

**Camden County Board of Commissioners
December 2, 2019
Organizational Meeting – 10:00 AM
Historic Courtroom
Camden, North Carolina**

MINUTES

The Organizational Meeting of the Camden County Board of Commissioners was held on December 2, 2019 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 10:00 AM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Randy Krainiak and Ross Munro.

INVOCATION & PLEDGE OF ALLEGIANCE

Colonel Rodney Meads, Chief Deputy and Chaplain of the Camden County Sheriff's Office gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

County Attorney John Morrison brought to the Board's attention the following:

- Commissioner Garry Meiggs serves on the Board of Directors of Albemarle Electric Corporation and due to an item on the agenda that involves Albemarle Electric Corporation, Commissioner Meiggs has requested to be recused from discussion or action on that item.

Motion to allow Commissioner Meiggs to be recused from the item on the agenda that pertains to Albemarle Electric Corporation.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro

- Commissioner Randy Krainiak has requested to be recused from New Business 12.E. due to the interest of his brother pertaining to that item.

Motion to allow Commissioner Krainiak to be recused from the item on the agenda that pertains to setting the Public Hearing for Ordinance 2019-12-01 Rezoning Application.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro, Commissioner
AYES:	White, Riggs, Munro, Meiggs

ITEM 3. CONSIDERATION OF THE AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [3-0]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Riggs, Munro
RECUSED:	Meiggs, Krainiak

Commissioners Meiggs and Krainiak did not vote on the agenda due to the previously stated conflicts of interest.

ITEM 4. ELECTION OF CHAIRMAN TO THE BOARD

County Attorney John Morrison opened the floor for nominations of Chairman to the Board of Commissioners.

Commissioner Ross Munro nominated Tom White to continue to serve as Chairman to the Board. No other nominations were offered.

Motion that Chairman White be appointed to continue to serve as Chairman to the Board. Tom White was appointed by acclamation to continue to serve as Chairman to the Board.

Chairman White expressed his appreciation to the Board for the opportunity to serve over the past year and the opportunity to continue to serve.

ITEM 5. ELECTION OF CHAIRMAN TO THE BOARD

Chairman Tom White opened the floor for nominations of Vice Chairman to the Board of Commissioners.

Motion to reappoint Clayton Riggs as Vice Chairman to the Board of Commissioners.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

ITEM 6. APPROVAL OF BONDS

A. Bond Approval - County Manager Ken Bowman presented the bonds for approval.


- Board of Commissioners
- Finance Officer – County of Camden
- Finance Officer – South Mills Fire Commission
- Finance Officer – South Camden Water & Fire District
- Finance Officer Courthouse/Shiloh fire Commission
- Finance Officer – Joyce Creek Drainage District
- Finance Officer – Camden Tourism Development Authority
- Register of Deeds – County of Camden
- Sheriff – County of Camden
- Tax Assessor & Collector – County of Camden

Motion to approve the bonds as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro, Commissioner
AYES: White, Riggs, Munro, Meiggs, Krainiak

ITEM 7. 2020 BOARD OF COMMISSIONERS MEETING CALENDAR

A. Resolution Adopting Regular Meeting Schedule – Ken Bowman



Resolution No. 2019-12-01

**A RESOLUTION OF THE
 CAMDEN COUNTY BOARD OF COMMISSIONERS
 ADOPTING A NEW REGULAR MEETINGS SCHEDULE
 OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
 BEGINNING JANUARY 1, 2020**

Whereas, N.C.G.S. 153A-40 authorizes the Camden County Board of Commissioners to adopt a resolution fixing the dates, time and place of its regular meetings and further requires a copy of such a resolution, after its adoption, to be posted on the courthouse bulletin board and a summary of it to be published at least ten (10) days before the first meeting to which the resolution is to apply; and

Whereas, N.C.G.S. 143-318.12 requires the new meeting schedule to be filed with the Clerk to the Board of County Commissioners for at least seven (7) calendar days before the day of the first meeting held pursuant to the revised schedule and to post the schedule of regular meetings to the County's Web Site; and


Whereas, the Camden County Board of Commissioners wishes to adopt a new schedule of its regular Board meetings to be on the first Monday of the month. When the first Monday falls on an observed holiday, the meeting will take place on the Tuesday following the holiday.


Now, Therefore, Be It Resolved, that the Camden County Board of Commissioners hereby adopts a new schedule of its regular Board meetings beginning January 1, 2020 after the Board has complied with the provisions of N.C.G.S. 153A-40 and N.C.G.S. 143-318.12 for posting and publishing this Resolution and the additional posting as provided herein.


Be It Further Resolved, the regular meetings of the Camden County Board of Commissioners will continue to be held on Mondays at 7:00 p.m. in the Commissioners' Meeting Room on the second floor of the Camden County Courthouse located at 117 N. Hwy 245, Camden, North Carolina.


Be It Further Resolved, an additional meeting of the Camden County Board of Commissioners may be called in months where business necessitates a second meeting and other special meetings including Public Hearings may be called as allowed in the provisions of N.C.G.S. 153A-40 and N.C.G.S. 143-318.12.

Adopted this the 2nd day of December, 2019.


Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, NCCC
Clerk to the Board of Commissioners





CAMDEN COUNTY BOARD OF COMMISSIONERS

2020 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>	<u>AGENDA ITEMS DEADLINE</u>
Monday, January 6, 2020 7:00 PM	Monday, December 30, 2019 12:00 PM
Monday, February 3, 2020 7:00 PM	Tuesday, January 28, 2020 12:00 PM
Monday, March 2, 2020 7:00 PM	Tuesday, February 25, 2020 12:00 PM
Monday, April 6, 2020 7:00 PM	Tuesday, March 31, 2020 12:00 PM
Monday, May 4, 2020 7:00 PM	Tuesday, April 28, 2020 12:00 PM
Monday, June 1, 2020 7:00 PM	Tuesday, May 26, 2020 12:00 PM
Monday, July 6, 2020 7:00 PM	Tuesday, June 30, 2020 12:00 PM
Monday, August 3, 2020 7:00 PM	Tuesday, July 28, 2020 12:00 PM
Tuesday, September 8, 2020 7:00 PM	Tuesday, September 1, 2020 12:00 PM
Monday, October 5, 2020 7:00 PM	Tuesday, September 29, 2020 12:00 PM
Monday, November 2, 2020 7:00 PM	Tuesday, October 27, 2020 12:00 PM
Monday, December 7, 2020 8:30 AM <small>(Starting in 2021 Meeting Room 0100 and Open House Meeting)</small>	Tuesday, December 1, 2020 12:00 PM

*All regular meetings are held in the Historic Courtroom located at
 117 North 343
 Camden County, North Carolina*

Motion to adopt Resolution 2019-12-01 approving the 2020 Regular Meeting Schedule of the Camden County Board of Commissioners.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Riggs, Munro, Meiggs, Krainiak

ITEM 8. 2020 STATE HOLIDAY SCHEDULE

New Year's Day	January 1, 2020
Martin Luther King, Jr. Birthday	January 20, 2020
Good Friday	April 10, 2020
Memorial Day	May 25, 2020
Independence Day	July 3, 2020
Labor Day	September 7, 2020
Veterans Day	November 11, 2020
Thanksgiving	November 26-27, 2020

Motion to approve the 2020 State Holiday Schedule as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

ITEM 9. PRESENTATIONS

A. NC Cooperative Extension

Extension Director Cameron Lowe introduced Camden’s new 4-H Extension Agent, Tyrone Dillard. Mr. Dillard briefly addressed the Board and expressed his excitement in beginning his work with the youth in Camden.

B. Sheriff’s Office

Brandon Blount presented Certificates of Appreciation to the following:

- Kevin Winters of Performance Chevrolet
- Charlie Cartwright & Wilton McPherson of Camden Auto
- Steve Hallett of F&H Design
- Sergeant Steven Anderson of Nags Head Police Department
- Eddie Cartwright & Jimmy Bohn of Cartwright’s Service Center (unable to attend)

C. Camden TDA Photo Contest

Donna Stewart recognized the winners of the Camden Tourism Development Authority Photo Contest. There were 98 submissions from 20 different individuals in four categories: Waterviews, Wildlife, Architecture and Citizens at Work. Contest judges were Ken Ferguson, Amanda Madeira, Amy Gibbons and Ross Munro. Winning photos will be displayed in County office buildings.

2019 Camden TDA Photo Contest ~ Ribbon Winners – updated 11.27.19

Waterviews:
 1st Place: Rebecca Farmer ~ Image #32 (Sunset on the Pond)
 2nd Place: Ryan Roasa ~ Image #3
 3rd Place: Ryan Roasa ~ Image #2
 Honorable Mention: Sylvia McFadden ~ Image #13

Wildlife:
 1st Place: Donna Rose ~ Image #6 (Softshell Crabs)
 2nd Place: Melissa Miller ~ Image #1
 3rd Place: Donna Rose ~ Image #11
 Honorable Mention: Cheryl Mansfield ~ Image #30 (Otter Surprise!)

Architecture:
 1st Place: Ryan Roasa ~ Image #7 (Treasure Point)
 2nd Place: Kimi Mills ~ Image #6 (FNL Hideout)
 3rd Place: Kimi Mills ~ Image #14 (The Silos)
 Honorable Mention: Laurie Andrews ~ Image #2 (Barns)

Citizens at Work:
 1st Place: Cheryl Mansfield ~ Image #13 (Last Haul of the Day)
 2nd Place: Ashley Jennings ~ Image #8 (Serve & Protect) – (Camden employee-Register of Deeds office)
 3rd Place: Cheryl Mansfield ~ Image #10 (Harvest Sunrise)
 Honorable Mention: Brooke Sherman ~ Image #2 (Friday Night Lights)

County Manager's Award:
 2nd Place Waterviews winner: Ryan Roasa ~ Image #3- Treasure Point/pier

County Commissioners Award:
 1st Place Architecture winner: Ryan Roasa ~ Image #7 - Treasure Point/trail

ITEM 10. PUBLIC HEARING

A. Camden Plantation, Inc. Land Sale Agreement

Motion to open Public Hearing for Camden Plantation Land Sale Agreement.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

County Manager Ken Bowman presented the following on the Camden Plantation Land Sale Agreement:

The applicant’s stated purpose for the project is to construct an economically viable, residential and commercial mixed-use development to serve Camden County, North Carolina, along the U.S. Route 17 corridor that satisfies all municipal development requirements for Smart Growth and contributes to the tax base of the County.

As proposed, Camden Plantation will be developed in four phases involving the construction of approximately 1,750 new residential units, associated roads and utilities infrastructure, a commercial center with a minimum of 160,000 square feet of retail/commercial/office space, an 18-hole golf course, and other recreational amenities (tennis, swimming, trail and park system). Anticipated services to be provided include a grocery store and complimentary retail business, medical/dental offices, and general office space. The project will impact a total of 4,562 linear feet of waters of the United States and 28.90 acres of non-tidal wetlands, including the permanent loss of 27.96 acres of palustrine forested (PFO) wetlands and the conversion of 0.94 acres of PFO wetlands to palustrine emergent (PEM) wetlands.

A number of alternatives were identified and evaluated by the applicant during the pre-application process including consideration of other properties, as well as the adjustment of onsite configurations resulting in the avoidance of an additional 4.43 acres of permanent impacts to wetlands.

The applicant proposes to offset the permanent impacts to approximately 27.96 acres of palustrine forested wetlands (PFO) and conversion impacts to approximately 0.94 acres of PFO to palustrine emergent wetlands (PEM) through the purchase of non-tidal wetland credits from an approved mitigation bank at a ratio of 2:1 for PFO, and 1:1 for conversion from PFO to PEM. Additionally, the applicant proposes to preserve in perpetuity the remaining 17.24 acres of PFO wetlands on the property through the recordation of deed instruments.

In light of the fact that Camden Plantation has been turned down by the Army Corps of Engineers to mitigate approximately 28 acres, as mentioned above, they are approaching the County in order to purchase up to 15 acres for the development of the commercial / retail segment of this planned development. If approved the master plan will have to be modified and resubmitted for approval.

Pursuant to direction from the Camden County Commissioners, staff has negotiated an agreement by and between Camden County, North Carolina ("Seller") and Camden Plantation Properties, Inc. or assigns ("Buyer") to purchase up to 15 acres of county owned property at the intersection of US 17 and McPherson road for the amount of \$10,000 per acre.

The Board of Commissioners has determined the fair market value of the property is twenty thousand dollars (\$20,000) per acre. The proposed consideration to be received by the County is ten thousand dollars (\$10,000) per acre up to one hundred fifty thousand dollars (\$150,000) cash, plus additional consideration in the form of infrastructure improvement.

The infrastructure improvement is development of a road between the subject property and the remainder the county's property to the east. The improvement is estimated to exceed \$150,000 and will substantially increase the value of the surrounding county owned property. Improvement will commence within 1 year after the later of (i) the date of Closing or (ii) the date upon which Buyer receives all necessary approvals for development of the Property as provided for by law, and shall thereafter diligently pursue completion of such road.

Chairman White opened the floor for public comments.

Mr. Bill Stafford of 102 Lake Drive, South Mills, addressed the Board and spoke in opposition to the land sale agreement. Mr. Stafford's property is adjacent to Camden Plantation. His concerns included the following:

- The lack of protection of the residential area from noise and light pollution.
- The lack of communication from Board members in regard to Mr. Stafford's previous concerns of this matter.
- The potential for the buildout of apartments in the event of a golf course closure.
- The developer should not be dictating the terms of the agreement to the County.
- The lack of representation for local property owners at a 2017 Department of Transportation meeting of stakeholders in regard to the US 17 / I-87 Project.
- How the fair market value of the property was determined.
- The reason for the private sale versus solicitation of bids from the public.
- Camden Commerce Park would be a more suitable location for this project.
- County seems to be attempting to bring life to a stalled project.
- Developer is currently being sued million for wrongful deathful in an apartment complex according to *The Virginian Pilot*.

Mrs. Vickie Stafford of 102 Lake Drive, South Mills, addressed the Board and spoke in opposition to the land sale agreement. Her concerns included the following:

- How the development will affect the Dismal Swamp Welcome Center and the beautification of the surrounding area.
- Developer has not fulfilled commitments made concerning placement of sidewalks, etc.
- Does not feel the Board is taking into consideration the concerns of the citizens regarding this matter.

There being no further comments from the public, Chairman White called for a motion to close the Public Hearing.

Motion to close the Public Hearing.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Riggs, Munro, Meiggs, Krainiak

A motion was made by Ross Munro, and decided by the consensus of the Board, to place the Camden Plantation, Inc. Land Sale Agreement on the agenda for the January 6, 2019 meeting of the Board of Commissioners.

ITEM 11. OLD BUSINESS

A. Library Lease – Ken Bowman

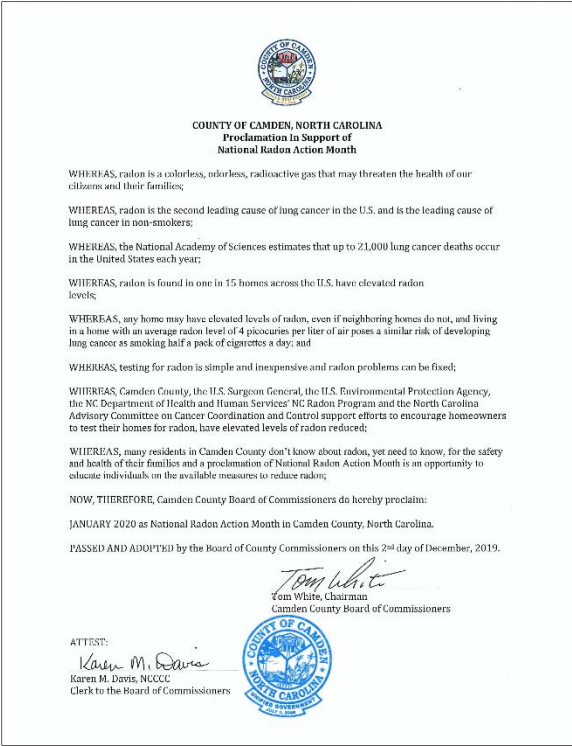
The Library Lease is being re-submitted for review and approval. The lease is identical to the previous one that was approved by the Board of Commissioners effective October 1, 2019 except for the following modification: Section 3 which addressed Options to Renew addressed the tenant’s right (Camden County) to renew for a successive term (the current term is 2 years). In this lease such renewal right no longer exists. The County Attorney has discussed this with Mr. William Brumsey, Wilport’s Attorney, and this is the agreement they decided would work for both parties. Staff recommends approval.

Motion to approve the revised library lease as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

ITEM 12. NEW BUSINESS

A. Proclamation Recognizing Radon Action Month January 2020 – Ken Bowman



Motion to adopt Proclamation recognizing January 2020 as Radon Action Month.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

B. NC Governor’s Highway Safety Program Traffic Grant – Sheriff Jones

Sheriff Jones presented the following information on the NC Governor’s Highway Safety Program Traffic Grant and requested that the Sheriff’s Office be approved to apply for the grant which, upon being awarded, would provide the Sheriff’s Office with a Traffic Deputy.

Camden County Sheriff's Office
P. O. Box 57 117 North NC 343
Camden, North Carolina 27921

J. Kevin Jones, Sheriff Voice: (252) 338-5046
Fax: (252) 338-4300
24 Hours: (252) 331-7445

Office Memorandum

To: Sheriff J. Kevin Jones
From: Sergeant Vincent B. Dunn and Deputy L. Marcum
Subject: NC Governor's Highway Safety Program- Traffic Grant
Date: _____

Introduction: Need for Traffic Enforcement Deputy

(1) Reduction of Collisions:
Camden County NC has approximately 310 square miles with a population of 10,710 according to the 2018 Census Bureau. Camden County statistically has a lower fatality rate from collisions compared to other counties in the state of North Carolina. Camden County is also one of the fastest growing counties in the state of North Carolina. The more Camden County grows, the higher the fatality rate will increase. In my professional opinion, I believe it would be wise to prepare for an increase in fatality related collisions with the anticipated growth rate of Camden County. With a Traffic Enforcement Deputy, your goal is to maintain safety for traveling motorists. This is done by enforcing motor vehicle law. This task is not accomplished solely based on the number of citations issued but by being proactive and not allowing motorists to freely break the motor vehicle laws in the county of Camden. Research has proven that effective enforcement of motor vehicle laws reduces crashes and severity of crashes.

(2) Crime Prevention:
Conducting vehicle stops for motor vehicle law violations give the deputy an opportunity to look past the stop in attempt to prevent crime or continuing criminal activity. They are likely to apprehend offenders during traffic stops as criminals are mobile. Mere presence also leads to other drivers being safer.

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Integrity, Transparency, Professionalism

Camden County Sheriff's Office
P. O. Box 57 117 North NC 343
Camden, North Carolina 27921

J. Kevin Jones, Sheriff Voice: (252) 338-5046
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24 Hours: (252) 331-7445

Example 1:
Timothy McVeigh was stopped for not having a license plate on his vehicle by a State Patrol Officer in Oklahoma. McVeigh had a loaded firearm hidden under his driver's seat. Three days later, the FBI came to visit with him in jail with his connection of the death of 168 people in the Oklahoma City bombing. He was put to death on June 11, 2001. This is one example of the benefits of having proactive traffic officers. They have the great opportunity of preventing crime before it occurs.
Later McVeigh stated that the Oklahoma bombing was his first terrorist act however he was on his way to commit additional terrorist activity.
It is also commonly understood, that high visible traffic enforcement also reduces property crimes at businesses along the highways where traffic enforcement is occurring.

Solution:
North Carolina Governor's Highway Safety Program (NCGHSP) offers grants funded by the National Highway Traffic Safety Administration (NHTSA).
The Governor's Highway Safety Program helps fund the efforts of law enforcement agencies, local governments, community organizations, schools and nonprofits to reduce traffic crashes in North Carolina.
These programs are funded on a federal fiscal year basis (Oct. 1 through Sept. 31). Grant applications are accepted from January 1st to January 31st.

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Integrity, Transparency, Professionalism

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P. O. Box 57 117 North NC 343
Camden, North Carolina 27921

J. Kevin Jones, Sheriff Voice: (252) 338-5046
Fax: (252) 338-4300
24 Hours: (252) 331-7445

Details:
Primary Goal: Traffic Enforcement Deputy
The primary goal of a Traffic Enforcement Deputy is to primarily work traffic. This is to include vehicle stops, investigate motor vehicle collisions and traffic safety education. NCGHSP recognizes that a deputy in a funded position may need to answer an occasional call for service that is serious in nature however does not want the funded position to fulfill the primary roles of a Patrol Deputy. After the fourth year, the Sheriff may keep the position as a Traffic Enforcement Deputy or reassign their role as the Sheriff sees fit.
Financing: Grant Position
To create a new deputy position, there are yearly cost to include salary, insurance, FICA, Retirement, 401K, workman's compensation and unemployment. The average starting salary in Camden County for a NC certified deputy is \$35,000.00. Based on that average salary, Camden County pays \$7914.00 for insurance, \$2678.00 for FICA, \$3395.00 for retirement, \$1750.00 for 401K, \$1750.00 for workman's compensation and \$350.00 for unemployment for a total of \$52,837.00. This is a recurring cost annually to Camden County.
NCGHSP has a four year program where they will finance 85% of a new deputy's salary and recurring cost to maintain the position for the **first year**. The county agrees to pay a total of 15% for the first year. **Second year**, NCGHSP will pay 70% and the county pay 30%. **Third year**, NCGHSP will pay 50% and the county pay 50%. **The fourth year**, the county agrees to pay 100% of the cost. It is then suggested that the county agree to maintain that position after the fourth year to prevent employees from being laid off.
In addition to salary, NCGHSP will fully fund and cover 100% of all needed equipment and training that a Traffic Enforcement Deputy may need to include but not limited to the following:

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Integrity, Transparency, Professionalism

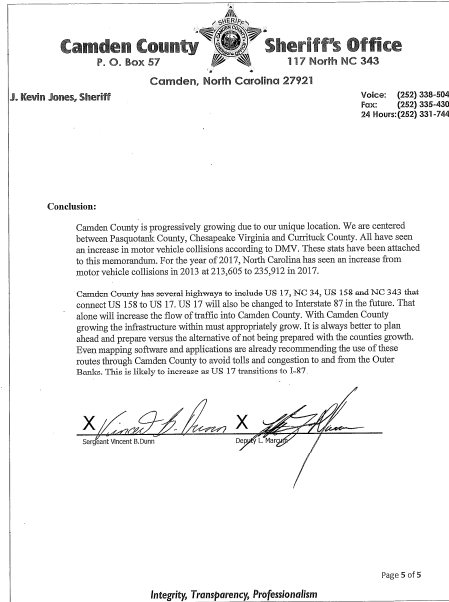
Camden County Sheriff's Office
P. O. Box 57 117 North NC 343
Camden, North Carolina 27921

J. Kevin Jones, Sheriff Voice: (252) 338-5046
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Training: NCGHSP will fund 100% of any cost that may arise from sending a deputy to traffic related training. For example, a deputy may need to be certified on the operation of Radar, Intox and Standard Field Sobriety Testing. These are only a few examples. Majority of this training is held at community colleges or approved locations at no cost to the agency. NCGHSP will cover traveling expenses that may arise from the training. NCGHSP will cover all traffic related training within the first year of the approved grant. After the first year, Camden County will be financially responsible for any additional training.
Uniforms: NCGHSP will fund 100% of the initial cost to outfit a new deputy for uniforms. Attached to this memorandum is a spread sheet itemizing each needed piece of equipment and its value.
Patrol vehicle and equipment: NCGHSP will fund 100% of the initial cost to outfit a new deputy with a patrol vehicle. NCGHSP will fund 100% of the initial cost of all the equipment needed for a successful Traffic Enforcement Deputy. Attached to this memorandum is a spread sheet itemizing each needed piece of equipment and its value.

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Integrity, Transparency, Professionalism



Motion to approve the application by the Sheriff’s Office for the NC Governor’s Highway Safety Program Traffic Grant for one traffic deputy position and the County will pay the required percentages during the tenure of the grant as outlined in the information presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

C. Camden Solar Special Use Permit Extension Request – Dan Porter

The Special Use Permit (UDO 2017-10-01) for Camden Solar was approved by the Board of Commissioners on January 8, 2017. In accordance with Article 151.2.3.22 (I) a Special Use Permit shall expire and become null and void two years after the date of issuance if; 1) the authorized use has not commenced; 2) no substantial construction activity has taken place or; 3) Construction activities have started but the value of all construction activity after two years is less than five per cent of the estimated total cost of construction. In accordance with Article 151.2.3.22(I.3) of the Unified Development Ordinance (Attached) BayWa R.E. Development, LLC, current project owner of Camden Solar is requesting a one year extension of the Special Use Permit (UDO 2017-10-01) to January 8, 2021.

Based on a letter from Dominion Energy and the completion of electrical upgrades adjacent to the property, staff feels that in accordance with Article 151.2, Section 2.3.22 Special Use Permit of the Unified Development Ordinance, that the applicant has proceeded towards completion of construction in good faith and with due diligence.

Staff recommends approval of a one-year extension of Special Use Permit (UDO 2017-10-01) for Camden Solar, LLC to expire January 8, 2021.

Motion to approve a one-year extension of Special Use Permit (UDO 2017-10-01) for Camden Solar, LLC to expire January 8, 2021.



RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Riggs, Munro, Meiggs, Krainiak

D. Commerce Park Electric Service – Ken Bowman

At the time the Commerce Park was initially developed the electrical service was installed into the property and transformer cabinets set in the median of the entrance road. The sale and development of the property by WAO garage at the end of Opportunity Dr. requires that we now install electrical service to the end of that road, and Albemarle Electric requires that the service be looped back up the road to provide redundancy.

It is important to note that this service is not an incentive to an individual business. This service will have service transformers located at a few locations on each side of the road in order to provide for connections of future businesses in the park.

The cost for this installation is \$82,125.18. The anticipated funding source is Fund Balance Reserves. Staff recommends approval.

 <p style="text-align: center;">Albemarle Electric Membership Corporation</p> <p style="text-align: center;">Post Office Box 69 Hertford, North Carolina 27944-0069 Telephone 252-426-5735 Toll Free 1-800-215-9915 Fax 252-426-8270</p>  <p style="text-align: center;">CONTRACT FOR INSTALLATION OF UNDERGROUND PRIMARY ELECTRIC FACILITIES</p> <p>THIS AGREEMENT, made this the <u>2nd</u> day of <u>December, 2019</u> by and between ALBEMARLE ELECTRIC MEMBERSHIP CORPORATION (hereinafter referred to as Albemarle EMC) located in Perquimans County, Hertford, North Carolina and Camden County, North Carolina, (hereinafter referred to as the Member);</p> <p style="text-align: center;">WITNESSETH:</p> <p>THAT WHEREAS the Member is the owner of land in Camden County, North Carolina; described in the deed recorded in Plat Book 3, Page 126 in the Office of the Register of Deeds of <u>Camden County, North Carolina</u>; and</p> <p>WHEREAS the Member has requested that Albemarle EMC install underground primary electric facilities within the above described property along such pathways as shall be designated by the Member and approved by Albemarle EMC; and</p> <p>WHEREAS installation of underground primary electric facilities will require trenching of the land within said pathways; and</p> <p>WHEREAS Albemarle EMC is prepared to install such underground primary electric facilities, but has requested the disclosure by the Member of all underground obstructions in the aforesaid pathways; and</p> <p>WHEREAS Albemarle EMC and the Member wish to set down the terms of their agreement regarding the installation of said underground primary electric facilities.</p> <p style="text-align: center;">1</p>	<p>NOW, THEREFORE, it is agreed between Albemarle EMC and the Member that:</p> <ol style="list-style-type: none"> 1. The Member along with the Cooperative, will choose pathways for the installation of the underground primary electric facilities to be installed by Albemarle EMC and will provide a sketch of the property referred to above clearly indicating the pathways upon said property and upon approval of said pathways by Albemarle EMC, Albemarle EMC will install underground primary electric facilities within said pathways. 2. The Member shall pay to Albemarle EMC the cost of installation according to a schedule of costs adopted by the board of directors of Albemarle EMC prior to installation of the underground primary electric facilities. We don't normally pay until the work is complete. 3. The Member shall be responsible and liable for all damage which occurs to underground obstructions resulting from the failure of the Member to expose such underground obstructions and shall hold Albemarle EMC harmless for the same. Initial 4. If the Member shall pave by concrete, asphalt or otherwise any roadway or sidewalk before the aforesaid underground primary electric facilities are installed, the Member shall place within the pathway an appropriately sized PVC pipe at least 36 inches in depth under the roadway or sidewalk with the ends of said pipe being clearly marked. Albemarle EMC will trench to those designated end points. 5. If the trenching to install the underground primary electric facilities requires Albemarle EMC to cross a prepared area of ground (for example, a lawn or yard) of the Member, the Member shall bear the sole responsibility for and expense of restoring the ground to its former condition. 6. If overhead primary electric facilities are being replaced by underground primary electric facilities at the request of the Member or if an existing underground primary electric facility is being piped for any reason, the Member hereby releases Albemarle EMC from all liability for damages to existing concrete or paved sidewalks, roadways and/or driveways resulting from the installation of the aforesaid underground primary electric facilities and/or piping, and will hold Albemarle EMC harmless for the same. <p style="text-align: center;">2</p>
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<p>7. This agreement shall remain in effect for all underground installations in the subdivision of the Member.</p> <p>IN WITNESS WHEREOF, Albemarle EMC and the Member have executed this agreement.</p> <p style="text-align: center;">ALBEMARLE ELECTRIC MEMBERSHIP CORPORATION</p> <p>By: _____</p> <p style="text-align: center;">MEMBER SIGNATURE</p> <p>By: _____</p> <p style="text-align: center; margin-top: 20px;">March, 2019</p> <p style="text-align: center;">3</p>	<p style="text-align: center;">2019-20-BA012 CAMDEN COUNTY BUDGET AMENDMENT</p> <p>BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.</p> <p>Section 1. To amend the General Fund as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">ACCT NUMBER</th> <th style="text-align: left;">DESCRIPTION OF ACCT</th> <th style="text-align: right;">AMOUNT INCREASE</th> <th style="text-align: right;">DECREASE</th> </tr> </thead> <tbody> <tr> <td colspan="4">Revenues</td> </tr> <tr> <td>10399400-439900</td> <td>Fund Balance Appropriated</td> <td style="text-align: right;">\$82,000</td> <td></td> </tr> <tr> <td colspan="4">Expenses</td> </tr> <tr> <td>104940-545000</td> <td>Contracted Services</td> <td></td> <td style="text-align: right;">\$82,000</td> </tr> </tbody> </table> <p>This Budget Amendment is made to appropriate funds for the extension of electricity within the Commerce Park.</p> <p>This will result in no change to the Contingency of the General Fund. Balance in Contingency \$40,000.00</p> <p>Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of December, 2019.</p> <p style="text-align: center; margin-top: 20px;"> _____ Clerk to Board of Commissioners Chairman, Board of Commissioners </p>	ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	DECREASE	Revenues				10399400-439900	Fund Balance Appropriated	\$82,000		Expenses				104940-545000	Contracted Services		\$82,000
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	DECREASE																		
Revenues																					
10399400-439900	Fund Balance Appropriated	\$82,000																			
Expenses																					
104940-545000	Contracted Services		\$82,000																		

Motion to authorize the County Manager to execute the contract with Albemarle Electric to install electrical service along Opportunity Drive in Camden Commerce Park and to approve the associated Budget Amendment.

RESULT: PASSED [4-0]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Riggs, Munro, Krainiak
RECUSED: Meiggs

E. Set Public Hearing – Ordinance 2019-12-01 Rezoning Application – Dan Porter

Robert Krainiak (RKRAIN, LLC (owner) and Sean Robey (agent for applicant) met with Planning Staff to rezone approximately 25 acres (lots 9-28 and a portion of lot 29) of Camden Business Park located off U.S. 158 from Highway Commercial (HC) to Village Residential (VR). Neighborhood meeting was held October 21, 2019 at the Camden Library. The application for rezoning was heard by the Camden County Planning Board at their November 20, 2019 meeting and after discussion with applicant and staff, Planning Board made the following motions: (All motions passed on a 6-0 vote.)

1. Motion made to approve Consistency Statement as follows:

The proposed zoning change is inconsistent with the **2005** CAMA Land Use Plan in that the CAMA Future Land Use Maps has property identified as Industrial; also

The proposed zoning change is inconsistent and consistent with Comprehensive Plan (Adopted 2012);

Inconsistent as Future Land Use Map shows the property designated as Mixed Use Employment which based on the description (see Attachment A) prohibits residential development.

Consistent as based on the Vision Statement new development will be focused within targeted core areas and the Camden Village Core Area Action Strategies promotes the 158 corridor for new mixed use and higher density

development. Property located within the 1 mile buffer of Core Village where county encouraging higher density housing mix.

2. Motion made to recommend approval of proposed rezoning application (UDO 2019-10-24) to rezone properties from Highway Commercial (HC) to Village Residential as rezoning request is consistent with the Comprehensive Plan (Adopted 2012) as based on the Vision Statement new development will be focused within targeted core areas and the Camden Village Core Area Action Strategies promotes the U.S. 158 corridor for new mixed use and higher density development. Property located within the 1 mile buffer of Core Village where county encouraging higher density housing mix.
3. Motion made Motion to amend Comprehensive Plan Future Land Use Map for the 24 acres from Mixed-Use Employment to Village Mixed Use.

Recommendation: Set Public Hearing for January 6, 2020.

Motion to set the Public Hearing for Ordinance 2019-12-01 Rezoning Application for January 6, 2020.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Riggs, Munro, Meiggs
RECUSED:	Krainiak

ITEM 13. BOARD APPOINTMENTS

- A. Senior Advisory Board

Motion to approve the reappointment of Sandra Duckwall to the Senior Advisory Board.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

ITEM 14. CONSENT AGENDA

- A. BOC Meeting Minutes – November 4, 2019
- B. DMV Monthly Report

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN
TO: The Tax Administrator of Camden County January Renewals Due 2/15/20

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
21,658.62	22,364.92	13,115.89	57,139.43

Witness my hand and official seal this 4th day of December 2019

[Signature]
Chairman, Camden County Board of Commissioners

Attest:
[Signature]
Clerk to the Board of Commissioners of Camden County

[Seal]

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.
[Signature]
The Administrator of Camden County

C. Refunds Over \$100

ACS Tax System 11/27/19 15:52:42 REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office CAMDEN COUNTY Page 1

Refund No.	Remit To:	Reference:	Drawer/Transaction Info:
1,173.44	APPELLATED, MORTGAGE 100 N. CHURCH STREET ROCKY MOUNT, NC 27862	2019 R 01-7999-00-35-4438.0000 20191031 1 248110	overpayment 1 120296-2019
372.54	ANNE MARIE WOODLIND 111 S. BOWEN CT. SOUTH MILLS, NC 27976	2019 R 01-7997-00-88-1120.0000 20191107 99 248501	FRESHMINT OVERPAYMENT R116453
251.70	WINDREY & HINSELEY 2825 CARAWAY HWY DUTCHMAN, NC 27958	2019 R 02-8944-00-91-2471.0000 20191107 99 248514	OVERPAYMENT OVERPAYMENT-078
803.20	PUTTS, OSCAR E 111 MERSER DRIVE CAMDEN, NC 27921	2019 R 02-8984-00-08-3259.0000 20191107 99 248544	R104257/2019
194.65	PUTTS, OSCAR E 111 MERSER DRIVE CAMDEN, NC 27921	2019 R 02-8984-00-08-3259.0000 20191107 99 248544	R97038/2019
194.65	PUTTS, OSCAR E 111 MERSER DRIVE CAMDEN, NC 27921	2019 R 02-8984-00-08-3259.0000 20191107 99 248545	R97038/2019
756.61	G. R. SMALL, PC ATTN: WENDY 607 S MAIN ST BELLEVILLE CITY, NC 27909	2019 R 01-7998-00-53-4439.0000 20191107 99 248502	DEBORAH OWENS-CLARK
294.63	LOUAY BEAN T 287 OLD SWAMP ROAD SOUTH MILLS, NC 27976	2019 R 01-7999-00-64-7227.0000 20191024 1 247531	OVERPAYMENT-BUSCOM CLOSING
1,967.00	DEBORAH OWENS & SHERWIN, LLC 507 LINDSEY PARKWAY VIRGINIA BEACH, VA 23452	2019 R 01-7999-00-64-7227.0000 20191024 1 247531	OVERPAYMENT-BUSCOM CLOSING
215.37	WALFORD C LITCHFIELD 705 FORBMAN BUNDY ROAD BELLEVILLE CITY, NC 27909	2019 R 03-8971-00-12-0876.0000 20191107 99 248538	R122090/19
5,630.48	Total Refunds		

Submitted by Lisa S. Anderson Date 11-12-19
 Lisa S. Anderson, Tax Administrator, Camden County

Approved by G. Tom White Date 12-4-19
 G. Tom White, Chairman Camden County Board of Commissioners

D. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00 North Carolina Vehicle Tax System

NCVTS Pending Refund report

October, 19 Refunds Over \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund	Bill #	Plate	Status	Transaction	Refund Description	Refund Reason	Create Date	Authorization Date	Tax	Levy	Change	Interest	Total
MOORE, ROBERT THOMAS	MOORE, ROBERT THOMAS		103 N POINTE RD	SOUTH MILLS, NC 27976	Proration	0031855051	VXK5150	AUTHORIZED	114468978	Refund Generated due to proration on Bill #0031855051-2018-2018-0000-00	Tax Surrender	10/14/2019	10/17/2019 2:28:56 PM	1843	Tax	(\$150.40)	\$0.00	(\$150.40)
														1	Tax	(\$2.03)	\$0.00	(\$2.03)
																		\$152.45
POND, JUSTIN RANDALL	POND, JUSTIN RANDALL		155 LONG PINE RD	SOUTH MILLS, NC 27976	Adjustment >=\$100	0050194476	FF79462	AUTHORIZED	114689484	Refund Generated due to adjustment on Bill #0050194476-2018-2018-0000-00	Military	10/17/2019	10/18/2019 11:20:45 AM	1843	Tax	(\$155.84)	(\$8.96)	(\$164.80)
														1	Tax	(\$2.11)	\$0.00	(\$2.11)
																		\$166.91
PRASLER, BRITTANY ANN GRASSO	PRASLER, BRITTANY ANN GRASSO	HICKMAN, SAMUEL JACOB	158 PIER LINDG	SOUTH MILLS, NC 27976	Adjustment >=\$100	0050169598	HEA5783	AUTHORIZED	114690040	Refund Generated due to adjustment on Bill #0050169598-2018-2018-0000-00	Military	10/18/2019	10/29/2019 11:24:33 AM	1843	Tax	(\$116.89)	\$0.00	(\$116.89)
														1	Tax	(\$1.50)	\$0.00	(\$1.50)
																		\$118.39

Submitted by Lisa S. Anderson Date 11-12-19
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 12-4-19
 G. Tom White, Chairman Camden County Board of Commissioners

E. Surplus Property Request

Surplus Property Request

Requested by: Sheriff J. Kevin Johnson 11-01-19
 Sell Dispose

Department: Sheriff's Office (LESO Property)

Item: 1990 John Deere tractor 2555

Disposal Method: Govdeals

Suggested Value: \$5,000.00

Reason for surplus: Doesn't work, water getting in oil


Manager Approval: [Signature]
 Disposal Method: Gov Deals
 Value:
 Comments:

Board Approval: [Signature]
 Approved/Issued:
 Date: 12-2-19

Final Disposition Date:
 Method:
 Amount:
 Purchased by:

Item Description:

F. Resolution 2019-12-02 Opposing Reclassification of Jurisdictional Waters



Resolution No. 2019-12-02
Opposing Reclassification of Jurisdictional Waters

WHEREAS, in January of 2019, the NC Marine Fisheries Commission (MFC) and the NC Wildlife Resources Commission (WRC) formed a joint committee for the purpose of determining boundaries defining inland and coastal waters; and

WHEREAS, the joint committee had its last meeting in May of 2019, after having disagreements between the agencies on the "salinity value" to determine boundaries; and

WHEREAS, in August of 2019, the WRC business meeting was held with little direct notice to the MFC or to the NC Department of Environmental Quality (NCDEQ). At this meeting the WRC decided to move forward with the proposed boundaries based on the arbitrary "2.6 ppt salinity value"; and

WHEREAS, in 2017 the MFC conducted a review of rules pertaining to delineation (15A NCAC 03Q .0200 et seq) and determined there was no basis to adjust jurisdictional boundaries; and

WHEREAS, the proposed Reclassification of Jurisdictional Waters would be a loss of approximately 144,984 square acres or 226.5 sq. miles of coastal and commercial fishing waters. Thus, creating even more confusion and regulations to the already over regulated NC commercial fishing industry; and


WHEREAS, the MFC would be required by law, to perform a comprehensive financial analysis to modify jurisdictional boundaries, which would include a review of all existing rules and a detailed mapping effort expected to take over a year to complete with added costs to the taxpayers of North Carolina; and


WHEREAS, the financial impact as proposed would exceed \$1,000,000.00 for sustainable economic impact as prescribed in the NC Administrative Procedure Act; and


WHEREAS, fisheries management plans of important commercial and recreational species under MFC authority follow a criterion initially to establish coastal and joint waters but not inland waters. Thus, a complete review of all MFC rules would have to be completed at NC taxpayer expense.

THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners strongly opposes the Reclassification of Jurisdictional Waters as prescribed by the NC Wildlife Resources Commission. Under such research we have not found where a Salinity Value is a determination of boundary lines between coastal and inland waterways.




Adopted this 2nd day of December, 2019.


Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, NCCCC
Clerk to the Board of Commissioners



G. State Acquisition Relocation Fund Program (SARF)

<p style="text-align: center;">CAMDEN COUNTY STATE ACQUISITION RELOCATION FUND (SARF) PROGRAM Resolution Approving Program Ordinance/Resolution/Policy</p> <p>WHEREAS, Camden County wishes to carry out its State Acquisition Relocation Fund (SARF) Program in accordance with established state and federal administrative guidelines.</p> <p>NOW, THEREFORE, the Camden County Board of Commissioners hereby collectively adopts the following ordinance, resolution, and policy, and resolves that they be utilized during the administration of the Camden County State Acquisition Relocation Fund (SARF) Program:</p> <ol style="list-style-type: none"> 1. Project Budget Ordinance 2. Financial Management Resolution 3. Relocation Assistance Policy <p>Adopted this 2nd day of <u>December</u>, 2019.</p> <p style="text-align: right;"> Tom White, Chairman Camden County Board of Commissioners</p> <p>ATTEST:  Karen M. Davis, Clerk to the Board</p> <p style="text-align: center;"></p> <p style="font-size: small;">SARF P.00 12/019</p>	<p style="text-align: center;">CAMDEN COUNTY STATE ACQUISITION RELOCATION FUND (SARF) PROGRAM Project Budget Ordinance</p> <p>Be it ordained by the Camden County Board of Commissioners, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant program ordinance is hereby adopted:</p> <p>Section 1. The program authorized is the Camden County State Acquisition Relocation Fund (SARF) Program described in the work statement contained in the Memorandum of Agreement (DRAS369-004) between Camden County and the North Carolina Division of Emergency Management. This program is more familiarly known as the Camden County SARF Program.</p> <p>Section 2. Camden County staff is hereby directed to proceed with the grant program within the terms of the grant document(s), the rules and regulations of the North Carolina Division of Emergency Management, and the budget contained herein.</p> <p>Section 3. The following revenues and resources are anticipated to be available to complete the program activities:</p> <table border="0" style="margin-left: 40px;"> <tr><td colspan="2"><u>Camden County State Acquisition Relocation Fund (SARF) Program</u></td></tr> <tr><td>State</td><td style="text-align: right;">\$302,500.00</td></tr> <tr><td>Total</td><td style="text-align: right;">\$302,500.00</td></tr> </table> <p>Section 4. The following amounts are appropriated for the program activities:</p> <table border="0" style="margin-left: 40px;"> <tr><td colspan="2"><u>Camden County State Acquisition Relocation Fund (SARF) Program</u></td></tr> <tr><td>Program Budget</td><td style="text-align: right;">\$302,500.00</td></tr> </table> <p>Section 5. The Grant Finance Officer is hereby directed to maintain within the Grant Program Fund sufficient specific detailed accounting records to provide the accounting to the North Carolina Division of Emergency Management required by the Memorandum of Agreement and federal and state regulations.</p> <p>Section 6. Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the North Carolina Division of Emergency Management in an orderly and timely manner.</p> <p>Section 7. The Grant Finance Officer is directed to report quarterly on the financial status of each program element in Section 4 and on the total grant revenues received or claimed.</p> <p style="font-size: small;">SARF P.01 Page 1 of 2 12/019</p>	<u>Camden County State Acquisition Relocation Fund (SARF) Program</u>		State	\$302,500.00	Total	\$302,500.00	<u>Camden County State Acquisition Relocation Fund (SARF) Program</u>		Program Budget	\$302,500.00
<u>Camden County State Acquisition Relocation Fund (SARF) Program</u>											
State	\$302,500.00										
Total	\$302,500.00										
<u>Camden County State Acquisition Relocation Fund (SARF) Program</u>											
Program Budget	\$302,500.00										

Section 8. The Grant Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this grant program in every budget submission made to this Board.

Section 9. Copies of this grant program ordinance shall be made available to the Grant Finance Officer for direction in carrying out this program.

Adopted this 20th day of December, 2019.


Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, Clerk to the Board



CAMDEN COUNTY STATE ACQUISITION RELOCATION FUND (SARF) PROGRAM
Financial Management Resolution

WHEREAS, Camden County has received a State Acquisition Relocation Fund (SARF) Program grant in the amount of \$302,500.00;


WHEREAS, the North Carolina Administrative Code regulations require that Camden County designate a Grant Finance Officer and a depository for SARF Program funds;

NOW, THEREFORE, Camden County hereby resolves the following:

- (1) Stephanie Jackson, Interim Finance Officer, will serve as Grant Finance Officer, and will be responsible for financial management of the program according to the requirements of the North Carolina Administrative Code and North Carolina General Statute requirements.
- (2) Bank of America is hereby designated as the official depository for revenues budgeted for the SARF Program.

Adopted this 20th day of December, 2019.


Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, Clerk to the Board



CAMDEN COUNTY STATE ACQUISITION RELOCATION FUND (SARF) PROGRAM
Relocation Assistance Policy

WHEREAS, Camden County has received Hazard Mitigation Grant Program (HMGP) funds from the North Carolina Division of Emergency Management to be used for the acquisition of residential property damaged during Hurricane Matthew in October 2016; and,

WHEREAS, relocation assistance to displaced households is an approved activity under the terms of the HMGP grant agreement between the County and the North Carolina Division of Emergency Management; and,

WHEREAS, the County has also received award of State Acquisition Relocation Fund (SARF) Program funds from the North Carolina Division of Emergency Management to be used to provide supplementary relocation assistance to displaced homeowners; and,

WHEREAS, the County requires a formal policy establishing guidelines for the provision of SARF relocation benefits;

NOW, THEREFORE, BE IT RESOLVED:

Camden County hereby adopts the following Relocation Assistance Policy, to be used during implementation of the SARF Program for Hurricane Matthew:

A. HOMEOWNER RELOCATION ASSISTANCE

Eligibility. A residential owner-occupied household who occupied the dwelling unit as a primary residence at the time of the event (Hurricane Matthew, October 2016), whose dwelling unit was located in a regulated Special Flood Hazard Area (SFHA) and whose dwelling unit was approved for acquisition under HMGP DR-1285, DRA-2017 or DRA-2018 program.

Replacement Property. Comparable replacement dwelling must:

- Meet HUD requirements for comparable decent, safe, and sanitary dwellings.
 - A comparable replacement home is:
 - Decent, safe, and sanitary.
 - Functionally equivalent to the participant's displacement dwelling.
 - Available for purchase.
 - Affordable. (i.e., having a monthly housing payment equal to or less than 30% of the participant's income).
 - Reasonably accessible to the participant's place of employment.
 - Generally as well located with respect to public and commercial facilities, such as schools and shopping, as the displacement dwelling.
 - Not subject to unreasonable adverse environmental conditions.

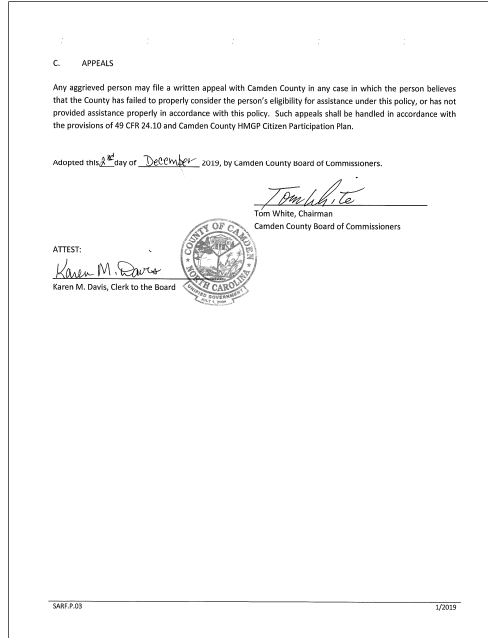
- Available to all persons regardless of race, color, religion, sex, or national origin.
- Decent, safe, and sanitary housing meets local housing and occupancy requirements, and
 - Is structurally sound, weather tight, and in good repair.
 - Contains a safe, adequate electrical wiring system.
 - Has adequate living space for the occupants.
 - Has a kitchen with a sink, hot and cold running water, and connections for a stove and refrigerator.
 - Has a separate, complete bathroom with hot and cold running water and sewage system.
 - Has heating as required by climatic conditions.
 - Has an unobstructed exit to safe, open space at ground level.
 - Is free of any barriers that would preclude reasonable use of the unit, if occupant has a physical disability.
- Be located outside of floodplain areas as shown on the current Flood Insurance Rate Map (FIRM) (i.e., 100- and 500-year floodplain).
 - If not possible, the County will certify that no appropriate housing or housing sites are available outside of the floodplain, and will seek approval by NCEM.
- Qualify as "real property." Modular units are acceptable if they are permanently affixed to real property. Manufactured homes will not be considered real property for the purpose of this program.
- Relocation must be within the State of North Carolina.

Terms and Limits of Assistance. The terms of SARF-funded replacement housing assistance shall be as outlined in the Camden County SARF Program Memorandum of Agreement (DRAS369-004):

- **Replacement Housing Assistance:** Eligible homeowners may be offered a gap payment in an amount up to but not exceeding \$50,000, which amount is the lesser of the difference in acquisition cost of the displacement dwelling and a comparable replacement dwelling (described above); OR the difference of acquisition cost of the displacement dwelling and the actual replacement dwelling selected by the displaced homeowner. Actual replacement dwelling must also meet the definition of a comparable replacement dwelling as described herein.
- **Relocation Moving Expense Assistance:** Eligible homeowners may be provided with up to but not exceeding \$5,000 in moving expense assistance, based upon the most current Federal Highway Administration, Fixed Residential Moving Cost Schedule for North Carolina, further based upon the number of rooms of furniture in the displacement dwelling.

B. BASIC RIGHTS OF DISPLACED PERSONS

Camden County shall not require any displaced person to accept a dwelling provided by the County under these procedures (unless the County and the displaced person have entered into a contract to do so) in lieu of any relocation payment for which the person may otherwise be eligible.



Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Riggs, Munro, Meiggs, Krainiak

ITEM 15. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:

- The Senior Center will be closed December 24th-26th and January 1st. The Center will be open on December 23rd & December 27th but meals will not be delivered or served. The exercise room and offices will remain open on all other days except those mentioned above.
- Commissioner Munro was the first patient at the newly-opened Chesapeake Regional Healthcare. Grand opening and ribbon cutting will take place in January 2020.
- County Manager will conduct mid-year budget reviews with department heads this week.
- The South Mills VFD Christmas Parade is Saturday, December 7th at 11:00 AM.
- The Extension Director interviews are scheduled for December 10th.
- The Albemarle Soil & Water Conservation District Supervisors will meet on Thursday, December 12th at the South Mills Ruritan Club at 7:00 PM.
- The annual employee Christmas luncheon will be December 18th in the Senior Center. County Offices will be closed from 12:00 to 2:00 PM.
- Christmas Tree Lighting December 2nd at 5:30 PM on the Courthouse lawn.
- Next Board of Commissioners Meeting – January 6, 2020 at 7 PM.
- Merry Christmas!

ITEM 16. COMMISSIONERS’ REPORTS

None.

ITEM 17. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following was provided for information purposes:

- A. Library Report
- B. Register of Deeds Report

South Camden Water & Sewer District Board of Directors

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Meiggs, Riggs, Munro

New Business

- A. Monthly Report – David Credle

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: October 2019*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	97	97	100%	0
Sewer/Collection	2	2	100%	0

Locates:

- Water Line: 257
- Sewer Line: 10
- Water & Sewer, same ticket: 5
- Hydrant flow test: 0

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.
Water treated at the water treatment plant in October: 12,807,320 gallons
Daily average water usage for October: 413,139 gallons
Current treatment capacity at the water treatment plant: 720,000 gallons per day

SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2018									
Oct	71	100%	0%	68	3	75	17	13	12
Nov	77	100%	0%	76	1	124	7	48	7
Dec	121	100%	0%	120	1	134	6	12	7
2019									
Jan	99	100%	0%	99	0	125	4	15	0
Feb	63	100%	0%	63	0	180	11	1	9
March	104	100%	0%	103	1	153	8	4	27
April	106	100%	0%	104	2	99	10	44	13
May	87	100%	0%	85	2	126	8	12	11
June	75	100%	0%	75	0	58	9	6	9
July	112	100%	0%	109	3	63	5	0	57
August	104	100%	0%	102	2	131	21	1	27
Sept	82	100%	0%	80	2	131	20	4	0
Oct	99	100%	0%	97	2	257	10	5	0

Motion to approve the monthly report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: White, Riggs, Munro, Meiggs, Krainiak

There being no further matters for discussion Chairman White called for a motion to adjourn.

Motion to adjourn the South Camden Water & Sewer District Board of Directors.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Meiggs, Riggs, Munro

Chairman White reconvened the Board of Commissioners.

Closed Session

Motion to go into Closed Session to discuss personnel.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Meiggs, Riggs, Munro

Motion to come out of Closed Session.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Meiggs, Riggs, Munro

ITEM 18. OTHER MATTERS

Commissioner Board Appointments – Commissioner Krainiak requested to step down from the Senior Advisory Board due to a scheduling conflict. Commissioner Ross Munro agreed to fill the vacancy created by Commissioner Krainiak.

Motion to appoint Commissioner Ross Munro to the Senior Advisory Board.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Riggs, Munro, Meiggs, Krainiak

There being no further matters for discussion Chairman White adjourned the meeting at 11:41 AM.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, NCCCC
Clerk to the Board of Commissioners