

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC - Special Meeting – June 13, 2016

**Camden County Board of Commissioners
BOC - Special Meeting
June 13, 2016
7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

A Special Called meeting of the Camden County Board of Commissioners was held on June 13, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

Chairman Michael McLain welcomed everyone in attendance and called the meeting to order at 7:00 PM.

Commissioners	Title	Status
P. Michael McLain	Chairman	Present
Sandra Duckwall	Commissioner	Present
Garry Meiggs	Vice Chairman	Present
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Staff	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
John Morrison	County Attorney	Present
Stephanie Humphries	Finance Officer	Present
Lisa Anderson	Tax Administrator	Present
Dan Porter	Planning Director	Present

INVOCATION AND PLEDGE OF ALLIEGENCE

Vice Chairman Garry Meiggs gave the invocation and lead the Pledge of Allegiance.

CONSIDERATION OF THE AGENDA

Commissioner Tom White made a motion to amend the agenda as follows;

Amendments

- Remove Item 3.D-BOC Minutes as this is a duplicate of Item 4.A.
 - Amend Item 4.C-Budget Amendments to include BA030 - BA035 and budget transfers for the Courthouse Wallpaper repair.
 - Add SECTION V. South Camden Water & Sewer District
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- Move Item 4.B SCWSD Meeting Minutes to Item 5.A SCWSD Meeting Minutes.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

PRESENTATION

A. TRILLIUM KIOSK

Trillium would like to install a Kiosk, offering Mental Health Assessment, in Camden County. Trillium representatives met with Chairman McLain and Stephanie Humphries and asked if the County would consider placing the Kiosk in the Library. The group visited with Krystal Lancaster at the Library who has since contacted the Library Board with the request. The library and library board of trustees are willing to have the kiosk installed for public use. There is no cost to the County other than the electricity for the computer that will be used for the assessment

Ms. Humphries introduced Bobbie Lowe from Trillium. Ms. Lowe gave a short presentation to provide additional information on the benefits of the Kiosk and is available to answer any questions..

Commissioner Clayton Riggs made a motion amend the agenda to add Item II.B to approve the library as the installation site for the Trillium Kiosk.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

B. TRILLIUM KIOSK LOCATION

Commissioner Tom White made a motion to approve the Library as the location of the Kiosk

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

NEW BUSINESS

A. SET COUNTY TAX RATE FOR 2016

The FY 2016-2017 Budget Ordinance includes the tax rate of .68 for Property Tax and .01 for Fire Tax per 100 dollars of valuation.

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Commissioner Riggs made a motion to set the County Property Tax Rate at \$.68 per \$100 and the Fire Tax Rate at \$.01 per \$100. Watershed fees are to be included on tax bills by Watershed District as described in the County Fee Schedule for 2016-2017.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Clayton Riggs, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

B. RESOLUTION NO. 2016-06-02 - BOARD SALARIES

Stephanie Humphries advised the board that the board salaries resolution presented includes changes discussed in the Budget Work Sessions.

RESOLUTION No. 2016-06-02

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS TO AMEND
SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND
COMMISSIONS FOR FISCAL YEAR 2016-2017**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 13th day of June 2016 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2016 and ending June 30, 2017,

Section 1: BOARD OF COMMISSIONERS

Chairman **\$650.00** per month plus mileage.

Vice-chairman/
Board Member **\$625.00** per month plus mileage

1. The monthly “salary” of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings would not be eligible for reimbursement - i.e., a closed session in advance of a board meeting.
2. Special meetings and budget work sessions in addition to the regularly scheduled Board of Commissioners meetings will be compensated at a rate of \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.
3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a

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board member and/or are an invited “participant” by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner’s official capacity.

4. Eligible meetings shall not include attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. For any fundraisers that the board decides to attend, the County will pay for the ticket if the Commissioner’s agree that the event benefits Camden County residents and serves a public purpose but will not receive meeting pay for attendance. (Must be non-partisan and non-profit)
5. Attendance at Board appointed Board Meetings (ie. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are asked to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner’s official capacity.
6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse).
7. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15.
8. Board members are required to submit in writing (via internal form) a voucher/request for reimbursement setting forth description of the meeting, date, time and place.

Section 2: BOARD OF ELECTIONS

Chairman	Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.
Board Members	Meeting compensation \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.
Chief Judge	\$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.
Judges	\$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Election Day at \$100.00 per day. \$20 for instruction day.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS
\$30.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman	\$35.00 per meeting plus mileage.
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Board Members \$30.00 per meeting plus mileage.

Section 5: ALBEMARLE COMMISSION APPOINTMENT
\$30.00 per meeting, plus mileage and meal if required.

Section 6: AGING ADVISORY COUNCIL
\$30.00 per meeting, plus mileage and meal if required.

Section 7: RECREATION BOARD
\$30.00 per meeting, plus mileage.

Section 8: JURY COMMISSION
\$ 7.25 per hour for hours worked compiling jury list.

Section 9: ECONOMIC DEVELOPMENT BOARD
\$30.00 per meeting, plus mileage.

Section 10: SENIOR CENTER BOARD
\$30.00 per meeting. No travel

Section 11: LIBRARY BOARD
\$30.00 per meeting. No travel

Section 12: AGRICULTURAL ADVISORY BOARD (Added 9/3/13)
No Compensation

Section 13: MILEAGE REIMBURSEMENT
Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for mileage reimbursement.

ATTEST:

(SEAL)

Clerk to the Board

P. Michael McLain, Ch. Board of Commissioners

Commissioner Clayton Riggs requested to remove the Board Salary increase of \$75.00 and also limit the number of extra meetings to 7 per month. Once a commissioner has reached 7 meetings in a month they must get approval from the board before they would be compensated for the 8th meeting.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Clayton Riggs, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

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The attached is the proposed Fee Schedule for 2016-2017. No changes other than the approved ROD Map Copy fees of \$3 and standard and legal copies at .25 and .35 each, and the change to bulk water rates.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

E. ORDINANCE NO. 2016-06-01 - FY 16-17 BUDGET (ATTACHMENT-2)

Commissioner Tom White made a motion to adopt Ordinance No. 2016-06-01.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

CONSENT AGENDA

Vice Chairman Garry Meiggs made a motion to approve the Consent Agenda as amended.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Duckwall, Meiggs, Riggs, White

A. BOC MEETING MINUTES

1. 2016-01-04 BOC Minutes Final (PDF)
2. 2016-02-01 BOC Minutes Final (PDF)
3. 2016-03-07 BOC Minutes (PDF)
4. 2016-03-21 BOC Minutes Final (PDF)
5. 2016-04-04 BOC Finance WS Minutes Final (PDF)
6. 2016-04-04 BOC CIP WS Minutes Final (PDF)
7. 2016-04-04 BOC Minutes Final (PDF)
8. 2016-05-24 BOC Budget WS Minutes - Draft (PDF)
9. 2016-05-26 BOC Budget WS Minutes - Draft

B. SCWSD MEETING MINUTES

Moved to SCWSD Consent Agenda for approval

C. BUDGET AMENDMENTS

Include BA030 - BA035 and budget transfers for the Courthouse Wallpaper repair.

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2015-16-BA030
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
10385510-434844	Sheriff Fund Raisers	\$850	
Expenses			
105100-551400	Sheriff Fund Raisers	\$850	

This Budget Amendment is made to appropriate funds for expenditures related to Fund Raisers by the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 13, 2016

2015-16-BA031
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340490-435400	Land Use Fees	\$2,300	
Expenses			
104100-501000	Board Salaries	\$5,890	
104100-545000	Contracted Services		\$5,890
104900-501100	Board Salaries	\$430	
104900-526000	Advertising	\$381	
104900-504000	Attorney Fees	\$1,489	
106100-501000	Salaries		\$9,677
106200-502000	Part Time Salaries	\$10,988	
106200-506000	Health Insurance		\$1,311

This Budget Amendment is made to appropriate funds for Board Salaries, increase in Land Use Fees, and adjust Full Time to Part Time in JCPC.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 13, 2016

2015-16-BA032
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10320480-435603	ROD Stamps	\$14,386	
10320480-435602	ROD Recording Fees	\$11,606	
Expenses			
104800-552001	Conveyance Tax	\$23,992	
104800-552004	Flood Map Fee	\$ 2,000	

This Budget Amendment is made to appropriate increased fees in ROD Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

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2015-16-BA033
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104500-504100	Attorney Fees	\$10,000	
109990-500000	Contingency		\$10,000

This Budget Amendment is made to appropriate increased Attorney Fees in Tax Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$12,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 13, 2016

2015-16-BA034
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the Water/Sewer Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
307200-502000	Salaries	\$12,000	
307200-506000	Health Insurance		\$8,000
307200-566000	Capital Outlay-Inv		\$4,000
307100-502000	Salaries	\$520	
307100-566000	Capital Outlay-Inv		\$520
307500-502000	Salaries	\$305	
307500-566000	Capital Outlay-Inv		\$305

This Budget Amendment is made to properly appropriate salaries for On-Call Hours and End of year Salary Accruals.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$12,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 13, 2016

2015-16-BA035
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10380400-434703	ABC Profits	\$1,020	
10380400-434100	Beer & Wine Tax	\$3,396	
10380400-433500	Miscellaneous	\$950	
10301450-400015	2015 Ad Valorem Tax	\$32,106	
Expenses			
106900-565100	CH&S VFD 4 Cents	\$13,000	
307200-566000	SMVFD 4 Cents	\$12,709	
106900-550005	Special Funding - Other	\$75	
106900-550000	Special Funding - MLK	\$25	
104200-502000	Salaries	\$700	
104400-502000	Salaries	\$1,187	
104500-502000	Salaries	\$696	
104940-502000	Salaries	\$210	
104400-502000	Salaries	\$1,187	
105150-502000	Salaries	\$7,050	
105110-502000	Salaries	\$286	
106210-502000	Salaries	\$221	
106700-502000	Salaries	\$126	

This Budget Amendment is made to properly appropriate 4 cent Fire Tax match, End of Year Salary Accruals and special funding as approved.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$12,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 13th day of June, 2016.

CAMDEN COUNTY BOARD OF COMMISSIONERS

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OFFICIAL REPORT

TO: Board of Commissioners

FROM: Budget Officer

DATE: June 7, 2016

SUBJECT: Budget transfers

According to Article XXIV, Section 1(b) of the approved FY 2015-2016 Camden County Budget Ordinance, the Budget Officer may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

Attached are such transfers to adjust appropriations for Courthouse Wall Paper Repair.

SOUTH CAMDEN WATER AND SEWER DISTRICT

Chairman McLain recessed the Board of Commissioners meeting at 7:25 PM to enter the South Camden Water and Sewer District Board of Directors meeting.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	McLain, Duckwall, Meiggs, Riggs, White

A. SCWSD MEETING MINUTES

1. 2016-02-01 SCWSD Minutes - Draft (PDF)
2. 2016-03-07 SCWSD Minutes - Draft (PDF)
3. 2016-04-04 SCWSD Minutes - Draft (PDF)
4. 2016-05-02 SCWSD Minutes - Draft (PDF)

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Clayton Riggs, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

Chairman McLain reconvened the Commissioners meeting at 7:27 PM.

RESULT:	PASSED [UNANIMOUS]
MOVER:	P. Michael McLain, Chairman
AYES:	McLain, Duckwall, Meiggs, Riggs, White

OTHER

Chairman McLain introduced Michael Brillhart the New County Manager.

Commissioner Tom White thanked Stephanie Humphries for a job well done as Interim County Manager.

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ADJOURN

The Board of Commissioners adjourned at 7:29 PM.

Chairman Michael McLain

Camden County Board of Commissioners

ATTEST:

Angela L. Wooten

Clerk to the Board



FEE SCHEDULE

FY 2016-2017

Budget Hearing June 6, 2016
Approved June 13, 2016

**CAMDEN COUNTY
2016-2017 Fee Schedule**

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CAMDEN COUNTY
Inspections & Planning
Building Permit Fee Schedule

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
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NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Minimum Fee (structures existing prior to 2003)	\$35.00
Minimum Fee (structures built on/after Jan 1, 2003)	\$75.00

MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

Inground	\$150.00	Above Ground	\$50.00
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DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
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CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
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SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft. on One Side	\$50.00
Over 32 Sq. Ft. on One Side	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
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ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

RENOVATION FEES

Renovations	½ New Construction Fees
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Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000.00
Reinspections	\$100.00 each

SOLAR FARMS

Panels	\$.50 per panel (minimum \$250)
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COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.

Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
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- Inspections called for but not ready
- Skipping any applicable mandatory inspection
- Re-Inspections called for without first correcting discrepancies noted by inspector
- Wrong sub-contractor other than on Trade Affidavit

No Permit Negligence Fee (Applies To):	\$Varies
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- Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee.

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00

Rezoning Fee

Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	

Interpretation Challenge / Appeal	\$250.00 *
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Subdivision Fee

Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	

Minor Subdivision	\$200.00	Per Lot **
Private Access Subdivision	\$200.00	Per Lot **

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review	\$25.00	
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Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)		\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)		\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)		\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit	\$50.00	
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NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

** For major subdivisions / PUD, a fifteen dollar (\$15) credit per lot will be granted if the final plat is submitted both on Mylar in accordance with the Unified Development Ordinance and on diskette, in a format compatible (shape file / geodatabase) with the County's Geographic Information System (GIS) software.

*** The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

CAMDEN COUNTY
GIS
 Fee Schedule for Sale of GIS Related Data

Xerox Copy

Size	Black & White Price	Color Price
8 ½ X 11	\$0.50	\$1.00
8 ½ X 14	\$0.75	\$1.50
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
Up to 36 X 48	\$5.00	\$10.00

Electronic Media

Data Layers

Price: \$5.00 per CD
 \$25.00 for first layer (shape file)
 \$10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the County: \$10.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

Camden County Street Maps: \$3.00

CAMDEN COUNTY
Code Enforcement
Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost <i>(This will be added to each Abatement)</i>	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

CAMDEN COUNTY
Parks & Recreation
Fee Schedule

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$35.00
Maximum fee per household per season.....	\$70.00
Out of County additional registration fee	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents.....	\$1.00
Out of County residents	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....	\$1.00
Out of County residents	\$3.00

CAMDEN COUNTY
Register of Deeds
Fee Schedule

Documents:

Deeds of Trust & Mortgages	\$56 for 1 st 15 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page
Plats	\$21 per plat
Plat copy	\$3 per page, \$5 for certified copy per page
Right of way/ Hwy Plat	\$21 for 1 st page, \$2 for each additional page
Multiple Instrument Fee	\$25 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10

Copies:

Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

CAMDEN COUNTY
Sheriff's Department
Fee Schedule

Office Fees

Carry Concealed Permit

New	\$90.00
Renew	\$75.00
Weapon Purchase Permit	\$5.00
Fingerprints	\$10.00

Civil Process Service

In-State	\$30.00
Out of State	\$50.00

Other

Out of County Mental Patient Transport	\$150.00
Diskette Copy of Photos	\$10.00

Dog/Cat Tag Fee

Annual	\$5.00
Lifetime	\$30.00
Kennel Fee	\$20.00

Sheriff Dept Fee Schedule
Revised June 12, 2015

**CAMDEN COUNTY
SENIOR CENTER
Center Fee Schedule**

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day	\$100.00
Evenings Only	50.00
Use of the Kitchen.....	50.00

3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00

4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and others.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

*Senior Center Trail Fee Schedule
Revised June 4, 2007*

CAMDEN COUNTY
SENIOR CENTER
Trail Fee Schedule

1. For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.
2. For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

Senior Center Trail Fee Schedule
Approved June 4, 2001

CAMDEN COUNTY
Tax Administration Office
Fee Schedule

Golf Cart Permits

Annual Fee.....	\$20.00
Late Listing Fee (for sticker).....	\$50.00
Non-Compliance.....	\$150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises.....	\$5.00
On premises	\$15.00
Beer "on and off Premises"	\$20.00

Wine at retail:

Off premises.....	\$10.00
On premises	\$15.00
Wine "on and off premises"	\$25.00

Beer and Wine:

Beer & Wine "off premises".....	\$15.00
Beer & Wine "on premises"	\$30.00
Beer & Wine "on and off premises"	\$45.00

CAMDEN COUNTY
South Camden Water & Sewer
Water Fee Schedule
(effective July 1, 2016)

Water Tap Fees:

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

Water Charges:

0-2,000 gal. \$24.00 per month

Additional Usage:

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

Local Govt/Board of Education	Same as above
Bulk Water	\$6.49 per 1,000 gal
Fire Service (sprinkler systems)	\$24.00 per month
Commercial	Master meter accounts charged at the above rates per unit served.

Deposits:

Rent deposit: \$200.
 Fire Hydrant Meter: \$300.

Charges & Fees:

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>

CAMDEN COUNTY
South Camden Water & Sewer
Sewer Fee Schedule
(effective July 1, 2016)

Sewer Base Fee:

Residential	\$27.00 0-2,000 gallons
Commercial	\$37.00 0-2,000 gallons
Apartments & Townhouses	\$27.00 0-2,000 gallons

Additional Fees:

Residential	\$6.50 each additional 1,000 gallons
Commercial	\$7.50 each additional 1,000 gallons
Apartments & Townhouses	\$6.50 each additional 1,000 gallons
High Strength:	\$9.50 each additional 1,000 gallons
School, Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners	

Commercial: Fees are based on water meter size

Cost of sewer connection (low pressure main) with $\frac{3}{4}$ inch water service - \$8300.

Cost of sewer connection (4" gravity connection) - \$ 3500.

The cost of sewer connection with larger than $\frac{3}{4}$ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

Sewer Capacity Fees

$\frac{3}{4}$ inch	\$ 7,400
1 inch	\$10,500
2 inch	\$15,000
3 inch	\$24,000
4 inch	\$36,000
6 inch	\$42,000
8 inch	\$48,000
10 inch	\$54,000
12 inch	\$60,000

Residential Sewer: Approved for failing systems only.

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2”

*Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum)	\$500 and not more than \$10,000 plus cost of cleaning lines			
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

CAMDEN COUNTY
Public Records
Fee Schedule

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14..... \$.15/page

With printed pictures..... \$.30/page

11 x 17..... \$.35/page

Public Records (Color)

8 ½ x 11 with Pictures..... \$.50/page

*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

Public Records Fee Schedule
Revised June 12, 2015

CAMDEN COUNTY
Public Library
Fee Schedule

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....	\$.10/page
8 ½ x 11 and 8 ½ x 14 (Color)	\$.25/page
11 x 17 (Black /White).....	\$.20/page
11 x 17 (Color)	\$.50/page
Incoming Fax	\$.10/page
Inter Library Loan	\$2.50
Proctoring	\$10.00

Public Library Fee Schedule
Revised June 12, 2015

**CAMDEN COUNTY
 Stormwater/Watersheds
 Maintenance Fee Schedule**

Rate Structure

	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	Total Fee/Parcel

1. FCPA – Fixed Cost Per Account =

Program Administrative & Committee Expenses/# accounts

	Program Administrative Expenses (Billing, Collections, Customer Service)
+	<u>Watershed Committee Expense</u>
=	Total Fixed Cost per Account (FCPA)

2. ERU – Impervious Area Rate -Equivalent Residential Units Rate = \$/1

**Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre. This impervious surface increases runoff by about 10 percent over an undeveloped acre of the same land.

3. GA – Gross Acreage Rate in \$/acre = Impervious Area Rate/10

Rate Tables

<u>Watersheds</u>	<u>Parcels</u>	<u>ERUs</u>	<u>Net Acres</u>
North River	1,170	1,037	28,476
Sawyer's Creek	762	1,969	9,436
Shiloh	2,394	1,397	17,765
<u>South Mills</u>	<u>2,917</u>	<u>3,414</u>	<u>73,345</u>
Total	7,243		

<u>Watersheds</u>	<u>FCPA</u>	<u>ERU Rate</u>	<u>GA Rate</u>	<u>Total Fee</u>
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
<u>South Mills</u>	<u>\$.64/Parcel</u>	<u>\$12.80/ERU</u>	<u>\$.32/Acre</u>	<u>\$13.76</u>

Per Single Family Home

**exemptions itemized in the stormwater ordinance.*

CAMDEN COUNTY Approved Fee Schedule Certification

Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements

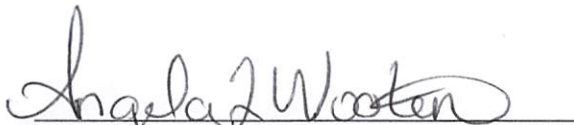
Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The forgoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 13th, 2016.



P. Michael McLain, Chair
Camden County Board of Commissioners

ATTEST:



Angela L. Wooten
Clerk to the Board



**Ordinance No. 2016-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2016 – 2017 BUDGET**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Ordinance hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2016-2017, adopted by the Board of Commissioners on June 13, 2016. Said Ordinance may hereafter be referred to as the “Budget Ordinance”.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body.....	\$119,136
County Administration.....	200,251
Elections.....	116,851
Finance.....	214,116
Personnel.....	71,130
Tax Supervisor.....	414,567
Register of Deeds.....	221,055
Planning.....	341,366
Inspections.....	140,901
Economic Development Commission.....	156,002
Building & Grounds.....	363,434
Sheriff.....	1,651,620
School Resource Officer (SRO).....	72,590
Court Facilities.....	27,064
Public Works Administration.....	110,870
Fleet Vehicles.....	15,000
Traffic.....	2,060
Solid Waste.....	632,996
Public Health.....	124,599
Extension.....	126,715
Legals.....	64,500
Parks & Recreation.....	245,441
DDJP (JCPC).....	62,288
Senior Center.....	129,273

Non-Departmental.....	180,400
Museum.....	4,638
Soil/Water Conservation.....	63,370
Capital Outlay/Debt Service.....	1,397,608
Youth Council.....	2,365
County Public Library.....	195,866
Special Appropriations:	
Albemarle Commission.....	6,971
Alb. Dist. Jail Operations.....	416,068
College of the Albemarle.....	45,000
Conservation/Forestry.....	69,033
Central Communications.....	509,287
Emergency Management.....	18,313
RC&D.....	750
S. Camden Water & Sewer.....	72,403
Schools – Current Expense.....	2,300,000
Schools – Contribution to Capital Reserve.....	298,758
MLK Funding.....	300
Albemarle Hopeline.....	2,000
Food Pantry/Bank.....	2,000
Special Funding.....	2,103
Social Services.....	325,000
EMS.....	499,550
CH&S Fire Commission Four Cents.....	245,095
South Mills Fire Commission Four Cents.....	147,859
4-H Insurance.....	53,004
Contingency.....	40,000
TOTAL GENERAL FUND	\$ 12,521,566

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Ad Valorem and Vehicle Taxes:

Budget Year.....	\$6,781,863
Prior Years Summary.....	413,750
Penalties and Interest.....	50,000
House Bill 1779.....	150

Other Taxes and Licenses:

State 1 cent Sales Tax.....	590,000
Local Sales Tax - Art. 40.....	275,000
Local Sales Tax - Art. 42.....	145,000
Restricted Sales Tax.....	40,000

Unrestricted Intergovernmental:

ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500

Beer and Wine Tax	46,000
Utilities Franchise Fees.....	625,000
Medicaid Hold Harmless	500,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds	3,600
S/W Technician Grant.....	23,125
Capital Reserve & Transfer Tax for Capital Debt Service	379,764
Court Facilities Fees	21,480
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer	37,838
School Capital Reserve Fund for School Debt Service	991,602
Senior Center Grant	3,900
Fees and Permits:	
Register of Deeds Fees.....	124,200
Building Permits and Planning Fees	77,150
Land Use Fees.....	10,000
Leased Property	20,000
Tire Disposal Dist	14,000
White Goods Disposal Dist.....	2,600
Recyclables	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Cable Franchise Fee.....	70,000
Gun Permit Fees.....	15,000
Golf Cart Fees	300
Pet/Privilege Licenses.....	250
5 Cents Per Bottle Fees	3,600
Recreation Fees.....	20,500
Library Fees	4,200
Sales and Services:	
Jail Fees.....	3,000
Sheriff's Officer Fees.....	22,000
Sale of Fixed Assets.....	4,500
LESO Sheriff's Equipment Disposal	10,000
Fines & Forfeitures	60,000
911 Fees for GIS	30,500
Other:	
Sheriff's Department Grants & Donations	7,400
Wellness Grant.....	2,350
Interest.....	46,000
Miscellaneous	28,409
Fund Balance Committed	334,000
Appropriated Fund Balance	568,488
TOTAL GENERAL FUND	\$ 12,521,566

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

R/O Plant Operation Expenses.....	404,478
Waste Water Operation Expenses.....	221,578
Distribution Expenses	412,827
Debt Service.....	<u>283,968</u>
	\$1,322,851

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Sale of Water.....	992,500
Sewer Fees	106,597
Connection Fees.....	30,000
Miscellaneous	40,000
Fund Balance Appropriated	81,351
General Fund Contribution	<u>72,403</u>
	\$1,322,851

ARTICLE IV. WATER/SEWER UPGRADE FEE FUND

The following amounts are hereby appropriated in the Impact Fee Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fund Reserve	43,500
Membrane Reserve	<u>72,000</u>
	\$115,500
R/O-Distribution	43,500
Membrane Reserve	32,000
Fund Balance Appropriated	<u>40,000</u>
	\$115,500

ARTICLE V. WATER/SEWER PROJECT FUND

The following amounts are hereby appropriated in the Water/Sewer Project Fund for the purpose of water/sewer infrastructure projects for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Project Expenditures	\$2,706,900
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Fund Balance Appropriated	1,153,450
Golden LEAF Grant.....	200,000
Economic Development Administration	<u>1,353,450</u>
	\$2,706,900

ARTICLE VI. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Expenses.....	230,050
Debt Service.....	<u>119,500</u>
	\$349,550

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fire Tax.....	61,274
4 Cent County Match.....	245,095
Leased Property	9,000
Interest Earnings	1,500
Fund Balance Appropriated	<u>32,681</u>
	\$349,550

ARTICLE VII. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Expenses.....	125,975
Debt Service.....	<u>105,000</u>
	\$230,975

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fire Tax.....	36,965
4 Cent County Match.....	147,859
Interest.....	2,000
Fund Balance Appropriated	<u>44,151</u>
	\$230,975

ARTICLE VIII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Public Assistance	303,482
Administrative Expenses	<u>1,025,122</u>
	\$1,328,604

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

County Appropriations.....	325,000
Fund Balance Appropriated	80,494
State/Federal Funds.....	<u>923,110</u>
	\$1,328,604

DSS Trust Fund Revenues.....	\$27,388
DSS Trust Fund Expenses	\$27,388

ARTICLE IX. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Upkeep on project	\$44,680
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Watershed Improvement Fee	43,680
Miscellaneous	<u>1,000</u>
	\$44,680

ARTICLE X. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fund Reserves.....	\$1,530
Trust Revenues.....	\$1,530

ARTICLE XI. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

ARTICLE XIV. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Center Operating Expenses.....	\$159,407
DOT Funds.....	142,857
Gift Shop Contribution	9,000
Miscellaneous	50
Tourism Authority Contribution.....	<u>7,500</u>
	\$159,407

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Gift Shop Revenues	\$30,500
Gift Shop Expenses.....	\$30,500

ARTICLE XV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Park Operations.....	\$164,300
County Contribution	\$116,800
Interest.....	500
Fund Balance Appropriated	<u>47,000</u>
	\$164,300

ARTICLE XVI. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Technology	\$9,720
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Register of Deeds Technology Funds	5,000
Interest.....	100
Fund Balance Appropriated	4,620
	<u>\$9,720</u>

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Demolition Expenses	\$13,000
Fee Collection	\$13,000

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Watershed Expenses & Reserve	\$57,340
Estimated Revenue.....	\$57,340

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer’s Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Watershed Expenses & Reserve	\$24,100
Estimated Revenue.....	\$24,100

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2016 and ending June 30, 2017.

Watershed Expenses	\$18,050
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Estimated Interest & Fees Collected..... \$18,050

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Watershed Expenses \$15,050

Estimated Interest & Fees Collected..... \$15,050

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Expenses..... 38,500
Dismal Swamp Visitor Center 7,500
\$46,000

Occupancy Tax Collections 22,000
Interest Earnings 500
Appropriated Fund Balance 23,500
\$46,000

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

School Current Expense..... \$12,600

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Tax Penalties..... 5,000
Interest on Investments 100
Fund Balance Appropriated 7,500
\$12,600

ARTICLE XXI. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Capital Outlay	500
Economic Dev Incentive.....	<u>40,000</u>
	\$40,500
Interest earned.....	500
Fund Balance Appropriated	<u>40,000</u>
	\$40,500

ARTICLE XXII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense from the General Fund is \$2,300,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 and ENDING JUNE 30, 2017” as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of sixty-four cents (64 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2016, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2016, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,053,656,995 and an estimated collection rate of ninety-six percent (95.385%) for real property and ninety-six percent (95.385%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2016, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$387,532,238 with an estimated collection rate of ninety-six percent (95.385%).

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2016, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$642,382,575 and an estimated collection rate of ninety-six percent (95.385%).

ARTICLE XXIV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget of fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- (a) As provided by G.S. 159-25 (b), the Board has authorized dual signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.

- (b) All legal outstanding encumbrances at June 30, 2016 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;
5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency

or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

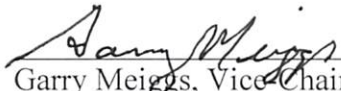
A public hearing on this Budget Ordinance was held on June 6, 2016.

This Budget Ordinance was adopted on the 13th day of June, 2016 with Commissioners Michael McLain, Garry Meiggs, Sandra Duckwall, Clayton Riggs, and Tom White voting aye, and no Commissioner voting no.

CAMDEN COUNTY BOARD OF COMMISSIONERS

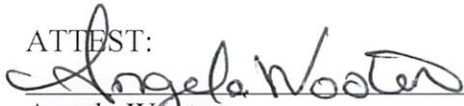


P. Michael McLain, Chair



Garry Meiggs, Vice Chairman

ATTEST:



Angela Wooten
Clerk to the Board



Stephanie Humphries
Interim Budget Officer/County Manager

