



**CAMDENCOUNTY**

new energy. new vision.

**BOARD  
OF  
COMMISSIONERS**

**December 03, 2018  
8:30 AM**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

*Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.*

**Please turn Cell Phone ringers off during the meeting.**

## **Agenda**

**Camden County Board of Commissioners  
BOC - Organizational Meeting  
December 03, 2018  
8:30 AM  
Historic Courtroom, Courthouse Complex**

### **Welcome & Call to Order**

### **Invocation & Pledge of Allegiance**

Pastor Marc O'Neal

**ITEM I. Consideration of Agenda** (For discussion and possible action)

**ITEM II. Tax Administrator Appointment**

1. Tax Administrator Appointment

**ITEM III. Approval of Bonds**

1. Annual Bonds

**ITEM IV. Swearing-In Ceremony**

1. Oaths of Office

**ITEM V. Presentations** (For discussion and possible action)

1. Broadband Grant
2. Currituck Chamber of Commerce - Josh Bass

**ITEM VI. Election of Chairman to the Board**

**ITEM VII. Election of Vice Chairman to the Board**

**ITEM VIII. 2019 Meeting Calendar**

1. 2019 Meeting Calendar

**ITEM IX. 2019 State Holiday Schedule**

1. 2019 State Holiday Schedule

**ITEM X. Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM XI. Old Business (For discussion and possible action)**

1. McClees Consulting, Inc. - Contract

**ITEM XII. New Business (For discussion and possible action)**

1. Proclamation Renaming Senior Center

**ITEM XIII. Board Appointments (For discussion and possible action)**

1. Commissioner Advisory Board Appointments

**ITEM XIV. Consent Agenda**

1. BOC/CEDC Joint Meeting Minutes - October 9, 2018
2. BOC Minutes - November 5, 2018
3. Budget Amendments
4. Pickups, Releases & Refunds
5. Tax Collection Report
6. DMV Monthly Report
7. Vehicle Refunds Over \$100.00
8. Refunds Over \$100.00
9. Surplus Property - Senior Center

**ITEM XV. Information, Reports & Minutes from Other Agencies**

1. FY 18-19 Year to Date Finance Report
2. Register of Deeds
3. Library Report Oct 2018
4. ABC Funds Report for FY 17-18

**ITEM XVI. County Manager's Report**

**ITEM XVII. Commissioners' Reports**

**Recess to South Camden Water & Sewer District Board of Directors**

**Reconvene Board of Commissioners**

**ITEM Closed Session - Personnel**

**ITEM Recess Meeting**



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Board Appointments**

**Item Number:** 2.1  
**Meeting Date:** December 03, 2018  
**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title**                      **Tax Administrator Appointment**

**Attachments:**

**Summary:**

Tax Administrator, Lisa Anderson, was appointed to a four-year term in 2014. Mrs. Anderson may be reappointed by the Board of Commissioners for an additional four-year term.

**Recommendation:**

Reappoint Lisa Anderson as Tax Administrator for an additional four-year term.



# CAMDENCOUNTY

new energy. new vision.

## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 3.1  
**Meeting Date:** December 03, 2018

**Submitted By:** Stephanie Humphries, Finance Director  
 Finance  
 Prepared by: Stephanie Humphries

**Item Title** **Bond Approval**

**Attachments:** Commissioner Bond Invoice 2019 (PDF)  
 Finance Officer Bonds indefinite (PDF)  
 Tax Assessor & Collector Bond indefinite (PDF)  
 Register of Deeds Bond 2017-2019(PDF)  
 Proposed Sheriff Bond 2019 (PDF)

**Summary:**

Commissioners' Bond

Finance Officer Bonds  
 County of Camden  
 South Camden Water & Sewer District  
 Courthouse/Shiloh Fire Commission  
 South Mills Fire Commission  
 Joyce Creek Watershed  
 Tourism Development Authority

Tax Assessor & Collector Bond

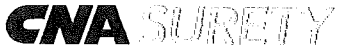
Register of Deeds Bond

Sheriff Bond



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**Recommendation:** Approval


**Notice of Premium Due 12/14/2018**

Billing Questions (888) 866-2666  
 Email [info@cnasurety.com](mailto:info@cnasurety.com)

Premium \$220.00

CAMDEN COUNTY BOARD OF COMMISSIONERS  
 P. O. BOX 190  
 CAMDEN, NC 27921

**Amount Due** \$220.00

**Bond Detail**

Bond #	58269823	Bond Penalty	\$15,000.00
Company	Western Surety Company		
Effective Date	12/14/2018		
Anniversary Date	12/14/2019		
Description	NC P E F P B P #4		

**Agent Information**

Bankers Insurance, L L C  
 P. O. Box 2589  
 Elizabeth City, NC 27906-2589  
 Phone : (252)338-3322

**Messages**

We show 52 rated for premium purposes. To ensure proper coverage, verify the total number of employees and owners covered & contact us with changes. Note: After several years, we may have increased our rates slightly.

**Payment Instructions**


- **Pay Online at [ONLINEPAY.CNASURETY.COM](http://ONLINEPAY.CNASURETY.COM)**
- If paying by mail, please send payment 2 weeks prior to due date to ensure receipt  
 Make check payable to CNA Surety  
 Detach payment stub and return with payment

Note-Renewal documents will only be sent upon receipt of full payment

Camden County Board of Commissioners

Bond # 58269823  
 Company 0601  
 Agency 32-17563  
 Bankers Insurance, L L C

<b>Payment Due</b>	12/14/2018	<b>Amount Due</b>	\$220.00
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CNA Surety Direct Bill  
 P.O. Box 957312  
 St. Louis, MO 63195-7312



North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71623157

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto County of Camden  
in the sum of Five Hundred Fifty Thousand and 00/100 DOLLARS (\$ 550,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 15th day of January, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Finance Officer,  
for the term beginning the 15th day of January, 2015, and ~~ending the~~  
~~day of~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at County of Camden, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

\_\_\_\_\_

\_\_\_\_\_ Principal

Witness to Surety

J. Nelson  
A. Vixor

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President  
North Carolina Resident Agent

Countersigned NOT NEEDED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71632515

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto Courthouse/Shiloh Fire Commission  
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 3rd day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Treasurer,  
for the term beginning the 2nd day of February, 2015, and ~~ending the~~  
~~xxxx~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at Courthouse/Shiloh Fire Commission, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

J. Nelson  
A. Vioxor

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

Countersigned NOT NEEDED

North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71636021

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto South Mills Fire Commission  
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 10th day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Finance Officer,  
for the term beginning the 2nd day of February, 2015, and ~~ending the~~  
~~day~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at South Mills Fire Commission, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

\_\_\_\_\_

Principal

Witness to Surety

J. Nelson  
A. Vixor

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

Countersigned NOT NEEDED

North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71636013

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto Joyce Creek Drainage District  
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 10th day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Finance Officer,  
for the term beginning the 2nd day of February, 2015, and ~~ending the~~  
~~day~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at Joyce Creek Drainage District, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

J. Nelson  
A. Vixor  
\_\_\_\_\_

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

Countersigned NOT NEEDED

\_\_\_\_\_  
North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71636017

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto South Camden Water & Sewer District  
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 10th day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Finance Officer,  
for the term beginning the 2nd day of February, 2015, and ~~ending the~~  
~~day of~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at South Camden Water & Sewer District, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

J. Nelson  
A. Vixor  
\_\_\_\_\_

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

Countersigned NOT NEEDED

\_\_\_\_\_  
North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71636018

That we, Stephanie M. Humphries  
of Elizabeth City, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto Camden Tourism Development Authority in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00), for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 10th day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  appointed  elected to the office of Finance Officer, for the term beginning the 2nd day of February, 2015, and ~~ending the~~ day of indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblgee at Camden Tourism Development Authority, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

L. Nelson  
A. Vixor  
\_\_\_\_\_

WESTERN SURETY COMPANY

By Paul T. Bruffat  
Paul T. Bruffat, Senior Vice President

Countersigned NOT NEEDED

North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Finance Officer Bonds indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71345335

That we, Lisa Sawyer Anderson  
of Camden, North Carolina, as Principal, and WESTERN SURETY  
COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held  
and firmly bound unto County of Camden  
in the sum of Fifty Thousand and 00/100 DOLLARS (\$ 50,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly  
and severally by these presents.

Dated this 7th day of November, 2012.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Tax Assessor & Collector,  
for the term beginning the 7th day of November, 2012, and ~~ending the~~  
~~day of~~ indefinite.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and  
shall honestly account for all moneys and effects that may come into his hands in his official capacity during  
the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions  
precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the  
failure or default in payment by any Banks or Depositories in which any public moneys or funds have been  
deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by  
County of Camden, North  
certified mail, addressed to each, the Principal and the Oblige at Carolina,  
and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null  
and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms  
and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

J. Nelson  
A. Vixor  
\_\_\_\_\_

WESTERN SURETY COMPANY

By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President  
North Carolina Resident Agent

Countersigned NOT NEEDED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Tax Assessor & Collector Bond indefinite (2225 : Bond Approval)

North Carolina



# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 71631695

That we, Tammie Krauss  
of Camden, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto County of Camden  
in the sum of Twenty-Five Thousand and 00/100 DOLLARS (\$ 25,000.00),  
for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 2nd day of February, 2015.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been  
 appointed  elected to the office of Register of Deeds  
for the term beginning the 2nd day of January, 2015, and ending the  
6th day of December, 2017.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by certified mail, addressed to each, the Principal and the Oblige at County of Camden, North Carolina, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such cancellation.

Witness to Principal

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Witness to Surety

J. Nelson  
A. Vixor  
\_\_\_\_\_

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President  
North Carolina Resident Agent

Countersigned NOT NEEDED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Register of Deeds Bond 2017-2019 (2225 : Bond Approval)



North Carolina

# Western Surety Company

## OFFICIAL BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 72009552

That we, \_\_\_\_\_  
of Camden, North Carolina, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of North Carolina, as Surety, are held and firmly bound unto Sheriff County of Camden in the sum of Twenty-Five Thousand and 00/100 DOLLARS (\$ 25,000.00), for the payment of which well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

Dated this 8th day of March, 2018.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has  appointed  elected to the office of Sheriff County of Camden, for the term beginning the 5th day of March, 2018, and ending the 15th day of December, 2018.

NOW THEREFORE, if the said Principal shall in all things faithfully perform the duties of his office and shall honestly account for all moneys and effects that may come into his hands in his official capacity during the said term, then this obligation to be void, otherwise to remain in full force and effect.

This bond is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

FIRST: The Surety shall not be liable for the loss of any public moneys or funds resulting from the failure of or default in payment by any Banks or Depositories in which any public moneys or funds have been deposited.

SECOND: This bond may be cancelled by the Surety as to future liability by giving written notice, by Sheriff County of Camden, North Carolina, certified mail, addressed to each, the Principal and the Obligee at \_\_\_\_\_, and thirty (30) days after the mailing of said notices by certified mail, this bond shall be cancelled and null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms and conditions of this bond for any and all acts covered by this bond up to the date of such

Witness to Principal

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\_\_\_\_\_  
Principal

Witness to Surety

J. Nelson  
A. Vixor

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

Countersigned NOT NEEDED \_\_\_\_\_ North Carolina Resident Agent

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Attachment: Proposed Sheriff Bond 2019 (2225 : Bond Approval)



# CAMDENCOUNTY

new energy. new vision.

## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Other Matters

**Item Number:** 4.1  
**Meeting Date:** December 03, 2018  
**Submitted By:** Karen Davis, Clerk to the Board  
 Administration  
 Prepared by: Karen Davis

**Item Title** Swearing-In Ceremony

### **Attachments:**

### **Summary:**

The Honorable Judge Eula E. Reid will administer the respective oaths of office to the following:

Commissioner -	Clayton D. Riggs
Commissioner -	Tom White
Sheriff -	Kevin Jones
Tax Administrator -	Lisa Anderson
Clerk of Superior Court -	Paula Harrison
Assistant Clerk of Superior Court -	Jennifer Gray
Assistant Clerk of Superior Court -	Elaine S. Pritchard
Deputy Clerk of Superior Court -	Karla E. Brooks
Deputy Clerk of Superior Court -	Angela Wood
Deputy Clerk of Superior Court -	Amber Jennings
Board of Education -	Sissy Aydlett
Board of Education -	Jason A. Banks
Board of Education -	Chris Purcell
Soil & Water Conservation District Supervisor-	George Tarkington



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Other Matters**

**Item Number:** 5.1  
**Meeting Date:** December 03, 2018  
**Submitted By:** Charlie Bauman, Director  
Economic Development  
Prepared by: Karen Davis

**Item Title**                      **Broadband Grant**

**Attachments:**

**Summary:**

The Board of Commissioners of Camden County, N.C. will publicly announce, on December 3, 2018, details associated with a major federal broadband access grant awarded to a private sector internet service provider that will benefit the County.



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Other Matters**

**Item Number:** 5.2  
**Meeting Date:** December 03, 2018  
**Submitted By:** Ken Bowman,  
Administration  
Prepared by: Karen Davis

**Item Title** Currituck Chamber of Commerce - Josh Bass

**Attachments:**

**Summary:**

Josh Bass from Currituck Chamber of Commerce will present an award to Camden County.



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 8.1  
**Meeting Date:** December 03, 2018

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** **2019 Meeting Calendar**

**Attachments:** 2019 Meeting Calendar (DOCX)

**Recommendation:**  
Approve.



## CAMDEN COUNTY BOARD OF COMMISSIONERS

### 2019 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>		<u>AGENDA ITEMS DEADLINE</u>	
Monday, January 7, 2019	7:00 PM	Wednesday, January 2, 2019	12:00 PM
Monday, February 4, 2019	7:00 PM	Tuesday, January 29, 2019	12:00 PM
Monday, March 4, 2019	7:00 PM	Tuesday, February 26, 2019	12:00 PM
Monday, April 1, 2019	7:00 PM	Tuesday, March 26, 2019	12:00 PM
Monday, May 6, 2019	7:00 PM	Tuesday, April 30, 2019	12:00 PM
Monday, June 3, 2019	7:00 PM	Tuesday, May 28, 2019	12:00 PM
Monday, July 8, 2019	7:00 PM	Tuesday, July 2, 2019	12:00 PM
Monday, August 5, 2019	7:00 PM	Tuesday, July 30, 2019	12:00 PM
Monday, September 9, 2019	7:00 PM	Tuesday, September 3, 2019	12:00 PM
Monday, October 7, 2019	7:00 PM	Tuesday, October 1, 2019	12:00 PM
Monday, November 4, 2019	7:00 PM	Tuesday, October 29, 2019	12:00 PM
Monday, December 2, 2019	10:00 AM	Monday, November 25, 2019	12:00 PM

*All regular meetings are held in the Historic Courtroom located at  
117 North 343  
Camden County, North Carolina*



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 9.1  
**Meeting Date:** December 03, 2018  
**Submitted By:** Stephanie Jackson, HR Director  
Human Resources  
Prepared by: Karen Davis  
**Item Title** **2019 State Holiday Schedule**  
**Attachments:** 2019 Holiday Schedule (PDF)  
**Recommendation:**  
Approve.

## 2019 Holiday Schedule

<b>Holiday</b>	<b>Observance Date</b>	<b>Day of Week</b>
New Year's Day	January 1, 2019	Tuesday
Martin Luther King, Jr. Birthday	January 21, 2019	Monday
Good Friday	April 19, 2019	Friday
Memorial Day	May 27, 2019	Monday
Independence Day	July 4, 2019	Thursday
Labor Day	September 2, 2019	Monday
Veterans Day	November 11, 2019	Monday
Thanksgiving	November 28 & 29, 2019	Thursday & Friday
Christmas	December 24, 25 & 26, 2019	Tuesday, Wednesday & Thursday





# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Other Matters

**Item Number:** 11.1

**Meeting Date:** December 03, 2018

**Submitted By:** Karen Davis, Clerk to the Board  
Board of Commissioners  
Prepared by: Karen Davis

**Item Title** **McClees Consulting, Inc.**

**Attachments:** McClees Consulting, Inc. - Contract (PDF)

### **Summary:**

The attached contract, tabled from the November 5th meeting, is being presented again to the Board for discussion and consideration.

STATE OF NORTH CAROLINA  
COUNTY OF CAMDEN

**CONTRACT AND AGREEMENT  
FOR SERVICES BY  
INDEPENDENT CONTRACTOR**

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between CAMDEN COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC., of Pamlico County, NC (herein "Consultant").

**BACKGROUND**

Client is a duly organized county of the State of North Carolina, and having as its principal address: 330 East Highway 158, PO Box 190, Camden, NC 27921.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, NC 28571.

Client is in need of the expertise and services of Consultant to lobby on behalf of Client. Consultant has experience in lobbying, is familiar with the goals of Client, is familiar with coastal and eastern North Carolina issues, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. **Consultation.**

(a) Client hereby engages Consultant to render lobbying services and Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skill, expertise, and experience of Joseph D. McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri McClees, Attorney at Law, unless Client gives its prior written consent to another arrangement.

(c) Consultant shall report to the Chairman of the Camden County Commissioners and the Camden County Manager.

2. **Term.** The term of the Contract shall be for a period of two years, beginning on the first day of January 2019 and continuing through the 31<sup>st</sup> day of December 2020.

3. **Consulting Fees.** Client shall pay to Consultant fees for services as follows:

(a) For the year 2019, the sum of Twenty Thousand Dollars (\$20,000.00) for 2019 lobbying services, payable in four (4) payments of Five Thousand Dollars (\$5,000.00) on or before the tenth day of January, February, March, and April, 2019; and, further,

(b) For the year 2020, the sum of Twenty Thousand Dollars (\$20,000.00) for 2020 lobbying services, payable in four (4) equal payments of Five Thousand Dollars (\$5,000.00) on or before the tenth day of January, February, March, and April, 2020; and, further,

(c) Client shall pay for lobbyists and principal 2019 registration fees due to the State of North Carolina, totaling Seven Hundred Fifty Six Dollars (\$756.00), payable in January 2019 and in any event before January 10, 2019; and, further,

(d) Client shall pay for lobbyists and principal annual 2020 registration fees due to the State of North Carolina, payable in January 2020, and in any event before January 10, 2020; and, further,

(e) Reimbursement of travel expenses for approved out-of-state travel, when incurred upon the specific direction of the Client, including mileage and reimbursement for actual expenses for lodging, food, and taxis, together with other approved transportation, if any.

(f) The parties agree there shall be no reimbursement for in-state travel or other in-state expenses except as set forth herein; PROVIDED, HOWEVER, Consultant shall be reimbursed for in-state entertainment or other out-of-pocket expenditures for specified purposes as directed in writing by Client in advance of any such in-state expenditures.

4. **Independent Contractor.** The parties acknowledge and agree the relationship of Consultant with Client is that of independent contractor. Except as provided in this Contract, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Consultant, as well as any employees or independent contractors of Consultant, shall not be considered, under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. **Compliance with North Carolina lobbying and ethics laws.** The parties hereto agree to comply with all reporting, lobbying, and ethics requirements set forth in Chapter 120C “Lobbying” and Chapter 138A “State Government Ethics Act” of the NC General Statutes, specifically including NCGS §120C et seq. and §138A-1 et seq. Further, the parties hereto agree to the following:

(a) Consultant will prepare all lobbying authorizations, registrations, expense reports, and submit principal authorizations and expense reports to Client for execution and timely submission to the NC Board of Elections & Ethics Enforcement.

(b) Client will review, sign, and submit on a timely basis all required lobbying authorizations and expense reports. The County Manager will execute all required lobbying documentation and reports on behalf of Client.

6. **Applicable Law.** The laws of North Carolina shall govern this Contract.

7. **Entire Agreement; Amendment.** This Contract supersedes all prior understandings and agreements and informal working arrangements between the parties, written and oral. This Contract may not be amended orally, but may be amended only by a writing duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

**COUNTY OF CAMDEN, NORTH CAROLINA**

By \_\_\_\_\_  
Clayton D. Riggs, Chairman  
Camden County Commissioners

This contract has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Camden Finance Officer: \_\_\_\_\_ Date: \_\_\_\_\_

**McCLEES CONSULTING, INC.**

By \_\_\_\_\_  
Joseph D. McClees, President

Attest: \_\_\_\_\_  
S. Henri McClees, Secretary

Attachment: McClees Consulting, Inc. - Contract (2236 : McClees Consulting, Inc. - Contract)

STATE OF NORTH CAROLINA  
COUNTY OF CAMDEN

I, \_\_\_\_\_, a Notary Public in and for the said County and State, do hereby certify that Clayton D. Riggs, who is personally known to me, appeared before me as a duly authorized agent of Camden County, NC on this date and acknowledged the due execution of the foregoing contract.

WITNESS my hand and notarial seal this the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF PAMLICO

I, \_\_\_\_\_, a Notary Public in and for the said County and State, do hereby certify that Joseph D. McClees, President and S. Henri McClees, Secretary of McClees Consulting, Inc., respectively, both known to me, each appeared before me this date and acknowledged the due execution of the foregoing contract.

WITNESS my hand and notarial seal this the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

Attachment: McClees Consulting, Inc. - Contract (2236 : McClees Consulting, Inc. - Contract)



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**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**New Business**

**Item Number:** 12.1

**Meeting Date:** December 03, 2018

**Submitted By:** Jasmine Wilson, Senior Center Director  
Senior Center  
Prepared by: Karen Davis

**Item Title** **Proclamation Renaming Senior Center**

**Attachments:** Proclamation Renaming Senior Center (DOC)

**Summary:**

It is the request of Senior Center staff that the Board of Commissioners adopt the attached Proclamation Renaming the Camden County Senior Center to The Camden County Center for Active Adults.

**Recommendation:**

Adopt proclamation.



PROCLAMATION RENAMING THE CAMDEN COUNTY SENIOR CENTER

The Camden County Senior Advisory Board wishes to rename the Camden County Senior Center to The Camden County Center for Active Adults.

WHEREAS, people in the United States who are more than sixty years of age are commonly referred to as senior citizens or seniors although there is no precise way to identify the final stage of a normal life span; and

WHEREAS, throughout our history, older individuals have contributed much for our families, our communities, and our country; and

WHEREAS, with improved health care and more years of productivity, older citizens are reinforcing their historical roles as leaders and sense of purpose as individuals and as a Nation. Many older individuals are embarking on second careers, demonstrating to younger Americans a fine example of responsibility, resourcefulness, competence, and determination. And more than 4.5 million senior citizens are serving as volunteers in various programs and projects that benefit every sector of society. Wherever the need exists, older people are making their presence felt - for their own good and that of others; and

WHEREAS, for all they have achieved throughout life and for all they continue to accomplish, older adults no longer identify as seniors, but active adults; and

WHEREAS, Camden County is recognizing that older adults are living active lives and serving their community; and

WHEREAS, the Camden County Senior Center serves a large number of individuals age 55 and above that exhibit a healthy and active lifestyle, therefore, the center and the name should be changed to Camden County Center for Active Adults.

Approved by the Camden County Board of Commissioners this, the 3<sup>rd</sup> day of December, 2018.

\_\_\_\_\_ Chairman Date \_\_\_\_\_

\_\_\_\_\_ Clerk to the Board Date \_\_\_\_\_

Attachment: Proclamation Renaming Senior Center (2238 : Proclamation Renaming Senior Center)







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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.1  
**Meeting Date:** December 03, 2018

**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis

**Item Title** **BOC/CEDC Joint Meeting Minutes - October 9, 2018**

**Attachments:** boccedcminutes\_100918 (DOCX)

**Joint Meeting  
Camden County Board of Commissioners  
Camden County Economic Development Commission  
October 9, 2018; 5:30 p.m.  
Camden County Public Library Conference Room**

**Call to Order**

A joint meeting of the Camden County Board of Commissioners and Economic Development Commission was called to order by the respective Chairmen on October 9, 2018 at 5:30 PM at the Camden County Public Library.

**Present**

Board of Commissioners: Chairman Clayton Riggs, Vice Chairman Tom White, Commissioners Garry Meiggs, Randy Krainiak, Ross Munro.

Economic Development Commission: Chairman Chris Purcell, Vice Chairman Will Meiggs, Dr. Roger Lambertson, Robert McClendon and Gregg Stewart.

Staff: County Manager Ken Bowman, Economic Development Director Charlie Bauman, Clerk to the Board Karen Davis.

Guests: Dr. Joe Ferrell, Tom White, Michael Twiddy.

**Consideration of CEDC August 2018 Meeting Minutes**

Chairman Purcell presented the August 2018 meeting minutes to the CEDC. Will Meiggs motioned to approve said minutes. The motion was seconded by Roger McClendon and passed with a unanimous vote.

**Consideration of CEDC Financial Reports – August & September 2018**

Robert McClendon motioned to approve the August & September 2018 financial reports. The motion was seconded by Will Meiggs and passed with a unanimous vote.

**Economic Development Report & Presentations**

- A. Charlie Bauman gave an update on current and proposed economic development projects in Camden County. (see attached)
- B. Ken Bowman introduced the guest speaker - Tom White, Director of North Carolina State University Economic Development Partnership.
- C. Tom White gave an update on various projects in which the Economic Development Partnership is involved across the state.
- D. Mike Twiddy shared briefly on the activities of the Economic Transformation Council.

**Adjourn**

There being no further matters for discussion the joint meeting of the Camden County Board of Commissioners and Camden Economic Development Council was adjourned at 7:10 PM.

\_\_\_\_\_  
Clayton D. Riggs, Chairman  
Camden County Board of Commissioners

\_\_\_\_\_  
Chris Purcell, Chairman  
Camden Economic Development Council

ATTEST:

\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board

Attachment: boccedcminutes\_100918 (2221 : BOC/CEDC Joint Meeting Minutes - October 9, 2018)



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**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 14.2  
**Meeting Date:** December 03, 2018  
**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis  
**Item Title** **BOC Minutes - November 5, 2018**  
**Attachments:** bocminutes\_110518 (DOCX)

**Camden County Board of Commissioners**

**November 5, 2018**

**Regular Meeting – 7:00 PM**

**Historic Courtroom, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on November 5, 2018 in the Historic Courtroom, Camden, North Carolina.

**CALL TO ORDER**

The meeting was called to order by Chairman Clayton Riggs at 7:00 PM. Also Present: Vice Chairman Tom White, Commissioners Garry Meiggs, Ross Munro and Randy Krainiak.

Staff Present: Manager Ken Bowman, Clerk to the Board Karen Davis, Finance Officer Stephanie Humphries, Tax Administrator Lisa Anderson, Public Works Director David Credle, Economic Development Director Charlie Bauman, Head Librarian Kim Perry, Dismal Swamp Welcome Center Director Donna Stewart.

**Invocation and Pledge of Allegiance**

Pastor Joe Brock gave the invocation and led in the Pledge of Allegiance.

**ITEM 1. PUBLIC COMMENTS**

Rhonda Matthews of 107 Pine Ridge Drive, South Mills, addressed the Board. The owner of the road in her subdivision has declared bankruptcy and will not be making needed repairs to the road. Mrs. Matthews requested guidance from the Board as to how to proceed in getting the road repaired.

**ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

**ITEM 3. CONSIDERATION OF AGENDA**

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

41 **ITEM 4. PRESENTATIONS**

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1. Grant Award Presentation – Rural Ready Sites Grant

County Manager Ken Bowman introduced Lee Padrick, Chief Economic Development Planner with North Carolina Department of Commerce. Mr. Padrick congratulated the county on its grant award of \$1.6 million.

2. Waste Industries – Recyclables Rate Increase

County Manager Ken Bowman introduced Pat Luce and Ronnie Elliott of Waste Industries. Mr. Luce updated the Board on the upcoming recyclables rate increase.

3. Donna Stewart – Dismal Swamp Welcome Center/Tourism Development Authority

Dismal Swamp Welcome Center Director Donna Stewart gave an update in regard to the activities of the Welcome Center and Tourism Development Authority which included the following:

- Tourism Development Authority new website – [VisitCamdenCountyNC.com](http://VisitCamdenCountyNC.com).
- Sail to the Sun Rally
- Dismal Day 2018
- Antique Shopping Brochure

**South Camden Water & Sewer District Board of Directors**

**Motion to recess to South Camden Water & Sewer District Board of Directors.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

Chairman Riggs recessed the meeting of the Board of Commissioners and opened the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

83

**Agenda**  
**Camden County Board of Commissioners**  
**SCWSD - Regular Meeting**  
**November 05, 2018**  
**7:00 PM**  
**Historic Courtroom, Courthouse Complex**

**1. CALL TO ORDER**

**ITEM 2. PUBLIC COMMENTS**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM 3. CONSIDERATION OF THE AGENDA**

**ITEM 4. NEW BUSINESS (For discussion and possible action)**

A. Monthly Update

**ITEM 5. OTHER**

**ITEM 6. ADJOURN**

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**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

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New Business

A. Monthly Report – David Credle presented the monthly report.

*South Camden Water & Sewer Board*  
**Monthly Work Order Statistics Report**  
*Period: September 2018*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	84	84	100%	0
Sewer/Collection	2	2	100%	0

Locates:

- Water Line: 109
- Sewer Line: 34
- Water & Sewer, same ticket: 13
- Hydrant flow test: 0

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.

Water treated at the water treatment plant in September: 10,149,919 gallons.

Daily average water usage for September: 338,331 gallons.

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

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**Motion to approve the monthly report as presented.**

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)



98 **RESULT:** PASSED [UNANIMOUS]  
 99 **MOVER:** Tom White, Vice Chairman  
 100 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

101  
 102 **Motion to adjourn the South Camden Water & Sewer District Board of Directors.**

103 **RESULT:** PASSED [UNANIMOUS]  
 104 **MOVER:** Tom White, Vice Chairman  
 105 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

106  
 107 Chairman Riggs adjourned the South Camden Water & Sewer District Board of Directors and  
 108 reconvened the Camden County Board of Commissioners.

109  
 110 **ITEM 5. NEW BUSINESS**

111  
 112 A. Tax Report – Lisa Anderson presented the monthly tax report.  
 113

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
 CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	117,094.38	4,498.91
2016	34,903.36	2,689.86
2015	16,571.48	1,238.04
2014	14,059.06	1,380.50
2013	9,803.90	5,123.84
2012	6,926.60	7,953.76
2011	5,041.04	6,518.36
2010	4,244.84	4,977.01
2009	3,978.27	4,557.76
2008	3,795.46	5,038.23

114  
 115  
 116

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

TOTAL REAL PROPERTY TAX UNCOLLECTED	216,418.39
TOTAL PERSONAL PROPERTY UNCOLLECTED	43,976.27
TEN YEAR PERCENTAGE COLLECTION RATE	99.63%
COLLECTION FOR 2018 vs. 2017	10,078.25 vs. 10,458.57

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2017	98.28%
2016	99.44%
2015	99.73%

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

ENDING September 2018

**BY TAX ADMINISTRATOR**

- 95 NUMBER DELINQUENCY NOTICES SENT
- 15 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 6 NUMBER OF WAGE GARNISHMENTS ISSUED
- 10 NUMBER OF BANK GARNISHMENTS ISSUED
- 4 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

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**30 Largest Unpaid – Real**

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-6797.0000	3,555.75	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	01-7090-00-64-6040.0000	2,893.98	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-66-7093.0000	2,805.26	1	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7997-00-75-4295.0000	2,586.86	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
R	02-8944-00-36-1417.0000	2,518.60	1	ROSA ALICE PEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8899-00-16-2671.2425	2,485.01	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8935-04-63-0820.0000	2,411.96	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETER BARN RD
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	2,192.51	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7080-00-19-4673.0000	2,082.05	1	LEONARD UMBERGER	SOUTH MILLS	144 CULPEPPER RD
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8935-01-08-8786.0000	1,888.98	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8962-00-67-1021.0000	1,856.31	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-78-4680.0000	1,850.24	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
R	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8962-00-55-2255.0000	1,704.16	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	SECOND CREEK RD
R	02-8923-00-19-3774.0010	1,636.85	1	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8971-00-54-7373.0000	1,619.09	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD

122

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

123 30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	893.88	TATSEY WILLIAMS BURNHAM	SHILOH	RAYMOND CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	JOB GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8929-00-45-1097.0000	10	202.56	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	192.39	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	9	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	7	3,555.75	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	7	1,856.31	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8962-00-64-0379.0000	7	792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	7	574.95	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	7	512.66	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	02-8954-00-97-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N
R	02-8945-00-41-2060.0000	6	2,192.51	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD

124  
125 30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,862.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	EDGEMATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	3	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W LOT 12
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002442	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001673	177.05	6	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0002972	128.74	1	ROUNTREE FARMS	SOUTH MILLS	127 CARTWRIGHT RD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

127  
128 30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEMATER DR
P	0000738	748.98	10	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	648.76	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	120.95	10	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	115.56	9	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	123.29	7	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001740	109.23	6	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	516.98	5	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000772	288.86	5	COSEY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001338	210.76	5	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR LOT 12
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001476	706.41	2	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000295	412.03	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000466	205.60	2	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001385	123.77	2	MARK SANDERS OVERMAN	SHAWORO	111 GARRINGTON W ISLAND
P	0002921	120.68	2	CYNTHIA MAB BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP

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132 **Motion to approve the tax report as presented.**

133	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
134	<b>MOVER:</b>	Ross Munro, Commissioner
135	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

136  
137 **B. Part-Time Salary Funds and Expenses Request – Dismal Swamp Welcome Center**

138  
139 Dismal Swamp Welcome Center Director Donna Stewart requested additional part-time and  
140 related payroll funds to be added to the current fiscal budget in the amount of \$2600. This is due  
141 to staff changes and necessary training. Gift shop proceeds are predicted to cover the additional  
142 funding request.

143  
144 **Motion to approve the requested amount of \$2600 for part-time salary and related payroll**  
145 **funds for the Dismal Swamp Welcome Center.**

146	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
147	<b>MOVER:</b>	Tom White, Vice Chairman
148	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

149

2018-19-BA016  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Dismal Swamp Gift Shop and DS Visitor Center Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
32	Fund Balance	\$2,600	
60	Contribution from DSGS	\$2,600	
<b>Expenses</b>			
60	Part Time Salaries	\$2,400	
60	FICA	\$ 200	
32	Contribution to DSVC	\$2,600	

This Budget Amendment is made to appropriate funds for additional Part Time hours for staff at Visitor Center/Gift Shop.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of November, 2018.

*Karen M. Davis*  
Clerk to Board of Commissioners

*Clayton D. Riggs*  
Chairman, Board of Commissioners



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153 C. Library Scheduling Request – Kim Perry

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**Proposal (Effective January 1, 2019)**

156 Upon review of Camden patron usage and the operating hours of the libraries in the EARL system, the  
157 following schedule is presented.

158 Of the ten (10) members on the library board 7 Concurred; 1 Concurred with changes; 2 had no comment (no  
159 comment means Concur)

160 **Camden County Library Schedule**

161	Sunday	CLOSED
162	Monday	9:00 a. m. – 6:00 p. m.
163	Tuesday	9:00 a. m. – 6:00 p. m.
164	Wednesday	9:00 a. m. – 6:00 p. m.
165	Thursday	9:00 a. m. – 6:00 p. m.
166	Friday	9:00 a. m. – 6:00 p. m.
167	Saturday	10:00 a. m. – 4:00 p. m.

168 **Part-time staff will continue to be utilized as follows:**

- 169 • Weekend hours
- 170 • Evening hours
- 171 • To cover full-time staff vacation, sick leave, and absences – planned and unplanned
- 172 • During Community Outreach Events
- 173 • During In-Library Program Events

174 **Considerations**

- 175
- 176 • The Camden County Library is a member of the East Albemarle Regional Library (EARL).
- 177 • If these changes are implemented, the Camden County Public Library will continue to serve the
- 178 public and appropriately staff the library using the current part-time staff budget allocation.

179 **Motion to approve the proposed library schedule to be effective January 1, 2019.**

180 <b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
181 <b>MOVER:</b>	Tom White, Vice Chairman
182 <b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

183  
184 D. Construction Management Agreement

185  
186 **Motion to approve the construction management agreement with Eastern Carolina**  
187 **Engineering for the roadway extension of Opportunity Drive in Camden Commerce Park.**

188 <b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
189 <b>MOVER:</b>	Ross Munro, Commissioner
190 <b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

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Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

195 E. McClees Consulting, Inc. Contract

196

197 **Motion to not approve the proposed two-year contract with McClees Consulting, Inc.**

198	<b>RESULT:</b>	<b>FAILED [1-4]</b>
199	<b>MOVER:</b>	Randy Krainiak, Commissioner
200	<b>AYES:</b>	Krainiak
201	<b>NOES:</b>	White, Meiggs, Riggs, Munro

202

203 **Motion to table the McClees Consulting, Inc. contract to the December 3, 2018 meeting.**

204	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
205	<b>MOVER:</b>	Ross Munro, Commissioner
206	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

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209 **ITEM 6. BOARD APPOINTMENTS**

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210

- 211 1. Voting Delegate Designation – Legislative Goals Conference

212

213 **Motion to appoint the sitting Chairman in January as Camden County’s voting delegate to**  
 214 **the NCACC Legislative Goals Conference.**

215	<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
216	<b>MOVER:</b>	Clayton Riggs, Chairman
217	<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

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219 **ITEM 7. CONSENT AGENDA**

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- 221 1. BOC Minutes – October 1, 2018

222

- 223 2. FY 18-19 Budget Amendments



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4. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County December Renewals Due 01/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
17,607.94	20,689.78	11,981.02	50,278.74

Witness my hand and official seal this 7<sup>th</sup> day of November 2018

Clayton D. Riggs  
Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis  
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson  
Tax Administrator of Camden County

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5. Vehicle Refunds Over \$100 – July 2018

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
JULY REFUNDS OVER \$100.00																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total	
CLARK, KIENA ELISE	CLARK, KIENA ELISE	CLARK, CHARLES RICHARD	144 MILLTOWN RD	SHILOH, NC 27974	Proration	0039329075	PN4457	AUTHORIZED	91116568	Refund Generated due to proration on Bill #0039329075-2017-2017-0000-00	Tag Surrender	07/30/2018	8/1/2018 8:35:02 AM	1643	Tax	(\$100.07)	\$0.00	(\$100.07)	
														3	Tax	(\$1.41)	\$0.00	(\$1.41)	
																		Refund	\$101.48
COFFEY, WILLIAM KAI	COFFEY, WILLIAM KAI	COFFEY, JENNA LEIGH	126 DOCK LANDING LOOP	SOUTH MILLS, NC 27976	Adjustment >= \$100	0038491117	BON4146	AUTHORIZED	90841614	Refund Generated due to adjustment on Bill #0038491117-2017-2017-0000-00	Military	07/25/2018	7/30/2018 11:29:17 AM	1643	Tax	(\$308.71)	\$0.00	(\$308.71)	
														1	Tax	(\$4.35)	\$0.00	(\$4.35)	
																		Refund	\$313.06

Submitted by Lisa S. Anderson Date 8-6-18  
Lisa S. Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 11-7-18  
Clayton D. Riggs, Chairman Camden County Board of Commissioners

236

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6. Vehicle Refunds Over \$100 – September 2018

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

SEPTEMBER REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Charges	Total Charges
BEST, ZACKARY BURBANK	BEST, ZACKARY BURBANK		123 JEFFERSON DR		RAEFORD, NC 28376	Proration	0044242414	PAD7878	AUTHORIZED	84053476	Refund Generated due to proration on Bill #0044242414-2017-2017-0000-00	Surrender	09/24/2018	8/25/2018 10:23:20 AM	1843	Tax	(\$140.45)	\$0.00	(\$140.45)
															2	Tax	(\$1.98)	\$0.00	(\$1.98)
																			Refund: \$142.43

Submitted by Lisa S. Anderson Date 10-5-18  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 11-7-18  
 Clayton D. Riggs, Chairman Camden County Board of Commissioners

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7. Pickups, Releases & Refunds

NAME	REASON	NO.
Zackary Burbank Best	Turned in plates Refund - \$142.43	Pick-up/21023 VTS44242414
Mary B. Williams	Value correction per Bob of Pierson Appraisal Refund - \$130.14	Pick-up/21024 R-72929-13
Mary B. Williams	Value correction per Bob of Pierson Appraisal Refund - \$124.89	Pick-up/21025 R-82359-14
Mary B. Williams	Value correction per Bob of Pierson Appraisal Refund = \$141.10	Pick-21026 R-89477-15
Mary B. Williams	Value correction per Bob of Pierson Appraisal Adjustment - \$146.74	Pick-up/21027 R-96632-16
Mary B. Williams	Value correction per Bob of Pierson Appraisal Adjustment - \$141.34	Pick-up/21028 R-103856-17
Glenn Alan Carey, Jr.	Should be for Farm Use Adjustment - \$510.79	Pick-up/21030 R-109261-18
Mary B. Williams	Value adjustment, FEMA Non-encroachment as per Bob of Pierson Appraisal and Dave Park 136.32	Pic-up/21040 R-111129-18
Calvin Lee & Marion Gutman, Jr.	Tax rate correction Adjustment - \$126.56	Pick-up/21063 P-16074-18
Mike Taylor	Tax rate correction Adjustment - \$328.01	Pick-up/21072 P-16087-18
George Rowland	Tax rate correction Adjustment - \$172.90	Pick-up/21076 P-16084-18
Tom Morgan	Tax rate correction Adjustment - \$121.04	Pick-up/21077 P-16083-18

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NAME	REASON	NO.
Christian James Brindamour	Military Exempt Refund - \$102.45	Pick-up/21085 VTS44679489
Swain & Temple, Inc.	IRP Plates not billed thru DMV, should have been listed Pick-up - \$2,169.11	Pick-up/21108 P-15088-17
Swain & Temple, Inc.	IRP Plates not billed thru DMV, should have been listed Pick-up - \$1,672.57	Pick-up/21109 P-16094-18
Annie Evans	Publication - Attorney Fee Pick-up- \$223.00	Pick-up-21251 R-99630-16
Annie Evans	Publication - Attorney Fee Release - \$223.00	Pick-up/21255 R-99630-16
Tonya Hughes Harris	Publication - Attorney Fee Pick-up - \$223.00	Pick-up/21252 R-99870-16
Betty Spence Heirs	Value correction-manufactured home, not stick built. 150.99	Pick-up/21105 R-113184-18

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8. Grant Agreement – Rural Ready Grant

RURAL ECONOMIC DEVELOPMENT GRANT AGREEMENT -  
RURAL READY SITES

The North Carolina Department of Commerce (“Commerce”), an agency of the State of North Carolina (“State”), enters into this Rural Economic Development Grant Agreement (“Grant Agreement”) with Camden County (the “Governmental Unit” and, together with Commerce, the “Parties”) for a grant (the “Grant”) from the Rural Ready Sites (“Rural Ready Sites”) Program. The application (“Application”) filed by the Governmental Unit for the Grant.

WHEREAS, the North Carolina General Assembly (“General Assembly”) has determined that it is the policy of the State to stimulate economic activity and to create new jobs for citizens of the State by affording grants to local governmental units in the State’s economically distressed counties to construct or improve new or existing water, sewer, gas, telecommunications, high-speed broadband, electrical utility lines or facilities or transportation infrastructure for existing or new or proposed buildings, subject to the applicable requirements of N.C.G.S. §§143B-437.01, 143B-472.127, 143B.143.128 and 04 NCAC 01I.0101; and

WHEREAS, under N.C.G.S. §143B-472.128, the General Assembly empowered the North Carolina Rural Infrastructure Authority (“Rural Authority”) to review applications for and, where appropriate, authorize such Rural Ready Sites grants, and, under N.C.G.S. §§143B-472.126 and .127, the General Assembly authorized Commerce to administer such grants; and

WHEREAS, pursuant to N.C.G.S. §§143B-472.127 and .128, the Rural Authority has approved and awarded the Grant: (1) based on the terms, conditions, representations, commitments, maps, schedules and other submissions in the Application and any subsequent materials supporting the Application that have been approved of by Commerce in writing, all of which are incorporated by reference herein as Exhibit A to this Grant Agreement; (2) based on Commerce’s Grant requirements and guidelines, which are incorporated herein and which may be amended, modified or supplemented and applied accordingly to this Grant Agreement by Commerce in its sole discretion; and (3) for the anticipated creation of certain jobs resulting from the construction or improvement of new or existing water, sewer, gas, telecommunications, high-speed broadband, electrical utility lines or facilities or transportation infrastructure for existing or new or proposed buildings (altogether, the “Project,” as summarized in the Preliminary Engineering Report (“PER”) submitted with the Application).

NOW, THEREFORE, in consideration of the mutual promises and such other valuable consideration as set out herein, the Parties mutually agree to the following terms and conditions:

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1. Agreements to be Executed.
  - (a). As conditions of the Grant and prior to Commerce's release of any Grant funds:
    - i. The highest elected official of the Governmental Unit shall execute two originals of this Grant Agreement in its exact form (unless Commerce approves of a change to its terms in writing) and shall return one of them to Commerce;
    - ii. Two signatory forms are executed and one is returned to Commerce;
    - iii. Copies of the award letters regarding all other funding sources that are participating in the Project; and
  
2. Changes in the Project or Other Conditions.
  - (a). A "Project Change" is any material alteration, addition, deletion or expansion of the Project, including (without limitation) material changes to construction or other infrastructure improvement or the PER. Prior to implementing a proposed Project Change, the Governmental Unit shall submit it to Commerce for review. The failure of the Governmental Unit to do so will subject it to the penalties and remedies set forth in Paragraph 14(b) of this Grant Agreement, unless Commerce (in its sole discretion) expressly waives this requirement of pre-implementation review in writing. In any event, there shall be no Project Changes unless expressly approved of by Commerce in its sole discretion in a separate, written agreement stating, if applicable, the costs and schedule for completing the Project Change.
  - (b). Additionally, the Governmental Unit shall immediately notify Commerce of any change in conditions or local law, or any other event, which may significantly affect its ability to oversee, administer or perform this Grant Agreement or the Project. In its sole discretion, Commerce may deem such a change in conditions, local law or other event to constitute a Project Change.
  
3. Term of Grant Agreement. The effective period of this Grant Agreement shall commence on October 15, 2018 ("Effective Date") and shall terminate on October 14, 2020 unless terminated on an earlier date under the terms of this Grant Agreement (either one of which dates shall constitute the "Termination Date") or unless extended for an express term in writing by Commerce.

4. Funding and Administrative Expenses.

- (a). The Rural Authority grants to the Governmental Unit an amount not to exceed \$1,580,000 for Project expenditures. If Commerce determines that the actual costs of the Project are less than the Grant amount, Commerce, in its sole discretion, may reduce the amount of the Grant accordingly. If the Governmental Unit determines that the actual costs of the Project are less than the Grant amount, it shall report so to Commerce and return any surplus Grant funds it has received to Commerce.
- (b). The Governmental Unit hereby represents and warrants that all Grant funds shall be utilized exclusively for the purpose of the Project and consistent with all applicable laws, rules, regulations and requirements, and that the Governmental Unit shall not make or approve of any improper expenditure of Grant funds.
- (c). Without limitation and as determined by Commerce in its sole discretion, eligible expenditures incurred after the date of the Grant award may include those expenditures specified in 04 NCAC 01I .0102(a)(12)(C). Additionally, the Governmental Unit may use up to two percent (2%) of the Grant amount, if necessary, to verify that the Grant funds are used only in accordance with law and to otherwise administer the Grant.
- (d). Eligible expenditures do not include land-acquisition costs or costs for the construction of new buildings. Commerce retains the sole discretion to determine what additional expenditures are ineligible for Grant funding.
- (e). In the event local funds are committed to the Project, Grant funds must be drawn on a pro-rata basis with the local funds.

5. Independent Status of the Governmental Unit.

- (a). The Governmental Unit is an entity independent from the Rural Authority and Commerce. The Grant Agreement, the Project and any actions taken pursuant to them shall not be deemed to create a partnership or joint venture between or among Commerce, the Rural Authority, the Governmental Unit or any third party. Nor shall the Grant Agreement or the Project be construed to make the Governmental Unit (including its employees, agents, members or officials) or any third-party employees, agents, members or officials of Commerce or the Rural Authority. Neither the Governmental Unit nor any third party shall have the ability to bind Commerce or the Rural Authority to any agreement for payment of goods or services or represent to any person that they have such ability.
- (b). The Governmental Unit shall be responsible for payment of all of its expenses, including rent, office expenses and all forms of compensation to

employees. The Governmental Unit shall provide worker's compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment tax or compensation, social security, income taxes, and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees who are performing work pursuant to this Grant Agreement. All expenses incurred by the Governmental Unit are its sole responsibility, and neither Commerce nor the Rural Authority shall be liable for the payment of any obligations incurred in the performance of the Project.

6. Method of Payment. Commerce shall pay the Grant funds to the Governmental Unit after receipt of written requests for payment from the Governmental Unit certifying that the conditions for such payment under this Grant Agreement have been met and that the Governmental Unit is entitled to receive the amount so requested and any other documentation that may be required by Commerce.
7. Obligation of Funds. The Governmental Unit shall not obligate Grant funds prior to the Effective Date or subsequent to the Termination Date of this Grant Agreement. All obligations outstanding as of the Termination Date shall be liquidated within thirty (30) days after the Termination Date.
8. Project Records.
  - (a). The Governmental Unit shall maintain full, accurate and verifiable financial records, supporting documents and all other pertinent data for the Project in such a manner as to clearly identify and document the expenditure of the State funds provided under this Grant Agreement separate from accounts for other awards, monetary contributions or other revenue sources for this Project.
  - (b). The Governmental Unit shall retain all financial records, supporting documents and all other pertinent records related to the Grant Agreement and the Project for a period of five (5) years from the Termination Date. In the event such records are audited, all such records shall be retained beyond the five-year period until the audit is concluded and any and all audit findings have been resolved.
9. Monitoring, Reports and Auditing.
  - (a). The Governmental Unit agrees to ensure compliance and provide its assistance with such monitoring and auditing requirements as the State may request, including following the Termination Date of this Grant Agreement. Additionally, the Governmental Unit shall regularly monitor all performance under Grant-supported activities to ensure that all performance goals are being achieved.

- (b). The Governmental Unit shall furnish Commerce such detailed written progress reports as Commerce may request in its sole discretion. Such reports should describe the progress made by the Governmental Unit toward achieving the purpose(s) of the Project. Such descriptions should include the successes and problems encountered during the reporting period. Failure to submit a required report by the scheduled submission date may result in the withholding, at Commerce's sole discretion, of any forthcoming payment until Commerce is in receipt of the delinquent report and the report meets with Commerce's approval.
- (c). The Governmental Unit acknowledges and agrees that, with regard to the Grant funds, it will be subject to the audit and reporting requirements prescribed by N.C.G.S §159-34, Local Government Finance Act - Annual Independent Audit; rules and regulations. Such audit and reporting requirements may vary depending upon the amount and source of Grant funding received by the Governmental Unit and are subject to change from time to time. Upon completion, the Governmental Unit shall forward to Commerce one copy of any audited financial statements and accompanying reports generated covering the period between the Effective Date and Termination Date of this Grant Agreement.
- (d). Within thirty (30) days after the Termination Date, the Governmental Unit shall submit a final report to Commerce describing the activities and accomplishments of the Project. The final report shall include a review of performance and activities over the entire Project period. In the final report, the Governmental Unit should describe the Project, how it was implemented, to what degree its established objectives were met and the difficulties encountered, what was changed and the cost.
- (e). The Governmental Unit grants the State and any of its related agencies, commissions or departments (including, without limitation, Commerce, the North Carolina State Auditor and the North Carolina Office of State Budget and Management) and any of their authorized representatives, at all reasonable times and as often as necessary (including after the Termination Date), access to and the right to inspect, copy, monitor, and examine all of the books, papers, records and other documents relating to the Grant Agreement or the Project. In addition, the Governmental Unit agrees to comply at any time, including after the Termination Date, with any requests by the State (including, without limitation, the Rural Authority or Commerce) for other financial and organizational materials to permit the State to comply with its fiscal monitoring responsibilities or to evaluate the short- and long-range impact of its programs.
- (f). The Governmental Unit shall provide Commerce with a copy of all agreements governing incentives it has received for the Project from all

North Carolina State and local sources, and shall provide periodic updates to Commerce regarding the amount of incentives actually received.

10. Termination; Availability of Funds.

- (a). If the Governmental Unit fails to fulfill in a timely and proper manner its obligations or violates any of the covenants or stipulations under this Agreement, the Governmental Unit agrees that Commerce has the right to terminate this Grant Agreement by giving, as applicable, the Governmental Unit written notice specifying the Termination Date of this Grant Agreement, which Commerce may determine in its sole discretion. Upon such termination, Commerce shall have no responsibility to make additional Grant payments. Upon such termination, the Governmental Unit shall not expend any Grant funds without Commerce's express written authorization and shall return all unspent Grant funds to Commerce upon demand.
- (b). The obligations of the Rural Authority and/or Commerce to pay any amounts under this Grant Agreement are contingent upon the availability and continuation of funds for such purpose. If funds for the Grant become unavailable, the Governmental Unit agrees that Commerce has the right to terminate this Grant Agreement by giving written notice specifying the Termination Date of this Grant Agreement, which Commerce shall determine in its sole discretion. Upon such termination, the State shall have no responsibility to make additional Grant payments. Further, upon such termination, the Governmental Unit shall not expend any Grant funds without Commerce's express written authorization and shall return all unspent Grant funds to Commerce upon demand.

11. Liabilities and Loss. The Governmental Unit hereby agrees to release, indemnify and hold harmless the State (including, without limitation, the Rural Authority and Commerce), and their respective members, officers, directors, employees, agents and attorneys (together, the "Indemnified Parties"), from any claims of third parties arising out of any act or omission of the Governmental Unit or any third party in connection with the performance of this Grant Agreement or the Project, and for all losses arising from its implementation. Without limiting the foregoing, the Governmental Unit hereby releases the Indemnified Parties from, and agrees that such Indemnified Parties are not liable for, and agrees to indemnify and hold harmless the Indemnified Parties against, any and all liability or loss, cost or expense, including, without limitation, reasonable attorneys' fees, fines, penalties and civil judgments, resulting from or arising out of or in connection with or pertaining to, any loss or damage to property or any injury to or death of any person occurring in connection with the Project, or resulting from any defect in the fixtures, machinery, equipment or other property used in connection with the Project or arising out of, pertaining to, or having any connection with, the Project or the financing thereof (whether arising out of acts, omissions, or negligence of the Governmental Unit, the Indemnified Parties or of any third party, or of any of their

agents, contractors, servants, employees, licensees, lessees, or assignees), including any claims and losses accruing to or resulting from any and all subcontractors, material men, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project.

12. Governmental Unit Representations and Warranties. The Governmental Unit hereby represents and warrants that:
- (a). The execution and delivery of this Grant Agreement have been duly authorized by all necessary Governmental Unit action and are not in contravention of law or in contravention of the provisions of any indenture agreement or undertaking to which the Governmental Unit is a party or by which it is bound.
  - (b). There is no action, suit proceeding, or investigation at law or in equity or before any court, public board or body pending, or to the knowledge of the Governmental Unit, threatened against or affecting it that could or might adversely affect the Project or any of the transactions contemplated by this Grant Agreement, the validity or enforceability of this Grant Agreement, or the abilities of the Governmental Unit to discharge its obligations under this Grant Agreement. If it is subsequently found that an action, suit, proceeding, or investigation did or could threaten or affect the development of the Project, the Governmental Unit shall be liable to Commerce for repayment of the entire amount of the Grant and this Grant Agreement may be terminated by Commerce effective upon notice.
  - (c). No consent or approval is necessary from any governmental authority as a condition to the execution and delivery of this Grant Agreement by the Governmental Unit or the performance of any of its obligations hereunder, or all such requisite governmental consents or approvals have been obtained. The Governmental Unit shall provide Commerce with evidence of the existence of any such necessary consents or approvals at the time of the execution of this Grant Agreement.
  - (d). The Governmental Unit is solvent.
  - (f). The Governmental Unit shall comply with all applicable environmental laws, rules, regulations and requirements and this Grant Agreement is made contingent upon a certification from the North Carolina Department of Environment and Natural Resources that the proposed project will not have a significant adverse effect on the environment.



13. Additional Repayment Requirements and Remedies.
- (a). The repayment requirements and remedies addressed in this Paragraph 13 are in addition to those repayment requirements and other remedies set forth elsewhere in this Grant Agreement, including the requirements to repay unspent Grant funds. No remedy conferred or reserved by or to the State is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy provided for in this Grant Agreement, or now or hereinafter existing at law, in equity, or by statute, and any such right or power may be exercised from time to time and as often as may be deemed expedient.
  - (b). If there is a breach of any of the requirements, covenants or agreements in this Grant Agreement, or if there are any representations or warranties which are untrue as to a material fact in this Grant Agreement, or in relation to the Project (including the performance thereof), the Governmental Unit agrees that Commerce may require repayment from the Governmental Unit of an amount of Grant funds to be determined in Commerce's sole discretion but not to exceed the amount of Grant funds the Governmental Unit has already received under this Grant Agreement. Such requirements, covenants or agreements include but are not limited to Paragraphs 1, 2(a), 4, 9, 10(a), 12 of this Grant Agreement.
14. No Waiver by the State. Failure of the State (including, without limitation, the Rural Authority and Commerce) at any time to require performance of any term or provision of this Grant Agreement shall in no manner affect the rights of the State at a later date to enforce the same or to enforce any future compliance with or performance of any of the terms or provisions hereof. No waiver of the State of any condition or the breach of any term, provision or representation contained in this Grant Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such condition or of the breach of that or any other term, provision or representation.
15. Waiver of Objections to Timeliness of Legal Action. The Governmental Unit knowingly waives any objections it has or may have to timeliness of any legal action (including any administrative petition or civil action) by the State (including, without limitation, the Rural Authority or Commerce) to enforce its rights under this Grant Agreement. This waiver includes any objections the Governmental Unit may possess based on the statutes of limitations or repose and the doctrines of estoppel or laches.

16. Special Provisions and Conditions.

- (a). Non-discrimination. The Governmental Unit agrees not to discriminate by reason of age, race, religion, color, sex, national origin or disability related to the activities of this Grant Agreement.
- (b). Conflict of Interest. The Governmental Unit shall forward to Commerce along with the executed copies of this Grant Agreement a copy of its policy and any ordinance or resolution it has adopted addressing conflicts of interest that may arise involving the members of the Governmental Unit's governing body and/or any of its employees or officers involved in the Grant or the Project. Such policy, ordinance or resolution shall address situations in which any of these individuals may directly or indirectly benefit, other than through receipt of their normal compensation in their capacities as the Governmental Unit's employees, officers or members of its governing body, from the Grant or Project, and shall include actions to be taken by the Unit or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. Additionally, the Governmental Unit certifies that, as of the date it executes this Grant Agreement, no such individuals have such a conflict of interest or will directly or indirectly benefit, except in the capacities described above, from the Grant or Project. Throughout the duration of this Grant Agreement and the Project, the Governmental Unit has the duty to promptly inform Commerce of any such conflict of interest or direct or indirect benefit of which it becomes aware.
- (c). Compliance with Laws. The Governmental Unit shall at all times observe and comply with all laws, regulations, codes, rules, ordinances and other requirements (together, "Laws") of the State, federal and local governments which may in any manner affect the performance of the Grant Agreement or the Project.
- (d). Non-Assignability. The Governmental Unit shall not assign or transfer any interest in this Grant Agreement without the prior written consent of Commerce; provided, however, that claims for money due to the Governmental Unit from Commerce under this Agreement may be assigned to any commercial bank or other financial institution without such approval.
- (e). Personnel. The Governmental Unit represents that it has, or will secure at its own expense, all personnel required to monitor, carry out and perform the scope of services of this Agreement. Such employees shall not be employees of Commerce. Such personnel shall be fully qualified and shall be authorized under State and local law to perform such services.
- (f). Obligations of Recipient with respect to Certain Third-Party Relationships. Commerce shall hold the Governmental Unit responsible for complying



unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect or impair any other provision of this Grant Agreement, but this Grant Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

- 22. Acceptance. If the Governmental Unit agrees to the Grant conditions as stated, please return the executed documents specified in Paragraph 1(a). This Grant may be withdrawn if Commerce has not received such documents within thirty (30) days from the date of the cover letter from Commerce to the Governmental Unit accompanying this Grant Agreement.

IN WITNESSETH WHEREOF, the parties hereto have executed this Grant Agreement under seal as of the date first above written.

**Camden County**

By: Clayton D. Lipp [SEAL]

Title: Board Chairman

Date: 10/12/18

North Carolina Department of Commerce

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

[Signature] 11/5/18  
Signature of Finance Officer

By: Kenny Flowers [SEAL]  
Kenny Flowers

Title: Assistant Secretary, Rural Economic Development Division

Date: 12/2/18

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

271 9. Grant Applications – The Sheriff’s Office has applied for two grants with the NRA. The  
272 General Grant is to help purchase supplies for the range – amount requested is \$1,899.95.  
273 The Range Grant is to help cover the cost of rental equipment for berm replenishment –  
274 amount requested is \$6,502.03.

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276 10. Revised Meeting Schedule – Board of Commissioners  
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**CAMDEN COUNTY BOARD OF COMMISSIONERS**

**MEETING CALENDAR  
2018**

All regular meetings are held in the Historic Courtroom located at  
117 North 343  
Camden County, North Carolina

<b>MEETING DATE &amp; TIME</b>		<b>AGENDA ITEMS DEADLINE</b>	
Monday, January 8, 2018	7:00 PM	Tuesday, January 2, 2018	12:00 PM
Monday, February 5, 2018	7:00 PM	Tuesday, January 30, 2018	12:00 PM
Monday, March 5, 2018	7:00 PM	Tuesday, February 27, 2018	12:00 PM
Monday, April 2, 2018	7:00 PM	Tuesday, March 27, 2018	12:00 PM
Monday, May 7, 2018	7:00 PM	Tuesday, May 1, 2018	12:00 PM
Monday, June 4, 2018	7:00 PM	Tuesday, May 29, 2018	12:00 PM
Monday, July 9, 2018	7:00 PM	Tuesday, July 3, 2018	12:00 PM
Monday, August 6, 2018	7:00 PM	Tuesday, July 31, 2018	12:00 PM
Monday, September 10, 2018	7:00 PM	Tuesday, September 4, 2018	12:00 PM
Monday, October 1, 2018	7:00 PM	Tuesday, September 25, 2018	12:00 PM
Monday, November 5, 2018	7:00 PM	Tuesday, October 30, 2018	12:00 PM
Monday, December 3, 2018	8:30 AM	Tuesday, November 27, 2018	12:00 PM
Monday, January 7, 2019	7:00 PM	Friday, December 28, 2018	12:00 PM

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281 11. Resolution Regarding Opioid Crisis  
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Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)



RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA

**RESOLUTION 2018-11-01**

WHEREAS, Camden County Board of Commissioners has the authority to adopt resolutions with respect to county affairs of Camden County, North Carolina, pursuant to N.C. Gen. Stat. Ann. § 153A-121;

WHEREAS, the Camden County Board of Commissioners has the authority to take action to protect the public health, safety, and welfare of the residents and citizens of Camden County;

WHEREAS, there exists a serious public health and safety crisis involving opioid abuse, addiction, morbidity, and mortality in Camden County;

WHEREAS, the diversion of legally produced controlled substances into the illicit market causes or contributes to the serious public health and safety crisis involving opioid abuse, addiction, morbidity, and mortality in Camden County;

WHEREAS, the opioid crisis unreasonably interferes with rights common to the general public of Camden County; involves a significant interference with the public health, safety, peace, comfort, and convenience of citizens and residents of Camden County; includes the delivery of controlled substances in violation of State and Federal law and regulations; and therefore constitutes a public nuisance;

WHEREAS, the opioid crisis is having an extended and far reaching impact of the general public, health, and safety, of residents and citizens of Camden County and must be abated;

WHEREAS, the violation of any laws of the State of North Carolina, or of the United States of America controlling the distribution of a controlled substance is inimical, harmful, and adverse to the public welfare of the residents and citizens of Camden County constitutes a public nuisance;

WHEREAS, the Camden County Board of Commissioners has the authority to abate, or cause to be abated, any public nuisance including those acts that unreasonably interfere with rights common to the general public of Camden County and/or involve a significant interference with the public health, safety, peace, comfort, and convenience of citizens and residents of Camden County;

WHEREAS, Camden County has expended, is expending, and will continue to expend in the future County funds to respond to the serious public health and safety crisis involving opioid abuse, addiction, morbidity, and mortality within Camden County; and

WHEREAS, the Camden County Board of Commissioners have received information that indicates that the manufacturers and wholesale distributors of controlled substances have distributed in areas surrounding Camden County, North Carolina, may have violated Federal and/or State laws and regulations that were enacted to prevent the diversion of legally produced controlled substances into the illicit market.

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Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

NOW, THEREFORE, BE IT RESOLVED by the Camden County Board of Commissioners, assembled on this day at which a quorum is present, that based upon the above the Camden County Board of Commissioners are declaring the opioid crisis a public nuisance which must be abated for the benefit of Camden County and its residents and citizens.

BE IT FINALLY RESOLVED that all resolutions that are inconsistent with this resolution are rescinded.

Adopted this the 5<sup>th</sup> day of November, 2018.

*Clayton D. Riggs*  
\_\_\_\_\_  
Chairman, Clayton D. Riggs

*Tom White*  
\_\_\_\_\_  
Vice Chairman, Tom White

*Garry Meiggs*  
\_\_\_\_\_  
Garry Meiggs

*Randy Krainiak*  
\_\_\_\_\_  
Randy Krainiak

*Ross B. Munro*  
\_\_\_\_\_  
Ross B. Munro

ATTEST:  
*Karen M. Davis*  
\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board



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**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Randy Krainiak, Commissioner
<b>AYES:</b>	White, Krainiak, Meiggs, Riggs, Munro

**ITEM 8. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

The following was provided to the commissioners for information purposes:

- A. FY 18-19 YTD Finance Report
- B. Attorney Fee-Contingent Contract in Opioid Litigation
- C. Library Report – September 2018
- D. Register of Deeds Report

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)

301 E. Community Advisory Committee

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303 **ITEM 9. COUNTY MANAGER'S REPORT**

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305 County Manager Ken Bowman submitted the following report:

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**County Manager Comments**

- 1- Ms Bowman has completed the collection of news articles and provided to the newspaper for design and formatting. Still on target for home delivery December 10<sup>th</sup>.
- 2- Ribbon cutting ceremony for the firing range scheduled for next Thursday, November 8th at 11:00 A.M. We have all details handled associated with the event. Rodney did ask that, upon introducing you, you would say a few words on behalf of the County and the Commissioners and then turn the program back to him. Rodney would then introduce Tony Perry for comments.
- 3- Veteran Day Recognition Ceremony Friday November 9<sup>th</sup>; 1200-1230, Courthouse Lawn. Veterans Day is November 12<sup>th</sup> (County offices Closed)
- 4- Currituck Chamber Annual Meeting & Awards Dinner November 8<sup>th</sup> @ 6PM @ The Black Tartan Tap Room at Kilmarlic (Powell's Point)
- 5- Congratulations to Camden County Heritage Museum and Historic Jail and the Friends of Camden County Museum, Inc. on winning this year's NC Preservation Consortium Robert James Award for Preservation Excellence. This award recognizes organizations across NC who exemplify NCPC's mission to preserve NC history. This award comes with a plaque which will be presented at the Annual conference on November 16<sup>th</sup>, 2018 at the NC State University McKimmon Center. Ann and Dewey Burgess are planning on attending to accept the award.
- 6- November 14<sup>th</sup> @ 0830 - UDO public hearing and adoption of the new flood zone maps
- 7- Happy Thanksgiving- November 22-23 County Offices Closed
- 8- Don't forget to vote tomorrow November 6<sup>th</sup>.

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308 **ITEM 10. COMMISSIONERS' REPORTS**

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310 None.

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312 **ADJOURN**

313 There being no further matters for discussion Chairman Riggs adjourned the meeting of the  
314 Board of Commissioners at 8:22 PM.

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\_\_\_\_\_  
Clayton D. Riggs, Chairman

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320 ATTEST:

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\_\_\_\_\_  
Karen M. Davis

324

Clerk to the Board

Attachment: bocminutes\_110518 (2222 : BOC Minutes - November 5, 2018)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.3  
**Meeting Date:** December 03, 2018

**Submitted By:** Stephanie Humphries, Finance Director  
 Finance  
 Prepared by: Stephanie Humphries

**Item Title** **Budget Amendments**

**Attachments:** 18-19-BA017 Misc Expenditures (DOC)  
 18-19-BA018 DOT Pinch Gut Rd (DOC)

**Summary:** BA0017 Correct BA006  
 BA0018 Pinch Gut Water Line

**Recommendation:** Approve

**2018-19-BA017**  
**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses</b>			
104930-503000	Part Time Salaries	\$15,692	
104930-502000	Full Time Salaries		\$15,692

**This Budget Amendment is made to correct budget amendment BA006.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.**

\_\_\_\_\_  
 Clerk to Board of Commissioners

\_\_\_\_\_  
 Chairman, Board of Commissioners

Attachment: 18-19-BA017 Misc Expenditures (2233 : Budget Amendments)

**2018-19-BA018**  
**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

**Section 1. To amend the Community Park Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
307100	NC DOT Funding	\$5,400	
<b>Expenses</b>			
307100	Contracted Services	\$5,400	

**This Budget Amendment is made to appropriate funds to replace water line for culverts at Pinch Gut Rd.**

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.**

\_\_\_\_\_  
 Clerk to Board of Commissioners

\_\_\_\_\_  
 Chairman, Board of Commissioners

Attachment: 18-19-BA018 DOT Pinch Gut Rd (2233 : Budget Amendments)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.4  
**Meeting Date:** December 03, 2018

**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Karen Davis

**Item Title** **Pickups, Releases & Refunds**

**Attachments:** Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
W. Franklin Williams, Jr.	Roll back taxes calculated \$1,371.98	Pick-up/21141 R-89488-15 R-96643-16 R-103868-17 R-111141-18
W. Franklin Williams, Jr.	Roll back taxes calculated \$1,688.34	Pick-up/21142 R-89487-15 R-96642-16 R-103867-17 R-111140-18
Darrin G. Cutrell	Roll back taxes calculated 5,789.69	Pick-up/21151 R-92342-15 R-99512-16 R-106734-17 R-114015-18

Attachment: Pickups, Releases &amp; Refunds (2243 : Pickups, Releases &amp; Refunds)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.5  
**Meeting Date:** December 03, 2018

**Submitted By:** Lisa Anderson, Tax Administrator  
Taxes  
Prepared by: Karen Davis

**Item Title** **Tax Collection Report**

**Attachments:** Tax Collection Report (PDF)







# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.6  
**Meeting Date:** December 03, 2018  
**Submitted By:** Terri Smith,  
Taxes  
Prepared by: Terri Smith

**Item Title** **DMV Monthly Report**

**Attachments:** 20181102102243480 (2).pdf(PDF)

**Summary:** DMV Monthly Report January Renewals Due 2/15/2018

**Recommendation:** Review and Approve

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County January Renewals Due 02/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>22,086.50</b>	<b>24,203.53</b>	<b>11,446.48</b>	<b>57,736.51</b>

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

*Risa S. Anderson*  
\_\_\_\_\_  
Tax Administrator of Camden County

Attachment: 20181102102243480 (2).pdf (2213 : DMV Monthly Report)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.7  
**Meeting Date:** December 03, 2018

**Submitted By:** Terri Smith,  
Taxes  
Prepared by: Terri Smith

**Item Title** **Vehicle Refunds Over \$100.00**

**Attachments:** 20181102102313162.pdf (PDF)

**Summary:** Vehicle Refunds Over \$100.00 for October

**Recommendation:** Review and Approve

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

OCT, 18 REFUNDS OVER \$100.00



Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BRINDAMOUR, CHRISTIAN JAMES	BRINDAMOUR, CHRISTIAN JAMES		228 MCPHERSON RD		SOUTH MILLS, NC 27976	Adjustment >= \$100	0044679489	PKK9557	AUTHORIZED	94822008	Refund Generated due to adjustment on Bill #0044679489-2018-2018-0000-00	Military	10/05/2018	10/8/2018 10:52:54 AM	1843	Tax	(\$101.08)	\$0.00	(\$101.08)
															1	Tax	(\$1.37)	\$0.00	(\$1.37)
																		Refund	\$102.45

Submitted by Lisa S. Anderson Date 11-2-18  
Lisa S. Anderson, Tax Administrator Camden County

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Clayton D. Riggs, Chairman Camden County Board of Commissioners



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Consent Agenda

**Item Number:** 14.8  
**Meeting Date:** December 03, 2018

**Submitted By:** Terri Smith,  
Taxes  
Prepared by: Terri Smith

**Item Title** Refunds Over \$100.00

**Attachments:** 20181102114655672.pdf (PDF)

**Summary:** Refunds Over \$100.00 for October

**Recommendation:** Review and Approve

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund\$ 265.74	Remit To: CLOSELINE, LLC ATTN:T. SULLIVAN 1380 PICCARD DRIVE SUITE 300 ROCKVILLIE MD 20850	Reference: 2018 R 01-7999-00-65-6733.0000 file#62036NCF-HQ	Drawer/Transaction Info: 20181003 1 241836
436.03	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE ROAD TOANO VA 23168	2018 R 03-8965-00-35-0604.0000 overpyt.115396 & 115394	20181017 1 242176
318.52	WILLIAMS, MARY B. 1496 MILLPOND ROAD ELIZABETH CITY NC 27909	2016 R 01-7988-00-14-2111.0000 overpayment	20181010 1 242009

1,020.29 Total Refunds

\*\*\*

Submitted by Lisa S. Anderson Date 11-2-18  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
 Clayton D. Riggs, Chairman Camden County Board of Commissioners



**CAMDENCOUNTY**  
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**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Consent Agenda**

**Item Number:** 14.9  
**Meeting Date:** December 03, 2018  
**Submitted By:** Jasmine Wilson, Senior Center Director  
Senior Center  
Prepared by: Karen Davis  
**Item Title** **Surplus Property - Senior Center**  
**Attachments:** Surplus Property - Senior Center (PDF)



# Surplus Property Request

Requested by:   
 Sell     Dispose

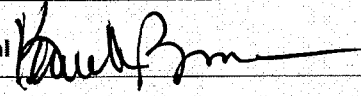
Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Manager Approval: 

Disposal Method:

Value:

Comments:   
Signature

Board Approval  
 Approved     Denied    Date:

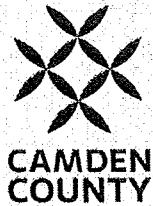
Comments:   
Signature

Final Disposition Date:  
Method:   
Amount:   
Purchased by:

**Item Description**  
Bowflex Series 5 Treadmill Product Description  
Featuring a powerful 2.5 horsepower continuous-duty motor and twelve workout programs for variety, the Bowflex Series 5 Treadmill is an intense cardio workout system for the home gym. The programs include a wide range of options, including manual, cardio, fat burn, hill intervals, heart strength-recovery test, calorie goal, distance goal, and two custom programs to truly personalize your fitness routine. In addition, grip heart rate monitoring and an LED computer display tracks your heart rate and metrics as you exercise.  
  
The treadmill folds up for easy storage and also has a built-in three-speed fan, two bottle holders, and quick-speed keys for your added comfort and ease of use. A generously sized walking and running belt surface area measures 20 by 60 inches and features Bowflex's unique Strike Zone deck cushioning system for ultimate support, stability, and comfort during your lift-off and landing motions. Whether you're just starting to get in shape or are a seasoned athlete looking to stay in shape, the Series 5 is a great piece of equipment for your home with a speed range up to 10 miles per hour and an incline grade up to 12%, allowing you to customize your workout pace and program every time.

Attachment: Surplus Property - Senior Center (2239 : Surplus Property - Senior Center)





# Surplus Property Request

**Requested by:**   
 Sell     Dispose

**Department:**

**Item:**

**Disposal Method:**

**Suggested Value:**

**Reason for surplus:**

**Manager Approval** *[Signature]*

**Disposal Method:**

**Value:**

**Comments:**

Signature \_\_\_\_\_

**Board Approval**

Approved     Denied    **Date:**

**Comments:**

Signature \_\_\_\_\_

**Final Disposition Date:**

**Method:**

**Amount:**

**Purchased by:**

**Item Description**

The CX 990 is a rear drive elliptical machine with an 18-inch stride. It has upper body arms and a power incline ramp. Pulse sensors on the stationary handlebars allow you to check your heart rate. The console includes a fan and a water bottle holder.

The power Incline ramp on the CX 990 is adjustable between 10 and 30 degrees. The console has five quick-select incline buttons: 10, 15, 20 25 and 30 degrees. Change the incline with the touch of one button. Select from 10 levels of pedal resistance to make your workout more challenging. Ten quick-select buttons allow you to change the resistance quickly and easily. The CX 990 offers 10 built-in workouts that control the incline and resistance settings for you.

Attachment: Surplus Property - Senior Center (2239 : Surplus Property - Senior Center)



# Surplus Property Request

Requested by: Jasmine Wilson

Sell  Dispose

Department: Camden County Senior Center

Item: Recumbent Exercise Bike

Disposal Method: Trash

Suggested Value:

Reason for surplus: Replacing with a commercial grade product.

Manager Approval *[Handwritten Signature]*

Disposal Method:

Value:

Comments:

Signature

### Board Approval

Approved  Denied Date:

Comments:

Signature

### Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description  
Broken

Attachment: Surplus Property - Senior Center (2239 : Surplus Property - Senior Center)



# Surplus Property Request

**Requested by:**   
 Sell       Dispose

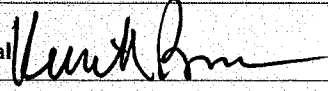
**Department:**

**Item:**

**Disposal Method:**

**Suggested Value:**

**Reason for surplus:**

**Manager Approval:** 

**Disposal Method:**

**Value:**

**Comments:**

Signature

### Board Approval

Approved       Denied      **Date:**

**Comments:**

Signature

### Final Disposition Date:

**Method:**

**Amount:**

**Purchased by:**

**Item Description**  
Broken

Attachment: Surplus Property - Senior Center (2239 : Surplus Property - Senior Center)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes from Other Agencies

**Item Number:** 15.1  
**Meeting Date:** December 03, 2018

**Submitted By:** Stephanie Humphries, Finance Director  
 Finance  
 Prepared by: Stephanie Humphries

**Item Title** **FY 18-19 Year to Date Finance Report**

**Attachments:** Sales tax collections FY 18-19 (PDF)  
 10-2018 Revenues (PDF)  
 10-2018 Expenditures (PDF)

**Summary:** Year to Date Sales Tax Revenue & General Revenues  
 Year to Date Expenditures

**Recommendation:** NA

**SALES TAX REVENUE COLLECTION REPORT**

15-Nov-

**FY 2018-2019**

<b>SALES TAX REVENUE - GENERAL FUND</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
Art. 39	\$53,060	\$49,705	\$44,215										\$146,979	\$585,0
Art. 40	\$27,377	\$25,180	\$23,521										\$76,078	\$295,0
Art. 42	\$16,796	\$15,819	\$14,376										\$46,991	\$185,0
Art. 44	\$0	\$446	\$0										\$446	
<b>Total</b>	<b>\$97,233</b>	<b>\$91,149</b>	<b>\$82,112</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,494</b>	
													<b>Total Budgeted</b>	<b>\$1,065,0</b>

<b>SALES TAX REVENUE- RESTRICTED SCHOOL CAPITAL RESERVE FUND</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
Art. 40	\$17,682	\$14,893	\$15,865										\$48,440	\$181,0
Art. 42	\$35,364	\$29,786	\$31,729										\$96,879	\$356,0
<b>Total</b>	<b>\$53,047</b>	<b>\$44,679</b>	<b>\$47,594</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,319</b>	
													<b>Total Budgeted</b>	<b>\$537,0</b>
<b>TOTAL</b>	<b>\$150,280</b>	<b>\$135,828</b>	<b>\$129,706</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$415,814</b>	<b>\$1,602,0</b>

<b>SALES TAX REVENUE- SC/ED RESTRICTED</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
GS 105-524	\$37,924	\$37,924	\$37,929										\$113,777	\$400,0
													<b>Total Budgeted</b>	<b>\$400,0</b>
<b>Grand</b>	<b>\$188,204</b>	<b>\$173,752</b>	<b>\$167,635</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$529,591</b>	<b>\$2,002,0</b>
														26%

**FY 2017-2018**

<b>SALES TAX REVENUE - GENERAL FUND</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
Art. 39	\$48,097	\$47,949	\$40,973	\$50,466	\$47,978	\$30,725	\$59,411	\$39,821	\$33,880	\$46,891	\$45,005	\$57,251	\$548,446	\$615,0
Art. 40	\$30,157	\$24,837	\$22,186	\$25,829	\$23,761	\$19,611	\$29,801	\$21,281	\$18,919	\$25,151	\$23,703	\$27,751	\$292,986	\$295,0
Art. 42	\$16,138	\$15,463	\$13,531	\$16,241	\$14,720	\$11,620	\$18,623	\$13,433	\$11,695	\$15,480	\$14,610	\$16,930	\$178,485	\$182,0
Art. 44	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15	
<b>Total</b>	<b>\$94,407</b>	<b>\$88,249</b>	<b>\$76,689</b>	<b>\$92,537</b>	<b>\$86,460</b>	<b>\$61,956</b>	<b>\$107,835</b>	<b>\$74,534</b>	<b>\$64,493</b>	<b>\$87,522</b>	<b>\$83,318</b>	<b>\$101,932</b>	<b>\$1,019,931</b>	
													<b>Total Budgeted</b>	<b>\$1,092,0</b>

<b>SALES TAX REVENUE- RESTRICTED SCHOOL CAPITAL RESERVE FUND</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
Art. 40	\$14,231	\$15,143	\$14,931	\$15,105	\$14,002	\$15,978	\$17,310	\$12,920	\$12,694	\$16,367	\$15,115	\$16,645	\$180,440	\$185,0
Art. 42	\$28,462	\$30,286	\$29,863	\$30,209	\$28,004	\$31,956	\$34,620	\$25,840	\$25,388	\$32,733	\$30,231	\$33,290	\$360,880	\$360,0
<b>Total</b>	<b>\$42,693</b>	<b>\$45,429</b>	<b>\$44,794</b>	<b>\$45,314</b>	<b>\$42,006</b>	<b>\$47,934</b>	<b>\$51,930</b>	<b>\$38,760</b>	<b>\$38,082</b>	<b>\$49,100</b>	<b>\$45,346</b>	<b>\$49,935</b>	<b>\$541,321</b>	
													<b>Total Budgeted</b>	<b>\$545,0</b>
<b>TOTAL</b>	<b>\$137,100</b>	<b>\$133,677</b>	<b>\$121,483</b>	<b>\$137,850</b>	<b>\$128,466</b>	<b>\$109,890</b>	<b>\$159,764</b>	<b>\$113,294</b>	<b>\$102,574</b>	<b>\$136,622</b>	<b>\$128,664</b>	<b>\$151,867</b>	<b>\$1,561,252</b>	<b>\$1,637,0</b>

<b>SALES TAX REVENUE- SC/ED RESTRICTED</b>														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgete
GS 105-524	\$36,110	\$36,110	\$36,111	\$36,111	\$36,111	\$36,118	\$36,118	\$36,118	\$36,118	\$36,118	\$36,118	\$36,118	\$433,383	\$400,0
													<b>Total Budgeted</b>	<b>\$400,0</b>
<b>Grand</b>	<b>\$173,210</b>	<b>\$169,788</b>	<b>\$157,595</b>	<b>\$173,961</b>	<b>\$164,577</b>	<b>\$146,008</b>	<b>\$195,883</b>	<b>\$149,412</b>	<b>\$138,693</b>	<b>\$172,741</b>	<b>\$164,783</b>	<b>\$187,985</b>	<b>\$1,994,635</b>	<b>\$2,037,0</b>
														98%

Attachment: Sales tax collections FY 18-19 (2232 : FY 18-19 Year to Date Finance Report)



11/15/2018 16:28  
shumphries

Camden County, NC LIVE  
YEAR-TO-DATE REVENUES

10-31-2018

P 1  
glytddbud

FOR 2019 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
4000 REVENUES	-3,845,877	-4,482,398.00	-389,403.17	-96,608.52	.00	-4,092,994.83	8.7%
4300 ELECTIONS	0	.00	-218.45	.00	.00	218.45	100.0%
4400 FINANCE	-660	-660.00	.00	.00	.00	-660.00	.0%
4410 PERSONNEL DEPARTMENT	-2,350	-2,350.00	.00	.00	.00	-2,350.00	.0%
4500 TAX DEPARTMENT	-8,142,198	-8,142,198.00	-1,874,918.67	-917,354.88	.00	-6,267,279.33	23.0%
4800 REGISTER OF DEEDS	-150,500	-150,500.00	-62,557.01	-16,888.24	.00	-87,942.99	41.6%
4900 PLANNING DEPARTMENT	-38,050	-38,050.00	5,153.96	9,113.40	.00	-43,203.96	-13.5%
4930 INSPECTIONS DEPARMENT	-135,000	-135,000.00	-73,916.86	-48,849.20	.00	-61,083.14	54.8%
5100 SHERIFF	-70,100	-99,100.00	-12,181.31	-1,920.88	.00	-86,918.69	12.3%
5110 SCHOOL RESOURCE OFFICERS	-37,838	-37,838.00	-23,723.00	-5,930.75	.00	-14,115.00	62.7%
5150 COURT FACILITIES	-21,000	-21,000.00	-5,845.35	-1,470.06	.00	-15,154.65	27.8%
5460 FLEET VEHICLES	-5,301	-5,301.00	.00	.00	.00	-5,301.00	.0%
5800 SOLID WASTE	-36,300	-36,300.00	-11,761.28	-2,286.07	.00	-24,538.72	32.4%
6050 EXTENSION	-10,000	-10,000.00	-682.00	-337.00	.00	-9,318.00	6.8%
6110 LIBRARY	-4,900	-4,900.00	-2,128.45	-481.80	.00	-2,771.55	43.4%
6120 RECREATION DEPARTMENT	-18,600	-18,600.00	-4,135.00	-385.00	.00	-14,465.00	22.2%
6200 DDJP	-51,907	-51,907.00	-17,307.00	-4,325.00	.00	-34,600.00	33.3%
6210 SENIOR CENTER	-20,228	-20,228.00	-3,000.00	-338.50	.00	-17,228.00	14.8%
6700 SOIL & WATER CONSERVATION	-3,600	-3,600.00	.00	.00	.00	-3,600.00	.0%
TOTAL GENERAL FUND	-12,594,409	-13,259,930.00	-2,476,623.59	-1,088,062.50	.00	-10,783,306.41	18.7%
TOTAL REVENUES	-12,594,409	-13,259,930.00	-2,476,623.59	-1,088,062.50	.00	-10,783,306.41	
0012 CODE ENFORCEMENT REVOLVING							
4900 PLANNING DEPARTMENT	-15,000	-15,000.00	-2,262.91	-755.00	.00	-12,737.09	15.1%
TOTAL CODE ENFORCEMENT REVOLVI	-15,000	-15,000.00	-2,262.91	-755.00	.00	-12,737.09	15.1%
TOTAL REVENUES	-15,000	-15,000.00	-2,262.91	-755.00	.00	-12,737.09	
0013 R/D AUTO ENHANCEMENT FUND							
4800 REGISTER OF DEEDS	-5,025	-5,025.00	-1,777.86	-519.96	.00	-3,247.14	35.4%
TOTAL R/D AUTO ENHANCEMENT FUN	-5,025	-5,025.00	-1,777.86	-519.96	.00	-3,247.14	35.4%
TOTAL REVENUES	-5,025	-5,025.00	-1,777.86	-519.96	.00	-3,247.14	
0014 COMMUNITY GRANT PROGRAMS							

Attachment: 10-2018 Revenues (2232 : FY 18-19 Year to Date Finance Report)



11/15/2018 16:28  
shumphries

Camden County, NC LIVE  
YEAR-TO-DATE REVENUES

10-31-2018

P 2  
glytdbud

FOR 2019 04

0014	COMMUNITY GRANT PROGRAMS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
5025	FEMA HAZARD MITIGATION-PUR	0	-1,143,585.00	.00	.00	.00	-1,143,585.00	.0%
5026	FEMA HAZARD MITIGATION-CON	0	-327,143.00	.00	.00	.00	-327,143.00	.0%
	TOTAL COMMUNITY GRANT PROGRAMS	0	-1,470,728.00	.00	.00	.00	-1,470,728.00	.0%
	TOTAL REVENUES	0	-1,470,728.00	.00	.00	.00	-1,470,728.00	
0015	TOURISM DEV AUTHORITY							
4000	REVENUES	-41,500	-41,500.00	-6,864.40	-591.11	.00	-34,635.60	16.5%
	TOTAL TOURISM DEV AUTHORITY	-41,500	-41,500.00	-6,864.40	-591.11	.00	-34,635.60	16.5%
	TOTAL REVENUES	-41,500	-41,500.00	-6,864.40	-591.11	.00	-34,635.60	
0023	WATER&SEWER RESERVE FUND							
7100	R/O PLANT OPERATIONS	-40,050	-40,050.00	.00	.00	.00	-40,050.00	.0%
7200	WATER DISTRIBUTION	-44,250	-44,250.00	-68,784.66	-47,500.00	.00	24,534.66	155.4%
7500	WASTE WATER OPERATIONS	-7,500	-7,500.00	.00	.00	.00	-7,500.00	.0%
	TOTAL WATER&SEWER RESERVE FUND	-91,800	-91,800.00	-68,784.66	-47,500.00	.00	-23,015.34	74.9%
	TOTAL REVENUES	-91,800	-91,800.00	-68,784.66	-47,500.00	.00	-23,015.34	
0029	WATER & SEWER PROJECTS							
4000	REVENUES	-3,001,320	-3,001,320.00	.00	.00	.00	-3,001,320.00	.0%
6820	DEBT SERVICE	-203,651	-203,651.00	.00	.00	.00	-203,651.00	.0%
7500	WASTE WATER OPERATIONS	0	.00	-16,779.41	.00	.00	16,779.41	100.0%
7600	CORE WASTE TREATMENT PROJ	-1,553,450	-2,049,980.00	.00	.00	.00	-2,049,980.00	.0%
	TOTAL WATER & SEWER PROJECTS	-4,758,421	-5,254,951.00	-16,779.41	.00	.00	-5,238,171.59	.3%
	TOTAL REVENUES	-4,758,421	-5,254,951.00	-16,779.41	.00	.00	-5,238,171.59	
0030	SO CAMDEN WATER/SEWER DIST							
0000	NULL	0	-3,363.00	.00	.00	.00	-3,363.00	.0%

Attachment: 10-2018 Revenues (2232 : FY 18-19 Year to Date Finance Report)



11/15/2018 16:28  
shumphries

Camden County, NC LIVE  
YEAR-TO-DATE REVENUES

10-31-2018

P 3  
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FOR 2019 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
7100 R/O PLANT OPERATIONS	-37,585	-37,585.00	.00	.00	.00	-37,585.00	.0%
7200 WATER DISTRIBUTION	-1,120,600	-1,120,600.00	-436,048.40	-128,737.82	.00	-684,551.60	38.9%
7500 WASTE WATER OPERATIONS	-443,316	-443,316.00	-44,931.72	-13,237.91	.00	-398,384.28	10.1%
TOTAL SO CAMDEN WATER/SEWER DI	-1,601,501	-1,604,864.00	-480,980.12	-141,975.73	.00	-1,123,883.88	30.0%
TOTAL REVENUES	-1,601,501	-1,604,864.00	-480,980.12	-141,975.73	.00	-1,123,883.88	
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0032 DISMAL SWAMP GIFT SHOP							
6000 DISMAL SWAMP VISITORS CENT	-31,375	-31,375.00	-15,235.82	-3,534.19	.00	-16,139.18	48.6%
TOTAL DISMAL SWAMP GIFT SHOP	-31,375	-31,375.00	-15,235.82	-3,534.19	.00	-16,139.18	48.6%
TOTAL REVENUES	-31,375	-31,375.00	-15,235.82	-3,534.19	.00	-16,139.18	
<hr/>							
0036 SOUTH MILLS WATERSHED							
4720 DRAINAGE & WATERSHED PROTE	-51,125	-51,125.00	-19,877.98	-18,716.28	.00	-31,247.02	38.9%
TOTAL SOUTH MILLS WATERSHED	-51,125	-51,125.00	-19,877.98	-18,716.28	.00	-31,247.02	38.9%
TOTAL REVENUES	-51,125	-51,125.00	-19,877.98	-18,716.28	.00	-31,247.02	
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0037 SAWYERS CREEK WATERSHED							
4720 DRAINAGE & WATERSHED PROTE	-20,050	-20,050.00	-5,774.91	-1,123.94	.00	-14,275.09	28.8%
TOTAL SAWYERS CREEK WATERSHED	-20,050	-20,050.00	-5,774.91	-1,123.94	.00	-14,275.09	28.8%
TOTAL REVENUES	-20,050	-20,050.00	-5,774.91	-1,123.94	.00	-14,275.09	
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0038 NORTH RIVER WATERSHED							
4720 DRAINAGE & WATERSHED PROTE	-18,050	-18,050.00	-5,843.08	-3,475.63	.00	-12,206.92	32.4%
TOTAL NORTH RIVER WATERSHED	-18,050	-18,050.00	-5,843.08	-3,475.63	.00	-12,206.92	32.4%
TOTAL REVENUES	-18,050	-18,050.00	-5,843.08	-3,475.63	.00	-12,206.92	
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0039 SHILOH WATERSHED							

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0039	SHILOH WATERSHED	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
4720	DRAINAGE & WATERSHED PROTE	-20,050	-20,050.00	-4,586.68	-1,509.01	.00	-15,463.32	22.9%
	TOTAL SHILOH WATERSHED	-20,050	-20,050.00	-4,586.68	-1,509.01	.00	-15,463.32	22.9%
	TOTAL REVENUES	-20,050	-20,050.00	-4,586.68	-1,509.01	.00	-15,463.32	
0040	CH & S FIRE COMMISSION							
5300	FIRE COMMISSION OPERATING	-327,276	-796,355.00	-534,582.26	-25,125.05	.00	-261,772.74	67.1%
	TOTAL CH & S FIRE COMMISSION	-327,276	-796,355.00	-534,582.26	-25,125.05	.00	-261,772.74	67.1%
	TOTAL REVENUES	-327,276	-796,355.00	-534,582.26	-25,125.05	.00	-261,772.74	
0041	SOUTH MILLS FIRE COMMISSION							
5300	FIRE COMMISSION OPERATING	-237,190	-237,190.00	-57,173.38	-36,626.10	.00	-180,016.62	24.1%
	TOTAL SOUTH MILLS FIRE COMMISS	-237,190	-237,190.00	-57,173.38	-36,626.10	.00	-180,016.62	24.1%
	TOTAL REVENUES	-237,190	-237,190.00	-57,173.38	-36,626.10	.00	-180,016.62	
0050	SCHOOL FUND							
6900	SPECIAL APPROPRIATIONS	-8,100	-8,100.00	-4,682.78	-1,960.26	.00	-3,417.22	57.8%
	TOTAL SCHOOL FUND	-8,100	-8,100.00	-4,682.78	-1,960.26	.00	-3,417.22	57.8%
	TOTAL REVENUES	-8,100	-8,100.00	-4,682.78	-1,960.26	.00	-3,417.22	
0051	DSS TRUST FUND							
8000	PUBLIC ASSISTANCE	-30,664	-41,411.00	-10,542.25	-3,264.00	.00	-30,868.75	25.5%
	TOTAL DSS TRUST FUND	-30,664	-41,411.00	-10,542.25	-3,264.00	.00	-30,868.75	25.5%
	TOTAL REVENUES	-30,664	-41,411.00	-10,542.25	-3,264.00	.00	-30,868.75	
0052	SOCIAL SERVICES							

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0052	SOCIAL SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
6100	DSS ADMINISTRATION	-1,364,836	-1,369,735.00	-261,386.03	-121,587.68	.00	-1,108,348.97	19.1%
	TOTAL SOCIAL SERVICES	-1,364,836	-1,369,735.00	-261,386.03	-121,587.68	.00	-1,108,348.97	19.1%
	TOTAL REVENUES	-1,364,836	-1,369,735.00	-261,386.03	-121,587.68	.00	-1,108,348.97	
0053	JOYCE CREEK DRAINAGE PROJECT							
7210	PROJECT OPERATIONS	-42,835	-42,835.00	-9,310.76	-3,162.28	.00	-33,524.24	21.7%
	TOTAL JOYCE CREEK DRAINAGE PRO	-42,835	-42,835.00	-9,310.76	-3,162.28	.00	-33,524.24	21.7%
	TOTAL REVENUES	-42,835	-42,835.00	-9,310.76	-3,162.28	.00	-33,524.24	
0055	ECONOMIC DEVELOPMENT PROJ FUND							
4940	ECONOMIC DEVELOPMENT COMM	-40,000	-40,000.00	-402.99	.00	.00	-39,597.01	1.0%
4945	COMMERCE PARK PROJECTS	0	.00	-123,568.40	.00	.00	123,568.40	100.0%
	TOTAL ECONOMIC DEVELOPMENT PRO	-40,000	-40,000.00	-123,971.39	.00	.00	83,971.39	309.9%
	TOTAL REVENUES	-40,000	-40,000.00	-123,971.39	.00	.00	83,971.39	
0056	FEREBEE COURTHOUSE TRUST							
5000	BUILDINGS AND GROUNDS	-1,530	-1,530.00	-7.18	.00	.00	-1,522.82	.5%
	TOTAL FEREBEE COURTHOUSE TRUST	-1,530	-1,530.00	-7.18	.00	.00	-1,522.82	.5%
	TOTAL REVENUES	-1,530	-1,530.00	-7.18	.00	.00	-1,522.82	
0060	DISMAL SWAMP VISITOR CENTER							
6000	DISMAL SWAMP VISITORS CENT	-161,882	-161,882.00	-71,485.06	-35,714.25	.00	-90,396.94	44.2%
	TOTAL DISMAL SWAMP VISITOR CEN	-161,882	-161,882.00	-71,485.06	-35,714.25	.00	-90,396.94	44.2%
	TOTAL REVENUES	-161,882	-161,882.00	-71,485.06	-35,714.25	.00	-90,396.94	
0065	COMMUNITY PARK TRUST FUND							

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0065	COMMUNITY PARK TRUST FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
6130	PARK OPERATIONS	-79,778	-79,778.00	-305.59	.00	.00	-79,472.41	.4%
6135	MILLTOWN BOAT RAMP & PIER	0	-20,000.00	.00	.00	.00	-20,000.00	.0%
	TOTAL COMMUNITY PARK TRUST FUN	-79,778	-99,778.00	-305.59	.00	.00	-99,472.41	.3%
	TOTAL REVENUES	-79,778	-99,778.00	-305.59	.00	.00	-99,472.41	
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0070	REVALUATION RESERVE FUND							
4000	REVENUES	-255,000	-255,000.00	-593.20	.00	.00	-254,406.80	.2%
	TOTAL REVALUATION RESERVE FUND	-255,000	-255,000.00	-593.20	.00	.00	-254,406.80	.2%
	TOTAL REVENUES	-255,000	-255,000.00	-593.20	.00	.00	-254,406.80	
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0071	UNRESTRICTED CAPITAL RESERVE							
6600	NON-DEPARTMENTAL	-1,243,825	-1,243,825.00	-215,507.43	-56,476.76	.00	-1,028,317.57	17.3%
	TOTAL UNRESTRICTED CAPITAL RES	-1,243,825	-1,243,825.00	-215,507.43	-56,476.76	.00	-1,028,317.57	17.3%
	TOTAL REVENUES	-1,243,825	-1,243,825.00	-215,507.43	-56,476.76	.00	-1,028,317.57	
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0075	SCHOOL CAPITAL RESERVE							
6820	DEBT SERVICE	-1,123,000	-1,123,000.00	-341,785.92	-82,602.77	.00	-781,214.08	30.4%
	TOTAL SCHOOL CAPITAL RESERVE	-1,123,000	-1,123,000.00	-341,785.92	-82,602.77	.00	-781,214.08	30.4%
	TOTAL REVENUES	-1,123,000	-1,123,000.00	-341,785.92	-82,602.77	.00	-781,214.08	
	GRAND TOTAL	-24,164,222	-27,305,089.00	-4,736,724.65	-1,674,282.50	.00	-22,568,364.35	17.3%

\*\* END OF REPORT - Generated by Stephanie Humphries \*\*

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
4100 GOVERNING BODY	111,647	111,647.00	27,097.36	5,173.53	.00	84,549.64	24.3%
4200 ADMINISTRATION	194,194	194,194.00	57,817.11	15,229.59	799.91	135,576.98	30.2%
4300 ELECTIONS	123,168	123,168.00	40,279.04	7,198.02	.00	82,888.96	32.7%
4400 FINANCE	218,373	218,373.00	64,026.65	17,611.64	737.54	153,608.81	29.7%
4410 PERSONNEL DEPARTMENT	73,432	73,432.00	22,664.22	5,374.40	.00	50,767.78	30.9%
4500 TAX DEPARTMENT	452,883	452,883.00	133,464.49	35,369.45	631.17	318,787.34	29.6%
4700 LEGALS	60,000	60,000.00	5,240.00	670.00	.00	54,760.00	8.7%
4800 REGISTER OF DEEDS	240,877	240,877.00	75,653.70	18,179.01	.00	165,223.30	31.4%
4900 PLANNING DEPARTMENT	279,291	279,291.00	89,587.68	27,736.06	-270.00	189,973.32	32.0%
4930 INSPECTIONS DEPARMENT	175,983	207,476.00	36,841.88	8,753.62	1,656.85	168,977.27	18.6%
4940 ECONOMIC DEVELOPMENT COMM	124,288	124,288.00	36,869.01	7,285.89	.00	87,418.99	29.7%
5000 BUILDINGS AND GROUNDS	347,070	377,070.00	144,986.87	23,237.17	1,563.27	230,519.86	38.9%
5100 SHERIFF	1,702,046	1,731,046.00	466,582.93	109,356.51	77,800.76	1,186,662.31	31.4%
5110 SCHOOL RESOURCE OFFICERS	136,949	136,949.00	26,521.70	5,620.07	.00	110,427.30	19.4%
5150 COURT FACILITIES	27,529	27,529.00	18,047.63	1,015.79	.00	9,481.37	65.6%
5450 PUBLIC WORKS ADMINISTRATIO	118,745	118,745.00	32,689.19	7,564.78	.00	86,055.81	27.5%
5460 FLEET VEHICLES	26,760	26,760.00	1,956.68	57.79	.00	24,803.32	7.3%
5500 TRAFFIC	2,060	2,060.00	.00	.00	1,392.00	668.00	67.6%
5800 SOLID WASTE	684,267	713,517.00	166,985.11	54,571.20	.00	546,531.89	23.4%
5900 PUBLIC HEALTH	120,683	123,931.00	54,848.85	17,941.50	6,611.00	62,471.15	49.6%
6050 EXTENSION	143,000	143,000.00	33,218.10	10,292.08	305.00	109,476.90	23.4%
6110 LIBRARY	201,460	201,460.00	58,929.61	15,529.75	3,781.37	138,749.02	31.1%
6120 RECREATION DEPARTMENT	264,666	264,666.00	78,510.22	19,250.88	280.00	185,875.78	29.8%
6200 DDJP	62,288	62,288.00	10,712.34	4,584.03	.00	51,575.66	17.2%
6210 SENIOR CENTER	153,173	154,408.00	44,766.19	12,708.94	.00	109,641.81	29.0%
6500 POST EMPLOYMENT BENEFITS	33,552	33,552.00	.00	.00	.00	33,552.00	.0%
6600 NON-DEPARTMENTAL	207,300	206,065.00	51,435.08	12,855.05	5,000.00	149,629.92	27.4%
6700 SOIL & WATER CONSERVATION	68,883	68,883.00	21,286.24	4,280.07	.00	47,596.76	30.9%
6810 CAPITAL OUTLAY	325,000	325,000.00	.00	.00	.00	325,000.00	.0%
6820 DEBT SERVICE	777,147	777,147.00	.00	.00	.00	777,147.00	.0%
6900 SPECIAL APPROPRIATIONS	5,097,695	5,640,225.00	1,384,941.22	462,448.45	224,674.09	4,030,609.69	28.5%
9990 CONTINGENCY	40,000	40,000.00	.00	.00	.00	40,000.00	.0%
TOTAL GENERAL FUND	12,594,409	13,259,930.00	3,185,959.10	909,895.27	324,962.96	9,749,007.94	26.5%
0012 CODE ENFORCEMENT REVOLVING							
4900 PLANNING DEPARTMENT	15,000	15,000.00	230.00	.00	.00	14,770.00	1.5%

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0012	CODE ENFORCEMENT REVOLVING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
	TOTAL CODE ENFORCEMENT REVOLVI	15,000	15,000.00	230.00	.00	.00	14,770.00	1.5%
0013	R/D AUTO ENHANCEMENT FUND							
4800	REGISTER OF DEEDS	5,025	5,025.00	10,425.00	.00	.00	-5,400.00	207.5%
	TOTAL R/D AUTO ENHANCEMENT FUN	5,025	5,025.00	10,425.00	.00	.00	-5,400.00	207.5%
0014	COMMUNITY GRANT PROGRAMS							
5025	FEMA HAZARD MITIGATION-PUR	0	1,143,585.00	94.50	94.50	270.00	1,143,220.50	.0%
5026	FEMA HAZARD MITIGATION-CON	0	327,143.00	94.50	94.50	270.00	326,778.50	.1%
	TOTAL COMMUNITY GRANT PROGRAMS	0	1,470,728.00	189.00	189.00	540.00	1,469,999.00	.0%
0015	TOURISM DEV AUTHORITY							
4200	ADMINISTRATION	41,500	41,500.00	1,883.40	467.15	2,831.00	36,785.60	11.4%
	TOTAL TOURISM DEV AUTHORITY	41,500	41,500.00	1,883.40	467.15	2,831.00	36,785.60	11.4%
0023	WATER&SEWER RESERVE FUND							
7100	R/O PLANT OPERATIONS	40,050	40,050.00	.00	.00	.00	40,050.00	.0%
7200	WATER DISTRIBUTION	44,000	44,000.00	.00	.00	.00	44,000.00	.0%
7500	WASTE WATER OPERATIONS	7,750	7,750.00	.00	.00	.00	7,750.00	.0%
	TOTAL WATER&SEWER RESERVE FUND	91,800	91,800.00	.00	.00	.00	91,800.00	.0%
0029	WATER & SEWER PROJECTS							
6820	DEBT SERVICE	203,651	203,651.00	.00	.00	.00	203,651.00	.0%
7500	WASTE WATER OPERATIONS	0	496,530.00	.00	.00	.00	496,530.00	.0%
7600	CORE WASTE TREATMENT PROJ	4,554,770	4,554,770.00	762,778.55	144,327.03	.00	3,791,991.45	16.7%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL WATER & SEWER PROJECTS	4,758,421	5,254,951.00	762,778.55	144,327.03	.00	4,492,172.45	14.5%
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0030 SO CAMDEN WATER/SEWER DIST							
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6820 DEBT SERVICE	481,609	481,609.00	56,425.12	56,425.12	.00	425,183.88	11.7%
7100 R/O PLANT OPERATIONS	482,826	484,132.00	115,537.97	24,145.22	58,139.00	310,455.03	35.9%
7200 WATER DISTRIBUTION	397,401	399,286.00	142,452.44	31,217.81	718.00	256,115.56	35.9%
7500 WASTE WATER OPERATIONS	239,665	239,837.00	52,284.45	5,547.31	1,960.00	185,592.55	22.6%
TOTAL SO CAMDEN WATER/SEWER DI	1,601,501	1,604,864.00	366,699.98	117,335.46	60,817.00	1,177,347.02	26.6%
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0032 DISMAL SWAMP GIFT SHOP							
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6000 DISMAL SWAMP VISITORS CENT	31,375	31,375.00	8,926.55	1,261.56	2,546.62	19,901.83	36.6%
TOTAL DISMAL SWAMP GIFT SHOP	31,375	31,375.00	8,926.55	1,261.56	2,546.62	19,901.83	36.6%
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0036 SOUTH MILLS WATERSHED							
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4720 DRAINAGE & WATERSHED PROTE	51,125	51,125.00	.00	.00	.00	51,125.00	.0%
TOTAL SOUTH MILLS WATERSHED	51,125	51,125.00	.00	.00	.00	51,125.00	.0%
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0037 SAWYERS CREEK WATERSHED							
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4720 DRAINAGE & WATERSHED PROTE	20,050	20,050.00	.00	.00	.00	20,050.00	.0%
TOTAL SAWYERS CREEK WATERSHED	20,050	20,050.00	.00	.00	.00	20,050.00	.0%
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0038 NORTH RIVER WATERSHED							
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4720 DRAINAGE & WATERSHED PROTE	18,050	18,050.00	.00	.00	.00	18,050.00	.0%
TOTAL NORTH RIVER WATERSHED	18,050	18,050.00	.00	.00	.00	18,050.00	.0%
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0039 SHILOH WATERSHED							
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0039	SHILOH WATERSHED	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
4720	DRAINAGE & WATERSHED PROTE	20,050	20,050.00	.00	.00	.00	20,050.00	.0%
	TOTAL SHILOH WATERSHED	20,050	20,050.00	.00	.00	.00	20,050.00	.0%
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0040	CH & S FIRE COMMISSION							
5300	FIRE COMMISSION OPERATING	327,276	796,355.00	87,354.21	17,145.11	55,684.00	653,316.79	18.0%
	TOTAL CH & S FIRE COMMISSION	327,276	796,355.00	87,354.21	17,145.11	55,684.00	653,316.79	18.0%
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0041	SOUTH MILLS FIRE COMMISSION							
5300	FIRE COMMISSION OPERATING	237,190	237,190.00	27,741.68	2,435.86	759.85	208,688.47	12.0%
	TOTAL SOUTH MILLS FIRE COMMISS	237,190	237,190.00	27,741.68	2,435.86	759.85	208,688.47	12.0%
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0050	SCHOOL FUND							
6900	SPECIAL APPROPRIATIONS	8,100	8,100.00	.00	.00	.00	8,100.00	.0%
	TOTAL SCHOOL FUND	8,100	8,100.00	.00	.00	.00	8,100.00	.0%
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0051	DSS TRUST FUND							
8000	PUBLIC ASSISTANCE	30,664	41,411.00	12,541.40	1,936.23	.00	28,869.60	30.3%
	TOTAL DSS TRUST FUND	30,664	41,411.00	12,541.40	1,936.23	.00	28,869.60	30.3%
<hr/>								
0052	SOCIAL SERVICES							
6100	DSS ADMINISTRATION	1,029,231	1,029,231.00	315,488.17	72,451.36	4,011.33	709,731.50	31.0%
8000	PUBLIC ASSISTANCE	335,605	340,504.00	34,686.59	7,868.25	.00	305,817.41	10.2%
	TOTAL SOCIAL SERVICES	1,364,836	1,369,735.00	350,174.76	80,319.61	4,011.33	1,015,548.91	25.9%

Attachment: 10-2018 Expenditures (2232 : FY 18-19 Year to Date Finance Report)



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Camden County, NC LIVE  
YEAR-TO-DATE EXPENDITURES

10-31-2018

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glytddbud

FOR 2019 04

0053	JOYCE CREEK DRAINAGE PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0053 JOYCE CREEK DRAINAGE PROJECT								
7210	PROJECT OPERATIONS	42,835	42,835.00	694.35	107.65	.00	42,140.65	1.6%
	TOTAL JOYCE CREEK DRAINAGE PRO	42,835	42,835.00	694.35	107.65	.00	42,140.65	1.6%
0055 ECONOMIC DEVELOPMENT PROJ FUND								
4940	ECONOMIC DEVELOPMENT COMM	40,000	40,000.00	.00	.00	.00	40,000.00	.0%
4945	COMMERCE PARK PROJECTS	0	.00	3,900.00	3,900.00	.00	-3,900.00	100.0%
	TOTAL ECONOMIC DEVELOPMENT PRO	40,000	40,000.00	3,900.00	3,900.00	.00	36,100.00	9.8%
0056 FEREBEE COURTHOUSE TRUST								
5000	BUILDINGS AND GROUNDS	1,530	1,530.00	.00	.00	.00	1,530.00	.0%
	TOTAL FEREBEE COURTHOUSE TRUST	1,530	1,530.00	.00	.00	.00	1,530.00	.0%
0060 DISMAL SWAMP VISITOR CENTER								
6000	DISMAL SWAMP VISITORS CENT	161,882	161,882.00	51,927.55	11,581.67	.00	109,954.45	32.1%
	TOTAL DISMAL SWAMP VISITOR CEN	161,882	161,882.00	51,927.55	11,581.67	.00	109,954.45	32.1%
0065 COMMUNITY PARK TRUST FUND								
6130	PARK OPERATIONS	44,778	44,778.00	6,521.47	90.94	13,426.00	24,830.53	44.5%
6135	MILLTOWN BOAT RAMP & PIER	35,000	55,000.00	.00	.00	.00	55,000.00	.0%
	TOTAL COMMUNITY PARK TRUST FUN	79,778	99,778.00	6,521.47	90.94	13,426.00	79,830.53	20.0%
0070 REVALUATION RESERVE FUND								

Attachment: 10-2018 Expenditures (2232 : FY 18-19 Year to Date Finance Report)





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Camden County, NC LIVE  
YEAR-TO-DATE EXPENDITURES  
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FOR 2019 04

0070	REVALUATION RESERVE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
4200	ADMINISTRATION	255,000	255,000.00	.00	.00	.00	255,000.00	.0%
	TOTAL REVALUATION RESERVE FUND	255,000	255,000.00	.00	.00	.00	255,000.00	.0%
0071	UNRESTRICTED CAPITAL RESERVE							
6600	NON-DEPARTMENTAL	1,243,825	1,243,825.00	.00	.00	.00	1,243,825.00	.0%
	TOTAL UNRESTRICTED CAPITAL RES	1,243,825	1,243,825.00	.00	.00	.00	1,243,825.00	.0%
0075	SCHOOL CAPITAL RESERVE							
6820	DEBT SERVICE	1,123,000	1,123,000.00	.00	.00	.00	1,123,000.00	.0%
	TOTAL SCHOOL CAPITAL RESERVE	1,123,000	1,123,000.00	.00	.00	.00	1,123,000.00	.0%
	GRAND TOTAL	24,164,222	27,305,089.00	4,877,947.00	1,290,992.54	465,578.76	21,961,563.24	19.6%

\*\* END OF REPORT - Generated by Stephanie Humphries \*\*

Attachment: 10-2018 Expenditures (2232 : FY 18-19 Year to Date Finance Report)



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes from Other Agencies

**Item Number:** 15.2  
**Meeting Date:** December 03, 2018

**Submitted By:** Tammie Krauss, Register of Deeds  
Register of Deeds  
Prepared by: Karen Davis

**Item Title** **Register of Deeds**

**Attachments:** ROD Weekly Report - October 2018 (XLS)  
ROD Report - October 2018 (PDF)

Camden County Register of Deeds: Tammie Krauss  
October 2018 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
10/01/18	\$ 5.00	\$ 30.00	\$ 12.74	\$ 13.26	\$ 2.19	\$ 9.00	\$ 18.60	\$ 81.01	\$ 171.80
10/02/18	\$ -	\$ -	\$ 224.42	\$ 233.58	\$ 6.09	\$ 36.48	\$ 55.80	\$ 307.63	\$ 864.00
10/03/18	\$ -	\$ -	\$ 688.94	\$ 717.06	\$ 3.24	\$ 19.21	\$ 31.00	\$ 162.55	\$ 1,622.00
10/04/18	\$ -		\$ 112.70	\$ 117.30	\$ 5.76	\$ 33.17	\$ 62.00	\$ 283.07	\$ 614.00
10/05/18	\$ 5.00	\$ 30.00	\$ 720.30	\$ 749.70	\$ 5.88	\$ 31.70	\$ 49.60	\$ 269.82	\$ 1,862.00
10/08/18	\$ -	\$ -			\$ 2.01	\$ 10.73	\$ 24.80	\$ 96.46	\$ 134.00
10/09/18					\$ 1.53	\$ 8.83	\$ 12.40	\$ 79.24	\$ 102.00
10/10/18			\$ 532.14	\$ 553.86	\$ 3.09	\$ 18.22	\$ 31.00	\$ 153.69	\$ 1,292.00
10/11/18					\$ 1.70	\$ 10.42	\$ 12.40	\$ 88.68	\$ 113.20
10/12/18					\$ 0.54	\$ 2.93	\$ 6.20	\$ 26.33	\$ 36.00
10/15/18	\$ -	\$ -	\$ 45.08	\$ 46.92	\$ 3.24	\$ 19.21	\$ 31.00	\$ 162.55	\$ 308.00
10/16/18	\$ -	\$ -	\$ 819.77	\$ 853.23	\$ 3.06	\$ 16.89	\$ 37.20	\$ 146.85	\$ 1,877.00
10/17/18			\$ 91.14	\$ 94.86	\$ 21.62	\$ 110.86	\$ 316.20	\$ 992.92	\$ 1,627.60
10/18/18			\$ 225.40	\$ 234.60	\$ 2.81	\$ 17.10	\$ 18.60	\$ 148.49	\$ 647.00
10/19/18					\$ 0.81	\$ 5.30		\$ 47.69	\$ 53.80
10/22/18	\$ 5.00	\$ 30.00	\$ 122.50	\$ 127.50	\$ 3.41	\$ 17.60	\$ 18.60	\$ 152.99	\$ 477.60
10/23/18					\$ 2.17	\$ 14.06	\$ 12.40	\$ 116.17	\$ 144.80
10/24/18			\$ 250.39	\$ 260.61	\$ 3.27	\$ 18.91	\$ 31.00	\$ 164.82	\$ 729.00
10/25/18	\$ 5.00	\$ 30.00			\$ 2.26	\$ 11.27	\$ 6.20	\$ 96.27	\$ 151.00
10/26/18			\$ 125.44	\$ 130.56	\$ 2.88	\$ 16.35	\$ 31.00	\$ 141.97	\$ 448.20
10/29/18					\$ 2.61	\$ 15.83	\$ 18.60	\$ 137.16	\$ 174.20
10/30/18			\$ 505.68	\$ 526.32	\$ 4.44	\$ 26.36	\$ 43.40	\$ 221.80	1328.00
10/31/18			\$ 1,018.71	\$ 1,060.29	\$ 8.28	\$ 49.53	\$ 74.40	\$ 419.79	2631.00
									\$ -
<b>TOTAL</b>	<b>\$ 20.00</b>	<b>\$ 120.00</b>	<b>\$ 5,495.35</b>	<b>\$ 5,719.65</b>	<b>\$ 92.89</b>	<b>\$ 519.96</b>	<b>\$ 942.40</b>	<b>\$ 4,497.95</b>	<b>\$ 17,408.20</b>

Attachment: ROD Weekly Report - October 2018 (2229 : Register of Deeds)

Camden, NC

Date Range From Monday, October 01, 2018 to Wednesday, October 31, 2018

Name	Amount
NC Children's Trust Fund	\$20.00
NC Domestic Violence Fund	\$120.00
State Revenue Stamp	\$5,495.35
County Revenue Stamp	\$5,719.65
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$92.89
ROD Automation Fund	\$519.96
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$942.40
ROD General Fund	\$4,497.95
<b>Total Distribution For Period</b>	<b>\$17,408.20</b>
Cash Total	\$811.80
Check Total	\$16,596.40
Pay Account Total	\$0.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
<b>Total Deposit For Period</b>	<b>\$17,408.20</b>



# CAMDENCOUNTY

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## Board of Commissioners AGENDA ITEM SUMMARY SHEET

### Information, Reports & Minutes from Other Agencies

**Item Number:** 15.3  
**Meeting Date:** December 03, 2018

**Submitted By:** Kim Perry,  
Library  
Prepared by: Kim Perry

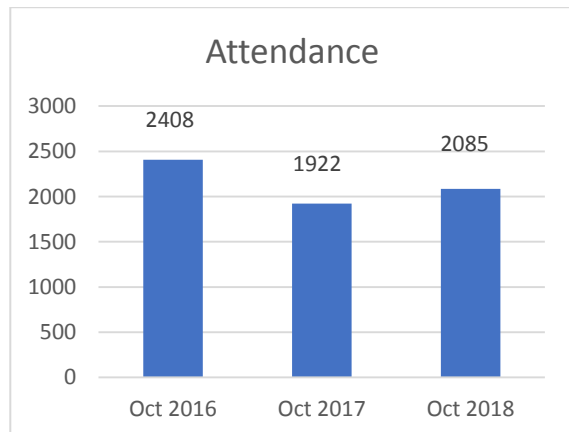
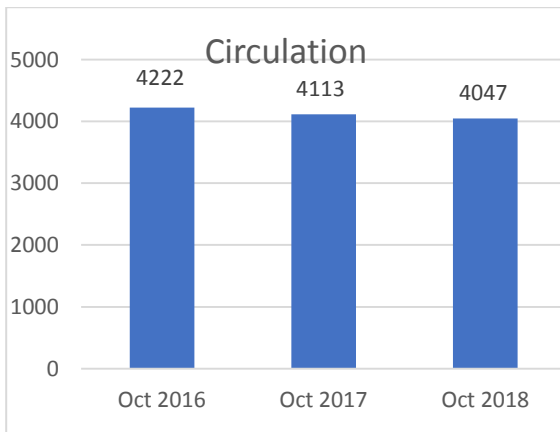
**Item Title** **Library Report Oct 2018**

**Attachments:** 18\_10 (DOCX)

## Camden County Public Library October 2018 Statistics

Visitor Count	2085
Materials Check Outs & Renewals	4,047
Computer/ Wireless Use	737/579
Questions Answered	168
Juvenile Programs/Attendance	16/305
Teen/Tween Programs/Attendance	2/7
Adult Programs/Attendance	5/48
One-on-One Sessions/Attendance	0
Meeting Room Usage/Attendance	12/194
Days/Hours Open	28/248
# Items in Collection	17,277
Library Card Holders	3,414

### Comparison by Year 2016-2018



Attachment: 18\_10 (2220 : Library Report Oct 2018)



**Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Information, Reports & Minutes from Other Agencies**

**Item Number:** 15.4

**Meeting Date:** December 03, 2018

**Submitted By:** Karen Davis, Clerk to the Board  
Administration  
Prepared by: Karen Davis

**Item Title** **ABC Funds Report for FY 17-18**

**Attachments:** ABC Funds Report for FY 17 18 Camden (DOCX)

**Summary:**

Submitted by Bland Baker: Per GS 18B-805(h) since Trillium Health Resources received Alcoholism (ABC) Funds from your county, we are required to provide an annual report to the Board of County Commissioners describing how the funds were spent. Please find attached a brief description of the expenditures that were paid from July 1, 2017 - June 30, 2018.

## **ABC Funds Report for FY 17-18**

County: Camden

Amount of ABC Funds Received \$ 4,505

ABC Funds Restrictions per County Allocation: None

Per GS 18B-805(h) since Trillium Health Resources received Alcoholism (ABC) Funds from your county, we are required to provide an annual report to the board of county commissioners describing how the funds were spent. Please find below to a brief description of the expenditures that were paid from July 1, 2017 to June 30, 2018.

Purchase of Naloxone Kits: Trillium purchased and distributed in Camden County 56 Naloxone kits to The Camden County Sheriff.

\*Substance Abuse Treatment Services: \$ 47,513 was paid for 28 individuals from your county to providers for substance abuse treatment.

These Substance abuse treatment expenditures were spent for the treatment of alcoholism or substance abuse. These funds were paid to providers who contracted with Trillium to provide substance abuse treatment to consumers with an address in your county. Services provided include but are not limited to the below:

- Assessment/evaluation
- Outpatient treatment and counseling, including face to face and telepsychiatry and both individual and group
- Mobile Crisis
- Substance Abuse Intensive Outpatient Therapy
- Facility Based Crisis
- Opioid Treatment

\*Denotes State and ABC funds paid for services for consumers residing in Camden County with substance abuse diagnosis. This does NOT include Medicaid funds paid for the same.