

## Camden County Board of Commissioners

February 4, 2019

Closed Session – 6:30 PM

Regular Meeting – 7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

### MINUTES

The regular meeting of the Camden County Board of Commissioners was held on February 4, 2019 in the Historic Courtroom, Camden, North Carolina.

#### CALL TO ORDER

The meeting was called to order by Chairman Tom White at 6:30 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Ross Munro and Randy Krainiak.

Staff Present: County Manager Ken Bowman, County Attorney John Morrison, Clerk to the Board Karen Davis.

#### Motion to go into Closed Session to discuss personnel.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

#### Motion to come out of Closed Session.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

At 6:50 PM Chairman Tom White recessed the meeting of the Board of Commissioners until 7:00 PM.

At 7:00 PM Chairman White reconvened the meeting of the Board of Commissioners and welcomed those in attendance. Additional staff present for the regular meeting: Tax Administrator Lisa Anderson, Public Works Director David Credle, Planning Director Dan Porter, Permit & Zoning Office Dave Parks, Economic Development Director Charlie Bauman.

#### Invocation and Pledge of Allegiance

Rev. Kevin Lighty gave the invocation and led in the Pledge of Allegiance.

#### ITEM 1. PUBLIC COMMENTS

- Ms. Becky Phelps addressed the Board and spoke in support of Jasmine Wilson, Director of Camden Center for Active Adults, the hiring of a center assistant and senior trips.
- Mrs. Brenda Bowman addressed the Board concerning *2019 Spring Litter Sweep* as declared by Governor Roy Cooper for April 13-27, 2019. This event will be held in conjunction with NCDOT's Statewide Roadside Litter Removal Initiative. The goal is to have civic clubs, school clubs, groups, scouts, churches, neighborhoods, individuals, etc. to have teams pick a day during that timeframe and commit to pick up trash on a road(s), or in a neighborhood. The Board of Commissioners will be presented for its approval a proclamation proclaiming April 13-27, 2019 as Camden County Spring Litter Sweep.

- Mark Gregory addressed the Board. He congratulated the county on moving forward with the Unified Development Ordinance. He also requested that the Board consider making adjustments to the Water & Sewer assessments for future development as they are excessive in his opinion.

## **ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

## **ITEM 3. CONSIDERATION OF AGENDA**

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

## **ITEM 4. PRESENTATIONS**

1. Ella Fields-Bunch from Juvenile Crime Prevention Council referenced a Resolution included on the meeting agenda in support of JCPC allocation and expansion.
2. Dismal Swamp Welcome Center Director Donna Stewart presented a proclamation by Governor Roy Cooper in recognition of the 350<sup>th</sup> Anniversary of the Original Precincts of North Carolina.

### **South Camden Water & Sewer District Board of Directors**

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

#### **Agenda**

**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**February 04, 2019**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**

**ITEM 1. CALL TO ORDER**

**ITEM 2. PUBLIC COMMENTS**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM 3. CONSIDERATION OF THE AGENDA**

**ITEM 4. NEW BUSINESS (For discussion and possible action)**

A. Monthly Update

**ITEM 5. ADJOURN**

Consideration of the Agenda

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

New Business

A. Monthly Report

Public Works Director David Credle presented the monthly report for December 2018 and the 12-month report.

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	120	120	100%	0
Sewer/Collection	1	1	100%	0

Locates:

- Water Line: 134
- Sewer Line: 6
- Water & Sewer, same ticket:12
- Hydrant flow test: 7

Public Works Director Notes/Comments: Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in December: 9,405,950 gallons

Daily average water usage for December: 303,417 gallons

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2018									
Jan	104	100%	0%	101	3	80	40	2	n/a
Feb	69	100%	0%	68	1	63	22	6	n/a
March	72	100%	0%	71	1	86	42	4	12
April	75	100%	0%	75	0	86	37	1	3
May	82	100%	0%	79	3	63	18	13	0
June	128	100%	0%	124	4	93	10	29	0
July	93	100%	0%	86	7	90	10	14	1
August	110	100%	0%	110	0	81	28	1	5
Sept	86	100%	0%	84	2	109	34	13	0
Oct	71	100%	0%	68	3	75	17	13	12
Nov	77	100%	0%	76	1	124	7	48	7
Dec	121	100%	0%	120	1	134	6	12	7
2019									
Jan									
Feb									
March									
April									
May									
June									
July									
August									
Sept									
Oct									
Nov									
Dec									
Public Works Director Notes/Comments:									
(outstanding maintenance issues staffing issues, etc)									

**Motion to approve the monthly report as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to adjourn the meeting of the South Camden Water & Sewer Board of Directors.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Randy Krainiak, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Chairman White adjourned the South Camden Water & Sewer District Board of Directors and reconvened the Camden County Board of Commissioners.

**ITEM 5. PUBLIC HEARINGS**

A. Small Business Incentive Grant

**Motion to go into Public Hearing to receive public input regarding an economic development small business grant.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Economic Development Director Charlie Bauman referred to the following information in which the Board of Commissioners had discussed in its January meeting. Chesapeake Regional Medical Group has plans to open a primary care clinic in Camden County in the Camden Towne Center development. Chesapeake Regional Medical Group will invest more than \$360,000 in the project. The building's owner is offering six months rent-free to the clinic and is also contributing \$50,000 toward the cost of renovations. To help recover some of the costs, Chesapeake Regional Medical Group has applied for a business incentive grant from the county. The incentive, totaling \$13,460.00, will be in the form of cash and dispersed to Chesapeake Regional Medical Group Primary Care Camden in equivalent sums over a five-year period.

Chairman White opened the floor for public input. There were no comments offered from the public in regard to the incentive grant.

**Motion to close the public hearing.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to add the Business Incentive Grant to New Business as Item 7.E.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**B. Rezoning Application – Ordinance 2019-01-01**

**Motion to go into Public Hearing to receive public input regarding Ordinance 2019-01-01 Rezoning Application.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Permit & Zoning Officer Dave Parks presented the following staff report to the Board:

This is a resubmittal (different applicant) of the same rezoning request that was submitted by the County under UDO 2017-08-07.

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivide out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process the current zoning on property (GUD) requires a minimum lot size of 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she and her son (Alvin Hess) believed to be everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt (which it was not). Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property creating an illegal subdivision.

It is staff's opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner. Back taxes are owed on the house.

Planning Board met on December 19, 2018 and after discussion with applicants, Mr. Mullen (Attorney for applicant) and staff, Planning Board made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.

**RECOMMENDATION:**

Hold Public Hearing.

Staff/Planning Board recommends the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County’s CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation.
- (2) Motion to approve Ordinance No. 2019-01-01/Rezoning Application (UDO 2018-11-13) as though the request is inconsistent with adopted plans, it is in the best interest of the County and general public, to correct the illegal subdivision and conform the existing condition and the law.

**STAFF REPORT**

**UDO 2018-11-13  
Zoning Map Amendment**

**PROJECT INFORMATION**

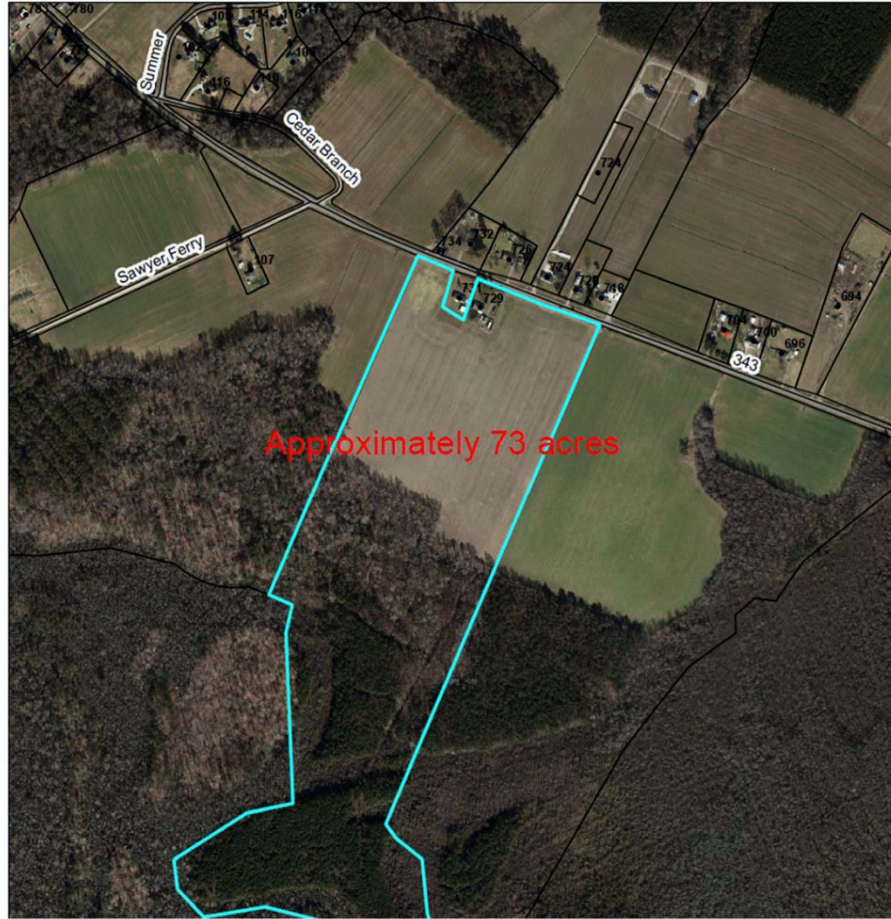
<p><b>File Reference:</b> UDO 2018-11-13  <b>Project Name:</b> N/A  <b>PIN:</b> 01-8916-00-08-2247</p> <p><b>Applicant:</b> Woodrow McPherson          Alvin Hess, Jr.</p> <p style="padding-left: 40px;"><b>Address:</b> 865 &amp; 729 North          Highway 343</p> <p style="padding-left: 40px;"><b>Phone:</b> (252) 771-8011/455-1920</p> <p style="padding-left: 40px;"><b>Email:</b></p> <p><b>Agent for Applicant:</b>  <b>Address:</b>  <b>Phone:</b>  <b>Email:</b></p> <p><b>Current Owner of Record:</b> Woodrow Gus          McPherson, Jr. LE</p> <p><b>Meeting Dates:</b></p> <p>12/19/2018                      <b>Planning Board</b></p>	<p><b>Application Received:</b> 11/19/2018  <b>By:</b> David Parks, Permit Officer</p> <p><b>Application Fee paid:</b> \$650.00 CK #1014</p> <p><b>Completeness of Application:</b> Application is generally complete</p> <p><b>Documents received upon filing of application or otherwise included:</b></p> <ul style="list-style-type: none"> <li>A. Rezoning Application</li> <li>B. Aerial of portion of property requested to be rezoned.</li> <li>C. Deed</li> <li>D. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps</li> </ul>
--	--

**PROJECT LOCATION:**

**Street Address:** Property located at 729 North 343.  
**Location Description:** South Mills Township

**REQUEST:** Request rezone 1 acre to include existing house at 729 North 343 from General Use District (GUD) to Basic Residential (R3-1). **This is a resubmittal of a request for rezoning of the property filed under (UDO 2017-08-07) that was denied by the Board of Commissioners on a 3-2 vote.**

Vicinity Map:



PORTION OF PROPERTY IN QUESTION



**Site Data:**

**Lot size:** Entire tract is approximately 73 acres. Area to be rezoned is 1 acre.  
**Flood Zone:** Zone X  
**Zoning District(s):** General Use District (GUD)  
**Existing Land Uses:** Agriculture/Residential

**Adjacent Zoning & Uses:**

	North	South	East	West
<b>Zoning</b>	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)
<b>Use &amp; size</b>	Farm/Woodland	Farm/Woodland	Farmland/Housing	Woodland

**Proposed Use(s):**

The use already exists as residential.

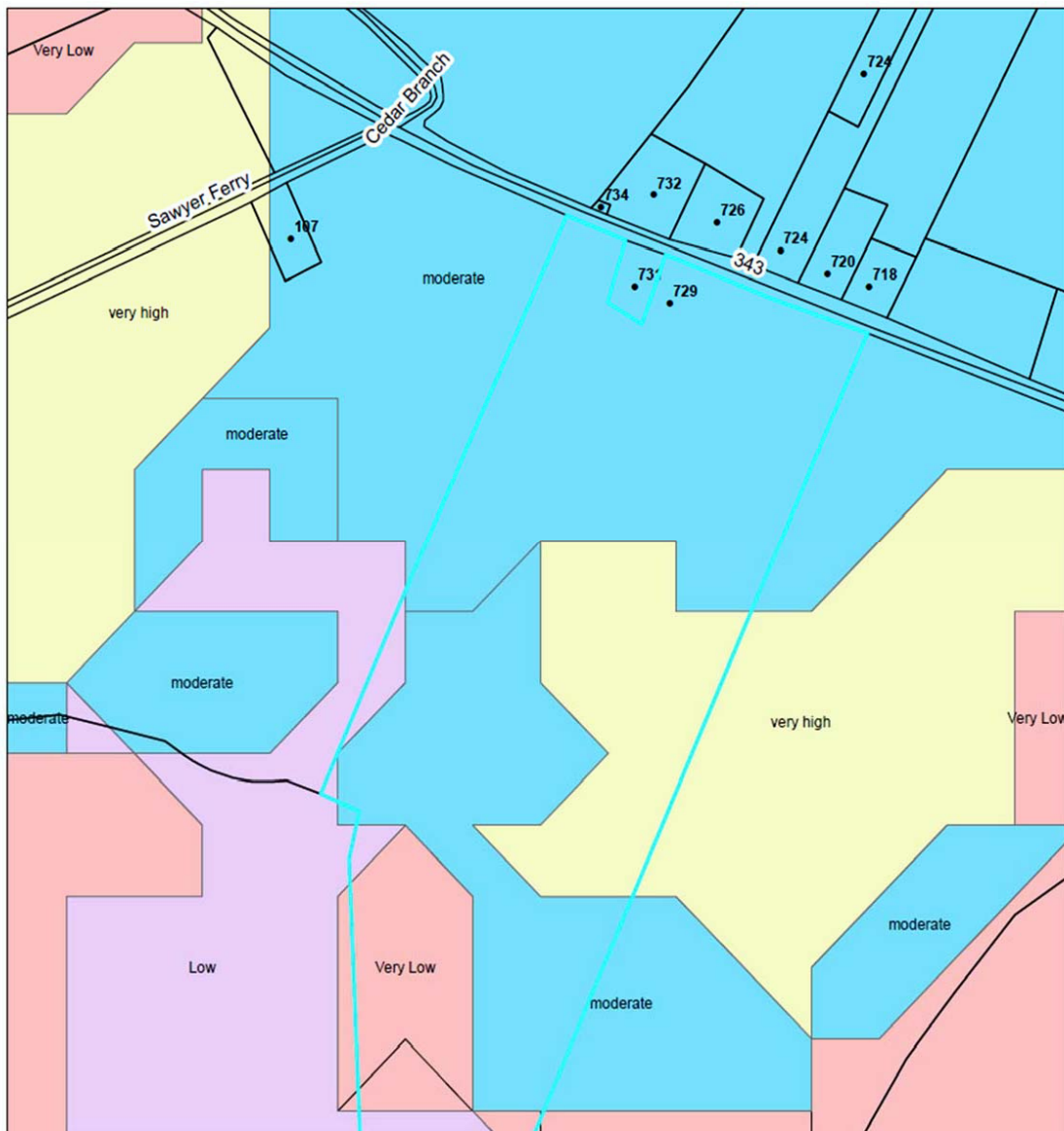
**Description of property:**

Property abuts Highway 343 North.

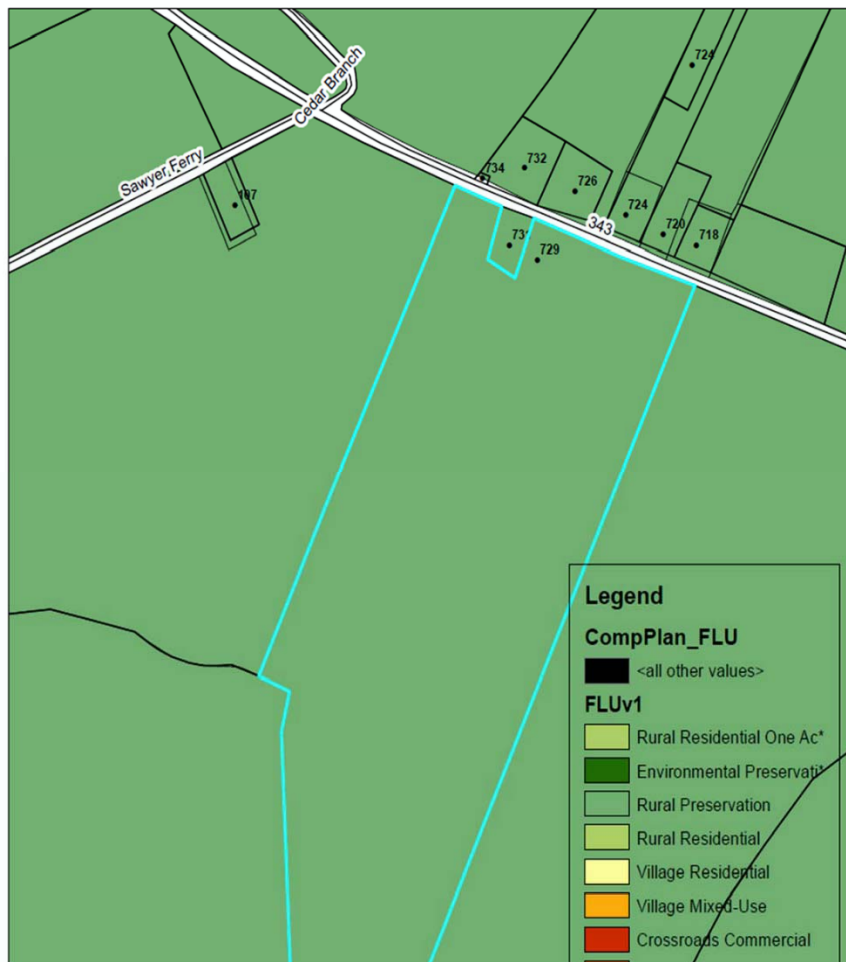
**ENVIRONMENTAL ASSESSMENT**

**Streams, Creeks, Major Ditches:** None.  
**Distance & description of nearest outfall:** Pasquotank River is less than 1/2 mile to the west.

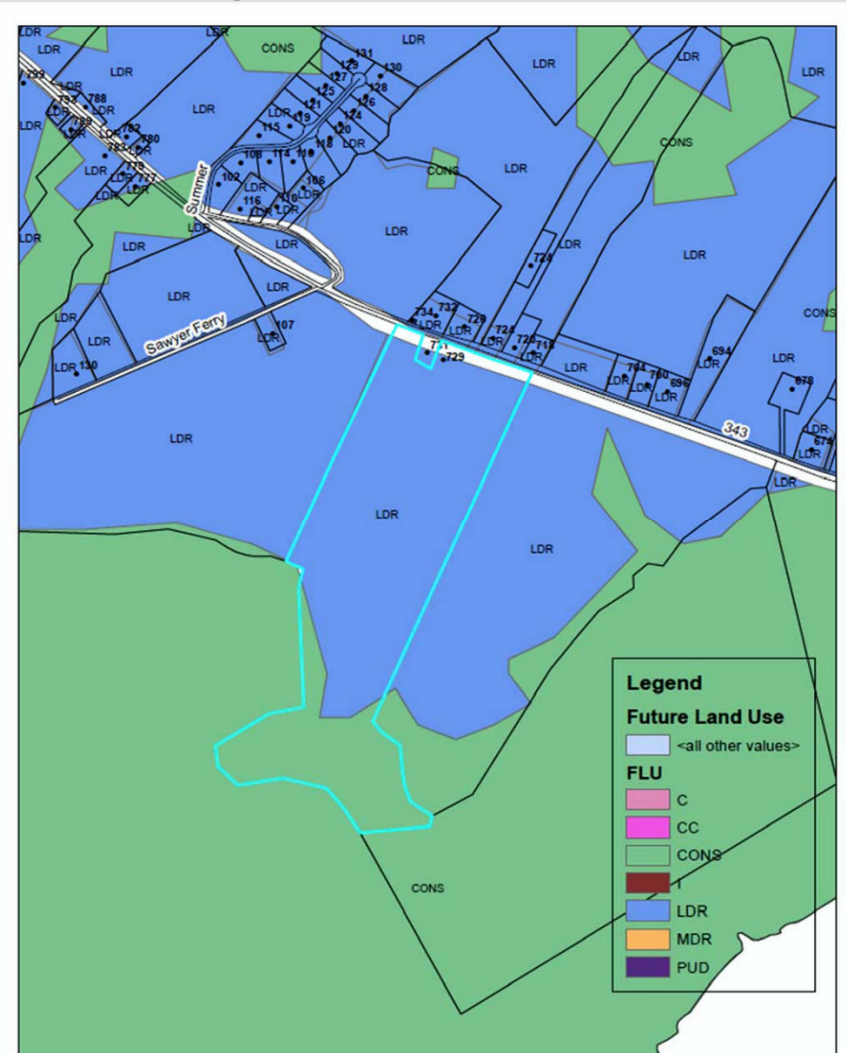
**CAMA Land Suitability:**



Comprehensive Plan Future Land Use Map



CAMA Future Land Use Map





**Zoning Map:**



**INFRASTRUCTURE & COMMUNITY FACILITIES**

- Water** Water lines are located adjacent to property along Highway 343.
- Sewer** Sewer lines located adjacent to property along Highway 343
- Fire District** South Mills Fire District. Property located over 6 miles from Station off Main Street. Property located just over 5 miles from South Camden Fire Station on Sawyers Creek Road
- Schools** Impact already exists.
- Traffic** Staffs opinion is traffic will not exceed road capacities.

**PLANS CONSISTENCY**

**CAMA Land Use Plan Policies & Objectives:**

Consistent  Inconsistent

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that this is classified as spot zoning.

**PLANS CONSISTENCY – cont.**

**2035 Comprehensive Plan**

Consistent  Inconsistent

Inconsistent with Comprehensive Plan (Adopted 2012) as Future Land Use Maps reflect land identified as Rural Preservation.

**PLANS CONSISTENCY – cont.**

**Comprehensive Transportation Plan**

Consistent  Inconsistent

Property abuts Highway 343 North.

**Other Plans officially adopted by the Board of Commissioners**

N/A

**FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

Yes  No  **Will the proposed zoning change enhance the public health, safety or welfare?**

**Reasoning:** The proposed zoning change will enhance the welfare of Mr. Alvin Hess, as it will legally allow him the ownership of the house lot that his late Mother Evelyn Williams thought she left him.

Yes  No  **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

**Reasoning:** The use as residential for this lot already exists and is permissible in both zoning districts.

**For proposals to re-zone to non-residential districts along major arterial roads:**

Yes  No  **Is this an expansion of an adjacent zoning district of the same classification?** N/A

**Reasoning:**

Yes  No  **What extraordinary showing of public need or demand is met by this application?** N/A

**Reasoning:**

Yes  No  **Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?**

**Reasoning:** All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes  No  **Does the request impact any CAMA Areas of Environmental Concern?**

**Reasoning:** Property is outside any CAMA Areas of Environmental Concern.

Yes  No  **Does the county need more land in the zoning class requested?**

**Reasoning:** Staff’s opinion is that the requested zoning classification is needed, but not in this area. Opinion is based on the County’s Comprehensive Plan.

Yes  No  **Is there other land in the county that would be more appropriate for the proposed uses?**

**Reasoning:** Proposed use already exists.

Yes  No  **Will not exceed the county’s ability to provide public facilities:**

**Schools** – Impact already exists.

**Fire and Rescue** – Minimal impact.

**Law Enforcement** – Minimal impact.

**Parks & Recreation** – Minimal impact

**Traffic Circulation or Parking** – N/A

**Other County Facilities** – No.

**Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?**

Yes  No

**If Yes (regarding small scale spot rezoning) – Applicants Reasoning:**

	<b>Personal Benefits/Impact</b>	<b>Community Benefits/Impact</b>
<b>With rezoning</b>	Will allow owner to cut out house out of the farm. See Staff commentary.	None
<b>Without rezoning</b>	See Staff commentary.	No Change.

**STAFF COMMENTARY:**

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivided out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process and the current zoning on property (GUD) minimum lot size would be 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she believed was everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt. Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property.

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams’ son lives in the house and should be the rightful owner.

2016, 2017, 2018 taxes owed on house lot approximately \$3,386.03.

**STAFF RECOMMENDATION:** Though this would definitely be spot zoning and not consistent with the Comprehensive Plan or CAMA Land Use Plan staff recommends approval of this Zoning Map Amendment as the situation was created at no fault of the previous/current property owner and it is in the best interest of the public as it will allow Mr. Elvin Hess to legally obtain the land and house his mother intended to give him at her passing.

**Planning Board Recommendation:** Planning Board met on December 19, 2018 and made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County’s CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.

**Zoning Change Application**  
**County of Camden, North Carolina**

Please Do Not Write in this Box

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

PIN: 01-8916-00-08-2247  
 UDO# 2018-11-13  
 Date Received: 11/19/18  
 Received by: [Signature]  
 Zoning District: G40  
 Fee Paid: \$ 650.00

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

PLEASE PRINT OR TYPE

Applicant's Name: W60890W McPHERSON / ALVIN HESS JR. PK CK # 1014

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 865 N. 343 & 729 N. 343  
Camden, NC 27921

Daytime Phone Number: (252) 771-8011 & 455-1920 (Hess)

Street Address Location of Property: 729 N. 343

General Description of Proposal: Request to rezone 1 acre from general use district (G40) to Basic Residential (R2-1)

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature: Alvin Hess Jr.]

Dated: 11/19/18

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

\* Information to be filled out by Planning Department

\*Is the Property in a Watershed Protection area? yes

\*Flood Zone (from FIRM Map): X \*Taxes paid? yes ✓ no \_\_\_\_\_

Rezoning Application  
 Page 1 of 2

**Zoning Change Application Questions**

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

See findings,

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585) uses are the same.

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an expansion of an adjacent zoning district of the same classification? N/A

(2) What extraordinary showing of public need or demand is met by this application? N/A

Doc ID: 0002302003 Type: GRP  
 Recorded: 05/29/2015 at 02:23:20 PM  
 Fee Amt: \$206.00 Page 1 of 3  
 Revenue Tax: \$180.00  
 Camden, NC  
 Tammie Krauss Register of Deeds  
 BK 335 PG 896-898

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax:  
 Parcel Identifier No. 018916000822470000 Verified by Camden County on the 29 day of May, 2015  
 By GH 141-116 \$210,000.00 / \$700.00 p.a. PPA no delinquent tax-529156

Mail/Box to: Gus Woodrow McPherson, Jr., 865 N Hwy 343 Camden, NC 27921

This instrument was prepared by: H. T. Mullen, Jr., Attorney at Law

Brief description for the Index:

THIS DEED made this 14 day of May, 2015 by and between

GRANTOR	GRANTEE
Evelyn Elizabeth Williams, widowed	Gus Woodrow McPherson, Jr., a life estate and vested remainder to Scott Berry McPherson Joseph Edwin McPherson  865 N Hwy 343 Camden, NC 27921

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of \_\_\_\_\_ South Mills Township, Camden County, North Carolina and more particularly described as follows:  
 Please see attached Exhibit A.

All or a portion of the property herein conveyed ( ) includes or ( ) does not include the primary residence of a Grantor.  
 Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds.  
 The property hereinabove described was acquired by Grantor by instrument recorded in Book 78 page 760.

A map showing the above described property is recorded in Plat Book \_\_\_\_\_ page \_\_\_\_\_.

NC Bar Association Form No. L-3 © 1976, Revised © 1977, 2002  
 Printed by Agreement with the NC Bar Association - 1981 SoftPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

Book: 335 Page: 896 Page 1 of 3

EXHIBIT A

Beginning at a point, said point being presently designated by a pin, same being located on the Western right of way of NC Hwy 343 which has a 100 foot right-of-way at a point said point being 1.2 miles to the junction of NC Road #1208 and from said point of beginning thence continuing along the center of a ditch South 33° West 2650 feet to a point, thence South 18° 30" West to a point, thence South 43° West 152 feet to a point, thence South 12° West 395 feet to a point, thence South 18° East 138 feet to a point, thence South 45° East 251 feet to a point, thence South 55° 45" East 72 feet to a point, thence South 80° 30" West 184 feet to a point, thence South 89° West 128 feet to a point, thence North 55° 30" West 89.0 feet to a point, thence North 2° 30" West 177 feet to a point, thence North 21° West 139 feet to a point, thence North 51° West 121 feet to a point, thence North 81° West 182 feet to a point, thence North 73° 30" West 130.5 feet to a point, thence North 84.5° West 249.5 feet to a point, thence North 49° West 125 feet to a point, thence North 0° 30" East 162 feet to a point, thence North 61° 30" East 336 feet to a point, thence North 71° East 200 feet to a point, thence North 85° East 142 feet to a point, said point being designated by a chopped Maple and same is located on the edge of an Island, thence North 11° 30" East 434 feet to a point, thence North 0° 30" East 387 feet to a point, thence North 11° East 215.5 feet to a point, said point being designated by a chopped Beach and Gum, thence North 57° West 97 feet to a point, thence North 33° East 1776.6 feet to a point, said point being located on the Western right-of-way of NC Highway # 343, thence continuing along NC Highway #343 South 60° 31" East 997 feet to a point, being the said point and place of the beginning.

There is excepted from the above described tract or parcel that certain lot containing 1 acre, +/-, as described in Cabinet 3 Slide 71A of the Camden County Public Registry, said property being presently owned by Sharon G. Camillucci.  
 \* - There is also excepted from the above described tract or parcel the Grantors House and Lot which is located immediately South of the above designated parcel and consist of 1 acre, +/- . Both of these houses and lots each consisting of 1 acre, +/-, and are excepted from the conveyance of the lands hereinabove described.

The above described tract or parcel is described by that certain map or plat, same having been prepared by Henry Cunningham, Registered Surveyor, on the 17<sup>th</sup> of May, 1972 and the said plat is referred to as "Lands of Rebecca Williams, South Mills Township" the aforesaid map or plat, with the exception of the two 1 acre, +/- lots, is by reference incorporated herein.

Book: 335 Page: 896 Page 2 of 3

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

\_\_\_\_\_  
(Entity Name) *Evelyn Elizabeth Williams, widowed*  
Evelyn Elizabeth Williams, widowed

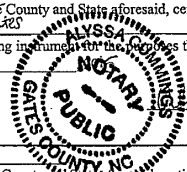
By: \_\_\_\_\_ (SEAL)  
Title: \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
Title: \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
Title: \_\_\_\_\_

State of North Carolina - County of PLATON  
I, the undersigned Notary Public of the County and State aforesaid, certify that Evelyn Elizabeth Williams, widowed personally appeared before me this day and acknowledged the due execution of the foregoing instrument in the presence thereof therein expressed. Witness my hand and Notarial stamp or seal this 14th day of May

My Commission Expires: 3/31/2020  
*ALYSSA CUMMINGS*  
Notary Public



State of North Carolina - County of \_\_\_\_\_  
I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_ personally came before me this day and acknowledged that he is the \_\_\_\_\_ of \_\_\_\_\_ a North Carolina or \_\_\_\_\_ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, \_\_\_\_\_ he signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_  
Notary Public

State of North Carolina - County of \_\_\_\_\_  
I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_

Witness my hand and Notarial stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_  
Notary Public

The foregoing Certificate(s) of \_\_\_\_\_ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

By: \_\_\_\_\_ Register of Deeds for \_\_\_\_\_ County  
Deputy/Assistant - Register of Deeds  
NC Bar Association Form No. L-3 © 1976, Revised © 1977, 2002  
Printed by Agreement with the NC Bar Association - 1981 SofPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

Book: 335 Page: 896 Page 3 of 3

Attorney Herbert Mullen was present and made himself available to answer any questions that they Board may have.

Chairman White opened the floor for public comment.

Mr. Alvin Hess addressed the Board. He stated that the situation came out of a mistake created by the attorney who drew up the deed and requested that the Board approve the rezoning application so that the taxes on the property can be paid and everyone involved can move forward.

There were no further comments from the public.

**Motion to close the public hearing.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to add Rezoning application – Ordinance 2019-01-01 to New Business as Item 7.F.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**ITEM 6. OLD BUSINESS**

---

A. Unified Development Ordinance 2018-09-01

Planning Director Dan Porter presented the following:

**SUMMARY:**

The proposed revised Unified Development Ordinance is the result of a multi-year effort and included multiple stake holder interviews, initial public meetings, work sessions with a review committee, the Planning Board and Board of Commissioners and public hearings held on November 14 and continued to November 16, 2018. The final proposed January 15, 2019 Adoption Draft Unified Development Ordinance is presented for consideration and approval.

**RECOMMENDATION:**

1. Presentation of the January 15, 2019 Adoption Draft Unified Development Ordinance
2. Motion to approve Ordinance 2018-09-01 adopting the January 15, 2019 Adoption Draft Unified Development Ordinance

**Errata Sheet  
Unified Development Ordinance  
Adoption Draft January 15, 2019**

This final adoption draft of the Unified Development Ordinance is a revision of the September 2018 Draft that was considered at Public Hearing and follow-up Board of Commissioners meeting. It includes all the changes to the September 2018 Draft that were decided either by formal vote or consensus of the Board of Commissioners during those hearings and meeting.

There are two changes in this January 15 Draft to more effectively target and implement the agreed upon policy of decentralizing manufacture housing. These changes are:

## Item 1

## SECTION 4.3.10 PRINCIPAL USE TABLE

**Manufactured Home**

A dwelling on its own lot constructed after June 15, 1976 that is composed of one or more components, each of which was substantially assembled in a manufacturing plant and designed to be transported on its own chassis. It bears a valid seal indicating conformance with the construction standards promulgated by the US Department of Housing and Urban Development that were in effect at the time of its construction

This use category has been changed to prohibit this use in the Suburban Residential (formerly R3-2) zoning district.

## SECTION 4.4.2 RESIDENTIAL USES

**D. Manufactured Homes**

- o. Manufactured homes are not permitted within the NR district on lots located within 5,280 linear feet from the perimeter boundary of a village center designated in the County's adopted policy guidance

Concurrently a change a footnote needs to be added with the appropriate foot note number for clarity to:

## SECTION 3.5.5 NEIGHBORHOOD RESIDENTIAL (NR) DISTRICT

- Manufactured homes are not permitted within the NR district on lots located within 5,280 linear feet from the perimeter boundary of a village center designated in the County's adopted policy guidance

Staff is prepared to show zoning maps, if needed, to visualize this change.

## Item 2

## 3.5.4 SUBURBAN RESIDENTIAL (SR) DISTRICT

Foot note 1 should read

- [1] Residential developments of five or more lots ~~shall~~ may be configured as a conservation subdivision in accordance with the standards in Section 6.5, Conservation Subdivision.

## Item 3

## TABLE 7.1.3 STORMWATER MANAGEMENT PLAN REVIEW

The Notes for the table should read:

- NOTES: [1] In cases where a stormwater management plan is required ~~by~~ but review by the County Stormwater Engineer is not required, the stormwater management plan will be reviewed by the UDO Administrator.

It was requested by Mr. Porter that the ordinance be effective upon its adoption.

**Motion to approve Ordinance 2018-09-01, adopting the January 15, 2019 adoption draft of the Unified Development Ordinance with the changes as noted on the errata sheet with an effective date of February 4, 2019 as recommended by the Planning Department.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro





**Ordinance No. 2018-09-01**

**An Ordinance Amending  
Chapter 151, Unified Development Ordinance  
Of Camden County, North Carolina**

**WHEREAS**, through review and administration of Camden County Code of Ordinances, Chapter 151 Unified Development Ordinance, the Board of Commissioners, Planning Board, and County staff have found erratic, disorganized, and outdated ordinances; and

**WHEREAS**, in July 2015, Camden County initiated an update and reorganization of the Unified Development Ordinance with Code Wright Planners; and

**WHEREAS**, the proposed amendment was further reviewed by land use law attorney T.C. Morphis of the Brough Law Firm, PLLC; and

**WHEREAS**, FEMA has issued revised Flood Insurance Rate Maps for Camden County which will become effective December 21, 2018 to which the new maps and amended flood damage prevention ordinance language shall be incorporated into this amendment; and

**WHEREAS**, discussion of the ordinance amendment was held as subject of a public meeting of the Camden County Planning Board in May and June 2018, during which interested parties and staff were given opportunity to make comments to the board on the proposed amendment; and

**WHEREAS**, the public hearing for the Board of Commissioners consideration of the proposed amendments was advertised in the Daily Advance Newspaper on October 26th and November 2, 2018 and the public hearing was in fact held before the Camden County Board of Commissioners on November 14 and continued to November 16, 2018 during which interested parties and staff were given opportunity to make comments to the Board of Commissioners on the proposed amendment; and

**WHEREAS**, after calling the hearing to order and having received all comments and documents presented to the Board of Commissioners, the board met again to finalize modifications and determined that it is in the best interest of Camden County that the Adoption Draft of the Unified Development Ordinance January 15, 2019, as amended by the attached errata sheet be adopted and codified; and

**NOW THEREFORE BE IT ORDAINED** by the Camden County Board of Commissioners that effective February 4, 2019 the amended Chapter 151, Unified Development Ordinance of Camden County, attached hereto and incorporated herein, is adopted and codified in its entirety, replacing and repealing the previous Chapter 151 Unified Development Ordinance and Chapter 152 Watershed Protection Ordinance of Camden County plus all other ordinances that may be in conflict with the same, including without limitation, the repeal of Chapter 151 of the Camden County Code of Ordinances.

Adopted by the Board of Commissioners for the County of Camden this 4th day of February 2019.

County of Camden

Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

Karen Davis  
Clerk to the Board



**ITEM 7. NEW BUSINESS**

---

## A. Tax Report

Tax Administrator Lisa Anderson presented the tax report for December 2018.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERT</u>
2017	91,412.30	5,961.36
2016	29,173.88	2,626.26
2015	14,158.18	1,231.83
2014	13,800.04	1,338.74
2013	9,653.52	5,021.89
2012	6,749.39	7,936.30
2011	4,918.94	6,473.95
2010	4,244.84	4,745.53
2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

TOTAL REAL PROPERTY TAX UNCOLLECTED	181,884.82
TOTAL PERSONAL PROPERTY UNCOLLECTED	44,901.55
TEN YEAR PERCENTAGE COLLECTION RATE	99.68%
COLLECTION FOR 2018 vs. 2017	6,635.28 vs. 9,571.47

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2017	98.62%
2016	99.53%
2015	99.77%

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

ENDING December 2018

**BY TAX ADMINISTRATOR**

<u>44</u>	NUMBER DELINQUENCY NOTICES SENT
<u>11</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>1</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>14</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>3</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-6797.0000	3,494.99	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-02-66-7093.0000	2,805.26	1	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETTER BARN RD
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8899-00-16-2671.2425	2,121.19	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8945-00-41-2060.0000	2,026.70	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8923-01-09-3774.0010	1,888.98	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8962-00-67-1021.0000	1,856.31	1	Cecil BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	03-8962-00-55-2255.0000	1,662.57	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	SECOND CREEK RD
R	02-8923-01-19-3774.0010	1,636.85	1	WILLIAM CONOVER	CAMDEN	431 158 US W
R	01-7999-00-78-4680.0000	1,526.35	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
R	03-8971-00-54-7373.0000	1,619.09	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-4058.0000	1,614.81	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD
R	01-7998-01-09-7155.0000	1,578.81	1	CORNELIUS P & GLORIA E PAXTON	SOUTH MILLS	1298 343 HWY N
R	01-7090-00-70-3221.0000	1,573.92	1	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	01-7997-00-75-4295.0000	1,517.67	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
R	03-9809-00-23-4988.0000	1,436.81	1	WANDA H WELLS	SHILOH	104 HIGH RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	883.88	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	202.56	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	9	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	7	3,494.99	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	7	1,856.31	Cecil BARNARD HEIRS	SHILOH	NECK RD
R	03-8962-00-04-9097.0000	7	792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	7	574.95	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	7	512.66	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	02-8954-00-97-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N
R	03-8965-00-37-4242.0000	6	1,404.70	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD

## 30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,862.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	641.64	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	3	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0003111	201.81	3	PETTR "RANDY" KRAINIAK	CAMDEN	173 343 HWY S
P	0000846	201.12	2	PAM BUNDY	SHILOH	229 SAILBOAT RD
P	0002442	200.57	1	GERALD WHITE STALLS JR	SOUTH MILLS	133 CHRISTOPHERS WAY
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

## 30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	641.64	10	PAM BUNDY	CAMDEN	105 AARON DR
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	120.95	10	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001738	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	145.98	9	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	123.29	7	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001740	109.23	6	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	516.98	5	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000772	288.86	5	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0003011	201.81	4	PETTR "RANDY" KRAINIAK	CAMDEN	173 343 HWY S
P	0001638	210.76	3	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001476	706.41	2	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000295	412.03	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	205.60	2	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	121.17	2	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND

In addition to her report, Mrs. Anderson read a letter addressed to two employees, Kim Minton and Jessica Gallop. The letter was written by County Manager Ken Bowman congratulating the two on a phone call he had received from a citizen who had expressed appreciation for the customer service she had experienced in the Tax Office.

**Motion to approve the tax report as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Randy Krainiak, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**B. Resolution 2019-02-01 Naming Interim Finance Officer**

County Manager Ken Bowman recommended that the Board adopt Resolution 2019-02-01. The resolution presented will name Sally Norfleet as Interim Finance Officer. As Interim, Mrs. Norfleet's salary will increase to the minimum range for the position at Grade 74 which is \$64,629.

**Motion to adopt Resolution 2019-02-01 Naming Sally Norfleet as Interim Finance Officer with the salary increase as presented the minimum range at Grade 74; \$64,629.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA

**RESOLUTION 2019-02-01  
NAMING INTERIM FINANCE OFFICER**

WHEREAS, North Carolina General Statute § 159-24 specifies and directs that each local government shall appoint a Finance Officer to hold office and carry out the duties prescribed by law; and

WHEREAS, the current Finance Officer has given notice to leave employment with Camden County; and

WHEREAS, this Board is of the opinion that Sally Norfleet, currently the Deputy Finance Officer, possesses sufficient knowledge, experience and qualifications to serve as the Interim Finance Officer for Camden County.

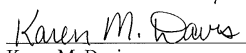
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Camden as follows:

1. That Sally Norfleet be appointed as the Interim Finance Officer with the full power and authority to act in the place and stead of the Finance Officer in any actions that cannot be deferred until a permanent Finance Officer is hired.
2. Any past resolution, ordinance or directive appointing duties to the previous Finance Officer is hereby conferred to Sally Norfleet for any actions that cannot be deferred until a permanent Finance Officer is hired.
3. That this resolution shall be effective upon adoption.

Adopted this the 4<sup>th</sup> day of February 2019.

  
Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

  
Karen M. Davis  
Clerk to the Board



**C. Addendum to Contract with South Mills Water Association**

County Manager Ken Bowman presented the following for the Board's consideration:

**ADDENDUM**

This supplemental agreement hereby dated \_\_\_/\_\_\_/\_\_\_ is an alteration of the written Lease Agreement between the following two parties:

**Legal Entity:**  
South Mills Water Association (SMWA)  
PO Box 279, South Mills, NC 27976

**AND**

**Second Legal Entity::**  
South Camden Water & Sewer District (SMWSD)  
PO Box 249, Camden, NC 27921

**Both above listed legal entities have previously agreed in the original Lease Agreement to have the ability to make alterations to the original agreement if both parties agree to the new terms.**

**Original Lease**  
**AGREEMENT FOR LEASE, OPERATING AND MAINTENANCE OF**  
**WATER LINE AND WHOLESALE WATER PURCHASE**  
**by and between South Camden Water & Sewer District and South Mills Water**  
**Association entered into May 12, 2011**

**New Terms**  
*The original document as listed above is hereby altered in the following ways:*

*Maintain the price for 1K Gals per day for 24 months at \$6.17 to begin upon execution of this agreement and run for 24 consecutive months. The price will then be calculated based on the terms of the original agreement.*

*Provide 150K Gals per day to SMWA by SMWSD (this water will go to residents East of Rt 343 including Camden Plantation and the Commerce Park and provide adequate water pressure for fire suppression).*

*Increase to 200K Gals per day when Camden Plantation Phase 1 starts.*

*As for the Camden Plantation project, SMWA and South Camden will divide the tap fees evenly when the developer pays for the meters.*

We hereby agree to the new terms as set forth in this addendum letter to the Lease Agreement as referenced above.

ENTERED into this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**South Mills Water Association**

**Attest**

By: \_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary

[Seal]

**South Camden Water & Sewer District**

**Attest**

By: *Tom White*  
Chairman, Board of Commissioners

*Karen M. Davis*  
Clerk to the Board



THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

*Sally Neffert*  
Camden County Finance Officer

2/7/19  
Date

**Motion to approve addendum to the original agreement with South Mills Water Association as entered into on May 12, 2011.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**D. Resolution 2019-02-02 in Support of JCPC Allocation Expansion**

**Motion to adopt Resolution 2019-02-02 in Support of JCPC Allocation Expansion.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA

**RESOLUTION 2019-02-02  
IN SUPPORT OF JUVENILE CRIME PREVENTION COUNCIL  
ALLOCATION EXPANSION**

WHEREAS, Juvenile Crime Prevention Council (JCPC) funding is a partnership between the State of North Carolina and the County to ensure a local continuum of services for court involved and at-risk juveniles; and

WHEREAS, JCPC funding has seen no increase in more than nine years; and

WHEREAS, the Juvenile Justice Reinvestment Act passed in 2017, also referenced as North Carolina’s Raise the Age legislation, expands the age of juvenile jurisdiction, increasing it to include juveniles ages 16 and 17 years of age effective December 1, 2019, and encourages the reduction of school-based juvenile complaints thereby increasing the need for immediate and age-appropriate sanctions for juvenile offenders; and

WHEREAS, the Juvenile Crime Prevention Council, under the authority of NCGS§143B-851 and within the scope of its powers and duties, annually “reviews the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent and the resources available to address those needs” and

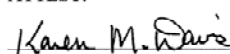
WHEREAS, the County JCPC is already aligned to assist with addressing resource and diversion programming needs for youth who commit school-based offenses, and

WHEREAS, the effort to immediately and effectively address juvenile offending behavior is an evidence-based investment in North Carolina’s future;

NOW, THEREFORE BE IT RESOLVED, that Camden County fully supports an adequate and timely increase of local Juvenile Crime Prevention funding to ensure program expansion and successful implementation of the Juvenile Justice Reinvestment Act Raise the Age Legislation, set for December 1, 2019.

Adopted this the 4<sup>th</sup> day of February 2019.

  
 Tom White, Chairman  
 Camden County Board of Commissioners

ATTEST:  
  
 Karen M. Davis  
 Clerk to the Board



E. Business Incentive Grant

**Motion to approve the appropriation of a business incentive grant in the amount of \$13,460 to Chesapeake Regional Medical Group Primary Care Camden, subject to execution of an agreement between the two parties that meets the approval of the county attorney.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

F. Rezoning Application – Ordinance 2019-01-01

**Motion that the requested zoning change is inconsistent with Camden County’s CAMA Land Use Plan and Comprehensive Plan as it designates property as Rural Preservation.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to approve Ordinance 2019-01-01 Zoning Application as though the request is inconsistent with adopted plans, it is in the best interest of the county and general public to correct the illegal subdivision and conform the existing condition and the law.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Randy Krainiak, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Ordinance No. 2019-01-01**

**An Ordinance  
 Amending the Camden County  
 Zoning Map  
 Camden County, North Carolina**

**Article I: Purpose**

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

**Article II. Amendment to Zoning Map**

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The house lot (1 acre) portion of the property currently shown in the Camden County Tax Assessor’s Office as PIN 01-8916-00-08-2247 is hereby re-zoned from General Use District (GUD) to Basic Residential (R3-1).

**Article III. Penalty**

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.
4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

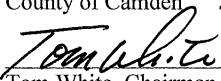
**Article IV. Severability**

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

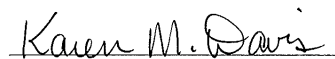
**Article V. Effective Date**

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this the 4<sup>th</sup> day of February 2019.

County of Camden  
  
 Tom White, Chairman  
 Camden County Board of Commissioners

ATTEST:

  
 Karen M. Davis  
 Clerk to the Board



**ITEM 8. BOARD APPOINTMENTS**

1. Board of Adjustment – Don Keaton & Frank Eason (reappointments)
2. Library Board – Anna Smith (reappointment)

**Motion to approve the board reappointments as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro



**ITEM 9. CONSENT AGENDA**

A. BOC Minutes – January 7, 2019

B. School Budget Amendments

Budget Amendment


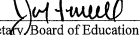
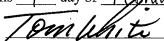
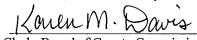
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 3<sup>rd</sup> day of December, 2018, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		
9200	Category II Projects	21,245.00	
9300	Category III Projects	700.00	
Explanation:			
Total Appropriation in Current Budget		\$	921,047.81
Amount of Increase / (Decrease) of Above Amendment			+ 21,945.00
Total Appropriation in Current Amended Budget ....		\$	942,992.81

Passed by majority vote of the Board of Education of Camden County Schools on the 3 <sup>rd</sup> day of December 2018.   Chairman, Board of Education   Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 4 <sup>th</sup> day of February 2019.   Chairman, Board of County Commissioners   Clerk, Board of County Commissioners
--	--



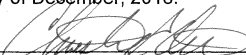
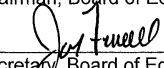
BUDGET AMENDMENT  
December 3, 2018

4. Capital Outlay Fund

A. We must adjust our budget to reflect funds moved from fund balance to cover the cost of replacing the 911 service at the schools in conjunction with Camden County Commissioners, equipment for evacuation mobile unit, along with covering other expenses within the budget. We request your approval of the following amendment.

<u>Category I Projects</u>		
9117.077.529	A/C and Heating Repairs	\$ + 6,750.00
9117.077.541	A/C and Heating Replacement	- 6,750.00
9150.079.522	Central Office Expansion	- 9,500.00
9150.079.526	Architect Fees – Co Expansion	+ 9,500.00
Total – Category I Projects		\$ + 0.00
<u>Category II Projects</u>		
9202.077.541	Pur of Equip – Radio System Upgrade	\$ + 18,500.00
9204.077.541	Purchase of Security System	+ 575.00
9210.077.541	Purchase of Furniture & Equipment	+ 1,800.00
9210.077.541	Purchase of Comp Equipment	+ 370.00
Total – Category II Projects		\$ + 21,245.00
<u>Category III Projects</u>		
9302.077.551	Purchase of County Vehicle	\$ + 700.00
Total – Category III Projects		\$ + 700.00
4910.997	Fund Balance Appropriated	\$ - 21,945.00

Passed by majority vote of the Board of Education of Camden County on the 3<sup>rd</sup> day of December, 2018.

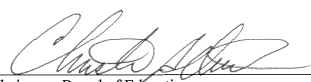

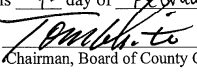

  
 Chairman, Board of Education  
  
  
 Secretary, Board of Education

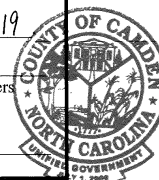
Budget Amendment  
Camden County Schools Administrative Unit  
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 3<sup>rd</sup> day of December, 2018 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5800	Alternative Programs	1,485.00	
6500	Operational Support Services		2,450.00
6900	Policy, Ldrshp, Services	965.00	
<b>Explanation:</b>			
Total Appropriation in Current Budget		\$	2,932,416.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$	2,932,416.00

Passed by majority vote of the Board of Education of Camden County on the 3 <sup>rd</sup> day of December 2018.   Chairman, Board of Education   Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>4<sup>th</sup></u> day of <u>February</u> 20 <u>19</u> .   Chairman, Board of County Commissioners   Clerk, Board of County Commissioners
--	--



BUDGET AMENDMENT  
December 3, 2018

2. Local Current Expense Fund

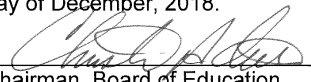
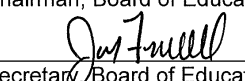
A. We have reviewed this area of the budget and must transfer funds to cover the cost of workshop expenses. We request your approval of the following amendment.

<u>Operation of Plant</u>		
6580.802.175...50 Salary – Mtce Worker	\$	- 2,450.00
Total – Operation of Plant	\$	- 2,450.00

B. We have reviewed this area of the budget and must increase the budget to reflect the expenditure of funds for workshop expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

<u>Staff Development</u>		
5870.912.312 Workshop Expenses	\$	+ 1,485.00
6940.912.312 Workshop Expenses		+ 965.00
Total – Staff Development	\$	+ 2,450.00

Passed by majority vote of the Board of Education of Camden County on the 3<sup>rd</sup> day of December, 2018.

  
 Chairman, Board of Education  
  
 Secretary, Board of Education

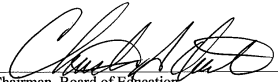
Budget Amendment  
Camden County Schools Administrative Unit  
Local Current Expense Fund


The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

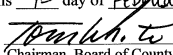
Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		19,612.00
5200	Special Instructional Programs		31.00
5300	Alternative Instructional Prog.	1,868.00	
5400	School Building Administration	7,571.00	
5800	Alternative Programs	4,003.00	
6100	Reg. Instructional Prog. Support	2,265.00	
6300	Alternative Prog. Support		3,469.00
6400	Technology Support Services		112,428.00
6500	Operational Support Services		962.00
6700	Accountability Support Serv.	1,898.00	
6800	Student-wide Support Serv.	115,897.00	
6900	Policy, Ldrshp, Services	3,000.00	
Explanation:			
Total Appropriation in Current Budget		\$	2,932,416.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$	2,932,416.00


Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of January 2019.

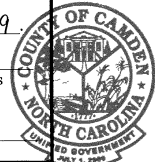
  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4<sup>th</sup> day of February 2019.

  
Chairman, Board of County Commissioners

  
Clerk, Board of County Commissioners



**BUDGET AMENDMENT**  
January 10, 2019

2. Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds to cover the cost of workshop expenses. We request your approval of the following amendment.

Operation of Plant

6510.802.326...40	Cont. Repair/Mtce - Equipment	\$ +	9,557.00
6540.802.231...40	Emp Hosp Ins Costs	+	400.00
6540.802.326...40	Cont. Repair/Mtce - Equipment	-	9,557.00
6540.802.411...40	Supplies & Materials	-	400.00
<b>Total - Operation of Plant</b>		<b>\$ +</b>	<b>0.00</b>

B. We have reviewed this area of the budget and must transfer funds to cover the cost of workshop expenses. We request your approval of the following amendment.

Maintenance of Plant

6580.802.175...50	Salary - Mtce Worker	\$ -	49,123.00
6580.802.176...50	Salary - Mtce Supervisor	+	49,123.00
6580.802.411...50	Supplies & Materials	+	50.00
6580.802.418...50	Comp Software & Supplies	-	50.00
6580.802.422...50	General Maintenance	-	2,200.00
6580.802.425...50	Tires & Tubes	+	300.00
6580.802.461...50	Pur of Non-Cap Equipment	+	1,900.00
<b>Total - Operation of Plant</b>		<b>\$ +</b>	<b>0.00</b>

C. We have reviewed this area of the budget and must transfer funds to cover expenses within the program area. We request your approval of the following amendment.

Classroom Teacher

5110.841.121	Salary - Teacher	\$ -	206.00
5110.841.162	Substitute Pay	+	155.00
5210.841.211	Emp Soc Sec Costs	+	1.00
5210.841.231	Emp Hosp Ins Costs	+	50.00
<b>Total - Classroom Teacher</b>		<b>\$ +</b>	<b>.00</b>

BUDGET AMENDMENT  
Local Current Expense Fund  
January 10, 2019, Page 2

- D. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

<u>Classroom Support</u>		
5110.842.162	Substitute Pay	\$ - 2,895.00
5110.842.196	Salary – Workshop Participant	+ 1,400.00
5110.842.211	Emp Soc Sec Costs	+ 265.00
5110.842.311	Contracted Services	+ 1,230.00
5210.842.162	Substitute Pay	- 80.00
5210.842.211	Emp Soc Sec Costs	- 6.00
5260.842.162	Substitute Pay	+ 80.00
5260.842.211	Emp Soc Sec Costs	+ 6.00
Total – Classroom Support		\$ + .00

- E. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

<u>Exceptional Children</u>		
5210.849.121	Salary - Teacher	\$ - 14,700.00
5210.849.142	Salary – Teacher Assistant	+ 6,000.00
5210.849.311	Contracted Services	- 10,000.00
5210.849.374	Other Insurance & Judgements	+ 17,200.00
5240.849.318	Contracted Speech Services	+ 1,500.00
Total – Exceptional Children		\$ + .00

- F. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

<u>Board of Education</u>		
6910.860.192	Salary – BOE Member	\$ - 14,547.00
6910.860.311	Contracted Services	+ 8,200.00
6910.860.361	Membership Dues & Fees	+ 4,311.00
6910.860.371	Other Insurance	+ 2,036.00
Total – Board of Education		\$ + .00

- G. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

Office of The Superintendent

BUDGET AMENDMENT  
Local Current Expense Fund  
January 10, 2019, Page 3

6940.865.113	Salary – Director	\$ - 6,000.00
6940.865.184	Longevity Pay	+ 310.00
6940.865.311	Contracted Services	+ 12,500.00
6940.865.312	Workshop Expenses	+ 925.00
6940.865.361	Membership Dues & Fees	- 5,000.00
6940.865.372	Vehicle Liability Insurance	+ 2,100.00
6940.865.373	Building & Grounds Insurance	- 5,095.00
6940.865.411	Supplies & Materials	+ 200.00
6940.865.461	Pur of Non-Cap Equipment	+ 60.00
Total – Board of Education		\$ + .00

- H. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

<u>Data Management</u>		
6400.900.113	Salary – Director	\$ - 80,000.00
6400.900.184	Longevity Pay	- 3,600.00
6400.900.211	Emp Soc Sec Costs	- 6,396.00
6400.900.221	Emp Retirement Costs	- 15,416.00
6400.900.231	Emp Hosp Ins Costs	- 6,104.00
6400.900.312	Workshop Expenses	- 900.00
6400.900.418	Comp Software & Supplies	- 12.00
6820.900.113	Salary – Director	+ 80,000.00
6820.900.184	Longevity Pay	+ 3,601.00
6820.900.211	Emp Soc Sec Costs	+ 6,395.00
6820.900.221	Emp Retirement Costs	+ 15,416.00
6820.900.231	Emp Hosp Ins Costs	+ 6,104.00
6820.900.312	Workshop Expenses	+ 900.00
6820.900.418	Comp Software & Supplies	+ 12.00
Total – Data Management		\$ + .00

- I. We have reviewed this area of the budget and must increase this area of the budget to cover expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

<u>Other Employee Benefits</u>		
5110.910.233	Unemployment Ins Costs	\$ - 2,100.00
5210.910.233	Unemployment Ins Costs	- 75.00
5330.910.233	Unemployment Ins Costs	- 30.00
6110.910.232	Worker's Comp Insurance Costs	+ 2,265.00

BUDGET AMENDMENT  
Local Current Expense Fund  
January 10, 2019, Page 4

Total – Other Employee Benefits \$ + 60.00

- J. We have reviewed this area of the budget and must transfer funds within the budget as well as move funds to cover other program areas. We request your approval of the following amendment.

<u>Additional Pay</u>			
5110.911.181	Supplementary Pay	\$ -	34,472.00
5132.911.181	Supplementary Pay	+	6,450.00
5132.911.211	Emp Soc Sec Costs	+	494.00
5132.911.221	Emp Retirement Costs	+	1,217.00
5133.911.181	Supplementary Pay	+	5,400.00
5133.911.211	Emp Soc Sec Costs	+	414.00
5133.911.221	Emp Retirement Costs	+	1,019.00
5134.911.181	Supplementary Pay	+	2,550.00
5134.911.211	Emp Soc Sec Costs	+	196.00
5134.911.221	Emp Retirement Costs	+	481.00
5320.911.181	Supplementary Pay	+	1,500.00
5320.911.211	Emp Soc Sec Costs	+	115.00
5320.911.221	Emp Retirement Costs	+	283.00
5410.911.231	Emp Hosp Ins Costs	+	299.00
5420.911.181	Supplementary Pay	+	5,688.00
5420.911.211	Emp Soc Sec Costs	+	430.00
5420.911.221	Emp Retirement Costs	+	1,107.00
5420.911.231	Emp Hosp Ins Costs	+	47.00
5840.911.181	Supplementary Pay	+	3,108.00
5840.911.211	Emp Soc Sec Costs	+	895.00
6300.911.181	Supplementary Pay	-	2,750.00
6300.911.211	Emp Soc Sec Costs	-	211.00
6300.911.221	Emp Retirement Costs	-	508.00
6540.911.184	Longevity Pay	-	1,123.00
6540.911.211	Emp Soc Sec Costs	-	86.00
6540.911.221	Emp Retirement Costs	-	207.00
6580.911.181	Supplementary Pay	+	375.00
6580.911.221	Emp Retirement Costs	+	79.00
6710.911.181	Supplementary Pay	+	1,500.00
6710.911.211	Emp Soc Sec Costs	+	115.00
6710.911.221	Emp Retirement Costs	+	283.00
6820.911.181	Supplementary Pay	+	2,750.00
6820.911.211	Emp Soc Sec Costs	+	211.00
6820.911.221	Emp Retirement Costs	+	<u>508.00</u>

BUDGET AMENDMENT  
Local Current Expense Fund  
January 10, 2019, Page 5

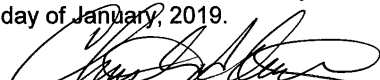
Total – Additional Pay \$ - 1,843.00

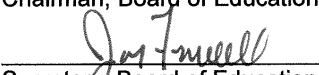
- K. We have reviewed this area of the budget and must increase the budget to reflect the expenditure of funds for workshops and related expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

<u>Staff Development</u>			
5110.912.163	Substitute Pay	\$ +	202.00
5110.912.196	Salary – Workshop Participant	+	200.00
5110.912.211	Emp Soc Sec Costs	+	31.00
5110.912.221	Emp Retirement Costs	+	56.00
5110.912.311	Contracted Services	-	1,250.00
5110.912.312	Workshop Expenses	-	400.00
5120.912.312	Workshop Expenses	-	100.00
5210.912.163	Substitute Pay	+	40.00
5210.912.211	Emp Soc Sec Costs	+	4.00
6940.912.312	Workshop Expenses	+	<u>3,000.00</u>

Total – Staff Development \$ + 1,783.00

Passed by majority vote of the Board of  
Education of Camden County on the 10th  
day of January, 2019.

  
Chairman, Board of Education

  
Secretary, Board of Education

Budget Amendment  
Camden County Schools Administrative Unit  
Other Local Current Expense Fund

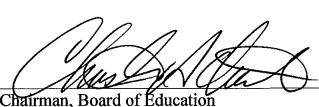
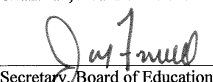


The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of January, 2019 passed the following resolution.

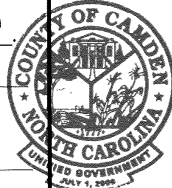
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	1,200.00	
6100	Regular Instructional Support		300.00
6400	Technology Support Services		1,650.00
6600	Financial/Human Res. Support	750.00	

Explanation:			
		\$	497,195.35
Total Appropriation in Current Budget			
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$	497,195.35

Passed by majority vote of the Board of Education of Camden County on the 10 <sup>th</sup> day of January 2019.   Chairman, Board of Education   Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>4<sup>th</sup></u> day of <u>February</u> 20 <u>19</u> .   Chairman, Board of County Commissioners   Clerk, Board of County Commissioners
--	--



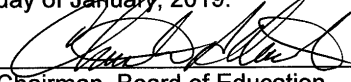

**BUDGET AMENDMENT**  
January 10, 2019

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds within the program area and also to cover benefits within another program in the budget. We request your approval of the following amendment.

<u>Computer Tech</u>			
5110.905.418	Comp Software & Supplies	\$ +	600.00
5110.905.462	Pur of Non-Cap Comp Hdwe	+	600.00
6110.905.311	Contracted Services	+	750.00
6110.905.312	Workshop Expensse	-	100.00
6110.905.332	Travel	-	600.00
6110.905.418	Comp Software & Supplies	-	500.00
6110.905.422	Repair Parts & Maintenance	+	150.00
6400.905.312	Workshop Expenses	+	2,000.00
6400.905.343	Telecommunication Services	-	3,650.00
6610.905.311	Contracted Services	+	750.00
Total – Computer Tech		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of January, 2019.

 Chairman, Board of Education   Secretary, Board of Education
---

## C. FY 19-20 Annual Budget &amp; CIP Calendar

CAMDEN COUNTY FISCAL YEAR 2019-2020  
ANNUAL BUDGET & CIP CALENDAR

DATE	PROCEDURE	ACTION BY
March 1	Budget Officer & Finance Officer meet to discuss this year's priorities	County Manager Finance Officer
March 8	Budget Workbooks Available for Department Heads and County Agencies to pickup	County Manager Finance Officer
March 15	All 2019-2023 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education
March 18-22	Meet with Departments as requested by Department Heads or County Manager	County Manager Department Heads
April 1	Deadline to submit New Position Requests and Other Position Changes for FY19-20 to Personnel Office	Department Heads
April 1	All Final Budget Requests from County Departments due in County Manager's Office by 5:00 P.M. (G.S. 159-10)	Department Heads
April 5	All Final Budget Requests from Fire Districts and Non-County Organizations due in County Manager's office by 5:00 P.M. (G.S. 159-10)	Fire Districts & Non-County Organizations
April 8	Budget & Finance Work Session, 2:00 P.M.	Budget & Finance Officer Bd. of Commissioners
April 8	2020-2024 CIP Work Session, 3:00 P.M.	County Manager Bd. of Commissioners
April 8	Estimated Tax Valuation Due	Tax Administrator
April 12	Revenue Estimates Due	Finance Officer
April 18	Camden County Board of Education's Final Proposed Budget due in County Manager's	School Board
April 25	Compile Budget Requests & deliver to County Manager	Finance Officer

CAMDEN COUNTY FISCAL YEAR 2019-2020  
ANNUAL BUDGET & CIP CALENDAR

DATE	PROCEDURE	ACTION BY
April 25-26	Review and Analyze Budget Requests	County Manager
April 30	Budget Meeting, 3:00 PM Manager's Office	County Manager Finance Officer
May 2-3	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
May 6	Set Public Hearing on Budget (G. S. 159-12(A)) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
May 6-10	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
May 10	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public	County Manager Clerk to Board
May 21	Budget Work Session (Courtroom, 6pm)	Board of County Commissioners
May 23	Budget Work Session (Courtroom, 2pm)	Board of County Commissioners
June 3	Public hearing(s) on FY 19-20 Budget (& CIP) (Courtroom, 7pm)	Board of County Commissioners
June 3	Consideration of Budget Ordinance (G.S. 159-13:A) & Consideration of CIP (Courtroom, 7pm)	Board of County Commissioners
June 10	Adoption of Budget Ordinance & Adoption of CIP if not approved June 3 (Courtroom, 7pm)	Board of County Commissioners
June 17	Special Meeting to adopt budget if needed	Board of County Commissioners
June 28	File Copies of Adopted Budget with County Finance Officer and Clerk (G.S. 159-13(d))	Budget Officer

D. Tax Collection Report

December 2018				
Day	Amount	Amount	Name of Account	Deposits
	\$	\$		\$
3	38,497.12	11,351.63	\$2.90 - Refund	49,848.75
4	32,920.50			32,920.50
5	30,786.90			30,786.90
6	22,621.70		\$0.20 - Refund	22,621.70
7	28,496.58	23,672.14		52,168.72
10	25,654.76	54,055.43		
	33,069.70		\$2.00 - Refund	112,779.89
11	27,811.18			27,811.18
12	30,790.65	9,549.46		40,340.11
13	34,168.73	5,499.17	\$1,135.10 - Refund	39,667.90
14	54,168.95	3,858.49		58,027.44
17	19,935.93	39,468.66		
	27,261.60			86,666.19
18	25,607.95		\$50.11 - Refund	
	26,605.79	6,186.31	\$9.62 - Refund	32,792.10
19	37,552.83	50,759.90	\$37.39 - Refund	88,312.73
20	78,198.51	15,537.25		93,735.76
21	37,050.64	29,370.64	\$207.88 - Refund	66,421.28
27	60,463.35	44,798.21		105,261.56
	77,502.30	57,943.33		135,445.63
	34,524.76	49,686.23		84,210.99
	66,260.72			66,260.72
28	44,071.05	30,145.91		74,216.96
	33,631.24	27,517.33		61,148.57
	16,624.66		\$ 4.99 - Refund	16,624.66
31	215,706.11		\$384.78 - Refund	215,706.11
	66,299.98	60,341.70		126,641.68
	64,878.86		\$7.82 - Refund	64,878.86
	30,010.70	53,092.20		83,102.90
	15,457.13		\$2.94 - Refund	15,457.13
	14,154.17			14,154.17
	29,397.06		\$0.01 - Refund	
	\$ 1,380,182.11	\$ 572,833.99		\$ 1,898,011.09
	\$ 1,953,016.10			\$ 1,953,016.10
		PSN Checks - \$22.00	for info only, fee was paid to PSN	
	\$ 1,845.74		Refund	
	\$ -		Over	
	\$0.00		Shortage	
	\$0.00		Adjustment	
	\$ 1,951,170.36			

Submitted by: Riva S. Anderson Date: 1-7-19  
 Approved by: Tom M. Te Date: 2-7-19

E. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County March Renewals Due 04/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
26,292.27	25,530.91	13,637.84	65,461.02

Witness my hand and official seal this 7<sup>th</sup> day of February 2019

Tom M. Te  
 Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis  
 Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Riva S. Anderson  
 Tax Administrator of Camden County

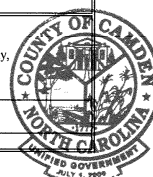


F. Pickups, Releases & Refunds

NAME	REASON	NO.
Jeremiah James Miller	Refund- Military Exempt \$154.95	Pick-up.21177 34258763
Jeremiah James Miller	Release - Military Exempt \$154.95	Pick-up.21182 34258763
Nicholas Cowell	Pick-up - Roll back on lot R-02-8955-00-00-0232.0000 \$142.11	Pick-up/21183 R-90001-15 R-97161-16 R-104387-17 R-111671-18
Holly A. Luther & Banff Luther	Pick-up - Roll back taxes R-01-7080-00-30-7405.0000 \$12,557,387	Pick-up/21210 R-95525-16 R-102742-17 R-110004-18
NAME	REASON	NO.
Robert W. Luther III	Roll back taxes \$2,474.68	Pick-up/21215 R-95526-16 R-102743-17 R-110005-18
Robert W. Luther III	Adjustment - correction, taxpayer decided to keep in use. \$2,474.68	Pick-up.21216 R-95526-16 R-102743-17 R-110005-18
Holly A. Luther	Roll back taxes released, keeping in present use. \$12,557.87	Pick-up/21229 R-95525-16 R-102742-17 R-110004-18

G. HMGP Designation of Applicant's Agent

RESOLUTION DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization): Camden County	Disaster Number: DR-4285
North Carolina Department of Crime Control and Public Safety	
Applicant's Fiscal Year (FY) Start 2018-2019	Month: July Day: 1
Applicant's Federal Employer's Identification Number: 56-6000282	
Applicant's Federal Information Processing Standards (FIPS) Number: 37029	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name Kenneth Bowman	Agent's Name Christy Saunders
Organization Camden County	Pasquotank-Camden Emergency Management Agency
Official Position County Manager	Official Position Emergency Management Coordinator
Mailing Address PO Box 190	Mailing Address 200 E. Colonial Avenue
City, State, Zip Camden, NC 27921	City, State, Zip Elizabeth City, NC 27909
Daytime Telephone 252-338-6363 x 102	Daytime Telephone 252-335-4444
Facsimile Number 252-331-7831	Facsimile Number 252-335-1777
Pager or Cellular Number 252-339-4737	Pager or Cellular Number 252-338-0935
BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally.	
PASSED AND APPROVED this <u>4<sup>th</sup></u> day of <u>February</u> , 20 <u>19</u>	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Camden County Board of Commissioners	Name Karen Davis
Name and Title	Official Position Clerk to the Board of Commissioners
Name and Title	Daytime Telephone 252-338-6363 x 100
CERTIFICATION	
I, <u>Karen Davis</u> (Name) duly appointed and <u>Clerk to the Board</u> (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of <u>Camden County</u> (Organization) on the <u>4<sup>th</sup></u> day of <u>February</u> , 20 <u>19</u>	
Date: <u>2-7-19</u>	Signature: <u>Karen Davis</u>



**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**ITEM 10. COUNTY MANAGER'S REPORT**

---

Mr. Bowman included the following in his report:

- Inner Banks Interiors Community Welcome Event – February 8, 2019; 11:00 AM
- Board of Commissioners Retreat – February 15, 2019; 8:30 AM

**ITEM 11. COMMISSIONERS' REPORTS**

---

- Commissioner Riggs reported that the Board of Education's Finance Officer will be receiving the Lewis Thompson Distinguished Service Award at the Board of Education Meeting on March 14, 2019. The award also includes a \$1,000 scholarship to the Early College.
- Commissioner Krainiak and Chairman White expressed appreciation to all those in attendance.

**ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

---

The following was provided for information purposes:

- A. Library Report – December 2018

There being no further matters for discussion Chairman White entertained a motion to adjourn.

**Motion to adjourn.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Chairman White adjourned the February 4, 2019 meeting of the Board of Commissioners at 7:55 PM.

---

Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

---

Karen M. Davis  
Clerk to the Board