

Camden County Board of Commissioners
April 1, 2024; 7:00 PM
Regular Meeting
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on April 1, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chair Ross Munro at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

Chair Munro turned the meeting over to Vice Chair Leary.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Chair Munro offered a motion to approve the agenda as presented.

Commissioner Aydlett requested that the agenda be amended to add the Camden County girls' softball team facilities to New Business as item 6.F.

Chair Munro amended his motion as follows: Motion to approve the agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Proclamation in Recognition of National Public Safety Telecommunicators Week – Erin Burke



PROCLAMATION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
National Public Safety Telecommunicators Week
April 14-20, 2024

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our law enforcement officers, firefighters, and EMS providers is dependent upon the quality and accuracy of information obtained from citizens who contact Pasquotank-Camden Central Communications; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest by recognizing the need for cardiopulmonary resuscitation and other lifesaving interventions prior to arrival of EMS; and

WHEREAS, Public Safety Telecommunicators of Pasquotank-Camden Central Communications have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and


WHEREAS, each telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the last year.

NOW, THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners declares the week of April 14-20, 2024 to be National Public Safety Telecommunicators Week in the County of Camden in honor of the individuals whose diligence and professionalism keep our community and citizens safe.

Adopted this the 1st day of April 2024.


Ross B. Munro, Chair
Camden County Board of Commissioners

ATTEST:


Karen M. Davis, Clerk to the Board
Camden County Board of Commissioners



Motion to adopt the Proclamation Recognizing April 14-20, 2024 as National Public Safety Telecommunicators Week.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffany White, Sissy Aydlett

The Board of Commissioners, along with Sergeant Cheyanne Perry representing the Camden Sheriff's Office, recognized the following members of the Pasquotank-Camden 911 Center: Pam Brown, Abby Haring, and Krystal Tutwiler.

B. NC Cooperative Extension – Austin Brown

Camden County Extension Director Austin Brown presented the 2023 *Report to the People* video, highlighting the accomplishments of Extension staff during 2023.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement. Chair Munro opened the floor for public comment.

There were no public comments.

ITEM 5. OLD BUSINESS

A. South Mills Water Association System Transfer and Purchase Agreement Update – Erin Burke

- County Attorney John Morrison is working with the attorney for South Mills Water Association to finalize the closing documents. There is a possibility of closing by the end of the week.
- Some additional requested documents have been received.

ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2023	475,845.57	35,392.84
2022	114,641.89	9,747.56
2021	69,594.79	7,435.03
2020	38,015.16	2,993.57
2019	21,575.91	1,811.18
2018	16,370.30	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20

TOTAL REAL PROPERTY TAX UNCOLLECTED	767,843.17
TOTAL PERSONAL PROPERTY UNCOLLECTED	62,364.72
TEN YEAR PERCENTAGE COLLECTION RATE	99.20%
COLLECTION FOR 2024 vs. 2023	91,904.02 vs. 88,094.69
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2023	95.55%
2022	98.73%
2021	99.20%

<u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u>	
<u>ENDING February 2024</u>	
<u>BY TAX ADMINISTRATOR</u>	
<u>43</u>	NUMBER DELINQUENCY NOTICES SENT
<u>34</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>4</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>3</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>29</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid - Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	13,615.89	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-17-4388.0000	13,155.05	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8935-04-63-0820.0000	7,306.88	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8943-02-75-4196.0000	6,917.14	3	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8953-04-80-5726.0000	6,505.39	1	CHESAPEAKE ASSOCIATES LIMITED	SHILOH	917 343 HWY S
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,173.39	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-01-49-2981.0000	5,901.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-9809-00-24-8236.0000	5,639.69	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8934-01-18-6001.0000	5,345.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8944-00-87-7021.0000	5,053.45	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2353.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-03-43-2243.0000	4,770.85	1	CAROLYN MCDANIEL	CAMDEN	183 COUNTRY CLUB RD
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD

30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8945-00-41-2060.0000	10	6,173.39	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8935-02-75-0867.0000	10	2,755.39	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBES RD
R	03-8965-00-36-2719.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY HILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

30 Largest Unpaid - Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0000011	5,077.21	1	ALBERTSON FARMS INCORPORATED	SOUTH MILLS	173 OLD SWAMP RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	886.12	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000195	532.20	1	BUDDY GREGORY'S BODY SHOP	CAMDEN	330 NORTH 34
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWEEL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0002147	305.44	1	JOHN CALVIN ESKRIDGE	SOUTH MILLS	295 OLD SWAMP RD

30 Oldest Unpaid - Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	129.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	156.60	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	886.12	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

Motion to approve the tax report as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

B. Board of Equalization & Review – Lisa Anderson

Pursuant to NC General Statute 105-332(c), the hearing dates for the 2024 Board of Equalization and Review need to be set in order to advertise the appropriate time.

Motion to convene the Board of Equalization and Review on May 6, 2024 and adjourn on June 3, 2024.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

C. 2023 Advertisement of Liens on Real Property

Pursuant to G.S. 105-369(a), the Tax Administrator must report to the County Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property. Pursuant to G.S. 105-369(c), the County Commissioners need to set the date for advertising the tax lien for real property.

Motion to accept the report from the Tax Administrator that, as of March 25, 2024 the total amount of unpaid taxes for the current fiscal year that are liens on Real Property is \$453,937.50 and that this figure shall change over time with collections and releases.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to set the 2023 tax liens on Real Property advertising date of April 30, 2024.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

D. East Albemarle Regional Library Agreement – Camden Librarian Rodney Wooten & EARL Director, Pasquotank Librarian Kim Perry

LIBRARY DISCUSSION – CONTINUE EARL OR STANDALONE

Current East Albemarle Regional Library (EARL) Agreement

- Traditionally, the member counties have maintained the regional agreement on a 10-year-cycle. As a departure, in June 2023 the EARL counties chose to enter into a 3-year agreement while evaluating options to either continue as a region or to move to the independent county library model.
- The 3-year agreement allowed time to expend the \$230,016 in State Fiscal Recovery Funds/American Rescue Plan Act (SFRR/ARPA) funds received on September 30, 2022. All SFRR/ARPA eligible expenses must be incurred or obligated by December 31, 2024, and expended by December 31, 2026.
- Our current EARL contract runs from July 1, 2023 to June 30, 2026.

State Aid for Public Libraries Eligibility

- The State Library of North Carolina (SLNC) provides for NC public libraries to receive grant funds appropriated annually by the North Carolina General Assembly in the form of Aid to Public Libraries (State Aid).
- Pursuant to 07 NCAC 02L201, libraries requesting grants should submit annually to the SLNC an application for State Aid and supporting documentation including financial and statistical reports and shall meet 12 eligibility requirements. The most important eligibility requirements related to the decision of whether or not to continue EARL include the following:
 - Employ a full-time library director having or eligible for North Carolina public librarian certification. Full-time means working a minimum of 35 hours per week.
 - Secure operational funds from local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years.
 - Meet the following stipulations when establishing a new library or re-establishing eligibility (demonstration year) for the Aid to Public Libraries Fund:
 - meet all requirements of this Section on July 1 of the year prior to the fiscal year that the library plans to receive state aid;
 - continue to meet all requirements of this Section from July 1 to June 30 of that year, which shall be known as the demonstration year; and
 - file a full application for state aid by the June 30 deadline at the close of the demonstration year in order to receive state aid in the next fiscal year.

cycle, the library is not eligible for State Aid and must prove that they can successfully meet the requirements for State Aid for Public Libraries.

- The SLNC's legal counsel offered the option to overlay EARL's final year of service with the demonstration year for the county libraries. Assuming each county library successfully applies for State Aid during the 2025-26 cycle, State Aid should be awarded to the county libraries for the 2026-27 fiscal year.

EARL State Aid Award & Projected Aid to Counties

- FY 2023-24 State Aid Award to EARL was initially \$393,631 and increased to \$492,100 with the approval of the 2024 NC State Budget.
- The SLNC offered a State Aid award projection based on the updated FY 2023-24 aid amounts, applying the current State Aid formula and using current population, per capita income (PCI), and Per Capita Income Equalization (PCIE).
- The following is the projected State Aid to each County: Camden \$89,854; Currituck \$102,744; Dare \$105,526; and Pasquotank \$119,635.

Integrated Library System

- Libraries use integrated library systems (ILS) to manage work flows. The SLNC offers all public libraries the option to join NC Cardinal, a web-based, state-supported ILS, while EARL currently uses TLC as its ILS provider.
- TLC is a server-based ILS, with the server housed in the Pasquotank Library. Server maintenance requires local IT support, which is invoiced to EARL.
- If EARL is dissolved, staff recommends converting to NC Cardinal. NC Cardinal can share resources with all participating NC libraries, outsource IT support to the SLNC, and reduce annual costs.
- The NC Cardinal conversion year and the following fiscal year will be free to each county. Projected annual NC Cardinal cost for Camden is \$2,500.
- TLC expenses are currently split among the four EARL counties, with a small portion paid by EARL. For FY 2023-24, annual TLC cost for Camden will be \$4,051.
- EARL has a commitment from the SLNC and the NC Cardinal team to add EARL as a regional system during the final year of our Regional Agreement, FY 2025-26. Then, the team would separate the four county libraries to function independently on July 1, 2026.

Negatives of Current Structure

- Lack of state funds to support structure.
- Lack of adequate state funds for innovation.
- Cannot pay professional staff appropriately.
- Have had to put more costs onto member counties.

Maintenance of Effort

- Maintenance of Effort (MOE) is the requirement that public libraries secure operational funds from the local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years.
- If the amount budgeted and available for expenditure by local government is below the average of the previous three fiscal years, a grant to a local library system from the Aid to Public Libraries Fund shall not be terminated, but shall be reduced proportionately by the Department of Natural and Cultural Resources.
- Each county's Maintenance of Effort for FY 2023-24 is Camden \$235,327, Currituck \$783,703, Dare \$1,265,755, and Pasquotank \$845,376. The SLNC expects that each independent county library should be funded at or above these levels following a regional dissolution.

State Aid for Public Libraries – Calculations

- The factors determining state aid amounts include population, PCI (local and state per capita income), state aid allocation, and whether your county, city, or region met its average MOE level (3-year moving average).
- Formula**
 - Annual state aid funding is divided into two equal parts:
 - Fifty percent (50%) is allocated for "block" grants.
 - Fifty percent (50%) is allocated for "equalization" grants.
- Block Allocation Calculation** - The allocation for block grants is equally divided between all North Carolina counties with special consideration for regional library systems. Regional libraries receive an additional share of the block allocation.
- Equalization Allocation Calculation** - The other 50% of state aid funds is distributed to each eligible library system based upon three (3) primary factors:
 - Local community support** - represents both monetary and in-kind contributions. The goal of monitoring local community support is to ensure that the level of local funding of a library system remains constant from year to year, ensuring long-term sustainability. The State Library uses a 3-year rolling average to accommodate spikes in local funding.
 - Library's service area population** (obtained from the NC Office of State Budget and Management Office).
 - Library's service area per capita income** (obtained from US Census Bureau).

Demonstration Year

- When a regional library system dissolves and/or a new county public library is created the State Library of North Carolina (SLNC) requires a demonstration year. During this

- Combined County Librarian/Regional Director position serves neither entity well.
- Counties have no direct authority over Librarians employed by EARL, while Library employees are County employees.
- Outlook for adequate state funding is bleak.

County Responsibilities for Independent Library

- IT**
 - All responsibility for staff workstations and public computers moves to the county.
 - If we transitioned to NC Cardinal before a Regional split, county IT will not need to provide ILS support.
 - All email accounts for full-time employees will be moved over to Camden County email by the end of FY 2024-25.
- Human Resources** – Librarian would become a County employee.

Options for Moving Forward

There are two potential options for moving forward:

- Sign another 10-year contract to continue EARL operations.
- Become county departments (four separate libraries).

2024 - EARL Recommendation

- End EARL and form an independent/standalone Library.
- Key Dates:**
 - Current Regional Agreement: July 1, 2023-June 30, 2026
 - Prepare and submit the NC Cardinal application September 1 to November 1, 2024, for a live date of June 25, 2026
 - Withdrawal notice deadline: on or before July 1, 2025 for a withdrawal effective June 30, 2026
 - July 1, 2025 to June 30, 2026: Demonstration Year (concurrent with EARL's final year)
 - June 25, 2026: go live with NC Cardinal
 - June 30, 2026: last day of EARL
 - July 1, 2026: first day as independent county libraries

Motion to withdraw Camden County from the East Albemarle Regional Library System effective June 30, 2026.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

E. DSS Director Salary Increase Request – Erin Burke

During the hiring process of the new director, the DSS Board made additional commitments that don't typically fall within the guidelines of the County's personnel policy. As such, and based upon the performance of the Director, the Department of Social Services Advisory Board has requested a salary increase as per the policy upon her one-year employment anniversary. Manager Burke is in support of the request, but added that in the future any potential employment offers by hiring boards will be submitted to the Human Resources Specialist for review prior to the negotiation of the offer.

Upon inquiry by Commissioner White, Manager Burke explained that the Director was given a salary increase at six months and according to the employment offer agreed upon by the DSS Board, is due another increase on the one-year anniversary. She would then be placed in accordance with the County's step and grade pay scale.

Commissioner Krainiak confirmed that upon hire, the DSS Director was willing to accept a lesser salary until the DSS Board had opportunity to evaluate her performance. The DSS Board committed to a performance review at the six-month and one-year marks for potential salary increases and Commissioner Krainiak confirmed that she should receive the increase based on her performance.

Motion to table this item to next month's meeting in order to receive more information.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

F. Camden County High School Girls' Softball Team Facilities

Commissioner Aydlett made a motion to give Camden Schools \$50,000 to go toward the building of a restroom and changing facility for the girls' softball field and that this would not affect Capital funding going to the schools in the upcoming budget.

Commissioner Leary spoke in support of the motion and added the possibility of a concession stand with restrooms on both sides and a press box on top.

Chair Munro requested that before a dollar amount is decided, that the total cost of the project be researched and inquire as to where the remaining needed funds would be obtained.

Chair White requested to table this item to the next meeting in order to receive more information.

After a brief discussion, Commissioner Aydlett amended her motions as follows:

Motion to direct the County Manager to work with School Superintendent Dr. Bracy to obtain a cost estimate for the construction of a restroom/changing facility and possible concession stand for the girls' softball field.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 7. BOARD APPOINTMENTS

- A. Senior Advisory Board – Appointment of Amy Durden; Reappointment of Edith Jennings and Patricia Delano
- B. America 250 NC Committee
 - County Staff – Chief Deputy Steven Judd
 - TDA Member – Dismal Swamp State Park Supt. Adam Carver
 - Community Member – Dianne Meiggs

- Staff Liaison – Dismal Swamp Welcome Center Director Sarah Hill
- Board of Commissioners – Chair Ross Munro
- Ex-Officio – County Manager Erin Burke

Motion to approve the Board Appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

South Camden Water & Sewer District Board of Directors

Vice Chair Leary recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: February 2024				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	74	74	100%	0
Sewer/Collection	2	2	100%	0

Collections/Distribution	
Water line locates	55
Sewer line locates	5
Water & Sewer locates same ticket	15
Hydrants tested	0
New services installed	5

Water Treatment	
Total water treated	15 736 140 gallons
Daily average	542 654 gallons per day (77% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment		
Facility	Gallons per day	Permitted Capacity
South Mills WWTP	17 149 gallons per day	100 000 gallons per day (17% Capacity)
Courthouse Area WWTP	25 619 gallons per day	50 000 gallons per day (51% Capacity)

Ten work orders have been reviewed for accuracy.

2024 High Service Pump Flows		
Month	Monthly Total	Average Daily Use
January 2024	18,510,758	.597,121
February 2024	15,736,140	.542,654
March 2024		
April 2024		
May 2024		
June 2024		
July 2024		
August 2024		
September 2024		
October 2024		
November 2024		
December 2024		
Yearly Totals		

2024 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	211,900	170,400										
2	186,200	189,634										
3	211,600	189,633										
4	196,000	189,633										
5	203,267	168,400										
6	203,267	173,600										
7	203,267	175,500										
8	145,400	173,700										
9	192,600	187,600										
10	170,600	187,600										
11	227,500	187,600										
12	193,667	236,100										
13	193,667	165,100										
14	193,667	167,600										
15	194,000	177,600										
16	186,800	184,067										
17	197,800	184,067										
18	190,800	184,066										
19	212,667	197,100										
20	212,667	173,300										
21	212,667	172,700										
22	199,900	184,500										
23	181,200	187,500										
24	184,700	187,500										
25	181,700	187,500										
26	205,434	174,100										
27	205,433	177,500										
28	205,430	203,400										
29		165,500										
30												
31												
TOTAL	5,503,800	5,302,500										
Average	196,564	182,845										
Maximum	227,500	236,100										

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT														
month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected Core	sewer cust Core	gallons sold meters S. Mills	sewer collected S. Mills	sewer cust S. Mills	
2021														
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88	
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89	
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89	
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89	
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90	
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89	
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90	
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90	
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90	
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90	
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90	
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89	
2022														
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89	
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89	
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87	
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88	
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89	
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88	
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91	
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91	
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91	
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90	
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90	
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90	
2023														
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89	
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89	
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85	
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85	
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85	
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85	
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84	
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82	
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82	
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82	
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85	
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	285,730	\$2,946.04	87	
2024														
January	2,400	112	30	1	22,069,376	\$8,000.00	\$183,857.26	498,511	\$16,857.22	61	296,760	\$4,665.47	87	
Feb	2,401	76	60	5	16,274,414	\$4,000.00	\$117,817.13	716,679	\$8,311.88	61	263,055	\$3,562.03	87	

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
2024										
Jan-24	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk’s office and via the County website.
- March 4, 2024
 - March 19, 2024

B. Budget Amendments

2023-24-BA030
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

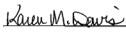
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
105000-574000	Capital Outlay	25,000	
106600-545000	Contracted Services		25,000

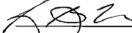
This Budget Amendment is made to appropriate funds budgeted for Website Design to the Maintenance Capital Outlay to assist in the replacement of the Courthouse heating/cooling unit.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA031
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	Grant Revenues	5,000	
Expenses			
105100-516600	Firing Range Expenses	5,000	


This Budget Amendment is made to appropriate funds from a Grant to the Firing Range Expenses for Improvements to the property.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA032
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

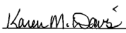
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
32350600-438400	Gift Shop Sales	1,750	
Expenses			
326000-527400	Purchase for Resale	1,000	
326000-537000	NC Sales Tax	300	
326000-537001	County Sales Tax	150	
326000-554320	Credit Card Fees	300	

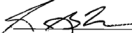
This Budget Amendment is made to appropriate funds from additional gift sales in the Visitor Center to various expenses.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA033
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

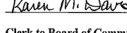
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330430-434901	Municipal Election	8,875	
Expenses			
104300-503000	Part-time Salaries	3,825	
104300-521000	Rental of Buildings	400	
104300-512000	Printing	3,150	
104300-526000	Advertising	1,500	


This Budget Amendment is made to appropriate funds from collections from the Municipal Election to Election expenses for the second Primary.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA034
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

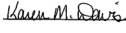
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360621-434900	MIPPA GRANT	670	
Expenses			
106210-537510	MIPPA EXPENSES	670	


This Budget Amendment is made to appropriate funds from the additional collection of MIPPA Grant monies to expenses.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



C. Pickups, Releases & Refunds

NAME	REASON	NO.
Roger Earl Berry, Sr.	Turned in plates - Refund	Pick-up/23693
	\$135.04	75898802
Faith Marie Burns	Turned in plates - Refund	Pick-up/23656
	\$122.98	66988406

D. Tax Collection Report

Tax Collection Report FEBRUARY 2024						
Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
1	10,375.23			10,375.23		
2	5,143.59			5,143.59		
	3,264.00				3,264.00	
5	2,277.43			2,277.43		
6	400.00			400.00		
7	720.75			720.75		
8	703.00				703.00	
	10,707.90					10,707.90
	6,014.38		Refund - \$0.39			
				6,014.38		
9	-			-		
12	7,950.00				7,950.00	
	1,582.23		Refund - \$0.88			1,582.23
	4,833.93			4,833.93		
13	345.43			345.43		
14	2,130.98			2,130.98		
15	2,026.54			2,026.54		
16	2,277.71			2,277.71		
19	1,345.39		Refund - \$21.13			1,345.39
	5,451.00				5,451.00	
	1,081.53			1,081.53		
20	3,089.63			3,089.63		
21	162.13			162.13		
22	426.27			426.27		
23	4,094.64		Refund - \$0.89		4,094.64	
	2,132.56					2,132.56
26	21,920.77			21,920.77		
27	1,054.88		Refund - \$0.74		1,054.88	
28	2,580.94		Refund - \$0.38		2,580.94	
29	16,300.36			16,300.36		
	5,339.94			5,339.94		
	21,778.59				21,778.59	
	4,485.59					4,485.59
Totals Collections	\$ 151,997.32			\$ 92,597.06	\$ 39,146.59	\$ 20,253.67
Total Bank Deposits	\$ 151,997.32			\$ 151,997.32		
Land Transfer/PSN						
Refund	\$ (24.41)		PSN Check fees - \$11.00 for info only, fees were paid to PSN			
Over	\$ -					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 151,972.91					

Submitted by: Lisa S. Anderson Date: 3-5-24
 Approved by: [Signature] Date: 4-1-24

E. Vehicle Refunds Over \$100

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
REFUNDS OVER \$100.00 FEB, 24																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	BI#	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total Change	
BURNS, FAITH MARIE	BURNS, FAITH MARIE		167 SEYMOUR DR	CAMDEN, NC 27821	Proration	0066989405	1040HK	AUTHORIZED	201733000	Refund Generated due to proration on Bill #0066989406-2022-	Tag Surrender	02/29/2024	3/1/2024 11:46:39 AM	1843	Tax	(\$121.58)	\$0.00	(\$121.58)	
WOODHOUSE, ROBERT EARL	WOODHOUSE, ROBERT EARL		PO BOX 687	GRANDY, NC 27939	Proration	0075665702	KCR0489	AUTHORIZED	200707260	Refund Generated due to proration on Bill #0075665702-2023-	Tag Surrender	02/12/2024	2/19/2024 9:26:43 AM	1843	Tax	(\$170.33)	\$0.00	(\$170.33)	
															2	Tax	(\$1.40)	\$0.00	(\$1.40)
															2	Tax	(\$122.98)	\$0.00	(\$122.98)
															2	Tax	(\$2.33)	\$0.00	(\$2.33)
															2	Tax	(\$172.06)	\$0.00	(\$172.06)

Submitted by: Lisa S. Anderson Date: 3-19-24
 Approved by: [Signature] Date: 4-1-24
 Ross Munro, Chair Camden County Board of Commissioners

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - High School Steering Committee
 - Jail Board
 - Juvenile Crime Prevention Council
 - Department of Social Services
 - Public Safety Committee
- UNC School of Government Webinar: Worker Recruitment & Retention in Local Government
- NCDOT Final Meeting on Sailboat Road Construction
- Read Across America Day at Grandy Primary School
- Lucia Trucking Meeting to discuss moving operations to Camden
- ICMA Webinar: Nurturing the Next Generation of City and County Leaders
- NCACC County Managers Call
- Met with Josh Bass, Currituck Chamber of Commerce regarding I-87
- Legislative Breakfast at the Food Bank of the Albemarle
- Budget review meetings with Department Heads
- Currituck Chamber of Commerce Meeting to Discuss I-87
- Elizabeth City Chamber of Commerce Ribbon Cutting for Ryan Homes at Camden Station
- South Camden Volunteer Fire Department Dinner
- Great Dismal Swamp National Heritage Area Web Meeting
- Ponderosa Drive Meeting with Owner and Planning Director

ITEM 10. COMMISSIONERS' REPORTS

Commissioner White

- Attended Senior Advisory Board meeting
- Attended Legislative Breakfast at Albemarle Food Bank
- Meals on Wheels and Food Bank volunteers are needed
- Attended the 4-H *Real Money, Real World* simulation event

Commissioner Aydlett

- Attended the Albemarle Houndsmen Fundraiser Banquet
- Attended the 4-H *Real Money, Real World* simulation event
- Attended the South Camden Volunteer Fire Department Dinner
- Condolences on behalf of the Board to the Kay Banks family

Commissioner Krainiak

- 4-H Livestock Show – April 23-24, 2024
- Volunteer Firefighters needed

Chair Munro

- Spoke in support of the Houndsmen Association and the benefits of dog-hunting to citizen safety.
- South Camden VFD has purchased a new fire truck and it will soon be in operation.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

ITEM 12. OTHER MATTERS

None.

ITEM 13. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

There being no further matters for discussion Vice Chair Leary adjourned the meeting at 8:17 PM.