



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**May 02, 2022
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.

Please silence cell phones.

Agenda

**Camden County Board of Commissioners
May 02, 2022; 7:00 PM
New Camden Public Library
118 Hwy 343 North**

Call to Order

ITEM Closed Session - Discussion of Personnel & Economic Development

Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Rev. William Sawyer

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 4. Presentations (For discussion and possible action)

A. 2021-22 Needs-Based School Capital Fund Grant - Ken Bowman / Dr. Joe Ferrell

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 5. New Business (For discussion and possible action)

A. Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling

B. BusPatrol Automated School Bus Cameras - Dr. Joe Ferrell

- C. Tax Report - Lisa Anderson
- D. Resolution 2022-05-01 Supporting the Mid-Currituck Bridge - Ken Bowman
- E. Resolution 2022-05-02 in Support of the Nursing & Allied Health Simulation Facility at COA - Ken Bowman
- F. Set Public Hearing - Proposal to Purchase Property for the New High School

ITEM 6. Board Appointments (For discussion and possible action)

- A. Library Board

ITEM 7. Consent Agenda

- A. BOC Meeting Minutes - April 4, 2022
- B. BOC Meeting Minutes - April 6, 2022
- C. Budget Amendments
- D. School Budget Amendments
- E. Tax Collection Report
- F. DMV Monthly Report
- G. Pickups, Releases & Refunds
- H. Surplus Property Requests
- I. Estimated Property Values
- J. Resolution Establishing Official Meeting Place of the Board of Commissioners
- K. Set Public Hearing - 2022-2026 Capital Improvement Program (June 6, 2022)
- L. Set Public Hearing - FY 2022-2023 Budget (June 6, 2022)

ITEM 8. County Manager's Report

ITEM 9. Commissioners' Reports

ITEM 10. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.A
Meeting Date: May 02, 2022
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title 2021-22 Needs-Based School Capital Fund Grant - Ken
Bowman / Dr. Joe Ferrell

Attachments:

Summary:

County Manager Ken Bowman and School Superintendent Dr. Joe Ferrell will present the results of the 2021-22 Needs-Based School Capital Fund Grant Award.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.A
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Preliminary Plan Keeter Barn Landing Major Conservation
Subdivision - Amber Curling**

Attachments: 1Agenda Summary May 2_2022 (DOCX)
2KeeterBarnLandingLLC_PlanningBoardStaffReport20220316
(DOCX)
3Attachment A Requirements (DOCX)
4Application (PDF)
5TRC replies (PDF)
6TRCSummary_September07_2021 (DOCX)
7Updated Cover Sheet 46196C-PRELIM_PLAT-COVER(PDF)
8Updated Site Plan 46196C-C2.0-SITE-C2.0 (PDF)
9Updated Site Plan 46196C-C2.0-SITE-C2.0_2 (PDF)
10Health Dept Report (PDF)
11Septic System Solution (PDF)
12Deed (PDF)
13Keeter Barn Landing Agent Auth (PDF)
14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404
(DOCX)

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 2, 2022

Attachments: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/
/Neighborhood Meeting Results/Soil Analysis

Submitted By: Planning Department

Item Title: Preliminary Plan Keeter Barn Landing Major Conservation Subdivision
Ordinance No. 2022-4-01 (UDO 2021-08-019)

Summary:

Keeter Barn Landing LLC is requesting Preliminary Plan approval for Keeter Barn Landing Major Subdivision. The following items have been submitted with the package: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Neighborhood Meeting Results. The Subdivision consists of 37 single family lots located on the south west corner of Keeter Barn Rd and US Hwy 17 in the South Mills Township.

On March 16, 2022 the Planning Board with a 3-2 vote recommend denial of the Keeter Barn Landing Major Subdivision application request.

A Public Hearing for Keeter Barn Landing LLC requesting Preliminary Plan approval for Keeter Barn Landing Major Subdivision was held on April 4, 2022. The Board of Commissioners voted to table consideration to the May 2, 2022 Board of Commissioners meeting.

Motions:

a. **Motion for approval.**

Ordinance 2022-04-01/Major Conservation Subdivision application (UDO 2021-08-19).

OR

b. **Motion for denial.**

Ordinance 2022-04-01/Major Conservation Subdivision application (UDO 2021-08-19).

STAFF REPORT
Ordinance 2022-04-01
UDO 2021-08-019
Preliminary Plat
For Keeter Barn Landing Conservation Subdivision

PROJECT INFORMATION

File Reference: 2021-08-019
Project Name: Keeter Barn Landing
PIN: 01-7080-00-30-7405-0000

Applicant: Keeter Barn Landing, LLC.
Address: 1545 North Road Street
Elizabeth city, NC 27909

Phone: 252-207-5027
Email: sales@sicarioproperties.com

Agent for Applicant: Same as Owner
Address: Same as Owner

Phone: Same as Owner
Fax: Same as Owner
Email: Same as Owner

Current Owner of Record:
Keeter Barn Landing LLC

Meeting Dates:
August 18, 2021 Neighborhood Meeting
September 7, 2021 TRC Meeting
March 16, 2022 Planning Board Meeting

Application Received: 5/25/2021
By: Amber Curling, Planning

Application Fee paid: \$1850 Ck10008

Stormwater Escrow Fee Paid: \$6000Ck10009

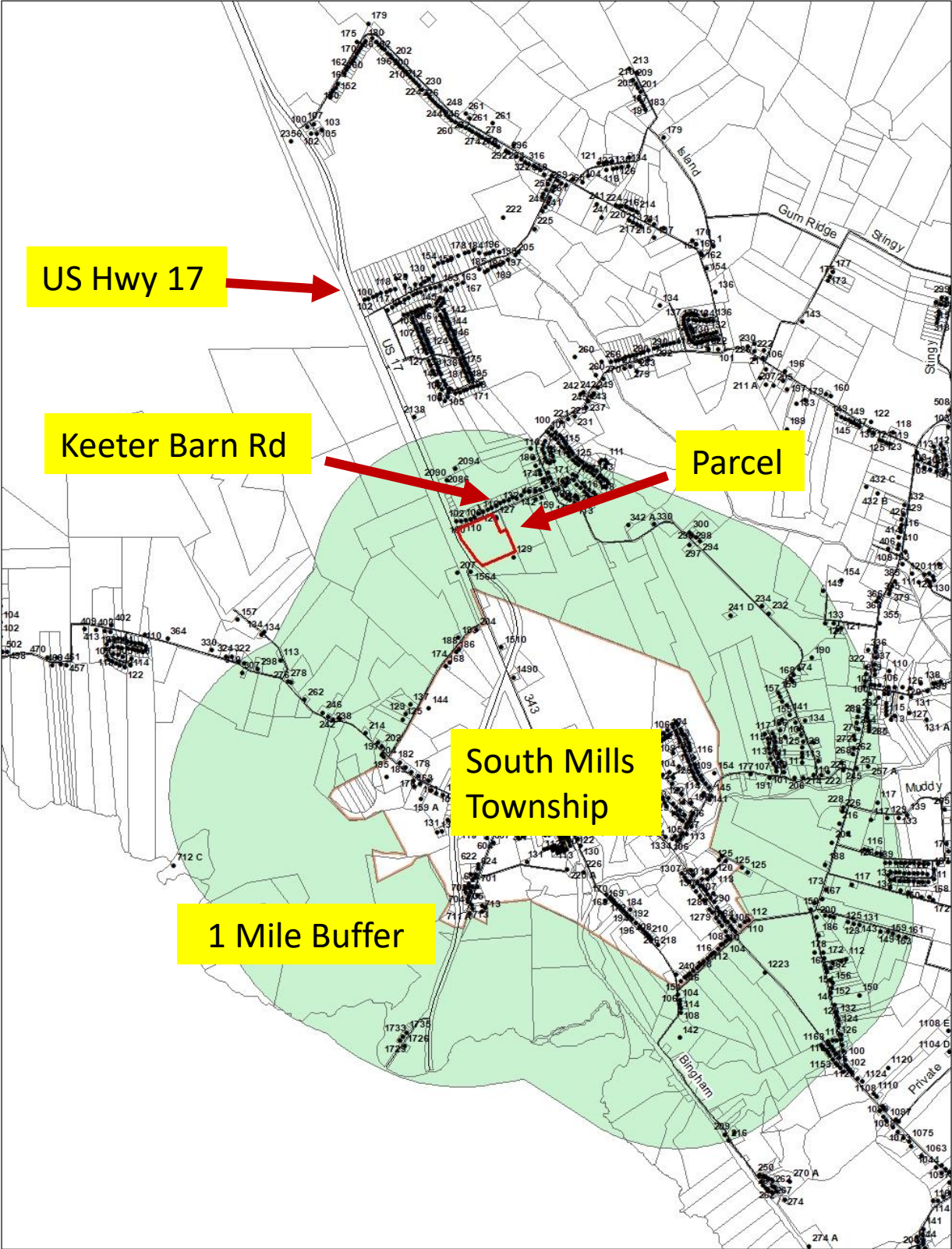
Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included: (All Documents in Pkg)

- A.** Land Use Application
- B.** Preliminary Site Plan
- C.** Deed
- D.** Consent Affidavit
- E.** Neighborhood Meeting Results
- F.** TRC Inputs
- G.** Development Impact Analysis
- H.** Septic System Results

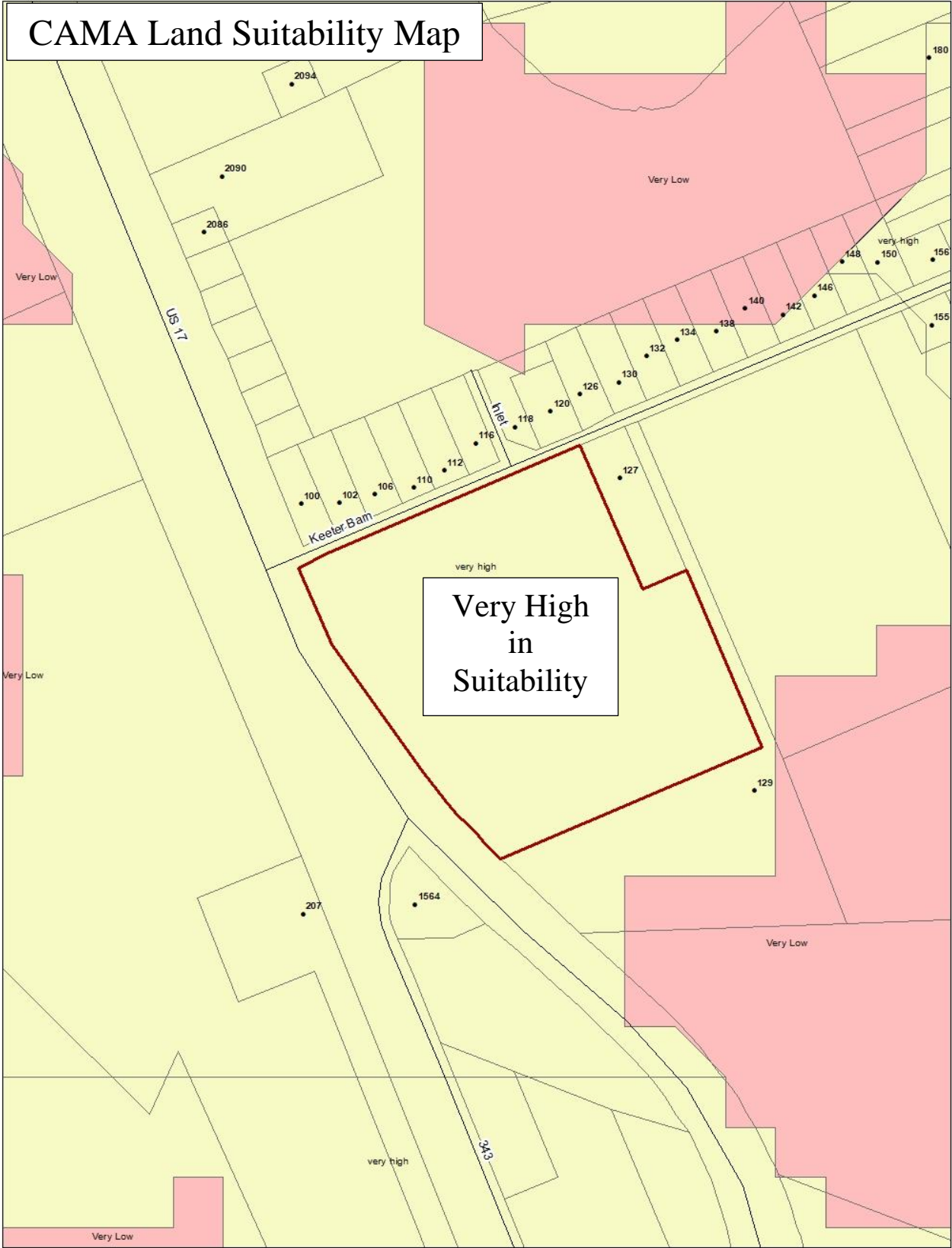
REQUEST: Keeter Barn Landing, LLC is requesting review of the Preliminary Plat for Keeter Barn Landing Subdivision per Article 151.2.3.20 of the Unified Development Ordinance. The proposed conservation subdivision is designed with 37 lots.

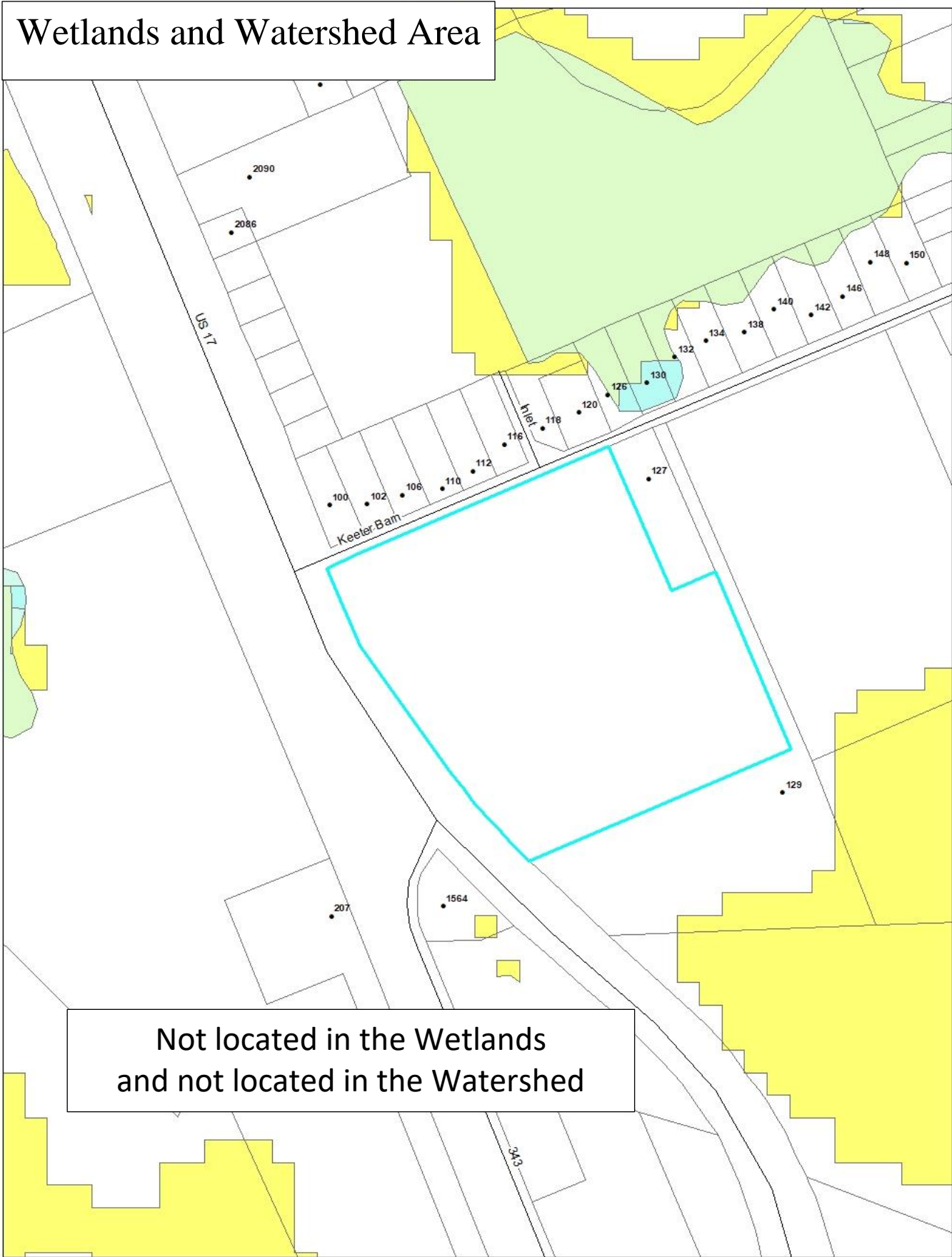
Vicinity Map:



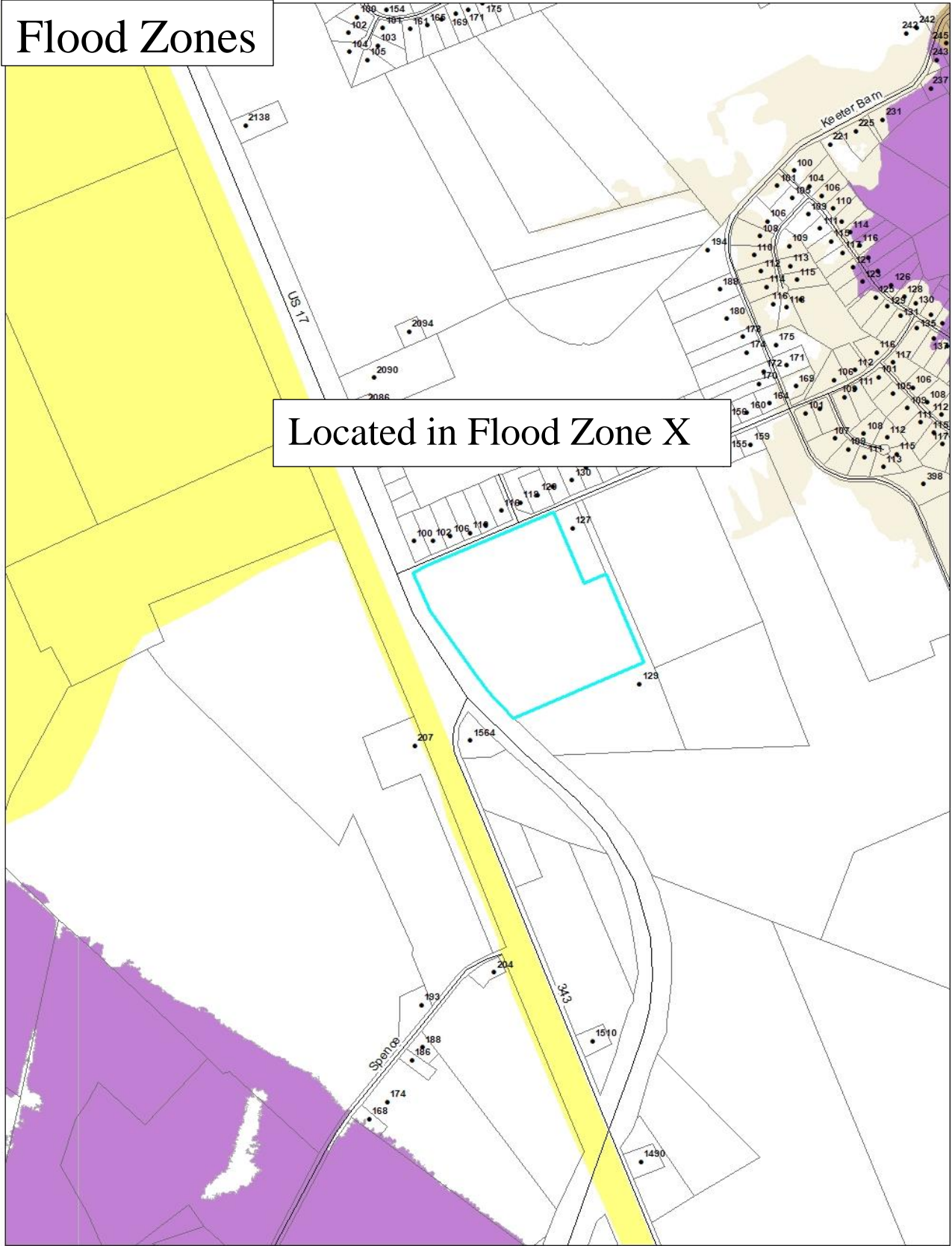
Zoning Map:







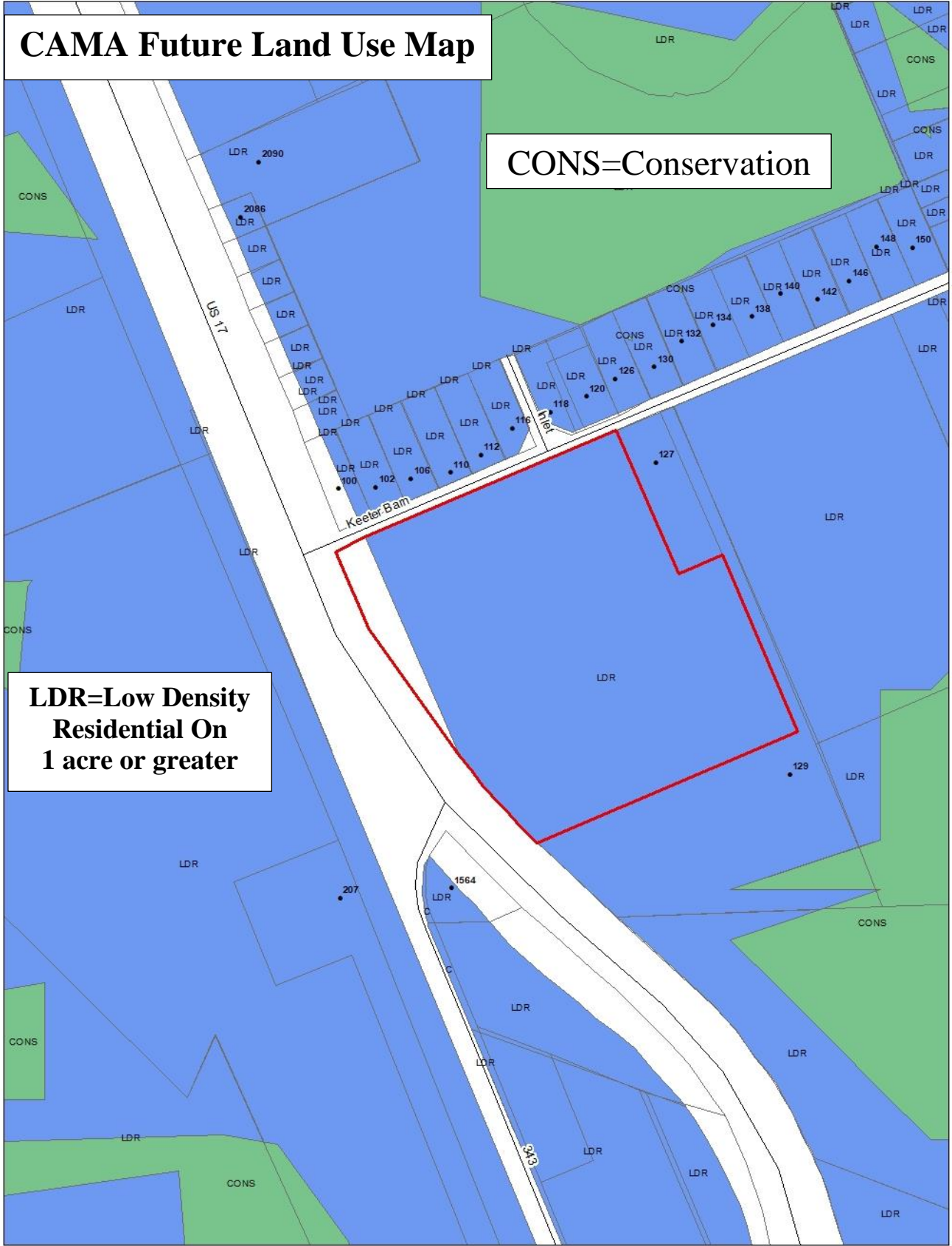
Flood Zones



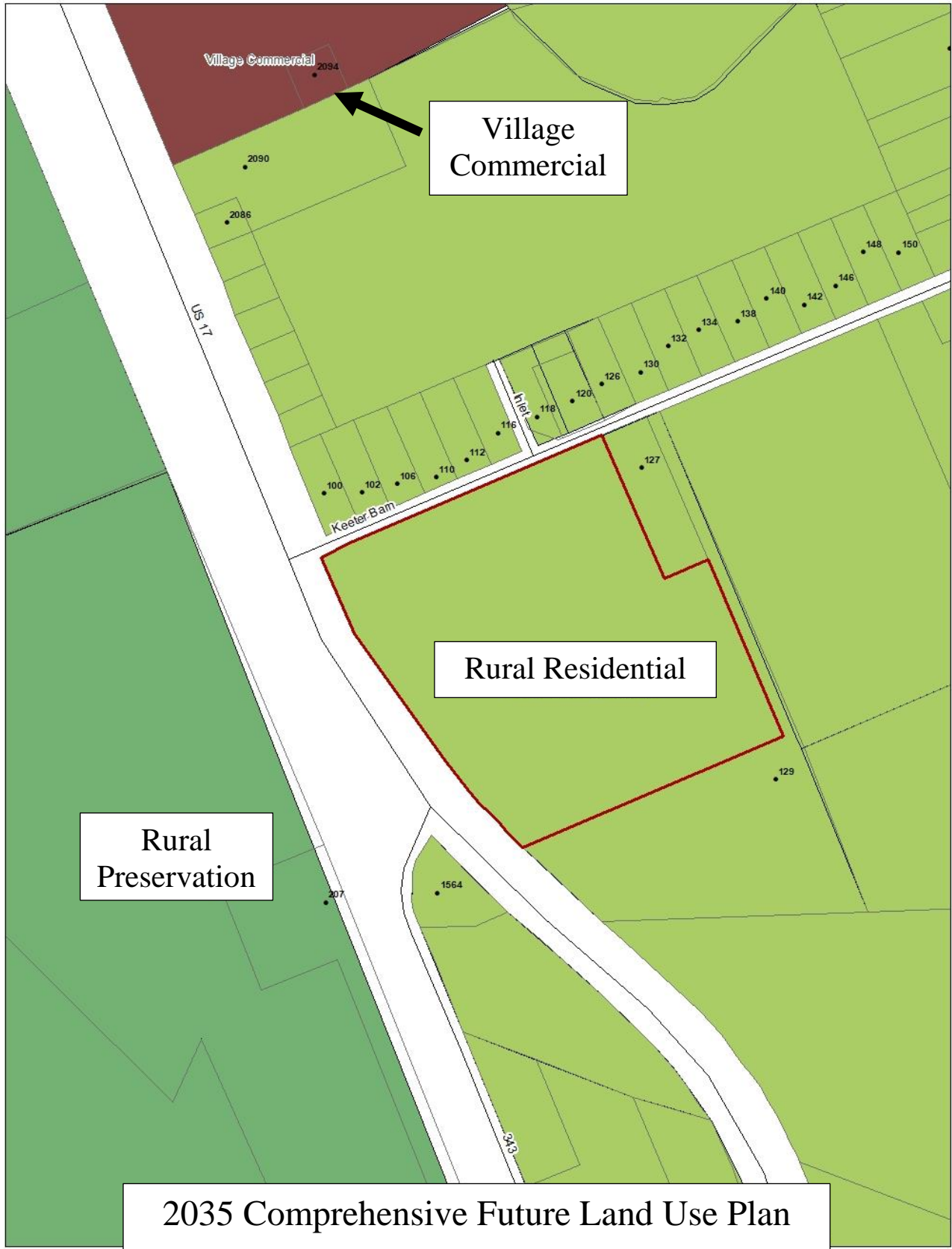
Located in Flood Zone X

Drainage It appears the property drains to Joyce Creek. Stormwater Management Plan will be submitted with Development Plans





Attachment: 2KeeterBarnLandingLLC_PlanningBoardStaffReport20220316 (3290 : Preliminary Plan Keeter Barn Landing Major Conservation



Attachment: 2KeeterBarnLandingLLC_PlanningBoardStaffReport20220316 (3290 : Preliminary Plan Keeter Barn Landing Major Conservation

South Mills Water and Camden County Sewer borders the property



Aerial Map



Attachment: 2KeeterBarnLandingLLC_PlanningBoardStaffReport20220316 (3290 : Preliminary Plan Keeter Barn Landing Major Conservation

Project Location/Description/History of property: The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-00-30-7405-0000. The property is being used as farmland in the South Mills Township.

Subdivision SITE DATA

- Lot Size:** 41.75 acres
- Number and Size of Lots:** 37 Lots about 21,780 square feet
- Flood Zone:** X
- Zoning District(s):** Suburban Residential
- Existing Land Uses:** Farmland
- Adjacent Property Uses:** South Mills Fire Station, Residential Lots, Woods, Farmland, Camden Sewer Plant
- Streets:** Shall be dedicated to public under control of NCDOT.
- Open Space:** Required Per Article 151.7.5.5 and table 7.5.5.B
50% of 41.75 is 20.875 acres of conservation open space required.

Landscaping Requirements Per 151.9.4:

Landscaping Plan required

Perimeter Buffer Per 151.5.9.9:

Not Required

Street Buffer Per 151.5.9.10:

Not Required

Farmland Compatibility Standards/ Bona Fide Farm Buffer:

Per Article 151.5.5 – Not Required

Recreational Land: Per Article 151.6.1.13 Dedication of Land For Public Parks

1452 square feet per lot -37 lots X 1452 sq. ft. = 53,709 sq. ft or 1.23 acres

Development Impact Analysis has been provided.

INFRASTRUCTURE & COMMUNITY FACILITIES

- Water:** Water lines are located adjacent to property
- Sewer:** Sewer lines are located adjacent to property
- Fire District:** South Mills Fire District.
- Schools:** See Development Impact Analysis.
- Traffic:** See Development Impact Analysis.

TECHNICAL REVIEW STAFF COMMENTS

- 1. **South Mills Water Association.** Disapproved with comments
- 2. **Camden County Sewer.** Sewer Available
- 3. **South Camden Fire Department.** Disapproved with comments
- 4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
- 5. **Sheriff’s Office.** Disapproved with comments
- 6. **Post Office of South Mills.** Reviewed no comments
- 7. **Superintendent of Schools.** Disapproved with comments
- 8. **Transportation Director of Schools.** Disapproved with comments
- 9. **Camden Soil & Water Conservationist.** Approved
- 10. **NCDOT.** No response
- 11. **Mediacom.** No response
- 12. **Century Link.** No response
- 13. **Albemarle EMC** Approved not comments

CONSISTENCY with PLANS and MAPS

2035 Comprehensive Plan

Consistent **Inconsistent**

The County’s 2035 Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One to Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

CAMA Land Use Plan Policies & Objectives:

Consistent **Inconsistent**

The proposed subdivision is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater.

Comprehensive Transportation Plan

Consistent **Inconsistent** Property abuts Keeter Barn Road and US Hwy 17

Other Plans officially adopted by the Board of Commissioners NA

Planning Board Recommendation:

On March 16, 2022 Planning Board with a 3-2 vote, recommended denial of the Preliminary Plat Subdivision application UDO number 2021- 08-019 of the Keeter Barn Landing Subdivision.

Ordinance requires if approved by the Camden County Board of Commissioners, the developer met requirements in Attachment A.

Attachment A Requirements:

The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development. The following requirements also must be met:

1. Approval by SMWA for County Water System
2. NC Wastewater Approval Letter if not using septic systems.
3. NC Water Resources Approval letter on main extension if water is available.
4. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2021-08-019).
5. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
6. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plan for the Development.
7. Approved County Stormwater Management Plan
8. Approved NC DEQ Storm water Permit
9. Approved NC DEQ Erosion & Sediment Control Permit
10. Developer shall make reasonable efforts to obtain or maintain off site drainage/maintenance easements to the outfall.
11. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
12. Home Owners Restrictive Covenants comply with Article 151.6.4 Homeowners' or Property Owners' Association Section of the Unified Development Ordinance and shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved North Carolina Drainage Plan.
 - d. Maintenance of all conservation area, open space, gardens and improvements throughout the subdivision.
13. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

14. Construction drawings to reflect turning radius of cul-de-sacs be minimum 43.5' as requested by the Transportation Director of Camden County Schools.
15. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.



Land Use / Major Subdivision Application

OFFICIAL USE ONLY:	Zoning Dist.: <u>SR</u>
UDO Number: <u>2021-08-19</u>	Flood Zone: <u>X</u>
Date Filed: <u>8/12/2021</u>	Watershed (Y/N): <u>N</u>
Application Fee: <u>185000</u>	Taxes Pd(Y/N): <u>Y</u>
Check # <u>1008</u>	LLC current:(Y/N):
Stormwater Fee: <u>\$60000</u>	Received By: <u>ayf</u>
<u>CK# 10009</u>	

Preliminary Plat

Contact Information

PROPERTY OWNER APPLICANT

AGENT FOR APPLICANT

Name: Keeter Barn Landing, LLC

Name: Timmons Group - Jason Mizelle

Address: 1545 North Road Street
Elizabeth City, NC 27909

Address: 1805 West City Dr., Unit E
Elizabeth City, NC 27909

Telephone: 252-207-5207

Telephone: 252-621-5028

Email: sales@sicarioproperties.com

Email: jason.mizelle@timmons.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Property Owner

DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA): N/A

Project/Property Information

Project Name: Keeter Barn Landing

Physical Street Address Keeter Barn Road, South Mills, NC 27976

Location: Southeast corner of the intersection of Keeter Barn Rd & US Hwy. 17

Parcel ID Number(s): 252-207-5027

Deed Book / Page Number and/or Plat Cabinet / Slide Number: D.B. 373, Pg. 86; P.C. 8, Sld. 159

Parcel ID Number(s): 017080003074050000

Total Parcel(s) & Acreage 1 Parcel - 41.75 Acres Total Number of Lots: 37 Lots X 25000

Existing Land Use of Property Agriculture # 1850

Proposed Use of Property Single Family Residential

Meeting

Date Community Meeting Held: August 18, 2021 Meeting Location: Camden Co. Courthouse

Proposed Date of Planning Board Meeting: TBD

Documents to Include with Application

Preliminary Plat X Consent Affidavit _____ Deed X

Drainage Plan X Public and Private Improvements Plan X

Perk Test on all lots to be developed Engineer Option Development Impact Analysis X

This section for a Description of Project/Narrative (attach separate sheet if needed):

The proposed development is a 37-lot, Conservation Subdivision. Proposed improvements are a loop road designed to NCDOT standards, roadside ditches, property line swales and water distribution line. Fifty percent of the property is being designated as Conservation Open Space.

The applicant with a Preliminary Plat shall provide a response to each of the following (attach separate sheet if needed). Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

A. The use will not endanger the public health or safety.

The proposed low-density development (0.9 units per acre) will not significantly impact existing infrastructure.

The use of a loop road will also provide secondary access in the event of an emergency.

B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

The proposed single family residences are in keeping with the existing residences along the north side of Keeter Barn Road as well as the properties to the east at Pudding Ridge Road.

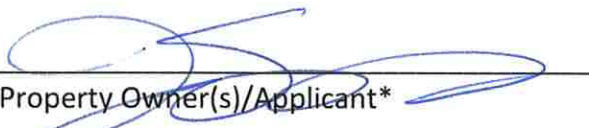
C. The use will be in conformity with the Land Use Plan or other officially adopted plan(s).

The CAMA Future Land Use Plan identifies this property as Low Density Residential. The proposed development conforms to that designation.

D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

The 37 lots will not generate an overburden on the existing services. The Fire Station is adjacent to the site and the water tower is less than 0.5 miles north. The new high school is currently in design.

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.


Property Owner(s)/Applicant*

8/10/21 Date

*Note: Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

Attachment: 4Application (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

BOARD OF COMMISSIONERS

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Vice Chairman

CLAYTON D. RIGGS
RANDY KRAINIAK
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KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

August 13, 2021

From: Camden County Planning Department
To: Technical Review Staff South Mills Post Office

RE: Sketch Plan for Proposed 37 Lot Keeter Barn Landing Major Subdivision

Attached is a copy of the Preliminary Plat for Keeter Barn Landing Subdivision located on Keeter Barn Rd off Hwy 17 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 7, 2021 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and send to the Planning Department by 5:00 PM Monday September 6, 2021 by email (mpotts@camdencountync.gov).

Approved as is

Reviewed with no comments.

Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: John deBoer Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,
[Handwritten Signature: Morgan Potts]
Morgan Potts
Camden County Planning Director

Attachment: 5TRC replies (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

BOARD OF COMMISSIONERS

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August 13, 2021

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To: Technical Review Staff SMWA

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- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)
The owners of the project hasn't contacted the water ASSOC. to request service of the project.

Name: Wayne Hagen Signature: Wayne Hagen

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,

Morgan Potts
Camden County Planning Director

Attachment: 5TRC replies (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

From: [Morgan Potts](#)
To: [Amber](#)
Subject: FW: [External] RE: TRC Comments for Keeter Barn Landing Subdivision
Date: Friday, August 13, 2021 2:44:28 PM
Attachments: [image001.png](#)

Morgan J. Potts, AICP, CFM
 Director, Planning & Community Development Dept.

(252) 338-1919 x.263
 P.O. Box 74, 117 NC Hwy 343 North
 Camden, NC 27921



From: Heath, Kevin <Kevin.Heath@aemc.coop>
Sent: Friday, August 13, 2021 11:50 AM
To: Morgan Potts <mpotts@camdencountync.gov>
Subject: [External] RE: TRC Comments for Keeter Barn Landing Subdivision

The sender (**aemc.coop**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Morgan,

Albemarle EMC will not have any problems meeting the needs of this development as proposed and thus approves it as is with no comment.

Thanks,

Kevin Heath
 Manager of Engineering
 Albemarle EMC
 Office: (252) 426-5735
 Cell: (252) 312-4825

Attachment: 5TRC replies (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

From: Morgan Potts <mpotts@camdencountync.gov>
Sent: Friday, August 13, 2021 10:36 AM
To: Heath, Kevin <Kevin.Heath@aemc.coop>; kcarver@arhs-nc.org; joseph.howell1@navy.mil; blannon@camdencountync.gov
Cc: Amber <acurling@camdencountync.gov>
Subject: TRC Comments for Keeter Barn Landing Subdivision
Importance: High

Good morning,

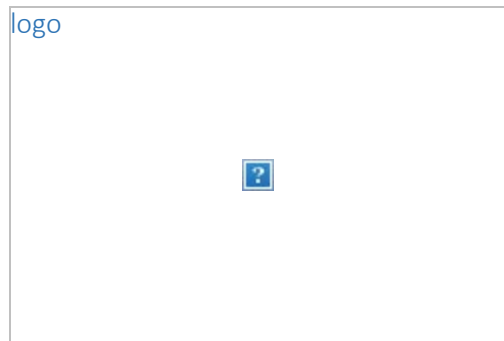
Attached, please find and review the Preliminary Plat for Keeter Barn Landing Subdivision for our upcoming meeting on **Tuesday, Sept. 7TH at 10:00**. The meeting will be held in the upstairs Historic Camden County Courtroom. If you will not be attending the meeting, please provide written comments by 5:00 Monday, Sept. 6th via email.

Thank you in advance!

Regards,

Morgan J. Potts, AICP, CFM
Director, Planning & Community Development Dept.

(252) 338-1919 x.263
P.O. Box 74, 117 NC Hwy 343 North
Camden, NC 27921



Protected by PhishProtection. When you click on a link in the email above, the destination website will be analyzed for known threats. If a known threat or suspicious content is detected, you will see a warning.

Attachment: 5TRC replies (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

BOARD OF COMMISSIONERS

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August 13, 2021

From: Camden County Planning Department
To: Technical Review Staff Pasquotank EMS (Central Communications)

RE: Sketch Plan for Proposed 37 Lot Keeter Barn Landing Major Subdivision

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After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 7, 2021 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and send to the Planning Department by 5:00 PM Monday September 6, 2021 by email (mpotts@camdencountync.gov).

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kylie Felton Signature:

Thank you for your prompt attention to this matter. If you have any questions, please call Morgan Potts at (252) 338-1919 ext. 263.

Sincerely,

Morgan Potts
Camden County Planning Director

Technical Review Committee Summary

Meeting September 7, 2021

Attendance:

Morgan Potts, Camden County Planning Director - mpotts@camdencountync.gov

Amber Curling, Camden County Planner - acurling@camdencountync.gov

Camden County Fire Chief- Tommy Banks – banks4@mediacom66.net

Camden County Sheriff Kevin Jones - kjones@camdencountync.gov

Camden County Soil and Water Conservation Brian Lannon – blannon@camdencountync.gov

School Superintendent Joe Ferrell – jferrell@camden.k12.nc.us

School System Larry Lawrence – larry@camden.k12.nc.us

Timmons Group Jason Mizell agent for Keeter Barn Landing LLC - jason.Mizelle@timmons.com

1. Camden County Fire Chief- Tommy Banks disapproved subdivision due to lack of resources and concerns about the helicopter landing pad. The volunteer staff have regular jobs resulting in limited staff during working hours.

There are concerns about Emergency Helicopter(s) and Coast Guard Helicopter(s) not using the landing pad due to the houses being close and possible civil suits from damages to neighbor's property when helicopter(s) using the pad landing. At the June 3rd, 2019 Board of Commissioners Meeting, a discussion to create an ordinance addressing the helicopter landing pad concerns.

Follow up Discussion with the Developer and Jason Mizelle about helipad.

2. Camden County Sheriff Kevin Jones disapproved the subdivision due to lack of resources. The Office is concerned about the public health and safety due to lack of funding to support additional call volume and traffic volume.
3. Camden County Soil and Water Conservation Brian Lannon approved subdivision. The discussion consisted of details with the managed timber in the open space.
4. The Superintendent for the Schools Joe Ferrell disapproved the subdivision due to overcapacity and lack of infrastructure for students currently enrolled.
5. The Transportation Director of schools Larry Lawrence disapproved the subdivision due to lack of resources.

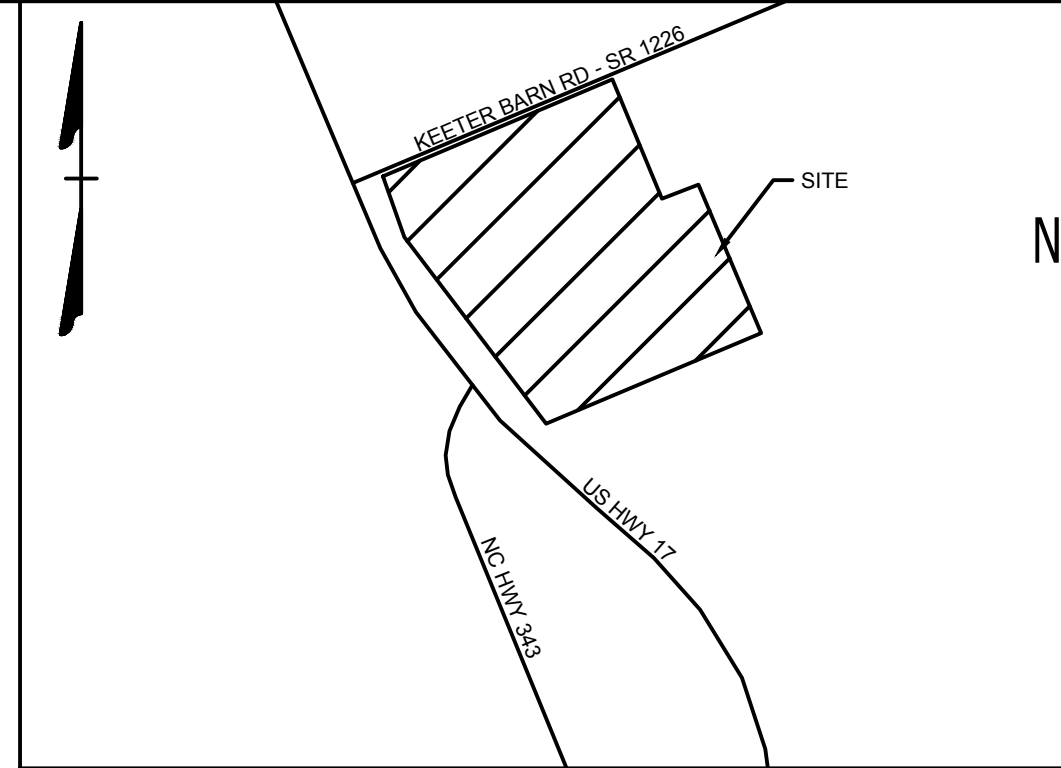
SITE DATA:

- OWNER INFORMATION:
KEETER BARN LLC
JOEY COPPERSMITH
205 NORTH WATER ST
ELIZABETH CITY, NC 27909
(252) 207-5027
- SITE INFORMATION:
PIN: 017080003074050000
D.B. 373, PG. 86
P.C. 8, PG. 159
ZONING: SR (SUBURBAN RESIDENTIAL)
EXISTING USE: AGRICULTURAL
PROPOSED USE: SINGLE FAMILY RESIDENTIAL
PARCEL AREA: 41.75 AC
PROPOSED LOTS: 37
MINIMUM LOT SIZE: 21,780 SF
PROPOSED STREET: COPPER RUN RD 50' R/W 2,100 LF

PROPOSED COVERAGE:
ALLOWABLE BUA/LOT 5,000 SF
RIGHT-OF-WAY 42,535 SF
TOTAL 227,535 SF

SUBDIVISION AREA SUMMARY:
LOTS 18.49 AC
RIGHT-OF-WAY 2.37 AC
OPEN SPACE 20.89 AC
- BUILDING SETBACKS:
FRONT 20'
CORNER 20'
SIDE 10'
REAR 10'

- DRAINAGE & UTILITY EASEMENTS:
STREET: 15'
SIDE: 10'
REAR: 10'
- THIS SITE IS LOCATED IN FLOOD ZONE "X" ACCORDING TO FLOOD MAP PANEL 3721708000K, DATED DECEMBER 21, 2018.
- TOPOGRAPHIC SURVEY PERFORMED BY TIMMONS GROUP.
- THIS IS NOT A BOUNDARY SURVEY. BOUNDARY INFORMATION TAKEN FROM PLAT TITLED "BOUNDARY SURVEY FOR BANFF F. LUTHER AND HOLLY A. LUTHER", DATED DECEMBER 18, 2018 RECORDED IN PLAT BOOK 8, PAGE 159.
- THE DEVELOPER IS REQUIRED TO INSTALL ALL WATER LINES AND RELATED IMPROVEMENTS.
- DEDICATION OF LAND FOR PUBLIC PARKS
37 LOTS X 1,452 SF = 53,724 SF (1.23 AC).



VICINITY MAP

NO SCALE

PRELIMINARY PLAT
JAN 17, 2022
NOT FOR RECORDATION
OR CONVEYANCE

THIS DRAWING PREPARED AT THE
CORPORATE OFFICE
1001 Boulders Parkway, Suite 300 | Richmond, VA 23225
TEL 804.200.6500 FAX 804.560.1016 www.timmons.com

YOUR VISION ACHIEVED THROUGH OURS.

REVISION DESCRIPTION

DATE

DATE	08/11/21
DRAWN BY	BCD
DESIGNED BY	JAM
CHECKED BY	JAM
SCALE	

TIMMONS GROUP
KEETER BARN LANDING
SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA
PRELIMINARY PLAT

JOB NO.	46196
SHEET NO.	1 OF 2

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREA SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE _____ OWNER _____

I, _____ A NOTARY PUBLIC OF _____ COUNTY NORTH CAROLINA, DO HEREBY CERTIFY THAT _____ PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE. WITNESS MY HAND AND OFFICIAL SEAL THIS ____ DAY OF _____ 20__

NOTARY PUBLIC
MY COMMISSION EXPIRES _____

OPEN SPACE, DRAINAGE FACILITIES, RESERVED UTILITY OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH UDO 151.7.5 SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN UDO 151.6.4.

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO UDO 151.6.3.5 AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT ORDINANCE, AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE _____ CHAIRPERSON, BOARD OF COMMISSIONERS _____

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE FOR PUBLIC STREETS

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED OR AS DESIGNED AND GUARANTEED BY THE APPLICANT IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER _____

ENGINEER CERTIFICATION OF STORMWATER IMPROVEMENTS

IN THE SUBDIVISION ENTITLED KEETER BARN LANDING, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED:
(1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY THE TIMMONS GROUP, OR
(2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY THE TIMMONS GROUP AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER _____ REGISTRATION NUMBER _____

CERTIFICATE OF SURVEY AND ACCURACY

I, JASON A. MIZELLE CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION FROM THE DEED DESCRIPTION RECORDED IN D.B. 394, PG. 462; THAT THE BOUNDARIES NOT SURVEYED ARE INDICATED AS DRAWN; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS 17TH DAY OF JANUARY, 2022.

I, JASON A. MIZELLE, PLS L-4917, FURTHER CERTIFY,

A. THAT THIS IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

SURVEYOR'S SIGNATURE _____ REGISTRATION NUMBER _____

NC DOT COMPLIANCE WITH RULES AND REGULATIONS

I HEREBY CERTIFY THAT THESE STREETS AS INSTALLED (OR AS DESIGNED AND GUARANTEED BY THE APPLICANT) ARE IN ACCORDANCE WITH THE MINIMUM DESIGN CRITERIA PRESENTLY REQUIRED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS FOR ACCEPTANCE OF SUBDIVISION STREETS ONTO THE SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS _____

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN
I, _____, REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER'S SIGNATURE _____ DATE _____

MINIMUM LOT SIZE STATEMENT

THE RESIDUAL PARCEL(S), IF ANY, MEET OR EXCEED THE MINIMUM LOT SIZE AS SPECIFIED WITHIN THE CAMDEN COUNTY UNIFIED DEVELOPMENT ORDINANCE.

SURVEYOR'S SIGNATURE _____ REGISTRATION NUMBER _____

HEALTH DEPARTMENT CERTIFICATE

THIS SUBDIVISION, ENTITLED KEETER BARN LANDING, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE DISTRICT HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE DISTRICT HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

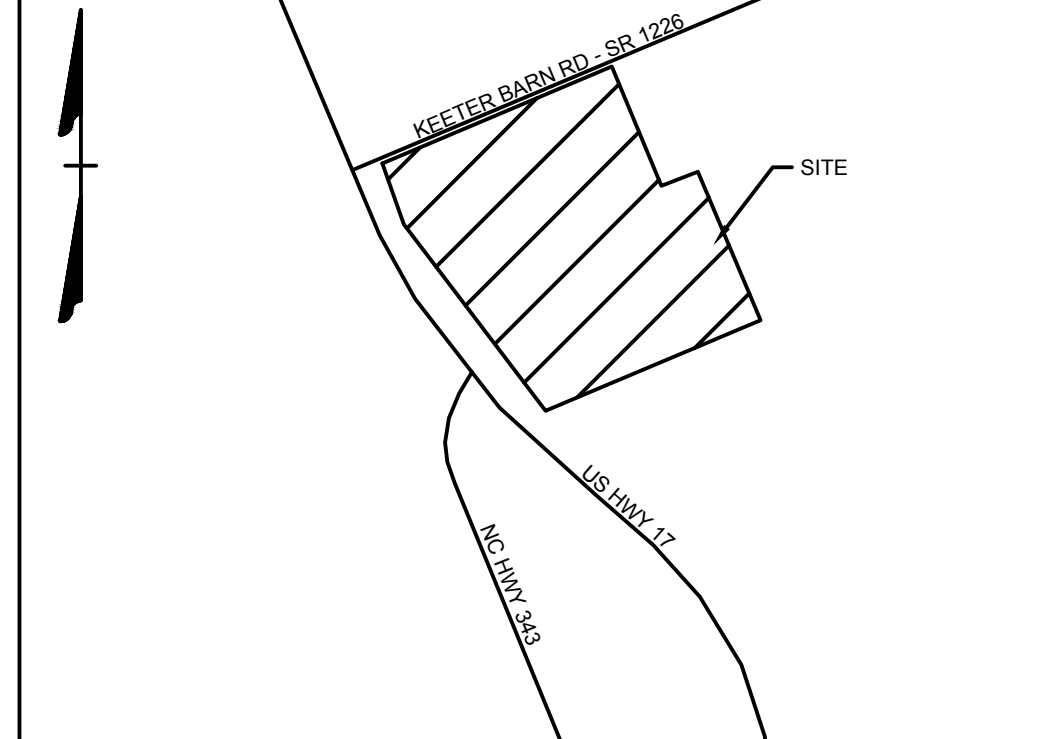
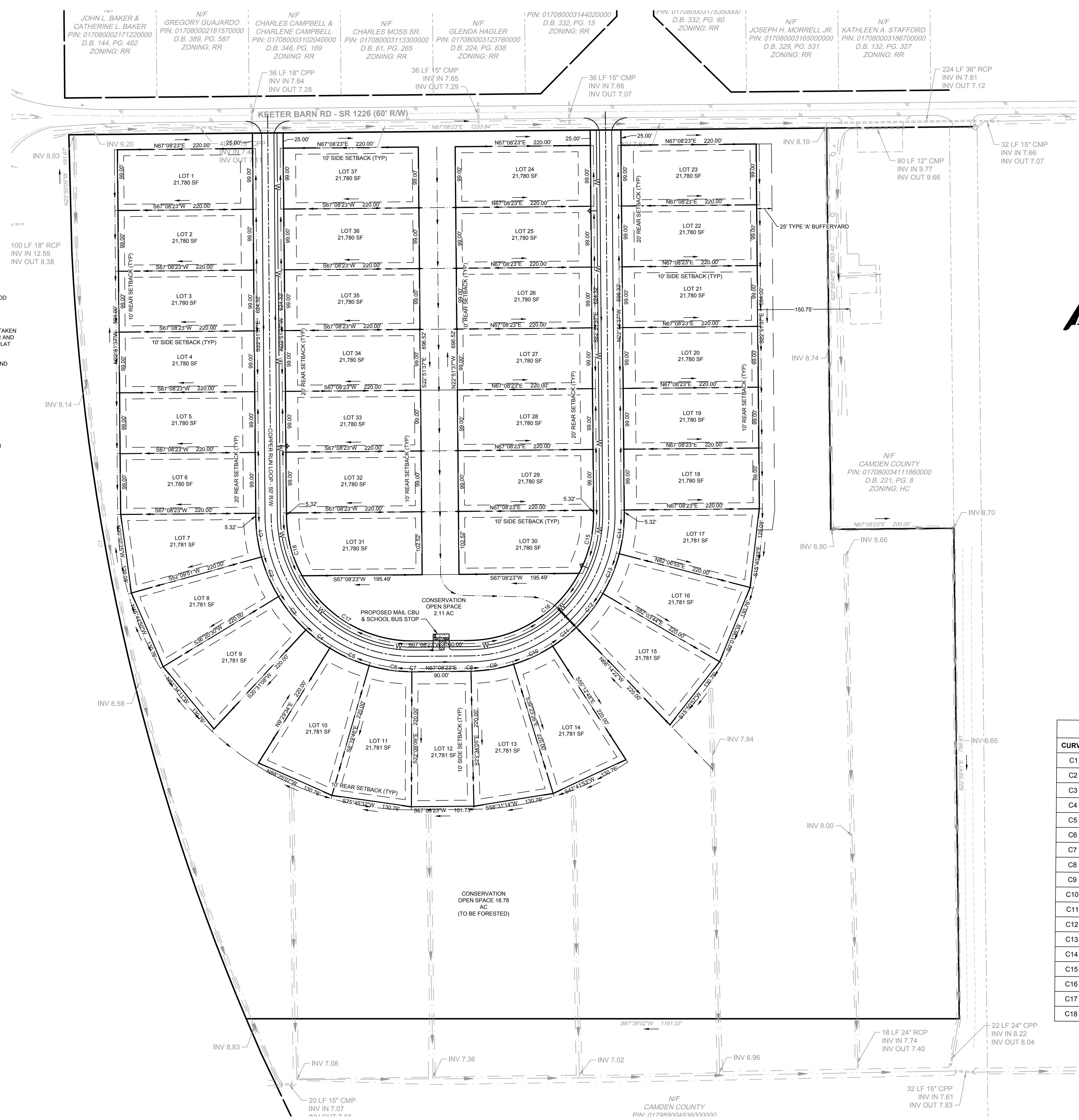
DISTRICT HEALTH DEPARTMENT (SIGNATURE) _____ DATE _____

LEGEND

- BENCHMARK
- IRON ROD FOUND (IRF)
- CALCULATED POINT
- EX. SIGNMARKER
- EX. UTILITY POLE
- EX. GUY ANCHOR
- EX. TELEPHONE PEDESTAL
- EX. FIRE HYDRANT
- PROP. WATER METER
- PROP. WATER VALVE
- PROP. FIRE HYDRANT
- PROPERTY BOUNDARY
- RIGHT OF WAY
- ADJ. PROPERTY BOUNDARY
- PROPOSED LOT LINE
- BUILDING SETBACK
- EX. EDGE OF PAVEMENT
- EX. EDGE OF GRAVEL
- EX. OVERHEAD POWER
- EX. CENTER OF DITCH
- EX. TOP OF BANK
- PROP. EDGE OF PAVEMENT
- PROP. ROADWAY CENTERLINE
- PROP. CENTER OF DITCH
- PROP. TOP OF BANK
- PROP. TREELINE

- SITE DATA:**
- OWNER INFORMATION:**
KEETER BARN LLC
JOEY COPPERSMITH
205 NORTH WATER ST
ELIZABETH CITY, NC 27909
(252) 207-5027
 - SITE INFORMATION:**
PIN: 017080003074050000
D.B. 373, PG. 86
P.C. & PG. 159
ZONING: SR (SUBURBAN RESIDENTIAL)
EXISTING USE: AGRICULTURAL
PROPOSED USE: SINGLE FAMILY RESIDENTIAL
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ALLOWABLE BUVALOT 5,000 SF
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FRONT 20'
CORNER 20'
SIDE 10'
REAR 10'
 - DRAINAGE & UTILITY EASEMENTS:**
STREET: 15'
SIDE: 10'
REAR: 10'
 - THIS SITE IS LOCATED IN FLOOD ZONE "X" ACCORDING TO FLOOD MAP PANEL 372170800K, DATED DECEMBER 21, 2018.**
 - TOPOGRAPHIC SURVEY PERFORMED BY TIMMONS GROUP.**
 - THIS IS NOT A BOUNDARY SURVEY. BOUNDARY INFORMATION TAKEN FROM PLAT TITLED "BOUNDARY SURVEY FOR BANFF F. LUTHER AND HOLLY A. LUTHER", DATED DECEMBER 18, 2018 RECORDED IN PLAT BOOK 8, PAGE 159.**
 - THE DEVELOPER IS REQUIRED TO INSTALL ALL WATER LINES AND RELATED IMPROVEMENTS.**
 - DEDICATION OF LAND FOR PUBLIC PARKS**
37 LOTS X 1,452 SF = 53,724 SF (1.23 AC)

"PAYMENT IN LIEU OF LAND CALCULATION"
TAX ASSESSED VALUE = \$571,060
TOTAL ACREAGE = 41.75 ACRES
TAX ASSESSMENT PER ACRE = \$13,678
REQUIRED AREA = 1.23 AC. X \$13,678 = \$16,824 PAYMENT IN LIEU



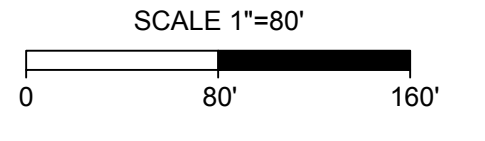
VICINITY MAP
NO SCALE

LEGEND

- BENCHMARK
- IRON ROD FOUND (IRF)
- CALCULATED POINT
- EX. SIGNMARKER
- EX. UTILITY POLE
- EX. GUY ANCHOR
- EX. TELEPHONE PEDESTAL
- EX. FIRE HYDRANT
- PROP. WATER METER
- PROP. WATER VALVE
- PROP. FIRE HYDRANT
- PROPERTY BOUNDARY
- RIGHT OF WAY
- ADJACENT PROPERTY BOUNDARY
- PROPOSED LOT LINE
- BUILDING SETBACK
- EX. EDGE OF PAVEMENT
- EX. EDGE OF GRAVEL
- EX. OVERHEAD POWER
- EX. CENTER OF DITCH
- EX. TOP OF BANK
- PROP. EDGE OF PAVEMENT
- PROP. CENTER OF DITCH
- PROP. TOP OF BANK
- PROP. TREELINE
- PROP. ROADWAY CENTERLINE

CURVE TABLE

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	255.00	66.65	33.52	14°58'32"	S30°20'53"E	66.46
C2	255.57	70.42	35.43	15°47'14"	S45°44'50"E	70.20
C3	255.57	70.42	35.43	15°47'14"	S61°34'11"E	70.20
C4	255.00	49.07	24.61	11°01'34"	S74°59'39"E	49.00
C5	255.57	70.42	35.43	15°47'14"	S88°25'07"E	70.20
C6	255.57	70.42	35.43	15°47'14"	N75°45'32"E	70.20
C7	255.00	3.15	1.58	0°42'28"	N67°29'37"E	3.15
C8	255.00	3.15	1.58	0°42'28"	N66°47'09"E	3.15
C9	255.57	70.42	35.43	15°47'14"	N58°31'14"E	70.20
C10	255.57	70.42	35.43	15°47'14"	N42°41'53"E	70.20
C11	255.00	49.07	24.61	11°01'34"	N29°16'25"E	49.00
C12	255.57	70.42	35.43	15°47'14"	N15°50'57"E	70.20
C13	255.57	70.42	35.43	15°47'14"	N0°01'36"E	70.20
C14	255.00	66.65	33.52	14°58'32"	N15°22'21"W	66.46
C15	205.00	101.27	51.69	28°18'12"	N8°42'31"W	100.24
C16	205.00	220.75	122.44	61°41'48"	N36°17'29"E	210.23
C17	205.00	220.75	122.44	61°41'48"	S82°00'43"E	210.23
C18	205.00	101.27	51.69	28°18'12"	S37°00'43"E	100.24



PROGRESS PRINT
JAN 17, 2022
NOT FOR
CONSTRUCTION

THIS DRAWING PREPARED AT THE
ELIZABETH CITY OFFICE
1805 West City Drive, Unit E | Elizabeth City, NC 27909
TEL 252.621.3030 FAX 252.592.0974 www.timmons.com

YOUR VISION ACHIEVED THROUGH OURS.

REVISION DESCRIPTION	DATE

DATE	08/11/21
DRAWN BY	BCD
DESIGNED BY	KDH
CHECKED BY	KDH
SCALE	1" = 80'

TIMMONS GROUP

NORTH CAROLINA LICENSE NO. C-1652

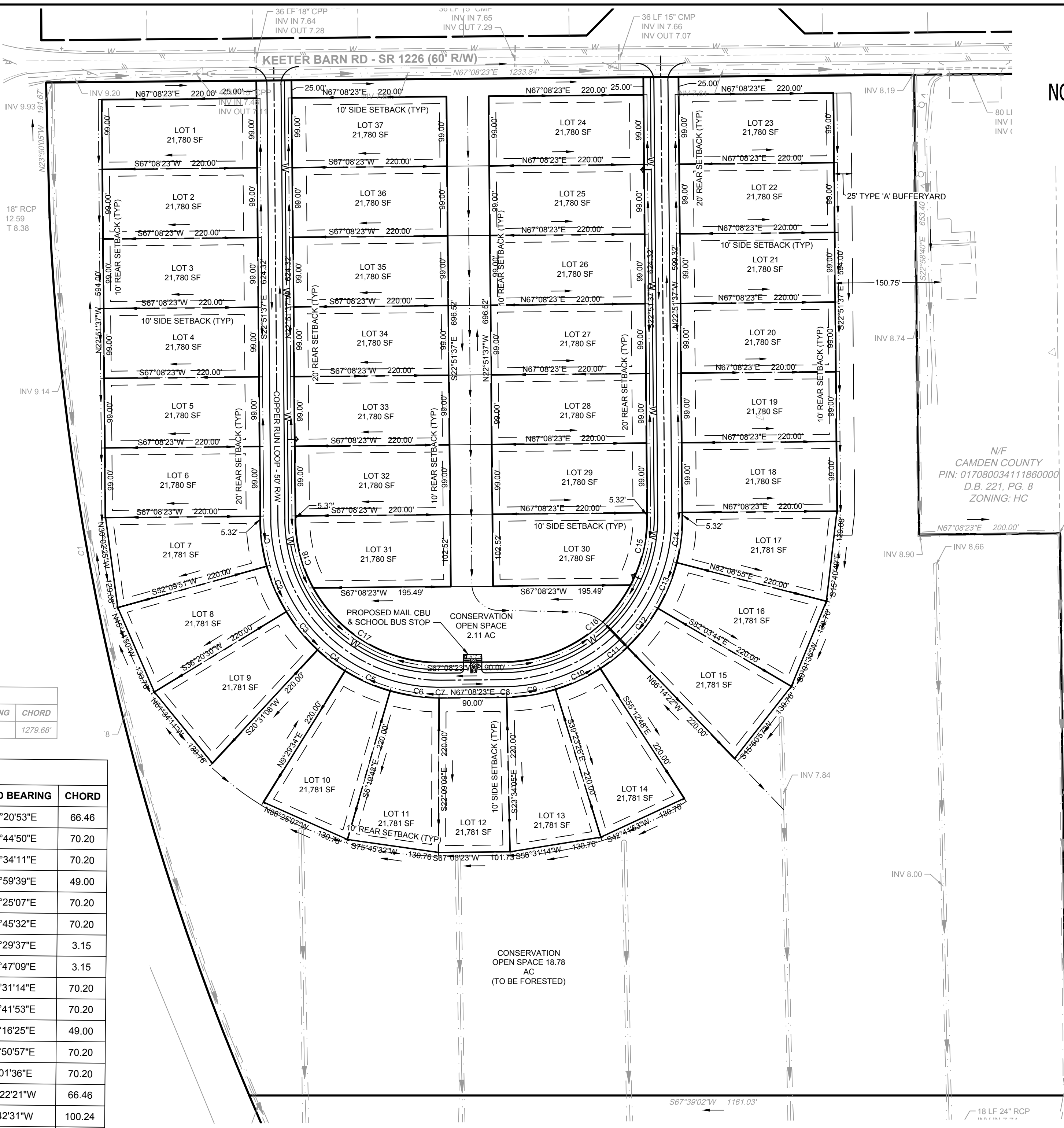
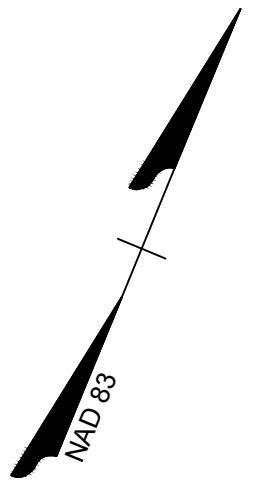
KEETER BARN LANDING

SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA

SITE PLAN

JOB NO.	46196
SHEET NO.	C2.0

PRELIMINARY PLAT
JAN 17, 2022
NOT FOR RECORDATION
OR CONVEYANCE



NOTE:
THE DEVELOPER IS REQUIRED TO INSTALL ALL WATER LINES AND RELOCATED IMPROVEMENTS.

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	3635.72'	1286.38'	649.98'	20°16'20"	S35°09'31"E	1279.68'

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	255.00	66.65	33.52	14°58'32"	S30°20'53"E	66.46
C2	255.57	70.42	35.43	15°47'14"	S45°44'50"E	70.20
C3	255.57	70.42	35.43	15°47'14"	S61°34'11"E	70.20
C4	255.00	49.07	24.61	11°01'34"	S74°59'39"E	49.00
C5	255.57	70.42	35.43	15°47'14"	S88°25'07"E	70.20
C6	255.57	70.42	35.43	15°47'14"	N75°45'32"E	70.20
C7	255.00	3.15	1.58	0°42'28"	N67°29'37"E	3.15
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C13	255.57	70.42	35.43	15°47'14"	N0°01'36"E	70.20
C14	255.00	66.65	33.52	14°58'32"	N15°22'21"W	66.46
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C18	205.00	101.27	51.69	28°18'12"	S37°00'43"E	100.24

N/C
CAMDEN COUNTY
PIN: 017080034111860000
D.B. 221, PG. 8
ZONING: HC

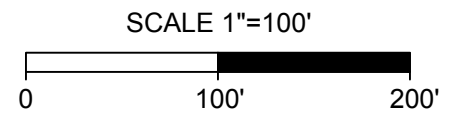
THIS DRAWING PREPARED AT THE
CORPORATE OFFICE
1001 Boulders Parkway, Suite 300 | Richmond, VA 23225
TEL 804-200-6500 FAX 804-560-1016 www.timmons.com

YOUR VISION ACHIEVED THROUGH OURS.

DATE
08/11/21
DRAWN BY
BCD
DESIGNED BY
JAM
CHECKED BY
JAM
SCALE
1" = 100'

TIMMONS GROUP
KEETER BARN LANDING
SOUTH MILLS TNSP - CAMDEN COUNTY - NORTH CAROLINA
PRELIMINARY PLAT

JOB NO.
46196
SHEET NO.
2 OF 2



S:\100945106 - Keeter Barn Landing - South Mills, NCDWGS\Sheet\Plat\46196C-PRELIM_PLAT.dwg | Plotted on 1/17/2022 5:42 PM | by T.V.Prentice

Attachment: 9Updated Site Plan 46196C-C2.0-SITE-C2.0_2 (3290 - Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

Camden County

Department of Public Health

R. Battle Betts, Jr., MPA
Health Director

Ralph L. Hollowell, Jr.
Director, Environmental Health



July 6, 2020

COPPERSMITH, JOSEPH
P.O. BOX 176
MOYOCK, NC 27958

Re: Application for improvement permit for Tax Lot ; Tax Block ; Property Site
0 KEETER BARN ROAD, SOUTH MILLS; Health Department file No. 326127-1

Dear COPPERSMITH, JOSEPH:

The Camden County Health Department, Environmental Health Division on 06/30/2020 evaluated the above-referenced property at the site designated on the plat/site plan that accompanied your improvement permit application. According to your application the site is to serve a 3 Bedroom Home with a design wastewater flow of 360 gallons per day. The evaluation was done in accordance with the laws and rules governing wastewater systems in North Carolina General Statute 130A-333 including related statutes and Title 15A, Subchapter 18A, of the North Carolina Administrative Code, Rule. 1900 and related rules.

Based on the criteria set out in Title 15A, Subchapter 18A, of the North Carolina Administrative Code, Rules .1940 through .1948, the evaluation indicated that the site is **UNSUITABLE** for a sanitary system of sewage treatment and disposal. Therefore, your request for an improvement permit improvement permit is **DENIED**. A copy of the site evaluation is enclosed. The site is unsuitable based on the following:

- Unsuitable soil characteristics (structure or clay mineralogy) (Rule .1941)
- Unsuitable soil wetness condition (Rule .1942)

These severe soil or site limitations could cause premature system failure, leading to the discharge of untreated sewage on the ground surface, into surface waters, directly to ground water or inside your structure.

The site evaluation included consideration of possible site modifications, and modified, innovative or alternative systems. However, the Health Department has determined that none of the above options will overcome the severe conditions on this site. A possible option might be a system designed to dispose of sewage to another area of suitable soil or off-site to additional property.

For the reasons set out above, the property is currently classified **UNSUITABLE**, and no improvement permit shall be issued for this site in accordance with Rule .1948(c).

However, the site classified as **UNSUITABLE** may be classified as **PROVISIONALLY SUITABLE** if written documentation is provided that meets the requirements of Rule .1948(d). A copy of this rule is enclosed. You may hire a consultant to assist you if you wish to try to develop a plan under which your site could be reclassified as **PROVISIONALLY SUITABLE**.

You have a right to an informal review of this decision. You may request an informal review by the soil scientist or environmental health supervisor at the local health department. You may also request an informal review by the North Carolina Department of Health and Human Services regional soil specialist. A request for informal review must be made in writing to the local health department.

You also have a right to a formal appeal of this decision. To pursue a formal appeal, you must file a petition for a contested case hearing with the Office of Administrative Hearings, 6714 Mail Center, Raleigh, N.C. 27699-6714. To get a copy of a petition form, you may write the Office of Administrative Hearings or call the office at (919) 431-3000 or from the OAH web site at www.ncoah.com/forms.htm . The petition for a contested case hearing must be filed in accordance with the provision of North Carolina General Statutes 130A-24 and 150B-23 and all other applicable provisions of Chapter 150B. N.C. General Statute 130A-335 (g) provides that your hearing would be held in the county where your property is located.

Please note: If you wish to pursue a formal appeal, you must file the petition form with the Office of Administrative Hearings **WITHIN 30 DAYS OF THE DATE OF THIS LETTER**. The date of this letter is July 6, 2020. Meeting the 30 day deadline is critical to your right to a formal appeal

If you file a petition for a contested case hearing with the Office of Administrative Hearings, you are required by law (N.C. General Statute 150B-23) to serve a copy of your petition on the Office of General Counsel, N.C. Department of Health and Human Services, 2001 Mail Service Center, Raleigh, N.C. 27699-2001.

Do **NOT** serve the copy of the petition on your local health department. Sending a copy of your petition to the local health department will **NOT** satisfy the legal requirement in N.C. General Statute 150B-23 that you send a copy to the Office of General Counsel, N.C. Department of Health and Human Services.

You may call (252) 338-4460 or write the local health department if you need any additional information or assistance.

Sincerely,



Signature of Authorized Agent - DHHS

Enclosures: (Enclose copy of site evaluation)
(Copy of Rule .1948)

Shared/EnvHlth/Septic/DeelXXXXX/XXX,

Attachment: 10Health Dept Report (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

15A NCAC 18A.1948 SITE CLASSIFICATION

(d) A site classified as UNSUITABLE may be used for a ground absorption sewage treatment and disposal system specifically identified in Rules .1955, .1956, or .1957 of this section or a system approved under Rule .1969 if written documentation, including engineering, hydrogeologic, geologic or soil studies, indicates to the local health department that the proposed system can be expected to function satisfactorily. Such sites shall be reclassified as PROVISIONALLY SUITABLE if the local health department determines that the substantiating data indicate that:

- (1) a ground absorption system can be installed so that the effluent will be non-pathogenic, non-infectious, non-toxic, and non hazardous;
- (2) the effluent will not contaminate groundwater or surface water; and
- (3) the effluent will not be exposed on the ground surface or be discharged to surface waters where it could come in contact with people, animals, or vectors.

The State shall review the substantiating data if requested by the local health department.

History Note: *Authority G.S. 130A-335(e);*
 Eff. July 1, 1982;
 Amended Eff. April 1, 1993; January 1, 1990.

pd
www.arhs
5.A.j
6.30.2000
\$225.00/1/1
File# 326127
3721

ALBEMARLE REGIONAL HEALTH SERVICES
APPLICATION FOR ENVIRONMENTAL SERVICES

County: Camden

Parcel Identification Number (for Site Evaluations only): 017080003074050000

Type of Service Requested: Site Evaluation/Improvement Permit for Wastewater System (\$225)
 Existing Wastewater System Inspection (\$60)
 Construction Authorization for Repair of Wastewater System (\$60)

Applicant Name : Joseph Coppens
Mailing Address : P.O. Box 176 Maysel, NC 27958
City/State/Zip : _____
Telephone Number : 252-307-5027 Fax: - Email: silarioproperties@gmail.com

Property Owner Name : Keeter Barn, LLC Check if same as Applicant
Mailing Address : _____
City/State/Zip : _____
Telephone Number : _____

Location of Property: (Directions if no address) 0 Keeter Barn Road

If Existing System Inspection; list size/type of new construction: _____

Type of Facility (House, Mobile Home, etc): _____

Number of Bedrooms: 2 Number of People: _____

Size of Property (acres): _____ Plat or Site Plan provided (yes or no): _____

Type of Water Supply (public supply or private well): _____

THE APPLICANT SHALL MARK THE SITE AND MAKE THE SITE ACCESSIBLE FOR A SITE EVALUATION. A \$60.00 REVISIT FEE WILL BE CHARGED IF THE PROPERTY IS UNIDENTIFIABLE OR UNACCESSIBLE DUE TO VEGETATIVE OVERGROWTH, LOCKED GATES, LOOSE DOGS, ETC.

THE APPLICANT SHALL BE RESPONSIBLE FOR NOTIFYING THE HEALTH DEPARTMENT OF ANY DESIGNATED WETLANDS ON THE PROPERTY.

THE APPLICANT SHALL BE RESPONSIBLE FOR NOTIFYING THE HEALTH DEPARTMENT IF THERE IS WASTEWATER GENERATED ON THE SITE OTHER THAN DOMESTIC WASTEWATER.

IF THE INFORMATION SUBMITTED BY THE APPLICANT IS FOUND TO BE INCORRECT, OR IF THE SITE AND SOIL CONDITIONS ARE ALTERED, ANY IMPROVEMENT PERMIT SHALL BECOME INVALID.

PLEASE ALLOW UP TO 2 WEEKS FOR COMPLETION.

I have read this application and certify that the information provided herein is true, complete, and correct. Authorized county and state officials are granted right of entry to the property to conduct the services requested.

Date: 6-29-2020 Owner or Agent Signature: [Signature]

NOTE: A minimum additional fee of \$225.00 is required for the issuance of an Authorization for Wastewater System Construction on suitable lots where an Improvement Permit has been issued.

Mail To: ARHS Environmental Health; P.O. Box 189; Elizabeth City, NC 27907
Gates Co. P: (252) 357-1380 Pasquotank Co. P: (252) 338-4490
F: (252) 357-2251 F: (252) 337-7921
Bertie Co. P: (252) 794-5303 Camden Co. P: (252) 338-4460 Chowan Co. P: (252) 482-1199 Currituck Co. P: (252) 232-6603 Hertford Co. P: (252) 862-4054 Perquimans Co. P: (252) 426-2100
F: (252) 794-5361 F: (252) 338-4475 F: (252) 482-6020 F: (252) 232-1912 F: (252) 862-4263

Attachment: 10Health Dept Report (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

From: [Jason Mizelle](#)
To: [Amber Curling](#)
Subject: [External] Keeter Barn
Date: Wednesday, March 16, 2022 2:41:12 PM
Attachments: [Email from D Meyers.pdf](#)

The sender (**timmons.com**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I had a Q&A with one of the PB members today and the question of septic evaluations came up. For the life of me I can't put my hands on the ARHS evaluation letter where they stated unsuitable, but we could go with Engineered Option. I've asked Joey to dig through his emails to see if he can find the report. At any rate, we know what it says, hence the reason we sought out the soil scientist. I've attached a PDF of the email synopsis from David Meyer about his proposed septic plan and I'll bring a hard copy with me. If Joey finds the turn down letter, I'll send/bring that as well. The other questions were either easily answered or were too political for me to answer. I'm prepared to reiterate my responses when said PB member asks them this evening.

See you at 7pm

Jason A. Mizelle, PLS
Senior Project Manager

TIMMONS GROUP | www.timmons.com
1805 West City Drive, Unit E | Elizabeth City, NC 27909
Direct: 252-621-5028 | Fax: 252.562.6974
Mobile: 252-619-8344 | Email: Jason.mizelle@timmons.com
Your Vision Achieved Through Ours

To send me files greater than 20MB [click here](#).

Protected by PhishProtection. When you click on a link in the email above, the destination website will be analyzed for known threats. If a known threat or suspicious content is detected, you will see a warning.

Jason Mizelle

From: David Meyer <protocolsampling@yahoo.com>
Sent: Friday, August 6, 2021 11:32 AM
To: Jason Mizelle
Subject: Re: Keeter Barn Road
Attachments: 46196C-PRELIM_PLAT.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jason;

I would spec Bald Cypress for the tree plantings. They transpire a great deal of water. You could plant them tightly and then thin and sell the extra trees to landscapers to recover costs. Could also plant evergreen wetland trees (Bays) to help in the winter when the Cypresses defoliate.

We should run a aquifer test to determine not only mounding on the individual systems but to show how the drainage will be enhanced and conveyed by the sand aquifer.

Will probably spec SLT (sand-lined trench) systems with drainlines excavated into the sand layer with at least 18" of fill. Mound mounding will decide exact amount of fill for each WW system.

Figure \$5,000.00 for subsurface investigation (drilling, test wells, aquifer test and modelling) and a \$300/lot for individual soil reports.

Any questions, ask Eddie....

David E. Meyer, P.G., LSS, President
 Protocol Sampling Service, Inc.
 4114 Laurel Ridge Drive
 Raleigh, North Carolina 27612
Email: Protocolsampling@yahoo.com
Website: Environmentalservicesnc.com
(919) 210-6547 cell

On Thursday, August 5, 2021, 09:27:39 AM EDT, Jason Mizelle <jason.mizelle@timmons.com> wrote:

David

Hope you're doing well. We've switched gears quite a bit on this one at Keeter Barn Road since we last spoke. We've now rezoned the property down to a lower density that also incorporates a conservation subdivision. The stormwater conveyance downstream just doesn't seem to have any improvements that could relieve the timed release of any storm storage on-site, so the next best thing is to reduce the runoff from the pre-developed condition. The plan now is to take 50% of the site (required set aside for conservation subd.) and plant it with trees. Converting half the property from farm field back to wooded condition is going to be the only way to make this subdivision work with the drainage requirements.

That being said, we're looking at building up the roads and lots to create the drainage conveyances we need via "building up ditches" since the land is so flat. Attached is the current preliminary plan. We're going to be building up the lots 18 inches. Given the sand content we saw in our investigation and the additional fill, coupled with appropriate on-site ditching to convey the runoff away from the lots, do you think there's enough there for you to work with for septic system design?

I need to provide the County some sort of a narrative of what we plan to do for septic, since the Health Department's evaluations were negative. If this is something you feel comfortable putting together, let me know and what budget you need for that. I'll get with Joey and get approval.

Thanks

Jason A. Mizelle, PLS

Senior Project Manager

TIMMONS GROUP | www.timmons.com

1805 West City Drive, Unit E | Elizabeth City, NC 27909

Direct: 252-621-5028 | Fax: 252.562.6974

Mobile: 252-619-8344 | Email: Jason.mizelle@timmons.com

Your Vision Achieved Through Ours

To send me files greater than 20MB [click here](#).



Doc No: 209774
Recorded: 08/03/2020 04:19:56 PM
Fee Amt: \$26.00 Page 1 of 5
Excise Tax: \$1,260.00
Camden County North Carolina
Tammie Krauss, Register of Deeds
BK 394 PG 462 - 466 (5)

Space Above This Line For Recording Data

NORTH CAROLINA GENERAL WARRANTY DEED

Prepared by W. Brock Mitchell, Attorney
Return to Hornthal, Riley, Ellis & Maland, LLP
HREM File No. 32118-1.WBM

334-21004 8-3-2020
\$630,000.00/\$6,300.00

Excise Tax: \$1,260.00
Transfer Tax: \$6,300.00

Tax Parcel: 01-7080-00-30-7405

State of North Carolina, County of Camden

THIS GENERAL WARRANTY DEED made this 31st day of July, 2020, by and between **Keeter Barn, LLC, a North Carolina limited liability company**, whose mailing address is 205 North Water Street, Elizabeth City, North Carolina 27909 (hereinafter referred to as "Grantor"), and **Keeter Barn Landing, LLC, a North Carolina limited liability company** whose mailing address is 1545 North Road Street, Elizabeth City, North Carolina 27909 (hereinafter referred to as "Grantee"):

WITNESSETH:

That the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has given, granted, bargained, sold, and conveyed, and by these presents does hereby give, grant, bargain, sell, and convey unto said Grantee, Grantee's successors and assigns, all of that certain piece, parcel, or tract of land situate, lying and being in South Mills Township, Camden County, State of North Carolina, and being more particularly described as follows:

See Exhibit A attached hereto.

Per N.C.G.S. §105-317.2, the property does not include the primary residence of Grantor.

Attachment: 12Deed (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

TO HAVE AND TO HOLD the above described lands and premises, together with all appurtenances thereunto belonging, or in any way appertaining, unto the Grantee, Grantee's successors and assigns forever.

AND GRANTOR COVENANTS to and with Grantee, Grantee's heirs, successors, administrators, and assigns, that Grantor is lawfully seized in fee simple of the Property, and has full right and power to convey the same to Grantee in fee simple; that the Property is free from any and all encumbrances, except as set forth herein; and Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, with the exception of the following:

Ad valorem taxes for the current year (prorated through the date of Settlement); utility easements; and unviolated covenants, conditions or restrictions that do not materially affect the value of the Property.

IN WITNESS WHEREOF, the Grantor has duly executed and sealed this document, this the day and year first above written.

**[REMAINDER OF PAGE INTENTIONALLY BLANK –
SIGNATURE(S) ON FOLLOWING PAGE(S)]**

Attachment: 12Deed (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

Keeter Barn, LLC, a North Carolina limited liability company

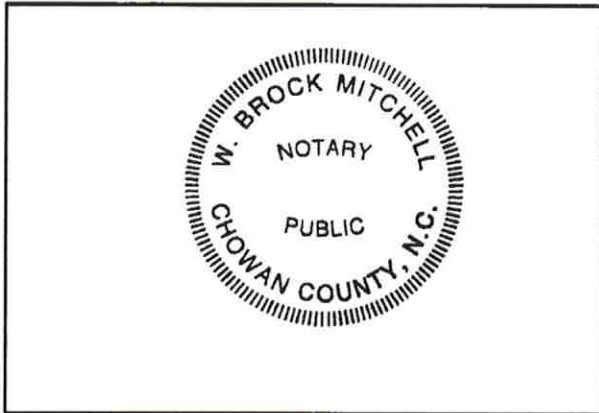
By: 
Chad Williams, Member/Manager

State of North Carolina, County of Pasquotank


I certify that the following person personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

Chad Williams, a Member/Manager of Keeter Barn, LLC, a North Carolina limited liability company

Date: July 31, 2020.



Notary seal or stamp must appear within this box.


Notary Public
Type or Print Name: W. Brock Mitchell
My Commission Expires: October 23, 2022

Attachment: 12Deed (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

Keeter Barn, LLC, a North Carolina limited liability company

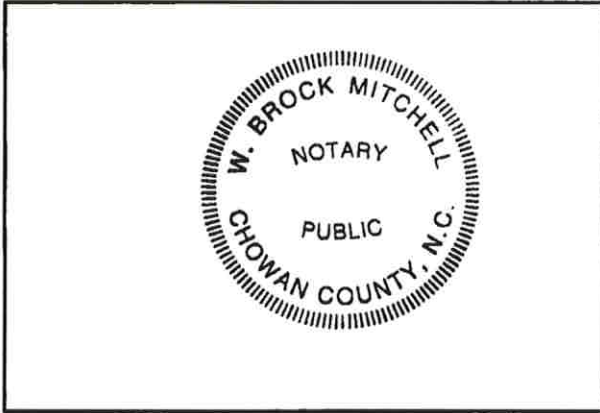
By: 
Alexander Underhill, Member/Manager

State of North Carolina, County of Pasquotank


I certify that the following person personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

Alexander Underhill, a Member/Manager of Keeter Barn, LLC, a North Carolina limited liability company

Date: July 31, 2020.



Notary seal or stamp must appear within this box.


Notary Public
Type or Print Name: W. Brock Mitchell
My Commission Expires: October 23, 2022

Attachment: 12Deed (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

EXHIBIT A

BEGINNING AT A POINT marked by a found iron rod set in the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]), which found iron rod marks the northwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 221, Page 8, and Plat Cabinet 5, Slide 53B, of the Camden County Public Registry – PIN: 017080034111860000); thence from said found iron rod and **POINT OF BEGINNING** and running away from Keeter Barn Road along the center of a ditch South 22° 58' 40" East 653.40 feet to a found iron rod (bent), which found iron rod (bent) marks the southwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 221, Page 8, and Plat Cabinet 5, Slide 53B, of the Camden County Public Registry – PIN: 017080034111860000); thence cornering and running away from the center of said ditch and along the center of another ditch North 67° 08' 23' East 200.00 feet to a found iron rod (bent); thence cornering and running away from the center of said ditch and along the center of another ditch South 22° 58' 41" East 798.91 feet to a set iron rod (N: 1000168.66'; and E: 2784730.56'); thence cornering and running away from the center of said ditch South 67° 39' 02" West 1,149.87 feet to a found iron rod (bent) (N: 999731.37'; and E: 2783668.96'); thence running South 67° 39' 02" West 11.16 feet to a calculated point set in the eastern right of way margin of U.S. Highway 17 (R/W Per Monuments Ref. NCDOT Proj. #6.803143), which calculated point marks the northwest corner of that property, now or formerly, owned by Camden County (referencing Deed Book 168, Page 502, and Plat Cabinet 4, Slide 51A, of the Camden County Public Registry – PIN: 017989004936000000); thence cornering and running along the following courses and distances: running north-northwest along a curve (Curve Data: Radius is 3,635.72'; Delta is 20° 16' 20"; Tangent is 649.98'; Chord is 1,279.68'; and Direction is North 35° 09' 31" West) a distance of 1,286.38 feet to a R/W Monument; thence running North 23° 50' 05" West 191.67 feet to a R/W Monument, which R/W Monument marks the point of intersection of the eastern right of way margin of U.S. Highway 17 (R/W Per Monuments Ref. NCDOT Proj. #6.803143) with the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]); thence cornering and running along the southern right of way margin of Keeter Barn Road (S.R. 1226 – 60' R/W [referencing Plat Cabinet 5, Slide 53B, of the Camden County Public Registry]) North 67° 08' 23" East 1,233.84 feet to the found iron and **POINT OF BEGINNING**, containing 41.751 acres, and being more particularly described and delineated on that plat entitled in part, "Boundary Survey For Banff F. Luther and Holly A. Luther," dated December 18, 2018, prepared by Paul J. Toti, Professional Land Surveyor, which plat is recorded in Plat Cabinet 8, Slide 159, of the Camden County Public Registry, and which plat is incorporated herein by reference.

Keeter Barn Landing LLC

PO Box 176
Moyock NC 27958

To Whom it may concern,

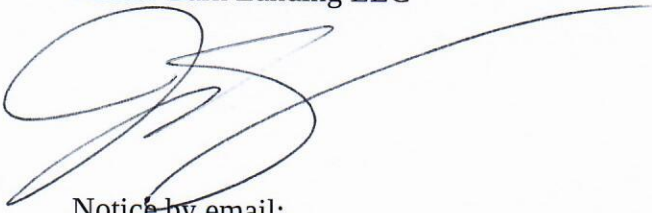
June 4, 2021

Please accept this letter as authorization for Jason Mizelle to act as an authorized representative concerning any action on planning for Keeter Barn Landing before the Camden County Planning Board, Camden County Planning Dept and The Camden County Board of Commissioners.

Thank you in advance for your attention to this matter.

Kind Regards,

Joseph Coppersmith
Managing Member
Keeter Barn Landing LLC



Notice by email:
Jason Mizelle
Amber Curling

Attachment: 13Keeter Barn Landing Agent Auth (3290 : Preliminary Plan Keeter Barn Landing Major Conservation Subdivision - Amber Curling)

AN ORDER APPROVING
A PRELIMINARY PLAT
BY THE BOARD OF COMMISSIONERS
CAMDEN, NORTH CARLOINA
ORDINANCE NO. 2022-04-01
UDO 2021-08-19

Keeter Barn Landing Conservation Subdivision

The Board of Commissioners for County of Camden, North Carolina, having held public hearings on Monday April 4, 2022 to consider an application for a Preliminary Plat by Keeter Barn Landing LLC and having heard all of the public comments presented at the hearings makes the following Findings of Fact and draws the following conclusions:

PROJECT INFORMATION

File Reference: 2021-08-019
Project Name: Keeter Barn Landing
PIN: 01-7080-00-30-7405-0000

Applicant: Keeter Barn Landing, LLC.
Address: 1545 North Road Street
Elizabeth city, NC 27909

Phone: 252-207-5027
Email: sales@sicarioproperties.com

Agent for Applicant: Same as Owner
Address: Same as Owner

Phone: Same as Owner
Fax: Same as Owner
Email: Same as Owner

Current Owner of Record:
Keeter Barn Landing LLC

Meeting Dates:
August 18, 2021 Neighborhood Meeting
September 7, 2021 TRC Meeting
March 16, 2022 Planning Board Meeting

Application Received: 5/25/2021
By: Amber Curling, Planning

Application Fee paid: \$1850 Ck10008

Stormwater Escrow Fee Paid: \$6000Ck10009

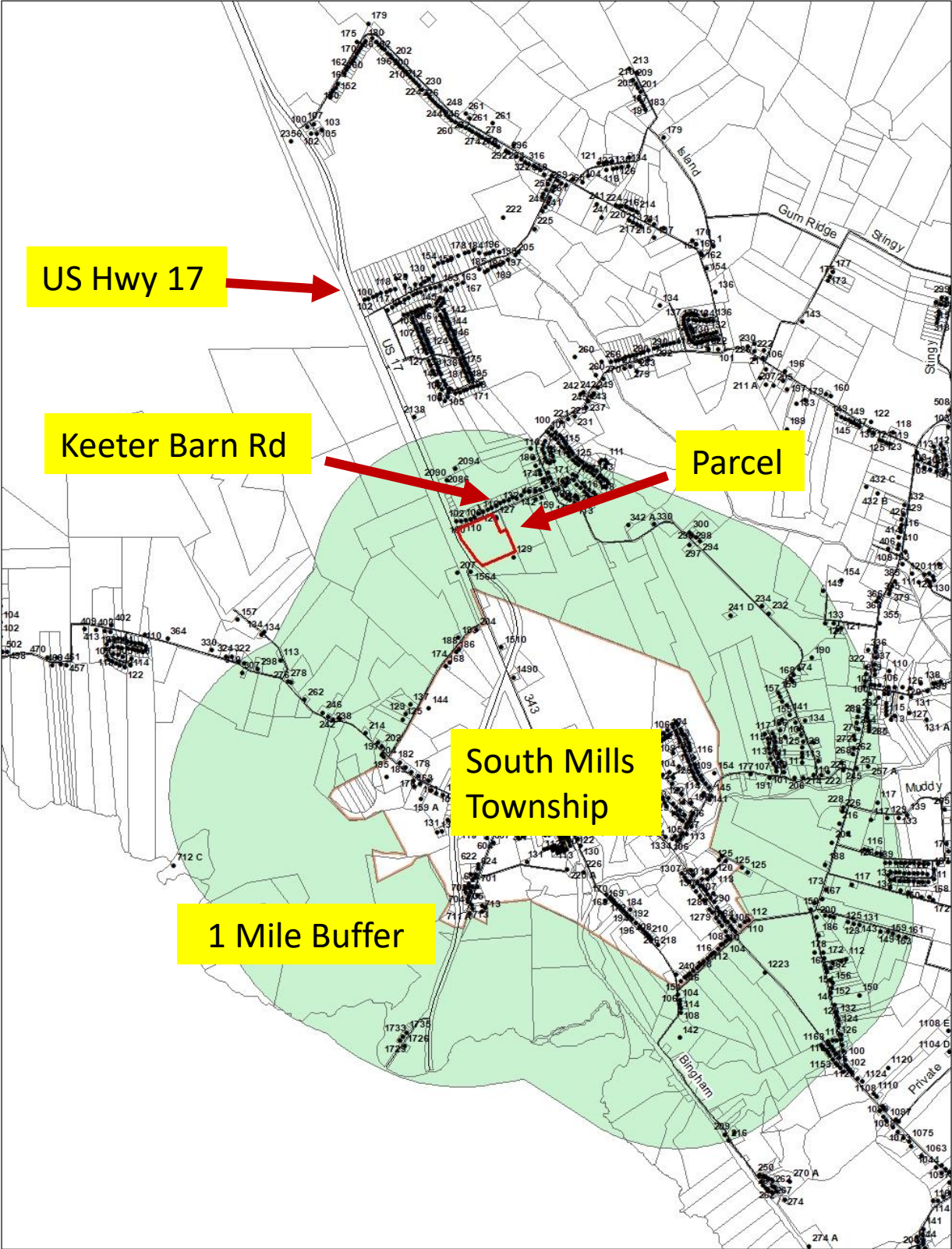
Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included: (All Documents in Pkg)

- A. Land Use Application
- B. Preliminary Site Plan
- C. Deed
- D. Consent Affidavit
- E. Neighborhood Meeting Results
- F. TRC Inputs
- G. Development Impact Analysis
- H. Septic System Results

REQUEST: Keeter Barn Landing, LLC is requesting review of the Preliminary Plat for Keeter Barn Landing Subdivision per Article 151.2.3.20 of the Unified Development Ordinance. The proposed conservation subdivision is designed with 37 lots.

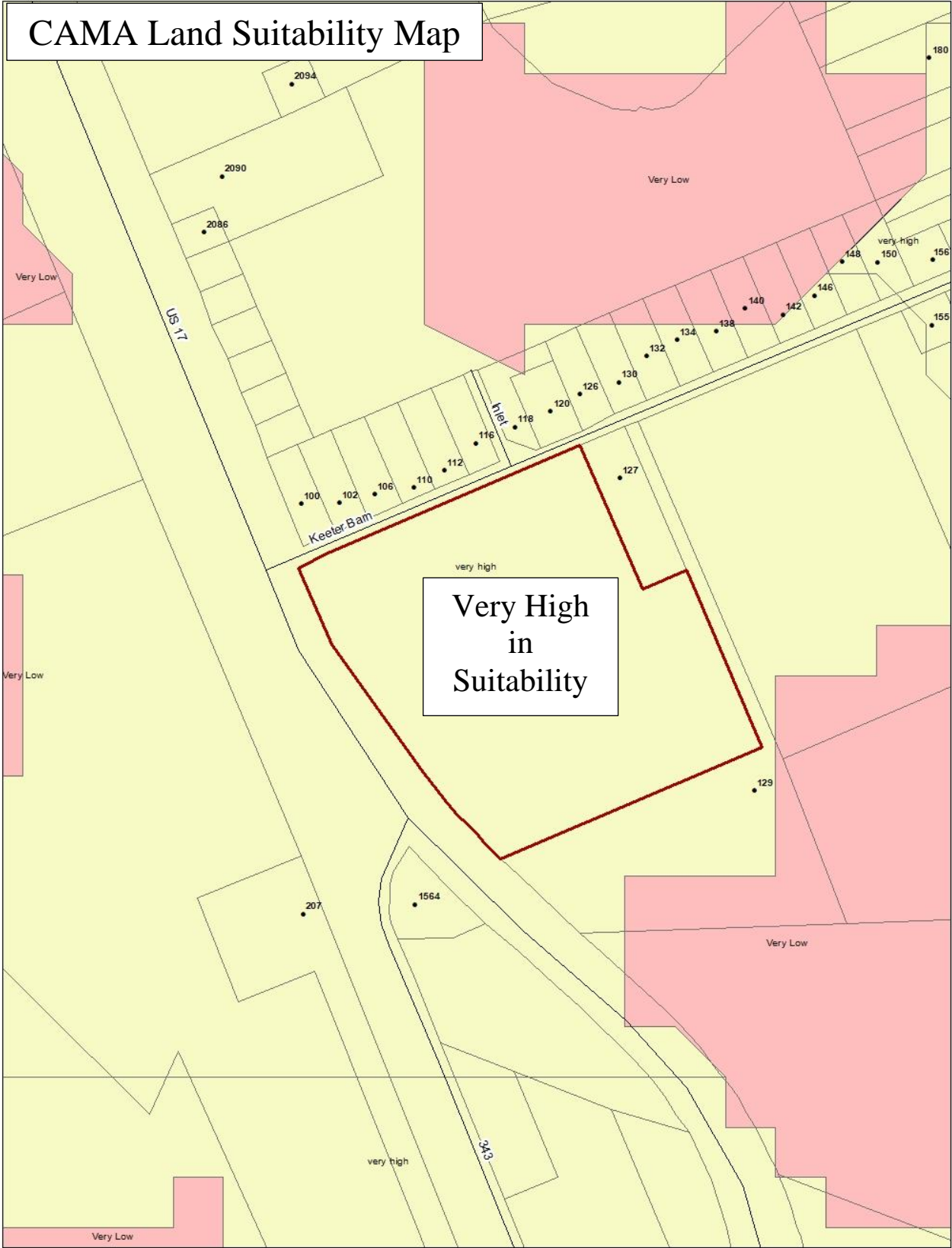
Vicinity Map:



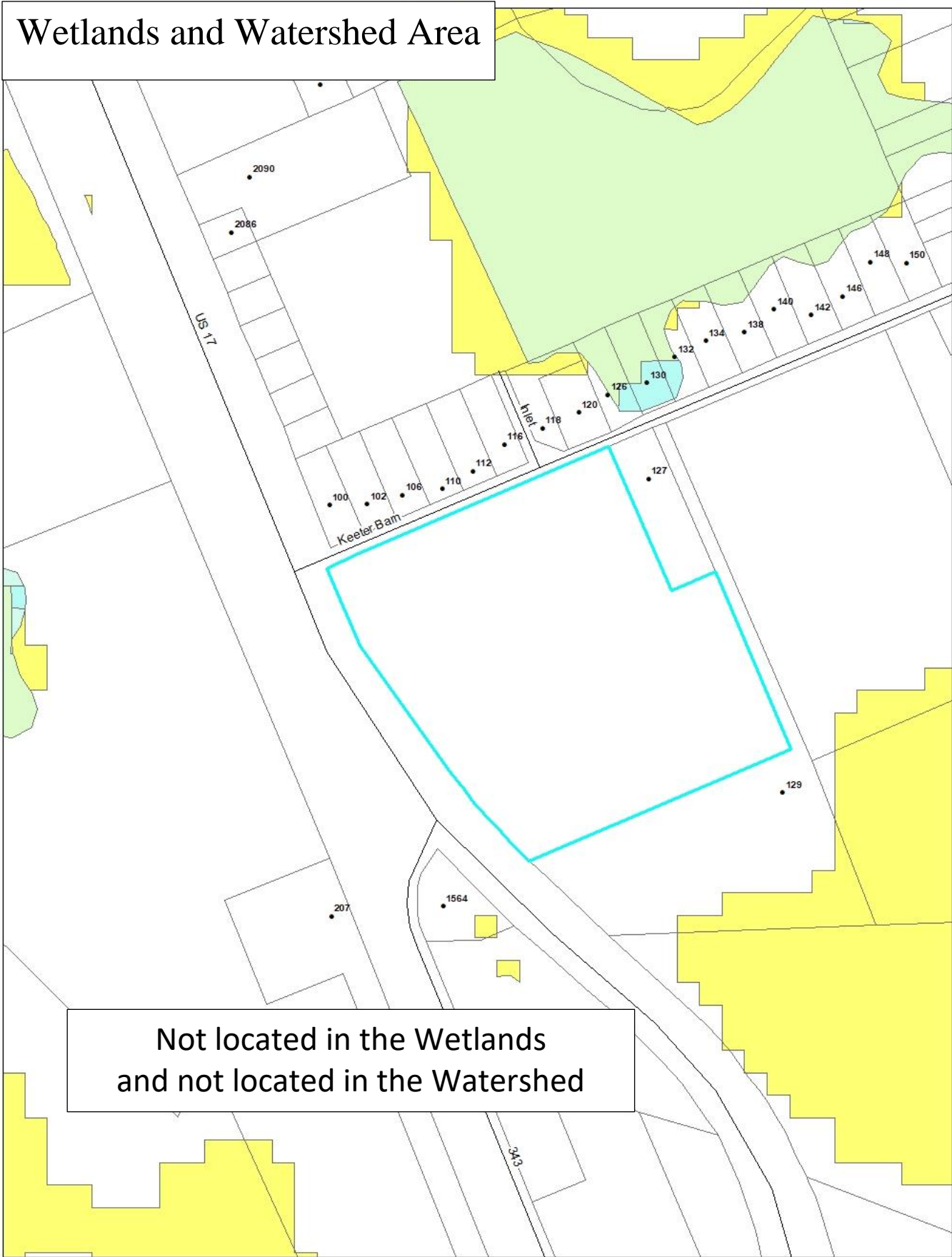
Zoning Map:



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

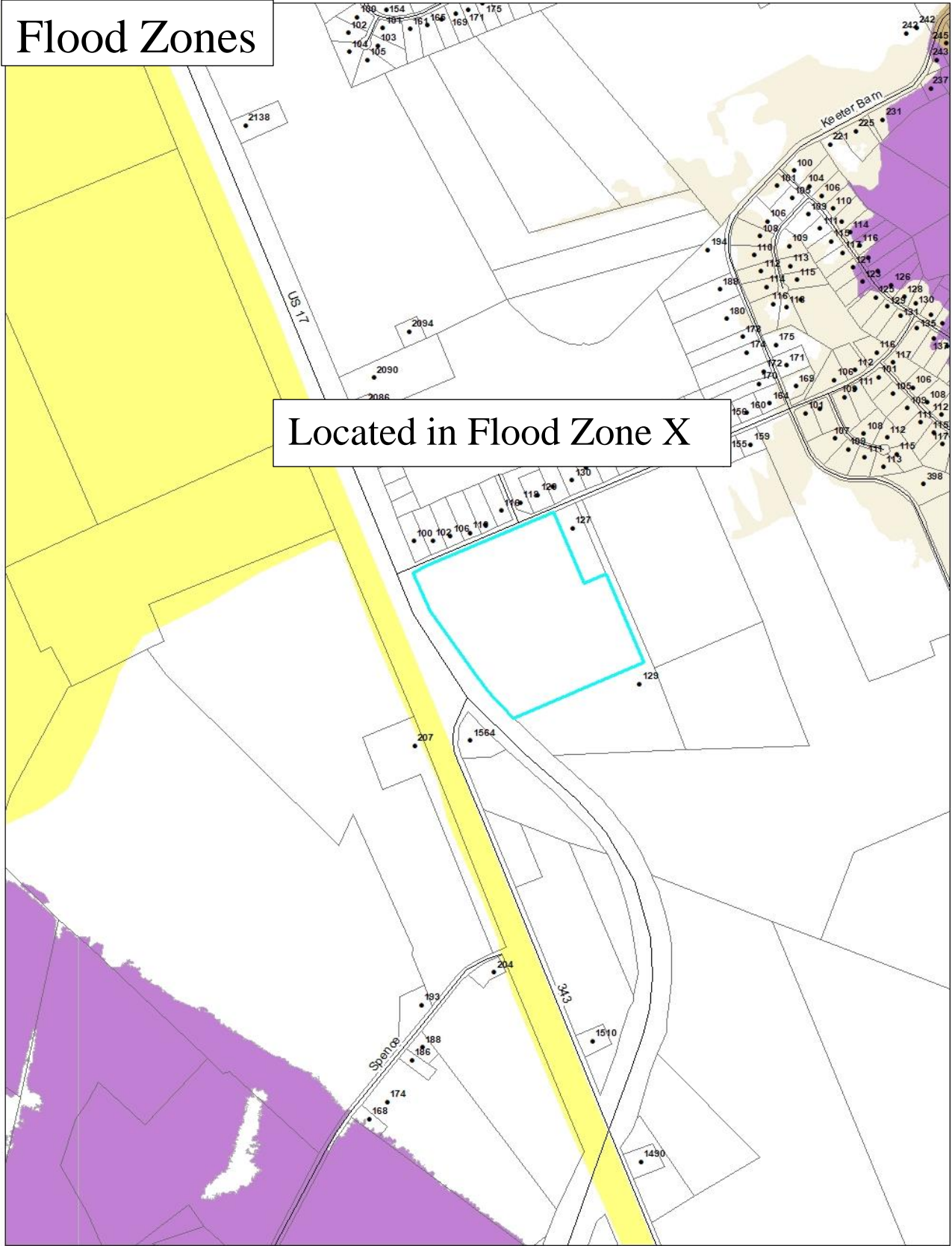


Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

Flood Zones



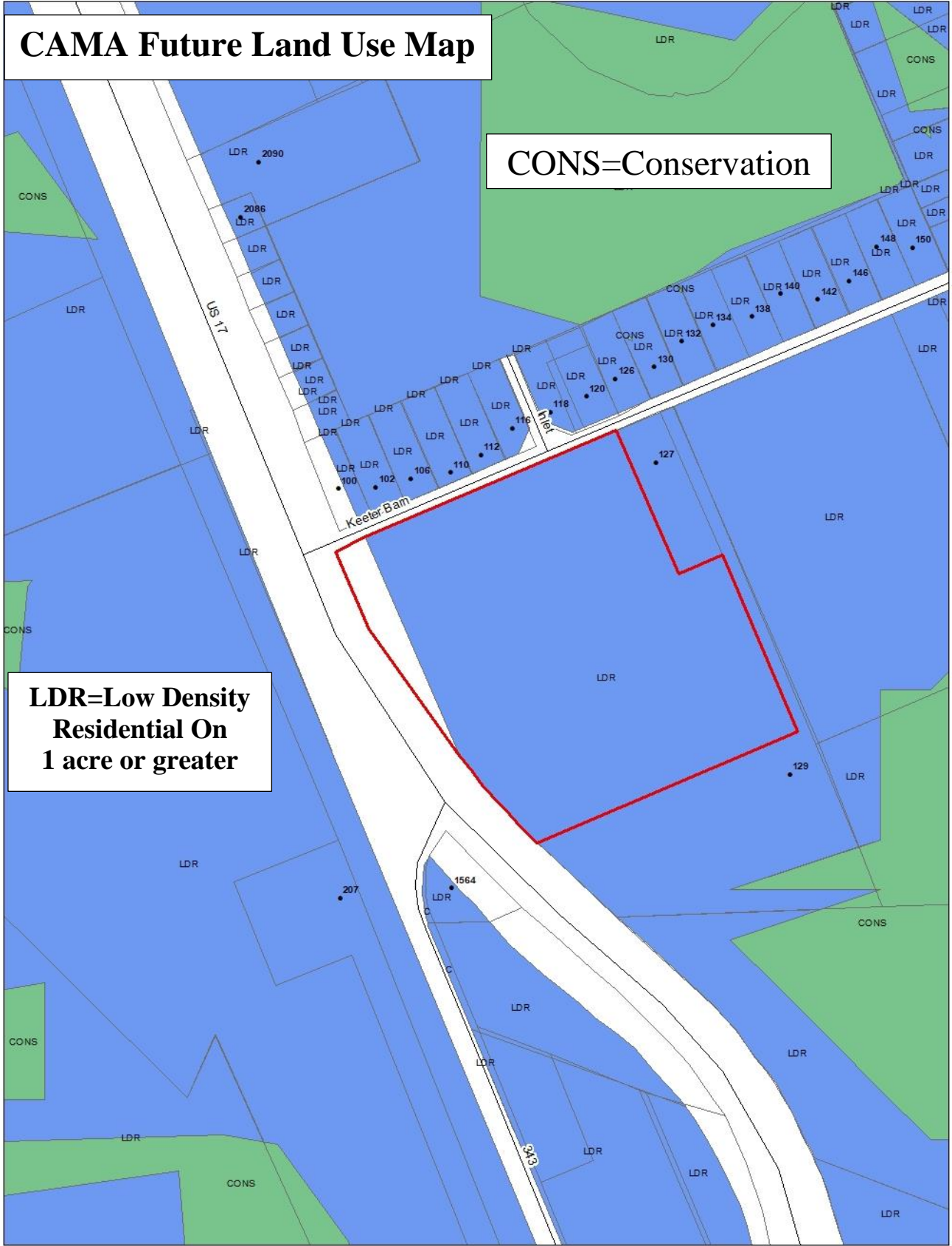
Located in Flood Zone X

Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

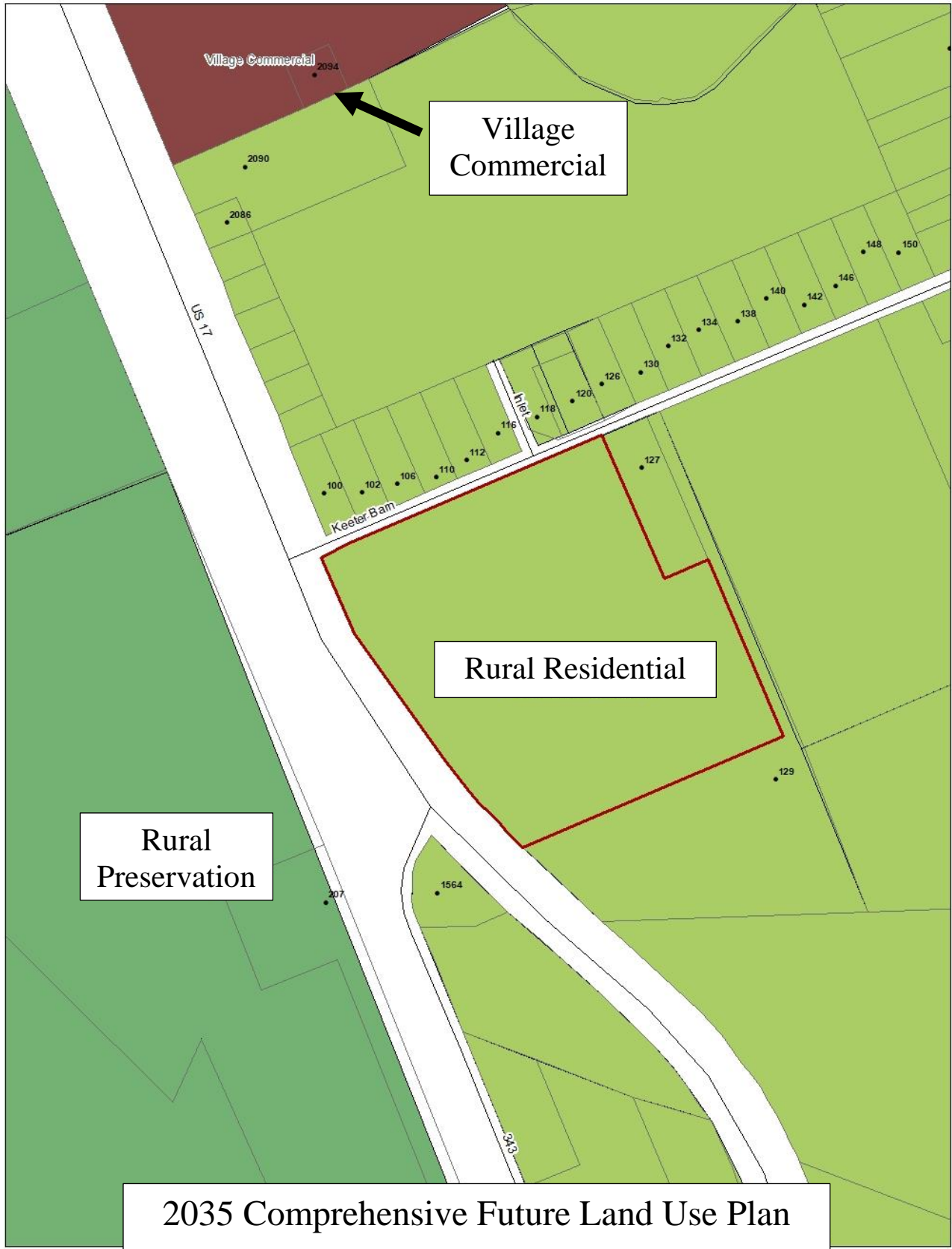
Drainage It appears the property drains to Joyce Creek. Stormwater Management Plan will be submitted with Development Plans



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

South Mills Water and Camden County Sewer borders the property



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

Aerial Map



Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

Project Location/Description/History of property: The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-00-30-7405-0000. The property is being used as farmland in the South Mills Township.

Subdivision SITE DATA

- Lot Size:** 41.75 acres
- Number and Size of Lots:** 37 Lots about 21,780 square feet
- Flood Zone:** X
- Zoning District(s):** Suburban Residential
- Existing Land Uses:** Farmland
- Adjacent Property Uses:** South Mills Fire Station, Residential Lots, Woods, Farmland, Camden Sewer Plant
- Streets:** Shall be dedicated to public under control of NCDOT.
- Open Space:** Required Per Article 151.7.5.5 and table 7.5.5.B
50% of 41.75 is 20.875 acres of conservation open space required.

Landscaping Requirements Per 151.9.4:

Landscaping Plan required

Perimeter Buffer Per 151.5.9.9:

Not Required

Street Buffer Per 151.5.9.10:

Not Required

Farmland Compatibility Standards/ Bona Fide Farm Buffer:

Per Article 151.5.5 – Not Required

Recreational Land: Per Article 151.6.1.13 Dedication of Land For Public Parks

1452 square feet per lot -37 lots X 1452 sq. ft. = 53,709 sq. ft or 1.23 acres

Development Impact Analysis has been provided.

INFRASTRUCTURE & COMMUNITY FACILITIES

- Water:** Water lines are located adjacent to property
- Sewer:** Sewer lines are located adjacent to property
- Fire District:** South Mills Fire District.
- Schools:** See Development Impact Analysis.
- Traffic:** See Development Impact Analysis.

Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major

TECHNICAL REVIEW STAFF COMMENTS

- 1. **South Mills Water Association.** Disapproved with comments
- 2. **Camden County Sewer.** Sewer Available
- 3. **South Camden Fire Department.** Disapproved with comments
- 4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
- 5. **Sheriff’s Office.** Disapproved with comments
- 6. **Post Office of South Mills.** Reviewed no comments
- 7. **Superintendent of Schools.** Disapproved with comments
- 8. **Transportation Director of Schools.** Disapproved with comments
- 9. **Camden Soil & Water Conservationist.** Approved
- 10. **NCDOT.** No response
- 11. **Mediacom.** No response
- 12. **Century Link.** No response
- 13. **Albemarle EMC** Approved not comments

CONSISTENCY with PLANS and MAPS

2035 Comprehensive Plan

Consistent **Inconsistent**

The County’s 2035 Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One to Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

CAMA Land Use Plan Policies & Objectives:

Consistent **Inconsistent**

The proposed subdivision is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater.

Comprehensive Transportation Plan

Consistent **Inconsistent** Property abuts Keeter Barn Road and US Hwy 17

Other Plans officially adopted by the Board of Commissioners - NA

Planning Board Recommendation:

On March 16, 2022 Planning Board with a 3-2 vote, recommended denial of the Preliminary Plat Subdivision application UDO number 2021- 08-019 of the Keeter Barn Landing Subdivision.

Ordinance requires if approved by the Camden County Board of Commissioners, the developer met requirements in Attachment A.

Attachment: 14OrderKeeterBarnLandingLLC_PlanningBoardStaffReport20220404 (3290 : Preliminary Plan Keeter Barn Landing Major



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.B
Meeting Date: May 02, 2022
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title **BusPatrol Automated School Bus Cameras**
Attachments: BusPatrol-AgendaSummary (DOCX)
 BusPatrol (PDF)
 installation and operation of auto scl bus camera
 (PDF)
 use of photographs or videos recorded by auto (PDF)

Agenda summary and supporting documentation attached.

Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 2, 2022

Submitted By: Dr. Joe Ferrell

Item Title: BusPatrol Automated School Bus Cameras

SUMMARY:

The National Transportation Safety Board recently called on states to combat school bus stop-arm violations by enacting laws enabling local jurisdictions to install automated enforcement cameras on stop-arms and to issue citations to violators caught on camera. Stop-arm cameras and automated stop-arm enforcement laws permit local law enforcement to leverage technology while enforcing school bus stopping laws. BusPatrol is a school bus safety program that employs the use of stop-arm safety technology. The attached brochure provides a detailed overview of the BusPatrol Program.

North Carolina General Statute requires that a local ordinance be adopted before a Board of Education can consider moving forward with installation and operation of automated school bus safety cameras.

The Board of Commissioners may consider supporting such a program by instructing staff, in consultation with the County Attorney, to provide for its consideration an ordinance as described in North Carolina General Statute 115C-242.1 (b), allowing installation and operation of automated school bus safety cameras.



BUSPATROL



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

School Bus Safety Program 2021 FAQ Manual

**PUPIL TRANSPORTATION SAFETY
SAFER BUSES, SAFER KIDS.**

MAY 2021
BUSPATROL.COM

THE PROBLEM—IGNORING SCHOOL BUS STOP-ARMS

Introduction

On October 30, 2018, a driver in Indiana illegally ran a school bus stop-arm and tragically killed three students as they were crossing the street. The bus driver had the vehicle's stop-arm and flashing lights activated as the children were crossing the road.

In April, 2020, the National Transportation Safety Board (NTSB) released its findings on the fatal crash, recommending the use of technology to monitor and prevent collisions of this sort.

In this document, we review stop-arm safety technology, the legislation required to permit its use in enforcement and how BusPatrol's tech-powered programs help school districts crackdown on dangerous driving around school buses.

How Often Do Drivers Illegally Pass School Buses in America?

In 2019, the National Association of State Directors of Pupil Transportation Services (NASDPTS) released data from their annual national survey indicating that **more than 17 million stop-arm violations occur in the United States each year.**

BusPatrol's pilot projects reveal even more staggering safety figures. Recent pilots conducted in several states and provinces **suggest that school buses are illegally passed by drivers between 1.6-3.8 times per bus, per day in both urban and suburban environments.**

BusPatrol recently conducted a one-month study of 10 buses in East Meadow, New York, during which our cameras recorded 615 illegal stop-arm passes, or roughly 2.3 per bus, per day. This represents three times more than the number of tickets given out by Nassau & Suffolk counties during the entire 2018-2019 school year.



"The results of the surveys, conducted annually since 2011, have been unfortunately consistent. The survey results have brought needed attention among state and federal policymakers to the need for greater safety countermeasures."

Mike LAROCCO, Past President, NASDPTS



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

**CHANGES IN LEGISLATION
SUPPORTING SCHOOL BUS SAFETY**

Why are Stop-Arm Camera and Automated Enforcement Laws Necessary?

While enforcement and education are critical in helping to change motorist behavior, current models and legal frameworks in most states require that police officers catch motorists in the act of passing a school bus while its stop-arm is deployed to issue a citation. But with roughly 560,000 school buses traveling across more than 4 million miles of road and highway in America, conventional methods are not enough to effectively enforce the law to control stop-arm violations across the country. In addition, it permits local law enforcement officers to focus their energies on other high priority tasks.

The National Transportation Safety Board (NTSB) recently called on states to combat school bus stop-arm violations by enacting laws enabling local jurisdictions to install automated enforcement cameras on stop-arms and to issue citations to violators caught on camera.

Stop-arm cameras and automated stop-arm enforcement laws are necessary as they permit local law enforcement to leverage technology while enforcing school bus stopping laws, and ultimately make roads safer for children.



22

States permit the use of school bus stop arm cameras

Has My State Enacted a Law Allowing for Exterior School Bus Cameras and Stop-Arm Program Enforcement?

According to the National Conference of State Legislatures (NCSL), 22 states permit local governments or school districts to use stop-arm cameras to capture evidence and issue tickets for illegally passing stopped school buses based on the images.

Crucially, footage from stop-arm cameras is now admissible in court as evidence, helping police and the communities they serve to enforce long-standing traffic laws and ensure the safety of children on roadways.

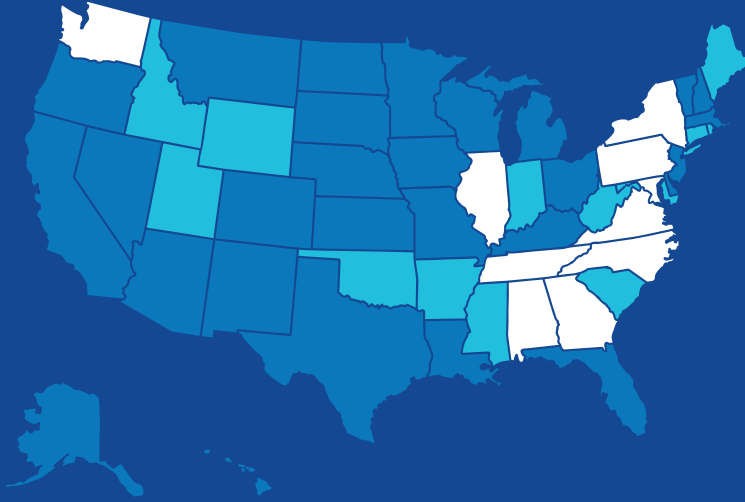
Only 10 states have laws in place to permit school districts, cities and counties to implement fully automated stop-arm safety programs.



evidence

From stop-arm camera footage is now admissible in court

ONLY 10 STATES HAVE LAWS PERMITTING FULLY AUTOMATED ENFORCEMENT PROCESSES.



States with laws permitting fully automated enforcement processes:

Alabama	North Carolina
Georgia	Pennsylvania
Illinois	Tennessee
Maryland	Virginia
New York	Washington

States with Stop-arm enforcement laws:

Arkansas	Oklahoma
Connecticut	Rhode Island
Idaho	South Carolina
Indiana	Utah
Maine	West Virginia
Mississippi	Wyoming

What Are Industry and State Leaders Saying About These Legislative Changes?

average, fewer than 6 fatalities caused by cars illegally passing stopped school buses each year must mean we are doing something right. But we cannot be lulled into complacency. We must keep striving to find a better way to prevent fatalities caused by cars that illegally pass a stopped school bus. Moreover, we must acknowledge and address the role we play in these tragedies."

MIKE MARTIN

NAPT Executive Director

"After the enactment of Act 159, it became evident that more needed to be done to ensure the enforcement of this critical school safety law. Motorist's lack of understanding or flagrant disregard for this law puts students' lives at risk and we must do everything in our power to enforce this law."

PATRICK M. BROWNE

Pennsylvania State Senator
"The fact that there are, on

"Despite the fact that students are much safer being transported to and from school in a school bus, students and adults at the bus stop are still very much at the mercy of inattentive motorists," LaRocco added. "The sheer volume of these illegal passing incidents in a day, let alone an entire school year, is tragic and sobering, particularly when you consider that these injuries and deaths are easily preventable."

MIKE LAROCCO

NASDPTS Past President

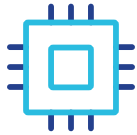
THE SOLUTION – BUSPATROL'S SCHOOL BUS SAFETY PROGRAM

How Does BusPatrol's Stop-Arm Enforcement Program Reduce Illegal Passings?

BusPatrol outfits fleets with the latest stop-arm safety technology; including stop-arm cameras, DVR and storage devices, interior cameras, GPS, telemetry and LTE connectivity. In addition to our industry-leading hardware, our enforcement program is powered by proprietary software and processes, and by experienced safety professionals who coordinate with police, local officials and partners.

When a school bus is preparing to stop and its lights and stop-arm are activated, BusPatrol safety technology is triggered. AI-enabled stop-arm cameras capture incidents involving vehicles illegally passing the bus. Through cloud computing, data is sent to BusPatrol's safety experts, who then review the footage and prepare evidence packages for law enforcement.

By coupling technology-based enforcement with education and public safety campaigns, we change driver behavior around school buses and children.



HARDWARE



SOFTWARE



PROCESSES



TRAINED PERSONNEL


Who Are Stop-Arm Violation Citations Issued To, and How Much Will They Cost Violators?

Stop-arm cameras identify illegal passers by license plate number. Citations are issued to a vehicle's registered owner, unless the automobile is proven stolen during the time of the offense. If someone other than the vehicle's owner was driving at the time, the owner can request a transfer of liability.

In most states, a first-time stop-arm violation carries a fine of \$250-\$350.

In addition to the financial deterrent, violators learn about the potential dangers of their actions. Offenders can call our toll-free number and speak with a BusPatrol representative, who can review the video evidence with them and help them understand the dangers of illegal passing. Our team offers services in English, Spanish and French.

BusPatrol driver data demonstrates that 98% of first-time offenders do not receive a second ticket, and that 95% of drivers do not contest their ticket after seeing video evidence of their violation.



ENFORCEMENT & EDUCATION

\$- Reducing the Number of Violations Per Bus Per Day

FIRST-TIME FINE

\$250 - \$350

Most states impose a first-time fine within this range. Additional fines can be given for subsequent offences.

Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

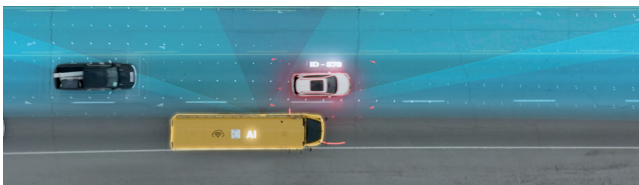
How Does BusPatrol’s Stop-Arm Enforcement and Citation Issuing Process Work?

BusPatrol’s leading stop-arm enforcement program is built on a robust, guided, and secure process.

When a vehicle illegally passes a school bus while the stop-arm is deployed, BusPatrol’s multi-lens camera box captures the violation and car’s license plates from different depths and angles. The footage, along with GPS and timecode data, is stored locally on an onboard digital video recorder (DVR) unique to each bus.

The data related to the incident and violation is sent via AT&T FirstNet’s encrypted LTE network to Alertbus, BusPatrol’s secure cloud platform. BusPatrol’s artificial intelligence (AI) software filters all footage received from each bus. If the incident is deemed a violation, an evidence package is created for use by law enforcement. The package is built in accordance with state law, complete with video footage, license plate number, make, model, driver information, GPS location, and a timestamp of the incident.

The evidence package is then submitted to law enforcement via AlertBus, allowing law enforcement officers to review stop-arm incidents and evidence packages through the cloud software. If approved, a citation is mailed to the vehicle’s owner, along with a link to BusPatrol’s Driver Education & Payment Portal, where violators can view video evidence of their offense. The vehicle owner makes their payment online, through the mail, or in-person in their municipal jurisdiction—citations can also be contested through the relevant jurisdiction’s civil court system.



Why Is Full-Fleet Deployment the Only Effective Way to Change Driver Behavior Across Communities & Increase Safety for All Students?

We are the only automated traffic enforcement company to offer full-fleet deployment at zero upfront cost. It would be simpler to identify dangerous routes and help school bus drivers to avoid them, but BusPatrol’s wants to make all roads safer and change driver behavior uniformly across communities.

BusPatrol’s inclusive model prioritizes safety for all children and creates an equitable model for school districts and municipalities to safeguard all student riders and support enforcement of all routes.

WHY FULL-FLEET DEPLOYMENT?



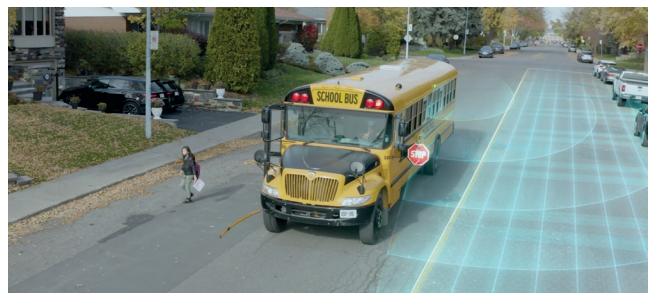
COMPLETE SAFETY DATA SETS
FOR EFFECTIVE DECISION MAKING



EQUAL ACCESS TO TECHNOLOGY
AND SAFETY BENEFITS FOR ALL FAMILIES

DID YOU KNOW?

Most enforcement programs prioritize buses and routes in urban areas due to higher population density and traffic volume. **However**, data suggests that traffic incidents in rural areas can be more fatal.



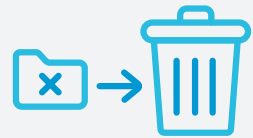
BusPatrol does not issue citations. We support law enforcement.



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)



Toll-free number to support violator education, inquiries, and payment processing from a trilingual customer service team.



All citation data is purged from BusPatrol's DVR, cloud, and servers, according to local laws.

FUNDING & FINANCIAL INFORMATION

Do school districts, cities and counties benefit from citation revenue?

With BusPatrol's seamless stop-arm program, partners are entitled to a share of the citation revenue based on agreements. Because every jurisdiction is different, BusPatrol works to establish unique partnerships to allow communities to re invest into education and safety programs.

Does the Law Provide State Aid to Cover the Costs of Procurement, Installation, and Management of a Stop-Arm Enforcement Program?

It is not mandatory to implement stop-arm technology, and states with the required legislation to permit stop-arm enforcement programs typically do not provide additional funding for the installation, maintenance, and management of stop-arm cameras on school buses.

However, BusPatrol offers communities a way to reduce stop-arm violations at no cost and put safety first. We shoulder the financial risks involved in deploying a fully automated stop-arm program. This includes the cost of procurement, installation and maintenance of stop-arm technology for entire school bus fleets. Motorists who commit stop-arm violations help fund the safety technology and program management expenses. Once costs are recovered, a revenue generation model exists for school districts, counties and cities to access new available funding. **In the rare case that a partner issues no tickets, BusPatrol will even absorb these costs.**

TECHNOLOGY—HARDWARE & SOFTWARE

What \$0 BusPatrol Safety Technology is Available to Modernize Enforcement Across Entire School Bus Fleets?

Beyond stop-arm enforcement and safety cameras, school districts today can choose to modernize their entire fleet with advanced safety technology spanning route planning solutions, emergency response connectivity, and more—all at zero cost.

We partner with industry leaders including **Zonar, Transfinder, Samsung, FirstNet AT&T, and BusPlanner**, to offer school districts access to the latest safety technology. With BusPatrol, school districts can equip their fleets with route planning and execution tools, parent apps, wireless connectivity, push-to-talk technology, and more.

How Does BusPatrol's School Bus Safety Program Help Partners Go Beyond Enforcement?

A Safety First Accessibility Model

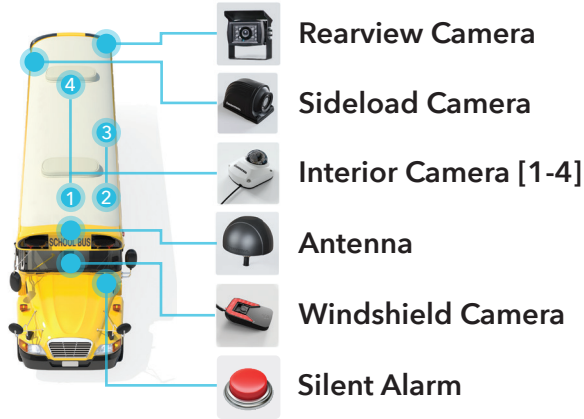
BusPatrol's Stop-Arm programs are changing the driving culture in communities across North America. School bus safety laws are being enforced more thoroughly and effectively with the help of our hardware, software, AI and safety specialists. Additionally, driver attitudes are shifting towards caution, making the roads safer for our children.

Moreover, the same technology that powers our buses can also be used as robust data gathering tools to empower school executives and facilitate informed decision making. At no cost, BusPatrol outfits entire fleets with LTE connectivity, GPS and cameras. Our exclusive partnerships with Zonar and BusPlanner allow school districts to benefit from integrated stop-arm, route planning and fleet management data.

In addition, revenues from the issued tickets are used at the discretion of our partners. BusPatrol's stop-arm program provides opportunities for municipalities and school districts to fund education and other student safety initiatives.

Full-fleet deployment of BusPatrol's standard equipment package and options including:

BP Beyond Enforcement Tech



- Stop-Arm Cameras & Optional Interior Camera Package
- Digital Video Recorder (DVR) with GPS & Telemetry
- Live Streaming & Remote Evidence Access
- BusPatrol Console & AlertBus Software: Fleet Health Check Snail Trail GPS & Vehicle Information
- Notifications & Safety Alerts (Email and SMS)
- Access to PSA and Educational Safety Campaign Tools



**\$0 NO CAPITAL OUTLAY
REQUIRED**



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

How Does BusPatrol Leverage AI Technology to Run the Most Effective Stop-Arm Enforcement Program?

BusPatrol's AI technology empowers communities by making it easier to review videos, manage their programs, and communicate with law enforcement.

Our AI algorithms are programmed to identify illegal passers, as well as their vehicle and license plate details. The Automated Violation Analysis (AVA) system allows us to spot potential violations more accurately by reducing the risk of false negatives and human error in the review process.

Once identified, each stop-arm event is reviewed by a BusPatrol safety specialist, after which the evidence package is sent to law enforcement.

What is AVA?

The Automated Violation Analysis (AVA) system is the AI engine that powers the BusPatrol School Bus Safety Program. Using AI technology, onboard processing, and firmware, AVA can identify when a vehicle illegally passes, and if the bus is stopped with its stop-arm extended and red lights flashing. AVA can even tell you if the school bus door is open. This data is then uploaded to a secure cloud portal as part of evidence packages generated for law enforcement review.



TECHNOLOGY PARTNERS

BUSPATROL

Cloud-Managed 360° Safety Cameras

Remotely access video from school bus cameras across your entire fleet with BusPatrol Console, a secure web-based application for school officials. View footage from windshield, side load, rearview, and interior safety cameras.

BUSPATROL

Silent Alarm Emergency Response

School bus drivers can trigger an emergency SMS notification with a link to live bus information, including still images, GPS coordinates, and real-time monitoring video access to authorized school transportation and law enforcement officials.

BUSPATROL

COVID-19 Mitigation Technology

BusPatrol interior cameras and data from partner student ridership tracking technology can be leveraged for contact tracing efforts. Thermal fever detection devices are also currently in development.

BUSPATROL

Full-Fleet Data: Safety and Efficiency

Cloud-enable your entire fleet and gain access to a complete set of data across all routes and school buses in our dashboards. Improve safety and efficiency through informed data-driven decision-making.



Smart Fleet Technology Solutions

Zonar’s suite of inspection, diagnostic, student visibility, and GPS solutions help school districts improve safety and security, optimize school bus routes, ensure inspection compliance, and make informed data-driven decisions.



Rugged Tablets for School Bus Drivers

School bus drivers rely on the latest Samsung tablets to power the tools and apps they use to manage their daily routes, including turn-by-turn navigation, student ridership tracking, Zonar EVIR® inspection reporting, and parent apps.



Cellular Connectivity & Cloud Enablement

Advanced AT&T networking and IoT solutions power BusPatrol’s technology with highly secure connections. Cloud-enable your entire fleet to gain access to an ecosystem of transformative technology and powerful fleet management data.



Emergency Response Network

FirstNet is the only nationwide wireless broadband communications platform dedicated to America’s first responders and public safety community. This reliable, highly secure communications platform brings reliability to first responders. BusPatrol is proud to be the only automated traffic enforcement company approved to run on a network built for law enforcement, firefighters, emergency response vehicles, and schools.

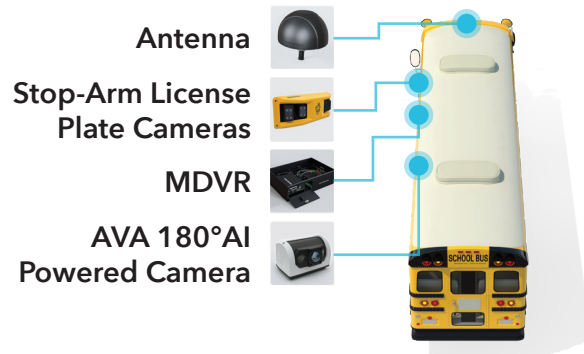


Route Management Solutions

More efficient school bus routes save everyone time and money. The BusPlanner technology suite equips school officials with tools to plan your routes, analyze your solution, and optimize your operation for greater efficiency.

Transfinder’s solutions enable school districts to provide: safe, efficient, and cost-effective student transportation, seamless GPS integration, school bus routing, field trip management, and parent apps.

Enforcement Equipment



Can a School District Customize the Technology Stack on its Fleet?

Yes! When a school district partners with BusPatrol, they have the option to select which \$0 program add-ons are right for their fleet.



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

SAFETY SPOTLIGHT – CARROLL COUNTY PUBLIC SCHOOLS

Carroll County Public Schools' entire fleet (311 school buses) are equipped with safety technology from BusPatrol, Zonar, Transfinder, and FirstNet. The School District's fleet is now one of the most modern and safest on roads. The cost of the installation and maintenance of the stop-arm cameras and other technology will be covered by the fines collected for violations of the stop-arm law.

Mike Hardesty, Director of Transportation for Carroll County Public Schools, said, "Stop-arm violations are a real danger to our students. As school buses and cars are now returning to the roads with back-to-school hybrid instruction, we want to do everything we can to make sure that students are kept safe."



"BusPatrol equipped our entire fleet at zero upfront cost. Knowing the cameras are on there will give real peace of mind to bus drivers and parents. It will also remind drivers that they need to stop whenever they see a stopped school bus on the road. Students should be reminded that they still need to look left, right and left again before entering the road for their stopped school bus. We are extremely excited about acquiring this new technology for our community."

MIKE HARDESTY

Director of Transportation,
Carroll County Public Schools



Carroll County Public Schools
Building the Future

HEALTH

How Can Technology Protect Student Riders and Bus Drivers from the Spread of Infectious Diseases Like COVID-19?

The outbreak of COVID-19 forced many school districts to re-evaluate health and safety on the school bus. By harnessing the power of technology, student transporters can upgrade their fleets to prevent the spread of COVID-19.

BusPatrol is developing thermal cameras to determine whether a child has symptoms of a fever within just half a second. These can be placed above the stairwell to screen children one by one as they board the bus.

In addition to monitoring temperatures, school districts can implement track and trace technology on the bus. By equipping a school bus with track and trace technology, it can function as a high-tech contact tracing vehicle to alert operators if a passenger has tested positive for COVID-19. Through track and trace technology, the school can then identify who they have been in contact with throughout the school day to prevent further exposure.

Technology can make it easier for student transporters to ensure that they are meeting strict cleaning, sanitizing and disinfecting safety protocols. School districts that partner with BusPatrol can opt in to Zonar's EVIR (electronic verified inspection reporting) to make sure that each school bus inspection is completed, performed properly and the results are accurately captured.

DATA PRIVACY

What Information Does BusPatrol Share with Law Enforcement, and How Do We Respect Privacy?

All information is shared with the police via a secure encrypted login portal. No access is granted for school officials or for disciplinary proceedings to ensure privacy. An access agreement for each municipality is drafted to include provisions for privacy and secure handling access privileges. All video is regularly purged based on state law and police procedure.

Stop-Arm camera footage, GPS, telemetry and timecode data are stored locally on an onboard DVR unique to each bus. The data is sent over an encrypted LTE Mobile AT&T Network (FirstNet) to BusPatrol's secure cloud server. Police and other authorized officials are provided with unique login access via a secure web portal.

What Information Does Buspatrol Share with Partners in Its Reports, and How Often?

BusPatrol delivers monthly reports to each of its partners, providing them with up-to-date figures and data on:

- **Safety metrics** including the number of citations & violations, infraction volumes & specific data from individual bus stops.
- **Financial reports** including ticket collection, credit card processing, bank statements and proof of payment.

School board officials can only access BusPatrol's videos and data on a secure portal, with authorization as defined by their school board.

ECONOMIC BENEFITS

What Human Resources Are Required to Run BusPatrol's Program? How Many Jobs Does a Program Create in Local Communities?

Stop-arm enforcement programs require trained individuals to help manage the infraction review process, as well as equipment maintenance, IT management, and stakeholder coordination.

BusPatrol operates local command centers that provide responsive maintenance, repair, and support services. Our headquarters and central processing center is located in Lorton, Virginia.

We are committed to opening centers in each region we serve. In addition to ensuring we can provide on-site assistance, this also creates approximately 50 local jobs in roles such as evidence processing, field service, program administration, and customer service.

When it comes to the staffing needs of law enforcement, each municipality typically requires two people to handle evidence reviews and provide final approval before tickets are issued, though this varies based on the volume of violations each office receives. Payroll for these individuals is covered by ticket revenue, which means zero-cost for the law enforcement department as well.

JOB CREATION THROUGH LOCAL COMMAND CENTERS



Evidence Processing



Field Service



Program Administration



Customer Service

EDUCATION

How Does BusPatrol Educate Communities About the Launch of Automated Stop-Arm Enforcement Programs?

Education is a key component of our safety programs. With every new program launch, we plan media outreach including press releases, press conferences, and social media activity, to warn motorists about automated enforcement efforts and to educate the general public on the importance of school bus stopping laws. When communities learn that the law is being enforced, a change in behavior follows. We aim to raise awareness of the problem of illegal passings and the solution that exists to reduce violations.

SAFETY SPOTLIGHT – SUFFOLK COUNTY

In Suffolk County, NYS, we recently launched the largest school bus safety program in America, with more than 60 participating school districts. The program start date was preceded by a 60-day education campaign and warning period. This included road signage, an extensive PSA campaign across TV, radio, print and social media, and school-based outreach and student driver education, to raise awareness about the danger of stop-arm violations and the start of the new Safety Program.



SUCCESS STORIES

What Experience Does BusPatrol Have Working with Community Partners?

BusPatrol is the leading and most deployed stop-arm enforcement program in America. We are also the only stop-arm program provider dedicated entirely to child and school bus transportation safety.

By the end of 2021, an estimated 40,000 school buses will be outfitted with BusPatrol technology. We have an impressive track record of helping school districts, law enforcement, and communities to modernize their school bus fleets and improve safety for all students.

Our business model is built on a spirit of partnership and collaboration. We work closely with diverse communities, as well as with public and private stakeholders, each of which has a unique set of needs and challenges.



Is the BusPatrol Safety Program Proven to Reduce the Number of Illegal Passings?

The BusPatrol school bus safety program is proven to change driver behavior and reduce stop-arm violations. Communities that have implemented a BusPatrol School Bus Safety Program have seen a 30% reduction in the number of stop-arm violations year on year. In addition, almost all (98%) first-time violators never receive a second ticket.

Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

What Do Our Safety Partners Say About the BusPatrol School Bus Safety Program?

"Student safety should be the most important factor for any school district. The program is a guaranteed opportunity to save lives and hold drivers accountable for their actions."

AJ HUDDLESTON
Assistant Transportation Director,
Burke County Public Schools



"Being able to use BusPatrol has saved us a ton of money by being able to use this system as opposed to tying up four or five deputies."

JIMMY MCDUFFIE
Effingham County Sheriff



"Whenever I call BusPatrol, whenever I need them, they're there. They will always do anything to help me with the problem that I have."

ANDY HAWKINS
Executive Director of Finance and
Operations, Manassas City Public Schools



"One of the things we really liked about the BusPatrol program was having cameras on every one of our buses. This means that we are sure of capturing stop-arm violations no matter where they occur."

MIKE HARDESTY
Director of Transportation,
Carroll County Public Schools



"BusPatrol is very supportive, and they make it very smooth and seamless for us to do our portion of the program."

MPO. B. MANGIONE
Traffic Services Office,
Manassas City Police Department



Attachment: BusPatrol (3278 : BusPatrol Automated School Bus Cameras)

THE MOST DEPLOYED STOP-ARM PROGRAM IN AMERICA

School buses in the following states and provinces have been equipped with BusPatrol technology:



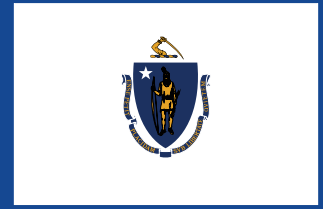
Alabama



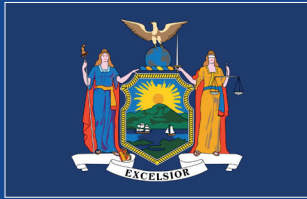
Georgia



Maryland



Massachusetts



New York



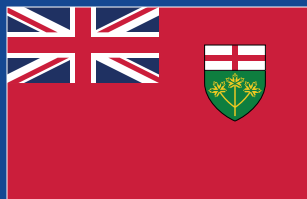
North Carolina



Pennsylvania



Virginia



Ontario



Quebec



THOUSANDS

OF BUSES OUTFITTED WITH BUSPATROL TECHNOLOGY

ADDITIONAL FAQs

What is Required for Stop-Arm Programs to Work Between Communities?

Implementing a stop-arm safety program requires critical coordination between key regional stakeholders including law enforcement and municipal and county focal points. In addition to supporting the development of a memorandum of understanding (MoU) between parties, BusPatrol's safety deployment experts and legal team have the knowledge and experience required to expedite the drafting of local ordinances that may be required in specific jurisdictions.

What If My School District Includes More Than One Municipality?

In cases where a district covers more than one municipality, the school board must enter into an agreement that includes all municipalities concerned. BusPatrol can help broker the agreement to ensure all stakeholders have their needs and concerns addressed.

What If a Bus Records a Violation While on a Trip Outside the District?

While BusPatrol processes every stop-arm event captured by our cameras, we only operate within the specific territory mandated by our agreement with each municipality. Using geofencing technology, in conjunction with our GPS and telemetry systems, we can pinpoint the exact location of each violation and ensure that tickets are only issued for infractions that occur within the agreed district.

That said, our aim is to change driver behavior across the country. If BusPatrol captures a violation in another jurisdiction, we will share

an evidence package with its local authorities for their consideration. No action will be required on the school district's part.

What Is a District's Role in Adjudicating Tickets? Can It Dismiss Tickets, If Desired?

All stop-arm violation tickets are treated as civil infractions and fall under the purview of the district. However, only police can determine whether a ticket should be issued. Once issued, the ticket carries a mandatory fine and only the police or a judge have the authority to dismiss it.

How Can My School District Implement BusPatrol's No-Cost Stop-Arm Enforcement Program?

Contact BusPatrol by email at info@buspatrol.com or visit us online to schedule a free safety assessment. A BusPatrol safety representative will schedule a brief meeting with you to learn more about your school district or municipality's specific needs.

CONTACT



PHONE

1-888-507-6219



EMAIL

info@buspatrol.com



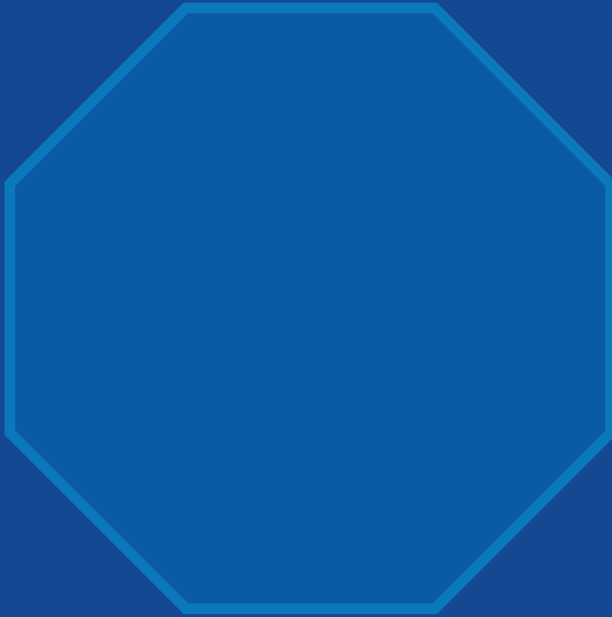
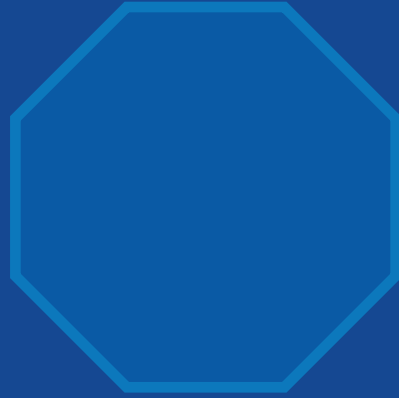
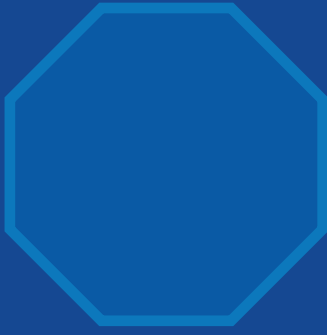
WEB

www.buspatrol.com



ADDRESS

8540 Cinder Bed Rd
#400, Lorton, Virginia,
22079, United States



§ 115C-242.1. Installation and operation of automated school bus safety camera.

(a) Definition. – An "automated school bus safety camera" is a device that is affixed to a school bus, as that term is used in G.S. 20-217, that is synchronized to automatically record photographs or video of a vehicle at the time the vehicle is detected for a violation of (i) G.S. 20-217 or (ii) an ordinance adopted under G.S. 153A-246.

(b) Installation and Operation. – Automated school bus safety cameras may be installed and operated on any school bus operated by a local board of education within a county that has adopted an ordinance under G.S. 153A-246 as follows:

- (1) A local board of education may install and operate automated school bus safety cameras without contracting with a private vendor.
- (2) A local board of education may enter into a service contract to install and operate automated school bus safety cameras with a private vendor. Contracts shall be let in accordance with the provisions of G.S. 143-129 applicable to purchases of apparatus, supplies, materials, or equipment. The maximum length of any contract entered into under this subdivision shall be three years. A contract entered into under this subdivision may contain an option to renew or extend the contract for only one additional term not to exceed three years.
- (3) Upon request by one or more local boards of education, the State Board of Education shall enter into a contract for a statewide service or contracts for regional services to install and operate automated school bus safety cameras with a private vendor. These contracts shall be let in accordance with the provisions of Article 3 of Chapter 143 of the General Statutes.

(c) Interlocal Agreements. – Any local board of education, board of county commissioners, and law enforcement agency may enter into an interlocal agreement pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes that is necessary and proper to effectuate the purpose and intent of this section and G.S. 153A-246. Any agreement entered into pursuant to this subsection may include provisions on cost-sharing and reimbursement to which the local board of education, board of county commissioners, or law enforcement agency freely and voluntarily agree for the purposes of effectuating this section and G.S. 153A-246.

(d) Evidence in Criminal Proceeding. – Any photographs or videos recorded by an automated school bus safety camera that capture a violation of G.S. 20-217 shall also be provided to the investigating law enforcement agency for use as evidence in any proceeding alleging a violation of G.S. 20-217. (2017-188, s. 2.)

§ 153A-246. Use of photographs or videos recorded by automated school bus safety cameras.

(a) Definitions. – The following definitions apply in this section:

- (1) Automated school bus safety camera. – As defined in G.S. 115C-242.1.
- (2) Officials or agents. – This term includes a local board of education located within the county or a private vendor contracted with under G.S. 115C-242.1.
- (3) School bus. – As used in G.S. 20-217.

(b) Civil Enforcement. – A county may adopt an ordinance for the civil enforcement of G.S. 20-217 by means of an automated school bus safety camera installed and operated on any school bus located within that county. An ordinance adopted pursuant to this section shall not apply to any violation of G.S. 20-217 that results in injury or death. Notwithstanding the provisions of G.S. 14-4, in the event that a county adopts an ordinance pursuant to this section, a violation of the ordinance shall not be an infraction. An ordinance authorized by this subsection shall provide all of the following:

- (1) The notice of the violation shall be given in the form of a citation and shall be received by the registered owner of the vehicle no more than 60 days after the date of the violation.
- (2) The registered owner of a vehicle shall be responsible for a violation unless the vehicle was, at the time of the violation, in the care, custody, or control of another person or unless the citation was not received by the registered owner within 60 days after the date of the violation.
- (3) A person wishing to contest a citation shall, within 30 days after receiving the citation, deliver to the officials or agents of the county that issued the citation a written request for a hearing accompanied by an affidavit stating the basis for contesting the citation, including, as applicable:
 - a. The name and address of the person other than the registered owner who had the care, custody, or control of the vehicle.
 - b. A statement that the vehicle involved was stolen at the time of the violation, with a copy of any insurance report or police report supporting this statement.
 - c. A statement that the citation was not received within 60 days after the date of the violation, and a statement of the date on which the citation was received.
 - d. A copy of a criminal pleading charging the person with a violation of G.S. 20-217 arising out of the same facts as those for which the citation was issued.
- (4) The citation shall include all of the following:
 - a. The date and time of the violation, the location of the violation, the amount of the civil monetary penalty imposed, and the date by which the civil monetary penalty shall be paid or contested.
 - b. An image taken from the recorded image showing the vehicle involved in the violation.
 - c. A copy of a statement or electronically generated affirmation of a law enforcement officer employed by a law enforcement agency with whom an agreement has been reached pursuant to G.S. 115C-242.1(c) stating that, based upon inspection of the recorded images, the owner's motor vehicle was operated in violation of the ordinance adopted pursuant to this subsection.

- d. Instructions explaining the manner in which, and the time within which, liability under the citation may be contested pursuant to subdivision (3) of this subsection.
 - e. A warning that failure to pay the civil monetary penalty or to contest liability in a timely manner shall waive any right to contest liability and shall result in a late penalty of one hundred dollars (\$100.00), in addition to the civil monetary penalty.
 - f. In citations issued to the registered owner of the vehicle, a warning that failure to pay the civil monetary penalty or to contest liability in a timely manner shall result in refusal by the Division of Motor Vehicles to register the motor vehicle, in addition to imposition of the civil monetary penalty and late penalty.
- (5) Violations of the ordinance shall be deemed a noncriminal violation for which a civil penalty shall be assessed and for which no points authorized by G.S. 20-16(c) and no insurance points authorized by G.S. 58-36-65 shall be assigned to the registered owner or driver of the vehicle. The amount of such penalty shall be four hundred dollars (\$400.00) for the first offense, seven hundred fifty dollars (\$750.00) for the second violation, and one thousand dollars (\$1,000) for each subsequent violation of the ordinance.
 - (6) If a registered owner provides an affidavit that the vehicle was, at the time of the violation, in the care, custody, or control of another person or company, the identified person or company may be issued a citation complying with the requirements of subdivision (4) of this subsection.
 - (7) The citation shall be processed by officials or agents of the county and shall be served by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure, or by first-class mail to the address of the registered owner of the vehicle provided on the motor vehicle registration or, as applicable, to the address of the person identified in an affidavit submitted by the registered owner of the vehicle.
 - (8) If the person to whom a citation is issued makes a timely request for a hearing pursuant to subdivision (3) of this subsection, a summons shall be issued by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure, directing the person to appear at the place and time specified in the summons in order to contest the citation at an administrative hearing.
 - (9) A citation recipient who, within 30 days after receiving the citation, fails either to pay the civil penalty or to request a hearing to contest the citation shall have waived the right to contest responsibility for the violation and shall be subject to a late penalty of one hundred dollars (\$100.00) in addition to the civil penalty assessed under this subsection.
 - (10) The county shall institute a nonjudicial administrative hearing to hear contested citations or penalties issued or assessed under this section. The decision on a contested citation shall be rendered in writing within five days after the hearing and shall be served upon the person contesting the citation by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure. If the decision is adverse to the person contesting the citation, the decision shall contain instructions explaining the manner and the time within which the decision may be appealed pursuant to subdivision (11) of this subsection.

- (11) A person may appeal to the district court division of the General Court of Justice from any adverse decision on a contested citation by filing notice of appeal in the office of the clerk of superior court. Enforcement of an adverse decision shall be stayed pending the outcome of a timely appeal. Except as otherwise provided in this subdivision, appeal shall be in accordance with the procedure set forth in Article 19 of Chapter 7A of the General Statutes applicable to appeals from the magistrate to the district court. For purposes of calculating the time within which any action must be taken to meet procedural requirements of the appeal, the date upon which the person contesting the citation is served with the adverse decision shall be deemed to be the date of entry of judgment.
- (12) In the event a person is charged in a criminal pleading with a violation of G.S. 20-217, all of the following shall apply:
- a. The charging law enforcement agency shall provide written notice to the county office responsible for processing civil citations pursuant to subdivision (7) of subsection (b) of this section containing the name and address of the person charged with violation of G.S. 20-217 and the date of the violation.
 - b. After receiving notice pursuant to this subdivision that a person has been charged in a criminal pleading with a violation of G.S. 20-217, the county shall not impose a civil penalty against that person arising out of the same facts as those for which the person was charged in the criminal pleading.
 - c. The county shall issue a full refund of any civil penalty payment received from a person who was charged in a criminal pleading with a violation of G.S. 20-217 if the civil penalty arose out of the same facts as those for which that person was charged in the criminal pleading, together with interest at the legal rate as provided by G.S. 24-1 from the date the penalty was paid until the date of refund.
- (13) If a citation is not contested pursuant to subdivision (3) of this subsection, payment of the civil penalty is due within 30 days after receipt of the citation. If the citation is contested, and the result of the administrative hearing held pursuant to subdivision (10) of this subsection is a decision adverse to the citation recipient, then payment is due within 30 days after receipt of the adverse decision, unless the citation recipient appeals the adverse decision pursuant to subdivision (11) of this subsection. If the adverse decision is appealed, and if the final decision on appeal is adverse to the citation recipient, then payment of the civil penalty is due within 30 days after the citation recipient receives notice of the final adverse decision on appeal.
- (14) If the registered owner of a motor vehicle who receives a citation fails to pay the civil penalty when due, the Division of Motor Vehicles shall refuse to register the motor vehicle for the owner in accordance with G.S. 20-54(11). The county may establish procedures for providing notice to the Division of Motor Vehicles and for the collection of these penalties and may enforce the penalties by civil action in the nature of debt.
- (15) The county shall provide each law enforcement agency within its jurisdiction with the name and address of the county official to whom written notice of persons charged with violation of G.S. 20-217 should be given pursuant to subdivision (12) of this subsection.

(c) Notice. – An automated school bus safety camera installed on a school bus must be identified by appropriate warning signs conspicuously posted on the school bus. All warning signs shall be consistent with a statewide standard adopted by the State Board of Education in conjunction with local boards of education that install and operate automated school bus safety cameras on their school buses.

(d) Application. – Nothing in this section shall be construed to do any of the following:

- (1) Require the installation and operation of automated school bus safety cameras on a school bus.
- (2) Prohibit the use and admissibility of any photograph or video recorded by an automated school bus safety camera in any criminal proceeding alleging a violation of G.S. 20-217.
- (3) Prohibit the imposition of penalties, including the assignment of points authorized by G.S. 20-16(c) and insurance points authorized by G.S. 58-36-65, on any registered owner or driver of the vehicle convicted of a misdemeanor or felony violation of G.S. 20-217.

(e) Criminal Prosecution Encouraged. – The General Assembly of North Carolina encourages criminal prosecution for violation of G.S. 20-217 whenever photographs or videos recorded by an automated school bus safety camera provide evidence sufficient to support such prosecution.

(f) A county that adopts an ordinance as provided in this section, shall maintain records of all violations of that ordinance for which a civil penalty is assessed. Upon request, the county shall provide at least five years of those records to the North Carolina Child Fatality Task Force and the North Carolina General Assembly. (2017-188, ss. 1, 5)



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.C
Meeting Date: May 02, 2022

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **March Monthly Report**

Attachments: March 2022 monthly report (PDF)

Summary: March Monthly Report

Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2021	293,762.74	61,525.05
2020	77,486.20	5,406.64
2019	37,825.43	2,978.53
2018	22,983.12	1,528.10
2017	13,427.91	1,821.40
2016	8,225.58	1,223.09
2015	6,791.79	689.62
2014	9,652.65	1,028.28
2013	6,709.14	4,694.65
2012	5,683.74	7,251.38

Attachment: March 2022 monthly report (3284 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	482,548.30
TOTAL PERSONAL PROPERTY UNCOLLECTED	88,146.74
TEN YEAR PERCENTAGE COLLECTION RATE	99.34%
COLLECTION FOR 2022 vs. 2021	127,030.46 vs. 121,575.76

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2021	96.28%
2020	98.95%
2019	99.47%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: March 2022 monthly report (3284 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING March 2022
BY TAX ADMINISTRATOR

- 232 NUMBER DELINQUENCY NOTICES SENT
- 20 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 4 NUMBER OF WAGE GARNISHMENTS ISSUED
- 3 NUMBER OF BANK GARNISHMENTS ISSUED
- 22 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: March 2022 monthly report (3284 : Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	01-8929-00-34-2503.0000	8,338.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-06-9013.0000	7,798.95	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8943-01-17-4388.0000	7,745.40	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8944-00-31-8586.0000	6,492.95	1	TWIFORD III, LLC	CAMDEN	138 SAND HILLS RD
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8944-00-36-1417.0000	6,082.32	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8971-00-23-2253.0000	6,036.09	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	5,712.54	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	4,649.77	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8899-00-55-2698.0000	4,415.74	1	RONALD E EDWARDS	SHILOH	116 MISTLETOE LN
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	4,305.63	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8973-00-22-3033.0000	3,975.77	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	899 SANDY HOOK RD
R	03-9809-00-24-8236.0000	3,948.55	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-03-31-9750.0000	3,402.54	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8953-00-76-2855.0000	3,356.58	1	ROBERT JASON HOLTON	SHILOH	223 PERKINS RD
R	03-9809-00-23-4988.0000	3,268.68	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-04-72-0416.0000	3,235.88	1	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8936-00-90-8005.0000	3,036.50	1	BRANDI B DORNFRIED	CAMDEN	107 COTTON CT
R	03-8962-00-67-1021.0000	2,912.38	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD

Attachment: March 2022 monthly report (3284 : Tax Report)

04/26/22 09:08:04

Delinquencies Top-30 Unpaid

Handwritten notes and signatures in the bottom right corner.

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	2,912.38	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8899-00-45-2682.0000	10	2,766.66	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,151.92	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7988-00-91-0179.0001	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-32-3510.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,892.64	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8990-00-64-8379.0000	10	1,283.76	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	10	1,157.52	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	814.52	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8899-00-36-1568.0000	10	463.73	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8980-00-61-1968.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	01-7090-00-95-5262.0000	10	297.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-66-0120.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
R	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD

Attachment: March 2022 monthly report (3284 : Tax Report)

04/26/22 09:08:06

Delinquencies Top-30 Oldest

Handwritten notes and signatures in the bottom right corner.

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001104	1,148.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	1,126.07	3	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0002941	1,083.89	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000659	968.85	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0003017	637.01	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0002194	577.25	1	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD
P	0001046	562.79	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	534.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	522.02	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001681	504.70	10	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001721	457.37	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002182	449.91	1	ACADEMI TRAINING CENTER LLC	MOYOCK	850 PUDDIN RIDGE RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003099	392.76	1	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WA
P	0003192	382.04	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0003559	365.94	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	355.61	3	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0003501	310.39	1	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000738	307.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003513	282.06	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003537	279.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0003075	255.21	1	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0000945	243.90	1	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001694	241.65	10	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	10	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0003773	231.08	1	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD

Attachment: March 2022 monthly report (3284 : Tax Report)

04/26/22 09:08:26

Delinquencies Top-30 Unpaid

1

Handwritten notes: "PENDING" and "A"

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001694	10	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	6	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	6	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000385	6	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0001104	5	1,148.60	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000945	5	243.90	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002442	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002468	5	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	5	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	4	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003501	3	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	431 158 US W

Attachment: March 2022 monthly report (3284 : Tax Report)

04/26/22 09:08:28

1

Delinquencies Top-30 Oldest

Personnel



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.D
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Resolution 2022-05-01 Supporting Mid-Currituck Bridge**

Attachments: Resolution 2022-05-01 Currituck Bridge (DOCX)

Summary:

On December 1, 2014 the Camden County Board of Commissioners adopted a Resolution in Support of Including US 158, US 168 and the Mid-Currituck Bridge on the Strategic Transportation Corridors Map. At the request of the Albemarle Rural Planning Organization (ARPO), the Board will consider an updated Resolution Supporting Construction of the Mid-Currituck Bridge and Its Continued Inclusion in the State Transportation Improvement Plan.



Resolution 2022-05-01

**RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
SUPPORTING CONSTRUCTION OF THE MID- CURRITUCK BRIDGE
AND ITS CONTINUED INCLUSION IN THE
STATE TRANSPORTATION IMPROVEMENT PLAN**

WHEREAS, the Mid-Currituck Bridge project has been in the development process for over thirty years; and

WHEREAS, the Camden County Board of Commissioners supported this project through Resolution No. 2014-12-01; and

WHEREAS, the popularity of Outer Banks of North Carolina, including Dare County and its towns, Currituck County and the Town of Southern Shores, continues to grow, resulting in an ever-increasing number of residents and visitors to the Outer Banks, particularly the northern Outer Banks; and

WHEREAS, the Outer Banks of North Carolina generates substantial revenue for the State of North Carolina, particularly through tourism, and also serves a role as an ambassador area for the State by introducing hundreds of thousands of visitors from all over the United States and the world to the many wonders of North Carolina; and

WHEREAS, this revenue and the goodwill that visitors feel towards the Outer Banks and North Carolina is tested annually through frustrations attributed directly to traffic congestion; and

WHEREAS, the purpose of the Mid-Currituck Bridge is to substantially improve traffic flow on the project area's thoroughfares, i.e. NC 12 and US 158, substantially reduce travel time for persons traveling between the Currituck County mainland and the Currituck County Outer Banks, and to substantially reduce the hurricane clearance time for residents and visitors who use US 158 and NC 168 during coastal evacuation; and

WHEREAS, building the Mid-Currituck Bridge will reduce congestion and alleviate delays, thus promoting and enhancing economic development, while bolstering the tourism industry; and

WHEREAS, alternatives to the Mid-Currituck Bridge project have been studied thoroughly and have been rejected in favor of the Mid-Currituck Bridge; and

WHEREAS, in recognition of the viability and need of the Mid-Currituck Bridge, the North Carolina Department of Transportation has demonstrated a commitment to construction of the bridge by placing it in the State Transportation Improvement Plan based on the agency's

prioritization process and strong support by local municipalities and the County of Camden; and

WHEREAS, the US District Court for the Eastern District of North Carolina ruled in December 2021 that NCDOT and the Federal Highway Administration have complied with all applicable federal laws and regulations in planning for the bridge; and

WHEREAS, the court's decision properly affirms the project's compliance with the federal National Environmental Policy Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS that it affirms its commitment to the Mid-Currituck Bridge project and advocates for advancement of this crucial project and its continued inclusion as a funded project in the State Transportation Improvement Plan.

Adopted this, the 2nd day of May 2022.

ATTEST:

 Ross B. Munro, Chairman
 Camden County Board of Commissioners

 Karen M. Davis
 Clerk to the Board of Commissioners



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.E
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
 Board of Commissioners
 Prepared by: Karen Davis

Item Title **Resolution in Support of the Nursing & Allied Health
 Simulation Facility at COA**

Attachments: COA Resolution Request (PDF)
 COA Resolution for New Health Science
 Facility_Camden County
 (DOCX)
 COA Expansion Brochure (PDF)

The attached request comes from COA President Dr. Jack Bagwell ,COA Board of Trustees Chair Patricia Kersey, and the COA Nursing and Allied Health Simulation Facility Ad-Hoc Committee Chair Paul O'Neal. Dr. Bagwell referenced the Resolution during his recent presentation at a Budget Work Session of the Board of Commissioners.

Karen Davis

From: valerie_mueller50@albemarle.edu on behalf of COA President
<president@albemarle.edu>
Sent: Tuesday, March 29, 2022 1:52 PM
To: rmunro@camdencountync.gov
Cc: kbowman@camdencountync.gov; kdavis@camdencountync.gov; Jack Bagwell; Patti Kersey; sponeal@hotmail.com
Subject: [External] COA Resolution in Support of the Nursing and Allied Health Simulation Facility
Attachments: Paul ONeal.png; Jack Bagwell_Electronic Signature_BLK.jpg; Patti Kersey Blk.jpg; COA Resolution for New Health Science Facility_Camden County.pdf; COA Expansion Brochure.pdf

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Dear Chairman Munro,

We are writing to request the support of Camden County's Board of Commissioners for the attached "Resolution in Support of the Nursing and Allied Health Simulation Facility at College of The Albemarle."

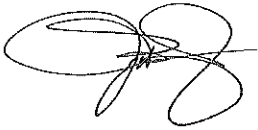
As you know, College of the Albemarle serves seven counties from our four campuses. As such, we approach current needs and future planning through a regional lens. It is cost prohibitive to offer every program on our four campuses, and this is especially true for our nursing and allied health related programs. We anchor the majority of these programs in Elizabeth City, and the college is in dire need of additional space, which will allow us to grow current programs, expand to new programs, and improve our ability to provide high-fidelity simulation facilities to support our current and future workforce.

Given recent cost increases associated with inflationary pressures, the current estimated cost of the proposed facility is \$24M. While the Board of Commissioners of Pasquotank County is supportive of our request, this is a heavy financial lift for the county. As such, the Pasquotank County Board of Commissioners is looking for ways to fund the project, including reaching out to state representatives for assistance in identifying state funds that might be used to support the project. Senator Steinburg and Representative Hanig have both expressed support for the project and have committed to trying to identify state money that might be dedicated to this very important regional need. To bolster their requests at the state level, both have indicated that having the support of our other six supporting Boards of Commissioners would be very helpful to establish this as a state priority for The Albemarle Region.

We have attached a draft resolution to this email along with a brochure outlining the new spaces and program opportunities we hope to bring to COA. We are asking that you review this information and present it to your Board of Commissioners for consideration. We hope to have all our counties and other interested parties show their support for this initiative.

Dr. Bagwell or another COA representative will be glad to attend an upcoming meeting of your Board to present this information and to answer any questions.

Thank you for your consideration.



Dr. Jack N. Bagwell, COA President



Patricia F. Kersey, Chair - COA Board of Trustees



S. Paul O'Neal, Trustee and Chair - Nursing and Allied Health Simulation Facility Ad-Hoc Committee



www.albemarle.edu

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**Resolution in Support of the Nursing and Allied Health Simulation Facility at
College of The Albemarle**

WHEREAS, for more than 60 years, College of The Albemarle has served the counties of Camden, Chowan, Currituck, Dare, Gates, Perquimans, and Pasquotank and its citizens by opening the door to education and career training; and

WHEREAS, College of The Albemarle annually contributes approximately \$105.3 million to the regional income; equivalent to 2.1% of the gross regional product and supporting one out of every 33 jobs; and

WHEREAS, College of The Albemarle's nursing program was ranked as the #1 RN nursing program in NC by registerednursing.org for the years 2021 and 2018; and

WHEREAS, College of The Albemarle was ranked as the #6 Community College in the United States in 2020 by smartasset.com; and

WHEREAS, College of The Albemarle has been selected as one of the 150 community colleges in the nation to compete for the \$1M Aspen Prize, which is considered by America's community colleges to be the signature recognition of high achievement and performance; and

WHEREAS, healthcare job growth is expected to increase 18.1% in the coming years, which is 3 times that of other job sectors; and

WHEREAS, facilities to expand programs at College of The Albemarle is limited and current facilities are woefully inadequate to provide the state-of-the-art training expected of a top-tier community college; and

WHEREAS, all counties served by College of The Albemarle benefit from the excellent training the college provides to future health care practitioners; and

WHEREAS, an expansion of the Nursing and Allied Health Simulation Facility at College of The Albemarle would enhance current training, expand opportunities for future programming, and incentivize healthcare graduates to remain in the area to serve our rural communities.

THEREFORE BE IT RESOLVED that the Board of Commissioners of Camden County unanimously supports College of The Albemarle in its efforts to secure public and grant funding for this resource on this, the 2nd day of May 2022.

Ross B. Munro, Chair
Board of Commissioners

Ken Bowman, Manager
Camden County



To Keep Transforming Tomorrows We Must Transform Health Science Education



COLLEGE OF ALBEMARLE

Attachment: COA Expansion Brochure (3275 : Resolution 2022-05-02 in Support of the Nursing & Allied Health Simulation Facility at COA)

Mellissa Lewis
Emergency Medical Science
2022

Virginia Stocker
Nurse Aide
2021

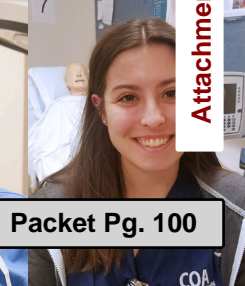
Van Nquyen
Medical Lab Technology
2022

Jenna Tyx
Medical Assisting
2022

Nasir Hall
Health & Fitness Science
2022

Rowan Berry
Surgical Technology
2022

Ava Johns
Associate Degree
2022





YOUR HELP CAN MAKE THAT TRANSFORMATION HAPPEN AT COA!

As the first comprehensive community college in North Carolina, College of The Albemarle has provided high-quality workforce training for the region for the past 60 years. In the past two years alone, the college has been ranked as the #2 and #6 Community College in the nation by *smartasset.com*. The college was also honored in 2021 by being selected to compete for the 2023 Aspen Prize, which recognizes the best community colleges in the US.

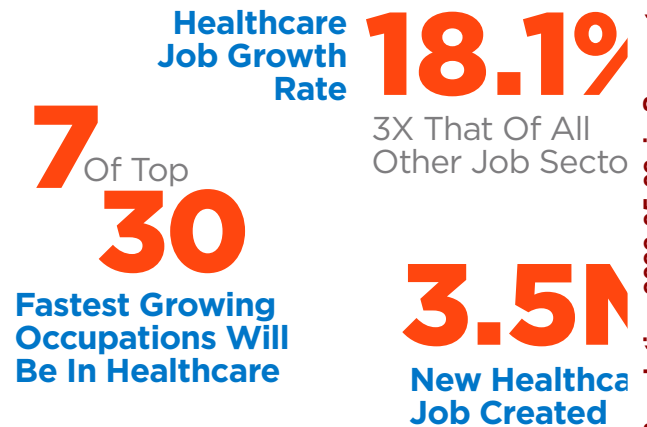
The college's nursing and allied health programs have consistently produced excellent graduates and outcomes. The registered nursing program was named the #1 program in North Carolina by *registerednursing.org* for 2021. The success of our programs is not measured by the number of recognitions received but rather by the impact they have on our community. COA is the healthcare workforce provider for many healthcare professionals in The Albemarle, and our graduates are well respected and exceptionally well qualified.

The COA faculty and staff have achieved a great deal, but they have done so with increasingly outdated facilities. The Owens Center, the college's home for nursing and health sciences, serves more programs and more students than was intended when the facility was constructed almost 20 years ago. In addition, simulation has emerged as a critical component of health science education.

THE NEED IS GREAT

With an aging population and the retirement of huge numbers of baby boomers — including a large number of healthcare workers — highly trained, job-ready nurses and other health occupation workers are in critical demand.

US Bureau of Labor Statistics 2016-2026 Projections



Replacements Needed For Occupational Exits

Register Nurse	90,900
Nurse Aide	96,700
Medical Assistant	31,900
Practical Nurse	27,100
Pharmacy Tech	13,800

Sarah Harris
Emergency Medical Science
2022

Alecia Hill
Medical Assisting
2022

Zackery Hudgins
Emergency Medical Science
2021

Ruth Mallory
Medical Lab Technology
2022

Dana Curtin
Nurse Aide
2021

Dena Pettus
Associate Degree Nursing
2023

Jazmine Knight
Associate Degree Nursing
2022





OUR FACILITY

The 20,000 square foot Dr. Zach D. Owens Health Sciences Center at COA - Elizabeth City opened in 2004 as the home of the college's Health Sciences and Wellness programs.

2004 - Building Designed For:

Associate Degree Nursing	50 students
Practical Nursing	20 students
Nurse Aide/ Health Occupations	80 students
Surgical Technology	20 students
Total	170 Students

2021 - Building Accommodating:

Associate Degree Nursing	65-70 students
Practical Nursing	27 students
Surgical Technology	20 students
Medical Assisting	20 students
Medical Laboratory	12 students
Phlebotomy	20 students
Pharmacy Technology	20 students
Medication Aide	10-12 students
Health Fitness Science	6-10 students
Human Services Technology	10-30 students
EKG Technology	10-12 students
Total	220-253 Students

Nurse Aide, Emergency Medical Science currently housed in other buildings.



ACCOLADES

#1 RN Program
2021 and 2018
Among North Carolina
Colleges and Universities
by *registerednursing.org*

#2 Community College
in United States 2020
by *smartasset.com*

Selected to Complete for
2023 Aspen Prize

Ashley Bunch
Medical Assisting
2022

Shonna Richard
Nurse Aide
2021

Dana Pierce
Medical Lab Technology
2022

Jake Messina
Health & Fitness Science
2021

Raven Hankins
Associate Degree Nursing
2022

Jasmine Snowden
Emergency Medical Science
2022

Ila Stamba
Associate Degree Nursing
2022



THE CURVE BALL

WHAT'S MISSING

While a major upgrade when it was built, our facility does not provide adequate space for our current programs. Classrooms are at capacity, labs are not adequate to provide students true-to-life simulated experiences, storage has been created wherever there is an empty nook, and some programs are located in other buildings.

- SPACE: Classrooms, labs, offices
- Realism in simulation
- Adequate and safe Storage
- Student collaboration areas
- Versatility for future changes



In 2017, the North Carolina Board of Nursing passed a new rule:

Nursing education programs shall: provide a simulation environment with adequate faculty, space, equipment and supplies that simulate realistic clinical experience to meet the curriculum and course objectives.

Health Sciences and Wellness programs at College of The Albemarle had been utilizing simulation as part of best practices. This new rule, however, meant expansion and improvements were needed to meet new standards that would allow this time to qualify as clinical hours for students.



Bonnie Robertson Associate Degree Nursing 2022 | Bettine Gatling Medical Lab Technology 2022 | Jessica Elliot Associate Degree Nursing 2022 | Jarrod Henson Associate Degree Nursing 2022 | Stephanie Forbes Nurse Aide 2021 | Donna Vaughn Emergency Medical Science 2022 | Jordan Jo Associate Degree Nursing 2022



Attachment: COA Expansion Brochure (3275 : Resolution 2022-05-02 in Support of the Nursing & Allied Health Simulation Facility at COA)

A TEMPORARY FIX

COA Board of Trustees approved the use of the former college president's house for use as a temporary simulation lab for the period of one year. With cramped rooms and makeshift operational areas, the conditions are far from ideal for providing students the high-fidelity experience they need and deserve. We are now in our third year using this facility.



THE IMPACT

With current facilities, we face challenges to:

- Quality of programming
- Meeting accreditation and governing agency requirements
- Ability to expand current program
- Ability to add new programs
- Ability to meet workforce needs of service area

Megan Butler
Nurse Aide
2021

Kody Jopp
Emergency Medical Tech
2021

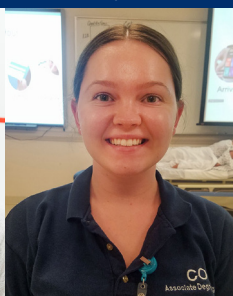
Brittney Phthisic
Associate Degree Nursing
2022

Tiffany Haynes-Wilson
Nurse Aide
2021

Celia McLennan
Emergency Medical Science
2021

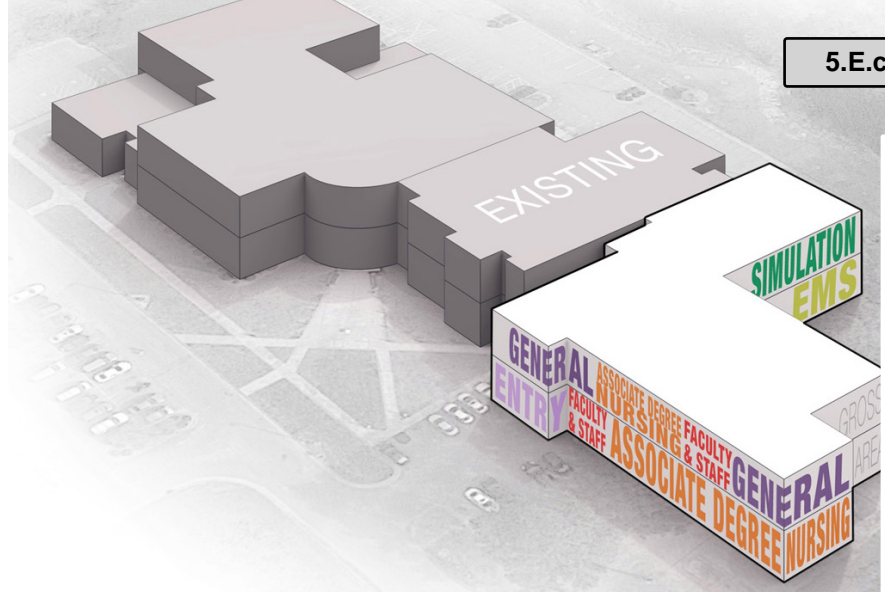
Angeline Trenholm
Associate Degree Nursing
2022

Shannon Akers
Medical Assistant
2022



THE SOLUTION

Health Science Expansion and Simulation Lab



The proposed Health Science Expansion and Simulation Lab building would add nearly 26,000 square feet to the current Owen's Center facility. While additional classrooms, labs, storage and a high-fidelity simulation center will provide for our expanding education needs, new student collaboration areas will foster interaction and teamwork while promoting a true "college experience" for students.

WHAT'S INCLUDED

Classrooms and Labs	5,400 sq
Simulation Center	3,000 sq
Student Collaboration and Convenience Areas	6,470 sq
Program Storage	1,400 sq
Offices and Administrative Areas	3,040 sq
Area for Future Expansion	3,000 sq

Lachlan Midgett
Health & Fitness Science
2022

Dion Bogue
Surgical Technology
2021

Meredith Zuber
Associate Degree Nursing
2022

Luz Maria Sanchez
Medical Assisting
2022

Chelsey Worley
Associate Degree Nursing
2022

Courtney Whitehurst
Associate Degree Nursing
2023

Rebekah Ga
Emergency Med
2021



PROJECTED OUTCOMES

Classrooms and labs able to accommodate all students

Realism

Technology-integrated instruction

Ability to incorporate additional simulation settings such as home health, telemedicine, bathroom care and more

Opportunity to bring more Health Sciences programs under one roof — also frees space in other buildings

More effective student:student and student:faculty collaboration

Adequate and organized storage for supplies and equipment

Office space for increased staffing

Projected Program Expansions

Associate Degree Nursing: 10-15 students

Practical Nursing: 5-10 students

Medical Assisting: 5-10 students

Emergency Medical Science: Unlimited

Human Services Technology: Unlimited

Health Fitness Science: Unlimited

New Programs Being Considered

Dental Assisting

Physical Therapy Aide/Assistant

Veterinary Tech/Assistant

Massage Therapy

Additional Opportunities

3,746 square feet of space in other buildings reallocated for programs in different disciplines including career and technical education

Health training for community partners: schools, home health, medical facilities



Attachment: COA Expansion Brochure (3275 : Resolution 2022-05-02 in Support of the Nursing & Allied Health Simulation Facility at COA)

Ashley Timmons Associate Degree Nursing 2022
 Damaris Holloway Associate Degree Nursing 2023
 Dustin Winslow Emergency Medical Science 2021
 Victoria Norrell Associate Degree Nursing 2022
 Abby Haring Emergency Medical Tech 2021
 Blair Crider Associate Degree Nursing 2022
 Brandy Ru Medical Assi 2022



LEARN MORE

To learn more about this project and how you can help College of The Albemarle transform the future of health science education, please contact us.

Dr. Jack Bagwell

President, College of The Albemarle
jack_bagwell88@albemarle.edu / 252-232-8553

Patti Kersey

Chair, College of The Albemarle Board of Trustees
patti_kersey@albemarle.edu / 252-209-4731

Paul O'Neal

Chair, Health Sciences Simulation Center Ad Hoc Committee
sponeal@hotmail.com / 252-207-5399

Robin Harris

Dean, Health Sciences and Wellness Programs
robin_harris@albemarle.edu / 252-335-0821 ext. 2395



COLLEGE OF THE
ALBEMARLE

www.albemarle.edu

COA - Currituck
107 College Way
Barco, NC 27917
252-453-3035

COA - Dare
132 Russell Twiford Road
205 S Business Highway 64/264
Manteo, NC 27954
252-473-2264

COA - Edenton-Chowan
118 Blades Street
Edenton, NC 27932
252-482-7900

COA - Elizabeth City
1208 N Road Street
Elizabeth City, NC 27909
252-335-



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.F
Meeting Date: May 02, 2022

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Set Public Hearing - Proposal to Purchase Property for the New High School**

Attachments: Set Public Hearing_Property Purchase_Agenda Summary (DOCX)
Modified Document Williams Farms of North Carolina - Purchase and Sale Agreement (DOC)
Frank Williams Tract-OP#2 20220221 (PDF)
Boring Location Plan (PDF)

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 2, 2022

Submitted By: Ken Bowman, County Manager

Item Title: Set Public Hearing – Proposal to Purchase Property for the New High School

SUMMARY:

Purchase of property for the new high school. It has come to the attention of the County leadership that the property located on RT 343 N that has been designated for the new high school is less than desirable to develop due to the subsoils located on the property. After much work and various soil samplings the Manager at Risk, MB Kahn, has determined the cost to mitigate the site would drive the cost up significantly upwards of \$4M. In addition, the location of the school along RT 343 N will create traffic issues for both the traveling public and those using the school location.

With that in mind, the County wanted to look for an alternate site for the new high school. The location being considered is located across from the County Administration Building on Hwy 158 East. This project site is located along the south side of NC Hwy 158 (Shortcut Road) in Camden, North Carolina. More specifically, the site is located approximately 0.5-miles east of the NC Hwy 158 and NC SR 34 intersection and was observed to consist of an open agricultural area. The property consists of 194 acres of which 60-70 acres would be designated for the new high school. This property will provide adequate space for the new building, parking, sports fields and expansion when needed.

The County has already contracted with Timmons Group to conduct an environmental analysis and soil borings on this site to ensure the land is satisfactory for the new high school (see attached).

RECOMMENDATION:

To place this on the June 6, 2022 agenda for a public hearing.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (“Agreement”), made and entered into as of the _____ day of _____, 20__ (“Effective Date”), by and between **WILLIAMS FARMS OF NORTH CAROLINA, INC.**, a North Carolina corporation (“Seller”), and **THE COUNTY OF CAMDEN, NORTH CAROLINA**, a political subdivision of the State of North Carolina (“Buyer”), provides as follows:

Recitals:

A. Seller is the owner of a certain parcel of undeveloped land located on the south side of U.S. Route 158 in Camden County, North Carolina, containing approximately 195 acres (the “Entire Parcel”) as shown on the **Exhibit A** attached hereto and made a part hereof.

B. Seller has agreed to sell to Buyer, and Buyer has agreed to buy from Seller a portion of the Entire Parcel containing approximately seventy (70) acres (the “Property”) and to grant Buyer an option to purchase the remainder of the Entire Parcel (the “Option Property”).

Agreement:

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and which includes the mutual promises of the parties, the parties agree as follows:

1. ***Property.*** Seller agrees to sell the Property to Buyer, and Buyer agrees to purchase the Property from Seller. The Property includes all strips, gores, easements, privileges, rights-of-way, riparian and other water rights, rights to lands underlying any adjacent streets or roads, and other tenements, hereditaments and appurtenances, if any, pertaining to or accruing to the benefit of the Property.

2. ***Purchase Price.*** The purchase price (“Purchase Price”) for the Property is Twenty Five Thousand and no/100 Dollars (\$25,000.00) per acre of land (rounded to the nearest thousandth of an acre) in the Property as determined by the “Survey” (defined below). The Purchase Price shall be payable as follows:

(a). \$25,000 by the “Deposit,” as defined in Section 4 below, which shall be applied to the Purchase Price at the Closing; and

(b). The balance shall be payable to Seller in immediately available funds at the Closing; and

3. ***Closing.*** The purchase of the Property will be closed (“Closing”) on or before thirty (30) days after the last day of the “Investigation Period” (defined below). The Closing will be held at 10:00 A.M. local time in the offices of Buyer’s attorney, unless otherwise agreed upon by the parties.

4. ***Earnest Money Deposit.*** On the first business day following the Effective Date, Buyer shall make an earnest money deposit in the amount of Twenty Five Thousand and 00/100

Dollars (\$25,000.00) (the “Deposit”), to be held in escrow by [REDACTED] (“Escrow Agent”). If Buyer does not timely make the Deposit, then Seller may immediately terminate this Agreement by written notice to Buyer. The Deposit shall be subject to the terms set forth below:

4.1. Escrow Agent shall hold the Deposit in an interest bearing FDIC or FSLIC insured account. Interest shall be added to the Deposit and shall be considered to be a part of the Deposit.

4.2. The Escrow Agent shall disburse the Deposit in accordance with the terms of this Agreement.

4.3. If the Deposit has not been disbursed previously, and parties are proceeding to Closing, then the Escrow Agent shall deliver the Deposit at Closing to the settlement agent, if other than the Escrow Agent, for credit against the Purchase Price.

5. ***Investigation Period.*** Through 5:00 P.M. local time on the 120th day after the Effective Date (the “Investigation Period”), Buyer and Buyer’s representatives shall have access to the Entire Parcel for the purpose of conducting its due diligence investigations.

5.1. During the Investigation Period Buyer and Buyer’s agents or designees shall have the right to enter the Entire Parcel for purposes of performing such investigations and other inquiries, tests and evaluations as Buyer deems reasonably necessary, including economic, legal and title analysis, securing environmental and engineering reports, determining the availability of suitable utilities, and performing such other reasonable and customary due diligence as the Buyer elects to perform. All such investigations shall be at Buyer’s sole expense.

5.2. Within five (5) business days after the Effective Date, Seller shall deliver to Buyer, if not previously delivered, the following documents and information with respect to the Entire Parcel to the extent that they are in existence and are in Seller’s possession or are readily available to Seller without any cost or expense to Seller:

5.2.1. The most recent survey;

5.2.2. Any soil reports or environmental assessments; and

5.2.3. A copy of any policy of title insurance issued in favor of Seller.

5.3. Seller makes no independent representation or warranty as to such documents except that they are true and correct copies of the materials in Seller’s possession. All materials delivered to Buyer pursuant to this Agreement shall be treated as confidential by Buyer and returned to Seller in the event that Buyer does not acquire the Property; provided, however, that Buyer shall have the right to disclose such materials to Buyer’s agents, employees, attorneys, consultants, investors and lenders so long as reasonable efforts are made to keep such matters confidential.

5.4. Buyer may enter the Entire Parcel for the purpose of obtaining a phase I environmental site assessment of the Entire Parcel and for conducting soil and other geo-technical tests and evaluations, subject to the limitations set forth below. Buyer shall give Seller

reasonable notice prior to entering the Entire Parcel, and Seller shall have the right to observe the testing being done. Buyer shall fill in all holes and otherwise restore the Entire Parcel after conducting such tests.

5.5. Buyer shall not perform any invasive environmental testing (e.g. a phase II environmental site assessment) without the prior written approval of Seller.

5.6. Buyer shall repair any damage to the Entire Parcel caused by its investigations. Buyer agrees to indemnify and to hold Seller harmless from any loss, cost, expense or liability incurred or sustained by the claim of any person made by reason of any due diligence activities conducted by Buyer or its agents or contractors. This indemnity shall survive Closing and any termination of this Agreement.

5.7. Buyer shall have the absolute right at any time prior to the expiration of the Investigation Period (as the same may be extended) to terminate this Agreement by giving written notice to Seller, and upon such termination the entire Deposit (together with any interest but less any Escrow Agent fees) shall be paid to the Buyer, and the parties shall have no further rights, obligations or liabilities with respect to each other under this Agreement (except for Buyer's indemnity obligations that survive termination of this Agreement).

5.8. Upon Seller's request, Buyer will provide Seller with copies of all reports and other due diligence materials with respect to the Entire Parcel.

6. **Subdivision Plat.** Promptly following the execution and delivery of this Agreement, Buyer shall cause a surveyor licensed in the State of North Carolina to prepare a subdivision plat (the "Subdivision Plat") and other documents required to create the Property as a separately subdivided parcel of land. The acreage of the Property, as shown on the Subdivision Plat (rounded to the nearest one thousandth of an acre), shall, absent manifest error, be the basis for determining the Purchase Price. Seller shall have the right to approve the configuration and dimensions of the Property as shown on the Subdivision Plat, which approval shall not be unreasonable delayed, withheld, or conditioned. Buyer shall cause the Subdivision Plat to be approved by any applicable administrative or political process and cause it to be recorded in the office of the Camden County Register of Deeds. Seller agrees to cooperate with Buyer in the process to have the Subdivision Plat recorded and shall sign the Subdivision Plat as the landowner if required as a condition to the approval or recordation of the Subdivision Plat. Seller shall not be obligated to approve or sign any Subdivision Plat that provides for the dedication of any land without compensation deemed acceptable to Seller.

7. **Title and Survey.** Seller will convey title to the Property to Seller by Special Warranty Deed, the form of which is attached as Exhibit B.

7.1. On or before twenty days prior to the end of the Investigation Period, Buyer shall at its sole cost and expense cause a title examination to be made of the Property and shall obtain a commitment for the issuance of title insurance (the "Commitment") by a title insurance company acceptable to Buyer (the "Title Company"). The Title Company need not be the same company as the Escrow Agent, but can be any title insurance company selected by Buyer. A copy of the Commitment shall be delivered to Seller.

7.4. If Seller elects to cure any Objectionable Conditions, then Seller shall cure such Objectionable Conditions at or prior to Closing. If Seller elects to cure, but shall fail to cure, any Objectionable Condition at or prior to Closing, then Buyer may either (a) cure such condition itself if the Objectionable Condition is a lien or encumbrance of an ascertainable amount which can be cured by the payment of money, and deduct from the Purchase Price the reasonable costs and expenses incurred by Buyer in curing such Objectionable Condition, (b) waive the Objectionable Condition and proceed to Close the transaction contemplated by this Agreement with no reduction in the Purchase Price relating to the uncured Objectionable Condition (except to the extent of liens or encumbrances of an ascertainable amount), or (c) terminate this Agreement in which case the Escrow Agent shall return the Deposit to Buyer.

7.5. Except as specifically set forth in this Agreement, Seller will permit no changes to the status of the title to the Property after the Effective Date that would be binding on Buyer without the consent of the Buyer.

8. *Closing Costs; Settlement Adjustments.*

8.1. Seller shall pay any North Carolina transfer tax with respect to the transfer of title to the Property.

8.2. Buyer shall be responsible for the payment of the title insurance premiums, its attorneys' fees, and the cost of recording the title instruments and the Deed of Trust, and the fees of Seller's attorney to prepare the Note and Deed of Trust.

8.3. Seller shall be responsible for all delinquent, deferred or "roll back" real estate property taxes applicable to the Property, including any interest or penalties. All other current year real estate property taxes for the Property shall be prorated as of the date of Closing on a calendar year basis. In the event the taxes for the year of Closing are unknown, the tax proration will be based upon such taxes for the prior year and, at the request of either party, the taxes shall be re-prorated and adjusted when the tax bill for the year of Closing is received and the actual amount of taxes is known.

8.4. Seller shall be responsible for all governmental assessments confirmed as of the Closing, and Buyer shall be responsible for any such assessments or dues confirmed thereafter.

9. *Seller's Representations and Warranties.* Seller represents and warrants to Buyer that as of the Effective Date:

9.1. This Agreement has been duly executed and delivered by the Seller, constitutes the valid and binding obligation of the Seller, and is enforceable against the Seller in accordance with its terms.

9.2. To the best of Seller's knowledge, there are no pending, threatened or contemplated condemnation actions involving all or any portion of the Entire Parcel, and Seller has received no notice of any such action.

9.3. Seller has received no notice of and to the best of Seller's knowledge there is no pending litigation involving Seller or the Property which would in any way (i) be binding upon the Buyer and materially and adversely limit the Buyer's full use and enjoyment of the Entire Parcel, or (ii) limit or restrict Seller's right or ability to enter into this Agreement and consummate the transactions contemplated under this Agreement.

9.4. Seller is duly organized and validly existing under the laws of the State of North Carolina, with full power and authority to enter into the transactions set forth in this Agreement. Upon request by Buyer, Seller shall supply to Buyer a true and complete copy of resolutions or organizational documents as shall be reasonably necessary to provide evidence that Seller is properly organized and that Seller's constituent officers or partners are authorized to execute all the documents contemplated by this Agreement.

9.5. To the best of Seller's knowledge, without independent investigation or inquiry, and except to the extent otherwise disclosed in any environmental report or study obtained by Buyer prior to Closing or in any environmental report or study delivered by Seller to Buyer prior to Closing: (a) Seller has not received written notice from any governmental authority relating to an existing violation of the Entire Parcel under any applicable environmental law; and (b) Seller has not caused, during the period of Seller's ownership of the Entire Parcel, any discharge of hazardous materials on or from the Entire Parcel in violation of any applicable environmental law.

9.5.1. The term "applicable environmental law" means any law, statute, code, rule, or regulation of the United States, the State of North Carolina, and all local governmental or regulatory authorities exercising jurisdiction over Seller or the Entire Parcel, pertaining to prohibition or regulation of hazardous or toxic wastes or materials, including, but not limited to, the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and the Superfund Amendments and Reauthorization Act (SARA) (42 U.S.C. Section 9601, et seq.), as amended from time to time.

9.5.2. Buyer acknowledges that current or future federal, state and local laws and regulations may require the cleanup of any matters subsequently discovered on the Entire Parcel, which constitute hazardous, toxic or regulated materials, wastes or substances under applicable environmental laws at the expense of the persons who, in the past, present or future may have had or continue to have an interest in the Entire Parcel including, without limited to, current, past and future owners and users/operators including tenants of the Entire Parcel. The cost and expense of such cleanup may be substantial. Buyer acknowledges and agrees that Buyer shall look solely to the experts and professionals selected or approved by Buyer to advise Buyer with respect to the condition of the Entire Parcel and will not hold Seller or any brokers responsible for any environmental conditions or problems relating to the Entire Parcel or for any remediation or other cleanup activities in connection therewith, and hereby releases Seller from any such liability.

9.6. Seller is not a "foreign person" within the meaning of Section 1445 of the Internal Revenue Code of 1954 as amended.

10. ***Buyer's Representations and Warranties.*** Buyer represents and warrants to Seller that as of the Effective Date:

10.1. This Agreement has been duly executed and delivered by the Buyer, constitutes the valid and binding obligation of the Buyer, and is enforceable against the Buyer in accordance with its terms.

10.2. Buyer is duly organized and validly existing under the laws of the place of its formation with full power and authority to enter into the transactions set forth in this Agreement. Buyer shall provide at Closing an opinion of counsel in form and substance satisfactory to Seller that Buyer has duly authorized the execution and delivery of this Agreement and the purchase of the Property and that the person who has executed and delivered on behalf of Buyer, the Note, Deed of Trust and all other documents with respect to the transaction contemplated by this Agreement is duly authorized to do so.

11. ***Conditions to Closing.***

11.1. The obligations of the Buyer to close on its acquisition of the Property are subject to the satisfaction at or prior to Closing of the following conditions and upon each of the factual statements set forth below being true:

11.1.1. The Seller shall have performed and complied with all terms and conditions required by this Agreement to be performed or complied with by the Seller prior to or at Closing.

11.1.2. The representations and warranties of Seller contained in this Agreement shall be true and correct on the date of Closing.

11.1.3. There shall be no encumbrances or other defects in the title to the Property other than the Permitted Exceptions.

11.1.4. The Subdivision Plat shall have been recorded.

11.2. The obligations of the Seller hereunder are subject to the satisfaction at or prior to Closing of the following conditions and upon each of the factual statements set forth below being true:

11.2.1. The Buyer shall have performed and complied with all terms and conditions required by this Agreement to be performed or complied with by the Buyer prior to or at Closing.

11.2.2. The representations and warranties of Buyer contained in this Agreement shall be true and correct on the date of Closing.

11.2.3. The Subdivision Plat shall have been recorded.

12. ***Seller's Obligations at Closing.*** Seller shall deliver to Buyer the following at Closing:

12.1. An executed counterpart of a settlement statement showing the Purchase Price and all credits, allocations, prorations and other financial adjustments between the parties as set forth in this Agreement ("Settlement Statement").

12.2. The executed and acknowledged Special Warranty Deed to the Property, with a legal description of the Property based on the Survey or recorded Plat.

12.3. A duly executed lien affidavit sufficient to permit the Title Company to issue its title policy without exception for unpaid laborers' and materialmen's liens and without exception for rights of possession of any third party other than [REDACTED].

12.4. A certificate given under penalty of perjury and on a form approved under regulations promulgated under Section 1445 of Internal Revenue Code of 1954 as amended, that Seller is not a foreign person.

12.5. Such other documents and instruments which may be necessary for the consummation of the transactions contemplated by this Agreement as may be reasonably requested by Buyer or Buyer's counsel.

13. ***Buyer's Obligations at Closing.*** Buyer shall deliver the following to the Seller at Closing:

13.1. An executed counterpart of the Settlement Statement.

13.2. The Purchase Price, subject to credits, allocations, prorations and adjustments as set forth in this Agreement, and minus the original principal amount of the Note to be paid by wire transfer or other immediately available funds in sufficient time to permit Seller to discharge any deeds of trust or other monetary liens against the Property on a "same day" basis.

13.3. Such other documents and instruments which may be necessary for the consummation of the transactions contemplated by this Agreement as may be reasonably requested by Seller or Seller's counsel.

14. ***Risk of Loss.*** Risk of loss prior to Closing shall be on Seller and Seller shall provide notice to Buyer promptly after the occurrence of any loss of or damage to the Property.

15. ***Eminent Domain.*** If, prior to Closing, more than five percent (5%) of the Property is taken by eminent domain, or if such condemnation proceedings are commenced, Buyer shall have the option, by written notice to Seller, to terminate this Agreement. If Buyer does not elect to terminate this Agreement then (i) this Agreement shall remain in full force and effect, (ii) Seller shall assign, transfer and set over to Buyer at the Closing all of Seller's right, title and interest in and to the eminent domain proceedings and any awards that may be made for such taking (including any funds which Seller may have received for such condemnation prior to

Closing), and (iii) after Closing, Buyer shall be solely responsible, at its cost, for litigating any eminent domain proceedings that have not been completed prior to Closing.

16. **Brokerage Commissions.** Seller and Buyer represent and warrant each to the other that they have not dealt with any broker or realtor in connection with this transaction. Each party shall indemnify and hold harmless the other from and against any and all claims, demands or the cost and expense thereof (including reasonable attorneys’ fees) arising out of any brokerage commission, fee or other compensation due or alleged to be due to any person in connection with the transaction contemplated by this Agreement based upon any agreement alleged to have been made or other action alleged to have been taken by the indemnifying party. This indemnity obligation shall survive Closing and any termination of this Agreement.

17. **Default and Remedies.**

17.1. If Seller fails to perform any of the terms and conditions of this Agreement or is otherwise in default under this Agreement, then Buyer, at Buyer’s sole option and as its sole remedies, may elect to:

17.1.1. Waive the default or failure and close “as is”; or

17.1.2. Terminate this Agreement by written notice to Seller given on or before the date of Closing, in which event Buyer shall be entitled to recover the Deposit, in which case both parties shall be released from all further obligations under this Agreement except for those obligations that specifically survive termination of this Agreement; or

17.1.3. Seek specific performance of Seller’s obligations under this Agreement provided that any suit for specific performance must be filed within ninety (90) days after the date on which Seller’s default is alleged to have occurred or it shall be forever barred.

17.2. If Buyer fails to perform any of the terms and conditions of this Agreement or is otherwise in default under this Agreement, then Seller, as its sole remedy, shall receive the Deposit as agreed and liquidated damages for the breach, whereupon the parties shall be relieved of all further obligations under this Agreement except for Buyer’s indemnity obligations which survive termination of this Agreement.

17.3. If either party is in breach of its representations or warranties, and such breach is not disclosed by the breaching party to the other party in writing prior to Closing, then the other party shall have whatever rights or remedies are available against the breaching party at law or equity. Notwithstanding the foregoing to the contrary neither party may bring a claim of breach of representation or warranty by the other unless the party claiming the breach notifies the other party of its claims within one (1) year after the Closing.

17.4. In no event shall either party be liable to the other party for consequential or punitive damages.

17.5. In the event either party brings any legal action to enforce its rights against the other party, then the prevailing party shall be entitled to recover from the other party all legal costs (including reasonable attorneys fees at all tribunal levels).

Attachment: Modified Document Williams Farms of North Carolina - Purchase and Sale Agreement (3289 : Set Public Hearing - Proposal to

18. **Assignment.** Neither party shall assign this Agreement without the prior written consent of the other; provided that, Buyer may assign its right to take title under this Agreement to another entity owned or controlled by Buyer or the principal owners of Buyer, but Buyer shall not be relieved of its obligations under this Agreement.

19. **Miscellaneous.**

19.1. Property Transferred “As Is and Where Is”. Subject to the Seller’s representations and warranties specifically set forth in this Agreement and in the special warranty deed to be delivered at Closing: (i) it is understood and agreed that Seller has not made and is not making and specifically disclaims any warranties, representations or guarantees of any kind or character, express or implied, oral or written, past, present or future, with respect to the Property and its suitability for any particular purpose or use; (ii) Buyer acknowledges that it is generally familiar with the Property and is a sophisticated Buyer of real estate, and that it is relying upon its own expertise and that of its consultants in purchasing the Property and that it will conduct such inspections and investigations as it deems necessary including, but not limited to, the physical and environmental conditions thereof and shall rely upon the same; and (iii) Seller shall sell and convey to Buyer, and Buyer shall accept the Property, “AS IS, WHERE IS, WITH ALL FAULTS”. The terms and conditions of this provision shall expressly survive the Closing and not merge with the provisions of any closing documents, shall run with the land and shall be binding on any successors, assigns or transferees of Buyer. Neither Seller nor Buyer is liable or bound in any manner by any oral or written statements, representations or information pertaining to the Property furnished by any broker, agent, employee, servant or other person, unless the same are expressly set forth herein.

19.2. Notices. All notices under this Agreement shall be given in writing and shall be: (a) hand delivered against a written receipt of delivery, (b) delivered to a nationally recognized overnight courier service for next business day delivery with delivery charges paid by, or billed to, the Sender, or (c) by email, provided, however, that if such notice is given by email, an original counterpart of such communication shall concurrently be sent in either the manner specified in the clause (b) above. Each such notice, demand or request, shall be deemed to have been given upon the earlier of (i) actual receipt or refusal by the addressee or (ii) one day after the deposit thereof with a courier if sent pursuant to clause (b) above. Notices shall be directed as follows:

TO BUYER:

THE COUNTY OF CAMDEN, NORTH CAROLINA

with a copy to:

TO SELLER:

Williams Farms of North Carolina, Inc.
Attn: Frank T. Williams, President

Email: _____

with copies to:

Vincent J. Mastracco Jr., Esq.
Kaufman & Canoles, PC
150 West Main Street, Suite 1900
Norfolk, Virginia 23510
Email: vjmastracco@kaufcan.com

Notices may be given on behalf of any party by its legal counsel. Either party may, from time to time, by notice as herein provided, designate a different address to which notice to it shall be sent.

19.3. Knowledge. The phrases “to the best of Seller’s knowledge,” “to Seller’s knowledge,” “to Seller’s actual knowledge,” “Seller has no knowledge of,” and similar phrases shall mean the actual, and not constructive, current knowledge of Frank T. Williams; and shall not impose any requirement upon such individual to undertake any independent investigation or inquiry.

19.4. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina.

19.5. Entire Agreement. This instrument and any exhibits and addenda hereto contain the entire understanding and agreement by and between the parties and all prior or contemporaneous oral or written agreements or instruments are merged herein and no amendment to this Agreement shall be effective unless the same is in writing and signed by the parties hereto. There are no representations, warranties or undertakings given or made by either party hereto except as set forth herein or in any instrument delivered pursuant hereto.

19.6. Survival. The indemnity obligations of the parties set forth in this Agreement shall survive termination of this Agreement and Closing. The representations and warranties of the parties shall survive for a period of one (1) year after Closing. All obligations of the parties which are required to be performed by a party after Closing under the terms of this Agreement, including all obligations regarding the Development Obligations, shall survive closing.

Attachment: Modified Document Williams Farms of North Carolina - Purchase and Sale Agreement (3289 : Set Public Hearing - Proposal to

19.7. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective permitted successors and assigns.

19.8. Captions and Headings. The captions and headings throughout this Agreement are for convenience and reference only and the words contained therein shall in no way be held to define or add to the interpretation, construction or meaning of any provision of this Agreement.

19.9. Counterpart Originals. This Agreement may be executed in separate counterparts with multiple originals. Any party may execute this Agreement electronically using an electronic signature service. This Agreement may be delivered by facsimile, email, or any other form of electronic transmission. Copies of this Agreement are acceptable as originals for all purposes.

19.10. Time. Time periods under this Agreement shall be computed by excluding the starting day and including the ending day of the period. The term “business day” shall mean any day that is not a Saturday, Sunday or a day in which the North Carolina courts or federal banks are closed. When any date for taking action does not fall on a business day, then the time for taking such action will be extended to the next business day. Time is of the essence with respect to the rights and obligations created under this Agreement.

20. *Option*

20.1. If Buyer closes on the acquisition of the Property then Buyer shall have the exclusive option (the “Option”) to purchase the Option Property. The term during which the Option may be exercised by Buyer shall be three (3) years, beginning on the date of the Closing on Buyer’s purchase of the Property and ending on the date which is the third anniversary of the Closing on Buyer’s purchase of the Property (the “Option Period”). The Option shall terminate at the end of the Option Period and Buyer shall have no further rights to purchase any portion of the Option Property except for any Option Parcel with respect to which Buyer has given an Option Notice prior to the end of the Option Period.

20.2. Buyer may exercise the Option with respect to any contiguous portion of the Option Property containing not less than ten (10) acres by giving Seller written notice of its exercise of the Option (an “Option Notice”) and identifying the portion of the Option Property to be purchased (the “Option Parcel”) prior to the end of the Option Period. Each Option Parcel must have a length that extends from the frontage on Short Cut Road to the rear boundary of the Entire Parcel and be of generally uniform width.

20.3. The purchase price of each Option Parcel shall be in the amount of \$25,000 per acre for any Option Parcel the Option Notice for which is given prior to the first anniversary of the Closing on the Property, \$26,500 per acre for any Option Parcel the Option Notice for which is given prior to the second anniversary of the Closing on the Property, and \$28,090 per acre for any Option Parcel the Option Notice for which is given on or after the second anniversary of the Closing on the Property.

20.4. If Buyer timely exercises the Option with respect to any Option Parcel, then a contract for the sale and purchase of such Option Parcel shall exist between Seller and Buyer on the same terms and conditions as the sale and purchase of the Property except that (a)

there shall be no additional Inspection Period with respect to any Option Parcel (Buyer shall be satisfied with all aspects of each Option Parcel prior to its giving an Option Notice), (b) Buyer shall give Seller notice of any Objectionable Condition as to matters of title or survey at the time of giving the Option Notice, (c) the Closing shall occur within fifteen (15) days after the recordation of a subdivision plat creating the Option Parcel as a separate parcel, and (d) Buyer shall make an earnest money deposit in the amount of \$25,000 with respect to each Option Parcel within three (3) business days after it delivers the Option Notice with respect to such Option Parcel. Buyer shall have the obligation to cause to be prepared and recorded a subdivision plat for each Option Parcel and Seller shall have the approval right as set forth in Section 5 above. In particular Seller's right to approve the configuration and dimensions of any Option Parcel shall include the access to each portion of the Entire Parcel that Buyer has not purchased.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and sealed as of the Effective Date.

SELLER:

WILLIAMS FARMS OF NORTH CAROLINA, INC.

By: _____
Frank T. Williams, President

BUYER:

THE COUNTY OF CAMDEN, NORTH CAROLINA

By: _____
Name: _____
Its: _____

Exhibit A
Drawing Showing Boundaries of the Property

Attachment: Modified Document Williams Farms of North Carolina - Purchase and Sale Agreement (3289 : Set Public Hearing - Proposal to

Exhibit B
Special Warranty Deed Form

Excise Tax: _____ Recording Time, Book and Page: _____
Tax Lot No.: _____ Parcel Identifier No. _____
Verified by _____ County on the ____ day of _____, 20____
by _____

Mail after recording to: _____

This instrument was prepared by: _____

Brief description for the Index: _____

NORTH CAROLINA SPECIAL WARRANTY DEED

THIS DEED made this _____ day of _____, 20__, by and between

GRANTOR

GRANTEE

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all of that certain lot or parcel of land situated in _____ County, North Carolina and more particularly described as follows:

See **Exhibit A** attached hereto.

The property hereinabove described was part of a larger tract acquired by Grantor by instrument recorded in Book _____, Page _____, _____ County Registry.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, except for the exceptions hereinafter stated.

Title to the property hereinabove described is subject to the following exceptions:

This property is conveyed subject to covenants, restrictions, easements and other matters of record affecting said property and to 20__ ad valorem taxes and taxes for subsequent years.

IN WITNESS WHEREOF, the Grantor has executed this instrument as of the day and year first above written.

[INSERT NAME]

By: _____
Name: _____
Its: _____

STATE OF _____ :

COUNTY OF _____ :

I certify that the following person personally appeared before me this day, acknowledging to me that to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____.

Date: _____

[Affix Notary Seal]

Notary Public: _____
Printed Name: _____
My Commission Expires: _____

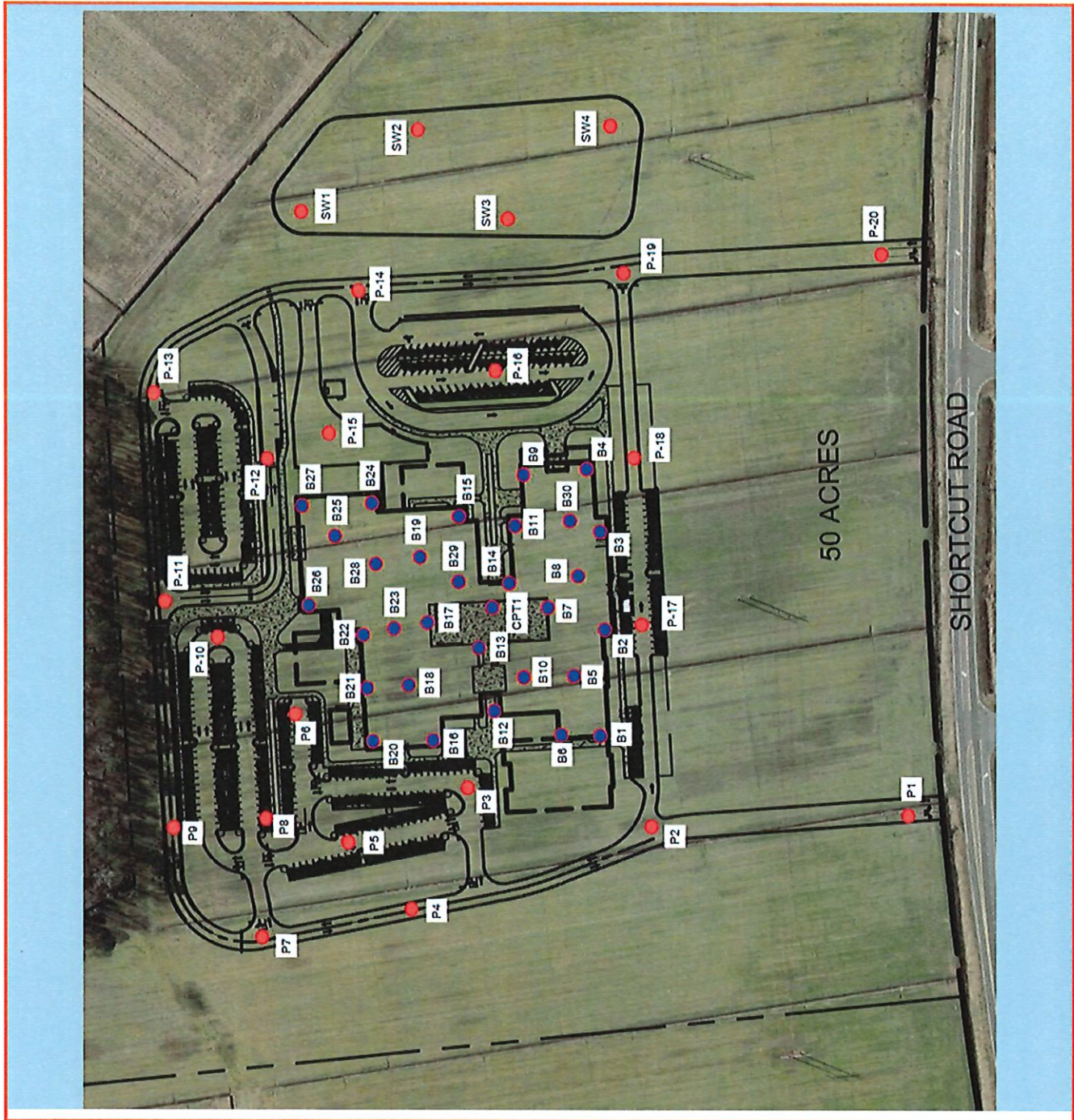


Proposal for Geotechnical Engineering Services
Camden High School Alternative Site ■ Camden County, NC
January 13, 2022 ■ Terracon Proposal No. PK5225005



EXHIBIT D

Boring Location Plan



Attachment: Boring Location Plan (3289 : Set Public Hearing - Proposal to Purchase Property for the New High School)



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 6.A
Meeting Date: May 02, 2022
Submitted By: Kim Perry,
Library
Prepared by: Karen Davis

Item Title **Library Board**

Attachments:

Summary:

It is the request of the Library Board of Trustees that the following be reappointed for an additional term:

- ~ Anita Cuthrell
- ~ Monique Chamblee
- ~ Anna Smith

Recommendation:

Approval.



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.A
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes - April 4, 2022**

Attachments: bocminutes_040422 (DOCX)

Camden County Board of Commissioners
April 4, 2022
Closed Session – 6:00 PM
Regular Meeting – 7:00 PM
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on April 4, 2022 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 6:00 PM. Also Present: Vice-Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak. Administration Staff Present: County Manager Ken Bowman, County Attorney John Morrison and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session to discuss potential litigation and consult with the County Attorney.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Motion to recess out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman reconvened the Board of Commissioners.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Boyce Porter gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to remove Trillium Health Resources Annual Report from Presentations due to an emergency.

Motion to approve the agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

Sandy Duckwall of Smith Drive presented the following:

April 4, 2022
Sandy Duckwall – 102 Smith Drive, Camden, NC 27921

Good evening – I come tonight to speak to a concern I have of misinformation regarding this Board of Commissioners. It's important for myself and for all residents of Camden County to have confidence in their government. It's difficult enough for residents to understand and maneuver thru how government works and when misinformation enters into the mix it makes it even harder and leaves citizens puzzled, confused and not knowing where the truth lies.

It has been said to me – more than once by several people – that the Board of Commissioners have improperly diverted the 3-cent tax increase intended for Operating Expenses for the new High School, for other uses. In my opinion It's completely irresponsible to make unfounded or uninformed accusations and spread them to the public domain. In an attempt to settled this confusion I requested the factual information from the County Finance Director so that the factual information will be on the record. I have a copy of the Year-To-Date Revenue report that has been collected by the 3-Cent Tax. That funding cannot be used for anything other than Operating Expenses and only once the school is completed. The line item report shows that thus far as of this date that \$229,704 have been collected and that Zero dollars have been expended. It has been said – to me - that the money is being diverted and accounts finagled and are being used for the library. I've seen no evidence to show that accusation to be true but have asked those making the statement to bring forth the evidence or knowledge of misappropriation of funds. Thus far no one has brought any information that would indicate funds are being expended inappropriately. Diversion of funding and Finagling records are serious allegations that are unfounded. I thank this board and our county employees for their commitment to public service. I ask my written comments be submitted into record.

Thank you for your time this evening.
Sandy Duckwall

Sandy Duckwall

04/04/2022 11:08 sjackson		Camden County, NC LIVE YEAR-TO-DATE BUDGET REPORT					P g1ytdbud	1
FOR 2022 09								
		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND								
10390400 OTHER REVENUE								
10390400 439778 3 CENT OPERATING H		0	0	-229,704.07	.00	.00	229,704.07	100.0%
TOTAL OTHER REVENUE		0	0	-229,704.07	.00	.00	229,704.07	100.0%
TOTAL GENERAL FUND		0	0	-229,704.07	.00	.00	229,704.07	100.0%
TOTAL REVENUES		0	0	-229,704.07	.00	.00	229,704.07	
GRAND TOTAL		0	0	-229,704.07	.00	.00	229,704.07	100.0%

** END OF REPORT - Generated by Stephanie Jackson **

ITEM 4. PRESENTATIONS

- A. Trillium Health Resources Annual Report – Removed from the agenda.
- B. Pasquotank-Camden Emergency Medical Services

Operations Manager Jamar Whitaker briefed the Board on updates in regard to Pasquotank-Camden Emergency Medical Services. Mr. Whitaker included in his report an overview of the Tier Response Plan and Community Paramedics Partnership Program.

South Camden Water & Sewer District Board of Directors

The Chairman recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board			
Monthly Work Order Statistics Report			
Period: February 2022			
Water/Distribution	Submitted Work Orders	Completed Work Orders	Percentage Completed
Water/Distribution	108	108	100%
Sewer/Collection	0	0	100%

Status of Uncompleted Work Orders:
0

New Services Installed:

Locates:

- Water Line: 73
- Sewer Line: 5
- Water & Sewer, same ticket: 4
- Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in February: 12,060,970 gallons

Daily average water usage for February: 450,112 gallons

Current treatment capacity at the water treatment plant: 720,000



SOUTH CAMDEN WATER & SEWER BOARD											
MONTHLY WATER STATISTICS REPORT											
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed	
2021											
Feb	87	100%	0%	85	2	81	22	4	0	3	
March	86	100%	0%	85	1	97	45	10	0	1	
April	85	100%	0%	85	0	92	28	19	0	5	
May	88	100%	0%	88	0	90	8	17	0	2	
June	101	100%	0%	96	5	63	17	12	0	2	
July	87	100%	0%	85	2	83	14	7	0	0	
August	89	100%	0%	88	1	105	19	1	0	2	
Sept	120	100%	0%	119	1	77	15	0	0	3	
Oct	95	100%	0%	93	0	64	15	2	0	0	
Nov	72	100%	0%	72	0	37	0	2	0	2	
Dec	86	100%	0%	85	1	43	8	7	0	0	
2022											
Jan	90	100%	0%	89	1	96	6	6	0	0	
Feb	108	100%	0%	108	0	73	5	4	0	0	

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters water			meters Core	Core		meters S. Mills	S. Mills	S. Mills
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	537,620	\$7,987.75	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,549	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,655.05	54	208,440	\$3,587.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,625.30	565,960	\$9,257.62	54	201,240	\$3,346.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.00	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,745.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	285,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

2022 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2022	13,953,480	.450,112
February 2022	12,060,970	.430,749
March 2022		
April 2022		
May 2022		
June 2022		
July 2022		
August 2022		
September 2022		
October 2022		
November 2022		
December 2022		
Yearly Totals		

Motion to approve the monthly report as presented.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Adjourn

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

The Chairman adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. PUBLIC HEARING

A. Keeter Barn Landing Preliminary Plan

Motion to open the Public Hearing.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Planning Director Amber Curling presented the Staff Report, which included the following:

Jason Mizell with Timmons Group representing Keeter Barn Landing LLC, is requesting approval for a 37-lot preliminary plat application for the Keeter barn landing conservation subdivision. The parcel is 41.75-acres located on the southeast corner of Keeter Barn Rd and US Hwy 17. The parcel is within the 1-mile buffer surrounding the South Mills Core Village. Application package, generally complete, includes the Preliminary Plat Application, Preliminary Plan, Deed, Neighborhood Meeting Results and Development Impact Analysis.

The Neighborhood Meeting was held on August 18, 2021. A few inquiries by phone occurred. Jason Mizelle from Timmons discussed details with the neighbor, no apparent concerns. The TRC Meeting was held on September 7 2021.

The zoning is Suburban Residential. The Surrounding zoning districts are Rural Residential, Highway Commercial and Working Lands.

Suitability - Very High in Suitability.

Not located in the Wetlands and not located in the Watershed. Located in Flood Zone X - No areas of environmental concern. It appears the property drains to Joyce Creek. Stormwater Management Plan will be submitted with Development Plans.

CAMA Future Land Use Map - The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or more.

The County's Comprehensive Future Land Use Map shows the property as One to Two Acres Rural Residential, which is intended to serve as a buffer between rural preservation areas and more intense development.

South Mills Water and Camden County Sewer borders the property.

The property is being used as farmland. The surrounding uses are Residential Lots, Woods, Farmland, South Mills Fire Station and Camden County Wastewater Treatment Plant.

The property is served by the South Mills Fire District. Fire Chief disapproved due to limited staff. Concerns about the helicopter landing pad were resolved.

Superintendent for Schools disapproved due to overcapacity. On September 16, 2019 a report by Kahn demonstrated schools were either over capacity or at capacity. The proposed development statistically will generate more students.

The Sheriff's Office is concerned about the public health and safety. In the Technical Review Comments the Sheriff's office disapproved the subdivision due to lack of funding to support additional call volume.

Conservation subdivision requires 50% of the development to be Passive Open Space.

Dedication or payment in lieu of for public parks, which is 1.23 acres.

County Attorney John Morrison asked if the applicant had met all the requirements of the Unified Development Ordinance to date for the Preliminary Plan. Mrs. Curling affirmed that the applicant has met the UDO requirements to this point. Mrs. Curling added that if the preliminary plan were to be approved, the construction plan would have to be submitted and approved as well.

Applicant representative Jason Mizelle with Timmons Group gave a brief overview of the project.

- 37-lot Conservation subdivision
- Lots sizes – ½ acre
- Development location was shifted to accommodate a 250-foot clearance for the helicopter pad; also the provision of a Type B buffer was included.
- In regard to wastewater, the developer plans to use on-site septic systems. There was brief discussion in regard to the cost to developers to hook up to the county sewer system.
- No affirmation to date from South Mills Water Association, although the Board of Commissioners voted to provide water to SMWA for this purpose.
- A reforestation process that will be implemented to assist with drainage/absorption. He confirmed that the drainage requirements of the UDO will be met.
- Mr. Mizelle explained that by moving the subdivision farther back, the amount of infrastructure increases, the amount of roadway increases, as well as the addition of increased impervious surface. A tighter cluster results in a smaller footprint.

In regard to the helicopter pad, Mr. Morrison asked Mr. Mizelle if Nightingale or the Coast Guard had been given an opportunity to speak to its proximity to the proposed subdivision. According to Mr. Mizelle they had not.

Mr. Morrison reiterated to Mr. Mizelle the South Mills Water Association is a separate entity and not part of the Camden Water District. Mr. Mizelle communicated his understanding of that fact.

Chairman Munro once again confirmed with Mrs. Curling that the preliminary plan as submitted had met the requirements of the Unified Development Ordinance.

STAFF REPORT
Ordinance 2022-04-01
UDO 2021-08-019
Preliminary Plat
For Keeter Barn Landing Conservation Subdivision

PROJECT INFORMATION

File Reference: 2021-08-019
Project Name: Keeter Barn Landing
Address: 01-7080-06-30-7405-0000
Applicant: Keeter Barn Landing, L.L.C.
Address: 1545 North Road Street
Elizabeth city, NC 27909
Phone: 252-207-5027
Email: sales@siscarioproperties.com

Agent for Applicant: Same as Owner
Address: Same as Owner

Phone: Same as Owner
Fax: Same as Owner
Email: Same as Owner

Current Owner of Record:
Keeter Barn Landing LLC

Meeting Dates:
August 18, 2021 Neighborhood Meeting
September 7, 2021 TRC Meeting
March 16, 2022 Planning Board Meeting

Application Received: 5/25/2021
By: Amber Curling, Planning

Application Fee paid: \$1850 CK10008

Stormwater Escrow Fee Paid: \$6000CK10009

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included: (All Documents in Pkg)
A. Land Use Application
B. Preliminary Site Plan
C. Deed
D. Consent Affidavit
E. Neighborhood Meeting Results
F. TRC Inputs
G. Development Impact Analysis
H. Septic System Results

REQUEST: Keeter Barn Landing, L.L.C is requesting review of the Preliminary Plat for Keeter Barn Landing Subdivision per Article 151.2.3.20 of the Unified Development Ordinance. The proposed conservation subdivision is designed with 37 lots.

Project Location/Description/History of property: The property is located in South Mills on the south east corner of Keeter Barn Road and US Hwy 17. The parcel ID number for the approximately 41.75 acres is 01-7080-06-30-7405-0000. The property is being used as farmland in the South Mills Township.

Subdivision SITE DATA
Lot Size: 41.75 acres
Number and Size of Lots: 37 Lots about 21,780 square feet
Flood Zone: X
Zoning District(s): Suburban Residential
Existing Land Uses: Farmland
Adjacent Property Uses: South Mills Fire Station, Residential Lots, Woods, Farmland, Camden Sewer Plant
Streets: Shall be dedicated to public under control of NCDOT.
Open Space: Required Per Article 151.7.5.5 and table 7.5.5.B
50% of 41.75 is 20.875 acres of conservation open space required.

Landscaping Requirements Per 151.9.4:
Landscaping Plan required

Perimeter Buffer Per 151.5.9.9:
Not Required

Street Buffer Per 151.5.9.10:
Not Required

Farmland Compatibility Standards/ Bona Fide Farm Buffer:
Per Article 151.5.5 – Not Required

Recreational Land: Per Article 151.6.1.13 Dedication of Land For Public Parks
1452 square feet per lot -37 lots X 1452 sq. ft. = 53,709 sq. ft or 1.23 acres

Development Impact Analysis has been provided.

INFRASTRUCTURE & COMMUNITY FACILITIES
Water: Water lines are located adjacent to property
Sewer: Sewer lines are located adjacent to property
Fire District: South Mills Fire District
Schools: See Development Impact Analysis.
Traffic: See Development Impact Analysis.

TECHNICAL REVIEW STAFF COMMENTS

1. **South Mills Water Association.** Disapproved with comments
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Disapproved with comments
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is
5. **Sheriff's Office.** Disapproved with comments
6. **Post Office of South Mills.** Reviewed no comments
7. **Superintendent of Schools.** Disapproved with comments
8. **Transportation Director of Schools.** Disapproved with comments
9. **Camden Soil & Water Conservationist.** Approved
10. **NCDOT.** No response
11. **Mediacom.** No response
12. **Century Link.** No response
13. **Albemarle EMC.** Approved not comments

CONSISTENCY with PLANS and MAPS

2035 Comprehensive Plan

Consistent **Inconsistent**

The County's 2035 Comprehensive Future Land Use Map, adopted in 2012 by the Camden County Board of Commissioners, shows the property as identified as One to Two Acre Rural Residential. The Comprehensive Plan Rural Residential areas are intended to serve as a buffer between rural preservation areas and more intense development.

CAMA Land Use Plan Policies & Objectives:

Consistent **Inconsistent**

The proposed subdivision is consistent with the CAMA Land Use Plan, adopted by the Camden County Board of Commissioners on April 4, 2005. The CAMA Future Land Use Maps has the property identified as Low Density Residential on 1 acre or greater.

Comprehensive Transportation Plan

Consistent **Inconsistent** Property abuts Keeter Barn Road and US Hwy 17

Other Plans officially adopted by the Board of Commissioners NA

Planning Board Recommendation:

On March 16, 2022 Planning Board with a 3-2 vote, recommended denial of the Preliminary Plat Subdivision application UDO number 2021-08-019 of the Keeter Barn Landing Subdivision.

Ordinance requires if approved by the Camden County Board of Commissioners, the developer met requirements in Attachment A.

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

The application packet in its entirety is on file in the Planning Department and herein incorporated by reference.

Public Comments

Tammy Inge of South Mills addressed the Board. Ms. Inge's concerns included the following:

- Additional students will tax the School Bus routes and school enrollment
- Issues of providing water
- Wastewater concerns
- Emergency Medical Service response
- Infrastructure concerns

Jeanie Bundy of South Mills addressed the Board. Ms. Bundy expressed concern in regard to the additional burden on the Sheriff's Office and lack of sufficient deputies.

Ronald Inge of South Mills expressed concerns in regard to stormwater runoff and its potential effects on current and future residents in the South Mills area.

Mr. Mizelle responded that according to the county's drainage ordinance, the stormwater plan must reduce the amount of water coming off the site that would meet a 10-year, 24-hour storm event. In November of 2020 a 10-year, 24-hour event was observed in the area and the site was inspected before, during and after the event to observe the storm's effects.

Motion to close the Public Hearing.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Commissioner Krainiak raised the question of water in that South Mills Water has not responded to the applicant's request.

Mr. Morrison reminded the Board that what is on the agenda for consideration is not approval of the subdivision, but approval of the Preliminary Plan only. He also asked Mrs. Curling if the UDO requirements for this Preliminary Plan had been met. Mrs. Curling confirmed that the UDO requirements for the Preliminary Plan presented had been met. Mr. Morrison reaffirmed that with the question of the provision of water, the developer is proceeding at his own risk and Mrs. Curling concurred.

Motion to table Keeter Barn Landing Preliminary Plan to next month's meeting – May 2, 2022.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2021	398,091.74	84,794.69
2020	80,261.86	5,831.51
2019	39,319.86	3,129.50
2018	24,037.42	1,639.98
2017	13,575.04	1,896.44
2016	8,323.95	1,231.37
2015	6,791.79	697.90
2014	9,711.89	1,030.08
2013	6,737.60	4,694.65
2012	5,683.74	7,251.38

TOTAL REAL PROPERTY TAX UNCOLLECTED	592,534.89
TOTAL PERSONAL PROPERTY UNCOLLECTED	112,197.50
TEN YEAR PERCENTAGE COLLECTION RATE	99.20%
COLLECTION FOR 2022 vs. 2021	63,680.20 vs. 60,056.51
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2021	94.94%
2020	98.91%
2019	99.45%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING February 2022
BY TAX ADMINISTRATOR

<u>1,006</u>	NUMBER DELINQUENCY NOTICES SENT
<u>39</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>3</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>32</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	10,800.67	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-00-02-2843.0000	10,029.89	1	JAMES CARTWRIGHT	CAMDEN	299 343 HWY S
R	02-8943-01-17-4388.0000	9,216.72	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-8929-00-34-2503.0000	8,338.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-06-9013.0000	7,798.95	1	JWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8944-00-36-1417.0000	6,082.32	1	ROSA ALICE FEREBBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8971-00-23-2253.0000	6,036.09	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-56-7093.0000	5,741.00	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	4,679.72	1	LAELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHILL RD
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8999-00-55-2698.0000	4,415.74	1	RONALD E EDWARDS	SHILOH	116 WITTELETOR LN
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	4,305.63	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	01-7979-00-13-8746.0000	4,119.24	1	SUSAN CHARLENE BEARD ET AL	SOUTH MILLS	409 HORSESHOE RD
R	03-8973-00-22-3033.0000	3,975.77	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	899 SANDY HOOK RD
R	03-8953-00-89-0192.0000	3,954.89	1	TANYA W BARCLIFT	SHILOH	269 TROTMAN RD
R	03-8809-00-24-8236.0000	3,948.55	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8948-00-45-2682.0000	3,727.87	1	MORRIS NIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBBEE	CAMDEN	237 PALMER RD
R	02-8944-00-51-7111.0000	3,580.19	1	FLOYD & JUNE T. ETHERIDGE	CAMDEN	110 BILLETS BRIDGE RD
R	02-8934-03-31-7550.0000	3,484.36	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8953-00-76-2855.0000	3,356.58	1	ROBERT JASON HOLTON	SHILOH	223 PERKINS RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	2,912.38	CRCIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8948-00-45-2682.0000	10	3,727.87	MORRIS NIGHT III	SHILOH	HOLLY RIDGE RD
R	03-8952-00-95-8737.0000	10	2,151.92	AUDREY TELLETT	SHILOH	171 NECK RD
R	01-7988-00-91-0179.0001	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7989-00-32-3510.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8943-04-35-8214.0000	10	1,892.64	P. JORDAN HEIRS	CAMDEN	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D. TURNER JR	SOUTH MILLS	STINGY LN
R	03-8909-00-24-8236.0000	10	3,948.55	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	10	1,283.76	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	814.52	JOE GRIFPIN HEIRS	SOUTH MILLS	117 GRIFPIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8999-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8962-00-36-1568.0000	10	463.73	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	427.31	OCtavia COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8980-00-61-1968.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7989-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	01-7090-00-95-5262.0000	10	297.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-66-0120.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	CAMDEN	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
R	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002954	15,524.98	1	SHILOH HWY 1108 SOLAR,LLC	SHILOH	956 SANDY HOOK RD
P	0002953	14,758.93	1	SANDY SOLAR, LLC	SHILOH	466 SANDY HOOK RD
P	0000386	14,264.60	1	MEDIACOW	SHILOH	
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001104	1,148.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	1,126.07	3	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0002941	1,083.89	1	BARKER'S TRUCKING, INC.	SHILOH	108 SASSAFRAS LN
P	0002808	1,049.13	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0000659	968.85	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0003917	637.01	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0002194	577.25	1	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD
P	0001046	562.79	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	534.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	522.02	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001681	504.70	10	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001721	457.37	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002182	449.91	1	ACADEMY TRAINING CENTER LLC	MOYOCK	850 PUDDING RIDGE RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFFON RD
P	0003099	392.76	1	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WAY
P	0003192	382.04	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0003559	365.94	1	BENNY FARRILL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	355.61	3	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0003511	310.39	10	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000738	307.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003513	282.06	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003537	279.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001751	263.51	1	ALEMARLE AUDIOLOGY PLLC	CAMDEN	US 158 HWY W

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001681	10	504.70	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001694	10	241.65	THOMAS B THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	6	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	6	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000385	6	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0001104	5	148.60	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000945	5	243.90	RAMONA F TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002442	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002468	5	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	5	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	4	577.25	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 FOND RD
P	0001512	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003405	3	355.61	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003501	3	310.39	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	431 158 US W

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

B. Board of Equalization & Review – Lisa Anderson

Pursuant to G.S. 105-322(c), the hearing dates for the 2022 Board of Equalization and Review need to be set in order to advertise the appropriate time.

Motion that the 2022 Board of Equalization and Review will convene on May 2, 2022 and adjourn on June 6, 2022.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

Kathy Lane with Pearson’s Appraisal gave a brief update in regard to the ongoing revaluation. The revaluation began in the Fall of 2021 and is approximately 28% complete. Thus far the market is trending as quite healthy.

C. Treasure Point Environmental & Agriculture Education Center Master Plan

Cooperative Extension Director Austin Brown presented the Environmental & Agriculture Education Center Master Plan for Treasure Point.

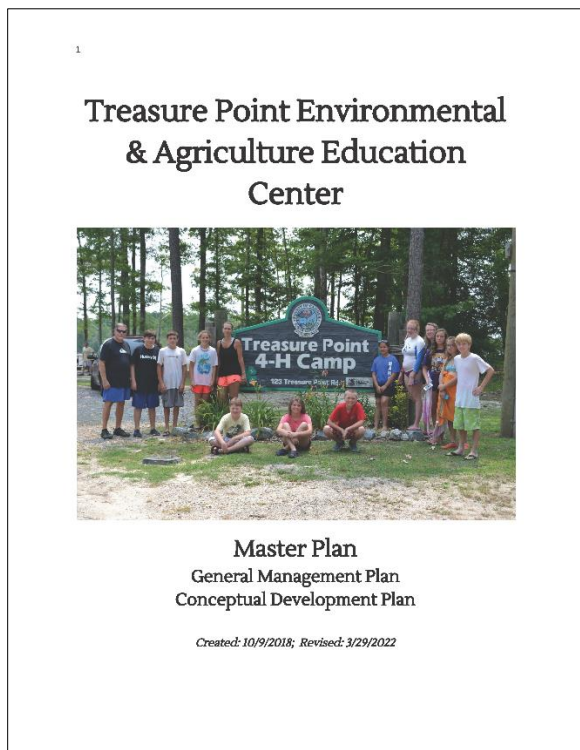


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**MASTER PLAN
GENERAL MANAGEMENT
PLAN**

I. INTRODUCTION

A. Purpose & Description of the Plan

This plan will guide the implementation of pending revisions including replacement of destroyed facilities and development of park programs for visitor and program use and resource protection.

B. Site Description

The park is located on the East side of NC Rd. 1130 in Camden County, NC. This property is managed through the Camden County 4-H Foundation and North Carolina Cooperative Extension's 4-H department in Camden County. It is maintained for usage as a public, water-oriented wilderness program.

The site is approximately 27 acres, with 4 waterfront acres along Arneuse Creek under regular management and use. The remaining 23 acres are wooded and utilized occasionally for educational and wilderness exploration by 4-H and Boy and Girl Scouts. Current facilities consist of: a cinder block bathroom structure with external shower, two functioning toilets and an external water fountain; a small storage room; small parking area; picnic tables; benches; a rip rap shoreline; pier; and canoe/kayak launch.

C. Site History

1978: Allan Curtis Coleman, trustee of Coleman Family Trust, leased Treasure Point to Camden County 4-H for a ten-year term.

1981: Allan Curtis Coleman granted Treasure Point to A.B. Coleman

1984: A.B. Coleman and wife, Ruth S. Coleman leased Treasure Point to Camden County 4-H Clubs for a period of 99 years.

1989: A.B. Coleman and wife, Ruth S. Coleman granted a right of way to the NC Dept. of Transportation to provide access and service to the property.

1990: A.B. Coleman and wife, Ruth S. Coleman executed a supplemental lease extending the 1984 lease until August, 2004, noting in the lease that the terms of the long term (99 year) lease of Treasure Point to Camden County 4-H Clubs still applied.

1991: A.B. Coleman and wife, Ruth S. Coleman's joint will created and funded the A.B. Coleman Testamentary Trust, which currently includes the Treasure Point property. Susan Coleman Kay was appointed trustee and remains as such until she reaches age 65 in 2017, at which point the trust will terminate. Susan C. Kay will then have the right to distribute the trust property as she sees fit.

2006: The Treasure Point 4-H Camp structure was destroyed by fire. Revitalization plans began and are ongoing.

2011: A CAMA grant of \$135,000 was secured to repair shoreline, install boardwalk, repair and extend pier and make canoe launch.

2012: CAMA project was completed.

2018: Susan Coleman Kay conveyed the deed to the small, waterfront parcel to the

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Camden County 4-H Foundation (a 501(c)(3) organization) to be utilized for the purposes of youth development, environmental education and public enjoyment. The remaining acreage remains under a 10 year lease to the Camden County 4-H Foundation.

II. PURPOSE, SIGNIFICANCE, THEMES & VISITOR EXPERIENCE CONCEPTS

A. Purpose & Significance: What is the purpose of the site and why is this site important?

This property exists as a public, water-oriented, wilderness facility for the citizens and 4-H members in Camden County.

Specifically, it exists to support the following:

- Environmental education
- Natural resource conservation
- Outdoor educational opportunities
- Water safety education
- To enhance above mentioned educational opportunities for Camden County youth at little to no cost to the participant

B. Visitor Experience: Who is the visitor & what will they experience here?

Visitors come from the surrounding communities, 4-H club members and participants, participants in programs offered by N.C. Cooperative Extension staff, Boy and Girl Scout Troops and other educational and family groups.

Visitors will:

- Experience the beauty of the natural environment, both water and forest resources.
- Learn about wildlife and natural resources conservation.
- Engage in general activities such as hiking, canoeing, and kayaking.
- Experience and participate in activities and programs offered by N.C. Cooperative Extension staff.
- Participate in educational opportunities aimed at school, youth organizations and family groups.

III. SITE INFORMATION

A. Existing Resources

1. Land Use

Nature Trails: Nature trails meander through the wooded acreage allowing users to experience the natural environment and observe various plant and animal species native to the area.

Open Area: Users can take advantage of the open area for primitive camping and organized educational programming.

2. Natural Resources

a. General

The natural areas will be managed for resource conservation and interpretation.

b. Wildlife

Various wildlife can be observed. The most visible wildlife are: rabbits, raccoon, fox, deer, squirrel, snakes, heron, hawk, crow, as well as seasonal wildlife. Bird life is

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relatively abundant. Various species of fish can be observed in the adjacent waters.

3. Facilities

Bathroom: The restroom building is located at the entrance to the site. There are toilet facilities as well as an outside shower and water fountain.

Maintenance/Storage: There is a storage room connected to the restroom building that can be used to house a small number of supplies commonly used on site.

Picnic Tables: A number of picnic tables are located in the shaded area near the parking lot. These can serve as areas to rest or serve lunches.

Pier with Canoe/Kayak launch: The pier with attached canoe/kayak launch stretches out into Arneuse Creek. This offers access to the creek for small, non-motorized vessels.

Benches: Benches are located across the shoreline.

IV. MANAGEMENT & DEVELOPMENT

A. Resource Management

1. Physical Resource Management

The property is currently owned by the Camden County 4-H Foundation. Camden County provides for maintenance of the facility and grounds through the Parks and Recreation and Public Works Departments. Management of the physical resources and programming falls under the 4-H Department within the Camden County Center of North Carolina Cooperative Extension.

B. Visitor Services

1. Introduction

Staff of N.C. Cooperative Extension, Camden County Center is tasked with serving visitors. Services include the facilities listed previously, camp and school programs, facility reservations, event consultation and volunteer opportunities. Services are designed to enrich the visitors' experience and protect the resources for future visitors.

2. Partnerships with Others

a. Volunteer Programs:

The Camden County Center of N.C. Cooperative Extension has an array of volunteers that assist in a wide range of activities. Four-H youth lend their expertise and labor for special programs. Extension Advisory Members act as advocates and assist with events and activities on site. Foundation Board members assist with management of the site and events and activities. Boy and Girl Scouts often donate time and effort to enhance the property appearance and upkeep.

b. Public-private partnerships

Local businesses and organizations provide opportunities for public-private partnerships to fund and conduct projects and programs. County government serves as a valued partner, providing day to day maintenance and upkeep services.

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c. Grants

The site's environmental features, mission, and partnership between Camden County 4-H Foundation, the county of Camden and North Carolina State University put Treasure Point Environmental & Agriculture Education Center in a favorable position for grant applications and revenue.

3. Trails

Clean up and establishment of trails through the wooded acreage will allow visitors increased opportunity to view native flora and fauna.

4. Interpretation

Partnering with other Cooperative Extension Programs and staff, interpretive signage will be installed along trails and demonstration sites to identify features of the center and its natural environment.

CONCEPTUAL DEVELOPMENT PLAN

A. Introduction

The Conceptual Development Plan (CDP) for the Treasure Point Environmental & Agriculture Education Center describes recommendations for future center development.

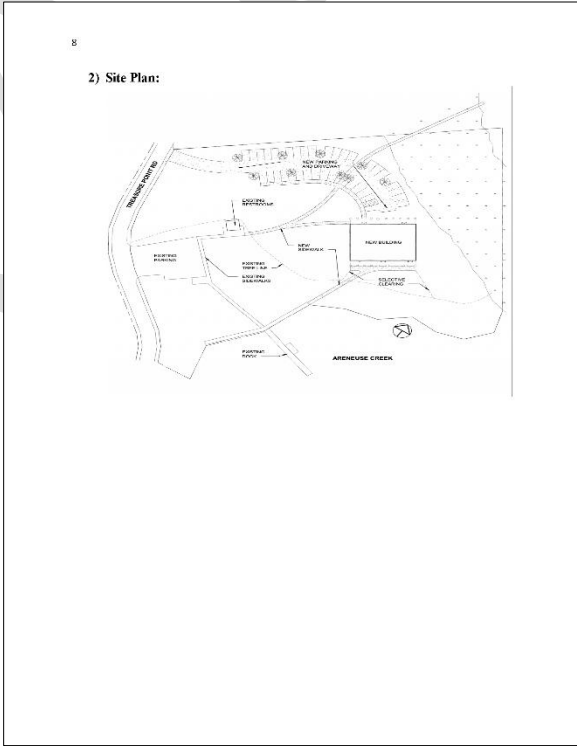
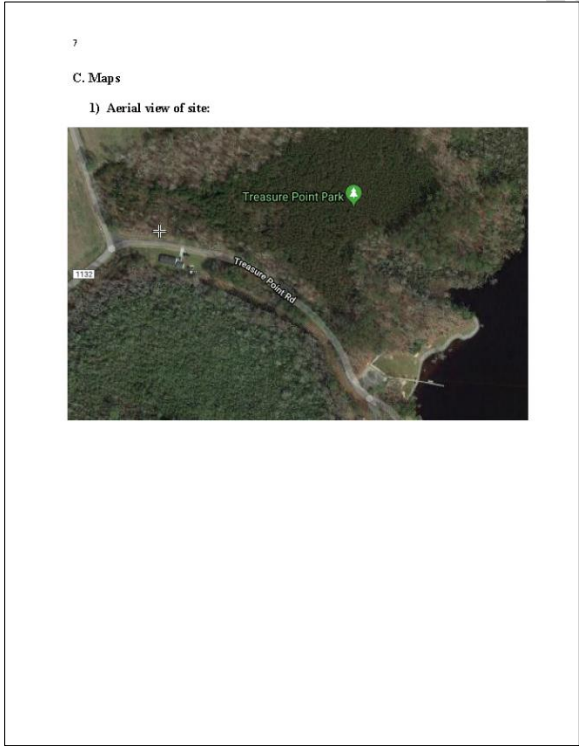
B. Description of Plan Elements

1. Enhance Facilities

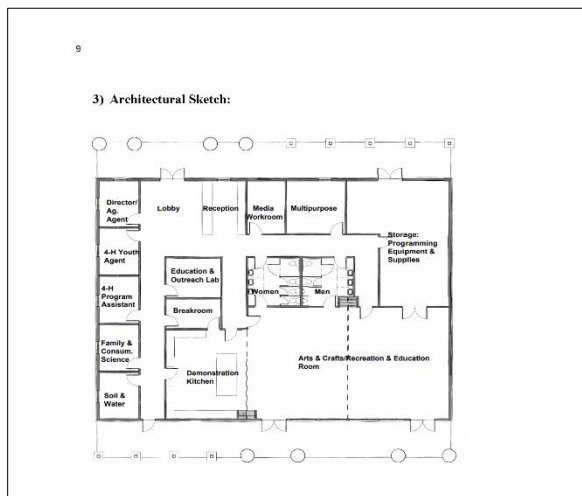
The main building serving as indoor space for programming was destroyed by fire in 2006. The proposed structure would be a visually subdued structure that would blend into the natural environment while allowing adequate space to conduct educational programs. This facility will include a demonstration kitchen and multi-use classroom. This structure would also accommodate office space for the Camden County Extension and Soil and Water staff. Having full time staff on site will also provide enhanced security during regular working hours.

2. Site Security

Installation of motion sensing lighting and dummy cameras will be utilized to enhance security at the site and deter vandalism.



Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)



Motion to adopt the Treasure Point Environmental & Agriculture Education Center Master Plan as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

D. Resolution 04-01-2022 Opposing Workforce Development Consolidation – Ken Bowman



Resolution 04-01-2022

RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS REQUESTING THE NORTH CAROLINA DEPARTMENT OF COMMERCE, NC WORKS COMMISSION TO RETAIN BOUNDARIES FOR THE NORTHEASTERN LOCAL WORKFORCE DEVELOPMENT AREA

WHEREAS, the Northeastern Local Workforce Development Area is the designated planning and administrative area for receipt of funds allocated under the Workforce Innovation and Opportunity Act for Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington Counties; and

WHEREAS, the Northeastern Local Workforce Development Board purpose and work is to improve the development area's workforce infrastructure and provide area job seekers and employers; and

WHEREAS, a committee of the North Carolina Works Commission is recommending the realignment of existing Workforce Development Areas "in order to promote alignment with economic development activities in the state" or within Prosperity Zones; and

WHEREAS, Camden County is informed that if realigned, the Northeastern Local Workforce Development Area counties will be in a Workforce Development Area that will be administered from Greenville, North Carolina and a Prosperity Zone unfamiliar, dissimilar and remote to Camden County's current Workforce Area; and

WHEREAS, Camden County has a long-established relationship with the counties in its Workforce Area working cooperatively for decades to resolve regional issues; and

WHEREAS, Camden County and its citizens have suffered the loss of effective programs and services when other "realignments" occurred in regional partnerships; and

WHEREAS, without common community growth patterns anchored by metropolitan and micropolitan statistical areas, shared labor pools, commuting patterns, coordinated economic strategies, and regional alignment with state and federal programs and services it can be expected the value and work of the Northeastern Local Workforce Development Area merged with another Work Area or Prosperity Zone will be insufficient to meet a Work Force Development Area mission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Camden County, North Carolina that:

Section 1: Camden County does not support any final recommendation from the North Carolina Works Commission which calls for the separation of counties from the Northeastern Workforce Development Area, merges those counties into a larger


area or consolidates other Local Workforce Development Areas in the Northeastern Workforce Development Area.

Section 2. The Clerk to the Board of Commissioners is directed to forward a copy of this resolution to the North Carolina Works Commission, Senator Bob Steinburg, Representative Bobby Hanig and the counties comprising the Northeastern Workforce Development Area.

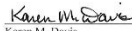
Section 3. This resolution is effective upon its adoption.

Adopted this 4th day of April, 2022.


ATTEST:



Ross B. Munro, Chairman
Camden County Board of Commissioners



Karen M. Davis
Clerk to the Board of Commissioners



Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

Motion to adopt Resolution 04-01-2022 Opposing Workforce Development Consolidation.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 7. BOARD APPOINTMENTS

A. Tourism Development Authority

Motion to approve the reappointments Shaun Zywicki and Kayla Eller to the Tourism Development Authority.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White, Randy Krainiak

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes – February 2, 2022
B. BOC Meeting Minutes – February 23, 2022
C. BOC Meeting Minutes – March 7, 2022
D. Budget Amendments

2021-22-BA025
CAMDEN COUNTY BUDGET AMENDMENT
BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.
Section 1. To amend the General Fund as follows:
Table with columns: ACCT NUMBER, DESCRIPTION OF ACCT, AMOUNT INCREASE, AMOUNT DECREASE.
Revenues: 10340611-433500 MISCELLANEOUS REVENUE \$225
Expenses: 106110-533000 SUPPLIES \$225
This Budget Amendment is made to appropriate funds to the Supplies from Miscellaneous Revenues from the Friends of the Library.
This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of April, 2022.
Signatures: Karen M. Davis, Chairman, Board of Commissioners

2021-22-BA026
CAMDEN COUNTY BUDGET AMENDMENT
BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.
Section 1. To amend the General Fund as follows:
Table with columns: ACCT NUMBER, DESCRIPTION OF ACCT, AMOUNT INCREASE, AMOUNT DECREASE.
Expenses: 104900-502000 SALARIES \$7,000
104900-503000 FT SALARIES \$7,000
This Budget Amendment is made to appropriate funds from Salaries to Part-time Salaries to cover temporary staff needed.
This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of April, 2022.
Signatures: Karen M. Davis, Chairman, Board of Commissioners

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

2021-22-BA027
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
1034090-435001	STORMWATER FEES	\$1,724.62	
Expenses			
104900-545000	CONTRACTED SERVICES	\$1,724.62	

This Budget Amendment is made to appropriate funds from Stormwater Revenues to Contracted Services to pay for Stormwater reviews.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of April, 2022.

Karen M. Davis Clerk to Board of Commissioners
[Signature] Chairman, Board of Commissioners



2021-22-BA028
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
70399400-439900	FUND BALANCE APPROPRIATED	\$150,000	
Expenses			
704200-545000	CONTRACTED SERVICES	\$150,000	

This Budget Amendment is made to appropriate funds from Stormwater Revenues to Contracted Services to pay for Stormwater reviews.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of April, 2022.

Karen M. Davis Clerk to Board of Commissioners
[Signature] Chairman, Board of Commissioners



2021-22-BA029
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	MISCELLANEOUS	\$200	
Expenses			
106110-533000	SUPPLIES	\$200	

This Budget Amendment is made to appropriate funds from Library donations to Supplies.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of April, 2022.

Karen M. Davis Clerk to Board of Commissioners
[Signature] Chairman, Board of Commissioners



Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

E. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 10th day of March 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	61,777.56	
5200	Special Instructional Programs	4,488.44	
5300	Alternative Programs & Services		7,877.20
5400	School Leadership	177.01	
5800	School-Based Support Service	3,426.94	
6200	Special Population Support	141.79	
6500	Operational Support Services	1,431.36	
6600	Financial and Human Resources	212.23	
6900	Policy, Leadership & Public	414.69	
7200	Nutrition Services	49.95	

Explanation:

Total Appropriation in Current Budget	\$ 15,796,768.06
Amount of Increase/Decrease of Above Amendment	+ 64,242.77
Total Appropriation in Current Amended Budget	\$ 15,861,010.83

Passed by majority vote of the Board of Education of Camden County on the 10th day of March 2022.


Chris Hill
Chairman, Board of Education

Joan Hill
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 14th day of April 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 10th day of March 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	213,416.20	
5200	Special Instructional Programs	51,672.00	
5300	Alternative Programs & Services	6,459.00	
5400	School Leadership	24,759.50	
5800	School-Based Support Service	25,836.01	
6200	Special Population Support	1,076.50	
6500	Operational Support Services	30,145.10	
6600	Financial and Human Resources	7,670.06	
6800	System-Wide Pupil Support	1,291.80	
6900	Policy, Leadership & Public	5,167.20	
7100	Ancillary Services	4,575.14	
7200	Nutrition Services	20,446.14	

Explanation:

Total Appropriation in Current Budget	\$ 15,861,010.83
Amount of Increase/Decrease of Above Amendment	+ 394,129.40
Total Appropriation in Current Amended Budget	\$ 16,255,140.23

Passed by majority vote of the Board of Education of Camden County on the 10th day of March 2022.


Chris Hill
Chairman, Board of Education

Joan Hill
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 14th day of April 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 10th day of March, 2022, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
9101	Category II Projects	59,901.00	
6550	Category III Projects	48,808.00	

Explanation:

Total Appropriation in Current Budget	\$ 430,458.00
Amount of Increase / (Decrease) of Above Amendment	+108,709.00
Total Appropriation in Current Amended Budget	\$ 539,167.00

Passed by majority vote of the Board of Education of Camden County Schools on the 10th day of March 2022.


Chris Hill
Chairman, Board of Education

Joan Hill
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 14th day of April 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of March, 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	9,595.63	
5200	Special Instructional Programs	5,679.63	
5300	Alternative Programs & Services		2,916.00
5800	School-Based Support Service	100,000.00	
6100	Alternative Programs & Services		1,000.00

Explanation:

Total Appropriation in Current Budget	\$ 2,699,658.18
Amount of Increase/Decrease of Above Amendment	+ 100,000.00
Total Appropriation in Current Amended Budget	\$ 2,799,658.18

Passed by majority vote of the Board of Education of Camden County on the 10th day of March 2022.

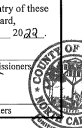
Chris Hill
Chairman, Board of Education

Joan Hill
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 14th day of April 2022.

Karen M. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

H. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

FEB, 22 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Code	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Charge	Total Change		
ALBERTSON, CHRISTINA WALKER	ALBERTSON, CHRISTINA WALKER		189 UPTON RD	CAMDEN, NC 27821	Proration	0050804589	TDE2269	AUTHORIZED	159978816	Refund Generated due to proration on Bill #0050804589-2021-2021-0000-00	Tag Surrender	02/14/2022	2/21/2022 10:24:32 AM	1843	Tax (\$1.35)	\$0.00	(\$117.71)	\$0.00	(\$117.71)
DOWN RIVER FARMS INC	DOWN RIVER FARMS INC		1361 SOUTH HWY 343	SHILOH, NC 27874	Proration	0059175012	HM25626	AUTHORIZED	160296134	Refund Generated due to proration on Bill #0059175012-2021-2021-0000-00	Tag Surrender	02/21/2022	2/28/2022 9:24:13 AM	1843	Tax (\$3.62)	\$0.00	(\$14.94)	\$0.00	(\$14.94)
DRAHOS, BRUCE A	DRAHOS, BRUCE A		112 WINDY HEIGHTS DR	CAMDEN, NC 27821	Proration	0034750593	PDX2711	AUTHORIZED	159978826	Refund Generated due to proration on Bill #0034750593-2021-2021-0000-00	Tag Surrender	02/14/2022	2/21/2022 10:24:32 AM	1843	Tax (\$1.58)	\$0.00	(\$3.62)	\$0.00	(\$3.62)
FABER, KATHRYNN ROSE	FABER, KATHRYNN ROSE		230 MILLTOWN RD	SHILOH, NC 27874	Proration	0054456266	TGT3510	AUTHORIZED	160296178	Refund Generated due to proration on Bill #0054456266-2020-2020-0000-00	Tag Surrender	02/21/2022	2/28/2022 9:24:13 AM	1843	Tax (\$3.32)	\$0.00	(\$3.32)	\$0.00	(\$3.32)
HENDERSON AUDIOMETRICS INC	HENDERSON AUDIOMETRICS INC		PO BOX 2443	ELIZABETH CITY, NC 27806	Proration	0048221672	FP6747	AUTHORIZED	160738682	Refund Generated due to proration on Bill #0048221672-2020-2020-0000-00	Tag Surrender	02/28/2022	3/8/2022 3:42:42 PM	1843	Tax (\$2.34)	\$0.00	(\$173.27)	\$0.00	(\$173.27)
KOMIVES, JEFFREY ALAN	KOMIVES, JEFFREY ALAN		110 BUCK RUN	SOUTH MILLS, NC 27976	Adjustment >= \$100	0045579385	FKG9653	AUTHORIZED	159895024	Refund Generated due to adjustment on Bill #0045579385-2021-2021-0000-00	Military	02/11/2022	2/21/2022 10:24:32 AM	1843	Tax (\$1.57)	\$0.00	(\$1.57)	\$0.00	(\$1.57)
WEDDLE, JODY MAE	WEDDLE, JODY MAE		138 COUNTRY MEADOWS DR	SOUTH MILLS, NC 27976	Proration	0061804096	KF6901	AUTHORIZED	160603820	Refund Generated due to proration on Bill #0061804096-2021-2021-0000-00	Tag Surrender	02/04/2022	2/9/2022 9:43:07 AM	1843	Tax (\$1.57)	\$0.00	(\$196.77)	(\$6.84)	(\$143.61)

Submitted by Lisa S. Anderson Date 3-29-22 JA
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Ross Munro Date 4-6-22
 Ross Munro, Chairman Camden County Board of Commissioners

- I. 2021 Advertisement of Tax Liens on Real Property – The Tax Administrator reports that, as of March 28, 2022 the total amount of unpaid taxes for the current fiscal year that are liens on Real Property is \$331,353.40 and that this figure shall change over time with collections and releases AND the Board shall set the 2021 tax liens on Real Property advertising date of April 29, 2022.
- J. Audit Engagement Letter – On file in the Finance Office, incorporated by reference.

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffany White, Randy Krainiak

ITEM 9. COUNTY MANAGER’S REPORT – Ken Bowman

- April - Child Abuse Prevention Month
- April – Alcohol Awareness Month
- County Manager met with Department Heads the week of March 21-25 for annual budget preparations. The first Board of Commissioners budget work session is scheduled for April 6th at 1:00 PM in the Library Meeting Room.
- The Camden County Heritage Museum & Historic Jail have been chosen as one of seven memorial sites for NC on the annual Tour of Honor Motorcycle Ride 2022, which honors and benefits veterans and first responders. Appreciation to Chuck Jones and his staff for installing the Welcome Banner for riders to take pictures of and post during their travels.
- Albemarle Audiology Ribbon Cutting Ceremony April 19th, 12:00 PM – celebrating the newly redesigned and expanded clinic.
- April 17th -23rd is National Volunteer Week. Thank you to all of our tremendous volunteers that give of their time and energy. You are greatly appreciated!

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)

- April 15th – County Offices Closed in observance of Good Friday.
- Next BoC Meeting – May 2, 2022

ITEM 10. COMMISSIONERS' REPORTS

None.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report

ITEM 12. OTHER MATTERS

None.

ITEM 13. ADJOURN

There being no further matters for discussion Chairman Ross Munro adjourned the meeting at 8:30 PM.

ATTEST:

 Ross B. Munro, Chairman
 Camden County Board of Commissioners

 Karen M. Davis
 Clerk to the Board of Commissioners

DRAFT

Attachment: bocminutes_040422 (3269 : BOC Meeting Minutes - April 4, 2022)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.B
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes - April 6, 2022**

Attachments: bocminutes_040622 (DOCX)

**Camden County Board of Commissioners
Budget Work Session / CIP
April 6, 2022; 1:00 PM
Camden County Public Library**

MINUTES

The Camden County Board of Commissioners held a budget work session on April 6, 2022 at 1:00 PM at the Camden County Public Library.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 1:00 PM. Additional Board members present: Vice Chair Tiffney White, Commissioners Tom White, Randy Krainiak and Clayton Riggs.

PRESENTATIONS

The Board of Commissioners met with the following to discuss matters relating to the FY 2022-2023 Budget:

- A. College of the Albemarle – Dr. Jack Bagwell
- B. Camden County Sheriff's Office - Sheriff Kevin Jones
- C. Camden County Schools – Dr. Joe Ferrell

The following items were presented to the Board for discussion/direction; no official action was taken.

CAPITAL IMPROVEMENT PROJECTS (CIP) UPDATE

- A. Approved / Funded
 - 1. Administration Complex (consensus to remain as is)
 - 2. Camden County High School (consensus to remain as is)
 - 3. Broadband Infrastructure (consensus to remain as is)
- B. Recommended / Unfunded
 - 1. Waste Water Expansion US 158 East from Hardee's to Country Club Road (consensus to move to Approved / Funded)
 - 2. South Mills Waste Water Filtration Pond (consensus to remain as is)
 - 3. Treasure Point Environmental & Agriculture Education Center (consensus to add)
- C. Identified / Unfunded
 - 1. Raw Water Well (consensus to move to Approved / Funded)
 - 2. US 158 Sidewalk Extension (consensus to move to Recommended / Unfunded)
 - 3. South Mills Boat Ramp and Park (consensus to remain as is)
 - 4. South Mills Waste Water Expansion and Disposal (consensus to remain as is)

SCHOOL FUNDING – Dr. Joe Ferrell

- A. Budget Requests for 2022-2023
 - 1. County Appropriation - \$3.1M
 - 2. Capital - \$540,411
- B. School Current – 2021-2022
 - 1. County Appropriation - \$2.6M
 - 2. Capital - \$405,000

REQUESTED IT SOFTWARE/HARDWARE UPDATES

- A. DSS Software for Intake - \$6,360

INSURANCES, BENEFITS & PERSONNEL

- A. Benefits
 - 1. Health Increase – 0%
 - 2. Employee Retirement (>1.2%) / Law Enforcement Retirement (1.2%) – Approx. Increase \$10K

- B. COLA 2% - \$72,714
 - 1. Currently Salary - \$3,635,663
 - 2. With Increase - \$3,708,376 (includes step increases for those eligible)
- C. Property & Liability Increase – TBD
- D. Worker’s Comp – TBD

ADDITIONAL EXPENDITURES (Discussion only – no action taken)

- A. Vehicles / Positions Requests
 - 1. Sheriff – 3 New Positions / Cruisers
 - 2. Planning – 1 Inspector
 - 3. Senior Center – Request Used 2017 14-passenger Coach
 - 4. DSS – Request Used SUV or Passenger Van
- B. Select Annual Appropriations
 - 1. College of the Albemarle
 - 2. Emergency Medical Services
 - 3. Emergency Management (combined with Central Communications)
 - 4. Museum
 - 5. Forestry
 - 6. Albemarle Food Bank
 - 7. Camden Food Pantry
 - 8. M.L. King, Jr. Day
 - 9. Albemarle Hopeline
 - 10. Albemarle District Jail
 - 11. Albemarle United Way
 - 12. SPCA
 - 13. Albemarle Regional Health
 - 14. Inter-County Public Transportation Authority (ICPTA)
 - 15. Friends of the Dismal Swamp
 - 16. Hwy 17 / 64
 - 17. Albemarle Resource Conservation & Development Council (ARC&D)
 - 18. Albemarle Tidelands

REVENUES

- A. 2022-2023 Projections – TBD
- B. Debt Service and Fund Balances as of March 2022
 - 1. Capital Reserve - \$2,719,736
 - 2. Unassigned - \$7,959,477

Review of Department Budgets

UPCOMING MEETINGS

- April 22, 2022; 10:00 AM – Select Departments and Budget Review
- May 2, 2022; 7:00 PM – Regular Meeting / Set Public Hearing
- May 4, 2022; 2:00 PM – Budget Work Session
- May 17, 2022; 4:00 PM – Possible Budget Work Session
- June 6, 2022; 7:00 PM – Regular Meeting / Public Hearing / Budget Adoption

Motion to go into Closed Session to discuss personnel and economic development.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Motion to come out of Closed Session.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

There being no further matters for discussion Chairman Munro adjourned the work session at 5:13 PM.

ATTEST:

 Ross B. Munro, Chairman
 Camden County Board of Commissioners

 Karen M. Davis
 Clerk to the Board of Commissioners

Attachment: bocminutes_040622 (3270 : BOC Meeting Minutes - April 6, 2022)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.C
Meeting Date: May 02, 2022

Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis

Item Title **Budget Amendments**

Attachments: Budget Amendments (PDF)

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434856	LINKS	\$7,100	
Expenses			
528000-556200	LINKS	\$7,100	

This Budget Amendment is made to appropriate funds from additional Links Revenues to Links Expenses in Social Services.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	LIEAP	\$14,381	
Expenses			
528000-554321	LIEAP	\$14,381	

This Budget Amendment is made to appropriate funds from additional LIEAP Revenues to LIEAP Expenses in Social Services.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-432700	FEE COLLECTED	\$239.26	
Expenses			
106110-533000	SUPPLIES	\$239.26	

This Budget Amendment is made to appropriate funds from additional funds collected to Supplies for the Library.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10380400-433500	MISCELLANEOUS	\$410.57	
Expenses			
106200-514000	TRAVEL	\$410.57	

This Budget Amendment is made to appropriate funds from a reimbursement of funds to the travel expenses for JCPC.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	GRANT REVENUES	\$12,638.45	
Expenses			
105100-533100	GRANT PURCHASES	\$12,638.45	

This Budget Amendment is made to appropriate funds from a reimbursement of grant funds to the grant expenses for the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340605-432700	Fee Collected	\$2,550.00	
Expenses			
106050-533120	4-H Supplies	\$2,550.00	

This Budget Amendment is made to appropriate funds from a reimbursement of grant funds to the 4-H Supplies for the Cooperative Extension Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2022.

Clerk to Board of Commissioners

Chairman, Board of Commissioners



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	7.D
Meeting Date:	May 02, 2022
Submitted By:	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis
Item Title	School Budget Amendments
Attachments:	School Budget Amendments (PDF)

Budget Amendment



Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of April 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	225,164.00	
5400	School Leadership	1,593.71	
5800	School-Based Support Service	102,774.00	
6500	Operational Support Services	21,080.28	
6600	Financial and Human Resources	503.14	
6700	Accountability	3163.10	
Explanation:			
Total Appropriation in Current Budget		\$	16,255,140.23
Amount of Increase/Decrease of			
Above Amendment			+ 354,278.23
Total Appropriation in Current Amended		\$	16,609,418.46
Budget			

<p>Passed by majority vote of the Board of Education of Camden County on the 14th day of April 2022.</p>  <p>_____ Chairman, Board of Education</p>  <p>_____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2022

1. State Public School Fund

A. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Teachers

1.5110.001.121 Salary - Teacher \$ +186,320.00

Total – Classroom Teachers \$ +186,320.00

B. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Non-Instructional Support

1.5110.003.162 Substitute Pay \$ + 13,357.00

Total – Non-Instructional Support \$ + 13,357.00

C. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Instructional Support

1.5840.007.131 Salary - Nurse \$ + 82,950.00

Total – Instructional Support \$ + 82,950.00

D. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

Non-Contributory Employee Benefits

1.5400.009.184 Longevity \$ + 1,209.65

1.5400.009.211 Emp. Soc. Sec. Costs + 92.53

1.5400.009.221 Emp. Retirement Costs + 291.53

1.6550.009.184 Longevity + 1,493.18

1.6550.009.211 Emp. Soc. Sec. Costs + 114.24

1.6550.009.221 Emp. Retirement Costs + 359.86

1.6610.009.184 Longevity + 381.89

1.6610.009.211 Emp. Soc. Sec. Costs + 29.21

1.6610.009.221 Emp. Retirement Costs + 92.04

1.6710.009.184 Longevity + 2,400.84

1.6710.009.211 Emp. Soc. Sec. Costs + 183.66

Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
 State Public School Fund
 April 14, 2022; Page 2

1.6710.009.221 Emp. Retirement Costs	+ <u>578.60</u>
Total – Non-Contributory Employee Benefits	\$ + 7,227.23

- E. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

<u>Career & Technical EDU - Program</u>	
1.5120.014.162 Substitute Pay	\$ - <u>856.00</u>
Total – Career & Technical EDU - Program	\$ - 856.00

- F. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

<u>School Technology Fund</u>	
1.5110.015.418 Computer & Software Supplies	\$ + <u>13.00</u>
Total – School Technology Fund	\$ + 13.00

- G. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

<u>Teacher Assistants</u>	
1.5110.027.142 Salary – Teacher Assistants	\$ + 20,000.00
1.5810.027.142 Salary – Teacher Assistants	+ <u>19,824.00</u>
Total – Teacher Assistants	\$ + 39,824.00

- H. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

<u>Transportation</u>	
1.6550.056.171 Salary – Bus Drivers	\$ + <u>19,113.00</u>
Total – Transportation	\$ + 19,113.00

BUDGET AMENDMENT
State Public School Fund
April 14, 2022, Page 3

I. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Materials

1.5110.061.411 Supplies & Materials \$ + 1,318.00

Total – Classroom Materials \$ + 1,318.00

J. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Literacy Intervention

1.5110.085.180 Bonus Pay \$ + 3,528.00

Total – Literacy Intervention \$ + 3,528.00

K. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

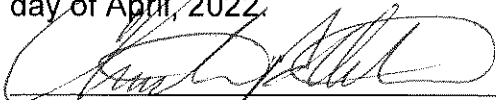
Textbooks


1.5110.130.412 Textbooks \$ + 1,484.00

Total – Textbooks \$ + 1,484.00

3100.000 Revenue – State Public School Fund \$ - 354,278.23

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2022.


Chairman, Board of Education


Secretary, Board of Education

Attachment: School Budget Amendments (3286 : School Budget Amendments)

Budget Amendment

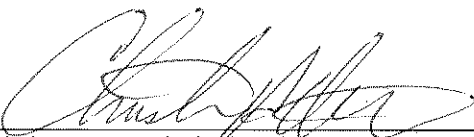
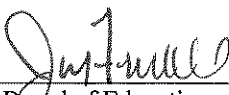
Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of April 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount							
		Increase	Decrease						
5100	Regular Instructional Programs	0.00							
<p>Explanation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Appropriation in Current Budget</td> <td style="text-align: right;">\$ 16,609,418.46</td> </tr> <tr> <td>Amount of Increase/Decrease of Above Amendment</td> <td style="text-align: right;">+ 0.00</td> </tr> <tr> <td>Total Appropriation in Current Amended Budget</td> <td style="text-align: right;">\$ 16,609,418.46</td> </tr> </table>				Total Appropriation in Current Budget	\$ 16,609,418.46	Amount of Increase/Decrease of Above Amendment	+ 0.00	Total Appropriation in Current Amended Budget	\$ 16,609,418.46
Total Appropriation in Current Budget	\$ 16,609,418.46								
Amount of Increase/Decrease of Above Amendment	+ 0.00								
Total Appropriation in Current Amended Budget	\$ 16,609,418.46								

<p>Passed by majority vote of the Board of Education of Camden County on the 14th day of April 2022.</p> <div style="text-align: center;">  _____ Chairman, Board of Education </div> <div style="text-align: center;">  _____ Secretary, Board of Education </div>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p> <div style="text-align: center;"> _____ Chairman, Board of County Commissioners </div> <div style="text-align: center;"> _____ Clerk, Board of County Commissioners </div>
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Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2022

1. State Public School Fund

A. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

<u>Career & Technical EDU - Months</u>	
1.5120.013.121 Salary - Teacher	\$ - <u>38,541.00</u>
 Total – Career & Technical EDU - Months	 \$ - 38,541.00

B. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

<u>Career & Technical EDU - Program</u>	
1.5120.014.411 Supplies & Materials	\$ + <u>38,541.00</u>
 Total – Career & Technical EDU - Program	 \$ + 38,541.00

C. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

<u>Textbooks</u>	
1.5110.130.412.308 Textbooks	\$ - <u>4,869.00</u>
 Total – Textbooks	 \$ - 4,869.00

D. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

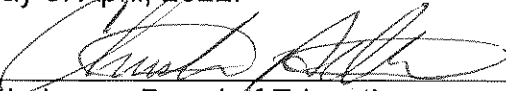
<u>Textbook & Digital Resources</u>	
1.5110.131.411.308 Supplies & Materials	\$ + 3,475.72
1.5110.131.418.308 Computer Software & Supplies	+ <u>1,393.28</u>
 Total – Textbooks & Digital Resources	 \$ + 4,869.00

3100.000 Revenue – State Public School Fund	\$ + 0.00
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Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
State Public School Fund
April 14, 2022, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 14th
day of April, 2022.



Chairman, Board of Education



Secretary Board of Education

Attachment: School Budget Amendments (3286 : School Budget Amendments)

Budget Amendment


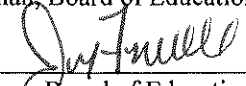
Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of April, 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		19,991.01
5200	Special Instructional Programs		1,550.00
5300	Alternative Programs & Services		25.00
5400	School Leadership Services	4,002.10	
5800	School-Based Support Service		6,749.54
6100	Support & Development Services		13,174.48
6500	Operational Support Services	130,401.64	
6600	Financial & Human Resources	5,894.67	
6700	Accountability Services		160.00
6800	System-Wide Pupil Support	3,022.10	
6900	Policy, Leadership & Public		95,232.84
7100	Community Services		1,437.64
8100	Payments to Other Gov't Units		5,000.00
Explanation:			
Total Appropriation in Current Budget		\$	2,799,658.18
Amount of Increase/Decrease of			
Above Amendment		+	0.00
Total Appropriation in Current Amended			
Budget		\$	2,799,658.18

<p>Passed by majority vote of the Board of Education of Camden County on the 14th day Of April 2022.</p>  <p>Chairman, Board of Education</p>  <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2022

2. Local Current Expense Fund

A. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Charter School Funding

2.8100.036.717 Payment to Charter Schools \$ - 5,000.00

Total – Charter School Funding \$ - 5,000.00

B. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Transportation of Pupils

2.6550.056.172 Overtime Pay \$ - 50.00

2.6550.056.312 Workshop Expenses - 55.00

2.6550.056.321 Energy Costs - 756.00

2.6550.056.326 Cont. Repairs & Maint. - 651.80

2.6550.056.418 Computer Software & Supplies - 1,000.00

Total – Transportation of Pupils \$ - 2,512.80

C. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Community Schools Program

2.7100.704.312 Workshop Expenses \$ - 450.00

2.7100.704.332 Travel - 11.66

2.7100.704.342 Postage - 200.00

2.7100.704.361 Membership Dues & Fees - 100.00

2.7100.704.379 Adult School Vol. Ins. - 200.00

Total – Community Schools Program \$ - 961.66

D. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

County Recreation Activities

2.7100.740.174 Salary – Food Service \$ - 475.98

Total – County Recreation Activities \$ - 475.98

Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
 Local Current Expense Fund
 April 14, 2022, Page 2

- E. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

<u>Operation of Plant</u>	
2.6540.802.199...40 Overtime Pay	\$ - 50.00
2.6540.802.311...40 Contracted Services	+ 4,000.00
2.6540.802.323...40 Utilities – Water	+ 35,903.71
2.6540.802.332 Travel	+ 152.88
2.6540.802.411...40 Supplies & Materials	+ 47,444.70
2.6540.802.421...40 Fuel for Facilities	- 36,000.00
2.6580.802.113...50 Salary – Maint. Supervisor	+ 49,077.63
2.6580.802.176...50 Salary – Maint. Supervisor	- 65,889.10
2.6580.802.184...50 Longevity	+ 208.05
2.6580.802.311...50 Contracted Services	+ 35,769.42
2.6580.802.327...50 Rentals	+ 440.00
2.6580.802.361...50 Membership Dues & Fees	- 200.00
2.6580.802.411...50 Supplies & Materials	+ 330.86
2.6580.802.418...50 Computer Software & Supplies	- 100.00
2.6580.802.422...50 General Maintenance	+ 66,606.66
2.6580.802.423...50 Gas	+ 1,269.63
2.6580.802.425...50 Tires & Tubes	- 650.00
2.6580.802.461...50 Pur. of Non-Cap Equipment	- <u>2,900.00</u>
 Total – Operation of Plant	 \$ +135,414.44

- F. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

<u>Classroom Support</u>	
2.5110.842.319 Drug Testing	\$ - 6,900.00
2.5110.842.411 Supplies & Materials	- 5,321.15
2.5110.842.413 Other Textbooks	- 245.50
2.5210.842.332 Travel	- 1,500.00
2.5860.842.231 Emp. Hosp. Ins. Costs	- <u>2,534.54</u>
 Total – Classroom Support	 \$ - 16,501.19

BUDGET AMENDMENT
 Local Current Expense Fund
 April 14, 2022, Page 3

- G. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

<u>Band Program</u>		
2.5110.844.312 Workshop Expenses	\$ -	<u>100.00</u>
Total – Band Program	\$ -	100.00

- H. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

<u>Student Services – Student Health</u>		
2.5840.855.411 Supplies & Materials	\$ -	<u>4,215.00</u>
Total – Student Services – Student Health	\$ -	4,215.00

- I. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

<u>Office of the Superintendent</u>		
2.6940.865.182 Emp. Allowable Taxable	\$ -	30,000.00
2.6940.865.313 Advertising Fees	-	650.00
2.6940.865.332 Travel	-	1,400.00
2.6940.865.341 Telephone	-	4,787.00
2.6940.865.373 Building & Grounds Insurance	-	56,789.84
2.6940.865.418 Computer Software & Supplies	-	1,000.00
2.6940.865.425 Tires & Tubes	-	250.00
2.6940.865.461 Pur. of Non-Cap Equipment	-	100.00
2.6940.865.551 Sales Tax – CO Vehicle	-	250.00
2.6940.865.552 License & Title – CO Vehicle	-	<u>6.00</u>
Total – Office of the Superintendent	\$ -	95,232.84

- J. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

<u>Office of the Principal</u>		
2.5400.870.114 Salary – Classified Principal	\$ +	150.97
2.5400.870.211 Emp. Soc. Sec. Costs	+	11.55
2.5400.870.221 Emp. Retirement Costs	+	32.73
2.5400.870.312 Workshop Expenses	-	400.00
2.5410.870.129 Salary – Held Harmless	+	3,054.97

BUDGET AMENDMENT
 Local Current Expense Fund
 April 14, 2022, Page 5

Total – Personnel \$ + 6,456.17

- O. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Orientation/NBCT/TOY

2.5110.896.163 Substitute Pay	\$ +	600.00
2.5110.896.181 Supplementary Pay	-	2,100.00
2.5110.896.211 Emp. Soc. Sec. Cost	-	207.00
2.5110.896.221 Emp. Retirement Costs	-	434.00
2.5110.896.311 Contracted Services	-	500.00
2.5110.896.312 Workshop Expenses	-	1,800.00
2.5110.896.352 Prof. Cert. Exam Fees	-	500.00
2.5110.896.361 Membership Dues & Fees	-	400.00
2.5110.896.411 Supplies & Materials	-	684.24
2.5110.896.459 Other Food Purchases	-	783.21
2.5110.896.462 Pur. of Non-Cap Comp Hdwe	-	<u>191.49</u>

Total – Orientation/NBCT/TOY \$ - 6,999.94

- P. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

Data Processing Services

2.6820.900.113 Data Mgr Officer	\$ +	6,385.96
2.6820.900.184 Longevity	+	803.46
2.6820.900.211 Emp. Soc. Sec. Costs	+	550.03
2.6820.900.221 Emp. Retirement Costs	+	1,732.65
2.6820.900.311 Contracted Services	+	3,000.00
2.6820.900.332 Travel	-	250.00
2.6820.900.411 Supplies & Materials	-	200.00
2.6820.900.418 Computer Software & Supplies	-	<u>9,000.00</u>

Total – Data Processing Services \$ + 3,022.10

- Q. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.


Other Employment Benefits

2.5110.910.233 Emp. Unemployment Ins.	\$ -	424.42
2.5210.910.233 Emp. Unemployment Ins.	-	50.00


BUDGET AMENDMENT
Local Current Expense Fund
April 14, 2022, Page 6

2.5330.910.233 Emp. Unemployment Ins.	-	25.00
2.6110.910.232 Emp. Worker's Comp Ins.	-	<u>13,174.48</u>
Total – Other Employment Benefits	\$ -	13,673.90

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2022.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (3286 : School Budget Amendments)

Budget Amendment

Camden County Schools Administrative Unit

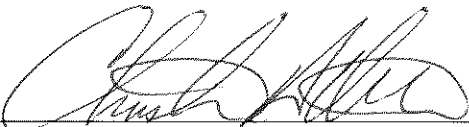
Federal Grant Fund

The Camden County Board of Education at a meeting on the 14th day of April 2022 passed the following resolution.

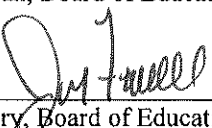
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount													
		Increase	Decrease												
5200	Special Instructional Programs	82,898.67													
8100	Payments to Other Gov't Units	1,444.33													
<p>Explanation: Revenues increased for carryover funds</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Appropriation in Current Budget</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">2,941,471.25</td> </tr> <tr> <td>Amount of Increase/Decrease of</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Above Amendment</td> <td style="text-align: right;">+</td> <td style="text-align: right;">84,343.00</td> </tr> <tr> <td>Total Appropriation in Current Amended Budget</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">3,025,814.25</td> </tr> </table>				Total Appropriation in Current Budget	\$	2,941,471.25	Amount of Increase/Decrease of			Above Amendment	+	84,343.00	Total Appropriation in Current Amended Budget	\$	3,025,814.25
Total Appropriation in Current Budget	\$	2,941,471.25													
Amount of Increase/Decrease of															
Above Amendment	+	84,343.00													
Total Appropriation in Current Amended Budget	\$	3,025,814.25													

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2022.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2022

3. Federal Grant Fund

A. We have received an allotment revision and reviewed this area of the budget and find that we must increase funds within the budget. We request your approval of the following amendment.

ESSER III ARP IDEA Grant

Project #22-185-150

3.5210.185.411 Supplies & Materials	\$ + 13,006.00
3.5210.185.461 Furniture & Equipment – Inv.	+ 25,000.00
3.5210.185.462 Computer Equipment – Inv.	+ 12,733.72
3.5210.185.541 Equipment Purchase – Capitalized	+ 26,013.00
3.8100.185.392 Indirect Costs	+ <u>1,288.28</u>

Total – ESSER III ARP IDEA Grant	\$ + 78,041.00
	=====

B. We have received an allotment revision and reviewed this area of the budget and find that we must increase funds within the budget. We request your approval of the following amendment.

ESSER III ARP IDEA Preschool

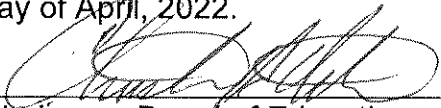
Project #22-186-150

3.5230.186.461 Furniture & Equipment – Inv.	\$ + 6,145.95
3.8100.186.392 Indirect Costs	+ <u>156.05</u>


Total – ESSER III ARP IDEA Preschool	\$ + 6,302.00
	=====

3.3600.185 Revenue – ESSER III ARP IDEA Grant	\$ - 78,041.00
3.3600.186 Revenue – ESSER III ARP IDEA Pre.	- 6,302.00
	=====

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2022.



 Chairman, Board of Education



 Secretary, Board of Education

Attachment: School Budget Amendments (3286 : School Budget Amendments)

Budget Amendment

Camden County Schools Administrative Unit

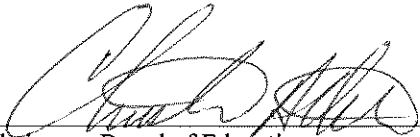
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of April, 2022 passed the following resolution.

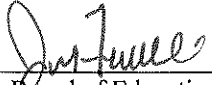
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2022.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	41.31	
5400	School Leadership Services	244.27	
5800	School-Based Support Services	2,469.42	
Explanation:			
Total Appropriation in Current Budget		\$	539,906.50
Amount of Increase/Decrease of Above Amendment		+	2,755.00
Total Appropriation in Current Amended Budget		\$	542,661.50

Passed by majority vote of the Board of Education of Camden County on the 14th day of April 2022.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (3286 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2022

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must increase funds to reflect increased revenues. We request your approval of the following amendment.

School Technology

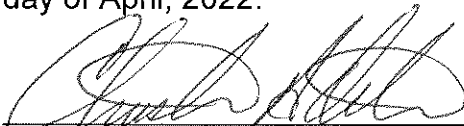
8.5110.905.461 Pur. of Non-Cap Equipment	\$ +	41.31
8.5400.905.462 Pur. of Non-Cap Comp Hdwe	+	244.27
8.5810.905.418 Computer Software & Supplies	+	138.67
8.5840.905.462 Pur. of Non-Cap Comp Hdwe	+	368.10
8.5860.905.418 Computer Software & Supplies	+	<u>1,962.65</u>

Total – School Technology \$ + 2,755.00

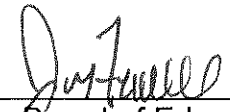
8.4490 Misc. Revenue - 2,755.00

Total Revenue - 2,755.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2022.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (3286 : School Budget Amendments)



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.E
Meeting Date: May 02, 2022

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Tax Collection Report**

Attachments: Tax Collection Report (PDF)



CAMDEN COUNTY

NORTH CAROLINA • USA

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.F
Meeting Date: May 02, 2022

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report June 22 Renewals (PDF)

Summary: DMV Monthly Report June, 22 Renewals Due 7/15/22

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County June, 22 Renewals Due 7/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
38,875.04	38,375.78	21,886.46	99,137.28

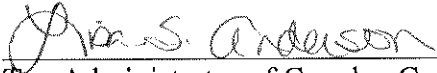
Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.



Tax Administrator of Camden County

Attachment: DMV Monthly Report June 22 Renewals (3268 : DMV Monthly Report)



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	7.G	
Meeting Date:	May 02, 2022	
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis	
Item Title	Pickups, Releases & Refunds	
Attachments:	Pickups, Releases & Refunds	(PDF)

NAME	REASON	NO.
Amanda Lee Lewis	Turned in plate - Refund	Pick-up/22577
	\$171.31	63040525
Michael Ray Gall	Turned in plate - Refund	Pick-up/22550
	\$445.05	64499741
Noah Michael-Lee Knowles	Turned in plate - Refund	Pick-up/22549
	\$218.51	57665698
Noah Michael-Lee Knowles	Turned in plate - Refund	Pick-up/22529
	\$113.20	63765171
Gerhart Herman Wesner, Jr.	Turned in plate - Refund	Pick-up/22526
	\$167.31	62203555
Trenton Cole Twiford	Turned in plate - Refund	Pick-up/22530
	\$139.12	57193527
Justin Maverick Oldland	Turned in plate - Refund	Pick-up/22539
	\$128.50	52547358
Tanya Faye Stockton	Roll back taxes - Pick-up	Pick-up/22546
	\$3,182.07	R-122976-2019
		R-130375-2020
		R-137825-2021
Twiford III, LLC	Roll back taxes - Pick-up	Pick-up/22554
	\$7,321.34	R-120722-2019
		R-128117-2020
		R-135548-2021
		R-135548-2021
Kaitlyn Marie McCaskey	Turned in plate - Refund	Pick-up/22556
	\$222.56	65099697

Attachment: Pickups, Releases & Refunds (3283 : Pickups, Releases & Refunds)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.H
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Surplus Property Requests**

Attachments: Surplus Property Requests (PDF)



Surplus Property Request

Requested by:

Sell Dispose

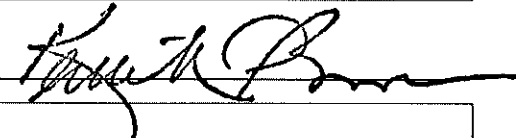
Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval 

Disposal Method:

Value:

Comments:

Board Approval

Approved Denied Date:

Comments:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

2 Dell Vostro desktop computers. The manufacturing date on these is 20130225.

Attachment: Surplus Property Requests (3280 : Surplus Property Requests)

Surplus Property Request

Requested by:
 Sell Dispose

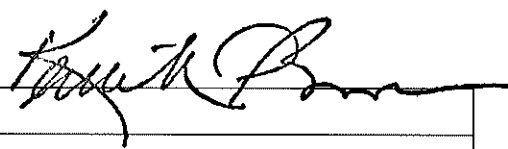
Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval 

Disposal Method:

Value:

Comments:

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description
These chairs have been in social services for many years and are worn out.

Attachment: Surplus Property Requests (3280 : Surplus Property Requests)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	7.I
Meeting Date:	May 02, 2022
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Lisa Anderson
Item Title	Estimated Values
Attachments:	Estimate values for 2022 w.signature (PDF)

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	402,881,081	14,368,958	45,891,168	463,141,207
Courthouse	387,026,764	22,309,015	43,522,609	452,858,388
Shiloh	243,611,301	9,601,356	26,026,337	279,238,994
Subtotal of County				1,195,238,589
Estimated Utilities				22,083,719
Total of County				1,217,322,308

FROM Lisa S. Anderson 4-26-22
 LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY _____ FIRE _____ TOTAL= _____

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	250,029,070	7,574,625	32,514,537	290,118,232

JOYCE CREEK WATERSHED IMPROVEMENT TAX _____

 ROSS B. MUNRO, CHAIRMAN DATE

Attachment: Estimate values for 2022 w. signature (3285 : Estimated Property Values)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 7J
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
 Board of Commissioners
 Prepared by: Karen Davis

Item Title **Resolution 2022-05-03 Establishing Official Meeting Place of the Board of Commissioners**

Attachments: Resolution 2022-05-03 Establishing Meeting Place (DOCX)

Summary:
 The Board of Commissioners will consider a Resolution establishing the Board Room of the newly-constructed Camden Public Library its official meeting location.

Recommendation:
 Adoption.



Resolution 2022-05-03

A Resolution of the Camden County Board of Commissioners Establishing the Official Meeting Place for the Camden County Board of Commissioners

WHEREAS, the construction of the new Camden Public Library is now complete, and the Camden County Board of Commissioners wishes to designate the Board Room as its official meeting place; and

WHEREAS, the Camden County Board of Commissioners meeting schedule remains unchanged; and

WHEREAS, in the event an alternate location is necessary, the Camden County Board of Commissioners will hold its meeting in the Historic Courtroom or where otherwise posted.

NOW, THEREFORE BE IT RESOLVED, the Camden County Board of Commissioners does hereby establish the Board Room in the newly-constructed Camden County Library as its official meeting place.

Adopted by the Camden County Board of Commissioners this, the 2nd day of May 2022.

ATTEST:

 Ross B. Munro, Chairman
 Camden County Board of Commissioners

 Karen M. Davis
 Clerk to the Board of Commissioners



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.K
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Set Public Hearing - 2022-2026 Capital Improvement Program**

Attachments:

Summary:
Set Public Hearing for June 6, 2022 on the 2022-2026 Capital Improvement Program.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.L
Meeting Date: May 02, 2022

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Set Public Hearing - FY 2022-2023 Budget**

Attachments:

Summary:
Set Public Hearing for June 6, 2022 on the 2022-2023 Budget.



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 10.A
Meeting Date: May 02, 2022

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds (PDF)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Tuesday, March 01, 2022 to Thursday, March 31, 2022

Name	Amount
NC Children's Trust Fund	\$40.00
NC Domestic Violence Fund	\$240.00
State Revenue Stamp	\$10,363.01
County Revenue Stamp	\$10,785.99
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$122.42
ROD Automation Fund	\$706.62
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$1,010.60
ROD General Fund	\$6,036.76
Total Distribution For Period	\$29,305.40
Cash Total	\$441.80
Check Total	\$28,366.20
Pay Account Total	\$497.40
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$29,305.40

Camden County Register of Deeds: Tammie Krauss
 March 2022 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
03/01/22	\$ -	\$ -	\$ 435.61	\$ 453.39	\$ 3.68	\$ 22.71	\$ 24.80	\$ 193.81	\$ 1,134.00
03/02/22	\$ -	\$ -	\$ 142.10	\$ 147.90	\$ 7.34	\$ 41.65	\$ 80.60	\$ 359.41	\$ 779.00
03/03/22	\$ -	\$ -			\$ 2.70	\$ 16.28	\$ 24.80	\$ 136.22	\$ 180.00
03/04/22	\$ -		\$ 1,258.32	\$ 1,309.68	\$ 6.57	\$ 38.38	\$ 68.20	\$ 324.85	\$ 3,006.00
03/07/22	\$ 5.00	\$ 30.00		\$ -	\$ 3.77	\$ 19.23	\$ 24.80	\$ 167.80	\$ 250.60
03/08/22	\$ -	\$ -			\$ 2.09	\$ 13.49	\$ 12.40	\$ 111.02	\$ 139.00
03/09/22					\$ 5.07	\$ 25.22	\$ 80.60	\$ 227.11	\$ 338.00
03/10/22					\$ 5.16	\$ 31.61	\$ 43.40	\$ 263.83	\$ 344.00
03/11/22			\$ 655.13	\$ 681.87	\$ 5.37	\$ 31.23	\$ 55.80	\$ 265.60	\$ 1,695.00
03/14/22	\$ 10.00	\$ 60.00	\$ 293.02	\$ 304.98	\$ 14.87	\$ 87.31	\$ 55.80	\$ 763.02	\$ 1,589.00
03/15/22					\$ 3.91	\$ 24.12	\$ 31.00	\$ 201.57	\$ 260.60
03/16/22	\$ 15.00	\$ 90.00			\$ 3.87	\$ 14.81	\$ 6.20	\$ 128.12	\$ 258.00
03/17/22			\$ 328.30	\$ 341.70	\$ 3.24	\$ 18.01	\$ 37.20	\$ 156.95	\$ 885.40
03/18/22			\$ 1,445.50	\$ 1,504.50	\$ 4.53	\$ 26.41	\$ 43.40	\$ 227.26	\$ 3,251.60
03/21/22					\$ 5.65	\$ 32.56	\$ 55.80	\$ 282.59	\$ 376.60
03/22/22					\$ 2.01	\$ 12.99	\$ 12.40	\$ 106.60	\$ 134.00
03/23/22			\$ 2,163.35	\$ 2,251.65	\$ 7.71	\$ 46.38	\$ 68.20	\$ 391.71	\$ 4,929.00
03/24/22	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 3.21	\$ 16.75	\$ 18.60	\$ 140.44	\$ 214.00
03/25/22			\$ 1,029.49	\$ 1,071.51	\$ 5.04	\$ 31.05	\$ 31.00	\$ 268.71	\$ 2,436.80
03/28/22					\$ 0.44	\$ 2.26	\$ 6.20	\$ 20.30	\$ 29.20
03/29/22	\$ 5.00	\$ 30.00	\$ 187.67	\$ 195.33	\$ 3.12	\$ 15.57	\$ 18.60	\$ 134.91	\$ 590.20
03/30/22			\$ 392.00	\$ 408.00	\$ 3.64	\$ 22.95	\$ 24.80	\$ 191.01	1042.40
03/31/22			\$ 2,032.52	\$ 2,115.48	\$ 19.43	\$ 115.65	\$ 186.00	\$ 973.92	5443.00
TOTAL	\$ 40.00	\$ 240.00	\$ 10,363.01	\$ 10,785.99	\$ 122.42	\$ 706.62	\$ 1,010.60	\$ 6,036.76	\$ 29,305.40

Attachment: Register of Deeds (3274 : Register of Deeds Report)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

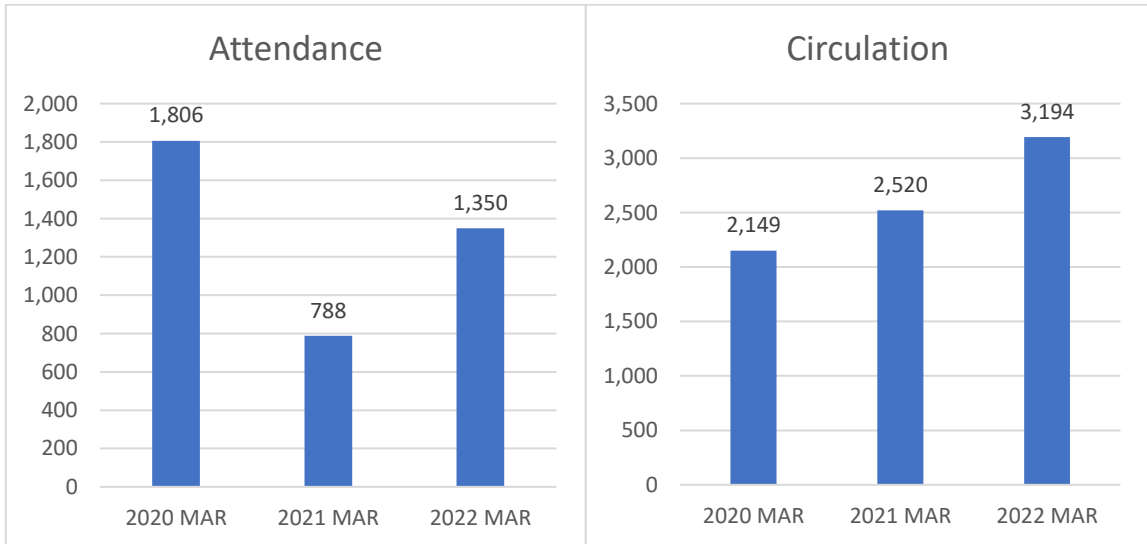
Item Number:	10.B
Meeting Date:	May 02, 2022
Submitted By:	Kim Perry, Library Prepared by: Kim Perry
Item Title	Library Report 3/2022
Attachments:	22-03 (DOCX)

Camden County Public Library

March 2022 Statistics

Visitor Count	1,350
Materials Check Outs & Renewals	3,194
Computer/ Wireless Use	257/219
Questions Answered	427
Children’s Programs/Attendance	3/81
Adult Programs/Attendance	2/15
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	12/99
Days/Hours Open	30/230
# Items in Collection	19,751
Library Card Holders	2,932
Curbside Pickups	1

Comparison by Year 2020-2022



Attachment: 22-03 (3276 : Library Report)