

Camden County Board of Commissioners
June 6, 2022
Closed Session – 6:00 PM
Regular Meeting – 7:00 PM
New Camden Public Library Boardroom
118 Hwy 343 North

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on June 6, 2022 in the boardroom of the New Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 6:00 PM. Also Present: Vice-Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak. Administration Staff Present: County Manager Ken Bowman and Clerk to the Board Karen Davis. County Attorney John Morrison was present for the 7:00 Regular Meeting.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and economic development.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to recess out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

At 7:00 PM the Chairman reconvened the Board of Commissioners.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to add the Commerce Park Property Sale Public Hearing to the Consent Agenda as Item 9.N.

Motion to approve the agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

Deborah Penwell of South Mills shared the following remarks:

<p>July 11th, 2017 I sat with my 6 month old daughter, husband, son, and dozens of other Camden residents as a new county administration complex was discussed. The vast majority of residents were adamantly against a new building and felt money needed to be put towards a new school. In January, March, and September of 2019 I attended joint meetings with the board of education and county commissioners and at all of the meetings it was discussed by the BOE about the need for a new school. Studies were completed and indeed, all of our schools were at or over capacity. But again, we were no closer to a new school because the County Commissioners were not ready to pursue the project. On January 6th, 2020 I spoke at a commissioner meeting requesting that you please pursue a new school and not an administrative complex. June 1st, 2020 the commissioners voted to finally put the high school project on a ballot for the citizens to decide. Fall of 2020, a plan was approved to begin the administrative complex, starting with the library first. On November 2, 2020, a development of over 575 new homes was approved. On November 3, 2020 over 70% of the county voted yes to the bond referendum allowing the county to proceed with building a new high school. In 2021 a 13 cent tax increase was implemented to cover the cost of the school, even though the cost of the new project was unknown. May 12, 2021 my son and I took part in the Ground Breaking ceremony for the new high school...it felt like things were finally going to happen. And then they didn't.</p> <p>April 26, 2022 the school board was awarded additional grant funding that they had applied for during the winter, bringing the total to \$40,000,000 in grant funding available towards this project. Instead of being able to hit the ground running, we were told the beginning of May 2022 that the site we had broken ground on literally a year earlier wasn't suitable and a new site would need to be purchased.</p> <p>I stand before you tonight, in a new library that came in over budget in a building that one commissioner was quoted as saying "is setting the bar for what a small county library should be." My daughter is no longer 6 months old, she is 5 years and 6 months old. She will be starting Kindergarten in August. She could very possibly be in a trailer that is 18 years old with no bathroom or running water. Hundreds of homes have been approved over the last few years. My son will be starting 7th Grade in August. I am</p>	<p>beginning to lose hope that he will be a student in the new building. There is no perfect site that has perfect soil and is ready to build. They will all need work. I would hate for us to spend more money on additional land, that will STILL need work before getting started. I am BEGGING you to speedily start this high school. The students are here. Our buildings are out of space. They need adequate classrooms now, not 5 years from now. I can't help but think that this project continues to be pushed back while other projects that don't serve the 1,894 students that the school serves on a daily basis are completed! They should have the opportunity to benefit from a school that "Should set the bar for what small county schools should be."</p>
---	--

Joseph "Butch" Flythe offered a prayer for unity.

Jeanie Bundy questioned why the County Manager’s name is listed on the sign of the property that is being considered for the site of the new high school. Mr. Bowman explained that Mr. Williams contacted the County and requested assistance with marketing the property as Economic Development property. The County did not have an Economic Developer on staff at that time. The sign has been at that site for about two years.

ITEM 4. PRESENTATIONS

- A. Special Recognition – Chairman Ross Munro expressed appreciation to County Manager Ken Bowman for his service and devotion while serving as County Manager for Camden over the last nearly five years. Mr. Bowman was presented a plaque on behalf of the citizens of Camden, County staff and the Board of Commissioners.
- B. Regional Advisory Council Report – Mrs. Gwen Wescott was unable to attend and give this report.
- C. Tourism Development Authority – Tourism Development Authority Chair Sarah Hill gave an update on the new Camden County signage to be placed along the following locations:
 - US 17 North near Main Street
 - US 17 South near the Virginia line
 - US 158 West / NC 34
 - US 158 East near Country Club Road

D. South Mills Volunteer Fire Department – Chief Tommy Banks gave the following presentation:

<p>South Mills Volunteer Department, Inc., Update from Chief Banks Camden County Board of Commissioners Meeting, June 6, 2022</p> <p>Purposes:</p> <ol style="list-style-type: none">1. Provide update to the Camden County B.O.C. and county residents regarding general department operational items and anticipated upcoming needs.2. Provide clarification concerning various items of public interest regarding the department.3. Share concerns and offer recommendations which may help the department to continue to serve and protect the citizens of Camden County. <p>General Operational Items</p> <p>Departmental Data, as of June 1, 2022</p> <ul style="list-style-type: none">o Membership: 44 volunteers, including 10 within our Junior Fire Fighter Programo Department’s Board of Directors (*-elected; #-Chief’s designee):<ul style="list-style-type: none">o Fire Chief (1)*o Assistant Chief (1)#o Battalion Chiefs (2)#o Captains (2)*o Lieutenants (3)*o Secretary/ Treasurer (1)#o Safety Officer (1)#o Recognized as a 401(3)(c) non-profit corporation by the IRSo Contracted by Camden County to provide fire and rescue services within the South Mills Townshipo Department is inspected by the NC Department of Insurance every 5 years. <p>1</p>	<ul style="list-style-type: none">o Over the last 10 years we have worked to improve our departmental rating by adding equipment, increasing the number of training opportunities available to our members, and many other items. In addition, improvements at Pasquotank Central Communications has also helped lower our rating. This results in lower insurance premiums for all South Mills Residents.o Current Fleet:<ul style="list-style-type: none">o 3 Class A Pumperso 1 Heavy Duty Rescue Pumpero 2 Brush Truckso 1, 3500-gallon tankero 2, Drones which provides support and helps to assist with mitigation of various types of incidents <p>2021 – By the Numbers</p> <ul style="list-style-type: none">o Responded to 170 calls for assistance as dispatched by Pasquotank Central Communications<ul style="list-style-type: none">o Approximately 65% of these calls were related to rescue events (motor vehicle crashes, for example)o Commitment of our Volunteers<ul style="list-style-type: none">o Logged over 400 hours of “on scene” timeo Members totaled over 2,500 training hourso Celebrated 75 years in service to our Citizens; started in 1946<ul style="list-style-type: none">o The department, like our community, has grown through the years and are proud to be able to continue to provide the service needed <p>2</p>
<p>Items of Public Interest</p> <p>Social Media</p> <ul style="list-style-type: none">o The Department utilizes various social media platforms as our primary means of communicating with the general public<ul style="list-style-type: none">o Call 9-1-1 for all requests for emergency assistance as soon as possible!o Facebook: South Mills Fire Department: Typically, this is the best method to utilize to contact the department.o Social Media platforms NOT utilized to share specific information regarding emergency or non-emergency call<ul style="list-style-type: none">o We will not have pictures or other information regarding incidents out of respect for everyone’s privacy.o Accuracy of the general public’s social media posts on the Department page(s) should always be questioned. If someone has specific concerns or questions, please contact Chief Banks. <p>Departmental Concerns / Recommendations</p> <p>Development and Growth within Camden County</p> <p>Water Supply</p> <ul style="list-style-type: none">o Water supply and water pressure has been an area of concern for many years. Our insurance rating score is partially based on our available water supply for firefighting operations. We typically score low in this category. Our score was only improved slightly following Camden County’s assistance with water capacity.o South Mills Water Association’s Board of Directors have recently shared their concerns regarding the memberships’ abilities to continue to meet the demands, especially with continued growth. All resident members of the South Mills Water Association are encouraged to attend the upcoming meeting to discuss these <p>3</p>	<p>concerns and to be able to voice their concerns and participate in the vote regarding the future of the Association.</p> <p>County Development</p> <ul style="list-style-type: none">o Various opinions regarding development. SMVFD supports smart growth as landowners have the right to develop their property. We are not against development; however, we would like to see changes made to ensure that development is handled in a way that improves our community and does not burden our services and resources.<ul style="list-style-type: none">o New developments do yield new Volunteers! Many of our current Volunteers come from development, people who want to serve and make our community better. Overall, we receive a great deal of support from the community and this support seems to have increased as our community grows.o Consideration of Unified Development Ordinance Revision<ul style="list-style-type: none">o Current UDO does not seem to address concerns expressed by the Department regarding fire protection issues and other County services.<ul style="list-style-type: none">▪ Increase minimum lot size to one acer should be one consideration▪ Homes built on concrete slab foundation is concerning based on minimum height most areas are located regarding sea levelo Technical Review Board<ul style="list-style-type: none">o It doesn’t seem the input of various County department heads who are asked to provide comments on proposed developments are fairly considered during the planning / approval process. <p>4</p>

EMS Services

o EMS services currently provided by contract with Pasquotank County

o Contract stipulates Camden County will be staffed with We pay for two ambulances, 12 hours a day, every day of the week.

▪ Station 14 (South Mills): EMS units are housed from 7am to 7pm

▪ Station 12 (Camden): EMS unit housed from 9am to 9pm

▪ Other hours EMS unit must travel from other locations, typically within Elizabeth City.

o Community growth seems to suggest more coverage is required.

▪ 24-hour coverage within Camden County would cut response times and allow more prompt emergency response

▪ Current shortage of Paramedics along with the level of care which is currently being provided by Pasquotank - Camden EMS has seemed to decrease in recent years

▪ We, as leaders in our County, should meet to discuss and look to address these current issues

▪ Current contract term will expire in two years; we should be making plans now to increase the service which our growing community needs

Thank you for the opportunity to provide this information to you.

Tommy Banks, Chief

5

Jeannie LeFrancois of South Mills spoke concerning data she has received from the National Weather Service in regard to stormwater events that have taken place in Camden County over recent years. She made herself available to provide further information as needed.

South Camden Water & Sewer District Board of Directors

The Chairman recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:

MOVER:

AYES:

PASSED [5-0]

Clayton Riggs

Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: April 2022

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	81	81	100%	0
Sewer/Collection	1	1	100%	0

New Services installed: 5

Locates:

Water Line: 74

Sewer Line: 13

Water & Sewer, same ticket: 4

Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in April: 15 880 820 gallons

Daily average water usage for April: 629 361 gallons

Current treatment capacity at the water treatment plant: 720 000

2022 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2022	13,953,480	.450,112
February 2022	12,060,970	.430,749
March 2022	15,633,430	.504,304
April 2022	15,880,820	.529,361
May 2022		
June 2022		
July 2022		
August 2022		
September 2022		
October 2022		
November 2022		
December 2022		
Yearly Totals		

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT																		
month	active	work	locates	new	gallons	tap fees	total	gallons	sewer	sewer						gallons	sewer	sewer
	meters	orders		serv	sold		collected	sold	collected	cust						sold	collected	cust
					meters			meters	Core	Core						meters	S. Mills	S. Mills
					water			sewer								sewer		
								Core								S. Mills		
2021																		
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54						291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54						228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54						208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54						201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54						322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54						261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54						236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54						455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54						418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54						315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54						264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54						286,870	\$4,002.82	89
2022																		
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55						244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55						234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54						237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54						257,949	\$3,588.01	88

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT												
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow T	New Svc Installed		
2021												
April	65	100%	0%	65	0	92	28	19	0	5		
May	88	100%	0%	88	0	90	8	17	0	2		
June	101	100%	0%	96	5	63	17	12	0	2		
July	87	100%	0%	85	2	83	14	7	0	0		
August	89	100%	0%	88	1	105	19	1	0	2		
Sept	120	100%	0%	119	1	77	15	0	0	3		
Oct	95	100%	0%	93	0	64	15	2	0	0		
Nov	72	100%	0%	72	0	37	0	2	0	2		
Dec	86	100%	0%	85	1	43	8	7	0	0		
2022												
Jan	90	100%	0%	89	1	96	6	6	0	0		
Feb	108	100%	0%	108	0	73	5	4	0	0		
March	90	100%	0%	89	1	64	7	6	0	1		
April	82	100%	0%	81	1	74	13	4	0	5		

2022 SMWA USAGE													
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	144,900	172,000	140,200	153,634									
2	144,900	139,600	125,000	153,633									
3	159,600	151,000	130,600	153,633									
4	161,500	162,167	149,000	161,200									
5	131,500	162,167	149,000	153,700									
6	136,200	162,167	149,000	124,800									
7	130,734	46,500	143,600	141,800									
8	130,733	35,800	144,900	149,000									
9	130,733	32,300	120,400	149,000									
10	66,220	35,300	153,900	149,000									
11	34,500	36,634	138,434	145,000									
12	25,500	36,633	138,433	149,300									
13	129,800	36,633	138,433	146,500									
14	41,467	138,500	146,600	135,300									
15	41,467	140,500	95,600	163,100									
16	41,466	131,000	202,400	163,100									
17	4,280	35,300	138,100	163,100									
18	40,300	3,844	149,700	142,600									
19	105,400	3,843	149,700	141,200									
20	109,000	3,843	149,700	136,700									
21	156,234	38,200	140,500	132,400									
22	156,233	40,500	142,100	180,700									
23	156,233	165,900	121,500	180,700									
24	139,400	133,500	118,400	180,700									
25	126,300	136,634	150,334	178,800									
26	145,200	136,633	150,333	160,600									
27	87,590	136,633	150,333	145,500									
28	151,867	138,000	142,400	161,500									
29	151,867		136,300	139,650									
30	151,866		122,600	139,650									
31	166,100		148,200										
TOTAL	3,499,090	2,591,731	4,375,700	4,575,500									
Average	112,874	92,562	141,152	152,517									
Maximum	166,100	172,000	202,400	180,700									

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to adjourn the South Camden Water & Sewer Board of Directors.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.


ITEM 5. PUBLIC HEARINGS

A. Proposed FY 2022-2023 Budget

Motion to open the public hearing for the Proposed FY 2022-2023 Budget.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

County Manager Ken Bowman presented the Budget Message and Proposed FY 2022-2023 Budget.

<div><p>FY 2022-2023 Budget Message</p><p>May 16, 2022</p><p>To: The Camden County Board of Commissioners Ross Munro, Chairman Tiffney White, Vice Chair Randy Krainiak, Commissioner Tom White, Commissioner Clayton Riggs, Commissioner</p><p>Pursuant to my responsibility as County Manager and Budget Officer, I respectfully submit for your consideration the Camden County Fiscal Year 2022-23 Annual Budget scheduled to begin on July 1, 2022 and end on June 30, 2023. This budget represents the combined efforts of County Staff to set a financial course of action to serve our supporting public while implementing the directions and desires of the Governing Body. The goal is to meet the County's basic needs in core operations and address as many capital improvements as financially feasible. One of the critical purposes of this document is to encourage open dialogue, ask questions, and public deliberation as it relates to how citizen tax dollars can best be used to serve the community. This budget has been prepared in accordance with the provisions of General Statute 159-11, the Local Government Budget and Fiscal Control Act.</p><p>As required, all funds within the budget are balanced along with all anticipated revenue and expenditure estimates being identified for Fiscal Year 2022-23. Notice of this submission will be given to the news media and the public, and a public hearing will be scheduled at the County's called meeting on June 6, 2022 at 7:00 p.m.</p><p>Undoubtedly, the budget process is the single most important accomplishment of the governing board and the staff annually. The absence of significant findings from the auditors over the last 4 years has affirmed the quality of work done during this yearly task demonstrating the high level of financial management adhered to by the County. As the County has weathered the challenges of the pandemic well over the past twenty-four months, it is now clear there are other new challenges which must be prepared for as the local, regional and national economies move forward.</p><p>While Camden County continues to perform well with stable revenue growth, the next twenty-four to thirty-six months will determine how the County will be positioned for the long term.</p></div> <div>1</div>	<div><p>As I mentioned last year, the County has been experiencing growth before and during the COVID-19 Pandemic. Camden was experiencing significant residential growth and there are other projects that continued to move forward in the Commerce Park. The pandemic impacted these projects to some degree but did not stop them from moving forward. While the last budget cycle was one of reducing expenditures and expected revenue declines, this new fiscal year budget is one of conservative projections brought about by population growth and new construction throughout the County. During the budget process, it was clear everyone was committed to working together to accomplish this difficult process knowing departments wouldn't get all funding requested.</p><p>The population of Camden County is continuing to grow as reflected by the current census. This is a result of many positive factors our County possesses such as the availability of land, quality schools, and low crime rate. All of these and many more are key factors for attracting many young families with children to both new residential construction and resale of existing homes. This is reflected by home values within the region seeing significant increases based on the availability of new and existing homes. This year the County is undergoing a revaluation which will provide everyone with a better idea of how the market will adjust to the current trends. At this time, the real estate market is better than it has been for many years with houses selling quickly at or above asking prices. The Federal government is also starting to raise interest rates in an attempt to slow the inflation. Unfortunately, it is still a challenge to address all of the needs of a growing community. It is anticipated the growth will sustain at or near current levels or perhaps slightly decline depending on how well the national economy does.</p><p>I would like to point out a couple of significant items of interest. Throughout the entire year, although there were reduced opportunities to visit in person, there were no reductions in service. All departments continued to adapt their operations to the changing environment while continuing to perform their daily functions and provide quality service to all Camden citizens. Second, the leadership never considered reducing staff. Every staff member of Camden County is extremely valuable and a great asset to the county. They adjusted quickly to the "new normal" without hesitation while continuing to meet the needs of the community.</p><p>As I pointed out last year, the full financial impacts of the pandemic have yet to be felt, since revenue is always a few months behind. There may be some lost revenues but it is difficult to project how much at this time. In the meantime, all budgeted capital expenditures have been frozen as of May 20th save for those funded through grants.</p><p>A copy of the proposed budget will be placed on file with the Clerk to the Board and will be available for public inspection during normal business hours within 10 days prior to the June 6th public hearing. A copy of this document is also available on Camden County's website.</p><p>While developing the budget the following key activities were taken into consideration:</p><ul style="list-style-type: none">Continue to minimize the financial impact of county operations on its citizens through mindful budgeting and careful expenditures.Fund Capital goals as indicated in the Capital Improvement Plan.Maintain a reserve fund balance in accordance with the financial policies outlined and</div> <div>2</div>
---	---

adopted in Resolution 2007-05-04.

- Continue to provide outstanding government services at all levels.

Revenues

The above goals for FY2022-23 were balanced with expected revenues with the intent of minimizing the use of the General Fund Balance to support operating expenses. Revenues are generally related to expected economic growth within the County and the State. There are positive economic indicators including low unemployment and strong consumer confidence. Property Tax values appear to be above 1% expected growth minimizing the impact of reduced sales tax collections on total revenues for the FY2022-23 budget.

Below is a listing of the major General Fund projected revenues.

Ad Valorem Tax	\$7,743,740
Local Option Sales Tax (Art. 39)	\$650,000
Vehicle Tax	\$825,896
Franchise Tax	\$650,000
Medicaid Hold Harmless	\$500,000
Article 40 Tax	\$350,000
Article 42 Tax	\$200,000
Special Revenue Fund (CRF for Debt Payment)	\$187,262
From School Reserve Fund (Debt Payments, Capital Outlay)	\$982,806
Solid Waste Fee	\$310,000

Expenditures

With a few exceptions, county departments continued to hold the line on expenditures. However, non-departmental expenditures are increasing. Non-departmental contributions such as School Funding, Emergency Medical Services (EMS), Emergency Management and Health Services are major appropriations. Other increased appropriations include Forestry, Social Services, and Solid Waste / Recycling. These increases in annual expenditures continue to be higher than increases in annual revenues for FY 2022-23. Continuing to fund operational expenditures with fund balance will quickly have a detrimental effect on general fund balance.

The County's fund balance should be carefully invested within our county to foster economic growth and quality of life without burdening the taxpayers as available. While it is imperative to keep our responsible fiscal policies intact by supporting operational expenditures with operational revenues, we are in a position to use a portion of fund balances restricted for capital investment to address failing County buildings and critical infrastructure as well as community projects that are important to our citizens such as Community Parks and recreational projects. Funding Capital Improvement Plan projects is vital to the success of these goals.

Compared to the FY 2021-22 General Fund budget of \$14,041,485, the proposed FY2022-23 proposes \$15,324,997.49 which represents an increase of \$1,283,512.49.

The FY2022-23 proposed general fund budget is balanced with \$990,232.27 in fund balance to finance County operational expenses. The FY2021-22 proposed general fund budget was

3

balanced with \$440,796 in fund balance to finance County operational expenses.

Departmental Appropriations

Below is a list of some of the major Departmental expenditures proposed for FY2022-23.

Governing Body	\$107,060
County Administration	\$277,822
Elections	\$158,809
Finance Department	\$250,691
Personnel	\$115,744
Tax Department	\$512,922
Legal	\$40,000
Register of Deeds	\$273,043
Planning Department/Inspections	\$645,366
Public Works/Building & Grounds	\$588,454
Sheriff & SRO	\$2,445,693
Extension	\$184,439
Recreation	\$325,613
Senior Center	\$211,806
Solid Waste	\$790,015
Non-Departmental	\$236,525
Economic Development	\$145,911
Capital Outlay/Debt Service	\$1,079,556
Library	\$179,387
JCPWC	\$79,168
Soil & Water Conservation	\$85,000

Special Appropriations

In the FY2022-2023 proposed budget, Special Appropriations expenditures total \$6,362,229.49 or 42% of total General Fund expenses. The county is required by contract to commit the funds budgeted for Emergency Medical Services, Emergency Management and Forestry. The list below highlights some of the major Special Appropriations proposed for FY2022-23.

School Current Expense	\$2,800,000
School Capital Outlay	\$455,878
Prespoards/Camden EMS	\$630,750
Central Communications/Emergency Mgmt.	\$361,313
College of the Albemarle	\$45,000
Albemarle District Jail	\$337,000
Department of Social Services	\$427,924
CH & S Fire Commission	\$278,505
South Mills Fire Commission	\$176,202

General Fund

The Fiscal Year 2022-2023 proposed budget has the General Fund's tax rate of \$0.88/\$100 of valuation.

As mentioned earlier, projections on revenues this year have been especially difficult due to the

4

pandemic. We have taken a practical approach of reducing these revenues from the proposed budget out of caution. We have also not taken any steps to reduce revenues to the point requiring furloughs or reduction in services with accompanying reductions in force.

Major Concerns

The County leadership needs to remain focused on the area of economic development as a key to increasing revenues, expanding and diversifying the tax base, and making the wastewater system financially self-supporting. Significant progress has been made on the IIVY 15R corridor and the planned expansion of the water and wastewater system.

Continue to monitor revenue generated from the land transfer tax which is the major funding mechanism for the County Capital Reserve Fund. Without a steady flow of sustainable revenue, the County will not be able to take on new Capital Improvement Projects (CIP) or adequately fund the debt service obligations for already-completed projects.

In addition, during FY 2021-22, the County contributed approximately \$405,878 to the School District for capital improvements and \$2,600,000 for operating expenses utilizing tax revenue and a significant contribution from fund balance. The proposed FY 2022-23 budget has increased the county portion by \$200K bringing the total to \$2,800,000 for current operating expenses and increased the capital improvements by \$50K bringing the total to \$455,878.

Other Program Goals

Community Park Trust Fund

The Community Park Trust Fund (CPTF) FY2022-23 budget includes funding for Park Maintenance Capital needs. The county pursued grant funding for repairs and upgrades to One Mill Park, located in the southern end of the county. Recently the county was notified they had been selected to receive \$100K to assist with the repairs and upgrades to the boat ramp and surrounding bulkhead repairs at the One Mill Park location.

Capital Reserve Fund

The revenue for this fund comes from the \$0.01 land transfer tax which is levied on all land sales. Due to outdated and failing infrastructure within County buildings, funds are included to continue planning for a County Office Building / Campus complex that would replace the current structures. These new buildings will combine the Administration, Tax, Planning, and Water/Sewer departments. At this time the County has decided to build the Campus in Two Phases starting with the construction of the new Library, which includes a Community Activities Room with seating for approximately 100 people, and a Board Room for Commissioners and other boards to meet. The location for the Administration Campus is across the street from the historic courthouse.

School Capital Reserve Fund

The School Capital Reserve Fund is currently funded by restricted sales tax. During 2018-2019 the County committed to supporting the school system's need for a new High School by submitting a joint application for \$15 million in grant funds. The total grant awarded is for \$12.3 million requiring a \$2.7 million match from the County. The citizens voted during the November 2020

5

election cycle to approve a bond referendum for borrowing up to \$33 million from the USDA to fund the construction of the new high school. Recently the School Board and the Board of Commissioners submitted a new application to the Department of Public Instruction (DPI) in Raleigh for an additional grant to help offset the rising cost of construction for the new high school. They were overjoyed when they received word from DPI their request was approved for an additional grant of \$ 27M bringing the overall total of grant funding to \$40M.

RECOMMENDATION

The total of recommended General Fund expenditures is \$15,324,997.49.

The projected revenues total \$14,334,765.22 for the General Fund at the present tax rate of \$.88.

After receiving departmental requests, budget & finance, the FY2022-23 proposed general fund budget is balanced with \$990,232.27 in fund balance to finance County operational expenses. The FY2021-22 proposed general fund budget was balanced with \$440,796 in fund balance to finance County operational expenses. The only way to reduce expenditures further without reducing services is by removing / reducing staff personnel, 2% Cost of Living increases, and the limited Capital Improvements. It should be noted that a number of IT upgrades and improved efficiencies were realized during the current FY thanks to the receipt of CARI's and American Relief Act (ARP) funds from the Federal Government. This influx of funds helped to offset the necessary requirement to purchase hardware using the County general funds.

Using funds from our unallocated General Fund Reserve to balance the budget is a practice that the county has tried to avoid in the past but has had to rely on in recent years. Paying for current operating expenses from a savings account meant for emergencies and strategic capital expenditures is not a good financial practice, and I would highly recommend against it.

FY 2022-23 Budget Summary

The Management Team brought me a conservative set of budget requests that allowed for the continuation of excellent services. This budget also provides for limited capital improvements and equipment necessary to continue services in a manner that is efficient and safe. Finally, this budget provides for a plan this year while keeping in mind the challenges we face in future years; challenges such as the construction of a new administration campus, a new high school, expanding broadband, a new fresh water well, increased manning in the Sheriff's Office, and waste water sewer lines extensions. Although some of these plans do not have a specific funding source we are still mindful of them while putting together this year's budget.

The strain on revenues and our desire to maintain the current service level has made for very conservative budgets during the last five years. Based on your guidance, the Management Team has once again done a terrific job keeping expenses as low as possible in order to provide for a responsible and balanced budget. Again, I want to emphasize that Camden County is in good financial condition. Our fund balance in the General Fund continues to remain healthy even during these very turbulent times.

I appreciate the opportunity to have worked with you to prepare this budget as you continue to serve the citizens of Camden County. As public officers, we have been given the task of protecting the rights, needs and desires of the constituents. The staff believes this task has been achieved and

6

respectfully submits to you the FY2022-23 Budget.

Respectfully submitted,


KENNETH L. BOWMAN
Budget Officer/County Manager

7



FY 2022-2023 Budget

Schedule of Changes Per Budget Work Sessions

The Budget Officer's Proposed Budget has been accepted by Board of Commissioners with the following exceptions:

General Fund					
Dept.	Item	Submitted	Change	Proposed	
105100	Sheriff's Salaries	\$1,139,337	45,000	1,094,337	Decrease/BOC
	Capital Outlay - Vehicles	140,842	46,845	94,000	Decrease/BOC
	Budget for SPCA	35,000	5,000	30,000	Decrease/BOC
106900	Budget for Albemarle United Way	1,000	1,000	0	Decrease/BOC
	Budget for Highway 17	2,000	2,000	0	Decrease/BOC
	Budget for School Capital	540,411	84,533	455,878	Decrease/BOC
	Budget for School Operating	3,158,337	358,337	2,800,000	Decrease/BOC
	Budget for Albemarle Food Bank	2,000	2,000	0	Decrease/BOC

1

<div>Ordinance No. 2022-06-01</div> <div>AN ORDINANCE OF</div> <div>THE BOARD OF COUNTY COMMISSIONERS OF</div> <div>CAMDEN COUNTY, NORTH CAROLINA,</div> <div>RELATING TO THE FY 2022 – 2023 BUDGET</div>																																																	
<div>BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN</div> <div>COUNTY, NORTH CAROLINA:</div>																																																	
ARTICLE I.	BUDGET ORDINANCE																																																
<p>This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2022-2023, adopted by the Board of Commissioners on June 6, 2022. Said Ordinance may hereafter be referred to as the “Budget Ordinance”. The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.</p>																																																	
ARTICLE II. GENERAL FUND																																																	
<p>SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.</p>																																																	
<table><tr><td>Governing Body.....</td><td>\$107,060</td></tr><tr><td>County Administration.....</td><td>277,822</td></tr><tr><td>Elections.....</td><td>158,809</td></tr><tr><td>Finance.....</td><td>266,691</td></tr><tr><td>Personnel.....</td><td>115,744</td></tr><tr><td>Tax Supervisor.....</td><td>512,922</td></tr><tr><td>Legals.....</td><td>40,000</td></tr><tr><td>Register of Deeds.....</td><td>273,043</td></tr><tr><td>Planning.....</td><td>337,593</td></tr><tr><td>Inspections.....</td><td>307,773</td></tr><tr><td>Economic Development Commission.....</td><td>145,911</td></tr><tr><td>Building & Grounds.....</td><td>462,076</td></tr><tr><td>Sheriff.....</td><td>2,232,312</td></tr><tr><td>School Resource Officer (SRO).....</td><td>213,381</td></tr><tr><td>Jury Commission.....</td><td>96</td></tr><tr><td>Court Facilities.....</td><td>33,040</td></tr><tr><td>Public Works Administration.....</td><td>126,378</td></tr><tr><td>Traffic.....</td><td>3,560</td></tr><tr><td>Solid Waste.....</td><td>790,015</td></tr><tr><td>Public Health.....</td><td>129,740</td></tr><tr><td>Extension.....</td><td>184,439</td></tr><tr><td>County Public Library.....</td><td>179,387</td></tr><tr><td>Parks & Recreation.....</td><td>325,613</td></tr><tr><td>DDJP (JCPC).....</td><td>79,168</td></tr></table>		Governing Body.....	\$107,060	County Administration.....	277,822	Elections.....	158,809	Finance.....	266,691	Personnel.....	115,744	Tax Supervisor.....	512,922	Legals.....	40,000	Register of Deeds.....	273,043	Planning.....	337,593	Inspections.....	307,773	Economic Development Commission.....	145,911	Building & Grounds.....	462,076	Sheriff.....	2,232,312	School Resource Officer (SRO).....	213,381	Jury Commission.....	96	Court Facilities.....	33,040	Public Works Administration.....	126,378	Traffic.....	3,560	Solid Waste.....	790,015	Public Health.....	129,740	Extension.....	184,439	County Public Library.....	179,387	Parks & Recreation.....	325,613	DDJP (JCPC).....	79,168
Governing Body.....	\$107,060																																																
County Administration.....	277,822																																																
Elections.....	158,809																																																
Finance.....	266,691																																																
Personnel.....	115,744																																																
Tax Supervisor.....	512,922																																																
Legals.....	40,000																																																
Register of Deeds.....	273,043																																																
Planning.....	337,593																																																
Inspections.....	307,773																																																
Economic Development Commission.....	145,911																																																
Building & Grounds.....	462,076																																																
Sheriff.....	2,232,312																																																
School Resource Officer (SRO).....	213,381																																																
Jury Commission.....	96																																																
Court Facilities.....	33,040																																																
Public Works Administration.....	126,378																																																
Traffic.....	3,560																																																
Solid Waste.....	790,015																																																
Public Health.....	129,740																																																
Extension.....	184,439																																																
County Public Library.....	179,387																																																
Parks & Recreation.....	325,613																																																
DDJP (JCPC).....	79,168																																																
<div>FY 2022-2023 Budget</div> <div>Page 1</div>																																																	

Senior Center.....	211,806								
Post-Employment Benefits.....	13,308								
Non-Departmental.....	236,525								
Soil/Water Conservation.....	85,000								
Capital Outlay/Debt Service.....	1,079,556								
Special Appropriations:									
Albemarle Commission.....	7,500								
EMS.....	630,750								
Conservation/Forestry.....	70,365								
RC&D.....	750								
Central Communications.....	332,408								
Emergency Management.....	28,905								
S. Camden Water & Sewer.....	231,439								
Special Funding.....	1,800								
CH&S Fire Commission Four Cents.....	278,505.36								
South Mills Fire Commission Four Cents.....	178,201.91								
Social Services.....	427,924								
Schools – Contribution to Capital Reserve.....	455,878								
Schools – Current Expense.....	2,800,000								
New High School Operating Expense.....	365,299.22								
Albemarle Hopeline.....	3,000								
College of the Albemarle.....	45,000								
Revaluation Fund.....	2,000								
Camden Food Pantry.....	2,500								
Camden Museum.....	1,000								
Friends of the Dismal Swamp.....	1,000								
Alb. Dist. Jail Operations.....	337,000								
Rural Ready Grant Match.....	100,000								
4-H Insurance.....	53,004								
Albemarle Tideland's Retiree.....	10,000								
Contingency.....	40,000								
<div>TOTAL GENERAL FUND</div> <div>\$15,324,997.49</div>									
<p>SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<p>Ad Valorem and Vehicle Taxes:</p> <table><tr><td>Budget Year.....</td><td>\$8,569,636</td></tr><tr><td>Prior Years Summary.....</td><td>546,500</td></tr><tr><td>Penalties and Interest.....</td><td>40,000</td></tr><tr><td>House Bill 1779.....</td><td>100</td></tr></table>		Budget Year.....	\$8,569,636	Prior Years Summary.....	546,500	Penalties and Interest.....	40,000	House Bill 1779.....	100
Budget Year.....	\$8,569,636								
Prior Years Summary.....	546,500								
Penalties and Interest.....	40,000								
House Bill 1779.....	100								
<p>Other Taxes and Licenses:</p> <table><tr><td>State 1 cent Sales Tax.....</td><td>650,000</td></tr><tr><td>Local Sales Tax - Art. 40.....</td><td>350,000</td></tr><tr><td>Local Sales Tax - Art. 42.....</td><td>200,000</td></tr><tr><td>Local Sales Tax – Art. 44.....</td><td>100</td></tr></table>		State 1 cent Sales Tax.....	650,000	Local Sales Tax - Art. 40.....	350,000	Local Sales Tax - Art. 42.....	200,000	Local Sales Tax – Art. 44.....	100
State 1 cent Sales Tax.....	650,000								
Local Sales Tax - Art. 40.....	350,000								
Local Sales Tax - Art. 42.....	200,000								
Local Sales Tax – Art. 44.....	100								
<div>FY 2022-2023 Budget</div> <div>Page 2</div>									

ARTICLE XVI. CODE ENFORCEMENT REVOLVING FUND									
<p>The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Demolition Expenses.....</td><td>\$29,600</td></tr><tr><td>Fee Collection.....</td><td>3,000</td></tr><tr><td>Fund Balance Appropriated.....</td><td>26,600</td></tr><tr><td></td><td>\$29,600</td></tr></table>		Demolition Expenses.....	\$29,600	Fee Collection.....	3,000	Fund Balance Appropriated.....	26,600		\$29,600
Demolition Expenses.....	\$29,600								
Fee Collection.....	3,000								
Fund Balance Appropriated.....	26,600								
	\$29,600								
ARTICLE XVII. STORMWATER MANAGEMENT UTILITY FUNDS									
<p>At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer's Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.</p>									
<p>The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the South Mills Watershed Fund (Fund 36) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Expenses & Reserve.....</td><td>\$51,125</td></tr><tr><td>Estimated Revenue.....</td><td>\$51,125</td></tr></table>		Watershed Expenses & Reserve.....	\$51,125	Estimated Revenue.....	\$51,125				
Watershed Expenses & Reserve.....	\$51,125								
Estimated Revenue.....	\$51,125								
<p>The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the Sawyer's Creek Watershed Fund (Fund 37) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Expenses & Reserve.....</td><td>\$20,050</td></tr><tr><td>Estimated Revenue.....</td><td>\$20,050</td></tr></table>		Watershed Expenses & Reserve.....	\$20,050	Estimated Revenue.....	\$20,050				
Watershed Expenses & Reserve.....	\$20,050								
Estimated Revenue.....	\$20,050								
<p>The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the North River Watershed Fund (Fund 38) for the fiscal year July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Expenses.....</td><td>\$13,885</td></tr><tr><td>Estimated Interest & Fees Collected.....</td><td>\$13,885</td></tr></table>		Watershed Expenses.....	\$13,885	Estimated Interest & Fees Collected.....	\$13,885				
Watershed Expenses.....	\$13,885								
Estimated Interest & Fees Collected.....	\$13,885								
<p>The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the Shiloh Watershed Fund (Fund 39) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Expenses.....</td><td>\$14,279</td></tr><tr><td>Estimated Interest & Fees Collected.....</td><td>\$14,279</td></tr></table>		Watershed Expenses.....	\$14,279	Estimated Interest & Fees Collected.....	\$14,279				
Watershed Expenses.....	\$14,279								
Estimated Interest & Fees Collected.....	\$14,279								
<div>FY 2022-2023 Budget</div> <div>Page 9</div>									

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND																	
<p>The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>																	
<table><tr><td>R/O Plant Operation Expenses.....</td><td>492,833</td></tr><tr><td>Waste Water Operation Expenses.....</td><td>417,259</td></tr><tr><td>Distribution Expenses.....</td><td>509,745</td></tr><tr><td>Debt Service.....</td><td>682,087</td></tr><tr><td></td><td>\$2,101,924</td></tr></table>		R/O Plant Operation Expenses.....	492,833	Waste Water Operation Expenses.....	417,259	Distribution Expenses.....	509,745	Debt Service.....	682,087		\$2,101,924						
R/O Plant Operation Expenses.....	492,833																
Waste Water Operation Expenses.....	417,259																
Distribution Expenses.....	509,745																
Debt Service.....	682,087																
	\$2,101,924																
<p>It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>																	
<table><tr><td>Sale of Water.....</td><td>1,099,800</td></tr><tr><td>Sewer Fees.....</td><td>110,000</td></tr><tr><td>Connection Fees.....</td><td>75,000</td></tr><tr><td>Miscellaneous.....</td><td>28,550</td></tr><tr><td>Fund Balance Appropriated.....</td><td>150,000</td></tr><tr><td>Capital Reserve Fund.....</td><td>407,135</td></tr><tr><td>General Fund Contribution.....</td><td>231,439</td></tr><tr><td></td><td>\$2,101,924</td></tr></table>		Sale of Water.....	1,099,800	Sewer Fees.....	110,000	Connection Fees.....	75,000	Miscellaneous.....	28,550	Fund Balance Appropriated.....	150,000	Capital Reserve Fund.....	407,135	General Fund Contribution.....	231,439		\$2,101,924
Sale of Water.....	1,099,800																
Sewer Fees.....	110,000																
Connection Fees.....	75,000																
Miscellaneous.....	28,550																
Fund Balance Appropriated.....	150,000																
Capital Reserve Fund.....	407,135																
General Fund Contribution.....	231,439																
	\$2,101,924																
ARTICLE IV. WATER/SEWER CAPITAL RESERVE FUND																	
<p>The following amounts are hereby appropriated in the System Development Fee Capital Reserve Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>																	
<table><tr><td>Fund Balance Reserve.....</td><td>\$2,750</td></tr><tr><td>Membrane Reserve.....</td><td>20,250</td></tr><tr><td></td><td>\$27,500</td></tr></table>		Fund Balance Reserve.....	\$2,750	Membrane Reserve.....	20,250		\$27,500										
Fund Balance Reserve.....	\$2,750																
Membrane Reserve.....	20,250																
	\$27,500																
<p>It is estimated that the following revenues will be available in the System Development Fee Capital Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>																	
<table><tr><td>System Development Fees.....</td><td>31,000</td></tr><tr><td>Interest.....</td><td>1,000</td></tr><tr><td>R/O Upgrade.....</td><td>40,500</td></tr><tr><td></td><td>\$72,500</td></tr></table>		System Development Fees.....	31,000	Interest.....	1,000	R/O Upgrade.....	40,500		\$72,500								
System Development Fees.....	31,000																
Interest.....	1,000																
R/O Upgrade.....	40,500																
	\$72,500																
<div>FY 2022-2023 Budget</div> <div>Page 4</div>																	

ARTICLE V. COURTHOUSE & SHILOH FIRE COMMISSION FUND													
<p>The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>													
<table><tr><td>General Expenses.....</td><td>262,781</td></tr><tr><td>Debt Service.....</td><td>100,000</td></tr><tr><td></td><td>\$362,781</td></tr></table>		General Expenses.....	262,781	Debt Service.....	100,000		\$362,781						
General Expenses.....	262,781												
Debt Service.....	100,000												
	\$362,781												
<p>It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>													
<table><tr><td>Fire Tax.....</td><td>69,626</td></tr><tr><td>4 Cent County Match.....</td><td>278,505</td></tr><tr><td>Leased Property.....</td><td>9,000</td></tr><tr><td>Miscellaneous.....</td><td>4,650</td></tr><tr><td>Interest Earnings.....</td><td>1,000</td></tr><tr><td></td><td>\$362,781</td></tr></table>		Fire Tax.....	69,626	4 Cent County Match.....	278,505	Leased Property.....	9,000	Miscellaneous.....	4,650	Interest Earnings.....	1,000		\$362,781
Fire Tax.....	69,626												
4 Cent County Match.....	278,505												
Leased Property.....	9,000												
Miscellaneous.....	4,650												
Interest Earnings.....	1,000												
	\$362,781												
ARTICLE VI. SOUTH MILLS FIRE COMMISSION FUND													
<p>The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>													
<table><tr><td>General Expenses.....</td><td>157,650</td></tr><tr><td>Debt Service.....</td><td>113,000</td></tr><tr><td></td><td>\$270,650</td></tr></table>		General Expenses.....	157,650	Debt Service.....	113,000		\$270,650						
General Expenses.....	157,650												
Debt Service.....	113,000												
	\$270,650												
<p>It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>													
<table><tr><td>Fire Tax.....</td><td>44,050</td></tr><tr><td>4 Cent County Match.....</td><td>176,201</td></tr><tr><td>Fund Balance.....</td><td>19,899</td></tr><tr><td>Grant.....</td><td>30,000</td></tr><tr><td>Interest.....</td><td>500</td></tr><tr><td></td><td>\$270,650</td></tr></table>		Fire Tax.....	44,050	4 Cent County Match.....	176,201	Fund Balance.....	19,899	Grant.....	30,000	Interest.....	500		\$270,650
Fire Tax.....	44,050												
4 Cent County Match.....	176,201												
Fund Balance.....	19,899												
Grant.....	30,000												
Interest.....	500												
	\$270,650												
ARTICLE VII. SOCIAL SERVICES													
<p>The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>													
<table><tr><td>Public Assistance.....</td><td>176,160</td></tr><tr><td>Administrative Expenses.....</td><td>1,169,101</td></tr><tr><td></td><td>\$1,345,261</td></tr></table>		Public Assistance.....	176,160	Administrative Expenses.....	1,169,101		\$1,345,261						
Public Assistance.....	176,160												
Administrative Expenses.....	1,169,101												
	\$1,345,261												
<div>FY 2022-2023 Budget</div> <div>Page 5</div>													

<p>It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>County Appropriations.....</td><td>467,924</td></tr><tr><td>State/Federal Funds.....</td><td>877,337</td></tr><tr><td></td><td>\$1,345,261</td></tr></table>		County Appropriations.....	467,924	State/Federal Funds.....	877,337		\$1,345,261		
County Appropriations.....	467,924								
State/Federal Funds.....	877,337								
	\$1,345,261								
ARTICLE VIII. JOYCE CREEK DRAINAGE PROJECT FUND									
<p>The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Projects & Expenses.....</td><td>\$44,360</td></tr></table>		Watershed Projects & Expenses.....	\$44,360						
Watershed Projects & Expenses.....	\$44,360								
<p>It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Watershed Improvement Fee.....</td><td>43,360</td></tr><tr><td>Miscellaneous.....</td><td>1,000</td></tr><tr><td></td><td>\$44,360</td></tr></table>		Watershed Improvement Fee.....	43,360	Miscellaneous.....	1,000		\$44,360		
Watershed Improvement Fee.....	43,360								
Miscellaneous.....	1,000								
	\$44,360								
ARTICLE IX. REVALUATION RESERVE FUND									
<p>The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Reserved for Revaluation Expenses.....</td><td>\$152,000</td></tr></table>		Reserved for Revaluation Expenses.....	\$152,000						
Reserved for Revaluation Expenses.....	\$152,000								
<p>It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Fund Balance Appropriated.....</td><td>151,500</td></tr><tr><td>Interest.....</td><td>500</td></tr><tr><td></td><td>\$152,000</td></tr></table>		Fund Balance Appropriated.....	151,500	Interest.....	500		\$152,000		
Fund Balance Appropriated.....	151,500								
Interest.....	500								
	\$152,000								
ARTICLE X. CAPITAL RESERVE FUND									
<p>The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.</p>									
<table><tr><td>Debt Service.....</td><td>187,262</td></tr><tr><td>Capital Projects.....</td><td>454,500</td></tr><tr><td>USDA Debt Reserve.....</td><td>240,300</td></tr><tr><td></td><td>\$1,182,062</td></tr></table>		Debt Service.....	187,262	Capital Projects.....	454,500	USDA Debt Reserve.....	240,300		\$1,182,062
Debt Service.....	187,262								
Capital Projects.....	454,500								
USDA Debt Reserve.....	240,300								
	\$1,182,062								
<div>FY 2022-2023 Budget</div> <div>Page 6</div>									

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Land Transfer Tax Collections	\$50,000
Investment Earnings.....	5,000
County Contribution	325,000
Fund Balance Appropriated.....	302,062
	\$1,182,062

ARTICLE XI. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Debt Service.....	\$74,000
Fund Reserves.....	1,195,766.06
School Capital Outlay.....	455,878
Camden Plantation Funds for Capital Outlay	150,000
	\$2,375,644.06

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Local Option & Restricted Sales Tax	1,005,000
Investment Earnings.....	3,000
New High School Debt Service Revenue.....	1,217,644.06
Camden Plantation.....	150,000
	\$2,375,644.06

ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Center Operating Expenses.....	\$165,622
DOT Funds.....	142,857
Gift Shop Contribution.....	21,715
General Fund Contribution.....	1,000
Miscellaneous	50
Tourism Authority Contribution	0
	\$165,622

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Gift Shop Revenues.....	\$31,150
Gift Shop Expenses.....	\$31,150

ARTICLE XIII. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Fund Reserves.....	\$1,530
Trust Fund Balance.....	\$1,530

ARTICLE XIV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Park Operations.....	49,550
	\$49,550

It is estimated that the following revenues will be available in the Community Park Trust Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

County Contribution	\$49,050
Interest.....	500
	\$49,550

ARTICLE XV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Technology	\$11,600
Register of Deeds Technology Funds.....	5,000
Interest.....	10
Fund Balance.....	6,590
	\$11,600

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Demolition Expenses	\$29,600
Fee Collection	3,000
Fund Balance Appropriated	26,600
	\$29,600

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer's Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Watershed Expenses & Reserve	\$51,125
Estimated Revenue.....	\$51,125

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer's Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Watershed Expenses & Reserve	\$20,050
Estimated Revenue.....	\$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2022 and ending June 30, 2023.

Watershed Expenses	\$13,885
Estimated Interest & Fees Collected.....	\$13,885

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Watershed Expenses	\$14,279
Estimated Interest & Fees Collected.....	\$14,279

ARTICLE XVIII. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

General Expenses.....	23,190
Dismal Swamp Visitor Center.....	4,000
	\$27,190

Donations.....	2,000
Occupancy Tax Collections.....	18,000
Interest Earnings	150
Appropriated Fund Balance.....	7,040
	\$27,190

ARTICLE XIX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

School Current Expense.....	\$8,100
-----------------------------	---------

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Tax Penalties.....	3,000
Interest on Investments.....	100
Fund Balance Appropriated.....	5,000
	\$8,100

ARTICLE XX. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the Camden Commerce Park in South Mills for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Economic Dev Incentive.....	40,000
	\$40,000

Fund Balance Appropriated.....	39,700
Interest on Investments.....	200
	\$40,000

ARTICLE XXI. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense is \$2,800,000 and for Capital Expense is \$455,878.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the "PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023" as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the "School Budget". The county budget does not include any special appropriation for the supplement for teachers' salaries. This will have to be included in the school budget.

ARTICLE XXII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of eighty-three cents (83 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2022, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

The additional thirteen cent (13 cent) increase is broken out as follows: ten cents (10 cents) shall be applied to the additional debt service incurred for the financing of \$33M over 30 years; the additional three cent (3 cent) is appropriated for added operational costs for the new high school. The new high school was approved by referendum during the 2020 election cycle.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2022, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance to equal the expenditures listed as CDE&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,217,664,056 and an estimated collection rate of ninety-four percent (94.940%) for real property and ninety-six percent (96.680%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2022, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$463,141,207 with an estimated collection rate of ninety-four percent (94.940%) for real property and ninety-six percent (96.680%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2022, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$732,097,382 and an estimated collection rate of ninety-four percent (94.940%) for real property and ninety-six percent (96.680%) for vehicles.

ARTICLE XXIII. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:


- They may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- They may transfer amounts up to ten thousand dollars (\$10,000.00) between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- They may not transfer any amounts between funds or from any contingency appropriation within any fund.
- They will assign legal costs to departments based upon the legal issue involved.
- They are authorized to approve expenditures up to ten thousand dollars (\$10,000.00).
- They may approve acceptance and expenditure of emergency funding from state or federal sources (i.e. LIEAP) up to ten thousand dollars (\$10,000.00) with an official report on such funding at the next regular meeting of the Board of Commissioners.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget or fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- As provided by G.S. 159-25(b), the Board has authorized dual electronic signatures for each check or draft that is made on County funds. The

signatures on the County accounts have been approved by the Board of Commissioners.	
(b)	All legal outstanding encumbrances at June 30, 2022 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.
(c)	The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
(d)	Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.
SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:	
1.	Lease of routine business equipment;
2.	Consultant, professional, or maintenance service agreements;
3.	Purchase of supplies, materials, or equipment where formal bids are not required by law;
4.	Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations' sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;
5.	Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6.	Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7.	Other administrative contracts which include agreements approved by the Board of Commissioners.
All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.	
SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.	
FY 2022-2023 Budget	
Page 13	

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.	
SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.	
A public hearing on this Budget Ordinance was held on June 6, 2022.	
This Budget Ordinance was adopted on the 6 th day of June, 2022	
CAMDEN COUNTY BOARD OF COMMISSIONERS	
Ross Munro, Chair	
Tiffany White, Vice Chair	
ATTEST:	
Karen Davis Karen Davis Clerk to the Board	Karen Bowman Karen Bowman Budget Officer/County Manager
FY 2022-2023 Budget	
Page 14	

 CAMDEN COUNTY NORTH CAROLINA • USA Boundless Opportunities.	
SCHEDULE OF FEES FY 2022-2023	

CAMDEN COUNTY Fee Schedule	
TABLE OF CONTENTS	
Building Inspection/Planning	3
GIS Related Fee Schedule	6
Fee Schedule for Abatement of Property	7
Parks/ Recreation Policies/Fees	8
Register of Deeds Schedule of Fees	9
Sheriff's Office Fees	10
Pet Licenses	10
Senior Center Fees	11
Golf Cart Permits & Beer and Wine	12
South Camden Water Rate Schedule	13
South Camden Sewer Rate Schedule	14
Copies of Public Records	16
Public Library Fees	17
Stormwater/ Watershed Fees	18
Fee Schedule Certification	19

3	
BUILDING INSPECTIONS AND PLANNING DEPARTMENT PERMIT FEE SCHEDULE	
BUILDING PERMIT FEES	
RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION	
Base Fees up to 400 Sq. Ft.	\$100.00
State Fee	\$10.00
Over 400 Sq. Ft.	\$0.25/Sq. Ft.
ELECTRICAL	
Roadside/Over 500 Sq. Ft.	\$0.15/Sq. Ft.
Minimum Fee	\$75.00
Temporary Service	\$75.00
PLUMBING	
Plumbing (New Stalls)	\$75.00
MECHANICAL	
Minimum Fee (New Home Install)	\$100.00
Repair/Service Change/Upgrade	\$75.00
INSULATION	
Minimum Fee	\$75.00
NATURAL GAS AND PROPANE HOODS (RESIDENTIAL & COMMERCIAL STRUCTURES)	\$50.00
GENERATOR	
Electrical Fee	\$75.00
Gas Hookup Fee	\$50.00
MANUFACTURED HOMES	
Single-wide	\$250.00
Double wide	\$350.00
Triple wide	\$400.00
ADDITIONS	
Minimum Fee	\$150.00
Over 405 Sq. Ft.	\$0.375/Sq. Ft.
SWIMMING POOLS, SPAS, & HOT TUBS	
Commercial Flat Fee	\$100.00
Residential	\$50.00
Above Ground Flat Fee	\$50.00
In-Ground Flat Fee (includes electric)	\$150.00
DETACHED GARAGES, STORAGE, AND UTILITY/ACCESSORY BUILDINGS	
Minimum Fee	\$75.00
Electric for Accessory Structures	\$75.00
Over 400 Sq. Ft.	\$0.25/Sq. Ft.
POUCH/DECK/SHED ROOF	
Up to 750 Sq. Ft. (Minimum)	\$75.00
Over 750 Sq. Ft.	\$0.10/Sq. Ft.
CARPORT/POLE BARN/POLE SHED (Not Enclosed - Open on at least 2 sides)	
Minimum Fee (Up to 500 Sq. Ft.)	\$75.00
Over 500 Sq. Ft.	\$0.15/Sq. Ft.
SINGLE UTILITY INSPECTION	
Trade Permit Minimum Fee	\$75.00
SIGNS	
16 Square Feet	\$0.00
Over 22 Square Feet	\$100.00
17-32 Square Feet	\$30.00
Electrical on/retrofit/signs	\$75.00
FOUNDATION OR CRAWLSPACE REPAIRS/IMPROVEMENTS	
Minimum Fee per item	\$75.00
IMPERVIOUS SURFACE (concrete, asphalt, pavers, etc.)	
Residential Flat Fee	\$75.00
Commercial Minimum Fee	\$100.00
When included with other permit Minimum Fee	\$25

4	
DEMOLITION (Fire, Safety & EPA Regs)	
Pre-inspection required for safety and hazardous materials and referral to proper channels if found	\$75.00
ALTERATIONS/REPAIRS/IMPROVEMENTS	
Over 400 Sq. Ft.	\$0.25/Sq. Ft., Minimum \$100.00
Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, and Providing Power to structures not previously having power or New Service to existing buildings.	
Firm Buildings are exempt UNLESS:	
* Any electrical installation is performed	
* Any portion of building is used for sleeping quarters	
* Building is used for business rather than personal use of tenant and immediate family	
MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY	
Minimum Fee	\$100.00
BULWARK/PIER/BOATLIFT/DOCK (Flat Fee)	\$75.00
COMMUNICATION TOWER	
Electrical	\$75.00
Gas for Generator	\$50.00
WIND ENERGY SYSTEMS	
Turbines	\$2,000.00 each
Reinspection	\$100.00 each
SOLAR FARMS	
Up to 500 Panels	\$250.00
Over 500 Panels	\$0.50 Per Panel
COMMERCIAL PERMIT PRICES (extra)	
MECHANICAL	
Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$50.00 ea.
HVAC Fans ductwork/boiler/booster	\$5.00 ea.
ELECTRICAL	
Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Circuit /Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Post dispenser, "backwashing" pump for light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/AC/Sys/Motors and machinery not specified	\$5.00 ea.
Electrical Room Air Circulation	\$5.00 ea.
GAS	
Minimum Permit Fee	\$50.00
Per Outlet	\$5.00
NEGLIGENCE FEES	
Inspection Negligence Fee (Applies to)	\$100.00
*Inspection called for but not ready	
*Skipping any applicable mandatory inspection	
*Re-inspection called for without first correcting discrepancies noted by inspector	
*Wrong sub-contractor other than on Trade Affidavit	
Re Permit Negligence Fee (Applies to)	\$500.00
*Building or Trade Related Activities performed without first obtaining and paying for a building permit.	
Shall result in overall doubling of permit fee.	
BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE	
All Building Permit fees must be paid in full at time of permit issuance.	
*Applicants will be notified within 3-5 days after building permit application is processed, reviewed, and approved. At this time permit fees are due.	
*No building permits will be issued without payment of permit fees due.	

5		
BUILDING INSPECTIONS AND PLANNING DEPARTMENT PERMIT FEE SCHEDULE		
LAND USE DEVELOPMENT FEES - DUE AT TIME OF APPLICATION		
All fees for Land Use/Development MUST be paid in full at time of APPLICATION.		
Zoning Permit	\$25.00	
Special Use Permit	\$400.00	
Temporary Use Permit	\$25.00	
Variance	\$500.00	
Ordinance Text Amendment	\$500.00	
Resizing Fee		
First 10 Acres	\$650.00	Plus \$10 per Acre over First 10 Acres
Interpretation Challenge/Appeal	\$250.00	*
Zoning/Floodplain Determination Letter	\$25.00	
Subdivision Fee		
Algor Subdivision		
Preliminary Plan	\$50.00	Per Lot
Construction Drawing	\$50.00	Per Lot
Final Plat Plan	\$50.00	Per Lot
Minor Subdivision	\$200.00	Per Lot created & transfer plats
Planned Development		
Master Plan	See Rezoning	
Preliminary Plan	\$50.00	Per Lot
Construction Drawing	\$50.00	Per Lot
Final Plat	\$50.00	Per Lot
Commercial Site Plan Review		
Major	\$200.00	
Minor	\$100.00	
Stormwater Review Fee/Deposit		
**Major Commercial/Residential Subdivision	(Over 5 acres)	\$6,000.00
Minor Commercial/Residential Subdivision	(3 or 4 lots)	\$2,500.00
**Minor Commercial Site Plan Review		\$3,700.00
Residential Site Plan		\$2,500.00
LAND DISTURBING ACTIVITY		
Fill Permit	\$50.00	
NOTES:		
*Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment		
**The County stormwater review deposit/fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.		
A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval (staff review for Zoning Permits; Board* agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g. zoning permit issued or item placed on Board agenda.)		
* Board of Adjustments, Planning Board or Board of Commissioners		

6

GIS

Prints

Xerox Copies

Size	Black & White Price	Color Price
8.5 * 11	\$0.00	\$1.00
8.5 * 14	\$0.00	\$2.00
11 * 17	\$1.00	\$5.00

Platter Copies

24 * 36	\$10.00	\$15.00
36 * 48	\$10.00	\$20.00

Camden County Street Maps

\$1.00

Electronic Media - Data Files

Data Type	Price
CD	\$5.00
GIS Parcel Layer	\$150.00
Each additional layer	\$25.00
Digital Orthophotography	\$100.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00
a minimum of 1 hour charged.

7		
Code Enforcement		
Fees for Abatement of Property by County		
Grass Cutting	\$150.00/half acre	\$300.00/acre
Debris Removal		\$500 plus tipping fees
Car Removal		All Costs Incurred by the County
Administrative Cost (This will be added to each Abatement)		\$75.00
Removal of Structures		All Costs Incurred by the County**
Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk		
Motor Vehicles		
**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.		
***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.		

8		
Parks & Recreation		
Recreation Youth Sports Registration Fees:		
Youth Volleyball and Basketball		\$40.00
Maximum fee per household per season		\$70.00
Out of County additional registration fee		\$20.00
Recreation Youth Sports Sponsor Fee:		
Team sponsor fee		\$200.00
(Fee pays for team Shirt & Individual Trophies)		
Saturday Night Open Gym for Basketball		
County residents		\$1.00
Out of County residents		\$3.00
Thursday Night Open Gym for Adult Volleyball		
County residents		\$1.00
Out of County residents		\$3.00

9		
Register of Deeds		
Deeds of Trust & Mortgages	\$64.00 for 1st 35 pages, \$4.00 for each additional page	
Instruments in General Fee	\$26.00 for 1st 15 pages, \$4.00 for each additional page + \$2.00 per party indexed above 20	
Plats	\$21.00 per plat	
Right of Way/Hwy Plat	\$21.00 for 1st page, \$5.00 for each additional page	
Multiple Instrument Fee	\$10.00 additional fee	
UCC Recording	\$38.00 for 2 page document \$45.00 for documents over 2 pages	
Non Standard Doc Fee	\$25	
Certified Copy of Document	\$5.00 for 1st page, \$2.00 for each additional page	
Certified Copy Vital Record	\$10.00 each	
Amended Birth & Death	\$10.00 ROD & \$15.00 NC Vital Record	
Marriage License	\$60.00	
Delayed Marriage or Birth	\$20.00 including 1 certified copy	
Corrected Vital Record	\$10.00	
Legitimation	\$10.00	
Military Records	No Fee	
Notary Oath	\$10.00	
Photocopy Plat (18 * 24)	\$3 each	
Photocopy legal or letter size	\$0.20 each	
Photocopy ledger size	\$0.40 each	

10		
Sheriff's Office		
Office Fees		
Concealed Carry Permit		
New		\$90.00
Renew		\$75.00
Weapon Purchase Permit		\$5.00
Fingerprints		\$10.00
Civil Process Service		
In-State		\$30.00
Out of State		\$50.00
Other		
Out of County Mental Patient Transport		\$150.00
Diskette Copy of Photos		\$10.00
Dog/Cat Tag Fee		
Annual		\$5.00
Lifetime		\$30.00
Kennel Fee		\$20.00
Wild/Exotic Animal		
Annual		\$5.00
Lifetime		\$30.00

11	
Senior Center	
1. The Camden County Board of Commissioners permits the use of the Senior Center after 5:00 pm Monday through Friday to governmental agencies, civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency/club.	
2. Other non-profit agencies, clubs (civic clubs, bridge clubs, etc.), individuals and associations are permitted to use the Center after 5:00 pm Monday through Friday by paying the following fees:	
Maximum of 2 hours use	\$25.00
Maximum of 4 hours use	\$35.00
Maximum of 6 hours use	\$40.00
Maximum of 8 hours use	\$60.00
Use of the Kitchen (additional)	N/A
3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 pm by paying the following fees	
A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Towne Bank, Weight Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.	
Maximum of 2 hours use	\$50.00
Maximum of 4 hours use	\$75.00
Maximum of 6 hours use	\$100.00
Maximum of 8 hours use	\$120.00
Use of the Kitchen (additional)	\$50.00
4. Rental Fees will not include the use of the Senior Centers Craft Room, Exercise Room or the office space in the Center.	
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.	
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.	
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for volunteers.	
8. Deposits will be returned when the key to the Senior Center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.	
9. Additional fees will be assessed for the following items and charged to any and all parties using the facility.	
Facility not left clean and orderly	\$50.00
Key not returned the next business day	\$10.00 per day/\$25 Lost Key
Key not returned within three business days	forfeit deposit
Damage of facility or contents	forfeit deposit
*additional charges (legal and monetary) may apply depending on damage	
10. Special use considerations not addressed in this policy require County Manager approval.	

12	
Tax Administration Office	
Golf Cart Permits	
Annual Fee	\$20.00
Late Listing Fee (for sticker)	\$50.00
Non-Compliance	\$150.00
Beer and Wine Fees	
(License period: May 1 through April 30 each year)	
Every person engaged in the business of selling beer and wine in the following amount:	
Beer at retail:	
Off premises	\$5.00
On premises	\$25.00
Beer "on and off premises"	\$30.00
Wine at retail:	
Off premises	\$25.00
On premises	\$25.00
Wine "on and off premises"	\$50.00
Beer and Wine:	
Beer & Wine "off premises"	\$30.00
Beer & Wine "on premises"	\$50.00
Beer & Wine "on and off premises"	\$80.00

13	
South Camden Water & Sewer	
WATER SERVICE FEES	
Monthly Base Rate	
Gallons	Cost
0-2,000	\$25.00 per month
ADDITIONAL MONTHLY USAGE	
Gallons	Cost
2,001-5,000	\$5.50 per 1,000 gallons
5,001-10,000	\$6.20 per 1,000 gallons
10,001-15,000	\$6.90 per 1,000 gallons
15,001-20,000	\$7.60 per 1,000 gallons
20,001 and up	\$8.30 per 1,000 gallons
Local Govt/Board of Education/Commercial	
Bulk Water (except contracted sales)	Same as above
Fire Service (sprinkler systems)	\$6.91 per 1,000 gallons
Deposits, Charges & Fees	
Rent deposit	\$200.00
Fire Hydrant Meter	\$300.00
Open/reopen/transfer account	\$20.00
Reread meter/four read correct	\$15.00
Reread meter/four read incorrect	No charge
Reconnection Fee	\$35.00 7:00 am - 3:15 pm
(if not paid by 8 am on disconnection day)	\$60.00 3:16 pm - 5:00 pm
Late payment penalty	\$10.00
Non-Sufficient Funds	\$35.00
Meter Tampering Fee	\$200.00
Turn off fee	\$15.00 (per occurrence)
Meter testing fee	\$15.00 (No charge if more than 2.5% inaccurate)
Bacteriological	\$45.00
Water Connection Fees	
(Includes \$1,500 Tap Fee)	
3/4 inch	\$4,000.00
1 inch	\$5,667.00
2 inch	\$14,833.00
3 inch	\$28,167.00
4+ inch	*request rate table
6 inch fire svc	\$4,000.00
Hwy Bore	\$2,000.00
*County installs up to 2 inch lines. User hires Contractor if over 2 inches.	

14	
SEWER SERVICE FEES	
Monthly Base Rate	
Gallons	Cost
Residential*	0 - 2,000 \$29.00
Commercial	0 - 2,000 \$40.00
ADDITIONAL MONTHLY USAGE	
Gallons	Residential* Commercial
	(all prices residential & commercial per 1,000 gallons)
2,001 - 5,000	\$7.50 \$8.50
5,001 - 10,000	\$8.20 \$9.20
10,001 - 15,000	\$8.90 \$9.90
15,001 - 20,000	\$9.60 \$10.60
20,001 and up	\$10.30 \$11.30
*Residential: Includes Apartments & Townhouse Units	
GOVERNMENT & SCHOOLS	
Will be charged 2 times Commercial Rate for Base Fee & Additional Usage	
HIGH STRENGTH	
\$11.50 each additional 1,000 gallons	
(Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners)	
Sewer Connection Fees	
Sewer Tap Fee	
Low pressure main with 3/4 inch water service	\$8,300
Gravity 4" connection	\$3,500
Commercial: Fees are based on water meter size	
The cost of sewer connection with larger than 3/4 inch water service will be the responsibility of the owner. Consideration will be given on a case by case basis to pay capacity fee over time.	
Sewer Capacity Fees	
3/4 inch	\$7,400
1 inch	\$12,333
2 inch	\$39,467
3 inch	\$78,933
4+ inch	*request rate table
ADDITIONAL FEES & FINES	
Parts & Labor: For changing service size, location, or repairs for damage to the districts property.	
Parts: Calculated at current price of materials due to the fluctuation of the market plus 20%.	
Labor:	
	\$35.00 per man per hour
	\$75.00 per hour for backhoe
	\$10.00 per foot for bores up to 2"
Repairs requiring contracted labor will be billed at invoice cost.	

15	
Fines for Violation of Fats, Oil & Grease Control Ordinance	
Minor Violations	
Offense	1st 2nd 3rd 4th & Up
Failure to submit records	Warning \$100.00 \$150.00 \$500.00
Inspection hindrance	Warning \$100.00 \$150.00 \$500.00
Failure to maintain on-site records	Warning \$100.00 \$150.00 \$500.00
Failure to meet sample standards	Warning \$100.00 \$150.00 \$500.00
Moderate Violations	
Failure to maintain interceptors in proper working order	\$150.00 \$300.00 \$500.00 \$1,000.00
Failure to clean out interceptor every 30 days	\$150.00 \$300.00 \$500.00 \$1,000.00
Major Violations	
Source of sewer blockage (minimum) \$500 and not more than \$10,000 plus cost of cleaning lines	
Source of sanitary sewer overflow (minimum) \$1,000 plus cost of cleaning lines	
Falsification of records \$1,000	

16	
Public Records	
Copy Fees	
Public Records (Black/White)	
8.5 * 11 and 8.5 * 14	\$0.15/page
With printed pictures	\$0.30/page
11 * 17	\$0.35/page
Public Records (Color)	
8.5 * 11 with Pictures	\$0.50/page
*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.	

17		
Public Library		
8.5 * 11 & 8.5 * 14 (Black/White)		\$0.10/page
8.5 * 11 & 8.5 * 14 (Color)		\$0.25/page
11 * 17 (Black/White)		\$0.20/page
11 * 17 (Color)		\$0.50/page
Incoming Fax		\$0.10/page
Outgoing Fax (local & toll free)	\$1.00 up to 10 pages, add '1 \$0.10/page over 10	
Outgoing Fax (long distance)	\$1.25 up to 10 pages, add '1 \$0.10/page over 10	
Inter Library Loan		\$4.00
Proctoring		No Charge

18

Stormwater/Watersheds

1. FCPA - Fixed Cost Per Account - Currently estimated at .64 per Parcel
 2. ERU - Impervious Area Rate - Equivalent Residential Units Rate

Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU
 (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. GA - Gross Acreage Rate in \$/acre - See Table Below

Rate Structure



	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	Total Fee/Parcel

Rate Table

Watersheds	FCPA	ERU Rate	GA Rate	Total Fee
North River	\$0.64/Parcel	\$10.00/ERU	\$0.25/Acre	\$10.89
Sawyer's Creek	\$0.64/Parcel	\$10.00/ERU	\$0.25/Acre	\$10.89
Shiloh	\$0.64/Parcel	\$10.00/ERU	\$0.25/Acre	\$10.89
South Mills	\$0.64/Parcel	\$12.80/ERU	\$0.32/Acre	\$13.76

per Single Family Home

*exemptions itemized in the stormwater ordinance.

19	
CAMDEN COUNTY	
Approved Fee Schedule Certification	
Continuing Authority of Commission	
Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.	
Same-False statements	
Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.	
The foregoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 6th, 2022.	
ATTEST:	
 Ross B. Munro, Chairman Camden County Board of Commissioners	 Karen M. Davis Clerk to the Board of Commissioners

Public Comments - None

Motion to close the public hearing.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to add the FY 2022-2023 Budget to the agenda for consideration.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to approve the FY 2022-2023 Budget as presented.


RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

B. Proposed 2022-2026 Capital Improvement Program

Motion to open the public hearing for the proposed 2022-2026 Capital Improvement Program.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffany White, Randy Krainiak

County Manager Ken Bowman presented the following Proposed 2022-2026 Capital Improvement Program:

<div><p>CAMDEN COUNTY NORTH CAROLINA • USA <i>Boundless Opportunities.</i></p><p>Capital Improvement Program (CIP) 2022-2026</p><p>Public Hearing Monday June 6, 2022</p></div>	<p>Table of Contents</p> <table><tr><td>Letter to the Board of Commissioners</td><td>1</td></tr><tr><td>Introduction</td><td>4</td></tr><tr><td>Planning Process</td><td>4</td></tr><tr><td>Financial Policy</td><td>4</td></tr><tr><td>Project Evaluation</td><td>5</td></tr><tr><td>Revenue Sources & Debt Service</td><td>7</td></tr><tr><td>Funding Method for the County Capital Reserve Fund</td><td>9</td></tr><tr><td>School Capital Reserve Fund</td><td>9</td></tr><tr><td>South Camden Water & Sewer District</td><td>9</td></tr><tr><td>County Fire Districts</td><td>9</td></tr><tr><td>Adoption of Unified Government</td><td>10</td></tr><tr><td>Capital Project Narrative Descriptions</td><td>10</td></tr><tr><td>Capital Project Narratives</td><td>11</td></tr><tr><td> A. <u>Approved/Funded</u></td><td></td></tr><tr><td> 1. Construction of Raw Water Well</td><td>11</td></tr><tr><td> 2. Waste Water Expansion US 158 E from Hardee's to Country Club Road</td><td>12</td></tr><tr><td> 3. Administration Complex Phase II</td><td>12</td></tr><tr><td> 4. Broadband</td><td>14</td></tr><tr><td> 5. New High School</td><td>14</td></tr><tr><td> B. <u>Recommended/Unfunded</u></td><td></td></tr><tr><td> 1. US 158 Sidewalk Extension</td><td>15</td></tr><tr><td> 2. South Mills Waste Water Treatment (High Rate Filtration Pond)</td><td>16</td></tr><tr><td> 3. Treasure Point Building</td><td>16</td></tr><tr><td> C. <u>Identified/Unfunded</u></td><td></td></tr><tr><td> 1. South Mills Boat Ramp and Park</td><td>17</td></tr><tr><td> 2. South Mills Waste Water Expansion and Disposal (Plant)</td><td>18</td></tr><tr><td>Resolution Setting Financial Policies: 2007-06-04</td><td>19</td></tr></table>	Letter to the Board of Commissioners	1	Introduction	4	Planning Process	4	Financial Policy	4	Project Evaluation	5	Revenue Sources & Debt Service	7	Funding Method for the County Capital Reserve Fund	9	School Capital Reserve Fund	9	South Camden Water & Sewer District	9	County Fire Districts	9	Adoption of Unified Government	10	Capital Project Narrative Descriptions	10	Capital Project Narratives	11	A. <u>Approved/Funded</u>		1. Construction of Raw Water Well	11	2. Waste Water Expansion US 158 E from Hardee's to Country Club Road	12	3. Administration Complex Phase II	12	4. Broadband	14	5. New High School	14	B. <u>Recommended/Unfunded</u>		1. US 158 Sidewalk Extension	15	2. South Mills Waste Water Treatment (High Rate Filtration Pond)	16	3. Treasure Point Building	16	C. <u>Identified/Unfunded</u>		1. South Mills Boat Ramp and Park	17	2. South Mills Waste Water Expansion and Disposal (Plant)	18	Resolution Setting Financial Policies: 2007-06-04	19
Letter to the Board of Commissioners	1																																																						
Introduction	4																																																						
Planning Process	4																																																						
Financial Policy	4																																																						
Project Evaluation	5																																																						
Revenue Sources & Debt Service	7																																																						
Funding Method for the County Capital Reserve Fund	9																																																						
School Capital Reserve Fund	9																																																						
South Camden Water & Sewer District	9																																																						
County Fire Districts	9																																																						
Adoption of Unified Government	10																																																						
Capital Project Narrative Descriptions	10																																																						
Capital Project Narratives	11																																																						
A. <u>Approved/Funded</u>																																																							
1. Construction of Raw Water Well	11																																																						
2. Waste Water Expansion US 158 E from Hardee's to Country Club Road	12																																																						
3. Administration Complex Phase II	12																																																						
4. Broadband	14																																																						
5. New High School	14																																																						
B. <u>Recommended/Unfunded</u>																																																							
1. US 158 Sidewalk Extension	15																																																						
2. South Mills Waste Water Treatment (High Rate Filtration Pond)	16																																																						
3. Treasure Point Building	16																																																						
C. <u>Identified/Unfunded</u>																																																							
1. South Mills Boat Ramp and Park	17																																																						
2. South Mills Waste Water Expansion and Disposal (Plant)	18																																																						
Resolution Setting Financial Policies: 2007-06-04	19																																																						

<p>June 6, 2022</p> <p>Camden County Board of Commissioners Ross Munro, Chairman Tiffany White, Vice Chairman Clayton Riggs Randy Krainiak Tom White</p> <p>Re: Capital Improvement Program (CIP) 2022-2026</p> <p>Chairman Munro and Members of the Board:</p> <p>The provision of adequate public infrastructure remains a top priority for the County. Being only the twelfth year having a Capital Improvement Program (CIP) process, the Board of Commissioners have undertaken significant thought, discussion and consideration to estimate critical facility needs and the costs therein for the County.</p> <p>Financial policy specific to how the County governs the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate are shown in the attached Resolution No. 2007-06-04. This Resolution puts in place measures to ensure the financial strength of the County government as well as protecting the taxpayer. In addition, the Board of Commissioners created a Capital Reserve Fund as a mechanism with which to fund critical, non-school, county infrastructure projects.</p> <p>A primary goal for the County is bringing new development and job creation to the Camden Commerce Park along U.S. 17. Further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for Camden citizens.</p> <p>With Camden County being a recipient of significant grant awards in furtherance of the Board of Commissioners capital improvement policy goals, key infrastructure projects are moving forward. Over the past four years the County has been fortunate to receive grants to assist with placing critical infrastructure where it is needed. As a reminder, the county was awarded approximately \$1.58 million in grants from the U.S. Economic Development Administration and the Golden LEAF Foundation for the construction of the Courthouse Area Wastewater Treatment Plant. The design framework for this project included a high-rate infiltration waste water treatment plant capable of treating 50,000 GPD and expandable to 100,000 GPD. In March 2018 the County awarded a contract to Hatchell Concrete for construction of the wastewater treatment plant at a cost of \$4.2M. This project was completed in October 2019.</p> <p>1</p>	<p>A significant project included in the 2018-2022 CIP is the engineering and design of a new Administration Campus Complex on the acquired site across from the Historic Courthouse. The proposed administration building was discussed by the Board of Commissioners and approved during the November 2016 board meeting. Since that decision the BoC decided to approach this project in Two Phases. The First phase is the Library and all the infrastructure necessary to support the second phase. The ground breaking and construction started in October 2020 on the new Library and as of today it is complete and ready for the Camden citizens to enjoy for many years. The second phase will start when the BoC decides to relocate the existing departments from the current buildings.</p> <p>Phase 1. The Library. The current building housing the library is being leased and the lease expire in September 2021. The owner has already stated they will not renew the lease so the County is now leasing on a month to month basis. When the new library is complete the funds used for leasing the current building will be applied to the loan payment for the complex. Boomerang Design, Raleigh, NC is the lead architect for designing the Library and MB Kahn is the Manager at Risk. The library is a tremendous asset for the citizens and children of Camden County.</p> <p>Phase 2. The Administration / Multi-Purpose Buildings. When completed the Administration Building will house the Planning Department, Water Department, Tax Department, Human Resources, Finance, Economic Development, The Clerk to the Board, and the County Manager.</p> <p>The Multi-Purpose building. This building will house the Parks and Recreation Department and the Senior Center. The building will have a space large enough to accommodate basketball, volleyball, bleachers, civic meeting rooms, staff offices, and a raised stage for conferences and special events. The Senior Center will have a large meeting room for activities, exercise room, staff offices, and a shared kitchen for daily meal preparations and catering events. It is anticipated this building could receive the most use of the 3 buildings and will become a hub of activity for many events.</p> <p>Once the current Senior Center space is vacated it will be available for the Sheriff's Office to occupy. The Sheriff's Office is operating at maximum capacity and is in dire need of a space that can be converted to areas where evidence and special equipment can be secured as well as a holding area. When all departments have re-located to the administration building, the Sheriff's Office will occupy the existing building and have access to the existing parking area compound. Once complete this will become a secure area.</p> <p>During the November 2020 election the citizens had the opportunity to vote as to whether they supported building a new high school. The question was placed as a referendum on the ballot and the citizens voted overwhelming support moving forward with a new high school. MB Kahn was selected to conduct a feasibility study to analyze the current and future needs. The study was completed and MB Kahn was hired as the Manager at Risk for the project. Mosely Architects was also selected as the architect for project design. A ground-breaking ceremony was held in May 2021 with a projected completion date of December 2024. However, since that time a couple of significant events have transpired. It was discovered the land designated for the new high school contains soil that is not conducive to constructing a building of this size unless there is an enormous amount of excavation and back fill work accomplished. Based on the current environment and inflation, the cost to prepare the site is between the \$3-4M</p> <p>2</p>
--	--

dollar mark. When the County was made aware of this situation the County starting researching for an alternate site. One has been identified and the County is currently conducting environmental studies and soil samplings to ensure this property will be appropriate for the new high school. In addition, the Board of Commissioners and the Board of Education applied to the Department of Public Instruction for an additional grant for the new high school and were fortunate to receive upwards of \$27M dollars to apply towards the new school. This grant and the one previously awarded amount to a grand total of \$40M to be applied toward the construction of the new school. These funds will help ensure the County builds a first-class high school that Camden students and citizens will be proud of for many years to come.

Overall, the pandemic continues to weigh on aggregate demand for goods and services. In addition, bottlenecks and supply shortages have created challenges for businesses to meet consumer demand for some products, particularly as consumer demand has shifted wildly. Also, the pace of hiring has not kept up with the pace of labor demand, as job matching has been held back by a number of factors.

Those developments have led to a notable increase in inflation. Because prices fell in 2020, one-year changes from August 2020 to August 2021 overstate the increase in inflation since the pandemic began. Instead, focusing on the annualized rate of inflation since February 2020 shows that inflation through August 2021 (as measured by the core consumer price index) was 3.1 percent, substantially lower than the one-year trend but still higher than any annual increase since the early 1990s.

There are still widespread shortages of raw materials and parts. Housing prices have skyrocketed as well as almost all materials needed in the construction trades. There are still supply bottlenecks across the board. Most economists agree the economy is taking a major hit and will not rebound quickly. That being said, I'm an optimist, and truly believe the future for Camden County is very positive as we continue working together to make the County a better place for everyone.

It will take all of our collective skills along with wise and thoughtful decisions to have the vision to continue to advance the critical capital projects identified in this document.

Respectfully Submitted,


Kenneth L. Bowman
County Manager

Introduction

The Capital Improvements Program (CIP) is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a multi-year period — usually 4-6 years. Capital improvements refer to major, non-recurring physical expenditures such as land, buildings, public infrastructure and equipment. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. The CIP includes a description of proposed capital improvement projects ranked by priority, a year-by-year schedule of expected project funding, and an estimate of project costs and financing sources. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.

Purposes of Capital Improvement Planning:

- Ensure the timely repair and replacement of aging infrastructure.
- Provide a level of certainty for residents, businesses and developers regarding the location and timing of public investments.
- Identify the most economical means of financing capital improvements.
- Provide an opportunity for public input in the budget and financing process.
- Eliminate unanticipated, poorly planned, or unnecessary capital expenditures.
- Eliminate sharp increases in tax rates, user fees and debt levels to cover unexpected capital improvements.
- Ensure that patterns of growth and development are consistent with the comprehensive plan.
- Balance desired public improvements with the community's financial resources

Planning Process

Preparation of the CIP and annual budget are closely linked. The first year of the CIP, known as the capital budget, outlines specific projects and appropriates funding for those projects. It is usually adopted in conjunction with the government's annual operating budget. Projects and financing sources outlined for subsequent years are not authorized until the annual budget for those years is legally adopted. The out years serve as a guide for future planning and are subject to further review and modification. Department heads submit to the County Manager information relating to items that will cost in excess of \$300,000 in at least one year of the CIP planning period. The County Manager will review and study all items submitted by the department heads and prepare a recommended plan that is provided to the Board of Commissioners. After review by the Board, a public hearing is set to receive citizen input. When the plan is complete the Board of Commissioners will adopt it with a resolution with the intent to include the first-year projects in the annual budget. By providing funding for strategic investments at a given time and location, the CIP helps ensure that development occurs consistent with a community's plans and vision.

Financial Policy

The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:

- Debt service should be equal to or less than 15% of General Fund expenditures.
- The county will strive to pay outstanding principal debt within 15-20 years.
- The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

- The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.
- General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past eleven years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance was \$6.5 million at the end of FY2020-21. The maintenance of a healthy fund balance must be continued so the County has the ability to arrange financing for large projects that have been identified.

Project Evaluation

Beginning in FY11 through today, project evaluation was done through interaction and discussion between the County Manager and the Commissioners as well as input from the Department Head. As noted above the CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.

Project Evaluation Criteria	
Sections	Questions Considered When Evaluating Projects
Department Ranking	➤ What is the departmental priority/ranking for project?
Legal Mandates/Safety	➤ Does the project enable the County to fulfill a new or existing state or federal mandate? ➤ Does the project eliminate an immediate safety hazard for County citizens or employees?
Demonstrated Need/Timing	➤ When does the project need to be completed? Is the project related to another priority project?

Impact on Operating & Maintenance Costs	➤ Will the project save the County future operating costs? ➤ Will the project improve operating efficiency? ➤ Will maintenance cost be reduced if the project were undertaken? ➤ Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	➤ Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	➤ Is the County unable to provide basic services if the project is not completed? ➤ Are current services in the project area inadequate? ➤ Does the project improve County services?
Linkage to Board of Commissioners'	➤ Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans?
Vision Statement, other	➤ How will the project help further these priorities?
Long Range Plans, or Community Support	➤ Does the project help citizen or community support? ➤ Does the project service a special need of the community?
Funds/grants available from state, federal, and other sources	➤ Besides County general fund revenues, what funding sources are available to fund this project? ➤ Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	➤ Are there intangible benefits to completing the project? ➤ Are there benefits to the project that are not otherwise considered in the evaluation?
Comments	➤ What comments do you have about the project that needs to be considered by the Board of Commissioners?

Revenue Sources & Debt Service

One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are several funding sources that will be used to fund projects in the CIP. These sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. **General Fund Revenues** - May be used to fund Pay as You Go capital projects with amounts under \$300,000.
2. **General Obligation (GO) Bonds** - The County may issue General Obligation Bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. **Installment Financing Agreements** - In exchange for bank financing, County assets are used as security for private placement of debt. This type of funding can be used for any capital projects.
4. **Certificates of Participation (COP)** - Essentially a large installment financing agreement (banks are limited on how much they can lend), COPs are usually rated a step below a GO rating.
5. **State and Federal Revenues** - Projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the Wastewater Treatment and Collection System.
6. **Private Contributions** - Private contributions from developers or adjoining landowners that will become a part of a larger project.

Note: There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 Sales Taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service; however, the status of these funds is uncertain based on the unpredictability of the NC Education Lottery proceeds and other economies.

Revenue Sources:

- Restricted portions of Article 40 & 42 Sales Tax
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Revenue Sources & Debt Service

Resources	Project Types	Advantages	Disadvantages
Pay As You Go	Assets with short useful lives, or where most of benefit is achieved early	Saves interest and other costs of issuance	Limits funding for capital needs
	Assets for which matching local funds are required	Preserves financial flexibility	Creates an uneven flow of expenditures
	Assets that are not expensive to acquire and relative to the total Pay As You Go plan	Protects borrowing capacity	
General Obligation Bonds	Projects can be phased with reasonable annual expenditures	Enhances credit quality	
	Assets with long useful lives	Permits governments to acquire assets as needed	Adds financial and administrative costs of procuring capital assets
Certificates of Participation	Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan	Levels out capital expenditures	Limits flexibility by committing revenues for life of the bond issue
	Used frequently for purchases of equipment, buildings and real property	No voter approval	Requires voter approval
Grants	Assets qualifying for grant assistance	Expands size of capital program with little or no cost to local taxpayers	Interest cost may be higher relative to issuing debt
Private Contributions	Facilities adjacent to private properties	Reduces size of capital program with little or no cost to local taxpayers	Limited amount of unrestricted grants availability Added administrative or compliance costs
		Lowest government capital and/or operating costs	Added staff time required to identify contributors and coordinate activities

Funding Method for County Capital Reserve Fund

Land Transfer Tax: The Land Transfer Tax is placed in a Capital Reserve fund to support projects in the Capital Improvement Plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-06-04).

It is projected that the Land Transfer tax will generate approximately \$550,000 in FY 2022-2023. These funds are applied to approved capital projects and debt service. Currently \$01 of the county-wide ad valorem tax rate generates approximately \$103,000 in taxes collected by Camden County.

School Capital Reserve Fund

The School Capital Reserve Fund will continue to be the primary means the county uses to fund school capital projects. Currently capital projects are funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also may request funds through the State Public School Building Capital Fund. Lottery proceeds are annually appropriated to this Fund and reserved for School Capital projects. Articles 40 & 42 Sales Tax will generate approximately \$550,000 annually that goes into the School Capital Reserve Fund. It needs to be noted that falling tax revenue is going to be a problem for Camden County due to the COVID-19 virus. Sales taxes on retail, restaurants and hotel rooms are all taking a hit, as is the state's income tax. From a finance perspective it is this unknown that local leaders need to be very cautious with moving forward with increasing debt.

Enterprise Fund

South Camden Water & Sewer District: The South Camden Water & Sewer District is an Enterprise Fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158 / NC343 corridor. The County did make sewer available in the Core Village of South Mills due to failing septic systems a few years back. This fund has been in operation since 1996.

A Reverse Osmosis Water Treatment Plant was constructed and became operational in 2002 along the Pasquotank River in Camden Township near the central area of the county. This facility was built with partial funding from the NC Rural Center.

There are two Wastewater Treatments Plants constructed and in operation in South Mills township and the Courthouse township. The most recent in Courthouse which was partially funded through an EDA Grant.

County Fire Districts

There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. The South Mills Fire Department station is located on Kester Barn Road near South Mills. The South Camden Fire Department has a fire station located on Savoyers Creek Road near the Courthouse with a second station located in the Shiloh Community along NC343 South. Residents in both districts currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more.

9

In consideration of the current revenue generated from property tax county-wide, it is expected that both districts will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Adoption of Unified County Government

In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). This change in form of government restricts the creation of any other municipal governments within the county thus assuring citizens of only one layer of local government and one layer of taxation.

Utility Franchise Tax: A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. As the County grows and develops additional commercial tax base this allocation increases.

Capital Project Narrative Descriptions:

The Capital Project narratives are organized in the following categories:

- A. Approved/Funded** - Approved and Funded by vote of the Camden County Board of Commissioners;
- B. Recommended/Unfunded** - Recommended projects by the Camden County Manager but currently Unfunded; and
- C. Identified/Unfunded** - Projects that have been identified by Staff but currently not funded.

10

Capital Project Narratives

A. Approved/Funded:

1. Construction of Raw Water Well

Project Description:

Priority Level: 1

Define Problem: Forecasted residential and commercial growth will require additional sources of fresh water.

Recommended Solution: In FY 2019-2020 test wells were installed and engineering design plans and construction cost estimate were obtained. The test well results for two wells are good so it is anticipated the construction of a new well will start either on the site on Seymour Drive or 343 South, in 2022-2023. The American Rescue Act Plan will cover the cost of this construction.

The water plant has a current capacity of .720 MGD and an average use of .495MGD. The State allows 80% use of capacity before design work to increase capacity, which amounts to 576,000 GPD. Subtracting the average use of 495,000 GPD provides only 81,000 GPD for additional development use.

Alternatives: None

Stage of the Project: New Well and Raw Water transmission line in design phase during FY 2021-2022 by Engineering Services, P.A. with an anticipated construction in FY 2022-2023. It is anticipated that this design can be utilized for two sites.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County.

Description of Land Needs: Land has been purchased. In FY07-08, the county purchased five additional well sites in close proximity to existing water treatment plant.

Professional Design Work Detail: None.

Operating Impact: Additional utilities and equipment maintenance costs.

11

2. Waste Water Expansion - US 158 East from Hardees to Country Club Road

Project Description: Extension of sewer lines to the Country Club Area including a 200-300-acre potential mixed-use development as well as available parcels along US 158.

Priority Level: 1

Define Problem: Sanitary sewer infrastructure is needed to support economic development, residential, and commercial/retail growth.

Recommended Solution: Extend existing sanitary sewer line. Estimated cost to be funded by the American Rescue Act Plan

Alternatives: Commercial and Residential development is adversely affected without the sewer line extension.

Stage of the Project: McGill Associates has prepared a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs and petroleum price are increasing adding to the cost estimates already received.

Relation to Other Projects: This project is required to attract and support new and existing businesses such as Towne Bank in Camden County. Wastewater service would have positive impact with developing the area adjacent to Shell Station. Also, residents along the Pine Street area have expressed a strong interest in wastewater service due to a variety of system failures. The extension would also increase the line size of the existing force main from Lamb's Marina to the Courthouse Pump Station to support the additional flows.

Description of Land Needs: The sanitary sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station, exact location to be determined.

Professional Design Work Detail: None. Feasibility study completed October 2013, however, the engineering design will need to be updated.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

Cost to Hookup: The cost to each property owner has not been determined at this time due to increases in materials and labor. Once the sewer line has been installed and owners are notified the line is operational they will be required to connect within a reasonable amount of time (to be determined by the County).

3. Administration Complex Phase II

Priority Level: 1

Project Description: Construction of an Administration Complex that will serve the needs of county residents in a safe and efficient manner. This project will be built in 2 phases. The Library (1st Phase) has been completed. The 2nd Phase consists of the construction of the Administration Building and the Civic Center / Senior Center.

12

Project Definition and Justification

Define Problem: With the purchase of an interim County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex will be addressed with the relocation of Administration, Finance, Economic Development, and Public Works to the new facility.

A "One Stop" approach to service delivery will be considered for the construction of a centralized County complex. Multipurpose conference/training rooms are to be used by all departments, county committees as well as by the community. This building will house the following departments: County Manager's Office, Human Resources, Finance Office, Tax Administration, Utilities, Planning & Community Development Departments, Parks & Recreation, Senior Center, and the County Library.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

Recommended Solution: Construction of a Public Services building on the acreage already purchased across the road from the Courthouse Complex. The existing lot would provide additional parking which is greatly needed when court is in session and to accommodate Board of Elections and the Camden Heritage Museum.

Alternatives: Continue business in current structure.

Stage of Project: County purchased 7.69 acres across the road from the Courthouse Complex. A formal space-needs study was conducted by Wooten Company in March 2016. An architectural design firm, Boomerang Design, and construction manager at risk, MB Kahn, has been hired to completed design work and pre-construction services.

Relation to Other Projects: Completion of this project will free up space currently occupied by the Senior Center for use by the Sheriff's Office. It will also allow for the demolition of the space that is currently occupied by the Planning Department, Water and Sewer, and Tax Administration. The building itself is old and run-down beyond full recovery due to the materials themselves (wood structural members) and are decaying from mold or rot. This space has outlived its practicality and is not conducive to a safe work environment.

Professional Design Work Detail: The architectural design services for the Library (Phase I) was programmed for FY 2021-2022. Boomerang Design, Raleigh, NC was selected as the design firm and MB Kahn was the Manager at Risk. Design services will be determined when the decision is made to move forward with Phase II.

Operating Impact: Increased efficiency in daily operations and co-location of county offices.

13

4. Broadband

Priority Level: 1

Project Description: Eastern Shore Communication is working with NCDOT and NCDENR (North Carolina Department of Environment and Natural Resources) to secure county wide permits in order to continue to install fiber along Route 343 North and South. Environmental is all complete and signed off through USD&A.

Define Problem: There is a critical lack of internet and broadband infrastructure throughout the entire County. The COVID-19 pandemic has proven that internet access is paramount in communicating when in a lock down situation. There has been significant improvement with hardware acquisition and installment however there is much more to do before the County will be to a point covering 95% of the area with internet accessibility.

Recommended Solution: Continue to install fiber and wireless hardware throughout the County and provide affordable and competitive prices to the citizens. Also continue to seek out grant opportunities and enlist other outside agencies as needed to move this project along.

Alternatives: N/A

Stage of Project: Phase 1 would bring fiber from the North Water Tower to the South Water Tower via the County Office and Library (Community Center). The point of connection to MCNC (Microelectronics Center of North Carolina) will be at the Shipyard Road/343 intersection. Phase 1 would bring fiber from the North Water Tower to the South Water Tower via the County Office and Library (Community Center). The point of connection to MCNC (Microelectronics Center of North Carolina) will be at the Shipyard Road/343 intersection. ESC is also extending the fiber to the Camden Business Park and is moving forward with fiber installation in the Shiloh area of the County.

Relation to Other Projects: Broadband installation throughout the County will improve communications with other business, education, and global networks. This will also have a positive impact on emergency response times of local first responders.

Professional Design Work Detail: Eastern Shore Communications has performed a feasibility study for Camden County and is well on the way to having internet access from the Courthouse area to the Camden Commerce Park in South Mills.

Operating Impact: Increased internet coverage accessibility for 75 % of Camden County.

5. New High School

Priority Level: 1

In March 2019, M. B. Kahn Construction Co., Inc., in partnership with Camden County, NC, initiated a Long Range Facility Plan with the following three goals:

14

<div><ul style="list-style-type: none">• To assess the District's current facilities' conditions• To evaluate the District's current facilities' expansion capability• To offer options to address the District's long range facility needs<p>This assessment addresses existing facilities' conditions, needs, and future plans to provide a blueprint which can be used to reinforce proactive, cost-effective and appropriate actions district-wide. Recommended implementation options offered provide construction strategies which will result in safe, healthy and functional learning spaces, responsive to 21st Century learning methods and facility needs unique to each school. This is a collaborative report, drawing on input from stakeholders within the Camden County community including County and District leadership, school leaders, teachers, and facility operations staff.</p><p>This Long Range Facility Plan was presented on September 16, 2019 to the Board of Commissioners, School Board, and other stakeholders. Though this plan focuses on the current and impending needs of the District, it is a living document and will be most effective when District stakeholders review and update action strategies as needed to reflect constraints and opportunities that may arise in the dynamic nature of School District activities.</p><p>B. Recommended/Unfunded:</p><p>1. US 158 Sidewalk Extension</p><p>Project Description:</p><p>Priority Level: 2</p><p>Define Problem: The development of the Courthouse Township as a commercial center around public uses such as Camden High School, the US Post Office, and the County community complex is leading to increasing commercial uses and pedestrian activity among the uses. It is important to accommodate the existing and future pedestrians with sidewalks to reduce conflicts with automobile traffic and to encourage walking.</p><p>Recommended Solution: Require private development to install sidewalks within developments and construct public sidewalks to develop an eventual sidewalk network within the core area. The first section of sidewalks has been constructed around the Town Center project and in front of the high school. The proposed project is to extend the existing sidewalk in front of the high school approximately 1900 linear feet to the Camden Square shopping and restaurant center. A&E cost approximately \$8,500 and is included in cost estimate.</p><p>Alternatives: None</p><p>Stage of the Project: As stated above some sidewalk exists in the area and the recently adopted Unified Development Ordinance (UDO) requires sidewalk in new development. Project will require engineering and construction.</p><p>Relation to Other Projects: This project is will enhance and support new and existing businesses in the Courthouse area.</p></div> <div>15</div>	<div><p>Description of Land Needs: Project would be constructed in NCDOT Right of Way (ROW) and require encroachment permits.</p><p>Professional Design Work Detail: None</p><p>Operating Impact: County would be responsible for maintenance of sidewalk and any surrounding landscaping.</p><p>2. South Mills Waste Water Treatment Plant (High Rate Filtration Pond)</p><p>Priority Level: 2</p><p>Project Description: Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.</p><p>Define Problem: The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.</p><p>Recommended Solution: Study the feasibility of higher rate infiltration ponds for wastewater disposal as opposed to the current spray field acreage located near the South Mills WWTP. The benefits include using less land area and lower operations and maintenance costs together with the ability to use this technology for adequate disposal during winter months</p><p>Alternatives: Continue to utilize the existing spray fields in South Mills Township.</p><p>Stage of the Project: Eastern Carolina Engineering has prepared a preliminary soils boring test analysis at the current WWTP spray fields site. The testing shows the soils at the spray field site would support the high rate disposal system.</p><p>Professional Design Work Detail: None to date.</p><p>Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.</p><p>3. Treasure Point Building</p><p>Priority Level: 2</p><p>Summary and Project Description: This property is centrally located in Camden County along the banks of Arenense creek, a tributary of the Pasquotank river. This area consists of public green space, a river access dock with canoe-kayak launch, and multi-use woodland trails. The 3.8 acres of land to be developed with this project will also connect the residents to an additional, approximate 23 acres of woodland trails for public enjoyment. Approximately 0.5 acres that directly borders the water is open green space, while the rest is forest. There is a public accessible park with green space, water access, fishing pier, canoe & kayak launch, picnic tables, and grills. This property has been the primary educational space for N.C. Cooperative Extension-Camden Center's 4-H department since 1978 (summer camps, environmental education). It is occasionally utilized by other local organizations such as Boy Scouts, Girl Scouts and FFA. Existing</p></div> <div>16</div>
<div><p>structures include a bathhouse with 2 restrooms, outdoor showers, and an attached storage building. Structures on the property include a metal storage building (10'x12' in size). Fishing pier with canoe and kayak launch, benches and picnic tables. All of these structures will remain intact, without modifications. Utilities will be extended to the new facility. A new septic system is to be established for new facility. A new entrance and parking to be established. This property is accessible by Treasure Point Road. This property is currently owned by the Camden County 4-H and Youth Foundation, a 501(c)(3) organization. The Foundation is no longer equipped to own and manage this property and is currently agreeable to donating the land to Camden County. This offer is generous, however, potentially limited and time restricted. Camden County is fortunate to have abundant natural resources however, public access is limited. Access to areas with features such as these are essentially non-existent.</p><p>C. Identified/Unfunded:</p><p>1. South Mills Boat Ramp and Park</p><p>Priority Level: 3</p><p>Project Description: Obtain property and construct a small Community Park in the South Mills Township area.</p><p>Project Definition and Justification</p><p>Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from South Mills to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.</p><p>Recommended Solution: Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions. As part of this process, the County is pursuing the construction of a boat ramp and parking area on a 5-acre tract at Turner's Cut and Union Camp Road.</p><p>Alternatives: N/A</p><p>Stage of Project: Researching available land and opportunities</p><p>Relation to Other Projects: Allows expansion of outdoor recreational offerings.</p><p>Professional Design Work Detail: None started at this time. Will need a general park design to identify land requirements, prior to locating alternative sites possibilities.</p><p>Operating Impact: The project will increase Parks and Recreation operations and</p></div> <div>17</div>	<div><p>maintenance budget.</p><p>2. South Mills Waste Water Expansion and Disposal (Plant)</p><p>Priority Level: 2</p><p>Project Description: The South Mills Wastewater Treatment Plant will need additional treatment capacity and disposal to handle the increased flow demands from the residential developments that are currently proposed. A PER was conducted to evaluate the options for increased wastewater treatment capacity and the cost for each. The cost to add 100,000 GPD of capacity to the existing treatment plant and disposal was approximately \$9M. This expansion would handle the first two building phases in the residential development and provide information on how much additional treatment capacity is needed.</p><p>Define Problem: Current Treatment Plant has approximately 10,000 GPD of treatment capacity left and two large residential subdivisions are under development.</p><p>Recommend Solution: Construct additional capacity at the existing wastewater treatment plant.</p><p>Alternatives: Build a new wastewater treatment plant, or require developer to build a wastewater treatment plant to handle wastewater flow produced by new development.</p><p>Stage of the Project: A P.E.R. was completed to determine the most cost-effective alternatives for increased wastewater treatment capacity.</p><p>Professional Design Work Detail: None to date.</p><p>Operating Impact: The operating impact would be minimal.</p></div> <div>18</div>
<div><p>Resolution No. 2007-06-04</p><p>A Resolution of the Camden County Board of Commissioners Regarding Setting Financial Policies</p><p>Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and</p><p>Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;</p><p>Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:</p><p>Debt-</p><p>Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.</p><p>The county will strive to pay outstanding principle debt within 15-20 years.</p><p>The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.</p><p>Fees & User Charges -</p><p>As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.</p><p>The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.</p><p>Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.</p><p>Fund Balance -</p><p>The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is</p></div> <div>19</div>	<div><p>substantially higher than the minimum recommended by the Local Government Commission.</p><p>General Fund balances in excess of targeted levels may be transferred to the County's Capital Improvement Plan (CIP).</p><p>Competitive Employment -</p><p>The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.</p><p>Tax Rate -</p><p>In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.</p><p>The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.</p><p>The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.</p><p>Adopted this 4th day of June, 2007</p><p>Jeffrey Jennings, Chairman</p><p>Attest:</p><p>Ava Gurganus, Clerk to the Board</p></div> <div>20</div>

Deborah Penwell questioned the need for the placement of the administrative complex on the Capital Improvement Program as a Priority Level 1 in that citizens do not frequent most of the county offices on a daily basis.

There was a brief exchange between Commissioner Riggs and Mrs. Penwell in regard to the condition of some of the county office buildings versus the condition of some of the school building classrooms.

Chairman Munro inquired of Mr. Bowman the status of funds received by the county as a result of the taxes that were levied for the new high school and its operating expenses. Mr. Bowman confirmed that the funds are being held and have not been used for any purpose.

Jeannie LeFrancois added that there is a problem with black mold in the area and if it is discovered in the schools the state will close the schools. Ms. LeFrancois also mentioned future I-87.

School Superintendent Dr. Joe Ferrell clarified that absolutely no black mold has been found in the schools.

Darrell Lalonde of South Mills asked if the funds from the taxes that are being set aside for the new high school are being held in an interest-bearing account. County Manager Ken Bowman responded that at this time the funds are not. Chairman Munro stated that it will be researched further.

Mary Cherry Tirak inquired as to the location of the future park in South Mills.

Mr. Bowman explained that initially the proposal was in the location of the water plant. The county has been in negotiation with South Mills Water but no decisions have been made to date.

Lynn Needham, retired school employee, clarified that at one time there was mold present in a classroom in the high school and also at Camtech.

Motion to close the public hearing.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to add the 2022-2026 Capital Improvement Program to the agenda for consideration.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to approve the 2022-2026 Capital Improvement Program as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

C. Proposal to Purchase Property for the New High School

Motion to open the public hearing for the proposal to purchase property for the new high school.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Chairman Ross Munro stated that the Board of Commissioners is working in consultation with the Board of Education on a decision to purchase the property for the new high and the Board is not moving ahead the property for the new high school without their agreement and buy-in or rather consulting with them.

County Manager Ken Bowman presented the following:

Purchase of property for the new high school. It has come to the attention of the County leadership that the property located on RT 343 N that has been designated for the new high school is less than desirable to develop due to the subsoils located on the property. After much work and various soil samplings the Manager at Risk, MB Kahn, has determined the cost to mitigate the site would drive the cost up significantly upwards of \$4M. In addition, the location of the school along RT 343 N will create traffic issues for both the traveling public and those using the school location.

With that in mind, the County wanted to look for an alternate site for the new high school. The location being considered is located across from the County Administration Building on Hwy 158 East. This project site is located along the south side of NC Hwy 158 (Shortcut Road) in Camden, North Carolina. More specifically, the site is located approximately 0.5-miles east of the NC Hwy 158 and NC SR 34 intersection and was observed to consist of an open agricultural area. The property consists of 194 acres of which 60-70 acres would be designated for the new high school. This property will provide adequate space for the new building, parking, sports fields and expansion when needed.

The County has already contracted with Timmons Group to conduct an environmental analysis and soil borings on this site to ensure the land is satisfactory for the new high school (see attached).

On May 2, 2022 the Board of Commissioners voted to set a Public Hearing for June 6, 2022 to receive citizen input on the proposal to purchase this property for the new high school.

Public Comments – None.

Motion to close the public hearing.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

County Attorney John Morrison clarified that the County has made no commitment and signed no contract to buy the property. Mr. Morrison explained that the Board of Commissioners and Board of Education had met the previous week to discuss the property and more information is needed from additional experts before a decision is made. The County is under no obligation to purchase the entire acreage but favorable options have been offered to the county in regard to the purchase that could benefit the County in the area of Economic Development.

Board of Education member Jason Banks inquired if another public hearing will be held after more studies are completed, additional consultation has taken place and information can be released to the public.

Chairman Munro responded in the affirmative.

Mr. Morrison clarified that public hearings are at the discretion of the Board.

ITEM 6. OLD BUSINESS

A. Preliminary Plan Keeter Barn Landing Major Subdivision – Amber Curling

Keeter Barn Landing LLC is requesting Preliminary Plan approval for Keeter Barn Landing Major Subdivision. The following items have been submitted with the package: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Neighborhood Meeting Results. The Subdivision consists of 37 single family lots located on the south west corner of Keeter Barn Rd and US Hwy 17 in the South Mills Township.

On March 16, 2022 the Planning Board with a 3-2 vote recommend denial of the Keeter Barn Landing Major Subdivision application request.

A Public Hearing for Keeter Barn Landing LLC requesting Preliminary Plan approval for Keeter Barn Landing Major Subdivision was held on April 4th 2022. The Board of Commissioners voted to table considerations to the May 2nd 2022 Board of Commissioners meeting. At the May 2nd 2022 meeting the Board of Commissioners voted to table considerations until the June 6, 2022 Meeting.

Commissioner Krainiak inquired if the concerns in regard to the helicopter landing pad had been resolved. Mrs. Curling confirmed that those issues had been resolved.

Commissioner Riggs asked if anything had changed since the Planning Board voted to deny approval with a 3-2 vote. Mrs. Curling responded that nothing in the packet had changed since the Planning Board meeting.

Commissioner Krainiak asked for the reason of the Planning Board’s denial of the request. Mrs. Curling responded that the comments and concerns of the Technical Review Committee were taken into consideration.

Commissioner Tiffney White inquired as to any changes in the sewer plans since the last meeting. Mrs. Curling responded that it had been discussed and a resolution in process to encourage connection to the sewer. For this project the developer it is not financially feasible to connect to county sewer. She confirmed that the change in sewer connection fees will be on the July agenda for a Public Hearing.

Jason Mizelle with Timmons Group addressed the Board on behalf of Keeter Barn LLC. He explained that as the Board requested the applicant researched the costs associated with putting in the infrastructure required to connect to the County’s sewer system. The estimated costs were \$400k - \$450k, which is \$11k to \$12k per lot – all upfront costs prior to drawing the first building permit; as opposed to advanced septic systems that could be done on an as-permitted basis. In addition, there are required tap fees of \$3500 for a three-quarter inch tap and then the \$7400 allocation fee for the service.

Motion to approve Ordinance 2022-04-01 / Major Conservation Subdivision Application (UDO 2021-08-19).

RESULT:	PASSED [3-2]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Randy Krainiak
NOES:	Clayton Riggs, Tiffney White

A poll of the Board requested by the Chairman on this vote resulted in the following:

- Commissioner Tom White voted aye.
- Commissioner Randy Krainiak voted aye.
- Chairman Ross Munro voted aye.
- Vice Chair Tiffney White voted nay.
- Commissioner Clayton Riggs voted nay.

ITEM 7. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2021	223,120.51	13,707.80
2020	72,379.98	5,129.63
2019	35,333.43	2,912.93
2018	21,938.67	1,513.14
2017	12,425.23	1,821.40
2016	8,225.58	1,223.09
2015	6,791.79	689.62
2014	9,652.65	1,028.28
2013	6,709.14	4,694.65
2012	5,683.74	7,251.38

TOTAL REAL PROPERTY TAX UNCOLLECTED	402,260.72
TOTAL PERSONAL PROPERTY UNCOLLECTED	39,971.92
TEN YEAR PERCENTAGE COLLECTION RATE	99.48%
COLLECTION FOR 2022 vs. 2021	120,779.24 vs. 57,411.01
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2021	97.52%
2020	99.02%
2019	99.50%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING	April 2022
BY TAX ADMINISTRATOR	
86	NUMBER DELINQUENCY NOTICES SENT
39	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
2	NUMBER OF BANK GARNISHMENTS ISSUED
30	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	01-8929-00-34-2503.0000	8,338.03	1	STONERBAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8945-01-17-4388.0000	7,745.40	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8971-00-23-2253.0000	6,036.09	1	ARODE OF CAMDEN, INC.	SHILOH	187 C THOMAS
R	02-8934-03-18-8072.0000	5,795.45	1	ARNOLD AND THORLEY, INC.	CAMDEN	146 158 US W
R	02-8932-02-66-7053.0000	5,712.54	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	4,649.77	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8899-00-55-2698.0000	4,415.74	1	RONALD E EDWARDS	SHILOH	116 MISTLETOE LN
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	01-7979-00-13-4667.0000	4,119.24	1	SUSAN CHARLENE BEARD ET AL	SOUTH MILLS	409 HORSESHOE RD
R	03-9809-00-24-8236.0000	3,948.55	1	GENE W IREY	SHILOH	503 SAILBOAT RD
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. RIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREZBEE	CAMDEN	237 PALMER RD
R	02-8934-03-31-9750.0000	3,402.54	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8953-00-76-2855.0000	3,356.58	1	ROBERT JASON HOLTON	SHILOH	223 PERKKINS RD
R	03-9809-00-23-4988.0000	3,268.68	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-04-72-0416.0000	3,235.88	1	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8962-00-67-1021.0000	2,912.38	1	CESCAL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8901-01-06-8013.0000	2,880.31	1	JEWELL B. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8965-00-37-4242.0000	2,853.28	1	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8961-00-68-3593.0000	2,835.12	1	EDWARD LANE MOORE	SHILOH	169 RAYMOND CREEK RD
R	03-8890-00-18-6042.0000	2,753.66	1	BARRY MOTLEY	SHILOH	SECOND CREEK RD
R	02-8936-00-23-4750.0000	2,769.92	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	912.38	CESCAL BARNARD HEIRS	SHILOH	NECK RD
R	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8899-00-45-2682.0000	10	2,766.66	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,151.92	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-32-3510.0000	10	2,077.02	THOMAS B. SEYMOUR HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,892.64	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6559.0000	10	1,809.51	CHRISTOPHER D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8930-00-64-8379.0000	10	1,283.76	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	10	1,157.52	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	111 BOURBON ST
R	01-7989-00-04-60-1954.0000	10	847.68	JARMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	814.52	JOE GRIPPIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS EASON	SOUTH MILLS	343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8899-00-36-1568.0000	10	463.73	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-54-8280.0000	10	381.59	WILKINSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	01-7090-00-95-5262.0000	10	297.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8909-00-66-0120.0000	10	286.40	LEBELL SHILOH	SHILOH	SAILBOAT RD
R	03-8965-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
R	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.77	BARBARA WILKIN ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001104	1,148.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	1,126.07	3	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0002941	968.85	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000659	968.85	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0002194	577.25	1	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD
P	0001046	562.79	1	THEIN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001072	534.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	522.02	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001681	504.70	10	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001721	457.77	1	CINDY RAYO	SOUTH MILLS	106 BINGHAM RD
P	0002182	449.91	1	ACADEMI TRAINING CENTER LLC	MOYOCK	850 FUDDIN RIDGE RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAPTON RD
P	0003059	392.78	1	ARON W. BROWN	SHILOH	108 CHERRY BLOSSOM WAY
P	0003192	382.04	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0003559	365.94	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	355.61	3	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001501	310.39	1	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000738	307.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003513	282.05	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000770	279.87	1	WHELAN MARC SEBURA	CAMDEN	431 158 US W
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	343 HWY N
P	0003075	255.21	1	PATRICK WAYNE SAUM	CAMDEN	113 PALMER RD
P	0000945	243.90	1	RAMONA F. TAZEWELL	CAMDEN	186 B BUSHELL RD
P	0001694	241.55	10	THOMAS B. THOMAS HEIRS	CAMDEN	239 SLEEPY HOLLOW RD
P	0001952	238.91	10	SANDY BOTTOM MATERIALS, INC	CAMDEN	150 158 HWY W
P	0003773	231.08	1	SEVAN NERO BARTLETT	SOUTH MILLS	319 PONDEROSA RD
P	0003415	228.97	1	IVY MIRANDA BOGUES	CAMDEN	197 HERMAN ARNOLD RD
						224 NORTH RIVER RD


30 Oldest Unpaid – Personal


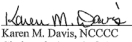

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	962.79	THEIN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001694	10	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	6	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	6	134.40	MARSHA GATI BOGUES	CAMDEN	276 BELCROSS RD
P	0000385	6	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0001104	5	1,148.60	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000945	5	243.90	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002442	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002466	5	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	5	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KETTER BARN RD
P	0001538	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	4	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	4	222.82	STEPHANIE AUGSMAN	SHILOH	204 POND RD
P	0001102	4	167.09	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003501	3	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	431 158 US W

Motion to approve the tax report as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

B. Resolution 2022-06-01: Salaries & Compensation for Various Boards and Commissions

<div><p>Resolution No. 2022-06-01</p><p>A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND COMMISSIONS FISCAL YEAR 2022-2023</p><p>Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;</p><p>Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 6th day of June 2022 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2022 and ending June 30, 2023,</p><p>Section 1: BOARD OF COMMISSIONERS</p><p>Chairman \$750.00 per month plus mileage.</p><p>Vice-chairman/ Board Member \$725.00 per month plus mileage.</p><p>1. The monthly "salary" of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings will not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.</p><p>2. Board members attending Special Meetings and Budget Work Sessions will be compensated at a rate of \$75 per meeting. Board members will be compensated up to \$75 for attendance at other board meetings they have been appointed to and not already compensated for by those boards.</p><p>3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited "participant" by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner's official capacity.</p></div>	
<p>4. The following are not reimbursable expenses: Attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. Also alcoholic beverages, political contributions, tips greater than 18%, parking or traffic violations / fines, entertainment expenses such as tickets to sporting events or theaters, and in room movies. For any fundraisers the board decides to attend, the County will pay for the ticket if the Commissioner's agree that the event benefits Camden County residents and serves a public purpose, however, they will not receive meeting pay for attendance. (Must be non-partisan and non-profit.)</p> <p>5. Attendance at Board appointed Board Meetings (i.e. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are requested to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.</p> <p>6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four (4) hours and out of the county (30 mile radius of the Courthouse).</p> <p>7. Board members are required to submit in writing a payment request in the form of an expense report (via internal form) to the Finance Officer not later than the last business day of each month. The report will contain all expenses including compensation along with a description of the meeting, date, time and place.</p> <p>8. Special meeting reimbursement requests that exceed seven (7) in a month will require Board approval.</p> <p>Section 2: BOARD OF ELECTIONS</p> <p>Chairman Compensation - \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.</p> <p>Board Members Compensation - \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.</p> <p>Chief Judge Compensation - \$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.</p> <p>Judges Compensation - \$20 for instruction day. Election Day at \$120.00 per day.</p> <p>Assistants Compensation - \$20 for instruction day. Election Day at \$100.00 per day.</p> <p>Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS</p> <p>Compensation - \$50.00 per meeting plus mileage.</p>	

Section 4: SOCIAL SERVICES BOARD	
Chairman	Compensation - \$35.00 per meeting plus mileage.
Board Members	Compensation - \$30.00 per meeting plus mileage.
Section 5: AGING ADVISORY COUNCIL	
	Compensation - \$30.00 per meeting, plus mileage and meal if required.
Section 6: RECREATION BOARD	
	Compensation - \$30.00 per meeting, plus mileage.
Section 7: JURY COMMISSION	
	Compensation - \$ 7.25 per hour for hours worked compiling jury list.
Section 8: ECONOMIC DEVELOPMENT BOARD	
	Compensation - \$30.00 per meeting, plus mileage.
Section 9: SENIOR CENTER BOARD	
	Compensation - \$30.00 per meeting, plus mileage.
Section 10: LIBRARY BOARD	
	Compensation - \$30.00 per meeting, plus mileage.
Section 11: POTENTIALLY DANGEROUS DOG APPEALS BOARD	
	Compensation - \$30.00 per meeting, plus mileage.
Section 12: AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS	
	No Compensation
Section 13: TRAVEL & MILEAGE REIMBURSEMENT	
	All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be computed based on home of record and return. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.
Adopted this the 6 th day of June 2022.	
ATTEST:	<div><p>Ross B. Munro, Chairman Camden County Board of Commissioners</p></div>
 <p>Karen M. Davis, NCCCC Clerk to the Board of Commissioners</p>	

Motion to change the Planning Board salary from \$30 to \$50 per meeting and to adopt Resolution 2022-06-01 with that amendment.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 8. BOARD APPOINTMENTS

A. Library Board

Motion to approve the appointment of Christy Pankey to the Library Board.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 9. CONSENT AGENDA

- A. BOC Meeting Minutes – May 2, 2022
- B. BOC Meeting Minutes – May 4, 2022

C. Budget Amendments

2021-22-BA036

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

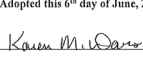
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO REVENUE	\$2,392.00	
Expenses			
105100-557003	LESO EXPENSE	\$2,392.00	

This Budget Amendment is made to appropriate funds to LESO from items sold through Govdeals.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2022.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



2021-22-BA037

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

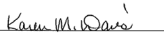
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	GRANT REVENUE	\$9,154.80	
Expenses			
105100-533100	GRANT EXPENSE	\$9,154.80	

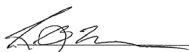
This Budget Amendment is made to appropriate funds from the grant revenues to the grant expenses for grant monies received.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2022.


 Clerk to Board of Commissioners


 Chairman, Board of Commissioners



2021-22-BA038

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10320480-435603	R/D STAMPS	\$50,000	
Expenses			
104800-552001	CONVEYANCE TAX	\$50,000	

This Budget Amendment is made to appropriate funds from Register of Deed stamp revenues to the Conveyance Tax expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2022.

Karen M. Davis

Clerk to Board of Commissioners

[Signature]

Chairman, Board of Commissioners



D. Tax Collection Report

[illegible]

E. DMV Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County July, 22 Renewals Due 8/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS

COURTHOUSE

SHILOH

TOTAL

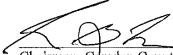
38,333.19

33,416.68

23,563.93

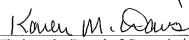
95,313.80

Witness my hand and official seal this 9th day of June 2022




Chairman, Camden County Board of Commissioners

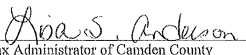
Attest:



Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.



Tax Administrator of Camden County

F. Pickups, Releases & Refunds

NAME	REASON	NO.
David S. Burgess, Sr. Irrev.Trust	Pick-Up - Corrected assessment	Pick-up/22505
	\$477.27	R-119092-2019
		R-126493-2020
		R-133926-2021
Scott Weston Vaughan	Turned in plates - Refund	Pick/22506
	\$157.79	52391041
Richard Adam Russell	Turned in plates - Refund	Pick-up/22517
	\$328.95	63048311
Stephen Lynn Neese, Jr.	Turned in plates - Refund	Pick-up/22520
	\$237.29	63702154
Glenn Steelman Jones	Turned in plates - Refund	Pick-up/2298
	\$100.15	62649528
Nicole Alder Patterson	Turned in plates - Refund	Pick-up/22590
	\$226.97	59213984

G. Refunds Over \$100

ACS Tax System

5/26/22 13:26:54

Refunds Over \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refund\$

Remit To:

Reference:

Drawer/Transaction Info:

197.06

RILEY, DONALD MATTHEW

2021 R 02-8923-00-19-3774.0011

20220502 1 266743

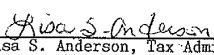
PO BOX 636

overpayment r 138168 2022

CJAI


CA 93024

197.06 Total Refunds

Submitted by 

Date 5-26-22

Lisa S. Anderson, Tax Administrator Camden County

Approved by 

Date 6-9-22

Ross Munro, Chairman Camden County Board of Commissioners

H. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00																		
North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
APRIL 22 REFUNDS OVER \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Refund Amount	Refund Date	Status	Transaction ID	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Amount	Levy	Change	Interest	Total Change
CROWLEY, MICHAEL FOX JR	CROWLEY, MICHAEL FOX JR		112 BUCK RUN	SOUTH MILLS, NC 27089	Adjustment >= \$100	0062070430	JFY7722	AUTHORIZED	162934260	Refund Generated due to adjustment on Bill #0062070430-2021-2021-0000-00	Military	04/05/2022	4/25/2022 11:15:38 AM	1843	Tax	(\$294.72)	\$0.00	(\$294.72)
														1	Tax	(\$3.39)	\$0.00	(\$3.39)
																		\$298.11
MCCASKEY, KATHLYN MARIE	MCCASKEY, KATHLYN MARIE	MCCASKEY, MICHAEL	184 FOUR FORKS RD	SHAWBORO, NC 27973	Proration	0065099697	HFX1207	AUTHORIZED	163501112	Refund Generated due to proration on Bill #0065099697-2021-2021-0000-00	Tag Surrender	04/22/2022	4/25/2022 11:15:49 AM	1843	Tax	(\$220.00)	\$0.00	(\$220.00)
														2	Tax	(\$2.53)	\$0.00	(\$2.53)
																		\$222.56
GLAND, JUSTIN MAVERICK	GLAND, JUSTIN MAVERICK	SMITH, THOMAS JOHN	125 BAILEY CR	SHILOH, NC 27974	Proration	0052547358	1AT2108	AUTHORIZED	163850334	Refund Generated due to proration on Bill #0052547358-2021-2021-0000-00	Tag Surrender	04/22/2022	4/25/2022 11:15:48 AM	1843	Tax	(\$127.04)	\$0.00	(\$127.04)
														3	Tax	(\$1.49)	\$0.00	(\$1.49)
																		\$128.50
TWIFORD, TRENTON COLE	TWIFORD, TRENTON COLE		1439 NC HIGHWAY 343 S	SHILOH, NC 27974	Proration	0057193527	CML3894	AUTHORIZED	163850162	Refund Generated due to proration on Bill #0057193527-2021-2021-0000-00	Tag Surrender	04/22/2022	4/25/2022 11:15:48 AM	1843	Tax	(\$137.54)	\$0.00	(\$137.54)
														3	Tax	(\$1.58)	\$0.00	(\$1.58)
																		\$139.12

Submitted by Lisa S. Anderson

Date 5-26-22



Approved by [Signature]

Date 6-9-22

Lisa S. Anderson, Tax Administrator Camden County

Ross Munyo, Chairman Camden County Board of Commissioners

I. Surplus Property

 CAMDEN COUNTY <small>NEW JERSEY</small> <i>Boundless Opportunities</i>		<h2 style="margin: 0;">Surplus Property Request</h2>
<p>Requested by:  </p> <p style="margin-left: 100px;"> <input checked="" type="radio"/> Sell <input type="radio"/> Dispose </p>	<p>Item Description</p> <p style="border: 1px solid black; padding: 5px; min-height: 100px;">2012 Ford Expedition</p>	
<p>Department: Administration</p>		
<p>Item: Ford Expedition 2012</p>		
<p>Disposal Method: Sell</p>		
<p>Suggested Value: \$4000.00</p>		
<p>Reason for surplus: Age / Mileage / Burns Oil / AC problems / Unknown clock hours / Hail Damage</p>		
<p>Manager Approval </p>		
<p>Disposal Method: </p>		
<p>Value: </p>		
<p>Comments: </p>		
<p>Board Approval </p>		
<p> <input checked="" type="radio"/> Approved <input type="radio"/> Denied Date: </p>		
<p>Comments: </p>		
<p>Final Disposition Date:</p>		
<p>Method: </p>		
<p>Amount: </p>		
<p>Purchased by: </p>		

J. Audit Engagement Letters – On file in the Finance office, incorporated herein by reference.

K. Juvenile Crime Prevention Council Certification Standards and Appointments

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS	JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS
<p>G.S. 143B-553 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.</p> <p style="text-align: center;">2-Year Funding: FY 2021-2022 and FY 2022-2023</p> <p>Membership</p> <p>A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? Yes</p> <p>B. Are members appointed for two-year terms and are those terms staggered? Yes</p> <p>C. Is membership reflective of social-economic and racial diversity of the community? Yes</p> <p>D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? No</p> <p>If not, which positions are vacant and why? No juvenile defense attorney. Student slots will be filled in September.</p> <p>Organization</p> <p>A. Does the JCPC have written Bylaws? Yes</p> <p>B. Bylaws are Attached</p> <p>C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. Yes</p> <p>D. Does the JCPC have written policies and procedures for funding and review? Yes</p> <p>E. These policies and procedures On file</p> <p>F. Does the JCPC have officers and are they elected annually? Yes</p> <p>Meetings</p> <p>A. JCPC meetings are considered open and public notice of meetings is provided. Yes</p> <p>B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? Yes</p> <p>C. Does the JCPC meet six (6) times a year at a minimum? Yes</p> <p>D. Are minutes taken at all official meetings? Yes</p> <p>E. Are minutes distributed prior to or during subsequent meetings? Yes</p> <p>Planning</p> <p>A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes</p> <p>B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? Yes</p> <p>C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes</p> <p>Public Awareness</p> <p>A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? Yes</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> RFP, Distribution List, and Advertisement attached.</p> <p>B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes</p> <p>No Overdue Tax Debt</p> <p>A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes</p>	<p>Briefly outline the plan for correcting any areas of standards non-compliance. Council continues to seek juvenile defense attorney. Student slot will be filled in September.</p>

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

	Specified Members	Name	Title	Designee	Race	Gender
1)	School Superintendent or designee	Chris Parcell	Board of Education	<input checked="" type="checkbox"/>	White	Male
2)	Chief of Police or designee					
3)	Local Sheriff or designee	Kevin Jones/ D. Egan	Sheriff/SRO		White	Male
4)	District Attorney or designee	Holley Metzger	Assistant DA	<input checked="" type="checkbox"/>	White	Female
5)	Chief Court Counselor or designee	Ed Hall	Chief Court Counselor		Black or African-American	Male
6)	Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Tavia James	System of Care Coordinator, Tillam	<input checked="" type="checkbox"/>	Black or African-American	Female
7)	Director DSS or designee	Nekia King	Administrative Officer	<input checked="" type="checkbox"/>	Black or African-American	Female
8)	County Manager or designee	Ken Bowman	County Manager		White	Male
9)	Substance Abuse Professional	Tonya Johnson	Upfill Comprehensive		Black or African-American	Female
10)	Member of Faith Community	James Midgett	Youth Minister		White	Male
11)	County Commissioner	Tom White	Commissioner		White	Male
12)	A Person Under the Age of 21					
13)	A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles					
14)	Juvenile Defense Attorney					
15)	Chief District Judge or designee	Hon. Edgar Barnes	Chief District Court Judge	<input checked="" type="checkbox"/>	White	Male
16)	Member of Business Community	Kim Forehand	Brain Boys		White	Female
17)	Local Health Director or designee	Molly Brown	Triple P Coordinator	<input checked="" type="checkbox"/>	White	Female
18)	Rep. United Way/other non-profit	Stephanie McGill	SECU		White	Female
19)	Representative/Parks and Rec	Tim White/Ben Carter	Director		White	Male
20)	County Commissioner appointee	Alvin Shaw	Camden Schools		Black or African-American	Male
21)	County Commissioner appointee	Angie Brickhouse	4-H Agent		White	Female
22)	County Commissioner appointee	Eva Anderson	Court Counselor Supervisor		Black or African-American	Female
23)	County Commissioner appointee	Mike Reeves	Camden High Assistant Principal		White	Male
24)	County Commissioner appointee	Paul Pollock	Court Counselor		White	Male
25)	County Commissioner appointee	Pete Aitken	Court Counselor		White	Male
26)	County Commissioner appointee					

Form JCPC/OP 002 (a) Juvenile Crime Prevention Council Certification Application
Form structure last revised August 2020
NC Department of Public Safety

- L. Mangum Holdings Lease Extension – Approval of a 1-year lease of the 10-acre parcel in Camden Commerce Park at an annual rent rate of Twelve Thousand Dollars (\$12,000) payable in 12 equal monthly installments beginning on the first day of each month starting July 1, 2022 and continuing each month thereafter through this term.
- M. Set Public Hearing for July 5, 2022 for a Fee Schedule Amendment – The Board of Commissioners will hold a public hearing to receive input on proposed changes to the sewer and water rates on the Camden County Schedule of Fees.
- N. Set Public Hearing for July 5, 2022 to receive public input on the sale of property within Camden Commerce Park.

Motion to approve the Consent Agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 10. COUNTY MANAGER’S REPORT

- County Manager Ken Bowman included the following in his report:
- Library Ribbon Cutting ceremony was very well attended. When the library reopens please stop in and take a tour of the beautiful facility that the County will enjoy for many years to come.
 - Today is the 78th anniversary of D-Day and the Battle of Normandy.
 - Father’s Day – June 19th.
 - Next Board of Commissioners Meeting – July 5, 2022
 - Thank you to the Board of Commissioners for the great professional working relationship we have enjoyed over the last five years and the friendships we have developed. I can truly say this is one of the very best groups of people I’ve ever worked with. You welcomed Brenda and I with open arms. You treated us like family. I’ve always said that public service is a tough job and if you don’t know that you can witness it tonight, some good times and some bad. We’ve had some wins, we’ve had some losses. Some days there’s a lot of stress and anxiety. That being said, we always worked together for the good of Camden County. It made getting up every day and coming to work an enjoyable experience. I’m looking forward to my retirement but we’ll surely miss working with you, the wonderful staff and the citizens of Camden County. Thank you very much.

ITEM 11. COMMISSIONERS’ REPORTS

None.

ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

ITEM 13. OTHER MATTERS

None.

ITEM 14. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

There being no further matters for discussion Chairman Ross Munro adjourned the meeting at 8:41 PM.

Board of Equalization and Review

Chairman Munro called to the order the Board of Equalization and Review.

There being no cases to come before the Board, Chairman Munro adjourned the Board of Equalization and Review at 8:43 PM.

ATTEST:

Ross B. Munro, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners