Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
Board of Equalization & Review
May 6, 2024
Closed Session – 6:00 PM
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on May 6, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina. A closed session was held at 6:00 PM for consultation with the County Attorney in regard to potential litigation.

CALL TO ORDER

The meeting was called to order by Chair Ross Munro at 6:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke, County Attorney John Morrison and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session to consult with the County Attorney in regard to potential litigation.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to approve the March 4, 2024 Closed Session minutes as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to come out of Closed Session.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Chair Munro reconvened the Board of Commissioners at 7:00 PM for open session.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Tommy Berry gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to add Special Use Permit UDO 2009-05-19 to the agenda under New Business as Item 6.F.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to add discussion of a potential development moratorium to the agenda under New Business as Item 6.G.

RESULT:	**PASSED [4-1]**
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Sissy Aydlett, Tiffney White
NAYS:	Randy Krainiak

Motion to approve the agenda as amended.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Girl Scout Gold Award Recognition – The Board recognized Macayla Barry for her achievement in receiving the highest award in Girl Scouts, the Gold Award.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement. Chair Munro opened the floor for public comment.

Robert Nobles of South Mills spoke in opposition to the requested application for a zoning map amendment from Camden Yards LLC. Mr. Nobles' concerns included the proposed development's effect on the school system.

Keith Haric of Camden requested that code enforcement violations and submitted and approved permits be listed on the County web site. In addition, Mr. Haric requested that signs be placed on properties that are in violation of the ordinance to bring awareness to and discourage violation.

Derrill Wickens of South Mills expressed concerns and presented photographs in regard to the sand mine operation on Ponderosa Drive. His concerns included contaminated materials in the roadway that have caused flat tires and excessive dust. Mr. Wickens brought with him a bucket of metal that he had collected along the roadway, including rebar. Mr. Wickens also spoke in opposition to the requested rezoning of what he referred to as the 'Crouse tract' due to a lack of available resources. County Attorney Morrison advised the Board to return the photographs to Mr. Wickens as they may be presented as evidence in a potential future quasi-judicial hearing.

John Morrison of Camden presented information on an upcoming 5K event (walk, run or cycle) in honor of his daughter, Mary, for the purpose of raising funds for cancer research at the Lineberger Comprehensive Cancer Center in Chapel Hill. This event, referred to as "*Run With Mary – Make It A Fair Fight*" will take place Saturday, May 11th at 10:00 AM in Elizabeth City.

ITEM 5. OLD BUSINESS

A. Director Salary Increase Request from DSS Board – Erin Burke

During the hiring process of the new director, the DSS Board made additional commitments that don't typically fall within the guidelines of the County's personnel policy. As such, and based upon the performance of the Director, the Department of Social Services Advisory Board has requested a salary increase as per the policy upon her one-year employment anniversary. Manager Burke is in support of the request, but added that in the future any potential employment offers by hiring boards will be submitted to the Human Resources Specialist for review prior to the negotiation of the offer.

Upon inquiry by Commissioner White, Manager Burke explained that the Director was given a salary increase at six months and according to the employment offer agreed upon by the DSS Board, is due another increase on the one-year anniversary. She would then be placed in accordance with the County's step and grade pay scale.

Commissioner Krainiak confirmed that upon hire, the DSS Director was willing to accept a lesser salary until the DSS Board had opportunity to evaluate her performance. The DSS Board committed to a performance review at the six-month and one-year marks for potential salary increases and Commissioner Krainiak confirmed that she should receive the increase based on her performance.

At the April 1, 2024 meeting the Board voted to table this item to the May 6, 2024 meeting.

Motion to approve the salary increase as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

ITEM 6. NEW BUSINESS

A. New High School USDA Loan Package – Monica Thornton

The loan package is available in its entirety in the County Finance Office and is herein incorporated by reference.

USDA
United States Department of Agriculture

May 6, 2024

Camden County
Attn: Ross B. Munro, Chairman
P.O. Box 190
Camden, NC 27921

Subject: Letter of Conditions for a Community Facilities Program Loan to High School Project

Dear Chairman Munro:

This letter, with attachments, establishes conditions that must be understood and agreed to by the applicant before further consideration may be given to the application for Federal Assistance. The State and Area Office staff of USDA Rural Development (RD) will administer the loan and/or grant funds for this project on behalf of the Rural Housing Service. All parties may access information and regulations referenced in this letter at our website located at: https://www.rd.usda.gov/programs-services/community-facilities. Any changes in project cost, source of funds, scope of services, or any other significant change (this includes significant changes in the Borrower's financial condition, operation, organizational structure or executive leadership) in the project or applicant must be reported to and approved by USDA Rural Development by written amendment to this letter. **Any changes not approved by USDA Rural Development will be cause for discontinuing processing of the application.** If you do not meet the conditions of this letter, the Agency reserves the right to withdraw Agency funding. This letter is not to be considered as loan approval or as representation to the availability of funds. The application can be processed on the basis of a USDA Rural Development loan not to exceed $29,987,400.00. Funds for this project are provided by the Rural Housing Service (RHS).

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," within the next ten (10) days, if you desire that we give further consideration to your application. The execution of these and all other documents required by USDA Rural Development must be authorized by appropriate resolutions of the applicant's governing body.

The loan will be considered approved on the date Form RD 1940-1, "Request for Obligation of Funds," is mailed by USDA Rural Development. This is also the date that the interest rate is established. If the interest rate is lower at the time of loan closing, you must make a request in writing to receive the lower rate in effect.

Rural Development • North Carolina • Henderson Area Office
853 S. Beckford Drive, Suite A • Henderson, NC 27536
Voice (252) 438-3134 Ext. 4 • Fax (844) 325-8828 • TTY 711

USDA is an equal opportunity provider, employer, and lender.

2

Your loan will be scheduled for repayment over a period of 30 years. The first payment, consisting of principal and interest, will become due and payable on June 1st following the date of the loan closing, or delivery of the bond, and annually thereafter on the 1st day of June of each year until maturity. For planning purposes, use a 3.5% interest rate which provides for an annual payment of $1,630,716.00. The precise payment amount will be based on the interest rate at which the loan is closed and may be different than the one above.

Project Budget—Based on Standard Form 424, "Application for Federal Assistance," the project cost and funding will be as follows:

a.

Project Cost	Total
Development	$ 64,467,723.00
FF&E	$ 2,400,000.00
Architecture Fees	$ 4,696,074.00
Other Professional Fees	$ 1,141,000.00
Legal Services	$ 60,000.00
Interest	$ 1,500,000.00
Contingencies	$ 5,735,203.00
TOTAL:	$ 80,000,000.00

b.

Source of Funds	
USDA Loan	$ 29,987,400.00
NCDPI Grant Funds	$ 50,012,600.00
TOTAL:	$ 80,000,000.00

Any changes in funding sources following obligation of Agency funds must be reported to the processing official. Project feasibility and funding will be reassessed if there is a significant change in project costs after bids are received. If actual project costs exceed the project cost estimates, an additional contribution by the borrower may be necessary.
The applicant will ensure projects are completed in a timely, efficient, and economical manner. Section I of the attached conditions (Items 1—20) must be satisfied prior to interim loan closing or before construction begins, whichever occurs first, in either case not later than one (1) year from the date of this letter. **In the event the project has not advanced to the point of construction within one (1) year, USDA Rural Development reserves the right to discontinue the processing of the application.**

If you have any questions, feel free to contact this office.

Sincerely,

Monica Thornton
Monica Thornton
Area Specialist

Resolution No:_____

BE IT RESOLVED

That **Camden County** Board of Commissioners accepts the conditions set forth in a Letter of Conditions dated **May 6, 2024**, Loan Resolution (Public Body) and Security Agreement:

That the Chairman and Clerk to the Board be authorized to execute all forms necessary to obtain a loan from Rural Development, including, but not limited to the following forms:

Form RD 1942-46	Letter of Intent to Meet Conditions
Form RD 1942-47	Loan Resolution (Public Body) (3)
Form RD 442-7	Operating Budget
Form RD 1940-1	Request for Obligation of Funds (3)
Form RD 400-1	Equal Opportunity Agreement
Form RD 400-4	Assurance Agreement
Form RD 1910-11	Applicant Certification Federal Collection Policies for Consumer or Commercial Debts
1940-Q, Exhibit A-1	Certification for Contracts, Grants and Loans (Lobbying Certification)
Unnumbered Form	Certificate of Compliance

That if the interest rate charged by Rural Development should change between this date and the date of actual approval, the Chairman and Clerk to the Board be authorized to execute new forms reflecting the current interest rate and revised payments as required by Rural Development.

That the Board of Commissioners elects to have the interest charged by Rural Development to be the lower of the rate in effect at either the time of loan approval or loan closing.

This resolution is to become a part of the official minutes of the Board of Commissioners meeting held on May 6, 2024.

MOTION MADE BY: Ross Munro
SECONDED BY : n/a
TO ADOPT THE RESOLUTION.

MOTION PASSED 5 to 0.

By: Ross Munro, Chairman

Attest: Karen Davis
Karen Davis, Clerk to the Board

Motion to adopt the Resolution accepting the conditions set forth in the Letter of Conditions dated May 6, 2024, Loan Resolution and Security Agreement for the new High School USDA Loan Package.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Chair Munro requested that the County Manager work in consultation with the School Superintendent to schedule a joint meeting between the Board of Commissioners and Board of Education.

B. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2023	393,018.11	34,911.37
2022	109,858.48	9,716.28
2021	68,956.79	7,422.10
2020	37,955.83	2,993.57
2019	21,444.10	1,811.18
2018	16,370.30	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,701.88	967.20

TOTAL REAL PROPERTY TAX UNCOLLECTED	679,241.17
TOTAL PERSONAL PROPERTY UNCOLLECTED	61,839.04
TEN YEAR PERCENTAGE COLLECTION RATE	99.27%
COLLECTION FOR 2024 vs. 2023	83,026.90 vs. 165,513.30

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2023	96.27%
2022	98.78%
2021	99.20%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING March 2024
BY TAX ADMINISTRATOR

37	NUMBER DELINQUENCY NOTICES SENT
45	FOLLOWUP REQUESTS FOR PAYMENT SENT
4	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
34	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	13,155.05	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8935-04-63-0820.0000	6,424.62	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,166.67	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8943-02-75-4196.0000	5,736.56	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-9809-00-24-8236.0000	5,639.69	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-03-43-2243.0000	4,770.85	1	CAROLYN MCDANIEL	CAMDEN	183 COUNTRY CLUB RD
R	03-8952-01-49-2981.0000	4,654.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	01-7969-00-79-1235.0000	4,544.56	1	CHARLES A GILLIKIN	SOUTH MILLS	111 NORTH POINTE RD
R	03-8971-00-54-7373.0000	4,509.93	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	03-8972-00-54-4332.0000	4,474.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	4,382.24	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	9	6,166.67	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	9	2,687.93	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	823.09	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003842	302.89	1	BRANDON PREGMON	SOUTH MILLS	135 OLD FAMILY PL
P	0003892	296.52	2	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0001959	291.98	3	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS,JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	823.09	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

Motion to approve the tax report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

C. Camden County Wastewater Planning Proposal – Erin Burke

TIMMONS GROUP
ENGINEERING | DESIGN | TECHNOLOGY

April 24, 2024

Mr. Charles Jones
Public Works Manager
Camden County
330 US Hwy 158
East Camden, NC 27921

RE: Camden County Wastewater – South Mills Service Area – Planning Proposal

Dear Mr. Jones:

We are pleased to offer the following *scope & fee proposal* to continue to provide planning services for Camden County's wastewater future, particularly for the South Mills service area.

Under this Agreement, Timmons Group will provide professional services to prepare a preliminary engineering report, funding application assistance, and preliminary rate study for the South Mills service area. This is a continuation of engineering services for project work that commenced in 2022.

PROJECT BACKGROUND, UNDERSTANDING AND APPROACH

The South Mills Township (South Mills) Wastewater Treatment Plant (WWTP) located in Camden County, NC has a design capacity of 100,000 gallons per day (GPD) and land applies treated effluent via spray irrigation. Wastewater flows are currently well below design capacity. However, two major residential/commercial developments are planned within the South Mills WWTP service area that will add more than 2,000 homes and thousands of square feet of commercial space. 15-year buildout demand is expected to be approximately 1.0 million gallons per day (MGD).

Project Work Completed to Date
In March 2021 Timmons Group prepared a Preliminary Engineering Report (PER) to better inform future decision making regarding South Mills WWTP. Following a change in leadership at the County, a PER Addendum was issued in January 2022.

Based on the PER recommendations, design of a new 250,000 GPD WWTP (expandable to 1.0 MGD) occurred in 2022. As grant funding ended in September 2022, the new WWTP design documents were halted at the 60% design stage, with the intention of completing design in the near future.

Timmons Group also produced a Draft Surface Water Discharge PER for the South Mills service area in July 2022.

Copyright © 2024 Timmons Group – This proposal shall be considered confidential and proprietary until such time as Client has executed a contract with Timmons Group.

Overall Project Planning
There are multiple due diligence items the County should evaluate in order to confirm the viability of this project. Securing a new National Pollutant Discharge Elimination System (NPDES) Permit and constructing a new WWTP and effluent conveyance system is a major undertaking.

To help the County understand the breadth of what is required, Timmons Group will prepare an overall PER for the project. While two previous PERs have been completed, one was prepared from a technical engineering perspective focused on the WWTP only and the other was prepared from a permitting perspective. The proposed PER will outline the entire permitting, design, and construction process and provide an estimate of overall project cost and schedule. A breakdown of all permitting, design, construction, and owner responsible costs will be provided. This breakdown will be an estimate as not all steps and costs can be predicted.

The PER will look at the full extent of the wastewater system, from the main collection sewer and pump stations, to the WWTP, to the effluent force main and discharge location. The whole system should be planned out at this time.

Project Cost and Schedule
Implementing a project of this nature will require substantial cost and extensive financial planning. The project timeline will span multiple years as there are dozens of planning, permitting, funding, land acquisition, and construction hurdles to clear.

The previous PERs estimated a minimum project cost of $22 million, which only covered the WWTP, effluent main, and a portion of the spray irrigation infrastructure. Additional costs are expected. Additionally, escalation of construction costs since 2022 will continue to increase the overall project price.

The previous PERs identified a minimum project schedule of 5 years, including design and construction. It is essential to move the long lead items of the project forward as soon as possible, which is primarily NPDES permitting and finalizing the proposed wastewater infrastructure plan.

Surface Water Discharge Permitting
As effluent flows above the 0.25 MGD tier, or potentially all effluent flows, are expected to be conveyed to a potential surface water discharge on the Pasquotank River, Timmons Group prepared the July 2022 Surface Water Discharge (SWD) PER to evaluate permitting a surface water discharge with North Carolina Department of Environmental Quality (NCDEQ). The PER focused on three major topics: (1) the permitting process and requirements with DEQ, (2) how the speculative effluent limits may affect the WWTP design, (3) potential outfall locations and effluent pipeline alignment alternatives.

The July 2022 SWD PER recommended that Timmons Group help the County select two proposed discharge locations. The report also recommended that Timmons Group submit a request for United States Geological Survey (USGS) flows and speculative limits to DEQ. From this information, DEQ can make a determination and issue speculative limits if a discharge at the selected location is feasible.

These steps remain the next action item for the County on the path to surface water discharge permitting. Timmons Group will engage in a series of discussions with DEQ to find an acceptable discharge location. Confirming that DEQ will allow a surface water discharge is the next vital step towards ensuring the project's viability.

Funding Alternatives
Due to the substantial project cost, Timmons Group will aid the County in identifying and completing applications in an attempt to secure additional grant funding.

Timmons Group will assist the County in attempting to secure funding through the State Legislature appropriations. While no applications will be prepared for this source of funding, Timmons Group efforts will mainly focus on coordination and communication with the County, policymakers, and other elected officials to secure the funding. Representative Ward and Senator Hanig are aware of the issues in the County, and Timmons Group will work with the County to demonstrate need.

Other state and federal grants will be identified and applications will be completed and submitted on the County's behalf. If the project purpose and need could be tied to economic development, then additional avenues for funding sources can be explored as well.

Preliminary Rate Study
Determining the financial viability of the project is critical before the County invests substantial resources. Timmons Group will perform a preliminary rate study to determine the factors necessary to make the project successful. Timmons Group will analyze the effect of adjusting multiple variables, including sewer rates, connection and capacity fees, grant funding that offsets project capital costs, contributions from the County General fund, changes in wastewater flows, and debt service from project capital costs.

Performing this rate study now will help the County to negotiate with the residential developer and commercial/industrial users on rates, connection fees, and sewer capacity fees. It will also help the County understand the amount of grant funding it needs to secure and how much, if any, additional contributions from the County General fund would be required.

Next Steps
At this time, it is recommended that the County evaluates three due diligence items to confirm the viability of the project:

1. Hold discussions with DEQ and get conditional approval on a surface water discharge location and any potential conditions that may go with it. (Note: DEQ will not provide a firm answer until the application is submitted, but some level of assurance may be gained through a continued dialogue with DEQ).
2. Finalize the proposed wastewater infrastructure plan through an overall PER. The PER will preliminarily lay out the entire wastewater system and outline the major project steps, not just technical ones.
3. Determine the financial viability of the project through a preliminary rate study and begin to secure project funding.

I. SCOPE OF SERVICES

Task 1: Discussions with DEQ (Fixed Fee)
Timmons Group will hold multiple meetings with DEQ to discuss potential surface water discharge locations in the County, mainly the Pasquotank River. On behalf of the County, Timmons Group will submit a request for USGS flows and speculative limits to DEQ. From this information, DEQ can make a determination and issue speculative limits if a discharge at the selected location is feasible. The goal of this task is to have DEQ confirm, with some level of certainty, that a surface water discharge may successfully be permitted.

If discussions with DEQ are favorable, the next permitting step will be to engage in the NPDES permitting process, which includes the completion of an engineering alternatives analysis (EAA), environmental analysis (EA), and completion of the NPDES application. The EAA, EA, and NPDES application are not included in this proposal.

Task 2: Preliminary Engineering Report (PER) (Fixed Fee)
Timmons Group will prepare an overall project planning PER before launching into full project design and permitting. The PER will address the following subjects:

- Define, locate, and preliminarily size the full extent of the wastewater system, from the main collection sewer and pump stations, to the WWTP, to the effluent force main and discharge location. The whole system should be planned out at this time.
- Outline the entire permitting, design, and construction process and provide an estimate of overall project cost and schedule. A breakdown of all permitting, design, construction, and owner responsible costs will be provided. This breakdown will be an estimate as not all steps and costs can be predicted. A summary of required land acquisition will also be included as will a discussion on providing electrical service to the wastewater facilities.
- Timmons Group recommends at least one meeting with the residential developers to understand their schedule, buildout plans, and expectations from the County on providing water and sewer service. The PER will summarize these discussions and project flow rates based on the information provided. The PER will provide a recommended phasing schedule for acceptance of flows. Preliminary placement of wastewater pump station(s) will be discussed.
- Summarize DEQ discussions and proposed surface water discharge locations. Preparations of exhibits showing potential discharge locations for coordination with DEQ will be included in this task.

Task 3: Funding Application Assistance (Fixed Fee)
Due to the substantial project cost, Timmons Group will aid the County in identifying and completing applications in an attempt to secure additional grant funding. Timmons Group will assist the County in attempting to secure funding through the State Legislature appropriations. While no applications will be prepared for this source of funding, Timmons Group efforts will mainly focus on coordination and communication with the County, policymakers, and other elected officials to secure the funding.

Timmons Group will complete up to two grant applications on either the State or Federal level, such as North Carolina Department of Commerce's Community Development Block Grant, and/or State Wastewater Reserve and Drinking Water Reserve Programs. Timmons Group will apply for one planning grant and one infrastructure grant.

Task 4: Preliminary Rate Study (Fixed Fee)
Timmons Group will perform a preliminary rate study to determine the factors necessary to make the project successful. Timmons Group will analyze the effect of adjusting multiple variables, including sewer rates, connection and capacity fees, grant funding that offsets project capital costs, contributions from the County General fund, changes in wastewater flows, and debt service from project capital costs.

Timmons Group will model the existing rates and then build the proposed model. By using the variables introduced above, the rate study will evaluate up to ten different scenarios to understand the effect of each factor. The rate study will evaluate the wastewater system only. The potable water system is not included.

The preliminary rate study will take into consideration the AWWA Manual M1, Principles of Water Rates, Fees, and Charges, and implement its recommended practices where applicable.

A successful rate study will require adequate information from the County, including the last two years of meter data, fiscal year operating budgets, revenues, existing debt service, asset remaining life, and other costs. It is assumed the County will provide a 10 to 15 year capital improvement plan (CIP) for other parts of their system. The capital costs and CIP for the proposed South Mills system will be estimated by Timmons Group.

Task 5: Presentation to Board (Fixed Fee)
Timmons Group will prepare a PowerPoint presentation summarizing the PER, funding applications, preliminary rate analysis, and results of the discussions with DEQ. Timmons Group will present the findings to the Camden County Board of Commissioners. The presentation will include recommended next steps. This presentation will help the Board understand the substantial commitment required to make this project a reality.

Project Deliverables
- DEQ Meeting Summaries
- Preliminary Engineering Report
- Funding Applications
- Preliminary Rate Study
- Presentation to Board

II. ANTICIPATED FEE STRUCTURE
We propose to perform this work consistent with the fee schedule below on a fixed fee (FF) basis. Invoices will be prepared monthly based upon work completed. Invoices will include a narrative outlining the work completed during the previous month and identify any necessary action items required on behalf of the County.

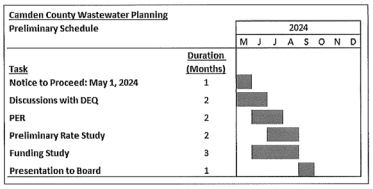
FIXED FEE

Planning Tasks	
Task 1 – Discussions with DEQ	$5,000
Task 2 – Preliminary Engineering Report	$25,000
Task 3 – Funding Application Assistance	$10,000
Task 4 – Preliminary Rate Study	$19,000
Task 5 – Presentation to Board	$6,000
TOTAL (FIXED FEE)	$65,000

III. ASSUMPTIONS AND CLARIFICATIONS
Timmons Group provides the following assumptions and clarifications regarding the Scope of Services.

- The Owner shall provide payment of all fees and other charges assessed by review or regulatory agencies related to approval or permitting of the project.
- As Timmons Group is an engineering design consultant and not a financial consultant, the rate study to be performed is preliminary in nature. Before the County incurs debt or makes changes to its rate structure, a qualified financial consultant should review and confirm the rate study assumptions and conclusions.
- Neither design phase services nor construction phase services are included at this time. They will be required to complete the project.

IV. ANTICIPATED SCHEDULE
Assuming a notice to proceed of May 1, 2024, the project schedule is anticipated as follows.



Thank you for allowing Timmons Group the opportunity to provide you with this proposal. We look forward to the opportunity of working with you on this project. Should you have any questions or need any additional information, please don't hesitate to call.

Respectfully submitted,

Matt Miller

Matt Miller, PE
Senior Project Manager
Timmons Group

Accepted by: **Camden County, NC**

Erin Burke	County Manager
Name	Title
Signature	5.9.24
	Date

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephanie B Jackson
Signature of Finance Officer

Exhibit A

Timmons Group 2024 BILLING RATES

Rates in effect for 1/1/2024 to 12/31/2024

TEAM MEMBER	Hourly Rate
Engineering	
Engineer Technician	$100.00
Project Engineer I	$115.00
Project Engineer II / Designer	$125.00
Project Engineer III / Sr. Designer	$150.00
Project Manager / Sr. Project Engineer	$175.00
Sr. Project Manager	$210.00
Principal	$260.00
Senior Principal	$310.00
Construction Services	
Laboratory Manager	$100.00
Materials Technician	$75.00
Sr. Field Technician	$95.00
Construction Inspector	$95.00
Sr. Construction Inspector	$105.00
Const. Material Testing Manager	$130.00
Landscape Architecture	
Landscape Designer I	$100.00
Landscape Designer II	$120.00
Visualization Project Manager	$125.00
Sr. Landscape Architect	$130.00
LA/LP Project Manager	$160.00
LA/LP Sr. Manager	$175.00
Support Staff	
Field Intern	$60.00
Engineering Intern	$75.00
Clerical	$95.00

TEAM MEMBER	Hourly Rate
Environmental	
Environmental Technician	$90.00
Environmental Scientist	$110.00
Environmental Scientist II	$120.00
Sr. Environmental Scientist	$140.00
Environmental Project Manager	$175.00
Survey	
Survey Technician	$105.00
Sr. Survey Technician	$130.00
SUE Project Manager	$145.00
Licensed Land Surveyor	$170.00
1 Man Crew w/ Robot	$150.00
2 Man Crew	$170.00
3 Man Crew	$235.00
Right of Way	
Right of Way Manager	$145.00
Right of Way Specialist	$130.00
Document Specialist	$90.00
GIS	
GIS Field Technician	$95.00
GIS Technician	$110.00
GIS Analyst	$140.00
GIS Programmer/Analyst	$170.00
Project Manager	$185.00
Software Engineer	$195.00
Sr. Software Engineer	$205.00
Sr. Project Manager	$225.00
Program Manager	$250.00

REIMBURSABLE EXPENSES:

1. Any expenses, such as, printing, courier, telephone and outside consultants not listed in the Services above will be invoiced as "Time and Material"
2. Mileage will be billed at the IRS approved rate at the time services are provided.

NOTES:

1. Hourly rates will be utilized for Time & Materials services performed.
2. Timmons Group will provide rates for specific Construction Materials field equipment & lab tests upon request.
3. Rates will be subject to change at the beginning of each calendar year.
4. Subconsultants will be billed at cost plus 10%

Exhibit B – Terms and Conditions

1. **SCOPE OF SERVICES:** The Scope of Services performed under this Agreement shall be as described above. Separate Change Orders signed by authorized representatives of Timmons Group and the Client may, from time to time, describe additional or different services to be performed under this Agreement, such Change Orders are incorporated by reference herein. These Terms and Conditions shall apply to the Change Orders except to the extent expressly modified by such Change Order. Timmons Group services with regard to the specific properties covered by this Agreement and subsequent Change Orders, if any, shall hereinafter be referred to as the "Project" or "Projects."
2. **PROCUREMENT:** Timmons Group services have been procured via the Virginia's Growth Alliance Term Contract dated August 29, 2019.
3. **STANDARD OF CARE AND CODE COMPLIANCE:** Timmons Group shall provide its services under this Agreement consistent with the professional skill and care ordinarily provided by members of the same profession practicing in the same or similar locality under the same or similar circumstances. Timmons Group shall exercise usual and customary professional care in its efforts to comply with all applicable codes, laws, regulations and the policies of regulatory agencies in effect as of the date of the Agreement (collectively, "legal requirements"). Design changes made necessary by newly enacted codes, laws, regulations and the policies of regulatory agencies after the date of this Agreement shall be treated as an additional service subject to an executed Change Order, and Timmons Group shall be entitled to appropriate additional compensation. Timmons Group shall not be liable for any damages arising from conflicting interpretations of any legal requirements by different officials. In the event of a conflict between legal requirements applicable to the Project, Timmons Group shall notify the Client of the nature and impact of such conflict, and the Client agrees to cooperate and work with Timmons Group in an effort to resolve the conflict.
4. **INSTRUMENTS OF SERVICE:** All documents, including, but not limited to, drawings, specifications, plans, reports and other forms of electronic data prepared and furnished by Timmons Group, are Instruments of Service pursuant to this Agreement and remain the property of Timmons Group. Client may retain one such copy of all such documents, for record purposes, which documents may only be used for the Project. Any adaptation by Client of said documents, whether intentional or inadvertent, without Timmons Group's verification shall be at Client's sole risk and without liability or legal exposure to Timmons Group or Timmons Group's employees. Client agrees to assume all risks associated therewith and to hold Timmons Group harmless and indemnify it from and against any claims, liabilities, damages, losses and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.
5. **GOVERNING LAW:** This Agreement shall be governed according to the laws of the of the place of the Project, without regard to its conflicts of laws provisions.
6. **THIRD PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than the Client and Timmons Group.
7. **ASSIGNMENT:** This Agreement may not be assigned without the prior written consent of the Client and Timmons Group, such consent not to be unreasonably withheld.
8. **PROJECT SITE SAFETY:** Timmons Group's Project site responsibilities are limited solely to the activities of Timmons Group and Timmons Group's employees on the Project site. These responsibilities shall not be inferred by any party to mean that Timmons Group has responsibility for Project site safety. The Client and Timmons Group agree that Project site safety is the sole and exclusive responsibility of the Project's owners or contractor(s). The parties likewise agree that the Project contractor(s) is solely responsible for Project means, methods, techniques, sequences of operation and procedures, and that Timmons Group shall have no obligations relating to these contractor(s) duties.
9. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, except as expressly stated in this Agreement, Timmons Group makes no representations or warranties, express or implied. Notwithstanding any other provision of this Agreement, the maximum liability, in the aggregate, to the Client and anyone claiming by or through the Client, of Timmons Group and its officers, directors, shareholders, partners, employees, agents and subconsultants, and any of them, for any and all claims, losses, or damages, including attorney's fees, in any way related to or arising from

the Project or this Agreement, shall not exceed Timmons Group's total fee under this Agreement, or $50,000, whichever is less.

10. **DISPUTE RESOLUTION:** In the event of any action or proceeding brought by either party against the other under this Agreement, other than default on payment, the prevailing party shall be entitled to recover all costs and expenses, including its court reporter fees, expert witness fees, and reasonable attorney's fees. In the event the account is forwarded for collection based on default of payment, the Client will be responsible for all costs incurred including attorney's fees in an amount equal to 33% of the outstanding balance. The parties agree to litigation in a court of competent jurisdiction in the jurisdiction where the Project is located.
11. **INDEMNIFICATION:** Timmons Group agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees, against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused solely and directly by the negligent performance of professional services by Timmons Group or its agents under this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Timmons Group, its officers, directors, employees and agents, against all damages, costs and liabilities, including reasonable attorney's fees, caused solely by the Client's negligent acts in connection with the Project or that of its Contractor(s), subcontractors or consultants or anyone for whom the Client is legally liable. Neither Timmons Group nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
12. **MISCELLANEOUS:** This Agreement constitutes the entire agreement of the Parties. All prior agreements, whether written or oral, are merged herein and shall be of no force or effect. This Agreement cannot be changed, modified or discharged orally, but only in an agreement in writing. If any term, condition, or provision of this Agreement is found unenforceable by a court of law or equity, this Agreement shall be construed as though that term, condition, or provision did not exist, and its unenforceability shall have no effect whatsoever on the rest of this Agreement. **This represents drafting by both parties and in the event of ambiguities, the principle of interpretation against the drafter shall not apply.**

Motion to proceed with the Timmons Group Preliminary Engineering Report Planning Proposal for wastewater expansion as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

County Manager Burke added that this project will be funded with State grant funds.

D. Proclamation in Recognition of Older Americans Month – Erin Burke

PROCLAMATION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS

Older Americans Month 2024

WHEREAS, May is Older Americans Month, a time for us to recognize and honor Camden County older adults and their immense influence on every facet of American society; and

WHEREAS, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Camden County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity and connectedness.

NOW, THEREFORE, the Camden County Board of Commissioners does hereby proclaim May 2024 as *Older Americans Month*. This year's theme, "*Powered by Connection*," emphasizes the profound impact of meaningful interactions and social connection on the wellbeing and health of older adults in our community.

The Board of Commissioners calls upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

Adopted this the 6th day of May 2024.

Ross B. Munro, Chair
Camden County Board of Commissioners

ATTEST:
Karen M. Davis, Clerk to the Board
Camden County Board of Commissioners

Motion to adopt the Proclamation Recognizing May 2024 as Older Americans Month in Camden County.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

E. Proclamation in Recognition of World Elder Abuse Day – Erin Burke

WORLD ELDER ABUSE AWARENESS DAY
Building Strong Support for Elders

PROCLAMATION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS

World Elder Abuse Awareness Day
June 15, 2024

WHEREAS, older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities; and

WHEREAS, in 2006, the International Network for the Prevention of Elder Abuse, in support of the United Nations International Plan of Action, proclaimed a day to recognize the significance of elder abuse as a public health and human rights issue; and

WHEREAS, 2024 marks the 18th Annual World Elder Abuse Awareness Day. Its recognition will promote a better understanding of abuse and neglect of older adults; and

WHEREAS, the National Center on Elder Abuse (NCEA), Albemarle Commission Area Agency on Aging and Camden County recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS, as our population lives longer, we are presented with an opportunity to think about our collective needs and future as a nation; and

WHEREAS, ageism and social isolation are major causes of elder abuse in the United States; and

WHEREAS, recognizing that it is up to all of us to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

WHEREAS, preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

WHEREAS, where there is justice there can be no abuse; therefore, NCEA urges all people to restore justice by honoring older adults and to join them in their engaging and empowering movement to put an end to abuse.

NOW, THEREFORE, the Camden County Board of Commissioners hereby proclaims June 15, 2024 as World Elder Abuse Awareness Day in Camden County and encourages all of our communities to recognize and celebrate older adults and their ongoing contributions to the success and vitality of our country.

Adopted this the 6th day of May 2024.

Ross B. Munro, Chair
Camden County Board of Commissioners

ATTEST:
Karen M. Davis, Clerk to the Board
Camden County Board of Commissioners

Motion to adopt the Proclamation Recognizing June 15, 2024 as World Elder Abuse Awareness Day in Camden County.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

F. Special Use Permit UDO 2009-05-19 – Erin Burke

Staff's recommendation was to begin the process of revoking the Special Use Permit UDO 2009-05-19. The UDO outlines the process, which includes filing application with the Planning Board for a recommendation and then to the Board of Commissioners as a quasi-judicial hearing.

Motion to direct and authorize staff to begin the revocation process for Special Use Permit Ordinance 2009-05-19 due to health, safety and welfare concerns.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

G. Development Moratorium – Erin Burke

It is the request of staff that the Board of Commissioners be authorized to begin the process of implementing a development moratorium based on the availability of utilities in the county, in particular the availability of wastewater and water. The process will include a recommendation from the Planning Board and then presentation of findings of fact to, and consideration by, the Board of Commissioners.

Motion to direct and authorize staff to begin work on the necessary requirements and procedures to establish a development moratorium based on wastewater capacity concerns recently presented to the Board.

RESULT:	**PASSED [4-1]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Sissy Aydlett, Tiffney White
NAYS:	Randy Krainiak

ITEM 7. BOARD APPOINTMENTS

A. Tourism Development Authority – Reappointment of Dismal Swamp Park Supt. Adam Caver.
B. America 250 NC Committee – Appointment of Library staff member Rachel Bryant

Motion to approve the Board Appointments as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

South Camden Water & Sewer District Board of Directors

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: March 2024

	Submitted Work Orders	*Completed Work Orders*	*Percentage Completed*	*Status of Uncompleted Work Orders*
Water/Distribution	*84*	*84*	*100%*	*0*
Sewer/Collection	*3*	*3*	*100%*	*0*

Collections/Distribution

Water line locates	65
Sewer line locates	6
Water & Sewer locates same ticket	30
Hydrants tested	8
New services installed	1

Water Treatment

Total water treated	16 815 820 gallons
Daily average	542 446 gallons per day (75% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	10 188 gallons per day	100 000 gallons per day (10% Capacity)
Courthouse Area WWTP	36 328 gallons per day	50 000 gallons per day (73% Capacity)

Ten work orders have been reviewed for accuracy.

2024 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2024	18,510,758	.597,121
February 2024	15,736,140	.542,654
March 2024	16,815,820	.542,446
April 2024		.
May 2024		.
June 2024		.
July 2024		.
August 2024		.
September 2024		.
October 2024		.
November 2024		.
December 2024		.
Yearly Totals		.

2024 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	211,900	170,400	172,767									
2	186,200	189,634	172,767									
3	211,600	189,633	172,767									
4	196,000	189,633	245,600									
5	203,267	168,400	184,200									
6	203,267	173,600	174,100									
7	203,267	175,500	180,300									
8	145,400	173,700	188,567									
9	192,600	187,600	188,567									
10	170,600	187,600	188,567									
11	227,500	187,600	189,400									
12	193,667	236,100	170,400									
13	193,667	165,100	179,600									
14	193,667	167,600	187,900									
15	194,000	177,600	230,800									
16	186,800	184,067	230,800									
17	197,800	184,067	230,800									
18	190,800	184,066	169,100									
19	212,667	197,100	177,200									
20	212,667	173,300	185,500									
21	212,667	172,700	181,500									
22	199,900	184,500	181,167									
23	181,200	187,500	181,167									
24	184,700	187,500	181,167									
25	181,700	187,500	180,600									
26	205,434	174,100	184,600									
27	205,433	177,500	171,600									
28	205,430	203,400	171,100									
29		165,500	191,267									
30			191,267									
31			191,267									
TOTAL	5,503,800	5,302,500	5,826,404									
Average	196,564	182,845	187,949									
Maximum	227,500	236,100	245,600									

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
	2022									
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
	2023									
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
	2024									
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active	work	locates	new	gallons	tap fees	total	gallons	sewer	sewer	gallons	sewer	sewer
	meters	orders		serv	sold		collected	sold	collected	cust	sold	collected	cust
					meters			meters	Core	Core	meters	S. Mills	S. Mills
					water			sewer			sewer		
								Core			S. Mills		
2021													
January	2,229	102	107	1	14,409,048	$8,000.00	$129,184.92	527,020	$7,987.76	54	291,760	$3,098.79	88
February	2,232	87	108	3	12,472,543	$28,000.00	$160,585.13	551,050	$8,593.99	54	228,970	$3,738.52	89
March	2,240	86	152	1	12,047,251	$12,000.00	$150,411.28	503,510	$8,656.06	54	208,440	$3,597.83	89
April	2,251	65	139	5	14,759,968	$66,833.00	$192,635.30	565,960	$9,257.62	54	201,240	$3,348.69	89
May	2,256	88	115	2	15,271,509	$4,000.00	$141.268.11	617,470	$9,195.13	54	322,120	$3,572.33	90
June	2,261	101	92	2	15,376,790	$4,000.00	$153,214.83	523,050	$9,215.37	54	261,700	$3,274.74	89
July	2,272	87	104	0	14,246,240	$98,967.00	$243,922.11	500,330	$9,368.09	54	236,290	$3,936.63	90
August	2,276	89	125	4	17,838,990	$4,000.00	$139,706.73	531,930	$7,445.29	54	455,480	$4,238.87	90
September	2,283	120	92	3	13,813,320	$16,000.00	$174,303.27	619,170	$7,978.48	54	418,660	$3,268.90	90
October	2,287	95	81	0	14,815,201	$0.00	$127,114.75	1,196,860	$9,904.44	54	315,360	$3,746.87	90
November	2,293	72	39	2	13,763,517	$3,500.00	$145,643.68	770,130	$16,643.68	54	264,430	$6,370.61	90
December	2,298	86	58	0	13,930,906	$0.00	$145,160.49	761,500	$12,600.22	54	286,870	$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	$4,000.00	$136,306.83	555,880	$11,704.03	55	244,676	$3,781.90	89
February	2,299	108	82	0	12,108,415	$2,500.00	$135,512.42	589,080	$9,851.08	55	234,674	$3,980.47	89
March	2,275	90	77	1	12,047,251	$65,667.00	$194,073.56	503,510	$7,234.28	54	237,641	$3,557.94	87
April	2,320	82	91	5	22,574,098	$8,000.00	$117,609.55	716,960	$10,988.75	54	257,949	$3,588.01	88
May	2,328	95	71	1	13,617,980	$16,000.00	$160,306.33	674,480	$13,045.03	54	269,770	$3,335.55	89
June	2,334	126	91	2	16,466,975	$35,700.00	$166,905.67	624,410	$8,810.69	56	267,930	$3,404.49	88
July	2,339	121	97	1	16,136,579	$500.00	$142,712.18	542,530	$11,113.40	56	253,630	$3,135.85	91
August	2.345	129	50	1	14,628,312	$4,300.00	$155,258.49	523,100	$8,497.51	56	280,139	$4,187.02	91
Sept	2,346	96	96	0	15,285,732	$8,000.00	$149,488.63	2,346	$8,986.17	56	293,411	$3,618.25	91
Oct	2,349	84	125	1	14,538,209	$16,300.00	$159,619.57	738,250	$10,157.62	56	312,640	$3,676.01	90
Nov	2,351	76	89	2	13,309,510	$12,200.00	$154,779.18	777,510	$10,759.43	56	282,225	$4,064.97	90
Dec	2,354	86	78	0	12,132,198	$300.00	$144,828.03	723,210	$14,333.64	56	273,925	$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	$77,001.00	$207,841.11	625,700	$11,788.69	56	356,585	$3,805.19	89
Feb	2,362	73	83	3	12,828,862	$16,300.00	$143,633.26	759,740	$8,371.22	57	189,330	$4,049.99	89
March	2,365	74	95	4	12,465,862	$13,967.00	$152,264.00	669,430	$12,870.57	58	178,400	$4,262.81	85
April	2,372	80	74	2	13,002,292	$16,200.00	$149,165.83	823,450	$11,612.19	58	305,060	$3,368.05	85
May	2,375	89	204	2	13,361,244	$14,467.00	$158,428.61	606,290	$11,070.58	60	217,790	$2,669.83	85
June	2,381	90	24	1	20,802,455	$28,100.00	$168,578.13	689,200	$11,199.22	60	234,090	$3,817.58	85
July	2,390	65	74	0	22,567,978	$4,000.00	$185,382.89	621,528	$10,979.56	59	269,370	$3,636.70	84
August	2,392	57	111	1	18,177,536	$17,667.00	$144,487.45	632,482	$9,869.06	61	279,490	$3,222.69	82
Sept	2,398	63	53	1	26,509,735	$8,000.00	$156,868.21	811,834	$10,510.54	61	273,090	$3,915.30	82
Oct	2,397	130	56	2	12,881,724	$0.00	$166,859.48	189,613	$14,027.26	60	315,820	$3,828.18	82
Nov	2,397	206	69	1	21,221,672	$42,500.00	$173,217.73	1,330,357	$6,759.66	61	261,025	$3,658.54	85
Dec	2,400	75	65	1	13,689,890	$0.00	$173,067.45	841,209	$18,516.89	61	285,730	$2,946.04	87
2024													
January	2,400	112	30	1	22,069,376	$8,000.00	$183,857.26	498,511	$16,857.22	61	296,760	$4,665.47	87
Feb	2,401	76	60	5	16,274,414	$4,000.00	$117,817.13	716,679	$8,311.88	61	263,055	$3,562.03	87
March	2,400	87	71	1	14,153,472	$11,334.00	$170,210.00	673,630	$8,089.58	61	236,475	$3,298.59	88

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 8. CONSENT AGENDA

A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website.
   - April 1, 2024
   - April 10, 2024

B. Budget Amendments

2023-24-BA035

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10360619-434898	GRANT REVENUES	900,000	
Expenses			
106190-574000	CAPITAL OUTLAY	900,000	

This Budget Amendment is made to appropriate funds received from grant funding to Capital Outlay for Emergency Services within the county. These funds will purchase ambulances.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of May, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2023-24-BA036

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	1,000	
Expenses			
105100-557003	LESO Property Expense	1,000	

This Budget Amendment is made to appropriate funds received from the sale of LESO equipment.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of May, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2023-24-BA037

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	$6977	
Expenses			
106700-502000	Salaries	5500	
106700-505000	FICA	450	
106700-507000	Retirement	752	
106700-507100	401(k) Retirement	275	

This Budget Amendment is made to appropriate funds from Fund Balance Appropriated to increase the Salaries and benefits expense line

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of May, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

C. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of March 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5400	School Leadership Services	2,912.58	
5800	School-Based Support Services	21,290.00	
6400	Technology Support Services	19,200.00	
6500	Operational Support Services	2,503.76	

Explanation:

Total Appropriation in Current Budget	$ 19,773,696.30
Amount of **Increase**/Decrease of Above Amendment	+ 45,906.34
Total Appropriation in Current Amended Budget	$ 19,819,602.64

Passed by majority vote of the Board of Education of Camden County on the 14th day of March 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	10,000.00	
6500	Operational Support Services	34,000.00	
6900	Policy, Leadership & Public		44,000.00

Explanation:

Total Appropriation in Current Budget	$ 3,090,000.00
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	$ 3,090,000.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of March, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2024, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
6500	Category III Projects	24,580.00	

Explanation:

Total Appropriation in Current Budget	$ 671,414.95
Amount of Increase / (Decrease) of Above Amendment	+ 24,580.00
Total Appropriation in Current Amended Budget	$ 695,994.95

Passed by majority vote of the Board of Education of Camden County Schools on the 14th day of March, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 6th day of May 2024.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of March, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Programs		

Explanation:

Total Appropriation in Current Budget	$ 352,641.00
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	$ 352,641.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of March, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 11th day of April 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	4,419.26	
5400	School Leadership Services	2,064.43	
6500	Operational Support Services	24,240.01	
6600	Financial & Human Resources	645.60	
6700	Accountability Services	3,975.02	

Explanation:

Total Appropriation in Current Budget	$ 19,819,602.64
Amount of **Increase**/Decrease of Above Amendment	+ 35,344.32
Total Appropriation in Current Amended Budget	$ 19,854,946.96

Passed by majority vote of the Board of Education of Camden County on the 11th day of April 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 11th day of April 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	24,888.76	
5200	Special Population Services		2,796.01
5300	Alternative Programs & Srvs.		24,888.76
5800	School-Based Support Srvs.	1,264.89	
6500	Operational Support Services	1,500.00	
8100	Payments to Other Gov't Units	31.12	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	$ 1,158,573.36
Amount of **Increase**/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	$ 1,158,573.36

Passed by majority vote of the Board of Education of Camden County on the 11th day of April, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of April, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services		39,995.90
5200	Special Population Services		1,337.56
5300	Alternative Programs & Srvs.		25.00
6100	Support & Development Srvs.	2,908.00	
6500	Operational Support Services	108,306.46	
8100	Payments to Other Gov't Units		16,000.00

Explanation:

Total Appropriation in Current Budget	$ 3,090,000.00
Amount of Increase/Decrease of Above Amendment	+ 53,856.00
Total Appropriation in Current Amended Budget	$ 3,143,856.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of April, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of May 2024

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

D. Pickups, Releases & Refunds

NAME	REASON	NO.
Kenneth Dale Brannon	Turned In Plates - Refund	Pick-up/23711
	$182.54	65141226
Joshua Thomas Brown	Turned in Plates - Refund	Pick-up/23709
	$118.05	50783711
Lindsay Warren Hewitt	Turned in Plates - Refund	Pick-up/23701
	$133.35	69476769
Lloyd Taylor McCoy	Put back in use for 2021-2024 - Adjustment	Pick-up/23696
	$3,229.88	R-132204-2021
		R-154333-2022
		R-161833-2023
Wanda R. and Jamie E. Sanders	Deferred Taxes - 2021-2023 - Pick-up	R-132756-2021
	$1,686.78	R-154881-2022
		R-162394-2023
Wanda R. and Jamie E. Sanders	Deferred Taxes - 2021-2023 - Pick-up	R-132755-2021
	$1,085.55	R-154880-2022
		R-162393-2023
Sean Michael Gionet	Turned in Plates - Refund	Pick-up/23729
	$256.40	68581492

E. Tax Collection Report

Tax Collection Report
MARCH 2024

Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	$	$	$	$	$	$
1	606.13			606.13		
4	8,182.57			8,182.57		
5	5,561.38			5,561.38		
6	1,161.88			1,161.88		
7	4,700.37			4,700.37		
8	1,531.75			1,531.75		
11	1,071.49			1,071.49		
12	4,345.59			4,345.59		
13	1,272.01			1,272.01		
14	1,477.37			1,477.37		
15	6,603.61			6,603.61		
18	11,575.49			11,575.49		
19	14,666.97				14,666.97	
	9,857.98		Refund - $2.38			9,857.98
	7,531.75			7,531.75		
20	2,250.50			2,250.50		
21	1,236.25			1,236.25		
22	370.00				370.00	
	4,172.05		Refund - $.02	4,172.05		
25	2,059.04			2,059.04		
26	60.00			60.00		
27	2,705.86			2,705.86		
28	7,135.93			7,135.93		
	20,067.25			20,067.25		
	5,485.29		Refund - 42.40	-		5,485.29
	15,163.52			-	15,163.52	
			Lawrence F. Mcgrogan - all bills			
			paid, to be refunded - $346.15			
Totals Collections	$ 140,852.03			$ 95,308.27	$ 30,200.49	$ 15,343.27
Total Bank Deposit	$ 140,852.03			$ 140,852.03		
Land Transfer/PSN						
Refund	$ (4.80)		PSN Check fees - $5.50 for info only, fees were paid to PSN			
Over	$ -					
Short	$ -					
Other adjustment	$ -					
NET TOTAL	$ 140,847.23					

Submitted by: Kim Sordelgin Date: 4-5-24
Approved by: [illegible] Date: 5-6-24

F. Vehicle Refunds Over $100

North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER $100.00 MARCH. 24

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BERRY, ROGER EARL SR	BERRY, ROGER EARL SR		831 NC HIGHWAY 343 S	CAMDEN, NC 27921	Proration	0075898802	KMB9171	AUTHORIZED	202910564	Refund Generated due to proration on Bill #0075898802-2023-2023-0000-00	Tag Surrender	03/19/2024	3/20/2024 8:18:24 AM	1843	Tax	($133.22)	$0.00	($133.22)
														3	Tax	($1.82)	$0.00	($1.82)
																	Refund	$135.04
HEWITT, LINDSEY WARREN	HEWITT, LINDSEY WARREN	HEWITT, PATRICIA DAYTON	186 SPENCE LN	SOUTH MILLS, NC 27976	Proration	0069476769	KDC5930	AUTHORIZED	203305076	Refund Generated due to proration on Bill #0069476769-2023-2023-0000-00	Tag Surrender	03/26/2024	4/1/2024 11:30:40 AM	1843	Tax	($131.55)	$0.00	($131.55)
														1	Tax	($1.80)	$0.00	($1.80)
																	Refund	$133.35

Submitted by Lisa S. Anderson Date 4-12-24
Lisa S. Anderson, Tax Administrator Camden County

Approved by Date 5-6-24
Ross Munro, , Chair Camden County Board of Commissioners

North Carolina Vehicle Tax System

Pending Refund Report

Report Parameters	Report Date 4/30/2024 8:46:29 AM
County	Camden
Refund Time Period	April
Refund Fiscal Year	2023 - 2024
Refund Types	Adjustment >= $100,Adjustment < $100,Proration,DMV Interest
Refund Status	AUTHORIZED,PENDING
Report Run Date	4/30/2024 8:46:29 AM

REFUNDS OVER $100.00 APRIL, 2024

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BRANNON, KENNETH DALE	BRANNON KENNETH DALE	BRANNON MARTHA MITCHELL	204 MAIN ST	SOUTH MILLS, NC 27976	Proration	0065141226-2023-2023-0000-00	KAC1577	PENDING	204719860	Refund Generated due to proration on Bill #0065141226-2023-2023-0000-00	Tag Surrender	4/18/2024	CAMDEN COUNTY	TAX	($180.07)	$0.00	($180.07)
													SOUTH MILLS FIRE	TAX	($2.47)	$0.00	($2.47)
																Refund	$182.54
BROWN, JOSHUA THOMAS	BROWN JOSHUA THOMAS		296 SLEEPY HOLLOW RD	CAMDEN, NC 27921	Proration	0050783711-2023-2023-0000-00	HEA7618	PENDING	204424492	Refund Generated due to proration on Bill #0050783711-2023-2023-0000-00	Tag Surrender	4/12/2024	CAMDEN COUNTY	TAX	($116.45)	$0.00	($116.45)
													COURTHOUSE FIRE	TAX	($1.60)	$0.00	($1.60)
																Refund	$118.05
GIONET, SEAN MICHAEL	GIONET SEAN MICHAEL		110 HOLLAND DR	CAMDEN, NC 27921	Proration	0068581492-2023-2023-0000-00	JAA5452	PENDING	205016366	Refund Generated due to proration on Bill #0068581492-2023-2023-0000-00	Tag Surrender	4/24/2024	CAMDEN COUNTY	TAX	($252.94)	$0.00	($252.94)
													COURTHOUSE FIRE	TAX	($3.46)	$0.00	($3.46)
																Refund	$256.40

Submitted by Lisa S. Anderson Date 4-30-24
Lisa S. Anderson, Tax Administrator Camden County

Approved by Date 5-6-24
Ross Munro, Chair Camden County Board of Commissionersz

G. 2024 Estimated Tax Values

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	Real	Personal	Vehicles	Total
South Mills	585,756,645	16,887,032	59,386,064	662,029,741
Courthouse	539,824,619	31,046,793	64,396,594	635,268,006
Shiloh	338,452,496	12,197,323	36,013,612	386,663,431
Subtotal of County				1,683,961,178
Estimated Utilities				26,711,945
Total of County				1,710,673,123

FROM _____
LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY _____ FIRE _____ TOTAL= _____

Joyce Creek District	Real	Personal	Vehicles	Total
	366,255,346	7,746,603	42,027,845	416,029,794

JOYCE CREEK WATERSHED IMPROVEMENT TAX _____

ROSS B. MUNRO, CHAIR 5-6-24 DATE

H. Mid-Currituck Bridge Letter of Support

BOARD OF COMMISSIONERS
ROSS B. MUNRO
Chair
TROY LEARY
Vice Chair
RANDY KRAINIAK
TIFFNEY WHITE
SISSY AYDLETT

ADMINISTRATION
ERIN BURKE
County Manager
KAREN M. DAVIS
Clerk to the Board
JOHN S. MORRISON
County Attorney

May 6, 2024

The Honorable Pete Buttigieg
US Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

Secretary Buttigieg,

Greetings. The purpose of this letter is to convey Camden County's support of the North Carolina Department of Transportation (NCDOT) Turnpike Authority's submission of an application to the U.S. Department of Transportation for a Multimodal Project Discretionary Grant (MPDG) Opportunity to support the construction of the Mid-Currituck Bridge.

Currently there is only one crossing of the Currituck Sound along the North Carolina Coast, the Wright Memorial Bridge, on US 158 at the southern end of Currituck County near its border with Dare County. The Outer Banks is a major tourism destination in the Mid- Atlantic Region and an economic engine for northeastern North Carolina.

The Mid-Currituck Bridge project will substantially improve traffic flow on the thoroughfares in the project area, substantially reduce congestion and travel time for Outer Banks visitors and commuters, and provide a critically-needed second hurricane evacuation route from the northern Outer Banks.

Additional benefits of the project include reduction of operating costs for passenger cars and freight vehicles, the stimulation of tourism in Northeast North Carolina, and the improvement of public health by reducing air emissions from vehicles.

Even after accounting for funding from toll revenues and Transportation Infrastructure Finance and Innovation Act (TIFIA) loans, additional funding is required. We fully support the North Carolina Turnpike Authority's application for $425 million to expedite construction of this much-needed project.

Sincerely,

Erin Burke
County Manager

P. O. Box 190 • 330 East Hwy 158 • Camden, NC, 27921 • Phone (252) 338-6363 • Fax (252) 331-7831
www.camdencountync.gov

I. Set Public Hearing for June 3, 2024 – FY 2024-2025 Budget

J. Set Public Hearing for June 3, 2024 – FY 2024-2028 Capital Improvement Program

K. Set Public Hearing for June 3, 2024 – Camden Yards LLC Zoning Map Amendment

Camden Yards LLC has requested a map amendment for approximately 1010 acres from High Commercial and Light Highway Commercial (HC) and Light Industrial (LI) Zoning Districts to Planned Development (PD) Zoning District. The 1010 acres is currently being used for Farmland and in the South Mills Township.

The neighborhood meeting was held on October 23, 2023. The Planning Board on April 17, 2024 voted unanimously, recommending denial of the Rezoning Application.
The proposed zoning map amendment is inconsistent with the 2005 CAMA Future Land Use Plan which has the property identified as Light Industrial and Conservation.

The proposed zoning map amendment is inconsistent with the 2012 County's Comprehensive Future Land Use Map which has the property identified as Mixed-Use Employment and Rural Preservation.

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- South Mills Water Association Update – The County Attorney has received all the documentation that we can expect to receive. Documents should be finalized soon.
- Attended the following meetings:
  - High School Steering Committee Meeting
  - Jail Board

- Tourism Development Authority
- America 250 Committee Meeting
- Heritage Festival Meeting
- EMS Board Meeting

- Completed Community Survey – (The Board requested the survey be reopened to gather more responses.)
- UNC School of Government Capital Budgeting for Local Elected Officials Webinar
- Currituck Chamber of Commerce Reception with Senator Ted Budd
- Budget Work Session One
- Meeting with Currituck to discuss Veteran Services Officer Position
- Camden County Farmland Preservation Meeting
- Lobbyist discussion of legislative priorities
- Senior Center Cookout
- Dismal Swamp Canal Trail Extension Planning Meeting
- Agenda & Meeting Management Software Kickoff Meeting
- Board of Education Budget Review Meeting
- Treasure Point Extension Office Community Meeting
- Opioid Funds Planning Meeting

ITEM 10. COMMISSIONERS' REPORTS

Commissioner Aydlett

- Great time at Paddle for the Border

Commissioner White

- Recognition of Sarah Hill and Dismal Swamp Welcome Center Staff for Paddle for the Border

Commissioner Krainiak

- Registration for Paddle for the Border filled in 9 minutes, 385 boats

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

A. Register of Deeds Report

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Friday, March 01, 2024 to Sunday, March 31, 2024

Name	Amount
NC Children's Trust Fund	$15.00
NC Domestic Violence Fund	$90.00
State Revenue Stamp	$3,181.57
County Revenue Stamp	$3,311.43
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$55.48
ROD Automation Fund	$323.17
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$452.60
ROD General Fund	$2,762.15
Total Distribution For Period	$10,191.40
Cash Total	$305.60
Check Total	$1,865.20
Pay Account Total	$113.60
ACH Total	$7,907.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$10,191.40

Report Generated at Thursday, March 28, 2024 4:33 PM *Page 1 of 1*

Camden County Register of Deeds: Tammie Krauss
January 2024 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMEN	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
03/01/24	$ -	$ -	$ 406.70	$ 423.30	$ 4.64	$ 28.78	$ 37.20	$ 238.38	$ 1,139.00
03/04/24	$ -	$ -	$ 295.96	$ 308.04	$ 1.30	$ 7.96	$ 6.20	$ 71.54	$ 691.00
03/05/24	$ -	$ -	$ 107.80	$ 112.20	$ 1.89	$ 11.07	$ 18.60	$ 94.44	$ 346.00
03/06/24	$ -	$ -	$ 308.70	$ 321.30	$ 4.83	$ 28.30	$ 49.60	$ 239.27	$ 952.00
03/07/24	$ -	$ -	$ 578.20	$ 601.80	$ 5.40	$ 32.56	$ 49.60	$ 272.44	$ 1,540.00
03/08/24	$ -	$ -	$ -	$ -	$ 3.03	$ 15.56	$ 43.40	$ 140.01	$ 202.00
03/11/24	$ -	$ -	$ -	$ -	$ 0.39	$ 1.94	$ 6.20	$ 17.47	$ 26.00
03/12/24	$ -	$ -	$ 14.70	$ 15.30	$ 0.39	$ 1.94	$ 6.20	$ 17.47	$ 56.00
03/13/24	$ -	$ -	$ -	$ -	$ 5.13	$ 30.28	$ 49.60	$ 256.99	$ 342.00
03/14/24	$ -	$ -	$ -	$ -	$ 2.73	$ 15.36	$ 31.00	$ 133.11	$ 182.20
03/15/24	$ -	$ -	$ -	$ -	$ 0.96	$ 6.20	$ 6.20	$ 50.64	$ 64.00
03/18/24	$ -	$ -	$ -	$ -	$ 0.15	$ 0.99	$ -	$ 8.86	$ 10.00
03/19/24	$ 5.00	$ 30.00	$ 36.26	$ 37.74	$ 1.87	$ 7.54	$ 12.40	$ 67.79	$ 198.60
03/20/24	$ -	$ -	$ -	$ -	$ 0.82	$ 4.18	$ 12.40	$ 37.60	$ 55.00
03/21/24	$ -	$ -	$ -	$ -	$ 0.15	$ 0.99	$ -	$ 8.86	$ 10.00
03/22/24	$ 5.00	$ 30.00	$ -	$ -	$ 8.42	$ 50.47	$ 24.80	$ 442.31	$ 561.00
03/25/24	$ -	$ -	$ -	$ -	$ 4.39	$ 27.27	$ 31.00	$ 229.94	$ 292.60
03/26/24	$ -	$ -	$ 485.10	$ 504.90	$ 3.65	$ 23.01	$ 24.80	$ 191.54	$ 1,233.00
03/27/24	$ 5.00	$ 30.00	$ 458.15	$ 476.85	$ 3.21	$ 16.75	$ 18.60	$ 140.44	$ 1,149.00
03/28/24	$ -	$ -	$ 490.00	$ 510.00	$ 2.13	$ 12.02	$ 24.80	$ 103.05	1142.00
									$ -
TOTAL	$ 15.00	$ 90.00	$ 3,181.57	$ 3,311.43	$ 55.48	$ 323.17	$ 452.60	$ 2,762.15	$ 10,191.40

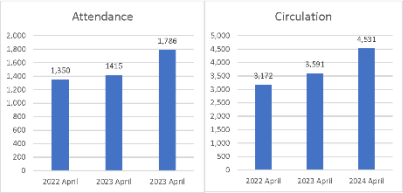
B. Library Report

Camden County Public Library

April 2024 Statistics

Visitor Count	1,786
Materials Check Outs & Renewals	4,531
Cloud Library Check Out (eBooks & audiobooks)	162
Computer/ Wireless Use	319/164
Questions Answered	211
Children's Programs/Attendance	16/260
Teen Program/Attendance	1/7
Adult Programs/Attendance	8/47
Outreach Programs/Attendance	1/100
Study Room Usage/Attendance	39/69
Meeting Room Usage/Attendance	4/23
Days/Hours Open	22/183
# Items In Collection	22,087
Library Card Holders	2,850

Comparison by Year
2022-2024



C. New High School Project Status Report

M. B. Kahn Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT: APRIL 2024
New Camden County High School
Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:

Camden County Board of Commissioners
Ross B. Munro, *Chair*
Troy Leary, *Vice Chair*
Sissy Aydlett, *Commissioner*
Randy Krainiak, *Commissioner*
Tiffney White, *Commissioner*

Camden County Manager
Erin Burke, *County Manager*

Camden County Board of Education
Dr. Jason Banks, *Chair*
Chris Purcell, *Vice Chair*
Kevin Heath, *Board Member*
Magen O'Neal, *Board Member*
Christian Overton, *Board Member*

Camden County Schools Superintendent
Dr. Michael Bracy, *Superintendent*

PROJECT STATUS SUMMARY:

During the month of April, the Design-Build team, M. B. Kahn and Moseley Architects continued the permit phase of the project. The input received during the programming meetings held previously were incorporated into the design. Follow-up meetings will be scheduled but are still TBD.

Moseley Architects released the Bid Set of drawings April 12th, 2024.

Moseley Architects submitted the Bid Set of drawings to the North Carolina Department of Public Instruction, North Carolina Department of Insurance, and Camden County Permitting.

M. B. Kahn submitted the Bid Set of drawings to the USDA for review and notice to proceed.

M. B. Kahn and Moseley Architects submitted the requested AIA documents to the USDA.

A design meeting for Division 27 (IT, AV, Security) was held March 25th, 2024 with Camden County School's operation staff.

A Steering Committee meeting was held on April 9th, 2024.

The next Steering Committee meeting is scheduled for Wednesday May 1st 2024, at 3:30pm (virtual).

Prequalification of subcontractors is ongoing.

Page **1** of **2**

M. B. Kahn Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT: APRIL 2024
New Camden County High School
Camden County, NC

PROJECT MILESTONES:

Programming and Planning 100%

- Please refer to the project website for the project history and timeline

Design Phase 100%

- Conceptual / Schematic Design 100%
- Design Development 100%
- Permit Documents 100%
  - 90% Estimate - anticipated in March/April 2024
- Bid Set/Construction Documents - anticipated April 2024 100%

Procurement 0%

Construction Phase 0%

PROJECT FINANCIAL STATUS:

Funding Source:	*NC NGPSCF Grant*	*USDA Loan*	**Total Project**
Budget:	*$50,000,000*	*$30,000,000*	**$80,000,000**
Billed to Date:	*$4,131,674*	*$0.00*	**$5,383,324**
Remaining Budget:	*$45,868,345*	*$30,000,000*	**$74,616,676**

NEXT STEPS:

- USDA Review and Notice to Proceed with Bid
- Steering committee meeting on Wednesday May 1st, at 3:30pm (virtual).
- Estimate Review meeting Thursday May 2nd, at 10:30am (virtual).
- Prequalify subcontractors

PROJECT PHOTOS:

See the Project Website: https://www.cchs-project.com/

ATTACHMENTS:

1. *Management Schedule*

Page **2** of **2**

ITEM 12. OTHER MATTERS

None.

ITEM 13. ADJOURN

There being no further matters for discussion Chair Munro adjourned the meeting at 8:05 PM.

Board of Equalization & Review

Chair Munro convened the Board of Equalization & Review.

There were no cases to come before the Board of Equalization and Review.

Motion to recess until June 3, 2024 at 7:00 PM or as soon thereafter as practical.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Chair Munro recessed the Board of Equalization & Review until June 3, 2024.