

Camden County Board of Commissioners
February 7, 2022
5:00 PM – Work Session
5:30 PM - Closed Session
7:00 PM – Regular Meeting
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on February 7, 2022 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 5:00 PM. Also Present: Vice-Chair Tiffney White, Commissioners Tom White and Randy Krainiak. Commissioner Clayton Riggs joined at 5:30 PM for the Closed Session and Regular Meeting.

WORK SESSION

The Board of Commissioners were given a tour of the new library under construction.

CLOSED SESSION

Motion to go into Closed Session to discuss economic development.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to recess out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman recessed the Board at 6:30 PM and reconvened the Regular Meeting at 7:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Kevin Buzzard gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT



Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

None.

ITEM 4. PRESENTATIONS

- A. Library Construction Update – Bill Cram with MB Kahn Construction gave a brief update on the construction of the new library. Possible final completion in mid-April.
- B. Department of Social Services – Director Craig Patterson presented the following Corrective Action Plan in response to the findings from the FY 2020-2021 audit.

<div data-bbox="224 386 732 464"><p>Camden County Department of Social Services P.O. Box 70, Camden, NC 27921</p><p>Craig D. Patterson Director</p><p>Telephone: 252-331-4297 Fax: 252-333-1009</p><p>Ms. Terrie McCreary DSS Board Chair</p></div> <div data-bbox="274 478 683 522"><p><u>Camden DSS Medicaid Corrective Action Plan for FY 2021</u></p></div> <p>This corrective action plan will address the recent findings from the Single County Audit for FY 2021.</p> <p><u>Corrective Action Plan</u></p> <p>General</p> <p>I. The Agency will continue to implement the Documentation Policy that has been developed in response to the 2020 audit. This will include all policies and procedures related to Adult Medicaid applications and determination of eligibility. This policy will include but not limited to the following:</p> <ul style="list-style-type: none">a. General Adult Medicaid Policies and Procedures;b. The Application Process;c. Document Management;d. Case Records;e. The Importance of Accuracy and Completeness of Record Keeping <p>II. All Adult Medicaid staff will participate in a training specific to address the findings listed above, including but not limited to training regarding:</p> <ul style="list-style-type: none">a. Gathering and keying data to produce accurate records;b. The requirements of a complete case record;c. Verification of resources;d. Accuracy of calculations;e. Thoroughness of record keeping and case management; <p>III. Quarterly meetings and as needed trainings will be conducted by the IMC Supervisor with the assistance of Camden OST.</p> <ul style="list-style-type: none">a. Training logs will be maintained in order to document that workers have participated in the above mentioned trainings. (See attached document)b. New policies for Adult Medicaid will be reviewed with staff at the Quarterly Unit meeting &/or in a timely manner in order for the staff to incorporate any changes in practice.c. All staff are currently enrolled to receive all state Terminal Messages and NC FAST communications.d. All staff will be required to review Terminal Messages and NC FAST messages.e. Camden DSS will request a random review of eligible Adult Medicaid cases by the DHHS FAST, as needed if there are suspected errors identified.f. Persons involved in the Training and Review Process will include but not be limited to:<ul style="list-style-type: none">i. The Agency Director;ii. The Income Maintenance Supervisor;	<ul style="list-style-type: none">iii. The Income Maintenance Lead Worker;iv. The Camden County Finance Officer;v. The Camden County OST and/or other North Carolina DHHS persons;vi. NC FAST Staff and Help Desk as needed. <p>IV. An internal review process will continue in January 2022, by both the agency Director and Income Maintenance Supervisor. This will include but not limited to:</p> <ul style="list-style-type: none">a. Reviews of a minimum of 5 eligible Adult Medicaid cases to ensure compliance with accurate record keeping;b. Reviews of a minimum of 5 eligible Adult Medicaid cases regarding the accuracy of calculations regarding assets/resources and that these calculations agree with NC FAST;c. Reviews of a minimum of 5 Medicaid applications to ensure that eligibility determinations were correctly made;d. These reviews will be conducted until such time as the errors are reduced significantly or eliminated. <p>V. Continued Non-Compliance Issues:</p> <ul style="list-style-type: none">a. Camden County DSS will take the appropriate steps to ensure that all records are accurate and complete;b. Staff will be informed of the new requirements for training and review as soon as this corrective action plan is approved;c. Staff that continue to show errors in any of the processes of determining eligibility will have their performance documented by their supervisor;d. Continued non-compliance will be grounds for disciplinary action up to and including termination. <p><u>Specific Corrective Action</u></p> <p>These corrective actions will address the specific technical errors that were cited in the 2021 audit.</p> <p>I. There were five errors discovered during our procedures that inaccurate information was entered.</p> <ul style="list-style-type: none">a. Files shall be reviewed internally to ensure proper documentation is in place for eligibility.b. Workers shall be retrained on what files should contain and the importance of complete and accurate record keeping.c. Workers will ensure that all files include online verifications, documented resources of income and those amounts agree to information in NC FAST. <p>II. There were twenty five (25) technical errors discovered during our procedures that resources in the county documentation and those same resources contained in NC FAST were not the same amounts or files containing resources were not properly documented to be considered countable or non-countable.</p> <ul style="list-style-type: none">a. All workers will ensure that their input of data, specifically regarding resources and income, is keyed with accuracy and thoroughness.b. Workers will meet on a quarterly basis to review policy revisions and to discuss the importance of complete and accurate record keeping.
<ul style="list-style-type: none">c. Workers will be retrained as needed, in the areas of concern, in order to reduce these errors.d. Workers will ensure that the paper budget that is prepared is accurate and agrees with the NC Fast determination.e. The Supervisor and Lead Worker will review this specific item when 2nd partying cases. <p>III. There were thirty one (31) errors discovered during our procedures that resources in the county documentation and those same resources contained in NC FAST were not the same amounts or files containing resources were not properly documented to be considered countable or non-countable. The errors were as follows: Nine (9) cases did not have accurate resource calculations, Eight (8) cases did not have accurate budget calculations, Thirteen (13) cases had a failure to complete at least one compliance component, One (1) case contained input errors.</p> <ul style="list-style-type: none">a. Workers will ensure that proper documentation exists in the case record to support the eligibility decision.b. Workers shall be retrained in the areas that are of concern in order to reduce or eliminate errors, specifically repeat errors from previous audits.c. Workers will ensure that all files include online verifications, documented resources of income and that those numbers match.d. Upon receipt of additional information, workers will update NC Fast appropriately and accurately.e. The Supervisor and Lead Worker will review this specific item when 2nd partying cases. <p>V. All workers will ensure that timely referrals are made to other agencies as needed.</p> <ul style="list-style-type: none">a. This includes specifically Child Support Enforcement.b. Workers will consider other referrals to other social service agencies in order to serve the client in a complete and holistic manner.<ul style="list-style-type: none">i. These include but not limited to:<ul style="list-style-type: none">1. LEAP2. CRISIS (CIP)3. FIC (Housing)4. Community Cares Collaborative <p><u>Summary</u></p> <p>The agency will be concentrating on the accuracy and thoroughness of the data that is keyed into the NC Fast system. We are currently training a new Adult Medicaid IMC and will endeavor to train her to be able to meet the compliances for the Medicaid programs. It is the hope and plan of the agency to reduce the number of errors related to eligibility and technical issues.</p> <p>Submitted by:  Craig Patterson Camden County DSS Director</p> <p>Date: November 29th, 2021</p>	

South Camden Water & Sewer District Board of Directors

The Chairman recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: December 2021				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	85	85	100%	0
Sewer/Collection	1	1	100%	0

New Services installed:

Locates:

Water Line: 43

Sewer Line: 8

Water & Sewer, same ticket: 7

Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in December: 14 090 580 gallons

Daily average water usage for October: 454 535 gallons

Current treatment capacity at the water treatment plant: 720 000

<u>2021 High Service Pump Flows</u>		
Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021	15,478,230	.499,298
September 2021	14,961,560	.498,719
October 2021	14,853,650	.479,150
November 2021	13,855,420	.461,847
December 2021	14,090,580	.454,535
Yearly Totals	180,920,110	.495,672

2021 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100	170,100	121,300	143,800	142,200	141,300
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700	127,900	157,300	164,700	155,500	152,100
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400	297,600	139,300	186,300	118,900	151,867
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200	107,200	179,300	192,300	136,100	151,867
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300	170,700	173,200	162,000	147,633	151,867
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600	94,100	208,100	134,400	147,634	140,900
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200	146,000	161,100	144,300	147,633	134,000
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000	165,400	146,100	150,800	170,900	136,700
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100	150,900	138,000	150,800	120,500	140,100
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300	164,300	133,500	150,800	112,100	153,067
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600	139,000	178,200	173,000	155,700	153,067
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500	151,400	182,900	163,400	149,500	153,066
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400	162,400	153,400	121,500	149,500	138,300
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300	186,800	153,300	136,200	149,500	147,700
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700	165,700	135,500	150,333	144,700	211,700
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700	132,900	142,600	150,333	130,600	137,300
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700	177,100	153,800	150,334	132,800	153,933
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900	119,400	172,300	136,500	194,000	153,933
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300	155,800	196,100	206,600	151,733	153,933
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900	138,200	139,000	154,500	151,734	144,900
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700	154,400	168,400	138,200	151,733	143,800
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600	172,900	129,800	154,900	125,000	136,800
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100	158,200	141,200	154,900	152,700	154,200
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700	163,300	106,200	154,900	126,100	154,466
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200	140,800	187,700	146,400	178,500	154,467
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000	143,000	189,800	141,100	141,767	154,467
27	125,900	140,800	158,700	194,300	214,300	178,800	151,000	162,300	142,800	141,500	141,767	155,900
28	137,700	170,900	178,900	176,600	175,900	180,800	139,200	174,600	162,400	127,900	141,766	132,600
29	150,200		143,700	178,200	159,700	158,400	137,000	187,300	132,600	145,333	149,100	142,900
30	139,200		138,400	179,300	156,900	191,400	148,700	148,900	160,900	145,333	132,300	137,300
31	164,800		151,300		222,200		170,300	152,500		145,334		141,000
TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400	4,881,700	4,685,500	4,718,700	4,349,600	4,556,500
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013	157,474	156,183	152,216	144,987	146,584
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400	297,600	208,100	206,600	194,000	211,700

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2020										
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	2	83	14	7	0	0
August	89	100%	0%	88	1	105	19	1	0	2
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0

Motion to approve the monthly report as presented.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Adjourn

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

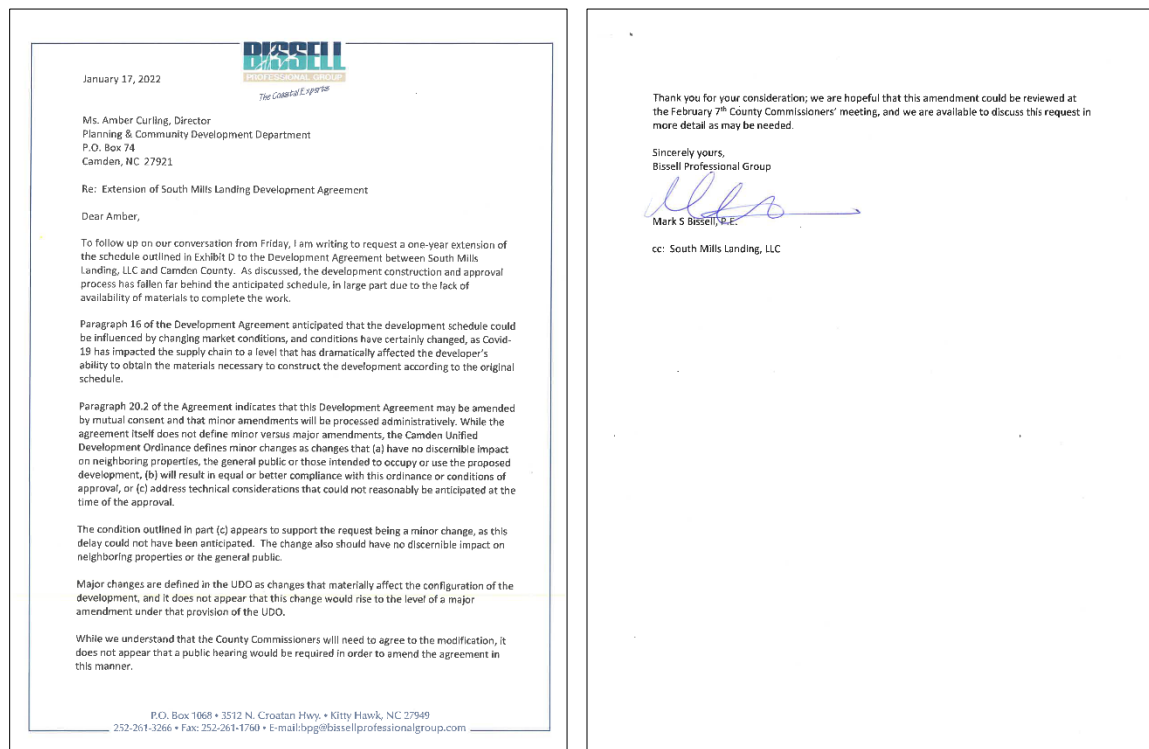
ITEM 5. NEW BUSINESS

A. Development Agreement Extension Request – Amber Curling

South Mills Landing, LLC is the owner of 3 tracts of land as follows: The North Tract consisting of 124.83 acres located off of Horseshoe Road, the South Tract consisting of 60.1 acres located off of Main Street, and an undeveloped tract adjacent to the South Tract consisting of 48.75 acres, referred to as the Environment Tract. The North and South Tracts were rezoned to PUD (Planned Unit Development) in 2004, now Planned Development (PD) under the current UDO. A Concept Plan for a Planned Development of 581 units was reviewed and approved administratively in 2019, and a Master Plan was submitted in January, 2020 for a 580 unit Planned Development, which is in substantiated conformance with the approved Concept Plan. A Preliminary Plat for the 580 units, now revised to 567 units, approximately 5 acres of commercial development, and clubhouse facilities has now also been submitted.

Mark Bissell, representative for South Mills Landing LLC, requested one-year extension of the schedule shown in Exhibit D of the Development Agreement between South Mills Landing, LLC and Camden County. This Development Agreement may be amended or canceled by mutual consent of the County and SML. and their successors or assigns. Minor amendments will be processed administratively. No amendment to this Development Agreement shall be effective unless such amendment is reduced to a written agreement signed by both parties.

Staff recommends approval.



One yr ext.
would change

2021/2022 2022/2023 2023/2024 2024/2025 2025/2026 2026/2027 2027/2028

EXHIBIT D

DEVELOPMENT SCHEDULE - Fiscal Years (Updated 1/14/2021)

	2020/21	Phase	2021/22	Phase	2022/23	Phase	2023/24	Phase	2024/25	Phase	2025/26	Phase	2026/27	Phase	Total
Construction Plan Approval	116	1			178	2	233	3&4			40	5			567
Final Plat Recorded			116	1	178	2	134	3	99	4	40	5			567
Houses Completed per year					11		203		180		130		43		567

Fee Breakdown 25/25/50

Cumulative Sewer Fees (\$1,000)		\$ 215		\$ 429		\$ 1,167		\$ 3,308		\$ 4,787		\$ 5,871		\$ 6,180
Construction Plan Approval	214600		0		329300		431050		0		74000		0	
Final Plat Recorded	0		214600		329300		247900		183150		74000		309,600	
Houses Completed per year	\$ -		\$ -		\$ 79,200		\$ 1,461,600		\$ 1,296,000		\$ 936,000		\$ 309,600	
Annual Cost	\$ 214,600	\$ 214,600	\$ 214,600	\$ 429,200	\$ 737,800	\$ 1,167,000	\$ 2,140,550	\$ 3,307,550	\$ 1,479,150	\$ 4,786,700	\$ 1,084,000	\$ 5,870,700	\$ 309,600	\$ 6,180,300

Cumulative Water Fees to County (\$1000s)				\$ 290		\$ 735		\$ 1,317		\$ 1,317		\$ 1,417		\$ 1,417
Annual Cost	\$ -		\$ 290,000	\$ 290,000	\$ 445,000	\$ 735,000	\$ 335,000	\$ 1,070,000	\$ 247,500	\$ 1,317,500	\$ 100,000	\$ 1,417,500	\$ -	\$ 1,417,500

Residential Development

PHASE	AREA	OPEN SPACE (AC)	UNITS	DEV. INTENSITY	EST. RECORDING (SUA C. YEAR)	OTHER IMPROVEMENTS
1	42.5	13.9	116	2.73	2022	Entrance, Roundabout, Portion of Multi-use Path, Mail Kiosk; Drainage outlet
2	45.1	17.2	178	4.18	2023	Clubhouse; Pedestrian Connectivity
3	40.5	13.7	134	3.42	2024	Additional Mail Kiosk, Canoe Launch; Continue M.U.P
4	42.5	15.7	99	2.33	2025	Dog Park
5	14.3	4.1	40	2.78	2026	
TOTAL	185	64.6	567	3.06		

Commercial Development

PHASE	AREA (Ac.)	OPEN SPACE (Ac.)	COMM. S.F. MAXIMUM	CC EST. CONST. YEAR
A	1 0.2 +/-		7000 +/-	0.4 2024
B	1.25 0.2 +/-		7000 +/-	0.4 2025
C	1 0.1 +/-		7000 +/-	0.4 2027
D	1.25 0.1 +/-		7000 +/-	0.4 2029
E	1 0.2 +/-		7000 +/-	0.4 2031

ORDINANCE NO. 2022-02-01

ADDENDUM to Exhibit D of the South Mills Landing Development Agreement
Camden County, North Carolina

This is an amendment to the Development Agreement for the South Mills Landing Subdivision made on February 15, 2021, between the following two parties:

Legal Entity:

South Mills Landing LLC, (SML) a North Carolina LLC

AND

County of Camden, a North Carolina County

Both above listed legal entities have agreed in the original Development Agreement to have the ability to modify the development schedule if both parties agree to the new terms.

Original Development Agreement

Exhibit D of the Development Agreement is a timeline of the phasing for the South Mills Landing Subdivision Planned Development which was adopted by the Camden County Board of Commissioners under Ordinance No. 2020-09-01 on November 2, 2020.

The schedule in 2020/2021 is the construction plan approval of 116 lots. The schedule in 2021/2022 is the final plat recordation of 116 lots. The schedule in 2022/2023 is the construction plan approval of 178 lots, the final plat recordation of 178 lots and the completion of 11 houses. The schedule in 2023/2024 is the construction plan approval of 230 lots, final plat recordation of 134 lots and the completion of 203 houses. The schedule in 2024/2025 is the final plat recordation of 99 lots and the completion of 180 houses. The schedule in 2025/2026 is the construction plan approval of 40 lots, the final plat recordation of 40 lots and the completion of 130 houses. The schedule shows in 2026/2027 is the completion of 43 houses.

Amendment to Schedule of Exhibit D

The original Exhibit D document is hereby altered in the following ways:

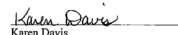
The schedule in 2021/2022 is the construction plan approval for 116 lots. The schedule in 2022/2023 is the final plat recordation of 116 lots. The schedule in 2023/2024 is the construction plan approval for 178 lots, the final plat recordation of 178 lots and the completion of 11 houses. The schedule in 2024/2025 is the construction plan approval of 230 lots, the final plat recordation of 134 lots and the completion of 203 houses. The schedule in 2025/2026 is the final plat recordation of 99 lots and the completion of 180 houses. The schedule in 2026/2027 is the construction plan approval of 40 lots, the final plat recordation of 40 lots and the completion of 130 houses. The schedule in 2027/2028 is completion of 43 houses.

Adopted by the Board of Commissioners for the County of Camden this 7th day of February, 2022.

County of Camden


Ross B. Munro, Chairman
Board of Commissioners

ATTEST:


Karen Davis
Clerk to the Board



Motion to approve the one-year extension request of South Mills Landing, LLC and authorize the chairman to sign the agreement addendum.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

B. Needs-Based Public School Capital Fund Grant Application – Ken Bowman

The construction of a new high school has been determined a critical need in Camden County. This is a difficult financial burden for a small, rural county which depends on property taxes as the primary revenue source. In order to keep this project moving forward, the Board of Education had to reduce the project scope to stay within the proposed tax rate increase. Reductions have made the project a financial reality but at the same time brought the

project to the point that further reductions will not only reduce space but will reduce functionality. To date, reductions have removed an auxiliary gymnasium/emergency shelter, a media production center, and auditorium.

The opportunity to apply for additional grant funding has given Camden County increased optimism in recovering those areas of the school that were deleted in the earlier phase. Since this is a new high school, Camden County is applying for the maximum grant allowed up to \$50M. Although this is a significant increase from the earlier grant, there are a number of criteria on which Camden County will be evaluated to determine the exact amount it will receive.

The grant award will be used to build a new high school facility which will house both Camden County High School (CCHS) and Camden Early College High School (CECHS). The new facility will be constructed on acreage owned by Camden County government. Facility floor plans have been developed and approved by the Camden County Board of Education and the NC Department of Public Instruction.

Local matching funds will be determined after the NC Department of Public Instruction has evaluated the application and notified Camden County as to the grant amount. Upon receiving the Needs Based Public School Capital Fund grant, the County will enter into an agreement with the Department of Public Instruction detailing the use of the funds, in accordance with GS 115C-546.12.

The deadline to submit the grant application is March 15, 2022; award announcements around April 12, 2022. The total amount available to award for the State of North Carolina is \$395,000,000. The grant will include the current awarded amount of approximately \$12 million – not in addition.

Commissioner Clayton Riggs clarified that any grants received will not change the current tax rate structure, but may prevent future tax increases to cover the costs associated with the new school – depending on the final constructions costs, payments, overhead and other factors.

Motion to approve the Needs-Based Public School Capital Fund Grant Application.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

C. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2020	85,249.63	6,044.07
2019	42,758.10	2,980.74
2018	24,363.66	1,646.20
2017	18,799.72	1,903.13
2016	8,280.90	1,238.54
2015	6,791.79	697.90
2014	9,771.71	1,030.08
2013	6,780.63	4,694.65
2012	5,683.74	7,311.38
2011	4,565.86	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	213,045.74
TOTAL PERSONAL PROPERTY UNCOLLECTED	33,775.95
TEN YEAR PERCENTAGE COLLECTION RATE	99.67%
COLLECTION FOR 2021 vs. 2020	14,132.77 vs. 11,218.57

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2020	98.85%
2019	99.41%
2018	99.66%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING December **2021**

BY TAX ADMINISTRATOR

<u>215</u>	NUMBER DELINQUENCY NOTICES SENT
<u>15</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>4</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>3</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>25</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	4,792.77	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8944-00-36-1417.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	02-8945-00-41-2060.0000	3,862.30	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7999-00-62-3898.0000	3,520.40	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8939-00-45-2682.0000	3,287.34	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-02-75-4196.0000	3,214.14	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8962-00-67-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8971-00-23-2253.0000	2,764.79	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	03-9809-00-24-8236.0000	2,683.75	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8965-00-37-4242.0000	2,446.21	3	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8973-00-53-0748.0000	2,359.26	2	MORRIS L. KIGHT III	SHILOH	134 D STANLEY LN
R	02-8934-04-72-0416.0000	2,316.00	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8936-00-23-4750.0000	2,306.33	3	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8954-00-43-8538.0000	2,287.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-01-28-4776.5853	2,234.11	1	RASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	03-8952-00-95-8737.0000	2,070.66	3	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8990-00-17-3935.0000	2,068.94	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	01-8907-00-08-4393.0000	2,047.13	3	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N
R	03-8989-00-55-2698.0000	2,001.17	1	RONALD E EDWARDS	SHILOH	116 MISTLETOE LN
R	02-8934-03-31-9750.0000	1,971.29	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	02-8935-02-75-0867.0000	1,951.05	7	ED SIVELLIS HEIRS	CAMDEN	158 US W

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SHILOH	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	CECIL BARNARD HEIRS	SHILOH	HOLLY RD
R	03-8962-00-04-3097.0000	10	2,835.96	AUDREY TILLET	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	10	2,070.66	L. P. JORDAN HEIRS	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,923.24	LEAH BARCA	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	MOSES MITCHELL HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7989-00-12-8596.0000	10	1,814.77	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	10	1,595.95	CHRISTOPHER FROST-JOHNSON	SOUTH MILLS	117 OTTERS PL
R	03-8990-00-64-8379.0000	10	1,236.66	ROSETTA MERCER INGRAM	CAMDEN	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	EMMA BRITE HEIRS	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	CHRISTINE RIDDICK	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	867.85	JOE GRIFFIN HEIRS	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	788.26	BERNICE PUGH	SOUTH MILLS	117 GRIFFIN RD
R	02-9395-00-24-7426.0000	10	755.07	DORIS EASON	CAMDEN	113 BOURBON ST
R	01-7989-04-90-0938.0000	10	705.35	DAVID B. KIRBY	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	645.45	MARIE MERCER	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	WILLIAMSBURG VACATION	CAMDEN	IVY NECK RD
R	03-8962-00-60-7648.0000	10	346.06	FRANK WRIGHT ETAL	SHILOH	CAMDEN POINT RD
R	03-8980-00-84-0931.0000	10	281.11	CARL TEUSCHER	SHILOH	WICKHAM RD
R	03-9809-00-45-1097.0000	10	277.92	MICHAEL OBER	SHILOH	218 BROAD CREEK RD
R	03-8989-00-37-0046.0000	10	200.75	ELIZABETH LONG	SHILOH	CENTERPOINT RD
R	03-9809-00-17-2462.0000	10	149.69	TODD ALLEN RIGGS	SHILOH	HIBISCUS RD
R	03-8965-00-37-4242.0000	9	137.29	DORA EVANS FORBES	SHILOH	LITTLE CREEK RD
R	01-7988-00-91-0179.0001	9	2,446.21	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	9	1,831.18	CLEARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	9	1,581.21	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	9	429.66	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-66-0120.0000	9	427.31	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-54-8280.0000	9	286.40	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R			264.96			

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,475.92	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001046	572.79	4	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAW BUNDY	SHILOH	105 AARON DR
P	0000738	472.66	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002194	422.00	9	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001538	418.09	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0000297	333.84	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	313.72	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001827	278.25	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001694	241.65	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0003405	239.23	9	JOHN R. BARKER	SHILOH	108 SASSAFRAS LN
P	0001952	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0003559	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0001721	213.91	2	CANDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001106	206.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003501	197.13	2	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000945	191.35	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001192	190.33	1	ROBERT JESSE ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0002902	162.96	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003415	151.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0002468	139.53	4	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001150	136.45	4	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0003537	131.29	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0002968	128.00	4	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD

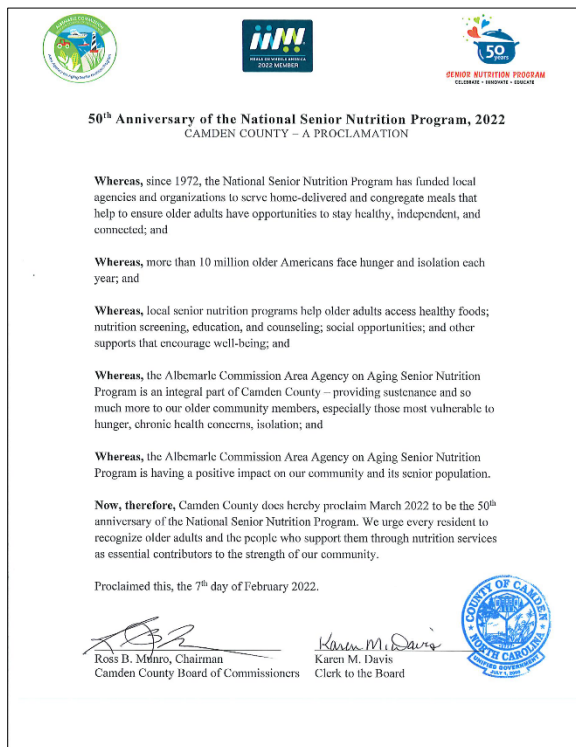
30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,475.92	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	572.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAW BUNDY	SHILOH	105 AARON DR
P	0000738	10	472.66	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	418.09	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	278.25	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	206.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	9	106.73	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001230	9	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	9	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	2	333.84	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003405	2	239.23	JOHN R. BARKER	SHILOH	108 SASSAFRAS LN
P	0003559	2	232.14	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

D. Proclamation – 50th Anniversary of the National Senior Nutrition Program



Motion to adopt the Proclamation in Recognition of the 50th Anniversary of the National Senior Nutrition Program.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 6. BOARD APPOINTMENTS

- A. Adult Care Home CAC – Reappointment of Tammie Krauss
- B. Potentially Dangerous Dog Appeals Board – Appointment of Frank Eason II and Nicholas Williams

Motion to approve the Board Appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes – October 18, 2021
- B. BOC Meeting Minutes – January 3, 2022

C. Budget Amendments

2021-22-BA018

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340510-435510	Gun Fees	\$5,000	
Expenses			
105100-542000	Ammo	\$5,000	

This Budget Amendment is made to appropriate funds that came in from gun fees to the Ammo expense line.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of February, 2022.

Karen M. Davis

Clerk to Board of Commissioners

[Signature]

Chairman, Board of Commissioners



2021-22-BA019

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-402001	Donation	\$3,332.04	
Expenses			
105100-551400	Fundraiser	\$3,332.04	

This Budget Amendment is made to appropriate funds that came in from donations to the fundraiser expense line.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of February, 2022.

Karen M. Davis

Clerk to Board of Commissioners

[Signature]

Chairman, Board of Commissioners



2021-22-BA020

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340605-432700	Fees Collected	\$48.92	
Expenses			
106050-532000	Office Supplies	\$48.92	

This Budget Amendment is made to appropriate funds that came in from fee collected to the office supplies expense line due to the reimbursement of printed materials.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of February, 2022.

Karen M. Davis

Clerk to Board of Commissioners

[Signature]

Chairman, Board of Commissioners



D. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 13th day of January, 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	29,195.18	
7100	Regular Community Services	39,124.50	

Explanation:

Total Appropriation in Current Budget	\$ 469,586.82
Amount of Increase/Decrease of Above Amendment	+ 68,319.68
Total Appropriation in Current Amended Budget	\$ 537,906.50

Passed by majority vote of the Board of Education of Camden County on the 13th day of January 2022.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of February 2022.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karin M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 13th day of January 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	270,301.72	
5200	Special Instructional Programs	28,887.84	
5300	Alternative Programs & Services	76,606.24	
5400	School Leadership	19,353.27	
5800	School Based Support Services	18,371.75	
6200	Special Population Support	646.65	
6500	Operational Support Services	15,736.40	
6600	Financial and Human Resource	3,879.90	
6700	Accountability Services	646.65	
6800	System-Wide Pupil Support	517.32	
6900	Policy, Leadership & Public	2,715.93	
7200	Nutrition Services	13,465.19	
8100	Payments to Other Gov. Units	10,823.14	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 2,349,202.25
Amount of Increase/Decrease of Above Amendment	+ 461,952.00
Total Appropriation in Current Amended Budget	\$ 2,811,154.25

Passed by majority vote of the Board of Education of Camden County on the 13th day of January, 2022.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of February 2022.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karin M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 13th day of January 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	265,310.40	
5200	Special Instructional Programs	195,709.20	
5300	Alternative Programs & Services	11,317.50	
5400	School Leadership	44,331.93	
5800	School-Based Support Services	83,274.80	
6500	Operational Support Services		1,020.00
6600	Financial and Human Resource	4,454.24	
6800	System-Wide Pupil Support	22,966.01	
6900	Policy, Leadership & Public	7,553.00	
7200	Nutrition Services	1,955.26	

Explanation:

Total Appropriation in Current Budget	\$ 14,867,885.33
Amount of Increase/Decrease of Above Amendment	+ 635,852.30
Total Appropriation in Current Amended Budget	\$ 15,503,737.63

Passed by majority vote of the Board of Education of Camden County on the 13th day of January 2022.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of February 2022.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karin M. Davis
Clerk, Board of County Commissioners



E. Tax Collection Report

Tax Collection Report DECEMBER 2021					
Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$	\$	\$	\$
1	72,461.62		Refund - \$237.61	72,461.62	
2	173,353.48		Refund - \$0.00	173,353.48	
	50,821.01		Refund - \$0.25	50,821.01	
3	25,849.60		Refund - \$2.61 / Short - \$20.00	25,849.60	
6	105,482.49		Refund - \$63.78	105,482.49	
7	58,887.54			58,887.54	
8	70,010.70		Refund - \$0.20	70,010.70	
9	40,315.92			40,315.92	
10	8,386.33		PSN		8,386.33
	31,787.59		Refund - \$10.93	31,787.59	
13	120,855.29		Refund - \$10.00	120,855.29	
14	25,562.15			25,562.15	
15	30,927.92		Refund - \$50.00	30,927.92	
16	61,947.54			61,947.54	
17	47,566.41		Refund - \$0.30	47,566.41	
20	16,050.95		PSN		16,050.95
	150,114.18		Refund - \$772.61	150,114.18	
21	69,257.48			69,257.48	
22	84,095.65			84,095.65	
28	9,066.34		PSN - Refund - \$6.97		9,066.34
	62,759.92			62,759.92	
	204,356.33		Refund - \$27.61	204,356.33	
29	563,188.98		Refund - \$24,092.00	563,188.98	
	216,686.33			216,686.33	
	9,747.61			9,747.61	
30	148,032.39		Refund - \$3.00	148,032.39	
	30,852.20			30,852.20	
	30,226.79		PSN		30,226.79
	41,978.45			41,978.45	
			PSN - Refunded, already paid by Virginia Altherston - \$237.14 paid to PSN electronic check.		
			Duplicate payment refunded to Forrest Bartlett - \$166.87		
	\$2,560,629.09			\$2,496,898.68	\$ 63,730.41
Total Deposits and PSN	\$2,560,629.09			\$2,560,629.09	
			PSN Check fees \$ 35.20 - fee info only, fees were paid to PSN		
	\$ (35,413.80)		Refund		
	\$		Over		
	\$ 20.00		Shortage		
	\$ 0.34		Adjustment		
NET TOTAL	\$2,525,234.95				

Submitted by: Shirley S. Anderson Date: 1-14-22
 Approved by: [Signature] Date: 2-8-22

F. DMV Monthly Report


STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County March, 22 Renewals Due 4/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
40,972.40	36,936.22	23,264.30	101,172.92

Witness my hand and official seal this 8th day of February 2022



[Signature]
 Chairman, Camden County Board of Commissioners

Karin McQuinn
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Shirley S. Anderson
 Tax Administrator of Camden County

G. Tax Refunds Over \$100

ACS Tax System 1/20/22 16:40:47		REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office		CAMDEN COUNTY		Page 1	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:				
237.44	AUBERTSON, MELVIN RAY 117 BASS LAKE ROAD SOUTH MILLS NC 27976	2021 R 01-7090-00-26-4513.0000 overpayment-r-131017-2021	20211201	1	263797		
2,162.29	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R 02-8926 00 23 4280.0000 OVERPAYMENT - R-133676-2021	20211229	2	264751		
3,523.66	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R-133483,134912,& 137616 OVERPAYMENTS	20211229	2	264759		
3,411.22	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R 02 8946 00 60 8179.0000 OVERPAYMENT - R-134696-2021	20211229	2	264761		
1,362.04	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 950199760	2021 R 01-7988-00-78-8645.0000 OVERPAYMENT - R-132355-2021	20211229	2	264763		
2,378.05	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R 01-7081-00-81-5795.0000 OVERPAYMENT - R-131138-2021	20211229	2	264767		
7,064.50	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R-133426 & R-137874 OVERPAYMENTS	20211229	2	264768		
5,124.66	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R 03 8943 04 74 1876.0000 OVERPAYMENT - R-137515-2021	20211229	2	264779		
2,416.22	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2021 R 01-7080 00 25 2414 0000 OVERPAYMENT - R-131741-2021	20211229	2	264811		
6,569.42	GANSTER, PAMELA 144 MCPHERSON ROAD SOUTH MILLS NC 27976	2021 R 01-7071-00-85-6254.0000 overpayment	20211229	2	264794		
220.47	HARRIS, RICHARD O 167 HAPPY INDIAN LANE KITTY HAWK NC 27974	2021 R 134326 OVERPAYMENT	20220118	1	265563		
388.86	J T JARVIS CONSTRUCTION LLC 2104 FOREST CIRCLE ELIZABETH CITY NC 27909	2021 R 02 8944 00 16 6794.0000 OVERPAYMENT - R-134440-2021	20220105	1	265302		
772.40	SANDERS, CLARENCE THORPE 102 RIVER RD CAMDEN NC 279217642	2021 R 02-8943-01-26-6350.0000 overpayment	20211220	1	264360		
Submitted by <u>Lisa S. Anderson</u>		Date <u>1-24-22</u>					
Lisa S. Anderson, Tax Administrator Camden County							
Approved by <u>Ross Munro</u>		Date <u>2-8-22</u>					
Ross Munro, Chairman Camden County Board of Commissioners							

H. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00																		
North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
Dec, 21 Refunds Over \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Low Type	Change	Interest	Total Change
CRABTREE, JOHN	CRABTREE, JOHN		305 JAPONICA DR	CAMDEN, NC 27821	Proration	0055737612	FCE9959	AUTHORIZED	157741439	Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1843	Tax	(\$266.64)	\$0.00	(\$266.64)
TIMOTHY, DONALD	TIMOTHY, DONALD									Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	2	Tax	(\$2.85)	\$0.00	(\$2.85)
METHENY, TIMOTHY WAYNE	METHENY, TIMOTHY WAYNE		110 WESLEY RD	SHILOH, NC 27974	Proration	0059385986	HL5865	AUTHORIZED	157741439	Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/29/2021 8:13:23 AM	1843	Tax	(\$120.10)	\$0.00	(\$120.10)
METHENY, TIMOTHY WAYNE	METHENY, TIMOTHY WAYNE									Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	3	Tax	(\$1.82)	\$0.00	(\$1.82)
METHENY, TIMOTHY WAYNE	METHENY, TIMOTHY WAYNE		110 WESLEY RD	SHILOH, NC 27974	Proration	0061283425	FJX6343	AUTHORIZED	157741448	Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1843	Tax	(\$134.86)	\$0.00	(\$134.86)
METHENY, TIMOTHY WAYNE	METHENY, TIMOTHY WAYNE									Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	3	Tax	(\$1.82)	\$0.00	(\$1.82)
MURRAY, DONALD KEITH	MURRAY, DONALD KEITH	VICARS, CHRISTINE LYNN	203 WHITEHALL RD	CAMDEN, NC 27821	Proration	0064072296	JHW1535	AUTHORIZED	157741790	Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1843	Tax	(\$248.07)	\$0.00	(\$248.07)
SMITH, JOSHUA MATTHEW	SMITH, JOSHUA MATTHEW	JEWELL, NICHOLE MARIE	209 MCPHERSON RD	SOUTH MILLS, NC 27976	Proration	0062074323	JHD3568	AUTHORIZED	157741742	Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1843	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	2	Tax	(\$2.85)	\$0.00	(\$2.85)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$1.79)	\$0.00	(\$1.79)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155.77)
										Refund Generated due to proration on Bill	Tag Surrender	12/28/2021	12/30/2021 4:48:12 PM	1	Tax	(\$155.77)	\$0.00	(\$155

I. Pickups, Releases & Refunds

NAME	REASON	NO.
John Timothy - Donald Crabtree	Turned in plate - Refund \$259.59	Pick-up/23440 66737612
Timothy Wayne Metheny	Turned in plate - Refund \$138.68	Pick-up/23441 61283425
Donald Keith Murray	Turned in plate - Refund \$248.90	Pick-up/23442 64072296
Joshua Matthew Smith	Turned in plate - Refund \$167.56	Pick-up/23443 62074323
Christ Sanctified Holy Church	Acreage correction & building removed-Adjustment \$144.95	Pick-up/23444 R-136138-2021
George Berry	Roll back taxes - Pick-up \$5,584.51	Pick-up/23448 R-111352-2018 R-118690-2019 R-126083-2020 R-135520-2021
Ponderosa Enterprises	Land value reduction - Release \$302.00	Pick-up/23449 R-135028-2021
Douglas Keith Welsner	Turned in plate - Refund \$117.20	Pick-up/23451 60008090
Ronald Lee Murphy	Turned in plate - Refund \$238.04	Pick-up/23454 54323818
Thomas Jeffrey Schneider	Turned in plate - Refund \$116.16	Pick-up/23468 48129808
Thomas Jeffrey Schneider	Turned in plate - Refund \$189.92	Pick-up/23469 62873391
Barry Eugene Kirkner, Jr.	Turned in plate - Refund \$104.46	Pick-up/23465 54388941

J. FY 2022-2023 Budget Calendar

CAMDEN COUNTY FISCAL YEAR 2022-2023 ANNUAL BUDGET & CIP CALENDAR			CAMDEN COUNTY FISCAL YEAR 2022-2023 ANNUAL BUDGET & CIP CALENDAR		
DATE	PROCEDURE	ACTION BY	DATE	PROCEDURE	ACTION BY
February 7-11	Budget Officer & Finance Officer meet to discuss this year's priorities	County Manager Finance Officer	April 22	Budget Meeting, 10:00 AM Manager's Office	County Manager Finance Officer
February 23	Board of Commissioner's Retreat to discuss this year's priorities	Budget & Finance Officer Bd. Of Commissioners	May 2-6	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
March 4	Budget Workbooks Available for Department Heads and County Agencies to pick up	County Manager Finance Officer	May 2	Set Public Hearing on Budget (G.S. 159-12(A)) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
March 11	All 2022-2026 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education	May 4	Budget Work Session (Library, 2:00 pm)	Board of County Commissioners
March 21-25	Meet with Departments as requested by Department Heads or County Manager	County Manager Department Heads	May 5	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
March 25	Deadline to submit New Position Requests and Other Position Changes for FY 22-23 to Personnel Office	Department Heads	May 6	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public (Publication date: May 16)	County Manager Clerk to Board
March 25	All Final Budget Requests from County Departments due in County Manager's Office by 5:00 P.M. (G.S. 159-10)	Department Heads	May 17	Budget Work Session (Library, 4:00 pm)	Board of County Commissioners
March 30	All Final Budget Requests from Fire Districts and Non-County Organizations due in County Manager's office by 5:00 P.M. (G.S. 159-10)	Fire Districts & Non-County Organizations	June 6	Public hearing(s) on FY 22-23 Budget (& CIP) (7pm)	Board of County Commissioners
April 1	Estimated Tax Valuation Due	Tax Administrator	June 6	Consideration of Budget Ordinance (G.S. 159-13A) & Consideration of CIP (7pm)	Board of County Commissioners
April 6	Budget, Finance & CIP Work Session, 1:00 P.M. (Library)	County Manager Bd of Commissioners Tax Administrator	June 13	Adoption of Budget Ordinance & Adoption of CIP if not approved June 6 (7pm)	Board of County Commissioners
April 7	Revenue Estimates Due	Finance Officer	June 20	Special Meeting to adopt budget if needed	Board of County Commissioners
April 20	Camden County Board of Education's Final Proposed Budget due to County Manager	School Board	June 21	File Copies of Adopted Budget with County Finance Officer and Clerk (G.S. 159-13(i))	Budget Officer
April 20	Compile Budget Requests & deliver to County Manager	Finance Officer			
April 20-21	Review and Analyze Budget Requests	County Manager			

K. FY 2021-2022 Audit Contracts – On file in the Finance Office

L. Set Public Hearing – BTL Fiber, LLC

BTL Fiber, LLC is interested in purchasing up to 2 acres of land in the Camden Commerce Park at the rate of \$25,000/acre and invest One and One Half Million Dollars (\$1,500,000.00) to construct its regional HQ containing an office for up to 8 employees, a workshop for vehicle and machine maintenance and a fenced-in storage area for inventory, consisting of Fiber Spools, Vaults, Conduit and other products required for the installation and maintenance of a fiber optic network as currently is being constructed in Camden County.

The Company contemplates an investment in Camden County in land, buildings, and equipment of \$1.5M within eighteen (18) months of the acquisition of the Site, and further contemplates an average annual compensation, excluding benefits, of at least \$35,000.00, and proposes to maintain such investment and number of jobs for at least five (5) years.

The Proposed office would be wood frame, elevated approximately three feet from the surface. It would be approximately 40' by 30' with a flat roof. The workshop would be metal construct (50x100x30) located right up against the office, with two large doors (15x20) and a loading dock. The fenced in area would be graded, topped with sand and a layer of compacting gravel or crushed concrete. If approved, clearing and construction can start within 90 days. Proper drawings will of course be ready before applying for building permits.

Staff recommends that the Public Hearing be set for March 7, 2022.

M. Set Public Hearing – Southeastern Equipment Corporation

Southeastern Equipment Corporation (SEC) is interested in purchasing property, approximately 4 +/- acres adjacent to the lake side of Eco Park Blvd. They are proposing to use the property to display equipment, advertise, and allow overflow parking during sales events. In addition, they have incorporated a Parking lot and Gazebo area for the Park Community. The seating area and surrounding grounds will be maintained by SEC. Southeastern Equipment is proposing to pay \$14K per acre for the property considering this is not a buildable lot.

Staff recommends that the Public Hearing be set for March 7, 2022.

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 8. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Board of Commissioners Annual Retreat – February 23, 2022; 8:30 at Fairfield Inn in Elizabeth City.
- Volunteers needed to serve on various boards and commissions. Volunteer applications available on the county web site.
- Next Board of Commissioners Meeting – March 7, 2022
- Valentine's Day – February 14, 2022

ITEM 9. COMMISSIONERS' REPORTS

Chairman Ross Munro encouraged Commissioners to submit paperwork to participate in a ride-along with the Sheriff's Office.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

There being no further matters for discussion Chairman Ross Munro adjourned the meeting at 7:48 PM.

ATTEST:

Ross B. Munro, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners