

CAMDEN COUNTY BOARD OF COMMISSIONERS

SCWSD - Regular Meeting – November 07, 2016

South Camden Water and Sewer Board of Directors

SCWSD - Regular Meeting

November 7, 2016

7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The South Camden Water and Sewer Board of Directors meeting was held during the regular meeting of the Camden County Board of Commissioners on November 07, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

Chairman P. Michael McLain called the meeting to order at 7:41 PM.

Commissioners	Title	Status
P. Michael McLain	Chairman	Present
Garry Meiggs	Vice Chairman	Present
Sandra Duckwall	Commissioner	Excused
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Staff	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
Stephanie Humphries	Finance Director	Present
David Credle	Public Works Director	Excused

1. PRESENTATIONS

None

2. PUBLIC COMMENTS

None

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – November 07, 2016

3. CONSIDERATION OF THE AGENDA

Commissioner Tom White made a motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White
ABSENT:	Duckwall

4. OLD BUSINESS

None

5. NEW BUSINESS

A. MONTHLY UPDATE

Monthly Work Order Statistics Report

Period: October 2016

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	53	53	100%	0
Sewer	6	6	100%	0

Locates:

Water Line: 50

Sewer Line: 3

Water & Sewer, same ticket: 12

Public Works Director Notes/Comments:

Ten work orders were reviewed for accuracy.

The generator emergency transfer switch at the McBride Street wastewater pump station has failed. The switch will not transfer power. The switch can be switched manually if necessary. A new switch has been ordered, it has a 4-6 week delivery time.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Clayton Riggs, Commissioner
AYES:	McLain, Meiggs, Riggs, White
ABSENT:	Duckwall

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – November 07, 2016

6. CONSENT AGENDA

RESULT:	ACCEPT AS PRESENTED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Meiggs, Riggs, White
ABSENT:	Duckwall

- A. SCWSD - REGULAR MEETING - JUL 18, 2016 7:00 PM
- B. SCWSD - REGULAR MEETING - AUG 1, 2016 7:00 PM
- C. SCWSD - REGULAR MEETING - SEP 19, 2016 7:00 PM
- D. SCWSD - REGULAR MEETING - OCT 3, 2016 7:00 PM

7. INFORMATION

None

8. OTHER

None

9. ADJOURN

Hearing no other matters to come before the South Camden Water and Sewer Board of Directors, the meeting adjourned at 7:43 P.M.

Chairman Michael McLain
Camden County Board of Commissioners

ATTEST:

Angela L. Wooten
Clerk to the Board

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: October 2016

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	53	53	100%	0
Sewer	6	6	100%	0

Locates:

Water Line: 50

Sewer Line: 3

Water & Sewer, same ticket: 12

Public Works Director Notes/Comments:

Ten work orders were reviewed for accuracy.

The generator emergency transfer switch at the McBride Street wastewater pump station has failed. The switch will not transfer power. The switch can be switched manually if necessary. A new switch has been ordered, it has a 4-6 week delivery time.

Attachment: October 2016 (1413 : Monthly Update)

Camden County Board of Commissioners

SCWSD - Regular Meeting

July 18, 2016

7:00 PM

Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on July 18, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners' were present:

CALL TO ORDER

Chairman Michael McLain called the meeting to order at 7:22 PM.

Commissioners	Title	Status
P. Michael McLain	Chairman	Present
Sandra Duckwall	Commissioner	Present
Garry Meiggs	Vice Chairman	Present
Clayton Riggs	Commissioner	Absent
Tom White	Commissioner	Present
Staff	Title	Status
Stephanie Humphries	Interim County Manager	Present
Angela Wooten	Clerk to the Board	Present
John Morrison	County Attorney	Present
David Credle	Public Works Director	Present

1. PUBLIC COMMENTS

None

2. CONSIDERATION OF THE AGENDA

Vice Chairman Garry Meiggs made a motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Duckwall, Meiggs, White
ABSENT:	Riggs

3. NEW BUSINESS

A. Monthly Update

Minutes Acceptance: Minutes of Jul 18, 2016 7:00 PM (CONSENT AGENDA)

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: June 2016*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	102	102	100%	0
Sewer	5	5	100%	0

Locates:

*Water Line: 47
Sewer Line: 5
Water & Sewer, same ticket: 1*

Public Works Director Notes/Comments:

*Ten work orders have been reviewed for accuracy.
The raw water main to connect the new Seymour Well to the Water Treatment Plant has been installed and is currently being tested. The new well is under construction.*

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
AYES:	McLain, Duckwall, Meiggs, White
ABSENT:	Riggs

4. CONSENT AGENDA

Commissioner Tom White moved to approve the consent agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, White
ABSENT:	Riggs

A. 2016-06-06 SCWSD Minutes

Minutes Acceptance: Minutes of Jul 18, 2016 7:00 PM (CONSENT AGENDA)

CAMDEN COUNTY BOARD OF COMMISSIONERS
SCWSD - Regular Meeting - June 06, 2016

Camden County Board of Commissioners
SCWSD - Regular Meeting
June 6, 2016
7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on June 06, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

The South Camden Water and Sewer District meeting was called to order at 7:22 PM.

Commissioners Present	Title	Status
P. Michael McLain	Chairman	Present
Sandra Duckwall	Commissioner	Present
Garry Meiggs	Vice Chairman	Present
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Staff Present	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk	Present
Stephanie Humphries	Finance Director	Present
David Credle	Public Works Director	Present

I. PUBLIC COMMENTS

None

II. CONSIDERATION OF THE AGENDA

Commissioner Sandra Duckwall made a motion to accept the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Sandra Duckwall, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

III. NEW BUSINESS

A. Monthly Update - May 2016

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – July 18, 2016

5. OTHER

None

6. ADJOURN

The meeting adjourned at 7:40 PM.

*Chairman Michael McLain
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*

Minutes Acceptance: Minutes of Jul 18, 2016 7:00 PM (CONSENT AGENDA)

Camden County Board of Commissioners

SCWSD - Regular Meeting

August 1, 2016

7:00 PM

Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on August 01, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

Chairman McLain called the meeting of the South Camden Water and Sewer District to order at 7:33 PM.

Attendee Name	Title	Status
P. Michael McLain	Chairman	Present
Sandra Duckwall	Commissioner	Present
Garry Meiggs	Vice Chairman	Present
Clayton Riggs	Commissioner	Absent
Tom White	Commissioner	Present
Staff Name	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
John Morrison	County Attorney	Present
David Credle	Public Works Director	Present

1. PUBLIC COMMENTS

None

2. CONSIDERATION OF THE AGENDA

Vice Chairman Garry Meiggs made a motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Duckwall, Meiggs, White
ABSENT:	Riggs

3. NEW BUSINESS

A. Monthly Update - July 2016

Minutes Acceptance: Minutes of Aug 1, 2016 7:00 PM (CONSENT AGENDA)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – August 01, 2016

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: July 2016*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	100	100	100%	0
Sewer	3	3	100%	0

Locates:

- Water Line: 48
- Sewer Line: 11
- Water & Sewer, same ticket: 9

Public Works Director Notes/Comments:

- Ten work orders have been reviewed for accuracy.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Duckwall, Meiggs, White
ABSENT:	Riggs

4. OTHER

None

5. ADJOURN

Chairman McLain adjourned the South Camden Water and Sewer District meeting at 7:35 PM.

*Chairman Michael McLain
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*

Camden County Board of Commissioners

SCWSD - Regular Meeting

September 19, 2016

7:00 PM

Historic Courtroom, Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on September 19, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

Chairman McLain called the South Camden Water and Sewer District meeting to order at 7:13 PM.

Members	Title	Status
P. Michael McLain	Chairman	Present
Garry Meiggs	Vice Chairman	Absent
Sandra Duckwall	Commissioner	Absent
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Staff	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
David Credle	Public Works Director	Present

1. PUBLIC COMMENTS

NONE

2. CONSIDERATION OF THE AGENDA

Commissioner Tom White made a motion to accept the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Riggs, White
ABSENT:	Duckwall, Meiggs

3. NEW BUSINESS

A. Monthly Update - August

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: August 2016*

	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Status of Uncompleted Work Orders</i>
<i>Water Collection/Distribution</i>	116	116	100%	0
<i>Sewer</i>	6	6	100%	0

Locates:

Water Line: 62
 Sewer Line: 11
 Water & Sewer, same ticket: 9

Public Works Director Notes/Comments:

- 16" water main leak on 8/27/16 at the intersection of Country Club and Seymour Drive. Leak has been repaired by Eastern Carolina Construction.
- 10 work orders have been reviewed for accuracy.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
AYES:	McLain, Riggs, White
ABSENT:	Duckwall, Meiggs

4. CONSENT AGENDA

NONE

5. OTHER

NONE

6. ADJOURN

Chairman McLain adjourned the South Camden Water and Sewer District meeting at 7:22 PM.

 Chairman Michael McLain
 Camden County Board of Commissioners

ATTEST:

 Angela L. Wooten
 Clerk to the Board

Minutes Acceptance: Minutes of Sep 19, 2016 7:00 PM (CONSENT AGENDA)

Camden County Board of Commissioners

SCWSD - Regular Meeting

October 3rd, 2016

7:00 PM

Historic Courtroom, Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on October 3rd, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

Vice Chairman Garry Meiggs called the South Camden Water and Sewer District meeting to order at 7:39 PM.

Members	Title	Status
P. Michael McLain	Chairman	Remote
Garry Meiggs	Vice Chairman	Present
Sandra Duckwall	Commissioner	Present
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Staff	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
David Credle	Public Works Director	Present

PUBLIC COMMENTS

NONE

NEW BUSINESS

A. Monthly Update – September, 2016

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: September 2016*

Minutes Acceptance: Minutes of Oct 3, 2016 7:00 PM (CONSENT AGENDA)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – October 3rd, 2016

	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Status of Uncompleted Work Orders</i>
<i>Water Collection/Distribution</i>	79	79	100%	0
<i>Sewer</i>	3	3	100%	0

Locates:

- Water Line: 34
- Sewer Line: 6
- Water & Sewer, same ticket: 12

Public Works Director Notes/Comments:

- Ten work orders have been reviewed for accuracy this month.
- The water pump on the emergency power generator has been replaced and generator is now operational.
- The pump and motor at the well site #2 SW have been replaced, chlorinated and tested for bacteria.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
AYES:	McLain, Riggs, White
ABSENT:	Duckwall, Meiggs

ADJOURN

Vice Chairman Garry Meiggs adjourned the South Camden Water and Sewer District meeting at 7:49 PM.

*Chairman Michael McLain
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*