

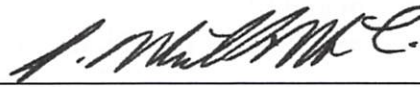
Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

- A. Sheriff – December Monthly Report
- B. RC&D Winter Newsletter
- C. Albemarle Commission - Evacuation Criteria
- D. EMS Reports
- E. Community Services Block Grant Program

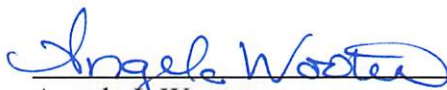
Meeting Adjourned

At 7:26 PM, Chairman Michael McLain asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.



Chairman Michael McLain
Camden County Board of Commissioners

ATTEST:



Angela Wooten
Clerk to the Board



CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – February 2nd, 2015

Camden County Board of Commissioners
Regular Meeting
February 2nd, 2015
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on February 2nd, 2015 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Michael McLain, Vice Chairwoman Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White;

Also attending were County Manager Michael Renshaw, County Attorney John Morrison and Clerk to the Board Angela L. Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Tax Administrator Lisa Anderson, Planning Director Dan Porter, Greg Adams of Thompson, Price, Scott & Adams PA, and Finance Officer Stephanie Humphries.

Regular Session: 7:00 P.M.

Chairman Michael McLain called to order the February 2nd, 2015 meeting of the Camden County Board of Commissioners at 6:58 P.M.

Invocation & Pledge of Allegiance:

Chairman Michael McLain gave the invocation and led those present in the Pledge of Allegiance.

Public Comments:

None

Consideration of the Agenda:

Chairman McLain asked if there were any changes to the agenda. Not hearing any changes, Chairman McLain called for a motion.

Tom White made a motion to approve the agenda as presented. The motion passed 5-0 with Chairman Michael McLain, Vice-Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White, voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

New Business

Item 3.A - FY13-14 Audit for Camden County by Greg Adams, CPA, with Thompson-Price-Scott-Adams & Company

Stephanie Humphries introduced Mr. Greg Adams of Thompson, Price, Scott & Adams CPA. Ms. Humphries informs the board that the LCG has accepted our audit although it is a little late.

Greg Adams of Thompson, Price, Scott & Adams gave presented the results of the June 2014 County audit.

A copy of the Audit Report Year Ended June 30, 2014, is kept in the Clerk’s office for public inspection.

Garry Meiggs made a motion to approve the County Audit as presented. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

Item 3.B - Monthly Tax Report – December

Tax Administrator Lisa Anderson presented December’s Monthly Tax Report.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
 CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

| <u>YEAR</u> | <u>REAL PROPERTY</u> | <u>PERSONAL PROPERTY</u> |
|--------------------|-----------------------------|---------------------------------|
| 2013 | 139,167.47 | 13,307.52 |
| 2012 | 47,840.93 | 13,888.02 |
| 2011 | 23,368.99 | 11,140.94 |
| 2010 | 20,827.90 | 6,538.28 |
| 2009 | 8,360.86 | 6,117.03 |
| 2008 | 6,864.63 | 6,354.62 |
| 2007 | 6,552.05 | 9,926.25 |
| 2006 | 2,223.60 | 14,548.14 |
| 2005 | 1,690.71 | 26,585.64 |
| 2004 | 939.82 | 12,136.83 |

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 2nd, 2015

| | |
|-------------------------------------|-------------------------|
| TOTAL REAL PROPERTY TAX UNCOLLECTED | 257,836.96 |
| TOTAL PERSONAL PROPERTY UNCOLLECTED | 120,543.27 |
| TEN YEAR PERCENTAGE COLLECTION RATE | 99.43% |
| COLLECTION FOR 2014 vs. 2013 | 14,036.46 vs. 21,432.70 |

LAST 3 YEARS PERCENTAGE COLLECTION RATE

| | |
|------|--------|
| 2013 | 97.81% |
| 2012 | 99.13% |
| 2011 | 99.51% |

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
 ENDING December 2014
 BY TAX ADMINISTRATOR

- 85 NUMBER DELINQUENCY NOTICES SENT
- 100 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 2 NUMBER OF WAGE GARNISHMENTS ISSUED
- 24 NUMBER OF BANK GARNISHMENTS ISSUED
- 2 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

| Parcel Number | Amount | Year(s) | Taxpayer Name | City | Property Address |
|---------------|----------|---------|------------------------|--------|------------------|
| 011000 | 1,195.77 | | JENN HATFIELD CASH | WESTON | 140 HWY 1 |
| 011001 | 1,222.87 | | LILLIAN STEWART/JOE JR | WESTON | 411 2ND ST W |
| 011002 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011003 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011004 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011005 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011006 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011007 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011008 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011009 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011010 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011011 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011012 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011013 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011014 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
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| 011040 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
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| 011062 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011063 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011064 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
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| 011081 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
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| 011099 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |
| 011100 | 826.00 | | DAVID VAN DUSEN | WESTON | 122 CROCKETT RD |

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – February 2nd, 2015

November 2013 EMS Authority Board again considered 24 hour staffing of Station 12, which leads to increased billing of \$100's (see Station 12, & Camden Station 12) under the new plan - \$100's total in staff Station 12

July 2014 Camden County Manager advised of a \$1 million response time. The goal was to have South NJ's plant in 15 min.

Ambulance Response Times to Camden (2 Reports to date)

| Quarter | Q1 2013 | Q2 2013 | Q3 2013 | Q4 2013 | Q1 2014 | Q2 2014 | Q3 2014 | Q4 2014 |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Q1 2013 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q2 2013 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q3 2013 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q4 2013 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q1 2014 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q2 2014 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q3 2014 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Q4 2014 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |

Throughput Add'l Staff (ambulance) 100%

2014-2015 EMS Authority Board Plan (under response time) - \$1 million RFP of call.

The Performance-Based EMS Board Plan (under response time) - \$1 million RFP of call.

Request Camden EMS 1 hour with Transit Allowance

PCERS Initial Input to the Board Agreement

"The top of that, Transit add'l, Transit's input to PCERS is contingent upon it responding to 90 percent of the calls within four minutes, an industry standard. It wouldn't mean that commitment with the workforce was closer to half Transit add'l."

South Hospital Lower Language

Emergency (Ground Transportation) (Exhibit B)

"The following standards specified in contractual documents, PCERS will meet or exceed with the EMS Authority standards for 911 call response times, which is currently less than 90% of 911 calls will be responded to within 3 minutes and 30 seconds and no more than 10 minutes for 100% of calls. Response is measured from the time a dispatch call is received by the 911 center until the EMS vehicle arrives at the patient's location."

Final Lower Language (Response Times)

Emergency (Ground Transportation) (Exhibit B)

"The following standards specified in contractual documents, PCERS will meet or exceed the following 911 call response times at least 90% of 911 calls will be responded to within 3 minutes and at least 90% of 911 calls will be responded to within 10 minutes. Response is measured from the time a dispatch call is received by the 911 center until the EMS vehicle arrives at the patient's location."

Camden EMS Call Volume by Township

| Township | 2013 | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 |
|----------|------|------|------|------|------|------|------|------|
| Camden | 127 | 127 | 127 | 127 | 127 | 127 | 127 | 127 |
| Camden | 127 | 127 | 127 | 127 | 127 | 127 | 127 | 127 |
| Camden | 127 | 127 | 127 | 127 | 127 | 127 | 127 | 127 |

Request for Proposals for Countywide EMS Services

- Issued September 8, 2014
- Seek to significantly enhance the level of service in Camden (12 hour coverage to 24 hour coverage)
- County oversight and control over spending
- County to own assets (ambulances, vehicles, etc)

Elements of RFP

- Continuous Quality Improvement
- Performance-based provider, annual financial management
- Emergency Staffing
- Staffing at 911 center (one team) (one component of EMS) (fire and EMS) (non-emergency)
- Response times must be under 12 minutes to 90% of calls
- County to maintain three Type III ambulances and Quick Response Vehicle
- EMS arrives to operate out of VFD Stations 12 and 18
- Performance-based Contract, liquidated damages if response times not met
- Proposal to include billing/knowledge items identified ambulance cost preferences

Qualified Proposal Response

- One qualified proposal received on November 2, 2014
- American Medical Response (AMR)
 - Industry leader with 50 years of experience in EMS nationwide
 - Serving over 2,700 communities in 40 states
 - Medical Transport Inc. owned by Sutter Hospital, who attended pre-submittal meeting

Camden EMS Proposal Review Committee

- Met to review proposal on November 18, 2014
- Presentations given by AMR team
- Various staffing models/deliverables under further review
- AMR provides very competitive salary & benefits package, priority to the local
- Capex/operations cost (see Attachment 11)

Question 1 - Certified Billing Coders

"How many certified billing coders does the Performance-Based EMS Authority require? If not certified, what is the cost of obtaining this certification vs. cost of potential coding errors that may result in lost revenue?"

Answer:

Performance-Based EMS does not have any CAC's (Certified Ambulance Coders). In order to certify staff, the National Association of Ambulance Coding (NAAC) charges approximately \$7,000 per person for the 30-hour online portion of the Ambulance Coding Course. For our coding system we intend to use a third-party vendor who is currently providing us with computer-based coding software. This software is currently being used in the public and emergency services, but that coding system is limited and the cost of maintaining the coding staff is not specified.

In development of plans for PCERS's structure CAC's, it would be recommended that each certification require the appropriate skills in-house which would be comparable with national medical coders for our Accounts Receivable department with a CAC, which is \$80,000. This salary is 30% above the Ambulance Coding Course's approximate cost of \$7,000. Other Manager currently reviews. If required, PCERS needs to be able to certify the following positions to the current national policy review for staff:

| | |
|--|-----------------|
| • EMS Director | \$13,875 |
| • EMS Assistant Director | \$10,200 |
| • EMS Billing (Emergency) | \$9,500 |
| • EMS Billing (Non-emergency) | \$ 8,400 |
| • EMS Training Officer | \$10,200 |
| • One (1) EMS Part-Time Office Assistant | \$ 3,000 |
| Total Salary Impact | \$55,175 |

The staff of PCERS has the role of certification and the budget impacts will not exceed money forecast with CAC's. The current EMS billing budget for the form is \$800,000, which is, in itself, insufficient to cover provide appropriate training to our current under-billed EMS staff. Appendix A outlines current PCERS's structure as well as salary of staff.

Although human error exists in submission of numbers regardless if a CAC staff, PCERS needs to be able to follow up on all claims that have been reported by insurance companies to have errors. Please the errors are resolved on an insurance company's Request for Benefits (RFB), and are resolved upon arrival of our office. Any affected claims are properly corrected and authorized for proper reimbursement.

Question 2 - Write-off Procedures

"What is the percentage of revenue being collected that are written off in each quarter and throughout the year? Please provide details regarding the write-off process and the amount of revenue lost? What are the steps of revenue loss and the explanation of those write-offs in FY 2013 and 2014 amount by quarter?"

Answer:

For FY 2013 (12 months) the total amount of revenue written off is approximately \$1.2 million. For the year of 2013 and 2014, the total amount of revenue written off is approximately \$1.2 million. The write-off process is as follows: 1. Identify the revenue that is written off. 2. Determine the reason for the write-off. 3. Determine the amount of revenue lost. 4. Determine the steps of revenue loss and the explanation of those write-offs in FY 2013 and 2014 amount by quarter.

The following table shows the percentage of revenue being collected that are written off in each quarter and throughout the year:

| Quarter | Percentage of Revenue Written Off |
|---------|-----------------------------------|
| Q1 2013 | 10% |
| Q2 2013 | 10% |
| Q3 2013 | 10% |
| Q4 2013 | 10% |
| Q1 2014 | 10% |
| Q2 2014 | 10% |
| Q3 2014 | 10% |
| Q4 2014 | 10% |

The following table shows the amount of revenue lost throughout the year:

| Quarter | Amount of Revenue Lost |
|---------|------------------------|
| Q1 2013 | \$300,000 |
| Q2 2013 | \$300,000 |
| Q3 2013 | \$300,000 |
| Q4 2013 | \$300,000 |
| Q1 2014 | \$300,000 |
| Q2 2014 | \$300,000 |
| Q3 2014 | \$300,000 |
| Q4 2014 | \$300,000 |

The following table shows the steps of revenue loss and the explanation of those write-offs in FY 2013 and 2014 amount by quarter:

| Quarter | Step 1 | Step 2 | Step 3 | Step 4 |
|---------|--------|--------|--------|--------|
| Q1 2013 | 10% | 10% | 10% | 10% |
| Q2 2013 | 10% | 10% | 10% | 10% |
| Q3 2013 | 10% | 10% | 10% | 10% |
| Q4 2013 | 10% | 10% | 10% | 10% |
| Q1 2014 | 10% | 10% | 10% | 10% |
| Q2 2014 | 10% | 10% | 10% | 10% |
| Q3 2014 | 10% | 10% | 10% | 10% |
| Q4 2014 | 10% | 10% | 10% | 10% |

Question 3 - Billing Analysis

"Please provide a billing analysis for Performance-Based EMS for FY 2013 and 2014. What is the total amount of revenue lost? What are the steps of revenue loss and the explanation of those write-offs in FY 2013 and 2014 amount by quarter?"

Answer:

The following table shows the total amount of revenue lost throughout the year:

| Quarter | Amount of Revenue Lost |
|---------|------------------------|
| Q1 2013 | \$300,000 |
| Q2 2013 | \$300,000 |
| Q3 2013 | \$300,000 |
| Q4 2013 | \$300,000 |
| Q1 2014 | \$300,000 |
| Q2 2014 | \$300,000 |
| Q3 2014 | \$300,000 |
| Q4 2014 | \$300,000 |

The following table shows the steps of revenue loss and the explanation of those write-offs in FY 2013 and 2014 amount by quarter:

| Quarter | Step 1 | Step 2 | Step 3 | Step 4 |
|---------|--------|--------|--------|--------|
| Q1 2013 | 10% | 10% | 10% | 10% |
| Q2 2013 | 10% | 10% | 10% | 10% |
| Q3 2013 | 10% | 10% | 10% | 10% |
| Q4 2013 | 10% | 10% | 10% | 10% |
| Q1 2014 | 10% | 10% | 10% | 10% |
| Q2 2014 | 10% | 10% | 10% | 10% |
| Q3 2014 | 10% | 10% | 10% | 10% |
| Q4 2014 | 10% | 10% | 10% | 10% |

| <p>Question 1. Request The Investment Budget</p> <p>Resolution 15-001</p> <p>The Board of Commissioners is hereby authorized to request the investment budget for the year 2015. The budget shall be prepared in accordance with the provisions of the Charter of Camden County, Georgia, and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval.</p> <th data-bbox="782 470 1369 1131"> <p>Question 2. Fiscal Budget for 2015</p> <p>Resolution 15-002</p> <p>The Board of Commissioners is hereby authorized to request the fiscal budget for the year 2015. The budget shall be prepared in accordance with the provisions of the Charter of Camden County, Georgia, and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval.</p> </th> | <p>Question 2. Fiscal Budget for 2015</p> <p>Resolution 15-002</p> <p>The Board of Commissioners is hereby authorized to request the fiscal budget for the year 2015. The budget shall be prepared in accordance with the provisions of the Charter of Camden County, Georgia, and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval. The budget shall be prepared by the Board of Commissioners and shall be submitted to the Board of Commissioners for their review and approval.</p> |
|---|---|
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CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 2nd, 2015

REFUNDS OVER \$100.00
 Refunds to be issued by Finance Office

Submitted by Lisa S. Anderson Date 1-29-15
 Lisa S. Anderson, Tax Administrator Camden Co.

Approved by Michael McLain Date 2-2-15
 P. Michael McLain, Chairman Camden Co. Board of Commissioners

REFUNDS OVER \$100.00

| NAME | AMOUNT | TYPE |
|------|--------|------|
| ... | ... | ... |

Submitted by Lisa S. Anderson Date 1-29-15
 Lisa S. Anderson, Tax Administrator Camden Co.

Approved by Michael McLain Date 2-2-15
 P. Michael McLain, Chairman Camden Co. Board of Commissioners

REFUNDS OVER \$100.00

| NAME | AMOUNT | TYPE |
|------|--------|------|
| ... | ... | ... |

Submitted by Lisa S. Anderson Date 1-29-15
 Lisa S. Anderson, Tax Administrator Camden Co.

Approved by Michael McLain Date 2-2-15
 P. Michael McLain, Chairman Camden Co. Board of Commissioners

REFUNDS OVER \$100.00

ACD Tax System 1/29/15 9:34:55

Refunds to be issued by Finance Office

Refunds: 187.99

Submitted by Lisa S. Anderson Date 1-29-15
 Lisa S. Anderson, Tax Administrator Camden Co.

Approved by Michael McLain Date 2-2-15
 P. Michael McLain, Chairman Camden Co. Board of Commissioners

| NAME | AMOUNT | TYPE |
|---------------------------|--------|-----------|
| NO Cost of Transportation | 882.00 | Discovery |
| Return State | 128.01 | Discovery |
| Donald Sherron Parks, Jr | 812.50 | Discovery |
| George Washard | 812.21 | Discovery |
| Michael & Marcella Stone | 822.23 | Discovery |
| Dang Lo Tan | 812.03 | Discovery |
| Bobby Gregory's Body Shop | 807.00 | Discovery |
| LA Ann Hagan | 812.00 | Discovery |
| PPP Investments, LLC | 812.00 | Discovery |
| Ruby's Wedding | 812.00 | Discovery |
| Smith & Temple | 812.00 | Discovery |

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 2nd, 2015


| NAME | REASON | TYPE NO. |
|------------------------|-----------------------------------|--------------------------------|
| D.P. Medlin, Jr. | \$145.80 Assessment Correction | Release/17188 R-81412-14 |
| Joyce Medlin | \$145.80 Assessment Correction | Adjustment/17187 R-81412-14 |
| Carey Farms, Inc. | \$366.12 Discovery | Pick-Up/17230 P-11531-14 |
| Wilbur Ray Berry | \$135.49 Discovery | Pick-Up/17236 P-11503-14 |
| Steven M. Bonn | \$150.08 Discovery | Pick-Up/17242 P-11509-14 |
| Kevin & Stacy Anderson | \$100.28 Discovery | Pick-Up/17228 P-11482-14 |
| Melissa P. Linton | \$114.44 Discovery | Pick-Up/17273 P-11683-14 |
| Keith Dennis | \$119.46 Discovery | Pick-Up/17213 P-11682-14 |

Item 4.C - Tax Authorization to Collect (March Renewals)

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County March Ren.) Due 4/15/15 (NEW SYSTEM)
 You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers hereinafter therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

| | | | |
|-------------|------------|----------|-----------|
| SOUTH MILLS | COURTHOUSE | SHILOH | TOTAL |
| 16,883.19 | 17,723.63 | 9,791.62 | 44,398.44 |

Witness my hand and official seal this 2nd day of Feb, 2015



 Chairman, Camden County Board of Commissioners

 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

 Tax Administrator of Camden County

Item 4.D - Resolution in support of a future interstate designation

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 2nd, 2015

CAMDEN COUNTY
 new energy. new vision.
 Resolution No. 2015-02-01

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
 IN SUPPORT OF A FUTURE INTERSTATE DESIGNATION FOR US64 AND US17
 BETWEEN RALEIGH AND HAMPTON ROADS**

WHEREAS the Camden County Board of Commissioners is the duly recognized governing body for the County of Camden, NC; and

WHEREAS the NC Department of Transportation has selected the US64/US17 corridor from Raleigh, Hampton Roads, VA, to Blacks Mountain, NC, and Elizabeth City, NC, to be designated as a future Interstate which would help connect I-95 to I-85 in Raleigh to I-95 in Hampton Roads, VA; and

WHEREAS Hampton Roads and Raleigh are two of the largest and most vibrant metropolitan areas in the Southeast and are currently experiencing rapid growth; and

WHEREAS the future interstate designation would create a secondary primary corridor for both areas and connect these two metropolitan regions; and

WHEREAS completing a future interstate designation for the section of US64/US17 from Raleigh to Hampton Roads and completing improvements which bring this section of interstate up to interstate standards in part of North Carolina Governor Pat McCrory's 2015 Year 100 Vision for North Carolina: Mapping our Future; and

WHEREAS the creation of Southbound on South Carolina shows a common interest with the Camden Board request for improvement, health care, shopping, and education; and

WHEREAS business centers located in Northampton County, Carolina, and those being recruited in Northampton, North Carolina, have an interest in a multi-lane highway route in the Pied of Virginia; and

WHEREAS the Camden County Board of Commissioners believes an interstate highway will enhance safety and promote economic opportunities for their County;

NOW, THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners hereby supports a future interstate designation for US64 and US17 between Raleigh and Hampton Roads.

ATTEST:



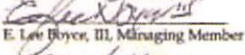
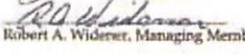
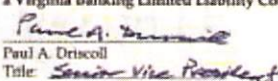
Alfred W. Wright
 Alfred Wright - Clerk to the Board

Michael McLean
 Michael McLean - Chairman

Item 4.E - Settlement Agreement-Camden Square Associates of NC, LLC

| | | |
|--|---|---|
| <p>NORTH CAROLINA CAMDEN COUNTY</p> <p>CAMDEN COUNTY, A BODY POLITICAL AND POLITICAL SUBDIVISION OF THE STATE OF NORTH CAROLINA, PLAINTIFF</p> <p style="text-align: center;">v.</p> <p>CAMDEN SQUARE ASSOCIATES OF NC, LLC, A NORTH CAROLINA LIMITED LIABILITY COMPANY and BANK OF HAMPTON ROADS, A VIRGINIA BANKING LIMITED LIABILITY COMPANY, DEFENDANTS</p> | <p>IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION FILE NO. 14-CVS-127</p> <p style="text-align: center;">SETTLEMENT AGREEMENT</p> | <p>NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter expressed, the parties agree as follows:</p> <p style="text-align: center;"><u>Section One</u> <u>Verbarance of Protection by Plaintiff</u></p> <p>So long as the following terms are timely complied with, Plaintiff agrees to forbear from prosecution, and to request the Superior Court of Camden County to place this action in a dormant status. However, on failure of Defendant, Camden Square Associates of NC, LLC, to timely meet the obligations incurred herein, Plaintiff shall be free, without further notice, to prosecute its action unimpeded by this agreement to the same extent as if it never existed.</p> <p style="text-align: center;"><u>Section Two</u> <u>Time is of the Essence</u></p> <p>All obligations arising under this agreement are agreed to be time sensitive and time is of the essence regarding the faithful fulfillment of the obligations imposed upon Defendant, Camden Square Associates of NC, LLC.</p> <p style="text-align: center;"><u>Section Three</u> <u>Agreed Obligation</u></p> <p>It is agreed Defendant, Camden Square Associates of NC, LLC, is currently obligated to Plaintiff for ad valorem taxes for the years 2013 and 2014, together with interest accruing, court costs in the amount of \$200.00, and attorney's fees in the amount of \$2,000.00 for a total sum of \$39,548.14, which shall continue to incur interest on unpaid amounts of tax as by law mandated. Said sum shall be paid in twelve (12) equal installments of \$3,300.00, the first of which shall be paid simultaneously with the execution of this agreement. Thereafter, a like sum shall be paid on or before the 15th day of each succeeding month with the final payment being made on December 15, 2015, in the stated amount of \$3,300.00. At such time, the Tax Administrator will make an adjustment of interest payment, which may result in either a modest additional increase or decrease. In the event an increase has occurred, that amount shall likewise be paid on or before December 15, 2015. If a decrease occurs, any refunds will promptly be paid to Defendant. Payments must be received by the Camden County Tax Administrator no later than 5:00 p.m. on the 15th day of each month. Payment may be by cash, certified funds, or personal check. However, if a check is dishonored, for any reason, that shall be deemed a material breach of this agreement.</p> <p>Nothing contained herein shall prohibit pre-payment of the then outstanding balance, in whole or in part.</p> |
| <p>This settlement agreement is made and entered into this the <u>16th</u> day of January, 2015, by and among Camden County, Camden Square Associates of NC, LLC, and Bank of Hampton Roads, a Virginia banking limited liability company.</p> <p style="text-align: center;">RECITALS</p> <ol style="list-style-type: none"> As is indicated in the caption to this document, the parties are currently engaged in litigation in the Superior Court of Camden County wherein Plaintiff seeks to recover ad valorem property tax from Defendant, Camden Square Associates of NC, LLC, together with interest and attorney fees, and if necessary, sale of the property specified in such litigation free and clear of any lien of Defendant, Bank of Hampton Roads. The parties have reached a settlement agreement which each is desirous of pursuing and is made after careful reflection on their current legal position. The ultimate effect of such litigation will be a full payment of all taxes due, as recited hereinafter, together with attorney's fees and interest, by Defendant, Camden Square Associates of NC, LLC, without the necessity of further litigation or the potential of a tax foreclosure sale depriving Defendant, Bank of Hampton Roads of its security on a loan to Defendant, Camden Square Associates of NC, LLC. <p style="text-align: center;">1</p> | <p style="text-align: center;">2</p> | |

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 2nd, 2015

| | | | |
|---|--|---|---|
| <p style="text-align: center;"><u>Section Four</u> <u>Plaintiff's Remedies</u></p> <p>Attached hereto as Exhibit "A" is a Confession of Judgment from Defendant, Camden Square Associates of NC, LLC, to Plaintiff, which shall be executed simultaneously with this agreement. The Confession of Judgment shall be held in escrow by Plaintiff and upon timely satisfaction of Defendants' obligations, the same shall be returned to Defendants, marked "satisfied." In the event of a breach of the timely payment requirements, Plaintiff may file the same with the Superior Court of Camden County, which shall provide all relief specified in the Confession of Judgment immediately to the same extent as if this case had been fully litigated and the relief granted had been ordered by the Superior Court of Camden County. This relief includes a judgment against Defendant, Camden Square Associates of NC, LLC, for all unpaid taxes, accumulated interest, and attorney's fees, together with judgment interest of eight percent (8%) per annum as by law provided, as the same may thereafter accrue. Additionally, it is understood, the court will order appointment of a commissioner to sell and further order the subject property be sold by tax foreclosure sale procedures specified in the North Carolina General Statutes. Although no financial relief is requested of, nor shall be granted against Defendant, Bank of Hampton Roads, said Defendant shall not contest the validity of such sale based upon any encumbrance it may otherwise possess on the subject real property nor assert a priority lien.</p> <p style="text-align: center;"><u>Section Five</u> <u>Dismissal of Pending Litigation</u></p> <p>If this settlement agreement is timely complied with for full payment, Plaintiff shall cause a voluntary dismissal with prejudice to be filed against Defendants, which dismissal shall be limited to any claims for delinquent taxes accruing in the years 2013 and 2014, together with interest and attorney's fees thereon.</p> <p style="text-align: center;"><u>Section Six</u> <u>Option to Pursue Current Litigation</u></p> <p>Nothing contained herein shall, at option of Plaintiff, prohibit Plaintiff from pursuing the current litigation in lieu of relief by the Confession of Judgment, if in Plaintiff's discretion that process is more appropriate. Provided, however, is entitled to but one relief for the outstanding taxes, accumulated interest, filing costs, and attorney's fees and it shall not pursue alternate relief if this agreement is fully complied with.</p> | <p style="text-align: center;"><u>Section Seven</u> <u>Careful Review</u></p> <p>All Defendants stipulate they have carefully reviewed this settlement agreement, have been given ample time for consideration, have had the opportunity to have the same studied by counsel of their choosing, and that John S. Morrison, attorney for Plaintiff, has given no legal advice to any of them. This agreement is the result of careful consideration and perceived benefit by each Defendant.</p> <p style="text-align: center;"><u>Section Eight</u> <u>Execution in Counterparts Permissible</u></p> <p>This document may be executed in counterparts by facsimile or by email with the appropriate electronic signatures.</p> <p>Entered into this the <u>15th</u> day of January, 2015, and executed in triplicate originals.</p> <p>CAMDEN COUNTY, PLAINTIFF</p> <p>By:  Michael Renshaw, County Manager</p> <p>CAMDEN SQUARE ASSOCIATES OF NC, LLC</p> <p>By:  Waverly Sawyer, Managing Member</p> <p> E. Lee Blyler, III, Managing Member</p> <p> Robert A. Widener, Managing Member</p> <p>BANK OF HAMPTON ROADS, a Virginia Banking Limited Liability Company</p> <p>By:  Paul A. Driscoll Title: <u>Senior Vice President</u></p> | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black; padding: 5px;"> <p>NORTH CAROLINA CAMDEN COUNTY</p> <p>CAMDEN COUNTY, A BODY POLITICAL AND POLITICAL SUBDIVISION OF THE STATE OF NORTH CAROLINA, PLAINTIFF</p> <p>vs.</p> <p>CAMDEN SQUARE ASSOCIATES OF NC, LLC, A NORTH CAROLINA LIMITED LIABILITY COMPANY and BANK OF HAMPTON ROADS, A VIRGINIA BANKING LIMITED LIABILITY COMPANY, DEFENDANTS</p> </td> <td style="width: 50%; padding: 5px;"> <p>IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION FILE NO. 14-CV-5-127</p> <p style="text-align: center;">CONFESSION OF JUDGMENT</p> </td> </tr> </table> <p>Defendants respectfully show unto the court:</p> <p>1. Plaintiff is a body politic and political subdivision of the State of North Carolina and as such has power and authority to assess, levy, and collect taxes against real and personal property located within its boundary in accordance with the laws of North Carolina.</p> <p>2. Defendant, Camden Square Associates of NC, LLC, is a limited liability company brought into existence under the laws of the State of North Carolina and is the owner of the property listed in the Complaint of record in this cause. Ad valorem taxes are owing for the years 2013 and 2014, with accrued interest in the current amount of \$39,548.14.</p> <p>3. The reasonable attorney's fees expended by Plaintiff in collecting these taxes is the sum of \$2,000.00. The cost accrued by Plaintiff in filing this action together with service fees is the sum of \$200.00.</p> | <p>NORTH CAROLINA CAMDEN COUNTY</p> <p>CAMDEN COUNTY, A BODY POLITICAL AND POLITICAL SUBDIVISION OF THE STATE OF NORTH CAROLINA, PLAINTIFF</p> <p>vs.</p> <p>CAMDEN SQUARE ASSOCIATES OF NC, LLC, A NORTH CAROLINA LIMITED LIABILITY COMPANY and BANK OF HAMPTON ROADS, A VIRGINIA BANKING LIMITED LIABILITY COMPANY, DEFENDANTS</p> | <p>IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION FILE NO. 14-CV-5-127</p> <p style="text-align: center;">CONFESSION OF JUDGMENT</p> | <p>4. Defendant, Bank of Hampton Roads, a Virginia banking limited liability company, with its principal office located in Chesapeake, Virginia, is the holder of a Deed of Trust on the subject property more particularly described in Book 155, Page 460, of the Camden County Public Registry, which document bears a date of February 27, 2002, and recorded February 28, 2002. But for the priority of ad valorem tax liens, this Defendant would possess a first lien against the subject property.</p> <p>5. The total amount due at this time, together with penalties and interest, for 2013 and 2014, is \$39,548.14 as of January 2015. The undersigned Defendant, Camden Square Associates of NC, LLC, by and through its managing members whose signatures are affixed hereto, authorizes entry judgment in favor of the Plaintiff in the sum of \$39,548.14 less any credits for monies paid since the execution of this document by Defendants, or increased by accruing interest on unpaid amounts, which sum may be tendered by counsel for Plaintiff without question or notice to any Defendants herein.</p> <p>6. Defendants further agree this court shall enter an order appointing a commissioner to sell the real estate described in the Complaint for both tracts after due advertisement in accordance with law and under the direction of this court and to deliver to the purchaser of such sale a Deed to the real estate in fee simple, free and clear of all encumbrances, including those of Defendant, Bank of Hampton Roads, and the interest and equities of redemption of all Defendants in the property will be forever barred and foreclosed.</p> <p>The commissioner so appointed shall be ordered to pay from the proceeds of the sale the taxes, penalties, interest, and costs due to Plaintiff together with the costs of this action, including a reasonable attorney's fee, in the amount of \$2,000 and to pay the surplus, if any, to such parties as may be entitled thereto, or to pay it into the court for the benefit of said parties with particular emphasis being given to the otherwise outstanding lien of Defendant, Bank of Hampton Roads.</p> <p>7. No financial relief is to be awarded to Plaintiff from the Bank of Hampton Roads, other than it shall surrender without question what would otherwise be its priority lien remedy.</p> <p>This the <u>15th</u> day of January, 2015.</p> |
| <p>NORTH CAROLINA CAMDEN COUNTY</p> <p>CAMDEN COUNTY, A BODY POLITICAL AND POLITICAL SUBDIVISION OF THE STATE OF NORTH CAROLINA, PLAINTIFF</p> <p>vs.</p> <p>CAMDEN SQUARE ASSOCIATES OF NC, LLC, A NORTH CAROLINA LIMITED LIABILITY COMPANY and BANK OF HAMPTON ROADS, A VIRGINIA BANKING LIMITED LIABILITY COMPANY, DEFENDANTS</p> | <p>IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION FILE NO. 14-CV-5-127</p> <p style="text-align: center;">CONFESSION OF JUDGMENT</p> | | |

Commissioner's Report

Chairman McLain mentioned the following items of interest:

- Tax help is available at the Senior Center
- A Small Business Loan fund is available through the Albemarle Commission

Vice Chairwoman Sandra Duckwall gave a brief report on the Library

County Manager's Report

County Manager Mike Renshaw had the following items to report:

- One Mill Park – 100 day construction day cycle
- Board Retreat – March 9th, 2015 10:00 AM – 4:30 PM – Public Library

Recess Commissioner's Meeting

.....

Tom White made a motion to recess and go into a meeting of the South Camden Water & Sewer District at 7:25PM. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

SOUTH CAMDEN WATER & SEWER DISTRICT
BOARD OF DIRECTORS

Consideration of the Agenda

Clayton Riggs made a motion to adopt the agenda as presented. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

New Business

Item 3.A – Seymour Drive Well Engineering Services Proposal

Manager Renshaw presented the proposal for an additional raw water production well on the five acre lot the County purchased on Seymour Road. The current CIP includes funding for the plans and specifications necessary for permitting and constructing a new production well. The proposal from Diehl & Phillips is included and is under the budgeted amount in the CIP.

Construction of Additional Well Site Project (Seymour Drive)

| | |
|---|----------|
| Land Acquisition Phase (FY 2013-2014) | |
| Land Purchase Expense | \$50,000 |
| Water/Sewer Upgrade Fund Balance | \$50,000 |
| Engineering/Site Design Phase (FY 2014-2015) | |
| Engineering Expense | \$40,000 |

Garry Meiggs made a motion to authorize the County Manager to enter into a contract agreement with Diehl & Phillips. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – February 2nd, 2015

At 7:35 PM, Chairman McLain asked if there were any other matters to come before the South Camden Water & Sewer Board of Directors, hearing none, he adjourned the South Camden Water & Sewer Board of Directors meeting

.....
Reconvene Commissioner's Meeting

Recess Commissioner's Meeting

.....

Clayton Riggs made a motion to enter Closed Session at 7:35 PM. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

CLOSED SESSION
Pursuant to G.S. 143-318.11(a)(5) – Contract Negotiations

Garry Meiggs made a motion to come out of Closed Session at 7:55 PM. The motion passed 5-0 with Chairman McLain, Vice Chair Sandra Duckwall, Commissioners Garry Meiggs, Clayton Riggs, and Tom White voting aye; no Commissioner voting no; no Commissioners absent; and no Commissioner not voting.

.....
Reconvene Commissioner's Meeting

Meeting Adjourned

At 7:56 PM, Chairman McLain asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

J. McLain

Chairman McLain
Camden County Board of Commissioners

ATTEST:

Angela Wooten

Angela L. Wooten
Clerk to the Board



CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – February 16th, 2015

**Camden County Board of Commissioners
Regular Meeting
February 16th, 2015
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on February 16th, 2015 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Michael McLain, Vice Chairwoman Sandra Duckwall,
Commissioner Tom White

Commissioners Garry Meiggs and Clayton Riggs were not present.

Also attending were County Manager Michael Renshaw, and Clerk to the Board Angela Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Parks & Recreation Director Tim White, Planning Director Dan Porter

Call To Order

Chairman Michael McLain called to order the February 16th, 2015 meeting of the Camden County Board of Commissioners at 5:58 PM.

Closed Session, 6:00 PM - Pursuant to G.S. 143-318.11(a) (3) - Consultation with Attorney to discuss potential litigation.

Commissioner Tom White made a motion to go into closed session at 5:59 PM. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

Vice Chairwoman Sandra Duckwall made a motion come out of closed session at 6:30 PM. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

Regular Session, 7:00 PM

Chairman Michael McLain called to order the February 16th, 2015 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Commissioner Tom White gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

None

Consideration of Agenda

Chairman Michael McLain asked if there were any changes to the agenda.

The County Manager requested to add a New Business Item 4.C EMS Agreement to the

Vice Chairwoman Sandra Duckwall made a motion to approve the agenda as Amended. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

Presentations

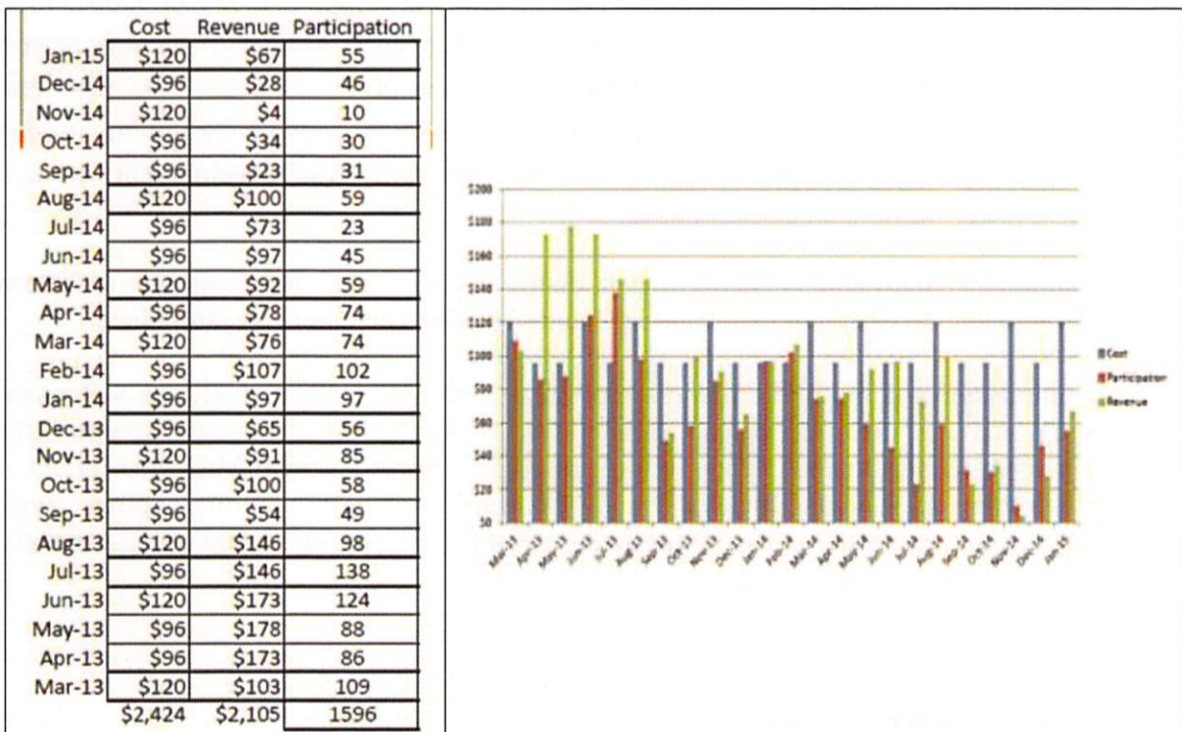
Item 3.A - NCACC Video Update - - February 2015

This video update was produced by the NCACC to keep County Commissioners updated on the association’s current activities

New Business

Item 4.A - Saturday Night Open Gym Program

Parks and Recreation Director Tim White provided a program overview of the Saturday Open Court Basketball Program that started in March of 2013 at the Camden Middle School.



Following Tim Whites presentation he recommended moving the program to a weekday to save money and mentioned that a marketing brochure should be available within the week.

No motion was made.

Item 4.B - UDO Update Request for Proposals

Planning Director Dan Porter details three primary reasons to consider updating the UDO.

- 1) The UDO is difficult to administer and is not codified in a manner that is user-friendly. With over 35 amendments over many years, single subjects are scattered throughout different sections and are many times either redundant or contradictory. Some terms are undefined or defined differently in different sections, and a few specific use standards do not identify the uses to which they apply. The entire document could be better organized and would benefit staff, the development community and other key stakeholders with illustrations to represent required standards.
- 2) The UDO is out of date. The county adopted a Unified Development Ordinance in 1997 and major revisions were adopted in 2002 along with a county wide rezoning map. However, the central elements of the 1997 UDO have essentially remained intact. Since the change to a “Unified Government” in 2006 no towns may be incorporated in the future and it is a county responsibility to plan and regulate both rural and village type of development.
- 3) The current UDO is not consistent with the objectives and recommendations of the Camden County 2035 Comprehensive Plan. This plan calls for higher density and mixed residential/commercial development in village locations that are served by both water and sewer service. No current zoning districts exist in the UDO for these uses and there is a lack of design standards to ensure smooth transitions between existing uses and this type of future development. The previous emphasis on rural residential development has now been expanded to include promoting economic development without commensurate changes to development regulations. It will become increasingly important to have regulations in place to proactively support future commercial and industrial development, along with well-designed neighborhoods.

Planning Department is requesting to distribute a Request for Proposals to determine costs related to updating the Camden County Unified Development Ordinance.

Commissioner Tom White made a motion to authorize staff to distribute a Request for Proposals to determine costs related to updating the Camden County Unified Development Ordinance. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

Item 4.C - EMS Agreement

Pasquotank Camden

Commissioner Tom White made a motion to approve the contents of the EMS Agreement subject to Legal review. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 16th, 2015

Consent Agenda

Vice Chairwoman Sandra Duckwall made a motion to approve the consent agenda . The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

*Item 5.A - Draft Minutes
 November 24th, 2014 BOC Public Hearing
 December 1st, 2014 BOC Organizational*

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Public Hearing – November 24th, 2014

**Camden County Board of Commissioners
 Public Hearing
 November 24th, 2014
 7:00PM
 Historic Courtroom, Courthouse Complex
 Camden, North Carolina**

MINUTES

The Camden County Board of Commissioners held a Public Hearing on November 24th, 2014 in Camden's Historic Courtroom, Courthouse Complex NC. The purpose of the Public Hearing is discuss issues related to the proposed schedule, standards, and rules for the 2015 Schedule of Values. The following Commissioners were present:

Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak.
 Chairman Garry Meiggs was absent.

Also attending was County Manager Michael Renshaw, and Clerk to the Board Angela Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Tax Administrator Lisa Anderson, Mr. Bob Pearson of Pearson Appraisal Services, Inc.

Call to Order

Vice Chairman McLain called the Public Hearing to order at 7:00 P.M.

Invocation and Pledge of Allegiance

Commissioner Clayton Riggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments -

None

Public Hearing - 2015 Schedule of Values and Present Land Use Values

Commissioner Sandra Duckwall made a motion to go into a public hearing at 7:01PM. The motion passed 4-0 with, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Randy Krainiak and Clayton Riggs voting aye; none voting no; Chairman Garry Meiggs absent; none not voting.

County Manager Mike Renshaw welcomes everyone to the public hearing on the 2015 Schedule of Values and Present Land Use Values and informs the public that they are available for public inspection in the Tax Administrator's office.

Mr. Renshaw introduces Mr. Pearson of Pearson Appraisals.

Mr. Pearson of Pearson Appraisal makes a brief overview of the revaluation process.

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Public Hearing – November 24th, 2014

- The appraisers are almost finished with the initial property visits
- Notices should be mailed to the property owners the beginning of February
- Appeals-
 - Mr. Pearson's staff will make every attempt to resolve any informal appeals
 - Formal appeals made to the Board of Equalization and Review and the NC Property Tax Commission would start in April.

Public Comments

Vice Chairman McLain calls for public comments pertaining to the 2015 Schedule of Values at Present Land Use Values.

William Schuyler of Canal St. in Camden County comes to the board to officially request a list of the builders and real-estate agents that the team spoke with per the Charter. Mr. Schuyler mentions that the team that came to his home was very professional, informative and spent almost an hour with him. He appreciated their conduct and though they handled the process very well.

Vice Chairman McLain asked if the new values were available in the tax office.

Mr. Pearson informed the board that those values are not public until the notices are mailed out.

Vice Chairman McLain asked if there were other public Comments.

There were no other comments from the public.

Commissioner Clayton Riggs made a motion to close the public hearing at 7:09 PM. The motion passed 4-0 with, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Randy Krainiak and Clayton Riggs voting aye; none voting no; Chairman Garry Meiggs absent; none not voting.

Commissioners Comments - None

Manager Comments - None

Meeting Adjourned

At 7:10 PM, Vice Chairman McLain, asked if there were any other matters to come before the Board of Commissioners, hearing none, he declared the meeting adjourned.

Chairman Garry Meiggs
 Camden County Board of Commissioners

ATTEST:

Angela Wooten
 Clerk to the Board

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – December 1, 2014

1 Camden County Board of Commissioners
 2 Regular & Organizational Meeting
 3 December 1, 2014
 4 8:30 A.M.
 5 Historic Courtroom, Courthouse Complex
 6 Camden, North Carolina
 7
 8 MINUTES
 9

10 The organizational and regular meeting of the Camden County Board of Commissioners
 11 was held on Monday, December 1, 2014 at 8:30 A.M., in the Camden County Historical
 12 Courtroom, Camden, North Carolina. The following members were present:

13 Commissioners Garry Meiggs, Michael McLain, Sandra Duckwall,
 14 Clayton Riggs Tom White and Randy Krainiak.
 15
 16

17 Also attending was County Manager Michael Renshaw, Clerk to the Board Angela
 18 Wooten, and County Attorney John Morrison.
 19

20 Call to Order

21 County Attorney John Morrison called the December 1st, 2014 Organizational Meeting of
 22 the Camden County Board of Commissioners.
 23
 24
 25
 26

27 Invocation and Pledge of Allegiance

28 Commissioner Randy Krainiak gave invocation and lead those present in the Pledge of
 29 Allegiance.
 30
 31

32 Consideration of Agenda

33
 34
 35 The County Attorney John Morrison asked if there were any changes to the agenda. Manager
 36 Renshaw requested to remove item 2.B - November 24th, 2014- Work Session draft minutes.
 37
 38
 39
 40
 41 Commissioner Clayton Riggs made a motion to remove item 2.B - November 24th work session
 42 draft minutes. The motion passed 5-0 with Commissioners Garry Meiggs, Michael McLain,
 43 Sandra Duckwall, Clayton Riggs and Randy Krainiak voting aye, no Commissioner voting no;
 44 Commissioner absent, and no Commissioner not voting.
 45
 46

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – December 1, 2014

47 Commissioner Sandra Duckwall made a motion to approve the agenda as amended. The motion
 48 passed 5-0 with Commissioners Garry Meiggs, Michael McLain, Sandra Duckwall, Clayton
 49 Riggs and Randy Krainiak voting aye, no Commissioner voting no; no Commissioner absent, and
 50 no Commissioner not voting.
 51
 52

53 Consideration of Minutes

54
 55 November 17th, 2014 & November 24th, 2014
 56
 57
 58 Commissioner Riggs made a motion to approve the November 17th and November 24th as
 59 amended. The motion passed 5-0 with Commissioners Garry Meiggs, Michael McLain, Sandra
 60 Duckwall, Clayton Riggs and Tom White voting aye, no Commissioner voting no, no
 61 Commissioner absent, and no Commissioner not voting.
 62
 63

64 Presentations

65
 66
 67 Commissioner Garry Meiggs presented a plaque to Outgoing Commissioner Randy
 68 Krainiak thanking him for his service to the County.
 69
 70

71 Swearing-In Ceremony

72
 73 The following public officials were sworn in by the Honorable Judge Eula E. Reid of the 1st
 74 Judicial District Court
 75

| | |
|--------------------------------------|----------------------|
| 76 Commissioner Elton | Tom White |
| 77 Commissioner Riggs | Clayton Riggs |
| 78 County Manager | Michael Renshaw |
| 79 County Attorney | John Morrison |
| 80 Sheriff | Tony Perry |
| 81 Tax Administrator | Lisa Anderson |
| 82 Clerk of Superior Court | Paula J. Harrison |
| 83 Assistant Clerk of Superior Court | Jennifer L. Gray |
| 84 Deputy Clerk of Superior Court | Karla E. Brooks |
| 85 Deputy Clerk of Superior Court | Angela J. Wood |
| 86 Deputy Clerk of Superior Court | Y. Morrison Chandler |
| 87 Quins Co. Clerk of Superior Court | Nellie Wiggins |
| 88 Board of Education | Chris M. Wilson |
| 89 Board of Education | Stacy Aslett |
| 90 Board of Education | Susan A. Banks DDS |
| 91 92 93 94 95 | |

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting - February 16th, 2015

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting - December 1, 2014

96 Election of Chairman to the Board
97
98
99 Commissioner Sandra Duckwall nominated Commissioner Mike McLain as Chairman of
100 the Board of Commissioners.
101
102 There being no further nominations, Commissioner Gary Meiggs made a motion to close
103 nominations. The motion passed 5-0 with Commissioners Gary Meiggs, Michael
104 McLain, Sandra Duckwall, Clayton Riggs and Tom White voting aye, no Commissioner
105 voting no, no Commissioner absent, and no Commissioner not voting.
106
107 The nomination of Mike McLain as Chairman of the Board of Commissioners passed 5-0
108 at 9:05 AM with Commissioners Gary Meiggs, Michael McLain, Sandra Duckwall,
109 Clayton Riggs and Tom White voting aye, no Commissioner voting no, no Commissioner
110 absent, and no Commissioner not voting.
111
112
113
114 Election of Vice Chairman to the Board
115
116 Commissioner Gary Meiggs nominated Commissioner Sandra Duckwall as Vice
117 Chairman of the Board of Commissioners.
118
119 There being no further nominations, Commissioner Tom White made a motion to close
120 nominations. The motion passed 5-0 with Commissioners Gary Meiggs, Michael
121 McLain, Sandra Duckwall, Clayton Riggs and Tom White voting aye, no Commissioner
122 voting no, no Commissioner absent, and no Commissioner not voting.
123
124 The nomination of Sandra Duckwall as Vice Chairman of the Board of Commissioners
125 passed 5-0 at 9:07AM with Commissioners Gary Meiggs, Michael McLain, Sandra
126 Duckwall, Clayton Riggs and Tom White voting aye, no Commissioner voting no, no
127 Commissioner absent, and no Commissioner not voting.
128
129
130
131 Approval of Items
132
133 Fireman's Officer
134 Treasurer Courthouse/Slighs Fire Commission
135 Treasurer South Mills Fire District
136 Treasurer Joyce Creek Drainage District
137 Treasurer South Camden Water and Sewer District
138 Treasurer Camden Tourism Development Authority
139 Board of Commissioners
140 Tax Assessor & Collector County
141 Sheriff
142 Register of Deeds

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting - December 1, 2014

143 Vice Chairman Sandra Duckwall made a motion to approve the bonds of the Sheriff,
144 Register of Deeds, Tax Administrator and Finance Officer. The motion passed 5-0 with
145 Commissioners Gary Meiggs, Sandra Duckwall, Michael McLain, Tom White, and
146 Clayton Riggs voting aye, no Commissioner voting no, no Commissioner absent, and no
147 Commissioner not voting.
148
149
150
151
152

2015 Meeting Calendar

CAMDEN COUNTY BOARD OF COMMISSIONERS
MEETING CALENDAR
2015

Table with columns: Date of Meeting, Time of Meeting, Appointments/Agendas with December Resolutions Due in Other Offices, Location. Lists monthly meetings from January to December 2015.

153 Commissioner Gary Meiggs made a motion to approve the 2015 Board of
154 Commissioners meeting calendar. The motion passed 5-0 with Commissioners Gary
155 Meiggs, Sandra Duckwall, Michael McLain, Tom White, and Clayton Riggs voting aye,
156 no Commissioner voting no, no Commissioner absent, and no Commissioner not voting.
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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting - December 1, 2014

2015 State Holiday Schedule

Official document from the State of North Carolina, Office of State Personnel, regarding the 2015 Holiday Schedule. Includes a table of holidays and dates, and a note about the schedule's effect on employee pay.

168 Commissioner Clayton Riggs made a motion to adopt the 2015 Employee Holiday
169 Schedule. The motion passed 5-0 with Commissioners Gary Meiggs, Sandra Duckwall,
170 Michael McLain, Tom White, and Clayton Riggs voting aye, no Commissioner voting
171 no, no Commissioner absent, and no Commissioner not voting.
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CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting - December 1, 2014

Public Comments

- 182
183
184 Roger Ferral - Chairman of the Public Safety Committee
185
186
187 Come to the board wondering why Camden and Pasquotank cant communicate like the
188 EMTs
189
190 Kate Thomas - Culpepper Road in South Mills, NC
191
192 Has worked in both public and private sectors of EMS
193
194 Reverse does not come back to the County in Private Sector
195
196 New EMT's would be unfamiliar with Camden and inexperienced
197
198 Feels the citizens are being used in pawns

Consent Agenda

199 Vice Chair Sandra Duckwall made a motion to approve the consent agenda as presented.
200 The motion passed 5-0 with Commissioners Gary Meiggs, Sandra Duckwall, Michael
201 McLain, Tom White, and Clayton Riggs voting aye, no Commissioner voting no, no
202 Commissioner absent, and no Commissioner not voting.
203
204
205

Consent Agenda

206 Item 11.A - Budget Amendments - E.6012 through E.6014
207
208

Official document from the Camden County Board of Commissioners regarding budget amendments E.6012 through E.6014. Includes a table of amendments and a signature block.

Item 5.B - Budget Amendments – BA018 through BA020

| <p style="text-align: center;">2014-15-BA018 CAMDEN COUNTY BUDGET AMENDMENT</p> <p>BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.</p> <p>Section 1. To amend the General Fund as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">ACCT NUMBER</th> <th rowspan="2">DESCRIPTION OF ACCT</th> <th colspan="2">AMOUNT</th> </tr> <tr> <th>INCREASE</th> <th>DECREASE</th> </tr> </thead> <tbody> <tr> <td>10-330515-07001</td> <td>Court Facilities Fee</td> <td>\$8,734.00</td> <td></td> </tr> <tr> <td>10-5230-57000</td> <td>Capital Outlay</td> <td></td> <td>\$8,734.00</td> </tr> </tbody> </table> <p>This Budget Amendment is made to cover the board approved Courthouse Building Security System.</p> <p>This will result in a decrease of \$0 in the Contingency of the General Fund.</p> <p>Balance in Contingency \$23,506.00</p> <p>Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.</p> <p style="text-align: right;">Clerk to Board of Commissioners Chairman, Board of Commissioners</p> | ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | | INCREASE | DECREASE | 10-330515-07001 | Court Facilities Fee | \$8,734.00 | | 10-5230-57000 | Capital Outlay | | \$8,734.00 | <p style="text-align: center;">2014-15-BA019 CAMDEN COUNTY BUDGET AMENDMENT</p> <p>BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.</p> <p>Section 1. To amend the General Fund as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">ACCT NUMBER</th> <th rowspan="2">DESCRIPTION OF ACCT</th> <th colspan="2">AMOUNT</th> </tr> <tr> <th>INCREASE</th> <th>DECREASE</th> </tr> </thead> <tbody> <tr> <td>52-330610-03013</td> <td>Crisis Intervention-Revenue</td> <td>\$1,505.00</td> <td></td> </tr> <tr> <td>520000-520000</td> <td>Capital Outlay</td> <td></td> <td>\$1,505.00</td> </tr> </tbody> </table> <p>This Budget Amendment is made to cover additional allocation for Crisis Intervention Funding.</p> <p>This will result in a decrease of \$0 in the Contingency of the General Fund.</p> <p>Balance in Contingency \$23,506.00</p> <p>Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.</p> <p style="text-align: right;">Clerk to Board of Commissioners Chairman, Board of Commissioners</p> | ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | | INCREASE | DECREASE | 52-330610-03013 | Crisis Intervention-Revenue | \$1,505.00 | | 520000-520000 | Capital Outlay | | \$1,505.00 |
|--|-----------------------------|---------------------|---------------------|--------|----------|----------|-----------------|----------------------|------------|--|---------------|----------------|--|------------|--|-------------|---------------------|--------|--|----------|----------|-----------------|-----------------------------|------------|--|---------------|----------------|--|------------|
| ACCT NUMBER | | | DESCRIPTION OF ACCT | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | |
| | INCREASE | DECREASE | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-330515-07001 | Court Facilities Fee | \$8,734.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-5230-57000 | Capital Outlay | | \$8,734.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | INCREASE | DECREASE | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 52-330610-03013 | Crisis Intervention-Revenue | \$1,505.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 520000-520000 | Capital Outlay | | \$1,505.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p style="text-align: center;">2014-15-BA020 CAMDEN COUNTY BUDGET AMENDMENT</p> <p>BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.</p> <p>Section 1. To amend the General Fund as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">ACCT NUMBER</th> <th rowspan="2">DESCRIPTION OF ACCT</th> <th colspan="2">AMOUNT</th> </tr> <tr> <th>INCREASE</th> <th>DECREASE</th> </tr> </thead> <tbody> <tr> <td>52-330610-03004</td> <td>L.E.A.P. Revenue</td> <td>\$2,345.00</td> <td></td> </tr> <tr> <td>520000-55021</td> <td>L.E.A.P. Expense</td> <td></td> <td>\$2,345.00</td> </tr> </tbody> </table> <p>This Budget Amendment is made to cover additional allocation for L.E.A.P. Funding.</p> <p>This will result in a decrease of \$0 in the Contingency of the General Fund.</p> <p>Balance in Contingency \$23,506.00</p> <p>Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.</p> <p style="text-align: right;">Clerk to Board of Commissioners Chairman, Board of Commissioners</p> | ACCT NUMBER | DESCRIPTION OF ACCT | AMOUNT | | INCREASE | DECREASE | 52-330610-03004 | L.E.A.P. Revenue | \$2,345.00 | | 520000-55021 | L.E.A.P. Expense | | \$2,345.00 |
|---|------------------|---------------------|---------------------|--------|----------|----------|-----------------|------------------|------------|--|--------------|------------------|--|------------|
| ACCT NUMBER | | | DESCRIPTION OF ACCT | AMOUNT | | | | | | | | | | |
| | INCREASE | DECREASE | | | | | | | | | | | | |
| 52-330610-03004 | L.E.A.P. Revenue | \$2,345.00 | | | | | | | | | | | | |
| 520000-55021 | L.E.A.P. Expense | | \$2,345.00 | | | | | | | | | | | |

Item 5.C - Tax Collection Report - January 2015

| Tax Collection Report January 2015 | | | |
|---------------------------------------|-----------|-----------|-----------------|
| Day | Amount | Amount | Name of Account |
| 1 | 38,008.82 | 36,540.00 | Police - Police |
| 2 | 28,297.86 | 18,419.47 | |
| 3 | 32,732.38 | 32,009.00 | |
| 4 | 48,598.78 | 33,228.82 | 809.17 - Jail |
| 5 | 26,828.49 | 26,828.49 | 780.14 - Jail |
| 6 | 25,228.12 | 33,228.82 | 2,158.36 - Jail |
| 7 | 7,773.48 | | |
| 8 | 3,073.14 | | |
| 9 | 4,874.77 | | |
| 10 | 1,714.72 | | |
| 11 | 2,128.62 | | |
| 12 | 3,151.00 | | |
| 13 | 3,258.26 | | |
| 14 | 3,771.00 | | |
| 15 | 3,140.00 | | |
| 16 | 3,000.00 | | |
| 17 | 8,112.00 | | |
| 18 | 7,416.00 | | |
| 19 | 7,126.00 | | |
| 20 | 4,264.00 | | |
| 21 | 19,004.00 | | |
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CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – February 16th, 2015

Item 5.D- Tax Refunds, Pickups, & Releases

| NAME | AMOUNT | REFERENCE |
|---------------------|----------|----------------------------|
| Great David Bump | \$238.58 | Refund #7820 R41 ED-12 |
| Great David Bump | \$423.58 | Refund #7821 R42B-11-11 |
| Great David Bump | \$423.58 | Refund #7822 R42B-11-11 |
| Great David Bump | \$423.58 | Refund #7823 R42B-11-11 |
| Great David Bump | \$423.58 | Refund #7824 R42B-11-11 |
| First Lease, Inc. | \$122.76 | Refund #7787 R44B23-11 |
| First Lease, Inc. | \$122.82 | Refund #786 R42B-11-13 |
| Gold Regional Dist | \$139.40 | Refund #7754 L42B-11-11 |
| Gold Regional Dist | \$134.20 | Refund #7755 L42B-11-11 |
| Gold Regional Dist | \$141.41 | Refund #7756 L42B-11-11 |
| Joseph Oshroby, Jr. | \$135.40 | Refund #7757 L42B-11-11 |
| Joseph Oshroby, Jr. | \$971.40 | Refund #7758 L42B-11-11 |
| Joseph Oshroby, Jr. | \$114.02 | Refund #7759 L42B-11-11 |

Commissioner’s Report

Chairman McLain mentioned the following items of interest:

- April 18th, 2015 - **Annual TarWheel** at the Camden County High School
- May 2nd, 2015 - **The Paddle for the Border** at the Welcome Center
- March 27th, 28th & 29th - Dinner Theater

County Manager’s Report

County Manager Michael Renshaw had the following items to report:

- One Mill Park bulk head repairs have started and are making good progress

Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk’s office.

- EMS – Monthly Reports
- Register of Deeds
- Representative Hunter
- Sand removal- Malcolm Fearing
- Bonus allocation- Jerry Jennings
- NCACC Legislative Bulletin
- Resolution Restoring the Allocation of Lottery Funds to Counties for School Capital Needs
- Competitive Grants to Rural Communities
- Albemarle Commission Board Members
- In God We Trust Resolution
- CEDC Marketing Ad
- NC Apprenticeship Programs Highlighted
- AHC Memorandum

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – February 16th, 2015

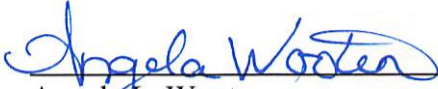
Meeting Adjourned

At 7:26 PM, Chairman McLain asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.



Chairman Michael McLain
Camden County Board of Commissioners

ATTEST:



Angela L. Wooten
Clerk to the Board

