

**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**February 1, 2016**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Board of Commissioners was held on February 01, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:*

**1. CALL TO ORDER**

The South Camden Water & Sewer Board of Directors meeting was called to order at 7:50 PM.

Attendee Name	Title	Status	Arrived
P. Michael McLain	Chairman	Present	
Sandra Duckwall	Commissioner	Present	
Garry Meiggs	Vice Chairman	Present	
Clayton Riggs	Commissioner	Present	
Tom White	Commissioner	Present	
Michael Renshaw	County Manager	Present	
Angela Wooten	Clerk to the Board	Present	
John Morrison	County Attorney	Present	
David Credle	Public Works Director	Present	

**2. PUBLIC COMMENTS**

None

**3. CONSIDERATION OF THE AGENDA**

Motion to accept the agenda as presented

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Commissioner
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**4. NEW BUSINESS**

**A. Monthly Update of Public Works Items for the Month of January.**

The Public Works Director David Credle gave the following comments along with his monthly report for January 2016.

- 1/3/16 - Raw water main broke in the Water Treatment Plant; it was repaired the same day with parts on hand.
  - 1/5/16 - Found bullet hole in Burnt Mills Tank. Contacted Southern Corrosion, drained tank, a steel plate was welded inside and painted. The tank was disinfected, filled and tested for bacteria before it was placed back on line on January 8<sup>th</sup>, 2016.
  - 1/12/16 - The water main for Camden Town Center passed pressure test and bacteria testing and placed into service.
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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – February 01, 2016

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- 1/14/2016 - New VFD installed at the WTP for Train 1 R/O.
- 1/20/2016 - Courthouse generator failed, the main control board failed. A new board was ordered and installed on 1/25/2016. Generator is back in service.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Commissioner
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**5. OTHER**

None

**6. ADJOURN**


At 7:55 P.M. the South Camden Water & Sewer Board of Directors Adjourned.



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*Michael McLain, Chairman  
Board of Commissioners*

**ATTEST:**



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*Angela L. Wooten  
Clerk to the Board*



**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**March 7, 2016**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Board of Commissioners was held on March 07, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:*

**CALL TO ORDER**

Attendee Name	Title	Status	Arrived
P. Michael McLain	Chairman	Present	
Sandra Duckwall	Vice Chairman	Absent	
Garry Meiggs	Commissioner	Present	
Clayton Riggs	Commissioner	Present	
Tom White	Commissioner	Present	
Michael Renshaw	County Manager	Present	
Angela Wooten	Clerk to the Board	Present	
John Morrison	County Attorney	Present	
David Credle	Public Works Director	Present	

**1. PUBLIC COMMENTS**

None

**2. CONSIDERATION OF THE AGENDA**

Motion to approve the agenda as presented

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Commissioner
<b>AYES:</b>	McLain, Meiggs, Riggs, White
<b>ABSENT:</b>	Duckwall

**3. NEW BUSINESS**

Motion to approve

Commissioner Clayton Riggs made a motion to approve February's monthly report as presented by staff.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Commissioner
<b>AYES:</b>	McLain, Meiggs, Riggs, White
<b>ABSENT:</b>	Duckwall

**A. Monthly Update on Public Works to Board of Directors.**

The Public Works Director David Credle updated the Board about a current water leak on US Highway 158 near the Shell Gas Station.

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting – March 07, 2016

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- The leak is about 7 feet under the 4 lane road.
- Affected customers are being fed from Elizabeth City

**4. CONSENT AGENDA**

Motion to approve as presented

Commissioner Garry Meiggs made a motion to approve the December 7th, 2015 meeting minutes.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	McLain, Meiggs, Riggs, White
<b>ABSENT:</b>	Duckwall

A. Draft Minutes

**5. OTHER**

None

**6. ADJOURN**

Hearing no other business from the board Chairman McLain adjourned the South Camden Water and Sewer Board of Directors meeting at 7:31 PM.



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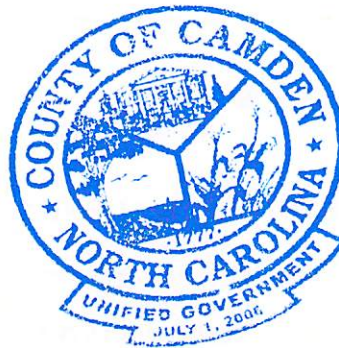
*Michael McLain, Chairman*  
*Board of Commissioners*

**ATTEST:**



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*Angela L. Wooten*  
*Clerk to the Board*



**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**April 4, 2016**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Board of Commissioners was held on April 04, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:*

**CALL TO ORDER**

Attendee Name	Title	Status	Arrived
P. Michael McLain	Chairman	Present	
Sandra Duckwall	Commissioner	Present	
Garry Meiggs	Vice Chairman	Present	
Clayton Riggs	Commissioner	Present	
Tom White	Commissioner	Present	
Michael Renshaw	County Manager	Present	
Angela Wooten	Clerk to the Board	Present	
David Credle	Public Works Director	Present	

Chairman McLain called the meeting to order at 7:48 PM.

**1. PUBLIC COMMENTS**

None

**2. CONSIDERATION OF THE AGENDA**

Motion to accept the agenda as presented

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Commissioner
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**3. NEW BUSINESS**

A. Monthly Update - March 2016

Motion to approve the monthly report for March as presented by staff

	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Incomplete Work Orders</i>
<i>Water</i>	48	48	100%	0
<i>Sewer</i>	3	3	100%	0

**Locates:**

- Water Line: 53
- Sewer Line: 9
- Water & Sewer, same ticket: 4

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – April 04, 2016

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**Public Works Director Notes/Comments:**

- 10 Work Orders have been reviewed for accuracy.
- HWY 158 water main leak repair has been completed, flushed, bact. sample tested and placed back on line.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Vice Chairman
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**4. OTHER**

None

**5. ADJOURN**

Chairman McLain adjourned the South Camden Water & Sewer District Board of Directors meeting at 7:50 PM.



*Michael McLain, Chairman  
Board of Commissioners*

**ATTEST:**



*Angela L. Wooten  
Clerk to the Board*



**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**May 2, 2016**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

*The regular meeting of the Camden County Board of Commissioners was held on May 02, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:*

**1. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
P. Michael McLain	Chairman	Present	
Sandra Duckwall	Commissioner	Present	
Garry Meiggs	Vice Chairman	Present	
Clayton Riggs	Commissioner	Present	
Tom White	Commissioner	Present	
John Morrison	County Attorney	Present	
Stephanie Humphries	Finance Director	Present	
Angela Wooten	Clerk to the Board	Present	
David Credle	Public Works Director	Present	

**2. PUBLIC COMMENTS**

None

**3. CONSIDERATION OF THE AGENDA**

A. Motion to approve the agenda as presented.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Vice Chairman
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**4. OLD BUSINESS**

A. Seymour Production Well

**Contract 1: Raw Water Main Extension**

	5% Bid Bond	Base Bid
Eastern Carolina Construction, Inc. P.O. Box 128 154 US Hwy. 158E Camden, NC 27921	Yes	\$142,808.00
Herring Rivenbark, Inc. P.O. Box 3425 Kinston, NC 28502	Yes	\$103,047.50
Geo. Raper & Son, Inc.	Yes	\$147,586.00

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**CAMDEN COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting – May 02, 2016

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P.O. Box 1247  
404 Interpath Parkway  
Elizabeth City, NC 27909

**Contract 2: Single Prime Contract for Seymour Production Well**

	5% Bid Bond	Part 1	Part 2	Total
Magette Well & Pump Company 2342 US 13 S Ahoskie, NC 27910	Yes	\$12,000.00	\$250,000.00	\$262,000.00

Motion to approve the two contracts and authorize Chairman to sign

Motion to approve the two contracts and authorize Chairman to sign

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Vice Chairman
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**5. NEW BUSINESS**

A. Monthly Update

Motion to approve the Monthly Report as presented by staff

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

B. Sewer Billing

Motion to approve the policy as presented by staff

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Commissioner
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White

**6. CONSENT AGENDA**

A. South Camden Water & Sewer District Board of Directors - SCWSD - Regular Meeting - Jan 19, 2016 7:00 PM

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sandra Duckwall, Commissioner
<b>AYES:</b>	McLain, Duckwall, Meiggs, Riggs, White


**7. OTHER**



None

**8. ADJOURN**

The South Camden Water and Sewer Board of Directors adjourned at 8:10 PM.

**ATTEST:**

  
**Angela L. Wooten**  
Clerk to the Board

  
**Michael McLain, Chairman**  
Board of Commissioners  
  
UNIFIED GOVERNMENT  
JULY 1, 2006