



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

BOARD OF COMMISSIONERS

**May 04, 2020
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
May 04, 2020
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

Invocation & Pledge of Allegiance

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Consideration of Agenda (For discussion and possible action)

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 4. New Business (For discussion and possible action)

- A. Tax Report
- B. EMS Agreement
- C. HMGP Hurricane Matthew Bid Award
- D. Commerce Park Access Road
- E. Proclamation - Older Americans Month

ITEM 5. Board Appointments (For discussion and possible action)

- A. Planning Board
- B. Resolution to Appoint Plat Review Officer

ITEM 6. Consent Agenda

- A. BOC Meeting Minutes - March 5, 2020
- B. BOC Meeting Minutes - April 1, 2020
- C. BOC Meeting Minutes- April 6, 2020
- D. Budget Amendments
- E. School Budget Amendment
- F. DMV Monthly Report
- G. Refunds Over \$100.00
- H. Pickups, Releases & Refunds
- I. Tax Collection Report
- J. 2019-2020 Audit Contracts
- K. Estimated Property Values
- L. Set Public Hearing - 2020-2024 Capital Improvement Program
- M. Set Public Hearing - FY 2020-2021 Budget

ITEM 7. County Manager's Report

ITEM 8. Commissioners' Reports

ITEM 9. Information, Reports & Minutes From Other Agencies

- A. Trillium Health Resources Annual Report
- B. Library Report
- C. Register of Deeds Report

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 4.A
Meeting Date: May 04, 2020
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title **February Monthly Report**
Attachments: Tax Report (PDF)
Summary: February Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	368,032.45	38,195.66
2018	73,731.48	2,835.35
2017	27,600.00	2,833.33
2016	13,854.81	1,904.40
2015	8,914.16	944.99
2014	11,144.94	1,228.71
2013	7,447.15	4,851.16
2012	5,778.79	7,734.37
2011	4,672.66	6,296.77
2010	4,149.58	4,642.02

Attachment: Tax Report (2693 : Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	525,326.02
TOTAL PERSONAL PROPERTY UNCOLLECTED	71,466.76
TEN YEAR PERCENTAGE COLLECTION RATE	99.21%
COLLECTION FOR 2020 vs. 2019	74,019.68 vs. 66,654.69

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2019	94.72%
2018	98.98%
2017	99.57%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: Tax Report (2693 : Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING February **2020**

BY TAX ADMINISTRATOR

- 20 NUMBER DELINQUENCY NOTICES SENT
- 6 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 0 NUMBER OF WAGE GARNISHMENTS ISSUED
- 0 NUMBER OF BANK GARNISHMENTS ISSUED
- 10 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: Tax Report (2693 : Tax Report)

Real
1

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	7,418.60	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	03-8943-02-65-7700.0000	6,565.85	1	BRUCE TIMOTHY WARREN	SHILOH	131 COOKS LANDING RD
R	02-8934-01-18-8282.0000	5,567.30	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
R	03-8899-00-16-2671.2425	5,133.98	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8934-01-18-6001.0000	4,970.13	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	02-8935-02-66-7093.0000	4,702.59	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8944-00-87-7021.0000	4,233.91	1	MARK M. BRIGMAN SR & LISA L. SEAMARK INC.	CAMDEN	175 MCKIMMEY RD
R	03-8899-00-45-2682.0000	3,839.99	10	ROSA ALICE FEREBEE HEIRS	SHILOH	HOLLY RD
R	02-8944-00-36-1417.0000	3,816.88	1	GILBERT WAYNE OVERTON &	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	KIM SAWYER	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	3,376.93	1	WILLIAM DAVID BYRUM	CAMDEN	110 MILL DAM RD N
R	03-9809-00-23-8838.0000	3,325.38	1	ARNOLD AND THORNLEY, INC.	SHILOH	112 HIGH RD
R	02-8934-01-18-8072.0000	3,234.74	1	FLOYD & JUNE T. ETHERIDGE	CAMDEN	146 158 US W
R	02-8944-00-51-7111.0000	3,065.60	1	LINTON RIDDICK	SOUTH MILLS	110 BILLETTS BRIDGE RD
R	01-7090-00-64-6040.0000	2,949.86	1	LINWOOD GREGORY	CAMDEN	129 LILLY RD
R	02-8935-01-08-8786.0000	2,940.10	1	JAMES B. SEYMOUR ETAL	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8934-01-29-4617.0000	2,923.24	1	LASHLE ETHERIDGE SR. HEIRS	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	2,922.52	1	THOMAS REESE	CAMDEN	168 BUSHELL RD
R	02-8943-01-17-4388.0000	2,909.12	1	WILLIAM K. COLONNA	CAMDEN	301 JAPONICA DR
R	01-7081-00-52-7312.0000	2,805.98	1	NMJ PROPERTIES LLC	SOUTH MILLS	256 CULPEPPER RD
R	02-8923-00-19-3774.0040	2,720.76	1	JOHNNIE MERCER HEIRS	CAMDEN	431 158 US W
R	02-8944-00-99-1027.0000	2,716.91	2	TAYLOR LEIGH PROPERTIES LLC	CAMDEN	MCKIMMEY RD
R	03-8973-00-22-3033.0000	2,660.14	1	GODFREY RIDDICK	SHILOH	899 SANDY HOOK RD
R	01-7090-00-64-4058.0000	2,572.41	1	MICHAEL ASKEW	SOUTH MILLS	131 LILLY RD
R	01-7999-00-62-3898.0000	2,568.65	1	JACKIE E BAILEY	SOUTH MILLS	257 A OLD SWAMP RD
R	01-7997-00-75-4295.0000	2,537.15	1	CECIL BARNARD HEIRS	SOUTH MILLS	100 ROBIN CT W
R	03-8962-00-67-1021.0000	2,509.41	3	JEWEL H. DAVENPORT	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,459.32	1		CAMDEN	WINDY HEIGHTS DR

Delinquencies Top-30 Unpaid

04/24/20 12:39:21

Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,418.60	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	945.00	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	636.33	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8962-00-04-9097.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	9	846.93	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	9	674.58	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	9	629.27	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	9	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	8	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8899-00-36-1568.0000	8	400.52	PETER BUTSAVAGE	SHILOH	HIBISCUS RD

04/24/20 12:39:22

Delinquencies Top-30 Oldest

Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,183.53	10	JOHN MATTHEW CARRIER	CAMDEN	150 158 HWY
P	0001591	859.53	1	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0002924	497.77	2	PAUL BEAUMONT	SHAWBORO	106 DEERFIELD TRL
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0002941	453.90	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0002194	431.34	5	DAVID LEE HALL JR	SHILOH	849 SANDY HOOK RD S
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0000846	403.85	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001546	343.89	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0003399	302.87	1	JAI ME ARMANDO ARIZAGA	SOUTH MILLS	182 CULPEPPER RD
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	5	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002525	239.04	1	JOSEPH VINCENT CARDYDYN	SHILOH	260 ONE MILL RD
P	0001952	238.91	8	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000905	232.45	2	KEVIN & STACY ANDERSON, INC	SHILOH	111 AARON DR
P	0001976	205.03	2	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	193.32	2	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0003109	181.33	1	CRAIG SCOTT CAREY	SOUTH MILLS	206 SHARON CHURCH RD
P	0001693	161.46	10	ALLIANCE NISSAN	CAMDEN	158 HWY W

Delinquencies Top-30 Unpaid

Attachment "B"
Personal

Roll	Parcel Number	YrsDtg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	2,183.53	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	EDGEWATER DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	158 US W
P	0001072	10	568.40	PAM BUNDY	SHILOH	AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	158 HWY W
P	0001230	8	411.11	JAMES NYE	CAMDEN	158 HWY W
P	0001694	8	288.99	THOMAS B. THOMAS HEIRS	SOUTH MILLS	ROBIN CT W
P	0001952	8	238.91	SANDY BOTTOM MATERIALS, INC	CAMDEN	158 HWY W
P	0000772	7	288.86	COSBY BAKER	SOUTH MILLS	PONDEROSA RD
P	0002194	5	431.34	DAVID LEE HALL JR	SOUTH MILLS	BINGHAM RD
P	0000905	5	232.45	KEVIN & STACY ANDERSON	SHILOH	SANDY HOOK RD S
P	0000295	4	792.09	HENDERSON AUDIOMETRICS, INC.	SHILOH	AARON DR
P	0000846	4	403.85	TOAN TRINH	CAMDEN	158 HWY E
P	0000385	4	121.17	MARK SANDERS OVERMAN	SHILOH	SAILBOAT RD
P	0002921	4	120.68	CYNTHIA MAE BLAIN	SHAWBORO	GARRINGTON ISLAND
P	0000770	4	108.00	MARSHA GAIL BOGUES	SOUTH MILLS	DOCK LANDING LOOP
P	0002079	4	106.35	OCTAVIUS BANKS III	CAMDEN	BELCROSS RD
P	0001104	3	673.59	MICHAEL & MICHELLE STONE	CAMDEN	OLD SWAMP RD
P	0000297	3	517.95	ADAM D. & TRACY J.W. JONES	CAMDEN	RIDGE ROAD
P	0001976	3	205.03	ANA ALICIA MARTINEZ LOPEZ	CAMDEN	WALSTON LN
P	0002442	3	200.37	GERALD WHITE STALLS JR	SHILOH	AARON DR
P	0001408	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	CHRISTOPHERS WAY
P	0000945	3	145.18	RAMONA F. TAZEWELL	SOUTH MILLS	MAIN STREET
P	0001150	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	SLEEPY HOLLOW RD
P	0001689	3	125.28	MICHAEL WAYNE MYERS	CAMDEN	MILL DAM RD S

04/24/20 12:39:36

Delinquencies Top-30 Oldest



CAMDEN COUNTY

NORTH CAROLINA • USA

Boundless Opportunities.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 4.B
Meeting Date: May 04, 2020
Submitted By: Ken Bowman,
 Administration
 Prepared by: Karen Davis

Item Title **EMS Agreement**

Attachments: EMS Agreement (PDF)

Summary:

One-year extension of EMS Agreement with the County of Pasquotank.

Recommendation:

Approval.

NORTH CAROLINA
PASQUOTANK COUNTY

EMERGENCY MEDICAL
SERVICES AGREEMENT
(1 Year Extension)

THIS AGREEMENT is entered into this _____ day of May, 2020, by and between the **COUNTY OF PASQUOTANK**, North Carolina, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (“Pasquotank”), and the **COUNTY OF CAMDEN**, North Carolina, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (“Camden”):

W I T N E S S E T H:

Recitals

The following recitals are incorporated as an integral part of this Agreement.

WHEREAS, on June 9, 2017 Pasquotank and Camden entered into an Agreement whereby Pasquotank provided Emergency Medical Services (“EMS”) to Camden in return for a payment; and

WHEREAS, the Agreement between the parties is set to expire on June 30, 2020; and

WHEREAS, the parties desire to extend the Agreement for an additional year on the same terms and conditions including a three percent (3%) increase for the cost of the service.

NOW, THEREFORE, in consideration of the terms, conditions, and covenants expressed herein the parties agree as follows:

1. The Agreement for Emergency Medical Services dated June 9, 2017 is extended for an additional year except for the following modifications:

Section 2.1 – The term of this Agreement shall commence on July 1, 2020 and shall continue until June 30, 2021.

Section 3.2 – Responsibilities of Camden: Camden shall pay the sum of \$562,248 for the period of July 1, 2020 to June 30, 2021 (fiscal year 2020-2021).

Except as herein amended, the Agreement between the parties dated June 9, 2017 shall remain in full force and effect and is incorporated herein by reference.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written, the Agreement having been approved by the respective governing bodies of both Pasquotank and Camden.

CAMDEN COUNTY

Tom White, Chairman
Board of Commissioners
Date & Time: _____

ATTEST:

Clerk to the Board

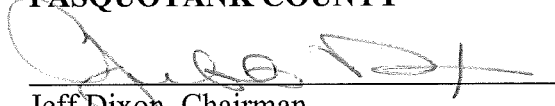
(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Camden County Finance Officer
Date & Time: _____

Attachment: EMS Agreement (2696 : EMS Agreement)

PASQUOTANK COUNTY



Jeff Dixon, Chairman
Board of Commissioners

Date & Time: 4-28-20 10:56

ATTEST:



Lynn B. Scott
Clerk to the Board



Attachment: EMS Agreement (2696 : EMS Agreement)



CAMDEN COUNTY
NORTH CAROLINA • USA

Boundless Opportunities.

**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 4.C
Meeting Date: May 04, 2020
Submitted By: Ken Bowman,
Administration
Prepared by: Karen Davis
Item Title **HMGP Hurricane Matthew Bid Award**
Attachments: Memo to Board_Camden Co_Bid Opening 4-2-2020
(DOCX)
Final Bid Tab_Camden Co_4-2-2020 (PDF)
Award Summary_Camden Co_4-2-2020 (PDF)

See attached Memorandum, Recommendation and Supporting Documentation.



Over 30 Years of Service
Established 1987

MEMORANDUM

To: Camden County Board of Commissioners
From: C. Ryan Cox, CFM, Project Manager
Date: April 28, 2020
Re: Selection of Residential Contractors for the Hurricane Matthew HMGP Program
Bid Opening - April 2, 2020

Background

Camden County has received Hazard Mitigation Grant Program (HMGP) funds to assist victims of Hurricane Matthew through Mitigation Reconstruction. In March 2020, we solicited bids from several residential contractors for the reconstruction of two units. An advertisement for the mandatory pre-bid meeting and subsequent bid opening was published in The Daily Advance and the Historically Underutilized Businesses (HUB) website, as well as sent to eighty-seven firms from the HCP Contractors List. The pre-bid meeting was held on March 19, 2020, where the scopes of work for the reconstruction of two (2) units were discussed with interested contractors. The bid opening was held on April 2, 2020, at 11:00 AM.

Unit R1 – Ahrend – 258 Bingham Road, South Mills, NC

Bids were received from:

- Dozier Built, LLC - \$115,000.00
- Paul Woolard Construction, Inc. - \$138,892.00
- Holland Construction Co. - \$128,000.00

Although Dozier Built, LLC, was the low bidder, the firm failed to submit the required bid forms; therefore, we recommend **Holland Construction Company** for award as the second low bidder.

Unit R2 – Spence – 1348 N. Highway 343, South Mills, NC

Bids were received from:

- Paul Woolard Construction, Inc. - \$149,358.00
- Holland Construction Co. - \$131,000.00

We recommend **Holland Construction Company** for award as the low bidder.

CRC:cmr

Attachment: Memo to Board_Camden_Co_Bid Opening 4-2-2020 (2692 : HMGP Hurricane Matthew Bid Award)

Holland Consulting Planners, Inc.
Final Bid Tabulation

Project: <u>Camden County HMGP-Matthew</u>		Bid Opening Date <u>4/2/2020</u>						
Case File #	Occupant/Address	Contractors/Bids						
		Dozier Built LLC	Paul Woolard Construction, Inc.	Holland Construction Co.				
R1	Ahrend - 258 Bingham Road, South Mills, NC	\$115,000.00	\$138,892.00	\$128,000.00				
R2	Spence - 1348 N Hwy 343, South Mills, NC	No Bid	\$149,358.00	\$131,000.00				
	Bid Proposal Form		X	X				
	Bid Summary Form		X	X				
	Contractor Certifications		X	X				
	Reconstruction Contractor's Registrations Form		X	X				

Bids Opened By: _____ on file _____ (Signature)

Witnessed By: _____ on file _____ (Signature)

Yellow Highlight = Low Bid

Attachment: Final Bid Tab_Camden Co_4-2-2020 (2692 : HMGP Hurricane Matthew Bid Award)

Holland Consulting Planners, Inc.
Award Recommendation

Project: <u>Camden County HMGP-Matthew</u>		Bid Opening Date <u>4/2/2020</u>			
Case File #	Occupant/Address	Actual Bid (Tabulated)	Contractor	Recommended Award (X)	Comments
R1	Ahrend - 258 Bingham Road, South Mills, NC	\$115,000.00	Dozier Built LLC		Awarding to second low bidder; low bidder did not submit required bid documents
		\$138,892.00	Paul Woolard Construction, Inc.		
		\$128,000.00	Holland Construction Co.	X	
R2	Spence - 1348 N. Highway 343, South Mills, NC	No Bid	Dozier Built LLC		Low bidder
		\$149,358.00	Paul Woolard Construction, Inc.		
		\$131,000.00	Holland Construction Co.	X	

Attachment: Award Summary_Camden Co_4-2-2020 (2692 : HMGP Hurricane Matthew Bid Award)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 4.D
Meeting Date: May 04, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Commerce Park Access Road**

Attachments: Agenda Summary_Commerce Park Access Road
 (DOCX)
 Access Road Bids (PDF)
 1911 Camden Commerce Park S Access Road -
 12.15.19 (PDF)

See attached Summary, Recommendation and Supporting Documentation.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 4, 2020
Attachments: 4
Submitted By: Planning Department
Item Title: Commerce Park Access Road

SUMMARY:

The county has received serious interest from a business prospect to lease/purchase a parcel of the county owned property (unused spray field) just south of the Commerce Park. In order to accommodate the prospect's needs the county is responsible for providing access from the Commerce Park across two large ditches and into the property

The county has had construction plans prepared and has requested bids to install the culverts and construct 160 feet of access road. The bids are attached.

RECOMMENDATION:

Motion: To award the Commerce Park Access Road project to Whitehurst Sand Company for \$103,626.75 and authorize the Chairman to sign the contract.

Whitehurst Sand Company

North Carolina General Contractor – License 38655

April 10, 2020

Camden County
Attn: Dan Porter, Planning Director
PO Box 74
Camden, NC 27921

Received
12/12
4/13/20

Subject: New Southern Access Road for Camden-Commerce Park

Thank you for contacting Whitehurst Sand Company and allowing us the opportunity to provide this proposal to you. Our pricing is based on plans and specifications prepared by Eastern Carolina Engineering, PC. Said plans were signed and sealed by Sean C. Robey on March 12, 2020.

Scope of Work

- Mobilization
- Construction Staking and Layout
- Geotechnical Testing (Subgrade, Stone and Asphalt)
- Clearing and Grubbing
- 24" Topsoil Stripping/Undercut
- Additional cut to achieve sub-grade (ditching)
- Dispose of excess site generated spoils off site
- Off Site Select Fill as needed to achieve sub-grade
- Place/Compact/Fine Grade select fill
- Grade Limits of Disturbance
- Install & Maintain Silt Fence
- Construction Entrance
- Check Dams
- Class B Rip Rap as shown
- 160 LF of 48" CPP
- 8" ABC Stone
- Place/Compact/Fine Grade ABC Stone
- 4" Asphalt Paving
- Roadway Barricades
- Seed and straw all disturbed areas

Lump Sum Base Bid for the above Scope of Work - **\$103,626.75**

Unit Pricing

1. Undercut unsuitable soils and replace with off site select fill - \$30.00/CY

All asphalt prices in this proposal are based on the NCDOT Monthly Terminal F.O.B. Asphalt Binder Price of \$492.86 per ton for the month of April 2020. If the asphalt cement price fluctuates from this stated price at any time during the performance of the asphalt work, we reserve the right to adjust our prices in accordance with the NCDOT Monthly Terminal P.O.B. Asphalt Binder Prices. These prices can be located at the following web address:

<https://connect.ncdot.gov/projects/construction/Pages/Pavement-Construction-Prices.aspx>

233 Woodville Road
Hertford, NC 27944

www.whitehurstsand.com

(252) 264-3027 Office
(252) 264-2712 Fax

Page 1

Attachment: Access Road Bids (2685 : Commerce Park Access Road)

Whitehurst Sand Company

North Carolina General Contractor – License 38655

Exclusions

- Permitting
- Bonding
- Tap Fees
- Impact Fees
- As-Built Survey
- Chain Link Fencing/Ornamental Fencing/Gates
- Proposed Trees/Shrubs
- Pest Control
- Existing Utility Removal/Relocation
- Hazardous Waste Removal
- Pipe Bollards
- Site Related Electrical Work, Conduits, Light Poles or Bases
- Irrigation Systems, Controls or Conduits
- Flagpole or Bases
- Gas Line or Piping
- Any other work not specifically mentioned in the Base Bid Scope of Work shown on pages 1-2 of this proposal.

Should you have any questions, please do not hesitate to contact me at the office or on my mobile. That number is (252) 312-7999. We look forward to working with you on this project.

Respectfully Submitted,

Patrick Whitehurst

Patrick Whitehurst
Project Manager/Estimator

233 Woodville Road
Hertford, NC 27944

www.whitehurstsand.com

(252) 264-3027 Office
(252) 264-2712 Fax

Page 2

Attachment: Access Road Bids (2685 : Commerce Park Access Road)

RPC

Contracting, Inc.

Received email
2:36 4/13/20

License # 34430

P.O. Box 393, Kitty Hawk, NC 27949

252-261-3336

Fax: 252-491-2176

April 13, 2020

Project: Camden County Commerce Park New Southern Access Road
Eco Park Boulevard
South Mills NC, 27976

Attn: Dan B. Porter
Camden County Planning Director
PO Box 74
117 NC Hwy 343 North
Camden, NC 27921
Phone: 252-338-1919 ext. 263
Fax: 252-333-1603
Email: dporter@camdencountync.gov

RE: Proposal for Professional grading, paving, and storm drain services.

RPC Contracting hereby submits a quote for the following work on the above project. The pricing is based on plans entitled CAMDEN COUNTY COMMERCE PARK NEW SOUTHERN ACCESS ROAD sealed by Sean C. Robey PE. RPC will provide and perform materials and labor for the following.

BASE BID SCOPE OF WORK

Clear existing ditch to allow installation of access
Install Silt Fence and Construction Entrance
Strip existing to a max depth of 24"
Provide and place off site fill for proposed access road
Haul any excess materials off site
Provide and install 48" soil tight HDPE
Provide and install Rip Rap for culvert aprons
Fine grade and provide ABC stone for proposed access road
Provide and install 4" of surface asphalt installed in two lifts
Final Seed disturbed areas

BASE BID TOTAL: \$95,510.00

12" ADDITIONAL UNDERCUT AND BACK FILL ADD ALTERNATE

Strip existing and additional 12" beyond the base bid 24"
Provide additional Fill for back additional 12" stripping

ADD ALTERNATE TOTAL: \$8,120.00

TESTING AND SURVEYING ADD ALTERNATE

Provide testing services for proposed access road
Provide surveying services for proposed access road

ADD ALTERNATE TOTAL: \$5,214.00

BASE BID TOTAL W/ ADD ALTERNATES: \$108,844.00

Attachment: Access Road Bids (2685 : Commerce Park Access Road)

RPC Contracting, Inc.

License # 34430

P.O. Box 333, Killy Hawk, NC 27949

252-261-3336

Fax: 252-491-2176

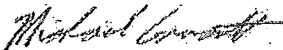
EXCLUSIONS: These prices do not include any fees; subcontract bond cost; permits; surveying; testing; removal or disposal of existing utilities; chain link fence; temporary fence, ornamental fencing, tree protection fence; undercutting, back fill for undercutting; landscaping, or sod; site related electrical work, power poles and lines, conduits, light poles or bases; dumpster pad enclosure; irrigation systems, controls, traffic control, concrete work, building pad work, pervious concrete, building construction, foundation work, night hours of work; gas lines or piping; temporary seeding, handrails, building demolition, pavement markings, or any work beyond scope listed above.

ADDITIONAL NOTES

ESTIMATED START AND COMPLETION: 4/27/2020-5/29/2020

All prices are valid for acceptance within 30 days from the date of this proposal. Thank you for the opportunity to perform this work and please feel free to contact me if you have any questions regarding this information.

Sincerely,



Mike Gravatt
RPC CONTRACTING
252-489-6547 CELL
252-261-3336 WORK
mikeg@rpecontracting.com

ACCEPTANCE OF PROPOSAL:

Parties, hereto, agree that payment shall be made based upon completion of tasks outlined under Scope of Services, and shall not be conditioned upon an event, such as securing a permit, or other event. The above price and scope of work is acceptable and hereby accepted. Signing party hereby agrees to pay RPC Contracting for their services monthly based on percentage of work completed. Any questions regarding billed amounts must be addressed in writing within 5 days of bill date or invoice will be deemed approved. Terms are payment upon receipt of bill. A finance charges of 1.5% per month plus all costs of collection, including attorney's fee will be added to all balances past due beyond 20 days.

Authorized Signature: _____ Date: _____

Print Name & Title: _____

Attachment: Access Road Bids (2685 : Commerce Park Access Road)

Dan Porter

From: Jimmy Spivey <JSPIVEY@barnhillcontracting.com>
Sent: Monday, April 13, 2020 3:58 PM
To: Dan Porter
Subject: [External] Camden Commerce Park
Attachments: image001.png

*Received email
3:58 4/13/20*

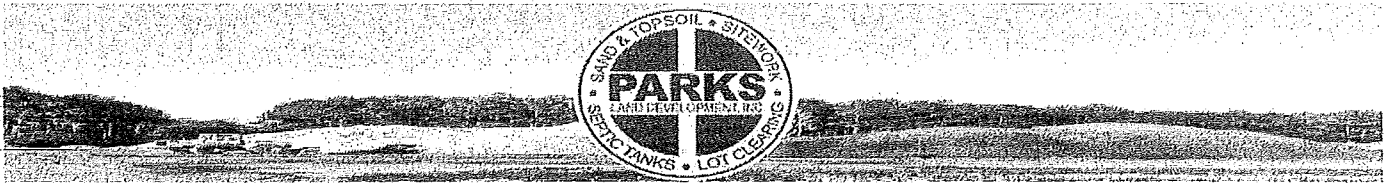
Dan
Barnhill price to install the road is \$151,948.00.
I will email you the write tomorrow for this amount. She is out of the office today.
Thanks
Jimmy

James C. Spivey
Barnhill Contracting Company
252-384-2127 direct | 252-333-5180 mobile | 841 Sun Gro Dr. Elizabeth City, NC 27909
www.barnhillcontracting.com | NC General Contractors No. 3194



Barnhill Contracting Company is a licensed general contractor based in North Carolina (No. 3194).

Attachment: Access Road Bids (2685 : Commerce Park Access Road)



PROPOSAL

TO:

Camden County
Atten: Dan Porter
117 NC Hwy 343 N.
Camden, NC 27921

Date:	4/13/20
Engineer:	Eastern Carolina Engineering, Co.
Date of Plans:	3/12/2020
Job Name	New Southern Access Road
Job Location:	Camden County Commerce Park
Job Contact:	252-338-1919 Ext. 263

*Received Voice mail
4:50 PM 4/13/20
Proposal 9:58 AM 4/14/20*

Parks Land Development, Inc. proposes to provide the following labor, materials & equipment necessary to perform the following work items, to completion, as defined in the plans, specifications, and scope of work that was provided:

REF: New Southern Access Road Camden County Commerce Park

• **Base Bid to include:**

- Construction of new access roadway installation of 180' of 48" C.P.P. with a minimum 24" of undercut and backfill to the scope of work provided

Total **\$ 97,475.00**

• **Alternate Bid:**

- 1" additional undercut and backfill

Total **\$ 5,250.00**

* NOTE: Proposed start date as early as May 1, 2020, if not sooner, and completed by proposed completion date

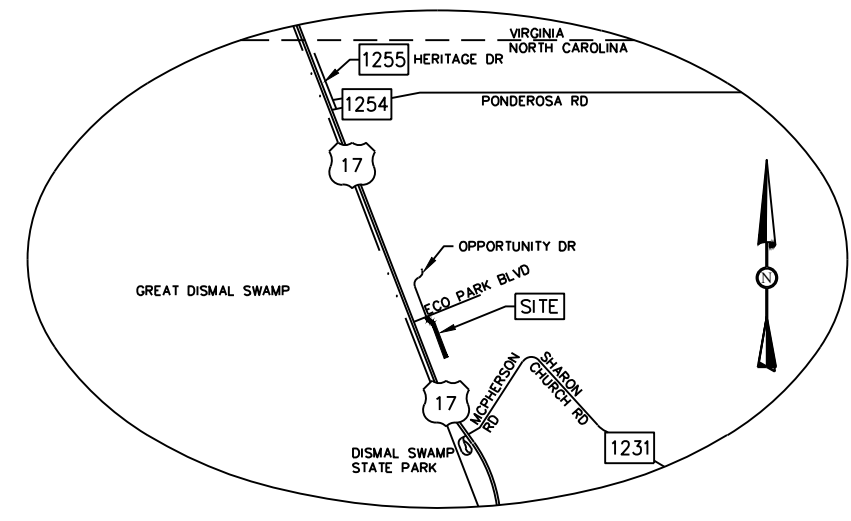
***Specified work will be performed in accordance with standard practice. Any change is subject to prior agreement and in the event of such change an adjustment in price may be required. Items not mentioned are to be considered not included. Not responsible for any cause or conditions beyond our control. This proposal is subject to revocation if not accepted within 60 days. ACCEPTED: If the above quote is accepted, payment is due upon completion. By signing you are accepting these terms and are authorizing to proceed.

DATE: _____ SIGNATURE: _____

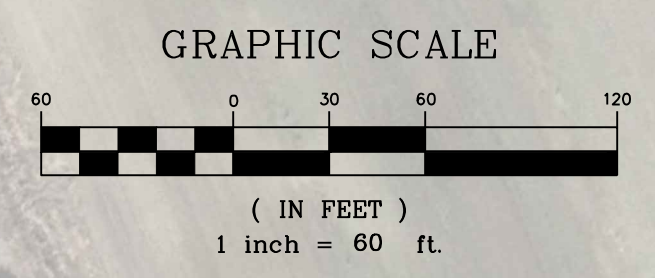
*Parks Land Development, Inc.
1252 Florida Road
Elizabeth City, NC 27909
252-330-2425*



Attachment: Access Road Bids (2685 : Commerce Park Access Road)



VICINITY MAP
NTS



EASTERN CAROLINA
ENGINEERING, PC
Engineering • Construction Management
www.easterncarolinaing.com
Phone: 252-335-1888 Fax: 252-331-2390 License: C-4162
154 US Hwy 158 East, Camden, NC 27921



CAMDEN COUNTY
COMMERCE PARK
NEW SOUTHERN ACCESS ROAD
SOUTH MILLS TOWNSHIP / CAMDEN COUNTY
NORTH CAROLINA

Attachment: 1911 Camden Commerce Park S Access Road - 12.15.19 (2685 : Commerce Park Access Road)

REVISIONS:	DESCRIPTION
NUM.	DATE

Project #: 1911
Drawing #: 1911 Site.dwg
Drawn: SCR
Checked: ---
Date: 12-15-2019
Sheet #: 1 of 60
Scale: 1" = 60'

SHEET TITLE:
SITE PLAN
SHEET NUMBER:
C200





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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 4.E

Meeting Date: May 04, 2020

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Proclamation - Older Americans Month**

Attachments: Proclamation - Older Americans Month (DOCX)

Summary:

Every May, the Administration for Community Living leads our nation's observance of Older Americans Month.

This year's theme, Make Your Mark, was selected to encourage and celebrate countless contributions that older adults make to our communities. Their time, experience, and talents benefit family, peers, and neighbors every day. Communities, organizations, and individuals of all ages are also making their marks. This year's theme highlights the difference everyone can make - in the lives of older adults, in support of caregivers, and to strengthen communities.

Recommendation:

Adopt proclamation designating MAY 2020 as Older Americans Month in Camden County.



Older Americans Month 2020
A PROCLAMATION

Whereas, Camden County includes a growing number of older Americans who make countless contributions to our community every day; and

Whereas, Camden County is stronger when people of all ages, abilities, and backgrounds are included and encouraged to make their mark; and

Whereas, Camden County recognizes the importance of the physical, mental, social, and emotional well-being of its citizens; and

Whereas, Camden County can support our community members by:

- promoting independence, inclusion, and participation;
- engaging older adults through education, recreation, and service; and
- connecting people with opportunities to share their time, experience, and talents.

Now, therefore, the Camden County Board of Commissioners do hereby proclaim May 2020 to be Older Americans Month. We urge every resident to recognize older adults and the people who support them as essential members of our community.

Proclaimed this the 4th day of May, 2020.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Attachment: Proclamation - Older Americans Month (2694 : Proclamation - Older Americans Month)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 5.A
Meeting Date: May 04, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Planning Board**

Attachments: Planning Board Reappointments_Agenda Summary (DOCX)
 PB Members Detailed - 4-17-19 (DOC)
 Article 11.5 (PDF)

See attached Agenda Summary, Recommendation and Supporting Documentation.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 4, 2020

Attachments: Camden County Planning Board Members

Submitted By: Planning Department

Item Title: Reappointment of members

Summary: Camden County Unified Development Ordinance Article 11.5.2A (attached) states Planning Board members shall be appointed to 3 year staggered terms with three members being appointed in successive years and four members in the following year.

Attached is the amended list of Camden Planning Board with new term dates. All members have been contacted and all still wish to serve.

Recommendation: Motion to re-appoint all Planning Board members to new term dates indicated.

Camden County Planning Board Members

Name, Address, & Phone(s):

Term Expires:

[Calvin Leary](#)** - *Chairman*
Shiloh Township
156 Perkins Road, Camden, NC 27921
336-4227 (home)
Email: calleary1@centurylink.net

June 30, 202023

[Steven Bradshaw](#)** - *Vice Chairman*
Shiloh Township
102 Avery Drive, Shiloh, NC 27974
252-455-1028
email: sbrad11@gmail.com

June 30, 202023

[Nathan Lilley](#)
Courthouse Township
166 US Hwy 158 W, Camden, NC 27921
252-333-5122 (Cell)
email: nates300@yahoo.com

June 30, 2022

[Cathleen M. Saunders](#)* - Courthouse Township
134 NC 34 North, Camden, NC 27921
202-7112 (cell); 804-896-5744 (home)
email: csaunders0910@yahoo.com

June 30, 202023

[Ray Albertson](#)* - South Mills Township
117 Bass Lake Road, South Mills, NC 27976
771-2479 (home), 207-3790 (cell)
Email: joycecreek@yahoo.com

June 30, 202022

[Fletcher A. Harris](#)* – South Mills Township
258 Culpepper Road, South Mills, NC 27976
252-771-2549 or 757-619-7101 (Fax 252-771-5982)

June 30, 202423

[Rick McCall](#)*** - Courthouse Township
103 Sunset Ave, Camden, NC 27921
252-336-2449 (work) 252-339-3273 (cell)
rmccallobrien@gmail.com

June 30, 202022

*Regular Member **Officer on Board ***At-Large Member

Members serve a three (3) year staggered term. The Camden County Planning Board is established by authority of General Statute ~~153-321~~ 160D-3-1. The Statute leaves the membership (as long as there are at least three members) organization, powers and duties to the Commissioners discretion. Members should serve no more than two consecutive terms following the fall, 2001.

The Planning Board meets the third Wednesday of each month.

Attachment: PB Members Detailed - 4-17-19 (2687 : Planning Board)

ARTICLE 151.11 Authorities

Section 11.5 Planning Board

7. To perform any other duties which may lawfully be assigned to it by this Ordinance, the Board of Commissioners, and State law.

D. Advisory Committees

1. The Board of Commissioners may appoint one or more individuals to assist the Planning Board to carry out its planning responsibilities with respect to a particular subject area such as thoroughfare plans, housing plans, economic development plans and similar studies.
2. Members of an advisory committee shall sit as nonvoting members of the Planning Board when the issues are being considered and lend their talents, energies and expertise to the Planning Board. However, all formal recommendations to the Board of Commissioners shall be made by the Planning Board.

11.5.2. COMPOSITION

A. Membership

1. The Planning Board shall consist of seven members who reside within the County limits and shall be appointed by the Board of Commissioners.
2. The seven members of the Planning Board shall have three-year staggered terms of office, with three members being appointed in successive years and four members in the following year.
3. Unless removed, Planning Board members serve until their replacements are appointed.
4. Terms shall be on a yearly basis (July 1 through June 30).
5. The Board of Commissioners will make every attempt to appoint at least two members from each of the County's three townships (South Mills, Courthouse and Shiloh), and the remaining member shall be designated as an at-large appointee and shall reside within the County.
6. Planning Board members may be removed by the Board of Commissioners, at any time, for failure to attend three consecutive meetings or for failure to attend 30 percent or more of the meetings within any 12 month period or for any other cause. Upon request of the member proposed for removal, the Board of Commissioners shall hold a hearing on the removal before it becomes effective.
7. If a Planning Board member changes his or her residence to a location outside the County, that shall constitute a resignation from the Planning Board, effective upon the date a replacement is appointed by the Board of Commissioners.
8. Regular attendance at meetings of the Planning Board is to be considered a prerequisite to continued membership, and upon certification by the Chair of the Planning Board that any member has missed four meetings within a calendar year, then the appointment to the Planning Board shall be declared open and the appointing body may replace the member.

B. Officers

1. The Planning Board shall elect a Chairperson and a Vice-Chairperson annually at its July meeting and may create and fill such other offices as it may determine.
2. The term of the Chairperson and other officers shall be one year, with eligibility for reelection.
3. Vacancies in these offices may be filled for the unexpired terms only.
4. The Chairperson and Vice-Chairperson may take part in all deliberations and vote on all issues.

11.5.3. RULES OF PROCEDURE

A. Rules of Conduct

1. The Planning Board shall adopt rules for transaction of its business and shall keep a record of its members' attendance and of its resolutions, discussions, findings, and recommendations, which record shall be of public record.
2. A quorum for the Planning Board shall consist of four members. A quorum is necessary for the Board to take official action.
3. All actions of the Planning Board shall be taken by majority vote, a quorum being present.
4. A roll call vote shall be taken upon the request of any member.

B. Meetings

1. All Planning Board meetings shall be open to the public. Whenever feasible, the agenda for each Board meeting shall be made available in advance of the meeting.
2. The dates of the regularly scheduled Planning Board meetings shall be adopted by the Planning Board.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 5.B
Meeting Date: May 04, 2020

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Resolution to Appoint Plat Review Officer**

Attachments: Resolution Plat Review Officer -Matt Meads (DOCX)
 Meads Review Officer Cert (PDF)

Summary:

GIS Technician Matthew Meads has completed the necessary requirements for Plat Review Officer certification.

Recommendation:

Adopt Resolution.



Resolution No. 2020-05-01

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
TO APPOINT MATTHEW MEADS AS PLAT REVIEW OFFICER
FOR CAMDEN COUNTY, NORTH CAROLINA**

WHEREAS, an Act to improve the procedures for recording maps and plats, to revise the law governing the disposition of certain birth and death certificates, and to establish a study of land title registration procedures was ratified the 8th day of July, 1997 by the North Carolina General Assembly;

WHEREAS, G.S. 47-30.2 of this General Statute requires the Board of Commissioners of each county to designate by name one or more persons experienced in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording;

WHEREAS, each person designated a Review Officer shall, if reasonably feasible, be certified as a property mapper pursuant to G.S. 147-54.4;

WHEREAS, a resolution designating a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer;

THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners, meeting this 4th day of May, 2020 in Camden County North Carolina, hereby appoints Matthew Meads as Plat Review Officer.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

CERTIFICATE OF ATTENDANCE

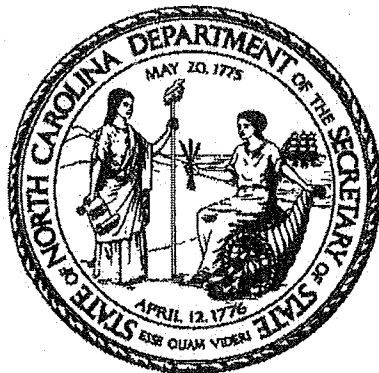
This certificate is awarded to

Matthew Meads

FOR 4 HOURS OF ATTENDANCE AT THE PLAT REVIEW WORKSHOP
IN GRANTSBORO, NC - October 17, 2019

Topics:

Plat Review Workshop



N. C. Department of the Secretary of State

Richard A. Elin

October 17, 2019

Richard A. Elin, Land Records Manager
Land Records Management Division

Attachment: Meads Review Officer Cert (2682 : Resolution to Appoint Plat Review Officer)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	6.A
Meeting Date:	May 04, 2020
Submitted By:	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
Item Title	BOC Meeting Minutes - March 5, 2020
Attachments:	bocminutes_030520 (DOCX)

**Camden County Board of Commissioners
Annual Retreat
March 5, 2020; 9:00 AM
Camden Public Library**

The Camden County Board of Commissioners held its annual retreat on March 5, 2020 at the Camden County Public Library.

Present: Chairman Tom White, Commissioner Randy Krainiak, Commissioner Ross Munro.
Absent: Vice Chairman Clayton Riggs, Commissioner Garry Meiggs

Staff Present: County Manager Ken Bowman and Clerk to the Board Karen Davis.

Chairman Tom White called the meeting to order at 9:00 AM. The Board received information updates on the following.

Project Updates/Information

- Personnel Update
- South Mills Water Association
 - ♦ Current agreement provides up to 150K gallons/day.
 - ♦ Since the beginning of January 2020 SMWA is using about 150K gallons/day.
 - ♦ Current rate is \$6.17/1000 gallons and is in place for two years starting July 10, 2019.
 - ♦ The BOC sets the rates in Camden County. The rate is set to cover the cost of operation and debt service.
- Camden Plantation
 - ♦ Boyd Homes – Ken Merner and David Rudiger
 - ♦ 1700 Homes – May be reduced based on wetlands mitigation
 - ♦ Golf Course, Commercial Shopping
 - ♦ Land Sale Agreement for 13.25 acres at \$10K/acre, plus additional consideration in the form of infrastructure improvement (estimated to exceed \$150K).
 - ♦ Public water is provided by SMWA. Seller agrees to provide water to SMWA and SMWA agrees to purchase at a reasonable rate and then sell to Buyer.
 - ♦ Reverter Clause in place by the Seller to prohibit the Buyer from selling the property to another individual or entity within 3 years for profit of the Buyer.
 - ♦ Master Plan Amendment has been approved.
 - ♦ Staff is reviewing the conditional use permit and development agreement for changes related to amended Master Plan. Chairman signature and recording of Master Plan pending execution of the Sales agreement.
 - ♦ Sales agreement has been transmitted to Camden Plantation for signature.
 - ♦ State permits have been approved to begin Phase 1A. Phase 1A approval consists of US 17 entrance; 109 homes; clubhouse; golf course grading; construction start pending approval of water system plans by SMWA.
- Camden Commerce Park
 - ♦ Albemarle Electric - Installation of 3-phase power along Opportunity Dr. and six security lights at a cost of \$82,125.18
 - ♦ Eastern Carolina Engineering – Preparing RFP for bids to place drainage pipes and construct 300-foot gravel road into property identified on right side of main entrance.
 - ♦ Design of new marketing brochure in process.
- Camden County Complex
 - ♦ Will include space for County Administration; Parks & Recreation; Planning & Zoning; Water & Sewer; Taxes; Multipurpose Space to include a kitchen, elevated platform/stage, dividable open meeting space for seating of at least 200 round tables with the option to house a basketball court.

- ♦ The Complex will also include a Library and Senior Center.
- ♦ Wooten Company’s Space Needs Study indicates the Senior Center will require an exercise room, kitchen, pantry and dining area.
- ♦ In response to the RFQ eight applications were received and four firms were interviewed. Interview panel: Tom White, Ken Bowman, Dan Porter, and Bill Cram (MB Kahn).
- ♦ The firm recommended by the panel for architectural and engineering services is Boomerang Design from Raleigh, NC.
 - Suggestions include co-locating some of the services such as the library and civic center / senior center.
 - Safety and security-conscious when designing the buildings.
 - Currently doing work in Currituck and Dare Counties and travels through the area at least weekly to monitor progress.

Motion to approve Boomerang as the design build company for the Camden County Complex.

RESULT:	PASSED [3-0]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Munro
ABSENT:	Meiggs, Riggs

- New High School (Proposed)
 - ♦ Facility study completed by M.B. Kahn and information was shared with BOC and Board of Education in joint meeting.
 - ♦ School has received \$12.3M grant.
 - ♦ RFQ/RFP posted seeking a design build company to take the lead through the bond referendum and beyond to completion of the project if funded.
 - ♦ Rick Ott with M.B. Kahn met with Board of Education, CCHS staff and others to begin determining educational programming for the new school. Mr. Ott to meet with the Board of Education on March 5th, 6:30 PM at CCHS to share the results.
 - ♦ Deadline to submit information to be included on the November 2020 Election Ballot is July 31, 2020; Referendum to go on the November 2020 ballot.
- 2020-2021 Budget
 - ♦ Strive to maintain the same budget projections adopted in 2019-2020.
 - ♦ No tax increase.
 - ♦ Employee 2% COLA.
 - ♦ Possible Adjustments: Employee health care; increase to retirement system; general liability insurance; capital improvements.
 - ♦ Continue to minimize the financial impact of county operations on its citizens through mindful budgeting and frugal expenditures.
 - ♦ Fund capital goals as indicated in the Capital Improvement Plan.
 - ♦ Maintain a reserve fund balance in the accordance with the financial policies outlined and adopted in Resolution 2007-05-04.
 - ♦ Continue to provide outstanding government services at all levels.
 - ♦ Leases: Success Academy for 3’s and 4’s; EMS.
- Capital Improvement Projects (Approved 2019-2020)
 - ♦ Approved/Funded
 - Public Services Complex/Administration Campus
 - ♦ Recommended/Unfunded
 - Broadband
 - School Capital Improvements – Camden County Schools
 - Sewer Service Expansion US 158 East from Hardees to Country Club Area

Attachment: bocminutes_030520 (2672 : BOC Meeting Minutes - March 5, 2020)

- South Mills Wastewater Treatment Plant Filtration Pond
 - ♦ Identified/Unfunded
 - Construction of Additional Raw Water Wells
 - US 158 Sidewalk Extensions
- Rick Ott of M.B. Kahn presented an update on educational space programming needs for the new school and included the following:
 - ♦ 600 Students – 430 High School, 180 Early College
 - ♦ Design Goals – Safe/Secure; Transparent; Flexible; Collaborative; Sustainable
 - ♦ Design Considerations – Occupant Health/Safety; Flexible Learning Spaces; Public Shelter Design Criteria
 - ♦ Private Instructional Spaces / Public Community Spaces / Athletics
 - ♦ Space Summary – Learning Centers 1 & 2; Early College; Fine Arts Center; Physical Education/Athletics; Food Services.
 - ♦ Alternative – 400 seat auditorium (save 1800 sf); remove auxiliary gymnasium (save 6500 sf)
 - ♦ Management Schedule
 - Ballot Question Submission Deadline – July 31, 2020
 - BOC Action – June 2020
 - Public Sessions – May 2020
 - Referendum – November 2020
 - Design Phase – November 2020
 - Construction Phase – April 1, 2021
 - ♦ Next Steps
 - Coordinate w/ Financial Advisor and Bond Counsel
 - Finalize approval of referendum with Board of Commissioners
 - Finalize cost estimate
- Dr. Joe Ferrell, School Superintendent, clarified that upon construction of a new high school, his recommendation is likely to be that the current high school become the middle school. The current middle school could possibly house grades 4 and 5. Dr. Ferrell reiterated that the school system needs every building they currently have, in addition to a new high school.
- First Tryon Advisors
 - ♦ David Cheatwood gave a presentation on capital project lending options, available revenue sources, financing scenarios and a market update.

There being no further matters for discussion Chairman Tom White adjourned the retreat at 3:35 PM.

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	6.B
Meeting Date:	May 04, 2020
Submitted By:	Karen Davis, Clerk to the Board Board of Commissioners Prepared by: Karen Davis
Item Title	BOC Meeting Minutes - April 1, 2020
Attachments:	bocminutes_040120 (DOCX)

**Camden County Board of Commissioners
2020-2021 CIP / Budget Work Session
April 1, 2020; 1:00 PM
Camden County Public Library**

MINUTES

The Camden County Board of Commissioners held a budget work session on April 1, 2020 at 1:00 PM at the Camden County Public Library.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 1:00 PM. Additional Board members present: Vice Chairman Clayton Riggs, Commissioners Randy Krainiak and Ross Munro. Absent: Commissioner Garry Meiggs

PRESENTATION

The Board received a presentation by Boomerang Design via Zoom on potential options and plans in regard to the construction of a County Administration Complex. Some considerations discussed included more effective placement of plumbing systems, one-story versus two-story buildings, and the total number of buildings required for the project itself. No official action was taken.

The following items were presented to the Board for discussion/direction; no official action was taken.

CAPITAL IMPROVEMENT PROJECTS (CIP) UPDATE

- A. Approved / Funded
 - 1. Administration Complex (consensus to remain as is)
- B. Recommended / Unfunded
 - 1. Broadband (consensus to remove as project is underway)
 - 2. New High School (consensus to remain as is)
 - 3. Sewer Service Expansion US 158 East from Hardees to Country Club area (consensus to remain as is)
 - 4. Filtration Pond South Mills Waste Water Treatment Plant (consensus to remain as is)
 - 5. Elevated Water Tower in South Mills Area (consensus to remain as is)
- C. Identified / Unfunded
 - 1. Construction of New Fresh Water Well (consensus to move to B, Recommended / Unfunded)
 - 2. Sidewalk along Highway 158 from CC High School to Dollar General (consensus to remain as is)

SCHOOL FUNDING

- A. Budget Requests – The Superintendent is currently working on this for presentation on April 29th.
- B. School Reserve - \$405k
- C. School Current – 2019-2020
 - 1. County Appropriation - \$2.6m
 - 2. Capital - \$405k

IT SOFTWARE/HARDWARE UPDATES

- A. Computers
 - 1. Library
 - 2. Clerk to the Board
 - 3. Finance
 - 4. Economic Development
 - 5. iPads – Clerk, County Manager and Board
- B. Courthouse Computer System Software Program Lease Increase

INSURANCES, BENEFITS & PERSONNEL

- A. Health (>3%); Employee Retirement (>1.2%); Law Enforcement Retirement (>1.2%)
- B. COLA – 2%
- C. Property & Liability (>10%)
- D. Workers' Comp (>8%)

ADDITIONAL EXPENDITURES

- A. Sheriff
 - 1. 3 vehicles (1 used for dog handler / 2 new cruisers)
 - 2. Uniforms
 - 3. Remodel Space
 - 4. Mobile Field Report (Hardware and Terminals)
- B. NC Extension / 4-H – Request 12-15 passenger van (used)
- C. Senior Center – Request 14-passenger coach (used)
- D. South Camden Water & Sewer
 - 1. Lely 600-gallon Tank for wastewater haul
 - 2. F-250 CL 4X4 w/ mounted toolbox
 - 3. JD Bunker Rake for Filtration Pond at Wastewater Treatment Plant
- E. Department of Social Services
 - 1. Capital Outlay
 - 2. Travel
 - 3. 12-15 passenger van (used)
- F. Annual Appropriations
 - 1. COA
 - 2. Harmony Café
 - 3. Hwy 17 / 64
 - 4. NCAlliance
 - 5. EMS – 3% increase
 - 6. Central Communications/911
 - 7. Emergency Management (combined with Central Communications)
 - 8. Museum
 - 9. Forestry
 - 10. Albemarle Food Bank
 - 11. Food Pantry
 - 12. M.L. King, Jr. Day
 - 13. Albemarle Hopeline
 - 14. Albemarle District Jail
 - 15. Albemarle United Way
 - 16. SPCA
 - 17. NCDOT Plant Bed Maintenance – ends June 2020; County to assume responsibility.

REVENUES

- A. 20-21 Projections – Not yet prepared
- B. Fund Balances as of March 3, 2020
 - 1. Capital Reserve - \$2,227,582
 - 2. Unassigned - \$6,553,611

UPCOMING MEETINGS

- April 6, 2020; 7:00 PM – Regular Meeting
- April 29, 2020; 2:00 PM – Budget Work Session
- May 4, 2020; 7:00 PM – Regular Meeting
- May 13, 2020; 6:00 PM – Budget Work Session
- June 1, 2020; 7:00 PM – Public Hearing and Budget Adoption / Regular Meeting

There being no further matters for discussion Chairman White called for a motion to adjourn.

Motion to adjourn.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

Chairman White adjourned the work session at 4:15 PM.

ATTEST:

 Tom White, Chairman
 Camden County Board of Commissioners

 Karen M. Davis
 Clerk to the Board of Commissioners

Attachment: bocminutes_040120 (2680 : BOC Meeting Minutes - April 1, 2020)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6.C
Meeting Date: May 04, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes**

Attachments: bocminutes_040620 (DOCX)

Camden County Board of Commissioners
Regular Meeting
April 6, 2020; 7:00 PM
Historic Courtroom
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on April 6, 2020 in the Historic Courtroom, Camden, North Carolina. Due to Gov. Roy Cooper’s executive order limiting public gatherings to no more than 10 people to reduce the spread of COVID-19, the meeting was streamed live for the benefit of the media and public. Citizens were invited to submit public comments by sending their remarks via email to the Clerk to the Board. Comments submitted were to be read by the Chairman during the live meeting and entered into the Public Record. In order to abide by the Governor’s order, the County Manager limited the number of staff present at the meeting and presented the departmental reports.

WELCOME & CALL TO ORDER

The meeting was called to order by Chairman Tom White at 7:00 PM. Also Present: Commissioners Randy Krainiak and Ross Munro. Vice Chairman Clayton Riggs was absent. Commissioner Garry Meiggs arrived at 7:03.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Ross Munro gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. CONSIDERATION OF THE AGENDA

The agenda was amended to include a presentation by the County Manager on COVID-19.

Motion to approve the agenda as amended.

RESULT:	PASSED [3-0]
MOVER:	Ross Munro
AYES:	White, Munro, Krainiak
ABSENT:	Riggs, Meiggs

COVID-19 UPDATE

County Manager Ken Bowman gave an update on COVID-19 and presented the following:

What is Coronavirus Disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a unique coronavirus that was first identified during an investigation into an outbreak in Wuhan, China. Reported illnesses have ranged from mild symptoms to severe illness and death for confirmed coronavirus disease 2019 (COVID-19) cases.

As of 11 a.m. on April 6, 2020 Albemarle Regional Health Services (ARHS) is reporting lab confirmed positive cases of COVID -19 across the region. Case counts include: Pasquotank – 8, Perquimans – 2, Camden – 0, Chowan – 1, Currituck – 2, Bertie – 7, Gates – 2, Hertford – 4.

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

In North Carolina, there are currently 2,870 cases of COVID-19 in 89 counties. Public health interventions are and will continue to be an important tool to reduce transmission and prevent the spread of COVID-19. ARHS and Camden County is continuing to ask our citizens to be vigilant in practicing preventive and safety measures that will help prevent the spread of the virus.

These precautions include:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Practice social distancing; stay at least six feet away from others, avoid unnecessary travel, avoid handshakes, hugs and other close contact

To slow the spread of COVID-19 and reduce the number of people infected, communities should follow the guidance set by local, state, and federal officials to reduce frequency of contact and increase physical distance between persons, thereby reducing the risks of person-to-person transmission.

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19). The best way to prevent illness is to avoid being exposed to this virus. The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes or talks.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
- Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Call your doctor: If you think you have been exposed to COVID-19 and develop a fever and symptoms, such as cough or difficulty breathing, call your healthcare provider for medical advice. The bottom line is to be vigilant and stay safe.

South Camden Water & Sewer District Board of Directors

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Randy Krainiak
AYES:	White, Munro, Krainiak, Meiggs
ABSENT:	Riggs

New Business

- A. Monthly Report – Ken Bowman

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
 Period: February 2020

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	47	47	100%	0
Sewer/Collection	1	1	100%	0

Locates:

Water Line: 92
 Sewer Line: 6
 Water & Sewer, same ticket:0
 Hydrant flow test:0

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.
 Water treated at the water treatment plant in February: 13,742.380 gallons
 Daily average water usage for February: 473,875 gallons per day
 Current treatment capacity at the water treatment plant: 720,000 gallons per day

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SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2019									
Feb	63	100%	0%	63	0	180	11	1	9
March	104	100%	0%	103	1	153	8	4	27
April	106	100%	0%	104	2	99	10	44	13
May	87	100%	0%	85	2	126	8	12	11
June	75	100%	0%	75	0	58	9	6	9
July	112	100%	0%	109	3	63	5	0	57
August	104	100%	0%	102	2	131	21	1	27
Sept	82	100%	0%	80	2	131	20	4	0
Oct	99	100%	0%	97	2	257	10	5	0
Nov	144	100%	0%	143	1	275	6	2	0
Dec	80	100%	0%	80	0	106	7	1	0
2020									
Jan	111	100%	0%	110	1	47	8	9	0
Feb	48	100%	0%	47	1	92	6	0	0

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Motion to approve the monthly report as presented.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	White, Munro, Krainiak, Meiggs
ABSENT:	Riggs

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There being no further matters for discussion Chairman White called for a motion to adjourn.

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Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT:	PASSED [4-0]
MOVER:	Garry Meiggs
AYES:	White, Riggs, Munro, Krainiak
ABSENT:	Riggs

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Chairman White reconvened the Board of Commissioners.

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

119 **ITEM 4. PUBLIC HEARING**
 120

121 A. Ordinance 2020-01-01: Rezoning Application for Clarann Mansfield
 122

123 **Motion to open the Public Hearing for Ordinance 2020-01-01 Rezoning Application for Clarann Mansfield.**

124 RESULT:	PASSED [4-0]
125 MOVER:	Randy Krainiak
126 AYES:	White, Munro, Krainiak, Meiggs
127 ABSENT:	Riggs

128
 129 Zoning Officer Dave Parks presented the application and Staff Report to the Board.
 130

131 Applicant is requesting to rezone one acre (where house is located) of her approximately 18-acre parcel located at
 132 146 Belcross Road from Working Lands (WL) to Suburban Residential (SR) to preserve as much farmland as
 133 possible. Current zoning (WL) requires minimum density of 5 acres when subdividing. Neighborhood meeting
 134 held January 14, 2020 with no opposition. Although the request can be construed as spot zoning, the property is
 135 located in an area that is supported by both the CAMA and Comprehensive Plans Future Land Use Maps as
 136 suburban residential development. The application for rezoning was heard by the Camden County Planning Board
 137 at their February 19, 2020 meeting and after discussion with applicant and staff, Planning Board made the following
 138 motions: Both motions passed on a 6-0 vote.
 139

140 Consistency statement: The requested zoning change is consistent with both the CAMA and Comprehensive Future
 141 Land Use Maps that reflect allowing higher density residential development in targeted areas of the County.
 142

143 Excerpt from Comprehensive Plan – Vision Statement

144
 145 “New development will be focused within targeted core areas to breathe new life into established county villages
 146 and to efficiently use existing and planned infrastructure and public resources. New housing choices will be made
 147 available to serve families, young professionals, and retirees. Rural areas will maintain prominence in the county,
 148 and will continue to serve agricultural and forestry production and low density residential development.”

149 Motion for approval: Planning Board recommended approval of the Rezoning Application (UDO 2020- 01-16) to
 150 rezone one acre (house lot) of the 18 acres tract from Working Lands (WL) to Suburban Residential (SR).
 151

STAFF REPORT

UDO 2020-01-16
Zoning Map Amendment

PROJECT INFORMATION

File Reference: UDO 2020-01-16
Project Name: N/A
PIN: 02-8935-02-96-7774

Applicant: Clarann Mansfield
Address: 831 North Hwy 343
Camden, NC 27921
Phone: (252) 771-2400
Email:

Agent for Applicant:
Address:
Phone:
Email:

Current Owner of Record: Applicant

Meeting Dates: 1/14/2020
2/19/2020
Neighborhood
Planning Board

Application Received: 1/21/2020
By: David Parks, Permit Officer

Application Fee paid:

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A. Rezoning Application
- B. Deed
- C. GIS Aerial, Current zoning, Comprehensive Plan Future Land Use and CAMA Land Use Plan Suitability Maps
- D. Neighborhood Meeting Comments
- E. Zoning Comparison WL and SR

conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening, and allows farmers to capture a portion of the land's development potential while continuing to farm. Conservation subdivisions allow a portion of a tract or site to be developed with single-family detached homes while the balance of the site is left as conservation or agricultural land. The district also accommodates a wide range of agricultural and agricultural-related uses like "agri-tourism" as well as service and support uses to the rural community, including day care, educational uses, public safety facilities, parks, and utility features.

To: Suburban Residential (SR) Article 151.3.5.4 (Purpose Statement)

The Suburban Residential (SR) district is the County's primary district for suburban residential neighborhoods located along primary roadways, shoreline areas, and in locations bordering rural areas. The district has a one-acre minimum lot area requirement, which is the basic threshold size for lots with on-site wastewater systems. Use of the conservation subdivision configuration is optional for residential subdivisions. While the district allows single-family detached homes, mobile homes on individual lots are prohibited. Nonconforming mobile homes may remain but may not be expanded or replaced with another mobile home. The district accommodates equestrian uses, utilities, as well as various neighborhood-supporting institutional uses such as parks, schools, and public safety facilities. District regulations discourage uses that interfere with the development of residential neighborhoods or that are detrimental to the suburban nature of the district.

REQUEST: Rezone approximately 1 acre from Working Lands (WL) to Suburban Residential (SR) on property located at 146 Helcross Road in Courthouse Township.

From Working Lands (WL) Article 151.3.5.2 (Purpose Statement)

The Working Lands (WL) district is established to accommodate agriculture, agriculturally-related uses, and limited forms residential development at very low densities in rural portions of the County. The district is primarily intended to preserve and protect bona fide farms and resource lands for current or future agricultural use as well as to protect the rural character of the area. One of the primary tools for character protection is the requirement to configure residential subdivisions of more than five lots as

INFRASTRUCTURE & COMMUNITY FACILITIES

Water Water lines are located adjacent to property along Helcross Road.

Sewer Not available.

Fire District South Camden Fire District.

Schools If only cutting out house from farm, impact on schools already calculated.

Traffic No impact.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

The CAMA Land Use Plan was adopted by the Camden County Board of Commissioners on April 4, 2005. The proposed zoning change is consistent in that the Future Land Use Maps has property identified as **Low Density Residential on 1.2 acres or greater**.

2035 Comprehensive Plan

Consistent Inconsistent

The proposed zoning change is consistent with the County's Comprehensive Plan (Adopted 2012) as Future Land Use Map as it shows the property to be Rural Residential.

PLANS CONSISTENCY - cont.

Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Helcross Road.

Other Plans officially adopted by the Board of Commissioners

N/A

SITE DATA

Lot size: Approximately 18 acres.
Flood Zone: X
Zoning District(s): Working Lands (WL)
Existing Land Uses: farmland with House

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Light Industrial (LI)	Working Lands (WL)	Light Industrial (LI)	Working Lands (WL)
Use & size	Farmland Residential lot	Farmland	Commercial/Farmland	Housing/Farmland

Proposed Use(s): Cut the house out on one acre and continue to farm residual.

Description/History of property: Property is located adjacent to Courthouse Core Village off Country Belcross Road. Property has been in the family and farmed for generations.

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches:
Distance & description of nearest outfall: It appears the property drains to the north out to Sawyers Creek.

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FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No **Will the proposed zoning change enhance the public health, safety or welfare?**
 Reasoning: The proposed zoning change will enhance the property owner's welfare by allowing owner to cut out the existing dwelling out of the farm thus preserving valuable farmland.

Yes No **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**
 Reasoning: Uses in the requested zoning classification are more appropriate as it offers higher density residential development in an area identified by the County's CAMA and Comprehensive Plans future land use maps.

For proposals to re-zone to non-residential districts along major arterial roads:

Yes No **Is this an expansion of an adjacent zoning district of the same classification? N/A**
 Reasoning:

Yes No **What extraordinary showing of public need or demand is met by this application? N/A**
 Reasoning:

Will the request, as proposed cause serious noise, odors, light, activity, or unusual disturbances?
 Yes No Reasoning: All uses permitted in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Does the request impact any CAMA Areas of Environmental Concern?
 Yes No Reasoning: Property is outside any CAMA Areas of Environmental Concern.

Does the county need more land in the zoning class requested?
 Yes No Reasoning: In the appropriate location.

Is there other land in the county that would be more appropriate for the proposed uses?
 Yes No Reasoning: Higher density residential development areas are located adjacent to all Core Villages within Camden County.

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Yes No **Will not exceed the county's ability to provide public facilities:**
 The proposed zoning will not have an impact on all public facilities, as the dwelling already exists.

Schools
 Fire and Rescue –
 Law Enforcement
 Parks & Recreation
 Traffic Circulation or Parking –
 Other County Facilities –

Yes No **Is This A Small Scale "Spot" Rezoning Request Requiring Evaluation Of Community Benefits?**

If Yes (regarding small scale spot rezoning) – Applicants Reasoning:

	Personal Benefits/Impact	Community Benefits/Impact
With rezoning	Allows owner to subdivide existing dwelling of one acre from the farm thus preserving more farmland.	No additional Community benefit/impact.
Without rezoning	Owner would have to subdivide five acres decreasing amount of farmland.	Benefit/Impact would stay the same.

STAFF COMMENTARY:
 The applicant seeks to subdivide the house out of the farm on a one acre tract vice five acres thus preserving more farmland which has been her family for many years. Applicant owns the two adjacent tracts of land that is also under farm use. Although the request can be construed as spot zoning, the property is located in an area that is supported by both the CAMA and Comprehensive Plans Future Land Use Maps as suburban residential development.

Consistency statement:
 The requested zoning change is consistent with both the CAMA and Comprehensive Future Land Use Maps that reflect allowing higher density residential development in targeted areas of the County.

Excerpt from Comprehensive Plan – Vision Statement
 "New development will be focused within targeted core areas to breathe new life into established county villages and to efficiently use existing and planned infrastructure and public resources. New housing choices will be made available to serve families, young professionals, and retirees. Rural areas will maintain prominence in the county, and will continue to serve agricultural and forestry production and low density residential development."

Recommendation:
 Planning Staff recommends approval of the Rezoning Application (UDO 2020-01-16) to rezone one acre (house lot) of the 18 acres tract from Working Lands (WL) to Suburban Residential (SR).

Planning Board:
 At their February 19, 2020 meeting the Planning Board made the following motions:

- Motion made to recommend approval of Consistency as statement as listed above in Staffs Findings. Motion passed on a 6-0 vote.
- Motion made to recommend approval of the rezoning request to rezone a one acre (house lot) of the 18 acre tract from Working Lands (WL) to Suburban Residential (SR). Motion Passed on a 6-0 vote.

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Chairman Tom White opened the floor for public comments. There were no public comments.

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

164 **Motion to close the Public Hearing.**

165	RESULT:	PASSED [4-0]
166	MOVER:	Garry Meiggs
167	AYES:	White, Riggs, Munro, Krainiak
168	ABSENT:	Riggs

169
170 **Motion to add Ordinance 2020-02-01 to New Business as Item 5.D.**

171	RESULT:	PASSED [4-0]
172	MOVER:	Ross Munro
173	AYES:	White, Munro, Krainiak, Meiggs
174	ABSENT:	Riggs

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176 **ITEM 5. NEW BUSINESS**

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178 A. Tax Report – Ken Bowman

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2019	440,266.02	39,873.80
2018	80,202.62	2,837.60
2017	29,158.21	2,835.49
2016	14,536.74	1,904.40
2015	9,582.97	944.99
2014	11,790.84	1,228.71
2013	8,113.09	4,851.16
2012	6,428.80	7,734.37
2011	4,674.61	6,296.77
2010	4,149.58	4,642.02

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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

TOTAL REAL PROPERTY TAX UNCOLLECTED	608,903.48
TOTAL PERSONAL PROPERTY UNCOLLECTED	73,149.31
TEN YEAR PERCENTAGE COLLECTION RATE	99.10%
COLLECTION FOR 2020 vs. 2019	1,324,483.59 vs. 402,544.16
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2019	93.76%
2018	98.90%
2017	99.55%

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EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING January 2020	
BY TAX ADMINISTRATOR	
18	NUMBER DELINQUENCY NOTICES SENT
5	FOLLOWUP REQUESTS FOR PAYMENT SENT
2	NUMBER OF WAGE GARNISHMENTS ISSUED
8	NUMBER OF BANK GARNISHMENTS ISSUED
9	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

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30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	15,126.26	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
RR	01-7989-00-01-1714.0000	7,418.60	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
RR	01-8929-00-34-2503.0000	7,166.08	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
RR	03-8943-02-65-7700.0000	6,565.85	1	BRUCE TIMOTHY WARREN	SHILOH	131 COOKS LANDING RI
RR	02-8934-01-18-8282.0000	5,567.30	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
RR	03-8899-00-16-2671.2425	5,133.98	1	SPRING LOTUS LLC	SHILOH	141 EDgewater DR
RR	02-8934-01-18-6001.0000	4,970.13	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
RR	02-8935-02-66-7093.0000	4,702.59	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
RR	02-8944-00-87-7021.0000	4,473.72	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
RR	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	HOLLY RD
RR	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
RR	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
RR	03-8953-00-89-0192.0000	3,383.51	1	TANYA W BARCLIFT	SHILOH	269 TROTMAN RD
RR	02-8944-00-75-7172.0000	3,376.93	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
RR	02-8944-00-75-7172.0000	3,325.38	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
RR	03-9809-00-23-8898.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
RR	02-8934-01-18-8072.0000	3,065.60	1	FLOYD & JUNE T. ETHERIDGE	CAMDEN	110 BILLETS BRIDGE I
RR	02-8944-00-51-7111.0000	2,949.86	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
RR	02-8935-01-08-8786.0000	2,940.10	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW R
RR	02-8934-01-29-4617.0000	2,923.24	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
RR	02-8945-00-41-2060.0000	2,922.52	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
RR	02-8943-01-17-4388.0000	2,909.12	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
RR	01-7081-00-52-7312.0000	2,805.98	1	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
RR	02-8923-00-19-3774.0040	2,720.76	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
RR	02-8944-00-99-1027.0000	2,716.91	2	JOHNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
RR	03-8973-00-22-3033.0000	2,660.14	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	899 SANDY HOOK RD
RR	01-7090-00-64-4058.0000	2,572.41	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD
RR	01-7999-00-62-3898.0000	2,568.65	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
RR	01-7997-00-75-4295.0000	2,537.15	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
R	02-8934-03-31-9750.0000	2,531.82	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD

187
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189 30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,418.60	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8877.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7989-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	945.00	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	922.16	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	636.33	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL FEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8962-00-04-9097.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	9	846.93	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	0000295-00-70-7529.0000	9	674.58	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	9	629.27	MICHAEL & MICHELLE STONE	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	9	281.11	FRANK WRIGHT ETAL	SHILOH	1352 343 HWY N
R	03-8965-00-37-4242.0000	8	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8899-00-36-1568.0000	8	400.52	PETER BUTSVAIGE	SHILOH	HIBISCUS RD

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30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002182	22,340.36	1	ACADEMI TRAINING CENTER LLC	MOYOCK	850 PUDDIN RIDGE RD
P	0001709	2,183.53	10	JOHN MATTHEW CARTER	CAMDEN	150 158 HWY
P	0002140	2,108.74	1	ACADEMI REAL ESTATE HOLDINGS	MOYOCK	850 PUDDIN RIDGE RD
P	0001591	859.53	1	HERBERT LEE BYRUM	CAMDEN	BILLETTS BRIDGE RD
P	0001104	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001046	673.59	1	MICHAEL & MICHELLE STONE	SHILOH	107 RIDGE ROAD
P	0001538	663.65	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001072	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0000297	569.40	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001827	497.77	2	PAUL BEAUMONT	SHAWBORO	106 DERFFIELD TRL
P	0002941	483.28	1	KAREN BUNDY	CAMDEN	431 158 US W
P	0002194	453.90	1	BARKER'S TRUCKING, INC	SHILOH	102 SASSAFRAS LN
P	0002194	431.34	5	DAVID LEE HALL JR	SHILOH	849 SANDY HOOK RD S
P	0000466	424.32	2	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0000846	403.85	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000846	343.88	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0003399	302.87	1	JERRY ARMANDO ARIZAGA	SOUTH MILLS	CLIFFEY RD
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	5	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002154	256.21	1	ANDREW T. PAGE	CAMDEN	105 SMITH DR
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	123.27	1	CAREY FARMES, INC	SHILOH	260 ONE MILL RD
P	0001952	238.91	8	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000905	232.45	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002369	219.21	1	WILLIAM ASHFUL LIVERMAN	SHILOH	158 WHARF RD

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30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,183.53	10	JOHN MATTHEW CARTER	CAMDEN	150 158 HWY
P	0001046	663.65	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	618.22	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	483.28	10	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	161.46	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001639	123.27	1	CAREY FARMES, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	114.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	8	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000772	288.86	7	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002194	431.34	5	DAVID LEE HALL JR	SHILOH	849 SANDY HOOK RD S
P	0000905	232.45	5	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	792.09	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	424.32	4	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	403.85	4	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	121.17	4	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	120.68	4	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	108.00	4	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002079	106.35	4	OCTAVIA BANKS III	SOUTH MILLS	262 OLD SWAMP RD
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001976	205.03	3	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	193.32	3	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0000945	145.18	3	RAMONA F. TAEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	136.45	3	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S

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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

199 **Motion to approve the tax report as presented.**

200	RESULT:	PASSED [4-0]
201	MOVER:	Randy Krainiak
202	AYES:	White, Munro, Krainiak, Meiggs
203	ABSENT:	Riggs

204
205 B. 2020 Board of Equalization and Review

206
207 Pursuant to North Carolina General Statute 105-322(c), the hearing dates for the 2020 Board of Equalization and
208 Review need to be set in order to advertise the appropriate time.

209
210 **Motion to convene the 2020 Board of Equalization and Review on May 4, 2020 and adjourn on June 1, 2020.**

211	RESULT:	PASSED [4-0]
212	MOVER:	Randy Krainiak
213	AYES:	White, Munro, Krainiak, Meiggs
214	ABSENT:	Riggs

215
216 C. Advertisement of Liens on Real Property

217
218 Pursuant to North Carolina General Statute 105-369(a) the Tax Administrator must report to the County
219 Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property.

220
221 **Motion to accept the attached report from the Tax Administrator that, as of March 30, 2020 the total amount**
222 **of unpaid taxes for the current fiscal year that are liens on Real Property is \$301,430.13 and that this figure**
223 **shall change over time with collections and releases.**

224	RESULT:	PASSED [4-0]
225	MOVER:	Garry Meiggs
226	AYES:	White, Riggs, Munro, Krainiak
227	ABSENT:	Riggs

228
229 Pursuant to North Carolina General Statute 105-369(c), the County Commissioners need to set the date for
230 advertising the tax lien for real property.

231
232 **Motion to set the 2019 tax liens on Real Property advertising date of April 30, 2020.**

233	RESULT:	PASSED [4-0]
234	MOVER:	Garry Meiggs
235	AYES:	White, Riggs, Munro, Krainiak
236	ABSENT:	Riggs

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ACS Tax System                               CAMDEN COUNTY
03/30/2020 15:42:14   Update Lien Fee   TC330U   COVERPAGE
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* * * * * L I E N   A D   * * * * *
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* * * * * L I E N   A D   * * * * *
* * * * * L I E N   A D   * * * * *
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Report Selection:

Update Lien Fee if Delinquent

Update Parcels for year..... 2019
IF Delinquent Amount is Not Less Than.. 1.00
Calculate Interest To Date.....
Run Option..... 1
  1. Edit List Only
  2. Edit List and Update Lien Fee

Run Instructions:
Jobq Banner Copies Form Printer Hold Space LPI Lines CPI
L LIEN AD 01          P9          S      6    066    10

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238

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8934-01-18-9424.0000	118535	A & S PROPERTIES, LLC	ALSO HOUSE AT 140	1,173.25
03-8965-00-19-6149.0000	120930	CARREL ABBOTT & DORIS ABBOTT		187.23
03-8971-00-23-2253.0000	120941	ABODE OF CAMDEN, INC.		1,857.23
03-8972-00-63-2818.0000	120945	ABODE OF CAMDEN, INC.		160.47
03-8990-00-17-3935.0000	120955	KARL L ADCOCK	MINORCA	559.47
03-8973-00-00-5173.0000	120985	GARY MICHAEL ALBERTSON		202.25
02-8934-01-16-7764.0000	118557	ROBERT ALBURY	JONES LOT	838.75
01-7998-01-17-7758.0000	116243	SALLIE S. AMES LE	PROP TO LOIS THORNTON & CECIL	432.30
03-8969-00-24-5173.0000	120998	DALE ANDERSON	SAN MARCO	156.18
02-8934-04-71-8470.0000	118582	EVA ANDERSON		299.94
02-8934-04-71-9395.0000	118583	EVA ANDERSON		162.23
01-7998-00-10-6800.0000	116248	MICHAEL C. ANDREWS		2,480.74
02-8934-01-18-8072.0000	118589	ARNOLD AND THORNLEY, INC.	VILLAGE CARPET	963.75
02-8934-01-18-8072.1000	118590	ARNOLD AND THORNLEY, INC.	LEASEHOLD	228.11
03-8889-00-96-8787.0000	121006	LESLIE ASFARI	CAMDEN POINT SHORES	1,659.85
01-7999-00-62-3898.0000	116269	MICHAEL ASKEW		1,023.27
01-7997-00-75-4295.0000	116330	JACKIE E BAILEY	MARANATHA ISLAND	2,537.15
01-7979-00-94-6193.0000	116358	HERSEY LYN BARBER		973.06
03-8953-00-89-0192.0000	121044	TANYA W BARTLETT		3,383.51
03-8962-00-42-8487.0000	121045	DONALD N. BARCO	1 LOT	593.88
03-8962-00-45-9595.0000	121046	JATOYA BARCO	CHANGERS MADE BASED ON A WILL	296.95
01-7999-00-32-3510.0000	116361	LEAH BARCO	MULLEN LOT 1	224.36
03-8962-00-04-9097.0000	121085	CECIL BARNARD HEIRS	BARCO 2	156.47
03-8962-00-67-1021.0000	121056	CECIL BARNARD HEIRS	BARCO	170.08
02-8926-00-77-4923.0000	118628	DAVID L. BARNES		275.94
02-8944-00-14-1898.0000	118631	RUBY B. BARNES (PARKER)		910.26
03-8963-00-39-2431.0000	121073	IRIS J. BARTLETT	ALSO LOT 16	1,074.42
01-7998-01-16-3991.0000	116378	ERNEST A. BASS III		754.78
03-8926-00-04-4200.0000	118650	DEVIN COLVIN BATEMAN		3.36
02-8944-00-49-1932.0000	118653	NANCY AND CHARLIE BAUM LE	NANCY & CHARLIE BAUM RESERVED	382.44
03-8943-04-84-1410.0000	121086	ROBERT BAUTISTA	ALSO LOTS 77-80	443.49
02-8935-04-63-0820.0000	118671	BELCROSE PROPERTIES, LLC	MINI-STORAGE	2,050.90
03-8965-00-41-9838.0000	121090	BELINDA UTE MCCAULEY, TRUSTEE		1,047.24
03-0000-00-00-9999.9999	121092	E. C. BELL HEIRS		18.90
02-8935-02-77-9328.0000	118684	BELLE OF CAMDEN INC	REMAINING PORTION OF LOT 22	1,485.37
02-8923-00-19-3774.0013	123249	BERWYN HOLDINGS LLC	PELICAN MARINA	171.84
02-8923-00-19-3774.0051	123250	BERWYN HOLDINGS LLC	PELICAN MARINA	171.84
02-8945-00-42-4213.0000	119275	JANET L BIELECKI		739.35
03-9809-00-14-1463.0000	120938	CHARLES BLACK		130.06
03-8965-00-44-3855.0000	121124	OTTIS K. BLACK JR.	RIVERA PARK	203.54
01-7072-00-27-7531.0000	116414	WILLIAM E BLAND JR.	FORBES HOME PLACE	1,682.33
02-8945-00-66-3442.0000	118732	DESEAN L BOGUES SR	COUNTRY HERITAGE	126.30
02-8945-00-76-8351.0000	118734	GEORGE H. & KAY BOGUES		126.12
02-8945-00-74-4558.0000	118736	JAMES BOGUES SR.		160.37
02-8945-00-98-2525.0000	118737	JAMES BOGUES SR.		18.7
02-8955-00-04-7556.0000	118738	JAMES BOGUES SR.		126.13
02-8945-00-76-6450.0000	118743	MARILYN BOGUES		135.85
02-8945-00-88-9097.0000	118744	MARILYN BOGUES		18.44
02-8955-00-04-5387.0000	118745	MARILYN BOGUES		290.99
02-8945-00-98-9907.0000	118746	RONALD B. BOGUES, JR.		164.79
02-8945-00-44-9475.0000	118748	RONALD MCCOY BOGUES JR		398.15
02-8945-00-56-7067.0000	118749	RONALD MCCOY BOGUES JR	BOGUES	274.47
02-8936-00-25-7676.0000	118762	JOHN BONDS & ARLENE BONDS	JOHN BONDS 1/2 INTEREST	

239

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 2
Parcel#	Taxbill#	Owner	Legal-Desc	Principal	Tax
03-8963-00-49-2974.0000	121178	R. VERNON BRAY, JR.		611.63	
02-8936-00-00-0000.0000	118798	DEBORAH L BRENNEMAN		133.12	
02-8934-03-30-5529.0000	118801	DAVID E. BRICKHOUSE	TERRY LEE BRENNEMAN DIED	224.84	
01-7998-00-61-7934.0000	116459	JOE ABNER BRICKHOUSE		1,139.12	
01-8971-00-68-2545.0000	121182	JAMES L. BRIGMAN	WRIGHT	795.12	
02-8946-00-87-7021.0000	118816	MARK M. BRIGMAN SR & LISA L.	PORTION OF LOT 5	4,473.72	
01-7989-04-60-1568.0000	116466	EMMA BRITE HEIRS		82.05	
01-7988-00-13-0528.0000	116468	LENIAI, M. BRITE	WILLIAMS	190.76	
02-8935-02-66-5524.0000	118829	AMY UMHELT BROOKS		70.87	
02-8955-00-08-6470.0000	118830	KARLA E. BROOKS		1,073.16	
02-8927-00-51-8089.0000	118831	SHIRLEY STATEN BROOKS	BUTTS	173.88	
02-8927-00-94-8244.0000	118832	SHIRLEY STATEN BROOKS		64.24	
03-8939-00-16-6880.0000	121190	ELAINE BROSCH	1/2 UNDIVIDED INTERES	35.84	
01-7988-00-91-0179.0001	116479	THOMAS L. BROTHERS HEIRS	0000 SARAH MURRAY	209.52	
02-8936-00-48-6355.0000	118847	MARGARET OVERTON BROWN		716.67	
01-7998-00-50-3860.0000	116488	SHIRLEY DUDLEY BROWN	C. T. SAWYER WOODLAND	555.68	
03-8962-00-43-5635.0000	121201	WILLIAM BRUMSEY, IV		212.39	
01-7998-01-06-7206.0000	116498	DALLAS BUNCH		902.50	
03-8973-00-21-4214.0000	121216	BEN F. BURGESS		446.29	
03-8962-00-09-6661.0000	121217	BEN FORBES BURGESS		225.46	
03-8953-04-50-6925.0000	121219	CHRISTINA HILBERT BURGESS	HONEY SUCKLE	840.64	
03-8899-00-36-1568.0000	121237	PETER BUTEVAVE		29.14	
02-8934-03-43-3083.0000	118871	CARLTON BUTTS		599.29	
02-8927-00-51-8013.0000	118872	CHESTER BUTTS	BUTTS	173.87	
02-8927-00-94-5219.0000	118873	CHESTER BUTTS	BUTTS	146.95	
02-8936-00-14-3680.0000	118874	DONALD BUTTS		530.61	
02-8927-00-83-4439.0000	118882	JOHN BUTTS III		73.22	
02-8934-03-43-3133.0000	118883	JOHNNIE BUTTS IV		309.00	
02-8927-00-94-1355.0000	118888	OSCAR E BUTTS JR.		173.85	
02-8954-00-09-7832.0000	118891	OSCAR E BUTTS	BUTTS	716.67	
02-8927-00-61-0231.0000	118892	OSCAR E. BUTTS		614.02	
02-8937-00-04-3129.0000	118893	OSCAR E. BUTTS		241.11	
03-8909-00-23-9836.0000	121243	WILLIAM DAVID BYRUM		181.45	
03-8990-00-25-6293.0000	121244	WILLIAM DAVID BYRUM	CAMDEN POINT SHORES	1,458.90	
01-7997-00-99-1776.0000	116531	C N C ASSOCIATED	L.N. SAWYER HSE ALSO ON 1046 &	1,135.31	
02-8935-02-89-7815.0000	118906	CAMDEN CROSSING PROPERTY OWNER	SAWYER/SHARON CHURCH ROAD	1,400.89	
01-7081-00-91-3767.0000	116573	CRAIG S. CAREY	FISHERMAN'S VILLAGE	398.31	
03-8899-00-45-7551.0000	121642	CAROL WEBB DARDEN REVOCABLE TR	ETAL-MARY CARROLL, JULIE WARD,	132.81	
03-8953-04-43-0083.0000	121675	MARY C. CARROLL, ETAL	SPENCE TRACT	183.34	
02-8935-01-19-4055.0000	118920	ANDERSON CARTWRIGHT SR.		329.92	
02-8926-00-45-4695.0000	118943	WILLIAM CARTWRIGHT	SWINDELL	799.60	
03-8953-04-43-0083.0000	121290	MARILYN S. CECIL HEIRS	HEIRS: AARON DARNELL, JOYCE,	166.32	
02-8936-00-25-4750.0000	118959	AARON DARNELL CHAMBLEE ET AL	HEIRS: AARON DARNELL, JOYCE,	152.67	
02-8936-00-25-5616.0000	118960	AARON DARNELL CHAMBLEE ET AL	ALSO 15-19; HEIRS: AARON DARNELL	76.78	
02-8936-00-25-7407.0000	118961	AARON DARNELL CHAMBLEE ET AL		372.60	
03-8971-00-86-7714.0000	121303	NELLIE CHAPMAN		451.80	
03-8971-00-86-7714.0000	121304	GLENNA CHAPPELL		419.39	
03-8952-02-67-9233.0000	121307	CHESAPEAKE REALTY ASSOCIATES	RESIDUAL	579.64	
03-8926-00-34-3749.0000	116614	CHESAPEAKE REALTY ASSOCIATES	1 LOT	588.83	
03-8972-00-53-4429.0000	121832	ROBERT J. CHESSON		412.41	
03-8972-00-53-4429.0000	121832	CHRIST SANCTIFIED HOLY CHURCH		8.13	
03-8980-00-84-6726.0000	121327	OTTIS COCKRILL			

240
241
242
243

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 3
Parcel#	Taxbill#	Owner	Legal-Desc	Principal	Tax
02-8955-00-14-5422.0000	116584	BARBARA JEAN COLERMAN	FORBES	158.92	
01-7081-00-52-7312.0000	116634	WILLIAM K. COLONNA		558.23	
01-7081-00-52-7312.0000	116635	WILLIAM K. COLONNA		882.26	
02-8936-00-25-8274.0000	119003	MICHAEL COOPER		107.46	
02-8926-00-20-8902.0000	119005	KYAN E COOPER		24.33	
01-7998-01-06-5221.0000	116654	FLAVIA E. CORBITT JR.		440.00	
02-8944-00-89-9502.0000	119016	CARDWELL COWELL JR.		75.00	
03-8945-00-89-9804.0000	119018	DALIE C. COWELL		687.18	
02-8944-00-89-6389.0000	119021	MICHAEL DERRICK COWELL		142.43	
02-8936-00-24-7074.0000	119025	WINFORD COWELL JR.		225.83	
02-8944-00-99-0425.0000	119026	YVONNEA N. COWELL (JENKINS)	TREASURE POINT	438.39	
02-8943-01-47-1120.0000	119035	EMILY FORBES CRAIN	THE POINT	52.59	
03-9809-00-33-4725.0000	121363	DENNIS CREASY	SOUTH MILLS SHORES	850.83	
01-7997-00-29-9328.0000	116671	GARY A. CREASY JR.		17.15	
01-7989-03-12-7111.0000	116674	CHARLIE & THERIE CREECY		175.27	
01-7998-01-08-9951.0000	116675	KIM CREECY		468.95	
01-7998-01-09-9025.0000	116676	KIM CREECY	OVERTON	62.62	
03-9809-00-66-6120.0000	121374	TRAVIS DONOVAN CRIDER	THE POINT, CAMDEN POINT SHORES	99.02	
03-8899-00-46-4402.0000	121375	ADAM CROSSLIN		680.79	
02-8934-04-90-0557.0000	119039	TABITHA RENEE CARTER CRUISE		1,084.56	
01-8916-00-09-6659.0000	116691	BRANDON CURLES	TAYLOR'S BEACH	100.65	
03-8953-03-02-4624.0000	121388	ROBERT DALL	TAYLOR'S BEACH	183.39	
03-8953-03-02-4652.0000	121389	ROBERT DALL	TAYLOR'S BEACH	244.88	
03-8953-03-12-1762.0000	121390	ROBERT DALL		518.53	
02-8935-03-40-3531.0000	119069	EVERETT ASHLEY DAVENPORT JR		106.82	
02-8935-03-40-3652.0000	119070	EVERETT ASHLEY DAVENPORT JR		15.87	
02-8943-01-06-0854.0000	119072	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.86	
02-8943-01-06-1804.0000	119073	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.87	
02-8943-01-06-1855.0000	119074	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.87	
02-8943-01-06-2805.0000	119075	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.87	
02-8943-01-06-2855.0000	119076	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.87	
02-8943-01-06-3805.0000	119077	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.86	
02-8943-01-06-3855.0000	119078	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.86	
02-8943-01-06-4805.0000	119079	JEWEL H. DAVENPORT	WHITEHALL SHORES	15.86	
02-8943-01-06-4855.0000	119080	JEWEL H. DAVENPORT	WHITEHALL SHORES	1,006.20	
02-8943-01-06-9013.0000	119081	JEWEL H. DAVENPORT	WHITEHALL SHORES	644.20	
02-8943-01-06-9085.0000	119082	JEWEL H. DAVENPORT	WHITEHALL SHORES	666.14	
02-8943-01-08-8432.0000	119083	JEWEL H. DAVENPORT		9.01	
02-8924-00-61-4600.0000	119105	MARGARET DECKER HEIRS		126.54	
02-8937-00-50-0274.0000	119116	DIAMOND SOLID INVESTMENTS LLC		216.45	
01-7988-00-94-4244.0000	116744	DISMAL CANAL INCORPORATED	FRITCHARD	14.93	
03-8980-00-60-3198.0000	121427	ROMEO DISMARA	VICTORY GARDENS	274.39	
03-8971-00-65-8424.0000	121429	JOYCE DIXON		319.10	
02-8945-00-67-3935.0000	119119	RONALD P. DODSON		426.59	
02-8945-00-67-6899.0000	119120	RONALD P. DODSON		350.57	
02-8945-00-53-2350.0000	119128	CARLTON DOZIER	HERBERT MERCER	216.03	
03-8964-00-72-2957.0000	121441	DSV SPVL, LLC		87.83	
03-8954-00-00-8730.0000	121442	RAMSEY E DUDLEY		217.10	
03-7989-04-95-1659.0000	116759	FORIS EASON		509.49	
01-8907-00-34-2520.0000	116762	JONATHAN & SHERRY EASON		459.68	
01-8907-00-34-3335.0000	116763	JONATHAN & SHERRY EASON		963.87	
03-8973-00-22-6088.0000	121461	RICKY LEE EDWARDS			
03-8973-00-22-6159.0000	121462	RICKY LEE EDWARDS			

244
245
246
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248

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC3300	PAGE 4
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
03-8973-00-22-6302.0000	121463	RICKY LEE EDWARDS		12.54	
03-8953-04-70-4645.0000	121468	SHEILA RIGGS EDWARDS		561.35	
03-8973-00-30-0618.0000	121476	SHEILA RIGGS EDWARDS	FOSTER	806.48	
01-7989-04-51-8515.0000	116775	BENNY MICHAEL ELKINS		888.40	
01-8000-00-36-6147.0000	116790	BENJAMIN C EPPERLY	TROTTERS ESTATES	766.25	
02-8935-02-66-7093.0000	119186	B. F. ETHERIDGE HEIRS		808.33	
02-8935-02-75-1959.0000	119187	B. F. ETHERIDGE HEIRS		203.46	
02-8944-00-51-7111.0000	119188	FLOYD & JUNE T. ETHERIDGE	DANSON'S GRANT	2,475.06	
02-8946-00-81-1428.0000	121493	FLOYD & JUNE T. ETHERIDGE	TAYLOR'S BEACH	590.54	
02-8945-00-41-2060.0000	119189	LASELLE ETHERIDGE SR. HEIRS	ALSO 166 BUSHELL RD	709.43	
01-7989-04-50-7223.0000	116796	LAURA ETHERIDGE ETAL IR	LE TO LAURA ETHERIDGE,ERNEST	592.68	
02-8954-00-97-5406.0000	119191	MYRA SEAW ETHERIDGE ETAL	TENANTS IN COMMON	745.65	
03-8954-00-97-9503.0000	121496	ANNIE EVANS HEIRS		804.78	
01-8907-00-22-1548.0000	116797	EDWARD S. EVANS, ETUX		833.19	
01-7997-00-36-9112.0000	116798	EDWARDS S. EVANS		64.00	
02-8946-00-81-1428.0000	119204	EDWARDS S. EVANS		284.64	
02-8955-00-26-0612.0000	119209	GLORIA B EVERETT		14.68	
01-7090-00-88-9284.0000	117507	MATTHEW P EVERS		451.68	
01-7989-04-91-4923.0000	116812	ANDREW FEREBEE		488.39	
01-7989-04-90-6715.0000	116814	ANDREW FEREBEE HEIRS		1,143.66	
02-8954-00-43-8538.0000	119229	BILLY ROSS FEREBEE		9.47	
02-8926-00-38-0550.0001	119244	H. C FEREBEE IV		1,152.82	
02-8934-02-66-7093.0000	119247	KAREN VERRY FEREBEE		1,889.64	
02-8944-00-36-1417.0000	119257	ROSA ALICE FEREBEE HEIRS	SEYMOUR	316.30	
02-8937-00-41-9024.0000	119258	TONIA BANKS FEREBEE		711.05	
03-8971-00-23-8266.0000	121517	STEPHEN W. FINLEY		228.26	
02-8965-00-38-9240.0000	121527	LENNON KERMIT FLOYD JR.		550.10	
03-8965-00-37-4242.0000	121534	DORA EVANS FORBES	HOUSE & LOT	315.54	
03-8965-00-37-9112.0000	121535	DORES		605.15	
03-8935-03-27-9297.0000	119278	GLENN ALLAN FORBES ET AL		767.99	
03-8954-00-97-9233.0000	121546	ISAAC CROSBY FORBES		184.74	
03-8973-00-18-4582.0000	121549	JEREMY WILLIAM FORBES	LIFE ESTATE THEN TO STEPHEN	356.84	
03-8973-00-23-5795.0000	121559	STEPHEN CLAYTON FORBES LE	STEPHEN CLAYTON FORBES LE THEN	356.09	
03-8973-00-23-5810.0000	121570	STEPHEN CLAYTON FORBES LE		330.68	
03-8971-00-30-6120.0000	121574	WILLARD O. FORBES	BROAD CREEK CLUB	333.39	
03-8990-00-64-8379.0000	121601	CHRISTOPHER FROST-JOHNSON		1,961.32	
03-8953-03-28-9270.0000	121606	FREDERICK MILTON GALLOP	WATERFRONT	1,854.02	
01-7999-00-78-4680.0000	116869	BERTHA MARLENE GARRETT	CHRISTOPHER'S ACRES	257.74	
01-8000-00-38-1853.0000	117914	KENNETH R GILL	ALSO LOT 15	11.46	
02-8944-00-86-7449.0000	119356	CORY GONDER	DANIEL GRAY & NORA MANSFIELD	614.26	
01-7997-00-66-7449.0000	116905	R. J. GONDER		109.12	
03-8980-00-84-7741.0000	121675	MARY E. GRAY		68.97	
01-8907-00-17-8300.0000	111690	MELISSA N GRAY LE		119.42	
03-8965-00-33-9276.0000	121686	DOUGLAS M. GREGORY TRUST		67.97	
03-8965-00-36-8180.0000	121687	DOUGLAS M. GREGORY TRUST		119.42	
02-8946-00-28-6529.0000	119399	EARLINE T GREGORY LE	AFTER LE GOES TO DENISE G	671.44	
02-8935-01-03-9403.0000	119403	LINWOOD GREGORY		1,199.48	
01-7090-00-70-3221.0000	116934	LONZO FISHER GREGORY	REMAINDER INTEREST TO DEBRA G	791.46	
03-8953-04-90-2618.0000	121692	NRWOOD HENRY GREGORY LE		902.03	
03-8953-04-90-2618.0000	121698	WILLIE M. GREGORY		72.50	
01-7989-04-60-0628.0000	116940	JAMES GLEN GRIFFIN	LOY	452.71	
01-7989-04-60-1711.0000	116941	JAMES GLEN GRIFFIN	WHITE	93.05	
01-7090-00-60-5052.0000	116943	JOE GRIFFIN HEIRS			

249
250
251

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC3300	PAGE 5
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
01-7999-00-68-6558.0000	116944	JOHN E GRIFFIN HEIRS		370.90	
02-8936-00-24-7933.0000	119418	SHIRLEY GRIFFIN ETAL	ETAL=M. JAMES, E. EDWARDS,	41.17	
02-8936-00-24-8909.0000	119419	SHIRLEY GRIFFIN ETAL	ETAL=M. JAMES, E. EDWARDS,	192.41	
02-8936-00-24-8909.0000	119420	SHIRLEY GRIFFIN ETAL	ETAL=M. JAMES, E. EDWARDS,	73.34	
01-7090-00-98-1714.0000	116954	WILLIAM EDWARD GRIFFIN		249.33	
01-7998-00-53-8764.0000	116959	ERNESTO III & CLARISSA GUERRA		222.87	
02-8965-00-44-4401.0000	121712	BREFFY NEAL GRANUS		365.30	
02-8936-00-59-9955.0000	119427	SERGIO ALBERTO GUTIERREZ		164.29	
01-7997-00-29-3933.0000	116977	ROBERT M. HAMMOND		5.17	
03-8972-00-67-2843.0000	121726	VINCENT TOD HAMMOND		287.04	
01-8000-00-28-4327.0000	116496	BENNY B HAMPTON JR	CHRISTOPHERS ACRES	511.58	
02-8946-00-60-5554.0000	119466	KENNETH A. & JANET M. HARRELL	BELLWOOD	589.88	
03-8971-00-54-7373.0000	121738	DWAYNE HARRIS	BURGESS	997.30	
02-8936-00-25-9511.0000	119484	EDWARD O. HARRIS		49.04	
02-8936-00-25-9587.0000	119485	EDWARD O. HARRIS		464.04	
03-8971-00-53-7463.0000	121739	JOSHUA KADE HARRIS		202.74	
02-8935-03-42-2257.0000	119492	MARY GODWIN HARRIS		351.49	
03-8962-00-56-7217.0000	121744	TONYA HUGHES HARRIS		619.21	
03-8973-00-17-0492.0000	121749	JAMES MIDDLETON HARRISON JR		284.98	
03-8973-00-22-5558.0000	121751	LOLA BECKHAM HARRISON		351.49	
02-8934-01-28-4776.5853	119518	C. RUSSELL HASTINGS JR.	108 WEST 158 US	2,234.11	
02-8935-02-88-7841.0000	119519	C. RUSSELL HASTINGS		1,707.71	
02-8943-01-37-7299.0000	119528	BONITA HEATH		18.78	
03-8971-00-75-2067.0000	121772	PATRICIA PIERCE HEATH	GOOSE CREEK	336.42	
01-8907-00-07-6564.0000	117031	DALLAS HEWITT LE	DB162-292 REMAINDER INT TO	587.66	
01-7090-00-95-4019.0001	117038	MARK DAN HEWITT	1/2 UND INT	130.96	
03-8965-00-44-3670.0000	121782	CLOAH J. HIGGINBOTHAM		454.71	
03-8965-00-44-4401.0000	121783	CLOAH J. HIGGINBOTHAM		398.45	
01-7090-00-52-5324.0000	117048	MARY RHODES HILBERT LE	GRANDY SAWYER	13.08	
01-7998-01-17-8903.0000	117052	BOONY SAWYER HINSON		135.44	
02-8934-01-17-8367.0000	119588	LINDA SUE LAMB HINTON		192.85	
02-8934-01-18-6001.0000	119559	LINDA SUE LAMB HINTON	HOME & MOBILE HOME PARK	4,777.28	
03-8972-00-56-6443.0000	121793	CAROLYN B HOLLAND ET AL		418.01	
02-8936-00-13-6524.0000	119571	CAROLYN V. HOLLAND		49.63	
02-8936-00-13-6523.0000	119572	CAROLYN V. HOLLAND		114.55	
03-8962-00-49-4409.0000	121797	WARREN HOOVER		16.35	
02-8923-00-09-5774.0006	123266	HOWARD K. HOUTZ JR	HARBOR PLACE UNIT	1,112.75	
02-8943-01-36-0958.0000	119585	TRABETH LYNN HUACUZ		929.91	
03-8961-00-69-1918.0000	121812	CLEVELAND & RUBY HUGHES		196.51	
03-8962-00-56-7699.0000	121813	CLEVELAND & RUBY HUGHES		179.05	
03-8962-00-56-7699.0000	121814	CLEVELAND & RUBY HUGHES		178.21	
03-8962-00-70-7416.0000	121815	CLEVELAND & RUBY HUGHES		74.95	
02-8935-02-75-1959.1000	119595	DORIS HUGHES	LEASEHOLD	605.19	
03-8899-00-36-1699.0000	121827	RICHARD HUNYCUFT	HONEYDUCKLE	25.15	
03-8899-00-07-3170.0000	121836	MARY HUNY	EDGEWATER	851.72	
01-7989-04-51-6248.0000	117121	TAMMY JO INGE		135.44	
02-8935-01-07-0916.0000	119603	ROSETTA MERCER INGRAM	JUDITH MERCER ESTATE FILE 99R-	135.99	
03-8965-00-12-6269.0000	121849	LILL DANA INSCORE		1,230.85	
03-9809-00-24-8236.0000	121850	GENE W IRBY	FAIRHAVEN	1,090.65	
01-7988-01-38-1944.0000	117131	JOSEPH B JACKSON JR		338.78	
01-7969-00-96-0916.1000	117133	JOSEPH BAKER JACKSON JR	LEASEHOLD	788.31	
03-8972-00-46-7958.0000	121867	LYNN W. & BENJAMIN B JAMES III		1,428.92	
03-8963-00-96-3408.0000	121868	JANET J. SHORE REVOC. TRUST		353.51	

252
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259

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 6
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
02-8936-00-25-7407.0000	119630	CLARA TENNINGSON HEIRS		72.00	
02-8934-04-72-0416.0000	119645	PAULINE JETTE		797.00	
02-8934-01-18-8282.0000	119652	BRIDGET CARTWRIGHT JOHNSON		2,821.15	
01-8907-00-90-8837.0000	117163	HAROLD JOHNSON		19.08	
01-7080-00-74-2417.0000	117164	IRVIN S JOHNSON III		338.89	
03-8965-00-12-0953.0000	121896	BRUCE JONES HEIRS		233.92	
02-8916-00-39-5170.0000	119668	DONALD RAY JONES		1,014.74	
02-8916-00-39-4204.0000	119670	GREGORY MARK JONES		1,366.02	
02-8943-00-68-6720.0000	119671	GREGORY MARK JONES	LEASEHOLD	299.22	
02-8943-00-68-6720.0000	119672	GREGORY MARK JONES	DANSON'S GRANT	448.41	
02-8943-00-68-7840.0000	119673	GREGORY MARK JONES	DANSON'S GRANT	466.30	
03-8953-03-31-8879.0000	122072	JASON S JONES		1,543.38	
03-8943-04-93-8214.0000	121918	L. P. JORDAN HEIRS		196.53	
03-8889-00-88-4188.0000	121926	LELAND KANE	SNAPDRAGON	14.47	
03-8971-00-38-9516.0000	121931	BENNETT RAY KEEL SR.		462.25	
03-8973-00-19-1323.0000	121940	BRIAN K KIGHT		398.50	
03-8971-00-66-6199.0000	121948	JEFFREY S. KIGHT		200.07	
03-8973-00-44-5086.0000	121953	MORRIS L. KIGHT III	KIGHT	230.33	
03-8973-00-53-0748.0000	121954	MORRIS L. KIGHT III		949.30	
03-8973-00-35-6761.0000	121955	MORRIS LEO KIGHT SR LE		67.94	
03-8973-00-44-9165.0000	121956	MORRIS LEO KIGHT SR LE	KIGHT	274.64	
03-8973-00-45-7863.0000	121957	MORRIS LEO KIGHT SR LE	KIGHT	41.80	
03-8973-00-54-3902.0000	121958	MORRIS LEO KIGHT SR LE	KIGHT	60.67	
03-9809-00-24-6322.0000	121971	DAVID B. KIRBY	SAN MARCO	75.44	
03-8889-00-50-2124.0000	121973	KIMBERLY RAY KLINGBAIL	SEA BREEZE	18.26	
02-8934-03-20-9727.0000	119718	JARRETT D KOCH		43.35	
02-8954-00-55-1355.0000	119742	KARL W KRAUSS SR LE		2.07	
02-8954-00-66-5313.0000	119743	KARL W KRAUSS SR LE		2.08	
02-8954-00-66-5313.0000	119744	KARL W KRAUSS SR LE		2.08	
02-8954-00-76-2365.0000	119745	KARL W KRAUSS SR LE		2.08	
02-8954-00-63-8828.0000	119746	KARL WILLIAMS KRAUSS		12.92	
02-8934-01-91-9744.0000	119748	LARRY G. LAMB SR		10,032.22	
02-8954-00-97-5888.0000	119770	RUSSELLETTE LAVERNE LAMB HEIRS	STORE & MARINA	449.78	
01-7979-00-93-2645.0000	118270	MARGARET HELEN LARABEE LANE		196.53	
02-8934-02-66-5075.0000	119777	PATRICIA ANN LANE		200.07	
03-8889-00-97-8243.0000	122040	EDWARD GEORGE LAROSE		320.61	
01-7998-00-77-0454.0000	117286	DALE LE	EDGEWATER	1,355.84	
02-8934-04-98-0810.0000	119810	SHAWN H. LEARY		274.42	
02-8923-00-19-3774.0019	123274	WILLIAM DOUGLAS LEARY III		193.84	
01-7998-01-06-3034.0000	117297	SCOTT J. LEONARD	FELICAN MARINA	171.84	
02-8935-03-30-4132.0000	119205	TAMMY LORRAINE LETEMPT-CAIN		657.65	
02-8934-04-81-9377.0000	119826	NATCHEE R LILLY	WILL RECORDED NOVEMBER 16, 1998	309.98	
03-8953-03-13-0652.0000	119826	CAROLYN A. LILLY		128.13	
03-8952-00-82-7695.0000	122093	ANITA HARRISON LIVINGSTON	BLOCK 1 L-11	495.52	
03-8959-00-33-5945.0000	122094	ELLA LLOYD		300.82	
01-7989-04-50-9039.0000	122095	ELIZABETH LONG	CAMDEN POINT SHORES	16.16	
02-8934-03-02-7531.0000	117329	EULA LOWE	BLOODFIELD	131.94	
02-8955-00-51-3864.0000	119852	ROBERT LUTHER		128.14	
03-8971-00-59-2080.0000	119853	EVELYN LUTON	WILLEY	403.91	
01-7090-00-82-5970.0000	122101	MARY ELIZABETH LYNCH		155.35	
01-7090-00-83-0122.0000	117358	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	83.73	
01-7090-00-83-1303.0000	117359	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	38.51	
	117360	MAINSTAY CONSTRUCTION, INC		259.56	

260
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262

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 7
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
01-7090-00-82-5970.0000	117358	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	351.31	
03-8953-03-03-5946.0000	122120	ROBERT & MARGARET MANRIQUEZ		327.72	
01-7081-00-85-8339.0000	117377	GLENN WHITEHURST MARKHAM		1,050.13	
01-7989-04-51-2521.0000	117381	RANDALL MORRIS MARRS		146.76	
02-8965-00-42-3133.0000	119843	JANICE FERRELL MASON		622.67	
02-8955-00-07-5999.0000	119894	ROBERT F. & LYNN L. MASSIELLO	ROBERT F. & LYNN MASSIELLO HAVE	833.25	
01-7998-01-09-1389.0000	117401	NANCY H. MCALLISTER, ETAL	HARRIS LOT- ETAL=NANCY, JUNE,	51.24	
02-8908-00-51-3864.0000	117410	CHARLES F. MCHILLA E. MCCOY		916.84	
01-7989-04-71-1712.0000	117417	GARY VAN MCCOY		899.67	
03-8965-00-44-7928.0000	122169	WHALON & KATHLEEN MCCULLEN	404 SANDY HOOK ROAD HOME ALSO	426.52	
03-8965-00-55-0402.0000	122170	WHALON & KATHLEEN MCCULLEN		432.88	
02-8934-03-31-9750.0000	119911	CAROLYN MCDANIEL		489.65	
02-8934-03-32-7553.0000	119912	CAROLYN MCDANIEL	ASKEW	307.94	
02-8934-03-43-2243.0000	119913	CAROLYN MCDANIEL		432.88	
02-8936-00-21-4428.0000	119914	CAROLYN MCDANIEL		150.68	
02-8934-03-32-7553.1000	119915	RAYMOND MCDANIEL	LEASEHOLD	683.27	
01-7969-00-94-6530.0000	117454	LAWRENCE MCGROGAN		295.79	
02-8944-00-91-5401.0000	119930	LOIS F. MCLANHORN		50.00	
03-8962-00-05-0472.0000	122181	FRANK MCMILLIAN HEIRS	STEVENS	1,044.60	
02-8944-00-91-5401.1000	119935	BRITAN KEITH MCPHERSON	LEASEHOLD	310.86	
01-7998-01-27-1657.0000	117461	CLARENCE MCPHERSON		642.68	
01-7999-03-01-1479.0000	117466	EMANUEL MCPHERSON		1,585.93	
01-7999-00-22-4690.0000	117467	GEORGE MCPHERSON HEIRS	PEARCEVILLE	314.81	
01-7989-04-91-6721.0000	117483	STEVE MCPHERSON ETAL	HEIRS=STEVE, EMMUANUEL, RUBY	225.20	
01-7989-04-60-3225.0000	117485	STEVEN DELBERT MCPHERSON	APTER LE GOES TO	96.62	
02-8944-00-98-7390.0000	119986	BEATRICE MERCER		435.78	
02-8945-00-80-7505.0000	119987	BEATRICE MERCER		462.59	
02-8955-00-13-8821.0000	119988	BEATRICE MERCER		64.29	
02-8944-00-88-2672.0000	119994	JOHNNIE MERCER HEIRS	NOT OWNED BY JOHNNIE MERCER	18.31	
02-8944-00-98-6938.0000	119995	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	292.82	
02-8944-00-99-1027.0000	119996	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	328.14	
02-8954-00-19-5386.0000	119997	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	235.14	
02-8945-00-43-7440.0000	119998	LARRY & ANNIE MERCER		207.42	
02-8945-00-91-2245.0000	119999	LARRY & ANNIE MERCER		462.63	
02-8955-00-13-7846.0000	120003	MARIE MERCER		64.30	
02-8944-00-62-7909.0000	120009	JON R MERRITT		1,498.53	
02-8934-01-28-1071.0003	120010	JON R. MERRITT	WINNER CIRLE UNIT 3	1,112.69	
02-8944-00-90-0022.0000	120013	HOLLY H. METZEROTT	DANSON'S GRANT	3.71	
01-7989-00-01-1714.0000	117533	CHARLES MILLER HEIRS		544.97	
03-8963-00-46-8143.0000	122221	CHARLES L MILLER JR	SANDERLIN	658.70	
01-7082-00-49-2340.0000	117537	JOHN MILLER	PARCEL A	120.25	
01-7989-01-19-3937.0000	117547	DOROTHY M. MITCHELL	HOME	746.93	
01-7999-00-22-5262.0000	117549	I. J. MITCHELL HEIRS		149.37	
01-7999-00-12-8596.0000	117553	MOSES MITCHELL HEIRS	MCRIDE CHURCH	215.49	
02-8923-00-19-3774.0020	123282	JOSEPH MIXON	FELICAN MARINA	171.84	
02-8937-00-50-2005.0000	120033	BRENDA MOORE		320.89	
01-7989-04-51-0830.0000	117570	JUDY WESTON MOORE	MCRIDE	1,086.28	
01-7989-00-89-7461.0000	117576	TYRON G. MOORE JR. ETAL		503.73	
01-7989-00-03-2301.0000	117586	ANTHONY D MORRIS		207.77	
03-8990-00-18-6042.0000	122252	LARRY MOTLEY	PORTOFINO	878.46	
01-7989-04-60-1101.0000	117618	CAROLYN JAMES MUNDEN	BLOODFIELD-CAROLYN DECEASED &	251.64	
03-8965-00-13-1025.0000	122255	SHARON EVANS MUNDEN		21.52	
01-7988-00-03-8823.0000	117625	WALTER MUNDEN JR.		718.41	

263
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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8955-00-26-8515.0000	120074	KIMBERLY S. MUTTA	KIMBERLY MUTTA & PEGGY BEDLOW	180.92
02-8955-00-26-8515.0000	122266	KIMBERLY S. MUTTA	KIMBERLY MUTTA & BRANDY BEDLOW	180.92
03-8971-00-52-2932.0000	122299	MICHAEL NASH JR.	153 ONE MILL ROAD	1,996.78
03-8970-00-29-5452.0000	122299	ALLYSON NELSON	LOTS 10 & 1/2 OF 11	956.82
03-8962-00-09-7045.0000	123302	ANNIE NEWBY		487.42
03-8909-00-34-2025.0000	123304	DUNG NGUYEN	FAIRHAVEN	939.71
03-8889-00-97-9250.0000	122306	KHANH NGUYEN	EDGEWATER	363.34
03-8889-02-97-9370.0000	122307	KHANH NGUYEN	EDGEWATER	84.81
03-8899-00-07-0177.0000	122308	KHANH NGUYEN	EDGEWATER	1,445.61
03-8899-00-07-1174.0000	122309	KHANH DUC NGUYEN	EDGEWATER	846.25
03-8963-00-00-8453.0000	122310	CHARLENE S. NICHOLSON		702.12
02-8923-00-19-3774.0027	123289	NMJ PROPERTIES LLC	PELLICAN MARINA	41.30
02-8923-00-19-3774.0028	123290	NMJ PROPERTIES LLC	PELLICAN MARINA	149.64
02-8923-00-19-3774.0029	123291	NMJ PROPERTIES LLC	PELLICAN MARINA	149.64
02-8923-00-19-3774.0030	123292	NMJ PROPERTIES LLC	PELLICAN MARINA	149.64
02-8923-00-19-3774.0037	123293	NMJ PROPERTIES LLC	PELLICAN MARINA	171.84
02-8923-00-19-3774.0040	123294	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0041	123295	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0042	123296	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0043	123297	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0044	123298	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0045	123299	NMJ PROPERTIES LLC	PELLICAN MARINA	238.44
02-8923-00-19-3774.0047	123300	NMJ PROPERTIES LLC	PELLICAN MARINA	171.84
02-8923-00-19-3774.0048	123301	NMJ PROPERTIES LLC	PELLICAN MARINA	171.84
02-8923-00-19-3774.0050	123302	NMJ PROPERTIES LLC	PELLICAN MARINA	171.84
02-8923-00-19-6748.0000	123303	NMJ PROPERTIES LLC	PELLICAN MARINA	112.84
02-8926-00-13-6839.0000	120109	NORTHEASTERN COMMUNITY		156.59
02-8934-03-31-2736.0000	120121	TIMOTHY NULL		516.34
03-8909-00-45-1057.0000	123319	NICHOLE J. OSHIER		72.28
03-8971-00-69-4490.0000	122327	MANDELL G OSHIER	FISHERMAN'S VILLAGE	128.28
03-8972-00-53-3618.0000	122348	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	120.39
03-8972-00-53-3618.0000	122350	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	141.38
03-8972-00-53-3618.0000	122351	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	6.73
03-8972-00-54-4332.0000	122352	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	932.32
03-8972-00-55-6038.0000	122353	GILBERT WAYNE OVERTON &	STANLEY	131.63
03-8972-00-55-6038.0000	122354	GILBERT WAYNE OVERTON &	ROY FORBES	79.42
03-8972-00-56-5458.0000	122355	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	41.20
03-8972-00-64-0538.0000	122356	GILBERT WAYNE OVERTON &		675.84
03-8972-00-64-0730.0000	122357	GILBERT WAYNE OVERTON &		296.64
03-8972-00-64-0822.0000	122358	GILBERT WAYNE OVERTON &		326.64
03-8972-00-64-0923.0000	122359	GILBERT WAYNE OVERTON &		326.64
03-8972-00-71-0033.0000	122360	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	9.31
03-8972-00-71-0033.0000	122361	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	303.71
03-8982-00-17-3167.0000	122362	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	72.80
02-8935-02-65-9762.0000	120137	CLARENCE OWENS		23.49
03-8989-00-45-4966.0000	122370	ANTHONY JOHN RADGETT	HUSBAND DECEASED	171.56
03-8964-00-85-4963.0000	122372	DEANNA PALMER		1,171.08
01-7090-00-72-0215.0000	117740	JO ANNE O. PARRISH	BOGGS	2.84
01-7999-00-69-6159.0000	117741	JO ANNE O. PARRISH	WILLIAMS #4	981.15
01-7998-01-07-1477.0000	117747	CORNELIUS P & GLORIA E PAXTON		981.15
03-8972-00-35-9613.0000	122394	MICHAEL D. & HELEN M. PERRY	MARY HELEN	322.59
03-8899-00-45-4950.0000	122399	PETER J CARPENICK FAMILY TRUST	FISHERMAN'S VILLAGE	197.15
03-8963-00-10-1500.0000	122407	KENNETH & PEGGY S. PIERCE		757.62

270
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272

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8980-00-84-5727.0000	122408	MALCOLM A PIERCE		8.09
03-8953-03-31-1615.0000	122412	MITCHELL PAUL PIPKIN	BARTLETT'S LANDING	311.37
01-7998-00-79-0790.0000	120209	WILLIAM ANTHONY POPE, JR.	JOINT TENANTS WITH RIGHT OF	493.58
02-8943-01-29-4931.0000	120209	JATORI POWELL-CARR		921.19
03-8943-02-75-4196.0000	122433	SHERRILL M PRICE JR	COOK'S LANDING	1,071.36
01-7998-00-03-9565.0000	117824	DAVID DEBARD JR.	SWAMP	146.99
02-8936-00-24-7426.0000	120223	BERNICE PUGH		146.99
02-8916-00-87-7299.0000	120229	JAMIE TEACHEY PYLE		276.84
01-7090-00-07-3691.0000	116270	GHOC HOMES LLC	MILL RUN SUBDIVISION	187.92
01-7090-00-17-4530.0000	116314	GHOC HOMES LLC	MILL RUN SUBDIVISION	201.79
03-8971-00-97-4824.0000	122449	BRAULIO A QUEZADA	GREEN ACRES	608.54
03-8909-00-04-2698.0000	122450	CAROL RAGAN	RIVIERA PARK	107.83
02-8944-00-54-8929.0000	120244	RYAN J REESE	CREEK SIDE	435.18
02-8944-00-55-7147.0000	120245	RYAN J REESE	CREEK SIDE	125.00
02-8943-01-17-4388.0000	120246	THOMAS REESE	WHITEHALL SHORES	2,909.12
01-8010-00-08-8404.0000	117335	RENEWABLE GREEN INC		92.53
01-7998-00-97-1309.0000	117871	CLARENCE M. RICHARDSON, JR.		105.96
03-8962-00-38-9683.0000	122484	SANDRA G RICHARDSON		290.41
03-8962-00-49-1075.0000	122485	SHEILIA JANE RICHARDSON		273.34
01-7998-04-60-1954.0000	117874	CHRISTINE RIDDICK		80.09
01-7090-00-64-4058.0000	117875	GODFREY RIDDICK		516.30
01-7090-00-64-6040.0000	117876	LINTON RIDDICK		1,465.39
01-7998-01-06-7374.0000	117890	JASON M & JUNE E RIGGS		639.67
03-8909-00-17-2462.0000	122525	TODD ALLEN RIGGS	HUNTER'S PARK	15.10
01-7080-00-26-6742.0000	117901	RYAN L. RIOS	WHARF'S LANDING PHASE 2	75.00
03-8889-00-48-7259.0000	122669	ROBERT AND JANETTE TEMPLETON	SEABREEZE	1,104.95
01-7989-04-60-2267.0000	117924	MOSES ROBERSON		637.79
01-7989-04-80-5714.0000	117927	DANIELLE ROCHELLE ROHDE	WEBB	11.81
01-7989-04-80-5998.0000	117928	DANIELLE ROCHELLE ROHDE		248.37
01-7080-00-53-1141.0000	117933	EDWARD A ROSA SR		849.23
03-8899-00-06-4860.0000	122686	THOMAS ROSE JR	EDGEWATER	136.98
03-8899-00-75-0584.0000	122690	NORMA MIRIAM NESTOR ROSS ET AL	HEIRS: NORMA ROSS, MICHAEL,	120.43
02-8946-03-20-5782.0000	120337	ERIN BELL SALMON	BOUNDARY DIVISION FOR MICHAEL	5.01
03-8953-04-80-7999.0000	122707	PHILIP ROBERTSON SANDERLIN		594.09
03-8964-00-73-5017.0000	122726	ARELIA BERNITA SAWYER	C.S. SAWYER	157.00
01-7998-01-17-7997.0000	117979	CECIL SAWYER JR.		435.73
01-8907-00-16-5699.0000	117993	ELLEN FAYE SAWYER		435.73
01-8908-00-30-2770.1000	118006	FRANK & KIMBERLY SAWYER	LEASEHOLD	483.54
01-7090-00-95-5262.0000	118010	JOHN F. SAWYER HEIRS		34.04
02-8944-00-75-7172.0000	120407	KIM SAWYER		3,376.93
03-8853-03-12-3791.0000	122743	KIMBERLEE SAWYER	ALSO LOT 76	1,613.47
01-8907-00-16-8511.0000	118017	OLA JEAN SAWYER LE	REMAINDER INTEREST TO DONALD	939.64
03-8953-00-39-5803.0000	122755	ROLAND ROGER SAWYER	ELTON & JUDY SAWYER CONVEYED	576.45
03-8943-04-92-6961.0000	122756	S. F. SAWYER		1,171.98
01-7998-01-18-6050.0000	118027	TOM L. & PATRICIA SAWYER		454.75
03-8953-03-23-1156.0000	120936	JOSEPH M SCOTT	TAYLOR'S BEACH LANDING	1,633.53
03-8899-00-45-2682.0000	122781	SEBARK INC.	CAMDEN POINT SHORES	185.14
01-7080-00-52-4343.0000	118059	JUDY FAYE SENTERS		454.30
01-7080-00-52-4413.0000	118060	JUDY FAYE SENTERS		347.87
03-8963-00-39-9364.0000	122787	RUDOLPH C. & REGINA M. SEYMOUR	EREDEEN	478.77
02-8934-01-20-4655.0000	120465	JAMES B. SEYMOUR ETAL	ETAL-CHARLES B. SEYMOUR, JOAN	916.79
03-8961-00-58-9554.0000	121629	GEORGE SHAFRANOV		213.08
03-8961-00-68-4183.0000	121628	GEORGE SHAFRANOV		693.45

273
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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 10
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
02-8954-00-97-4350.0000	120474	GEORGE SHAW HEIRS		68.15	
03-8954-00-92-8817.0000	122810	ELOISE S. SHERMAN		1,590.88	
03-8964-00-03-1261.0000	120508	ELOISE S. SHERMAN		248.70	
01-7969-00-64-7728.0000	118069	MILTON SHOFFETT	SHOFFETT TRACT	501.58	
02-8935-02-75-0867.0000	120491	ED SIVELLIS HEIRS		286.16	
01-7989-04-60-2157.0000	118096	CLARINE SMALL		259.08	
01-7998-01-09-8245.0000	118096	ALMA & CHARLIE SMITH		2.57	
01-7988-01-38-0912.0000	117364	CHRISTOPHER D. SMITH		719.61	
02-8936-00-31-1701.0001	120508	LINDA W SMITH LE	LINDA W SMITH RESERVED LE	389.27	
02-8936-00-32-9326.0001	120509	PAMELA SMITH	1/23/2019 THIS PARCEL IS THE	11.25	
02-8933-02-97-9625.0001	120510	SUSAN M SMITH	1/23/2019 CORRECTION PER PLAT	85.18	
02-8935-02-76-3367.0000	120412	SHERRE DEEBRY SMITHSON	WHITEHALL SHORES	387.96	
03-8962-00-70-7529.0000	122836	MARY SNOWDEN	ALSO 245 158 US E	432.47	
02-8936-00-69-4985.0000	120532	JAMES R. & EMMA SPENCE		81.00	
02-8935-01-18-3907.0000	120535	M. H. SPENCE HEIRS	HEIRS=ESTER S. GUICE, THELMA	594.60	
03-8963-00-49-0783.0000	122849	ODESSA W. SPENCE		305.99	
01-7979-00-66-8603.0000	118159	MELINDA SUE SPENCER		107.63	
01-7979-00-66-9260.0000	118160	MELINDA SUE SPENCER		401.96	
03-8809-00-54-8280.0000	122856	RODNEY STEVEN SPIVRY &	RIDDICK	116.55	
03-8899-00-16-2671.2423	122858	SPRING LOTUS LLC	RIDDICK	33.30	
03-8973-00-29-2185.0000	122860	FRANKLIN DELNOR SPRULLL	EDGEWATER	2,845.65	
03-8961-00-69-5366.0000	122941	ANGELITA STEELE		2,041.14	
03-8944-00-69-9950.0000	120570	MARY G STEPHENSON		307.50	
01-7999-03-02-2066.0000	118182	JERRY ADAM STEVENSON		226.94	
03-8972-00-34-4293.0000	122975	NANETTE K. STICKLES	WICKHAM DOWNS	545.43	
03-7993-00-89-1818.0000	120583	TALLE STILES JR		863.79	
02-8935-01-89-9626.0000	120583	RODNEY WAYNE STOKLEY		443.27	
01-8929-00-06-2952.0000	116756	STONEBRIAR COMMERCIAL FINANCE		127.67	
01-8929-00-34-2503.0000	116757	STONEBRIAR COMMERCIAL FINANCE		1,131.81	
03-8944-00-19-1644.0000	122982	BUELL & TAMMY STUART	ALSO 122 & 134 BRUIN DR.	5,798.74	
03-8899-00-07-5054.0000	122983	BUELL WATSON STUART	EDGEWATER	235.53	
03-8899-00-07-4057.0000	120592	ARCEA B STUMM		10.43	
02-8943-01-47-2163.0000	120593	ARCEA B STUMM	BELL FARM ESTATES	19.79	
03-8971-00-47-4971.0000	122994	TERESA R SWINSON LE	TREASURE POINT WATERFRONT	1,713.76	
03-8962-00-55-2255.0000	122996	VERNON L & ELITH W. SYLVESTER	REMAINDER INTEREST TO JOEY S	672.64	
03-8973-00-22-3033.0000	120000	TAYLOR LEIGH PROPERTIES LLC		1,046.91	
01-7979-00-82-7582.0000	118247	BERTIE TAYLOR HEIRS	SPENCE	1,421.41	
01-7989-03-41-4179.0000	118248	BERTIE TAYLOR HEIRS		2,660.14	
03-8943-03-41-4179.0000	118249	BERTIE TAYLOR HEIRS		89.96	
02-8955-00-07-5604.0000	120635	WINZOLA TAYLOR		124.69	
02-8935-01-08-3259.0000	120636	RAMONA & MICHAEL TAZEWEILL	UPTON TRACT	268.14	
03-8980-00-84-1828.0000	123012	CARL TEUSCHER	DOGWOOD	8.12	
03-8980-00-84-2825.0000	123013	CARL TEUSCHER	DOGWOOD	8.13	
03-8980-00-84-2825.0000	123014	CARL TEUSCHER	DOGWOOD	8.12	
03-8980-00-84-4800.0000	123015	CARL TEUSCHER	DOGWOOD	8.11	
03-8980-00-84-4800.0000	123016	TRACY L TEUSCHER	DOGWOOD	8.14	
03-8980-00-84-9694.0000	123017	TRACY L TEUSCHER	DOGWOOD	8.13	
03-8980-00-94-0692.0000	123018	TRACY L TEUSCHER	DOGWOOD	9.07	
03-8980-00-94-2506.0000	123019	TRACY L TEUSCHER	DOGWOOD	8.05	
03-8980-00-94-2506.0000	123020	TRACY L TEUSCHER	DOGWOOD	9.06	
03-8980-00-94-3584.0000	123021	TRACY L TEUSCHER	DOGWOOD	9.05	

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ACS Tax System 03/30/2020 15:42:15		Update Lien Fee		CAMDEN COUNTY TC330U	PAGE 11
Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax	
03-8972-00-23-4364.0000	123022	AMY M THATCH		81.85	
03-8962-00-43-8770.0000	123033	BARBARA THORNTON	DB 85-333 TENANCY BY THE ENTIR	326.22	
01-7989-04-50-7296.0000	118284	HERBERT TILLEY		249.12	
03-8952-00-95-8737.0000	123039	AUDREY TILLET		48.52	
02-8946-00-81-9147.0000	120678	JUDITH TILLET HEIRS		672.32	
02-8935-01-18-9593.0000	120679	REGINALD TILLET	SPENCE	1,504.34	
01-8000-00-47-1728.0000	118294	EDWARD L. TORBORG	BUCK ISLAND	554.12	
03-8953-04-90-3863.0000	123044	STACY FOXEY		775.01	
02-8926-00-58-2200.0000	120685	BRADFORD TRAFTON		5.32	
02-8936-00-00-8926.0000	120688	BRIDGID D & JUNIOUS O TRAFTON		551.47	
03-8926-00-31-3863.0000	120695	J. Z. TRAFTON HEIRS	ROBINSON	1,236.12	
02-8936-00-01-1366.0000	120697	JUNIOUS ONEAL TRAFTON		270.32	
02-8965-00-25-0813.0000	120709	BONNIE BORDEN TUCKER	NATHAN TUCKER DECEASED	652.56	
01-7989-04-60-0149.0000	118303	CHARLES TURNER		483.09	
01-7091-00-64-6569.0000	118305	CLARENCE D. TURNER JR.		195.59	
01-7989-04-60-0079.0000	118306	FRANCES ELLIOTT TURNER ETAL		300.30	
01-7999-00-95-3587.0000	118310	WALTER TURNER HEIRS	SWAMP	290.07	
01-7989-03-30-8984.0000	118312	WILLIE LAVERNE TURNER		867.01	
01-7989-04-62-8071.0000	118340	KIRBY D WADDELL		441.07	
01-7999-00-89-9494.0000	118347	GERALDINE WALKER (GRANT)		963.83	
01-7998-00-54-8828.0000	118351	LARRY WALKER ETAL	BATTLEGROUND	470.61	
01-7998-00-55-3092.0000	118352	LEMUEL WALKER JR.		656.61	
01-7989-04-60-3659.0000	118354	LEWIS & BARBARA WALKER		292.58	
01-7999-00-68-6442.0000	118355	NELLIE WALKER	PEARCEVILLE	921.28	
02-8925-00-58-3395.0000	120763	EDWIN FLETCHER WARD	TARRINGTON	480.75	
03-8943-02-65-7700.0000	123089	BRUCE TIMOTHY WARREN	133 COOKS LANDING HOME ALSO	6,565.85	
02-8926-00-79-5385.0000	120784	CLARENCE & CHERYL WEAVER		898.84	
01-7988-00-88-1334.0000	118377	JOHN WEAVER JR.		250.57	
03-8963-00-49-2997.0000	123103	LORA WEBSTER	WOODS	134.66	
03-8899-00-36-2719.0000	123106	LARRY WELDON	HONEYSUCKLE	25.16	
03-8899-00-36-2940.0000	123107	LARRY WELDON	HONEYSUCKLE	25.15	
03-8899-00-36-4664.0000	123108	LARRY WELDON	HONEYSUCKLE	16.62	
03-8899-00-36-4784.0000	123109	LARRY WELDON	HONEYSUCKLE	16.61	
03-8899-00-36-5814.0000	123110	LARRY WELDON	HONEYSUCKLE	16.62	
03-8899-00-36-5943.0000	123111	LARRY WELDON	HONEYSUCKLE	16.61	
03-8899-00-37-3258.0000	123112	LARRY WELDON	HONEYSUCKLE	23.16	
03-8899-00-37-5072.0000	123113	LARRY WELDON	HONEYSUCKLE	16.62	
03-8899-00-37-5192.0000	123114	LARRY WELDON	HONEYSUCKLE	16.62	
03-9809-00-23-4989.0000	123116	WANDA H WELLS	ALSO LOT 14 SAN MARCO	1,267.02	
03-8962-00-23-6923.0000	123117	WANDA H WELLS	SAN MARCO	39.69	
03-8962-00-51-9250.0000	123119	PEARL WESLEY HEIRS	LEWIS	88.64	
03-8972-00-56-9710.0000	123120	PEARL WESLEY HEIRS	MH OWNED BY JAMES D. FORBES	172.43	
01-7999-00-78-4575.0000	118398	JOHN & RAMONA WEST		1,277.76	
03-8953-00-93-8204.0000	123130	ARISTOTELES AARON ATLAS WHALEN		134.65	
01-7080-00-16-3679.0000	118400	WHARFS LANDING PROPERTY OWNERS	POND	2.33	
01-7080-00-16-7195.0000	118401	WHARFS LANDING PROPERTY OWNERS	WHARF'S LANDING-OPEN SPACE	4.57	
01-7080-00-26-6184.0000	118402	WHARFS LANDING PROPERTY OWNERS	WHARF'S LANDING-OPEN SPACE	5.45	
01-7080-00-27-1520.0000	118403	WHARFS LANDING PROPERTY OWNERS	WHARF'S LANDING-OPEN SPACE	8.37	
02-8944-00-68-1763.0000	120803	APRIL N WHITE		1,537.65	
02-8945-00-57-8042.0000	120813	LETTITIA BOGUES WHITE ETAL	ETAL=LUTHER BOGUES JR. & ELIZ.	182.80	
02-8936-00-25-8405.0000	120814	LETTITIA D. BOGUES WHITE		495.07	
02-8945-00-58-2869.0000	123145	SARA ELIZABETH WHITE		527.74	
02-8945-00-58-2869.0000	120827	ROBERT EUGENE WHITLEY		1,028.58	

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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
01-7090-00-27-5624.0000	118449	ANGELA LEIGH WILLIAMS ET AL	HEIRS: ANGELA LEIGH WILLIAMS,	404.04
02-8955-00-24-1489.0000	120840	JAMES R. WILLIAMS		72.07
02-8955-00-27-4475.0000	120841	JAMES R. WILLIAMS		62.21
02-8955-00-33-4931.0000	120842	JAMES R. WILLIAMS		242.39
02-8955-00-66-1342.0001	120843	JAMES R. WILLIAMS ETAL	1/2 UND. INTEREST	19.69
02-8955-00-91-5876.0000	120844	JAMES R. WILLIAMS	3/4 UND. INT.	679.56
03-8965-00-32-3765.0000	123181	JAMES R. WILLIAMS		154.92
02-8945-00-70-7600.0000	120846	JORICE WILLIAMS		1,910.25
01-7988-00-34-2111.0000	118463	MARY B. WILLIAMS		34.86
02-8955-00-03-9974.0000	120850	ODESSA S WILLIAMS HRIS		998.71
03-8980-00-61-1968.0000	123209	WILLIAMSBURG VACATION	1/2 INTEREST	49.60
02-8926-00-69-8629.0000	120869	JOHNNIE WILSON		122.29
02-8926-00-79-2502.0000	120870	JOHNNIE WILSON		110.53
02-8926-00-89-0275.0000	120872	JOHNNIE W. & MERLE S. WILSON		89.70
01-7989-04-61-5760.0000	118495	SARAH T. WILSON		146.29
01-7989-00-88-1906.0000	118520	KEVIN E WORDEN		1,180.86
03-9809-00-53-4358.0000	123236	WILLIAM G. YATES	THE POINT	53.68
02-8924-00-50-3437.0000	120914	CAROL YEAGER, MARY ANN BECKETT		6.35
** GRAND TOTALS **				301,430.13

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D. Ordinance 2020-02-01 Rezoning Application for Clarann Mansfield

Motion that the requested zoning change is consistent with both the CAMA and Comprehensive Future Land Use Maps that reflect allowing higher density residential development in targeted areas of the County.

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RESULT: PASSED [4-0]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Meiggs
ABSENT: Riggs


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Motion to approve Ordinance 2020-02-01 Rezoning Application (UDO 2020-01-16) to rezone one acre (house lot) of the 18 acres tract from Working Lands to Suburban Residential.

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RESULT: PASSED [4-0]
MOVER: Ross Munro
AYES: White, Munro, Krainiak, Meiggs
ABSENT: Riggs

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Ordinance No. 2020-02-01

**An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina**

Article I: Purpose
The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map
The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:
The property currently shown in the Camden County Tax Assessor's Office as PIN 02-8935-02-96-7774, a one acre (house lot) is hereby re-zoned from Working Lands to Suburban Residential (SR).

Article III. Penalty

- Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
- Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the

penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.


- This Ordinance may also be enforced by any appropriate equitable action.
- Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability
If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date
This Ordinance is effective upon adoption.
Adopted by the Board of Commissioners for the County of Camden this 6th day of April, 2020.

Tom White
Tom White, Chairman
Camden County Board of Commissioners

ATTEST:
Karen M. Davis
Karen M. Davis
Clerk to the Board of Commissioners



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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

312 **ITEM 6. BOARD APPOINTMENTS**

- 313
- 314 A. Tourism Development Authority
- 315 • Kayla Eller & Jeff Onley (appointments)
- 316 • Donald Doughman (reappointment)
- 317 B. Parks & Recreation Advisory Board
- 318 • Rhiana Srebro (reappointment)
- 319

320 **Motion to approve the Board Appointments as presented.**

321 **RESULT:** PASSED [4-0]

322 **MOVER:** Ross Munro

323 **AYES:** White, Munro, Krainiak, Meiggs

324 **ABSENT:** Riggs

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326 **ITEM 7. CONSENT AGENDA**

- 327
- 328 1. BOC Meeting Minutes – March 2, 2020
- 329 2. Budget Amendments
- 330

2019-20-BA015
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	\$55,000	
Expenses			
105100-557003	LESO Property Expense	\$55,000	


This Budget Amendment is made to appropriate funds for the increased LESO sales to the expenses to be spent on Sheriff expenses.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of April, 2020.

Karen M. Davis
Clerk to Board of Commissioners

Tom White
Chairman, Board of Commissioners



2019-20-BA016
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40330530-402002	Insurance Proceeds	\$7,967.73	
Expenses			
405300-599300	Insurance Loss Damages	\$7,967.73	


This Budget Amendment is made to appropriate funds as a carryover from last budget year for the South Camden Fire Department.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of April, 2020.

Karen M. Davis
Clerk to Board of Commissioners

Tom White
Chairman, Board of Commissioners



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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

2019-20-BA017
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	LIEAP Revenue	\$ 990	
52330610-434819	Crisis Intervention	\$1,523	
Expenses			
528000-554321	LIEAP Expenses	\$ 990	
528000-520000	Crisis Intervention	\$1,523	

This Budget Amendment is made to appropriate funds to both LIEAP & Crisis Intervention for Social Services due to the State increasing the revenues.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of April, 2020.

Karen M. Davis
Clerk to Board of Commissioners

Tom White
Chairman, Board of Commissioners



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3. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 12th day of March 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	4,029.77	
5200	Special Instructional Programs	40,000.00	
5800	School-Based Support Services		4,029.77

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 680,774.00
Amount of Increase/Decrease of Above Amendment	+ 40,000.00
Total Appropriation in Current Amended Budget	\$ 720,774.00

Passed by majority vote of the Board of Education of Camden County on the 12th day of March, 2020.


John L. ...
Chairman, Board of Education

John L. ...
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of the changes on the minutes of said Board, this 6th day of April, 2020.

Tom White
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



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BUDGET AMENDMENT
March 12, 2020

3. Federal Grant Fund

A. We have reviewed this area of the budget and find that we must transfer funds within the budget to cover staff development in various program areas. We request your approval of the following amendment.

Career & Technical Ed Program
Project #20-017-150

3.5120.017.418 Comp Software & Supplies	\$ -	412.87
3.5120.017.461 Pur of Non-Cap Equipment		+ 412.87
Total - Career & Technical Ed Program	\$ +	0.00

3.3600.017 Revenue - Career & Tech Ed Program \$ + 0.00

B. We have reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

Supportive Effective Instruction
Project #20-103-150

3.5110.103.163 Substitute Pay	\$ +	6,000.00
3.5110.103.211 Emp. Soc. Sec. Costs		+ 459.00
3.5870.103.311 Contracted Services		- 4,029.77
3.5110.103.312 Workshop Expenses		- 2,429.23
Total - Supportive Effective Instruction	\$ +	0.00

3.3600.103 Revenue - Supportive Eff Instruction \$ + 0.00

C. We have received additional funds in the program and must increase our budget to reflect this. We request your approval of the following amendment.

Children with Special Needs - Risk
Project #20-114-150

3.5210.114.461 Pur of Non-Cap Equipment	\$ +	37,661.00
Total - Children with Special Needs - Risk	\$ +	37,661.00

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

BUDGET AMENDMENT
Federal Grant Funds
March 12, 2020, Page 2

3.3600.114 – Revenue – Children w/Spec. Need-Risk \$ - 37,661.00
=====

D. We have received additional funding for this program and must increase our budget to reflect the receipt. We request your approval of the following amendment.

IDEA VI-B Special Needs Targeted Assistance
Project #20-118-150

3.5210.118.163 Substitute Pay – Staff Dev	\$ +	80.00
3.5210.118.196 Salary – Wksp Participant	+	830.00
3.5210.118.211 Emp. Soc. Sec. Costs	+	69.61
3.5210.118.221 Emp. Retirement Costs	+	163.53
3.5210.118.311 Workshop Expenses	+	1,135.86
3.5240.118.361 License Renewal	+	60.00
Total – IDEA VI-B Special Needs Targeted Assist	\$ +	2,339.00

=====

3.3600.118 Revenue – IDEA VI-B Special Needs \$ - 2,339.00
=====

E. We have reviewed this area of the budget and find that we must transfer funds within the budget. We request your approval of the following amendment.

IDEA Targeted Assistance
Project #20-119-150

3.5210.119.312 Workshop Expenses	\$ +	800.00
3.5240.119.411 Instructional Supplies	\$ -	800.00
Total – IDEA Targeted Assistance	\$ +	0.00

=====

3.3600.119 Revenue – Targeted Assistance \$ + 0.00
=====

BUDGET AMENDMENT
Federal Grant Funds
March 12, 2020, Page 3

Passed by majority vote of the Board of Education of Camden County on the 12th day of March, 2020.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

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Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 12th day of March, 2020, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects	379,636.99	

Explanation:

Total Appropriation in Current Budget	\$	452,138.97
Amount of Increase / (Decrease) of Above Amendment		+379,636.99
Total Appropriation in Current Amended Budget	\$	831,775.96

Passed by majority vote of the Board of Education of Camden County Schools on the 12th day of March 2020.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 6th day of April, 2020.

[Signature]
Chairman, Board of County Commissioners

[Signature]
KAREN M. DAVIS
Clerk, Board of County Commissioners



BUDGET AMENDMENT
March 12, 2020

4. Capital Outlay Fund

A. We must adjust our budget to reflect funds transferred to cover the cost of within the various projects listed and increase our revenue for a donation received. We request your approval of the following amendment.

Category I Projects

4.9150.079.526 Architect Fees - CO	+	2,250.00
4.9150.079.522 Central Office Expansion	+	377,386.99
Total – Category I Projects	\$	+ 379,636.99

4.4890.079 Donation/Contribution/Private - 379,636.99

Total – Revenue \$ - 379,636.99
=====

Passed by majority vote of the Board of Education of Camden County on the 12th day of March, 2020.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

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Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

Budget Amendment
Camden County Schools Administrative Unit
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 12th day of March, 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		29,000.00
8100	Payments to Other Gov. Units	29,000.00	

Explanation:

Total Appropriation in Current Budget	\$ 2,918,131.00
Amount of Increase/Decrease of Above Amendment	.00
Total Appropriation in Current Amended Budget	\$ 2,918,131.00

Passed by majority vote of the Board of Education of Camden County on the 12th day of March 2020.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of April, 2020.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karen M. Davis
Clerk, Board of County Commissioners



BUDGET AMENDMENT
March 12, 2020

2. Local Current Expense Fund

A. We have reviewed this program area and must increase this area of the budget to cover the cost of funds that are required to be transferred to charter schools for funding. We request your approval of the following amendment.

Charter School Funding	
2.8100.036.717 Transfer to Charter Schools	\$ + 29,000.00
Total - Charter School Funding	\$ + 29,000.00

B. We have reviewed this area of the budget and must transfer fund to other program areas to cover the cost of charter school funding requirements. We request your approval of the following amendment.

Additional Pay	
2.5110.911.181 Supplementary Pay	\$ - 29,000.00
Total - Additional Pay	\$ - 29,000.00

Passed by majority vote of the Board of Education of Camden County on the 12th day of March, 2020.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

354
355

Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of March 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	42,999.00	
5200	Special Instructional Programs	9,527.00	
5400	School Leadership	1,076.50	
6550	Operational Support Services		127,085.00

Explanation:

Total Appropriation in Current Budget	\$ 15,308,505.00
Amount of Increase/Decrease of Above Amendment	180,687.50
Total Appropriation in Current Amended Budget	\$ 15,489,192.50

Passed by majority vote of the Board of Education of Camden County on the 12th day of March 2020.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of April, 2020.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karen M. Davis
Clerk, Board of County Commissioners



BUDGET AMENDMENT
March 12, 2020

1. State Public School Fund

A. We have reviewed this allotment area and find that we must transfer funds to cover benefits within the program. We request your approval of the following amendment.

Career and Technical Edu - Months	
1.5120.013.121 Salary - Teacher	\$ - 30,320.00
1.5120.013.211 Emp Soc Sec Costs	- 2,314.00
1.5120.013.221 Emp Retirement Costs	- 5,970.00
1.5120.013.231 Emp Hosp Ins Costs	- 3,219.00
Total - Career and Technical Edu - Months	\$ - 41,823.00

B. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

Career and Technical Edu - Program	
1.5120.014.162 Substitute Pay	\$ + 3,500.00
1.5120.014.163 Substitute Pay - Workshops	+ 500.00
1.5120.014.211 Emp Soc Sec Costs	+ 306.00
1.5120.014.312 Workshop Expenses	+ 1,500.00
1.5120.014.351 Tuition Reimbursement	+ 2,500.00
1.5120.014.411 Instructional Supplies	+ 5,509.00
1.5120.014.418 Comp Software & Supplies	+ 2,500.00
1.5120.014.461 Pur of Non Cap Equipment	+ 25,508.00
Total - Career and Technical Edu - Program	\$ + 41,823.00

C. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Test Result Bonus-(3 rd Grade Reading)	
1.5110.046.180 Bonus Pay	\$ + 10130.00
1.5110.046.211 Emp. Soc. Sec. Costs	+ 776.00
Total - Test Result Bonus-(3 rd Grade Reading)	\$ + 10,906.00

D. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

356
357
358
359
360
361

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

BUDGET AMENDMENT
State Public School Fund
March 12, 2020, Page 2

Test Result Bonus-(AP/IB, CTE, Principal)	
1.5110.048.180 Bonus Pay	+ 3473.00
1.5260.048.180 Bonus Pay	+ 8,850.00
1.5260.048.211 Emp. Soc. Sec. Costs	+ 677.00
1.5410.048.180 Bonus Pay	+ 1,000.00
1.5410.048.211 Emp. Soc. Sec. Costs	+ 75.50
Total - Test Result Bonus-(AP/IB, CTE, Principal)	\$ + 14,075.50

We have received our adjusted allotment and must increase our budget. We request your approval of the following amendment.

Transportation of Pupils	
1.6550.056.175 Salary - Trans Personnel	\$ + 21,009.00
1.6550.056.171 Salary - Driver	+ 53,561.00
1.6550.056.211 Emp. Soc. Sec. Costs	+ 6,462.00
1.6550.056.231 Emp. Hosp. Ins. Costs	+ 15,656.00
1.6550.056.312 Workshop Expenses	+ 1,500.00
1.6550.056.319 Drug Testing	+ 2,500.00
1.6550.056.326 Cont. Rep & Maint - Equip	+ 1,500.00
1.6550.056.422 Vehicle Repair Parts	+ 2,500.00
1.6550.056.423 Gas/Diesel Fuel	+ 3,710.00
1.6550.056.424 Oil	+ 2,500.00
1.6550.056.425 Tires & Tubes	+ 909.00
1.6551.056.171 Salary - Driver	+ 11,867.00
1.6551.056.211 Emp. Soc. Sec. Costs	+ 911.00
1.6551.056.221 Emp. Retirement Costs	+ 2,500.00
Total - Transportation of Pupils	\$ +127,085.00

E. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Early Grade Reading Proficiency	
1.5110.085.418 Computer Software & Supplies	\$ + 1,500.00
1.5110.085.462 Pur of Non-Cap Computer Hdwe	+ 9,960.00
Total - Early Grade Reading Proficiency	\$ + 11,460.00

F. We have reviewed this program area and must increase our budget to reflect transfers. We request your approval of the following amendment.

BUDGET AMENDMENT
State Public School Fund
March 12, 2020, Page 3

Textbooks & Digital Resources	
1.5110.131.418.304 Computer Software & Supplies	\$ + 3,727.80
1.5110.131.418.308 Computer Software & Supplies	+ 7,350.00
1.5110.131.418.310 Computer Software & Supplies	+ 2,452.50
1.5110.131.418.312 Computer Software & Supplies	+ 2,452.50
1.5110.131.418.350 Computer Software & Supplies	+ 1,177.20
Total - Textbooks & Digital Resources	\$ + 17,160.00
3211.130 Revenue - State Textbooks	\$ - 17,160.00
3100.000 Revenue - State Public School Fund	\$ - 163,527.50

Passed by majority vote of the Board of Education of Camden County on the 12th day of March, 2020.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

362
363
364
365

4. DMV Monthly Report

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County May Renewals Due 6/15/20

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
24,472.91	20,201.37	12,820.32	57,494.60

Witness my hand and official seal this 6th day of April 2020

[Signature]
Chairman, Camden County Board of Commissioners

Attest:

[Signature]
Clerk to the Board of Commissioners of Camden County

[Seal]
COUNTY OF CAMDEN
NORTH CAROLINA

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

[Signature]
Tax Administrator of Camden County

366
367
368
369

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)

370
371

5. Refunds Over \$100

REFUNDS OVER \$100.00

ACS Tax System 3/30/20 9:12:07 Refunds to be Issued by Finance Office CAMDEN COUNTY Page 1

Refund#	Remit To:	Reference:	Drawer/Transaction Info:
357.39	FORBES, WILLARD O. 2012 STERLING POINT DRIVE PORTSMOUTH VA 23703	2019 R 03-8971-00-14-2205.0000 NEEDED TO BE TO OTHER BILLS	20200330 99 252505
108.82	MARTIN, CHRISTOPHER 112 CAROLINA RD SOUTH MILLS NC 27976	2019 P 0002865 overpayment	20200312 1 252269
1,055.35	STANSBERRY, MATTHEW 208 MADREY DRIVE CAMDEN NC 27921	2019 R 02-8926-00-23-6100.0000 SHOULD HAVE BEEN LAND TRANSFER	20200330 99 252509
1,521.56	Total Refunds		***

Submitted by Lisa S. Anderson Date 3-30-2020
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 4-6-20
G. Tom White, Chairman Camden County Board of Commissioners

372
373
374
375

6. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00
North Carolina Vehicle Tax System

NCVTS Pending Refund report

FEB.2020 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secretary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy	Change	Interest	Total Change
BECKNER, ANTHONY PENN JR	BECKNER, ANTHONY PENN JR		128 SUMMERWAY	CAMDEN, NC 27921	Proration	0049690038	SRL5220	AUTHORIZED	121450109	Refund Generated due to proration on Bill #0049690038-2019-2019-0000-00	Tag Surrender	02/29/2020	3/6/2020 4:34:20 PM	1843	Tax	(\$28.90)	\$0.00	(\$28.90)
COUP, JUSTIN EARL	COUP, JUSTIN EARL		383 COUNTRY CLUB RD	CAMDEN, NC 27921	Proration	0050042876	FK24873	AUTHORIZED	120289302	Refund Generated due to proration on Bill #0050042876-2019-2019-0000-00	Tag Surrender	02/05/2020	2/12/2020 8:07:17 AM	1843	Tax	(\$27.22)	\$0.00	(\$27.22)
SAWYER, ELTON EVERETT SR	SAWYER, ELTON EVERETT SR	SAWYER, JUDY ANN	2008 BEECH TREE DR	SHILOH, NC 27974	Proration	0026539103	CMX8420	AUTHORIZED	121450224	Refund Generated due to proration on Bill #0026539103-2019-2019-0000-00	Tag Surrender	02/29/2020	3/6/2020 4:34:20 PM	1843	Tax	(\$3.48)	\$0.00	(\$3.48)
SMITH, JANE CATHERINE	SMITH, JANE CATHERINE	SMITH, CHANCE MASTERS	472 N TROTMAN RD	CAMDEN, NC 27921	Proration	0028838938	CBL2761	AUTHORIZED	120774678	Refund Generated due to proration on Bill #0028838938-2019-2019-0000-00	Tag Surrender	02/17/2020	3/6/2020 4:34:20 PM	1843	Tax	(\$102.71)	\$0.00	(\$102.71)
TURNER, VIRGIL JEWELL JR	TURNER, VIRGIL JEWELL JR		87 WILDCAT RD	GLASGOW, KY 42141	Proration	0048856989	CBL3035	AUTHORIZED	120886099	Refund Generated due to proration on Bill #0048856989-2019-2019-0000-00	Tag Surrender	02/14/2020	2/17/2020 1:06:19 PM	1843	Tax	(\$13.09)	\$0.00	(\$13.09)
														1843	Tax	(\$1.78)	\$0.00	(\$1.78)
																		\$133.87

Submitted by Lisa S. Anderson Date 3-13-20
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 4-6-20
G. Tom White, Chairman Camden County Board of Commissioners

376
377
378

7. Pickups, Releases & Refunds

NAME	REASON	NO
Edward E Harris	Foreclosure Fees	Pick-up/22081
	\$625.27	R109668/18
Anthony Penn Beckner	Turned in plates	Pick-up/22207
	\$230.06	49690536/19
Elton Everett Sawyer, Sr.	Turned in plates	Pick-up/22212
	\$277.94	26539103/18
Ellen Suzanne Harvey	Turned in plates	Pick-up/22221
	\$320.95	52239032/19
Aaron T. Wood	Military Exempt	Pick-up/22228
	\$118.30	P17242/19

379

- If anyone needs to speak to a staff member please call that department and make arrangements.
- BOC Budget Work Session – April 29th; 2:00 PM
- Next BOC Regular Meeting – May 4th; 7:00 PM – This meeting will be streamed live. Visit the county web site for instructions on how to access the meeting and submit public comments.
- Be safe.
- The Spring/Summer issue of the Citizens News has been published. Thank you to Mrs. Brenda Bowman, editor.
- Friday, April 10th – County Offices will be closed in observance of Good Friday.

ITEM 9. COMMISSIONERS' REPORTS

Commissioner Randy Krainiak announced that the Camden Heritage Festival has been rescheduled to September 12, 2020. Everyone is encouraged to attend.

Chairman Tom White encouraged everyone to stay vigilant, even though Camden County has no lab-confirmed reported cases of COVID-19 at this point.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following was provided to the Board for information purposes:

- A. Register of Deeds Report
- B. Library Report

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

There being no further matters for discussion Chairman White called for a motion to adjourn.

RESULT:	PASSED [4-0]
MOVER:	Garry Meiggs
AYES:	White, Riggs, Munro, Krainiak
ABSENT:	Riggs

Chairman White adjourned the meeting at 7:33 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Attachment: bocminutes_040620 (2673 : BOC Meeting Minutes- April 6, 2020)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6.D
Meeting Date: May 04, 2020
Submitted By: Stephanie Jackson, HR Director
Finance
Prepared by: Karen Davis
Item Title **Budget Amendments**
Attachments: 19-20-BA018 (DOC)

2019-20-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330430-434901	Election Reimbursement	\$6,004.01	
Expenses			
104300-512000	Printing	\$6,004.01	

This Budget Amendment is made to appropriate funds to Elections printing expense line as they received monies in from the Reimbursement of the Elizabeth City Election.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of May, 2020.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 19-20-BA018 (2691 : Budget Amendments)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	6.E
Meeting Date:	May 04, 2020
Submitted By:	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis
Item Title	School Budget Amendment
Attachments:	School Budget Amendment (PDF)

Budget Amendment

Camden County Schools Administrative Unit


State Public School Fund

The Camden County Board of Education at a meeting on the 9th day of April 2020 passed the following resolution.

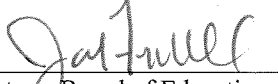
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2020.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		18,153.00
5200	Special Instructional Programs	16,900.00	
5800	School Based Support Services	50.00	
Explanation:			
Total Appropriation in Current Budget		\$	15,489,192.50
Amount of Increase/Decrease of			
Above Amendment			(1,203.00)
Total Appropriation in Current Amended Budget		\$	15,487,989.50

Passed by majority vote of the Board of Education of Camden County on the 9th day of April 2020.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Attachment: School Budget Amendment (2697 : School Budget Amendment)

BUDGET AMENDMENT
April 9, 2020

1. State Public School Fund

A. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Classroom Teachers

1.5110.001.121 Salary – Teacher	\$ - 8,800.00
1.5110.001.211 Emp Soc Sec Costs	- 685.00
1.5110.001.221 Emp Retirement Costs	- <u>1,749.00</u>

Total – Classroom Teachers \$ - 11,234.00

B. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

Non-Instructional Support Personnel

1.5110.003.162 Substitute Pay	\$ + 1,561.00
1.5110.003.211 Emp Soc Sec Costs	+ <u>120.00</u>

Total – Non-Instructional Support \$ + 1,681.00

C. We have received an allotment revision for this program area and must decrease our budget to reflect the adjustment. We request your approval of this amendment.

Career and Technical Edu - Program

1.5120.014.461 Pur of Non Cap Equipment	- <u>1,250.00</u>
---	-------------------

Total – Career and Technical Edu - Program \$ - 1,250.00

D. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

School Technology Fund

1.5810.015.418 Computer Software & Supplies	\$ + <u>50.00</u>
---	-------------------

Total – School Technology Fund \$ + 50.00

Attachment: School Budget Amendment (2697 : School Budget Amendment)

BUDGET AMENDMENT
State Public School Fund
April 9, 2020, Page 2

E. We have received an allotment for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

<u>Special Program Funds - EC</u>	
1.5210.063.121 Salary – Teacher	+ 11590.00
1.5210.063.211 Emp. Soc. Sec. Costs	+ 890.00
1.5210.063.221 Emp. Retirement Costs	+ 2,300.00
1.5210.063.231 Emp. Hosp. Ins. Costs	+ <u>2,120.00</u>
 Total – Special Program Funds - EC	 \$ + 16,900.00

F. We have received an allotment revision for this program area and must increase our budget to reflect the adjustment. We request your approval of this amendment.

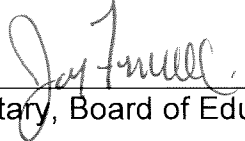
<u>Textbooks</u>	
1.5110.130.412 Textbooks	- <u>7,350.00</u>
 Total – Textbooks	 \$ - 7,350.00

3100.000 Revenue – State Public School Fund \$ + 1,203.00

Passed by majority vote of the Board of Education of Camden County on the 9th day of April, 2020.



Chairman, Board of Education



Secretary, Board of Education

Attachment: School Budget Amendment (2697 : School Budget Amendment)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.F
Meeting Date: May 04, 2020

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **DMV Monthly Report**

Attachments: DMV Monthly Report June, 2020 Renewals (PDF)

Summary: DMV Monthly Report June, 2020 Renewals Due 7/15/2020

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County June Renewals Due 7/15/20

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
25,670.14	25,549.52	13,066.02	64,285.68

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Risa S. Anderson

Tax Administrator of Camden County

Attachment: DMV Monthly Report June, 2020 Renewals (2686 : DMV Monthly Report)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6.G
Meeting Date: May 04, 2020
Submitted By: Teri Smith,
 Taxes
 Prepared by: Teri Smith
Item Title Refunds Over \$100.00
Attachments: APRIL REFUNDS (PDF)
Summary: Refunds Over \$100.00
Recommendation: Review and Approve

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
147.46	BRIAN LEE MOORE & JOANNA MOORE	2019 R 01-7979-00-16-7258.0000	20200423 99 252737
	122 BUCK RUN	Value correction	
	SOUTH MILLS		
	NC 27976		
147.46	BRIAN LEE MOORE & JOANNA MOORE	2018 R 01-7979-00-16-7258.0000	20200423 99 252740
	122 BUCK RUN	Value Correction	
	SOUTH MILLS		
	NC 27976		

294.92 Total Refunds

Submitted by Lisa S. Anderson Date 4-23-2020
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	6.H
Meeting Date:	May 04, 2020
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Pickups, Releases & Refunds
Attachments:	Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Gary D. Chambers	Code Enforcement. Trash Removal. \$397.00	Pick-up #22086 R-116606-2019
Brian Lee Moore & Joanna Moore	House value correction. \$147.46 refund	Pick-up #22087 R-117568-2019
Brian Lee Moore & Joanna Moore	House value correction. \$147.46 refund	Pick-up #22088 R-117568-2018

Attachment: Pickups, Releases & Refunds (2689 : Pickups, Releases & Refunds)



CAMDEN COUNTY
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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6.I
Meeting Date: May 04, 2020
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Collection Report**
Attachments: Tax Collection Report (PDF)



CAMDEN COUNTY
NORTH CAROLINA • USA

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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6J
Meeting Date: May 04, 2020
Submitted By: Stephanie Jackson, HR Director
 Finance
 Prepared by: Karen Davis
Item Title **2019-2020 Audit Contracts**
Attachments: Audit Contracts (PDF)

Summary:

Contracts with Thompson, Price, Scott, Adams & Company for County and TDA Audit Contracts for 2019-2020 Fiscal Year.

Recommendation:

Approval.



Thompson, Price, Scott, Adams & Co., P.A.
 4024 Oleander Drive Suite 3
 Wilmington, North Carolina 28403
 Telephone (910) 791-4872
 Fax (910) 395-4872

January 1, 2020

Camden County
 P.O. Box 190
 117 North NC 343
 Camden, NC 27921

We are pleased to confirm our understanding of the services we are to provide Camden County for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Camden County as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Camden County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Camden County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Net Pension Asset/Liability RSI
- 3) OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies Camden County's financial statements. We will subject the following

supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards.
- 2) Budget to actual schedules
- 3) Individual Fund Statements
- 4) Supporting Schedules and Combining Fund Statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act

Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Commissioners of Camden County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations,

contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Camden County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Camden County's major programs. The purpose of these procedures will be to express an opinion on Camden County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Camden County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. This nonaudit service do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on the date of the audit report.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes, financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams and Co., PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 1, 2020 and to issue our reports no later than October 31, 2020. Gregory S. Adams is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services is stated in the LGC approved contract. Any additional work out of the normal scope of the audit will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Camden County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Thompson, Price, Scott, Adams & Co., P.A.

Thompson, Price, Scott, Adams & Co., PA

RESPONSE:

This letter correctly sets forth the understanding of Camden County.

Management signature: _____

Title: County Manager

Date: _____

Governance signature: _____

Title: Chairman, Board of Commissioners

Date: _____

Auditor signature: _____

Title: _____

Date: _____

Attachment: Audit Contracts (2684 : 2019-2020 Audit Contracts)

The	Governing Board
of	Primary Government Unit (or charter holder) Camden County
and	Discretely Presented Component Unit (DPCU) (if applicable) NA

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Thompson, Price, Scott, Adams & Co., PA
	Auditor Address 4024 Oleander Dr., Suite 103, Wilmington, NC 28403

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/20	Audit Report Due Date 10/31/20
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

Attachment: Audit Contracts (2684 : 2019-2020 Audit Contracts)

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
18. Special provisions should be limited. Please list any special provisions in an attachment.
19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.
23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.
24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.
25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name: Title and Unit / Company: Email Address:

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year billings. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Camden County
Audit Fee	\$ 23500.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 17,625.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	NA
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Thompson, Price, Scott, Adams & Co., PA	
Authorized Firm Representative (typed or printed)* Gregory S Adams, CPA	Signature*
Date*	Email Address* gsadams@tpsa.co

GOVERNMENTAL UNIT

Governmental Unit* Camden County	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* G. Tom White Jr	Signature*
Date	Email Address tomwhite@camdencountync.gov



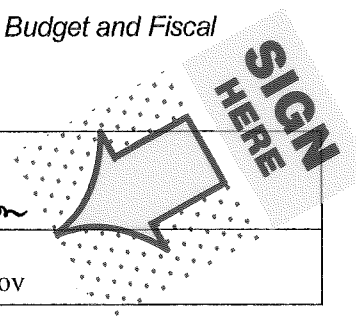
Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Stephanie Jackson, Finance Officer	Signature* <i>Stephanie B Jackson</i>
Date of Pre-Audit Certificate*	Email Address* ecfinance@camdencountync.gov <i>Sjackson</i>



**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
NA	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT



Thompson, Price, Scott, Adams & Co., P.A.
4024 Oleander Drive Suite 3
Wilmington, North Carolina 28403
Telephone (910) 791-4872
Fax (910) 395-4872

January 1, 2020

Camden County Tourism Development Authority
P.O. Box 190
117 North NC 343
Camden, NC 27921

We are pleased to confirm our understanding of the services we are to provide Camden County Tourism Development Authority for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Camden County Tourism Development Authority as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Camden County Tourism Development Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Camden County Tourism Development Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Net Pension Asset/Liability RSI
- 3) OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies Camden County Tourism Development Authority's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Budgetary Comparison Statements
- 2) Combining Statements
- 3) Individual Fund Statements
- 4) Supporting Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Camden County Tourism Development Authority and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Camden County Tourism Development Authority's financial statements. Our report will be addressed to the governing board of Camden County Tourism Development Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Camden County Tourism Development Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial

audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our

tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Camden County Tourism Development Authority's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Camden County Tourism Development Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. In addition, we will assist in preparing depreciation schedules and adjusting entries to convert cash basis financial information to accrual. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes, depreciation schedule and cash to accrual adjustments, and that you have reviewed and approved the depreciation schedule and cash to accrual adjustments and financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an

individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We will provide copies of our reports to the governmental unit; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 1, 2020 and to issue our reports no later than October 31, 2020. Gregory S. Adams is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services is stated in the approved audit contract. Any additional work out of the normal scope of the audit will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work

may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Camden County Tourism Development Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Thompson, Price, Scott, Adams & Co., PA

RESPONSE:

This letter correctly sets forth the understanding of Camden County Tourism Development Authority.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Attachment: Audit Contracts (2684 : 2019-2020 Audit Contracts)

Auditor signature: _____

Title: _____

Date: _____

The	Governing Board
of	Primary Government Unit (or charter holder) Camden County Tourist Development Authority
and	Discretely Presented Component Unit (DPCU) (if applicable) NA

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Thompson, Price, Scott, Adams & Co., PA
	Auditor Address 4024 Oleander Dr., Suite 103, Wilmington, NC 28403

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/20	Audit Report Due Date 10/31/20
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Must be within four months of FYE

hereby agree as follows:

- The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
- At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.
- If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year billings. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Camden County Tourist Development Authority
Audit Fee	\$ 1800.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

DPCU FEES (if applicable)

Discretely Presented Component Unit	NA
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

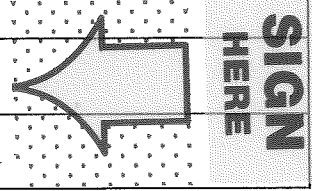
SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Thompson, Price, Scott, Adams & Co., PA	
Authorized Firm Representative (typed or printed)* Gregory S Adams, CPA	Signature*
Date*	Email Address* gsadams@tpsa.co

GOVERNMENTAL UNIT

Governmental Unit* Camden County Tourist Development Authority	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* Donna Stewart, Chairperson	Signature*
Date	Email Address dstewart@camdencountync.gov



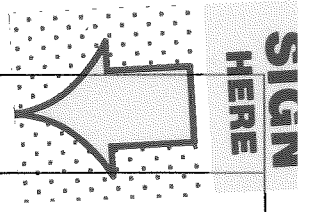
Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Stephanie Jackson, Finance Officer	Signature* <i>Stephanie B Jackson</i>
Date of Pre-Audit Certificate*	Email Address* efinance@camdencountync.gov <i>Sjackson</i>



Attachment: Audit Contracts (2684 : 2019-2020 Audit Contracts)

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
NA	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 6.K
Meeting Date: May 04, 2020

Submitted By: Lisa Anderson, Tax Administrator
 Taxes
 Prepared by: Karen Davis

Item Title **Estimated Property Values**

Attachments: Estimated Property Values (PDF)

Summary:
 Estimated Property Values
Recommendation:
 Review and Approve.

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	382,976,068	14,011,163	35,422,780	432,410,011
Courthouse	369,164,242	22,602,200	35,514,880	427,281,322
Shiloh	232,339,577	10,221,467	21,927,097	264,488,141
Subtotal of County				1,124,179,474
Estimated Utilities				20,386,939
Total of County				1,144,566,413

FROM Lisa S. Anderson 4-1-2020
 LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY _____ FIRE _____ TOTAL= _____

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	233,576,859	7,460,954	23,725,966	264,763,779

JOYCE CREEK WATERSHED IMPROVEMENT TAX _____

 G. TOM WHITE, CHAIRMAN DATE

Attachment: Estimated Property Values (2677 : Estimated Property Values)



CAMDEN COUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.L
Meeting Date: May 04, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Set Public Hearing - 2020-2024 Capital Improvement Program**

Attachments:

Summary:

Set Public Hearing for Capital Improvement Program (CIP) for June 1, 2020.

Recommendation:

Set hearing date.



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Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 6.M
Meeting Date: May 04, 2020

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Set Public Hearing - FY 2020-2021 Budget**

Attachments:

Summary:

Set Public Hearing for FY 2020-2021 Budget as required by NCGS 159-12(b) for June 1, 2020.

Recommendation:

Set hearing date.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 9.A
Meeting Date: May 04, 2020

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Trillium Health Resources Annual Report**

Attachments: Trillium Annual Report (PDF)

TRILLIUM HEALTH RESOURCES ANNUAL REPORT CAMDEN COUNTY

BLAND BAKER, BA
NORTHERN REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

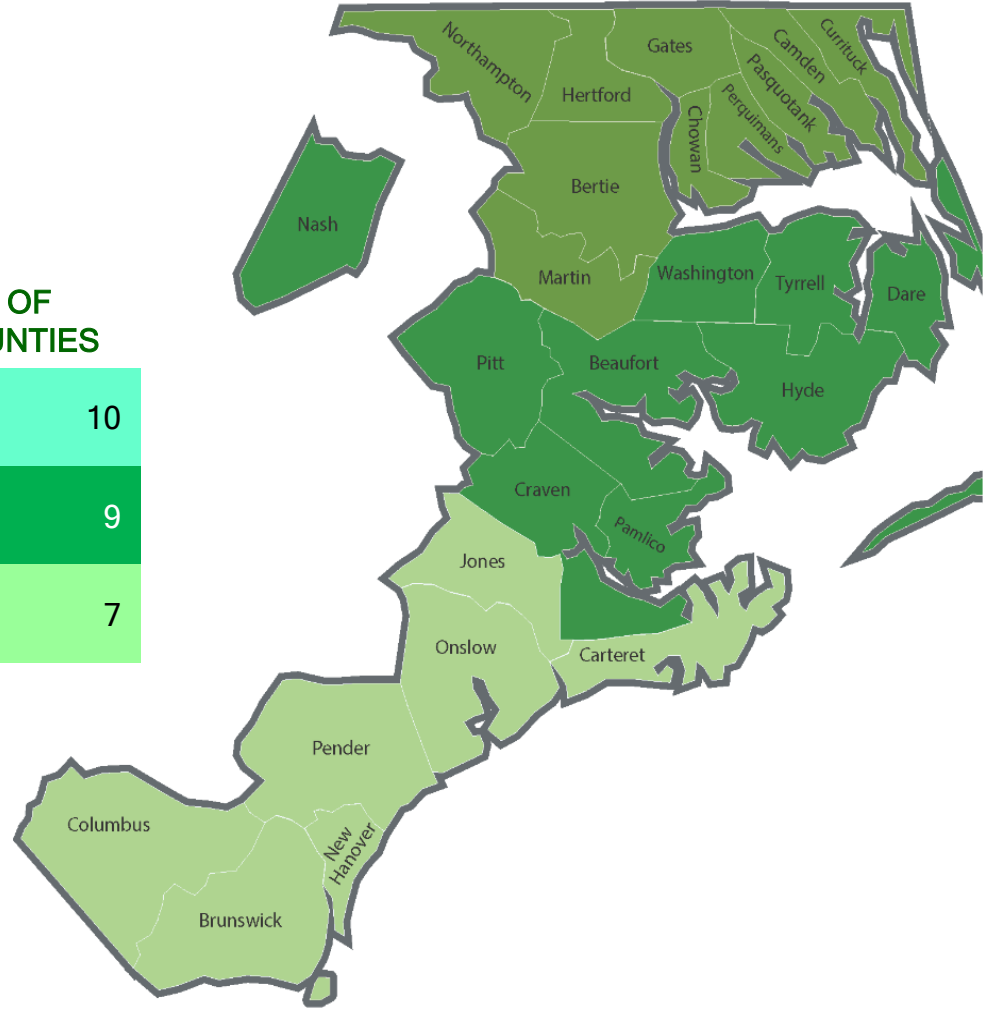
Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Insurance company partner
- Organizational changes- call center/contracts/neighborhood connections
- County Data

Who We Are - Numbers

- 26 Counties
- 1,411,829 total population
- 266,000 Medicaid Eligible
- Served almost 57,000 individuals from mild to severe mental health needs
 - 71.4% with MH needs
 - 19.3% with SUD
 - 9.3% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 4,131- Largest County -New Hanover 232,274
- Cover over 12,000 square miles

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,477	3,511	10
Central	494,312	4,717	9
Southern	763,679	4,176	7

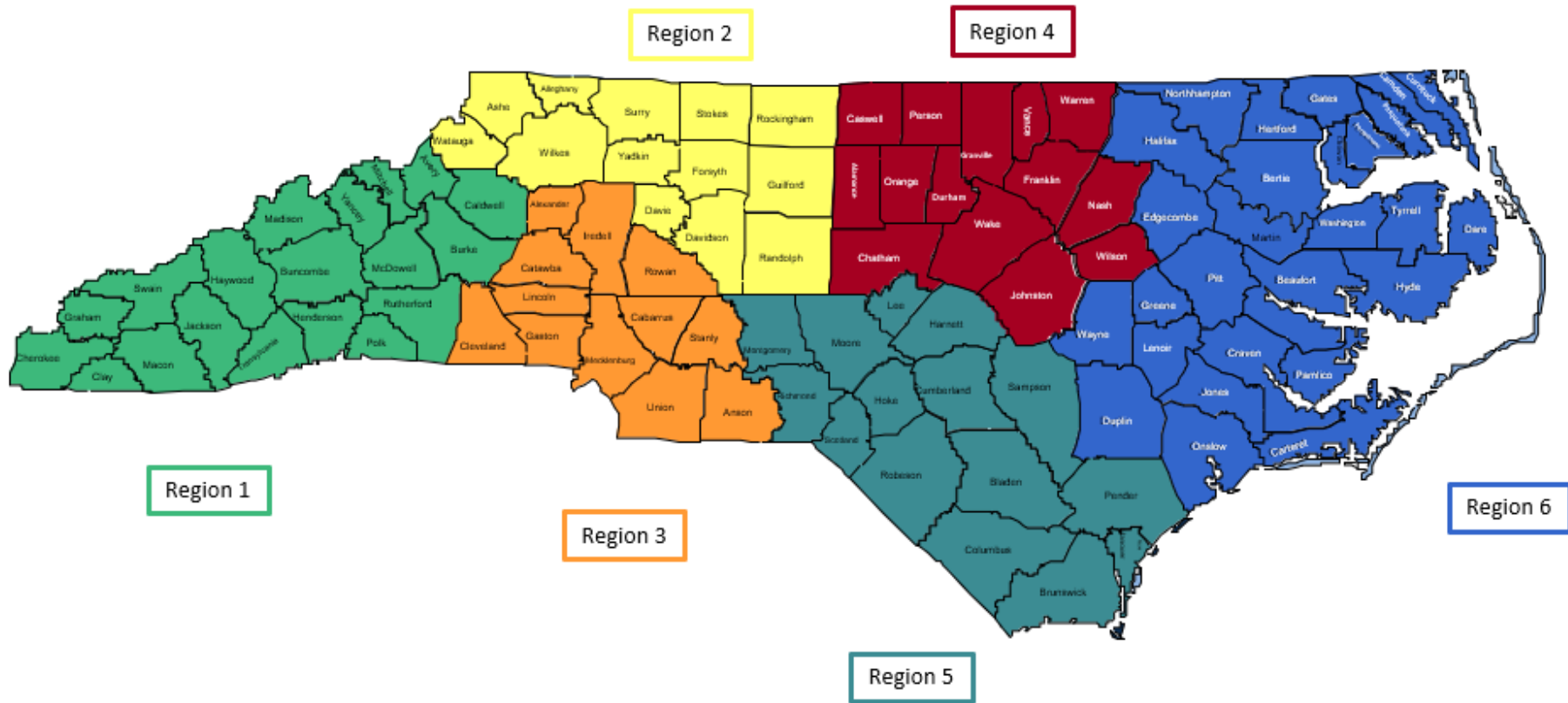


Medicaid Transformation

- **Standard Plan- 5 companies were awarded**
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- only covers regions 3, 4 and 5
- ❖ **These Plans will be managing the mild to moderate Medicaid behavioral health recipients**

Map of Standard Plan Regions

Managed Medicaid Coverage Regions



Medicaid Transformation continued:

Tailored Plan

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- Applications due late winter 2020
- Managing the whole person- both physical health and behavioral health

Medicaid Transformation continued

- The original plan had 2 phases
- November 1st 2019, phase 1- was moved to phase 2 -February 2020.
- November 20th, 2019 DHHS suspended the implementation of Medicaid Transformation for Standard Plan Insurance Companies
- They have not put a timeframe on when they will go live
- Tailored Plan will still be applying in late winter, with the potential of going live July 2021

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

Organizational changes

- Transition Team
- Contracts with primary care and pharmacy's
- Dr. Paul Garcia- Utilization Management
- Care Management changes
- Community Development and Member Engagement
- Call Center changes coming
- Head of DSS and DJJ
- Network Department Changes

Funding Changes

- Since Standard Plans will be run by insurance companies, they will be managing a part of the Medicaid dollars
- Tailored plans which cover the higher risk individuals, our PMPM will be higher, but total number served under us will be lower
- Developing a whole person care model to cover costs of the physical issues along with the behavioral health issues
- The 1115 Waiver is required to be cost neutral

Project Updates

- Oxford Houses- 2 - 8 bed facilities in Nash County
- Food Trucks- 2- Located in Hertford and Craven County
- Eat the Rainbow- Healthy eating classes in all counties
- Peloton Bikes- 63 bikes to 19 providers at 55 different locations in our 26 counties
- Naloxone Kits- received in all 26 counties
- CHAT- Mobile App when dealing with crisis- received an award last year

Project Updates Cont.

- Hurricane Response teams in Hyde and Dare counties
- Hope4NC Grant- offers Crisis Counseling after hurricanes
- Chalk About Mental Health day in August- addressing suicide
- Safe Schools/Health Kids- online training on a variety of topics
- OUTreach project- helping foster kids in the LGBTQ community
- CIT classes for Law Enforcement
- Mental Health 1st Aid

Consumers served in Camden County

Total Consumers served - 247

- Mental Health - 185
- Substance Use - 60
- I/DD - 44

Total is unduplicated, since a single individual may receive services in more than one category



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	9.B
Meeting Date:	May 04, 2020
Submitted By:	Kim Perry, Library Prepared by: Kim Perry
Item Title	Library Report 3/2020
Attachments:	20-03 (DOCX)

Camden County Public Library

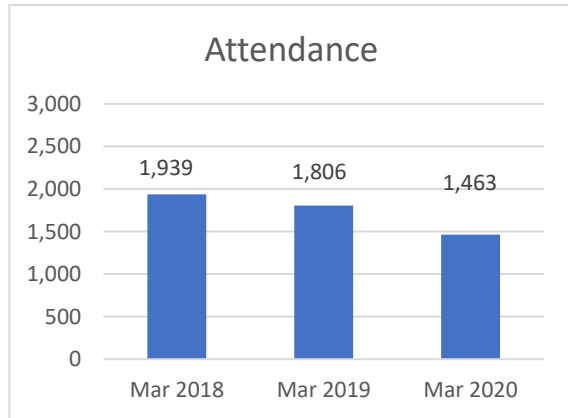
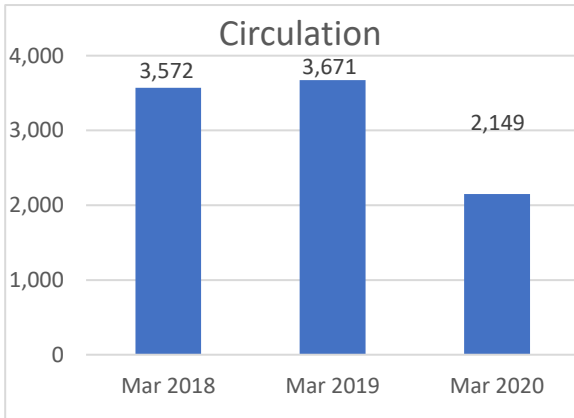
March 2020 Statistics

Library Closed March 16 @ 5 pm until further notice due to COVID 19

Visitor Count	1,463
Materials Check Outs & Renewals	2,149*
Computer/ Wireless Use	304/597
Questions Answered	212
Children’s Programs/Attendance	6/85
Adult Programs/Attendance	1/13
Outreach Programs/Attendance	0/0
Meeting Room Usage/Attendance	6/85
Days/Hours Open	12/106
# Items in Collection	19,163
Library Card Holders	2,601

*Cloud Library Circulation increased 45.8% compared to 3/19

Comparison by Year 2018-2020



Attachment: 20-03 (2683 : Library Report)



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 9.C
Meeting Date: May 04, 2020

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds (PDF)

Camden County Register of Deeds: Tammie Krauss
 March 2020 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
03/02/20	\$ -	\$ -			\$ 0.81	\$ 4.71	\$ 6.20	\$ 42.28	\$ 54.00
03/03/20	\$ 10.00	\$ 60.00	\$ 347.90	\$ 362.10	\$ 9.99	\$ 55.50	\$ 62.00	\$ 468.51	\$ 1,376.00
03/04/20	\$ -	\$ -			\$ 0.96	\$ 6.20	\$ 6.20	\$ 50.64	\$ 64.00
03/05/20	\$ -		\$ 1,082.90	\$ 1,127.10	\$ 15.21	\$ 82.09	\$ 198.40	\$ 718.30	\$ 3,224.00
03/06/20			\$ 73.01	\$ 75.99	\$ 4.40	\$ 27.83	\$ 31.00	\$ 229.77	\$ 442.00
03/09/20	\$ -	\$ -	\$ 232.75	\$ 242.25	\$ 3.49	\$ 22.05	\$ 18.60	\$ 188.06	\$ 707.20
03/10/20					\$ 1.56	\$ 7.76	\$ 24.80	\$ 69.88	\$ 104.00
03/11/20			\$ 214.62	\$ 223.38	\$ 3.24	\$ 19.21	\$ 31.00	\$ 162.55	\$ 654.00
03/12/20			\$ 520.87	\$ 542.13	\$ 5.79	\$ 34.50	\$ 55.80	\$ 289.91	\$ 1,449.00
03/13/20			\$ 212.66	\$ 221.34	\$ 4.02	\$ 24.86	\$ 31.00	\$ 208.12	\$ 702.00
03/16/20	\$ 5.00	\$ 30.00			\$ 5.76	\$ 34.37	\$ 6.20	\$ 302.87	\$ 384.20
03/17/20			\$ 308.70	\$ 321.30	\$ 2.37	\$ 14.73	\$ 18.60	\$ 122.30	\$ 788.00
03/18/20	\$ -	\$ -	\$ 63.70	\$ 66.30	\$ 2.31	\$ 14.34	\$ 18.60	\$ 118.75	\$ 284.00
03/19/20			\$ 327.32	\$ 340.68	\$ 3.49	\$ 21.42	\$ 24.80	\$ 182.29	\$ 900.00
03/20/20	\$ 5.00	\$ 30.00	\$ 1,020.18	\$ 1,061.82	\$ 8.33	\$ 45.79	\$ 74.40	\$ 391.48	\$ 2,637.00
03/23/20			\$ 490.00	\$ 510.00	\$ 6.80	\$ 40.55	\$ 62.00	\$ 344.25	\$ 1,453.60
03/24/20					\$ 0.32	\$ 2.07		\$ 18.61	\$ 21.00
03/25/20					\$ 1.34	\$ 8.66	\$ 6.20	\$ 72.80	\$ 89.00
03/26/20	\$ -	\$ -	\$ 306.25	\$ 318.75	\$ 4.11	\$ 25.45	\$ 31.00	\$ 213.44	\$ 899.00
03/27/20			\$ 115.64	\$ 120.36	\$ 3.09	\$ 18.22	\$ 31.00	\$ 153.69	\$ 442.00
03/30/20	\$ 5.00	\$ 30.00	\$ 342.51	\$ 356.49	\$ 7.77	\$ 42.77	\$ 68.20	\$ 364.26	\$ 1,217.00
03/31/20			\$ 546.84	\$ 569.16	\$ 8.34	\$ 51.04	\$ 68.20	\$ 428.42	1672.00
									0.00
TOTAL	\$ 25.00	\$ 150.00	\$ 6,205.85	\$ 6,459.15	\$ 103.50	\$ 604.12	\$ 874.20	\$ 5,141.18	\$ 19,563.00

Attachment: Register of Deeds (2678 : Register of Deeds Report)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Sunday, March 01, 2020 to Tuesday, March 31, 2020

Name	Amount
NC Children's Trust Fund	\$25.00
NC Domestic Violence Fund	\$150.00
State Revenue Stamp	\$6,205.85
County Revenue Stamp	\$6,459.15
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$103.50
ROD Automation Fund	\$604.12
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$874.20
ROD General Fund	\$5,141.18
Total Distribution For Period	\$19,563.00
Cash Total	\$342.00
Check Total	\$18,886.00
Pay Account Total	\$335.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$19,563.00