

Camden County Board of Commissioners
Regular Meeting
February 5, 2024; 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on February 5, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chair Ross Munro at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The scheduled public hearings on the agenda will be removed due to notification by the applicant to formally withdraw his requests.

Motion to approve the agenda as presented with the changes.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Audit Presentation FY 2022-2023 – Austin Eubanks with Thompson, Price, Scott, Adams & Co. presented the results of the FY 2022-2023 audit. The full audit is available for public inspection in the Camden County Finance Office.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement.

Michael Hootman – Mr. Hootman addressed the Board in regard to the Sander's Crossing roads deficiency and why the certificate of ownership and dedication was signed without a required bond increase. He also requested that the County look into the Powell Bill.

Chris Marrs – Mr. Marrs addressed the Board in regard to a stop work order he received pertaining to a storage building currently in construction on his property.

ITEM 5. PUBLIC HEARINGS

Removed from the agenda; applicant withdrew requests.

- A. Zoning Map Amendment Application
- B. Text Amendment Application
- C. Special Use Permit Application

ITEM 6. OLD BUSINESS

- A. South Mills Water Association System Transfer and Purchase Agreement Update – Erin Burke
- Asset Purchase Agreement received and reviewed by the County Attorney and forwarded back to the SMWA Attorney with comments.
 - Upcoming meeting with County Attorney to review updated agreement.
 - Preliminary offers of employment have been drafted per the agreement terms.

ITEM 7. NEW BUSINESS

- A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	121,354.12	9,845.68
2021	73,281.67	7,460.55
2020	38,753.02	2,993.57
2019	22,203.21	1,811.18
2018	17,046.58	1,078.40
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20
2013	6,177.80	4,618.93
TOTAL REAL PROPERTY TAX UNCOLLECTED		
		310,615.95
TOTAL PERSONAL PROPERTY UNCOLLECTED		
		31,718.95
TEN YEAR PERCENTAGE COLLECTION RATE		
		99.61%
COLLECTION FOR 2023 vs. 2022		
		19,846.15 vs. 17,730.49
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>		
2022	98.46%	
2021	99.10%	
2020	99.44%	

EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING	December 2023
BY TAX ADMINISTRATOR	
26	NUMBER DELINQUENCY NOTICES SENT
19	FOLLOWUP REQUESTS FOR PAYMENT SENT
2	NUMBER OF WAGE GARNISHMENTS ISSUED
4	NUMBER OF BANK GARNISHMENTS ISSUED
34	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	10,207.44	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	6,753.90	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8934-01-29-4617.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8943-02-75-4196.0000	5,728.00	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8945-00-41-2060.0000	5,273.51	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-9809-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-9809-00-24-8236.0000	4,510.64	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7090-00-92-5561.0000	3,244.45	2	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8943-01-47-1120.0000	3,129.77	4	EMILY FORBES CRAIN	CAMDEN	104 C ST
R	02-8934-03-31-9750.0000	3,128.92	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-7080-00-26-2396.0000	3,092.07	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8965-00-37-4242.0000	3,077.96	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7090-00-71-3290.0000	3,000.00	1	NORMAN L. PHELPS, JR.	SOUTH MILLS	426 OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,988.80	2	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7989-04-60-1711.0000	2,904.43	2	JAMES GLEN GRIFFIN	SOUTH MILLS	110 BLOODFIELD RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	01-7999-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-90-0938.0000	10	791.77	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7080-00-62-1977.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8955-00-13-7846.0000	10	592.37	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-53-4358.0000	10	406.96	WILLIAM G. YATES	SHILOH	SAILBOAT RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	293.76	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-45-1097.0000	10	206.42	MICHAEL OBER	SHILOH	CENTERPOINT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	6	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000297	368.21	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003547	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002643	231.93	1	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS DR
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003850	225.10	1	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	222.54	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0002468	221.37	1	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001538	216.33	4	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001512	213.49	2	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001072	10	520.66	FAM BUNDY	SHILOH	105 AARON DR
P	0001709	8	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	8	543.81	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	8	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	8	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	8	200.27	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	8	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	7	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	7	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	7	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	6	294.86	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	6	221.37	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	6	202.44	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	6	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	6	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	5	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	5	213.49	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	5	100.25	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	4	449.27	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	4	302.75	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	4	262.38	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	4	199.71	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	4	191.26	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	4	177.22	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	4	173.24	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	4	171.51	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	4	147.34	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	4	108.36	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	3	693.51	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	3	583.73	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

Motion to approve the tax report as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydtlett

B. Collections / Distribution Personnel – Erin Burke

As part of the South Mills Water Association (SMWA) acquisition the County has agreed to extend an offer of employment to the two fulltime SMWA employees. One position will be a distribution and collections system operator and the other will be a customer service representative. The County currently has approximately 2400 water customers, and has maintained the existing staff levels for a long period of time. The addition of SMWA will add 1200 new customers.



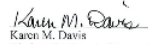

With the approved growth in the County, and with stagnant staffing it is likely that there will be delays in service if staffing is not increased within the department. Public Works is requesting that in addition to the distribution and collections system operator and customer service representative, that one more distribution and collections system operator be added. The Public Works Director has indicated department intends to request one additional distribution and collections system operator in the FY 24/25 budget, bringing the total field staff to six plus a meter reader.

Staff recommends approval of one additional distribution and collections system operator in the current FY 23/24 budget.

Motion to approve one additional distribution and collections system operator in the current FY 2023-2024 budget.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

C. Resolution in Support of Mental Health Training for Correctional Officers – Erin Burke

 <p>Resolution No. 2024-02-02</p> <p>Resolution of the Camden County Board of Commissioners Supporting Mental Health Training for Correctional Officers</p> <p>WHEREAS, people with mental illness often come into conflict with the law as a direct result of the challenges created by their mental illness; and</p> <p>WHEREAS, the criminal justice system has become the primary service provider for offenders with mental illness but is ill equipped to meet the needs of this population; and</p> <p>WHEREAS, crimes committed by people with mental illness are often non-violent and criminal justice professionals agree that offenders with mental illness are often not best served by incarceration; and</p> <p>WHEREAS, people with mental illness who commit crimes are in need of mental health services but often have been unable to get effective mental health services prior to and during their involvement with the criminal justice system; and</p> <p>WHEREAS, court officials struggle to respond appropriately to defendants with mental illness who often cycle through the courts, prisons and jails repeatedly and the care of persons with mental illness in prisons and jails exacerbates the overcrowding and cost of operating correctional facilities; and</p> <p>WHEREAS, the lack of appropriate resources in prisons and jails to provide screening and treatment for the person with mental illness often lengthens the incarceration time of the offender with mental illness; and</p> <p>WHEREAS, publicly operated correctional facilities are in a position to influence policy makers to improve the response of the criminal justice system to the needs of people with mental illness who come in conflict with the law.</p> <p>Therefore, be it resolved that the Camden County Board of Commissioners encourages the development and promotion of policies and legislation that accomplish the following goals:</p> <ul style="list-style-type: none"> • support the development of adequate, effective, accessible and affordable community-based mental health services; • encourage collaboration among stakeholders in the criminal justice and mental health systems to improve release planning and provide effective support for the individuals with mental health disorders upon re-entry into the community; • promote training opportunities for police, judges, prosecutors, defense attorneys and correctional staff to help them develop the skills and knowledge to assist people with mental disorders and to better understand the mental health system; and promote training opportunities for community mental health workers to help them better understand the court and correctional systems; 	<ul style="list-style-type: none"> • promote the elimination of jurisdictional boundaries that exist between agencies funded by different levels of government that create obstacles to the delivery of appropriate services to people with mental disorders in conflict with the law; • integrate mental health and substance abuse services to address the needs of people with mental illness who have co-occurring disorders. <p>Adopted this 5th day of February, 2024.</p> <p>ATTEST:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  <p>Ross Munro, Chairman Camden County Board of Commissioners</p> </div> <div style="text-align: center;">  <p>Karen M. Davis Clerk to the Board of Commissioners</p> </div> <div style="text-align: center;">  </div> </div>
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Motion to adopt Resolution 2024-02-02 in Support of Mental Health Training for Correctional Officers.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

ITEM 8. BOARD APPOINTMENTS

- A. ABC Board – Appointment of Durward Medlin III
- B. Juvenile Crime Prevention Council – Appointment of Addeline Xenos and Kristi Willard

Motion to approve the board appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

South Camden Water & Sewer District Board of Directors

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: December 2023

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	75	75	100%	75
Sewer/Collection	0	0	100%	0

Collections/Distribution

Water line locates	50
Sewer line locates	5
Water & Sewer locates same ticket	10
Hydrants tested	2
New services installed	1

Water Treatment

Total water treated	16 602 240 gallons
Daily average	535 556 gallons per day (74% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	14 114 gallons per day	100 000 gallons per day (14% Capacity)
Courthouse Area WWTP	26 628 gallons per day	50 000 gallons per day (53% Capacity)

Ten work orders have been reviewed for accuracy.

2023 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2023	14,795,679	.477,280
February 2023	12,740,740	.455,026
March 2023	14,196,970	.457,967
April 2023	15,392,856	.513,095
May 2023	16,904,868	.545,318
June 2023	16,369,481	.545,649
July 2023	17,157,000	.553,452
August 2023	19,923,228	.642,685
September 2023	17,403,336	.580,111
October 2023	16,221,852	.523,286
November 2023	17,078,460	.569,282
December 2023	16,602,240	.535,556
Yearly Totals	194,786,710	.487,157

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters water			meters sewer Core	Core	Core	meters sewer S. Mills	S. Mills	S. Mills
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	285,730	\$2,946.04	87

2023 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	146,000	114,000	127,500		143,100	163,900	195,200	207,400	186,067		211,300	201,367
2	144,000	45,000	130,400		136,800	165,167	195,200	229,300	186,067	198,500	168,300	201,367
3	166,000	153,334	146,000	142,400	121,200	165,167	160,600	256,600	186,067	196,500	188,434	201,367
4	122,400	153,333	146,000	150,600	130,000	165,166	160,600	227,100	278,600	189,500	188,433	200,500
5	141,000	153,333	146,000	118,800	130,000	173,900	150,300	227,100	232,000	177,300	188,433	173,600
6	140,334	176,800	145,000	149,900	130,000	173,800	153,600	227,100	249,000	220,567	195,500	178,500
7	140,333	178,200	133,000	160,967	130,000	152,000	162,067	207,800	212,200	220,567	189,800	170,900
8	140,333	132,900	123,000	160,967	156,300	146,000	162,067	186,800	212,067	220,567	168,500	224,900
9	142,000	118,000	131,000	160,967	187,900	207,600	162,067	200,200	212,067	194,600	200,800	224,900
10	133,000	131,134	144,334	114,300	163,400	207,600	156,400	225,200	212,067	188,200	188,167	224,900
11	128,000	131,133	144,333	123,500	156,800	207,600	160,000	233,000	200,000	168,600	188,167	178,300
12	124,000	131,133	144,333	182,400	187,934	160,200	163,300	233,000	190,900	182,700	188,167	185,000
13	143,000	81,100	127,600	172,800	187,933	157,800	167,900	233,000	180,700		184,000	170,200
14	143,000	117,500	143,500	173,534	187,933	172,200	216,234	276,800	185,800		183,500	182,100
15	143,000	124,800	124,600	173,533	161,000	158,000	216,233	195,800			182,000	234,900
16	149,000	125,800	112,400	173,533	146,500	184,667	216,233	215,800		218,800	178,200	234,900
17	124,800	143,967	148,600	46,300	164,300	184,667	180,500	194,900		150,900	205,034	234,900
18	132,100	143,967	148,600	162,700	129,900	184,667	163,700	233,267	190,100	181,300	205,033	190,800
19	137,200	143,966	148,600	163,300	129,900	159,300	185,900	233,267	203,400	192,200	205,033	173,900
20	134,634	124,900	133,400	164,800	129,900	151,500	188,800	233,267	196,100	200,234	212,600	184,600
21	134,633	133,700	146,800	171,400	129,900	171,816	230,400	205,800	166,300	200,233	212,600	188,000
22	134,633	180,000	149,500	171,400	173,000	134,000	230,400	309,800	207,167	200,233	238,600	232,533
23	139,400	104,450	117,500	171,400	149,200	163,433	230,400	203,800	207,167	176,800	255,000	232,533
24	88,400	104,450	155,634	138,200	177,000	163,433	173,700	204,800	207,167	178,800	172,733	232,533
25	165,000	104,450	155,633	222,200	149,000	163,433	210,700	248,200	178,700	199,300	172,733	189,600
26	94,000	104,450	155,633	134,700	143,467	170,700	211,200	248,200	217,200	186,000	172,733	179,200
27	150,800	137,100	134,500	143,000	143,467	165,600	221,600	248,199	178,900	208,567	184,100	188,900
28	150,800	116,000	135,200	106,967	143,466	139,300	263,567	222,900	153,800	208,566	186,100	192,400
29	150,800		123,800	106,966	221,300	158,700	263,567	225,500	167,654	208,566	176,400	
30	175,900		125,600	106,966	136,600		263,567	244,300	167,653	180,400	181,700	
31	69,800		123,000					189,700				
TOTAL	4,228,300	3,608,900	4,271,000	4,168,500	4,577,200	4,871,316	5,816,002	7,027,900	5,364,910	5,048,500	5,772,100	5,607,600
Average	136,397	128,889	137,774	148,875	152,573	167,976	193,867	226,706	198,700	194,173	192,403	200,271
Maximum	175,900	180,000	155,634	222,200	221,300	207,600	263,567	309,800	278,600	220,567	255,000	234,900

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Seymour Drive: Installation of new raw water transmission for well #4 (new pipe).

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. CONSENT AGENDA

- A. BOC Meeting Minutes
- B. Budget Amendments

2023-24-BA022
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE DECREASE
Revenues		
10360621-434837	SHIP Grant	\$7,513
Expenses		
106210-537500	SHIP Grant Expenses	7,513


This Budget Amendment is made to appropriate funds from SHIP Revenues to the SHIP Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
Clerk to Board of Commissioners Chair, Board of Commissioners



2023-24-BA023
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE DECREASE
Revenues		
10330611-434898	Grant Revenues	\$13,366
Expenses		
106110-533100	Grant Expenses	13,366


This Budget Amendment is made to appropriate funds from the Grassroots Grant Revenues to the Library Grant Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
Clerk to Board of Commissioners Chair, Board of Commissioners



2023-24-BA024
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE DECREASE
Revenues		
51330800-437940	Trustee Account	\$5,523.85
51330800-437950	Trustee Account	5,516.51
Expenses		
518000-537940	Trustee Account	5,523.85
518000-537950	Trustee Account	5,516.51


This Budget Amendment is made to appropriate funds from the Trustee Fund Revenues to the Trustee Fund Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
Clerk to Board of Commissioners Chair, Board of Commissioners



C. Pickups, Releases & Refunds

NAME	REASON	NO.
Joseph D. McDougald	Turned in Plates - Refund	Pick-up/23608
	\$146.87	67719849
Nuise, LLC	Value adjustment - per Reval - Robert	Pick-up/23639
	\$344.97	R-166855-2023
Greg A. Warren	Value adjustment - per Reval - Robert	Pick-up/23638
	\$308.06	R-167647-2023
Bryan E. Dailey	Value adjustment - per Reval - Robert	Pick-up/23637
	\$305.32	R-165884-2023
Robert K. & Gwen Marchbanks	Value adjustment - per Reval - Robert	Pick-up/23636
	\$332.82	R-166657-2023
Larry Duane Santos	Value adjustment - per Reval - Robert	Pick-up/23635
	\$376.52	R-167275-2023
Johnny P Forehand, Jr.	Value adjustment - per Reval - Robert	Pick-up/23634
	\$375.45	R-166077-2023
Andrew P. & Stephanie Wood	Value adjustment - per Reval - Robert	Pick-up/23633
	\$726.51	R-167791-2023
Kevin P. & Katrina M. Heath	Value adjustment - per Reval - Robert	Pick-up/23632
	\$375.44	R-166261-2023
John M. Aydtlett	Value adjustment - per Reval - Robert	Pick-up/23631
	\$375.44	R-165553-2023
Abraham W. Meilich Rev. Trust	Value adjustment - per Reval - Robert	Pick-up/23630
	\$375.44	R-165452-2023
Kevin A. Kuklewski	Value adjustment - per Reval - Robert	Pick-up/23629
	\$375.44	R-166510-2023
Vincent Cecil Garrett, Jr	Value adjustment - per Reval - Robert	Pick-up/23628
	\$237.80	R-163804-2023
Raymond G Chenier	Value adjustment - per Reval - Robert	Pick-up/23627
	\$450.37	R-160978-2023
Antonio D. Baldwin	Value adjustment - per Reval - Robert	Pick-up/23626
	\$324.10	R-160709-2023
Patricia Amber Bothers	Value adjustment - per Reval - Robert	Pick-up/23624
	\$124.78	R-163280-2023
Camden Realty Group LLC	Value adjustment - per Reval - Robert	Pick-up/23623
	\$9,768.22	R-163370-2023
Michael Dwayne Underwood	Value adjustment - per Reval - Robert	Pick-up/23622
	\$1,459.88	R-165221-2023
Sandra Kay Blankenship	Value adjustment - per Reval - Robert	Pick-up/23621
	\$978.88	R-165638-2023
Armoziocz Famil Living Trust	Value adjustment - per Reval - Robert	Pick-up/23620
	\$1,237.44	R-165509-2023
Lee Fouts Christensen	Turned in plates - Refund	Pick-up/23614
	\$110.32	74916562
Ashley Katherine Shelton	Turned in plates - Refund	Pick-up/23612
	\$196.28	62225397

Garland H. Dunstan, Jr.	Value adjustment - land will not perk	Pick-up/23607
	\$746.51	R-165944-2023
Debra G. Mason	Value adjustment - per Reval - Robert	Pick-up/23606
	\$183.05	R-166669-2023
William Carl Norton	Turned in Plates - Refund	Pick-up/23598
	\$407.48	61251279
William Carl Norton	Turned in Plates - Refund	Pick-up/23597
	\$139.73	48181935
Barker's Trucking Inc.	Turned in Plates - Refund	Pick-up/23600
	\$328.04	58440066
Sharmel Sahara Wilson	Turned in Plates - Refund	Pick-up/23615
	\$160.28	72076336
R K Rain	Deleted in CAMA, wasn't deleted in Ta- Release	Pick-up/23576
	\$265.73	R-164768-2023

D. Tax Collection Report

Tax Collection Report DECEMBER 2023						
Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
1	29,394.35		Ticket # 1	29,394.35		
4	70,688.51		Ticket # 2 & 3	70,688.51		
5	45,690.88		Ticket # 4	45,690.88		
6	209,933.75		Ticket # 7	209,933.75		
	32,369.00					32,369.00
	59,551.34		Refund-\$285.25 Ticket # 5 & 6	59,551.34		
7	44,891.33		Refund-\$0.28 Ticket # 8	44,891.33		
8	4,250.00				4,250.00	
	64,334.15		Refund - \$0.73 Ticket # 9 & 10	64,334.15		
11	56,158.06		Refund - \$0.10 Ticket # 12	56,158.06		
	41,656.32		Ticket # 11 & 13	41,656.32		
12	44,156.58		Refund - \$0.58 Ticket # 14	44,156.58		
13	63,509.29		Refund - \$193.30 Ticket # 16	63,509.29		
	60,027.74		Refund - \$10.00 Ticket # 15	60,027.74		
14	9,762.30					9,762.30
	2,000.00				2,000.00	
	64,491.94		Refund - \$0.01 Ticket # 17 & 18	64,491.94		
			Refund - \$113.98	-		
18	54,300.01		Ticket # 19	54,300.01		
	91,951.82		Refund-\$1,716.00-Ticket 20 & 21	91,951.82		
19	7,570.00				7,570.00	
	184,469.98		Ticket # 22 & 23	184,469.98		
20	14,612.83					14,612.83
	112,891.77		Refund - \$0.83 Ticket # 24 & 25	112,891.77		
21	109,769.75		Refund - \$294.01 Ticket 26 & 27	109,769.75		
22	66,832.01		Ticket # 28	66,832.01		
28	11,946.33				11,946.33	
	663,764.38		Refund - \$493.00 - Ticket 29, 30 & 31	663,764.38		
27-28	237,699.98		Tickets # 32, 33, 34, 35, & 36	237,699.98		
29	83,395.56					83,395.56
	14,780.09		Ticket # 37	14,780.09		
	35,546.00				35,546.00	
	168,749.44		Refund- \$2.00- Ticket 38, 39, 40	168,749.44		
	10,014.29		Ticket # 41	10,014.29		
				-		
				-		
Totals Collections	\$ 2,771,159.78			\$ 2,569,707.76	\$ 61,312.33	\$140,139.69
Total Bank Deposits	\$ 2,771,159.78			\$ 2,771,159.78		
Land Transfer/PSN						
Refund	\$ (3,110.07)		PSN Check fees - \$55.00 for info only, fees were paid to PSN			
Over	\$ -					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 2,768,049.71					

Submitted by: *[Signature]* Date: 1-23-24
Approved by: *[Signature]* Date: 2-5-24

E. Vehicle Refunds Over \$100


North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
DEC, 24 REFUNDS OVER \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Refund #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total
BARKER'S TRUCKING INC	BARKER'S TRUCKING INC		108 SASSAFRAS LN	SHILOH, NC 27974	Promotion	0058440066	JN5136	PENDING	198425818	Refund Generated due to promotion on Bill	Tag Surrender	12/29/2023		1843	Tax	(\$323.61)	\$0.00	(\$323.61)
										#0058440066-2023-2023				3	Tax	(\$4.43)	\$0.00	(\$4.43)
																		\$328.04
DOWN RIVER FARMS INC	DOWN RIVER FARMS INC		1381 SOUTH HWY 343	SHILOH, NC 27974	Promotion	0072848975	YY3466	AUTHORIZED	197872640	Refund Generated due to promotion on Bill	Tag Surrender	12/15/2023	12/28/2023 12:26:28 PM	1843	Tax	(\$100.55)	\$0.00	(\$100.55)
										#0072848975-2022-2023				3	Tax	(\$1.15)	\$0.00	(\$1.15)
																		\$101.70
MARTIN, CHRISTOPHER DALE	MARTIN, CHRISTOPHER DALE		112 CAROLINA RD	SOUTH MILLS, NC 27976	Promotion	0069680300	RJ3810	AUTHORIZED	197710388	Refund Generated due to promotion on Bill	Tag Surrender	12/12/2023	12/14/2023 9:40:30 AM	1843	Tax	(\$151.62)	\$0.00	(\$151.62)
										#0069680300-2023-2023				1	Tax	(\$2.08)	\$0.00	(\$2.08)
																		\$153.70
NORTON, WILLIAM CARL	NORTON, WILLIAM CARL	NORTON, JUDITH RAE	338 LAMBS RD	CAMDEN, NC 27921	Promotion	0061251278	CF91251	PENDING	198425592	Refund Generated due to promotion on Bill	Tag Surrender	12/29/2023		1843	Tax	(\$402.85)	\$0.00	(\$402.85)
										#0061251278-2022-2023				2	Tax	(\$4.63)	\$0.00	(\$4.63)
																		\$407.48
NORTON, WILLIAM CARL	NORTON, WILLIAM CARL	NORTON, JUDITH RAE	338 LAMBS RD	CAMDEN, NC 27921	Promotion	0046181935	HH1610	PENDING	198425580	Refund Generated due to promotion on Bill	Tag Surrender	12/29/2023		1843	Tax	(\$138.13)	\$0.00	(\$138.13)
										#0046181935-2022-2023				2	Tax	(\$1.59)	\$0.00	(\$1.59)
																		\$139.72
WORTHINGTON, N, JONATHAN FREDERICK	WORTHINGTON, N, JONATHAN FREDERICK		405 JAPONICA DR	CAMDEN, NC 27921	Promotion	0052955874	HFX1850	AUTHORIZED	197701466	Refund Generated due to promotion on Bill	Tag Surrender	12/11/2023	12/12/2023 2:49:30 PM	1843	Tax	(\$119.10)	\$0.00	(\$119.10)
										#0052955874-2022-2023				2	Tax	(\$1.37)	\$0.00	(\$1.37)
																		\$120.47

Submitted by: Lisa S. Anderson JS Date: 1-4-24
 Lisa S. Anderson, Tax Administrator Camden County

Approved by: [Signature] Date: 2-5-24
 Ross Munro, Chair Camden County Board of Commissioners

F. Camden County and Tourism Development Authority Audit Contracts - On file in the Finance Office. Herein incorporated by reference.

G. Resolution of Salaries & Compensation for Various Boards & Commissions



Resolution No. 2024-02-01

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2023-2024**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 2nd day of January, 2024 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2023 and ending June 30, 2024,

Section 1: BOARD OF COMMISSIONERS

Chairman \$750.00 per month plus mileage.

Vice-chairman/ Board Member \$725.00 per month plus mileage.

- The monthly "salary" of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings will not be eligible for reimbursement - i.e., a closed session in advance of a board meeting.
- Board members attending Special Meetings and Budget Work Sessions will be compensated at a rate of \$75 per meeting. Board members will be compensated up to \$75 for attendance at other board meetings they have been appointed to and not already compensated for by those boards.
- For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited "participant" by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner's official capacity.
- The following are not reimbursable expenses: Attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations.

Also alcoholic beverages, political contributions, tips greater than 18%, parking or traffic violations / fines, entertainment expenses such as tickets to sporting events or theaters, and in room movies. For any fundraisers the board decides to attend, the County will pay for the ticket if the Commissioner's agrees that the event benefits Camden County residents and serves a public purpose, however, they will not receive meeting pay for attendance. (Must be non-partisan and non-profit.)

- Attendance at Board appointed Board Meetings (i.e. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are requested to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.
- Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four (4) hours and out of the county (90 mile radius of the Courthouse).
- Board members are required to submit in writing a payment request in the form of an expense report (via internal form) to the Finance Officer not later than the last business day of each month. The report will contain all expenses including compensation along with a description of the meeting, date, time and place.
- Special meeting reimbursement requests that exceed seven (7) in a month will require Board approval.

Section 2: BOARD OF ELECTIONS

Chairman Compensation - \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.

Board Members Compensation - \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.

Chief Judge Compensation - \$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.

Judges Compensation - \$20 for instruction day. Election Day at \$120.00 per day.

Assistants Compensation - \$20 for instruction day. Election Day at \$100.00 per day.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS

Compensation - \$50.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman Compensation - \$35.00 per meeting plus mileage.

Board Members Compensation - \$30.00 per meeting plus mileage.

Section 5: AGING ADVISORY COUNCIL


Compensation - \$30.00 per meeting, plus mileage and meal if required.

Section 6: RECREATION BOARD

Compensation - \$30.00 per meeting, plus mileage.

Section 7:	JURY COMMISSION Compensation - \$ 7.25 per hour for hours worked compiling jury list.
Section 8:	ECONOMIC DEVELOPMENT BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 9:	SENIOR CENTER BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 10:	LIBRARY BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 11:	POTENTIALLY DANGEROUS DOG APPEALS BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 12:	AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS No Compensation
Section 13:	ALL OTHER BOARDS AS APPOINTED BY THE BOARD OF COMMISSIONERS Compensation - \$30.00 per meeting, plus mileage
Section 14:	TRAVEL & MILEAGE REIMBURSEMENT All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be computed based on home of record and return. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

Adopted this the 5th day of February 2024.

 Ross B. Munro, Chair Camden County Board of Commissioners	ATTEST:  Karen M. Davis Clerk to the Board of Commissioners	
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Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffany White, Sissy Aydlett

ITEM 10. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - Minister's Advisory Council
 - Tourism Development Authority
 - High School Steering Committee
 - Albemarle District Jail Board
- Conducted Mid-Year Budget Reviews
- Debris Management Meeting
- Martin Luther King, Jr. Unity March & Luncheon
- Met with Currituck County Manager to discuss partnership opportunities
- Review & update for the Treasure Point Rural Education Center
- SMWA asset purchase agreement and ongoing discussions
- Leadership Training Initiative for Department Heads and Supervisors
- East Albemarle Regional Library update meeting
- YMCA Programming Discussion
- E-Courts rollout meeting
- COA Trustee Appointment Meeting
- North Carolina City & County Managers Association Winter Seminar
- Currituck Chamber of Commerce to host Legislative Roundtable on February 21, 2024 in the Community Room.
- Camden County Schools received a \$25,000 School Safety Grant

ITEM 11. COMMISSIONERS' REPORTS

Commissioner Aydlett

- NCACC District 1 Meeting held on January 22, 2024
- Trillium Incarceration Reentry Simulation

Commissioner White

- Appreciation to Commissioner Aydlett for work on the NCACC District 1 Meeting and it was very well attended.

Commissioner Munro

- The County is not currently allowed by law to give property discounts to groups such as senior citizens and volunteer firefighters.
- Write legislative representatives to request the County be given more latitude in making decisions on taxes.

ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Included for Information Only:

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

ITEM 13. OTHER MATTERS

None.

ITEM 14. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

There being no further matters for discussion Chair Munro adjourned the meeting at 7:53 PM.