

**Camden County Board of Commissioners
Regular Meeting
September 19, 2011
6:00 P.M. – Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday September 19, 2011 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Randy Krainiak, Clayton Riggs, and Michael McLain.

Also attending were Interim County Manager William “Bill” Cowan, Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Alex Leary- Camden County Historian, Dave Parks- Permitting Officer, Edward Hyman- Hyman & Robey, Clarann Mansfield- Finance Director, Mary Gaskins- Tax Administrator, and Andy Lovingood McGill & Associates.

Chairman Sandra Duckwall called to order the September 19, 2011 meeting of the Camden County Board of Commissioners at 7:02 PM.

Invocation and Pledge of Allegiance

Vice-Chairman Garry Meiggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments –

None.

Consideration of Agenda

Commissioner Michael McLain made a motion to approve the agenda as amended. At 7:03PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No absent; and no Commissioner not voting.

Presentations

Item 3.A.- Alex Leary

Mr. Leary came before the Board to give a brief presentation on history of Camden County, and General Isaac Gregory who fought in the Revolutionary War.

Public Hearings

4. A. - Special Use Permit Application (UDO 2011-07-12); Mrs. Wilson L. Forbes, III

Vice Chairman Garry Meiggs made a motion to go into public hearing. At 7:27PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No absent; and no Commissioner not voting.

Permitting officer Dave Parks came before the Board to provide the following information:

- A special use permit for mining expansion of Forbes mining was requested through the State for 30 acres.
- Finding of facts is evidence.
- Planning Board gave conditions of approval

Edward Hyman of Hyman & Robey Engineering came before the Board to present the following information:

- Mining operation will continue to move forward to the back of the property, while the front of the property that has been mined will be returned to its natural state.

Commissioner Clayton Riggs made a motion to come out of Public Hearing. At 7:33PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No absent; and no Commissioner not voting.

Commissioner Michael McLain made a motion to add Item 5.E- Special Use Permit Application (UDO 2011-07-13) to the agenda. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

New Business

Item 5.A. - Acquisition of Real Property

County Attorney John Morrison explained that the property in question is owned by Tark, Inc. The offer was \$550,000 for real property, and \$15,000 for personal property. The purpose of the acquisition would be to expand space for the Planning Department and Public Works Department. A discussion was held in closed session, and is now being presented before the Board for vote.

Commissioner McLain expressed that his issue with the acquisition is that the economy is going back into a recession and this may not be the appropriate time to spend money on property.

Chairman Duckwall expressed that she felt that the property is valuable but that she does share the same concerns with Commissioner McLain.

Commissioner Krainiak made a motion to acquire both real and personal property at stated price. At 7:38PM, the motion passed 3-2, with Vice Chairman Garry Meiggs, and Commissioners Clayton Riggs and Randy Krainiak voting aye; Chairman Duckwall and Commissioner McLain voting no; no Commissioners not voting; and no Commissioners not voting.

Item 5.B. - Monthly Tax Report

Tax Administrator Mary Gaskins came before the Board to give the Monthly Tax Report for the Month of July 2011.

Vice Chairman Garry Meiggs made a motion to approve the monthly tax report. At 7:43PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Item 5.C. - Presentation and Acceptance of the Camden County/US17 Corridor Master Plan.

Andy Lovingood and Todd Tripp of McGill & Associates came before the Board to present the following information:

- Mr. Tripp passed out an Executive Summary.
- Overall expansion and upgrading of the thoroughfare surrounding The Dismal Swamp Welcome Center, Camden Plantation, and the Camden Eco- Industrial Park.
- Pedestrian access will include bicyclists in the plans.
- Master Plan will be made into an electronic copy.
- Looking to get rid of the spray fields by partnering with neighbors to create ponds and use reclaim-water-systems.

Commissioner Riggs made a motion to approve the Camden County/ US17 Corridor Master Plan. At 7:53PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Item 5.D. - Update on Eco-Park

Mr. Andy Lovingood of McGill & Associates presented the following information to the Board:

- Pg. 32 in the previously presented Master Plan is the Eco-Park update
- NCDOT has approved the increase to the Park access.
- Paperwork adjustment from McGill coming soon
- Plans have been submitted to the State for storm water and water quality
- Plans have been submitted to NCDOT for driveway entrance
- Bid documents will soon be submitted for paving the driveway entrance
- Anticipating the final approval in October
- Based on funding information, the main boulevard in the Park will come to "Opportunity Drive", and extend to the back of the lot.

Item 5.E. - Special Use Permit (UDO 2011-07-13); Mrs. Wilson L. Forbes III for expansion of mining operations (Forbes Sand Company, INC)

Commissioner Clayton Riggs made a motion to approve the special use permit for expanding of mining operations for Forbes Sand Company, INC. At 7:53PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Consent Agenda

Commissioner Michael McLain made a motion to accept the Consent Agenda. At 7:59PM the motion passed 5-0 with Chairman Sandra Duckwall, Vice-Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak voting aye; No Commissioners voting no; No Commissioners absent; No Commissioners not voting.

A. Budget Amendments- 2011-12-BA007-2011-12-BA0011

**2011-12-BA007
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104500-545017	Turner Contract	\$62,000.00	
Revenues:			
10301450-400009	2009 Ad Valorem Tax	\$ 5,000.00	
10301450-400008	2008 Ad Valorem Tax	\$ 8,000.00	
10301450-400007	2007 Ad Valorem Tax	\$12,000.00	
10301450-400006	2006 Ad Valorem Tax	\$25,000.00	
10301450-400005	2005 Ad Valorem Tax	\$12,000.00	

Budgeting revenues to cover contract.

This will result in an increase of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$81,184.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 19th day of September, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2011-12-BA008
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the Community Park Trust Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
656130-545000	Contracted Services	\$1,506.46	
Revenues:			
65399613-439900	Fund Balance Appropriated		\$4,806.00
65330613-439764	Park Grant	\$6,312.46	

Transfer from Fund 64 - Grants

This will result in an increase of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$81,184.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 19th day of September, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2011-12-BA009
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the Park Grant Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
644920-516500	Transfer to Park Trust	\$6,312.46	
Revenues:			
64399420-439900	Fund Balance Appropriated	\$6,312.46	

Closing Grant Fund (64) as discussed in budget preparation.

This will result in an increase of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$81,184.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 19th day of September, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2011-12-BA010
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the R/D Auto Enhancement Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

134800-599900 Fund Reserves \$1,348.00

Revenues:

13399480-439900 Fund Balance Appropriated \$1,348.00

FY 10-11 Revenues not what anticipated.

This will result in an increase of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$81,184.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 19th day of September, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2011-12-BA011

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the County of Camden Board of Commissioners of County of Camden, North Carolina that the following Capital Project Budget Ordinance is made to the annual budget ordinance for the fiscal year ending June 30, 2012 and until the completion of the project.

Section 1. To amend the Special Capital Reserve Fund as follows:

<u>ACCT NUMBER</u>	<u>DESCRIPTION OF ACCT</u>	<u>AMOUNT</u> <u>INCREASE</u>
<u>DECREASE</u>		
<u>Expenses:</u>		
71-6600-574107	TARK Property	\$565,000.00
<u>Revenues:</u>		
71-399660-439900	Fund Balance Appropriated	\$565,000.00

**This will result in an increase of \$0.00 in the Contingency of the General Fund.
Balance in Contingency is \$81,184.00.**

Section 2. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 19th day of September, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

- B. Tax Collection Report
- C. FY11 ROAP Transfer of Funds
- D. Albemarle District Jail Resolution

Resolution 2011-09-01

RESOLUTION

BE IT RESOLVED that Albemarle District Jail facility was originally built on land that was deeded to the Albemarle District Jail Commission, a body of politic, by Deed dates September 4, 1973, recorded in Deed Book 347, Page 99 of Pasquotank County Public Registry, by Pasquotank County.

THE DEED provided "to be used by the said Party of the Second Part (ADJ), so long as the said Party of the Second Part (ADJ) shall use the same for jail or confinement purposes, and when the said Party of the Second Part (ADJ) shall cease to use the said lands described hereinbelow for jail or confinement purposes then the said land shall convert to the Party of the First Part" (Pasquotank County)...

THAT WHEREAS, the said jail or detention facility at the parcel described is no longer being utilized by Albemarle District Jail Commission as a confinement facility.

NOW, therefore, the members of Albemarle District Jail Commission, namely, Camden, Pasquotank, and Perquimans Counties do individually and collectively direct the Albemarle District Jail Commission to reconvey the lands described to the Board of Commissioners of Pasquotank County, a body politic.

This the 19th day of September, 2011.

Sandra J. Duckwall

Camden County Board of Commissioners

E. Board of Education Budget Amendment

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 8th day of September, 2011, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		41,820.00
9200	Category II Projects	2,100.00	
9300	Category III Projects		150,000.00
Explanation:			
	Total Appropriation in Current Budget	\$	389,720.00
	Amount of Increase / (Decrease) of Above Amendment		189,720.00
	Total Appropriation in Current Amended Budget		200,000.00

Passed by majority vote of the Board of Education of Camden County Schools on the 8th day of September, 2011.


 Chairperson, Board of Education


 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2 ____.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

F. Volunteer Form

Board Appointments

7. A. - Economic Development Commission

Commissioner Clayton Riggs made a motion to re-appoint Robert McClendon and William E. Meiggs to the Camden Economic Development Commission. The motion passed 5-0 with Chairman Sandra Duckwall, Vice-Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak voting aye; No Commissioners voting no; No Commissioners absent; No Commissioners not voting.

Vice Chairman Garry Meiggs made a motion to re-appoint Melvin Hawkins to the Camden Economic Development Commission. At 8:01PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice-Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak voting aye; No Commissioners voting no; No Commissioners absent; No Commissioners not voting.

Commissioner's Report

None

County Managers Report

None

Any other Questions or comments?

- County Attorney John Morrison requested approval from the Board to authorize himself and Alex Leary to come back before the Board with ideas on how to honor General Isaac Gregory. Chairman Sandra Duckwall approved his request.
 - Commissioner Clayton Riggs stated that at the most recently passed 911 Commission meeting, 800mh radios were discussed. Camden lacks a tower to sustain a signal for such a large radio. Pasquotank County is considering the old fire tower in Newland to improve communication on the North end of Camden County.
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Meeting Adjourned

At 8:04 P.M., Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Sandra Duckwall
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board