



**CAMDENCOUNTY**

new energy. new vision.

**BOARD  
OF  
COMMISSIONERS**

**February 04, 2019  
7:00 PM**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

*Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.*

**Please turn Cell Phone ringers off during the meeting.**

## **Agenda**

**Camden County Board of Commissioners  
BOC - Regular Meeting  
February 04, 2019  
7:00 PM  
Historic Courtroom, Courthouse Complex**

### **Call to Order**

**ITEM 6:30 PM Closed Session - Personnel**

**ITEM 7:00 PM Reconvene Board of Commissioners**

### **Invocation & Pledge of Allegiance**

Rev. Kevin Lighty - Samuel Chapel Missionary Baptist Church

**ITEM 1. Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM 2. Conflict of Interest Disclosure Statement**

**ITEM 3. Consideration of Agenda (For discussion and possible action)**

**ITEM 4. Presentations (For discussion and possible action)**

A. Ella Fields-Bunch - JCPC

B. Donna Stewart - Dismal Swamp Welcome Center

**Recess to South Camden Water & Sewer District Board of Directors Meeting**

**Reconvene Board of Commissioners**

**ITEM 5. Public Hearings**

- A. Small Business Incentive Grant
- B. Rezoning Application - Ordinance 2019-01-01

**ITEM 6. Old Business (For discussion and possible action)**

- A. Unified Development Ordinance 2018-09-01

**ITEM 7. New Business (For discussion and possible action)**

- A. Tax Report - December 2018
- B. Interim Finance Officer
- C. Addendum to Contract with South Mills Water Association
- D. Resolution 2019-02-02 in Support JCPC Allocation Expansion

**ITEM 8. Board Appointments (For discussion and possible action)**

- A. Board of Adjustment
- B. Library Board

**ITEM 9. Consent Agenda**

- A. BOC Minutes - January 7, 2019
- B. School Budget Amendments
- C. FY19-20 Annual Budget & CIP Calendar
- D. Tax Collection Report
- E. DMV Monthly Report
- F. Pickups, Releases & Refunds
- G. HMGP Designation of Applicant's Agent

**ITEM 10. County Manager's Report**

**ITEM 11. Commissioners' Reports**

**ITEM 12. Information, Reports & Minutes From Other Agencies**

- A. Library Report

**ITEM 13. Other Matters (For discussion and possible action)**

**ITEM 14. Adjourn**



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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Presentations

**Item Number:** 4.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis

**Item Title** **Ella Fields-Bunch - JCPC**

### **Attachments:**

### **Summary:**

Ella Fields-Bunch and Craig Patterson will be present to give an update from the JCPC.



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**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Presentations**

**Item Number:** 4.B

**Meeting Date:** February 04, 2019

**Submitted By:** Donna Stewart, Visitor Center Director  
Dismal Swamp Welcome Center  
Prepared by: Karen Davis

**Item Title** Donna Stewart

**Attachments:**

**Summary:**

Donna Stewart will make a presentation in regard to the Albemarle Region's 350th Anniversary.



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**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Public Hearings**

**Item Number:** 5.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Charlie Bauman, Director  
 Economic Development  
 Prepared by: Karen Davis

**Item Title**                      **Business Incentive Grant**

**Attachments:**

**Summary:**

The Camden County Board of Commissioners will hold a public hearing at 7:00 pm on February 4, 2019 in the Historic Courtroom, 117 N. Carolina 343, Camden, NC 27921. The purpose of this meeting will be to receive public comments on a proposal to extend a small business incentive grant to Chesapeake Regional Medical Group Primary Care Camden. for the purpose of establishing a primary care clinic at Camden Towne Place located at 100 Plank Bridge Rd., Camden, N.C. 27921. The incentive offer consists of a grant requested by the business under the purview of the Camden County Small Business Grant Incentive Program. The incentive, totaling \$13,460.00, will be in the form of cash and reimbursed to Chesapeake Regional Medical Group Primary Care Camden in equivalent sums over a five year period and within the guidelines of the Small Business Grant Incentive Program. The clinic is expected to produce a significant investment in real estate and equipment in excess of \$398,000.00, create four full-time and one part time equivalent jobs with estimated annual salaries and benefits exceeding \$365,000.00. The County will recover the cost, and the public will benefit, through future property and business taxes, stimulation of the economy, promotion of business and the creation of jobs in Camden County. Importantly, the clinic will provide a desired and much needed healthcare amenity in the community.

**Recommendation:**

Hold Public Hearing.



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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Public Hearings

**Item Number:** 5.B  
**Meeting Date:** February 04, 2019

**Submitted By:** Karen Davis, Clerk to the Board  
 Planning Board  
 Prepared by: Karen Davis

**Item Title** **Rezoning Application - Ordinance 2019-01-01**

**Attachments:** Agenda Summary Sheet Ordinance 2019-01-01  
 (DOC)  
 2019-01-01 - Ordinance Amending the Official Zoning  
 Map - McPherson  
 (DOC)  
 McPherson rezoning Findings2 (DOCX)  
 Supporting Documents (PDF)

See attached.

# Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

**Item Number:**

**Meeting Date:** February 4, 2019  
**Attachments:** Ordinance/Findings/Planning Board Recommendation  
**Submitted By:** Planning Department

**ITEM TITLE:** Public hearing - Ordinance 2019-01-01;  
Rezoning Application (UDO 2018-11-13)  
for Woodrow McPherson & Alvin Hess,  
Jr.

<b>MOTION MADE BY:</b>	
T. White	_____
C. Riggs	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
T. White	_____
C. Riggs	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

## SUMMARY:

This is a resubmittal (different applicant) of the same rezoning request that was submitted by the County under UDO 2017-08-07.

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivide out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process the current zoning on property (GUD) requires a minimum lot size of 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she and her son (Alvin Hess) believed to be everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt (which it was not). Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property creating an illegal subdivision.

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner. Back taxes are owed on the house.

Planning Board met on December 19, 2018 and after discussion with applicants, Mr. Mullen (Attorney for applicant) and staff, Planning Board made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.

Attachment: Agenda Summary Sheet Ordinance 2019-01-01 (2281 : Rezoning Application - Ordinance 2019-01-01)



**RECOMMENDATION:**

Hold Public Hearing.

Staff/Planning Board recommends the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation.
- (2) Motion to approve Ordinance No. 2019-01-01/Rezoning Application (UDO 2018-11-13) as though the request is inconsistent with adopted plans, it is in the best interest of the County and general public, to correct the illegal subdivision and conform the existing condition and the law.

**Ordinance No. 2019-01-01****An Ordinance  
Amending the Camden County  
Zoning Map  
Camden County, North Carolina****Article I: Purpose**

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

**Article II. Amendment to Zoning Map**

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The house lot (1 acre) portion of the property currently shown in the Camden County Tax Assessor's Office as PIN 01-8916-00-08-2247 is hereby re-zoned from General Use District (GUD) to Basic Residential (R3-1).

**Article III. Penalty**

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.

- 4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- 5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

**Article IV. Severability**

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

**Article V. Effective Date**

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this            day of 2019.

County of Camden

\_\_\_\_\_  
Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Karen Davis  
Clerk to the Board

(SEAL)

Attachment: 2019-01-01 - Ordinance Amending the Official Zoning Map - McPherson (2281 : Rezoning Application - Ordinance 2019-01-01)

**STAFF REPORT**

**UDO 2018-11-13  
Zoning Map Amendment**

**PROJECT INFORMATION**

**File Reference:** UDO 2018-11-13  
**Project Name;** N/A  
**PIN:** 01-8916-00-08-2247

**Applicant:** Woodrow McPherson  
 Alvin Hess, Jr.

**Address:** 865 & 729 North  
 Highway 343  
**Phone:** (252) 771-8011/455-  
 1920  
**Email:**

**Agent for Applicant:**  
**Address:**  
**Phone:**  
**Email:**

**Current Owner of Record:** Woodrow Gus  
 McPherson, Jr. LE

**Meeting Dates:**  
 12/19/2018 **Planning Board**

**Application Received:** 11/19/2018  
**By:** David Parks, Permit Officer

**Application Fee paid:** \$650.00 CK #1014

**Completeness of Application:** Application is generally complete

**Documents received upon filing of application or otherwise included:**

- A. Rezoning Application
- B. Aerial of portion of property requested to be rezoned.
- C. Deed
- D. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps

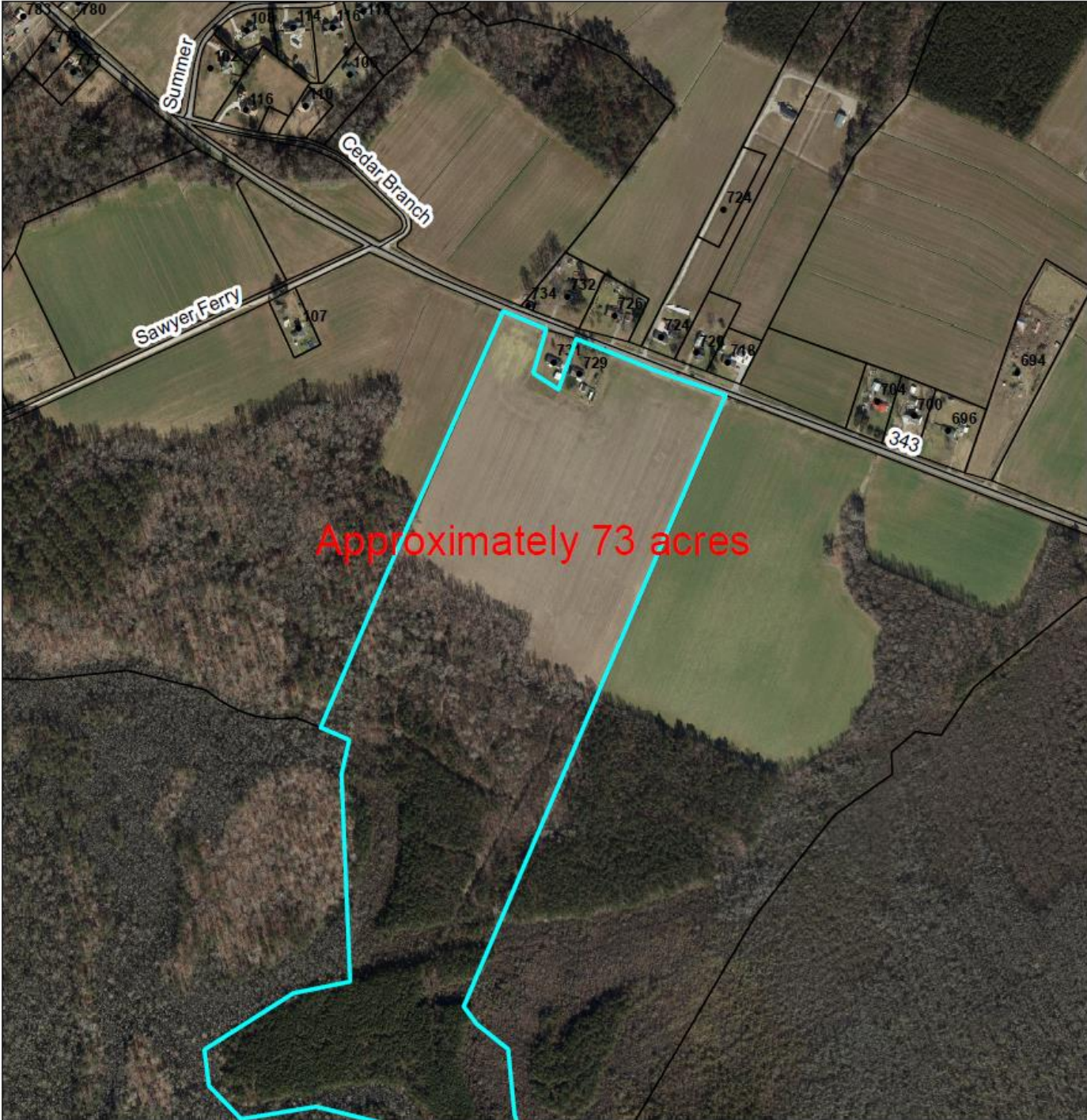
**PROJECT LOCATION:**

**Street Address:** Property located at 729 North 343.  
**Location Description:** South Mills Township

**REQUEST:** Request rezone 1 acre to include existing house at 729 North 343 from General Use District (GUD) to Basic Residential (R3-1). **This is a resubmittal of a request for rezoning of the property filed under (UDO 2017-08-07) that was denied by the Board of Commissioners on a 3-2 vote.**

Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

Vicinity Map:



Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

***PORTION OF PROPERTY IN QUESTION***



Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

**Site Data:**

**Lot size:** Entire tract is approximately 73 acres. Area to be rezoned is 1 acre.  
**Flood Zone:** Zone X  
**Zoning District(s):** General Use District (GUD)  
**Existing Land Uses:** Agriculture/Residential

**Adjacent Zoning & Uses:**

	<b>North</b>	<b>South</b>	<b>East</b>	<b>West</b>
<b>Zoning</b>	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)
<b>Use &amp; size</b>	Farm/Woodland	Farm/Woodland	Farmland/Housing	Woodland

**Proposed Use(s):**

The use already exists as residential.

**Description of property:**

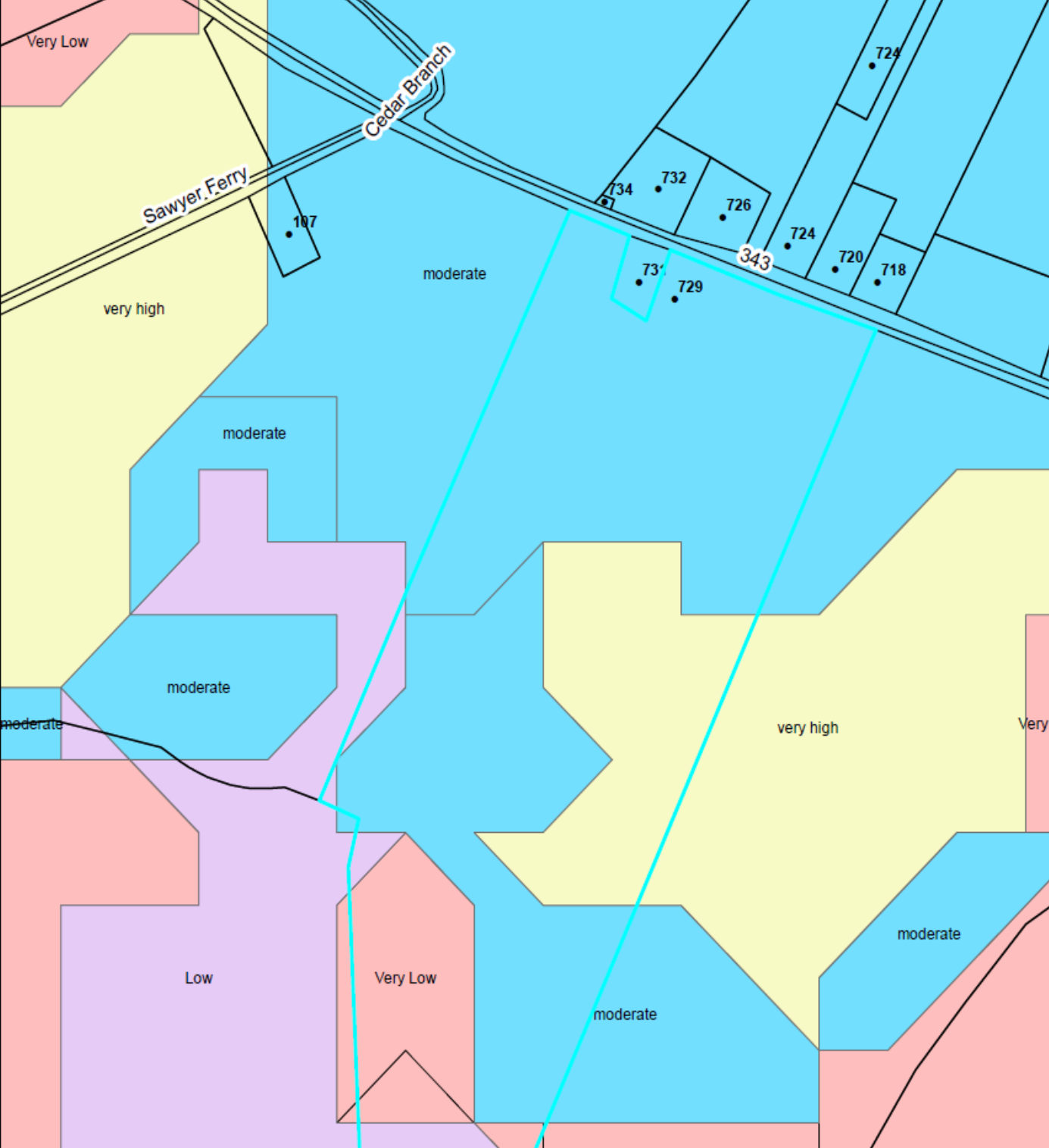
Property abuts Highway 343 North.

**ENVIRONMENTAL ASSESSMENT**

**Streams, Creeks, Major Ditches:** None.

**Distance & description of nearest outfall:** Pasquotank River is less than 1/2 mile to the west.

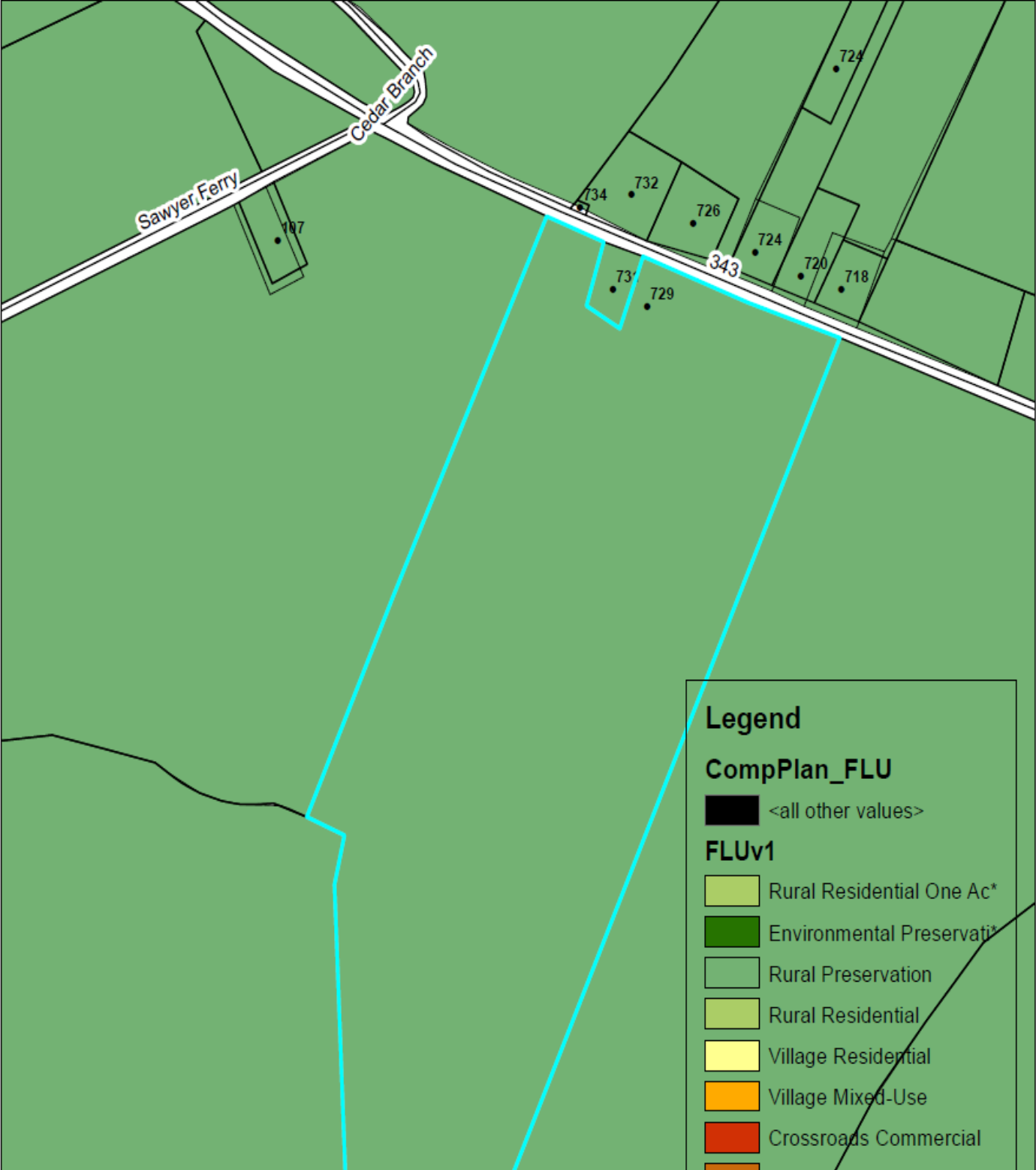
CAMA Land Suitability:



Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

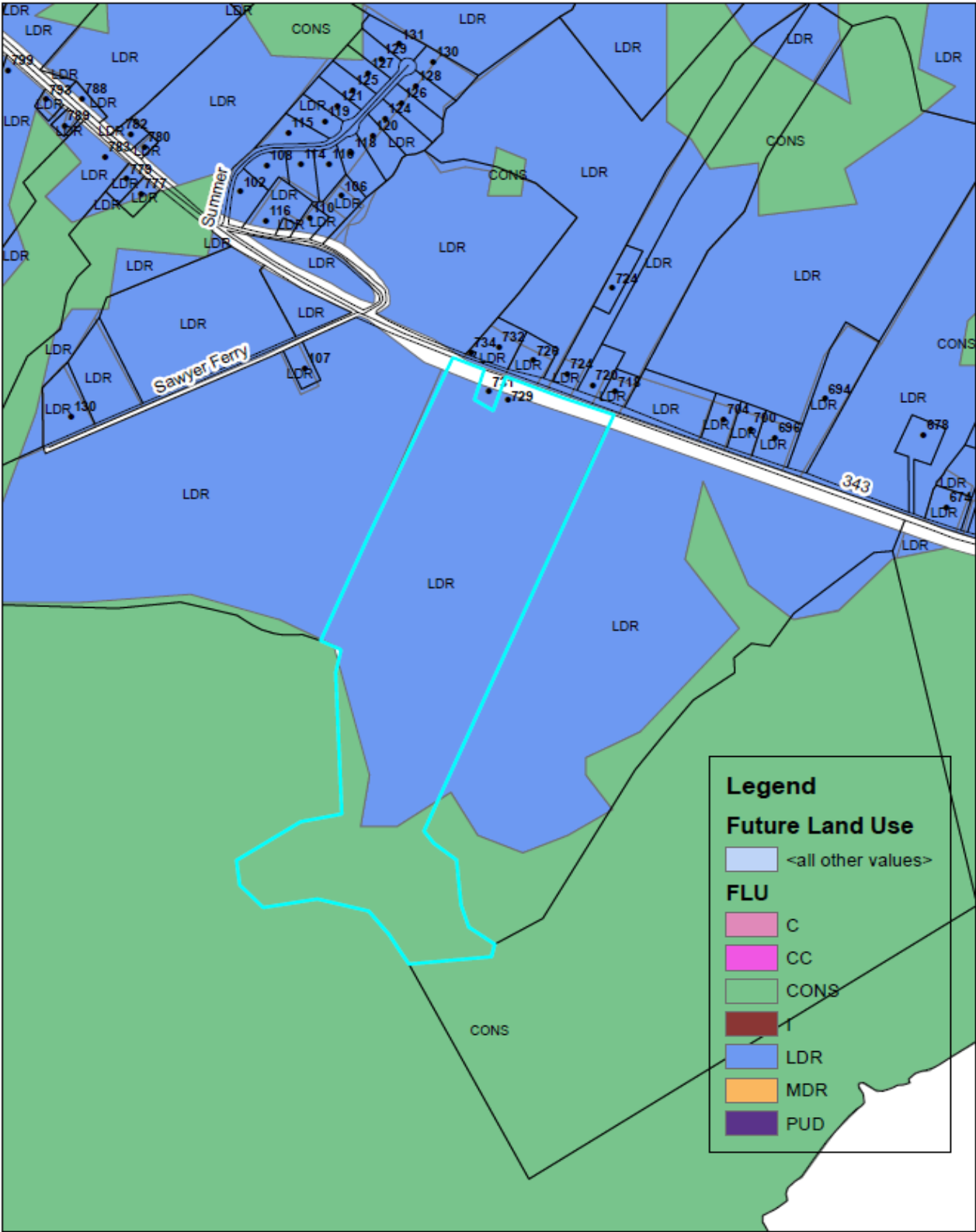


Comprehensive Plan Future Land Use Map



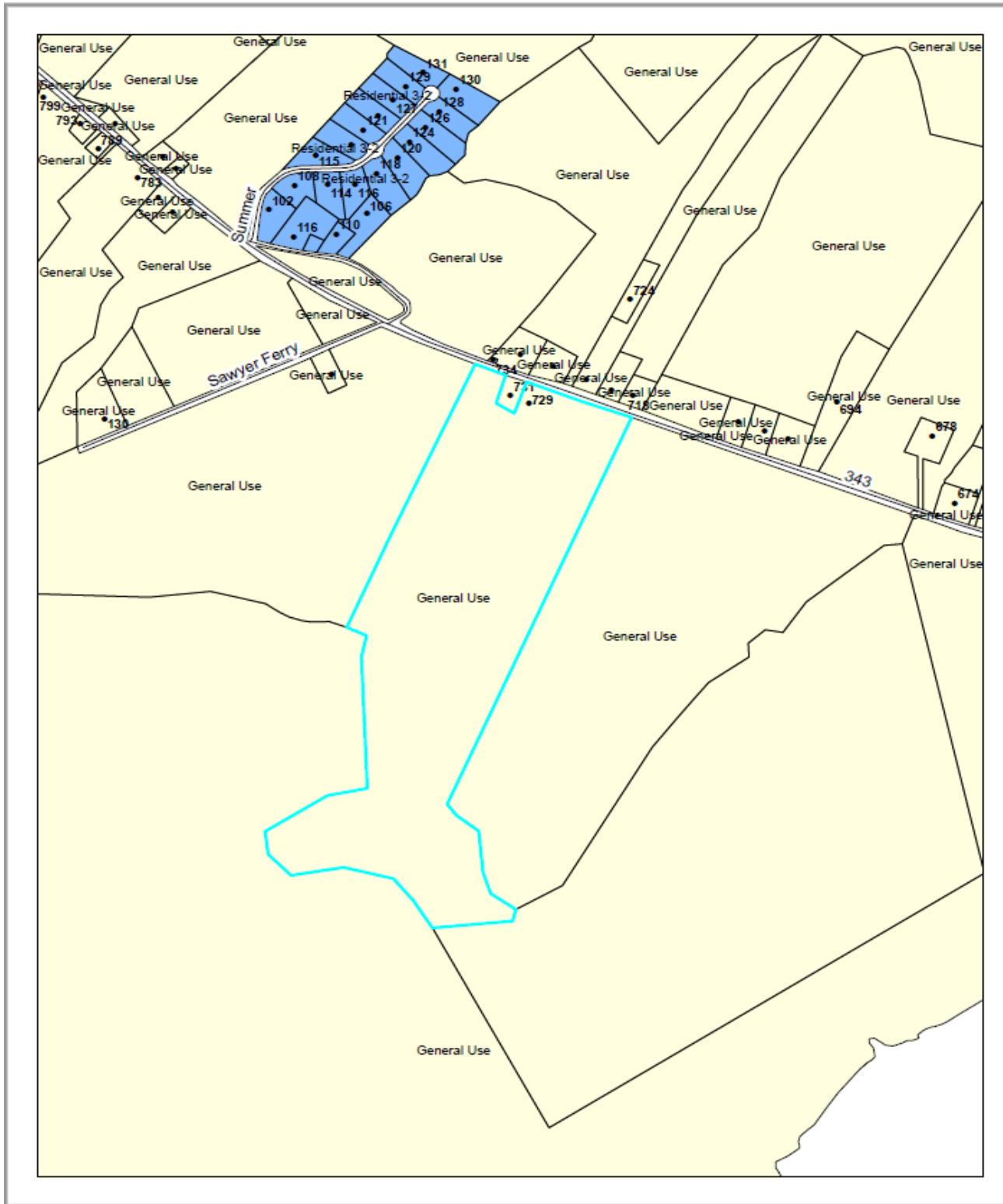
Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

CAMA Future Land Use Map



Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

### Zoning Map:



Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

**INFRASTRUCTURE & COMMUNITY FACILITIES**

<b>Water</b>	Water lines are located adjacent to property along Highway 343.
<b>Sewer</b>	Sewer lines located adjacent to property along Highway 343
<b>Fire District</b>	South Mills Fire District. Property located over 6 miles from Station off Main Street. Property located just over 5 miles from South Camden Fire Station on Sawyers Creek Road
<b>Schools</b>	Impact already exists.
<b>Traffic</b>	Staffs opinion is traffic will not exceed road capacities.

**PLANS CONSISTENCY**

**CAMA Land Use Plan Policies & Objectives:**

Consistent  Inconsistent

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that this is classified as spot zoning.

**PLANS CONSISTENCY – cont.**

**2035 Comprehensive Plan**

Consistent  Inconsistent

Inconsistent with Comprehensive Plan (Adopted 2012) as Future Land Use Maps reflect land identified as Rural Preservation.

Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

**PLANS CONSISTENCY – cont.**

**Comprehensive Transportation Plan**

Consistent  Inconsistent

Property abuts Highway 343 North.

**Other Plans officially adopted by the Board of Commissioners**

N/A

**FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

Yes  No  **Will the proposed zoning change enhance the public health, safety or welfare?**

**Reasoning:** The proposed zoning change will enhance the welfare of Mr. Alvin Hess, as it will legally allow him the ownership of the house lot that his late Mother Evelyn Williams thought she left him.

Yes  No  **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

**Reasoning:** The use as residential for this lot already exists and is permissible in both zoning districts.

**For proposals to re-zone to non-residential districts along major arterial roads:**

Yes  No  **Is this an expansion of an adjacent zoning district of the same classification? N/A**

**Reasoning:**

Yes  No  **What extraordinary showing of public need or demand is met by this application? N/A**

**Reasoning:**

Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

Yes  No

**Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?**

**Reasoning:** All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes  No

**Does the request impact any CAMA Areas of Environmental Concern?**

**Reasoning:** Property is outside any CAMA Areas of Environmental Concern.

Yes  No

**Does the county need more land in the zoning class requested?**

**Reasoning:** Staff’s opinion is that the requested zoning classification is needed, but not in this area. Opinion is based on the County’s Comprehensive Plan.

Yes  No

**Is there other land in the county that would be more appropriate for the proposed uses?**

**Reasoning:** Proposed use already exists.

Yes  No  **Will not exceed the county’s ability to provide public facilities:**

**Schools** – Impact already exists.

**Fire and Rescue** – Minimal impact.

**Law Enforcement** – Minimal impact.

**Parks & Recreation** – Minimal impact

**Traffic Circulation or Parking** – N/A

**Other County Facilities** – No.

**Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?**

Yes  No

**If Yes (regarding small scale spot rezoning) – Applicants Reasoning:**

	<b>Personal Benefits/Impact</b>	<b>Community Benefits/Impact</b>
<b>With rezoning</b>	Will allow owner to cut out house out of the farm. See Staff commentary.	None
<b>Without rezoning</b>	See Staff commentary.	No Change.

**STAFF COMMENTARY:**

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivided out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process and the current zoning on property (GUD) minimum lot size would be 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she believed was everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt. Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property.

Attachment: McPherson rezoning Findings2 (2281 : Rezoning Application - Ordinance 2019-01-01)

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner.

2016, 2017, 2018 taxes owed on house lot approximately \$3,386.03.

**STAFF RECOMMENDATION:** Though this would definitely be spot zoning and not consistent with the Comprehensive Plan or CAMA Land Use Plan staff recommends approval of this Zoning Map Amendment as the situation was created at no fault of the previous/current property owner and it is in the best interest of the public as it will allow Mr. Elvin Hess to legally obtain the land and house his mother intended to give him at her passing.

**Planning Board Recommendation:** Planning Board met on December 19, 2018 and made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.



Zoning Change Application  
County of Camden, North Carolina

Please Do Not Write in this Box

PIN: 01-8916-00-08-2247

UDO# 2018 - 11 - 13

Date Received: 11/19/18

Received by: [Signature]

Zoning District: G40

Fee Paid: \$ 650.00 <sup>00</sup>/<sub>24</sub>

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

PLEASE PRINT OR TYPE

WOODROW

Applicant's Name: ~~WOODROW~~ McPHERSON / ALVIN HESS Jr.

pd CK # 1014

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 865 N. 343 & 729 N. 343  
Camden, NC 27921

Daytime Phone Number: (252) 771-8011 & 455-1920 (Hess)

Street Address Location of Property: 729 N. 343

General Description of Proposal: Request to rezone 1 acre from  
General use District (G40) to Basic Residential (R3-1)

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature: Woodrow McPherson]

Dated: 11/19/18

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

\* Information to be filled out by Planning Department

\*Is the Property in a Watershed Protection area? yes

\*Flood Zone (from FIRM Map): X \*Taxes paid? yes ✓ no \_\_\_\_\_

Attachment: Supporting Documents (2281 : Rezoning Application - Ordinance 2019-01-01)

## Zoning Change Application Questions

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

*See findings,*

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

*uses are the same.*

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an expansion of an adjacent zoning district of the same classification? *N/A*

(2) What extraordinary showing of public need or demand is met by this application? *N/A*



Doc ID: 000623020003 Type: CRP  
Recorded: 05/29/2015 at 02:23:20 PM  
Fee Amt: \$206.00 Page 1 of 3  
Revenue Tax: \$180.00  
Camden, NC  
Tammie Krauss Register of Deeds  
BK 335 PG 896-898

**NORTH CAROLINA GENERAL WARRANTY DEED**

**Excise Tax:**

Parcel Identifier No. 018916000822470000 Verified by Camden County on the 29 day of May, 2015  
By: [Signature] 141-16 \$90,000.00 / \$900.00 p.h. BJA no delinquent tax-5-29-15-b

Mail/Box to: Gus Woodrow McPherson, Jr., 865 N Hwy 343 Camden, NC 27921

This instrument was prepared by: H. T. Mullen, Jr., Attorney at Law

Brief description for the Index: \_\_\_\_\_

THIS DEED made this 14th day of May, 2015 by and between

GRANTOR	GRANTEE
Evelyn Elizabeth Williams, widowed	Gus Woodrow McPherson, Jr., a life estate and vested remainder to Scott Berry McPherson Joseph Edwin McPherson
	865 N Hwy 343 Camden, NC 27921

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of \_\_\_\_\_, \_\_\_\_\_ South Mills \_\_\_\_\_ Township, \_\_\_\_\_ Camden \_\_\_\_\_ County, North Carolina and more particularly described as follows:  
Please see attached Exhibit A.

All or a portion of the property herein conveyed ( ) includes or ( ) does not include the primary residence of a Grantor.  
Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds.  
The property hereinabove described was acquired by Grantor by instrument recorded in Book 78 page 760.

A map showing the above described property is recorded in Plat Book \_\_\_\_\_ page \_\_\_\_\_.

NC Bar Association Form No. L-3 © 1976, Revised © 1977, 2002  
Printed by Agreement with the NC Bar Association – 1981 SoftPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

Attachment: Supporting Documents (2281 : Rezoning Application - Ordinance 2019-01-01)

## EXHIBIT A

Beginning at a point, said point being presently designated by a pin, same being located on the Western right of way of NC Hwy 343 which has a 100 foot right-of-way at a point said point being 1.2 miles to the junction of NC Road #1208 and from said point of beginning thence continuing along the center of a ditch South 33° West 2650 feet to a point, thence South 18° 30" West to a point, thence South 43° West 152 feet to a point, thence South 12° West 395 feet to a point, thence South 18° East 138 feet to a point, thence South 45° East 251 feet to a point, thence South 55° 45" East 72 feet to a point, thence South 80° 30" West 184 feet to a point, thence South 89° West 128 feet to a point, thence North 55° 30" West 89.0 feet to a point, thence North 2° 30" West 177 feet to a point, thence North 21° West 139 feet to a point, thence North 51° West 121 feet to a point, thence North 81° West 182 feet to a point, thence North 73° 30" West 130.5 feet to a point, thence North 84.5° West 249.5 feet to a point, thence North 49° West 125 feet to a point, thence North 0° 30" East 162 feet to a point, thence North 61° 30" East 336 feet to a point, thence North 71° East 200 feet to a point, thence North 85° East 142 feet to a point, said point being designated by a chopped Maple and same is located on the edge of an Island, thence North 11° 30" East 434 feet to a point, thence North 0° 30" East 387 feet to a point, thence North 11° East 215.5 feet to a point, said point being designated by a chopped Beach and Gum, thence North 57° West 97 feet to a point, thence North 33° East 1776.6 feet to a point, said point being located on the Western right-of-way of NC Highway # 343, thence continuing along NC Highway #343 South 60° 31" East 997 feet to a point, being the said point and place of the beginning.

There is excepted from the above described tract or parcel that certain lot containing 1 acre, +/-, as described in Cabinet 3 Slide 71A of the Camden County Public Registry, said property being presently owned by Sharon G. Camillucci.

- \* — There is also excepted from the above described tract or parcel the Grantors House and Lot which is located immediately South of the above designated parcel and consist of 1 acre, +/- . Both of these houses and lots each consisting of 1 acre, +/-, and are excepted from the conveyance of the lands hereinabove described.

The above described tract or parcel is described by that certain map or plat, same having been prepared by Henry Cunningham, Registered Surveyor, on the 17<sup>th</sup> of May, 1972 and the said plat is referred to as "Lands of Rebecca Williams, South Mills Township" the aforesaid map or plat, with the exception of the two 1 acre, +/- lots, is by reference incorporated herein.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

\_\_\_\_\_  
 (Entity Name)

*Evelyn Elizabeth Williams* (SEAL)  
 Evelyn Elizabeth Williams, widowed

By: \_\_\_\_\_ (SEAL)  
 Title: \_\_\_\_\_

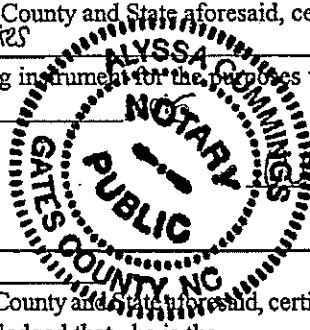
By: \_\_\_\_\_ (SEAL)  
 Title: \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
 Title: \_\_\_\_\_

State of North Carolina - County of Pasquotank

I, the undersigned Notary Public of the County and State aforesaid, certify that Evelyn Elizabeth Williams, widowed personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 14<sup>th</sup> day of May

My Commission Expires: 3/31/2020



*Alyssa Cummings*  
 Notary Public

State of North Carolina - County of \_\_\_\_\_

I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_ personally came before me this day and acknowledged that he is the \_\_\_\_\_ of \_\_\_\_\_, a North Carolina or \_\_\_\_\_ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, he signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
 Notary Public

State of North Carolina - County of \_\_\_\_\_

I, the undersigned Notary Public of the County and State aforesaid, certify that \_\_\_\_\_

Witness my hand and Notarial stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
 Notary Public

The foregoing Certificate(s) of \_\_\_\_\_ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

\_\_\_\_\_  
 Register of Deeds for \_\_\_\_\_ County  
 By: \_\_\_\_\_ Deputy/Assistant - Register of Deeds

Attachment: Supporting Documents (2281 : Rezoning Application - Ordinance 2019-01-01)

Filed in Camden County, NC  
on the 22<sup>nd</sup> day of 2000 at 10:57 AM  
by  
Peggy C. Kittle  
Register of Deeds

Plat Cab 3 Slide 71A

The residual parcel meets or exceeds the minimum lot size as specified within the Camden Co. Unified Development Ordinance, Residual parcel Address.

I, Henry Cunningham, professional surveyor do hereby certify that the map shown is an actual survey by me and that the map is in accordance with GS 47-30 F 11 and that this map shows the land in the Camden County public registry. That the error of closure is 1/20,000. That the error of closure was computed by DND. Witness my original signature, registration number and seal this 19 day of April 2000.



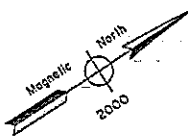
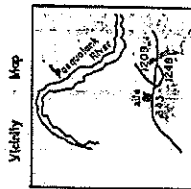
L-1358 Henry Cunningham  
1605 Edgewood Drive  
Elizabeth City NC 27809

State of NORTH CAROLINA  
County of Camden

I, Tony Perry, Review Officer of Camden County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer Tony Perry  
Date: 5-1-2000

Note: This lot is in Flood Hazard area C according to FEMA map 370042 D150 D December 4, 1985



Filed & recorded in office of Register of Deeds Camden Co., Camden NC at 10:57 AM on May 2nd, 2000 in Plat Cab 3, Slide 71A

Peggy C. Kittle  
Register of Deeds

**CERTIFICATE OF OWNERSHIP AND DEDICATION**  
I hereby certify that the owner of the property described hereon, which property is located within the subdivision jurisdiction of Camden County, that I hereby freely adopt this plat of subdivision and dedicate to the public use all areas shown on this plat as streets, alleys, walkways, open spaces and easements, except those specifically indicated as private and that I will maintain all such areas until the date of dedication is accepted by the appropriate public authority. All property shown on this plat as dedicated for a public use shall be deemed to be dedicated for any other public use authorized by law when such use is approved by the appropriate public authority in the public interest.

Date: 4/24/2000 Owner: James H. Williams  
James Howard Williams  
729 N. H.C. 343  
Camden, N.C.  
335-5609

STATE of North Carolina  
County of Pasquotank  
I, Notary Public of Pasq.  
North Carolina do hereby certify that James Howard Williams personally appeared before me this date and acknowledged the execution of the foregoing certificate.  
Witness my hand and official seal this 24 day of April, 2000

Notary Public  
Henry C. Cunningham

My commission expires October 20, 2002

The foregoing certificate of Henry C. Cunningham a Notary Public of Pasquotank County, North Carolina is certified to be correct and is recorded for recording on and recorded in Plat Cabinet Slide

Register of Deeds

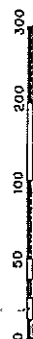
NC 343 100' R/W

Certificate of Approval  
I hereby certify that the minor subdivision shown on this plat does not involve the creation of new public streets or any change in existing public streets, that the subdivision shown is in all respects in compliance within the Camden County Unified Development Ordinance and that therefore this plat has been approved by the Camden County Administrator subject to its being recorded in the office of the Camden County Register of Deeds within thirty (30) days of the date shown, below

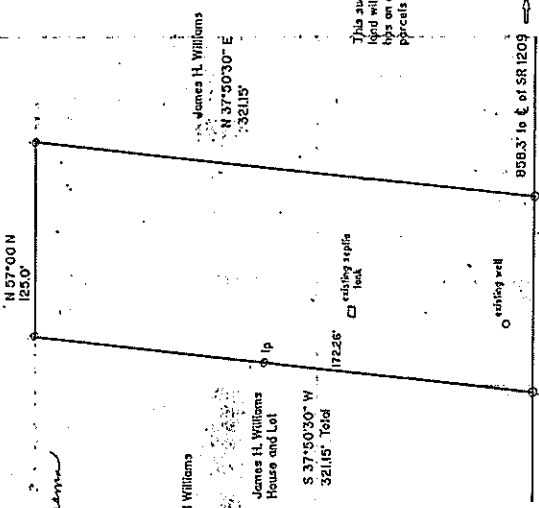
Date: 5-1-2000  
Peggy C. Kittle  
Register of Deeds

The developer is required to install all water lines and related improvements prior to recording the sale gift or transfer of any lot within the subdivision

Minor Subdivision  
James Howard Williams to  
Eugene Thomas Evans and  
Kitty J. Evans  
729 North N.C. 343  
South Mills Township  
Camden County N.C.  
Date: April 24, 2000  
Scale: 1" = 50'



This survey creates a subdivision of land within the area of plat that has on ordinances that regulate parcels of land.





# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Old Business

**Item Number:**

6.A

**Meeting Date:**

February 04, 2019

**Submitted By:**

Dan Porter, Planning Director

Planning & Zoning

Prepared by: Karen Davis

**Item Title**

**Unified Development Ordinance 2018-09-01**

**Attachments:**

Agenda Summary Sheet Ordinance 2018-09-01

(DOC)

Ordinance No 2018-09-01 Revised UDO Jan 23 2019

(DOCX)

UDO Errata Sheet

(PDF)

See attached.

## Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

**Item Number:**

**Meeting Date:** February 4, 2019  
**Attachments:** Ordinance 2018-09-01

**Submitted By:** Planning Department

**ITEM TITLE:** Consideration of Ordinance 2018-09-01;  
Revised Chapters 151 (Unified  
Development Ordinance) and 152  
(Watershed Protection Ordinance) of the  
Camden County Code of Ordinances

MOTION MADE BY:	
C. Riggs	_____
R. Munro	_____
G. Meiggs	_____
T. White	_____
R. Krainiak	_____
NO MOTION	_____
<b>VOTE:</b>	
C. Riggs	_____
R. Munro	_____
G. Meiggs	_____
T. White	_____
R. Krainiak	_____
ABSENT	_____
RECUSED	_____

### SUMMARY:

The proposed revised Unified Development Ordinance is the result of a multi-year effort and included multiple stake holder interviews, initial public meetings, work sessions with a review committee, the Planning Board and Board of Commissioners and public hearings held on November 14 and continued to November 16, 2018. The final proposed January 15, 2019 Adoption Draft Unified Development Ordinance is presented for consideration and approval.

### RECOMMENDATION:

1. Presentation of the January 15, 2019 Adoption Draft Unified Development Ordinance
2. Motion to approve Ordinance 2018-09-01 adopting the January 15, 2019 Adoption Draft Unified Development Ordinance with the changes noted on the errata sheet.





**Ordinance No. 2018-09-01**

**An Ordinance Amending  
Chapter 151, Unified Development Ordinance  
Of Camden County, North Carolina**

**WHEREAS**, through review and administration of Camden County Code of Ordinances, Chapter 151 Unified Development Ordinance, the Board of Commissioners, Planning Board, and County staff have found erratic, disorganized, and outdated ordinances; and

**WHEREAS**, in July 2015, Camden County initiated an update and reorganization of the Unified Development Ordinance with Code Wright Planners; and

**WHEREAS**, the proposed amendment was further reviewed by land use law attorney T.C. Morphis of the Brough Law Firm, PLLC; and

**WHEREAS**, FEMA has issued revised Flood Insurance Rate Maps for Camden County which will become effective December 21, 2018 to which the new maps and amended flood damage prevention ordinance language shall be incorporated into this amendment; and

**WHEREAS**, discussion of the ordinance amendment was held as subject of a public meeting of the Camden County Planning Board in May and June 2018, during which interested parties and staff were given opportunity to make comments to the board on the proposed amendment; and

**WHEREAS**, the public hearing for the Board of Commissioners consideration of the proposed amendments was advertised in the Daily Advance Newspaper on October 26th and November 2, 2018 and the public hearing was in fact held before the Camden County Board of Commissioners on November 14 and continued to November 16, 2018 during which interested parties and staff were given opportunity to make comments to the Board of Commissioners on the proposed amendment; and

**WHEREAS**, after calling the hearing to order and having received all comments and documents presented to the Board of Commissioners, the board met again to finalize modifications and determined that it is in the best interest of Camden County that the Adoption Draft of the Unified Development Ordinance January 15, 2019, as amended by the attached errata sheet be adopted and codified; and

**NOW THEREFORE BE IT ORDAINED** by the Camden County Board of Commissioners that effective \_\_\_\_\_ the amended Chapter 151, Unified Development Ordinance of Camden County, attached hereto and incorporated herein, is adopted and codified in its entirety, replacing and repealing the previous Chapter 151 Unified Development Ordinance and Chapter 152 Watershed Protection Ordinance of Camden County plus all other ordinances that may be in conflict with the same, including without limitation, the repeal of Chapter 151 of the Camden County Code of Ordinances.

Adopted by the Board of Commissioners for the County of Camden this 4th day of February 2019.

County of Camden

\_\_\_\_\_  
Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Karen Davis  
Clerk to the Board

(SEAL)

Attachment: Ordinance No 2018-09-01 Revised UDO Jan 23 2019 (2279 : Unified Development Ordinance 2018-09-01)

**Errata Sheet**  
**Unified Development Ordinance**  
**Adoption Draft January 15, 2019**

This final adoption draft of the Unified Development Ordinance is a revision of the September 2018 Draft that was considered at Public Hearing and follow-up Board of Commissioners meeting. It includes all the changes to the September 2018 Draft that were decided either by formal vote or consensus of the Board of Commissioners during those hearings and meeting.

There are two changes in this January 15 Draft to more effectively target and implement the agreed upon policy of decentralizing manufacture housing. These changes are:

**Item 1**

**SECTION 4.3.10 PRINCIPAL USE TABLE**

**Manufactured Home**

A dwelling on its own lot constructed after June 15, 1976 that is composed of one or more components, each of which was substantially assembled in a manufacturing plant and designed to be transported on its own chassis. It bears a valid seal indicating conformance with the construction standards promulgated by the US Department of Housing and Urban Development that were in effect at the time of its construction

This use category has been changed to prohibit this use in the Suburban Residential (formerly R3-2) zoning district.

**SECTION 4.4.2 RESIDENTIAL USES**

**D. Manufactured Homes**

- o. Manufactured homes are not permitted within the NR district on lots located within 5,280 linear feet from the perimeter boundary of a village center designated in the County's adopted policy guidance

Concurrently a change a footnote needs to be added with the appropriate foot note number for clarity to:

**SECTION 3.5.5 NEIGHBORHOOD RESIDENTIAL (NR) DISTRICT**

- Manufactured homes are not permitted within the NR district on lots located within 5,280 linear feet from the perimeter boundary of a village center designated in the County's adopted policy guidance

Staff is prepared to show zoning maps, if needed, to visualize this change.

**Item 2****3.5.4 SUBURBAN RESIDENTIAL (SR) DISTRICT**

Foot note 1 should read

[1] Residential developments of five or more lots shall may be configured as a conservation subdivision in accordance with the standards in Section 6.5, Conservation Subdivision.

**Item 3****TABLE 7.1.3 STORMWATER MANAGEMENT PLAN REVIEW**

The Notes for the table should read:

NOTES: [1] In cases where a stormwater management plan is required ~~by~~ but review by the County Stormwater Engineer is not required, the stormwater management plan will be reviewed by the UDO Administrator.



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 7.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Lisa Anderson  
**Item Title** December Monthly Report  
**Attachments:** 20190129105359471.pdf (PDF)  
**Summary:** December Monthly Report  
**Recommendation:** Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2017	91,412.30	5,961.36
2016	29,173.88	2,626.26
2015	14,158.18	1,231.83
2014	13,800.04	1,338.74
2013	9,653.52	5,021.89
2012	6,749.39	7,936.30
2011	4,918.94	6,473.95
2010	4,244.84	4,745.53
2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

Attachment: 20190129105359471.pdf (2290 : Tax Report - December 2018)

TOTAL REAL PROPERTY TAX UNCOLLECTED	181,884.82
TOTAL PERSONAL PROPERTY UNCOLLECTED	44,901.55
TEN YEAR PERCENTAGE COLLECTION RATE	99.68%
COLLECTION FOR 2018 vs. 2017	6,635.28 vs. 9,571.47

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2017	98.62%
2016	99.53%
2015	99.77%

**THIRTY LARGEST UNPAID ACCOUNTS**

SEE ATTACHMENT "A"

**THIRTY OLDEST UNPAID ACCOUNTS**

SEE ATTACHMENT "B"

Attachment: 20190129105359471.pdf (2290 : Tax Report - December 2018)

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING December **2018****BY TAX ADMINISTRATOR**44 NUMBER DELINQUENCY NOTICES SENT11 FOLLOWUP REQUESTS FOR PAYMENT SENT1 NUMBER OF WAGE GARNISHMENTS ISSUED14 NUMBER OF BANK GARNISHMENTS ISSUED3 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR  
TO DELINQUENT TAXPAYER0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF  
TAX ADMINISTRATOR0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO  
COUNTY ATTORNEY0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR  
COLLECTION (I.D. AND STATUS)0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS0 NUMBER OF JUDGMENTS FILED



Attachment "A"  
Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC	SHILOH	HOLLY RD
R	02-8937-00-50-8035.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-6797.0000	3,494.99	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-02-66-7093.0000	2,805.26	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETER BARN RD
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8899-00-16-2671.2425	2,121.19	1	SPRING LOTUS LLC	SHILOH	EDGEWATER DR
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	141 EDGEWATER DR
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SHILOH	108 CAMDEN AVE
R	02-8945-00-41-2060.0000	2,026.70	1	LASELLE ETHERIDGE SR. HEIRS	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	CAMDEN	168 BUSHHELL RD
R	02-8935-01-08-8786.0000	1,888.98	1	LINWOOD GREGORY	SHILOH	171 NECK RD
R	03-8962-00-67-1021.0000	1,856.31	1	CECIL BARNARD HEIRS	CAMDEN	253 SLEEPY HOLLOW RD
R	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SHILOH	WICKHAM RD
R	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SOUTH MILLS	165 BUNKER HILL RD
R	03-8962-00-55-2255.0000	1,662.57	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	112 HIGH RD
R	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	453 NECK RD
R	02-8923-00-19-3774.0010	1,636.85	1	WILLIAM CONOVER	SHILOH	SECOND CREEK RD
R	01-7999-00-78-4680.0000	1,626.35	2	BERTHA MARLENE GARRETT	CAMDEN	431 158 US W
R	03-8971-00-54-7373.0000	1,619.09	1	DWAYNE HARRIS	SOUTH MILLS	379 OLD SWAMP RD
R	01-7090-00-64-4058.0000	1,614.81	1	GODFREY RIDDICK	SHILOH	125 ONE MILL RD
R	01-7998-01-09-7155.0000	1,578.81	1	CORNELIUS P & GLORIA E PAXTON	SOUTH MILLS	131 LILLY RD
R	01-7090-00-70-3221.0000	1,573.92	1	LONZO FISHER GREGORY	SOUTH MILLS	1298 343 HWY N
R	01-7997-00-75-4295.0000	1,517.67	1	JACKIE E BAILEY	SOUTH MILLS	406 OLD SWAMP RD
R	03-9809-00-23-4988.0000	1,436.81	1	WANDA H WELLS	SOUTH MILLS	100 ROBIN CT W
R					SHILOH	104 HIGH RD

Delinquencies Top-30 Unpaid

01/29/19 10:23:11

Attachment "B"  
Real

1

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	1,883.88	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARLE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8899-00-45-1097.0000	10	202.55	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8909-00-17-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8980-00-24-6322.0000	8	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7988-01-08-6797.0000	7	3,494.99	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 NECK RD
R	03-8962-00-04-9097.0000	7	1,856.31	CECIL BARNARD HEIRS	SHILOH	LITTLE CREEK RD
R	03-8990-00-64-8379.0000	7	1,792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	227 SLEEPY HOLLOW RD
R	02-8935-01-07-0916.0000	7	574.95	ROSETTA MERCER INGRAM	CAMDEN	WICKHAM RD
R	03-8962-00-70-7529.0000	7	512.66	MARY SNOWDEN	SHILOH	1352 343 HWY N
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	WICKHAM RD
R	03-8962-00-60-7648.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD N
R	02-8954-00-57-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N
R	03-8965-00-37-4242.0000	6	1,404.70	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD

01/29/19 10:23:15

Delinquencies Top-30 Oldest

Attachment "A"  
Personal

1

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,662.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	641.64	1	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBBERSON	SHILOH	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0002995	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS	CAMDEN	150 158 HWY W
P	0000772	288.86	3	COSSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	HWY 158 W LOT 12
P	0009905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	152 HWY 158 W
P	0003011	201.81	3	PETER "RANDY" KRAINIAK	CAMDEN	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	CAMDEN	173 343 HWY S
P	0002442	200.37	1	GERALD WHITE STALLS JR	SHILOH	229 SALLEOAT RD
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	133 WALSTON LN
P	000248	159.99	10	ROBERT H. OWENS	CAMDEN	158 HWY W
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	A STREET
P	0001722	140.55	7	JANET LEARY	CAMDEN	239 SLEEPY HOLLOW RD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

Delinquencies Top-30 Unpaid

01/29/19 10:23:38

Attachment "B"  
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	641.64	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	9	177.05	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	9	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	7	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	6	312.08	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	6	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	6	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	5	516.98	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000772	5	288.86	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0003011	4	201.81	PETER "RANDY" KRANIYAK	CAMDEN	173 343 HWY S
P	0001638	3	210.76	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000945	3	145.98	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001476	2	706.41	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	2	205.60	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	2	201.12	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	2	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND

Delinquencies Top-30 Oldest

01/29/19 10:23:42



# CAMDENCOUNTY

new energy. new vision.

## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 7.B  
**Meeting Date:** February 04, 2019  
**Submitted By:** Ken Bowman,  
Administration  
Prepared by: Karen Davis

**Item Title** **Interim Finance Officer**

**Attachments:** Resolution 2019-02-01 Naming Interim Finance  
Officer (DOCX)

### **Summary:**

The attached resolution, if adopted, will name Sally Norfleet as the Interim Finance Officer.

### **Recommendation:**

- 1) Adopt resolution.
- 2) Increase salary to the minimum salary range (Grade 74) of \$64,629.



RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA

**RESOLUTION 2019-02-01  
NAMING INTERIM FINANCE OFFICER**

WHEREAS, North Carolina General Statute § 159-24 specifies and directs that each local government shall appoint a Finance Officer to hold office and carry out the duties prescribed by law; and

WHEREAS, the current Finance Officer has given notice to leave employment with Camden County; and

WHEREAS, this Board is of the opinion that Sally Norfleet, currently the Deputy Finance Officer, possesses sufficient knowledge, experience and qualifications to serve as the Interim Finance Officer for Camden County.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Camden as follows:

1. That Sally Norfleet be appointed as the Interim Finance Officer with the full power and authority to act in the place and stead of the Finance Officer in any actions that cannot be deferred until a permanent Finance Officer is hired.
2. Any past resolution, ordinance or directive appointing duties to the previous Finance Officer is hereby conferred to Sally Norfleet for any actions that cannot be deferred until a permanent Finance Officer is hired.
3. That this resolution shall be effective upon adoption.

Adopted this the 4<sup>th</sup> day of February 2019.

---

Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

---

Karen M. Davis  
Clerk to the Board



# CAMDENCOUNTY

new energy. new vision.

## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### New Business

**Item Number:** 7.C  
**Meeting Date:** February 04, 2019  
**Submitted By:** Ken Bowman,  
 Administration  
 Prepared by: Karen Davis

**Item Title** **Addendum to Contract with South Mills Water Association**

**Attachments:** SMWA Contract Addendum Letter(draft 15Jan19)  
 (DOCX)

### **Summary:**

The original agreement for lease, operating and maintenance of water line and wholesale water purchase has been altered in the following ways:

Maintain the price for 1K Gals per day for 24 months at \$6.17 to begin upon execution of this agreement and run for 24 consecutive months. The price will then be calculated based on the terms of the original agreement.

Provide 150K Gals per day to SMWA by SMWSD (this water will go to residents East of Rt 343 including Camden Plantation and the Commerce Park and provide adequate water pressure for fire suppression).

Increase to 200K Gals per day when Camden Plantation Phase 1 starts.

As for the Camden Plantation project, SMWA and South Camden will divide the tap fees evenly when the developer pays for the meters.

### **Recommendation:**

Approve addendum to the original agreement entered into May 12, 2011.

# ADDENDUM

This supplemental agreement hereby dated \_\_\_/\_\_\_/\_\_\_ is an alteration of the written Lease Agreement between the following two parties:

**Legal Entity:**

South Mills Water Association (SMWA)  
PO Box 279, South Mills, NC 27976

**AND**

**Second Legal Entity::**

South Camden Water & Sewer District (SMWSD)  
PO Box 249, Camden, NC 27921

**Both above listed legal entities have previously agreed in the original Lease Agreement to have the ability to make alterations to the original agreement if both parties agree to the new terms.**

**Original Lease**

**AGREEMENT FOR LEASE, OPERATING AND MAINTENANCE OF  
WATER LINE AND WHOLESALE WATER PURCHASE**

**by and between South Camden Water & Sewer District and South Mills Water Association entered into May 12, 2011**

**New Terms**

*The original document as listed above is hereby altered in the following ways:*

*Maintain the price for 1K Gals per day for 24 months at \$6.17 to begin upon execution of this agreement and run for 24 consecutive months. The price will then be calculated based on the terms of the original agreement.*

*Provide 150K Gals per day to SMWA by SMWSD (this water will go to residents East of Rt 343 including Camden Plantation and the Commerce Park and provide adequate water pressure for fire suppression).*

*Increase to 200K Gals per day when Camden Plantation Phase 1 starts.*

*As for the Camden Plantation project, SMWA and South Camden will divide the tap fees evenly when the developer pays for the meters.*



# ADDENDUM

We hereby agree to the new terms as set forth in this addendum letter to the Lease Agreement as referenced above.

ENTERED into this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

**South Mills Water Association**

**Attest**

By: \_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary

[Seal]

**South Camden Water & Sewer District**

**Attest**

By: \_\_\_\_\_  
Chairman, Board of Commissioners

\_\_\_\_\_  
Clerk to the Board

[Seal]

THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

\_\_\_\_\_  
Camden County Finance Officer

\_\_\_\_\_  
Date

Attachment: SMWA Contract Addendum Letter(draft 15Jan19) (2293 : Addendum to Contract with South Mills Water Association)



**CAMDENCOUNTY**  
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**Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 7.D  
**Meeting Date:** February 04, 2019  
**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis  
**Item Title** **Resolution 2019-02-02 in Support JCPC Allocation Expansion**  
**Attachments:** Resolution 2019-02-02 In Support of Juvenile Crime  
Prevention Council  
Allocation Expansion  
(DOCX)  
**Summary:**  
Resolution referenced during the JCPC presentation in support of JCPC allocation expansion.  
**Recommendation:**



RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA

**RESOLUTION 2019-02-02  
IN SUPPORT OF JUVENILE CRIME PREVENTION COUNCIL  
ALLOCATION EXPANSION**

WHEREAS, Juvenile Crime Prevention Council (JCPC) funding is a partnership between the State of North Carolina and the County to ensure a local continuum of services for court involved and at-risk juveniles; and

WHEREAS, JCPC funding has seen no increase in more than nine years; and

WHEREAS, the Juvenile Justice Reinvestment Act passed in 2017, also referenced as North Carolina's Raise the Age legislation, expands the age of juvenile jurisdiction, increasing it to include juveniles ages 16 and 17 years of age effective December 1, 2019, and encourages the reduction of school-based juvenile complaints thereby increasing the need for immediate and age-appropriate sanctions for juvenile offenders; and

WHEREAS, the Juvenile Crime Prevention Council, under the authority of NCGS§143B-851 and within the scope of its powers and duties, annually "reviews the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent and the resources available to address those needs" and

WHEREAS, the County JCPC is already aligned to assist with addressing resource and diversion programming needs for youth who commit school-based offenses, and

WHEREAS, the effort to immediately and effectively address juvenile offending behavior is an evidence-based investment in North Carolina's future;

NOW, THEREFORE BE IT RESOLVED, that Camden County fully supports an adequate and timely increase of local Juvenile Crime Prevention funding to ensure program expansion and successful implementation of the Juvenile Justice Reinvestment Act Raise the Age Legislation, set for December 1, 2019.

Adopted this the 4<sup>th</sup> day of February 2019.

---

Tom White, Chairman  
Camden County Board of Commissioners

ATTEST:

---

Karen M. Davis  
Clerk to the Board



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Board Appointments**

**Item Number:** 8.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Amy Barnett, Planning Clerk  
Planning & Zoning  
Prepared by: Karen Davis

**Item Title** **Board of Adjustment**

**Attachments:**

**Summary:**

Is it the request of staff that Don Keaton and Frank Eason be reappointed to the Board of Adjustment for an additional term.

**Recommendation:**

Approve reappointments.



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Board Appointments**

**Item Number:** 8.B  
**Meeting Date:** February 04, 2019  
**Submitted By:** Kim Perry,  
Library  
Prepared by: Karen Davis

**Item Title**                      **Library Board**

**Attachments:**

**Summary:**

It is the request of staff that Anna Smith be reappointed to the Library Board for an additional term.

**Recommendation:**

Approve reappointment.



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 9.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis  
**Item Title** **BOC Minutes - January 7, 2019**  
**Attachments:** bocminutes\_010719 (DOCX)

**Camden County Board of Commissioners**

**January 7, 2019**

**Closed Session – 6:00 PM**

**Regular Meeting – 7:00 PM**

**Historic Courtroom, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on January 7, 2019 in the Historic Courtroom, Camden, North Carolina.

**CALL TO ORDER**

The meeting was called to order by Chairman Tom White at 6:00 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Ross Munro and Randy Krainiak.

Staff Present: County Manager Ken Bowman, County Attorney John Morrison, Clerk to the Board Karen Davis, Economic Development Director Charlie Bauman, Planning Director Dan Porter.

**Motion to go into Closed Session to discuss an economic development prospect and personnel.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Clayton Riggs, Vice Chairman
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to come out of Closed Session.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

At 6:50 PM Chairman Tom White recessed the meeting of the Board of Commissioners until 7:00 PM.

At 7:00 PM Chairman White reconvened the meeting of the Board of Commissioners and welcomed those in attendance. Additional staff present for the regular meeting: Finance Officer Stephanie Humphries, Tax Administrator Lisa Anderson, Public Works Director David Credle, Planning Director Dan Porter.

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

40 **Invocation and Pledge of Allegiance**  
41 Rev. Boyce Porter gave the invocation and led in the Pledge of Allegiance.

42  
43 **ITEM 1. PUBLIC COMMENTS**

44  
45 None.

46  
47 **ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

48  
49 Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

50  
51 **ITEM 3. CONSIDERATION OF AGENDA**

52  
53 The following agenda item was amended:

- 54 • Item 5: Delete Public Hearing and add Set Public Hearing for Business Incentive Grant

55  
56 **Motion to approve the agenda as amended.**

57	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
58	<b>MOVER:</b>	Garry Meiggs, Commissioner
59	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

60  
61 **ITEM 4. PRESENTATIONS**

62  
63 Mrs. Gwen Wescott attended the Area Agency on Aging Region R Advisory Council meetings  
64 on November 9, 2018 and November 19, 2018 respectively as well as various programs which  
65 were held at the Camden County Center for Active Adults. Items included in her report:

- 66 • Fraud & Identity Protection
- 67 • Health Awareness
- 68 • Legal Awareness

69  
70 **South Camden Water & Sewer District Board of Directors**

71  
72 Chairman White recessed the meeting of the Board of Commissioners and called to order the  
73 South Camden Water & Sewer District Board of Directors Meeting.

74  
75 Public Comments – None

76  
77  
78  
79  
80

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)



**Agenda**  
**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**January 07, 2019**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**

**ITEM 1.     CALL TO ORDER**

**ITEM 2.     PUBLIC COMMENTS**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

**ITEM 3.     CONSIDERATION OF THE AGENDA**

**ITEM 4.     NEW BUSINESS (For discussion and possible action)**

A. Monthly Report

**ITEM 5.     ADJOURN**

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95

Consideration of the Agenda

**Motion to approve the agenda as presented.**

**RESULT:**           **PASSED [UNANIMOUS]**  
**MOVER:**           Clayton Riggs, Vice Chairman  
**AYES:**             White, Krainiak, Meiggs, Riggs, Munro

New Business

A. Monthly Report

Public Works Director David Credle presented the monthly report for November 2018.

*South Camden Water & Sewer Board*  
*Monthly Work Order Statistics Report*  
*Period: November 2018*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	76	76	100%	0
Sewer/Collection	1	1	100%	0

Locates:

- Water Line: 124
- Sewer Line: 7
- Water & Sewer, same ticket: 48
- Hydrant flow test: 7

Public Works Director Notes/Comments: Ten work orders have been reviewed for accuracy.  
 Water treated at the water treatment plant in November: 9,899,000 gallons  
 Daily average water usage for November: 329,967 gallons  
 Current treatment capacity at the water treatment plant: 720,000 gallons per day.

96

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

97 It was requested that a year-to-year comparison be provided as part of the monthly report.

98

99 **Motion to approve the monthly report as presented.**

100	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
101	<b>MOVER:</b>	Randy Krainiak, Commissioner
102	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

103

104 **Motion to adjourn the meeting of the South Camden Water & Sewer Board of Directors.**

105	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
106	<b>MOVER:</b>	Clayton Riggs, Vice Chairman
107	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

108

109 Chairman White adjourned the South Camden Water & Sewer District Board of Directors and  
110 reconvened the Camden County Board of Commissioners.

111

112 **ITEM 5. PUBLIC HEARING**

---

113

114 A. Set Public Hearing – Business Incentive Grant

115

116 Economic Development Director Charlie Bauman announced that Chesapeake Regional  
117 Healthcare has plans to open a primary care clinic in Camden County in the Camden Towne  
118 Center development. Chesapeake Regional Healthcare will invest more than \$360,000 in the  
119 project. The building’s owner is offering six months rent-free to the clinic and is also  
120 contributing \$50,000 toward the cost of renovations. To help recover some of the costs,  
121 Chesapeake Regional Healthcare plans to apply for a business incentive grant from the county.

122

123 Jeff Kingery, Chief Physician Relations Officer for Chesapeake Regional Healthcare addressed  
124 the Board. Mr. Kingery expressed appreciation to the county for the opportunity to bridge the  
125 gap in healthcare for the citizens of Camden.

126

127 **Motion to set a public hearing to be held at the next regular meeting of the Board of**  
128 **Commissioners to receive public input concerning a Business Incentive Grant for**  
129 **Chesapeake Regional Healthcare.**

130	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
131	<b>MOVER:</b>	Clayton Riggs, Vice Chairman
132	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

133

134

135

136

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

137 **ITEM 6. NEW BUSINESS**

138  
139 **A. Tax Report – October 2018**  
140

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	106,953.48	6,212.02
2016	32,317.65	2,680.67
2015	15,253.79	1,231.83
2014	13,828.96	1,376.90
2013	9,734.96	5,043.73
2012	6,829.25	7,936.30
2011	4,979.70	6,475.33
2010	4,244.84	4,802.89
2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

141  
142  
143

TOTAL REAL PROPERTY TAX UNCOLLECTED	201,916.36
TOTAL PERSONAL PROPERTY UNCOLLECTED	45,325.36
TEN YEAR PERCENTAGE COLLECTION RATE	99.65%
COLLECTION FOR 2018 vs. 2017	11,026.06 vs. 6,628.93

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2017	98.40%
2016	99.48%
2015	99.75%

144  
145

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**  
**ENDING October 2018**  
**BY TAX ADMINISTRATOR**

- 99 NUMBER DELINQUENCY NOTICES SENT
- 9 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 6 NUMBER OF WAGE GARNISHMENTS ISSUED
- 10 NUMBER OF BANK GARNISHMENTS ISSUED
- 3 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 3 NUMBER OF JUDGMENTS FILED

- 147
- 148
- 149
- 150
- 151
- 152

**30 Largest Unpaid - Real**

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8963-00-18-9044.0000	3,757.44	1	DARRIN G. CUTRELL	SHILOH	BARTLETT RD
R	01-7998-01-08-6797.0000	3,555.75	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	01-7090-00-64-6040.0000	2,893.98	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-66-7093.0000	2,805.26	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7997-00-75-4295.0000	2,586.86	1	JACKIE E BALLEY	SOUTH MILLS	100 ROBIN CT W
R	02-8944-00-36-1417.0000	2,518.60	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETER BARN RD
R	03-8899-00-16-2671.2425	2,302.48	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8945-00-41-2060.0000	2,094.58	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8935-01-08-8786.0000	1,888.98	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8962-00-67-1021.0000	1,856.31	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8962-00-55-2255.0000	1,704.16	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	SECOND CREEK RD
R	02-8923-00-19-3774.0010	1,636.85	1	WILLIAM CONOVER	CAMDEN	431 158 US W
R	01-7999-00-78-4680.0000	1,626.35	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
R	03-8971-00-54-7373.0000	1,619.09	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-4058.0000	1,614.81	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

154 30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. E. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.88	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	883.88	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-01-60-5052.0000	10	757.21	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	202.56	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8909-01-07-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	9	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6977.0000	7	3,555.75	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	7	1,856.31	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	7	792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	03-8935-01-07-0916.0000	7	574.95	SEBASTIA MERGER INGRAM	CAMDEN	117 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	7	512.66	MARK SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-6038.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	02-8954-00-97-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N
R	03-8965-00-37-4242.0000	6	1,404.70	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD

155  
156 30 Largest Unpaid – Personal  
157

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,662.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	CAMDEN	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	289.86	3	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002622	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0002972	128.74	1	ROUNTREE FARMS	SOUTH MILLS	127 CARTWRIGHT RD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

158  
159 30 Oldest Unpaid – Personal  
160

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	648.76	PAM BUNDY	SHILOH	
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	105 AARON DR
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	617 MAIN ST
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	A STREET
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	CAMDEN CAUSEWAY
P	0001693	9	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY
P	0000316	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001952	9	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	7	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	6	312.08	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	6	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	6	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	5	516.98	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000772	5	288.86	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001638	3	210.76	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000945	3	145.98	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001476	2	706.41	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	2	205.60	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	2	201.12	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	2	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	2	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP

161

162 B. Tax Report – November 2018  
163

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	97,115.82	6,020.86
2016	29,409.82	2,677.22
2015	14,128.02	1,231.83
2014	13,800.04	1,338.74
2013	9,653.52	5,043.73
2012	6,749.39	7,936.30
2011	4,979.70	6,473.98
2010	4,244.84	4,775.41
2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

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167

TOTAL REAL PROPERTY TAX UNCOLLECTED	187,854.88
TOTAL PERSONAL PROPERTY UNCOLLECTED	45,063.76
TEN YEAR PERCENTAGE COLLECTION RATE	99.67%
COLLECTION FOR 2018 vs. 2017	11,997.68 vs. 7,021.33

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2017	98.54%
2016	99.52%
2015	99.77%

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**  
**ENDING November 2018**  
**BY TAX ADMINISTRATOR**

- 56 NUMBER DELINQUENCY NOTICES SENT
- 6 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 6 NUMBER OF WAGE GARNISHMENTS ISSUED
- 9 NUMBER OF BANK GARNISHMENTS ISSUED
- 7 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 1 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 1 NUMBER OF JUDGMENTS FILED

171  
172  
173 30 Largest Unpaid - Real  
174

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
RR	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
RR	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
RR	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
RR	01-7988-01-08-6797.0000	3,494.99	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
RR	01-7090-00-64-6040.0000	2,893.98	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-66-7093.0000	2,805.26	1	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8944-00-36-1417.0000	2,518.60	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
RR	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETER BARN RD
RR	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
RR	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8899-00-16-2671.2425	2,121.19	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
RR	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
RR	02-8945-00-41-2060.0000	2,094.58	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
RR	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
RR	03-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	SHILOH	171 NECK RD
RR	02-8935-01-08-8786.0000	1,888.98	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	01-7997-00-75-4295.0000	1,877.78	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
RR	03-8962-00-67-1021.0000	1,856.31	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
RR	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
RR	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
RR	03-8962-00-55-2255.0000	1,704.16	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
RR	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
RR	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	SECOND CREEK RD
RR	02-8923-00-19-3774.0010	1,636.85	1	WILLIAM CONOVER	CAMDEN	431 158 US W
RR	01-7999-00-78-4680.0000	1,626.35	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
RR	03-8971-00-54-7373.0000	1,619.09	1	DAYNE HARRIS	SHILOH	125 ONE MILL RD
RR	01-7090-00-64-4058.0000	1,614.81	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD
R	01-7998-01-09-7155.0000	1,578.81	1	CORNELIUS P & GLORIA E PAXTON	SOUTH MILLS	1298 343 HWY N

175

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

176 30 Oldest Unpaid – Real  
177

Table with 7 columns: Roll, Parcel Number, YrsDlq, Unpaid Amount, Taxpayer Name, City, Property Address. Lists 30 real estate parcels with their respective details.

178  
179  
180 30 Largest Unpaid – Personal

Table with 7 columns: Roll, Parcel Number, Unpaid Amount, YrsDlq, Taxpayer Name, City, Property Address. Lists 30 personal property items with their respective details.

181  
182 30 Oldest Unpaid – Personal  
183

Table with 7 columns: Roll, Parcel Number, YrsDlq, Unpaid Amount, Taxpayer Name, City, Property Address. Lists 30 personal property items with their respective details.

184

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)



185 Tax Administrator Lisa Anderson presented the tax reports for October 2018 and November  
186 2018.

187  
188 **Motion to approve the October and November tax reports as presented.**

189	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
190	<b>MOVER:</b>	Ross Munro, Commissioner
191	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

192  
193 C. Resolution Supporting Local Control of School Calendar  
194



RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS

RESOLUTION 2019-01-01

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11, and

WHEREAS, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

WHEREAS, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators; and

WHEREAS, the second semester for high schools starts two to three weeks later than community colleges and universities; and

195

WHEREAS, superintendents report that the calendar misalignment makes it nearly impossible for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

WHEREAS, long summer breaks can also negatively impact child nutrition, as low-income children which have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

WHEREAS, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

WHEREAS, major hurricanes, northeasters and severe winter snow storms have caused Camden County Schools to miss 16 school days over the past three years; and

WHEREAS, Camden County Schools was only able to make up 10 missed days over the past three years.

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

THEREFORE, be it resolved that the Camden County Board of Education requests that the Camden County Board of County Commissioners pass a resolution in support of calendar flexibility.

Tom White Date: Jan. 9, 2019  
Tom White, Chair  
Camden County Board of Commissioners

\_\_\_\_\_ Date: \_\_\_\_\_  
Christian A. Overton, Chair  
Camden County Board of Education

\_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Joe Ferrell  
Superintendent, Camden County Schools

Ken Bowman Date: Jan 8, 2019  
Ken Bowman  
Camden County Manager

196  
197

198

199 **Motion to adopt Resolution 2019-01-01 Supporting Local Control of School Calendar.**

200	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
201	<b>MOVER:</b>	Garry Meiggs, Commissioner
202	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

203  
204 D. Steven Bradshaw

205  
206 Mr. Bradshaw of 102 Avery Drive, Shiloh, presented the following to the Board:  
207

3062<sup>00</sup>

BOC meeting 1 Jan 2019

On or about October 25<sup>th</sup>, I was informed that the Water Tap Fees were \$4000 per unit, vice the \$2500 I had expected.

I called David Credle to discuss the wording of the fee schedule with less than satisfactory results. I decided to pay the fee and go forward with getting final plat completed with Sandy Hook Crossing. The \$64K fees were payed on or about 10/30/18.

On or about 11/26/18 I went to the Camden Wed site and found the Water Fee schedule had been changed. See Sheets.

I contacted Dan Porter (see sheet) and was told there had been a TYPO!

1. From Tap Fee to Capacity Fee is NOT a TYPO! Why was it listed as a TYPO by both Credle and Stephanie?
2. Why was Connection fee schedule altered after my discussion with Mr. Credle?
3. When I ask, I was told that errors on the website "happen all the time".
4. What controls are in place to ensure BOC approved fee schedules are not altered?
5. Why is the \$1500 placed into the Maintenance Fund when the taps are provided by the Developer. This has the affect of subsidizing the operational funds with what should be Expansion and improvement money.

6. I checked with the **Stephanie Humphries** Thu, Jan 3, 11:12 AM (4 days ago)

to Ken, David, me

The 6/30/18 amount in the SDF Fund is \$828,617 which includes water & sewer SDF revenue. \$500,000 is set aside for the lagoon liner replacement currently in progress which is likely to be closer to \$700,000. \$40,000 is set aside for membrane replacement.

We plan to utilize the remaining funds to help pay for waste water treatment plant debt payments, waste water plant and infrastructure upgrades, water line infrastructure, RO plant debt payments and needed improvements and fresh water wells. Annual water & sewer debt payments are currently \$480,000.

Yes the \$2500 is accounted for through the SDF fund. Anything that extends the useful life and/or upgrades are not considered maintenance according to GAAP as well as allowable by SDF law. \$251,000 is the fund balance for our water and sewer Enterprise fund which is the fund where the tap fee (\$1500) revenues and user fees are accounted for. Operating and maintenance costs come from this fund.

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

**Connection Fees**  
*(includes \$1,500 Tap Fee)*

¾ inch	\$4,000.00
1 inch	\$5,667.00
2 inch	\$14,833.00
3 inch	\$28,167.00
4 inch	\$43,167.00
6 inch	\$84,833.00
Full Schedule	<u>Capacity Fee Schedule 7-1-2018</u>
6 inch fire svc	\$4,000.00
Hwy Bore	\$2,000.00

\*County installs up to 2 inch lines. User hires Contractor if over 2 inches.

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**Connection Fees**  
*(includes \$1,500 Capacity Fee)*

¾ inch	\$4,000.00
1 inch	\$5,667.00
2 inch	\$14,833.00
3 inch	\$28,167.00
4 inch	\$43,167.00
6 inch	\$84,833.00
Full Schedule	<u>Capacity Fee Schedule 7-1-2018</u>
6 inch fire svc	\$4,000.00
Hwy Bore	\$2,000.00

**151.171 MAJOR SUBDIVISIONS TO INSTALL WATER LINES.**

(G) All connection fees shall be paid by the developer for each lot required to be connected to the county water system, prior to the submission of final plat approval.

(Ord. passed 12-15-97; Am. Ord. 2006-01-02, passed 5-1-06)

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2/20/2018

Gmail - FW: Question

**Cc:** Dan Porter  
**Subject:** Question

Stephanie,

Dan Porter called this morning to let me know that Mr. Bradshaw is questioning the verbiage in the rate schedule for water and sewer connections. Under connection fee's it states includes \$1500 for capacity fee, I'm assuming it's just a typo and should read \$2500 capacity fee? We can discuss when you return, just a heads up.

Thanks

David Credle  
Public Works Manager  
Camden County  
P.O. Box 190, 330 E. Hwy 158  
Camden, NC 27921  
Phone: 338-6363 x 105  
Cell: 252-207-6874  
dcredle@camdencountync.gov

**Steven Bradshaw** <sbrad11@gmail.com>  
To: Dan Porter <dporter@camdencountync.gov>

Mon, Nov 26, 2018 at 10:40 AM

Are you sure it was a Typo as it changed from when I read it?

[Quoted text hidden]

Steve

**Dan Porter** <dporter@camdencountync.gov>  
To: Steven Bradshaw <sbrad11@gmail.com>

Mon, Nov 26, 2018 at 10:46 AM

As far as my knowledge goes nothing has changed for the ¾ inch connections for several years.

Dan B. Porter, Planning Director  
Camden County  
Camden, NC 27921  
Ph: 252 338 1919 Ext. 263  
Fax: 252 333 1603  
Email: dporter@camdencountync.gov  
dbp0124@hotmail.com

<https://mail.google.com/mail/u/1?ik=ee8958f0e4&view=pt&search=all&permthid=thread-f%3A1618210648687015972&simpl=msg-f%3A16182106486...> 2/4

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

SOUTH CAMDEN WATER & SEWER DISTRICT

System Development Fee Rate Table:

Meter Ratio	Water	Wastewater
1.0	\$ 2,500	\$ 7,400
1.7	4,167	12,333
3.3	8,333	24,667
5.3	13,333	39,467
10.7	26,667	78,933
16.7	41,667	123,333
33.3	83,333	246,667
53.3	133,333	394,667
140.0	350,000	1,036,000
176.7	441,667	1,307,333

2018 System Development Fee Analysis  
Approved 6/4/2018

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CAMDEN COUNTY  
South Camden Water & Sewer  
Water Fee Schedule  
July 1, 2018

**WATER SERVICE FEES**

**MONTHLY BASE RATE:**

Gallons	Cost
0-2,000	\$25.00 per month

**ADDITIONAL MONTHLY USAGE:**

Gallons	Cost
2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.20 per 1,000 gal
10,001-15,000	\$6.90 per 1,000 gal
15,001-20,000	\$7.60 per 1,000 gal
20,001 and up	\$8.30 per 1,000 gal

Local Govt/Board of Education/Commercial	Same as above
Bulk Water (except contracted sales)	\$6.91 per 1,000 gal
Fire Service (sprinkler systems)	Base Rate per month

**Deposits:**

Rent deposit: \$200  
Fire Hydrant Meter: \$300

**Charges & Fees:**

Open/reopen/transfer acct.	\$20.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
(if not paid by 8am on disconnection day)	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/turn off fee:	\$15.00 (per occurrence)
Meter testing fee: if accurate	\$15.00 (No chg if more than 2.5% inaccurate)
Bacteriological	\$45.00

**Water Connection Fees:**

(includes \$1,500 Tap Fee)

¾ inch	\$4,000.00	6 inch fire svc	\$4,000.00
1 inch	\$5,667.00	Hwy Bore	\$2,000.00
2 inch	\$14,833.00		
3 inch	\$28,167.00		
4+ inch	*request rate table		

\*County installs up to 2 inch lines. User hires Contractor if over 2 inches.

South Camden Water Utility Fee Schedule  
Revised June 4<sup>th</sup>, 2018  
Page 1 of 1

228

229 Mr. Bradshaw requested the following:

- 230 • To be refunded the tap fee previously paid.
- 231 • Revenues generated by new development be earmarked for system improvements.
- 232 • That the 2-inch system on which he is on be upgraded to a 6-inch line, which would
- 233 result in insurance savings due to having the fireplug and better water pressure.

234  
235 Attorney Morrison received a copy of Mr. Bradshaw’s handout and it was his recommendation  
236 that he review the information and advise the Board concerning the matter.

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238 **ITEM 7. BOARD APPOINTMENTS**

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- 240 1. Tourism Development Authority – Appointment of Linda Williams
- 241 2. Economic Development Commission – Reappointments of Will Meiggs & Robert
- 242 McClendon
- 243 3. Firefighter’s Relief Fund Board of Trustees & Fire Commission – Reappointments of
- 244 Ray Albertson & Mike Whitehurst
- 245 4. Library Board – Appointment of Andrew Howle

246

247 **Motion to approve the board appointments and reappointments as presented.**

248 <b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
249 <b>MOVER:</b>	Clayton Riggs, Vice Chairman
250 <b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

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252 **ITEM 8. CONSENT AGENDA**

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254 The Consent Agenda was amended to add as number sixteen the Community Services Block  
255 Grant Annual Application.

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- 257 1. BOC Minutes – November 14, 2018
- 258 2. BOC Minutes – November 16, 2018
- 259 3. BOC Minutes – December 3, 2018
- 260 4. BOC Minutes – December 12, 2018

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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5. Budget Amendments

2018-19-BA022

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
105100	State Grant	\$21,600	
<b>Expenses</b>			
105100	Grant Expenditures	\$21,600	

This Budget Amendment is made to appropriate funds to appropriate funds for Portable Radio Grant Award.

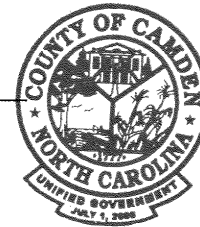
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.

*Karen M. Davis*  
Clerk to Board of Commissioners

*Tom White*  
Chairman, Board of Commissioners



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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)



2018-19-BA023  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Water & Sewer Fund as follows:

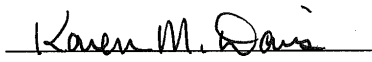
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
307200	NC DOT Funding	\$48,480	
<b>Expenses</b>			
307200	Contracted Services	\$48,480	

This Budget Amendment is made to appropriate funds to replace water line for bridge replacement by DOT.

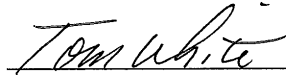
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

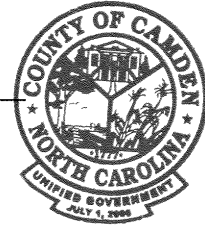
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

2018-19-BA024  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General as follows:

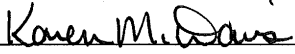
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
0010	Fund Balance Appropriated	\$2,053	
<b>Expenses</b>			
106050-502000	Salaries	\$1,629	
106050-505000	FICA	\$ 125	
106050-507000	Retirement	\$ 299	

This Budget Amendment is made to appropriate funds for state adjusted Extension Office salaries.

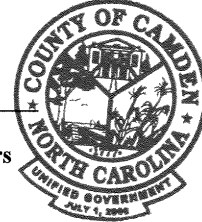
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.

  
Clerk to Board of Commissioners

  
Chairman, Board of Commissioners



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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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6. Tax Collection Report

Tax Collection Report  
November 2018

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	11,056.99			11,056.99	
2	23,563.75			23,563.75	
5	21,233.93	13,597.04	\$0.02 - Refund	34,830.97	
6	5,691.50			5,691.50	
7	531,830.40		\$2,910.67 - Refund	531,830.40	
	18,140.07			18,140.07	
8	34,256.02			34,256.02	
9	34,961.19			34,961.19	
13	63,925.16		\$0.01 - Refund	63,925.16	
	139,534.73			139,534.73	
14	12,630.38		\$0.01 - Refund	12,630.38	
15	10,480.31		\$0.01 - Refund	10,480.31	
16	35,361.75			35,361.75	
19	102,655.17			102,655.17	
	2,282.45				2,282.45
	127,235.22			127,235.22	
20	3,043.82			3,043.82	
	161,644.88		\$2.00 - Refund	161,644.88	
21	307,460.64	335,045.32		642,505.96	
	17,222.53			17,222.53	
26	518,913.94		\$1,979.67 - Refund	518,913.94	
	22,174.23	2,847.61		25,021.84	
27	646,234.38		\$756.91 - Refund	646,234.38	
	10,483.11		\$1.00 - Over	10,483.11	
28	27,058.68			27,058.68	
29	7,671.42			7,671.42	
30	6,383.39				6,383.39
	49,034.11	3,852.95		52,887.06	
	12,745.82			12,745.82	
				-	
				-	
				-	
	\$ 2,964,909.97	\$ 355,342.92		\$ 3,311,587.05	\$ 8,665.84
	\$ 3,320,252.89			\$ 3,320,252.89	
		PSN Checks - \$5.00	for info only, fee was paid to PSN		
	\$ 5,649.30	Refund			
	\$ (1.00)	Over			
	\$0.00	Shortage			
	\$0.00	Adjustment			
	\$ 3,314,602.59				

Submitted by Risa S. Anderson Date: 12-5-18

Approved by: Tom White Date: 1-7-19

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

307 7. DMV Monthly Report  
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STATE OF NORTH CAROLINA  
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County February Renewals Due 03/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

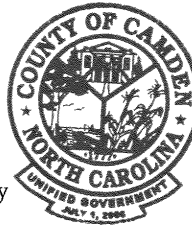
<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
21,091.05	17,041.52	12,511.25	55,643.82

Witness my hand and official seal this 9<sup>th</sup> day of January 2019

Tom White  
Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis  
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Alice S. Anderson  
Tax Administrator of Camden County

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

318 8. Refunds over \$100  
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REFUNDS OVER \$100.00

ACS Tax System 1/02/19 11:03:58 Refunds to be Issued by Finance Office CAMDEN COUNTY Page 1

Refunds	Remit To:	Reference:	Drawer/Transaction Info:
1,979.67	CORELOGIC CENTRALIZE REFUNDS P.O. BOX 9202 COPPELL TX 75019760	2018 R-109059 AND R-109499 OVERPAYMENT	20181126 2 242920
756.91	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2018 R 01-7988 00 78 5372 0000 OVERPAYMENT - R-109141-18	20181127 2 242945
344.37	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2018 R 03-8963-00-29-4448.0000 OVERPAYMENT - R-115463-18	20181231 2 244150
1,135.10	HARRELL FAMILY IRREVOCABLE 2 GARDNER POINTE ELIZABETH CITY NC 27909	2018 R 02-8923-00-09-4705.0001 OVERPAYMENT - R-115891-18	20181213 1 243397
2,910.67	WELLS FARGO RETS/ATTN:REFUNDS 1 HOME CAMPUS-MAC X2302-04D DES MOINES IA 50328001	2018 R-115892,115904,115906 OVERPAYMENT	20181107 2 242576
207.87	WILLIAMS, FRANK T. P.O. BOX 7100 VIRGINIA BEACH VA 23457	2018 R 03-8974-00-02-7497.0000 overpayment R115781 2018	20181221 1 243745
7,334.59	Total Refunds		***

Submitted by Lisa S. Anderson Date 1-2-19  
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 1-9-19  
G. Tom White, Chairman Camden County Board of Commissioners

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9. Vehicle Refunds over \$100 - November 2018

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Nov., 18 Refunds Over \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change
DEMOTT, KARA MARIE	DEMOTT, KARA MARIE		2460 WEST RD		CHESAPEAKE, VA 23322	Proration	0021500772	CBL3467	AUTHORIZED	97128440	Refund Generated due to proration on Bill #0021500772-2018-2018-0000-00	Tag Surrender	11/27/2018	11/29/2018 9:51:24 AM	1843	Tax	(\$104.60)	\$0.00
															1	Tax	(\$1.41)	\$0.00
																		Refund

Submitted by Lisa S. Anderson Date 12-2-18  
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 1-9-19  
G. Tom White, Chairman Camden County Board of Commissioners

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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10. Vehicle Refunds over \$100 – December 2018

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
DEC 2018 REFUNDS OVER \$100.00																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Chrg	
MILLER, JEREMIAH JAMES	MILLER, JEREMIAH JAMES	MILLER, CRYSTAL LYN	PO BOX 350150	JACKSONVILLE, FL 32235	Adjustment >= \$100	0034258763	AFN1954	AUTHORIZED	97851914	Refund Generated due to adjustment on Bill #0034258763-2018-2018-0000-00	Military	12/11/2018	12/17/2018 9:06:43 AM	1843	Tax	(\$152.88)	\$0.00	(\$152.88)	
														1	Tax	(\$2.07)	\$0.00	(\$2.07)	
																			\$154.95

Submitted by Lisa S. Anderson Date 1-2-19  
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 1-9-19  
G. Tom White, Chairman Camden County Board of Commissioners

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11. Pickups, Releases & Refunds

NAME	REASON	NO.
Kara Marie Demott	Turned in Plates \$106.01	Pick-up/21154 21500772
David A. & Sheryl L. Temple	Roll back taxes calculated \$1,560.24	Pick-up/21173 R-91610-15 R-98804-16 R-106030-17 R-113304-18
David A. & Sheryl L. Temple	Roll back taxes calculated \$2,121.12	Pick-up/21174 R-113305-18

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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12. Signature Cards Approval

# TOWNE BANK

CAMDEN OFFICE  
178 Us 168 West, Camden, NC 27921

## COMMERCIAL SIGNATURE CARD

ACCOUNT TYPE  
COMMUNITY PARTNER CASH MAXIMIZER

ACCOUNT MAILING ADDRESS  
117 North 343, Po Box 190  
Camden, NC 27921

NUMBER OF SIGNATURES REQUIRED  
0

ACCOUNT NUMBER  
0000007251284103

TAXPAYER ID NUMBER  
56-6000282

OPENED BY  
\*NO OFFICER ASSIGNED

ACCOUNT TITLE  
COUNTY OF CAMDEN  
CENTRAL DEPOSITORY

DATE OPENED  
October 18, 1983

SIGNATURE OF AUTHORIZED SIGNERS

X \_\_\_\_\_ (Seal)  
STEPHANIE M HUMPHRIES

Date

Facsimile Signature

X \_\_\_\_\_ (Seal)  
SALLY E NORFLEET

Date

Facsimile Signature

X *Clayton D. Riggs* \_\_\_\_\_ (Seal)  
CLAYTON D RIGGS

Date

Facsimile Signature

X *George T White, Jr* \_\_\_\_\_ (Seal)  
GEORGE T WHITE, JR

Date

Facsimile Signature

AGREEMENT. By signing this signature card you agree that the account is governed by our Commercial Deposit Account Agreement. Among other things, this means that each term defined in that agreement has the same meaning here. You acknowledge receipt of that agreement, the fee schedule, the disclosure about your ability to withdraw funds, and any addenda to those documents. You have read those documents and agree to them, all of which are a part of this agreement.

MEMBER ACKNOWLEDGMENT. In connection with the opening of this deposit account, the undersigned Member(s) acknowledges that some TowneBank banking offices that operate in different geographic regions may use a variation of the TowneBank name that includes a reference to a particular community or region. The undersigned Member(s) further acknowledge they are aware that the TowneBank offices that operate under a variation of the TowneBank name in this manner are divisions of TowneBank and not part of a separate FDIC insured bank. Deposit accounts held at these offices and any other similar deposit accounts the undersigned Member(s) may hold at another TowneBank office are not separately insured by FDIC deposit insurance.

UNLAWFUL INTERNET GAMBLING TRANSACTIONS. You certify and understand that unlawful internet gambling transactions that are prohibited under the Unlawful Internet Gambling Enforcement Act of 2008 and Regulation GG ("restricted transactions") are prohibited from being processed through this account and your relationship with us. You agree to notify us immediately if you engage in any internet gambling activities. Restricted transactions are transactions in which a person accepts credit, funds, instruments or other proceeds from another person in connection with unlawful internet gambling.

COUNTY OF CAMDEN

By \_\_\_\_\_ (Seal)

Date

Facsimile Signature

By \_\_\_\_\_ (Seal)

Date

Facsimile Signature

THE FOLLOWING INFORMATION MAY BE USED TO FURTHER IDENTIFY THE ACCOUNT HOLDER(S) AND AUTHORIZED SIGNERS FOR TELEPHONE INSTRUCTIONS, LARGE TRANSACTIONS, OR IF A SIGNATURE VARIES.

ACCOUNT HOLDER  
COUNTY OF CAMDEN  
COMMERCIAL SIGNATURE CARD  
COUNTY OF CAMDEN / 0000007251284103

Telephone Number(s)

Entity Type

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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**Street Address**

117 North 343, Po Box 190  
Camden, NC 27921  
ID Expiration Date:  
ID Verified Indicator: Customer Prior to October 1, 2003

**Taxpayer ID Number**  
56-6000282

**Government Body**

**Name:** STEPHANIE M HUMPHRIES  
**SSN:** XXX-XX-2038  
**Phone:** (H) (252) 338-6363  
**Phone:** (W) (252) 338-6363  
**Employment:**  
**DOB:** July 2, 1976  
**ID:** Driver's License/State ID  
**ID#:** NC - XXXXX16  
**ID Expiration Date:** July 2, 2019

**Name:** SALLY E NORFLEET  
**SSN:** XXX-XX-4671  
**Phone:** (H) (252) 338-6363  
**Phone:** (W) (252) 338-6363  
**Employment:**  
**DOB:** June 14, 1977  
**ID:** Driver's License/State ID  
**ID#:** NC - XXXXX5281  
**ID Expiration Date:** June 14, 2023

**Name:** CLAYTON D RIGGS  
**SSN:** XXX-XX-3885  
**Phone:** (H) (252) 336-4303  
**Phone:** (W)  
**Employment:** Senior Analyst  
**DOB:** November 16, 1958  
**ID:** Driver's License/State ID  
**ID#:** NC - XXXXX7239  
**ID Expiration Date:** November 16, 2024

**Name:** GEORGE T WHITE, JR  
**SSN:** XXX-XX-1704  
**Phone:** (H) (252) 336-4744  
**Phone:** (W)  
**Employment:** Branch Manager  
**DOB:** September 21, 1944  
**ID:** Other Identification  
**ID Expiration Date:** September 21, 2009

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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# TOWNEBANK

CAMDEN OFFICE  
178 Us 158 West, Camden, NC 27921

## COMMERCIAL SIGNATURE CARD

ACCOUNT TYPE  
VALUE SELECT  
  
ACCOUNT NUMBER  
0000007251284120  
  
ACCOUNT TITLE  
COUNTY OF CAMDEN  
RESTRICTED FUND

ACCOUNT MAILING ADDRESS  
117 North 343, Po Box 180  
Camden, NC 27921  
  
TAXPAYER ID NUMBER  
66-6000282

NUMBER OF SIGNATURES REQUIRED  
1  
  
OPENED BY  
\*NO OFFICER ASSIGNED  
  
DATE OPENED  
November 21, 2007

### SIGNATURE OF AUTHORIZED SIGNERS

X \_\_\_\_\_ (Seal)  
STEPHANIE M HUMPHRIES

Date

Facsimile Signature

X \_\_\_\_\_ (Seal)  
SALLY E NORFLEET

Date

Facsimile Signature

X *Clayton D. Riggs* \_\_\_\_\_ (Seal)  
CLAYTON D RIGGS

Date

Facsimile Signature

X *George T. White, Jr* \_\_\_\_\_ (Seal)  
GEORGE T WHITE, JR

Date

Facsimile Signature

**AGREEMENT.** By signing this signature card you agree that the account is governed by our Commercial Deposit Account Agreement. Among other things, this means that each term defined in that agreement has the same meaning here. You acknowledge receipt of that agreement, the fee schedule, the disclosure about your ability to withdraw funds, and any addenda to those documents. You have read those documents and agree to them, all of which are a part of this agreement.

**MEMBER ACKNOWLEDGMENT.** In connection with the opening of this deposit account, the undersigned Member(s) acknowledges that some TowneBank banking offices that operate in different geographic regions may use a variation of the TowneBank name that includes a reference to a particular community or region. The undersigned Member(s) further acknowledge they are aware that the TowneBank offices that operate under a variation of the TowneBank name in this manner are divisions of TowneBank and not part of a separate FDIC insured bank. Deposit accounts held at these offices and any other similar deposit accounts the undersigned Member(s) may hold at another TowneBank office are not separately insured by FDIC deposit insurance.

**UNLAWFUL INTERNET GAMBLING TRANSACTIONS.** You certify and understand that unlawful internet gambling transactions that are prohibited under the Unlawful Internet Gambling Enforcement Act of 2006 and Regulation GG ("restricted transactions") are prohibited from being processed through this account and your relationship with us. You agree to notify us immediately if you engage in any internet gambling activities. Restricted transactions are transactions in which a person accepts credit, funds, instruments or other proceeds from another person in connection with unlawful internet gambling.

COUNTY OF CAMDEN

By \_\_\_\_\_ (Seal)

Date

Facsimile Signature

By \_\_\_\_\_ (Seal)

Date

Facsimile Signature

THE FOLLOWING INFORMATION MAY BE USED TO FURTHER IDENTIFY THE ACCOUNT HOLDER(S) AND AUTHORIZED SIGNERS FOR TELEPHONE INSTRUCTIONS, LARGE TRANSACTIONS, OR IF A SIGNATURE VARIES.

ACCOUNT HOLDER  
COUNTY OF CAMDEN  
COMMERCIAL SIGNATURE CARD  
COUNTY OF CAMDEN / 0000007251284120

Telephone Number(s)

Entity Type

Page 1 of 2

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

Street Address  
117 North 343, Po Box 190  
Camden, NC 27921  
ID Expiration Date:  
ID Verified Indicator: Customer Prior to October 1, 2003

Taxpayer ID Number  
66-6000282

Government Body

Name: STEPHANIE M HUMPHRIES  
SSN: XXX-XX-2038  
Phone: (H) (252) 338-6363  
Phone: (W) (252) 338-6363  
Employment:  
DOB: July 2, 1976  
ID: Driver's License/State ID  
ID#: NC - XXXXX16  
ID Expiration Date: July 2, 2019

Name: SALLY E NORFLEET  
SSN: XXX-XX-4671  
Phone: (H)  
Phone: (W) (252) 338-6363  
Employment:  
DOB: June 14, 1977  
ID: Driver's License/State ID  
ID#: NC - XXXX6281  
ID Expiration Date: June 14, 2023

Name: CLAYTON D RIGGS  
SSN: XXX-XX-3885  
Phone: (H) (252) 336-4303  
Phone: (W)  
Employment: Senior Analyst  
DOB: November 16, 1958  
ID: Driver's License/State ID  
ID#: NC - XXXXX7239  
ID Expiration Date: November 16, 2024

Name: GEORGE T WHITE, JR  
SSN: XXX-XX-1704  
Phone: (H) (252) 336-4744  
Phone: (W)  
Employment: Branch Manager  
DOB: September 21, 1944  
ID: Other Identification  
ID Expiration Date: September 21, 2009

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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# TOWNEBANK

CAMDEN OFFICE  
178 Us 158 West, Camden, NC 27921

## BANK RESOLUTION BY GOVERNMENT ENTITY

**SECRETARY'S CERTIFICATE.** I certify that I am the secretary of COUNTY OF CAMDEN ("Entity"), a government entity in good standing under the laws of North Carolina. The following is an accurate copy of resolutions adopted by the Entity's governing body at a meeting properly called and held on December 9, 2010, at which a quorum was present. Such resolutions have not been amended or revoked, and they do not conflict with any provision of any document by which the Entity is bound:

RESOLVED, that TOWNEBANK ("Bank") is designated a depository of funds for the Entity;

RESOLVED, that any prior resolutions remain in effect except as changed by those adopted today. The Entity ratifies all transactions purportedly done on its behalf with the Bank before these resolutions were delivered to the Bank. Any change(s) to these resolutions will take effect only after the Bank has received written certification of the change(s) and has had reasonable time to act on the change(s);

RESOLVED, that the Entity agrees to be bound by the Bank's Commercial Deposit Account Agreement for each account permitted by these resolutions;

RESOLVED, that the Bank is authorized to honor, pay, and charge the Entity's account(s) for any item purporting to have been signed on behalf of the Entity with a facsimile signature that resembles a specimen the Entity has certified to the Bank, no matter by whom or by what means the actual or purported signature may have been made;

RESOLVED, that the persons named below, whose manual and/or facsimile signatures are provided next to their respective names, are authorized to perform the powers listed based on number(s) following their respective names. The Bank has no duty to inquire into any power before executing it, even if the power benefits the signer individually. The required number of signatures immediately follows the description of that power;

**Powers:**

1. Open and close deposit accounts, sign account agreements, and sign contracts for deposit-related or other services. Signatures required: 1
2. Sign and authorize checks, drafts, withdrawal slips, and any other orders for the payment of money, whether by paper, electronic, or any other means, even if payable to the signer or used to discharge or reduce any obligation of the signer. Signatures required: 1
3. Borrow money by signing promissory notes, checks, drafts, credit agreements, agreements for letters of credit, and any other contracts that obligate the Entity to repay funds. Signatures required: 0
4. Assign, endorse, discount, transfer, mortgage, or pledge any of the Entity's property as collateral for any obligation, direct or indirect, absolute or contingent. Signatures required: 0
5. Lease, have access to, and terminate leases for safe-deposit boxes. Signatures required: 0
6. Give releases, waivers, receipts, and notices of all kinds that relate in any way to any relationship of the Entity with the Bank. Signatures required: 0

RESOLVED, that the secretary of the Entity is directed to certify and deliver a copy of these resolutions to the Bank, the signature cards bearing the genuine signatures of the persons named below, and any other documents that the Bank requires.

**AUTHORIZED PERSONS.** The names and genuine signatures, manual or facsimile, of the authorized persons, and the powers granted to them are as follows:

<p>Name STEPHANIE M HUMPHRIES</p> <p>Title Finance Officer</p> <p>Signature</p> <hr/>	<p>Powers 1 and 2 - as to account number(s) 0000007251284103, 0000007251284120</p> <p>Facsimile Signature</p> <hr/>
<p>Name SALLY E NORFLEET</p> <p>Title</p> <p>Signature</p> <hr/>	<p>Powers 2 - as to account number(s) 0000007251284103, 0000007251284120</p> <p>Facsimile Signature</p> <hr/>
<p>Name CLAYTON D RIGGS</p> <p>Title</p> <p>Signature <i>Clayton D Riggs</i></p> <hr/>	<p>Powers 2 - as to account number(s) 0000007251284103, 0000007251284120</p> <p>Facsimile Signature</p> <hr/>

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

Name  
GEORGE T WHITE, JR

Title

Powers  
2 - as to account number(s) 0000007251284103,  
0000007251284120

Signature  


Facsimile Signature  
\_\_\_\_\_

IN WITNESS WHEREOF, I have signed this certification on the date shown by my signature and have affixed the Entity's seal.  
COUNTY OF CAMDEN

By \_\_\_\_\_  
CORPORATE SECRETARY

(Corporate Seal) \_\_\_\_\_  
Date \_\_\_\_\_

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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13. Surplus Property Request – Planning Department

Requested by: Dan Porter *DBP*  
 Sell     Dispose

Department: Planning

Item: Plotter

Disposal Method: GovDeals

Suggested Value:                     

Reason for surplus: broken

Manager Approval *[Signature]*  
Disposal Method:                       
Value:                       
Comments:                     

Board Approval  
Approved/Denied: *Tom White*  
Date: 1-9-19

Final Disposition Date:  
Method:                       
Amount:                       
Purchased by:                     

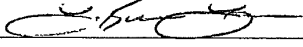
Item Description  
HP DesignJet T610  
Model # Q6712A  
Serial # mY8783C090

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

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14. Surplus Property Request – Sheriff’s Office

Requested by: Sheriff Kevin Jones   
 Sell     Dispose

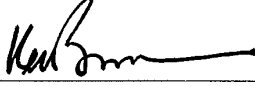
Department: Sheriff's office (LESO)

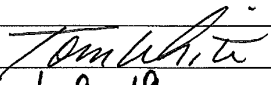
Item: 1996 Thomas Bus (Command Unit)

Disposal Method: Sell to City of Elizabeth City, NC

Suggested Value: \$100,000.00

Reason for surplus: Purchase new vehicles

Manager Approval   
Disposal Method:  
Value:  
Comments:

Board Approval  
Approved/Denied:   
Date: 1-9-19

Final Disposition Date:  
Method:  
Amount:  
Purchased by:

**Item Description**  
1996 Thomas Built Bus, Vin# 1T88S2B22T1135548  
Mileage of 13,548

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

402 15. Set Public Hearing – Ordinance 2019-01-01

403

404 16. Community Services Block Grant – Submission to County Commissioners

405

OFFICE of ECONOMIC OPPORTUNITY

Community Services Block Grant [CSBG] Documentation of Submission to County Commissioners

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Economic Improvement Council, Inc.

County: Camden County

Date of Application Submission: Dec. 2018

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO February 15, 2019.

Clerk to the Board should initial all items below.

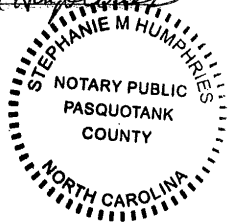
- Initials and checkboxes for: The agency submitted a complete grant application for Commissioner review. The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners. Commissioners' comments provided those to the agency. (If applicable)

Signature of Karen M. Davis, Clerk to the Board

Date: 1-8-19

Signature of Stephanie M. Humphries, Notary

Date: 1/8/19



My Commission Expires 11/2/2023

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409 Motion to approve the Consent Agenda as amended.

410 RESULT: PASSED [UNANIMOUS]
411 MOVER: Clayton Riggs, Vice Chairman
412 AYES: White, Krainiak, Meiggs, Riggs, Munro

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Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)

414 **ITEM 9. COUNTY MANAGER’S REPORT**

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County Manager Ken Bowman included the following in his report:

- South Mills Firefighter’s Dinner – January 12, 2019
- EMS Board Meeting – Rescheduled for January 16, 2019
- County Offices Closed – January 21, 2019 in observance of Martin Luther King, Jr. Holiday
- Joint Board of Commissioners/Board of Education Meeting – January 24, 2019
- Elizabeth City Chamber of Commerce Annual Meeting – January 31, 2019
- February Meeting of the Board of Commissioners – February 4, 2019

**ITEM 10. COMMISSIONERS’ REPORTS**

Chairman Tom White

- Chairman White, Vice Chairman Riggs, Commissioner Meiggs and Manager Bowman will attend the NCACC Legislative Goals Conference in Raleigh January 9 – 11, 2019.

Commissioner Garry Meiggs

- Commissioner Meiggs expressed interest in participating in the Albemarle Leadership Program sponsored by the local Chambers of Commerce. The registration fee for the program is \$250 per participant. Vice Chairman Riggs expressed interest as well.

**Motion to approve Commissioner Meiggs’ participation in the Albemarle Leadership Program.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**Motion to approve participation in the Albemarle Leadership Program by any other commissioner who desires to do so.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Vice Chairman Clayton Riggs

- Painting of the lines on 343 South should take place in the next two to three days.

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)



452 **ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

453

454 The following was provided to the commissioners for information purposes:

455

456 A. Library Report – November 2018

457 B. Register of Deeds Reports – November & December 2018

458

459 There being no further matters for discussion Chairman White called for a motion to adjourn.

460

461 **Motion to adjourn the meeting of the Board of Commissioners.**

462	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
463	<b>MOVER:</b>	Garry Meiggs, Commissioner
464	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

465

466 Chairman White adjourned the meeting at 7:40 PM.

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\_\_\_\_\_  
Tom White, Chairman  
Camden County Board of Commissioners

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473 ATTEST:

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\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board

Attachment: bocminutes\_010719 (2295 : BOC Minutes - January 7, 2019)



# CAMDENCOUNTY

new energy. new vision.

## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

<b>Item Number:</b>	9.B
<b>Meeting Date:</b>	February 04, 2019
<b>Submitted By:</b>	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis
<b>Item Title</b>	<b>School Budget Amendments</b>
<b>Attachments:</b>	School Budget Amendments (PDF)

Budget Amendment


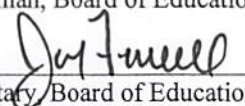
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 3<sup>rd</sup> day of December, 2018, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		
9200	Category II Projects	21,245.00	
9300	Category III Projects	700.00	
Explanation:			
	Total Appropriation in Current Budget	\$	921,047.81
	Amount of Increase / (Decrease) of Above Amendment		+ 21,945.00
	Total Appropriation in Current Amended Budget ....	\$	942,992.81

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 3rd day of December 2018.</p>  _____ Chairman, Board of Education	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.</p> _____ Chairman, Board of County Commissioners
 _____ Secretary, Board of Education	_____ Clerk, Board of County Commissioners

Attachment: School Budget Amendments (2283 : School Budget Amendments)

BUDGET AMENDMENT  
December 3, 2018

4. Capital Outlay Fund

A. We must adjust our budget to reflect funds moved from fund balance to cover the cost of replacing the 911 service at the schools in conjunction with Camden County Commissioners, equipment for evacuation mobile unit, along with covering other expenses within the budget. We request your approval of the following amendment.

Category I Projects

9117.077.529	A/C and Heating Repairs	\$ +	6,750.00
9117.077.541	A/C and Heating Replacement	-	6,750.00
9150.079.522	Central Office Expansion	-	9,500.00
9150.079.526	Architect Fees – Co Expansion	+	<u>9,500.00</u>

Total – Category I Projects \$ + 0.00

Category II Projects

9202.077.541	Pur of Equip – Radio System Upgrade	\$ +	18,500.00
9204.077.541	Purchase of Security System	+	575.00
9210.077.541	Purchase of Furniture & Equipment	+	1,800.00
9210.077.541	Purchase of Comp Equipment	+	<u>370.00</u>

Total – Category II Projects \$ + 21,245.00

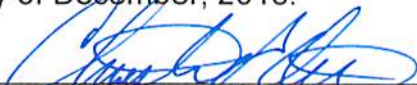
Category III Projects

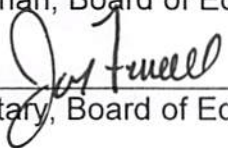
9302.077.551	Purchase of County Vehicle	\$ +	<u>700.00</u>
--------------	----------------------------	------	---------------

Total – Category III Projects \$ + 700.00

4910.997 Fund Balance Appropriated \$ - 21,945.00

Passed by majority vote of the Board of Education of Camden County on the 3<sup>rd</sup> day of December, 2018.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

Attachment: School Budget Amendments (2283 : School Budget Amendments)

Budget Amendment


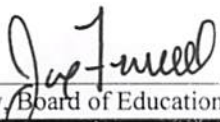
Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 3<sup>rd</sup> day of December, 2018 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5800	Alternative Programs	1,485.00	
6500	Operational Support Services		2,450.00
6900	Policy, Ldrshp, Services	965.00	
Explanation:			
	Total Appropriation in Current Budget	\$	2,932,416.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget ....	\$	2,932,416.00

<p>Passed by majority vote of the Board of Education of Camden County on the 3<sup>rd</sup> day of December 2018.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
--	--

Attachment: School Budget Amendments (2283 : School Budget Amendments)

BUDGET AMENDMENT  
December 3, 2018

2. Local Current Expense Fund

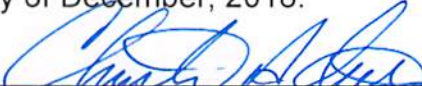
A. We have reviewed this area of the budget and must transfer funds to cover the cost of workshop expenses. We request your approval of the following amendment.

<u>Operation of Plant</u>		
6580.802.175...50	Salary – Mtce Worker	\$ - <u>2,450.00</u>
Total – Operation of Plant		\$ - 2,450.00

B. We have reviewed this area of the budget and must increase the budget to reflect the expenditure of funds for workshop expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

<u>Staff Development</u>		
5870.912.312	Workshop Expenses	\$ + 1,485.00
6940.912.312	Workshop Expenses	+ <u>965.00</u>
Total – Staff Development		\$ + 2,450.00

Passed by majority vote of the Board of Education of Camden County on the 3<sup>rd</sup> day of December, 2018.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

Attachment: School Budget Amendments (2283 : School Budget Amendments)

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		19,612.00
5200	Special Instructional Programs		31.00
5300	Alternative Instructional Prog.	1,868.00	
5400	School Building Administration	7,571.00	
5800	Alternative Programs	4,003.00	
6100	Reg. Instructional Prog. Support	2,265.00	
6300	Alternative Prog. Support		3,469.00
6400	Technology Support Services		112,428.00
6500	Operational Support Services		962.00
6700	Accountability Support Serv.	1,898.00	
6800	Student-wide Support Serv.	115,897.00	
6900	Policy, Ldrshp, Services	3,000.00	
Explanation:			
Total Appropriation in Current Budget		\$	2,932,416.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$	2,932,416.00

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of January 2019.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
 Chairman, Board of County Commissioners

\_\_\_\_\_  
 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (2283 : School Budget Amendments)





**BUDGET AMENDMENT**  
**Local Current Expense Fund**  
**January 10, 2019, Page 2**

- D. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

**Classroom Support**

5110.842.162	Substitute Pay	\$ -	2,895.00
5110.842.196	Salary – Workshop Participant	+	1,400.00
5110.842.211	Emp Soc Sec Costs	+	265.00
5110.842.311	Contracted Services	+	1,230.00
5210.842.162	Substitute Pay	-	80.00
5210.842.211	Emp Soc Sec Costs	-	6.00
5260.842.162	Substitute Pay	+	80.00
5260.842.211	Emp Soc Sec Costs	+	<u>6.00</u>

Total – Classroom Support \$ + .00

- E. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

**Exceptional Children**

5210.849.121	Salary - Teacher	\$ -	14,700.00
5210.849.142	Salary – Teacher Assistant	+	6,000.00
5210.849.311	Contracted Services	-	10,000.00
5210.849.374	Other Insurance & Judgements	+	17,200.00
5240.849.318	Contracted Speech Services	+	<u>1,500.00</u>

Total – Exceptional Children \$ + .00

- F. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

**Board of Education**

6910.860.192	Salary – BOE Member	\$ -	14,547.00
6910.860.311	Contracted Services	+	8,200.00
6910.860.361	Membership Dues & Fees	+	4,311.00
6910.860.371	Other Insurance	+	<u>2,036.00</u>

Total – Board of Education \$ + .00

- G. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

**Office of The Superintendent**

**BUDGET AMENDMENT**  
**Local Current Expense Fund**  
**January 10, 2019, Page 3**

6940.865.113	Salary – Director	\$ -	6,000.00
6940.865.184	Longevity Pay	+	310.00
6940.865.311	Contracted Services	+	12,500.00
6940.865.312	Workshop Expenses	+	925.00
6940.865.361	Membership Dues & Fees	-	5,000.00
6940.865.372	Vehicle Liability Insurance	+	2,100.00
6940.865.373	Building & Grounds Insurance	-	5,095.00
6940.865.411	Supplies & Materials	+	200.00
6940.865.461	Pur of Non-Cap Equipment	+	<u>60.00</u>
<b>Total – Board of Education</b>		<b>\$ +</b>	<b>.00</b>

- H. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

**Data Management**

6400.900.113	Salary – Director	\$ -	80,000.00
6400.900.184	Longevity Pay	-	3,600.00
6400.900.211	Emp Soc Sec Costs	-	6,396.00
6400.900.221	Emp Retirement Costs	-	15,416.00
6400.900.231	Emp Hosp Ins Costs	-	6,104.00
6400.900.312	Workshop Expenses	-	900.00
6400.900.418	Comp Software & Supplies	-	12.00
6820.900.113	Salary – Director	+	80,000.00
6820.900.184	Longevity Pay	+	3,601.00
6820.900.211	Emp Soc Sec Costs	+	6,395.00
6820.900.221	Emp Retirement Costs	+	15,416.00
6820.900.231	Emp Hosp Ins Costs	+	6,104.00
6820.900.312	Workshop Expenses	+	900.00
6820.900.418	Comp Software & Supplies	+	<u>12.00</u>
<b>Total – Data Management</b>		<b>\$ +</b>	<b>.00</b>

- I. We have reviewed this area of the budget and must increase this area of the budget to cover expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

**Other Employee Benefits**

5110.910.233	Unemployment Ins Costs	\$ -	2,100.00
5210.910.233	Unemployment Ins Costs	-	75.00
5330.910.233	Unemployment Ins Costs	-	30.00
6110.910.232	Worker's Comp Insurance Costs	+	2,265.00



BUDGET AMENDMENT  
Local Current Expense Fund  
January 10, 2019, Page 5

Total – Additional Pay \$ - 1,843.00

- K. We have reviewed this area of the budget and must increase the budget to reflect the expenditure of funds for workshops and related expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

Staff Development

5110.912.163	Substitute Pay	\$ +	202.00
5110.912.196	Salary – Workshop Participant	+	200.00
5110.912.211	Emp Soc Sec Costs	+	31.00
5110.912.221	Emp Retirement Costs	+	56.00
5110.912.311	Contracted Services	-	1,250.00
5110.912.312	Workshop Expenses	-	400.00
5120.912.312	Workshop Expenses	-	100.00
5210.912.163	Substitute Pay	+	40.00
5210.912.211	Emp Soc Sec Costs	+	4.00
6940.912.312	Workshop Expenses	+	<u>3,000.00</u>

Total – Staff Development \$ + 1,783.00

Passed by majority vote of the Board of Education of Camden County on the 10th day of January, 2019.

  
Chairman, Board of Education

  
Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

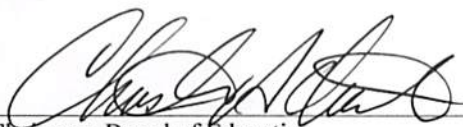
Other Local Current Expense Fund


The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	1,200.00	
6100	Regular Instructional Support		300.00
6400	Technology Support Services		1,650.00
6600	Financial/Human Res. Support	750.00	
Explanation:			
Total Appropriation in Current Budget		\$	497,195.35
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$	497,195.35

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of January 2019.

  
 \_\_\_\_\_  
 Chairman, Board of Education

  
 \_\_\_\_\_  
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Chairman, Board of County Commissioners

\_\_\_\_\_  
 Clerk, Board of County Commissioners

Attachment: School Budget Amendments (2283 : School Budget Amendments)

BUDGET AMENDMENT  
January 10, 2019

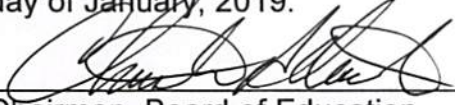
8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds within the program area and also to cover benefits within another program in the budget. We request your approval of the following amendment.

Computer Tech

5110.905.418	Comp Software & Supplies	\$ +	600.00
5110.905.462	Pur of Non-Cap Comp Hdwe	+	600.00
6110.905.311	Contracted Services	+	750.00
6110.905.312	Workshop Expense	-	100.00
6110.905.332	Travel	-	600.00
6110.905.418	Comp Software & Supplies	-	500.00
6110.905.422	Repair Parts & Maintenance	+	150.00
6400.905.312	Workshop Expenses	+	2,000.00
6400.905.343	Telecommunication Services	-	3,650.00
6610.905.311	Contracted Services	+	<u>750.00</u>
Total – Computer Tech		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of January, 2019.

  
\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Secretary, Board of Education

Attachment: School Budget Amendments (2283 : School Budget Amendments)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 9.C  
**Meeting Date:** February 04, 2019

**Submitted By:** Stephanie Humphries, Finance Director  
Finance  
Prepared by: Karen Davis

**Item Title** **FY19-20 Annual Budget & CIP Calendar**

**Attachments:** Calendar FY19-20 (003) (DOCX)

**Summary:**  
Proposed Annual Budget & CIP Calendar for FY19-20

**Recommendation:**  
Approve.

**CAMDEN COUNTY FISCAL YEAR 2019-2020  
ANNUAL BUDGET & CIP CALENDAR**

<b>DATE</b>	<b>PROCEDURE</b>	<b>ACTION BY</b>
March 1	Budget Officer & Finance Officer meet to discuss this year's priorities	County Manager Finance Officer
March 8	Budget Workbooks Available for Department Heads and County Agencies to pickup	County Manager Finance Officer
March 15	All 2019-2023 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education
March 18-22	Meet with Departments as requested by Department Heads or County Manager	County Manager Department Heads
April 1	Deadline to submit New Position Requests and Other Position Changes for FY18-19 to Personnel Office	Department Heads
April 1	All Final Budget Requests from County Departments due in County Manager's Office by 5:00 P.M. (G.S. 159-10)	Department Heads
April 5	All Final Budget Requests from Fire Districts and Non-County Organizations due in County Manager's office by 5:00 P.M. (G.S. 159-10)	Fire Districts & Non-County Organizations
April 8	Budget & Finance Work Session, 2:00 P.M.	Budget & Finance Officer Bd. of Commissioners
April 8	2020-2024 CIP Work Session, 3:00 P.M.	County Manager Bd. of Commissioners
April 8	Estimated Tax Valuation Due	Tax Administrator
April 12	Revenue Estimates Due	Finance Officer
April 18	Camden County Board of Education's Final Proposed Budget due in County Manager's	School Board
April 25	Compile Budget Requests & deliver to County Manager	Finance Officer

Attachment: Calendar FY19-20 (003) (2288 : FY19-20 Annual Budget & CIP Calendar)



**CAMDEN COUNTY FISCAL YEAR 2019-2020  
ANNUAL BUDGET & CIP CALENDAR**

DATE	PROCEDURE	ACTION BY
April 25-26	Review and Analyze Budget Requests	County Manager
April 30	Budget Meeting, 3:00 PM Manager's Office	County Manager Finance Officer
May 2-3	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
May 6	Set Public Hearing on Budget (G. S. 159-12(A)) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
May 6-10	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
May 10	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public	County Manager Clerk to Board
May 21	Budget Work Session (Courtroom, 6pm)	Board of County Commissioners
May 23	Budget Work Session (Courtroom, 2pm)	Board of County Commissioners
June 3	Public hearing(s) on FY 18-19 Budget (& CIP) (Courtroom, 7pm)	Board of County Commissioners
June 3	Consideration of Budget Ordinance (G.S. 159-13:A) & Consideration of CIP (Courtroom, 7pm)	Board of County Commissioners
June 10	Adoption of Budget Ordinance & Adoption of CIP if not approved June 3 (Courtroom, 7pm)	Board of County Commissioners
June 17	Special Meeting to adopt budget if needed	Board of County Commissioners
June 28	File Copies of Adopted Budget with County Finance Officer and Clerk (G.S. 159-13(d))	Budget Officer



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 9.D  
**Meeting Date:** February 04, 2019  
**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Karen Davis  
**Item Title** **Tax Collection Report**  
**Attachments:** Tax Collection Report (PDF)

## Tax Collection Report

December 2018

Day	Amount	Amount	Name of Account	Deposits
	\$	\$		\$
3	\$ 38,497.12	\$ 11,351.63	\$2.90 - Refund	\$ 49,848.75
4	32,920.50			32,920.50
5	30,786.90			30,786.90
6	22,621.70		\$0.20 - Refund	22,621.70
7	28,496.58	23,672.14		52,168.72
10	25,654.76	54,055.43		
	33,069.70		\$2.00 - Refund	112,779.89
11	27,811.18			27,811.18
12	30,790.65	9,549.46		40,340.11
13	34,168.73	5,499.17	\$1,135.10 - Refund	39,667.90
14	54,168.95	3,858.49		58,027.44
17	19,935.93	39,468.66		
	27,261.60			86,666.19
18	25,607.95		\$50.11 - Refund	
	26,605.79	6,186.31	\$9.62 - Refund	32,792.10
19	37,552.83	50,759.90	\$37.39 - Refund	88,312.73
20	78,198.51	15,537.25		93,735.76
21	37,050.64	29,370.64	\$207.88 - Refund	66,421.28
27	60,463.35	44,798.21		105,261.56
	77,502.30	57,943.33		135,445.63
	34,524.76	49,686.23		84,210.99
	66,260.72			66,260.72
28	44,071.05	30,145.91		74,216.96
	33,631.24	27,517.33		61,148.57
	16,624.66		\$ 4.99 - Refund	16,624.66
31	215,706.11		\$384.78 - Refund	215,706.11
	66,299.98	60,341.70		126,641.68
	64,878.86		\$7.82 - Refund	64,878.86
	30,010.70	53,092.20		83,102.90
	15,457.13		\$2.94 - Refund	15,457.13
	14,154.17			14,154.17
	29,397.06		\$0.01 - Refund	
	\$ 1,380,182.11	\$ 572,833.99		\$ 1,898,011.09
	\$ 1,953,016.10			\$ 1,953,016.10
		PSN Checks - \$22.00	for info only, fee was paid to PSN	
	\$ 1,845.74	Refund		
	\$ -	Over		
	\$0.00	Shortage		
	\$0.00	Adjustment		
	\$ 1,951,170.36			

Submitted by: Alex S. AndersonDate: 1-7-19

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 9.E  
**Meeting Date:** February 04, 2019  
**Submitted By:** Teri Smith,  
Taxes  
Prepared by: Teri Smith

**Item Title** **DMV Monthly Report**

**Attachments:** 20190107153017950.pdf (PDF)

**Summary:** DMV Monthly Report March, 2019 Renewals Due 4/15/2019

**Recommendation:** Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County March Renewals Due 04/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
26,292.27	25,530.91	13,637.84	65,461.02

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

*Rivas S. Anderson*  
\_\_\_\_\_  
Tax Administrator of Camden County

Attachment: 20190107153017950.pdf (2277 : DMV Monthly Report)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 9.F  
**Meeting Date:** February 04, 2019

**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Karen Davis

**Item Title** **Pickups, Releases & Refunds**

**Attachments:** Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Jeremiah James Miller	Refund- Military Exempt \$154.95	Pick-up.21177 34258763
Jeremiah James Miller	Release - Military Exempt \$154.95	Pick-up.21182 34258763
Nicholas Cowell	Pick-up - Roll back on lot R-02-8955-00-00-0232.0000 \$142.11	Pick-up/21183 R-90001-15 R-97161-16 R-104387-17 R-111671-18
Holly A. Luther & Banff Luther	Pick-up - Roll back taxes R-01-7080-00-30-7405.0000 \$12,557,387	Pick-up/21210 R-95525-16 R-102742-17 R-110004-18

NAME	REASON	NO.
Robert W. Luther III	Roll back taxes \$2,474.68	Pick-up/21215 R-95526-16 R-102743-17 R-110005-18
Robert W. Luther III	Adjustment - correction, taxpayer decided to keep in use. \$2,474.68	Pick-up.21216 R-95526-16 R-102743-17 R-110005-18
Holly A. Luther	Roll back taxes released, keeping in present use. \$12,557.87	Pick-up/21229 R-95525-16 R-102742-17 R-110004-18

Attachment: Pickups, Releases & Refunds (2291 : Pickups, Releases & Refunds)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 9.G

**Meeting Date:** February 04, 2019

**Submitted By:** Karen Davis, Clerk to the Board  
Emergency Management  
Prepared by: Karen Davis

**Item Title** **HMGP Designation of Applicant's Agent**

**Attachments:** HMGP Designated Agent (XLS)

**Summary:**

Resolution designating County Manager Ken Bowman as the Applicant's Primary Agent for the Hazard Mitigation Grant Program.



**RESOLUTION  
DESIGNATION OF APPLICANT'S AGENT  
North Carolina Division of Emergency Management**

Organization Name (hereafter named Organization): Camden County	Disaster Number: DR-4285
--	-----------------------------

North Carolina Department of Crime Control and Public Safety

Applicant's Fiscal Year (FY) Start 2018-2019	Month: July	Day: 1
---	----------------	-----------

Applicant's Federal Employer's Identification Number:  
56-6000282

Applicant's Federal Information Processing Standards (FIPS) Number:  
37029

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Kenneth Bowman	Agent's Name Christy Saunders
Organization Camden County	Pasquotank-Camden Emergency Management Agency
Official Position County Manager	Official Position Emergency Management Coordinator
Mailing Address PO Box 190 City, State, Zip Camden, NC 27921	Mailing Address 200 E. Colonial Avenue City, State, Zip Elizabeth City, NC 27909
Daytime Telephone 252-338-6363 x 102	Daytime Telephone 252-335-4444
Facsimile Number 252-331-7831	Facsimile Number 252-335-1777
Pager or Cellular Number 252-339-4737	Pager or Cellular Number 252-338-0935

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and **the assurances printed on the reverse side hereof**. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Camden County Board of Commissioners	Name Karen Davis
Name and Title	Official Position Clerk to the Board of Commissioners
Name and Title	Daytime Telephone 252-338-6363 x 100

**CERTIFICATION**

I,           Karen Davis           (Name) duly appointed and           Clerk to the Board           (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of           Camden County           (Organization) on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Attachment: HMGP Designated Agent (2296 : HMGP Designation of Applicant's Agent)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes From Other Agencies

**Item Number:** 12.A  
**Meeting Date:** February 04, 2019  
**Submitted By:** Kim Perry,  
Library  
Prepared by: Kim Perry  
**Item Title** **Library Report 12/18**  
**Attachments:** 18\_12 (DOCX)

## Camden County Public Library December 2018 Statistics

Visitor Count	1,467
Materials Check Outs & Renewals	2,765
Computer/ Wireless Use	581/493
Questions Answered	237
Juvenile Programs/Attendance	8/168
Teen/Tween Programs/Attendance	1/3
Adult Programs/Attendance	3/14
Meeting Room Usage/Attendance	11/111
Days/Hours Open	25/217
# Items in Collection	17,541
Library Card Holders	3,464

Attachment: 18\_12 (2278 : Library Report)

### Comparison by Year 2016-2018

