



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**July 06, 2020
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
July 06, 2020
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

Invocation & Pledge of Allegiance

Vice Chairman Clayton Riggs

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Consideration of Agenda (For discussion and possible action)

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 4. Public Hearings

A. South Mills Landing

ITEM 5. New Business (For discussion and possible action)

A. Tax Report

B. Resolution Adopting the Albemarle Regional Hazard Mitigation Plan

C. COVID-19 Small Business and Non-Profit Relief Grant Program

- D. Camden County Library Financing
- E. Camden County School Bond Referendum
- F. School Site Preparation

ITEM 6. Board Appointments (For discussion and possible action)

- A. Tourism Development Authority
- B. NCACC Conference Delegate

ITEM 7. Consent Agenda

- A. BOC Meeting Minutes - May 28, 2020
- B. BOC Meeting Minutes - June 1, 2020
- C. School Budget Amendments
- D. DMV Monthly Report
- E. Tax Collection Report
- F. Vehicle Refunds Over \$100.00
- G. Refunds Over \$100.00
- H. Pickups, Releases & Refunds
- I. Home & Community Care Block Grant for Older Adults
- J. Surplus Property - Parks & Recreation

ITEM 8. County Manager's Report

ITEM 9. Commissioners' Reports

ITEM 10. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 4.A
Meeting Date: July 06, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **South Mills Landing**

Attachments: Agenda Summary Reset SML Public Hearing (DOCX)
 Cover Letter (PDF)
 Staff Findings (PDF)
 SouthMillsLanding4SheetsMasterPlan (PDF)
 Draft Terms Conditions with Schedules2 (PDF)
 TRCinput (PDF)
 Proposed Development Agreement (PDF)
 1 MP Development Impact Statement updated 2-20-20
 - Copy (PDF)
 1a MP TIA Exec Summary - Copy (PDF)
 2 MP Compatibility with Surrounding Area - Copy
 (PDF)
 3 MP CONSISTENCY WITH ADOPTED POLICY
 GUIDANCE - Copy (PDF)
 5a Stormwater comments - Copy (PDF)

Agenda summary, recommendation and supporting documentation attached.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 6, 2020

Attachments: Preliminary Plan/Staff Findings/TRC inputs/Draft Terms and Conditions/Development Agreement/Development Impact Statement

Submitted By: Planning Department

Item Title: Master Plan/Preliminary Plat for South Mills Landing Planned Development Major Subdivision

Summary:

Last month the Board of Commissioners received the above-named documents for this project and set a public hearing for July 6, 2020 anticipating a recommendation from the Planning Board from its June 17, 2020 meeting where the project was discussed and considered.

The Planning Board voted to delay its recommendation until additional information could be provided based on public and member comments received at the meeting.

The formal public hearing was not advertised due to the Planning Board action.

Therefore, the July 6th public hearing needs to be rescheduled to a date after the July Planning Board meeting.

Recommendation:

To reschedule the Public Hearing for the Master Plan/Preliminary Plat for South Mills Landing Planned Development Major Subdivision to August 3, 2020.



February 24, 2020

Mr. Dave Parks, CFM
Zoning Officer & Certified Floodplain Manager
Camden County
117 N. NC 343
Camden, NC 27921

RE: South Mills Landing Review Comments

Dear Dave,

We are submitting revised plats and plans of the proposed South Mills Landing Planned Development addressing TRC comments that we have received, as follows:

Planning Comments:

- a. The proposed open space has been labeled to designate active and passive recreational areas. The timing of construction is included in the proposed phasing schedule, and preliminary plans for the clubhouse and related amenity area are now included with the submittal.
- b. Regarding solid waste, for both the single and multi-family dwelling units, roll-out trash cans will be used with a private pick-up service. Tentative dumpster locations are being shown for the commercial area only.
- c. Development standards have been addressed as follows:
 - Visitor parking has been added for the townhome areas.
 - A combination of land dedication and fee in lieu for park and recreation improvements has been proposed (please refer to Public Facilities section of the draft Development Agreement).
 - A service entrance has been added on McBride Street to add the required third access point for the northern tract.
 - Existing overhead utilities have been removed from pages other than the existing conditions sheet.
- d. Concerning Administrative Manual 3.1.1:
 - The seal and signature will be provided once the plan has been approved and finalized.
 - Copies of boundary surveys of the tracts are included with this submittal.
 - We are providing a Development Impact Statement which includes the required physical and fiscal analyses.
 - The coversheet has been updated to eliminate North Carolina, LLC and to re-designate street addresses in connection with the north and south tracts.

- A development summary chart and setback summary have been added to the cover sheet.
 - The total open space is being shown, easement notes have been added, and the Corp of Engineers ownership has been added along the top of the bank of the canal.
- e. An additional legend has been added to clarify all of the symbology that is being used on the plans.

Soil and Water Comments:

- a. Regarding the Stormwater Management Plan, the site is being modeled and stormwater management facilities are being provided that will reduce the amount of water that is leaving the site post-development, compared to its current pre-development condition. The site is also being modeled for the 100 year storm event.
- b. Regarding off-site drainage conditions, the developer will provide downstream clearing and snagging to improve those drainageways where necessary to accommodate the site's runoff, subject to securing the right to access those areas.

Camden County School Transportation Department:

- a. Three additional bus shelters have been provided as requested.
- b. Twenty-six bus stop school signs are being provided as requested.

Camden Sheriff's Office:

- a. As indicated in the Fiscal Impact Analysis, the development is expected to generate over one million dollars in additional annual tax revenue and will generate over 2.7 million dollars in other revenue to Camden County, which is expected to off-set the cost of additional personnel and equipment that the Sheriff's department indicates are needed.

South Mills Volunteer Fire Department:

- a. To address the concern about available fire flow, the developer has agreed to construct a new water main to run under the Dismal Swamp Canal to provide looping that will provide redundancy, additional pressure and flow to improve the water system's fire-fighting capability. Additionally, the waterlines will be looped through the development, will be sized as required to provide needed fire flows, and water system modeling will be performed and provided at the Construction Drawing review stage for this development.

Camden County Schools:

- a. As indicated above, a fiscal impact analysis has been provided that shows significant revenues that are expected to be generated from this development to the benefit of Camden County.

Street Names:

- a. As requested, the name Cedar Lane has been changed to Spanish Cedar Lane. All other names have been approved and this should satisfy the one outstanding concern.

We are also providing copies of a Preliminary Plat, which shows all of the details of the roadway alignments and lot development in accordance with the Camden Unified Ordinance Development.

As suggested, we have prepared a draft of a proposed Development Agreement for review in connection with the Master Plan and Preliminary Plat. The Development Agreement outlines the responsibilities of the parties and is intended to govern the development over a ten year period.

We look forward to receiving your comments regarding the outline of the Development Agreement that has been provided, and we can fine tune it as we receive your input as the review process continues.

Finally, a Development Impact Statement is included which covers the physical analysis, market analysis, environment impact summary and fiscal analysis based on the final Master Plan.

We appreciate your assistance and look forward to continuing the review as we move toward the upcoming Planning Board hearing.

Sincerely,
BISSELL PROFESSIONAL GROUP



Mark S. Bissell, P.E.

Cc: Mr. Reese Smith, Sr.
Mr. Reese Smith, Jr.

**UDO 2020-01-36
FINDINGS
South Mills Landing
Planned Development**

PROJECT INFORMATION

File Reference: UDO 2020-01-36
Project Name; South Mills Landing
PIN: 01-7989-00-43-1290,
01-7988-01-49-2837

Applicant: South Mills Landing
LLC
Reese Smith, Sr.
Address: P.O. Box 9636
Chesapeake, VA
Phone: (757) 499-4772
Email: reesesr@reesesmithassociates.com

Agent for Applicant: Bissell Professional Group
Mark Bissell

Address: 3512 N. Croatan Hwy
Kitty Hawk, NC 27949

Phone: (252) 261-3266
Email: mark@bissellprofessionalgroup.com
Current Owner of Record: Same as applicant

Meeting Dates:
Neighborhood Meeting: January 29, 2020
Technical Review: February 11, 2020
Planning Board: March 18, 2020

Application Received: 1/30/2020
By: David Parks, Permit Officer
Application Fee paid: \$29,000 Check #1672
Stormwater Review Fee: \$6000 Check #1668
Completeness of Application: Application is generally complete
Documents received upon filing of application or otherwise included:
A. Land Use Application
B. Master Plan South Mills Landing PD
C. Developmental Impact Statement
D. Traffic Impact Analysis
E. Proposed Development Agreement
F. Technical Review Committee inputs.

Attachment: Staff Findings (2731 : South Mills Landing)

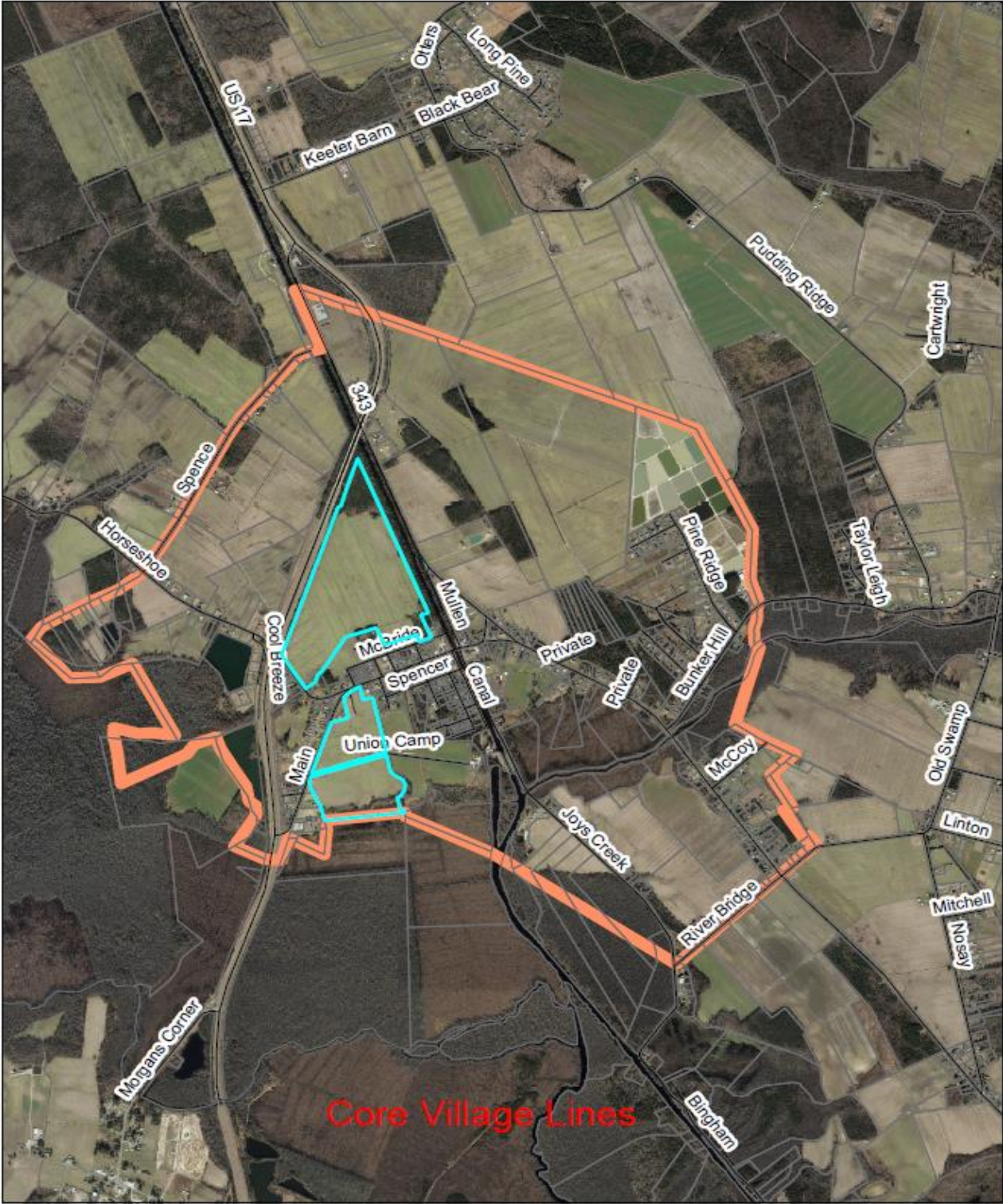
REQUEST: Master Plan/[Preliminary Plat](#)-South Mills Landing Planned Development for 580 (single and multifamily) units with commercial and recreational areas.

Vicinity Map:



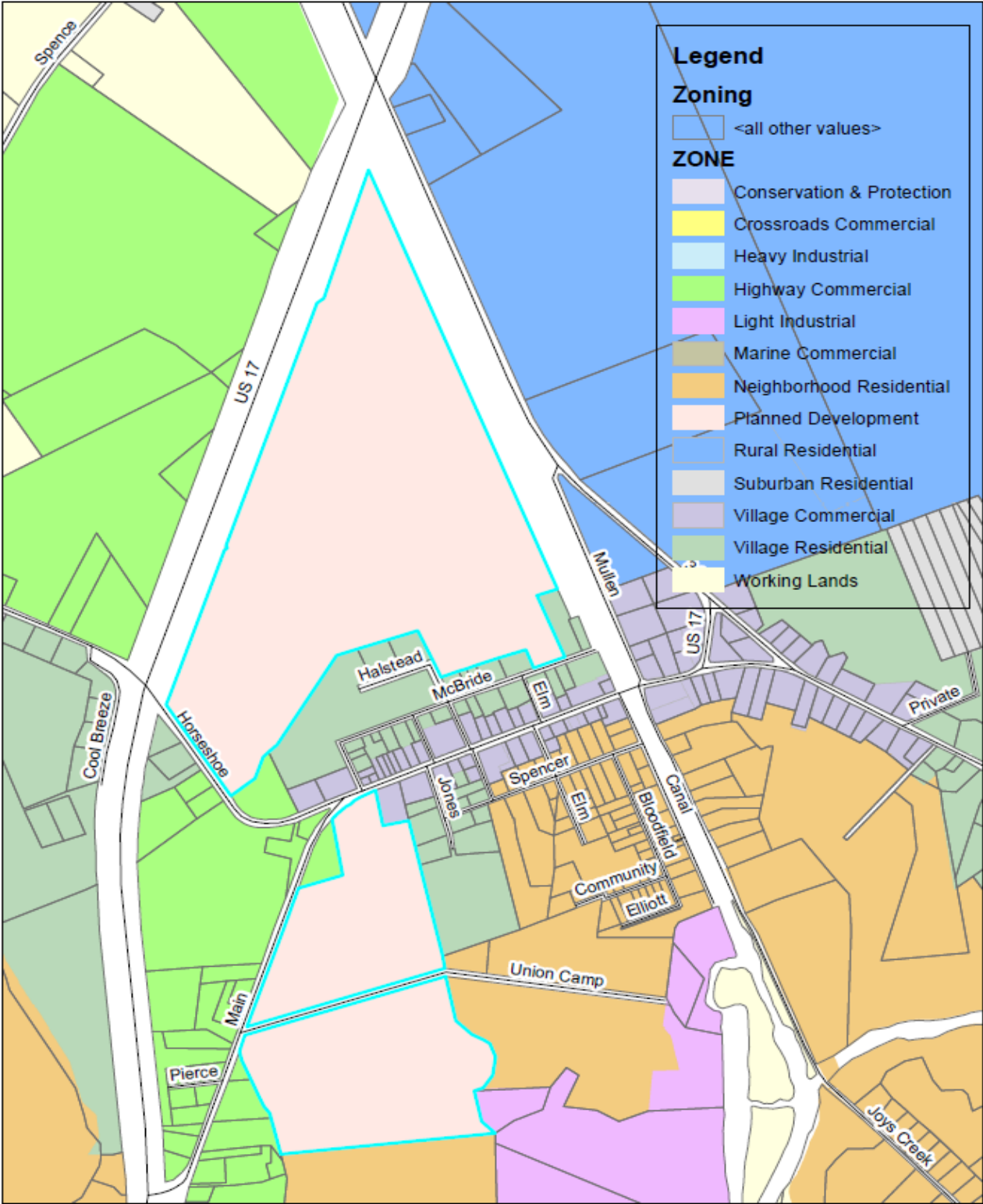
Attachment: Staff Findings (2731 : South Mills Landing)

Core Village Lines



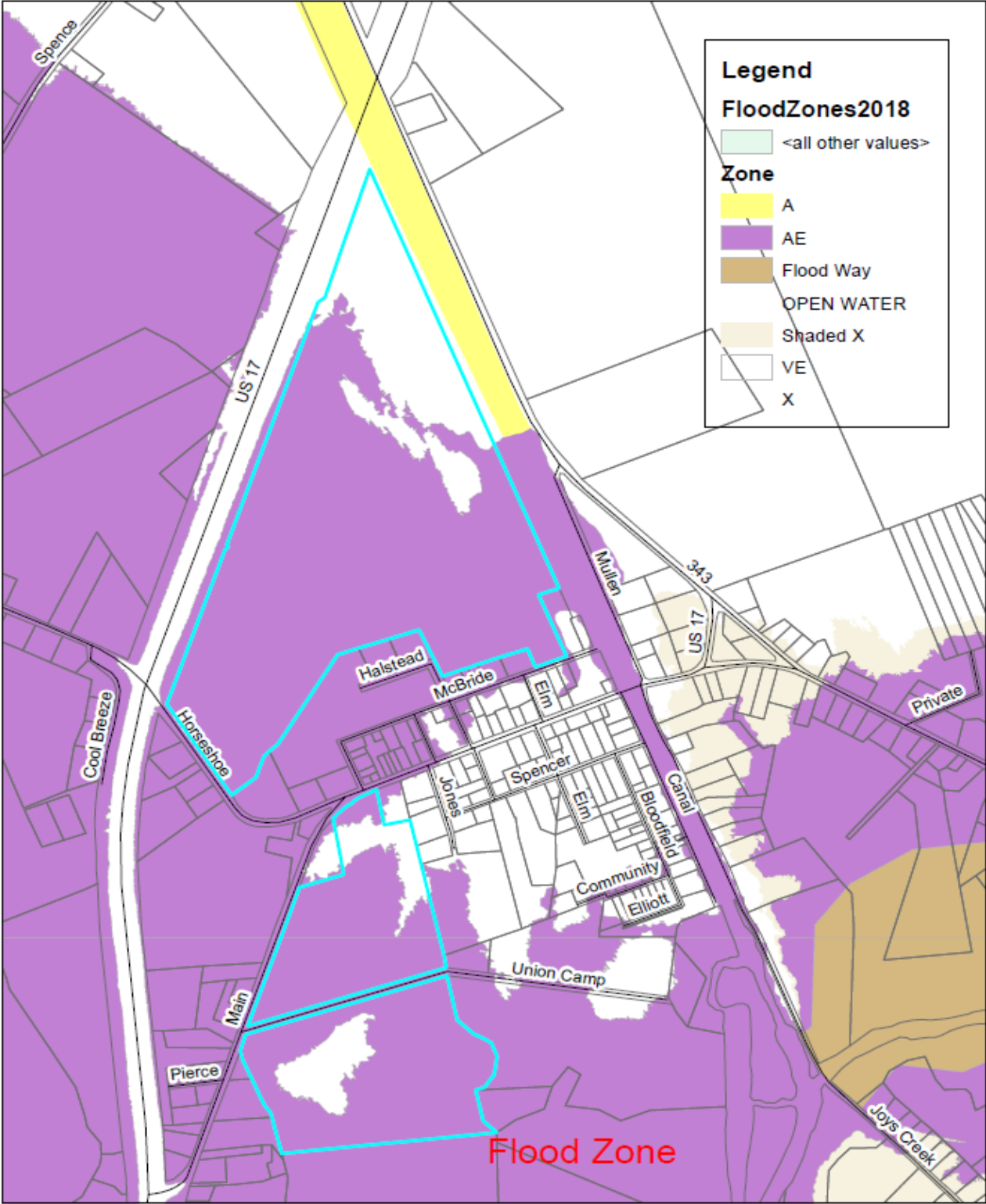
Attachment: Staff Findings (2731 : South Mills Landing)

Zoning Map



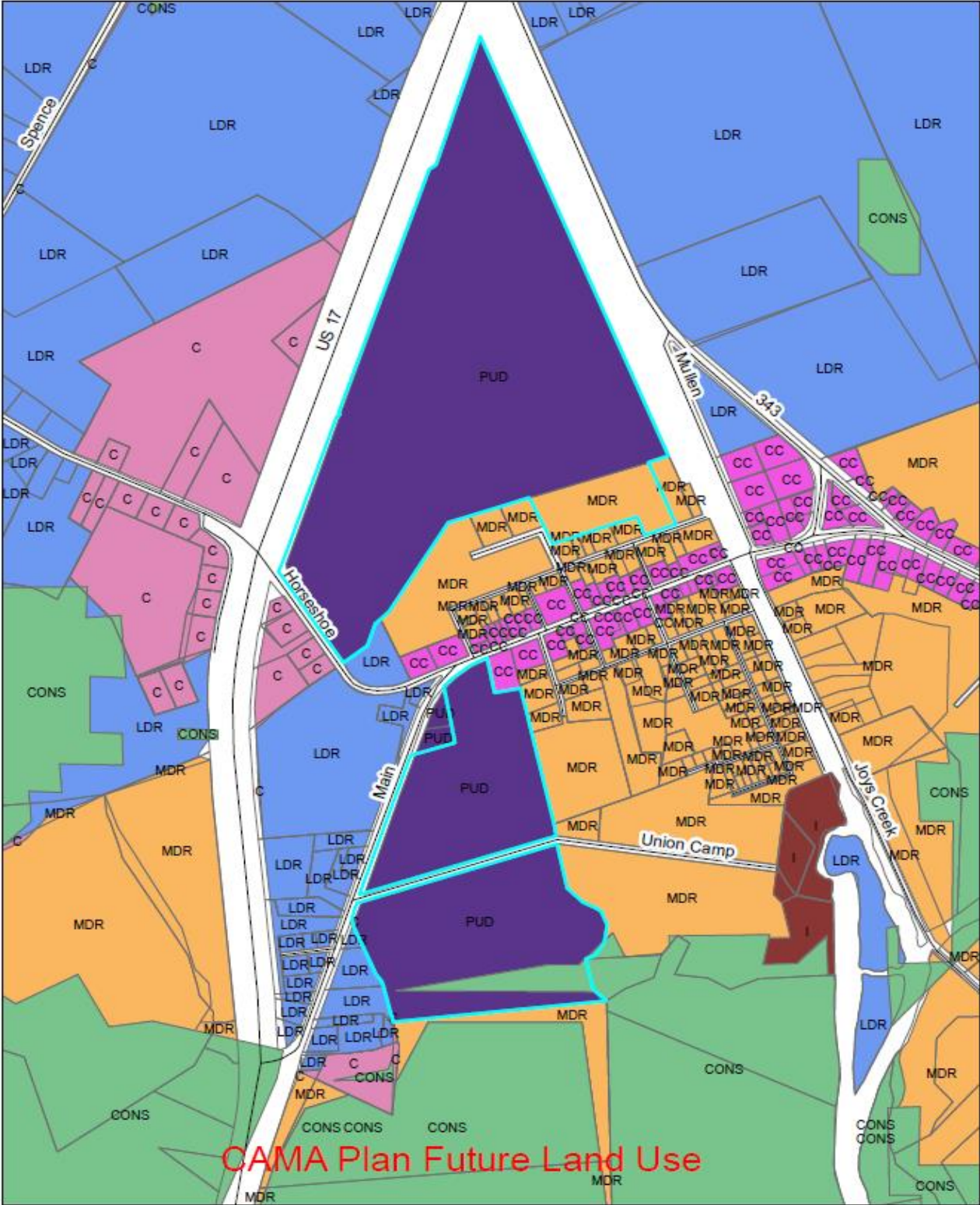
Attachment: Staff Findings (2731 : South Mills Landing)

Flood Zone Map



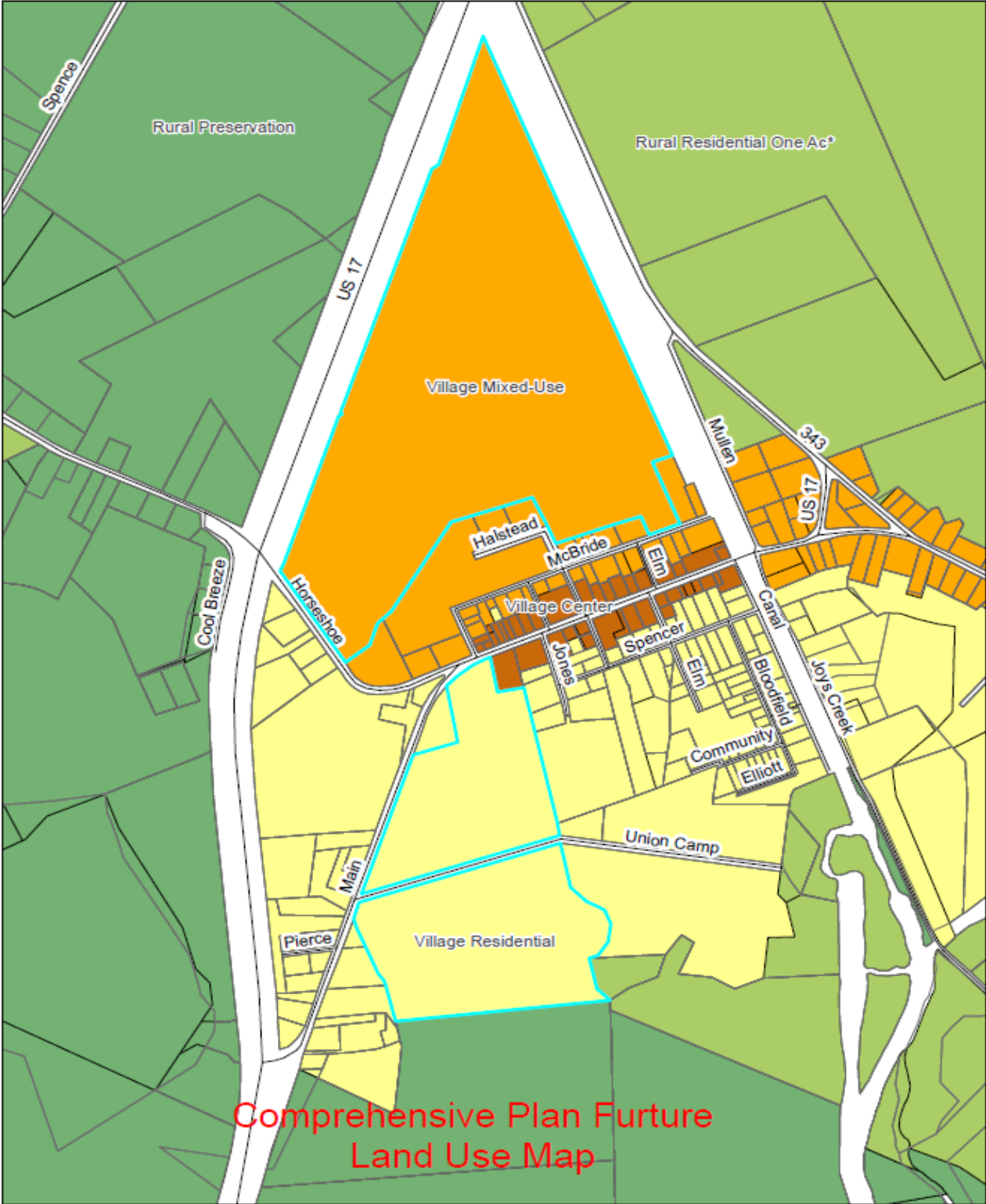
Attachment: Staff Findings (2731 : South Mills Landing)

CAMA Future Land Use Map



Attachment: Staff Findings (2731 : South Mills Landing)

Comprehensive Plan Future Land Use Map



Comprehensive Plan Future
Land Use Map

Attachment: Staff Findings (2731 : South Mills Landing)

PROJECT LOCATION:

Street Address: Parcels located off Main Street and Horseshoe Road
Location Description: South Mills Township

SITE DATA

Lot size: Approximately 185 acres.

Flood Zone: Zone AE/X (Majority in AE Flood Zone)

Zoning District(s): Base Zoning; Planned Unit Development (PUD)

Adjacent property uses: Residential/Agriculture/Woodland

Streets: Shall be dedicated to public under control of NCDOT.

Street name: See Master Plan (Street Names approved by Central Communications)

Open Space: Provided: Approximately 65 acres

Landscaping: Landscaping Plan provided

Buffering: Per Article 151.5.5.4, a 50’ landscaped vegetative buffer required along all property lines that abut agricultural uses.

Recreational Land: 383 Single Family Lots X 1452sf = 12.76 acres

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches:

Distance & description of nearest outfall: Outfall from North Tract is approximately 1800 feet. Outfall from South Tact is adjacent to property (wetlands).

TECHNICAL REVIEW STAFF (SKETCH PLAN) COMMENTS

1. **South Mills Water Association.** No written response.
2. **Albemarle Regional Health Department.** N/A
3. **South Camden Water & Sewer District:** Approved. See attached.
4. **South Mills Fire Department.** Disapproved. See attached
5. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.

Attachment: Staff Findings (2731 : South Mills Landing)

- 6. **Army Corps of Engineer.** There was a proposed canoe launch located on the North Tract adjacent to the canal, however was removed based on attached email from Army Corps.
- 7. **Superintendent Camden County Schools.** Approved with comments. See attached.
- 8. **Superintendent/Transportation Director of Schools.** Approved with following comment.
- 9. **Sheriff’s Office.** Disapproved. See attached.
- 10. **Camden Soil & Water Conservationist.** Reviewed with comments/conditions. See attached.
- 11. **NCDOT.** No response.
- 12. **Parks & Recreation.** No response.
- 13. **Mediacom.** No response.
- 14. **Albemarle EMC.** No response.
- 15. **Century Link.** No response.
- 16. **Pasquotank EMS.** Street names approved.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

CAMA Plan future land use maps has land identified as a Planned Unit Development.

2035 Comprehensive Plan

Consistent Inconsistent

Comprehensive Plan has North Tract designated as Village Mixed Use and South Tract as Village Residential (VR). Location of land is within the Core Village of South Mills.

PLANS CONSISTENCY – cont.

Comprehensive Transportation Plan

Consistent Inconsistent

There will be two accesses with a third maintenance access for the North Tract. There will be two accesses off Main Street for the South Tract.

Attachment: Staff Findings (2731 : South Mills Landing)

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No

Endangering the public health and safety?

Based on TRC input from Sherriff and SM Fire, project could have impact on public safety based on manning and infrastructure concerns.

Yes No

Injure the value of adjoining or abutting property.

Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.

Yes No

Harmony with the area in which it is located.

2035 Comprehensive Plan Future Land Use Maps has land designated as Village Residential and Village Mixed Use. CAMA Future Land use Maps has land designated as Planned Unit Development (PUD).

EXCEED PUBLIC FACILITIES:

Yes No

Schools: Proposed development will generate 301 students after build out (.67 per SFD X 383 = 256.6) & (.23 MFU X 197 units = 45.3). High School over capacity. (See breakdown next page.)

Yes No

Fire and rescue: Denied based on lack of supporting infrastructure.

Yes No

Law Enforcement: Denied. Manning/equipment.

Attachment: Staff Findings (2731 : South Mills Landing)

Student Generation Rates (Single Family Dwelling = .67 students) (Other = .23 students)

Single Family

Grandy Primary (.29)	383 lots X .29 = 111
Grandy Intermediate (.18)	383 lots X .18 = 68.9
Camden Middle (.07)	383 lots X .07 = 26.8
Camden High School (.13)	383 lots X .13 = 49.7

Total students: 256.4

Other (Townhomes)

Grandy Primary (.08)	197 units X .08 = 15.7
Grandy Intermediate (.08)	197 units X .08 = 15.7
Camden Middle (.04)	197 units X .04 = 8
Camden High School (.03)	197 units X .03 = 6

Total students: 45.4

Overall total students generated: 301.8 (over the life of the project.)

PLANNING STAFF RECOMMENDATION:

- Portion of Union Camp Road within the development from Camelia Drive to eastern property line shall be paved to NCDOT standards.
- Extend Phasing Schedule out 5 years.
- Fee in lieu of acreage for public park can be utilized for providing landscaping along Main Street
- Need to interconnect (sidewalk, crosswalk) North and South Tracts
- Provide sidewalk along Main Street for South Tract with trees.
- Landscaping around ponds (prevents alligator weed and stagnant water)
- Terms and Conditions reflect providing up to 50,000 sf of commercial yet Master Plan shows 35,000 sf?
-

Attachment: Staff Findings (2731 : South Mills Landing)



MASTER PLAN FOR South Mills Landing A PLANNED DEVELOPMENT

SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

OBJECTIVE:

To build a community that has a creative design, providing a mix of different residential uses in close proximity to one another, while at the same time providing an efficient use of open space that promotes an active lifestyle and a strong sense of community. Commercial development is also proposed to serve the needs of both the needs of the residents of the development and the adjacent South Mills community.

GENERAL DEVELOPMENT NOTES:

- PROJECT NAME: SOUTH MILLS LANDING
APPLICANT: SOUTH MILLS LANDING, LLC
P.O. BOX 9636
CHESAPEAKE, VA 23331
- OWNERS: SOUTH MILLS LANDING, LLC
P.O. BOX 9636
CHESAPEAKE, VA 23331
- PROPERTY DATA
TRACT 1 (NORTH TRACT)
ADDRESS: S HORSFORD RD., SOUTH MILLS, NC 27976
PIN: 077880432320000
RECORD DOCUMENTS: D.B. 156, PG. 122, P.B. 4, PG. 158
ACREAGE: 124.63-ACRES (PER PLAT)
- TRACT 2 (SOUTH TRACT)
ADDRESS: S MAIN ST., SOUTH MILLS, NC 27976
PIN: 077880432320000
RECORD DOCUMENTS: D.B. 156, PG. 116, P.B. 4, PG. 148
ACREAGE: 161-ACRES (PER PLAT)
- PROPERTY ZONING: PLANNED DEVELOPMENT (PD) (TRACTS 1 & 2)
- F.I.R.M. DATA
ZONES AC (E & F1) AND X PER F.I.R.M. MAP NO. 372076900 A, EFFECTIVE DATE OCTOBER 5, 2004
- USE OF LAND WITHIN A FLOODPLAIN IS SUBSTANTIALLY RESTRICTED BY THE UNIFIED DEVELOPMENT ORDINANCE.
- OVERALL DENSITY = 280 D.U. ON 184.66 ACRES = 3.14 D.U./ACRE (BASED ON DEVELOPED AREA ONLY)
- A 10' EASEMENT FOR UTILITIES AND DRAINAGE ALONG REAR AND SIDE PROPERTY LINES AND A 15' EASEMENT ALSO FOR UTILITIES AND DRAINAGE ALONG FRONT PROPERTY LINES IS HEREBY ESTABLISHED. PEDESTRIAN ACCESS AND STREET TREE EASEMENTS ARE HEREBY PROVIDED FOR DETAILS SHOWN ON SHEET 21.
- A BLANKET DRAINAGE, UTILITY AND PEDESTRIAN ACCESS EASEMENT IS HEREBY ESTABLISHED ACROSS ALL OPEN SPACE AREA.
- EXISTING CONDITION INFORMATION BASED ON A COMBINATION OF THE FOLLOWING:
* BASED ON DATA PROVIDED TO BISSSELL PROFESSIONAL GROUP BY THE OWNER WHICH WAS SPOT FIELD VERIFIED BY BISSSELL PROFESSIONAL GROUP.
- ALL UTILITIES ARE TO BE UNDERGROUND.
- THERE IS A 50' BUFFER IN ALL AREAS ADJOINING RESIDENTIAL LANDS.

DEVELOPMENT NOTES:

TRACT SUMMARY:
TOTAL AREA OF TRACT: 233.68 AC. (PER PLATS)
UNDEVELOPED, ENVIRONMENTALLY SENSITIVE AREA: 48.76 AC.
TOTAL SUBDIVISION DEVELOPMENT AREA: 184.93 AC.
DEVELOPMENT AREA SUMMARY:
PROPOSED LOT AREA: 79.99 AC.
PUBLIC PROPOSED R.F.W. AREA: 14.11 AC.
OPEN SPACE PROVIDED: 64.83 AC. (35.1% OF DEVELOPED AREA)
OF PROPOSED LOTS: 583 (3.14 LOTS/ACRE OF DEVELOPED AREA)
PROPOSED RIGHT-OF-WAY WIDTHS (FT.): SEE SHEET 21
PROPOSED PAVED ROADWAY WIDTH: SEE SHEET 21
LINEAR FEET OF ONE'S ROADWAY: 30,130 L.F.

DEVELOPER/OWNER:
MANAGER, SOUTH MILLS LANDING, LLC

CAMDEN COUNTY BOARD OF COMMISSIONERS:

CHAIRMAN

Sheet Number

Sheet Title

- COVER SHEET, DEVELOPMENT NOTES & SITE LOCATION
- EXISTING CONDITIONS & SITE FEATURES PLAN
- MASTER PLAN & STORMWATER MANAGEMENT (NORTH TRACT)
- MASTER PLAN & STORMWATER MANAGEMENT (SOUTH TRACT)
- LIFT STATIONS & GRAVITY SEWER PLAN (NORTH TRACT)
- LIFT STATION & GRAVITY SEWER PLAN (SOUTH TRACT)
- WATER MAIN EXTENSION & SERVICE PLAN (NORTH TRACT)
- WATER MAIN EXTENSION & SERVICE PLAN (SOUTH TRACT)
- PHASING PLAN (NORTH TRACT)
- PHASING PLAN (SOUTH TRACT)
- TYPICAL CONSTRUCTION DETAILS

DEVELOPMENT STANDARDS & SETBACKS				
STYLE	Commercial	Single-Family Lot	Townhome Lot	
Min. Lot Area	1/4	6000 SF	1600 SF	
Range of Lot Areas	N/A	6500-15,076 SF	1600-2000 SF	
Min. Lot Width	N/A	40'	20'	
Typ. Lot Depth	N/A	80'	20'	
Front Setback	10' (per 07-2002)	20'	20'	
Side Setback	10' (per 07-2002)	10'	5'	
Corner Side Setback	10' (per 07-2002)	10'	5'	
Max. Front Setback	N/A	15'	40'	
Max. Height	35'	35'	35'	
Min. Min. Area	20,000 SF	4,000 SF	20,000 SF	
Min. Lot Coverage	30%	60%	100%	
Min. Comm. Floor Area Ratio	0.4	N/A	N/A	
Min. Setback to Adj. Residential Dev.	2'	35'	35'	

DEVELOPMENT SUMMARY						
TRACT	AREA (AC)	N.P. LOTS	LOT SIZE RANGE	H.W. UNITS	TOTAL UNITS	OPEN SPACE (AC)
1/20/07	124.63	281	4,500-15,076	50	330	40.64
10/07/06	60.30	81	4,500-17,611	147	248	23.31
TOTAL	184.93	362	4,500-15,076	197	578	63.95

SURVEY LEGEND	
---	RIGHT-OF-WAY
---	PROPERTY BOUNDARY
---	ADJOINING PROPERTY LINE
---	EASEMENT LINE
---	CENTERLINE OF ROADWAY
---	SET BACK FOOT
●	CALCULATED POINT
○	EXISTING IRON ROD
○	EXISTING IRON PIPE
□	EXISTING CONCRETE MONUMENT
N/T	NOW OR FORMERLY
T&P	TOWNSHIP
P.C.	PLAT CABINET
TL	TITLE
DB	DEED BOOK
M.B.	MAP BOOK
PC	PAGE
SQ. FT., SQ. FT.	SQUARE FEET
W.E.L.	WARRANTY BOUNDING LINE
AC. & AC.	ACRES
P/D	PART OF
T&P	TOWNSHIP
N.T.S.	NOT TO SCALE
O.S.	OPEN SPACE
R/W	RIGHT-OF-WAY

LEGEND	
---	EXISTING DITCH CENTERLINE
---	EXISTING DITCH TOP OF BANK
---	EXISTING TREE LINE
---	PROPOSED SWALE W/ FLOW ARROW
---	PROPOSED SWALE HIGH POINT
---	FEMA --- FEMA
---	FEMA BOUNDARY LINE
---	EXISTING 404 WETLAND BOUNDARY
---	EXISTING 404 WETLANDS
---	EXISTING 1' CONTOUR
---	EXISTING 5' CONTOUR
---	EXISTING CULVERT
---	EXISTING UTILITY POLE
---	EXISTING OVERHEAD TRANSMISSION LINES
---	EWL --- EWL
---	EXISTING WATER LINE
---	EXISTING FIRE HYDRANT
---	PROPOSED WATER LINE (SIDE AS NOTED)
---	PROPOSED FIRE HYDRANT ASSEMBLY
---	PROPOSED SPOKELARK
---	PROPOSED FORCE MAIN SANITARY SEWER (SIDE AS NOTED)
---	PROPOSED GRAVITY SANITARY SEWER (SIDE AS NOTED)
---	PROPOSED SANITARY SEWER MANHOLE
---	BOC
---	EDGE OF PAVEMENT
---	PROPOSED CATCH BASIN
---	PROPOSED SENEET LIGHT
---	PROPOSED STORM SEWER PIPE
---	PROPOSED EDGE OF WATER

PHASING SCHEDULE							
Residential Development							
PHASE	AREA (AC)	OPEN SPACE (AC)	UNITS	DEVELOPMENT (W/INTENSITY @ U/LA)	EST. YEAR	EST. REVENUE	OTHER IMPROVEMENTS
1	42.5	13.9 v/	129	3.04	2011		Main Entrance, Roundabout, Portion of Main and Park Dr. I.P. Bus Shelter, Mail Kiosk, Main drainage outlet
2	65.1	17.7 v/	178	4.18	2012		Clubhouse, Pedestrian Connectivity
3	60.5	13.7 v/	134	3.42	2013		Additional Mail Kiosk, Bus Shelter, Canopy Launch, Continue M.U.P.
4	42.5	13.3 v/	99	2.33	2014		
5	14.9	5.7 v/	40	2.78	2015		
TOTAL	185	69.9 v/	583	3.14			

Commercial Development							
PHASE	AREA (AC)	OPEN SPACE (AC)	SCHEM.	MARKETING COMA.	EST. CONST. YEAR	EST. REVENUE	OTHER IMPROVEMENTS
A	1	0.2 v/	7000 v/	0.4	2014		
B	1.25	0.2 v/	7000 v/	0.4	2015		
C	1	0.3 v/	7000 v/	0.4	2017		
D	1.25	0.3 v/	7000 v/	0.4	2019		
E	1	0.2 v/	7000 v/	0.4	2019		

Bissell Professional Group
301 West Main Street, Suite 200
Chesapeake, VA 23331
Tel: 757.531.1111
Fax: 757.531.1112

BISSSELL

COVER SHEET, DEVELOPMENT NOTES & SITE LOCATION PLAN

SOUTH MILLS LANDING
CAMDEN COUNTY, NORTH CAROLINA

TOWNSHIP OF SOUTH MILLS
CAMDEN COUNTY, NORTH CAROLINA

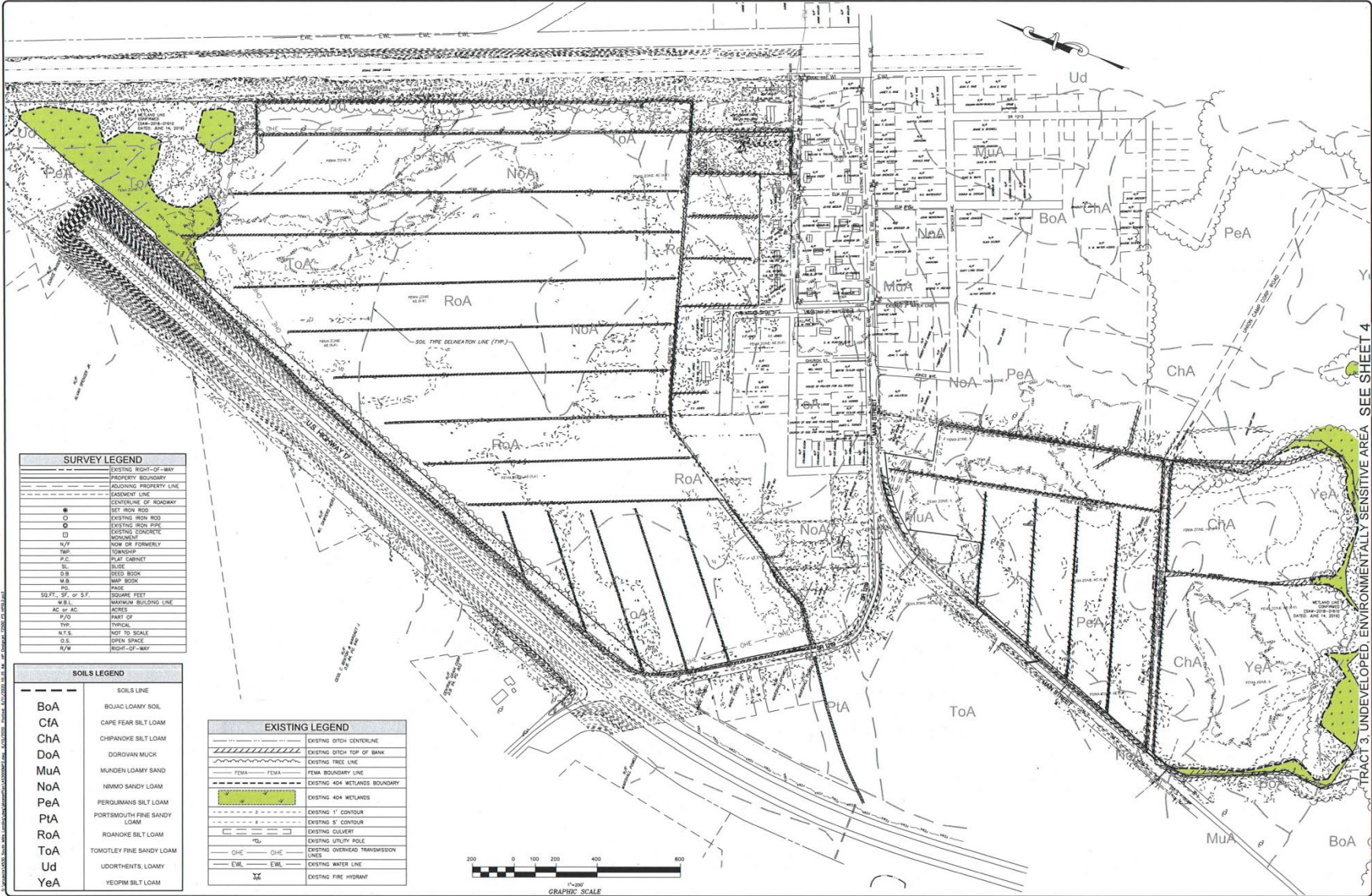
PRELIM DO NOT USE FOR CONSTRUCTION

DATE: 10/15/10
BY: BPG
KFTN

SHEET: 1
SCALE: AS SHOWN
PROJECT NO: 0510000

452

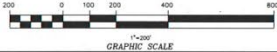
Attachment: South Mills Landing 4 Sheets Master Plan (2731 : South Mills Landing)



SURVEY LEGEND	
---	EXISTING RIGHT-OF-WAY
---	PROPERTY BOUNDARY
---	ADJOINING PROPERTY LINE
---	FACTORY LINE
---	CENTERLINE OF ROADWAY
---	SET BACK ROAD
---	EXISTING IRON ROD
---	EXISTING IRON PIPE
---	EXISTING CONCRETE MONUMENT
---	IRON OR FORMERLY
---	TOWNSHIP
---	PLAT CORNER
---	BLUE
---	FIELD BOOK
---	MAP BOOK
---	PAGE
---	SQ. FT. OF S.F.
---	SQUARE FEET
---	MAXIMUM BUILDING LINE
---	ACRES
---	P/O
---	TYP.
---	N.T.S.
---	NOT TO SCALE
---	O.S.
---	OPEN SPACE
---	R/W
---	RIGHT-OF-WAY

SOILS LEGEND	
---	SOILS LINE
BoA	BOJAC LOAMY SOIL
CfA	CAPE FEAR SILTY LOAM
ChA	CHPANOKIE SILT LOAM
DoA	DOROVAN MUCK
MuA	MUNDEN LOAMY SAND
NoA	NIRMO SANDY LOAM
PeA	PERQUIMANS SILT LOAM
PIA	PORTSMOUTH FINE SANDY LOAM
RoA	ROANOKE SILT LOAM
ToA	TOMTLEY FINE SANDY LOAM
Ud	UDORTHERTS LOAMY
YeA	YEOPM SILT LOAM

EXISTING LEGEND	
---	EXISTING DITCH CENTERLINE
---	EXISTING DITCH TOP OF BANK
---	EXISTING TREE LINE
---	EXISTING TREE LINE
---	FEMA BOUNDARY LINE
---	FEMA BOUNDARY LINE
---	EXISTING 404 WETLANDS BOUNDARY
---	EXISTING 404 WETLANDS
---	EXISTING 1' CONTOUR
---	EXISTING 5' CONTOUR
---	EXISTING CULVERT
---	EXISTING UTILITY POLE
---	EXISTING OVERHEAD TRANSMISSION LINES
---	EXISTING WATER LINE
---	EXISTING FIRE HYDRANT



RSSELL

SOUTH MILLS LANDING
EXISTING CONDITIONS &
SITE FEATURES PLAN

TOWNSHIP OF SOUTH MILLS
CAMDEN COUNTY
NORTH CAROLINA

TRACT 3 - UNDEVELOPED ENVIRONMENTALLY SENSITIVE AREA - SEE SHEET 4

REVISIONS

NO.	DATE	DESCRIPTION
1	01/14/14	ISSUE FOR PERMITS
2	01/14/14	ISSUE FOR PERMITS
3	01/14/14	ISSUE FOR PERMITS

PRELIM DO NOT U CONSTRU

DATE: 01/14/14
BY: [Signature]
CHECKED BY: [Signature]
SCALE: AS SHOWN
SHEET: 2
TOTAL SHEETS: 15
PROJECT NO: 45

Attachment: South Mills Landing 4 Sheets Master Plan (2731 : South Mills Landing)

Development Summary (Northern Tract)		
TRACT/AREA	SQUARE FEET	ACRES/UNITS
GENERAL TRACT	5,436,268	124.83
OPEN SPACE	1,770,268	40.84
RIGHT-OF-WAY	1,302,110	29.89
DEVELOPED AREA	2,364,410	54.28
S.F. LOTS	6,500 = 15,978	2854
MULTIFAMILY		556
TOTAL UNIT COUNT		3356

PHASING SCHEDULE						
Residential Development						
PHASE	AREA (AC.)	OPEN SPACE (AC.)	UNITS	DEVELOPMENT INTENSITY (D.U./AC.)	EST. RECODING YEAR	OTHER IMPROVEMENTS
1	42.5	13.9	129	3.06	2021	Main Entrance, Roundabout, Portion of Multi-use Path (M.U.P.), Bus Shelter
2	45.1	17.2	178	4.18	2022	Mail Kiosk, Main drainage outlet
3	65.5	18.7	134	3.42	2023	Clubhouse, Pedestrian Connectivity
4	42.5	13.2	95	2.93	2024	Additional Mail Kiosk, Bus Shelter, Canoe Launch, Concrete M.U.P.
5	14.9	4.1	40	2.78	2025	
TOTAL	185	63.9	580	3.14		

Commercial Development						
PHASE	AREA (AC.)	OPEN SPACE (AC.)	COMM. S.F.	MAXIMUM COMM. FLOOR AREA RATIO	EST. COUNT YEAR	
A	1	0.2	1000	0.4	2026	
B	1.25	0.2	1000	0.4	2025	
C	1	0.1	1000	0.4	2027	
D	1.25	0.1	1000	0.4	2029	
E	1	0.2	1000	0.4	2025	

SURVEY LEGEND	
---	RIGHT-OF-WAY
---	PROPERTY BOUNDARY
---	ADJOINING PROPERTY LINE
---	EASEMENT LINE
---	CENTRELINE OF ROADWAY
●	SET IRON ROD
○	CALCULATED POINT
○	EXISTING IRON ROD
○	EXISTING IRON PIPE
○	EXISTING CONCRETE MONUMENT
□	NEW OR FORMERLY
W/T	TOWNSHIP
TWP	TOWNSHIP
P.C.	PLAT CABINET
P.L.	PLAT
D.B.	DEED BOOK
M.B.	MAP BOOK
P.C.	PAGE
SQ.FT.	SQ. FT.
SQ.FT.	SQ. FT.
M.B.L.	MAXIMUM BUILDING LINE
AC. or AC.	ACRES
P/2	PART OF
TYP.	TYPICAL
N.T.S.	NOT TO SCALE
O.S.	OPEN SPACE
R/W	RIGHT-OF-WAY

LEGEND	
---	EXISTING 80CM CENTERLINE
---	EXISTING 80CM TOP OF BANK
---	EXISTING TREE LINE
---	PROPOSED SWALE W/ FLOW ARROW
---	PROPOSED SWALE HIGH POINT
---	FEMA - FEMA
---	FEMA BOUNDARY LINE
---	EXISTING 404 WETLANDS BOUNDARY
---	EXISTING 404 WETLANDS
---	EXISTING 1' CONTOUR
---	EXISTING 5' CONTOUR
---	EXISTING DRAINAGE
---	EXISTING UTILITY POLE
---	EXISTING OVERHEAD TRANSMISSION LINES
---	EXISTING WATER LINE
---	EXISTING FIRE HYDRANT
---	PROPOSED WATER LINE (SIZE AS NOTED)
---	PROPOSED FIRE HYDRANT ASSEMBLY
---	PROPOSED SEWERLINE
---	PROPOSED FORCE MAIN SANITARY SEWER (SIZE AS NOTED)
---	PROPOSED GRAVITY SANITARY SEWER (SIZE AS NOTED)
---	PROPOSED SANITARY SEWER MANHOLE
---	BACK OF CURB
---	EDGE OF PAVEMENT
---	PROPOSED CATCH BASIN
---	PROPOSED STREET LIGHT
---	PROPOSED STORM SEWER PIPE
---	PROPOSED EDGE OF WATER
---	PROPOSED BUS STOP SIGN



MSFI
 Master Plan & Stormwater
 SOUTH MILLS LANDING
 SHEETS
 PRELIMINARY
 SOUTH MILLS LANDING 4 SHEETS MASTER PLAN (2731 : South Mills Landing)
 SHEET 45
 PROJECT



TRACT/AREA	SQUARE FEET	ACRES/UNITS
GENERAL TRACT	2,817,896	60.10
OPEN SPACE	1,051,431	23.31
RIGHT-OF-WAY	435,621	10.00
DEVELOPED AREA	1,166,844	26.79
S.F. LOTS	8,500 - 11,763	993
MULTI-FAMILY		147 UNITS
TOTAL UNIT COUNT		2454

LEGEND	
	EXISTING DITCH CENTERLINE
	EXISTING DITCH TOP OF BANK
	EXISTING TREE LINE
	PROPOSED SWALE W/ FLOW ARROW
	PROPOSED SWALE HIGH POINT
	FEMA - FEMA
	FEMA - FEMA
	EXISTING 404 WETLANDS BOUNDARY
	EXISTING 404 WETLANDS
	EXISTING 1' CONTOUR
	EXISTING 5' CONTOUR
	EXISTING CULVERT
	EXISTING UTILITY FILE
	EXISTING OVERHEAD TRANSMISSION LINE
	EXISTING WATER LINE
	EXISTING FIRE HYDRANT
	PROPOSED WATER LINE (SIZE AS NOTED)
	PROPOSED FIRE HYDRANT ASSEMBLY
	PROPOSED SIDEWALK
	PROPOSED FORCE MAIN SANITARY SEWER (SIZE AS NOTED)
	PROPOSED GRAVITY SANITARY SEWER (SIZE AS NOTED)
	PROPOSED SANITARY SEWER MANHOLE
	BACK OF CURB
	EDGE OF PAVEMENT
	PROPOSED CATCH BASIN
	PROPOSED STREET LIGHT
	PROPOSED STORM SEWER PIPE
	PROPOSED EDGE OF WATER

SURVEY LEGEND	
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EASEMENT LINE
	CENTERLINE OF ROADWAY
	SET IRON ROD
	CALCULATED POINT
	EXISTING IRON ROD
	EXISTING REBAR PIPE
	EXISTING CONCRETE MONUMENT
	NOW OR FORMERLY TOWNSHIP
	PLAT CABINET
	BLUE
	DEED BOOK
	MAP BOOK
	PAGE
	SQUARE FEET
	MINIMUM BUILDING LINE
	ACRES
	PART OF
	TYPICAL
	NOT TO SCALE
	OPEN SPACE
	RIGHT-OF-WAY

BRISSELL
 1000 W. HARRIS BLVD. SUITE 100
 FAYETTEVILLE, NC 28404
 PHONE: 704.333.1111
 FAX: 704.333.1112

MASTER PLAN & STORAGE WATER
 MANAGEMENT (SOUTH TRACT)

SOUTH MILLS LANDING
 TOWN OF SOUTH MILLS
 CAMDEN COUNTY
 NORTH CAROLINA

NO.	DATE	DESCRIPTION
1	08/11/2011	ISSUED FOR PERMITTING
2	08/11/2011	ISSUED FOR PERMITTING
3	08/11/2011	ISSUED FOR PERMITTING
4	08/11/2011	ISSUED FOR PERMITTING

PRELIMIN
 DO NOT USE
 CONSTRUCTION

DATE	SCALE
08/11/2011	1" = 100'
BY	DATE
BRJ	08/11/2011
CHKD	DATE
KTN	08/11/2011
SHEET	OF
4	10
CAD FILE	PROJECT NO.
453000MPP	4530

Attachment: South Mills Landing 4 Sheets Master Plan (2731 : South Mills Landing)

South Mills Landing PD - Draft Terms and Conditions

Statement of Planning Objectives: To build a community that has a creative design, providing a mix of residential uses in close proximity to one another, while at the same time providing an efficient use of open space that promotes an active lifestyle and a strong sense of community. Commercial development is also proposed to serve both the needs of the residents of this development and of the adjacent South Mills community.

- a. The Phasing Plan attached to this terms and conditions document and incorporated herein by reference as Schedule A (attached) shall be adhered to except that the Developer may determine the sequence in which phases are developed. The Developer shall provide an annual report updating the Phasing Plan for the development.
- b. Development on the Property shall be connected to Camden County's permitted and approved central wastewater treatment and disposal system, and to the South Mills Water Association water system. Fire protection shall be provided in accordance with the UDO Standards.
- c. The density/intensity standards, dimensional standards and development standards for development of the Property shall be in accordance with the Master Plan and Schedule B (attached), subject to the degree of flexibility provided in these conditions.
- d. Community form and design for development of the Property shall conform generally to the sample building elevations attached in Appendix A. Variations may be provided and shall be permitted in colors, materials, and architectural detailing that are compatible with the design concept.
- e. Transportation: The main subdivision entrance to the North tract will be connected to Horseshoe Road, which will be designed and improved in accordance with recommendations made in the Traffic Impact Analysis (TIA) for this development as approved by NCDOT. The entrance to the South tract from Main Street (US 17 Business) will be also be designed and improved in accordance with recommendations made in the TIA as approved by NCDOT. Internal roads shall be designed in accordance with North Carolina Department of Transportation ("NCDOT") standards and shall be approved by NCDOT prior to construction. Roadways shall be laid out generally as shown on the Master Plan and in accordance with the typical sections shown on the Master Plan drawings.
- f. Potable Water: Water shall be supplied by South Mills Water Association via connections with the existing water distribution system. Individual lots and dwellings shall be metered. The Developer shall model the water system to demonstrate adequate

water flow and pressure for fighting fires while meeting the maximum day domestic demand.

- g. Wastewater: A wastewater collection system will be constructed by the Developer and then dedicated to and managed by Camden County.

h. Stormwater:

- i. On-site stormwater will be managed by construction a series of stormwater management ponds that will be interconnected and will retain and slow-release stormwater to existing drainage outlets both directly and indirectly.

In addition to modeling and retaining stormwater to the UDO and Stormwater Manual standard for the 10-year developed condition and runoff, stormwater will be modeled for the 100-year storm event and property line berms constructed as necessary to manage the 100-year storm without adversely impacting neighboring properties.

Stormwater will be conveyed to on-site retention ponds through a combination of curbs with inlets, stormwater pipes and open, vegetated swales.

The Improvements set forth in this section shall be maintained by the Developer, or a management association created by the Developer.

Improvements will be generally as shown on sheet _ of the Master Plan drawings

Up to 50,000 square feet of commercial development will be constructed in the area set aside for commercial development on the Master Plan. Water and sewer lines will be stubbed to the commercial area property line in Phase 1 of the development.

Perimeter compatibility shall be addressed as follows:

- i. 50 foot vegetated buffers shall be provided to existing residential development along areas adjacent properties.
- ii. Commercial development is located away from existing development and adjacent to US 17 Bypass..
- iii. Architectural Features: Building placement, design features, orientation and entryways promote compatibility with adjacent properties.

- k. Environmental Protection and Monitoring: Wetlands subject to the jurisdiction of the US Army Corps of Engineers have been delineated and confirmed by the Corps of Engineers. The Association documents (Declaration) will include provisions that prohibit the filling of wetlands and prohibit the clearing of any vegetated buffer areas other than incidental tree cutting and vegetation removal, and for stormwater management.

The Association, either itself or via a management entity, will assume responsibility for ongoing operation and maintenance of all stormwater management facilities in accordance with the Camden County UDO requirements and all NCDEQ permit requirements. The Association dues will be structured in a way that funds are provided for the upkeep of these facilities, as well as a contribution to off-site ditch maintenance.

I. Developer general responsibilities:

The developer is responsible to design and construct or install the required and proposed on site public utilities in compliance with applicable county, state and federal regulations.

The developer shall dedicate to the public the right-of-way and easements necessary to construct or install the required and proposed on site public facilities in compliance with applicable county, state and federal regulations.

Schedule A

PHASING SCHEDULE

Residential Development

PHASE	AREA (AC.)	OPEN SPACE (AC.)	UNITS	DEVELOPMENT INTENSITY (D.U/A.C)	EST. RECORDING YEAR	OTHER IMPROVEMENTS
1	42.5	12.5	129	3.04	2021	Main Entrance, Roundabout, Portion of Multi-use Path, Mail Kiosk; Main drainage outlet
2	42.6	7.5	178	4.18	2022	Clubhouse; Pedestrian Connesctivity
3	39.2	12	134	3.42	2023	Additional Mail Kiosk, Canoe Launch; Continue M.U.P.
4	42.5	15.5	99	2.33	2024	
5	18.2	4	41	2.25	2025	
TOTAL	185	51.5	580	3.14		

Commercial Development

PHASE	AREA (AC.)	OPEN SPACE (AC.)	COMM. S.F.	MAXIMUM COMM. AREA RATIO	EST. CONST. YEAR
A	1	0.2	6852	0.2	2024
B	1.25	0.2	7000	0.2	2025
C	1	0.1	7139	0.2	2027
D	1.25	0.1	6800	0.2	2029
E	1	0.2	6813	0.2	2031

Attachment: Draft Terms Conditions with Schedules2 (2731 : South Mills Landing)

DEVELOPMENT STANDARDS & SETBACKS

Style:

	Commercial	Single-Family Lot	Townhome Lot
Min. Lot Size:	N/A	6500 SF	1800 SF
Typ. Lot Size:	N/A	7000-12000 SF	1800-2400 SF
Min. Lot Width:	N/A	40'	20'
Typ. Lot Width:	N/A	60'	20'-25'
Front Setback:	10' (parking)/50' (bldg.)	10'	0
Side Setback:	10' (parking)	20'	0
Corner Side Setback:	10' (parking)	15'	0
Max. Front Setback:	N/A	75'	40'
Max. Height:	35'	35'	35'
Max. Bldg. Size:	20,000 SF	4,800 SF	22,000 SF
Max. Lot Coverage:	90%	60%	100%
Max. Comm. Floor Area Ratio:	0.40	N/A	N/A
Min. Set-back to Adj. Residential Dev.	50'	50'	50'

Attachment: Draft Terms Conditions with Schedules2 (2731 : South Mills Landing)

Date:

From: Technical Review Staff Camden Co. School Transportation Dept.
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

Attached is a copy of the proposed Master/Preliminary Plan for South Mills Landing a 581 unit Planned Development located off Main Street and adjacent to Horseshoe Road and U.S. 17 in South Mills Township.

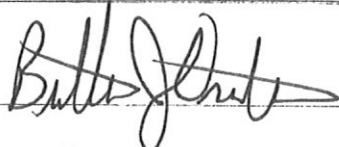
After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

CCS Transportation recommends 26 "Bus Stop School" sign and 3 additional shelters. Shelters shall be added to existing shelters on plans.

~~Disapproved with the following comments: (Provide factual evidence for denial)~~

Full build out will address ~~for~~ 4 to 6 additional school buses.

Name: Britton Overton Signature: 

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)

Date: 2.11.2020

From: Technical Review Staff Camden County Schools
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

Attached is a copy of the proposed Master/Preliminary Plan for South Mills Landing a 581 unit Planned Development located off Main Street and adjacent to Horseshoe Road and U.S. 17 in South Mills Township.

After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

Approved as is

Reviewed with no comments.

Approved with the following comments/recommendations:

Will there be money paid to the county for support of schools like is the case w/ Camden Plantation? If this subdivision adds

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Joe Ferrell Signature: Joe Ferrell

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

approximately 300 students (using the appropriate calculation formula), we are looking at 15-18 new classrooms across the school district and we simply do not have those spaces available.

Attachment: TRCinput (2731 : South Mills Landing)

Date: 2-5-2020

From: Technical Review Staff NCDEP - DIVISION OF COASTAL MANAGEMENT
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

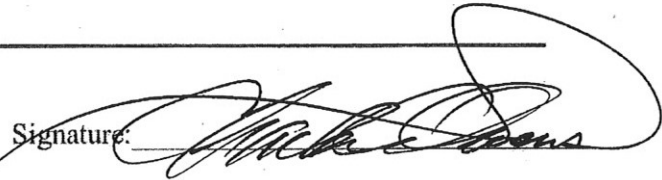
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- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

REVIEWED WITH COMMENTS. (SEE ATTACHED EMAIL)

Disapproved with the following comments: (Provide factual evidence for denial)

Name: CHARLEN OWENS Signature: 

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)

Date: 2/13/20

From: Technical Review Staff South Camden WFS District
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

Attached is a copy of the proposed Master/Preliminary Plan for South Mills Landing a 581 unit Planned Development located off Main Street and adjacent to Horseshoe Road and U.S. 17 in South Mills Township.

After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

see attached

Disapproved with the following comments: (Provide factual evidence for denial)

Name: David Credle Signature: David Credle

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)

2/13/20

South Camden Water & Sewer District

Comments on South Mills Landing Subdivision

Sewer capacity, about 60,000 gallons per day, is available at this time. No guarantee that sewer capacity will be available for this project until capacity has been purchased. Mark Bissell said that he expected the connection fees to pay for future capacity needs at the wastewater treatment plant and disposal.

I have reviewed the preliminary sewer plans and have the following concerns: The elevation of this property causes flooding in heavy rain events. With the use of gravity sewer this would mean the manholes, cleanouts and possible pump stations could also be over whelmed with flood water.

The collection piping is shown in the middle of the road, Camden is not equipped to work in the road or handle the removal and replacement of roadways. Some collection piping is shown between the back yards of homes, this isn't acceptable because of fencing and storage building being installed that will block access for maintenance and repair work.

Date: 2/12/2020

From: Technical Review Staff Soil & Water
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

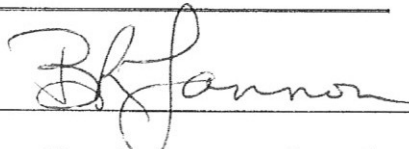
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After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

- Approved as is
- Reviewed with no comments.
- ~~Approved~~ with the following comments/recommendations:

See attached.

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Brian Lannon Signature: 

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)

South Mills Landing Planned Development Major Subdivision

Stormwater Management Master Plan –North Tract

Currently flooding occurs at the proposed entrance to the subdivision in the curve of Horseshoe road. This is a low spot in the road with stormwater crossing thru a culvert heading southwest toward the right-of-way underneath US 17. This outlet and drainage way will need to be maintained during and after construction of the proposed subdivision. The culvert going under US 17 needs to be large enough to handle run-off from the entire area of the subdivision due to the high density of the units and infrastructure. There will be very little predicted infiltration on site. Storage capacity of the many ponds needs to be of sufficient quantity to handle regularly occurring rainfall events.

Water quality is also a concern. Aeration and water movement thru the pond system needs to prevent anaerobic conditions and chemical and nutrient pollution. Discharge and run-off from the subdivision should not contribute to the degradation of the Pasquotank River.

Recommend planting some trees around ponds for control of geese and aquatic weeds such as Alligatorweed.

South Tract

The proposed drainage outlet under Main St. and traveling to US17 right-of-way then north to the same culvert outlet that drains the north tract looks like it will need more capacity than there is currently. The drainage ditch on the east side of the tract may be an option for some drainage.

Also have the same water quality concerns and planting of trees recommendation for the south tract.

Date: 2-11-2020

From: Technical Review Staff South Mills Vol. Fire Dept.
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

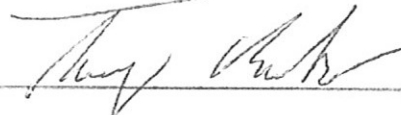
Attached is a copy of the proposed Master/Preliminary Plan for South Mills Landing a 581 unit Planned Development located off Main Street and adjacent to Horseshoe Road and U.S. 17 in South Mills Township.

After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Lack of Supporting Infrastructure
See Letter for details

Name: Tommy Banks Signature: 

Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)



South Mills Volunteer Fire Department
127 Keeter Barn Road
PO Box 24
South Mills, NC 27976
(252) 771-2772

February 11, 2020

Camden County Planning Board & Camden County Commissioners:

Thank you for the opportunity to attend and provide feedback on the proposed South Mills Landing Project during today's meeting. As I shared during the technical review meeting, I do have concerns regarding my department's ability to provide adequate fire protection for this development as it is planned. I take very seriously my roles and responsibilities involving protection of the public as well as members of our department.

My primary concern is that of water supply needed to safely conduct fire ground operations during structural fire-fighting activities. It is difficult to obtain the amount of fire flow through municipal water sources for protection of our current residents. The plan for adding more than 500 additional structures will only compound that issue. Our recent inspection by the North Carolina Office of State Fire Marshal again highlighted the potential life safety and financial impacts this lack of reliable fire flow poses to our jurisdiction.

In addition, while the plan for construction includes high density developments, there is no plan to address the needed water supply for fire flow in these types of buildings. Structure fires in high density developments are known to spread rapidly from structure to structure and are very challenging, even for full-time, career-level fire departments in established metropolitan areas. While we have a great

Attachment: TRCinput (2731 : South Mills Landing)

department, excellent, well-trained volunteers, and have demonstrated the ability to obtain good insurance ratings, the lack of fire flow places our department's members and the general public at risk.

A secondary concern we share is that of flooding in the "Village", in particular along Horseshoe Road adjacent to the planned development. Following Hurricane Matthew in the fall of 2016, the section of this road between Main Street and Highway 17 remained impassible to most personal vehicles. We are concerned that this development will create a situation similar to that which we have experienced in other parts of our jurisdiction where the fire department spent several hours daily over the course of multiple days providing assistance to isolated residents. As a volunteer department, it is very difficult to provide manpower coverage to provide this level of service.

Finally, a related public safety concern we have is that of emergency medical services coverage. Currently, paramedic-level medical assistance is only scheduled for 12 hours each day out of our station. Often, the medic unit is directed to provide backup coverage to southern Camden County or in neighboring Pasquotank County. We believe Camden County should work to further establish consistent pre-hospital medical coverage to further support the *existing* residents.

The South Mills Volunteer Fire Department is asking that this development not be approved until the concerns expressed above have been addressed. Again, thank you for the opportunity to provide this feedback. If you have any questions or concerns, please feel free to contact me.

Sincerely,

Tommy Banks, Chief
South Mills Volunteer Fire Department
252-202-1027

mailed out
3/10/2020

SOUTH MILLS WATER ASSOCIATION, INC.
103 HALSTEAD ST.
PO BOX 279
SOUTH MILLS, NC 27976
PHONE: 252-771-5620
FAX: 252-771-2380

March 4, 2020

Mr. Herbert T. Mullen, Jr.
101 East Elizabeth St.
Elizabeth City, NC 27909

RE: South Mills Landing, LLC

Dear Mr. Mullen:

This responds to your request for confirmation that South Mills Water Association (Association) will allocate water to South Mills Landing (Development). The Board of Directors has approved allocation of water to the Development subject to the conditions set forth in this letter.

The Association is committed treating all of its members fairly in a manner consistent with the Association's Water Line Construction Rules and Regulations for Developer (the "Rules") and other applicable policies and regulations. Based on our review of the Rules, the Development is subject to our developer Rules.

Therefore, the Association confirms allocation of water to 129 units of the Development's Phase 1 with the following conditions:

1. The Association is able to provide the water to the Development from its regular sources.
2. The connection tap fee for all 129 units is paid up front before any connection to the Association's system will be allowed.
3. The Development will cover all expenses related to the Association's costs associated with constructing a new water line across the Dismal Swamp Canal.

Attachment: TRCinput (2731 : South Mills Landing)

- 4. The Development provides the Association proof that the three wells located within or adjacent to the Development have been properly abandoned and recorded as abandoned.
- 5. Any relocation of the former Union Camp right-of-way within the Development does not disrupt or otherwise interfere with the Association's system. Any expenses incurred by the Association related to the relocation will be paid by the Development and any relocated easements in favor of the Association must be properly recorded to the satisfaction of the Association.

This allocation of water is effective March 4, 2020 and expires on March 3, 2021. If the tap fees are not paid by the expiration date, the Association will not provide the water. The Development may apply for an additional one-year term no earlier than December 3, 2020.

This allocation letter supersedes all prior discussions or documents related the Development's water allocation.

Sincerely,

[Handwritten Signature]
Chairman

ND: 4851-2477-2278, v. 1

Attachment: TRCinput (2731 : South Mills Landing)

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

ELIZABETH CITY, NC 27909

Postage	\$3.55	
Certified Fee	\$2.85	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$6.40	

0478 55
 Postmark Here
 03/10/2020

Sent To: Herbert T mullen Jr
 Street, Apt. No.; or PO Box No. 101 E. Elizabeth St
 City, State, ZIP+4 ELIZABETH NC 27909

7009 2250 0000 3257 3036

Date: February 4, 2020

From: Technical Review Staff Camden Sheriff's Office
(Organization)

To: Camden County Planning Department

RE: South Mills Landing Planned Development Major Subdivision

Attached is a copy of the proposed Master/Preliminary Plan for South Mills Landing a 581 unit Planned Development located off Main Street and adjacent to Horseshoe Road and U.S. 17 in South Mills Township.

After you have reviewed the plans, please complete the section below and provide this memo with your comments to the Planning Department either at the meeting or prior to by either email (dparks@camdencountync.gov) or fax (252) 338-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Without a guarantee from the Board of Commissioners to adequately fund this office with extra personnel

and equipment to meet the increased demands that this project will produce I cannot approve this action at this time.

Name: J. Kevin Jones

Signature: _____



Thank you for your prompt attention to this matter. If you have any questions, please call the Planning Department at (252) 338-1919 ext 232.

Attachment: TRCinput (2731 : South Mills Landing)

Amber Curling

From: Dan Porter <dporter@camdencountync.gov>
Sent: Tuesday, February 11, 2020 3:41 PM
To: Dave Parks
Subject: FW: Technical Review Committee Meeting

Dan B. Porter, Planning Director
 Camden County
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 263
 Fax: 252 333 1603
 Email: dporter@camdencountync.gov
dbp0124@hotmail.com

*DISCLAIMER: Pursuant to the Freedom of Information Privacy Acts (FOIPA) and North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail messages(s) sent in response to it may be considered public record and as such subject to request and review by anyone.

From: Kevin Jones [<mailto:kjones@camdencountync.gov>]
Sent: Tuesday, February 11, 2020 3:13 PM
To: Dan Porter
Cc: Brandon Henderson
Subject: Technical Review Committee Meeting

Mr. Porter, I would like to apologize for not attending the meeting this morning, I had full intention of doing so, however we had an incident at the Sheriff's office this morning between a landlord and a former tenant that took my full attention and I completely forgot about the meeting. With that being said, I submitted the sheet you requested by email to your office about an hour ago, I hope you received same. I oppose this subdivision, as well as any other subdivision being planned until our county's infrastructure is up to par to handle the increased demand that projects like this will impose. Speaking just for the Sheriff's Office, I oppose this subdivision or others until this offices' infrastructure is adequate to handle the extra demand. We are at maximum capacity in terms of the call volume we now receive with our existing personnel and the current population we serve. A 581 unit subdivision could be devastating to our efficiency in providing adequate law enforcement response to our future citizens and current citizens. Please take my concerns about our county's safety when considering to go forward with this project. If you did not receive the sheet I sent you, please let me know and I will hand deliver. Thank you for what you do and if you have any questions, don't hesitate to call me. Thanks...Kevin.

Attachment: TRCinput (2731 : South Mills Landing)

OUTLINE OF DEVELOPMENT AGREEMENT

By and Between South Mills Landing, LLC and County of Camden, NC

February 21, 2020

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

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Attachment: Proposed Development Agreement (2731 : South Mills Landing)

OUTLINE OF DEVELOPMENT AGREEMENT

By and Between South Mills Landing, LLC and County of Camden, NC

February 21, 2020

BACKGROUND

1. South Mills Landing, LLC is the owner of 3 tracts of land as follows: The North Tract consisting of 124.83 acres located off of Horseshoe Road, the South Tract consisting of 60.1 acres located off of Maple Street, and an undeveloped tract adjacent to the South Tract consisting of 44.39 acres, referred to as the Environment Tract. Plats of these properties are attached as Exhibit A.
2. The property was rezoned to PUD (Planned Unit Development) in 2004, now PD under the current UDO. A concept plan for a Planned Unit Development of 581 units was reviewed and approved administratively in 2019, and a Master Plan was submitted in January, 2020 for a 580 unit Planned Development, which is in substantiated conformance with the approved Concept Plan. A preliminary plat for the 580 units has now also been submitted.
3. The development is shown on the Master Plan and the Preliminary Plat, now referred to as the "Plan". The Plan consists of the Master Plan prepared by Bissell Professional Group and dated January 29, 2020, attached as Exhibit B, and the Preliminary Plat also prepared by Bissell Professional Group and dated February 21, 2020, attached as Exhibit C. Typical building elevations including a preliminary building plan and swimming pool for the proposed club house and recreation facility are included as Exhibit D. These plans and elevations show the concept but are subject change during actual design based on market conditions.

4. This Outline of Development Agreement is intended to supplement the Development Application for South Mills Landing that was submitted by South Mills Landing, LLC to Camden County dated January 30, 2020.

Legal Description of the Property

The Property that is the subject of the Agreement consists of 3 tracts totaling 233.68 acres, as follows:

The North Tract located off of Horseshoe Road, PIN #017989004312900000 with an acreage of 124.83 acres per plat, attached as Exhibit "A".

The South Tract located off Main Street, PIN #017988014928370000 consisting of 60.1 acres per plat, also attached as Exhibit "A".

The third undeveloped, or environmental tract located adjacent to the South Tract, PIN #017988004738040000 consisting of 48.75 acres per plat, also attached as Exhibit "A". (The third tract is not part of the PD-zoned property, but is included in what is being offered as part of this Development Agreement).

Exhibit "A"

Boundary Surveys

Filed in Camden County, NC
on the 21ST DAY OF APRIL 2001
by Peggy C. Kight
Register of Deeds

SURVEYOR'S CERTIFICATE

I, GLORIA J. ROGERS, P.L.S., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (CHECK DESCRIPTION RECORDED IN D.B. 316, PG. 238.) THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN D.B. 111, PAGE 236. THAT THE RATIO OF PRECISION AS CALCULATED IS 1:11,000. THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 17TH DAY OF APRIL, A.D. 2001, IN CAMDEN COUNTY THAT THIS SURVEY IS OF AN UNDIVIDED PARCEL OF LAND.

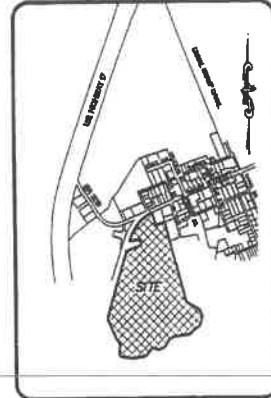
Gloria J. Rogers
P.L.S. L-3931

REVIEW OFFICER CERTIFICATE

STATE OF NORTH CAROLINA, COUNTY OF Camden
I, Mary M. Rhodes, REVIEW OFFICER OF Camden COUNTY,
CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
Mary M. Rhodes 3/31/02
REVIEW OFFICER DATE

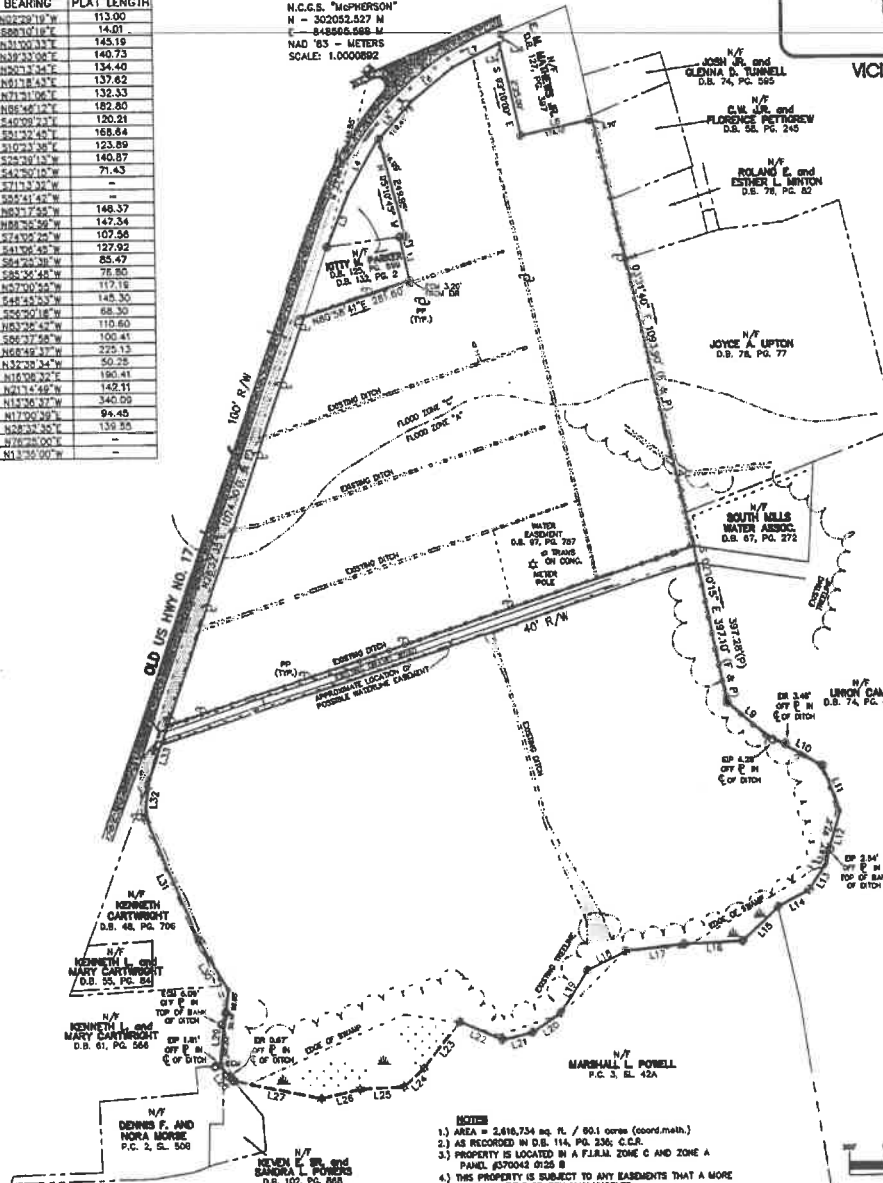
REGISTRAR'S CERTIFICATE

PRESENTED FOR REGISTRATION THIS THE 21 DAY OF March, 2001
AT 10:00 O'CLOCK P.M. AND RECORDED IN THIS OFFICE IN PLAT CABINET 14 SLIDE 14 B
OFFICE IN PLAT CABINET 14 SLIDE 14 B
Peggy C. Kight
REGISTER OF DEEDS



LINE	LENGTH	BEARING	PLAT LENGTH
L1	113.00	N02°29'19"W	113.00
L2	14.01	S00°10'17"E	14.01
L3	145.19	N01°00'33"E	145.19
L4	140.73	N03°03'06"E	140.73
L5	134.40	N00°13'34"E	134.40
L6	137.62	N01°18'54"E	137.62
L7	132.33	N71°11'06"E	132.33
L8	182.80	N08°48'12"E	182.80
L9	120.72	S40°09'11"E	120.72
L10	168.01	S01°32'40"E	168.01
L11	124.20	S10°23'38"E	123.89
L12	140.67	S25°20'12"W	140.67
L13	71.50	S42°20'10"W	71.43
L14	59.74	S71°12'30"W	--
L15	121.84	S05°41'42"W	--
L16	147.93	N03°17'55"W	148.37
L17	147.28	N08°28'20"W	147.34
L18	107.88	S73°02'28"W	107.58
L19	127.50	N41°05'49"E	127.92
L20	85.40	S44°25'31"W	85.47
L21	78.65	S85°36'48"W	78.90
L22	117.09	N47°00'25"W	117.18
L23	145.10	S48°43'27"E	143.30
L24	68.18	S03°02'18"W	68.30
L25	110.82	N03°28'42"E	110.60
L26	100.32	S06°27'58"W	100.41
L27	224.98	N68°49'47"W	225.13
L28	50.16	N32°28'24"E	50.25
L29	190.27	N10°08'21"E	190.41
L30	142.87	N21°14'49"E	142.11
L31	336.85	N15°26'37"E	340.09
L32	94.45	N17°00'29"E	94.45
L33	136.55	N28°33'30"E	136.55
L34	12.00	N1°28'00"E	--
L35	20.00	N1°30'00"W	--

N.C.G.S. "MCPHERSON"
N - 302052.527 M
E - 848866.568 M
NAD 83 - METERS
SCALE: 1:0000892



LEGEND
A - EXISTING P.V. MANHOLE
B - EXISTING IRON PIPE
C - EXISTING IRON ROD
D - IRON ROD SET
E - POWER POLE
F - EXISTING ANGLE IRON
G - CALCULATED POINT
H - FIRE HYDRANT

- NOTES**
- 1.) AREA = 2,416,734 sq. ft. / 60.1 acres (coord.math.)
 - 2.) AS RECORDED IN D.B. 114, PG. 236; C.C.R.
 - 3.) PROPERTY IS LOCATED IN A F.I.R.M. ZONE C AND ZONE A
 - 4.) THIS PROPERTY IS SUBJECT TO ANY EASEMENTS THAT A MORE THOROUGH TITLE SEARCH MAY UNCOVER.
 - 5.) UNRECORDED PLAT ENTITLED "WILLIAM S. HALSTEAD & MARY H. HALSTEAD" BY S. ELMO WILLIAMS, DATED APRIL 9, 1965.



NUMBER RECORD CORPORATION

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Plat Cab # 14 Slide 14B

MCKIM & CREED
504 E. Elizabeth Street
Elizabeth City, North Carolina 27909
Phone: (252)338-2929, Fax: (252)338-1117
Internet Site: <http://www.mckimcreed.com>

PROFESSIONAL SEAL
L-3931
GLORIA J. ROGERS
DATE: 4-17-01

BOUNDARY SURVEY OF HALSTEAD TRACT FOR SOUTH MILLS, L.L.C.
TAX MAP 7888(01), PARCEL 2837
SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

PROJECT #: V1888
PROJ. ENGR: BLR
DRAWN BY: DM
FIELD ENG: BP
COMP. FILE: V1888-bdy
DATE: 7/17/01
SCALE: 1"=200'
SHEET #: 1 OF 1
DWG. #: V1888-001.dwg

FILED
 07/11/99
 PLAT C03 - SLIDE 04
 CAMDEN COUNTY, N.C.
 BY: *Paul*

Filed in Camden County, NC
 on July 12, 1999 at 10:24 AM
 by *Paul*
 Registrar of Deeds

- 1-2 N 76°57'01" E 103.34
- 2-3 N 37°46'32" E 72.25'
- 3-4 N 49°47'00" E 107.46'
- 4-5 N 4°32'54" W 89.86'
- 5-6 N 40°04'10" W 113.54'
- 6-7 S 78°19'52" E 224.98'
- 7-8 N 77°07'43" E 110.32'
- 8-9 N 65°51'03" E 110.52'
- 9-10 N 47°20'03" E 145.18'
- 10-11 N 39°10'45" E 117.07'
- 11-12 S 95°28'57" E 76.8'
- 12-13 N 76°08'30" E 85.47'
- 13-14 N 64°26'26" E 85.47'
- 14-15 N 37°45'26" E 127.92'
- 15-16 N 64°32'18" E 107.56'
- 16-17 N 83°37'08" E 147.34'
- 17-18 N 87°08'41" E 147.92'
- 18-19 N 46°12'59" E 121.39'

S 86°27'03" W
 1812.78'

Marie Mitchell
 Swamp

48.75 Acres
 Swamp

C.L. McPherson
 Swamp

Union
 Camp

South Mills
 Water
 Association
 db. 64 p. 144A



L-1358 *Henry Cuninghame*
 1605 Edgewood Drive
 Elizabethtown, NC 27909

This map does not represent a
 subdivision under GS 47-30 (f) III
 because it is a court ordered
 division.

Henry Cuninghame

State of NORTH CAROLINA

County of Camden

I, *Tommy E. Pomy*

Registrar of Deeds

certify that the map or

plot to which this certification is affixed meets

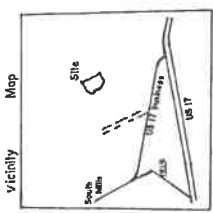
all statutory requirements for recording.

Tommy E. Pomy
 Review Officer

Date: 07-09-99

Filed & recorded in office of Registrar of Deeds
 Camden Co., Camden, NC at 10:24 AM, July
 12, 1999 in Plat 3 Slide 04

Paul
 Registrar of Deeds



Marshall L. Powell
 VS
 Wade H. Powell
 Superior Court File 98-SP-10
 South Mills Township
 Camden County, N.C.
 Date: April 1, 1999
 Scale 1" = 200'



Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Duration of the Agreement

The duration of this Development Agreement shall be a period of ten (10) years.

Description of Development Plan

The development is shown on the Master Plan and the Preliminary Plat, now referred to as the "Plan". The Plan consists of the Master Plan prepared by Bissell Professional Group and dated January 29, 2020, attached as Exhibit B, and the Preliminary Plat also prepared by Bissell Professional Group and dated February 21, 2020, attached as Exhibit C. Typical building elevations including a preliminary building plan and swimming pool for the proposed club house and recreation facility are included as Exhibit D. These plans and elevations show the concept but are subject change during actual design based on market conditions.

These elevations are similar to, but do not represent exactly, the actual homes that will be constructed within South Mills Landing. The developer reserves the right to modify the final building plans to fit builder preferences and market conditions.

The development is summarized in the following table:

DEVELOPMENT SUMMARY						
TRACT	AREA (AC.)	S.F. LOTS	LOT SIZE RANGE	M.F. UNITS	TOTAL UNITS	OPEN SPACE (AC.)
NORTH	124.83	285	6,500-15,978	50	335	40.64
SOUTH	60.10	98	6,500-11,783	147	245	24.19
UNDEVELOPED	48.75	0	N/A	0	0	48.75
TOTAL	233.68	383	6,500-15,978	197	580	113.58

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Exhibit “B”

Master Plan

Exhibit "C"

Preliminary Plat

Exhibit "D"

Typical Building Elevations



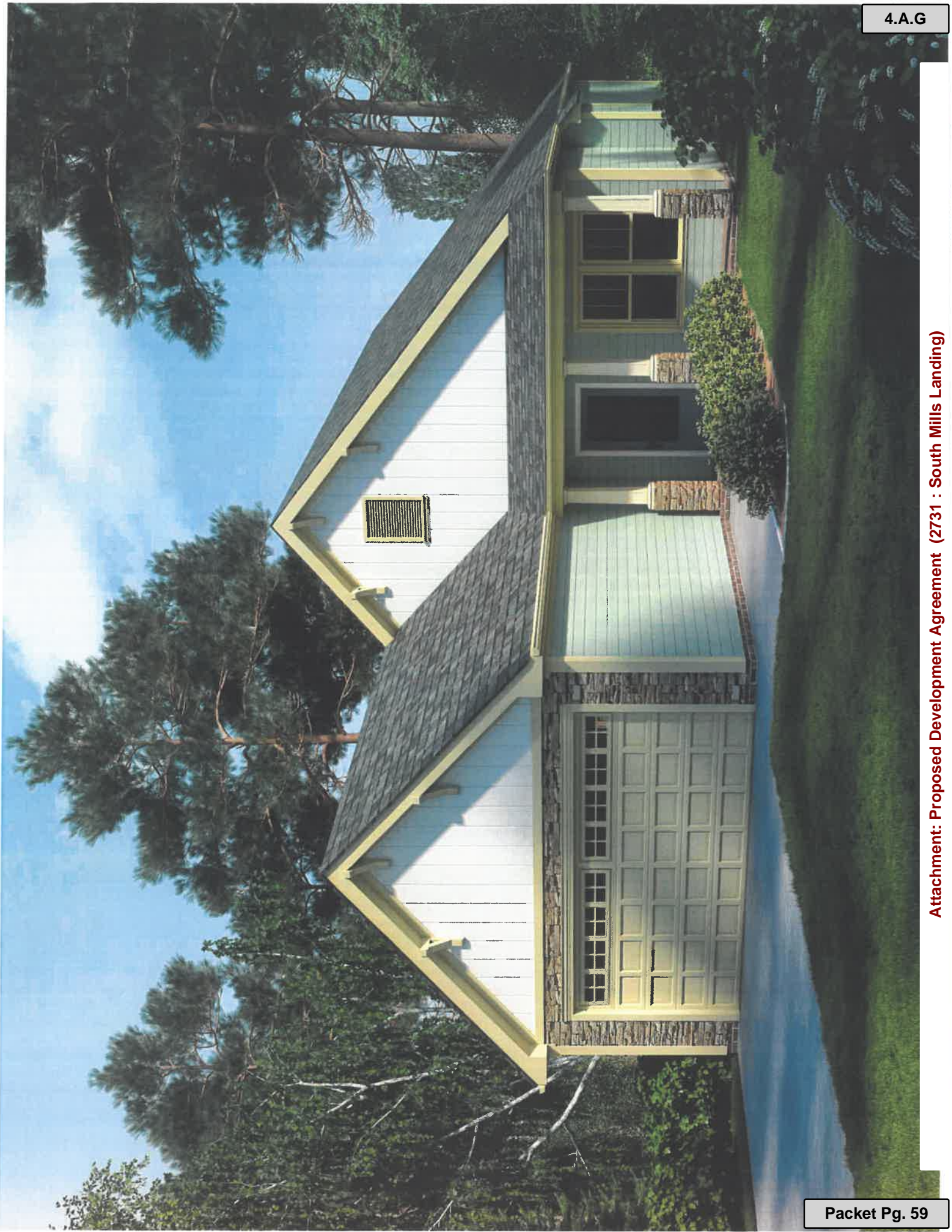
Attachment: Proposed Development Agreement (2731 : South Mills Landing)



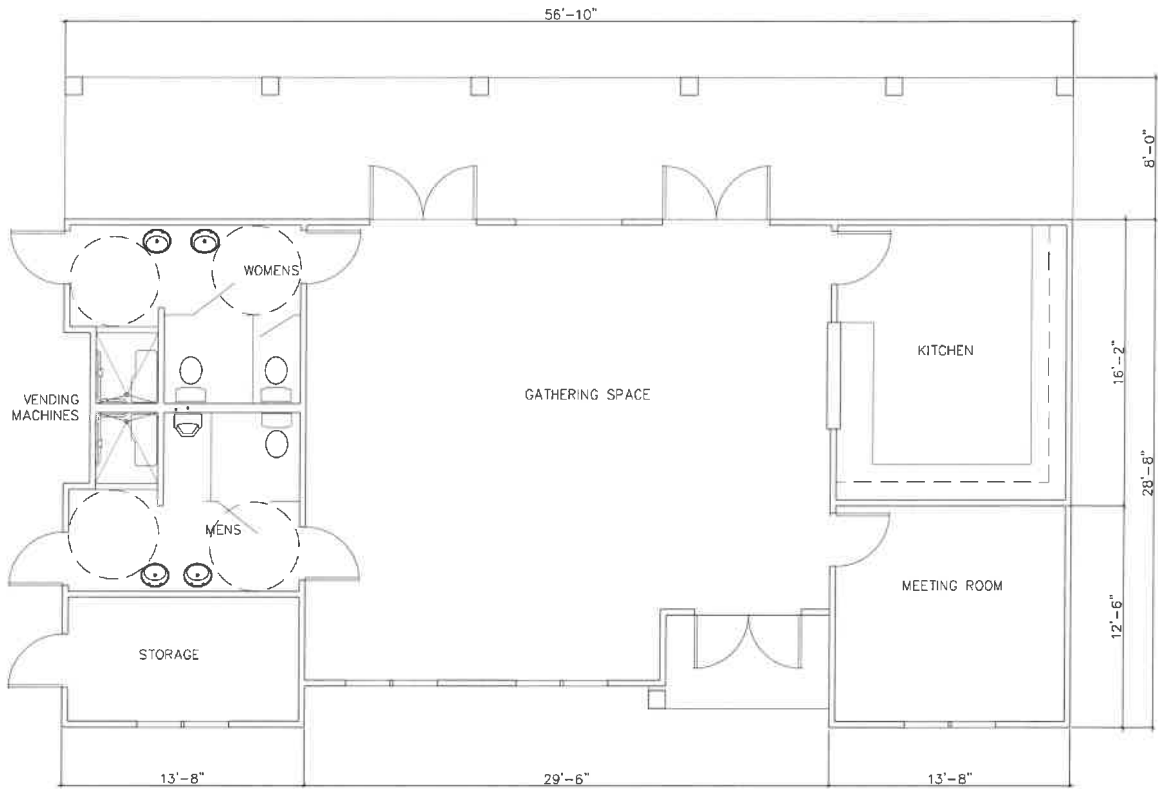
Attachment: Proposed Development Agreement (2731 : South Mills Landing)



Attachment: Proposed Development Agreement (2731 : South Mills Landing)



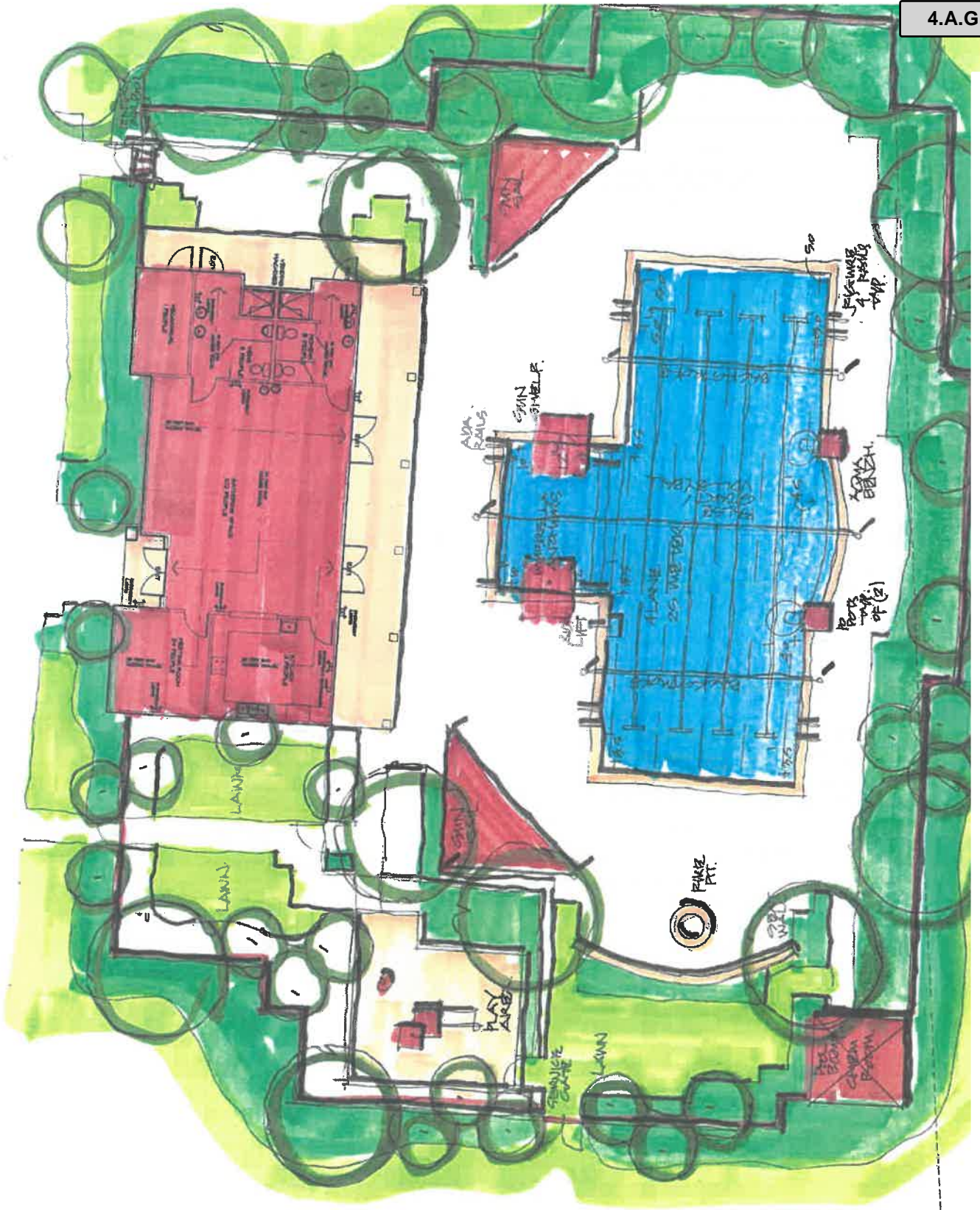
Attachment: Proposed Development Agreement (2731 : South Mills Landing)



CLUB HOUSE FLOOR PLAN
1500 SF HEATED



Attachment: Proposed Development Agreement (2731 : South Mills Landing)



Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Dedication of Land for Public Use

South Mills Landing proposes to dedicate the third tract (PIN #017988004738040000) consisting of approximately 48.75 acres per plat, also known as the undeveloped, environmental tract, for public use.

Possible improvements to the tract are discussed in the following section entitled “Public Facilities”.

Public Facilities

Subject to the approval of the NC Department of Environmental Quality, a new public waste water collection system including gravity lines, lift stations and force mains will be constructed to serve South Mills Landing and will connect to the County wastewater disposal system. All gravity sewer mains, force mains, pump stations and appurtenances will be designed, permitted and constructed at the developer's sole expense and then turned over to Camden County for ownership and maintenance.

The developer will also install a new water main under the Dismal Swamp Canal from Mullen Street on the East side of the canal for the purpose of looping and providing redundancy to the public water supply system that serves South Mills, and to provide for improved fire flow to enhance the fire fighting ability of the South Mills Volunteer Fire Department.

Third, the developer will commit funds in the amount of \$70,000 to be used in one of the following ways for Public Facilities:

1. Construction of boardwalks, nature overlooks and parking facilities within the 48.75 acre tract of land previously referred to as the undeveloped, Environmental Tract, offered for dedication for public use in the previous section of this Agreement, or
2. Streetscape improvements along Main Street through the main business corridor of South Mills including sidewalks, street lights, landscape planting, and related improvements in general conformance with the Concept Plan prepared by Bissell Professional Group and attached hereto.

List of Required Permits

The following local permits and approvals are necessary for the development of South Mills Landing. A status of each (secured, in process, or not yet secured) is provided below:

<u>Permit</u>	<u>Status</u>
Zoning	Secured
Concept Plan	Secured
Master Plan	In Process
Preliminary Plant	In Process
SMWA Water System Approval	Capacity Agreement Secured; plan approval not yet Secured
County Sewer System Review	Not yet secured
County Stormwater Approval	In Process
Commercial Site Plan Approval	Not yet secured
Pre-Construction Approval	Not yet secured
Final Plat Approval	Not yet secured

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Conditions to be Incorporated into the Agreement

Obligations of South Mills Landing, LLC (the Developer):

1. Install a wastewater collection system as approved by Camden County and the NC Department of Environmental Quality; pay for all normal costs associated with the preparation of the Engineering Plans, DWR permitting, and the collection system construction and dedication to Camden County. Upon completion and certification, the Developer will deed the wastewater collection system to Camden County.
2. Purchase capacity for 580 sewer connections in the Camden County Wastewater System, to serve phases 1 through 5 and pay a \$7,400 (seven thousand, four hundred dollar) System Development Fee for each of the 580 County Sewer Connections as follows:
 - a. Reserve Payment- 25% of \$7,400 or \$1,850 per connection to be paid upon approval of Construction Drawings for each development phase.
 - b. Intermediate Payment- 25% x \$7,400, or \$1,850 per connection as a condition of recording the Final Plat for each phase.
 - c. Residual Payment- 50% of \$7,400 or \$3,700 per connection to be paid at the request for a building permit for each lot or unit.
3. Install a water main under the Dismal Swamp Canal, as approved by the South Mills Water Association and the NC Public Water Supply Section, and upon completion and certification, dedicate the water main for public use.
4. Improve off-site drainageways downstream of the development's stormwater drainage outlets by clearing and snagging as necessary to remove obstructions to flow, subject to gaining the right of access to make these improvements.
5. Adhere to conditions of the Master Plan and Preliminary Plat approvals as approved by the Camden County Board of Commissioners.

Obligations of Camden County:

1. Utilize funds provided by South Mills Landing, LLC for the construction of community improvements as described in the Public Facilities section of this Agreement.
2. Make sewer taps available upon the payment of System Development Fees by the Developer in accordance with the schedule outlined above to enable the development of the property to be completed in general conformance with the phasing schedule provided and approved with the Master Plan and the Preliminary Plat.
3. Furnish a supply of County water to South Mills Water Association in such amounts as may be required for the South Mills Water Association to commit water taps to South Mills Landing in accordance with the approved phasing schedule incorporated into this Agreement.

Development Schedule

The following is the Developer’s proposed schedule for completing the Development that is the subject of this Agreement:

<u>Activity</u>	<u>Proposed Schedule</u>
Permitting	May 2020 – July 2020
Construction of Phase 1	Commence August 2020 (subject to permitting)
Record Phase 1	2021
Record Phase 2	2022
Record Phases 3	2023
Record Phase 4	2024
Record Phase 5	2025

A tabulation of the phasing, showing the numbers of units for each phase is included on the Plan and is attached on the following page as Exhibit “?????”

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Exhibit “E”

Phasing Plan

PHASING SCHEDULE

Residential Development

PHASE	AREA (AC.)	APPROX. OPEN SPACE (AC.)	UNITS	DEVELOPMENT INTENSITY (D.U./A.C)	EST. RECORDING YEAR	OTHER IMPROVEMENTS
1	42.5	13.9	129	3.04	2021	Main Entrance, Roundabout, Portion of Multi-use Path, Mail Kiosk; Main drainage outlet
2	45.1	17.2	178	4.18	2022	Clubhouse; Pedestrian Connectivity
3	40.5	13.7	134	3.42	2023	Additional Mail Kiosk, Canoe Launch; Continue M.U.P.
4	42.5	15.7	99	2.33	2024	Dog Park
5	14.3	4.1	41	2.25	2025	
TOTAL	185	64.6	580	3.14		

Commercial Development

PHASE	AREA (AC.)	OPEN SPACE (AC.)	COMM. S.F.	MAXIMUM COMM. FLOOR AREA RATIO	EST. CONST. YEAR
A	1	0.2 +/-	7000 +/-	0.2	2024
B	1.25	0.2 +/-	7000 +/-	0.2	2025
C	1	0.1 +/-	7000 +/-	0.2	2027
D	1.25	0.1 +/-	7000 +/-	0.2	2029
E	1	0.2 +/-	7000 +/-	0.2	2031

Attachment: Proposed Development Agreement (2731 : South Mills Landing)

Amendments

The terms of this Agreement may be amended by the mutual consent of the parties hereto or their successors in interest. A major modification of the terms of this Agreement shall follow the same procedures required for the initial approval of the agreement, which procedures shall include a public hearing. A minor amendment to the approved South Mills Landing plan may be approved by the Planning Director and shall not be considered a major amendment to this Agreement.

The Developer shall provide an annual report to Camden County outlining the status of the development plan and any changes to the development schedule. The developer may provide an annual amendment to the phasing schedule based on market conditions.

Development Impact Statement

For

South Mills Landing

580-Unit Planned Unit Development

South Mills Township

OWNER/DEVELOPER

**South Mills Landing, LLC
4665 South Boulevard, Suite A
Virginia Beach, VA 23452**

Updated February 21, 2020

Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)

SOUTH MILLS LANDING

TABLE OF CONTENTS

LOCATION MAP AND DEVELOPMENT PLAN

PART 1:	PHYSICAL ANALYSIS <ul style="list-style-type: none">• Expected Housing Unit Types• Projected Values• Phasing Project• Example Housing Styles• Tentative Phasing Plan
PART 2:	MARKET ANALYSIS <ul style="list-style-type: none">• Market Area & Plan• Supply and Demand Considerations• Development Profile
PART 3:	ENVIRONMENTAL IMPACT <ul style="list-style-type: none">• Estimated Water Consumption• Wastewater Treatment Disposal• Stormwater
PART 4:	FISCAL ANALYSIS <ul style="list-style-type: none">• Estimated Total Property Valuation• Tax Revenue (Annual)• Annual Fees• Water and Sewer Fees• Other Revenue Sources
PART 5:	TRAFFIC ANALYSIS

Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)

SOUTH MILLS LANDING

PART 1

PHYSICAL ANALYSIS

PHYSICAL ANALYSIS FOR SOUTH MILLS LANDING

Expected Housing Unit Types:

South Mills Landing will be a Planned Development (P.D.) with approximately 383 Single-family and 197 Multi-family dwellings to be situated within substantial community open space areas. There will also be about 5.5 acres of Commercial Development. Typical houses will range from 1800 to 2600 square feet. For the Townhomes, we anticipate square footage in the range of 1600 to 2000 square feet. The square footage numbers represent conditioned space. Houses will be a mixture of one- and two-story structures, and will typically have a minimum of two bathrooms and three to five bedrooms. Townhomes will be two- and three-story structures with three to four bedrooms and two to three bathrooms. Both housing types are expected to have garages. A mixture of modern-style upscale homes is anticipated, similar to the representative models that are presented on the following pages. Upgrades will be offered that include metal roofs and stone accents. (Note: The building examples are submitted as “expected” and “typical” but not necessarily binding as product will change with market conditions, changing design trends and depending on the ultimate composition of preferred builders in the community).

Projected Values:

The developer anticipates selling development phases to a preferred builder or builders, who will in turn develop the phases and then build out the development. The developer estimates at build-out, the P.D.’s total valuation will be in the range of 139.7 million to 154.2 million, as further shown in the fiscal impact section of this report.

Phasing of the Project:

The developer anticipates building the infrastructure in several phases. Erosion control and stormwater management facilities associated with each phase will be constructed at the beginning of the phase development, followed by site grading and roadway construction, and lastly, the addition of site amenities such as trails and landscaping. Based on a review of the history of other projects in the area, and on the expectations of the developer in the current housing market in the area, it is anticipated that the subdivision will build out in about 6 to 10 years. A tentative phasing plan is shown on the following page. Final phasing will largely depend on market conditions.



Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)



Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)





Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)

PHASING SCHEDULE

Residential Development						
PHASE	APPROX.		UNITS	DEVELOPMENT INTENSITY (D.U./A.C)	EST. RECORDING YEAR	OTHER IMPROVEMENTS
	AREA (AC.)	OPEN SPACE (AC.)				
1	42.5	13.9	129	3.04	2021	Main Entrance, Roundabout, Portion of Multi-use Path, Mail Kiosk; Main drainage outlet
2	45.1	17.2	178	4.18	2022	Clubhouse; Pedestrian Connectivity
3	40.5	13.7	134	3.42	2023	Additional Mail Kiosk, Canoe Launch; Continue M.U.P.
4	42.5	15.7	99	2.33	2024	Dog Park
5	14.3	4.1	41	2.25	2025	
TOTAL	185	64.6	580	3.14		

Commercial Development

PHASE	AREA (AC.)	OPEN SPACE (AC.)	COMM. S.F.	MAXIMUM COMM. FLOOR AREA RATIO	EST. CONST. YEAR
B	1.25	0.2 +/-	7000 +/-	0.2	2025
C	1	0.1 +/-	7000 +/-	0.2	2027
D	1.25	0.1 +/-	7000 +/-	0.2	2029
E	1	0.2 +/-	7000 +/-	0.2	2031

SOUTH MILLS LANDING

PART 2

MARKET ANALYSIS

HOUSING MARKET ANALYSIS FOR SOUTH MILLS LANDING

Market Area and Plan:

The primary target market will be two-fold. There appears to be a strong market of retirees who want to be in the Camden County and particularly the South Mills area of the county. Second, there is an opportunity to capture some of the “move-up” housing in the market for those who prefer the rural environment of northeastern North Carolina to what is offered in Tidewater Virginia. The developer plans, in concert with the preferred builder, to offer attractive and affordable builder packages in South Mills Landing.

Supply and Demand Considerations:

Camden County’s housing market has been in somewhat of a slump for the past several years, but there are now signs of increasing interest in new property ownership in the area. New residents not only bring income and wealth to the area, but they create the demand for housing – which brings construction jobs to the county. South Mills Landing is designed to provide an attractive upscale community with strict restrictive covenants for permanent residents of Camden County.

Development Profile:

South Mills Landing will be a development of well-coordinated single-family and multi-family dwellings. The project is anticipated to reach build out in approximately 6 to 10 years. Strict covenants and required approval of construction by an architectural review committee will ensure that the homes in South Mills Landing are upscale in design and size, with homes ranging from 1800 to 2600 square feet and townhomes ranging from 1600 to 2000 square feet. A clubhouse and other amenities will be provided, including a community trail system that will connect the open space areas for the enjoyment of the residents. The development’s design has homes interior to the development; vegetative screening will also increase the community’s overall aesthetic value. The preliminary development plan for this development is shown following the table of contents at the beginning of this report.

SOUTH MILLS LANDING

PART 3

ENVIRONMENTAL IMPACT

ENVIRONMENTAL IMPACT (WATER AND WASTEWATER)

South Mills Landing is designed to be a 381-Planned Unit Development with water supply to be provided by South Mills Water Association, and with each lot to be served by a connection to the Camden County Wastewater system. It is our understanding that there is currently capacity in that system to serve the first several phases of this development. There are existing waterlines on Main Street and Horseshoe road that will be tapped and looped through the subdivision to provide both potable water distribution and fire protection to the development.

Estimated Water Consumption and Sewage Disposal:

The basis of design for the wastewater systems for the houses in this development will be 120 gallons per day per bedroom, in accordance with state rules, with three and four bedrooms per dwelling. Since the subdivision will utilize South Mills water, the basic design flow for water per house will be 400 gallons, as prescribed by the NC Public Water Supply System. The basis of design for the water and sewer facilities for this project is therefore as follows:

Water: 580 Dwellings at 400 GPD/Dwelling = 232,000 GPD
Wastewater: 580 Dwellings at 3.75 BR average @ 120 GPD/BR = 261,000 GPD*

*The wastewater number is based on the NCDEQ standard allocation of 120 gallons per day per bedroom; actual consumption is expected to be much less and should not exceed 200 gallons per day per residence, so actual flows from the development at build-out are not expected to exceed 116,000 gallons per day, and likely will be substantially less than that.

Wastewater Collection:

A preliminary plan of gravity collection sewers and pump stations has been developed for South Mills Landing P.D., and is shown on the Master Plan for the development. The proposed wastewater collection system will be connected to the Camden system in a manner to be approved by the County.

Stormwater:

Collector swales and infiltration swales will be installed as needed along lot lines. A series of stormwater detention and retention ponds will be constructed to detain the difference between pre- and post-development runoff. The details of the stormwater plan will be designed in consultation with Camden County's Engineer and its stormwater regulations, as well as those promulgated by the North Carolina Department of Environmental Quality (NCDEQ), Division of Water Resources.

Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)

SOUTH MILLS LANDING

PART 4

FISCAL ANALYSIS

FISCAL IMPACT STATEMENT
for
SOUTH MILLS LANDING

The following is a summary of the anticipated Fiscal Impact for South Mills Landing based on the current Master Plan that is being reviewed for P.D. approval:

A. Estimated Total Property Valuation at Build-out:

383 Single-family Homes @ \$262,500 (Average).....	\$100,537,500
197 Multi-family Dwellings @ \$212,500 (Average).....	\$ 41,862,500
35,000 sq.ft. of Commercial Development @\$120/sq.ft.....	\$ 4,200,000
 Estimated Total Value at Build-out.....	 \$146,600,000

B. Tax Revenue (Annual):

The positive operational impact on Camden County at full buildout is estimated to be as follows:
Ad Valorem Tax: .75/100 x \$146,600,000.....\$1,099,500.
(Includes Fire Tax)

Total Estimated Annual Tax Revenue:.....\$1,099,500

C. Annual Fees:

Solid Waste Fee: \$75/yr. x 580 Properties.....	\$ 43,500/year
Stormwater Fee: \$10/yr. x 580 Properties.....	\$ 5,800/year (minimum)

D. Water and Sewer Fees

Water Fees (to South Mills Water Assoc.): 580 x \$5,000/Connection..	\$ 2,900,000
Sewer Fees (to Camden County):	
- Capacity Fees: 580 x \$7,400.....	\$ 4,292,000
- Connection Fees: 580 x \$3500.....	\$ 2,030,000
Total Sewer Fees:.....	\$ 6,322,000

E. Other Revenue Sources:

Transfer Taxes on Home Sales: 1.0% x \$142,400,000.....	\$ 1,424,000
Revenue Stamps: 0.2% x \$142,400,000.....	\$ 284,800
Subtotal:.....	\$ 1,708,800

Development Review Fees: 580 Units @ \$400/unit.....	\$ 232,000
Stormwater Review Fees:.....	\$ 6,000 (minimum)
Building Permit Fees: 580 Homes @ 1,300/home (Average).....	\$ 754,000 (estimated)
Subtotal:.....	\$ 992,000

Total, Estimated Other Revenue:.....\$ 2,720,800

Attachment: 1 MP Development Impact Statement updated 2-20-20 - Copy (2731 : South Mills Landing)

SOUTH MILLS LANDING

PART 5

TRAFFIC IMPACT ANALYSIS

The Traffic Engineering firm VHB was contracted to provide a Traffic Impact Analysis, which has been provided under separate cover. The recommendations for the VHB report, as approved by NCDOT will be followed during the course of this development project.

TRAFFIC IMPACT ANALYSIS

South Mills Landing

South Mills, NC

PREPARED FOR

Reese Smith, Sr.
Managing Partner
South Mills, LLC
PO Box 9636
Chesapeake, VA 23321

PREPARED BY



VHB Engineering NC, P.C. (C-3705)
940 Main Campus Drive, Suite 500
Raleigh, NC 27606
919.829.0328

October 11th, 2019

Attachment: 1a MP TIA Exec Summary - Copy (2731 : South Mills Landing)



Executive Summary

South Mills Landing, LLC plans to construct a residential development east of US 17 in South Mills, NC (Figure 1). The proposed development will be constructed on two different tracts of land. The northern site can be accessed via Horseshoe Road and Main Street (US 17 Business) and the southern site can only be accessed via Main Street (US 17 Business). In total, the development will consist of 387 single-family homes and 194 multifamily housing units (apartments or townhomes). The development is expected to be constructed by 2022.

Project Background

Based on the conceptual site plan (Figure 2), access to the development is proposed via four (4) vehicular access points. The following are the proposed access points:

- › Future Access #1: Full movement access on Horseshoe Road, approximately 400 feet east of US 17.
- › Future Access #2: Full movement access on Main Street (US 17 Business) via Halstead Street.
- › Future Access #3: Full movement access on Main Street (US 17 Business) at Horseshoe Road.
- › Future Access #4: Full movement access on Main Street (US 17 Business), approximately 1,600 feet northeast of US 17.

The following intersections are included in the study area and were analyzed, where applicable, for existing and future conditions:

- › US 17 at Main Street (US 17 Business)
- › US 17 at Horseshoe Road
- › Main Street (US 17 Business) at Horseshoe Road/Future Access #3
- › Main Street (US 17 Business) at Halstead Street/Future Access #2
- › US 17 Business at Main Street (SR 1241)
- › Horseshoe Road at Future Access #1
- › Main Street (US 17 Business) at Future Access #4

The analysis was performed under four (4) scenarios: Existing (2019), No-Build (2022), Build (2022), and Build (2022) with Improvements. The Existing (2019) scenario includes typical weekday AM and PM peak hour analysis based on turning movement count data collected in April 2019. The No-Build (2022) scenario includes existing traffic with a one percent (1%) annual growth rate applied between the base year (2019) and the build-out year (2022). The Build (2022) scenario includes No-Build (2022) volumes with the addition of site trips generated by the full build-out of the proposed development. Future conditions with the recommended improvements in place were analyzed in the Build (2022) with Improvements scenario.

Existing (2019) Conditions

Existing analyses were conducted based on current roadway geometrics and intersection turning movement counts collected in April 2019.

As reported in the Summary Level of Service (LOS) table on page vi, all stop-controlled approaches, except for one, operate at an acceptable level of service (i.e., LOS D or better) during both peak hours. The westbound stop-controlled approach at the intersection of US 17 and Horseshoe Road operates at LOS E during the PM peak hour with 38.0 seconds of delay per vehicle.

No-Build (2022) Conditions

An annual growth rate of one percent (1%) was applied to the existing traffic to account for the normal growth between the base year (2019) and the build year (2022).

One background project was identified within the study area that will be constructed by the build year (2022). The North Carolina Department of Transportation (NCDOT) is developing plans to install a two-phase signal at the intersection of US 17 and Main Street (US 17 Business). Multiple fatal crashes have taken place at this location over the previous six years, and the signal is being installed to attempt to improve safety conditions at the intersection.

As reported in the Summary Level of Service (LOS) table on page vi, the new traffic signal at the intersection of US 17 and Main Street (US 17 Business) operates at LOS A during both peak hours. All stop-controlled approaches, except for one, operate at an acceptable level of service during both peak hours. The westbound stop-controlled approach at the intersection of US

17 and Horseshoe Road maintains operations at LOS E during the PM peak hour with a projected 40.9 seconds of delay per vehicle.

Trip Generation and Assignment

Trip generation was conducted based on the most appropriate corresponding trip generation codes included in the *ITE Trip Generation Manual, 10th Edition* and the suggested method of calculation in the NCDOT's "Rate vs. Equation" Spreadsheet. The proposed South Mills Landing development is to consist of 387 single-family homes and 194 apartments/townhomes; ITE LUC 210 (Single-Family Detached Housing) and LUC 220 (Multifamily Housing (Low Rise)) were used based on the NCDOT guidance.

As a result, the proposed development is projected to generate 5,037 daily weekday site trips, with 370 trips (91 entering, 279 exiting) occurring in the AM peak hour and 479 trips (301 entering, 178 exiting) occurring in the PM peak hour. The generated site trips were distributed in accordance with the existing turning movement counts and land uses.

Build (2022) Conditions

The Build (2022) conditions account for both the No-Build (2022) traffic and the site traffic generated by the proposed development after the completion.

As shown on the Summary LOS table on page vi, with the addition of site trips, both stop-controlled approaches at the intersection of US 17 and Horseshoe Road deteriorate to LOS F during the PM peak hour. The eastbound approach along Horseshoe Road at US 17 deteriorates to LOS E during the AM peak hour. All other stop-controlled approaches, including the future access driveways, operate acceptably during both peak hours. The traffic signal at the intersection of US 17 and Main Street (US 17 Business) is projected to maintain operations at LOS A during both peak hours.

Roadway Improvement Recommendations

The site generated trips from the proposed development are expected to impact at least one of the study area intersections. Therefore, the following intersection improvements have been identified for the build-out of the development.

US 17 and Horseshoe Road

The eastbound and westbound stop-controlled approaches at this intersection are projected to operate at unacceptable levels of service during both peak hours with the development in place. The following should be considered to improve overall operations at the intersection:

- › Widen Horseshoe Road between US 17 and Future Access #1 to provide a new two-way left-turn lane. Stripe out at least 100 feet of storage for a new westbound left-turn lane at US 17.

- › Construct a westbound right-turn lane with at least 100 feet of storage.

The generated trips from the development are not expected to negatively affect operations at any of the four future access driveways. However, the following turn lane improvements at the site driveways should be considered to efficiently move traffic into and out of the development:

Horseshoe Road and Future Access #1

The stop-controlled approach along Future Access #1 is projected to operate at LOS A during both peak hours. The following is recommended for the Future Access #1 connection:

- › Construct Future Access #1 with a single ingress lane and single egress lane.
- › Stripe out at least 100 feet of storage within the new two-way left-turn lane along Horseshoe Road between US 17 and Future Access #1.

Main Street (US 17 Business) and Future Access #2/Halstead Street

The existing stop-controlled approach along Halstead Street is projected to maintain operations at LOS B during both peak hours with the development in place. No additional improvements are recommended at this location once Future Access #2 is connected to Halstead Street.

Main Street (US 17 Business) and Future Access #3

The stop-controlled approach along Future Access #3 is projected to operate at LOS B during both peak hours. The following is recommended for the Future Access #3 connection:

- › Construct Future Access #3 with a single ingress lane and single egress lane at the intersection of Main Street (US 17 Business) and Horseshoe Road.

Main Street (US 17 Business) and Future Access #4

The stop-controlled approach along Future Access #4 is projected to operate at LOS B during both peak hours. The following is recommended for the Future Access #4 connection:

- › Construct Future Access #4 with a single ingress lane and single egress lane.
- › Construct an exclusive southbound left-turn lane with at least 100 feet of storage and appropriate taper.

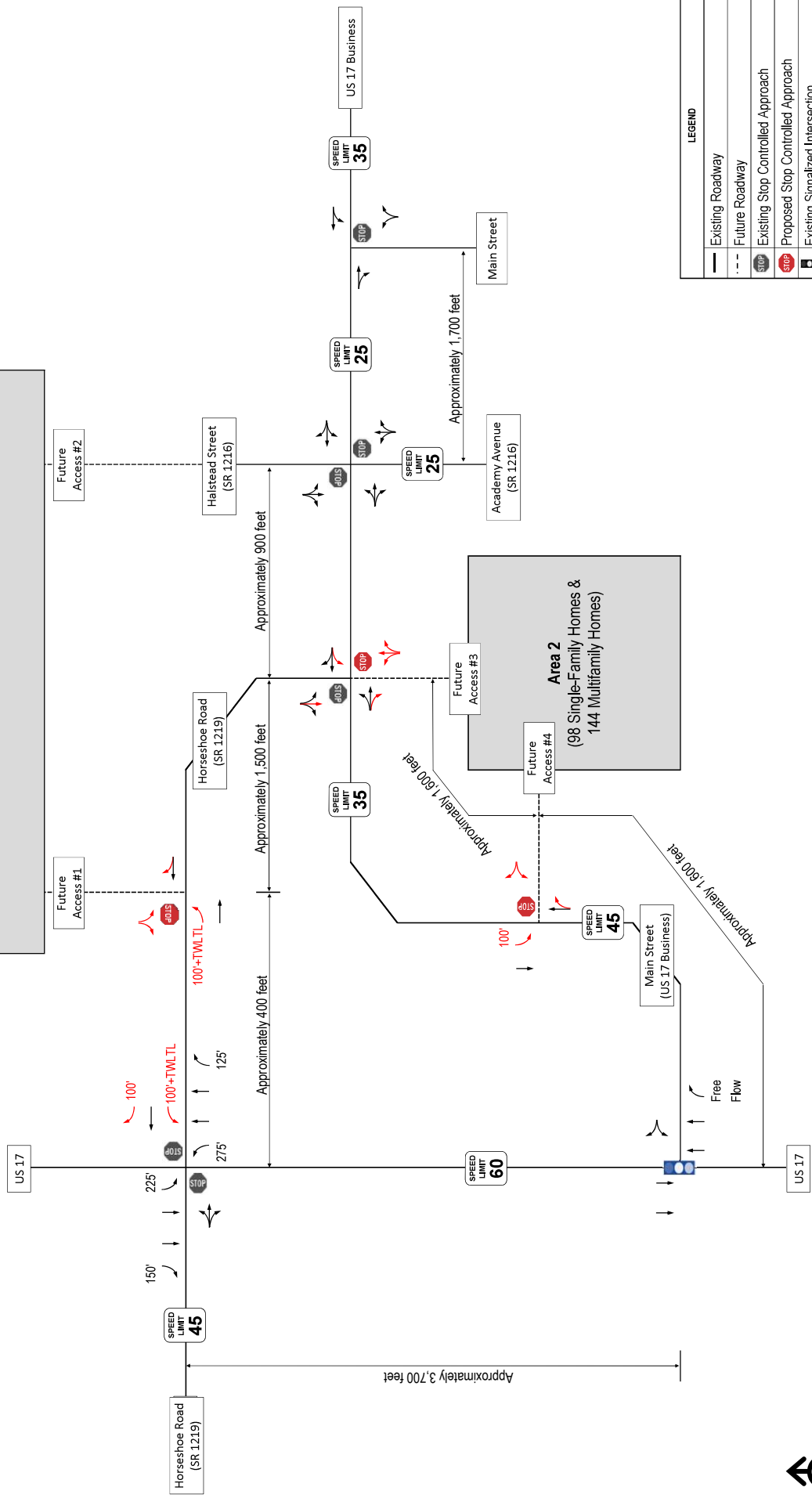
Table ES-1 Summary Level of Service Table

Intersection and Approach	Traffic Control	Existing (2019)		No-Build (2022)		Build (2022)		Build (2022) - With Improvements	
		AM	PM	AM	PM	AM	PM	AM	PM
US 17 at Main Street (US 17 Business)	Unsignalized	-	-	A	A	B	A	B	A
Westbound		B-12.3	B-11.7	(7.1 sec/veh)	(8.1 sec/veh)	(10.0 sec/veh)	(9.2 sec/veh)	(10.0 sec/veh)	(9.2 sec/veh)
Northbound		-	-	B-13.6	B-12.2	B-15.0	B-13.1	B-15.0	B-13.1
US 17 at Horseshoe Road	Unsignalized	-	-	A-6.1	A-6.7	A-8.6	A-7.6	A-8.6	A-7.6
Eastbound		-	-	-	-	-	-	-	-
Westbound		C-19.8	C-24.1	C-20.3	D-25.4	E-38.1	F-50.0	E-38.1	F-50.0
Main Street (US 17 Business) at Horseshoe Road/Future Access #3	Unsignalized	C-20.4	E-38.0	C-21.1	E-40.9	C-20.7	F-53.4	C-16.6	D-30.1
Northbound		-	-	-	-	-	-	-	-
Southbound		B-10.1	B-10.4	B-10.2	B-10.4	B-11.2	B-12.3	B-11.2	B-12.3
Main Street (US 17 Business) at Halstead Street/Academy Avenue/Future Access #2	Unsignalized	-	-	-	-	-	-	-	-
Northbound		B-10.6	B-12.0	B-10.7	B-12.1	B-11.8	B-14.4	B-11.8	B-14.4
Southbound		B-10.6	B-11.5	B-10.7	B-11.6	B-10.1	B-11.4	B-10.1	B-11.4
US 17 Business at Main Street	Unsignalized	-	-	-	-	-	-	-	-
Northbound		A-9.7	B-10.5	A-9.7	B-10.6	B-10.0	B-11.0	B-10.0	B-11.0
Horseshoe Road at Future Access #1		-	-	-	-	-	-	-	-
Southbound	-	-	-	-	A-9.5	A-9.8	A-9.5	A-9.8	
Main Street (US 17 Business) at Future Access #4	Unsignalized	-	-	-	-	-	-	-	-
Westbound		-	-	-	-	B-12.6	B-13.0	B-12.5	B-12.9

X (X sec/veh) = Overall intersection LOS (average delay), X-XX = Approach LOS and average delay

Area 1
(289 Single-Family Homes & 50 Multifamily Homes)

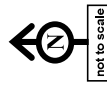
Area 2
(98 Single-Family Homes & 144 Multifamily Homes)



LEGEND

	Existing Roadway
	Future Roadway
	Existing Stop Controlled Approach
	Proposed Stop Controlled Approach
	Existing Signalized Intersection
	Background Signal Improvement
	Turning Movement
	Proposed Lane Geometrics

Figure ES
Build (2022) Lane Geometrics and Traffic Control
Attachment: 1a MP TIA Exec Summary - Copy (2731 : South Mills Landing)



not to scale

Compatibility with Surrounding Area

The proposed use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located. The northern tract is abounded by US 17 to the northwest, by Joy's Creek Canal to the east, and by the South Mills Village core district to the south. A 50' vegetative buffer is being provided to adjacent residential development to the south.

The south tract is bounded to the north and west by Main Street and Main Street extension (US 17 Business) with residential development beyond to the west. To the east is residential development and farmland and to the south is undeveloped woodland and wetlands.

Compatible residential development is being proposed and there will be 50' buffers adjacent to existing residential development.

The applicant is not aware of any adverse impacts on land value in the surrounding area. The applicant anticipates that the proposed stormwater improvements will benefit the property values of the nearby community by improving existing drainage conditions.

The proposed use is compatible with the adjacent development and will further the county's goal of concentrating new residential development in the vicinity of existing development and where public utilities are readily available.

Lot sizes appear to be compatible with existing lots in the adjoining and near-by South Mills Village area.

CONSISTENCY WITH ADOPTED POLICY GUIDANCE

The use is consistent with the Camden County 2035 Comprehensive Land Use Plan policies addressing density, recreational and open space, transportation infrastructure, and utilities.

Community Vision Statement: The project is consistent with the following excerpt from the Camden County Community Vision Statement:

- “New development will be focused within targeted core areas to bring new life into established county villages and to efficiently use existing and plant infrastructure and public resources. New housing choices will be made available to serve young families and professionals and retirees.”

Density: The project is located within Village Mixed Use and Village Residential land use designations and proposes an overall density of 3.14 units per acre (2.53 dwelling units per acre including the adjacent 44 acre tract that is not being developed). The Village Mixed Use designation provides for between 3 and 14 dwelling units per acre, and the Village Residential envisions up to 3 dwelling units per acre. The proposed use will include residential development and village like clusters and will include open spaces surrounding the clusters, helping to prevent traditional suburban sprawl.

Stormwater: The applicant is placing significant stormwater management facilities on site to collect and manage stormwater. The applicant plans to model the 100 year storm event and to manage stormwater runoff from that event. This commitment will provide a public benefit by improving existing drainage conditions using private funds, reducing runoff from the site and reducing impacts to offsite drainage outlets.

The development is consistent with the following land use policies from the LUP:

Objective #1: Promote a Targeted Development Pattern: “Camden County will work with developers to encourage new residential and non-residential in a manner that is consistent with the county’s Future Land Use Plan,” including:

Action Strategy # 1: Promote Target Development through Rezoning.

“Promote targeted development, as identified by the Future Land Use map, through appropriate rezoning and development approvals,” and:

Action Strategy #6: Provide Public Water and Sewer in Targeted Development Areas.

“Support the extension of public water and wastewater service within targeted development Areas and discourage extension of these services outside of these areas.”

The development is consistent with LUP Objective #4: Ensure that New Development has a Positive Impact on the County Budget including:

Action Strategy #1: Promote Development Where Public Infrastructure Exists or Is Planned:

“Promote a targeted development pattern that focuses development in areas where public infrastructure and facilities are existing or planned, and away from areas where new systems would be needed to service new development.”

The proposal is consistent with Objective #5: Provide New Housing Choices including:

Action Strategy #2: New Zoning for Moderate and Higher Density Housing:

“Develop and adopt new housing districts to allow for moderate and higher density residential development within the core village areas as identified on the Future Land Use Plan map. Encourage the use of the Planned Unit Development zoning district for developments proposing higher density mixed-use development.”

The development is consistent with the following specific language from the Village Mixed Use Land Use Description:

- “This area includes new opportunities for moderate to higher density mixed use including residential, commercial and recreational uses. It includes...a proposed planned unit development north of Main Street in the South Mills core village area”, and:
- “Village Mixed-Use includes future areas for development of more dense residential neighborhoods that provide a diversity of housing types and housing options. Areas included single-family detached units, townhomes, duplexes, condominiums, apartments, senior housing, and other multi-family dwelling units. Housing densities should range from 3-14 dwelling units per acre. Development should fit the context of the most proximate core village area. Appropriate zoning for village mixed-use development includes the Planned Unit Development district.

The project is consistent with the following additional policies from the LUP:

1. The extension of public utilities within village residential areas in South Mills and Courthouse/Camden is appropriate. The village mixed-use area located in Shiloh is more appropriately serviced using a small package plant than public sanitary sewer.
2. Linkages should be made to provide vehicular, bicycle, and pedestrian access between residential neighborhoods and proximate commercial and recreational centers (The development is providing pedestrian connectivity to the South Mills Main Street area).
3. Recreational facilities provided in new residential developments should be designed to provide maximum access to properties in the development and should include passive and active recreational facilities, with emphasis on providing sidewalks and biking trails.
4. Stormwater management best practices should be used when designing residential developments to minimize flows and maintain water quality.

The development is consistent with Objective #5: New Residential Development to Assist in Development of Recreational Facilities. “Per the county’s zoning ordinance, new residential or mixed

use developments located in targeted areas should include recreational amenities. These standards should be improved to require appropriate bicycle and walking paths, and link to adjacent pathways as possible”, including:

Action Strategy #1: New Developments in Targeted Development Areas to Include Open Space and Recreational Facilities:

“Continue to require open space and recreational facilities as part of residential and mixed use Developments for developments within targeted development areas located in South Mills and Camden core village areas,” and:

Action Strategy #2: Update County Development Standards to Require Bicycle and Pedestrian Paths as Part of New Residential Development:

“Update the county’s Unified Development Ordinance to require the development of bicycle and walking paths as part of residential and mixed use developments of a certain size.”

The project will provide for sidewalks, greenways, and will have walking trails to encourage mobility by pedestrians and bicyclists. It also preserves a significant amount of open space and natural features throughout the development to promote recreation and preserve natural areas.

The development will also provide linkage to the South Mills Village core area.

The development is consistent with Objective #3: Create Better Connectivity and Accessibility within New Developments. “As new development occurs, the county should work with developers and adjacent property owners to create connections to the development site and internal connections within the site that are efficient and safe. Access to main roadways should be limited to reduce conflicts associated with vehicular turning movements.”

The developer has completed a Traffic Impact Analysis that recommends safe and efficient improvements to the limited roadway connections in a manner that is intended to reduce conflicts and provide safe vehicular turning movements.

The project is consistent with Objective #3: Promote Land Use Patterns that Efficiently Use Public Water and Sewer Services: “Camden County will promote a land development pattern that efficiently uses existing and planned public water and sewer services and that capitalizes on economic opportunities.”

This includes Action Strategy #1: Promote a Land Use Pattern that Utilizes Centralized Utility Systems:

“Promote and facilitate forms of development that will allow for more centralized and environmentally effective systems that will serve as the backbone for future growth.”

The project is also consistent with Objective #6: Identify Opportunities to Implement the Camden County Water and Sewer Master Plan: “Of particular consideration is the recommendation for provision of wastewater treatment at the South Camden Wastewater Treatment Plant in South Mills.”

In addition to the Camden County 2013 Comprehensive Land Use Plan, the project is consistent with several provisions of the South Mills Small Area Plan, including the following:

- “From the overall provision, the plans main goal is to transform South Mills Village into its own economically sustainable community, while also enticing families to pursue all of their daily activities within the Township. A Planned Unit Development with mixed residential and commercial uses should further the implantation of this goal.”
- “Densification via Sewer – Implications for Economy and Housing: With the construction of sewer lines within the South Mills core, there will be a greater potential for higher density commercial and multi-family residential developments. It is especially important to the South Mills Village Core to take advantage of what a sanitary sewer system has to offer, namely, the opportunity to bring in some density and place characteristics to the village and a more compact, efficient, walkable village form.”
- “Some smaller-scale multi-family residential development like townhouses may be appropriate within the community core, if appropriately designed and scaled to the village.”

The proposal is also consistent with the SAP goal of providing better street lighting. “Street lights will not only bring character to the Village Core (if pedestrian-scale lighting is installed) but add Village Core security at night.”

This development is also consistent with the following land use regulations identified in the Small Area Plan: “Specifically, this plan proposes several of the following changes:higher density permissions upon the extension of sewer.”

In summary, it appears the development proposal is consistent with many provision of both the Camden County 2035 Comprehensive Land Use plan and the South Mills Small Area Plan.

Dan Porter

From: Cox <greg316@cox.net>
Sent: Thursday, May 07, 2020 6:19 AM
To: Dan Porter
Subject: [External] Re: [External] Fwd: South Mills Landing - 10-yr Model Continuity Error

Good morning

Andy has a model of the existing conditions. He has not submitted anything else. The proposed conditions will be challenging. I do not know how they proposed to show that development doesn't increase runoff.

Greg

Sent from my iPad

On May 6, 2020, at 4:59 PM, Dan Porter <dporter@camdencountync.gov> wrote:

AND???

Do we have enough information to proceed to consider the preliminary plat so they can tackle the plan and lost development conditions.

Dan B. Porter, Planning Director
 Camden County
 PO Box 74
 117 NC Hwy 343 North
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 263
 Fax: 252 333 1603
 Email: dporter@camdencountync.gov
dbp0124@hotmail.com

*DISCLAIMER: Pursuant to the Freedom of Information Privacy Acts (FOIPA) and North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail messages(s) sent in response to it may be considered public record and as such subject to request and review by anyone.

From: Cox [<mailto:greg316@cox.net>]
Sent: Tuesday, May 05, 2020 6:12 AM
To: Dan. 263 Porter
Subject: [External] Fwd: South Mills Landing - 10-yr Model Continuity Error

Sent from my iPad

Begin forwarded message:

From: David Deel <dadeeleng@gmail.com>
Date: May 4, 2020 at 7:58:32 PM EDT
To: Greg <greg316@cox.net>
Subject: Re: South Mills Landing - 10-yr Model Continuity Error

Thanks!

Sent from my iPhone

On May 4, 2020, at 3:36 PM, Greg <greg316@cox.net> wrote:

Pack it in

Sent from my iPhone

On May 4, 2020, at 2:34 PM, David Deel
 <dadeeleng@gmail.com> wrote:

Greg;

I extended the time period so that the model would run for three days after the end of the rainfall event and my flow continuity error remains at 6.29% and the peak flow at Outfall 1 remains at 41.78 cfs

Thanks,
 Andy

On Mon, May 4, 2020 at 2:15 PM Greg
 <greg316@cox.net> wrote:

Okay. You've reported your efforts. One thing just hit me....allow the model to run two days beyond the the rain After that give up

Sent from my iPhone

> On May 4, 2020, at 1:28 PM, David Deel
 <dadeeleng@gmail.com> wrote:

>

>

> Greg;

>

> Well... I have gone through the nodes with high instability indexes, modified inverts to maintain positive slopes, removed culverts, reconnected drainage areas downstream, replaced culverts with

open channels, replaced culverts with equivalent pipes, reduced my time step down to 0.067 seconds, etc. etc., etc.... I can't come up with a set of modifications that really moves that flow continuity error (it has stayed in the 5.9% - 7.1% range the entire time). My flow at the related outfall (link E001-Outfall1) has barely moved as I've made these changes (it has varied from 41.33 cfs to 41.78 cfs). I think I'm past that "spend a couple of hours on it" plan to see if I could pull it into the 1.0% range.

>
> -Andy
>
> --
> Deel Engineering, PLLC
> P.O. Box 3901
> Kill Devil Hills, NC 27948
> (252)202-3803

--
Deel Engineering, PLLC
P.O. Box 3901
Kill Devil Hills, NC 27948
(252)202-3803



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.A
Meeting Date: July 06, 2020
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title **April Monthly Report**
Attachments: April 2020 monthly report (PDF)
Summary: April Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	228,358.81	8,595.16
2018	62,932.12	2,647.13
2017	25,555.19	2,611.00
2016	12,975.06	1,788.99
2015	8,206.87	942.92
2014	11,028.92	1,226.91
2013	7,447.15	4,851.16
2012	5,778.79	7,485.57
2011	4,672.66	6,296.77
2010	4,149.58	4,642.02

Attachment: April 2020 monthly report (2742 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	371,105.15
TOTAL PERSONAL PROPERTY UNCOLLECTED	41,087.63
TEN YEAR PERCENTAGE COLLECTION RATE	99.45%
COLLECTION FOR 2020 vs. 2019	72,621.21 vs. 50,924.94

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2019	96.92%
2018	99.13%
2017	99.60%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: April 2020 monthly report (2742 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING April 2020

BY TAX ADMINISTRATOR

- 19 NUMBER DELINQUENCY NOTICES SENT
- 32 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 0 NUMBER OF WAGE GARNISHMENTS ISSUED
- 0 NUMBER OF BANK GARNISHMENTS ISSUED
- 2 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: April 2020 monthly report (2742 : Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	7,418.60	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBIAR COMMERCIAL FINANCE	SOUTH MILLS	152 158 US W
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	158 US W
R	02-8934-01-18-6001.0000	4,970.13	1	LINDA SUE LAMB HINTON	CAMDEN	141 EDGEWATER DR
R	03-8899-00-16-2671.2425	4,783.31	1	SPRING LOTUS LLC	SHILOH	158 US E
R	02-8935-02-66-7093.0000	4,508.36	2	B. F. ETHERIDGE HEIRS	CAMDEN	HOLLY RD
R	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	165 IVY NECK RD
R	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	1330 343 HWY S
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	110 MILL DAM RD N
R	02-8944-00-75-7172.0000	3,376.93	1	KIM SAWYER	CAMDEN	146 158 US W
R	02-8934-01-18-8072.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	SOUTH MILLS	LILLY RD
R	01-7090-00-64-6040.0000	2,949.86	1	LINWOOD RIDDICK	CAMDEN	129 SLEEPY HOLLOW RD
R	02-8935-01-08-8786.0000	2,940.10	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8934-01-29-4617.0000	2,923.24	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHILL RD
R	02-8945-00-41-2060.0000	2,922.52	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8943-01-17-4388.0000	2,909.12	1	WILLIAM K. COLONNA	CAMDEN	175 MCKIMMEY RD
R	01-7081-00-52-7312.0000	2,805.98	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	431 158 US W
R	02-8944-00-87-7021.0000	2,720.76	1	NMJ PROPERTIES LLC	CAMDEN	MCKIMMEY RD
R	02-8923-00-19-3774.0040	2,716.91	2	JOHNNIE MERCER HEIRS	CAMDEN	899 SANDY HOOK RD
R	02-8944-00-99-1027.0000	2,650.14	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	112 HIGH RD
R	03-8973-00-22-3033.0000	2,631.32	1	WILLIAM DAVID BYRUM	SHILOH	131 LILLY RD
R	03-9809-00-23-8838.0000	2,572.41	1	GODFREY RIDDICK	SOUTH MILLS	257 A OLD SWAMP RD
R	01-7090-00-64-4058.0000	2,568.65	1	MICHAEL ASKEW	SHILOH	WICKHAM RD
R	01-7999-00-62-3898.0000	2,509.41	3	CECIL BARNARD HEIRS	SHILOH	WINDY HEIGHTS DR
R	03-8962-00-67-1021.0000	2,459.32	1	JEWEL H. DAVENPORT	CAMDEN	195 COUNTRY CLUB RD
R	02-8943-01-06-9013.0000	2,440.10	1	CAROLYN MCDANIEL	CAMDEN	503 SAILBOAT RD
R	02-8934-03-31-9750.0000	2,401.72	1	GENE W IRBY	SHILOH	211 HOLLAND DR
R	03-8809-00-24-8236.0000	2,386.40	1	ARCENIA B STUMM	CAMDEN	172 NECK RD
R	02-8928-00-23-2073.0000	2,335.19	1	FRANK MCMILLIAN HEIRS	SHILOH	
R	03-8962-00-05-0472.0000		1			

06/29/20 10:27:00

Delinquencies Top-30 Unpaid

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,418.60	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SOUTH MILLS	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	945.00	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	922.16	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	636.33	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8899-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8962-00-04-9097.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	02-8935-01-07-0916.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	03-8962-00-70-7529.0000	9	1,846.93	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-90-0938.0000	9	674.58	MARY SNOWDEN	SHILOH	WICKHAM RD
R	03-8962-00-60-7648.0000	9	623.75	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8965-00-37-4242.0000	8	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	01-7091-00-64-6569.0000	8	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-55-5300.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-1568.0000	8	1,427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R			400.52	PETER BUTSAVAGE	SHILOH	HIBISCUS RD

Delinquencies Top-30 Oldest

06/29/20 10:27:01

Attachment Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,183.53	10	JOHN MATTHEW CARTER	CAMDEN	150 158 HWY
P	0001591	859.53	1	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0002924	497.77	2	PAUL BEAUMONT	SHAWBORO	DEERFIELD TRL
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	158 US W
P	0002941	453.90	1	BARKER'S TRUCKING, INC	SHILOH	SASSAFRAS LN
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	ROBIN CT W
P	0000846	403.85	1	TOAN TRINH	SHILOH	SAILBOAT RD
P	0001546	343.89	2	GEORGE ROWLAND	CAMDEN	158 US W
P	0003399	302.87	1	JAI ME ARMANDO ARIZAGA	SOUTH MILLS	CULPEPPER RD
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	158 HWY W
P	0000772	288.86	5	COSBY BAKER	SOUTH MILLS	BINGHAM RD
P	0002194	285.59	10	AARON MICHAEL WHITE	SHILOH	SANDY HOOK RD S
P	0001106	242.94	1	JAMI ELIZABETH VANHORN	SOUTH MILLS	ONE MILL RD
P	0002525	238.91	8	JOSEPH VINCENT CARDYN	SHILOH	MAIN ST
P	0000905	232.45	2	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	PONDEROSA RD
P	0001976	205.03	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002442	200.37	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	AARON DR
P	0001408	193.32	2	GERALD WHITE STALLS JR	SOUTH MILLS	CHRISTOPHERS WAY
P	0003109	181.33	3	SHELLY MARIE AMMON	SOUTH MILLS	MAIN STREET
P	0001693	161.46	10	CRAIG SCOTT CAREY	SOUTH MILLS	206 SHARON CHURCH RD
P	0002182	160.72	1	ALLIANCE NISSAN	CAMDEN	158 HWY W
P				ACADEMI TRAINING CENTER LLC	MOYOCK	PUDDIN RIDGE RD

Delinquencies Top-30 Unpaid

06/29/20 10:27:22

Attachment "B"
Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	2,183.53	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	158 HWY W
P	0001230	8	411.11	JAMES NYE	SOUTH MILLS	ROBIN CT W
P	0001694	8	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	158 HWY W
P	0001952	8	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	PONDEROSA RD
P	0000772	7	288.86	COSBY BAKER	SOUTH MILLS	BINGHAM RD
P	0000905	5	232.45	KEVIN & STACY ANDERSON	SHILOH	AARON DR
P	0000295	4	792.09	HENDERSON AUDIOMETRICS, INC.	CAMDEN	158 HWY E
P	0000846	4	403.85	TOAN TRINH	SHILOH	SAILBOAT RD
P	0000385	4	121.17	MARK SANDERS OVERMAN	SHAWBORO	GARRINGTON ISLAND
P	0002921	4	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	DOCK LANDING LOOP
P	0000770	4	108.00	MARSHA GAIL BOGUES	CAMDEN	BELCROSS RD
P	0002079	4	106.35	OCTAVIS BANKS III	SOUTH MILLS	OLD SWAMP RD
P	0001104	3	673.59	MICHAEL & MICHELLE STONE	CAMDEN	RIDGE ROAD
P	0000297	3	517.95	ADAM D. & TRACY J.W. JONES	CAMDEN	WALSTON LN
P	0001976	3	205.03	ANA ALICIA MARTINEZ LOPEZ	SHILOH	AARON DR
P	0002442	3	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	CHRISTOPHERS WAY
P	0001408	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	MAIN STREET
P	0000945	3	145.18	RAMONA F. TAZEWELL	CAMDEN	SLEEPY HOLLOW RD
P	0001150	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	MILL DAM RD S
P	0001689	3	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	ROBIN DR
P	0002468	3	106.72	WANDA HERNANDEZ WELLS	SHILOH	HIGH RD

Delinquencies Top-30 Oldest

06/29/20 10:27:23



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.B
Meeting Date: July 06, 2020

Submitted By: Karen Davis, Clerk to the Board
 Emergency Management
 Prepared by: Karen Davis

Item Title **Resolution Adopting the Albemarle Regional Hazard Mitigation Plan**

Attachments: Resolution Adopting the Albemarle Regional HMP (DOC)

Summary:

A Hazard Mitigation Plan is put in place to better protect our citizens and their property from the effects of natural and human-caused hazards and it is required to maintain eligibility for mitigation funding from FEMA (this is the funding we are currently using for the acquisition and demolition/rebuilds of property from Hurricane Matthew).

The Albemarle Regional Hazard Mitigation Plan (RHMP) is currently being reviewed by the North Carolina Department of Public Safety (NCDPS). The existing plan expired on May 12, 2020. The contractor has been working with NCDPS and FEMA to get this plan approved. In the past, plans were not adopted until both the State and FEMA reviews were completed. That process can take several months, and possibly longer during this difficult time. In order to ensure continued compliance, FEMA has authorized communities to proceed with adoption immediately, as the plan is considered a living document that is subject to change. Any changes resulting from the review will be incorporated into the final version of the plan.

Recommendation: Approval.



Camden County, North Carolina

RESOLUTION ADOPTING THE ALBEMARLE REGIONAL HAZARD MITIGATION PLAN

WHEREAS, Camden County is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Camden County Board of Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Camden County Board of Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the Camden County; and

WHEREAS, Camden County actively participated in the planning process for the Albemarle Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan update with input from the appropriate local and state officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Albemarle Regional Hazard Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, be it resolved that the Board of Commissioners of Camden County hereby:

1. Adopts the Albemarle Regional Hazard Mitigation Plan; and
2. Vests the Emergency Management Coordinator with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring

communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

3. Appoints the Emergency Management Coordinator to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Camden County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2020 Albemarle Regional Hazard Mitigation Plan.

Adopted this 6th day of July, 2020.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.C
Meeting Date: July 06, 2020
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title **COVID-19 Small Business and Non-Profit Relief Grant Program**
Attachments: Authorization to Establish the COVID19 Small
Business Grant
(DOCX)
RECOVERY GRANT APPLICATION FINAL EDIT
(DOCX)

Summary, recommendation and supporting documentation attached.

Authorization to Establish the COVID-19 Small Business and Non-Profit Relief Grant Program

REQUEST:

Board of Commissioners authorization to create a grant program to provide relief to small businesses and non-profits impacted by the COVID-19 pandemic. The program will be funded through an allocation of the Coronavirus Relief Funds provided through the federal CARES Act. Approval is also requested for the County Manager to administer the grant program working with the Economic Development Commission.

RECOMMENDATION:

The County Manager recommends the Board of Commissioners approve the disbursement of between \$80K to \$100K to establish the COVID-19 Small Business and Non-Profit Relief Grant Program (Grant Program) for businesses and non-profits affected by the COVID-19 pandemic and authorize the County Manager to administer the Grant Program to meet program objectives.

TIMING:

Board action is requested on July 6, 2020, in order to establish the grant program by July 15, 2020.

BACKGROUND:

During a meeting between staff and with the NC Pandemic Recovery Office (NCPRO) on May 6, 2020 a plan was discussed for the County Distribution of the Coronavirus Relief Fund in the amount of \$426,810.

The plan was completed and submitted to NCPRO for review on May 27, 2020. The plan includes a number of areas where the funds can be spent including grant funding to assist small businesses negatively affected by COVID-19. Staff has developed a program to provide grant funds to eligible entities which would not be repaid by the selected awardees. The applicant pool will extend to non-profit organizations as well as small businesses. One of the objectives of the Grant Program is to support eligible small businesses, including non-profit organizations in Camden County, through grants to address costs of business interruptions caused by required closures. The size of the Grant Program award would be made based upon the number of employees. The following structure proposed:

Employees, 1 - 10: \$1,500

Employees, 11 – 25: \$2,000

Employees, 26 – 49: \$2,500

Funds to administer the Grant Program would come from the CARES ACT. All applicants will receive direct communication about their status and entry in the Grant Program.

Staff will continue to evaluate the most effective means of supporting small businesses during the COVID-19 pandemic. No later than sixty (60) days after the establishment of the Grant Program, staff will make a recommendation to the Board whether to contribute additional funds into the Grant Program and/or with alternative options to deploy the balance of the CARES Act funds to support economic recovery. The Board may increase this fund at any time through October 30, 2020.

RECOVERY GRANT APPLICATION

REQUIRED INFORMATION AND DOCUMENTATION

Business Legal Name: _____

Business Address: Street / City / State / Zip Code:

Business Phone: _____ Cell Phone: _____

Email: _____ Website: _____

When did the business start operating / open?

Month: _____ Day: _____ Year: _____ Federal Tax ID #: _____

Legal structure (choose one):

- Sole Proprietorship
- LLC
- Partnership
- Corporation
- Independent Contractor
- Other: Explain

Check all that apply:

- Small, Women, and Minority Owned (SWaM) Eligible
- Veteran Owned (must provide copy of DD-214)
- Small, Women, and Minority Owned (SWaM) Certified

If Veteran owned, please provide a copy of DD-214:

As of February 29, 2020, did you have employees? If, so how many?*

- Yes* _____
- No

DESCRIPTION OF BUSINESS

OWNERSHIP INFORMATION

Complete this section for each person who has 20% or more ownership interest in the business.

1. Name: First _____ Last _____

2. Home Address:

Street _____ City _____

State _____ Zip Code _____

3. Home Phone: _____ Cell Phone: _____ Work Phone: _____

APPLICANT QUALIFICATION QUESTIONNAIRE

Program eligibility is limited to those businesses which meet the following qualifications.

Has the business been established and operational in Camden County for at least the past 12 months (since March 1, 2019)?

Yes

No

Is the business current on all Camden County Tax obligations?

Yes

No

How often do you process and run payroll?

Weekly (52x per year)

Bi-weekly (26x per year)

Semi-monthly (24x per year)

Monthly (12x per year)

Total number of employees as of February 29, 2020:

• Full Time: _____

• Part Time: _____

Attachment: RECOVERY GRANT APPLICATION FINAL EDIT (2727 : COVID-19 Small Business and Non-Profit Relief Grant Program)

Total number of employees as of last payroll run:

- Full Time: _____
- Part Time: _____

Total number of employees either laid-off or furloughed as a result of COVID-19 (since February 29, 2020):

- Full Time: _____
- Part Time: _____

Describe how business operations have been adversely impacted by the COVID-19 pandemic. Describe your plans for current and near term operations (during reduced COVID19 business restrictions) in order to remain operational. Identify how you have maintained employment of all or certain employees and the type of positions being retained in comparison to pre-COVID-19 disruption:

Please list all grant/loan proceeds received from SBA programs via the 2020 CARES Act:

Proposed Use of Grant Funds

Building Rent/Mortgage Payments Amount (\$) _____
Description:

Working Capital Amount (\$) _____
Description:

Attachment: RECOVERY GRANT APPLICATION FINAL EDIT (2727 : COVID-19 Small Business and Non-Profit Relief Grant Program)

Inventory Amount (\$) _____

Description:

Supplies Amount (\$) _____

Description

Marketing/Advertising (\$) _____

Description:

Amount Total (\$): _____

ADDITIONAL INFORMATION REQUIRED

- The most recent year-end 2019 financial statement (P/L Statement & Balance Sheet)
- Current Year-to-date financial statement (P&L Statement & Balance Sheet)
- Federal Payroll Tax forms for January – March 31, 2020.

Litigation Disclosure:

A. Have you, or any principal, officer or director of your company been involved in any claim or litigation with the County of Camden during the last ten (10) years?

Yes*

No

B. Has any parent company or wholly owned subsidiary of your company been involved in any claim or litigation with the County of Camden during the last ten (10) years?

Yes*

No

*If you answered “Yes” to A and/or B above, please state the name(s) of the person(s), the nature and the status and/or outcome of the litigation:

Attachment: RECOVERY GRANT APPLICATION FINAL EDIT (2727 : COVID-19 Small Business and Non-Profit Relief Grant Program)

By checking below, each applicant agrees to the following statements:

- I acknowledge that this completed and signed application is only an application for the disaster assistance grant funds expressed herein. This application, even if favorably received, does not constitute a commitment on the part of Camden County to extend grant funds.
- I agree to notify Camden County immediately in writing if any of the information contained in this application materially changes in any respect.
- I agree to hold harmless and indemnify Camden County and its board members, employees, agents, representatives and associates against any claims, charge, suit, damages or other similar liability and to further waive any claims against Camden County whether now, existing or arising in the future regarding any damages, losses, liability, costs or expenses (including any attorney fees) incurred and arising from this application.
- I understand that by submitting this application Camden County is under no obligation to approve and/or extend an assistance grant.

Non-Discrimination in Grant Awards

Camden County does not discriminate against faith-based organizations or against any grant applicant because of race, religion, color, sex, national origin, age, disability or any other basis prohibited by state law.

PLEASE CHECK AND COMPLETE APPROPRIATE BOX

Only complete sections that apply to you.

If you are an Employee:

- I am an employee and I work for Camden County in the Department of: _____

If you are Related to an Employee:

- I am related to a Camden County employee.

Their name is: _____

Attachment: RECOVERY GRANT APPLICATION FINAL EDIT (2727 : COVID-19 Small Business and Non-Profit Relief Grant Program)

They work for:

- Camden County Department
- Camden County EDC Board Member
- Any Camden County Elected or Appointed Official

My relationship to the person above:

- Father
- Mother
- Daughter
- Son
- Other: _____

If Neither Apply:

- I am not related to an employee of Camden County, nor am I an employee of the Camden County.

ACKNOWLEDGEMENT

I HEREBY CERTIFY AND ACKNOWLEDGE THAT I HAVE READ THIS ENTIRE APPLICATION AS COMPLETED, AND THAT EACH RESPONSE IS TRUE, COMPLETE, AND ACCURATE.

Signature: _____

Title: _____

Date: Month / Date / Year: _____

Attachment: RECOVERY GRANT APPLICATION FINAL EDIT (2727 : COVID-19 Small Business and Non-Profit Relief Grant Program)



CAMDEN COUNTY
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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.D
Meeting Date: July 06, 2020
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Camden County Library Financing**

Attachments: Resolution Calling Public Hearing-Camden 2020 IFA
(Library) (DOC)
Reimbursement Resolution-Camden 2020 IFA
(Library) (DOCX)

Summary:

The Resolution Calling for a Public Hearing is prepared to call for a Public hearing for the Proposed Public Library and Administrative Complex for the County of Camden. The County of Camden is considering entering into an installment financing agreement not to exceed \$3,600,000 for the proposed Complex. The County has decided to phase this project with the Library identified as Phase I.

The Reimbursement Resolution is prepared to allow the County to reimburse itself for expenditures prior to approval of the Installment Financing. The County intends to advance its own funds in order to pay certain costs upfront associated with the Library and Administrative Complex Project.

The Board of Commissioners for the County of Camden, North Carolina met in a regular meeting at the Upstairs Historic Courtroom located at 117 North 343 in Camden, North Carolina, at 7:00 p.m. on July 6, 2020.

Present: Chair Tom White, presiding, and Commissioners

Absent: Commissioners

Also Present: _____

* * * * *

_____ introduced the following resolution the title of which was read and a copy of which had been distributed to each Commissioner:

RESOLUTION CALLING A PUBLIC HEARING IN CONNECTION WITH A PROPOSED INSTALLMENT FINANCING AGREEMENT TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW PUBLIC LIBRARY AND ADMINISTRATIVE COMPLEX FOR THE COUNTY OF CAMDEN, NORTH CAROLINA

WHEREAS, the County of Camden, North Carolina (the “County”) is considering entering into an installment financing agreement pursuant G.S. 160A-20 in the principal amount not to exceed \$3,600,000 for the purpose of acquiring, constructing and equipping a new public library and administrative complex for the County (the “Project”); and

WHEREAS, in accordance with G.S. 160A-20(g), the County is required to hold a public hearing on such installment financing agreement;

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners for the County hereby fixes 7:00 p.m. on August 3, 2020, in the Upstairs Historic Courtroom located at

Attachment: Resolution Calling Public Hearing-Camden 2020 IFA (Library) (2733 : Camden County Library Financing)

117 North 343 in Camden, North Carolina, as the hour, day and place for the public hearing on such proposed installment financing agreement and hereby directs the Clerk to the Board of Commissioners for the County to publish notice of such public hearing once in The Daily Advance not later than the 10th day before said date.

Upon motion of Commissioner _____, the foregoing resolution entitled “RESOLUTION CALLING A PUBLIC HEARING IN CONNECTION WITH A PROPOSED INSTALLMENT FINANCING AGREEMENT TO FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW PUBLIC LIBRARY AND ADMINISTRATIVE COMPLEX FOR THE COUNTY OF CAMDEN, NORTH CAROLINA” was adopted by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners for said County at a regular meeting held on July 6, 2020, as it relates in any way to the adoption of foregoing resolution calling for a public hearing on a proposed installment financing agreement and that said proceedings are recorded in the minutes of said Board of Commissioners for said County.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and official seal of said County this 6th day of July, 2020.

[SEAL]

Clerk to the Board of Commissioners

Attachment: Resolution Calling Public Hearing-Camden 2020 IFA (Library) (2733 : Camden County Library Financing)

The Board of Commissioners for the County of Camden, North Carolina met in a regular meeting at the Upstairs Historic Courtroom located at 117 North 343 in Camden, North Carolina, at 7:00 p.m. on July 6, 2020.

Present: Chair Tom White, presiding, and Commissioners

Absent: Commissioners

Also present: _____

* * * * *

_____ introduced the following resolution the title of which was read and a copy of which had been previously distributed to each Commissioner:

**RESOLUTION OF THE COUNTY OF CAMDEN, NORTH CAROLINA
DECLARING ITS OFFICIAL INTENT TO REIMBURSE
EXPENDITURES UNDER UNITED STATES DEPARTMENT OF
TREASURY REGULATIONS**

BE IT RESOLVED, by the Board of Commissioners (the “Board”) for the County of Camden, North Carolina (the “County”) as follows:

Section 1. The Board hereby finds, determines and declares the following:

(a) Section 1.150-2 of the Treasury Regulations (the “Regulations”) prescribes specific procedures which will be applicable to certain bonds or notes issued by or on behalf of the County including, without limitation, a requirement that the County declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the County prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed.

(b) The County intends to advance its own funds in order to pay certain capital costs (the “Original Expenditures”) relating to the acquisition, construction and equipping of a new public library and administrative complex for the County (the “Project”).

(c) The County reasonably expects to reimburse itself for the Original Expenditures from the proceeds of debt to be incurred by the County.

(d) \$3,600,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Project.

Attachment: Reimbursement Resolution-Camden 2020 IFA (Library) (2733 : Camden County Library Financing)

(e) This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

(f) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(g) All Original Expenditures to be reimbursed by the County were paid no more than sixty (60) days prior to, or will be paid on or after the date of, this declaration of official intent, except with respect to certain amounts incurred before such 60-day period not exceeding 20% of the issue price of the proceeds of the debt to be hereinafter incurred which are expended for "preliminary expenditures" within the meaning of Section 1.150-2 of the Treasury Regulations (the "Preliminary Expenditures"). The County understands that, except for the Preliminary Expenditures, such reimbursement must occur not later than eighteen (18) months after the later of (a) the date the Original Expenditures were paid and (b) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the Original Expenditures were paid.

Section 2. This resolution shall take effect upon its adoption.

Upon motion of _____, the foregoing resolution entitled "RESOLUTION OF THE COUNTY OF CAMDEN, NORTH CAROLINA DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS" was adopted by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners for said County at a regular meeting held on July 6, 2020, as relates in any way to the introduction and adoption of the foregoing resolution and that said proceedings are recorded in the minutes of said Board of Commissioners.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said County this 6th day of July, 2020.

Clerk to the Board of Commissioners

[SEAL]

Attachment: Reimbursement Resolution-Camden 2020 IFA (Library) (2733 : Camden County Library Financing)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.E
Meeting Date: July 06, 2020
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **Camden County School Bond Referendum**

Attachments: Introduce Bond Order-Camden 2020 Referendum
(Schools) (DOC)
Sworn Statement of Debt-Camden 2020 Referendum
(DOC)
Statement of Total Estimated Interest-Camden 2020
Referendum (Schools)
(DOC)

Summary:

This order is put in place to authorize contracting for debt in evidence of School Bonds in the amount not to exceed \$33,000,000. The document allows for the Public hearing to be set on August 3rd at 7PM at the regular scheduled Board of Commissioners meeting.

When introducing the Bond Order both the Sworn Statement of Debt & the Statement of Total Estimated Interest are being filed with the Clerk to the Board of Commissioners as required. This is for information only and no other action is required at this time by the Board of Commissioners.

The Board of Commissioners for the County of Camden, North Carolina met in a regular meeting at the Upstairs Historic Courtroom located at 117 North 343 in Camden, North Carolina, at 7:00 p.m. on July 6, 2020.

Present: Chair Tom White, presiding, and Commissioners

Absent: Commissioners

Also Present: _____

* * * * *

_____ introduced the following order authorizing bonds the title of which was read and a copy of which had been distributed to each Commissioner:

**ORDER AUTHORIZING
\$33,000,000 SCHOOL BONDS**

BE IT ORDERED by the Board of Commissioners for the County of Camden, North Carolina:

1. That, pursuant to The Local Government Bond Act, as amended, the County of Camden, North Carolina is hereby authorized to contract a debt, in addition to any and all other debt which said County may now or hereafter have power or authority to contract, and in evidence thereof to issue School Bonds in an aggregate principal amount not exceeding \$33,000,000 for the purpose of providing funds, together with any other available funds, for acquiring, constructing, expanding and renovating school buildings and other school facilities in said County, and the acquisition of related land, rights of way and equipment.

2. That taxes shall be levied in an amount sufficient to pay the principal of and the interest on said bonds.

Attachment: Introduce Bond Order-Camden 2020 Referendum (Schools) (2734 : Camden County School Bond Referendum)

3. That a sworn statement of the debt of said County has been filed with the Clerk to said Board of Commissioners and is open to public inspection.

4. That this order shall take effect when approved by the voters of said County at a referendum as provided in said Act.

Thereupon, upon motion of _____, the order entitled "ORDER AUTHORIZING \$33,000,000 SCHOOL BONDS" was adopted upon introduction by the following vote:

Ayes: _____

Noes: _____

The Board of Commissioners thereupon designated the Finance Officer to file with the Clerk to the Board of Commissioners, the sworn statement of debt of said County which is required by The Local Government Bond Act, as amended, to be filed after the bond order has been introduced and before the public hearing thereon. The Board of Commissioners also designated the Finance Officer to file with the Clerk to the Board of Commissioners the statement of total estimated interest which is required by The Local Government Bond Act, as amended, to be filed with the Clerk to the Board of Commissioners at the time the bond order is introduced and further directed the Clerk to the Board of Commissioners to file a copy of such statement with the Local Government Commission.

Thereupon, the Finance Officer presented the sworn statement of debt and the statement of total estimated interest to the Clerk to the Board of Commissioners as so required.

On motion duly made and carried, the Board of Commissioners for said County fixed 7:00 p.m. on August 3, 2020, in the Upstairs Historic Courtroom located at 117 North 343 in

Camden, North Carolina, as the hour, day and place for the public hearing upon the foregoing order and directed the Clerk to the Board of Commissioners to publish said order, as required by The Local Government Bond Act, as amended, once in The Daily Advance not later than the sixth day before said date.

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a regular meeting held on July 6, 2020, as it relates in any way to the introduction and adoption on introduction of an order authorizing bonds of said County and the calling of a public hearing upon such order and that said proceedings are to be recorded in the minutes of said Board.

I DO HEREBY FURTHER CERTIFY that proper notice of such meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said County this 6th day of July, 2020.

Clerk to the Board of Commissioners

[SEAL]

Attachment: Introduce Bond Order-Camden 2020 Referendum (Schools) (2734 : Camden County School Bond Referendum)

**COUNTY OF CAMDEN, NORTH CAROLINA
SWORN STATEMENT OF DEBT MADE PURSUANT TO THE
LOCAL GOVERNMENT BOND ACT, AS AMENDED**

I, Stephanie Jackson, Finance Officer of the County of Camden, North Carolina, having been designated by the Board of Commissioners for said County to make and file with the Clerk to the Board of Commissioners a statement of the debt of said County pursuant to The Local Government Bond Act, as amended, DO HEREBY CERTIFY that the following is a true statement as shown by the books in my office, not taking into consideration any debt incurred or to be incurred in anticipation of the collection of taxes or other revenues or in anticipation of the sale of bonds other than funding and refunding bonds:

(a) GROSS DEBT

a(1) Outstanding debt evidenced by bonds:	\$ _____	-0-
a(2) Bonds authorized by orders introduced, but not yet adopted:		
School Bonds	\$33,000,000	
a(3) Unissued bonds authorized by adopted orders:	\$ _____	-0-
a(4) Outstanding debt, not evidenced by bonds:	\$ _____	-0-
(a) GROSS DEBT, being the sum of a(1), a(2), a(3) and a(4):	\$33,000,000	

(b) DEDUCTIONS

b(1) Funding and refunding bonds authorized by orders introduced but not yet adopted:	\$ _____	-0-
b(2) Funding and refunding bonds authorized but not yet issued:	\$ _____	-0-
b(3) The amount of money held in sinking funds or otherwise for the payment of any part of the principal of gross debt other than debt incurred for water, gas, electric light or power purposes or sanitary sewer purposes (to the extent that the bonds are deductible under G.S. 159-55(b)):	\$ _____	-0-
b(4) Bonded debt included in gross debt and incurred, or to be incurred, for water, gas, electric light or power purposes:	\$ _____	-0-

Attachment: Sworn Statement of Debt-Camden 2020 Referendum (2734 : Camden County School Bond Referendum)

b(5) Bonded debt included in gross debt and incurred, or to be incurred, for sanitary sewer system purposes (to the extent that said debt is made deductible by G.S. 159-55(b)): \$ -0-

b(6) Uncollected special assessments heretofore levied for local improvements for which any part of the gross debt (that is not otherwise deducted) was or is to be incurred to the extent that such assessments will be applied, when collected, to the payment of any part of the gross debt: \$ -0-

b(7) The amount, as estimated by the Finance Officer of special assessments to be levied for local improvements for which any part of the gross debt (that is not otherwise deducted) was or is to be incurred, to the extent that the special assessments, when collected, will be applied to the payment of any part of the gross debt: \$ -0-

(b) DEDUCTIONS, being the sum of b(1), b(2), b(3), b(4), b(5), b(6) and b(7): \$ -0-

(c) NET DEBT

(c) NET DEBT, being the difference between the GROSS DEBT (a) and the DEDUCTIONS (b): \$ 33,000,000

(d) ASSESSED VALUE

(d) ASSESSED VALUE of property subject to taxation by the County, as revealed by the County tax records and certified to the County by the assessor: \$ 1,210,019,407

(e) PERCENTAGE

(e) Percentage which the NET DEBT (c) bears to the ASSESSED VALUE (d): 2.73%

The foregoing statement is true.

Finance Officer

Attachment: Sworn Statement of Debt-Camden 2020 Referendum (2734 : Camden County School Bond Referendum)

STATE OF NORTH CAROLINA)
) ss.:
COUNTY OF CAMDEN)

Subscribed and sworn to before me this 6th day of July, 2020.

[SEAL]

Notary Public

Printed Name: _____

My Commission expires _____.

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of a statement which was filed with me at a meeting of the Board of Commissioners for said County held on July 6, 2020, after the introduction and before the public hearing on an order authorizing bonds of said County, and that said statement is open to public inspection in my office.

WITNESS my hand and official seal of said County this 6th day of July, 2020.

Clerk to the Board of Commissioners

[SEAL]

Attachment: Sworn Statement of Debt-Camden 2020 Referendum (2734 : Camden County School Bond Referendum)

**COUNTY OF CAMDEN, NORTH CAROLINA
STATEMENT OF TOTAL ESTIMATED INTEREST PURSUANT TO THE
LOCAL GOVERNMENT BOND ACT, AS AMENDED**

I, Stephanie Jackson, Finance Officer of the County of Camden, North Carolina (the “County”), having been designated by the Board of Commissioners for the County (the “Board”) to make and file with the Clerk to the Board a statement of total estimated interest pursuant to The Local Government Bond Act, as amended, DO HEREBY CERTIFY as follows:

1. On July 6, 2020, the Board introduced a bond order authorizing the issuance by the County of \$33,000,000 School Bonds (the “Bonds”).

2. If the Bonds are duly authorized and issued, I have estimated that the total amount of interest to be paid by the County over the expected term of the Bonds to be \$18,334,067. *Such estimate is based on a number of assumptions regarding certain future events and circumstances, including the following:*

(a) The Bonds will be issued in the aggregate principal amount of \$33,000,000.

(b) During an initial period of interim financing, the County would pay interest only for approximately one (1) year at an assumed interest rate of 2.50% per annum. Following the initial one-year period, the Bonds will be payable in 30 equal installments of principal and interest payable annually and bear interest at an assumed interest rate of 3.00% per annum. Such interest rates are reasonably conservative estimates provided by the County’s financial advisor to be used for planning purposes. Prevailing interest rates at the time the Bonds are sold will vary based upon economic conditions at the time.

(c) The Bonds will not be redeemed prior to maturity.

The total estimated amount of interest on the Bonds over the expected term of the Bonds is preliminary and for general purposes only. The County makes no assurances that the assumptions upon which such estimate is based will occur, and the occurrence of certain of such assumption is beyond the control of the County. Differences between the actual circumstances at the time the Bonds are issued and the assumptions set forth above could result in significant differences between the total amount of estimated interest and the total amount of actual interest to be paid on the Bonds if and when issued. The validity of the Bonds is not subject to challenge on the grounds that the actual interest to be paid on the Bonds when issued is different than the total amount of estimated interest on the Bonds set forth above.

Signed this 6th day of June, 2020.

Finance Officer

* * * * *

I, Karen M. Davis, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of a statement of total estimated interest which was filed with me at a meeting of said Board for said County held on July 6, 2020, after the introduction and before the public hearing on an order authorizing bonds of said County, and that said statement is open to public inspection in my office.

WITNESS my hand and official seal of said County this 6th day of July, 2020.

Clerk to the Board of Commissioners

[SEAL]

Attachment: Statement of Total Estimated Interest-Camden 2020 Referendum (Schools) (2734 : Camden County School Bond Referendum)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 5.F
Meeting Date: July 06, 2020

Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis

Item Title **School Site Preparation**

Attachments: Site Preparation for New School Project (DOCX)

See attached summary and recommendation.

Site Preparation for New School Project

Proposal

- **Boundary/Topo - \$11,500**

Timmons group will perform a topographic field survey of the 60-acre site including the location and elevation of physical features. Locations of right of way improvements will be to the extent of the full width of the right of way immediately adjacent to the site. Topographic limits will be to either a point 25 feet beyond the property on the previously delineated wetland line. The downstream crossing culverts will also be located and standing water levels, if observed.

A locate ticket will be submitted to NC811 to locate horizontal locations of existing utilities and those locations will be surveyed as well. Immediate Downstream Storm Pipes and structures will also be located with inverts and sizes.

Deliverables to include a 24"x36" size map in both PDF and Hardcopy.

- **Wetland Delineation and Survey - \$12,800**

Timmons Group will work with an environmental professional to have the 404 wetlands delineated and confirmed by the US Army Corps of Engineers. We will perform a field survey of the confirmed delineation and prepare a plat for execution by the US Army Corps of Engineers.

- **Geotechnical Investigation and Report - \$8,500**

Timmons group will perform 10 borings for a preliminary Geotech to 20' depth. The site was logged in late 2016 or early 2017 under and clearing and grubbing permit, therefore the assumption is no clearing will be required for the Geotech.

- **Architectural Concept Drawings to assist with Referendum - \$16,800**

Conceptual imaging for the new high school including graphically representation, based off meetings with the Board of Education and/or a building committee, to be used for presentations and or literature for the bond referendum.

Recommendation

The total itemized cost for the proposed site work is \$38,100. However, based on additional items that may occur such as clearing, bush hogging and road stabilization an additional \$12,000 is recommended bringing the total amount to \$50,000.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 6.A
Meeting Date: July 06, 2020
Submitted By: Donna Stewart, Visitor Center Director
Dismal Swamp Welcome Center
Prepared by: Karen Davis

Item Title **Tourism Development Authority**

Attachments:

Summary:

It is the request of the Tourism Development Authority that the following be approved for reappointment: Janet Inge and Donna Stewart:

Recommendation:

Approval.



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 6.B
Meeting Date: July 06, 2020
Submitted By: Karen Davis, Clerk to the Board
 Administration
 Prepared by: Karen Davis
Item Title NCACC Conference Delegate
Attachments: Voting delegate form 2020 (DOC)

Summary:

The NCACC 113th Annual Conference Business Session will be held by virtual platform on Thursday, August 6, 2020 at 11:00 AM. Each county will be entitled to one vote on items that come before the membership, including the election of the NCACC Second Vice President. In order to facilitate the voting process, each county is to designate one voting delegate (and also may assign one alternate voting delegate).

Recommendation:

Appoint a voting delegate and an alternate for the NCACC Annual Conference business session.



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 113th Annual Conference of the North Carolina Association of County Commissioners to be held during the **virtual*** Annual Business Session on August 6, 2020, at 11 a.m.

Voting Delegate Name: _____

Title: _____

In the event the designated voting delegate is unable to attend, _____ has been selected as _____ County's alternate voting delegate.

Alternate Voting Delegate Name: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 3, 2020** close of business:

Email: alisa.cobb@ncacc.org

***Please note – due to the COVID-19 pandemic, the 113th NCACC Annual Conference will be held virtually with voting taking place via an electronic platform.**

Attachment: Voting delegate form 2020 (2725 : NCACC Conference Delegate)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.A
Meeting Date: July 06, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes - May 28, 2020**

Attachments: bocminutes_052820 (DOCX)

**Camden County Board of Commissioners
Camden County Board of Education
Joint Meeting
May 28, 2020; 6:00 PM
Camden County High School Media Center**

Call to Order

A joint meeting of the Camden County Board of Commissioners and Camden County Board of Education was called to order by the respective Chairmen at 6:00 PM in the Media Center of Camden County High School. The primary purpose of the meeting was to receive a presentation by MB Kahn, Inc. and discuss a possible Bond Referendum for the construction of a new high school. Included on the agenda for the Board of Commissioners was consideration of the CARES Act Fund Disbursement Plan.

Board Members Present

Board of Commissioners: Chairman Tom White, Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Randy Krainiak, and Ross Munro.

Camden County Board of Education: Chairman Christian Overton, Vice Chairman Jason Banks, Board Members Kevin Heath, Sissy Aydlett and Chris Purcell.

Consideration of the Agenda

Camden County Board of Education - A motion was offered by Kevin Heath and seconded by Sissy Aydlett to approve the agenda as presented. The motion carried unanimously with five members voting aye and no member voting no.

Camden County Board of Commissioners – A motion was offered by Vice-Chairman Clayton Riggs to approve the agenda as presented. The motion carried unanimously with five members voting aye and no member voting no.

Presentation on Proposed New High School

Mr. Rick Ott of M.B. Kahn an update on the proposed high school construction project.

Building a new Camden County High School for future generations!

We are ready to roll.....

- Recent facility study's conclusion: the high school must be replaced to make space for growing enrollment
- Every school in the District will benefit
- Hired a Design-Builder
- The District spent the last 11 months developing an educational program for the new school
- Selected an Architect and they are ready to start working with the Public

We are ready to roll.....

- Went through many iterations of the educational program

Existing Camden County High School:	Enrollment: Approx. 600 students
	Facility Size: Approx. 85,000sf
	• High School - Approx. 70,000 sf
	• Early College - Approx. 15,000 sf
NCDA Student Requirements:	Enrollment: 600 students / 600 core
	Minimum Facility Size: 115,345 sf
	including Early College
New High School & Early College:	Enrollment: 600 students / 800 Core
	Total Facility Size: 130,263 sf*
	• High School - Approx. 118,068 sf
	• Early College - Approx. 12,195 sf

* Without further space reduction

Building Cost:	\$34,742,000
Site Development:	\$4,000,000
Athletics:	\$2,500,000
Subtotal Construction Costs:	\$41,242,000
Technical Costs:	\$7,386,000
Total Project Cost:	\$48,628,000
Off-Site Improvements (DOT)	\$840,000

BOE establishes project budget of \$49.3 million

Attachment: bocminutes_052820 (2721 : BOC Meeting Minutes - May 28, 2020)

Tax Impact Notes

- A project budget of \$49.3 - \$12.3 million (State Grant Funds in hand) results in supplemental funds of \$37 million.
- High potential for additional State Funds
- Sell GO bonds or borrow only what you need.
- Interest Rates are at historic lows.
 - General Obligation 20 year bonds ~1.5% to 2.0%
 - USDA Loan rates up to 40 years term is 2.375%



Needs-Based Grant Limitations

- **New high school project only**
- Review and approval of the design is required by NC DPI (Department of Public Instruction)
- Safety criteria is **mandatory**
- Must provide a report by April 1, 2021
- Distribution in year:
 - 2019-2020
 - 2020-2021
 - 2021-2022



FIRST TRYON PROJECTED TAX IMPACTS

Scenario	Scenario 1	Scenario 2	Scenario 3	
Issuance Type	Public Sale	USDA	USDA	
Issuance Amount	\$37mm	\$37mm	\$37mm	\$49.3
Term	20 Years	30 Years	40 Years	
Interest Rate	3.00%	3.00%	3.50%	
Structure	Level Principal	Level Debt Service	Level Debt Service	
Total Debt Service	\$48,655,000	\$56,633,378	\$69,304,378	
Max Annual Debt Service	\$2,960,000	\$1,887,713	\$1,732,809	
Avg Annual Debt Service	\$2,432,750	\$1,887,713	\$1,732,809	
Est. Tax Impact (cents)	18.6	11.7	10.4	

Scenario	Scenario 4	Scenario 5	Scenario 6	
Issuance Type	Public Sale	USDA	USDA	
Issuance Amount	\$32mm	\$32mm	\$32mm	\$45.3
Term	20 Years	30 Years	40 Years	
Interest Rate	3.00%	3.00%	3.50%	
Structure	Level Principal	Level Debt Service	Level Debt Service	
Total Debt Service	\$43,395,000	\$50,509,067	\$61,612,013	
Max Annual Debt Service	\$2,640,000	\$1,683,636	\$1,545,300	
Avg Annual Debt Service	\$2,160,750	\$1,683,636	\$1,545,300	
Est. Tax Impact (cents)	16.0	10.0	8.8	

FIRST TRYON PROJECTED TAX IMPACTS

Scenario	Scenario 7	Scenario 8	Scenario 9	Additional State Funds
Issuance Type	Public Sale	USDA	USDA	
Issuance Amount	\$30mm	\$30mm	\$30mm	
Term	20 Years	30 Years	40 Years	
Interest Rate	3.00%	3.00%	3.50%	
Structure	Level Principal	Level Debt Service	Level Debt Service	
Total Debt Service	\$38,450,000	\$45,217,333	\$56,152,739	
Max Annual Debt Service	\$2,400,000	\$1,530,578	\$1,404,818	
Avg Annual Debt Service	\$1,972,500	\$1,530,578	\$1,404,818	
Est. Tax Impact (cents)	14.1	8.7	7.8	

Scenario	Scenario 10	Scenario 11	Scenario 12	Additional State Funds
Issuance Type	Public Sale	USDA	USDA	
Issuance Amount	\$20mm	\$20mm	\$20mm	
Term	20 Years	30 Years	40 Years	
Interest Rate	3.00%	3.00%	3.50%	
Structure	Level Principal	Level Debt Service	Level Debt Service	
Total Debt Service	\$32,875,000	\$38,264,444	\$46,827,282	
Max Annual Debt Service	\$2,000,000	\$1,275,481	\$1,170,682	
Avg Annual Debt Service	\$1,643,750	\$1,275,481	\$1,170,682	
Est. Tax Impact (cents)	10.9	6.5	5.6	



Financing Options

GO Bonds

- Today's rate for 20 yr. AAA = 1.5%
- Insured rate = 1.9%
- A School District sold bonds this month at 1.2% / 15 yr.

USDA Loan

- Today's rate USDA CF Direct Loan = 2.375% up to 40 years.
- USDA CF Guaranteed Program = Bank determined rate

All less than the 3.0-3.5% used in previous tax impact scenarios.



We are ready to roll.....

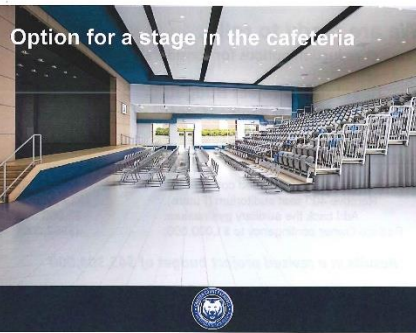
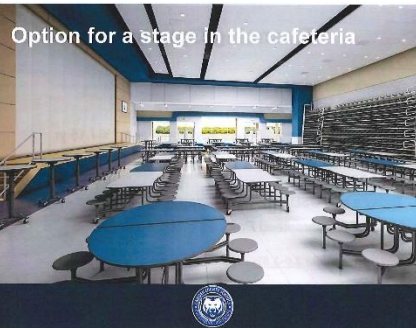
Budget reduction options for consideration:

Resolution Project Budget: \$49,300,000
Total Project Cost: \$48,628,000

Cost Reduction Options

- Delete BOE added contingency: (\$672,000)
- Remove 400 seat auditorium (Future): (\$3,740,000)
- Add back the auxiliary gymnasium: \$2,050,000
- Reduce Owner contingency to \$1,000,000: (\$962,000)

Results in a revised project budget of \$45,304,000



Impacts of delaying the referendum

Potential Loss of Grant funds
\$12,300,000

*Tier 1 Grant Funds require a \$1 match for every \$3 granted.
 Tier 2 Grant Funds require a \$1 match for every \$1 granted.*

Without funds to secure match the County would either have to raise taxes to pay for match or lose state grant funds.

Impacts of delaying the referendum

Construction Inflation = 4-6% annual

Using the lower 4% adds \$4,000,000 to project cost for 2 year delay

Impacts of delaying the referendum

+1 point interest rate increase
Add \$4,400,000
 additional cost to taxpayers

+2 points interest rate increase
Add \$8,800,000
 additional cost to taxpayers

Supplemental Funding Opportunities

- Education and Transportation Bond Act of 2020 (House Bill 1225)
- Bi-partisan Sponsors
- Must receive voter approval for \$3.1 billion:
 - \$1.5 billion for road projects
 - \$600 million for the UNC System
 - \$200 million for community colleges
 - \$800 million for K-12 school projects

NEXT STEPS

6/1 Commissioners adopt resolution of Notice of Intent

7/13 Public Hearing Final vote on adopting the resolution

7/31 Information for Ballot required

10/9 Last day to Register to vote

11/3 Election Day

Voters have **154 days** to consider the information

June 2 to November 2 : Community Outreach

See handout

Our Legacy...Building for the Future

- ✓ New opportunities for students
- ✓ Historically low interest rates
- ✓ State grants available
- ✓ Minimize inflation costs
- ✓ Economic impact of ~100 new jobs
- ✓ Increased local business
- ✓ Every School benefits
- ✓ **Everyone benefits: Students & Community**

Building a new Camden County High School for future generations!

Attachment: bocminutes_052820 (2721 : BOC Meeting Minutes - May 28, 2020)

Mr. Ott’s presentation also included a sample timeline of required actions that are necessary to proceed with placing a Bond Referendum on the November 3, 2020 election. He noted that the final decision does not have to be made until the third reading.

County Manager Ken Bowman addressed the Boards with the following remarks:

As the Budget Officer for Camden County, it is my responsibility to advise the leadership when financial situations develop that impact the community and the citizens of the County.

That being said, I have been directly involved with the financing of many projects within the last few years that have impacted the operational budget. This year I just completed the 2020-21 budget and it will be presented to the Board of Commissioners at their June 1st meeting for a public hearing and approval. The budget this year increased over last year by \$200k to a total of \$13.5M. The current tax rate is 75 cents, which generates approximately \$100k per one cent of tax revenue for the County. My recommendation this year to the Board of Commissioners is to fund the budget as presented without a tax increase.

Over the past few months we have been very busy working with the Superintendent and MB Kahn on the prospects of building a new high school. To say the least, this has been very challenging – especially working with the Local Government Commission, Bone Counsel, and the financial advisors for the County based on the current recommendation from the School Board to build a school in the amount of \$49.3M. The school has a \$12.3M grant which can be applied toward the construction of the school which will reduce the amount to borrow to approximately \$37M. I've had multiple discussion with these folks to get their insights and guidance on how to proceed with financing this project. It should be noted that the \$10M that was in last year's State Budget is most likely not available due to the Coronavirus impact on the state.

Based on a 20-year loan with a maximum annual debt service of \$2.9M, the projected tax increase to the citizens to finance this project is estimated at an additional 18.5 cents more, bringing the total tax bill to 93.5 cents per \$100 of the assessed property value. An example of this: The current tax for a \$200k house is \$1500 per year. The tax rate for the same house would increase to \$1870 per year for an increase of \$370.

After speaking with the Local Government Commission, we were advised, based on a county the size of Camden, the ability to service this debt is excessive. Funding at this rate leaves no room for any added increases over the next 20 years such as infrastructure, utilities, buildings, upgrades, vehicles, Sheriff's Office, etc. because the County will have limited ability to pay for these items, which is not a realistic approach for future planning. Although building a new high school would be the optimal choice, the proposed cost could place the County in a challenging situation for future years.

I would recommend a committee be organized with representatives from both boards to look at options to meet the needs and lower the cost. Thank you for your time and attention to this very important topic.

Board of Education Members Chris Purcell and Kevin Heath spoke to the importance of looking at all the financing options available so as to get the tax rate increase down to as low as possible.

Discussion took place between the two boards concerning the results of the feasibility study conducted by MB Kahn as well as how the cost of the project might be reduced.

Mr. Ott reiterated that the amount to be financed does not have to be finalized until the third reading; that it can decrease from the amount given at the first reading, but cannot increase. He added that it became clear during the feasibility study that the construction of a new school was the only option that solved all of the issues in regard to the space needs of the school system. The plan includes continued usage of all of the current school facilities.

Commissioner Riggs added that this idea has been on the table for a number of years and with little to no progress and a committee could work on trying to get the cost down before the final reading.

Further discussion took place in regard to the variety of financing options available and the impact on the tax rate.

A motion was offered by Commissioner Garry Meiggs to organize a committee with representatives from both of these boards to study this project promptly and diligently for the possibility of at least getting it on the 2022 ballot.

Mr. Ott, upon request of Board of Education Chairman Christian Overton, explained that to delay the project to 2022 will result in a potential loss of grant funds and an increase of construction costs and interest rates.

Commissioner Ross Munro requested that Commissioner Meiggs table his motion in light of the fact that a final decision does not have to be made until the third reading. If it is possible that a committee could get the tax rate increase down to 10 cents, he would be comfortable letting the voters decide in November.

Commissioner Riggs suggested that a vote be taken on the current motion and then a second motion be offered to get to the third reading before making a final decision.

Commissioner Meiggs declined to withdraw his motion.

The motion carried 3-2 with Commissioners Garry Meiggs, Clayton Riggs and Randy Krainiak voting aye and Commissioners Tom White and Ross Munro voting no.

Commissioner Riggs inquired if a motion could be made to proceed with the three readings to get to a final decision. Chairman White explained that due to the fact that the vote taken was to place it on the 2022 ballot, no further action could be taken.

There being no further matters on the agenda for the Board of Education, Chairman Overton called for a motion to adjourn. A motion was offered by Chris Purcell and seconded by Kevin Heath to adjourn. The motion carried unanimously with five members voting aye and no member voting no.

Board of Commissioners

CARES Act Fund Disbursement Plan

County Manager Ken Bowman presented the following draft plan for disbursement of the CARES Act Relief Funds:

- Part-time program administrator - \$35k
- Part-time custodian - \$15k
- Personal Protective Equipment - \$25k
- Plexi-glass shields in common areas - \$15k
- Modifications to building ventilation systems - \$20k
- Modifications to building entrances - \$10k
- Funding for additional meetings - \$20k
- Laptops / monitors with cameras and microphones / meeting OWL - \$50k
- Small business and nonprofit relief grant program for local business impacted by COVID-19 - \$50k
- Emergency Management - \$25k
- Camden Schools (Technology) - \$50k

The plan is required to be submitted by June 1, 2020. All funds will be managed by a program administrator. The program will be monitored on a regular basis and funds will be allocated using a request form with justification. Any unspent funds on December 31, 2020 will be returned.

Vice-Chairman Clayton Riggs offered a motion to approve the Plans for COVID-19 Relief Funds as presented by the County Manager and authorize him to sign the CRF County Plan for submission to the State. The motion carried unanimously with five members voting aye and no member voting no.

Commissioner Krainiak suggested that the amount to the small businesses in the county be reconsidered for a higher amount for distribution.

There being no further matters for discussion Chairman White called for a motion to adjourn. Commissioner Garry Meiggs offered a motion to adjourn. The motion carried unanimously with five members voting aye and no member voting no.

Chairman White adjourned the meeting at 7:20 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

DRAFT

Attachment: bocminutes_052820 (2721 : BOC Meeting Minutes - May 28, 2020)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.B
Meeting Date: July 06, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes - June 1, 2020**

Attachments: bocminutes_060120 (DOCX)

**Camden County Board of Commissioners
Regular Meeting
June 1, 2020; 7:00 PM
Historic Courtroom
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on June 1, 2020 in the Historic Courtroom, Camden, North Carolina. Due to Gov. Roy Cooper’s executive order limiting public gatherings to no more than 10 people to reduce the spread of COVID-19, the meeting was streamed live for the benefit of the media and public. Citizens were invited to submit public comments by sending their remarks via email to the Clerk to the Board. Comments submitted were to be read by the Clerk during the live meeting and entered into the Public Record.

WELCOME & CALL TO ORDER

The meeting was called to order by Chairman Tom White at 7:00 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Randy Krainiak and Ross Munro.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Garry Meiggs gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

The following comments were received by email due to COVID-19 and read aloud by the Clerk:

Steven R. Judd, Jr. of Country Club Road - As a tax paying citizen of Camden County, I am demanding to be heard by you. Your failure to act in a responsible manner towards building a new school concerns me greatly. The future of this county relies on the quality of our school system. Without proper facilities and appropriate staff, we will undoubtedly see a decrease in ratings and an increase in debt. It is irresponsible not to place this project on the ballot for the citizens to decide. Your opinion and goals do not represent the majority of your constituents. You and I cannot afford to let this project linger for another two years. We simply will not have the money, nor the room, to raise taxes to compensate for the poor decision made by Commissioner Garry Meiggs, Clayton Riggs, and Randy Krainiak. My children deserve to receive the same education that your children have received in Camden County. Overcrowding eliminates that possibility. People move to Camden County specifically for the schools; you will begin to see them move out of Camden County if you and your colleagues do not take a serious approach to building a new high school. Education and Public Safety are what makes this county desirable and loved by the people who live here, and want to live here. The priorities of this board are an embarrassment. I expect proper representation from you Mr. Krainiak. Listen to the people. Please vote for the referendum on Monday, June 1st. We are all watching.

Kiera E. Clark - As a tax paying parent, I implore you to practice foresight and cease the ignorance. Spend our money on our school system. Our children need a school system that puts their safety at the forefront. Considering our current pandemic challenges and the fact our high school trailers do not provide sufficient space for appropriate hygiene management, you have an obligation to protect our future (children). Hand sanitizer does not kill harmful pathogens alone. Good air quality and scrubbing hands at least 20-seconds with soap is a basic necessity to combat disease. The trailers are dated and do not meet basic human needs. We need a new high school. Our school system deserves an overhaul. You are not in need of a brand-new building in a time where most of your community is struggling financially due to closed businesses or hours being decreased. Parents will not choose to live in Camden if the schools lack strong teachers, successful sports programs and positive educational outcomes. This will not attract other quality educators either. Building more and more houses and subdivisions is only lining politician pockets, like yours Mr. Krainiak. Is it true your family will be financially benefiting from the land rezone next to the library? Quality schools with strong educators and sports programs attract families. If you are unsure of that, ask Sentara and see how difficult of a time they have bringing in providers with families after they research our school system. Investing in our schools will impact the economy and positive community growth. Taxation with no representation is what you are practicing. I motion that you suspend further votes and moving forward with the administration site build until the meetings are opened back up to the public in-person, in addition to placing our new high school build into the 2021 budget. I also move that there be an investigation of possible conflict of interest into the Board of Commissioners and possible personal financial gains in the development of the land throughout all of Camden County. It would be good to clear the air if this is an untrue rumor.

Franklin & Linda Williams of Culpepper Road - We, Franklin and Linda Williams, feel that a great injustice was done last week when this board chose to rob us and all the taxpayers in this county from being able to decide on the future of the proposed new Camden County High School. It should not be the decision of 3 commissioners to decide this for the entire county. The county has spent time and our money into the planning of this new high school...again. This has been going on for over 11 years and still NOTHING has been done to relieve the crowding in our schools. We had 3 sons graduate from Camden High School and we presently have 6 grandchildren in the same system. All of our sons reside in the county and also pay their taxes here. We pay a healthy amount in taxes, yet we all support the building of this school and we are adult enough to understand that this will likely raise our taxes...but it is necessary. With the low interest rates and the 12.3 million in grant money this is doable now...not 2 years from now when the grants and the low interest rates will be gone. We ask that this board becomes the Board of Commissioners that will finally get this school built. This county has waited too long and already spent too much to let it just slip by once again. Please do your job in finding the best options for the school and funding and then let us...the taxpayers...do ours.

Deanna Manns of Sleepy Hollow Rd. - Hello, my name is Deanna Manns and we live in Camden County. I have a son in Grandy Primary School and I'd love to see ya'll move forward to build the new high school. Ya'll have so many new houses popping up everywhere throughout the county that new schools are a MUST. They're not a want but a NEED. Please get the high school started because you will need to expand or make a new elementary and middle school in the very near future. Thank you.

Sandra S. Hair of Culpepper Rd. – School Bond Referendum: Why wait? 1. The independent feasibility study, which cost \$25,000, supports the need. 2. A 12.3 million free needs-based grant is available for school construction. 3. Interest rates are currently at record lows. 4. Rising construction costs. I am therefore requesting you rescind your vote to place the school bond referendum on the 2022 ballot. There is absolutely no reason to delay for two years. I am requesting you place the school bond referendum on the 2020 ballot and let the decision be made by the voters in November.

Jonathan & Leslie Cropp of Summer Way - I am writing to voice my concern to the Commissioners after hearing they plan to postpone discussions of new school construction for 2 or more years. I see new homes being built in every direction in Camden County and some current students going to classes in trailers. I have four children in Camden schools right now. What is the advantage of waiting two more years? There are many reasons to get to work fixing this problem now. 1) As I understand it, right now there is over \$12M from a grant, which all could be used in construction of a new school at no cost to taxpayers. 2) A feasibility study has already been conducted outlining all Camden schools at or beyond capacity right now. 3) Interest rates cannot go much lower than they are right now. 4) The number of students in local schools is only going up during the next few years. 5) The health and safety of students should be a top priority to the Commissioners. Having students in overcrowded classes and trailers is not ideal for their health or safety. Thank you for the work you do and God Bless.

Stephen & Huyla Coker - As residents of Camden County and as parents of three children (senior, sophomore and a 7th grader) in the Camden County School System, we urge you to rescind your decision from last week. We request that you move forward with allowing the citizens of Camden to have the opportunity to vote on the bond referendum in November of 2020. We have had 3 children in the school system, often spread across 3 different schools in the same year. We have firsthand experience regarding the space, facility and safety challenges within the existing schools. With a current total of 32 student years we feel qualified to attest to the very real and urgent need for a new school building NOW and not down the road. This process has already been going on long enough. It is never pleasant to spend large amounts of money but sometimes it is necessary. Sometimes avoiding expenses results in higher costs down the road. We feel strongly that now is the time to allow the citizens to have an opportunity to vote on what we feel is best for our children. Thank you for your consideration of our request and thank you for your service to Camden County.

Christie Hamilton of Billets Bridge Rd. - As a parent of two young children, I urge you to reconsider the vote and allow the people to vote in moving forward with the new high school. Now more than ever it is important to ensure our children are given a safe learning environment. We cannot possibly think we can help them learn and feel safe AND introduce COVID-19 strategies when they are overcrowded in trailers. Please, change your vote and allow the process to begin.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF THE AGENDA

Motion to approve the agenda as presented.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs
AYES: White, Munro, Krainiak, Riggs, Meiggs

South Camden Water & Sewer District Board of Directors

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak
AYES: White, Munro, Krainiak, Riggs, Meiggs

A. Monthly Report – David Credle

*South Camden Water & Sewer Board
 Monthly Work Order Statistics Report
 Period: April 2020*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	49	49	100%	0
Sewer/Collection	2	2	100%	0

Locates:

- Water Line: 89
- Sewer Line: 8
- Water & Sewer, same ticket: 17
- Hydrant flow test:0

Public Works Director Notes/ Comments: Ten work orders have been checked for accuracy.
 Water treated at the water treatment plant in April: 14,312,590 gallons.
 Daily average water usage for April: 477,086 gallons per day.
 Current treatment capacity at the water treatment plant: 720,000 gallons per day.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2019									
April	106	100%	0%	104	2	99	10	44	13
May	87	100%	0%	85	2	126	8	12	11
June	75	100%	0%	75	0	58	9	6	9
July	112	100%	0%	109	3	63	5	0	57
August	104	100%	0%	102	2	131	21	1	27
Sept	82	100%	0%	80	2	131	20	4	0
Oct	99	100%	0%	97	2	257	10	5	0
Nov	144	100%	0%	143	1	275	6	2	0
Dec	80	100%	0%	80	0	106	7	1	0
2020									
Jan	111	100%	0%	110	1	47	8	9	0
Feb	48	100%	0%	47	1	92	6	0	0
March	41	100%	0%	39	2	51	18	4	0
April	51	100%	0%	49	2	89	8	17	0

Mr. Credle included the following in his report:

- SCWSD has received requests from Camden Plantation and South Mills Landing Subdivisions to service first phases respectively. SCWSD currently has the capacity to service the first phases of both subdivisions.
- The construction of the new well included in the 2020-2024 Capital Improvement Program will give SCWSD the ability to raise water capacity from 720,000 to 1,080,000 gallons/day.
- Appreciation to the Board of Commissioners for the work on the CIP and “staying ahead of the curve.”
- The water main at the Commerce Park has been chlorinated, flushed and is back online.

Motion to approve the monthly report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs
AYES: White, Munro, Krainiak, Riggs, Meiggs

There being no further matters for discussion Chairman White called for a motion to adjourn.

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs
AYES: White, Munro, Krainiak, Riggs, Meiggs

Chairman White reconvened the Board of Commissioners.


ITEM 4. PUBLIC HEARINGS

- A. Proposed FY 2020-2021 Budget – Ken Bowman

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Motion to open the public hearing for the Proposed FY 2020-2021 Budget.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Riggs, Meiggs



FY 2020-2021 Budget Message

May 21, 2020

To: The Camden County Board of Commissioners
 Tom White, Chairman
 Clayton Riggs, Vice Chairman
 Randy Krainiak, Commissioner
 Garry Meiggs, Commissioner
 Ross Munro, Commissioner

Pursuant to my responsibility as County Manager and Budget Officer, I respectfully submit for your consideration the Camden County Fiscal Year 2020-21 Annual Budget scheduled to begin on July 1, 2020 and end on June 30, 2021. This budget represents the combined efforts of County Staff to set a financial course of action to serve our supporting public while implementing the directions and desires of the Governing Body. The goal is to meet the County's basic needs in core operations and address as many capital improvement needs as financially feasible. One of the critical purposes of this document is to encourage open dialogue, questions, and public deliberation as it relates to how citizen tax dollars can best be used to serve the community. This budget has been prepared in accordance with the provisions of General Statute 159-11, the Local Government Budget and Fiscal Control Act.

As required, all funds within the budget are balanced along with all anticipated revenue and expenditure estimates being identified for Fiscal Year 2020-21. Notice of this submission will be given to the news media and the public, and a public hearing will be scheduled at the County's called meeting on June 1st at 7:00 p.m.

Like our state and federal governments, local governments will not be immune to the inevitable downturn in the economy due to the outbreak of COVID-19. All levels of government will experience declines in revenues, whether it is due to decreased property tax collections, slowing sales taxes, or reduced collections of various permit and service fees.

Even in Camden County this decline may create a challenge to maintain some local public services. Local governments are left in a position of uncertainty for upcoming budgets. There are

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a couple of points I would like to make. As of now there will be no reductions in service. All departments will continue to perform their daily functions and provide quality service to Camden citizens. Second, leadership is not considering layoffs at all at this point. Every staff member of Camden County is extremely valuable and a great asset to the county. They have adjusted quickly to the "new normal" without hesitation while continuing to meet the needs of the community.

The full financial impacts of the coronavirus have yet to be felt, as revenue is always a few months behind. There may be some lost revenues but it is difficult to project how much at this time. In the meantime, all budgeted capital expenditures have been frozen as of May 1st, save for those funded through grants.

A copy of the proposed budget will be placed on file with the Clerk to the Board and will be available for public inspection during normal business hours within 10 days prior to the June 1st public hearing. A copy of this document is also available on Camden County's website. As is traditional, a copy will also be placed in the Camden County Public Library to facilitate its examination by our citizens and stakeholders.

While developing the budget the following key activities were taken into consideration:

- Continue to minimize the financial impact of county operations on its citizens through mindful budgeting and careful expenditures.
- Fund Capital goals as indicated in the Capital Improvement Plan.
- Maintain a reserve fund balance in accordance with the financial policies outlined and adopted in Resolution 2007-05-04.
- Continue to provide outstanding government services at all levels.

Revenues

The above goals for FY2020-21 were balanced with expected revenues while minimizing the use of the General Fund Balance to support operating expenses. Revenues are generally related to expected economic growth within the County and the State. Although COVID-19 has had a devastating impact on the economy globally and nationally there are still positive economic indicators including low unemployment and strong consumer confidence regionally. Property Tax values appear to be above 1% expected growth minimizing the impact of reduced sales tax collections on total revenues for the FY2020-21 budget.

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Below is a listing of the major General Fund projected revenues.

Ad Valorem Tax	\$7,483,431
Local Option Sales Tax (Art. 39)	\$565,000
Vehicle Tax	\$663,381
Franchise Tax	\$739,000
Medicaid Hold Harmless	\$460,000
Article 40 Tax	\$295,000
Article 42 Tax	\$182,000
Special Revenue Fund (CRF for Debt Payment)	\$187,262
From School Reserve Fund (Debt Payments, Capital Outlay)	\$982,806
Solid Waste Fee	\$300,000

Expenditures

With a few exceptions, county departments continued to hold the line on expenditures. However, non-departmental expenditures are increasing. Non-departmental contributions such as School Funding, Emergency Medical Services (EMS), Emergency Management and Health Services are major appropriations. Other increased appropriations include Forestry, Social Services, and Solid Waste / Recycling. These increases in annual expenditures continue to be higher than increases in annual revenues for FY 2020-21. Continuing to fund operational expenditures with fund balance will quickly have a detrimental effect on general fund balance. However, over the last 3 years Staff has worked hard to ensure all bills are paid without having to use any funds from the fund balance.

The County's fund balance should be carefully invested within our county to foster economic growth and quality of life without burdening the taxpayers as available. While it is imperative to keep our responsible fiscal policies intact by supporting operational expenditures with operational revenues, we are in a position to use a portion of fund balance restricted for capital investment to address falling County buildings and critical infrastructure as well as community projects that are important to our citizens. Funding Capital Improvement Plan projects is vital to the success of these goals.

Compared to the adopted FY 2019-20 General Fund budget of \$13,280,091, the anticipated FY2020-21 budget proposes \$13,568,068 which represents an increase of \$287,977.

The FY2020-21 proposed general fund budget is balanced with \$330,976 in fund balance to finance County operational expenses. The FY2019-20 adopted general fund budget was balanced with \$492,149 in fund balance to finance County operational expenses.

Departmental Appropriations

Below is a list of some of the major Departmental expenditures proposed for FY2020-21.

Governing Body	\$104,317
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County Administration	\$236,625
Elections	\$141,557
Finance Department	\$214,514
Personnel	\$65,982
Tax Department	\$508,530
Legal	\$40,000
Register of Deeds	\$268,087
Planning Department/Inspections	\$560,015
Public Works/Building & Grounds	\$604,589
Sheriff & SRO	\$2,059,393
Extension	\$171,308
Recreation	\$300,301
Senior Center	\$232,787
Solid Waste	\$743,715
Non-Departmental	\$210,729
Economic Development	\$125,601
Capital Outlay/Debt Service	\$1,089,189
Library	\$234,292
JCPC	\$80,384
Soil & Water Conservation	\$79,786

Special Appropriations

In the FY2020-2021 proposed budget, Special Appropriations expenditures total \$5,245,716 or 38 % of total General Fund expenses. The county is required by contract to commit the funds budgeted for EMS, Emergency Management and Forestry. (The School System is anticipating an increase ADM from 1859 students to 1,888 students for FY2020-21).

The list below highlights some of the major Special Appropriations proposed for FY2020-21.

School Current Expense	\$2,600,000
School Capital Outlay	\$405,878
Proprietary Camden EMS	\$562,250
Central Communications/Emergency Mgmt.	\$301,000
College of the Albemarle	\$40,000
Albemarle District Jail	\$295,000
Department of Social Services	\$337,056
CI & S Fire Commission	\$265,686
South Mills Fire Commission	\$166,074

Major Concerns

The County continues to remain focused on the area of economic development as a key to increasing revenues, expanding and diversifying the tax base, and making the wastewater system financially self-supporting. Significant progress was made in 2019 with the completion of the waste water treatment plant on Highway 158 corridor. This plant is now on line to receive waste

water from the Camden Courthouse area which in turn now creates additional capacity in the South Mills waste water treatment plant.

Attention must remain focused on revenue generation from the land transfer tax which is the major funding mechanism for the County Capital Reserve Fund. Without a steady flow of sustainable revenue the County will not be able to take on new Capital Improvement Projects (CIP) or adequately fund the debt service obligations for already completed projects.

In addition, during FY 2019-20, the County contributed approximately \$405,878 to the School District for capital improvements and \$2,600,000 for operating expenses utilizing tax revenue and a significant contribution from fund balance. The proposed FY 2020-21 budget continues to provide \$2,600,000 for current operating expenses and \$405,878 to the Board of Education for capital needs.

Other Major Program Goals

Community Park Trust Fund

The Community Park Trust Fund (CPTF) FY2020-21 budget includes funding for Park Maintenance Capital needs. The county will pursue grant funding for design/construction of future community parks once the land purchase of the identified location has been completed.

Capital Reserve Fund

The money for this fund comes from the \$0.01 land transfer tax which is levied on all land sales. Due to outdated and falling County buildings, funds are included to continue planning for a County Office Building / Campus complex that would replace the current structures. These new buildings would combine the Administration, Tax, Planning, and Water/Sewer staff. At this time the County is in negotiations to phase in this project and start with designing the Library, which will include a Community Activities Room and a Board Room for Commissioners and other commissions to meet. This building will be located on the site across from the historic courthouse.

School Capital Reserve Fund

The School Capital Reserve Fund is currently funded by restricted sales tax. County Management is currently working with school officials to proceed toward being shovel ready within the next 18 months. The cost of constructing a new school will require debt financing and a bond referendum. The opportunity to vote on this referendum will be during the November general election. Consideration should be given to the best possible route to bringing this project to fruition without undue burden on our taxpayers.

RECOMMENDATION

The total of recommended General Fund expenditures is \$13,568,068.

The projected revenues total \$13,237,092 for the General Fund at the present tax rate of \$.75.

After receiving departmental requests, Budget & Finance worked to cut general fund requests requiring \$516,964 in fund balance to \$330,976. The only way to reduce expenditures further without reducing services is by removing 2% Cost of Living increase, the limited Capital Improvements (updated desktop computers, Sheriff's vehicles) and the Equipment requests from Public Works. The bottom line is County Departments have done an extraordinary job staying within their respective budget allocations and in turn have not expended all of their funds for the past 3 years. Those unused funds have been returned to the General Fund Reserve eliminating the need to draw down the Fund Balance.

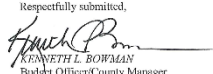
FY 2020-21 Budget Summary

The Management Team brought me a conservative set of budget requests that allowed for the continuation of excellent services that have been provided in the past. This budget also provides for limited capital improvements and equipment necessary to continue services in a manner that is effective and safe. Finally, this budget provides for a plan this year, with no tax increase, while keeping in mind the challenges we face in future years. Challenges such as the construction of a new administration campus, a new high school, broadband, and waste water sewer line extensions are planned for in the next couple of years and while funds for their construction are not specifically allocated we are still mindful of them while putting together this year's budget.

The strain on revenues and our desire to maintain our service level has made for very conservative budgets during the last several years, and our Management Team has once again done a great job keeping expenses down to all but the necessary in order to provide for a responsible and balanced budget. In addition, staff has tried to factor in the financial impacts from the COVID-19 pandemic and what that will have on future funding of operations and capital projects moving forward. At this point I want to emphasize to you that Camden County is still in good financial condition. Our fund balance in the General Fund continues to be healthy.

I look forward to working with you to implement this budget and continue to serve the citizens of Camden County. As public officers, we have been given the task of protecting the rights, needs and desires of the constituents. The staff believes that this task has been achieved and respectfully submits to you the FY2020-21 Fiscal Year Budget.

Respectfully submitted,


KENNETH L. BOWMAN
Budget Officer/County Manager

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

There were no public comments in regard to the Proposed FY 2020-2021 Budget.

Motion to close the public hearing.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs
AYES: White, Munro, Krainiak, Riggs, Meiggs

Motion to add the Proposed FY 2020-2021 Budget to New Business as Item 5.D.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Riggs, Meiggs

B. Proposed 2020-2024 Capital Improvement Program – Ken Bowman

Motion to open the public hearing for the Proposed 2020-2024 Capital Improvement Program.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Riggs, Meiggs

County Manager Ken Bowman presented the Proposed 2020-2024 Capital Improvement Program. The entire document is incorporated herein as reference.

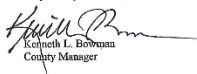
June 1, 2020
Camden County Board of Commissioners
Tom White, Chairman
Clayton Riggs, Vice Chairman
Garry Meiggs
Randy Krainiak
Ross Munro
Re: Fiscal Year 2020-2024 Recommended Capital Improvement Program (CIP)
Chairman White and Members of the Board:
The provision of adequate public infrastructure remains a top priority for the County. Being only the tenth year having a CIP process, the Board of Commissioners have undertaken significant thought, discussion and consideration to estimate critical facility needs and the costs therein for the County.
Financial policy specific to how the County governs the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate are shown in the attached Resolution No. 2007-06-04. This Resolution puts in place measures to ensure the financial strength of the County government as well as protecting the taxpayer. In addition, the Board of Commissioners created a Capital Reserve Fund as a mechanism with which to fund critical, non-school, county infrastructure projects.
A primary goal for the County is bringing new development and job creation to the Camden Commerce Park along U.S. 17. Further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for our citizens.
With Camden County being a recipient of significant grant awards in furtherance of the Board of Commissioners capital improvement policy goals, key infrastructure projects are moving forward. In FY 16/17 the county was awarded approximately \$1.58 million in grants from the U.S. Economic Development Administration and the Golden LEAF Foundation for the construction of the Courthouse Area Wastewater Treatment Plant. The design framework for this project included a high-rate infiltration waste water treatment plant capable of treating 50,000 GPD and expandable to 100,000 GPD. In March 2018 the County awarded a contract to Hatchell Concrete for construction of the wastewater treatment plant at a cost of \$4.7M. This project was completed in October 2019.

A significant project included in the 2018-2022 CIP is the engineering and design of a new Administration Campus Complex on the acquired site across from the Historic Courthouse. The proposed administration building was discussed by the Board of Commissioners and approved during the November 2016 board meeting.
Since that time some significant events have developed that have prompted looking into adding a library and a multi-purpose building on the site. The administration building will house the Planning Department, Water Department, Tax Department, Human Resources, Finance, Economic Development, The Clerk to the Board, and the County Manager. This building will also have much needed conference rooms and a board room for the Board of Commissioners.
Second is the Library. The current building housing the library is being leased and the lease will expire in September 2021. The owner has already stated they will not renew the lease when it expires. When the new library is complete the money used for leasing the current building will be applied to the loan payment for the complex. The library is a tremendous asset for the citizens and children of Camden County.
Third is the Multi-Purpose building. This building will house the Parks and Recreation Department and the Senior Center. The building will have a space large enough to accommodate basketball, volleyball, bleachers, civic meeting rooms, staff offices, and a raised stage for conferences and special events. The Senior Center will have a large meeting room for activities, exercise room, staff offices, and a shared kitchen for daily meal preparations and catering events. It is anticipated this building could receive the most use of the 3 buildings and will become a hub of activity for many events.
Once the current Senior Center space is vacated it will be available for the Sheriff's Office to occupy. The Sheriff's Office is operating at maximum capacity and is in dire need of a space that can be converted to areas where evidence and special equipment can be secured as well as a holding area. When all departments have re-located to the administration building, the Sheriff's Office will occupy the existing building and have access to the existing parking area compound. Once complete this will become a secure area.
Soil Borings and a Topographical Survey have already been accomplished on the site. SOLEX Architects from Danville, VA was hired to design and provide conceptual renderings of the proposed campus site. This has been completed and the recommendation is to do a Request for Information (RFI) and a Request for Proposal (RFP). A Request for Qualifications was advertised and the County received 8 applications. Of the 8 submitted, staff interviewed 4 Architectural Firms and a selection was made. Hooserng Design, Raleigh, NC will be the lead for designing the complex.
While the Board of Commissioners moved forward ten years ago with the acquisition of property for a potential high school site, it is not yet clear when this new facility will be completed. At the joint meeting between the Board of Commissioners and the School Board it was decided to hire MB Kahn to conduct a feasibility study to analyze the current and future needs. The study has been completed and MB Kahn has completed approximately 95% of the educational space summary. At this time they are in the planning / design / funding stage. Once the general location of the building is identified the site preparation will begin. The plan going forward is to place this as a referendum on the General Election Ballot in November 2020 for a vote of the citizens.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

With the coronavirus outbreak still growing in North Carolina and the country, the length and depth of the economic fallout is still unknown. The only thing we really know right now is there is agreement with all economists that the economy is taking a major hit and will not rebound in quickly. That being said future for Camden County is very positive as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to continue to advance the critical capital projects identified in this document.

Respectfully Submitted,



Kenneth L. Bowman
County Manager

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There were no public comments in regard to the Proposed 2020-2024 Capital Improvement Program.

Motion to close the public hearing.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs
AYES:	White, Munro, Krainiak, Riggs, Meiggs

Motion to add the Proposed 2020-2024 Capital Improvement Program to New Business as Item 5.E.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs
AYES:	White, Munro, Krainiak, Riggs, Meiggs

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	275,681.92	33,957.95
2018	65,623.77	2,756.49
2017	26,169.95	2,715.99
2016	13,422.86	1,893.05
2015	8,242.39	944.99
2014	11,062.32	1,228.71
2013	7,447.15	4,851.16
2012	5,778.79	7,543.51
2011	4,672.66	6,296.77
2010	4,149.58	4,642.02

TOTAL REAL PROPERTY TAX UNCOLLECTED	422,251.39
TOTAL PERSONAL PROPERTY UNCOLLECTED	66,830.64
TEN YEAR PERCENTAGE COLLECTION RATE	99.35%
COLLECTION FOR 2020 vs. 2019	95,486.72 vs. 115,715.66
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2019	95.97%
2018	99.09%
2017	99.59%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING March **2020**
BY TAX ADMINISTRATOR

<u>1023</u>	NUMBER DELINQUENCY NOTICES SENT
<u>77</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>0</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>0</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>1</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

30 Largest Unpaid – Real

Table with 7 columns: Roll, Parcel Number, Unpaid Amount, YrsDlq, Taxpayer Name, City, Property Address. Lists 30 largest unpaid real estate taxes.

30 Oldest Unpaid – Real

Table with 7 columns: Roll, Parcel Number, YrsDlq, Unpaid Amount, Taxpayer Name, City, Property Address. Lists 30 oldest unpaid real estate taxes.

30 Largest Unpaid – Personal

Table with 7 columns: Roll, Parcel Number, Unpaid Amount, YrsDlq, Taxpayer Name, City, Property Address. Lists 30 largest unpaid personal taxes.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)


30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	2,183.53	JOHN MATTHEW CARTER	CAMDEN	150 158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	8	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	8	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	8	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000772	7	288.86	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0000905	5	232.45	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000295	4	792.09	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000846	4	403.85	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	4	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	4	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	4	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002079	4	106.35	OCTAVIS BANKS III	SOUTH MILLS	262 OLD SWAMP RD
P	0001104	3	673.59	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	3	517.95	ADAM D. & TRACY J W. JONES	CAMDEN	133 WALSTON LN
P	0001976	3	205.03	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	3	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0000945	3	145.18	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	3	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002468	3	106.72	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD

Motion to approve the tax report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak
AYES: White, Munro, Krainiak, Riggs, Meiggs

B. Resolution 2020-06-01: Salaries & Compensation for Various Boards and Commissions – Ken Bowman



Resolution No. 2020-06-01
A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2020-2021

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 1st day of June 2020 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2020 and ending June 30, 2021,

Section 1:	BOARD OF COMMISSIONERS
Chairman	\$550.00 per month plus mileage.
Vice-chairman/ Board Member	\$525.00 per month plus mileage.

- The monthly "salary" of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings will not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.
- Board members attending Special Meetings and Budget Work Sessions will be compensated at a rate of \$75 per meeting. Board members will be compensated up to \$75 for attendance at other board meetings they have been appointed to and not already compensated for by those boards.
- For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited "participant" by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner's official capacity.

- The following are not reimbursable expenses: Attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. Also alcoholic beverages, political contributions, tips greater than 18%, parking or traffic violations / fines, entertainment expenses such as tickets to sporting events or theaters, and in room movies. For any fundraisers the board decides to attend, the County will pay for the ticket if the Commissioners agree that the event benefits Camden County residents and serves a public purpose, however, they will not receive meeting pay for attendance. (Must be non-partisan and non-profit)
- Attendance at Board appointed Board Meetings (i.e. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are requested to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.
- Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four (4) hours and out of the county (90 mile radius of the Courthouse).
- Board members are required to submit in writing a payment request in the form of an expense report (via internal form) to the Finance Officer not later than the last business day of each month. The report will contain all expenses including compensation along with a description of the meeting, date, time and place.
- Special meeting reimbursement requests that exceed seven (7) in a month will require Board approval.

Section 2:	BOARD OF ELECTIONS
Chairman	Compensation - \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.
Board Members	Compensation - \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.
Chief Judge	Compensation - \$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.
Judges	Compensation - \$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Compensation - \$20 for instruction day. Election Day at \$100.00 per day.
Section 3:	PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS
	Compensation - \$30.00 per meeting plus mileage.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Section 4: SOCIAL SERVICES BOARD
 Chairman Compensation - \$35.00 per meeting plus mileage.
 Board Members Compensation - \$30.00 per meeting plus mileage.

Section 5: AGING ADVISORY COUNCIL
 Compensation - \$30.00 per meeting, plus mileage and meal if required.

Section 6: RECREATION BOARD
 Compensation - \$30.00 per meeting, plus mileage.

Section 7: JURY COMMISSION
 Compensation - \$ 7.25 per hour for hours worked compiling jury list.

Section 8: ECONOMIC DEVELOPMENT BOARD
 Compensation - \$30.00 per meeting, plus mileage.

Section 9: SENIOR CENTER BOARD
 Compensation - \$30.00 per meeting, plus mileage.

Section 10: LIBRARY BOARD
 Compensation - \$30.00 per meeting, plus mileage.


Section 11: AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS
 No Compensation

Section 12: TRAVEL & MILEAGE REIMBURSEMENT
 All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be computed based on home of record and return. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

Adopted this the 1st day of June 2020.

ATTEST:
 Karen M. Davis, NCCCC
 Clerk to the Board of Commissioners

George T. White
 George T. White, Chairman
 Camden County Board of Commissioners



Motion to adopt Resolution 2020-06-01 Salaries & Compensation for Various Boards and Commissioners as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Randy Krainiak
AYES: White, Munro, Krainiak, Riggs, Meiggs

C. Boomerang Design Fee Proposal – Ken Bowman

After much deliberation and consideration of the cost for the administration complex during the downturn of the economy due to COVID-19, staff was directed to look at phasing the project focusing on building the Library first and master planning the entire project for the second phase.

After advertising for architectural firms and conducting interviews, Boomerang Design was selected for design of the new Library (Phase I).


As requested, they have provided their proposal for professional services for Phase I which includes architectural and engineering design services for a one-story building (+/- 11,700 square ft.) consisting of a Library, a Community Meeting Room, a Commissioner and Committee Board Room with support spaces, and a small catering/warming kitchen.

Their services also include design of a master plan for the site (as required by AHJ permitting) which will also provide the County with a road map for future building development and extension of utility services. Time is of the essence as they understand the facility needs to be substantially completed by September 1, 2021.

Master Plan: The services include the master planning of the 7-8 acre site for the development of Phase I as well as conceptual design for future building development. Their services include overall conceptual design for the entire

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

site development to ensure that services, access, connectivity to other county facilities, etc. are all addressed and considered for site development.



May 12, 2020

Mr. Bill Cram, Executive Vice President
M/B Kahn Construction Co., Inc.
101 Flintlake Road
Columbia, SC 29223

RE: Camden County Administrative Complex
SUBJECT: Fee Proposal
COMM. NO.: 7016 FILE NO.: A 1.0

Dear Bill:

We are excited to have been selected by Camden County, NC for design of their new Library and Civic Center (Phase I). As requested, we have provided our proposal for professional services below.

Base Services Scope

Boomerang Design will provide architectural and engineering design services for a one-story building consisting of a library, a Community Meeting Room, a Commissioner and Committee Board Room with support spaces, and a small catering/warming kitchen. Our services also include design of a master plan for the site (as required by AHI permitting) which will also provide the County with a roadmap for future building development and extension of utility services. Time is of the essence as we understand the facility needs to be substantially complete by September 1, 2021.

Master Plan: Our services include the master planning of the 7.8 acre site for the development of the Phase I as well as conceptual design for future building development. Our services include overall conceptual design for the entire site development to ensure that services, access, connectivity to other county facilities, etc. are all addressed and considered for site development.

Phase I: Design for construction of a +/- 11,700 sq. ft. building facility to serve Camden County residents. The facility will contain a community library, a Community Meeting Room, a Commissioner and Committee Board Room with support spaces, and a small catering/warming kitchen.

Boomerang will engage independent engineering consultants to provide Civil, Structural, Plumbing, Mechanical, Electrical, Fire Protection (if required) and Technology design for the proposed facilities. We will also work with Camden County and M/B Kahn to design an environmentally sensitive and contextual appropriate facility within the available funds.

Design services shall be provided in the traditional phases of Schematic Design, Design Development, Construction Documents, Final Documents, Bidding and Construction Administration. Our base services include development of book specifications as required for bidding and those services listed in the draft AIA B133 document attached. Our base services do not include surveying, geotechnical evaluations, wetland delineations, Life Cycle Costs Analysis, LEED design services, cost estimating, landscape design (an allowance to be utilized in design for plant materials), commissioning services, or special inspections services. However, these can be provided for an additional service if desired.

6131 Falls of Neuse Road, Suite 204, Raleigh, North Carolina 27615 | 919.573.6420 | 919.573.6195 | info@boomerang.com

Boomerang DESIGN
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Letter to: Bill Cram
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Meetings

- Schematic Design: Provide three (3) Schematic Design Meetings (with at least 1-2 at Boomerang's office in Raleigh or by video conference) to:
 - Solidify the program
 - Identify existing spaces and future needs
 - Present up to (2) preliminary master plans for the site and building plan concepts for feedback
 - Refine selected plan and provide elevations for feedback
 - Provide refined elevations. Our Schematic Design conceptual plans will include completion of code analysis.
- Design Development: Provide three (3) Design Development Meetings (with at least 1-2 at Boomerang's office in Raleigh or by video conference) to:
 - Present further development of the floor plan, elevations, and site plan
 - Meet with each department to identify all aspects of their individual spaces and develop a project scope document that details room by room the items that will be provided in the project construction and the items to be provided/purchased separately by the Owner (i.e. furniture, fixtures, and equipment). In addition, we would meet with facilities to determine building materials and systems desired.
 - Present final floor plan, elevations, and site plan. We will also provide a 3D rendering of the facility.
- Construction Documents: Provide two (2) Construction Document Meetings (with 1 at Boomerang's office in Raleigh or by video conference) to:
 - Present 80% complete documents for estimating. Boomerang and our team will review and provide feedback to M/B Kahn's estimate.
 - Present 100% documents for bidding. Boomerang will go thru all aspects of the drawings and specifications to ensure they are acceptable to Camden County before a bid advertisement is published.
- Bidding:
 - Attend the pre-bid meeting.
- Construction Administration:
 - Attend one (1) Construction site visit per month. Should issues with drawings require and additional visit, we will provide the additional trip under our basic services.

Project Funding

Based upon the above scope, Boomerang Design has prepared an initial conservative Preliminary Program of Spaces and coordinated Budget Estimate for the project based upon the type of work, and the overall square footage programmed below:

Boomerang DESIGN
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Letter to: Bill Cram
May 12, 2020

Preliminary Program of Spaces

Space Name	No.	Size (SF)	Total (SF)	Space Total (SF)
Library				
Main Library and Children's Corner	1	3,700	3,700	
Community Meeting Space + storage	1	850	850	
Librarian Office	1	150	150	
Staff Office	1	120	120	
Break Room	1	225	225	
Storage and Book Exchange Prep	1	275	275	
				5,320
Civic				
Community Meeting Room	1	1,500	1,500	
Catering/Warming Kitchen	1	375	375	
Storage (chairs and tables)	1	150	150	
				2,025
Admin				
Council Meeting Room	1	1,100	1,100	
Council Chambers Closed Session Conference with Toilet	1	400	400	
				1,500
Support				
MIS/Data	2	80	160	
				160
Subtotal				9,005
Building Support (Restrooms, Mech, Jan, Walls, etc.)		30%		2,702
TOTAL				11,707

Boomerang DESIGN
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Letter to: Bill Cram
May 12, 2020

Budget Estimate

Phase I New Library, Community Meeting Room, Commissioners Meeting Room			
Construction Costs			
New Building Construction	11,707 SF	\$	2,751,028
5% Construction Contingency		\$	137,551
5% Escalation* Allowance		\$	137,551
Construction Costs Subtotal		\$	3,026,130
Non-Construction Costs			
Proposed A/S/MEP Fees		\$	262,828
Proposed Civil Fees		\$	55,900
Survey & Subsurface Analysis Allowance		\$	25,000
Construction Testing Allowance		\$	40,000
Mechanical Commissioning Allowance (required by code)		\$	8,195
FF&E Allowance (3% Construction Costs)		\$	90,784
Advertising Allowance		\$	1,500
Permit Review Fees Allowance		\$	7,865
Permit Fees		Ind in Construction Costs	
Prints (Permit Sets) Allowance		\$	1,000
Non-Construction Cost Subtotal		\$	493,071
Total Project Budget		\$	3,519,201

* Escalation to midpoint of construction; based upon 5% per year according to latest Turner Construction construction index.

Consulting Engineers

Boomerang Design will be utilizing the following engineers for the project:

Structural Design	Plumbing, Mechanical, Electrical, and Technology Design
LHC Structural Engineers	Progressive Design Collaborative, LTD
1331 Sunday Dr. #121	3101 Postarwood Court, Suite 320
Raleigh, NC 27607	Raleigh, NC 27604

Civil Engineering
Timmons Group
1805 W. City, Unit F
Elizabeth City, NC


Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Boomerang DESIGN
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Schedule

We recognize the Camden County Library is currently in leased space and the lease ends in September 2021. The leased space has issues that necessitate the new building be open by September 2021. As such, Boomerang recommends the schedules below. Note that a quick boundary and topographic survey along with any wetland delineations need to occur ASAP.

Design NTP	May 15, 2020
Schematic Design	May 15 – June 30, 2020
Design Development	June 30 – August 3, 2020
Construction Documents	August 3 – November 1
Bidding & Contracting	November 1 – December 1, 2020
Construction Start	December 1, 2020
Construction Complete	September 1, 2021

Sincerely,

Angela Crawford Easterday, AIA

/s/ce
cc: Vanda Hamrick


Motion to approve Boomerang Design’s proposal for professional services and authorize the Chairman to sign.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs
AYES:	White, Munro, Krainiak, Riggs, Meiggs

Commissioner Krainiak added that the Library is being built out of necessity and the construction of the remainder of the Administration Complex has been placed on hold due to the uncertainty of the future economy due to COVID-19,

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

D. Proposed FY 2020-2021 Budget



FY 2020-2021 Budget

Schedule of Changes Per Budget Work Sessions

The Budget Officer's Proposed Budget has been accepted by Board of Commissioners with the following exceptions:

General Fund	Submitted	Change	Proposed
106900 Budget for Albemarle Unitil Way	1,000	1,000	0 Decrease/BOC

GF: General Fund
CPI: Community Park Trust
SRR: School Capital Reserve
DSGS: Dismal Swamp Gift Shop
CIP: Capital Improvement Plan

1

Ordinance No. 2020-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2020 – 2021 BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2020-2021, adopted by the Board of Commissioners on June 1, 2020. Said Ordinance may hereafter be referred to as the "Budget Ordinance". The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body.....	\$104,317
County Administration.....	236,625
Elections.....	141,557
Finance.....	214,314
Personnel.....	65,982
Tax Supervisor.....	508,530
Legals.....	40,000
Register of Deeds.....	268,087
Planning.....	347,091
Inspections.....	212,924
Economic Development Commission.....	125,601
Building & Grounds.....	453,636
Sheriff.....	1,924,313
School Resource Officer (SRO).....	135,080
Jury Commission.....	96
Court Facilities.....	62,140
Public Works Administration.....	150,953
Fleet Vehicles.....	7,050
Traffic.....	3,060
Solid Waste.....	743,715
Public Health.....	125,555
Extension.....	171,208
County Public Library.....	234,292

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Parks & Recreation.....	300,301
DDJP (JCPC).....	80,384
Senior Center.....	232,787
Post-Employment Benefits.....	12,750
Non-Departmental.....	210,729
Soil/Water Conservation.....	79,786
Capital Outlay/Debt Service.....	1,089,189
Special Appropriations:	
Albemarle Commission.....	7,251
EMS.....	562,250
Conservation/Forestry.....	64,067
RC&D.....	750
Central Communications.....	301,000
Emergency Management.....	33,400
S. Camden Water & Sewer.....	0
MLK Funding.....	800
Special Funding.....	1,000
CH&S Fire Commission Four Cents.....	265,686
South Mills Fire Commission Four Cents.....	166,074
Social Services.....	337,056
Schools – Contribution to Capital Reserve.....	405,878
Schools – Current Expense.....	2,600,000
Albemarle Hopeline.....	2,000
College of the Albemarle.....	40,000
Camden Food Pantry.....	2,000
Albemarle Food Bank.....	2,500
Camden Museum.....	1,000
Alb. Dist. Jail Operations.....	395,000
Rural Ready Grant Match.....	100,000
Dismal Swamp Visitor's Center.....	5,000
4-H Insurance.....	53,004
Contingency.....	40,000
TOTAL GENERAL FUND	\$13,568,068

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Ad Valorem and Vehicle Taxes:	
Budget Year.....	\$8,146,812
Prior Years Summary.....	517,700
Penalties and Interest.....	50,000
House Bill 1779.....	100
Other Taxes and Licenses:	
State 1 cent Sales Tax.....	565,000
Local Sales Tax - Art. 40.....	295,000
Local Sales Tax - Art. 42.....	182,000

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Unrestricted Intergovernmental:	
ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax.....	45,000
Utilities Franchise Fees.....	700,000
Medicaid Hold Harmless.....	460,000
Restricted Intergovernmental:	
State Grants – JDP.....	64,812
Soil/Water Funds.....	15,000
Capital Reserve & Transfer Tax for Capital Debt Service.....	187,262
Court Facilities Fees.....	21,000
Alb. Comm. Nutrition Site.....	6,000
School Resource Officer.....	71,000
School Capital Reserve Fund for School Debt Service.....	982,806
Senior Center Grants.....	7,000
Senior Center State Grants.....	0
Health & Wellness Grant.....	1,500
Fees and Permits:	
Register of Deeds Fees.....	150,450
Building Permits and Planning Fees.....	103,100
Land Use Fees.....	15,000
Leased Property.....	20,000
Tire Disposal Dist.....	14,000
White Goods Disposal Dist.....	4,500
Recyclables.....	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Solid Waste Fee.....	300,000
Cable Franchise Fee.....	39,000
Gun Permit Fees.....	15,000
Golf Cart Fees.....	200
Pet/Privilege Licenses.....	250
5 Cents Per Bottle Fees.....	3,600
Extension Fees.....	2,500
Library Fees.....	5,200
Recreation Fees.....	20,000
Senior Center Participation Fees.....	2,500
Sales and Services:	
Jail Fees.....	2,500
Sheriff's Officer Fees.....	15,000
Sale of Fixed Assets.....	3,500
LESO Sheriff's Equipment Disposal.....	10,000
Fines & Forfeitures.....	60,000
911 Fees for GIS.....	3,900
Other:	
Sheriff's Department Grants & Donations.....	1,500
Interest.....	30,000
Miscellaneous.....	14,100
Appropriated Fund Balance.....	330,976

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

TOTAL GENERAL FUND **\$13,568,068**

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

R/O Plant Operation Expenses.....	451,184
Waste Water Operation Expenses.....	328,116
Distribution Expenses.....	456,357
Debt Service.....	682,087
	\$1,917,744

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Sale of Water.....	1,070,000
Sewer Fees.....	100,000
Connection Fees.....	55,000
Miscellaneous.....	38,050
Fund Balance Appropriated.....	150,000
Capital Reserve Fund.....	203,568
General Fund Contribution.....	97,559
	\$1,917,744

ARTICLE IV. WATER/SEWER CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the System Development Fee Capital Reserve Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fund Balance Reserve.....	52,250
Membrane Reserve.....	20,250
	\$72,500

It is estimated that the following revenues will be available in the System Development Fee Capital Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

System Development Fees.....	43,500
Membrane Reserve Contribution.....	20,250
Interest.....	1,000
R/O Upgrade.....	7,750
	\$72,500

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ARTICLE V. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

General Expenses.....	224,493
Debt Service.....	117,614
	\$342,107

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fire Tax.....	66,421
4 Cent County Match.....	265,686
Leased Property.....	9,000
Interest Earnings.....	1,500
	\$342,107

ARTICLE VI. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

General Expenses.....	147,385
Debt Service.....	114,767
	\$262,152

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fire Tax.....	41,518
4 Cent County Match.....	166,073
Grant.....	47,250
Fund Balance.....	6,811
Interest.....	500
	\$262,152

ARTICLE VII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Public Assistance.....	176,002
Administrative Expenses.....	1,134,395
	\$1,310,397

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It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

County Appropriations.....	438,098
State/Federal Funds.....	872,299
	\$1,310,397

ARTICLE VIII. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Watershed Projects & Expenses.....	\$45,085
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Watershed Improvement Fee.....	44,085
Miscellaneous.....	1,000
	\$45,085

ARTICLE IX. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Reserved for Revaluation Expenses.....	\$2,000
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It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fund Balance Appropriated.....	0
Interest.....	2,000
	\$2,000

ARTICLE X. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Debt Service.....	190,204
Capital Projects.....	404,500
USDA Debt Reserve.....	540,300
	\$1,135,004

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It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Land Transfer Tax Collections.....	450,000
Investment Earnings.....	10,000
County Contribution.....	325,000
Fund Balance Appropriated.....	350,004
	\$1,135,004

ARTICLE XI. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Debt Service.....	576,927
School Capital Outlay.....	405,878
Fund Reserves.....	0
Camden Plantation Funds for Capital Outlay.....	150,000
	\$1,132,805

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Local Option & Restricted Sales Tax.....	979,805
Investment Earnings.....	3,000
Camden Plantation.....	150,000
	\$1,132,805

ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Center Operating Expenses.....	\$160,018
DOT Funds.....	142,857
Gift Shop Contribution.....	12,000
General Fund Contribution.....	5,000
Miscellaneous.....	161.00
Tourism Authority Contribution.....	0
	\$160,018

It is estimated that the following revenues will be available in the Dismal Swamp Visitor Center Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Local Option & Restricted Sales Tax.....	979,805
Investment Earnings.....	3,000
Camden Plantation.....	150,000
	\$1,132,805

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Gift Shop Revenues	\$37,000
Gift Shop Expenses.....	\$37,000

ARTICLE XIII. FEREBEE COURTHOUSE TRUST FUND

The following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fund Reserves	\$1,530
Trust Fund Balance	\$1,530

ARTICLE XIV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Park Operations.....	\$38,850
Mill Town Pier.....	\$5,000
	\$93,850

It is estimate that the following revenues will be available in the Community Park Trust Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

County Contribution	\$20,000
NC Wildlife Contribution	0
Interest.....	500
Fund Balance Appropriated	73,350
	\$93,850

ARTICLE XV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Technology	\$5,600
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Register of Deeds Technology Funds.....	5,590
Interest.....	10
	\$5,600

ARTICLE XVI. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Demolition Expenses	\$29,600
Fee Collection	3,000
Fund Balance Appropriated	26,600
	\$29,600

ARTICLE XVII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer's Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund (Fund 36)** for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Watershed Expenses & Reserve	\$51,125
Estimated Revenue.....	\$51,125

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer's Creek Watershed Fund (Fund 37)** for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Watershed Expenses & Reserve	\$20,050
Estimated Revenue.....	\$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund (Fund 38)** for the fiscal year July 1, 2020 and ending June 30, 2021.

Watershed Expenses	\$18,050
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Estimated Interest & Fees Collected.....	\$18,050
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The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund (Fund 39)** for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Watershed Expenses	\$20,050
Estimated Interest & Fees Collected.....	\$20,050

ARTICLE XVIII. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

General Expenses.....	20,940
Dismal Swamp Visitor Center	5,000
	\$25,940
Donations	1,000
Occupancy Tax Collections	15,000
Interest Earnings	600
Appropriated Fund Balance	9,340
	\$25,940

ARTICLE XIX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Current Expense.....	\$8,100
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It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Tax Penalties.....	5,000
Interest on Investments	100
Fund Balance Appropriated	3,000
	\$8,100

ARTICLE XX. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Commerce Park Projects.....	1,083,444
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Economic Dev Incentive.....	40,000
	\$1,123,444
County Contribution	0
NC Dept of Commerce - Grant.....	119,181
Fund Balance Appropriated	964,263
	\$1,083,444

ARTICLE XXI. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense is \$2,600,000 and for Capital Expense is \$405,878.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the "PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 and ENDING JUNE 30, 2021" as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the "School Budget". The county budget does not include any special appropriation for the supplement for teachers' salaries. This will have to be included in the school budget.

ARTICLE XXII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of seventy cents (70 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed in the General Fund, Article II, Section 2, of this Ordinance.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed in the General Fund, Article II, Section 2, of this Ordinance to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,146,604,941 and an estimated collection rate of ninety-five percent (95.970%) for real property and ninety-six percent (96.534%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2020,

FY 2020-2021 Budget Page 11

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$432,410,011 with an estimated collection rate of ninety-five percent (95.970%) for real property and ninety-six percent (96.534%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2020, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$691,769,463 and an estimated collection rate of ninety-five percent (95.970%) for real property and ninety-six percent (96.534%) for vehicles.

ARTICLE XXIII. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$10,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.
- (f) He may approve acceptance and expenditure of emergency funding from state or federal sources (i.e. LEAP) up to \$10,000 with an official report on such funding at the next regular meeting of the Board of Commissioners.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget or fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

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- (a) As provided by G.S. 159-25(b), the Board has authorized dual electronic signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.
- (b) All legal outstanding encumbrances at June 30, 2020 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
- (d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;
5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

FY 2020-2021 Budget Page 13

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.


SECTION 5 - It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 - Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 1, 2020.

This Budget Ordinance was adopted on the 1st day of June, 2020


CAMDEN COUNTY BOARD OF COMMISSIONERS



George T. White, Chair


Clayton D. Riggs, Vice-Chairman


ATTEST:


Karen Davis
Clerk to the Board


Kenneth Bowman
Budget Officer/County Manager



FY 2020-2021 Budget Page 14


CAMDEN COUNTY
NORTH CAROLINA • USA
Boundless Opportunities.

SCHEDULE OF FEES
FY 2020-2021

Schedule adopted with Budget Ordinance June 1, 2020

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

**CAMDEN COUNTY
Fee Schedule**

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**CAMDEN COUNTY
BUILDING INSPECTIONS AND PLANNING DEPARTMENT
PERMIT FEE SCHEDULE**

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000 Ft.	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee (New House Install)	\$100.00	Additional Units	\$25.00
Repair/Service Change/Upgrade	\$75.00	Same Size Change Out	\$50.00

INSULATION

Minimum Fee	\$75.00		
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NATURAL GAS and PROPANE HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

			\$50.00
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MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00	
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

Inground (Includes Electric)	\$150.00	Above Ground Electric for Above Ground	\$50.00
			\$75.00

DETACHED GARAGES, STORAGE, AND UTILITY/ACCESSORY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
Electric for Accessory Structures	\$75.00		

1

CARPORT / POLE BARN / POLE SHED (Not Enclosed - Open on at least 2 sides)

Minimum Fee	\$75.00	Over \$34 Sq. Ft.	\$0.69/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00		
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SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft. - Electrical on/for/around Sign	\$50.00
Over 32 Sq. Ft. -	\$100.00		\$50.00

DEMOLITION (Fire, Safety, & EPA Regs)

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00		
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ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00		
Over \$5000 Gross Retail	50% Additions Fees		

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, and Providing Power to structures not previously having power or New Service to existing buildings.

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000 each		
Reinspections	\$100.00 each		

SOLAR FARMS

Panels	\$50 per panel (minimum \$250)		
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COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:		PLUMBING:	
Walk-in Cooler	\$40.00 ea.	Minimum Permit Fee	\$75.00
Commercial Cooking Hood	\$40.00 ea.	Per fixture, trap, or like devices	\$5.00
HVAC Fire damper/smoke damper	\$5.00 ea.	Per sprinkler head	\$5.00
ELECTRICAL:			
Electric duct heater	\$10.00 ea.		
Temporary Service w/ Trailer	\$100.00 ea.		
0-100 Each Receptacle/Switch/Picture	\$75.00		
Each additional opening	\$0.10 ea.		
Subpanel, transformer, generator	\$20.00 ea.		
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.		
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.		

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COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee	\$50.00		
Per outlet	\$5.00		

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00		
• Inspections called for but not ready			
• Skipping any applicable mandatory inspection			
• Re-inspections called for without first correcting discrepancies noted by inspector			
• Wrong sub-contractor other than on Trade Affidavit			
No Permit Negligence Fee (Applies To):	\$Varies		
• Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee.			

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$100.00
Special Use Permit	\$400.00	Variance	\$500.00
		Ordinance Text Amendment	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Zoning/Floodplain Determination Letter	\$25.00		
Subdivision Fee			
Major Subdivision			
Preliminary Plan Level	\$50.00	Per Lot	
Construction Drawing	\$50.00	Per Lot	
Final Plat Level	\$50.00	Per Lot	
Minor Subdivision	\$200.00	Per Lot	
Planned Development			
Master Plan	See Rezoning		
Preliminary Plan Level	\$50.00	Per Lot	
Construction Drawing	\$50.00	Per Lot	

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Final Plat Level	\$50.00	Per Lot
Commercial Site Plan Review		
Major	\$200.00	
Minor	\$100.00	
Stormwater Review		
Fees/Deposit		
Major Commercial/Residential Subdivision	\$6,000.00	
** (more than 5 acres)		
Minor Residential/Commercial Subdivision	\$2,500.00	
(3 or 4 lots)		
Minor Commercial Site Plan Review **	\$3,700.00	
LAND DISTURBING ACTIVITY		
Fill Permit	\$50.00	
NOTES:		
* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment		
** The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.		
A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits Board agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)		
* - Board of Adjustments, Planning Board, or Board of Commissioners		

CAMDEN COUNTY
GIS
Fee Schedule for Sale of GIS Related Data

Prints

Xerox Copy

Size	Black & White Price	Color Price
8 1/2 X 11	\$0.00	\$1.00
8 1/2 X 14	\$0.00	\$2.00
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
24 x 36	\$10.00	\$15.00
36 x 48	\$10.00	\$20.00

Camden County Street Maps: \$1.00

Electronic Media

Data Files

Data Type	Price
CD	\$5.00
GIS Parcel Layer	\$150.00
Each additional layer	\$25.00
Digital Orthophotography	\$100.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

CAMDEN COUNTY
Code Enforcement
Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost (This will be added to each Abatement)	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

CAMDEN COUNTY
Parks & Recreation
Fee Schedule

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$40.00
Maximum fee per household per season	\$70.00
Out of County additional registration fee.....	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee.....	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents	\$1.00
Out of County residents.....	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents	\$1.00
Out of County residents.....	\$3.00

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

**CAMDEN COUNTY
Register of Deeds
Fee Schedule**

Deeds of Trust & Mortgages	\$64 for 1 st 35 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page + \$2.00 per party indexed above 20
Plats	\$21 per plat
Right of way/ Hwy Plat	\$21 for 1 st page, \$5 for each additional page
Multiple Instrument Fee	\$10 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10
Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

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**CAMDEN COUNTY
Sheriff's Department
Fee Schedule**

Office Fees

Carry Concealed Permit

New.....	\$90.00
Renew.....	\$75.00
Weapon Purchase Permit.....	\$5.00
Fingerprints.....	\$10.00

Civil Process Service

In-State.....	\$30.00
Out of State.....	\$50.00

Other

Out of County Mental Patient Transport.....	\$150.00
Diskette Copy of Photos.....	\$10.00

Dog/Cat Tag Fee

Annual.....	\$5.00
Lifetime.....	\$30.00
Kennel Fee.....	\$20.00

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**CAMDEN COUNTY
SENIOR CENTER
Center Fee Schedule**

- The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
- Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

Maximum of 2 hours use	\$25.00
Maximum of 4 hours use	35.00
Maximum of 6 hours use	40.00
Maximum of 8 hours use	60.00
Use of the Kitchen (additional).....	N/A
- For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Carrutuck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use	\$50.00
Maximum of 4 hours use	75.00
Maximum of 6 hours use	100.00
Maximum of 8 hours use	120.00
Use of the Kitchen.....	50.00
- Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
- Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
- No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
- Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and similar organizations as well as county employees.
- Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.
- Additional fees will be assessed for the following items and charged to any and all parties using the facility.

Facility not left clean and orderly.....	\$30.00
Key not returned the next business day.....	\$10.00 per day/\$25 for Lost Key
Key not returned within three business days.....	forfeit deposit
Damage of facility or contents*	forfeit deposit

**Additional charges (legal and monetary) may apply depending on damage*
- Special use considerations not addressed in this policy require County Manager approval.

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**CAMDEN COUNTY
SENIOR CENTER
Trail Fee Schedule**

- For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.
- For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

CAMDEN COUNTY

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**Tax Administration Office
Fee Schedule**

Golf Cart Permits

Annual Fee \$20.00
 Late Listing Fee (for sticker) \$50.00
 Non-Compliance \$150.00

BEER AND WINE FEES
 (License period: May 1 through April 30 each year)
 Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises \$5.00
 On premises \$25.00
 Beer "on and off premises" \$30.00

Wine at retail:

Off premises \$25.00
 On premises \$25.00
 Wine "on and off premises" \$50.00

Beer and Wine:

Beer & Wine "off premises" \$30.00
 Beer & Wine "on premises" \$50.00
 Beer & Wine "on and off premises" \$80.00

CAMDEN COUNTY

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**South Camden Water & Sewer
Water Fee Schedule**

WATER SERVICE FEES

MONTHLY BASE RATE:

Gallons	Cost
0-2,000	\$25.00 per month

ADDITIONAL MONTHLY USAGE:

Gallons	Cost
2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.20 per 1,000 gal
10,001-15,000	\$6.90 per 1,000 gal
15,001-20,000	\$7.60 per 1,000 gal
20,001 and up	\$8.30 per 1,000 gal

Local Govt/Board of Education/Commercial Site as above
 Bulk Water (except contracted sales) \$6.91 per 1,000 gal
 Fire Service (sprinkler systems) Base Rate per month

Deposits:

Rent deposit: \$200
 Fire Hydrant Meter: \$300

Charges & Fees:

Opens/reopens/transfer acct.	\$20.00
Reread meter/four read correct	\$15.00
Reread meter/four read incorrect	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
(if not paid by 8am on disconnection day)	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 (per occurrence)
Meter testing fee: if accurate	\$15.00 (No chg if more than 2.5% inaccurate)
Bacteriological	\$45.00

Water Connection Fees:
 (includes \$1,500 Tap Fee)

1/4 inch	\$4,600.00
1 inch	\$5,667.00
2 inch	\$14,833.00
3 inch	\$28,167.00
4+ inch	*request rate table
6 inch fire svc	\$4,000.00
Hwy Bore	\$2,000.00

*County installs up to 2 inch lines. User hires Contractor if over 2 inches.

CAMDEN COUNTY

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CAMDEN COUNTY
South Camden Water & Sewer
Sewer Fee Schedule

SEWER SERVICE FEES

MONTHLY BASE RATE:

Residential*	\$29.00; 0 - 2,000 gallons
Commercial	\$40.00; 0 - 2,000 gallons

ADDITIONAL MONTHLY USAGE:

	RESIDENTIAL*	COMMERCIAL
2001-5000 gal.	\$7.50 per 1,000 gal	\$8.50 per 1,000 gal
5001-10,000	\$8.20 per 1,000 gal	\$9.20 per 1,000 gal
10,001-15,000	\$8.90 per 1,000 gal	\$9.90 per 1,000 gal
15,001-20,000	\$9.60 per 1,000 gal	\$10.60 per 1,000 gal
20,001 and up	\$10.30 per 1,000 gal	\$11.30 per 1,000 gal

*RESIDENTIAL: Includes Apartment & Townhouse Units

GOVERNMENTAL & SCHOOLS:
 Will be charged 2 times Commercial Rate for Base Fee & Additional Usage

HIGH STRENGTH: \$11.50 each additional 1,000 gallons
 Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenience Store, Funeral Homes, Car Washes, Dry Cleaners

CONNECTION FEES

SEWER TAP FEE:
 Low pressure main with 3/4 inch water service: \$8,300
 Gravity 4" connection: \$3,500

COMMERCIAL: Fees are based on water meter size
 The cost of sewer connection with larger than 3/4 inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

SEWER CAPACITY FEE:

1/4 inch	\$ 7,400
1 inch	\$12,333
2 inch	\$39,467
3 inch	\$78,933
4+ inch	*request rate table

CAMDEN COUNTY

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ADDITIONAL FEES/FINES

Parts and Labor:
 For changing service size, location, or repairs for damage to the districts property.

Parts:
 Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:
 \$35 per man per hour
 \$75 per hour for backhoe
 \$10 per foot for bores up 2"

Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Offense	Minor Violations			
	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500

Offense	Moderate Violations			
	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000

Major Violations

Source of sewer blockage (minimum) \$500 and not more than \$10,000 plus cost of cleaning lines
Source of sanitary sewer overflow (minimum) \$1,000 plus cost of cleaning lines
Falsification of records \$1,000

*updated August 2, 2010

CAMDEN COUNTY

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

**CAMDEN COUNTY
Public Records
Fee Schedule**

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14\$.15/page

With printed pictures\$.30/page

11 x 17\$.35/page

Public Records (Color)

8 ½ x 11 with Pictures\$.50/page

*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and for its citizens.

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**CAMDEN COUNTY
Public Library
Fee Schedule**

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....\$.10/page

8 ½ x 11 and 8 ½ x 14 (Color).....\$.25/page

11 x 17 (Black /White).....\$.20/page

11 x 17 (Color).....\$.50/page

Incoming Fax.....\$.10/page

Outgoing Fax.....\$1.00 up to 10 pages, add'l \$.10/page over 10 (local & toll free)

Outgoing Fax.....\$1.25 up to 10 pages, add'l \$.10/page over 10 (long distance)

Inter Library Loan\$3.50

Proctoring..... No Charge

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**CAMDEN COUNTY
Stormwater/Watersheds
Maintenance Fee Schedule**

Rate Structure

\$	1. FCPA
+	\$ 2. ERU
+	\$ 3. GA
=	\$ Total Fee/Parcel

1. FCPA – Fixed Cost Per Account = Currently Estimated at .64 per Parcel

2. ERU – Impervious Area Rate -Equivalent Residential Units Rate
**Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. GA – Gross Acreage Rate in \$/acre - See Table Below

Rate Table

Watersheds	FCPA	ERU Rate	GA Rate	Total Fee
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
South Mills	\$.64/Parcel	\$12.80/ERU	\$.32/Acre	\$13.76

Per Single Family Home

*exemptions itemized in the stormwater ordinance.

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**CAMDEN COUNTY
Approved Fee Schedule Certification**

Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements


Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The foregoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 1st, 2020.

ATTEST:

[Signature]
G. Tom White, Chairman
Camden County Board of Commissioners

[Signature]
Karen M. Davis
Clerk to the Board of Commissioners



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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Motion to adopt the FY 2020-2021 Budget and Fee Schedule as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs
AYES: White, Munro, Krainiak, Riggs, Meiggs

E. Proposed 2020-2024 Capital Improvement Program

Introduction
The Capital Improvement Program (CIP) is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a multi-year period usually 4-6 years.
Purposes of Capital Improvement Planning:
• Ensure the timely repair and replacement of aging infrastructure.
• Provide a level of certainty for residents, businesses and developers regarding the location and timing of public investments.
• Identify the most economical means of financing capital improvements.
• Provide an opportunity for public input in the budget and financing process.
• Eliminate unanticipated, poorly planned, or unnecessary capital expenditures.
• Eliminate sharp increases in tax rates, user fees and debt levels to cover unexpected capital improvements.
• Ensure that patterns of growth and development are consistent with the comprehensive plan.
• Balance desired public improvements with the community's financial resources.
Planning Process
Preparation of the CIP and annual budget are closely linked. The first year of the CIP, known as the capital budget, outlines specific projects and appropriates funding for those projects.
Financial Policy
The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:
• Debt service should be equal to or less than 15% of General Fund expenditures.
• The county will strive to pay outstanding principal debt within 15-20 years.
• The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

• The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.
• General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.
Adoption of these policies will further ensure the county's financial strength and future success in capital planning.
For the past nine years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance was \$6.4 million at the end of FY19-20. The maintenance of a healthy fund balance must be continued so the County has the ability to arrange financing for large projects that have been identified.
Project Evaluation
Beginning in FY11 through today, project evaluation was done through interaction and discussion between the County Manager and the Commissioners as well as input from the Department Heads. As noted above the CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.
Project Evaluation Criteria
Table with 2 columns: Sections, Questions Considered When Evaluating Projects. Rows include Department Ranking, Legal Mandates/Safety, and Demonstrated Need/Timing.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Impact on Operating & Maintenance Costs	<ul style="list-style-type: none"> Will the project save the County future operating costs? Will the project improve operating efficiency? Will maintenance cost be reduced if the project were undertaken? Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	<ul style="list-style-type: none"> Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	<ul style="list-style-type: none"> Is the County unable to provide basic services if the project is not completed? Are current services in the project area inadequate? Does the project improve County services?
Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support	<ul style="list-style-type: none"> Does the project help to meet the priorities established by the Vision Statement/signals or other long-range plans? How will the project help further these priorities? Does the project have citizen or community support? Does the project serve a special need of the community?
Funds/grants available from state, federal, and other sources	<ul style="list-style-type: none"> Besides County general fund revenues, what funding sources are available to fund this project? Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	<ul style="list-style-type: none"> Are there intangible benefits to completing the project? Are these benefits to the project that are not otherwise considered in the evaluation?
Comments	<ul style="list-style-type: none"> What comments do you have about the project that needs to be considered by the Board of Commissioners?

Revenue Sources & Debt Service
 One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are several funding sources that will be used to fund projects in the CIP. These sources are dependent on the type of project and the financial impact on the taxpayers of the county:

- General Fund Revenues** - May be used to fund Pay As You Go capital projects with amounts under \$300,000.
- General Obligation (GO) Bonds** - The County may issue General Obligation Bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
- Installment Financing Agreements** - In exchange for bank financing, County assets are used as security for private placement of debt. This type of funding can be used for any capital projects.
- Certificates of Participation (COP)** - Essentially a large installment financing agreement (banks are limited on how much they can lend). COP's are usually rated a step below a GO rating.
- State and Federal Revenues** - Projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the Wastewater Treatment and Collection System.
- Private Contributions** - Private contributions from developers or adjoining landowners that will become a part of a larger project.

Note: There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 Sales Taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public Schools Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service; however the status of these funds is uncertain based on the unpredictability of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 sales taxes
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Revenue Sources & Debt Service			
Resources	Project Types	Advantages	Disadvantages
Pay As You Go	Assets with short useful lives, or whose most benefit is achieved early	Saves interest and other costs of issuance	Limits funding for capital needs
	Assets for which matching local funds are required	Preserves financial flexibility	Creates an uneven flow of expenditures
General Obligation Bonds	Assets that are not expensive to acquire and relative to the total Pay As You Go plan	Protects borrowing capacity	
	Projects can be phased with reasonable annual expenditures	Enhances credit quality	
Certificates of Participation	Assets with long useful lives	Permits governments to acquire assets as needed	Adds financial and administrative costs of processing capital assets
	Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan	Levels out capital expenditures	Limits flexibility by committing revenues for life of the bond issue
Grants	Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan	Requires voter approval	
	Used primarily for purchases of equipment, buildings and real property	No voter approval	Interest cost may be higher relative to issuing debt
Private Contributions	Assets qualifying for grant assistance	Permits governments to acquire assets as needed	Interest cost may be higher relative to issuing debt
	Facilities adjacent to private properties	Lowers government capital and/or operating costs	Added staff time required to identify contributions and coordinate activities

Funding Method for County Capital Reserve Fund
Land Transfer Tax: The Land Transfer Tax is placed in a Capital Reserve fund to support projects in the Capital Improvement Plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-06-04).

It is projected that the Land Transfer tax will generate approximately \$450,000 in FY 2019-2020. These funds are applied to approved capital projects and debt service. Currently \$0.1 of the county-wide ad valorem tax rate generates approximately \$103,000 in taxes collected by Camden County.

School Capital Reserve Fund
 The School Capital Reserve Fund will continue to be the primary means the county uses to fund school capital projects. Currently capital projects are funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also may request funds through the State Public Schools Building Capital Fund. Lottery proceeds are annually appropriated to this fund and reserved for School Capital projects. Articles 40 & 42 Sales Tax will generate approximately \$375,000 annually that goes into the School Capital Reserve Fund. It needs to be noted that falling tax revenue is going to be a problem for Camden County due to the COVID-19 virus. Sales taxes on retail, restaurants and hotel rooms are all taking a hit, as is the state's income tax. From a finance perspective it is this unknown that local leaders need to be very cautious with moving forward with increasing debt.

Enterprise Fund
South Camden Water & Sewer District: The South Camden Water & Sewer District is an Enterprise Fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158/NC343 corridor. This fund has been in operation since 1996.

A Reverse Osmosis Water Treatment Plant was constructed and became operational in 2002 along the Pasquotank River in Camden Township near the central area of the county. This facility was built with partial funding from the NC Rural Center.

County Fire Districts
 There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. The South Mills Fire Department station is located on Kesler Dam Road near South Mills. The South Camden Fire Department has a fire station located on Sawyers Creek Road near the Courthouse with a second station located in the Shiloh Community along NC343 South. Residents in both districts currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more.

In consideration of the current revenue generated from property tax county-wide, it is expected that both districts will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Adoption of Unified County Government
 In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). This change in form of government restricts the creation of any other municipal governments within the county thus assuring citizens of only one layer of local government and one layer of taxation.

Utility Franchise Tax: A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. As the County grows and develops additional commercial tax base this allocation increases.

Capital Project Narrative Descriptions:
 The Capital Project narratives are organized in the following categories:

- A. **Approved/Funded** - Approved and Funded by vote of the Camden County Board of Commissioners;
- B. **Recommended/Unfunded** - Recommended projects by the Camden County Manager but currently Unfunded; and
- C. **Identified/Unfunded** - Projects that have been identified by Staff but currently not funded.

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Capital Project Narratives

A. Approved/Funded:

1. Public Services Complex / Administration Campus

Priority Level: 1

Project Description: The construction of a Public Services Complex that will serve the needs of county residents in a safe and efficient manner.

Project Definition and Justification

Define Problem: With the purchase of an interim County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex have been addressed with the relocation of Administration, Finance, Economic Development, and Public Works to the new facility.

A "One Stop" approach to service delivery will be considered for the construction of a centralized County complex. Multipurpose conference/training rooms are to be used by all departments, county committees as well as by the community. This building will house the following departments: Manager's Office, Human Resources, Finance Office, Tax Administration, Utilities, Planning & Community Development Department, Extension Center, Parks & Recreation, Soil and Water Conservation, Senior Center, and the County Library.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

Recommended Solution: Construction of a Public Services building on the acreage already purchased across the road from the Courthouse Complex. Demolition of existing structure and repaving of entire lot would provide additional parking which is greatly needed when court is in session and to accommodate Board of Elections and the Camden Heritage Museum.

Alternatives: Continue business in current structure.

Stage of Project: County purchased 7.69 acres across the road from the Courthouse Complex. A formal space-needs study was conducted by Woolen Company in March 2016. An architectural design firm and construction manager at risk has been hired to completed design work and pre-construction services.

Relation to Other Projects: Completion of this project will free up space currently occupied by the Senior Center for use by the Sheriff's Office. It will also allow for the demolition of the space that is currently occupied by the Planning Department, Water and Sewer, and Tax Administration. The building itself is old and run-down beyond full

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recovery due to the materials themselves (wood structural members) and are decaying from mold or rot. This space has outlived its practicality and is not conducive to a safe work environment.

Professional Design Work Details: Funding for architectural design services is programmed for FY 2019-2020. Boomerang Design, Raleigh, NC has been selected as the design firm and MB Kahn is the Manager at Risk. Target date for completion is September 2021.

Operating Impact: Increased efficiency in daily operations and co-location of county offices.

B. Recommended/Unfunded:

1. School Capital Improvements – Camden County High School

Priority Level: 2

Project Description: Construction of new Camden County High School facility to include site improvements and adequate athletic fields.

Project Definition and Justification

Define Problem: As the County's population grows, demand for a larger high school facility will increase. The Adequate Public Facilities Ordinance (APFO) approved in 2008 requires that both the County and Board of Education perform long-range planning in order to meet the demand of increased student enrollment.

Recommended Solution: During a Board of Commissioners and School Board joint meeting in March 2019 it was decided to have a feasibility study completed by MB Kahn to determine the need for a new school. The study would look at projected student populations, design, addition/renovation, cost to upgrade versus new construction, design alternatives, existing building analysis, cost estimates, bond ratings, and the tax impact. Funding was appropriated in FY 15/16 to clear proposed school/athletic campus site along HWY 343 North.

Alternatives: Construct new athletic fields and bleachers on the Noblitt site and renovate existing high school campus (HWY 343/US 158) by constructing additional classroom space on the current athletic field.

Stage of Project: Approximately 60 acres of property was purchased by the County as the probable location for a new high school. While the Board of Commissioners moved forward with the acquisition of property, it is not yet clear when this new facility will be completed. At the joint meeting between the Board of Commissioners and the School Board it was decided to hire MB Kahn to conduct a feasibility study to analyze the current and future needs. The study has been completed and MB Kahn has completed approximately 95% of the educational space summary. At this time they are in the

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planning / design / funding stage. Once the general location of the building is identified the site preparation will begin. The plan going forward is to place this as a referendum on the General Election Ballot in November 2020 for a vote of the citizens.

Relation to Other Projects: This project is not related to any other County projects.

Professional Design Work Detail: Four Architect firms made presentations to the School Board on March 26, 2020 and after the presentation Moseley Architects was selected as the lead firm for design work.

Operating Impact: Impact will be seen in Camden County Public Schools operating capacities due to the larger facility. Increases in utilities expenses may be reduced due to improved energy efficiency measures and design engineering of the facility.

2. Sewer Service Expansion - US 158 East From Hardees to Country Club Road

Project Description: Extension of sewer lines to the Country Club Area including a 200-300 acre potential mixed-use development as well as available parcels along US 158.

Priority Level: 2

Define Problem: Sanitary sewer infrastructure is needed to support economic development and commercial/retail growth.

Recommended Solution: Extend existing sanitary sewer line. Estimated cost in excess of \$1,200,000 to be funded by County contributions, grants and developers via cost sharing formula.

Alternatives: Commercial and Residential development would be adversely affected without the extension.

Stage of the Project: McGill Associates has prepared a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs (i.e. pipe) increases as petroleum price increases. However the installation costs have decreased with the economy. The County applied for Golden LEAP CBGI funding in January 2014 however the project was not funded in that grant cycle.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. Wastewater service would help develop the area adjacent to Shell Station and residents in the Pine Street area have expressed interest in wastewater service due to failures with septic systems. The extension would also increase the pipe size of the existing force main from Lamb's Marina to the Courthouse Pump Station to support the additional flow.

Description of Land Needs: The sanitary sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Professional Design Work Detail: None. Feasibility study completed October 2013.
Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

3. South Mills Waste Water Treatment Plant High Rate Filtration Pond
Priority Level: 3

Project Description: Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.

Define Problem: The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.

Recommended Solution: Study the feasibility of higher rate infiltration ponds for wastewater disposal as opposed to the current spray field aeration located near the South Mills WWTP. The benefits include using less land area and lower operations and maintenance costs together with the ability to use this technology for adequate disposal during winter months.

Alternatives: Continue to utilize the existing spray fields in South Mills Township.

Stage of the Project: Eastern Carolina Engineering will prepare a preliminary soils boring test analysis at the current WWTP spray fields site.

Professional Design Work Detail: None to date.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

4. Northern Camden County-Elevated Water Tower
Project Description: Addition water capacity/pressure and flow/fire flow is needed to serve the South Mills Area for commercial and residential development.

Priority Level: 2

Define Problem: Additional water pressure and flow is needed to support economic development and commercial growth in northern Camden County. Current water tower elevation doesn't produce sufficient pressure.

Recommended Solution: Build new 250,000 gallon elevated water tower in northern Camden. Estimated cost in excess of \$2,000,000.

Alternatives: Commercial and residential development would be adversely affected without the additional water tower.

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Stage of the Project: Kim Hamby with Timmons Group is working on gathering additional information for the additional water tower.

Relation to Other Projects: This project is required to attract and support new businesses to Camden County. The new water tower would provide fire flow for the Commerce Park and Plantation Development.

Description of Land Needs: The new elevated water tower will require the purchase of a small parcel of land, approximately one acre will be needed.

Professional Design Work Detail: None. Work has just begun, system information is being studied.

Operating Impact: The elevated water towers are under contract for cleaning and painting as needed.

Funding: Water System Development Fees may provide partial funding.

5. Construction of Additional Raw Water Well

Project Description:

Define Problem: Forecasted residential and commercial growth will require additional sources of fresh water.

Recommended Solution: In FY 2019-2020 install test wells and obtain engineering design plans and construction cost estimate. If the test well results are positive, construct additional well at one of the purchased sites, Seymour Drive or 343 South, in 2020-2021.

The water plant has a current capacity of .72 MGD and an average use of .324 MGD. The State allows 80% use of capacity before design work to increase capacity, which amounts to 376,000 GPD. Subtracting the average use of 324,000 GPD provides only 52,000 GPD for additional development use.

Alternatives: None

Stage of the Project: Engineering design was completed in 1/15/16 utilizing the engineering services of Diehl and Phillips for the Seymour Well. Hopefully much of that design will work for the next well also. The raw water main to connect the new well to the water treatment plant will have to be designed.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County.

Description of Land Needs: Land has been purchased. In FY07-08, the county purchased five additional well sites in close proximity to existing water treatment plant.

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Professional Design Work Detail: None

Operating Impact: Additional utilities and equipment maintenance costs.

C. Identified/Unfunded:

1. US 158 Sidewalk Extension

Project Description:

Define Problem: The development of the Courthouse Township as a commercial center around public uses such as Camden High School, the US Post Office, and future County community complex is leading to increasing commercial uses and pedestrian activity among the uses. It is important to accommodate the existing and future pedestrians with sidewalks to reduce conflicts with automobile traffic and to encourage walking.

Recommended Solution: Require private development to install sidewalks within developments and construct public sidewalks to develop an eventual sidewalk network within the core area. The first section of sidewalks has been constructed around the Town Center project and in front of the high school. The proposed project is to extend the existing sidewalk in front of the high school approximately 1900 linear feet to the Camden Square shopping and restaurant center. A&E cost approximately \$8,500 and is included in cost estimate.

Alternatives: None

Stage of the Project: As stated above some sidewalk exists in the area and the recently adopted UDO requires sidewalk in new development. Project will require engineering and construction.

Relation to Other Projects: This project is will enhance and support new and existing businesses in the Courthouse area.

Description of Land Needs: Project would be constructed in NCDOT ROW and require encroachment permits.

Professional Design Work Detail: None

Operating Impact: County would be responsible for maintenance of sidewalk and any surrounding landscaping.

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Resolution No. 2007-06-04

A Resolution of the Camden County Board of Commissioners
 Regarding Setting Financial Policies

Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

Debt-

- Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.
- The county will strive to pay outstanding principle debt within 15-20 years.
- The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

Fees & User Charges -

- As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.
- The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.
- Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

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Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Fund Balance -
 The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.
 General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

Competitive Employment -
 The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

Tax Rate -
 In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.
 The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.
 The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this 4th day of June, 2007

Jeffrey Jennings, Chairman

Attest:
 Ava Gungamus, Clerk to the Board

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Motion to approve the 2020-2024 Capital Improvement Program as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Riggs, Meiggs

ITEM 6. BOARD APPOINTMENTS

- A. Tourism Development Authority

Motion to reappoint Adam Carver to the Tourism Development Authority for an additional term.

RESULT: PASSED [UNANIMOUS]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Riggs, Meiggs

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes – April 29, 2020
- B. BOC Meeting Minutes – May 4, 2020
- C. BOC Meeting Minutes – May 13, 2020

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

D. Budget Amendments

2019-20-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	LIEAP	\$807.59	
Expenses			
528000-554321	LIEAP	\$807.59	

This Budget Amendment is made to appropriate funds to Social Services LIEAP expense line as they will receive additional monies from the State.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of June, 2020.

Karen M. Davis Clerk to Board of Commissioners
Tom White Chairman, Board of Commissioners



2019-20-BA020
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40-329900	Fund Balance		\$339,501.20
Expenses			
405300-511320	Debt Service	\$339,501.20	

This Budget Amendment is made to appropriate funds to pay off the Fire Truck from Courthouse & Shiloh Fire Department from their Fund Balance.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of June, 2020.

Karen M. Davis Clerk to Board of Commissioners
Tom White Chairman, Board of Commissioners



E. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 14th day of May 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.


Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	1,134.00	
5200	Special Instructional Programs		1,134.00

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 720,774.00
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	\$ 720,774.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of May, 2020.
Charles Allen Chairman, Board of Education
Don Jewell Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of June, 2020.
Tom White Chairman, Board of County Commissioners
Karen M. Davis Clerk, Board of County Commissioners



BUDGET AMENDMENT
May 14, 2020

3. Federal Grant Fund

A. We have reviewed this area of the budget and find that we must transfer funds within the budget to cover staff development in various program areas. We request your approval of the following amendment.

Career & Technical Ed Program
Project #20-017-150

3.5120.017.411 Instructional Supplies	\$ - 3700.00
3.5120.017.461 Pur of Non-Cap Equipment	+ 3700.00
Total - Career & Technical Ed Program	\$ + 0.00

3.3600.017 Revenue - Career & Tech Ed Program \$ + 0.00

B. We have received additional funds in the program and must increase our budget to reflect this. We request your approval of the following amendment.

Idea VI-B Handicapped
Project #20-060-150

3.5210.060.162 Substitute Pay	\$ - 120.00
3.5210.060.163 Substitute Pay	+ 120.00
Total - Idea VI-B Handicapped	\$ + 0.00

C. We have reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

Supportive Effective Instruction
Project #20-103-150

3.5110.103.163 Substitute Pay	\$ + 1053.00
3.5110.103.211 Emp. Soc. Sec. Costs	+ 81.00
3.5110.103.312 Workshop Expenses	- 1,134.00
Total - Supportive Effective Instruction	\$ + 0.00

3.3600.103 Revenue - Supportive Eff Instruction \$ + 0.00

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

BUDGET AMENDMENT
 Federal Grant Funds
 May 14, 2020, Page 2

Passed by majority vote of the Board of Education of Camden County on the 14th day of May, 2020.

[Signature]
 Chairman, Board of Education

[Signature]
 Secretary, Board of Education

Budget Amendment
 Camden County Schools Administrative Unit
 State Public School Fund

The Camden County Board of Education at a meeting on the 14th day of May 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	12,312.00	
5800	School Technology Fund		10.00
6500	Transportation	19,682.00	
7200	Child Nutrition	74,049.00	

Explanation:

Total Appropriation in Current Budget	\$ 15,487,989.50
Amount of Increase/Decrease of Above Amendment	106,033.00
Total Appropriation in Current Amended Budget	\$ 15,594,022.50

Passed by majority vote of the Board of Education of Camden County on the 14th day of May 2020.


[Signature]
 Chairman, Board of Education

[Signature]
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 16th day of June 2020.

[Signature]
 Chairman, Board of County Commissioners

[Signature]
 Clerk, Board of County Commissioners



BUDGET AMENDMENT
 May 14, 2020

1. State Public School Fund

A. We have received an allotment for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

School Technology Fund
 1.5810.015.418 Computer Software & Supplies - 10.00
 Total - School Technology Fund \$ - 10.00

B. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Transportation of Pupils
 1.6550.056.411 Supplies & Materials + 19,682.00
 Total - Transportation of Pupils \$ + 19,682.00

C. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Textbooks
 1.5110.130.412 Textbooks + 12,312.00
 1.5110.130.412 Textbooks - 18,281.00
 Total - Textbooks \$ - 5,969.00

D. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Textbook and Digital Resources
 1.5110.131.418.310 Computer Software & Supplies + 9,600.00
 1.5110.131.418.312 Computer Software & Supplies + 8,681.00
 Total - Textbooks and Digital Resources \$ + 18,281.00

E. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

COVID-19 Supplemental Funds
 1.7200.154.174 Salary - Cafeteria Workers + 74,049.00
 Total - COVID-19 Supplemental Funds \$ + 74,049.00

BUDGET AMENDMENT
 State Public School Fund
 May 17, 2020, Page 2

3100.000 Revenue - State Public School Fund \$ -106,033.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of May, 2020.

[Signature]
 Chairman, Board of Education

[Signature]
 Secretary, Board of Education

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

F. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County July Renewals Due 8/15/20


You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
26,955.56	23,802.27	18,418.45	69,176.28

Witness my hand and official seal this 4th day of June 2020

Tom White
 Chairman, Camden County Board of Commissioners

Attest:
Karin M. Davis
 Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

James S. Anderson
 Tax Administrator of Camden County

G. Pickups, Releases & Refunds

NAME	REASON	NO.
Paul & Bunny Cohen	Roll Back Taxes - Pick-up \$314.24	Pick-up/21770 R-104349-2017 R-111632-2018 R-118981-2019
Dawn Cherie Kirkner	Turned in plates \$104.15	Pick-up/22089 35413302

H. Tax Collection Report

Tax Collection Report
 APRIL 2020

Day	Amount	Name of Account	Deposits	Internet
	\$		\$	\$
1	\$ 3,131.56		\$ 3,131.56	
2	\$ 9,222.91		\$ 9,222.91	
2	\$ (947.87)	Refund for Susan Gagnone/ pd in error	\$ (947.87)	
3	\$ 12,710.43	Refund- 8100	\$ 12,710.43	
6	\$ 5,029.03		\$ 5,029.03	
7	\$ 1,155.21		\$ 1,155.21	
9	\$ 5,635.41	Refund- 8157	\$ 5,635.41	
13	\$ 4,731.00		\$ 4,731.00	
14	\$ 11,821.64	Refund- 8651	\$ 11,821.64	
15	\$ 7,678.74		\$ 7,678.74	
16	\$ 6,748.43		\$ 6,748.43	
17	\$ 1,980.62		\$ 1,980.62	
20	\$ 34,011.62		\$34,011.62	
21	\$ 6,120.96	Refund- 81509		\$ 6,120.96
	\$ 137.16	Refund- 83247		\$ 137.16
21	\$ 1,206.71	Over- 8860	\$ 1,206.71	
22	\$ 5,179.45	Refund- 8148	\$ 5,179.45	
23	\$ 1,140.37	Refund- 429492	\$ 1,140.37	
24	\$ 4,449.28		\$ 4,449.28	
27	\$ 8,037.27	Refund- 816933	\$ 8,037.27	
	\$ 1,195.22			\$ 1,195.22
28	\$ 280.52			\$ 280.52
	\$ 5,966.25	Refund- 880140	\$ 5,966.25	
29	\$ 5,337.50		\$ 5,337.50	
30	\$ 26,069.96	Refund- 81470	\$ 26,069.96	
	\$ 780.72			\$ 780.72
	\$ 1,093.62		\$ 1,093.62	
NOTE:				
	\$ 169,903.52	\$ -	\$ 161,388.94	\$ 8,514.58
Total Deposits and PSN	\$ 169,903.52		\$ 169,903.52	
	\$ (1,343.46)	Refund		
	\$ (0.63)	Over		
		Shortage		
		Adjustment		
Net Grand Total	\$ 168,559.43			

Submitted by: *James S. Anderson* Date: 5-11-2020
 Approved by: *Tom White* Date: 6-4-20

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

I. Set Public Hearing – South Mills Landing

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs
AYES:	White, Munro, Krainiak, Riggs, Meiggs

ITEM 8. COUNTY MANAGER’S REPORT

County Manager Ken Bowman included the following in his report:

- COVID-19 Update in Camden County – 3 lab-confirmed cases; 1 active and 2 recovered.
- Sarah Hill with Tourism was awarded a full scholarship to Southeast Tourism Marketing College for her third and final year to become eligible to receive her Travel Marketing Professional credentials.
- Appreciation to everyone for their input and efforts to develop the 2020-2021 Budget.
- The current Census count for Camden County is 63.8%, which is above the state rate of 56.4%, currently ranking Camden County number 7 out of 100 counties.
- Next Board of Commissioners Regular Meeting – July 6, 2020
- Happy 4th of July as that is our next holiday.

ITEM 9. COMMISSIONERS’ REPORTS

Commissioner Garry Meiggs noted that traffic tickets are down 56% in the state of North Carolina which will in turn affect revenues.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following was provided to the Board for information purposes:

- A. Register of Deeds Report
- B. Library Report

ITEM 11. OTHER MATTERS

Motion to add the referendum for the School Board back on the 2020 agenda and direct the County Manager and Superintendent to work diligently to make sure the county meets all the checkpoints.

RESULT:	PASSED [3-2]
MOVER:	Clayton Riggs
AYES:	White, Munro, Riggs,
NOES:	Meiggs, Krainiak

ITEM 12. ADJOURN

There being no further matters for discussion Chairman White called for a motion to adjourn.

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)

Motion to adjourn.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro
AYES:	White, Munro, Krainiak, Riggs, Meiggs

Chairman White adjourned the meeting at 8:00 PM.

Board of Equalization and Review

Chairman White reconvened the Board of Equalization & Review at 8:00 PM.

There being no cases for review, Chairman White called for a motion to adjourn.

Motion to adjourn Board of Equalization and Review.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs
AYES:	White, Krainiak, Meiggs, Riggs, Munro

Chairman White adjourned the June 1, 2020 meeting of the Board of Equalization and Review at 8:01 PM.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners

Attachment: bocminutes_060120 (2716 : BOC Meeting Minutes - June 1, 2020)



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda


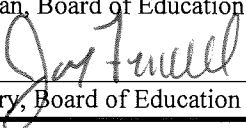
Item Number:	7.C	
Meeting Date:	July 06, 2020	
Submitted By:	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis	
Item Title	School Budget Amendments	
Attachments:	School Budget Amendments	(PDF)

Budget Amendment
 Camden County Schools Administrative Unit
 Capital Outlay Fund

The Camden County Board of Education at a meeting on the 11th day of June 2020, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount										
6550	Category III Projects	Increase 96,912.00	Decrease									
<p>Explanation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Total Appropriation in Current Budget</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">831,775.96</td> </tr> <tr> <td>Amount of Increase / (Decrease) of Above Amendment</td> <td></td> <td style="text-align: right;">+ 96,912.00</td> </tr> <tr> <td>Total Appropriation in Current Amended Budget</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">928,687.96</td> </tr> </table>				Total Appropriation in Current Budget	\$	831,775.96	Amount of Increase / (Decrease) of Above Amendment		+ 96,912.00	Total Appropriation in Current Amended Budget	\$	928,687.96
Total Appropriation in Current Budget	\$	831,775.96										
Amount of Increase / (Decrease) of Above Amendment		+ 96,912.00										
Total Appropriation in Current Amended Budget	\$	928,687.96										

Passed by majority vote of the Board of Education of Camden County Schools on the 11 th day of June 2020.  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2 _____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

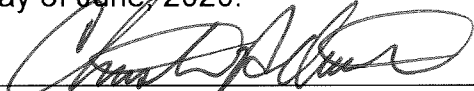
BUDGET AMENDMENT
June 11, 2020

4. Capital Outlay Fund


A. We must adjust our budget to reflect the purchase of a yellow school bus that will be provided by NCDPI. We will receive funding as the installments are paid and recorded by NCDPI during the term of the lease. We request your approval of the following amendment.

<u>Category III Projects</u>	
6550.120.551 Pur of School Bus	\$ + <u>96,912.00</u>
Total – Category III Projects	\$ + 96,912.00
3400.120 Revenue – State Public School Fund	\$ - 96,912.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of June 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

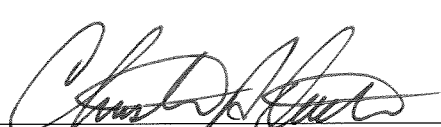

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 11th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	8,543.62	
5200	Special Instructional Programs		204.54
5300	Alternative Programs & Services	4,050.74	
8100	Payments to Other Govt Units	542.22	
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	720,774.00
Amount of Increase/Decrease of			
Above Amendment			+ 12,932.04
Total Appropriation in Current Amended			
Budget		\$	733,706.04

<p>Passed by majority vote of the Board of Education of Camden County on the 11th day of June, 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p> <p>_____</p> <p>Chairman, Board of County Commissioners</p> <p>_____</p> <p>Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 11, 2020

3. Federal Grant Fund

A. We have received additional funds in the program and must increase our budget to reflect this. We request your approval of the following amendment

<u>Student Support & Enrichment Grant</u>		
<u>Project #20-108-150</u>		
3.5330.108.411 Instructional Supplies	\$ +	4050.74
3.8100.108.392 Indirect Cost	+	<u>328.08</u>
Total – Student Support & Enrichment Grant	\$ +	4378.82
		=====
3.3600.108 Revenue – Student Support & Enrich	\$ -	4378.82
		=====

B. We have reviewed this area of the budget and find that we must transfer funds within the budget as well as increase based on unbudgeted funds. We request your approval of the following amendment.

<u>Supportive Effective Instruction</u>		
<u>Project #20-103-150</u>		
3.5110.103.163 Substitute Pay	\$ +	3000.00
3.5110.103.162 Substitute Pay	-	1053.00
3.5210.103.163 Substitute Pay	+	50.00
3.5110.103.211 Emp. Soc. Sec. Costs	-	4.50
3.5210.103.211 Emp. Soc. Sec. Costs	+	3.82
3.5110.103.312 Workshop Expenses	-	<u>171.78</u>
Total – Supportive Effective Instruction	\$ +	1824.54
		=====
3.3600.103 Revenue – Supportive Eff Instruction	\$ -	1824.54
		=====

C. We have reviewed and find we need to budget carryover funds. We request your approval of the following amendment

<u>ESEA Title I-School Improvement</u>		
<u>Project #20-115-150</u>		
3.5110.115.312 Workshop Expenses	\$ +	6772.90
3.8100.115.392 Indirect Cost	+	<u>158.15</u>

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
Federal Grant Funds
June 11, 2020, Page 2

Total – ESEA Title I – School Improvement	\$ + 6931.05	=====
3.3600.115 Revenue – ESEA Title I - School	\$ - 6931.05	=====

- D. We have reviewed this area of the budget and find that we must transfer funds within the budget as well as decrease based on unbudgeted funds. We request your approval of the following amendment.

IDEA VIB – Special Needs Targeted

Project #20-118-150

3.5210.118.163 Substitute Pay	\$ - 80.00
3.5210.118.196 Salary – Workshop Participant	- 118.95
3.5210.118.311 Contracted Services	- 1135.86
3.5240.118.361 Membership Dues & Fees	+ 737.00
3.5210.118.312 Workshop Expenses	+ 339.45
3.8100.108.392 Indirect Cost	+ 54.99

Total – IDEA VIB – Special Needs Targeted	\$ - 203.37	=====
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3.3600.118 Revenue – IDEA VIB – Special Needs	\$ + 203.37	=====
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- E. We have reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

IDEA Targeted Assistance

Project #20-119-150

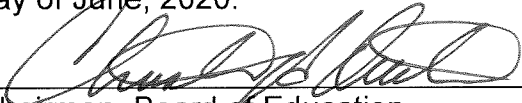
3.5230.119.411 Instructional Supplies	\$ - 800.00
3.5240.119.411 Instructional Supplies	+ 800.00

Total – IDEA Targeted Assistance	\$ + 0.00	=====
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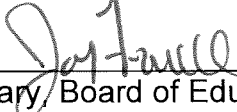
3.3600.119 Revenue – IDEA Targeted Asst.	\$ - 0.00	=====
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BUDGET AMENDMENT
Federal Grant Funds
June 11, 2020, Page 3

Passed by majority vote of the Board of Education of Camden County on the 11th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

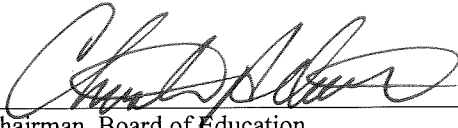

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of June, 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		51,674.98
5200	Special Population Services	15,408.35	
5300	Alternative Programs & Services		4,658.74
5400	School Leadership Programs	22,862.08	
5800	School-Based Support Services		15,937.51
6100	Support & Development Services		74.83
6200	Special Population Support	2,547.05	
6300	Alternative Programs & Support		3,529.00
6500	Operational Support Services	152.20	
6700	Accountability Services		314.98
6800	System-Wide Pupil Support	31729.78	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,918,131.00	
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$ 2,918,131.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 11th day of June, 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p> <p>_____</p> <p>Chairman, Board of County Commissioners</p> <p>_____</p> <p>Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 11, 2020

2. Local Current Expense Fund

A. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

Office of the Superintendent

2.6940.865.312 Workshop Expenses	\$ +	8289.96
2.6940.865.361 Membership Dues & Fees	+	7530.60
2.6940.865.372 Vehicle Liability Insurance	+	4130.00
2.6940.865.373 Bldg & Ground Insurance	+	10874.00
2.6940.865.422 Repair Parts – CO Cars	+	591.31
2.6940.865.423 Gas – CO Cars	+	<u>313.91</u>

Total – Office of the Superintendent \$ + 31,729.78

B. We have reviewed this area of the budget and must transfer fund to other program areas to cover expenses. We request your approval of the following amendment.

Additional Pay

2.5110.911.181 Supplementary Pay	\$ -	719.00
2.5110.911.211 Emp. Soc. Sec. Costs	-	4987.83
2.5110.911.221 Emp. Retirement Cost	-	14581.05
2.5110.911.231 Emp. Hosp. Ins. Cost	-	99.63
2.5120.911.181 Supplementary Pay	-	8150.00
2.5120.911.211 Emp. Soc. Sec. Cost	-	624.42
2.5120.911.221 Emp. Retirement Cost	-	1799.21
2.5132.911.181 Supplementary Pay	-	8100.00
2.5132.911.211 Emp. Soc. Sec. Cost	-	619.77
2.5132.911.221 Emp. Retirement Cost	-	1717.42
2.5133.911.181 Supplementary Pay	-	5400.00
2.5133.911.211 Emp. Soc. Sec. Cost	-	413.87
2.5133.911.221 Emp. Retirement Cost	-	1166.20
2.5134.911.181 Supplementary Pay	-	2550.00
2.5134.911.211 Emp. Soc. Sec. Cost	-	195.93
2.5134.911.221 Emp. Retirement Cost	-	550.65
2.5310.911.181 Supplementary Pay	-	2700.00
2.5310.911.211 Emp. Soc. Sec. Cost	-	207.15
2.5310.911.221 Emp. Retirement Cost	-	566.70
2.5320.911.211 Emp. Soc. Sec. Cost	-	.24
2.5320.911.221 Emp. Retirement Cost	-	20.80
2.5330.911.181 Supplementary Pay	-	900.00

BUDGET AMENDMENT
 Local Current Expense Fund
 June 11, 2020 Page 2

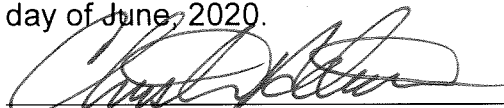
2.5330.911.211 Emp. Soc. Sec. Cost	-	69.15
2.5330.911.221 Emp. Retirement Cost	-	194.70
2.5810.911.181 Supplementary Pay	-	2700.00
2.5810.911.211 Emp. Soc. Sec. Cost	-	207.43
2.5810.911.221 Emp. Retirement Cost	-	583.10
2.5830.911.181 Supplementary Pay	-	3750.00
2.5830.911.211 Emp. Soc. Sec. Cost	-	287.09
2.5830.911.221 Emp. Retirement Cost	-	807.35
2.5840.911.181 Supplementary Pay	-	5887.00
2.5840.911.211 Emp. Soc. Sec. Cost	-	450.49
2.5840.911.221 Emp. Retirement Cost	-	1244.00
2.5860.911.211 Emp. Soc. Sec. Cost	-	.25
2.5860.911.221 Emp. Retirement Cost	-	20.80
2.6110.911.211 Emp. Soc. Sec. Cost	-	.23
2.6110.911.221 Emp. Retirement Cost	-	74.60
2.6300.911.181 Supplementary Pay	-	2750.00
2.6300.911.211 Emp. Soc. Sec. Cost	-	211.00
2.6300.911.221 Emp. Retirement Cost	-	568.00
2.6580.911.211 Emp. Soc. Sec. Cost	-	.62
2.6580.911.221 Emp. Retirement Cost	-	32.03
2.6710.911.181 Supplementary Pay	-	152.94
2.6710.911.211 Emp. Soc. Sec. Cost	-	38.24
2.6710.911.221 Emp. Retirement Cost	-	123.80
2.5210.911.181 Supplementary Pay	+	9430.26
2.5210.911.211 Emp. Soc. Sec. Cost	+	658.19
2.5210.911.221 Emp. Retirement Cost	+	1493.33
2.5210.911.231 Emp. Hosp. Ins. Cost	+	19.13
2.5240.911.181 Supplementary Pay	+	1157.08
2.5240.911.211 Emp. Soc. Sec. Cost	+	62.03
2.5240.911.221 Emp. Retirement Cost	+	39.40
2.5240.911.231 Emp. Hosp. Ins. Cost	+	157.08
2.5260.911.181 Supplementary Pay	+	1900.00
2.5260.911.211 Emp. Soc. Sec. Cost	+	144.95
2.5260.911.221 Emp. Retirement Cost	+	346.90
2.5410.911.181 Supplementary Pay	+	13838.85
2.5410.911.211 Emp. Soc. Sec. Cost	+	1058.67
2.5410.911.221 Emp. Retirement Cost	+	2726.25
2.5410.911.231 Emp. Hosp. Ins. Cost	+	127.77
2.5420.911.181 Supplementary Pay	+	4012.98
2.5420.911.211 Emp. Soc. Sec. Cost	+	307.00
2.5420.911.221 Emp. Retirement Cost	+	790.56
2.6200.911.181 Supplementary Pay	+	2000.04

Attachment: School Budget Amendments (2737 : School Budget Amendments)


BUDGET AMENDMENT
Local Current Expense Fund
June 11, 2020 Page 3

2.6200.911.211 Emp. Soc. Sec. Cost	+	153.00
2.6200.911.221 Emp. Retirement Cost	+	394.01
2.6550.911.181 Supplementary Pay	+	166.67
2.6550.911.211 Emp. Soc. Sec. Cost	+	12.75
2.6550.911.221 Emp. Retirement Cost	+	5.43
2.6820.911.181 Supplementary Pay	+	2750.00
2.6820.911.211 Emp. Soc. Sec. Cost	+	210.38
2.6820.911.221 Emp. Retirement Cost	+	530.20
 Total – Additional Pay	 \$ -	 31,729.80

Passed by majority vote of the Board of Education of Camden County on the 11th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

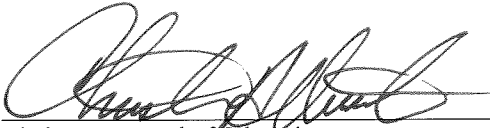
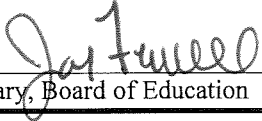
Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment
 Camden County Schools Administrative Unit
 State Public School Fund

The Camden County Board of Education at a meeting on the 11th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	1,425.00	
7200	Child Nutrition	50,106.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 15,594,022.50	
	Amount of Increase/Decrease of		
	Above Amendment		51,531.00
	Total Appropriation in Current Amended		
	Budget	\$ 15,645,553.50	

Passed by majority vote of the Board of Education of Camden County on the 11 th day of June 2020.  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 11, 2020

1. State Public School Fund

A. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>Non-Instructional Support</u>		
1.5110.003.162	Substitute Pay	+ 1325.00
1.5110.003.211	Emp. Soc. Sec. Cost	+ <u>100.00</u>
Total – Non-Instructional Support		\$ + 1,425.00

B. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>Coronavirus Relief Fund – School Nutrition</u>		
1.7200.125.411	Supplies & Materials	+ 10000.00
1.7200.125.461	Furniture & Equipment	+ 10000.00
1.7200.125.462	Computer Equipment	+ 5000.00
1.7200.125.541	Equipment - Capitalized	+ <u>25106.00</u>
Total – Coronavirus Relief Fund – School Nutrition		\$ + 50,106.00

C. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

<u>Textbooks</u>		
1.5110.130.412	Textbooks	- <u>7458.00</u>
Total – Textbooks		\$ - 7,458.00

D. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

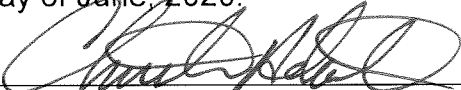
<u>Textbook and Digital Resources</u>		
1.5110.131.418.308	Computer Software & Supplies	+ <u>7458.00</u>
Total – Textbooks and Digital Resources		\$ + 7,458.00

Attachment: School Budget Amendments (2737 : School Budget Amendments)

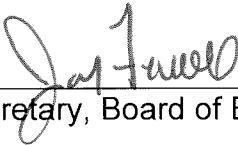
BUDGET AMENDMENT
State Public School Fund
June 11, 2020, Page 2

3100.000 Revenue – State Public School Fund \$ - 51,531.00

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment


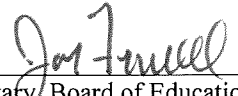
Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	11,490.74	
5200	Special Instructional Programs	13,668.56	
5300	Alternative Programs & Services		4,740.20
5400	School Leadership		898.82
5800	School Based Support Services	44,019.95	
6100	Regular Program Support	8,093.74	
6200	Special Program Support		6,026.53
6500	Operational Support Services		513.64
6600	Fiscal and Human Resources		3,964.19
6700	Testing and Accountability		636.02
6900	Policy Leadership Services		6,415.61
7200	Child Nutrition Services		1,229.59
Explanation:			
Total Appropriation in Current Budget		\$	15,833,240.74
Amount of Increase/Decrease of			
Above Amendment			52,848.39
Total Appropriation in Current Amended Budget		\$	15,886,089.13

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June 2020.</p>  <p>_____ Chairman, Board of Education</p>  <p>_____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25, 2020

1. State Public School Fund

- A. We have reviewed this program and find that we must transfer funds within the budget to reflect actual expenditures. We request your approval of the following amendment.

Central Office Administration

6110.002.113	Salary – Director of Curriculum	\$	+	6,405.50
6110.002.211	Emp Soc Sec Costs		+	142.59
6110.002.221	Emp Retirement Costs		+	1,223.97
6110.002.231	Emp Hosp Ins Costs		+	638.84
6550.002.113	Salary – Director of Transportation		-	65.21
6550.002.211	Emp Soc Sec Costs		-	393.74
6550.002.221	Emp Retirement Costs		-	56.35
6550.002.231	Emp Hosp Ins Costs		-	532.36
6610.002.211	Emp Soc Sec Costs		-	204.84
6610.002.221	Emp Retirement Costs		-	58.27
6610.002.231	Emp Hosp Ins Costs		-	905.01
6940.002.211	Emp Soc Sec Costs		-	196.40
6940.002.221	Emp Retirement Costs		-	79.86
6940.002.231	Emp Hosp Ins Costs		-	4,689.27
7200.002.211	Emp Soc Sec Costs		-	87.48
7200.002.221	Emp Retirement Costs		-	22.64
7200.002.231	Emp Hosp Ins Costs		-	<u>1,119.47</u>
Total – Central Office Administration		\$	+	.00

- B. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Non-Instructional Support

6940.003.151	Salary – Office Personnel	\$	+	2,315.73
6940.003.211	Emp Soc Sec Costs		+	131.93
6940.003.221	Emp Retirement Costs		+	425.84
6940.003.231	Emp Hosp Ins Costs		-	480.35
5400.003.231	Emp Hosp Ins Costs		-	1,597.08
6610.003.231	Emp Hosp Ins Costs		-	<u>796.07</u>
Total – Non-Instructional Support		\$	+	0.00

- C. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 2

<u>Non-Contributory Employee Benefits</u>		
5110.009.188	Annual Leave Payout	\$ + 6,721.94
5110.009.211	Emp Soc Sec Costs	+ 514.23
5110.009.221	Emp Retirement Costs	+ <u>1,324.22</u>
Total – Non-Contributory Employee Benefits		\$ + 8,560.39

- D. We have reviewed this allotment and find we must transfer funds to cover the costs within the program. We request your approval of the following amendment.

<u>Career & Technical Edu - Program</u>		
5120.014.411	Instructional Supplies	\$ + 5,628.48
5120.014.413	Other Textbook Purchases	+ .07
5120.014.163	Substitute Pay	- 391.00
5120.014.311	Contracted Services	- 300.00
5120.014.312	Workshop Expenses	- 56.98
5120.014.462	Pur of Non-Cap Computers	- 4,265.73
5120.014.541	Purchase of Equipment	- 297.68
6120.014.462	Pur of Non-Cap Computers	- <u>317.16</u>
Total – Career Technical Ed - Program		\$ + .00

- E. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

<u>Small School Supplemental Funding</u>		
5110.019.231	Emp Hosp Ins Costs	\$ - 2,081.62
5110.019.413	Other Textbooks	+ 4,707.87
5110.019.461	Pur of Non-Cap Equipment	+ 2,922.82
5120.019.221	Emp Retirement Costs	+ 1,383.68
5120.019.231	Emp Hosp Ins Costs	- 1,064.72
5132.019.231	Emp Hosp Ins Costs	- 532.36
5133.019.231	Emp Hosp Ins Costs	- 1,073.98
5310.019.142	Salary – Teacher Assistant	- 8,702.67
5310.019.211	Emp Soc Sec Costs	- 665.76
5310.019.221	Emp Retirement Costs	- 1,714.43
5420.019.116	Salary – Asst Principal	+ 6,426.00
5420.019.211	Emp Soc Sec Costs	+ 470.83
5420.019.221	Emp Retirement Costs	- 117.74
5420.019.231	Emp Hosp Ins Costs	+ 456.86
5840.019.131	Salary – Nurse	+ 2,200.00
5840.019.211	Emp Soc Sec Costs	+ 138.04

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 3

5840.019.221	Emp Retirement Costs	+	433.40
5840.019.231	Emp Hosp Ins Costs	-	319.42
5860.019.142	Salary – Teacher Assistants	-	4,266.37
5860.019.211	Emp Soc Sec Costs	-	2,097.54
5860.019.221	Emp Retirement Costs	-	1,706.32
5860.019.231	Emp Hosp Ins Costs	-	2,508.72
6540.019.173	Salary – Custodian	-	2,683.88
6540.019.199	Overtime Pay	-	114.63
6540.019.211	Emp Soc Sec Costs	-	435.28
6540.019.221	Emp Retirement Costs	-	361.19
6540.019.231	Emp Hosp Ins Costs	-	2,129.44
6540.019.311	Contracted Services	+	17,279.80
6940.019.151	Salary – Office Personnel	-	2,315.73
6940.019.211	Emp Soc Sec Costs	-	499.28
6940.019.221	Emp Retirement Costs	-	456.20
6940.019.231	Emp Hosp Ins Costs	-	<u>572.02</u>
Total – Small School Supplemental Funding		\$ +	.00

- F. We have reviewed this allotment and must transfer funds to cover expenses within the program area.

Disadvantaged Supplemental Funding			
5110.024.121	Salary – Teacher	\$ +	8,800.00
5110.024.211	Emp Soc Sec Costs	+	673.19
5110.024.221	Emp Retirement Costs	+	1,696.64
5110.024.231	Emp Hosp Ins Costs	-	319.42
5110.024.311	Contracted Services	+	319.42
5110.024.413	Other Textbooks	+	964.89
5110.024.418	Computer Software & Supplies	-	27.34
5110.024.462	Pur of Non-Cap Computer Hardware	-	500.00
5210.024.121	Salary – Teacher	-	2,214.18
5210.024.162	Substitute Pay	-	1,325.00
5210.024.211	Emp Soc Sec Costs	-	475.49
5210.024.221	Emp Retirement Costs	-	417.61
5210.024.231	Emp Hosp Ins Costs	-	5,399.72
5870.024.163	Substitute Pay	-	1,000.00
5870.024.211	Emp Soc Sec Costs	-	77.00
5870.024.312	Workshop Expenses	-	<u>698.38</u>
Total – Disadvantaged Supplemental Funding		\$ +	.00

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 4

- G. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

Teacher Assistants

5210.027.142	Salary – Teacher Assistants	\$	+	9,464.67
5210.027.211	Emp Soc Sec Costs		+	182.98
5210.027.221	Emp Retirement Costs		+	706.18
5210.027.231	Emp Hosp Ins Costs		-	5,170.68
5310.027.142	Salary – Teacher Assistants		+	19,900.29
5310.027.199	Overtime Pay		+	35.56
5310.027.211	Emp Soc Sec Costs		+	1,478.20
5310.027.221	Emp Retirement Costs		+	3,927.37
5310.027.231	Emp Hosp Ins Costs		+	2,651.87
5110.027.142	Salary – Teacher Assistant		-	7,498.66
5110.027.199	Overtime Pay		-	1,591.40
5110.027.211	Emp Soc Sec Costs		-	2,553.22
5110.027.221	Emp Retirement Costs		-	3,993.43
5110.027.231	Emp Hosp Ins Costs		-	<u>17,539.73</u>
Total – Teacher Assistants		\$	+	.00

- H. We have reviewed this program area and find that we must transfer funds to meet the needs of our students. We request your approval of the following amendment.

Low Wealth Funding

5110.031.121	Salary - Teacher	\$	+	29,542.80
5110.031.211	Emp Soc Sec Costs		+	554.88
5110.031.221	Emp Retirement Costs		+	893.01
5110.031.311	Contracted Services		-	446.92
5110.031.315	Reproduction Costs		+	.01
5110.031.411	Instructional Supplies		-	6,742.69
5110.031.413	Other Textbooks		+	1,847.44
5110.031.461	Pur of Non-Cap Equipment		+	601.01
5110.031.462	Pur of Non-Cap Computer Hardware		+	3,780.98
5270.031.311	Contracted Services		-	579.40
5400.031.151	Salary – Office Personnel		-	18,395.54
5400.031.199	Overtime Pay		-	365.07
5400.031.211	Emp Soc Sec Costs		-	1,882.04

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 5

5400.031.221	Emp Retirement Costs	-	3,410.74
5400.031.231	Emp Hosp Ins Costs	-	5,366.68
5830.031.211	Emp Soc Sec Costs	-	.08
5830.031.221	Emp Retirement Costs	-	.33
5840.031.131	Salary – Nurse	+	4,400.00
5840.031.211	Emp Soc Sec Costs	+	280.33
5840.031.221	Emp Retirement Costs	+	866.80
5840.031.231	Emp Hosp Ins Costs	+	425.88
5860.031.146	Salary – Technology Tech	-	1,579.86
5860.031.211	Emp Soc Sec Costs	-	706.51
5860.031.221	Emp Retirement Cost	-	431.62
5860.031.231	Emp Hosp Ins Costs	-	649.64
6610.031.312	Workshop Expenses	-	2,000.00
6710.031.211	Emp Soc Sec Costs	-	68.70
6710.031.221	Emp Retirement Costs	-	34.96
6710.031.231	Emp Hosp Ins Costs	-	<u>532.36</u>
Total – Low Wealth Funding		\$ +	.00

- I. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

Children with Special Needs

5210.032.121	Salary - Teacher	\$ +	59,583.35
5210.032.142	Salary – Teacher Assistant	-	12,657.89
5210.032.167	Salary – TA as Sub	-	70.26
5210.032.199	Overtime Pay	-	490.52
5210.032.211	Emp Soc Sec Costs	-	1,178.13
5210.032.221	Emp Retirement Costs	+	2,118.14
5210.032.231	Emp Hosp Ins Costs	-	10,455.85
5210.032.311	Contracted Services	+	400.00
5210.032.312	Workshop Expenses	-	20.04
5210.032.411	Instructional Supplies	-	2,938.64
5210.032.418	Computer Software & Supplies	-	935.95
5240.032.132	Salary – Speech/Language	-	2,320.96
5240.032.211	Emp Soc Sec Costs	-	322.14
5240.032.221	Emp Retirement Costs	-	1,012.86
5240.032.231	Emp Soc Sec Costs	-	3,038.36
5240.032.332	Travel	-	500.00
5350.032.133	Salary – School Psychologist	-	7,102.00
5350.032.211	Emp Soc Sec Costs	-	544.00

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 6

5350.032.221	Emp Retirement Costs	-	1,466.00
6200.032.113	Salary – Director of Special Programs	-	3,024.00
6200.032.211	Emp Soc Sec Costs	-	340.24
6200.032.221	Emp Retirement Costs	-	1,373.29
6200.032.231	Emp Hosp Ins Costs	-	532.36
6200.032.361	Membership Dues & Fees	-	500.00
6200.032.411	Supplies & Materials	-	256.64
6550.032.147	Salary – Bus Monitor	-	4,546.10
6550.032.211	Emp Soc Sec Costs	-	381.06
6550.032.221	Emp Retirement Costs	-	1,813.53
6550.032.231	Emp Hosp Ins Costs	-	<u>4,280.67</u>
Total – Children with Special Needs		\$ +	.00

- J. We have reviewed this allotment and must transfer funds to meet the needs within the program. We request your approval of this amendment.

Academically & Intellectually

5260.034.211	Emp Soc Sec Costs	\$ +	384.47
5260.034.221	Emp Retirement Costs	+	494.20
5260.034.231	Emp Hosp Ins Costs	-	<u>878.67</u>
Total – Academically & Intellectually		\$ +	.00

- K. We have reviewed this allotment and must transfer funds to meet the needs within the program. We request your approval of this amendment.

Cooperative Innovative High School

5110.055.411	Instructional Supplies	\$ +	222.51
5410.055.114	Salary – Principal	+	12,725.21
5110.055.135	Salary – Student Services	-	69.35
5110.055.211	Emp Soc Sec Costs	-	616.00
5110.055.221	Emp Retirement Costs	-	1,555.20
5110.055.231	Emp Hosp Ins Costs	-	571.72
5110.055.413	Other Textbooks	-	7,520.20
5410.055.211	Emp Soc Sec Costs	-	343.31
5410.055.221	Emp Retirement Costs	-	778.24
5410.055.231	Emp Hosp Ins Costs	-	248.09
5420.055.129	Salary – Held Harmless	-	1.82
5420.055.211	Emp Soc Sec Costs	-	23.40
5420.055.231	Emp Hosp Ins Costs	-	1,168.28
5830.055.211	Emp Soc Sec Costs	-	24.43

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 7

5830.055.221	Emp Retirement Costs	-	<u>27.68</u>
Total - Cooperative Innovative High School		\$ +	.00

- L. We have reviewed this allotment and must transfer funds to meet the needs within the program. We request your approval of this amendment.

Transportation

6550.056.175	Salary – Transportation Personnel	\$ -	76.89
6550.056.211	Emp Soc Sec Costs	-	3.24
6550.056.221	Emp Retirement Costs	-	39.28
6550.056.231	Emp Hosp Ins Costs	-	2,402.28
6550.056.319	Drug Testing	-	2,393.00
6550.056.321	Energy Costs	-	923.90
6550.056.326	Contracted Repairs & Maint	-	1,900.39
6550.056.411	Supplies & Materials	-	3,376.05
6550.056.418	Computer Software & Supplies	+	2,257.53
6550.056.422	Vehicle Repair Parts	+	9,871.62
6550.056.423	Gas/Diesel Fuel	+	3,648.82
6550.056.424	Oil	-	1,628.64
6550.056.425	Tires & Tubes	+	2,856.02
6550.056.461	Pur of Non-Cap Equipment	-	2,881.17
6550.056.471	Sales & Use Tax	+	21.96
6551.056.171	Salary – EC Bus Drivers	-	1,798.46
6551.056.211	Emp Soc Sec Costs	-	163.73
6551.056.221	Emp Retirement Costs	-	536.56
6551.056.231	Emp Hosp Ins Costs	-	<u>532.36</u>
Total – Transportation of Pupils		\$ +	0.00

- M. We have reviewed the program area and we must transfer funds to meet the needs of the district. We request your approval of this amendment.

At-Risk Funds

5320.069.131...03	Salary – Social Worker	\$ +	14,917.33
5350.069.198...03	Salary - Tutor	+	3,384.67
5350.069.211...03	Emp Soc Sec Costs	+	258.95
5350.069.221...03	Emp Retirement Cots	+	124.71
5420.069.116...03	Salary – Assistant Principal	+	9,235.52
5420.069.129...03	Salary – Held Harmless	+	490.65
5420.069.211...03	Emp Soc Sec Costs	+	746.10
5420.069.221...03	Emp Retirement Costs	+	2,013.06

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 8

5420.069.231...03	Emp Hosp Ins Costs	+	234.98
5830.069.131...03	Salary – Guidance Counselor	+	3,494.15
5830.069.211...03	Emp Soc Sec Costs	+	265.51
5830.069.221...03	Emp Retirement Costs	+	688.34
5840.069.131...03	Salary - Nurse	+	2,200.00
5840.069.221...03	Emp Retirement Costs	+	433.40
5210.069.142...02	Salary – Teacher Assistant	-	876.64
5210.069.211...02	Emp Soc Sec Costs	-	776.00
5210.069.221...02	Emp Retirement Costs	-	2,095.00
5210.069.231...02	Emp Hosp Ins Costs	-	2,146.00
5240.069.132...03	Salary – Speech/Language	-	1,057.59
5240.069.211...03	Emp Soc Sec Costs	-	81.30
5240.069.221...03	Emp Retirement Costs	-	230.55
5310.069.142...01	Salary – Teacher Assistant	-	11,797.49
5310.069.162...01	Substitute Pay	-	160.00
5310.069.198...03	Salary – Homebound	-	4,300.00
5310.069.199...01	Overtime Pay	-	104.11
5310.069.211...01	Emp Soc Sec Costs	-	1,071.39
5310.069.221...01	Emp Retirement Costs	-	2,337.65
5310.069.231...01	Emp Hosp Ins Costs	-	3,237.47
5320.069.211...03	Emp Hosp Ins Costs	-	2,736.87
5320.069.221...03	Emp Retirement Costs	-	5,479.31
Total - At Risk Funds		\$ +	.00

- N. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

CRF – Student Computers and Devices

5860.124.462 Computer Equipment \$ + 26,217.00

Total – CRF – Student Computers and Devices \$ + 26,217.00

- O. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

CRF – Personnel Computers & Devices

5860.126.462 Computer Equipment \$ + 6,169.00

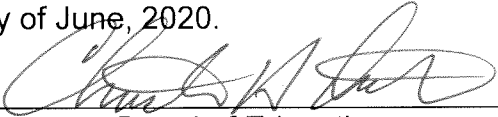
Total – CRF – Personnel Computers and Devices \$ + 6,169.00

BUDGET AMENDMENT
State Public School Fund
June 25, 2020, Page 9


P. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>CRF – Home & Community Wi-Fi</u>			
5860.128.462	Computer Equipment	\$	+ <u>11,902.00</u>
Total – CRF – Home & Community Wi-Fi		\$	+ 11,902.00
3100.000 Revenue – State Public School Fund		\$	- 52,848.39

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

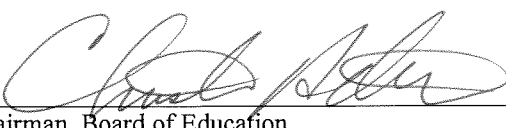
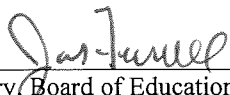
Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		41,544.26
5200	Special Instructional Programs	40,199.72	
5300	Alternative Programs & Services	18,636.59	
5400	School Leadership	8,821.88	
5800	School Based Support Services		24,843.49
6100	Regular Program Support	552.01	
6200	Special Program Support	418.70	
6500	Operational Support Services	3,319.64	
6600	Fiscal and Human Resources		1,077.74
6700	Testing and Accountability	401.40	
6900	Policy Leadership Services		4,884.45
Explanation:			
Total Appropriation in Current Budget		\$ 15,833,240.74	
Amount of Increase/Decrease of Above Amendment			0.00
Total Appropriation in Current Amended Budget		\$ 15,833,240.74	

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June 2020.</p> <p> Chairman, Board of Education</p> <p> Secretary Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25, 2020

1. State Public School Fund

A. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Classroom Teacher

5110.001.123	JR ROTC Instructor	\$ +	1,990.14
5132.001.121	Salary – Teacher		+265,391.50
5132.001.211	Emp Soc Sec Costs		+ 18,390.04
5132.001.221	Emp Retirement Costs		+ 52,096.91
5132.001.231	Emp Hosp Ins Costs		+ 33,645.72
5133.001.121	Salary – Teacher		+255,730.71
5133.001.211	Emp Soc Sec Costs		+ 18,255.85
5133.001.221	Emp Retirement Costs		+ 50,139.63
5133.001.231	Emp Hosp Ins Costs		+ 31,559.23
5134.001.121	Salary – Teacher		+166,300.00
5134.001.129	Salary – Held Harmless		+ 388.70
5134.001.211	Emp Soc Sec Costs		+ 12,355.84
5134.001.221	Emp Retirement Costs		+ 32,744.17
5134.001.231	Emp Hosp Ins Costs		+ 20,515.08
5210.001.121	Salary – Teacher		+ 16,865.01
5210.001.211	Emp Soc Sec Costs		+ 587.54
5210.001.221	Emp Retirement Costs		+ 3,000.73
5210.001.231	Emp Hosp Ins Costs		+ 1,991.06
5310.001.221	Emp Retirement Costs		+ 115.50
5110.001.231	Emp Hosp Ins Costs		- 104,226.67
5110.001.221	Emp Retirement Costs		- 140,395.99
5110.001.211	Emp Soc Sec Costs		- 69,201.01
5110.001.129	Salary – Held Harmless		- 388.70
5110.001.121	Salary – Teacher		- <u>667,850.99</u>
Total – Classroom Teacher		\$ +	.00

B. We have reviewed this program and find that we must transfer funds within the budget to reflect actual expenditures. We request your approval of the following amendment.

Central Office Administration

6110.002.231	Emp Hosp Ins Costs	\$ +	552.01
6550.002.231	Emp Hosp Ins Costs		+ 532.36
6610.002.231	Emp Hosp Ins Costs		+ 532.36
6940.002.231	Emp Hosp Ins Costs		- <u>1,616.73</u>

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 2

Total – Central Office Administration \$ + .00

- C. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Non-Instructional Support

5400.003.151	Salary – Office Personnel	\$ +	18,464.96
5400.003.211	Emp Soc Sec Costs	+	396.54
5400.003.221	Emp Retirement Costs	+	3,597.99
6610.003.211	Emp Soc Sec Costs	+	193.62
6610.003.221	Emp Retirement Costs	+	376.23
5110.003.162	Substitute Pay	-	10,843.53
5110.003.211	Emp Soc Sec Costs	-	725.61
5110.003.221	Emp Retirement Costs	-	73.26
5400.003.231	Emp Hosp Ins Costs	-	1,394.78
6610.003.151	Salary – Office Personnel	-	103.39
6610.003.231	Emp Hosp Ins Costs	-	2,076.56
6940.003.151	Salary – Office Personnel	-	3,411.79
6940.003.211	Emp Soc Sec Costs	-	817.69
6940.003.221	Emp Retirement Costs	-	677.19
6940.003.231	Emp Hosp Ins Costs	-	2,903.58
5400.003.199	Overtime Pay	-	<u>1.96</u>

Total – Non-Instructional Support \$ + 0.00

- D. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

School Building Administration

5410.005.231	Emp Hosp Ins Costs	\$ +	433.90
5420.005.116	Salary – Assistant Principal	+	8,734.56
5420.005.129	Salary – Pay Differential	+	373.75
5420.005.211	Emp Soc Sec Costs	+	228.33
5420.005.221	Emp Retirement Costs	+	1,634.70
5410.005.114	Salary – Principal	-	266.44
5410.005.211	Emp Soc Sec Costs	-	1,021.97
5410.005.221	Emp Retirement Costs	-	392.63
5420.005.231	Emp Hosp Ins Costs	-	<u>9,724.20</u>

Total – School Building Administration \$ + 0.00

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 3

- E. We have reviewed this allotment and find we must transfer funds to cover the costs within the program. We request your approval of the following amendment.

Instructional Support

5110.007.131	Salary – Math Coaches	\$	+	21.55
5110.007.221	Emp Retirement Costs		+	4.24
5240.007.132	Salary- Speech Lang		+	9,166.71
5240.007.221	Emp Retirement Costs		+	1,724.91
5240.007.231	Emp Hosp Ins Costs		+	4,776.08
5830.007.231	Emp Hosp Ins Costs		+	532.36
5110.007.211	Emp Soc Sec Costs		-	226.28
5110.007.231	Emp Hosp Ins Costs		-	1,169.44
5240.007.211	Emp Soc Sec Costs		-	151.23
5810.007.131	Salary – Library/Media		-	2,123.19
5810.007.211	Emp Soc Sec Costs		-	1,094.23
5810.007.221	Emp Retirement Costs		-	539.89
5810.007.231	Emp Hosp Ins Costs		-	6,636.43
5830.007.211	Emp Soc Sec Costs		-	103.07
5830.007.221	Emp Retirement Costs		-	66.02
5840.007.131	Salary – Nurse		-	3,432.00
5840.007.211	Emp Soc Sec Costs		-	337.83
5840.007.221	Emp Retirement Costs		-	<u>346.24</u>
Total – Instructional Support		\$	+	.00

- F. We have reviewed this program area and must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Small School Supplemental Funding

5110.019.131	Salary – Math Coaches	\$	+	956.52
5120.019.131	Salary – VoCats Coordinator		+	9,900.00
5120.019.221	Emp Retirement Costs		+	284.77
5120.019.231	Emp Hosp Ins Costs		+	6,738.84
5132.019.121	Salary – Teacher		+	41,025.00
5132.019.211	Emp Soc Sec Costs		+	2,831.52
5132.019.221	Emp Retirement Costs		+	8,055.28
5132.019.231	Emp Hosp Ins Costs		+	6,838.36
5133.019.121	Salary – Teacher		+	82,326.68
5133.019.211	Emp Soc Sec Costs		+	6,198.49
5133.019.221	Emp Retirement Costs		+	16,209.02
5133.019.231	Emp Hosp Ins Costs		+	14,830.57

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 4

5210.019.211	Emp Soc Sec Costs	+	1,654.24
5210.019.221	Emp Retirement Costs	+	4,259.92
5310.019.142	Salary – Teacher Assistant	+	7,656.47
5310.019.211	Emp Soc Sec Costs	+	665.76
5310.019.221	Emp Retirement Costs	+	1,714.43
5420.019.129	Salary – Held Harmless	+	135.00
5840.019.131	Salary – Nurse	+	2,467.10
5840.019.221	Emp Retirement Costs	+	435.78
5840.019.231	Emp Hosp Ins Costs	+	401.36
5860.019.146	Salary – Technology Tech	+	17,386.93
6540.019.231	Emp Hosp Ins Costs	+	2,587.07
6940.019.151	Salary – Office Personnel	+	3,199.19
6940.019.221	Emp Retirement Costs	+	605.51
6940.019.231	Emp Hosp Ins Costs	+	737.83
5110.019.121	Salary – Teacher	-	128,222.71
5110.019.211	Emp Soc Sec Costs	-	10,396.57
5110.019.221	Emp Retirement Costs	-	26,004.64
5110.019.231	Emp Hosp Ins Costs	-	27,629.80
5120.019.121	Salary – Teacher	-	8,052.00
5120.019.129	Salary – Held Harmless	-	298.43
5120.019.211	Emp Soc Sec Costs	-	13.56
5210.019.133	Salary – Psychologist	-	5,406.00
5420.019.116	Salary – Assistant Principal	-	6,545.00
5420.019.211	Emp Soc Sec Costs	-	499.30
5120.019.221	Emp Retirement Costs	-	1,383.68
5420.019.231	Emp Hosp Ins Costs	-	902.22
5810.019.131	Salary – Library/Media	-	8,586.80
5810.019.211	Emp Soc Sec Costs	-	2,426.66
5810.019.221	Emp Retirement Costs	-	5,631.40
5810.019.231	Emp Hosp Ins Costs	-	4,142.53
5830.019.211	Emp Soc Sec Costs	-	493.03
5830.019.221	Emp Retirement Costs	-	40.96
5830.019.231	Emp Hosp Ins Costs	-	131.00
5840.019.211	Emp Soc Sec Costs	-	.84
5860.019.142	Salary – Technology Assistant	-	3,294.51
Total – Small School Supplemental Funding		\$ +	.00

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 5

- G. We have reviewed this allotment and must transfer funds to cover expenses within the program area.

Disadvantaged Supplemental Funding			
5110.024.221	Emp Retirement Costs	\$ +	56.29
5110.024.311	Contracted Services	+	3,026.36
5110.024.121	Salary – Teacher	-	30.00
5110.024.162	Substitute Pay	-	1,325.00
5110.024.211	Emp Soc Sec Costs	-	140.01
5110.024.231	Emp Hosp Ins Costs	-	381.34
5110.024.411	Instructional Supplies	-	733.64
5110.024.418	Computer Software & Supplies	-	<u>472.66</u>
Total – Disadvantaged Supplemental Funding		\$ +	.00

- H. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

<u>Teacher Assistants</u>			
5210.027.142	Salary – Teacher Assistant	\$ +	7,811.29
5110.027.142	Salary – Teacher Assistant	-	<u>7,811.29</u>
Total – Teacher Assistants		\$ +	.00

- I. We have reviewed this program area and find that we must transfer funds to meet the needs of our students. We request your approval of the following amendment.

<u>Low Wealth Funding</u>			
5110.031.311	Contracted Services	\$ +	1,562.50
6710.031.152	Salary – Testing/Accountability	+	.04
6710.031.231	Emp Hosp Ins Costs	+	401.36
5110.031.142	Salary – Teacher Assistant	-	1,701.40
5110.031.211	Emp Soc Sec Costs	-	<u>262.50</u>
Total – Low Wealth Funding		\$ +	.00

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 6

- J. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

Children with Special Needs

5210.032.311	Contracted Services	\$	+	10,590.00
5240.032.411	Instructional Supplies		+	1,836.53
5840.032.311	Contracted Services		+	2,259.50
6200.032.231	Emp Hosp Ins Costs		+	401.36
6200.032.312	Workshop Expenses		+	17.34
6550.032.199	Overtime Pay		+	200.21
5210.032.121	Salary – Teacher		-	4,107.48
5210.032.142	Salary – Teacher Assistant		-	<u>11,197.46</u>
Total – Children with Special Needs		\$	+	.00

- K. We have reviewed this allotment and must transfer funds to meet the needs within the program. We request your approval of this amendment.

Cooperative Innovative High School

5110.055.413	Other Textbooks	\$	+	8,046.94
5400.055.211	Emp Soc Sec Costs		+	185.04
5400.055.221	Emp Retirement Costs		+	19.74
5400.055.231	Emp Hosp Ins Costs		+	1,037.28
5420.055.116	Salary – Assistant Principal		+	5,950.00
5420.055.221	Emp Retirement Costs		+	1,119.75
5830.055.131	Salary – Guidance Counselor		+	835.15
5410.055.114	Salary – Principal		-	<u>17,193.90</u>
Total - Cooperative Innovative High School		\$	+	.00

- L. We have reviewed this allotment and must transfer funds to meet the needs within the program. We request your approval of this amendment.

Transportation

6550.056.171	Salary - Driver	\$	+	23,549.55
6550.056.211	Emp Soc Sec Costs		+	2,408.10
6550.056.316	CDL Medical Exam		+	1,170.00
6550.056.422	Vehicle Repair Parts		+	102.91
6550.056.425	Tires & Tubes		+	1,975.67

BUDGET AMENDMENT
 State Public School Fund
 June 25, 2020, Page 7

6551.056.231	Emp Hosp Ins Costs	+	401.36
6550.056.172	Overtime Pay	-	2,482.40
6550.056.175	Salary – Transportation Personnel	-	11,500.00
6550.056.221	Emp Retirement Costs	-	1,100.00
6550.056.231	Emp Hosp Ins Costs	-	3,101.78
6550.056.312	Workshop Expenses	-	637.91
6550.056.331	Cont. Pupil Transportation	-	500.00
6550.056.342	Postage	-	3.27
6550.056.411	Supplies & Materials	-	<u>10,282.23</u>
Total – Transportation of Pupils		\$ +	0.00

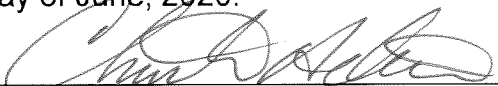
M. We have reviewed the program area and we must transfer funds to meet the needs of the district. We request your approval of this amendment.

At-Risk Funds

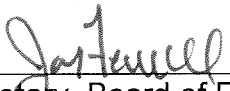
5310.068.231	Emp Hosp Ins Costs	\$ +	189.35
5310.068.221	Emp Retirement Costs	-	189.35
5310.069.121...01	Salary – Teacher	+	5,500.00
5310.069.211...01	Emp Soc Sec Costs	+	362.06
5310.069.221...01	Emp Retirement Costs	+	664.72
5310.069.231...01	Emp Hosp Ins Costs	+	868.65
5330.069.231...03	Emp Hosp Ins Costs	+	1,089.00
5420.069.116...03	Salary – Assistant Principal	+	3,766.44
5420.069.211...03	Emp Soc Sec Costs	+	77.50
5420.069.221...03	Emp Retirement Costs	+	608.80
5840.069.131...03	Salary - Nurse	+	3,432.00
5840.069.221...03	Emp Retirement Costs	+	653.01
5840.069.231...03	Emp Hosp Ins Costs	+	181.95
5210.069.142...02	Salary – Teacher Assistant	-	3,202.13
5850.069.311...03	Contracted Services – SRO	-	<u>14,002.00</u>
Total - At Risk Funds		\$ +	.00

BUDGET AMENDMENT
State Public School Fund
June 25, 2020, Page 8

Passed by majority vote of the Board of
Education of Camden County on the 25th
day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

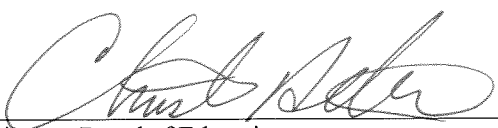
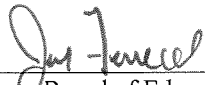
Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment
 Camden County Schools Administrative Unit
 State Public School Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	78,327.72	
5200	Special Instructional Programs	26,334.08	
5400	School Leadership	11,033.19	
5800	School Based Support Services	4,444.12	
6100	Regular Program Support	1,073.33	
6200	Special Program Support	3,262.11	
6500	Operational Support Services	15,102.78	
6600	Fiscal and Human Resources	36,850.24	
6700	Testing and Accountability	2,895.48	
6900	Policy Leadership Services	7,074.71	
7200	Child Nutrition Services	1,289.48	
Explanation:			
Total Appropriation in Current Budget		\$ 15,645,553.50	
Amount of Increase/Decrease of			
Above Amendment			187,687.24
Total Appropriation in Current Amended			
Budget		\$ 15,833,240.74	

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June 2020.</p> <div style="text-align: center;">  _____ Chairman, Board of Education </div> <div style="text-align: center;">  _____ Secretary, Board of Education </div>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <div style="text-align: center;"> _____ Chairman, Board of County Commissioners </div> <div style="text-align: center;"> _____ Clerk, Board of County Commissioners </div>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25, 2020

1. State Public School Fund

- A. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

Non-Contributory Benefits

5110.009.184	Longevity	\$	+	4,667.93
5110.009.185	Bonus Leave Payoff		+	2,539.84
5110.009.188	Annual Leave Payoff		+	48,749.27
5110.009.211	Emp Soc Sec Costs		+	4,280.72
5110.009.221	Emp Retirement Costs		+	11,020.51
5120.009.188	Annual Leave Payoff		+	5,718.58
5120.009.211	Emp Soc Sec Costs		+	355.75
5120.009.221	Emp Retirement Costs		+	916.12
5210.009.184	Longevity		+	2,572.19
5210.009.185	Bonus Leave Payoff		+	97.41
5210.009.188	Annual Leave Payoff		+	10,949.40
5210.009.211	Emp Soc Sec Costs		+	1,041.84
5210.009.221	Emp Retirement Costs		+	2,676.70
5260.009.188	Annual Leave Payoff		+	7,064.44
5260.009.211	Emp Soc Sec Costs		+	540.41
5260.009.221	Emp Retirement Costs		+	1,391.69
5400.009.184	Longevity		+	8,668.60
5400.009.211	Emp Soc Sec Costs		+	663.15
5400.009.221	Emp Retirement Costs		+	1,701.44
5860.009.184	Longevity		+	3,058.73
5860.009.188	Annual Leave Payoff		+	430.95
5860.009.211	Emp Soc Sec Costs		+	266.98
5860.009.221	Emp Retirement Costs		+	687.46
6110.009.184	Longevity		+	842.82
6110.009.211	Emp Soc Sec Costs		+	64.47
6110.009.221	Emp Retirement Costs		+	166.04
6200.009.184	Longevity		+	2,561.54
6200.009.211	Emp Soc Sec Costs		+	195.95
6200.009.221	Emp Retirement Costs		+	504.62
6540.009.184	Longevity		+	1,909.24
6540.009.211	Emp Soc Sec Costs		+	146.04
6540.009.221	Emp Retirement Costs		+	376.11
6550.009.184	Longevity		+	3,266.05
6550.009.211	Emp Soc Sec Costs		+	249.83
6550.009.221	Emp Retirement Costs		+	643.43

BUDGET AMENDMENT
State Public School Fund
June 25, 2020, Page 2

6551.009.184	Longevity	+	500.26
6551.009.211	Emp Soc Sec Costs	+	38.27
6551.009.221	Emp Retirement Costs	+	98.55
6610.009.184	Longevity	+	5,571.09
6610.009.185	Bonus Leave Payoff	+	8,569.09
6610.009.188	Annual Leave Payoff	+	14,796.00
6610.009.211	Emp Soc Sec Costs	+	2,213.64
6610.009.221	Emp Retirement Costs	+	5,700.42
6710.009.184	Longevity	+	2,273.63
6710.009.211	Emp Soc Sec Costs	+	173.94
6710.009.221	Emp Retirement Costs	+	447.91
6940.009.184	Longevity	+	5,587.18
6940.009.211	Emp Soc Sec Costs	+	427.42
6940.009.221	Emp Retirement Costs	+	1,060.11
7200.009.184	Longevity	+	1,019.27
7200.009.211	Emp Soc Sec Costs	+	77.98
7200.009.221	Emp Retirement Costs	+	<u>192.23</u>

Total – Non-Contributory Benefits \$ +179,733.24

B. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

School Technology

5110.015.418 Computer Software & Supplies \$ + 79.00

Total – School Technology \$ + 79.00

C. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Transportation

6550.056.461 Pur of Non-Cap Equipment \$ + 7,875.00

Total – Transportation of Pupils \$ + 7,875.00

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
State Public School Fund
June 25, 2020, Page 3

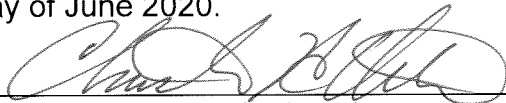
D. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

<u>Textbooks</u>	
1.5110.130.412 Textbooks	- <u>13,900.00</u>
Total – Textbooks	\$ - 13,900.00


E. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>Textbook and Digital Resources</u>	
1.5110.131.418.304 Computer Software & Supplies	+ 9,600.00
1.5110.131.418.350 Computer Software & Supplies	+ <u>4,300.00</u>
Total – Textbooks and Digital Resources	\$ + 13,900.00
3100.000 Revenue – State Public School Fund	\$ - 187,687.24

Passed by majority vote of the Board of Education of Camden County on the 25th day of June 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

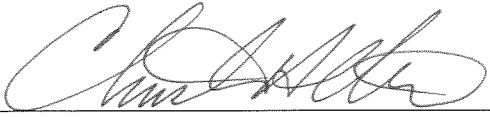

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		23,075.24
5200	Special Population Services		5,112.59
5300	Alternative Programs & Services		1,990.14
5400	School Leadership Programs		313.83
6200	Special Population Support		213.70
6400	Technology Support Services	25.57	
6500	Operational Support Services	38,580.07	
6600	Financial & Human Resource		1,004.15
6700	Accountability Services		216.90
6900	Policy, Leadership & Public	200.00	
7100	Community Services		123.78
7200	Nutrition Services		27.33
8100	Payments to Other Govt Units		6,727.98
Explanation:			
	Total Appropriation in Current Budget	\$	2,918,131.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$	2,918,131.00

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25, 2020

2. Local Current Expense Fund

A. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

Operation of the Plant

6510.802.341	Telephone	\$ +	3,952.76
6530.802.321	Utilities – Electric	-	14,302.96
6530.802.322	Utilities – Natural Gas	-	7,934.22
6540.802.173	Salary – Custodian	+	3,476.20
6540.802.199	Overtime Pay	-	35.51
6540.802.211	Emp Soc Sec Costs	+	402.32
6540.802.221	Emp Retirement Costs	-	1,127.05
6540.802.231	Emp Hosp Ins Costs	+	724.25
6540.802.311	Contracted Services	+	19,771.20
6540.802.323	Utilities – Water	+	2,760.17
6540.802.329	Waste Management Services	+	6,177.37
6540.802.411	Supplies & Materials	+	6,288.71
6580.802.113	Salary – Maintenance Supervisor	-	56.21
6580.802.175	Salary – Maintenance Mechanic	-	1,691.08
6580.802.184	Longevity Pay	+	2,013.65
6580.802.211	Emp Soc Sec Costs	-	453.83
6580.802.221	Emp Retirement Costs	+	430.18
6580.802.231	Emp Hosp Ins Costs	-	129.00
6580.802.311	Contracted Services	+	16,892.56
6580.802.319	Other Prof & Tech Services	+	255.20
6580.802.327	Rentals	+	440.00
6580.802.391	Stormwater Fee	-	10.99
6580.802.411	Supplies & Materials	+	150.54
6580.802.418	Computer Software & Supplies	-	100.00
6580.802.422	General Maintenance	-	143.03
6580.802.423	Gas – Maint Vehicles	+	37.86
6580.802.424	Oil – Maint Vehicles	+	92.35
6580.802.425	Tires & Tubes – Maint Vehicles	-	.68
6580.802.461	Pur of non-cap Equipment	-	<u>65.57</u>
Total – Operation of the Plant		\$ +	37,815.19

B. We have reviewed this program area and must decrease this area of the budget to cover expenses. We request your approval of the following amendment.

Classroom Teacher

5110.841.121	Salary	\$ -	11,819.72
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
Local Current Expense Fund
June 25, 2020 Page 2

5110.841.163	Substitute Pay	-	143.00
5110.841.211	Emp Soc Sec Costs	-	999.12
5110.841.221	Emp Retirement Costs	-	<u>2,684.00</u>
Total – Classroom Teacher		\$ -	15,645.84

- C. We have reviewed this program area and must decrease this area of the budget to cover expenses. We request your approval of the following amendment.

<u>Band Program</u>			
5110.844.121	Salary	\$ -	1,160.00
5110.844.181	Supplementary Pay	-	4,975.00
5110.844.211	Emp Soc Sec Costs	-	595.09
5110.844.221	Emp Retirement Costs	-	1,540.73
5110.844.231	Emp Hosp Ins Costs	-	1,079.72
5110.844.312	Workshop Expenses	-	100.00
5110.844.326	Cont Repair & Maintenance	-	111.53
5110.844.333	Field Trips	-	4,060.28
5110.844.411	Supplies & Materials	-	4,679.83
5110.844.461	Pur of non-cap Equipment	-	<u>1,877.03</u>
Total – Band Program		\$ -	20,179.21

- D. We have reviewed this program area and must decrease this area of the budget to cover expenses. We request your approval of the following amendment.

<u>At Risk</u>			
5330.847.198	Salary - Tutor	\$ -	<u>1,990.14</u>
Total – At Risk		\$ -	1,990.14

- E. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

<u>Office of the Superintendent</u>			
6940.865.411	Supplies & Materials	\$ +	<u>200.00</u>
Total – Office of the Superintendent		\$ +	200.00

- F. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

BUDGET AMENDMENT
 Local Current Expense Fund
 June 25, 2020 Page 3

Auxiliary Services

6580.885.113	Salary - Director	\$ +	172.00
6580.885.184	Longevity	+	1,186.58
6580.885.211	Emp Soc Sec Costs	+	58.35
6580.885.221	Emp Retirement Costs	-	576.88
6580.885.231	Emp Hosp Ins Costs	-	<u>43.00</u>

Total – Auxiliary Services \$ + 797.05

- G. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

Evaluation Testing

6720.890.332	Travel	\$ -	11.78
6720.890.411	Supplies & Materials	-	23.18
6720.890.418	Computer Software & Supplies	+	<u>165.12</u>

Total – Evaluation Testing \$ + 130.16

- H. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

Personnel

6620.895.113	Salary – Personnel Director	\$ -	51.50
6620.895.211	Emp Soc Sec Costs	-	144.13
6620.895.221	Emp Retirement Costs	-	379.76
6620.895.231	Emp Hosp Ins Costs	-	22.00
6620.895.311	Contracted Services	+	67.50
6620.895.312	Workshop Expenses	-	1,558.16
6620.895.319	Other Prof & Tech Services	+	1,692.57
6620.895.332	Travel	+	669.96
6620.895.411	Supplies & Materials	+	1,371.55
6620.895.418	Computer Software & Supplies	-	<u>684.05</u>

Total – Personnel \$ + 961.98

- I. We have reviewed this program area and must decrease this area of the budget to cover expenses. We request your approval of the following amendment.

Fiscal Services

6610.875.312	Workshop Expenses	\$ -	<u>1,914.76</u>
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BUDGET AMENDMENT
 Local Current Expense Fund
 June 25, 2020 Page 4

Total – Fiscal Services \$ - 1,914.76

- J. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

School Technology

6400.905.411 Supplies & Materials \$ + 25.57

Total – School Technology \$ + 25.57

- K. We have reviewed this area of the budget and must increase to cover expenses. We request your approval of the following amendment.

Additional Pay

5110.911.181	Supplementary Pay	\$ + 10,500.00
5110.911.211	Emp. Soc. Sec. Costs	+ 803.40
5110.911.221	Emp. Retirement Cost	+ 2,117.78
5120.911.181	Supplementary Pay	- 750.00
5120.911.211	Emp. Soc. Sec. Cost	- 57.38
5120.911.221	Emp. Retirement Cost	- 147.75
5210.911.181	Supplementary Pay	+ 500.00
5210.911.211	Emp Soc Sec Costs	+ 7.06
5210.911.221	Emp Retirement Cost	+ 98.50
5240.911.181	Supplementary Pay	- 500.00
5240.911.211	Emp Soc Sec Costs	- 38.25
5240.911.221	Emp Retirement Cost	- 94.30
5260.911.181	Supplementary Pay	- 4,000.00
5260.911.211	Emp Soc Sec Costs	- 306.00
5260.911.221	Emp Retirement Costs	- 779.60
5410.911.181	Supplementary Pay	- 97.42
5410.911.211	Emp Soc Sec Costs	- 87.61
5410.911.221	Emp Retirement Cost	- 470.95
5420.911.181	Supplementary Pay	+ 374.69
5420.911.211	Emp Soc Sec Costs	+ 19.50
5420.911.221	Emp Retirement Cost	- 52.04
6200.911.181	Supplementary Pay	- 166.67
6200.911.211	Emp Soc Sec Costs	- 12.75
6200.911.221	Emp Retirement Cost	- 34.28
6580.911.221	Emp Retirement Cost	- 32.17
6610.911.211	Emp Soc Sec Costs	- .61
6610.911.221	Emp Retirement Cost	- 32.03
6620.911.181	Supplementary Pay	+ .04

BUDGET AMENDMENT
 Local Current Expense Fund
 June 25, 2020 Page 5

6620.911.211	Emp Soc Sec Costs	-	.85
6620.911.221	Emp Retirement Cost	-	17.92
6710.911.181	Supplementary Pay	-	347.06
7100.911.181	Supplementary Pay	-	.02
7100.911.211	Emp Soc Sec Costs	-	105.85
7100.911.221	Emp Retirement Cost	-	17.91
7200.911.181	Supplementary Pay	+	.02
7200.911.211	Emp Soc Sec Costs	+	.07
7200.911.221	Emp Retirement Cost	-	<u>27.42</u>
Total – Additional Pay		\$ +	6,244.22

- L. We have reviewed this program area and must increase this area of the budget to cover expenses. We request your approval of the following amendment.

Staff Development

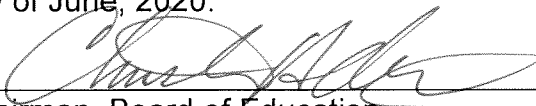
5110.912.311	Contracted Services	\$ +	<u>283.76</u>
Total – Staff Development		\$ +	283.76

- M. We have reviewed this program area and must decrease this area of the budget to cover expenses. We request your approval of the following amendment.

Child Nutrition

8100.990.715	Transfer to Child Nutrition	\$ -	<u>6,727.98</u>
Total – Child Nutrition		\$ -	6,727.98

Passed by majority vote of the Board of
 Education of Camden County on the 25th
 day of June, 2020.


 Chairman, Board of Education


 Secretary, Board of Education

Budget Amendment

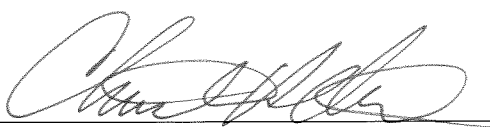

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services		2300.01
5200	Special Populations Services	80.25	
5800	School Based Support Services		12.19
8100	Payments to Other Govt Units		90.22
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	859,767.04
Amount of Increase /Decrease of Above Amendment		-	2,322.17
Total Appropriation in Current Amended Budget		\$	855,444.87

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25,2020

3. Federal Grant Fund

A. We have reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

Career & Technical Edu - Program

Project #20-017-150

3.5120.017.351CTE Tuition Fees	\$ -	996.42
3.5120.017.411 Instructional Supplies	+	696.41
3.8100.017.392 Indirect Costs	+	<u>300.01</u>

Total – Career & Technical Edu - Program	\$ +	0.00
		=====

3.3600.017 Revenue – Career & Technical Edu	\$ -	0.00
		=====

B. We have received an allotment revision and reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

Student Support & Academic Enrichment

Project #20-118-150

3.5210.118.311 Contracted Services	\$ +	64.14
3.8100.118.392 Indirect Costs	+	<u>54.99</u>

Total – Student Support & Academic Enrichment	\$ +	119.13
		=====

3.3600.118 Revenue – Student Support	\$ -	119.13
		=====

C. We have received an allotment revision and reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

Supportive Effective Instruction

Project #20-103-150

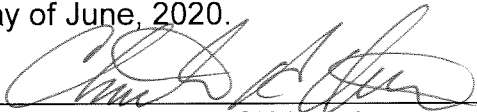
3.5110.103.163 Substitute Pay	\$ -	2,000.00
3.5210.103.163 Substitute Pay	+	15.00
3.5210.103.211 Emp Soc Sec Cost	+	1.11
3.5870.103.312 Workshop Expenses	-	12.19
3.8100.103.392 Indirect Costs	-	<u>445.22</u>

Attachment: School Budget Amendments (2737 : School Budget Amendments)


BUDGET AMENDMENT
Federal Grant Funds
June 25, 2020, Page 2

Total – Supportive Effective Instruction	\$ - 2,441.30
	=====
3.3600.118 Revenue – Student Support	\$ + 2,441.30
	=====

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

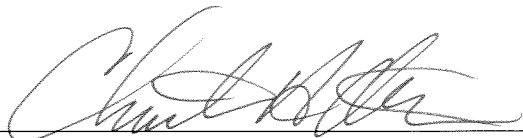
Federal Grant Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

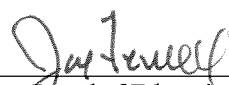
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
6500	Operational Support Services	127,156.00	
Explanation: Revenues increased for carryover funds			
	Total Appropriation in Current Budget	\$	733,706.04
	Amount of Increase /Decrease of		
	Above Amendment		+ 127,156.00
	Total Appropriation in Current Amended	\$	860,862.04
	Budget		

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25,2020

3. Federal Grant Fund

A. We have received funds in the program and must increase our budget to reflect this. We request your approval of the following amendment.

CARES Act 2020

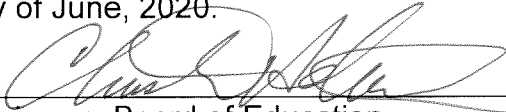
Project #20-163-150

3.6540.163.311 Contracted Services \$ +127,156.00

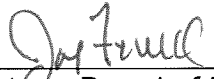
Total – CARES Act 2020 \$ +127,156.00
=====

3.3600.163 Revenue – CARES Act 2020 \$ - 127,156.00
=====

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

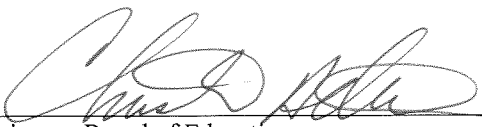

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Operational Support Services	820.97	
8100	Payments to Other Govt Units		587.66
8200	Unbudgeted Fund		1328.31
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	860,862.04
Amount of Increase/Decrease of Above Amendment		-	1,095.00
Total Appropriation in Current Amended Budget		\$	859,767.04

<p>Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25,2020

3. Federal Grant Fund

A. We have reviewed this area of the budget and find that we must transfer funds within the budget as well as increase based on unbudgeted funds. We request your approval of the following amendment.

Career & Technical Edu - Program

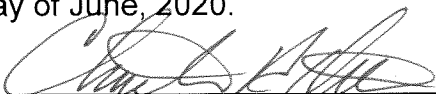
Project #20-017-150

3.5120.017.181 Supplementary Pay	\$ + 1,000.00
3.5120.017.211 Emp. Soc. Sec. Costs	+ 76.51
3.5120.017.221 Emp. Retirement Costs	+ 197.00
3.5120.017.351CTE Tuition Fees	- 1,000.00
3.5120.017.411 Instructional Supplies	+ 6,930.95
3.5120.017.418 Comp Software & Supplies	- 3,260.52
3.5120.017.461Purchase of Non-Cap Equipment	- 3,122.97
3.8100.017.392 Indirect Costs	- 587.66
3.8200.017.399 Unbudgeted Funds	- 1,328.31


Total – Career & Technical Edu - Program \$ - 1,095.00
=====

3.3600.017 Revenue – Career & Technical Edu \$ + 1,095.00
=====

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

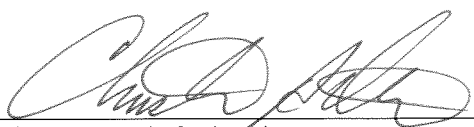
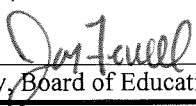
Camden County Schools Administrative Unit

Child Nutrition Fund

The Camden County Board of Education at a meeting on the 25th day of June 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
7200	Child Nutrition Services	85,988.05	
Explanation:			
	Total Appropriation in Current Budget	\$	646,399.00
	Amount of Increase/(Decrease) of		
	Above Amendment		85,988.05
	Total Appropriation in Current Amended		
	Budget		732,387.05

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 25th day of June 2020.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____</p> <p>Chairman, Board of County Commissioners</p> <p>_____</p> <p>Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT

June 25, 2020

5. Child Nutrition Fund

- A. We have reviewed our budget and find that we must transfer funds to cover expenses within the program and adjust revenue to do the same. We request your approval of the following amendment.

Child Nutrition

7200.035.113	Salary – CN Director	\$ -	2,508.00
7200.035.165	Substitute Pay	-	5,859.64
7200.035.174	Salary – CN Managers	+	28,762.46
7200.035.176	Salary – CN Workers	+	13,047.33
7200.035.184	Longevity Pay	-	264.74
7200.035.188	Annual Leave Payout	-	200.00
7200.035.199	Overtime Pay	-	1,066.92
7200.035.211	Emp Soc Sec Costs	-	1,228.23
7200.035.221	Emp Retirement Costs	+	717.55
7200.035.231	Emp Hosp Ins Costs	-	2,735.83
7200.035.232	Emp Worker's Comp Insurance	-	200.00
7200.035.233	Unemployment Insurance Costs	-	200.00
7200.035.312	Workshop Expenses	+	48.65
7200.035.314	Printing & Binding	-	300.00
7200.035.326	Cont Repair & Mtce	-	101.00
7200.035.332	Travel	-	463.04
7200.035.341	Telephone	-	218.19
7200.035.342	Postage	-	25.00
7200.035.411	Supplies & Materials	-	1,190.57
7200.035.418	Comp Software & Supplies	+	4,166.62
7200.035.451	Food Purchased	+	55,637.45
7200.035.453	Food Processing Supplies	+	8,943.35
7200.035.461	Pur of Non-Cap Equipment	-	700.00
7200.035.571	Depreciation	-	8,074.20

Total – Child Nutrition \$ + 85,988.05

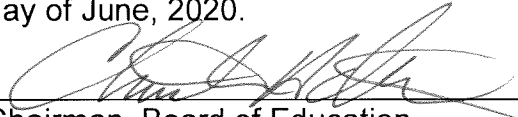
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3811.035	USDA Grants	\$ -	27,316.75
3815.035	USDA Grants – Commodities Used	-	55,998.54
4311.035	Sales – Breakfast Full Pay	+	2,262.20
4312.035	Sales – Breakfast Reduced	+	1,100.00
4314.035	Sales – Lunch Full Pay	+	36,159.20
4315.035	Sales – Lunch Reduced	+	4,040.00
4318.035	Sales - Supplemental	+	18,617.13
4324.035	Catered Supplements	+	3,360.00
4341.035	State Reimb – Reduced Breakfast	-	6,697.30
4450.035	Interest	-	34.50
4490.035	Miscellaneous Operating Revenue	-	.05

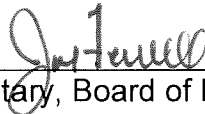
BUDGET AMENDMENT
Child Nutrition Fund
June 25, 2020, Page 2

4921.035	Transfer from State Public School Fund	- 71,479.44
4922.035	Transfer from Local Current Expense	+ <u>10,000.00</u>
Total – Revenue Child Nutrition		\$ - 85,988.05

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendments (2737 : School Budget Amendments)

Budget Amendment

Camden County Schools Administrative Unit


Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2020 passed the following resolution.

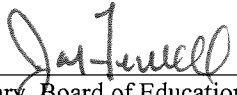
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	2,445.30	
6500	Operational Support Services		2,445.30
Explanation:			
	Total Appropriation in Current Budget	\$	494,909.00
	Amount of Increase/Decrease of Above Amendment		0.00
	Total Appropriation in Current Amended Budget	\$	494,909.00

Passed by majority vote of the Board of Education of Camden County on the 25th day of June 2020.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (2737 : School Budget Amendments)

BUDGET AMENDMENT
June 25, 2020

8. Other Local Current Expense Fund

- A. We have reviewed this budget and find that we must transfer to cover expenses. We request your approval of the following amendment.

JR ROTC Program

5110.301.187	Salary – Differential Pay	\$ + 5,075.50
5110.301.123	Salary – USCG Jr Leader	- 58.91
5110.301.211	Emp Soc Sec Costs	+ 37.07
5110.301.221	Emp Retirement Costs	- 866.36
5110.301.231	Emp Hosp Ins Costs	- 118.00
5110.301.333	Field Trips	- <u>1,545.06</u>
Total – JR ROTC Program		\$ + 2,524.24

- B. We have reviewed this budget and find that we must transfer to cover expenses. We request your approval of the following amendment.

Activity Bus

6550.706.175	Transportation Personnel	\$ - <u>2,524.24</u>
Total – Activity Bus		\$ - 2,524.24

- C. We have reviewed this budget and find that we must transfer to cover expenses. We request your approval of the following amendment.


School Technology

5110.905.418	Computer Software & Supplies	\$ + 66.98
5110.905.462	Pur of Non-Cap Computer Hardware	- 145.92
6510.905.341	Telephone for Telecom	+ <u>78.94</u>
Total – School Technology		\$ + 0.00

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2020.



Chairman, Board of Education



Secretary, Board of Education



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.D
Meeting Date: July 06, 2020

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: August Ren. DMV Monthly report (PDF)

Summary: DMV Monthly Report August, 2020 Renewals Due 9/15/2020

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County August Renewals Due 9/15/20

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
29,132.85	29,486.23	20,492.76	79,111.84

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson

Tax Administrator of Camden County

Attachment: August Ren. DMV Monthly report (2741 : DMV Monthly Report)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 7.E
Meeting Date: July 06, 2020
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Collection Report**
Attachments: Tax Collection Report (PDF)

Tax Collection Report

MAY 2020

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	4,595.66		Refund - \$7.09	4,595.66	
4	8,066.91			8,066.91	
5	175.30		Refund -\$24.77		175.30
	10,089.95		Refund - \$0.41	10,089.95	
6	3,751.48			3,751.48	
7	4,663.00			4,663.00	
8	6,750.28			6,750.28	
11	3,041.14			3,041.14	
12	3,670.52			3,670.52	
13	6,391.56			6,391.56	
14	8,704.44		Refund -\$2.20	8,704.44	
15	18,659.25			18,659.25	
18	3,644.58			3,644.58	
19	3,150.00			3,150.00	
19	2,354.50			2,354.50	
20	1,940.53			1,940.53	
21	1,345.24			1,345.24	
22	1,233.36			1,233.36	
26			Refund - \$50.00		
	16,564.94		Refund - \$179.05	16,564.94	
27	5,452.22		Refund - \$1.08		5,452.22
	5,342.25			5,342.25	
28	9,144.19			9,144.19	
29	10,899.87			10,899.87	
	2,040.00			\$ 2,040.00	
	\$ 141,671.17	\$ -		\$ 136,043.65	\$ 5,627.52
Total Deposits and PSN	\$ 141,671.17			\$ 141,671.17	
		PSN Checks - \$6.00 - for info only, fees were paid to PSN			
	\$ (264.60)	Refund			
	\$ -	Over			
	\$ -	Shortage			
	\$ -	Adjustment			
Grand Total	\$ 141,406.57				

Attachment: Tax Collection Report (2726 : Tax Collection Report)

Submitted by: Risa S. Anderson Date: 6-5-2020

Approved by: _____ Date: _____

**CAMDEN COUNTY**

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AGENDA ITEM SUMMARY SHEET****Consent Agenda**

Item Number: 7.F
Meeting Date: July 06, 2020

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Vehicle Refunds Over \$100.00**

Attachments: Vehicle Refunds Over \$100(PDF)

Summary: May, 2020 Vehicle Refunds Over \$100.00

Recommendation: Review and Approve

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report



Report Date 6/17/2020

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
KIRKNER, DAWN CHERIE	KIRKNER, DAWN CHERIE	KIRKNER, BARRY EUGENE JR	118 PINE RIDGE DR	SOUTH MILLS, NC 27976	Proration	0035413302	PDD7268	AUTHORIZED	125964350	Refund Generated due to proration on Bill #0035413302-2019-2019-0000-00	Tag Surrender	05/26/2020	5/27/2020 8:16:58 AM	1843	Tax	(\$102.76)	\$0.00	(\$102.76)	
														1	Tax	(\$1.39)	\$0.00	(\$1.39)	
																		Refund	\$104.15

Submitted by Lisa S. Anderson Date 6-18-2020
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners

Attachment: Vehicle Refunds Over \$100 (2722 : Vehicle Refunds Over \$100.00)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.G
Meeting Date: July 06, 2020
Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith

Item Title **Refunds Over \$100.00**

Attachments: Refunds Over \$100 (PDF)

Summary: May, 2020 Refunds Over \$100.00

Recommendation: Review and Approve

ACS Tax System
5/26/20 12:15:54

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
154.61	GARRETT, BERTHA MARLENE 379 OLD SWAMP ROAD SOUTH MILLS NC 27976	2019 R 01-7999-00-78-4680.0000 overpayment	20200427 1 252771
804.40	MCCOY, CHARLES E. & SHEILA E. 231 LAKE ROAD CAMDEN NC 27921	2019 R 01-8908-00-51-3864.0000 overpayment 2020 real taxes	20200428 1 252786
959.01	Total Refunds		

Submitted by Lisa S. Anderson Date 5-24-2020
Lisa S. Anderson, Tax Administrator Camden Coutny

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners

Attachment: Refunds Over \$100 (2724 : Refunds Over \$100.00)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.H
Meeting Date: July 06, 2020

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Pickups, Releases & Refunds**

Attachments: Pickups, Releases & Refunds (PDF)



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.I
Meeting Date: July 06, 2020

Submitted By: Stephanie Jackson, HR Director
 Finance
 Prepared by: Karen Davis

Item Title Home & Community Care Block Grant for Older Adults

Attachments: Home & Community Care Block Grant (PDF)

Summary:
 Annual HCCB Grant administered through Albemarle Commission benefiting older adults in Camden; provides transportation, home health services and nutrition program.

Recommendation:
 Approval.

July 1, 2020 through June 30, 2021

Home and Community Care Block Grant for Older Adults
Agreement for the Provision of County-Based Aging Services

Attachment: Home & Community Care Block Grant (2744 : Home & Community Care Block Grant for Older Adults)

This Agreement, entered into as of this 1st day of July, 2020, by and between the County of **Camden** (hereinafter referred to as the "County") and the **Albemarle Commission** Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, the Area Agency and the County agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the Area Agency through the North Carolina Division of Aging and Adult Services, as set forth in a) this document, b) the County Funding Plan, as reviewed by the Area Agency and the Division of Aging and Adult Services, c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging and Adult Services Service Standards Manual, Volumes I through IV, and, e) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

- 1. As provided in the Area Plan, community service providers specified by the County to encourage maximum collocation and coordination of services for older persons are as follows:

Albemarle Commission	Inter County Public Transportation Authority
Quality Home Staffing, Inc	
- 1(a) The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.
- 2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.
- 3. Grant Administration. The grant administrator for the Area Agency shall be Laura Alvarico,

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(revised 2/16)

Area Agency Director. The grant administrator for the County shall be **Ken Bowman, County Manager**.

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.
5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.
6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

(b) Reimbursement of Service Costs

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Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c) Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

(d) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to fall below minimum budgeting requirements for any of the aforementioned services, as

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specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm> .

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director
North Carolina Division of Aging and Adult Services
2101 Mail Service Center

693 Palmer Drive
Raleigh, North Carolina 27699-2101

Attachment: Home & Community Care Block Grant (2744 : Home & Community Care Block Grant for Older Adults)

- 10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
- 11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider’s fiscal year.

<u>Annual Expenditures</u>	<u>Report Required to AAA</u>	<u>Allowable Cost for Reporting</u>
• Less than \$25,000 in	Certification form and State	N/A

State or Federal funds	Grants Compliance Re- porting <\$25,000 (item # 11, Activities and Accomplishments does <u>not</u> have to be completed) OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	
<ul style="list-style-type: none"> • Greater than \$25,000 and less that \$500,000 in State Funds or \$750,000 in Federal Funds 	Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expendi- tures OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> • \$500,000 + in State funds but Federal pass through in an amount less than \$750,000 	Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)	May use State funds, but <u>not</u> Federal Funds
<ul style="list-style-type: none"> • \$500,000+ in State funds and \$750,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)	May use State and Federal funds
<ul style="list-style-type: none"> • Less than \$500,000 in State funds <u>and</u> \$750,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part (i.e. Single Audit)	May use Federal funds, but <u>not</u> State funds.

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly

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repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.
14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.
17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.

DAAS-735
(revised 2/16)

18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <http://www.ncdhhs.gov/control/retention/retention.htm> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. The Division of Archives and Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <http://archives.ncdcr.gov/For-Government/Retention-Schedules/Authorized-Destruction>.

DAAS-735
(revised 2/16)

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.


Camden County

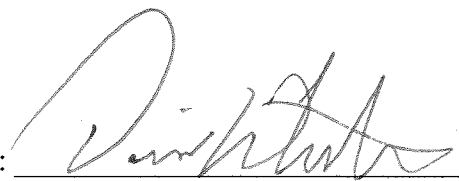
Attest:

_____ By: _____
Chairman, Board of Commissioners


Area Agency

Attest:


_____ Area Agency Director


By: _____
Executive Director, (Interim)
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: 
_____ FINANCE OFFICER, Lead Regional Organization

DAAS-731 (Rev. 2/16)																			
Home and Community Care Block Grant for Older Adults																			
County <u>Camden</u>																			
July 1, 2020 through June 30, 2021																			
County Funding Plan																			
County Services Summary																			
Services	A			B		C		D		E		F		G		H		I	
	Access	In-Home	Other	Total	Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units							
In- Home Level I		3182		//////////	354	3536		3536	208	17	1	208							
In- Home Level II		34975		//////////	3886	38861		38861	2159	18	10	2159							
In- Home Level III		3370		//////////	374	3744		3744	208	18	1	208							
Trans. General	21752			//////////	2417	24169		24169	1684	14.35	31	1684							
Congregate Meals			18786	//////////	2087	20873	2087	22960	2783	7.5	20	2783							
Home Del. Meals			16809	//////////	1868	18677	1698	20375	2264	8.25	20	2264							
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
				//////////	0	0		0											
Total	21752	41527	35595	98874	10986	109860	3785	113645	9306	//////////	83	9306							

Signature, Chairman, Board of Commissioners _____ Date _____



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7J
Meeting Date: July 06, 2020

Submitted By: Tim White, Parks & Recreation Director
Parks & Recreation
Prepared by: Karen Davis

Item Title **Surplus Property Request - Parks & Recreation**

Attachments: Surplus Property - Parks & Recreation (PDF)



Surplus Property Request

Requested by:
 Sell Dispose

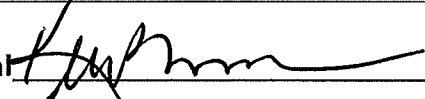
Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval: 

Disposal Method:

Value:

Comments:

Board Approval

Approved Denied Date:

Comments:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item D

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Attachment: Surplus Property - Parks & Recreation (2728 : Surplus Property - Parks & Recreation)



CAMDEN COUNTY

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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 10.A
Meeting Date: July 06, 2020

Submitted By: Karen Davis, Clerk to the Board
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds Report (PDF)

Camden County Register of Deeds: Tammie Krauss
 May 2020 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
05/01/20	\$ -	\$ -	\$ 323.40	\$ 336.60	\$ 4.44	\$ 26.36	\$ 43.40	\$ 221.80	\$ 956.00
05/04/20	\$ -	\$ -	\$ 274.40	\$ 285.60	\$ 5.99	\$ 38.42	\$ 24.80	\$ 329.99	\$ 959.20
05/05/20	\$ -	\$ -	\$ 704.62	\$ 733.38	\$ 5.43	\$ 33.35	\$ 43.40	\$ 279.42	\$ 1,799.60
05/06/20	\$ -		\$ 555.66	\$ 578.34	\$ 2.63	\$ 15.27	\$ 24.80	\$ 132.30	\$ 1,309.00
05/07/20	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.42	\$ 11.64	\$ 12.40	\$ 99.54	\$ 161.00
05/08/20	\$ 5.00	\$ 30.00	\$ 308.70	\$ 321.30	\$ 6.69	\$ 36.91	\$ 55.80	\$ 311.60	\$ 1,076.00
05/11/20			\$ 578.20	\$ 601.80	\$ 5.65	\$ 34.77	\$ 43.40	\$ 292.18	\$ 1,556.00
05/12/20	\$ -	\$ -	\$ -	\$ -	\$ 1.35	\$ 8.14	\$ 12.40	\$ 68.11	\$ 90.00
05/13/20			\$ 637.00	\$ 663.00	\$ 7.49	\$ 46.05	\$ 62.00	\$ 383.46	\$ 1,799.00
05/14/20			\$ 584.08	\$ 607.92	\$ 4.05	\$ 24.42	\$ 37.20	\$ 204.33	\$ 1,462.00
05/15/20	\$ 5.00	\$ 30.00	\$ 1,441.09	\$ 1,499.91	\$ 9.45	\$ 54.22	\$ 74.40	\$ 456.93	\$ 3,571.00
05/18/20					\$ 2.70	\$ 16.91	\$ 18.60	\$ 141.79	\$ 180.00
05/19/20			\$ 210.21	\$ 218.79	\$ 3.83	\$ 23.57	\$ 31.00	\$ 196.60	\$ 684.00
05/20/20					\$ 3.19	\$ 18.92	\$ 31.00	\$ 159.89	\$ 213.00
05/21/20					\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 116.00
05/22/20			\$ 1,237.25	\$ 1,287.75	\$ 13.02	\$ 78.64	\$ 105.40	\$ 670.94	\$ 3,393.00
05/26/20			\$ 19.11	\$ 19.89	\$ 4.86	\$ 28.61	\$ 43.40	\$ 247.13	\$ 363.00
05/27/20			\$ 73.01	\$ 75.99	\$ 2.70	\$ 16.28	\$ 24.80	\$ 136.22	\$ 329.00
05/28/20			\$ 784.49	\$ 816.51	\$ 5.97	\$ 36.82	\$ 49.60	\$ 305.61	\$ 1,999.00
05/29/20	\$ 5.00	\$ 30.00	\$ 493.92	\$ 514.08	\$ 10.31	\$ 58.58	\$ 86.80	\$ 496.31	\$ 1,695.00
									\$ -
									0.00
									0.00
									\$ -
TOTAL	\$ 20.00	\$ 120.00	\$ 8,225.14	\$ 8,560.86	\$ 103.91	\$ 617.96	\$ 843.20	\$ 5,219.73	\$ 23,710.80

Attachment: Register of Deeds Report (2729 : Register of Deeds Report)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Friday, May 01, 2020 to Sunday, May 31, 2020

Name	Amount
NC Children's Trust Fund	\$20.00
NC Domestic Violence Fund	\$120.00
State Revenue Stamp	\$8,225.14
County Revenue Stamp	\$8,560.86
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$103.91
ROD Automation Fund	\$617.96
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$843.20
ROD General Fund	\$5,219.73
Total Distribution For Period	\$23,710.80
Cash Total	\$526.60
Check Total	\$23,088.20
Pay Account Total	\$96.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$23,710.80



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	10.B
Meeting Date:	July 06, 2020
Submitted By:	Kim Perry, Library Prepared by: Kim Perry
Item Title	Library Report 5/2020
Attachments:	20-05 (DOCX)

Camden County Public Library

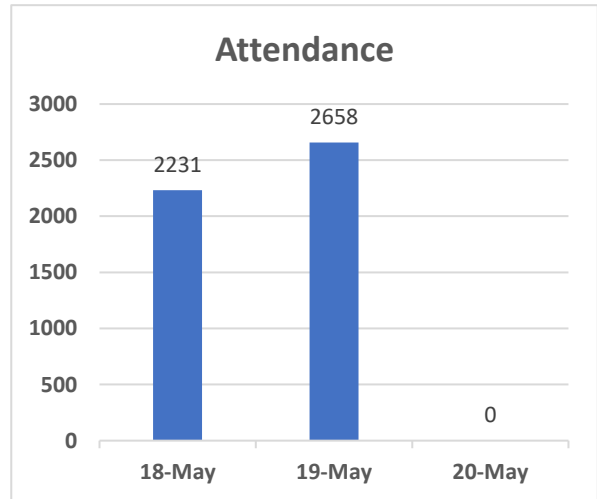
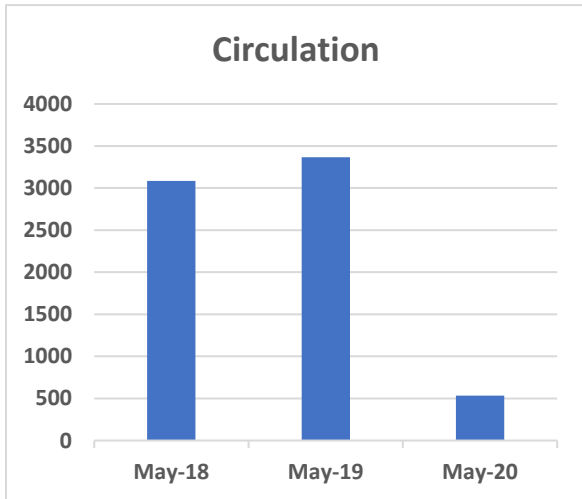
MAY 2020 Statistics

Library Closed May 1-30 due to COVID 19

Visitor Count	0
Materials Check Outs & Renewals	535*
Computer/ Wireless Use	0/144
Questions Answered	108
Children’s Programs/Attendance	0/0
Adult Programs/Attendance	0/0
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	3/28
Days/Hours Open	0/0
# Items in Collection	19,351
Library Card Holders	2,570

*Cloud Library Circulation increased 41.8% compared to 5/19

Comparison by Year 2018-2020



Attachment: 20-05 (2739 : Library Report)

In attempting to follow the guidelines for **Phase I** and **Phase II** beginning May 22 of Governor Cooper's plan to safely reopen our state during the **COVID-19 crisis**:

- We followed a "minimal staffing" model on-site to allow social distancing.
- Two full-time staff members worked on-site Monday – Friday, 9 am – 5 pm to assist patrons remotely, answer phone calls, and complete in-person work responsibilities.
- One full-time staff member worked remotely Monday - Friday.
- Work was logged using a shared Google Sheets file.
- The County Librarian supervised library employees and verified timesheets.

Library staff were engaged, focused, and productive during closure and embraced the opportunity to focus on:

- Program planning – including our Summer Reading Program.
- Weeding the collection.
- Shelf reading.
- Cleaning up cataloging records.
- Customer database management.
- Computer update project.
- Professional development.
- Deep cleaning the building.

An LSTA (Library Services & Technology)/ NC State Library grant was awarded to the East Albemarle Regional Library and shared among all locations. Supplies to safely operate following the COVID-19 crisis may be purchased with these funds. Camden Public Library purchased materials to install a plexiglass shield around the Circulation Desk. Any excess money will be expended on supplies to allow our staff to safely interact and instruct patrons following reopening.