

1 **Camden County Board of Commissioners**
2 **May 2, 2018 – 6:00 PM**
3 **18-19 Budget: Finance Workshop**
4 **Camden Public Library**
5 **Camden, North Carolina**
6

7 **MINUTES**

8 The Camden County Board of Commissioners held a budget work session on May 2, 2018 at 6:00
9 PM in the Public Library Community Room.

10 **WELCOME & CALL TO ORDER**

11 The meeting was called to order by Vice Chairman Tom White at 6:00 PM. Additional Board
12 Members Present: Commissioners Garry Meiggs, Randy Krainiak and Ross Munro. Chairman
13 Clayton Riggs was absent due to work obligations.
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15 Staff Present: Manager Ken Bowman, Finance Officer Stephanie Humphries and Clerk to the
16 Board Karen Davis.
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18 The following items were presented to the Board for discussion:
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20 1. School Funding

- 21 a. School Resource Officer (Budget) – School has applied for \$20,000 grant (two
22 years). Has been added to budget already - \$69,000.
23 b. Repeaters – Has been placed on the May 7th agenda. Firehouse Subs grant
24 application has been submitted - \$20,000. School will budget \$20,000. \$10,000
25 to come out of Sheriff's Office budget.
26 c. Grant Match – still no guidelines as of yet.
27 d. School's Fund Balance – minimum of \$250,000 for 2018-2019.
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29 2. IT Software / Hardware Updates

- 30 a. VOIP (\$30,000)
31 b. Tax/Utility/Financing Upgrade – server outdated and needs replacement
32 c. Desk Top Cycle & Miscellaneous Updates – Desktop upgrades requested
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34 3. Insurances, Benefits & Personnel Requests

- 35 a. Health (level premium), Retirement (<1%)
36 b. BOC Salary increase \$50 month – Consensus of the Board was not to accept the
37 salary increase.
38 c. Position Requests – Two part-time positions requested
39 d. COLA 3%; Misc. Certification Increases - (Water & Sewer; Soil & Water; Clerk
40 to the Board; Finance; Building Inspector)
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4. CIP Update

- a. Lagoon Liner – estimated \$135,000 for repair; \$250,000 to replace.
- b. Broadband – Mr. Imhoff to present feasibility study results at June 4th meeting. Possible sharing of facilities/installations between counties.
- c. Administration Building – Moving forward with a more detailed approach; can build in phases, 1-2 buildings at a time to accommodate growth.
- d. Rural Ready Sites Grant application – 25% match; sewer infrastructure, increase sewer capacity at South Mills plant, roads, soil sampling for high-rate filtration conducted.
- e. 4-H Treasure Point – Consensus is to not move forward with the current request for a new facility. The Board would like to see an alternate plan submitted for consideration.
- f. Dismal Swamp Canal Pedestrian/Bicycle Path – removed from consideration.

5. Additional Expenditures

- a. Vehicles – 3 requested (2 Sheriff’s Office, 1 Planning Dept.)
- b. Fund Balances
- c. Misc. Annual increases (EMS, CM/EM, Technology Leases, etc.)

6. Revenues

- a. 18-19 Projections – \$20,000 increase in revenue
- b. Fund Balances – decrease in fund balance to help finance wastewater treatment plant; \$360,000 budgeted to fund school increase.
- c. Tax Increase – Options for consideration:
 - Draw out of fund balance
 - Tax increase
 - Portion from fund balance and slight tax increase

7. South Camden Water & Sewer

- a. CWWTP Project Update & Budget
- b. LGC Financing Approval
- c. Budget Revenues & Expenditures

Next Budget Work Session – May 22, 2018; 2:00 PM at the Historic Courthouse.

Vice Chairman White closed the budget work session at 7:44 PM.

Tom White, Vice Chairman
Camden County Board of Commissioners

ATTEST:

Camden County Board of Commissioners
May 2, 2018

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Karen M. Davis
Clerk to the Board