



CAMDENCOUNTY

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**BOARD
OF
COMMISSIONERS**

May 5, 2014

**6:00 PM - Closed Session
7:00 PM - Regular Meeting**

**Historic Courtroom
Courthouse Complex**

IF YOU HAVE ANYTHING TO ADD/DELETE TO THE
CLOSED SESSION AGENDA, PLEASE AMEND THE
AGENDA BEFORE ENTERING CLOSED SESSION.
THANK YOU.

Closed Session – May 5, 2014, 6:00 PM

1. Pursuant to G.S. 143-318.11(a)(3) – Consultation With Attorney for the purpose of discussing contract negotiations.

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

Camden County Board of Commissioners Regular Meeting

May 5, 2014

6:00 P.M. - Closed Session

7:00 P.M. - Regular Meeting

Historic Courtroom, Courthouse Complex

Camden, North Carolina

6:00 P.M. **Call to Order** - Chairman Garry Meiggs

Closed Session

Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney for the purpose of discussing contract negotiations

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Commissioner Randy Krainiak

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda** (For discussion and possible action)

ITEM 3. **Presentations**

A. Legislative Update Video, NC Assoc. of County Commissioners (Pg 1-2)

ITEM 4. **Old Business** (For discussion and possible action)

None.

ITEM 5. **Public Hearings**

A. Set Stormwater Utility Rates & Ordinance No. 2014-05-01 (Pg 3-16)
Amendments to Camden County Code of Ordinances – Stormwater Management

ITEM 6. **New Business** (For discussion and possible action)

None.

ITEM 7. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes – April 21, 2014 (Pg 17-41)
- B. Budget Amendments – 2013-14-BA027 through BA029 (Pg 42-45)
- C. Results of Sale of Surplus Property on GovDeals – HP 1050c Plus DesignJet Printer/Plotter (Pg 46-48)
- D. Set Budget Hearing for FY 14-15 (G.S. 159-12(A)) for June 9, 2014 (Pg 49)
- E. Tax Refunds, Pickups, & Releases (Pg 50-58)
- F. Quarterly Fiscal Monitoring Report – DMHDDSAS / ECBH (Pg 59-60)

ITEM 8. Commissioner's Report (For discussion and possible action)

ITEM 9. County Manager's Report (For discussion and possible action)

ITEM 10. Information, Reports & Minutes From Other Agencies (Pg 61-66)

- A. ECBH Budget for FY 2014-2015 (Pg 61-65)
- B. Library Report, April 2014 (Pg 66)

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.A.
Presentations
Meeting Date: May 5, 2014
Submitted By: M. Renshaw, County Manager
ITEM TITLE: NCACC Legislative Update Video

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

RECOMMENDATION:

Amy Barnett

From: Mike Renshaw <mrenshaw@camdencountync.gov>
Sent: Tuesday, April 29, 2014 3:41 PM
To: 'Amy Barnett'
Subject: FW: NCACC Legislative Update Video for May

Amy, please add this video from NCACC to our May 5th agenda. Thanks...

From: Todd McGee [<mailto:todd.mcgee@ncacc.org>]
Sent: Tuesday, April 29, 2014 1:06 PM
To: County Clerks; County Managers
Subject: NCACC Legislative Update Video for May

Greetings clerks and managers,

Below are the links to access our legislative update video for May. It is 5 minutes long and contains a preview of the upcoming legislative session, information about our Annual Conference and County Assembly Day, and a report on legal cases impacting counties.

If possible, please put this on the agenda for you're a May BOCC meeting prior to May 14 (the first day of the Legislative Session).

YouTube: <http://youtu.be/OliLj8bWrWg>

Google Drive: <https://drive.google.com/file/d/0Bx6fC1oKngQQandkakJ2R21kbHM/edit?usp=sharing>

Also, if you have any comments or suggestions, please share them with me. Thanks again for all your support.



Todd McGee
Public Relations Director
North Carolina Association of County Commissioners
Phone (919) 715-7336 | Fax (919) 733-1065
www.ncacc.org
www.welcometoyourcounty.org



**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.A.

Public Hearing

Meeting Date: May 5, 2014
Attachments: 2 (13 Pages) - Stormwater Fees
Submitted By: Stormwater Watershed Committees

ITEM TITLE: Public Hearing
Stormwater Utility Fees

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

The Stormwater Utility Ordinance was approved during the June 17, 2013 meeting.

A public hearing was held on July 1 and based on public comments the Board of Commissioners held a work session on July 11 and August 2 and a second public hearing was held on August 5, 2013.

After several revisions and almost another year of meetings the 4 watershed advisory committees recommendations are attached.

RECOMMENDATION:

MOTION TO:

- 1) **Approve the rate structure as recommended by the Watershed Advisory Committees and presented at the public hearing**
- 2) **Approve Ordinance No. 2014-05-01 amending the existing stormwater ordinance to reflect the approved rate structure.**
- 3) **Adopt the Stormwater Business Plan as the outline of policies and procedures of the stormwater program (with modifications to reflect the adopted fees)**

To: Gary Meiggs, Chairman
Camden County Board of Commissioners

Date: 4-17-2014

From: Camden Watershed Advisory Committees

Address: 120 NC Hwy 343 North
Camden, NC 27909

Phone: 252-338-1919 ext. 262

Dear Chairman Meiggs,

The watershed advisory committees have met separately and as a group to review the Camden County Stormwater Management Utility Ordinance 2013-05-02. Discussions have resulted in the following recommendations.

The character of stormwater management has, and continues to change significantly. Originally stormwater ditches and canals were built just for conveyance, but stormwater is now a component of a comprehensive water resource management system that includes quality and quantity considerations. Development and land use along with natural degradation makes the Camden County Stormwater Management Utility a necessity towards maintaining or improving our drainage system.

This new paradigm requires the development of institutional and funding frameworks. Coordination of the significant and continuing maintenance requirements for drainage and pollutant control is necessary. Individual property owners and the local government stormwater service program need to cooperate to support this long-term responsibility.

The costs of stormwater management have yet to be shouldered. As stormwater moves through the watershed it leaves one landowner and becomes the next landowner's problem. This means there is an inherent struggle between self-interest and public benefit. The structure of a stormwater utility should help resolve some of the issues that are beyond the capacity of individual property owners.

Recommendations concerning the rate structure for the stormwater utility:

Section 53.06 Rate Structure:

The committees recommend a rate structure that is fee based with three components; Fixed Cost per Account, Impervious Surface, Gross Acreage.

- a. Fixed Cost per Account \$ = expenses for billing, collections, customer service, public outreach, watershed committee expenses and other charges as may be allocated on a per parcel basis. The FCPA shall be the same for each account throughout the county. Expenses for Stormwater Technician, GIS Mapping, and Floodplain Program officer will **not** be included in Fixed Cost per Account. These expenses will remain in the county tax budget.
 - b. Gross Acreage component \$ = (Number of acres) (Watershed Rate (\$/acre)).
 - c. Impervious Surface component \$ = (Number of ERUs) (40) (Watershed Rate (\$/acre)).
 - i. Stormwater costs for impervious surface shall be allocated on an equivalent residential unit (ERU) basis. *Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU.
 - ii. All Single Family Residences = 1 ERU.
 - iii. Each residential unit in a townhome, condominium, or other multifamily structure with individual unit ownership shall be billed for one ERU of impervious surface.
 - iv. There will be no impervious area units charge for land parcels with fewer than 450 square feet of impervious surface area.
 - v. All public and private parcels will be billed for impervious surface by the (Number of ERUs) (40) (Watershed Rate (\$/acre)).
2. Section 53.10 Exemptions and Credits Applicable to Stormwater Management Service Charges should be amended in (B) to include public and private property having zero elevation as these lands are not adding to the drainage problems. These areas are storage and filtering areas for their respective watersheds.
 3. ERU rates and GA rates shall vary for each watershed based on level of service and annual budget for projects in the respective watershed.

Attached are the rate schedule recommendations from each of the watershed advisory boards at the 1:40 ratio, Gross Acreage to ERU.

****Special note**** The South Mills Watershed rate schedule budget includes the line item referred to as the Joyce Creek Project equal to a two cent annual tax on the value of properties within the boundaries of the Joyce Creek service area in 53.11 (C) Joyce Creek Addendum listed below.

§ 53.11 JOYCE CREEK ADDENDUM.

(C) The South Mills Watershed budget shall include a line item referred to as the Joyce Creek Project equal to a two cent annual tax on the value of properties within the boundaries of the Joyce Creek service area. Any balances remaining at the end of each fiscal year shall be carried forward in that line item from year to year in addition to the annual tax calculation to be utilized for the Joyce Creek Project in the sole discretion of the Joyce Creek Management Board.

(D) The Joyce Creek Management Board shall have sole autonomy and discretion in the utilization of the Joyce Creek Project line item. The Joyce Creek Management Board shall continue to be elected and operate in the same manner as it has operated in the past pursuant to the Camden County Ordinance establishing the Management Board.

Respectfully submitted,



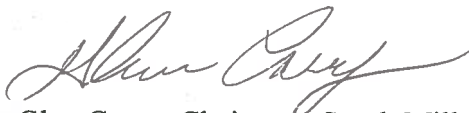
Abner Wayne Staples, Chairman, North River Watershed Advisory Committee



Melvin Jeralds, Chairman, Sawyer's Creek Watershed Advisory Committee



Clarence Jennings, Chairman, Shiloh Watershed Advisory Committee



Glen Carey, Chairman, South Mills Watershed Advisory Committee

	Ratio	40	Individual Parcel Fee			
	#	Rate	\$	#	\$	
FCPA Parcels	1,170	\$0.64	\$748.80	1	\$0.64	
GA net acres	28,476	\$0.25	\$7,119.00	1	\$0.25	
ERU units	1,037	\$10.00	\$10,370.00	1	\$10.00	

Project Revenue			\$17,489.00			
Total Watershed Revenue			\$18,237.80			\$10.89

	#	Rate	\$	#	\$	
FCPA parcels	762	\$0.64	\$487.68	1	\$0.64	
GA net acres	9,436	\$0.25	\$2,359.00	1	\$0.25	
ERU units	1,969	\$10.00	\$19,690.00	1	\$10.00	

Project Revenue			\$22,049.00			
Total Watershed Revenue			\$22,536.68			\$10.89

	#	Rate	\$	#	\$	
FCPA parcels	2,394	\$0.64	\$1,532.16	1	\$0.64	
GA net acres	17,765	\$0.25	\$4,441.25	1	\$0.25	
ERU units	1,397	\$10.00	\$13,970.00	1	\$10.00	

Project Revenue			\$18,411.25			
Total Watershed Revenue			\$19,943.41			\$10.89

	#	Rate	\$	#	\$	
FCPA parcels	2,917	\$0.64	\$1,866.88	1	\$0.64	
GA net acres	73,345	\$0.32	\$23,470.40	1	\$0.32	
ERU units	3,414	\$12.80	\$43,699.20	1	\$12.80	

Joyce Creek Project			-\$50,000.00			
Other Project Revenue			\$17,169.60			
Total Watershed Revenue			\$69,036.48			\$13.76

	Parcels	ERUs	Net Acres
North River	1,170	1,037	28,476
Sawyer's Creek	762	1,969	9,436
Shiloh	2,394	1,397	17,765
South Mills	2,917	3,414	73,345
	7,243		

Ordinance No. 2014-05-01

**An Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to add new Chapter 53 of the Camden County Code of Ordinances of Camden County, North Carolina.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Add Chapter 53 to the Camden County Code of Ordinances which shall read as follows:

CHAPTER 53: STORMWATER MANAGEMENT UTILITIY

§ 53.01 FINDINGS.

(A) Stormwater runoff is a critical concern for Camden County due to the potential for flood damage to residential and commercial structures and productive agricultural land as well as its potential pollutant damage to the surrounding creeks, rivers, and sound.

(B) Water quality standards by state and federal law requiring that local governments develop more detailed, advanced, and costly stormwater programs are being mandated in an ever increasing number of cities and counties in North Carolina.

(C) Heretofore maintenance of conveyances has been the sole responsibility of private property owners, with the exception of road side ditches maintained by the NCDOT, with no concern for the overall performance of the natural water courses and manmade ditches and canals that make up the stormwater system.

(D) Effective stormwater management should be provided to protect, to the extent practicable, the citizens of the County from the loss of life and property damage from flooding.

48 (E) Chapter 153A, Article 15 of the North Carolina General Statutes, authorizes the County
 49 to acquire, construct, establish, enlarge, improve, extend, maintain, own, operate, and contract
 50 for the operation of Stormwater Management Programs designed to protect water quality by
 51 controlling the level of pollutants in, and the quantity and flow of, stormwater and structural and
 52 natural stormwater and Drainage Systems of all types.

53

54 (F) The establishment of a Stormwater Management Utility that would be accounted for as
 55 a separate enterprise fund and would facilitate the provision of a Stormwater Management
 56 Program is reasonable and in the public interest.

57

58 (G) North Carolina General Statute 153A-277 authorizes Camden County to establish and
 59 revise from time to time, a schedule of rates and charges to fund the Stormwater Management
 60 Program activities including both structural and natural stormwater conveyance and Drainage
 61 System services provided by the Stormwater Management Utility.

62

63

64 **§ 53.02 PURPOSE:**

65

66 (A) A Stormwater Management Utility is hereby created as an identified fiscal and
 67 accounting fund for the purpose of comprehensively addressing the Stormwater management
 68 needs of the County. The County's Stormwater management needs are met herein (1) through
 69 programs designed to protect and manage water quality and quantity by controlling the level of
 70 pollutants in Stormwater runoff, and the quantity and rate of Stormwater received and conveyed
 71 by structural and natural Stormwater and Drainage Systems of all types, (2) by establishing a
 72 schedule of charges, (3) by defining the control, collection, and disbursal of funds, and (4) by
 73 setting forth penalties, methods of appeals and exemptions.

74

75 **§ 53.03 DEFINITIONS:**

76

77 (A) For the purpose of this Article, the following words, terms, and phrases shall have the
 78 meanings given to them in this section, except where the context clearly indicates a different
 79 meaning:

80

81 ***DEVELOPED LAND.*** A land parcel altered from its Natural State.

82

83 ***DRAINAGE SYSTEM.*** Natural and structural channels, swales, ditches, swamps, rivers,
 84 streams, creeks, wetlands, branches, reservoirs, ponds, drainage ways, inlets, catch basins,
 85 gutters, pipes, culverts, bridges, head walls, storm sewers, lakes, and other physical works,
 86 properties, and improvements that transfer, control, convey or otherwise influence the movement
 87 of storm water runoff.

88

89 ***EQUIVALENT RESIDENTIAL UNIT (ERU).*** A unit of measure of impervious surface (in
 90 square feet) that represents the impervious surface area on the average Single Family
 91 Residential Parcel in the underlying jurisdiction as a unit of comparison. ERU shall mean for
 92 the purposes of this Ordinance 4,500 square feet of impervious surface.

93 **GROSS PARCEL AREA.** The property area contained within the legally described boundaries
94 of a property or the total lot size of a property, in acres.

95 **IMPERVIOUS SURFACE.** Developed areas of land that prevent or significantly impede the
96 infiltration of Stormwater into the soil. Typical Impervious Surfaces include, but are not limited
97 to: roofs, sidewalks, walkways, patios, private driveways, parking lots, access extensions, alleys
98 and other paved, engineered, compacted or gravel surfaces containing materials that prevent or
99 significantly impede the natural infiltration of Stormwater into the soil. Impervious Surface Area
100 is synonymous with *Built Upon Area* (“BUA”) as defined by the North Carolina Department of
101 environment and natural Resources.

102
103 **NATURAL STATE.** Existing undeveloped land where the soil and vegetation characteristics
104 have not been substantially modified or disturbed by human activities and the hydrologic
105 function is in an unaltered or natural condition.

106
107 **SERVICE AREA.** All land within Camden County and will be divided based on the topography
108 and outfalls, into 4 watershed subareas as shown in Exhibit A as South Mills Sawyers Creek,
109 Shiloh, and North River watersheds.

110
111 **SERVICE CHARGE.** A stormwater management service charge, applicable to a land parcel,
112 which generally reflects the impact on or demand for Stormwater management services provided
113 by the County to properly control and manage stormwater runoff quantity and/or quality
114 associated with the land parcel. The Service Charge will vary from one land parcel to another
115 based on the impervious surface and gross parcel areas. The Service Charge may vary for the
116 same class of service in different areas of the Service Area and may vary according to classes of
117 service.

118
119 **SINGLE FAMILY RESIDENTIAL PARCEL.** A parcel with a single family residential
120 structure used as a single family dwelling and whose primary use is as a single family residence.

121
122 **STORMWATER.** The runoff from precipitation that travels over natural state or developed land
123 surfaces and enters a drainage System.

124
125 **STORMWATER MANAGER.** A person working for or on behalf of the County to administer
126 the Stormwater Management Program

127
128 **STORMWATER MANAGEMETN PROGRAM.** An identified set of measures and activities
129 designed to reduce and/or manage stormwater quantity by controlling velocity, volume, and rate
130 – and to protect, restore and/or manage stormwater quality by controlling and/or reducing
131 pollutant.

132
133 **STORMWATER MANAGEMENT UTILITY.** An organizational structure that is responsible
134 for funding, administering, and operating the County’s Stormwater Management Program, and
135 that is supported through a rate structure based on the impervious surface area and gross area
136 found on land parcels located within the service area.

137

138 **UNDEVELOPED LAND.** All land that is not altered from its natural state.
 139

140 **§ 53.04 ESTABLISHMENT OF A STORMWATER MANAGEMENT UTILITY AND**
 141 **STORMWATER MANAGEMENT ENTERPRISE FUND.**
 142

143 (A) There is hereby established a Camden County Stormwater Management Utility that
 144 shall be responsible for implementing, operating, and administering the County's Stormwater
 145 Management Program as defined herein.
 146

147 (B) There is hereby established a Camden County Stormwater Management Enterprise
 148 Fund for the purpose of dedicating and protecting funding applicable to the responsibilities of the
 149 Stormwater Management Utility including, but not limited to, rents, rates, fees, charges, and
 150 penalties as may be established after due notice having been given and a public hearing held by
 151 the Board of Commissioners. Funding may also include other funds transferred or allocated to
 152 the Stormwater Management Utility by the Board of Commissioners. All revenues and receipts
 153 of the Stormwater Management Utility shall be placed in the Stormwater Management Enterprise
 154 Fund and all expenses of the Stormwater Management Utility shall be paid from the Stormwater
 155 Management Enterprise Fund, except that other revenues, receipts, and resources not accounted
 156 for in the Stormwater Management Enterprise Fund may be applied to stormwater management
 157 activities as deemed appropriate by the Board. The Stormwater Management Enterprise Fund
 158 accounting shall include the revenues and expenses attributed to each watershed subarea as
 159 separate departments and no inter-departmental transfers shall be permitted without the consent
 160 of the respective watershed committees and approval by the Board of Commissioners.
 161

162 **§ 53.05 JURISDICTION.**
 163

164 (A) The jurisdiction of the Stormwater Management Utility shall extend throughout the
 165 Service Area.
 166

167 (B) The countywide stormwater program shall be managed as four (4) distinct watersheds
 168 with an advisory committee for each: South Mills, Shiloh, Sawyers Creek, and North River.
 169

170 (C) The Board of Commissioners shall appoint or reappoint 5 members to each watershed
 171 advisory committee with 2 year terms, with 2 members appointed in even years and 3 members
 172 in the odd years. These committees shall make recommendations to the Board of
 173 Commissioners related to Level and Extent of Services and the annual program and budget.
 174

175 **§ 53.06 RATE STRUCTURE.**
 176

177 (A) Every parcel within the Service Area shall be subject to a Stormwater Management
 178 Utility Service Charge derived from the rate structure described below. The rate structure to
 179 distribute the cost of services associated with the operation, repair, improvement and
 180 maintenance of public drainage systems and facilities through a schedule of rates, fees, charges,
 181 and penalties related to the operation of a Stormwater Management Utility and Stormwater
 182 Management Enterprise Fund as established in Section 4 shall be based on the following 3 rate
 183 components:

184

185 (1) Fixed Charge Per Account (**FCPA**) based on account existence which directly relates
 186 to certain administrative, billing, collections, public outreach, and other charges as may be
 187 allocated on a per parcel basis. **The FCPA shall be the same for each account throughout the**
 188 **county. Expenses for Stormwater Technician, GIS Mapping, and Floodplain Program Officer**
 189 **shall not be included in the FCPA.**

190

191 (2) Gross Parcel Area **Component** on a given land parcel, which is related to quantity of
 192 runoff and total pollutant loading of stormwater runoff discharged from that land parcel. The
 193 gross area of parcels will be fall into 5 tiers of parcel size and will be assigned Gross Acre Units
 194 (GAUs) as follows: **The Gross Acreage Component shall equal the total number of acres per**
 195 **parcel multiplied by Watershed Rate Per Acre..**

196

(a) A parcel of 0 to <2 acres in gross area is 1 GAU.

197

(b) A parcel of 2 to <5 acres in gross area is 2 GAUs.

198

(c) A parcel of 5 to <10 acres in gross area is 3 GAUs.

199

(d) A parcel of 10 to <100 acres in gross area is 4 GAUs.

200

(e) A parcel of 100 or greater acres in gross area is 5 GAUs.

201

202 (3) Impervious Surface Area **Component** on a given land parcel, which directly relates to
 203 the volume, rate and pollutant loading of Stormwater runoff discharged from that land parcel to
 204 the County's structural and natural drainage systems and facilities. An Impervious Area Units
 205 Charge for stormwater costs shall be allocated to impervious area on an Equivalent Residential
 206 Unit (ERU) basis. Impervious Surface Area rates will apply to each unit or part thereof of
 207 impervious area.

208

209 (a) Based on an analysis by the County of Impervious Surface Area on properties
 210 throughout the County, an Impervious Surface Area of 4,500 square feet is hereby designated as
 211 one (1) Equivalent Residential Unit (ERU).

212

213 (b) Each single family residential parcel shall be charged for one (1) ERU of
 214 impervious area.

215

216 (c) Each residential unit in a townhome, condominium, or other multifamily structure
 217 with individual unit ownership and duplexes shall be billed for one (1) ERU of impervious area.

218

219 (d) There will be no Impervious Area Units Charge for land parcels with fewer than
 220 450 square feet of Impervious Surface Area.

221

222 ~~—(E) The Fixed Cost Per Account (FCPA) component shall be the same for each account~~
 223 ~~throughout the county.~~

224

225 **(e) All public and private parcels shall be billed for impervious surface by the**
 226 **number of ERU's multiplied by 40 times the Watershed Rate.**

227

228 ~~(F) The Gross Acreage component represented by Gross Acreage Units (GAU), and~~
 229 ~~Impervious Area component represented by Equivalent Residential Units (ERU) shall sThe~~

230 Watershed Rate Per Acre used to determine the Gross Acre Component and Impervious
 231 Surface Component shall be set by the Board of Commissioners, upon recommendation by
 232 each of the watershed advisory committees and may vary for each watershed based on the level
 233 of service and annual budget for the respective watershed.

234

235 **§ 53.07 SCHEDULE OF FEES AND CHARGES.**

236

237 (A) The schedule of rates, fees, charges, and penalties related to this Ordinance shall be
 238 adopted after notice and a public hearing as required by N.C. Gen. Stat. §153A-277. As set out
 239 in N.C. Gen. Stat. §153A-277, the hearing may be held concurrently with the public hearing on
 240 the County's proposed budget. The schedule of rates, fees, charges, and penalties shall apply to
 241 all land parcels within the Service Area, except as may be altered by credits or exemptions
 242 provided in this Article.

243

244 **§ 53.08 BILLING AND COLLECTION.**

245

246 (A) Method of billing. Billing and collection of the Stormwater Management Utility Service
 247 Charges for stormwater management services and facilities shall be billed annually under the
 248 general administration of the County Manager and shall be payable in the same manner as
 249 property taxes.

250

251 (B) Delinquencies. Stormwater Management Utility Service Charge billings that are not
 252 paid within the time allowed for the payment of property taxes shall be collected by any remedy
 253 provided by law for collecting and enforcing private debts or in any other manner authorized by
 254 law.

255

256 (C) Application of payment. Payment will be applied to a customer's bill in the following
 257 order:

258

(1) Civil penalties assessed pursuant to this Ordinance.

259

(2) Stormwater Management Utility Service Charge.

260

261 (D) Appeal of disputed bills and adjustments. If any citizen wishes to dispute a Stormwater
 262 Utility Service Charge billing or any other rents, rates, fees, charges, or penalties adopted
 263 pursuant to this Article, that citizen must submit a written appeal within 60 days from the date of
 264 billing, stating the reasons for the appeal, and providing information pertinent to the calculation
 265 of the billed charge. A timely appeal shall stay the penalty deadlines. An appeal of a disputed bill
 266 shall be filed with the Stormwater Manager for review and disposition. The appeal will follow a
 267 three step process as follows:

268

269 (1) Over the shoulder appeals – Property owners are welcome to visit the Planning
 270 Department and view their own individual properties to see what was drawn and measured as
 271 impervious surface. Obvious errors will be corrected administratively.

272

273 (2) Formal Appeal - Contested areas will be identified and the owner may complete a
 274 petition form and pay a fee to initiate a formal appeal. Upon a formal appeal Stormwater

275 Manager will visit the property and physically measure impervious surfaces. The staff
 276 measurement will be used to correct the calculation whether there is a decrease or increase.

277

278 (3) Final Appeal - If the owner still contests the measurement, the owner may submit a
 279 survey performed and sealed by a North Carolina licensed professional a surveyor or engineer, or
 280 landscape architect. The surveyor shall use the definition of impervious surface from the state
 281 Division of Water Quality.

282

283

284

285

286 **§ 53.09 DISPOSITION OF SERVICE CHARGES AND FEES.**

287

288 (A) Stormwater Management Utility Service Charge and fee revenues shall be assigned and
 289 dedicated solely to the Stormwater Management Enterprise Fund in the County budget and
 290 accounting system, which shall be and remain separate from other funds, and shall be used only
 291 to fund identified Stormwater Management Program activities. The services charges and fees
 292 paid to and collected by virtue of the provision of this Article shall not be used for general or
 293 other governmental or proprietary purposes of the County, except to pay for costs incurred by the
 294 County in rendering services associated with the Stormwater Management Utility. The
 295 Stormwater Management Enterprise Fund accounting shall include the revenues and expenses
 296 attributed to each watershed subarea as separate departments and inter-departmental transfers
 297 shall not be permitted without the consent of the respective watershed committees and approval
 298 by the Board of Commissioners.

299

300 **§ 53.10 EXEMPTIONS AND CREDITS APPLICABLE TO STORMWATER**
 301 **MANAGEMENT SERVICE CHARGES.**

302

303 (A) Statement of Policy. Except as provided in this section, no public or private property
 304 shall be exempt from Stormwater Management Service Charges or receive a credit or offset
 305 against such Stormwater Management Service Charges. No exemption or reduction in
 306 Stormwater Management Service Charges shall be granted based on the age, tax or economic
 307 status, race, or religion of the customer, or other condition unrelated to the cost of providing
 308 stormwater services and facilities.

309

310 (B) Exemptions. No public or private property shall be exempt from Stormwater
 311 Management Utility Service Charges, with the following exceptions:

312

313 (1) Publicly dedicated roads, streets, greenways, sidewalks and other publically
 314 dedicated rights of way and easements for vehicular or pedestrian traffic that are available for
 315 use by the general public for transportation purposes, shall be exempt from County Stormwater
 316 Management Utility Service Charges. This exemption shall not apply to internal site roadways
 317 within public facilities.

318

319 (2) Railroad rights-of-way used or formerly used for trackage shall be exempt from
 320 County Stormwater Management Utility Service Charges. This exemption shall not be construed

321 to apply to railroad stations, maintenance buildings, or other developed land used for railroad
 322 purposes.
 323

324 (C) Credits. The following credits may be allowed upon adoption of a Credit Application
 325 Instruction Manual by the Board:
 326

327 (1) Non single family residential parcels that provide measures to mitigate the impacts of
 328 runoff on the stormwater system may be eligible for one or more credits to the Impervious Area
 329 Units or the Gross Acre Units Charge portions of the Stormwater Management Utility Service
 330 Charge, proportional to the extent those measures address the impacts of peak discharge and total
 331 runoff volume from the site.
 332

333 (2) The Credit Application Instruction Manual may be approved by the Board and placed
 334 on file with the County Clerk at which time it shall be followed in establishing applicable credits
 335 to a customer's Impervious Area Units Charge or Gross acre Units portion of the Stormwater
 336 Management Utility Service Charge.
 337

338 (3) Each credit allowed against a portion of the Stormwater Management Utility Service
 339 Charge shall be conditioned on continuing compliance with the performance standards set forth
 340 in the Credit Application Instruction Manual and/or the applicable standards set out in the
 341 County's Unified Development Ordinance existing at the time of construction of such facilities
 342 and may be rescinded for noncompliance with those standards.
 343

344 (4) *The calculation of Gross Acreage Component for each parcel shall not include the*
 345 *number of acres of the parcel which are at or below 0.00 foot elevation as these areas provide*
 346 *storage and filtering areas for their respective watersheds.*
 347

348 (5) Each credit for which a customer applies shall be subject to review and approval by
 349 the Stormwater Manager. The Stormwater Manager may approve or reject any application for a
 350 credit in whole or in part.
 351

352 § 53.11 JOYCE CREEK ADDENDUM. 353

354 (A) The Joyce Creek Special Assessment Tax for property owners within the tax district
 355 boundaries shall be eliminated, and replaced with the Stormwater Utility Fee for the South Mills
 356 Watershed, provided, however in the event that the stormwater utility fee for South Mills
 357 Watershed is itself eliminated or discontinued, the Joyce Creek special assessment tax for
 358 property owners within the tax district boundaries would be automatically reinstated under the
 359 same terms and conditions as it exists at the time this Ordinance is approved.
 360

361 (B) The Joyce Creek Management Board shall remain in place to and shall have complete
 362 autonomy and discretion in carrying out maintenance activities on Joyce Creek, and the Cypress
 363 and Mill Run tributary canals in accordance with standards established by the Army Corp of
 364 Engineers. The Joyce Creek Management Board will use its best efforts to coordinate activities
 365 with the South Mills Watershed Advisory Committee but shall not be controlled by nor answer
 366 to said Committee.
 367

368 (C) The South Mills Watershed budget shall include a line item referred to as the Joyce
 369 Creek Project equal to a two cent (\$0.02) ~~annual tax on the value of properties within the~~

370 boundaries of the Joyce Creek Service Area. Per One Hundred Dollar value which will be an
371 annual fee based on the value of all property, both real and personal, with all current and/or
372 future improvements as same may change each year, located within the boundaries of the
373 Joyce Creek service area and a Any balances remaining at the end of each fiscal year shall be
374 carried forward in that line item from year to year in addition to the annual tax calculation fee to
375 be utilized for the Joyce Creek Project in the sole discretion of the Joyce Creek Management
376 Board.
377

378 (D) The Camden County Tax Department shall maintain and manage the Joyce Creek
379 Service Area fee information. The Joyce Creek serviced area fee shall be calculated annually
380 by the Camden County Tax Department for the property located in the Joyce Creek Service
381 Area. The calculated fee information will then be forwarded by the Tax Department to the
382 South Mills Watershed District for their budget line item called the Joyce Creek Project.
383

384 (E) The Joyce Creek Management board shall have sole autonomy and discretion in
385 the utilization of the Joyce Creek Project line item. The Joyce Creek Management Board shall
386 continue to be elected and operate in the same manner as it has operated in the past pursuant to
387 the Camden County Ordinance establishing said management board.
388
389

390 **§ 53.12 MISCELLANEOUS.**
391

392 (A) This Ordinance supersedes all other County ordinances, or parts of ordinances in
393 conflict herewith.
394

395 (B) Any part or provision of this Ordinance found by a court of competent jurisdiction to be
396 in violation of the Constitution or laws of the United States or of the State of North Carolina is
397 hereby deemed severable and shall not affect the validity of the remaining provisions of the
398 Ordinance.
399

400 (C) This Ordinance shall become effective upon adoption.
401

402 Adopted by the Board of Commissioners for the County of Camden this _____ day of
403 _____, 2014

404
405
406 County of Camden
407
408
409
410 _____
411 Garry Meiggs, Chairman
412 Board of Commissioners

412 ATTEST:
413
414
415 _____
416 Amy Barnett
417 Assistant Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.A.

Consent Agenda

Meeting Date: May 5, 2014

Attachments: 1 (24 pages)

Submitted By: Amy Barnett, Assistant Clerk to the Board

ITEM TITLE: Draft Minutes - April 21, 2014

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

RECOMMENDATION:

For your review and possible approval.

**Camden County Board of Commissioners
Regular Meeting
April 21, 2014
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday April 21, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs, Vice Chairman Michael McLain,
Commissioners Clayton Riggs, and Randy Krainiak;

Commissioner Sandra Duckwall was not present.

Also attending were County Manager Michael Renshaw, and Assistant Clerk to the Board Amy D. Barnett. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Keith Letchworth, ECBH Community Resources Director; Dan Porter, Director of Planning; Cameron Williams, JCPC; and Lisa Anderson, Tax Administrator.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the April 21, 2014 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Commissioner Clayton Riggs gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

None.

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, he called for a motion.

Commissioner Clayton Riggs made a motion to approve the agenda as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Clayton Riggs, and Randy Krainiak voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

53

54

Presentations

56

Item 3. A.***Keith Letchworth, Statewide Community Resource Database***

59

60 Mr. Keith Letchworth, ECBH Community Resources Director, gave a presentation
61 regarding the Statewide Community Resource Database and NC 2-1-1. Some key points
62 from his presentation are:

- 63 • ECBH provides services to individuals with mental health issues, intellectual
64 disabilities, and substance abuse issues, and many others;
- 65 • 19 counties in NC served, including Camden County;
- 66 • NC 2-1-1
 - 67 ○ Initiative of the US United Way
 - 68 ○ Statewide Database of Community Resources including but not limited to
69 22,000 different resources in the database.
 - 70 ○ 2-1-1 is in place across the US
 - 71 ○ United Way in NC is the lead agency for implementation of 2-1-1
 - 72 ○ Includes resources from all 100 counties in NC
 - 73 ○ ECBH is a local partner for NC 2-1-1, serving 17 of the 19
74 aforementioned counties, Camden County is one of the 17
 - 75 ○ ECBH became the local partner for the 17 counties so that they could have
76 ready access to the resources for those whom they serve
 - 77 ○ Access to the 211 phone line became available Dec 31, 2013
 - 78 ▪ Only available to counties that have a local partner
 - 79 ○ Accessing NC 2-1-1 can be done in 1 of 3 ways:
 - 80 ▪ Dial 211 on any phone or cell phone
 - 81 • Connects to the call center in Durham NC;
 - 82 • There are 2 call centers in NC, one in Durham (which
83 serves the eastern part of NC), and one in Asheville.
 - 84 • Referral specialist has access to the database of resources
85 and can route a caller to the appropriate service which fits
86 the need of the caller.
 - 87 • Call center is available 24 hours a day/7 days a week/365
88 days a year.
 - 89 ▪ Downloadable smartphone / Iphone / Ipad applications
 - 90 • Allows field personnel from agencies such as social
91 services, health departments, and others to access resources
92 while in the home of the person they are visiting.
 - 93 ▪ Online database at www.nc211.org
 - 94 • Search resources by county and zip code
 - 95 • Marketing materials promoting the use of NC 211 are available from ECBH

96

97 The Board thanked Mr. Letchworth for his presentation.

98

99

Old Business - None

101

102

103

Public Hearings***Item 5. A. Ordinance No. 2014-03-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances***

Commissioner Clayton Riggs made a motion to go into public hearing for the purpose of public input regarding Ordinance No. 2014-03-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Clayton Riggs, and Randy Krainiak voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Dan Porter, Director of Planning, described the proposed amendments:

- There are 2 portions of the UDO which this ordinance seeks to amend
- The first amendment deals with the height restrictions placed upon structures built in the county
 - Seeks to amend this to allow buildings in excess of 35 feet in height, particularly for commercial development related buildings
 - Seek to allow this through issuance of a special use permit
 - Would have to go through Planning Board, then Board of Commissioners for issuance of such
 - Contacted Fire Chiefs of both volunteer fire departments and they are ok with this
 - South Mills Fire Department stated there may be some ISO considerations if the number of buildings whose height is over the 35 feet height limit exceeds 4 or 5
 - If this happens, there are certain requirements that become necessary to keep the current ISO rating
- The second amendment is a request that came through the Stormwater Advisory Committees
 - Seeks to require a 30 foot drainage / maintenance easement on all lead ditches that carry water from upstream through the development to the outfall.
 - Seeks to require this of both major and minor subdivisions as a condition of the permit

Commissioner McLain asked Mr. Porter to define the term "Lead Ditch". Mr. Porter responded that a Lead Ditch is any major ditch that carries water from properties above to properties below (from upstream to downstream / outfall).

Commissioner McLain asked Mr. Porter to include an amendment which will add the definition of "Lead Ditch" to the definitions section of the UDO.

After a brief discussion regarding the role of ditches in carrying water from upstream to the outfall and possibilities for flooding resulting from inadequately maintained ditches, Mr. Porter pointed out that this amendment would not come into play for building permits, but rather when properties are subdivided. Mr. Porter reminded the Board about the new requirement for a fill permit, which the Board approved, relating to building permits for new dwellings. If fill is to be put in place prior to the construction of a new dwelling, the Board gave the Planning Department authority to inspect the proposed location prior to fill and if necessary require the applicant to submit a stormwater plan.

Commissioner Riggs expressed concern regarding the possibility of loss of buildable property on smaller lots due to the proposed requirement of the 30 foot easement. Mr. Porter commented that the setbacks do not start at the inside margin of the easement, but rather from the property line. Mr. Porter added that the main point of the easement is so that the property owner does not add vegetation (trees, bushes, or other landscaping) in or at the easement that would be a hindrance to any equipment that may need access to the property or easement.

167 Commissioner McLain asked how the property owner would know that they are not to
168 place any landscaping in or at the easement. Mr. Porter replied that it would be on the
169 plat. Mr. Porter added that enforcement of such would be subject to the standard
170 procedures of Code Enforcement, and he explained what those procedures are.

171
172 Commissioner Krainiak questioned the width of the proposed easement, 30 feet. Mr.
173 Porter replied that 30 feet was the width recommended by the Stormwater Committees.
174 Mr. Porter added that the ordinance was written in such a way that it would be applicable
175 to everyone, but that if the Board wanted him to implement a scale with regard to the size
176 of the easement as it relates to the size of a ditch he would be open to any
177 recommendations.

178
179 Commissioner Riggs stated that in his opinion the easements should be included on
180 applications for new subdivisions, and that the plots should be laid out in such a fashion
181 that if a large house is built thereon, it will not encroach on the easement. Mr. Porter
182 stated that on major subdivisions, an engineer reviews the plans for the county. Minor
183 subdivisions are submitted and accepted based on the engineer seal that is placed upon
184 them, on these staff can not tell whether or not the stormwater will do what the plan says,
185 staff trusts the seal of the engineer for that.

186
187 Commissioner Riggs suggested that the county have stormwater reviews performed on
188 minor subdivisions as well as major ones. Mr. Porter replied that when the county first
189 started requiring stormwater reviews, it was for every subdivision regardless of size, but
190 that after about a month, the Board sitting in governance at that time chose to modify the
191 ordinance so that it did not apply to minor subdivisions.

192
193 Commissioner Riggs, in reference to the first part of the ordinance, asked where the
194 threshold was where the height of a building would exceed the ability of the Fire
195 Department to put out a fire. Mr. Porter responded that the 35 foot height limit was put in
196 the ordinance specifically because Camden County does not have ladder trucks. Thirty
197 five feet is the fire fighting height capacity, in that a 40 foot ladder can be leaned up
198 against a structure to allow for fire fighting. The proposed amendment would allow a
199 building to be in excess of 35 feet only through a special use permit with the condition
200 that the building contain a full fire suppression system.

201
202 **Public Input:**

203
204 Brian Lannon of Japonica Drive, Camden, NC, came before the Board to provide the
205 following information in regards to the above agenda item:

- 206
- Without this amendment, property owners would not know how important it is to
207 keep the ditch clear and free from debris so it can be maintained
 - Mr. Lannon suggested that if this ordinance applies to all ditches that the word
208 'lead' be removed, so that the ordinance specifies all ditches.
- 209

210
211 Commissioner McLain stated his reason for wanting a clear definition of "Lead Ditch".
212 If a word is found that is unfamiliar, it is often helpful to go to the 'table of authorities' or
213 in this case the definition section for clarification. He further stated that without a clear
214 definition, the ordinance could be called into question because there is not a definition
215 included. Mr. Porter suggested to the Board that they could direct staff to include a
216 definition in section 151.600, Definitions, that would define a "Lead Ditch".

217
218 Chairman Garry Meiggs asked if there were any further comments from the public
219 regarding this issue. Hearing none, he called for a motion to close the public hearing.

220
221 Vice Chairman Michael McLain made a motion to close the public hearing. The motion
222 passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,
223 Commissioners Clayton Riggs, and Randy Krainiak voting aye; no Commissioner voting
224 no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

225

226 As no one spoke in opposition to the proposed amendments to the UDO, Commissioner
227 Clayton Riggs made a motion to add “Ordinance No. 2014-03-01; Proposed Amendments
228 to Chapter 151 (Unified Development Ordinance) of the Camden County Code of
229 Ordinances” as New Business item 6.D. The motion passed 4-0 with Chairman Garry
230 Meiggs, Vice Chairman Michael McLain, Commissioners Clayton Riggs, and Randy
231 Krainiak voting aye; no Commissioner voting no; Commissioner Sandra Duckwall
232 absent; and no Commissioner not voting.
233

234
235 **New Business**

236
237 *New Business*

238 ***Item 6. A. One Mill Park Update & Engineering Contract***

239
240 Dan Porter, Director of Planning, came before the Board to give an update on the One
241 Mill Park project and to seek approval of 2 items related to this project: (1)
242 Memorandum of Agreement between NC Wildlife Resources Commission and Camden
243 County; and (2) Quible contract for professional services for the CAMA Major Permit
244 and Boat Ramp Design.
245

246 Mr. Porter supplied the following information:

- 247 • The initial funding application is complete
- 248 • 3 different funding sources have approved dollar amounts for this, which will
249 reduce the County’s local contribution match for this significantly
- 250 • The property for One Mill Park has been purchased
- 251 • The easements and encroachment agreements have been obtained from both
252 private property owners and NCDOT
- 253 • The Stormwater Plan and the Soil & Erosion Plan have been prepared and
254 approved by DENR
- 255 • All structures on the property have been demolished and cleared
- 256 • Obtained a revised cost estimate from our engineers
- 257 • Initial discussions with CAMA have taken place regarding what kinds of permits
258 will be required
- 259 • Contracts have not yet been created because each funding source has different
260 requirements, but common to all of them is that until all funding sources,
261 approvals, and details are in place, no money can be spent, or if it is spent there is
262 no re-imbusement for it
- 263 • Wildlife Resources Commission has approved funding in the amount of \$112,500,
264 but will not be available until July 1, 2014
- 265 • Application for CAMA Major Permit as well as a good deal of research are yet to
266 be done. CAMA permit may take a long time to obtain as they have to be
267 reviewed by about 16-18 different agencies.
- 268 • Quible contract is for doing the work required in putting together the CAMA
269 Major Permit; after submittal of the permit application, there is a 70-90 day
270 approval period
- 271 • Certain elements, such as bulkheads, piers, and boat ramps need plans. Division
272 of Wildlife does these often, and have plans they will give for this project and that
273 will save the County some money.
- 274 • Construction and bid specifications need to be prepared for bid packages, request
275 for bids / proposals advertised, contractors selected, and contracts awarded.
- 276 • Hope to have contracts to bring to the Board for execution during July 2014, this
277 will depend on how long the CAMA process takes

278
279 Mr. Porter explained the Project Costs line item breakdown which was supplied in the
280 Board Packet for this meeting.

- 281 • Quible prepared cost estimates which are incorporated in the Project Costs
282 document
- 283 • Some of the items on the estimate are items that were overlooked by Planning
284 when the application was put together; others are items which are similar but
285 costs may vary.
286

- 287 • Overall, the cost estimate as prepared by Quible comes in at about \$80,000 more
288 than the initial projected cost prepared by Planning staff, which is about a 14%
289 increase.
- 290 • With all of the different funding sources that have been secured, Planning staff
291 believes that the actual amount that the County would pay as a local match may
292 be able to be reduced to about \$84,000 as some items are being paid by the PartF
293 Grant, others by multiple funding sources or singular different sources. \$84,000
294 is a theoretical figure, but is likely to be higher albeit still lower than the initial
295 commitment.

296

297 Mr. Porter described what is being requested of the Board:

- 298 • Asking that the Quible contract be approved for \$10,750 to accomplish the
299 CAMA Major Permit Application and also to assist in steps necessary to prepare
300 to place this project out for bid; and
- 301 • Asking for the Memorandum of Agreement between the NC Wildlife Resources
302 Commission and Camden County be approved
- 303 ○ NCWRC and Camden County mutually agrees to cooperate to provide
 - 304 free public boating access at the One Mill Park Boating Access Area
 - 305 facility located on One Mill Road, Camden County, NC with access to the
 - 306 Pasquotank River.
 - 307 ○ NCWRC will provide \$112,500 funding towards this goal as long as the
 - 308 County agrees to (a) collaborate with the NCWRC with regards to the
 - 309 design of such; (b) provide routine maintenance to include mowing and
 - 310 litter removal; (c) provide free public boating access including vehicle and
 - 311 trailer parking 24 hours a day / 7 days a week with no closures except for
 - 312 repairs and improvements to the property; (d) provide remaining funding
 - 313 for completion of the project to include launch lane, paved trailer parking
 - 314 area, ADA accessible areas; and (e) install signage identifying the
 - 315 NCWRC as a funding partner and to recognize them on any literature for
 - 316 the same.

317

318 At this time, Chairman Garry Meiggs asked if there were any questions for Mr. Porter on
319 this. Hearing none, he entertained 2 motions relating to this agenda item:

320

321 *Motion #1*

322 Motion: “Approve the Memorandum of Agreement between the NC Wildlife
323 Resources Commission and Camden County as presented and allow the
324 Chairman to sign and the County Manager to attest”

325

326 Made By: Vice Chairman Michael McLain

327

328 The motion was approved 4-0 with Chairman Garry Meiggs, Vice Chairman Michael
329 McLain, Commissioners Randy Krainiak, and Clayton Riggs voting aye; none voting no;
330 Commissioner Sandra Duckwall absent; and none not voting.

331

332 *Motion #2*

333 Motion: “Approve the Quible contract as presented in the amount of \$10,750”

334

335 Made By: Vice Chairman Michael McLain

336

337 The motion was approved 4-0 with Chairman Garry Meiggs, Vice Chairman Michael
338 McLain, Commissioners Randy Krainiak, and Clayton Riggs voting aye; none voting no;
339 Commissioner Sandra Duckwall absent; and none not voting.

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New Business

Item 6. B. Fiscal Year 2014-2015 Camden County Youth Services Grant Application

County Manager Michael Renshaw introduced the JCPC Coordinator Cameron Williams and asked him to describe this agenda item.

Mr. Williams provided the following information with regard to the Fiscal Year 2014-2015 Camden County Youth Services Grant Application:

- This grant application incorporates 4 components:
 - C.R.O.W.N. Kids (Children Reaching Our World Now) / B.E.A.R.S (Being Educated and Responsible Students)
 - Brief Description: An interpersonal skill building component where youth increase life skill development, social skills, and have positive interactions with others during school hours, after school, and during school holiday / breaks.
 - Component Cost: \$45,520
 - Teen Court
 - Brief Description: A structured component where first time, non-violent, misdemeanor offenders admitting guilt are given the option to plead their case before a jury of trained peers volunteers who then provide a constructive sentence. Upon successful completion, the referring agency is notified. Teen Court is a diversion resource for juvenile intake, district court, SROs and other local law enforcement.
 - Component Cost: \$2,435
 - Camden Camp BLUE (Building Leaders and Urging Excellence)
 - Brief Description: A six week summer day camp program for youths providing hands-on educational activities, life skill development and social skill building lessons in a safe, supervised environment during the summer months during school vacation. Program will be based at the Middle School from 9 am to 3 pm weekdays. Camp staff and local law enforcement and EMS volunteers will provide participants with opportunities for pro-social involvement and mentoring on the part of local public safety officials.
 - Component Cost: \$29,817
 - Community Service
 - Brief Description: Provides youth offenders with positive consequences to negative behavior based on court ordered requirements thus holding them accountable for their actions.
 - Component Cost: \$1,520
- Total Costs of all 4 components: \$79,292
- Grant Application requests: \$51,907 with \$27,385 specified in county and local in-kind fund matching.
- Requesting approval of the grant application.

County Manager Michael Renshaw commented that there is no change in the budget amounts for this item for the upcoming fiscal year as compared to the current fiscal year and recommended approving the grant application as presented.

Motion: “Approve Fiscal Year 2014-2015 Camden County Youth Services Grant Application as presented”

Made By: Commissioner Randy Krainiak

The motion was approved 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, and Clayton Riggs voting aye; none voting no; Commissioner Sandra Duckwall absent; and none not voting.

407 *New Business*408 *Item 6. C. Monthly Tax Report, Lisa Anderson, Tax Administrator*

409

410 Camden County Tax Administrator Lisa Anderson came before the Board and gave the
 411 monthly tax report for the month of March 2014. Ms. Anderson read through the
 412 monthly report documents which were included in the Board Packet for this meeting
 413 (said documents are also maintained in the Clerk's permanent records and summarized
 414 herein below):
 415

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2013	316,565.64	54,679.96
2012	87,436.28	18,126.92
2011	41,258.64	13,329.24
2010	27,339.42	6,775.87
2009	11,802.97	6,548.05
2008	8,832.11	6,679.61
2007	7,537.10	10,433.03
2006	2,472.55	14,558.88
2005	1,881.13	26,781.35
2004	1,100.17	12,169.27
	TOTAL REAL PROPERTY TAX UNCOLLECTED	506,226.01
	TOTAL PERSONAL PROPERTY UNCOLLECTED	170,082.18
	TEN YEAR PERCENTAGE COLLECTION RATE	99.00%
	COLLECTION FOR 2014 vs. 2013	94,285.66 vs. 108,303.71

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2013	94.67%
2012	98.51%
2011	99.23%

418
419

EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING March 2014
BY TAX ADMINISTRATOR****244 NUMBER DELINQUENCY NOTICES SENT****88 FOLLOWUP REQUESTS FOR PAYMENT SENT****11 NUMBER OF WAGE GARNISHMENTS ISSUED****4 NUMBER OF BANK GARNISHMENTS ISSUED****26 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER****0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)****30 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR****1 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY****0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)****0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS****0 NUMBER OF JUDGMENTS FILED**

420

421

422 Chairman Garry Meiggs asked if there were any questions for the Tax Administrator.
423 Hearing none, he entertained a motion.

424

425 Motion: “Accept monthly tax report for month of March 2014 as presented by the
426 Tax Administrator”

427 Made By: Commissioner Clayton Riggs

428

429 The motion was approved 4-0 with Chairman Garry Meiggs, Vice Chairman Michael
430 McLain, Commissioners Randy Krainiak, and Clayton Riggs voting aye; none voting no;
431 Commissioner Sandra Duckwall absent; and none not voting.

432

433

434

New Business**Item 6. D. Ordinance No. 2014-03-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances**

Public Hearing on the following Ordinance, Number 2014-03-01, Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances was held earlier in this meeting, see agenda item number 5.A. The text of the proposed amendments, included herein below, reflect the requested addition of a definition of "Lead Ditch" to the definitions section of the UDO.

Ordinance No. 2014-03-01**An Ordinance
Amending the Camden County
Code of Ordinances****Camden County, North Carolina**

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT**§ 151.065 HEIGHT LIMITATIONS.**

(A) No building or structure may exceed a height of 35 feet, as measured from the lowest adjacent grade to the highest eave. *This requirement may be waived and set as a condition through application and approval of a Special Use Permit if the proposed building has a fire suppression system that would provide fire protection for the building allowing for the safe exit of all occupants of the building.* Any applicant for a structure (such as a wireless telecommunications facility) with a height of 50 feet or more shall obtain written documentation from the manager of any airport which regularly handles commercial or military air traffic and is located within 15 miles of the proposed site that the structure will not interfere with air traffic or otherwise pose a risk to air traffic. The applicant may appeal to the Board of Adjustment if the manager of the airport does not provide the applicant with a statement as required by this section, and the Board may grant the permit if it makes written findings of fact that all other requirements under this chapter are met and if the proposed structure will not interfere or otherwise pose a risk to air traffic.

§ 151.232 DESIGN STANDARDS AND CRITERIA.

All major subdivisions shall be designed to meet the following requirements:

(E) *Utility and drainage easements.* Each subdivision ~~must~~ *shall* provide 10-foot easements for utilities and drainage, including but not limited to water and sewer mains along rear and side lot lines and 15 feet along front lines for service to all lots within the subdivision. *There shall be a 30 foot drainage/maintenance easement on all lead ditches that carry water from upstream through the development to the outfall.* Additional easements may be required due to topography or other physical features. Where a development concept is approved which requires zero lot line development, alternative easement locations may be considered.

§ 151.400 DRAINAGE.

(A) *Stormwater drainage.* Each residential/non-residential subdivision or commercial site plan shall provide adequate storm drainage certified by a North Carolina registered engineer or a North Carolina Licensed Surveyor, (with proven experience in stormwater drainage) for all areas in the subdivision. A combination of storage and controlled release of stormwater run-off is required. The release rate of stormwater from all developments shall not exceed the ten-year stormwater run-off from the area in its natural state (post-development vs. pre-development). All free-flowing storm drainage systems shall be designed to accommodate the run-off generated by a ten-year design storm or North Carolina Department of Transportation (NCDOT) standards if more restrictive. The following information must be provided:

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- (1) Elevation survey of entire tract with topo lines at one-foot intervals;
- (2) All culvert inverts (including driveway culverts);
- (3) Direction of flows;
- (4) Downstream analysis (cross-sections) of drainage way to outlet (creek, stream, river and the like);
- (5) Stormwater storage analysis (storing the differential between the outlet ditch capacity at bank full and the 100-year storm event throughout the proposed development area) and show minimum lot elevations;
- (6) Drainage calculations for drainway design within boundaries of proposed subdivision and off-site, if appropriate;
- (7) Show total pre-development and post-development run-off in CFS (cubic feet per second) volume leaving development area;
- (8) Along all existing drainage ways within proposed development areas, swales (minimum 6:1 side slopes) are preferred over traditional ditches. Maintenance easements the width of the swale shall be centered over the swale;
- (9) There shall be a 30 foot drainage/maintenance easement on all lead ditches that carry water from upstream through the development to the outfall.
- ~~(9 10)~~ If swales are not utilized, then all ditches and canals will require minimum of 30 feet of open space from the top of bank on one side or the other (maintenance area); and
- ~~(10 11)~~ Developer will be responsible for upgrading drainage system to outlet subject to obtaining permission from all property owners adjacent to the watercourse outlet.

(B) Plans must address maintenance of the drainage system and who will be the responsible party to ensure proper maintenance is performed on the drainage system. The plan will be reviewed and inspected by County Technical Staff members.

§ 151.600 DEFINITION OF BASIC TERMS.

LEAD DITCH – A ditch of any size that carries water from upstream through the property to the outfall.

Adopted by the Board of Commissioners for the County of Camden this 21st day of April, 2014.

County of Camden

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Amy Barnett
Assistant Clerk to the Board

Having duly held a public hearing on the Proposed Amendments, and having not heard any opposition to same, Chairman Garry Meiggs entertained a motion:

Motion: “Approve Ordinance No. 2014-03-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances with the addition of a definition of ‘Lead Ditch’ to be added to the definitions section of the UDO”

Made By: Commissioner Clayton Riggs

The motion was approved 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Randy Krainiak, and Clayton Riggs voting aye; none voting no; Commissioner Sandra Duckwall absent; and none not voting.

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Consent Agenda

Vice Chairman Michael McLain made a motion to approve the consent agenda. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Clayton Riggs, and Randy Krainiak voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Consent Agenda

Item 7. A. Draft Minutes, April 7, 2014

Consent Agenda

Item 7. B. Budget Amendments 2013-14-BA025 & 2013-14-BA026

**2013-14-BA025
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

Section 1. To amend the TDA Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
154200-597010	Museum	\$25,000.00	
Revenues:			
15399400-439900	Fund Balance Appropriated	\$25,000.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21st day of April, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2013-14-BA026

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

Section 1. To amend the Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-554321	LIEAP	\$1,536.00	
528000-520000	Crisis	\$ 234.00	
Revenues:			
52330610-434848	LIEAP	\$1,536.00	
52330610-434819	Crisis	\$ 234.00	

Increased Allocation

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21st day of April, 2014.

 Clerk to Board of Commissioners Chairman, Board of Commissioners

Consent Agenda

Item 7. C. Tax Pickups, Refunds, and Releases

Name	Amount	Type	Reason	No.
Douglas Mark Gregory	\$100.68	Refund	Turned In Plates	16637
Louise Robert Aguirre	\$133.51	Refund	Military Exempt	16662
Michael R. Davis	\$133.56	Release	Military Exempt	16668

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Consent Agenda

Item 7. D. Tax Authorization to Collect for January 2014 and June 2014

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (January Renewals) Due 05/01/2014 (OLD SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
788.46	1050.54	66.54	1905.54

Witness my hand and official seal this 21st day of April, 2014.

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (June Renewals) Due 07/15/2014 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
14,542.27	16,129.26	9,461.70	40,133.23

Witness my hand and official seal this 21st day of April, 2014.

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

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Consent Agenda

Item 7. E. Personnel Policy Article 1 Section 8 Definitions

New language listed hereunder is in italics (*italics*) and underlined (underline) and offset by ¼ inch on the left margin.

ARTICLE I. GENERAL PROVISIONS

Section 8. Definitions

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

Adverse Action. An involuntary demotion, reduction in pay, suspension, reduction in force, or separation from employment.

Anniversary Date. The employee's most recent date of employment with the county service in a permanent position.

Appointing Authority. Any County board or official with the legal authority to make hiring decisions.

Classification. A title of a single or group of positions which are sufficiently similar to require the same set of knowledge, skills, abilities, education and experience qualifications.

Department. (Webster's 2003) A field of activity.

Full-time employee. An employee who is in a position for which an average work week equals at least 40 hours, and continuous employment of at least 12 months, is required by the County

Part-time employee. An employee who is in a position for which an average work week of at least 20 hours and less than 40 hours and continuous employment of at least 12 months is required by the County.

Part-time employee (non-benefit eligible). *An employee who is in a position for which an average work week is 28 hours or less and employment is either seasonal, as needed or number of hours vary from week to week.*

Permanent position. A position authorized for the budget year for a full twelve months and budgeted for twenty or more hours per week. All County positions are subject to budget review and approval each year by the Board of Commissioners and all employees' work and conduct must meet County standards. Therefore, reference to "permanent" positions or employment should not be construed as a contract or right to perpetual funding or employment.

Probationary employee. An employee appointed to a full or part-time regular position who has not yet successfully completed the designated probationary period of six months. Persons in trainee or work against appointments are a probationary employee for the full duration of their appointment in that status.

Regular employee. An employee appointed to a full or part-time position who has successfully completed the designated probationary period.

Temporary employee. An employee appointed to a position for which either the average work week required by the County over the course of a year is less than 20 hours, or continuous employment required by the County is less than 12 months.

Trainee. An employee status when an applicant is hired (or employee promoted) who does not meet all of the requirements for the position. During the duration of a trainee appointment, the employee is on probationary status.

Unit. (Webster 2003) A single person or group especially as a part of a whole.

Work Against Appointment. In departments whose employees are subject to the State Personnel Act, the appointing authority may appoint an employee in a work against situation. When qualified applicants are unavailable and there is no trainee provision for the classification of the vacancy, the appointing authority may appoint an employee below the level of the regular classification in a "work against" appointment. This appointment is for the purpose of allowing the employee to gain the qualifications needed for the full class through on the job experience. A work against appointment may not be made when applicants are available who meet the training and experience requirements for the full class in the position being recruited. During the duration of the work against appointment, the employee is on probationary status.

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Consent Agenda

Item 7. F. Resolution 2014-04-02, Resolution Authorizing Removal of Certain Public Record Books kept by the Register of Deeds for the Purpose of Repair, Restoration, and Rebinding

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

AMY BARNETT
Assistant Clerk to the Board

JOHN S. MORRISON
County Attorney

**RESOLUTION AUTHORIZING
REMOVAL OF CERTAIN PUBLIC RECORD BOOKS
KEPT BY THE REGISTER OF DEEDS FOR
THE PURPOSE OF REPAIR, RESTORATION
AND REBINDING**

Resolution No: 2014-04-02

WHEREAS, NC General Statute 132-7 provides that books of public records should be copied or repaired, renovated or rebound if mutilated, damaged or difficult to read and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding and

WHEREAS, Brown's River Records Preservation Services is under contract to provide repair, restoration and rebinding of these certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CAMDEN COUNTY, NORTH CAROLINA, that

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Brown's River Records Preservation Services for repair, restoration and rebinding the following books of public record:

Deed Book 33

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of Brown's River Records Preservation Services for the length of time required to repair, restore or rebind them.

Section 3. This resolution is effective upon its adoption.

Adopted this, the 21st day of April, 2014.

ATTEST:

Garry W. Meiggs, Chairman
Camden County Board of Commissioners

Amy Barnett, Assistant Clerk to the Board

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

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Consent Agenda
Item 7. G. Budget Amendments, Camden County Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 10th day of April, 2014, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		18,300.00
Explanation:			
	Total Appropriation in Current Budget	\$	429,414.00
	Amount of Increase / (Decrease) of Above Amendment		-18,300.00
	Total Appropriation in Current Amended Budget	\$	421,114.00

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 10th day of April 2014.</p> <p><i>G. Wayne White</i> _____ Chairman, Board of Education</p> <p><i>[Signature]</i> _____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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BUDGET AMENDMENT
April 10, 2014

4. Capital Outlay Fund

A. We must decrease our budget to correct a budget code and transfer funds to meet the capital outlay requests approved at the beginning of the fiscal year. We request your approval.

Category I Projects

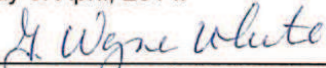
9107.077.541	Window Replacement	\$ - 30,000.00
9117.077.541	Pur of Replacement A/C Units	\$ + <u>11,700.00</u>

Total – Category III Projects	\$ - 18,300.00
	=====

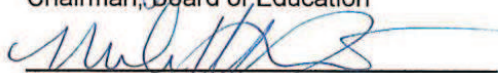
4.4910.997 Revenue – Fund Balance Approp - Reg.	\$ + 18,300.00
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Total – Revenue	\$ + 18,300.00
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Passed by majority vote of the Board of Education of Camden County on the 10th day of April, 2014.



Chairman, Board of Education



Secretary, Board of Education

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Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of April, 2014, passed the following resolution.

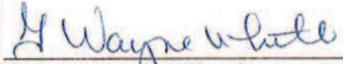
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services		1,670.00
5200	Speical Curricular Services	1,570.00	
5800	Guidance Support Services	100.00	
7100	Community Support Services	2,084.00	
8100	Pymts to Other Govt Units/Trans	1,013.95	
8200	Unbudgeted Funds		3,097.95

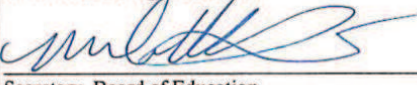
Explanation:

Total Appropriation in Current Budget	\$ 1,432,461.92
Amount of Increase/Decrease of Above Amendment	+ .00
Total Appropriation in Current Amended Budget	\$ 1,432,461.92

Passed by majority vote of the Board of Education of Camden County on the 10th day of April 2014.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

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BUDGET AMENDMENT
April 10, 2014

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds to cover the cost of the program. We request your approval of the following amendment.

After School Day Care

7100.701.178 Salary – Day Care Workers	\$ + 2,255.00
7100.701.184 Longevity Pay	- 87.00
7100.701.188 Annual Leave Payoff	- 400.00
7100.701.211 Emp Soc Sec Costs	+ 171.00
7100.701.221 Emp Retirement Costs	- 301.00
7100.701.311 Contracted Services	- 300.00
7100.701.312 Workshop Expenses	- 150.00
7100.701.411 Supplies & Materials	- 500.00
7100.701.451 Purchase of Snacks	+ 1,396.00
8100.701.392 Indirect Costs	<u>- 2,084.00</u>

Total – After School Day Care \$ + .00

B. We have reviewed this program area and find that we must transfer funds to correct a coding error and cover expenses within the program. We request your approval of the following.

Carol M. White PEP Grant

5113.332.311 Contracted Services	\$ - 1,500.00
5113.332.411 Supplies & Materials	- 17,300.00
5113.332.461 Pur of Non-Cap Equipment	+ 14,400.00
5113.332.541 Pur of Equipment	+ 2,900.00
5213.332.311 Contracted Services	+ 1,500.00
8100.332.392 Indirect Costs	+ 3,097.95
8200.332.392 Indirect Costs	<u>- 3,097.95</u>

Total – Carol M. White PEP Grant \$ + .00

C. We have reviewed this program area and find that we must transfer funds to meet the needs of the program. We request your approval of the following amendment.

Classroom Teacher

5110.841.163 Substitute Pay	\$ - 40.00
5110.841.199 Overtime Pay	+ 40.00
5110.841.332 Travel Reimbursement	- 170.00
5210.841.332 Travel Reimbursement	+ 70.00

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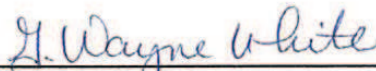
Budget Amendment
Other Local Current Expense Fund
April 10, 2014, Page 2

5830.841.332	Travel Reimbursement		+	<u>100.00</u>
Total – Classroom Teacher		\$	+	.00

D. We have reviewed the Board of Education area of the budget and find that we must transfer funds to cover workshop expenses. We request your approval of the following amendment.

<u>Board of Education</u>				
6910.860.192	Salary – BOE members	\$	-	6,000.00
6910.860.312	Workshop Expenses		+	<u>6,000.00</u>
Total – Board of Education		\$	+	.00

Passed by majority vote of the Board of Education of Camden County on the 10th day of April, 2014.



Chairman, Board of Education



Secretary, Board of Education

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Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of April, 2014, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2014.

Code Number	Description of Code	Amount	
		Increase	Decrease
5300	Alternative Curricular Services	.00	
Explanation:			
	Total Appropriation in Current Budget		\$ 2,062,036.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget		\$ 2,062,036.00

<p>Passed by majority vote of the Board of Education of Camden County on the 10th day of April, 2014</p> <p><i>Wayne White</i> Chairman, Board of Education</p> <p><i>[Signature]</i> Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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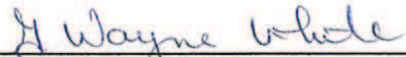
BUDGET AMENDMENT
April 10, 2014

2. Local Current Expense Fund

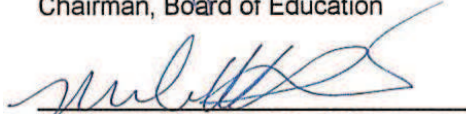
- A. We have reviewed this program area and find that we must transfer funds to cover the cost of supplies. We request your approval of the following amendment.

<u>At-Risk Programs</u>			
5330.847.418	Comp Software & Supplies	\$ -	40.00
5350.847.411	Instructional Supplies	+	<u>40.00</u>
Total – At-Risk Programs		\$ +	0.00

Passed by majority vote of the Board of Education of Camden County on the 10th day of April 2014.



Chairman, Board of Education



Secretary, Board of Education

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Commissioner's Report

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Vice Chairman Michael McLain mentioned the following items of interest:

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- Saturday, April 26, 2014 is the Annual Tarwheel Bike Ride which starts at 8AM
- Saturday, May 3, 2014 is Paddle for the Border

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Commissioner Randy Krainiak mentioned the following item of interest:

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- 69th Annual 4-H Livestock Show and Sale will be held on April 29th - 30th in Elizabeth City at the 4-H Livestock Arena located behind the old Museum of the Albemarle off of NC Hwy 17.

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County Manager's Report

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County Manager Michael Renshaw had the following items to report:

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- Mr. Renshaw thanked Mrs. Amy Barnett for her exceptional work and attention to detail as Assistant Clerk to the Board during this time of transition.
- On Wednesday, April 30, 2014, the Board of Commissioners and the County Manager will meet with COA President, Dr. Kandi W. Deitemeyer and members of her staff in a joint work session at the Camden County Library Community Room from 9-10:30 AM.

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Information from Board and Staff

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The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

912

913 A. Advertising Notice of April 21, 2014 Meeting

914 B. Camden County General Ledger Balance Sheet, April 7, 2014

915 C. Register of Deeds Account Balance Report, March 2014

916 D. Land Transfer Tax Collections Report, March 2014

917 E. Sales Tax Collection Report

918 F. Safety Committee Minutes, March 26, 2014

919

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Meeting Adjourned

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At 8:13 P.M., Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

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Chairman Garry Meiggs
Camden County Board of Commissioners

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931 ATTEST:

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Amy D. Barnett

936 Assistant Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.B.
Consent Agenda
Meeting Date: May 5, 2014
Attachments: 3
Submitted By: Budget & Finance Officers

ITEM TITLE: Budget Amendment

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

2013-14-BA027 Additional Road Expense
 2013-14-BA028 County Contribution to Eco Park
 2013-14-BA029 JCPC Revisions

RECOMMENDATION:

Approve budget amendments

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106900-592800	Eco Park	\$80,237.72	
Revenues:			
10399400-439900	Fund Balance Appropriated	\$80,237.72	

Additional Road Expense

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Eco Industrial Park Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
284940-574301	Paving/Roads	\$80,237.72	
Revenues:			
28360750-439710	County Contribution	\$80,237.72	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106200-502000	Salaries		\$3,459.00
106200-503000	Part Time Salary		\$1,220.37
106200-505000	FICA		\$ 343.00
106200-506000	Health Insurance		\$1,491.00
106200-507000	Retirement		\$1,061.00
106200-507100	401K		\$ 757.00
106200-509000	Worker Comp	\$ 105.00	
106200-510000	Training		\$ 120.00
106200-514000	Travel		\$ 437.18
106200-526000	Advertising		\$ 34.00
106200-531000	Gas & Oil	\$ 900.00	
106200-567000	Camp	\$4,185.10	
106200-568000	Restitution/Comm Services		\$ 100.00
106200-569000	Teen Court		\$ 135.55
106200-570002	Crown Kids	\$3,968.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$56,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of May, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.C.

Consent Agenda

Meeting Date: May 5, 2014
Attachments: 2
Submitted By: Budget Officer and Finance Officer

ITEM TITLE: Results of Sale of Surplus Property
On GovDeals



MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Hewlett Packard 1050c Plus DesignJet Printer / Plotter... \$331.00

RECOMMENDATION:

**Approve the sale of the above surplus property on GovDeals.
If top bidder should refuse purchase, allow sale to next high bidder.**

 <p>GovDeals A Liquidity Services Marketplace</p>	<p>Camden County, NC</p> <p>timeout in 59:52 Sandra Jones Log Out</p>	<p>Site consultant ONLINE ASK YOUR QUESTION</p> 
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- | | | | | | | | |
|-----------------------------|---------------------------|------------------------------|------------------------------|-------------------------------|----------------------------|----------------------------------|----------------------|
| HOME | ASSETS | MAINTENANCE | TIERS | SECURITY | REPORTS | INFORMATION | HELP |
| Blank Asset | Q & A | Modify Asset | Bill of Sale | Auction Dates | Bid Awards | Previous Results | |

Bid history for Hewlett Packard 1050c Plus DesignJet
Auction Start Date: 04/14/2014 10:47 AM
Auction End Date: 04/29/2014 4:00 PM
Asset ID: 37

Userid	Bid Date/Time	Bid Amount
Jold@qualityhomesofcurrituck.com	04/29/2014 1:39:08 PM	\$331.00
E*****m	04/29/2014 1:36:08 PM	\$306.00
Jold@qualityhomesofcurrituck.com	04/29/2014 1:36:08 PM	\$300.00
Jold@qualityhomesofcurrituck.com	04/29/2014 1:35:57 PM	\$281.00
E*****m	04/29/2014 1:35:57 PM	\$256.00
Jold@qualityhomesofcurrituck.com	04/29/2014 1:35:45 PM	\$231.00
E*****m	04/29/2014 1:35:45 PM	\$206.00
Jold@qualityhomesofcurrituck.com	04/28/2014 9:40:21 PM	\$181.00
a*****t	04/28/2014 9:40:21 PM	\$156.00
Jold@qualityhomesofcurrituck.com	04/15/2014 10:54:58 PM	\$100.00

For Support, contact your CSR: [John Miller](#) (919-971-6086) or call 800-613-0156 from 9 am - 6 pm ET or [email Support](#). [Site Map](#)


Acct ID: 1989 - P13

Sandra Jones

From: ClientServices@govdeals.com
Sent: Tuesday, April 29, 2014 4:02 PM
To: sjones@camdencountync.gov
Subject: GovDeals Seller's Certificate: 37-0429141600-1989

Congratulations, Camden County, NC has sold another item on the GovDeals Auction Services.

BUYER (#708817)		SELLER (#1989)	
Name:	Justin Old	Agency:	Camden County, NC
Company:	na	Contact:	Sandra Jones
Title To:	Justin Old	Phone:	252-335-4691 ext. 260
Phone:	757-816-2006	Fax:	252-333-1603
Email:	Jold@qualityhomesofcurrituck.com	Email:	sjones@camdencountync.gov
Address:	1285 Tulls Creek Rd Moyock, NC 27958	Address:	330 US Highway 158 E Camden, NC 27921-7525

ITEM INFORMATION FOR ASSET ID: 37			
Item:	Hewlett Packard 1050c Plus DesignJet 		
Pick Up Location:	117 NC Highway 343 N, Camden, NC 27921-7573		
Inventory ID:	1187	Account ID:	1989
Condition:	See Description	Quantity:	1 each
Make/Brand:	Not Provided	Model:	Hewlett Packard
VIN/Serial:	SG44E13123	Model Year:	Not Provided
Meter:	0 (Accurate?:)	Title Restrictions:	No

Date	Item		Amount
04/29/2014 4:00 PM	Hewlett Packard 1050c Plus DesignJet		\$331.00
	Tax	None	\$0.00
	Administrative Fee		\$24.82

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.D.

Consent Agenda

Meeting Date: May 5, 2014
Attachments: None.
Submitted By: Budget Officer and County Manager

ITEM TITLE: Set Budget Hearing

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

According to the approved Budget Schedule we need to set the Public Notice of the Public Hearing on the Budget Funds for FY14-15 (G.S. 159-12(A) for June 9.

RECOMMENDATION:

MOTION TO APPROVE BUDGET HEARING FOR BUDGET FY14-15 FOR JUNE 9 AT 7 P.M.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.E.

Consent Agenda

Meeting Date: May 5, 2014
Attachments: 7
Submitted By: Tax Administrator

ITEM TITLE: Tax Pickups, Refunds, Releases

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

RECOMMENDATION:

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Melvin Randolph Abner	\$104.72 Military Exempt	Refund/16717 V-47071-09
Melvin Randolph Abner	\$223.45 Military Exempt	Refund/16719 V-72698-13
Melvin Randolph Abner	\$103.63 Military Exempt	Refund/16715 V-69799-12
Melvin Randolph Abner	\$100.63 Military Exempt	Refund/16714 V-62421-11
Melvin Randolph Abner	\$102.11 Military Exempt	Refund/16713 V-55246-10
John Butts III	\$255.76 Release Foreclosure Fee	Refund/16700 R-53439-11



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16717

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Military exempt

YEAR 2009 TOWNSHIP SM
NAME Melvin Randolph Abner (25569)
ADDRESS 105 Soyfield Ct.
South Mills, NC 27976
PIN # V0030687

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
<u>DMV</u> Personal <u>16890</u>			<u>JC</u>		
Real _____					
Total _____	<u>99.65</u>	<u>1.69</u>	<u>3.38</u>	<u>104.72</u>	<u>V47071</u>

Leri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16719

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Military exempt

YEAR 2013 TOWNSHIP SM

NAME Melvin Randolph Abner (32688)

ADDRESS 105 Sayfield Ct.

South Mills, NC 27976

PIN # V0045378

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
^{DMV} Personal <u>36040</u>					
Real _____					
Total _____	<u>212.64</u>	<u>3.60</u>	<u>7.21</u>	<u>223.45</u>	<u>V72698</u>

Jeri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16715

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Military release

YEAR 2012 TOWNSHIP SM
NAME Melvin Randolph Abner (25569)
ADDRESS 105 Soyfield Ct.
South Mills, NC 27976
PIN # 10030687

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal <u>15910</u>			<u>JC Int.</u>		
Real _____					
Total _____	<u>93.87</u>	<u>1.59</u>	<u>3.18</u>	<u>4.99</u>	<u>103.63</u>
					<u>469799</u>

Teri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16714

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Military exempt

YEAR 2011 TOWNSHIP SM
NAME Melvin Randolph Abner (25569)
ADDRESS 105 Soyfield Ct.
South Mills, NC 27976
PIN # V0030687

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal <u>16230</u>			<u>JC</u>		
Real _____					
Total _____	<u>95.76</u>	<u>1.62</u>	<u>3.25</u>	<u>100.63</u>	<u>V62421</u>

Jeri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16713

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Military release

YEAR 2010 TOWNSHIP SM

NAME Melvin Randolph Abner (25569)

ADDRESS 105 Soyfields Ct.
South Mills, NC 27976

PIN # 10030687

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
DMV Personal <u>16470</u>			<u>JC</u>		
Real _____					
Total _____	<u>97.17</u>	<u>1.65</u>	<u>3.29</u>	<u>102.11</u>	<u>155246</u>

Jeri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER



FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

Nº 16700

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Release Foreclosure Fee Judgment never file

YEAR 2011 TOWNSHIP CH

NAME John Butts III

ADDRESS 119 Chantilly Rd.
Camden, NC 27921

PIN # R02-8927-00-83-4439-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u> Foreclosure Fee	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____			<u>255.76</u>	<u>255.76</u>	<u>R53439</u>

Levi Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

REFUND OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund\$ 103.63	Remit To: ABNER, MELVIN RANDOLPH 105 SOYFIELDS CT SOUTH MILLS NC 27976	Reference: 2012 V 0030687 military release	Drawer/Transaction Info: 20140415 99 210894
389.36	SYLVESTER, VERNON L. & EDITH W. 453 NECK ROAD SHILOH NC 27974	2009 R 03-8962-00-55-2255.0000 value change	20140501 99 211163

492.99 Total Refunds

SUBMITTED BY Lisa S. Anderson DATE 5-1-14
 Lisa S. Anderson, Tax Administrator Camden County

APPROVED BY _____ DATE _____
 Garry Meiggs, Chairman Camden County Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 7.F.

Consent Agenda

Meeting Date: May 5, 2014

Attachments: 1

Submitted By: Finance Officer

ITEM TITLE: Quarterly Fiscal Monitoring Report
DMHDDSAS / ECBH

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

RECOMMENDATION:

Quarterly Fiscal Monitoring Report - DMHDDSAS

LME / MCO NAME: East Carolina Behavioral HealthFOR THE PERIOD ENDING: 3/31/2014

of month in the fiscal year (July = 1, August = 2, . . . , June = 12) =====>

9

1. REPORT OF BUDGET VS. ACTUAL

ITEM	Basis of Accounting: (check one) Cash Accrual	(1)	(2)	(3)	(4)	(5)	(6)
		PRIOR YEAR		CURRENT YEAR			
		2012-2013 BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE	BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE **
REVENUE							
Service Fees from LME-Delivered Services							
Medicaid Pass Thru		3,200,000	392,454	400,000	36,728	363,272	12.24%
Interest Earned		98,849	396,598	500,000	337,248	162,752	89.93%
Rental Income		77,028	70,874	77,028	85,992	(8,964)	148.85%
Budgeted Fund Balance * (Detail in Item 4, below)				6,400,000	-		
Other Local		54,500	129,393	125,000	18,933	106,067	20.20%
Total Local Funds		3,430,377	989,319	7,502,028	478,901	623,127	8.51%
County Appropriations (by county, includes ABC Funds):							
Beaufort County		173,599	173,599	173,599	86,800	86,799	66.67%
Bertie County		49,390	49,390	49,390	35,843	13,547	96.76%
Camden County		24,226	23,700	24,246	12,540	11,706	68.96%
Chowan County		32,478	33,954	32,478	24,476	8,002	100.48%
Craven County		276,827	277,100	276,827	205,857	70,970	99.15%
Currituck County		60,300	62,611	60,300	47,221	13,079	104.41%
Dare County		390,369	399,885	339,948	52,500	287,448	20.59%
Gates County		39,434	39,119	29,700	21,000	8,700	94.28%
Hertford County		83,750	87,677	83,750	65,119	18,631	103.67%
Hyde County		12,414	12,650	12,414	6,650	5,764	71.42%
Jones County		23,906	23,868	27,506	17,542	9,964	85.03%
Martin County		51,962	54,962	51,962	48,462	3,500	124.35%
Northampton County		81,614	81,614	81,614	58,210	23,404	95.10%
Pamlico County		33,593	33,934	33,593	25,789	7,804	102.36%
Pasquotank County		92,506	95,864	92,506	71,181	21,325	102.60%
Perquimans County		29,406	29,810	29,406	22,234	7,172	100.81%
Pitt County		595,500	624,772	595,500	471,765	123,735	105.63%
Tyrell County		9,906	10,732	9,906	6,537	3,369	87.99%
Washington County		29,562	27,956	29,228	16,114	13,114	73.51%
Total County Funds		2,090,742	2,143,196	2,033,873	1,295,840	738,033	84.95%
LME Systems Admin. Funds (Cost Model)		0	0	0	0	-	
DMH/DD/SAS Administrative Funds (% basis)		4,356,292	4,128,981	3,965,628	2,998,818	966,810	100.83%
DMH/DD/SAS Risk Reserve Funds (% basis)		0	0	0	0	-	
DMH/DD/SAS Services Funding		40,127,044	37,827,333	38,918,402	27,105,780	11,812,622	92.86%
DMA Capitation Funding		169,341,905	176,568,989	176,265,424	131,631,418	44,634,006	99.57%
DMA Risk Reserve Funding		3,501,585	3,603,452	3,597,254	2,686,355	910,899	99.57%
All Other State/Federal Funds		692,372	565,274	463,260	99,122	364,138	28.53%
Total State and Federal Funds		218,019,198	222,694,029	223,209,968	164,521,493	58,688,475	98.28%
TOTAL REVENUE		223,540,317	225,826,543	232,745,869	166,296,234	60,049,635	95.27%
EXPENDITURES:							
System Management/Administration/Care Coordination		23,209,060	18,266,927	27,474,084	14,912,013	12,562,071	72.37%
LME Provided Services		0	0	0	0	-	
Provider Payments		198,681,945	177,098,692	204,016,595	129,632,342	74,384,253	84.72%
Merger Expenses		0	0	0	0	-	
MCO Start-Up Expenses		0	0	0	0	-	
All Other		1,649,313	1,246,056	1,255,190	747,339	507,851	79.39%
TOTAL EXPENDITURES		223,540,317	196,611,675	232,745,869	145,291,694	87,454,175	83.23%
CHANGE IN CASH BALANCE			29,214,868		21,004,540		
Beginning Unrestricted Fund Balance			22,423,126		44,348,843		
Balance in DMH/DD/SAS Risk Reserve							
Balance in DMA Risk Reserve			4,494,346		7,193,494		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures		19.84%	44,348,843	28.08%	65,353,412		
2. CURRENT CASH POSITION							
		(1) 30 DAYS	(2) 60 DAYS	(3) 90 DAYS	(4) OVER 90 DAYS	(5) TOTAL	Allowance for Uncollectible Receivables
Accounts Payable (Accrual Method)							
Account Receivable (Accrual Method)							
Current Cash in Bank			97,155,837				
3. SERVICE EXCEPTIONS (Provided Based on System Capability)							
Services authorized but not billed							
4. DETAIL ON BUDGETED FUND BALANCE							
				Budgeted	Year-to-Date	Balance	%
Payments to Providers							
MCO Start-up Expense							
LME Merger Expense							
Other (List): <i>Additional State Service Funds</i>				5,400,000	0	5,400,000	
Other (List): <i>Medicaid Reinvestment</i>				1,000,000	0	1,000,000	

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 10

**Information, Reports, & Minutes
From Other Agencies**

**Meeting Date: May 5, 2014
Attachments: 1
Submitted By: Various**

**ITEM TITLE: Information, Reports, & Minutes
From Other Agencies**

SUMMARY:

RECOMMENDATION:

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**BUDGET ORDINANCE
FY 2014-2015**

Be it ordained by the Area Board of East Carolina Behavioral Health meeting in regular session this ___ day of June 2014 that the following fund revenues and cost center expenditures with certain restrictions and authorizations are adopted for **East Carolina Behavioral Health**.

	FY 14-15 Budget	FY 13-14 Budget	Increase/(Decrease) in Budget
RECEIPTS and EXPENDITURES			
I. RECEIPTS			
A. Local Funds			
Medicaid/HealthChoice patient fees	400,000	400,000	0
From Medicaid Fund Balance	3,500,000	2,000,000	1,500,000
From Fund Balance	0	5,400,000	-5,400,000
Medicaid Waiver Service Funds	146,218,757	146,218,757	0
Medicaid Risk Reserve Funds	3,354,795	3,354,795	0
Med Waiver Administrative Funds	18,166,217	18,166,217	0
County General-Beaufort	156,599	156,599	0
County General - Bertie	44,590	44,590	0
County General - Camden	20,000	20,000	0
County General - Chowan	29,478	29,478	0
County General -Craven	249,827	249,827	0
County General -Currituck	50,316	50,316	0
County General -Dare	265,948	265,948	0
County General - Gates	28,000	28,000	0
County General - Hertford	77,750	77,750	0
County General - Hyde	10,914	10,914	0
County General - Jones	23,906	23,906	0
County General - Martin	48,462	48,462	0
County General-Northampton	77,614	77,614	0
County General-Pamlico	30,593	30,593	0
County General-Pasquotank	85,506	85,506	0
County General-Perquimans	26,906	26,906	0
County General-Pitt	487,500	487,500	0
County General-Tyrrell	8,814	8,814	0
County General-Washington	26,228	26,228	0
County ABC-Beaufort	17,000	17,000	0
County ABC-Bertie	4,800	4,800	0
County ABC-Camden	4,246	4,246	0
County ABC-Chowan	3,000	3,000	0
County ABC-Craven	27,000	27,000	0
County ABC-Currituck	9,984	9,984	0
County ABC-Dare	74,000	74,000	0
County ABC-Gates	1,700	1,700	0

County ABC-Hertford	6,000	6,000	0
County ABC-Hyde	1,500	1,500	0
County ABC-Jones	3,600	3,600	0
County ABC-Martin	3,500	3,500	0
County ABC-Northampton	4,000	4,000	0
County ABC-Pamlico	3,000	3,000	0
County ABC-Pasquotank	7,000	7,000	0
County ABC-Perquimans	2,500	2,500	0
County ABC-Pitt	108,000	108,000	0
County ABC-Tyrrell	1,092	1,092	0
County ABC- Washington	3,000	3,000	0
Misc Local	125,000	125,000	0
Rental Income	77,028	77,028	0
Interest Income	500,000	500,000	0

Total LOCAL FUNDS	174,375,670	178,275,670	-3,900,000
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B. State and Federal Funds:

Shelter Plus	463,260	463,260	0
Miscellaneous State	3,558,800	3,558,800	0
IPRS Administrative Funds	4,268,300	3,965,628	302,672
State Single Stream	28,689,029	29,300,717	-611,688
Miscellaneous Federal		50,000	-50,000
AMH Federal	743,827	743,827	0
CMH Federal	308,285	902,776	-594,491
ADD Federal	104,287	104,287	0
CDD Federal	-	-	0
ASA Federal	4,506,313	4,506,313	0
CSA Federal	1,217,423	1,217,423	0

Total State and Federal Funds	43,859,524	44,813,031	-953,507
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TOTAL REVENUES	218,235,194	223,088,701	-4,853,507
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Total Budget	\$218,235,194	\$223,088,701	-4,853,507
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II. EXPENDITURES

Appeals	137,170	137,170	0
Administrative and Governance	3,504,040	3,236,930	267,110
Business Management/HR	7,271,553	7,475,383	-203,830
Claim Processing	1,305,145	1,244,338	60,807
Information Technology	2,054,286	2,032,174	22,112
Provider Relations	1,614,587	1,613,587	1,000
Access	1,453,259	1,371,026	82,233

Utilization Review/Service Mgmt	1,578,383	1,568,704	9,679
Housing	350,371	307,588	42,783
Quality Improvement	889,582	888,982	600
Contracts	187,108,582	195,773,306	-8,664,724
System of Care	618,380	613,633	4,747
Gero Team	516,892	513,094	3,798
MH/SA Care Coordination	1,356,051	1,351,372	4,679
I/DD Care Coordination	3,605,493	3,614,994	-9,501
Consumer Outreach and Education	558,855	558,855	0
CFAC	50,000	25,000	25,000
DOJ	762,565	762,565	0
Reinvestment	3,500,000	-	3,500,000
TOTAL EXPENDITURES BY DEPT	\$218,235,194	\$223,088,701	-8,353,507

2. Authorization Budget Officer

The Budget Officer shall have the authority to transfer monies between budget expense centers, fund reserves and line item expenditures within the provisions of G.S. 159.

3. Restrictions - Budget Officer

A. The utilization of any contingency appropriation shall be accomplished only with Board Approval.

4. Utilization of Budget and Budget Ordinance

A. This Ordinance and the Budget Document, shall be the basis of the financial plan for the East Carolina Behavioral Health during the 2014-2015 fiscal year. The Budget Officer shall administer the budget and shall insure operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The accounting section shall establish which are in consonance with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina and budget procedures of the Department of Human Resources, Division of Mental Health, Developmental Disabilities, and Substance Abuse Services.

Leza Wainwright, Area Director

Janice McKenzie Cole, Area Board Chairperson

Adopted this ____ day of June 2014.

State of North Carolina

County of

I certify that the above individuals appeared before me this ____ day of June 2014, to sign the above instrument.

Notary

My Commission expires _____.

CERTIFICATION

We certify that this is a correct statement of the 2014-2015 annual budget for the East Carolina Behavioral Health, area authority, and that all contracts currently in effect for services to patients and/or clients and for professional services which the center is a party to are hereby attached. Anticipated contracts which have not been negotiated, approved, and/or signed will be forwarded within ten (10) working days of approval by the area board.

Signature of Area Director

Date

Leza Wainwright
Typed Name of Area Director

Signature of Area Board Chairman

Date

Janice McKenzie Cole
Typed Name of Area Board Chairman

Signature of Finance Officer

Date

Joy B. Futrell
Typed Name of Finance Officer

Camden County Public Library
Library Report to Board of County Commissioners

April -2014

- **Visitor Count:** 1722
- **Hours Open:** 210
- **# Items in Collection:** 9385
- **Total Items Checked Out:** 2273
- **Library Card Holders:** 1320
- **Computer/ Wireless Use:** 216
- **Juvenile Programs :** 13 programs /224 attendance
- **Meeting Room:** 6 reservations /72 attendance