



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**November 01, 2021
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
November 01, 2021
7:00 PM
Historic Courtroom, Courthouse Complex**

Call to Order

ITEM Closed Session - Economic Development and Personnel

Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Rev. Boyce Porter - Geneva Baptist Church

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Presentations (For discussion and possible action)

A. Certification Recognition - Ken Bowman

B. Camden Heritage Festival Sponsor and Volunteer Recognition - Randy Krainiak & Brenda Bowman

ITEM 4. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 5. Public Hearing

- A. New High School Construction Financing - Ken Bowman

ITEM 6. Old Business (For discussion and possible action)

- A. NCDOT Abandonment Petition - Ken Bowman

ITEM 7. New Business (For discussion and possible action)

- A. Tax Report - Lisa Anderson
- B. Vicious/Dangerous Dog Appeals Board - Sheriff Kevin Jones

ITEM 8. Board Appointments (For discussion and possible action)

- A. Juvenile Crime Prevention Council
- B. Planning Board

ITEM 9. Consent Agenda

- A. BOC Meeting Minutes - October 4, 2021
- B. Budget Amendment
- C. Tax Collection Report
- D. DMV Monthly Report
- E. Vehicle Refunds Over \$100.00
- F. Pickups, Releases & Refunds
- G. Set Public Hearing - Zoning Map Amendment (Edwards)
- H. Set Public Hearing - Zoning Text Amendment to UDO

ITEM 10. County Manager's Report

ITEM 11. Commissioners' Reports

ITEM 12. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report

ITEM 13. Other Matters (For discussion and possible action)

ITEM 14. Adjourn



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.A
Meeting Date: November 01, 2021
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Certification Recognition - Ken Bowman**

Attachments:

Summary:

County Manager Ken Bowman will recognize Sarah Hill as she has completed the three-year program of the Southeast Tourism Society Marketing College and earned certification as a Travel Marketing Professional.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.B
Meeting Date: November 01, 2021

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Camden Heritage Festival Sponsor and Volunteer
Recognition**

Attachments:

Sponsors and volunteers of the Camden Heritage Festival will be recognized by Commissioner Randy Krainiak and Mrs. Brenda Bowman.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: November 01, 2021
Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis

Item Title **New High School Financing**

Attachments:

Summary:

The Board of Commissioners will receive public input pertaining to the construction of the new High School as required by the USDA to move forward with financing.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Old Business

Item Number: 6.A
Meeting Date: November 01, 2021
Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis
Item Title NCDOT Abandonment Petition

Attachments:

Summary:

At the October 4, 2021 meeting of the Board of Commissioners, the Board received information and heard from Mr. Bob McDaniels concerning a request to abandon the portion of Shipyard Road adjacent to his property. The Board voted to place this matter on the November 1st agenda for consideration.



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 7.A
Meeting Date: November 01, 2021
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title **September Monthly Report**
Attachments: Tax Report (PDF)
Summary: September Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2020	111,970.06	7,919.18
2019	50,817.54	3,386.31
2018	27,469.54	1,815.69
2017	18,799.72	2,140.72
2016	8,280.90	1,238.54
2015	6,791.79	697.90
2014	9,832.36	1,030.08
2013	6,809.71	4,694.65
2012	5,683.74	7,328.61
2011	4,565.86	6,229.26

Attachment: Tax Report (3134 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	251,021.22
TOTAL PERSONAL PROPERTY UNCOLLECTED	36,480.94
TEN YEAR PERCENTAGE COLLECTION RATE	99.62%
COLLECTION FOR 2021 vs. 2020	8,487.95 vs. 9,789.58

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2020	98.49%
2019	99.30%
2018	99.61%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: Tax Report (3134 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYSENDING Sept. 2021**BY TAX ADMINISTRATOR**28 NUMBER DELINQUENCY NOTICES SENT31 FOLLOWUP REQUESTS FOR PAYMENT SENT1 NUMBER OF WAGE GARNISHMENTS ISSUED3 NUMBER OF BANK GARNISHMENTS ISSUED10 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS0 NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	4,864.88	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8945-00-41-2060.0000	3,923.19	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8944-00-36-1417.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7999-00-62-3898.0000	3,520.40	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8899-00-45-2682.0000	3,287.34	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-02-75-4196.0000	3,214.14	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8962-00-67-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-9809-00-24-8236.0000	2,683.75	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7090-00-70-3221.0000	2,576.73	2	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	03-9809-00-23-4988.0000	2,451.26	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8965-00-37-4242.0000	2,446.21	3	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8973-00-53-0748.0000	2,359.26	2	MORRIS L. KIGHT III	SHILOH	134 D STANLEY LN
R	02-8934-04-72-0416.0000	2,316.00	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8936-00-23-4750.0000	2,306.33	3	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8954-00-43-8538.0000	2,287.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-03-31-9750.0000	2,245.56	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	02-8934-01-29-4776.5853	2,234.11	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	03-8952-00-95-8737.0000	2,070.66	3	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8990-00-17-3935.0000	2,068.94	2	KARL L ADCOCK	SHILOH	100 CATALAN DR

Attachment: Tax Report (3134 : Tax Report)

10/26/21 09:54:25

Delinquencies Top-30 Unpaid

Handwritten notes:
10/26/21
09:54:25
1

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	10	2,070.66	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	10	1,595.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8990-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	867.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	788.26	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	755.07	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-90-0938.0000	10	705.35	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	645.45	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	346.06	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	10	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8980-00-84-0931.0000	10	277.92	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	200.75	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	149.69	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	137.29	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8965-00-37-4242.0000	9	2,446.21	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	9	1,831.18	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7091-00-64-6569.0000	9	1,581.21	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	9	429.66	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	9	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-66-0120.0000	9	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-54-8280.0000	9	264.96	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

Attachment: Tax Report (3134 : Tax Report)

10/26/21 09:54:27

Delinquencies Top-30 Oldest

Handwritten mark

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	683.61	4	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000132	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0001046	633.87	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001827	365.28	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0003725	331.43	1	DAKOTA FINANCIAL LLC	CAMDEN	
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001694	288.99	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0003722	270.00	1	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
P	0003405	239.23	2	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001952	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	236.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0003559	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0002924	219.96	1	PAUL BEAUMONT	CAMDEN	390 158 US W
P	0001721	213.91	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003501	197.13	2	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000945	191.35	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003192	190.35	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0002902	162.96	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003415	151.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD

Attachment: Tax Report (3134 : Tax Report)

10/26/21 09:54:45

Delinquencies Top-30 Unpaid

1

Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	365.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	10	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	9	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	9	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0003405	2	239.23	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003559	2	232.14	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W

Attachment: Tax Report (3134 : Tax Report)

10/26/21 09:54:47

Delinquencies Top-30 Oldest

1 Personal



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 7.B
Meeting Date: November 01, 2021
Submitted By: Kevin Jones,
Sheriff
Prepared by: Karen Davis

Item Title **Vicious/Dangerous Dog Appeals Board - Sheriff Kevin Jones**

Attachments:

Summary:

Sheriff Jones will address the Board in regard to establishing a Vicious or Dangerous Dog Panel / Appeals Board per General Statute 67-4.1 Subsection C.



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 8.A
Meeting Date: November 01, 2021
Submitted By: Karen Davis, Clerk to the Board
 NC Cooperative Extension
 Prepared by: Karen Davis
Item Title **Juvenile Crime Prevention Council**
Attachments: JCPC Applications (PDF)

Summary:

It is the request of Marcia Berry that James Midgett, Molly Brown and Stephanie McGirl be appointed to the Juvenile Crime Prevention Council.

Recommendation:

Approval.



Volunteer Application

If you are a citizen of Camden County and would like to serve/volunteer, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: James M. Dygett

Mailing Address: 107 Coabase Ct. Camden N.C. 27921

Township: Camden

Home Telephone: _____ Cell Phone: 252-207-2740

Email address: james.l.dygett@nccourts.org

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation:

N.C. certified general instructor, taught in service of B.C.E.T. for 10 yrs. Coached Middle school Athletics for 18 yrs., Youth Director @ Sawyer Creek 4 yrs.

Departments/Areas upon which you are interested in serving:

JCPC

If you are volunteering for Camden County and an emergency arises, whom should we contact:

Name: Toni M. Dygett Relationship: wife

Telephone (home): _____ Mobile: 252-207-2740

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature: [Handwritten Signature] Date: 10/11/2021

This application is a notification of your interest to serve as a volunteer in Camden County. Thank you for your interest in volunteering in Camden County Government.

Attachment: JCPC Applications (3138 : Juvenile Crime Prevention Council)



Volunteer Application

If you are a citizen of Camden County and would like to serve/volunteer, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: Molly Brown

Mailing Address: Currituck Health Dept. 2795 Canatoka Hwy

Township: Currituck NC 27929

Home Telephone: _____ Cell Phone: 252-340-4128

Email address: molly.brown@aahs-nc.org

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation:
JOPC ← → Health & Human Services

Departments/Areas upon which you are interested in serving:

If you are volunteering for Camden County and an emergency arises, whom should we contact:

Name: Dave Minton Relationship: Spouse

Telephone (home): 252 435 4074 Mobile: _____

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature: Molly Brown Date: 10/7/21

This application is a notification of your interest to serve as a volunteer in Camden County. Thank you for your interest in volunteering in Camden County Government.



Volunteer Application

If you are a citizen of Camden County and would like to serve/volunteer, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Stephanie McGirl

Name

PO Box 160, Camden, NC 27921

Mailing Address:

Camden

Township:

n/a

Home Telephone

910-358-7129

Cell Phone

stephanie.mcgirl@ncsecu.org

Email address:

Have you ever been convicted of a felony?

Yes No

Please identify any talent, interest, skill, experience or educational preparation:

Departments/Areas upon which you are interested in serving:

JCPC

If you are volunteering for Camden County and an emergency arises, whom should we contact:

Patrick McGirl

Spouse

Name

Relationship

n/a

910-358-0027

Telephone (home)

Mobile

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature: 

Date: 10/07/2021

This application is a notification of your interest to serve as a volunteer in Camden County. Thank you for your interest in volunteering in Camden County Government.



CAMDEN COUNTY

NORTH CAROLINA • USA

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 8.B

Meeting Date: November 01, 2021

Submitted By: Amber Curling,
Planning & Zoning
Prepared by: Karen Davis

Item Title **Planning Board**

Attachments: Marshall Lee Powell_Various (PDF)
Dave Parks_Planning (PDF)

Summary:

Marshall Lee Powell will be considered to fill the South Mills Township vacancy and Dave Parks will be considered to fill the Courthouse Township vacancy.



Application for Citizen Service

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name MARSHALL "LEE" POWELL III

Mailing Address: PO Box 97 South Mills NC 27976

Township: SOUTH MILLS

Home Telephone (252) 339-0718 Cell Phone

Email address: MLPOWELL@EMBARQMAIL.COM

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

20 YEARS IN VARIOUS BANKING + FINANCE ROLES
LOCAL BUSINESS OWNER; PART TIME R/E DEVELOPER

Boards upon which you are interested in serving: PLANNING, STORMWATER, FIRE

EDC, ADJUSTMENT, ABC

If you are serving in Camden County and an emergency arises, whom should we contact:

Name KIMBERLY POWELL Relationship SPOUSE

Telephone (home) (252) 339-0477 Mobile

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature [Handwritten Signature] Date: 2/16/21

This application is a notification of your interest to serve in Camden County. Thank you for your interest in volunteering in Camden County Government.

Attachment: Marshall Lee Powell_Various (3148 : Planning Board)

RECEIVED JUL 27 2020



Application for Citizen Service

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office in person at 330 East HWY 158, or by mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name David Parks

Mailing Address: 384 Country Club Rd

Township: Courthouse

Home Telephone _____ Cell Phone (252) 312-7195

Email address: ctacparks@hotmail.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

18 years as the County's Permit officer & Flood Plain Administrator.

Boards upon which you are interested in serving: Planning Board

If you are serving in Camden County and an emergency arises, whom should we contact:

Name Carry Parks Relationship wife

Telephone (home) _____ Mobile (252) 562-5911

Your signature verifies that all information in this volunteer application is true to the best of your ability and you permit Camden County to follow up on any information given.

Signature: [Signature] Date: 7/24/2020

This application is a notification of your interest to serve in Camden County.
Thank you for your interest in volunteering in Camden County Government.

Attachment: Dave Parks_Planning (3148 : Planning Board)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	9.A
Meeting Date:	November 01, 2021
Submitted By:	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
Item Title	BOC Meeting Minutes - October 4, 2021
Attachments:	bocminutes_100421 (DOCX)

Camden County Board of Commissioners
5:45 PM – Closed Session
7:00 PM – Regular Meeting
October 4, 2021
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on October 4, 2021 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 5:45 PM. Also Present: Vice-Chairman Ross Munro, Commissioners Clayton Riggs and Randy Krainiak. Commissioner Tiffney White participated in the open session only as per the Remote Participation Policy.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and economic development.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak
ABSENT:	Tiffney White

Motion to come out of Closed Session.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak
ABSENT:	Tiffney White

Chairman Tom White recessed the Board and reconvened at 7:00 PM. Commissioner Tiffney White remotely joined by telephone at 7:00 PM for the Regular Meeting.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to add Jury Commission to Board Appointments as Item 6.E.

Motion to approve the agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

Brenda Bowman reminded everyone of the Camden Heritage Festival to take place Saturday, October 9th, 10 AM to 3 PM at the Community Park. Mrs. Bowman expressed appreciation to the sponsors of the festival. The final volunteer meeting will take place October 7th at 5:30 at the Community Park. Volunteers are still needed. The Swamp Monster Costume Contest will be taking place during the festival and additional participants are welcomed.

Thomas and Kim O'Brien addressed the Board in regard to their Vehicle Property Tax bill. The 2015 vehicle has over 200,000 miles on it and the appraised value is more than what was paid for it. According to Mrs. O'Brien the trade-in value is \$13,699 to \$18,000 but the appraisal value listed on the bill is \$21,430. It is their request that the Board make an adjustment due to the age and mileage of the truck.

ITEM 4. PRESENTATIONS

A. Dismal Swamp Welcome Center – Sarah Hill

Dismal Swamp Welcome Center Director Sarah Hill included the following in her presentation:

- The *Wide Open Spaces* video for which Camden County and Mike Martine with Eye Candy Digital Video won a 2021 Bronze Telly Award in Online Commercials. The promotional video was created last fall utilizing NC Recovery Grant Funds procured through Visit NC.
- Tourism Development Authority is working with Mr. Bowman/Economic Development on creating new & attractive “Welcome To Camden County” signage for Hwy 17 & Hwy 158. New colorful signage, with current logo, welcomes visitors to our beautiful county and spotlights one of our major attractions, the Dismal Swamp State Park. Ms. Hill presented a draft of proposed signage along with estimates for #4 signs, posts and installation. County Staff is working with NCDOT for necessary approvals. The DOT engineer at the Welcome Center recommended Bryant Signs as a potential vendor.

Motion to approve the placement of 4’x8’ signs along Highway 17 North and South and near the Belcross intersection.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Motion to use Bryant Sign Company of Columbia, North Carolina for the new County signs as recommended by DOT and County staff.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

South Camden Water & Sewer District Board of Directors

Chairman Tom White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

New Business

A. Monthly Report – Chuck Jones

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
 Period: July 2021

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	85	85	100%	0
Sewer/Collection	2	2	100%	0

New Services installed: 0

Locates:

- Water Line: 83
- Sewer Line: 14
- Water & Sewer, same ticket: 7
- Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in July: 16,617,070

Daily average water usage for July: 536,035

Current treatment capacity at the water treatment plant: 720 000

2021 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021		.
September 2021		.
October 2021		.
November 2021		.
December 2021		.
Yearly Totals		.

2021 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100					
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700					
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400					
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200					
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300					
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600					
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200					
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000					
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100					
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300					
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600					
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500					
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400					
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300					
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700					
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700					
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700					
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900					
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300					
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900					
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700					
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600					
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100					
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700					
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200					
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000					
27	125,900	140,800	158,700	194,300	214,300	176,800	151,000					
28	137,700	170,900	178,900	176,600	175,900	180,800	139,200					
29	150,200		143,700	178,200	159,700	158,400	137,000					
30	139,200		138,400	179,300	156,900	191,400	148,700					
31	164,800		151,300		222,200		170,300					

TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400					
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013					
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400					

Attachment: bocminutes_100421 (31149 : BOC Meeting Minutes - October 4, 2021)

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2020										
July	86	100%	0%	82	4	69	6	2	0	2
August	72	100%	0%	71	1	64	8	1	0 flow/4(painted)	2
Sept	86	100%	0%	84	2	90	15	0	0 flow/5(painted)	3
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted	1
Nov	53	100%	0%	53	0	51	2	1	0	2
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	s	83	14	7	0	0
(outstanding maintenance issues staffing issues, etc)										

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
 Period: AUGUST 2021

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	88	88	100%	0
Sewer/Collection	1	1	100%	0

New Services installed: 0

Locates:

Water Line: 105
 Sewer Line: 19
 Water & Sewer, same ticket: 1
 Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in August: 15,478,230

Daily average water usage for August: 499,298

Current treatment capacity at the water treatment plant: 720 000

2021 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021	15,478,230	.499,298
September 2021		.
October 2021		.
November 2021		.
December 2021		.
Yearly Totals		.

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

2021 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100	170,100				
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700	127,900				
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400	297,600				
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200	107,200				
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300	170,700				
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600	94,100				
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200	146,000				
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000	165,400				
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100	150,900				
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300	164,300				
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600	139,000				
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500	151,400				
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400	162,400				
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300	186,800				
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700	165,700				
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700	132,900				
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700	177,100				
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900	119,400				
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300	155,800				
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900	138,200				
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700	154,400				
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600	172,900				
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100	158,200				
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700	163,300				
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200	140,800				
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000	143,000				
27	125,900	140,800	158,700	194,300	214,300	176,800	151,000	162,900				
28	137,700	170,900	178,900	176,600	175,900	180,800	139,200	174,600				
29	150,200		143,700	178,200	159,700	158,400	137,000	187,300				
30	139,200		138,400	179,300	156,900	191,400	148,700	148,900				
31	164,800		151,300		222,200		170,300	152,500				

TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400	4,881,700				
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013	157,474				
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400	297,600				

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2020										
July	86	100%	0%	82	4	69	6	2	0	2
August	72	100%	0%	71	1	64	8	1	0 flow/4(painted)	2
Sept	86	100%	0%	84	2	90	15	0	0 flow/5(painted)	3
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted	1
Nov	53	100%	0%	53	0	51	2	1	0	2
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	s	83	14	7	0	0

Motion to approve the monthly reports as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White


B. Camden Station Pump Station

The developer of the subdivision is required to install piping and a pump station to handle the wastewater generated in the development. The County is proposing to fund expanding the system to handle future growth in the surrounding area.

The primary objectives of this are:

- Provide for growth with minimum investment by the county and future developers.
- Minimize borings crossing the road to reach the force main.
- Minimize the amount of pumping stations that the County would have to provide maintenance for.
- There would only need to be one other station installed on the adjoining property in the future, instead of one at each parcel. This station would feed into the station being built in the subdivision.

With this proposal, the county would benefit financially by partnering with the developer by only funding the cost of the expansion, not the entire cost of a future station, if the County were required to build one on their own. This would also provide easy access to the sewer system, if one of the properties' on-site treatment system fails (as required by the County's Sewer Use Ordinance). The reduction in number of stations also presents a maintenance and operation cost savings by not having several small stations.



BISSELL
PROFESSIONAL GROUP
The Coastal Experience

September 13, 2021

Mr. Ken Bowman
County Manager

Mr. Chuck Jones
Public Works Director

County of Camden
PO Box 130
Camden, NC 27921

Re: Sewer Analysis at Camden Station

Gentlemen,

As discussed, we have performed a preliminary analysis of the potential for extending sewer service to the properties adjacent to and surrounding the Camden Station development, and are presenting the results of that analysis in this letter report.

Background:
The Camden Station development is an approved residential development getting ready to go under construction on approximately 27 acres of land located behind the property where the temporary county library is located, and will be developed into 35 lots. A preliminary design has been completed for a gravity wastewater collection system to serve the 35 lots, including a lift station and force main that will connect to Camden County's existing force main on US Hwy. 158 across from the commercial park. The current design for the sewer system is deep enough to serve the residential development at Camden Station only. The design consists of 8" gravity sewer lines and manholes, a submersible lift station and force main that will connect to the County's existing sewer system.

In discussions with County officials, it was agreed that it may be advantageous to Camden County for improvements to be made to the proposed sewer system to deepen it and/or enlarge the lift station in order to accommodate future development on adjacent properties. The area that is considered in this analysis is the land bounded to the northwest by the Chesapeake and Albemarle railroad, to the south by US Hwy. 158, and to the northeast by Whitehurst Lane.

Assumptions for the Analysis:
For the purpose of this preliminary analysis, it is assumed that gravity wastewater collection lines can be extended from the lift station a distance of approximately 2,000 ft. before the lines become too deep to be cost effective to continue. This will result in a lift station wet well depth of approximately 20' to 21' and gravity sewers and manholes not exceeding a depth of approximately 13' to 14'.

The existing development can be served by a lift station consisting of a 6 foot diameter wet well constructed to a depth of about 18', pumps rated at 80 gpm and a 4" force main connecting to the existing county sewer force main on US 158 across from the development entrance.

P.O. Box 1068 • 3512 N. Croatan Hwy. • Kitty Hawk, NC 27949
252-261-3266 • Fax: 252-261-1760 • E-mail: bjp@bissellprofessionalgroup.com

For the purpose of determining expansion needs, the adjacent properties are divided into three areas consisting of (1) the balance of the original commercial park, which includes the Camden County offices and the Harmony Baptist Church property, (2) the two tracts to the east (the Ayldett property and the Bell property), and (3) the three tracts to the west consisting of the Randy Brown Motor Sports and Camden Church of Christ parcels.

The analysis will consider what modifications would need to be made to the existing Camden Station sewer design to accommodate the addition of these various properties to the sewer system.

Basis for Flow Allocation:
The estimated wastewater flow from the various tracts is based on the NC Administrative Code "2T Rules" and is shown in the table below. Residential lots are assumed to have 4-bedroom homes allocated at 120 gpd/bedroom, which for the density approved for Camden Station equated to 693 gpd per acre. Commercial land is allocated at 880 gpd per acre. The Harmony Baptist Church has a current site plan that requires 1,000 gpd, which could be expanded to 2,000 gpd. These assumptions result in the following basis of flow allocation for the study area:

BASIS OF FLOW ALLOCATION (Per 2T Rules)			
Residential Use:	35 Lots on 27 Acres	@ 480 gpd/Lot	= 18,720/27Ac = 693gpd/Acre
Non-residential Use (undeveloped)		@ 880 gpd/Ac	= 880 gpd/Ac

Flow Allocation to Various Tracts		
Tract	Approximate Acreage	Flow Allocations
1. Camden Station & Harmony Church	33 +/-	20,720gpd
2. Balance of Commercial Park	19.8 +/-	17,420gpd
3. Ayldett & Bell Tracts	81.2 +/-	71,720gpd
4. 3 Tracts to West (Motor Sports & Church of Christ)	12 +/-	15,200gpd
TOTALS of 1,2,3, & 4	149.3Ac +/-	125,060gpd
TOTAL of 1, 2 & 3	134.3Ac +/-	109,860gpd
TOTAL of 1 & 2 ONLY	52.8Ac +/-	38,140gpd

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

We have looked at design data for these various flow scenarios and have summarized it on the table below. The three scenarios summarized include the addition of the Commercial Park only to the Camden Station design, the additional of the Commercial Park and the Ayllett and Bell tracts to the Camden Station design, and finally the addition of all surrounding tracts including the Motor Sports and Church of Christ tracts to the Camden Station property. The tabulation shows resulting design flows, pumping rates and peaking factors, velocities for various size force mains, dosing volumes required per state rules, and dosing depths in various size wet wells required to accommodate these flows.

Scenario	Design Flow	Peaking Factor	Pumping Rate	Velocity		Dosing Volume		Dosing Depth in Wet Well	
				4" FM	6" FM	@ 2/Hr.	@ 8/Hr.	6 Dia.	8 Dia.
Camden Station & Harmony Church	18,720 gpd	4.05	80 gpm	2.0 fps	-	431 gal	108 gal	0.5'-2.0'	-
Camden Station & Balance of Commercial Park	38,140 gpd	3.0	104 gpm	2.6 fps	-	774 gal	193 gal	0.9'-3.6'	0.5'-1.2'
Camden Station & Commercial Park & Ayllett & Bell Tracts	109,860 gpd	3.62	275 gpm	7.0 fps	3.1 fps	2,247 gal	562 gal	2.6'-10'	1.5'-4'
All Tracts including Motor Sports & Church of Christ	125,060 gpd	3.57	310 gpm	8.0 fps	3.5 fps	2632 gal	658 gal	2.9'-9'	1.75'-7'

Summary of Required Improvements to Serve Various Scenarios:
The attached map entitled "Camden County Sewer Conceptual Drawing, Sanitary Sewer Extension Plan" shows the sanitary sewer system that has been designed to serve Camden Station in blue and shows potential sewer line extensions to serve the three scenarios described in this analysis in red.

The first scenario evaluated would be improvements that are needed to serve just the balance of the commercial park. The commercial park consists of approximately 18 acres of which only two of the lots have been developed, including the current library building and the Camden County offices and Public Works facility. The Harmony Baptist Church is preparing to build on the six acre tract behind the County office, and could be connected to this proposed sewer rather than constructing its own small lift station as currently proposed.

Required improvements to the sewer system will be to deepen the lift station by approximately 2 feet, to deepen approximately 256.5' of sanitary sewer by approximately 2 feet, and to deepen approximately 278' of sewer main by approximately 4.5'. Sketches of these deepened sewers are shown on the

attached profile drawings. While a 6-foot diameter wet well could potentially serve both projects, it is suggested that if the service area is expanded, the wet well diameter be increased to 8' to accommodate potential larger flow servers such as food service that may eventually locate in the area.

The estimated cost of these improvements is approximately \$41,500.

In order to serve the Ayllett and Bell properties to the east, consisting of approximately 81.5 acres, the lift station would need to be deepened by the same 2 feet that would be required to serve the commercial park, and the wet well diameter would definitely need to be increased to 8 feet. The 4" force main that is being proposed to run from the lift station to the county's main on U.S. 158 is marginally sized for this additional flow, but the flow could likely be accommodated over the relatively short distance of about 1,400'.

When these additional properties are connected to the sewer system, the wastewater pumps would need to be increased in size, along with the associated standby pump or generator.

The incremental cost of deepening the lift station and increasing the diameter to 8 feet is estimated at approximately \$17,500. This cost was included in the cost estimated above for serving the commercial park. The future pump station upgrade has not been estimated and could be paid for by the developer of the adjacent property to the east at the time of development.

In order to serve the tracts to the west consisting of approximately 15 acres, a sewer could be extended from a proposed manhole at the western end of a proposed cul-de-sac in Camden Station and run approximately 1,015' along the railroad right of way to serve this property. In order to provide for that service, in addition to the deepening of the lift station and deepening of 256.5' of gravity main by 2 feet as described in the first scenario above, an additional 643' of sewer and manholes would need to be deepened by about 4.5 feet. The new sewer extension would be run along a proposed property line in the Camden Station subdivision and then along the railroad tract to the Church of Christ property. It appears that some sort of pump station will still be needed in order to adequately serve this property; therefore, it does not appear to be a cost effective solution to run this 1,015' of gravity sewer to these tracts.

If the County does want to pursue this alternative, the incremental cost of deepening the 643 feet of sewer (in addition to the costs outlined previously for serving the commercial park) would be approximately \$31,000.

Conclusion:
The three scenarios available for serving these adjacent properties are outlined above. A summary of the estimated additional construction costs associated with these scenarios is:

- To serve the Ayllett & Bell Tracts Only: \$17,500
- To serve the balance of the Commercial Park and the Ayllett & Bell Tracts: \$41,500
- To serve all of the study area (including the tracts to the west): \$72,500

Compared to the cost of constructing an additional wastewater lift station in the future, it does appear to be cost effective to deepen the existing lift station and increase its diameter to 8 feet, as well as deepening two runs of gravity sewer line, which would make it possible to serve not only the remainder of the Commercial Park, but the 81.5 acres of undeveloped property to the east of Camden Station in the future.

I am available to meet with you or answer any questions at your convenience.

Sincerely,

 Mark S. Bissell, P.E.
 BISSELL PROFESSIONAL GROUP

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

In that Commissioner Krainiak owns property near this location, he requested to be recused from the discussion and consideration of this item.

Motion to recuse Commissioner Krainiak from the discussion and consideration of this agenda item.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White
RECUSED:	Randy Krainiak

Motion to accept the proposal of Bissell Professional Group to increase the size of the pump station at the new Camden Station Subdivision at a cost of \$41,500.

RESULT: PASSED [4-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Tiffney White
RECUSED: Randy Krainiak

C. New Wastewater Plant Design

October 4, 2021
 Expansion Proposal of the South Mills Waste Water Treatment Plant
 Executive Summary
 In order to continue to provide a reliable facility for treating waste water for the community, a significant decision needs to be made in regards to the existing treatment facility. In addition, there is the need to move forward, using the remaining grant funding provided from NC Commerce, to engineer the planning, design and construction of the existing facility and also prepare for the design and construction of a new waste water treatment facility to replace the aging facility. It not only satisfies the requirement to utilize the grant funds, it also proves the county with a set of plans and specifications to aggressively pursue further grant opportunities. The WWTF is currently include on the Capital Improvement Projects list for 2021-22. The Timmons Group (afterwards named designers) proposes to provide engineering and design work to produce a bid-ready package to construct a new 0.25 MGD (million gallon per day) wastewater plant with surface irrigation disposal on land that the county already owns. The proposed schedule of work will be identified in the proposal. Timmons Group was selected because of their on-going relationship with the county, and they have already performed some of the preliminary work on this project, in their existing Preliminary Engineering Report (PER).
 The primary objectives of this engineering proposal will include:
 • Evaluate the current performance of the waste water treatment facility in terms of quality and capacity
 • Evaluation and documentation of the existing condition and remaining useful life of the WWTF structural systems
 • Incorporation of recently updated demand projections to help identify potential capacity deficiencies and the need for development of expanded capacity
 • Evaluation of alternative approaches for maintaining the existing and providing expanded capacity
 • The designers intend to deliver a bid ready package for the construction of a new wastewater treatment facility that will be able to grow up to 1 MGD
 • The designers will work with staff to provide a process and disposal method that meets all present and future requirements
 • The designers will also start the process of pursuing the permits for alternative disposal methods to meet future growth
 • Evaluation of siting and construction of a new facility

Recommendation
 Due to the COVID 19 pandemic and the inability to move forward with certain major projects like this, it has placed the County in a position to move forward quicker than expected with utilizing the Rural Grant funding. Based on the deadline for using the grant funds, staff feels this is the best course of action. Without expansion of the current facility to increase capacity, residential and commercial growth will be limited forcing lots to either be sized for on-site treatment or require developers to build community wastewater treatment facilities.
 Staff recommends acceptance of this proposal



TIMMONS GROUP
 YOUR VISION ACHIEVED THROUGH OURS.


1001 Boulders Parkway
 Suite 300
 Richmond, VA 23225
 P 804.200.8300
 F 804.360.1016
 www.timmons.com

LETTER OF AGREEMENT

Client: Camden County, NC
 Contact: Charles Jones
 Phone No: 252-340-3040
 Email: charlesjones@camdenccnyc.gov

Date: 8/30/21
 Principal: David Saunders, P.E.
 Project Manager: Chris Petree, P.E.
 Project Name: South Mills WWTP

Mr. Jones
 Timmons Group is pleased to offer this scope and fee proposal for the design of a new 250,000 gallon per day (GPD) wastewater treatment plant (WWTP) (capacitable to 1 million gallons per day) to replace the existing 100,000 GPD South Mills WWTP in Camden County, NC. We look forward to working with you to achieve your vision for this project.
 Thank you for allowing Timmons Group to provide professional services on this project. We will provide the requested services, complying with established standards, while being mindful of costs to the Client (the "Client") named above according to the terms and conditions of this Letter of Agreement (the "Agreement"). Prior to submittal to a public agency, all documents will be sent to the Client, if requested, to ensure a complete understanding by all parties.
 We will proceed upon receipt of this signed Agreement. Please note that fees quoted are valid for sixty (60) days from the date first written above.
SCOPE AND SCHEDULE OF SERVICES:
 Timmons Group will provide the services as detailed on the Scope of Services attached as Exhibit A (the "Scope of Services").
 We will provide services in a timely and efficient manner and will keep you informed of the job status and any necessary changes. Any changes required to the Scope of Services must be approved in writing before such changes take effect. As of the date first written above, any changes in the Scope of Services caused by governing codes or Client revisions may require a schedule and/or fee change.
PAYMENT SCHEDULE: Owner agrees to pay Timmons Group for its Services as selected and set forth below:
 FIXED FEE
 Fees for this Agreement will be billed on a monthly basis as a fixed fee per the Scope of Services in Exhibit A.
 TIME AND MATERIALS
 Fees for this Agreement will be billed on a time and materials basis based upon actual services provided during the prior calendar month and at the rates specified in the attached Rate Schedule in Exhibit D.
 Unless otherwise provided under the terms of this Agreement, all payments are due upon receipt. Interest shall accrue at the rate of twelve percent (12%) per annum on all unpaid invoices older than thirty (30) days. We reserve the right to stop work on any Client account that becomes sixty (60) days past due and to notify local officials that professional seals should be removed from plans associated with the Client.
 CIVIL ENGINEERING | ENVIRONMENTAL | SURVEYING | GIS | LANDSCAPE ARCHITECTURE | CONSTRUCTION SERVICES



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 Richmond, VA 23225
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 www.timmons.com

LETTER OF AGREEMENT

EXHIBITS: The following Exhibits are attached hereto and expressly made part of this Agreement.
 EXHIBIT A SCOPE OF SERVICES
 EXHIBIT B TERMS AND CONDITIONS
 This Agreement shall be controlled by the provisions listed above and the Terms and Conditions in the attached Exhibit B. If there is any conflict between the provisions of this Letter of Agreement and the Terms and Conditions, the Terms and Conditions shall control.
 EXHIBIT C REIMBURSEMENT SCHEDULE
 In addition to the Total Fee for the services provided under the Scope of Services above and any General Reimbursements needed, the items and materials listed on the Project Reimbursement Schedule attached as Exhibit C will be invoiced on a monthly basis as applicable. An additional 15% is added to these charges.
 EXHIBIT D RATE SCHEDULE
 EXHIBIT E NEW WWTP LOCATION
REIMBURSEMENTS:
 Any services and costs such as submittal fees, printing, courier, mileage and outside consultants not listed in the Scope of Services ("General Reimbursements") will be invoiced separately in addition to the professional services provided under this Agreement. Reimbursements may include a reasonable handling charge of up to 15% of cost. The Scope of Services may specify an additional Project Reimbursement Schedule to be attached as Exhibit C if applicable.
 We will proceed upon receipt of this signed agreement. Should you have any questions, you can reach Chris Petree directly at 919-532-3234 or via email at chris.petree@timmons.com.
 Chris Petree
 Timmons Group
 8/30/2021
ACKNOWLEDGED AND ACCEPTED:
 On behalf of the Client, this Agreement, including Exhibit A (Scope of Services) and Exhibit B (Terms and Conditions), is accepted and agreed to as of the date written below.
 By: _____
 Name: _____
 Title: _____
 Date: _____
 CIVIL ENGINEERING | ENVIRONMENTAL | SURVEYING | GIS | LANDSCAPE ARCHITECTURE | CONSTRUCTION SERVICES

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

County Manager Ken Bowman added that the County had received an extension on the referenced grant and that this proposal is for the engineering package to expand the wastewater treatment plant. It does not include an expansion of the wastewater treatment plant. The recent estimates provided to produce 250,000 gallons a day were over \$8 million. When the time comes to move forward with an expansion, this portion will be complete.

Motion to accept the proposal by Timmons Group for the design work for the new wastewater plant in South Mills.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Consent Agenda

A. Surplus Property

CAMDEN COUNTY
Bounded Opportunities.

Surplus Property Request

Requested by: Charles Jones
 Sell Dispose

Department: Public Works Wastewater Treatment

Item: 2003 Ford F 150

Disposal Method: surplus

Suggested Value: \$1000.00

Reason for surplus: Replaced by newer truck. No longer needed

Manager Approval: *[Signature]*

Disposal Method: *FTR Deals*

Value:

Comments:

Board Approval
 Approved Denied Date: *10-4-21*

Comments:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description
 2003 Ford F 150 extended cab truck, Two-wheel drive with 205,459 miles. Engine runs, transmission shifts, leaks oil and air conditioning inoperative.
 VIN # 2FTRX17224CA06333

Motion to approve the Consent Agenda as presented.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Adjourn

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [5-0]
MOVER: Randy Krainiak
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Chairman Tom White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

July 2021

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2020	133,927.94	9,071.57
2019	59,887.54	3,568.01
2018	27,548.28	1,924.36
2017	20,607.35	2,159.23
2016	8,912.26	1,255.44
2015	6,791.79	697.90
2014	9,832.36	1,030.08
2013	6,809.71	4,694.65
2012	5,683.74	7,328.61
2011	4,572.09	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	284,573.06
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,959.11
TEN YEAR PERCENTAGE COLLECTION RATE	99.58%
COLLECTION FOR 2021 vs. 2020	15,373.38 vs. 15,594.31
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2020	98.20%
2019	99.18%
2018	99.61%

<u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u>	
<u>ENDING July 2021</u>	
<u>BY TAX ADMINISTRATOR</u>	
<u>181</u>	NUMBER DELINQUENCY NOTICES SENT
<u>11</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>0</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>17</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	7,166.08	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	301 JAPONICA DR
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	431 158 US W
R	02-8923-00-19-3774.0000	5,537.52	1	NW PROPERTIES LLC	CAMDEN	152 158 US W
R	02-8934-01-18-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	WINDY HEIGHTS DR
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	158 US E
R	02-8935-02-66-7093.0000	4,864.88	3	B. F. ETHERIDGE HEIRS	SHILOH	187 C THOMAS POINT RD
R	03-8971-00-23-2253.0000	4,662.42	2	ARODE OF CAMDEN, INC.	CAMDEN	146 158 US W
R	02-8934-01-18-4778.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	168 BUSHELL RD
R	02-8945-00-41-2060.0000	3,923.19	2	LAELLE ETHERIDGE SR. HEIRS	CAMDEN	165 IVY NECK RD
R	03-8971-00-23-2253.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	1330 343 HWY S
R	02-8934-01-09-4617.0000	3,764.55	2	GILBERT WAYNE OVERTON &	SHILOH	112 158 US W
R	01-7999-00-62-3898.0000	3,520.40	2	JAMES B. SEYMOUR ETAL	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	MICHAEL ASKEW	CAMDEN	172 NECK RD
R	03-8829-00-45-2682.0000	3,287.34	2	FRANK MCFLIHAN HEIRS	SHILOH	HOLLY RD
R	03-8934-01-18-4778.0000	3,214.14	3	SEAMARK INC.	SHILOH	115 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	SHERRILL M PRICE JR	SHILOH	670 343 HWY N
R	03-8962-00-67-1021.0000	2,935.96	4	DONALD RAY JONES	SHILOH	WICKHAM RD
R	01-7090-00-70-3221.0000	2,683.75	1	CECIL BARNARD HEIRS	SHILOH	503 SAILBOAT RD
R	02-8934-03-31-9750.0000	2,576.73	2	GENE W IREY	SOUTH MILLS	406 OLD SWAMP RD
R	03-8909-00-23-4988.0000	2,451.26	3	LONZO FISHER GREGORY	SHILOH	195 COUNTRY CLUB RD
R	03-8965-00-37-4247.0000	2,446.21	1	CAROLYN MCDANIEL	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	2,359.26	2	WANDA H WHEELS	SHILOH	352 SANDY HOOK RD
R	02-8934-04-72-0416.0000	2,316.00	2	MORRIS L. KIGHT III	CAMDEN	134 D STANLEY LN
R	02-8936-00-23-4750.0000	2,305.33	2	DORA EVANS FORBES	CAMDEN	238 COUNTRY CLUB RD
R	02-8934-00-43-8538.0000	2,287.32	2	PAULINE JETTE	CAMDEN	LAMBS RD
R	02-8934-01-29-4776.5853	2,234.11	1	ARON DENNELL CHAMBLEE ET AL	CAMDEN	237 PALMER RD
R	03-8953-00-38-5803.0000	2,136.18	2	BILLY ROSS FEREBEE	CAMDEN	110 158 US W
				HASTINGS REVOCABLE TRUST	CAMDEN	142 PERRINS RD
				ROLAND ROGER SAWYER	SHILOH	

30 Oldest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8829-00-45-2682.0000	3,287.34	2	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	2,835.96	10	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	2,070.66	10	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	1,928.24	10	J. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7989-00-01-1714.0000	1,886.17	10	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,814.77	10	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	1,595.95	10	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 COTTERS PL
R	03-8990-00-64-8379.0000	1,236.66	10	JOE GRIFFIN HEIRS	SHILOH	LITTLE CREEK RD
R	03-8934-01-18-4778.0000	982.92	10	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	889.29	10	EMMA BRITE HEIRS	SOUTH MILLS	105 BLOODFIELD RD
R	03-8990-00-64-8379.0000	867.85	10	CHRISTINE RIDDICK	SOUTH MILLS	117 GRIFFIN RD
R	01-7090-00-60-5052.0000	788.26	10	JOE GRIFFIN HEIRS	SOUTH MILLS	113 BOURBON ST
R	01-7989-04-90-0938.0000	755.07	10	BERNICE PUGH	CAMDEN	1352 343 HWY N
R	01-7989-04-90-0938.0000	711.58	10	DORIS EASON	SOUTH MILLS	499 SAILBOAT RD
R	03-8909-00-24-6322.0000	645.45	10	DAVID B. KIRBY	CAMDEN	IVY NECK RD
R	02-8955-00-13-7846.0000	579.39	10	MARIE MERCER	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	346.06	10	WILLIAMSBURG VACATION	SHILOH	WICKHAM RD
R	03-8980-00-84-0931.0000	281.11	10	FRANK WRIGHT ETAL	SHILOH	218 BROAD CREEK RD
R	03-8980-00-45-1097.0000	277.92	10	CARL TEUSCHER	SHILOH	CENTERPOINT RD
R	03-8909-00-17-2462.0000	200.75	10	MICHAEL OSBER	SHILOH	218 BROAD CREEK RD
R	03-8909-00-17-2462.0000	149.69	10	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-8965-00-37-4247.0000	137.29	10	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-00-01-1714.0000	2,446.21	9	DORA EVANS FORBES	SOUTH MILLS	352 SANDY HOOK RD
R	01-7989-00-01-1714.0000	1,831.13	9	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7989-00-01-1714.0000	1,581.21	9	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	429.66	9	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	227.3	9	ANITA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8909-00-54-8280.0000	286.40	9	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8909-00-54-8280.0000	264.96	9	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	683.61	4	ADAM D. & TRACY J. W. JONES	CAMDEN	133 WALSTON LN
P	0000132	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0001046	633.87	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	431 158 US W
P	0002194	422.00	3	ARRON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001827	365.28	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0003725	331.43	1	DAKOTA FINANCIAL LLC	CAMDEN	
P	0000846	327.19	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0002525	295.97	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0001694	288.99	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0003722	270.00	2	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
P	0003485	239.23	2	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001952	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	236.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0003559	232.14	2	BENNY FARELL TUCKER	ELIZABETH CITY	152 158 US W
P	0002924	219.96	1	PAUL BEAUMONT	CAMDEN	390 158 US W
P	0001721	213.91	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003501	197.13	2	JANE L. NOBLE	CAMDEN	152 158 US W
P	0003945	191.35	3	RAMONA P. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003192	190.35	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	365.28	KAREN BUNDY	SOUTH MILLS	612 MAIN ST
P	0001106	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	202 SHARON CHURCH
P	0001639	10	123.29	CAREY FARMS, INCORPORATED	CAMDEN	150 158 HWY W
P	0001681	9	458.48	STEVE WILLIAMS	SOUTH MILLS	101 ROBIN CT W
P	0001230	9	411.11	JAMES NYE	CAMDEN	150 158 HWY W
P	0001694	9	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	315 PONDEROSA RD
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC.	SOUTH MILLS	330 158 HWY E
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	116 GARRINGTON ISLAND
P	0000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	122 DOCK LANDING LOOP
P	0002921	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	276 BELCROSS RD
P	0000770	4	108.00	MARSHA GAIL BOGUES	CAMDEN	107 RIDGE ROAD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	133 WALSTON LN
P	0000297	4	683.61	ADAM D. & TRACY J.M. JONES	CAMDEN	110 AARON DR
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	116 CHRISTOPHERS WAY
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	239 SLEEPY HOLLOW RD
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	104 HIGH RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	130 MILL DAM RD S
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	237 KEETER BERRY RD
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	107 ROBIN DR
P	0001869	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	849 SANDY HOOK RD S
P	0002194	3	422.00	AARON MICHAEL WHITE	SOUTH MILLS	229 SAILBOAT RD
P	0000846	3	327.19	TOAN TRINH	SHILOH	204 POND RD
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	431 158 USY W
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	260 ONE MILL RD
P	0002525	2	295.97	JOSEPH VINCENT CARDY	SHILOH	

August 2021

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2020	118,370.22	8,201.94
2019	57,010.00	3,538.54
2018	25,808.25	1,908.73
2017	19,270.66	2,140.72
2016	8,280.90	1,242.30
2015	6,791.79	697.90
2014	9,832.36	1,030.08
2013	6,809.71	4,694.65
2012	5,683.74	7,328.61
2011	4,572.09	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	262,429.72
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,012.73
TEN YEAR PERCENTAGE COLLECTION RATE	99.60%
COLLECTION FOR 2021 vs. 2020	16,448.03 vs. 22,585.21
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2020	98.40%
2019	99.21%
2018	99.63%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING August 2021

BY TAX ADMINISTRATOR

- 105 NUMBER DELINQUENCY NOTICES SENT
- 5 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 1 NUMBER OF WAGE GARNISHMENTS ISSUED
- 4 NUMBER OF BANK GARNISHMENTS ISSUED
- 9 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
	02-8943-01-17-4388.0000	6,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
	02-8934-01-17-4778.0000	4,094.04	4	LARRY G. LAMB SR	CAMDEN	152 158 US W
	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
	02-8935-02-66-7093.0000	4,984.98	3	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
	02-8945-00-41-2060.0000	3,923.19	2	LASELLE ETHERIDGE SR HEIRS	CAMDEN	168 BUSHELL RD
	02-8944-00-36-1417.0000	3,880.77	2	ROSS ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON & JAMES B. SEYMOUR ETAL	SHILOH	1330 112 158 US W
	02-8934-01-29-4617.0000	3,626.50	2	MICHAEL ASKEW	CAMDEN	257 A OLD SWAMP RD
	01-7999-00-62-3898.0000	3,520.40	2	FRANK MCMILLIAN HEIRS	SOUTH MILLS	172 NECK RD
	03-8962-00-05-0472.0000	3,379.79	2	SEAMARK INC.	SHILOH	HOLLY RD
	03-8899-00-45-2682.0000	3,287.34	10	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
	03-8943-02-75-4196.0000	3,214.14	3	DONALD RAY JONES	CAMDEN	670 343 HWY N
	02-8916-00-39-5170.0000	2,969.22	3	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
	03-8962-00-67-1021.0000	2,835.96	4	GENE W IRBY	SHILOH	503 SAILBOAT RD
	03-9809-00-24-8236.0000	2,683.75	2	LONZO FISHER GREGORY	SOUTH MILLS	496 OLD SWAMP RD
	01-7090-00-70-3221.0000	2,576.73	2	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
	02-8934-03-31-9750.0000	2,458.30	1	WANDA H WELLS	SHILOH	104 HIGH RD
	03-9809-00-23-4988.0000	2,451.26	1	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
	03-8965-00-37-4242.0000	2,446.21	3	MORRIS L. KIGHT III	SHILOH	134 D STANLEY LN
	03-8973-00-53-0748.0000	2,359.26	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
	02-8934-04-72-0416.0000	2,316.00	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
	02-8934-00-43-8538.0000	2,287.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
	02-8934-01-29-4776.5853	2,234.11	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
	03-8953-00-38-5803.0000	2,136.18	1	ROLAND ROGER SAWYER	SHILOH	142 PERKINS RD
	03-8952-00-35-8737.0000	2,070.66	3	AUDREY TILLET	SHILOH	171 NECK RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC.	SHILOH	HOLLY RD
	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
	03-8962-00-95-8737.0000	10	2,070.66	AUDREY TILLET	SHILOH	171 NECK RD
	03-8943-04-93-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CUMBER AVE
	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
	01-7080-00-62-1977.0000	10	1,595.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
	03-8990-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
	02-8935-01-07-0916.0000	10	982.92	ROSSETTA MERCER INGRAM	SHILOH	227 SLEEPY HOLLOW RD
	01-7989-04-60-1954.0000	10	867.85	EMMA BRITTE HEIRS	CAMDEN	116 BLOODFIELD RD
	01-7090-00-60-5052.0000	10	788.26	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
	02-8936-00-24-7426.0000	10	755.07	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
	01-7989-04-30-0938.0000	10	708.35	BERNICE FUGH	CAMDEN	113 BOURBON ST
	03-9809-00-24-6322.0000	10	645.45	DORIS EASON	SOUTH MILLS	1352 343 HWY N
	02-8955-00-13-7846.0000	10	579.39	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
	03-8980-00-61-1968.0000	10	346.06	MARIE MERCER	CAMDEN	IVY NECK RD
	03-8962-00-60-7648.0000	10	281.11	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
	03-8980-00-84-0931.0000	10	277.92	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
	03-8899-00-45-1097.0000	10	200.75	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
	03-9809-00-37-0046.0000	10	149.69	MICHAEL OBER	SHILOH	CENTERPOINT RD
	03-8965-00-37-4242.0000	9	2,446.21	ELIZABETH LONG	SHILOH	HIBISCUS RD
	01-7988-00-91-0179.0001	9	1,831.18	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
	01-7091-00-54-6568.0000	9	1,581.21	DORA EVANS FORBES	SOUTH MILLS	352 SANDY HOOK RD
	03-8899-00-34-6548.0000	9	429.66	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	STINGY LN
	03-8962-00-55-5300.0000	9	427.31	CLARENCE D. TURNER JR.	SHILOH	HIBISCUS RD
	03-9809-00-66-0120.0000	9	286.40	PETER BUTSAVAGE	SHILOH	457 NECK RD
	03-9809-00-54-8280.0000	9	264.96	OCTAVIA COPELAND HEIRS	SHILOH	SAILBOAT RD
				RANDELL CRIDER	SHILOH	SAILBOAT RD
				RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
	0000297	683.61	4	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
	0000142	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
	0001046	633.87	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
	0001072	549.09	9	PAM BUNDY	SHILOH	105 AARON DR
	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
	0002194	422.00	9	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
	0001827	365.28	9	KAREN BUNDY	CAMDEN	431 158 US W
	0003725	331.43	1	DAKOTA FINANCIAL LLC	SOUTH MILLS	138 CAROLINA RD
	0003017	313.72	1	MARK STANLEY MICHALSKI	SHILOH	260 ONE MILL RD
	0002525	295.97	1	JOSEPH VINCENT CARDYN	CAMDEN	150 158 HWY W
	0001694	288.99	9	THOMAS B. THOMAS HEIRS	SHILOH	110 AARON DR
	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	CAMDEN	197 HERMAN ARNOLD RD
	0003722	270.00	2	LEW LEASING CO INC	SHILOH	108 SASSAFRAS LN
	0001952	239.23	2	JOHN R BARKER	SHILOH	197 HERMAN ARNOLD RD
	0001106	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 FONDEROSA RD
	0003722	236.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
	0003859	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
	0002924	219.96	1	PAUL BEAUMONT	CAMDEN	390 158 US W
	0001721	213.91	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
	0003501	197.13	4	DIANE L NOBLE	CAMDEN	152 158 US W
	0000945	191.35	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
	0003192	190.35	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY W
	0002902	162.96	3	STEPHANIE AUSMAN	SHILOH	204 POND RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
	0001709	1,654.12	10	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
	0001046	633.87	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
	0001827	365.28	10	KAREN BUNDY	CAMDEN	431 158 US W
	0001106	236.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
	0001681	123.29	9	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
	0001230	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
	0001694	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
	0001952	288.99	9	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
	0003722	238.91	9	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 FONDEROSA RD
	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
	0003859	121.17	5	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
	0002921	120.68	5	CYNTHIA MAE BLAIN	SOUTH MILLS	276 BELCROSS RD
	0000770	108.00	5	MARSHA GAIL BOGUS	CAMDEN	107 RIDGE ROAD
	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	110 AARON DR
	0000297	683.61	4	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
	0001976	270.21	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	197 HERMAN ARNOLD RD
	0002442	200.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
	0000945	191.35	4	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
	0002468	139.53	4	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
	0001150	136.45	4	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
	002968	128.00	4	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
	0001694	125.28	4	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
	0002902	162.96	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
	0001512	120.11	3	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
	0002525	295.97	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
	0003405	239.23	2	JOHN R BARKER	SHILOH	108 SASSAFRAS LN

Motion to approve the tax reports as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Mrs. Anderson added that the Tax Office had received calls from citizens in regard to the tax increase. Staff has worked with a number of citizens, explaining payment options. The deadline for payment is January 5, 2022. Revaluation will begin in January. The Sheriff's Office will have vehicle descriptions of revaluation staff and they will also wear identification badges.

B. Camden County Schools Request – Ken Bowman

The boiler at the High School that services the science wing to the media center is thirty years old and must be replaced. It is inspected annually by the state and during the recent 2021 inspection it was noted that water is leaking at the weld seams. It was also noted the inside of the boiler is rusted and therefore was condemned for use by the state inspector. This type of failure is non-repairable. Mr. Larry Lawrence, School Division, located a new replacement boiler with a manufacturer in Maryland. However, it is the only one available at this time. The cost for the new boiler including installation is \$68,300. If the boiler is not replaced then those sections of the school will not have heat this winter. The School has requested the county provide funding for the new boiler.

Motion to approve the new boiler for the high school as requested.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

C. NCDOT Abandonment Petition – Ken Bowman

Mr. Bob McDaniels, 200 Shipyard Road and Mr. & Mrs. Richard Durham, 201 Shipyard Road, are requesting that Camden County support their request to abandon the portion of Shipyard Road adjacent to their properties. The County Manager and select staff have spoken to Mr. McDaniels about this request and the reason for abandoning this portion of the road. He pointed out that it is to keep people from turning around in his yard when they get to the end of the road. It should be noted that NCDOT’s Right-of-Way extends approximately 25 feet to the left and right of the center line of the road. If this request is approved by NCDOT, this portion of the road will be taken out of the its maintenance system.



North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina
County of Camden

Petition request for the abandonment of Secondary Road .03 miles from the State
Maintained System

We the under signed, being all of the property owners on Secondary Road 1205
in Camden County do hereby request the Division of Highways of the Department of
Transportation to abandon .03 miles of the road from the State Maintained System.

PROPERTY OWNERS	
Name	Address
<u>Robert L. McDaniels</u>	<u>200 Shipyard Road</u>
<u>Bob & Mrs. Durbin</u>	<u>Camden N.C. 27921</u>
<u>Richard A. Durham</u>	<u>201 Shipyard Road</u>
<u>Margaret S. Durham</u>	<u>Camden, N.C. 27921</u>
<u>Clayton Riggs</u>	
<u>Clayton S. Durham</u>	

Form SR-3 (1/2001)

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

SR 1205

Johnson, Judith B

From: Jeff Smith - jsmith@regionallandsurveyors.com
Sent: Friday, March 19, 2021 5:18 PM
To: Otts, David B
Cc: Johnson, Judith B
Subject: Re: [External] RE: Attached Image

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Mr Otts,

Thank you so much for taking the time look into this. I will review this and let you know if i have any questions. Thanks again.

Jeff Smith

On Mar 19, 2021, at 4:26 PM, Otts, David B <dbotts@ncdot.gov> wrote:


Good afternoon Mr. Smith. I have spent several hours this afternoon looking through our road files and online deeds. Accordingly, I can offer the following information:

- The right-of-way width adjacent the parcel in question is 50' (approximately 25' each way of center). I have attached the recorded right-of-way agreements for both Robert Lee McDaniels and Eric McDaniels stating such.
- The length of the road has apparently been a contentious topic over the last two decades. Although the official length we have on file is 1.0 miles, the fact that we simply only round to the nearest tenth can account for a 250' swing in either direction. This road has also endured several widening projects, both of which altered curve geometry and subsequently length. One would assume we took ownership of a public right-of-way extending to the water as it is alleged a ferry operated from this location which corresponds with the road's previous name of Ferry Road. It also seems that the plats for the property subdivided by Eric McDaniels concedes we own 535.44' from the NE corner which seemingly extends to the shoreline. Nonetheless, we can always claim right-of-way by maintenance (Section 4.03 of our Right of Way Manual) which would extend to the limits of the asphalt paving. This is consistent with a letter on file from Mrs. Gretchen Byrum (attached) which states "there was a nail in the edge of the concrete where our right-of-way ends".

I hope that you find this information useful, but please feel free to contact us at any time should you have additional questions or comments.

Sincerely,

David B. Otts, P.E.
 District Engineer
 Division One – District One
 North Carolina Department of Transportation


 STATE OF NORTH CAROLINA
 DEPARTMENT OF TRANSPORTATION

ROY COOPER
 Governor

J. BRIG BOYETTE
 Secretary

04/16/2021

Robert McDaniels
 200 Shipyard Road
 Camden, NC 27921

Dear Mr. McDaniels,

On Tuesday, April 8th, we met in the Elizabeth City District Office to discuss the limits of State maintenance along SR-1205 – Shipyard Road. This letter is meant to summarize this meeting, as well as draw a conclusion to your inquiry.

While no specific information related to the official length of Shipyard Road could be immediately found, several pieces of evidence from our Secondary Road files indicate that we will currently claim ownership to the end of asphalt pavement. These documents, which have also been attached, are as follows:

- On March 21, 2006, David and Kristi Horger (then owners of the property located at 201 Shipyard Road), recorded a "Grant of License" with the Camden County Register of Deeds which allowed public access across their land to the Pasquotank River. The land they refer to is the strip between where State maintenance presumably ends and the water.
- In early 2009, Mr. Michael Malcolm (then owner of the property located at 201 Shipyard Road) erected a gate across the end of SR-1205, preventing public access to the Pasquotank River. He recorded a "Termination of License" with the Camden County Register of Deeds which he believed gave him the right to do so. As this gate stretched over our asphalt pavement, Mrs. Gretchen Byrum (then District One Engineer for the Department), sent a letter instructing him to move it back behind the edge of concrete. She determined that this area was behind our right-of-way.

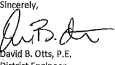
It should be noted that the Department can also claim right-of-way by maintenance. As the road was paved to the edge of the concrete slab used as a boat ramp, we have transparently been allowed to maintain to this point with no prior objections.

Mailing Address: NC DEPARTMENT OF TRANSPORTATION, DISTRICT ENGINEER'S OFFICE, DIVISION ONE – DISTRICT ONE, MAIL SERVICE CENTER 10-31-04
 Telephone: (252) 331-4737, Fax: (252) 331-4739, Customer Service: 1-877-368-4968
 Location: 1929 NORTH ROAD STREET, ELIZABETH CITY, NC 27999
 Website: ncdot.gov

Re: Robert McDaniels
 Page 2 of 2

In conclusion, we currently do not claim ownership to, nor do we desire to maintain, any property beyond the western end of asphalt pavement. If you have any additional questions or comments, please do not hesitate to contact me at any time.

Sincerely,


 David B. Otts, P.E.
 District Engineer

Attachments
 File w/ otts

Mailing Address: NC DEPARTMENT OF TRANSPORTATION, DISTRICT ENGINEER'S OFFICE, DIVISION ONE – DISTRICT ONE, MAIL SERVICE CENTER 10-31-04
 Telephone: (252) 331-4737, Fax: (252) 331-4739, Customer Service: 1-877-368-4968
 Location: 1929 NORTH ROAD STREET, ELIZABETH CITY, NC 27999
 Website: ncdot.gov

Attachment: bocminutes_100421 (3149) : BOC Meeting Minutes - October 4, 2021

Commissioner Krainiak questioned what would change if that portion of the road is abandoned? This was in reference to Mr. McDaniels' concern of the vehicles turning around on his property when they get to the end of the road.

Mr. McDaniels explained that the individuals could then turn around in his driveway as opposed to his yard. He would like to provide a means of egress for people to legally turnaround without trespassing.

Vice-Chairman Ross Munro expressed concern that in an emergency situation on the water, the boat ramp would need to be accessible to get rescue watercraft to the site.

Mr. McDaniels explained that the boat ramp at the end of the road is on the Durham’s property. It is not in the right-of-way.

Commissioner Clayton Riggs explained that the survey that he viewed shows the 25 right-of-way runs into the river. Mr. McDaniels explained that the survey Commissioner Riggs is looking at is not accurate. He maintained that the right-of-way is 25-feet on each side of the center line of the road. Mr. McDaniels also maintains that the legal description of Shipyard Road is 1.0 miles, which ends at the portion of the road that he is petitioning to be abandoned. At that point in the road is a magnetic marker that was placed there by an unknown individual.

Commissioner Krainiak requested a survey that shows the markers on the property.

After a brief discussion, Commissioner Riggs made a motion.

Motion to table this matter until the November 1, 2021 meeting to gather more information.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

D. Treasure Point Land Transfer – Austin Brown

The Camden County Cooperative Extension Board met in recent months to discuss transferring a portion of the Treasure Point property to Camden County. The ultimate goal for this decision is the need to build a new building to host events and recreation activities for the citizens of Camden. They want to pursue The North Carolina Parks and Recreation Trust Fund (PARTF) grant opportunity in May 2022 to help fund the cost of the building. During their research they were made aware the land has to be under the control of the locality. Therefore, they would like to donate the property to the County. Lastly, the modular they are currently occupying will not be needed if you decide to move forward with this option. Staff recommendation is to accept this property from the Camden County Cooperative Extension Board to allow them to pursue a PARTF grant for building a stand-alone facility on the property.



WHY ARE WE HERE?

- Transfer property ownership of Treasure Point to Camden Co.
- Enhance property facilities
- Cooperative Extension
- Youth in the County
- Camden County
- Grants

OWNERSHIP

- 2017 Camden County 4-H & Youth Foundation, Inc. (501c 3 organization)
- MOA with Camden County
- Property used by the County for Extension activities
- County maintains the building and grounds
- Foundation ensure property use is consistent with deed restrictions
- Foundation oversees fundraising and development of the camp


PROPERTY OVERVIEW

- 3.8 acre waterfront parcel
- Location: 123 Treasure Point Rd. Camden, NC 27921
- Features:
 - Fishing Pier
 - Canoe & Kayak Launch
 - Picnic Tables
 - Restrooms
 - On-Site Storage Space
 - Adjoins 20+ acres of nature trails

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

CURRENT USES

- N.C. Cooperative Extension, specifically 4-H Youth programming
- Primary Programming space for 4-H activities
- 4-H & JCPC Summer Camps
- Environmental Education
- Fishing
- Canoeing & Kayaking
- Open to the Public from 6am to 9pm
- Community Organizations





FUTURE VISION

- Dedicated programming space
- People on hand to oversee the property usage
- Home for N.C. Cooperative Extension & Soil and Water
- County ownership needed to house county staff



PROPOSED SITE LOCATION

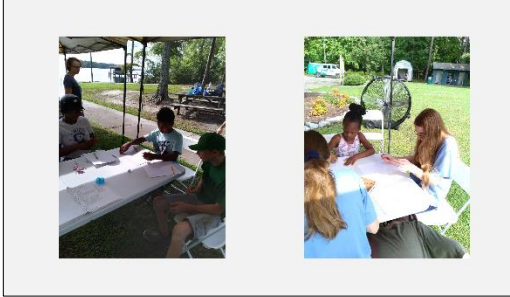


Agriculture



Family & Consumer Sciences






IN SUMMARY

- Transfer property ownership to Camden County
- PARTF Grant
- Enhance property facilities
 - Camden Cooperative Extension
 - Youth in the County
 - Camden County

THANK YOU




Motion to accept the proposed portion of Treasure Point property to allow Cooperative Extension to pursue a PARTF grant to build a stand-alone facility at that location, subject to the donor’s agreement.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

E. South Camden Fire Department Request – Kirk Jennings

South Camden Fire Department is requesting approval from the Board of Commissioners to purchase two (2) E-One 1830 Commercial Tankers. This request is due to the current age of the existing tankers and the ability to purchase the equipment before a significant price increase goes into effect. The quote received from Fire Connections (the manufacturer) in July is for \$869,384. Since this amount is more than what the South Camden Fire Department has in their budget they will be required to apply for a loan to purchase the vehicles. SCFD received a financing

proposal from Leasing 2 (Loan Company) on August 27th and received 3 options for financing. The goal is to finance this purchase for a period of seven (7) years making a down payment of \$246,780.54, a performance bond of \$3,477.54 from fund balance and receiving a pre-payment discount to pay in full and finance the remaining \$600,000.




Resolution 2021-10-01 Approving Financing Terms

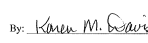
WHEREAS, Camden County ("Borrower") has determined to undertake the financing of Two E-One 1830 Commercial Tankers ("Fire trucks"), and the Finance Officer has presented a proposal for the financing of such Fire trucks.


BE IT THEREFORE RESOLVED, as follows:

- The Borrower hereby determines to finance the Fire trucks through Leasing 2 in accordance with the proposal dated August 27, 2021. The amount financed shall not exceed \$869,384, the interest rate shall not exceed 2.32% and the financing term shall not exceed seven (7) years from closing.
- All financing contracts and all related documents for closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing as contemplated by the proposal and this resolution.
- The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Documents for delivery constituting evidence of such officer's final approval of the Document's final form.
- The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(9).
- The Borrower intends that the adoption of this resolution will be a declaration of the County's official intent to approve a banking relationship with Leasing 2 for this financing, and deposit accounts as needed as determined by the County Finance Officer in compliance with statutes.
- All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 4th day of October, 2021.


By:  Title: **Chairman, Board of Commissioners**

By:  Title: **Clerk to the Board**



LEASE FINANCING PROPOSAL

Requested by
Fire Connections, Inc.
Travis Mayo
Representing




Presented To (As Lessee)
Courthouse Shiloh Fire Commission, NC

Proposed Date:	August 27, 2021		
Equipment Description:	(2) E-One Kenworth Fire Trucks		
Commencement Date:	October 5, 2021		
	Option 1	Option 2	Option 3
Equipment Cost:	\$869,384.00	\$869,384.00	\$869,384.00
Lessee Down Payment:	\$246,780.54	\$246,780.54	\$246,780.54
Prepay Discount:	\$28,081.00	\$28,081.00	\$28,081.00
Performance Bond:	\$3,477.54	\$3,477.54	\$3,477.54
Amount Financed:	\$600,000.00	\$600,000.00	\$600,000.00
Lease Term:	5 Years	7 Years	9 Years
First Payment Date:	1/5/2023	1/5/2023	1/5/2023
Payment Frequency:	Annual	Annual	Annual
Lease Rate:	2.29%	2.32%	2.47%
Payment Amount:	\$129,905.52	\$94,450.53	\$75,482.15
Payment Factor:	0.2197	0.1673	0.2580

Qualifications:

- Financing:** This is a lease proposal for the payment structure(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:
 - City Approval:** Upon the approval of this proposal, you will be required to provide a copy of the proposed lease agreement, complete property report, and the lease fee letter by January 2nd which will allow us to proceed with the proposal to proceed for the term.
 - City Costs:** There will be no up front costs of any kind charged by Lessee including closing costs, title, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the options letter required with our lease documentation.
 - Lead Time:** Please for lead (10) weeks and order are lead for the entire term. Terms over ten years have a one time rate adjustment when the 10th year in the lease term is reached for the remaining term.
- Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.
- Financial Reporting:** All city, county and tax districts including the district(s) will be required to provide GAAP audited financial reports. All reports for public corporations (city) will be required to provide IRS 990 financial tax returns. If you do not maintain these types of financial reports, please contact us to discuss.
- Vendor Payment (E-Check Account Setup/Required):** In the event that the lessee's vendor account is not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-refundable holding account to Lessee.
- Credit Approval and Documentation:** This is a proposal only and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the execution of lease agreement/option that the agreement to sign, valid and binding, obligation of Lessee.

Financing by: **Leasing 2, Inc.**
Contact: **Brad Meyers**
Phone: 813-258-9888 x12
Email: bameyers@leasing2.com
Web: www.firetruckleasing.com





REQUEST TO PROCEED:
When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately send you our application. Thank you for your confidence and consideration.

Proposed date: August 27, 2021 Option Chosen: _____ (where applicable)
Upcoming Governing Body meeting date for lease approval: _____

Courthouse Shiloh Fire Commission, NC
Name of Lessee


Authorized Signatures: _____ Date: _____
Printed Name Of Authorized Signatures: _____ Title: _____
Contact Name (if Different Than Authorized Signatures): _____ Contact Phone: _____
Contact E-Mail Address: _____ Last month of your budget year? _____

Please complete the above information and fax or email all pages of the proposal to 813-258-9333 / bameyers@leasing2.com

**** Important: A Resolution will be required with the lease contract ****
In the event that you require board action to sign this proposal, please call us so that we may forward the preferred form for the meeting.

Specification for: SOUTH CAMDEN FIRE DEPT



2520 N. Wesleyan Blvd. Rocky Mount, NC 27804
1-877-358-FIRE

EMERGENCY VEHICLE PROPOSAL

DATE: 07-30-2021

This proposal has been prepared for:
South Camden Fire Department

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of Fire Connections, Inc., the following apparatus and equipment to be built in accordance with the attached specifications:

Two (2) E-ONE 1830 Commercial Tankers

Q109791 REV C Q109791

\$434,692.00 for [1] unit or \$869,384.00 for [2] units (Includes \$10,000 discount applied for a 2 unit purchase.

If 100% prepaid within 30 days of contract you will receive a discount of \$28,081.00. This can be applied at contract or invoice.

Camden county is a Sourcewell member and the price for purchasing through them is \$1800.

Performance bond available upon request.

Delivery will be F.O.B. Fire Connections, Inc., Rocky Mount and will be made approximately 400-425 calendar days after completed contract, and all prebuild changes are approved. Terms of payment are cash upon pick-up unless otherwise stated.

Fire Connections, Inc.

By: Travis Mayo

Specification for: SOUTH CAMDEN FD Q109791 REV C 7-30-21 iii

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

Motion to adopt Resolution 2021-10-01 Approving Terms for the Financing of (2) E-One 1830 Commercial Tankers for the South Camden Fire Department.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 6. BOARD APPOINTMENTS

- A. East Albemarle Regional Library Board – Reappointment of Sandra Duckwall and Appointment of Virginia Kuklewski
B. Library Board – Appointment of Phyllis Timmerman
C. ABC Board – Reappointment of Glenn Carey
D. Board of Adjustment – Appointment of Michael Stimac
E. Jury Commission – Reappointment of Gail Perry

Motion to approve the Board Appointments as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes – August 2, 2021
B. Budget Amendments

2021-22-BA003
CAMDEN COUNTY BUDGET AMENDMENT
BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.
Section 1. To amend the General Fund as follows:
Table with 4 columns: ACCT NUMBER, DESCRIPTION OF ACCT, AMOUNT INCREASE, AMOUNT DECREASE.
This Budget Amendment is made to appropriate funds into Miscellaneous from Donations made to the Sheriff's Department.
This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.
Signatures: Karen M. Davis, Tom White. Seal of Camden County, North Carolina.

2021-22-BA004
CAMDEN COUNTY BUDGET AMENDMENT
BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.
Section 1. To amend the General Fund as follows:
Table with 4 columns: ACCT NUMBER, DESCRIPTION OF ACCT, AMOUNT INCREASE, AMOUNT DECREASE.
This Budget Amendment is made to appropriate funds into LESO Expenses from LESO Revenues of goods sales in the Sheriff's Department.
This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.
Signatures: Karen M. Davis, Tom White. Seal of Camden County, North Carolina.

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

2021-22-BA005
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
71330660-438510	Installment Loan Proceeds	\$523,722.28	
Expenses			
716600-575000	Admin Building Project	\$523,722.28	

This Budget Amendment is made to appropriate funds from Installment Loan Proceeds for the Admin Complex Phase 1 into the Admin Building Project Expense.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA006
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	Miscellaneous	\$220.00	
Expenses			
106110-533000	Supplies	\$220.00	

This Budget Amendment is made to appropriate funds from Donations made to the Library to Supplies.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA007
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10390510-433500	Miscellaneous	\$6700	
Expenses			
105100-550200	Technology Grant	\$6700	

This Budget Amendment is made to appropriate funds from Grant funds to the Technology Grant.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA008
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	\$1500	
Expenses			
104800-552006	Arch Management	\$1500	

This Budget Amendment is made to appropriate funds from Fund Balance for Microfilming of books.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

2021-22-BA009
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360621-434837	SHHP Grant	\$16.75	
Expenses			
106210-537500	SHHP Expenses	\$16.75	


This Budget Amendment is made to appropriate funds from 2020-2021 budget year to 2021-2022 budget year SHHP Expenses.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis
Clerk to Board of Commissioners

Tom White
Chairman, Board of Commissioners



2021-22-BA010
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	Miscellaneous	\$196.50	
Expenses			
106110-533009	Books & Periodicals	\$196.50	


This Budget Amendment is made to appropriate funds from Miscellaneous Revenues from Reimbursement from the Friends of the Camden Library.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis
Clerk to Board of Commissioners

Tom White
Chairman, Board of Commissioners



C. Tax Collection Reports

Tax Collection Report
JULY 2021

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	3,870.28			3,870.28	
2	6,834.97			6,834.97	
6	1,320.26			1,320.26	
7	4,859.91			4,859.91	
7	15,524.63			15,524.63	
8	6,031.11			6,031.11	
9	15,122.92			15,122.92	
12	10,742.56	\$8.98- Refund		10,742.56	
14	8,590.70			8,590.70	
15	4,227.65			4,227.65	
16	3,043.14			3,043.14	
19	6,216.87			6,216.87	
20	20.00			20.00	
21	3,270.69			3,270.69	
22	7,008.64			7,008.64	
23	16,124.54			16,124.54	
26	7,324.10			7,324.10	
27	74.92		DEBT SERV-OFF		74.92
28	14,452.67			14,452.67	
28	3,354.72			3,354.72	
29	2,277.18			2,277.18	
30	17,896.72			17,896.72	
	4,600.92		PSN- Refund - 53.48		4,600.92
	17,399.00			17,399.00	
Total Deposits and PSN	\$ 180,189.10	\$ -		\$ 175,513.26	4,675.84
PSN Check fees \$8.00 C3 - for info only, fees were paid to PSN					
	\$ (9.43)		Refund		
	\$ -		Over		
	\$ -		Shortage		
	\$ -		Adjustment		
Grand Total	\$ 180,179.67				

Submitted by: *Karen S. Anderson* Date: 8-4-2021
Approved by: *Tom White* Date: 10-4-2021

Tax Collection Report
AUGUST 2021

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
2	1,419.04			1,419.04	
3	12,492.04			12,492.04	
4	8,757.29	Over - \$1.00		8,757.29	
5	8,101.43			8,101.43	
6	4,148.39			4,148.39	
9	11,492.27			11,492.27	
10	135.00			135.00	
11	1,095.57		PSN- Refund - 57.06		1,095.57
12	1,120.87		Refund - \$51.85	1,120.87	
12	650.00			650.00	
13	17,618.54			17,618.54	
16	17,623.64			17,623.64	
17	200.00			200.00	
18	9,205.18			9,205.18	
19	70.00			70.00	
20	586.00			586.00	
23	9,062.20		Refund - \$193.70	9,062.20	
24	4,521.38			4,521.38	
25	236.72			236.72	
26	6,240.62		Refund - \$2,083.03	6,240.62	
27	2,462.02		PSN		2,462.02
	9,372.40			9,372.40	
30	37,224.53		Refund - \$20.50	37,224.53	
	25,209.80			25,209.80	
	8,323.89			8,323.89	
31	17,051.88		Refund - \$19.96	17,051.88	
	23,948.80			23,948.80	
	10,928.73			10,928.73	
	21,778.89		PSN		21,778.89
Total Deposits and PSN	\$ 271,077.12	\$ -		\$ 245,740.64	25,336.48
PSN Check fees \$22.00 - for info only, fees were paid to PSN					
	\$ (2,374.10)		Refund		
	\$ (1.00)		Over		
	\$ -		Shortage		
	\$ -		Adjustment		
Grand Total	\$ 268,702.02				

Submitted by: *Karen S. Anderson* Date: 8-7-21
Approved by: *Tom White* Date: 10-4-2021

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)


D. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County October Renewals Due 11/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
27,405.53	28,996.08	16,069.95	72,471.56

Witness my hand and official seal this 4th day of October 2021



G. Tom White
 Chairman, Camden County Board of Commissioners

Karen M. Daise
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


Lisa S. Anderson
 Tax Administrator of Camden County

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County November Renewals Due 12/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
28,138.19	25,179.58	13,677.92	66,995.69

Witness my hand and official seal this 4th day of October 2021



G. Tom White
 Chairman, Camden County Board of Commissioners

Karen M. Daise
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson
 Tax Administrator of Camden County

E. Refunds Over \$100

ACS Tax System
 9/07/21 9:08:30

REFUNDS OVER \$100.00
 Refunds to be Issued by Finance Office

CAMDEN COUNTY Page 1

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
191.70	COOPER, MICHAEL 129 BOURBON ST CAMDEN NC 27921	2020 R 02-8936-00-25-8274.0000 over payment r126407 2020	20210823 1 260643
1,731.18	PRIORITY TITLE & ESCROW 641 LYNHAVEN PKWY. SUITE 200 VIRGINIA BEACH VA 23452	2021 R 01-7081-00-81-1854.0000 OVERPAID R01-7081-00-81-1854	20210826 99 260669
1,922.88	Total Refunds		***

Submitted by Lisa S. Anderson Date 9-7-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
 G. Tom White, Chairman Camden County Board of Commissioners

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

ACS Tax System 9/28/21 9:02:02 REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office CAMDEN COUNTY Page 1

Remit To: MARCELLO, ANTHONY F. & BARBARA J 2021 R 03-8953-03-03-8157.0000 20210909 1 261532
 1,070.71 109 SUNSET AVENUE CAMDEN NC 27921 overpayment rec#136964

1,070.71 Total Refunds ***

Submitted by Lisa S. Anderson Date 9-28-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
 G. Tom White, Chairman Camden County Board of Commissioners

F. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00 North Carolina Vehicle Tax System

NCVTS Pending Refund report

JULY, 21 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy	Change	Interest	Total
MITCHELL, EDGAR LEE	MITCHELL, EDGAR LEE	MITCHELL, VERA PARISHER	124 LAUREN LN		CAMDEN, NC 27921	Proration	0047247396	FDW4023	AUTHORIZED	148432254	Refund Generated due to proration on Bill #0047247396-2020-2020-0000-00	Tag Surrender	07/23/2021	7/20/2021 9:11:56 AM	1843	Tax	(\$129.28)	\$0.00	(\$129.28)
															3	Tax	(\$1.75)	\$0.00	(\$1.75)
																			Refund \$191.03
MORRISSETTE, LUCIEN OLIVER	MORRISSETTE, LUCIEN OLIVER	LUCIEN MORRISSETTE RENTALS	115 HAVENWOOD DR		CAMDEN, NC 27921	Proration	0060064950	J68954	AUTHORIZED	143691980	Refund Generated due to proration on Bill #0060064950-2020-2020-0000-00	Tag Surrender	07/30/2021	8/3/2021 9:07:55 AM	1843	Tax	(\$116.99)	\$0.00	(\$116.99)
															2	Tax	(\$1.60)	\$0.00	(\$1.60)
																			Refund \$120.58

Submitted by Lisa S. Anderson Date 8-9-2021
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
 G. Tom White, Chairman Camden County Board of Commissioners

VEHICLE REFUNDS OVER \$100.00 North Carolina Vehicle Tax System

NCVTS Pending Refund report

AUG, 21 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy	Change	Interest	Total
KUFFEL, PAUL DAVID	KUFFEL, PAUL DAVID		119 DOCK LANDING LOOP		SOUTH MILLS, NC 27976	Proration	0052150703	EMH458	AUTHORIZED	159290556	Refund Generated due to proration on Bill #0052150703-2020-2020-0000-00	Tag Surrender	08/05/2021	8/10/2021 9:27:58 AM	1843	Tax	(\$105.39)	\$0.00	(\$105.39)
															1	Tax	(\$1.42)	\$0.00	(\$1.42)
																			Refund \$106.81
MEIGGS, LISA SPRULL	MEIGGS, LISA SPRULL	MEIGGS, SHANNON NICOLE	635 TROMAN RD		SHAWBORO, NC 27973	Proration	0048379173	PLX4295	AUTHORIZED	151178872	Refund Generated due to proration on Bill #0048379173-2020-2020-0000-00	Tag Surrender	08/23/2021	8/25/2021 3:33:47 PM	1843	Tax	(\$152.95)	\$0.00	(\$152.95)
															2	Tax	(\$2.07)	\$0.00	(\$2.07)
																			Refund \$155.02
WHITE, PHYLLIS TETTERTON	WHITE, PHYLLIS TETTERTON		5 NORTH KINGS BRIDGE PLACE	APARTMENT D	CHESAPEAKE, VA 23322	Proration	0056554187	FEN3577	AUTHORIZED	169768092	Refund Generated due to proration on Bill #0056554187-2020-2020-0000-00	Tag Surrender	09/13/2021	8/18/2021 10:04:07 AM	1843	Tax	(\$105.89)	\$0.00	(\$105.89)
															2	Tax	(\$1.43)	\$0.00	(\$1.43)
																			Refund \$107.32

Submitted by Lisa S. Anderson Date 9-7-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
 G. Tom White, Chairman Camden County Board of Commissioners

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

G. Pickups, Releases & Refunds

NAME	REASON	NO.
Lisa Spruill Meiggs	Turne in plates \$155.02	Pick-up/21997 48379173
Phyllis Tetterton White	Turned in plate \$107.32	Pick-up/21993 58554187
Paul David Kuffel	Turned in plate \$106.81	Pick-up/21984 52150703

H. Surplus Property

Department	Item	Disposal Method	Suggested Value	Reason for Surplus
NC Cooperative Extension	Laptop charging station	Donate to Camden Early College	\$150	No longer needed
Parks & Recreation	Star Trac Treadmill	GovDeals	\$50	Touchpad needs to be replaced

I. Order for the Collection of 2021 Taxes


NORTH CAROLINA
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2021 TAXES


TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2021 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2021 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 4th day of October, 2021.




Karin M. Davis
Clerk
Camden County Board of Commissioners



Tom White
Chairman
Camden County Board of Commissioners

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

J. Revised Regular Meeting Schedule



CAMDEN COUNTY BOARD OF COMMISSIONERS
2021 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>		<u>AGENDA ITEMS DEADLINE</u>	
Monday, January 4, 2021	7:00 PM	Monday, December 21, 2020	12:00 PM
Monday, February 1, 2021	7:00 PM	Tuesday, January 26, 2021	12:00 PM
Monday, March 1, 2021	7:00 PM	Tuesday, February 23, 2021	12:00 PM
Monday, April 5, 2021	7:00 PM	Tuesday, March 30, 2021	12:00 PM
Monday, May 3, 2021	7:00 PM	Tuesday, April 27, 2021	12:00 PM
Monday, June 7, 2021	7:00 PM	Tuesday, June 1, 2021	12:00 PM
Tuesday, July 6, 2021	7:00 PM	Tuesday, June 29, 2021	12:00 PM
Monday, August 2, 2021	7:00 PM	Tuesday, July 27, 2021	12:00 PM
Monday, September 13, 2021	7:00 PM	Tuesday, September 7, 2021	12:00 PM
Monday, October 4, 2021	7:00 PM	Tuesday, September 28, 2021	12:00 PM
Monday, November 1, 2021	7:00 PM	Tuesday, October 26, 2021	12:00 PM
Monday, December 6, 2021	8:30 AM	Tuesday, November 30, 2021	12:00 PM

*All regular meetings are held in the Historic Courtroom located at
117 North 343
Camden County, North Carolina*

Rev. 10/4/21


K. Albemarle Regional Broadband Expansion Project – Letter of Support

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANDY KRANIAK
TIFFNEY WHITE



CAMDEN COUNTY
NORTH CAROLINA • USA
Broadband Opportunities

KENNETH BOHMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

September 13, 2021

RE: Albemarle Regional Broadband Expansion Project

To Whom It May Concern:

The Camden County Board of Commissioners is pleased to support the **Albemarle Regional Broadband Expansion Project**.


The communities of northeastern North Carolina have long recognized that the need for broadband is a most pressing challenge. The COVID-19 pandemic exposed just how dire the situation is for many areas – and just how integral broadband access is to meeting other vital needs, such as healthcare, education and workforce development, and business recruitment and expansion. North Carolina's Broadband Infrastructure Office (NC BIO) estimates that 25-40% of residents in the state's most rural and poorest counties lack access to the minimum 25Mbps download and 3Mbps upload broadband speeds recommended by the Federal Communication Commission (FCC). In addition, significant areas of the Albemarle region have only one choice of broadband service provider.

Without strong coordination of public and private broadband funding sources, leveraging of existing regional broadband assets, and inclusive strategic broadband planning led by the public sector, the Albemarle region may never bridge this broadband service gap. A strategic, county-by-county, regional approach is necessary to help local leaders identify the greatest broadband needs. The **Albemarle Commission Broadband Expansion Project** proposes, with the support of the NC Rural Center, to build upon regional broadband assets by working directly with leaders in each county and municipality to accomplish three main strategies:

- 1) Build a county-by-county strategy for working with broadband service providers (BSPs) to maximize the utility of state and federal broadband funds.
- 2) Explore county-level opportunities to use ARPA funds to build government-owned broadband networks that could be leveraged or leased by private BSPs to substantially upgrade broadband service in the region.
- 3) Structure a long-term system of accountability by which BSPs receiving these funds are accountable to county and/or municipal governments as a requirement for receiving county and municipal assistance.

It is our pleasure to support the **Albemarle Commission Broadband Expansion Project**, which will provide regional oversight to ensure that northeastern North Carolina is connected to this century's most vital infrastructure. Solving the broadband access challenge for the region will have a profound impact on access to healthcare resources, advanced education, workforce participation, and individual and community economic opportunity.

Sincerely,



George T. White, Chairman
Camden County Board of Commissioners

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

Attachment: bocminutes_100421 (3149 : BOC Meeting Minutes - October 4, 2021)

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 8. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Volunteers needed to serve on various boards and committees. Check the county website for an application.
- 1st Annual Camden Heritage Festival – October 9th; 10 AM – 3 PM at the Community Park.
- Installation of Broadband fiber is now moving forward at the Commerce Park with a programmed completion date of mid-November.
- Library schedule has a major completion date of December 31, 2021 with a move-in date of January 2022.
- In August the NC Digital Team visited the Camden County Heritage Museum to scan museum materials for archiving. Camden County was the 100th county to be included in the collection.
- Continue to be vigilant with the COVID-19 variant. Even though you've had the vaccination you can still get COVID.
- Next Board of Commissioners Meeting – November 1, 2021.

ITEM 9. COMMISSIONERS' REPORTS

Commissioner Riggs – According to a recent meeting with Albemarle Regional Health Services approximately one-third of Camden County citizens have been vaccinated; 8 deaths due to COVID; 33 active cases currently.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report
- C. NC Forest Service Annual Report
- D. JCPC Meeting Minutes FY 2020-2021

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

There being no further matters for discussion, Chairman Tom White adjourned the meeting at 8:25 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	9.B
Meeting Date:	November 01, 2021
Submitted By:	Stephanie Jackson, HR Director Finance Prepared by: Karen Davis
Item Title	Budget Amendment
Attachments:	21-22 BA 011 Sheriff's Grant Funds (DOC)

2021-22-BA011
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10390510-433500	Miscellaneous	\$2263.00	
Expenses			
105100-550200	Technology Grant	\$2263.00	

This Budget Amendment is made to appropriate funds from Miscellaneous Revenues to the Technology Grant from Grant Funds.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of November, 2021.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners



CAMDEN COUNTY
NORTH CAROLINA • USA

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 9.C
Meeting Date: November 01, 2021
Submitted By: Lisa Anderson, Tax Administrator
 Taxes
 Prepared by: Karen Davis
Item Title **Tax Collection Report**
Attachments: Tax Collection Report (PDF)

**Tax Collection Report
SEPTEMBER 2021**

Day	Amount \$	Amount \$	Name of Account \$	Deposits \$	Internet \$
1	62,843.12		Refund - \$5.83	62,843.12	
			Refund - \$2,022.50		
	35,187.93		Refund - \$1.00	35,187.93	
2	45,592.08			45,592.08	
3	32,126.11			32,126.11	
	42,740.63			42,740.63	
	70,261.87		Refund - \$2.53	70,261.87	
	63,013.58		Refund - \$10.62 + \$75.00	63,013.58	
8	45,881.40			45,881.40	
9	85,783.67		Refund-\$1,071.87	85,783.67	
10	54,254.49		Refund - \$81.42	54,254.49	
13	126,432.40			126,432.40	
14	38,215.13			38,215.13	
15	26,887.36		PSN - Refund - \$8.56		26,887.36
	32,659.76		Refund - \$50.00	32,659.76	
16	27,298.41			27,298.41	
17	34,838.07		Refund - \$11.00	34,838.07	
20	77,530.85			77,530.85	
21	11,138.66			11,138.66	
22	12,534.94			12,534.94	
23	37,900.10			37,900.10	
24	13,721.57			13,721.57	
27	33,667.38			33,667.38	
28	6,374.97			6,374.97	
29	18,151.37		Refund - \$0.60.	18,151.37	
30	9,203.00		Refund - \$29.05	9,203.00	
	10,321.15		PSN - Refund - \$95.10		10,321.15
	16,788.57			16,788.57	
			Check received from Shoaf Law Firm was sent in error. Should be for an Insurance Company. Refunded.		
	\$1,071,348.57			\$1,034,140.06	\$ 37,208.51
Total Deposits and PSN	\$1,071,348.57			\$1,071,348.57	
			PSN Check fees - \$48.00 = for info only, fees were paid to PSN.		
	\$ (5,030.08)	Refund			
	\$ -	Over			
	\$ -	Shortage			
	\$ -	Adjustment			
NET TOTAL	\$1,066,318.49				

Submitted by: Kira J. Anderson Date: 10-8-21
 Approved by: _____ Date: _____

Attachment: Tax Collection Report (3140 : Tax Collection Report)



CAMDEN COUNTY

NORTH CAROLINA • USA

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 9.D
Meeting Date: November 01, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report December, 2021 Renewals
(PDF)

Summary: DMV Monthly Report December, 21 Renewals due 1/15/2022

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County December, 21 Renewals Due 1/15/22

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
30,101.64	31,403.41	15,253.87	76,758.92

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Aida S. Anderson

Tax Administrator of Camden County

Attachment: DMV Monthly Report December, 2021 Renewals (3128 : DMV Monthly Report)



CAMDEN COUNTY

NORTH CAROLINA • USA

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 9.E
Meeting Date: November 01, 2021

Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith

Item Title **Vehicle Refunds Over \$100.00**

Attachments: VEHICLE REFUNDS OVER \$100.00 SEPTEMBER, 21
 (PDF)

Summary: Vehicle Refunds Over \$100.00 September, 21

Recommendation: Review and Approve

REFUNDS OVER \$100.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER \$100.00 SEPT, 21

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Chgns	Total Change
BARONAS, ROBERT JAMES JR	BARONAS, ROBERT JAMES JR		119 SOYFIELDS CT	SOUTH MILLS, NC 27976	Adjustment >= \$100	0048108468	PTSR50X	AUTHORIZED	152183328	Refund Generated due to adjustment on Bill #0048108468-2018-2018-0000-00	Processed In Error	09/10/2021	9/16/2021 9:35:21 AM	1843	Tax	(\$381.40)	\$0.00	(\$381.40)
														1	Tax	(\$5.15)	\$0.00	(\$5.15)
																		Refund \$386.4
CHRISTENSEN, LEE FOUTS	CHRISTENSEN, LEE FOUTS		332 NC HIGHWAY 343 N	CAMDEN, NC 27921	Adjustment >= \$100	0061221250	HEA6796	AUTHORIZED	152884346	Refund Generated due to adjustment on Bill #0061221250-2020-2020-0000-00	Military	09/22/2021	9/23/2021 9:04:57 AM	1843	Tax	(\$153.33)	\$0.00	(\$153.33)
														2	Tax	(\$2.07)	\$0.00	(\$2.07)
																		Refund \$155.4
CUNINGHAM, JESSICA ANN	CUNINGHAM, JESSICA ANN	CUNINGHAM, LEE	109 WHITE CEDAR LN	CAMDEN, NC 27921	Proration	0059950126	PJM8883	AUTHORIZED	152884314	Refund Generated due to proration on Bill #0059950126-2020-2020-0000-00	Tag Surrender	09/22/2021	9/23/2021 9:04:27 AM	1843	Tax	(\$223.42)	\$0.00	(\$223.42)
														2	Tax	(\$3.02)	\$0.00	(\$3.02)
																		Refund \$226.4
FROMHOLZ, ANDREA	FROMHOLZ, ANDREA		627 OLD SWAMP RD	SOUTH MILLS, NC 27976	Adjustment >= \$100	0059102451	5827SB	AUTHORIZED	152183350	Refund Generated due to adjustment on Bill #0059102451-2020-2020-0000-00	Military	09/10/2021	9/16/2021 9:35:21 AM	1843	Tax	(\$99.83)	\$0.00	(\$99.83)
														1	Tax	(\$1.35)	\$0.00	(\$1.35)
																		Refund \$101.1
FROMHOLZ, PATRICK WILLIAM	FROMHOLZ, PATRICK WILLIAM		172 HARRELL CHURCH RD	GATESVILLE, NC 27938	Adjustment >= \$100	0057869120	RBE5815	AUTHORIZED	152183352	Refund Generated due to adjustment on Bill #0057869120-2020-2020-0000-00	Military	09/10/2021	9/16/2021 9:35:21 AM	1843	Tax	(\$128.76)	\$0.00	(\$128.76)
														1	Tax	(\$1.74)	\$0.00	(\$1.74)
																		Refund \$130.1
JACKSON, STEPHANIE BRICKHOUSE	JACKSON, STEPHANIE BRICKHOUSE		159A HORSESHOE RD	SOUTH MILLS, NC 27976	Proration	0060691074	JES4977	AUTHORIZED	153379254	Refund Generated due to proration on Bill #0060691074-2020-2020-0000-00	Tag Surrender	09/30/2021	10/1/2021 9:30:35 AM	1843	Tax	(\$106.08)	\$0.00	(\$106.08)
														1	Tax	(\$1.43)	\$0.00	(\$1.43)
																		Refund \$107.4
KING, MATTHEW DYLAN	WHITLEY, SHIRLEY KING	KING, MATTHEW DYLAN	183 BILLETTS BRIDGE RD	CAMDEN, NC 27921	Adjustment >= \$100	0061013297	HHX5868	AUTHORIZED	152594420	Refund Generated due to adjustment on Bill #0061013297-2020-2020-0000-00	Military	09/16/2021	9/17/2021 8:15:09 AM	1843	Tax	(\$159.17)	\$0.00	(\$159.17)
														2	Tax	(\$2.15)	\$0.00	(\$2.15)
																		Refund \$161.1
RAULERSON, LEWIS, AMANDA LEE	RAULERSON, AMANDA LEE		154 SHIPYARD RD	CAMDEN, NC 27921	Proration	0053139974	HDF3685	AUTHORIZED	152594524	Refund Generated due to proration on Bill #0053139974-2020-2020-0000-00	Tag Surrender	09/16/2021	9/17/2021 8:15:58 AM	1843	Tax	(\$188.10)	\$0.00	(\$188.10)
														2	Tax	(\$2.54)	\$0.00	(\$2.54)
																		Refund \$190.1
WIESNER, DOUGLAS KEITH	WIESNER, DOUGLAS KEITH		607 MAIN ST	SOUTH MILLS, NC 27976	Proration	0059711149	PJP6525	AUTHORIZED	153379280	Refund Generated due to proration on Bill #0059711149-2020-2020-0000-00	Tag Surrender	09/30/2021	10/1/2021 9:30:35 AM	1843	Tax	(\$255.72)	\$0.00	(\$255.72)
														1	Tax	(\$3.45)	\$0.00	(\$3.45)
																		Refund \$259.1

Submitted by Lisa S. Anderson Date 10-7-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date _____
 G. Tom White, Chairman Camden County Board of Commissioners

Attachment: VEHICLE REFUNDS OVER \$100.00 SEPTEMBER, 21 (3129 : Vehicle Refunds Over \$100.00)



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	9.F
Meeting Date:	November 01, 2021
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Pickups, Releases & Refunds
Attachments:	Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Stephanie M. McGirl	Turned in plates - Refund \$257.54	Pick-up/22010 52206713
Melinda S. Vacca	Turned in plates - Refund \$370.94	Pick-up/22011 63125186
Melvin Ray Albertson, Jr.	Correction assessment -Tax Adjusted \$237.44	Pick-up/23400 R-131017-2021
Stephanie Jackson	Turned in plates - Refund \$107.51	Pick-up/23317 60691074
Andrea Krummholz	Military - Release \$101.18	Pick-up/23302 57869120
Lindsay Michelle Russell	Cancel solid waste fees - no bldg. \$157.89	Pick-up/23408 R-135176-2021
Charles Edward Cartwright, Jr.	Value Adjustment \$286.86	Pick-up/23299 R-131332-2021
Robert James Baronas, Jr.	Turned in plates, never used - Refund \$386.55	Pick-up/23300 48108468
Patrick William Fromholz	Military - Refund \$130.50	Pick-up/23303 57869120
Shirley King Whitley	Transferred to Currituck \$161.32	Pick-up/23304 61013297
Amanda Lee Raulerson	Turned in plates - Refund \$190.64	Pick-up/23312 53139974
Jessica Ann Cunningham	Turned in plates - Refund \$226.44	Pick-up/23313 59950126
Floyd Albertson, Jr.	Deferred Taxes \$2,097.53	Pick-up/23309 R-108932-2018 R-116216-2019 R-123598-2020 R-131012-2021
Douglas Keith Wiesner	Turned in plates - Refund \$259.17	Pick-up/23315 59711149
Douglas M. Gregory	Roll back taxes \$3,756.59	Pick-up/23319 R-136502-2018- 2019 & 2020
Douglas M. Gregory	Roll back taxes \$2,920.28	Pick-up/233205 R-136502-2018- 2019 & 2020
Camden County	Exempt - Release - should be E roll type \$293.04	Pick-up/23401 R-13129-2021
Edward Lee Walker	Turned in plates - Refund \$130.10	Pick-up/23323 58097320

Attachment: Pickups, Releases & Refunds (3135 : Pickups, Releases & Refunds)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 9.G
Meeting Date: November 01, 2021

Submitted By: Amber Curling,
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Set Public Hearing - Zoning Map Amendment (Edwards)**

Attachments: 20211101_AgendaSummary_SandyHookRezoning
 (DOCX)
 20211101StaffReport (DOCX)
 ComparisionVCtoNR (PDF)
 Neighborhood Meeting Summary(DOCX)
 Sandy Hook application (PDF)
 2021-12-01 Ordinance for Ricky Edwards Rezoning
 (DOCX)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 1, 2021

Attachments: Sandy Hook Rezoning Findings

Submitted By: Planning Department

Item Title: Request for Zoning Map Amendment from Ricky Lee Edwards

Summary:

Ricky Lee Edwards has requested a map amendment for 4 parcels of approximately 4.5 acres from Village Commercial (VC) and 37 acres to Neighborhood Residential (SR). All parcels are located off Sandy Hook Rd in the Shiloh Township.

The neighborhood meeting was held on October 5, 2021. On October 20, 2021, the Planning Board approved the rezoning request with a 4-0 vote.

The proposed zoning change is inconsistent with the CAMA Future Land Use Map. The CAMA Future Land Use Maps has the majority of property identified as Crossroads Commercial.

The proposed zoning change is consistent with the County's Comprehensive Future Land Use Map which shows the current Village Commercial Zoning Parcels to be Community Core.

Recommendation:

Motion to set Public Hearing for December 6, 2021

STAFF REPORT

**UDO 2021-10-012
Zoning Map Amendment**

PROJECT INFORMATION

File Reference: UDO 2021-10-012
Project Name: Rezoning on Sandy Hook Rd
PIN: Various

Application Received: October 6, 2021
By: Amber Curling, Planning

Application Fee paid: \$650.00

Applicant: Ricky Lee Edwards
Address: 226 Milltown Rd
Shiloh, NC 27974

Completeness of Application: Application is generally complete

Phone: 252-331-7564
Email: NA

Documents received upon filing of application or otherwise included:

- A.** Rezoning Application
- B.** Deed
- C.** Neighborhood Meeting Comments
- D.** Zoning Comparison VC to NR

Agent for Applicant: NA
Address:

Phone:
Fax:
Email:

Current Owner of Record: Applicant

Meeting Dates:
October 5, 2021 **Neighborhood Meeting**
October 20, 2021 **Planning Board Meeting**

REQUEST: Zoning Map Amendment from Village Commercial Zoning District to Neighborhood Residential Zoning District.

Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

DESCRIPTION: Rezone of four parcels; first parcel 03-8973-00-22-4200.0000 of approximately 1.33 acres, second parcel 901 Sandy Hook Rd 03-8973-00-22-6302.0000, third parcel 903 Sandy Hook Rd 03-8973-00-22-6159.0000 and fourth parcel PIN 905 Sandy Hook Rd 03-8973-00-22-6088.0000 from Village Commercial (VC) to Neighborhood Residential (NR). The parcels are located in the Shiloh Township on Sandy Hook Road. The property has been used as farmland and residential homes

Rezoning from the Village Commercial Zoning District (Article 151.3.6.3)

The Village Commercial district intended to foster high quality, compact, pedestrian-oriented development on lots within designated village centers. Development in the VC district is human-scaled and designed to promote visual interest for pedestrians. Ground-level retail and personal services that promote pedestrian activity along the street are highly encouraged and large, monolithic, automobile-oriented developments are prohibited. New development in the district is located close to the street, provides passers-by with clear views into the building’s ground floor, and fosters sidewalk dining, outdoor seating, and interaction among pedestrians. The district requires urban-style open space (greens, seating areas, plazas, pocket parks, roof gardens, etc.) to be included as a part of new development. In addition to commercial uses, the district allows a variety of moderate-density residential development. New commercial, mixed-use, and multi-family developments in the district are subject to the design standards in ARTICLE 151.5 DEVELOPMENT STANDARDS.

Rezoning to the Neighborhood Residential Zoning District (Article 151.3.5.5)

The Neighborhood Residential (NR) district serves as a transition district from the rural and suburban portions of the County to areas proximate to village centers and major commercial corridors. The district is intended to accommodate single-family detached homes in a neighborhood setting at moderate densities. Mobile and manufactured homes on individual lots, conservation subdivisions, and agricultural uses are limited in order to preserve the district’s neighborhood character. Manufactured homes are not allowed on lots within 5,280 linear feet of a village center boundary. The district’s 40,000-square-foot minimum lot area may be reduced when lots are within one mile of a designated village center boundary and served by public sewer. District regulations discourage uses that interfere with the development of residential neighborhoods or that are detrimental to the district’s single-family detached neighborhood character.

SITE DATA

- Size of Lots:** The 4 lots are between 40,000 -59,000 square feet
- Flood Zone:** X
- Zoning District(s):** Village Commercial (VC)
- Existing Land Uses:** Farmland Residential Lots
- Proposed Use(s) –** Residential

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Village Commercial (VC) & Neighborhood Residential (NR)	Village Commercial (VC) Neighborhood Residential (NR)	Neighborhood Residential (NR)	Village Commercial (VC)
Use & size	Residential Lots & Farmland	Residential Lots, Woods, Farmland	Farmland	Business & Farmland

Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

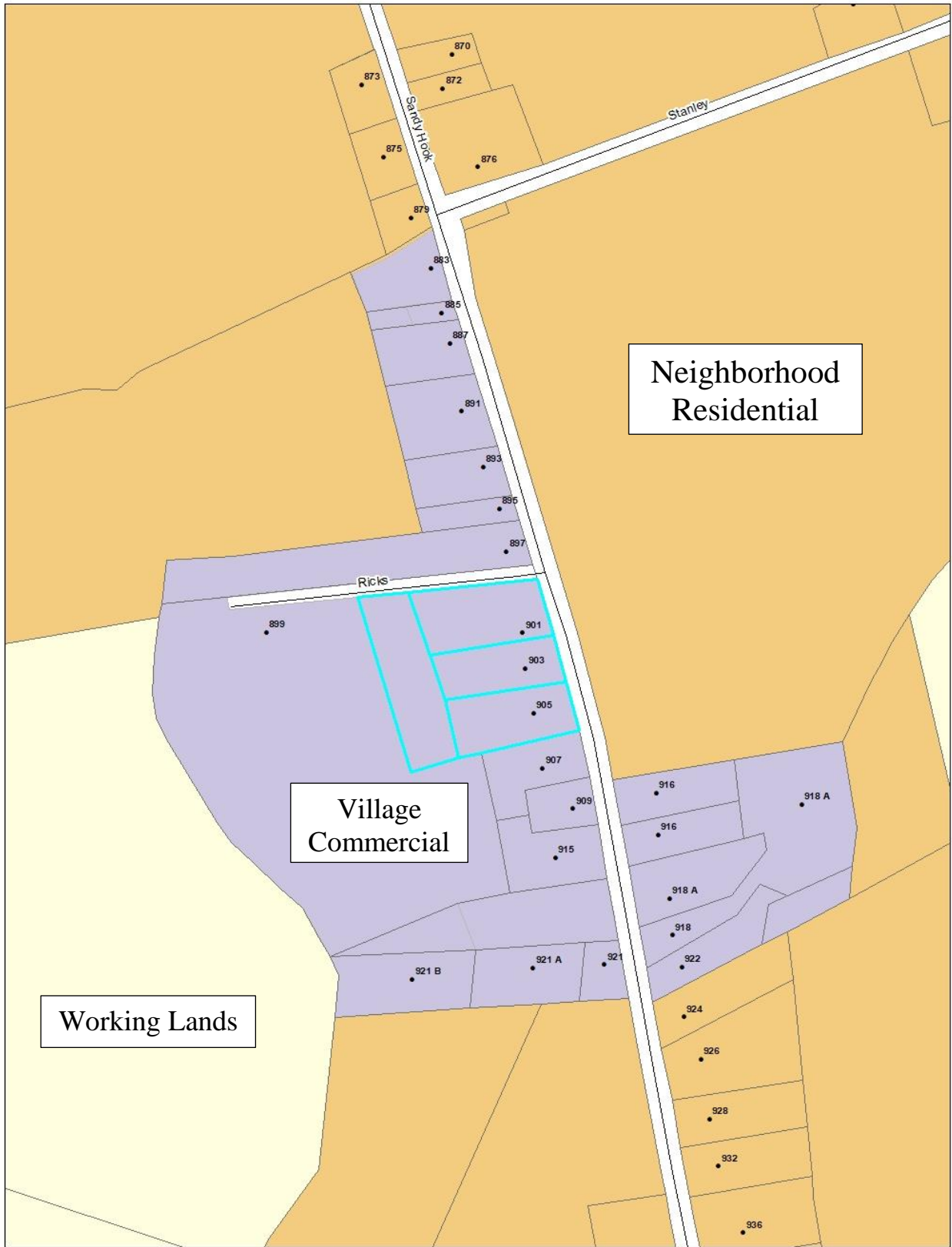
MAPS for Clarification

Vicinity Map: Shiloh Township – Located on Sandy Hook Rd.



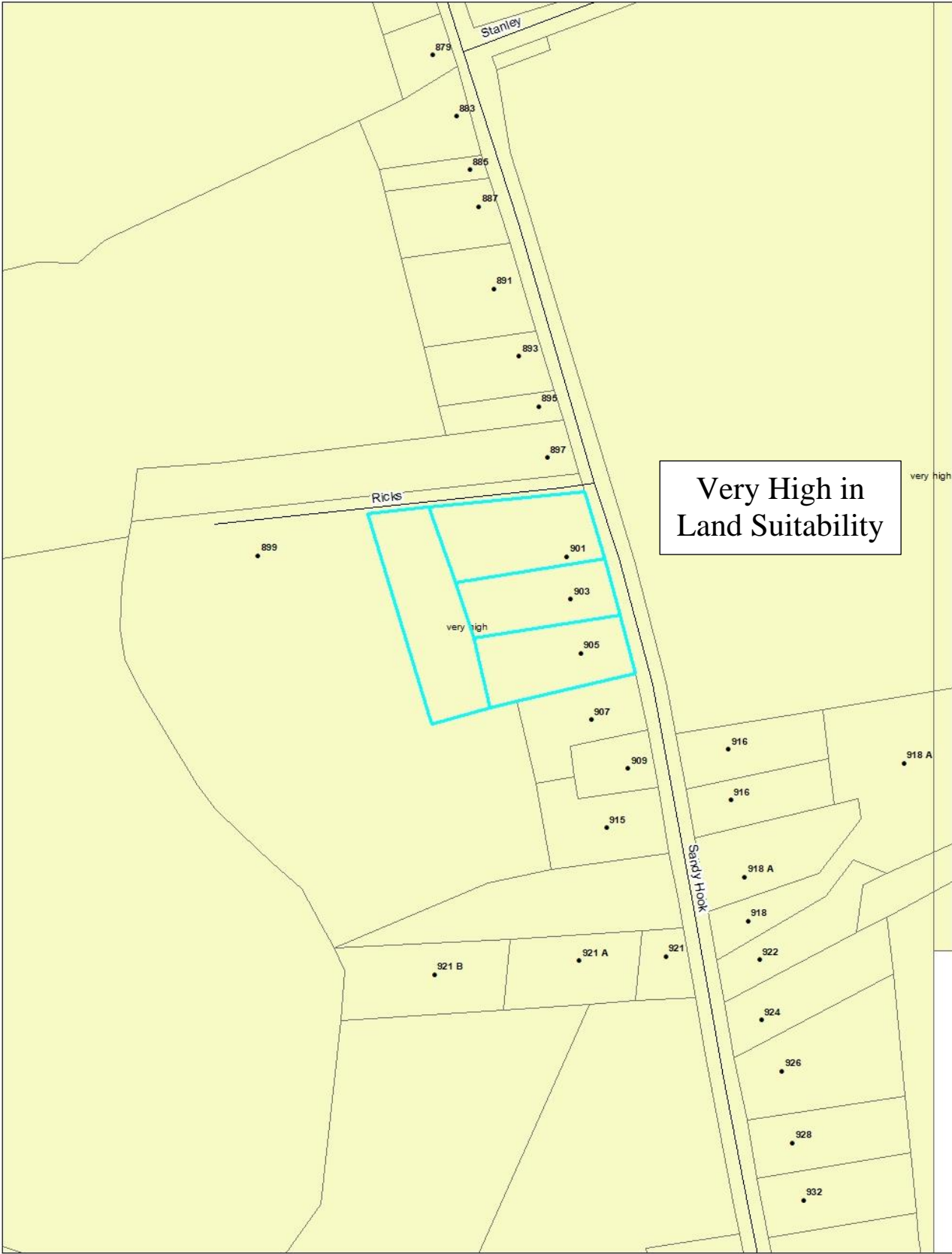
Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

Zoning Map:



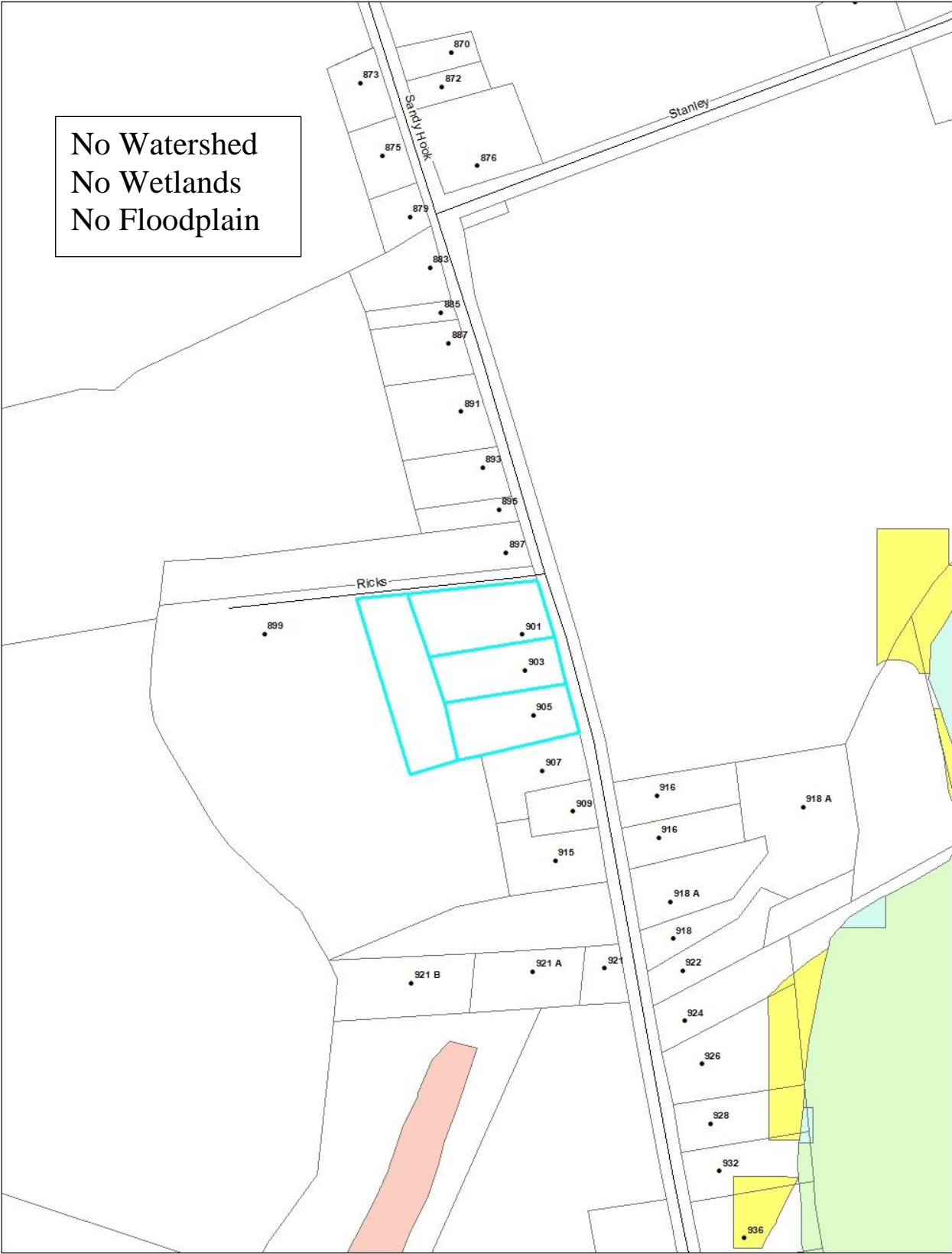
Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

CAMA Land Suitability:



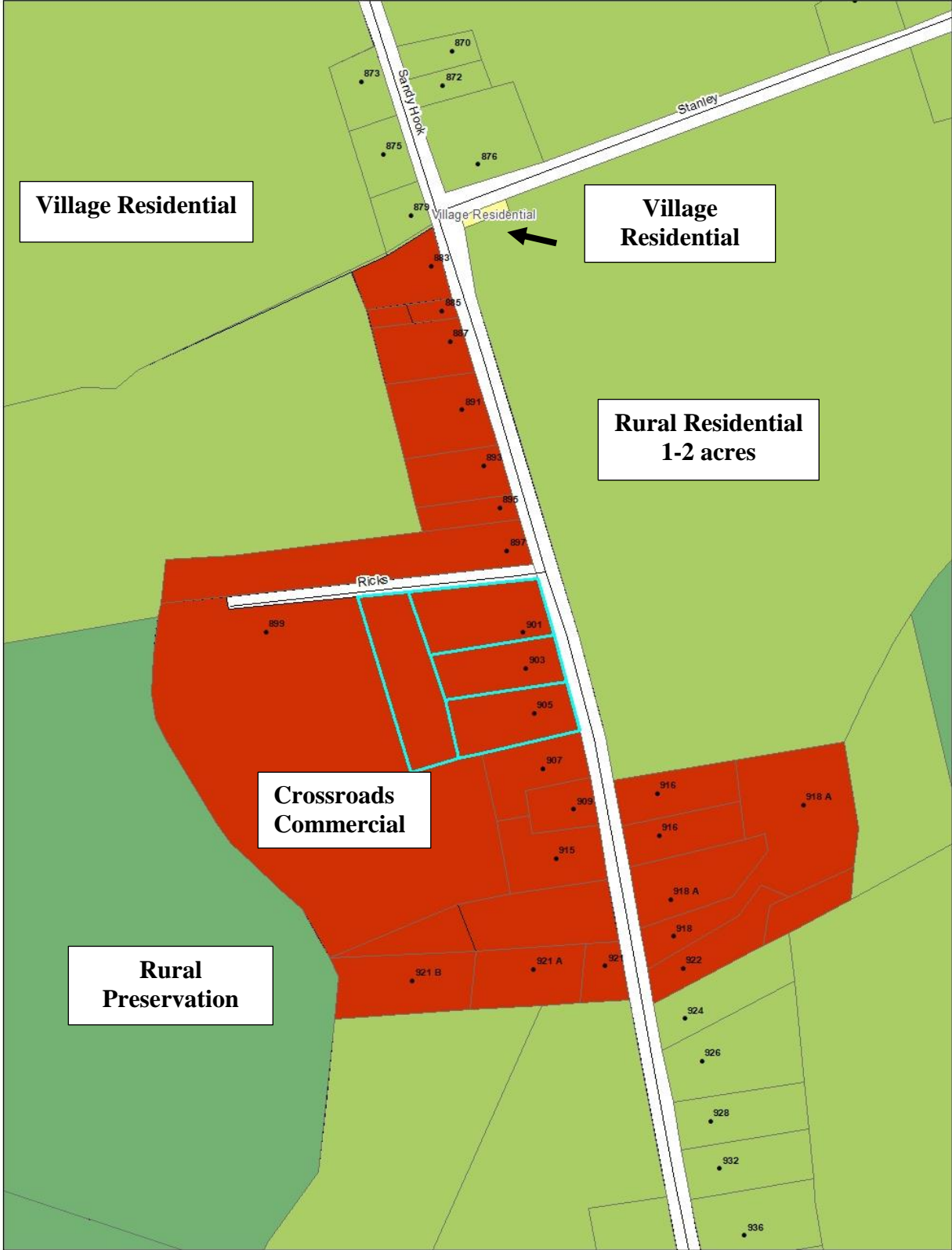
Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

Watershed, Wetlands, and Floodplain Map



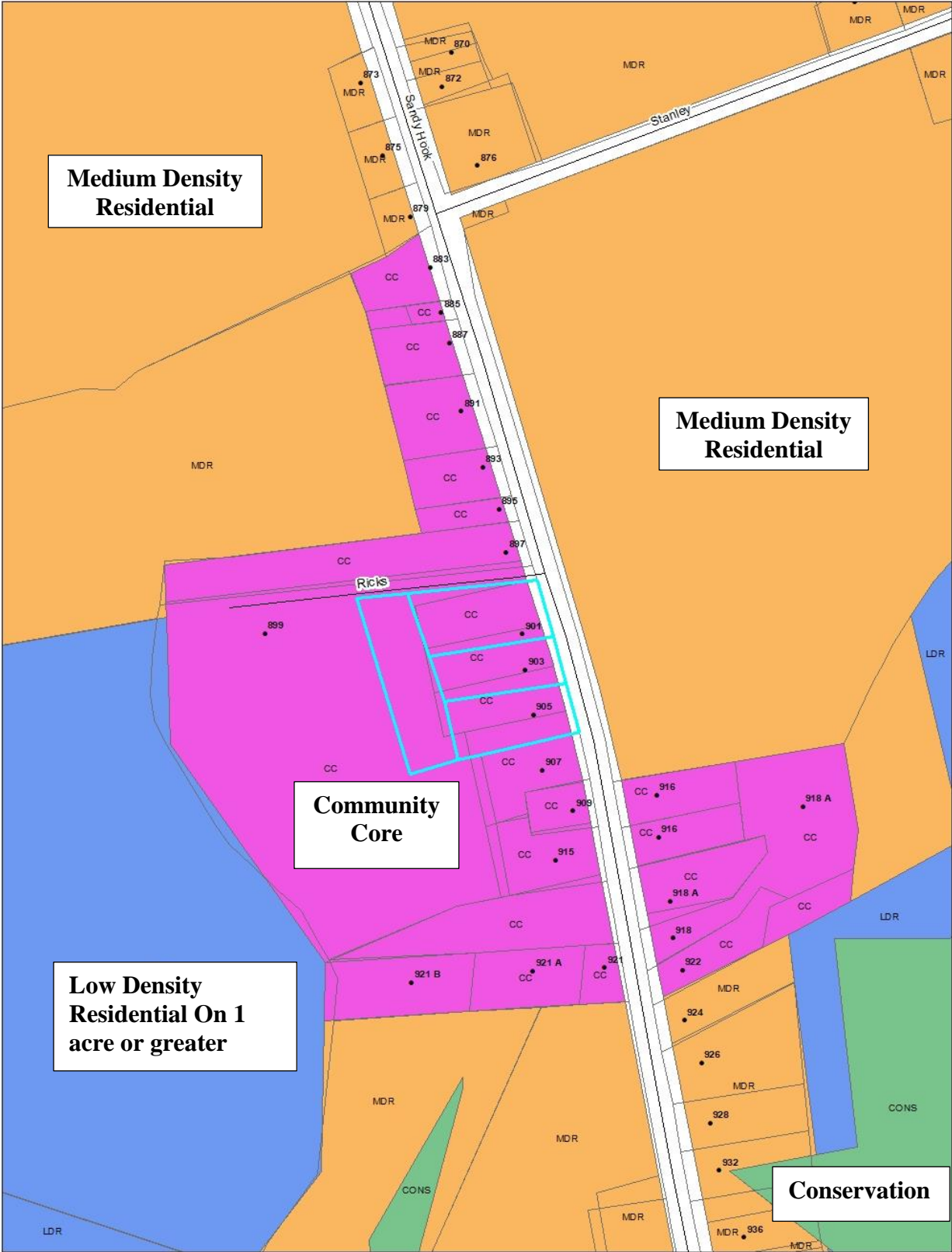
Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

Comprehensive Plan Future Land Use Map



Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

CAMA Future Land Use Map



Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

INFRASTRUCTURE & COMMUNITY FACILITIES

Water: Water lines are located adjacent to property along Sandy Hook Road

Sewer: Not available.

Fire District: Shiloh Fire District.

Schools: Proposed zoning should not have an impact on Schools.

Traffic: Proposed zoning should not have impact on Traffic

SPECIFIC CAMA LAND USE QUESTIONS for THE PLANNING BOARD TO CONSIDER:

1. Does Camden County need more land in the zoning class requested?

In Camden County 0.26% is zoned as Village Commercial and 3.08% is zoned as Neighborhood Residential.

2. Is there other land in the county that would be more appropriate for the proposed uses?

The surrounding properties are mainly residential homes and farmland.

3. Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?

Three of the parcels are being used as residential and the fourth parcel is being used as farmland. The surrounding properties are mainly residential. The proposed uses of the four parcels are residential. The difference is between the existing Commercial zoning district and the proposed Residential zoning district.

4. Will the request have serious impact on traffic circulation, parking space, sewer and water services, other utilities?

The proposed zoning uses should not impact public facilities. Three of the 4 properties have water meters currently.

5. Will the request have an impact on other county services, including police protection, fire protection or the school system?

The proposed zoning uses should not have an impact on any public services.

6. Is there a good possibility that the request, as proposed, will result, as proposed, will result in lessening the enjoyment or use of adjacent properties?

All permitted uses in the requested zoning classification should not lessen the enjoyment or use of any adjacent properties.

7. Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?

All uses permitted in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

9. Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?

The request does not raise serious legal questions.

10. Does the request impact any CAMA Areas of Environmental Concern?

The proposed development includes no areas of environmental concern.

Goal when Reviewing of Zoning Regulations in accordance with the Camden County Land Use Plans is to make sure the project is designed to:

- to lessen congestion in the streets;
- to secure safety from fire, panic, and other dangers;
- to promote health and the general welfare;
- to provide adequate light and air;
- to prevent the overcrowding of land;
- to avoid undue concentration of population; and
- to facilitate the adequate provision of transportation, water, sewage, schools’ parks and other public requirements

CONSISTENCY with PLANS and MAPS

-
- **CAMA Land Use Plan Policies & Objectives:**
- **Consistent** **Inconsistent**
- The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is inconsistent in that the CAMA Future Land Use Maps has the majority of property identified as shows the current Village Commercial Zoning District Parcels to be
- **2035 Comprehensive Plan**
- **Consistent** **Inconsistent**
- The County’s Comprehensive Future Land Use Map (Adopted 2012) shows the parcel to be Crossroads Commercial. The Crossroads Commercial. District is intended to provide commercial uses that serve proximate rural residences.
-
- **Comprehensive Transportation Plan**
-
- **Consistent** **Inconsistent**
-
- Property abuts Sandy Hook Rd
-
- **Other Plans officially adopted by the Board of Commissioners -**
N/A

Recommendations

The Planning Board on November 20 voted unanimously to approve the Rezoning Application.

Planning Staff supports the Planning Board recommendation for the approval of the Rezoning Application Ordinance 2021-12-01 (UDO 2021-10-12) of the Sandy Hook Rd parcels from Village Commercial to Neighborhood Residential.

Attachment: 20211101StaffReport (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

**Camden County, North Carolina
Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands**

Use Class / Main Category / Category	"P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
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Agricultural

AGRICULTURE/HORTICULTURE

The Agriculture/Horticulture Use Category is characterized by general agricultural activities taking place on lands that are not bona fide farms as identified in Section 1.5.4, Exemptions. The range of uses includes the cultivation and production of orchard, garden, or nursery crops on a small or large scale, the production of field grown crops, specialty crops, flowers, fruit, grapes, market gardening, nursery stock, nuts, ornamental plants, sod, vegetables, and similar horticultural uses. The use category also includes agronomy, biotechnical agriculture (including education parks for biotechnical agriculture or a demonstration farm), and similar uses, but does not include the keeping of livestock or other animal husbandry uses. Accessory uses may include offices, storage areas, and repair facilities related to agriculture uses.

*All Agriculture/ Horticulture Uses
See use category definition.*

ANIMAL HUSBANDRY

The Animal Husbandry Use Category is characterized by the commercial and non-commercial propagation, rearing, exercising, feeding, milking, housing, controlling, handling, or general care of living animals. Examples of Animal Husbandry Use Types include the raising and production of cattle (beef and dairy), pigs, mules, ducks, horses, goats, poultry, sheep, and similar livestock or domesticated animals. Animal husbandry also includes commercial apiaries, aquaculture, and fisheries. Breeding and rearing of animals typically thought of as household pets (e.g., dogs, cats, small rodents, etc.) is not animal husbandry.

*Animal Husbandry Uses (excluding stockyards and slaughterhouses)
See use category definition.*

Stockyard/Slaughterhouse

A site where livestock is stored and butchered for food or products.

AGRICULTURAL SUPPORT

The Agricultural Support Use Category includes use types that provide support and services to uses directly engaged in agricultural, horticultural, and animal husbandry activities. Agricultural support uses are related to agricultural activities, but may not be proximate to or directly involved with agricultural production.

Agricultural Research Facility

A facility for the investigation, testing, and demonstration of agricultural products and processes, including biotechnical agriculture, veterinary, soil, plant, and animal sciences.

S

Agri-Education/ Agri-Entertainment

Agri-education facilities are used for the investigation, testing, or demonstration of, or for training or educating persons in, products and processes related to agriculture, horticulture, or animal husbandry, including biotechnical agriculture, veterinary, soil, plant, and animal sciences. Agri-entertainment events and activities allow for recreation, entertainment and tourism in conjunction with an agricultural use. Examples include wineries, petting zoos, hay rides, and corn mazes.

S

Distribution Hub for Agriculture Products

A commercial establishment where farmers can deliver agricultural products for pick-up by wholesalers or firms involved in processing of agricultural products, but not delivery directly to consumers.

Equestrian Facility

A facility associated with the keeping of horses or ponies as domesticated animals or pets. Such uses include stalls, feeding areas, paddocks, haylofts, corrals, and other similar outdoor exercise/instruction/performance areas.

Farm Machinery Sales, Rental, or Service

An establishment engaged in the sale, rental, and/or service of equipment normally or routinely used on farms and in gardens, and related parts, tools and accessories, but not non-farm equipment or materials.

Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

**Camden County, North Carolina
Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands**

Use Class / Main Category / Category	"P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
<i>Farmers Market</i> <i>A use which includes the sale of horticulture or agriculture products, including nursery stock, perennial, annuals, bulbs, mulch, compost, dried flowers, Christmas trees and greens, fresh produce, honey, cider, and similar agriculture products by more than one vendor. The use may or may not include a permanent building.</i>		P	
<i>Roadside Market</i> <i>A permanent retail establishment engaged in the retail sale or resale of agricultural products and seafood produced on site or in adjacent waters.</i>			

Residential

HOUSEHOLD LIVING USES

Household living includes use types that provide for the residential occupancy of a dwelling unit by a household. Tenancy is arranged on a month-to-month or longer basis. Accessory uses commonly associated with household living are recreational activities, raising of pets, hobbies, and parking of the occupants' vehicles.

<i>Bungalow Court</i> <i>A series of between two and 12 single-family detached homes configured as a cohesive development that incorporates smaller lot sizes, reduced setbacks, shared access-ways, and where each home complies with the residential design guidelines in this Ordinance.</i>		P	
<i>Duplex</i> <i>A single structure comprised of two dwelling units that share common vertical walls or horizontal floors/ceilings. The dwelling units may be on their own lots or on a single lot.</i>			
<i>Live/Work Dwelling</i> <i>A structure or portion of a structure combining a dwelling unit with an integrated nonresidential ground-level workspace typically used by one or more residents of the dwelling.</i>		P	
<i>Manufactured Home - Const After 6-15-1976</i> <i>A dwelling on its own lot constructed after June 15, 1976 that is composed of one or more components, each of which was substantially assembled in a manufacturing plant and designed to be transported on its own chassis. It bears a valid seal indicating conformance with the construction standards promulgated by the US Department of Housing and Urban Development that were in effect at the time of its construction.</i>			P
<i>Manufactured Home or Mobile Home Park</i> <i>A site where two or more manufactured or mobile homes are located on individual leaseholds or other divisions of land under common ownership. The park may include additional accessory uses such as recreation facilities, shared laundry facilities, storage, and parking.</i>			
<i>Mobile Home - Const Prior to 6-15-1976</i> <i>A factory-built dwelling on its own lot constructed prior to June 15, 1976, to State code standards, not those adopted by the US Department of Housing and Development on June 15, 1976.</i>			
<i>Multi-Family</i> <i>A dwelling comprised of five or more dwelling units that share common vertical walls or horizontal floors/ceilings (or both) that are not on individual lots. Examples include apartments and condominiums.</i>		S	
<i>Pocket Neighborhood</i> <i>A cohesive development of at least four but no more than 12 single-family detached dwellings, each on their own lot, located around a common open space and served by either on-street, on-site, or shared off-street parking. Each home fronts the common open space, and is configured with a front porch and windows on the front facade.</i>		P	P
<i>Quadraplex</i> <i>A single structure comprised of four individual dwelling units that share common vertical walls or horizontal floors/ceilings located on a single lot.</i>		P	

Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

**Camden County, North Carolina
Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands**

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
<p><i>Single-Family Attached</i> A dwelling unit that is physically attached to one or more dwelling units, each on its own lot. Individual lots may or may not be surrounded by a larger tract that incorporates shared parking, recreation feature, or access. The larger tract may or may not be owned in common by the landowners of individual lots. Examples include townhouses, patio homes, and row houses.</p>	P	
<p><i>Single-Family Detached</i> A dwelling containing one dwelling unit that is occupied by one family and that is not physically attached to any other principal structure on an individual lot. This term includes modular homes. For regulatory purposes, this term does not include manufactured dwellings, recreational vehicles, or other forms of temporary or portable housing.</p>		P
<p><i>Triplex</i> A single structure comprised of three dwelling units that share common vertical walls or horizontal floors/ceilings located on a single lot.</p>	P	
<p><i>Upper Story Residential</i> A dwelling unit located on a floor above a nonresidential use.</p>	P	
<p>GROUP LIVING Group Living includes use types that provide for the residential occupancy of a building by a group. The occupancy of the building may be larger than found in Household Living. Tenancy is arranged on a monthly or longer basis. Generally, group living development has a common eating area for residents. The residents may receive care, training, or treatment. Accessory uses may include recreational facilities, dining facilities, and parking of vehicles for occupants and staff.</p>		
<p><i>Dormitory</i> A residential facility established directly or indirectly in association with a college, business college, trade school, or university for the purpose of housing students registered and attending the institution. Typically, it includes bedrooms with shared bathrooms and other shared living spaces. A private dormitory may contain food preparation and eating facilities primarily for the use of its occupants.</p>	S	
<p><i>Family Care Home</i> A home for six or fewer persons that provides room and board, personal care, and habilitation services in a family environment for the residents, who have a temporary or permanent physical, emotional, or mental disability (including, but not limited to, mental retardation, cerebral palsy, epilepsy, autism, hearing and sight impairments, emotional disturbances, and orthopedic impairments, but not including mentally ill persons who are dangerous to others as defined in North Carolina General Statutes Section 122C-3(11)b.)</p>		P
<p><i>Group Home</i> A home for seven or more persons that provides room and board, personal care, and habilitation services for the residents, who have a temporary or permanent physical, emotional, or mental disability.</p>	S	
<p><i>Rooming House</i> A dwelling that provides rental accommodations to tenants in up to five individual rooms for periods of one week or longer. The dwelling is accessed by a shared entry with a common kitchen. Meals may be provided to the tenants.</p>	S	

Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

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Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands**

Use Class / Main Category / Category	"P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
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Institutional

COMMUNITY SERVICES

The Community Services Use Category includes use types of a public, charitable, non-profit, or for-profit nature that provide a local service to people of the community. Generally, such uses provide ongoing continued service on-site or have employees at the site on a regular basis. Community centers or facilities that have membership provisions that are open to the general public (for instance, any senior citizen could join a senior center) are included in the Community Services Use Category. The use type may provide special counseling, education, or training of a public, nonprofit, or charitable nature. Accessory uses may include offices, meeting, food preparation, parking, health, and therapy areas; and athletic facilities. Parks are not considered Community Services; they are classified as Parks and Open Areas.

<i>Community Center</i> <i>A public building to be used as a place of meeting, recreation, or social activity and not operated for profit.</i>	P		
<i>Cultural Facility</i> <i>Establishments such as zoological gardens, conservatories, planetariums, or other similar uses of an historic, educational, or cultural interest, which are not operated for profit.</i>	P		
<i>Library</i> <i>A public facility for the use, but not sale, of literary, historical, scientific, musical, artistic, or other reference materials.</i>	P		
<i>Museum</i> <i>A building serving as a repository for a collection of natural, scientific, historical, or literary curiosities or works of art, and arranged, intended, and designed to be used by members of the public for viewing, with or without an admission charge, and which may include as an accessory use the limited retail sale of goods, services, or products such as prepared food to the public.</i>	P		
<i>Senior Center</i> <i>A facility typically for use by citizens of 62 years of age, or older, dedicated to the provision of services, activities, or facilitation of interaction between older citizens and the community at large. Such centers may be publicly or privately-owned, but are not operated for a profit.</i>	P		
<i>Youth Club Facility</i> <i>A boys' club, a girls' club, or any other non-profit facility that is not a school but which provides entertainment, recreation, crafts, tutorials or other quality of life enhancements for minors.</i>	P		

DAY CARE

The Day Care Use Category is characterized by use types that provide care, protection, and supervision for children or adults on a regular basis away from their primary residence, and typically for less than 24 hours per day. Care can be provided during daytime or nighttime hours. Accessory uses include offices, food preparation, recreation areas, and parking. The Day Care Use Category does not include incidental child care within a primary residence, drop-in or short-term day care provided in connection with employment or shopping center, recreational facility, religious institution, hotel, or other principal use, where children are temporarily cared for while parents or guardians are employed part-time or temporarily occupied on the premises or in the immediate vicinity.

<i>Adult Day Care Center</i> <i>A program operated in a structure other than a single-family dwelling that provides group care and supervision on a less than 24-hour basis, and in a place other than their usual place of abode, to adults 18 years or older who may be physically or mentally disabled, and which is certified or approved to operate by the State of North Carolina.</i>	P		
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Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

**Camden County, North Carolina
Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands**

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
<p><i>Child Care Center</i> A commercial or non-profit use licensed by the State where, at any one time, three or more children under the age of 13 receive child care in a building other than a residence on a regular basis from persons other than their guardians, full-time custodians, or persons related to them by blood, marriage, or adoption. Such uses may also involve the provision of educational services in preparation for elementary school. This definition does not include incidental child care, cooperative arrangements among parents, or drop-in or short-term child care provided while parents work part-time or participate in other activities on the premises.</p>	P	
<p>EDUCATIONAL FACILITIES</p>		
<p>The Educational Facilities Use Category includes use types such as public and private schools at the elementary, middle, or high school level that provide state-mandated basic education or a comparable equivalent. This use category also includes colleges, universities, and other institutions of higher learning such as vocational or trade schools that offer courses of general or specialized study leading to a degree or certification. Accessory uses at schools include offices, play areas, cafeterias, recreational and sport facilities, auditoriums, and before- or after-school day care. Accessory uses at colleges or universities include offices, dormitories, food service, laboratories, health and sports facilities, theaters, meeting areas, athletic fields, parking, maintenance facilities, and supporting commercial.</p>		
<p><i>Major</i> A public or private institution for post-secondary education operating in buildings owned or leased by the institution and engaged in classroom instruction, residential units, administrative offices, and other functions which further the educational mission of the institution.</p>	S	
<p><i>Moderate</i> An educational institution that provides secondary education such as a high school or a middle school. Accessory uses may include offices, play areas, cafeterias, sports facilities, and bus parking areas.</p>	P	
<p><i>Minor</i> An educational institution that provides elementary education such as an elementary or nursery school as well as a small-scale secondary education facility limited to 75 students or less. Accessory uses may include offices, play areas, cafeterias, sports facilities, and bus parking areas.</p>	P	P
<p>GOVERNMENT FACILITIES</p>		
<p>The Government Facilities Use Category includes use types that provide for the general operations and functions of local, state, or federal governments. Accessory uses include maintenance, storage (indoor and outdoor), fueling facilities, satellite offices, and parking areas.</p>		
<p><i>Government Office</i> An office of a governmental agency that provides administrative and/or direct services to the public, such as, but not limited to, employment offices, public assistance offices, or motor vehicle licensing and registration services.</p>	P	
<p><i>Government Maintenance, Storage, or Distribution Facility</i> A facility housing government shops, maintenance and repair centers, equipment, and outdoor storage yards.</p>	S	
<p>HEALTH CARE FACILITIES</p>		
<p>The Health Care Facilities Use Category includes use types that provide medical or surgical care and treatment to patients as well as laboratory services. Hospitals and medical treatment facilities offer overnight care, as well as outpatient care. Accessory uses include offices, laboratories, teaching facilities, meeting areas, cafeterias, parking, maintenance facilities, housing for staff or trainees, and limited accommodations for family members. The Health Care Facilities Use Category does not include: Uses that involve provision of residential care for the elderly or disabled, which are classified as Institutions; or Uses that provide exclusive care and planned treatment or training for psychiatric, alcohol, or drug problems, where patients are residents and participants in a program, which are considered Institutions.</p>		

Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

**Camden County, North Carolina
Principal Use Table, District Comparison
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<p><i>Drug or Alcohol Treatment Facility</i> Inpatient facility which provides care for persons with drug and/or alcohol dependency problems and which may include outpatient follow-up care to the facility's patients.</p>	S	
<p><i>Hospital</i> An institution specializing in giving clinical, temporary, and emergency services of a medical or surgical nature to human patients and injured persons, that is licensed by state law to provide facilities and services in surgery, obstetrics, or general medical practice. Such institutions may include in-patient medical or surgical care for the sick or injured and related facilities such as laboratories, out-patient departments, training facilities, central services facilities, and staff offices that are an integral part of the facilities.</p>	P	
<p><i>Medical Treatment Facility</i> A small-scale facility which may or may not be located in a converted dwelling or residence where patients are admitted for examination and treatment by one or more physicians, dentists or psychologists. Patients may or may not receive care or lodging overnight. Such facilities may include sleeping rooms for care workers and members of patient's families.</p>	P	
<p>INSTITUTIONS The Institutions Use Category includes use types that provide a variety of facilities, including buildings that provide meeting areas for religious activities, civic or fraternal club activities, housing and care for the elderly, and housing related to treatment programs or post-incarceration. Accessory uses include school facilities, limited medical treatment facilities, kitchens/cafeterias, recreation areas, offices, meeting rooms, parking, and staff residences.</p>		
<p><i>Assisted Living Facility</i> A building, section or distinct part of a building, private home, boarding home, home for the aged, or other residential facility, whether operated for profit or not, which undertakes through its ownership or management to provide housing, meals, health care assistance, and one or more personal services for a period exceeding 24 hours to one or more adults who are not relatives of the owner or proprietor. Accessory uses may include dining rooms and infirmary facilities for intermediate or skilled nursing care solely for the use of the occupants residing in the principal facility.</p>	S	
<p><i>Club or Lodge</i> A building and related facilities owned and operated by a corporation, association, or group of individuals established for fraternal, social, educational, recreational, or cultural enrichment of its members and primarily not for profit, and whose members meet certain prescribed qualifications for membership and pay dues.</p>	P	
<p><i>Halfway House</i> A licensed home for not more than nine juveniles or adult persons on release from more restrictive custodial confinement or initially placed in lieu of such more restrictive custodial confinement, wherein supervision, rehabilitation, and counseling is provided to assist residents back into society, enabling them to live independently.</p>		
<p><i>Nursing Home</i> Any facility or any identifiable component of any facility in which the primary function is the provision, on a continuing basis, of nursing services and health-related services for the treatment and inpatient care of two or more non-related individuals, including facilities known by varying nomenclature or designation such as rest homes, convalescent homes, skilled care facilities, intermediate care facilities, extended care facilities and infirmaries. This does not include the home or residence of any individual who cares for or maintains only persons related to him or her by blood or marriage.</p>	S	
<p><i>Psychiatric Treatment Facility</i> Inpatient facility which provides care for persons with psychiatric problems and which may include outpatient follow-up care to the facility's patients.</p>		

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<p><i>Religious Institution</i> A structure or place in which worship, ceremonies, rituals, and education are held, together with its accessory buildings and uses (including buildings used for educational and recreational activities), operated, maintained, and controlled under the direction of a religious group. Religious institutions include churches, mosques, synagogues, and temples. Accessory uses may include school facilities, parking, caretaker's housing, pastor's housing, and group living facilities such as convents.</p>	P	
<p>PARKS AND OPEN AREAS The Parks and Open Areas Use Category includes use types that focus on open space areas largely devoted to vegetative landscaping or outdoor recreation and that tend to have few structures. Accessory uses may include club houses, restrooms, recreational structures, statuary, fountains, maintenance facilities, concessions, parking, and columbaria and mausoleums (as accessory to cemeteries). The Parks and Open Areas Use Category does not include private golf courses; they are classified as Recreation/Entertainment, Outdoor.</p>		
<p><i>Cemetery</i> Institutional or for profit uses intended for the burial of the dead and dedicated for cemetery purposes. This use type may include a mausoleum or columbarium (a structure or vault lined with recesses for cinerary urns), but does not include a crematory or a private cemetery.</p>	S	S
<p><i>Community Garden</i> A private or public facility for cultivation of fruits, flowers, vegetables, or ornamental plants by more than one person.</p>		P
<p><i>Park, Public or Private</i> Land used for recreation, exercise, sports, education, rehabilitation, or similar activities, or a land area intended to enhance the enjoyment of natural features or natural beauty, specifically excluding commercially operated amusement parks.</p>	P	S
<p>PUBLIC SAFETY The Public Safety Use Category is characterized by use types that provide public safety services to the general public.</p>		
<p><i>Police, Fire, or EMS Facility</i> A facility for the provision of local rapid response emergency services such as firefighting and mobile medical emergency services, including areas for the storage and maintenance of emergency vehicles, and equipment and facilities for the housing and feeding of emergency personnel while on duty.</p>	P	S
<p><i>Correctional Facility</i> A facility for persons serving a sentence after being found guilty of a criminal offense. Such uses may include cafeterias, housing for facility staff, outdoor storage and maintenance areas, recreational areas, agricultural facilities, and facilities for the production of goods or materials produced for sale.</p>		
<p><i>Security Training Facility</i> A facility located on at least 3,500 contiguous acres which provides the following services; explosives training, driver training (including vehicle maintenance facility to support driver training activities), training operations utilizing fixed and rotary wing aircraft (including parachute operations and training, airstrip and supporting aviation structures, and parachute landing zones), towers that are 100' tall or less that are used in connection with security training, dining facilities, commercial retail and lodging areas, and office, clerical, research and services related to security training operations and services.</p>		
<p>TRANSPORTATION The Transportation Use Category includes use types that provide for the landing and takeoff of airplanes and helicopters, including loading and unloading areas. This use category also includes passenger terminals for surface transportation. Accessory uses include freight handling areas, concessions, offices, parking, maintenance, and fueling facilities. Transit route facilities such as bus stops, bus shelters, and park-and-ride facilities are classified as Utilities.</p>		
<p><i>Airport</i> Any area of land or water designed and set aside for the landing and take-off of aircraft, including all necessary facilities for the housing and maintenance of aircraft.</p>		

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<i>Helicopter Landing Facility</i>			
<i>An area, either on ground level or elevated on a structure, licensed or approved for the landing and takeoff of helicopters and which may include auxiliary facilities such as parking, waiting room, fueling, and maintenance equipment.</i>			
<i>Passenger Terminal, Surface Transportation</i>		P	
<i>A facility that receives and discharges passengers and at which facilities and equipment required for their operation are provided. Examples include terminals for bus, trolley, taxi, railroad, shuttle van, or other similar vehicular services.</i>			
UTILITIES			
The Utilities Use Category includes both major utilities, which are infrastructure services that provide regional or community-wide service, and minor utilities, which are infrastructure services that need to be located in or near the neighborhood or use type where the service is provided. Wireless telecommunications towers also are a type of utility. Services may be publicly or privately provided. Accessory uses may include parking and control, offices, monitoring, storage areas, or data transmission equipment. Landfills, recycling and salvage centers, and waste composing uses are considered Waste-Related Services.			
<i>Utility, Major</i>		S	S
<i>Infrastructure services providing regional or community-wide service that normally entail the construction of new buildings or structures such as water towers, waste treatment plants, potable water treatment plants, solid waste facilities, wind energy conversion systems, and electrical substations.</i>			
<i>Utility, Minor</i>		P	P
<i>Infrastructure services that need to be located in or near the neighborhood or use type where the service is provided. Examples of Minor Utilities include water and sewage pump stations, storm water retention and detention facilities, telephone exchanges, and surface transportation uses such as park-and-ride facilities.</i>			
Commercial			
ADULT AND SEXUALLY-ORIENTED BUSINESSES			
(See Chapter 154 of the Camden County Code of Ordinances for definitions).			
<i>All Adult and Sexually-Oriented Businesses</i>			
<i>(See Chapter 154 of the Camden County Code of Ordinances for definitions.)</i>			
ANIMAL CARE			
The Animal Sales, Services, and Care Use Category is characterized by uses related to the provision of medical services and treatment to animals, including veterinary services, animal hospitals and the boarding of animals related to the provision of these services. Examples include animal shelters, animal grooming, kennels (outdoor and indoor), animal hospitals, and veterinary clinics.			
<i>Major</i>			
<i>Animal care uses that include outdoor kennels, runs, or exercise areas.</i>			
<i>Minor</i>		P	
<i>Animal care uses that do not include outdoor kennels, runs, or exercise areas.</i>			
EATING ESTABLISHMENTS			
The Eating Establishments Use Category includes use types that prepare and sell food and beverages for immediate or direct on- or off-premise consumption. Accessory uses may include bars or cocktail lounges associated with the establishment, decks and patios for outdoor seating, drive-through facilities, facilities for live entertainment or dancing, customer and employee parking areas, and valet parking facilities.			
<i>Restaurant, Major</i>		P	
<i>An eating establishment that sells alcohol for on-site consumption or includes a drive-through.</i>			

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<i>Restaurant, Minor</i> An eating establishment that does not sell alcohol or includes a drive-through.		P	
<i>Bar, Nightclub, or Dance Hall</i> An establishment primarily devoted to the sale of alcoholic beverages for on-site consumption, where the sale of food is incidental. Activities may include dancing or other forms of entertainment (including live performances that are not considered adult entertainment uses) such as billiard tables, darts, and karaoke.		P	
OFFICES The Office Use Category includes use types that provide for activities that are conducted in an office setting and generally focus on business, professional, or financial services. Accessory uses may include cafeterias, day care facilities, recreational or fitness facilities, parking, supporting commercial, or other amenities primarily for the use of employees in the business or building. Example use types include business and sales offices (such as lenders, banks, brokerage houses, tax preparers, and real estate agents), and professional services (such as doctors, lawyers, accountants, engineers, or architects).			
<i>Major</i> An office use of 3,000 square feet of floor area or more, or where clients or patrons regularly receive services on-site.		P	
<i>Minor</i> An office use of less than 3,000 square feet of floor area or where clients or patrons do not receive services on-site.		P	
PARKING, COMMERCIAL The Commercial Parking Use Category includes use types that provide free-standing parking lots and structures that are not accessory to a specific principal use. A fee may or may not be charged. A parking facility that provides both accessory parking for a specific principal use and regular fee parking for people not connected to the principal use is also classified as Commercial Parking. Accessory uses may include small shelters for parking attendants.			
<i>All</i> See use category definition.		P	
PERSONAL SERVICES An establishment meeting frequent or recurrent service needs of a personal nature, including the repair of small personal items such as shoes, watches, jewelry, and clothing. Examples include laundromats, massage therapy and day spas, laundry and dry-cleaning pick-up and drop-off establishments, banks, savings and loans, credit unions, photography studios, funeral homes and crematoriums, mailing or packaging services, photocopy services, screen printer, barber/beauty shops, and tanning and nail salons.			
<i>Major</i> A personal services establishment with 1,500 square feet of floor area or more.		S	
<i>Minor</i> A personal services establishment with less than 1,500 square feet of floor area.		P	
RECREATION/ENTERTAINMENT, INDOOR The Indoor Recreation/Entertainment Use Category includes use types that are privately owned and provide recreation or entertainment activities in an enclosed structure or structures. Accessory uses may include offices, concessions, snack bars, parking, and maintenance facilities. Example use types include country clubs, indoor commercial recreation uses (including bowling alleys, game rooms, dancehalls, and skating rinks), and theaters (including cinemas, screening rooms, and stages).			
<i>Major</i> Indoor recreation/entertainment uses with 2,500 square feet of floor area or more, or where the use is expected to generate more than 200 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.		P	

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<p><i>Minor</i> Indoor recreation/entertainment uses with less than 2,500 square feet of floor area, or where the use is expected to generate less than 200 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.</p>		P	
<p>RECREATION/ENTERTAINMENT, OUTDOOR The Outdoor Recreation/Entertainment Use Category includes use types that are large, generally commercial, and provide continuous recreation or entertainment-oriented activities that primarily take place outdoors. They may take place in a number of structures that are arranged together in an outdoor setting. Accessory uses may include concessions, parking, and maintenance facilities. Example use types include privately-owned arenas, amphitheaters, or stadiums, outdoor commercial recreation uses (including private golf driving ranges and privately-owned miniature golf facilities; go-cart racing; race tracks; drive-in movie theaters; privately-owned outdoor commercial tourist attractions; and privately-owned active sports facilities such as ball fields, courts, and archery ranges), athletic facilities, private golf courses, and outdoor swimming pools (private).</p>			
<p><i>Major</i> Outdoor recreation/entertainment uses that involve the operation of machinery by patrons or that have the potential to generate significant amounts of noise while in operation.</p>			
<p><i>Minor</i> Outdoor recreation/entertainment uses do not involve the operation of machinery by patrons or that do not have the potential to generate significant amounts of noise while in operation. Uses engaged in the discharge of firearms are firing ranges.</p>		P	
<p><i>Firing Range</i> A commercial establishment configured for the purpose of shooting at targets by rifles, pistols, shot guns, or archery. Firing ranges do not include uses with hunting leases or involved in the operation of air rifles (e.g., paintball establishments). Accessory uses include a club house, ammunition sales, and repair services.</p>			
<p><i>Water-Related Uses</i> Commercial establishments engaged in providing access to waterways for persons and equipment for the purposes of leisure pursuits. Water-related uses also include marinas. Boat slips and boat ramps that are publically owned are Recreation and Open Area uses.</p>		S	
<p>RETAIL SALES The Retail Sales Use Category includes use types involved in the sale, lease, or rent of new or used products to the general public. They may also provide personal services or entertainment, or provide product repair or services for consumer and business goods. Accessory uses may include offices, storage of goods, manufacture or repackaging of goods for on-site sale, concessions, ATM machines, outdoor display/sales areas, gasoline sales, and parking. Use types within this use category have been categorized based on their intensity, scale, and function.</p>			
<p><i>Flea Market</i> A market held in an open area or structure where individual sellers offer goods for sale to the public. Such sellers may set up temporary stalls or tables for the sale of their products. Such sales may involve new and/or used items and may include the sale of fruits, vegetables, and other edible items. A farmer's market, where food items predominate, is different than a flea market. This also differs from a garage sale or yard sale that is conducted on a residentially developed lot by members of a household, or civic groups selling primarily donated items.</p>		S	
<p><i>Grocery Store</i> An establishment for the retail sale of fresh or prepared foods for consumption primarily off-premises. Accessory uses include the sales of prepared food for on-site consumption, sale of seasonal items (like Christmas trees), and drive-up grocery loading services.</p>		P	
<p><i>Major</i> Retail uses with 1,000 square feet of floor area or more, or where the use is expected to generate more than 100 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.</p>		P	

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<p><i>Minor</i> Retail uses with less than 1,000 square feet of floor area or more, or where the use is expected to generate no more than 100 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.</p>	P	
<p>STORAGE, COMMERCIAL A storage building or buildings that are divided into sections or compartments for the storage of business or personal items on a temporary or long-term basis.</p>		
<p><i>Major</i> Commercial storage establishment that allows storage of goods, materials, or personal property indoors and outdoors.</p>		
<p><i>Minor</i> Commercial storage establishment that allows storage of goods, materials, or personal property indoors only.</p>	P	
<p>TELECOMMUNICATIONS The Telecommunications Use Category involves use types engaged in the provision of wireless communications services, including transmission, reception, or broadcasting. Example uses include wireless telecommunication facilities, antennas (including dish antennas), radio and television broadcasting studios and equipment, and similar uses. Accessory uses include offices, repair areas, employee parking, equipment storage, and mobile broadcasting equipment.</p>		
<p><i>Antenna Collocation (on a Building)</i> The placement of wireless telecommunications antenna(s) and associated equipment on or in a building other than a single-family attached or detached structure. This includes the placement of equipment on water tanks or other similar structures, but not on an existing telecommunication tower or electrical transmission tower.</p>	P	
<p><i>Antenna Collocation (on a Tower)</i> The placement of wireless telecommunications antenna(s) and associated equipment on an existing telecommunications tower or electrical transmission tower. This use type includes "eligible facilities" as identified in the North Carolina General Statutes.</p>	P	
<p><i>Small Wireless Facility</i> The placement of antenna(s) and equipment of a specified maximum size on existing electrical poles, telephone poles, traffic signal mast arms, or other similar vertical projections within rights-of-way or outside rights-of-way on land within a nonresidential zoning district.</p>	P	
<p><i>Telecommunications Tower, Freestanding</i> A structure erected on the ground and used primarily for the support of antennas for wireless telephone, and similar communication purposes and utilized by commercial, governmental, or other public or quasi-public users. The term includes microwave towers, common-carrier towers, cellular telephone towers, alternative tower structures, and the like. The term does not include private home use of satellite dishes and television antennas, or amateur radio operators as licensed by the FCC.</p>		
<p><i>Telecommunications Tower, Stealth</i> A freestanding telecommunications tower that is configured to fully conceal wireless telecommunications equipment and appear as a tree, flag pole, clock tower, or other vertical projection. Stealth telecommunication towers are not considered as freestanding telecommunication towers for the sake of collocation or accommodation of small wireless facilities.</p>	P	P
<p>VEHICLE ESTABLISHMENT The Vehicle Establishment Use Category includes use types involving the direct sale; rental; storage; and servicing of automobiles, trucks, motorcycles, recreational vehicles, and other consumer motor vehicles intended to transport persons or goods over land, whether for recreation, commerce, or personal transport. Accessory uses may include offices, sales of parts, maintenance facilities, parking, outdoor display, and vehicle storage.</p>		

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<p><i>Major</i> Establishments engaged in vehicle sales, rental, storage, towing, and major repair such as transmission, engine repair, bodywork, and repainting.</p>	S	
<p><i>Minor</i> Establishments that are primarily engaged in washing cars, tire sales, minor repair such as diagnostic work, lubricating, wheel alignment and inspections, but no vehicle sales or rental.</p>	P	
<p>VISITOR ACCOMMODATIONS</p>		
<p>The Visitor Accommodations Use Category includes use types that provide lodging units or space for short-term stays of less than 30 days for rent, lease, or interval occupancy. Accessory uses may include pools and other recreational facilities, limited storage, restaurants, bars, supporting commercial, meeting facilities, offices, and parking.</p>		
<p><i>Bed and Breakfast</i> A private residence, typically a single-family detached structure engaged in the renting of one or more rooms on a daily basis to tourists, vacationers, or business people where the provision of meals is limited to guests only.</p>	P	
<p><i>Campground</i> Any area, place, parcel or tract of land on which two or more campsites are occupied or intended for occupancy or facilities established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of campsites and facilities is granted gratuitously, or by rental fee, lease or conditional sale, or by covenants, restrictions and easements. Campground includes but not limited to, a travel camp, recreational camp, family campground, camping resort, recreational vehicles park and camping community. A campground does not include a summer camp, migrant labor camp or park for manufactured homes, or a construction camp, or storage area for unoccupied camping units.</p>		
<p><i>Hotel or Motel</i> A building or group of buildings in which sleeping accommodations are offered to the public and intended for temporary occupancy on an overnight or short term basis. Accessory uses may include restaurants, bars, offices, and onsite recreational facilities. Some rooms may include in-room kitchen, dining, and laundry facilities.</p>	S	
<p>Industrial</p>		
<p>EXTRACTIVE INDUSTRY</p>		
<p>The Extractive Industry Use Category includes use types involving the extraction, removal, or basic processing of minerals, liquids, gases, or other natural resources (including gravel, sand, clay, or topsoil). Such uses also include quarrying, well operation, mining, or other procedures typically done at an extraction site. Accessory uses include offices, limited wholesale sales, security or caretakers quarters, outdoor storage, and maintenance facilities.</p>		
<p><i>All</i> See use category definition.</p>		
<p>INDUSTRIAL SERVICES</p>		
<p>The Industrial Services Use Category includes use types involving the repair or servicing of industrial, business, or consumer machinery equipment, products, or by-products. Firms that service consumer goods do so by mainly providing centralized services for separate retail outlets. Contractors and building maintenance services and similar uses perform services off-site. Few customers, especially the general public, come to the site. Accessory activities may include limited retail or wholesale sales, offices, parking, warehousing, and outdoor storage. Contractors and others who perform services off-site are included in the Offices Use Category if equipment and materials are not stored outside and no fabrication, services, or similar work is carried on at the site.</p>		
<p><i>Contractor Service</i> Offices for building, heating, plumbing, or electrical contractors, and related storage facilities.</p>		

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<p><i>Crabshedding</i> An operation in the crab harvesting industry that involves the controlled shedding or molting of blue crabs to produce the more commercially valuable soft-shelled form. Soft crab shedding systems are designed to put near-molt crabs in a controlled environment, so they can efficiently be harvested during the period that the shell is soft. Accessory uses include indoor or outdoor storage of crab pots.</p>		
<p><i>Fuel Oil or Bottled Gas Distributor</i> An establishment that distributes fuel oil or bottled gases such as propane or liquid petroleum for compensation.</p>		
<p><i>General Industrial Service and Repair</i> Establishments engaged in the repair or servicing of agriculture, industrial, business, or consumer machinery, equipment, products, or by-products. Firms that provide these services do so by mainly providing centralized services for separate retail outlets. Contractors and building maintenance services and similar uses perform services off-site. Few customers, especially the general public, come to the site. Accessory activities may include retail sales, offices, parking, and storage.</p>		
<p><i>Heavy Equipment Sales, Rental, or Service</i> An establishment engaged in the display, sale, leasing, servicing, or rental of heavy equipment of 12,000 or more pounds gross vehicular weight (GVW). The use may also consist of a vehicle or series of vehicle that service or repair heavy equipment on-site.</p>		
<p><i>Research and Development</i> A business that engages in research, or research and development, of innovative ideas in technology-intensive fields. Examples include research and development of computer software, information systems, communication systems, transportation, geographic information systems, multi-media and video technology. Development and construction of prototypes may be associated with this use.</p>	P	
<p>MANUFACTURING AND PRODUCTION The Manufacturing and Production Use Category includes use types involved in the manufacturing, processing, fabrication, packaging, or assembly of goods. Products may be finished or semi-finished and are generally made for the wholesale market, for transfer to other plants, or to order for firms or consumers. The use category also includes custom industries (establishments primarily engaged in the on-site production of goods by use of hand tools and small-scale equipment). Goods are generally not displayed or sold on site, but if so, such sales are a subordinate part of total sales. Relatively few customers come to the manufacturing site. Accessory uses may include retail or wholesale sales, offices, cafeterias, parking, employee recreational facilities, warehouses, storage yards, repair facilities, truck fleets, fueling facilities, security and caretaker's quarters. Manufacturing of goods to be sold primarily on-site and to the general public is classified as Retail Sales if the manufacturing area does not exceed 35 percent of the development's gross floor area.</p>		
<p><i>Manufacturing, Heavy</i> The manufacture or compounding process of raw materials. These activities may involve outdoor operations as part of their manufacturing process.</p>		
<p><i>Manufacturing, Light</i> The mechanical transformation of predominantly previously prepared materials into new products, including assembly of component parts and the creation of products for sale to wholesale or retail markets or directly to consumers. Such uses are wholly confined within an enclosed building, do not include processing of hazardous gases and chemicals, and do not emit noxious noise, smoke, vapors, fumes, dust, glare, odor, or vibration.</p>		
<p>POWER GENERATION The Power Generation Use Category includes use types, whether institutional in nature or for profit, engaged in the production and short term storage of electrical power for use by other forms of development in different locations. Accessory uses include offices, equipment buildings, maintenance and repair facilities, and fencing or other security measures.</p>		

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<p><i>Solar Array</i> Two or more solar collectors or photovoltaic panels configured as a principal use and intended to capture energy from sunlight, convert it to electricity, and save or deliver the electricity for off-site use.</p>		S	S
<p><i>Wind Energy Conversion Facility</i> A utility comprised of one or more towers each including a turbine with a series of two or more blades that produce energy when driven by the wind.</p>			
<p>WAREHOUSE AND FREIGHT MOVEMENT The Warehouse and Freight Movement Use Category includes use types involving the storage or movement of goods for themselves or other firms or businesses. Goods are generally delivered to other firms or the final consumer, except for some will-call pickups. There is little on-site sales activity with the customer present. Accessory uses include offices, truck fleet parking, outdoor storage, and maintenance areas. Use types that involve the transfer or storage of solid or liquid wastes are classified as Waste-Related Services.</p>			
<p><i>All</i> See use category definition.</p>			
<p>WASTE-RELATED SERVICES The Waste-Related Services Use Category includes use types that receive solid or liquid wastes from others for disposal on the site or for transfer to another location, uses that collect sanitary wastes, or uses that manufacture or produce goods or energy from the composting of organic material or processing of scrap or waste material. This use category also includes use types that receive wastes from others. Accessory uses may include offices, outdoor storage, recycling of materials, and repackaging and trans-shipment of by-products. The Waste-Related Services Use Category does not include wastewater treatment plants and potable water treatment plants; these are classified as Utilities.</p>			
<p><i>Incinerator</i> A facility that burns refuse at high temperatures to reduce the volume of waste.</p>			
<p><i>Land Application of Sludge/Septage</i> The deposition of industrial processes or treated waste on land intended expressly for that purpose.</p>			
<p><i>Landfill</i> An area of land or an excavation used for disposal of solid waste.</p>			
<p><i>Public Convenience Center or Transfer Station</i> A publicly-owned and operated facility for the purposes of collection of trash and waste for relocation to a sorting facility or permanent long term storage location.</p>			
<p><i>Recycling Center</i> A facility engaged solely in the storage, processing, resale, or reuse of recyclable and recovered materials.</p>			
<p><i>Salvage or Junkyard</i> An establishment where junk, waste, discarded, salvaged, or similar materials such as old metals, wood, slush, lumber, glass, paper, rags, cloth, bagging, cordage, barrels, containers, and the like, are brought, sold, exchanged, baled, packed, disassembled, stored, or handled, including used lumber and building material yards, house-wrecking yards, heavy equipment wrecking yards, and yards or places where salvaged house wrecking or structural steel materials are stored, handled, and sold.</p>			
<p><i>Waste Composting Facility</i> Uses where organic solid wastes are composted using composting technology. Accessory uses may include offices and repackaging and transshipment of by-products.</p>			

Attachment: Comparison VCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

Camden County, North Carolina
Principal Use Table, District Comparison
Conservation & Protection Vs. Working Lands

Use Class / Main Category / Category	"P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	VC	NR
WHOLESALE SALES			
<p>The Wholesale Sales Use Category includes use types involving the sale, lease, or rent of products primarily intended for industrial, institutional, or commercial businesses. The uses emphasize on-site sales or taking of orders and often include display areas. Businesses may or may not be open to the general public, but sales to the general public are limited. Products may be picked up on-site or delivered to the customer. Accessory uses may include offices, product repair, warehouses, minor fabrication services, outdoor storage, and repackaging of goods.</p>			
<p><i>Major</i> A wholesale use located in a building of more than 7,000 square feet of gross floor area, or that includes outdoor storage.</p>		S	
<p><i>Minor</i> A wholesale use located in a building of 7,000 square feet of gross floor area or less that does not include outdoor storage.</p>		P	

Attachment: ComparisonVCtoNR (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

October 5, 2021

Neighborhood Meeting for the Rezoning on Sandy Hook Rd

Amber Curling (Camden Planning) Gail Burgess, AB Burgess (Neighbors) and Ricky Edwards (Owner) attended the meeting. Mr. Jim Wilkins did not attend however he called in comments on the phone. None of the neighbors have any problem with the rezoning application from Village Commercial to Neighborhood Residential.

All of the neighbors support the rezoning. The discussion and concern from the neighbors was the zoning change which created a commercial zoning district. The neighbors stated possible getting together and submitting a rezoning application for their properties. Also, concern was expressed over the higher commercial tax rate. Although it does not seem extreme, after several years paying the higher rate and being retired it creates a burden on them.



Zoning Map Amendment Application

OFFICIAL USE ONLY:
 UDO Number: 2021-10-12
 Date Filed: 10/6/2021
 Amount Paid: \$650.00
 Received By: AYC
credit card

Contact Information

PROPERTY OWNER APPLICANT AGENT FOR APPLICANT

Name: Ricky Lee Edwards Name: SAME
 Address: 226 Milltown Rd Address: _____
Shiloh NC 27974 _____
 Telephone: 252-331-7564 Telephone: _____
 Fax: _____ Fax: _____
 Email: _____ Email: _____

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Selt
 DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA) NA

Property Information

Physical Street Address 901, 903, 905 Sandy Hook and parcel 03-8973-00-2-6088-0000
 Location: All properties located together on Sandy Hook Rd by Ricks Wy
 Parcel ID Number(s): 03-8973-00-22-(1) 4200, (2) 6302, (3) 6159, (4) 6088
 Deed Book/ Page Number and/or Plate Cabinet/Slide Number DB276, PG64-PC4, SN72B
 Total Parcel(s) Acreage: 4.52 Perk Test or County Sewer Approval NA
 Existing Land Use of Property: Residential/Farm Proposed Land Use Residential

Request

Current Zoning of Property: Village Commercial Proposed Zoning District: Neighborhood Residential
 Total Acreage for Rezoning: _____ Are you rezoning the entire parcel(s): Yes No
 Metes and Bounds Description Provided: Yes No _____
 Community Meeting, if applicable: Date Held: 10/6/2021 ; Location: 899 Sandy Hook Rd

Zoning Change Application Questions

The UDO requires the Board to consider principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

Attachment: Sandy Hook application (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))

(A) What reasons/purpose for the rezoning request?

To reduce my taxes to residential tax rate. To keep the use of the properties to residential. If i stop the residential use for 6 months a single family detached home is not permitted within Village Commercial.

(B) Will the rezoning request cause noise, odors, light, activity or unusual disturbances?

No it will stay residential

(C) How will the proposed zoning change enhance the public health, safety, or welfare?

No it will be residential.

(D) Is the rezoning consistent with the purposes, goals, objectives and policies of the County's adopted policy guidance and future land use plans?

I have been informed the county has a future land plan. This is the reason my residential property was zoned Commercial. The plan is for the future and the majority of the commercial property is residential homes. There are other businesses near my property which are not zoned Commercial. So yes I feel the rezoning would be consistence.

(E) Is the rezoning in the best interest of the public? Explain.

Neighborhood residential zoning is across the street on 51.94 acres and to the north 150 feet on a 37 acre parcel.

(F) For proposals to re-zone to non-residential districts along major arterial roads:

(1) Is this an expansion of an adjacent zoning district of the same classification?

(2) What extraordinary showing of public need or demand is met by this application?

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.



Property Owner(s)/Applicant

Date

Note: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

10/09/2020

Attachment: Sandy Hook application (3141 : Set Public Hearing - Zoning Map Amendment (Edwards))



Ordinance No. 2021-12-01

An Ordinance Amending the Camden County Zoning Map Camden County, North Carolina

Article I: Purpose

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II: Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and revised February 4, 2019 and subsequently amended, is hereby amended as follows:

The properties currently shown in the Camden County Tax Assessor's Office as PIN numbers:

- 03-8973-00-22-6302-0000 (1.35 Acres)
- 03-8973-00-22-6159-0000 (0.92 Acres)
- 03-8973-00-22-6088-0000 (0.92 Acres)
- 03-8973-00-22-4200-0000 (1.33 Acres)

of approximately 4.52 acres from Village Commercial (VC) to Neighborhood Residential (NR).

Article III: Penalty

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final

notice of violation in accordance with Chapter 151 Article 9.8.1 Civil Penalties and did not take an appeal to the Board of Adjustment within the prescribed time.

3. This Ordinance may also be enforced by any appropriate equitable action.
4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV: Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V: Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this 6th day of December, 2021.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	9.H
Meeting Date:	November 01, 2021
Submitted By:	Amber Curling, Planning & Zoning Prepared by: Karen Davis
Item Title	Set Public Hearing - Zoning Text Amendment to UDO
Attachments:	20211101_AgendaSummary_FeeTextAmendment (DOCX) 2021-12-02 Ordinance Water Fees Due at Building Permit(DOCX)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 1, 2021

Attachments: Text Amendments

Submitted By: Planning Department

Item Title: Zoning Text Amendments to Update Unified Development Ordinance

Summary:

The attached proposed ordinance presents a text change to the Camden County Unified Development Ordinance (151.6.2.7.B.a.2). The change is necessary to comply with state law.

In January 2021, the General Assembly approved changes to the North Carolina General Statutes section 162A-213 (a) (1) that modified when public utilities can collect capacity and tap fees. The previous version allowed the collection of these fees at the time a subdivision was platted. This placed the burden on the developer to pay the fees.

The new version adopted January 1, 2021 states that the fees are not to be collected until the building permit is drawn.

The Planning Board voted unanimously to recommend approval.

Recommendation:

Motion to set Public Hearing for December 6, 2021

Ordinance No. 2021-12-02
An Ordinance
Amending the Camden County Code of Ordinances
Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on January 1, 1998, and subsequently revised February 4, 2019 and subsequently amended, and as otherwise incorporated into the Camden County Code.

Article II: Construction

For purposes of this Ordinance, Article III relates to substantive changes required by the new General Statute 162A-213 in which underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics, underlined, and highlighted (*italics*).

Article III: Amending Camden County Code of Ordinances, specifically Chapter 151
Article 6.2.7 as follows:

6.2.7.Potable Water Systems

B. Connection to County Water Supply System

1. Major Subdivisions

a. Procedure

2. All water system connection fees shall be paid by the developer for each lot required to be connected to the County water system, prior to the submission of final approval *at the time of application for a building permit.*



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 12.A
Meeting Date: November 01, 2021

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds Report (PDF)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Wednesday, September 01, 2021 to Thursday, September 30, 2021

Name	Amount
NC Children's Trust Fund	\$35.00
NC Domestic Violence Fund	\$210.00
State Revenue Stamp	\$8,130.08
County Revenue Stamp	\$8,461.92
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$102.66
ROD Automation Fund	\$598.37
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$812.20
ROD General Fund	\$5,083.77
Total Distribution For Period	\$23,434.00
Cash Total	\$639.40
Check Total	\$22,604.60
Pay Account Total	\$190.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$23,434.00

Camden County Register of Deeds: Tammie Krauss
September 2021 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
09/01/21	\$ -	\$ -	\$ 466.48	\$ 485.52	\$ 7.49	\$ 46.05	\$ 62.00	\$ 383.46	\$ 1,451.00
09/02/21	\$ -	\$ -	\$ 225.40	\$ 234.60	\$ 2.61	\$ 16.32	\$ 18.60	\$ 136.47	\$ 634.00
09/03/21	\$ -	\$ -	\$ 681.59	\$ 709.41	\$ 3.00	\$ 18.26	\$ 24.80	\$ 153.94	\$ 1,591.00
09/07/21	\$ -				\$ 6.25	\$ 31.71	\$ 93.00	\$ 285.44	\$ 416.40
09/08/21			\$ 410.13	\$ 426.87	\$ 2.31	\$ 14.34	\$ 18.60	\$ 118.75	\$ 991.00
09/09/21	\$ 20.00	\$ 120.00	\$ 377.30	\$ 392.70	\$ 8.17	\$ 36.47	\$ 37.20	\$ 323.16	\$ 1,315.00
09/10/21			\$ 615.93	\$ 641.07	\$ 5.90	\$ 35.81	\$ 49.60	\$ 301.69	\$ 1,650.00
09/13/21	\$ 5.00	\$ 30.00	\$ 329.28	\$ 342.72	\$ 6.45	\$ 35.96	\$ 49.60	\$ 302.99	\$ 1,102.00
09/14/21			\$ 1,006.46	\$ 1,047.54	\$ 7.10	\$ 41.23	\$ 74.40	\$ 350.47	\$ 2,527.20
09/15/21			\$ 186.20	\$ 193.80	\$ 2.61	\$ 16.32	\$ 18.60	\$ 136.47	\$ 554.00
09/16/21			\$ 88.20	\$ 91.80	\$ 0.69	\$ 3.92	\$ 6.20	\$ 35.19	\$ 226.00
09/17/21	\$ 5.00	\$ 30.00	\$ 887.39	\$ 923.61	\$ 6.84	\$ 37.90	\$ 55.80	\$ 320.46	\$ 2,267.00
09/20/21			\$ 705.11	\$ 733.89	\$ 7.81	\$ 47.64	\$ 62.00	\$ 402.75	\$ 1,959.20
09/21/21			\$ 63.70	\$ 66.30	\$ 3.64	\$ 21.81	\$ 31.00	\$ 185.95	\$ 372.40
09/22/21					\$ 5.60	\$ 36.22	\$ 31.00	\$ 299.98	\$ 372.80
09/23/21			\$ 786.45	\$ 818.55	\$ 12.27	\$ 77.63	\$ 62.00	\$ 666.10	\$ 2,423.00
09/24/21	\$ 5.00	\$ 30.00	\$ 172.97	\$ 180.03	\$ 3.17	\$ 15.32	\$ 24.80	\$ 132.71	\$ 564.00
09/27/21			\$ 78.40	\$ 81.60	\$ 1.78	\$ 10.38	\$ 18.60	\$ 88.24	\$ 279.00
09/28/21					\$ 1.92	\$ 12.40	\$ 12.40	\$ 101.28	\$ 128.00
09/29/21					\$ 1.92	\$ 12.40	\$ 12.40	\$ 101.28	\$ 128.00
09/30/21			\$ 1,049.09	\$ 1,091.91	\$ 5.13	\$ 30.28	\$ 49.60	\$ 256.99	\$ 2,483.00
									0.00
									0.00
									\$ -
TOTAL	\$ 35.00	\$ 210.00	\$ 8,130.08	\$ 8,461.92	\$ 102.66	\$ 598.37	\$ 812.20	\$ 5,083.77	\$ 23,434.00

Attachment: Register of Deeds Report (3145 : Register of Deeds Report)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 12.B
Meeting Date: November 01, 2021

Submitted By: Kim Perry,
Library
Prepared by: Kim Perry

Item Title **Library Report 9/2021**

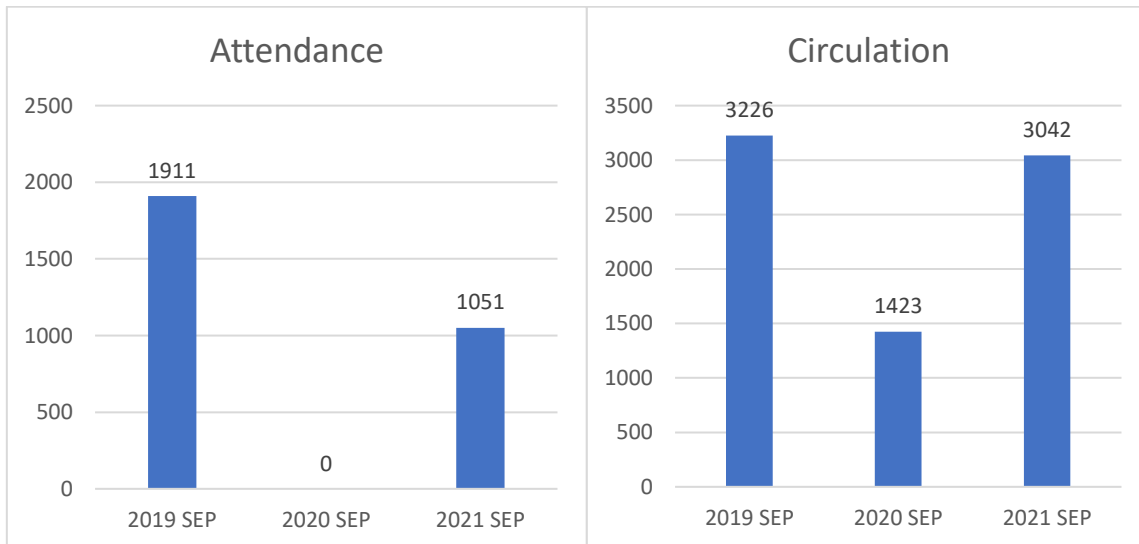
Attachments: 21-09 (DOCX)

Camden County Public Library

September 2021 Statistics

Visitor Count	1,051
Materials Check Outs & Renewals	3,042
Computer/ Wireless Use	221/225
Questions Answered	391
Children’s Programs/Attendance	5/47
Adult Programs/Attendance	1/5
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	6/42
Days/Hours Open	28/216
# Items in Collection	20,074
Library Card Holders	2,827
Curbside Pickups	3

Comparison by Year 2019-2021



Attachment: 21-09 (3146 : Library Report)