



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**December 07, 2020
8:30 AM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Organizational Meeting
December 07, 2020
8:30 AM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

Invocation & Pledge of Allegiance

Pastor Marc O'Neal - Camden United Methodist Church

ITEM I. Consideration of Agenda (For discussion and possible action)

ITEM II. Special Recognition

ITEM III. Swearing-In Ceremony

A. Oaths of Office - The Honorable Judge Eula E. Reid

ITEM IV. Election of Chairman to the Board - Ken Bowman

ITEM V. Election of Vice Chairman to the Board

ITEM VI. Approval of Bonds

A. Approval of Bonds

ITEM VII. 2021 Meeting Calendar

A. 2021 Meeting Calendar

ITEM VIII. 2021 State Holiday Schedule

A. 2021 State Holiday Schedule

ITEM IX. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM X. Conflict of Interest Disclosure Statement

ITEM XI. Presentations (For discussion and possible action)

- A. Camden TDA Photo Contest- Donna Stewart

ITEM XII. New Business (For discussion and possible action)

- A. Tax Report - Lisa Anderson
- B. Resolution Declaring Bond Referendum Result
- C. Deputy Finance Officer Appointment - Ken Bowman
- D. Camden Commerce Park Road Extension Bid Award - Ken Bowman
- E. Commerce Park Berm Bid Award - Ken Bowman

ITEM XIII. Board Appointments (For discussion and possible action)

- A. NCACC Legislative Goals Conference Delegate
- B. Advisory Board Commissioner Appointments

ITEM XIV. Consent Agenda

- A. Budget Amendments
- B. School Budget Amendments
- C. Tax Collection Report
- D. DMV Monthly Report
- E. Refunds Over \$100.00
- F. Vehicle Refunds Over \$100.00
- G. Pickups, Releases & Refunds
- H. Surplus Property - NC Cooperative Extension
- I. Set Public Hearing - Camden Station
- J. Set Public Hearing - UDO Text Amendment

ITEM XV. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report

B. Library Report

ITEM XVI. County Manager's Report

ITEM XVII. Commissioners' Reports

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM XVIII. Closed Session- Economic Development

ITEM XIX. Recess Meeting



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Other Matters

Item Number: 3.A
Meeting Date: December 07, 2020
Submitted By: Karen Davis, Clerk to the Board
 Administration
 Prepared by: Karen Davis

Item Title Oaths of Office

Attachments:

Summary:

The Honorable Judge Eula E. Reid will administer the respective oaths of office to the following:

Commissioner -	Randy Krainiak
Commissioner -	Ross Munro
Commissioner Elect -	Tiffney White
Register of Deeds -	Tammie Krauss
Board of Education -	Kevin Heath
Board of Education -	Christian Overton
Soil & Water Conservation Dist. Supervisor -	Don Lee Keaton



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Other Matters

Item Number: 6.A
Meeting Date: December 07, 2020
Submitted By: Stephanie Jackson, HR Director
 Finance
 Prepared by: Karen Davis

Item Title **Approval of Bonds**

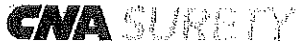
Attachments: Bonds (PDF)

Summary:

Bond approval for the following:
 Board of Commissioners - County of Camden
 Finance Officer - County of Camden
 Finance Officer - Camden Tourism Development Authority
 Finance Officer - Courthouse/Shiloh Fire Commission
 Finance Officer - South Mills Fire Commission
 Finance Officer - Joyce Creek Drainage District
 Finance Officer - South Camden Water & Sewer District
 Register of Deeds - County of Camden
 Sheriff - County of Camden
 Tax Assessor & Collector - County of Camden

Recommendation:

Approval.



Notice of Premium Due 12/14/2020

Billing Questions (888) 866-2666
Email info@cnasurety.com

Premium \$220.00

CAMDEN COUNTY BOARD OF COMMISSIONERS
P. O. BOX 190
CAMDEN, NC 27921

Amount Due \$220.00

Bond Detail

Bond # 58269823 Oblige OBLIGEE ADDRESS UNKNOWN
Company Western Surety Company
Term Dates 12/14/2020 to 12/14/2021
Bond Amount \$15,000.00
Description NC P E F P B P #4

Agent Information Messages

Bankers Insurance, L L C
P. O. Box 2589
Elizabeth City, NC 27906-2589
Phone : (252)338-3322

We show 52 rated for premium purposes.
To ensure proper coverage, verify the total number of employees and owners covered & contact us with changes. Note: After several years, we may have increased our rates slightly.

Payment Instructions



- Pay Online at ONLINEPAY.CNASURETY.COM
- If paying by mail, please send payment 2 weeks prior to due date to ensure receipt
Make check payable to CNA Surety
Detach payment stub and return with payment

Note-Renewal documents will only be sent upon receipt of full payment

Camden County Board of Commissioners

Bond # 58269823
Company 0601
Agency 32-17563
Bankers Insurance, L L C

Payment Due 12/14/2020 Amount Due \$220.00

CNA Surety Direct Bill
P.O. Box 957312
St. Louis, MO 63195-7312

0003001 03217563000012142020 00601005826982300 00000002200001

Attachment: Bonds (2846 : Approval of Bonds)



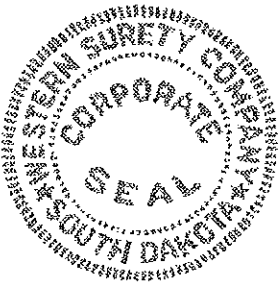
Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72201505 briefly described as INTERIM FINANCE OFFICER COUNTY OF CAMDEN for STEPHANIE B. JACKSON, as Principal, in the sum of \$ FIVE HUNDRED FIFTY THOUSAND AND NO/100 Dollars, for the term beginning October 01, 2020, and ending October 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of November, 2020.



WESTERN SURETY COMPANY

By Paul T. Bruffat
Paul T. Bruffat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One INTERIM FINANCE OFFICER COUNTY OF CAMDEN

bond with bond number 72201505

for STEPHANIE B. JACKSON

as Principal in the penalty amount not to exceed: \$550,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President. Paul T. Bruflat with the corporate seal affixed this 23rd day of November, 2020.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of November, 2020, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA

J. Mohr
Notary Public

My Commission Expires June 23, 2021

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



Attachment: Bonds (2846 : Approval of Bonds)





Western Surety Company

CONTINUATION CERTIFICATE

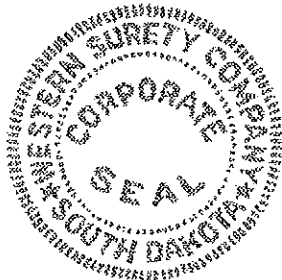
Western Surety Company hereby continues in force Bond No. 72201388 briefly described as FINANCE OFFICE CAMDEN TOURISM DEVELOPMENT AUTHORITY for STEPHANIE B. JACKSON, as Principal, in the sum of \$ FIFTY THOUSAND AND NO/100 Dollars, for the term beginning October 01, 2020, and ending October 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of November, 2020.

WESTERN SURETY COMPANY

By Paul T. Bruffat
Paul T. Bruffat, Vice President



THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One FINANCE OFFICE CAMDEN TOURISM DEVELOPMENT AUTHORITY

bond with bond number 72201388

for STEPHANIE B. JACKSON
as Principal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 23rd day of November, 2020.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of November, 2020, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA

J. Mohr
Notary Public

My Commission Expires June 23, 2021

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Attachment: Bonds (2846 : Approval of Bonds)



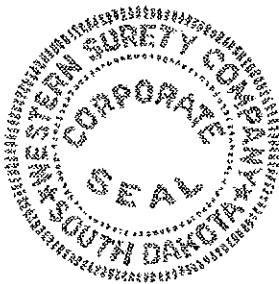
Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72201384 briefly described as TREASURER-COURTHOUSE/SHILOH FIRE COMMISSION,
 _____,
 for STEPHANIE B. JACKSON,
 _____, as Principal,
 in the sum of \$ FIFTY THOUSAND AND NO/100 Dollars, for the term beginning October 01, 2020, and ending October 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of November, 2020.



WESTERN SURETY COMPANY

By Paul T. Bruffat
 Paul T. Bruffat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

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Paul T. Bruffat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One TREASURER-COURTHOUSE/SHILOH FIRE COMMISSION

bond with bond number 72201384

for STEPHANIE B. JACKSON

as Principal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 23rd day of November, 2020.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of November, 2020, before me, a Notary Public, personally appeared Paul T. Bruffat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA

J. Mohr
Notary Public

My Commission Expires June 23, 2021

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WESTERN SURETY COMPANY - ONE OF AMERICA'S OLDEST BONDING COMPANIES



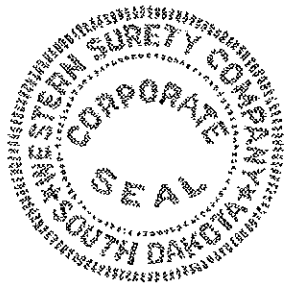
Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72201373 briefly described as FINANCIAL OFFICER SOUTH MILLS FIRE COMMISSION,
 _____,
 for STEPHANIE B. JACKSON,
 _____, as Principal,
 in the sum of \$ FIFTY THOUSAND AND NO/100 Dollars, for the term beginning October 01, 2020, and ending October 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of November, 2020.



WESTERN SURETY COMPANY

By Paul T. Bruflat
 Paul T. Bruflat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

WESTERN SURETY COMPANY - ONE OF AMERICA'S OLDEST BONDING COMPANIES

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

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Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One FINANCIAL OFFICER SOUTH MILLS FIRE COMMISSION

bond with bond number 72201373

for STEPHANIE B. JACKSON
as Principal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 23rd day of November, 2020.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of November, 2020, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA

J. Mohr
Notary Public

My Commission Expires June 23, 2021

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WESTERN SURETY COMPANY - ONE OF AMERICA'S OLDEST BONDING COMPANIES



Western Surety Company

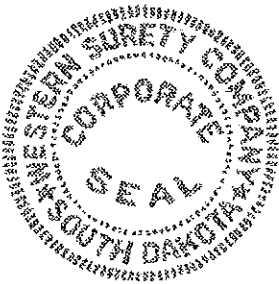
CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 72201382 briefly described as FIANCE OFFICER JOYCE CREEK DRAINAGE DISTRICT

 for STEPHANIE B. JACKSON
 _____, as Principal,
 in the sum of \$ FIFTY THOUSAND AND NO/100 Dollars, for the term beginning October 01, 2020, and ending October 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of November, 2020.



WESTERN SURETY COMPANY

By Paul T. Bruflat
 Paul T. Bruflat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

WESTERN SURETY COMPANY - ONE OF AMERICA'S OLDEST BONDING COMPANIES

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruffat of Sloux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One FIANANCE OFFICER JOYCE CREEK DRAINAGE DISTRICT

bond with bond number 72201382

for STEPHANIE B. JACKSON

as Princolpal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruffat with the corporate seal affixed this 23rd day of November, 2020

ATTEST

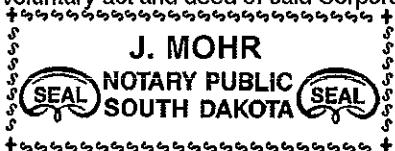
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of November, 2020, before me, a Notary Public, personally appeared Paul T. Bruffat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



J. Mohr
Notary Public

My Commission Expires June 23, 2021

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Attachment: Bonds (2846 : Approval of Bonds)

North Carolina



Western Surety Company

OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 72201379

That we, Stephanie B. Jackson
of Camden, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto South Camden Water & Sewer District in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00), for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 8th day of October, 2019.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been appointed elected to the office of Financial Officer, for the term beginning the 1st day of October, 2019, and ending the 2nd day of February, 2020.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at South Camden Water & Sewer District, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

_____ Principal

Witness to Surety

L. Nelson
A. Vixor

WESTERN SURETY COMPANY

By Paul T. Bruffat
Paul T. Bruffat, Senior Vice President

Countersigned NOT NEEDED North Carolina Resident Agent

Approved this _____ day of _____, _____.

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One FINANCIAL OFFICER SOUTH CAMDEN WATER & SEWER DISTRICT

bond with bond number 72201379

for STEPHANIE B. JACKSON
as Principal in the penalty amount not to exceed: \$50,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by
Vice President with the corporate seal affixed this 16th day of November,
2019.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

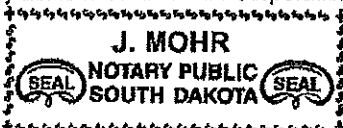
WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 16th day of November, 2019, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the
voluntary act and deed of said Corporation.



J. Mohr
My Commission Expires June 23, 2021 Notary Public

To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Attachment: Bonds (2846 : Approval of Bonds)



Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 71631695

briefly described as REGISTER OF DEEDS COUNTY OF CAMDEN

for TAMMIE KRAUSS

_____ , as Principal,

in the sum of \$ Twenty-Five Thousand and 00/100 Dollars, for the term beginning

December 6 , 2019 , and ending December 6 , 2021 , subject to all

the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 23rd day of October , 2019 .

WESTERN SURETY COMPANY

By Paul T. Bruhat
Paul T. Bruhat, Vice President



THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.



Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One REGISTER OF DEEDS COUNTY OF CAMDEN

bond with bond number 71631695

for TAMMIE KRAUSS as Principal in the penalty amount not to exceed: \$25,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 23rd day of October, 2019.

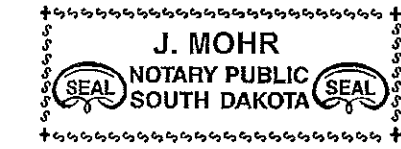
ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 23rd day of October, 2019, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr
Notary Public

Attachment: Bonds (2846 : Approval of Bonds)

North Carolina



Western Surety Company

OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 72101695

That we, Joseph Kevin Jones
of Camden, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto County of Camden
in the sum of Twenty-Five Thousand and 00/100 DOLLARS (\$ 25,000.00),
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 18th day of October, 2019.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been
 appointed elected to the office of Sheriff,
for the term beginning the 3rd day of December, 2019, and ending the
3rd day of December, 2020.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by

certified mail, addressed to each, the Principal and the Obligee at County of Camden, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

Principal

Witness to Surety

J. Nelson
A. Vixor

WESTERN SURETY COMPANY

By Paul T. Bruffat
Paul T. Bruffat, Senior Vice President

Countersigned NOT NEEDED

North Carolina Resident Agent

Approved this _____ day of _____, _____.

Attachment: Bonds (2846 : Approval of Bonds)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SHERIFF COUNTY OF CAMDEN

bond with bond number 72101695

for JOSEPH KEVIN JONES

as Principal in the penalty amount not to exceed: \$25,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

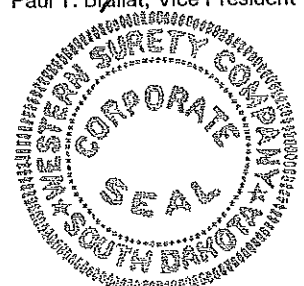
Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 18th day of October, 2019

ATTEST

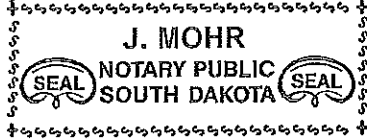
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 18th day of October, 2019, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



J. Mohr
My Commission Expires June 23, 2021 Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Attachment: Bonds (2846 : Approval of Bonds)

North Carolina

Western Surety Company

OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71345335

That we, Lisa Sawyer Anderson
of Camden, North Carolina, as Principal, and WESTERN SURETY
COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held
and firmly bound unto County of Camden
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly
and severally by these presents.

Dated this 7th day of November, 2012.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has
 appointed elected to the office of Tax Assessor & Collector,
for the term beginning the 7th day of November, 2012, and ending the
day of indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office
and shall honestly account for all moneys and effects that may come into his hands in his official capacity
during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions
precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the
failure or default in payment by any Banks or Depositories in which any public moneys or funds have
been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by
County of Camden, North Carolina
certified mail, addressed to each, the Principal and the Obligee at _____,
and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null
and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the
terms and conditions of this bond for any and all acts covered by this bond up to the date of such

Witness to Principal

Principal

Witness to Surety

J. Nelson
A. Vixor

WESTERN SURETY COMPANY

By Paul T. Brullat
Paul T. Brullat, Senior Vice President
North Carolina Resident Agent

Countersigned NOT NEEDED

Approved this _____ day of _____, _____.

Attachment: Bonds (2846 : Approval of Bonds)



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Other Matters

Item Number:	7.A
Meeting Date:	December 07, 2020
Submitted By:	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
Item Title	2021 Meeting Calendar
Attachments:	2021 Regular Meeting Schedule (DOCX)



CAMDEN COUNTY BOARD OF COMMISSIONERS 2021 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>		<u>AGENDA ITEMS DEADLINE</u>	
Monday, January 4, 2021	7:00 PM	Monday, December 21, 2020	12:00 PM
Monday, February 1, 2021	7:00 PM	Tuesday, January 26, 2021	12:00 PM
Monday, March 1, 2021	7:00 PM	Tuesday, February 23, 2021	12:00 PM
Monday, April 5, 2021	7:00 PM	Tuesday, March 30, 2021	12:00 PM
Monday, May 3, 2021	7:00 PM	Tuesday, April 27, 2021	12:00 PM
Monday, June 7, 2021	7:00 PM	Tuesday, June 1, 2021	12:00 PM
Tuesday, July 6, 2021	7:00 PM	Tuesday, June 29, 2021	12:00 PM
Monday, August 2, 2021	7:00 PM	Tuesday, July 27, 2021	12:00 PM
Monday, September 13, 2021	7:00 PM	Tuesday, September 7, 2021	12:00 PM
Monday, October 4, 2021	7:00 PM	Tuesday, September 28, 2021	12:00 PM
Monday, November 1, 2021	7:00 PM	Tuesday, October 26, 2021	12:00 PM
Monday, December 6, 2021	10:00 AM	Tuesday, November 30, 2021	12:00 PM

Attachment: 2021 Regular Meeting Schedule (2830 : 2021 Meeting Calendar)

*All regular meetings are held in the Historic Courtroom located at
117 North 343
Camden County, North Carolina*



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Other Matters

Item Number: 8.A
Meeting Date: December 07, 2020
Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis
Item Title **2021 State Holiday Schedule**
Attachments: 2021_Holiday_Schedule (PDF)

2021 Holiday Schedule

Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2021	Friday
Martin Luther King, Jr. Birthday	January 18, 2021	Monday
Good Friday	April 2, 2021	Friday
Memorial Day	May 31, 2021	Monday
Independence Day	July 5, 2021	Monday
Labor Day	September 6, 2021	Monday
Veterans Day	November 11, 2021	Thursday
Thanksgiving	November 25 & 26, 2021	Thursday & Friday
Christmas	December 23, 24 & 27, 2021	Thursday, Friday & Monday

Attachment: 2021_Holiday_Schedule (2831 : 2021 State Holiday Schedule)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Other Matters

Item Number: 11.A
Meeting Date: December 07, 2020
Submitted By: Donna Stewart, Visitor Center Director
Dismal Swamp Welcome Center
Prepared by: Karen Davis

Item Title Camden TDA Photo Contest

Attachments:

Summary:
Donna Stewart will present the results of the Camden Tourism Development Authority Photo Contest.



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 12.A
Meeting Date: December 07, 2020
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Report**
Attachments: September Tax Report (PDF)
October Tax Report (PDF)

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	135,352.52	6,560.02
2018	45,525.37	2,078.82
2017	22,588.78	2,291.26
2016	10,651.45	1,432.60
2015	7,363.89	699.97
2014	10,435.64	1,031.88
2013	6,818.62	4,697.01
2012	5,683.74	7,485.57
2011	4,572.09	6,288.19
2010	4,149.58	4,530.18

Attachment: September Tax Report (2854 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	253,141.68
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,095.50
TEN YEAR PERCENTAGE COLLECTION RATE	99.61%
COLLECTION FOR 2020 vs. 2019	9,789.58 vs. 7,885.69

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2019	98.16%
2018	99.37%
2017	99.65%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: September Tax Report (2854 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING Sept. 2020

BY TAX ADMINISTRATOR

- 165 NUMBER DELINQUENCY NOTICES SENT
- 18 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 0 NUMBER OF WAGE GARNISHMENTS ISSUED
- 0 NUMBER OF BANK GARNISHMENTS ISSUED
- 12 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: September Tax Report (2854 : Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7081-00-45-8139.0000	8,872.28	2	ADA VIRGINIA SANFORD ET AL	SOUTH MILLS	303 MCPHERSON RD
R	01-7989-00-01-1714.0000	7,411.65	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBRAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	
R	02-8934-01-17-4778.0000	4,506.18	1	LINDA SUE LAMB HINTON	CAMDEN	152 158 US W
R	02-8935-02-66-7093.0000	4,354.16	2	B F ETHERIDGE HEIRS	CAMDEN	150 158 US W
R	03-8899-00-16-2671.2425	4,095.48	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	3,376.93	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	02-8934-01-18-8072.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-01-08-8786.0000	2,940.10	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8934-01-18-8072.0000	2,923.24	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	2,922.52	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8943-01-17-4388.0000	2,909.12	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7081-00-52-7312.0000	2,805.98	1	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	02-8944-00-99-1027.0000	2,716.91	1	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	2,568.65	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,509.41	3	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,459.32	1	JEWEL H. DAVENPORT	SHILOH	WINDY HEIGHTS DR
R	03-8962-00-05-0472.0000	2,335.19	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8962-00-54-5080.0000	2,278.67	2	LORENZO MERCER	SHILOH	435 NECK RD
R	02-8934-01-29-4776.5853	2,234.11	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	01-7090-00-70-3221.0000	2,209.29	1	LONGO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	03-8943-02-75-4196.0000	2,142.76	2	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8965-00-37-4242.0000	2,099.04	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	02-8934-03-31-9750.0000	2,054.99	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-8907-00-08-4393.0000	2,047.13	2	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N
R	01-7080-00-62-1977.0000	2,034.38	10	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL

10/30/20 16:47:16

Delinquencies Top-30 Unpaid

Attachment "D"
Real

1

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,411.65	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	MOSES MITCHELL HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	922.16	EMMA BRITE HEIRS	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	CHRISTINE RIDDICK	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	JOE GRIFFIN HEIRS	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	636.33	BERNICE PUGH	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	DAVID B. KIRBY	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	NECK RD
R	03-8862-00-04-9097.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	LITTLE CREEK RD
R	03-8990-00-64-8379.0000	9	846.93	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	9	281.11	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-90-0938.0000	9	281.11	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	9	2,088.57	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	8	2,089.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8899-00-36-1568.0000	8	400.52	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-9809-00-66-0120.0000	8	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD

10/30/20 16:47:17

Delinquencies Top-30 Oldest

Attachment "1"
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlgt	Taxpayer Name	City	Property Address
P	0001709	1,934.38	10	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001591	859.53	1	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	WALSTON LN
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	158 US W
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	158 HWY W
P	0001230	411.11	1	JAMES NYE	SOUTH MILLS	ROBIN CT W
P	0000846	403.85	8	TOAN TRINH	SHILOH	SAILBOAT RD
P	0001694	288.99	2	THOMAS B THOMAS HEIRS	CAMDEN	158 HWY W
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	SANDY HOOK RD S
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	MAIN ST
P	0002525	239.04	1	JOSEPH VINCENT CARDYN	SHILOH	ONE MILL RD
P	0001952	238.91	8	SANDY BOTTM MATERIALS, INC	SOUTH MILLS	PONDEROSA RD
P	0001976	205.03	2	ANA ALICIA MARTINEZ LOPEZ	SHILOH	AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	CHRISTOPHERS WAY
P	0001408	193.32	2	SHELLY MARIE AMMON	SOUTH MILLS	MAIN STREET
P	0001693	161.46	10	ALLIANCE NISSAN	CAMDEN	HWY W
P	0001899	148.83	1	DONALD SIMMONS PORTER JR	CAMDEN	SANDHILLS RD
P	0000845	145.18	2	RAMONA F. TAZEWELL	CAMDEN	SLEEPY HOLLOW RD
P	0001150	136.45	3	WILLIAM MICHAEL STONE	CAMDEN	MILL DAM RD S
P	0003405	126.72	1	JOHN R BARKER	SHILOH	SASSAFRAS LN
P	0001689	125.28	3	MICHAEL WAYNE MYERS	SOUTH MILLS	ROBIN DR
P	0001639	123.29	6	CAREY FARMS, INCORPORATED	SOUTH MILLS	SHARON CHURCH
P	0000385	121.17	4	MARK SANDERS, OVERMAN	SHAWBORO	GARRINGTON ISLAND
P	0002921	120.68	4	CYNTHIA MAE BLAIN	SOUTH MILLS	DOCK LANDING LOOP

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Delinquencies Top-30 Unpaid

Attachment "B"
Personal

1

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,934.38	JOHN MATTHEW CARTE	CAMDEN	158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	9	161.46	ALLIANCE NISSAN	CAMDEN	HWY W
P	0001681	8	123.29	CAREY FARMS, INCORPORATED	CAMDEN	SHARON CHURCH
P	0001230	8	411.11	STEVE WILLIAMS	SOUTH MILLS	158 HWY W
P	0001694	8	288.99	JAMES NYE	CAMDEN	ROBIN CT W
P	0001952	8	238.91	THOMAS B. THOMAS HEIRS	SOUTH MILLS	158 HWY W
P	0000295	4	792.09	SANDY BOTTOM MATERIALS, INC	CAMDEN	PONDEROSA RD
P	0000846	4	403.85	HENDERSON AUDIOMETRICS, INC.	CAMDEN	158 HWY E
P	0000385	4	121.17	TOAN TRINH	SHILOH	SAILBOAT RD
P	0002921	4	120.68	MARK SANDERS OVERMAN	SHAWBORO	GARRINGTON ISLAND
P	0000770	4	108.00	CYNTHIA MAE BLAIN	SOUTH MILLS	DOCK LANDING LOOP
P	0001104	3	673.59	MARSHA GAIL BOGUES	CAMDEN	BELCROSS RD
P	0000297	3	517.95	MICHAEL & MICHELLE STONE	CAMDEN	RIDGE ROAD
P	0002442	3	205.03	ADAM D. & TRACY J.W. JONES	CAMDEN	WALSTON LN
P	0001408	3	193.32	ANA ALICIA MARTINEZ LOPEZ	SHILOH	AARON DR
P	0000945	3	200.37	GERALD WHITE STALLS JR	SHILOH	CHRISTOPHERS WAY
P	0001150	3	145.18	SHELLY MARIE AMMON	SOUTH MILLS	MAIN STREET
P	0001689	3	136.45	RAMONA F. TAZEWELL	SOUTH MILLS	SLEEPY HOLLOW RD
P	0002468	3	125.28	WILLIAM MICHAEL STONE	CAMDEN	MILL DAM RD S
P	0002194	2	106.72	MICHAEL WAYNE MYERS	CAMDEN	ROBIN DR
P	0002902	2	285.59	WANDA HERNANDEZ WELLS	SHILOH	HIGH RD
P	0001591	1	110.28	AARON MICHAEL WHITE	SHILOH	SANDY HOOK RD S
P		1	859.53	STEPHANIE AUSMAN	SHILOH	POND RD
P		1		HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD

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Delinquencies Top-30 Oldest

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	130,359.49	5,550.36
2018	46,245.33	2,070.79
2017	25,651.97	2,217.15
2016	10,535.05	1,430.53
2015	7,363.89	697.90
2014	10,435.64	1,030.08
2013	6,818.62	4,697.01
2012	5,683.74	7,467.73
2011	4,572.09	6,288.19
2010	4,149.58	4,530.18

Attachment: October Tax Report (2854 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	251,815.40
TOTAL PERSONAL PROPERTY UNCOLLECTED	35,979.92
TEN YEAR PERCENTAGE COLLECTION RATE	99.61%
COLLECTION FOR 2020 vs. 2019	10,098.52 vs 22,817.60

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2019	98.24%
2018	99.36%
2017	99.61%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: October Tax Report (2854 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING October 2020

BY TAX ADMINISTRATOR

- 38 NUMBER DELINQUENCY NOTICES SENT
- 10 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 0 NUMBER OF WAGE GARNISHMENTS ISSUED
- 0 NUMBER OF BANK GARNISHMENTS ISSUED
- 14 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: October Tax Report (2854 : Tax Report)

Attachment "Real"

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7081-00-45-8139.0000	8,872.28	2	ADA VIRGINIA SANFORD ET AL	SOUTH MILLS	303 MCPHERSON RD
R	01-7989-00-01-1714.0000	7,411.65	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	
R	02-8934-01-18-6001.0000	4,506.18	1	LINDA SUE LAMB HINTON	CAMDEN	152 158 US W
R	02-8935-02-66-7093.0000	4,317.52	2	B. F. ETHERIDGE HEIRS	CAMDEN	150 158 US W
R	03-8899-00-16-2671.2425	3,926.82	1	SPRING LOTUS LLC	SHILOH	158 US E
R	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	141 EDGEWATER DR
R	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON & KIM SAWYER	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	3,376.93	1	ARNOLDE ETHERIDGE SR. HEIRS	CAMDEN	110 MILL DAM RD N
R	02-8945-00-41-2060.0000	3,340.32	1	LASELLE ETHERIDGE, INC.	CAMDEN	168 BUSHELL RD
R	02-8934-01-18-8072.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-01-08-8786.0000	2,940.10	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8934-01-29-4617.0000	2,923.24	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8943-01-17-4388.0000	2,909.12	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7081-00-52-7312.0000	2,805.98	1	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	02-8944-00-99-1027.0000	2,716.91	2	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	2,568.65	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,509.41	3	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-05-9013.0000	2,459.32	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8962-00-05-0472.0000	2,335.19	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8962-00-54-5080.0000	2,278.67	2	LORENZO MERCER	SHILOH	435 NECK RD
R	02-8934-01-29-4776.5853	2,234.11	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	01-7090-00-70-3221.0000	2,209.29	1	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	03-8943-02-75-4196.0000	2,142.76	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8965-00-37-4242.0000	2,099.04	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	02-8934-03-31-9750.0000	2,054.99	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-8907-00-08-4393.0000	2,047.13	2	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N
R	01-7080-00-62-1977.0000	2,034.38	10	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL

11/30/20 16:04:18

Delinquencies Top-30 Unpaid

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,411.65	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-32-3510.0000	10	1,787.55	LEAH BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	945.00	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	922.16	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7090-00-60-5052.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	02-8936-00-24-7426.0000	10	636.33	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-9809-00-24-6322.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8955-00-13-7846.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8980-00-61-1968.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	01-7090-00-95-5262.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8980-00-84-0931.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-9809-00-45-1097.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8899-00-37-0046.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-9809-00-17-2462.0000	10	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8962-00-04-9097.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	03-8990-00-64-8379.0000	9	623.75	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8935-01-07-0916.0000	9	281.11	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-90-0938.0000	9	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8962-00-50-7648.0000	9	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8965-00-37-4242.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	01-7091-00-64-6569.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8962-00-55-5300.0000	8	400.52	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8899-00-36-1568.0000	8	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-66-0120.0000	8				

11/30/20 16:04:20

Delinquencies Top-30 Oldest

Attachment
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,934.38	10	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001591	859.53	1	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	AARON DR
P	0000297	517.95	3	ADAM D & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	ROBIN CT W
P	0000846	403.85	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002525	239.04	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0001952	238.91	8	SANDY BOITOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001976	205.03	2	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	193.32	2	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0001693	161.46	10	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001899	148.83	1	DONALD SIMMONS PORTER JR	CAMDEN	163 SANDHILLS RD
P	0000945	145.18	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	136.45	3	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0003405	126.72	1	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0001689	125.28	1	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001639	123.29	6	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0000385	121.17	4	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	120.68	4	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP

Delinquencies Top-30 Unpaid

Attachment
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,934.38	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	CAMDEN	202 SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	8	411.11	JAMES NYE	CAMDEN	101 ROBLIN CT W
P	0001230	8	288.99	THOMAS B. THOMAS HEIRS	SOUTH MILLS	150 158 HWY W
P	0001694	8	238.91	SANDY BOTTOM MATERIALS, INC	CAMDEN	319 PONDEROSA RD
P	0001952	8	792.09	HENDERSON AUDIOMETRICS, INC.	SOUTH MILLS	330 158 HWY E
P	0000295	4	403.85	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000846	4	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0000385	4	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002921	4	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000770	4	673.59	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001104	3	517.95	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000297	3	205.03	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001976	3	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002442	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0001408	3	145.18	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0000945	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001150	3	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001689	3	106.72	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002468	2	285.59	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002194	2	110.28	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002902	2	859.53	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0001591	1				

Delinquencies Top-30 Oldest



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 12.B

Meeting Date: December 07, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Resolution - Bond Referendum**

Attachments: Declaration of Result-Camden 2020 Referendum
(Schools) (DOC)

Summary:

Attached Resolution Declaring the Result of the Bond Referendum Held in the County of Camden, North Carolina on November 3, 2020, upon the Question of Approving \$33,000,000 School Bonds.

Recommendation:

Adoption of Resolution.

The Board of Commissioners for the County of Camden, North Carolina met in a regular meeting at the Upstairs Historic Courtroom located at 117 North 343 in Camden, North Carolina, at 7:00 p.m. on December 7, 2020.

Present: Chair Tom White, presiding, and Commissioners

Absent: Commissioners

Also Present:

* * * * *

The Board of Commissioners received from the Camden County Board of Elections a certified copy of the proceedings of said Board of Elections taken on November 13, 2020, evidencing said Board’s determination of the result of the canvass of the returns of the bond referendum held in the County of Camden, North Carolina on November 3, 2020, upon the question of approving \$33,000,000 School Bonds of said County.

After said proceedings had been considered and reviewed by the Board of Commissioners, _____ introduced the following resolution the title of which was read and a copy of which had been previously distributed to each Commissioner:

RESOLUTION DECLARING THE RESULT OF THE BOND REFERENDUM HELD IN THE COUNTY OF CAMDEN, NORTH CAROLINA ON NOVEMBER 3, 2020, UPON THE QUESTION OF APPROVING \$33,000,000 SCHOOL BONDS

BE IT RESOLVED by the Board of Commissioners for the County of Camden, North Carolina:

Attachment: Declaration of Result-Camden 2020 Referendum (Schools) (2835 : Resolution Declaring Bond Referendum Result)

Section 1. The Board of Commissioners, having received from the Camden County Board of Elections a certified copy of the proceedings of said Board of Elections taken on November 13, 2020, evidencing said Board’s determination of the result of the canvass of the returns of the bond referendum held in the County of Camden, North Carolina on November 3, 2020, upon the question of approving \$33,000,000 School Bonds of said County, does hereby declare and certify the result of said referendum to be the result which is set forth in the following statement of the result of said referendum, which statement has been prepared by said Board of Commissioners:

STATEMENT OF THE RESULT
OF THE
BOND REFERENDUM
HELD IN THE
COUNTY OF CAMDEN, NORTH CAROLINA
ON NOVEMBER 3, 2020
UPON THE QUESTION OF APPROVING
\$33,000,000 SCHOOL BONDS

At a bond referendum held in the County of Camden, North Carolina on November 3, 2020, _____ voters were registered and qualified to vote.

At said referendum _____ votes were cast for the order adopted on August 3, 2020, authorizing \$33,000,000 School Bonds of the County of Camden, North Carolina, plus interest, for the purpose of providing funds, together with any other available funds, for acquiring, constructing, expanding and renovating school buildings and other school facilities in said County, and the acquisition of related land, rights of way and equipment, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on said bonds, and _____ votes were cast against said order, and that a majority of the qualified voters of the County of Camden, North Carolina who voted thereon at said referendum voted in favor of said order, said order was thereby approved and is in force and effect.

Attachment: Declaration of Result-Camden 2020 Referendum (Schools) (2835 : Resolution Declaring Bond Referendum Result)

Board of Commissioners for the
County of Camden, North Carolina

Section 2. The Clerk to the Board of Commissioners for the County of Camden, North Carolina shall file a copy of the foregoing statement of the result of said referendum in her office and shall publish such statement once in The Daily Advance. A statement in substantially the following form shall be published with the foregoing statement:

“Any action or proceeding challenging the regularity or validity of this bond referendum must be begun within 30 days after [date of publication].”

Section 3. This resolution shall take effect upon its adoption.

Upon motion of Commissioner _____, the foregoing resolution entitled “RESOLUTION DECLARING THE RESULT OF THE BOND REFERENDUM HELD IN THE COUNTY OF CAMDEN, NORTH CAROLINA ON NOVEMBER 3, 2020, UPON THE QUESTION OF APPROVING \$33,000,000 SCHOOL BONDS” was adopted by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board on December 7, 2020, as relates in any way to the declaration of the result of the bond referendum held in said County on November 3, 2020, upon the question of

Attachment: Declaration of Result-Camden 2020 Referendum (Schools) (2835 : Resolution Declaring Bond Referendum Result)

approving \$33,000,000 School Bonds of said County and that said proceedings are to be recorded in the minutes of said Board of Commissioners.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

I DO HEREBY FURTHER CERTIFY that a copy of the statement of the result of the referendum adopted by the resolution set forth in the foregoing transcript has been filed in my office.

WITNESS my hand and official seal of said County this 7th day of December, 2020.

Clerk to the Board of Commissioners

[SEAL]

Attachment: Declaration of Result-Camden 2020 Referendum (Schools) (2835 : Resolution Declaring Bond Referendum Result)

STATEMENT OF THE RESULT
OF THE
BOND REFERENDUM
HELD IN THE
COUNTY OF CAMDEN, NORTH CAROLINA
ON NOVEMBER 3, 2020
UPON THE QUESTION OF APPROVING
\$33,000,000 SCHOOL BONDS

At a bond referendum held in the County of Camden, North Carolina on November 3, 2020, _____ voters were registered and qualified to vote.

At said referendum _____ votes were cast for the order adopted on August 3, 2020, authorizing \$33,000,000 School Bonds of the County of Camden, North Carolina, plus interest, for the purpose of providing funds, together with any other available funds, for acquiring, constructing, expanding and renovating school buildings and other school facilities in said County, and the acquisition of related land, rights of way and equipment, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on said bonds, and _____ votes were cast against said order, and that a majority of the qualified voters of the County of Camden, North Carolina who voted thereon at said referendum voted in favor of said order, said order was thereby approved and is in force and effect.

Board of Commissioners for the
County of Camden, North Carolina

TO THE PUBLISHERS OF THE SANFORD HERALD:

Please publish the following once in The Daily Advance on Friday, December 11, 2020. If the date of publication is not December 11, 2020, then please change the date of publication in the final paragraph.

STATEMENT OF THE RESULT
OF THE
BOND REFERENDUM
HELD IN THE
COUNTY OF CAMDEN, NORTH CAROLINA
ON NOVEMBER 3, 2020
UPON THE QUESTION OF APPROVING
\$33,000,000 SCHOOL BONDS

At a bond referendum held in the County of Camden, North Carolina on November 3, 2020, _____ voters were registered and qualified to vote.

At said referendum _____ votes were cast for the order adopted on August 3, 2020, authorizing \$33,000,000 School Bonds of the County of Camden, North Carolina, plus interest, for the purpose of providing funds, together with any other available funds, for acquiring, constructing, expanding and renovating school buildings and other school facilities in said County, and the acquisition of related land, rights of way and equipment, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on said bonds, and _____ votes were cast against said order, and that a majority of the qualified voters of the County of Camden, North Carolina who voted thereon at said referendum voted in favor of said order, said order was thereby approved and is in force and effect.

Any action or proceeding challenging the regularity or validity of this bond referendum must be begun within 30 days after December 11, 2020.

Board of Commissioners for the
County of Camden, North Carolina



CAMDEN COUNTY
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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 12.C
Meeting Date: December 07, 2020
Submitted By: Stephanie Jackson, HR Director
 Finance
 Prepared by: Karen Davis

Item Title **Deputy Finance Officer Appointment**

Attachments: Resolution Appointing Deputy Finance Officer
(DOCX)

Summary: North Carolina General Statutes (NCGS) 159-24 requires each Local Government to appoint a finance officer. NCGS 159-28 requires each contract, agreement, purchase order, check, draft, electronic payment, and electronic transfer to be pre-audited by the finance officer or a deputy finance officer approved for this purpose by the governing board. For a contract, agreement, or purchase order, the pre-audit provides assurance that the expenditure is authorized in the budget ordinance or project ordinance and that either (I) an encumbrance has been previously created for the transaction or (ii) an unencumbered balance remains in the appropriation sufficient to pay the amount to be disbursed. For a check, draft, electronic payment, or electronic transfer, the pre-audit also provides assurance that the amount is determined to be payable.

To ensure efficiency of daily operations, staff believes it would be in the County's best interest to appoint a deputy finance officer to assist with electronic banking transactions and authorize transactions as directed by the finance officer or on her behalf in her absence in some cases.

Recommendation:

Adopt Resolution appointing Sheri Stasko as Deputy Finance Officer.



RESOLUTION APPOINTING DEPUTY FINANCE OFFICER

LEGISLATIVE INTENT:

North Carolina General Statutes (Section 159-24) require that each local government appoint a Finance Officer. The Finance Officer is responsible for maintaining accounting records, disbursing funds, making debt service payments, investing public funds, and preparing financial statements.

WHEREAS, Stephanie Jackson was appointed as the Finance Officer by the Camden County Board of Commissioners; and

WHEREAS, Camden County Board of Commissioners believes that it will be beneficial to the daily operations of the County to appoint a Deputy Finance Officer to serve in the Finance Officer's stead should the occasion arise.

WHEREAS, Camden County Board of Commissioners expects the work of the Deputy Finance Officer to be directed and supervised by the Finance Officer.

NOW, THEREFORE, BE IT RESOLVED THAT, Camden County Board of Commissioners appoints Sheri Stasko as Deputy Finance Officer, with duties as prescribed by law and as directed by the Finance Officer, commencing on December 7, 2020.

ADOPTED, this 7th day of December, 2020.

Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 12.D
Meeting Date: December 07, 2020
Submitted By: David Credle, Public Works Director
 Public Works
 Prepared by: Karen Davis
Item Title **Camden Commerce Park Road Extension**
Attachments: Commerce Park Road Extension Estimates (PDF)

Summary:

See attached estimates for the asphalt road extension at the Commerce Park leading to the property purchased by Southeastern Equipment. The lower bid was submitted by Barnhill Contracting Company.

Recommendation:

Approval of bid award to Barnhill Contracting Company.

Whitehurst Sand Company

North Carolina General Contractor – License 38655

September 30, 2020

Camden County
 Attn: Dan Porter, Planning Director
 PO Box 74
 Camden, NC 27921

Subject: Eco Park Blvd Road Extension for Camden Commerce Park

Thank you for contacting Whitehurst Sand Company and allowing us the opportunity to provide this proposal to you. Our pricing is based on a field visit with Patrick Whitehurst, Dan Porter and David Credle on September 23, 2020.

Scope of Work

- Mobilization
- Construction Staking and Layout
- Geotechnical Testing (Subgrade, Stone and Asphalt)
- 24" Topsoil Stripping/Undercut on 440' x 26' wide
- Additional cut to achieve sub-grade (ditching)
- Dispose of excess site generated spoils off site
- Off Site Select Fill as needed to achieve sub-grade (up to 3' in thickness)
- Place/Compact/Fine Grade select fill
- Grade Limits of Disturbance
- Install & Maintain Silt Fence as needed
- Construction Entrance
- 8" ABC Stone on 440' x 26' wide
- Place/Compact/Fine Grade ABC Stone
- 4" Asphalt Paving on 440' x 26' wide done in two lifts
- Road Closed Barricades at the end
- Roadway striping to match existing
- Seed and straw all disturbed areas

Base Bid for the above Scope of Work - \$130,000.00

Additional 12" undercut allowance for 440' x 26' x 12" - \$15,000.00
If the allowance is not used, it will be credited back to the County

Lump Sum Base Bid + Allowance - \$145,000.00

All asphalt prices in this proposal are based on the NCDOT Monthly Terminal F.O.B. Asphalt Binder Price of \$408.21 per ton for the month of September 2020. If the asphalt cement price fluctuates from this stated price at any time during the performance of the asphalt work, we reserve the right to adjust our prices in accordance with the NCDOT Monthly Terminal F.O.B. Asphalt Binder Prices. These prices can be located at the following web address:

<https://connect.ncdot.gov/projects/construction/Pages/Pavement-Construction-Prices.aspx>

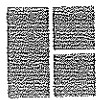
233 Woodville Road
 Hertford, NC 27944

www.whitehurstsand.com

(252) 264-3027 Office
 (252) 264-2712 Fax

Attachment: Commerce Park Road Extension Estimates (2844 : Camden Commerce Park Road Extension - Bid Award)

D.R.C. 1



BARNHILL CONTRACTING COMPANY

1304 US 17 South
Elizabeth City, North Carolina 27909

GENERAL CONTRACTORS

PROPOSAL

PROPOSAL SUBMITTED TO Camden County	PHONE (252) 338-6363	DATE 11/06/20
STREET P.O. Box 190	JOB NAME Camden Co. Commerce Park - Rd Extension	
CITY, STATE AND ZIP CODE Camden, NC 27921	JOB LOCATION Camden, NC	
ATTENTION David Credle	dcredle@camdencountync.gov	

We are pleased to quote you the following work:

Base Bid:

- Construction Layout
- Proof Rolling of Subgrade
- Stone Density & Depth Checks
- Testing of Asphalt to meet NCDOT Specs
- Excavate 24" deep by 440' long by 26' wide, and Haul off Excess
- Backfill Excavation with Off-site Sandfill
- Fine Grade and Compact Sandfill
- Grade swales along north side of roadway.
- Grade to drain to existing ditch along southside of roadway.
- Install silt fence at end of proposed roadway near existing ditch.
- Install Stone Entrance
- Furnish, place and compact 8" of ABC stone, 440' long by 26' wide.
- Fine Grade Stone
- Pave with 4" of S9.5B asphalt, 440' long by 26' wide (2 lifts).
- Seed Disturbed Area
- Place "Road Closed Barricade" at end of proposed roadway.
- Stripe roadway to match existing.

Base Bid Price: \$105,177.00

Alternate Price:

- Excavate an additional 12" and backfill with sandfill.

Alternate Price: \$12,783.00

Exclusions

- *Permits
- *Engineering
- *As-Builts

- *Fees
- *Utility Adjustments
- *Surveying

- *Bond
- *Landscaping
- *Concrete

Should you require additional information, please call (252) 335-9503.

PAYMENT TO BE MADE AS FOLLOWS: **MONTHLY ESTIMATES. NET UPON RECEIPT OF INVOICE WITH A 1-1/2% MONTHLY SERVICE CHARGE ON ACCOUNTS OVER THIRTY (30) DAYS PAST DUE WHICH IS AN 18% ANNUAL RATE.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Your project will not be scheduled until we receive your signed acceptance.

Signature _____

Date of Acceptance _____

Attachment: Commerce Park Road Extension Estimates (2844 : Camden Commerce Park Road Extension - Bid Award)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 12.E
Meeting Date: December 07, 2020
Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis
Item Title **Commerce Park Berm**
Attachments: Agenda Summary Berm Contract (DOCX)
Berm Bid Tabulation (XLSX)

See attached summary and supporting documentation.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 7, 2020

Attachments: Bid Tabulation

Submitted By: Planning Department

Item Title: Spreading Berm at Commerce Park

Summary:

In order to improve marketability of the lots at front of the Camden Commerce Park, staff has solicited bids to spread the dirt berm across the adjacent vacant land. The required Erosion and Control Permits have been obtained from the State Land Resources Division of the DEQ and the costs include installing the appropriate erosion control devices.

Recommendation:

Motion to approve contract low bidder CountryScapes Landscaping for \$93,609.

Attachment: Agenda Summary Berm Contract (2849 : Commerce Park Berm - Bid Award)

Commerce Park Berm
Bid Tabulations

Company	By	Fed ID	License #	Bid Amount
Countryscapes Landscaping	Gary Cartwright	56-1921120	56742	\$ 93,609.00
East Coast Farmer	Samuel Gerber	302-60-0694		\$ 120,000.00
Stevenson Sand	Eddie Stevenson	56-2173343	65348	\$ 155,000.00
Whithurst Sand	Patrick Whitehurst	56-1993402	38655	\$ 161,633.89
C&W Grading	Brandon Williams	76-0817208	69918	\$ 183,500.00
RPC contracting	Michael Gravatt	56-1889957	34430	\$ 186,650.00
B.E. Singleton & sons		56-0889543	8226	\$ 205,500.00

Attachment: Berm Bid Tabulation (2849 : Commerce Park Berm - Bid Award)



CAMDEN COUNTY
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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 13.A
Meeting Date: December 07, 2020

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title NCACC Legislative Goals Conference

Attachments: NCACC Voting delegate designation_2021 Legislative
Goals conference
(DOCX)

Summary: The NCACC Legislative Goals Conference will be held by **virtual** platform **Thursday and Friday, January 14-15, 2021**. Each county will be entitled to vote on legislative goal proposal submissions brought before the membership. In order to facilitate the voting process, each county is requested to designate one voting delegate and an alternate prior to the Legislative Goals Conference.

Recommendation:

Appoint a voting delegate and an alternate to participate in the Legislative Goals Conference.



Designation of Voting Delegate to NCACC Legislative Goals Conference

January 14-15, 2021 (Thursday – Friday) | *VIA VIRTUAL FORMAT

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate for the 2021 Legislative Goals Conference *(held via Virtual format). Each voting delegate should complete the following statement and **return it to the Association no later than Monday, January 11, 2021.**

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the North Carolina Association of County Commissioners 2021 Legislative Goals Conference.

Voting Delegate Name: _____

Title: _____

In the event the designated voting delegate is unable to attend, _____ has been selected as _____ County’s alternate voting delegate.

Alternate Voting Delegate Name: _____

Title: _____

Article VI, Section of the Association’s Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year’s dues.”

Please return this form to Alisa Cobb via email by Monday, January 11, 2021 close of business:

Email: alisa.cobb@ncacc.org

Attachment: NCACC Voting delegate designation_2021 Legislative Goals conference (2840 : NCACC Legislative Goals Conference Delegate)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 13.B
Meeting Date: December 07, 2020
Submitted By: Karen Davis, Clerk to the Board
 Administration
 Prepared by: Karen Davis
Item Title **Advisory Board Commissioner Appointments**
Attachments: AdvisoryBoards_Commissioner Appointments
 (DOCX)

Summary:
 The attached list indicates Advisory Boards that require a Commissioner appointment.
Recommendation:
 Review/amend current appointments as needed and fill vacancies.

Advisory Boards w/ Commissioner Appointments

ADVISORY BOARD	CURRENT APPOINTMENT	MEETING SCHEDULE
911 Central Communications	Ross Munro	As needed
Albemarle Commission Board of Delegates	Clayton Riggs	Monthly
Albemarle District Jail	Clayton Riggs	Monthly
Albemarle Regional Health Board		Quarterly
Albemarle Rural Conservation & Dev. Council		Bimonthly
Albemarle Rural Planning Organization	Tom White / Randy Krainiak (Alternate)	Quarterly
Camden Economic Development Commission	Randy Krainiak	Bimonthly
Chamber of Commerce (Elizabeth City)	Randy Krainiak	Monthly
Dismal Swamp Park Advisory Committee		Quarterly
Home & Community Block Grant	Randy Krainiak	Annually
Juvenile Crime Prevention Council	Tom White	Bimonthly
Library Board of Trustees	Clayton Riggs	Quarterly
Northeastern Workforce Dev. Consortium	Clayton Riggs	Quarterly
Northern Regional Advisory Board – Trillium	Clayton Riggs	Quarterly
Parks & Recreation Advisory Board	Tom White	Bimonthly
Pasquotank-Camden EMS Board (2 reps)	1. Tom White 2.	Quarterly
Public Safety Organization	Ross Munro	Monthly
Senior Advisory Board	Ross Munro	Bimonthly
Social Services Board	Randy Krainiak	Monthly
SPCA Advisory Board	Randy Krainiak	Monthly
Tourism Development Authority	Tom White	Quarterly



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14.A
Meeting Date: December 07, 2020
Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis
Item Title **Budget Amendments**
Attachments: Budget Amendments (PDF)

2020-21-BA009
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
Expenses			
106110-503000	PT Salaries		\$600
106110-546040	Tech Support	\$600	

This Budget Amendment is made to appropriate funds from PT Salaries to Tech Support to move phones to the County VOIP system.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2020-21-BA010
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-434844	Sheriff's Fund Raisers	\$1750	
Expenses			
105100-551400	Sheriff's Fund Raisers	\$1750	

This Budget Amendment is made to appropriate money to the Sheriff's Fund Raisers revenues and expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2020-21-BA011
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10390510-433500	Miscellaneous Revenues	\$7,991.46	
Expenses			
105100-557000	Miscellaneous Expense	\$7,991.46	

This Budget Amendment is made to appropriate more money to Sheriff's Miscellaneous Revenues & Expenses due to a grant received from the State of North Carolina.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2020-21-BA012
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340510-435510	Gun Fees & Permits	\$13,500	
Expenses			
105100-535510	Gun Fees & Permits	\$13,500	

This Budget Amendment is made to appropriate more money to the Gun Fees & Permits Revenues & Expenses due to an increase in fees collected and fees paid out.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

2020-21-BA013
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
Expenses			
104940-502000	Salaries		\$38,834.00
104940-505000	FICA		2,762.50
104940-506000	Health Insurance		4,002.00
104940-507000	Retirement		3,265.00
104940-507100	401K Retirement		1,594.00
104940-557000	Miscellaneous	\$50,457.50	

This Budget Amendment is made to appropriate money to Miscellaneous Expenses to market Camden County in Economic Development. We are reducing salaries & other benefits.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: Budget Amendments (2843 : Budget Amendments)

2020-21-BA014
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330511-433500	Miscellaneous	\$308.70	
Expenses			
105110-533100	Grant	\$308.70	

This Budget Amendment is made to appropriate money to Miscellaneous Expenses to market Camden County in Economic Development. We are reducing salaries & other benefits.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2020-21-BA015
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	LIEAP Revenues	\$12,384.50	
Expenses			
528000-554321	LIEAP Expenses	\$12,384.50	

This Budget Amendment is made to appropriate additional monies to LIEAP Revenues and Expenses. These funds are being sent to us as Pandemic LIEAP funds.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of December, 2020.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: Budget Amendments (2843 : Budget Amendments)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	14.B
Meeting Date:	December 07, 2020
Submitted By:	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis
Item Title	School Budget Amendments
Attachments:	School Budget Amendments (PDF)

Budget Amendment

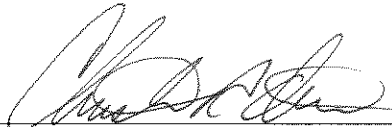

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of November 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	350.00	
5200	Special Instructional Programs	6,745.00	
5400	School Leadership	1,077.00	
5800	School Based Support Services	87,308.00	
6500	Operational Support Services	10,000.00	
Explanation:			
Total Appropriation in Current Budget		\$ 15,583,840.00	
Amount of Increase/Decrease of			
Above Amendment			105,480.00
Total Appropriation in Current Amended Budget		\$ 15,689,320.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 12th day of November 2020.</p> <p> _____ Chairman, Board of Education</p> <p> _____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2848 : School Budget Amendments)

BUDGET AMENDMENT
November 12, 2020

1. State Public School Fund

A. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Non-Instructional Support

1.5110.003.162 Substitute Pay \$ + 350.00

Total – Non-Instructional Support \$ + 350.00

B. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Test Results Bonus (AP/IB, CTE, Principals)

1.5410.048.180 Bonus Pay \$ + 1,000.00

1.5410.048.211 Emp Soc. Sec Costs + 77.00

Total – Test Results Bonus (AP/IB, CTE, Principals) \$ + 1,077.00

C. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

CRF – Exceptional Children

1.5210.132.411 Supplies & Materials \$ + 6,745.00

Total – CRF – Exceptional Children \$ + 6,745.00

D. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

CRF – Direct Appropriation

1.5860.136.343 Telecommunications + 22,308.00

1.5860.136.418 Computer Software & Supplies + 15,000.00

1.5860.136.462 Non-Cap Computer Equipment + 50,000.00

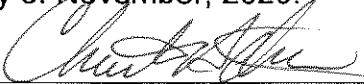
1.6540.136.411 Supplies & Materials + 10,000.00

Total – CRF – Direct Appropriation \$ + 97,308.00

Attachment: School Budget Amendments (2848 : School Budget Amendments)

BUDGET AMENDMENT
State Public School Fund
November 12, 2020, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 12th
day of November, 2020.



Chairman, Board of Education



Secretary, Board of Education



Attachment: School Budget Amendments (2848 : School Budget Amendments)

Budget Amendment
 Camden County Schools Administrative Unit
 State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of November 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		19,079.00
5200	Special Instructional Programs		220.00
5300	Alternative Programs		784.00
5800	School Based Support Services		2,410.00
6500	Operational Support Services	31,044.00	
Explanation:			
Total Appropriation in Current Budget		\$ 15,689,320.00	
Amount of Increase/Decrease of			
Above Amendment			8,551.00
Total Appropriation in Current Amended			
Budget		\$ 15,697,871.00	

Passed by majority vote of the Board of Education of Camden County on the 12 th day of November 2020.  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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Attachment: School Budget Amendments (2848 : School Budget Amendments)

BUDGET AMENDMENT
November 12, 2020

1. State Public School Fund

A. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Classroom Teachers

1.5110.001.121 Salary - Teacher	\$ - 10,750.00
1.5110.001.211 Soc. Sec. Costs	- 822.00
1.5110.001.221 Emp. Retirement Costs	- <u>2,410.00</u>
 Total – Non-Instructional Support	 \$ - 13,982.00

B. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Non-Instructional Support

1.5110.003.162 Substitute Pay	\$ - 1,025.00
1.5110.003.211 Emp. Soc. Sec Costs	- <u>74.00</u>
 Total – Non-Instructional Support	 \$ - 1,099.00

C. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Instructional Support

1.5840.007.131 Salary - Nurse	\$ - 1,150.00
1.5840.007.211 Emp. Soc. Sec. Costs	- 88.00
1.5840.007.221 Emp. Retirement Costs	- <u>283.00</u>
 Total – Instructional Support	 \$ - 1,521.00

D. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Career & Technical EDU - Months

1.5120.013.121 Salary - Teacher	\$ - 1,500.00
1.5120.013.211 Emp. Soc. Sec. Costs	- 115.00
1.5120.013.221 Emp. Retirement Costs	- <u>421.00</u>

Attachment: School Budget Amendments (2848 : School Budget Amendments)

BUDGET AMENDMENT
 State Public School Fund
 November 12, 2020, Page 2

Total – Career & Technical EDU - Months \$ - 2,036.00

- E. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Career & Technical EDU - Program

1.5120.014.333 Field Trips	\$ - 79.00
1.5120.014.411 Supplies & Materials	- <u>300.00</u>

Total – Career & Technical EDU - Program \$ - 379.00

- F. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Small County Supplemental

1.6540.019.311 Contracted Services	\$ - <u>2,542.00</u>
------------------------------------	----------------------

Total – Small County Supplemental \$ - 2,542.00

- G. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Disadvantaged Students

1.5110.024.411 Supplies & Materials	\$ - <u>218.00</u>
-------------------------------------	--------------------

Total – Disadvantaged Students \$ - 218.00

- H. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Teacher Assistants

1.5110.027.142 Salary – Teacher Assts.	\$ - 850.00
1.5110.027.211 Emp. Soc. Sec. Costs	- 65.00
1.5110.027.221 Emp. Retirement Costs	- <u>198.00</u>

Total – Teacher Assistants \$ - 1,113.00

BUDGET AMENDMENT
 State Public School Fund
 November 12, 2020, Page 3

- I. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Low Wealth Supplemental Funding

1.5860.031.146 Salary – Technology Tec \$ - 889.00

Total – Low Wealth Supplemental Funding \$ - 889.00

- J. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Academically & Intellectually

1.5260.034.411 Supplies & Materials \$ - 220.00

Total – Academically & Intellectually \$ - 220.00

- K. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Transportation

1.6550.056.171 Salary – Bus Drivers \$ - 1,343.00

Total – Transportation \$ - 1,343.00

- L. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Classroom Materials

1.5110.061.411 Supplies & Materials \$ - 123.00

Total – Classroom Materials \$ - 123.00

- M. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

BUDGET AMENDMENT
State Public School Fund
November 12, 2020, Page 4

<u>At Risk Student Services</u>	
1.5350.069.198 Salary - Tutor	\$ - <u>784.00</u>
Total – At Risk Student Services	\$ - 784.00

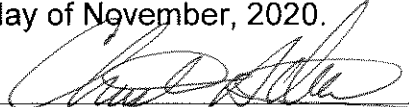
N. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

<u>Textbooks</u>	
1.5110.130.412 Textbooks	\$ - <u>129.00</u>
Total – Textbooks	\$ - 129.00

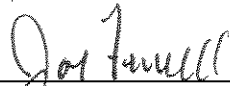
O. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>CRF – Personal Protective Equipment</u>	
1.6540.137.411 Supplies & Materials	\$ + <u>34,929.00</u>
Total – CRF – Personal Protective Equipment	\$ + 34,929.00

Passed by majority vote of the Board of Education of Camden County on the 12th day of November, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2848 : School Budget Amendments)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	14.C
Meeting Date:	December 07, 2020
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Tax Collection Report
Attachments:	Tax Collection Report (PDF)

Tax Collection Report

OCTOBER 2020

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	39,957.46		Refund - S0.21	39,957.46	
	30,787.69		Refund - S0.64	30,787.69	
2	20,014.09		Refund - S1.06	20,014.09	
	11,896.58			11,896.58	
5	48,900.24		Refund - S0.30	48,900.24	
	91,708.61		Refund - S1.16	91,708.61	
6	47,635.49		Refund - S1,542.64 - Drawer 99	47,635.49	
7	49,549.18			49,549.18	
8	41,521.03		Refund - S85.51	41,521.03	
9	25,970.49			25,970.49	
12	41,283.21		Refund - S42.40		41,283.21
	36,835.00		Refund - S1.84	36,835.00	
13	425,588.77			425,588.77	
14	11,666.32			11,666.32	
15	103,078.09			103,078.09	
16	41,315.48			41,315.48	
19	78,134.14		Refund - S1.83	78,134.14	
20	13,795.21			13,795.21	
21	39,767.37			39,767.37	
	16,677.45		Refund - S0.05		16,677.45
22	28,332.87		Refund - S0.15	28,332.87	
23	34,994.25			34,994.25	
26	40,798.07		Short - S2.14	40,798.07	
27	513,095.92		Refund - S2,345.01	513,095.92	
	9,452.96				9,452.96
	9,103.38			9,103.38	
28	37,445.52			37,445.52	
29	36,273.55			36,273.55	
30	32,875.27			32,875.27	
	2,021.23				2,021.23
	14,661.42		Refund - S.06	14,661.42	
	\$1,975,136.34	\$ -		\$1,891,040.07	69,434.85
Total Deposits					
and PSN					
	\$1,975,136.34			\$1,960,474.92	
PSN Check fees - \$ 28.00 - for info only, fees were paid to PSN					
	\$ (4,022.86)	Refund			
	\$ -	Over			
	\$ 2.14	Shortage			
Grand Total	\$ -	Adjustment			
	\$1,971,115.62				

Submitted by:

Rhea S. Anderson

Date: 11-3-2020

Approved by:

Date: _____

Attachment: Tax Collection Report (2834 : Tax Collection Report)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14.D
Meeting Date: December 07, 2020

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report Jan 2021 (PDF)

Summary: DMV Monthly Report January, 2021 Renewals Due 2/15/2021

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County January Renewals Due 2/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
25,697.87	28,872.97	16,027.76	70,598.60

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Risa S. Anderson

Tax Administrator of Camden County

Attachment: DMV Monthly Report Jan 2021 (2837 : DMV Monthly Report)



CAMDEN COUNTY

NORTH CAROLINA • USA

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14.E
Meeting Date: December 07, 2020

Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith

Item Title **Refunds Over \$100.00**

Attachments: Refunds Over \$100.00 Nov, 2020 (PDF)

Summary: Refunds Over \$100.00 for November, 2020

Recommendation: Review and Approve

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

ACS Tax System
11/23/20 11:46:29

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
189.73	CORELOGIC CENTRALIZED REFUND P.O. BOX 9202 COPPELL TX 750199760	2020 R 03-8953-03-12-3516.0000 OVERPAYMENT - R-129552-20	20201113 2 256311
1,826.78	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2020 R 02-8926 00 21 7415.0000 OVERPAYMENT - R-126018-20	20201113 2 256275
3,956.53	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 75019	2020 R 01-7071-00-85-7347.0000	20201113 2 256280
9,720.07	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	R-125692-20 AND R-127997-20 OVERPAYMENT	20201118 2 256449
4,503.93	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	R-123681-20 AND R-126822-20 OVERPAYMENT	20201118 2 256451
715.99	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2020 R 01-7089 04 51 9068.0000 OVERPAYMENT - R-123812-20	20201119 2 256475
6,294.18	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	R-124235, 125234, 124467, 123665 R-127282 & 127222-OVERPAYMENT	20201119 2 256482
1,340.82	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2020 R 02 8946 00 60 8057.0000 OVERPAYMENT - R-125117-20	20201120 2 256491
4,024.32	CORELOGIC-CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 75019-976	R-123972-20 AND R-124479-20 OVERPAYMENT	20201118 2 256467
1,534.89	LERETA - ATTN: CENTRAL REFUNDS 901 CORPORATE CENTER DRIVE POMONA CA 91768	2020 R 01-7080-00-27-2722.0000 OVERPAYMENT	20201118 2 256444
2,345.01	WELLS FARGO REAL ESTATE TAX ATTN: REFUNDS - P.O. BOX 14506 DES MOINES IA 503069395	2020 R 02 8944 00 96 7347 0000 OVERPAYMENT- R-127055	20201027 2 255797
36,452.25	Total Refunds		

Submitted by Lisa S. Anderson Date 11-24-2020
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 14.F
Meeting Date: December 07, 2020
Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith
Item Title **Vehicle Refunds Over \$100.00**
Attachments: 20201201104857318 (PDF)
Summary: November, 2020 Vehicle Refunds Over \$100.00
Recommendation: Review and Approve

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

NOV. 20 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SPARKS, TERESA GARDNER	SPARKS, TERESA GARDNER	SPARKS, MOLLIE LACHE	760 S SANDY HOOK RD	SHAWBORO, NC 27973	Adjustment >= \$100	00556800248	RAM8212	AUTHORIZED	135950406	Refund Generated due to adjustment on Bill #00556800248-2020-2020-0000-00	Military	11/20/2020	11/25/2020 1:10:06 PM	1843	Tax	(\$114.70)	\$0.00	(\$114.70)
WILBURN, JOSHUA MICHAEL	WILBURN, JOSHUA MICHAEL	WILBURN, EMILY ELIZABETH	181 PIER LNDG	SOUTH MILLS, NC 27976	Proration	0055628904	CM30221	AUTHORIZED	135264264	Refund Generated due to proration on Bill #0055628904-2020-2020-0000-00	Tag Surrender	11/06/2020	11/18/2020 8:16:57 AM	1843	Tax	(\$95.76)	\$0.00	(\$95.76)
															Tax	(\$1.35)	\$0.00	(\$1.35)
															Tax	Refund		\$116.25
															Tax	Refund		(\$89.76)
															Tax	Refund		\$101.11

Submitted by Lisa S. Anderson Date 12-1-2020
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 G. Tom White, Chairman Camden County Board of Commissioners



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	14.G
Meeting Date:	December 07, 2020
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Pickups, Releases & Refunds
Attachments:	Pickups, Releases & Refunds (PDF)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14.H
Meeting Date: December 07, 2020
Submitted By: Amy Twiddy, Assistant
NC Cooperative Extension
Prepared by: Karen Davis
Item Title **Surplus Property - NC Cooperative Extension**
Attachments: Surplus Property - NC Cooperative Extension (PDF)

Surplus Property Request

Requested by:
 Sell Dispose

Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Item Description
 Older pottery kiln we don't use. Could use the storage space for other items. We reached out to Arts of the Albemarle and they were excited and able to utilize it for their purposes there.

Manager Approval

Disposal Method:

Value:

Comments:

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property - NC Cooperative Extension (2833 : Surplus Property - NC Cooperative Extension)

Surplus Property Request

Requested by: Austin Brown
 Sell Dispose

Department: NC Cooperative Extension

Item: Pottery Wheels (2)

Disposal Method: Donate to Arts of the Albemarle

Suggested Value: \$200

Reason for surplus: We don't use them and they are taking up space,

Item Description

Older pottery wheels we don't use. Could use the storage space for other items. We reached out to Arts of the Albemarle and they were excited and able to utilize them for their purposes there.

Manager Approval

Disposal Method:
Value:
Comments:

Board Approval

Approved/Denied:
Date:

Final Disposition Date:

Method:
Amount:
Purchased by:

Attachment: Surplus Property - NC Cooperative Extension (2833 : Surplus Property - NC Cooperative Extension)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14.I
Meeting Date: December 07, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Set Public Hearing - Camden Station**

Attachments: 0_20201207_AgendaSummaryMotionPublicHearing (DOCX)
 1_20201207StaffReport (DOCX)
 2_Application (PDF)
 3_10-9-20-4735-Camden Station Preliminary Plans (PDF)
 4_RKRAINLLCDEEDS (PDF)
 5_NeighborhoodMeetingNotes (DOCX)
 6_TRCcomments (PDF)
 7_20200919PreliminaryDrainageApproval (DOCX)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 7, 2020

Attachments: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Drainage Approval/Neighborhood Meeting Results

Submitted By: Planning Department

Item Title: Preliminary Plan Camden Station Major Subdivision - (UDO 2020-06-43)

Summary:

RKrain LLC is requesting Preliminary Plan approval for Camden Station Major Subdivision. The following items have been submitted with the package: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Drainage Approval/Neighborhood Meeting Results. The Subdivision consists of 39 single family lots located on Tark Drive and Contractors Way in the Camden Business Park off of Hwy 158.

Recommendation:

Motion to set Public Hearing for January 4, 2021.

STAFF REPORT

**UDO 2020-06-43
Preliminary Plan
Camden Station Major Subdivision**

PROJECT INFORMATION

File Reference: UDO 2020-06-43
Project Name; Camden Station
PIN: Multiple Contiguous

Applicant: RKrain LLC
Address: 105 Havenwood Dr
 Camden, NC 27921
Phone: (252) 599-7185
Email:

Agent for Applicant: Bissell Professional Group
Address: 3512 N. Croatan Hwy
 Kitty Hawk, NC
Phone: 252-261-3266
Email: mark@bissellprofessionalgroup.com

Current Owner of Record: RKrain LLC

Meeting Dates:

7/30/2020 Neighborhood Meeting
 9/8/2020 Technical Review Meeting
 10/21/2020 Planning Board

Application Received: 6/23/2020
By: Amber Curling, Planner

Application Fee paid: \$1950 Check #1029

Stormwater Escrow paid: \$6000 Check #1028

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A.** Land Use Application
- B.** Preliminary Plan
- C.** Deed
- D.** Affidavit from owner
- E.** Neighborhood Meeting Results
- F.** TRC Inputs
- G.** Drainage Approval Memo – Greg Johnson

PROJECT LOCATION:

Street Address: Contractors Way and Tark Drive in Camden Business Park,
Location Description: North Side of US HWY 158 in Courthouse Township

REQUEST: Preliminary Plan for Camden Station Major Subdivision – 39 lots - **Article 2.3.16 of the Unified Development Ordinance.**

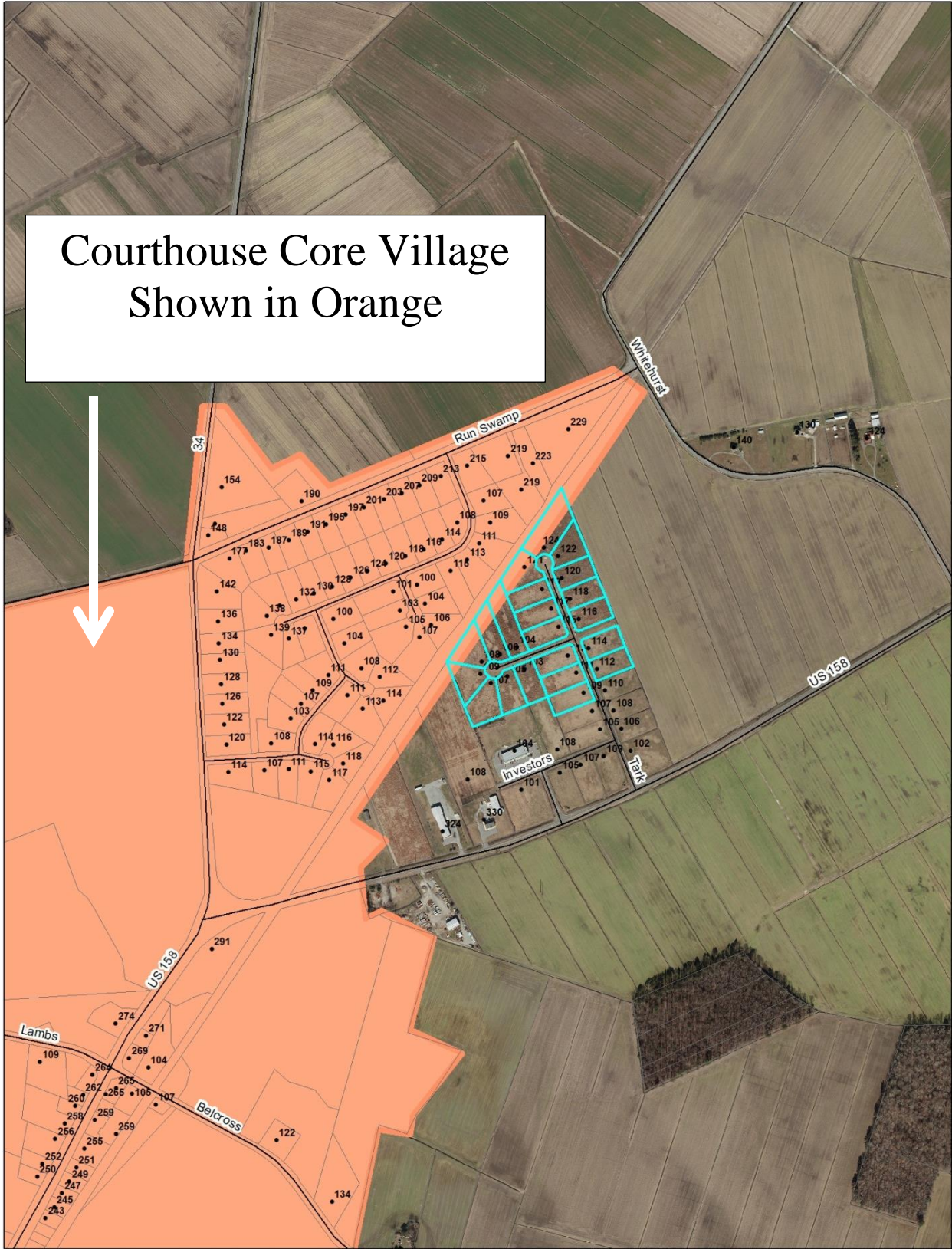
Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Vicinity Map



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Camden Station Subdivision located within the 1 mile Buffer



Zoning Map



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Not Located in WATERSHED



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Not Located within FLOODPLAIN



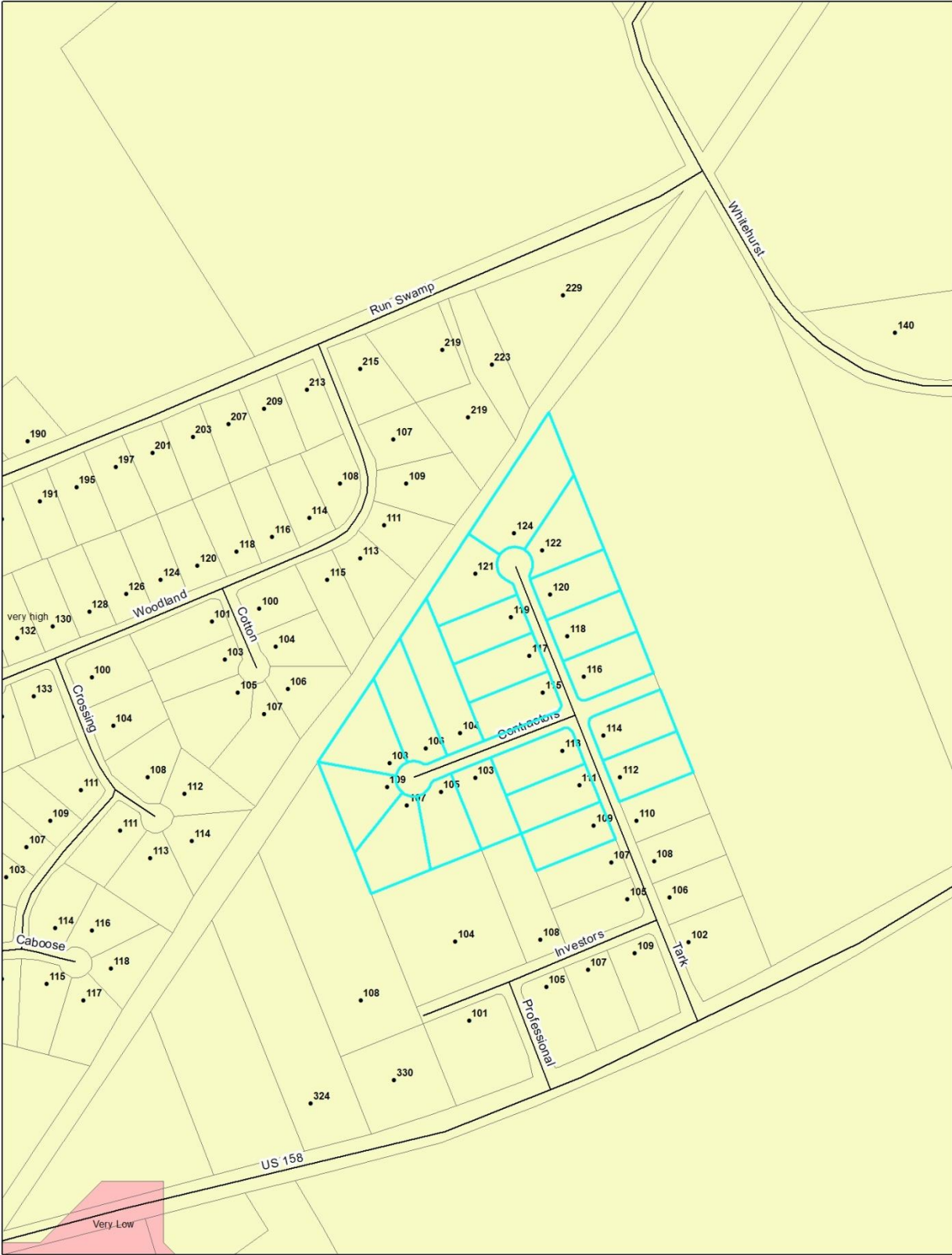
Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Not Located within WETLANDS



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

Suitability Map Very High



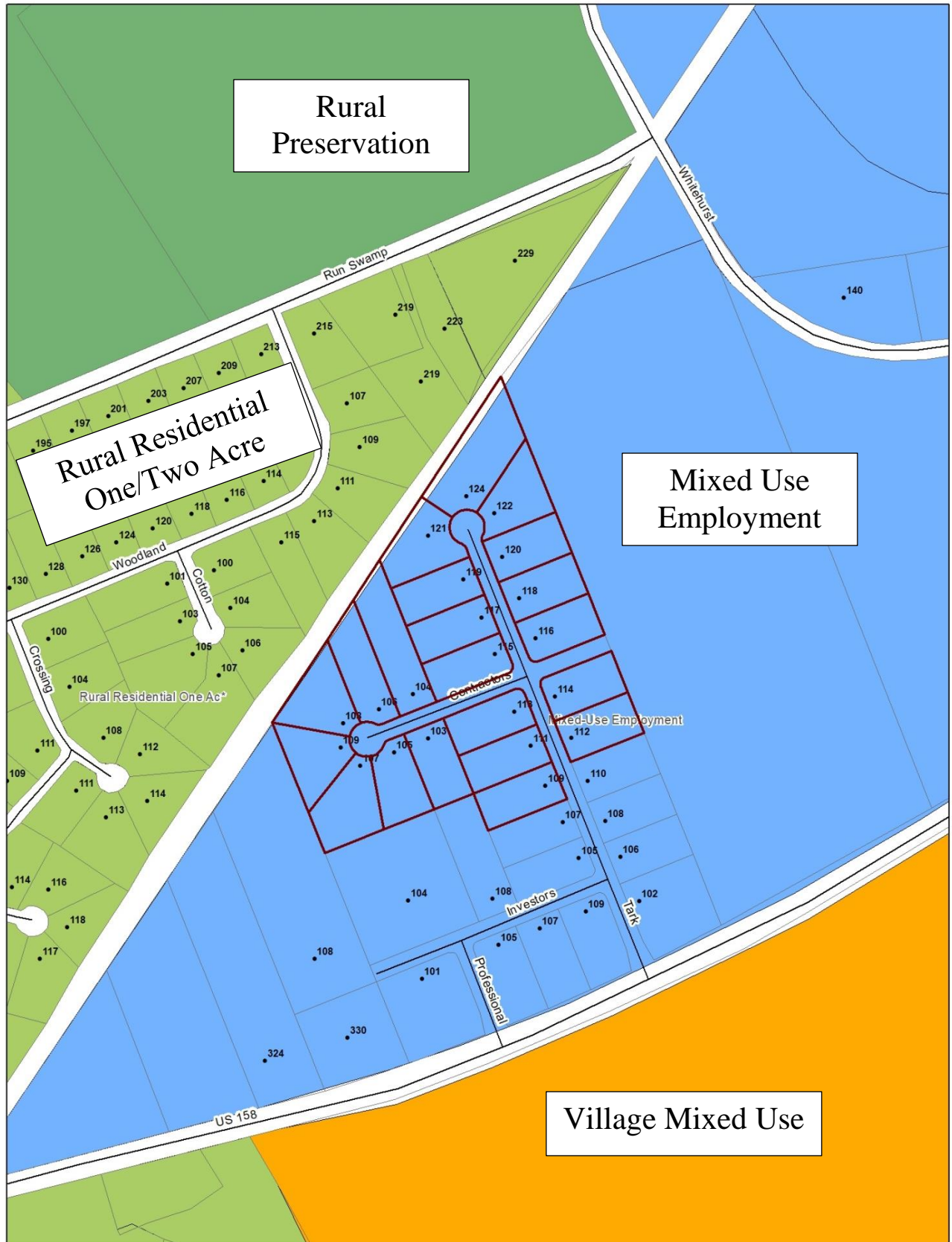
Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

CAMA Plan Future Land Use Map



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

COMPREHENSIVE Plan Future Land Use Map



Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

SITE DATA

Lot size:	Approximately 24 acres
Flood Zone:	Zone X
Zoning District:	Village Residential (VR) (Rezoned with Ordinance 2019-03-01)
Adjacent property uses:	Agriculture, Vacant, Residential, Commercial, Railroad
Streets:	Shall be dedicated to public under control of NCDOT.
Street/Subdivision name:	Subdivision name: Camden Station Street Names: Tark Drive to be renamed Boxcar Way and Contractors Way to be renamed Santé Fe Street
Open Space:	Required: Per Article 151.7.5.5 15% of total 24 developed acres = 3.6 acres 25% of 3.6 acres is 0.9 acres which shall be active open space 75% of 3.6 acres is 2.7 acres which shall be urban open space
Landscaping:	Landscaping Plan required at Construction Drawing.
Farmland Compatibility Standards:	Per Article 151.5.5 A 50' wide vegetative buffer required along all agricultural uses. Indicated on plan.
Recreational Land:	Per Article 151.6.1.13 Dedication of Land For Public Parks 1452 square feet per lot -39 lots X 1452 sq ft = 56628 sq. ft or 1.3 acres

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Sawyers Creek

Distance & description of nearest outfall: The property is located in the upper northern limit of the Sawyers Creek drainage shed as mapped on Camden County's GIS System and is a part of a larger 80.7 acre drainage area located on the north side of US 158. The proposed re-subdivision (23.9 acres) was graded with drainage improvements installed when the Camden Business Park was built. The land remains vacant and is maintained with a grass

groundcover. The rest of the drainage area (total of 80.7 acres) consists of a mix of a small amount of commercial, vacant lots, and agricultural uses. A network of swales / ditches drain the area from north to south where runoff is collected in a substantial roadside ditch along US 158 which generally flows from east to west (although there is interconnectivity with the adjacent drainage shed to the east). Runoff is then conveyed to an outfall on the south side of US 158 via three culverts spaced along the frontage of the drainage area, with the westernmost culvert conveying the bulk of the flow.

TECHNICAL REVIEW STAFF COMMENTS

1. **Camden County Water.** Water Available
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Reviewed with no comments.
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is.
5. **Sheriff’s Office.** Disapproved with comments.
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Approved with comments (see attached).
9. **Camden Soil & Water Conservationist.** Approved.
10. **NCDOT.** No response.
11. **Mediacom.** No response.
12. **Century Link.** Requested Developer be given contact information
13. **Dominion Energy.** Reviewed. Sent comments to Engineer.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

CAMA Future Land Use Maps has land designated as Industrial.

2035 Comprehensive Plan

Consistent Inconsistent

Comprehensive Plan Future Land Use Maps has area designated as Mixed Use Employment.

Comprehensive Transportation Plan

Consistent Inconsistent

Property in Camden Business Park which abuts HWY 158 and internal road will be dedicated to public.

Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No **Endangering the public health and safety?**

In staff’s opinion, application does not appear to endanger public health and safety.

Yes No **Injure the value of adjoining or abutting property.**

In staff’s opinion, application does not appear to injure the value of adjoining or abutting property.

EXCEED PUBLIC FACILITIES:

Yes No **Schools:** Proposed development will generate 26 students (.67 per household X 39 lots). High School over capacity: **2019/2020 capacity: 570 Enrollment: 599 – Capacity does not include modular units for Camden Early College**

Yes No **Fire and rescue:** Approved.

Yes No **Law Enforcement:** Not Approved

Staff and Planning Board recommend approval of Camden Station Subdivision based on current by right zoning with the following recommendations:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2020-06-43).
3. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
4. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plan for the Development.

Attachment: 1_20201207StaffReport (2852 : Set Public Hearing - Camden Station)

5. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space, gardens and improvements throughout the subdivision.
8. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.
9. Construction drawings to reflect turning radius of cul-de-sacs be minimum 43.5' as requested by the Transportation Director of Camden County Schools.
10. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.
11. On the North East side of development the Farmland Compatibility Standards (Article 151.5.5 of the UDO) and NC General Statute 153A-340 shall be applied.



**Land Use /
Development
Application**
(Zoning / Special Use)

OFFICIAL USE ONLY:

UDO Number: 2020-06-43 Zoning Dist.: VR
 Date Filed: 6/23/2020 Flood Zone: X
 Amount Paid: \$1950.00 Watershed (Y/N): N
 Received By: DP/Owjc Taxes Pd(Y/N): Y

\$6000 Stormwater Fee

Contact Information

APPLICANT		PROPERTY OWNER	
Name:	<u>RKrain, LLC</u>	Name:	<u>Same</u>
Address:	<u>105 Havenwood Drive</u> <u>Camden, NC 27921</u>	Address:	<u></u>
Telephone:	<u>252-599-7185</u>	Telephone:	<u></u>
Email:	<u></u>	Email:	<u></u>
LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: <u></u>			

Property Information

Physical Street Address: North side of U.S. Hwy. 158 in Courthouse Township, Camden
 Location: Camden, NC
 Parcel ID Number(s): See attached
 Total Parcel(s) Acreage: 24.1
 Existing Land Use of Property: Undeveloped

Request

Project Name: Camden Station
 Proposed Use of Property: Residential Subdivision/Village Residential
 Deed Book / Page Number and/or Plat Cabinet / Slide Number: See attached
 Total square footage of land disturbance activity: 16 acres +/-
 Total lot coverage: 24% Total vehicular use area: n/a
 Existing gross floor area: n/a Proposed gross floor area: n/a

Community Meeting

Date Meeting Held: July 30th, 2020 @ 6pm Meeting Location: Shiloh Fire Station

Attachment: 2_Application (2852 : Set Public Hearing - Camden Station)

Purpose of the Special Use Permit and Project Narrative *(attach separate sheet if needed):*

The applicant shall provide a response to each of the following *(attach separate sheet if needed)*. Staff shall prepare specific findings of fact based on the evidence submitted. Said findings shall be submitted to Board of Commissioners for their consideration.

A. The use will not endanger the public health or safety.

B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

C. The use will be in conformity with the Land Use Plan or other officially adopted plan(s).

D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

Attachment: 2_Application (2852 : Set Public Hearing - Camden Station)

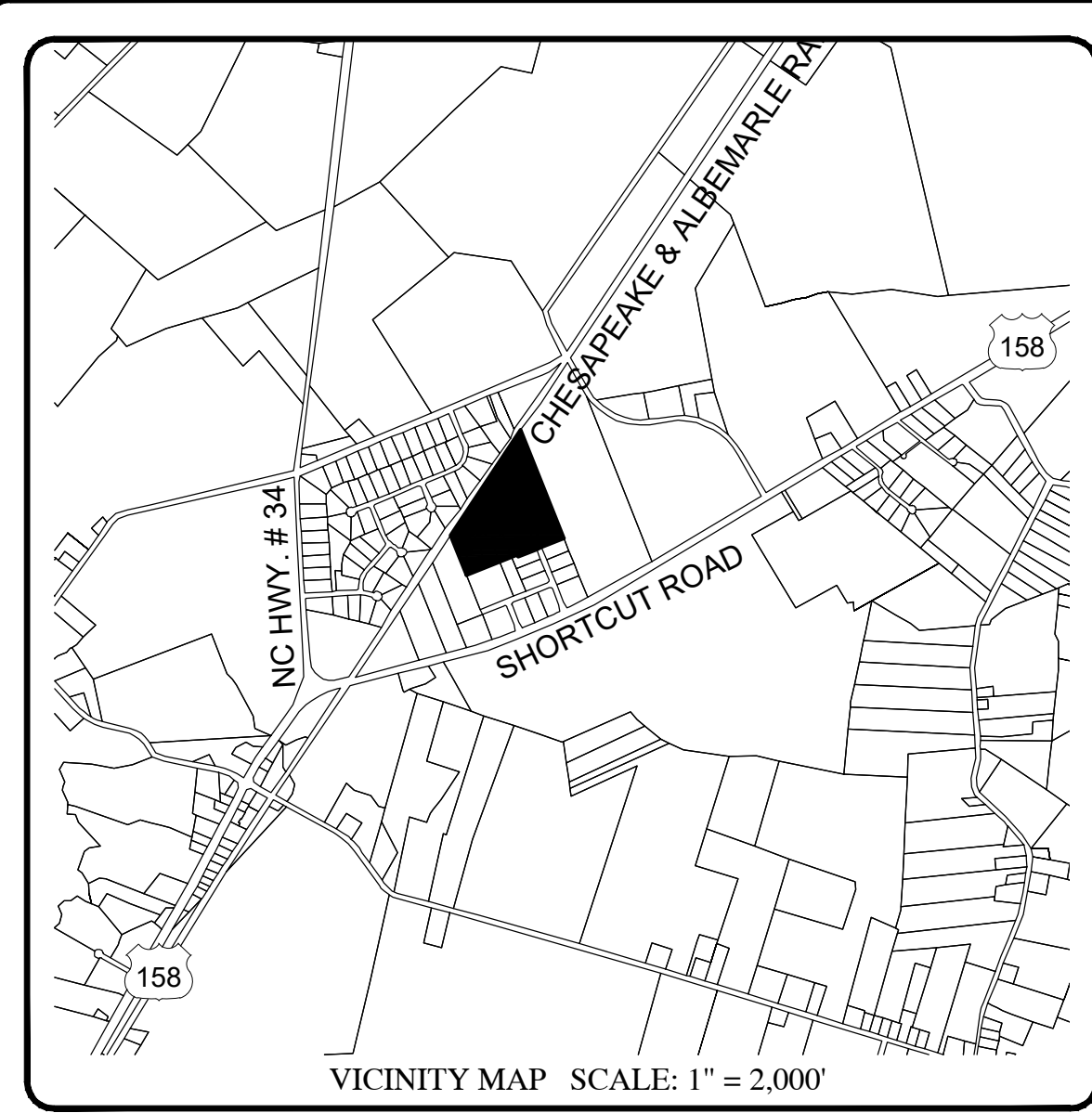
R Krain LLC
by Rosalee Krain - Owner
Property Owner(s)/Applicant*

6/29/2020
Date

***Note: Forms must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.**

Attachment: 2_Application (2852 : Set Public Hearing - Camden Station)

<u>PIN</u>	<u>DEED BOOK</u>	<u>PAGE NUMBER</u>
28946000071490000	333	838
28946000064810000	333	838
28946000065320000	333	838
28946000057500000	333	838
28946000079220000	333	838
28946000088590000	333	838
28946001012200000	265	703
28946001020950000	265	703
28945000969230000	333	838
28946000080190000	333	838
28945000989670000	333	838
28945000998530000	333	838
28945000938300000	333	838
28945000948980000	333	838
28946000096580000	333	838
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28946000042740000	333	838



PRELIMINARY PLAT

CAMDEN STATION SUBDIVISION

39 LOT PROPOSED RESIDENTIAL DEVELOPMENT

COURTHOUSE TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

GENERAL DEVELOPMENT NOTES:

- PROJECT NAME: CAMDEN STATION
- APPLICANT: RKRAIN, LLC
105 HAVENWOOD DR.
CAMDEN, NC 27921
OWNERS: RKRAIN, LLC
- PROPERTY DATA:
PARCEL I.D.#: 028946001020950000, 028946001012200000, 028946001004500000, 028946001005340000, 028946000095800000, 028946000088590000, 028946000079220000, 028946000057500000, 028946000065320000, 028946000064810000, 028946000071490000, 028946000042740000, 028946000032660000, 028946000021440000, 028945000929260000, 028945000938300000, 019845000948980000, 028945000969230000, 028946000009190000, 08845000989670000
PRIMARY ADDRESSES: 111-124 TARK DR. & 103-109 CONTRACTORS WAY
RECORDED REFERENCES: D.B. 333, PG. 838, D.B. 265, PG. 703, P.C. 6, PG. 101, P.C. 6, PG. 45
PROPERTY ZONING: VR (VILLAGE RESIDENTIAL)
- F.L.R.M. DATA: PROPERTY IS ZONED "X", MINIMAL FLOOD RISK.
- THIS PROPERTY CONTAINS NO ACCE "404" JURISDICTIONAL WETLANDS.
- OVERALL DENSITY = 1.63 LOTS/ACRE
- A 10' EASEMENT FOR UTILITIES AND DRAINAGE ALONG REAR AND SIDE PROPERTY LINES AND A 15' EASEMENT ALSO FOR UTILITIES AND DRAINAGE ALONG FRONT PROPERTY LINES IS HEREBY ESTABLISHED. PEDESTRIAN ACCESS AND STREET TREE EASEMENTS ARE HEREBY PROVIDED PER DETAILS SHOWN ON SHEET 6.
- A BLANKET DRAINAGE, UTILITY, AND PEDESTRIAN ACCESS EASEMENT IS HEREBY ESTABLISHED ACROSS ALL OPEN SPACE AREAS.
- EXISTING CONDITION INFORMATION BASED ON A COMBINATION OF THE FOLLOWING:
• BASED ON DATA PROVIDED TO BISSELL PROFESSIONAL GROUP BY THE OWNER WHICH WAS SPOT FIELD VERIFIED BY BISSELL PROFESSIONAL GROUP.
- ALL UTILITIES ARE TO BE UNDERGROUND.
- THERE IS A 50' BUFFER IN ALL AREAS ADJOINING AGRICULTURAL LANDS.
- SETBACKS:
SINGLE FAMILY LOT
FRONT 20'
REAR 10'
SIDE 10'
CORNER (SIDE) 20'
- THE DEVELOPER IS REQUIRED TO INSTALL ALL WATER LINES AND SEWER LINES AND RELATED IMPROVEMENTS.
- THIS IS A RECOMBINATION SUBDIVISION. A RECOMBINATION PLAT COMBINING 21 LOTS INTO 1 WILL BE RECORDED PRIOR TO A FINAL PLAT OF THE PROPOSED 39 LOTS BEING RECORDED.

DEVELOPMENT NOTES:

TRACT SUMMARY:
TOTAL SUBDIVISION DEVELOPMENT AREA: 24.84 AC.

DEVELOPMENT AREA SUMMARY:
PROPOSED LOT AREA: 13.94 AC.
PROPOSED PUBLIC R/W AREA: 2.90 AC.
OPEN SPACE PROVIDED: 8.06 AC. (32.4% OF DEVELOPMENT AREA)
OF PROPOSED LOTS: 39 (1.57 LOTS/ACRE)

PROPOSED RIGHT-OF-WAY WIDTHS (FT.): 60
PROPOSED PAVED ROADWAY WIDTH: 22'
LINEAR FEET OF ONSITE ROADWAY: 1,768 LF.±

CERTIFICATE OF SURVEY AND ACCURACY

I, MICHAEL D. BARR, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED AND DESCRIPTION RECORDED IN BOOKS REFERENCED HEREON); THAT BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN INSTRUMENTS LISTED HEREON, THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 10,000 AND VERTICAL ACCURACY IS ± 0.05"; THAT THE GLOBAL POSITIONING SYSTEM (GPS) OBSERVATIONS WERE PERFORMED TO THE GEOSPATIAL POSITIONING ACCURACY STANDARDS, PART 2: STANDARDS FOR GEODETIC NETWORKS AT THE 2-CENTIMETER ACCURACY CLASSIFICATION (95% CONFIDENCE) USING REAL TIME KINEMATIC AND TRADITIONAL TRAVERSE. THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, THAT THIS PLAT MEETS THE REQUIREMENT OF G.S. 47-30 SECTION F-11-C-1 AND FURTHER THAT IT MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56. 1600)."

THIS IS TO CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS _____

DAY OF _____ A.D., 20____

SIGNATURE L-1756

APPROVAL NOTATION

OPEN SPACE, DRAINAGE FACILITIES, RESERVED UTILITY OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH UDO 151.7.5 SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN UDO 151.6.4.

REVIEW OFFICER CERTIFICATE

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

I, _____, REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

DATE REVIEW OFFICER

CERTIFICATION OF STORMWATER IMPROVEMENTS

IN THE SUBDIVISION ENTITLED SOUTH MILLS LANDING, PHASES 1-5, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED:

- ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY BISSELL PROFESSIONAL GROUP, OR
- ACCORDING TO AS-BUILT PLANS SUBMITTED BY _____ AND APPROVED BY THE COUNTY.

CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/PROFESSIONAL ENGINEER REGISTRATION NUMBER _____

PUBLIC STREETS DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED OR AS DESIGNED AND GUARANTEED BY THE APPLICANT IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE DISTRICT ENGINEER

Sheet
Number

Sheet Title

- | | |
|---|---|
| 1 | TITLE SHEET, DEVELOPMENT NOTES & SITE LOCATION |
| 2 | PROJECT OVERVIEW |
| 3 | EXISTING FEATURES & LOT RECOMBINATION PLAN |
| 4 | PLAN OF SUBDIVISION |
| 5 | PRELIMINARY DRAINAGE PLAN |
| 6 | WATER DISTRIBUTION & WASTEWATER COLLECTION PLAN |
| 7 | LANDSCAPING, BUFFERING, SIGNAGE & LIGHTING PLAN |
| 8 | TYPICAL CONSTRUCTION DETAILS |

APPROVAL CERTIFICATE

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO UDO 151.6.3.5 AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT ORDINANCE, AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE CHAIRPERSON, BOARD OF COMMISSIONERS:

OWNERSHIP AND DEDICATION CERTIFICATE

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREA SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY OR HOME OWNERS' ASSOCIATION. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE OWNER

I, _____, A NOTARY PUBLIC

OF _____ COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT

ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

BISSELL
PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists

Bissell Professional Group
1000 North Salisbury Highway
3512 North Carolina Highway
Kitty, North Carolina 27549
(252) 261-2066
Fax (252) 261-1760

TITLE SHEET, DEVELOPMENT
NOTES & SITE LOCATION

THIS DOCUMENT IS THE SOLE PROPERTY OF BPC, INC. OF KITTY HAWK, NORTH CAROLINA. THE REPRODUCTION IN WHOLE OR IN PART WITHOUT THE EXPRESS WRITTEN CONSENT OF BPC, INC. IS PROHIBITED. BPC, INC. IS THE REGISTERED PROFESSIONAL ENGINEER AND ENVIRONMENTAL SPECIALIST OF BPC, INC., COPYRIGHT 2005.

PROJECT: CAMDEN STATION
COURTHOUSE TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

PRELIMINARY SUBDIVISION PLANS

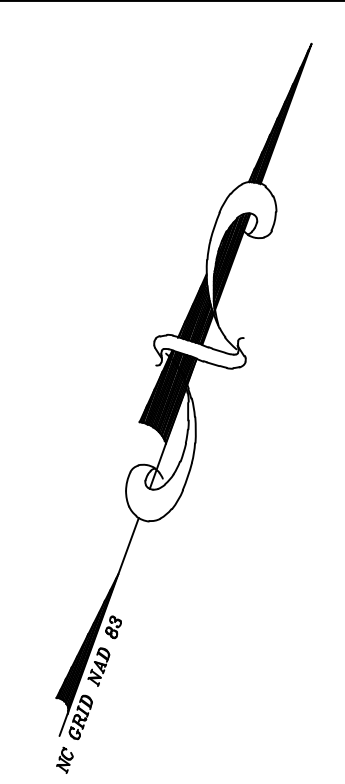
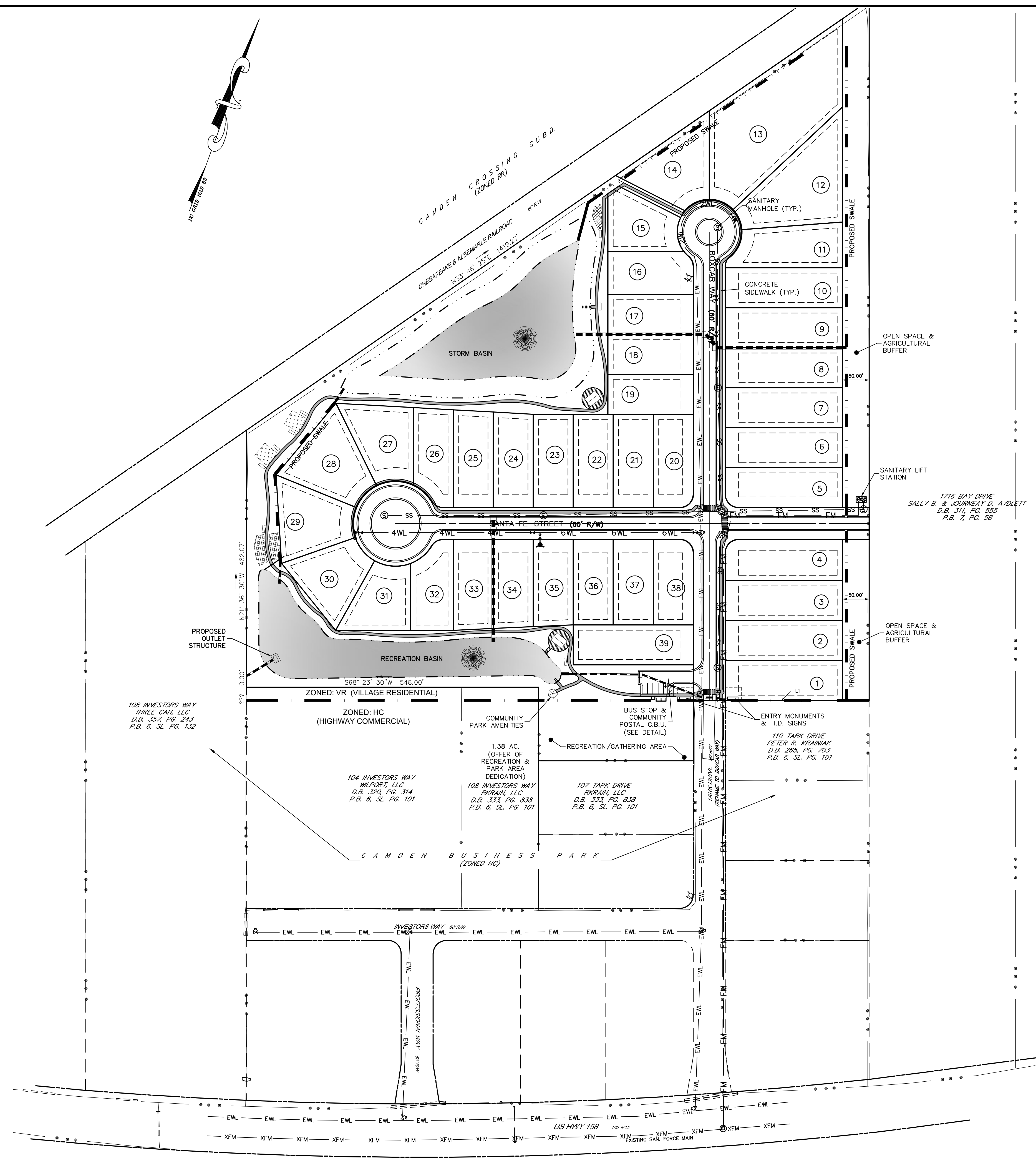
NO.	DATE	DESCRIPTION	BY
1	07/17/20	PRELIMINARY PLAT	MSB
2	07/17/20	PLAN OF SUBDIVISION	MSB
3	07/17/20	OPEN SPACE UPDATE	MSB

**PRELIMINARY
DO NOT USE FOR
CONSTRUCTION**

DATE: 07/17/20 SCALE: N/A
DESIGNED: MSB CHECKED: MSB
DRAWN: KIW APPROVED: BPG
SHEET: 1 OF 8
CAD FILE: 473500PP1
PROJECT NO: 4735

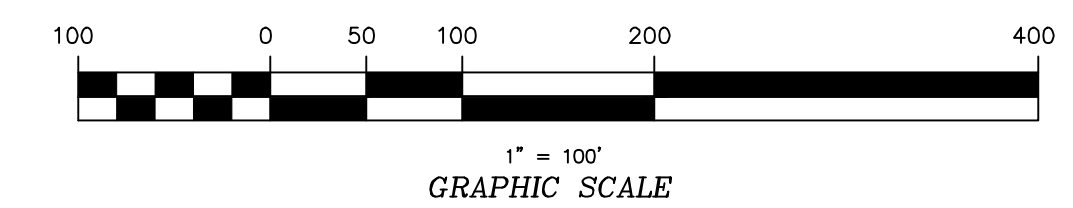
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S:\projects\4278 Camden Station\Drawings\42780001.dwg, 10/09/2020, 11:50 AM, HP, Pdsdpl41, 12000, PS, HP2, 2.03



LEGEND

- ROADWAY CENTERLINE
- RIGHT-OF-WAY
- PROPERTY BOUNDARY
- ADJOINING PROPERTY LINE
- MINIMUM PROPERTY SETBACK LINE
- ZONING BOUNDARY LINE
- PROPOSED PEDESTRIAN CROSSWALK
- EWL — EWL — EXISTING WATER LINE
- EXISTING WATER VALVE
- 2WL — 2WL — PROPOSED WATER LINE (SIZE AS NOTED)
- PROPOSED FIRE HYDRANT ASSEMBLY
- PROPOSED WATER SERVICE
- PROPOSED VALVE
- PROPOSED BLOW-OFF ASSEMBLY
- PROPOSED REDUCER
- XFM — XFM — EXISTING FORCE MAIN
- PROPOSED SANITARY MANHOLE
- SS — SS — PROPOSED SANITARY PIPE
- FM — FM — PROPOSED FORCE MAIN
- EXISTING DITCH CENTERLINE
- EXISTING STORMWATER CULVERT
- PROPOSED DITCH CENTERLINE
- PROPOSED SHORELINE
- PROPOSED STORM CULVERT
- PROPOSED STORMWATER STRUCTURE



Blissell Professional Group
 3572 North Carolina Highway
 K-10, Box 10888, Raleigh, North Carolina 27614
 (919) 286-2866
 FAX (919) 281-1750

Blissell Professional Group
 ENGINEERS, PLANNERS, SURVEYORS
 AND ENVIRONMENTAL SPECIALISTS

PROJECT OVERVIEW

THIS DOCUMENT IS THE SOLE PROPERTY OF BPG, INC. OF KITY, HAWK, NORTH CAROLINA. THE REPRODUCTION IN WHOLE OR IN PART WITHOUT THE EXPRESS WRITTEN CONSENT OF BPG, INC. IS PROHIBITED. BPG, INC. IS THE REGISTERED PROFESSIONAL ENGINEER AND ENVIRONMENTAL SPECIALIST FOR THIS PROJECT.

CAMDEN STATION
 CAMDEN COUNTY
 NORTH CAROLINA

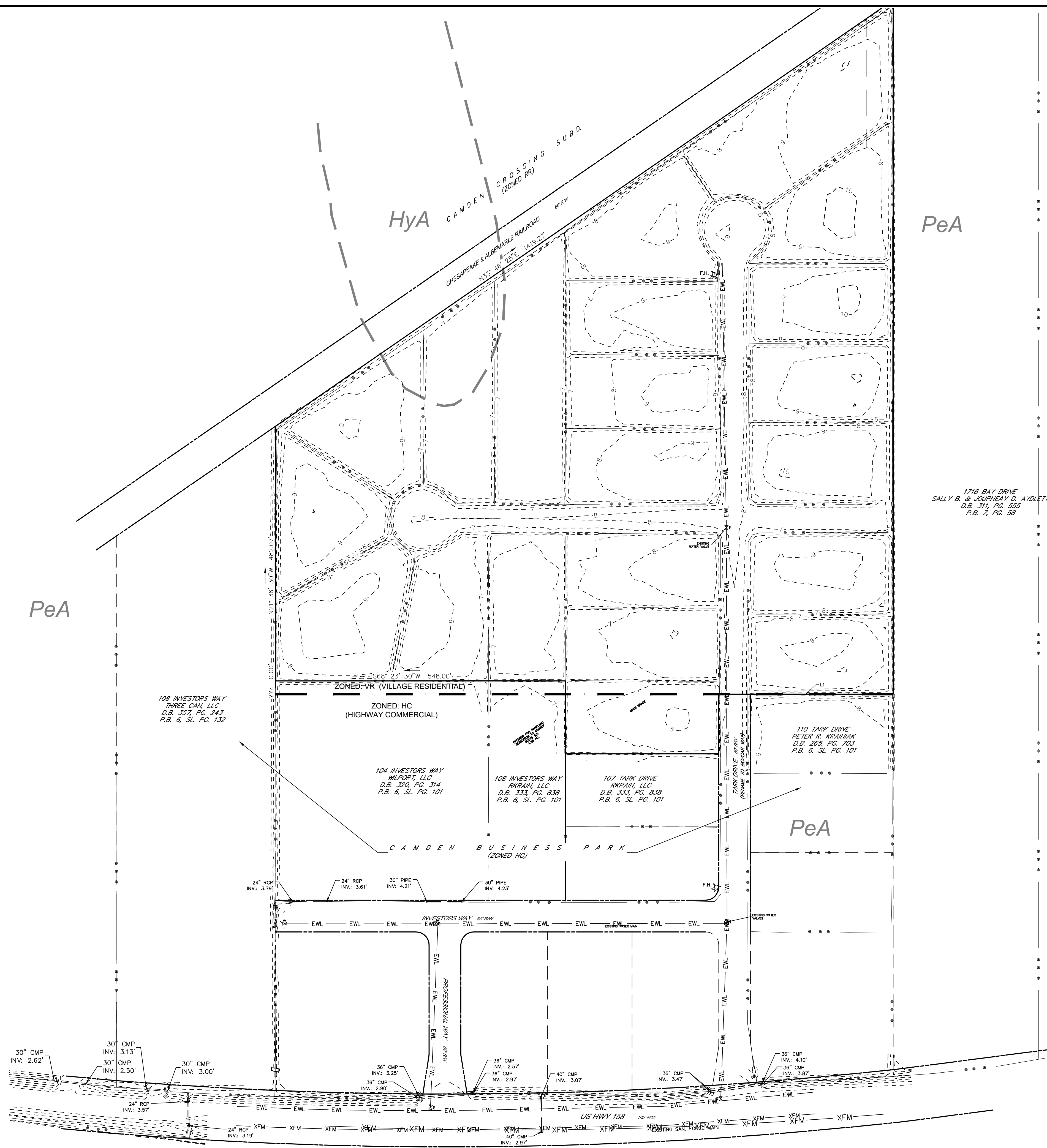
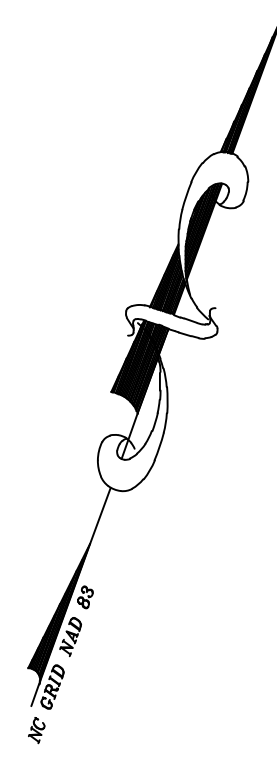
PRELIMINARY SUBDIVISION PLANS

REVISIONS

NO.	DATE	DESCRIPTION	BY	CHKD.
1	8/27/20	INITIAL COMMENTS	KFW	BPG
2	8/28/20	GENERAL COMMENTS	KFW	BPG

PRELIMINARY
 DO NOT USE FOR
 CONSTRUCTION

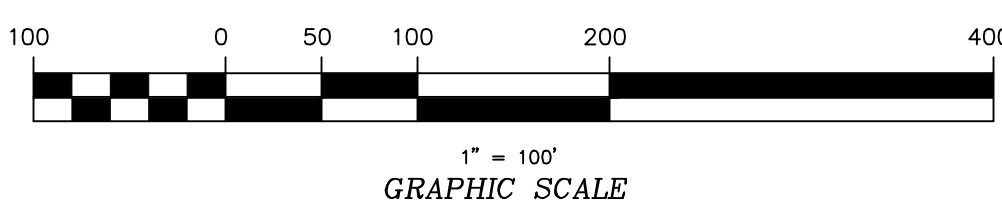
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DRAWN:	KFW	CHECKED:	MSB
APPROVED:	BPG		
SHEET:	2	OF	8
CAD FILE:	473500PP1		
PROJECT NO.:	4735		



LINE	LENGTH	BEARING
L1	330.00,	S68° 23' 30"W

LEGEND	
	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	ZONING BOUNDARY LINE
	MINIMUM PROPERTY SETBACK LINE
	EXISTING WATER LINE
	EXISTING WATER VALVE
	EXISTING FORCE MAIN
	EXISTING DITCH CENTERLINE
	EXISTING STORMWATER CULVERT
	PROPOSED DITCH CENTERLINE
	EXISTING TOPOGRAPHIC CONTOUR LINE

SOILS LEGEND	
	SOILS LINE
HyA	HYDE SILT LOAM
PeA	PERQUIMANS SILT LOAM



Blissell Professional Group
 3612 North Carolina Highway
 K-10, Box 1086
 Kinston, North Carolina 27849
 (252) 261-2866
 FAX (252) 261-1700

Blissell Professional Group
 PROFESSIONAL GROUP
 Engineers, Planners, Surveyors
 and Environmental Specialists

EXISTING SITE FEATURES & LOT RECOMBINATION PLAN

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CAMDEN STATION
 CAMDEN COUNTY
 NORTH CAROLINA

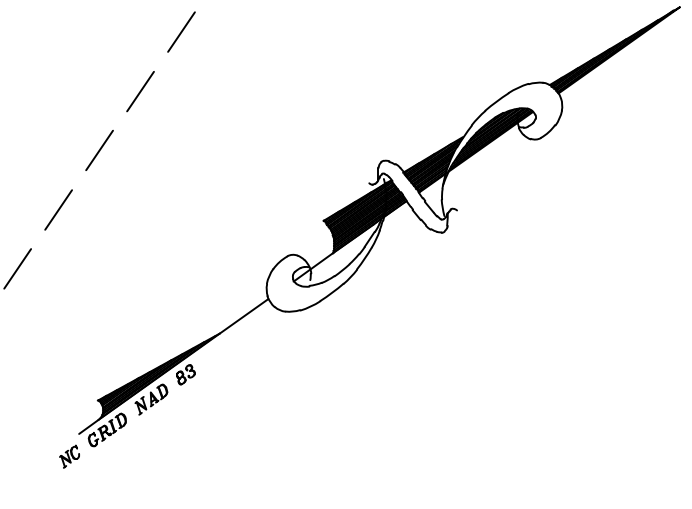
PRELIMINARY SUBDIVISION PLANS

NO.	DATE	DESCRIPTION	BY	CHK
1	3/2/20	ISSUE FOR PERMIT		

PRELIMINARY DO NOT USE FOR CONSTRUCTION

DATE: 07/17/20	SCALE: 1" = 100'
DESIGNED: MSB	CHECKED: MSB
DRAWN: KFW	APPROVED: BPG
SHEET: 3 OF 8	
CAD FILE: 473500PP1	
PROJECT NO: 4735	

S:\Projects\4735 Camden Station\Drawings\473500PP1.dwg - 10/09/2020 - Plotter: 10/09/2020 11:51 AM HP DesignJet T2500 PS HPCL2.PCL



108 INVESTORS WAY
THREE CAN, LLC
D.B. 337, PG. 243
P.B. 6, SL. PG. 132

104 INVESTORS WAY
MILPORT, LLC
D.B. 320, PG. 314
P.B. 6, SL. PG. 101

108 INVESTORS WAY
RKRRAIN, LLC
D.B. 333, PG. 838
P.B. 6, SL. PG. 101

107 TARK DRIVE
RKRRAIN, LLC
D.B. 333, PG. 838
P.B. 6, SL. PG. 101

110 TARK DRIVE
PETER R. KRANIAK
D.B. 263, PG. 703
P.B. 6, SL. PG. 101

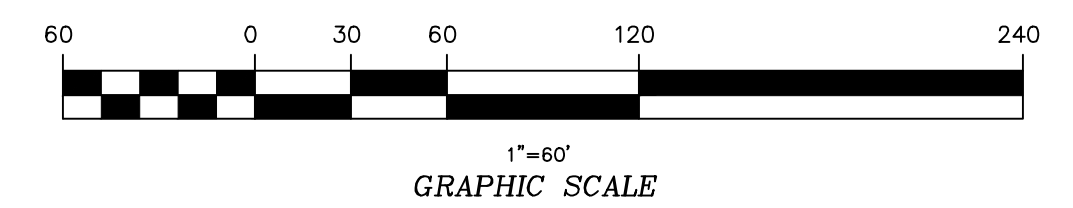
1716 BAY DRIVE
SALLY B. & JOURNEAY D. AYDLETT
D.B. 311, PG. 555
P.B. 7, PG. 58

LEGEND

- ROADWAY CENTERLINE
- RIGHT-OF-WAY
- PROPERTY BOUNDARY
- ADJOINING PROPERTY LINE

CURVE TABLE

CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C1	39.27'	25.00'	35.36'	S23° 23' 30"W	90°00'00"
C2	39.27'	25.00'	35.36'	S66° 36' 30"E	90°00'00"
C3	23.69'	25.00'	22.81'	S0° 55' 47"W	54°17'00"
C4	56.49'	60.00'	54.43'	S1° 05' 51"W	53°56'51"
C5	40.78'	60.00'	40.00'	S45° 20' 52"E	38°56'35"
C6	49.00'	60.00'	47.65'	S88° 12' 51"E	46°47'24"
C7	50.94'	60.00'	49.42'	N44° 04' 08"E	48°38'38"
C8	67.78'	60.00'	64.23'	N27° 05' 31"W	64°43'21"
C9	12.39'	60.00'	12.37'	N65° 22' 14"W	11°50'06"
C10	21.68'	25.00'	21.00'	N46° 26' 54"W	49°40'47"
C11	39.27'	25.00'	35.36'	N23° 23' 30"E	90°00'00"
C12	25.49'	25.00'	24.40'	S82° 24' 09"E	58°24'43"
C13	46.66'	80.00'	46.00'	S69° 54' 22"E	33°25'09"
C14	71.72'	80.00'	69.35'	N67° 42' 01"E	51°22'05"
C15	57.87'	80.00'	56.62'	N21° 17' 37"E	41°26'44"
C16	57.87'	80.00'	56.62'	N20° 09' 07"W	41°26'44"
C17	57.87'	80.00'	56.62'	N61° 35' 51"W	41°26'44"
C18	70.36'	80.00'	68.11'	S72° 29' 07"W	50°23'21"
C19	52.10'	80.00'	51.18'	S28° 38' 06"W	37°18'39"
C20	25.49'	25.00'	24.40'	S39° 11' 08"W	58°24'43"
C21	39.27'	25.00'	35.36'	N66° 36' 30"W	90°00'00"
C22	15.16'	60.00'	15.12'	S12° 30' 29"W	14°28'39"



Blissell Professional Group
P.O. Box 1088
3512 North Carolina Highway
K-1
Kannapolis, North Carolina 27949
(252) 291-2866
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PLAN OF SUBDIVISION

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CAMDEN STATION
COURTHOUSE TOWNSHIP
CAMDEN COUNTY
NORTH CAROLINA

PRELIMINARY SUBDIVISION PLANS

REVISIONS

NO.	DATE	DESCRIPTION	BY	CHKD.
1	8/2/2020	INITIAL COMMENTS	KFW	BPG
2	8/2/2020	GENERAL COMMENTS	KFW	BPG

**PRELIMINARY
DO NOT USE FOR
CONSTRUCTION**

DATE: 07/17/20 SCALE: 1" = 60'

DRAWN: KFW CHECKED: MSB

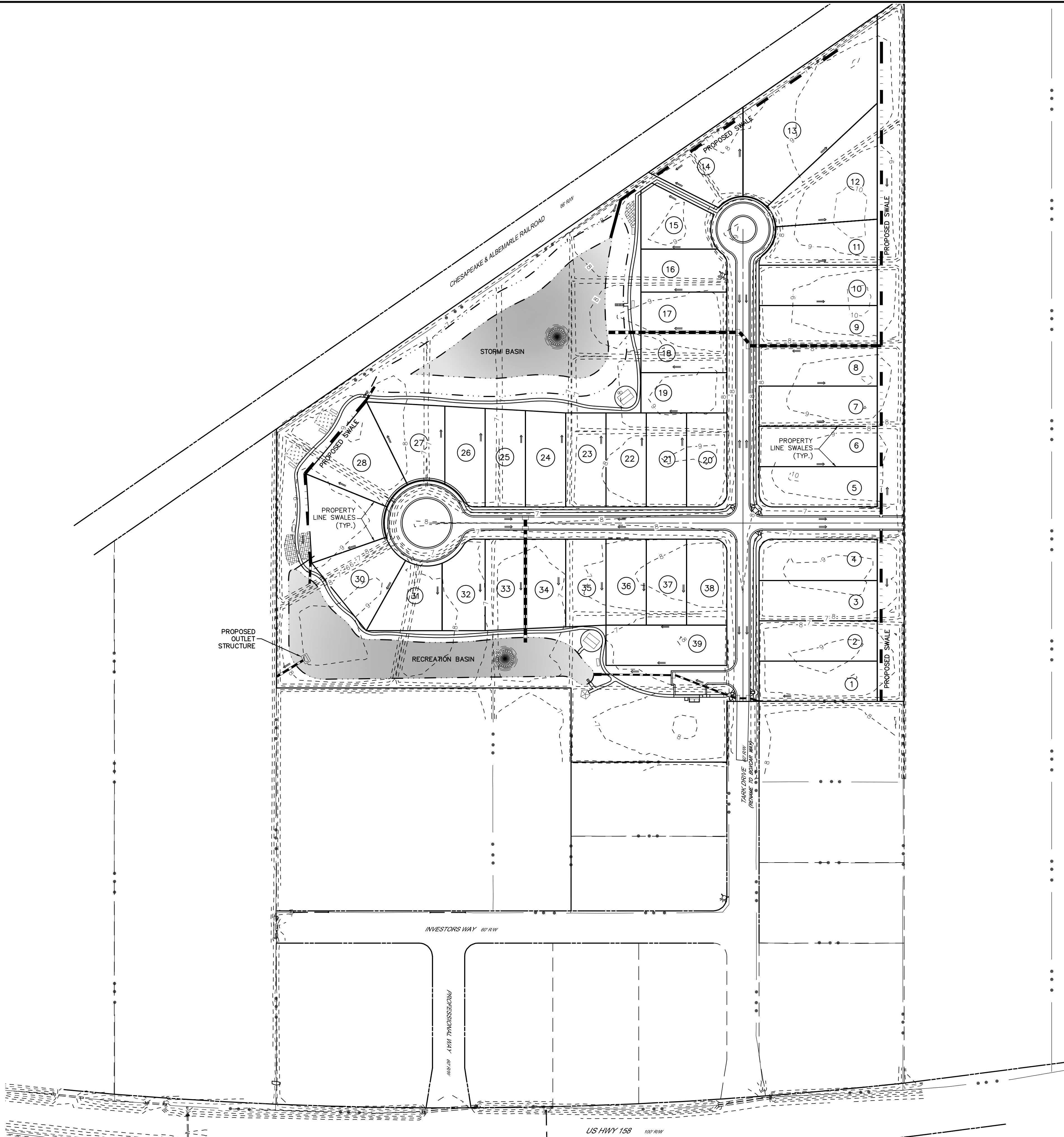
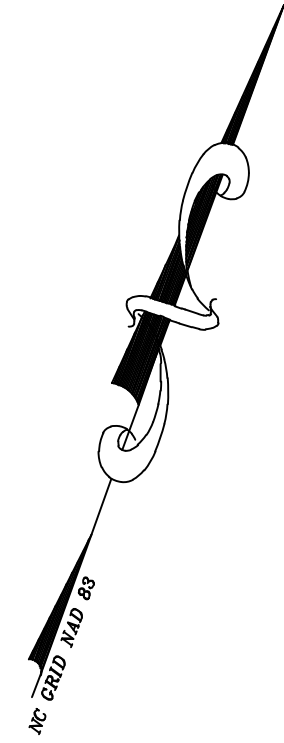
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SHEET: 4 OF 8

CAD FILE: 473500PP1

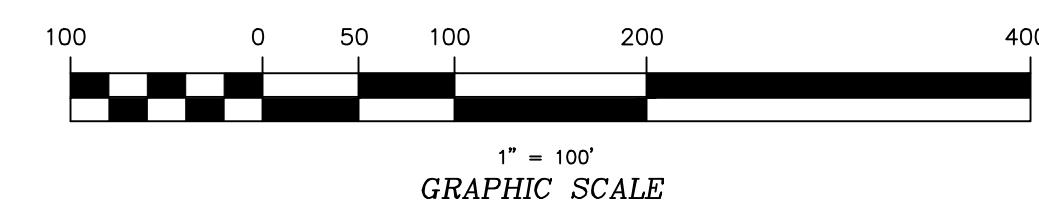
PROJECT NO: 4735

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LEGEND

	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING TOPOGRAPHIC CONTOUR LINE
	EXISTING DITCH CENTERLINE
	EXISTING STORMWATER CULVERT
	PROPOSED DITCH CENTERLINE
	PROPOSED DRAINAGE FLOW ARROW
	PROPOSED SHORELINE
	PROPOSED STORM CULVERT
	PROPOSED STORMWATER STRUCTURE



REVISIONS

NO.	DATE	DESCRIPTION	BY	CHK
1	10/10/2020	IBC COMMENTS		

**PRELIMINARY
DO NOT USE FOR
CONSTRUCTION**

DATE: 07/17/20 SCALE: 1" = 100'

DESIGNED: MSB CHECKED:

DRAWN: KFW APPROVED: BPG

SHEET: **5** OF **8**

CAD FILE: 473500PP1

PROJECT NO: 4735

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**PRELIMINARY
DRAINAGE PLAN**

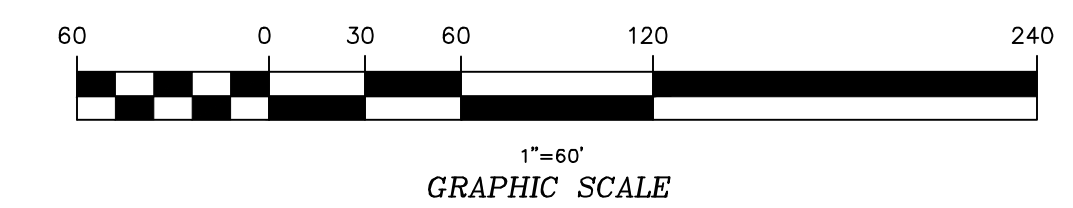
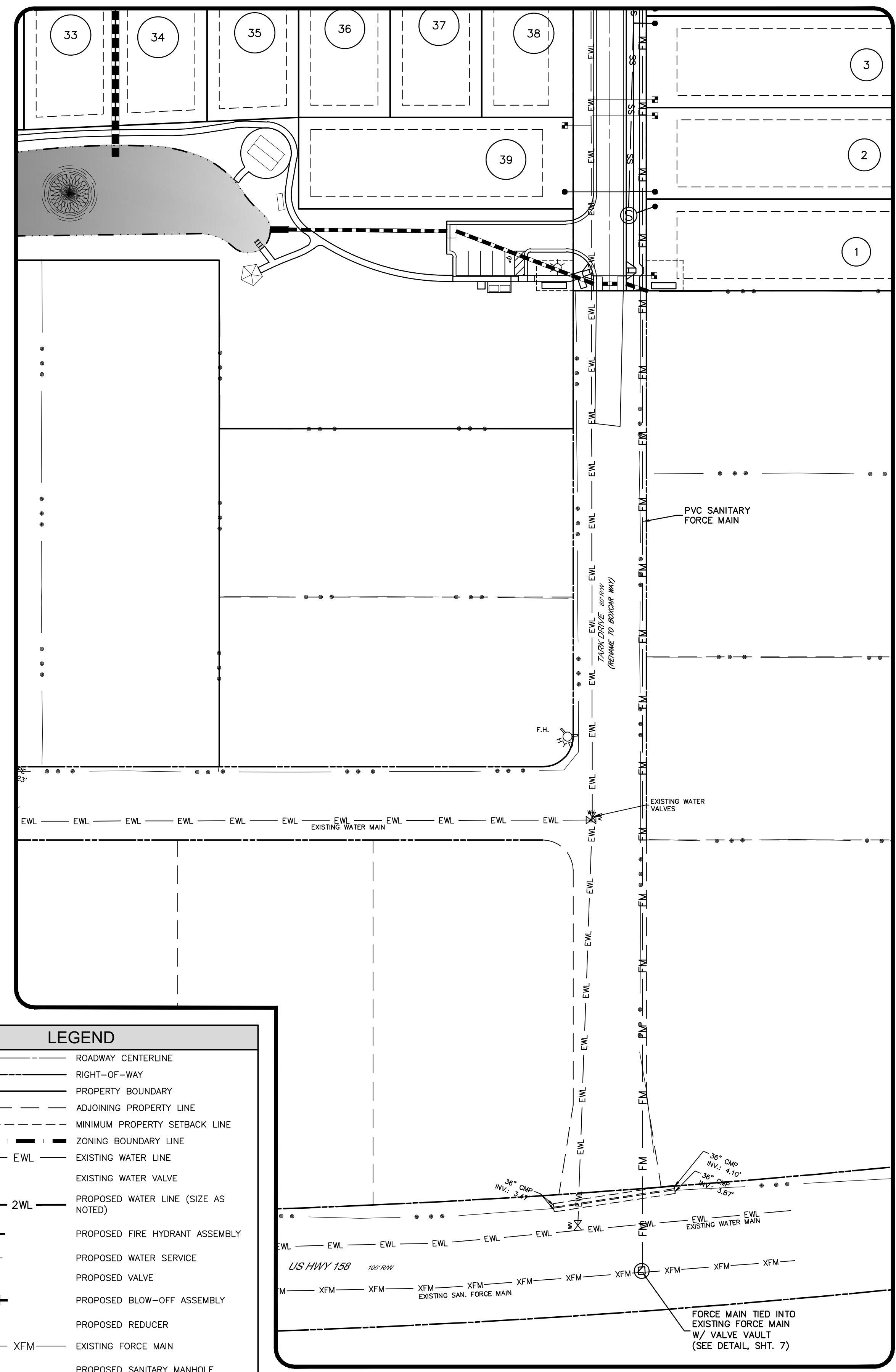
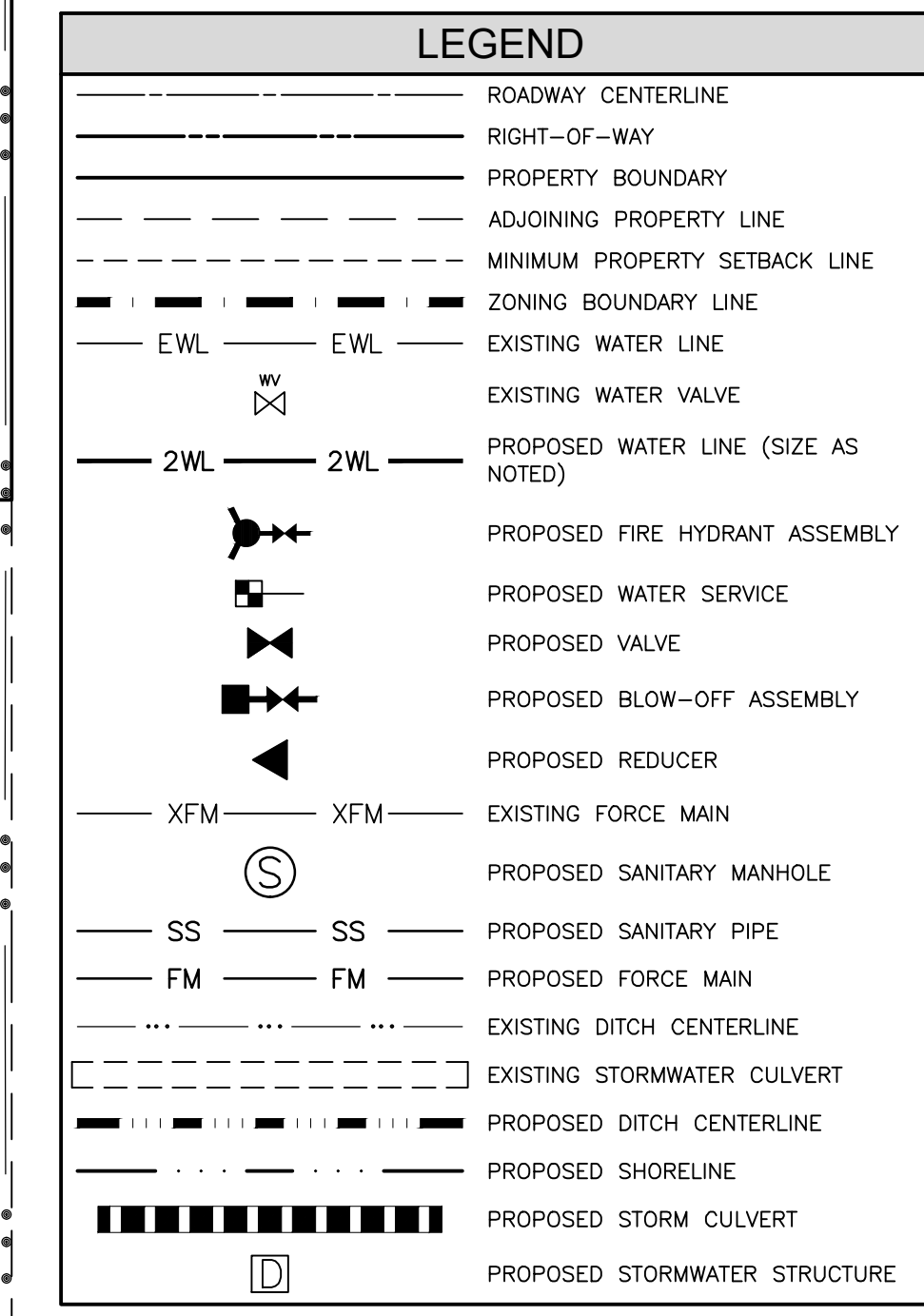
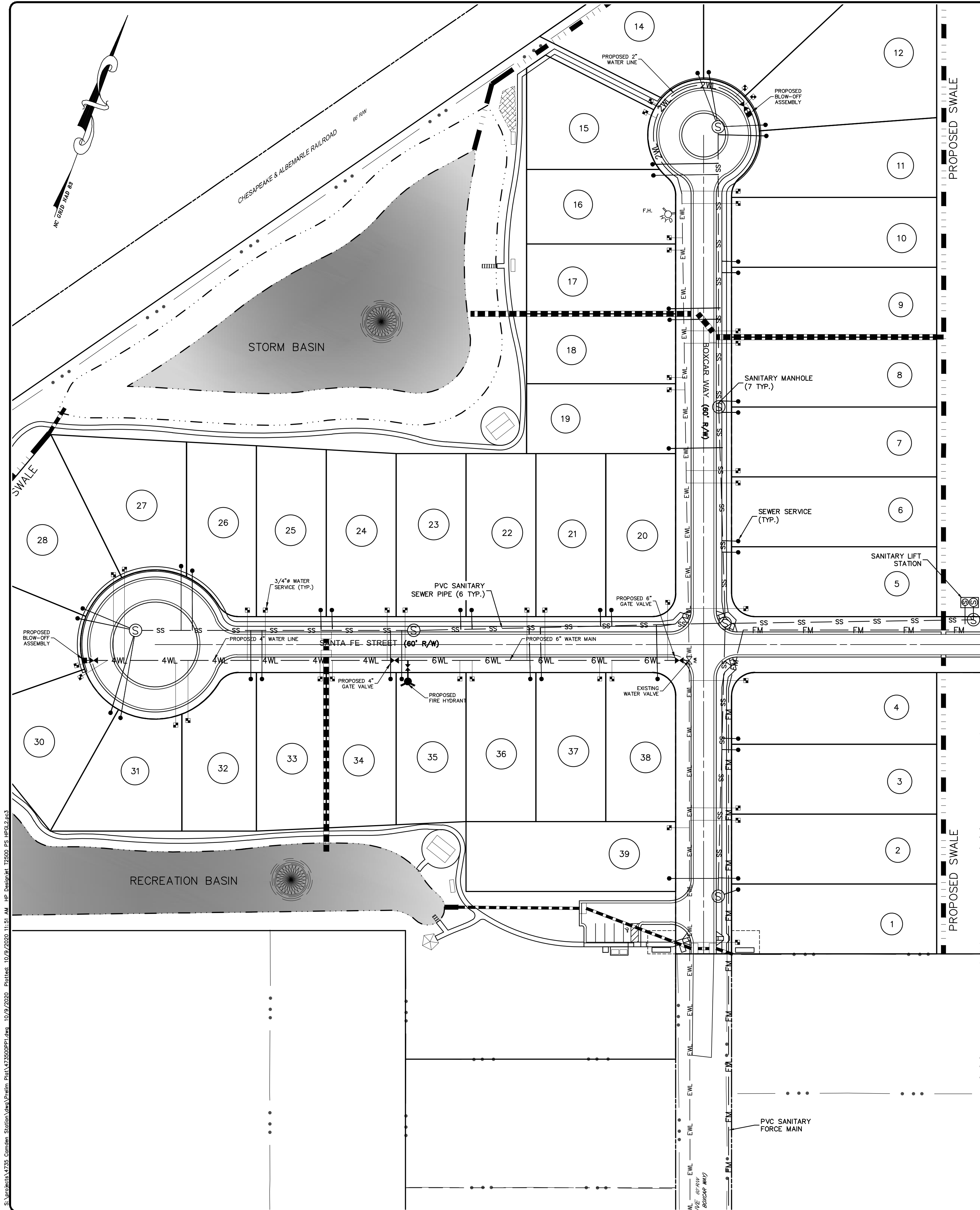
CAMDEN STATION
COURTHOUSE TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

PRELIMINARY SUBDIVISION PLANS

Bissell Professional Group
1451 North Fayetteville Road
3512 North Carolina Highway
Knox, North Carolina 27649
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FAX (252) 281-7100

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**WATER DISTRIBUTION &
 WASTEWATER COLLECTION PLAN**

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CAMDEN STATION
 NORTH CAROLINA
 COURTHOUSE TOWNSHIP CAMDEN COUNTY

PRELIMINARY SUBDIVISION PLANS

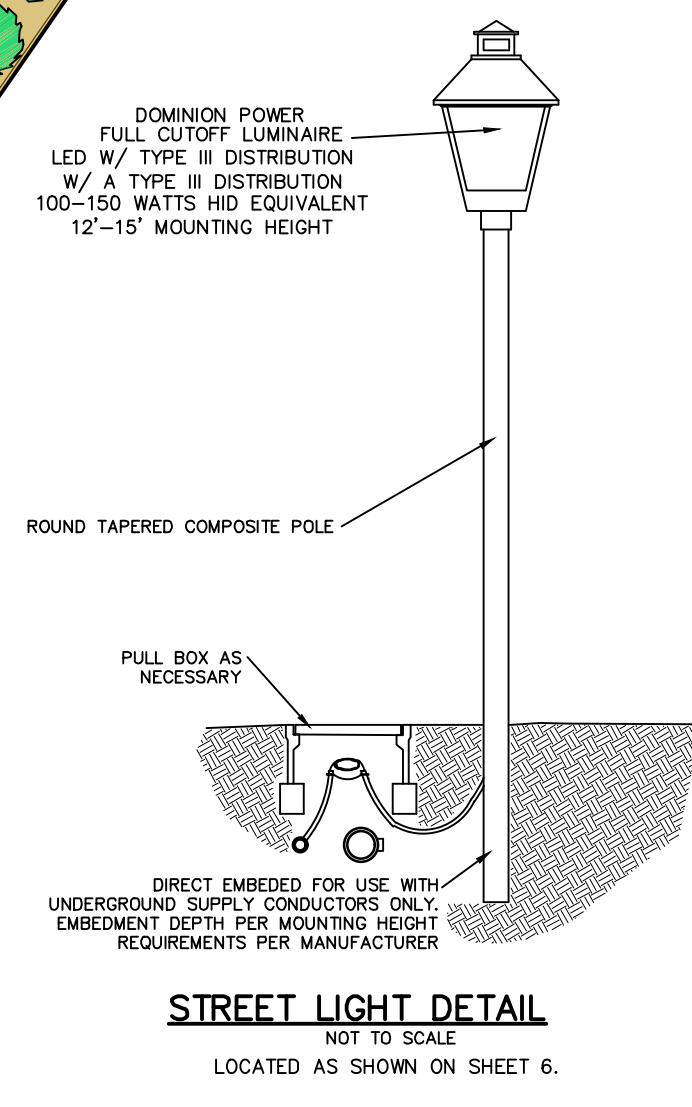
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NO.	DATE	DESCRIPTION	BY

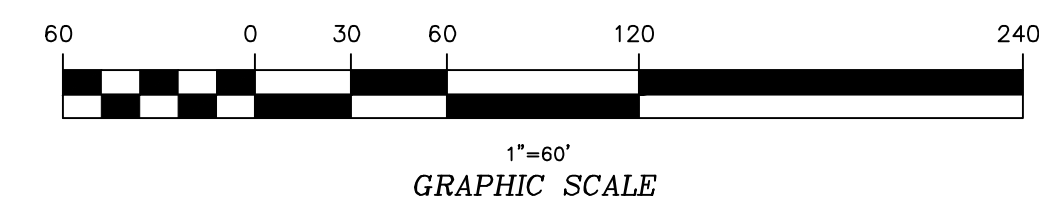
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 DO NOT USE FOR
 CONSTRUCTION**

DATE: 07/17/20 SCALE: 1" = 60'
 DESIGNED: MSB CHECKED:
 DRAWN: KFW APPROVED: BPG
 SHEET: 6 OF 8
 CAD FILE: 473500PP1
 PROJECT NO: 4735

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REQUIREMENTS	
TOTAL SITE AREA	24.88 AC.
REQ'D. OPEN SPACE	15% (3.73 AC.)
URBAN OPEN SPACE	75% OF REQ'D. OPEN SPACE (2.8 AC.)
ACTIVE OPEN SPACE	25% OF REQ'D. OPEN SPACE (0.93 AC.)
PROVIDED	
TURFED GATHERING AREA	0.83 AC.
FISHING, SAILBOAT, KAYAK AREA	1.295 AC.
URBAN GARDEN AREAS	0.10 AC.
PICNIC, GAZEBO, SHELTER	0.07 AC.
BENCH AREAS	0.06 AC.
WALKWAYS	0.495 AC.
URBAN SUBTOTAL	2.85 AC.
ACTIVE REC. AREA ADJACENT TO STORMWATER POND	0.95 AC.
TOTAL ACTIVE + URBAN	3.90 AC.
PASSIVE OPEN SPACE (BUFFERS, STORMWATER, MISC.)	4.16 AC.
TOTAL OPEN SPACE PROVIDED	8.06 AC.
TOTAL REQUIRED	3.73 AC.



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**LANDSCAPING, BUFFERING
SIGNAGE & LIGHTING PLAN**

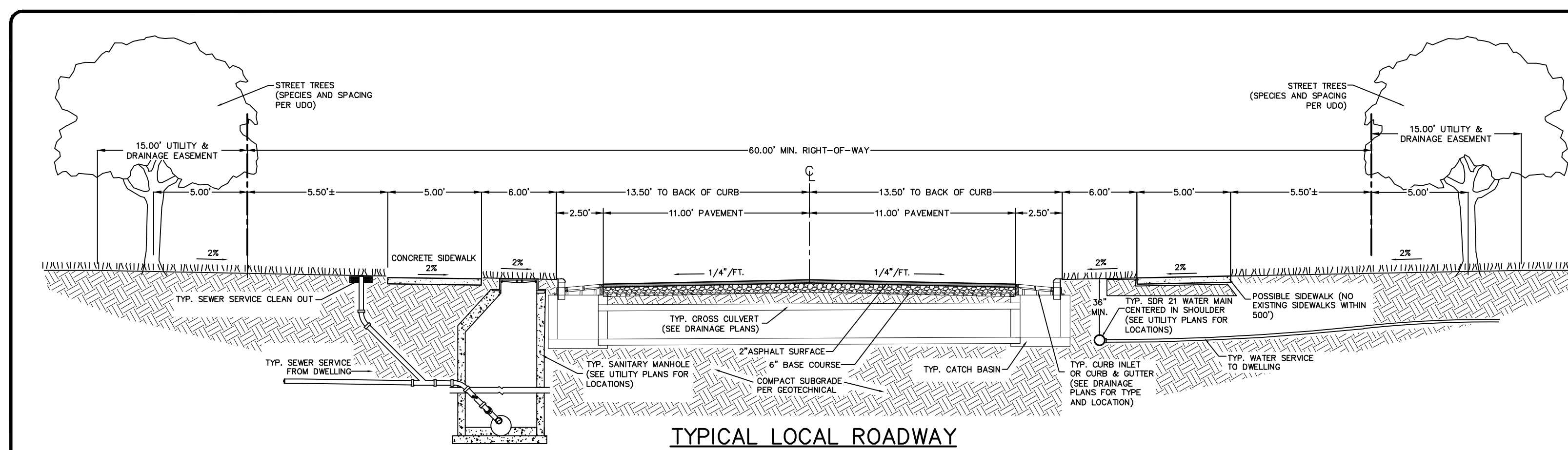
CAMDEN STATION
COURTHOUSE TOWNSHIP
CAMDEN COUNTY
NORTH CAROLINA

REVISIONS

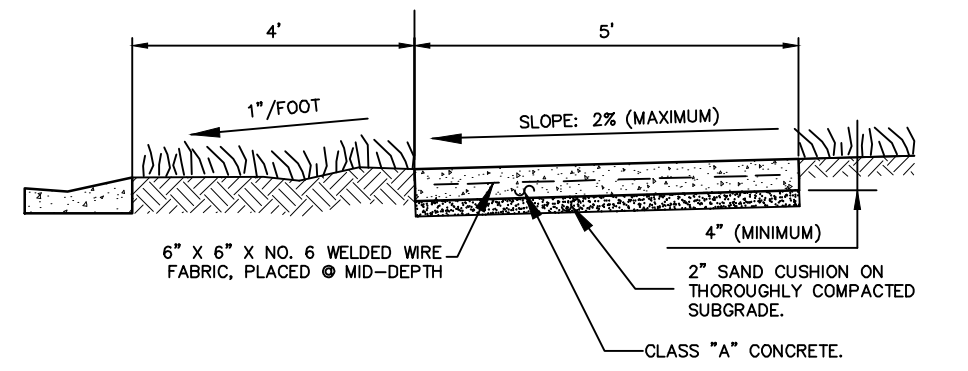
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2	8/10/20	REVISED PER COMMENTS	KFW	MSB
3	10/02/20	OPEN SPACE UPDATE	KFW	MSB

**PRELIMINARY
DO NOT USE FOR
CONSTRUCTION**

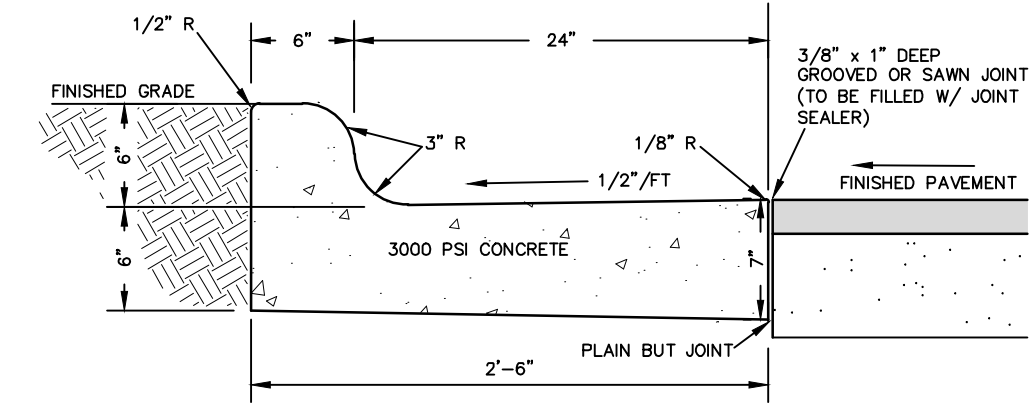
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SHEET: 7 OF 8
CAD FILE: 473500PP1
PROJECT NO: 4735



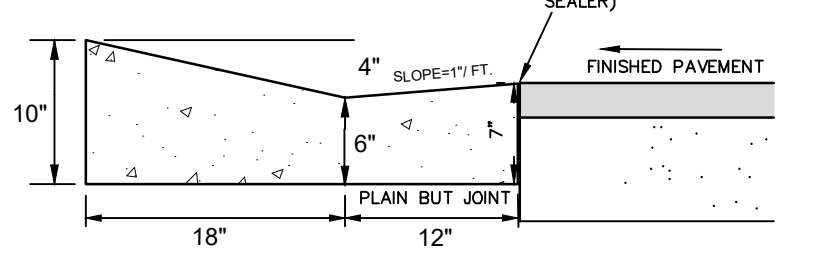
TYPICAL LOCAL ROADWAY
SCALE: N.T.S. SECTION VIEW



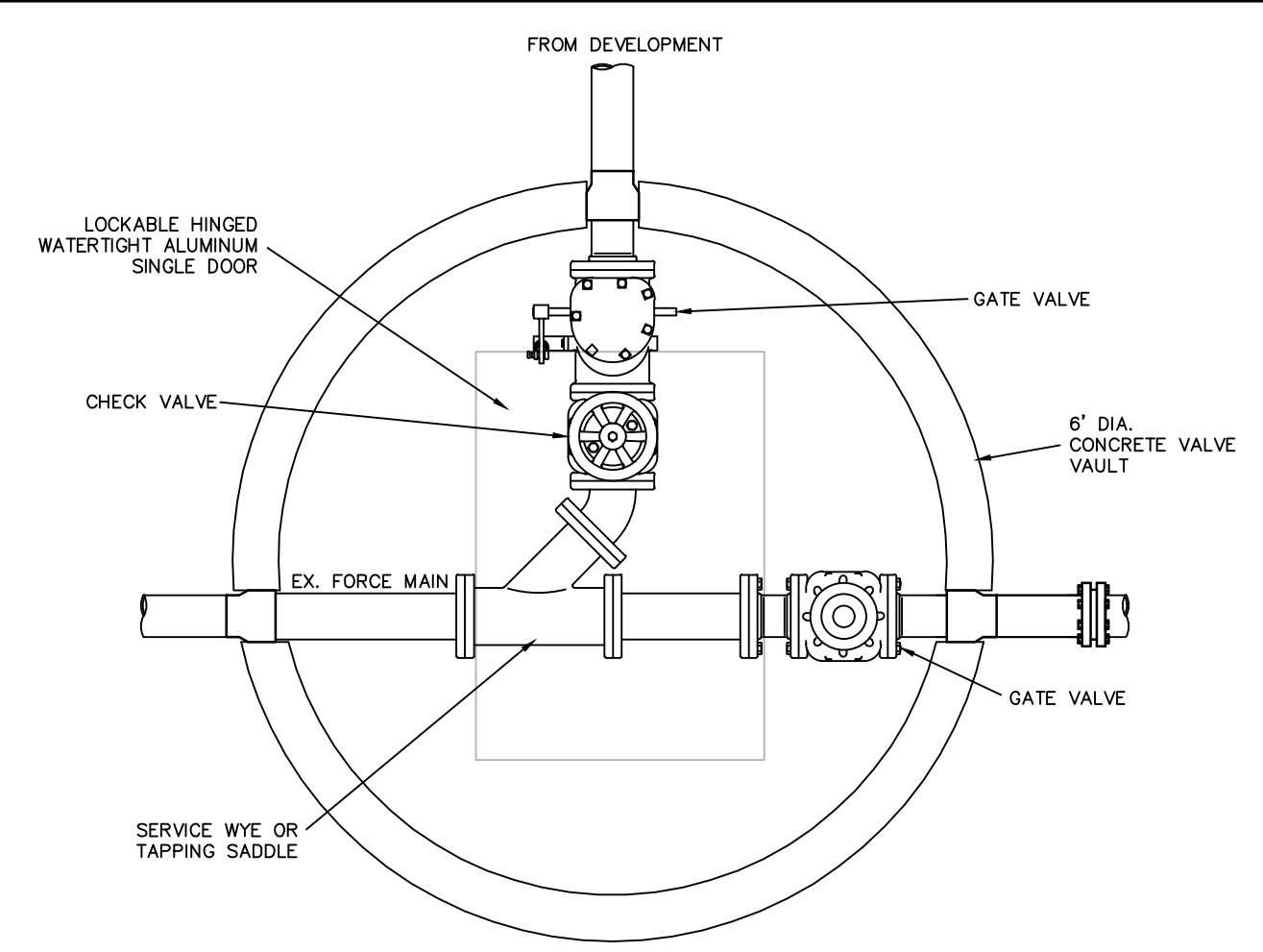
POSSIBLE CONCRETE SIDEWALK DETAIL
NOT TO SCALE



CURB & GUTTER COLLECTION SECTION
NOT TO SCALE NCDOT STD 846.01

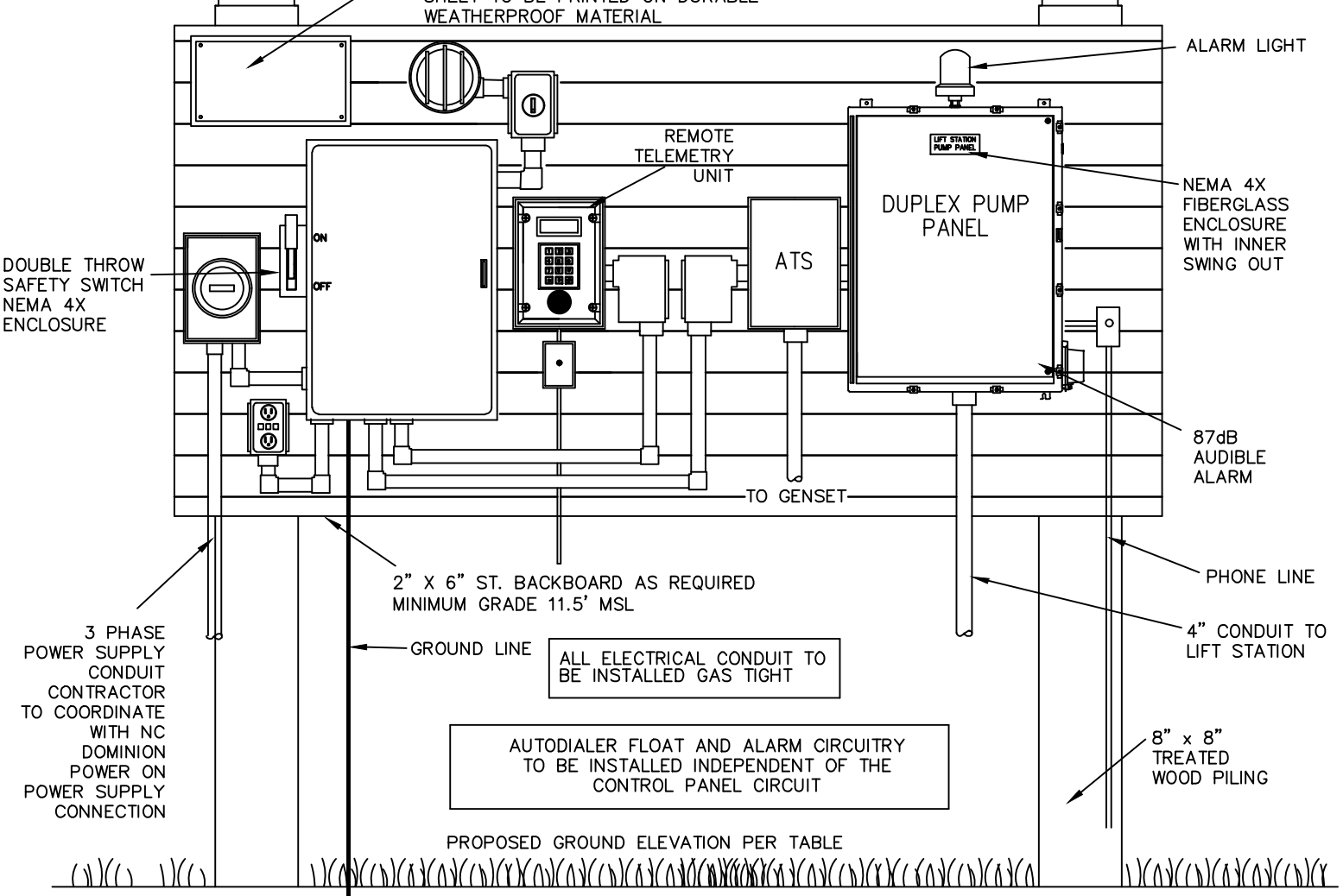


CURB & GUTTER VALLEY SECTION
NOT TO SCALE

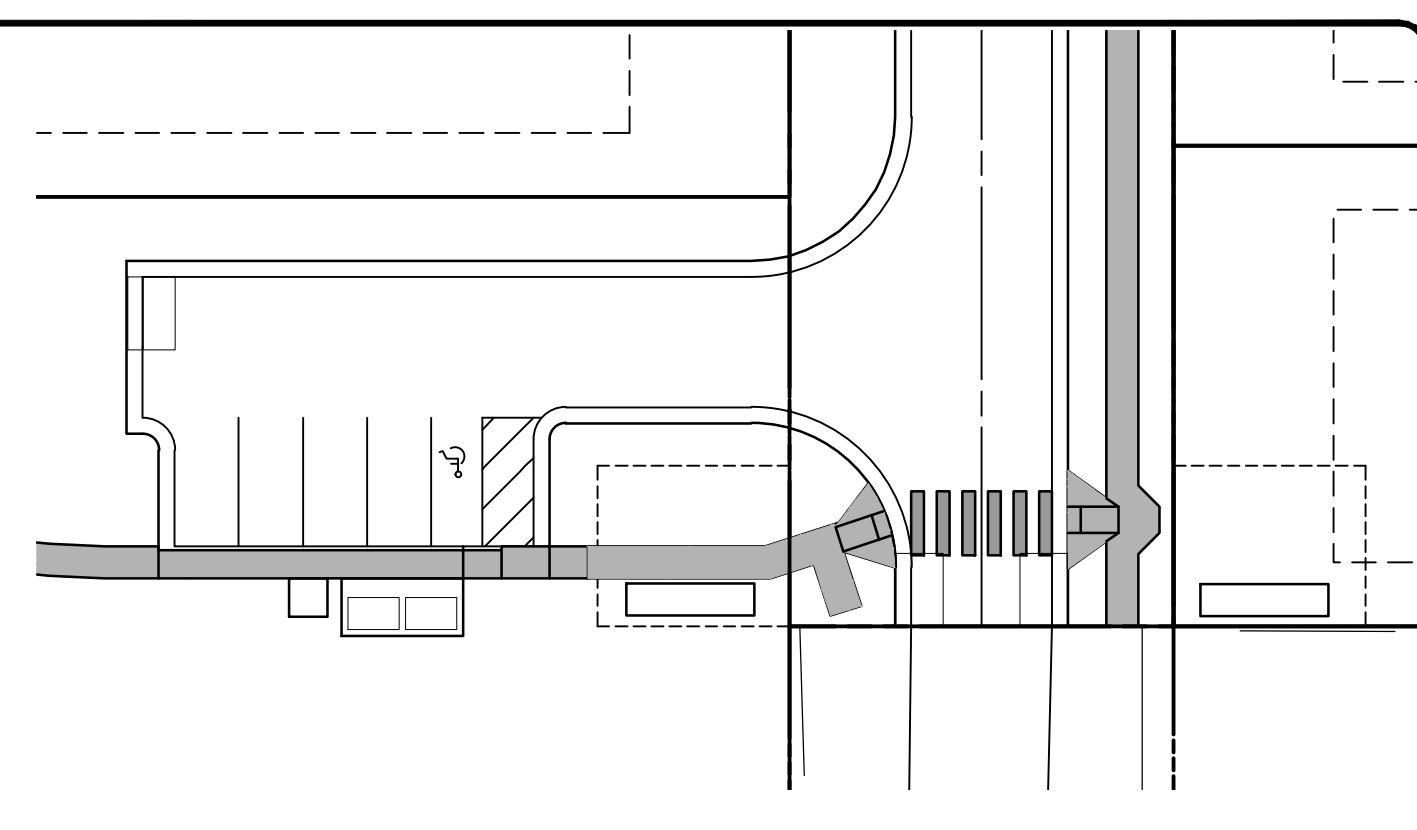


SANITARY FORCE MAIN CONNECTION
& VALVE VAULT DETAIL
NOT TO SCALE

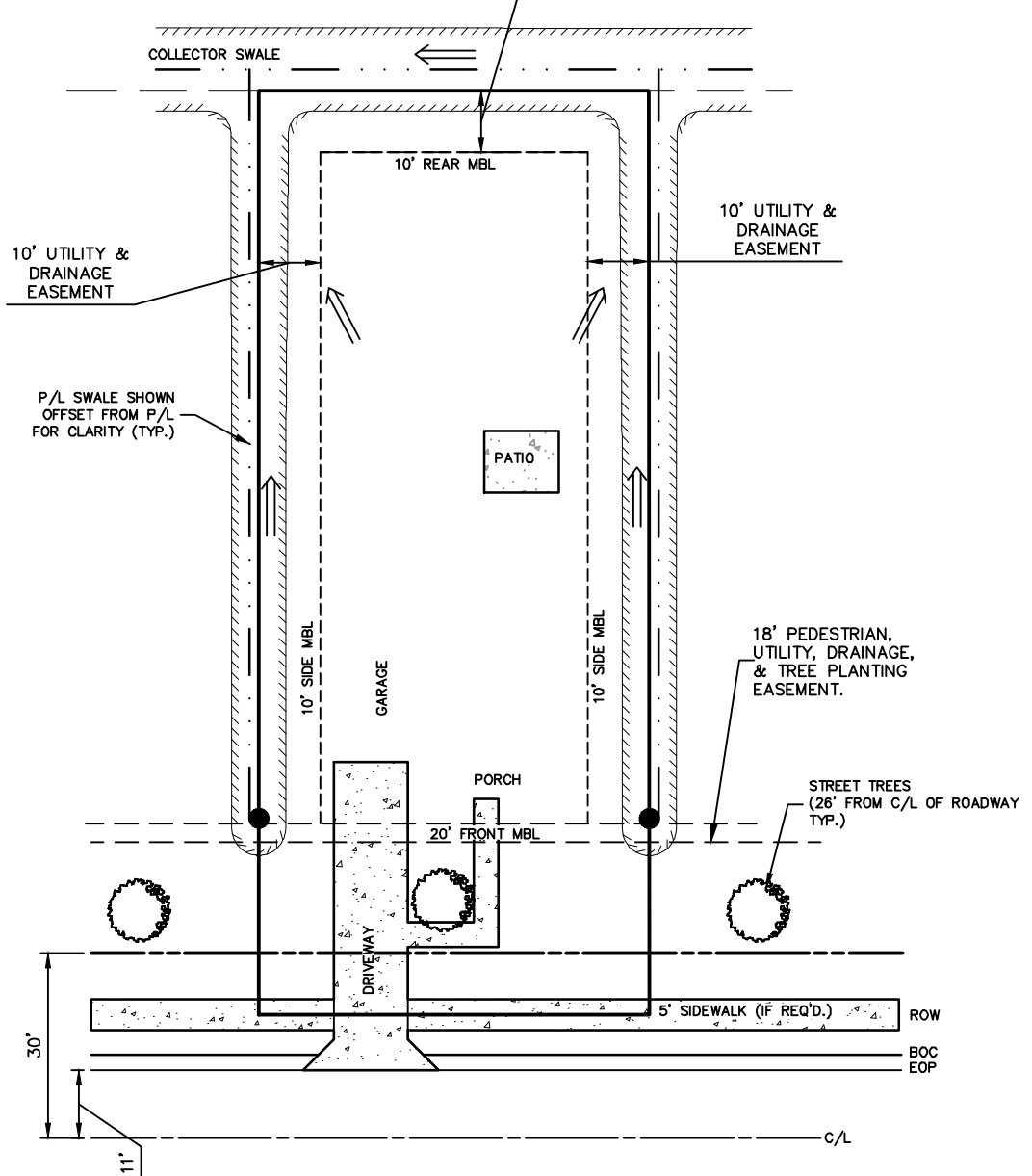
- INFORMATION SHEET
1. SYSTEM OWNER
 2. SYSTEM OPERATOR
 3. ALARM PROCEDURES
 4. 24-hour emergency contact w phone no.
- SHEET TO BE PRINTED ON DURABLE WEATHERPROOF MATERIAL



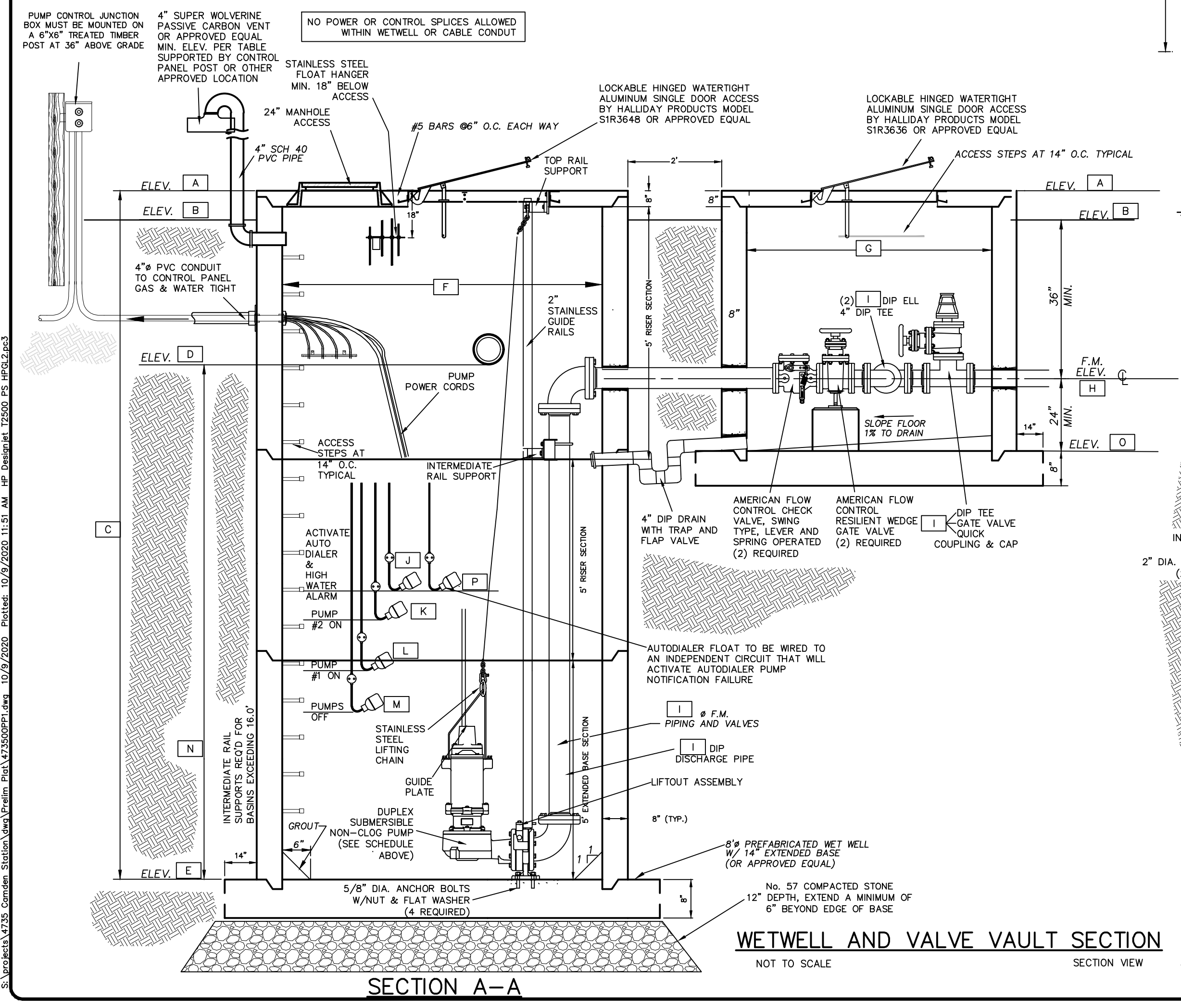
LIFT STATION CONTROL PANEL
NOT TO SCALE



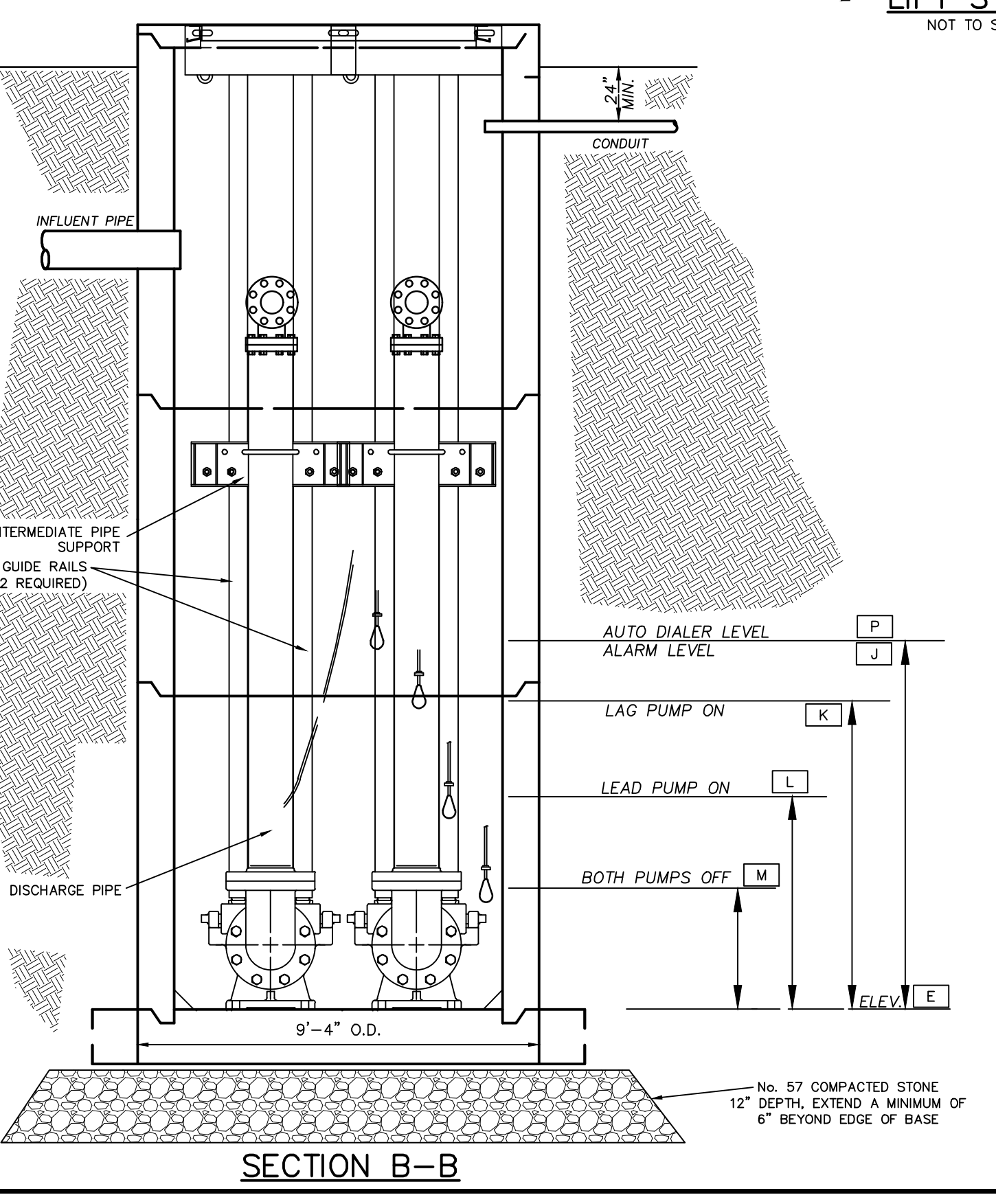
THIS DETAIL PROVIDES A TYPICAL LOT DEVELOPMENT PLAN AND IS INTENDED FOR GUIDANCE. ALTERNATE PLANS MAY BE POSSIBLE SUBJECT TO MEETING REQUIRED DESIGN CONDITIONS



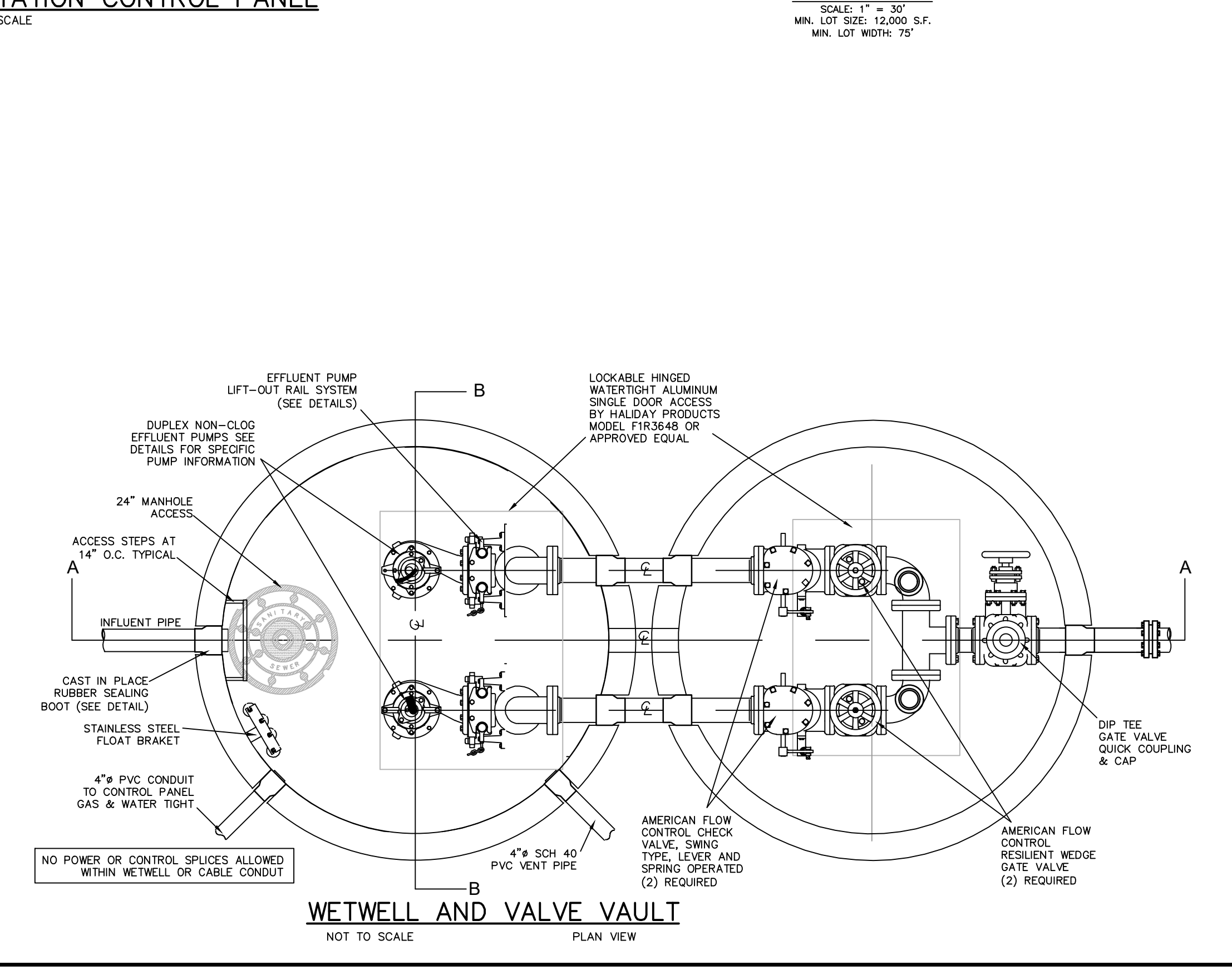
TYPICAL CONVENTIONAL SINGLE FAMILY DEVELOPMENT EXHIBIT
SCALE: 1\"/>



SECTION A-A



SECTION B-B



WETWELL AND VALVE VAULT
NOT TO SCALE PLAN VIEW

Blissell Professional Group
3512 North Carolina Highway
K-10, Box 1088
Kittlingham, North Carolina 27849
(252) 261-3366
FAX (252) 261-1190

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TYPICAL CONSTRUCTION
DETAILS

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CAMDEN STATION
CAMDEN COUNTY
NORTH CAROLINA

COURTHOUSE TOWNSHIP

PRELIMINARY SUBDIVISION PLANS

NO.	DATE	DESCRIPTION	BY	CHK
1	9/2/20			

DATE:	07/17/20	SCALE:	1" = 100'
DRAWN:	KFW	APPROVED:	BPG
CAD FILE:	473500PP1		
PROJECT NO:	4735		

8 OF 8

PRELIMINARY
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CONSTRUCTION

The property hereinabove described was acquired by Grantor by instrument recorded in Deed Book 265, Page 703.

All or a portion of the property herein conveyed ___ includes or X does not include the primary residence of a Grantor.

A map showing the above described property is recorded in Plat Cabinet 6, Slides 99-101.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

Noncompliance with any local, county, state or federal government laws, ordinances, or regulations relative to zoning, subdivision, occupancy, use, construction or the development of the subject property.

Easements and Restrictions of Record and 2020 Ad Valorem Taxes.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

By: _____ PETER R. KRAINIAK (SEAL)
Print/Type Name: PETER R. KRAINIAK

Print/Type Name & Title: _____
By: _____ Laurie N. Krainiak (SEAL)
Print/Type Name: LAURIE N. KRAINIAK

By: _____ (SEAL)
Print/Type Name & Title: _____ Print/Type Name:

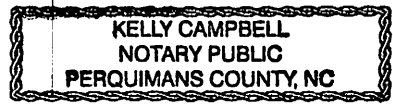
By: _____ (SEAL)
Print/Type Name & Title: _____ Print/Type Name:

STATE OF NORTH CAROLINA
COUNTY OF Camden

I, Kelly Campbell, the undersigned Notary Public of the County of Perquimans and aforesaid State certify that PETER R. KRAINIAK and wife, LAURIE N. KRAINIAK, Affiants, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 10 day of March 2020

My Commission Expires: _____
(Affix Seal)
My Commission Expires March 25, 2024

Kelly Campbell
Notary Public



Attachment: 4_RKRAINLLCDEEDS (2852 : Set Public Hearing - Camden Station)



Doc No: 208681
Recorded: 03/10/2020 02:56:34 PM
Fee Amt: \$26.00 Page 1 of 2
Excise Tax: \$0.00
Camden County North Carolina
Tammie Krauss, Register of Deeds
BK 387 PG 90 - 91 (2)

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax:

Parcel Identifier No. 02.8946.00.10.1220.0000 Verified by Camden County on the 10th day of March, 2020
02.8946.00.10.2095.0000

By: 102-21 \$B / \$B Kdm pp no selling tax - App-3-10-20

Mail/Box to: R. MARK WARREN, TWIFORD LAW FIRM, PO BOX 669, MOYOCK, NC

This instrument was prepared by: R. MARK WARREN, TWIFORD LAW FIRM, PO BOX 669, MOYOCK, NC 27958

Brief description for the Index: LOTS 9 AND 10, CAMDEN BUSINESS PARK

THIS DEED made this 4th day of March 2020, by and between **NO TITLE EXAMINATION PREPARED OR REQUESTED**

GRANTOR

GRANTEE

**PETER R. KRAINIAK and wife,
LAURIE N. KRAINIAK**

RKRAIN, LLC
A North Carolina Limited Liability Company

173 South Highway 343
Camden, NC 27921

105 Havenwood Drive
Camden, NC 27921

DEED OF GIFT

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in COURTHOUSE Township, CAMDEN County, North Carolina and more particularly described as follows:

Being all of Lots 9 and 10 as reflected on those certain plats prepared by Ronnie L. Spivey, P.L.S., under date of April 12, 2007 entitled in part "FINAL SUBDIVISION PLAT FOR CAMDEN BUSINESS PARK", recorded in Plat Cabinet 6, Slides 99, 100 and 101, Camden County Public Registry, as well as all of its rights in the use of those streets and 60' rights of way identifies as PROFESSIONAL WAY, INVESTORS WAY CONTRACTORS WAY AND TARK DRIVE as reflected on said plats, which plats are incorporated herein by reference.

And the Grantor covenants with the Grantee, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, other than the following exceptions:

Proration of 2015 Ad Valorem Taxes
Easements, Restrictions, Covenants, and Rights of Way of record
All Governmental and Zoning Regulations affecting said property

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

**BANK OF HAMPTON ROADS, successor to
Gateway Bank & Trust Company**

By: *[Signature]*
Print/Type Name & Title: Gregory P. Marshall
Authorized Agent

STATE/Commonwealth of Virginia - COUNTY/CITY OF Charapeake

I, the undersigned Notary Public of the County/ City of Charapeake and State/Commonwealth aforesaid, certify that Gregory P. Marshall personally came before me this day and acknowledged that he is the Gregory P. Marshall of BANK OF HAMPTON ROADS, successor to Gateway Bank & Trust Company, and that by authority duly given and as the act of such entity, he signed the foregoing instrument in its name on its behalf as its act and deed.

Witness my hand and Notarial stamp or seal, this 24 day of Feb, 2015.

JAMMY B GARNER
(Affix Seal) Notary Public
Commonwealth of Virginia
258572
My Commission Expires Dec 31, 2015
My Commission Expires: 12/31/2015

[Signature]
Jammy B Garner Notary Public
Notary's Printed or Typed Name

Attachment: 4_RKRAINLLCDEEDS (2852 : Set Public Hearing - Camden Station)

EXHIBIT A

Being all of Lots 2, 3, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31 and 32 as reflected on those certain plats prepared by Ronnie L. Spivey, PLS, under date of April 12, 2007 entitled in part "FINAL SUBDIVISION PLAT FOR CAMDEN BUSINESS PARK," recorded in Plat Cabinet 6, Slides 99, 100 and 101, Camden County Public Registry, as well as all of its rights in the use of those streets and 60' rights of way identified as PROFESSIONAL WAY, INVESTORS WAY, CONTRACTORS WAY and TARK DRIVE as reflected on said plats, which plats are incorporated herein by reference.

Being a portion of that property identified as "TRACT 2" on that certain plat prepared by Ronnie L. Spivey, PLS, under date of December 14, 2006 entitled in part "RECOMBINATION PLAT FOR TARK & ASSOCIATES, INC.," recorded in Plat Cabinet 6, Slide 11, Camden County Public Registry, which plat is incorporated herein by reference and further being a portion of that property acquired by the Grantor in those certain deeds recorded in Deed Book 199, Page 759 and Deed Book 217, Page 306, Camden County Public Registry.

Lot 2:	PIN NO:	02-8945-00-09-8240.0000
Lot 3:	PIN NO:	02-8945-00-19-0228.0000
Lot 11:	PIN NO:	02-8946-00-10-0450.0000
Lot 12:	PIN NO:	02-8946-00-10-0534.0000
Lot 13:	PIN NO:	02-8946-00-00-9658.0000
Lot 14:	PIN NO:	02-8946-00-00-8859.0000
Lot 15:	PIN NO:	02-8946-00-00-7922.0000
Lot 16:	PIN NO:	02-8946-00-00-5750.0000
Lot 17:	PIN NO:	02-8946-00-00-6532.0000
Lot 18:	PIN NO:	02-8946-00-00-6481.0000
Lot 19:	PIN NO:	02-8946-00-00-7149.0000
Lot 20:	PIN NO:	02-8946-00-00-4274.0000
Lot 21:	PIN NO:	02-8946-00-00-3266.0000
Lot 22:	PIN NO:	02-8946-00-00-2144.0000
Lot 23:	PIN NO:	02-8945-00-09-2926.0000
Lot 24:	PIN NO:	02-8945-00-09-3830.0000
Lot 25:	PIN NO:	02-8945-00-09-4898.0000
Lot 26:	PIN NO:	02-8945-00-09-6923.0000
Lot 27:	PIN NO:	02-8946-00-00-8019.0000
Lot 28:	PIN NO:	02-8945-00-09-8967.0000
Lot 29:	PIN NO:	02-8945-00-09-9853.0000
Lot 30:	PIN NO:	02-8945-00-09-9770.0000
Lot 31:	PIN NO:	02-8945-00-19-0518.0000
Lot 32:	PIN NO:	02-8945-00-09-7646.0000

NORTH CAROLINA SPECIAL WARRANTY DEED

Excise Tax: \$

Parcel Identifier Nos.: 02.8945.00.09.8240.0000, 02.8945.00.19.0228.0000, 02.8946.00.10.0450.0000, 02.8946.00.10.0534.0000
02.8946.00.00.9658.0000, 02.8946.00.00.8859.0000, 02.8946.00.00.7922.0000, 02.8946.00.00.5750.0000, 02.8946.00.00.6532.0000
02.8946.00.00.6481.0000, 02.8946.00.00.7149.0000, 02.8946.00.00.4274.0000, 02.8946.00.00.3266.0000, 02.8946.00.00.2144.0000
02.8945.00.09.2926.0000, 02.8945.00.09.3830.0000, 02.8945.00.09.4898.0000, 02.8945.00.09.6923.0000, 02.8946.00.00.8019.0000
02.8945.00.09.8967.0000, 02.8945.00.09.9853.0000, 02.8945.00.09.9770.0000, 02.8945.00.19.0518.0000, 02.8945.00.09.7646.0000

Verified by ___ County on the ___ day of _____, 20__ By:

Mail/Box to: WILLIAM H. MORGAN, JR., 410 E. Main Street, Elizabeth City, NC 27909

This instrument was prepared by: THOMPSON & PUREZA, P.A., 101 West Main Street, Elizabeth City, NC 27909

Brief description for the Index: Lots 2, 3, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31 & 32,
CAMDEN BUSINESS PARK

THIS DEED made this 27th day of January, 2015, by and between

GRANTOR	GRANTEE
THE BANK OF HAMPTON ROADS, successor to Gateway Bank & Trust Company 999 Waterside Drive, Suite 200 Norfolk, Virginia 23510	RKrain, LLC, A North Carolina limited liability company 105 Havenwood Drive Camden, North Carolina 27921

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in Courthouse Township, Camden County, North Carolina, and more particularly described as follows:

See "EXHIBIT A" attached hereto and made a part hereof.

This document was prepared by David R. Pureza, a licensed North Carolina attorney, without title examination, closing or tax advice. Delinquent taxes, if any, to be paid by the closing attorney to the County Tax Collector upon disbursement of closing proceeds.

All or a portion of the property herein conveyed does not include the primary residence of a Grantor.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 304, Page 2, Camden County Public Registry.

A map showing the above described property is recorded in Plat Cabinet 6, Slides 99, 100 and 101, Camden County Public Registry

Attachment: 4_RKRAINLLCDEEDS (2852 : Set Public Hearing - Camden Station)

Neighborhood Meeting notes - July 31, 2020

Neighborhood meeting letters were sent out for a meeting at Thursday, July 30 at 6pm at the Camden County Courthouse.

People in attendance: Amber Curling (planning staff), Mr. Krainiak (Developer) and Mr. Bissell (engineer)

No neighbors attended the meeting.

BOARD OF COMMISSIONERS

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Chairman

CLAYTON D. RIGGS
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



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KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

August 17, 2020

From: Camden County Planning Department
To: Technical Review Staff Pasquotank EMS

RE: Sketch Plan for Camden Station 39 Lot Major Subdivision

Attached is a copy of the Preliminary Plat for Camden Station Subdivision locating in Camden Business Park off Hwy 158 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 8, 2020 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and fax to the Planning Department by 5:00 PM Friday September 4, 2020 by either email (acurling@camdencountync.gov) or fax (252) 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Jerry Newell Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

[Handwritten Signature]

Dan Porter
Camden County Planning Director

Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

Amber Curling

From: randall.wright@dominionenergy.com
Sent: Friday, September 04, 2020 9:47 AM
To: acurling@camdencountync.gov
Subject: [External] TRC Meeting For Camden Station - 9/08/20
Attachments: image001.png

PhishProtection Alerts

› The sender (**dominionenergy.com**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Amber –

We are attempting to attend the TRC Meeting on Tuesday, September 8. I really want our Subdivision Coordinator Ashley Bonney to be in attendance, but I just found out today that her husband had a severe injury several days ago and she is presently occupied with that. I plan to speak with her on Tuesday morning to find out if she will be free to attend the meeting.

Randall Wright

Coordinator - Electric Distribution Design
 Dominion Energy North Carolina
 Elizabeth City Office
 Office 252-331-6108
 Cell 757-375-6476
 Fax 252-331-6122



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Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

CLAYTON D. RIGGS
Vice Chairman

GARRY W. MCGGS
RANDY KRANIAK
ROSS MIHRO



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COUNTY**
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KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

August 17, 2020

From: Camden County Planning Department
To: Technical Review Staff Sheriff Office, J. Kevin Jones

RE: Sketch Plan for Camden Station 39 Lot Major Subdivision

Attached is a copy of the Preliminary Plat for Camden Station Subdivision locating in Camden Business Park off Hwy 158 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 8, 2020 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and fax to the Planning Department by 5:00 PM Friday September 4, 2020 by either email (acurling@camdencountync.gov) or fax (252) 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)
 AGAIN, UNTIL THE COUNTY COMMISSIONERS CAN GUARANTEE ADDITIONAL FUNDING FOR INCREASED PERSONNEL TO HANDLE THE ADDITIONAL CALL VOLUME THIS PROJECT WILL PROGRATE, I HAVE TO DISAPPROVE AT THIS TIME.

Name: J. Kevin Jones Signature:

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Dan Porter
Camden County Planning Director

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman
CLAYTON D. RIGGS
Vice Chairman
GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



KENNETH BOWMAN
County Manager
KAREN M. DAVIS
Clerk to the Board
JOHN S. MORRISON
County Attorney

August 17, 2020

From: Camden County Planning Department
To: Technical Review Staff Central Communications-Kylie Felton

RE: Sketch Plan for Camden Station 39 Lot Major Subdivision

Attached is a copy of the Preliminary Plat for Camden Station Subdivision locating in Camden Business Park off Hwy 158 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 8, 2020 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and fax to the Planning Department by 5:00 PM Friday September 4, 2020 by either email (acurling@camdencountync.gov) or fax (252) 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

 Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kylie Felton Signature: *Kylie Felton*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Dan Porter
Camden County Planning Director

Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

CLAYTON D. RIGGS
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GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

August 17, 2020

From: Camden County Planning Department
To: Technical Review Staff South Camden Fire Dept. - Kirk Jennings

RE: Sketch Plan for Camden Station 39 Lot Major Subdivision

Attached is a copy of the Preliminary Plat for Camden Station Subdivision locating in Camden Business Park off Hwy 158 for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday September 8, 2020 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable attend please fill out, sign and fax to the Planning Department by 5:00 PM Friday September 4, 2020 by either email (acurling@camdencountync.gov) or fax (252) 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kirk Jennings - SCFD Signature: *Kirk Jennings*

Thank you for your prompt attention to this matter. If you have any questions, please call Amber Curling at (252) 338-1919 ext. 232.

Sincerely,

Dan Porter
Camden County Planning Director

Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

Amber Curling

From: Amber Curling <acurling@camdencountync.gov>
Sent: Monday, September 14, 2020 1:42 PM
To: 'Ashley.L.Bonney@dominionenergy.com'
Subject: RE: [External] TRC comments for Camden Station

Thank you for the comments. The lights will not be county street lights. The developer then Home Owners Association will be responsible. I am forwarding this to the developer's agent to be sure these items will be addressed.

Thanks,
Amber Curling
 Planner
 117 NC Hwy 343 North
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 232
 Email: acurling@camdencountync.gov

From: Ashley.L.Bonney@dominionenergy.com [mailto:Ashley.L.Bonney@dominionenergy.com]
Sent: Wednesday, September 09, 2020 3:46 PM
To: Amber Curling
Subject: [External] TRC comments for Camden Station

PhishProtection Alerts

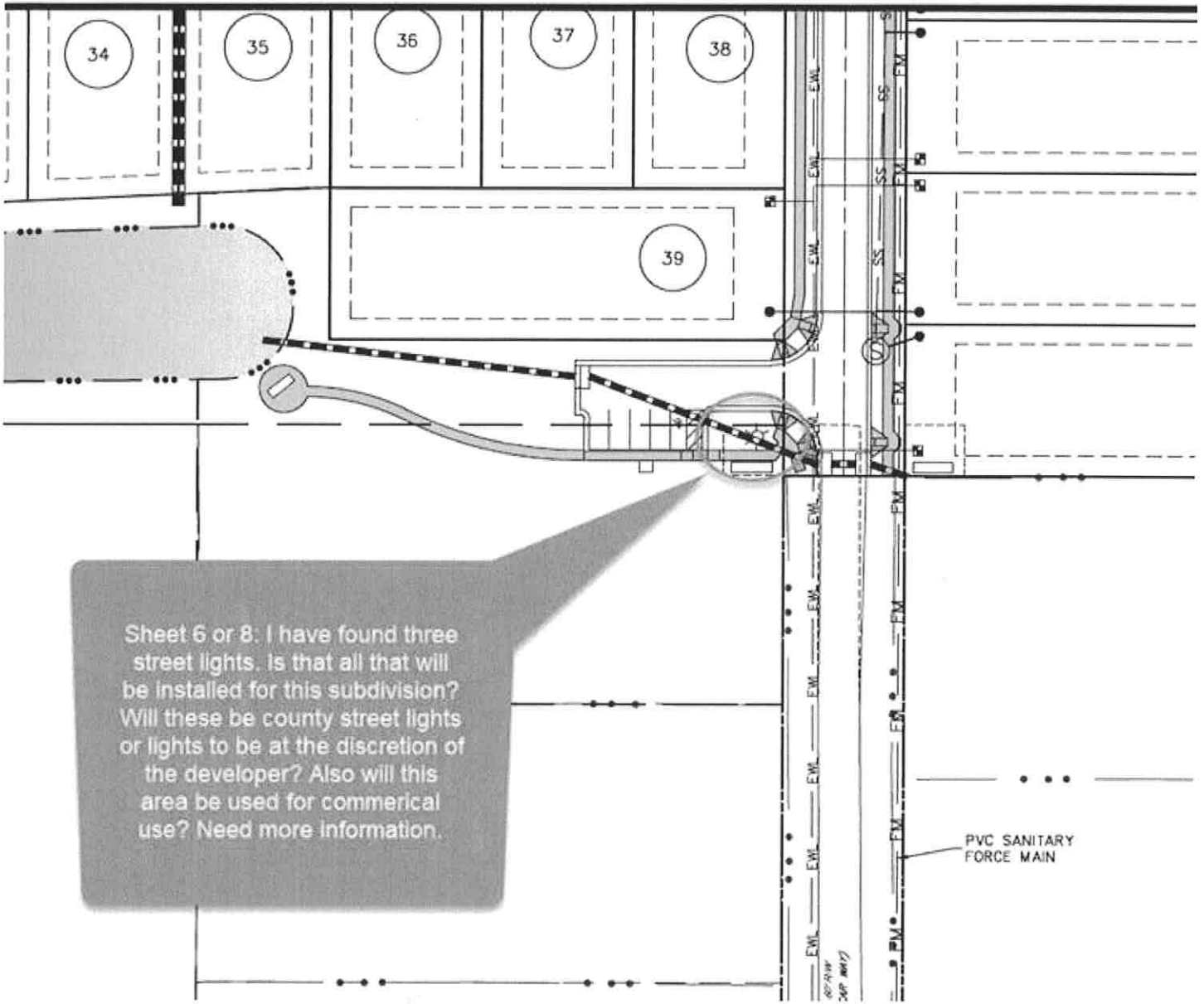
> The sender (**dominionenergy.com**) is outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Amber,

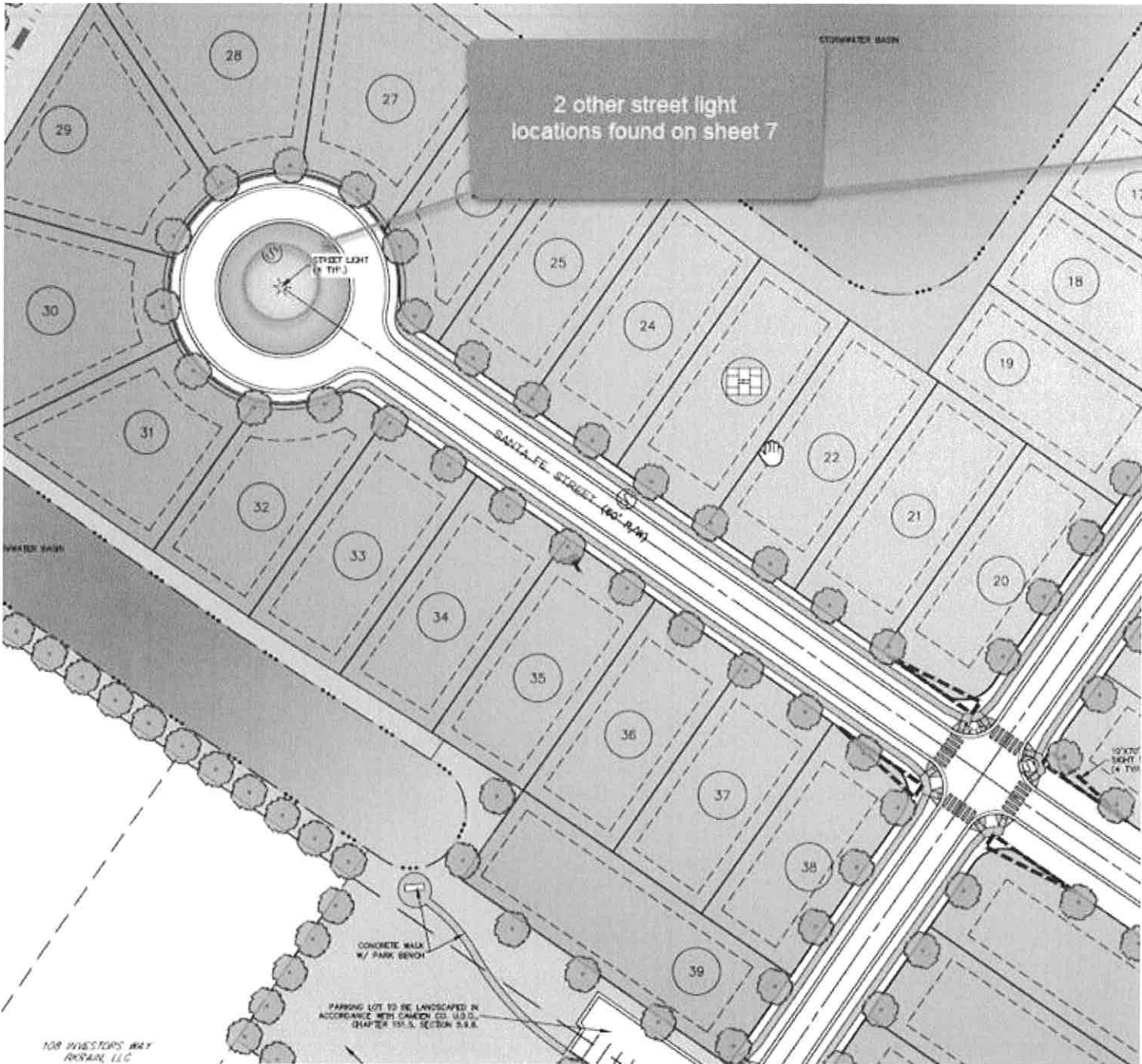
My apologies on the delay. I sent the form you sent me to my supervisor for her review she is taking a look at it. These are a couple of the comments I think we had when looking over the plans thus far.

Ashley L Bonney
Dominion Energy

Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)



Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)



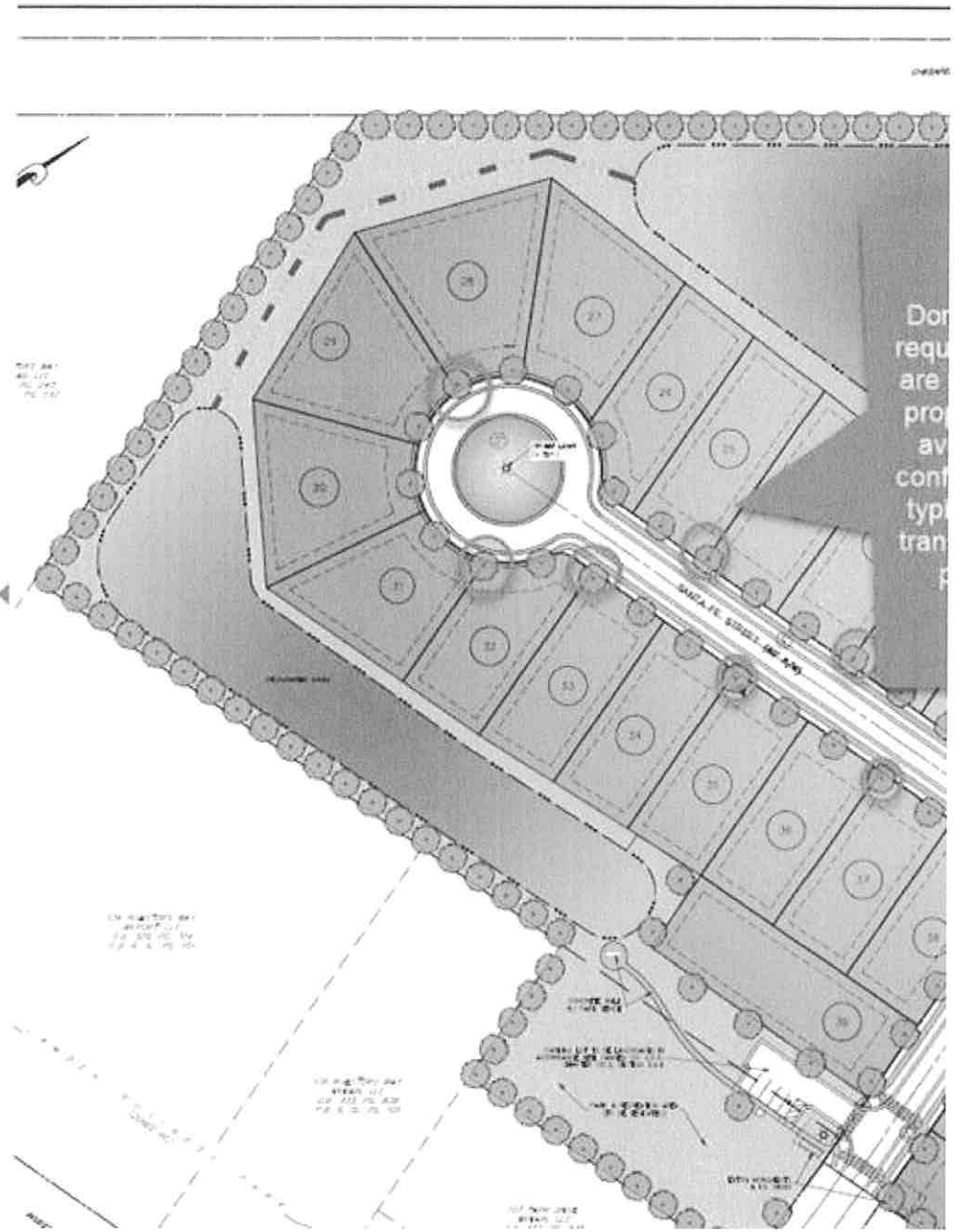
Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

Bookmarks



Sheets and Views

- 1 TITLE SHEET, DEVELOPMENT NOTES & SITE LOCATION
- 2 PROJECT OVERVIEW
- 3 EXISTING FEATURES & LOT RECOMBINATION PLAN
- 4 PLAN OF SUBDIVISION
- 5 PRELIMINARY DRAINAGE PLAN
- 6 WATER DISTRIBUTION & WASTEWATER COLLECTION PLAN
- 7 LANDSCAPING, BUFFERING, SIGNAGE & LIGHTING PLAN
- 8 TYPICAL CONSTRUCTION DETAILS



Don
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Ashley L. Bonney
 T&D Project Specialist II Subdivision Coordinator
 Electric Distribution Design and Project Management

Dominion Energy Virginia
 801 S Battlefield Blvd, Chesapeake, VA 23322
 O: 757-482-6010 M: 757-406-1298



Attachment: 6_TRCcomments (2852 : Set Public Hearing - Camden Station)

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Original links in this email have been replaced by the Link Click Protection service. When you click on a link in the email above, the destination website will be analyzed for known threats. If a known threat or suspicious content is detected, you will see a warning.

Memorandum

To: Dan Porter, Planning Director
From: Greg Johnson, Drainage Engineer
Date: September 19, 2020
Re: Camden Station
Model Review Disk Dated 8/11/20



Good morning Dan

I reviewed additional information supplied by Mr. Deel on 8/18/2. I find Mr. Deel's response acceptable and recommend acceptance of the drainage model.

If you have any questions concerning these comments, please call me. It may take me a moment to respond but I will. I will complete the review the review when I return.

Respectively submitted

A handwritten signature in black ink that reads "C. Gregory Johnson".

C. Gregory Johnson, P.E.
(757) 353-8695
3536 W. Coral Key
Virginia Beach, VA 23452-4404



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 14J
Meeting Date: December 07, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Set Public Hearing - UDO Text Amendment**

Attachments: Agenda Summary Urban Open Space (DOCX)
 DiscussionItemVillageResidentialDistrict (002) (PDF)
 pbminutes_10212020 (PDF)
 Text Amendment Urban Open Space (DOCX)

Agenda summary and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 7, 2020

Attachments: UDO Excerpts VR Zoning District
Open Space Definitions
Planning Board Minutes
Recommended Text Amendment

Submitted By: Planning Department

Item Title: Text Amendment - Urban Open Space Definition

Summary:

During staff review and Planning Board discussion regarding Camden Station Subdivision open space requirements, it appears that the “Urban Open Space” requirement in the Village Residential Zoning District may need to be revised to decrease the amount of impervious surface that results from the current UDO definition.

The Planning board discussed at length as indicated in the attached minutes and is recommending changes to the definition of Urban Open Space.

Recommendation:

Motion to set public hearing for January 4 for a text amendment to revise definition of Urban Open Space.

ARTICLE 151.3 Zoning Districts

Section 3.5 Residential Districts

3.5.6 Village Residential (VR) District

3.5.6. VILLAGE RESIDENTIAL (VR) DISTRICT

<h1 style="margin: 0;">VR</h1> <h1 style="margin: 0;">Village</h1> <h1 style="margin: 0;">Residential</h1>		A. Purpose Statement		
		<p>The Village Residential (VR) district is established to accommodate a wide range of residential and institutional use types at modest densities on lots within and adjacent to designated village centers. The district allows duplexes, live/work units, single-family attached, and single-family detached dwellings, but does not allow mobile homes, manufactured homes, or conservation subdivisions. As a means of creating compact, functional neighborhoods, the district also allows a wide variety of institutional uses, including community centers, day care, schools, assisted living, religious institutions, parks, and utilities. Lots served by public sewer may have reduced minimum lot sizes and building height is measured from the base flood elevation. District regulations are intended to support the County's investment in infrastructure by encouraging the development of compact, vibrant neighborhoods with a variety of house sizes and types that are located in close proximity to complementary institutional uses. Low density development comprised of uniform building types or styles is discouraged.</p>		
B. Dimensional Requirements				
#	STANDARD TYPE	REQUIREMENT		
		SINGLE-FAMILY DETACHED	ALL OTHER RESIDENTIAL	NON-RESIDENTIAL
A	Maximum Residential Density (units/acre)	1.45 [1]		N/A
B	Minimum Lot Area (square feet)	30,000 [2]	15,000 per unit [3]	30,000
C	Minimum Lot Width (feet)	100 [4] [5]	100 [6]	125
D	Maximum Lot Coverage (% of lot area)	24 [7]		
E	Minimum Open Space (% of development area)	15		
F	Minimum Front Setback (feet) [8]	20	20 [9]	25
G	Minimum Corner Side Setback (feet) [8]	20	20 [9]	25
H	Minimum Interior Side Setback (feet)	10	10 [9] [10]	15
I	Minimum Rear Setback (feet)	10	10 [9]	15
J	Minimum Distance Between Buildings, Front-to-Back (feet) [11]	N/A	30	
K	Minimum Distance Between Buildings, Side-to-Side (feet) [11]	N/A	15	
L	Minimum Accessory Building Setback (feet)	8		10
M	Maximum Building Height (feet)	35 [12]		

Attachment: DiscussionItemVillageResidentialDistrict (002) (2855 : Set Public Hearing - UDO Text Amendment)

ARTICLE 151.3 Zoning Districts

Section 3.5 Residential Districts

3.5.6 Village Residential (VR) District
NOTES:

- [1] Maximum residential density may be increased to 4.35 units per acre on lots served by public sewer.
- [2] Minimum lot area may be reduced to 10,000 square feet on lots served by public sewer.
- [3] Minimum lot area may be reduced to 8,000 square feet on lots served by public sewer.
- [4] Lots on a cul-de-sac street shall maintain a minimum frontage of 35 feet and shall maintain 80 percent of the required minimum lot width at a point located 50 feet from the street right-of-way edge.
- [5] May be reduced to 75 feet on lots on lots served by public sewer and located within 5,280 feet from a designated village center boundary.
- [6] Applied to the entire development or parent parcel. In no instance shall an individual lot have a width of less than 25 feet.
- [7] The maximum lot coverage may be increased with approval from NCDEQ and compliance with all applicable stormwater management requirements.
- [8] Setbacks are increased by an additional 25 feet from lot lines adjacent to an arterial street (US 17, NC 34, NC 343, Old Swamp Road, Sandy Hook Road, and the portion of US 158 east of the railroad tracks).
- [9] Setbacks are measured from the perimeter of the development to an individual structure.
- [10] Setbacks are 0 feet from lot lines occupied by party walls.
- [11] Applied in cases where there are two or more principal buildings on the same lot.
- [12] Height is measured from base flood elevation (BFE).

ARTICLE 151.7 Environmental Provisions

7.5 Open Space Set-Aside

7.5.5 Open Space Set-Aside Distinguished

7.5. OPEN SPACE SET-ASIDE

7.5.1. PURPOSE AND INTENT

The purpose of this section is to help ensure the rural character of the County is maintained in areas outside of designated village centers as well as ensuring village center areas have open space resources that encourage recreation and the gathering of residents and visitors. These standards are further intended to:

- A. Establish the standards under which residential, mixed-use, and nonresidential development shall set aside a portion of the development area as open space;
- B. Distinguish between the characteristics, requirements, and appropriate locations for open space set-asides (OSS), based on the zoning district designation; and
- C. Establish minimum ownership and maintenance standards for homeowner and property owner associations related to open space set-asides.

7.5.2. APPLICABILITY

A. Generally

1. Unless exempted in accordance with Section 7.5.2.C, Exemptions, the standards in this section shall apply to all new development and redevelopment in the County.
2. Redevelopment conducted after February 4, 2019 shall comply with the standards in this section, to the maximum extent practicable, and shall provide its pro rata share of open space set-aside.

B. Conservation Subdivisions

Open space set-asides associated with a conservation subdivision shall be subject to the standards in Section 6.5, Conservation Subdivision, in addition to these standards. In the event of a conflict, the standards in Section 6.5, Conservation Subdivision, shall control.

C. Exemptions

The following forms of development shall be exempted from the standards in this section:

1. Development of an individual single-family dwelling (including manufactured homes) on lots platted prior to February 4, 2019;
2. Subdivisions comprised solely of six or fewer lots where all lots intended for single-family detached residential dwellings; and
3. Development located within the CP, LI, and HI districts.

7.5.3. HOW TO USE THESE STANDARDS

- A. Developments subject to these open space set-aside (OSS) standards shall provide the minimum amount of open space set-aside based on the zoning district where located. The physical amount of open space to be set aside is based on the percentage of total development size. These percentage requirements are found in the dimensional standards tables for the zoning districts in ARTICLE 151.3, Zoning Districts.

- B. The required amount of open space set-aside may be reduced based on the provision of afforestation areas, configuration of off-street parking areas in accordance with low-impact development principles, the provision of sustainable development features in accordance with Section 7.6, Sustainable Development Incentives, or other aspects of this Ordinance.

- C. Once the minimum amount of OSS to be provided is determined, the type of OSS, whether active, passive, or urban is determined based on Table 7.5.5.B: Open Space Set-Aside Configuration.

- D. Applicants should then consult the range of allowable and prohibited features in the type of OSS to be provided.

7.5.4. MINIMUM OPEN SPACE SET-ASIDE REQUIRED

The minimum required amount of open-space set-aside shall be in accordance with the dimensional standards for the zoning district where development is located. ARTICLE 151.3, Zoning Districts sets out the dimensional standards for each zoning district.

7.5.5. OPEN SPACE SET-ASIDE DISTINGUISHED

A. Types of Open Space Set-Aside

Open space set-aside may take any one of the following three forms, which are distinguished from one another based upon the types of facilities they contain, the general configuration of the land, or the kinds of function they serve (see Figure 7.5.5.A: Types of Open Space):

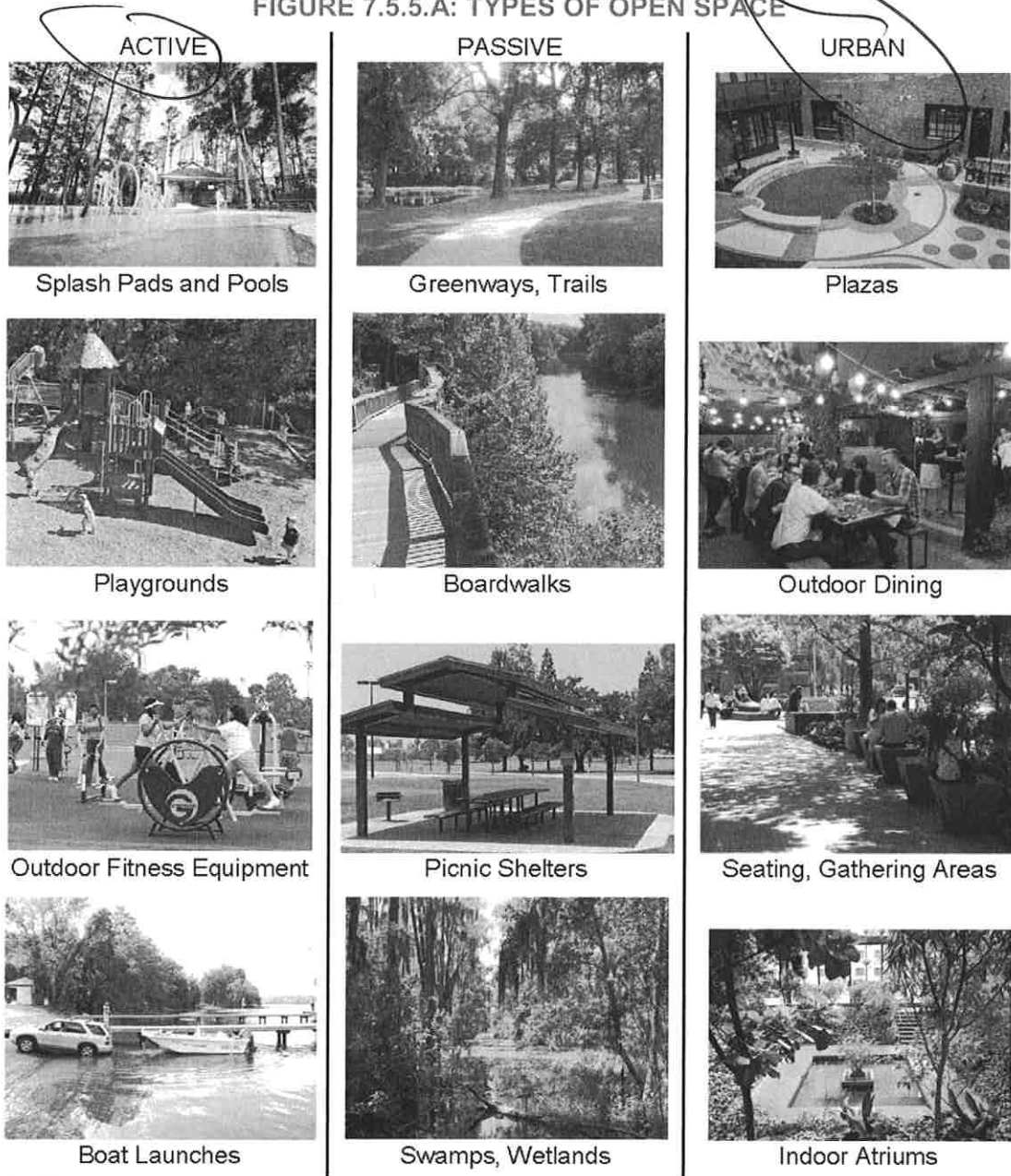
1. Active open space set-aside;
2. Passive open space set-aside; and

7.5 Open Space Set-Aside

7.5.5 Open Space Set-Aside Distinguished

3. Urban open space set-aside.

FIGURE 7.5.5.A: TYPES OF OPEN SPACE



B. Where Credited

Development subject to these standards shall provide the required type of open space set-aside in accordance with Table 7.5.5.B: Open Space Set-Aside Configuration. Nothing shall limit the provision of a greater minimum percentage or other type of open space set-aside, provided the minimum requirements in this section are met.

Attachment: DiscussionItemVillageResidentialDistrict (002) (2855 : Set Public Hearing - UDO Text Amendment)

7.5 Open Space Set-Aside
 7.5.6 Allowable Features in Open Space Set-Asides

TABLE 7.5.5.B: OPEN SPACE SET-ASIDE CONFIGURATION			
ZONING DISTRICT	TYPES OF OPEN SPACE SET-ASIDE [1]		
	ACTIVE OSS (MINIMUM % OF TOTAL OSS PROVIDED)	PASSIVE OSS (MINIMUM % OF TOTAL OSS PROVIDED)	URBAN OSS (MINIMUM % OF TOTAL OSS PROVIDED)
RESIDENTIAL DISTRICTS			
WL	.	100	.
RR	.	100	.
SR	.	100	.
NR	75	25	.
VR	25	.	75
COMMERCIAL DISTRICTS			
CC	.	25	75
VC	.	.	100
HC	.	100 [2]	.
MC	.	100 [2]	.
MX	.	.	100
PLANNED DEVELOPMENT			
PD	Variable, based on Planned Development Master Plan		
NOTES: [1] The amount of open space set-aside to be provided is established in the zoning district dimensional standards in <u>ARTICLE 151.3, Zoning Districts</u> . [2] Multi-family development in these districts shall configure at least 75 percent of the total OSS provided as active OSS.			

7.5.6.ALLOWABLE FEATURES IN OPEN SPACE SET-ASIDES

A. Active Open Space Set-Aside

The following types of features are allowable in and credited towards active open space set-asides:

1. Swimming pools, splash pads, and areas devoted to water play for children;
2. Athletic fields and courts;
3. Boat launches and swimming platforms;
4. Club houses;
5. Playgrounds and play structures for children; and
6. Obstacle courses and exercise trails.

B. Passive Open Space Set-Aside

The following types of features are allowable in and credited towards passive open space set-asides:

1. Walking, bicycling, and equestrian trails;
2. Boardwalks;
3. Gardens and greenway trails;
4. Benches and seating areas;
5. Tables, shelters, grills, and related picnicking facilities;
6. Lawn areas and community greens;
7. Lakes, ponds, wetlands (including CAMA wetlands), swamps, canals, and streams;
8. Stormwater management facilities, configured as site amenities that include pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility;
9. Piers and docks for fishing or viewing wildlife; and
10. Undisturbed land.

C. Urban Open Space Set-Aside

The following types of features are allowable in active open space set-asides:

Attachment: DiscussionItemVillageResidentialDistrict (002) (2855 : Set Public Hearing - UDO Text Amendment)

ARTICLE 151.7 Environmental Provisions

7.5 Open Space Set-Aside

7.5.9 Ownership of Open Space Set-Asides

1. Plazas and courtyards;
2. Roof gardens;
3. Indoor atriums open to the public;
4. Outdoor dining areas;
5. Fountains; and
6. Areas devoted to public gathering.

D. Within Conservation Subdivisions

Open space set-asides within conservation subdivisions may include any of the features allowed in active, passive, or urban open space set-aside areas in addition to farm fields, forestry lands, or lands used for agricultural purposes.

E. Unlisted Features

Unlisted features may be credited towards one or more different types of open space set-aside as determined by the UDO Administrator in accordance with Section 2.3.16, Interpretation.

F. Features Not Credited Towards Open Space Set-Aside

The following areas shall not be included in or credited towards open space set-aside requirements:

1. Private yards not subject to an open space or conservation easement;
2. Public street rights-of-way or private street easements;
3. Open parking areas and driveways for dwellings or other uses;
4. Land covered by structures not designated for active recreational uses;
5. On-site wastewater treatment facilities, including septic tank drain fields; and
6. Designated outdoor storage areas.

7.5.7. FEATURES CREDITED TOWARDS PASSIVE OSS REQUIREMENTS

The following site features shall be credited towards passive open space set-aside requirements:

- A. Required landscaping areas;
- B. Afforestation areas;
- C. Farmland compatibility buffers;
- D. Tree protection areas;
- E. CAMA wetlands and U.S. Army Corps of Engineers designated 404 wetlands;
- F. Riparian buffer areas;
- G. Natural heritage areas;
- H. Active open space set-aside features;
- I. Urban open space set-aside features; and
- J. Land area occupied by stormwater management facilities, including retention ponds, fully vegetated detention basins, and other bio-retention devices, provided these facilities are treated as a site amenity that includes pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility.

7.5.8. DESIGN STANDARDS FOR ACTIVE OSS AREAS

Active open space set-asides shall meet the following design standards:

- A. Active OSS areas shall be located so as to be readily accessible and useable by residents and users of the development. Where possible, a portion of the open space set-aside should provide focal points for the development.
- B. Where the development site is adjacent to existing or planned trails, parks, or other public open area land, the open space set-aside shall, to the maximum extent practicable, be located to adjoin, extend, and enlarge the trail, park, or other open area.
- C. Lands set aside as active open space set-aside shall be compact and contiguous unless the land is used as a continuation of an existing trail, or specific natural or topographic features require a different configuration.

7.5.9. OWNERSHIP OF OPEN SPACE SET-ASIDES

Open space set-asides are intended to remain under private ownership while being available for use to residents and visitors in the development where located. Ownership of open space set-aside shall remain with the owner of the land, except in the following circumstances.

A. Homeowners or Property Owners Association

All open space set-aside areas may be owned jointly or in common by the owners of the development through a recognized homeowners or property owners association, which shall be established in accordance with Section 6.4, Homeowners' or Property Owners' Association.

ARTICLE 151.7 Environmental Provisions

7.6 Sustainable Development Incentives

7.6.5 Procedure

7.6. SUSTAINABLE DEVELOPMENT INCENTIVES

7.6.1. PURPOSE AND INTENT

This section sets out the following sustainable development incentives in an effort to encourage sustainable development practices as a means of addressing climate change and the need for more resilient development practices, the protection of natural resources, and to ensure a high quality of life for future County residents.

7.6.2. HOW TO USE THESE INCENTIVES

These sustainable development incentives reward applicants and forms of development that are configured in ways that conserve resources or are better able to withstand damaging weather events. Rewards take the form of increased maximum residential densities, increased maximum building heights, or reductions from other kinds of development standards such as required parking or maximum sign face area.

- A. Applicants seeking to take advantage of these sustainable development incentives should first understand the type of incentives available in accordance with Section 7.6.4, Type of Incentives.
- B. Once the preferred type of incentive(s) is determined, an applicant should review Section 7.6.5, Procedure, in order to determine the minimum number and type(s) of sustainable development practices required to take advantage of the desired incentive(s).
- C. Each type of incentive requires provision of one or more types of sustainable development practice from each of two different schedules (Schedule A and Schedule B).
- D. The sustainable development practices are listed, by schedule type, in Table 7.6.6: Menu of Sustainable Development Practices.
- E. The types of sustainable development practices to be provided are at the applicant's discretion, but the minimum number of practices from each schedule must be provided. Nothing shall limit a review authority from including a condition of approval that specifies the use of one or more particular types of sustainable development practice should an applicant decide to pursue a sustainable development incentive.
- F. Site plans, subdivision plats, and other application materials shall identify the type(s) of incentives sought and the sustainable development practices provided.

7.6.3. APPLICABILITY

The incentives included in this section are available to new development in the residential, commercial, industrial, and planned development districts.

7.6.4. TYPE OF INCENTIVES

- A. Development integrating sustainable development practices in accordance with this section shall be eligible for one or more of the following incentives:
 1. A density bonus of up to one additional dwelling unit per acre beyond the maximum allowed in the base zoning district, based on the land's designation in the 2035 Comprehensive Plan;
 2. An increase in the maximum allowable building height by up to one story or ten feet beyond the maximum allowed in the base zoning district, with approval of the Fire Marshal;
 3. A modification to the off-street parking requirements resulting in a reduction from the minimum requirements by 15 percent without an alternative parking plan;
 4. An increase in the maximum allowable sign area or maximum height for wall or freestanding signs by 10 percent; or
 5. A reduction in the amount of required open space set-aside by 10 percent.
- B. Development may include a sufficient number of sustainable development practices to take advantage of more than one type of incentive, but in no instance shall the amount of an incentive be increased or decreased (as appropriate) beyond the maximum listed in this subsection.

7.6.5. PROCEDURE

- A. Development seeking to use incentives shall include a written request with the development application that demonstrates how compliance with the standards will be achieved.
- B. Review for compliance with this section and granting of requests in accordance with this section shall occur during review of a site plan, subdivision, planned development master plan, special use permit, or zoning compliance permit, as appropriate.
- C. Approval of use of a particular incentive shall be based on the number of sustainable development practices provided, in accordance with Table 7.6.5: Sustainable Development Practice Incentives, and Table 7.6.6: Menu of Sustainable Development Practices. To obtain the right to a particular incentive, development shall provide the

7.6 Sustainable Development Incentives
7.6.6 Menu of Sustainable Development Practices

minimum number associated of sustainable development practices from both schedule A and schedule B in the table below.

TABLE 7.6.5: SUSTAINABLE DEVELOPMENT PRACTICE INCENTIVES		
TYPE OF INCENTIVE	MINIMUM NUMBER OF SUSTAINABLE DEVELOPMENT PRACTICES PROVIDED	
	FROM SCHEDULE A	FROM SCHEDULE B
A density bonus of up to one additional dwelling unit per acre beyond the maximum allowed in the base zoning district	2	4
An increase in the maximum allowable height by up to one story or ten feet beyond the maximum allowed in the base zoning district	2	3
A reduction from the minimum parking space requirements by 15 percent, or an increase to the maximum allowable number of parking spaces provided by 15 percent	2	2
An increase in the maximum allowable sign area or maximum height for wall or freestanding signs by 10 percent	1	3
A reduction in the amount of required open space set-aside by 10 percent	1	2

7.6.6. MENU OF SUSTAINABLE DEVELOPMENT PRACTICES

One or more of the sustainable development practices in Table 7.6.6: Menu of Sustainable Development Practices, may be offered by an applicant for proposed development in accordance with Table 7.6.5: Sustainable Development Practice Incentives.

TABLE 7.6.6: MENU OF SUSTAINABLE DEVELOPMENT PRACTICES		
SCHEDULE	TYPE OF PRACTICE	DOCUMENTATION OF COMPLIANCE
ENERGY CONSERVATION		
A	Inclusion of solar photovoltaic panels or small wind energy facilities	Indication on site plan
A	Use of central air conditioners that are Energy Star qualified	Provision of manufacturer's certification statement
A	Use of only solar or tankless water heating systems throughout the structure	Inclusion on construction drawings
A	Use of a white roof or roofing materials with minimum reflectivity rating of 60 percent or more	Provision of materials sample and manufacturer's certification statement (statement not required for white roofs)
B	Provision of skylights in an amount necessary to ensure natural lighting is provided to at least 15 percent of the habitable rooms in the structure	Indication on site plans
B	Roof eaves or overhangs of three feet or more on southern or western elevations	Indication on site plans
B	Structure design that can accommodate the installation and operation of solar photovoltaic panels or solar thermal heating devices (including appropriate wiring and water transport systems)	Inclusion on construction drawings
B	Inclusion of shade features (e.g., awnings, louvers, shutters, etc.) to shade all windows and doors on the southern building facade	Indication on site plan
B	Configuration of new buildings with one axis at least 1.5 times longer than the other, and the long axis oriented in an east-west configuration for solar access	Indication on site plan

7.6 Sustainable Development Incentives

7.6.7 Failure to Install or Maintain Sustainable Development Practices

TABLE 7.6.6: MENU OF SUSTAINABLE DEVELOPMENT PRACTICES

SCHEDULE	TYPE OF PRACTICE	DOCUMENTATION OF COMPLIANCE
LEED CERTIFICATION		
AAA [2]	Construction of the principal structure to meet or exceed LEED Platinum certification standards	Provision of Green Building Certification Institute's verification of project compliance (may be provided within one year following occupancy)
AA [2]	Construction of the principal structure to meet or exceed LEED Gold certification standards	
BBB	Construction of the principal structure to meet or exceed LEED Silver certification standards	
BB	Construction of the principal structure to meet or exceed LEED Bronze certification standards	
WATER CONSERVATION AND QUALITY PROTECTION		
AA [1]	Configuration of the principal structure's roof so that at least 50 percent of the roof is a "green" roof intended to capture and hold rain water	Indication on site plan
A	Inclusion of rain water capture and re-use devices such as cisterns, rain filters, and underground storage basins with a minimum storage capacity of 500 gallons	Inclusion on construction drawings
A	Provision of rain gardens or other appropriate stormwater infiltration system(s) of at least 500 square feet in area	Indication on site plan
A	Provision of open space set-asides at a rate 200 percent or more beyond the minimum required	
B	Provision of rain gardens or other appropriate stormwater infiltration BMP systems of at least 100 square feet in area	
B	Removal of all lawn or turf in favor of living ground cover or mulch	
B	Use of xeriscape landscaping techniques without irrigation	
B	Provision of 150-foot undisturbed buffers adjacent to/surrounding all wetlands or surface waters	
B	Use of permeable surfacing on 50 percent or more of the vehicular use area	
BUILDING CONFIGURATION		
AA [1]	Compliance with the multi-family residential design standards in <u>Section 5.1.1, Multi-Family Residential Design Standards</u> , for single-family attached development	Indication on site plan & signature on statement of consent
AA [1]	Compliance with the single-family residential design guidelines in <u>Section 5.1.1, Multi-Family Residential Design Standards</u> , for single-family detached, single-family attached, or duplex development	
A	Construction of principle structure in accordance with Barrier Free Design Standards (ANSI A1171.1)	Inclusion on construction drawings
A	Construction of the principal structure to a design wind speed standard of 150 mph	Signed attestation from a qualified NC licensed engineer
A	Inclusion of underground parking or parking structures sufficient to accommodate 51 percent or more of the off-street parking requirements	Indication on site plan
B	Provision of on-site transit facilities (e.g., designated park-and-ride parking spaces, bus shelters, or similar features)	
B	Inclusion of showering and dressing facilities in nonresidential developments for employees using alternative forms of transportation	Inclusion on construction drawings
B	Provision of at least one enclosed recycling station per building suitable for storage and collection of recyclable generated on-site	Indication on site plan
<p>NOTES:</p> <p>[1] Credited as provision of three schedule "A" features</p> <p>[2] Credited as provision of two schedule "A" features</p>		

Attachment: DiscussionItemVillageResidentialDistrict (002) (2855 : Set Public Hearing - UDO Text Amendment)

ARTICLE 151.2 Procedures

Section 2.3 Specific Review Procedures

2.3.15 Interpretation

2.3.15. INTERPRETATION

A. Purpose and Intent

The purpose for this interpretation procedure is to provide a process where an applicant may request documentation from UDO Administrator regarding the meaning of language in this Ordinance, boundaries on the OZM, or conditions of a prior development application approval.

B. Applicability

The UDO Administrator is responsible for written interpretations, including, but not limited to interpretations of:

1. The meaning of the text in this Ordinance;
2. The location and extent of zoning district boundaries on the OZM;
3. Interpretations of whether an unlisted use is comparable to a use listed in Table 4.3.10: Principal Use Table;
4. Definitions of undefined terms; and
5. Compliance with conditions of approval.

C. Interpretations Distinguished

1. Only formal interpretations issued in accordance with this procedure are subject to appeal as an administrative decision.
2. Any written or oral interpretations that do not meet the strict requirements of this section are advisory interpretations.
3. Advisory interpretations have no binding effect and are not considered formal interpretations subject to appeal.

D. Interpretation Procedure**1. Pre-Application Conference**

Optional (see Section 2.2.2, Pre-Application Conference).

2. Application Submittal and Acceptance

Applicable (see Section 2.2.4, Application Submittal).

- a. Any person may request a formal interpretation of any provision of this Ordinance, the location of a zoning district boundary, how a proposed use may be treated, a definition, or a prior condition of approval, provided the request:
 1. Relates to a specific parcel of property, section of this UDO, or prior development approval;
 2. Is made in writing; and
 3. States all of the necessary facts to make the interpretation or enable research.

- b. If a request relates to a particular lot or site and the applicant is not the owner, agent, or contract purchaser, the applicant must certify that a copy of the request has been provided to the landowner prior to submittal to the County.

3. Staff Review and Action

- a. Applicable (see Section 2.2.5, Staff Review and Action).
- b. The UDO Administrator shall review the request and make interpretations in accordance with Section 2.3.15.E, Interpretation Review Standards.
- c. The UDO Administrator may request additional information from an applicant as necessary to make an interpretation.
- d. Prior to rendering an interpretation, the UDO Administrator may consult with the County Attorney or other County officials.

E. Interpretation Review Standards**1. Official Zoning Map Boundaries**

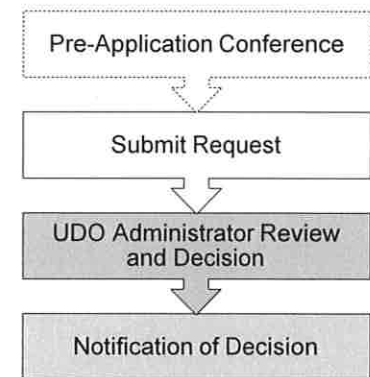
Interpretation of district boundaries on the OZM shall be in accordance with the standards in Section 3.3.3, Interpretation of Boundaries, and consistent with the County's adopted policy guidance.

2. Unlisted Uses

Interpretation of whether an unlisted use is similar to a use identified in Table 4.3.10: Principal Use Table, shall be based on consistency with the County's adopted policy guidance and the following standards:

- a. The function, product, or physical characteristics of the use;
- b. The impact on adjacent lands created by the use;
- c. The type, size, and nature of buildings and structures associated with the use;
- d. The type of sales (retail, wholesale), and the size and type of items sold and displayed on the premises;
- e. The types of items stored (such as vehicles, inventory, merchandise, chemicals, construction materials, scrap and junk, and raw materials including liquids and powders);

FIGURE 2.3.15:
INTERPRETATION
PROCEDURE



ARTICLE 151.2 Procedures

Section 2.3 Specific Review Procedures

2.3.15 Interpretation

- f. The volume and type of vehicle traffic generated by the use, and the parking demands of the use;
- g. Any processing associated with the use, including assembly, manufacturing, warehousing, shipping, distribution, and whether it occurs inside or outside a building;
- h. Any dangerous, hazardous, toxic, or explosive materials associated with the use;
- i. The amount and nature of any nuisances generated on the premises, including but not limited to noise, smoke, odor, glare, vibration, radiation, and fumes; and
- j. Any prior applicable interpretations made by the UDO Administrator or decisions made by the BOA.

3. Undefined Term

If a term in this Ordinance is undefined or the meaning is unclear, the UDO Administrator may interpret the term based upon appropriate definitions in any of the following sources:

- a. Planning-related definitions in publications prepared or offered by the American Planning Association or the Urban Land Institute;
- b. The Oxford Dictionary of Construction, Surveying, and Civil Engineering;
- c. The North Carolina General Statutes;
- d. The North Carolina Administrative Code;
- e. The State Building Code;
- f. Black's Law Dictionary; or
- g. Other professionally-accepted source.

4. Text Provisions and Prior Approvals

Interpretation of this text and approved applications shall be based on the standards in Section 1.10, Rules of Language Construction, and the following considerations:

- a. When the legislative intent of a provision is unclear, the UDO Administrator shall consider the clear and plain meaning of the provision's wording, as defined by the meaning and significance given specific terms used in the provision—as established in Section 10.3, Definitions, and by the common and accepted usage of the term;
- b. The intended purpose of the provision, as indicated by purpose statements, its context and consistency with surrounding and related provisions, and any legislative history related to its adoption;
- c. The general purposes served by this Ordinance, as set forth in Section 1.4, General Purpose and Intent; and
- d. Consistency with the County's adopted policy guidance.

F. Effect**1. General**

- a. A written interpretation shall be binding on subsequent decisions by the UDO Administrator or other administrative officials in applying the same provision of this Ordinance or the OZM in the same circumstance, unless the interpretation is modified in accordance with this section, the interpretation is later determined to have been made in error, or the text of this Ordinance is amended.
- b. The UDO Administrator shall maintain a record of written interpretations that shall be available in the Planning Department for public inspection, on reasonable request, during normal business hours.

2. Approval of Unlisted Use

- a. After the UDO Administrator determines the use category or use type in which the unlisted use is best classified, then the unlisted use shall be subject to all applicable requirements of that use category or use type.
- b. After making an interpretation of an unlisted use, the UDO Administrator shall determine whether the unlisted use is likely to be common or recur frequently, and whether its omission is likely to lead to uncertainty and confusion. On determining that the unlisted use is likely to be common and would lead to confusion if unlisted, the UDO Administrator shall initiate an application for an amendment to the text of this Ordinance. Until final action is taken on the text amendment, the UDO Administrator's decision shall be binding.
- c. If after making an interpretation of an unlisted use, the UDO Administrator determines that the unlisted use is of an unusual or transitory nature, and unlikely to recur frequently, the determination shall be binding without further action or amendment of this Ordinance.

G. Appeal

Appeal of a decision on a floodplain development permit shall be reviewed and decided by the BOA in the nature of certiorari and in accordance with Section 2.3.5, Appeal.

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

Camden County Planning Board**Regular Meeting****October 21, 2020 7:00 PM****Historic Courtroom, Courthouse Complex****Camden, North Carolina****MINUTES**

The regular meeting of the Camden County Planning Board was held on October 21, 2020 in the Historic Courtroom, Camden, North Carolina. The following members were present:

CALL TO ORDER & WELCOME

Planning Board Members, Staff, and Others Present:

Attendee Name	Title / Organization / Representing	Status	Arrived
Calvin Leary	Chairman	Present	6:50 PM
Fletcher Harris	Board Member	Absent	
Rick McCall	Board Member	Present	6:50 PM
Ray Albertson	Board Member	Absent	
Steven Bradshaw	Board Member	Present	6:50 PM
Cathleen M. Saunders	Board Member	Present	6:50 PM
Nathan Lilley	Board Member	Present	6:50 PM
Dan Porter	Planning Director	Present	6:45 PM
Amber Curling	Zoning Officer	Present	6:35 PM
Amy Barnett	Planning Clerk	Present	6:35 PM
Mark Bissell	Agent for Applicant, Camden Station Major Subdivision	Present	6:45 PM

CONSIDERATION OF AGENDA***Motion to Approve Agenda As Presented***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Steven Bradshaw, Board Member
SECONDER:	Cathleen M. Saunders, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

CONSIDERATION OF MINUTES - SEPTEMBER 16, 2020***Motion to Approve Minutes from 9-16-20 As Written***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Steven Bradshaw, Board Member
SECONDER:	Nathan Lilley, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

OLD BUSINESS - None**NEW BUSINESS*****A. UDO 2020-06-43 - Preliminary Plan - Camden Station Major Subdivision***

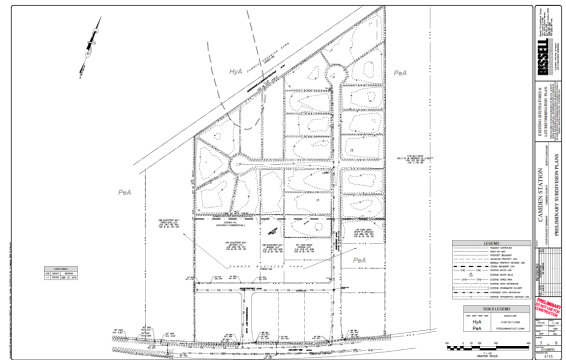
Amber Curling went over the staff report as incorporated herein as "Attachment A".

Ms. Curling noted a correction in the staff report, item #6 of the staff recommendations should read "Camden Station" vice "Sandy Hook Crossing" with regard to provision of drainage plan every 5 years.

After Ms. Curling read the introductory information & request, she invited Mark Bissell of Bissell Professional Group to speak

Mark Bissell, Bissell Professional Group, Engineer / Agent for Applicant

- This is a 39 lot residential subdivision
- Location is in Village Residential District
- Originally part of Camden Business Park
- Flood zone is X, low site absorption rate in park
- Was rezoned from Highway Commercial to Village Residential in November of 2019
- Proposed development plan matches 2019 zoning
- Showed maps which show the existing conditions as well as proposed plan



CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

- Property behind the County Managers Office and beside the current Camden Library will remain commercial
- Streets proposed with curbs and gutters, sidewalks
- High level of amenity
- Plenty of open space, requirement is 15%, Plan has double that amount
- Vegetative buffers proposed
- 2 Stormwater Ponds which will double as site amenities
- Walking Trail and other amenities
- Sheltered school bus stop
- Community mail boxes
- Will be on county water and sewer
 - Proposing a waste water lift station which will connect to the 158 main
- Showed an example of what the street scape will look like



-
- 2035 Comprehensive Plan categorizes this property as mixed use employment, but there is village mixed use and rural residential right across the street and rural residential behind the property, so based on the surrounding properties it appears to be compatible with what is already present. Also, there is more mixed use employment land than the market has been able to absorb.
- Lot sizes being proposed are comparable with the lot sizes of the properties across the railroad track.
- From Community Vision Statement: New development will be focused within targeted core areas to breathe new life into established county core village areas and to efficiently use existing and planned infrastructure and public resources. The development is located immediately adjacent to the Courthouse targeted core area.
- Action strategy #2: “Develop and adopt new zoning districts to allow for a moderate and higher density residential development within the core village areas.”
- Targeted development pattern: Plan provides “flexibility to consider and explore new opportunities that arise in the future.” New housing choices will be made to serve families, young professionals, and retirees.
- Action strategy #1: “Promote targeted development... through appropriate rezoning and development approvals.”. This property was rezoned in 2019 to accomplish this.

CAMDEN COUNTY PLANNING BOARDRegular Meeting – October 21, 2020

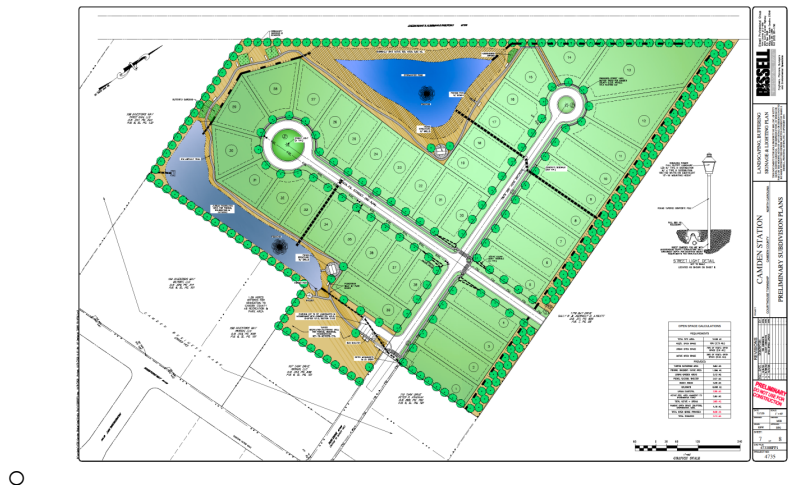
- Objective #5: Provide new housing choices to “expand housing stock by providing the opportunity to develop a variety of housing choices for current and future residents.”
- Water & sewer action strategy #1: Promote a land use pattern that utilizes centralized utility systems.
- Anticipated Development Schedule:
 - Rezoning - 2019
 - Preliminary Plat - 2020
 - Construction - 2021
 - Occupancy - 2022 through 2024
 - Expect first school impacts in Fall of 2022
- Positive Fiscal Impact
 - 39 Homes and Lots @ \$325,000 average is about \$12,625,000 Tax Base
 - Annual Tax Revenue expected to be \$95,000 or more
 - Water fees: \$195,000
 - Sewer fees: \$425,000
 - Transfer tax and stamps: \$148,000 plus or minus
- Lot beside the building which houses the current Camden Library is proposed to be dedicated as public land for a public park, approximately 1-1/3 acres.
- Village Residential Policies and Uses
 - Extension of public utilities is appropriate
 - Vehicular and pedestrian linkage should be made. Proposing sidewalks within and along 158.
 - Recreational facilities should include active and passive facilities
 - Stormwater management best practices should be used
 - Moderate density residential (up to 3 units / acre) (1.57 acres provided)
 - Open space and recreation are important
- Recreational Amenities
 - Turfed Recreation / Gathering Area for Picnics, Weddings, Neighborhood Events
 - Recreation Area for Fishing, Sailboating, & Kayaking
 - Picnic Shelters with Grills
 - Paved Trail System
 - Fishing Piers with Benches
 - Butterfly / Hummingbird Garden
 - Community Gardening Areas with Benches

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

- Showed map depicting how drainage will flow



At this time, Amber Curling continued going over the staff report as incorporated herein as Attachment A.

- Described maps
 - Vicinity Map - located between Hwy 158 and Railroad Track in the vicinity of the Camden County Managers Office in the Camden Business Park area
 - Adjacent property uses are agriculture, vacant land, residential, commercial, and railroad
 - Adjacent to Courthouse Core Village
 - Zoned Village Residential (rezoned to VR in 2019), Rural Residential on other side of railroad tracks, and surrounded on both sides by Highway Commercial with Light Industrial on other side of road.
 - Not located in the watershed, floodplain, or wetlands
 - Suitability Map - very high
 - CAMA Future Land Use Map - shows as Industrial
 - 2035 Comprehensive Future Land Use Map - shows as mixed use employment
- Site is located in the Sawyers Creek drainage district
- Drainage Ways - network of swales / ditches drain the area from north to south where runoff is collected in a substantial roadside ditch along US 158 which generally flows from east to west (although there is interconnectivity with the adjacent drainage shed to the east). Runoff is then conveyed to an outfall on the south side of US 158 via three culverts spaced along the frontage of the drainage area, with the westernmost culvert conveying the bulk of the flow.
- Inconsistent with the CAMA Future Land Use Plan - identified as industrial, not residential.
- Inconsistent with the 2035 Comprehensive Plan - identified as mixed use employment
- Water & sewer are available

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

- Is in the South Camden Fire District
- Will generate 26 students total.
 - 2019-2020 School statistics showed the high school enrollment at 599, with the high school itself having a capacity of 570 (not including the modular units for Camden Early College). The high school is over capacity. Will generate 5 more high school students.
- Sheriff's Office - disapproved due to concern with lack of funding to respond to potential of additional call volume.
- Minimal impact on traffic
- Street names will be changed.
 - Park Drive will become Boxcar Way, Contractors Way will become Santafe Street
- 24 acre site, located in flood zone x, was rezoned to Village Residential under ordinance 2019-03-01.
- Prior to construction, some approval conditions that will be met are:
 - Developer will have all required state permits
 - Erosion & Sediment Control
 - Stormwater
 - County Drainage Plan will need to be approved by County Engineer
 - Landscaping plan will need to be submitted and approved.
 - Construction Plans will reflect a 43.5 foot minimum turn radius in the cul-de-sacs for busses
 - Sheltered school bus stops will be provided per Camden County School Officials
 - Dedication of land for public park requires 1.3 acres
 - 3.6 acres of open space is required
 - 0.9 to be active open space, 2.7 to be urban open space
 - Next item on agenda relates to open space

Cathleen Saunders asked about the consistency / inconsistency of the property with the CAMA plan. Dan Porter replied saying that the way the Comprehensive Plan identifies the core areas within the 1 mile buffer, it does call for the ability to rezone property to a higher density within those areas. When these plans were done, that option was not there. As part of the Comprehensive Plan, rezonings on the grounds of specific properties were not recommended, rather the zoning districts were simply put in place such that if someone were to want to rezone property to moderate density within the parameters in the plan, it would be allowed. The land use map seen on paper has not been changed. That said, between the time this property was rezoned and now, the state general assembly made some changes with regard to consistency. If a rezoning is approved that is inconsistent with the plans, then those plans are "deemed" to be revised and compatible to agree with the approved rezoning. The proposed project is consistent with the policies, just not with the maps as they exist on paper at this time. This property was rezoned in 2019 to Village Residential and is consistent with the policies of that zoning district.

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Cathleen Saunders then asked who decides on the acceptance of the dedication of land for public park. Mr. Porter replied that the Planning Board can make a recommendation to do that but the Board of Commissioners makes that decision.

Amber Curling then spoke about the Village Residential zoning district as it relates to open space:

- Urban Open Space Requirements
- Camden Station requirements for open space is 15% of the total acreage which comes out to be 2.7 acres urban, and .9 acres active
- Urban space is normally hardscapes which don't do well due to drainage concerns
- Basic goal in design was to encourage areas devoted to public gathering, in conjunction with active and passive open space
- In the UDO, specific examples of open space are given which promote areas devoted to public gathering

Dan Porter spoke about Urban Open Space:

- Developers understand that the requirement for open space is 15%, and they don't mind providing that
- Question that arises is what is Urban open space
- The list of items under Urban open space is mostly hard scape items
- The more hardscape there is, the more stormwater ponds are needed
- In Table 7.5.6.B of Article 151.7.5 of the Camden County UDO says that 75% of the 15% open space has to be Urban open space.
- If changes need to be made to the UDO, want to take opportunity to make changes
- Mentioned New York's Central Park as the most famous example of Urban Open Space
 - Mostly green space in the middle of an urban area
- With regards to Village open spaces, what is thought of is mostly green spaces
- Question is this: Is 75% too much of a requirement, and is there a locational consideration? Is it ok for it to be on the perimeter? Does it have to be in a central location?
- Bottom line question: Does the plan before the board meet the qualifications of meeting 75% Urban open space?

Nathan Lilley asked what was on the plan. Dan Porter replied that it is a difficult concept, but that the County is allowing higher densities in certain areas. By doing that there is less space for yards, less space for people to gather and/or recreate. Although these are half acre lots, the trade off for having these sized lots is that some form of gathering / open space for the neighborhood must be provided. Goal is to try to get the right balance of that.

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Calvin Leary asked who would be responsible for the upkeep of the open space. Dan Porter replied that it would be the responsibility of the Home Owners Association.

At this time, Dan Porter asked Mr. Mark Bissell to explain what his proposal for open space is and why.

Mr. Bissell spoke briefly about the list of Recreational Amenities / Activities and showed the following list from his presentation:

- Turfed Rec/Gathering Area - Picnics, Weddings, Neighborhood Events
- Recreation Area for Fishing, Sailboating & Kayaking
- Picnic Shelters with Grills
- Paved Trail System
- Fishing Piers with Benches
- Butterfly Garden
- Hummingbird Garden
- Community Gardening Areas with Benches

Nathan Lilley asked about the sailboating activity. Mr. Bissell replied that it is for the small remote control style of sailboats that can be used for sailboat races, play, etc.

Steven Bradshaw asked about the ponds, the size and depth in relation to the activity of recreational fishing and kayaking. Mr. Bissell replied that the ponds are about an acre in size and about 12-15 feet deep.

Cathleen Saunders asked if the urban and open space includes the trails, ponds, and so on. Mr. Bissell indicated that those types of areas were included. Ms. Saunders commented that she likes the idea of trails with benches along them, but that she thinks that 75% is a bit ambitious for Camden County's urban open space requirement.

Dan Porter stated that there is a section in the UDO which speaks about development incentives with a list of selections where a developer can choose some things from one column and other things from another column to accomplish some flexibility for different standards that have to be applied. If these things are done, then some flexibility in the overall amount of open space is given, decrease of 10% in the requirement of open space required. The breakdown of 25% / 75% as far as the amount of open space and urban open space is still appropriate unless the board wants to change it.

CAMDEN COUNTY PLANNING BOARDRegular Meeting – October 21, 2020

Mr. Bissell described the sizes of some of the open space features:

- Turf / Gathering area is about 0.83 acres
- Pond / Fishing area is about 1.295 acres
- Urban Garden area is about 0.10 acre
- Picnic / Gazebo shelter is about 0.07 acre
- Bench areas are about 0.06 acre
- Walkways (including sidewalks) are almost a half acre
- Urban subtotal of the above is about 2.85 acres
- Active open space area adjacent to the other pond is 0.95 acre
- Total of Active and Urban Open Space is 3.90 acres
- Passive Open Space (buffers, stormwater ponds, etc) is 4.16 acres
- Required Total Open Space is 3.73 Acres for this project
- Total Open Space Provided is 8.06 Acres, which is more than double the required amount.

Rick McCall commented that he doesn't have a problem with the requirement that 75% of the provided open space be urban open space.

Cathleen Saunders asked if the ponds being counted as urban open space. Dan Porter replied saying that everything in the plan's open space is either active or passive open space, and that Amber Curling has some thoughts regarding this.

Amber Curling described examples of active and urban open spaces:

- Active Open Spaces
 - Kid's play structures, obstacle courses, exercise areas, and the like are active open spaces
- Urban open spaces are spaces devoted to public gathering
 - Benches, walking trails, decks around a pond with a fountain
 - turns the area into a gathering space as opposed to an active space, gathering space versus a "doing" space
 - Spaces such as outdoor coffee shops would be considered as hardscape gathering areas
 - Question is how would these types of spaces work for Camden County
 - Rose Garden with benches turns a rose garden into a gathering space
 - Dog Park, Picnic Area, Places to sit while kids are doing other activities such as kite flying, frisbee, or some other activity, Gazebos
 - Mr. Bissell indicated that a shelter with public use grills is planned
 - Other gathering spaces where gatherings such as meetings and so on can be held
 - Gathering spaces are something that brings everybody together

CAMDEN COUNTY PLANNING BOARDRegular Meeting – October 21, 2020

- Important example is open space in Mill Run subdivision.
 - Has walking trails
 - There are no benches or play grounds
 - There is open space not being used for anything, and they want to be able to use it but there is not much definition as to what it can be used for at this point.
- There is a need for Urban open space as opposed to just Active open space
- The intent is to have it so community gatherings can be held
- Higher density, being able to place more dwellings in a subdivision is the trade off for Urban / Active open space

Cathleen Saunders commented that the question is if the ponds and trails should be treated as urban open space, and she thinks they should be because there are benches and gathering spaces.

Ms. Curling added that once you create the gathering spaces, then they will be used that way.

Ms. Saunders commented that upkeep on garden areas might be difficult depending on the home owners and / or home owners association. Ms. Curling replied that it might be depending on who buys the houses, but that upkeep on the gardens could also be a social thing, bringing people together who like to work on gardening, and so forth, which makes the garden areas an activity area.

Rick McCall commented that a goal is to try to get people to move to Camden, young professional people who can afford this type of housing. Mr. McCall expressed his opinion is that the "better bet" is to go with Urban open spaces. Ms. Curling agreed, commenting that people when they get home can relax outside using some of the open spaces such as benches where they can just sit and relax.

Mr. McCall observed that there is practically nothing to do in Camden County, no activities, for those kinds of things, residents have to go to either Virginia or to Elizabeth City. His opinion is that if the county wants to get more people to come live here, then there needs to be activities for them to do.

Nathan Lilley asked what the largest gathering space in the proposed plan is. Mr. Bissell replied that the area closest to the entrance is almost an acre.

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

CAMDEN COUNTY PLANNING BOARDRegular Meeting – October 21, 2020

Steve Bradshaw voiced concerns regarding the urban vice active areas with regard to the location of such areas.

- Outdoor dining areas in his opinion are restaurants with outdoor seating, if it's not that then it's just a picnic area
- Doesn't agree with the 75% requirement of open space being urban
- Placement of the property and whether it's urban / active / passive should determine the percentage
- Considers picnic areas as more passive vice playgrounds, ponds, etc as more active
- Doesn't see how outdoor dining would work on property such as this
- Playgrounds, ponds, fishing, and such are good activities and are a draw
- Likes the idea of active spaces and picnic / gathering areas

Amber Curling commented that what makes urban open space in Camden County is different that what makes urban open space in a city. This is why this was brought before the board, to find out what is acceptable as urban open space and to gain a little definition thereto. Ms. Curling added that after some research she found that a simple dog park would qualify as urban open space because people gather to play with their doggies. She also added that Camden Station won't support that much hardscape.

Rick McCall expressed his opinion that the sitting spaces would be more of a passive space because there is not really that much activity taking place, sitting and watching a fountain or reading a book is not really an active activity.

Steve Bradshaw commented that it's more of a chicken and egg situation. There is highway commercial property near the residential property, but in order to get those commercial properties to be used as commercial then more residents are needed. Businesses are not going to locate here just for the sake of locating here, there needs to be enough residents to support business enterprises. He added that something like a supermarket would be needed as an anchor for other businesses, but that's not going to happen until there are enough residents to support it.

Dan Porter added that this project is not a mixed village project. Café's and outdoor dining cannot be relied upon for this kind of project. Would not be unusual to have some kind of hardscape feature such as a fountain / plaza area or something like you see during the summer such as a splash pad for kids to play in. Those would be hardscape kinds of things that would also be active areas. That said, 75% of the open space should not be in concreted asphalted spaces because that would drastically increase the amount of stormwater runoff. Mr. Porter added that Open Spaces in the Village Residentail district is on the agenda in case the board wants to recommend changes with regard to the urban open space requirements and definitions thereto, such that when developers ask what these types of spaces are, staff has a clear answer for them.

Nathan Lilley stated that he likes some hardscape items, but feels that 75% is a bit excessive. Mr. Porter agreed and said he could see flipping the 75/25.

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Steve Bradshaw commented that he could see adding something passive. He referred to picnic shelters which are on Camden Stations plans, and added the question of what is the difference between a picnic and a gathering area.

Mr. Porter replied saying that one of the things that can be included in passive open space is the entire surface area of the stormwater ponds. This is something that might be undesirable. Stormwater ponds are by and large a given with large subdivisions, and if that is all the open space that is provided then what has been set out to be accomplished will not be done. He added that wetlands, and stormwater ponds are allowed to be counted as passive open space and in other zoning districts, rural residential / suburban residential and so on. But where higher density zoning districts are concerned, there are no open space requirements because they have to provide buffers, and they have a lot of open space just with their ponds and buffers. The more densely packed a subdivision is, then the stormwater ponds are not allowed to be counted as open space unless passive open space is considered as allowable.

Steve Bradshaw commented that if a developer has 10 acres of pond and if only 10% was allowed to be passive, then the developer would still have to have some kind of open space somewhere else. He stated his opinion that he'd like to see more active, less urban, and a little bit of passive.

Cathleen Saunders suggested switching the requirement to be 25% Urban and 75% active, or leave it the way it is using the interpretation that going forward with this project include the areas around the ponds, trails, and benches, etc, as urban open space.

Nathan Lilley asked if Camden Station has met the 75% Urban space requirement if the areas around the ponds, trails, etc are considered as Urban and can be used as gathering spaces. Amber Curling answered yes, adding that they have met it on the plan.

Steven Bradshaw stated that the picnic shelter is more of a gathering area and should be considered and count as urban, adding that picnic shelters should be moved from the list of passive spaces in the UDO to the list of Urban spaces.

Dan Porter and Amber Curling indicated that staff considers the picnic shelter to be urban open space. The next agenda item will relate to this, and any text amendments that need to be made can be discussed and considered.

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

At this time, Chairman Calvin Leary asked if there were any further questions from the board. Hearing none, he entertained motions.

Motion to Approve Camden Station Major Subdivision As Presented

RESULT:	PASSED [UNANIMOUS]
MOVER:	Steven Bradshaw, Board Member
SECONDER:	Cathleen M. Saunders, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

Motion to Accept the Offered Donation of Recreational Land for Open Space

RESULT:	PASSED [UNANIMOUS]
MOVER:	Nathan Lilley, Board Member
SECONDER:	Steven Bradshaw, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

B. Discussion - Village Residential District

Calvin Leary called for further discussion on the open space requirements within the Village Residential District. UDO Sections 151.7.5.6 (B) and 151.7.5.6 (C) are included herein after as “Attachment B”.

Steve Bradshaw commented that the definition of Urban Open Space needed to be clearer as to what types of things are included as Urban spaces. The question comes down to should the mix of types of things under active, passive, and urban be changed or should the definitions of each of these be changed, or both. Mr. Bradshaw stated an opinion that picnic type spaces should definitely be moved out of passive and be put under urban.

Nathan Lilly stated he likes the idea of having some passive if it can be done where retention ponds and wetlands are not counted as open spaces.

Cathleen Saunders asked if there was any way that the developer could count water surfaces as passive. Dan Porter replied that they are not counted as passive in the Village Residential district. He added that no matter what happens, ponds are going to be part of plans for subdivisions in Camden County in order to meet the stormwater requirements. To say that the surfaces of ponds meet the requirements for open space is contrary to the idea of open space, plus it would be a hazard for children.

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

At the conclusion of the discussion, the following are motions were made:

Motion to Move 151.7.5.6 (B) (5) from Paragraph (B) Passive Open Space Set-Aside to Paragraph (C) Urban Open Space Set-Aside

RESULT:	PASSED [UNANIMOUS]
MOVER:	Steven Bradshaw, Board Member
SECONDER:	Nathan Lilley, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

Cathleen Saunders pointed out an error in the UDO in 151.7.5.6 (C) first sentence which reads “The following types of features are allowable in active open space set-asides:”. This sentence is under the section for Urban Open Space Set-Aside. It should read “The following types of features are allowable in urban open space set-asides:”

Motion to Correct Description of 151.7.5.6 (C) from "... allowable in active open space..." to "...allowable in urban open space..."

RESULT:	PASSED [UNANIMOUS]
MOVER:	Cathleen M. Saunders, Board Member
SECONDER:	Nathan Lilley, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

After a brief discussion regarding 151.7.5.6 (B)(1) through (5), the previous motion to move 151.7.5.6 (B) (5) from Paragraph (B) Passive Open Space Set-Aside to Paragraph (C) Urban Open Space Set-Aside was amended to the following:

Motion to Add Items 151.7.5.6 (B) (1) through (5) to 151.7.5.6 (C) such that they are left included in Passive Open Space Set-Asides and added to Urban Open Space Set-Asides so that they are included in both (B) and (C).

RESULT:	PASSED [UNANIMOUS]
MOVER:	Steven Bradshaw, Board Member
SECONDER:	Nathan Lilley, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

Steven Bradshaw observed that since the above motion was made, seconded, and approved by the Planning Board, the question of the 25% Active / 75% Urban ratio with regard to the 15% total open space requirement is ok.

CAMDEN COUNTY PLANNING BOARD

Regular Meeting – October 21, 2020

INFO FROM BOARD AND STAFF - None.**CONSIDER DATE OF NEXT MEETING - NOVEMBER 18, 2020****ADJOURN***Motion to Adjourn*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Rick McCall, Board Member
SECONDER:	Steven Bradshaw, Board Member
AYES:	Leary, McCall, Bradshaw, Saunders, Lilley
ABSENT:	Harris, Albertson

*Chairman Calvin Leary
Camden County Planning Board*

ATTEST:

*Amy Barnett, Clerk
Camden County Planning Department*

See Next Page For Beginning of Attachment(s)

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

STAFF REPORT

**UDO 2020-06-43
Preliminary Plan
Camden Station Major Subdivision**

PROJECT INFORMATION

File Reference: UDO 2020-06-43
Project Name: Camden Station
PIN: Multiple Contiguous

Applicant: RKrain LLC
Address: 105 Havenwood Dr
Camden, NC 27921
Phone: (252) 599-7185
Email:

Agent for Applicant: Bissell Professional Group
Address: 3512 N. Croatan Hwy
Kitty Hawk, NC
Phone: 252-261-3266
Email: mark@bissellprofessionalgroup.com

Current Owner of Record: RKrain LLC

Meeting Dates:

7/30/2020 Neighborhood Meeting
9/8/2020 Technical Review Meeting
10/21/2020 Planning Board

Application Received: 6/23/2020
By: Amber Curling, Planner

Application Fee paid: \$1950 Check #1029

Stormwater Escrow paid: \$6000 Check #1028

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A. Land Use Application
- B. Preliminary Plan
- C. Deed
- D. Affidavit from owner
- E. Neighborhood Meeting Results
- F. TRC Inputs
- G. Drainage Approval Memo – Greg Johnson

PROJECT LOCATION:

Street Address: Contractors Way and Tark Drive in Camden Business Park,
Location Description: North Side of US HWY 158 in Courthouse Township

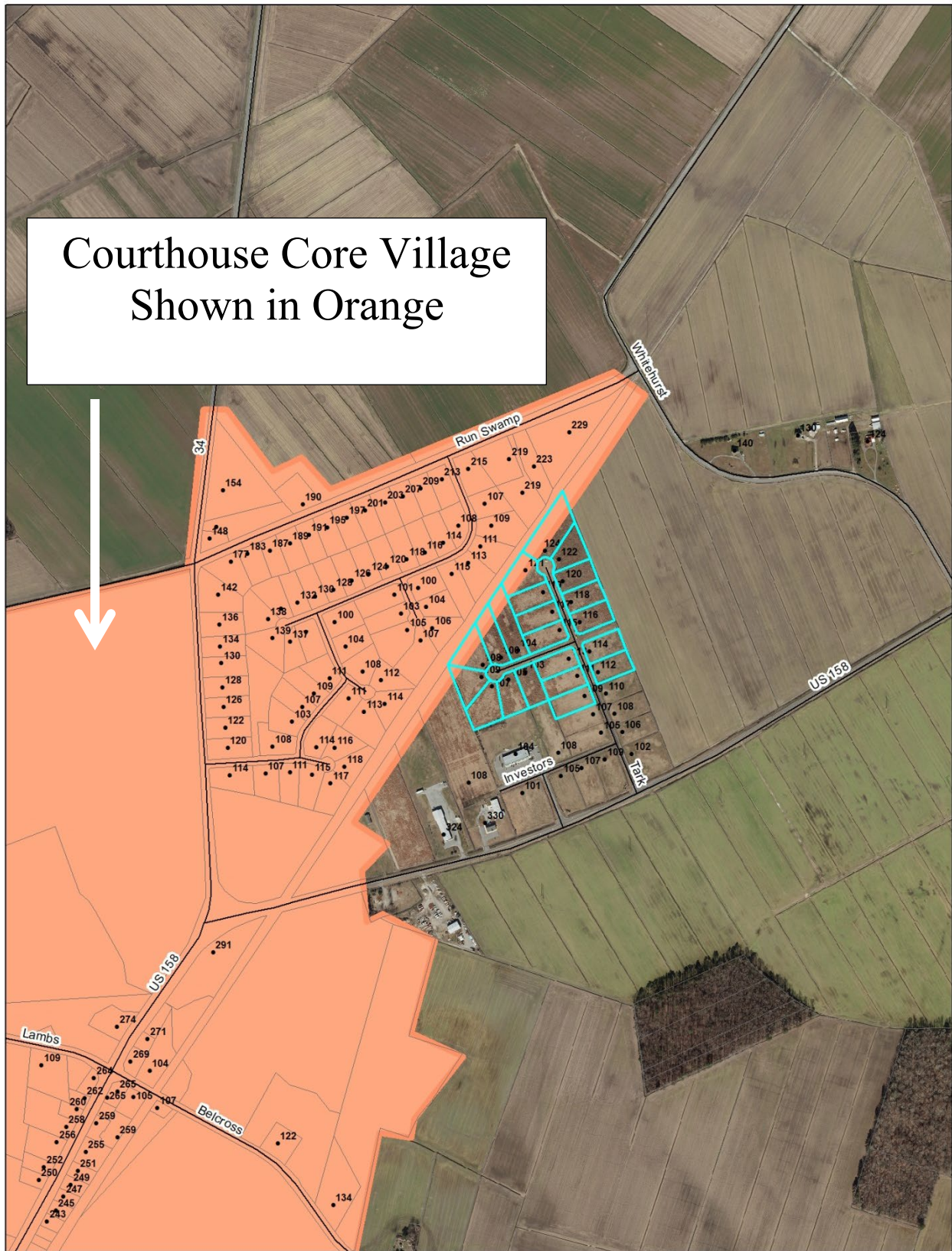
REQUEST: Preliminary Plan for Camden Station Major Subdivision – 39 lots - **Article 2.3.16 of the Unified Development Ordinance.**

Vicinity Map



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Camden Station Subdivision located within the 1 mile Buffer



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Zoning Map



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Not Located in WATERSHED



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Not Located within FLOODPLAIN



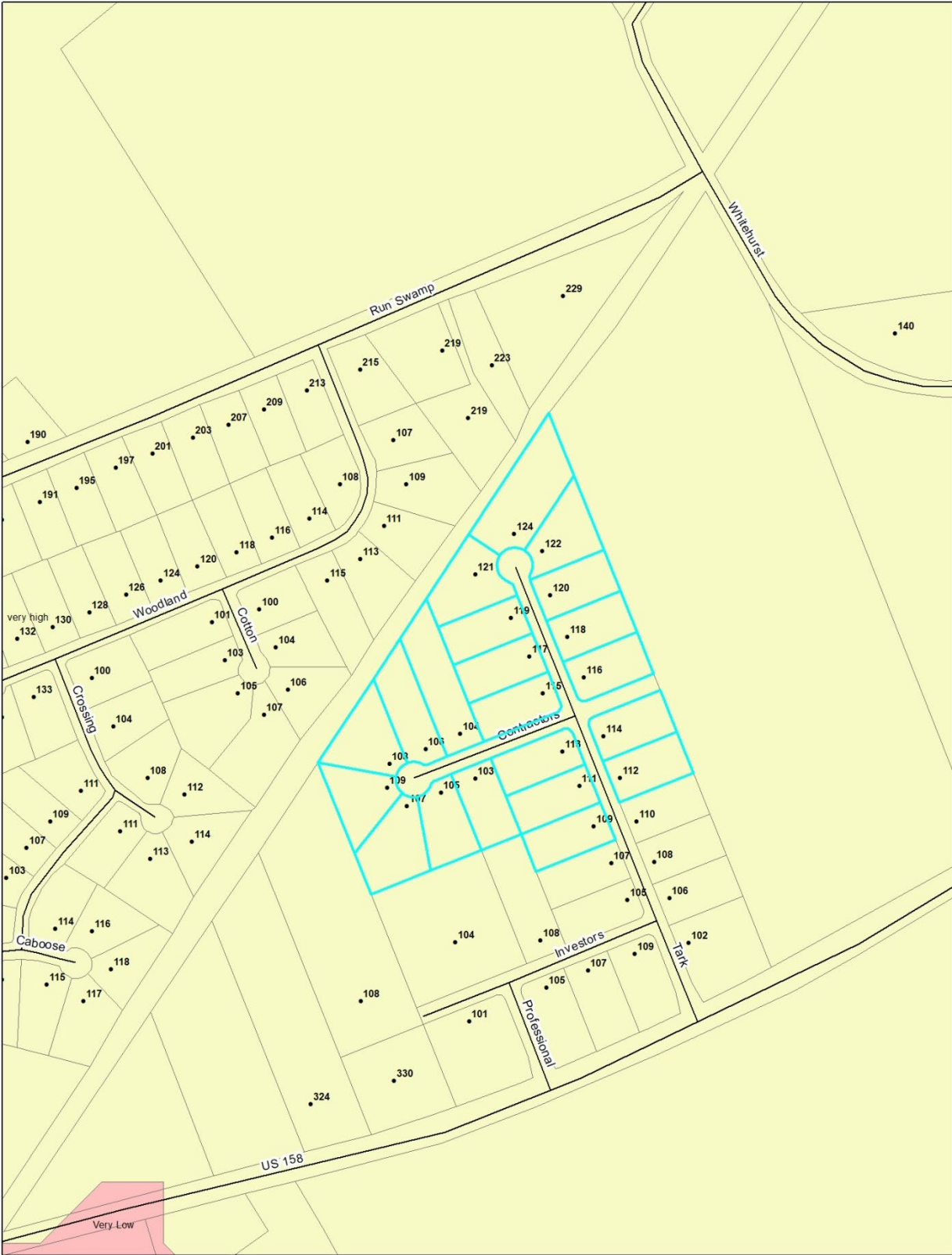
Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Not Located within WETLANDS



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

Suitability Map - Very High



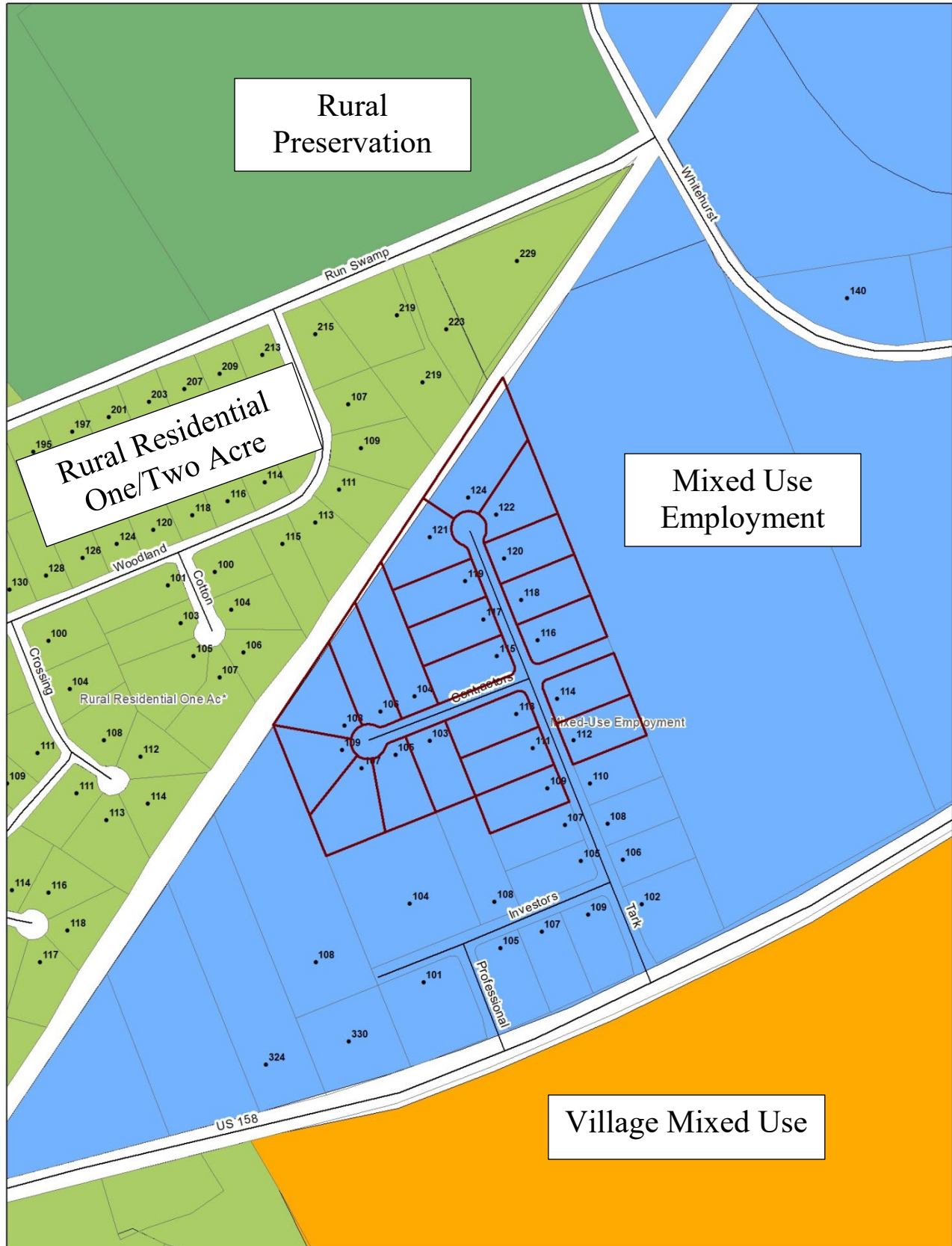
Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

CAMA Plan Future Land Use Map



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

COMPREHENSIVE Plan Future Land Use Map



Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

SITE DATA

Lot size:	Approximately 24 acres
Flood Zone:	Zone X
Zoning District(s):	Village Residential (VR) (Rezoned with Ordinance 2019-03-01)
Adjacent property uses:	Agriculture, Vacant, Residential, Commercial, Railroad
Streets:	Shall be dedicated to public under control of NCDOT.
Street/Subdivision name:	Subdivision name: Camden Station Street Names: Change Tark Drive to Boxcar Way and Contractors Way to Santé Fe Street
Open Space:	Required: Per Article 151.7.5.5 15% of total 24 developed acres = 3.6 acres 25% of 3.6 acres is 0.9 acres which shall be active open space 75% of 3.6 acres is 2.7 acres which shall be urban open space
Landscaping:	Landscaping Plan required at Construction Drawing.
Farmland Compatibility Standards:	Per Article 151.5.5 A 50' wide vegetative buffer required along all agricultural uses. Indicated on plan.
Recreational Land:	Per Article 151.6.1.13 Dedication of Land For Public Parks 1452 square feet per lot -39 lots X 1452 sq ft = 56628 sq. ft or 1.3 acres

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Sawyers Creek

Distance & description of nearest outfall: The property is located in the upper northern limit of the Sawyers Creek drainage shed as mapped on Camden County's GIS System and is a part of a larger 80.7 acre drainage area located on the north side of US 158. The proposed re-subdivision (23.9 acres) was graded with drainage improvements installed when the Camden Business Park was built. The land remains vacant and is maintained with a grass

groundcover. The rest of the drainage area (total of 80.7 acres) consists of a mix of a small amount of commercial, vacant lots, and agricultural uses. A network of swales / ditches drain the area from north to south where runoff is collected in a substantial roadside ditch along US 158 which generally flows from east to west (although there is interconnectivity with the adjacent drainage shed to the east). Runoff is then conveyed to an outfall on the south side of US 158 via three culverts spaced along the frontage of the drainage area, with the westernmost culvert conveying the bulk of the flow.

TECHNICAL REVIEW STAFF COMMENTS

1. **Camden County Water.** Water Available
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Reviewed with no comments.
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is.
5. **Sheriff's Office.** Disapproved with comments.
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Approved with comments (see attached).
9. **Camden Soil & Water Conservationist.** Approved.
10. **NCDOT.** No response.
11. **Mediacom.** No response.
12. **Century Link.** Requested Developer be given contact information
13. **Dominion Energy.** Reviewed. Sent comments to Engineer.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

CAMA Future Land Use Maps has land designated as Industrial.

2035 Comprehensive Plan

Consistent Inconsistent

Comprehensive Plan Future Land Use Maps has area designated as Mixed Use Employment.

Comprehensive Transportation Plan

Consistent Inconsistent

Property in Camden Business Park which abuts HWY 158 and internal road will be dedicated to public.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No

Endangering the public health and safety?

In staff's opinion, application does not appear to endanger public health and safety.

Yes No

Injure the value of adjoining or abutting property.

In staff's opinion, application does not appear to injure the value of adjoining or abutting property.

EXCEED PUBLIC FACILITIES:

Yes No

Schools: Proposed development will generate 26 students (.67 per household X 39 lots). High School over capacity: **2018/2019 capacity: 570 Enrollment: 607 – Capacity does not include modular units for Camden Early College**

Yes No

Fire and rescue: Approved.

Yes No

Law Enforcement: Not Approved

Staff recommends approval of Camden Station Subdivision based on current by right zoning with the following recommendations:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2020-06-43).
3. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
4. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plan for the Development.

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

5. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Sandy Hook Crossing every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space, gardens and improvements throughout the subdivision.
8. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.
9. Construction drawings to reflect turning radius of cul-de-sacs be minimum 43.5' as requested by the Transportation Director of Camden County Schools.
10. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.
11. On the North East side of development the Farmland Compatibility Standards (Article 151.5.5 of the UDO) and NC General Statute 153A-340.

7.5 Open Space Set-Aside

7.5.6 Allowable Features in Open Space Set-Asides

TABLE 7.5.5.B: OPEN SPACE SET-ASIDE CONFIGURATION			
ZONING DISTRICT	TYPES OF OPEN SPACE SET-ASIDE [1]		
	ACTIVE OSS (MINIMUM % OF TOTAL OSS PROVIDED)	PASSIVE OSS (MINIMUM % OF TOTAL OSS PROVIDED)	URBAN OSS (MINIMUM % OF TOTAL OSS PROVIDED)
RESIDENTIAL DISTRICTS			
WL	·	100	·
RR	·	100	·
SR	·	100	·
NR	75	25	·
VR	25	·	75
COMMERCIAL DISTRICTS			
CC	·	25	75
VC	·	·	100
HC	·	100 [2]	·
MC	·	100 [2]	·
MX	·	·	100
PLANNED DEVELOPMENT			
PD	Variable, based on Planned Development Master Plan		
<p>NOTES: [1] The amount of open space set-aside to be provided is established in the zoning district dimensional standards in <u>ARTICLE 151.3, Zoning Districts</u>. [2] Multi-family development in these districts shall configure at least 75 percent of the total OSS provided as active OSS.</p>			

7.5.6.ALLOWABLE FEATURES IN OPEN SPACE SET-ASIDES

A. Active Open Space Set-Aside

The following types of features are allowable in and credited towards active open space set-asides:

1. Swimming pools, splash pads, and areas devoted to water play for children;
2. Athletic fields and courts;
3. Boat launches and swimming platforms;
4. Club houses;
5. Playgrounds and play structures for children; and
6. Obstacle courses and exercise trails.

B. Passive Open Space Set-Aside

The following types of features are allowable in and credited towards passive open space set-asides:

1. Walking, bicycling, and equestrian trails;
2. Boardwalks;
3. Gardens and greenway trails;
4. Benches and seating areas;
5. Tables, shelters, grills, and related picnicking facilities;
6. Lawn areas and community greens;
7. Lakes, ponds, wetlands (including CAMA wetlands), swamps, canals, and streams;
8. Stormwater management facilities, configured as site amenities that include pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility;
9. Piers and docks for fishing or viewing wildlife; and
10. Undisturbed land.

C. Urban Open Space Set-Aside

The following types of features are allowable in active open space set-asides:

Attachment: pbminutes_10212020 (2855 : Set Public Hearing - UDO Text Amendment)

7.5 Open Space Set-Aside

7.5.9 Ownership of Open Space Set-Asides

1. Plazas and courtyards;
2. Roof gardens;
3. Indoor atriums open to the public;
4. Outdoor dining areas;
5. Fountains; and
6. Areas devoted to public gathering.

D. Within Conservation Subdivisions

Open space set-asides within conservation subdivisions may include any of the features allowed in active, passive, or urban open space set-aside areas in addition to farm fields, forestry lands, or lands used for agricultural purposes.

E. Unlisted Features

Unlisted features may be credited towards one or more different types of open space set-aside as determined by the UDO Administrator in accordance with Section 2.3.15, Interpretation.

F. Features Not Credited Towards Open Space Set-Aside

The following areas shall not be included in or credited towards open space set-aside requirements:

1. Private yards not subject to an open space or conservation easement;
2. Public street rights-of-way or private street easements;
3. Open parking areas and driveways for dwellings or other uses;
4. Land covered by structures not designated for active recreational uses;
5. On-site wastewater treatment facilities, including septic tank drain fields; and
6. Designated outdoor storage areas.

7.5.7. FEATURES CREDITED TOWARDS PASSIVE OSS REQUIREMENTS

The following site features shall be credited towards passive open space set-aside requirements:

- A. Required landscaping areas;
- B. Afforestation areas;
- C. Farmland compatibility buffers;
- D. Tree protection areas;
- E. CAMA wetlands and U.S. Army Corps of Engineers designated 404 wetlands;
- F. Riparian buffer areas;
- G. Natural heritage areas;
- H. Active open space set-aside features;
- I. Urban open space set-aside features; and
- J. Land area occupied by stormwater management facilities, including retention ponds, fully vegetated detention basins, and other bio-retention devices, provided these facilities are treated as a site amenity that includes pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility.

7.5.8. DESIGN STANDARDS FOR ACTIVE OSS AREAS

Active open space set-asides shall meet the following design standards:

- A. Active OSS areas shall be located so as to be readily accessible and useable by residents and users of the development. Where possible, a portion of the open space set-aside should provide focal points for the development.
- B. Where the development site is adjacent to existing or planned trails, parks, or other public open area land, the open space set-aside shall, to the maximum extent practicable, be located to adjoin, extend, and enlarge the trail, park, or other open area.
- C. Lands set aside as active open space set-aside shall be compact and contiguous unless the land is used as a continuation of an existing trail, or specific natural or topographic features require a different configuration.

7.5.9. OWNERSHIP OF OPEN SPACE SET-ASIDES

Open space set-asides are intended to remain under private ownership while being available for use to residents and visitors in the development where located. Ownership of open space set-aside shall remain with the owner of the land, except in the following circumstances.

A. Homeowners or Property Owners Association

All open space set-aside areas may be owned jointly or in common by the owners of the development through a recognized homeowners or property owners association, which shall be established in accordance with Section 6.4, Homeowners' or Property Owners' Association.

Ordinance No. 2021-01-01

**An Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT

7.5.6.ALLOWABLE FEATURES IN OPEN SPACE SET-ASIDES

A. Active Open Space Set-Aside

The following types of features are allowable in and credited towards active open space set-asides:

1. Swimming pools, splash pads, and areas devoted to water play for children;
2. Athletic fields and courts;
3. Boat launches and swimming platforms;
4. Club houses;
5. Playgrounds and play structures for children; and
6. Obstacle courses and exercise trails.

B. Passive Open Space Set-Aside

The following types of features are allowable in and credited towards passive open space set-asides:

1. Walking, bicycling, and equestrian trails;
2. Boardwalks;
3. Gardens and greenway trails;
4. Benches and seating areas;
5. Tables, shelters, grills, and related picnicking facilities;
6. Lawn areas and community greens;
7. Lakes, ponds, wetlands (including CAMA wetlands), swamps, canals, and streams;
8. Stormwater management facilities, configured as site amenities that include pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility;

9. Piers and docks for fishing or viewing wildlife; and
10. Undisturbed land.

C. Urban Open Space Set-Aside

The following types of features are allowable in active urban open space set-asides:

1. Plazas and courtyards;
2. Roof gardens;
3. Indoor atriums open to the public;
4. Outdoor dining areas;
5. Fountains; and
6. Areas devoted to public gathering.
7. Walking, bicycling, and equestrian trails;
8. Boardwalks;
9. Gardens and greenway trails;
10. Benches and seating areas;
11. Tables, shelters, grills, and related picnicking facilities;



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes from Other Agencies

Item Number: 15.A
Meeting Date: December 07, 2020
Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis
Item Title **Register of Deeds Report**
Attachments: Register of Deeds Report (PDF)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Thursday, October 01, 2020 to Saturday, October 31, 2020

Name	Amount
NC Children's Trust Fund	\$45.00
NC Domestic Violence Fund	\$270.00
State Revenue Stamp	\$9,413.88
County Revenue Stamp	\$9,798.12
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$132.83
ROD Automation Fund	\$780.36
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$1,023.00
ROD General Fund	\$6,608.21
Total Distribution For Period	\$28,071.40
Cash Total	\$668.60
Check Total	\$26,990.80
Pay Account Total	\$412.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$28,071.40

Camden County Register of Deeds: Tammie Krauss
 October 2020 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
10/01/20	\$ -	\$ -			\$ 3.45	\$ 22.34	\$ 18.60	\$ 185.61	\$ 230.00
10/02/20	\$ -	\$ -	\$ 599.76	\$ 624.24	\$ 6.36	\$ 38.76	\$ 55.80	\$ 323.08	\$ 1,648.00
10/05/20	\$ -	\$ -	\$ 849.66	\$ 884.34	\$ 3.63	\$ 21.15	\$ 37.20	\$ 180.02	\$ 1,976.00
10/06/20	\$ -		\$ 693.84	\$ 722.16	\$ 5.54	\$ 32.31	\$ 55.80	\$ 275.35	\$ 1,785.00
10/07/20			\$ -	\$ -	\$ 4.97	\$ 31.05	\$ 31.00	\$ 263.98	\$ 331.00
10/08/20	\$ -	\$ -	\$ 598.78	\$ 623.22	\$ 7.11	\$ 44.97	\$ 43.40	\$ 384.12	\$ 1,701.60
10/09/20	\$ 10.00	\$ 60.00	\$ 689.92	\$ 718.08	\$ 8.54	\$ 44.91	\$ 62.00	\$ 383.55	\$ 1,977.00
10/12/20			\$ 22.54	\$ 23.46	\$ 6.15	\$ 35.88	\$ 55.80	\$ 312.17	\$ 456.00
10/13/20					\$ 2.22	\$ 14.38	\$ 12.40	\$ 119.00	\$ 148.00
10/14/20			\$ 703.15	\$ 731.85	\$ 4.05	\$ 24.42	\$ 37.20	\$ 204.33	\$ 1,705.00
10/15/20					\$ 3.38	\$ 18.97	\$ 37.20	\$ 165.45	\$ 225.00
10/16/20	\$ 15.00	\$ 90.00	\$ 1,310.26	\$ 1,363.74	\$ 10.24	\$ 51.87	\$ 74.40	\$ 441.09	\$ 3,356.60
10/19/20			\$ 332.71	\$ 346.29	\$ 11.09	\$ 69.46	\$ 55.80	\$ 602.85	\$ 1,418.20
10/20/20	\$ -	\$ -	\$ 225.40	\$ 234.60	\$ 4.76	\$ 29.57	\$ 37.20	\$ 245.47	\$ 777.00
10/21/20	\$ 5.00	\$ 30.00	\$ 68.11	\$ 70.89	\$ 4.95	\$ 26.83	\$ 37.20	\$ 226.02	\$ 469.00
10/22/20			\$ 798.70	\$ 831.30	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,746.00
10/23/20	\$ 10.00	\$ 60.00	\$ 56.84	\$ 59.16	\$ 10.77	\$ 59.90	\$ 74.40	\$ 502.93	\$ 834.00
10/26/20			\$ 200.90	\$ 209.10	\$ 5.35	\$ 32.90	\$ 43.40	\$ 275.35	\$ 767.00
10/27/20			\$ 391.02	\$ 406.98	\$ 8.37	\$ 51.75	\$ 68.20	\$ 429.68	\$ 1,356.00
10/28/20	\$ 5.00	\$ 30.00	\$ 619.36	\$ 644.64	\$ 8.10	\$ 46.08	\$ 62.00	\$ 388.82	\$ 1,804.00
10/29/20			\$ 387.10	\$ 402.90	\$ 7.23	\$ 44.48	\$ 55.80	\$ 374.49	\$ 1,272.00
10/30/20			\$ 865.83	\$ 901.17	\$ 4.83	\$ 28.30	\$ 49.60	\$ 239.27	2089.00
									0.00
									\$ -
TOTAL	\$ 45.00	\$ 270.00	\$ 9,413.88	\$ 9,798.12	\$ 132.83	\$ 780.36	\$ 1,023.00	\$ 6,608.21	\$ 28,071.40

Attachment: Register of Deeds Report (2839 : Register of Deeds Report)



CAMDEN COUNTY
NORTH CAROLINA • USA

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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	15.B	
Meeting Date:	December 07, 2020	
Submitted By:	Kim Perry, Library Prepared by: Kim Perry	
Item Title	Library Report 10/2020	
Attachments:	20-10	(DOCX)

Camden County Public Library

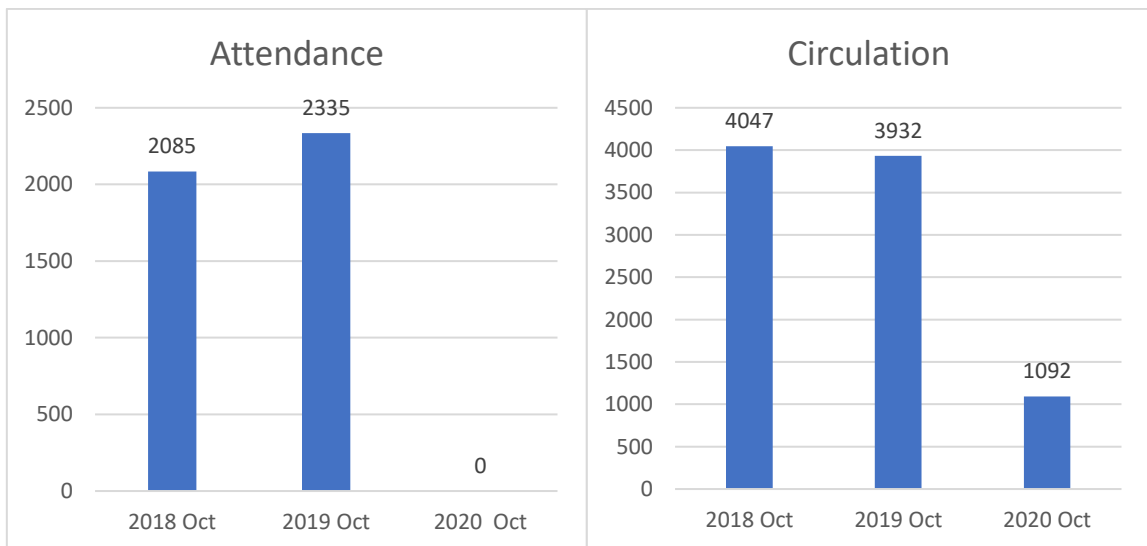
OCTOBER 2020 Statistics

Library Closed October 1-31 due to COVID-19

Visitor Count	0
Materials Check Outs & Renewals	1,092
Computer/ Wireless Use <small>(wireless use stat not currently valid, estimate provided)</small>	0/135
Questions Answered	92
Children’s Programs/Attendance	0/0
Adult Programs/Attendance	1/4
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	3/44
Days/Hours Open	0/0
# Items in Collection	19,626
Library Card Holders	2,711
New Library Cards Requested Online	5
Curbside Pickups	102
Curbside Copy/Print Transactions	13

Attachment: 20-10 (2845 : Library Report)

Comparison by Year 2018-2020



In attempting to follow the **Phase II** guidelines of Governor Cooper's plan to safely reopen our state during the **COVID-19 crisis**:

- During October, the Library was closed to the public and staffed Monday-Friday 9 am – 5 pm, closed Saturday and Sunday.
- Library staff continued to assist patrons remotely, answer phone calls, and complete professional responsibilities.
- The Library offered Curbside Check-out & Print and Copy services for our patrons.

The Library reopened to the public on 11/18/20 with the following guidelines in place:

Patrons:

- We will practice and stress the 3W's - Wear, Wait, Wash.
- Masks required as per Governor's order for entry and we will have disposable masks available for patrons who enter without one.
- Limit visit to 1 hour.
- Limit number of patrons and staff to 20 in the building at once.
- Limit Children's Room to one family group at a time.
- We will continue to offer Curbside Service to all patrons.

Facilities:

- A plexiglass divider has been installed at the Circulation Desk.
- Markers on the floor will visibly display proper 6 ft. social distance.
- One women's restroom and one men's restroom will be open, staff will use restroom in meeting room.
- Water fountains will be closed.
- All public seating will be removed.
- Meeting Room continues to be closed to the public.
- Re-shelving bins will be available in all sections, patrons will be urged to place unwanted materials in the bins.
- Set up station near entry with hand sanitizer, wipes, and masks.
- Cleaning wipes will be available at the computer stations.
- Computer use will be scheduled, 1 hour at a time.
- 6 public use computers will be open (2 may be reserved by appointment), plexiglass dividers installed, and stations are 6 ft. apart. Unmasked patrons may not use the public computers.
- Children's room will be emptied of all manipulatives.

Materials:

- Continue 72-hour quarantine for all returned materials.
- Quarantine materials that have been handled by patrons in the library.

Staff:

- Daily self-temperature check and self-assessment regarding exposure, signs, and symptoms.
- Masked while handling library materials, when in public areas, and near co-workers if social distance cannot be maintained.
- Gloves and sanitizer are available.

Schedule:

- Monday-Friday operation.
 - 9:00 am – 1:00 pm, Open to the public
 - 1:00 – 2:00 pm, Closed for cleaning
 - 2:00 – 5:00 pm, Open to the public
- Closed on the weekends until further notice.

Notes:

- Ashley Stoop and Sherry East of Albemarle Regional Health Service reviewed and approved this plan.
- The Library will reopen on Wednesday, 11/18/20 at 9:00 a.m.
- The Library will be cleaned daily.
- Library staff will greet patrons upon entry. Unmasked patrons will be offered a mask and counseled to follow our expectations. Library staff will offer Curbside Service to patrons who cannot comply with the mask mandate. County Administration and the Sheriff's Department will support the mask mandate.
- We will reevaluate the decision to remain open to the public weekly. Possible conditions to return to Curbside Only Service include but are not limited to:
 - the State moves toward greater COVID restrictions
 - we experience a local increase in cases/infection rates/hospitalizations
 - staff member(s) contract COVID-19