

**Camden County Board of Commissioners
Regular Meeting
May 17, 2010
6:00 P.M. – Closed Session
7:00 P.M. – Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, May 17, 2010 at 7:00 p.m., with a closed session held at 6:00 p.m. in the Historic Courtroom, Camden, North Carolina. The following members were present:

Chairman Philip Faison
Vice Chair Sandy Duckwall
Commissioners Melvin Jeralds, Garry Meiggs and Michael McLain

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus and Attorney John Morrison.

Closed Session – Pursuant to G.S. 143-318.11(a)(3) – Consultation with Attorney and Pursuant to G.S. 143-318.11(a)(6) - Personnel

Commissioner Sandy Duckwall made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of consulting with the attorney and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:00 p.m.

Commissioner Michael McLain made a motion to recess closed session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 7:07 p.m. and recessed until 7:15 p.m.

Invocation & Pledge of Allegiance

Chairman Philip Faison called the meeting to order and called upon Commissioner Michael McLain to give invocation and lead those present in the Pledge of Allegiance.

PRESENTATION: Chairman Philip Faison read Resolution No. 2010-05-02 into the minutes and presented the resolution to the Delores Griffin Family.

PRESENTATION: Ann Roach – Coordinator for Healthy Carolinians of the Albemarle

Mrs. Roach presented and reviewed the *2009 State of the County Health Report*.

Public Comments

Randy Black, 137 Marlas Way, spoke in favor of the 800 MHz system. Mr. Black asked the following questions regarding the 800 MHz Viper System: what, or if any, cost there will be to rent a space on a tower or will the system be able to hook up with a local agency that might be free of cost; is there going to be a maintenance fee cost; if towers have to be rented, how many will be rented and where will they be located.

Consideration of Agenda

Chairman Philip Faison added *Item 3. Old Business, D. Resolution to NCDOT, Item 6. New Business, E. Letter to U.S. Attorney, and Item 6. New Business, F. Draft Minutes of the May 3, 2010 Regular Commissioners Meeting.*

Commissioner Garry Meiggs made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Old Business- Tuner Business Appraisers, Inc. Contract

Commissioner McLain made a motion to approve the Turner Business Appraisers, Inc. Contract. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Old Business- Sheriff Dept. - Budget Amendment 2009-10-BA043

Commissioner Garry Meiggs made a motion to approve Budget Amendment 2009-10-BA043. The motion passed with Commissioners Melvin Jeralds, Garry Meiggs, and Chairman Philip Faison voting aye; Commissioners Sandy Duckwall and Michael McLain voting no; no Commissioner absent; and no Commissioner not voting.

2009-10-BA043

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the General Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|------------------|---------------------|------------|------------|
| | | INCREASE | DECREASE |
| Expenses: | | | |
| 105100-502000 | Salaries | \$1,140.05 | |
| 105100-505000 | FICA | \$ 87.23 | |
| 105100-507000 | Retirement | \$ 56.78 | |
| 105100-507100 | 401K | \$ 57.02 | |
| 105100-509000 | Worker Comp | \$ 45.62 | |
| 105100-510000 | Training | | \$1,386.70 |

This will result in a decrease of \$.00 in the Contingency of the General Fund.

Balance in Contingency \$346,263.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 17th day of May, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Old Business - Kramer Etal

Tax Administrator Mary Rhodes reviewed the recommendation from the School of Government.

Linda Winslow, 109 Howard Street, stated they had been paying taxes on each side of the property that they did not own that is on the county mapping system.

County Attorney stated that Mrs. Winslow is asking for reimbursement of paid taxes. That is not on the agenda but what is on the agenda is to correct the acreage going forward and suggested that the matter of reimbursement be on a future agenda.

Commissioner Meiggs made a motion to approve changing the acreage at property located at 181 US 158 West from 2.42 acres to 1.56 acres as shown on the survey recorded January 12, 2010 to be effective for 2010 and future tax years. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Old Business - NCDOT Resolution

Commissioner Michael McLain made a motion to remove Shady Circle because it is not a state maintained road from the May 3, 2010 motion to send a resolution to NCDOT requesting Roberts and Howard Streets be paved and added to the Secondary Road Program. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Resolution No. 2010-05-04

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR RESURFACING OF
SR1154 HOWARD STREET AND SR1160 ROBERTS STREET**

North Carolina

County of Camden

Road Descriptions: Howard and Robert Streets, Courthouse Township

WHEREAS, Howard and Robert Streets, Courthouse Township are older rock and tar streets; and

WHEREAS, cut through traffic on the above mentioned streets has increased due to the back up of traffic resulting from the construction of the widening of US158; and

WHEREAS, the Board of County Commissioners of the County of Camden is requesting that the above described streets be resurfaced; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described roads are in poor condition and need immediate resurfacing.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Camden is requesting that the Division of Highways pave and add the above mentioned streets to the Secondary Roads Program Schedule.

Philip S. Faison, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 17th day of May 2010.

Ava Gurganus, NCCCC
Clerk to the Board

(SEAL)

Public Hearing - Special Use Permit – UDO 2010-08-15 – Preliminary Plat – The Lakes of Shiloh - 24 Lot Major Subdivision

Commissioner Michael McLain made a motion go to into public hearing to receive comments from the public regarding UDO 2010-08-15. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Clerk administered the oath to Richard Browner and Dan Porter.

Planning Director Dan Porter reviewed the preliminary plat application. The Planning Board recommended approval with the condition and modifications as recommended by staff and listed in the Findings of Facts on a 7-0 vote.

Richard Browner stated that several steps have been taken and fees incurred have been paid for permits and fees.

Planning Director Dan Porter read into the minutes the following conditions and modifications of approval:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office and approved by the Board of Commissioners of Camden County, North Carolina, and contained in the file titled (UDO 2010-03-15).
3. Prior to any land disturbing activity, applicant shall provide planning staff with updated permits from DENR approving 24 lots versus the 23 as stated in permit submitted.
4. Amend Preliminary Plat as follows:
 - Page 1, under site data, change total acreage to 58
 - Under site data, add:
 - 12. Open Space required: 58 acres X .05% = 2.9 acres
 - Open Space provided: In accordance with Article 151.199 (Flexibility in Administration Authorized) of the Camden County Code, staff feels due to the peculiarities of the tract of land the requirements of open space are met through the proposed trail system (.6 acres) and existing ponds (est. 5 acres).
 - Move location of bus stop to the Northeast corner of lot #1 (20' setback from ROW's). Plat shall reflect a 10 X 10 paved area for the location of the bus shelter.
5. Developer shall provide of letter from the Transportation Director of Camden County Schools stating that the provision of providing a bus shelter per the UDO has been satisfied prior to submission of final plat.
6. Prior to any land disturbing activities, developer shall provide Planning Department Perc test approval from Albemarle Regional Health Services on all 24 lots in the subdivision.
7. Developer shall address (i.e. care/maintenance) of the existing cemetery located on lots 11 & 12.
8. Landscaping plan shall reflect planting of trees along the rear of lots that abut Sandy Hook Road.
9. Upon approval/recordation of Final Plat, property shall be petitioned to be rezoned to Basic Residential (R3-1).
10. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

Commissioner Michael McLain made a motion to come out of public hearing. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Amendment to Agenda

Chairman Philip Faison added *Item 6. New Business, G. Preliminary Plat Approval* to the agenda.

Commissioner Garry Meiggs made a motion to approve amending the agenda. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Commissioner Melvin Jeralds asked that *Item 5. Consent Agenda, B. Budget Amendments 2009-10-BA046 and 2009-10-BA047* be removed from the agenda for further discussion.

Commissioner Garry Meiggs made a motion to approve amending the agenda. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

• **Consent Agenda**

Resolution No. 2010-05-02 – Resolution in Memorium Remembering The Late Delores Griffin

Resolution No. 2010-05-02

RESOLUTION IN MEMORIUM
REMEMBERING THE LATE DELORES GRIFFIN

WHEREAS, the provision of the Department of Social Services was developed in Camden County in the late 1930's; and

WHEREAS, since that time there are those who have given something to the citizens of Camden County by serving as an exemplary employee; and

WHEREAS, on April 15, 2010, death brought to close the life of Delores Griffin, dedicated former employee of 35 years as a Caseworker at the Camden County Department of Social Services; and

WHEREAS, Camden County is fortunate to have people who serve as dedicated employees to our vital and important county departments as they strive to better the Community; and

WHEREAS, Delores earned the respect of fellow associates, all county employees, and a host of area residents who are proud to have called her friend and a member of the Camden County Department of Social Services family; and

WHEREAS, she is remembered not only for her love of all things created, but also for her love of her Savior and her family; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of Camden County, its citizens and staff, board and committee members, by this Resolution and Public record, recognize the dedicated employee service of the late Delores Griffin;

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of Camden County and that an official copy of this expression of our deepest sympathy be presented to her family.

Adopted this the 17th day of May, 2010.

Philip S. Faison, Chairman
Camden County Board of Commissioners

ATTEST:

(SEAL)

Ava J. Gurganus, NCCCC
Clerk to the Board

Tax Collection Report – April 2010 in the amount of \$97,101.55.

Set Public Hearing on FY2010-2011 Budget for May 17, 2010.

- **End of Consent Agenda**

New Business - Tax Administrator – Tax Collection Report – April 2010

New Business - Presentation of the FY2010-2011 Budget Message

County Manager Randell Woodruff read into the minutes the FY2010-2011 Budget Message.

FY 2010-2011 Budget Message

May 17, 2010

The Camden County Board of Commissioners

Mr. Phil Faison, Chairman
Mrs. Sandy Duckwall, Vice Chairman
Mr. Melvin Jeralds
Mr. Garry Meiggs
Mr. Mike McLain

Members of the Board,

In accordance with General Statute 159-11, I hereby submit to you for your consideration the proposed FY 2010-2011 budget for Camden County. A copy of the recommended budget has been filed with the Clerk to the Board and is available for public inspection.

Fiscal Year 2010-2011 will again be a unique and challenging year for the County due to the extended recession the country finds itself in. Fortunately due to the prudent financial management adhered to by the Board of Commissioners over the past six years the County is poised to weather these difficult times without adverse impact on service provision or endangering the healthy financial condition and future of the County. During the months leading up to the budget process it continues to be apparent of the uncertainty of various state funding streams for local services.

The proposed budget reflects the continued fiscally conservative process of projecting future revenues and maintaining expenditures at a modest level. This method of financial management has strengthened the County and led to the creation of a healthy fund balance to safeguard the operational responsibilities in the event of worsening economic events, natural disaster, or other emergency situations such as the possibility of the Navy locating the OLF here in Camden. As you are well aware, the Board of Commissioners remains committed to resist the OLF facility and supports the utilization of some of the County reserves to cover the legal and other related costs of these efforts. These are the times when local government must use a portion of their financial resources to make it through a challenging period. This is exactly the purpose of building and maintaining these funds.

Below is a list of some of the general fund expenditures for the upcoming fiscal year.

| | |
|--|-------------|
| OLF Expenses (will include legal, PR, engineering & other directly related costs) | \$250,000 |
| Employee Health Insurance in General Fund | \$261,182 |
| Health Department | \$35,820 |
| Property Insurance | \$72,466 |
| Mental Health Department | \$19,460 |
| Economic Development Infrastructure Incentive Fund | \$100,000 |
| School Current Expense | \$1,749,000 |
| School Capital Outlay | \$150,000 |
| Wastewater System Subsidy | \$130,000 |
| Funds to Continue Pay Study Implementation | \$50,000 |
| Building Facility Needs Study | \$50,000 |
| Comprehensive Planning Project | \$30,000 |

Compared to the current year adopted budget of \$11,055,433, the proposed budget is \$11,492,780 or a 4% increase.

Major Concerns

Major factors that must be kept in the forefront of the County’s financial thinking during the next two years are the following:

The County must stay actively involved in the new Albemarle Regional Jail as it nears completion. While the new jail facility will be opening in the next few weeks, much emphasis is warranted on the remaining settlement with the initial architectural firm, as well as the payment of the annual debt service which will begin in the upcoming fiscal year. Every effort needs to be made to expedite the agreement with federal authorities to start receiving the revenue for housing federal inmates as these funds will be used to offset the debt service payments for the new facility.

The County needs to remain focused on the area of economic development as this is the key to increasing revenues, growing the tax base, and making the wastewater system financially self-supporting. Very significant progress has been made on the development of the Camden Eco-Industrial Park on US17 North. Currently the County is in the process of receiving or nearing approval of receiving in excess of \$2,925,000 of outside funding for the park infrastructure. Additionally the County recently received a \$160,000 economic innovation grant for the development of a corridor plan and marketing of the Eco-Industrial Park.

In this climate of declining state revenues for the schools, attention must be given to the needs of the local system and how best to maintain the many accomplishments of recent years. The Board must always be cognizant of the situation with the low-wealth funding as well as the capital needs of the system.

Attention must remain focused on the continued decline of revenue generation from the land transfer tax which is the major funding mechanism for the County Capital Reserve Fund. Without a steady flow of revenue the County will not be able to take on new CIP projects or adequately fund the debt service obligations for already completed projects.

General Fund

The 2010-2011 Fiscal Year Budget is presented with a recommendation of keeping the ad valorem tax rate at the current level of \$.59. With the \$.59 per \$100 valuation and a 96.8% collection rate on the real and personal property and 87.3% collection rate on vehicles, one cent of tax equals \$111,446.

This year’s General Fund Budget is \$437,347 or 4% more than last year’s budget.

South Camden Water & Sewer District

The Reverse Osmosis Water Treatment Plant has been operating since October of 2002 and effectively provides a most valuable service the County. As you are aware the expansion of the plant is now underway. This will expand the capacity, build in

redundancy of the plant to ensure an adequate supply of water will be available in future years as the County continues to grow and attract new commercial development. This project is being financed with a low interest loan from the State Revolving Loan Fund.

While the Wastewater System has been fully operational since January of 2008, modifications in the amount of approximately \$250,000 will be required during FY 2010-2011 to ensure compliance with state guidelines. These modifications are necessary to correct design flaws within the plant.

In the next few weeks the work will begin on the extension of water & sewer to the site of the Camden Eco-Industrial Park on the US17 corridor. This project will be funded by a grant from the Golden Leaf Foundation and should be completed by June of 2011.

Other infrastructure expansion projects will be contingent upon receiving grant funding applied for from the NC Rural Center and the Clean Water Management Trust Fund. In recent days the County has received a Rural Center Grant of \$649,875 to be used for providing additional wastewater service for the South Mills Village Area and the Dismal Swamp Canal Welcome Center. Currently there is a pending grant with the CWMTF in the amount of \$1,949,625 that will provide the funding required to complete this project for the South Mills Village.

Courthouse/Shiloh Fire Commission

The fire tax is recommended to remain at a contribution equal to \$.05 per \$100 valuation this year. This amount includes a \$0.01 fire tax plus an additional contribution equivalent to \$0.04. The Commission has acquired property to allow for a future site for a new Shiloh Station.

South Mills Fire Commission

The fire tax is recommended to remain at a contribution equal to \$.05 per \$100 valuation this year. This amount includes a \$0.01 fire tax plus an additional contribution equivalent to \$0.04. The Commission is currently in the process of arranging the financing for a new station to be located on Keeter Barn Road.

Department of Social Services

The county contribution has been reduced by \$15,824 due to the state picking up the Medicaid costs.

Joy's Creek Drainage District

A \$0.02 per \$100 valuation tax rate is recommended for the district again this year. Expenses include ditch maintenance as well as some reserve for natural disaster/storm cleanup.

Community Park Trust Fund

Modest amounts are budgeted to maintain the Senior Trail, the Dismal Swamp Trail, the Shiloh Boat Landing and the Camden Community Park. The expansion of the Community Park is complete including the new restroom/concession facility.

Revaluation Reserve Fund

The County's contribution to this fund will be \$75,000 which will be needed to cover the costs of the next revaluation which is required to be done within eight years. The current revaluation was conducted after five years.

County Capital Reserve Fund

The funding for this fund comes from the \$0.01 land transfer tax which is levied on all land sales. With the slowed economy the projected revenues this are only \$100,000. Debt service payments in the amount of \$270,297 for the courthouse renovations, and the Noblitt & Morrisette Properties.

School Capital Reserve Fund

With changes being made at the state level in the sales tax portion used to support this fund, the County must be concerned about maintaining adequate funds in the future to cover all of the existing debt service on completed school projects.

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Summary

The recommended FY 2010-2011 budget will meet the County's needs in a responsible manner while navigating the current economic downturn. It is always the case that should it become necessary during the upcoming fiscal year to make further budget reductions, this can be accomplished once determined to be justified due to further revenue declines or reductions in state funding. This budget allows the County to move forward with the funding of departmental priorities, modest capital needs, dealing with the threat of the OLF, payment of annual debt service, the provision of quality healthcare benefits for the County staff, and the development of the Eco-Industrial Park. Even though the County finds itself in the midst of a severe economic slowdown, the Board and County Administration must not shy away from realistic and viable opportunities which will assist in the generation of new tax base growth, increased revenues and creation of jobs. As always it has been my goal to fashion a budget focused on serving the citizens while at the same time adhering to wise financial management. This budget appropriates only \$365,000 of reserve funds to balance. With only this modest amount of fund balance being appropriated, it would be extremely unlikely for these funds to be used by the end of the fiscal year. This is the same practice as used in recent years and only twice in the past twelve years has a portion of the fund balance appropriated actually been used.

I thank all of the department heads for their support and cooperation in helping to complete this budget process and applaud their hard work to make Camden County an entity providing quality services in a professional environment. Special thanks go to the Finance Office staff for their assistance. As you move forward with your budget deliberations, feel free to call, email or come by the office with any questions or concerns you have.

New Business - Letter of Request From Commissioners Regarding Heavy Equipment on Residential Streets

Commissioner Michael McLain made a motion to approve the letter of request from the Commissioners regarding heavy equipment on residential streets. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business - Resolution No. 2010-05-03 – Resolution To Adopt The Interlocal Agreement And To Join The NCACC Risk Management Pool

Commissioner Sandy Duckwall made a motion to approve Resolution No. 2010-05-03. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Resolution No. 2010-05-03

RESOLUTION TO ADOPT THE INTERLOCAL AGREEMENT AND TO JOIN THE NCACC RISK MANAGEMENT POOL

WHEREAS, Camden County desires to pool the retention of their risks, liabilities and/or payments, or for the group purchase of coverage, and has completed a Pre-Audit Certification in compliance with N.C. G. S. 159-28; and

WHEREAS, the North Carolina Counties Risk Management Agency d.b.a. NCACC Risk Management Pools (hereafter called the "Risk Pool"), has been established pursuant to G.S. 153A-445(a)(1) and G.S. 160-A-460 through 160A-464; and

WHEREAS, it is desirable for Camden County to join the Risk Pool to obtain the opportunity for risk sharing and/or group purchase of coverage;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners or Governing Board of Camden County hereby adopts the foregoing Interlocal Agreement and hereby joins and agrees to participate in the Risk Pool as indicated:

- (x) North Carolina Counties Liability and Property Joint Risk Management Agency d.b.a. NCACC Liability and Property Pool
- (x) North Carolina Workers' Compensation Joint Risk Management Agency d.b.a. NCACC Worker's Compensation Pool
- (x) Health Insurance Trust d/b/a NCACC Group Benefits Pool

BE IT FURTHER RESOLVED that Clarann Mansfield (authorized county official) is duly authorized to execute the application to join the Risk Pool and hereby executes the Agreement on behalf of Camden County.

Witnessed wherefore, this the 17th day of May, 2010.

Attest:

Ava J. Gurganus, NCCCC
Clerk to the Board

Philip Faison, Chairman
Board of Commissioners

Letter to US Attorney

Commissioner Michael McLain read the letter from the Board of Commissioners to the U.S. Attorney and made a motion to approve sending the letter regarding the ongoing investigation of the Camden County Sheriff's Department. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Draft Minutes - May 3, 2010

Commissioner Melvin Jeralds addressed the following issues:

- Turner & Associates: No motion was made in open session and asked that the agenda be amended to approve the Turner & Associates contract in open session.
- Error in Balance of Contingency on Budget Amendment 2009-2010-BA045

Amendment to Agenda

Commissioner Melvin Jeralds made a motion to amend the agenda to add *Turner & Associates Contract*. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Sandy Duckwall made a motion to approve the minutes of the May 3, 2010 regular Commissioners meeting subject to correction of typographical and technical errors. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Special Use Permit – UDO 2010-08-15 – Preliminary Plat – The Lakes of Shiloh - 24 Lot Major Subdivision

Commissioner Garry Meiggs made a motion to approve Special Use Permit – UDO 2010-08-15 – Preliminary Plat – The Lakes of Shiloh. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Budget Amendments 2009-10-BA046 and 2009-10-BA047

Commissioner Melvin Jeralds made a motion to approve Budget Amendments 2009-10-BA046 and 2009-10-BA047 with changes to Balance In Contingency. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the Parks & Recreation Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|------------------|---------------------|-------------|----------|
| | | INCREASE | DECREASE |
| Expenses: | | | |
| 696130-565300 | Park Grant Fund | \$21,886.54 | |
| 696130-599900 | Fund Reserves | \$21,886.54 | |

Close out of fund approved 5/3/10.

This will result in a decrease of \$.00 in the Contingency of the General Fund.

Balance in Contingency \$321,263.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 17th day of May, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2009-10-BA047

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the Park Grant Fund as follows:

| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | |
|------------------|-----------------------|-------------|----------|
| | | INCREASE | DECREASE |
| Expenses: | | | |
| 644910-574000 | Soccer/Football Field | \$21,886.54 | |
| Revenues: | | | |
| 64360491-439769 | Fund 69 | \$21,886.54 | |

Transfer of funds approved 5/3/10.

This will result in a decrease of \$.00 in the Contingency of the General Fund.

Balance in Contingency \$321,263.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 17th day of May, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Commissioner’s Report

Commissioner Michael McLain thanked potato peeling team, which consisted of Clarann Mansfield, Lynn McLain, Dennis Hurdle and himself, for participating in the Potato Festival held on Saturday, May 15, 2010 in Elizabeth City.

County Manager’s Report

County Manager Randell Woodruff reported the following:

- Received a letter of support from Representative Bill Owens regarding the issues recently submitted to NCDOT. Representative Owens forwarded a letter to NCDOT representative Stan White.
- The South Camden Fire Department dinner will be held Tuesday, May 18, 2010 at 7:00 p.m.
- Meeting regarding the Mid-Currituck bridge on Wednesday morning for elected officials.
- Dedication for new jail will be Friday, May 21.
- Bid openings for the Water/Sewer Extension for the Eco Park will be held in the Historic Courtroom on June 3, 2010 at 2:00 p.m.

Recess

A short recess was held before entering closed session.

2nd Closed Session

Commissioner Garry Meiggs made a motion to into closed session to continue discussion from recessed closed session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:08 p.m.

Commissioner Michael McLain made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 10:33 p.m.

The Clerk was excused during discussion of personnel.

Adjournment

Commissioner Michael McLain made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:35 p.m.

Philip S. Faison, Chairman
Camden County Board of Commissioners

ATTEST:

Ava J. Gurganus, NCCCC
Clerk to the Board