

Camden County Board of Commissioners

December 3, 2018

Organizational & Regular Meeting – 8:30 AM

Joint Meeting with Board of Education – 3:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The 2018 Organizational and December Regular Meeting of the Camden County Board of Commissioners was held on December 3, 2018 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Clayton Riggs at 8:30 AM. Also Present: Vice Chairman Tom White, Commissioners Ross Munro and Randy Krainiak. Commissioner Garry Meiggs was absent. Also present were Manager Ken Bowman, Clerk to the Board Karen Davis and County Attorney John Morrison.

Invocation and Pledge of Allegiance

Pastor Marc O’Neal gave the invocation and led in the Pledge of Allegiance.

ITEM I. Consideration of the Agenda

The Consent Agenda was amended as follows:

- Amendment to Item 3 – Budget Amendments
- Add Item 10: Amendment to Audit Contract

Motion to approve the agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM II. Tax Administrator Appointment

Motion to reappoint Lisa Anderson as the Tax Administrator for an additional four-year term.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM III. Approval of Bonds

- Board of Commissioners
- Finance Officer
- South Camden Water & Sewer District
- Courthouse/Shiloh Fire Commission
- South Mills Fire Commission
- Joyce Creek Watershed
- Tourism Development Authority
- Tax Assessor & Collector
- Register of Deeds
- Sheriff

Motion to approve the bonds as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM IV. Swearing-In Ceremony

The following public officials were sworn in by the Honorable Judge Eula E. Reid of the First Judicial District Court:

Commissioner Clayton D. Riggs
 Commissioner Tom White
 Sheriff Kevin Jones
 Tax Administrator Lisa Anderson
 Clerk of Superior Court..... Paula J. Harrison
 Assistant Clerk of Superior Court Jennifer L. Gray
 Assistant Clerk of Superior Court Elaine S. Pritchard
 Deputy Clerk of Superior Court Karla E. Brooks
 Deputy Clerk of Superior Court Angela J. Wood
 Deputy Clerk of Superior Court Amber H. Jennings
 Board of Education Sissy Aydlett
 Board of Education Jason A. Banks
 Board of Education Chris Purcell

Soil & Water ConservationGeorge Tarkington
District Supervisor

ITEM V. Presentations

1. Broadband Grant

The Board of Commissioners of Camden County, N.C., along with Eastern Shore Communications, is pleased to announce a significant United States Department of Agriculture grant award under the purview of the Community Connect Initiative. Eastern Shore Communications, a privately held regional Internet Service Provider, was recently notified that it will receive \$1.8M in order to provide internet infrastructure improvements serving Camden County. The funding is exclusively for investment in Camden County and is intended to offer a faster and more reliable internet user experience for the unserved and underserved residents and businesses in the community.

The Task Force on Agriculture and Rural Prosperity, a Federal Interagency initiative, was implemented to identify legislative, regulatory, and policy changes to promote agriculture, economic development, job growth, infrastructure improvements, technological innovation, energy security, and quality of life in rural America. Of the many recommendations made to the President of The United States by the Task Force, was the importance of improving e-Connectivity for Rural America. The Task Force also cited e-Connectivity as fundamental for economic development, workforce readiness and, importantly, for education. The Camden County focused award was substantiated, in large measure, given the need to improve student internet access throughout the community. Camden County Schools played a major role in gathering supporting data for improved internet access on behalf of its students. A County wide Internet Feasibility Study recently conducted also revealed specific areas of the Camden community that are underserved or unserved as defined by the USDA Rural Utilities Service.

The County’s efforts were also supported by the N.C. Broadband Infrastructure Office and The Albemarle Commission. Of particular note, was the role of U.S. Senators Richard Burr & Thom Tillis, as well as that of U.S. Congressman Walter Jones, in garnering the necessary Federal level support for USDA grant awards to several North Carolina communities, Camden being one.

2. Currituck Chamber of Commerce

Josh Bass presented the 2018 President’s Award to Camden County for its continued support of the Currituck Chamber of Commerce and commitment to regionalism.

ITEM VI. Election of Chairman to the Board

County Attorney John Morrison opened the floor for nominations of Chairman to the Board of Commissioners.

Motion to nominate Tom White as Chairman to the Board of Commissioners.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM VII. Election of Vice Chairman to the Board

County Attorney John Morrison opened the floor for nominations of Vice Chairman to the Board of Commissioners.

Motion to nominate Clayton Riggs as Vice Chairman to the Board of Commissioners.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM VIII. 2019 Meeting Calendar

CAMDEN COUNTY BOARD OF COMMISSIONERS

2019 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>	<u>AGENDA ITEMS DEADLINE</u>
Monday, January 7, 2019 7:00 PM	Wednesday, January 2, 2019 12:00 PM
Monday, February 4, 2019 7:00 PM	Tuesday, January 29, 2019 12:00 PM
Monday, March 4, 2019 7:00 PM	Tuesday, February 26, 2019 12:00 PM
Monday, April 1, 2019 7:00 PM	Tuesday, March 26, 2019 12:00 PM
Monday, May 6, 2019 7:00 PM	Tuesday, April 30, 2019 12:00 PM
Monday, June 3, 2019 7:00 PM	Tuesday, May 28, 2019 12:00 PM
Monday, July 8, 2019 7:00 PM	Tuesday, July 2, 2019 12:00 PM
Monday, August 5, 2019 7:00 PM	Tuesday, July 30, 2019 12:00 PM
Monday, September 9, 2019 7:00 PM	Tuesday, September 3, 2019 12:00 PM
Monday, October 7, 2019 7:00 PM	Tuesday, October 1, 2019 12:00 PM
Monday, November 4, 2019 7:00 PM	Tuesday, October 29, 2019 12:00 PM
Monday, December 2, 2019 10:00 AM	Monday, November 25, 2019 12:00 PM

Motion to approve the 2019 Meeting Calendar of the Board of Commissioners as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM IX. 2019 State Holiday Schedule

2018 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2018	Monday
Martin Luther King, Jr. Birthday	January 15, 2018	Monday
Good Friday	March 30, 2018	Friday
Memorial Day	May 28, 2018	Monday
Independence Day	July 4, 2018	Wednesday
Labor Day	September 3, 2018	Monday
Veterans Day	November 12, 2018	Monday
Thanksgiving	November 22 & 23, 2018	Thursday & Friday
Christmas	December 24, 25 & 26, 2018	Monday, Tuesday & Wednesday

Motion to approve the 2019 State Holiday Schedule.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM X. Public Comments – None.

ITEM XI. Old Business

1. McClees Consulting, Inc. – Contract

Chairman Tom White spoke in opposition to renewing the contract with McClees Consulting. He believes the county can utilize the resources offered by the NCACC in its place.

Vice Chairman Clayton Riggs spoke in support of renewing the contract with McClees Consulting. He is of the opinion that the lobbyists are more effective in representing the smaller counties in Northeastern North Carolina such as Camden County.

Commissioner Randy Krainiak spoke in opposition to renewing the contract. He believes the voice of the lobbyists are no stronger than the voices of our elected officials.

Commissioner Ross Munro spoke in opposition to renewing the contract. He is of the opinion that the county manager can contact our representatives when the need arises to represent the best interests of Camden.

Motion to not renew the contract with McClees Consulting, Inc.

RESULT:	PASSED [3-1]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Munro
NOES:	Riggs
ABSENT:	Meiggs

ITEM XII. New Business

1. Proclamation Renaming Senior Center

PROCLAMATION RENAMING THE CAMDEN COUNTY SENIOR CENTER

The Camden County Senior Advisory Board wishes to rename the Camden County Senior Center to The Camden County Center for Active Adults.

WHEREAS, people in the United States who are more than sixty years of age are commonly referred to as senior citizens or seniors although there is no precise way to identify the final stage of a normal life span; and

WHEREAS, throughout our history, older individuals have contributed much for our families, our communities, and our country; and

WHEREAS, with improved health care and more years of productivity, older citizens are reinforcing their historical roles as leaders and sense of purpose as individuals and as a Nation. Many older individuals are embarking on second careers, demonstrating to younger Americans a fine example of responsibility, resourcefulness, competence, and determination. And more than 4.5 million senior citizens are serving as volunteers in various programs and projects that benefit every sector of society. Wherever the need exists, older people are making their presence felt - for their own good and that of others; and

WHEREAS, for all they have achieved throughout life and for all they continue to accomplish, older adults no longer identify as seniors, but active adults; and

WHEREAS, Camden County is recognizing that older adults are living active lives and serving their community; and

WHEREAS, the Camden County Senior Center serves a large number of individuals age 55 and above that exhibit a healthy and active lifestyle, therefore, the center and the name should be changed to Camden County Center for Active Adults.

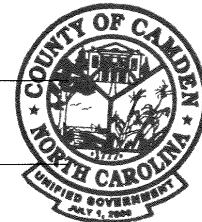
Approved by the Camden County Board of Commissioners this, the 3rd day of December, 2018.

Tom White Chairman

Date 12-3-18

Karen M. Davis Clerk to the Board

Date 12-3-18



Motion to approve Proclamation Renaming the Camden County Senior Center.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM XIII. Board Appointments

1. Commissioner Advisory Board Appointments

The following Commissioner Board Assignments are due for reappointment:

- Clayton Riggs
Albemarle Commission Board of Delegates - Exp. 1/1/2019
Albemarle District Jail - Exp. 1/1/2019
- Tom White
ARPO - Exp. 12/31/2018
Pasquotank-Camden EMS Board - Exp. 12/31/2018
Parks & Recreation Board - Exp. 12/31/2018
- Randy Krainiak
Home & Community Block Grant - Exp. 1/1/2019
- Ross Munro
911 Advisory Board - Exp. 1/1/2019
Public Safety Board - Exp. 1/1/2019

Motion to reappoint Commissioner Board Assignments for an additional term.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM XIV. Consent Agenda

1. BOC/CEDC Joint Meeting Minutes – October 9, 2018
2. BOC Minutes – November 5, 2018
3. Budget Amendments

2018-19-BA017
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

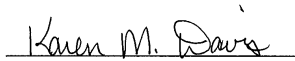
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104930-503000	Part Time Salaries	\$15,692	
104930-502000	Full Time Salaries		\$15,692

This Budget Amendment is made to correct budget amendment BA006.

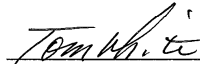
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



2018-19-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Water & Sewer Fund as follows:

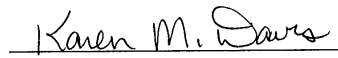
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
307200	NC DOT Funding	\$5,400	
Expenses			
307200	Contracted Services	\$5,400	

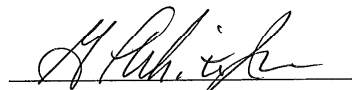
This Budget Amendment is made to appropriate funds to replace water line for culverts at Pinch Gut Rd.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.


Clerk to Board of Commissioners


Chairman, Board of Commissioners



2018-19-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

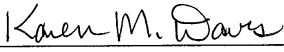
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330670	State Funding	\$23,316	
10399400	Fund Balance Appropriated		\$23,316

This Budget Amendment is made to appropriate funds for Soil & Water funding.

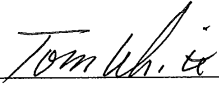
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



2018-19-BA020
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund/DSS as follows:

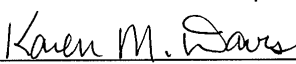
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	State LIEP Funds	\$4899	
Expenses			
52800-554321	LIEP	\$4899	

This Budget Amendment is made to change appropriated funds for LIEP state appropriation.

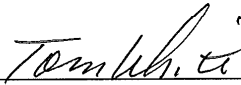
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

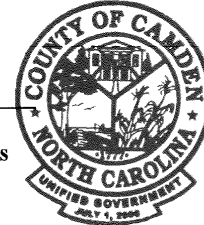
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



4. Pickups, Releases & Refunds

NAME	REASON	NO.
W. Franklin Williams, Jr.	Roll back taxes calculated \$1,371.98	Pick-up/21141 R-89488-15 R-96643-16 R-103868-17 R-111141-18
W. Franklin Williams, Jr.	Roll back taxes calculated \$1,688.34	Pick-up/21142 R-89487-15 R-96642-16 R-103867-17 R-111140-18
Darrin G. Cutrell	Roll back taxes calculated 5,789.69	Pick-up/21151 R-92342-15 R-99512-16 R-106734-17 R-114015-18

5. Tax Collection Report

STATE OF NORTH CAROLINA

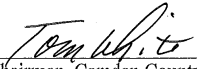
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County January Renewals Due 02/15/19

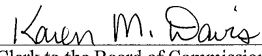
You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
22,086.50	24,203.53	11,446.48	57,736.51

Witness my hand and official seal this 3rd day of December 2018

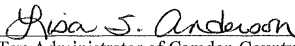

Chairman, Camden County Board of Commissioners

Attest:


Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


Tax Administrator of Camden County

7. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																				
NCVTS Pending Refund report																				
OCT. 18 REFUNDS OVER \$100.00																				
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
BRINDAMOUR, CHRISTIAN JAMES	BRINDAMOUR, CHRISTIAN JAMES		226 MCPHERSON RD		SOUTH MILLS, NC 27976	Adjustment >= \$100	0044679489	PKK9557	AUTHORIZED	94822008	Refund Generated due to adjustment on Bill #0044679489-2018-2018-0000-00	Military	10/05/2018	10/8/2018 10:52:54 AM	1843	Tax	(\$101.08)	\$0.00	(\$101.08)	
															1	Tax	(\$1.37)	\$0.00	(\$1.37)	
																			Refund	\$102.45

Submitted by Lisa S. Anderson Date 11-2-18
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 12-3-18
 Clayton D. Riggs, Chairman Camden County Board of Commissioners
 Tom White

8. Refunds Over \$100

ACS Tax System 11/02/18 9:37:10	REFUNDS OVER \$100.00	CAMDEN COUNTY	Page 1
	Refunds to be Issued by Finance Office		
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
265.74	CLOSELINE, LLC ATTN:T.SULLIVAN 1390 PICCARD DRIVE SUITE 300 ROCKVILLIE MD 20850	2018 R 01-7999-00-65-6733.0000 file#62036NCF-HQ	20181003 1 241836
436.03	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE ROAD TOANO VA 23168	2018 R 03-8965-00-35-0604.0000 overpyt.115396 & 115394	20181017 1 242176
318.52	WILLIAMS, MARY B. 1496 MILLFORD ROAD ELIZABETH CITY NC 27909	2016 R 01-7988-00-14-2111.0000 overpayment	20181010 1 242009
1,020.29	Total Refunds		

Submitted by Lisa S. Anderson Date 11-2-18
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 12-3-18
 Clayton D. Riggs, Chairman Camden County Board of Commissioners
 Tom White

9. Surplus Property – Senior Center

ITEM	METHOD	REASON
Recumbent Exercise Bike (broken)	Trash	Replacing with commercial grade product
Nordic Track CS 990	GovDeals	Replacing with commercial

		grade product
Upright Exercise Bike (broken)	Trash	Replacing with commercial grade product
Bowflex Treadmill	GovDeals	Replacing with commercial grade product

10. Amendment to Audit Contract

LGC-205 Amended **AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS** Rev. 10/2018

Whereas	Primary Government Unit Camden County
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A
and	Auditor Thompson, Price, Scott, Adams & Co., PA

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending 06/30/18	and originally due on	Audit Report Due Date 10/31/18
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hereby agree that it is now necessary that the contract be modified as follows.

<input checked="" type="checkbox"/> Modification to due date:	Original due date 10/31/18	Modified due date 02/15/19
<input type="checkbox"/> Modification to fee:	Original fee	Modified fee

EXPLANATION OF MODIFIED CONTRACT TERMS

Please provide an explanation for the modification of terms. If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years.

Hurricane Florence has put extra strains on staff resources. Also waiting for OPEB actuarial data.
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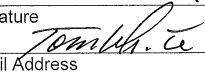
By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm Thompson, Price, Scott, Adams & Co., PA	
Authorized Firm Representative (typed or printed) Gregory S. Adams, CPA	Signature
Date 11/29/18	Email Address gsadams@tpsa.co

GOVERNMENTAL UNIT

Governmental Unit Camden County	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed) Tom White	Signature 
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT*(Pre-audit certificate not required for charter schools or hospitals)*

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer Stephanie Humphries	Signature
Date of Pre-Audit Certificate	Email Address shumphries@camdencountync.org

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU N/A	
Date DPCU Governing Board Approved Audit Contract (Ref. G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

Motion to approve the Consent Agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM XV. Information, Reports & Minutes from Other Agencies

The following was provided to the commissioners for information purposes:

1. FY 18-19 Year-to-Date Finance Report
2. Register of Deeds Reports

3. Library Report – October 2018
4. ABC Funds Report for FY 17-18

ITEM XVI. County Manager's Report

County Manager Ken Bowman's report included the following:

- Special Meeting to discuss UDO – December 12, 2018 at 12:00 PM
- Fire engine temporary building to be delivered - December 5, 2018
- Tree Lighting Ceremony – December 7, 2018 at 5:30 PM
- Success Academy Ribbon Cutting – December 12, 2018 at 10:00 AM
- County Offices Closed – December 24-26, 2018; January 1, 2019
- Next Board of Commissioners Meeting – January 7, 2019
- Merry Christmas and Happy New Year

ITEM XVII. Commissioners' Reports – None.

South Camden Water & Sewer District Board of Directors

Chairman White recessed the Camden County Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors.

Agenda
Camden County Board of Commissioners
SCWSD - Regular Meeting
December 03, 2018
8:30 AM
Historic Courtroom, Courthouse Complex

CALL TO ORDER

ITEM 1. CONSIDERATION OF THE AGENDA

ITEM 2. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 3. PRESENTATIONS (For discussion and possible action)

1. Wastewater Lagoon Liner Replacement Presentation

ITEM 4. CONSENT AGENDA

- A. Monthly Update

ITEM 5. ADJOURN

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

Public Comments

None.

Presentations

The presentation on the Wastewater Lagoon Liner Replacement was postponed to a later date.

Consent Agenda

- A. Monthly Report – October 2018

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	68	68	100%	0
Sewer/Collection	3	3	100%	0

Locates:

Water Line: 75

Sewer Line: 17

Water & Sewer, same ticket:13

Hydrant flow test:12

Public Works Director Notes/Comment: Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in October: 10,523,420 gallons.

Daily average water usage for October: 339,465 gallons.

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

Motion to approve the Consent Agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

Motion to adjourn the South Camden Water & Sewer District Board of Directors meeting.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak, Commissioner
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

Chairman White adjourned the South Camden Water & Sewer District Board of Directors meeting and reconvened the Camden County Board of Commissioners.

Motion to go into Closed Session to discuss personnel.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

Motion to come out of Closed Session.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

Motion to increase the salary of the Clerk to the Board to \$40,087 annually.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

Motion to increase the salary of the County Manager to \$108,000 annually.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

At 10:25 AM Chairman White recessed the Board of Commissioners until 12:15 PM at which time the Board will reconvene for a joint meeting with the Board of Education in the Camden County Public Library Community Room.

**Joint Meeting of the Camden County Board of Commissioners and
Camden County Board of Education**

At 12:15 PM Chairman White reconvened the meeting of the Board of Commissioners at the Camden County Public Library.

Chairman Christian Overton reconvened the meeting of the Camden County Board of Education.

Dr. Joe Ferrell, Superintendent, gave the invocation and led in the Pledge of Allegiance.

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

Presentations

1. Ken Bowman – County Manager

Mr. Bowman included updates on the following in his report:

- Appreciation to Dr. Joe Ferrell, Board of Education and Board of Commissioners
- Budget Preparation and Adoption for FY18-19
- Wastewater Treatment Plant
- Active Shooter Drill
- Purchase of Former NCDC Building and Trillium Medical Building Lagoon Liner Replacement
- Unified Development Ordinance
- Station 12 Fire
- Broadband – Eastern Shore Communications
- Sheriff’s Office Firing Range
- Rural Ready Sites Grant Award
- Camden Plantation
- Camden Commerce Park
- Marketing Private Property
- Milltown Road Boat Ramp Replacement
- BOC and SMWA Joint Meetings
- Enforcement of Local Ordinances
- Citizens Newsletter
- Business Advisory Council

2. Dr. Joe Ferrell – Superintendent

Dr. Ferrell included updates on the following in his report:

- Appreciation to Board of Education and County Manager Ken Bowman
- Listening & Learning Tour
- February 2018 Board Retreat
- Organizational Structure
- Strategic Plan 2019-2022
- New Councils / Events
 - ♦ Teacher Advisory Council Revived
 - ♦ Classified Advisory Council
 - ♦ Allotment Process
 - ♦ Shout Outs!
 - ♦ Student Lunches
 - ♦ Coffee with the Superintendent
 - ♦ Convocation
 - ♦ Professional Development / MTSS Teams
 - ♦ Profile of a Graduate
- Additions to Staff
 - ♦ Chief Academic Officer
 - ♦ School Social Worker
 - ♦ CTE Director
 - ♦ SRO (and one new vehicle)

- Grants
- Lottery Funds Projects
- Student Service Projects
- Awards and Recognitions
- Focus for 2019
 - ♦ Safety & Security in Schools
 - ♦ Strategic Plan
 - ♦ Replacement High School Project
 - ♦ Central Office Renovations
 - ♦ Professional Development
 - ♦ Exceptional Children's Services
 - ♦ Fiscal Responsibility
 - ♦ Support to Schools
 - ♦ Recruiting, Hiring and Retaining High-Quality Staff
 - ♦ Increased Academic Support
 - ♦ Communication & Transparency
- All Schools Met or Exceeded Expected Growth

Way Forward

Following some questions concerning the potential new high school project, it was decided that a joint meeting of both boards will be held on January 24, 2019 at 6:00 PM for an in-depth discussion in regard to this issue.

There being no further matters for discussion Chairman Overton called for a motion to adjourn the Board of Education. Sissy Aydlett offered a motion to adjourn and a second was offered by Jason Banks. The motion passed with a unanimous vote.

Commissioner Ross Munro offered a motion to adjourn the Board of Commissioners. The motion passed with a unanimous vote.

The joint meeting of the Board of Commissioners and Board of Education was adjourned at 2:00 PM.

Tom White, Chairman

ATTEST:

Karen M. Davis
Clerk to the Board

Camden County Board of Commissioners
December 3, 2018