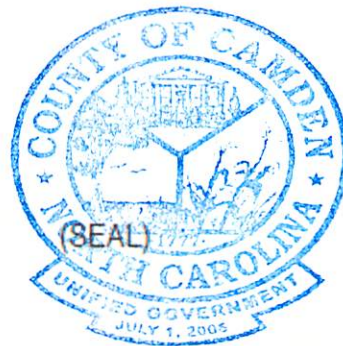
By the Camden County Board of Commissioners:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon passage

Garry Meiggs, Chairman
Camden County Board of Commissioners

ATTEST:

Ashley Honaker, Clerk to the Board

J. Secondary Roads Petition & Resolution No 2013-08-02- Tar Corner Village,
Woodrows Drive

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No. 2013-08-02

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION REQUEST FOR ADDITIONS
TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina
County of Camden

Road Descriptions: Generals Way/Woodrows Drive, Tar Corner Village, Camden, NC

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described roads, the location of which has been indicated in red on the attached map, be added to the Secondary Road system; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described roads, and to take over the roads for maintenance if they meet established standards and criteria.

Garry Meiggs, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 5 day of August 2013.

Ashley Honaker
Clerk to the Board

Commissioner's Report

Vice Chairman McLain stated that:

- ECBH is undergoing a Board restructuring. The Pitt County Manager said that ECBH does not have the authority to do this.

County Managers Report

Manager Renshaw stated the following:

- Received word from Christy Saunders that Old Swamp Road Bridge has been completed.

Any other Questions or comments?

Meeting Adjourned

At 7:46pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Garry W. Meiggs

Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:

Ashley Honaker

Ashley Honaker
Clerk to the Board

