

**Camden County Board of Commissioners
Regular Meeting
June 18, 2012
6:00 P.M.- Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday June 18, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,
Vice Chairman Garry Meiggs, and
Commissioners Randy Krainiak, Clayton Riggs, and Michael McLain.

Also attending were County Manager Mike Renshaw, and Assistant Clerk to the Board Amy Barnett, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Steve Sutton- Camden Forestry Service, and Planning Director Dan Porter.

Chairman Sandra Duckwall called to order the June 18, 2012 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Vice Chairman Garry Meiggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments –

None.

Consideration of Agenda

Commissioner Michael McLain made a motion to approve the agenda as presented. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations

Item 3.A- Steve Sutton- Camden County Forest Services Facilities

Steve Sutton and Mike Petruncio of the Camden County Forest Service came before the Board to discuss the following facility concerns:

- Current working with Raleigh on a lease agreement with the Courthouse/Shiloh Fire Department
- Old Shiloh Fire House will be vacant soon
- Currently objective is to find more office space
- Budget currently does not
- CCFS is part of NC Department of Agriculture
- May loosen funds to the Capital Budget line item

Chairman Sandra Duckwall noted for the public that the CCFS office facility was destroyed by a storm, and the staff have been working out of a trailer, using portable

bathroom facilities. To keep the Camden Forester from having to operate in Pasquotank County or Elizabeth City, NC Forest Services in Raleigh are helping to coordinate a new Camden County Forest Service facility.

Commissioner Michael McLain asked Mr. Sutton when it was anticipated that the lease would be signed and the CCFS offices would be moved into the old Shiloh Fire Station.

Mr. Sutton replied that it was hoped that the lease would be signed the following week.

Old Business

Item 4.A – Eco- Park Road Construction Bid Award

County Manager reported that on May 22, 2012, McGill Engineering opened bids for the road paving of the Eco- Industrial Park located on US17. Based on reviews of the received bids, staff is recommending awarding the bid to RPC Contracting, Inc. Their bid was \$854,876.80. Upon the Boards approval, it will go to the NCDOT for approval.

Vice Chairman Garry Meiggs made a motion to award the bid to RPC Contracting, Inc. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Public Hearings

Commissioner Clayton Riggs made a motion to go into public hearing. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 5.A- Ordinance 2012-05-01 Rezoning Application (UDO 2012-04-13) Rayburn Burgess

Planning Director Dan Porter came before the Board and presented the following information:

- Mr. Rayburn Burgess has applied to rezone lot 94 of Camden Point Shore from R2- Residential to MC- Marine Commercial
- Mr. Burgess wants to run a business out of his property
- Majority of surrounding properties are CFO- Commercial Fishing Overlay
- Planning Board recommends approval (6-0, one [1] recusal)
- Consistent with Land Use Plan policies 19 & 58

Commissioner Clayton Riggs asked Mr. Burgess if there would be large trucks using the current small access road located by the lot.

Mr. Burgess responded that there would be no large trucks, that there would be small vehicles used to pick up supplies in Hampton, VA, and deliver to restaurants. Mr. Burgess explained that by making the pickups himself, it allowed his business to not rely on large obstructive trucks.

Chairman Sandra Duckwall opened the floor to public comments. No one came forwards to speak.

Item 5.B- Amendments to the CAMA Land Use Plan

Planning Director Dan Porter presented the Board with amendments to the CAMA Land Use Plan. Mr. Porter expressed the following:

- Trying to get the Eco-park certified through the Department of Commerce
- To obtain certification, and CAMA Land Use Plan Consistency Statement is needed

- CAMA recommended amendments to adhere to Consistency Statement requirements
- Current zoning shows seventy (70) acres of Eco-park is Conservation, with thirty (30) acres Residential
- Staff went through all policies in the CAMA LUP to study consistency standards in order for amendments to establish consistency
- US 17 corridor will show change a change in numbers of acres of Low Density Residential/ Agricultural, Planned Unit Development/Mixed Use, and Conservation
- Add language to the definition of a Planned Unit Development
- Map coloring will be changed to show 100% Mixed Use/ Planned Unit Development

The Board and the public made no comments.

Item 5.C- Capital Improvement Plan

County Manager Mike Renshaw stated that a work session on the Capital Improvement Plan was held in March (2012), and that changes were made based on discussions. Staff is recommending approval.

The Board and the public made no comment.

Vice Chairman Garry Meiggs made a motion to come out of public hearing. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Clayton Riggs made a motion to amend the agenda to place items 5.A, B, & C under New Business as items 6. G, H, & I, respectively, for the Boards consideration. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business

Item 6.A – Home & Community Care Block Grant for Older Adults, Agreement for the Provision of County- Based Aging Services

County Manager Mike Renshaw presented the Board with the following information:

- Monies were unspent from last years' grant
- Grantee is requesting to apply funds to a pilot program
- The program would help one (1) senior that is capable of handling their own business to choose a service that would take care of something that they need done around their house or yard
- Program will prevent awarded senior from entering into an assisted living home longer
- Camden is at the top of the list for initiating this program
- A County match of \$975.00 would be added to the grant amount of \$9,500.00

Commissioner Michael McLain made a motion to approve budgeting a local match of \$975.00 for the Home & Community Care Block Grant for Older Adults. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.B- MET Tower Memorandum of Understanding

County Manager Mike Renshaw explained to the Board that he recently met with Cooperative Extension Director Mark Powell on the topic of metrological (MET) towers. Staff is requesting to locate one (1) MET tower within the Eco- Park. There are three (3) possible locations, with no occurring issues.

Mr. Renshaw explained that the structure would be a single pole with guide-wires located on two (2) acres. The program would run until March 2013, with the collected data benefiting local schools.

Commissioner Michael McLain asked if this tower was temporary.

Mr. Renshaw stated that it was a temporary structure that would stand for eight (8) months, at which time the Albemarle Resource Conservation & Development would dismantle and remove the tower.

Commissioner Clayton Riggs made a motion to approve the signing of the Memorandum of Agreement with ARC&D. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.C – Budget Ordinance for FY 2012-2013

County Manager Mike Renshaw stated that a public hearing on the proposed FY 12-13 budget was held on June 11, 2012.

Commissioner Michael McLain questioned the exceed of revenues. Chairman Duckwall stated it was a result of school bus purchases.

Commissioner McLain stated that it was his wish to get the budget Capital Outlay/ Debt Service closer to \$0, from \$1,714,955. Commissioner McLain stated that he wanted to reduce the contribution to the Pasquotank- Camden Library by \$20,000.

Vice Chairman Garry Meiggs stated that he had an issue with the contribution amount being a non-host County, and was in agreement with Commissioner McLain. Mr. Meiggs stated that the Boards responsibility was to the Camden County citizens.

Chairman Duckwall stated she would prefer to reduce the Library contribution by \$40,000, and called for a motion.

Commissioner Clayton Riggs made a motion to reduce the contribution to the Pasquotank- Camden Library by \$40,000. The motion passed unanimously

Vice Chairman Meiggs questioned the contribution to COA. Commissioner McLain went through the numbers of students per contributing County.

Commissioner Riggs made a motion to reduce the contribution to COA from \$76,100 to \$70,000. The motion passed 3-2, with Chairman Sandra Duckwall and Commissioners Clayton Riggs and Randy Krainiak voting aye; Vice Chairman Garry Meiggs and Commissioner Michael McLain voting no; no Commissioners absent; no Commissioners not voting.

Vice Chairman Garry Meiggs brought attention to the Sheriff's proposed budget, and request for part-time Administrative Assistant to be changed to full-time. He stated that the Sheriff's gas & oil line item was budgeted for \$4.00 per gallon.

Commissioner McLain stated that if a cut was made to the gas & oil line item then the position could be changed to full-time.

Commissioner Clayton Riggs made a motion to leave the Sheriff's budget as presented, letting the Sheriff operate within his budget, and approve the Budget Ordinance for FY 2012-2013. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Ordinance No. 2012-06-01
AN ORDINANCE OF THE BOARD OF COUNTY
COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY2012 – 2013 BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN
COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET RESOLUTION

This Ordinance hereby incorporates by reference in its entirety "A Resolution of the Board of Commissioners of Camden County, North Carolina Establishing a Budget for the County of Camden for FY2012-2013", adopted by the Board of Commissioners on June __, 2012. Said Resolution may hereafter be referred to as the "Budget Resolution".

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2012 and ending June 30, 2013 in accordance with the Budget Resolution and the chart of accounts heretofore established for this county:

Governing Body.....	\$	127,200
County Administration.....		205,897
Elections.....		86,932
Finance.....		216,862
Personnel.....		59,556
Tax Supervisor.....		409,384
Register of Deeds.....		232,518
Community Development/Planning.....		246,770
Inspections.....		160,914
Economic Development Commission.....		173,710
Building & Grounds.....		358,573
Sheriff.....		1,452,727
School Resource Officer (SRO).....		60,138
Court Facilities.....		37,963
Public Works Administration.....		41,000
Traffic.....		3,060
Solid Waste.....		643,440
Public Health.....		123,291
Employee Health & Safety.....		350
Extension.....		79,326
Legals.....		162,000
Parks & Recreation.....		261,836
Recreation & Counseling.....		66,550
Senior Center.....		106,881
Non-Departmental.....		259,921
Miscellaneous.....		57,504
Soil/Water Conservation.....		62,131
Capital Outlay/Debt Service.....		1,714,955
Special Appropriations:		
Albemarle Commission.....		6,500
Alb. Dist. Jail Operations.....		405,920

Aquatic Weed Control.....	2,000
Beaver Management Assistance Program.....	4,000
College of the Albemarle.....	76,100
Conservation/Forestry.....	50,165
Central Communications.....	197,232
Emergency Management.....	13,798
Pasq/Camden Library.....	160,118
RC&D	750
Schools – Current Expense.....	1,349,000
--Capital Outlay.....	150,000
--Contribution to Capital Reserve Fund.....	171,414
MLK Funding.....	300
Hopeline.....	1,500
Social Services.....	500,259
EMS.....	112,000
Sewer	145,379
Juvenile Prosecutor Grant.....	775
1 st District Sentencing Service.....	575
CH&S Fire Commission Four Cents.....	268,008
South Mills Fire Commission Four Cents.....	165,944
Revaluation Fund.....	75,000
Contingency.....	75,000
TOTAL GENERAL FUND	\$ 11,343,126

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Ad Valorem and Vehicle Taxes:	
Budget Year.....	\$ 6,524,046
Prior Years Summary.....	259,200
Penalties and Interest.....	40,000
House Bill 1779.....	5,000
Other Taxes and Licenses:	
State 1 cent Sales Tax.....	510,000
Local Option Sales Tax-Art. 40.....	325,000
Art. 42.....	120,000
Unrestricted Intergovernmental:	
ABC Profits.....	15,000
Refuge Revenue Sharing.....	8,000
Beer and Wine Tax.....	25,000
Utilities Franchise Fees.....	415,000
Medicaid Hold Harmless.....	500,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds.....	4,000
S/W Technician Grant.....	21,794
Capital Reserve.....	463,541
OLF Contributions.....	40,000
GHSP Grant.....	34,122
Court Facilities Fees.....	25,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer.....	37,838
School Capital Reserve Fund.....	1,251,414
Senior Center Grant.....	6,002
Camden Plantation.....	150,000
Fees and Permits:	
Register of Deeds Fees.....	101,500
Building Permits and Fees.....	25,000
Land Use Fees.....	27,400
Leased Property Fees.....	15,000

Tire Disposal Dist.....	15,000
White Goods Disposal Dist.....	10,000
Recyclable.....	15,000
Disposables Distribution.....	8,000
Cable Franchise Fee.....	47,000
Gun Permit Fees.....	5,000
Golf Cart Fees.....	200
Pet /Privilege Licenses.....	300
5 Cents Per Bottle Fees.....	3,000
Recreation Fees.....	17,500
Sales and Services:	
Jail Fees.....	4,000
Sheriff's Officer Fees.....	25,000
Sale of Fixed Assets.....	4,000
Fines & Forfeitures.....	100,000
Other:	
Investment Earnings.....	30,000
Miscellaneous.....	35,200
Appropriated Fund Balance	16,322
TOTAL GENERAL FUND	\$ 11,343,126

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

R/O Plant Operation Expenses.....	\$ 422,131
Waste Water Operation Expenses.....	232,379
Distribution Expenses.....	339,248
Debt Service.....	<u>385,091</u>
	\$ 1,378,849

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Sale of Water.....	\$ 880,000
Sewer Fees.....	87,000
Connection Fees.....	20,000
Miscellaneous.....	59,200
Fund Balance Appropriated.....	187,270
General Fund Contribution.....	<u>145,379</u>
	\$ 1,378,849

ARTICLE IV. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

General Expenses.....	\$ 151,200
Capital Outlay.....	<u>183,810</u>
	\$ 335,010

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Fire Tax.....	\$ 67,002
County Contribution.....	<u>268,008</u>
	\$ 335,010

ARTICLE V. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

General Expenses.....	\$	70,100
Debt Service.....		114,834
Dept of Insurance Grant.....		40,000
Reserve.....		<u>4,496</u>
	\$	229,430

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Fire Tax.....	\$	41,486
County Contribution.....		165,944
State Grant.....		20,000
Miscellaneous.....		<u>2,000</u>
	\$	229,430

ARTICLE VI. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Administrative Expenses.....	\$	923,208
Public Assistance.....		<u>356,653</u>
	\$	1,279,861

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

County Appropriations.....	\$	500,259
State/Federal Funds.....		<u>779,602</u>
	\$	1,279,861

DSS Trust Fund Revenues.....\$59,700
 DSS Trust Fund Expenses.....\$59,700

ARTICLE VII. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

General Upkeep on project.....	\$	48,315
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Watershed Improvement Tax.....	\$	46,382
Miscellaneous.....		1,000
Fund Balance Appropriated.....		<u>933</u>
	\$	48,315

ARTICLE VIII. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Fund Reserves.....	\$	<u>1,500</u>
Trust Revenues.....	\$	1,500

ARTICLE IX. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Reserved for Revaluation Expenses.....	\$	527,500
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It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013. The below Ad Valorem Tax collections are to be added to those in the General Fund to balance with collections from the Tax Administrator.

Ad Valorem Tax Collections.....	\$	75,000
Interest earnings.....		2,500
Fund Balance Appropriated.....		<u>450,000</u>
	\$	527,500

ARTICLE X. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Debt Service.....	\$	463,541
Reserved.....		137,249
USDA Debt Reserve.....		<u>14,210</u>
	\$	615,000

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Land Transfer Tax Collections.....	\$	200,000
Investment Earnings.....		20,000
Fund Balance Appropriated.....		<u>395,000</u>
	\$	615,000

ARTICLE XI. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Debt Service.....	\$	1,251,414
USDA Debt Reserve.....		<u>260,000</u>
	\$	1,511,414

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Local Option Sales Tax.....	\$	325,000
Investment Earnings.....		15,000
County Contribution.....		171,414
Fund Balance Appropriated.....		<u>1,000,000</u>
	\$	1,511,414

ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Center Operating Expenses.....	\$	150,000
DOT Funds.....		150,000

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Gift Shop Revenues.....	\$	12,000
Gift Shop Expenses.....	\$	12,000

ARTICLE XIII. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, the Senior Trail, the Dismal Swamp Bike Trail and Shiloh Landing for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Park Operations	\$	45,000
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Fund Balance Appropriated.....	\$	45,000
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ARTICLE XIV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Technology Debt Service	\$	3,500
Register of Deeds Funds	\$	3,500

ARTICLE XV. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Demolition Expenses.....	\$	15,000
Special Assessments.....		<u>10,000</u>
	\$	25,000

It is estimated that the following revenues will be available in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Fee Collection.....	\$	5,800
Interest Earnings.....		200
Fund Balance Appropriated.....		<u>19,000</u>
	\$	25,000

ARTICLE XVI. WATER/SEWER UPGRADE FEE FUND

The following amounts are hereby appropriated in the Impact Fee Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Fund Reserve.....	\$	162,385
Fund Balance Appropriated.....	\$	162,385

ARTICLE XVII. ECO INDUSTRIAL PARK PROJECT ORDINANCE

The following amounts are hereby appropriated in the ECO Industrial Park Fund for the purpose of creating the water/sewer infrastructure along Highway 17 North to the Eco Park from the time of the Golden Leaf Foundation award until the completion of the project.

Grant Expenses.....	\$	1,999,100
Golden Leaf Foundation Grant.....	\$	1,999,100

ARTICLE XVIII. ECO INDUSTRIAL PARK FUND

The following amounts are hereby appropriated in the Eco Industrial Park Fund for the fiscal year July 1, 2012 and ending June 30, 2013.

Street Grant Expenses.....	\$	1,000,922
Innovation Grant Expenses.....		16,000
Administration.....		65,000
Sewer Improvements.....		<u>256,630</u>
	\$	1,338,552

It is estimated that the following revenues will be available in the Eco Industrial Park Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Rural Center Grant	\$	91,922
DOT		425,000

DOC Grant.....	500,000
Fund Balance Appropriated.....	<u>321,630</u>
	\$ 1,338,552

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Administration	\$ 1,000
Promotions/Advertising.....	36,170
Reserve Funds.....	<u>8,570</u>
	\$ 44,740

Occupancy Tax Collections.....	\$ 20,000
Interest Earnings.....	500
Appropriated Fund Balance.....	<u>24,240</u>
	\$ 44,740

ARTICLE XX. SOUTH MILLS VILLAGE SEWER PROJECT

The following amounts are hereby appropriated in the South Mills Village Sewer Project Fund for the purpose of creating sewer infrastructure in the village of South Mills from the time of the award until completion of both Phase I and Phase II of the project .

South Mills Sewer Project.....	\$ 2,524,000
Rural Center Grant Funds	\$ 649,875
Clean Water Management Trust Fund.....	1,464,100
DOT Grant.....	374,300
Fund Balance Appropriated.....	<u>35,725</u>
	\$ 2,524,000

ARTICLE XXI. NORTH RIVER CAMPGROUND WATERLINES EXTENSION PROJECT

The following amounts are hereby appropriated in the North River Campground Waterlines Project for the purpose of extending water lines to the North River Campground thereby making a connection for development of the property in that area.

Project Costs	\$ 227,632
Rural Center.....	89,950
Fund Balance Appropriated.....	<u>137,682</u>
	\$ 227,632

ARTICLE XXII TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

School Current Expense.....	\$ 300,000
Fund Reserve.....	<u>20,828</u>
	\$ 320,828

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

Interest on Investments.....	\$ 6,000
Fund Balance Appropriated.....	<u>314,828</u>
	\$ 320,828

ARTICLE XXIII. SCATTERED HOUSING GRANT

The following amounts are hereby appropriated in the Scattered Housing Grant Fund for the purpose of administrating the grants for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

CDBG Grant.....	\$ 400,000.00
Single Family Rehab.....	<u>160,000.00</u>
	\$ 560,000.00

It is estimated that the following revenues will be available in the Scattered Housing Grant Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

CDBG Grant.....	\$ 400,000.00
NCFHA#12 Grant.....	<u>160,000.00</u>
	\$ 560,000.00

ARTICLE XXIV. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Resolution, the total appropriation for Current Expense from the General Fund is \$1,749,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance or the Budget Resolution, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2012 and ENDING JUNE 30, 2013” as presented to the Board of Commissioners at their meeting in June 2012, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to seven thousand dollars.

SECTION 2 - All legal outstanding encumbrances at June 30, 2012 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

ARTICLE XXVI. TAX LEVY

SECTION 1 – There is hereby levied at the rate of fifty-five cents (55 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2012, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

SECTION 2 - There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2012, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire

Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,187,291,421 and an estimated collection rate of ninety-three point seventy-two percent (93.72%) for real property and eighty-six point seven percent (86.7%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2011, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$451,964,776 with an estimated collection rate of ninety-two point ninety-nine percent (92.99%).

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2012, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$718,824,480 and an estimated collection rate of ninety-three point twenty-one percent (93.21%).

SECTION 8 – There is hereby levied a tax at the rate of two cents (2 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2012, located within the Joyce Creek Watershed Improvement District for the purpose of raising the revenue listed in the Joyce Creek Drainage Project Fund, Article VII., of this Ordinance.

SECTION 9 – The rate of tax as shown in Section 8 above is based upon a total valuation of property for the purpose of taxation of \$248,803,174 and an estimated collection rate of ninety-three point twenty-one percent (93.21%).

A public hearing on this Budget Ordinance was held on June 11, 2012.

This Budget Ordinance was adopted on the ____ day of June, 2012 with Commissioners Sandra Duckwall, Garry Meiggs, Michael McLain, Clayton Riggs, and Randy Krainiak voting aye, and no Commissioner voting no.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Sandra J. Duckwall, Chair

Garry W. Meiggs, Vice-Chairman

ATTEST:

Ashley Honaker
Clerk to the Board

Michael R. Renshaw
Budget Officer/County Manager

Item 6.D – Resolution to Establish Board Salaries for FY 2012-2013

Commissioner Michael McLain made a motion to approve the resolution to establish board salaries for the FY 2012-2013. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Resolution No. 2012-06-02

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS ESTABLISH
SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND
COMMISSIONS FOR FISCAL YEAR 2012-2013**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this _____ day of June 2012 in Camden Village, Camden County, North Carolina does hereby establish the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2012 and ending June 30, 2013 (FY2012-2013),

Section 1: BOARD OF ELECTIONS

Chairman	Meeting compensation \$35 for meeting with Board. \$45 per day for Election Day, canvass day, and instruction day plus \$.555 per mile.
Board Members	Meeting compensation \$30 per meeting. \$35 per day on Election Day and canvass day. \$. 555 per mile for travel.
Chief Judge	\$40 for instruction day and canvass day. \$150.00 per day for Election Day. \$.555 per mile for canvass day and instruction day. \$20 for pick-up day.
Judges	\$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Election Day at \$100.00 per day. \$20 for instruction day.

Section 2: BOARD OF COMMISSIONERS

Chairman	\$550.00 per month plus \$.555 per mile for travel.
Vice-Chairman/ Board Member	\$525.00 per month plus \$.555 per mile for travel.

Commissioners shall receive a payment of \$150.00 per day for any meetings lasting more than four hours and out of the county (35 mile radius of the Courthouse). Special meetings and budget work sessions in addition to the two regularly scheduled Board of Commissioners meetings will be compensated \$75 and up to \$75 for attendance at advisory board meetings that they have been appointed to and not already compensated for by those boards.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS

\$30.00 per meeting plus \$.555 per mile for travel.

Section 4: SOCIAL SERVICES BOARD

Chairman \$35.00 per meeting plus \$.555 per mile for travel.

Board Members \$30.00 per meeting plus \$.555 per mile for travel.

Section 5: ALBEMARLE COMMISSION APPOINTMENT

\$30.00 per meeting plus \$.555 per mile for travel and meal if required.

Section 6: AGING ADVISORY COUNCIL

\$30.00 per meeting plus \$.555 per mile for travel and meal if required.

Section 7: RECREATION BOARD

\$30.00 per meeting plus \$.555 for travel.

Section 8: JURY COMMISSION

\$ 7.25 per hour for hours worked compiling jury list.

Section 9: ECONOMIC DEVELOPMENT BOARD

\$30.00 per meeting plus \$.555 for travel.

ATTEST:

Ashley Honaker
Clerk to the Board

(SEAL)

Sandra J. Duckwall,
Ch. Board of Commissioners

Item 6.E- Fee Schedule for FY 2012-2013

Commissioner Clayton Riggs made a motion to approve the fee schedule for FY 2012-2013. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.F- FY 2012-2013 County Tax Rate

Commissioner Clayton Riggs made a motion to approve the FY 2012-2013 County Tax Rate. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.G- Ordinance 2012-05-01 Rezoning Application (UDO 2012-04-13) Rayburn Burgess

Vice Chairman Garry Meiggs made a motion to approve the ordinance as presented, as it is consistent with LUP staff policies 19 & 58. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.H- Amendments to CAMA Land Use Plan

Commissioner Michael McLain made a motion to approve the amendments to the CAMA Land Use Plan as presented. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.I- Capital Improvement Plan

Commissioner Clayton Riggs made a motion to approve the Capital Improvement Plan as presented. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board Appointments

Item 7.A- Appoint Roger Nichols to the South Mills Stormwater Drainage District Committee

Commissioner Riggs made a motion to approve the appointment of Roger Nichols to the South Mills Stormwater Drainage District Committee. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 7.B- Appoint Curtis Lawson to the Shiloh Stormwater Drainage District Committee

Commissioner Michael McLain made a motion to approve the appointment of Curtis Lawson to the Shiloh Stormwater Drainage District Committee. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Vice Chairman Garry Meiggs made a motion to approve the Consent Agenda as presented. The motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Draft Minutes- June 4, 2012

B. Budget Amendments 2011-12-BA043 through 2011-12-BA045

2011-12-BA043
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104300-502000	Elections Salaries	\$1,100.00	
104300-514000	Travel		\$1,100.00
104500-502000	Tax Salaries	\$2,200.00	
104500-506000	Health Insurance		\$2,200.00
104930-502000	Inspections Salaries	\$1,700.00	
104930-504100	Attorney Fees	\$1,000.00	
104930-517000	Vehicle Maintenance	\$ 700.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$0.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of June, 2012.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2011-12-BA044
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the Dismal Swamp Welcome Center Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

606000-503000	Part-Time Salaries	\$680.00	
606000-507000	Retirement		\$680.00

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$0.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of June, 2012.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2011-12-BA045

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the Scattered Housing Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
145000-526000	Advertising	\$ 1,500.00	
145000-545010	Demo Expense	\$ 40,000.00	
145000-598110	Rehab	\$340,000.00	
145000-598200	Displacement	\$ 13,000.00	
145000-598303	Administration	\$ 5,500.00	

Revenues:

14360500-434862	CDBG Grant	\$400,000.00
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This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$0.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of June, 2012.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

C. Tax Collection Report

D. Tax Refunds, Pickups, & Releases

E. Set Public Hearing for Camden County Hazard Mitigation Plan

F. Resolution- NCDOT Secondary Roads Program

BOARD OF COMMISSIONERS

SANDRA J. DUCKWALL
Chairman

GARRY W. MEIGGS
Vice Chairman

P. MICHAEL MCLAIN
CLAYTON D. RIGGS
RANDY KRAINIAK



WILLIAM K. COWAN
Interim County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No. 2012-06-01

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS REGARDING APPROVAL
OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION 2011-2012 SECONDARY ROADS
IMPROVEMENT PROGRAM**

North Carolina
County of Camden

Resolution Description: NCDOT Secondary Roads Program, 2012-2013

WHEREAS, the Camden County Board of Commissioners met on June 4, 2012 to review the 2012-2013 Secondary Roads Improvement Program.

WHEREAS, the North Carolina Department of Transportation presented the 2012-2013 Secondary Roads Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners hereby approves the 2012-2013 Secondary Roads Improvement Program as presented by the North Carolina Department of Transportation.

Sandra J. Duckwall, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Camden County Board of Commissioners at a meeting on the 18th day of June, 2012.

Ashley Honaker
Clerk to the Board

(SEAL)

G. ADM Fund Application



H. School Budget Amendments

Budget Amendment
 Camden County Schools Administrative Unit
 Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of June, 2012, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services		7,053.00
5200	Special Instructional Programs	1,253.00	
5500	Co-Curricular Inst. Programs	5,800.00	
6300	Alt. Prog. Support/Dev. Serv.	113.00	
6500	Operational Support Services	9,213.00	
6600	Financial/Human Resource Serv	11,704.00	
6700	Accountability Services		5,647.00
6900	Policy, Leadership & Pub Rel.		6,319.00
7100	Regular Community Services	32.00	
7200	Nutrition Services	46.00	
Explanation: Revenue – Increase Activity Bus Revenue			
Total Appropriation in Current Budget		\$ 2,477,977.00	
Amount of Increase/Decrease of Above Amendment			+9,142.00
Total Appropriation in Current Amended Budget		\$ 2,487,119.00	

Passed by majority vote of the Board of Education of Camden County on the 14 th day of June, 2012  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____, 20____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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Commissioner's Report

Commissioner Clayton Riggs reported that upcoming Thursday, Mr. Norton and self would be attending a training session with the Albemarle Commission.

Commissioner Michael McLain reported that the Workforce Development Commission has been advertising training sessions.

County Managers Report

None

Any other Questions or comments?

None

Meeting Adjourned

At 7:59 pm, Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Sandra Duckwall
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board