



# **BOARD OF COMMISSIONERS**

**May 06, 2024  
7:00 PM**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

*Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.*

**Please silence cell phones.**

## **Agenda**

**Camden County Board of Commissioners  
May 06, 2024; 7:00 PM  
Camden Public Library - Boardroom  
118 Hwy 343 North**

### **Call to Order**

### **Closed Session - Consultation with the County Attorney**

### **Welcome & Reconvene Board of Commissioners**

### **Invocation & Pledge of Allegiance**

Pastor Tommy Berry - Cornerstone Baptist Church

#### **ITEM 1.     Consideration of Agenda (For discussion and possible action)**

#### **ITEM 2.     Conflict of Interest Disclosure Statement**

#### **ITEM 3.     Presentations (For discussion and possible action)**

A. Girl Scout Gold Award Recognition

#### **ITEM 4.     Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

#### **ITEM 5.     Old Business (For discussion and possible action)**

A. Director Salary Increase Request from DSS Board - Erin Burke

#### **ITEM 6.     New Business (For discussion and possible action)**

A. New High School USDA Loan Package - Monica Thornton

B. Tax Report - Lisa Anderson

- C. Camden County Wastewater Planning Proposal - Erin Burke
- D. Proclamation in Recognition of Older Americans Month - Erin Burke
- E. Proclamation in Recognition of World Elder Abuse Awareness Day - Erin Burke

**ITEM 7.     Board Appointments** (For discussion and possible action)

- A. Tourism Development Authority
- B. America 250 NC Committee

**Recess to South Camden Water & Sewer District Board of Directors**

**Reconvene Board of Commissioners**

**ITEM 8.     Consent Agenda**

- A. BOC Meeting Minutes
- B. Budget Amendments
- C. School Budget Amendments
- D. Pickups, Releases & Refunds
- E. Tax Collection Report
- F. Vehicle Refunds Over \$100.00
- G. 2024 Estimated Tax Values
- H. Mid-Currituck Bridge Letter of Support
- I. Set Public Hearing - FY 2024-2025 Budget
- J. Set Public Hearing - FY 2024-2028 Capital Improvement Program
- K. Set Public Hearing - Camden Yards LLC Zoning Map Amendment

**ITEM 9.     County Manager's Report**

**ITEM 10.    Commissioners' Reports**

**ITEM 11.    Information, Reports & Minutes from Other Agencies**

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

**ITEM 12.    Other Matters** (For discussion and possible action)

**ITEM 13.     Adjourn**

**Convene Board of Equalization & Review**

**Recess Board of Equalization & Review to June 3, 2024**





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Presentations

**Item Number:** 3.A  
**Meeting Date:** May 06, 2024  
**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis  
**Item Title** Girl Scout Gold Award Recognition

### **Attachments:**

### **Summary:**

The Board will recognize Girl Scout Gold Award recipient Macayla Barry.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Old Business

**Item Number:** 5.A  
**Meeting Date:** May 06, 2024  
**Submitted By:** Erin Burke,  
Administration  
Prepared by: Karen Davis

**Item Title** Director Salary Increase Request from DSS Board

### **Attachments:**

### **Summary:**

At the April 1, 2024 meeting of the Board of Commissioners, the DSS Board submitted a request for a salary increase for the Director. The Board voted unanimously to table this item until the May 6, 2024 meeting in order to receive additional information.

### **Recommendation:**

Approval.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 6.A  
**Meeting Date:** May 06, 2024  
**Submitted By:** Stephanie Jackson,  
Finance  
Prepared by: Karen Davis

**Item Title** New High School USDA Loan Package

### **Attachments:**

### **Summary:**

Monica Thornton with USDA Rural Development will present the financing package available from the USDA for the New High School. The project is currently out to bid and upon finance package approval by the Board, the County will proceed with establishing interim financing in order to adhere to the projected management schedule.

### **Recommendation:**

Approval.



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.B  
**Meeting Date:** May 06, 2024  
**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Lisa Anderson  
**Item Title** Tax Report  
**Attachments:** March20240429134301185 (PDF)  
**Summary:** March Monthly Report  
**Recommendation:** Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2023	393,018.11	34,911.37
2022	109,858.48	9,716.28
2021	68,956.79	7,422.10
2020	37,955.83	2,993.57
2019	21,444.10	1,811.18
2018	16,370.30	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,701.88	967.20

Attachment: March20240429134301185 (Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	679,241.17
TOTAL PERSONAL PROPERTY UNCOLLECTED	61,839.04
TEN YEAR PERCENTAGE COLLECTION RATE	99.27%
COLLECTION FOR 2024 vs. 2023	83,026.90 vs. 165,513.30

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2023	96.27%
2022	98.78%
2021	99.20%

**THIRTY LARGEST UNPAID ACCOUNTS**

SEE ATTACHMENT "A"

**THIRTY OLDEST UNPAID ACCOUNTS**

SEE ATTACHMENT "B"

Attachment: March20240429134301185 (Tax Report)

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS****ENDING**    March    **2024****BY TAX ADMINISTRATOR**37    NUMBER DELINQUENCY NOTICES SENT45    FOLLOWUP REQUESTS FOR PAYMENT SENT4    NUMBER OF WAGE GARNISHMENTS ISSUED3    NUMBER OF BANK GARNISHMENTS ISSUED34    NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR  
TO DELINQUENT TAXPAYER0    NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)0    PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF  
TAX ADMINISTRATOR0    NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO  
COUNTY ATTORNEY0    NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR  
COLLECTION (I.D. AND STATUS)0    REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS0    NUMBER OF JUDGMENTS FILED

Attachment: March20240429134301185 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	13,155.05	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8935-04-63-0820.0000	6,424.62	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,166.67	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8943-02-75-4196.0000	5,736.56	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-9809-00-24-8236.0000	5,639.69	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-03-43-2243.0000	4,770.85	1	CAROLYN MCDANIEL	CAMDEN	183 COUNTRY CLUB RD
R	03-8952-01-49-2981.0000	4,654.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	01-7969-00-79-1235.0000	4,544.56	1	CHARLES A GILLIKIN	SOUTH MILLS	111 NORTH POINTE RD
R	03-8971-00-54-7373.0000	4,509.93	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	03-8972-00-54-4332.0000	4,474.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	4,382.24	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N

04/29/24 10:05:08

Delinquencies Top-30 Unpaid

1

Attachment: March20240429134301185 (Tax Report)



Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	9	6,166.67	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	9	2,687.93	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

04/29/24 10:05:11

Delinquencies Top-30 Oldest

1

Attachment: March20240429134301185 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	823.09	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003842	302.89	1	BRANDON PREGMON	SOUTH MILLS	135 OLD FAMILY PL
P	0003892	296.52	2	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0001959	291.98	3	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD

04/29/24 10:05:52

Delinquencies Top-30 Unpaid

1

Attachment: March20240429134301185 (Tax Report)

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	823.09	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

04/29/24 10:05:54

Delinquencies Top-30 Oldest

1

Attachment: March20240429134301185 (Tax Report)



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 6.C  
**Meeting Date:** May 06, 2024  
**Submitted By:** Erin Burke,  
Administration  
Prepared by: Karen Davis  
**Item Title** Camden County Wastewater Planning Proposal  
**Attachments:** Timmons PER Acceptance (DOCX)  
Camden County WWTP Planning Proposal 2024-04-24  
(PDF)

Agenda summary and supporting documentation attached.

## BOARD OF COMMISSIONERS

ROSS B. MUNRO  
Chair

TROY LEARY  
Vice Chair

RANDY KRAINIAK  
TIFFNEY WHITE  
SISSY AYDLETT



## ADMINISTRATION

ERIN BURKE  
County Manager

KAREN M. DAVIS  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

**New Business**

**Meeting Date:** May 6, 2024

**Submitted by:** Chuck Jones  
Public Works

**Item Title** Preliminary Engineering Report for Wastewater Expansion

**Attachments** Timmons Planning Proposal

**Summary:**

The county worked with Timmons Group in 2022 to design a new wastewater treatment plant for the South Mills area. This gave the County a set of plans and specifications for the new facility. This facility design is modular, starting with a capacity of 250,000 gallons per day, expandable to 1.0 million gallons per day. This design is at 60%.

This proposal is for continuation of the design, locating a site, and actively pursuing a surface water discharge permit from the State. The firm will also assist with a rate study, including monthly charges, connection fees and capacity fees. They will work to find alternative funding sources.

The cost of this study is \$65,000.00 and will be paid for out of the State-provided funding for infrastructure improvements.

**Staff recommends proceeding with the PER for wastewater.**

**Attachment: Timmons PER Acceptance (Camden County Wastewater Planning Proposal)**



April 24, 2024

Mr. Charles Jones  
Public Works Manager  
Camden County  
330 US Hwy 158  
East Camden, NC 27921

**RE: Camden County Wastewater – South Mills Service Area – Planning Proposal**

Dear Mr. Jones:

We are pleased to offer the following *scope & fee proposal* to continue to provide planning services for Camden County's wastewater future, particularly for the South Mills service area.

Under this Agreement, Timmons Group will provide professional services to prepare a preliminary engineering report, funding application assistance, and preliminary rate study for the South Mills service area. This is a continuation of engineering services for project work that commenced in 2022.

**PROJECT BACKGROUND, UNDERSTANDING AND APPROACH**

The South Mills Township (South Mills) Wastewater Treatment Plant (WWTP) located in Camden County, NC has a design capacity of 100,000 gallons per day (GPD) and land applies treated effluent via spray irrigation. Wastewater flows are currently well below design capacity. However, two major residential/commercial developments are planned within the South Mills WWTP service area that will add more than 2,000 homes and thousands of square feet of commercial space. 15-year buildout demand is expected to be approximately 1.0 million gallons per day (MGD).

**Project Work Completed to Date**

In March 2021 Timmons Group prepared a Preliminary Engineering Report (PER) to better inform future decision making regarding South Mills WWTP. Following a change in leadership at the County, a PER Addendum was issued in January 2022.

Based on the PER recommendations, design of a new 250,000 GPD WWTP (expandable to 1.0 MGD) occurred in 2022. As grant funding ended in September 2022, the new WWTP design documents were halted at the 60% design stage, with the intention of completing design in the near future.

Timmons Group also produced a Draft Surface Water Discharge PER for the South Mills service area in July 2022.

**Overall Project Planning**

There are multiple due diligence items the County should evaluate in order to confirm the viability of this project. Securing a new National Pollutant Discharge Elimination System (NPDES) Permit and constructing a new WWTP and effluent conveyance system is a major undertaking.

To help the County understand the breadth of what is required, Timmons Group will prepare an overall PER for the project. While two previous PERs have been completed, one was prepared from a technical engineering perspective focused on the WWTP only and the other was prepared from a permitting perspective. The proposed PER will outline the entire permitting, design, and construction process and provide an estimate of overall project cost and schedule. A breakdown of all permitting, design, construction, and owner responsible costs will be provided. This breakdown will be an estimate as not all steps and costs can be predicted.

The PER will look at the full extent of the wastewater system, from the main collection sewer and pump stations, to the WWTP, to the effluent force main and discharge location. The whole system should be planned out at this time.

**Project Cost and Schedule**

Implementing a project of this nature will require substantial cost and extensive financial planning. The project timeline will span multiple years as there are dozens of planning, permitting, funding, land acquisition, and construction hurdles to clear.

The previous PERs estimated a minimum project cost of \$22 million, which only covered the WWTP, effluent main, and a portion of the spray irrigation infrastructure. Additional costs are expected. Additionally, escalation of construction costs since 2022 will continue to increase the overall project price.

The previous PERs identified a minimum project schedule of 5 years, including design and construction. It is essential to move the long lead items of the project forward as soon as possible, which is primarily NPDES permitting and finalizing the proposed wastewater infrastructure plan.

**Surface Water Discharge Permitting**

As effluent flows above the 0.25 MGD tier, or potentially all effluent flows, are expected to be conveyed to a potential surface water discharge on the Pasquotank River, Timmons Group prepared the July 2022 Surface Water Discharge (SWD) PER to evaluate permitting a surface water discharge with North Carolina Department of Environmental Quality (NCDEQ). The PER focused on three major topics: (1) the permitting process and requirements with DEQ, (2) how the speculative effluent limits may affect the WWTP design, (3) potential outfall locations and effluent pipeline alignment alternatives.

The July 2022 SWD PER recommended that Timmons Group help the County select two proposed discharge locations. The report also recommended that Timmons Group submit a request for United States Geological Survey (USGS) flows and speculative limits to DEQ. From this information, DEQ can make a determination and issue speculative limits if a discharge at the selected location is feasible.

These steps remain the next action item for the County on the path to surface water discharge permitting. Timmons Group will engage in a series of discussions with DEQ to find an acceptable discharge location. Confirming that DEQ will allow a surface water discharge is the next vital step towards ensuring the project's viability.



**Funding Alternatives**

Due to the substantial project cost, Timmons Group will aid the County in identifying and completing applications in an attempt to secure additional grant funding.

Timmons Group will assist the County in attempting to secure funding through the State Legislature appropriations. While no applications will be prepared for this source of funding, Timmons Group efforts will mainly focus on coordination and communication with the County, policymakers, and other elected officials to secure the funding. Representative Ward and Senator Hanig are aware of the issues in the County, and Timmons Group will work with the County to demonstrate need.

Other state and federal grants will be identified and applications will be completed and submitted on the County's behalf. If the project purpose and need could be tied to economic development, then additional avenues for funding sources can be explored as well.

**Preliminary Rate Study**

Determining the financial viability of the project is critical before the County invests substantial resources. Timmons Group will perform a preliminary rate study to determine the factors necessary to make the project successful. Timmons Group will analyze the effect of adjusting multiple variables, including sewer rates, connection and capacity fees, grant funding that offsets project capital costs, contributions from the County General fund, changes in wastewater flows, and debt service from project capital costs.

Performing this rate study now will help the County to negotiate with the residential developer and commercial/industrial users on rates, connection fees, and sewer capacity fees. It will also help the County understand the amount of grant funding it needs to secure and how much, if any, additional contributions from the County General fund would be required.

**Next Steps**

At this time, it is recommended that the County evaluates three due diligence items to confirm the viability of the project:

1. Hold discussions with DEQ and get conditional approval on a surface water discharge location and any potential conditions that may go with it. (Note: DEQ will not provide a firm answer until the application is submitted, but some level of assurance may be gained through a continued dialogue with DEQ).
2. Finalize the proposed wastewater infrastructure plan through an overall PER. The PER will preliminarily lay out the entire wastewater system and outline the major project steps, not just technical ones.
3. Determine the financial viability of the project through a preliminary rate study and begin to secure project funding.



**I. SCOPE OF SERVICES****Task 1: Discussions with DEQ (Fixed Fee)**

Timmons Group will hold multiple meetings with DEQ to discuss potential surface water discharge locations in the County, mainly the Pasquotank River. On behalf of the County, Timmons Group will submit a request for USGS flows and speculative limits to DEQ. From this information, DEQ can make a determination and issue speculative limits if a discharge at the selected location is feasible. The goal of this task is to have DEQ confirm, with some level of certainty, that a surface water discharge may successfully be permitted.

If discussions with DEQ are favorable, the next permitting step will be to engage in the NPDES permitting process, which includes the completion of an engineering alternatives analysis (EAA), environmental analysis (EA), and completion of the NPDES application. The EAA, EA, and NPDES application are not included in this proposal.

**Task 2: Preliminary Engineering Report (PER) (Fixed Fee)**

Timmons Group will prepare an overall project planning PER before launching into full project design and permitting. The PER will address the following subjects:

- Define, locate, and preliminarily size the full extent of the wastewater system, from the main collection sewer and pump stations, to the WWTP, to the effluent force main and discharge location. The whole system should be planned out at this time.
- Outline the entire permitting, design, and construction process and provide an estimate of overall project cost and schedule. A breakdown of all permitting, design, construction, and owner responsible costs will be provided. This breakdown will be an estimate as not all steps and costs can be predicted. A summary of required land acquisition will also be included as will a discussion on providing electrical service to the wastewater facilities.
- Timmons Group recommends at least one meeting with the residential developers to understand their schedule, buildout plans, and expectations from the County on providing water and sewer service. The PER will summarize these discussions and project flow rates based on the information provided. The PER will provide a recommended phasing schedule for acceptance of flows. Preliminary placement of wastewater pump station(s) will be discussed.
- Summarize DEQ discussions and proposed surface water discharge locations. Preparations of exhibits showing potential discharge locations for coordination with DEQ will be included in this task.

**Task 3: Funding Application Assistance (Fixed Fee)**

Due to the substantial project cost, Timmons Group will aid the County in identifying and completing applications in an attempt to secure additional grant funding. Timmons Group will assist the County in attempting to secure funding through the State Legislature appropriations. While no applications will be prepared for this source of funding, Timmons Group efforts will mainly focus on coordination and communication with the County, policymakers, and other elected officials to secure the funding.

Timmons Group will complete up to two grant applications on either the State or Federal level, such as North Carolina Department of Commerce's Community Development Block Grant, and/or State Wastewater Reserve and Drinking Water Reserve Programs. Timmons Group will apply for one planning grant and one infrastructure grant.

**Task 4: Preliminary Rate Study (Fixed Fee)**

Timmons Group will perform a preliminary rate study to determine the factors necessary to make the project successful. Timmons Group will analyze the effect of adjusting multiple variables, including sewer rates, connection and capacity fees, grant funding that offsets project capital costs, contributions from the County General fund, changes in wastewater flows, and debt service from project capital costs.

Timmons Group will model the existing rates and then build the proposed model. By using the variables introduced above, the rate study will evaluate up to ten different scenarios to understand the effect of each factor. The rate study will evaluate the wastewater system only. The potable water system is not included.

The preliminary rate study will take into consideration the AWWA Manual M1, Principles of Water Rates, Fees, and Charges, and implement its recommended practices where applicable.

A successful rate study will require adequate information from the County, including the last two years of meter data, fiscal year operating budgets, revenues, existing debt service, asset remaining life, and other costs. It is assumed the County will provide a 10 to 15 year capital improvement plan (CIP) for other parts of their system. The capital costs and CIP for the proposed South Mills system will be estimated by Timmons Group.

**Task 5: Presentation to Board (Fixed Fee)**

Timmons Group will prepare a PowerPoint presentation summarizing the PER, funding applications, preliminary rate analysis, and results of the discussions with DEQ. Timmons Group will present the findings to the Camden County Board of Commissioners. The presentation will include recommended next steps. This presentation will help the Board understand the substantial commitment required to make this project a reality.

**Project Deliverables**

- DEQ Meeting Summaries
- Preliminary Engineering Report
- Funding Applications
- Preliminary Rate Study
- Presentation to Board

**II. ANTICIPATED FEE STRUCTURE**

We propose to perform this work consistent with the fee schedule below on a fixed fee (FF) basis. Invoices will be prepared monthly based upon work completed. Invoices will include a narrative outlining the work completed during the previous month and identify any necessary action items required on behalf of the County.

**FIXED FEE****Planning Tasks**

Task 1 – Discussions with DEQ	\$5,000
Task 2 – Preliminary Engineering Report	\$25,000
Task 3 – Funding Application Assistance	\$10,000
Task 4 – Preliminary Rate Study	\$19,000
Task 5 – Presentation to Board	\$6,000
<b>TOTAL (FIXED FEE)</b>	<b>\$65,000</b>

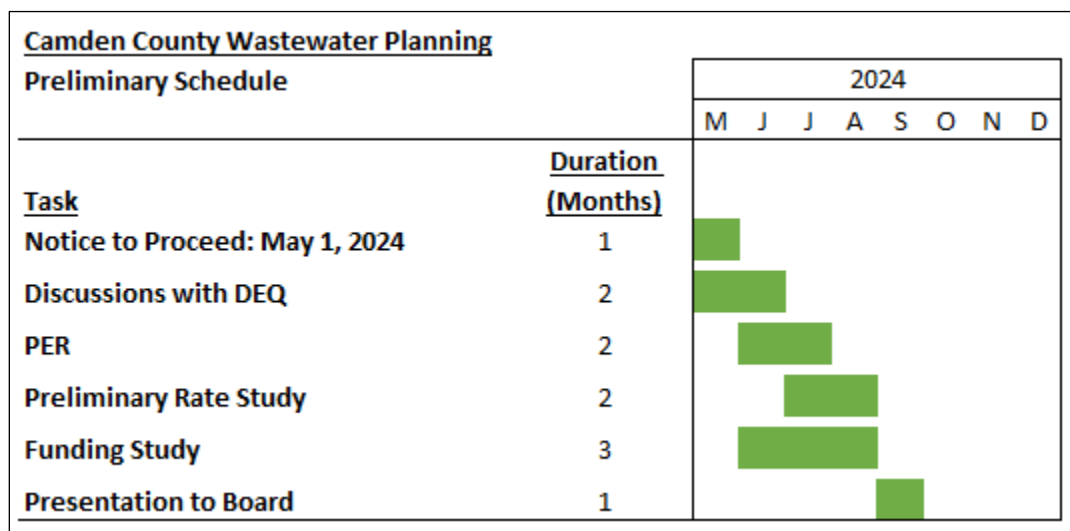
**III. ASSUMPTIONS AND CLARIFICATIONS**

Timmons Group provides the following assumptions and clarifications regarding the Scope of Services.

- The Owner shall provide payment of all fees and other charges assessed by review or regulatory agencies related to approval or permitting of the project.
- As Timmons Group is an engineering design consultant and not a financial consultant, the rate study to be performed is preliminary in nature. Before the County incurs debt or makes changes to its rate structure, a qualified financial consultant should review and confirm the rate study assumptions and conclusions.
- Neither design phase services nor construction phase services are included at this time. They will be required to complete the project.

**IV. ANTICIPATED SCHEDULE**

Assuming a notice to proceed of May 1, 2024, the project schedule is anticipated as follows.



## Camden County Wastewater – South Mills Service Area

## Scope &amp; Fee Proposal

Thank you for allowing Timmons Group the opportunity to provide you with this proposal. We look forward to the opportunity of working with you on this project. Should you have any questions or need any additional information, please don't hesitate to call.

Respectfully submitted,



Matt Miller, PE  
Senior Project Manager  
Timmons Group

Accepted by: **Camden County, NC**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Attachment: Camden County WWTP Planning Proposal 2024-04-24 (Camden County Wastewater Planning Proposal)

**Exhibit A****Timmons Group 2024 BILLING RATES**

Rates in effect for 1/1/2024 to 12/31/2024

<b>TEAM MEMBER</b>	<b>Hourly Rate</b>	<b>TEAM MEMBER</b>	<b>Hourly Rate</b>
<b><u>Engineering</u></b>		<b><u>Environmental</u></b>	
Engineer Technician	\$100.00	Environmental Technician	\$90.00
Project Engineer I	\$115.00	Environmental Scientist	\$110.00
Project Engineer II / Designer	\$125.00	Environmental Scientist II	\$120.00
Project Engineer III / Sr. Designer	\$150.00	Sr. Environmental Scientist	\$140.00
Project Manager / Sr. Project Engineer	\$175.00	Environmental Project Manager	\$175.00
Sr. Project Manager	\$210.00		
Principal	\$260.00	<b><u>Survey</u></b>	
Senior Principal	\$310.00	Survey Technician	\$105.00
		Sr. Survey Technician	\$130.00
<b><u>Construction Services</u></b>		SUE Project Manager	\$145.00
Laboratory Manager	\$100.00	Licensed Land Surveyor	\$170.00
Materials Technician	\$75.00	1 Man Crew w/ Robot	\$150.00
Sr. Field Technician	\$85.00	2 Man Crew	\$170.00
Construction Inspector	\$95.00	3 Man Crew	\$235.00
Sr. Construction Inspector	\$105.00		
Const. Material Testing Manager	\$130.00	<b><u>Right of Way</u></b>	
		Right of Way Manager	\$145.00
<b><u>Landscape Architecture</u></b>		Right of Way Specialist	\$130.00
Landscape Designer I	\$100.00	Document Specialist	\$90.00
Landscape Designer II	\$120.00		
Visualization Project Manager	\$125.00	<b><u>GIS</u></b>	
Sr. Landscape Architect	\$130.00	GIS Field Technician	\$95.00
LA/LP Project Manager	\$160.00	GIS Technician	\$110.00
LA/LP Sr. Manager	\$175.00	GIS Analyst	\$140.00
		GIS Programmer/Analyst	\$170.00
<b><u>Support Staff</u></b>		Project Manager	\$185.00
Field Intern	\$60.00	Software Engineer	\$195.00
Engineering Intern	\$75.00	Sr. Software Engineer	\$205.00
Clerical	\$95.00	Sr. Project Manager	\$225.00
		Program Manager	\$250.00

**REIMBURSABLE EXPENSES:**

- Any expenses, such as, printing, courier, telephone and outside consultants not listed in the Services above will be invoiced as "Time and Material"
- Mileage will be billed at the IRS approved rate at the time services are provided.

**NOTES:**

- Hourly rates will be utilized for Time & Materials services performed.
- Timmons Group will provide rates for specific Construction Materials field equipment & lab tests upon request.
- Rates will be subject to change at the beginning of each calendar year.
- Subconsultants will be billed at cost plus 10%

**Exhibit B – Terms and Conditions**

1. **SCOPE OF SERVICES:** The Scope of Services performed under this Agreement shall be as described above. Separate Change Orders signed by authorized representatives of Timmons Group and the Client may, from time to time, describe additional or different services to be performed under this Agreement, such Change Orders are incorporated by reference herein. These Terms and Conditions shall apply to the Change Orders except to the extent expressly modified by such Change Order. Timmons Group services with regard to the specific properties covered by this Agreement and subsequent Change Orders, if any, shall hereinafter be referred to as the “Project” or “Projects.”
2. **PROCUREMENT:** Timmons Group services have been procured via the Virginia’s Growth Alliance Term Contract dated August 29, 2019.
3. **STANDARD OF CARE AND CODE COMPLIANCE:** Timmons Group shall provide its services under this Agreement consistent with the professional skill and care ordinarily provided by members of the same profession practicing in the same or similar locality under the same or similar circumstances. Timmons Group shall exercise usual and customary professional care in its efforts to comply with all applicable codes, laws, regulations and the policies of regulatory agencies in effect as of the date of the Agreement (collectively, “legal requirements”). Design changes made necessary by newly enacted codes, laws, regulations and the policies of regulatory agencies after the date of this Agreement shall be treated as an additional service subject to an executed Change Order, and Timmons Group shall be entitled to appropriate additional compensation. Timmons Group shall not be liable for any damages arising from conflicting interpretations of any legal requirements by different officials. In the event of a conflict between legal requirements applicable to the Project, Timmons Group shall notify the Client of the nature and impact of such conflict, and the Client agrees to cooperate and work with Timmons Group in an effort to resolve the conflict.
4. **INSTRUMENTS OF SERVICE:** All documents, including, but not limited to, drawings, specifications, plans, reports and other forms of electronic data prepared and furnished by Timmons Group, are Instruments of Service pursuant to this Agreement and remain the property of Timmons Group. Client may retain one such copy of all such documents, for record purposes, which documents may only be used for the Project. Any adaptation by Client of said documents, whether intentional or inadvertent, without Timmons Group’s verification shall be at Client’s sole risk and without liability or legal exposure to Timmons Group or Timmons Group’s employees. Client agrees to assume all risks associated therewith and to hold Timmons Group harmless and indemnify it from and against any claims, liabilities, damages, losses and costs, including but not limited to attorney’s fees, arising therefrom or in connection therewith.
5. **GOVERNING LAW:** This Agreement shall be governed according to the laws of the of the place of the Project, without regard to its conflicts of laws provisions.
6. **THIRD PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than the Client and Timmons Group.
7. **ASSIGNMENT:** This Agreement may not be assigned without the prior written consent of the Client and Timmons Group, such consent not to be unreasonably withheld.
8. **PROJECT SITE SAFETY:** Timmons Group’s Project site responsibilities are limited solely to the activities of Timmons Group and Timmons Group’s employees on the Project site. These responsibilities shall not be inferred by any party to mean that Timmons Group has responsibility for Project site safety. The Client and Timmons Group agree that Project site safety is the sole and exclusive responsibility of the Project’s owners or contractor(s). The parties likewise agree that the Project contractor(s) is solely responsible for Project means, methods, techniques, sequences of operation and procedures, and that Timmons Group shall have no obligations relating to these contractor(s) duties.
9. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, except as expressly stated in this Agreement, Timmons Group makes no representations or warranties, express or implied. Notwithstanding any other provision of this Agreement, the maximum liability, in the aggregate, to the Client and anyone claiming by or through the Client, of Timmons Group and its officers, directors, shareholders, partners, employees, agents and subconsultants, and any of them, for any and all claims, losses, or damages, including attorney’s fees, in any way related to or arising from

the Project or this Agreement, shall not exceed Timmons Group's total fee under this Agreement, or \$50,000, whichever is less.

- 10. DISPUTE RESOLUTION:** In the event of any action or proceeding brought by either party against the other under this Agreement, other than default on payment, the prevailing party shall be entitled to recover all costs and expenses, including its court reporter fees, expert witness fees, and reasonable attorney's fees. In the event the account is forwarded for collection based on default of payment, the Client will be responsible for all costs incurred including attorney's fees in an amount equal to 33% of the outstanding balance. The parties agree to litigation in a court of competent jurisdiction in the jurisdiction where the Project is located.
- 11. INDEMNIFICATION:** Timmons Group agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees, against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused solely and directly by the negligent performance of professional services by Timmons Group or its agents under this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Timmons Group, its officers, directors, employees and agents, against all damages, costs and liabilities, including reasonable attorney's fees, caused solely by the Client's negligent acts in connection with the Project or that of its Contractor(s), subcontractors or consultants or anyone for whom the Client is legally liable. Neither Timmons Group nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
- 12. MISCELLANEOUS:** This Agreement constitutes the entire agreement of the Parties. All prior agreements, whether written or oral, are merged herein and shall be of no force or effect. This Agreement cannot be changed, modified or discharged orally, but only in an agreement in writing. If any term, condition, or provision of this Agreement is found unenforceable by a court of law or equity, this Agreement shall be construed as though that term, condition, or provision did not exist, and its unenforceability shall have no effect whatsoever on the rest of this Agreement. **This represents drafting by both parties and in the event of ambiguities, the principle of interpretation against the drafter shall not apply.**





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 6.D

**Meeting Date:** May 06, 2024

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** **Proclamation in Recognition of Older Americans Month**

**Attachments:** Proclamation\_Older Americans Month 2024  
(DOCX)

### **Summary:**

Every May, the Administration for Community Living (ACL) leads the celebration of Older American's Month. This year's theme, *Powered by Connection*, focuses on the profound impact that meaningful connections have on the wellbeing and health of older adults - a relationship underscored by the U.S. Surgeon General's Advisory on the Healing Effects of Social Connection and Community.

### **Recommendation:**

Adoption of proclamation.





## PROCLAMATION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS

### Older Americans Month 2024

WHEREAS, May is Older Americans Month, a time for us to recognize and honor Camden County older adults and their immense influence on every facet of American society; and

WHEREAS, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Camden County must ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity and connectedness.

NOW, THEREFORE, the Camden County Board of Commissioners does hereby proclaim May 2024 as *Older Americans Month*. This year's theme, "*Powered by Connection*," emphasizes the profound impact of meaningful interactions and social connection on the wellbeing and health of older adults in our community.

The Board of Commissioners calls upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

Adopted this the 6<sup>th</sup> day of May 2024.

ATTEST:

\_\_\_\_\_  
Ross B. Munro, Chair  
Camden County Board of Commissioners

\_\_\_\_\_  
Karen M. Davis, Clerk to the Board  
Camden County Board of Commissioners



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 6.E  
**Meeting Date:** May 06, 2024

**Submitted By:** Karen Davis, Clerk to the Board  
 Board of Commissioners  
 Prepared by: Karen Davis

**Item Title** **Proclamation in Recognition of World Elder Abuse Awareness Day**

**Attachments:** Proclamation\_World Elder Abuse Awareness 2024  
 (DOCX)  
 Flyer (PDF)

### **Summary:**

Every year on June 15th, World Elder Abuse Awareness Day is commemorated in America and worldwide. Through World Elder Abuse Awareness Day, awareness is raised about the millions of older adults who experience elder abuse, neglect and financial exploitation. This year will be the 9th annual walk in Elizabeth City.

### **Recommendation:**

Adoption of proclamation.



**WORLD ELDER ABUSE  
AWARENESS DAY**  
Building Strong Support for Elders

## **PROCLAMATION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS**

### **World Elder Abuse Awareness Day June 15, 2024**

WHEREAS, older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities; and

WHEREAS, in 2006, the International Network for the Prevention of Elder Abuse, in support of the United Nations International Plan of Action, proclaimed a day to recognize the significance of elder abuse as a public health and human rights issue; and

WHEREAS, 2024 marks the 18<sup>th</sup> Annual World Elder Abuse Awareness Day. Its recognition will promote a better understanding of abuse and neglect of older adults; and

WHEREAS, the National Center on Elder Abuse (NCEA), Albemarle Commission Area Agency on Aging and Camden County recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS, as our population lives longer, we are presented with an opportunity to think about our collective needs and future as a nation; and

WHEREAS, ageism and social isolation are major causes of elder abuse in the United States; and

WHEREAS, recognizing that it is up to all of us to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

WHEREAS, preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

WHEREAS, where there is justice there can be no abuse; therefore, NCEA urges all people to restore justice by honoring older adults and to join them in their engaging and empowering movement to put an end to abuse.

NOW, THEREFORE, the Camden County Board of Commissioners hereby proclaims June 15, 2024 as World Elder Abuse Awareness Day in Camden County and encourages all of our communities to recognize and celebrate older adults and their ongoing contributions to the success and vitality of our country.

Adopted this the 6<sup>th</sup> day of May 2024.

ATTEST:

\_\_\_\_\_  
Ross B. Munro, Chair  
Camden County Board of Commissioners

\_\_\_\_\_  
Karen M. Davis, Clerk to the Board  
Camden County Board of Commissioners

**THERE'S NO EXCUSE  
FOR ELDER ABUSE.**

**9th  
Annual**

THE ALBEMARLE COMMISSION AREA AGENCY ON AGING PRESENTS...

# **WORLD ELDER ABUSE Awareness**

## **DAY (WEAAD) WALK**

You must  
pre-register by  
May 10, 2024 to  
Bradley Yates  
(252) 404-7087

Event T-Shirts will be  
\$5.00 (Please  
pre-order, there will  
only be a few extras  
on hand!!)

- **Friday, June 7, 2024**
- **10:00 AM- 2:00 PM**
- **Elizabeth City**



Scan for more information  
OR to register!



Walk will begin at the Pasquotank County Courthouse (206 E. Main St.)  
& ends at Mariner's Wharf Park (400 S. Water St.) on the waterfront.

*\*Lunch Provided \**

Please wear purple to show your support!



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Board Appointments

**Item Number:** 7.A  
**Meeting Date:** May 06, 2024

**Submitted By:** Sarah Hill,  
Dismal Swamp Welcome Center  
Prepared by: Karen Davis

**Item Title** Tourism Development Authority

### **Attachments:**

### **Summary:**

It is the request of staff that Dismal Swamp State Park Superintendent Adam Carver be reappointed to the Tourism Development Authority for an additional term.

### **Recommendation:**

Approval.





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Board Appointments

**Item Number:** 7.B  
**Meeting Date:** May 06, 2024  
**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis  
**Item Title** America 250 NC Committee

### **Attachments:**

### **Summary:**

It is the request of staff that Library staff member Rachel Bryant be appointed to the America 250 NC Committee.

### **Recommendation:**

Approval.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.A  
**Meeting Date:** May 06, 2024

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** **BOC Meeting Minutes**

**Attachments:** bocminutes\_040124 (DOCX)  
bocminutes\_041024 (DOCX)

**Camden County Board of Commissioners**  
**April 1, 2024; 7:00 PM**  
**Regular Meeting**  
**Camden Public Library Boardroom**  
**118 Hwy 343 North**

**Minutes**

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on April 1, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina.

**CALL TO ORDER**

The meeting was called to order by Chair Ross Munro at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

Chair Munro turned the meeting over to Vice Chair Leary.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

**ITEM 1. CONSIDERATION OF AGENDA**

Chair Munro offered a motion to approve the agenda as presented.

Commissioner Aydlett requested that the agenda be amended to add the Camden County girls' softball team facilities to New Business as item 6.F.

**Chair Munro amended his motion as follows: Motion to approve the agenda as amended.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

**ITEM 3. PRESENTATIONS**

- A. Proclamation in Recognition of National Public Safety Telecommunicators Week – Erin Burke

Attachment: bocminutes\_040124 (BOC Meeting Minutes)





**Motion to adopt the Proclamation Recognizing April 14-20, 2024 as National Public Safety Telecommunicators Week.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

The Board of Commissioners, along with Sergeant Cheyanne Perry representing the Camden Sheriff's Office, recognized the following members of the Pasquotank-Camden 911 Center: Pam Brown, Abby Haring, and Krystal Tutwiler.

**B. NC Cooperative Extension – Austin Brown**

Camden County Extension Director Austin Brown presented the 2023 *Report to the People* video, highlighting the accomplishments of Extension staff during 2023.

**ITEM 4. PUBLIC COMMENTS**

County Manager Erin Burke read the Public Comment information statement. Chair Munro opened the floor for public comment.

There were no public comments.

**ITEM 5. OLD BUSINESS**

- A. South Mills Water Association System Transfer and Purchase Agreement Update – Erin Burke**
- County Attorney John Morrison is working with the attorney for South Mills Water Association to finalize the closing documents. There is a possibility of closing by the end of the week.
  - Some additional requested documents have been received.

**ITEM 6. NEW BUSINESS****A. Tax Report – Lisa Anderson**

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2023	475,845.57	35,392.84
2022	114,641.89	9,747.56
2021	69,594.79	7,435.03
2020	38,015.16	2,993.57
2019	21,575.91	1,811.18
2018	16,370.30	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20

TOTAL REAL PROPERTY TAX UNCOLLECTED	767,843.17
TOTAL PERSONAL PROPERTY UNCOLLECTED	62,364.72
TEN YEAR PERCENTAGE COLLECTION RATE	99.20%
COLLECTION FOR 2024 vs. 2023	91,904.02 vs. 88,094.69
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2023	95.55%
2022	98.73%
2021	99.20%

<u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u>	
<u>ENDING</u>	<u>February 2024</u>
<u>BY TAX ADMINISTRATOR</u>	
<u>43</u>	NUMBER DELINQUENCY NOTICES SENT
<u>34</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>4</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>3</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>29</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

## 30 Largest Unpaid - Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	13,615.89	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-17-4388.0000	13,155.05	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8935-04-63-0820.0000	7,306.88	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8943-02-75-4196.0000	6,917.14	3	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8953-04-80-5726.0000	6,505.39	1	CHESAPEAKE ASSOCIATES LIMITED	SHILOH	917 343 HWY S
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,173.39	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-01-49-2981.0000	5,901.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-9809-00-24-8236.0000	5,639.69	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8934-01-18-6001.0000	5,345.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8944-00-87-7021.0000	5,053.45	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-03-43-2243.0000	4,770.85	1	CAROLYN MCDANIEL	CAMDEN	183 COUNTRY CLUB RD
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD

## 30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8945-00-41-2060.0000	10	6,173.39	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8935-02-75-0867.0000	10	2,755.39	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMES RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

## 30 Largest Unpaid - Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0000011	5,077.21	1	ALBERTSON FARMS INCORPORATED	SOUTH MILLS	173 OLD SWAMP RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	886.12	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000195	532.20	1	BUDDY GREGORY'S BODY SHOP	CAMDEN	330 NORTH 34
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0002147	305.44	1	JOHN CALVIN ESKRIDGE	SOUTH MILLS	295 OLD SWAMP RD

## 30 Oldest Unpaid - Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	156.60	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS FUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	886.12	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

**Motion to approve the tax report as presented.**

**RESULT:** PASSED [5-0]  
**MOVER:** Ross Munro  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**B. Board of Equalization & Review – Lisa Anderson**

Pursuant to NC General Statute 105-332(c), the hearing dates for the 2024 Board of Equalization and Review need to be set in order to advertise the appropriate time.

**Motion to convene the Board of Equalization and Review on May 6, 2024 and adjourn on June 3, 2024.**

**RESULT:** PASSED [5-0]  
**MOVER:** Troy Leary  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**C. 2023 Advertisement of Liens on Real Property**

Pursuant to G.S. 105-369(a), the Tax Administrator must report to the County Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property. Pursuant to G.S. 105-369(c), the County Commissioners need to set the date for advertising the tax lien for real property.

**Motion to accept the report from the Tax Administrator that, as of March 25, 2024 the total amount of unpaid taxes for the current fiscal year that are liens on Real Property is \$453,937.50 and that this figure shall change over time with collections and releases.**

**RESULT:** PASSED [5-0]  
**MOVER:** Tiffney White  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**Motion to set the 2023 tax liens on Real Property advertising date of April 30, 2024.**

**RESULT:** PASSED [5-0]  
**MOVER:** Tiffney White  
**AYES:** Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

## D. East Albemarle Regional Library Agreement – Camden Librarian Rodney Wooten & EARL Director, Pasquotank Librarian Kim Perry

### LIBRARY DISCUSSION – CONTINUE EARL OR STANDALONE

#### Current East Albemarle Regional Library (EARL) Agreement

- Traditionally, the member counties have maintained the regional agreement on a 10-year-cycle. As a departure, in June 2023 the EARL counties chose to enter into a 3-year agreement while evaluating options to either continue as a region or to move to the independent county library model.
- The 3-year agreement allowed time to expend the \$230,016 in State Fiscal Recovery Funds/American Rescue Plan Act (SFRF/ARPA) funds received on September 30, 2022. All SFRF/ARPA eligible expenses must be incurred or obligated by December 31, 2024, and expended by December 31, 2026.
- Our current EARL contract runs from July 1, 2023 to June 30, 2026.

#### State Aid for Public Libraries Eligibility

- The State Library of North Carolina (SLNC) provides for NC public libraries to receive grant funds appropriated annually by the North Carolina General Assembly in the form of Aid to Public Libraries (State Aid).
- Pursuant to 07 NCAC 02L201, libraries requesting grants should submit annually to the SLNC an application for State Aid and supporting documentation including financial and statistical reports and shall meet 12 eligibility requirements. The most important eligibility requirements related to the decision of whether or not to continue EARL include the following:
  - Employ a full-time library director having or eligible for North Carolina public librarian certification. Full-time means working a minimum of 35 hours per week.
  - Secure operational funds from local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years.
  - Meet the following stipulations when establishing a new library or re-establishing eligibility (demonstration year) for the Aid to Public Libraries Fund:
    - meet all requirements of this Section on July 1 of the year prior to the fiscal year that the library plans to receive state aid;
    - continue to meet all requirements of this Section from July 1 to June 30 of that year, which shall be known as the demonstration year; and
    - file a full application for state aid by the June 30 deadline at the close of the demonstration year in order to receive state aid in the next fiscal year.

cycle, the library is not eligible for State Aid and must prove that they can successfully meet the requirements for State Aid for Public Libraries.

- The SLNC's legal counsel offered the option to overlay EARL's final year of service with the demonstration year for the county libraries. Assuming each county library successfully applies for State Aid during the 2025-26 cycle, State Aid should be awarded to the county libraries for the 2026-27 fiscal year.

#### EARL State Aid Award & Projected Aid to Counties

- FY 2023-24 State Aid Award to EARL was initially \$393,631 and increased to \$492,100 with the approval of the 2024 NC State Budget.
- The SLNC offered a State Aid award projection based on the updated FY 2023-24 aid amounts, applying the current State Aid formula and using current population, per capita income (PCI), and Per Capita Income Equalization (PCIE).
- The following is the projected State Aid to each County: Camden \$89,854; Currituck \$102,744; Dare \$105,526; and Pasquotank \$119,635.

#### Integrated Library System

- Libraries use integrated library systems (ILS) to manage work flows. The SLNC offers all public libraries the option to join NC Cardinal, a web-based, state-supported ILS, while EARL currently uses TLC as its ILS provider.
- TLC is a server-based ILS, with the server housed in the Pasquotank Library. Server maintenance requires local IT support, which is invoiced to EARL.
- If EARL is dissolved, staff recommends converting to NC Cardinal. NC Cardinal can share resources with all participating NC libraries, outsource IT support to the SLNC, and reduce annual costs.
- The NC Cardinal conversion year and the following fiscal year will be free to each county. Projected annual NC Cardinal cost for Camden is \$2,500.
- TLC expenses are currently split among the four EARL counties, with a small portion paid by EARL. For FY 2023-24, annual TLC cost for Camden will be \$4,051.
- EARL has a commitment from the SLNC and the NC Cardinal team to add EARL as a regional system during the final year of our Regional Agreement, FY 2025-26. Then, the team would separate the four county libraries to function independently on July 1, 2026.

#### Negatives of Current Structure

- Lack of state funds to support structure.
- Lack of adequate state funds for innovation.
- Cannot pay professional staff appropriately.
- Have had to put more costs onto member counties.

#### Maintenance of Effort

- Maintenance of Effort (MOE) is the requirement that public libraries secure operational funds from the local government sources at least equal to the average amount budgeted and available for expenditure for the previous three years.
- If the amount budgeted and available for expenditure by local government is below the average of the previous three fiscal years, a grant to a local library system from the Aid to Public Libraries Fund shall not be terminated, but shall be reduced proportionately by the Department of Natural and Cultural Resources.
- Each county's Maintenance of Effort for FY 2023-24 is Camden \$235,327, Currituck \$783,703, Dare \$1,265,755, and Pasquotank \$845,376. The SLNC expects that each independent county library should be funded at or above these levels following a regional dissolution.

#### State Aid for Public Libraries – Calculations

- The factors determining state aid amounts include population, PCI (local and state per capita income), state aid allocation, and whether your county, city, or region met its average MOE level (3-year moving average).
- Formula**
  - Annual state aid funding is divided into two equal parts:
    - Fifty percent (50%) is allocated for "block" grants.
    - Fifty percent (50%) is allocated for "equalization" grants.
- Block Allocation Calculation** - The allocation for block grants is equally divided between all North Carolina counties with special consideration for regional library systems. Regional libraries receive an additional share of the block allocation.
- Equalization Allocation Calculation** - The other 50% of state aid funds is distributed to each eligible library system based upon three (3) primary factors:
  - Local community support** - represents both monetary and in-kind contributions. The goal of monitoring local community support is to ensure that the level of local funding of a library system remains constant from year to year, ensuring long-term sustainability. The State Library uses a 3-year rolling average to accommodate spikes in local funding.
  - Library's service area population** (obtained from the NC Office of State Budget and Management Office).
  - Library's service area per capita income** (obtained from US Census Bureau).

#### Demonstration Year

- When a regional library system dissolves and/or a new county public library is created the State Library of North Carolina (SLNC) requires a demonstration year. During this

- Combined County Librarian/Regional Director position serves neither entity well.
- Counties have no direct authority over Librarians employed by EARL, while Library employees are County employees.
- Outlook for adequate state funding is bleak.

#### County Responsibilities for Independent Library

- IT**
  - All responsibility for staff workstations and public computers moves to the county.
  - If we transitioned to NC Cardinal before a Regional split, county IT will not need to provide ILS support.
  - All email accounts for full-time employees will be moved over to Camden County email by the end of FY 2024-25.
- Human Resources** – Librarian would become a County employee.

#### Options for Moving Forward

There are two potential options for moving forward:

- Sign another 10-year contract to continue EARL operations.
- Become county departments (four separate libraries).

#### 2024 - EARL Recommendation

- End EARL and form an independent/standalone Library.
- Key Dates:**
  - Current Regional Agreement: July 1, 2023-June 30, 2026
  - Prepare and submit the NC Cardinal application September 1 to November 1, 2024, for a live date of June 25, 2026
  - Withdrawal notice deadline: on or before July 1, 2025 for a withdrawal effective June 30, 2026
  - July 1, 2025 to June 30, 2026: Demonstration Year (concurrent with EARL's final year)
  - June 25, 2026: go live with NC Cardinal
  - June 30, 2026: last day of EARL
  - July 1, 2026: first day as independent county libraries

**Motion to withdraw Camden County from the East Albemarle Regional Library System effective June 30, 2026.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**E. DSS Director Salary Increase Request – Erin Burke**

During the hiring process of the new director, the DSS Board made additional commitments that don't typically fall within the guidelines of the County's personnel policy. As such, and based upon the performance of the Director, the Department of Social Services Advisory Board has requested a salary increase as per the policy upon her one-year employment anniversary. Manager Burke is in support of the request, but added that in the future any potential employment offers by hiring boards will be submitted to the Human Resources Specialist for review prior to the negotiation of the offer.

Upon inquiry by Commissioner White, Manager Burke explained that the Director was given a salary increase at six months and according to the employment offer agreed upon by the DSS Board, is due another increase on the one-year anniversary. She would then be placed in accordance with the County's step and grade pay scale.

Commissioner Krainiak confirmed that upon hire, the DSS Director was willing to accept a lesser salary until the DSS Board had opportunity to evaluate her performance. The DSS Board committed to a performance review at the six-month and one-year marks for potential salary increases and Commissioner Krainiak confirmed that she should receive the increase based on her performance.

**Motion to table this item to next month's meeting in order to receive more information.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**F. Camden County High School Girls' Softball Team Facilities**

**Commissioner Aydlett made a motion to give Camden Schools \$50,000 to go toward the building of a restroom and changing facility for the girls' softball field and that this would not affect Capital funding going to the schools in the upcoming budget.**

Commissioner Leary spoke in support of the motion and added the possibility of a concession stand with restrooms on both sides and a press box on top.

Chair Munro requested that before a dollar amount is decided, that the total cost of the project be researched and inquire as to where the remaining needed funds would be obtained.

Chair White requested to table this item to the next meeting in order to receive more information.

**After a brief discussion, Commissioner Aydlett amended her motions as follows:**

**Motion to direct the County Manager to work with School Superintendent Dr. Bracy to obtain a cost estimate for the construction of a restroom/changing facility and possible concession stand for the girls' softball field.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Sissy Aydlett
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**ITEM 7. BOARD APPOINTMENTS**

- A. Senior Advisory Board – Appointment of Amy Durden; Reappointment of Edith Jennings and Patricia Delano
- B. America 250 NC Committee
  - County Staff – Chief Deputy Steven Judd
  - TDA Member – Dismal Swamp State Park Supt. Adam Carver
  - Community Member – Dianne Meiggs



- Staff Liaison – Dismal Swamp Welcome Center Director Sarah Hill
- Board of Commissioners – Chair Ross Munro
- Ex-Officio – County Manager Erin Burke

**Motion to approve the Board Appointments as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Troy Leary
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

### South Camden Water & Sewer District Board of Directors

Vice Chair Leary recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

### Consideration of the Agenda

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

### New Business

#### A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: February 2024				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	74	74	100%	0
Sewer/Collection	2	2	100%	0

Collections/Distribution	
Water line locates	55
Sewer line locates	5
Water & Sewer locates same ticket	15
Hydrants tested	0
New services installed	5

Water Treatment	
Total water treated	15 736 140 gallons
Daily average	542 654 gallons per day (77% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment		
Facility	Gallons per day	Permitted Capacity
South Mills WWTP	17 149 gallons per day	100 000 gallons per day (17% Capacity)
Courthouse Area WWTP	25 619 gallons per day	50 000 gallons per day (51% Capacity)

Ten work orders have been reviewed for accuracy.

2024 High Service Pump Flows		
Month	Monthly Total	Average Daily Use
January 2024	18,510,758	.597,121
February 2024	15,736,140	.542,654
March 2024		
April 2024		
May 2024		
June 2024		
July 2024		
August 2024		
September 2024		
October 2024		
November 2024		
December 2024		
Yearly Totals		

2024 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	211,900	170,400										
2	186,200	189,634										
3	211,600	189,633										
4	196,000	189,633										
5	203,267	168,400										
6	203,267	173,600										
7	203,267	175,500										
8	145,400	173,700										
9	192,600	187,600										
10	170,600	187,600										
11	227,500	187,600										
12	193,667	236,100										
13	193,667	165,100										
14	193,667	167,600										
15	194,000	177,600										
16	186,800	184,067										
17	197,800	184,067										
18	190,800	184,066										
19	212,667	197,100										
20	212,667	173,300										
21	212,667	172,700										
22	199,900	184,500										
23	181,200	187,500										
24	184,700	187,500										
25	181,700	187,500										
26	205,434	174,100										
27	205,433	177,500										
28	205,430	203,400										
29		165,500										
30												
31												
TOTAL	5,503,800	5,302,500										
Average	196,564	182,845										
Maximum	227,500	236,100										

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT														
month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected cust Core	sewer collected cust Core	gallons sold meters S. Mills	sewer collected cust S. Mills	sewer cust S. Mills	
2021														
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88	
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89	
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89	
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89	
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90	
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89	
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90	
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90	
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90	
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90	
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90	
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89	
2022														
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89	
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89	
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87	
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88	
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89	
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88	
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91	
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91	
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91	
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90	
Nov	2,351	76	89	2	13,309,610	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90	
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90	
2023														
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89	
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89	
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85	
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85	
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85	
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85	
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84	
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82	
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82	
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82	
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85	
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	285,730	\$2,946.04	87	
2024														
January	2,400	112	30	1	22,069,376	\$8,000.00	\$183,857.26	498,511	\$16,857.22	61	296,760	\$4,665.47	87	
Feb	2,401	76	60	5	16,274,414	\$4,000.00	\$117,817.13	716,679	\$8,311.88	61	263,055	\$3,562.03	87	



SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
2024										
Jan-24	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5

**Motion to approve the monthly report as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**Motion to adjourn South Camden Water & Sewer District Board of Directors**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

## **ITEM 8. CONSENT AGENDA**

- A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk’s office and via the County website.
- March 4, 2024
  - March 19, 2024

## B. Budget Amendments

2023-24-BA030  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

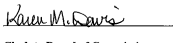
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses</b>			
105000-574000	Capital Outlay	25,000	
106600-545000	Contracted Services		25,000

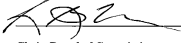
This Budget Amendment is made to appropriate funds budgeted for Website Design to the Maintenance Capital Outlay to assist in the replacement of the Courthouse heating/cooling unit.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA031  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

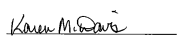
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10360510-434898	Grant Revenues	5,000	
<b>Expenses</b>			
105100-516600	Firing Range Expenses	5,000	

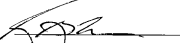
This Budget Amendment is made to appropriate funds from a Grant to the Firing Range Expenses for Improvements to the property.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA032  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

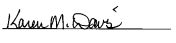
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
32350600-438400	Gift Shop Sales	1,750	
<b>Expenses</b>			
326000-527400	Purchase for Resale	1,000	
326000-537000	NC Sales Tax	300	
326000-537001	County Sales Tax	150	
326000-554320	Credit Card Fees	300	


This Budget Amendment is made to appropriate funds from additional gift sales in the Visitor Center to various expenses.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA033  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

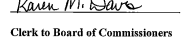
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10330430-434901	Municipal Election	8,875	
<b>Expenses</b>			
104300-503000	Part-time Salaries	3,825	
104300-521000	Rental of Buildings	400	
104300-512000	Printing	3,150	
104300-526000	Advertising	1,500	


This Budget Amendment is made to appropriate funds from collections from the Municipal Election to Election expenses for the second Primary.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



2023-24-BA034  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

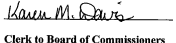
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10360621-434900	MIPPA GRANT	670	
<b>Expenses</b>			
106210-537510	MIPPA EXPENSES	670	


This Budget Amendment is made to appropriate funds from the additional collection of MIPPA Grant monies to expenses.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of April, 2024.

 Clerk to Board of Commissioners

 Chair, Board of Commissioners



## C. Pickups, Releases &amp; Refunds

NAME	REASON	NO.
Roger Earl Berry, Sr.	Turned in plates - Refund	Pick-up/23693
	\$135.04	75898802
Faith Marie Burns	Turned in plates - Refund	Pick-up/23656
	\$122.98	66988406

## D. Tax Collection Report

Tax Collection Report FEBRUARY 2024							
Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69	
	\$	\$	\$	\$	\$	\$	\$
1	10,375.23			10,375.23			
2	5,143.59			5,143.59			
	3,264.00				3,264.00		
5	2,277.43			2,277.43			
6	400.00			400.00			
7	720.75			720.75			
8	703.00				703.00		
	10,707.90					10,707.90	
	6,014.38	Refund - \$0.39		6,014.38			
9	-			-			
12	7,950.00			-	7,950.00		
	1,582.23	Refund - \$0.88				1,582.23	
	4,833.93			4,833.93			
13	345.43			345.43			
14	2,130.98			2,130.98			
15	2,026.54			2,026.54			
16	2,277.71			2,277.71			
19	1,345.39	Refund - \$21.13		-		1,345.39	
	5,451.00				5,451.00		
	1,081.53			1,081.53			
20	3,089.63			3,089.63			
21	162.13			162.13			
22	426.27			426.27			
23	4,094.64	Refund - \$0.89		4,094.64			
	2,132.56					2,132.56	
26	21,920.77			21,920.77			
27	1,054.88	Refund - \$0.74		1,054.88			
28	2,580.94	Refund - \$0.38		2,580.94			
29	16,300.36			16,300.36			
	5,339.94			5,339.94			
	21,778.59				21,778.59		
	4,485.59					4,485.59	
Totals Collections	\$ 151,997.32			\$ 92,597.06	\$ 39,146.59	\$ 20,253.67	
Total Bank Deposits	\$ 151,997.32			\$ 151,997.32			
Land Transfer/PSN							
Refund	\$ (24.41)	PSN Check fees - \$11.00 for info only, fees were paid to PSN					
Over	\$ -						
Short	\$ -						
Other adjustment	\$ -						
NET TOTAL	\$ 151,972.91						

Submitted by: Lisa S. Anderson Date: 3-5-24  
 Approved by: [Signature] Date: 4-1-24

## E. Vehicle Refunds Over \$100

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
REFUNDS OVER \$100.00 FEB, 24																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
BURNS, FAITH MARIE	BURNS, FAITH MARIE		167 SEYMOUR DR	CAMDEN, NC 27821	Proration	0066988405	1040HK	AUTHORIZED	201733000	Refund Generated due to proration on Bill #0066988405-2022-	Tag Surrender	02/26/2024	3/1/2024 11:46:35 AM	1843	Tax	(\$121.58)	\$0.00	(\$121.58)	
WOODHOUSE, ROBERT EARL	WOODHOUSE, ROBERT EARL		PO BOX 697	GRANDY, NC 27939	Proration	0075665702	KCR9489	AUTHORIZED	200707260	Refund Generated due to proration on Bill #0075665702-2023-	Tag Surrender	02/12/2024	2/19/2024 9:20:43 AM	1843	Tax	(\$170.33)	\$0.00	(\$170.33)	
															2	Tax	(\$2.33)	\$0.00	(\$2.33)
															1843	Tax	(\$122.98)	\$0.00	(\$122.98)
															2	Tax	(\$172.00)	\$0.00	(\$172.00)

Submitted by: Lisa S. Anderson Date: 3-19-24  
 Approved by: [Signature] Date: 4-1-24  
 Ross Munro, Chair Camden County Board of Commissioners

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Troy Leary
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

**ITEM 9. COUNTY MANAGER'S REPORT**

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
  - High School Steering Committee
  - Jail Board
  - Juvenile Crime Prevention Council
  - Department of Social Services
  - Public Safety Committee
- UNC School of Government Webinar: Worker Recruitment & Retention in Local Government
- NCDOT Final Meeting on Sailboat Road Construction
- Read Across America Day at Grandy Primary School
- Lucia Trucking Meeting to discuss moving operations to Camden
- ICMA Webinar: Nurturing the Next Generation of City and County Leaders
- NCACC County Managers Call
- Met with Josh Bass, Currituck Chamber of Commerce regarding I-87
- Legislative Breakfast at the Food Bank of the Albemarle
- Budget review meetings with Department Heads
- Currituck Chamber of Commerce Meeting to Discuss I-87
- Elizabeth City Chamber of Commerce Ribbon Cutting for Ryan Homes at Camden Station
- South Camden Volunteer Fire Department Dinner
- Great Dismal Swamp National Heritage Area Web Meeting
- Ponderosa Drive Meeting with Owner and Planning Director

**ITEM 10. COMMISSIONERS' REPORTS**

Commissioner White

- Attended Senior Advisory Board meeting
- Attended Legislative Breakfast at Albemarle Food Bank
- Meals on Wheels and Food Bank volunteers are needed
- Attended the 4-H *Real Money, Real World* simulation event

Commissioner Aydlett

- Attended the Albemarle Houndsmen Fundraiser Banquet
- Attended the 4-H *Real Money, Real World* simulation event
- Attended the South Camden Volunteer Fire Department Dinner
- Condolences on behalf of the Board to the Kay Banks family

Commissioner Krainiak

- 4-H Livestock Show – April 23-24, 2024
- Volunteer Firefighters needed

Chair Munro

- Spoke in support of the Houndsmen Association and the benefits of dog-hunting to citizen safety.
- South Camden VFD has purchased a new fire truck and it will soon be in operation.

**ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

**ITEM 12. OTHER MATTERS**

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None.

**ITEM 13. ADJOURN**

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**Motion to adjourn.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

There being no further matters for discussion Vice Chair Leary adjourned the meeting at 8:17 PM.

**Camden County Board of Commissioners  
Budget Work Session  
April 10, 2024; 1:00 PM  
Camden County Public Library**

**MINUTES**

The Camden County Board of Commissioners held a duly-noticed budget work session on April 10, 24 at 1:00 PM in the Community Room of the Camden County Public Library.

**CALL TO ORDER**

The meeting was called to order by Chair Ross Munro at 1:00 PM. Additional Board members present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White. Staff Present: County Manager Erin Burke, Finance Officer Stephanie Jackson and Clerk to the Board Karen Davis.

The following items were presented to the Board for discussion/direction:

2023-2024 Capital Improvement Projects Updates

- Recommended / Funded
  - Construction of Raw Water Well
  - Waste Water Expansion
  - Administration Complex Phase II, modified
  - Broadband
  - High School
  - Treasure Point Building
  - EMS
- Recommended / Unfunded
  - US 158 Sidewalk Extension
  - South Mills WWTP (High Rate Filtration Pond)
- Identified / Unfunded
  - South Mills Boat Ramp & Park
  - South Mills Waste Water Expansion & Disposal
  - Public Beach
  - Dismal Swamp Trail Extension
  - Dismal Swamp Canal Boating Amenities
  - New South Mills Convenience Center & Transfer Station

FY 2024-2025 Capital Improvement Projects Proposals

- Recommended / Funded
  - Administration Complex Phase II, modified
  - Broadband
  - High School
  - Treasure Point Building
  - EMS
  - South Mills Boat Ramp & Park Planning Phase
  - South Mills Waste Water Expansion & Disposal
- Recommended / Unfunded
  - US 158 Sidewalk Extension
  - South Mills WWTP (High Rate Filtration Pond)
  - Waste Water Expansion
- Identified / Unfunded
  - Public Beach
  - Dismal Swamp Trail Extension
  - Dismal Swamp Canal Boating Amenities
  - New South Mills Convenience Center & Transfer Station

Attachment: bocminutes\_041024 (BOC Meeting Minutes)

IT Software & Hardware Updates

- Firewall Replacements
- NC National Guard Security Assessment
- Updated Managed Service Agreement
- Hardware Replacement Schedule

Chair Ross Munro made a motion to authorize the County Manager to place Camden County on the waitlist for the NC National Guard Security Assessment. The motion passed unanimously with all five commissioners voting aye and no commissioner voting no.

Department Budget Highlights

- Staffing Requests
  - Two full-time Buildings & Grounds (one Buildings/Grounds; one Housekeeping)
  - One part-time Housekeeping
  - One shared Veterans Services Officer position
  - One shared Horticulture Specialist for Extension
  - Note: Two additional staff will be added with the SMWA acquisition
- Vehicle Requests
  - Juvenile Crime Prevention Council – Passenger Van
  - Sheriff's Office – Four replacement vehicles and equipment
  - EMS – Supervisor Vehicle(s)
- General
  - Website Update
  - Stormwater Fees
- Economic Development
  - Funding Model
- Governing Body
  - Travel & Training Budget
  - Strategic Planning
- EMS
  - Stand-up Operations
- Parks & Recreation
  - New Lights for Track Field at Community Park
  - Special Events
  - Heritage Festival
- Museum
  - Normalized Expenses
- Tax
  - Revaluation Frequency
- Sheriff's Office
  - Increase Fingerprinting Fees
  - Capital Outlay
- Planning
  - Comprehensive Plan
- Public Works
  - Building Maintenance Costs
  - Special Projects
  - General Cost Increases
- Solid Waste
  - Hauling Fees
- RO Plant
  - Equipment Maintenance
- Distribution
  - Line Maintenance
  - Capital Outlay Inventory
- Special Appropriations Requests
  - Emergency Medical Services increase
  - Albemarle District Jail increase
  - NC Forestry increase

After discussion it was decided by consensus to include a solid waste fee increase of \$5 in the proposed FY 2024-2025 Budget.

#### Insurance / Benefits / Personnel

- Health Insurance
  - Increases expected in Workman's Comp & General Liability
  - LaymonGroup is seeking quotes for health, dental & vision insurance
- Benefits
  - Christmas Bonus
  - Personal Holiday
  - Longevity
- Salary Adjustments
  - General Government
  - Sheriff's Office

Consensus of the Board was to include the recommended salary adjustments in the proposed budget.

#### Revenues

- Collections as of February 28, 2024 - \$13,712.989
- School Bond
  - Debt (10 cents) - \$3,713,674
  - Operating (3 cents) - \$1,115,312 (kept in General Fund for future appropriations)
  - Expenses to Date - \$5,188,628
  - NBPSCF Reimbursements - \$1,462,138
- Stormwater Fees

Area SW fees applied	Previous Totals	Proposed Totals
South Mills	\$48,758.82	\$30,755.00
Joyce Creek	\$23,618.03	\$36,345.00
North River	\$19,809.92	\$32,945.00
Shiloh	\$20,697.91	\$44,3035.00
Sawyers Creek	\$18,913.82	\$41,310.00
Total Camden County	\$131,798.50	\$185,660.00
Annexed Elizabeth City Properties	\$234.23	\$1515.58 (Based on EC fee schedule)

The Annexed EC Properties are the Condos by the Bridge. EC is going to charge them for Stormwater. The 234.23 will be removed from the Sawyers Creek area total.

The South Mills will increase with the Commercial Properties fees and will met last year's total. Academi has not been included in the 30,755. Last year they paid over \$15,000.

It was decided by a majority of the Board to include the Stormwater Fee structure as presented in the proposed FY 2024-2025 budget.

It was decided by consensus to include a base water rate increase of \$2 in the proposed FY 2024-2025 budget.

#### Upcoming Meetings

- May 6, 2024; 7:00 PM – Regular Meeting / Set Public Hearing (CIP & Budget)
- May 7, 2024; 1:00 PM – Budget Work Session
- June 3, 2024; 7:00 PM – Regular Meeting / Public Hearing / Budget Adoption

There being no further matters for discussion Chair Munro adjourned the work session at 4:47 PM.





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.B  
**Meeting Date:** May 06, 2024  
**Submitted By:** Stephanie Jackson,  
Finance  
Prepared by: Stephanie Jackson

**Item Title** **Budget Amendments**

**Attachments:** 23-24 BA 035 Ambulances Capital Outlay  
(DOC)  
23-24 BA 036 LESO sale of property (DOC)  
23-24 BA 037 Increase to Salaries for New Hire  
(DOC)

2023-24-BA035

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360619-434898	GRANT REVENUES	900,000	
Expenses			
106190-574000	CAPITAL OUTLAY	900,000	

**This Budget Amendment is made to appropriate funds received from grant funding to Capital Outlay for Emergency Services within the county. These funds will purchase ambulances.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6<sup>th</sup> day of May, 2024.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chair, Board of Commissioners

Attachment: 23-24 BA 035 Ambulances Capital Outlay (Budget Amendments)

2023-24-BA036

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	1,000	
Expenses			
105100-557003	LESO Property Expense	1,000	

**This Budget Amendment is made to appropriate funds received from the sale of LESO equipment.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6<sup>th</sup> day of May, 2024.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chair, Board of Commissioners

Attachment: 23-24 BA 036 LESO sale of property (Budget Amendments)

2023-24-BA037

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10399400-439900	Fund Balance Appropriated	\$6977	
<b>Expenses</b>			
106700-502000	Salaries	5500	
106700-505000	FICA	450	
106700-507000	Retirement	752	
106700-507100	401(k) Retirement	275	

**This Budget Amendment is made to appropriate funds from Fund Balance Appropriated to increase the Salaries and benefits expense line**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6<sup>th</sup> day of May, 2024.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chair, Board of Commissioners

Attachment: 23-24 BA 037 Increase to Salaries for New Hire (Budget Amendments)



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.C  
**Meeting Date:** May 06, 2024  
**Submitted By:** Karen Davis, Clerk to the Board  
Schools  
Prepared by: Karen Davis  
**Item Title** **School Budget Amendments**  
**Attachments:** School Budget Amendments (PDF)  
School Budget Amendments II (PDF)

## Budget Amendment

## Camden County Schools Administrative Unit

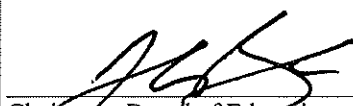
## State Public School Fund

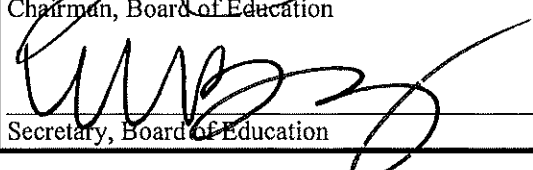
The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number		Description of Code	Amount	
			Increase	Decrease
5400		School Leadership Services	2,912.58	
5800		School-Based Support Services	21,290.00	
6400		Technology Support Services	19,200.00	
6500		Operational Support Services	2,503.76	
Explanation:				
Total Appropriation in Current Budget			\$	19,773,696.30
Amount of <b>Increase/Decrease</b> of				
Above Amendment			+	45,906.34
Total Appropriation in Current Amended				
Budget ....			\$	19,819,602.64

Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

Attachment: School Budget Amendments (School Budget Amendments)

# BUDGET AMENDMENT

## March 14, 2024

### 1. State Public School Fund

- A. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

#### Non-Contributory Employee Benefits

1.5400.009.184 Longevity	\$ + 2,195.36
1.5400.009.211 Emp. Soc. Sec. Costs	+ 167.94
1.5400.009.221 Emp. Retirement Costs	+ 549.28
1.6540.009.184 Longevity	+ 1,887.21
1.6540.009.211 Emp. Soc. Sec. Costs	+ 144.37
1.6540.009.221 Emp. Retirement Costs	+ 472.18

Total – Non-Contributory Employee Benefits \$ + 5,416.34

- B. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

#### Career & Technical Education - Months

1.5120.013.121 Salary - Teacher	\$ - 38,950.00
---------------------------------	----------------

Total – Career & Technical Education - Months \$ - 38,950.00

- C. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

#### Career & Technical Education - Program

1.5120.014.163 Substitute Pay	\$ + 1,000.00
1.5120.014.312 Workshop Expenses	+ 3,000.00
1.5120.014.413 Other Textbook Purchases	+ 2,071.81
1.5120.014.418 Computer Software & Supplies	+ 28,742.24
1.5120.014.462 Pur. of Non-Cap Comp Hdwe	+ 4,135.95

Total – Career & Technical Education - Program \$ + 38,950.00

- D. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

#### School Safety Grant

1.5850.040.311 Contracted Services	\$ + 21,290.00
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Budget Amendment  
Camden County Schools Administrative Unit  
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	10,000.00	
6500	Operational Support Services	34,000.00	
6900	Policy, Leadership & Public		44,000.00
Explanation:			
Total Appropriation in Current Budget		\$	3,090,000.00
Amount of Increase/Decrease of			
Above Amendment		+	0.00
Total Appropriation in Current Amended			
Budget ....		\$	3,090,000.00

Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March, 2024.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Attachment: School Budget Amendments (School Budget Amendments)

# BUDGET AMENDMENT

March 14, 2024

## 2. Local Current Expense Fund

- A. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

### Maintenance of Plant

2.6540.802.311..40 Contracted Services \$ + 34,000.00

Total – Maintenance of Plant \$ + 34,000.00

- B. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

### Classroom Support

2.5110.842.135 Salary – Admin Intern \$ + 10,000.00

Total – Classroom Support \$ + 10,000.00

- C. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

### Office of the Superintendent

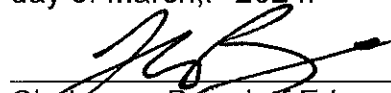
2.6940.865.129 Salary – Held Harmless \$ - 34,000.00

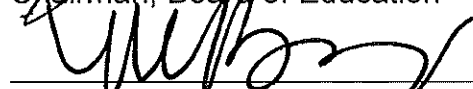
2.6940.865.182 Employee Allowances - 8,000.00

2.6940.865.311 Contracted Services - 2,000.00

Total – Office of the Superintendent \$ - 44,000.00

Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March, P 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit


## Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2024, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
6500	Category III Projects	24,580.00	
Explanation:			
Total Appropriation in Current Budget		\$	671,414.95
Amount of Increase / (Decrease) of Above Amendment			+ 24,580.00
Total Appropriation in Current Amended Budget ....		\$	695,994.95

Passed by majority vote of the Board of Education of Camden County Schools on the 14<sup>th</sup> day of March, 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 2 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

BUDGET AMENDMENT  
March 14, 2024

4. Capital Outlay Fund

- A. We must increase our budget for the funds received for the purchase of a yellow bus from an allotment from NCDPI. We request your approval of the following amendment.

Category III Projects

6550.120.551 Purchase of School Bus	\$ + <u>24,580.00</u>
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Total – Category III Projects	\$ + 24,580.00
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Total – Revenue 4.3400.120 – State Funds	\$ - 24,580.00 =====
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Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

## Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		
Explanation:			
Total Appropriation in Current Budget		\$	352,641.00
Amount of Increase/Decrease of			
Above Amendment		+	0.00
Total Appropriation in Current Amended			
Budget ....		\$	352,641.00

Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March, 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

BUDGET AMENDMENT  
March 14, 2024

8. Other Local Current Expense Fund

- A. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

JLP

8.5110.301.123 Salary – JLP Instructor \$ + 15,000.00

Total – JLP \$ + 15,000.00

- B. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Classroom Support

8.5110.841.135 Salary – Admin Intern \$ - 20,000.00

Total – Classroom Support \$ - 20,000.00

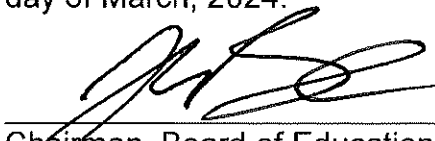
- C. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

School Technology

8.5110.905.418 Computer Software & Supplies \$ + 5,000.00

Total – School Technology \$ + 5,000.00

Passed by majority vote of the Board of  
Education of Camden County on the 14<sup>th</sup>  
day of March, 2024.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

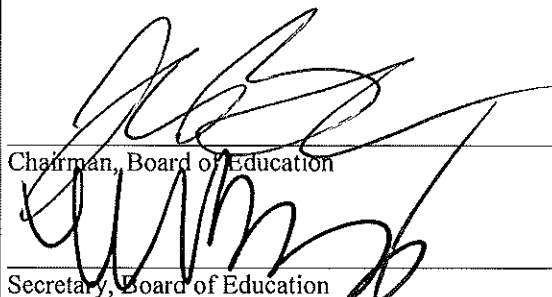
## State Public School Fund

The Camden County Board of Education at a meeting on the 11<sup>th</sup> day of April 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Services	4,419.26	
5400		School Leadership Services	2,064.43	
6500		Operational Support Services	24,240.01	
6600		Financial & Human Resources	645.60	
6700		Accountability Services	3,975.02	
Explanation:				
Total Appropriation in Current Budget			\$ 19,819,602.64	
Amount of <b>Increase/Decrease</b> of				
Above Amendment			+ 35,344.32	
Total Appropriation in Current Amended				
Budget ....			\$ 19,854,946.96	

Passed by majority vote of the Board of Education of Camden County on the 11<sup>th</sup> day of April 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

## BUDGET AMENDMENT

April 11, 2024

## 1. State Public School Fund

- A. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Teachers

1.5110.001.231 Emp. Hosp. Ins. Costs	\$	-	9,116.00
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Total – Classroom Teachers	\$	-	9,116.00
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- B. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

Non-Contributory Employee Benefits

1.5120.009.188 Annual Leave Payout	\$	+	527.24
1.5120.009.211 Emp. Soc. Sec. Costs		+	24.10
1.5120.009.221 Emp. Retirement Costs		+	131.92
1.5400.009.184 Longevity		+	1,556.07
1.5400.009.211 Emp. Soc. Sec. Costs		+	119.03
1.5400.009.221 Emp. Retirement Costs		+	389.33
1.6550.009.184 Longevity		+	1,931.12
1.6550.009.211 Emp. Soc. Sec. Costs		+	147.72
1.6550.009.221 Emp. Retirement Costs		+	483.17
1.6610.009.184 Longevity		+	486.63
1.6610.009.211 Emp. Soc. Sec. Costs		+	37.22
1.6610.009.221 Emp. Retirement Costs		+	121.75
1.6710.009.184 Longevity		+	2,996.17
1.6710.009.211 Emp. Soc. Sec. Costs		+	229.21
1.6710.009.221 Emp. Retirement Costs		+	749.64

Total – Non-Contributory Employee Benefits	\$	+	9,930.32
--	----	---	----------

- C. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Transportation of Pupils

1.6550.056.311 Contracted Services	\$	+	7,645.00
------------------------------------	----	---	----------

Total – Transportation of Pupils	\$	+	7,645.00
----------------------------------	----	---	----------



BUDGET AMENDMENT  
 State Public School Fund  
 April 11, 2024, Page 2

- D. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

LEA Direct Purchase of Replacement

1.6550.087.461 Pur. of Non-Cap Equipment \$ + 14,033.00

Total – LEA Direct Purchase of Replacement \$ + 14,033.00

- E. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

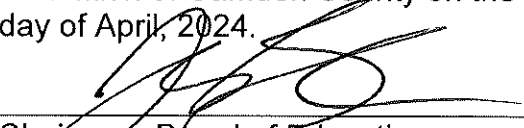
Textbooks & Digital Resources

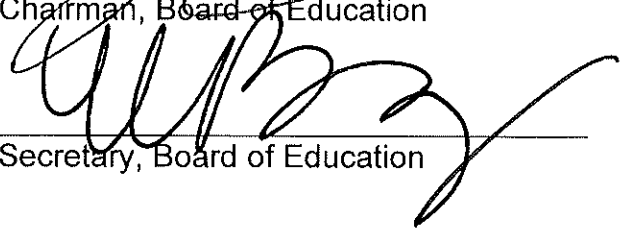
1.5110.131.413 Textbooks \$ + 12,852.00

Total – Textbook & Digital Resources \$ + 12,852.00

3100.000 Revenue – State Public School Fund \$ - 35,344.32

Passed by majority vote of the Board of  
 Education of Camden County on the 11<sup>th</sup>  
 day of April, 2024.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit


## Federal Grant Fund

The Camden County Board of Education at a meeting on the 11<sup>th</sup> day of April 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	24,888.76	
5200	Special Population Services		2,796.01
5300	Alternative Programs & Srvs.		24,888.76
5800	School-Based Support Srvs.	1,264.89	
6500	Operational Support Services	1,500.00	
8100	Payments to Other Gov't Units	31.12	
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	1,158,573.36
Amount of <b>Increase/Decrease</b> of			
Above Amendment		+	0.00
Total Appropriation in Current Amended			
Budget ....		\$	1,158,573.36

Passed by majority vote of the Board of Education of Camden County on the 11<sup>th</sup> day of April, 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

BUDGET AMENDMENT  
April 11, 2024

3. Federal Grant Fund

- A. We have reviewed this budget and need to transfer funds within the budget. We request your approval of the following amendment.

IDEA Title VI-B – Pre-School Handicapped

Project #24-049-150

3.5210.049.311 Contracted Services	\$ - 1,500.00
3.5210.049.411 Supplies & Materials	+ 577.34
3.5210.049.418 Computer Software & Supplies	- 608.46
3.6550.049.331 Contracted Pupil Transportation	+ 1,500.00
3.8100.049.392 Indirect Cost	+ <u>31.12</u>

Total – IDEA Title VI-B – Pre-School Handicapped	\$ + 0.00
	=====

- B. We have reviewed this budget and need to transfer funds within the budget. We request your approval of the following amendment.

ESEA – Title I

Project #24-050-150

3.5330.050.121.000 Salary - Teacher	\$ - 121,000.00
3.5330.050.121.310 Salary – Teacher	+ 54,000.00
3.5330.050.162.308 Substitute Pay	+ 67,000.00
3.5330.050.181.000 Supplementary Pay	- 3,600.00
3.5330.050.181.308 Supplementary Pay	+ 1,800.00
3.5330.050.181.310 Supplementary Pay	+ 1,800.00
3.5330.050.211.000 Emp. Soc. Sec. Costs	- 10,067.40
3.5330.050.211.308 Emp. Soc. Sec. Costs	+ 5,263.20
3.5330.050.211.310 Emp. Soc. Sec. Costs	+ 4,804.20
3.5330.050.221.000 Emp. Retirement Costs	- 31,533.38
3.5330.050.221.308 Emp. Retirement Costs	+ 15,782.72
3.5330.050.221.310 Emp. Retirement Costs	+ 15,750.66
3.5330.050.231.000 Emp. Hosp. Ins. Costs	- 13,996.92
3.5330.050.231.308 Emp. Hosp. Ins. Costs	+ 6,600.00
3.5330.050.231.310 Emp. Hosp. Ins. Costs	+ 7,396.92
3.5880.050.411.000 Parental Involvement – Supplies	- 1,600.00
3.5880.050.411.308 Parental Involvement – Supplies	+ 800.00
3.5880.050.411.310 Parent Involvement – Supplies	+ <u>800.00</u>

Total – ESEA – Title I	\$ + 0.00
	=====

## BUDGET AMENDMENT

Federal Grant Funds

April 11, 2024 Page 2

- C. We have reviewed this budget and need to transfer funds within the budget. We request your approval of the following amendment.

Title II – Improving Teacher QualityProject #24-103-150

3.5210.103.162 Substitute Pay	\$ - 1,175.00
3.5210.103.211 Emp. Soc. Sec. Costs	- 89.89
3.5870.103.163 Substitute Pay	+ 1,175.00
3.5870.103.211 Emp. Soc. Sec. Costs	+ 89.89

Total – Title II – Improving Teacher Quality	\$ + 0.00
	=====

- D. We have received an allotment revision and reviewed this area of the budget and find that we must increase funds within the budget. We request your approval of the following amendment.

IDEA IV-B Special Needs Targeted AssistanceProject #24-118-150

3.5210.118.163 Substitute Pay	\$ + 445.00
3.5210.118.211 Emp. Soc. Sec. Costs	+ 34.04
3.5210.118.312 Workshop Expenses	- 635.04
3.5240.118.361 Membership Dues & Fees	+ 156.00

Total – IDEA VI-B Special Needs Targeted Asst.	\$ + 0.00
	=====

- E. We have reviewed this budget and need to transfer funds within the budget. We request your approval of the following amendment.

ESSER III – K12 Emergency Relief FundProject #24-181-150

3.5110.181.163 Substitute Pay	\$ - 2,760.00
3.5110.181.418 Computer Software & Supplies	+ 2,760.00

Total – ESSER III – K12 Emergency Relief Fund	\$ + 0.00
	=====

## BUDGET AMENDMENT

Federal Grant Funds

April 11, 2024, Page 3

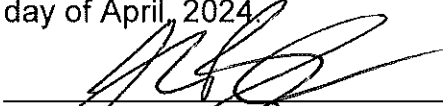
- F. We have reviewed this budget and need to transfer funds within the budget. We request your approval of the following amendment.

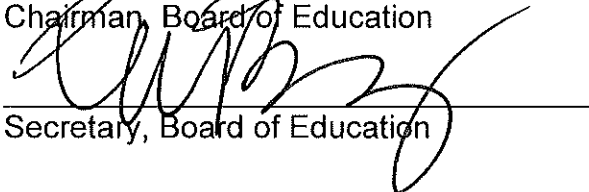
ESSER III – ARP Summer Career AcceleratoryProject #24-188-150

3.5120.188.411 Supplies & Materials	\$ + 24,888.76
3.5350.188.121 Ext Day/Year Salary – Teacher	- 10,000.00
3.5350.188.211 Emp. Soc. Sec. Costs	- 765.00
3.5350.188.333 Field Trips	- 2,623.76
3.5350.188.351 Tuition Fees	- 4,000.00
3.5350.188.411 Supplies & Materials	- 7,500.00

Total – ESSER III – ARP Summer Career	\$ + 0.00
	=====

Passed by majority vote of the Board of  
Education of Camden County on the 11<sup>th</sup>  
day of April, 2024.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

## Budget Amendment

## Camden County Schools Administrative Unit

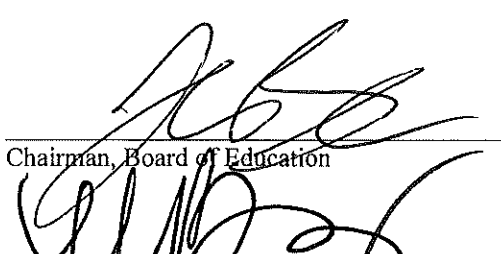
## Local Current Expense Fund

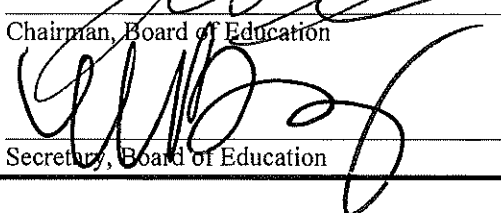
The Camden County Board of Education at a meeting on the 11<sup>th</sup> day of April, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Services		39,995.90
5200		Special Population Services		1,337.56
5300		Alternative Programs & Srvs.		25.00
6100		Support & Development Srvs.	2,908.00	
6500		Operational Support Services	108,306.46	
8100		Payments to Other Gov't Units		16,000.00
Explanation:				
Total Appropriation in Current Budget			\$	3,090,000.00
Amount of Increase/Decrease of				
Above Amendment			+	53,856.00
Total Appropriation in Current Amended				
Budget ....			\$	3,143,856.00

Passed by majority vote of the Board of Education of Camden County on the 11<sup>th</sup> day of April, 2024.

  
Chairman, Board of Education

  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Clerk, Board of County Commissioners

## BUDGET AMENDMENT

April 11, 2024

## 2. Local Current Expense Fund

- A. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Charter Schools

2.8100.036.717 Payment to Charter Schools	\$	-	<u>16,000.00</u>
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Total – Charter Schools	\$	-	16,000.00
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- B. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

Maintenance of Plant

2.6580.802.311...50 Contracted Services	\$	+	<u>100,000.00</u>
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Total – Maintenance of Plant	\$	+	100,000.00
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- C. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Classroom Support

2.5210.841.121 Salary – Teacher	\$	-	1,067.92
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2.5210.841.211 Emp. Soc. Sec. Costs			<u>219.64</u>
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Total – Classroom Support	\$	-	1,287.56
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- D. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

Classroom Support

2.5110.842.135 Salary – Admin Intern	\$	+	<u>20,000.00</u>
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Total – Classroom Support	\$	+	20,000.00
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- E. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Band Program

2.5110.844.231 Emp. Hosp. Ins. Costs	\$	-	<u>15,000.00</u>
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Total – Band Program	\$	-	15,000.00
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BUDGET AMENDMENT  
Local Current Expense Fund  
April 11, 2024, Page 2

- F. We have reviewed the allotment and must transfer money in to cover expenses.  
We request your approval of the following amendment.

Auxiliary Services

2.6580.885.113 Salary – Director	\$ - 2,886.64
2.6580.885.184 Longevity	- 1,834.11
2.6580.885.185 Bonus Pay	+ 1,803.60
2.6580.885.188 Annual Leave Payout	+ 10,821.60
2.6580.885.211 Emp. Soc. Sec. Costs	+ 577.92
2.6580.885.221 Emp. Retirement Costs	+ 3,225.67
2.6580.885.231 Emp. Hosp. Ins. Costs	- 3,401.58

Total – Auxiliary Services \$ + 8,306.46

- G. We have reviewed the allotment and must transfer money in to cover expenses.  
We request your approval of the following amendment.

Other Employee Benefits

2.5210.910.233 Emp. Unemp. Ins.	\$ - 50.00
2.5330.910.233 Emp. Unemp. Ins.	- 25.00
2.6110.910.232 Emp. Workers' Comp. Ins.	+ 2,908.00

Total – Other Employee Benefits \$ + 2,833.00

- H. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Additional Pay

2.5110.911.181 Supplemental Pay	\$ - 37,495.90
2.5110.911.211 Emp. Soc. Sec. Costs	- 2,500.00
2.5110.911.221 Emp. Retirement Costs	- 5,000.00

Total – Additional Pay \$ - 44,995.90

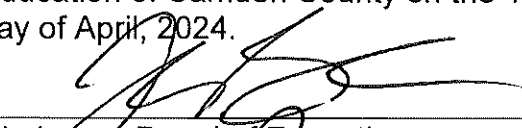
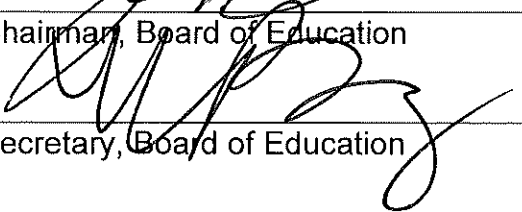
Revenue

2.3250 Sales & Use Tax	\$ - 6,811.54
2.4410 Fines & Forfeitures	- 25,000.00
2.4450 Interest on Investments	- 5,688.46
2.4490 Misc. Operating Revenue	- 16,356.00

Total Revenue \$ - 53,856.00

BUDGET AMENDMENT  
Local Current Expense Fund  
April 11, 2024, Page 3

Passed by majority vote of the Board of  
Education of Camden County on the 11<sup>th</sup>  
day of April, 2024.

  
\_\_\_\_\_  
Chairman, Board of Education  
\_\_\_\_\_  
Secretary, Board of Education



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

<b>Item Number:</b>	8.D
<b>Meeting Date:</b>	May 06, 2024
<b>Submitted By:</b>	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
<b>Item Title</b>	<b>Pickups, Releases &amp; Refunds</b>
<b>Attachments:</b>	Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Kenneth Dale Brannon	Turned In Plates - Refund \$182.54	Pick-up/23711 65141226
Joshua Thomas Brown	Turned in Plates - Refund \$118.05	Pick-up/23709 50783711
Lindsay Warren Hewitt	Turned in Plates - Refund \$133.35	Pick-up/23701 69476769
Lloyd Taylor McCoy	Put back in use for 2021-2024 - Adjustment \$3,229.88	Pick-up/23696 R-132204-2021 R-154333-2022 R-161833-2023
Wanda R. and Jamie E. Sanders	Deferred Taxes - 2021-2023 - Pick-up \$1,686.78	R-132756-2021 R-154881-2022 R-162394-2023
Wanda R. and Jamie E. Sanders	Deferred Taxes - 2021-2023 - Pick-up \$1,085.55	R-132755-2021 R-154880-2022 R-162393-2023
Sean Michael Gionet	Turned in Plates - Refund \$256.40	Pick-up/23729 68581492



**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

<b>Item Number:</b>	8.E
<b>Meeting Date:</b>	May 06, 2024
<b>Submitted By:</b>	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
<b>Item Title</b>	<b>Tax Collection Report</b>
<b>Attachments:</b>	Tax Collection Report (PDF)

## Tax Collection Report

**MARCH 2024**

Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
1	606.13			606.13		
4	8,182.57			8,182.57		
5	5,561.38			5,561.38		
6	1,161.88			1,161.88		
7	4,700.37			4,700.37		
8	1,531.75			1,531.75		
11	1,071.49			1,071.49		
12	4,345.59			4,345.59		
13	1,272.01			1,272.01		
14	1,477.37			1,477.37		
15	6,603.61			6,603.61		
18	11,575.49			11,575.49		
19	14,666.97				14,666.97	
	9,857.98		Refund - \$2.38			9,857.98
	7,531.75			7,531.75		
20	2,250.50			2,250.50		
21	1,236.25			1,236.25		
22	370.00				370.00	
	4,172.05		Refund - \$.02	4,172.05		
25	2,059.04			2,059.04		
26	60.00			60.00		
27	2,705.86			2,705.86		
28	7,135.93			7,135.93		
	20,067.25			20,067.25		
	5,485.29		Refund - 42.40	-		5,485.29
	15,163.52			-	15,163.52	
			Lawrence F. McGrogan - all bills paid, to be refunded - \$346.15			
Totals Collections	\$ 140,852.03			\$ 95,308.27	\$ 30,200.49	\$ 15,343.27
Total Bank Deposits	\$ 140,852.03			\$ 140,852.03		
Land Transfer/PSN						
Refund	\$ (4.80)		PSN Check fees - \$5.50 for info only, fees were paid to PSN			
Over	\$ -					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 140,847.23					

Submitted by: Risa Anderson

Date: 4-5-20

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment: Tax Collection Report (Tax Collection Report)**



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.F  
**Meeting Date:** May 06, 2024

**Submitted By:** Teri Smith,  
Taxes  
Prepared by: Teri Smith

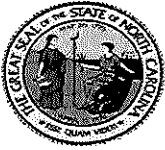
**Item Title** Vehicle Refunds Over \$100.00

**Attachments:** REFUNDS OVER \$100.00 SIGNED MAR, 24 (PDF)  
Vehicle Refunds Over \$100 April 2024 (PDF)

**Summary:** Vehicle Refunds Over \$100.00 March & April, 2024

**Recommendation:** Review and Approve





## North Carolina Vehicle Tax System

## NCVTS Pending Refund report

REFUNDS OVER \$100.00 MARCH, 24

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Char
BERRY, ROGER EARL SR	BERRY, ROGER EARL SR		831 NC HIGHWAY 343 S	CAMDEN, NC 27921	Proration	0075898802	KMB9171	AUTHORIZED	202910564	Refund Generated due to proration on Bill #0075898802-2023-2023-0000-00	Tag Surrender	03/19/2024	3/20/2024 8:18:24 AM	1843	Tax	(\$133.22)	\$0.00	(\$133.22)
														3	Tax	(\$1.82)	\$0.00	(\$1.82)
																		Refund \$13
HEWITT, LINDSEY WARREN	HEWITT, LINDSEY WARREN	HEWITT, PATRICIA DAYTON	186 SPENCE LN	SOUTH MILLS, NC 27976	Proration	0069476769	KDC5930	AUTHORIZED	203305078	Refund Generated due to proration on Bill #0069476769-2023-2023-0000-00	Tag Surrender	03/26/2024	4/1/2024 11:30:40 AM	1843	Tax	(\$131.55)	\$0.00	(\$131.55)
														1	Tax	(\$1.80)	\$0.00	(\$1.80)
																		Refund \$13

Submitted by

*Lisa S. Anderson*  
 Lisa S. Anderson, Tax Administrator Camden County

Date

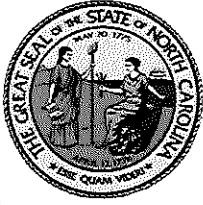
4-12-24

Approved by

Ross Munro, , Chair Camden County Board of Commissioners

Date

Attachment: REFUNDS OVER \$100.00 SIGNED MAR, 24 (Vehicle Refunds Over \$100.00)



# North Carolina Vehicle Tax System

## Pending Refund Report

REFUNDS OVER \$100.00 APRIL, 2024

Report Parameters	Report Date 4/30/2024 8:46:29 AM
County	Camden
Refund Time Period	April
Refund Fiscal Year	2023 - 2024
Refund Types	Adjustment >= \$100, Adjustment < \$100, Proration, DMV Interest
Refund Status	AUTHORIZED, PENDING
Report Run Date	4/30/2024 8:46:29 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BRANNON, KENNETH DALE	BRANNON KENNETH DALE	BRANNON MARTHA MITCHELL	204 MAIN ST	SOUTH MILLS, NC 27976	Proration	0065141226-2023-2023-0000-00	KAC1577	PENDING	204719860	Refund Generated due to proration on Bill #0065141226-2023-2023-0000-00	Tag Surrender	4/18/2024	CAMDEN COUNTY	TAX	(\$180.07)	\$0.00	(\$180.07)
																Refund	\$182
BROWN, JOSHUA THOMAS	BROWN JOSHUA THOMAS		296 SLEEPY HOLLOW RD	CAMDEN, NC 27921	Proration	0050783711-2023-2023-0000-00	HEA7618	PENDING	204424492	Refund Generated due to proration on Bill #0050783711-2023-2023-0000-00	Tag Surrender	4/12/2024	CAMDEN COUNTY	TAX	(\$116.45)	\$0.00	(\$116.45)
																Refund	\$118
GIONET, SEAN MICHAEL	GIONET SEAN MICHAEL		110 HOLLAND DR	CAMDEN, NC 27921	Proration	0068581492-2023-2023-0000-00	JAA5452	PENDING	205016366	Refund Generated due to proration on Bill #0068581492-2023-2023-0000-00	Tag Surrender	4/24/2024	CAMDEN COUNTY	TAX	(\$252.94)	\$0.00	(\$252.94)
																Refund	\$256

Submitted by Lisa S. Anderson Date 4-30-24  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
 Ross Munro, Chair Camden County Board of Commissioners

Attachment: Vehicle Refunds Over \$100 April 2024 (Vehicle Refunds Over \$100.00)



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.G  
**Meeting Date:** May 06, 2024

**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Lisa Anderson

**Item Title** 2024 Estimated Tax Values

**Attachments:** Estimated Tax Values20240429095910684 (PDF)

**Summary:** 2024 Estimated Tax Values

**Recommendation:** Review and approve

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	585,756,645	16,887,032	59,386,064	662,029,741
Courthouse	539,824,619	31,046,793	64,396,594	635,268,006
Shiloh	338,452,496	12,197,323	36,013,612	386,663,431
Subtotal of County				1,683,961,178
Estimated Utilities				26,711,945
Total of County				1,710,673,123

FROM \_\_\_\_\_  
LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY \_\_\_\_\_ FIRE \_\_\_\_\_ TOTAL= \_\_\_\_\_

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	366,255,346	7,746,603	42,027,845	416,029,794

JOYCE CREEK WATERSHED IMPROVEMENT TAX \_\_\_\_\_

\_\_\_\_\_  
ROSS B. MUNRO, CHAIR DATE

Attachment: Estimated Tax Values20240429095910684 (2024 Estimated Tax Values)



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.H  
**Meeting Date:** May 06, 2024  
**Submitted By:** Erin Burke,  
 Administration  
 Prepared by: Karen Davis

**Item Title** **Mid-Currituck Bridge Letter of Support**

**Attachments:** Mid-Currituck Bridge Letter of Support 2024 (PDF)  
 Resolution 2022-05-01 Supporting Mid-Currituck  
 Bridge(PDF)

### **Summary:**

The Camden County Board of Commissioners in 2022 adopted Resolution 2022-05-01 *Supporting Construction of the Mid-Currituck Bridge and Its Continued Inclusion in the State Transportation Improvement Plan*. Upon approval, the attached letter will be included in an application of the NCDOT Mid-Currituck project team for a federal grant from the U.S. Department of Transportation through the Multimodal Project Discretionary Grant Opportunity to supplement project funding.

### **Recommendation:**

Approval.

## BOARD OF COMMISSIONERS

ROSS B. MUNRO  
Chair

TROY LEARY  
Vice Chair

RANDY KRAINIAK  
TIFFNEY WHITE  
SISSY AYDLETT



## ADMINISTRATION

ERIN BURKE  
County Manager

KAREN M. DAVIS  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

May 6, 2024

The Honorable Pete Buttigieg  
US Department of Transportation  
1200 New Jersey Avenue SE  
Washington, DC 20590

Secretary Buttigieg,

Greetings. The purpose of this letter is to convey Camden County's support of the North Carolina Department of Transportation (NCDOT) Turnpike Authority's submission of an application to the U.S. Department of Transportation for a Multimodal Project Discretionary Grant (MPDG) Opportunity to support the construction of the Mid-Currituck Bridge.

Currently there is only one crossing of the Currituck Sound along the North Carolina Coast, the Wright Memorial Bridge, on US 158 at the southern end of Currituck County near its border with Dare County. The Outer Banks is a major tourism destination in the Mid- Atlantic Region and an economic engine for northeastern North Carolina.

The Mid-Currituck Bridge project will substantially improve traffic flow on the thoroughfares in the project area, substantially reduce congestion and travel time for Outer Banks visitors and commuters, and provide a critically-needed second hurricane evacuation route from the northern Outer Banks.

Additional benefits of the project include reduction of operating costs for passenger cars and freight vehicles, the stimulation of tourism in Northeast North Carolina, and the improvement of public health by reducing air emissions from vehicles.

Even after accounting for funding from toll revenues and Transportation Infrastructure Finance and Innovation Act (TIFIA) loans, additional funding is required. We fully support the North Carolina Turnpike Authority's application for \$425 million to expedite construction of this much-needed project.

Sincerely,

Erin Burke  
County Manager





## Resolution 2022-05-01

### **RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS SUPPORTING CONSTRUCTION OF THE MID- CURRITUCK BRIDGE AND ITS CONTINUED INCLUSION IN THE STATE TRANSPORTATION IMPROVEMENT PLAN**

WHEREAS, the Mid-Currituck Bridge project has been in the development process for over thirty years; and

WHEREAS, the Camden County Board of Commissioners supported this project through Resolution No. 2014-12-01; and

WHEREAS, the popularity of Outer Banks of North Carolina, including Dare County and its towns, Currituck County and the Town of Southern Shores, continues to grow, resulting in an ever-increasing number of residents and visitors to the Outer Banks, particularly the northern Outer Banks; and

WHEREAS, the Outer Banks of North Carolina generates substantial revenue for the State of North Carolina, particularly through tourism, and also serves a role as an ambassador area for the State by introducing hundreds of thousands of visitors from all over the United States and the world to the many wonders of North Carolina; and

WHEREAS, this revenue and the goodwill that visitors feel towards the Outer Banks and North Carolina is tested annually through frustrations attributed directly to traffic congestion; and

WHEREAS, the purpose of the Mid-Currituck Bridge is to substantially improve traffic flow on the project area's thoroughfares, i.e. NC 12 and US 158, substantially reduce travel time for persons traveling between the Currituck County mainland and the Currituck County Outer Banks, and to substantially reduce the hurricane clearance time for residents and visitors who use US 158 and NC 168 during coastal evacuation; and

WHEREAS, building the Mid-Currituck Bridge will reduce congestion and alleviate delays, thus promoting and enhancing economic development, while bolstering the tourism industry; and

WHEREAS, alternatives to the Mid-Currituck Bridge project have been studied thoroughly and have been rejected in favor of the Mid-Currituck Bridge; and

WHEREAS, in recognition of the viability and need of the Mid-Currituck Bridge, the North Carolina Department of Transportation has demonstrated a commitment to construction of the bridge by placing it in the State Transportation Improvement Plan based on the agency's



prioritization process and strong support by local municipalities and the County of Camden; and

WHEREAS, the US District Court for the Eastern District of North Carolina ruled in December 2021 that NCDOT and the Federal Highway Administration have complied with all applicable federal laws and regulations in planning for the bridge; and

WHEREAS, the court's decision properly affirms the project's compliance with the federal National Environmental Policy Act.

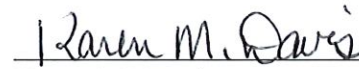
NOW, THEREFORE, BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS that it affirms its commitment to the Mid-Currituck Bridge project and advocates for advancement of this crucial project and its continued inclusion as a funded project in the State Transportation Improvement Plan.

Adopted this, the 2<sup>nd</sup> day of May 2022.



Ross B. Munro, Chairman  
Camden County Board of Commissioners

ATTEST:



Karen M. Davis  
Clerk to the Board of Commissioners





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.I  
**Meeting Date:** May 06, 2024

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** Set Public Hearing - FY 2024-2025 Budget

**Attachments:**

**Summary:**  
Set Public Hearing Date of June 3, 2024 for the FY 2024-2025 Budget.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 8.J  
**Meeting Date:** May 06, 2024

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** Set Public Hearing - FY 2024-2028 Capital Improvement Program

**Attachments:**

**Summary:**  
Set Public Hearing Date of June 3, 2024 for the 2024-2028 Capital Improvement Program.



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

<b>Item Number:</b>	8.K
<b>Meeting Date:</b>	May 06, 2024
<b>Submitted By:</b>	Amber Curling, Planning & Zoning Prepared by: Karen Davis
<b>Item Title</b>	<b>Set Public Hearing - Camden Yards LLC Zoning Map Amendment</b>
<b>Attachments:</b>	AgendaSummary_CrouseRezoningCA (DOCX) 1_CrousePropertyRezoningStaffReportCA (DOCX) 2_CamdenYard_Application_Attachments (PDF) 3_Deed (PDF) 4_2023Oct23-NeighborhoodMeeting (PDF) 5_(2.13.2023) Development Agreement_Camden County Camden Yards LLC (PDF) 6_FISCAL IMPACT STATEMENT 2-13-24 (PDF) 7_Master Plan Page from 2-5-24_4790 Crouse MasterPlan (PDF) 8_(2-13-24) Draft Terms & Conditions with Schedules (PDF)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** May 6, 2024

**Attachments:** Camden Yards LLC Rezoning Staff Findings, Application, Deed, Neighborhood Meeting Summary, Proposed Development Agreement, Proposed Master Plan, Fiscal Impact Statement, and Draft Terms & Conditions with Schedule

**Submitted By:** Planning Department

**Item Title:** Application for Zoning Map Amendment from Camden Yards LLC

**Summary:**

Camden Yards LLC has requested a map amendment for approximately 1010 acres from the from Highway Commercial (HC) and Light Industrial (LI) Zoning Districts to Planned Development (PD) Zoning District. The 1010 acres is currently being used for Farmland and in the South Mills Township.

The neighborhood meeting was held on October 23, 2023. The Planning Board on April 17, 2024 voted unanimously, recommending denial of the Rezoning Application.

The proposed zoning map amendment is inconsistent with the 2005 CAMA Future Land Use Plan which has the property identified as Light Industrial and Conservation.

The proposed zoning map amendment is inconsistent with the 2012 County's Comprehensive Future Land Use Map which has the property identified as Mixed-Use Employment and Rural Preservation.

**Recommendation:**

Motion to set Public Hearing for June 3, 2024.

Attachment: AgendaSummary\_CrouseRezoningCA (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)

**STAFF REPORT**  
**UDO 2024-02-103**  
**Zoning Map Amendment**

**PROJECT INFORMATION**

**File Reference:** 2024-02-103  
**Project Name:** The Crouse Tract  
**PIN:** 01-7008-00-26-3513.0000

**Applicant:** Camden Yards, LLC  
**Address:** 417-D Caratoke Highway  
Moyock NC, 27958  
**Phone:** 252-435-2718  
**Email:** jold@qqhoc.com

**Current Owner of Record:** Camden Yards, LLC  
**Address:** 417-D Caratoke Highway  
Moyock NC, 27958  
**Phone:** 252-435-2718  
**Email:** jold@qqhoc.com

**Meeting Dates:**  
October 23, 2023      **Neighborhood Meeting**  
April 17, 2024      **Planning Board Meeting**

**Application Received:** 2/15/2024  
**By:** Amber Curling, Planning

**Application Fee paid:** \$10,650 Ck1021

**Completeness of Application:** Application is generally complete

**Documents received upon filing of application or otherwise included:**

- A.** Rezoning Application
- B.** Deed
- C.** Neighborhood Meeting Comments
- D.** Proposed Development Agreement
- E.** Proposed Fiscal Impact Statement
- F.** Proposed Master Plan
- G.** Proposed Terms & Conditions with Schedule

**Request:** Camden Yards LLC is requesting a Zoning Map Amendment from Highway Commercial and Light Industrial zoning districts to Planned Development zoning district.

**Description:** The parcel identified with pin number 01.7082.00.26.3513.0000, consisting of approximately 1010 acres, is located on the southeast corner of US Hwy 17 and Ponderosa Drive in the South Mills Township. The parcel consists of approximately 110 acres on US Hwy 17 of Highway Commercial. The remaining acreage is zoned as Light Industrial

## **Rezoning from the following Zoning Districts of Highway Commercial and Light Industrial:**

### **Highway Commercial Zoning District 151.3.6.5**

The Highway Commercial district is applied to lots along the County's major roadways (e.g., US 158, US 17, NC 34, and NC 343) and is intended for automobile-oriented commercial development as well as large floorplate commercial uses and uses that require or generate truck traffic. The district also accommodates agricultural and institutional uses as well as higher density residential uses with a special use permit. New development in the HC district is grouped and configured to ensure regular lateral vehicular and pedestrian access along major transportation routes as a means of establishing a well-connected transportation system. New development is configured to maintain high visual quality along the major roadway, or is fully screened from view. Sufficient spacing and screening is included along lot lines shared with adjacent residential zoning districts to ensure compatibility. New commercial and multi-family developments in the district are subject to the design standards in Article 151.5 Development Standards.

### **Light Industrial Zoning District 151.3.6.7**

The Light Industrial district is established to accommodate agricultural and light manufacturing uses, including assembly, fabrication, processing, distribution, storage, and wholesales sale of finished or semi-finished products from previously prepared materials. The district also allows commercial activities intended to serve the primary businesses in the district and their employees. Uses allowed in the district do not require large amounts of land or large building areas for operation nor large yard areas for isolation or protection from adjoining premises or activities. Activities take place almost entirely indoors and result in minimal exterior movement of vehicles, materials, and goods in areas around the district. Buildings are situated so as to have minimal visual impacts, and are well-screened from adjacent lower intensity uses. Heavy industrial uses and uses with significant adverse impacts on adjoining lands are prohibited. Single-family detached homes and other low-intensity uses which could interfere with industrial operations are also prohibited.

## **Rezoning to the following Zoning District of Planned Development:**

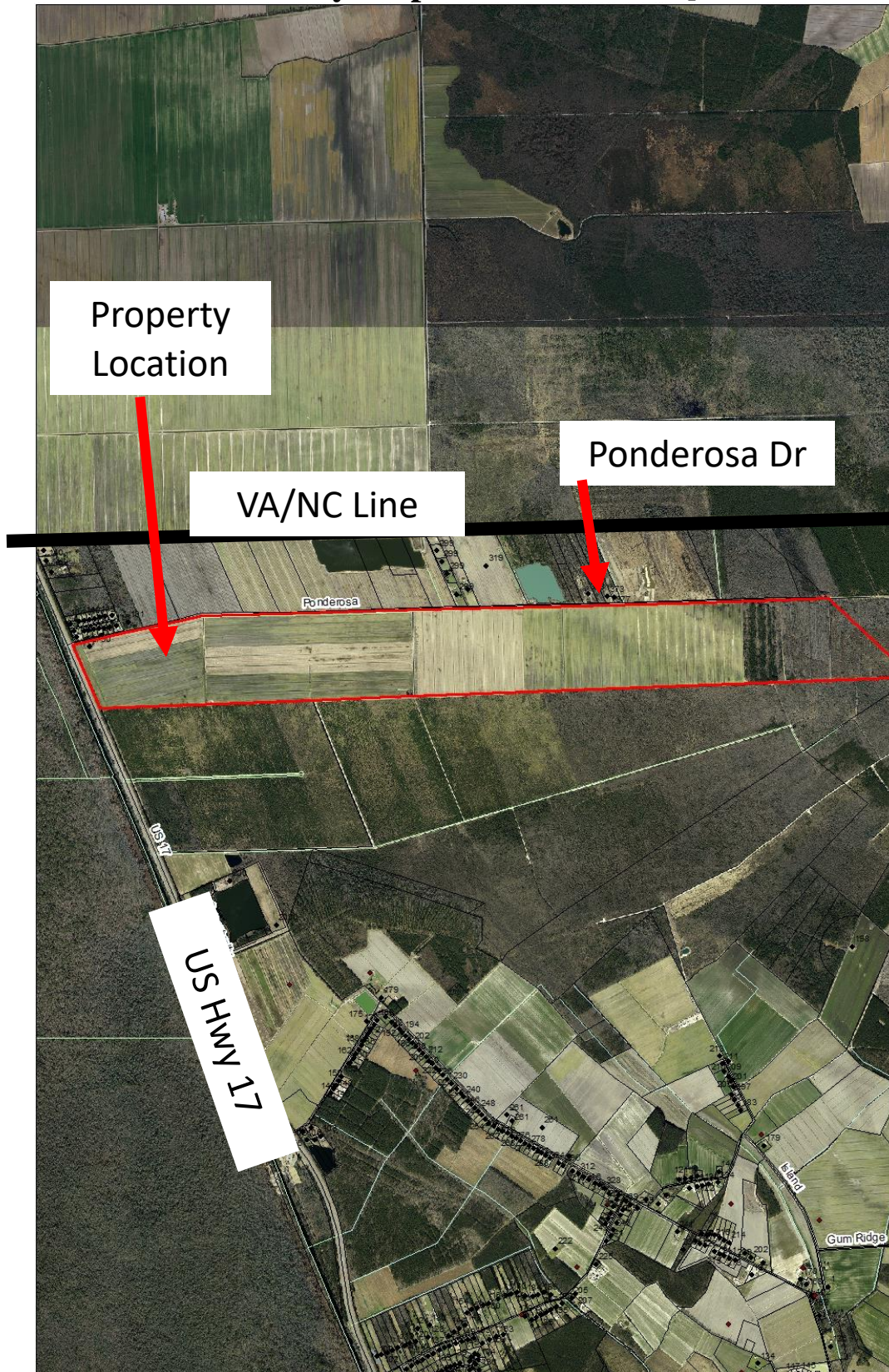
### **Planned Development (PD) Purpose Statement (Article 151.3.6.3)**

The Planned Development (PD) district is established and intended to encourage innovative land planning and site design concepts that support a high quality of life and achieve a high quality of development, environmental sensitivity, energy efficiency, and other County goals and objectives by:

- Reducing or diminishing inflexibility or uniform design that sometimes results from the strict application of zoning and development standards designed primarily for individual lots;
- Allowing greater freedom in selecting the means of providing access, open space, and design amenities;
- Allowing greater freedom in providing a well-integrated mix of residential and nonresidential land uses in the same development, including a mix of housing types, lot sizes, and densities;
- Providing for efficient use of land resulting in smaller networks of utilities and streets and thereby lowering development and housing costs; and
- Promoting quality design and environmentally sensitive development that respects surrounding established land use character and respects and takes advantage of a site's natural and man-made features, such as trees, estuaries, shorelines, special flood hazard area, and historic features.

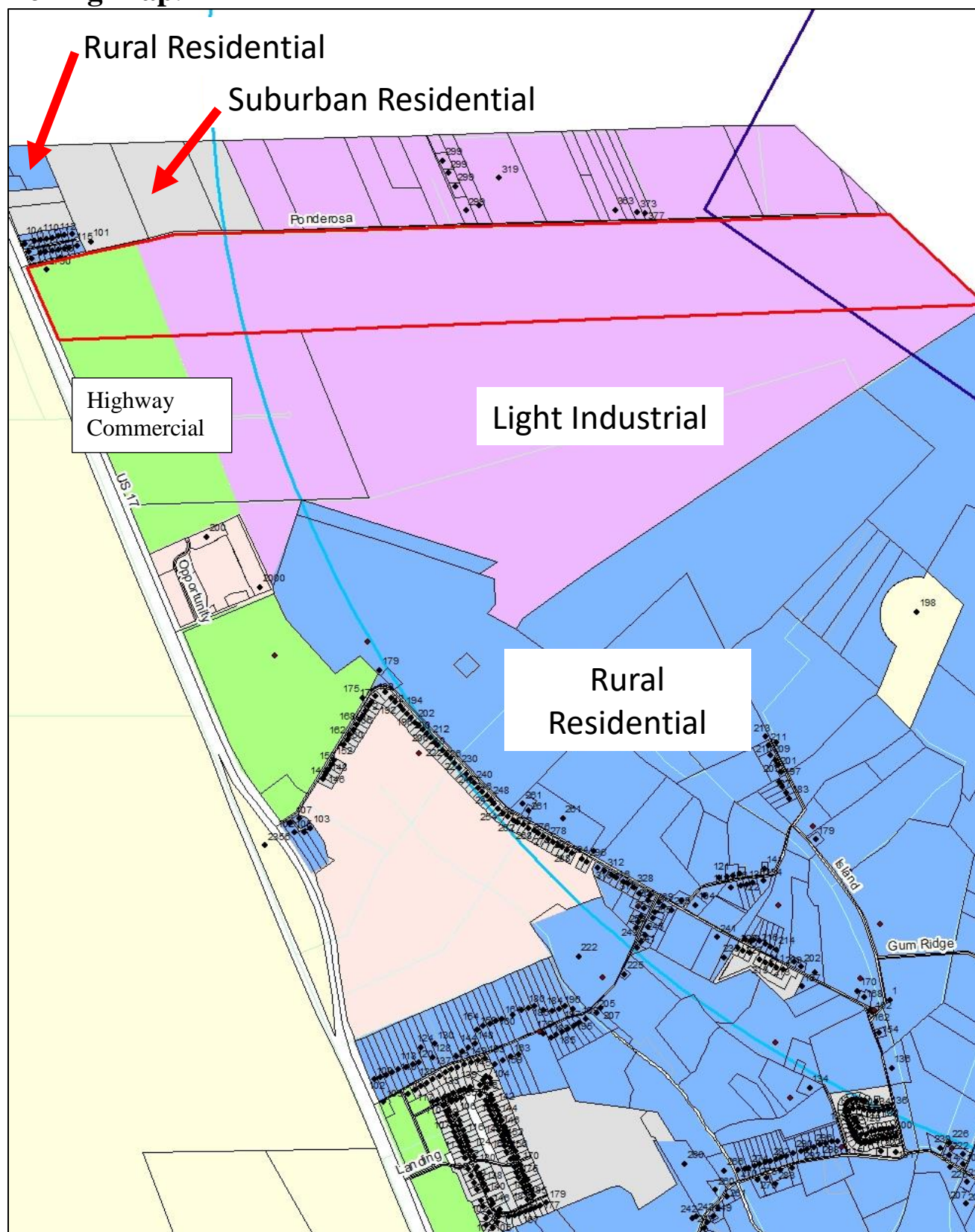


## Vicinity Map: South Mills Township

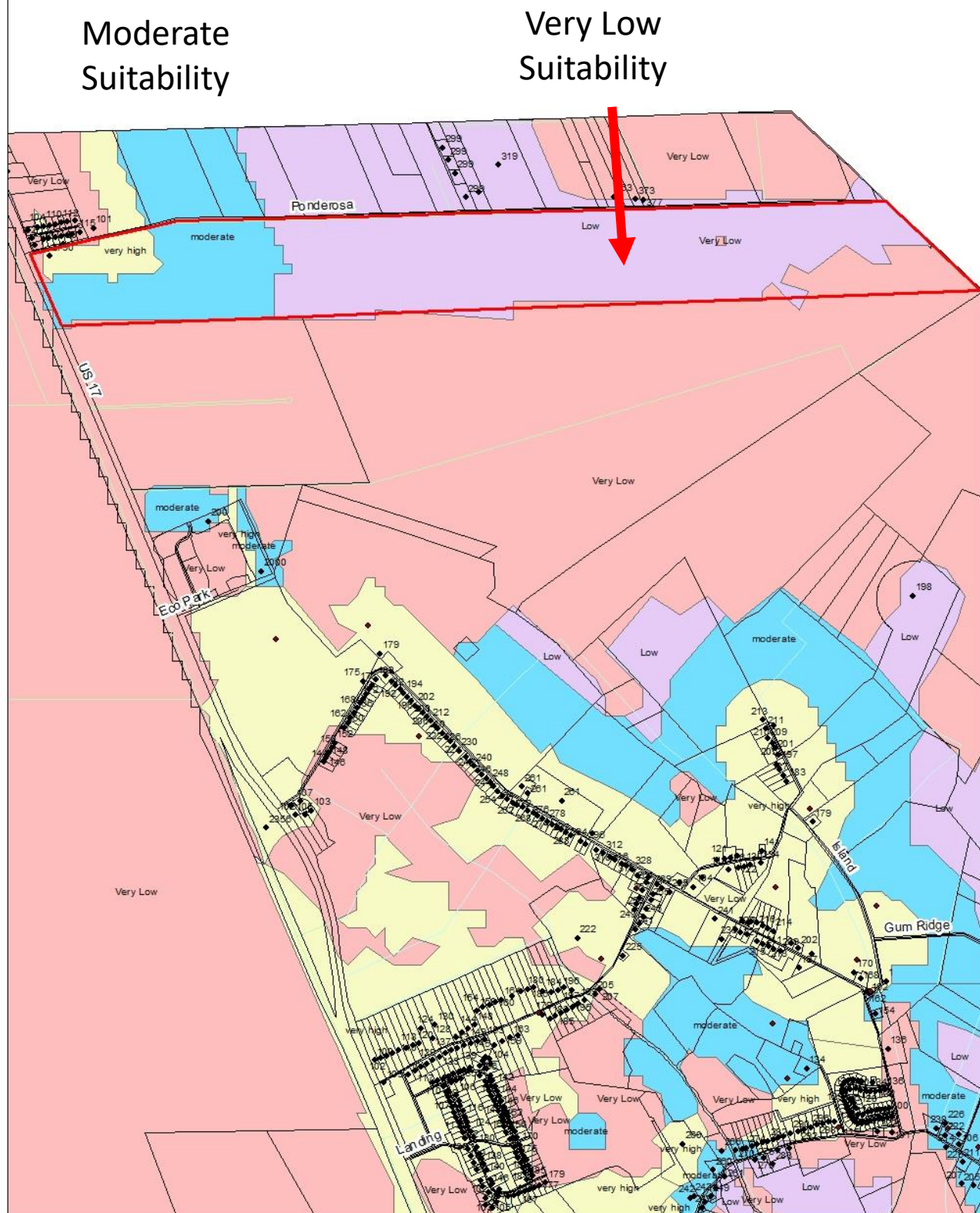




## Zoning Map:

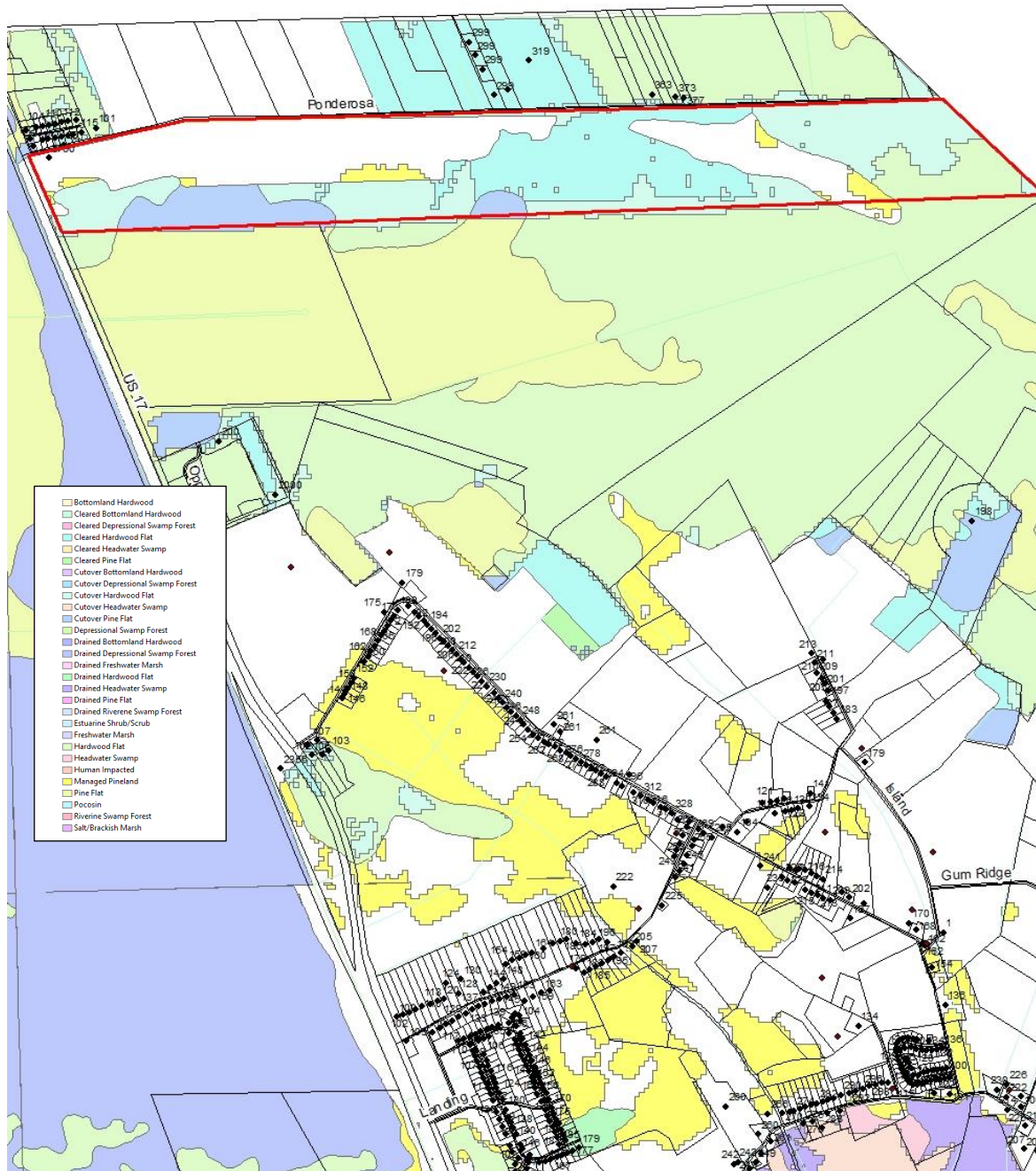


## CAMA Land Suitability:



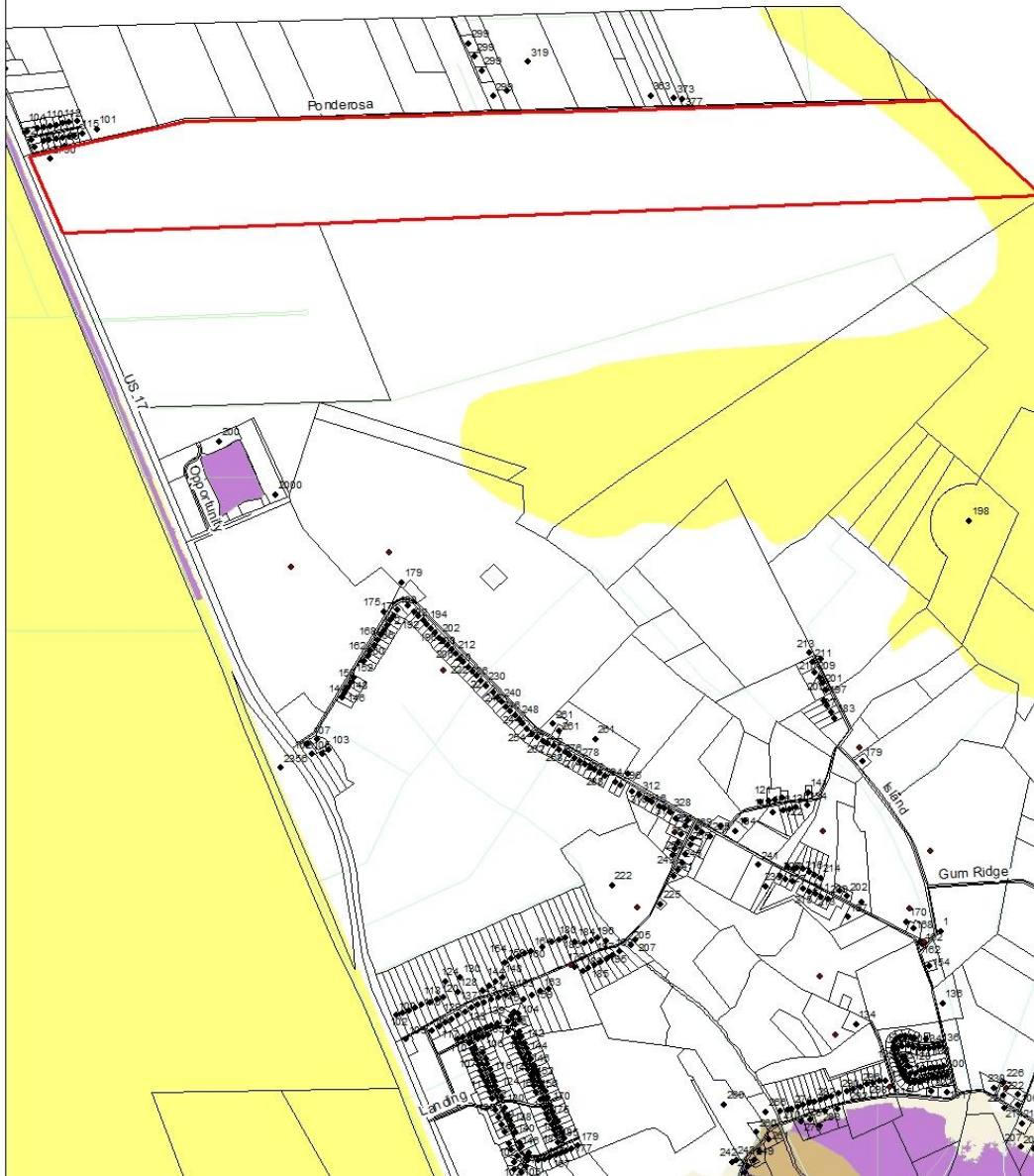


## Wetlands Map and Not located in Watershed



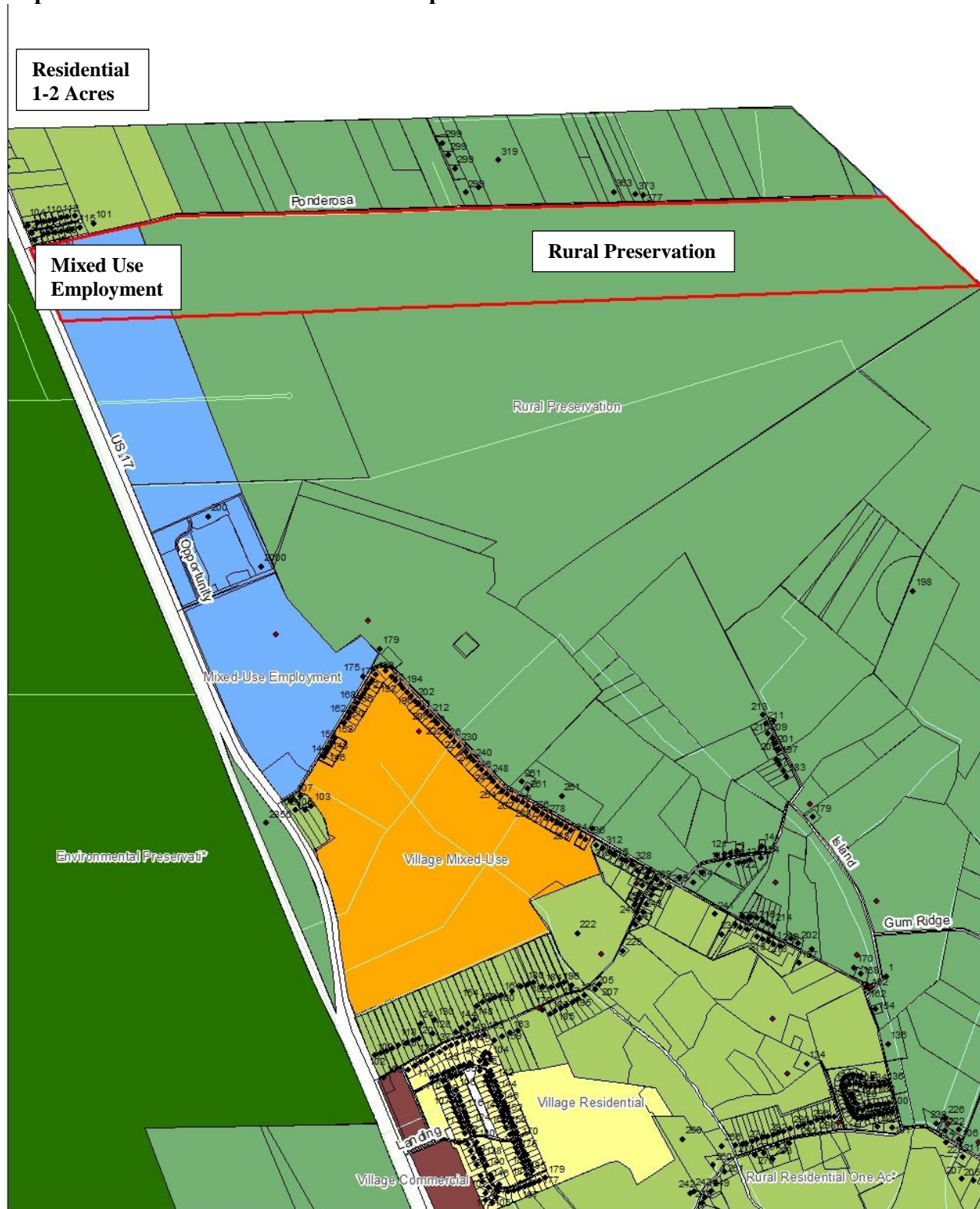
# Floodplain Map

Mostly Located in  
Flood Zone X

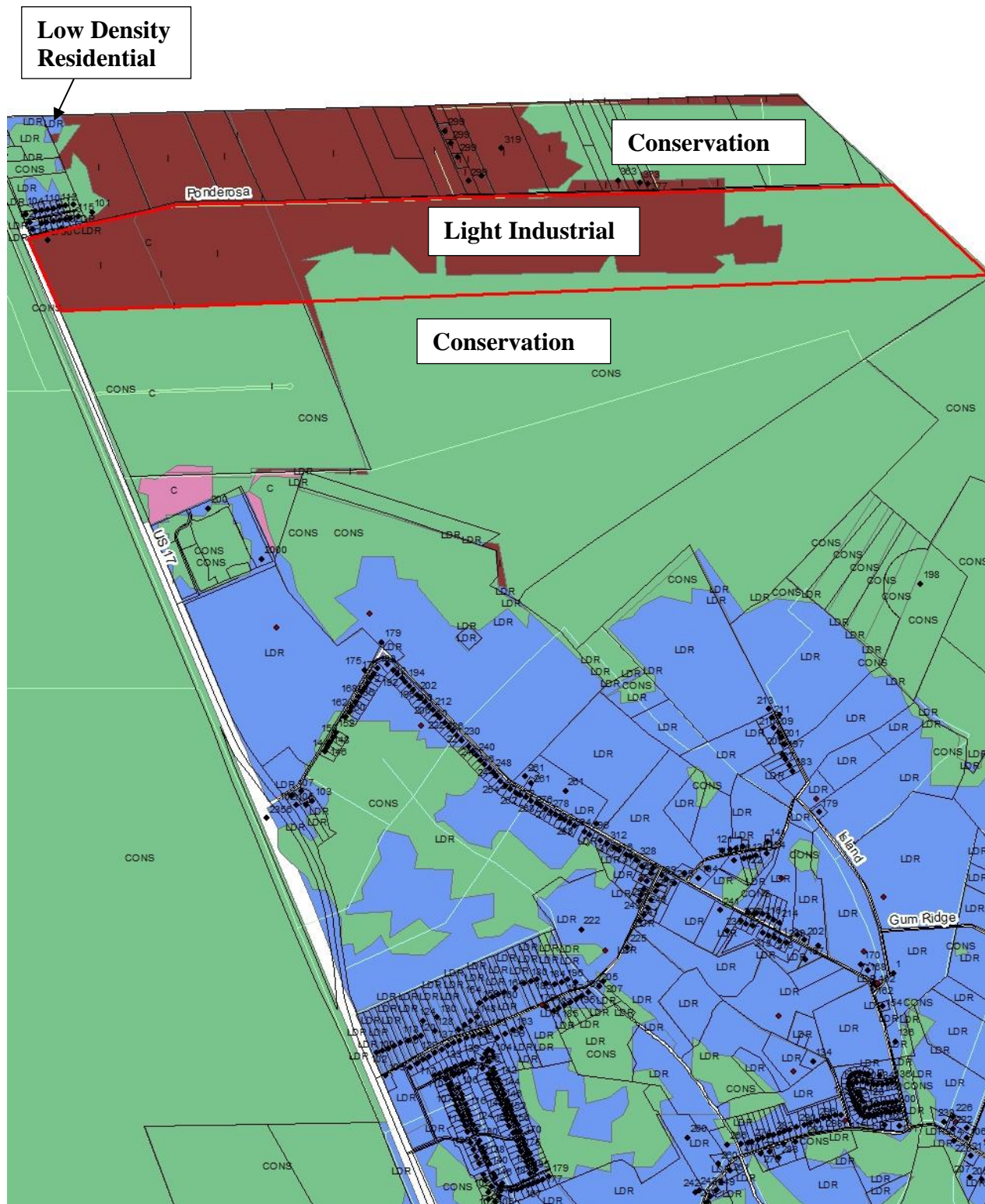




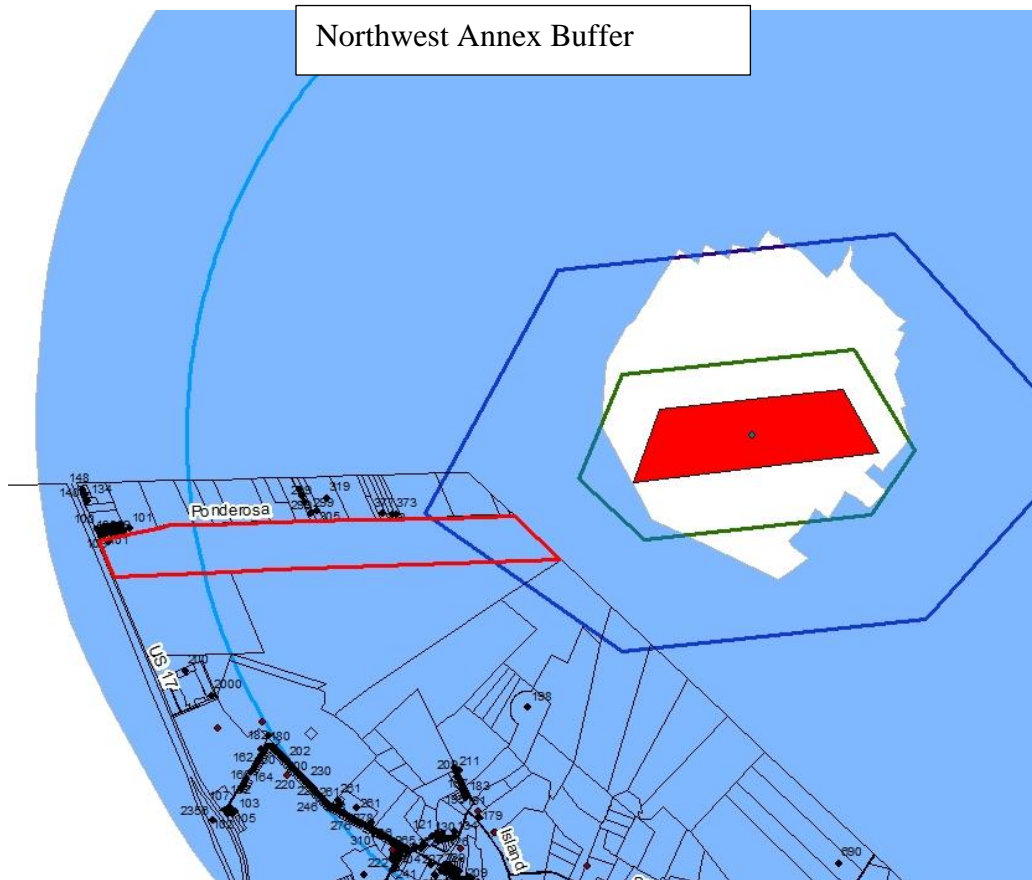
# Comprehensive Plan Future Land Use Map



## CAMA Future Land Use Map







### Mining Overlay District





**SITE DATA****Size of Lots:** Approximately 1010 acres**Flood Zone:** X and A**Zoning District(s):** Highway Commercial (HC) and Light Industrial (LI)**Existing Land Uses:** Farmland and Wooded**Adjacent Zoning & Uses:**

	<b>North</b>	<b>South</b>	<b>East</b>	<b>West</b>
<b>Zoning</b>	Rural Residential, Suburban Residential, and Light Industrial	Highway Commercial and Light Industrial	Currituck County Line	US Highway 17
<b>Use &amp; size</b>	Mining Pits, Residential Lots, Woods & Farmland	Woods	Woods	NA

**Proposed Use(s)** – The proposed use is a Planned Development Subdivision with Phasing consisting of residential lots and commercial lots.

**INFRASTRUCTURE & COMMUNITY FACILITIES****Water:** Not available**Sewer:** Not available.**Fire District:** South Mills Fire District.**Schools:** Proposed zoning will have an impact on Schools.**Traffic:** Proposed zoning will have impact on Traffic. A Traffic Impact Analysis will be required at development stage.**Summary****CONSISTENCY with PLANS and MAPS****2035 Comprehensive Plan****Consistent** ☐**Inconsistent** ☒

The proposed rezoning is inconsistent with the 2035 Comprehensive Future Land Use Plan (Adopted 2012). The Comprehensive Future Land Use Map identifies 110 acres of the parcel as Mixed-Use Employment and the remaining acres as Rural Preservation. Rural Preservation promotes the continued use of working lands and protection of environmentally sensitive lands from more intense development.

**CAMA Land Use Plan Policies & Objectives:****Consistent** ☐**Inconsistent** ☒

The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is inconsistent in that the CAMA Future Land Use Maps has the majority of property identified as Light Industrial and the remaining identified as Conservation.

Conservation is designated to provide for effective long-term management of significant limited or irreplaceable areas.

**Comprehensive Transportation Plan**

Consistent ☒

Inconsistent ☐

Property abuts US Hwy 17.

**Other Plans officially adopted by the Board of Commissioners**

N/A

**SPECIFIC CAMA LAND USE QUESTIONS TO CONSIDER:**

**1. Does Camden County need more land in the zoning class requested?**

Yes ☐ No ☒

**Reasoning:** The rezoning is inconsistent with the Future Land Use Plans. The majority of Planned Developments are located in the South Mills Township

**2. Is there other land in the county that would be more appropriate for the proposed uses?**

Yes ☐ No ☒

**Reasoning:** The majority of Planned Developments are located in the South Mills Township.

**3. Is the request in accordance with the Camden County land use plan?**

Yes ☐ No ☒

**Reasoning:** The rezoning is inconsistent with the Future Land Use Plans.

**4. Will the request have serious impact on traffic circulation, parking space, sewer and water services, other utilities?**

Yes ☒ No ☐

**Reasoning:** The proposed Plan Development would consist of over 1500 dwelling units and commercial properties.

**5. Will the request have an impact on other county services, including police protection, fire protection or the school system?**

Yes ☒ No ☐

**Reasoning:** The proposed Plan Development would consist of over 1500 dwelling units and commercial properties.

**6. Is there a good possibility that the request, as proposed, will result in lessening the enjoyment or use of adjacent properties?**

Yes ☐ No ☒

**Reasoning:** Staff opinion is all uses permitted in the requested zoning classification should not cause any possibility of lessening enjoyment or use of adjacent properties.

**7. Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?**Yes ☒ No ☒**Reasoning:** All uses permitted in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.**8. Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?**Yes ☐ No ☒**9. Does the request impact any CAMA Areas of Environmental Concern?**Yes ☐ No ☒**Reasoning:** All areas including environmental concern will be addressed through required permitting process of North Carolina State and Camden County. (CAMA permit, NCDEQ Erosion & Sediment Control permit, NCDEQ Stormwater permit, County drainage plan, Etc.)**Summary:****CONSISTENCY with PLANS and MAPS****2035 Comprehensive Plan**Consistent ☐ Inconsistent ☒

The County's Comprehensive Future Land Use Map (Adopted 2012) shows the current parcel to be Mixed-Use Employment and Rural Preservation. Village Mixed use areas include moderate to higher density mixed use including residential, commercial, and recreational uses. The Working Lands are shown on the Future Land Use map as Rural Preservation. Rural Preservation promotes the continued use of working lands and protection of environmentally sensitive lands from more intense development. And the small approximately half acre property is identified as One to Two Acre Rural Residential.

**CAMA Land Use Plan Policies & Objectives:**Consistent ☐ Inconsistent ☒

The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is inconsistent in that the CAMA Future Land Use Maps has the majority of property identified as Conservation. Small areas on the water are identified as Low Density Residential. Conservation is designated to provide for effective long term management of significant limited or irreplaceable areas.

**Comprehensive Transportation Plan**Consistent ☒ Inconsistent ☐

Property abuts US Hwy 17.

**-Other Plans officially adopted by the Board of Commissioners**

N/A

**Recommendations:**

Planning Board and Staff makes the following recommendations:

**Consistency Statement:**

The proposed zoning change is inconsistent with the 2035 Comprehensive Future Land Use Plan in that the Comprehensive Future Land Use Maps has the property identified as Mixed-Use Employment and Rural Preservation.

The proposed zoning change is inconsistent with the 2005 CAMA Future Land Use Plan in that the CAMA Future Land Use Maps has the property identified as Industrial and Conservations.

**Motion for denial:**

Planning Board and Staff recommends denial of the Zoning Map Amendment Application (UDO 2024-02-103 and Ordinance 2024-06-01) as the rezoning request is inconsistent with the Camden County Future Land Use Plans.

**If the Board approves the rezoning a need for the following motion:**

Motion to amend the Camden County Future Land Use Plan Maps.



## Zoning Map Amendment Application

**OFFICIAL USE ONLY:**

 UDO Number: 20242-103

 Date Filed: 2/15/24

 Amount Paid: 10650.00

 Received By: AJC

 LLC ☒

CK# 1021

**Contact Information**
☒ PROPERTY OWNER

☐ APPLICANT

☐ AGENT FOR APPLICANT

 Name: Camden Yards, LLC ✓

 Name: Same

 Address: 417-D Caratoke Highway

Address: \_\_\_\_\_

Moyock, NC 27958

 Telephone: 252-435-2718

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

 Email: jold@qqhoc.com

Email: \_\_\_\_\_

 LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Same

DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA) \_\_\_\_\_

**Property Information**

 Physical Street Address 2790 17 US Highway

 Location: South Mills, NC

 Parcel ID Number(s): 017082002635130000

 Deed Book/ Page Number and/or Plate Cabinet/Slide Number 429/116

 Total Parcel(s) Acreage: 1009.09 Perk Test or County Sewer Approval Central Sewer

 Existing Land Use of Property: 1009.09 **Proposed Land Use** development  
Deed 987
**Request**

 Current Zoning of Property: HC and L-1 **Proposed Zoning District:** PD-on plans

 Total Acreage for Rezoning: \_\_\_\_\_ Are you rezoning the entire parcel(s): ☒ Yes ☐ No

 Metes and Bounds Description Provided: ☐ Yes ☒ No Map provided

 Community Meeting, if applicable: Date Held: 10/23/23 ; Location: Camden County Library

### Zoning Change Application Questions

The UDO requires the Board to consider principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

See attachments

Attachment: 2\_CamdenYard\_Application\_Attachments (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)

(A) What reasons/purpose for the rezoning request?

(B) Will the rezoning request cause noise, odors, light, activity or unusual disturbances?

(C) How will the proposed zoning change enhance the public health, safety, or welfare?

(D) Is the rezoning consistent with the purposes, goals, objectives and policies of the County's adopted policy guidance and future land use plans?

(E) Is the rezoning in the best interest of the public? Explain.

(F) For proposals to re-zone to non-residential districts along major arterial roads:

(1) Is this an expansion of an adjacent zoning district of the same classification?

(2) What extraordinary showing of public need or demand is met by this application?

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

  
Property Owner(s)/Applicant

2-13-24  
Date

Note: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

10/09/2020



## ATTACHMENT TO APPLICATION

### Description of Project:

The objective of this application is to build a community that is a creative design, providing a mix of different residential uses in close proximity to one another, while at the same time providing an efficient use of open space that promotes an active lifestyle and a strong sense of community. Commercial development is also proposed to serve the needs of both the residents of the development and the nearby South Mills community. Land is also being set aside for government facilities including land for schools, a police and fire station, and satellite county administrative offices.

To put the project on context, the tract is just south of the VA/NC line, approximately one half mile from the Coastal Virginia Commerce Park, a 1420 acre first phase of an industrial park is being developed by the City of Chesapeake and the State of Virginia. No residential development will be included in the commerce park, so hundreds of future employees will need places to live, places to shop and eat, and Camden County can be the beneficiary of the development near the state line that will have minimal impact on traffic, can provide for public services and provide for some amenities that one currently doesn't find in Camden County, that can be available to County residents.

The site is 6.7 miles north of South Mills, so should not have any negative impact on the South Mills community. However, South Mills residents can take a short ride north to go shopping, go out to eat, or enjoy some recreational opportunities.

A: The purpose of the request is to rezone a 1009 acre tract from its current zoning of approximately 120 acre of Highway Commercial and 889 acres of Light Industrial to Planned Development. The development will support the changing conditions outlined above with regard to the Coastal Virginia Commerce Park and will provide a positive economic benefit to Camden County and its residents.

B: The rezoning will not cause noise, odors, light, activity or unusual disturbances other than those associated with normal construction activity. Buffers are being provided to the existing residential uses to the north to screen noise and dust from construction activity, so no adverse impacts are anticipated on the adjacent community.

C: Stormwater management will be provided in accordance with the Camden County stormwater manual and the UDO. As series of lakes and ponds will be constructed to manage and retain stormwater in excess of the referenced requirements. Surrounding drainage ditches will be improved and/or new ditches constructed in parallel to improve existing drainage conditions.

A 9 acre wastewater site has been set aside for use by Camden County or a public utility in the processing and disposal of wastewater generated from the development. The developer is also willing to run a force main from the site to the county's existing wastewater facility to the site.

The subdivision is being designed in accordance with the NC Department of Energy, Mineral and Land Resources Sedimentation and Erosion control standards and will therefore minimize erosion and will contain siltation on site.

The subdivision will be accessed by an existing road from US 17, which will be improved in consultation with NCDOT. A second roadway connection is also being proposed to US 17 to properly manage traffic. A Traffic Impact Analysis report will be prepared at the preliminary plat stage of the approval process.

Also, the public welfare will be enhanced through the positive economic benefit that the development will have on Camden County's finances.

D: The development is constant with many provisions of both the Camden County/US 17 Corridor Master Plan and that the 2035 Comprehensive Plan. Several of the consistencies are outlined below:

**With the Corridor Master Plan**

1. An objective of the plan was "to create a thriving business community which will benefit the citizens of Camden County through local jobs, business opportunities, public revenue and quality of life for its citizens." The proposed development supports these objectives.
2. "New development should consider the characteristics of the residents and potential work force, infrastructure needs and availability, funding and investment, and quality of life which would be fostered by the new development, as well as new potential revenue and opportunities." All of these objectives will be enhanced through this development.
3. The Corridor Master Plan recommends multi modal transportation including the use of Complete Streets design and the use of multi-use pathways to interconnect residential and recreational facilities within the development. The project will be designed in accordance with these standards.

The Project is Supported by the 2035 Comprehensive Plan in the following ways:

1. The county's future land use pattern should promote development in targeted locations..."along main road corridors", served by public utilities.



2. "Camden County will have a diverse and balanced economy that provides new business opportunities to employee citizens and provide goods and services and that will generate revenues to fund high quality government facilities and services."
3. "Provide infrastructure and facilities in a fiscally and responsible manner and take advantage of the opportunity for public and private partnerships to expand water and sewer capacity." The development will provide funds to facilitate those expansions.

**Action Strategies:**


The Plan Indicates that the land use plan has "the flexibility to consider and explore new opportunities that arise in the future that were not part of the discussions when the land use plan was developed". The development of the Coastal Virginia Commerce Park is a new development that was not considered and now makes the Crouse Tract a viable site for mixed use development.

The plan proposes "to ensure new development has a positive impact on the county budget." The developer has had an study done by NAHB that indicates that the development will have a highly significant and positive impact on the county budget and provide resources for many new opportunities in Camden County.

**E:** Rezoning is in the best interest of the public due to the positive fiscal impact it will have on the county budget, due to the shopping, dining, employment and recreational opportunities that will be generated, due to land that will be set aside for fire, sheriff, EMS offices and for a new school, and additional revenue that will generated to be able to expand existing government service offerings.

**F:**

1. The highway frontage on this tract is currently zoned Highway Commercial and will still be commercial after the rezoning takes place. A shopping center and government offices are proposed along the highway after the rezoning.
2. The back 889 acres is currently zoned Light Industrial. Since the Coastal Virginia Commerce Park is now being developed one half mile to the north, and there are hundreds of acres of undeveloped industrial zoned lands adjacent to this tract, it is not envisioned that light industrial zoning is appropriated at this stage. The Coastal Virginia Commerce Park will create an extraordinary need for residential housing, shopping and recreational facilities which this site can provide, which will also benefit the citizens of Camden County.

  
Doc No: 215153  
Recorded: 08/26/2022 03:06:18 PM  
Fee Amt: \$26.00 Page 1 of 4  
Excise Tax: \$13.287.00  
Camden County North Carolina  
Tammie Krauss, Register of Deeds  
BK 429 PG 116 - 119 (4)

THIS DEED IS BEING RECORDED IN CAMDEN AND CURRITUCK COUNTIES  
NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax:  
Parcel Identifier No. 01.7082.00.26.3513.0000 (Camden) Verified by Camden County on  
000100000070000 (Currituck)  
the 26 day of August, 20 22 By: OPM \$6,643,343.50 / \$664,434.00 per  
no delinq. txs - Bop- 8-26-22  
Mail/Box to: Trimpi & Nash, LLP  
This instrument was prepared by: THOMPSON & PUREZA, P.A., 101 West Main Street, Elizabeth City,  
NC 27909 (2022-412)  
Brief description for the Index:

THIS DEED made this 28<sup>th</sup> day of July, 2022, by and between

GRANTOR	GRANTEE
JONATHAN S. CROUSE and wife, DONNA W. CROUSE 818a Delmas Avenue Nashville, TN 37216	CAMDEN YARDS LLC A North Carolina Limited Liability Company 417-D Caratoke Highway Moyock, NC 27958

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in South Mills Township, Camden County, North Carolina, and Moyock Township, Currituck County, North Carolina, and more particularly described as follows:

SEE "EXHIBIT A" ATTACHED HERETO AND MADE A PART HEREOF.

Per N.C.G.S. §105-317.2, the property herein described does not include the primary residence of Grantor.

This document was prepared by David R. Pureza, a licensed North Carolina attorney, without title examination, closing or tax advice. Delinquent taxes, if any, to be paid by the closing attorney to the County Tax Collector upon disbursement of closing proceeds.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 332, Page 56, Camden County Public Registry, and Book 1309, Page 718, Currituck County Public Registry.

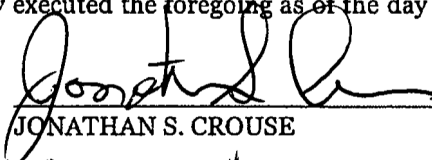
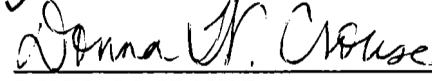
Attachment: 3\_Deed (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

*Ad valorem* taxes for the current and subsequent years  
Easements, restrictions and rights-of-way of record, and exceptions set forth on "Exhibit B" attached hereto and made a part hereof.

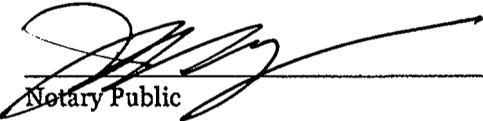
IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

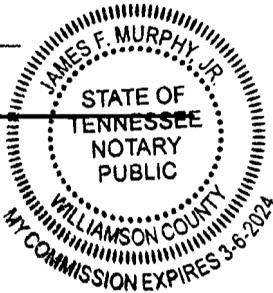
 (SEAL)  
JONATHAN S. CROUSE  
 (SEAL)  
DONNA W. CROUSE

State/ Commonwealth of Tennessee, Davidson - County/City of Nashville

I, the undersigned Notary Public of the County or City of Nashville and State aforesaid, certify that JONATHAN S. CROUSE and wife, DONNA W. CROUSE, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 3rd day of August, 2022.

(Affix Seal)

My Commission Expires: 08-06-2024  
  
Notary Public



Attachment: 3\_Deed (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)

BK 429 PG 118 DOC# 215153

**EXHIBIT A**

BEGINNING at a new cotton spindle set in the asphalt of an access lane near the center of US Highway 17, said point having NC Grid Coordinates (NAD 83) of N(Y) 1,026,805.88 E(X) 2,771,805.04 derived using a combined scale factor of 0.99984598 and static GPS observations; thence North 77° 25' 05" East 188.96 feet to a computed point in a canal and on the Eastern right of way of US Highway 17, said point being located South 22° 44' 21" East 60.97 feet from an existing iron pipe and South 22° 44' 21" East 754.74 feet from an existing iron stake, both located on the Eastern right of way of US Highway 17; thence along the Southern side of a 30 foot lane shown on a survey titled "Sawyer State Line Farm," recorded in Plat Cabinet "A" Page 231 of the Camden County Register of Deeds North 77° 25' 05" East 3,397.64 feet to an existing iron stake on the North edge of a canal, said point being a survey control corner having NC Grid Coordinates (NAD83) of N(Y) 1,027,587.04 E(X) 2,775,304.98; thence along the Southern side of said lane, North 88° 28' 19" East 18,122.79 feet and crossing into Currituck County, to an existing iron pipe East of a bend in the canal, said point being a survey control corner having NC Grid Coordinates (NAD83) of N(Y) 1,028,070.20 E(X) 2,793,418.54; thence South 07° 04' 49" East 2,081.33 feet to an existing iron pipe on the East side of and at the bend of the canal; Thence South 88° 32' 43" West 185.49 feet to a marble monument labeled "RCW JLRC 1917" on the North side of a canal and on the Currituck/Camden County line; thence South 87° 44' 13" West 12,794.68 feet to an existing iron pin on the South side of a canal; thence South 87° 44' 13" West 8,025.58 feet to a computed point on the Eastern right of way of US Highway 17; thence South 87° 44' 13" West 198.54 feet to a new iron pipe set in the median of US Highway 17; thence North 22° 44' 21" West 1,773.49 feet to the POINT OF BEGINNING, containing a total of 1,063.00 acres, all according to a survey by Surveying Solutions, P.C. titled "Boundary Survey for Waste Industries, Inc.," dated July 16, 2004.

Attachment: 3\_Deed (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)

BK 429 PG 119 DOC# 215153

**EXHIBIT B**

1. **Taxes for the yar 2022, and subsequent years, not yet due and payable.**
2. **Any inaccuracy in the area, square footage, or acreage of the property described on Exhibit "A".**
3. **Easement(s) to Department of Transportation recorded in Book 70 at Page 161, Camden County as revised by Access Revision Agreement recorded in Deed Book 289 at Page 231, Camden County.**
4. **Deed of Easement(s) recorded in Book 200 at Page 814, Camden County.**
5. **Agreement with Albemarle Electric Membership Corporation recorded in Deed Book 71, Page 199, Camden County.**
6. **Subject to the terms and conditions of that Termination of Farm Lease recorded on June 19, 2014 in Camden County and Currituck County.**
7. **Subject to Memorandum of Royalty recorded on June 19, 2014 in Book 327, Page 501, Camden County and Book 1296, Page 23, Currituck County.**
8. **Subject to matters shown on Deed Book 72 at Page 338-A, Camden County.**
9. **Subject to matters shown on Plat Cabinet A at Page 242, Currituck County.**
10. **Plat of survey by Dwayne R. Kroeze, PLS, dated 7/16/2004, shows perpetual easement for highway purposes on the West 3' wire fence located along highway right of way on West, overhead utilities on the West and North lines, 30' easement for 30' land known as Ponderosa Drive located on the North, 1.11 acre overlap on the East, various ditches and canals, 100-year flood hazard area on the East and various soil paths on and crossing the property located on the Land.**
11. **Such state of facts occurring subsequent to 7/16/2004, date of survey by Dwayne R. Kroeze, PLS, as would be disclosed by an accurate survey and inspection of the property.**
12. **Rights of others thereto entitled in and to the [ditch(es)] [canal] along the boundary lie(s) of the property.**

Attachment: 3\_Deed (Set Public Hearing - Camden Yards LLC Zoning Map Amendment)





October 11, 2023

**RE: Community Meeting to discuss Master Plan for the Crouse Tract**

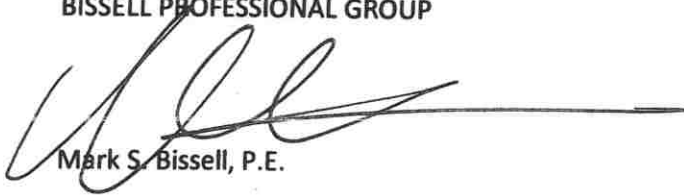
Dear Community Members,

The purpose of this letter is to bring you some news about a new plan for the Crouse Tract that we are working on, involving the development of a large tract of land located on US 17, just south of the Virginia state line. We are planning a new upscale mixed use community on this tract, immediately south of Ponderosa Drive, which is now owned by Camden Yards, LLC, parcel number 017082002635130000. We are preparing to have a neighborhood/community meeting on **Monday, October 23, 2023 at 5:30pm**, at the new **Camden County Library Meeting Room, located at 118 N. Carolina Highway 343, Camden, NC 27921**, and would like to invite you to join us for a presentation and discussion.

The purpose of this meeting is to present an overview of the plan, along with its potential benefits to the community, and to obtain community feedback while we are still in the early planning stages for this development. Your inquiries, concerns, and ideas are important for us to hear and we will make an effort to incorporate them into the master plan for this development.

Please mark the date and time in your calendar and join us. We look forward to this opportunity to hear from you and to get your input on how we can make this development one that we are all proud to be a part of.

Respectfully,  
BISSELL PROFESSIONAL GROUP



Mark S. Bissell, P.E.

cc: Camden Planning Department

Kitty Hawk, NC 27949

12 OCT 2023 PM 1 L

Camden Co. Planning  
Dept  
PO Box 714  
Camden, NC 27921

27921-007474





**DEVELOPMENT AGREEMENT**  
**BY AND BETWEEN**

**CAMDEN YARDS, LLC**

**AND**

**THE COUNTY OF CAMDEN, NORTH CAROLINA**

**Effective Date:**                     

Camden County Parcel Identifier Number: PIN # 0170082002635130000

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**STATE OF NORTH CAROLINA  
COUNTY OF CAMDEN**

**DEVELOPMENT AGREEMENT BETWEEN CAMDEN YARDS, LLC  
AND THE COUNTY OF CAMDEN**

This Development Agreement (hereinafter the “Agreement”) is made and entered into as of the \_\_\_\_ day of \_\_\_\_ 2024 by and between CAMDEN YARDS, LLC (hereinafter “Camden Yards”), a private entity authorized to conduct business in the State of North Carolina, and the COUNTY OF CAMDEN, North Carolina, a North Carolina County possessing the powers of a Unified Government pursuant to N.C.G.S. § 153A-471 existing under the laws of the State of North Carolina (hereinafter the “County”).

**WITNESSETH:**

**WHEREAS**, Camden Yards, LLC is the owner of the following tract of land, identified in **Exhibit A** (the “Property”): A 987.03-acre tract of land located at 2790 US 17 North, Camden County, NC, PIN # 0170082002635130000, as described in Deed Book 429 at page 116 of the Camden County Registry.

**WHEREAS**, Camden Yards has developed a plan for a mixed-use development that will be appropriate for the area and will have land uses that complement a planned industrial development site located across the state line in Virginia identified as the “Coastal Virginia Commerce Park.” That mixed-use development is the former “Crouse Tract.” Development of the Crouse Tract according to the plans set out in this agreement will be the “Project.”

**WHEREAS**, the purpose of the Project is to build a community that has a creative design, providing a mix of different residential uses in close proximity to one another, while at the same time providing an efficient use of open space that promotes an active lifestyle and a strong sense of community. Commercial development is also proposed to serve the needs of the residents of the development and nearby South Mills community. Land is also being set aside for government facilities, including schools, Sheriff’s Office, Fire and EMS, and satellite county administrative offices.

**WHEREAS**, a Master Plan for the Project has been created and is being proposed for adoption to serve as a template for the long-term development of the Property. An application for rezoning is in progress, and this Development Agreement is being proposed to define the scope of the development and to govern the responsibilities of the Parties over the projected 15-year term of the development process. The Master Plan and associated terms and conditions are outlined on the following pages and depicted in **Exhibit B**.

**WHEREAS**, the general benefits to be received by the County from the implementation of the Project include, without limitation:

- a. provision of an efficient, effective, and practical overall plan for addressing and building the utilities to serve the Project in the future;
- b. establishment of integrated site plans, urban design elements, land uses, architecture, site engineering, and landscape architecture;
- c. assurance of substantial commitments to public infrastructure and amenities as a result of sufficient certainty, timelines and predictability for the Developer;
- d. creation of a centralized community that will provide necessary housing for individuals relocating for the Coastal Virginia Commerce Park.

**WHEREAS**, the general benefits to be received by the Developer from the implementation of the Project include without limitation:

- a. Obtaining sufficient certainty, timeliness, and predictability in the County's development review and approval process to justify the required substantial up-front capital investment for a project that will require multiple years to build out.
- b. Realization of the opportunity to implement the development plan for a mixed-use development that is consistent with County's and Developer's goals and needs.
- c. Integration of site plans, design elements, land uses, architecture, site engineering, landscape architecture, and mitigation measures over the entire Project.

**WHEREAS**, in exchange for providing these benefits to the County, Developer desires to receive the assurance that it may proceed with the development of the Project in accordance with any and all existing County development regulations and conditions of approval of the County as they exist on the Effective Date, subject to the terms, conditions, and exceptions contained herein and subject to periodic potential amendments to this Agreement.

**WHEREAS**, the terms and conditions of this Agreement have undergone extensive review by the County's staff, advisory boards, and the County Board of Commissioners, and the County finds that the Crouse Tract is a development suitable to be planned and developed through a Development Agreement as permitted by G.S. 160D-1001 *et seq.*, and that it is in the County's interests to enter into this Development Agreement because

significant benefits to the County and its citizens will be realized as a result of this Development Agreement.

**WHEREAS**, the County, by electing to enter into this Agreement in accordance with statutory procedures, acknowledges that the obligations of the County shall survive beyond the term or terms of the present governing board and that such action will serve to bind the County and future governing boards to the obligations thereby undertaken. By approving this Agreement, the County Board of Commissioners has elected to exercise certain governmental powers at the time of entering into this Agreement rather than deferring its actions to some undetermined future date.

**WHEREAS**, based on the foregoing considerations, Developer and the County desire to enter into this Agreement for the purposes of:

- a. agreeing upon the plan, design, and uses of the relevant parcels of land and the types of uses thereon;
- b. coordinating the construction and provision of infrastructure that will serve the above-described development and the community at large;
- c. confirming the dedication and/or provision of the public amenities described herein; and
- d. providing assurances to Developer that it may proceed with the development of the Project in accordance with the terms of this Agreement without encountering future changes in ordinances, regulations or policies that would affect their ability to develop the relevant parcels under the approved rezoning and the terms of this Agreement.

**WHEREAS**, pursuant to G.S. 160D-1001(b) and 160D-1004, a local government is authorized to enter into a development agreement with Developer for the development of property of any size for a reasonable term.

**WHEREAS**, pursuant to G.S. 160D-1003 and G.S. 160D-1005, the County has published notices of and has held a public hearing to consider the approval of this Agreement. The notice of public hearing specified, among other things, the location of the parcel of land subject to this Agreement, the development uses proposed on the parcels of land and a place where a copy of the proposed Agreement could be obtained. The initial draft of this Agreement was posted on the County website in [REDACTED] and was available for public inspection at County offices at that time. In addition, Developer hosted a town hall meeting with the public in the Camden County Public Library in October 2023, to explain the Project and address concerns and answer questions.

**WHEREAS**, after holding the public hearing and carefully considering the terms and conditions of this Development Agreement, the County Board of Commissioners duly

adopted this Agreement as an ordinance and directed its execution by the Chairman of the Board of Commissioners and attestation by the Clerk to the Board. The approval of this Agreement constitutes a legislative act of the Board.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, and pursuant to North Carolina law, the County and Camden Yards agree as follows:

### ARTICLE 1. DEFINITIONS

In the construction of this Agreement and its incorporated Exhibits, the following definitions and rules of construction shall be observed, unless inconsistent with the manifest intent of the Parties or the context clearly requires otherwise. Except as otherwise provided in this Agreement, terms used in the relevant portions of the North Carolina General Statutes or the County of Camden Unified Development Ordinance shall have the same meanings as employed in those statutes and ordinances.

- 1.1. **Agreement.** The word “Agreement” shall mean this Development Agreement by and between Camden Yards and the County.
- 1.2. **Annual Report.** The words “Annual Report” shall mean the annual report required pursuant to Section 8.2 of this Agreement.
- 1.3. **Board.** The word “Board” or “Board of Commissioners,” shall mean the legislative body of the County of Camden, which shall constitute the governing body of the County.
- 1.4. **County.** The word “County” shall mean the County of Camden in the State of North Carolina.
- 1.5. **Crouse Tract.** The words “Crouse Tract” shall mean the mixed-use development proposed to be developed on the Property by Camden County.
- 1.6. **Development.** The word “development” shall mean the planning for or carrying out of a building activity, the making of a material change in the use or appearance of any structure or property, or the dividing of land into two or more parcels. “Development,” as designated in a law or development permit, includes the planning for and all other activity customarily associated with it unless otherwise specified. When appropriate to the context, “development” refers to the planning for or the act of developing or to the result of development. Reference to a specific operation is not intended to mean that the operation or activity, when part of other operations or activities, is not development. Reference to particular operations is not intended to limit the generality of this item.

- 1.7. **Development Permit.** The words “Development Permit” shall mean a building permit, zoning permit, subdivision approval, site plan approval, special or conditional use permit, variance or any other official action by the County having the effect of permitting the development of the Property.
- 1.8. **Developer.** In the singular or plural shall mean Camden Yard.
- 1.9. **Effective Date.** The word “Effective Date” shall mean July 1, 2024.
- 1.10. **Land Development Regulations.** The words “Land Development Regulations” mean ordinances and regulations enacted by the County for the regulation of any aspect of development and includes zoning, subdivision or any other land development ordinances.
- 1.11. **Laws.** The word “Law” or “Laws” means all ordinances, resolutions, regulations, comprehensive plans, land development regulations, policies, and rules adopted by the County affecting the development of the Property, and includes laws governing permitted uses of the Property, density, design, and improvements.
- 1.12. **Manager.** The words “Manager” or “County Manager” shall mean the County Manager of the County of Camden.
- 1.13. **Parties.** The word “Parties” shall mean the parties to this Agreement, the County and Camden Yards.
- 1.14. **Project.** The word “Project” shall mean the development of the Crouse Tract subject to this Agreement. It includes all buildings constructed on the Property and its supporting infrastructure unless specifically provided otherwise in the Agreement.
- 1.15. **Property.** The word “Property” shall mean the approximately 987.03 acre parcel of land owned by Camden Yard as depicted in **Exhibit A**.
- 1.16. **UDO.** The term “UDO” shall mean the Unified Development Ordinance of the County of Camden in effect as of the Effective Date of this Agreement.

*Nontechnical and technical words. Words and phrases shall be construed according to the common and approved usage of the language, but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in law shall be construed and understood according to such meaning.*

## **ARTICLE 2. DURATION OF THE AGREEMENT**

- 2.1. **Effective Date.** The Effective Date is the date this Development Agreement is executed by both Parties after the adoption of this Development Agreement by the County Board of Commissioners as an Ordinance. The County shall sign and deliver this Development Agreement to Camden Yards within a reasonable time after adopting the Ordinance.



- 2.2. **Term.** The term of this Agreement shall commence upon the Effective Date and it shall expire fifteen (15) years thereafter unless sooner terminated by the mutual consent of the Parties hereto or their successors in interest or is otherwise terminated pursuant to the terms of this Agreement. This fifteen (15) year term has been established by the Parties as a reasonable estimate of the time required to carry out the Project subject to this Agreement and to obtain the public benefits of the Project. The County finds that a term of fifteen (15) years is reasonably necessary to assure the County of the realization of the public benefits from the Project. All of the development authorized by this Agreement must be initiated within the term of the Agreement, but expiration of the fifteen (15) year term shall not terminate mutually agreed to obligations and commitments included within this Agreement that are expressly specified to extend beyond the term of the Agreement.

### ARTICLE 3. DESCRIPTION OF THE PROPERTY

- 3.1. **Background.** The City of Chesapeake and the State of Virginia are working together to develop the Coastal Virginia Commerce Park. The first phase of the park, consisting of 1,435 acres located adjacent to the state line, about one-half mile north of the Property, has recently obtained zoning approval, and a financial commitment of \$14.3 Million for development. With the commerce park in close proximity, it is not economically feasible to develop the Property for industrial purposes, as it is currently zoned. Therefore, Camden Yards has developed a plan for the Crouse Tract mixed-use development that will be appropriate for the area and will have land uses that complement the Coastal Virginia Commerce Park.
- 3.2. **Legal Description of the Property.** The property subject to this Agreement includes all of the approximately 987.03 acres of the Property located at 2790 US 17 North, Camden County, NC, PIN # 0170082002635130000, as described in Deed Book 429 at page 116 of the Camden County Registry, also known as the Crouse Tract. A boundary survey of the Property is attached as **Exhibit A**. All of the Property subject to this Agreement is owned by Camden Yards for the use and benefit of Camden Yards.
- 3.3. **Zoning of the Property.** The Property is currently zoned Highway Commercial (HC) and Light Industrial (LI). Pursuant to the conditions voluntarily imposed on the Property by Developer, the Property shall be zoned in accordance with the zoning set out in Planned Development (PD). There are no historic structures on the Property that require preservation or restoration under G.S. 160D-1006.

### ARTICLE 4. DESCRIPTION OF THE DEVELOPMENT PLAN

- 4.2. **Development of the Property.** Development shall be substantially consistent with that depicted on the **Exhibits B & C**. The density/intensity standards, dimensional

standards and development standards for development of the Property shall be in accordance with Exhibit B. Community form and design development of the Property shall conform generally to the sample buildings attached in Exhibit C. Variations may be provided and shall be permitted so long as they are compatible with the overall design concept. Provided, however, that in the event of any conflict between the provisions of these Exhibits and the express provisions of this Agreement, the terms of the Agreement shall be controlling.

- 4.3. **Uses.** The Project shall be devoted to those uses that are allowed under the UDO for the Planned Development (PD) district. The following are the contemplated uses, the development of which is shown on Exhibit B:

- a. Possible government complexes
- b. Retail/commercial centers
- c. School and recreation sites
- d. Townhomes
- e. Multifamily housing
- f. A wastewater treatment plant site
- g. An age restricted (55+) community
- h. Walking trails and a passive park/pavilion

- 4.4. **Development Schedule.** The Project shall substantially comply with the specific timetables and triggers for action set forth below. The Parties acknowledge that, as provided in G.S. 160A-1008, the failure to meet a commencement or completion date shall not, in and of itself, constitute a material breach of this Agreement, but must be judged based upon the totality of the circumstances.

<u>Activity</u>	<u>Proposed Schedule</u>
Zoning Approval	Spring 2024
Permitting	2024
Construction of Phase 1	Commence early 2025 (subject to permitting)
Record Phase 1	2026
Record Phase 2	2028
Record Phase 3	2031
Record Phase 4	2034

## ARTICLE 5. LAW GOVERNING DEVELOPMENT OF THE PROPERTY

- 5.1. **Law in Effect at Time of the Agreement Governs the Development.** Pursuant to G.S. 160D-1007, the County may not apply subsequently adopted ordinances or development policies to the Project during the term of this Agreement without the

written consent of Developer or its successors in interest. Accordingly, Developer and its successors in interest shall have a vested right to develop the Project in accordance with the terms of this Agreement and the terms of the UDO and any applicable laws and regulations as they exist as of Effective Date during the entire term of this Agreement. A certified copy of the UDO and any other applicable County ordinances in effect as of the Effective Date shall be provided to and maintained on file by the County and Developer.

- a. **Exceptions under State and Federal law:** This Agreement does not abrogate any rights that may vest pursuant to statutory or common law or otherwise in the absence of this Agreement. The Parties agree, intend, and understand that the obligations imposed by this Agreement are only such as are consistent with state and federal law. In accordance with G.S. 160D-1007(c), in the event state or federal law is changed after the Effective Date and the change prevents or precludes compliance with one or more provisions of this Agreement, the County may modify the affected provisions, upon a finding that the change in state or federal law has a fundamental effect on the Agreement, by ordinance after notice and a hearing.
  - b. **Developer may elect to apply subsequently adopted ordinances or development policies.** Developer may elect to apply any ordinances or development policies adopted by the County to the Project and the development in the Project. Such election will occur upon written notice to the County by the Developer. Any subsequently adopted policies the Developer elects to be applied to the Development will be maintained on file by the County and Developer along with the notice requesting application of said ordinances and policies.
- 5.2. **Development Permits.** In accordance with G.S. 160D-1001(d), the local development permits approved or needed to be approved for the development of the Project are set out in this section. The failure of this Development Agreement to identify a particular permit, condition, term, or restriction, applicable as of the Effective Date does not relieve Camden Yards of the necessity of complying with said permitting requirement, condition, terms, or restrictions. However, the County represents to Camden Yards that the following identifies all permits or approvals which are required by the County prior to the County issuing certificates of occupancy for uses and improvements at Crouse Tract:
- a. Zoning approval
  - b. Master Plan approval
  - c. Preliminary Plat approval

- d. Water System approval
  - e. County Sewer System approval
  - f. County Stormwater Plan approval
  - g. Pre-Construction Plans
  - h. Commercial Site Plan Approval
  - i. Final Plat approval
  - j. Building Permits for all structures pursuant to the North Carolina State Building Code
- 5.3. **Reasonable Diligence in Processing Permits.** The County shall exercise reasonable diligence to expedite the processing of the required permit and approval applications for the development of the Project. Developer shall in a timely manner provide the County with all documents, applications, plans, and other information necessary for the County to carry out its obligations hereunder.

#### **ARTICLE 6. DEDICATION OF LAND FOR PUBLIC PURPOSES AND PUBLIC FACILITIES**

- 6.1. **Dedication of Land for Public Use.** Camden Yards, LLC proposes to dedicate the following land areas to Camden County for the public purposes listed below. All land will be dedicated when the first phase of development is approved to go to record.
- a. Approximately 5.7 acres within or adjacent to the proposed commercial/shopping center area as shown on the Master Plan for use by Camden County for government facilities and offices, such as fire & rescue, sheriff, satellite administrative offices, public works, and the like.
  - b. Approximately 8 acres east of the proposed commercial/shopping center area as shown on the Master Plan for use by Camden County for a wastewater disposal site. If it is determined that the County does not need the wastewater disposal area, the area may be repurposed for additional recreation facilities or similar public purposes.
  - c. Approximately 30 acres east of the proposed wastewater area as shown on the Master Plan for use by Camden County for a school and recreation site.
  - d. A one-acre site for construction of a deep well to be used by Camden County in connection with its public water supply system.
- 6.2. **Public Facilities (Infrastructure).** The following infrastructure are the public facilities that will be needed to service the Project (the "Public Facilities"):

- a. **Wastewater.** Subject to the approval of the NC Department of Environmental Quality, a new public wastewater collection system including gravity lines, lift stations and force mains will be constructed to serve the Crouse Tract and will connect to either the existing Camden County wastewater treatment and disposal system, or to a new system that will be constructed on site by the developer.
  - b. **Water.** The developer will also install water mains along US 17 North to and throughout the development, and will dedicate the waterlines to Camden County upon their completion and acceptance. The water system will be modeled and designed in accordance with North Carolina Public Water Supply Section standards.
  - c. **Stormwater.** Stormwater modeling will be performed to the 100-year storm event, and stormwater will be managed from that 100-year storm.
  - d. **Roadways.** Roadways will be designed and constructed in accordance with NC Department of Transportation Roadway Standards ("NCDOT"), and upon completion, NCDOT will be petitioned to take the roads into the state system for maintenance no later than [REDACTED]. Prior to NCDOT accepting the roads, they will be maintained by the Developer and/or a property owners association.
  - e. **Land.** Land has been set aside for a new wastewater disposal system. If the site is not needed for wastewater service, it may be used for other site amenities or government facilities. In the event the site is to be used for other site amenities or government facilities, the County and the Developer shall meet and agree on the best use for the land that was set aside for a new wastewater disposal system.
  - f. **Developer's Expense.** All gravity sewer mains, force mains, pump stations and appurtenances will be designed, permitted and constructed at the developer's expense and then turned over to Camden County for ownership and maintenance.
  - g. **Phasing.** The Public Facilities will be constructed as each phase of the Crouse Tract develops, so that any required facilities for a proposed use are in place prior to the occupancy of the proposed uses.
- 6.3. **Creation of a Property Owners Association.** A property owners association will be formed, funded and operated in accordance with provisions of the Camden Unified Development Ordinance, including operating and maintaining the common

elements of the development. A professional management entity will be employed to manage the affairs of the association.

## **ARTICLE 7. OBLIGATIONS OF THE PARTIES**

### **7.1. Obligations of Camden Yards:**

- a. Install a wastewater collection system as approved by Camden County and the NC Department of Environmental Quality; pay for all normal costs associated with the preparation of the Engineering Plans, NC Division of Water Resources (DWR) permitting, and the collection system construction and dedication to Camden County. Upon completion and certification, deed the wastewater collection system to Camden County.
- b. Purchase capacity in the Camden County Wastewater System for sewer connections, to serve all phases of the development, and pay the County's System Development Fee and Connection Fee are payable with each building permit application. If all proposed residential units are developed and current amount of fees used to estimate total payment, the developer/builder would pay the amount of \$13,343,100 over the course of the buildout for sewer connections. That amount is the current rate, which is used as of the date of this Agreement for estimation purposes only.
- c. Install water mains to serve the development, as approved by the NC Public Water Supply Section, and upon completion and certification, dedicate the water main to Camden County for public use.
- d. Purchase capacity in the Camden County water system by paying a System Development Fee and a Connection Fee for each residential equivalent water connection (as of the date of this Agreement, \$2,500 (connection fee) + \$1,500 (tap fee) per connection), payable with each building permit application. If all proposed residential units are developed, the developer/builder will pay the amount of \$6,756,000 over the course of the buildout for water connections.
- e. Perform stormwater modeling to the 100-year storm event, and manage stormwater from that 100-year storm.
- f. Adhere to conditions of the Master Plan as approved by the Camden County Board of Commissioners.

### **7.2. Obligations of Camden County:**

- a. Make sewer taps available upon the payment of System Development Fees by the Developer in accordance with the schedule outlined above to enable the



development of the Property to be completed in general conformance with the phasing schedule provided and approved with the Master Plan.

- b. Make water taps available upon the payment of System Development Fees by the Developer in accordance with the schedule outlined above to enable the development of the Property to be completed in general conformance with the phasing schedule provided and approved with the Master Plan.

## ARTICLE 8. AMENDMENTS AND MODIFICATIONS

- 8.1. **Amendment and Modification.** The terms of this Agreement may be amended or modified by the mutual consent of the Parties hereto or their successors in interest. Either Party may propose a modification to this Agreement. A modification of this Agreement that is considered a Major Modification of the terms of this Agreement shall follow the same procedures as required by North Carolina law for the adoption of a development agreement. Upon receipt of a proposed modification, the County Manager shall determine within fifteen (15) working days of receipt of a proposed amendment and modification whether a proposed amendment or modification is a Major or Minor Modification and shall promptly notify the Board and Applicant of that determination. The County Manager shall consider the following criteria in making the determination:

- a. **Major Modification.** A substantial change to the Master Plan, attached as Exhibit B, within or concerning the boundaries of the Property shall constitute a Major Modification or any single proposed increase in the number of buildings subject to this Agreement of more than fifteen (15) percent.

All proposed Major Modifications to this Agreement shall be publicly posted in such a manner that citizens of the City will have the opportunity to express any concerns to the Board and/or the County Manager.

- b. **Minor Modification.** Any other amendment or modification to this Agreement that is not a Major Modification shall be considered a Minor Modification, and therefore would not require the procedures for adoption of a development agreement. Minor amendments shall include shifting of roadway and lot locations, decreases in density, substitutions of one housing type for another with no increase in development density, shifting phases for construction, shifting of pond and amenity locations within the development, and the like. All Minor Modifications require notice to the Board of Commissioners and shall be subject to review and approval by the County Manager. Such approval shall be memorialized by letter from the

County Manager and acknowledged by the Developer. A copy of the Minor Modifications shall be maintained on file by the County and the Developer.

Minor Modifications to this Agreement may be approved by the County Manager as long as such changes: (i) continue to be in substantial compliance with the Agreement and all other applicable requirements; and (ii) result in a configuration of buildings/development that is generally consistent with this Agreement. The County Manager shall not have the authority to approve changes that constitute a Major Modification to this Agreement.

- 8.2. **Periodic Compliance Review and Enforcement.** The Developer shall provide an annual report to Camden County outlining the status of the development plan and any changes to the development schedule. The developer may provide an annual amendment to the phasing schedule based on market conditions. The failure of Camden Yards to complete any phases of Crouse Tract within the times set forth in this Development Agreement shall not, in and of itself, constitute a material breach of this Agreement, and whether a material breach exists must be judged based on the totality of the circumstances.
- a. **Material Breach.** If, as a result of the annual report, the County finds and determines that any Developer has committed a material breach of the terms or conditions of the Agreement, the County shall serve notice in writing to the Developer (the "Notice"), within fifteen (15) days after the Review setting forth with reasonable particularity the nature of the breach and the evidence supporting the finding and determination.
  - b. **Right to Cure.** After Notice has been served, the Developer shall have a reasonable time in which to cure the material breach ("Cure"), but in no event shall the Developer have less than thirty (30) days for the Cure. Notwithstanding the foregoing, the Developer, as applicable, shall be afforded an additional reasonable period of time to cure the breach if cure is commenced within the time period and thereafter diligently pursued but cannot be completed within said time frame.
  - c. **Termination or Modification by the County.** If the Developer fails to cure the material breach under Section 8.2(a) of this Agreement, then the Board may elect to terminate or modify the Agreement. Any notice of termination or modification or finding of breach by the County may be appealed to the County Board of Adjustment. If after mediation, the Board elects to unilaterally modify the Agreement, the Developer may elect for the Agreement to be terminated rather than accede to the Agreement with the

modifications made by the County by giving written notice to the County within sixty (60) days after the proposed modification. In such event, the Developer shall have the right to file a termination in the Registry. Failure of the County to conduct this Periodic Review shall not constitute a waiver by the County of its rights to otherwise enforce the provisions of this Agreement, nor shall the Developer have or assert any defense to such enforcement by reason of such failure to conduct a Periodic Review.

#### ARTICLE 9. GENERAL TERMS

- 9.1. **Default.** The failure of Developer or the County to comply with the terms of this Agreement shall constitute a default, entitling the non-defaulting Party or Parties to pursue such remedies as allowed under applicable law against the defaulting Party, provided, however, that no termination of this Agreement may be declared by the County or Developer absent providing to the defaulting Party the notice and opportunity to cure set out in Section 8.2 of this Agreement. A Party believing the other Party to be in default shall provide reasonable notice of that to the other Party and shall provide that Party an opportunity to cure any default within a reasonable time.
- 9.2. **Recordation/Binding Effect.** Within fourteen (14) days after the County enters into this Agreement, Developer shall record this Agreement in the Camden County Public Registry, as required by G.S. § 160D-1011. The burdens of this Agreement shall be binding upon, and the benefits of this Agreement shall inure to, all successors in interest to the Parties hereto. All of the provisions of this Agreement shall be enforceable during the Term as equitable servitudes and constitute covenants running with the land pursuant to applicable law. Provided, Developer benefits under this Agreement shall inure only to those whom Developer has expressly assigned them and only to the extent of the assignment.
- 9.3. **Force Majeure.** In addition to specific provisions of this Agreement, neither Developer nor the County shall be responsible for any default, delay or failure to perform if such default, delay or failure to perform is due to causes beyond such Party's reasonable control, including, but not limited to, strikes, lockouts, actions or inactions of governmental authorities (excluding Parties to this Agreement), epidemics, wars, embargoes, fires, hurricanes, acts of God or the default of a common carrier. In the event of a default, delay or failure to perform due to causes beyond such Party's reasonable control, any date or times by which the Parties are otherwise scheduled to perform shall be extended automatically for a period of time equal in duration to the time lost by reason of the cause beyond the reasonable control of such Party. If written notice of such delay is given to the other Party after the commencement of such delay, an extension of time for such cause shall be

granted in writing for the period of the enforced delay, or longer as may be mutually agreed.

- 9.4. **Disclaimer of Joint Venture, Partnership and Agency.** This Agreement shall not be interpreted or construed to create an association, joint venture, or partnership between Developer and the County, or to impose any partnership obligation or liability upon such parties. Neither Developer nor the County shall have any right, power or authority to enter into any agreement or undertaking for, or act on behalf of, or to act as or be an agent or representative of, or to otherwise bind, the other Party.
- 9.5. **No Third-Party Beneficiaries.** The Agreement is not intended to and does not confer any right or benefit on any third party.
- 9.6. **Notices.** Unless specifically provided otherwise by this Agreement, any notice, demand, request, consent, approval or communication which a signatory Party is required to or may give to another signatory Party hereunder shall be in writing and shall be delivered or addressed to the other at the address below set forth or to such other address as such Party may from time to time direct by written notice given in the manner herein prescribed. Such notice or communication shall be deemed to have been given or made when communicated by personal delivery, by independent courier service, by facsimile, by electronic mail to the address provided, or, if by mail, on the fifth (5th) business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as hereinafter provided. Parties shall make reasonable inquiry to determine whether the names or titles of the persons listed in this Agreement should be substituted with the name of the listed person's successor.

All notices, demands, requests, consents, approvals or communications to the County shall be addressed to:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All notices, demands, requests, consents, approvals or communications to Camden Yards shall be addressed to:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- 9.7. **Entire Agreement.** This Agreement sets forth and incorporates by reference all of the agreements, conditions and understandings between the County and Developer relative to the Project and supersedes all previous agreements. There are no promises, agreements, conditions or understandings, oral or written, expressed or implied, among these Parties relative to the matters addressed herein other than as set forth or as referred to herein or as contained in the UDO or as expressed in the development conditions applicable to this parcel of land.
- 9.8. **Construction.** The Parties agree that each Party and its counsel have reviewed and revised this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in the interpretation of this Agreement or any amendments or exhibits hereto.
- 9.9. **Assignment.** After at least thirty (30) days' notice to the County, Developer may assign its respective rights and responsibilities hereunder to affiliates of the Developer, provided that no assignment as to a portion of the relevant parcel of land will relieve the assigning Party of responsibility with respect to the remaining portion of the relevant parcel of land owned by the assigning Party without the written consent of the County. The assignee/Affiliate shall assume in full all of the obligations of Developer under this Agreement, from the effective date of such assignment forward.
- 9.10. **Governing Law.** This Agreement shall be governed by the laws of the State of North Carolina.
- 9.11. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.
- 9.12. **Agreement to Cooperate.** In the event of any legal action instituted by a third party or other governmental entity or official challenging the validity of any provision of this Agreement, the Parties hereby agree to cooperate in defending such action; provided, however, each Party shall retain the right to pursue its own independent legal defense.
- 9.13. **Termination.** This Agreement shall terminate on the earlier of the expiration of the term specified in Section 2.2 of this Agreement or a specific termination made by operation of the provisions of this Agreement.
- 9.14. **Severability.** If any term or provision herein shall be judicially determined to be void or of no effect, such determination shall not affect the validity of the remaining

terms and provisions. The Parties agree that if any provision of this Agreement is judicially determined to be invalid because it is inconsistent with a provision of state or federal law, this Agreement shall be amended to the extent necessary to make it consistent with state or federal law and the balance of the Agreement shall remain in full force and effect.

- 9.15. **Authority.** Each Party represents that it has undertaken all actions necessary for approval of this Agreement, and that the person signing this Agreement has the authority to bind the County or Developer.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

---

By: Stephanie Jackson

Finance Officer

Camden County, North Carolina



IN WITNESS WHEREOF, the Parties hereby set their hands and seals, effective the date first above written.

County of Camden

By:

\_\_\_\_\_

Title:\_\_\_\_\_

Camden Yards, LLC

By:\_\_\_\_\_

Title:\_\_\_\_\_

DRAFT

=====

State of North Carolina  
County of Camden

I, the undersigned, a Notary Public of the County and State aforesaid, do hereby certify that \_\_\_\_\_ personally came before me this day and acknowledged that he or she is \_\_\_\_\_ of Camden Yards and acknowledged, on behalf of Camden Yards, the due execution of the foregoing instrument. Witness my hand and official stamp or seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_ Notary Public

=====

State of North Carolina  
County of Camden

I, the undersigned, a Notary Public of the County and State aforesaid, do hereby certify that \_\_\_\_\_ personally came before me this day and acknowledged that he or she is \_\_\_\_\_ of the County of Camden and acknowledged, on behalf of the County of Camden, the due execution of the foregoing instrument. Witness my hand and official stamp or seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_ Notary Public

## EXHIBITS INCORPORATED BY REFERENCE

DRAFT

**FISCAL IMPACT STATEMENT**

for

**The Crouse Tract**

The following is a summary of the anticipated Fiscal Impact for The Crouse Tract Planned Development based on the current plan that is being reviewed for P.D. approval:

**A. Estimated Total Property Valuation at Build-out:**

748 Single-family Homes @ \$395,000 (average).....	\$295,460,000
414 Townhome Dwellings @ \$315,000 (average).....	\$130,410,000
528 Multifamily Dwellings @ \$225,000 (average).....	\$118,800,000
150,000 sq. ft. Commercial Development @ \$150/sq. ft.....	<u>\$ 22,500,000</u>
Estimated Total Value at Build-out.....	<b>\$567,170,000</b>

**B. Tax Revenue (Annual):**

The positive operational impact on Camden County at full buildout is estimated to be as follows:

Ad Valorem Tax: .74/100 x \$567,170,000.....	\$4,197,000
South Mills Fire Tax: 0.04/100 x \$567,170,000.....	\$ 226,868

Total Estimated Annual Tax Revenue:.....**\$4,423,868**

**C. Annual Fees:**

Solid Waste Fee: \$75/yr. x 1690 Properties.....	<b>\$ 126,750/year</b>
Stormwater Fee: \$10/yr. x 1190 Properties.....	<b>\$ 11,900/year (min.)</b>

**D. Water and Sewer Fees**

Water Fees (System Development Fees): \$1,690 x \$2,500/Conn.....	\$4,225,000
(Connection Fees): \$1,690 x \$1,000/Conn.....	<u>\$1,690,000</u>
Subtotal, Water Fees:	\$5,915,000
Sewer Fees (System Development Fees): \$1,690 x \$7,400.....	\$12,506,000
- (Connection Fees): \$1,690 x \$500.....	<u>\$ 845,000</u>
Subtotal, Sewer Fees:	\$13,351,000

Total, Water & Sewer Fees (estimate).....**\$19,266,000**

**E. Other Revenue Sources:**

Transfer Taxes on Home Sales: 1.0% x \$425,870,000.....	\$4,258,700
Revenue Stamps: 0.2% x \$425,870.....	<u>\$ 851,740</u>
Subtotal:.....	<b>\$5,110,440</b>

Development Review Fees: 1690 Units @ \$150/unit.....\$253,500

Building Permit Fees: 1,190 Homes @ 1,300/home (Average).....\$1,547,000 (estimated)

Subtotal:.....**\$1,800,500**

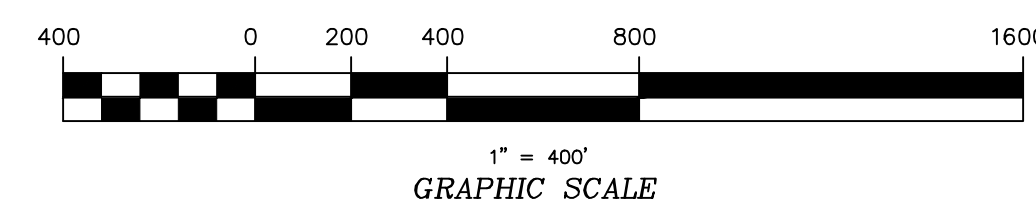
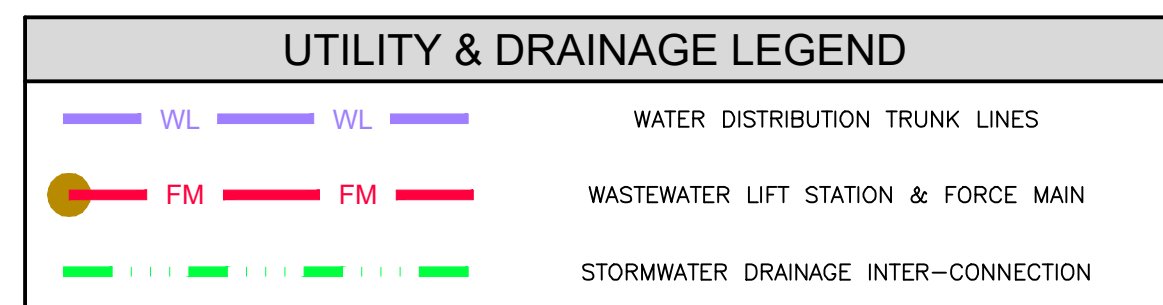
Total, Estimated Other Revenue:.....**\$6,910,940**

Summary of Revenue:

One-time Revenue:.....\$20,261,940

Annual Revenue:.....\$ 4,562,518



[illegible]

**PRELIMINARY**  
**DO NOT USE FOR**  
**CONSTRUCTION**

DATE: 02/04/24	SCALE: 1" = 400'
DESIGNED: BPG	CHECKED: MSB
DRAWN: KFW	APPROVED: BPG
SHEET:  5 OF 8	
CAD FILE: 47900AREA1	
PROJECT NO: 4790	



## Crouse Tract Planned Development • Draft Terms and Conditions

Statement of Planning Objectives: To build a community that has a creative design, providing a mix of residential uses in close proximity to one another, while at the same time providing an efficient use of open space that promotes an active lifestyle and a strong sense of community. Commercial development is also proposed to serve both the needs of the residents of this development and of the northern Camden community. Land is also being set aside for government facilities, including land for schools, sheriff and fire stations, and satellite county administrative offices.

- a. The Phasing Plan attached to this terms and conditions document and incorporated herein by reference as Schedule A (attached) shall be adhered to except that the Developer may determine the sequence in which phases are developed. The Developer may provide an annual update of the Phasing Plan for the development.
- b. Development on the Property shall either be connected to Camden County's permitted and approved central wastewater treatment and disposal system, or to a centralized wastewater treatment and disposal facility located on the Crouse Tract. A 9-acre parcel has been set aside for this purpose, and is proposed to be conveyed to Camden County for public use. The Property will also connect to the Camden water system.
- c. The density/intensity standards, dimensional standards and development standards for development of the Property shall be in accordance with the Master Plan and Schedule B (attached), subject to the degree of flexibility provided in these conditions.
- d. Community form and design for development of the Property shall conform generally to the typical renderings provided as part of the Master Plan. Variations may be provided and shall be permitted in colors, materials, and architectural detailing that are compatible with the design concept.
- e. Transportation: Two subdivision entrances are proposed from US 17. The northern entrance will involve a modification to the existing access; and a second access is proposed, subject to NCDOT review and approval. A Traffic Impact Analysis (TIA) will be prepared for this development at the preliminary plat stage of the approval process, and roadway improvements will be designed in accordance with the TIA recommendations as approved by NCDOT. Internal roads shall be designed in accordance with North Carolina Department of Transportation ("NCDOT") standards, including adhering with the "NC Complete Streets" standards to the greatest degree practicable, and shall be

approved by NCDOT prior to construction. Roadways shall be laid out generally as shown on the Master Plan and in accordance with the typical sections shown on the Master Plan drawings.

- f. Potable Water: Water shall be supplied by Camden County via extension of a waterline along US 17 that will connect with the existing water distribution system. Individual lots and dwellings shall be metered. The Developer shall model the water system to demonstrate adequate water flow and pressure.

- g. Wastewater: A wastewater collection system will be constructed by the Developer and then dedicated to and managed by Camden County, or by a privately owned public utility if Camden County prefers not to own and operate the system.

- h. Stormwater:

- i. On-site stormwater will be managed by construction a series of stormwater management ponds that will be interconnected and will retain and slow-release stormwater to existing drainage outlets both directly and indirectly.

In addition to modeling and retaining stormwater to the UDO and Stormwater Manual standard for the 10-year developed condition and runoff, stormwater will be modeled for the 100- year storm event and property line berms constructed as necessary to manage the 100-year storm without adversely impacting neighboring properties.

Stormwater will be conveyed to on-site retention ponds through a combination of curbs with inlets, stormwater pipes and open, vegetated swales.

The Improvements set forth in this section shall be maintained by the Developer, or a management association created by the Developer.

- j. Perimeter compatibility shall be addressed as follows:

- i. Minimum 50-foot vegetated buffers shall be provided to existing residential development along areas adjacent to residential properties.
  - ii. Commercial development is adjacent to US 17 and within existing property that was previously zoned Highway Commercial in anticipation of this type of development. The commercial property is also located away from existing residential development.
  - iii. Architectural Features: Building placement, design features, orientation and entryways will promote compatibility with adjacent properties.

- k. Environmental Protection and Monitoring: Wetlands subject to the jurisdiction of the US Army Corps of Engineers will be delineated and confirmed by the Corps of Engineers. The Association documents (Declaration) will include provisions that prohibit the filling of wetlands and prohibit the wholesale clearing of any woodlands other than incidental tree cutting and vegetation removal, and for stormwater management. Traditional forest management practices will also be utilized in areas that are to remain wooded.

A community association, either itself or via a management entity, will assume responsibility for ongoing operation and maintenance of all stormwater management facilities in accordance with the Camden County UDO requirements and all NCDEQ permit requirements. The association dues will be structured in a way that funds are provided for the upkeep of these facilities, as well as a contribution to off-site ditch maintenance as may be necessary to keep outfalls open and flowing.

- l. Developer general responsibilities:

The developer is responsible to design and construct or install the required and proposed on site public utilities in compliance with applicable county, state and federal regulations.

The developer shall dedicate to the public the right-of-way and easements necessary to construct or install the required and proposed on site public facilities in compliance with applicable county, state and federal regulations.

NCDOT will be petitioned to assume ownership and maintenance of roadways as sections of the development are completed and built out.

In addition to the 9-acre wastewater site outlined in paragraph b. above, the developer will convey to Camden County a site of approximately 5.7 acres for the construction of governmental facilities as needed, and a site of approximately 30 acres for the construction of a new school, in accordance with the proposed Development Agreement that has been offered to govern the development of the Property.

TENTATIVE PHASING SCHEDULE

PHASE	AREA (AC)	OPEN SPACE (AC)	UNITS*			DEVELOPMENT INTENSITY (D.U./AC)	EST. RECORDING YEAR	OTHER IMPROVEMENTS	OTHER LAND DEDICATIONS
			MF	TH	SFD				
1	196.5	25	528	218	30	3.95	2026	Main entrance, Roundabout, Portion of Multi-use Path, Mail Kiosk, Main drainage outlet, Clubhouse, Rec. Park	30 AC School Site, 9 AC Wastewater Site, 5.7 AC Government Site, 25 AC Shopping Center
2	127.5	33.3	-	124	216	2.67	2028	Clubhouse, Pedestrian Connectivity, Lakes	
3	232.3	46.6	-	72	213	0.092	2031	Clubhouse and Rec. Park	
4	452.8	525.3	-	-	289	0.64	2033	Final Clubhouse and Rec. Area, Nature Trails, and Boardwalks	
TOTAL	1009.1	357.2	528	414	748	1.67			

\* MF = Multi-family  
TH = Townhouse  
SFD = Single Family Detached

## DEVELOPMENT STANDARDS AND SETBACKS

	Commercial	Single Family Lot	Townhome Lot	Apartments
Min Lot Size	N/A	6500 SF	1,800 SF	N/A
Typ. Lot Size	N/A	7,000-40,000	1,800-2400 SF	N/A
Min Lot Width	N/A	50'	20'	N/A
Typ. Lot Width	N/A	60'-200'	20'-25'	N/A
Front Setback	10'(parking)50'(Bldg.)	20'	15'	N/A
Side Setback	10'(parking)0'(Internal)	5'-15'	0	N/A
Corner Side Setback	10'(parking)	15'	10'	N/A
Max. Front Setback	N/A	100'	40'	N/A
Max. Height	35'	35'	35'	35'
Max. Bldg. Size	N/A	4800 SF	15,000 SF	45,000 SF
Max. Lot Coverage	80%	60%	90%	N/A
Max. Floor Area Ratio	0.4	N/A	N/A	0.4
Min. Set-back to Adj. Residential Dev.	50'	50'	50'	50'





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes From Other Agencies

**Item Number:** 11.A  
**Meeting Date:** May 06, 2024

**Submitted By:** Tammie Krauss, Register of Deeds  
Register of Deeds  
Prepared by: Karen Davis

**Item Title** **Register of Deeds Report**

**Attachments:** Register of Deeds Report (PDF)

Ledger Report Fee Distribution  
TAMMIE KRAUSS, REGISTER OF DEEDS  
Camden, NC

Date Range From Friday, March 01, 2024 to Sunday, March 31, 2024

Name	Amount
NC Children's Trust Fund	\$15.00
NC Domestic Violence Fund	\$90.00
State Revenue Stamp	\$3,181.57
County Revenue Stamp	\$3,311.43
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$55.48
ROD Automation Fund	\$323.17
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$452.60
ROD General Fund	\$2,762.15
Total Distribution For Period	\$10,191.40
Cash Total	\$305.60
Check Total	\$1,865.20
Pay Account Total	\$113.60
ACH Total	\$7,907.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$10,191.40

Attachment: Register of Deeds Report (Register of Deeds Report)

Camden County Register of Deeds: Tammie Krauss  
January 2024 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMEN	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
03/01/24	\$ -	\$ -	\$ 406.70	\$ 423.30	\$ 4.64	\$ 28.78	\$ 37.20	\$ 238.38	\$ 1,139.00
03/04/24	\$ -	\$ -	\$ 295.96	\$ 308.04	\$ 1.30	\$ 7.96	\$ 6.20	\$ 71.54	\$ 691.00
03/05/24	\$ -	\$ -	\$ 107.80	\$ 112.20	\$ 1.89	\$ 11.07	\$ 18.60	\$ 94.44	\$ 346.00
03/06/24	\$ -	\$ -	\$ 308.70	\$ 321.30	\$ 4.83	\$ 28.30	\$ 49.60	\$ 239.27	\$ 952.00
03/07/24	\$ -	\$ -	\$ 578.20	\$ 601.80	\$ 5.40	\$ 32.56	\$ 49.60	\$ 272.44	\$ 1,540.00
03/08/24	\$ -	\$ -	\$ -	\$ -	\$ 3.03	\$ 15.56	\$ 43.40	\$ 140.01	\$ 202.00
03/11/24	\$ -	\$ -	\$ -	\$ -	\$ 0.39	\$ 1.94	\$ 6.20	\$ 17.47	\$ 26.00
03/12/24	\$ -	\$ -	\$ 14.70	\$ 15.30	\$ 0.39	\$ 1.94	\$ 6.20	\$ 17.47	\$ 56.00
03/13/24	\$ -	\$ -	\$ -	\$ -	\$ 5.13	\$ 30.28	\$ 49.60	\$ 256.99	\$ 342.00
03/14/24	\$ -	\$ -	\$ -	\$ -	\$ 2.73	\$ 15.36	\$ 31.00	\$ 133.11	\$ 182.20
03/15/24	\$ -	\$ -	\$ -	\$ -	\$ 0.96	\$ 6.20	\$ 6.20	\$ 50.64	\$ 64.00
03/18/24	\$ -	\$ -	\$ -	\$ -	\$ 0.15	\$ 0.99	\$ -	\$ 8.86	\$ 10.00
03/19/24	\$ 5.00	\$ 30.00	\$ 36.26	\$ 37.74	\$ 1.87	\$ 7.54	\$ 12.40	\$ 67.79	\$ 198.60
03/20/24	\$ -	\$ -	\$ -	\$ -	\$ 0.82	\$ 4.18	\$ 12.40	\$ 37.60	\$ 55.00
03/21/24	\$ -	\$ -	\$ -	\$ -	\$ 0.15	\$ 0.99	\$ -	\$ 8.86	\$ 10.00
03/22/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 8.42	\$ 50.47	\$ 24.80	\$ 442.31	\$ 561.00
03/25/24	\$ -	\$ -	\$ -	\$ -	\$ 4.39	\$ 27.27	\$ 31.00	\$ 229.94	\$ 292.60
03/26/24	\$ -	\$ -	\$ 485.10	\$ 504.90	\$ 3.65	\$ 23.01	\$ 24.80	\$ 191.54	\$ 1,233.00
03/27/24	\$ 5.00	\$ 30.00	\$ 458.15	\$ 476.85	\$ 3.21	\$ 16.75	\$ 18.60	\$ 140.44	\$ 1,149.00
03/28/24	\$ -	\$ -	\$ 490.00	\$ 510.00	\$ 2.13	\$ 12.02	\$ 24.80	\$ 103.05	\$ 1142.00
									\$ -
TOTAL	\$ 15.00	\$ 90.00	\$ 3,181.57	\$ 3,311.43	\$ 55.48	\$ 323.17	\$ 452.60	\$ 2,762.15	\$ 10,191.40



## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes From Other Agencies

**Item Number:** 11.B  
**Meeting Date:** May 06, 2024  
**Submitted By:** Rodney Wooten,  
Library  
Prepared by: Rodney Wooten  
**Item Title** Library Report  
**Attachments:** 24-04 (DOCX)

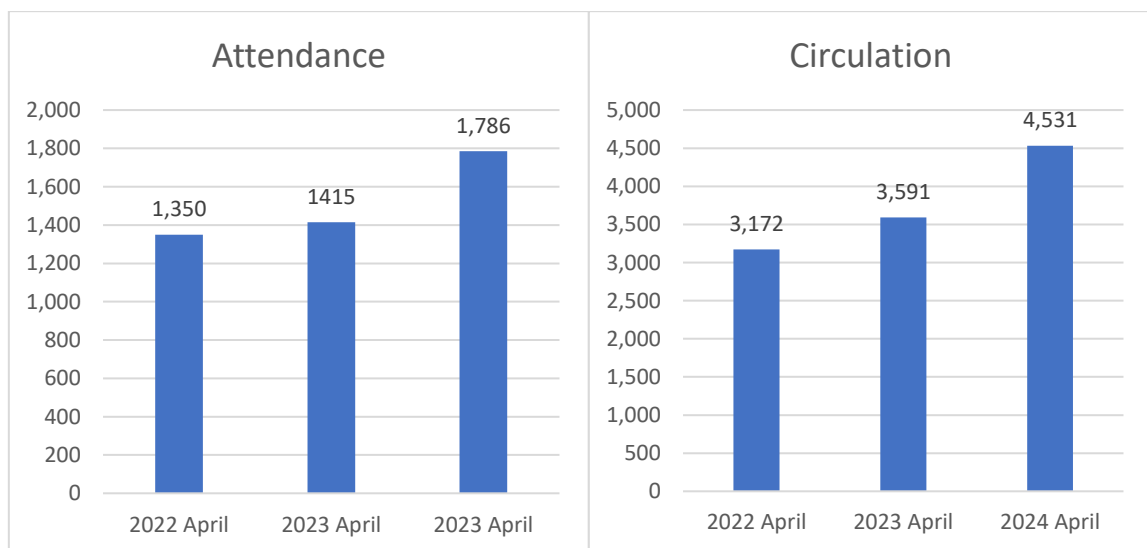
# Camden County Public Library

## April 2024 Statistics

Visitor Count	1,786
Materials Check Outs & Renewals	4,531
Cloud Library Check Out (eBooks & audiobooks)	162
Computer/ Wireless Use	319/164
Questions Answered	211
Children's Programs/Attendance	16/260
Teen Program/Attendance	1/7
Adult Programs/Attendance	8/47
Outreach Programs/Attendance	1/100
Study Room Usage/Attendance	39/69
Meeting Room Usage/Attendance	4/23
Days/Hours Open	22/183
# Items in Collection	22,087
Library Card Holders	2,850

## Comparison by Year

2022-2024



Attachment: 24-04 (Library Report)





## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes From Other Agencies

**Item Number:** 11.C  
**Meeting Date:** May 06, 2024

**Submitted By:** Erin Burke,  
Administration  
Prepared by: Karen Davis

**Item Title** New High School Project Status Report

**Attachments:** CAMHS 20240425 Project Status Report May (PDF)  
CAMHS 20240227 Management Schedule (PDF)

## PROJECT STATUS REPORT: APRIL 2024

New Camden County High School  
Camden County, NC

*M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.*

### PROJECT STAKEHOLDERS:



#### Camden County Board of Commissioners

Ross B. Munro, *Chair*  
Troy Leary, *Vice Chair*  
Sissy Aydlett, *Commissioner*  
Randy Krainiak, *Commissioner*  
Tiffany White, *Commissioner*

#### Camden County Manager

Erin Burke, *County Manager*



#### Camden County Board of Education

Dr. Jason Banks, *Chair*  
Chris Purcell, *Vice Chair*  
Kevin Heath, *Board Member*  
Magen O'Neal, *Board Member*  
Christian Overton, *Board Member*

#### Camden County Schools Superintendent

Dr. Michael Bracy, *Superintendent*

### PROJECT STATUS SUMMARY:

During the month of April, the Design-Build team, M. B. Kahn and Moseley Architects continued the permit phase of the project. The Input received during the programming meetings held previously were incorporated into the design. Follow-up meetings will be scheduled but are still TBD.

Moseley Architects released the Bid Set of drawings April 12<sup>th</sup>, 2024.

Moseley Architects submitted the Bid Set of drawings to the North Carolina Department of Public Instruction, North Carolina Department of Insurance, and Camden County Permitting.

M. B. Kahn submitted the Bid Set of drawings to the USDA for review and notice to proceed.

M. B. Kahn and Moseley Architects submitted the requested AIA documents to the USDA.

A design meeting for Division 27 (IT, AV, Security) was held March 25<sup>th</sup>, 2024 with Camden County School's operation staff.

A Steering Committee meeting was held on April 9th, 2024.

The next Steering Committee meeting is scheduled for Wednesday May 1<sup>st</sup> 2024, at 3:30pm (virtual).

Prequalification of subcontractors is ongoing.

**PROJECT STATUS REPORT: APRIL 2024**
 New Camden County High School  
 Camden County, NC
**PROJECT MILESTONES:**

Programming and Planning 100%

- Please refer to the project website for the project history and timeline

Design Phase 100%

- Conceptual / Schematic Design 100%
- Design Development 100%
- Permit Documents 100%
  - 90% Estimate - anticipated in March/April 2024
- Bid Set/Construction Documents - anticipated April 2024 100%

Procurement 0%

Construction Phase 0%

**PROJECT FINANCIAL STATUS:**

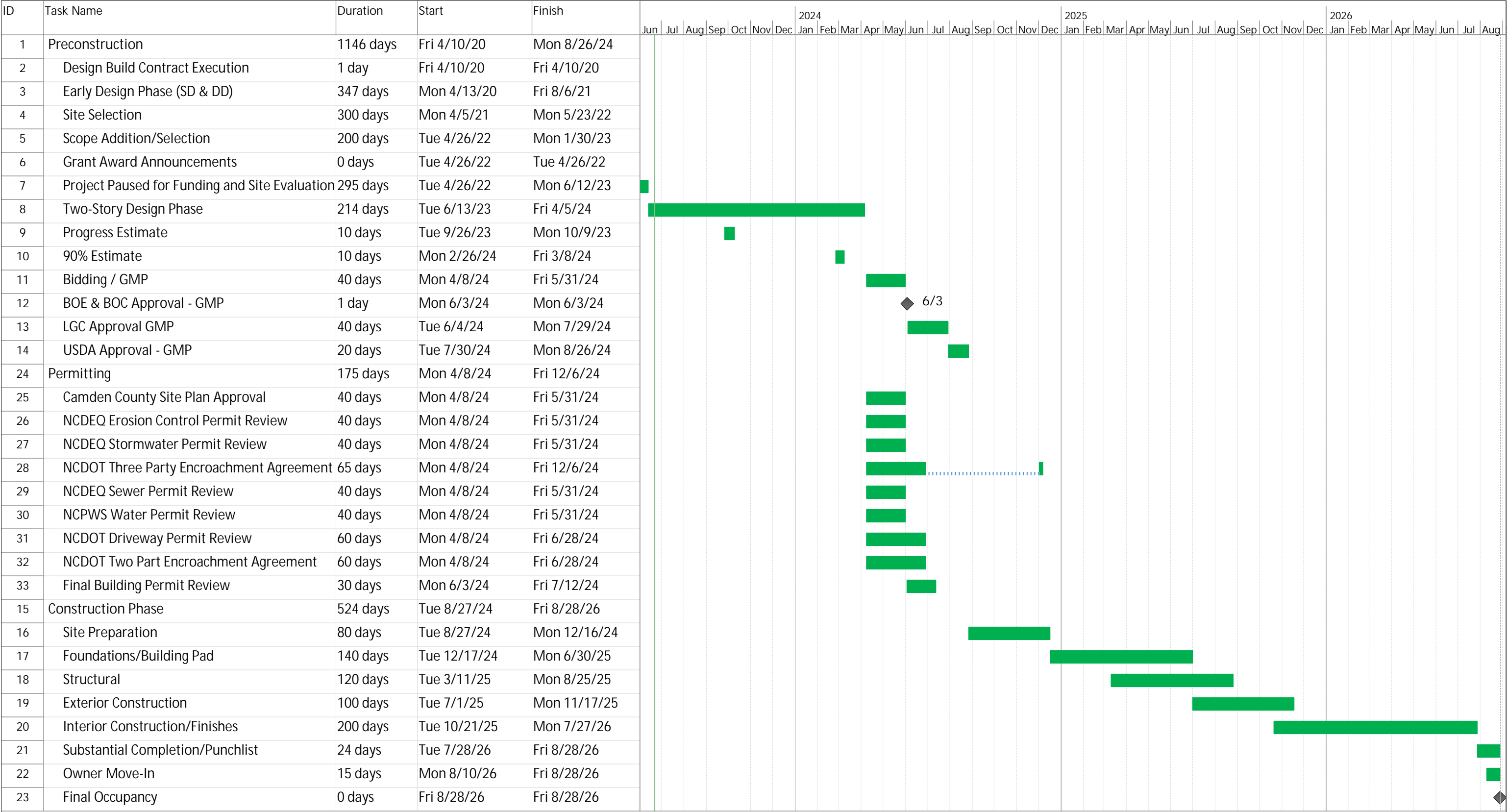
<i>Funding Source:</i>	<i>NC NBPSCF Grant</i>	<i>USDA Loan</i>	<i>Total Project</i>
<i>Budget:</i>	<i>\$50,000,000</i>	<i>\$30,000,000</i>	<b>\$80,000,000</b>
<i>Billed to Date:</i>	<i>\$4,131,657</i>	<i>\$0.00</i>	<b>\$5,383,324</b>
<i>Remaining Budget:</i>	<i>\$45,868,343</i>	<i>\$30,000,000</i>	<b>\$74,616,676</b>

**NEXT STEPS:**

- USDA Review and Notice to Proceed with Bid
- Steering committee meeting on Wednesday May 1st, at 3:30pm (virtual).
- Estimate Review meeting Thursday May 2<sup>nd</sup>, at 10:30am (virtual).
- Prequalify subcontractors

**PROJECT PHOTOS:**
 See the Project Website: <https://www.cchs-project.com/>
**ATTACHMENTS:**

- Management Schedule



Project: Camden County High School and Early College  
Date: Thu 8/28/23

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Attachment: CAMHS 20240227 Management Schedule (New High School Project Status Report)