

**Camden County Board of Commissioners  
Regular Meeting  
April 16, 2012  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday April 16, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,  
Vice Chairman Garry Meiggs, and  
Commissioners Randy Krainiak, and Michael McLain.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Lisa Anderson- Assistant Tax Administrator, Planning Director Dan Porter, Cooperative Extension Agent Danelle Barco, and JCPC Director Christy Edwards.

Chairman Sandra Duckwall called to order the April 16, 2012 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Commissioner Randy Krainiak gave the invocation and led those present in the Pledge of Allegiance.

---

---

**Public Comments –**

County Historian Alex Leary came before the Board to give thanks for the County's support of the 150<sup>th</sup> Anniversary Celebration of the Civil War Battle of South Mills. Mr. Leary also expressed his hope that the County would support the installation of a County Museum at the Old Fire House/ Maintenance Building.

---

---

**Consideration of Agenda**

Vice Chairman Garry Meiggs requested the agenda be amended to add the discussion of the 2012 Potato Festival.

Commissioner Michael McLain requested the agenda be amended to add the promotion of the Tax Specialist to the Assistant Tax Administrator.

Commissioner Clayton Riggs made a motion to approve the agenda as amended. At 7:03PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

---

---

**Old Business**

*Item 3.A – Old Fire House Rehabilitation Cost Estimate*

County Manager Mike Renshaw presented the following information to the Board:

- This is an update from the January 2012 Board of Commissioners meeting
- The reuse of the old fire station/ County maintenance building
- Attached in the Board packet is a list of cost estimates for renovations and rehabilitation of the building
  - New Roof with 30 Year architectural shingles: \$5,000
  - HVAC system with duct work: \$12,500
  - Carpet 28oz. commercial grade: \$5005
  - Cinder blocks installation to replace garage doors: \$3,000
  - Electrical work: \$6,000/\$8,000
  - Drop Ceiling, New Doors, New Windows, interior wall paint: \$10,000
  - Total Rehabilitation costs: \$41,505
- This is information only. No motion is required at this time

Commissioner Randy Krainiak stated that he was in full agreement of supporting the building rehabilitation for the creation of a County Museum.

Vice Chairman Garry Meiggs stated that he was in full support as well, and that the replacement of the roof should be done within the 2011-2012 fiscal year, with the other renovations being budgeted in the 2012-2013 fiscal year budget. Vice Chairman Meiggs also stated that the roof should be fully incorporative with the other buildings in the Courthouse Complex.

Commissioner Michael McLain made a motion to approve the spending of 2011-2012 budgetary funds for the replacement of the respective building roof, as well as including the additional renovation costs in the 2012-2013 budget. At 7:12pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

---

---

**New Business**

*Item 4.A – Proclamation- 2012 National Day of Prayer*

County Commissioner Michael McLain read the 2012 National Day of Prayer proclamation allowed.

Vice Chairman Garry Meiggs made a motion to approve the 2012 National Day of Prayer Proclamation. At 7:14pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 4.B- 2012-2013 Camden Youth Services Grant Application*

Cooperative Extension Agent Danelle Barco and JCPC Director Christy Edwards came before the Board to request the approval of the 2012-2013 Camden Youth Services Grant Application. The 2012-2013 Grant amount is the same as the previous fiscal year, however the County's match is higher due to the addition of classroom use at local school and extra supplies

Commissioner Michael McLain requested Ms. Barco to inform the public on where to find contact information for the Cooperative Extension agency.

Chairman Sandra Duckwall asked the County Manager if there was any issue with approving the JCPC budget for FY2012-2013 before approving the County budget for FY2012-2013. County Manager Renshaw stated that no, through working with the

Finance Director, Ms. Barco, and Mrs. Edwards, the County Budget would not be negatively impacted with the pre-approval of the JCPC budget.

Commissioner Clayton Riggs made a motion to approve the 2012-2013 Camden Youth Services Grant Application as presented with the Chair overseeing signatures. At 7:28pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 4.C – Storm Water Review Services*

Planning Director Dan Porter presented the following information:

- The planning department is requesting to modify the Storm Water Review Services Plan
- Previously the County contracted with an engineering firm to execute the STRS
- The Planning Department would like to request that the County hire a temporary/on-call employee to execute the SWRS
- Current Candidate is the same individual that was assigned to the County through the contracted engineering firm; he has simply departed from the engineering firm
- A position as temporary/on-call would mean that he would only be paid on a services-rendered basis
- Contracted services were at \$107/per hour; employee would work at \$98/per hour with no County benefits; no work rendered in a given year, no pay given for that year
- County would be responsible for employee as it would be for any other employee

Vice Chairman Garry Meiggs made a motion to approve the creation of the respective position and the hiring of the selected individual. At 7:36pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 4.D – Monthly Tax Report*

Tax Specialist Lisa Anderson came before the Board to present the Monthly Tax Report for the month of March 2012.

Commissioner Clayton Riggs made a motion to approve the monthly tax report as presented. At 7:41pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 4.E – 2012 Potato Festival*

Vice Chairman stated that at last year's Potato Festival, the County donated \$500, and requested that the same be done for this year's Potato Festival.

Vice Chairman made a motion to contribute \$500 to the 2012 NC Potato Festival. At 7:40pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 4.F – Reclassification of Camden County Tax Specialist*

County Manager requested that the Board approve the reclassification of the Camden County Tax Specialist to Assistant Tax Administrator, with respective salary changes to reflect the reclassification.

Commissioner Clayton Riggs made a motion to approve the request as presented. At 7:41pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

---

### **Board Appointments**

#### *Item 5.A – Tourism Development Authority Re-Appointments*

Commissioner Randy Krainiak made a motion to re-appoint Judy Sawyer and Ed Merrell to one (1) year terms, and Charlotte Underwood, Janet Inge, and Joy Greenwood to two (2) year terms to the Camden County Tourism Development Board, and appoint Donna Stewart as the Chair of the Camden County Tourism Development Authority. At 7:43pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

---

### *Consent Agenda*

Commissioner Michael McLain made note that on page 58 of the Board Packet, the highlighted section should state ‘NC General Statute 122c-156.

Commissioner Michael McLain made a motion to approve the Consent Agenda as amended. At 7:43pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Draft Minutes- April 2, 2012

B. Tax Collection Report

---

### **Commissioner’s Report**

None

### **County Managers Report**

None

---

Any other Questions or comments?

**Meeting Adjourned**

At 7:44pm, Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

---

Chairman Sandra Duckwall  
Camden County Board of Commissioners

ATTEST:

---

Ashley Honaker  
Clerk to the Board