

**Camden County Board of Commissioners  
Camden County Board of Education**

**Joint Meeting  
March 27, 2018  
6:00 PM**

**Camden Public Library, Community Room**

**MINUTES**

A joint meeting of the Camden County Board of Commissioners and Camden County Board of Education was held on March 27, 2018 in the Camden Public Library Community Room.

**The following Camden County Commissioners were present:**

Vice Chairman Tom White, Commissioners Garry Meiggs and Ross Munro. Absent from the meeting were Chairman Clayton Riggs and Commissioner Randy Krainiak.

County Staff attending: County Manager Ken Bowman, Finance Officer Stephanie Humphries, Clerk to the Board Karen Davis.

**The following Camden County Board of Education members were present:**

Chairman Christian Overton, Vice Chairman Dr. Jason Banks, Board Members Kevin Heath, Sissy Aydlett and Chris Wilson.

Camden County Schools Staff attending: Superintendent Joe Ferrell, Administrative Assistant Anita Cuthrell, Finance Officer Faye Perry, Director of Auxiliary Services Larry Lawrence.

**Invocation**

Chris Wilson gave the invocation.

**Call to Order**

Vice Chairman Tom White called to order the Camden County Board of Commissioners. Chairman Christian Overton called to order the meeting of the Camden County Board of Education.

Commissioner Garry Meiggs made a motion to approve the agenda as presented. The motion passed unanimously with Vice Chairman Tom White, Commissioners Munro and Meiggs voting aye; no commissioner voting no and no commissioners not voting.

**Pledge of Allegiance**

Those in attendance recited the Pledge of Allegiance.

**Welcome**

County Manager Ken Bowman welcomed those in attendance and explained that the purpose of the meeting is to exchange ideas and discuss budgetary needs at a somewhat informal level

**Information Updates**

- A. General Information & Budget Priorities – Superintendent Joe Ferrell
- 1853 students projected for the 2018-2019 academic year
  - Listening & Learning Tour conducted his first 90-100 days
  - Launching Strategic Planning Initiative – Profile of a Graduate
- Items to be included in meeting discussion:
- Budget Priorities
  - Capital Grant
  - Fund Balance
  - No request of additional funds
- B. Update from County Finance Officer & Schools Director of Finance
- County Finance Officer Stephanie Humphries shared a history of School Board of Education Funding Requested and Approved.
  - Schools Director of Finance Faye Perry reported that at this time the school system will have the ability to cover the majority of employees and benefits for fulltime and part-time positions; instructional supplies, computer equipment, software.
  - Goal – to add additional funding for SRO position.
  - Local current expense – cover approximately 26 full and part-time positions; field trips, reproductions, teacher supplements, custodial/maintenance of buildings, band and athletic programs, school health program, at-risk students, exceptional students.
  - Of the \$2.6 million received in the 16-17 budget, \$278,000 of Fund Balance will be used to supplement the Unappropriated Fund anticipated balance of \$250,000.
  - Federal Programs – cover 5 teaching positions, teacher assistant, instructional supplies, workshops, technology needs.
- C. Capital Outlay and Child Nutrition – Larry Lawrence
- No request for extraordinary items
  - Requesting funds to cover routine building maintenance; upgrade locks, cameras; replacement of heating and a/c unit at Camden Early College; heating and cooling units throughout school system; tile replacement at Grandy Primary; carpet in high school office; storage unit for Transportation Department; reseal windows; replace gutters; concrete installation at Grandy Primary; county vehicle; replacement of aging technology.
  - Child Nutrition – Expecting to cover \$30,000 for the 2018-2019 year; no plan to increase lunch prices.
- D. School Safety – Christian Overton
- Board of Education Christian Overton led the discussion on SRO personnel and other school safety needs. Included in the discussion:
- Late April – Information update on grant funds (\$28,000) to assist in funding SRO position
  - The possibility of a patrol deputy to be assigned part-time to schools
  - A need to ensure students of their safety while at school
  - Proactive versus Reactive – Mental Health / Student Services / Professional Development

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- 800 mg radios – Not working properly inside building during recent training activity
  - Strategic Plan – School Safety #1 priority
  - Emergency Intercom System
  - Volunteer Programs
  - School Access/Door Security and Cameras
  - Involve North Carolina Association of County Commissioners
- E. Capital Needs Grants – Board of Education Chairman Christian Overton led the discussion on the next steps needed to become shovel-ready for construction of a new high school and need to improve eligibility for additional grant awards. Included in the discussion:
- Awarded \$2.3 million although not yet received
  - Guidelines and conditions of grant not in place at this time
- F. Fund Balance – Chairman Christian Overton led the discussion regarding fund balance.
- Recommendation by auditor is to keep the fund balance at \$400,000-\$500,000 – (two months of operating expenses) The consensus of both boards is to keep it at around \$250,000.
  - County Finance Officer recommended the option of going to 12 payments.
- G. Priorities
- Repeaters - \$36,000 Grandy Primary & Intermediate; \$27,000 Middle School
  - Need a plan in place until radio communication problem is solved.
  - April 27 – Active Shooter Drill (Teacher Workday)
- H. NCDC Property – Ken Bowman
- Camden County has purchased Pasquotank County’s share of the NCDC property and now owns that property as well as the CMP property.
  - The goal is to have the facility ready for the Pre-K program by August 2018.
  - MOU in regard to transportation for the Pre-K program will need to be executed.
- I. Broadband – Ken Bowman
- A feasibility study is currently being conducted for the county to learn how to best proceed in regard to broadband access and capability.

There being no further matters for discussion the joint meeting of the Camden County Board of Commissioners and Camden County Board of Education was adjourned.

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Tom White, Acting Chair  
Camden County Board of Commissioners

ATTEST:

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Karen M. Davis, Clerk to the Board