CAMDEN COUNTY
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BOARD
OF
COMMISSIONERS

March 01, 2021
7:00 PM

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

Camden County Board of Commissioners
BOC - Regular Meeting
March 01, 2021
7:00 PM
Historic Courtroom, Courthouse Complex

Call to Order

ITEM Closed Session - Sheriff Safety Briefing pursuant to NCGS 143-318.11 (a) (9)

Welcome, Invocation & Pledge of Allegiance

Pastor Kevin Buzzard - Sawyer's Creek Baptist Church

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Consideration of Agenda (For discussion and possible action)

ITEM 4. Presentations (For discussion and possible action)

A. Special Recognition - Ken Bowman

B. FY 2019-2020 Audit Presentation - Greg Adams (Via Zoom)

C. Albemarle Commission - Michael Ervin

D. Fire Department Drone Program - Tommy Banks

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 5. **Public Hearings**

A. Zoning Text Amendments to Comply with NCGS 160D - Dan Porter

ITEM 6. **New Business** (For discussion and possible action)

A. Tax Report - Lisa Anderson

B. Zoning Administrator Appointment - Dan Porter

ITEM 7. **Board Appointments** (For discussion and possible action)

A. Camden Economic Development Commission

B. Library Board of Trustees

ITEM 8. **Consent Agenda**

A. BOC Meeting Minutes - February 1, 2021

B. Budget Amendments

C. Tax Collection Report

D. DMV Monthly Report

E. Refunds Over $100.00

F. DMV Refunds Over 100.00

G. Pickups, Releases & Refunds

H. Surplus Property - Planning

I. Set Public Hearing - Camden Solar LLC

J. Set Public Hearing - Avery Shores Rezoning

ITEM 9. **County Manager's Report**

ITEM 10. **Commissioners' Reports**

ITEM 11. **Information, Reports & Minutes From Other Agencies**

A. Albemarle Commission Area Agency on Aging - RAC Report

B. Library Report

C. Register of Deeds Report

ITEM 12. **Other Matters** (For discussion and possible action)

ITEM 13. **Adjourn**

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.A
Meeting Date: March 01, 2021

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Special Recognition**

Attachments:

The Board will recognize retiring Planning Director, Dan Porter.

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.B
Meeting Date: March 01, 2021

Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis

Item Title **Gregory Adams - Auditor**

Attachments:

Summary:
Greg Adams with Thompson, Price, Scott & Adams will present the FY 19-20 audit via Zoom. The full audit is available for public inspection at the Camden County Finance Office.

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.C
Meeting Date: March 01, 2021

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Albemarle Commission - Michael Ervin**

Attachments:

Summary:
Albemarle Commission Executive Director Michael Ervin and Special Projects Administrator Sharon Smith will be introduced and give a brief overview of current projects.

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.D
Meeting Date: March 01, 2021

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Chief Tommy Banks - Fire Department Drone Program**

Attachments:

Summary:
South Mills Volunteer Fire Department Chief Tommy Banks will give an overview of the Fire Department Drone Program and request assistance from the County to acquire the necessary permit to implement the program.

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: March 01, 2021

Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis

Item Title **Zoning Text Amendments to Comply with NCGS 160D**

Attachments: AGENDA SUMMARY Chapter 160D changes BOC (DOCX)
Ordinance No 2020 revised with explanations (DOCX)

Agenda summary and supporting documentation attached.

Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 1, 2021

Attachments: Multiple Text Amendments

Submitted By: Planning Department

Item Title: Zoning Text Amendments to comply with GS 160D

Summary:

The attached proposed ordinance presents several text changes to the Camden County Unified Development Ordinance (UDO). The changes are necessary to comply with a new state law embodied in General Statute 160D.

Chapter 160D is a new chapter in the General Statutes that consolidates the land use regulations found in GS 153A (for counties) and Chapter 160A (for municipalities), reorganizes the regulations, and incorporates into law the many court decisions handed down over the years since the initial laws were written. The deadline for cities and counties to make the necessary changes to comply with the new law is July 1, 2021.

The new chapter is the result of over 4 years of drafting and submitting to the legislature by the NC Bar Association, NC Homebuilders Association, UNC School of Government, the NC Chapter of the America Planning Association, and reviewed by planners and lawyers from around the state.

Staff has arranged the text changes in two groups. The first group simply replaces UDO general statute citation references to Chapters 153A and 160A to the correct Chapter 160D sections. The second group is substantive text changes that either replace old language, or adds new language/requirements which generally codify decisions of the court system.

The Planning Board voted unanimously to recommend approval.

Recommendation:

- **Motion**
  - **Approve Ordinance No. 2021-02-01 for the following reasons:**
    The proposed text amendments do not result from any events affecting land use and development patterns so it is neither consistent nor inconsistent with plan content; merely a legislative mandate to remain valid in the County's exercise of authority to set such standards & specifications.

    The proposed amendments are supportive of the Plan's purposes:
    - establish the legal foundation for zoning and subdivision changes
    - guide future land-use decisions
    - provide a legal foundation for future land-use related regulations

Attachment: AGENDA SUMMARY Chapter 160D changes BOC (2917 : Zoning Text Amendments to Comply with NCGS 160D)

Ordinance No. 2020-xx-xx

An Ordinance
Amending the Camden County
Code of Ordinances

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on January 1, 1998, and subsequently revised February 4, 2019 and subsequently amended, and as otherwise incorporated into the Camden County Code.

Article II. Construction

A. **For the purposes of this Ordinance the Table in Article III relates strictly to changes in the General Statute citations from either 160A or 153A to the new General Statute 160D which combines the previous statutes. The table shows the page that the citation occurs, the citation deleted and the citation added.**
B. **For purposes of this Ordinance, Article IV relates to substantive changes required by the new General Statute 160D in which underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.**

Article III. Amend Chapter 151 as amended of the Camden County Code as follows:

Page	From (Deletion)	To (addition)
1-4	~~Chapter 153A, Article 18 (Planning and Regulation of Development~~	Chapter 160 D (Local Planning and Development Regulation);
	~~160D~~	160D
	~~153A~~	160D
1-5	~~153A-340~~	160D-903
1-6	~~160A and 153A -340~~	160D605
	~~160A-383~~	160D-701
1-12	~~153A-344~~	160D-108
2-9	~~Section 153A-323, as well as Sections 160A-364, 160A-384, and 160A-388~~	160D-601,602
2-20	~~160A-393~~	160D-1402

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

2-21	~~153A-357~~	**160D-1110**
2-22	~~153A-374 or 160A-434~~	**160D1114**
2-24	~~153A-374 or 160A-434~~	**160D1114**
2-25	~~153A-349.1 through 153A-349.13 and 160A-400~~	**160D-Article 10**
2-26	~~153A-349 through 349.13~~	**160D – Article 10**
	~~153A-344.1(e~~	**160D-1007**
2-29	~~153A-395~~	**160D-802**
	~~153A-335~~	**160D-802**
2-53	~~160A-393~~	**160D-1403**
2-56	~~160A-393~~	**160D-1402**
2-66	~~160A-393~~	**160D-1402**
2-67	~~153A-344 or 160A-385~~	**160D-108**
4-39	~~160A-400.51~~	**160D-935**
4-40	~~160A-400.51~~	**160D Article 9 Part 3**
6-8	~~153A-331~~	**160D-804**
	~~153A-331~~	**160D-804**
6-9	~~153A-331~~	**160D-804**
	~~160A-422 & 153A-362~~	**160D-403**
	~~160A-175 &153A324~~	**160D-106**
10-23 Bona Fide farm	~~153A-340~~	**160D-903**
10-24	~~160A-400.5~~	**160D Article 9 part 3**
10-25	~~160A-400.5~~	**160D Article 9 part 3**
	~~153A~~	**160D**
10-27	~~160A-400.51~~	**160D Article 9 part 3**
10-28	~~153A-344.1 & 160A-358.1~~	**160D-1110**
	~~153A-344.1 & 160A-358.~~	**160D-1110**
10-34	~~160A~~	**160D**
10-39	~~160A-385~~	**160D-108**
	~~160A-400.51~~	**160D Article 9 part 3**
10-43	~~160A-400.51~~	**160D Article 9 part 3**
	~~160A-400.51~~	**160D Article 9 part 3**
10-44	~~153A-471~~	**160D**
10-45	~~160A-385~~	**160D-108**
11-6	~~153A-321;160A-361;160A-387~~	**160D-301**
11-8	~~153A-340.h~~	**160D-107**
	~~153A-345.1; 160A-388~~	**160D-302**
11-10	~~153A-345.1; 160A-388~~	**160D-406**

Article IV **Amend Chapter 151 as amended of the Camden County Code which shall read as follows**

1.5.2 NO DEVELOPMENT UNTIL COMPLIANCE WITH THIS ORDINANCE

E. No Improvement to Subdivided Land

Improvements to subdivided land shall not be undertaken until approval of a preliminary plat for all or the active phase of a major subdivision ~~or a minor subdivision approval for all or the active phase of a minor subdivision.~~

Commented [DP1]: Minor subdivisions only have 1 ph

2.2.7 PUBLIC MEETINGS AND HEARINGS

C.

~~**3. Conflicts of Interest**~~

~~A review authority member shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to: a member having a fixed opinion prior to hearing the matter that is not susceptible to change; undisclosed ex parte communications; a close familial, business, or other associational relationship with an affected person; or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall, by majority vote, rule on the objection~~

Commented [DP2]: This issue is addressed comprehe in Chapter 11

2.3.8 DEVELOPMENT AGREEMENTS

A. Purpose and Intent
B. Applicability
C. Development Agreement Procedure
   1. Pre-Application Conference
      Applicable (see Section **Error! Reference source not found.**, **Error! Reference source not found.**).

   2. Application Submittal
      a. Applicable (see Section **Error! Reference source not found.**, **Error! Reference source not found.**).
      b. ***The development agreement may, by ordinance, be incorporated, in whole or in part, into any development regulation adopted by the local government. A development agreement may be considered concurrently with a zoning map or text amendment***

Commented [DP3]: New law permits simjltaneous consideration

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

affecting the property and development subject to the development agreement; a sketch plan or preliminary plat required under a subdivision regulation; or a site plan or other development approval required under a zoning regulation
~~Applications for a development agreement shall be approved prior to review of any applications for development that will be subject to the development agreement.~~

2.3.9 EXEMPT SUBDIVISION

C. Subdivision Exemption Review Procedure

2. Application Submittal

a. Applicable (see Section 2.2.4, Application Submittal).

b. An application for exempt subdivision determination may be filed by the UDO Administrator, the Planning Board, the BOC, a landowner, or a contract purchaser.

c. ~~Except for subdivisions where all lots shall be served by a central wastewater system, applications for an subdivision exemption shall include an evaluation from Albemarle Regional Health Services indicating that an on-site wastewater system may be used on each lot included in the subdivision~~.

Commented [DP4]: Codifies court rulings that exempt subdivisions cannot be required to meet any subdivision requirements

2.3.15 INTERPRETATION

G. Appeal

Appeal of a decision ~~on a floodplain development permit~~ ***of an administrative interpretation*** shall be reviewed and decided by the BOA in the nature of certiorari and in accordance with Section **Error! Reference source not found.**, **Error! Reference source not found.**.

1. Any person who has standing under G.S. 160D 405 or the local government may appeal an administrative decision to the Board of Adjustment.

2. An appeal is taken by filing a notice of appeal with the UDO Administrator within 30 days of receipt of the written interpretation.

Commented [DP5]: Mistake in UDO

Commented [DP6]: Clarifies who and when

2.3.20 PRELIMINARY PLAT

D. Preliminary Plat Review Standards

1. An application for a preliminary plat shall be approved, provided:

a. The preliminary plat is prepared ~~and sealed~~ by a licensed professional land surveyor, registered professional landscape architect, or licensed professional engineer;

Commented [DP7]:

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

b. The preliminary plat complies with the applicable standards in Section 47-30 of the North Carolina General Statutes;
c. The preliminary plat includes all required certifications ***(unsigned)***;

Commented [DP8]:

2.3.24 TRANSFER PLAT

C. Transfer Plat Procedure

2. Application Submittal

a.

b.

c. Application shall be accompanied by a deed with the following DEED RESTRICTION: "In accordance with Article 151.2.3.24 of the Camden County Unified Development Ordinance, property cannot be sold for a period of five (5) years or until the child's 18th birthday (whichever is greater) from date of recording. unless lots are subject to an involuntary transfer, such as by foreclosure, death, judicial sale, condemnation or bankruptcy"

Commented [DP9]: This has always been a requireme not spelled out in the UDO. GS 160 D requires that this typ requirement must be specific

2.3.25 UDO TEXT AMENDMENT

C. Text Amendment Procedure

1.

2.

3.

4. Review by Planning Board

a. Applicable (see Section **Error! Reference source not found.**, **Error! Reference source not found.** and Section **Error! Reference source not found.**, **Error! Reference source not found.**).

b. The Planning Board, following review during a public meeting, shall make a recommendation on an application in accordance with Section **Error! Reference source not found.**, **Error! Reference source not found.**.

c. ~~The Planning Board shall comment on whether or not the text amendment is consistent with the County's adopted policy guidance~~ ***The written recommendation to the governing board shall address plan consistency with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable, and other matters as deemed appropriate by the planning board.***

Commented [DP10]: New Specific 160 D

5.

6. Review and Decision by Board of Commissioners

a. Applicable (see Section **Error! Reference source not found.**, **Error! Reference source not found.**, and Section **Error! Reference source not found.**, **Error! Reference source not found.**).

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

b. The Board of Commissioners, after the conclusion of a legislative public hearing, shall decide the application in accordance with Section **Error! Reference source not found.**, **Error! Reference source not found.**.

c. The decision shall be one of the following:
   1. Adoption of the text amendment as proposed;
   2. Adoption of a revised text amendment;
   3. Denial of the text amendment; or
   4. Remand of the text amendment application to the Planning Board for further consideration.

~~d. In making its decision, the Board of Commissioners shall adopt a written statement including each of the following:~~
   ~~1. Whether the text amendment application is approved, denied, or remanded; and~~
   ~~2. The degree to which the text amendment application is or is not consistent with the County's adopted policy guidance; and~~
   ~~3. The ways in which the text amendment application is or is not consistent with the County's adopted policy guidance; and~~
   ~~4. Whether approval of the text amendment application also amends or does not amend the County's adopted policy guidance; and~~
   ~~5. If the adopted policy guidance is amended as part of the application approval, a description of the change in conditions to meet the development needs of the County that were taken into account as part of the approval; and~~
   ~~6. An explanation of why the action taken by the Board of Commissioners is reasonable; and~~
   ~~7. An explanation of why the action taken by the Board of Commissioners is in the public interest.~~

d. Plan Consistency.

In making its decision, the Board of Commissioners shall approve a brief written statement describing whether its action is consistent or inconsistent with an adopted comprehensive plan. If the ;amendment is adopted and the action was deemed inconsistent with the adopted plan, the zoning amendment shall have the effect of also amending any future land use map in the approved plan and no additional request or application for a plan amendment shall be required.

Commented [DP11]: 160D is very specific that approv inconsistent actions automatically a mend any adopted pl

e. In cases where the BOC determines that adopted policy guidance is modified in accordance with the approval of a UDO text amendment, the County shall transmit the revised policy guidance to the NC Division of Coastal Management for re-certification.

f. Statement of reasonableness.

When adopting or rejecting any petition for an amendment, the Board of Commissioners shall approve a brief statement explaining the reasonableness of the proposed amendment. The statement may consider, among other factors:

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

1. ***Size, physical conditions and other attributes of the area proposed to be rezoned;***
2. ***The benefits and detriments to the landowners, the neighbors , and the surrounding community;***
3. ***The relationship between the current actual and permissible development, and the development permissible under the proposed amendment;***
4. ***Why the action taken is in the public interest; and***
5. ***Any changed conditions warranting the amendment.***

Commented [DP12]: This required statement can be the approval/denial motion but must address at least som ese or other factors.
The Board must state the reason they are making a particu decision.

2.3.27. VESTED RIGHTS DETERMINATION

A. Purpose and Intent

The purpose for the vested rights determination procedure section is to establish a clear procedure for an applicant to request vesting or protection from changes in this Ordinance that take place after approval of the application but prior to completion of an approved site-specific development plan in accordance with State law.

B. Applicability

1. A vested right may be established, in accordance with Section 160D-108 of the North Carolina General Statutes, and this section.
2.
3.
4.
5. ***Permit Choice***
   - ***a. If a permit applicant submits a permit for any type of development, an application made in accordance with local regulation is submitted for a development approval required pursuant to this Chapter and a rule-or ordinance-development regulation changes between the time the permit application was submitted and a permit decision is made, the permit applicant may choose which version of the rule or ordinance development regulation will apply to the permit application.***
   - ***b. If the development permit applicant chooses the version of the rule or ordinance applicable at the time of the permit application, the development permit applicant shall not be required to await the outcome of the amendment to the rule, map, or ordinance prior to acting on the development permit.***
   - ***c. This section applies to all development permit approvals issued by the State and by local governments. The duration of vested rights created by development approvals are as set forth in subsection (d) of North Carolina General Statute 160D-108.***

Commented [DP13]: When a regulation is changed w application is being reviewed the applicant gets to choose regulation to apply.

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

E. Effect

1. A vested rights determination shall be approved prior to issuance of a building permit.
2. The establishment of a vested right shall not preclude the application of overlay zoning district provisions that impose additional requirements but do not affect the allowable type and intensity of use, or through ordinances that are general in nature and are applicable to all property subject to land use regulation by the County, including, but not limited to, building, fire, plumbing, electrical, and mechanical codes.
3. ***Notwithstanding any provision of this section, the establishment of a vested right under this section shall not preclude, change or impair the authority of the county to adopt and enforce development regulation provisions governing non-conforming situations or uses.***
4. ***A vested right obtained under this section is not a personal right, but shall attach to and run with the applicable property. After approval of a vested right under this section, all successors to the original landowner shall be entitled to exercise such rights.***

Commented [DP14]: A vested right does not automat make an existing non-conforming use into a a conforming

Commented [DP15]: Vested rights run with the land

F. Expiration

1. A vested right determination shall expire and become null and void:
   a)
   b)
   c) Upon a finding by the Board of Commissioners after notice and ~~a public hearing~~ ***an evidentiary hearing.*** that:

Commented [DP16]: Specifies a quasi-judicial hearing terminate a vested right

2.3.30. ZONING MAP AMENDMENT

A.

B. Zoning Map Amendment Procedure

6. Review by Planning Board

a. Applicable (see Section **Error! Reference source not found.**, **Error! Reference source not found.**, and Section **Error! Reference source not found.**, **Error! Reference source not found.**).

b. The Planning Board, following review during a public meeting, shall make a recommendation on an application in accordance with Section **Error! Reference source not found.**, **Error! Reference source not found.**.

c. ***The written recommendation to the governing board shall address plan consistency with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable, and other matters as deemed appropriate by the planning board***

Commented [DP17]: New specific language regarding consistency

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

7. **Board of Commissioners review and Decision**

a.

b.

c.

~~d. In making its decision, the Board of Commissioners shall adopt written statement including each of the following:~~

~~1. Whether the zoning map amendment application is approved, denied, or remanded; and~~

~~2. The degree to which the zoning map amendment is or is not consistent with the County's adopted policy guidance; and~~

~~3. The ways in which the zoning map amendment is or is not consistent with the County's adopted policy guidance; and~~

~~4. Whether approval of the zoning map amendment amends or does not amend the County's adopted policy guidance; and~~

~~5. If the adopted policy guidance is amended as part of the application approval, a description of the change in conditions to meet the development needs of the County that were taken into account as part of the approval; and~~

~~6. An explanation of why the action taken by the Board of Commissioners is reasonable; and~~

~~7. An explanation of why the action taken by the Board of Commissioners is in the public interest~~

d. Whether approval of the zoning map amendment amends or does not amend the County's adopted policy guidance; and If the amendment is adopted and the action was deemed inconsistent with the adopted plan, the zoning amendment shall have the effect of also amending any future land use map in the approved plan and no additional request or application for a plan amendment shall be required.

Commented [DP18]: Same as zoning Map amendmen

e. Statement of reasonableness

When adopting or rejecting any petition for an amendment, the Board of Commissioners shall approve a brief statement explaining the reasonableness of the proposed amendment. The statement may consider, among other factors:

1. ***Size, physical conditions and other attributes of the area proposed to be rezoned;***
2. ***The benefits and detriments to the landowners, the neighbors , and the surrounding community;***
3. ***The relationship between the current actual and permissible development; and the development permissible under the proposed amendment;***
4. ***Why the action taken is in the public interest; and***
5. ***Any changed conditions warranting the amendment.***

Commented [DP19]: Same as Map amendment

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

f. In cases where the BOC determines that adopted ***CAMA*** policy guidance is modified in accordance with the approval of a ~~planned~~ development application, the County shall transmit the revised policy guidance to the NC Division of Coastal Management for re-certification.

Commented [DP20]: Requires decisions that affect CA policies must be transmitted to CAMA

9.8.5. REVOCATION OF PERMITS

A. The County may, in its sole discretion, initiate a process to revoke a prior development approval or permit in response to a violation of this Ordinance.

B. The County shall follow the same development review and approval process required for issuance of the development approval, including any required notice or hearing, in the review and approval of any revocation of that approval

Commented [DP21]: Self expanatory

~~B.~~ ***C.*** The UDO Administrator or the Building Inspector, as appropriate, may initiate the revocation process by notifying the permit holder in writing, at least ten days prior to the commencement of revocation proceedings, stating the reason for the proposed revocation.

~~C.~~ ***D.*** Permits or certificates may be revoked, in accordance with Section 160D-1115 of the North Carolina General Statutes, for any of the following:

1. Any substantial departure from the approved application, plans, or specifications;
2. Refusal or failure to comply with the requirements of State or local laws; or
3. For making false statements or misrepresentations in securing the permit, certificate, or approval.

~~D.~~ ***E.*** Any permit or certificate mistakenly issued in violation of an applicable State or County law may also be revoked by the appropriate authority.

TABLE 10.3: DEFINITIONS

ABUTTING LAND

For the purpose of public notice, abutting land is the condition of two parcels of land having a common property line or boundary, including cases where two or more parcels of land adjoin at a corner~~, but not~~ including cases where parcels of land are separated by a street or alley.

SUBDIVISION

As used in this ordinance means all divisions of a tract or parcel of land into two or more lots, building sites or other divisions for the purpose of sale or building development (whether immediate or future) and shall include all divisions of land involving the dedication of a new street or a change in existing streets; but the following shall not be included within this definition provided, however, that any subdivision document or plat to be recorded pursuant to such exclusions shall have the notation of "No Approval Required" and the signature of the UDO Administrator or his designated agent before filing in the office of the Camden County Register of Deeds.

A "Subdivision" shall not include the following:

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

1. The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the County as shown in this Ordinance.
2. The division of land into parcels greater than ten acres where no street right-of-way dedication is involved.
3. The public acquisition by purchase of strips of land for the widening or opening of streets.
4. The division of a tract in single ownership whose entire area is no greater than two acres into not more than three lots, where no street right-of-way or easement dedication is involved and where the resultant lots equal or exceed the standards set forth in this Ordinance
5. ***The division of land into parcels in accordance with the terms of a probated will or in accordance with intestate succession under Chapter 29 of the North Carolina General Statutes.***

Commented [DP22]: Codifies current procedure dicta court rulings

11.5. PLANNING BOARD

11.5.3. RULES OF PROCEDURE

A.

B.

C. Oath of Office

All members appointed to boards under this Article shall, before entering their duties, qualify by taking an oath of office as required by GS 160D-309.

Commented [DP23]: Requires BOA and PB members an Oath

11.6. BOARD OF COMMISSIONERS

~~11.6.2 CONFLICT OF INTEREST~~

Commented [DP24]: Moved to comprehensive confli interest section below.

~~1. A Board member shall not participate in or vote on any matter that has a direct, substantial, and readily identifiable financial impact on them or an immediate family member.~~

~~2. If an objection is raised to a member's participation and that member does not recuse himself or herself, then the remaining members shall by majority vote rule on the objection.~~

11.8. CONFLICT OF INTREST

A. Governing board. A governing board member shall not vote on legislative decisions regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. A governing board member shall not vote on any zoning

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

B. Appointed boards. Members of appointed bpards shall not vote on advisory or legislative decisions regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. An appointed board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

C. Administrative staff. No staff member shall make a final decision on an administrative decision required by this Chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship.

1. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance.

2. No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this Chapter unless the staff member is the owner of the land or building involved.

3. No staff member or other individual or an employee of a company contracting with a local government to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the local government, as determined by the local government.

D. Quasi-judicial decisions. A member of any board exercising quasi-judicial functions pursuant to this Chapter shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.

E. Resolution of Objection. If an objection is raised to a board member's participation at or prior to the hearing or vote on that matter and that member does not recuse himself or herself, the remaining members of the board shall by majority vote rule on the objection.

F. Familial relationship. For purposes of this section, a close familial relationship means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships.

Commented [DP25]: 160 D has revised and reapplied t of interest issues

Adopted by the Board of Commissioners for the County of Camden this _____ day of _____ 2021.

County of Camden

_____

Tom White, Chairman
Board of Commissioners

ATTEST:

[Seal]

_____

Karen Davis
Clerk to the Board

Attachment: Ordinance No 2020 revised with explanations (2917 : Zoning Text Amendments to Comply with NCGS 160D)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A
Meeting Date: March 01, 2021

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **January Monthly Report**

Attachments: Jan. 2021 monthly report (PDF)

Summary: January Monthly Report

Recommendation: Review and approve

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2020	410,013.35	17,215.91
2019	109,381.89	4,491.02
2018	36,315.12	2,054.29
2017	22,565.97	2,217.15
2016	10,461.91	1,272.35
2015	7,363.89	697.90
2014	10,277.19	1,030.08
2013	6,751.73	4,697.01
2012	5,683.74	7,467.73
2011	4,572.09	6,282.19

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	623,386.88
TOTAL PERSONAL PROPERTY UNCOLLECTED	47,425.63
TEN YEAR PERCENTAGE COLLECTION RATE	99.13%
COLLECTION FOR 2021 vs. 2020	881,506.69 vs. 1,324,483.59

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2020	94.61%
2019	98.52%
2018	99.49%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING Janurary **2021**

BY TAX ADMINISTRATOR

17 NUMBER DELINQUENCY NOTICES SENT

20 FOLLOWUP REQUESTS FOR PAYMENT SENT

0 NUMBER OF WAGE GARNISHMENTS ISSUED

0 NUMBER OF BANK GARNISHMENTS ISSUED

14 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	16,713.03	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8934-01-18-6001.0000	9,498.14	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-8929-00-34-2503.0000	7,166.08	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8944-00-75-7172.0000	7,048.48	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-16-2671.2425	6,021.90	2	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8944-00-36-1417.0000	5,706.52	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	03-8953-04-70-6605.0000	5,385.67	1	SHEILA RIGGS EDWARDS	SHILOH	901 343 HWY S
R	02-8935-02-66-7093.0000	5,299.06	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	03-8953-04-80-5726.0000	4,492.81	1	GLANDON FOREST EQUITY LLC	SHILOH	917 343 HWY S
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8944-00-87-7021.0000	4,372.87	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-7081-00-52-7312.0000	4,246.47	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	02-8945-00-41-2060.0000	3,985.79	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-29-4776.5853	3,941.82	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	02-8934-01-29-4617.0000	3,840.03	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	03-8973-00-22-3033.0000	3,626.00	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	899 SANDY HOOK RD
R	02-8935-01-08-8786.0000	3,611.54	2	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8944-00-99-1027.0000	3,592.32	3	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	3,591.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-18-8282.0000	3,546.73	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
R	02-8943-00-58-1762.0000	3,500.04	1	WILLIAM HENRY JARVIS III	CAMDEN	104 CRAVEN RIVER CT
R	03-8953-00-89-0192.0000	3,383.51	1	TANYA W BARCLIFT	SHILOH	269 TROTMAN RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-00-59-2689.0000	3,330.78	1	REBECCA PHELPS	CAMDEN	140 BILLETS BRIDGE RI

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	10	2,070.66	AUDREY TILLETT	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	10	1,595.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8990-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	867.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	788.26	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	755.07	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-90-0938.0000	10	711.58	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	645.45	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	346.06	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	10	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8980-00-84-0931.0000	10	277.92	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	200.75	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	149.69	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	137.29	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8965-00-37-4242.0000	9	2,446.21	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	9	1,831.18	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7091-00-64-6569.0000	9	1,581.21	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	9	429.66	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	9	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-66-0120.0000	9	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-54-8280.0000	9	264.96	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.36	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003780	847.11	1	JAY ISBELL	CAMDEN	390 CAMDEN CSY
P	0000659	811.51	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0000297	683.61	4	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000132	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0001046	633.87	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002525	453.00	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001827	365.28	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0003721	337.50	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003697	333.94	1	KEVIN ALBERT KUKLEWSKI	SHILOH	130 LAUREN LN
P	0003725	331.43	1	DAKOTA FINANCIAL LLC	CAMDEN	
P	0000846	327.19	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001694	288.99	9	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0003399	287.32	1	JAIME ARMANDO ARIZAGA	SOUTH MILLS	182 CULPEPPER RD
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0003722	270.00	1	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
P	0001408	254.78	3	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0003405	239.23	2	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001952	238.91	9	SANDY BOTTOM MATERIALS,INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	236.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0003559	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	365.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	10	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	9	288.99	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	9	238.91	SANDY BOTTOM MATERIALS,INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	5	130.50	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLANI
P	0002921	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOI
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001408	4	254.78	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002406	4	121.10	ROBERT WILSON OVERTON JR	CAMDEN	206 JAPONICA DR
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0000846	3	327.19	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD

Attachment: Jan. 2021 monthly report (2935 : Tax Report)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B
Meeting Date: March 01, 2021

Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis

Item Title **Zoning Administrator Appointment - Dan Porter**

Attachments: Agenda Summary Zoning Administrator(DOCX)

See attached agenda summary.

Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 1, 2021

Submitted By: Planning Department

Item Title: Appointment of Zoning Administrator

Summary:

The County Planning Director/Zoning Administrator will be on leave for the month of April and retiring on May 1st. In order to ensure continuity of Planning Department review and approval processes it is important to designate a new Zoning Administrator.

Amber Curling is currently classified as Planner I and has been assisting with increasing independence land use applications processed through the office. She has also completed 3 intensive 2-week courses in zoning, subdivision, and other land use laws of North Carolina and has passed the exam to become a North Carolina Certified Zoning Official.

Recommendation:

Motion: To appoint Amber Curling as Zoning Administrator for Camden County.

Attachment: Agenda Summary Zoning Administrator (2938 : Zoning Administrator Appointment - Dan Porter)

CAMDEN COUNTY
NORTH CAROLINA · USA
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.A
Meeting Date: March 01, 2021

Submitted By: Karen Davis, Clerk to the Board
Camden Economic Development Commission
Prepared by: Karen Davis

Item Title **Camden Economic Development Commission**

Attachments:

Summary:
It is the request of staff that Jeff Jennings be reappointed to the Camden Economic Development Commission for an additional term.
Recommendation:
Approval.

CAMDEN COUNTY
NORTH CAROLINA · USA
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.B
Meeting Date: March 01, 2021

Submitted By: Kim Perry,
Library
Prepared by: Karen Davis

Item Title **Library Board of Trustees**

Attachments: Ginny Kuklewski_Library (PDF)

Summary:
It is the request of staff that Ginny Kuklewski be appointed to the Library Board of Trustees.
Recommendation:
Approval.

RECEIVED JAN 15 2021

Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: Ginny Kuklewski

Mailing Address: 130 Lauren Lane Camden, N.C.

Township you live in: Camden

Telephone (home): 717 575-2898 (business):

Email address: VIRGINIA.KUKLEWSKI@comcast.net

Are you a registered voter? (Yes) No

Have you ever been convicted of a felony? Yes (No)

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: B.S. Library Science, M.S. Classroom Technology, 34 years in school library programs, participant in Book Clubs, avid reader and anxious to be a community participant.

Boards or Commissions upon which you are interested in serving: Library Board

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: Virginia S. Kuklewski Date: 1/13/2020

Attachment: Ginny Kuklewski_Library (2915 : Library Board of Trustees)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A
Meeting Date: March 01, 2021

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes - February 1, 2021**

Attachments: bocminutes_020121 (DOCX)

Camden County Board of Commissioners
February 1, 2021
6:00 PM – Closed Session
7:00 PM – Regular Meeting
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on February 1, 2021 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER
The meeting was called to order by Chairman Tom White at 6:00 PM. Also Present: Vice Chairman Ross Munro, Commissioners Clayton Riggs, Randy Krainiak, Tiffney White; County Manager Ken Bowman, and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session for the purpose of Contract Negotiations.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Motion to come out of Closed Session.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

The Board came out of Closed Session at 6:25 PM and Chairman Tom White recessed the meeting until 7:00 PM.

At 7:00 PM Chairman Tom White reconvened the meeting of the Board of Commissioners and welcomed those in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS
None.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF THE AGENDA

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

ITEM 4. PRESENTATIONS

A. Project Updates – County Manager Ken Bowman

BOC Meeting
1 February 2021

Library Update

During the month of January, Boomerang Design continued working on Construction Documents for the new facility and have met with County and Library staff to continue refining space needs.

They also completed bid documents for the early site development package and are only awaiting the NCDOT permit and Local Planning Approval.

M. B. Kahn has publicly advertised the prequalification information to local site development contractors via local newspapers, the County website, and direct outreach.

A virtual, Informational Pre-Bid Session was conducted on January 28, 2021. Once contractors are pre-qualified, they will receive the site development bid documents to begin preparing their bids. M. B. Kahn will begin the prequalification process for the building packages next month (February 2021).

PROJECT MILESTONES: Programming and Planning 100%

- Developed Design Concepts for County and Library
- Conducted Property Due Diligence

PROJECT STATUS REPORT:

- Wetlands Delineation is complete
- Preliminary Geotechnical Investigation is complete
- Early Site Development Design 95%

The Camden County Planning office hosted a Neighborhood Meeting for the Library/Administration Complex site plan at 6:00 PM on Tuesday January 12, 2021 in the Upstairs Courtroom of the Historic Courthouse. A public notice was filed pursuant to Article 151.2.2.3 of the Camden County Code. The Planning department staff and myself were available for the meeting to answer any questions or concerns about the project. We departed the courthouse at approximately 6:45 PM after having no one attend the meeting. Let me remind everyone this is a phased project. This means the infrastructure and site will be developed and prepared for future build out with only the Library being funded and built. The amount to be borrowed is $3.6M with no tax increase for this project.

Questions

BoC Meeting
1 February 2021

Progress Report for New High School

- As you'll recall there has been much discussion between the Board of Commissioners and the Board of Education about where and how to reduce the overall cost of the new high school in order to reduce the amount of tax burden placed on the citizens of Camden County and still have a high-quality facility that will accommodate future growth and be sustainable well into the future.
- After much deliberation, using virtual as well as face-to-face meetings, the Team has reviewed the Project for additional reductions. However, based on the previous reductions any further cuts will significantly impact the academic programs at the new High School.
- Additionally, we have reviewed the tax impact submitted by the County's financial advisor, First Tryon, and determined that the first annual payment to USDA would be payable in 2024. Looking at the historical growth in the real property tax base indicates that Camden County will have adequate revenues coupled with the state grant of $12.3M to fund the project at the previously established budget of $45,287,400. This will be a long-term investment by the citizens with roughly a .10 cents tax increase over the next 30 years. Based on the scenario that is being used there may be a few lean years the School District will need to tighten their belts due to the lack of general funds available from the county budget. This has already been discussed with the school leadership and they are aware of this.
- In front of you is the first Monthly Progress Report that you'll be receiving from the Design Build team each month for the new high school.
- The Design-Build team, M. B. Kahn and Moseley Architects, is on track to provide a schematic design this month, February 2021. The team recently met with School District Administration to further refine the educational program needs for the new facility.
- The Surveying and Geo-tech reports are complete on the proposed high school site and the full reports are available upon request. The Design Build Team is working on the site layout with NCDOT and the School District. Plans are to bid the site grading in late spring or as soon as the necessary permits are in place.
- Staff will be working with the contractor to design a website so progress and updates can be posted on a regular basis. This website should be active in February.
- Questions

Commissioner Riggs clarified that appropriate attention will be given to the traffic patterns to address the significant increase in that area due to the new high school.

South Camden Water & Sewer District Board of Directors

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

New Business

A. Monthly Report – David Credle

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: December 2020

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	57	57	100%	0
Sewer/Collection	2	2	100%	0

Locates:

Water Line: 77

Sewer Line: 6

Water & Sewer, same ticket: 3

Hydrant flow test: 0

Public Works Director Notes/Comments: Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in December: 14,015,770 gallons.

Daily average water usage for December: 452,122 gallons.

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

	SOUTH CAMDEN WATER & SEWER BOARD								
	MONTHLY WATER STATISTICS REPORT								
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2019									
Dec	80	100%	0%	80	0	106	7	1	0
2020									
Jan	111	100%	0%	110	1	47	8	9	0
Feb	48	100%	0%	47	1	92	6	0	0
March	41	100%	0%	39	2	51	18	4	0
April	51	100%	0%	49	2	89	8	17	0
May	48	100%	0%	46	2	88	15	2	0 flow/15 (painted)
June	71	100%	0%	69	2	55	7	1	0 flow/21(painted)
July	86	100%	0%	82	4	69	6	2	0
August	72	100%	0%	71	1	64	8	1	0 flow/4(painted)
Sept	86	100%	0%	84	2	90	15	0	0 flow/5(painted)
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted
Nov	53	100%	0%	53	0	51	2	1	0
Dec	59	100%	0%	57	2	77	6	3	0

Commissioner Krainiak inquired as to the availability of a report indicating daily water usage trends. It was decided that a 12-month report will be provided in the future.

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Motion to adjourn South Camden Water & Sewer District Board of Directors.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Chairman Tom White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

ITEM 5. OLD BUSINESS

A. Appeal of Demolition Orders – Ken Bowman

Properties:

- Abode of Camden, Inc. – 1275 NC Hwy 343 South (Shiloh)
- Geraldine Overton – 1330 NC Hwy 343 South (Shiloh)
- Geraldine Overton – 165 & 167 Alder Branch Rd. (Shiloh)

On September 8, 2020 the Board of Commissioners held a hearing to consider resolutions ordering the demolition of dilapidated houses located at the above addresses. Following the hearing the Board of Commissioners asked Mr. Overton to prepare and submit a plan of action by the date of the November Board of Commissioners meeting to bring the houses into compliance with the code or demolish them.

At the November meeting of the Board of Commissioners Mr. Overton stated that he had an investor interested in purchasing some of the houses and will move them off of the property and he is in the process of cleaning up the other properties. The Commission agreed to reconsider the matter at the February 2021 regular meeting.

Mr. Gary Overton addressed the Board and gave an update on each property.

1330 NC Hwy 343 South – Cleaned up the area and prepared it for moving. The interested buyer has been unable to move the house due to the wet weather and also needs to build a road to have access to its placement. The move has been postponed to late winter or early spring.

1275 NC Hwy 343 South – Roof covered; cleaned the lot.

165 & 167 Alder Branch Road – Removed growth from the houses. It has been too wet to move the bus. Building materials have been purchased for improvements.

Commissioner Krainiak expressed concern of the roof of the house located at 165 – that it looked as though it is rotting.

Mr. Overton explained the roof issue is due to the roof not being properly supported when it was originally moved.

Commissioner Krainiak also expressed concern that the roof of the house located at 167 is caving in.

Mr. Overton explained that it is his intent to sell the entire package to an investor. He is doing the best he can while working a fulltime job, 12 hours a day.

Chairman Tom White commented that it had been five months since the appeal began but kept the floor open for discussion.

Motion to extend the Demolition Orders for another six months and consider at the August meeting.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2019	115,512.59	4,554.54
2018	40,664.43	2,054.29
2017	22,679.16	2,217.15
2016	10,532.05	1,430.53
2015	7,363.89	697.90
2014	10,371.76	1,030.08
2013	6,781.98	4,697.01
2012	5,683.74	7,467.73
2011	4,572.09	6,288.19
2010	4,149.58	4,530.18

TOTAL REAL PROPERTY TAX UNCOLLECTED	228,311.27
TOTAL PERSONAL PROPERTY UNCOLLECTED	34,967.60
TEN YEAR PERCENTAGE COLLECTION RATE	99.65%
COLLECTION FOR 2020 vs. 2019	11,218.57 vs. 9,782.59

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2019	98.44%
2018	99.43%
2017	99.65%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING December 2020
BY TAX ADMINISTRATOR

26	NUMBER DELINQUENCY NOTICES SENT
30	FOLLOWUP REQUESTS FOR PAYMENT SENT
2	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
28	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	7,411.65	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8934-01-18-6001.0000	4,506.18	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	02-8935-02-66-7093.0000	4,317.52	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8899-00-16-2671.2425	3,592.65	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8944-00-75-7172.0000	3,376.93	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	02-8945-00-41-2060.0000	3,340.32	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-18-8072.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-01-08-8786.0000	2,940.10	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW R
R	02-8934-01-29-4617.0000	2,923.24	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8943-01-17-4388.0000	2,909.12	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7081-00-52-7312.0000	2,805.98	1	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	02-8944-00-99-1027.0000	2,716.91	2	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	2,568.65	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,509.41	3	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,459.32	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8962-00-05-0472.0000	2,335.19	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8962-00-54-5080.0000	2,278.67	2	LORENZO MERCER	SHILOH	435 NECK RD
R	02-8934-01-29-4776.5853	2,234.11	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	03-8943-02-75-4196.0000	2,142.76	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING R
R	03-8965-00-37-4242.0000	2,099.04	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-8907-00-08-4393.0000	2,047.13	2	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N
R	01-7080-00-62-1977.0000	2,034.38	10	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	2,032.30	2	AUDREY TILLETT	SHILOH	171 NECK RD
R	03-8953-00-38-5803.0000	2,005.81	1	ROLAND ROGER SAWYER	SHILOH	142 PERKINS RD
R	03-8943-04-93-8214.0000	1,987.78	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8916-00-39-5170.0000	1,954.48	1	DONALD RAY JONES	CAMDEN	670 343 HWY N

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,411.65	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLETT	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	945.00	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	922.16	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	636.33	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8962-00-04-9097.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	9	846.93	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW R
R	01-7989-04-90-0938.0000	9	623.75	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	9	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	8	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8899-00-36-1568.0000	8	400.52	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-9809-00-66-0120.0000	8	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,934.38	10	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0000846	300.72	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001694	288.99	8	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002525	239.04	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0001952	238.91	8	SANDY BOTTOM MATERIALS,INC	SOUTH MILLS	319 PONDEROSA RD
P	0001976	205.03	2	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	193.32	2	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0001693	161.46	10	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001899	148.83	1	DONALD SIMMONS PORTER JR	CAMDEN	163 SANDHILLS RD
P	0000945	145.18	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	136.45	3	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0003405	126.72	1	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001689	125.28	3	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001639	123.29	6	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0000385	121.17	4	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAN
P	0002921	120.68	4	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOO
P	0003559	116.07	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W

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30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,934.38	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	8	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	8	288.99	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	8	238.91	SANDY BOTTOM MATERIALS,INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	4	792.09	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000385	4	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	4	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	4	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	3	673.59	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	3	517.95	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000846	3	300.72	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001976	3	205.03	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	3	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0000945	3	145.18	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	3	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002468	3	106.72	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002194	2	285.59	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	2	110.28	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002525	1	239.04	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD

Motion to approve the tax report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

B. 2023 Revaluation

Tax Administrator Lisa Anderson requested that the Board select Pearson's Appraisal Service, Inc. to conduct the 2023 revaluation due to his qualifications and prior experience working with the County.

Motion to approve the selection of Pearson's Appraisal Service, Inc. to conduct the 2023 revaluation.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

C. Intense Appraisal Review

Tax Administrator Lisa Anderson requested that the 2023 Revaluation be conducted using the Intense Appraisal Review process.

Motion to approve the Intense Appraisal Review process as presented by the Tax Administrator.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

D. Stormwater Review Engineer – Ken Bowman

The County's Stormwater Engineer is currently on leave and is unable to provide services to the County for the foreseeable future. A Request for Qualifications was advertised and direct mailed to at least ten consulting engineers to provide this important element of the County approval process. Three responses were received and two firms were interviewed. The funding for these review services are paid for by applicants with an escrow deposit at

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

the time of application. At the completion of the interviews, staff made the recommendation to sign a professional services contract with McAdams Engineering to provide this service.

Motion to sign a professional services contract with McAdams Engineering.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

E. High Project Reimbursement Resolution – Ken Bowman

The Reimbursement Resolution is prepared to allow the County to reimburse itself for expenditures prior to Financing approval. It is in the best interest of the County to advance monies from its current funds to pay certain costs of the Project until the Bonds are issued.

Motion to adopt the Resolution of the County of Camden, North Carolina, declaring its official intent to reimburse expenditures under United States Department of Treasury Regulations.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

The Board of Commissioners for the County of Camden, North Carolina met in a regular meeting at the Upstairs Historic Courtroom located at 117 North 343 in Camden, North Carolina, at 7:00 p.m. on February 1, 2021.

Present: Chair Tom White, presiding; Vice Chairman Ross Munro and Commissioners Clayton Riggs, Randy Krainiak and Tiffney White

Absent: None.

Also present: County Manager Ken Bowman and Clerk to the Board Karen Davis

* * * * *

Ken Bowman introduced the following resolution the title of which was read and a copy of which had been previously distributed to each Commissioner:

RESOLUTION OF THE COUNTY OF CAMDEN, NORTH CAROLINA DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED, by the Board of Commissioners (the "Board") for the County of Camden, North Carolina (the "County") as follows:

Section 1. The Board hereby finds, determines and declares the following:

(a) Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures which will be applicable to certain bonds or notes issued by or on behalf of the County including, without limitation, a requirement that the County declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the County prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed.

(b) The County intends to advance its own funds in order to pay certain capital costs (the "Original Expenditures") relating to the acquisition, construction, expansion and renovation of school buildings and other school facilities in the County, and the acquisition of related land (the "Project").

(c) The County reasonably expects to reimburse itself for the Original Expenditures from the proceeds of debt to be incurred by the County.

(d) $33,000,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Project.

(e) This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

(f) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(g) All Original Expenditures to be reimbursed by the County were paid no more than sixty (60) days prior to, or will be paid on or after the date of, this declaration of official intent, except with respect to certain amounts incurred before such 60-day period not exceeding 20% of the issue price of the proceeds of the debt to be hereinafter incurred which are expended for "preliminary expenditures" within the meaning of Section 1.150-2 of the Treasury Regulations (the "Preliminary Expenditures"). The County understands that, except for the Preliminary Expenditures, such reimbursement must occur not later than eighteen (18) months after the later of (a) the date the Original Expenditures were paid and (b) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the Original Expenditures were paid.

Section 2. This resolution shall take effect upon its adoption.

Upon motion of Vice Chairman Ross Munro, the foregoing resolution entitled "RESOLUTION OF THE COUNTY OF CAMDEN, NORTH CAROLINA DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS" was adopted by the following vote:

Ayes: Chairman Tom White, Vice Chairman Ross Munro, Commissioners Clayton Riggs, Randy Krainiak and Tiffney White

Noes: None.

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners for said County at a regular meeting held on February 1, 2021, as relates in any way to the introduction and adoption of the foregoing resolution and that said proceedings are recorded in the minutes of said Board of Commissioners.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said County this 1st day of February, 2021.

[Seal]

Karen M. Davis
Clerk to the Board of Commissioners

2

ITEM 7. BOARD APPOINTMENTS

A. Camden Economic Development Commission

Motion to reappoint Will Meiggs to the Camden Economic Development Commission for an additional term.

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 8. CONSENT AGENDA

A. BOC Meeting Minutes – November 2, 2020

B. BOC Meeting Minutes – January 4, 2021

C. Budget Amendments

2020-21-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10390510-433500	Miscellaneous Revenues	$3,299.20	
Expenses			
105110-533100	Safety Grant	$3,299.20	

This Budget Amendment is made to appropriate additional monies through expenses that the Sheriff received through grant funding opportunities.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of February, 2021.

Karen M. Davis — **Clerk to Board of Commissioners**

Tom White — **Chairman, Board of Commissioners**

2020-21-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330621-434898	Grant Revenues	$1,942.50	
Expenses			
106210-533000	Supplies	$1,942.50	

This Budget Amendment is made to appropriate additional monies through expenses that the Senior Center received through grant funding opportunities.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of February, 2021.

Karen M. Davis — **Clerk to Board of Commissioners**

Tom White — **Chairman, Board of Commissioners**

D. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of January 2021 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Programs	92.00	
5200	Special Instructional Programs		40,446.00
5300	Alternative Programs		5,478.00
5400	School Leadership		.50
5800	School-Based Support Services	75,328.00	
6500	Operational Support Services		16.00
7200	Nutrition Services		29,480.00

Explanation:

Total Appropriation in Current Budget	$ 15,998,644.37
Amount of **Increase**/Decrease of Above Amendment	- .50
Total Appropriation in Current Amended Budget	$ 15,998,643.87

Passed by majority vote of the Board of Education of Camden County on the 14th day of January 2021.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of February 2021

Tom White — Chairman, Board of County Commissioners

Karen M. Davis — Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of January 2021 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount Increase	Amount Decrease
5200	Special Instructional Programs	20,417.00	
5800	School-Based Support Services	7048.00	
6400	Technology Support Services	.99	
6500	Operational Support Services	120,496.00	

Explanation:

Total Appropriation in Current Budget	$ 15,850,682.38
Amount of **Increase**/Decrease of Above Amendment	+ 147,961.99
Total Appropriation in Current Amended Budget	$ 15,998,644.37

Passed by majority vote of the Board of Education of Camden County on the 14th day of January 2021.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of February 2021

Tom White — Chairman, Board of County Commissioners

Karen M. Davis — Clerk, Board of County Commissioners

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14th day of January, 2021, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount Increase	Amount Decrease
6550	Category III Projects	24,228.00	

Explanation:

Total Appropriation in Current Budget	$	562,790.00
Amount of Increase / (Decrease) of Above Amendment		+ 24,228.00
Total Appropriation in Current Amended Budget	$	587,018.00

Passed by majority vote of the Board of Education of Camden County Schools on the 14th day of January 2021.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 1st day of February, 2021.

Chairman, Board of County Commissioners

Karen M. Davis

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14th day of January, 2021, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount Increase	Amount Decrease
9100	Category I Projects	4,270.00	

Explanation:

Total Appropriation in Current Budget	$	587,018.00
Amount of Increase / (Decrease) of Above Amendment		+ 4,270.00
Total Appropriation in Current Amended Budget	$	591,288.00

Passed by majority vote of the Board of Education of Camden County Schools on the 14th day of January 2021.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 1st day of February, 2021.

Chairman, Board of County Commissioners

Karen M. Davis

Clerk, Board of County Commissioners

E. Tax Collection Report

Tax Collection Report
DECEMBER 2020

Day	Amount	Amount	Name of Account	Deposits	Internet
	$	$		$	$
1	29,480.23			29,480.23	
2	167,864.62		Refund - $538.68	167,864.62	
	29,476.99		Refund - $251.36	29,476.99	
3	28,909.55		Refund - $1.00	28,909.55	
4	32,198.75			32,198.75	
7	27,877.81			27,877.81	
	50,909.39		Refund - $0.02	50,909.39	
8	37,042.21			37,042.21	
9	69,207.85			69,207.85	
10	54,352.50			54,352.50	
11	70,662.94		Refund - $0.75	70,662.94	
14	57,996.77		Refund - $10.00	57,996.77	
15	80,645.96		Refund - $2.00	80,645.96	
16	35,650.30			35,650.30	
17	37,556.67		Refund - $0.17	37,556.67	
18	22,421.73		Refund - $5.65		22,421.73
	45,192.42			45,192.42	
21	109,115.05		Refund - $548.45	109,115.05	
22	43,029.91		Refund - $16.70	43,029.91	
23	65,094.12		Refund - $151.86	65,094.12	
29	92,741.75		Refund - $2,376.90	92,741.75	
	282,512.43		Refund - $.01	282,512.43	
30	41,933.81		Refund - $22.01	41,933.81	
	169,874.62		Refund - $9.07	169,874.62	
31	56,913.96		Refund - $64.82	56,913.96	
	137,155.68		Refund - $15.36	137,155.68	
	32,675.74		Refund - $82.17		32,675.74
	10,224.75			10,224.75	
			Note: $81.52 payment on 12/24/2020		
			by T. Collins was already paid on		
			9/18/2020 to be refunded.		
	$1,918,718.51	$ -		$1,863,621.04	55,097.47
Total Deposits					
and PSN	$1,918,718.51			$1,918,718.51	
		PSN Check fees - $ 34.00 - for info only, fees were paid to PSN			
	$ (4,096.98)	Refund			
	$ -	Over			
	$ -	Shortage			
Grand Total	$ -	Adjustment			
	$1,914,621.53				

Submitted by: Lisa S. Anderson Date: 1-8-2021

Approved by: Tom White Date: 2-3-21

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

F. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County March Renewals Due 4/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
32,074.67	29,297.58	18,052.33	79,424.58

Witness my hand and official seal this 3rd day of February 2021

COUNTY OF CAMDEN NORTH CAROLINA UNITED GOVERNMENT JULY 1, 2006

Karen M. Davis
~~Chairman,~~ Clerk, Camden County Board of Commissioners

Tom White
~~Clerk to the~~ Chairman Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson
Tax Administrator of Camden County

G. Refunds over $100

ACS Tax System
1/21/21 12:50:24

REFUNDS OVER $100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refund$	Remit To:	Reference:	Drawer/Transaction Info:
1,377.35	CHIN,MUI 130 BRIGHTWATER DR #7 CLEARWATER BEACH FL 33767	2020 R 02-8923-00-19-0795.0000 OVERPAYMENT R130663/2020	20210104 2 258168
4,294.15	CORELOGIC CENTRALIZED REFUND POB 9202 COPPELL TX 750199760	R123651,125246,124118,125485, OVERPAMENT (127285) FOR 2020	20210119 2 258680
1,967.60	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 75019-976	2020 R 01-7080-00-18-2105.0000 OVERPAYMENT	20210119 2 258656
1,756.75	CORELOGIC CENTRALIZED REFUNDS POB 9202 SOUTH MILLS NC 27976	2020 R 01-7080-00-86-7331.0000	20210119 2 258690
7,028.35	CORELOGIC CENTRALIZED REFUNDS POB BOX 9202 COPPELL TX 750199760	R-124827,125048,124776,126988 R-128288,127879,129840,129361	20210120 2 258693
147.96	LINDSAY RUSSELL 831 NORTH 343 CAMDEN NC 27921	2020 R 02-8935-02-96-7774.0000 overpayment-R-127266-2020	20201223 1 257518
2,376.90	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE RD TOANO VA 23168	2020 R 03-8965-00-35-3619.0000 R130182,R130181,R130184 PAID	20201229 2 257591
159.97	SHUMAN,FRANK/AMY ADKINS 112 WAYLAND COURT SOUTH MILLS NC 27976	2020 R 01-7998-00-89-2328.0000 OVERPAYMENT - R-125456-2020	20210106 1 258421
19,109.03	Total Refunds		

***

Submitted by Lisa S. Anderson Date 1-21-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 2-3-21
G. Tom White, Chairman Camden County Board of Commissioners

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

H. Vehicle Refunds Over $100

REFUNDS OVER $100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

DEC, 2020 REFUNDS OVER $100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BAKER, WAYNE EVERETTE	BAKER, WAYNE EVERETTE	WRIGHT-BAKER, MARYSUE	227 SAWYERS CREEK RD		CAMDEN, NC 27921	Proration	0053987747	FCB1173	AUTHORIZED	137295334	Refund Generated due to proration on Bill #0053987747-2019-2019-0000-00	Tag Surrender	12/21/2020	12/23/2020 10:27:07 AM	1843	Tax	($171.44)	$0.00	($171.44)
															2	Tax	($2.32)	$0.00	($2.32)
																		Refund	$173.76
GRAY, DOMINIC ANTONIO	GRAY, DOMINIC ANTONIO		123 CULPEPPER RD		SOUTH MILLS, NC 27976	Proration	0038431958	BKY7819	AUTHORIZED	137768962	Refund Generated due to proration on Bill #0038431958-2020-2020-0000-00	Tag Surrender	12/31/2020	1/4/2021 12:45:44 PM	1843	Tax	($140.14)	$0.00	($140.14)
															1	Tax	($1.90)	$0.00	($1.90)
																		Refund	$142.04
WALLACE, KENNETH WAYNE	WALLACE, KENNETH WAYNE	WALLACE, MARY ELIZABETH ANNE	136 S TROTMAN RD		CAMDEN, NC 27921	Proration	0057746104	HKD3959	AUTHORIZED	137436600	Refund Generated due to proration on Bill #0057746104-2020-2020-0000-00	Tag Surrender	12/23/2020	12/30/2020 10:11:19 AM	1843	Tax	($161.87)	$0.00	($161.87)
															2	Tax	($2.18)	$0.00	($2.18)
																		Refund	$164.05
WARD, SANDRA HOUPE	WARD, SANDRA HOUPE		151 CAMDEN CSWY		ELIZABETH CITY, NC 27909	Adjustment >= $100	0057613529	HCB6497	AUTHORIZED	275535980	Refund Generated due to adjustment on Bill #0057613529-2020-2020-0000	Situs error	12/31/2020	1/4/2021 12:45:54 PM	1843	Tax	$0.00	$0.00	$0.00
															1004	Tax	($189.37)	$0.00	($189.37)
															1004	Vehicle Fee	($15.00)	$0.00	($15.00)
															2	Tax	$2.89	$0.00	$2.89
																		Refund	$201.48

Submitted by Lisa S. Anderson Date 1-5-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by G Tom White Date 2-1-2021
G. Tom White, Chairman Camden County Board of Commissioners

I. Pickups, Releases & Refunds

NAME	REASON	NO.
Kenneth Wayne Wallace	Turned in plates	Pick-up/21505
	$164.05	57746104
Sandra Houp Ward	Situs error	Pick-up/21509
	$201.48	57613529
Dominic Antonio Gray	Turned in plates	Pick-up/21645
	$142.04	38431958
Troy Austin Smith	Turned in plates	Pick/up21518
	$151.67	57995099
Courtney Blair Chesson	Roll back taxes	Pick-up/21520
	$1.235.60	R-111618-2018
		R-118968-2019
		R-126368-2020
Stanley Earl Ward	Turned in plates	Pick-up/21528
	$167.30	57208360
Keith Marcellas Jones	Turned in plates	Pick-up/21529
	$232.28	57362989
William Clayton Bayes	Military exempt - Refund	Pick-up/21530
	$115.57	58697924

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

J. Surplus Property Requests

Department	Item	Disposal Method	Suggested Value	Reason for Surplus
Dismal Swamp Welcome Center	HP Color Laser Jet Printer	GovDeals	$10	Broken
Finance	HP LaserJet 4250 and 4200	GovDeals	$10	Not working properly
Sheriff	2015 Dodge Charger	GovDeals	$500	High mileage; engine and transmission issues

K. FY 2021-2022 Annual Budget & CIP Calendar

CAMDEN COUNTY FISCAL YEAR 2021-2022
ANNUAL BUDGET & CIP CALENDAR

DATE	PROCEDURE	ACTION BY
February 26	Budget Officer & Finance Officer meet to discuss this year's priorities	County Manager Finance Officer
March 4	Board of Commissioner's Retreat to discuss this year's priorities	Budget & Finance Officer Bd. Of Commissioners
March 5	Budget Workbooks Available for Department Heads and County Agencies to pickup	County Manager Finance Officer
March 12	All 2022-2026 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education
March 16-19	Meet with Departments as requested by Department Heads or County Manager	County Manager Department Heads
March 26	Deadline to submit New Position Requests and Other Position Changes for FY21-22 to Personnel Office	Department Heads
March 26	All Final Budget Requests from County Departments due in County Manager's Office by 5:00 P.M. (G.S. 159-10)	Department Heads
March 30	All Final Budget Requests from Fire Districts and Non-County Organizations due in County Manager's office by 5:00 P.M. (G.S. 159-10)	Fire Districts & Non-County Organizations
April 1	Budget, Finance & CIP Work Session, 1:00 P.M. (Library)	County Manager Bd of Commissioners Tax Administrator
April 1	Estimated Tax Valuation Due	Tax Administrator
April 7	Revenue Estimates Due	Finance Officer
April 20	Camden County Board of Education's Final Proposed Budget due to County Manager	School Board
April 20	Compile Budget Requests & deliver to County Manager	Finance Officer
April 20-21	Review and Analyze Budget Requests	County Manager

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CAMDEN COUNTY FISCAL YEAR 2021-2022
ANNUAL BUDGET & CIP CALENDAR

DATE	PROCEDURE	ACTION BY
April 23	Budget Meeting, 10:00 AM Manager's Office	County Manager Finance Officer
April 29	Budget Work Session (Library, 2:00 pm)	Board of County Commissioners
April 29-30	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
May 3	Set Public Hearing on Budget (G. S. 159-12(A)) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
May 3-7	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
May 7	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public (Publication date: May 17)	County Manager Clerk to Board
May 13	Budget Work Session (Library, 6:00 pm)	Board of County Commissioners
June 7	Public hearing(s) on FY 21-22 Budget (& CIP) (Courtroom, 7pm)	Board of County Commissioners
June 7	Consideration of Budget Ordinance (G.S. 159-13:A) & Consideration of CIP (Courtroom, 7pm)	Board of County Commissioners
June 14	Adoption of Budget Ordinance & Adoption of CIP if not approved June 7 (Courtroom, 7pm)	Board of County Commissioners
June 21	Special Meeting to adopt budget if needed	Board of County Commissioners
June 23	File Copies of Adopted Budget with County Finance Officer and Clerk (G.S. 159-13(d))	Budget Officer

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L. 2020-2021 DPI Facility Needs Survey

2020-21 DPI Facility Needs Survey

Camden County Schools Long Range Plan

Administrative Unit: Camden County Schools (Unit 150)

I. Certification of Board of Education

The Camden County Schools Board of Education hereby submits its Facility Needs Survey dated 1/7/2021 listing all improvements and additional facilities needed to accomodate projected enrollments through the 2020-21 school year and improvements to existing facilities to provide safe, comfortable environments that support the educational programs.

We do hereby certify that the needs identified herein are a true representation of our situation. Alternatives were considered and this plan provides the best balance between cost and benefit to our students. We understand that costs have been standardized to statewide averages to provide uniform comparisons.

_____, Chairman 1/14/21 Date

_____, Secretary, Ex-officio 1.11.21 Date

2. Certification of Board of County Commissioners

The Camden County Board of Commissioners has received and reviewed a copy of this survey prior to submission to the State Board of Education. This does not necessarily constitute endorsement of or committment to fund the Facility Needs Survey.

Tom White, Chairman 2-3-21 Date

Karen M. Davis, County Manager or Clerk 2-3-21 Date

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

2020-21 DPI Facility Needs Survey

Capacity Summary
0 to 5 Years

Camden County Schools — Capacity Summary & Plan (0 to 5 years)

UNIT: 150		ADM 2019-20	Current Capacity Pre-K	K-5	Middle	High	K-12	Mobile	Teach Station	Needs	Planned Capacity (future) Pre-K	K-5	Middle	High	K-12
150	304	Camden County High	411	0	0	0	411	411	0	0	New School	0	0	0	800	800
150	308	Grandy Primary	539	0	530	0	0	530	0	0	None Needed	0	0	0	0	0
150	310	Camden Intermediate	398	0	277	138	0	415	0	0	None Needed	0	0	0	0	0
150	312	Camden Middle	323	0	0	306	0	306	0	0	None Needed	0	0	0	0	0
150	350	Camden Early College	175	0	0	0	175	175	0	0	New School	0	0	0	0	0
		Totals:	1,846	0	807	444	586	1,837	0	0	0	0	0	800	800	

	K-5	Middle	High	K-12
Current Capacity:	807	444	586	1,837
ADM 2019-20:	789	471	586	1,846
Difference:	18	(27)		(9)

	K-5	Middle	High	K-12
Total Capacity:			800	800
Proj Enrollment 2024-25:	859	425	590	1,874
Difference:	(859)	(425)	210	(1,074)

M. Hazard Mitigation Contract Awards – Hurricane Matthew

Holland Consulting Planners, Inc.
Award Recommendation

Project: Pasquotank/Camden Counties HMGP-Matthew — **Bid Opening Date** 11/23/2020

Case File #	Occupant/Address	Actual Bid (Tabulated)	Contractor	Recommended Award (X)	Comments
A4	852 Highway 158, Elizabeth City, NC	$9,950.00	Corbett Clearing & Demolition, LLC	X	Low lump sum bidder
		$8,500.00	Sunshine Contracting & Construction		
		$9,500.00	Stephenson Sand, Inc.		
A5	108 Marian Avenue, Elizabeth City, NC	$9,300.00	Corbett Clearing & Demolition, LLC	X	Low lump sum bidder
		$11,500.00	Sunshine Contracting & Construction		
		$15,750.00	Stephenson Sand, Inc.		
A6	261 Bingham Road, South Mills, NC	$12,250.00	Corbett Clearing & Demolition, LLC	X	Low lump sum bidder
		$12,400.00	Sunshine Contracting & Construction		
		$11,500.00	Stephenson Sand, Inc.		

Holland Consulting Planners, Inc.
Final Bid Tabulation

Page 1 of 1

Project: Pasquotank/Camden Counties HMGP-Matthew — **Bid Opening Date** 11/23/2020

Case File #	Occupant/Address	Contractors/Bids: Corbett Clearing & Demolition, LLC	Sunshine Contracting & Construction	Stephenson Sand, Inc.				
A4	852 Highway 158, Elizabeth City, NC	$9,950.00	$8,500.00	$9,500.00				
A5	108 Marian Avenue, Elizabeth City, NC	$9,300.00	$11,500.00	$15,750.00				
A6	261 Bingham Road, South Mills, NC	$12,250.00	$12,400.00	$11,500.00				
	LUMP SUM TOTAL	$31,500.00	$32,400.00	$36,750.00				
	Bid Proposal Form	X	X	X				
	Bid Summary Form	X	X	X				
	Contractor Certifications	X	X	X				
	Reconstruction Contractor's Registrations Form	X	X	X				

Bids Opened By: on file (Signature) **Witnessed By:** on file (Signature)

Yellow Highlight = Low Bid

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

N. Set Public Hearing – Chapter 160D Changes

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Southeastern Equipment has closed on the property at the Commerce Park. This is the third tenant in the park.
- ARHS is continuing to provide COVID vaccinations for Camden residents. Wednesday they will start giving the 2nd doses of the Moderna vaccine to those that received it the first week of January. Check the ARHS website, the County website and the ARHS Facebook page for the latest information on where to go.
- Next Board of Commissioners Meeting – March 1, 2021; 7:00 PM
- Be safe and wear your mask.

ITEM 10. COMMISSIONERS' REPORTS

None.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following was provided for information purposes:

A. Register of Deeds Report

B. Library Report

ITEM 12. OTHER MATTERS

A. Black History Month Proclamation

Vice Chairman Ross Munro read the Black History Month Proclamation.

Motion to adopt Proclamation Designating February 2021 as Black History Month in Camden County.

RESULT:	**PASSED [5-0]**
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

PROCLAMATION IN RECOGNITION OF BLACK HISTORY MONTH

WHEREAS, Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual and political development; and

WHEREAS, the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals; and

WHEREAS, the County of Camden continues to work toward becoming an inclusive community in which all citizens – past, present and future – are respected and recognized for their contributions and potential contributions to our community, the state, the county and the world; and

WHEREAS, the County of Camden is proud to honor the history and contributions of African Americans in our community, throughout our state and nation.

NOW, THEREFORE, we do hereby acknowledge and proclaim February 2021 to be Black History Month in Camden County, North Carolina.

We encourage all citizens to celebrate our diverse heritage and culture and continue our efforts to create a world that is more just, peaceful and prosperous for all.

Proclaimed this, the 1st day of February 2021.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners

ITEM 13. ADJOURN

There being no further matters for discussion, Chairman Tom White adjourned the meeting at 7:36 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Attachment: bocminutes_020121 (2921 : BOC Meeting Minutes - February 1, 2021)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

<u>Consent Agenda</u>

Item Number: 8.B
Meeting Date: March 01, 2021

Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis

Item Title **Budget Amendments**

Attachments: Budget Amendments (PDF)

2020-21-BA020

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330621-434898	Grant Revenues	$2,127.00	
Expenses			
106210-533000	Supplies	$2,127.00	

This Budget Amendment is made to appropriate additional monies through expenses that the Senior Center received through grant funding opportunities.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of March, 2021.

Clerk to Board of Commissioners **Chairman, Board of Commissioners**

Attachment: Budget Amendments (2924 : Budget Amendments)

2020-21-BA021

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330510-402003	LESO Disposal Revenues	$886.82	
Expenses			
105100-557003	LESO Expense	$886.82	

This Budget Amendment is made to appropriate additional monies through expenses that the Sheriff's Department received through selling some LESO equipment.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of March, 2021.

Clerk to Board of Commissioners **Chairman, Board of Commissioners**

Attachment: Budget Amendments (2924 : Budget Amendments)

2020-21-BA022

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
103930510-433500	Miscellaneous Revenues	$13,500	
Expenses			
105100-566000	Capital Outlay - Inventory	$13,500	

This Budget Amendment is made to appropriate additional monies through expenses that the Sheriff's Department received through a grant for new AED's.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of March, 2021.

Clerk to Board of Commissioners **Chairman, Board of Commissioners**

Attachment: Budget Amendments (2924 : Budget Amendments)

2020-21-BA023

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330430-434898	Grant Revenues	$12,322.22	
Expenses			
104300-512000	Printing	$ 9,458.33	
104300-532000	Office Supplies	$ 2,863.89	

This Budget Amendment is made to appropriate additional monies through expenses that the Election's Department received through a Grant Funds.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1th day of March, 2021.

_____ _____

Clerk to Board of Commissioners **Chairman, Board of Commissioners**

Attachment: Budget Amendments (2924 : Budget Amendments)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.C
Meeting Date: March 01, 2021

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Tax Collection Report**

Attachments: Tax Collection Report (PDF)

Tax Collection Report

JANUARY 2021

Day	Amount	Amount	Name of Account	Deposits	Internet
	$	$		$	$
4	9,724.85				9,724.85
	137,554.43		Refund - $1,406.17	137,554.43	
	92,482.14			92,482.14	
5	28,443.46		Refund - $2.80		28,443.46
	117,061.63		Refund- $0.02	117,061.63	
6	20,038.36		Refund - $159.97	20,038.36	
	8,998.48			8,998.48	
7	38,062.52		Refund - $31.20	38,062.52	
8	24,550.72			24,550.72	
11	22,936.61			22,936.61	
12	13,833.44			13,833.44	
13	7,014.50			7,014.50	
14	9,169.72			9,169.72	
15	16,667.39			16,667.39	
19	14,809.23			14,809.23	
	217,004.68		Refund - $8,018.50	217,004.68	
20	153,910.00		Refund - $7,028.35	153,910.00	
	6,627.57			6,627.57	
21	12,473.60		Refund - $2.00	12,473.60	
22	6,047.14			6,047.14	
25	11,702.64		Refund - $17.80		11,702.64
	3,941.23			3,941.23	
26	3,207.77			3,207.77	
27	3,040.10		Refund - $0.73	3,040.10	
28	20.00			20.00	
29	20,909.99		Refund - $3.03	20,909.99	
	3,629.20			3,629.20	
	4,501.29		Refund - $2.94		4,501.29
			Gerhard H. Wesner's payment of		
			$60.00 already paid for refund,.		
	$1,008,362.69	$ -		$ 953,990.45	54,372.24
Total Deposits					
and PSN	$1,008,362.69			$1,008,362.69	
		PSN Check fees - $ 24.00 - for info only, fees were paid to PSN			
	$ (16,733.51)	Refund			
	$ -	Over			
	$ -	Shortage			
Grand Total	$ -	Adjustment			
	$ 991,629.18				

Submitted by: Lisa S. Anderson Date: 2-11-2021

Approved by: _____ Date: _____

Attachment: Tax Collection Report (2914 : Tax Collection Report)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

<u>Consent Agenda</u>

Item Number: 8.D
Meeting Date: March 01, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report April, 21 Renewals (PDF)

Summary: DMV Monthly Report April, 21 Renewals due 5/15/21

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County April Renewals Due 5/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
26,790.20	25,097.80	16,834.81	68722.81

Witness my hand and official seal this _____ day of _____

_____
Chairman, Camden County Board of Commissioners

Attest:

_____
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Abe S. Anderson
Tax Administrator of Camden County

Attachment: DMV Monthly Report April, 21 Renewals (2931 : DMV Monthly Report)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

<u>Consent Agenda</u>

Item Number: 8.E
Meeting Date: March 01, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Refunds Over $100.00**

Attachments: Refunds Over $100.00 Feb, 2021 (PDF)

Summary: Refunds Over $100.00

Recommendation: Review and Approve

ACS Tax System
2/23/21 10:21:05

REFUNDS OVER $100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund$	Remit To:	Reference:	Drawer/Transaction Info:
256.48	BROWN,SHIRLEY DUDLEY 1420 LOUIS DRIVE CHESAPEAKE VA 23320	2020 R 01-7998-00-50-3860.0000 overpayment 2020 real estate	20210208 1 258941
261.40	DEROY,JULIA E. 145 MILLTOWN ROAD SHILOH NC 27974	2020 R 03-8952-02-78-2558.0000 VALUE ADJUSTMENT PER BOB	20210223 99 259049
517.88	Total Refunds		

***

Submitted by Lisa S. Anderson Date 2-23-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County BOard of Commissioners

Attachment: Refunds Over $100.00 Feb, 2021 (2933 : Refunds Over $100.00)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

<u>Consent Agenda</u>

Item Number: 8.F
Meeting Date: March 01, 2021

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Refunds Over 100.00**

Attachments: DMV Jan, 21 Refunds Over $100.00 (PDF)

Summary: DMV Refunds Over $100.00 for January, 21

Recommendation: Review and Approve

REFUNDS OVER $100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

JAN, 21 REFUNDS OVER $100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	To Cha
BAYES, WILLIAM CLAYTON	BAYES, WILLIAM CLAYTON		227 POWHATAN TRL	EDENTON, NC 27932	Adjustment >= $100	0058697924	PDX2931	AUTHORIZED	138976474	Refund Generated due to adjustment on Bill #0058697924-2020-2020-0000-00	Military	01/25/2021	1/26/2021 8:08:54 AM	1843	Tax	($114.03)	$0.00	($11
														3	Tax	($1.54)	$0.00	($
																	Refund	$1
DOWD, NAREERAT	DOWD, NAREERAT		173 RAYMONS CREEK RD	SHILOH, NC 27974	Adjustment >= $100	0057431729	TDS2100	AUTHORIZED	138194286	Refund Generated due to adjustment on Bill #0057431729-2020-2020-0000-00	Military	01/08/2021	1/14/2021 1:03:21 PM	1843	Tax	($103.60)	$0.00	($10
														3	Tax	($1.40)	$0.00	($
																	Refund	$1
JONES, KEITH MARCELLAS	JONES, KEITH MARCELLAS		272 MCPHERSON RD	SOUTH MILLS, NC 27976	Proration	0057362989	HBW7310	AUTHORIZED	138976636	Refund Generated due to proration on Bill #0057362989-2020-2020-0000-00	Tag Surrender	01/25/2021	1/26/2021 8:09:04 AM	1843	Tax	($229.18)	$0.00	($22
														1	Tax	($3.10)	$0.00	($
																	Refund	$2
SMITH, TROY AUSTIN	SMITH, TROY AUSTIN		107 SHORE DR	SHILOH, NC 27974	Proration	0057992099	KF8948	AUTHORIZED	138001310	Refund Generated due to proration on Bill #0057992099-2020-2020-0000-00	Tag Surrender	01/05/2021	1/7/2021 10:17:17 AM	1843	Tax	($149.64)	$0.00	($14
														3	Tax	($2.03)	$0.00	($
																	Refund	$1
WARD, STANLEY EARL	WARD, STANLEY EARL	WARD, SUZETTE CLOW	PO BOX 7	SOUTH MILLS, NC 27976	Proration	0057208360	ZWD5495	AUTHORIZED	138976118	Refund Generated due to proration on Bill #0057208360-2020-2020-0000-00	Tag Surrender	01/25/2021	1/26/2021 8:09:04 AM	1843	Tax	($165.07)	$0.00	($16
														2	Tax	($2.23)	$0.00	($
																	Refund	$1

Submitted by Lisa S. Anderson Date 2-23-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.G
Meeting Date: March 01, 2021

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Pickups, Releases & Refunds**

Attachments: Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Christine A. Kenney	Code Enforcement- Pick-up	Pick-up/21537
	$250.00	R-127093-2020
Hilbert Family Irrevocable Trust	Code Enforcement - Pick-up	Pick-up/21538
	$225.00	R-126939-2020
Michael Carey Riggs	Roll back taxes - Lot 4 - Pick-up	Pick-up/215333
	$676.88	R-115148-2018
		R-122520-2019
		R-129918-2020
Craig Edward McCrodden	Military Exempt - Refund	Pick-up/21545
	$231.60	43336750
Craig Edward McCrodden	Military Exempt - Refund	Pick-up/21546
	$267.28	43336750
John Edward Rountree	Turned in plates - Refund	Pick-up/21551
	$129.00	58337809

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.H
Meeting Date: March 01, 2021

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Surplus Property**

Attachments: Surplus Property Request - Planning (PDF)

Surplus Property Request

Requested by: Dan Porter

(●) Sell ( ) Dispose

Department: Planning

Item: Large format scanner

Disposal Method: gov deals

Suggested Value: $50

Reason for surplus: Old and very streaky

Manager Approval

Disposal Method: Gov Deals

Value: $50.—

Comments:

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

42 inch scanner

If item does not sell we will dispose

1/25/21

Attachment: Surplus Property Request - Planning (2919 : Surplus Property - Planning)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.I
Meeting Date: March 01, 2021

Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis

Item Title **Set Public Hearing - Camden Solar LLC**

Attachments: 20210301AgendaSummary(DOCX)
20210301StaffFindingBOCCamdenSolarFarm (DOCX)
Camden Solar SUP Order (PDF)
20200219SpecialUsePermitApplication_Sunday Variance (PDF)

Agenda summary and supporting documentation attached.

Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 1, 2021

Attachments: Staff Report, Camden Solar LLC Special Use Permit

Submitted By: Planning Department

Item Title: An Application to Request for an Amendment (UDO 2021-02-03) to the Days of Operation of Camden Solar LLC. Special Use Permit (UDO 2017-10-01)

Summary:

The Special Use Permit (UDO 2017-10-01) for Camden Solar was approved by the Board of Commissioners on January 8, 2017. An Amendment was approved for a one-year extension of Special Use Permit (UDO 2017-10-01) for Camden Solar, LLC to expire January 8, 2021. A building Permit for Construction of the Solar Panels and Equipment was issued on October 15, 2020. Worley, the construction contractor for Camden Solar LLC, is requesting an Amendment to the Special Use Permit Condition Number 7, which states the Hours of Operation during the construction phase shall be from Monday-Saturday, dawn to dusk (UDO 2021-02-03). The Amendment is requesting to extend the days of operation to include Sundays.

Recommendation:

Motion to set Public Hearing for April 5, 2021.

Attachment: 20210301AgendaSummary (2928 : Set Public Hearing - Camden Solar LLC)

`

STAFF REPORT

UDO 2021-02-03
Amendment to Special Use Permit

PROJECT INFORMATION

File Reference: UDO 2021-02-03
Project Name: Camden Solar
PIN: 02-8944-00-02-2843
02-8944-00-12-6886

Applicant: Camden Solar LLC
Address: 2035 Sunset Lake Rd
Newark, DE 19702
Phone: 303-202-3600
Email: NA

Agent for Applicant: Worley Group Inc.
Address: 2675 Morgantown Rd
Reading, PA 19607
Phone: 252-381-0114
Fax: **NA**
Email: NA

Current Owner of Record: James L. Cartwright, Douglas Cartwright and Martha Jackson

Meeting Dates:
02/23/2021 at 6pm **Neighborhood**

Application Received: 02/19/2021
By: Amber Curling, Planning

Application Fee paid: $400.00

Completeness of Application: Application is generally complete

Documents to be included with Report
A. Amendment to SUP Application
B. Camden Solar LLC SUP (UDO 2017-10-01)
C. Summary of Neighborhood Meeting
D. Details for Proper Notifications

REQUEST: **An** Amendment to the Days of Operation, which is Condition number 7, for the Camden Solar LLC Special Use Permit (SUP) (UDO 2017-10-01) to include work on Sunday from dawn to dusk.

Description/History of property: The 215 acre parcels are located off Hwy 343 south and Sand Hills Rd. The Special Use Permit (UDO 2017-10-01) for Camden Solar was approved by the Board of Commissioners on January 8, 2017. An Amendment was approved for a one year extension of Special Use Permit (UDO 2017-10-01) for Camden Solar, LLC to expire January 8, 2021. A building Permit for Construction of the Solar Panels and Equipment was issued on October 15, 2020. Worley, the construction contractor for Camden Solar LLC, is requesting an Amendment to the Special Use Permit Condition Number 7, which states the Hours of Operation during the construction phase shall be from

Attachment: 20210301StaffFindingBOCCamdenSolarFarm (2928 : Set Public Hearing - Camden Solar LLC)

`

Monday-Saturday, dawn to dusk (UDO 2021-02-03). The Amendment is requesting to extend the days of operation to include Sundays**.**

SITE DATA

Size of Lots: Approximately 113 and 102 acres for an approximate total of 215 acres
Flood Zone: Majority of property X and Shaded X
Zoning District(s): Rural Residential (RR)
Existing Land Uses: Previous Farmland in process of completing Solar Farm

VICINITY MAP

Attachment: 20210301StaffFindingBOCCamdenSolarFarm (2928 : Set Public Hearing - Camden Solar LLC)

`

SPECIAL USE REVIEW CONSIDERATIONS:

1. Will the requested AMENDMENT to the SPECIAL USE PERMIT endanger the public health or safety?
Yes ☐ No ☒

2Will the requested AMENDMENT to the SPECIAL USE PERMIT affects the compliance to required standards, conditions and specifications of the Unified Development Ordinance, including the Use Regulations?
Yes ☐ No ☒

3.–Will the requested AMENDMENT to the SPECIAL USE PERMIT substantially injure the value of the abutting land?
Yes ☐ No ☒

4 Will the requested AMENDMENT to the SPECIAL USE PERMIT affect the harmony of the area?
Yes ☐ No ☒

5. Will the requested AMENDMENT to the SPECIAL USE PERMIT affect the conformity with the County's adopted policy guidance?
Yes ☐ No ☒

6. Will the requested AMENDMENT to the SPECIAL USE PERMIT affect the County's ability to provide adequate public facilities?
Yes ☐ No ☒

Reasoning: There is no evidence any of the above considerations will be affected by an amendment to the special use permit.

Recommendations

The staff recommendation is to approve the request for an amendment to the special use permit days of operation to include Sunday due to the fact the review considerations concluded no negative impacts are present.

Attachment: 20210301StaffFindingBOCCamdenSolarFarm (2928 : Set Public Hearing - Camden Solar LLC)

Doc No: 204563
Recorded: 01/10/2018 04:43:46 PM
Fee Amt: $26.00 Page 1 of 6

Camden County North Carolina
Tammie Krauss, Register of Deeds
BK 362 PG 765 - 770 (6)

Filed: _____

AN ORDER GRANTING A SPECIAL USE PERMIT BY THE BOARD OF COMMISSIONERS CAMDEN, NORTH CAROLINA

UDO 2017-10-01

The Board of Commissioners for County of Camden, North Carolina, having held a public hearing on Monday, January 8, 2018 to consider an application for a Special Use Permit by Camden Solar LLC and having heard all of the evidence presented at the hearing makes the following FINDINGS OF FACT and draws the following CONCLUSIONS:

It is the Board's CONCLUSION that the Special Use Permit be issued subject to certain conditions listed below.

This CONCLUSION is based upon the following FINDINGS OF FACT:

PROJECT INFORMATION

File Reference: UDO 2017-10-01
Project Name; Camden Solar, LLC
PIN: 02-8944-00-02-2843
02-8944-00-12-6886
Applicant: CAMDEN SOLAR, LLC
Address: 2035 Sunset Lake Rd
Newark, DE 19702
Phone: (303) 202-3600
Email:

Agent for Applicant: Jared Schoch, Heath McLaughlin, Mark Pearson

Phone:
Email:

Current Owner of Record: James L. Cartwright, Douglas Cartwright, and Martha Jackson

Meeting Dates: Planning Board – 11/15/17

Application Received: 10/2/17
By: David Parks, Permit Officer

Application Fee paid: $400

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

A. Land Use/Development Application
B. Camden Solar Site Plan
C. Project Summary Letter
D. Documentation of all requirements from NC State Utilities Commission
E. Technical Review comments
F. Drainage Plan (approved by County Engineer)

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

REQUEST: Construction of a 20 MW AC Solar Facility. Camden County Code Article 151.334 Table of Permissible Uses (Use # 17.400); Specific Standards – Article 151.347(V).

Vicinity Map:

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

PROJECT LOCATION:

Street Address: Two parcels at South Highway 343 and Sand Hills Road
Location Description: Courthouse Township

SITE DATA

Lot size: Two parcels - approximately 215 acres in size
Flood Zone: X/AE
Zoning District(s): Basic Residential (R3-2)
Existing Land Uses: Farmland

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	R3-2	R3-2	GUD	R3-2
Use & size	Farmland	Farmland – Some Residential	Farmland – Some Residential	Woodland - One residential

Proposed Use(s): 20MW AC Solar Facility

Description of property:

Property is active farmland

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Mill Dam Creek to the South.

Distance & description of nearest outfall: ½ mile to Mill Dam Creek

INFRASTRUCTURE

10" water line along 343 and a 4" line on Sand Hills Road.

Traffic: During construction phase there will be increased traffic along Highway 343 and Sand Hills.

1. **Utilities:**
   A. **Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Applicant requesting use of portable toilet during construction phase.
   B. **Does the applicant propose the use of public sewage systems?** No
   C. **Does the applicant propose the use of public water systems?** No.
   D. **Distance from existing public water supply system:** Adjacent to property on Highway 343 and Sand Hills Road.
   E. **Is the area within a five-year proposal for the provision of public water?** Existing

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

F. **Is the area within a five-year proposal for the provision of public sewage?** No

2. **Landscaping**

A. **Is any buffer required?** Yes. Indicated on site plan.
B. **Is any landscaping described in application**: Yes. Indicated on site plan

3. **Findings Regarding Additional Requirements:**

Yes ☐ **No** ☒

Endangering the public health and safety?

Staffs opinion is that application does not appear to endanger the public health and safety.

Yes ☐ **No** ☒

Injure the value of adjoining or abutting property.

Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.

Yes ☒ **No** ☒

Harmony with the area in which it is located.

Property zoned for proposed use. Comprehensive Plan Future Land Use Map has property identified as Rural Residential.

EXCEED PUBLIC FACILITIES:

Yes ☐ **No** ☒

Schools: Proposed development will not impact schools.

Yes ☐ **No** ☒

Fire and rescue: Request training after completed.

Yes ☐ No ☒

Law Enforcement: Request training after completed.

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

At their January 8, 2018 Board of Commissioners meeting, Board approved on a 5-0 vote the Special Use Permit for Camden Solar, LLC with the following conditions:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved plans contained in the file titled UDO 2017-10-01.
3. There shall be no land disturbing activity until County receives approved DENR E & S Control Plan and Stormwater Permit.
4. Applicant shall provide Camden County Planning Office proof of the continuous operation annually (no later than January 30th) or upon request of the county which shall not be unreasonable in the form a letter from the facility owner stating the facility has been operational during the previous year.
5. Upon completion of the installation of the solar farm, Camden Solar LLC shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.
6. Applicant shall provide the Sheriff's Office with a key or combination to the entrance into the facility in case of an emergency. Sheriff's office shall contact owner prior to entry to ensure all power has been secured.
7. Hours of operations during construction phase shall be Monday – Saturday, dawn to dusk.
8. Hours of operations shall be posted at the entrance to the facility during the construction phase.
9. Developer shall install a 50" natural vegetative buffer extending the length of the property line that abuts the Solar Facility belonging to Rodney Meads.
10. There shall be no parking of vehicles along public ROWs of South 343 and Sand Hills Road.
11. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

IN WITNESS WHEREOF, the County has caused this Special Use Permit to be issued in its name, and the undersigned, being all of the property owners/applicants of the property above described, do hereby accept this Special Use Permit together with all its conditions as binding on them, their successors and their assigns in interest.

I, Heath McLaughlin of Camden Solar LLC, applicant/agent/property owner of the above-identified property do hereby acknowledge receipt of this Order authorizing the issuance of a Special Use Permit. The undersigned owner/applicant does further acknowledge that no work shall be done pursuant to the Special Use Permit except in accordance with all of its conditions and requirements and that all restrictions shall be binding upon them, their assigns, and their successors in interest.

Heath McLaughlin Member

Name/Title

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

NORTH CAROLINA

I, Danielle Felton, a Notary Public in and for said state and county, do hereby certify that, Heath McLaughlin Applicant/Property Owner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal the 10th day of January, 2018.

Danielle Felton
Notary Public

My commission expires:
06·21·2022

Danielle Felton
Notary Public
Pasquotank County, NC
My Commission Expires June 21, 2022

COUNTY OF Camden

ATTEST:

I, David Parks, Permit Officer, Camden County, do hereby acknowledge the issuance of this Order authorizing the Special Use Permit for Sandy Solar LLC. The applicant does further acknowledge that no work may be done pursuant to the Special Use Permit except in accordance with all of its conditions and requirements and that all restrictions shall be binding upon them, their assigns and their successors in interest.

David Parks, Permit Officer

NORTH CAROLINA
CAMDEN COUNTY

I, Danielle Felton, a Notary Public in and for said state and county, do hereby certify that David Parks, Permit Officer, Camden County, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal this 10th day of January, 2018.

Danielle Felton
Notary Public

My commission expires:
06·21·2022

Danielle Felton
Notary Public
Pasquotank County, NC
My Commission Expires June 21, 2022

COUNTY OF Camden

Attachment: Camden Solar SUP Order (2928 : Set Public Hearing - Camden Solar LLC)

CAMDEN COUNTY
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Land Use / Special Use Permit Application

AMENDMENT

OFFICIAL USE ONLY:

UDO Number: 2021-02-03
Date Filed: 2-19-2021
Amount Paid: $400.00
Stormwater Fee: NA
Received By:

Zoning Dist.: RR
Flood Zone: X
Watershed (Y/N): N
Taxes Pd (Y/N) Y
LLC current: Y

Contact Information

[ ] PROPERTY OWNER [X] APPLICANT [X] AGENT

Name: Camden Solar, LLC
Address: 2035 Sunset Lake Rd
Newark, DE 19702
Telephone: (303) 202-3600
Email:

Name: Worley Group Inc.
Address: 2675 Morgantown Rd
Reading, PA 19607
Telephone: (252) 381-0114
Email:

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Agent
DOCUMENTATION OF PROPERTY OWNER GIVING CONSENT TO APPLICANT (Y/N/NA): Yes

Project/Property Information

Project Name: Camden Solar, LLC SUP UDO 2017-10-01
Physical Street Address/Location 113 Sand Hills Road, Camden, NC 27921
Parcel ID Number(s): 02-8944-00-02-2843, 02-8944-00-12-6886
Total Number of Land Parcel(s): 2 Total Parcel(s) Acreage: 215 Acres
Deed Book / Page Number and/or Plat Cabinet / Slide Number:
Existing Land Use of Property Farmland
Proposed Special Use 20MW AC Solar Facility

Reply if any of the following are Required

Is Major Site Plan Needed? Yes Are Building Permits Needed? Yes
Perc Test (Y,N,NA): NA Water Connection Approval (Y,N,NA): No
Sewer Connection Approval: No Erosion and Sediment Control Permit from the State Yes
Wetlands Delineation NA Storm Water Management Permit from the State Yes

Meeting

Date Community Meeting Held (Y,N,NA): 23-Feb-21 Meeting Location: Historic Courthouse

Attachment: 20200219SpecialUsePermitApplication_Sunday Variance (2928 : Set Public Hearing - Camden Solar LLC)

Purpose of the Special Use Permit and Project Narrative (*attach separate sheet if needed*):
The project area has experienced a significant amount of inclement weather and precipitation, which has severely impacted construction schedule and progress to date. In an effort to complete this project on schedule, we are seeking to extend the days of operation to include Sundays.

The applicant shall provide a response to each of the following. Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

A. Will the Special Use endanger the public health or safety at the proposed location? No

B. Are there any requirements, standards, conditions, and/or specifications of the Unified Development Ordinance, including article 151.4 Use Regulations that the Special Use DOES NOT comply with? No

C. Will the Special Use substantially injure the value of adjoining or abutting lands? No

D. Will the Special Use be in harmony with the area in which it is to be located? Yes

E. Will the Special Use be in conformity with the Land Use Plan or other officially adopted plan(s)? Yes

F. Will the Special Use exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities? (Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.) No

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

cn=J. Wayne Watson, c=US, o=Worley, ou=Services, US East, email=wayne.watson@worley.com 2021.02.19 13:43:20 -05'00'

19 Feb 2021

Property Owner(s)/Applicant* Date

***Note: Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.**

11/18/2020

Attachment: 20200219SpecialUsePermitApplication_Sunday Variance (2928 : Set Public Hearing - Camden Solar LLC)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.J
Meeting Date: March 01, 2021

Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis

Item Title **Set Public Hearing**

Attachments:
1_1AgendaSummary_AveryRezoning (PDF)
1_AveryShores_Rezoning_StaffReport (PDF)
2_ZoningMapAmendmentApplication (PDF)
3_SitePlan (PDF)
4_Zoning Comparision PD & WL to SR (PDF)
5_NeighborhoodMeetingInformation (PDF)
6_Deed (PDF)

See attached agenda summary and supporting documentation.

Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 1, 2021

Attachments: Country Club Rezoning Findings

Submitted By: Planning Department

Item Title: Request for Zoning Map Amendment from Avery Family Rev. Trust

Summary:

Avery Family Rev. Trust has requested a map amendment for approximately 52 acres from Planned Development (PD) and 37 acres from Working Lands to Suburban Residential (SR). Both parcels are located off One Mill Rd and Riggs Rd in the Shiloh Township.

The neighborhood meeting was held on December 9, 2020. On January 20, 2021, the Planning Board approved the rezoning request with a 6-0 vote.

The proposed zoning change is inconsistent with the CAMA Future Land Use Map. The CAMA Future Land Use Maps has the majority of property identified as Conservation.

The proposed zoning change is consistent with the County's Comprehensive Future Land Use Map which shows the current Planned Development Zoning Parcel to be Village Mixed Use.

Recommendation:

Motion to set Public Hearing for April 5, 2021

Attachment: 1_1AgendaSummary_AveryRezoning (2916 : Set Public Hearing - Avery Shores Rezoning)

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STAFF REPORT
Zoning Map Amendment for Avery Shores
Ordinance 2021-03-01
UDO 2020-12-14

PROJECT INFORMATION

File Reference: UDO 2020-12-14
Project Name: Avery Shores
PIN: 03-8971-00-21-2552
03-8971-00-30-0834

Applicant: Avery Family Rev. Trust
Address: 102 Avery Dr
Shiloh, NC 27974
Phone: 252-455-1028
Email: sbrad11@gmail.com

Agent for Applicant: Self
Address:
Phone:
Fax:
Email:

Current Owner of Record: Applicant

Meeting Dates:
12/9/2020 **Neighborhood Meeting**
1/20/2021 **Planning Board Meeting**

Application Received: 12/10/2020
By: Amber Curling, Planning

Application Fee paid: $1440.00 Ck# 1

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:
A. Rezoning Application
B. Deed
C. GIS Aerial, Current zoning, Comprehensive Plan Future Land Use and CAMA Land Use Plan Suitability Maps
D. Neighborhood Meeting Comments
E. Zoning Comparison PD & WL to SR

REQUEST: Zoning Map Amendment from Planned Development, Working Lands, and Rural Residential to Suburban Residential.

Rezone two parcels; first parcel 03-8971-00-30-0834-0000 of approximately 52 acres from Planned Development (PD) and second parcel 03-8971-00-21-2552-0000 of approximately 37 acres from Working Lands (WL) and a Rural Residential fragment (RR) to Suburban Residential (SR). All parcels are located off One Mill Rd and Riggs Rd in the Shiloh Township.

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

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Rezoning from the following Zoning District:
Planned Development (PD) Purpose Statement (Article 151.3.6.3)
The Planned Development (PD) district is established and intended to encourage innovative land planning and site design concepts that support a high quality of life and achieve a high quality of development, environmental sensitivity, energy efficiency, and other County goals and objectives by:

- Reducing or diminishing inflexibility or uniform design that sometimes results from the strict application of zoning and development standards designed primarily for individual lots;
- Allowing greater freedom in selecting the means of providing access, open space, and design amenities;
- Allowing greater freedom in providing a well-integrated mix of residential and nonresidential land uses in the same development, including a mix of housing types, lot sizes, and densities;
- Providing for efficient use of land resulting in smaller networks of utilities and streets and thereby lowering development and housing costs; and
- Promoting quality design and environmentally sensitive development that respects surrounding established land use character and respects and takes advantage of a site's natural and man-made features, such as trees, estuaries, shorelines, special flood hazard area, and historic features.

Working Lands (WL) Purpose Statement Article 151.3.5.2)
The Working Lands (WL) district is established to accommodate agriculture, agriculturally-related uses, and limited forms residential development at very low densities in rural portions of the County. The district is primarily intended to preserve and protect bona fide farms and resource lands for current or future agricultural use as well as to protect the rural character of the area. One of the primary tools for character protection is the requirement to configure residential subdivisions of more than five lots as conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening, and allows farmers to capture a portion of the land's development potential while continuing to farm. Conservation subdivisions allow a portion of a tract or site to be developed with single-family detached homes while the balance of the site is left as conservation or agricultural land. The district also accommodates a wide range of agricultural and agricultural-related uses like "agri-tourism" as well as service and support uses to the rural community, including day care, educational uses, public safety facilities, parks, and utility features.

Rezoning to the following Zoning District:
Suburban Residential (SR) Purpose Statement (Article 151.3.5.5)
The Suburban Residential (SR) district is the County's primary district for suburban residential neighborhoods located along primary roadways, shoreline areas, and in locations bordering rural areas. The district has a one-acre minimum lot area requirement, which is the basic threshold size for lots with on-site wastewater systems. Use of the conservation subdivision configuration is optional for residential subdivisions. While the district allows single-family detached homes, mobile homes on individual lots are prohibited. Nonconforming mobile homes may remain but may not be expanded or replaced with another mobile home. The district accommodates equestrian uses, utilities, as well as various neighborhood-supporting institutional uses such as parks, schools, and public safety facilities. District regulations discourage uses that interfere with the development of residential neighborhoods or that are detrimental to the suburban nature of the district

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

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SITE DATA

Size of Lots: Approximately 52 and 37 acres for an approximate total of 89 acres
Flood Zone: **AE**
Zoning District(s): Planned Development (PD), Working Lands (WL) and Rural Residential (RR)
Existing Land Uses: Farmland

Adjacent Zoning & Uses:

	North	**South**	**East**	**West**
Zoning	Working Lands (WL)	Neighborhood Residential (NR)	Working Lands (WL)	Pasquotank River
Use & size	Wetlands & Farmland	Residential Lots, Woods, Farmland	Residential Lots, Wetlands & Farmland	NA

Proposed Use(s) – The proposed use is to develop 61waterfront lots, creating the Conservation Subdivide of Avery Shores.

Description/History of property: The vacant property is located in southern portion of Shiloh off Riggs Road and One Mill Road. Majority of the property has been used as farmland; the remaining is wetlands and woods.

INFRASTRUCTURE & COMMUNITY FACILITIES

Water: Water lines are located adjacent to property along One Mill Road and Riggs Road

Sewer: Not available.

Fire District: Shiloh Fire District.

Schools: Proposed zoning will have an impact on Schools.

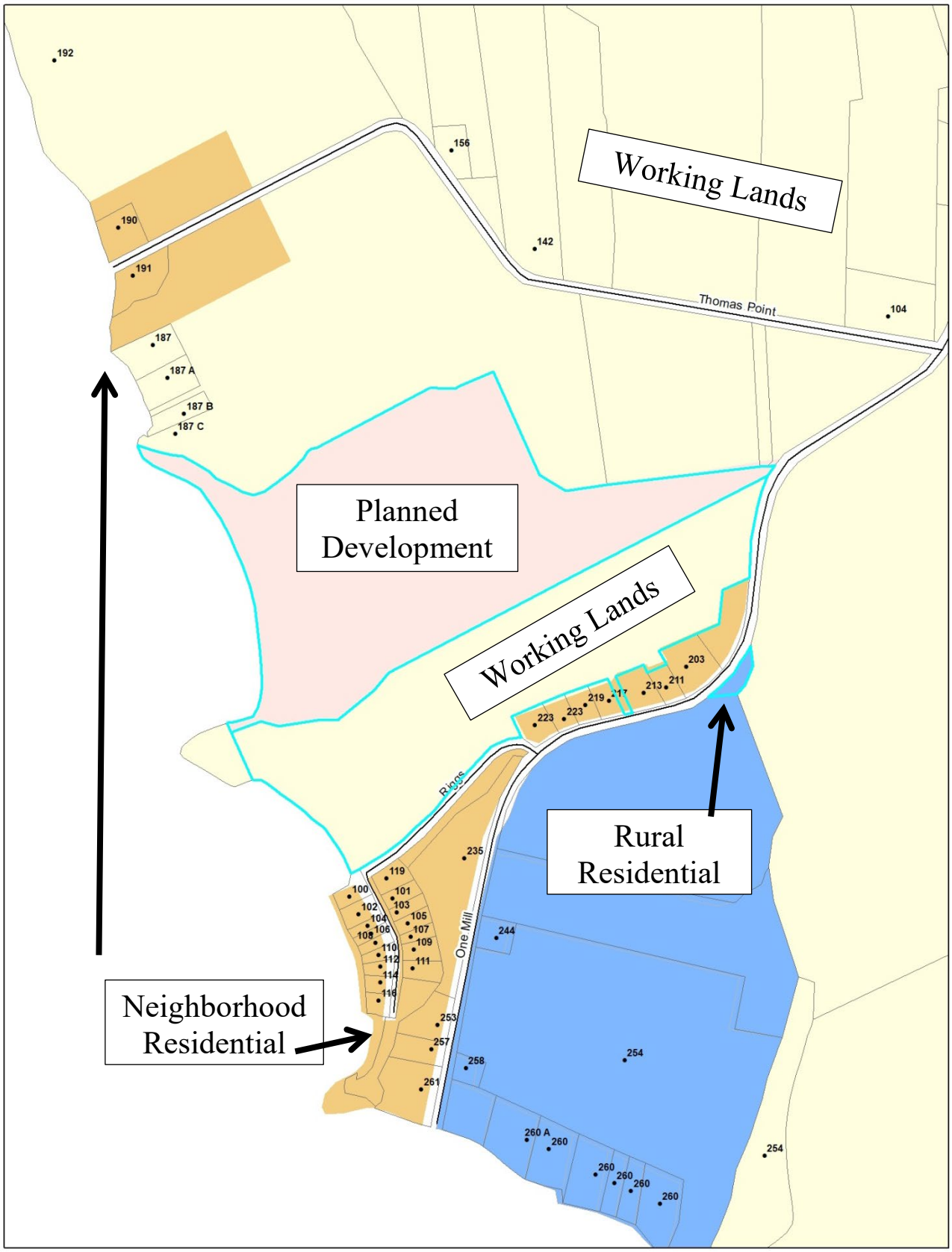
Traffic: Proposed zoning will have impact on Traffic. A Traffic Impact Analysis required at development stage.

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

PROJECT LOCATION: Vicinity Map: Shiloh Township

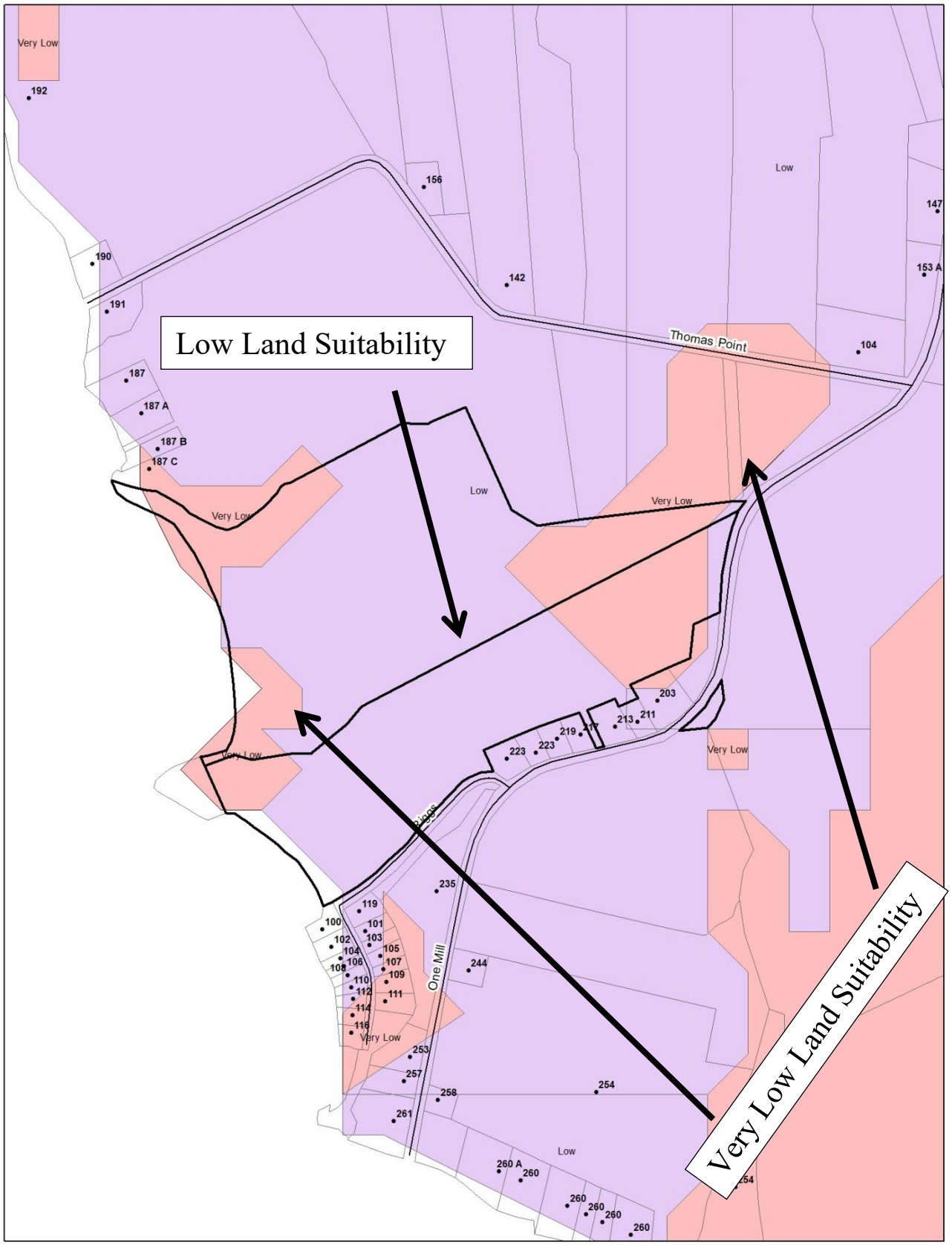
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Zoning Map:



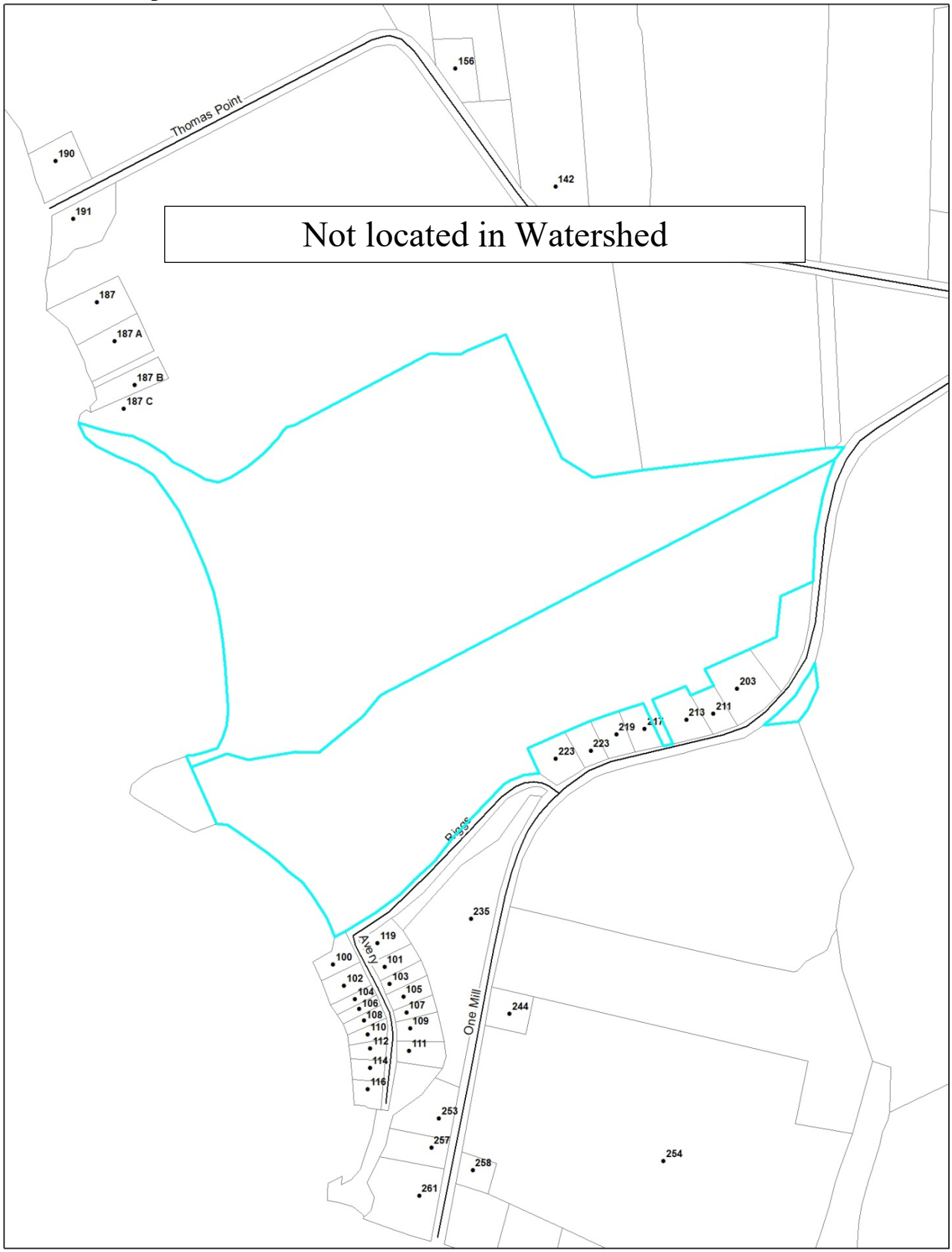
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

CAMA Land Suitability:



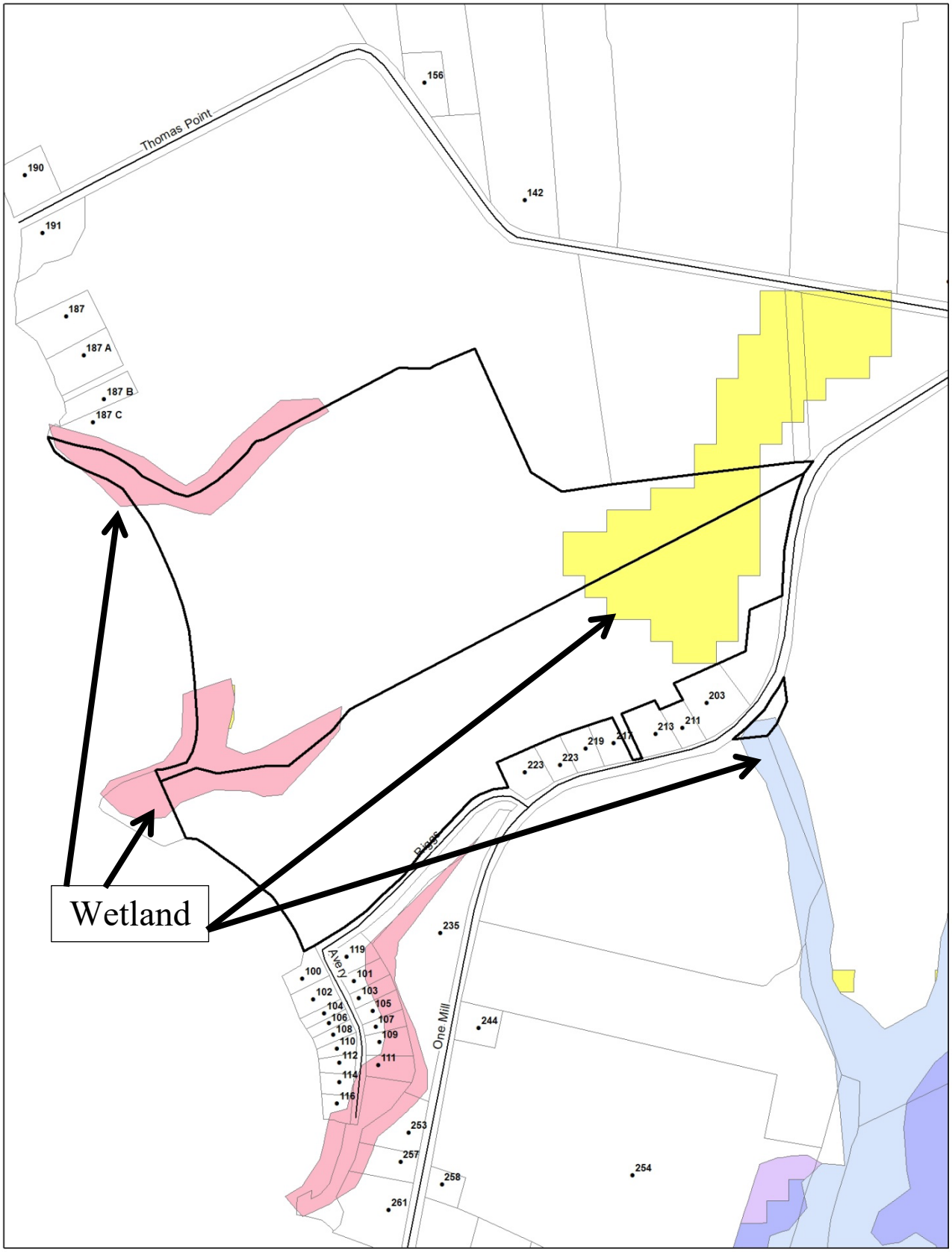
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Watershed Map



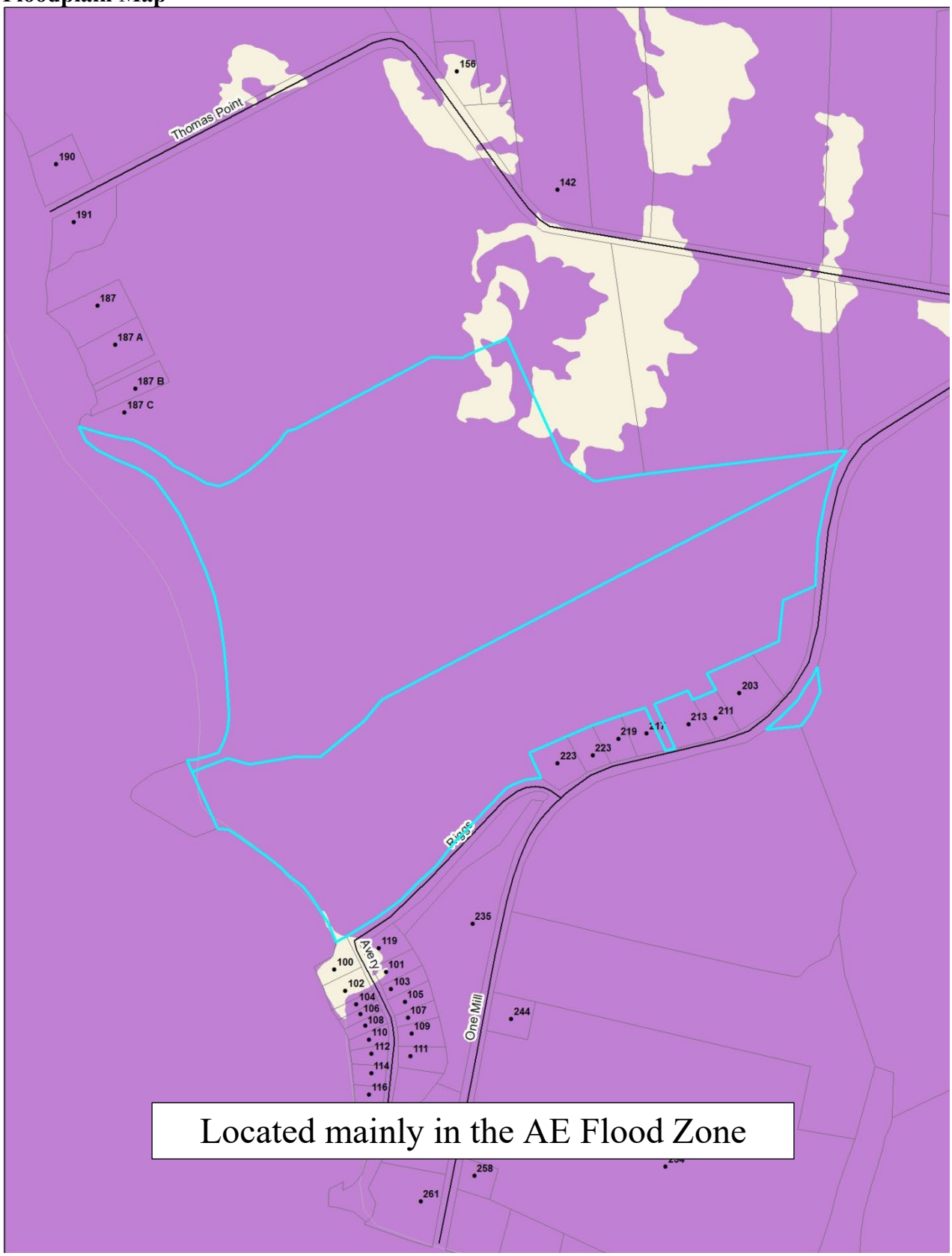
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Wetlands Map



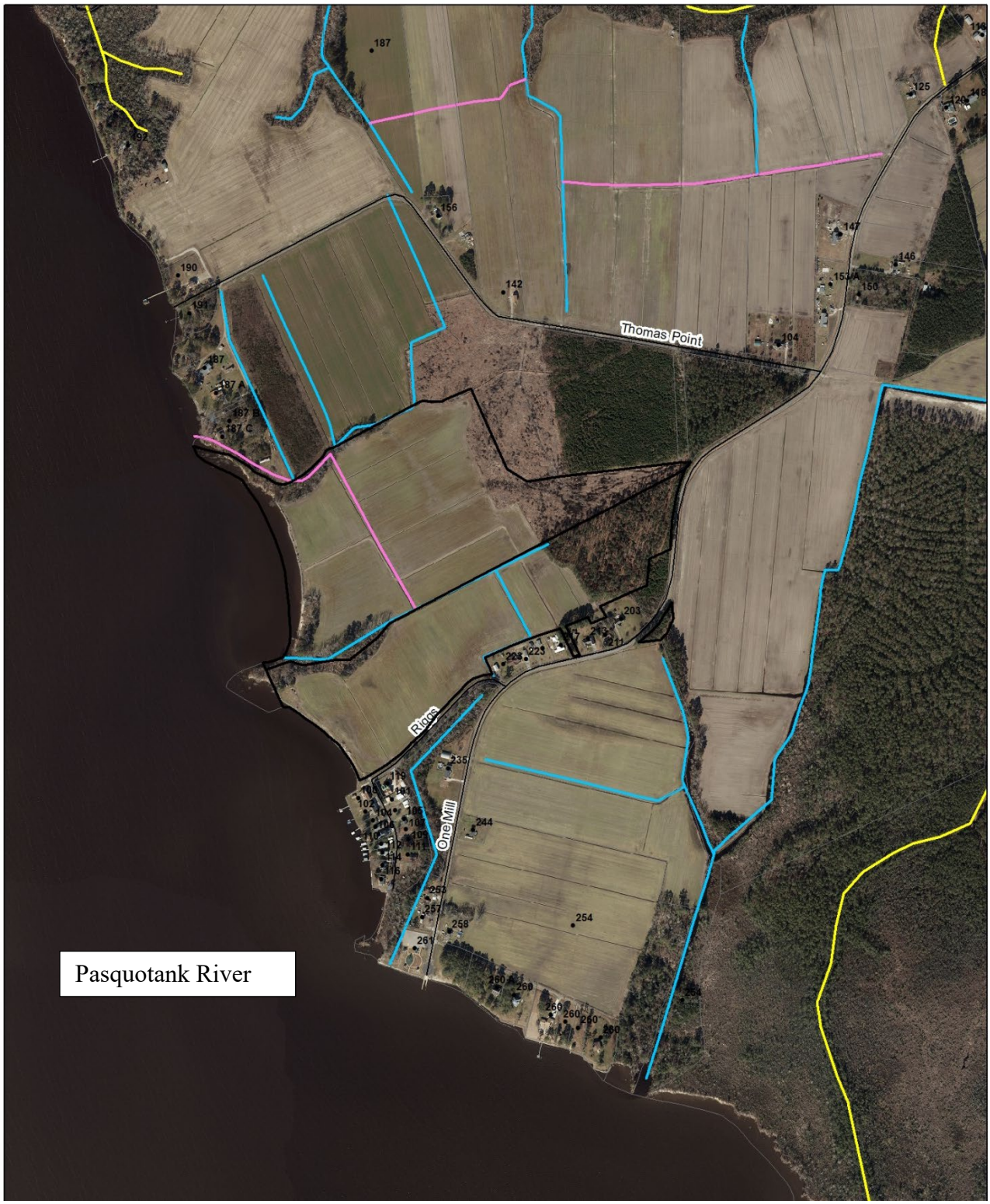
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Floodplain Map



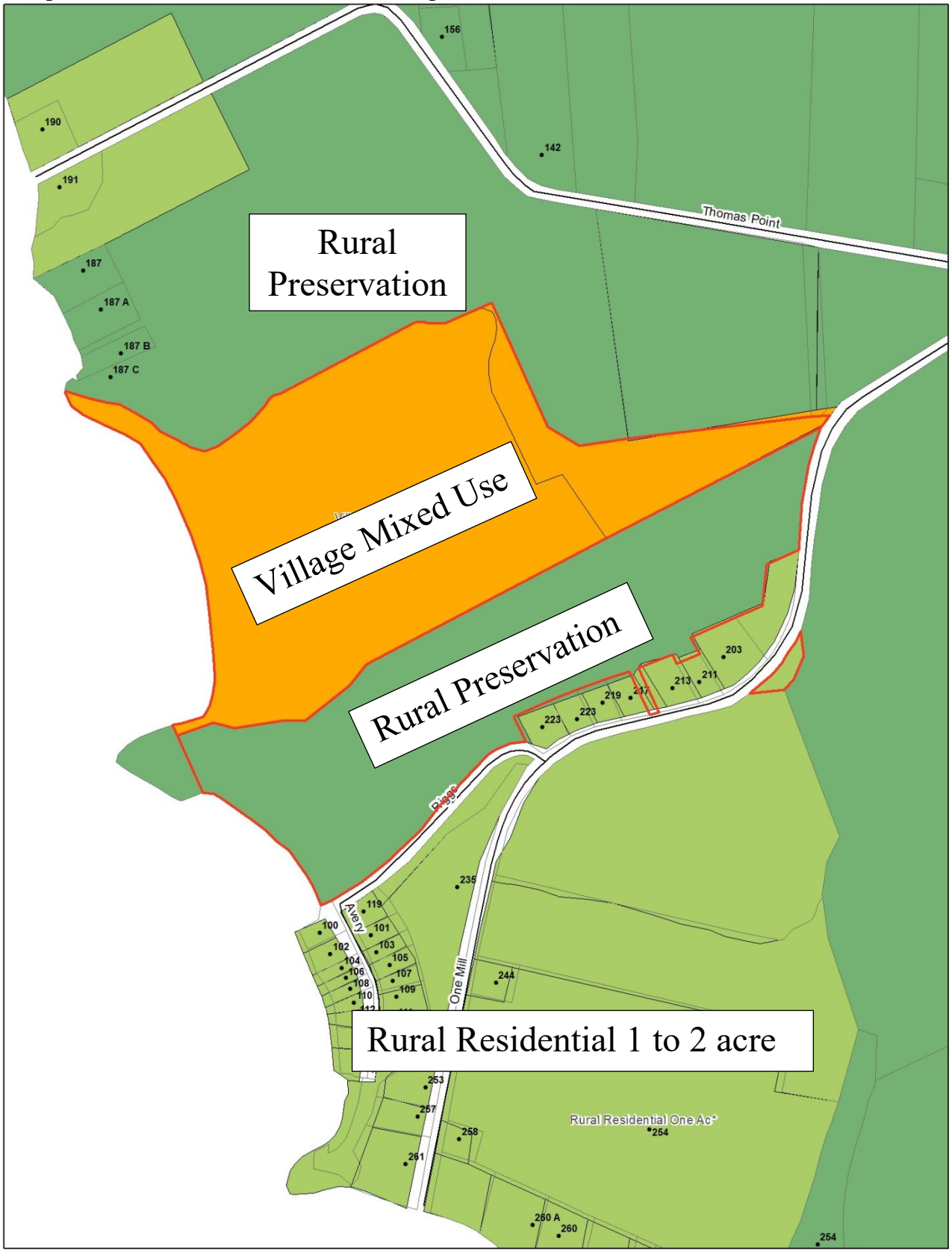
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

ENVIRONMENTAL ASSESSMENT: Streams, Creeks, Major Ditches:
Distance & description of nearest outfall: It appears the property drains to Pasquotank River.



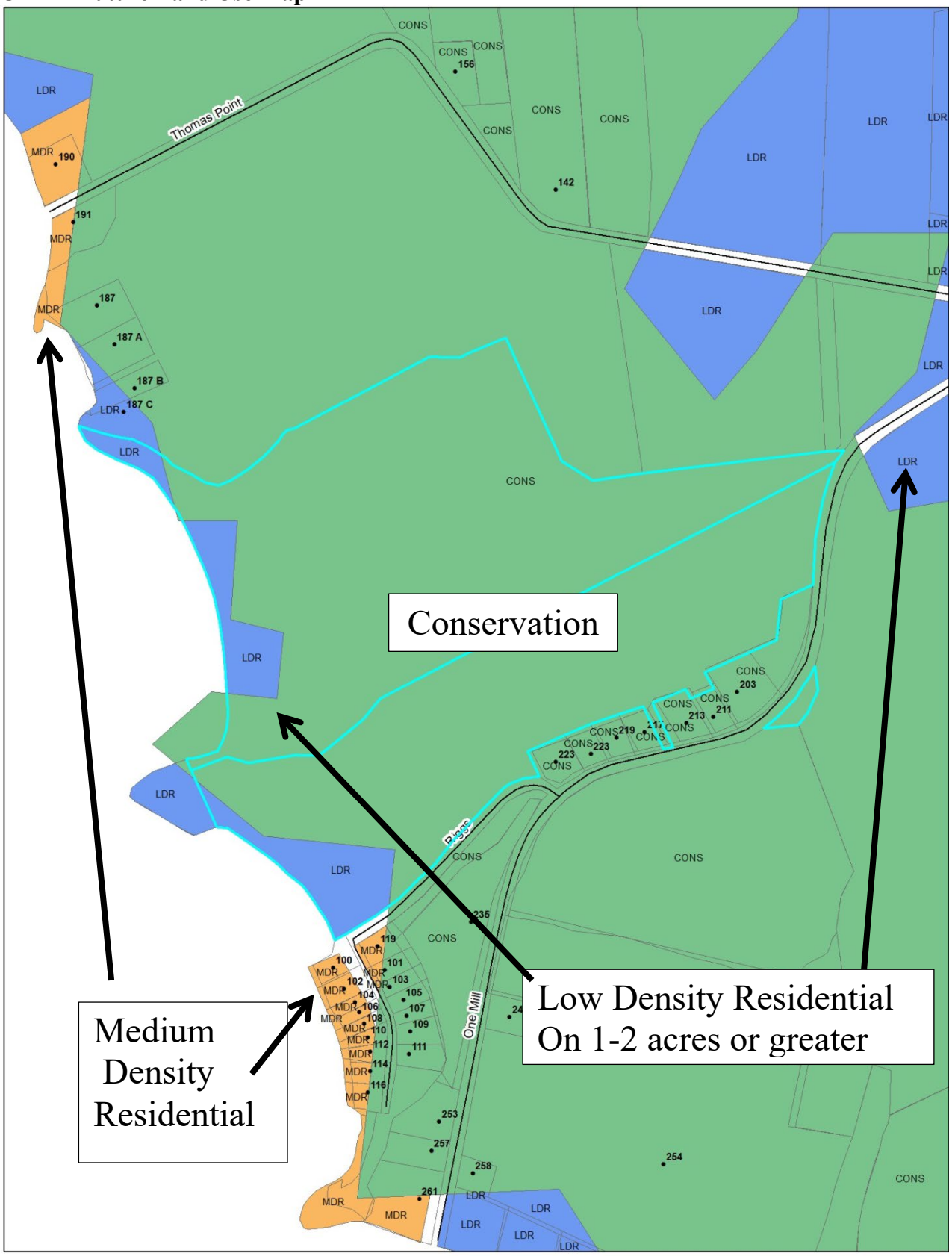
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Comprehensive Plan Future Land Use Map



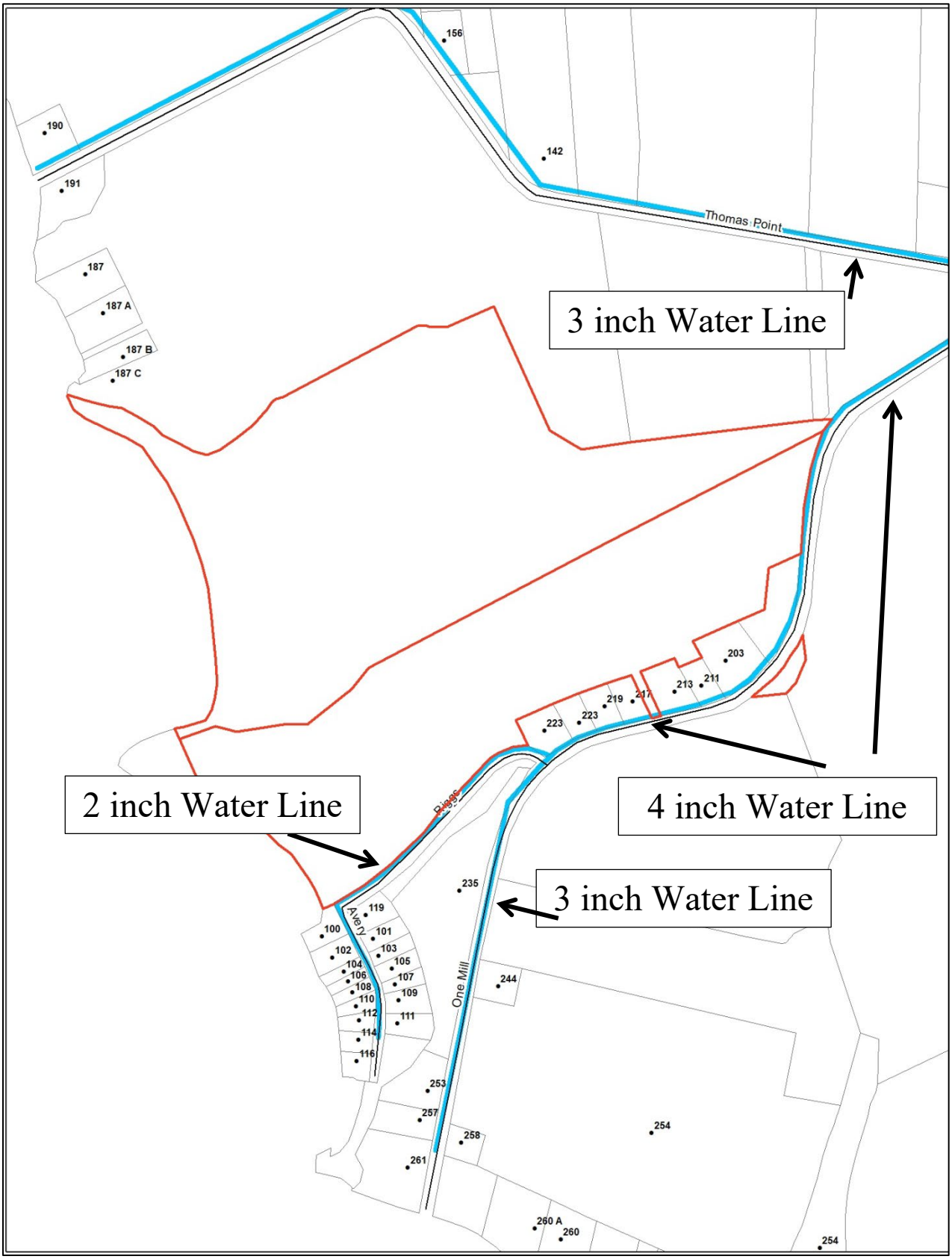
Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

CAMA Future Land Use Map



Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Water is available



Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

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The goal when reviewing a project for Zoning Regulations in accordance with the Camden County Land Use Plans is to make sure the project is designed to:

- to lessen congestion in the streets;
- to secure safety from fire, panic, and other dangers;
- to promote health and the general welfare;
- to provide adequate light and air;
- to prevent the overcrowding of land;
- to avoid undue concentration of population; and
- to facilitate the adequate provision of transportation, water, sewage, schools parks and other public requirements

Summary

CONSISTENCY with PLANS and MAPS

2035 Comprehensive Plan

Consistent ☒ **Inconsistent ☐**

Village Mixed use areas include moderate to higher density mixed use including residential, commercial, and recreational uses. The Working Lands are shown on the Future Land Use map as Rural Preservation. Rural Preservation promotes the continued use of working lands and protection of environmentally sensitive lands from more intense development.

CAMA Land Use Plan Policies & Objectives:

Consistent ☐ **Inconsistent ☒**

The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is inconsistent in that the CAMA Future Land Use Maps has the majority of property identified as Conservation. Small areas on the water are identified as Low Density Residential. Conservation is designated to provide for effective long term management of significant limited or irreplaceable areas.

Comprehensive Transportation Plan

The Camden County Comprehensive Transportation Plan does not identify any roads as needing improvement or recommended for improvement south of Wharf Rd on Hwy 343 south.

-**Other Plans officially adopted by the Board of Commissioners**

N/A

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

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SPECIFIC CAMA LAND USE QUESTIONS TO BE CONSIDER:

1. Does Camden County need more land in the zoning class requested?
In Camden County 0.63% is zoned as Planned Development, 72.95% is zoned as Working Lands and 1.79% of the property is zoned as Suburban Residential.

2. Is there other land in the county that would be more appropriate for the proposed uses?
There is very limited waterfront property left to be developed.

3. Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?
The range of uses between Planned Development, Working Lands and Suburban Residential are similar. Planned Development may allow for commercial development not allowed in other two districts and the proposed density is established upon approval of Masterplan. Suburban Residential allows for higher density than Working Lands. The Zoning Comparison, included in the package, identifies specific uses for each zoning district.

4. Will the request have serious impact on traffic circulation, parking space, sewer and water services, other utilities?
The proposed zoning uses will have an impact on all public facilities. The Preliminary Plat Application will require a Development Impact Statement. The Development Impact Statement is determined by the Physical Analysis, Housing Market Analysis Water Analysis, Sewer Analysis, Fiscal Analysis and Traffic Analysis.

5. Will the request have an impact on other county services, including police protection, fire protection or the school system?
The proposed zoning uses will have an impact on all public services. The specific service and to what extent the impact will be projected during the development approval process of the property, using recommendations from the Technical Review Committee.

6. Is there a good possibility that the request, as proposed, will result, as proposed, will result in lessening the enjoyment or use of adjacent properties?
All permitted uses in the requested zoning classification should not lessen the enjoyment or use of any adjacent properties.

7. Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?
All uses permitted in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

8. Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?
The request does not raise serious legal questions.

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

`

9. <u>Does the request impact any CAMA Areas of Environmental Concern?</u>
Yes the proposed development includes areas of environmental concern. Concerns are flood zone AE, wetlands, and the waterfront. The development process will include the required documentation for Federal, State and County; (CAMA permit, NCDEQ Erosion & Sediment Control permit, NCDEQ Stormwater permit, Approved County drainage plan, and any other appropriate approvals.)

Recommendations:

The Planning Board on January 21 voted unanimously to approve the Rezoning Application.

Planning Staff supports the Planning Board recommendation for the approval of the Rezoning Application Ordinance 2021-03-01 (UDO 2020- 12-14) of the Avery parcels on One Mill Rd and Riggs Road from Planned Development, Working Lands, and Rural Residential to Suburban Residential. This recommendation is based on the 2035 Comprehensive Plan which identifies: (1) 52 acres as Village Mixed Use with an appropriate specific use as moderate and higher density residential uses (up to 14 dwellings units per acre); (2) 37 acres as Rural Preservation with appropriate uses of farms and forestry sites.

Attachment: 1_AveryShores_Rezoning_StaffReport (2916 : Set Public Hearing - Avery Shores Rezoning)

CAMDEN COUNTY
NORTH CAROLINA • USA
Boundless Opportunities

Zoning Map Amendment Application

OFFICIAL USE ONLY:
UDO Number: 2020-12-14
Date Filed: 12/11/2020
Amount Paid: $1440 ck#1
Received By: [illegible]

Contact Information

APPLICANT		PROPERTY OWNER	
Name:	Avery Family Rev. Trust	Name:	Same
Address:	102 Avery Drive Shiloh, NC 27974	Address:	
Telephone:	252-455-1028	Telephone:	
Fax:		Fax:	
Email:	sbrad11@gmail.com	Email:	

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Owner

Property Information

Physical Street Address: 0 One Mill Road, Shiloh, NC
Location: (2) Parcels totalling +/- 88.8 Acres north of Riggs Road
Parcel ID Number(s): 038971002125520000; 038971003008340000
Total Parcel(s) Acreage: +/- 88.8 Acres
Existing Land Use of Property: Agriculture

Request

Current Zoning of Property: PUD & WL & RR Proposed Zoning District: SR
Total Acreage for Rezoning: 88.8 Are you rezoning the entire parcel(s): ■ Yes ☐ No
Metes and Bounds Description Provided: ■ Yes ☐ No
Community Meeting, if applicable: Date Held: 12-9-2020; Location: Camden Co. Courthouse

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

[signature]
Property Owner(s)/Applicant

12-10-20
Date

Note: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

Attachment: 2_ZoningMapAmendmentApplication (2916 : Set Public Hearing - Avery Shores Rezoning)

Zoning Change Application Questions

The UDO requires the Board to consider principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety, or welfare?

Down grading of the current PUD zoning for the northern parcel to Suburban Residential will greatly reduce the amount of residential density while the rezoning of the southern parcel from Working Lands to Suburban Residential, will provide continuity with the adjacent residential pockets along One Mill Road and Avery Drive. The combination of reduced density, potential for conservation areas and the development of shoreline property, will contribute to a lower impact development with less demand on infrastructure while highlighting higher valued property.

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?

In keeping with the Suburban Residential zone's Purpose Statement, primary placement of such neighborhoods is to be along areas such as primary roads, shoreline area and bordering on rural areas. The parcels proposed for rezoning have over 2,000 linear feet of shoreline combined on the Pasquotank River, much of which can be developed.

(C) For proposals to re-zone to non-residential districts along major arterial roads:

(1) Is this an expansion of an adjacent zoning district of the same classification?

(2) What extraordinary showing of public need or demand is met by this application?

Attachment: 2_ZoningMapAmendmentApplication (2916 : Set Public Hearing - Avery Shores Rezoning)

Attachment: 3_SitePlan (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	PD	SR
Agricultural		
AGRICULTURE/HORTICULTURE		
All Agriculture/ Horticulture Uses	A	P
ANIMAL HUSBANDRY		
Animal Husbandry Uses (excluding stockyards and slaughterhouses)		
Stockyard/Slaughterhouse		
AGRICULTURAL SUPPORT		
Agricultural Research Facility	P	
Agri-Education/ Agri-Entertainment	A	
Distribution Hub for Agriculture Products	A	
Equestrian Facility	A	S
Farm Machinery Sales, Rental, or Service	A	
Farmers Market	A	
Roadside Market	A	
Residential		
HOUSEHOLD LIVING USES		
Bungalow Court	A	
Duplex	A	
Live/Work Dwelling	A	
Manufactured Home	A	
Manufactured Home or Mobile Home Park		
Mobile Home		
Multi-Family	A	
Pocket Neighborhood	A	
Quadraplex	A	
Single-Family Attached	A	
Single-Family Detached	A	P
Triplex	A	
Upper Story Residential	A	
GROUP LIVING		
Dormitory	A	
Family Care Home	A	P
Group Home	A	
Rooming House	A	

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	PD	SR
Institutional		
COMMUNITY SERVICES		
Community Center	A	
Cultural Facility	A	
Library	A	
Museum	A	
Senior Center	A	
Youth Club Facility	A	
DAY CARE		
Adult Day Care Center	A	
Child Care Center	A	
EDUCATIONAL FACILITIES		
Major	A	
Moderate	A	
Minor	A	S
GOVERNMENT FACILITIES		
Government Office	A	
Government Maintenance, Storage, or Distribution Facility	A	
HEALTH CARE FACILITIES		
Drug or Alcohol Treatment Facility	A	
Hospital	`	
Medical Treatment Facility	A	
INSTITUTIONS		
Assisted Living Facility	A	
Club or Lodge	A	
Halfway House		
Nursing Home	A	
Psychiatric Treatment Facility		
Religious Institution	A	
PARKS AND OPEN AREAS		
Cemetery	A	S
Community Garden	A	P
Park, Public or Private	A	S

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	PD	SR
PUBLIC SAFETY		
Police, Fire, or EMS Facility	A	S
Correctional Facility		
Security Training Facility		
TRANSPORTATION		
Airport	A	
Helicopter Landing Facility	A	
Passenger Terminal, Surface Transportation	A	
UTILITIES		
Utility, Major	A	S
Utility, Minor	A	P
Commercial		
ADULT AND SEXUALLY-ORIENTED BUSINESSES		
All Adult and Sexually-Oriented Businesses		
ANIMAL CARE		
Major	A	
Minor	A	
EATING ESTABLISHMENTS		
Restaurant, Major	A	
Restaurant, Minor	A	
Bar, Nightclub, or Dance Hall	A	
OFFICES		
Major	A	
Minor	A	
PARKING, COMMERCIAL		
All	A	
PERSONAL SERVICES		
Major	A	
Minor	A	
RECREATION/ENTERTAINMENT, INDOOR		
Major	A	
Minor	A	

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	PD	SR
RECREATION/ENTERTAINMENT, OUTDOOR		
Major	A	
Minor	A	
Firing Range		
Water-Related Uses	A	
RETAIL SALES		
Flea Market	A	
Grocery Store	A	
Major	A	
Minor	A	
STORAGE, COMMERCIAL		
Major	A	
Minor	A	
TELECOMMUNICATIONS		
Antenna Collocation (on a Building)	A	
Antenna Collocation (on a Tower)	A	
Small Wireless Facility	A	
Telecommunications Tower, Freestanding	A	
Telecommunications Tower, Stealth	A	P
VEHICLE ESTABLISHMENT		
Major	A	
Minor	A	
VISITOR ACCOMMODATIONS		
Bed and Breakfast	A	
Campground	A	
Hotel or Motel	A	
Industrial		
EXTRACTIVE INDUSTRY		
All		
INDUSTRIAL SERVICES		
Contractor Service	A	
Crabshedding		
Fuel Oil or Bottled Gas Distributor		
General Industrial Service and Repair	A	
Heavy Equipment Sales, Rental, or Service	A	
Research and Development	A	

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	PD	SR
MANUFACTURING AND PRODUCTION		
Manufacturing, Heavy	A	
Manufacturing, Light	A	
POWER GENERATION		
Solar Array	A	S
Wind Energy Conversion Facility	A	
WAREHOUSE AND FREIGHT MOVEMENT		
All	A	
WASTE-RELATED SERVICES		
Incinerator		
Land Application of Sludge/Septage		
Landfill		
Public Convenience Center or Transfer Station		
Recycling Center	A	
Salvage or Junkyard		
Waste Composting Facility		
WHOLESALE SALES		
Major	A	
Minor	A	

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	WL	SR
Agricultural		
AGRICULTURE/HORTICULTURE		
All Agriculture/ Horticulture Uses	P	P
ANIMAL HUSBANDRY		
Animal Husbandry Uses (excluding stockyards and slaughterhouses)	P	
Stockyard/Slaughterhouse		
AGRICULTURAL SUPPORT		
Agricultural Research Facility	P	
Agri-Education/ Agri-Entertainment	P	
Distribution Hub for Agriculture Products	P	
Equestrian Facility	P	S
Farm Machinery Sales, Rental, or Service	S	
Farmers Market	P	
Roadside Market	P	
Residential		
HOUSEHOLD LIVING USES		
Bungalow Court		
Duplex		
Live/Work Dwelling	S	
Manufactured Home	P	
Manufactured Home or Mobile Home Park		
Mobile Home		
Multi-Family		
Pocket Neighborhood		
Quadraplex		
Single-Family Attached		
Single-Family Detached	P	P
Triplex		
Upper Story Residential		
GROUP LIVING		
Dormitory		
Family Care Home	P	P
Group Home	S	
Rooming House	S	

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	WL	SR
Institutional		
COMMUNITY SERVICES		
Community Center		
Cultural Facility		
Library		
Museum		
Senior Center		
Youth Club Facility		
DAY CARE		
Adult Day Care Center		
Child Care Center	P	
EDUCATIONAL FACILITIES		
Major		
Moderate	S	
Minor	P	S
GOVERNMENT FACILITIES		
Government Office	P	
Government Maintenance, Storage, or Distribution Facility	S	
HEALTH CARE FACILITIES		
Drug or Alcohol Treatment Facility		
Hospital		
Medical Treatment Facility	S	
INSTITUTIONS		
Assisted Living Facility		
Club or Lodge	S	
Halfway House		
Nursing Home		
Psychiatric Treatment Facility		
Religious Institution	S	
PARKS AND OPEN AREAS		
Cemetery	S	S
Community Garden	P	P
Park, Public or Private	P	S

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	WL	SR
PUBLIC SAFETY		
Police, Fire, or EMS Facility	S	S
Correctional Facility		
Security Training Facility		
TRANSPORTATION		
Airport	S	
Helicopter Landing Facility	S	
Passenger Terminal, Surface Transportation		
UTILITIES		
Utility, Major	P	S
Utility, Minor	P	P
Commercial		
ADULT AND SEXUALLY-ORIENTED BUSINESSES		
All Adult and Sexually-Oriented Businesses		
ANIMAL CARE		
Major	S	
Minor	P	
EATING ESTABLISHMENTS		
Restaurant, Major		
Restaurant, Minor		
Bar, Nightclub, or Dance Hall		
OFFICES		
Major		
Minor		
PARKING, COMMERCIAL		
All		
PERSONAL SERVICES		
Major		
Minor		
RECREATION/ENTERTAINMENT, INDOOR		
Major		
Minor		

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	WL	SR
RECREATION/ENTERTAINMENT, OUTDOOR		
Major	S	
Minor	S	
Firing Range	S	
Water-Related Uses	S	
RETAIL SALES		
Flea Market		
Grocery Store		
Major		
Minor		
STORAGE, COMMERCIAL		
Major		
Minor		
TELECOMMUNICATIONS		
Antenna Collocation (on a Building)		
Antenna Collocation (on a Tower)	P	
Small Wireless Facility	P	
Telecommunications Tower, Freestanding	S	
Telecommunications Tower, Stealth	P	P
VEHICLE ESTABLISHMENT		
Major		
Minor		
VISITOR ACCOMMODATIONS		
Bed and Breakfast	P	
Campground	S	
Hotel or Motel		
Industrial		
EXTRACTIVE INDUSTRY		
All	S	
INDUSTRIAL SERVICES		
Contractor Service		
Crabshedding		
Fuel Oil or Bottled Gas Distributor		
General Industrial Service and Repair		
Heavy Equipment Sales, Rental, or Service		
Research and Development		

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

Camden County, North Carolina
Principal Use Table, District Comparison

Use Class / Main Category / Category "P"=Permitted, "S"=Special Use Permit, Blank=Prohibited	WL	SR
MANUFACTURING AND PRODUCTION		
Manufacturing, Heavy		
Manufacturing, Light		
POWER GENERATION		
Solar Array	S	S
Wind Energy Conversion Facility	S	
WAREHOUSE AND FREIGHT MOVEMENT		
All		
WASTE-RELATED SERVICES		
Incinerator		
Land Application of Sludge/Septage		
Landfill		
Public Convenience Center or Transfer Station	S	
Recycling Center	S	
Salvage or Junkyard		
Waste Composting Facility	S	
WHOLESALE SALES		
Major		
Minor		

Attachment: 4_Zoning Comparision PD & WL to SR (2916 : Set Public Hearing - Avery Shores Rezoning)

TIMMONS GROUP

1805 West City Drive
Unit E
Elizabeth City, NC 27909

P 252.621.5030
F 252.562.6974
www.timmons.com

November 23, 2020

RE: Proposed Rezoning

To Whom It May Concern:

You are receiving this notice because you own property near a parcel of land proposed for rezoning. The proposed rezoning will result in one parcel being rezoned from Planned Development and another parcel from Working Lands to both being rezoned to Suburban Residential.

A community meeting has been scheduled for Wednesday, December 9, 2020 at 6:00 pm in the upstairs courtroom of the Historic Camden County Courthouse. At the meeting, the project will be presented to the community and you will have an opportunity to provide comments to the applicant and Camden County.

If you are unable to attend the meeting or would like to discuss the project prior to the meeting, please feel free to contact me at the phone number above.

Sincerely,

Jason Mizelle, PLS

Attachment: 5_NeighborhoodMeetingInformation (2916 : Set Public Hearing - Avery Shores Rezoning)

Parcel Proposed for Rezoning

Attachment: 5_NeighborhoodMeetingInformation (2916 : Set Public Hearing - Avery Shores Rezoning)

ABODE OF CAMDEN, INC
187 THOMAS POINT ROAD
SHILOH, NC 27974

AKBJ, LLC
1381 S HWY 343
SHILOH, NC 27974

MARSHALL BURGESS
1051 CHESWICK ROAD
RICHMOND VA 23235

JOHN & BRENDA COCHRAN
187 A THOMAS POINT ROAD
SHILOH, NC 27974

LINDA & ROBERT DENNY
217 ONE MILL ROAD
SHILOH, NC 27974

DEMPSEY FORBES
235 ONE MILL ROAD
SHILOH, NC 27974

REGGIE FORBES
213 ONE MILL ROAD
SHILOH, NC 27974

WILLARD FORBES
C/O THELMA FORBES
2012 STERLING POINT DRIVE
PORTSMOUTH VA 23703

PATRICIA & JAMES HUMBLET
106 AVERY DRIVE
SHILOH, NC 27974

SAMUEL LEARY, JR
1151 WHITBURN TERRACE
CHESAPEAKE VA 23322

MELISSA MACKAY &
GREGORY GRANLUND
119 RIGGS ROAD
SHILOH, NC 27974

BONNIE RIGGS
223 ONE MILL ROAD
SHILOH, NC 27974

DWIGHT RIGGS &
NANCY SWAIN
700 ELDERBERRY COURT
CHESAPEAKE VA 23320

WILLIAM C. SARGENT JR
2213 TULLS COVE RD
WINTERVILLE, NC 28590

WILLIAM M. SARGENT
203 ONE MILL ROAD
SHILOH, NC 27974 6227

NICHOLAS & CRYSTAL WILLIAMS
211 ONE MILL ROAD
SHILOH, NC 27974

C/O AMBER CURLING
CAMDEN COUNTY PLANNING DEPARTMENT
PO BOX 74
CAMDEN, NC 27921

STEVEN BRADSHAW
102 AVERY DRIVE
SHILOH, NC 27974

Attachment: 5_NeighborhoodMeetingInformation (2916 : Set Public Hearing - Avery Shores Rezoning)

TIMMONS GROUP

1805 West City Drive
Unit E
Elizabeth City, NC 27909

P 252.621.5030
F 252.562.6974
www.timmons.com

COMMUNITY MEETING REPORT FOR AVERY FAMILY TURST

Project: Rezoning 88.8-Acres on Riggs Road
Facilitator: Jason Mizelle – Timmons Group
Date & Time: December 9, 2020 @ 6:00 PM
Location: Historic Camden Court House

In preparation for the Community Meeting, eighteen notices were mailed out notifying the adjoining property owners & the County Staff about the meeting. Five Camden residents attended, most of whom resided along the One Mill Road side of the project. Also, in attendance were Amber Curling of the Camden County Planning Department, Steve Bradshaw & Preston Avery (applicants) as well as Jason Mizelle of Timmons Group.

I opened the meeting with an explanation of the rezoning process and what specifically the applicants were looking to do with the property, if approved. Having the meeting early in the review process gives the developer and the design professionals time to analyze comments, address concerns and possibly make changes. I explained that we were at the very beginning of the process and there was a long way to go in order to see a project like this to fruition.

Steve Bradshaw, one of the applicants, then reviewed in detail the thought process behind the type of development being sought and why the change from the PUD & Working Lands designations to Suburban Residential was more befitting of the property and its proximity to the water.

Much of the question and answers with those in attendance centered around the timing of the project and when construction might commence. It was relayed that the project would likely not start construction for a year and even then it would be phased construction.

Other items discussed were in relation to some of the current property use encroachments of the residences along One Mill Road and that it was the applicants desire to convey that portion of the parcel that would make up the area in use, so as to have those residents not have to relocate or modify any improvements made. It was explained that the sliver of land in question was not being included in our project limits or calculations.

Mr. Bradshaw reviewed the concept plan in further detail to highlight the areas adjacent to the residents in attendance parcels and to discuss the hopes that the inclusion of canal connections to the river would aid in some of the drainage woes that were currently occurring in that area.

The meeting was concluded at 7:00 pm as there were no further questions or discussion.

Respectfully submitted,

Jason A. Mizelle, PLS
Timmons Group

Cc Camden County Planning

Attachment: 5_NeighborhoodMeetingInformation (2916 : Set Public Hearing - Avery Shores Rezoning)

TIMMONS GROUP

YOUR VISION ACHIEVED THROUGH OURS.

Timmons Group Sign-In Sheet

Camden County Community Meeting

Avery Shores

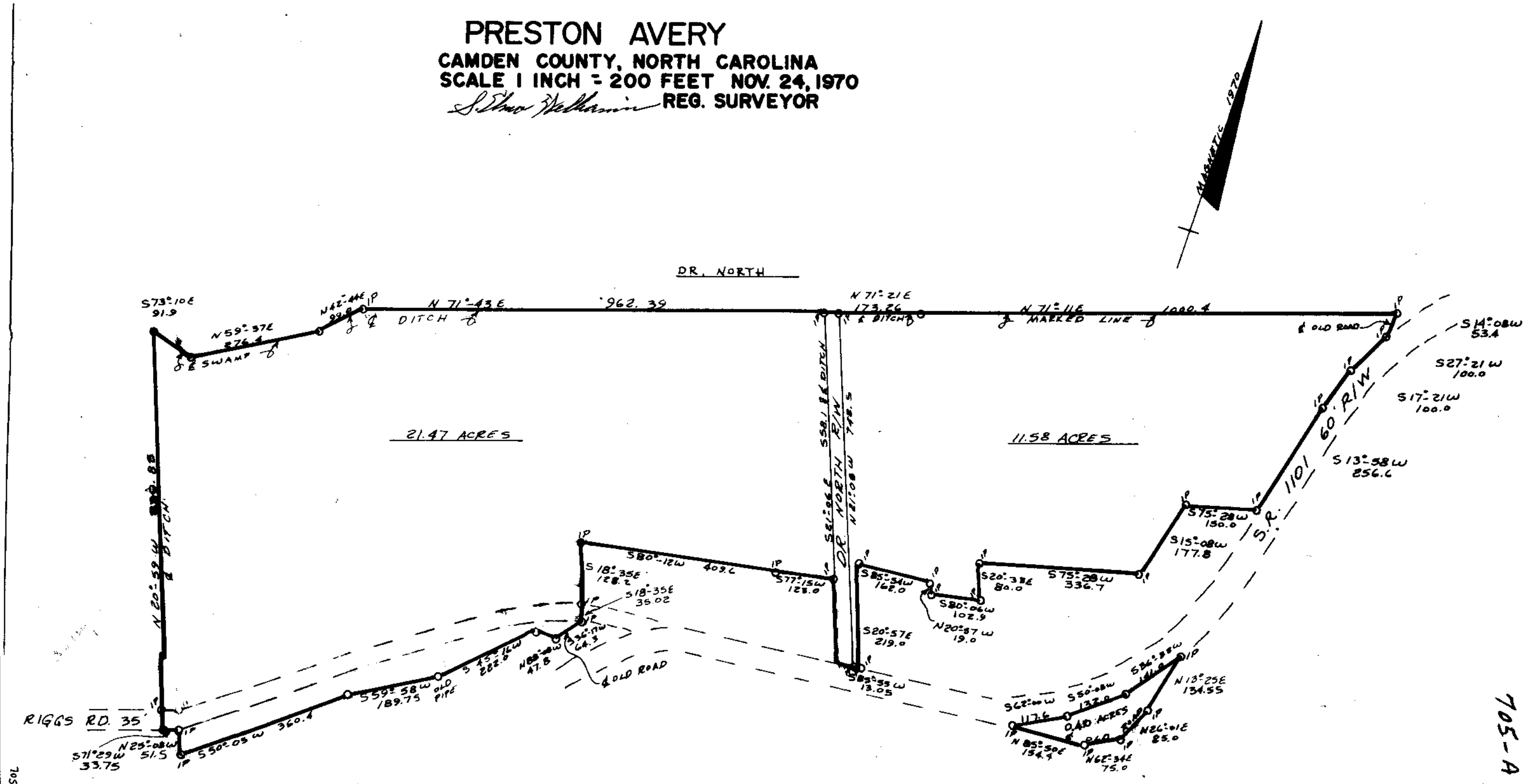
December 9, 2020

6: 00PM

Name (Printed)	Phone Number	Email	Address
Amber Y Curling	252 3301919	acurling@camdencountyncgov	Planning Dept
Crystal + Nicholas Williams	252-339-5629	coodrop3@gmail.com	211 One Mill Road Shiloh NC
Steven Bradshaw	252-455-1028	sbrad11@gmail.com	102 Avery Drive.
DWIGHT RIGGS	757 · 678 · 3636	driggs9496@aol.com	700 ELDERBERRY COURT. CHESAPEAKE, VA. 23320.
Preston Avery	208 841-8459	preston208@msn.com	250 Vallicki, Eagle, ID 83616 100 Avery Dr, Shiloh, NC
JASON Mizelle	252-621-5028	jason.mizelle@timmons.com	1805 W. City Dr. Unit E EC, NC 27909
Bonnie Riggs	252-339-4875	rainbowchaser51@yahoo.com	223 One Mill Rd Shiloh, NC 27974
Carroll Sangent	336 4757		219 One Mill Rd Shiloh N.C. 27974

PRESTON AVERY

CAMDEN COUNTY, NORTH CAROLINA
SCALE 1 INCH = 200 FEET NOV. 24, 1970
S. Theo Walkamin REG. SURVEYOR



Packet Pg. 121
8.J.g
Attachment: 6_Deed (2916 : Set Public Hearing - Avery Shores Rezoning)

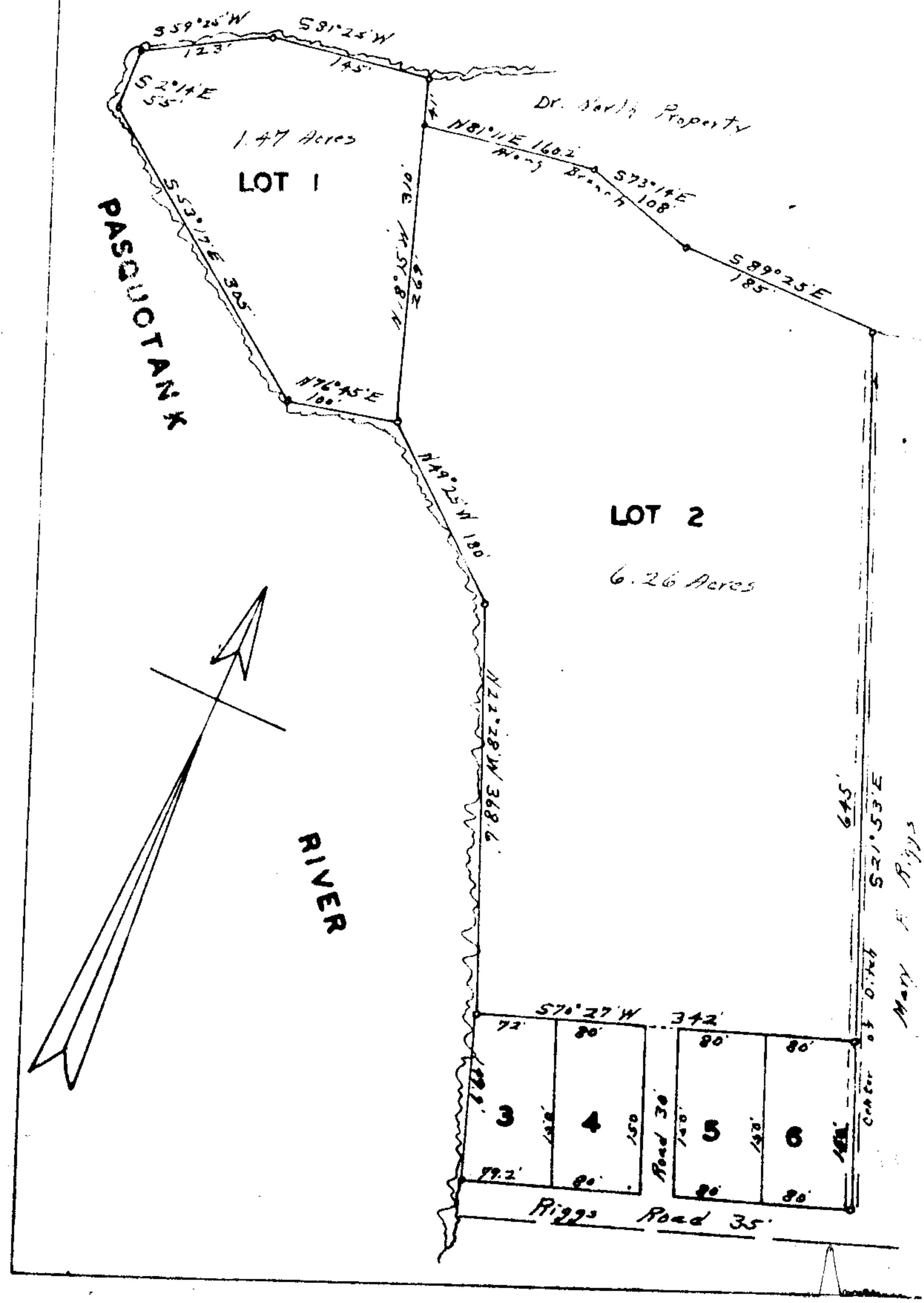
MARY F. RIGGS

CAMDEN COUNTY, NORTH CAROLINA

SCALE 1 INCH = 100 FEET DEC. 4, 1963

S. Elmo Williams REG. SURVEYOR

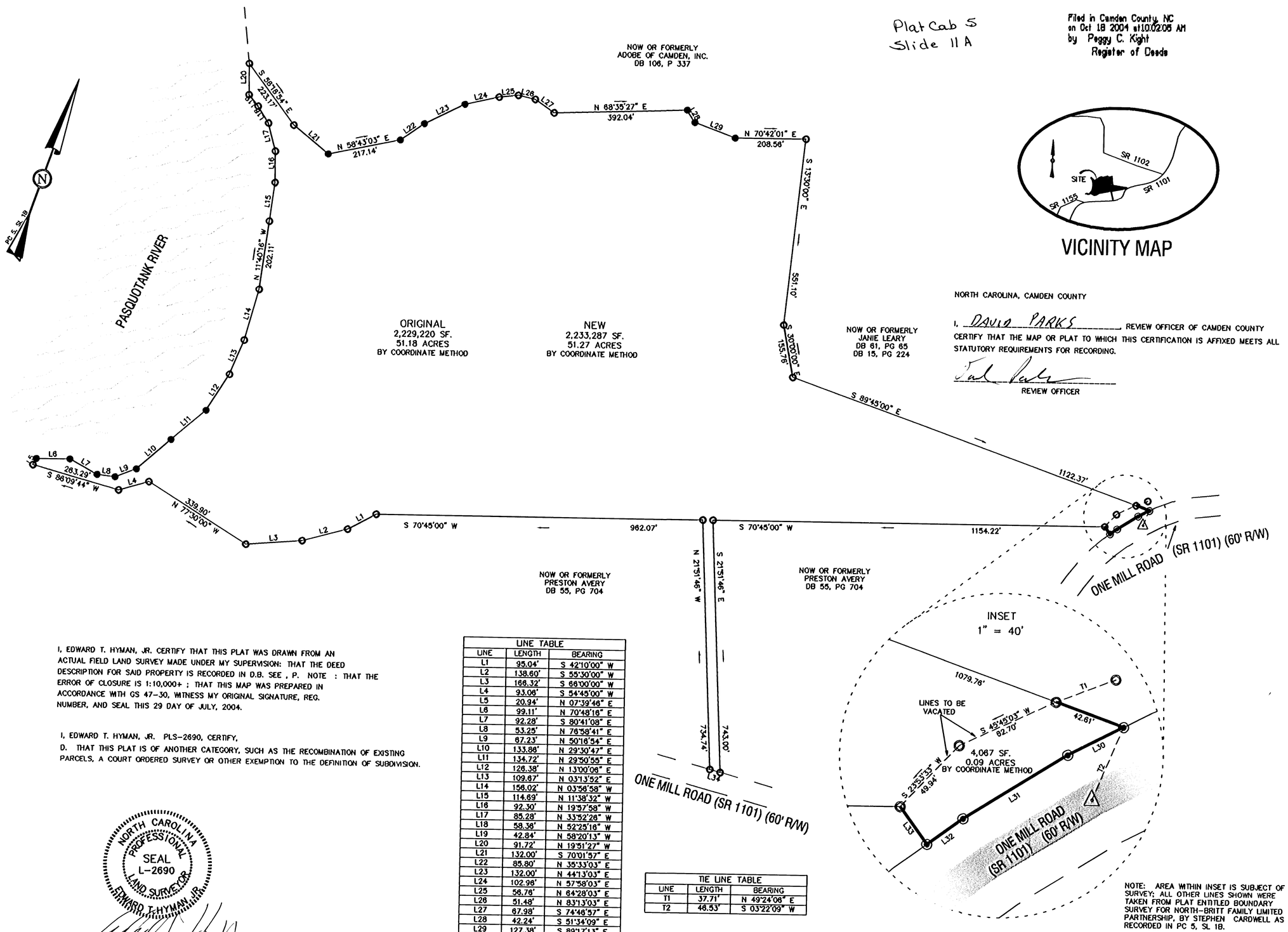
Camden NC Deed Bk 44 Assessment Bk



Attachment: 6_Deed (2916 : Set Public Hearing - Avery Shores Rezoning)

Plat Cab 5
Slide 11 A

Filed in Camden County, NC
on Oct 18 2004 at 10:02:05 AM
by Peggy C. Kight
Register of Deeds



VICINITY MAP

NORTH CAROLINA, CAMDEN COUNTY

I, DAVID PARKS, REVIEW OFFICER OF CAMDEN COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

I, EDWARD T. HYMAN, JR. CERTIFY THAT THIS PLAT WAS DRAWN FROM AN ACTUAL FIELD LAND SURVEY MADE UNDER MY SUPERVISION: THAT THE DEED DESCRIPTION FOR SAID PROPERTY IS RECORDED IN D.B. SEE , P. NOTE : THAT THE ERROR OF CLOSURE IS 1:10,000+ ; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH GS 47-30, WITNESS MY ORIGINAL SIGNATURE, REG. NUMBER, AND SEAL THIS 29 DAY OF JULY, 2004.

I, EDWARD T. HYMAN, JR. PLS-2690, CERTIFY,
D. THAT THIS PLAT IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY OR OTHER EXEMPTION TO THE DEFINITION OF SUBDIVISION.

NORTH CAROLINA PROFESSIONAL SEAL L-2690 LAND SURVEYOR EDWARD T. HYMAN, JR.

EDWARD T. HYMAN, JR.
P.L.S. L-2690

Filed and recorded in the Office of Register of Deeds
Camden County, Carrollton NC at 10:02 o'clock A M
on the 18 day of October 2004 In Plat
Cabinet 5 Slide 11 A
Peggy C. Kight Register of Deeds

LINE TABLE		
LINE	LENGTH	BEARING
L1	95.04'	S 42°10'00" W
L2	138.60'	S 55°30'00" W
L3	166.32'	S 66°00'00" W
L4	93.06'	S 54°45'00" W
L5	20.94'	N 07°39'46" E
L6	99.11'	N 70°48'16" E
L7	92.28'	S 80°41'08" E
L8	53.25'	N 76°58'41" E
L9	67.23'	N 50°16'54" E
L10	133.88'	N 29°30'47" E
L11	134.72'	N 29°50'55" E
L12	126.38'	N 13°00'06" E
L13	109.67'	N 03°13'52" E
L14	156.02'	N 03°56'58" W
L15	114.69'	N 11°38'32" W
L16	92.30'	N 19°57'58" W
L17	85.28'	N 33°52'26" W
L18	58.36'	N 52°25'16" W
L19	42.84'	N 58°20'13" W
L20	91.72'	N 19°51'27" W
L21	132.00'	S 70°01'57" E
L22	85.80'	N 35°33'03" E
L23	132.00'	N 44°13'03" E
L24	102.96'	N 57°58'03" E
L25	56.76'	N 64°28'03" E
L26	51.48'	N 83°13'03" E
L27	67.98'	S 74°46'57" E
L28	42.24'	S 51°34'09" E
L29	127.38'	S 89°17'13" E
L30	36.79'	S 43°31'38" W
L31	72.26'	S 38°41'48" W
L32	26.16'	S 34°29'39" W
L33	27.20'	N 55°30'21" W
L34	31.51'	S 85°55'15" W

TIE LINE TABLE		
LINE	LENGTH	BEARING
T1	37.71'	N 49°24'06" E
T2	46.53'	S 03°22'09" W

NOTES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE A3(7) ACCORDING TO FIRM MAP PANEL # 370042 0260 B, DATED DECEMBER 4, 1985.
2. REFERENCE MAP RECORDED IN PC 5,SL 1B.

NOTE: AREA WITHIN INSET IS SUBJECT OF SURVEY; ALL OTHER LINES SHOWN WERE TAKEN FROM PLAT ENTITLED BOUNDARY SURVEY FOR NORTH-BRITT FAMILY LIMITED PARTNERSHIP, BY STEPHEN CARDWELL AS RECORDED IN PC 5, SL 1B.

LEGEND

- EXISTING PK NAIL
- SET IRON REBAR
- BOUNDARY LINE
- RIGHT OF WAY LINE
- PROPERTY EXTENSION

GRAPHIC SCALE

200 0 100 200 400

(IN FEET)
1 inch = 200 ft.

Hyman & Robey, PC
Land Surveyors & Consulting Engineers
150 A US HWY 158 E
Camden, North Carolina 27921
(252) 338-2913 (252) 335-1888

DATE: 07/28/2004	DRAWN: RWJ
CHECKED: ETH	APPROVED: ETH
SCALE: 1" = 200'	PROJECT # 040456
DRAWING #	040456
SHEET #	1 OF 1

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RECOMINATION SURVEY
OF PARCEL AS RECORDED IN PC 5, SL 1B FOR
RICKY EDWARDS
SHILOH TOWNSHIP
CAMDEN COUNTY
NORTH CAROLINA

1

S:\Hyman & Robey 04\040456 - Edwards, Ricky\dwg\040456.dwg, 8/23/2004 4:53:38 PM, 1:200, RWJ

NORTH CAROLINA

CAMDEN COUNTY

THIS DEED, made this the 28th day of January, 1971, by Mary Florence Riggs, (Widow of Jason Riggs, Sr.) Unmarried, Grantor, to Preston Avery, Grantee;

W I T N E S S E T H :

That the Grantor in consideration of Ten Dollars and other valuable considerations to her paid by the Grantee, the receipt of which is hereby acknowledged, has bargained and sold, and by these presents does bargain, sell and convey unto the Grantee, his heirs and assigns, those certain tracts or parcels of land in Shiloh Township, Camden County, North Carolina, described as follows:

FIRST TRACT: Beginning at an iron pipe situated on the North side of the Riggs Road in the center of the ditch which divides the lands described herein from other lands owned by Preston Avery; thence North 20° 59' West 830.85 feet down the center of said ditch; thence binding the lands of Dr. E. H. North: South 73° 10' East 91.9 feet, North 59° 37' East 276.4 feet, North 42° 44' East 99 feet to an iron pipe, thence North 71° 43' East 962.39 feet along the center of a ditch and out of the ditch to an iron pipe situated in the Western boundary of the Dr. North right of way; thence South 21° 6' East 558.1 feet along the center of a ditch beside the Dr. North right of way to an iron pipe; thence South 77° 15' West 119 feet to an iron pipe; thence South 80° 12' West 409.6 feet to an iron pipe; thence South 18° 35' East 128.2 feet to an iron pipe in the Northern boundary of the Riggs Road; thence South 18° 35' East 35.02 feet to an iron pipe in the Southern boundary of Riggs Road; thence South 36° 17' West 64.3 feet; thence North 88° 8' West 47.8 feet; thence South 45° 16' West 222 feet to an old pipe; thence South 59° 58' West 189.75 feet; thence South 50° 5' West 360.4 feet to an iron pipe; thence North 25° 8' West 51.5 feet to an iron pipe in the Riggs Road; thence South 71° 29' West 33.75 feet along the Riggs Road; thence North 20° 59' West 35 feet crossing the Riggs Road to an iron pipe situated in the Northern boundary of Riggs Road, being the point of beginning, and being 21.47 acres.

SECOND TRACT: Beginning at an iron pipe situated in the Northern boundary of State Road 1101 which pipe is 13.05 feet North 85° 55' East from the Dr. North right of way as delineated on the plat hereinafter referred to; thence South 85° 55' West 13.05 feet binding State Road 1101 to the Dr. North right of way; thence North 21° 6' West 742.5 feet binding the Dr. North right of way to an iron pipe; thence binding the lands of Dr. E. H. North: North 71° 21' East 173.26 feet, North 71° 11' East 1000.4 feet along a marked line to an iron pipe; thence South 14° 8' West 53.4 feet to an iron pipe situated in the Western boundary of State Road 1101; thence binding State Road 1101 South 27° 21' West 100 feet to an iron pipe, South 17° 21' West 100 feet to an iron pipe, South 13° 58' West 256.6 feet to an iron pipe; thence

Stamps $20.00

E. RAY ETHERIDGE
ATTORNEY AT LAW
ELIZABETH CITY, N. C.

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 11.A
Meeting Date: March 01, 2021

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Albemarle Commission Area Agency on Aging - RAC Report**

Attachments: RAC Report - Area Agency on Aging (DOCX)
EIC Weatherization Assistance (PDF)

Submitted by Gwen Wescott

Albemarle Commission
Area Agency on Aging
Regional Advisory Council Meeting
February 15, 2021; 10:00 AM

Submitted by: Gwen Wescott, Representative

I. Penny Leary Smith was recognized and welcomed as an RAC representative from Camden.

II. Main Program: Speaker Jennifer Matthew (10:00 – 10:30)
- Spoke on possible changes in Medicare and Medicaid.
- Emphasized diabetes and COPD in senior citizens; talked about her work in nursing homes across seven states.
- Stressed general needs and comparisons in urban and rural counties.
- Told us about newly designed clothing for healthcare or nursing home staff…to remove easier.
- Urged people to take the vaccines.
- Informed us that not all staff in nursing homes want to take the vaccines.
- Stated that departments are trying to get information out to communities in a better way.
- Computer programs with specific information are available for people to download.
- From February 2nd – February 8th current information was made available.
- Staff is trying to coordinate different organizations/agencies to help health departments.

III. The Staff of Albemarle Commission
- Urged older people to exercise; stressed how important it is.
- Albemarle Commission continues to call/contact different facets in each county weekly.
- Reported on funds available and funds used per county. Camden had used all funds and even used funds from other allocated funds. (You know I questioned this!) At the end after all the areas reported, the staff explained in more detail.
- Gave more facts about the current COVID funds and the anticipated "new" COVID fund.
- There are new plans and a new video to show about the volunteers and the "good influence" Meals on Wheels has on clients. March is the month for information and emphasis on Meals.
- Project Care is very active in our area.
- The Pet Program is used by approximately 20 clients.
- Care-Givers training has really enlarged and may be accessed by computer or phone; interested residents should contact the Albemarle Commission.
- Senior Games are expecting 50-75 participants.
- Program "A Matter of Balance" – 8 weeks; will be available in late spring. Interested citizens are asked to call Albemarle Commission.
- Staff asked for questions and comments; stated they wanted to support older adults. There will be more information at the February 25th program.

Attachment: RAC Report - Area Agency on Aging (2929 : Albemarle Commission Area Agency on Aging - RAC Report)

FREE WEATHERIZATION WILL

REDUCE YOUR rising cost
Of heating and cooling
Your home

ECONOMIC IMPROVEMENT COUNCIL'S Weatherization Assistance Program

Provides residents with incomes at or below the 200 percent of the federal poverty Levels, especially the elderly, physically disadvantaged and families with children. Individuals may be eligible for assistance which includes energy-efficient improvements such as:

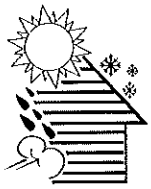
SEALING AIR LEAKS; INSULATING ATTICS, WALLS and FLOORS; REFRIGERATORS FOR ELIGIBLE HOMES, HEATING/COOLING SYSTEMs TUNE-UP OR REPLACEMENT, and MINOR REPAIRS
This can reduce the burden of high energy costs faced by low income families in:

CAMDEN, CHOWAN, CURRITUCK, DARE, GATES, HYDE, PASQUOTANK, PERQUIMAS, TYRRELL and WASHINGTON COUNTIES

Size of Family	Income Limit	OR	Eligible for
1	$25,520		SSI
2	$34,480		
3	$43,440		
4	$52,400		
5	$61,360		
6	$70,320		
7	$79,280		
8	$88,240		

If you are denied services due to ineligibility, you have sixty (60) calendar days from denial date to ask for a hearing.

The following information is needed to process an application:
- Property tax card. (Proof of ownership)
- Household income for all household members. Along with Social Security numbers. (and copy of SS CARD)
- 12 consecutive months of electric bills.



ECONOMIC IMPROVEMENT COUNCIL, INC.

PO BOX 549, 712 VIRGINIA ROAD, EDENTON, NC 27932

(252)482-4458

Michelle Riddick ext. 124

IF YOUR PROPERTY TAXES ARE NOT CURRENT WITH THE COUNTY YOU RESIDE IN. WE CAN'T DO ANY WEATHERIZATOIN UNTIL THEY ARE PAID.

Attachment: EIC Weatherization Assistance (2929 : Albemarle Commission Area Agency on Aging - RAC Report)

CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.B
Meeting Date: March 01, 2021

Submitted By: Kim Perry,
Library
Prepared by: Kim Perry

Item Title **Library Report 1/2021**

Attachments: 21-01 (DOCX)

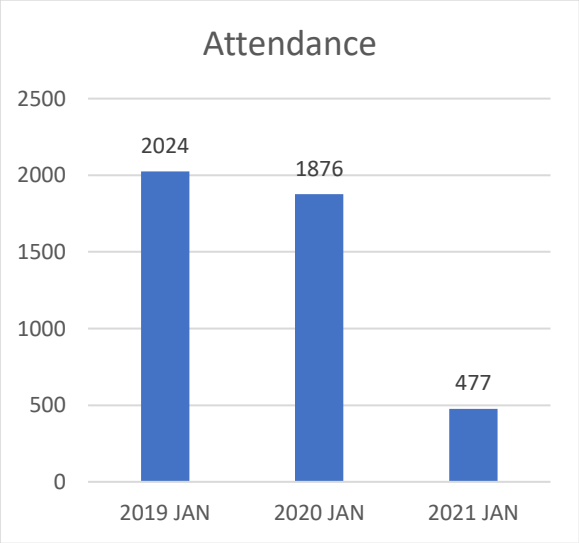
Camden County Public Library

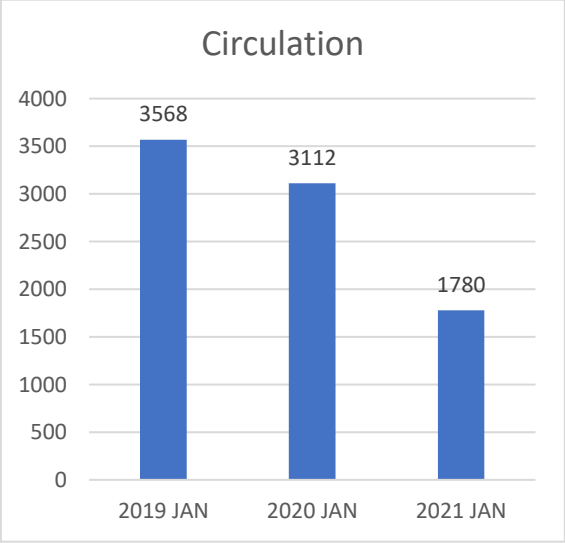
JANUARY 2021 Statistics

Visitor Count	477
Materials Check Outs & Renewals	1,780
Computer/ Wireless Use	51/170
Questions Answered	180
Children's Programs/Attendance	1/9
Adult Programs/Attendance	0/0
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	5/37
Days/Hours Open	18/144
# Items in Collection	19,334
Library Card Holders	2,654
Curbside Pickups	24

Comparison by Year

2019-2021





Attachment: 21-01 (2927 : Library Report)

The Library is open to the public.

Staff continues to assist patrons remotely, answer phone calls, and complete professional responsibilities.

The Library continues to offer Curbside Check-out & Print and Copy services for our patrons.

The Library reopened to the public on 11/18/20 with the following guidelines in place:

Patrons:

- We will practice and stress the 3W's - Wear, Wait, Wash.
- Masks required as per Governor's order for entry and we will have disposable masks available for patrons who enter without one.
- Limit visit to 1 hour.
- Limit number of patrons and staff to 20 in the building at once.
- Limit Children's Room to one family group at a time.
- We will continue to offer Curbside Service to all patrons.

Facilities:

- A plexiglass divider has been installed at the Circulation Desk.
- Markers on the floor will visibly display proper 6 ft. social distance.
- One women's restroom and one men's restroom will be open, staff will use restroom in meeting room.
- Water fountains will be closed.
- All public seating will be removed.
- Meeting Room continues to be closed to the public.
- Re-shelfing bins will be available in all sections, patrons will be urged to place unwanted materials in the bins.
- Set up station near entry with hand sanitizer, wipes, and masks.
- Cleaning wipes will be available at the computer stations.
- Computer use will be scheduled, 1 hour at a time.
- 6 public use computers will be open (2 may be reserved by appointment), plexiglass dividers installed, and stations are 6 ft. apart. Unmasked patrons may not use the public computers.
- Children's room will be emptied of all manipulatives.

Materials:

- Continue 72-hour quarantine for all returned materials.
- Quarantine materials that have been handled by patrons in the library.

Staff:

- Daily self-temperature check and self-assessment regarding exposure, signs, and symptoms.
- Masked while handling library materials, when in public areas, and near co-workers if social distance cannot be maintained.
- Gloves and sanitizer are available.

Schedule:

- Monday-Friday operation.
    - 9:00 am – 1:00 pm, Open to the public
    - 1:00 – 2:00 pm, Closed for cleaning
    - 2:00 – 5:00 pm, Open to the public
- Closed on the weekends until further notice.

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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.C
Meeting Date: March 01, 2021

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds Report (PDF)

Camden County Register of Deeds: Tammie Krauss
January 2021 Daily Deposit

DATE	NC CHILDRI TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMEN	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
01/04/21	$ -	$ -	$ 330.75	$ 344.25	$ 7.01	$ 42.38	$ 62.00	$ 355.61	$ 1,142.00
01/05/21	$ -	$ -	$ 316.54	$ 329.46	$ 3.39	$ 20.20	$ 31.00	$ 171.41	$ 872.00
01/06/21	$ -	$ -			$ 3.27	$ 20.54	$ 24.80	$ 169.39	$ 218.00
01/07/21	$ -				$ 3.23	$ 19.73	$ 24.80	$ 167.24	$ 215.00
01/08/21			$ 398.86	$ 415.14	$ 5.97	$ 36.82	$ 49.60	$ 305.61	$ 1,212.00
01/11/21	$ -	$ -			$ 7.26	$ 46.99	$ 37.20	$ 391.95	$ 483.40
01/12/21					$ 0.74	$ 4.30	$ 6.20	$ 38.56	$ 49.80
01/13/21			$ 306.25	$ 318.75	$ 8.10	$ 48.84	$ 74.40	$ 408.66	$ 1,165.00
01/14/21			$ 221.97	$ 231.03	$ 4.83	$ 30.11	$ 37.20	$ 250.26	$ 775.40
01/15/21			$ 805.07	$ 837.93	$ 11.18	$ 67.07	$ 99.20	$ 567.55	$ 2,388.00
01/19/21			$ 404.25	$ 420.75	$ 7.48	$ 46.30	$ 49.60	$ 395.42	$ 1,323.80
01/20/21	$ -	$ -	$ 56.84	$ 59.16	$ 1.41	$ 8.60	$ 12.40	$ 72.19	$ 210.60
01/21/21	$ -	$ -	$ 781.55	$ 813.45	$ 6.30	$ 36.10	$ 68.20	$ 309.40	$ 2,015.00
01/22/21	$ -	$ -	$ 93.10	$ 96.90	$ 5.94	$ 37.20	$ 43.40	$ 308.86	$ 585.40
01/25/21	$ -	$ -	$ -	$ -	$ 8.61	$ 54.47	$ 62.00	$ 448.92	$ 574.00
01/26/21	$ -	$ -	$ 68.60	$ 71.40	$ 4.92	$ 31.28	$ 31.00	$ 260.80	$ 468.00
01/27/21			$ 14.70	$ 15.30	$ 2.31	$ 14.34	$ 18.60	$ 118.75	$ 184.00
01/29/21			$ 328.30	$ 341.70	$ 5.73	$ 35.89	$ 43.40	$ 297.18	$ 1,052.20
									$ -
									$ -
									$ -
									0.00
									0.00
									$ -
TOTAL	$ -	$ -	$ 4,126.78	$ 4,295.22	$ 97.68	$ 601.16	$ 775.00	$ 5,037.76	$ 14,933.60

Attachment: Register of Deeds Report (2913 : Register of Deeds Report)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Friday, January 01, 2021 to Sunday, January 31, 2021

Name	Amount
NC Children's Trust Fund	$0.00
NC Domestic Violence Fund	$0.00
State Revenue Stamp	$4,126.78
County Revenue Stamp	$4,295.22
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$97.68
ROD Automation Fund	$601.16
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$775.00
ROD General Fund	$5,037.76
Total Distribution For Period	$14,933.60
Cash Total	$188.00
Check Total	$14,577.20
Pay Account Total	$168.40
ACH Total	$0.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$14,933.60

Report Generated at Monday, February 1, 2021 8:05 AM

Attachment: Register of Deeds Report (2913 : Register of Deeds Report)