



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

July 03, 2017

7:00 PM

Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
July 03, 2017
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

ITEM 5 PM Closed Session for Discussion of Personnel

ITEM 6 PM Closed Session for Discussion of Personnel

ITEM 7 PM Reconvene BOC

Invocation & Pledge of Allegiance

Commissioner Randy Krainiak

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Consideration of Agenda (For discussion and possible action)

ITEM 3. Presentations (For discussion and possible action)

1. South Mills Fire Department - Junior Firefighters and Advisors
2. Albemarle Commission - 2016 Stewardship Presentation

Recess to South Camden Water & Sewer District Board of Directors Meeting

Reconvene Commissioners' Meeting

ITEM 4. Old Business (For discussion and possible action)

ITEM 5. Public Hearings

- A. CEDC - Taylor Oaks

ITEM 6. New Business (For discussion and possible action)

- A. County Leadership Forum on Opioid Abuse as Requested by NCACC
- B. May Monthly Tax Report

ITEM 7. Board Appointments (For discussion and possible action)

- 1. Board Appointment - Roger Lambertson to CEDC
- 2. Board Appointment - Sandra Duckwall to Senior Services Advisory Board & Library Board of Trustees
- 3. NCACC Voting Delegate

ITEM 8. Consent Agenda

- A. BOC Minutes - March 6, 2017
- B. BOC Minutes - Special Meeting 3-20-17
- C. BOC Minutes April 3, 2017
- D. BOC Minutes - 4-4-17 Budget Workshop
- E. BOC Minutes - 4-4-17 CIP Meeting
- F. BOC Minutes - June 5, 2017
- G. Budget Amendment
- H. School Budget Amendments
- I. Tax Collection Report - May 2017
- J. Pickups, Releases and Refunds
- K. DMV Monthly Report
- L. Refunds Over \$100.00
- M. Resolution Appointing Sally Norfleet as Deputy Finance Officer
- N. Set Public Hearing for UDO 2016-09-14 Sandy Hook Crossing Preliminary Plat
- O. Set Public Hearing for UDO 2017-06-04 SUP for Camden Dam Solar LLC
- P. Set Public Meeting for UDO 2017-05-21 Sketch Plan for Sleepy Hollow Estates
- Q. Set Public Hearing for UDO 2017-06-07 SUP for Sandy Solar LLC

ITEM 9. Commissioners' Reports

ITEM 10. County Manager's Report

ITEM 11. Information, Reports & Minutes From Other Agencies

A. May 2017 Library Statistics

ITEM 12. Other Matters (For discussion and possible action)

ITEM 13. Adjourn



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**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.1
Meeting Date: July 03, 2017
Submitted By: Karen Davis, Clerk to the Board
 Board of Commissioners
 Prepared by: Karen Davis

Item Title **South Mills Fire Department Junior Firefighter Achievement**

Attachments:

Summary:

The South Mills Fire Department Junior Firefighters recently competed in the 2017 Warren County Junior Firefighter Competition in Warrenton, NC. They brought home 8 trophies, including Best in Knowledge, Best in Sportsmanship and Best All-Around. They will be recognized and presented certificates of achievement by the Board of Commissioners for their hard work and dedication.

Recommendation:

Junior Firefighters:

Lauren Banks
 Haley Shea
 Camden Baxter-Baronas
 Riley Pingree
 Brett Walsh
 Trent Nixon
 Chris Praisler

Advisors: Tony Conant, Billy Colonna, Greg Pingree, Paul Kuffel



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.2

Meeting Date: July 03, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Albemarle Commission - 2016 Stewardship Presentation**

Attachments: AC Stewardship Presentation 2016 - Camden County
(002) (PDF)

Summary:

Cathy Davison of Albemarle Commission will present the 2016 Stewardship Report.

Recommendation:

Listen to presentation.



Camden County Specifics

Service Provided	Units of Service (Meals, Trips, Hours of Service, days)	Number of Clients Receiving Services in the County/Funding Provided	County's Share for Provided Services
Senior Nutrition			
Home Delivered Meals	3,628	20	\$27,550.00
Congregate Meals	4,414	59	
Area Agency on Aging			
Medical Transportation	470	10	\$11,076.00
General Transportation	1,708	14	
Adult Day Health Care	316	3	
In-Home Aide (hours)	1,373	7	
Legal Aide (hours)	0	0	
In Home Respite Services (hours)	6	1	
Institutional Respite Services (hours)	264	2	
Senior Games (Participants)	30	30	
Caregiver Supplies	0	0	
Regional Long Term Care Ombudsman	3	3	
Workforce Development			
Youth / Adult Worker Services	4,921	989	\$0.00
On the Job Training	0	0	\$0.00
Incumbent Worker Training	0	0	\$0.00
RPO Planning Services	73	1	\$1,676.00
Economic Development, Grant Administration, Advocacy, Strategic Planning, Meeting Facilitation, Quarterly County Manager Meetings, Policy Review and Analysis	5	1	\$6,971.00
TOTAL PAID BY THE COUNTY	17,211 units of service	1,140 Clients Receiving Service	\$47,273.00 \$2.75 per unit of service



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: July 03, 2017
Submitted By: Charlie Bauman, Director
Camden Economic Development Commission
Prepared by: Karen Davis

Item Title CEDC - Taylors Oak

Attachments: Public Notice - Taylor Oaks (DOCX)
Taylor Oaks Summary (DOCX)
Taylor Oaks Photos (PDF)

Summary:
Hold public hearing.

Recommendation:
Add Taylor Oaks to New Business.

Public Hearing Notice
Economic Development Incentive

The Camden County Board of Commissioners will hold a public hearing at 7:00 pm on July 3, 2017, in the Historic Courtroom, 117 N. Carolina 343, Camden, N.C. The purpose of this meeting will be to receive public comments on a proposal to extend an economic development incentive to Taylor Oaks Restaurant for the purpose of constructing an approved septic system supporting the overall investment and to achieve operational conditions deemed necessary by The State of North Carolina. The cost of the required septic system is estimated to be \$25,000.00. Based on the Taylor Oak Restaurant investment (\$203,000.00) and projected employment (10 employees), the County's standing Economic Development Incentive Grant Program requirements affords this specific project approximately \$4, 384.00 in incentive grant funding over a five-year period. The County will recover the cost of any incentive funding provided through the creation of new employment opportunities, property and sales taxes generated and as a result of a needed amenity in the area of the County where the investment occurs.

All persons interested in this incentive are invited to attend this public hearing and present their views.

Taylor Oaks Summary

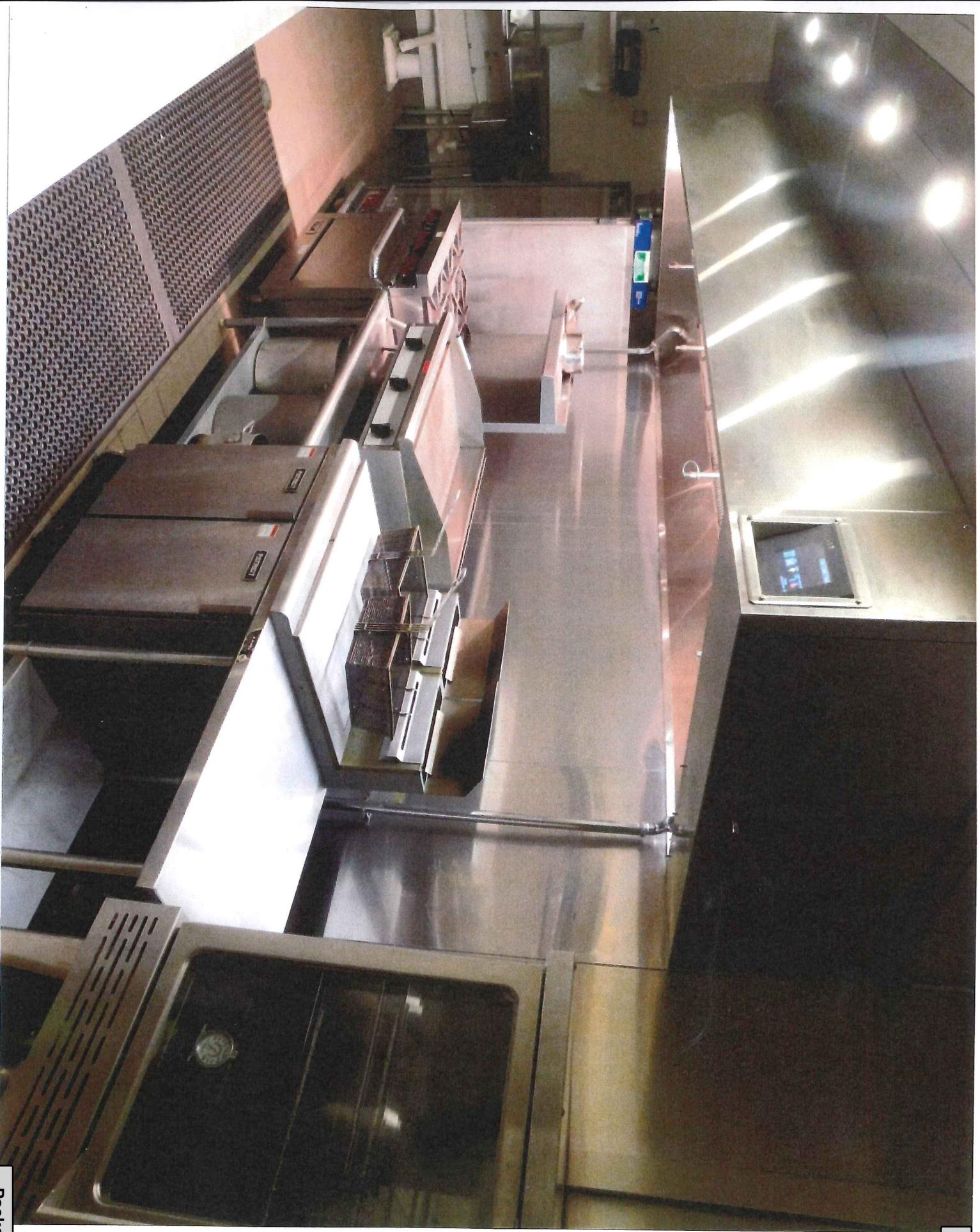
Economic Development Incentive

The Taylor Oaks Restaurant investment is estimated to be approximately \$203,000.00 of which an estimated \$53,290.00 has been expended to date. The cost of the required septic system is estimated to be \$25,000.00. Based on the Taylor Oak Restaurant investment (\$203,000.00) and projected employment (10 employees), the County's standing Economic Development Incentive Grant Program requirements affords this specific project approximately \$4,384.00 in incentive grant funding over a five year period. The EDIP funding figure is significantly less than the expressed need of \$25,000.00 in order to fund the septic system requirement. Of important consideration is the restaurant investment is part of the overall corporate presence which includes the following entities; Needham Family Care Home, Community Medical Storage and a residential redevelopment entity which are all active within Camden County. This combined corporate activity to date has invested over \$2M in the County and is responsible for over \$10K in real and personal property tax annually to The County. This is in addition to the employment figures and spinoff benefit of the combined operations. The County will recover the cost of any incentive funding provided toward the Taylor Oaks Restaurant project singularly and, collectively on a corporate basis through the creation of new employment opportunities, property and sales taxes generated and as a result of a needed amenity in the area of the County where the investment occurs.

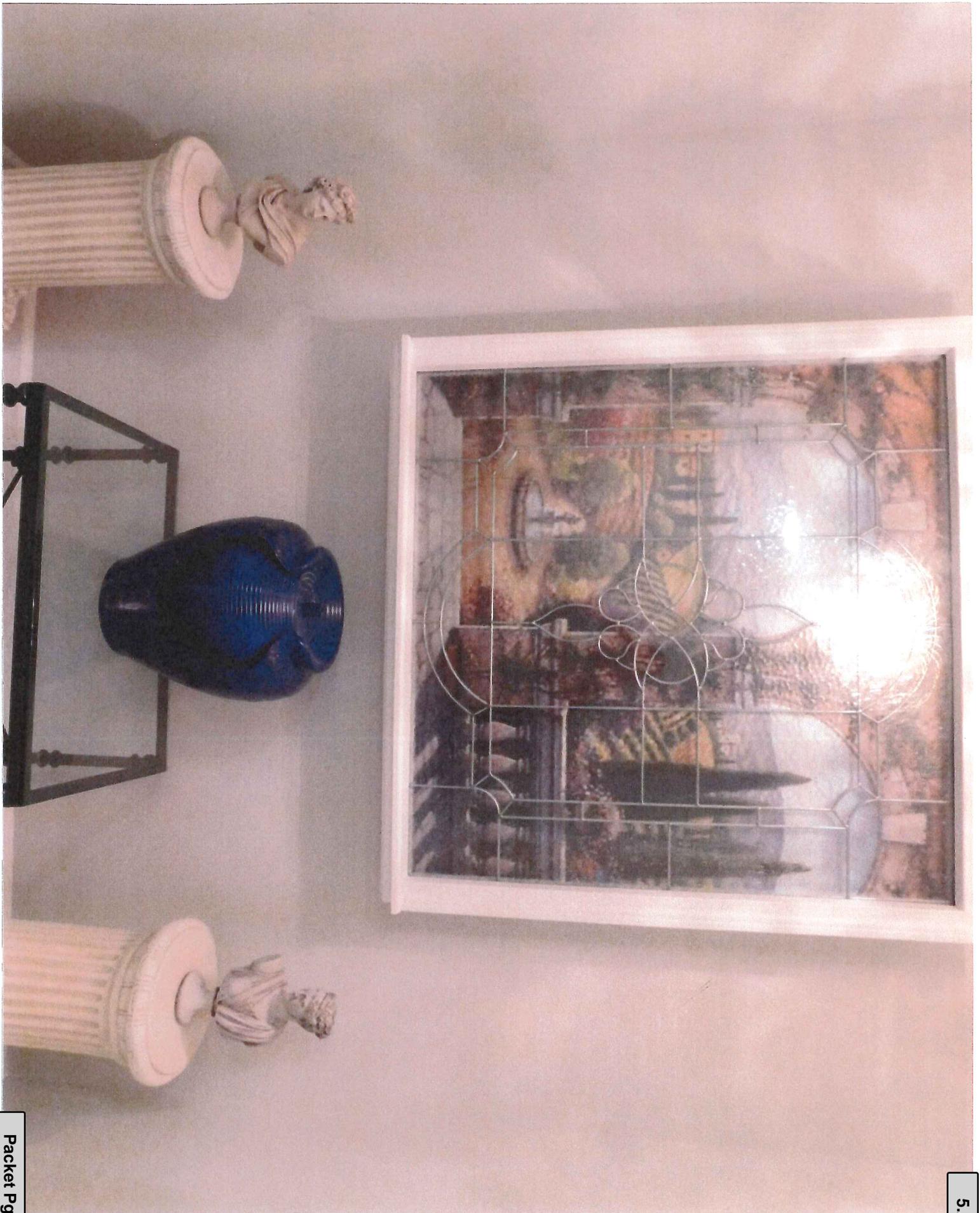


















Board of Commissioners
AGENDA ITEM SUMMARY SHEET

County Manager's Report

Item Number: 6.A
Meeting Date: July 03, 2017
Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title County Leadership Forum on Opioid Abuse

Attachments:

Summary:
Manager Brillhart will introduce this request of NCACC President, Fred McClure.

Recommendation:
Listen to report.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B
Meeting Date: July 03, 2017
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **May Monthly Tax Report**

Attachments: 20170627103245019.pdf (PDF)

Summary:
May Monthly Report

Recommendation:
Review and approve.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	198,893.46	9,645.00
2015	65,390.49	2,288.34
2014	36,199.34	2,426.85
2013	16,969.72	6,213.75
2012	11,514.08	8,795.48
2011	7,418.54	6,961.52
2010	5,094.17	5,039.20
2009	4,223.93	4,705.19
2008	3,795.46	5,127.46
2007	3,847.39	6,694.04

Attachment: 20170627103245019.pdf (1744 : May Monthly Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	353,346.58
TOTAL PERSONAL PROPERTY UNCOLLECTED	57,896.83
TEN YEAR PERCENTAGE COLLECTION RATE	99.40%
COLLECTION FOR 2017 vs. 2016	30,755.30 vs. 32,017.50

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	96.88%
2015	98.98%
2014	99.43%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: 20170627103245019.pdf (1744 : May Monthly Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING May 2017

BY TAX ADMINISTRATOR

- 276 NUMBER DELINQUENCY NOTICES SENT
- 17 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 16 NUMBER OF WAGE GARNISHMENTS ISSUED
- 0 NUMBER OF BANK GARNISHMENTS ISSUED
- 25 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 15 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: 20170627103245019.pdf (1744 : May Monthly Tax Report)

Attachment "A"
Real

1

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	10,591.14	2	BELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	6,461.39	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	03-8899-00-45-2882.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAIG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	03-8953-04-81-9832.0000	4,363.38	1	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8973-00-19-2109.0000	4,103.62	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7998-01-08-6797.0000	3,587.90	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-04-63-0820.0000	3,462.61	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8945-00-41-2060.0000	3,350.78	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHHELL RD
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8935-02-66-7093.0000	2,998.34	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7998-01-08-8521.0000	2,894.88	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8965-00-13-1025.0000	2,834.65	4	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8916-00-94-8392.0000	2,583.58	1	GEORGE'S OF CAMDEN, INC.	CAMDEN	495 343 HWY N
R	03-8899-00-16-2571.2425	2,560.76	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	03-8953-03-12-6266.0000	2,492.48	1	R. VERNON BRAY JR.	SHILOH	120 LAUREN LN
R	03-8964-00-40-9957.0000	2,471.11	6	LASALLE SEARS HEIRS	SHILOH	291 BARILLET RD
R	02-8936-00-81-9147.0000	2,445.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD
R	01-7989-00-25-4097.0000	2,408.97	1	JANET H. SPENCER	SOUTH MILLS	144 SPENCE LN
R	02-8945-00-54-1099.0000	2,406.52	1	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	02-8923-00-19-3774.0010	2,328.84	5	WILLIAM CONOVER	CAMDEN	431 158 US W

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Delinquencies Top-30 Unpaid

Attachment: 20170627103245019.pdf (1744 : May Monthly Tax Report)

Attachment "B"
Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	
R	01-7999-00-32-3510.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	171 NECK RD
R	01-7999-00-12-8596.0000	10	1,714.51	MOSES MITCHELL HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	165 BUNKER HILL RD
R	03-8962-00-50-0273.0000	10	872.12	DAISEY WILLIAMS BURNHAM	SHILOH	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	RAYMONS CREEK RD
R	02-8955-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	IVY NECK RD
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	CAMDEN	113 BOURBON ST
R	01-7090-00-95-5262.0000	10	241.60	JOHN F. SAWYER HEIRS	SOUTH MILLS	111 LINTON RD
R	03-8980-00-61-1968.0000	10	218.33	WILLIAMSBURG VACATION	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CAMDEN POINT RD
R	03-8899-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	CENTERPOINT RD
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	HIBISCUS
R	01-7989-04-60-1568.0000	9	977.64	EMMA BRITE HEIRS	SHILOH	LITTLE CREEK RD
R	02-8945-00-41-2060.0000	8	3,350.78	LASELLE ETHERIDGE SR.	SOUTH MILLS	116 BLOODFIELD RD
R	01-7080-00-62-1977.0000	8	2,062.78	SANDERS CROSSING OF CAMDEN CO	CAMDEN	168 BUSHELL RD
R	03-9809-00-24-6322.0000	8	477.36	DAVID B. KIRBY	SOUTH MILLS	117 OTTERS PL
R	01-7998-01-08-6797.0000	7	3,587.90	EDWARD E. HARRIS JR.	SHILOH	499 SAILBOAT RD
R	03-8964-00-40-9957.0000	7	2,471.11	LASALLE SEARS HEIRS	SOUTH MILLS	1295
R	03-8980-00-84-0931.0000	7	156.62	CARL TEUSCHER	SHILOH	291 BARTLETT RD
R	03-8953-04-81-9832.0000	6	4,363.38	MAIDIA S. CECIL HEIRS	SHILOH	218 BROAD CREEK RD
R	03-8952-00-04-9097.0000	6	1,534.55	CECIL BARNARD HEIRS	SHILOH	113 TROTMAN RD
R	03-8990-00-64-8379.0000	6	649.95	CHRISTOPHER FROST-JOHNSON	SHILOH	NECK RD
R	02-8935-01-07-0916.0000	6	443.96	ROSETTA MERCER INGRAM	CAMDEN	LITTLE CREEK RD
R	03-8962-00-70-7529.0000	6	434.79	MARY SNOWDEN	SHILOH	227 SLEEPY HOLLOW RD
R						WICKHAM RD

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Delinquencies Top-30 Oldest

Attachment "A"
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	158 HWY
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	431 158 US W
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	864 SANDY HOOK RD
P	0000659	835.00	1	RICKY'S WELDING, INC.	SHILOH	MIC MAC TRAIL
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	HERTFORD	133 EDGEWATER DR
P	0001046	776.11	9	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	671.13	9	PAM BUNDY	SHILOH	255 SAILBOAT ROAD
P	0001883	641.96	6	DUNG LE TRAN	SHILOH	431 158 US W
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0001104	428.00	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001230	411.11	5	JAMES NYE	CAMDEN	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SOUTH MILLS	849 SANDY HOOK RD S
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000543	293.06	2	TRACK 1 OF CAMDEN	CAMDEN	150 158 US W
P	0001694	288.99	5	THOMAS B. THOMAS HEIRS	CAMDEN	143 158 US W
P	0002565	277.38	1	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001681	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001010	226.92	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0002886	222.38	6	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0001976	212.93	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0000295	204.06	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000905	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001250	198.81	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000248	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W

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Delinquencies Top-30 Unpaid

Attachment: 20170627103245019.pdf (1744 : May Monthly Tax Report)

Attachment "B"
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE ETHERIDGE JR	CAMDEN	133 EDGEWATER DR
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	10	671.13	PAM BUNDY	SHILOH	617 MAIN ST
P	0001106	10	258.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	363 # 15
P	0000248	10	194.51	ROBERT H. OWENS	CAMDEN	MIC MAC TRAIL
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	HERTFORD	CAMDEN CAUSEWAY
P	0001540	8	120.95	DAVID LUKE	ELIZABETH CITY	158 HWY W
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	CAMDEN	158 HWY W
P	0001693	8	177.05	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	142 SANDHILLS RD
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	431 158 US W
P	0001827	7	483.28	KAREN BUNDY	CAMDEN	255 SAILBOAT ROAD
P	0001883	6	641.96	DUNG LE TRAN	SHILOH	177 SANDHILLS RD
P	0002886	6	222.38	GEORGE LINWOOD POWELL	CAMDEN	LINTON ROAD
P	0001722	6	140.55	JANET LEARY	SOUTH MILLS	101 ROBIN CT W
P	0001230	5	411.11	JAMES NYE	SOUTH MILLS	150 158 HWY W
P	0001694	5	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	5	254.46	STEVE WILLIAMS	CAMDEN	319 PONDEROSA RD
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	108 BINGHAM RD
P	0001250	5	198.81	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	133 ALDER BRANCH RD
P	0000865	5	139.81	DIAN BURNHAM COHENS	SHILOH	276 BELCROSS RD
P	0000770	5	129.00	MARSHA GALL BOGUES	CAMDEN	849 SANDY HOOK RD S
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	116 EDGEWATER DR
P	0001010	4	226.92	RAYBURN BURGESS	SHILOH	110 AARON DR
P	0001976	4	212.93	ANA ALICIA MARTINEZ LOPEZ	SHILOH	RIDGE ROAD
P	0001104	2	428.00	MICHAEL & MICHELLE STONE	CAMDEN	431 158 US W
P	0001546	2	303.28	GEORGE ROWLAND	CAMDEN	143 158 US W
P	0000543	2	293.06	TRACK 1 OF CAMDEN	SHILOH	111 AARON DR
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002081	2	142.29	ROBERT VERNON BRAY	CAMDEN	120 LAUREN LANE

06/01/17 10:23:56

Delinquencies Top-30 Oldest



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.1
Meeting Date: July 03, 2017

Submitted By: Charlie Bauman, Director
Camden Economic Development Commission
Prepared by: Karen Davis

Item Title **Board Appointment - Roger Lambertson to CEDC**

Attachments: Volunteer Form - Roger Lambertson (PDF)

Summary:
Review application.

Recommendation:
Approve volunteer.



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: Wayne "ROGER" LAMBERTSON

Mailing Address: PO Box 311

Township you live in: Courthouse

Telephone (home): 252-331-2059 (business): 252-331-9107 (cell)

Email address: wrlambertson@centurylink.net

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: Director, Econ. Dev. Currituck Co.
Director, Bus. Dev., Lockheed Martin R+D Division
Airport Mgr., Currituck A/P

Boards or Commissions upon which you are interested in serving: Camden Econ. Dev. Comm

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: Wayne R. Lambertson Date: 6-2-2017



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.2
Meeting Date: July 03, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Board Appointment - Sandra Duckwall to Senior Services
Advisory Board & Library Board of Trustees**

Attachments: Volunteer Form - Sandra Duckwall (PDF)

Summary:
Review application.

Recommendation:
Approve appointment.



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: Sandy Duckwall

Mailing Address: 102 Smith Drive

Township you live in: Camden

Telephone (home): 252-334-1693 (business): _____

Email address: sduckwall@mehsi.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: _____

Former Commission
Various Boards

Boards or Commissions upon which you are interested in serving: _____

Library Board Parks & Rec Storm water Management
Senior Center Hospital Board

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: Sandra Duckwall Date: 6/27/17

Attachment: Volunteer Form - Sandra Duckwall (1747 : Board Appointment - Sandra Duckwall to Senior Services Advisory Board & Library



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.3
Meeting Date: July 03, 2017

Submitted By: Karen Davis, Clerk to the Board
 Board of Commissioners
 Prepared by: Karen Davis

Item Title NCACC Voting Delegate

Attachments: NCACC Voting Delegate (PDF)

Summary:

The NCACC 110th Annual Conference will be held in Durham County August 10-13, 2017. During the business session on Saturday, August 12, scheduled from 2:00-4:30 p.m., each county will be entitled to one vote on items that come before the membership, including election of the NCACC Second Vice President. In order to facilitate this process, each county is requested to designate one voting delegate prior to Annual Conference, using the attached Designation of Voting Delegate form.

Recommendation:

Choose voting delegate.



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 110th Annual Conference of the North Carolina Association of County Commissioners to be held in Durham County, N.C., on August 10-13, 2017.

Signed: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb by: **12 Noon on Friday, August 4, 2017:**

NCACC
353 E. Six Forks Road, Suite 300
Raleigh, NC 27609
Fax: (919) 733-1065
alisa.cobb@ncacc.org
Phone: (919) 715-2685

Attachment: NCACC Voting Delegate (1736 : NCACC Voting Delegate)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A
Meeting Date: July 03, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Minutes - March 6, 2017**

Attachments: bocminutes_03062017 (DOCX)

Summary:
For your review and approval.

Recommendation:
Review and approve.

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017
Regular Meeting – 7:00 PM
Historic Courtroom
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on March 6, 2017 in the Historic Courtroom, Camden, North Carolina. The following commissioners were present: Chairman Clayton Riggs, Vice Chairman Tom White, Commissioner Randy Krainiak, Commissioner Garry Meiggs, and Commissioner Ross Munro.

Staff Present: Michael Brillhart, Stephanie Humphries, John Morrison, Angela Wooten, Dave Parks, Lisa Anderson, Charlie Bauman.

CALL TO ORDER & WELCOME

Chairman Clayton Riggs called the meeting to order at 7:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Garry Meiggs gave the invocation and led the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2. CONSIDERATION OF AGENDA

Discussion to amend the agenda to go into closed session after ITEM 10 for consultation with the attorney and discussion of personnel.

**Motion by Commissioner Meiggs to approve the agenda as presented with changes noted.
Seconded by Commissioner Krainiak.**

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 3. PRESENTATIONS

- A. Presentation by Gary Hobbs - American Red Cross
- B. 2016 Year in Review
Cameron Lowe, NC Cooperative Extension

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

38 C. Presentation by Brian Lannon - Watershed Projects

39
40
41

NORTH RIVER WATERSHED

4/11/2016	Run Swamp Canal - Buckhorn Ditch around bend to Hwy 34 culverts	\$13,275
10/16/2015	Run Swamp Canal - bend to Hwy 34 culverts	\$ 2,360
2/10/2015	Run Swamp Canal - Hwy 34 to Indiantown Creek (State Funds)	\$10,000
4/19/2013	Buckhorn Ditch to Indiantown Road (Farmer Funded)	\$ 8,976

42
43
44

SAWYER'S CREEK WATERSHED

8/26/2015	Seymour Drive to NC 158	\$11,760
8/26/2015	Scotland Road to Sawyer's Creek Road & Spur	\$ 22,125

45
46
47

SHILOH WATERSHED

8/26/2015	Trotman Road to Portahonk Creek & Tributary	\$7,938
	Dailey Road to Pasquotank River	\$7,644
5/2/2016	Bartlett's Landing to Pasquotank River	\$9,440

48
49
50

SOUTH MILLS WATERSHED

8/26/2015	Run Swamp Canal - Buckhorn Ditch around bend to Hwy 34 culverts	\$ 8,526
	Main Street to Water Plant Shed	
3/28/2016	Run Swamp Canal - bend to Hwy 34 culverts	\$ 2,360

51
52

ITEM 4. OLD BUSINESS

- A. Recommendation on RFQ for Architectural/Engineering (A/E) Services - Michael Brillhart

55
56
57

Discussion by staff concerning the recommendation of on RFQ for Architectural/Engineering services.

58
59
60 **Commissioner Tom White made a motion to hire an architect to move forward with the study.**

61

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

62	RESULT:	PASSED [UNANIMOUS]
63	MOVER:	Tom White, Vice Chairman
64	AYES:	Meiggs, Riggs, White, Krainiak, Munro

65
66 The Board of Commissioners will meet with the proposed firm on March 20th at 9:30 a.m.
67

68 **ITEM 5. PUBLIC HEARINGS**

69 A. RECONVENE Public Hearing - Special Use Permit Application
70 (UDO 2016-08-10) Mining Operation for B&M
71

72 Attorney John Morrison stated that Commissioner Garry Meiggs is recused and is not participating
73 in any deliberation or vote in regards to this matter.
74

75 Dave Parks stated that Attorney Herbert Mullen will speak on behalf of Mr. Meiggs if needed.
76

77 Dave Parks reported that the public hearing was recessed on January 3, 2017 and staff was directed
78 to meet with the adjacent property owners to review the maintenance and upkeep of Ponderosa
79 Road. Such meeting was conducted January 30, 2017. Present at the meeting were Commissioner
80 Garry Meiggs and wife, Sharron; Mr. Rosenberg and wife, Anna; Chris Coleman, Dan Porter and
81 Dave Parks.
82

83 Mr. Parks reported on the results of the January 30th meeting. (See attachment).
84

85 Chairman Riggs questioned if 24 hours is an adequate time to be able to repair the road after a
86 significant rainfall. Mr. Parks responded that it could be longer than 24 hours to repair that portion.
87 It is something that may have to be looked at due to each circumstance. Immediate minor repairs
88 can be done in 24 hours.
89

90 Chairman Riggs recognized Attorney Mullen to speak.
91

92 Attorney Mullen began by thanking the board for their service.
93 He then spoke to the recommendation of paving the dirt road. He requested the board consider an
94 improvement to the road but to NCDOT unpaved standards as opposed to paving it. Attorney
95 Mullen agreed to the six-foot fence and eight-foot vegetative buffer. He agreed 24 hours is too short
96 to correct a problem with the road. He also agreed to the 10 mph signs.
97

98 Mr. Rosenberg did not agree to correcting the road within 30 days in that the road is the only access
99 to and from his property. Mr. Rosenberg presented photos to the board and Attorney Mullen
100 provided evidence from an engineer surveyor showing property lines.
101

102 Attorney John Morrison questioned Mr. Rosenberg as to the photographs offered as Opposition
103 Exhibit 1, if they fairly and accurately represent what they purport to show. Mr. Rosenberg
104 responded with an affirmative and testified that he took the photographs himself the week before.
105 The pins placed in the photos were placed by the surveyor. Mr. Rosenberg's primary concern is the
106 safety of his family.

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

107
108 Chairman Riggs stated that he does not believe trucks on the road will hinder the family’s safety.
109 He further stated the goal is to provide for the safety and wellbeing of the family as well as allow the
110 industrial property to be used for its intended purpose.

111
112 Dave Parks explained that the houses on this property are legal nonconforming.

113
114 Attorney John Morrison referenced exhibits 3-24 and questioned if the photographs accurately
115 portray what they purport to show. Mr. Rosenberg responded in affirmative and confirmed that he
116 had taken the photos the week before. He testified that the photos illustrate his testimony.

117
118 Attorney Morrison recommended that the board accept into evidence Opposition Exhibits 1-24 for
119 the purposes of illustration.

120
121 **Commissioner Tom White made a motion to accept Opposition Exhibits 1-24 for the purposes**
122 **of illustration.**

124	RESULT:	PASSED [UNANIMOUS]
125	MOVER:	Tom White, Vice Chairman
126	AYES:	Riggs, White, Krainiak, Munro
127	RECUSED:	Meiggs

128
129 The board then reviewed the evidence.

130
131 Attorney Morrison questioned Mr. Rosenberg as to whether the photographs 25-26 accurately
132 represent what they purport to show. Mr. Rosenberg responded in affirmative and that he had taken
133 the photos himself the week before. Mr. Rosenberg testified that the photos will illustrate his
134 testimony.

135
136 Attorney Morrison recommended the board accept into evidence Opposition Exhibits 25-28 for
137 purposes of illustration.

138
139
140 **Commissioner Munro made a motion to accept Opposition Exhibits 25-28 for purposes of**
141 **illustration.**

142	RESULT:	PASSED [UNANIMOUS]
143	MOVER:	Ross Munro, Commissioner
144	AYES:	Riggs, White, Krainiak, Munro
145	RECUSED:	Meiggs

146
147 The board then reviewed the evidence.

148
149 Mr. Rosenberg stated that the pictures show that you can’t have a road that is only 6-feet wide. If a
150 fence is put on his property line with an eight-foot buffer there is a variance of six to seven feet at

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

151 the crest of the ditch.

152
153 Chairman Riggs questioned Attorneys Mullen and Morrison. He asked for clarification based on the
154 history of the use of the road and whether it can be blocked.

155
156 Attorney Morrison stated that this matter raises questions as to the legality of the road being there,
157 which is beyond the board’s expertise or authority. The burden is upon the application to persuade
158 the board as to what his contentions are.

159
160 Commissioner Krainiak questioned what it would take for the matter to be resolved. He suggested a
161 possible purchase/lease agreement.

162
163 Mr. Rosenberg referenced Mr. Meiggs’ site plan, which states there should be 50.3 feet undisturbed
164 buffer to the boundary of the ditch and he has photos that show the buffer has not remained
165 undisturbed.

166
167 Attorney Mullen had no questions for Mr. Rosenberg.

168
169 Mr. Rosenberg’s surveyor, William Grant, is present and willing to testify.

170
171 Mr. Grant introduces himself as a licensed professional surveyor in the State of North Carolina and
172 has been licensed in North Carolina since 2008. Mr. Grant is also licensed in Virginia and has been
173 since 2006. Mr. Grant obtained his Civil Engineering Technology degree from Old Dominion
174 University. Mr. Grant estimates he has conducted thousands of surveys over his career. He
175 testified that he conducted the survey of the property being discussed.

176
177 Attorney Morrison recommended that the board accept this witness as an expert in the field of
178 survey.

179
180 **Commissioner Munro made a motion that the board accept Mr. Grant as the expert witness**
181 **for the opposition.**

182	RESULT:	PASSED [UNANIMOUS]
183	MOVER:	Ross Munro, Commissioner
184	AYES:	Riggs, White, Krainiak, Munro
185	RECUSED:	Meiggs

186
187 Mr. Grant is sworn in by the Clerk to the Board.

188
189 Mr. Grant verifies under oath that the previous statements he gave were true.

190
191 Mr. Grant stated that they had just started on the property the previous Thursday. What Mr.
192 Rosenberg had requested is that Mr. Grant identify the location of his property lines. In the process
193 of doing such, he found significant discrepancies from a plat that was recorded in 1979 versus a plat
194 that was recorded in 2001 showing the 30-foot widening that Mr. Coleman acquired when he did his
195 improvements to the road. Some of the errors are in the magnitude of 30 feet; some are just a few
196 feet. Mr. Grant stated that he is currently investigating and doing field work to verify. The primary

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

197 complaint of his client, Mr. Rosenberg, is the fact that there is not enough road to add a 20-foot road
198 with an 8-foot buffer.

199 Attorney Mullen nor the board had further questions for Mr. Grant. Therefore he was excused.

200
201
202 Attorney Morrison questioned Mr. Rosenberg as to whether additional photographs, Opposition
203 Exhibits 29-30, accurately depict what they purport to show. Mr. Rosenberg responded with an
204 affirmative and stated that he took the photographs himself that day, March 6, 2017.

205
206 Mr. Rosenberg testified that the photographs show that according to the site plan there should be a
207 50-foot buffer that should not have been cleared; undisturbed land plus a [sealed?] fence; that to
208 which there is no [sealed?] fence and that 50-foot has now been cleared.

209
210 Attorney Morrison recommended that the board accept into evidence for purposes of illustration
211 Opposition Exhibits 29-30.

212
213 **Commission Munro made a motion to accept Opposition Evidence 29-30 for the purposes of**
214 **illustration.**

215	RESULT:	PASSED [UNANIMOUS]
216	MOVER:	Ross Munro, Commissioner
217	AYES:	Riggs, White, Krainiak, Munro
218	RECUSED:	Meiggs

219
220 The board then reviewed the evidence.

221
222 Attorney Mullen stated the photographs supposedly show where his clients replaced the culvert in a
223 ditch and took the old culverts out. Mr. Rosenberg responded with an affirmative. Attorney Mullen
224 stated that that is what his clients were doing and that Mr. Rosenberg did not take a photo of the new
225 culverts that had been put in the ditch with the rock around it. Mr. Rosenberg stated that he took a
226 picture of the plot survey; his site plan, which is a plan that he is supposed to adhere to. Attorney
227 Mullen questioned Mr. Rosenberger if the photos he took showed the new pipe placed in the ditch
228 with the rock that had been placed on top. Mr. Rosenberg stated that they did not show the new
229 ditch. Mr. Rosenberg stated the purpose of the photo is to show the ditch and 50 feet from the ditch
230 that is supposed to be undisturbed buffer that should not have been cleared from the front to the
231 back. The evidence is not in discrepancy of the drainage pipe. The discrepancy is the 50 feet that is
232 on the site plan.

233
234 Chairman Riggs questioned if Attorney Mullen had anything further to say.

235
236 Attorney Mullen responded that the road is there; it's been used for a long time. His clients are not
237 trying to cause any problem or difficulty. They are just seeking to utilize the land. The road will be
238 maintained up to DOT unpaved specifications. His request is that his client be permitted to move
239 forward with the project.

240
241 The chair recognized Chris Coleman, Manager at Camden Yard Materials of 360 Soundview Drive,
242 Kill Devil Hills. Mr. Coleman was previously sworn in.

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

243
244 Mr. Coleman stated that he does not agree with Attorney Mullen on his definition of performance of
245 a paved road. Fifteen years ago the board required Mr. Coleman to pave and stated he has one
246 pothole to repair. He stated that if the road is built to the correct standards it will hold up. Mr.
247 Coleman stated that the January 30th meeting was lengthy and that many things were discussed,
248 mostly dealing with the Rosenbergs. There was no discussion during that meeting concerning the
249 maintenance of the portion that Mr. Coleman “spent a fortune on” to meet the requirements of the
250 board in order for him to open his pit. Nothing was resolved on how it is going to be done. Mr.
251 Coleman’s primary concern is damage to the road that he built.

252
253 Chairman Riggs clarified that Mr. Coleman stated that he has one pothole that needs to be fixed.
254 Mr. Coleman stated that he built the paved section of the road to NCDOT standards, certified by an
255 engineer. The asphalt is better than gravel. Mr. Coleman does not have a problem with width from
256 his pit to Route 17. He meets all the criteria where the meandering road follows through.

257
258 Mr. Coleman introduced into evidence Opposition Exhibits 31-32, which are photographs Mr.
259 Coleman took himself the day of his testimony, March 6, 2017. Attorney Morrison questioned Mr.
260 Coleman as to whether the photographs fairly and accurately represent what they purport to show.
261 Mr. Coleman responded with an affirmative.

262
263 Mr. Coleman stated that the photographs illustrate the limits of Ponderosa Road in relation to the
264 paved road that he constructed. It was surveyed in by a licensed surveyor. The photos show a pass
265 yellow line going down the photo that was imposed on that. They also show orange paint markings
266 that identify the property line. When Mr. Coleman obtained his property he had to purchase a 30-
267 foot strip from the Sawyer family in order to get the road width that was required to have two-way
268 traffic.

269
270 Attorney Morrison recommended that the board receive into evidence for purposes of illustration
271 Opposition Exhibits 31-32.

272
273
274 **Commissioner White made a motion to accept Opposition Exhibits 31-32 for the purposes of**
275 **illustration.**

276	RESULT:	PASSED [UNANIMOUS]
277	MOVER:	Tom White, Vice Chairman
278	AYES:	Riggs, White, Krainiak, Munro
279	RECUSED:	Meiggs

280
281 The board then reviewed the evidence.

282
283 Chairman Riggs questioned the orange paint in the middle of the road. Mr. Coleman stated the
284 orange paint is the survey mark. Chairman Riggs questioned if Mr. Coleman has difficulty with his
285 trucks passing on his piece of road. Mr. Coleman answered with an affirmative. Mr. Coleman
286 stated that it had not been used in that he shut down due to the economy. He stated there is
287 approximately 3 feet to the heritage point sod that’s overgrown with grass before you get to the
288 buffer. Mr. Coleman can submit a survey that will bring together tracts A, B and C that were put

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

289 together for his mine.

290
291 The survey will be entered as Opposition Exhibit 33.

292
293 Mr. Coleman stated that Opposition Exhibit 33 is a survey by registered land surveyor. Mr. Mullen
294 has no objection to Opposition Exhibit 33 being offered into evidence for the purposes of
295 illustration.

296
297 **Commissioner Krainiak made a motion to accept Opposition Exhibit 33 into evidence for the**
298 **purposes of illustration.**

299	RESULT:	PASSED [UNANIMOUS]
300	MOVER:	Randy Krainiak, Commissioner
301	AYES:	Riggs, White, Krainiak, Munro
302	RECUSED:	Meiggs

303
304 The board then reviewed the evidence.

305
306 Chairman Riggs questioned which tract Mr. Coleman’s mine occupies. Mr. Coleman responded
307 tracts A and B. Mr. Coleman explained that the road was built in the wrong place to begin with.
308 Mr. Coleman stated that Mr. Meiggs built the road. Mr. Coleman also stated that grandfathering
309 across property lines is not a legitimate reason to grant someone access.

310
311 Attorney Morrison explained that the Board of Commissioners is in fact sitting as a court as to
312 whether or not the requirements of the Unified Development Ordinance have been met in order to
313 grant, or if not met, to deny the application. That is their jurisdiction. Anything the board does one
314 way or the other can be appealed to Superior Court on Judicial Review.

315
316 Attorney Morrison stated that the Board of Commissioners does not have the authority to determine
317 land titles. If the permit is granted, to which Attorney Morrison has no opinion, and it is on land
318 that does not belong to the applicant then the landowner is free to bring an action for trespass or an
319 action to quiet title in Superior Court, which does have jurisdiction to decide land titles or whether
320 or not there is adverse possession. The board does not have that authority. The board cannot decide
321 land titles.

322
323 Attorney Morrison stated that Attorney Mullen can only make arguments. If they assist the board
324 then that is what they are for. Attorney Mullen cannot testify. The board may not rely upon
325 anything that was said by Mr. Mullen in order to establish a fact or not. The board should disregard
326 anything from Mr. Mullen to the extent that it is evidence. The board should very carefully consider
327 what was said by Mr. Mullen, as with the other witnesses, as to how the board should evaluate the
328 evidence before them.

329
330 **The various photos entered into evidence are of record and are incorporated by reference.**

331
332 **Commissioner White made a motion to close the public hearing.**

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

333 **RESULT:** PASSED [UNANIMOUS]
334 **MOVER:** Tom White, Vice Chairman
335 **AYES:** Riggs, White, Krainiak, Munro
336 **RECUSED:** Meiggs

337
338 **Commissioner White made a motion to amend the agenda to add under New Business, Item E,**
339 **the Special Use Permit application (UDO 2016-08-10) Mining Operation for B&M**
340 **Investments of North Carolina.**

341 **RESULT:** PASSED [UNANIMOUS]
342 **MOVER:** Tom White, Vice Chairman
343 **AYES:** Riggs, White, Krainiak, Munro
344 **RECUSED:** Meiggs

345

346 **ITEM 6. NEW BUSINESS**

347 A. FY 15-16 County Audit by Greg Allison
348 Thompson, Price, Scott, Adams, & Co., PA

349
350 Greg Adams presented the annual audit.

351 B. Monthly Tax Report - January 2017 - Lisa Anderson

352
353 Lisa Anderson presented the monthly tax report.

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	428,534.49	13,274.19
2015	85,501.83	4,139.05
2014	40,360.49	2,913.55
2013	17,984.22	6,586.98
2012	12,478.76	9,150.40
2011	8,771.81	7,431.62
2010	6,581.69	5,116.63
2009	4,647.24	4,795.41
2008	3,971.28	5,231.68
2007	4,010.88	6,951.40

354

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

TOTAL REAL PROPERTY TAX UNCOLLECTED	612,842.69
TOTAL PERSONAL PROPERTY UNCOLLECTED	65,590.91
TEN YEAR PERCENTAGE COLLECTION RATE	98.99%
COLLECTION FOR 2017 vs. 2016	1,680,022.16 vs. 449,369.20

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	93.39%
2015	98.65%
2014	99.36%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

355

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING January 2017
BY TAX ADMINISTRATOR

- 513 NUMBER DELINQUENCY NOTICES SENT
- 22 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 3 NUMBER OF WAGE GARNISHMENTS ISSUED
- 14 NUMBER OF BANK GARNISHMENTS ISSUED
- 13 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 1 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 1 NUMBER OF JUDGMENTS FILED

356

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	16,419.25	3	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	01-7989-00-01-1714.0000	10,653.18	3	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	03-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	7,830.77	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-8907-00-65-3412.0000	7,187.73	1	WAVERLY MEIGGS SAWYER	SOUTH MILLS	866 343 HWY N
R	03-8953-04-81-9832.0000	6,584.63	6	WALDIRA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8899-00-45-2682.0000	6,243.84	3	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAIG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	02-8934-01-06-3185.0000	4,884.14	1	WAVERLY M SAWYER	CAMDEN	117 HAVENWOOD DR
R	01-7998-01-08-8621.0000	4,703.21	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8935-04-63-0820.0000	4,560.91	1	BEICROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	03-8973-00-19-2109.0000	4,340.07	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	01-7998-01-08-6797.0000	4,230.70	2	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8935-02-66-7093.0000	4,108.38	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	4,089.49	1	LASELLE ETHERIDGE SR.	CAMDEN	168 HUSHELL RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-13-1025.0000	3,832.20	3	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8945-00-54-1099.0000	3,547.83	2	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BEICROSS RD
R	03-8953-03-12-6266.0000	3,493.63	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	01-7081-00-52-7312.0000	3,345.38	3	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	03-8973-00-22-3033.0000	3,240.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8944-00-31-2148.0000	3,251.75	3	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	02-8937-00-50-8036.0000	3,236.69	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8964-00-40-3957.0000	3,029.92	3	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8923-00-19-3774.0010	3,024.06	3	WILLIAM CONOVER	CAMDEN	431 158 US W
R	01-7999-00-46-1105.0000	2,900.97	1	LINDA EASON COLSON	SOUTH MILLS	176 PUDDING RIDGE RD
R	03-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S

357

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	10,653.18	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	6,243.84	SEAMARK INC	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,451.03	L. F. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	2,303.62	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	2,137.98	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,968.33	LEVI BARNES	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,897.48	MOSSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	02-8935-01-19-4055.0000	10	1,557.27	ANDERSON CARTWRIGHT SR.	CAMDEN	271 SLEEPY HOLLOW RD
R	01-7989-04-60-1954.0000	10	1,223.39	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	969.61	KAREY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	832.10	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	669.66	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	633.09	BERNICE FUGH	CAMDEN	113 BOURSON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	271.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	265.74	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8980-00-45-1097.0000	10	229.30	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	179.37	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8909-00-17-2462.0000	10	160.77	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-9809-00-24-6322.0000	9	116.09	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	03-8953-04-81-9832.0000	8	6,594.63	WALDIS S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8945-00-41-2060.0000	8	4,089.49	LASALLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	8	2,489.37	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-7998-00-01-08-8621.0000	7	545.38	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	01-7998-01-08-8621.0000	7	4,703.21	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	01-7998-01-08-6797.0000	7	4,230.70	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8964-00-40-9957.0000	7	3,029.92	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	03-8980-00-84-0931.0000	7	199.00	TRACY L OF CAMDEN	SHILOH	218 ARDOR CREEK RD
R	01-7989-04-90-6715.0000	6	2,593.62	ANDREW FEREBEE HEIRS	SOUTH MILLS	1334 343 HWY N
R	03-8962-00-04-9097.0000	6	1,854.98	CECIL BARNARD HEIRS	SHILOH	NECK RD

358

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,960.50	1	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	904.69	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	882.79	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	844.03	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000689	835.00	10	RICKY S WELDON, INC.	SHILOH	864 SANDY HOOK RD
P	0001883	778.89	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001072	730.04	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001976	652.02	10	KAREN BUNDY	CAMDEN	431 158 US W
P	0001104	614.60	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0002194	538.90	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0002185	448.60	1	DIRECT TV,LLC	CAMDEN	
P	0000543	420.48	10	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	344.85	5	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001581	313.74	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	1	MIKE TAYLOR	CAMDEN CAUSEWAY	
P	0001010	304.99	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001546	303.28	8	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000905	291.52	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001106	280.28	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001250	277.93	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0002565	277.38	1	DIANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001976	275.54	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001703	270.00	3	VAN ZANDER	MOYOCK	812 TULLS CREEK RD
P	0000681	269.10	8	WAVELY W SAWYER	CAMDEN	HAVENWOOD DR
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001853	249.66	3	JOHN FRANCIS HICKS	CAMDEN	138 COUNTRY CLUB RD
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD

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Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0000738	904.69	10	LESLIE ETHERIDGE JR	CAMDEN	
P	0001046	844.03	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	730.04	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	652.02	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	219.71	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001538	882.79	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001709	1,960.50	8	JOHN MATTHEW CARTER	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	135.56	5	JAMES P. TOMES	CAMDEN	142 SANDHILLS RD
P	0001827	652.02	7	KAREN BUNDY	CAMDEN	431 158 US W
P	0001883	778.89	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001697	144.00	6	RANDY BRICKHOUSE	CAMDEN	150 158 HWY W
P	0001581	313.74	5	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	344.85	5	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001250	277.93	5	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000865	176.13	5	DIAN BURNHAM COHENS	SHILOH	133 ALDER BRANCH RD
P	0000738	159.00	5	MARSH GALL BOGUES	CAMDEN	276 BRICKROSS RD
P	0001740	107.00	5	JASON & KEVIN WORDEN	SOUTH MILLS	STILES LANE
P	0002194	538.90	4	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001010	304.99	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001976	275.54	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	218 ARDOR CREEK RD
P	0002058	151.40	4	WILLIAM GILMER BURK	CAMDEN	493 LAMBS RD
P	0001104	614.60	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000543	420.48	3	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000905	291.52	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR

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Commissioner Meiggs made a motion to accept the monthly tax report as presented.

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RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: Meiggs, Riggs, White, Krainiak, Munro

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C. Annual Report & Resolution No. 2017-02-03
Bland Baker, Trillium Health Resources
Bland Baker of 144 Community College Rd, Ahoskie, North Carolina gave the annual report of

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

369 Trillium Health Resources.
370

RESOLUTION No. 2017-02-03

Resolution of Support for Adequate Funding to meet the Mental Health, Intellectual and Developmental Disabilities and Substance Use Disorder service needs for Citizens of Camden County

WHEREAS, Camden County knows that citizens dealing with mental illness and substance use disorders can achieve recovery with the appropriate services and supports and that citizens with intellectual and developmental disabilities can live productive lives in our communities with similar services and supports; and

WHEREAS, the funding needed for such services and supports is increasing due to North Carolina's increasing population and the opioid epidemic in our State; and

WHEREAS, Camden County is a member of Trillium Health Resources, a twenty-four county LME/MCO serving eastern North Carolina; and

WHEREAS, in accordance with the intent of the NC General Assembly and the NC Department of Health and Human Services, the Board of Trillium Health Resources has developed and is implementing a robust reinvestment plan to use savings that is benefiting the citizens of Camden County with such enhancements as accessible playgrounds, Access Point Kiosks, and new evidenced-based services; and

WHEREAS, the North Carolina General Assembly has made significant budget reductions in State funding for the past two years; and

WHEREAS, the formula used to allocate the reduction statewide in the current fiscal year was based on 2015 information which has resulted in a disproportionate reduction to Trillium Health Resources; and

WHEREAS, these budget reductions can no longer be absorbed by Trillium Health Resources without jeopardizing services to Camden County citizens, negatively impacting the lives of people in need of service as well as potentially impacting the local economy through job loss;

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Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

NOW, THEREFORE BE IT RESOLVED that we, the Camden County Board of Commissioners do hereby request that the North Carolina General Assembly:

- *Maintain full State funding for mental health, developmental disabilities and substance abuse services without further reductions; and*
- *Allow Trillium Health Resources to continue to use its savings to reinvest in enhanced services in our communities rather than having to use that funding to replace State budget reductions; and*
- *Modify the formula by which any future reductions in funding are allocated, if such reductions must be made, to ensure the reduction is fairly distributed statewide.*

ADOPTED this 20th day of February, 2017.

Chairman Clayton D. Riggs
Camden County Board of Commissioners

ATTEST: _____
Angela L. Wooten
Clerk to the Board

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Chairman Riggs expressed concerns regarding the increase in teenage suicides in the county. The school board has requested the Board of Commissioners to advocate for scheduled mental health counseling or screening in the schools to better serve that age group. Mr. Baker stated that the school system is currently offering school-based therapy. Mr. Baker will research the matter and give the board more information regarding this matter.

Commissioner White made a motion to approve Resolution No. 2017-02-03 in support of Trillium Health Resources.

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RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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D. Brand Change- Camden County Eco Industrial Park
Charlie Bauman

Information was presented to the Economic Development Commission who agreed with the staff recommendation that a name change be presented to the board. The name change recommendation is Camden Commerce Park from the current name, Eco Industrial Park.

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Commissioner Meiggs made a motion to change the name of Eco Industrial Park to Camden Commerce Park.

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

395	RESULT:	PASSED [UNANIMOUS]
396	MOVER:	Garry Meiggs, Commissioner
397	AYES:	Meiggs, Riggs, White, Krainiak, Munro

E. Special Use Permit (UDO 2016-08-10) Mining Operation for B&M

Commissioner Meiggs left the room and did not participate in deliberations or vote.

Chairman Riggs reminded the board that the board is voting on a special use permit. The board may not affect land titles. Attorney Morrison explained that if the board were to grant the permit and there was an issue as to who owned the road or its dimensions and so forth, which is to be decided on application of either party to the Superior Court. The board may not grant or take away land.

Commissioner Krainiak stated that the board made decisions on Camden Yard Materials years ago that affected the road and he would like to see the road issue resolved before a decision is made.

Commissioner White stated the road issue is not the board’s authority but that the board may go with the recommendations presented or change the recommendations.

Attorney Morrison stated that the board is solely limited to whether or not the applicant has met the requirements of the Unified Development Ordinance and whether staff recommendations should be honored or the board may have other ideas to protect adjacent property values, the health, safety and welfare of the community as well as all the guidelines specified in the Unified Development Ordinance.

Commissioner White made a motion to approve the mine permit with the conditions stated by the Planning Board. Commissioner White recommended that the 24 hours be amended to 24 hours weather permitting. He is in support of the road as being maintained to NCDOT unpaved road standards as well as the additional recommendations.

Attorney Morrison explained that laws are not to be interpreted so as to require a citizen to do an impossible. So if it was impossible to correct this within 24 hours the law would not apply that way.

Chairman Riggs clarified that the motion can’t impact where that buffer goes other than what is in the right-of-way.

Attorney Morrison stated that the board can require a buffer.

Chairman Riggs stated that when the Planning Board made its recommendations, the decisions were based upon a 30-foot easement. Now that the board has been made aware that the 30-foot easement may be narrower or wider has nothing to do with what the board is deciding, so the board shouldn’t regulate.

Attorney Morrison clarified that the board may not decide land titles.

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

440 Chairman Riggs stated that the board may not impose stipulations if the land does not exist to do it.

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442 Attorney Morrison stated that the board would then have to make a land determination as to whether
443 it is there or not. The board may take the recommendations of the Planning Board and if either side
444 wants to contest the decision of the board, they are not bound by the board’s decision. The board
445 may not give someone title to land they did not have nor can the board take land away. That will be
446 for Superior Court to decide. If the parties went to Superior Court and it is determined that where
447 the county ordered a buffer is on someone else’s property the permit will fail but will fail in
448 Superior Court.

449
450 **The vote on Special Use Permit Application (UDO 2016-08-10) resulted as follows:**

451	RESULT:	PASSED [UNANIMOUS]
452	MOVER:	Tom White, Vice Chairman
453	AYES:	Riggs, White, Munro
454	NAYS:	Krainiak
455	RECUSED:	Meiggs

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457 **ITEM 7. BOARD APPOINTMENTS**

458 NONE

459

460 **ITEM 8. CONSENT AGENDA**

461

462 **Commissioner Meiggs made a motion to approve the consent agenda with the removal of the**
463 **2017-02-20 BOC minutes until corrections are made.**

464	RESULT:	PASSED [UNANIMOUS]
465	MOVER:	Garry Meiggs, Commissioner
466	AYES:	Meiggs, Riggs, White, Krainiak, Munro

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- 468 A. 2016-11-21 BOC Minutes
- 469 B. 2017-02-20 BOC Minutes – Removed until corrections are made.
- 470 C. 16-17 Budget Amendments

471

472 **2016-17-BA015**
473 **CAMDEN COUNTY BUDGET AMENDMENT**

474

475

476 **BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the**
477 **following amendment be made to the annual budget ordinance for the fiscal year ending June**
478 **30, 2017.**

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Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

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Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
106200-502000	Salaries	\$ 758	
106200-503000	Part Time Salaries	\$ 283	
106200-505000	FICA	\$ 80	
106200-506000	Health Insurance		\$5,423
106200-507000	Retirement	\$ 134	
106200-507100	401K	\$ 37	
106200-509000	Worker's Compensation		\$ 9
106200-570002	Crown Kids	\$4,140	

This Budget Amendment is made to adjust Salaries for Full Time Coordinator and Part Time Camp wages. Adjustment is for change in staffing, not an increase in employee salary. Any changes to salary lines require board approval.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 20th day of February, 2017.

_____ Clerk to Board of Commissioners	_____ Chairman, Board of Commissioners
--	---

**2016-17-BA016
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

AMOUNT

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	DECREASE
Revenues			
10330510-402003	LESO Sales Revenue	\$4,190	
Expenses			
105100-557003	LESO Equipment Expense	\$4,190	
105100-557000	Miscellaneous	\$1,000	
105100-504100	Attorney Fees		\$1,000

This Budget Amendment is made appropriate funds for LESO sales revenue received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of March, 2017.

_____	_____
Clerk to Board of Commissioners	Chairman, Board of Commissioners

**2016-17-BA017
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340605-432700	Fees Collected	\$2,000	
Expenses			
106050-544002	Extension Programming Expense	\$2,000	

This Budget Amendment is made appropriate funds for Extension Programming revenue.

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

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This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of March, 2017.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

596
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D. CCS Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of February, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
Explanation:			
	Total Appropriation in Current Budget	\$	2,385,686.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$	2,385,686.00

598

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

BUDGET AMENDMENT
February 9, 2017

2. Local Current Expense Fund

A. We have reviewed this program area and find that we must transfer funds to within to cover expenses. We request your approval of the following amendment.

<u>Operation of Plant</u>		
6540.802.231	Emp Hosp Ins Costs	\$ + 1,500.00
6540.802.311	Contracted Services	- 1,500.00
Total – Operation of Plant		\$ + 0.00

B. We have reviewed this area of the budget and find that we must transfer funds to cover subs and travel for itinerant teachers. We request your approval of the following amendment.

<u>Classroom Support</u>		
5110.842.162	Substitute Pay	\$ - 300.00
5110.842.332	Travel	+ 300.00
Total – Classroom Support		\$ + .00

C. We have reviewed this program area and find that we must transfer funds within to cover expenses of the budget. We request your approval of the following amendment.

<u>Office of The Superintendent</u>		
6940.865.129	Salary – Differential Pay	\$ + 1,850.00
6940.865.373	Building & Grounds Insurance	- 2,883.00
6940.865.459	Other Food Purchases	+ 1,000.00
6940.865.462	Pur of Non-Cap Comp Hdwe	+ 33.00
Total – Office of The Superintendent		\$ + 0.00

D. We have reviewed this area of the budget and must transfer funds to cover benefit expenses. We request your approval of the following amendment.

<u>Additional Pay</u>		
5110.911.180	Bonus Pay	\$ + 215.00
5110.911.181	Supplementary Pay	- 215.00
Total – Additional Pay		\$ + .00

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

BUDGET AMENDMENT
Local Current Expense Fund
February 9, 2017, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 9th
day of February, 2017.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of February, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
6400	Technology Support Services		50.00
6500	Operational Support Services	50.00	
Explanation:			
Total Appropriation in Current Budget		\$	876,826.27
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	876,826.27

600

601

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 March 6, 2017

BUDGET AMENDMENT
 February 9, 2017

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this area of the budget. We request your approval of the following amendment.

Activity Bus

6550.706.211	Emp Soc Sec Costs	\$ -	10.00
6550.706.231	Emp Hosp Ins Costs	+	10.00

Total – Activity Bus \$ + .00

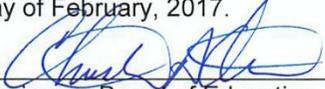
B. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

Computer Tech

6400.905.343	Telephone for Telecommunications	\$ -	50.00
6510.905.341	Telephone for Telecomm - Lines	+	50.00

Total – Computer Tech \$ + .00

Passed by majority vote of the Board of Education of Camden County on the 9th day of February, 2017.



 Chairman, Board of Education



 Secretary, Board of Education

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E. VTS Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
REFUNDS OVER \$100.00 JAN, 17																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Credits	Total Credits	
DOWD, ANTHONY M	DOWD, ANTHONY M		92 PRESWICK DR	ROCKY POINT, NC 28467	Adjustment >= \$100	0033404768	DKWB414	AUTHORIZED	61610410	Refund Generated due to equipment on bill #0033404768-2016-2016-0000-00	Military	01/27/2017	1/31/2017 8:15:13 AM	1843	Tax	(\$130.22)	\$0.00	(\$130.22)	
														3	Tax	(\$1.92)	\$0.00	(\$1.92)	
																		Refund	\$132.14
MARTIN, CHRISTOPHER DALE	MARTIN, CHRISTOPHER DALE		112 CAROLINA RD	SOUTH MILLS, NC 27078	Promotion	0034827019	EFR3314	PENDING	61601032	Refund Generated due to promotion on bill #0034827019-2016-2016-0000-00	Tag Surrender	01/31/2017		1843	Tax	(\$325.65)	\$0.00	(\$325.65)	
														1	Tax	(\$4.78)	\$0.00	(\$4.78)	
																		Refund	\$330.43

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Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

613 F. DMV Monthly Report

614
615 **STATE OF NORTH CAROLINA- COUNTY OF CAMDEN**

616
617 **TO:** The Tax Administrator of Camden County April Ren. Due 5/15/17

618
619 You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax
620 records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in
621 the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a
622 first lien upon personal property of the respective taxpayers in the County of Camden, and this order
623 shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal
624 property of such taxpayers for and on account thereof, in accordance with the law.

625				
626	SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
627	19,788.95	18,452.19	11,700.95	49,942.09
628				

629 G. National County Government Month

630
631 ***National County Government Month - April 2017***
632 *"Brilliant Ideas at Work"*

633
634 **WHEREAS**, the nation's 3,069 counties serving more than 300 million Americans provide essential
635 services to create healthy, safe and vibrant; and
636 **WHEREAS**, counties move America forward by providing health care, administering justice, keeping
637 communities safe, creating economic opportunities and much more; and
638 **WHEREAS**, Camden County and all counties take pride in their responsibility to protect and enhance the
639 health, welfare and safety of its residents in efficient and cost-effective ways; and
640 **WHEREAS**, through National Association of Counties President Bryan Desloge's "Brilliant Ideas at Work"
641 initiative, NACo is encouraging counties to focus on the most innovative programs and services that
642 strengthen communities; and
643 **WHEREAS**, in order to remain healthy, vibrant and safe, America's counties provide public health, justice,
644 safety, infrastructure, transportation, technology, environmental stewardship and economic services that
645 play a key role in everything from residents' daily commutes to emergency response; and
646 **WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the
647 country to actively promote their own programs and services to the public they serve; and
648 **NOW, THEREFORE, BE IT RESOLVED THAT** I, Clayton D. Riggs, Chairman of the Camden County Board
649 of Commissioners do hereby proclaim April 2017 as National County Government Month and encourage
650 all county officials, employees, schools and residents to participate in county government celebration
651 activities.

652
653 _____
654 Clayton D. Riggs, Chairman
655 Board of Commissioners

656 **ATTEST:**

657
658 _____
659 Angela L. Wooten
660 Clerk to the Board
661

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

662 H. American Red Cross Month

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AMERICAN RED CROSS MONTH 2017

A Proclamation

In Camden County, we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our heroes – those Red Cross volunteers and donors who give of their time and resources to help community members.

These heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning or choking. They enable children around the globe to be vaccinated against measles and rubella.

The American Red Cross depends on local heroes to deliver help and hope during a disaster. **We applaud our heroes here in Camden County who give of themselves** to assist their neighbors when they need a helping hand.

Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects nearly 40 percent of the nation’s blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict or migration.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, I, Clayton D. Riggs, Chairman of Camden County, by virtue of the authority vested in me by the Constitution and laws of Camden County and North Carolina do hereby proclaim March 2017 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of March, in the year of our Lord two thousand seventeen, and of Camden County, North Carolina.

Clayton D. Riggs, Chairman
Board of Commissioners

ATTEST: _____
Angela Wooten
Clerk to the Board

ITEM 9. Commissioners' Reports

NONE

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

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ITEM 10. County Manager's Report

A. Status Report on RFQ for Construction Manager
at Risk (CMR) Services - Michael Brillhart

Chairman Riggs requested that the status of the RFQ be moved to the closed session.

Commissioner Meiggs made a motion that the board go into closed session to confer with the attorney and discuss matters related to personnel.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

[Attorney John Morrison as Interim Clerk to the Board provided the minutes for the remainder of the meeting.]

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
March 6, 2017

**Minutes of the open session of the Camden County Board of Commissioner's
Meeting held on March 6, 2017 commencing at approximately 10:25 PM.**

This Board having previously recessed to go into closed session to discuss personnel matters and to confer with its attorney, resumed its open session at approximately 10:25 PM.

Chairman Riggs then requested a motion from the Board arising from closed session discussions.

Commissioner Munro moved to immediately terminate the services of the clerk. There was no discussion. Thereafter Commissioners White, Munro, Kraniack, and Chairman Riggs voted in the affirmative. Commissioner Meiggs voted in opposition to the motion.

The Chairman announced the clerk services were no longer needed and instructed the county manager to make the necessary severance arrangements with the clerk including compensation for accrued vacation and comp time as well as obtaining from her county property and keys entrusted to her for her job.

The clerk was then excused from further attendance at the meeting and left.

The Chairman then instructed the County Attorney, John S. Morrison, to keep the minutes for the open session and by unanimous motion and vote, Mr. Morrison was appointed as Interim Clerk to the Board for remainder of the meeting.

Resuming the public agenda, Chairman Riggs called on the County Manager for the Manger's report. Manager Brillhart reported briefly he was engaged in discussions regarding the hiring of a construction manager at risk as well as preparing a budget preparation meeting schedule. He requested the commissioners to give him any times as to which they would not be available. Thereafter, in accord with the agenda, the Board of Commissioners meeting was again recessed in order to resume as the South Camden Water and Sewer Board, after the motion was made by Commissioner White and agreed to by all Board members.

After the brief recess, the meeting was resumed and the Chairman requested any comments on the informational agenda. It was reported special attention should be paid the "Meals on Wheels" participation. The County Manager warmly endorsed that program and requested participation.

Thereafter, there being no further business, the meeting was adjourned at approximately 10:45 PM.

Respectfully submitted this the 23rd day of March, 2017 by John S. Morrison, County Attorney and Interim Clerk to the Board for the remaining portion of the meeting subsequent to the closed session.

**Minutes of the South Camden Water and Sewer Board
March 6, 2017**

At approximately 10:30 PM, Chairman Riggs called the meeting to order. Chairman White made a motion, unanimously approved, to approve the agenda.

There were no public comments.

Director David Credle offered his report as to the work assignments and completion since the last meeting. The same was unanimously accepted by the Board.

Commissioner Meiggs then made a motion to approve the consent agenda, which carried unanimously. There being no further business other than the appointment of John S. Morrison to serve as Interim Clerk to this Board for the purpose of transcribing these minutes, which motion unanimously approved, the Chair adjourned the meeting at approximately 10:40 PM.

Respectfully submitted this the 23rd day of March, 2017, by John S. Morrison, County Attorney and Interim Clerk to the South Camden Water and Sewer Board for the March 6, 2017 meeting.

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Chairman Clayton Riggs

ATTEST:

John Morrison
Interim Clerk to the Board

Attachment: bocminutes_03062017 (1745 : BOC Minutes - March 6, 2017)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.B
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **BOC Minutes - Special Meeting 3-20-17**

Attachments: bocmins_sp_03202017 (PDF)

Summary:

Minutes from the BOC Special Meeting / Public Hearing on Solar Farm Moratorium held on March 20, 2017.

Recommendation:

For your review and possible approval.

CAMDEN COUNTY BOARD OF COMMISSIONERS
BOC Special Meeting – March 20, 2017

Camden County Board of Commissioners
BOC - Special Meeting
March 20, 2017, 7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

A special meeting of the Camden County Board of Commissioners was held on March 20, 2017 in the Historic Courtroom, Camden, North Carolina.

WELCOME & CALL TO ORDER

Board Members Present:

Attendee Name	Title	Status	Arrived
Garry Meiggs	Vice Chairman	Present	6:50 PM
Clayton Riggs	Chairman	Present	6:50 PM
Tom White	Commissioner	Present	6:50 PM
Randy Krainiak	Commissioner	Present	6:50 PM
Ross Munro	Commissioner	Present	6:50 PM

Staff Members Present:

Attendee Name	Title	Status	Arrived
Michael Brillhart	County Manager	Present	6:50 PM
John Morrison	County Attorney	Present	6:50 PM
Amy Barnett	Assistant Clerk to the Board	Present	6:50 PM

Also present were the following:

Name	Address	Representing	Title	Purpose
Dan Porter	117 NC 343 N, Camden, NC 27921	Camden County Planning Dept	Director	Present Info: Item 3.A.
Dave Parks	117 NC 343 N, Camden, NC 27921	Camden County Planning Dept	Zoning Officer	Present Info: Item 3.A.
Herbert Mullen	101 East Elizabeth St Elizabeth City NC 27909		Attorney At Law	Speak in Opposition to Item 3.A.
Mark Pearson	3104 Bandol Lane Oakton, VA 22124	Solar Access USA		Speak in Opposition to Item 3.A.
Louis Matheus	Boco Ratan, Florida	TW Solar, based out of Barcelona Spain		Speak in Opposition to Item 3.A.
Linda Nwadike	129 Raceway Drive Morrisville, NC	Sun Energy 1		Speak in Opposition to Item 3.A.

CAMDEN COUNTY BOARD OF COMMISSIONERS
BOC Special Meeting – March 20, 2017

19 **INVOCATION & PLEDGE OF ALLEGIANCE**

20 Commissioner Clayton Riggs led those present in the Invocation & Pledge of Allegiance.

21

22 **PUBLIC COMMENTS**

23 There were no public comments regarding issues other than those on the agenda.

24

25 **CONSIDERATION OF AGENDA**

26

27 *Motion to Approve Agenda as Presented.*

28 RESULT:	PASSED [UNANIMOUS]
29 MOVER:	Garry Meiggs, Vice Chairman
30 AYES:	Meiggs, Riggs, White, Krainiak, Munro

31

32 **PUBLIC HEARINGS**

33

34 ***Item A: Ordinance 2017-03-01 - Ordinance to Consider Placement of a Moratorium on Solar Farms***

35

36
37 *Motion to Go Into Public Hearing for Ordinance 2017-03-01 - Ordinance to Consider Placement of a Moratorium on Solar Farms*

38

39 RESULT:	PASSED [UNANIMOUS]
40 MOVER:	Tom White, Commissioner
41 AYES:	Meiggs, Riggs, White, Krainiak, Munro

42

43 -----
44 For text of Ordinance 2017-03-01 & Letter from County Attorney, See Attachments A & B located at the end of these minutes

45 -----

46

47 **Discussion**

48

49 Dan Porter described this ordinance. This ordinance places a moratorium on the acceptance, processing, or consideration of applications for solar arrays otherwise known as solar farms pursuant to General Statute Section 153A-340(H). This would put a pause on the issuance or processing of applications for solar farms in the county for a period of 60 days. This will also give staff an opportunity to look at related ordinances to determine if those ordinances need revision.

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55
56 County Attorney John Morrison addressed the board regarding the suggested procedure for this hearing. He suggested asking a series of questions of staff regarding the facts of this matter, then letting the public present have their say in the matter. He reminded the board of the procedures relating to moratoriums, and also that this hearing is not a quasi-judicial hearing and that speakers need not be sworn in to speak as there are no rules of evidence or testimony for this hearing.

61

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

62 At this time, County Attorney John Morrison asked a series of questions to which Mr. Porter
63 gave responses.

64
65 *John Morrison:* Mr. Porter would you state your current position.

66 *Dan Porter:* Director of Planning and Community Development for Camden County
67 NC.

68 *John Morrison:* How long have you held that position?

69 *Dan Porter:* Since 2004

70 *John Morrison:* What are the duties of that position?

71 *Dan Porter:* Oversees the development of property in the county as well as looking into
72 the future plans we might undertake to follow the policies that the commission
73 sets. Day to day activities include building inspections, Zoning, applications,
74 special use permits, and the like.

75 *John Morrison:* Are you familiar with the current status of the Camden County Unified
76 Development Ordinance as it relates to the construction and operation of solar
77 farms within Camden County?

78 *Dan Porter:* Yes

79 *John Morrison:* What is the current status of the ordinance? When was the ordinance
80 last amended and when was it written approximately?

81 *Dan Porter:* Not sure of the exact date it was amended, want to say 4 or 5 years ago. At
82 that time, Camden did not have any regulations with regard to solar farms. As
83 these types of activities were occurring in neighboring counties and this part of
84 the state, so staff looked into some rudimentary types of regulations related to
85 solar farms at that time. There was not a model template available from the
86 School of Government, so we adopted a set of regulations at that time that
87 basically allow solar farms to be built in any zone in the county.

88 *John Morrison:* Currently a solar farm could be constructed in any location in the county
89 that met certain specifications. Is that correct?

90 *Dan Porter:* That's correct.

91 *John Morrison:* And it's subject to a special use permit, meaning that approval would
92 only be given by the Board of Commissioners.

93 *Dan Porter:* That's correct.

94 *John Morrison:* In terms of geography, theoretically, one could be built across from the
95 courthouse, beside a high school, or a church, or what have you.

96 *Dan Porter:* If it met the 5 or 6 standards that are in place.

97 *John Morrison:* How many solar farms are currently in Camden County?

98 *Dan Porter:* None operating, but there is one that has been approved and I believe is
99 under construction in the southern part of the county.

100

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC Special Meeting – March 20, 2017

- 101 *John Morrison:* How many acres does that consume?
 102 *Dan Porter:* About 50 acres and is about 5 mega-watts.
 103 *John Morrison:* So there is one approved that would utilize 50 acres is that correct?
 104 *Dan Porter:* Correct.
 105 *John Morrison:* Are there any other applications?
 106 *Dan Porter:* Not complete applications in our office at this time.
 107 *John Morrison:* Have there been any discussions with developers? Has there been any
 108 serious interest in further solar farms brought to your office?
 109 *Dan Porter:* We're aware of two projects by one company that are pending submittal of
 110 their application, and another that we've had some discussions on and we've given
 111 them information regarding the requirements for application. We know generally
 112 where these want to locate. Those three are the ones we know about, and they
 113 represent about 300 acres.
 114 *John Morrison:* So that's 300 additional acres over the 50 that has already been
 115 permitted?
 116 *Dan Porter:* Correct.
 117 *John Morrison:* Would you describe the corporate status of Camden County. There are
 118 no incorporated communities correct?
 119 *Dan Porter:* Correct. Camden County operates under a Unified Government.
 120 *John Morrison:* Is it a fair statement that the county is almost entirely rural and land use
 121 is devoted almost exclusively to agricultural and residential occupancy?
 122 *Dan Porter:* Yes.
 123 *John Morrison:* Is it also true that the land in Camden County is uniformly flat?
 124 *Dan Porter:* Very flat.
 125 *John Morrison:* Is it also true that in Camden County because of agricultural use many
 126 acres are already cleared?
 127 *Dan Porter:* Yes.
 128 *John Morrison:* I assume you're not an expert in solar farms, but would clear flat land
 129 appear to be attractive to solar farm developers?
 130 *Dan Porter:* It would seem to be.
 131 *John Morrison:* Our neighbor to the north, Currituck, has recently banned any further
 132 solar farm construction, is that your understanding?
 133 *Dan Porter:* Yes. In fact I spoke with the Currituck Planning Director this morning to
 134 confirm that.
 135

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

136 *John Morrison:* Is it also true that very recently we've learned that Pasquotank County is
 137 also having some concerns and is going to be looking at some kind of prohibitions
 138 on further solar farm development in that county?

139 *Dan Porter:* I read an article on that this morning, and it would seem to be to that effect.

140 *John Morrison:* Are you familiar with the solar farm activity in the adjacent counties of
 141 Pasquotank, Gates, Perquimans, and Chowan in addition to Currituck which we
 142 just discussed?

143 *Dan Porter:* I don't know all the specifics, but I am aware of the one in Pasquotank and
 144 I've driven through Gates County and noticed 2 or 3 on the way to Suffolk, VA.

145 *John Morrison:* Is it a fair statement that solar farm construction appears to be increasing
 146 in the counties I mentioned?

147 *Dan Porter:* Yes.

148 *John Morrison:* At my request, you researched a report from the NC Department of
 149 Environmental Quality, formerly known as the Department of Environment and
 150 Natural Resources (DENR), under date of February 10th, 2016. Is that correct?

151 *Dan Porter:* Yes.

152 *John Morrison:* And did you make copies for the commissioners?

153 *Dan Porter:* Yes.

154 *John Morrison:* Please distribute those to the commissioners.

155 *Dan Porter:* (passed documentation out to the commissioners)

156 *John Morrison:* NC Department of Environmental Quality deals with what it's title
 157 implies, environmental quality throughout the state, is that correct?

158 *Dan Porter:* Yes, it governs any number of different activities ongoing.

159 *John Morrison:* Is it also true that they have on their staff many qualified experts in
 160 research and development and environmental development?

161 *Dan Porter:* I would assume they do as they write a lot of regulations.

162 *John Morrison:* Have you had the opportunity to review this document at my request
 163 [referring to that which was passed out to the commissioners]?

164 *Dan Porter:* Yes I have.

165 *John Morrison:* Would you please summarize it for us.

166 *Dan Porter:* The document is a printout of a PowerPoint presentation. The first thing it
 167 looks at is the growth of solar energy in North Carolina.

168
 169 A member of the audience present at the meeting asked for a copy of the report, having no
 170 further copies, County Attorney John Morrison asked the Board for a 3 minute recess so that
 171 copies of the report could be made so the audience could follow along.
 172

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

173 After the recess, John Morrison continued with his questions of Mr. Porter, specific to the
174 summary of the aforementioned document.

175

176 *John Morrison:* Before the recess we were discussing a report dated 2-10-16 from the
177 Department of Environmental Quality. Are you aware of any report more recent
178 than this?

179 *Dan Porter:* No.

180 *John Morrison:* Please summarize for us things that stood out to you in your capacity as
181 Planner for Camden County.

182 *Dan Porter:* On the first page, the report speaks of the growth up to 2015, and that North
183 Carolina ranked 4th in the country in terms of Solar Power generation. Also the
184 rate of growth in NC was the fastest in the nation. NC is 4th in the nation in terms
185 of installed capacity at 1300 mega-watts with about 1600 mega-watts planned.
186 Page 2 shows that NC is home to the largest solar facility east of the Mississippi,
187 which is a Sun Energy One 80 mega-watt project on 1400 acres in Edgecombe
188 County. Page 3 shows a cross section of what a solar panel looks like, with a
189 frame, glass component, an encapsulating component, and then the solar cells,
190 another encapsulating component layer beneath that, then what's called a back
191 sheet, then a junction box. Basically it's a cut-a-way of what a solar panel is.
192 They don't go into any further description of what those components are made of

193 *Dan Porter:* Page 4 looks at the end of life decommissioning. Typically the life span of
194 a solar array is about 25 years. The report makes mention that there are about 250
195 million pounds of solar panel materials in NC today. The report also makes
196 mention of toxic components contained in the makeup of solar panels.

197 *John Morrison:* Does the report specify what those toxic components are?

198 *Dan Porter:* No. And it doesn't give a source.

199 *John Morrison:* Does the report specify what kind of care to take if any?

200 *Dan Porter:* No.

201 *John Morrison:* Ok, continue.

202 *Dan Porter:* The report mentions that there is a limited recycling capacity.

203

204 Chairman Clayton Riggs interrupted so that Commissioner Meiggs could comment on the
205 toxicity. Commissioner Meiggs asked for clarification that this report was from 2 years ago.
206 Mr. Porter confirmed this. Commissioner Meiggs also stated that NC is 3rd in the nation in solar
207 production behind California and Arizona. As far as the panels, there has been a lot of change in
208 the construction of the panels as well as the amount of recyclable components.

209

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

210 County Attorney John Morrison asked Commissioner Meiggs, for the record, what his source of
 211 information was for the information he stated. Commissioner Meiggs stated his source was the
 212 NC Association of Electrical Cooperatives.

213

214 *John Morrison:* Mr. Porter, please continue.

215 *Dan Porter:* The report states that there is not much recycling value in the components.
 216 The report also states that one of the key elements of decommissioning is the re-
 217 vegetation of the land and also the stabilization of the soils. Page 5 of the report
 218 outlines environmental and health impacts. One of the impacts is the
 219 transformation of the land use. Solar farms and solar panels take up a good deal
 220 of land, typically being located on farm land which reduces the amount of crop
 221 land in production. Also because such areas are fenced, it has an effect on
 222 wildlife habitat. The report mentions a few health concerns for humans with
 223 regard to the toxicity, pollutants, and emissions. The report states that solar is not
 224 completely carbon free, that some carbon based energy goes into the construction.
 225 Page 6 of the report goes into the kinds of requirements that California has with
 226 regard to solar farms. California requires an environmental analysis, soil
 227 management and restoration plans, and a bond for decommissioning. This page
 228 of the report also mentions the requirements in place in Europe. Europe regulates
 229 the collection, transport, and treatment of any recycling of any kind of
 230 photovoltaic components and materials. The US Bureau of Land Management
 231 requires a bond if any of these facilities are located on Federal lands, and they
 232 also require proper disposal at decommissioning and bonds for the reclamation of
 233 the land.

234 *John Morrison:* These are procedures that are followed in other states and countries.

235 *Dan Porter:* Correct

236 *John Morrison:* In fairness, you've not formed any opinion yet. Is that correct?

237 *Dan Porter:* That is correct.

238 *John Morrison:* Nor have you formed an opinion as to how accurate this report is. Is
 239 that correct?

240 *Dan Porter:* That is correct.

241 *John Morrison:* If the Commissioners do see fit to grant a moratorium, would you
 242 receive other information with an open mind?

243 *Dan Porter:* Yes.

244 *John Morrison:* You've mentioned various specifications for decommissioning and toxic
 245 waste, if any there is, etc. Is the current ordinance that specific?

246 *Dan Porter:* The current ordinance does require a decommissioning plan, and it does
 247 require a bond, it is not that specific except that the land must be restored to its
 248 original condition.

249

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

250 *John Morrison:* How is the bond specified as the ordinance is currently drawn?

251 *Dan Porter:* The cost of decommissioning is developed by the applicant through their
 252 engineering firm. Camden's ordinance allows the amount of the bond to be
 253 decreased by the salvage value of the installed equipment. We also require that
 254 the salvage value be certified by someone other than the applicant themselves.
 255 Our experience is that most applicants feel the salvage value is higher than the
 256 cost of decommissioning.

257 *John Morrison:* Are you satisfied with that or does that cause you some concern?

258 *Dan Porter:* I'm not satisfied that is the way we should be treating it. I don't really know
 259 whether it's a higher value or not. The way the ordinance is written, it gives the
 260 County very little enforcement leverage over the decommissioning.

261 *John Morrison:* Are you aware of Camden County residents having raised concerns
 262 about the further development of solar farms in Camden County?

263 *Dan Porter:* I am. There have been several people who have come to the Planning
 264 Office to ask questions. One applicant held some meetings that were required by
 265 the Utilities Commission with regard to a couple of projects that are being
 266 considered or may be considered. Dave Parks, Zoning Officer and Floodplain
 267 Manager, attended those meetings and can speak about those.

268
 269 Commissioner Randy Krainiak asked Mr. Porter how many acres were in Camden County. Mr.
 270 Porter stated he did not know right off hand, but that there are about 250 square miles in the
 271 County. Commissioner Krainiak asked how many of those square miles were farmland. Mr.
 272 Porter stated that he did not know that number. Commissioner Krainiak stated that the county
 273 does not tell a farmer what they can plant, and expressed an opinion that the county should not
 274 be telling a farmer he can't lease out his land for a solar farm. Commissioner Krainiak also
 275 questioned the validity of the statement made by the report that there is not much recyclable
 276 value in solar panels. Mr. Porter stated he did not know the source from which that statement
 277 was derived for the report.

278
 279 Commissioner Krainiak asked Mr. Porter to find out how much of the acreage of the county is in
 280 farmland. Mr. Porter replied that he can do that. Mr. Porter added that land in the county is
 281 zoned in order to control the use of land as far as what can go on a piece of land and what it can
 282 be used for, but that doesn't mean the county will tell a farmer what to plant.

283

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

284 Commissioner Clayton Riggs commented that "those types of analysis are what happens during
285 the 60-days that we have a moratorium on. That 60-day moratorium gives you a chance to
286 research some of that information that you are trying to compare with".
287

288 County Attorney John Morrison addressed the Board: "Since this is an informal hearing, and I'm
289 sure we have some folks who will have some very meritorious points to speak to you about as to
290 why there should not be a moratorium, and I will commend your attention to them. I think it is
291 important to emphasize the points raised by Commissioner Krainiak. I am presenting facts, that
292 if you wanted to impose a moratorium, would support it. As we have discussed previously,
293 moratoriums are not favored in the law. They are legal, but they are very carefully defined, and
294 you have to cross all your t's and dot all your i's. One of the reasons the legislature saw fit to do
295 that is because of the protection of private property rights. About 95% of your job, it seems to
296 me, is this balancing act between the health, safety, and welfare of the county on one hand and
297 your constitutional obligation to protect private property rights on the other. And finding that
298 sweet spot is sometimes difficult. I would also like to point out to the board, I have no opinion as
299 to whether you should impose a moratorium, and if I did have such an opinion it would be
300 irresponsible of me to suggest which way you should go and my opinion would be irrelevant,
301 only to make sure you comply with the law."
302

303 At this time, Dave Parks came to the podium and presented the following: "Several years ago
304 the Public Utilities Commission held public hearings. Once they receive letter from adjacent
305 property owner of a proposed site they are required to conduct a public hearing. They take all the
306 neighbors inputs to these applications. Some of the concerns include the following, and these are
307 just the highlights:

- 308 • Will the proposed use have an effect on wildlife
- 309 • Some of the sites are considered historical, what impact would there be on any burial
310 grounds or artifacts and so on
- 311 • Some say it is an eyesore, that it takes away from the rural nature of the area
- 312 • Some say solar farms will lower property values
- 313 • Some residents want to keep the county as rural as possible
- 314 • What are the benefits to the county as far as taxes and employment
- 315 • Are the residents getting a reduction in electric rates
- 316 • Do they plan to utilize county residents for employment
- 317 • Noise levels during construction
- 318 • Hours of operation
- 319 • Reflection from the panels and its effect on birds
- 320 • Stormwater runoff
- 321 • Will it be built to withstand hurricane force winds
- 322 • Environmental concerns with regard to storage and use of chemicals
- 323 • Emergency access to the site after completion of construction in case of emergency, fire,
324 or natural disaster
- 325 • Will Camden County Volunteer Fire Department be able to handle a fire emergency at
326 sites such as this
- 327 • Impact on farming and the amount of land in the county that will be taken out of farming
- 328 • Buffering, landscaping, etc.
329

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

- 330 • Notification to residents on the proposed to use
 - 331 • Decommissioning plan
 - 332 • Maintenance of the facility
 - 333 • Use not compatible with residential zoning
 - 334 • Electromagnetic interference on people and homes and what are the health effects on the
 - 335 human body if living adjacent or near a solar farm
 - 336 • The utilization of land after decommissioning, can it be farmed again
- 337 These are several of the concerns that the neighbors and adjacent property owners had at that
- 338 meeting."

339 County Attorney John Morrison asked Mr. Parks the following questions:

340

341 *John Morrison:* When did the Public Utilities Commission hold that meeting.

342 *Dave Parks:* That meeting was held about three or four years ago, Commissioner Meiggs

343 was at that meeting.

344 *John Morrison:* Was that meeting advertised?

345 *Dave Parks:* It was advertised by the Public Utilities Commission.

346 *John Morrison:* The concerns expressed there, you have no opinion as to whether they

347 are valid or not valid, but you do have an opinion that these are the types of

348 concerns the citizens of the county have raised, is that correct?

349 *Dave Parks:* Yes sir.

350 *John Morrison:* Approximately how many citizens participated in this meeting?

351 *Dave Parks:* There were around 20 at the meeting.

352 *John Morrison:* Thank you.

353

354 County Attorney John Morrison asked the board if there were any questions for Mr. Parks.

355 Hearing none, he requested Dan Porter to return to the podium.

357 County Attorney John Morrison continued his questioning of Mr. Porter.

358

359 *John Morrison:* Mr. Porter in your professional capacity in light of what we've talked

360 about thus far do you have a professional opinion as to whether a moratorium

361 should be granted or not for a brief period of time?

362 *Dan Porter:* I believe there should be. I think there are enough questions and concerns as

363 Dave Parks mentioned a minute ago, some of them are valid points. I think the

364 commissioners have questions with regard to the percentage of farms versus solar

365 panels. I think there are a lot of questions that we don't address in our ordinances

366 right now. What we have right now is very rudimentary.

367 *John Morrison:* With regards to things you would study if there was a moratorium, would

368 it be advisable to do a comprehensive zoning study to review relevant ordinances

369 from other locales and model ordinances regarding solar Farms?

370

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC Special Meeting – March 20, 2017

371 *Dan Porter:* Yes sir, that would be part of our study.

372 *John Morrison:* Why would you want to do that?

373 *Dan Porter:* I'm sure there are a lot of people that have more experience than we have,
 374 and we would like to see what the state of the regulatory nature across this part of
 375 the state as well as other parts of the state are. It's a growing land use activity that
 376 we are having more and more questions about.

377 *John Morrison:* Would you also want to study whether it would be beneficial or not to
 378 the citizens of Camden County to authorize solar farms in some parts of the
 379 county and prohibit them in others?

380 *Dan Porter:* Yes sir, I think that as the notes that Dave Parks just read from, the citizens
 381 have some concerns that are related to location not necessarily just the presence of
 382 them but more so their location relative to other land uses.

383 *John Morrison:* Do you have an opinion as to whether you could conduct this study that
 384 you have just outlined regardless of a moratorium? If the commissioners elected
 385 not to impose a moratorium could you still go forward with the study?

386 *Dan Porter:* We could. What would happen is as we gain more information we would
 387 want to make more changes, so the state of the regulation would be in flux for a
 388 long period of time, either that or we would approve projects under our current
 389 regulations even though we are continuing to find more information about them
 390 and come in at a later date and revise the ordinance, which would be kind of like
 391 closing the barn doors after the cows get out, more or less.

392 *John Morrison:* I asked if you had an opinion on this. If ultimately, at some time in the
 393 future, but not now, you conduct this study immediately and then come back with
 394 suggestions, do you have an opinion as to whether that would be fair or unfair to
 395 potential solar farm developers who made plans for investment based upon the
 396 current ordinance only to get here and find out they have been changed?

397 *Dan Porter:* Yes sir, that definitely would have an impact on their development plans.

398 *John Morrison:* So is it your recommendation that the citizens of the county would be
 399 best served by a moratorium while you do your studies, and then come back and
 400 make your recommendations?

401 *Dan Porter:* Yes sir.

402 *John Morrison:* Now, tell us what you would do and when you would do it and how
 403 much time it would take for a moratorium to allow you to accomplish your
 404 purposes.

405

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

406 *Dan Porter:* We would look at the surrounding counties and what their regulations are. If
 407 they are making changes, what their regulations are moving towards. We would
 408 also look at the state organizations model template for solar farm regulations. We
 409 would look at those parts, as I said earlier solar farms are allowed in any zoning
 410 district in the county, which makes it pretty wide open. We would try to look at
 411 geographic areas that might be less impactful on the current residents and the
 412 development patterns in the area. Some of the questions that were brought up, I
 413 would like to get more information on and I'm not sure how long it would take.
 414 Those types of things, we could probably do in about 60 days. And I would like to
 415 think we could do some other research as well, but the question of pollutants and
 416 toxic materials I think is something I would like to get a more definitive idea
 417 about what is being talked about. And we would certainly look at the
 418 decommissioning plan, we hear from applicants that these things will be in
 419 operation forever, but everything has its life and so would like to look at more
 420 information about how we can make sure that if they are not in operation that they
 421 would be decommissioned in a way that would restore the land to its original
 422 state.

423 *John Morrison:* Ok, let me see if I can sum up what you would do then if a moratorium
 424 was granted. You would undertake a comprehensive study to address all the
 425 concerns we talked about tonight. You would review model ordinances and
 426 existing ordinances of other locales. You would then make proposed amendments
 427 to the Unified Development Ordinance if you thought they were in the best
 428 interests of the people of the county.

429 *Dan Porter:* Yes sir, we would. If I could add to that, if there are other items that are
 430 specific that the Commissioners would like us to look into we certainly would do
 431 that, we want to go in the direction that the Commissioners would like the policies
 432 to go.

433 *John Morrison:* Then, if you did determine amendments to the current UDO were
 434 mandated, you would begin processing them through the various agencies of the
 435 county such as the Planning Board, conduct public hearings, and so on.

436 *Dan Porter:* Yes, typically we would make a set of conclusions and recommendations
 437 that we would take to the Planning Board for their consideration, and then once
 438 they held their meeting they would make a recommendation to the Board of
 439 Commissioners. Typically with ordinances, the first time you hear it you would
 440 set a public hearing date, the second time you hear it would be the actual holding
 441 of the public hearing on any revisions to the regulations. I would like to revise
 442 that a little bit tonight because as a 60-day moratorium we have until May 20th to
 443 get this information back to the Board of Commissioners and without extending it
 444 we would need to hold that public hearing sometime prior to May 20th. So we
 445 would not have time to bring it to the Board of Commissioners for setting a public
 446 hearing date and then hold the public hearing the following meeting. I would like
 447 for the Board to set a date for the public hearing tonight so that we will know
 448 what that public hearing date is.

449

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

- 450 *John Morrison:* You mentioned 60 days, is that enough time for you to do the work?
- 451 *Dan Porter:* That is the ideal amount of time, and is the shortest period of time that we
 452 can do it in. Simply because by the Board of Commissioners meeting once a
 453 month, we have to go to the Planning Board, we would have to have our
 454 information to the Planning Board in April in order to get a report to the Board of
 455 Commissioners for a public hearing sometime before May 20th.
- 456 *John Morrison:* Would you be prepared to make reports at every meeting of the Board of
 457 Commissioners between now and May 20th on the progress or lack thereof you
 458 have made?
- 459 *Dan Porter:* Yes sir, we could give a status report.
- 460 *John Morrison:* And you are prepared to have a to-do list that would set a certain amount
 461 of time for study, a certain amount of time for proposed amendments, a certain
 462 amount of time to get it to the Planning Board, and to come back to the Board of
 463 Commissioners?
- 464 *Dan Porter:* I would have that for the next time we met.
- 465 *John Morrison:* That concludes my questions for you, the Commissioners may have
 466 some questions for you.
- 467 At this time, the Commissioners posed the following questions of Mr. Porter:
- 468 *Commissioner Garry Meiggs:* Mine is not so much a question as just a comment.
 469 Concerns about this data have already been raised in multiple areas. Me
 470 personally, it would not be hard for me to make any decisions using this data as to
 471 make it by. Seems to me this is really driven by, when do these tax credits run
 472 out? 2018?
- 473 *Dan Porter:* I do not know, I know that there are tax credits for this type of renewable
 474 energy and I'm not sure, there are federal tax credits and I believe state tax credits
 475 as well.
- 476 *Commissioner Garry Meiggs:* I read where the tax credits will go to 26% sometime in
 477 2019 or 2020, and then 22%. The state has already cut theirs out.
- 478 *Commissioner Randy Krainiak:* The state is already zero, right?
- 479 *Commissioner Clayton Riggs:* So North Carolina's credits are already zero and the federal
 480 plan cuts it several percentages every year.
- 481 *Commissioner Garry Meiggs:* I don't really think this counts as concerns so much as solar
 482 projects or renewable energy projects so much as it is maybe where they're placed
 483 and where they are allowed. Does that deserve maybe more looking at, probably
 484 so because I expect first thing that went into that UDO was just a plain 'carte
 485 blanche' deal.
- 486 *Dan Porter:* Yes sir.
- 487

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

488 *Commissioner Garry Meiggs:* We were not thinking about the location of these projects
489 here, not back then.

490 *Commissioner Clayton Riggs:* And we did not have any definitive information on what
491 setbacks or what type of barriers we should use for visibility. What are they going
492 to do to the residents that are 50 feet away from them or 100 feet away from
493 them? So, those setbacks and types of barriers will impact greatly on where they
494 can be located. Personally, I drove over to Gates County to look, I was not
495 pleased at some of the projects... how close to the road they are and on two of
496 them there was no buffer. I think some of that stems from the fact that they were
497 not regulated very well and that developers wanted to make a quick buck and get
498 them in the ground as fast as they could, and they knew that Gates County did not
499 have anything in their UDO to regulate it at the time. That almost happened to
500 Camden, because our UDO like you said a few minutes ago was kind of basic and
501 vague, we did not know what we were up against so we did not dwell very long
502 on any of the restrictions against it.

503 *Commissioner Clayton Riggs:* I do want to know, Mr. Porter, we do not intend on having
504 to hire an outside group to study this, right? This is going to be a staff project isn't
505 it?

506 *Dan Porter:* Yes sir. We are not going to hire anyone to do it. We would not be able to
507 get them hired within 60 days.

508 *Commissioner Clayton Riggs:* The cost of hiring consultants can be exorbitant
509 sometimes.

510 *Dan Porter:* No, and that may limit how much detail we go into in terms of the makeup
511 of solar panels. We may have to rely on other reports rather than independent
512 research.

513 *Commissioner Clayton Riggs:* I would like to ask County Attorney Morrison a question:
514 The way I understand it, 60 days is the maximum we can go at one time...

515 *John Morrison:* No sir, you can go more than 60 days but I would caution you not to do
516 that because then you begin to raise eyebrows. If you were to find at the end of
517 60 days, after diligent efforts, Mr. Porter had not been able to complete the
518 project, you can extend a moratorium but you have to go back through the same
519 safeguards we are doing tonight and he would have to explain why he couldn't get
520 it done and what yet remains to be done and when he is going to get it done. And
521 then you could extend it, say in 30-day increments or something like that. My
522 recommendation is to try to keep the heat on everybody and let's get this done in
523 60 days. The law is stern for a reason. Commissioner Krainiak has already
524 addressed it in park - private property rights. The legislature thought, 'well we
525 can't damage people but so much with 60 days'. Try to get it done in 60 days,
526 and if you can't then we will talk about it then. That would be my
527 recommendation, 60 days if you are so inclined.

528

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

529 *Dan Porter:* If I could add just one thing to that. If you were to extend it we would have
530 to have another public hearing, and we would have to advertise it. You can
531 implement a moratorium for 60 days by having one advertisement and one public
532 hearing, in order to go longer than 60 days you have to advertise more frequently
533 and there would have to be another public hearing to extend it.

534 *John Morrison:* That is an important point, I neglected to tell you that, thank you Mr.
535 Porter. When Mr. Porter and I were researching this we were aware that the most
536 you can do tonight if you are inclined is 60 days because we did not advertise this
537 twice. If you are going to go more than 60 days it has to be advertised on two
538 successive weeks.

539 *Commissioner Clayton Riggs:* I guess one of the questions that the people in the
540 audience want to know is that one special use permit that we have already granted
541 would not be affected by the moratorium.

542 *John Morrison:* It will not, they have vested property rights.

543 *Commissioner Clayton Riggs:* So, if you already have your permit in hand, you are not
544 affected by the moratorium.

545 *Dan Porter:* That is correct.

546 *Commissioner Randy Krainiak:* And the other two, did you say there were two more
547 coming up?

548 *Dan Porter:* No sir, we do not have their applications, we just know that they are out
549 there. We have had a couple of conversations with a company regarding a couple
550 of sites, and we have had inquiries from another relatively serious person and I
551 have heard rumor of two or three others.

552 *Commissioner Randy Krainiak:* Since there is nobody breaking our doors down, is there
553 any advantage to having a moratorium or are you just going to go ahead and do
554 your due diligence come tomorrow morning and start investigating it?

555 *Dan Porter:* I would suspect that after this discussion, if somebody is out there
556 contemplating they would bring an application in as soon as possible. And that is
557 the reason for having a moratorium is that we have the time to look into the
558 regulations and not have to process that application under our current rules.

559 *Commissioner Clayton Riggs:* I think one of the key points that I am interested in us
560 knowing about, and I am sure that the developers have already studied this very
561 hard but maybe they have not shared all of the information or maybe it has not
562 been researched very well, the levels of heavy metals and the mercury content -
563 this older environmental impact study mentions the fact that mercury is used in
564 the manufacturing of the solar panels and then I am come to understand that be
565 more modern solar panels eliminate that mercury.

566 *Commissioner Garry Meiggs:* And the more modern is a re-buildable panel.

567

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

568 *Commissioner Clayton Riggs:* So I think that maybe part of our moratorium may address
 569 the limitations of what type of materials will be used and the less toxic will be
 570 favored in each instance for permits going forward.

571 *Dan Porter:* I have no information on that, that is information I would have to find.

572 *Commissioner Clayton Riggs:* That would be one of your 'to-do' things as we move
 573 forward. I am not going to live long enough to be poisoned by a solar panel in
 574 Camden County but it is very possible that some of these younger folks or our
 575 future populations may have that problem cropping up around them. So we want
 576 to prevent rather than have to remediate afterwards, and if requiring particular
 577 types of building materials and particular locations aids in that then that would be
 578 part of the new UDO.

579 *Commissioner Garry Meiggs:* My suggestion on that, Mr. Chairman, would be to be very
 580 careful with that because the technology in this is changing so rapidly you are
 581 liable to name something that will knock your self right out of being able to use
 582 the best and brightest and most efficient that has come out. You have to be careful
 583 with that.

584 *Commissioner Randy Krainiak:* We just covered that 2 months ago when we approved
 585 the special use permit for the one that is under construction. They showed us that
 586 there are no hazardous materials.

587
 588 At this time, Mr. Porter asked if the board had any further questions for him. Hearing none, the
 589 floor was opened to public comment.

590
 591 **Public Hearing - Public Comments Section**

592
 593 *Herbert Mullin, Attorney at Law, 101 East Elizabeth Street, Elizabeth City, NC, 27909*

594
 595 *Herbert Mullin:* I have two particular people here who are experts in this field. But first,
 596 let me tell you of a lady of some years who called me last week and said "Herbert
 597 Taylor, I need you to help me". And I said I would be glad to and I said what's it
 598 about? She said "I have got a contract to place my 50 acres in a solar farm, and
 599 they are going to pay me some awfully good rent, and I really need that money.
 600 I'm older, I have limited income, and I really need it. Would you go to the Board
 601 of Commissioners and let them know of my need, let them know I am not trying
 602 to hurt anybody. This is my land, I did not buy it, I inherited it from my mama
 603 and my daddy. And I look to this money to cause me to have an opportunity for a
 604 reasonable lifestyle from here on to the rest of my life". She said "Please ask that
 605 Board of Commissioners not to put a moratorium, not to stop what I have been
 606 offered, not to have me run the chance of not having to have this money". She
 607 said "Please". And so I bring you that from the lady.

608 *Herbert Mullin:* I will let these experts speak, I am not an expert, I do not know much
 609 about solar farms but these men do.

610

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC Special Meeting – March 20, 2017

- 611 *Commissioner Ross Munro:* The lady that you told the touching story of, how old is she?
 612 *Herbert Mullin:* About 78 or 79.
- 613 *Commissioner Ross Munro:* So, she has survived 79 years so far? Is a 60 day
 614 moratorium out of the limit for this person?
- 615 *Herbert Mullin:* I don't know how the moratorium will affect her.
- 616 *Commissioner Ross Munro:* But 60 days is not too much to ask an entire population of a
 617 county to wait to make sure we do the right thing.
- 618 *Herbert Mullin:* And, should Mr. Porter, it's interesting to me as I understand it the last
 619 time you all looked at this ordinance was in 2015, and this is just barely 2017.
 620 There has got to be something said for that.
- 621 *Commissioner Ross Munro:* Back to my original question, 60 days is not too long to ask
 622 somebody to wait so the county can figure it out, correct sir?
- 623 *Herbert Mullin:* No, and of course, it may cause her project not to go forward.
- 624 *Commissioner Ross Munro:* I think if there is so much money in a project to go forward,
 625 60 days is not too long to wait for a company to put a pause on it. We can put a
 626 pause on it, and they can come back in 60 days.
- 627 *Herbert Mullin:* Oh, I understand definitely, the possibility exists that it may end her
 628 opportunity to lease her property to the solar developer.
- 629 *Commissioner Ross Munro:* We would not want to do something that might hurt other
 630 citizens of the county either, would we sir?
- 631 *Herbert Mullin:* Well, I know you would not and I know these gentlemen here who
 632 represent major solar farm people have not and would not do such because if it
 633 did it would cause them repercussions throughout Eastern North Carolina. And
 634 frankly, in Camden County the number of acres, I think you said it was a 50-acre
 635 permit issued, and the number of farm acres is far in excess of that. In Currituck, I
 636 mean, all we are doing is following the big dogs. Currituck has numerous solar
 637 farms and others under contract and so they stopped it after they already have it
 638 going. Pasquotank, I doubt there will be as large a solar farm in all of Camden
 639 County as there are one or two in Pasquotank. So, we are limited, our lands are
 640 limited, but more than that, a solar farm cannot be in existence unless they have
 641 connection lines and a power company to sell their solar energy to. They cannot
 642 just put them up where they want to. They have to implement them through the
 643 utilities, and they can only put them where the utilities can accept the current.
- 644 *Commissioner Ross Munro:* True, and then on top of that, aren't we forced to buy that
 645 higher priced solar power generated from a solar farm and doesn't that raise the
 646 cost of electricity for everybody in the county?
- 647 *Herbert Mullen:* Utilities Commission regulates that, I do not.
 648

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

649 *Commissioner Ross Munro:* But, that is how it works, correct sir? So actually, we are
650 forced to buy solar power at a higher right so costing a little bit more out of our
651 pockets for everybody in the county to pay their utility bills, isn't that correct?

652 *Herbert Mullin:* I am told it is cheaper than nuclear energy, and nuclear energy is by and
653 large what you are buying now because coal is bad because of coal ash, and the
654 government supports what makes it possible for any of us to afford it. So I don't
655 think that the solar panel is an opportunity to have some cheaper current then we
656 have had before, it is far cheaper to have solar panels I am told then it is to have
657 nuclear power plants.

658 *Commissioner Ross Munro:* I think that the cost of the solar panel per megawatt-hour is
659 \$231 of tax subsidies that makes it affordable, isn't that correct?

660 *Herbert Mullin:* I am not sure, these gentlemen would know and can tell you.

661
662 At this time, County Attorney John Morrison asked Attorney Mullin if he would like to direct the
663 questioning of the two gentlemen he referred to. Attorney Mullin indicated that County Attorney
664 John Morrison should direct the questioning.

665
666 *Mark Pearson, 3104 Bandol Lane, Oakton, Virginia, 22124*

667
668 *John Morrison:* Mr. Pearson, I am going to ask you a few questions just to move the ball
669 along, background, and then you will have all the time you reasonably need to tell
670 us some interesting facts I'm sure we don't know about solar energy.

671 *John Morrison:* What is your occupation sir?

672 *Mark Pearson:* I am a solar developer, solar Farms.

673 *John Morrison:* What company are you associated with?

674 *Mark Pearson:* Solar Access USA.

675 *John Morrison:* Is that your firm, your company rather?

676 *Mark Pearson:* That is mine and my partner's company.

677 *John Morrison:* And you currently have an application pending in Camden County?

678 *Mark Pearson:* We have an incomplete application.

679 *John Morrison:* So it has not been submitted yet, is that correct?

680 *Mark Pearson:* That is correct.

681 *John Morrison:* So if a moratorium was granted, you would be affected by it?

682 *Mark Pearson:* Yes we would.

683 *John Morrison:* What is your educational background sir?

684 *Mark Pearson:* I have a double major in geology and computer cartography from Rutgers
685 College.

686

CAMDEN COUNTY BOARD OF COMMISSIONERS
BOC Special Meeting – March 20, 2017

- 687 *John Morrison:* Computer cartography?
- 688 *Mark Pearson:* That is computerized map making.
- 689 *John Morrison:* And how many solar farm developments have you been involved in?
- 690 *Mark Pearson:* I am currently working on 4, and my partners, who are working with us
691 on the one we are contemplating here have done in excess of 25.
- 692 *John Morrison:* Your company right now has no active solar farm, is that correct?
- 693 *Mark Pearson:* That is correct. Well, yes, Solar Access USA has none. But these
694 companies, these LLC's are actually put together for a particular project.
- 695 *John Morrison:* Ok, I understand that. Do you have any special training or education in
696 solar farm construction, operation, decommissioning, and environmental impacts?
- 697 *Mark Pearson:* Nothing other than what I have learned on the job and my academic
698 background lends itself to finding good sites for solar farms and that's basically
699 what I'm here to talk about today.
- 700 *John Morrison:* Would it be a fair statement that flat cleared land is conducive to solar
701 farm development?
- 702 *Mark Pearson:* Yes.
- 703 *John Morrison:* And Camden has a lot of that.
- 704 *Mark Pearson:* It does.
- 705 *John Morrison:* Please feel free sir now to make your presentation, and this is not a
706 formal court proceeding so you can bring in hearsay, you can address your
707 comments however you want them. And the Commissioners may have some
708 questions.
- 709 *Mark Pearson:* What I would like to do is, the old adage "a picture tells a thousand
710 words", I have a map basically it's of Camden County, Currituck County, and
711 Pasquotank County. It has a picture of substations, and I think it would be very
712 enlightening for everybody here, because you would all look at it and go "wow, I
713 am glad I got this information". So here we are, I don't know if you can all see
714 this, but basically it is a satellite picture of Camden County in the middle with
715 Pasquotank and Perquimans to the West and Currituck County to the east. There
716 is also a transmission line, which you probably all know where it is, it bisects the
717 county. There are only a few places in the county where you can put a solar farm.
718 95% of the county you cannot put a solar farm on economically. The reason is
719 you need what is called three phase power, and we have all seen it. If you go out
720 to 158, that comes across from Elizabeth City, or actually right out here you will
721 see a pole and then you will see a cross on the top with 3 wires - that is three
722 phase. And not only do you need that three phase, but you need the higher level of
723 that which is 34000 volts, they call it a 34kv line. Now they emanate from
724 substations. So you have to put a solar farm where that line goes.
- 725

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

726 *Mark Pearson* (continued): Now, for Camden County, first of all Camden does not have
 727 any substations which is why it does not have any solar farms. And because it
 728 does not have substations, it will never have many solar farms at all. You just
 729 cannot put them here without a substation. So, what you have today is to the right
 730 in Currituck County is to substations one is called Sligo and the other is called
 731 Shawboro. Now, there is no more capacity in those substations, meaning if you
 732 wanted to you could not build a solar farm and hook it up there. So, everything to
 733 the east is out. At the intersection of Route 34 and 158, there is a transmission line
 734 running through there and right on that corner there you see three phase that
 735 comes down from the Sligo substation down 34. That line and the line coming
 736 across from Elizabeth City are the only two places in the county, and wherever
 737 those three phase goes that you can even hook a solar farm up to. All the land,
 738 which looks like at least 50% feel and that is north of 158 you cannot put a solar
 739 farm on. There is no transmission line, there is no three phase power. Maybe
 740 there's a little that runs up 343, but it is of too low voltage to put one on. So, not
 741 only is there very few places to put it but the two substations in Currituck County
 742 are already full, so they really have nothing to worry about over there. The
 743 Pasquotank substation is full and there is just a little bit of room left in the
 744 Elizabeth City substation. The two farms that are being contemplated are going to
 745 take the remaining capacity, so after these two farms are done, that is it for
 746 Camden County.

747 *Commissioner Clayton Riggs*: I live 13 miles from that transmission line, and one mile
 748 from my house there is a solar farm going to be. I live in the bottom end of this
 749 county and that gentleman sitting right back there in that corner has a 50-acre
 750 solar farm and they have already put steel in the ground.

751 *Mark Pearson*: And that is on 3 phase power correct?

752 *Commissioner Clayton Riggs*: That is on 3 phase power in Shiloh.

753 *Mark Pearson*: That goes up to, it would have to probably, to the Shawboro or Sligo
 754 substation. If you got on that line and started following it, they don't connect to
 755 transmission lines. Transmission lines go to substations, three phase power goes
 756 to substations, but the two don't connect. And, since those are already full, you
 757 could not put a second one on that line today. It's over.

758 A member of the audience asked who is it that says when the substations are full.

759 *Mark Pearson*: Dominion Power Company can tell you that information.

760 Chairman Clayton Riggs reminded the audience that if they want to speak, they will have an
 761 opportunity to address the Board and ask questions, but to let those at the podium give their
 762 presentations.

763 *Commissioner Clayton Riggs*: Even though we are not on the transmission line, the three
 764 phase power goes back to the Shawboro substation and it is entered into the grid
 765 at that point.

766

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

767 Mark Pearson: Yes.

768 Commissioner Clayton Riggs: So, the first statement you said that the only place we
769 could put one is on that three phase transmission line, was a little bit misleading
770 because we can put it in other places but it has to be on one of those legs up that
771 three phase power coming off.

772 Mark Pearson: Yes, I forgot to use the word, if you say three phase it is a distribution
773 line. Transmission line is 230,000 volts, that is the one running through here. The
774 only way to hook one of those up is to get 1000 acres, build your own sub station,
775 and then go directly to the transmission line. Now if you follow the line out of
776 Elizabeth City cross to Shawboro, there is no land that is there. Frank Williams
777 has 175 acres, I believe the Browns have couple hundred acres, but you need 1000
778 acres all together, like the picture that Mr. Porter showed of the Sun Energy 1
779 which was about 1,400 acres, that does not exist here. So you will never have to
780 worry about the big ones either. So really what is left, unless, the only way this
781 can change is if they add more big transformers in these substations, if they do,
782 that but in order to do that it makes the project economically unfeasible.
783 Everything is very competitive out here. If they don't go for one here, in other
784 words to interconnect, you have to have a price of about \$1,000,000 or less to do
785 it. If you build a substation you are up in the 5 to 10 million dollar range. So
786 therefore, it is just not going to make sense. So the only way, basically what's left
787 is really just a couple of spots that come across from Elizabeth City and then start
788 going down towards Shiloh, but not really even that far, really just outside of
789 Camden and at that point there is a step down transformer and so forth. Camden
790 County has really nothing to worry about being inundated with solar farms. That's
791 really it in a nutshell. And so just another couple more stats, I believe Camden
792 County has 306 square miles, is roughly 195,000 and change acres, the land we
793 are talking about for these two small solar farms and a midsize one is about three
794 hundred acres that represents about .1% of the land in Camden County. And that
795 might be the only solar farms ever. You just can't take thousands of acres
796 anywhere you want build a solar farm, it just does not happen. The other thing I
797 would like to mention as far as what you have seen throughout North Carolina is a
798 bunch of these 50-acre solar farms, 5 megawatts, you see them all over the place.
799 That game is over, the reason that they proliferated so much is that North Carolina
800 passed a law that guaranteed they would buy the power for up to a 5 megawatt
801 farm for up to 20 years, this was called a power purchase agreement or PPA. That
802 is done. It is now down to one megawatt over 10 years which means 10 acres, it
803 just doesn't make any sense, it's just not economically feasible, nobody's going to
804 do it. So, unless you have already started a project over the past year, what you
805 are going to see is in a couple of more years, solar is pretty much over in North
806 Carolina. Now, you still have wind, and some other things that you can potentially
807 do, but I don't see in the economic models that we have to work with to price
808 these things where you can ever build one based on this. I have just a couple of
809 other comments, there's no recycling because nobody has ever decommissioned
810 one.

811

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

- 812 *Commissioner Clayton Riggs:* Is your project the 200 acre project?
- 813 *Mark Pearson:* Yes sir.
- 814 *Commissioner Clayton Riggs:* So what you have told me in the last seven minutes while
815 you were talking is "let me build mine, and nobody else will come". Is that what I
816 heard?
- 817 *Mark Pearson:* That is a good way to put it.
- 818 *Commissioner Ross Munro:* Also I have heard that it is not commercially viable to build
819 them without the taxpayer subsidies.
- 820 *Mark Pearson:* Well, it is not commercially viable because there is no more room left in
821 the substations. It's like trying to book a hotel room when there is no vacancy.
822 You are just not going to get a room.
- 823 *Commissioner Clayton Riggs:* Ok, let's talk about how easy substations are. That little
824 blue substation that is way up there on US HWY 17 that is on your map, that little
825 blue substation, I don't know how long it took them to plan it, but it only took a
826 couple of incentives and the fact that there was an opportunity to make money and
827 for growth of the county for that thing to just pop up in the middle of South Mills.
- 828 *Mark Pearson:* And that is a switching station, it is not a substation with transformers. If
829 you go there, there are none of those big boxes that basically take the high
830 electricity down...
- 831 *Commissioner Garry Meiggs:* Oh yes it is.
- 832 *Commissioner Clayton Riggs:* It is his substation (referring to Commissioner Garry
833 Meiggs).
- 834 *Mark Pearson:* I just drove by it today and all I saw were the switches. I am not arguing.
835 There may be, if they added one up there, but as of last year when we did this
836 planning there was no more.
- 837 *Commissioner Clayton Riggs:* And part of what we are thinking about there is a lot of
838 very commercial developable land up there that we have to consider in this whole
839 plan that we are talking about. So, when we say 50 or 100 acre, whatever the
840 wattage you have on them is, solar farms, technically speaking somebody could
841 go up there and put one like a quarter of a mile from it and wire to it. If there's as
842 much money in this business as some people portray, because you've got to be
843 making money in order to pay a farmer a high-dollar amount per acre. Somebody
844 out there is making money if the farmer is getting a couple of hundred dollars an
845 acre to raise corn and then a solar developer comes in and gives him for example
846 \$750 to stop raising corn so they can put a solar panel there, there are people
847 making money at it because you don't pay the landowner that kind of money and
848 not make money yourself.
- 849 *Mark Pearson:* We would not be in it to lose money.
- 850

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

851 *Commissioner Clayton Riggs:* Exactly what I am saying. So now, what we are trying to
 852 do with this 2 month moratorium is give us an opportunity to study this so that
 853 setbacks and local regulations can be put in place so that when I drive from my
 854 house to this Courthouse I don't drive by your solar farm glaring at my face. If
 855 there are some beautiful trees, shrubbery, or something and a nice little buffer
 856 around it so that it does not distract from the beauty that people come here for.
 857 There are two things that we have, quality of life and we have farmland. You guys
 858 want to use the farmland. So if you want to use the farmland, you are going to
 859 have to do it within a set of parameters that we are going to work on setting up, or
 860 then the other alternative Currituck County just said, we are going to prohibit
 861 them all together. That is what the guy told me on the phone today, Currituck
 862 County prohibited them. There are three choices, we could go like we are going,
 863 we could do a moratorium, or we can prohibit.

864 *Mark Pearson:* And I'm not arguing that and let's talk about Currituck County. Their
 865 transmission lines don't bisect in the short, they run north and south the long way
 866 of the land. So you can grab 1,000 acres in a bunch of different places there and
 867 build a substation and do that. You can't really do that here today, unless you
 868 want to all of a sudden kick everybody off their land and rezone it back to
 869 agriculture, which is not going to happen. It's all about the devil is in the details.
 870 Camden County itself, for example when you say, there's that huge chunk of
 871 Camden County that is just completely square, literally north of the courthouse, if
 872 you went right North I think it even has a little airstrip there because there are no
 873 transmission lines or anything even running anywhere near there that would never
 874 even be a candidate. Unless for some reason...

875 *Commissioner Clayton Riggs:* You would have to fight with the Navy over that.

876 *Mark Pearson:* I'm just telling you the economics. What I am really trying to do is share
 877 with you the economics, and my job is to find good sites. There's only one good
 878 site or two and all of Camden County and I will never look again because I have
 879 already looked over it with a fine-tooth comb. It has to be on big three phase
 880 commercial power, and it has to have access to an open substation. There is only
 881 one open substation left and that is Elizabeth City, and they only have a little bit
 882 of capacity left. After these two, and I would recommend you jumping on it
 883 because if you don't someone else will take them and then you won't have any. I
 884 would guess that the County probably just wants a few but they don't want to be
 885 overrun with them. My point is that I want to alleviate any fears that somehow
 886 these things can get blanketed and they can not. Also there are some very good
 887 points brought up about toxicity and reflective and so forth, these higher
 888 efficiency panels really absorb the sunlight. They are really matte kind of colored,
 889 you are not going to see a reflection. You will see them if you look for them, but
 890 it's not going to be like a skyscraper that you can just see the reflection. The more
 891 light that is reflected back the less that is absorbed. And the way they build them
 892 today, there is almost no toxic or heavy metals in there at all. And if you compare
 893 it with burning coal, coal puts way more mercury in the atmosphere than a solar
 894 field would. You can't even compare it.

895

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

896 *Mark Pearson* (continued): As a matter of fact, tuna today is better to eat because there
 897 has been less coal-burning and that has been the number one way in which coal
 898 got into the atmosphere which is mercury would get in the water and the tuna
 899 would eat it through the food chain. So it is, it uses maybe 1% of the carbon
 900 compared to coal, and it probably uses 2-3% of the carbon compared to natural
 901 gas. There is more money for the county, environmentally friendly, take the same
 902 piece of land, no pesticides no fertilizers, no herbicides, for 30 years. No plowing,
 903 no dust. There is always 18 inches of ground cover, no bare dirt once it is in place.
 904 And lastly as far as how safe they are, this is proven technology, they are on
 905 schools, nurseries, hospitals, houses, they are everywhere. And there has never
 906 been any negative health effects that anybody has ever attributed two solar panels
 907 in place.

908 *John Morrison*: Sir, if you could would you speak to the increase in the tax base, if any,
 909 and jobs this would create.

910 *Mark Pearson*: Yes, it will, but what I would really like to do is get you hard numbers as
 911 opposed to me just saying 'yes it is better economically'. At any one time when
 912 they are building this, you will have at least 100 temporary workers working in
 913 the surrounding communities, so it is restaurants, it's everything. Perfect example,
 914 I am doing a project in Culpeper County, and I am talking to a land owner who
 915 grows hay and he said 'You know what? I just got a call yesterday from the one
 916 that Dominion is building in Remington for Microsoft and they just ordered a ton
 917 of hay from me. I had no idea this order was going to come, came out of the blue.'
 918 here is a farmer who just got a great big order that he never would have got to
 919 help build this thing. So it is good for the economy and the tax base is going to be
 920 better because first of all it comes right out of land use so that just bumped it up
 921 too. I am just saying that if you go through environmentally, culturally, and
 922 economically, it is a win on all three. Thank you very much.

923 *Commissioner Clayton Riggs*: We have another gentlemen who wants to talk. And then,
 924 Miss Linda Nwadike wants to talk.

925
 926 *Louis Matheus, of Boco Raton Florida, representing TW Solar, an International Solar Developer*
 927 *based out of Barcelona Spain.*
 928

929 *Louis Matheus*: TW Solar already has some projects in the ground here in North Carolina
 930 and a number of active projects under development.

931 *John Morrison*: Before you go any farther sir, would you give us your educational
 932 background and your expertise?

933 *Louis Matheus*: I am a civil engineer by training, I have a masters degree in business out
 934 of Colorado University, and I have, I think I am going on 10 years now on solar
 935 and renewable energy field in general.

936 *John Morrison*: Are you a licensed engineer sir?

937 *Louis Matheus*: I do not have a professional engineer license, no.

938

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

939 *John Morrison:* But you did take a degree in engineering?

940 *Louis Matheus:* Yes

941 *John Morrison:* And how many solar farms have you worked on?

942 *Louis Matheus:* Personally, I have over three hundred megawatts of renewable energy
943 having been developed as solar and wind. The company I am representing, TW
944 Solar, has a track record of one gigawatt of solar projects worldwide.

945 *John Morrison:* But how many have YOU worked on personally?

946 *Louis Matheus:* 300.

947 *John Morrison:* Ok, thank you.

948 *Louis Matheus:* So, there are a number of points to address as well as other points
949 throughout the conversation tonight, I want to address some of them. I agree with
950 Mr. Pearson on there are limitations and how much solar you can put in Camden
951 County. These stem from two basic points. What Mr. Pearson mentioned was
952 access to transmission. There are only so many places that you can connect a solar
953 plant to the grid economically. A developer always has the option to upgrade the
954 system so that more solar can be brought online, but at that point they have to pay
955 for the upgrades themselves. The second limitation comes from load. How much
956 power is the system demanding? You cannot produce more power then the system
957 needs. At that point you have to curtail production by taking your plant offline
958 and you are losing the power you are producing. That hurts the economics really
959 fast. So you always size the project so that it only provides as much power as the
960 system can take at any given point in time. Further you have the limitation that the
961 grid here operated by the city municipality and also Albemarle EMC interconnect
962 with Dominion Power, I believe, and Dominion being part of the PJM network up
963 in Virginia, they have stringent regulations. Nobody that is not part of the PJM
964 system can feed power into the PJM grid. So effectively, Dominion will put a
965 constraint that systems cannot produce more power then the system is handling
966 because then the power would flow into their system and they won't allow that. So
967 it is true that there are limitations in the grid. I have not studied the entire grid and
968 the county to assert how many points you can actually put or how many
969 megawatts. We have not conducted our study for the project that we are interested
970 in putting here in Camden County. However, we do have to have a technical study
971 done on the interconnection request to make sure that the substation, and
972 transmission line, can handle the output of a solar system without overloading the
973 system. So the intent of our study is for it to tell us how much or how big can a
974 solar system be without compromising the grid and without having to incur a
975 significant capital expenditure to upgrade the system. That will be our goal, that
976 will essentially limit the solar system. Our estimate is that it can be anywhere
977 between 20 and 7 megawatts right now. 20 would be the maximum capacity on
978 the infrastructure, seven being the load that the system is holding. So somewhere
979 in between, we think, is the size our project will be.

980

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

- 981 *Louis Matheus:* Addressing the topic of toxicity...
- 982 *Commissioner Tom White:* How many acres are you talking about putting in?
- 983 *Louis Matheus:* If we go for a system of 20 megawatts, that is the biggest we consider we
 984 can do, it would be at most 160 acres. And it can go down from there, it can be
 985 down to 100 depending on the size of the parcel.
- 986 *Commissioner Ross Munro:* And do you agree with the other gentleman that there is only
 987 a couple of viable places in Camden County that you can actually put a solar
 988 farm?
- 989 *Louis Matheus:* Intuitively, yes. But I have not done a comprehensive study of the entire
 990 grid. But yes, just by the limitation of load you cannot put too many megawatts.
 991 You would need something to actually use that power, if in the future you have a
 992 lot of consumption here, you put an industrial park, you put a paper mill,
 993 something to that effect that can actually draw a lot of power from the grid, that
 994 opens up capacity for more development. But up until that happens the power
 995 does not have anywhere to go so it would be restricted.
- 996 *Louis Matheus:* On the topic of toxicity, the panels are sealed. They are meant to sustain
 997 being put out there for 25 to 30 years without breaking down. If there are any
 998 heavy metals, they would be contained inside. As soon as one of those panels
 999 breaks or stops functioning it has to be replaced. There would be a potential
 1000 problem if they were let to sit there at the site broken for many many years. That
 1001 is the only scenario I can picture. For them to release any heavy metals, they
 1002 would have to burn upwards of 1000 degrees Fahrenheit, and I do not think that a
 1003 wildfire on agricultural land would ever reach that. I have not seen the concerns
 1004 of toxicity come up anywhere else, and I have worked in projects in several states
 1005 in the US including North Carolina, Colorado, California, Texas, and the toxicity
 1006 has never really come up as a concern, and also in other countries we have
 1007 worked in such as Central and South America as well. The toxicity of the panels
 1008 themselves has never really been a concern. In terms of electromagnetism, there is
 1009 no equipment that puts out excess of electromagnetic fields. A refrigerator or
 1010 television in your home would put out as much as the inverter, and the inverter is
 1011 just by definition of where it is located is sufficiently distant from any permanent
 1012 structure. That would not affect anyone. And anyway, the negative health effects
 1013 of electromagnetism have never been able to be proven. So you are no worse off
 1014 having a solar system than you are with having power lines for your TV in your
 1015 bedroom. On the topic of the cost of solar, the legislation that allows development
 1016 of solar in North Carolina that has accounted for this boom is based on a piece of
 1017 Federal legislation called PURPA (Public Utility Regulatory Policies Act). The
 1018 way PURPA works is, it says that as long as a renewable energy generator or a
 1019 co-generation facility can produce power at or below the utilities avoided cost
 1020 then the utility is forced to buy it. That is the way it works, so, the only way the
 1021 solar system can get a PPA (power purchase agreement) is if they can sell that
 1022 power lower than the utility can generate it currently.
- 1023

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1024 *Louis Matheus* (continued): The idea is that the more solar that you put in the system the
 1025 cost for everyone starts coming down. Every time you put a request for a large
 1026 solar system above, it used to be 5 mega watts now it's one megawatt, before you
 1027 can get a power purchase agreement with the utility, the utility will do a study to
 1028 see what is their avoided cost and that is the power purchase agreement they will
 1029 offer. If you can, in fact, as a developer, produce power cheaper than that then
 1030 you have a deal. If your cost of generation is higher you wouldn't sign the PPA
 1031 and you do not have a project. So, just by the concept of the legislation this is
 1032 supported by the construction of more solar systems can not negatively affect the
 1033 rates in the state. Now, what brought me out here today, I flew in just for this
 1034 public hearing, when I read the proposed moratorium, my concern was mostly on
 1035 the language that was using, seeking before the public hearing, I understand the
 1036 concept of revising the ordinance but it seems like the end of the moratorium was
 1037 to limit or prohibit the development of solar in the county. There is a particular
 1038 phrase in the document I saw that raised that concern. I want to express that as a
 1039 developer, we work with the county, we work with land owners to do solar
 1040 projects right, we do not want any enemies if we can make everybody happy with
 1041 our solar system our work is all the easier. So I would encourage the county to
 1042 look at putting an ordinance in place that would allow everybody to be happy with
 1043 development. There is a suggested template ordinance already prepared by the
 1044 NC Sustainable Energy Association, I brought a copy of that with me. I've been
 1045 in contact with them and they provided some documentation that you might find
 1046 useful. I would be happy to share that with you. Again, this is not our product,
 1047 this is mostly from the NC Sustainable Energy Association. So, as long as the
 1048 moratorium is put in place for the sole purpose of revising whether your
 1049 ordinance is sufficient to allow for sustainable development of solar projects in
 1050 harmony with the community, with the environment, with the alternative uses of
 1051 the land, we are ok with that. We would encourage you to not consider limiting
 1052 because market and technical factors will do that for you and also you are
 1053 depriving the community of a lot of the benefits that solar can bring. I have some
 1054 figures here on the solar benefits, again these are not prepared by me, but by the
 1055 NC Sustainable Energy Association. Up to now, they can attribute almost 5,500
 1056 full time equivalent jobs in North Carolina because of the solar industry. In 2016
 1057 alone, solar revenue from NC came up to 1.4 billion dollars. The agricultural land
 1058 taken out of farming because of solar developments statewide is just .2% of the
 1059 entire NC cropland. Again, these are numbers that are readily available, and I'll
 1060 be happy to share them with you if you need them. A solar system of about 10
 1061 mega watts would cost somewhere between 20 and 50 million dollars, depending
 1062 on the technology that is put in place. I'm not too sure how the county taxes
 1063 developments, but I'm sure it has to be over that number on the capital expense of
 1064 the solar system. So, just think about the tax revenue increase by bringing in a
 1065 solar system that is also not bringing any burden on the county elsewhere. You
 1066 don't need additional services, you don't need to change anything, the solar
 1067 developer will bear all the cost and the community will benefit at large from the
 1068 tax revenue. With that, I'll take any questions you may have for me.

1069

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1070 *John Morrison:* If I may make a comment sir. I wrote a letter to the commissioners with
 1071 a model of a moratorium for 60 days. That letter is a public record. You are
 1072 welcome to it, I went to great lengths and the commissioners are very aware that
 1073 they should not have formed an opinion before tonight, that there would be
 1074 additional evidence and the question before them is to impose a moratorium or
 1075 not on my recommendation of no more than 60 days. So there is, I can assure
 1076 you, the fix is not in. Everybody was told to keep an open mind. I have not heard
 1077 anybody talk about a complete prohibition of solar farms. You would be available
 1078 to consult with our Planner if a moratorium was granted for 60 days, correct?

1079 *Louis Matheus:* I believe so, yes.

1080 *John Morrison:* As to give input, to suggest research materials, model ordinances, and
 1081 answer questions?

1082 *Louis Matheus:* As a matter of fact, I plan on meeting with Mr. Parks tomorrow.

1083 *John Morrison:* That would be one of the purposes of a moratorium. Alright. Thank
 1084 you.

1085 *Commissioner Tom White:* Lets say, 10 or 15 years down the road, maintenance, do you
 1086 all retain ownership or do you sell once its built and finished? Will you sell that
 1087 project?

1088 *Louis Matheus:* There are several factors that come into play there.

1089 *Commissioner Tom White:* Who is going to continue the maintenance, I guess is my
 1090 concern.

1091 *Louis Matheus:* The way the company I represent, TW Solar, works, they usually do the
 1092 early development when they have all their licenses / permits in place, they bring
 1093 a partner that will be the ultimate owner of the system. Usually there is a transfer
 1094 of ownership when the plant reaches what they call commercial operation date,
 1095 the formal day when you have the ribbon cutting and power starts flowing into the
 1096 grid. At that point, we would transfer ownership to the long term owner of the
 1097 system. There are developers who keep ownership of the project throughout their
 1098 life. There are some that develop because there is a tax play here, because of the
 1099 production tax credits, federal incentives, some people come in with the intent of
 1100 pulling out the tax equity. So after the tax benefits are exhausted, usually within
 1101 3-5 years, they move out and they sell the project to somebody else. Now the
 1102 licenses are fixed for the plant, so the economics of the project and the permits are
 1103 fixed once the project begins operation. If there is a bond required on the system,
 1104 whoever buys the system has to maintain the bond.

1105 *Commissioner Tom White:* So, basically whoever the ownership, it could keep moving,
 1106 and they are going to be responsible, whoever that might be, to continue
 1107 maintenance and then at the end of the 20 or 25 years to dismantle and get rid of
 1108 it, if it's no longer in use.

1109

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC Special Meeting – March 20, 2017

- 1110 *Louis Matheus:* Correct.
- 1111 *Commissioner Tom White:* So it wouldn't be you, it would be a successor of a successor
 1112 of a successor probably.
- 1113 *Louis Matheus:* It is potentially so.
- 1114 *Commissioner Clayton Riggs:* So this is kind of like bank mortgages, home mortgages.
 1115 You could build it, get the tax money off of it, sell it to the first owner, he could
 1116 find someone that could pay him a profit off of it and he would sell it to the next
 1117 guy, by the end of the 24 years, we could be the 5th or 6th owner.
- 1118 *Louis Matheus:* Even the utility company sometimes is the ultimate owner. If you look
 1119 at big utility players in the US like NextEra, which is Florida Power and Light, or
 1120 Xcel Energy in the mid west, or even Duke or Dominion, they tend to be the long
 1121 time owners of some of the systems that are built by somebody else, connected
 1122 into their system and then they take them over.
- 1123 *John Morrison:* Sir, if you could, if I may, Mr. Chairman, I know it would be of interest
 1124 to the board here, what kind of jobs would this produce for locals, how long
 1125 would that last, and what kind of salaries would it pay?
- 1126 *Louis Matheus:* The biggest impact on jobs is mostly during construction, which is when
 1127 you need the most labor. After construction, there is limited need. You do have
 1128 to do some maintenance, you always need people on the ground. You want to be
 1129 checking the panels and inverters regularly. Also, you need to do some cleaning,
 1130 one or two cleanings, depending on the area. The panels have to be free of dust
 1131 and other debris in order to be producing.
- 1132 *John Morrison:* Would there be any regular full time employment for Camden County
 1133 residents?
- 1134 *Louis Matheus:* There has to be, not necessarily Camden in all honesty, it is a job that
 1135 takes regular maintenance tasks, so one person could serve several systems. They
 1136 don't necessarily have to be based out of here. I don't have all that expertise in
 1137 asset management, my job has been more on the development side but I'm sure
 1138 the other entities in the state can attest to that.
- 1139 *Commissioner Clayton Riggs:* So, permanent full time employment for one solar farm,
 1140 lets say a 5 mega watt system, you have one employee that does the daily checks
 1141 or weekly checks on this thing?
- 1142 *Louis Matheus:* You have 2 or 3, you need several skill sets. You need an electrician,
 1143 for cleaning it doesn't have to be a skilled labor.
- 1144 *Commissioner Clayton Riggs:* Some of the guys who clean them are just contract guys,
 1145 they go drive down through the middle of them with power washers and wash
 1146 them down.
- 1147

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC Special Meeting – March 20, 2017

- 1148 *Louis Matheus:* Yes.
- 1149 *Commissioner Clayton Riggs:* So that guy is a twice a year employee. I guess what we
 1150 want to know is how many full time employees are going to be there every day?
 1151 Just one or two?
- 1152 *Louis Matheus:* Yes, and it's hard to say, but yes, and I can find you better statistics to
 1153 attest to that. I'm sure I can consult with the NC Sustainable Energy Association.
 1154 Again, my work centers on the development and not on the operation of the solar
 1155 farm. Perhaps someone else later can provide some information about that.
- 1156 At this time, Chairman Clayton Riggs asked if there were any further questions for Mr. Matheus.
- 1157 *Commissioner Ross Munro:* If a 60 day moratorium was enacted, would you still be
 1158 pursuing building a solar farm in Camden after that 60 days?
- 1159 *Louis Matheus:* It would certainly impose a 60 day delay on us. The next step for us is
 1160 to begin the interconnection studies, the system impact study, we have to go talk
 1161 to the utility company and put a formal request with them to allow
 1162 interconnection of a solar plant where we want it.
- 1163 *Commissioner Clayton Riggs:* 60-day moratorium, while we are studying the ordinance,
 1164 doesn't affect any of that work at all.
- 1165 *Louis Matheus:* We wouldn't start our work up until the moratorium has lapsed, so it
 1166 essentially pushes us 60 days, because we don't want to start that study...
- 1167 *Commissioner Clayton Riggs:* No one is going to starve to death while we wait those 60
 1168 days, though are they?
- 1169 *Louis Matheus:* Granted. My concern is more that the moratorium would lead to a
 1170 permanent limitation or prohibition of solar, more than the concern about the
 1171 moratorium itself. Thank you.
- 1172 At this time, Chairman Riggs recognized the representative from Sun Energy 1, Ms. Linda
 1173 Nwadike.
- 1174 *Linda Nwadike, of Morrisville NC, representing solar developer Sun Energy 1*
- 1175 *Linda Nwadike:* I'm representing Sun Energy 1. My degree is in chemical engineering.
 1176 I also have a professional management certification.
- 1177 *John Morrison:* Would you give the clerk your address please.
- 1178 *Linda Nwadike:* I can be reached at 192 Raceway Drive, Morrisville, NC.
- 1179 *John Morrison:* Thank you. Go ahead and tell us what you like please.
- 1180

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1181 *Linda Nwadike:* First, I want to thank you guys this evening, and as a developer with
 1182 Sun Energy 1, we love ordinances, don't get me wrong. Those are the rules put in
 1183 place for us to follow. And we don't have to second guess anything. So, in
 1184 regards to the ordinance, we love that idea, we don't mind the ridged rules you
 1185 might be placing on us, however I just have a couple of concerns that I'd like to
 1186 discuss this evening. One of the things mentioned earlier by Mr. Porter, was in
 1187 regards to the DEQ [Department of Environmental Quality]. And of course, Sun
 1188 Energy 1's site was also mentioned, so I have to at least go through it and discuss,
 1189 so give me a moment.

1190 *Linda Nwadike:* One of the things mentioned was that panels contain toxic components.
 1191 And this is incorrect in regards to Sun Energy 1, we usually utilize a silicon based
 1192 panels, and when I was up here in January, I brought a sample of the panel for
 1193 you guys to take a look at, which all of you guys touched. There's really nothing
 1194 in it, it's made of sand, enclosed with glass on it. So the panels that we utilize are
 1195 not toxic at all.

1196 *Linda Nwadike:* In regards to, I'm looking through this documentation, it also states that
 1197 there is a negative recycling value. That is again incorrect, like Commissioner
 1198 Meiggs mentioned, this article, I think it was 2015 when it was written,
 1199 technology changes as you all know, and again this is incorrect, because the
 1200 panels have a lot of salvage values in them. They can be recycled. Even in the
 1201 land fill, the panels that we utilize. So I just want to touch base on that a little bit.

1202 *Linda Nwadike:* There was mentioned a loss of wildlife habitat, and that is the same
 1203 thing if you have a subdivision coming in. The wildlife, there isn't any loss of it,
 1204 wildlife, the path of it, has to move to a different pathway, so we have to consider
 1205 that as well.

1206 *Linda Nwadike:* In regards to affects on human health concerns, toxic substances
 1207 including mercury from manufacturing, again, I would love to give you guys
 1208 some data on that, so you guys take a look at. And also, while you guys are doing
 1209 your study, so you can definitely take a look at that. So, these are a few things I
 1210 wanted to mention, and keep in mind this article was written by the NC
 1211 Department of Environmental Quality. Before a solar facility can be built, the
 1212 state also reviews our application. And the state, the utility company, the CPCM
 1213 process goes through various environmental studies that we have to do. The
 1214 Department of Agriculture takes a look at our application and makes their
 1215 judgements as to water quality, they take a look at... so there are various
 1216 departments in the state that reviews our application. I can also provide that list
 1217 for you guys to take a look at. So my concern with this article is just don't base
 1218 your judgement on this article. Please look at the facts. Look at the rules and
 1219 regulations, look at the various departments that review the application, not just at
 1220 the county level, but Federal and State, and see who reviews it before we can
 1221 build.

1222

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1223 *Linda Nwadike:* I want to talk a little bit about, Mr. Krainiak made a comment in regards
 1224 to how many acres of farm land are in Camden County. A quick google search
 1225 found that there are over 49,310 acres of land in farms here in Camden County.
 1226 And we are just talking about 300 acres out of 49,310. This is from the 2012
 1227 Census of Agriculture numbers. In North Carolina there are 4.75 million acres of
 1228 cropland. For solar, there are just .2% being utilized right now out of 4.75 million
 1229 acres. Just to make sure you guys realize that.

1230 *Linda Nwadike:* We talked about cost, you need to understand this, I'm not saying solar
 1231 is the all and all for energy, I think there should be a mixture of energy. Again,
 1232 like I mentioned my background is in energy sector, I have been in nuclear, I have
 1233 done oil and gas, and I think the best is renewable. And that is what I'm working
 1234 on right now. This range of energy reduces the dependence on foreign oil, so we
 1235 have to make sure we understand that as well as we move forward.

1236 *Linda Nwadike:* Solar farms offer a level of financial security to the property owners for
 1237 20-30 years. This is income that they know is coming every single year for 20-30
 1238 years.

1239 *Linda Nwadike:* And then, of course as you guys know, per my presentation here a
 1240 couple of months ago, once decommission comes, we revert the land back to its
 1241 original form. And I'm going to touch base a little bit on decommissioning,
 1242 because that's one thing that was mentioned earlier as well. As most people
 1243 know, there's various recyclable materials in solar. Not only the copper, the solar
 1244 panels themselves. Studies have been done, from independent engineers (and
 1245 we've provided an independent engineer in our documentation for our application
 1246 for the one that you guys approved in January), and this shows that the salvage
 1247 value of the solar facilities outweighs the cost of decommissioning solar facilities.
 1248 So again, think about it and take a look at it.

1249 *Linda Nwadike:* I understand that our neighbors, Currituck, put a ban on it a month ago.
 1250 I was at that meeting actually, and I spoke at that meeting. And I just want to
 1251 make sure that you guys understand that yes Currituck put a ban, but it is a
 1252 temporary ban right now. At the same time, Currituck is still reviewing theirs as
 1253 well. So it's not a permanent ban on solar in Currituck, which was mentioned
 1254 earlier, they are going to revert it, they are discussing it right now and they are
 1255 definitely making changes to their ordinance. Which again, as a developer for
 1256 Sun Energy 1, we love ordinances. If you would like to make changes, please go
 1257 ahead and make changes, but please do not ban solar because it doesn't just affect
 1258 Sun Energy 1, or the other developers in here, it affects the land owners, it affects
 1259 jobs, local economy through the restaurants we eat in, hotels we stay in when we
 1260 come into town, the gas stations that we utilize, so it's not just the developer that
 1261 this affects.

1262 *Commissioner Clayton Riggs:* What is the total time it takes you to build a 50 acre solar
 1263 farm? About 3 months, 4 months?

1264

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1265 *Linda Nwadike:* It varies depending on the number of employees that we get, we like to
1266 hire locally, so the more people that are hired, the duration of time it will take.
1267 And if you hire less people, it will be a longer duration of time to build. For a 5
1268 megawatt facility, I would think probably 3 to 5 months for that project.

1269 *Linda Nwadike:* I would like to kindly request that you don't just blindly make changes
1270 to your ordinances, following Currituck or whoever else is making changes, that
1271 you do your research and not only just follow what the big dogs are doing, kind of
1272 like what someone else mentioned here, but please research this and look at
1273 various other counties, not only Currituck, while you're making your decisions. I
1274 would love to give you guys templates from various other counties, in addition,
1275 I'm open to giving you guys a tour of our facilities so you guys can at least take a
1276 look at these facilities and see what exactly it consists of. Not just talking about it
1277 but you guys take a walk into our facility whenever you have time. You have my
1278 contact information. Feel free to contact me and let me know what day you
1279 would like to take a tour of our facility. I would love to give you a tour. That's
1280 all I have, if you have any questions, I'll be glad to answer whatever questions you
1281 have.

1282 *Commissioner Garry Meiggs:* Do you have your power purchase agreement for your
1283 project?

1284 *Linda Nwadike:* Yes, we have ours for our project. And to add to this, I know you're
1285 saying a 60 day moratorium, that affects us as well, because we do have other
1286 applications as well that we're considering placing here and in Currituck, just to
1287 let you know, so that affects us as well.

1288 At this time, Chairman Riggs asked if there were any further public comments.

1289 *John Morrison:* If I can address some of the comments that have been made, I've heard no
1290 discussion about a permanent prohibition, although that would be your option. I would
1291 caution you not to do that. I have some questions about the legality of that. And I want
1292 to assure everybody that this board came here with an open mind, that they were advised
1293 by me not to form an opinion until they had heard comments tonight, that there would
1294 certainly be qualified individuals with relevant information in opposition to a moratorium
1295 and that they should pay close attention to that. This was not a foregone conclusion
1296 before we got here. I think the presentation has been sufficient to give you findings of
1297 fact and to make a determination. As we discussed, if you are inclined toward a
1298 moratorium it cannot exceed 60 days at this point. It has to be very specific, which you
1299 could follow the draft I gave you as to what will be done during that period and when it
1300 will be done. You are under no obligation to impose a moratorium of any kind, you can
1301 just say 'we're not convinced as to the need'. It's an open decision for you to exercise
1302 your discretion.

1303

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1304 *Commissioner Clayton Riggs:* I think it would be appropriate if we made an announcement to
1305 the citizens or to the gentlemen who spoke this evening, if you have some pertinent
1306 information that will help or some website that will help in the research of Mr. Porter's
1307 ordinances like you offered to share, if you would please send the links to Mr. Porter in
1308 an email or send the information in bullet point form of things you want to emphasize,
1309 that will give him the opportunity to work on it during the time frame.

1310 At this time, hearing no further public comments or questions from board or staff, Chairman
1311 Riggs called for a motion to come out of public hearing.

1312
1313 *Motion to Come Out of Public Hearing for Ordinance 2017-03-01 - Ordinance to Consider*
1314 *Placement of a Moratorium on Solar Farms*

1315	RESULT:	PASSED [UNANIMOUS]
1316	MOVER:	Garry Meiggs, Vice Chairman
1317	AYES:	Meiggs, Riggs, White, Krainiak, Munro

1318
1319 *Motion to amend the agenda to add "Ordinance 2017-03-01 - Ordinance to consider placement*
1320 *of a Moratorium on Solar Farms" to the agenda as New Business Item 4-B*

1321	RESULT:	PASSED [UNANIMOUS]
1322	MOVER:	Tom White, Commissioner
1323	AYES:	Meiggs, Riggs, White, Krainiak, Munro

1324

1325 **NEW BUSINESS**

1326
1327 *Item A: Resolution 2017-03-01 Resolution of Support for the Dismal Swamp Canal and*
1328 *Funding Request for Dredging Operations Due to Impacts of Hurricane Matthew*

1329
1330 *Motion to Approve Resolution 2017-03-01 Resolution of Support for the Dismal Swamp Canal*
1331 *and Funding Request for Dredging Operations Due to Impacts of Hurricane Matthew*

1332	RESULT:	ADOPTED [UNANIMOUS]
1333	MOVER:	Garry Meiggs, Vice Chairman
1334	AYES:	Meiggs, Riggs, White, Krainiak, Munro

1335

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1336 **Item B: Ordinance 2017-03-01 - Ordinance to consider placement of a Moratorium on Solar**
 1337 **Farms**

1338
 1339 *Motion to Approve "Ordinance 2017-03-01 - Ordinance to consider placement of a Moratorium*
 1340 *on Solar Farms" to place a 60 day Moratorium on the placement of Solar Farms in Camden*
 1341 *County, in order to allow staff to review current ordinance, with the following provisions:*

- 1342
- *A study shall be made on areas where Solar Farms would be undesirable.*
 - 1343 • *A Public Hearing shall take place prior to May 20, 2017 to consider passing or not*
 1344 *passing an amended Solar Farm Ordinance*
 - 1345 • *Planning Director Dan Porter shall provide a report on ordinance research efforts at*
 1346 *each Board of Commissioners meeting during the period of the moratorium*
 - 1347 • *Moratorium Ordinance document shall contain the Findings of Fact as submitted by*
 1348 *County Attorney John Morrison*

1349
 1350 A roll call vote was taken, below are the results of the vote:

RESULT:	PASSED [4 TO 1]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Munro
NAYS:	Krainiak

1355
 1356
 1357 *Motion to Amend previous motion to alter date of Public Hearing to Monday, May 15, 2017*
 1358

1359 (As clarification at his request, Commissioner Randy Krainiak voted aye as shown herein below
 1360 ONLY to approve the amending of the motion regarding the alteration of the date of the Public
 1361 Hearing for the revised ordinance to be brought before the Board near the end of the moratorium,
 1362 not to approve the ordinance for the moratorium.)

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

1366
 1367 **COMMISSIONER'S REPORT**
 1368

1369 There were no Commissioner's Reports at this time.

1370
 1371 **COUNTY MANAGER'S REPORT**
 1372

1373 There were no reports from the County Manager at this time.

1374
 1375 **OTHER MATTERS**
 1376

1377 There were no Other Matters at this time.

CAMDEN COUNTY BOARD OF COMMISSIONERS

BOC Special Meeting – March 20, 2017

1378 **ADJOURN**

1379

1380 The Camden County Board of Commissioners adjourned the March 20, 2017 Special Meeting at
1381 9:07 PM.

1382

1383

1384

1385

1386 _____
Chairman Clayton Riggs

1387 *Camden County Board of Commissioners*

1388

1389

1390 *ATTEST:*

1391

1392

1393

1394 _____

1395 *Amy Barnett*

1396 *Assistant Clerk to the Board*

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

Ordinance No. 2017-03-01

**AN ORDINANCE OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
IMPOSING A MORATORIUM ON THE ACCEPTANCE, PROCESSING OR
CONSIDERATION OF APPLICATIONS FOR SOLAR ARRAYS (SOLAR FARMS)
PURSUANT TO N.C. GEN. STAT. SECTION 153A-340(h)**

The Board of Commissioners for the County of Camden, North Carolina, at a specially scheduled, single item agenda, held on March 20th, 2017, after due advertisement as by law required, conducted a public hearing as mandated by law and heard from interested members of the public as well as County officials for the purpose of gathering information and thereafter taking appropriate action regarding the imposition, or not, of a moratorium on the acceptance, processing or consideration of applications for solar farms. As a result of this meeting and in accord with the information produced therein, the Board of Commissioners makes the following findings of fact, conclusions and legislative remedy:

I. FINDINGS OF FACT - STATEMENT OF THE PROBLEM

***NECESSITATING A MORATORIUM; THE COURSES OF ACTION
ALTERNATIVE TO A MORATORIUM CONSIDERED AND THEIR
INDEQUACY-NCGS 153A-340(h)(1)***

- A. The current Camden County Unified Development Ordinance permits solar farms pursuant to a special use permit, without other restriction as to location within the County.
- B. There is currently one solar farm in Camden County with a total of 50 acres dedicated to such use.
- C. The planning department is in discussion with three additional parties for solar farms which would consume approximately 300 acres of farmland.
- D. Camden County is almost entirely rural with no incorporated community. Most of its acreage is devoted to agricultural production and residential use.
- E. Moreover, Camden County land is uniformly flat. As a result of agricultural use, many acres are already cleared. Accordingly, the County appears a desirable site for the construction of future solar farms.
- F. Currituck County, immediately adjacent to the north, has recently banned further construction of solar farms increasing the likelihood solar farm developers will look to Camden as a desirable location.

- G. Other nearby counties, in particular Pasquotank, Gates, Perquimans and Chowan, have seen increased applications for, and development of, solar farms. Like Camden, they are largely rural with a completely flat terrain.
- H. In a February 10th, 2016, report to the North Carolina General Assembly, the North Carolina Department of Environmental Quality expressed concern for the loss of agricultural land and jobs resulting from a conversion of agricultural property to solar farm arrays and the consequent loss of wildlife habitat.
- I. County residents have reported concerns arising from solar farm construction and operation including, but not limited to, adverse aesthetic impacts, potential diminution in value of properties' adjacent, and change in the agricultural nature of the County which its residents desire to retain. The County planning staff has also noted solar farms take land out of any other contemplated use for great lengths of time in that the average life of a solar farm is at least twenty years.
- J. Staff further related their concerns: a comprehensive zoning study is necessary to review relevant ordinances from other locales and to determine whether the County's citizens would be better served by restricting solar farm locations to certain areas of the County and prohibiting them in others. Further, staff opined a moratorium should be issued while the study is underway. Failure to do so would run the risk of increasing applications with the necessity of acting upon those applications under the current ordinance when the same may not be adequate for the protection of the health, safety and welfare of the Camden community.
- K. A period of time is required to contemplate the necessity, or not, of amendment to the Camden County Unified Development Ordinance to properly reflect land development patterns with regard to solar farms.
- L. It is of immediate and manifest concern to the Board of Commissioners, the use of land for solar farms requires attentive, prompt, and comprehensive review to consider an amendment, or not, to existing ordinances to protect the best interest of the community.
- M. In the event modification of existing ordinances will be mandated, it would be unfair to potential solar farm developers to make plans for development while the law is uncertain. It would likewise be, at the least, a partial frustration of the purpose of the study to receive further solar farm applications during the study period.

II. STATEMENT OF DEVELOPMENT APPROVAL SUBJECT TO THE MORATORIUM AND HOW SUCH MORATORIUM WILL ADDRESS THE EXISTING PROBLEMS-NCGS 153A-340(h)(2)

- A. Imposition of a moratorium on the acceptance, processing or consideration of solar farm applications will temporarily prevent the approval of solar farms as a permitted use of land.
- B. Immediately thereafter, the County will undertake a comprehensive study to address the concerns cited herein by proposed amendments to the Unified Development Ordinance or based upon this study, make a determination no amendments are required.

III. DATE FOR TERMINATION AND THE REASONABLE NECESSITY FOR ITS LENGTH TO ADDRESS THE PROBLEMS GIVING RISE TO THE IMPOSITION OF A MORATORIUM-NCGS 153A-340(h)(3)

- A. Regulation to restrict or prohibit the use of land for solar farms will require amendment of the Camden County Unified Development Ordinance. Therefore, time is required to review existing ordinances, draft proposed amendments and process the same through relevant County boards or agencies. It is anticipated that a minimum 60 days is necessary.
- B. A public hearing will be held prior to May 20, 2017, to consider proposed changes to existing ordinance language on solar farms.

IV. STATEMENT OF ACTIONS AND SCHEDULE FOR THOSE ACTIONS PROPOSED TO BE TAKEN DURING THE EXISTANCE OF A MORATORIUM REASONABLY NECESSARY TO ADDRESS THE PROBLEMS AND CONDITIONS LEADING TO THE IMPOSITION OF THE MORATORIUM-NCGS 153A-340(h)(4)

- A. Thereof during the existence of this moratorium, the appropriate Camden county staff shall:
 - 1. Review the Camden County Unified Development Ordinance and current Land Use Plan to determine if the appropriateness of amendment to the same is advisable to meet and preserve the stated goals established by the existing Camden County Land Use Plan.
 - 2. Process any land use amendments through the Camden County Planning Board to allow a public hearing on requisite amendments prior to the expiration of this ordinance.
- B. The Board of Commissioners shall require at each scheduled Board meeting a report from staff on its progress and thereafter schedule a public hearing to review staff's suggestions and potentially alter existing ordinances.

V. IMPOSITION OF MORATORIUMS

A. NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS FOR THE COUNTY OF CAMDEN, after careful, deliberate and studied contemplation of the above, the Camden County Board of Commissioners does hereby implement and impose, effective from the date and time of the adoption of this ordinance, up to and including the end of May 20, 2017, a moratorium prohibiting the acceptance, processing or consideration by any County employee, appointed or elected official, an application for land use within the County for a solar array or solar farm.

ADOPTED THIS THE 20TH DAY OF MARCH, 2017 AT _____ O'CLOCK PM.

County of Camden

Clayton Riggs, Chairman
Board of Commissioners

ATTEST:

Amy Barnett
Acting Clerk to the Board

Attachment: bocmins_sp_03202017 (1730 : BOC Minutes - Special Meeting 3-20-17)

The Twiford Law Firm, P.C.

Russell E. Twiford (Retired)
 John S. Morrison
 Edward A. O'Neal
 H.P. Williams, Jr.
 R. Mark Warren
 Courtney S. Hull
 Lauren Arizaga-Womble
 Megan Morgan
 Whitney A. Young

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Please Respond To:
Moyock

March 13, 2017

Camden County Board of Commissioners
 VIA EMAIL

RE: Solar Farm Moratorium Hearing on March 20th

Dear Board of Commissioners:

Pursuant to my recent instruction, please accept this document as a brief primer on moratoriums, and in particular the possibility of imposition of a solar farm moratorium.

It is important that you form no opinion until after the hearing as to whether a moratorium should or should not be imposed. Please do not interpret anything in this as a recommendation from me as to what your vote should be. There may well be evidence that occurs at the hearing from sources I have not consulted. Therefore, keep an open mind.

That being said, I offer some bullet points for your consideration as well as a draft of a moratorium, if you are so inclined at the conclusion of the hearing. This draft almost surely will be amended based upon what occurs on the 20th. It is simply a place at which to begin the conversation and is illustrative of the moratorium format.

Moratorium Bullet Points

- A moratorium is now a creature of state legislation that allows a Board of Commissioners to halt land use development for a finite period of time under certain detailed conditions. A moratorium takes the form of an ordinance and can occur only after a public hearing. The hearing is not a quasi-judicial proceeding. It is, however, open to the public and must be advertised and the comments elicited at the public hearing must be considered by you.

- Moratoriums are legal, but they are not favored in the law. That is to say, there must be strict statutory compliance.
- The current moratorium statute was passed by the general assembly in, I believe, 2007. Up to that time a moratorium was looked upon as an inherent common law power of the Board of Commissioners subject only to its discretion. The General Assembly determined that discretion had been repeatedly violated by lengthy moratoriums which were in effect amounting to a prohibition of legitimate land development. Hence, the statute.
- NCGS 153A-340 now carefully controls the procedure for not only the passage of a moratorium but its length as well.
- You will be engaged in a classic local government decision which requires you to legislate for the health, safety and welfare of the community on the one hand, and to protect private property rights on the other.
- You must determine, from facts presented and believed by you, the need for moratorium exists. You must then articulate why that need exists. Next, you must explain why other less onerous methods are not available. Further, you must state what will be done during the moratorium, who will do it, and deadlines must be established for completion. Finally, the determination as to whether impose a moratorium must be taken in public session after due advertisement as is required for any other county ordinance.
- The moratorium may be extended, but only after another hearing explaining why the necessary work was not completed within the original moratorium, how much time it will take to complete this work, etc. The statute strongly implies 60 days is a reasonable amount of time. The longer we surpass 60 days, the more vulnerable the County is to legal challenge.
- In the event a developer was to sue, the matter will be scheduled at the next available session of Camden Superior Court. It will be given priority and that court date cannot be continued except for the most extraordinary reasons.

In addition to the proposed moratorium, you will also find a blog from the School of Government which I strongly commend to your study. If you are feeling particularly scholarly, you may go online and review NCGS 153A-340(h) *et seq.* Finally, I again bring to your attention, the proposed draft contains only information I am aware of. It does not contain any information which may come from opponents of the moratorium that will be presented the night of the hearing. This information, will be judged by you not in the exercise of your discretion and could result in a finding that moratorium is

required. Again, make no decision until you have heard all evidence. The credibility of all evidence, from any source, is for you alone to decide.

I am available to discuss this with you individually, by phone or email, prior to the hearing. My cell phone, which is usually the best way to get me quickly, is 252-333-9398. My email is jmorrison@twifordlaw.com.

Thank you for your kind and deliberate consideration of this important matter.

Warmest Personal Regards,

A handwritten signature in black ink, appearing to read "John S. Morrison", written in a cursive style.

John S. Morrison



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.C
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **BOC Minutes April 3, 2017**

Attachments: bocmins_04032017 (PDF)

Summary:

Minutes from April 3, 2017 Board of Commissioners Regular Monthly Meeting

Recommendation:

For your review and possible approval.

CAMDEN COUNTY BOARD OF COMMISSIONERS
BOC - Regular Meeting – April 03, 2017

Camden County Board of Commissioners
BOC - Regular Meeting
April 3, 2017
7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on April 03, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

BOC Members Present:

Attendee Name	Title	Status	Arrived
Garry Meiggs	Vice Chairman	Present	6:00 PM
Clayton Riggs	Chairman	Present	6:00 PM
Tom White	Commissioner	Present	6:00 PM
Randy Krainiak	Commissioner	Present	6:00 PM
Ross Munro	Commissioner	Late	6:15 PM

Staff Members Present:

Attendee Name	Title	Status	Arrived
Michael Brillhart	County Manager	Present	6:00 PM
Stephanie Humphries	Finance Officer	Present	6:50 PM
Amy Barnett	Assistant Clerk to the Board	Present	6:00 PM
John Morrison	County Attorney	Present	6:00 PM

Other Staff Members Present:

Attendee Name	Address	Representing	Agenda Section/Purpose
Donna Stewart, DSWC Director	2356 Highway 17 N. South Mills, NC 27976	Dismal Swamp Welcome Center	Presentation 3.C., New Business 6.G.
Danielle Barco, Camden NCCES	117 NC Hwy 343 N. Camden, NC 27921	Camden County 4-H	Presentations 3.D.
Dan Porter, Planning Director	117 NC Hwy 343 N. Camden, NC 27921	Camden County Planning Dept	Old Business 4.A., Public Hearing 5.A.
Lisa Anderson, Tax Administrator	117 NC Hwy 343 N. Camden, NC 27921	Camden County Tax Department	New Business 6.C., D., E.
Christy Edwards, JCPC Coordinator	117 NC Hwy 343 N. Camden, NC 27921	Camden County JCPC	New Business 6.F.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

22 Others Present:

Attendee Name	Representing	Agenda Section/Purpose
Dean Mattix	YMCA	Presentations 3.B.
Mark Bissell, PE	Bissell Professional Group	Public Hearing 5.A.
Battle Betts	Albemarle Regional Health Services	New Business 6.A.
Alex Leary	Friends of the Camden Museum	New Business 6.B.
Brian Forehand	Friends of the Camden Museum	New Business 6.B.

23

24 **CLOSED SESSION**

25 Closed session purpose: discuss location of local business in Camden County, discuss purchase
 26 of real property, and to discuss public employee. Clerk and County Manager to be excused prior
 27 to discussion of public employee, board will confer with attorney.

28

29 Commissioner Ross Munro was absent for the vote to go into closed session. Commissioner
 30 Munro arrived at approximately 6:15 PM during the Closed Session.

31

32 ***Motion to go into Closed Session***

33 **RESULT:** PASSED [UNANIMOUS]
 34 **MOVER:** Garry Meiggs, Vice Chairman
 35 **AYES:** Meiggs, Riggs, White, Krainiak
 36 **ABSENT:** Munro

37 ***Motion to come out of Closed Session***

38 **RESULT:** PASSED [UNANIMOUS]
 39 **MOVER:** Garry Meiggs, Vice Chairman
 40 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

41

42 **OPEN SESSION: RECONVENED BOC AT 7:00 PM**

43

44 **INVOCATION & PLEDGE OF ALLEGIANCE**

45 Commissioner Randy Krainiak

46

47 **PUBLIC COMMENTS**

48 NONE.

49

50

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

51 **CONSIDERATION OF AGENDA**52 *Motion to Approve Agenda As Presented*

53	RESULT:	PASSED [UNANIMOUS]
54	MOVER:	Tom White, Commissioner
55	AYES:	Meiggs, Riggs, White, Krainiak, Munro

56

57 **PRESENTATIONS**58 *Item 3.A. Gwen Wescott - Proclamation of Service Recognition as Camden Seniors Tar Heel*
59 *Legislature Delegate*

60 Chairman Clayton Riggs read Resolution 2017-04-02, a Resolution of Recognition
61 recognizing Ms. Gwen Wescott and her 18 years of dedicated service to the County of
62 Camden as the Senior Tar Heel Legislature Delegate, and then presented Ms. Wescott with a
63 framed certificate of appreciation. A brief photo op followed.
64

65 *Item 3.B. Presentation - Dean Mattix, Dist VP, YMCA South Hampton Roads*

66 Mr. Dean Mattix, the District Vice President of the YMCA in Northeastern NC, made a
67 presentation regarding the YMCA and the services offered to the community. Mr. Mattix
68 serves as District VP serving the 3 YMCAs in this region: Currituck, Pasquotank, and the
69 Outer Banks.
70

- 71 • YMCA is here to be a catalyst in the community
- 72 • Out of about 2800 households in Camden County, 12.5% are involved in the YMCA
- 73 • National average membership is about 10%
- 74 • The YMCA partners with other organizations
 - 75 ○ Camden County Schools - All Kids Swim program
 - 76 ■ Prevent drownings by teaching kids to swim
 - 77 • CDC says there are 3 ways to prevent water related accidents
 - 78 ○ Fencing around waterways and water features
 - 79 ○ Life jackets
 - 80 ■ Due to so much water in and around this part of
 - 81 NE NC, fencing around all water ways and
 - 82 features is not feasible, nor is placing a life
 - 83 jacket on a child every time they go out to play
 - 84 because there is a water filled ditch nearby
 - 85 ○ Learn to swim
 - 86 ■ This is the #1 way to prevent drowning

87

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

130 *Motion to approve the request to locate the signage and loche stones on Camden County*
 131 *property*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

135

136 *Item 3.D. Presentation - NC Cooperative Extension & 4H Accomplishments*

137 Danielle Barco gave a presentation regarding NC Cooperative Extension 4H and
 138 Accomplishments of the Youth. Ms. Barco shared the accomplishments of the youth, the
 139 volunteers, and Friends of 4H.

140

141 • 2016 Friends of Camden 4H Award - Charles Jones of Boyscout Troop 158 and his
 142 peers spent many hours at Treasure Point 4H camp clearing debris and creating
 143 additional camping space so that other youth organizations may utilize the property as
 144 well.

145 • 2016 4H Leadership Award - Ashton Overton ran for and was elected the NC Vice
 146 President of 4H. He took office at the end of July 2016 at the end of the NC 4H
 147 Congress. Ashton is the first district officer from Camden County since 2008.

148 • 4H Shooting Sports Club
 149 ○ 18 youth competed in August 2016 in the Eastern Regional 4H Shooting
 150 Sports Tournament in Columbia NC

151 ■ The following won awards:

- 152 • Bo Smith won Bronze medal in Junior Division
- 153 • Wyatt Rhodes also won Bronze medal in Junior Division
- 154 • Bo Smith, Joseph Higgins, Matthew Meads, and Wyatt Rhoads
 155 all qualified for state competition in the Junior Division.
- 156 • Bladen Harnley won Bronze medal in Senior Division
- 157 • Sarah Margaret Andrews won 2 Gold medals in Senior
 158 Division
- 159 • Cody Copeland, Bladen Harnely, and Sarah Andrews qualified
 160 for state competition in the Senior Division
- 161 • Sarah Margaret Andrews also qualified for the NC 4H Muzzle
 162 Loading Team

163 ○ Will be travelling to Grand Island, NE in late June of
 164 2017 to compete in the National 4H Shooting Sports
 165 Tournament

166 ○ Sarah is the first Camden County 4H'r to achieve this

167 ○ A "Fun Shoot" is planned as a fund raiser to support
 168 Sarah on her trip

169 ■ Fun Shoot is scheduled for May 6, 2017 from
 170 10AM - 3PM in Newland NC where the
 171 Shooting Sports Club currently practices.
 172 Contact Camden NCCES for more details.

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

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- Will be held at Chuck Jackson's property down near Lynches Corner in Newland NC
 - Open to public, all ages.
 - Will have Archery, Shotgun, and prizes will be awarded. Also will have Concessions.
 - Looking to raise \$2000 to cover the expenses for Sarah's trip to Nebraska to compete.
- Recognized Mary Catherine Owens, who started 4H in the 5th Grade and has stayed with the program through graduation of high school and now volunteers with 4H.
 - 2016 4H'er of the Year - Ashton Overton
 - 2016 4H Club of the Year - Camden County Shooting Sports Club. Mike Copeland and other leaders of the team recognized for their outstanding volunteer work in leading the youth of this club.
 - 2016 4H Volunteer of the Year - Mr. Ellie White
 - NE NC Volunteer of the Year - Jennifer Perry, of Old Trap, and Pasquotank County 4H alumni, was awarded the 2016 NE District Volunteer of the Year award at the NC 4H Volunteer Leaders Conference in Raleigh NC this past February (2017). Ms. Perry has been working with the 4H livestock judging team which is run from Camden County and serves the 4 county area.
 - There will be a Livestock Show on April 25 and 26, 2017. Contact the Camden County NCCES for more details.
 - Contributions to support Sarah Margaret Andrews on her trip to Nebraska may be given to the Camden County Cooperative Extension Service. Checks may be made out to Camden County 4H.

OLD BUSINESS

Item 4.A. Dan Porter - Update on Solar Farm Moratorium

Dan Porter gave a brief update regarding solar farms and the research the Board asked for.

- 202
 - 203
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 - 215
- Looked into some items from a previous meeting
 - Big issues were hazardous materials, carbon footprint solar farms could pose, natural habitats, forests, etc.
 - Local issues are:
 - Location
 - Visibility
 - Reduction of farm land due to taking land out of farm use
 - Taxes and Jobs Created
 - Connection to the grid
 - Effect on the Comprehensive Plan
 - Decommissioning plan
 - Currently researching how other counties handle solar farms in their ordinances
 - Will develop a comparison between our neighboring counties and also the model template from the state

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

- 216 • Will develop a set of recommendations related to location, visibility, and its
217 relationship with our Comprehensive Plan
218 • Recommendations will go to the Planning Board on 4-19-17, and then will bring their
219 recommendations before the Board of Commissioners at a Public Hearing which is
220 scheduled for May 15, 2017
221

222 Mr. Porter asked if the Board had any questions of him. The Board had no questions.
223

PUBLIC HEARINGS**Item 5.A. Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision*****Motion to go into Public Hearing***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

230 Before any testimony could be given in regards to this Public Hearing, the following
231 persons were sworn in by the Assistant Clerk to the Board:

- 232 • Dan Porter
233 • Dave Parks
234 • Mark Bissell
235 • Gary Dunstan
236

237 Dan Porter described this application for Special Use Permit for Mill Run Common Open
238 Space Subdivision:

- 239 • Property is located at the corner of Sharon Church Road and Keeter Barn Road
240 • Property was rezoned from R-3-2 to R-3-1 by the Board of Commissioners in
241 June 2015
242 • Was subject to a sketch plan and a yield plan for a conservation subdivision which
243 was approved on September 8, 2015
244 • Applicant is Harbinger Land & Timber Co, represented by Bissell Professional
245 Group - Mark Bissell, PE, the engineer for the applicant, who is Gary Dunstan of
246 Harbinger Land & Timber
247 • Documents included in the Board Packet are: Land Use Application, Preliminary
248 Plat, Construction Drawings, Perc Tests from ARHS, Army COE Wetland
249 Determination, DENR Stormwater Permit SW7170101, DENR E&S Control Plan
250 No. Camde-2017-001, Approval letter for Drainage Plan, and Technical Review
251 Committee inputs.
252

253 Mr. Porter showed a map of the proposed location of this subdivision. The subdivision is
254 made up of 2 parcels both of which cross Sharon Church Rd.
255

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

256 At this time, Mr. Porter introduced Mr. Mark Bissell.

257

258 Mr. Bissell provided the following information:

- 259 • Sketch Plan was approved about 1.5 years ago by the Board of Commissioners
- 260 • Plan before the Board now is almost exactly the same as the Sketch Plan, very
- 261 little difference.
- 262 • Location is ideal for an open space subdivision in that it provides a higher level of
- 263 design
- 264 • All the lots front interior streets, none front the highway
- 265 • All lots back up to open space
- 266 • Street curvature allows for preservation of a lot of open space
- 267 • Wooded area on other side of Sharon Church Road can become a park area
- 268 • Will include a network of walking trails
- 269 • Consistent with the CAMA Land Use Plan and the 2035 Comprehensive Plan
- 270 • All of the lots have been approved by the Health Department for Septic Systems
- 271 • All of the State permits are in place
- 272 • Have completed the County's stormwater design and review process
- 273 • Army Corps of Engineers has determined there are no wetlands on the property
- 274 • Water Supply Situation with regard to Hydrants
- 275 ○ State changed application form last year and added 2 new questions
- 276 ■ "Is the project designed for fire protection?"
- 277 • Project is designed for fire protection.
- 278 ■ "Is the water system designed for fire protection?"
- 279 • Only the water provider can answer 2nd question.
- 280 • There are some areas within the South Mills Water
- 281 Association's jurisdiction that are not designed for fire
- 282 protection, so SMWA Board of Directors has declined
- 283 answering the 2nd question in the affirmative on the
- 284 application.
- 285

286 Commissioner Riggs asked if Mr. Bissell had spoken with the SMWA in the last 30 days,

287 due to a current moratorium on new subdivisions due to water supply issues. Mr. Bissell

288 stated he had and that they had their approval for water well before the moratorium went

289 into effect.

290

291 Commissioner White asked for clarification regarding the public safety question which

292 was marked both yes and no as far as endangering public health welfare and safety. Mr.

293 Bissell stated that the actual answer to the question is that no, the development will not

294 endanger the public health, welfare, or safety because there are hydrants planned for the

295 development. The hydrants are flushing hydrants. The actual hydrants are no different

296 than regular fire hydrants except in name. Due to SMWA declining to answer the 2nd

297 new question in the affirmative, the state will not allow 'fire' hydrants, but will allow

298 'flushing' hydrants. The Camden Fire Department has approved the plans, and has stated

299 that the flushing hydrants will provide the same benefits as fire hydrants, both in terms of

300 protection and in terms of fire insurance ratings for residents.

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

301 However, since SMWA won't answer yes on the application, in order to get the approval
302 from the state for 'fire' hydrants, they had to be called 'flushing' hydrants on the plans. So
303 the question of public safety has been answered as both yes and no for this reason.
304

305 Mr. Bissell added the following information:

- 306 • The subdivision plan meets the requirements of the Unified Development
307 Ordinance
- 308 • Does not exceed public facilities with the exception of the schools - the High
309 School is over capacity
- 310 • The subdivision is in harmony with the surrounding area
- 311 • Planning Board has recommended approval, so is asking for approval from the
312 Board of Commissioners as well.

313
314 At this time, Chairman Clayton Riggs asked if there were any questions from the Board
315 for Mr. Bissell. Hearing none, Mr. Dan Porter came back to the podium.
316

317 Mr. Porter stated that the information in the Board Packet relating to this public hearing
318 needed to be accepted into evidence.
319

320 Commissioner Tom White made a motion to accept the Staff Report and all supporting
321 documents as well as copies of the actual plat itself as evidence for this public hearing.
322 The motion passed with Chairman Clayton Riggs, Vice Chairman Tom White,
323 Commissioners Garry Meiggs, Randy Krainiak, and Ross Munro voting aye; none voting
324 no; none absent; and none not voting.
325

326 County Attorney John Morrison asked Mr. Porter if he concurred with Mr. Bissell's
327 statements regarding meeting the requirements of the UDO. Mr. Porter stated he would
328 address that in his report, and then he read through the Staff Report / Findings of Facts as
329 incorporated herein below:
330

STAFF REPORT
UDO 2015-06-07, Special Use Permit
Preliminary Plat Mill Run - Common Open
Space Major Subdivision

PROJECT INFORMATION

337
338 **File Reference:** UDO 2015-06-07
339 **Project Name:** Mill Run
340 **PIN(s):** 01-7090-00-07-6888-0000 and 01-7090-00-17-0117-0000
341 **Applicant:** Harbinger Land & Timber LLC &
342 Assorted Development Corp - Gary Dunstan
343 **Address:** PO Box 4
344 Harbinger, NC 27941
345 **Phone:** (252) 202-1100
346 **Email:**
347

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

348 **Agent for Applicant:** Bissell Professional Group
 349 Mark Bissell

350 **Address:** 3512 N. Croatan Hwy
 351 **Phone:** (252) 261-1760

352 **Email:**

353
 354 **Current Owner of Record:** Same as applicant

355
 356 **Application Received:** 12/21/16
 357 **By:** David Parks, Permit Officer

358
 359 **Application Fee Paid:** \$9,000 Check#1243

360
 361 **Completeness of Application:** Application is generally complete

362
 363 **Documents received upon filing of application or otherwise included:**

- 364 A. Land Use Application
- 365 B. Preliminary Plat (7 copies)
- 366 C. Construction Drawings (2 copies)
- 367 D. Perc Tests (45) from Albemarle Regional Health Services
- 368 E. Army COE Wetland Determination
- 369 F. DENR Stormwater Permit SW7170101
- 370 G. DENR E&S Control Plan No. Camde-2017-001
- 371 H. Approval letter for Drainage Plan
- 372 I. Technical Review Committee inputs

373
 374 **Meeting Dates:**

375
 376 **Technical Review:** February 1, 2017
 377 **Planning Board:** February 15, 2017

378
 379 **PROJECT LOCATION:**

380
 381 **Street Address:** Property fronted by Sandy Lane, Keeter Barn and Sharon Church Roads
 382 **Location Description:** South Mills Township

383
 384 **REQUEST:**

385
 386 Special Use Permit Preliminary Plat Mill Run Common Open Space Major Subdivision - 45 lots (smallest
 387 proposed lot size 22,880 sf or approximately .5 acres) **Article 151.290 of the Code of Ordinances.**

388
 389 **SITE DATA**

390
 391 **Lot size:** Two parcels approximately 54 acres total.
 392 **Flood Zone:** Zone X (Located outside the 100 year flood)
 393 **Zoning District(s):** Base Zoning; Basic Residential (R3-1 & R3-2 (wooded areas))
 394 **Adjacent property uses:** Predominantly agriculture with some residential.
 395 **Streets:** Shall be dedicated to public under control of NCDOT
 396 **Street Name:** Mill Run Loop

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

445 **FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

446
447 **Endangering the public health and safety? Yes AND No.** Staff's opinion is that application does not
448 appear to endanger the public health and safety. *Although the project will not have officially fire rated fire*
449 *hydrants, the Fire Chief stated he will use flushing hydrants if they have 4 inch connections. Otherwise*
450 *water can be hauled from nearby natural water sources.*

451
452 **Injure the value of adjoining or abutting property? No.** Without any evidence to the contrary - staffs
453 opinion is that application does not appear to injure the value of adjoining or abutting property.

454
455 **Harmony with the area in which it is located? Yes.** 2035 Comprehensive Plan has land designated as
456 Rural Residential and CAMA Land Suitability Maps has land designated as High Suitability. Joyce
457 Landing subdivision adjacent to property.

458
459 **EXCEED PUBLIC FACILITIES**

460
461 **Schools? Yes.** Proposed development will generate 20 students (.44 per household x 45 households).
462 High School over capacity: 2016/2017 capacity: 570 Enrollment: 607.

463
464 **Fire and Rescue: Yes.** Hydrants will be installed, however according to South Mills Water, they are
465 flushing hydrants which are not considered by name adequate for the required flow of 500 PSI. This will
466 affect insurance premiums for owners as their fire ratings will be a 9 vice a 6 with fire hydrants.

467
468 **Law Enforcement: No.** Approved.

469
470 **PLANNING STAFF RECOMMENDATION:**

471
472 **Planning Staff recommends approval of Preliminary Plat for Mill Run Common Open Space**
473 **Subdivision with the caveat that the developer and future owners understand that the installed**
474 **hydrants are inadequate public facilities since they cannot be certified as fire rated with the South**
475 **Mills Fire Department.**

476
477 **PLANNING BOARD RECOMMENDATION:**

478
479 **At their February 15, 2017 meeting Planning Board recommended approval of the Special Use**
480 **Permit for Preliminary Plat Mill Run Common Open Space Major Subdivision with the following**
481 **conditions:**

- 482
483 1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of
484 Camden County, North Carolina, and must also strictly comply with all other local, state, and federal
485 ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may
486 apply to this development.
- 487 2. The applicant shall complete the development strictly in accordance with the approved Preliminary
488 Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and
489 contained in the file titled (UDO 2015-06-07).
- 490 3. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood
491 as indicated in the Construction drawings. These elevations shall be verified by a Surveyor or
492 Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
- 493

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

- 494 4. Developer shall provide a complete recreational plan for consideration to include the walking track
- 495 prior to Final Plat submission for consideration / approval.
- 496 5. All recreational improvements shall be constructed at 25% buildout (prior to issuance of the building
- 497 permit for the twelfth (12) dwelling).
- 498 6. Developer shall provide the County with a bond at 125% of the cost for recreational improvements at
- 499 Final Plat.
- 500 7. Developer and or Home Owners Association shall provide Camden County certification by a licensed
- 501 North Carolina Engineer of compliance with approved Drainage Plan for Mill Run every five years
- 502 starting from recording of Final Plat in the Camden County Registry of Deeds.
- 503 8. Home Owners Restrictive Covenants shall include the following information:
- 504 a. All requirements (to include Maintenance and allowable built upon area) listed under
- 505 NCDENR Stormwater Permit No. SW7170101 dated January 17, 2017
- 506 b. Maintenance requirements of the outfall ditch leading into Mill Run Ditch
- 507 c. The re-certification to the County of the approved drainage plan every five years.
- 508 d. Maintenance of all open space and improvements throughout the subdivision.
- 509 9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this
- 510 approval in its entirety shall be void and have no effect.

Items to note from the Staff Report:

- 514 • Approximately 50% of the land is set aside as open space
- 515 • Under Recreational Land, Mr. Porter mentioned that the developer has provided a
- 516 pedestrian trail around the development with exercise stations at various points.
- 517 The Board has the option to accept this as the recreational requirement or to
- 518 require the developer to make a payment in lieu of recreational improvements.
- 519 Planning Board is recommending accepting the developer's plan on this.
- 520 • Under Plans Consistency:
- 521 o CAMA Land Use Plan - Consistent; the portion of the property to be
- 522 subdivided is very high suitability according to the Land Suitability Maps;
- 523 the portion of the property that is not high suitability is that which is being
- 524 set aside as open space.
- 525 o 2035 Comprehensive Plan - Property is zoned R-3-1 which is consistent as
- 526 the area to be subdivided is designated as rural residential one acre lots,
- 527 and since this is a conservation subdivision, the developer is able to
- 528 subdivide into smaller lots.
- 529 • Under Findings Regarding Additional Requirements
- 530 o Endangering Public Health & Safety - There are 2 sections in the UDO
- 531 regarding this, one says there must be fire hydrants, and the other says that
- 532 if it's on a community water system then alternative methods can be used
- 533 for fire protection. Flushing hydrants are the alternative method. So,
- 534 although the project will not have 'officially rated fire hydrants', the Fire
- 535 Chief has stated he can and will use flushing hydrants if they have 4 inch
- 536 connections, otherwise water can be hauled from nearby natural water
- 537 sources. The water lines in and around the location of the subdivision
- 538 flow at a higher rate than the minimum required for fire protection, so
- 539 there is adequate flow and pressure.
- 540

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – April 03, 2017

541 The only issue is that SMWA won't check the box as 'yes' that the water
542 system is fire rated because they are looking at the entire water system and
543 not just the water flow in the immediate area of a development. This is the
544 reason that the hydrants on the plans are 'flushing' hydrants vice 'fire'
545 hydrants.
546

547 County Attorney John Morrison asked Mr. Porter to comment on the statement made by
548 Mr. Bissell that there are no differences between flushing and fire hydrants.
549

550 Mr. Porter stated that the flushing hydrants proposed for this development are the same
551 type of hydrant as fire hydrants. They look the same, have the same connection types and
552 sizes, and will hook to a fire hose the same way as a fire hydrant. Mr. Porter stated that
553 there are other types of flushing hydrants which are slender and are commonly known as
554 pencil hydrants. The hydrants proposed are not pencil hydrants, but rather the larger
555 standard fire hydrant style of flushing hydrant. Mr. Porter also stated that the flushing
556 hydrants will need to be black on top to indicate they are flushing hydrants so that the
557 Fire Department will know they are flushing hydrants and not to connect to it.
558 Conversely, there is an agreement that if there is a fire, and if there is a hydrant, that the
559 Fire Department is going to connect to it.
560

561 Commissioner Tom White asked if having flushing hydrants vice regular hydrants will
562 have an adverse effect on homeowners insurance. Mr. Porter responded saying that that
563 is a difficult question to answer as he does not do anything with fire ratings.
564

565 Commissioner Ross Munro asked if there would be any damage to the water main if the
566 Fire Department hooks up to a flushing hydrant and starts drawing water out of the
567 flushing hydrant. Mr. Porter responded saying that the Fire Department would not pump
568 water out of the hydrant, rather they would let it flow at the rate it is capable of flowing
569 and they would fill their tanker(s) from the hydrant, and they would pump water out of
570 the tanker but not out of the hydrant.
571

572 Commissioner Munro further asked if water would flow at the adequate rate coming out
573 of a flushing hydrant. Mr. Porter responded that according to the engineer's tests, yes it
574 would.
575

576 Commissioner Munro then asked why South Mills Water Association would not certify
577 their water system so that regular hydrants could be used instead of flushing hydrants.
578 Mr. Porter responded saying that in order to certify the system the entire system must be
579 fire rated (20 psi pressure on the lines with 500 gallons of flow per minute). Mr. Porter
580 added that this has not been an issue in the past, it only came up as a result of a change on
581 the state application wherein the state asks if the water system is fire rated. Since there
582 are areas in South Mills where the system does not meet the psi and flow rate for fire
583 rating, South Mills Water Association will not check the yes box on the application
584 stating that it is fire rated.
585

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

586 South Camden Water & Sewer does it differently, they look at the area being developed
587 and if the water pressure and flow rate in the area meets or exceeds the requirement for
588 fire rating they check yes, but South Mills won't do it that way. The state does recognize
589 that in rural communities not all points in a water system will be fire rated.

591 Commissioner Garry Meiggs asked if the water tower located on US 17 was full at the
592 time of the testing of the water system. Mr. Porter responded that he did not know. Mr.
593 Porter added that he has an email from Mr. Raper of the South Mills Water Association
594 stating that to put fire hydrants, the tests would need to be redone under normal operating
595 procedures. Chairman Riggs commented that as growth continues, this may be an issue
596 that South Mill Water will need to address in the near future.

598 Mr. Porter finished going over the staff report as included herein above and read the
599 recommendations of Staff & Planning Board. Staff & Planning Board recommends
600 approval with the conditions as stated in the Staff Report.

602 At this time, Chairman Riggs asked if there were any further comments or questions,
603 hearing none, he called for a motion to come out of public hearing.

604 ***Motion to come out of Public Hearing***

605 **RESULT:** PASSED [UNANIMOUS]
606 **SECONDER:** Tom White, Commissioner
607 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

608 ***Motion to Amend the Agenda as follows:***

- 609 • ***Add "Preliminary Plat Mill Run - Common Open Space Subdivision" to New***
610 ***Business as Item 6.H.***
- 611 • ***Add Resolution # 2017-04-02 Resolution of Recognition of Gwen Wescott as***
612 ***New Business Item 6.I. so it can be voted on as resolutions can not be voted on***
613 ***from within the Presentations section of the agenda.***

614 **RESULT:** PASSED [UNANIMOUS]
615 **MOVER:** Tom White, Commissioner
616 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

617
618

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

619 **NEW BUSINESS**

620 *Item 6.A. Resolution 2017-04-01 Recognition of ARHS 75 Years of Service*

<p>BOARD OF COMMISSIONERS</p> <p>CLAYTON D. RIGGS Chairman</p> <p>TOM WHITE Vice Chairman</p> <p>GARRY W. MEIGGS RANDY KRAINIAK ROSS MUNRO</p>		<p>MICHAEL BRILLHART County Manager</p> <p>AMY BARNETT Asst Clerk to the Board</p> <p>JOHN S. MORRISON County Attorney</p>
--	---	--

RESOLUTION NUMBER 2017-04-01

RESOLUTION OF RECOGNITION OF 75 YEARS OF PUBLIC HEALTH SERVICE

WHEREAS, Albemarle Regional Health Services will celebrate its 75th Anniversary of service to citizens of Pasquotank, Perquimans, Camden, Chowan, Currituck, Bertie, and Gates Counties; and

WHEREAS, Albemarle Regional Health Services has rendered quality care to the citizens of the Albemarle region of care during its seventy-five years of operation; and

WHEREAS, Albemarle Regional Health Services is to be commended for its seventy-five years of outstanding service;

NOW, THEREFORE BE IT RESOLVED, by the Camden County Board of Commissioners that Albemarle Regional Health Services be congratulated and offered the Boards' sincerest appreciation for seventy-five successful years of dedicated service to the citizens of the Albemarle region.

621 Adopted this, the 3rd day of April, 2017.

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Amy D. Barnett
Assistant Clerk to the Board

P. O. Box 190 • 117 North 343 • Camden, NC, 27921 • Phone (252) 338-1919 • Fax (252) 333-1603
www.camdencountync.gov

622

623 Mr. Battle Betts, of the Albemarle Regional Health Services, spoke regarding the 75th

624 Anniversary of the Albemarle Regional Health Services. Mr. Betts also spoke about the

625 outreach opportunities with the ARHS.

626 ARHS was initially founded in 1942 and has been an outstanding community partner whose

627 dedicated service to the region is greatly appreciated and recognized by the Camden County

628 Board of Commissioners.

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

629 Mr. Betts thanked the Board of Commissioners for their ongoing support and specifically for
630 the considerations of this resolution.

631 ***Motion to Approve Resolution 2017-04-01 Recognition of ARHS 75 Years of Service***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

635

636

637 *Item 6.B. Friends of Camden Museum Update - Brian Forehand, Alex Leary*

638 Alex Leary made a brief presentation regarding the Friends of the Camden Museum.

- 640 • Mentioned some of the accomplishments made
- 641 • Recognized former Commissioner Michael McLain for his efforts helping
- 642 • Friends of the Camden Museum has elected a Board of Directors
- 643 • Have adopted a set of Bylaws and a conflict of interest policy
- 644 • Have created several forms and policies
- 645 • Has their own bank account
- 646 • Can accept loans of materials and large collections
- 647 • Working on several story boards
 - 648 ○ Moses Grandy, World War II to Present, Wade Point Lighthouse, Queen of
 - 649 the Albemarle
- 650 • Would like to move replica of Camden County Courthouse to museum
 - 651 ○ Replica currently located in lobby of Historic Courthouse (first floor)
 - 652 ○ Contract / Form for Loan of Replica drawn up and ready to sign if approved
- 653 • Has obtained 11 showcases at relatively low cost
- 654 • Artifacts on loan, no cost to county
- 655 • Museum to preserve history of Camden County
- 656 • Anticipate opening sometime between May-July of 2017
- 657 • Will have history information of Camden County Jail
- 658 • Appreciates Board of Commissioners and all they have done

659 ***Motion to Move Courthouse Replica from downstairs in the Courthouse to the Heritage***
660 ***Museum***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

664

665

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – April 03, 2017

709

Attachment A - Personal Property

Table with columns: Roll, Parcel Number, Unpaid Amount, YrsDlq, Taxpayer Name, City, Property Address. Lists property details for various parcels.

03/09/17 10:33:47

Delinquencies Top-30 Unpaid

710
711

Attachment A - Real Property

Table with columns: Roll, Parcel Number, Unpaid Amount, YrsDlq, Taxpayer Name, City, Property Address. Lists real property details for various parcels.

03/09/17 10:33:30

Delinquencies Top-30 Unpaid

712
713

Attachment B - Personal Property

Table with columns: Roll, Parcel Number, YrsDlq, Unpaid Amount, Taxpayer Name, City, Property Address. Lists personal property details for various parcels.

03/09/17 10:33:48

Delinquencies Top-30 Oldest

714

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

Attachment B - Real Property

Table with columns: Roll, Parcel Number, YrsDlq, Unpaid Amount, Taxpayer Name, City, Property Address. Lists various property records with delinquency details.

03/09/17 10:33:31

Delinquencies Top-30 Oldest

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING February 2017
BY TAX ADMINISTRATOR

- 715
716
717
718
719
720
721 5 NUMBER DELINQUENCY NOTICES SENT
722 6 FOLLOWUP REQUESTS FOR PAYMENT SENT
723 8 NUMBER OF WAGE GARNISHMENTS ISSUED
724 8 NUMBER OF BANK GARNISHMENTS ISSUED
725 7 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELIQUENT TAXPAYER
726
727 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
728 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
729
730 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
731
732 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
733
734 2 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
735 0 NUMBER OF JUDGEMENTS FILED
736
737

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

738 ***Motion to approve Monthly Tax Report***

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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743

744 ***Item 6.D. 2016 Advertisement of Tax Liens on Real Property***

745 Lisa Anderson requested the following date for Advertisement of 2016 Tax Liens on Real
746 Property: April 24, 2017.
747

748 ***Motion to approve April 24, 2017 for 2016 Advertisement of Tax Liens on Real Property***

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Garry Meiggs, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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753

754 ***Item 6.E. Set Hearing Dates - 2017 Board of Equalization and Review***

755 Lisa Anderson requested the dates for the 2017 Board of Equalization and Review be set for
756 May 1, 2017 and June 5, 2017.
757

758 ***Motion to Approve 5-1-17 and 6-5-17 as Hearing Dates for 2017 Board of Equalization***
759 ***and Review***

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

766 Item 6.F. 2017-2018 JCPC Grant - Christy Edwards

767 Christy Edwards, JCPC Coordinator, came before the board to request approval of the FY
768 17-18 JCPC Grant Application. Ms. Edwards gave a brief presentation:

- 769 • Thanked the Board of Commissioners for their help
- 770 • Four Components of the grant
 - 771 ○ Teen Court
 - 772 ○ Camp BLUE (Building Leaders and Urging Excellence) - Experiential Skill
 - 773 Building
 - 774 ■ Summer Camp - 5 weeks
 - 775 ■ For At-Risk kids
 - 776 ○ C.R.O.W.N. Kids & B.E.A.R.S. - Interpersonal Skill Building
 - 777 ○ Community Service - Restitution / Community Service
 - 778

779 ***Motion to Approve FY 17-18 JCPC Grant***

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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785 Item 6.G. Update on Planning Efforts for 350th Anniversary of Albemarle Region Celebration

786 Donna Stewart updated the Board on the planning efforts for the 350th Anniversary of the
787 Albemarle Region celebration which is being planned for 2018.

- 788 • In 1668, 4 precincts were formed out of the County of Albemarle, the first
- 789 governmental unit of what would later become Northeastern North Carolina
- 790 • Meetings have taken place in preparation for the celebration
- 791 • Camden Museum has been invited to participate
- 792 • Each county is being encouraged to utilize celebrations they already have in place as
- 793 well as creating new ones to celebrate the anniversary
- 794 • Seeking to bring the 1663 Charter from Raleigh NC to the Museum of the Albemarle
- 795 for a possible 2-3 day event
 - 796 ○ School systems will have their own viewing one day, then it will be open to
 - 797 the public the second day
 - 798 ○ Security issues exist for the charter to be able to travel across the state, and the
 - 799 entire time on display at the Museum of the Albemarle
- 800 • Asking for the formation of a committee, seek participation from the school system to
- 801 participate (visit the Museum of the Albemarle to view the charter), and funding for
- 802 designing a passport similar to the passport that the State Park has where each county
- 803 can have a page people can have stamped by the county(ies) visited during the
- 804 celebration.
- 805

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

- 806 • Considering a travelling exhibit which could be used throughout the region
- 807 • Each county is being asked to contribute a monetary sum calculated based on
- 808 population and tax data as a proposed cost share for the funding of the celebrations.
- 809 • Camden County is being asked to contribute \$2,200.00 as their share of funding for
- 810 the 2018 Festivities
- 811 • There is still more planning needed, and more meetings will be held
- 812 • Friends of the Museum are asking for permission to create an event and to move
- 813 forward with this effort
- 814

815 *Motion to Approve Request to Participate, and to Approve Funding of \$2,200.00 and all*
 816 *other items suggested by Donna Stewart as listed herein above regarding the 350th*
 817 *Anniversary Celebration of the Albemarle Region*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

821
 822

823 *Item 6.H. Preliminary Plat Mill Run - Common Open Space Subdivision*

824 After having duly held a Public Hearing on this item, Chairman Clayton Riggs asked if there
 825 was any discussion, comments, or questions from the Board on this item. Hearing none, he
 826 entertained a motion.

827 *Motion to Approve Preliminary Plat Mill Run - Common Open Space Subdivision*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

831
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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

833 *Item 6.I. Resolution 2017-04-02 Resolution of Recognition for Gwen Wescott's 18 Years of*
834 *Volunteer Service to Camden County as Camden Delegate to NC Senior Tar Heel Legislature*

835
836 Presentation of Certificate of Appreciation and reading of this Resolution took place at the
837 beginning of the meeting, however in order for the resolution to be official it must be voted
838 upon in the business section of the meeting, so the agenda was amended to add it to New
839 Business. No discussion was necessary as it was already presented at the beginning of the
840 meeting.

841 *Motion to Approve Resolution 2017-04-02 Resolution of Recognition for Gwen Wescott's*
842 *18 Years of Volunteer Service to Camden County as Camden Delegate to NC Senior Tar*
843 *Heel Legislature*

844 **RESULT:** PASSED [UNANIMOUS]
845 **MOVER:** Tom White, Commissioner
846 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

847

BOARD APPOINTMENTS

848
849 *Item 7.A. COA Board of Trustees - Re-Appointment of Dr. Roger Lambertson*

850 *Motion to Re-Appoint Dr. Roger Lambertson to COA Board of Trustees*

851 **RESULT:** PASSED [UNANIMOUS]
852 **MOVER:** Garry Meiggs, Commissioner
853 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

854

855 *Item 7.B. Board of Adjustment - Re-Appointment of Members Listed Below*

856 *Motion to Re-Appoint the following Board of Adjustment members with the specified terms*
857 *and expirations and to advertise the two vacancies on the Board of Adjustment:*
858

Name	Term	Old Expiration	New Expiration
Roger Lambertson	3 Years	12/31/2016	12/31/2019
William McPherson	3 Years	12/31/2016	12/31/2019
Don Lee Keaton	3 Years	12/31/2015	12/31/2018
Frank Eason	3 Years	12/31/2015	12/31/2018
Ronald Price	3 Years	12/31/2016	12/31/2019

859 **RESULT:** PASSED [UNANIMOUS]
860 **MOVER:** Garry Meiggs, Commissioner
861 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

862

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

863 **CONSENT AGENDA**

864 Vice Chairman Commissioner Tom White made a motion to approve the Consent Agenda as
 865 presented. The motion passed with Chairman Clayton Riggs, Vice Chairman Tom White,
 866 Commissioners Garry Meiggs, Randy Krainiak, and Ross Munro voting aye; none voting no;
 867 none absent; and none not voting.

868 Item 8.A.1. Draft Minutes - 12-5-16 Organizational Meeting

869 Item 8.A.2. Grant Application & Budget Amendment: Soil & Water Department

870 Signed Copy of Grant Application maintained in office of Clerk to the Board. Budget
 871 Amendment is below:

2016-17-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Watershed Funds as follows:

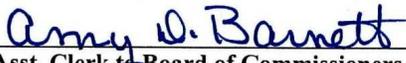
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
	Shiloh Watershed	\$30,500	
	South Mills Watershed	\$ 7,056	
	Joyce Creek Watershed	\$20,000	
Expenses			
	Vegetative Debris Removal	\$30,500	
	Vegetative Debris Removal	\$ 7,056	
	Vegetative Debris Removal	\$20,000	

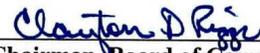
This Budget Amendment is made appropriate funds for Hurricane Mathew storm debris removal.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of April, 2017.


 Asst. Clerk to Board of Commissioners
 Amy D. Barnett


 Chairman, Board of Commissioners
 Clayton D. Riggs

872

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

873 Item 8.A.3. Budget Amendments

2016-17-BA019

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the South Camden VFD Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
	Financing	\$551,000	
	Fund Balance	\$100,000	
Expenses			
	Truck Purchase	\$651,000	

This Budget Amendment is made appropriate funds for purchasing a Fire Truck.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of April, 2017.


Asst. Clerk to Board of Commissioners
Amy D. Barnett


Chairman, Board of Commissioners
Clayton D. Riggs

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

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Item 8.A.4. "Cash" Collection Policy & Procedures and Petty Cash Resolution



“CASH” RECEIPTS

There are several issues that create the need for policies and procedures associated with “cash” (includes currency, checks, money orders and in some instances credit card transactions, for the purpose of this policy) receipts, some of which are as follows:

- GS 159-32 regarding daily deposit requirements
- Internal controls including safeguarding assets, accuracy and segregation of duties.
- As provided in GS 159-30, the finance officer shall manage investments subject to board restrictions. In order to accomplish this and maximize investment income, timeliness of deposits and recording is a must.

Therefore the following procedures are needed:

1. Control of incoming cash should be established at the earliest possible point, which is normally with the delivery of the mail. To ensure safekeeping, checks to be deposited should be endorsed immediately “For Deposit only to Camden County”.
2. Segregation of duties: Mail should not be opened by the same person who makes deposits or posts payments.
3. As required by NCGS 159-32, all deposits greater than \$250.00 must be made daily.
4. Collections that are less than \$250.00 should be turned into the Finance Department (henceforth referred to as Finance) weekly but no case later than the last business day of the month it was collected in as required by GS 159-32.
5. Departments making their own deposits should turn in duplicate deposit slips accompanied with corresponding report and/or receipts to Finance daily as required by GS 159-32.
6. Departments receipting monies into the system should have the released payment proof report, receipts, accompanying documentation and money turned into Finance no later than 11:00 a.m. daily in order for Finance to get the deposit to the bank by 2:00 p.m. It is required that each cash receivable employee have only 1 batch daily. A new batch should only be opened when the prior day has been closed and remitted to Finance.
7. All unaccountable or questionable checks should be sent directly to Finance for review and proper reporting. **NO CHECKS BELONGING TO CAMDEN COUNTY SHOULD BE HELD FROM DEPOSIT FOR ANY REASON.** If you cannot get information to accurately report the revenue, call Finance for assistance.

878
879

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

880



8. The following methods of payment are acceptable to Camden County: currency, personal or business checks, insurance checks, and money orders. Credit cards are accepted by our Payment Processing Vendor only. Personal identification is required on all personal checks. The names and addresses are required on each check. (Ex.-New checking accounts don't have the preprinted names and addresses). If a customer provides a check that is returned for insufficient funds, that person(s) will not be allowed to pay by check for a minimum of one year. ACH transactions are allowed for monthly utility billings as well as Property Tax payments, as a courtesy to our customers through our online vendor. After an ACH has been returned for NSF, the customer will be removed from the service for a minimum of one year.
9. Cash and checks should never be left unattended and should be kept in a secured, locked area inaccessible to customers. If a department has more than one cashier working during the day, efforts should be made to have a separate cash box or drawer maintained for each person. Cash and checks should never be left in just a cash box overnight.
10. Cash shortages and overages \$10.00 or above should be documented at the departmental level to include the employee name, amount, date and reason. The Department Head should sign off on this indicating that he or she has been made aware of the discrepancy and a copy forwarded to the Finance Office. If an employee is deemed to have two shortages or more per 12 month period or large shortage for any period, Article X. Section 2. of the personnel policy will apply except in instances where Article X. Section 5. would apply.
11. Employees of Camden County may not cash personal checks from collections. This constitutes a loan to the employee until the check clears the bank, and there is no statutory authority for this practice.
12. Checks should be accepted for the amount of service only. Do not give change from checks.
13. All departments not issuing computer generated receipts are required to use County issued, pre-numbered, three-part receipts to record all collections. All receipt books are issued by Finance only where numbers and issuance is recorded. Once a book is completed it should be returned to Finance to obtain a new book.
14. Checks that are returned by the bank for insufficient funds go directly to Finance. Finance will keep a copy of the check and send the original to the department that made the collection. It is the department's responsibility to collect the money plus any service charges that may apply and notify Finance upon collection.

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

**Cash/Change Drawers**

1. Cash/Change drawers are subject to surprise cash audits.
2. At any time receipts for collections plus the change drawer amount should equal the total funds in the drawer.

The change and petty cash funds are subject to be counted by the Finance Officer at any time without notification. Petty Cash funds should be controlled and monitored by only one employee at a time and should be counted over to any subsequent employee charged with the management of the funds. Any cash drawers for receiving funds should be controlled by one employee at a time and should be counted over to any subsequent employee charged with the management of the drawer. Multiple drawers may be maintained but only one employee should have access to the drawer at a time. If at any given time the employee must leave the drawer unattended, it should be locked (with the key to remain with the employee and/or supervisor), or counted over to an employee who will be charged with its safe keeping until the cashier returns. Any time the employee charged with the safekeeping of funds changes, the money should be counted into the next employee's possession. This is an imperative cash control measure and should not be ignored in any instance.

DRAFT

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

**CASH COLLECTIONS PROCEDURES**

EACH DEPARTMENT IS RESPONSIBLE FOR SEPARATION OF DUTIES BETWEEN THOSE WHO DEPOSIT & POST PAYMENTS AND THE PERSON RESPONSIBLE TO OPEN MAIL.

Finance Office:

Revenues received from other departments (Parks & Recreation, Senior Center, Planning, Inspections, Sheriff, Social Services, Elections and Extension) are received and deposited daily. Mail is received and opened by Finance Officer, checks are stamped "For Deposit Only" and deposit is made at end of day by the assistant.

Register of Deeds:

As cash or checks are collected a duplicate cash register receipt is generated. Customer gets one and one is kept on file. Checks are stamped with "For Deposit Only" at time of receipt. The transaction, date, etc. is printed on the receipt. Collections are also recorded in a receipt log as well. When receipts amount to \$250 a deposit is made and the duplicate deposit slip is turned in to the Finance Office. A report is turned in to the Finance Office at the end of the month with a breakdown of the revenues. There is a \$100 change fund.

Sheriff:

As fees are collected, receipts are hand written and moneys are turned in at the Finance Office weekly or when fund amounts reach \$250 and on the last day of the month. As received, checks are stamped with "For Deposit Only".

Senior Center:

When fees are received they are turned in at the Finance Office daily. If cash is paid, a receipt is hand written, if by check, the check is their receipt.

Parks and Recreation:

Moneys are received when they do a registration for participation. Receipts are hand written and the funds are turned in at the Finance Office by the end of the day.

Social Services:

As funds are received they are receipted by the Department and brought to the Finance Office daily where they are written a receipt by the Finance Office.

Extension:

When funds are received (which is seldom) they are receipted by that department and turned in to the Finance Office by the end of the day.

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

**Library:**

As fees are collected they are receipted by the department and funds turned in at the Finance Office weekly or by the end of the end of the day if they exceed \$250. There is a \$25 change fund.

Planning and Inspections:

As fees are collected they are receipted by that department and funds turned in at the Finance Office by the end of the day.

Dismal Swamp Visitors Center Gift Shop:

Revenues are receipted by cash register receipt, checks marked "For Deposit Only" and deposits are made in accordance with the "Cash" Receipts Policy. Duplicate deposit receipts are turned in to the Finance Office along with a breakdown report of sales and sales tax collected at the end of the month. There is a \$50 change fund.

Elections:

When fees are collected, a receipt is written to the customer, and the funds are turned in at the Finance Office by the end of the day.

Tax Department:

Duplicate deposit slips are turned in to the Finance Office daily. \$300 petty cash fund which is reimbursed as needed. Checks are stamped with "For Deposit Only" as received. A deputy sheriff escort is called to escort Tax Deposits to the bank for safety purposes.

South Camden Water & Sewer District:

Duplicate deposit slips are turned in to the Finance Office daily. \$100 change fund. Checks are stamped with "For Deposit Only" as received.

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution Number 2017-04-03

A RESOLUTION TO ESTABLISH PETTY CASH FUNDS

THAT WHEREAS, with the most recent amendment to NCGS 159-28, the legislature authorized the use of cash as an appropriate means of satisfying the County's obligations, only if the Board adopts a resolution authorizing this use.

WHEREAS, finance department has agreed that this improvement would be beneficial to the County for use when purchasing small dollar amounts; and

WHEREAS, those procedures are to be set up for expenditures of twenty dollars (\$20) or less (including sales tax);

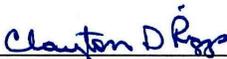
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Camden County, North Carolina in session assembled this 3rd day of April, 2017 as follows:

- Petty cash must only be used when the expenditure is clearly for a public purpose and the funds must have been appropriated.
- Those expenditures where an employee spends \$20 or less can be reimbursed for those funds by the use of petty cash which is located in the Tax Department as part of the change fund.
- Petty cash expenditures cannot be used for purchases that exceed the \$20 limit without the prior approval of the Finance Officer.

This resolution shall be effective April 3, 2017.

Passed and adopted this 3rd day of April, 2017.

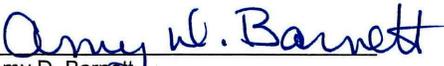
COUNTY OF CAMDEN
NORTH CAROLINA



Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

(SEAL)



Amy D. Barnett
Assistant Clerk to the Board

P. O. Box 190 ♦ 117 North 343 ♦ Camden, NC, 27921 ♦ Phone (252) 338-1919 ♦ Fax (252) 333-1603
www.camdencountync.gov

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

891 Item 8.A.5. Camden Schools - Budget Amendments
Budget Amendment

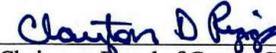
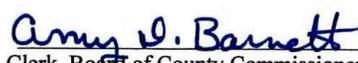
Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of March, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5200	Special Instructional Programs	2,000.00	
5800	Program Support Services		32,987.00
6300	Alternative Support Services	4,700.00	
6900	Policy, Ldrshp, & Pub Relations	24,429.00	
8100	Pmts to Other Local Govt Prgms	6,558.00	
Explanation:			
Total Appropriation in Current Budget		\$	2,385,686.00
Amount of Increase/Decrease of Above Amendment			+ 4,700.00
Total Appropriation in Current Amended Budget		\$	2,390,386.00

<p>Passed by majority vote of the Board of Education of Camden County on the 9th day of March 2017.</p>  <p>Chairman, Board of Education</p>  <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>3rd</u> day of <u>April</u> 20<u>17</u>.</p>  <p>Chairman, Board of County Commissioners</p>  <p>Clerk, Board of County Commissioners</p> <p><i>Asst. Clerk to the Board</i></p>
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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

BUDGET AMENDMENT March 9, 2017

2. Local Current Expense Fund

- A. We have reviewed this program area and find that we must increase this program area to cover expenses of payments to charter schools. We request your approval of the following amendment.

<u>Charter School Funding</u>		
8100.036.717	Payment to Charter Schools	\$ + <u>6,558.00</u>
Total – Charter School Funding		\$ + 6,558.00

- B. We received funds from a grant for ASIST training and must increase our revenue and budget to reflect these funds. We request your approval of the following amendment.

<u>At Risk Programs</u>		
6300.847.311	Contracted Services	\$ + <u>4,700.00</u>
Total – At Risk Programs		\$ + 4,700.00
4490.847....01	Revenue – Trillium Grant (ASIST)	\$ - 4,700.00

- C. We have reviewed this program area and find that we must increase the budget to cover contracted services. We request your approval of the following amendment.

<u>Exceptional Children</u>		
5210.849.311	Contracted Services	\$ + <u>2,000.00</u>
Total – Exceptional Children		\$ + 2,000.00

- D. We have reviewed this program area and find that we must transfer funds to other program areas to meet the needs within the Local Current Expense Fund. We request your approval of the following amendment.

<u>School Health</u>		
5840.855.146	Salary – Non-Certified Nurse	\$ - <u>32,987.00</u>
Total – School Health		\$ - 32,987.00

- E. We have reviewed this program area and find that we must transfer funds within to cover expenses of the budget. We request your approval of the following amendment.

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

BUDGET AMENDMENT
Local Current Expense Fund
March 9, 2017, Page 2

<u>Office of The Superintendent</u>		
6940.865.311	Contracted Services	\$ + 120.00
6940.865.319	Other Professional/Tech Services	+ 5,820.00
6940.865.341	Telephone	- 50.00
6940.865.361	Membership Dues & Fees	+ 132.00
6940.865.373	Building & Grounds Insurance	+ <u>18,407.00</u>
Total – Office of The Superintendent		\$ + 24,429.00

Passed by majority vote of the Board of Education of Camden County on the 9th day of March, 2017.



Chairman, Board of Education



Secretary, Board of Education

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Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of March, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

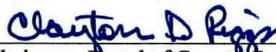
Code Number	Description of Code	Amount	
		Increase	Decrease
6100	Reg. Instructional Support Serv.		32.00
6500	Operational Support Services	32.00	
Explanation:			
Total Appropriation in Current Budget		\$	876,826.27
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	876,826.27

Passed by majority vote of the Board of Education of Camden County on the 9th day of March 2017.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 3rd day of April 20 17.


Chairman, Board of County Commissioners


Clerk, Board of County Commissioners
Asst. Clerk to the Board

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

BUDGET AMENDMENT
March 9, 2017

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this area of the budget. We request your approval of the following amendment.

<u>Activity Bus</u>			
6550.706.171	Salary – Act Bus Driver	\$ +	1,000.00
6550.706.175	Salary – Transportation Personnel	-	<u>1,000.00</u>
Total – Activity Bus		\$ +	.00

B. We have reviewed this program area and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment

<u>Maintenance of Plant</u>			
6580.802.361...50	Membership Dues & Fees	\$ +	70.00
6580.802.391...50	Storm Water Fees	-	<u>70.00</u>
Total – Maintenance of Plant		\$ +	.00

C. We have reviewed this area of the budget and find that we must transfer funds to cover planning period stipends while a staff member is out on leave. We request your approval of the following amendment.

<u>Classroom Teacher</u>			
5110.841.195	Salary – Planning Period Stipend	\$ +	3,000.00
5110.841.221	Emp Retirement Costs	+	200.00
5110.841.231	Emp Hosp Ins Costs	+	300.00
5120.841.121	Salary – Teahcer	-	<u>3,500.00</u>
Total – Classroom Teacher		\$ +	.00

D. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

<u>Computer Tech</u>			
6110.905.418	Comp Software & Supplies	\$ -	32.00
6400.905.422	Repair Parts & Materials	+	41.00
6400.905.462	Pur of Non-Cap Comp Hdwe	-	41.00
6510.905.341	Telephone for Telecomm - Lines	+	<u>32.00</u>
Total – Computer Tech		\$ +	.00

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BUDGET AMENDMENT
Other Local Current Expense Fund
March 9, 2017, Page 2

Passed by majority vote of the Board of Education of Camden County on the 9th day of March, 2017.



Chairman, Board of Education



Secretary, Board of Education

902

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

907 Item 8.A.7. DMV Monthly Report - May Renewals Due 6/15/17

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County May Ren. Due 6/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
18,824.86	18,140.94	10,832.76	47,798.56

Witness my hand and official seal this 3rd day of April, 2017

Clayton D. Rogers
Chairman, Camden County Board of Commissioners

Attest:

Amy W. Barnett
Clerk to the Board of Commissioners of Camden County
Asst. Clerk to the Board

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Apa S Anderson
Tax Administrator of Camden County

908
909

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – April 03, 2017

910 *Item 8.A.8. Refunds Over \$100.00 - VTS*

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER \$100.00 FEB 17

Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ADROIT UTILITIES INC	ADROIT UTILITIES INC	117 BYRON ST	CHESAPEAKE, VA 23320	Proration	0023381163	DA47632	AUTHORIZED	62561955	Refund Generated due to proration on Bill #0023381163-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$3.53)	\$0.00	(\$3.53)
BRILEY, SUSAN DUDLEY		120 SLEEPY HOLLOW RD	CAMDEN, NC 27921	Proration	0034427486	EBT9637	AUTHORIZED	62561930	Refund Generated due to proration on Bill #0034427486-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$2.82)	\$0.00	(\$2.82)
BURGESS, BEN FORBES JR	BURGESS, SARA SMITHSON	181 WICKHAM RD	SHILOH, NC 27974	Proration	0034424624	CJ15438	AUTHORIZED	62561922	Refund Generated due to proration on Bill #0034424624-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$186.82)	\$0.00	(\$186.82)
MARTIN, KRISTAL DIANE		112 CAROLINA RD	SOUTH MILLS, NC 27976	Proration	0034427172	EDT7854	AUTHORIZED	62815484	Refund Generated due to proration on Bill #0034427172-2016-2016-0000-00	Tag Surrender	02/22/2017	2/24/2017 9:57:33 AM	1843	Tax	(\$167.74)	\$0.00	(\$167.74)
TEMPLE, NICHOLAS JOHN		134 NC HIGHWAY 34 N	CAMDEN, NC 27921	Proration	0030660980	FB6760	AUTHORIZED	62561902	Refund Generated due to proration on Bill #0030660980-2015-2015-0000-00	Vehicle Sold	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$102.78)	\$0.00	(\$102.78)
													1843	Tax	(\$1.51)	\$0.00	(\$1.51)
													1843	Tax	(\$2.77)	\$0.00	(\$2.77)
													1843	Tax	(\$2.47)	\$0.00	(\$2.47)
													1843	Tax	(\$191.59)	\$0.00	(\$191.59)
													1843	Tax	(\$191.96)	\$0.00	(\$191.96)
													1843	Tax	(\$2.82)	\$0.00	(\$2.82)
													1843	Tax	(\$191.96)	\$0.00	(\$191.96)
													1843	Tax	(\$2.77)	\$0.00	(\$2.77)
													1843	Tax	(\$186.82)	\$0.00	(\$186.82)
													1843	Tax	(\$2.77)	\$0.00	(\$2.77)
													1843	Tax	(\$167.74)	\$0.00	(\$167.74)
													1843	Tax	(\$2.47)	\$0.00	(\$2.47)
													1843	Tax	(\$102.78)	\$0.00	(\$102.78)
													1843	Tax	(\$1.51)	\$0.00	(\$1.51)
													1843	Tax	(\$191.59)	\$0.00	(\$191.59)

Submitted by Lisa S. Anderson Date 3-2-17

Lisa S. Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 4-3-17

Clayton D. Riggs, Chairman Camden County Board of Commissioners

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

912 Item 8.A.9. Refunds Over \$100.00

ACS Tax System 3/15/17 7:34:40	REFUNDS OVER \$100.00	CAMDEN COUNTY	Page 1
	Refunds to be Issued by Finance Office		
Refunds\$	Remit To:	Reference:	Drawer/Transaction Info:
1,708.96	FRANK T WILLIAMS FARMS P.O. BOX 7100 VIRGINIA BEACH VA 23457	2016 R 03-8974-00-13-2193.0000 value correction	20170313 99 232317
250.63	REFUND DEPARTMENT-CORELOGIC P.O. BOX 961250 FORT WORTH TX 76161	2016 R 01-7999-00-02-9094.0000 SEAN EPLEY 2016 TAXES	20170202 1 231978
1,959.59	Total Refunds		***

Submitted by Lisa S. Anderson Date 3-15-17
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 4-3-17
 Clayton D. Riggs, Chairman Camden County Board of Commissioners

913

914 Item 8.A.10. Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley Jr.

915

917 Item 8.A.11. Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders Inc.

918

920 Item 8.A.12. Volunteer Forms

921 George Tarkington - Volunteering for Sawyer's Creek Watershed Advisory Committee
922

923 **COMMISSIONERS' REPORT**

924

925 Commissioner Clayton Riggs reported the following:

- 926 • Commissioner Tom White and Commissioner Clayton Riggs attended the Eastern
- 927 Regional State of the State on Thursday, March 30, 2017. It was very informative
- 928 relating to economic issues.

929

930 Commissioner Krainiak asked regarding the status of the surveys seeking public input on the
931 budget, and on broadband.

- 932 • Finance Officer Stephanie Humphries informed the board that the surveys are available
- 933 online.
- 934 • Commissioner Krainiak asked if notices could be placed in public locations informing the
- 935 public that the surveys are available and how to get to them.
- 936 • Chairman Riggs directed staff to pursue getting the word out about these surveys in the
- 937 following ways:
 - 938 ○ On the Website
 - 939 ○ On the Cable Access Channel
 - 940 ○ Posted Flyers at the Tax, Water, Planning Office, and at the Public Library
 - 941 ○ Any other locations where flyers can be distributed
 - 942 ○ Possibly Advertising in the Newspaper depending on cost

943

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 03, 2017

944 **COUNTY MANAGER'S REPORT**

945
946 County Manager Michael Brillhart reported the following:

- 947 • Reminded the Board of the Budget and Finance Workshop, followed by the CIP
- 948 Workshop scheduled to begin at 1:00 PM at the Camden County Library Community
- 949 Room.
- 950

951 **RECESS TO SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF**
952 **DIRECTORS MEETING**

953
954 Chairman Clayton Riggs Recessed the Board of Commissioners Meeting to go into the South
955 Camden Water & Sewer District Board of Directors Meeting at 8:46 PM.

956 **RECONVENE COMMISSIONERS' MEETING**

957
958 Chairman Clayton Riggs Reconvened the Board of Commissioners Meeting at 8:48 PM.

959 **INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

- 960 A. ARPO Transportation Update
- 961 B. Register of Deeds Monthly Deposit Report - Feb 2017
- 962 C. EMS Board Meeting Minutes and Monthly Report Feb 2017
- 963 D. 16-17 Sales & Use Tax Collection Report
- 964 E. JCPC Meeting Minutes January 6 2017
- 965 F. Albemarle Hopeline Brochures - English and Spanish

966 **OTHER MATTERS**

967
968 None.

969 **ADJOURN**

970 The meeting was adjourned at 8:49 PM

971
972 _____
973 *Chairman Clayton Riggs*
974 *Camden County Board of Commissioners*

975 *ATTEST:*

976
977
978 _____
979 *Amy Barnett*
980 *Assistant Clerk to the Board*

Attachment: bocmins_04032017 (1731 : BOC Minutes April 3, 2017)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.D
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Minutes - 4-4-17 Budget Workshop**

Attachments: bocmins_budgetws_04042017 (PDF)

Summary:

Minutes from the April 4, 2017 BOC Budget Workshop.

Recommendation:

For your review and possible approval.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Budget and Finance Work Session – April 04, 2017

Camden County Board of Commissioners**Budget and Finance Work Session****April 4, 2017, 1:00 PM****Camden County Library Community Room****Camden, North Carolina****MINUTES**

A Budget and Finance meeting of the Camden County Board of Commissioners was held on April 04, 2017 in the Camden County Library Community Room, Camden, North Carolina. The following Commissioners and Staff Members were present:

CALL TO ORDER

Chairman Clayton Riggs called the meeting to order at 1:05 PM. The following were present:

Commissioners:	Title:	Status:	Arrived:
Clayton Riggs	Commissioner, Chairman	Present	12:50 PM
Tom White	Commissioner, Vice Chairman	Present	12:50 PM
Garry Meiggs	Commissioner	Present	12:50 PM

Staff:	Title:	Status:	Arrived:
Michael Brillhart	County Manager	Present	12:50 PM
Amy Barnett	Assistant Clerk to the Board	Present	12:50 PM
Stephanie Humphries	Finance Officer	Present	12:50 PM

The following topics were discussed:

Anticipated Increases In Recurring Operating Expenses

The following operational expense projected increases for the upcoming 2017-18 fiscal year were discussed:

- Group Health Insurance expense - expected increase of 4%
- 3% Cost of Living Adjustment expense
- Risk Management expense - workers comp and property

Emergency Medical Services Agreement - Proposal From Pasquotank County

Emergency Medical Services is asking for a 3% increase for the upcoming 2017-18 fiscal year. The county will offer a graduated percentage increase as a counter offer.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Budget and Finance Work Session – April 04, 2017

32 Board Of Education - Request For Financial Assistance Increased Funding

33 The following items were discussed:

- 34 • Funded class sizes
- 35 • Maximum average class sizes
- 36 • Maximum individual class sizes
- 37 • Funded Positions - Teachers
- 38 • Numbers of students in primary school grades 1, 2, and 3
- 39 • Number of students advancing to the next grade during fiscal year 2017-18
- 40 • Number of Teachers funded out of local funds
- 41 • Allocation of funding resources - school system fund balance
- 42 • History of funding requests, since 2011-2012
 - 43 ○ Their request, BOC allocation
 - 44 ○ Averaging about 90-92% of requested funding
- 45 • Caliber of students versus caliber of schools
 - 46 ○ Camden County has higher average per capita wages
 - 47 ○ Parents are more engaged with the education of their children
 - 48 ○ Camden County Schools have among the lowest per student expense ratio
 - 49 ○ Camden County School System's Students achieved some of the highest
 - 50 scores in the state on the standardized testing

51

52 Expenses discussed regarding schools are speculative.

53

54 Next Joint BOC / School Board Meeting is April 14, 2017.

55

56 Next Joint BOC / School Board Meeting wherein the Adequate Public Facilities
57 Ordinance will be discussed will be on April 12 or 13, 2017.

58

59 Additional Discussions

60 The following items were discussed:

- 61 • Spoke about the Viper 911 Backup
 - 62 ○ Money for this has already been spent out of appropriated fund balance
 - 63 ○ System only used if emergency, not used on day to day basis
 - 64 ○ Costs to the County only incurred when system is used
 - 65 ○ May have an annual maintenance / operational cost associated
- 66 • Spoke about need for new buildings
- 67 • Spoke about resources of County
 - 68 ○ Paid for by taxes and allocation of funds to services of public
 - 69 ■ All kinds of public services and the employees providing them
 - 70 including schools
- 71 • Spoke about need for more supplemental medical services at the schools
 - 72 ○ School nurses, first responders, etc.
 - 73 ○ Notification to parents upon occurrence of incidents should be immediate
 - 74 ○ Need for immediate actions taken in response to incidents
- 75 • Spoke about at risk children and resources available to help them

76

CAMDEN COUNTY BOARD OF COMMISSIONERS

Budget and Finance Work Session – April 04, 2017

77 ***Finance Officer's Conclusions***

78 Proposed Revenues expected to increase:

- 79 • Property Taxes
80 • Sales Taxes
81 • Vehicle Taxes

82

83 A revenue shortfall is expected due to proposed increased costs versus proposed revenue
84 increases if schools are funded at the level requested by the school system.

85

86 ***Motions & Actions***

87 No Motions or Actions were taken by the Board during this meeting.

88

89 ***Adjourn***

90

91 The Budget and Finance meeting adjourned at approximately 2:20 pm.

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98 _____
Chairman Clayton Riggs

99

Camden County Board of Commissioners

100

101 ***ATTEST:***

102

103

104 _____

105 *Amy Barnett*106 *Assistant Clerk to the Board*

107

Attachment: bocmins_budgetws_04042017 (1720 : Minutes - 4-4-17 Budget Workshop)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.E
Meeting Date: July 03, 2017
Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett
Item Title **Minutes - CIP Meeting 4-4-17**
Attachments: bocminutes_cip_04042017 (PDF)

Summary:

Minutes from the April 4, 2017 Capital Improvement Plan (CIP) Meeting held at the Camden County Library Community Room.

Recommendation:

For your review and possible approval.

CAMDEN COUNTY BOARD OF COMMISSIONERS
 CIP Meeting – April 04, 2017

Camden County Board of Commissioners
BOC - Capital Improvement Plan (CIP)
April 4, 2017, 2:00 PM
Camden County Public Library, Community Room
Camden, North Carolina

MINUTES

The Capital Improvement Plan (CIP) meeting of the Camden County Board of Commissioners was held on April 04, 2017 in the Community Room of the Camden County Public Library, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

Although the CIP meeting was scheduled for 2:00 PM, the meeting was called to order at approximately 2:27 PM due to the Budget Workshop which preceded the CIP meeting adjourning a little past 2:10 and a brief recess between meetings and prior to the call to order. Attendees were already present.

Board Members:

Attendee Name	Title	Status	Arrived
Garry Meiggs	Commissioner	Present	Already Present
Clayton Riggs	Chairman Commissioner	Present	Already Present
Tom White	Vice Chairman Commissioner	Present	Already Present
Randy Krainiak	Commissioner	Absent	
Ross Munro	Commissioner	Absent	

Staff Members:

Attendee Name	Title	Status	Arrived
Michael Brillhart	County Manager	Present	Already Present
Stephanie Humphries	Finance Officer	Present	Already Present
Amy Barnett	Assistant Clerk to the Board	Present	Already Present

Attachment: bocminutes_cip_04042017 (1724 : Minutes - CIP Meeting 4-4-17)

PROPOSED FY 2018-2022 CIP: LIST OF PROJECTS

A. Construction of Additional County Well Site (Seymour Road)

County Manager Michael Brillhart provided an update regarding the Construction of Additional County Well Site located on Seymour Road. The well site is complete, water has been treated, tested, and everything is working well. County is still paying on this as invoices come in, about once per month. The one last component is the well house, which is under construction. According to David Credle, all will be finished by June 30, 2017.

B. Core Area Waste Water Treatment Plant (US 158 E)

County Manager Michael Brillhart provided an update on the Core Area Waste Water Treatment Plant (US 158 E).

- Project has been underway for approximately 2-1/2 months at this point
- Design of this project is underway, and that it is approximately 3 months until the initial permits will be acquired, and the final permits shortly thereafter.

C. Camden Business Park - Wastewater Extension

County Manager Michael Brillhart provided an update regarding the Camden Business Park Wastewater Extension. This project will commence sometime early in 2018.

Chairman Clayton Riggs asked what the costs were regarding this project. Finance Officer Stephanie Humphries replied that it was approximately \$300,000 and that the monies were included in the grant for the project.

Manager Brillhart stated that discussions had been held with the US EDA Manager out of Atlanta, GA, who came for a visit and met with both himself and the Finance Officer.

Along with this project, plans are to put in conduit for high speed internet. While the line is trenched is the best time to go ahead and do this as well.

Vice Chairman Tom White observed that the more users for the wastewater system there are, the better off the county is. Commissioner White suggested inviting the local businesses in that area to connect to the system.

CAMDEN COUNTY BOARD OF COMMISSIONERSCIP Meeting – April 04, 2017

D. US 158 Sewer Service Expansion (Country Club Rd Area)

County Manager Brillhart provided an update on the US 158 Sewer Service Expansion to the Country Club Road area. This item has been in the CIP for a while. There is no project scope. McGill and Associates did a cost estimate a few years back regarding what needed to be done to extend service to the Robinson property.

Chairman Clayton Riggs stated that in conversations with Sean Robey that at one point going under the railroad was a major expense deterrent. More recent conversations have determined that putting a sleeve under the railroad is not as expensive as once thought.

E. Dismal Swamp Canal - Pedestrian & Bicycle Path Completion

County Manager Michael Brillhart provided an update on the Dismal Swamp Canal Pedestrian and Bicycle Path project.

- Project started out being an extension up to Virginia
- Spoke to Chesapeake City Manager James Baker and Virginia does not have any desire regarding extending the trail. They have their own trail they are looking at extending which goes up to Richmond and points north.
- NC Parks and Recreation Division is interested in extending from the DOT trail south into South Mills. They have said they have some money for land acquisition. They don't have money for construction. They will be meeting with Camden officials soon to discuss the matters.

Commissioner Garry Meiggs asked who owns the land now and where was it that they want to put a trail in at. Commissioner Meiggs observed that there is already a trail in place in South Mills on Hwy 17 going toward the state line.

Manager Brillhart responded that they are looking at doing a trail from the intersection of 343 and 17 up towards the DOT Trail. Also there was some discussion regarding the terminal point in South Mills being on the other side of the canal and question was raised as to how people would be able to cross over the canal and who would operate the bridge. An alternative to that is to attempt to persuade them to keep it on the west side of the canal so that there is not a cross over issue. Their goal is to see a connection of the trails south into South Mills and connect at some park area.

Finance Officer Stephanie Humphries observed that DOT wants to give the county a permanent easement which equates to the DOT wanting the county to maintain it and the expense of maintaining it could be substantial. Vice Chairman Tom White stated that money to maintain it would have to be budgeted on a yearly basis if this is done.

There was a brief discussion regarding the available trails and resources from the Dismal Swamp Welcome Center north toward the state line.

Attachment: bocminutes_cip_04042017 (1724 : Minutes - CIP Meeting 4-4-17)

CAMDEN COUNTY BOARD OF COMMISSIONERSCIP Meeting – April 04, 2017

There was a brief discussion regarding whether this item should be kept on the CIP. The consensus was that this item as titled for the agenda was relating to the DSWC and the available trails and resources in that area and not about any projects going south into South Mills. The Commissioners stated that they won't fight it should the DOT wish to pursue this but that Camden County is not willing to fund the construction or maintenance of it, that the DOT would have to do that as it would be their trail.

Commissioner White stated that the project as discussed could be kept on CIP for a trail extending south into South Mills as the DOT would only have to build 2 miles of trails along the right of way and they could tie in to existing trails from the Dismal Swamp Welcome Center heading south.

F. Recreational & Community Center

After a brief discussion regarding the "Recreational" component of this item, it was decided to combine this item with the "Public Services Complex" item as that item included a Community Center component within its plans. Therefore it was decided that this item, "Recreational & Community Center", would be deleted from the CIP as it is very closely tied in with the Public Services Complex.

G. South Mills Community Park

This is an ongoing project. Chairman Riggs noted that significant progress had been made on this item. No further discussion was held regarding this item.

H. School Capital Improvements - Noblitt Property Cleared

Chairman Riggs asked if there was a possibility of getting a farmer interested in putting some kind of crops on the land and farming the land in order to keep it from growing up again. Finance Officer Stephanie Humphries replied that she had spoken with Cameron Lowe of the Camden County NC Cooperative Extension Service who said that farming it would present a difficulty due to the roots present in the land not being cleared out. The county would have to share in the expense of readying the land for planting.

After a brief discussion, the consensus of the Commissioners was that the County Manager should see what he can do to garner interest in farming the land.

I. Mobile Command Center - Sheriff's Department

The Camden County Sheriff's Office is trying to fund this through grants related to LESO equipment sales. The Board of Commissioners present consensus is that this project should not be funded through fund balances however will be kept on the CIP list of projects.

J. Public Services & Community Center Complex

Status - Contract negotiations underway. No further discussion took place regarding this item.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CIP Meeting – April 04, 2017

POTENTIAL PROJECTS DISCUSSED

A. New High School

This item is a planning item and is not on the list of currently funded projects. It may be added to that list in the future when the county begins working toward construction of a new high school. It was suggested to add it to the CIP as a priority level 3 item, meaning that it is in the planning stage but that no action is expected on it at this point.

A brief discussion was held regarding the potential amount to budget for the cost of construction for a new high school including the construction of an athletic facility for the practicing and play of sports associated with high schools. Potential reasons for the high cost of construction center around the fact that there are more rules and regulations for building accessible public facilities today than were in existence when the current schools were built.

High School improvements to current buildings, and the costs associated thereto, was also discussed as were the need for temporary buildings for the schools. A question was raised as to whether improvements were needed if a new high school was being planned. Concern is that more is estimated for improvements than a new school would cost. Finance Officer Stephanie Humphries stated that the information regarding this might be outdated information from an older CIP.

The current temporary buildings used by the school system are in varying states of disrepair and may need either repair or replacement. It was suggested that they be added to the CIP list as a priority level 2 item.

B. Chantilly - land for park

Chairman Riggs stated that the property at the end of Chantilly Road that was being considered for a new park was not suitable for use as it is littered with among other things broken glass both on shore and near the shoreline on the riverbed. The property is too dangerous to use as a park due to the litter related pollution. Commissioner's consensus is that there are enough parks in Camden and that one more is not necessary at this time.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CIP Meeting – April 04, 2017

C. Areas Needing Sewer Service

Three areas were identified as having failing septic systems and are in need of county sewer service:

- Sanders Crossing
- Wharf's Landing
- Marantha Island

It has been 7 years since these areas were identified as in need, question was raised as to whether these need to be on the CIP.

Chairman Riggs suggested leaving them on the CIP and renewing the date of identification. He further suggested adding Pine Street to the list of those identified.

A brief discussion was held as to how extending sewer system services to these locations would be handled financially.

ADJOURN

Meeting was adjourned at approximately 3:30 PM.

Chairman Clayton Riggs
Camden County Board of Commissioners

ATTEST:

Amy Barnett
Assistant Clerk to the Board

Attachment: bocminutes_cip_04042017 (1724 : Minutes - CIP Meeting 4-4-17)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.F
Meeting Date: July 03, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Minutes - June 5, 2017**

Attachments: bocminutes_06052017 (DOCX)

Summary:
For your review and possible approval.

Recommendation:
Review and approve.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Camden County Board of Commissioners**June 5, 2017****Closed Session – 6:30 PM****Regular Meeting - 7:00 PM****Historic Courtroom, Courthouse Complex****Camden, North Carolina****MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on June 5, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

Board Member	Title	Status	Arrived
Clayton Riggs	Chairman	Present	6:20 PM
Tom White	Vice Chairman	Present	6:20 PM
Garry Meiggs	Commissioner	Present	6:20 PM
Randy Krainiak	Commissioner	Present	6:20 PM
Ross Munro	Commissioner	Remote	7:00 PM

Staff Members	Title	Status	Arrived
Michael Brillhart	County Manager	Present	6:50 PM
Stephanie Humphries	Finance Director	Present	6:50 PM
John Morrison	County Attorney	Present	6:20 PM
Karen Davis	Clerk to the Board	Present	6:20 PM

Other Staff Present	Title	Status	Arrived
Lisa Anderson	Tax Administrator	Present	6:50 PM
Brian Lannon	Soil & Water	Present	6:50 PM
David Credle	Public Works	Present	6:50 PM

6:30 PM CLOSED SESSION

Motion to go into closed session for the purpose of discussion of personnel and consultation with the county attorney concerning possible litigation.

Commissioner Ross Munro did not participate in the closed session.

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

21 **RESULT:** PASSED [UNANIMOUS]
 22 **MOVER:** Garry Meiggs, Commissioner
 23 **AYES:** Riggs, White, Meiggs, Krainiak
 24 **ABSENT:** Munro

25 Motion to come out of closed session.

26 **RESULT:** PASSED [UNANIMOUS]
 27 **MOVER:** Garry Meiggs, Commissioner
 28 **AYES:** Meiggs, Riggs, White, Krainiak
 29 **ABSENT:** Munro

30 Motion to recess until the 7:00 PM Open Session.

31 **RESULT:** PASSED [UNANIMOUS]
 32 **MOVER:** Garry Meiggs, Commissioner
 33 **AYES:** Meiggs, Riggs, White, Krainiak
 34 **ABSENT:** Munro

35

36 7:00 PM OPEN SESSION - RECONVENE BOC

37 Chairman Riggs reconvened the Camden County Board of Commissioners at 7:00 PM.
 38

39 INVOCATION & PLEDGE OF ALLEGIANCE

40 Chairman Clayton Riggs gave the invocation and led in the Pledge of Allegiance.
 41

42 ITEM 1. PUBLIC COMMENTS

43

- 44
- 45 • Paul O’Neal, chairman of the College of the Albemarle Board of Trustees thanked
 46 the board for their service and the opportunity to address the board. He also thanked
 47 the commissioners and the community for their support of College of the
 48 Albemarle. Mr. O’Neal recognized Dr. Robert Lambertson for his service on the
 49 Board of Trustees. He introduced the newly appointed College of the Albemarle’s
 50 President, Dr. Robert Wynegar.
 - 51 • Dr. Robert Wynegar, President of the College of the Albemarle, addressed the
 board. He introduced himself by sharing his educational and career background.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- 52 He also highlighted the added value that the College of the Albemarle brings to
 53 Camden County and the surrounding areas.
 54 Chairman Riggs mentioned the possibility of discussing potential economic
 55 development opportunities with Dr. Wynegar. Dr. Wynegar would like to provide
 56 information for potential businesses coming to Camden a description of how
 57 College of the Albemarle can be of benefit to them.
- 58 • Christi Hall of Pudding Ridge Road, Camden, NC addressed the board. Mrs. Hall
 59 expressed concerns to the board in regard to various communications she had
 60 submitted via electronic mail to county staff that were unanswered. It was her
 61 request that she be contacted and updated in regard to the status of her matters of
 62 concern. Mrs. Hall also requested an IT investigation to pursue the issue of the
 63 undelivered electronic mail. She also hand-delivered communications to the clerk
 64 to be submitted to the county manager.
 65 Attorney Morrison stated that Mrs. Hall's issues that were of a legal nature have
 66 been turned over to him by the county manager and he will meet with her to discuss
 67 said issues.
 - 68 • Brian Lannon addressed the board to extend an invitation to the commissioners and
 69 Manager Brillhart to attend the Albemarle District Soil and Water Supervisors
 70 meeting. The meeting will take place Thursday, June 8th at 7:00 pm at the Camden
 71 County Senior Center.

ITEM 2. CONSIDERATION OF AGENDA

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 75 Chairman Riggs made a note to include a meeting of the Board of Equalization and Review
 76 when the Board of Commissioners recesses to hold the meeting of the South Camden Water &
 77 Sewer District Board of Directors Meeting.

Motion to approve the agenda as presented.

79	RESULT:	PASSED [UNANIMOUS]
80	MOVER:	Garry Meiggs, Commissioner
81	AYES:	Meiggs, Riggs, White, Krainiak, Munro

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ITEM 3. PRESENTATIONS

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 86 • Khadijah Osborn, 4-H participant and rising senior at Camden County Early
 87 College High School, addressed the board. She presented to the board the ways in
 88 which 4-H has impacted her and her goals for the future.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- 89 • Melissa Harnly, teacher in the Camden County School System, presented to the
 90 board. She presented a project called the “Bruin Book Box” which follows the
 91 “Free Little Library” national movement. The idea is to promote literacy by
 92 placing the book boxes in various locations throughout the county. This project
 93 would also be a collaborative effort between the schools, the public library and
 94 possibly 4-H. Krystal Lancaster from the Camden County Public Library also
 95 spoke in support of the project.

96
 97 **RECESS TO SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF**
 98 **DIRECTORS MEETING**

99
 100
 101 **Motion to recess to South Camden Water & Sewer District Board of Directors meeting.**

102 RESULT:	PASSED [UNANIMOUS]
103 MOVER:	Garry Meiggs, Chairman
104 AYES:	Meiggs, Riggs, White, Krainiak, Munro

105
 106 David Credle presented the South Camden Water and Sewer Monthly Work Order Report for
 107 April 2017.

Agenda

**South Camden Water & Sewer District
 Board of Directors - Regular Meeting
 June 05, 2017
 7:00 PM
 Historic Courtroom, Courthouse Complex**

ITEM 1. CALL TO ORDER**ITEM 2. PUBLIC COMMENTS**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 3. CONSIDERATION OF THE AGENDA**ITEM 4. OLD BUSINESS (For discussion and possible action)****ITEM 5. NEW BUSINESS (For discussion and possible action)**

A. South Camden Water & Sewer Monthly Update - April 2017

ITEM 6. ADJOURN

108

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

*South Camden Water & Sewer Board**Monthly Work Order Statistics Report**Period: April 2017*

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water	70	70	100%	0
Collection/Distribution				
Sewer	3	3	100%	0

Locates:

Water Line: 53

Sewer Line: 10

Water & Sewer, same ticket: 24

Public Works Director Notes/Comments:

Ten work orders have been reviewed this month for accuracy.

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Motion to adjourn the South Camden Water & Sewer Board of Directors meeting.

112

RESULT: PASSED [UNANIMOUS]

113

MOVER: Tom White, Vice Chairman

114

AYES: Meiggs, Riggs, White, Krainiak, Munro

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CAMDEN COUNTY BOARD OF EQUALIZATION AND REVIEW

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Motion to reconvene the Camden County Board of Equalization and Review.

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RESULT: PASSED [UNANIMOUS]

123

MOVER: Garry Meiggs, Commissioner

124

AYES: Meiggs, Riggs, White, Krainiak, Munro

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There being no cases to be heard, motion to adjourn the Camden County Board of Equalization and Review until the beginning of fiscal year 2017-2018.

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RESULT: PASSED [UNANIMOUS]

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MOVER: Tom White, Vice Chairman

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AYES: Meiggs, Riggs, White, Krainiak, Munro

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

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Chairman Riggs reconvened the meeting of the Board of Commissioners.

ITEM 4. OLD BUSINESS

None.

ITEM 5. PUBLIC HEARINGS

A. Public Hearing on Proposed FY 2017-2018 Budget

County Manager Michael Brillhart brought to the attention of the board the schedule of changes that were brought to the board during the workshop sessions. The changes are reflected in the budget on page ten. On page number eleven is proposed ordinance 2017-06-01 relating to the 2017-2018 budget. On page number twelve, the appropriations representing 2017-2018 proposed are in the amount of \$12,638,283 representing a .6% decrease from the current year 2016-2017 budget.

Motion to go into Public Hearing on proposed FY 2017-2018 budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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There were no questions or comments presented during the public hearing.

Motion to come out of public hearing in proposed FY 2017-2018 budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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Motion to add Proposed FY 2017-2018 Budget to New Business as Item 6.D.

Discussion: Commissioner White suggested that a change be made regarding the \$25,000 allotment for the fence in the Sheriff's Department budget. It his opinion that the funds from the upcoming sale of equipment be appropriated for the fence and the department's budget be reduced by the \$25,000 presently allotted.

Commissioner Meiggs stated that there is not yet 'money in hand' for the equipment.

Commissioner White stated it would be okay to leave the funds in the budget.

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

178
179 Commissioner Krainiak stated that anything that could offset the cost should be included so as to
180 not be a burden to the taxpayers of the county.

181
182 Commissioner White made a motion to reduce the Sheriff's office budget by \$25,000 and the
183 sale of the equipment will supply needed funds to pay for the fence.

184
185 Stephanie Humphries, Finance Officer, stated that the \$33,000 for the fence is under LESO
186 equipment and the equipment sales is for the same amount. For clarification, the LESO
187 equipment must equal the expenditure must equal the expenditure out of the range expenses.

188
189 Chairman Riggs questioned the need for a change in the budget.

190 Ms. Humphries stated that there would be no change in the budget to make said distinction.

191
192 Commissioner White withdrew his motion.

193
194 Ms. Humphries stated that it is a point of clarification to say that the sale of the LESO equipment
195 must be sufficient to pay for the fence.

196	RESULT:	PASSED [UNANIMOUS]
197	MOVER:	Tom White, Vice Chairman
198	AYES:	Meiggs, Riggs, White, Krainiak, Munro

199
200
201 B. Public Hearing on Proposed 2018-2022 Capital Improvement Program

202
203 **Motion to go into Public Hearing for 2018-2022 Capital Improvement Program.**

204	RESULT:	PASSED [UNANIMOUS]
205	MOVER:	Randy Krainiak, Commissioner
206	AYES:	Meiggs, Riggs, White, Krainiak, Munro

207
208 Manager Brillhart stated that the Capital Improvement Program includes the projects that have
209 been discussed during the Capital Improvement Program work sessions as well as the fiscal year
210 2017-2018 capital projects that are within the county budget. The first year of the projects will
211 be in the budget. The remaining four years are in the plan for planning-related purposes. Only
212 the first year will be fiscally appropriated when the fiscal year begins on July 1st, 2017.

213
214 There were no questions or comments regarding the 2018-2022 Capital Improvement Program.

215
216 **Motion to come out of Public Hearing for 2018-2022 Capital Improvement Program.**

217

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

218 **RESULT:** PASSED [UNANIMOUS]
 219 **MOVER:** Tom White, Vice Chairman
 220 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

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Motion to add 2018-2022 Capital Improvement Program to New Business as Item 6.E.

225 **RESULT:** PASSED [UNANIMOUS]
 226 **MOVER:** Tom White, Vice Chairman
 227 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

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C. Purchase of Real Estate in South Mills Township

Motion to go into public hearing on purchase of real estate in South Mills Township.

233 **RESULT:** PASSED [UNANIMOUS]
 234 **MOVER:** Garry Meiggs, Commissioner
 235 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

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Manager Brillhart explained that this purchase involves South Mills Park. The purchase would provide additional recreational opportunities in the county, specifically a boat launch in South Mills. There is a 4.98 acre tract of land located at Union Camp Road at Turner's Cut. A scope has been developed and the county has been directed by the state to fill out an application, which has been submitted, for review prior to the August/September analysis by the state on the whether this is a project that could receive some funding. Provided the Board of Commissioners decides to move forward, the County Attorney is present and may be instructed to draft a contract for the purchase of the property.

County Attorney John Morrison stated that should this purchase be approved it will be subject to the execution of a contract by the seller that would be standard in the industry and would include clear marketable title as a requirement.

There were no comments or questions from the public.

Attorney Morrison stated that the purchase price of \$50,000 must be approved by the board.

Motion to come out of public hearing for the purchase of real estate in South Mills Township.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

257 **RESULT:** PASSED [UNANIMOUS]
 258 **MOVER:** Tom White, Vice Chairman
 259 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

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Motion to add the purchase of real estate in South Mills Township to New Business as Item 6.F.

264 **RESULT:** PASSED [UNANIMOUS]
 265 **MOVER:** Tom White, Vice Chairman
 266 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

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ITEM 6. NEW BUSINESS

A. Lisa Anderson, Tax Administrator, gave the tax report for the month of April 2017.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
 CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	228,884.12	10,218.59
2015	69,957.07	2,539.98
2014	36,372.43	2,438.03
2013	17,104.44	6,171.44
2012	11,547.95	8,757.14
2011	7,640.92	6,937.10
2010	6,107.35	5,039.20
2009	4,467.55	4,740.25
2008	3,795.46	5,127.46
2007	3,847.39	6,694.04

274

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

TOTAL REAL PROPERTY TAX UNCOLLECTED	389,724.68
TOTAL PERSONAL PROPERTY UNCOLLECTED	58,663.23
TEN YEAR PERCENTAGE COLLECTION RATE	99.34%
COLLECTION FOR 2017 vs. 2016	21,655.68 vs. 69,336.61

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	96.42%
2015	98.91%
2014	99.44%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

275

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING April **2017**
BY TAX ADMINISTRATOR

- 11 NUMBER DELINQUENCY NOTICES SENT
- 4 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 11 NUMBER OF WAGE GARNISHMENTS ISSUED
- 5 NUMBER OF BANK GARNISHMENTS ISSUED
- 13 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

276

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	10,991.14	2	BLLOT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	6,790.26	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMY RD
R	03-8953-04-81-9832.0000	5,620.27	5	MALDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8899-00-45-2682.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAIG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	03-8973-00-19-2109.0000	4,103.62	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8935-04-63-0820.0000	3,843.43	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7998-01-08-6797.0000	3,587.90	2	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	3,454.67	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8935-02-66-7093.0000	2,998.34	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	02-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7998-01-08-8621.0000	2,894.88	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8943-01-26-9508.0000	2,890.76	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	03-8965-00-13-1025.0000	2,834.65	4	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8953-03-12-6266.0000	2,711.57	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8953-03-02-2479.0000	2,652.54	1	ROBERT P DALL JR ET AL	SHILOH	212 RIVERVIEW AVE
R	02-8916-00-94-8392.0000	2,583.58	1	GEORGE'S OF CAMDEN, INC.	CAMDEN	495 343 HWY N
R	03-8899-00-16-2671.2425	2,560.76	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	01-7081-00-52-7312.0000	2,515.32	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	03-8964-00-40-9957.0000	2,502.47	6	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8936-00-81-9147.0000	2,445.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD

277

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3810.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,724.51	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	872.12	DAISY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8956-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	241.60	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	218.33	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-04-60-1568.0000	9	977.64	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	03-8953-04-81-9832.0000	8	5,620.27	MALDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8945-00-41-2060.0000	8	3,454.67	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	8	2,062.78	SAUNDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	8	477.36	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	01-7998-01-08-6797.0000	7	3,587.90	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8964-00-40-9957.0000	7	2,502.47	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	03-8980-00-84-0931.0000	7	156.62	CARL TEUSCHER	SHILOH	218 BRAD CREEK RD
R	01-7989-04-90-6715.0000	6	1,754.57	ANDREW FEREBEE HEIRS	SOUTH MILLS	1334 343 HWY N
R	03-8962-00-04-9097.0000	6	1,534.55	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	6	649.95	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	6	443.96	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD

278

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0000659	835.00	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	776.11	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	671.13	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001883	641.96	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	431 158 US W
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0001104	428.00	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000543	293.06	2	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001694	288.99	5	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002565	277.38	1	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001681	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001010	226.92	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001976	212.93	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0000295	204.06	1	HERNDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000905	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001250	198.81	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000248	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W

279

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE ETHERIDGE JR	CAMDEN	
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	671.13	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	258.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	194.51	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001840	9	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	7	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	6	140.55	JANET LEARY	SHILOH	255 SAILBOAT ROAD
P	0001230	5	411.11	JAMES NYE	SOUTH MILLS	LINTON ROAD
P	0001694	5	288.99	THOMAS B.THOMAS HEIRS	CAMDEN	101 ROBIN CT W
P	0001681	5	254.46	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	150 158 HWY W
P	0001250	5	198.81	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	319 PONDEROSA RD
P	0000863	5	139.81	DIAN BURNHAM COHENS	SHILOH	108 BINGHAM RD
P	0000770	5	129.00	MARSHA GAIL BOGUS	CAMDEN	133 ALDER BRANCH RD
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	276 BELCROSS RD
P	0001010	4	226.92	RAYBURN BURGESS	SHILOH	849 SANDY HOOK RD S
P	0001976	4	212.93	ANA ALICIA MARTINEZ LOPEZ	SHILOH	116 EDGEWATER DR
P	0001104	2	428.00	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	2	309.81	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001546	2	303.28	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000543	2	293.06	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002081	2	142.29	ROBERT VERNON BRAY	CAMDEN	120 LAUREN LANE

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

283 **Motion to approve the monthly tax report as presented.**

284

285	RESULT:	PASSED [UNANIMOUS]
286	MOVER:	Garry Meiggs, Commissioner
287	AYES:	Meiggs, Riggs, White, Krainiak, Munro

288

289 **B. Resolution No. 2017-06-01 Salaries and Compensation for Various Boards**290 **and Commissions Fiscal Year 2017-2018**

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Resolution No. 2017-06-01

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Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

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NOW, THEREFORE, BE IT RESOLVED THAT THE CAMDEN COUNTY BOARD OF COMMISSIONERS MEETING THIS 5TH DAY OF JUNE 2017 IN CAMDEN VILLAGE, CAMDEN COUNTY, NORTH CAROLINA DOES HEREBY AMEND THE FOLLOWING SALARIES AND COMPENSATION FOR THE STATED BOARDS AND COMMISSIONS FOR THE PERIOD BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018,

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310

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Section 1: BOARD OF COMMISSIONERS

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314

Chairman \$550.00 per month plus mileage.

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Vice-chairman/
Board Member \$525.00 per month plus mileage

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1. The monthly “salary” of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings would not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.
2. Special meetings and budget work sessions in addition to the regularly scheduled Board of Commissioners meetings will be compensated at a rate of \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.
3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited “participant” by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner’s official capacity.
4. Eligible meetings shall not include attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. For any fundraisers that the board decides to attend, the County will pay for the ticket if the Commissioner’s agree that the event benefits Camden County residents and serves

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- 336 a public purpose but will not receive meeting pay for attendance. (Must be non-partisan and non-
 337 profit)
 338
 339 5. Attendance at Board appointed Board Meetings (ie. Library, DSS, ADJ) will not be reimbursable to
 340 Commissioners who are not appointed to those boards unless they are asked to attend by the appointee
 341 who is unable to attend or at the request of the Board of Commissioners in the Commissioner's
 342 official capacity.
 343
 344 6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from
 345 meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse).
 346
 347 7. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for
 348 travel as allowed in IRS Publication 15.
 349
 350 8. Board members are required to submit in writing (via internal form) a voucher/request for
 351 reimbursement setting forth description of the meeting, date, time and place.
 352
 353 9. Special meeting reimbursement requests that exceed seven in a month will require Board approval.

354

Section 2:**BOARD OF ELECTIONS**

355

356

357 Chairman

Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.

358

359

360 Board Members

Meeting compensation \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.

361

362

363 Chief Judge

\$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.

364

365

366 Judges

\$20 for instruction day. Election Day at \$120.00 per day.

367

368 Assistants

Election Day at \$100.00 per day. \$20 for instruction day.

369

SECTION 3:**PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS**

370

371

\$30.00 per meeting plus mileage.

372

Section 4:**SOCIAL SERVICES BOARD**

373

374

375 Chairman

\$35.00 per meeting plus mileage.

376

377 Board Members

\$30.00 per meeting plus mileage.

378

379

Section 5:**AGING ADVISORY COUNCIL**

380

381

\$30.00 per meeting, plus mileage and meal if required.

382

Section 6:**RECREATION BOARD**

383

384

\$30.00 per meeting, plus mileage.

385

Section 7:**JURY COMMISSION**

386

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\$ 7.25 per hour for hours worked compiling jury list.

388

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Section 8:**ECONOMIC DEVELOPMENT BOARD**

\$30.00 per meeting, plus mileage.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- 391
- 392 **Section 9: SENIOR CENTER BOARD**
- 393 \$30.00 per meeting. No travel
- 394
- 395 **Section 10: LIBRARY BOARD**
- 396 \$30.00 per meeting. No travel
- 397
- 398 **Section 11: AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS**
- 399 No Compensation
- 400
- 401 **Section 12: TRAVEL & MILEAGE REIMBURSEMENT**
- 402 All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage
- 403 will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as
- 404 allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings
- 405 will not qualify for travel or mileage reimbursement without Board of Commissioners approval.
- 406
- 407
- 408

409 ATTEST:

410
411
412
413 _____
414 Clerk to the Board
415 (SEAL)

416
417 _____
418 Clayton D. Riggs, Chairman
419

420 **Motion to approve Resolution No. 2017-06-01 Salaries and Compensation for Various**
421 **Boards and Commissions Fiscal Year 2017-2018.**

422	RESULT:	PASSED [UNANIMOUS]
423	MOVER:	Tom White, Vice Chairman
424	AYES:	Meiggs, Riggs, White, Krainiak, Munro

425
426 C. Resolution No. 2017-06-02 a Resolution Requesting Financial Support by the
427 State of North Carolina for the Construction of a New Public High School in
428 Camden County.
429

430 **RESOLUTION 2017-06-02**

431
432 **A RESOLUTION REQUESTING FINANCIAL SUPPORT BY THE STATE OF**
433 **NORTH CAROLINA FOR THE CONSTRUCTION OF A NEW PUBLIC HIGH**
434 **SCHOOL IN CAMDEN COUNTY**
435

436
437 **WHEREAS**, the existing Public High School located in Camden County, North Carolina was constructed in the 1950s and
438 has undergone several upgrades and repairs since the original construction date; and

439 **WHEREAS**, the student enrollment within both the High School and the combined Early College High School has
440 remained consistent in light of core curriculum program changes mandated by the State; and

441 **WHEREAS**, both current and anticipated local real estate and sales tax collections are insufficient to pay for the
442 construction or debt service of a new Camden County High School without the financial support of the State; and

443 **WHEREAS**, pursuant to state law, the lottery funds that are allocated to the counties can be used for education for capital
444 outlay projects, including the planning, construction, enlargement, improvement, repair, or renovation of public school buildings;
445 and

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

446 **WHEREAS**, the distribution of lottery funds to counties budgeted from proceeds in the FY 2016-2017 North Carolina
 447 Education Lottery has been drastically reduced to \$100 million in contrast to \$208 million at the previous statutory funding rate
 448 of 40% , which amounts to \$128,198 in Camden County in contrast to \$266,652 at the 40% rate; and

449 **WHEREAS**, the proposed issuance of Bonds through the enactment of the Public School Building Bond Act of 2017, as
 450 identified through HB 866, could provide as much as \$13.47 million to Camden County for purposes of constructing a new
 451 Public High School ; and

452 **WHEREAS**, the allocation of county sales and use tax specifically for school building construction, as identified through
 453 proposed HB 333 & SB 166, could provide additional funds to Camden County for such purposes; and

454 **NOW, THEREFORE, BE IT RESOLVED**, that the Camden County Board of Commissioners respectfully requests that
 455 the Governor and the North Carolina General Assembly support legislative measures that would allocate to counties their
 456 previous statutorily authorized portion of educational lottery funds to be used for capital needs and technology.

457 **BE IT FURTHER RESOLVED**, that the Camden County Board of Commissioners fully supports HB 866, HB 333, and
 458 SB 166, which would allocate additional lottery funds, new Bond funds, and sales and use tax to tier 1 & 2 counties, on a grant
 459 basis, for school capital construction.

460 **BE IT FURTHER RESOLVED** that copies of this Resolution are being forwarded to the Local Legislative Delegation of
 461 the North Carolina General Assembly and to the North Carolina Association of County Commissioners.
 462 Adopted this the 5th day of June, 2017

463
 464 ATTEST:

465
 466
 467
 468
 469 _____
 Karen Davis, Clerk to the Board

469 _____
 Clayton D. Riggs, Chairman

471
 472
 473 **Motion to approve Resolution No. 2017-06-02 a Resolution Requesting Financial Support**
 474 **by the State of North Carolina for the Construction of a New Public High School in**
 475 **Camden County.**

476	RESULT:	PASSED [UNANIMOUS]
477	MOVER:	Garry Meiggs, Commissioner
478	AYES:	Meiggs, Riggs, White, Krainiak, Munro

479
 480 D. Proposed FY 2017-2018 Budget

481
 482

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

Ordinance No. 2017-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2017 – 2018 BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2018-2018, adopted by the Board of Commissioners on June 5, 2017. Said Ordinance may hereafter be referred to as the "Budget Ordinance". The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body.....	\$113,019
County Administration.....	202,362
Elections.....	120,546
Finance.....	211,642
Personnel.....	72,090
Tax Supervisor.....	420,926
Register of Deeds.....	234,381
Planning.....	358,521
Inspections.....	142,392
Economic Development Commission.....	119,677
Building & Grounds.....	337,798
Sheriff.....	1,707,377
School Resource Officer (SRO).....	73,718
Court Facilities.....	26,740
Jury Commission.....	95
Public Works Administration.....	115,271
Fleet Vehicles.....	14,504
Traffic.....	3,060
Solid Waste.....	674,977
Public Health.....	130,290
Extension.....	131,116

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Legals.....	60,000
Parks & Recreation	250,128
DDJP (JCPC)	62,288
Senior Center	132,715
Post-Employment Benefits	22,368
Non-Departmental.....	169,400
Soil/Water Conservation.....	66,413
Capital Outlay/Debt Service	1,368,095
Youth Council.....	1,850
County Public Library.....	198,084
Special Appropriations:	
Albemarle Commission	7,157
Alb. Dist. Jail Operations.....	374,461
College of the Albemarle	45,000
Conservation/Forestry.....	55,500
Central Communications	267,920
Emergency Management	28,987
RC&D	750
S. Camden Water & Sewer	62,941
Schools – Current Expense	2,600,000
Schools – Contribution to Capital Reserve.....	295,000
MLK Funding	300
Albemarle Hopeline	2,000
Camden Food Pantry.....	2,000
Albemarle Food Bank	2,000
Special Funding	75
Social Services	315,000
EMS	514,537
CH&S Fire Commission Four Cents	268,836
South Mills Fire Commission Four Cents	160,972
4-H Insurance.....	53,004
Contingency	40,000
TOTAL GENERAL FUND	\$ 12,638,283

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Ad Valorem and Vehicle Taxes:	
Budget Year	\$7,228,078
Prior Years Summary.....	416,779
Penalties and Interest	55,000
House Bill 1779	175
Other Taxes and Licenses:	
State 1 cent Sales Tax	615,000
Local Sales Tax - Art. 40	295,000

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Local Sales Tax - Art. 42	182,000
Unrestricted Intergovernmental:	
ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax	46,000
Utilities Franchise Fees.....	700,000
Medicaid Hold Harmless	500,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds	3,600
S/W Technician Grant.....	23,125
Capital Reserve & Transfer Tax for Capital Debt Service	351,445
Court Facilities Fees	24,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer.....	37,838
School Capital Reserve Fund for School Debt Service	986,649
Senior Center Grants.....	10,188
State Grants.....	5,354
Wellness Grant.....	2,350
Fees and Permits:	
Register of Deeds Fees.....	138,000
Building Permits and Planning Fees	82,150
Land Use Fees.....	20,000
Leased Property	20,000
Tire Disposal Dist.....	14,000
White Goods Disposal Dist.....	2,600
Recyclables	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Cable Franchise Fee.....	72,000
Gun Permit Fees.....	15,000
Golf Cart Fees.....	300
Pet/Privilege Licenses	250
5 Cents Per Bottle Fees	3,600
Extension Fees.....	1,150
Recreation Fees.....	17,300
Library Fees	4,800
Sales and Services:	
Jail Fees.....	3,000
Sheriff's Officer Fees.....	22,000
Sale of Fixed Assets.....	4,500
LESO Sheriff's Equipment Disposal.....	33,500
Fines & Forfeitures	60,000
911 Fees for GIS	10,000
Other:	
Sheriff's Department Grants & Donations	22,800
Interest.....	46,000

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

ARTICLE V. WATER/SEWER PROJECT FUND

The following amounts are hereby appropriated in the Water/Sewer Project Fund for the purpose of water/sewer infrastructure projects for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Project Expenditures \$2,656,900

It is estimated that the following revenues will be available in the Water/Sewer Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Balance Appropriated 1,103,450
Golden LEAF Grant..... 200,000
Economic Development Administration 1,353,450
\$2,656,900

ARTICLE VI. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 176,555
Debt Service..... 169,990
\$346,545

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fire Tax..... 67,209
4 Cent County Match..... 268,836
Leased Property 9,000
Interest Earnings 1,500
\$346,545

ARTICLE VII. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 138,285
Debt Service..... 101,227
\$239,512

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

488
489
490
491

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Fire Tax.....	40,243
4 Cent County Match.....	160,972
Interest.....	2,000
Fund Balance Appropriated.....	<u>61,297</u>
	\$239,512

ARTICLE VIII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Public Assistance	338,154
Administrative Expenses	<u>1,020,211</u>
	\$1,358,365

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

County Appropriations.....	315,000
Fund Balance Appropriated	41,715
State/Federal Funds.....	<u>1,001,650</u>
	\$1,358,365

DSS Trust Fund Revenues	\$39,484
DSS Trust Fund Expenses	\$39,484

ARTICLE IX. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Upkeep on project	\$44,680
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Improvement Fee	43,680
Miscellaneous	<u>1,000</u>
	\$44,680

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

ARTICLE X. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Reserves.....	\$1,530
Trust Fund Balance	\$1,530

ARTICLE XI. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Reserved for Revaluation Expenses.....	\$241,730
Fund Balance Appropriated	\$240,230
Interest.....	<u>1,500</u>
	\$241,730

ARTICLE XII. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Debt Service.....	351,445
Capital Projects	358,555
USDA Debt Reserve.....	<u>540,300</u>
	\$1,250,300

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Land Transfer Tax Collections	415,000
Investment Earnings.....	20,000
County Contribution	325,000
Fund Balance Appropriated	<u>490,300</u>
	\$1,250,300

ARTICLE XIII. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Debt Service.....	691,649
School Capital Outlay	295,000
Camden Plantation Funds for Capital Outlay	<u>143,676</u>
	\$1,130,325

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Local Option & Restricted Sales Tax	945,000
Investment Earnings.....	6,000
Camden Plantation	150,000
Fund Balance Appropriated	<u>29,325</u>
	\$1,130,325

ARTICLE XIV. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Center Operating Expenses.....	\$166,000
DOT Funds.....	142,857
Gift Shop Contribution	15,593
Miscellaneous	50
Tourism Authority Contribution	<u>7,500</u>
	\$166,000

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Gift Shop Revenues	\$36,000
Gift Shop Expenses.....	\$36,000

ARTICLE XV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Park Operations.....	\$67,200
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CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

County Contribution	\$66,700
Interest.....	<u>500</u>
	\$67,200

ARTICLE XVI. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Technology	\$10,425
Register of Deeds Technology Funds	5,000
Interest.....	100
Fund Balance Appropriated	<u>5,325</u>
	\$10,425

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Demolition Expenses	\$13,000
Fee Collection	\$13,000

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$51,125
Estimated Revenue.....	\$51,125

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer’s Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$20,050
Estimated Revenue.....	\$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$18,050
Estimated Interest & Fees Collected.....	\$18,050

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$15,050
Estimated Interest & Fees Collected.....	\$15,050

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses.....	36,710
Dismal Swamp Visitor Center	<u>7,500</u>
	\$44,210
Donations	1,000
Occupancy Tax Collections	30,000
Interest Earnings	500
Appropriated Fund Balance	<u>12,710</u>
	\$44,210

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

School Current Expense.....	\$11,411
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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Tax Penalties	5,000
Interest on Investments	100
Fund Balance Appropriated	<u>6,311</u>
	\$11,411

ARTICLE XXI. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Economic Dev Incentive	<u>40,000</u>
	\$40,000
Interest earned	500
Fund Balance Appropriated	<u>39,500</u>
	\$40,000

ARTICLE XXII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense from the General Fund is \$2,600,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 and ENDING JUNE 30, 2018” as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of sixty-seven cents (67 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1,

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2017, for the purpose of raising the revenue listed in the General Fund, Article II, Section 2, of this Ordinance.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,046,992,785 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2017, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$392,695,009 with an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$647,249,103 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

ARTICLE XXIV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget of fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- (a) As provided by G.S. 159-25(b), the Board has authorized dual signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.
- (b) All legal outstanding encumbrances at June 30, 2017 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
- (d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 6, 2017.

This Budget Ordinance was adopted on the 6th day of June, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS

Clayton D. Riggs, Chair

George T. White, Vice-Chairman

ATTEST:

Karen Davis
Clerk to the Board

Michael Brillhart
Budget Officer/County Manager



SCHEDULE OF FEES

FY 2017-2018

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

Schedule adopted with Budget Ordinance June 5, 2017

CAMDEN COUNTY
Fee Schedule

TABLE OF CONTENTS

Building Inspection/Planning.....1

GIS Related Fee Schedule.....5

Fee Schedule for Abatement of Property6

Parks/Recreation Policies/Fees7

Register of Deeds Schedule of Fees8

Sheriff Department Fees.....9

Pet Licenses.....9

Senior Center Fees 10

Senior Trail Use Fees 11

Golf Cart Permits and Beer and Wine 12

South Camden Water Rate Schedule..... 13

South Camden Sewer Rate Schedule..... 14

Copies of Public Records..... 16

Public Library Fees.....17

Watershed Fees 18

Related Information..... 19

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Inspections & Planning
Building Permit Fee Schedule

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
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NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Fee Per Structure	\$50.00
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MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

In-ground	\$150.00	Above-ground	\$50.00
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DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
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CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
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Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 1 of 5

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

1

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft.	\$50.00
Over 32 Sq. Ft.	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION**Fire, Safety, & EPA Regs**

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
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ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000 each
Reinspections	\$100 each

SOLAR FARMS

Panels	\$.50 per panel (minimum \$250)
--------	---------------------------------

COMMERCIAL PERMIT PRICES (extras)**MECHANICAL:**

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 2 of 5*

2

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

COMMERCIAL PERMIT PRICES (extras - Continued)**GAS**

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
<ul style="list-style-type: none"> • Inspections called for but not ready • Skipping any applicable mandatory inspection • Re-Inspections called for without first correcting discrepancies noted by inspector • Wrong sub-contractor other than on Trade Affidavit 	
No Permit Negligence Fee (Applies To):	\$Varies
<ul style="list-style-type: none"> • Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee. 	

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES**LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION**

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 3 of 5*

3

507
508

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review \$25.00

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit \$50.00

NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

**The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

*Inspections & Planning Dept. Fee Schedule
 Revised June 5th, 2017
 Page 4 of 5*

4

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
GIS
Fee Schedule for Sale of GIS Related Data

Xerox Copy

Size	Black & White Price	Color Price
8 ½ X 11	\$.50	\$1.00
8 ½ X 14	\$.75	\$1.50
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
Up to 36 X 48	\$5.00	\$10.00

Electronic Media

Data Layers

Price: \$5.00 per CD
\$25.00 for first layer (shape file)
\$10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the County: \$10.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

Camden County Street Maps: \$3.00

Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 5 of 5

5

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Code Enforcement
Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost <i>(This will be added to each Abatement)</i>	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

Code Enforcement Fee Schedule

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Parks & Recreation
Fee Schedule

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$35.00
Maximum fee per household per season.....	\$70.00
Out of County additional registration fee	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents.....	\$1.00
Out of County residents	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....	\$1.00
Out of County residents	\$3.00

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Register of Deeds
 Fee Schedule

Deeds of Trust & Mortgages	\$64 for 1 st 35 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page + \$2.00 per party indexed above 20
Plats	\$21 per plat
Right of way/ Hwy Plat	\$21 for 1 st page, \$5 for each additional page
Multiple Instrument Fee	\$10 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10
Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

Register of Deeds Fee Schedule

8

513
514

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Sheriff's Department
 Fee Schedule

Office Fees

Carry Concealed Permit

New.....	\$90.00
Renew	\$75.00
Weapon Purchase Permit.....	\$5.00
Fingerprints.....	\$10.00

Civil Process Service

In-State.....	\$30.00
Out of State.....	\$50.00

Other

Out of County Mental Patient Transport.....	\$150.00
Diskette Copy of Photos	\$10.00

Dog/Cat Tag Fee

Annual.....	\$5.00
Lifetime.....	\$30.00
Kennel Fee	\$20.00

Sheriff Dept Fee Schedule
Revised June 12, 2015

9

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

**CAMDEN COUNTY
SENIOR CENTER
Center Fee Schedule**

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day	\$100.00
Evenings Only	50.00
Use of the Kitchen.....	50.00

3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00

4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and others.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

*Senior Center Trail Fee Schedule
Revised June 4, 2007*

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
SENIOR CENTER
Trail Fee Schedule

1. For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.
2. For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

Senior Center Trail Fee Schedule
Approved June 4, 2001

11

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Tax Administration Office
Fee Schedule

Golf Cart Permits

Annual Fee	\$20.00
Late Listing Fee (for sticker).....	\$50.00
Non-Compliance.....	\$150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises.....	\$5.00
On premises	\$15.00
Beer "on and off Premises"	\$20.00

Wine at retail:

Off premises.....	\$10.00
On premises	\$15.00
Wine "on and off premises".....	\$25.00

Beer and Wine:

Beer & Wine "off premises"	\$15.00
Beer & Wine "on premises"	\$30.00
Beer & Wine "on and off premises"	\$45.00

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
South Camden Water & Sewer
 Water Fee Schedule
(effective July 1, 2017)

Water Tap Fees:

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy 158/Bore	\$2,000.00

Water Charges:

0-2,000 gal.	\$25.00 per month
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Additional Usage:

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

Local Govt/Board of Education	Same as above
Bulk Water (except contracted sales)	\$6.64 per 1,000 gal
Fire Service (sprinkler systems)	\$24.00 per month
Commercial	Master meter accounts charged at the above rates per unit served.

Deposits:

Rent deposit: \$200.
 Fire Hydrant Meter: \$300.

Charges & Fees:

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>

*South Camden Water Utility Fee Schedule
 Revised June 5th, 2017
 Page 1 of 1*

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
South Camden Water & Sewer
 Sewer Fee Schedule
(effective July 1, 2017)

Sewer Base Fee:

Residential	\$28.00 0-2,000 gallons
Commercial	\$38.00 0-2,000 gallons
Apartments & Townhouses	\$28.00 0-2,000 gallons

Additional Fees:

Residential	\$6.50 each additional 1,000 gallons
Commercial	\$7.50 each additional 1,000 gallons
Apartments & Townhouses	\$6.50 each additional 1,000 gallons
High Strength:	\$9.50 each additional 1,000 gallons
School, Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners	

Commercial: Fees are based on water meter size**Cost of sewer connection** (low pressure main) with ¾ inch water service - \$8300.**Cost of sewer connection** (4" gravity connection) - \$ 3500.

The cost of sewer connection with larger than ¾ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

Sewer Capacity Fees

¾ inch	\$ 7,400
1 inch	\$10,500
2 inch	\$15,000
3 inch	\$24,000
4 inch	\$36,000
6 inch	\$42,000
8 inch	\$48,000
10 inch	\$54,000
12 inch	\$60,000

South Camden Sewer Utility Fee Schedule
Revised June 5th, 2017
Page 1 of 2

14

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

Residential Sewer: Approved for failing systems only.

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2"

*Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum)	\$500 and not more than \$10,000 plus cost of cleaning lines			
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

*South Camden Sewer Utility Fee Schedule
 Revised June 5th, 2017
 Page 2 of 2*

15

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Public Records
Fee Schedule

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14.....	\$.15/page
With printed pictures.....	\$.30/page
11 x 17.....	\$.35/page

Public Records (Color)

8 ½ x 11 with Pictures.....	\$.50/page
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*Counties are not required to create a public record that is not already in existence.
However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

Public Records Fee Schedule
Revised June 12, 2015

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Public Library
Fee Schedule

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....	\$.10/page
8 ½ x 11 and 8 ½ x 14 (Color).....	\$.25/page
11 x 17 (Black /White).....	\$.20/page
11 x 17 (Color).....	\$.50/page
Incoming Fax	\$.10/page
Inter Library Loan.....	\$3.50
Proctoring.....	No Charge

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

Public Library Fee Schedule
Revised June 6, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Stormwater/Watersheds
 Maintenance Fee Schedule

Rate Structure

	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	<i>Total Fee/Parcel</i>

1. **FCPA – Fixed Cost Per Account** = Currently Estimated at .64 per Parcel

2. **ERU – Impervious Area Rate -Equivalent Residential Units Rate**

**Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. **GA – Gross Acreage Rate in \$/acre** - See Table Below

Rate Table

<u>Watersheds</u>	<u>FCPA</u>	<u>ERU Rate</u>	<u>GA Rate</u>	<u>Total Fee</u>
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
<u>South Mills</u>	<u>\$.64/Parcel</u>	<u>\$12.80/ERU</u>	<u>\$.32/Acre</u>	<u>\$13.76</u>

Per Single Family Home

**exemptions itemized in the stormwater ordinance.*

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
 Approved Fee Schedule Certification

Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The forgoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 5th, 2017.

Clayton D Riggs, Chair
 Camden County Board of Commissioners

ATTEST:

Karen Davis
 Clerk to the Board

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

527
528



FY 2017-2018 Budget

Schedule of Changes Per Budget Work Sessions

<u>GF</u>	<u>Item</u>	<u>Submitted</u>	<u>Change</u>	<u>Proposed</u>	
106210	Sr. Center Travel	2,000	1,000	3,000	Increase/add requested
106110	Library Sal&Ben/Website Maint	71,766	2,501	74,267	Increase/add requested
106900	School Appropriation	2,300,000	300,000	2,600,000	Increase/BOC
104940	Position & Incentive Change	53,150	66,527	119,677	Increase/BOC
	Tax Increase	.68	(305,412)	.71	Increase/.03 BOC
104000	Fund Balance Appropriated	300,000	64,616	364,616	Increase
<u>Other</u>					
CPT	One Mill Rip Rap	0	40,000	40,000	Add request by Department
SCWSD	Membrane	92,000	12,000	104,000	Add request by Department

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Motion to approve FY 2017-2018 budget.

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RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, Riggs, White, Krainiak, Munro

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E. Proposed 2018-2022 Capital Improvement Program

A copy of the Capital Improvement Program is available for public inspection in the clerk's office.

Motion to approve 2018-2022 Capital Improvement Program

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RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: Meiggs, Riggs, White, Krainiak, Munro

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

548 F. Purchase of Real Estate in South Mills Township

549

550 **Motion to approve purchase of real estate in South Mills Township not to exceed \$50,000**
551 **with marketable title as approved by the county attorney.**

552

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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ITEM 7. CONSENT AGENDA

558

559

Motion to approve consent agenda as amended.

560

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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A. Minutes – Board of Commissioners Meeting of 05-15-2017

565

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B. DMV Monthly Report

567

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STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County July Ren. Due 8/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
23,898.40	22,182.12	14,576.25	60,656.77

569

C. Surplus Property Requests

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

577
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579

**Sheriff's Office LESO Program Surplus Items
Requested By Sheriff Tony Perry**

The following items are no longer needed due to the completion of the shooting range.

Disposition	Item	Disposal Method	Suggested Value
Sell	2002 John Deere Loader/Scoop	Auction	\$67,000
Sell	30 KW Generator	Auction	\$25,000
Sell	30 KW Generator	Auction	\$25,000
Sell	10 KW Generator	Auction	\$10,000
Sell	1991 Ford Tractor	Auction	\$15,000
Disposition	Item	Disposal Method	Suggested Value
Sell	2000 Sterling/Rig LT 9500 Truck	Auction	\$60,000
Sell	2004 Freightliner Dump Truck	Auction	\$60,000
Sell	1997 Chevy/3500 Truck	Auction	\$10,000
Sell	1998 Case Dozer	Auction	\$65,000
Sell	1990 Case Dozer	Auction	\$80,000
Sell	John Deere Road Grader	Auction	\$45,000

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D. Tax Refunds, Pickups and Releases

<u>NAME</u>	<u>REASON</u>	<u>TYPE NO.</u>
Ashley Sue Mains	\$119.36 Plate held 30 days - transferred to another state.	Pick-Up/19983 V-65470-12
Sam Tim	\$110.34 Vehicle sold within 30 days of renewal.	Pick-Up/19999 V-63316-11
Charles A. Stottlemeyer	\$518.34 Foreclosure Fee	Pick-Up/20012 R-89195-15
Frances Walter Been	\$223.10 Turned in plates	Pick-Up/20025 35649439
Glen A., Jr. & Julie Carey Trust	\$192.20 Roll back taxes on sale of lot - 2014-2016	Pick-Up/20026 R-80534-2014 R-87660-2015 R-95098-2016

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19983

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING

() LATE LISTING () OTHER Transferred to
IN within 30 days of setting plat

YEAR 2012 TOWNSHIP SM

NAME Ashley Sue Mains (42712)

ADDRESS 134 Sandy Ln.

South Mills, NC 27976

PIN # V0041210

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____	$119.36 \div 12 = 9.947$				
Real _____	$9.947 \times 0 = 0$				
Total _____				<u>119.36</u>	<u>V65470</u>

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19999

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Vehicle sold within 3 days of renewal

YEAR 2011 TOWNSHIP SH
NAME Sam Tim (41880)
ADDRESS 231 Sailboat Rd.
Shiloh, NC 27974
PIN # V0038834

RELEASE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal					
Real		110.34 ÷ 12 = 9.195			
Total		9.195 × 0 = 0		110.34	V63316

588

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20012

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER FORECLOSURE FEE

YEAR 2015 TOWNSHIP
NAME CHARLES A. STOTTLEMYER
ADDRESS 90 TERESA A. STOTTLEMYER
17082 YOUNG STREET, WOODFORD, VA 22580
PIN # 01-7998-01-06-3034-0000

RELEASE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal					
Real		75,855			
Total					

PICK UP FORECLOSURE FEE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal					
Real		75,855			
Total			518.34		R 89195

ADJUSTMENT/REFUND

2015

589

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20025

- (1) REQUEST THE FOLLOWING CHANGES BE MADE
 (2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
 () LATE LISTING () OTHER Turned in plates

YEAR 2016 TOWNSHIP CH
 NAME Frances Walter Been (23057635)
 ADDRESS 129 Scotland Rd.
 Camden, NC 27821
 PIN # 0035649439

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____	$267.72 \div 12 = 22.31$				
Real _____	$22.31 \times 2 = 44.62$				
Total _____				<u>223.10</u>	<u>35649439</u>

590

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20026

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
 () LATE LISTING () OTHER Roll back taxes on

YEAR 2014-2016 TOWNSHIP Sm sale of Lot

NAME Glen A. Carey Jr. + Julie Carey Trust (44955)

ADDRESS P.O. Box 211

South Mills, NC 27976

PIN # 01-7999-00-63-6663-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>162.09</u>	<u>2.57</u>	<u>27.54</u>	<u>192.20</u>	<u>795098</u>

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E. Tax Collection Report

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

598 F. Purchase of Utility Easement
 599

Russell E. Twiford (Retired)
 John S. Morrison
 Edward A. O'Neal * +
 H.P. Williams, Jr.
 *Certified Mediator
 +Certified Family Financial Mediator



THE TWIFORD LAW FIRM, P.C.
 ATTORNEYS AT LAW

R. Mark Warren
 Courtney S. Hull
 Lauren E. Arizaga-Womble
 Megan E. Morgan
 Whitney A. Young

Please respond to:
 MOYOCK

May 31, 2017

Stephanie Humphries
 Finance Officer, Camden County, etc.

Re: Gordon Easement

Dear Stephanie,

You will find attached a draft of the proposed easement from the Gordons to Camden County. My research indicated Mary Gordon is a widow, however, her son Glen is married to Sheila P. Gordon. It will be necessary for all three to sign the easement. Secondly, the plat is not yet of record. We will attach a copy of the same to the deed.

Third, if you review the metes and bounds description, you will note I have encompassed the entire 40 feet for the permanent although the survey indicates 20 feet is to be for a construction and the other 20 feet is for the actual utility easement. Sometimes easements are drawn whereby that portion allotted to construction terminates upon completion or a date certain. It occurs to me that the construction easement should not terminate upon completion in that in the future it may be necessary for maintenance and repairs. If I am incorrect, advise me and I can break the description down into a construction easement and an actual utility easement.

This easement is perpetual, that is to say it will run with the land for all time. It is, however, exclusive to Camden and its agents or assignors of the utility. That is to say, Camden can only use this for a utility easement and it cannot permit others to use it for any purpose unless they are a direct agent or successor to Camden in maintaining the utility.

If this document is agreeable to the Gordons nothing further need be done except the document be executed, the signatures notarized and submitted to the Register of Deeds for recording.

Pursuant to our earlier conversation, I have commenced a limited title examination which is more tedious than I thought it would be a given the activity of the Gordons in Camden real-estate over the years. My search goes back to May of 1999. I have not discovered any deeds of trust nor judgments either of the Gordons. That is primarily what I am looking for. The taxes are paid through the year 2016. However, in 1991 Nellie P. Morrisette retained a life estate. I assume, but do not know for certain, she is now deceased. Please inquire.

ELIZABETH CITY
 P.O. Box 99 • 203 N. Road Street
 Elizabeth City, NC 27907
 Telephone (252) 338-4151 • Fax (252) 338-8546

www.twifordlaw.com

MOYOCK
 P.O. Box 669 • 111 Currituck Commercial Drive
 Moyock, NC 27958
 Telephone (252) 435-2811 • Fax (252) 435-9974

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Please advise if you have any question. Of course, I will be most pleased to discuss this with the Gordons should they have any inquiries.

Warmest Personal Regards,



John S. Morrison

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JSM: eam

NORTH CAROLINA
CAMDEN COUNTY

DEED OF UTILITY EASEMENT

This DEED OF UTILITY EASEMENT is made by **Mary M. Gordon, Glen D. Gordon and Sheila P. Gordon**, Grantors, and **Camden County**, a body politic and political subdivision of the State of North Carolina, Grantee, on this the _____ day of June, 2017.

For and in consideration of one dollar (\$1.00) and other good and sufficient consideration, the receipt of which is acknowledged, Grantors do hereby grant, bargain, and sell unto Grantee the following utility easement for purposes of installation and maintenance of equipment, pipes, conduits, and the like and thereafter to alter, operate and maintain such for a public waste water utility in, upon, over, across and under the following described property situate in Courthouse Township.

That certain tract or parcel of land situate in Courthouse Township, Camden County, North Carolina, which is more particularly described pursuant to a plat attached hereto drawn by Eastern Carolina Engineering, PC, Registered Land Surveyors, under date of May 26, 2017 entitled in part "Easement Plat of Camden County," as follows:

Beginning at a point which marks the southeast corner of land owned by Camden County as more particularly described in Deed Book 269, Page 422, of the Public Registry of Camden County, and which point is also on the line of division between property owned by the Grantors more specifically described in Deed book 95, Page 491 of said registry; thence north 54° 14" east a distance of 40.93 feet; thence, north 80° 31' 04" east a distance of 181.61 feet; thence, north 61° 55' 29" east a distance of 45.76 feet to a point on the southwestern side of U.S. Highway 158; thence, south 48° 34' 28" east a distance of 73.79 feet to a point on the southwestern side of U.S.

602

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Highway 158; thence, south 41° 25' 32" west a distance of 15.08 feet; thence, south 41° 25' 32" west a distance of 20.00 feet; thence, north 48° 22' 21" west a distance of 13.79 feet; thence, south 41° 25' 32" west a distance of 19.81 feet; thence, north 71° 02' 19" west a distance of 55.76 feet; thence, south 80° 31' 04" west a distance of 178.55 feet back to the point and place of beginning.

Unless otherwise described, this easement is permanent and shall run with the land and is exclusively for the benefit of Grantee provided Grantee may convey or license its rights to any other entity created or existing to service, operate, alter, or maintain the utility.

To have and to hold said right and easement to it the said Grantee and its successors as above permitted.

In testimony whereof, said Grantors have hereunto set their hands and seals the day and year first above written.

Mary M. Gordon (SEAL)

Glen D. Gordon (SEAL)

Sheila P. Gordon (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public of the County and state aforesaid certify that personally **Mary M. Gordon, Glen D. Gordon and wife**, appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this _____ day of June, 2017.

Notary Public

My commission expires: _____ (SEAL)

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

613 G. Budget Amendment
614

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of May, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
6400	Technology Support Services	669.00	
6500	Operational Support Services	5,940.00	
6100	Regular Program Support Serv		709.00
6900	Policy, Leadership, Pub Relation		5,900.00
Explanation:			
	Total Appropriation in Current Budget	\$	878,826.27
	Amount of Increase/Decrease of		
	Above Amendment	+	0.00
	Total Appropriation in Current Amended		
	Budget	\$	878,826.27

615
616

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT

May 11, 2017

8. Other Local Current Expense Fund

- A. We have reviewed this program area and must transfer funds to cover employee benefits and supplies. We request your approval of the following amendment.

After School Program

7100.701.231	Emp Hosp Ins Costs	\$ +	1,123.00
7100.701.333	Field Trips	-	1,193.00
7100.701.411	Instructional Supplies	+	<u>70.00</u>

Total – After School Program \$ + .00

- B. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this area of the budget. We request your approval of the following amendment.

Activity Bus

6550.706.171	Salary – Act Bus Driver	\$ +	2,500.00
6550.706.172	Overtime Pay- Driver	-	500.00
6550.706.231	Emp Hosp Ins Costs	+	20.00
6550.706.422	Repair Parts	-	2,000.00
6550.706.423	Gas/Diesel Fuel	-	<u>20.00</u>

Total – Activity Bus \$ + .00

- C. We have reviewed this program area and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment

Maintenance of Plant

6580.802.311...50	Contracted Services	\$ +	3,100.00
6580.802.312...50	Workshop Expenses	+	5.00
6580.802.352...50	Professional Certification Exam Fees	-	230.00
6580.802.418...50	Comp Software & Supplies	+	25.00
6580.802.422...50	General Maintenance	+	2,500.00
6580.802.423...50	Gas – Mtce Vehicles	+	<u>500.00</u>

Total – Maintenance of Plant \$ + 5,900.00

- D. We have reviewed this area of the budget and find that we must transfer funds to cover other areas of the Other Local Current Expense Budget. We request your approval of the following amendment.

Board of Education

6910.860.192	Salary – BOE Member	\$ -	8,003.00
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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT

Other Local Current Expense Fund

May 11, 2017, Page 2

6910.860.379	Other Insurance – Volunteer & Cyber	+	<u>2,103.00</u>
Total – Classroom Teacher		\$ -	5,900.00

E. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

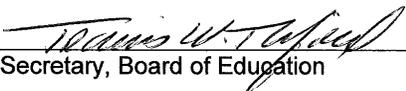
Computer Tech

6110.905.418	Computer Software & Supplies	\$ -	585.00
6110.905.422	Repair Parts & Materials	-	124.00
6400.905.343	Telecommunications Service	+	664.00
6400.905.411	Supplies & Materials	+	5.00
6510.905.341	Telephone for Telecom (CO)	+	<u>40.00</u>
Total – Computer Tech		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of May, 2017.



 Chairman, Board of Education



 Secretary, Board of Education

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of May, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	900.00	
5200	Special Instructional Programs	3,256.00	
5300	Alternative Learning Program		1,856.00
5400	School Leadership		300.00
6500	Operational Support Services		70,000.00
6900	Policy, Ldrshp, & Pub Relations	68,000.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,390,386.00	
	Amount of Increase/Decrease of Above Amendment	+ .00	
	Total Appropriation in Current Amended Budget	\$ 2,390,386.00	

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

BUDGET AMENDMENT
 May 11, 2017

2. Local Current Expense Fund

- A. We have reviewed this program area and find that we must transfer funds to cover expenses within the overall Local Current Expense budget. We request your approval of the following amendment.

Operation of Plant

6530.802.321...40	Utilities – Electric	\$ - 16,000.00
6530.802.322...40	Utilities – Natural Gas	+ 16,000.00
6540.802.311...40	Contracted Services	- <u>70,000.00</u>

Total – Operation of Plant \$ -70,000.00

- B. We have reviewed this program and find that we must transfer funds into the program to cover expenses. We request your approval of the following amendment.

Exceptional Children

5210.849.311	Contracted Services	\$ + 2,000.00
5210.849.462	Pur of Non-Cap Comp Hdwe	- <u>600.00</u>

Total – Exceptional Children \$ + 1,400.00

- C. We have reviews this area of the budget and find that we must transfer funds to cover the cost of replacing AED machines during this current fiscal year. We are requesting approval of the following amendment.

School Health

5840.855.131	Salary – School Nurse	\$ - 2,400.00
5840.855.211	Emp Soc Sec Costs	- 2,900.00
5840.855.221	Emp Retirement Costs	- 1,000.00
5840.855.231	Emp Hosp Ins Costs	- 350.00
5840.855.411	Supplies & Materials	+ 350.00
5840.855.461	Pur of Non-Cap Equipment	+ <u>6,300.00</u>

Total – School Health \$ + .00

- D. We have reviewed this program area and find that we must transfer funds to cover retirement expenses as well as other expenses within the program. We request your approval of the following amendment.

Office of The Superintendent

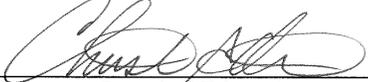
6940.865.211	Emp Soc Sec Costs	\$ - 270.00
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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT
Local Current Expense Fund
May 11, 2017, Page 3

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of May, 2017.



Chairman, Board of Education



Secretary, Board of Education

624

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA022

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104200-502000	Salaries	\$4,995	
104200-505000	FICA	\$ 382	
104200-507000	Retirement	\$ 362	
104200-507100	401K	\$ 250	
104400-502000	Salaries	\$4,944	
104400-505000	FICA	\$ 378	
104400-507000	Retirement	\$ 358	
104400-507100	401K	\$ 247	
109990-500000	Contingency		\$11,916

This Budget Amendment is made appropriate funds for separated employees leave payout.

This will result in a \$11,916 change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

2016-17-BA023
 CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
106050	Grant Revenue	\$2,500	
Expenses			
106050	4-H Expenses	\$2,500	

This Budget Amendment is made appropriate funds for grant revenue.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA024

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10/4500	Tax Revenue	\$42,500	
Expenses			
104500	Refund Expense	\$ 7,500	
106900	CH&S VFD 4 cents	\$20,000	
106900	SM VFD 4 cents	\$15,000	

This Budget Amendment is made appropriate funds for tax revenue, fire tax match, and expense.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

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Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA025
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
105800-	MW/YW Hauls	\$18,500	
105800-	Convenience Sites	\$11,800	
105800-	White Goods	\$ 7,000	
105800-	Recyclable Hauls	\$10,000	
105800-503000	Part Time Salaries		\$ 3,000
105800-505000	FICA		\$ 230
105800-554302	Maintenance/Site Development		\$25,000
109990-500000	Contingency		\$19,070

This Budget Amendment is made appropriate additional funds for Solid Waste expenses.

This will result in a \$19,070 reduction to the Contingency of the General Fund.

Balance in Contingency \$9,014.00

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ITEM 8. COMMISSIONERS' REPORTS

None.

ITEM 9. COUNTY MANAGER'S REPORT

The North Carolina Association of County Commissioners will hold its annual conference August 10-12, 2017 in Durham, North Carolina. Manager Brillhart requested that the board inform the clerk of their plans to attend so that appropriate arrangements can be made.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

- A. April 2017 Library Statistics Report
- B. Register of Deeds May 2017 Reports
- C. ARHS 2016 Annual Child Fatality Prevention Report

Attachment: bocminutes_06052017 (1741 : BOC Minutes - June 5, 2017)

CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – June 5, 2017

649 D. Trillium Health Resources Quarterly Fiscal Monitoring Report

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651 **ITEM 11. OTHER MATTERS**

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653 None.

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655 **ITEM 12. ADJOURN**

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657 Chairman Riggs adjourned the meeting at 8:15 p.m.

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Clayton Riggs, Chairman

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Camden County Board of Commissioners

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667 *ATTEST:*

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671 *Karen Davis*

672 *Clerk to the Board*

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CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.G
Meeting Date: July 03, 2017
Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Karen Davis

Item Title **Budget Amendment**

Attachments: 17-18-BA001 (DOC)

Summary:
For your review and approval.

Recommendation:
Review and approve.

2017-18-BA001
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the Community Park Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
65699613-433900	Fund Balance Appropriated	\$2,325	
Expenses			
656130	Park Operations	\$2,325	

This Budget Amendment is made appropriate funds for Park Maintenance.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of July, 2017.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 17-18-BA001 (1746 : Budget Amendment)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.H
Meeting Date: July 03, 2017
Submitted By: Karen Davis, Clerk to the Board
Schools
Prepared by: Karen Davis

Item Title **School Budget Amendments**

Attachments: Budget Amendments (PDF)

Summary:
For your review and possible approval.

Recommendation:
For your review and possible approval.

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

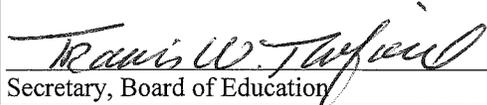
The Camden County Board of Education at a meeting on the 8th day of June, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	3,676.00	
5200	Special Instructional Programs	2,135.00	
5300	Alternative Learning Program		1,431.00
5800	School Based Support Services		3,610.00
6300	Alternative Support Services	60.00	
6500	Operational Support Services		920.00
6600	Financial/HR Support Services	30.00	
7100	Community Support Services	60.00	
8100	Pmts to Other Gov't Units		21,414.00

Explanation:

Total Appropriation in Current Budget	\$ 2,390,386.00
Amount of Increase/Decrease of Above Amendment	- 21,414.00
Total Appropriation in Current Amended Budget	\$ 2,368,972.00

<p>Passed by majority vote of the Board of Education of Camden County on the 8th day of June 2017.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: Budget Amendments (1727 : School Budget Amendments)

BUDGET AMENDMENT
 Local Current Expense Fund
 June 8, 2017, Page 2

5830.911.181	Supplementary Pay	-	1,800.00
5840.911.181	Supplementary Pay	-	1,500.00
5840.911.211	Emp Soc Sec Costs	-	60.00
5840.911.221	Emp Retirement Costs	-	250.00
6300.911.211	Emp Soc Sec Costs	+	60.00
6550.911.181	Supplementary Pay	-	1,000.00
6550.911.211	Emp Soc Sec Costs	+	80.00
6620.911.211	Emp Soc Sec Costs	+	30.00
7100.911.211	Emp Soc Sec Costs	+	<u>60.00</u>

Total – Supplementary Pay \$ + .00

- D. We have reviewed this area of the budget and must transfer funds to cover expenses in other areas of the budget. We request your approval of the following amendment.

Staff Development

5110.912.311	Contracted Services	\$ +	60.00
5110.912.361	Membership Dues & Fees	-	292.00
5210.912.312	Workshop Expenses	+	<u>160.00</u>

Total – Staff Development \$ - 72.00

- E. We have reviewed this program area and find that we must transfer funds into the budget to cover expenses. We request your approval of the following amendment.

Vocational Program Support

5120.922.332	Travel	\$ -	50.00
5120.922.411	Instructional Supplies	-	900.00
5120.922.418	Computer Software & Supplies	\$ +	<u>1,022.00</u>

Total – Vocational Program Support \$ + 72.00

- F. We have reviewed this program area and find that we must decrease to budget to match the revenue in Child Nutrition Fund budget. We request your approval of the following amendment.

Child Nutrition

8100.990.715	Transfer to Child Nutrition	\$ -	<u>21,414.00</u>
--------------	-----------------------------	------	------------------

Total – Child Nutrition \$ - 21,414.00

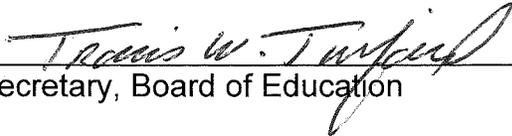
BUDGET AMENDMENT
Local Current Expense Fund
June 8, 2017, Page 3

2.4910 Revenue – Fund Balance Appropriated \$ + 21,414.00

Passed by majority vote of the Board of
Education of Camden County on the 8th
day of June, 2017.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

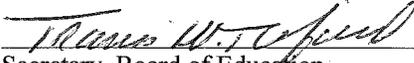
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 8th day of June, 2017, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount													
		Increase	Decrease												
6500	Category III Projects	20,924.00													
Explanation: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Total Appropriation in Current Budget</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 10%;"></td> <td style="width: 20%; text-align: right;">475,151.72</td> </tr> <tr> <td>Amount of Increase / (Decrease) of Above Amendment</td> <td></td> <td></td> <td style="text-align: right;">+ 20,924.00</td> </tr> <tr> <td>Total Appropriation in Current Amended Budget</td> <td style="text-align: right;">\$</td> <td></td> <td style="text-align: right;">496,075.72</td> </tr> </table>				Total Appropriation in Current Budget	\$		475,151.72	Amount of Increase / (Decrease) of Above Amendment			+ 20,924.00	Total Appropriation in Current Amended Budget	\$		496,075.72
Total Appropriation in Current Budget	\$		475,151.72												
Amount of Increase / (Decrease) of Above Amendment			+ 20,924.00												
Total Appropriation in Current Amended Budget	\$		496,075.72												

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 8th day of June 2017.</p> <div style="text-align: center;">  _____ Chairman, Board of Education </div> <div style="text-align: center;">  _____ Secretary, Board of Education </div>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.</p> <div style="text-align: center;"> _____ Chairman, Board of County Commissioners </div> <div style="text-align: center;"> _____ Clerk, Board of County Commissioners </div>
--	---

Attachment: Budget Amendments (1727 : School Budget Amendments)

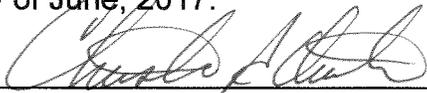
BUDGET AMENDMENT
June 8, 2017

4. Capital Outlay Fund

A. We must increase our budget for the funds received for the purchase of a yellow bus from an allotment from NCDPI. We request your approval of the following amendment.

<u>Category III Projects</u>	
6550.120.551 Purchase of School Bus	\$ + <u>20,924.00</u>
Total – Category III Projects	\$ + 20,924.00 =====
4.3400.120 Revenue – State Allocation Funds	\$ - 20,924.00
Total – Revenue	\$ - 20,924.00 =====

Passed by majority vote of the Board of Education of Camden County on the 8th day of June, 2017.



Chairman, Board of Education



Secretary, Board of Education

Attachment: Budget Amendments (1727 : School Budget Amendments)

Budget Amendment

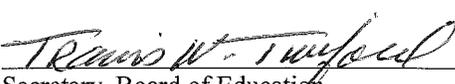
Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8th day of June, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	990.00	
5200	Special Instructional Services		90.00
6100	Regular Program Support Serv		390.00
6400	Technology Support Services	1,150.00	
6500	Operational Support Services	40.00	
6900	Policy, Leadership, Pub Relation		1,700.00
Explanation:			
Total Appropriation in Current Budget		\$	878,826.27
Amount of Increase/Decrease of Above Amendment		+	0.00
Total Appropriation in Current Amended Budget		\$	878,826.27

<p>Passed by majority vote of the Board of Education of Camden County on the 8th day of June 2017.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
--	--

Attachment: Budget Amendments (1727 : School Budget Amendments)

BUDGET AMENDMENT
June 8, 2017

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and find that we must transfer funds to cover other areas of the Other Local Current Expense Budget. We request your approval of the following amendment.

Board of Education

6910.860.371 Legal Liability Insurance \$ - 1,700.00

Total – Board of Education \$ - 1,700.00

B. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

Computer Tech

5110.905.311 Contracted Services \$ + 990.00

5210.905.462 Pur of Non-Cap Comp Hdwe - 90.00

6110.905.332 Travel - 390.00

6400.905.343 Telecommunications Service + 1,150.00

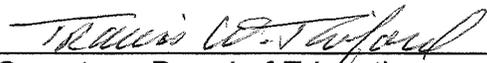
6510.905.341 Telephone for Telecom (CO) + 40.00

Total – Computer Tech \$ + 1,700.00

Passed by majority vote of the Board of Education of Camden County on the 8th day of June, 2017.



Chairman, Board of Education



Secretary, Board of Education

Attachment: Budget Amendments (1727 : School Budget Amendments)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.I
Meeting Date: July 03, 2017

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Tax Collection Report - May 2017**

Attachments: Tax Collection Report - May (PDF)

Summary:
For your review and possible approval.

Recommendation:
Review and approve.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.J
Meeting Date: July 03, 2017
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Pickups, Releases and Refunds**

Attachments: Pickups, Refunds and Releases (PDF)

Summary:
For your review and possible approval.

Recommendation:
Review and approve.

NAME	REASON	TYPE NO.
Neil Curtis Bennet, Jr.	\$126.50 Released - Plate Turned in -	Pick-Up/20045 36613555
Briarwood Forest Products	\$180.00 Pick-Up - Roll back taxes-R-01-7999-00-64-0991-0000 Lot 4 - R-01-7999-00-54-6880-0000 (Parent parcel)	Pick-Up/20071 R-80533-14 R-87659-15 R-94688-16
Briarwood Forest Products	\$571.20 Pick-Roll back taxes - R-01-7999-00-54-6880-0000 on Lots 1, 2, and 3	Pick-Up/20088 R-80533-14 R-87659-15 R-94688-16
Jennifer B. G. Fayad	\$105.30 Refund - Military Exempt	Pick-Up/20190 31293999

Attachment: Pickups, Refunds and Releases (1732 : Pickups, Releases and Refunds)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20045

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Turned in plates

YEAR 2016 TOWNSHIP CH
NAME Neil Curtis Bennet Jr. (23859135)
ADDRESS 203 Run Swamp Rd.
Camden, NC 27921
PIN # 0036613555

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____	$138 \div 12 = 11.50$				
Real _____	$11.50 \times 1 = 11.50$				
Total _____				<u>126.50</u>	<u>366135</u>

Leri Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

Attachment: Pickups, Refunds and Releases (1732 : Pickups, Releases and Refunds)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20071

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING

() LATE LISTING

(✓) OTHER Roll back on

YEAR 2014-2016

TOWNSHIP SM

Lot 4
01-7999-00 4-
0991-00

NAME Briarwood Forest Products (18989)

ADDRESS P.O. Box 211

South Mills, NC 27976

PIN # 01-7999-00-54-6880-0000 (Parent parcel)

RELEASE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____					

PICK UP

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					R805331
Real _____					R876591
Total _____	151.76	2.42	25.84	180.02	R94628

ADJUSTMENT/REFUND

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____					

Lew Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS

Attachment: Pickups, Refunds and Releases (1732 : Pickups, Releases and Refunds)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20088

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING

2014 -

() LATE LISTING

(✓) OTHER Roll back on Lots 1, 2 + 3.

YEAR 2016

TOWNSHIP SM

NAME Briarwood Forest Products, Inc (18989)

ADDRESS P.O. Box 211

South Mills, NC 27976

PIN # 01-7999-00-54-6880-0000

RELEASE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____					

PICK UP

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					R 80533 R 87659
Total _____	478.60	7.62	84.98	571.20	R 94688

ADJUSTMENT/REFUND

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____					

Levi Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20 _____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

Attachment: Pickups, Refunds and Releases (1732 : Pickups, Releases and Refunds)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20109

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Military exempt

YEAR 2016 TOWNSHIP CH
NAME Jennifer Becky Gail Fayad (19156561)
ADDRESS 150 Country Club Rd.
Camden, NC 27921
PIN # 0031293999

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>103.77</u>	<u>1.53</u>		<u>105.30</u>	<u>312939</u>

Lew Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

Attachment: Pickups, Refunds and Releases (1732 : Pickups, Releases and Refunds)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.K
Meeting Date: July 03, 2017
Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title DMV Monthly Report

Attachments: 20170607083839342.pdf (PDF)

Summary:
DMV Monthly Report August
Renewals Due 9/15/2017

Recommendation:
Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County August Ren. Due 9/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
20,467.86	24,301.80	13,321.21	58,090.87

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson

Tax Administrator of Camden County

Attachment: 20170607083839342.pdf (1718 : DMV Monthly Report)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.L
Meeting Date: July 03, 2017
Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title Refunds Over \$100.00

Attachments: 20170601103611594.pdf (PDF)

Summary:
Refunds Over \$100.00 for May, 2017

Recommendation:
Review and approve.

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER \$100.00 MAY/17

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BEEN, FRANCIS WALTER	BEEN, JEAN MARIE		129 SCOTLAND RD	CAMDEN, NC 27921	Proration	0035649439	EHT6946	AUTHORIZED	67061746	Refund Generated due to proration on Bill #0035649439-2016-2016-0000-00	Tag Surrender	05/02/2017	5/4/2017 9:19:15 AM	1843	Tax	(\$219.87)	\$0.00	(\$219.87)
BUNTON, WILLIAM LAMAR			141 PIER LNDG	SCUTH MILLS, NC 27976	Adjustment >= \$100	0034039077	EFZ3216	AUTHORIZED	67946514	Refund Generated due to adjustment on Bill #0034039077-2016-2016-0000-00	Military	05/19/2017	5/30/2017 4:23:16 PM	1843	Tax	(\$236.84)	(\$11.85)	(\$248.69)
NISSAN OF ELIZABETH CITY	BENNETT, NEIL CURTIS JR		1712 N ROAD ST	ELIZABETH CITY, NC 27909	Proration	0036613555	EHT9982	AUTHORIZED	67548782	Refund Generated due to proration on Bill #0036613555-2016-2016-0000-00	Tag Surrender	05/12/2017	5/26/2017 10:49:24 AM	1843	Tax	(\$124.67)	\$0.00	(\$124.67)
														2	Tax	(\$1.83)	\$0.00	(\$1.83)
																	Refund	\$126.50

Submitted by Lisa S. Anderson Date 6-1-17
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 Clayton D. Riggs, Chairman Camden County Board of Commissioners



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.M
Meeting Date: July 03, 2017

Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Karen Davis

Item Title **Resolution Appointing Sally Norfleet as Deputy Finance Officer**

Attachments: Resolution - Deputy Finance Officer (DOCX)

Summary:

North Carolina General Statutes (NCGS) 159-24 requires each Local Government to appoint a finance officer. NCGS 159-28 requires each contract, agreement, purchase order, check, draft, electronic payment, and electronic transfer to be pre-audited by the finance officer or a deputy finance officer approved for this purpose by the governing board.

For a contract, agreement, or purchase order, the pre-audit provides assurance that the expenditure is authorized in the budget ordinance or project ordinance and that either (I) an encumbrance has been previously created for the transaction or (ii) an unencumbered balance remains in the appropriation sufficient to pay the amount to be disbursed. For a check, draft, electronic payment, or electronic transfer, the pre-audit also provides assurance that the amount is determined to be payable.

To ensure efficiency of daily operations, staff believes it would be in the County's best interest to appoint a deputy finance officer to assist with electronic banking transactions and authorize transactions as directed by the finance officer or on her behalf in her absence in some cases.



We recommend that Sally Norfleet be appointed by the Board as deputy finance officer.

Recommendation:

Adopt resolution appointing Deputy Finance Officer.

RESOLUTION
APPOINTING DEPUTY FINANCE OFFICER

LEGISLATIVE INTENT:

North Carolina General Statutes (Section 159-24) require that each local government appoint a Finance Officer. The Finance Officer is responsible for maintaining accounting records, disbursing funds, making debt service payments, investing public funds, and preparing financial statements.

WHEREAS, Stephanie Humphries was appointed as the Finance Officer by the Camden County Board of Commissioners; and

WHEREAS, Camden County Board of Commissioners believes that it will be beneficial to the daily operations of the County to appoint a Deputy Finance Officer to serve in the Finance Officer’s stead should the occasion arise.

WHEREAS, Camden County Board of Commissioners expects the work of the Deputy Finance Officer to be directed and supervised by the Finance Officer.

NOW, THEREFORE, BE IT RESOLVED THAT, Camden County Board of Commissioners appoints Sally Norfleet as Deputy Finance Officer, with duties as prescribed by law and as directed by the Finance Officer, commencing on July 3, 2017.

ADOPTED, this 3rd day of July 2017,

Clayton D Riggs, Chairman

Attest:

Karen Davis, Clerk

Attachment: Resolution - Deputy Finance Officer (1748 : Resolution Appointing Sally Norfleet as Deputy Finance Officer)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.N
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Set Public Hearing for UDO 2016-09-14 Sandy Hook Crossing Prelim Plat**

Attachments: UDO 2016-09-14 Sandy Hook Crossing Prelim Plat (PDF)

Summary:

Planning Board met on June 21, 2017 to consider a Special Use Permit Application for Preliminary Plat Sandy Hook Crossing, a 16-lot major subdivision. After discussion with staff and applicant, and considering Technical Review Committee input, Planning Board recommended approval of the Special Use Permit for Preliminary Plat Sandy Hook Crossing with the conditions as stated in Staffs Findings on a 5-0 vote.

Recommendation:

Set Public Hearing for August 7, 2017.

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY:	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
NO MOTION	_____
VOTE:	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
ABSENT	_____
RECUSED	_____

Item Number:

Meeting Date: July 3, 2017
Attachments: Preliminary Plat/Staff Findings/TRC inputs
Submitted By: Planning Department

ITEM TITLE: Set Public Hearing; Preliminary Plat
 Sandy Hook Crossing Major Subdivision
 – Steve Bradshaw (UDO 2016-09-14)

SUMMARY:

Planning Board met on June 21, 2017 to consider a Special Use Permit Application for Preliminary Plat Sandy Hook Crossing a 16 lot major subdivision and after discussion with staff and applicant and considering Technical Review Committee input, Planning Board recommended approval of the Special Use Permit for Preliminary Plat Sandy Hook Crossing with the conditions as stated in Staffs Findings on a vote.

RECOMMENDATION:

Set Public Hearing for August 7, 2017.

**STAFF FINDINGS OF FACTS
SPECIAL USE PERMIT
UDO-2016-09-14
PRELIMIARY PLAT
SANDY HOOK CROSSING**

PROJECT INFORMATION

<p>File Reference: UDO 2016-09-14 Project Name; Sandy Hook Crossing PIN: 03-8964-00-94-3691 Applicant: Sandy Hook Crossing LLC – Steve Bradshaw Address: 102 Avery Drive Shiloh, NC 27974 Phone: (252) 455-1028 Email:</p> <p>Agent for Applicant: Eastern Carolina Engineering Address: 154 U.S. Hwy 158 East Phone: (252) 335-1888 Email:</p> <p>Current Owner of Record: Same as applicant</p> <p>Meeting Dates:</p> <p>Technical Review: June 6, 2017 Planning Board: June 21, 2017</p>	<p>Application Received: 5/15/2017 By: David Parks, Permit Officer</p> <p>Application Fee paid: \$3,200 Check #1003</p> <p>Completeness of Application: Application is generally complete</p> <p>Documents received upon filing of application or otherwise included:</p> <ul style="list-style-type: none"> A. Land Use Application B. Preliminary Plat (10 Copies) C. Construction Drawings (2 Copies) D. Perc Tests (16) from Albemarle Regional Health Services E. Approval letter for Drainage Plan - Pending F. Technical Review Committee inputs.
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PROJECT LOCATION:

Street Address: Property fronted by Bartlett and Sandy Roads
Location Description: Shiloh Township

Vicinity Map:



REQUEST: Special Use Permit Preliminary Plat Sandy Hook Crossing Major Subdivision – 16 lots
Article 151.230 of the Code of Ordinances.

SITE DATA

Lot size:	Approximately 22 acres.
Flood Zone:	Zone X (Located outside the 100 year flood)
Zoning District(s):	Basic Residential (R3-1)
Adjacent property uses:	Predominantly agriculture with some residential.
Streets:	Shall be dedicated to public under control of NCDOT.
Street name:	Sheba Court
Open Space:	Required: 22 acres X .05 = .44 Provided: 4.97 acres
Landscaping:	Provided in Construction Drawings.
Buffering:	Per Article 151.232 (N), a 50' landscaped vegetative buffer required along all property lines that abut non-residential uses.
Recreational Land	N/A (Under required 30 lot minimum)

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: None

Distance & description of nearest outfall: 3/4 mile across Sandy Hook Road through farm field ditch out to swamp.

TECHNICAL REVIEW STAFF (PRELIMINARY PLAT) COMMENTS

1. **South Camden Water.** Approved.
2. **Albemarle Regional Health Department.** Perc test completed on all lots.
3. **South Camden Fire Department.** Approved.
4. **Postmaster Elizabeth City.** Did not attend TRC. Community Mail Box location on plans.
5. **Army Corps of Engineer.** No wetlands on site.

6. **Superintendent Camden County Schools.** Did not attend TRC or respond.
7. **Superintendent/Transportation Director of Schools.** Approved with comments.
8. **Sheriff's Office.** Approved.
9. **Camden Soil & Water Conservationist.** Reviewed not comments.
10. **NCDOT.** Approved.
11. **Mediacom.** Did not attend TRC meeting.
12. **Albemarle EMC.** Approved.
13. **Century Link.** Reviewed no comments.
14. **Pasquotank EMS.** Approved.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

Land Suitability Maps (below) reflect Moderate Suitability for the property proposed to be subdivided.

2035 Comprehensive Plan

Consistent Inconsistent

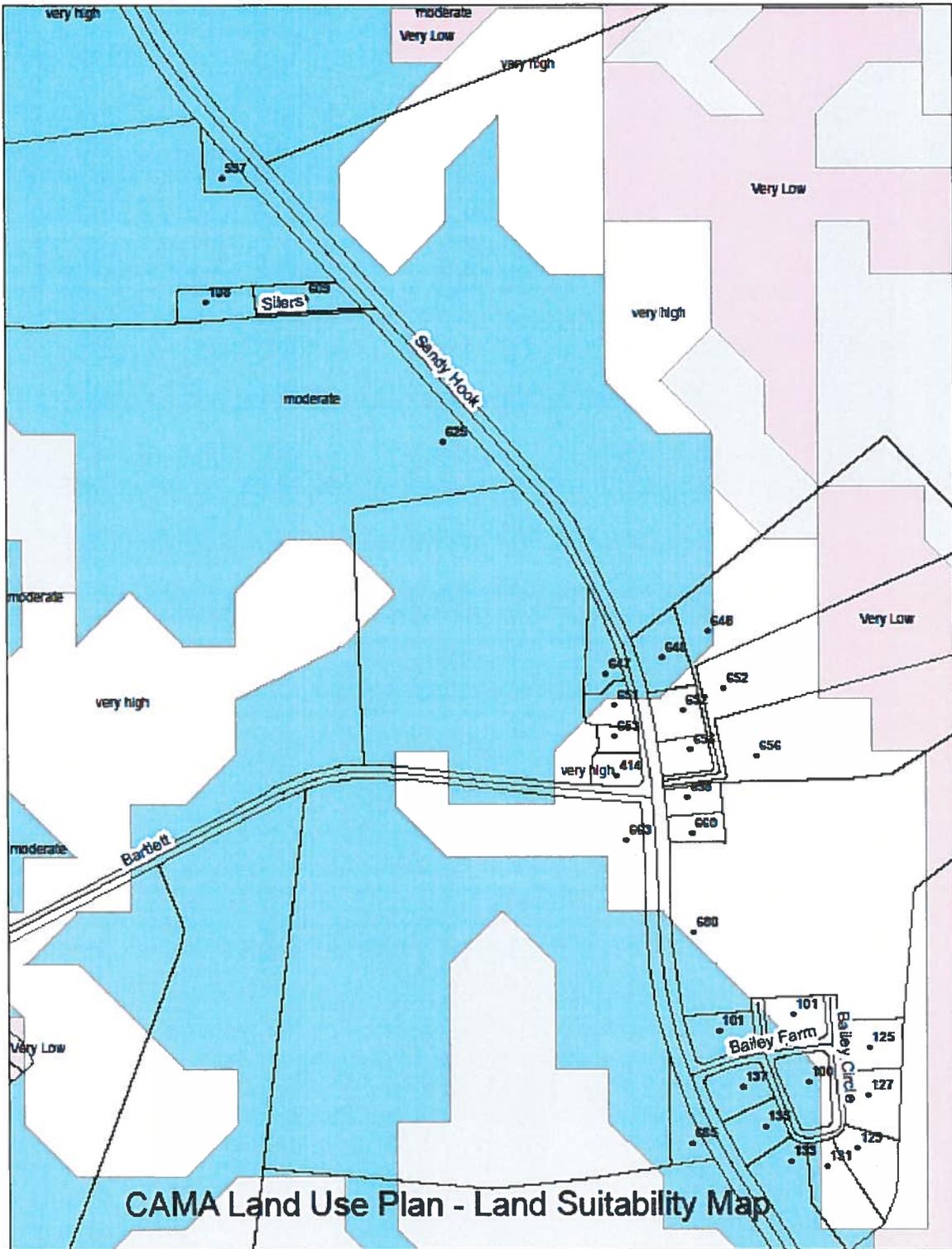
Property zoned R3-1 (prior to adoption of Plan) is inconsistent with Comprehensive Plan as area to be subdivided is designated as Rural Preservation.

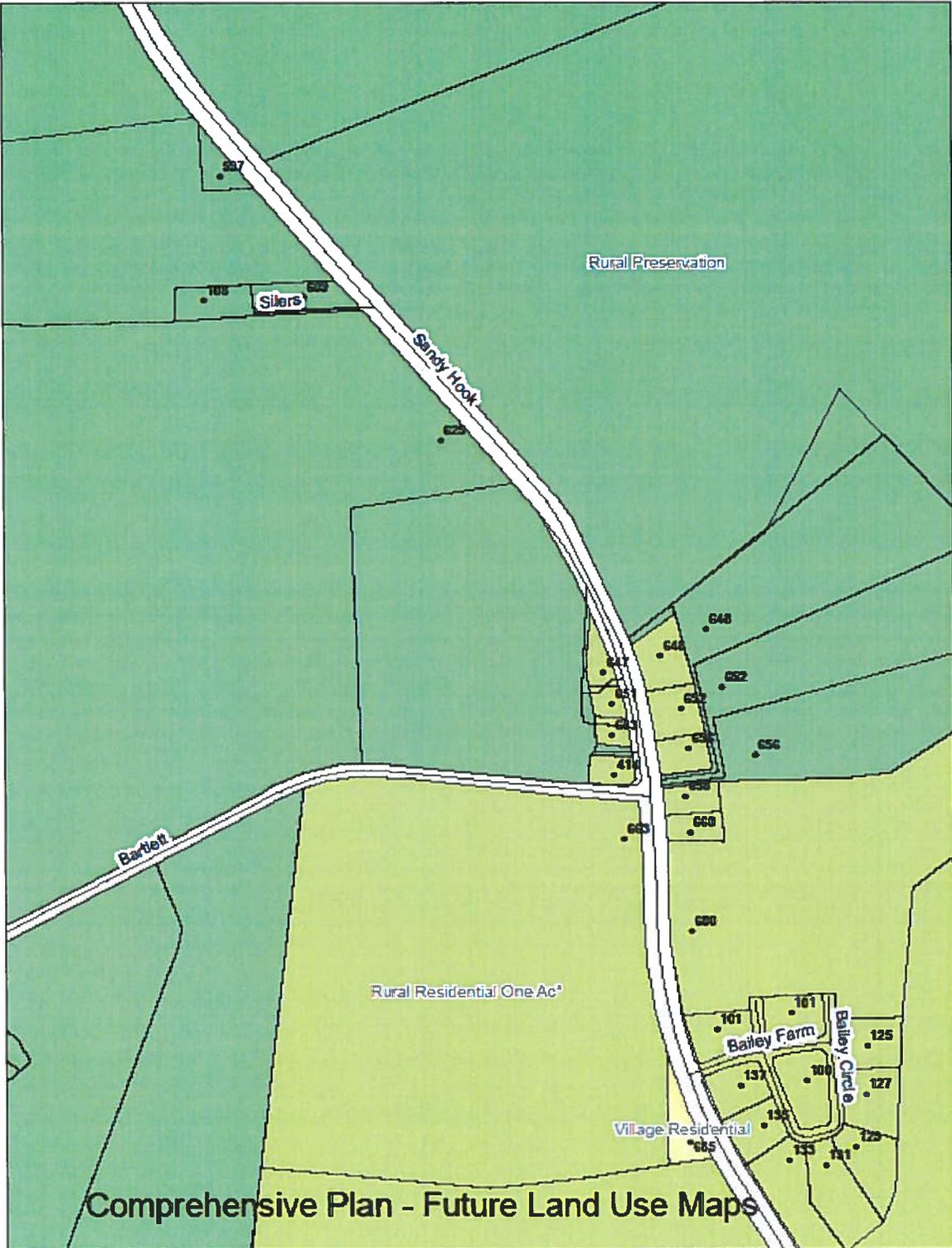
PLANS CONSISTENCY – cont.

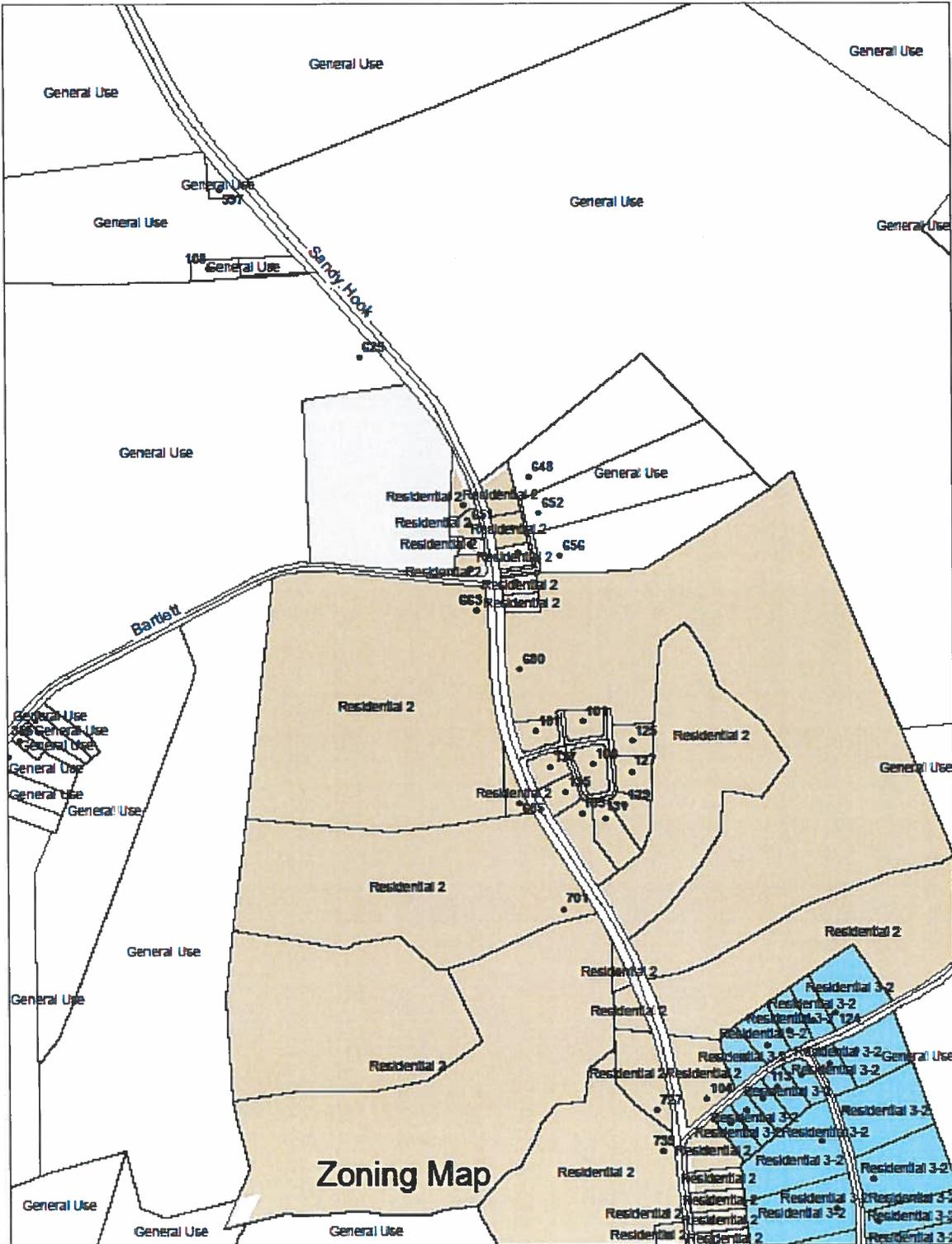
Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Sandy Hook (SR 1107) and Bartlett Road (SR 1118). Internal road to be dedicated to the public.







FINDINGS REGARDING ADDITIONAL REQUIREMENTS:Yes No **Endangering the public health and safety?**

Staffs opinion is that application does not appear to endanger the public health and safety.

Yes No **Injure the value of adjoining or abutting property.**

Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.

Yes No **Harmony with the area in which it is located.**

Property was rezoned to R3-1 (one are lots) in February 2012. Comprehensive Plan has property identified as Rural Preservation.

EXCEED PUBLIC FACILITIES:Yes No **Schools:** Proposed development will generate 11 students (.67 per household X 16 households). High School over capacity: **2016/2017 capacity: 570 Enrollment: 607**Yes No **Fire and rescue:** Approved by the South Camden Fire Chief.Yes No **Law Enforcement:** Approved by Sherriff's Office.

PLANNING BOARD RECOMMENDATION:

At their June 21, 2017 meeting Planning Board recommended approval of the Special Use Permit for Preliminary Plat Sandy Hook Crossing with the following conditions on a 4-0 vote:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2016-09-14).
3. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sedimentation Control Plan for the development.
4. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
5. Developer shall make reasonable efforts to obtain off site drainage/maintenance easements to the outfall.
6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Sandy Hook Crossing every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
 - b. Maintenance requirements of the outfall ditch leading.
 - c. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
 - d. Maintenance of all open space and improvements throughout the subdivision.
8. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use/Development Application County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of the application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office, (252) 338-1919, with any questions about your application.

Office Use Only	
PIN:	<u>02-8964-00-94-3691</u>
UDO#	<u>2016-09-14</u>
Date Received:	<u>5/15/17</u>
Received by:	<u>[Signature]</u>
Zoning District:	<u>A-3-1</u>
Fee Paid \$	<u>3,200.00</u>
Please Do Not Write In This Box	

*pa ck # 1003
of*

PLEASE PRINT OR TYPE

Applicant's Name: Sandy Hook Crossing, LLC

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement / letter with this Application.

Steven Bradshaw

Applicant's Mailing Address: 102 Avery Drive

Shiloh NC 27974

Daytime Phone Number 252-455-1028

Street Address Location of Property: 21.99 Acres Sandy Hook & Bartlett Roads

General Description Of Proposal Sandy Hook Crossing 16 Lot Major Subdivision Preliminary Plat

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature: Steven O. Bradshaw]

Dated: May 11, 2017

Flood Zone? X
 A
 AE
 AEFW

Located in Watershed Protection Area? Yes
 No

Taxes Paid? Yes
 No

ALBEMARLE REGIONAL HEALTH SERVICES

239182

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
 P.O. BOX 128
 CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
 102 AVERY DRIVE
 SHILOH, NC 27974

Site Location:

LOT#1 SANDY HOOK CROSSING
 SHILOH, NC 27974

GPD: 360	LTAR: 0.500	Classification: PS w/Fill
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 80 ft. by 50 ft. with 14 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. *Soil wetness 22"*

EHS:



Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
 Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

230538

Applicant:

EASTERN CAROLINA ENGINEERING
C/O JASON MIZELLE
P O BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY TRUST
102 AVERY DR
SHILOH, NC 27974

Site Location:

LOT 2 SANDYHOOK/BARTLETT RD
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

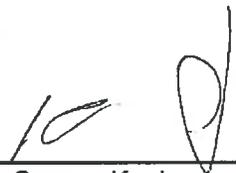
If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Seasonal Soil Wetness 36"

EHS: 
Carver, Kevin

Date: 10/14/2016

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

ALBEMARLE REGIONAL HEALTH SERVICES

239192

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT# 4
SHILOH, NC 27974

GPD: 360 **LTAR:** 0.500 **Classification:** PS Shallow Placement

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: 
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

ALBEMARLE REGIONAL HEALTH SERVICES

239194

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT# 5
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: *Kevin Carver*
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239198

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

Lot 7
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: _____



Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239200

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT#8
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: 
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239201

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT#9
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: 
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

ALBEMARLE REGIONAL HEALTH SERVICES

239203

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT# 10
SHILOH, NC 27974

GPD: 360	LTAR: 0.500	Classification: PS Shallow Placement
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Shallow Placement - Type II System

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 24"

EHS: 
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239205

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
 P.O. BOX 128
 CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
 102 AVERY DRIVE
 SHILOH, 27974

Site Location:

LOT# 11
 SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: PS w/Fill

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 80 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 18"

EHS:


 Carver, Kevin
Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
 Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239206

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT# 12
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: PS w/Fill

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 80 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 18"

EHS: K C
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239207

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, NC 27974

Site Location:

LOT#13
SHILOH, NC 27974

GPD: 360 LTAR: 0.400 Classification: PS w/Fill

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 95 ft. by 50 ft. with 16 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 20"

EHS: 

Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

ALBEMARLE REGIONAL HEALTH SERVICES

239208

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT#14
SHILOH, NC 27974

GPD: 360	LTAR: 0.500	Classification: PS w/Fill
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 80 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 18"

EHS: _____



Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

230539

Applicant:

EASTERN CAROLINA ENGINEERING
C/O JASON MIZELLE
P O BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY TRUST
102 AVERY DRIVE
SHILOH, NC 27974

Site Location:

LOT 15 SANDYHOOK/BARTLETT RD
SHILOH, NC 27974

GPD: 360 LTAR: 0.500 Classification: Provisionally Suitable

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Seasonal Soil Wetness 30"

EHS: _____


Carver, Kevin

Date: 10/14/2016

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

239209

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
P.O. BOX 128
CAMDEN, NC 27921

Owner:

AVERY FAMILY REVOCABLE TRUST
102 AVERY DRIVE
SHILOH, 27974

Site Location:

LOT#16
SHILOH, NC 27974

GPD: 360	LTAR: 0.500	Classification: Provisionally Suitable
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

House pad needs to be filled higher than finished septic tank grade. Top of tank is a minimum, 12" higher than finished grade of rock in trenches. Soil Wetness 30"

EHS: 
Carver, Kevin

Date: 05/29/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

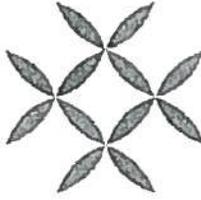
Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

BOARD OF COMMISSIONERS

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Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY NEW VISION

MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Schools

RE: Preliminary Plat Sandy Hook Crossing – 16 lot Major Subdivision

Attached is a copy of the Preliminary Plat for Sandy Hook Crossing for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:
ROADS MUST CONFORM TO NCDOT SPECIFICATIONS
DEVELOPER MUST SUBMIT A LETTER GIVING CAMDEN CO. SCHOOLS
PERMISSION TO USE ROADS AND RELEASING LIABILITY FOR DAMAGE
- Disapproved with the following comments: (Provide factual evidence for denial)

Name: ROGER MORGAN Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

[Signature]

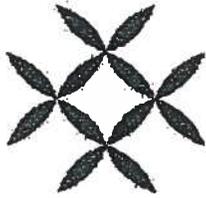
Dan Porter
Planning Director
Camden County

BOARD OF COMMISSIONERS

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Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY. NEW VISION.

MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff South Camden Fire Chief

RE: Preliminary Plat Sandy Hook Crossing – 16 lot Major Subdivision

Attached is a copy of the Preliminary Plat for Sandy Hook Crossing for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kirk Jennings Signature: *Kirk Jennings*

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

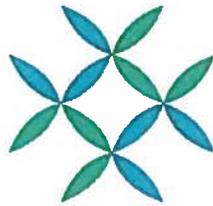
Dan Porter
Planning Director
Camden County

BOARD OF COMMISSIONERS

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Chairman

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Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY. NEW VISION.

MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Sheriff's Office

RE: Preliminary Plat Sandy Hook Crossing – 16 lot Major Subdivision

Attached is a copy of the Preliminary Plat for Sandy Hook Crossing for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend pleas fill out, sign and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: TONY PERRY Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

[Handwritten Signature]

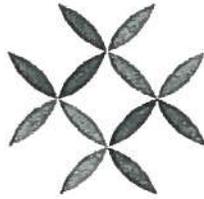
Dan Porter
Planning Director
Camden County

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May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff SCWTSO

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- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: David Credle Signature: David Credle

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

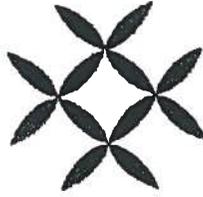
Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff NC 00T

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- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:
Disapproval permits required for lots 1-4 as well as the Development Entrance as well as Encroachments required for work w/in ROW
- Disapproved with the following comments: (Provide factual evidence for denial)

Name: Jim Hooley Signature: James W Hooley

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

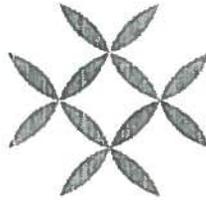
Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Soil & Water Conservation

RE: Preliminary Plat Sandy Hook Crossing – 16 lot Major Subdivision

Attached is a copy of the Preliminary Plat for Sandy Hook Crossing for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend pleas fill out, sign and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Brian Lannon Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,
[Signature]

Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff CENTURY LINK

RE: Preliminary Plat Sandy Hook Crossing – 16 lot Major Subdivision

Attached is a copy of the Preliminary Plat for Sandy Hook Crossing for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: JOHN RADLINS Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,
[Handwritten Signature]

Dan Porter
Planning Director
Camden County



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.0
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Set Public Hearing for UDO 2017-06-04 SUP Camden Dam Solar LLC**

Attachments: UDO 2017-06-04 SUP Camden Dam Solar LLC (PDF)
UDO 2017-06-04 SUP Camden Dam Solar LLC Map (PDF)

Summary:

Camden Dam Solar LLC has applied for a Special Use Permit application for a 5MW AC solar farm located on North Mill Dam Road. It is scheduled to be heard by the Planning Board on July 19, 2017. The Special Use Permit Application with the Planning Board recommendation will be included in your August 7, 2017 board packet.

Recommendation:

Set Public Hearing for August 7, 2017.

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY

C. Riggs _____
 T. White _____
 G. Meiggs _____
 R. Krainiak _____
 R. Munro _____
 NO MOTION _____

VOTE:

C. Riggs _____
 T. White _____
 G. Meiggs _____
 R. Krainiak _____
 R. Munro _____
 ABSENT _____
 RECUSED _____

Item Number:

Meeting Date: July 3, 2017
Attachments: SUP Findings of Facts with supporting documents
Submitted By: Planning Department

ITEM TITLE: Set Public Hearing – Special Use Permit
 Application (UDO 2017-06-04) for a 5MW AC
 Camden Dam Solar LLC (SUNENERGY1)

SUMMARY:

Camden Dam Solar LLC has applied for a Special Use Permit application for a 5MW AC solar farm located on North Mill Dam Road. It is scheduled to be heard by the Planning Board on July 19, 2017. The Special Use Permit Application with the Planning Board recommendation will be included in your August 7, 2017 board packet.

RECOMMENDATION:

Set Public Hearing for August 7, 2017

**STAFF FINDINGS OF FACTS
SPECIAL USE PERMIT
UDO-2017-06-04
SOLAR FARM**

PROJECT INFORMATION

File Reference: UDO 2017-06-04
Project Name; Camden Dam Solar, LLC
PIN: 02-8944-00-75-7172
Applicant: CAMDEN DAM SOLAR, LLC
SUNENERGY1
Address: 192 Raceway Drive
Mooresville, NC 28117
Phone: (704) 662-0375
Email:
Agent for Applicant:
Address
Phone:
Email:
Current Owner of Record: Kim Sawyer
Meeting Dates: 7/19/2017 **Planning Board**

Application Received: 6/2/17
By: David Parks, Permit Officer
Application Fee paid: \$400 Check # 18532
Completeness of Application: Application is generally complete
Documents received upon filing of application or otherwise included:
A. Land Use/Development Application
B. Commercial Site Plan
C. Project Summary Letter
D. Deed & Lease Agreement
E. Documentation of all requirements from NC State Utilities Commission
F. Technical Review comments
G. Drainage Report (Not in packet)

PROJECT LOCATION:

Street Address: West of 122 Mill Dam Road
Location Description: Courthouse Township

Vicinity Map:



REQUEST: Construction of a 5MW AC Solar Facility. Camden County Code Article 151.334 Table of Permissible Uses (Use # 17.400); Specific Standards – Article 151.347(V).

SITE DATA

Lot size: Approximately 50 acres in size
Flood Zone: AE/X
Zoning District(s): General Use District (GUD)
Existing Land Uses: Farmland/Woodland

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	GUD	GUD	GUD	GUD
Use & size	Woodland- 11 acres/Ar	Woodland – 12 plus acres	3 residential lots	Farmland – 50 acres

Proposed Use(s): 5MW AC Solar Facility

Description of property:

Property has approximately 5 acres of woodland and 50 acres under farm use.

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Arnuese Creek is to the North

Distance & description of nearest outfall:

INFRASTRUCTURE

There are currently no utilities servicing the property.

Traffic: During construction phase there will be increased traffic along South 343 and Mill Dam Road .

1. Utilities:

- A. Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Applicant requesting use of portable toilet during construction phase.
- B. Does the applicant propose the use of public sewage systems?** No
- C. Does the applicant propose the use of public water systems?** No.
- D. Distance from existing public water supply system:** Approximately 250 feet on NC 343.
- E. Is the area within a five-year proposal for the provision of public water?** No

F. Is the area within a five-year proposal for the provision of public sewage? No

2. Landscaping

- A. Is any buffer required? Yes. Indicated on site plan.
- B. Is any landscaping described in application: Yes.

3. Findings Regarding Additional Requirements:

Yes No

Endangering the public health and safety?

Staffs opinion is that application does not appear to endanger the public health and safety.

Yes No

Injure the value of adjoining or abutting property.

Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.

Yes No

Harmony with the area in which it is located.

Property zoned for proposed use. Comprehensive Plan has property identified as Rural Preservation.

EXCEED PUBLIC FACILITIES:

Yes No

Schools: Proposed development will not impact schools.

Yes No

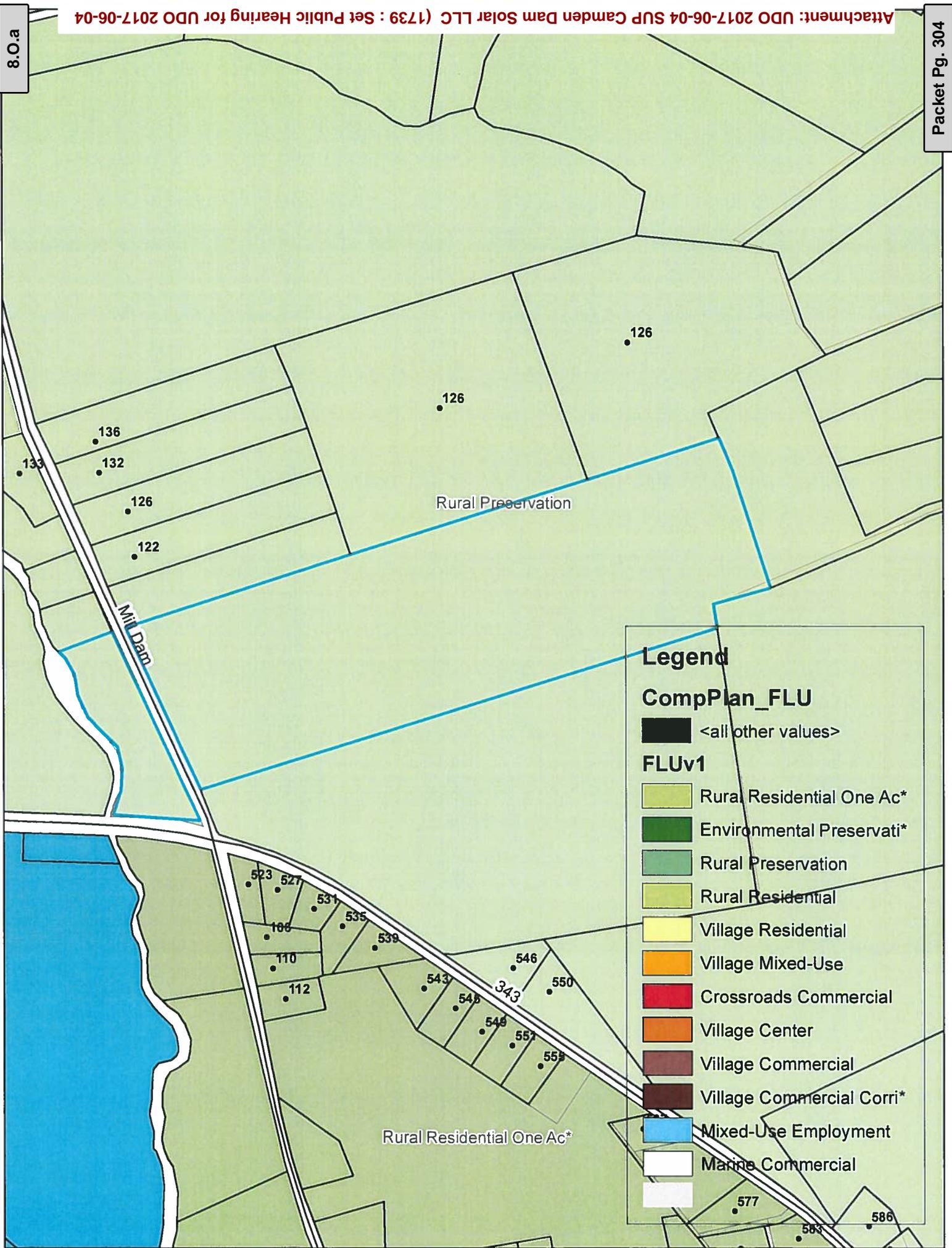
Fire and rescue:

Yes No

Law Enforcement:

Planning Staff recommends approval with the following conditions:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved plans contained in the file titled UDO 2017-06-04.
3. Applicant shall provide Camden County Planning Office proof of the continuous operation annually (no later than January 30th) or upon request of the county which shall not be unreasonable in the form a letter from the facility owner stating the facility has been operational during the previous year.
4. Upon completion of the installation of the solar farm, Sun Energy shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.
5. Applicant shall provide the Sheriff's Office with a key or combination to the entrance into the facility in case of an emergency. Sheriff's office shall contact owner prior to entry to ensure all power has been secured.
6. Hours of operations during construction phase shall be Monday – Saturday, dawn to dusk.
7. Property shall be maintained throughout the solar farms lifetime to include maintenance of the buffer area and grass. Grass shall not exceed 24 inches in height.
8. Applicant shall provide Camden County with a third party estimate of the salvage value of all equipment related to the project.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.







Flood Zone Map



Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box	
PIN:	<u>02-8944-06-75-7172</u>
UDO#	<u>2017-06-04</u>
Date Received:	<u>6/2/17</u>
Received by:	<u>OP</u>
Zoning District:	<u>640</u>
Fee Paid \$	<u>400.00</u>

CK H 18532

PLEASE PRINT OR TYPE

Applicant's Name: Camden Dam Solar, LLC

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 192 Raceway Drive Mooresville, NC 28117

Daytime Phone Number: (704) 662-0375

Street Address Location of Property: approximately at 122 North Mill Dam Road Camden, NC 27921 GPS Point 36.184461 & -76.073217

General Description of Proposal: Construction of a 5MW AC solar facility.

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]

Dated: 5/31/17

* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? NO

*Flood Zone (from FIRM Map): X

*Taxes paid? no

(F) Applicants for a Conditional Use Permit or a Special Use Permit must respond to the following issues and include those responses with their application: [Article 151.509] (The applicant may use separate sheets for answers to these questions.)

(1) Will the proposal in any way endanger the public health or safety?

The installation of the solar photovoltaic facility will not endanger public health or safety. The solar panels do not generate any emissions that will cause negative health effects to the public. The panels do not generate any noise, odor or lighting. The panels are safe and the technology have been widely used since the 1950s. Additionally, the panels do not have any impact on the environment.

(2) Will the proposal in any way injure the value of adjoining or abutting property?

The proposed solar facility will not injure the property value of adjoining or abutting properties in the vicinity of the project site. Studies conducted by home value assessors have concluded that having a solar facility next to your home does not affect the value of that home positively or negatively. The solar facility will implement setbacks from property boundaries as required by the county ordinance. Additionally, a vegetative buffer will be added to mitigate any visual impact. A solar facility is a low impact use of neighboring property. A long term lease of the proposed solar facility site protects the property current zoning status and ensures there are no additional development of the property for 25+ years. A list of property owners within 250 feet of the proposed site is shown on the preceding page.

(3) Is the proposal in conformity with the:

- (a) Land Use Plan The parcel is currently zoned General Use and conforms to Camden County Special Use Permit table of permissible (151.334) Use No 17.400 for Solar farms.
- (b) Thoroughfare Plan Not applicable
- (c) Watershed Plan Not applicable

(4) Will the proposal exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities?

- (a) Schools The installation of the solar facility will not affect nor impact the Camden county school system in anyway.
- (b) Fire and rescue
 The solar facility will not affect the Camden county fire and rescue facilities. The applicant is willing to provide emergency training to the fire and rescue team.
- (c) Law Enforcement
 The construction of the facility will not impact the Camden county law enforcement. The applicant is willing to provide emergency training to law enforcement.
- (d) Other County facilities
 There will be no additional burden to the Camden County infrastructure including the roadway system, water and sewer service.

Camden Dam Solar, LLC

Adjoining/Abutting Property Owners approximately 250 feet from proposed site

Owner Name	Owner's Address	PIN #
William & Brenda Jones	P.O Box 88 Camden NC 27921	028944009471510000
Maria Clarke & Howard D. Clarke III	960 Othello Court Delton, FL 32738	028944005489290000
Michael H. Francis & Heather L. Francis	126-C North Mill Dam Rd, Camden NC 27921	028944007670490000
Edward L. Sawyer	162 Milltown Rd, Shiloh NC 27974	028944007318680000
Stacy M. & Trisha A. Wilkins	126-B North Mill Dam Rd Camden, NC 27921	028944006577420000
Kim Sawyer	8236 Station House Court Lorton, VA 22079	028944007571720000
Brent & Stephanie Harding	442 Morgans Ridge Road Front Royal VA 22630	028944008535520000
Bradley Grundman	132 North Mill Dam Road Camden, NC 27921	028944005555720000
Ryan Cottrell & Courtney Cote	136 North Mill Dam Road Camden, NC 27921	028944005557200000
Walter & Rosita Golden	527 South Hwy 343 Camden, NC 27921	028944005385570000 028944005395900000
Robert & Elizabeth Fraser	531 South Hwy 343 Camden, NC 27921	028944006314450000
Danise & Jimmy Lane	913 Hanbury Ct. Chesapeake, VA 23322	028944006323750000
Merlin Kynaston	539 South Hwy 343 Camden, NC 27921	028944006332970000



CAMDEN DAM SOLAR, LLC

PROPOSED SOLAR PROJECTS

SPECIAL USE PERMIT APPLICATION

Project Overview:

Camden Dam Solar, LLC (the "Applicant") is proposing to build a 5 MW (AC) renewable energy generating facility within Camden County. The facility will be constructed on approximately 50 acres of land. The Camden Dam solar site is located approximately at 122 North Mill Dam Road Camden, North Carolina 27921 GPS point 36.184461 & -76.073217.

The 5 MW AC project will be a ground-mounted solar photovoltaic facility utilizing a single-axis tracking system and comprised of approximately 21,2,2 solar modules. There will be 6-foot security fence with 1-foot barbed wire that will enclose the solar facility and there will be a 40-foot wide security access gate(s) to allow operation and maintenance personnel access to the site. Once the solar farm has been constructed, it is anticipated the crew will visit each site less than once a month. There will be no additional burden to Camden County infrastructure including the roadway system, water and sewer service or schools.

The panels do not generate any noise, have no emissions, odor or lighting and are remotely monitored on a 24-hour basis. The panels will be mounted on a racking system secured by piles driven into the ground. Geotechnical evaluations will determine the depth of the piles and all work will be in accordance with North Carolina Codes and certified by North Carolina engineers. The structural design will be designed to withstand local hurricane requirements.

Construction Timeframe & Jobs:

We anticipate construction of the site will take two to three months from issuance of a building permit and intend to hire local vendors and subcontractors whenever possible. We anticipate the creation of 100-200 full-time jobs during construction.

Permits:

The Applicant, will comply with all local building codes, North Carolina Utilities Commission rules & regulations, storm-water and erosion control standards, and Federal Energy Regulatory Commission regulations to ensure a safe and viable development for Camden County and its residents. Applicant will follow all Camden County zoning requirements in regards to setbacks, buffering, height & decommissioning restrictions.



Land Control:

Camden Dam Solar LLC has entered into an Option to Lease with the below property owner and will own 100% of the generating facility built on the site. The site is comprised of the parcel as identified below:

Owner	Parcel #	Owner Address	Current Zoning
Kim Sawyer	028944007571720000	8236 Station House Court Lorton, VA 22079	General Use

Flood Zone:

The proposed site is located on three different flood zones as can be seen on the below map. Portion of the parcel is located on a minimal flood risk zone, zone AE and 0.2% (or 500 year) annual chance flood hazard. The Applicant will elevate all electrical connections one foot above the base flood elevation to meet the county requirement.



Legend

Panels	Flood Hazard Areas
Political Areas	AE
Stream Centerline	Floodway (AE)
Cross Sections	0.2 % Chance Annual Flood Hazard
Levee	Future Conditions 1% Annual Chance Flood Hazard

North Carolina Floodplain Mapping Program





Decommissioning Plan:

The Applicant will follow Camden County ordinance for decommissioning. If the solar facility does not generate any electricity for a continuous period of 12 months, the facility owner has 12 months to complete decommissioning. However, the 12 months does not include any delay resulting from force majeure.

Camden Dam Solar Project has an estimated useful lifetime of 30 years or more, with an extended opportunity for a lifetime of 50 years or more with equipment replacement and repowering. This section of the document, however, assumes that at the end of the useful lifetime of the original equipment the facility will be completely dismantled, materials removed, recycled, and the site returned to its original agricultural state.

Decommissioning of the project will be handle by the solar facility owner. All cost (labor, disposal) associated with the decommissioning of the project site will be the facility owner's responsibility.

As discussed above the end of life of the facility is within 30 years, however the facility can be decommissioned if any of the below items occurs;

1. The end of the land lease where the property owner declines to renew the lease with the facility owner
2. The solar facility is abandoned and no longer provide any power production for a duration of 12 months
3. The system is damaged and cannot be repaired or replaced
4. At the facility owner' discretion

Procedures for decommissioning after ceasing operation

The project consists of numerous recyclable materials, including glass, semiconductor material, steel, wood, aluminum, copper, and plastics. When the Project reaches the end of its operational life, the component parts can be dismantled and recycled. The Project components will be dismantled and removed using minimal impact conventional construction equipment and recycled or disposed of safely.



Temporary Erosion Control

Appropriate temporary (construction-related) erosion and sedimentation control best management practices (BMP) will be used during the decommissioning phase of the project. The BMPs will be inspected on a regular basis to ensure their function.

General Removal Process

Effectively, the decommissioning of the solar plant proceeds in reverse order of the installation.

- The PV facility shall be disconnected from the utility power grid.
- PV modules, shall be disconnected, collected and returned per the Solar Collection and Recycling Program
- Site aboveground and underground electrical interconnection and distribution cables shall be removed and recycled off-site by an approved recycling facility.
- PV module support beams and aluminum racking shall be removed and recycled off-site by an approved recycler.
- PV module support steel and support posts shall be removed and recycled off-site by an approved metals recycler.
- Electrical and electronic devices as applicable, including transformers and inverters shall be removed and recycled off-site by an approved recycler.
- Fencing shall be removed and will be recycled off-site by an approved recycler.
- Any roads constructed for the project site will be the interior and perimeter access roads constructed of a minimum 4" aggregate base. These roads can remain onsite should the landowner choose to retain them, or be removed and the gravel repurposed either on- or off-site.
- The Project Site may be converted to other uses in accordance with applicable land use regulations in effect at that time of decommissioning. There are no permanent changes to the site and it can be restored to its original condition including re-vegetation. Any soil removed for construction purposes will be relocated on the site or used for landscaping after construction is complete.



In case of abandonment of project during construction, the same decommissioning procedures will be undertaken and the same decommissioning and restoration program will be honored. The facility will be dismantled, materials removed and recycled, the soil that was removed will be graded and the site returned to its preconstruction state.

The estimated cost of removal will be prepared by a third-party engineer and submitted prior to receipt of the building permit. The estimated cost is subject to the final decision from the Camden County Board of Commissioners on solar ordinance No. 2017-05-01 "An Ordinance Amending the Camden County Code of Ordinances" Section 10 and 11.

Applicant/Applicant Representative Signature:  Date: 6/1/17

Issued Nov 29 2001
\$.00
State of Camden
North Carolina
County
Real Estate Excise Tax

Filed in Camden County, NC
on Nov 29 2001 at 10:48:12 AM
by Peggy C. Kight
Register of Deeds

NORTH CAROLINA EXCISE STAMPS
ATTACHED AND CANCELLED \$ 0
\$2.00 per 1,000 value

BOOK 152 PAGE 455

Excise Tax Recording Time, Book and Page
Tax Lot No. Parcel Identifier No. 02-8944-510-75-2526
Verified by 395-02-LSG County on the 29th day of November, 2001
by -0-0-

Mail after recording to H.T. Mullen, Jr., Attorney at Law
Post Office Box 365 Elizabeth City, NC 27907

This instrument was prepared by H.T. Mullen, Jr.
Brief description for the Index

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 20th day of July, 2001, by and between

GRANTOR
Edward L. Sawyer, Free Trader;
Kim Sawyer, unmarried; and
Janice Pressnel Sawyer, widow

GRANTEE
Kim (formerly Ida May) Sawyer
8236 Station House Court
Lorton, VA 22079

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Courthouse Township, Camden County, North Carolina and more particularly described as follows:

Lot # 3 of that certain map or plat entitled "L. R. Sawyer Heirs", Camden County, North Carolina and the same being dated January 20, 1967 and July 11, 2001, the same having been prepared by S. Elmo Williams, Registered Surveyor and a copy of the aforesaid map or plat is by reference incorporated herein.

The above-described lands were acquired by Deed dated the December 30, 1976 and the same being of record in Deed Book 66 at Page 23 of the Camden County Public Registry.

Camden County, North Carolina

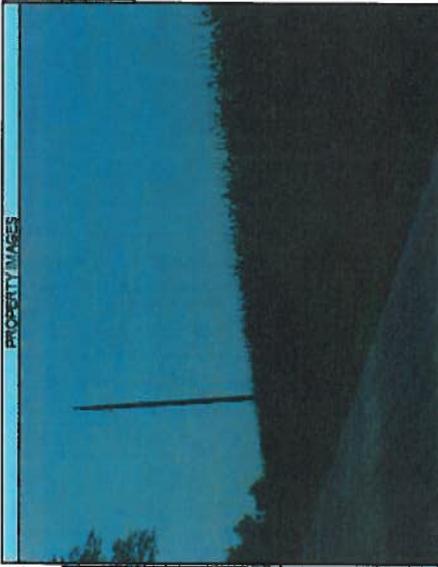
PO Box 126, Camden, NC 27821 (252) 338-1919

02.8944.00.75.7172.0000 1 of 1 1

SAPIER KIM

**8236 STATION HOUSE COURT
LOBION VA 23079**

NOTES



911 STREET ADDRESS	
MILL DAM RD N	EXEMPT
DEED BOOK PAGE	PLAT BK PG
152.455	3.98A
ACCOUNT	NEED CODE
20000000	5/05/2017

LEGAL DESCRIPTION	LOT	SALES INFORMATION
	3	DATE 1/8/2005
		PRICE \$175,000
		QUALIFIED Q

BUILDING INFORMATION		LAND USE	
STRUCTURE	STORIES	FRONT DEPTH	UNITS
FOUNDATION	0.000		
EXT SIDING	GRADE		
ROOF STYLE	YEAR BUILT 0		
ROOF MATERIAL	EFFECTIVE YEAR 0		
INSIDE WALLS	DRPT 0		
FLOORING	BATHS 0.00		
HEAT	FIREPLACES		
HEAT FUEL	TOTAL SQFT 0		
AIR COND			

ZONE	CODE	DESCRIPTION	FRONT DEPTH	UNITS	RATE	VALUE
GUD	20160	OPEN LAND AC		49.830 A	\$5,608.79	\$279,486

Acres 49.830		Total Land Value	\$279,486			
ZONE	CODE	DESCRIPTION	FRONT DEPTH	UNITS	RATE	VALUE
GUD	124000	OPEN LAND #4		3.360 A	\$40.00	\$134
GUD	121000	OPEN LAND #1		46.470 A	\$1,200.00	\$55,764

Total Land Use Value **\$55,898**

DESCRIPTION	LENGTH	WIDTH	UNITS	ADJ RATE	YEAR	VALUE
Total Out Building Value \$0						

OTHER FEATURES TOTAL VALUE		Total Sections Value	\$0
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TOTAL PARCE VALUE		ASSESSED VALUE	\$279,486	DEFERRED	\$223,588	TAXABLE VALUE	\$55,898
LAND			\$279,486				
BUILDING			\$0				
OUT BUILDINGS			\$0				

Total Out Building Value \$0

SAW-2016-02215

U.S. ARMY CORPS OF ENGINEERS
WILMINGTON DISTRICT

Action ID. **SAW-2016-02215**County: **Camden**

NO DEPARTMENT OF THE ARMY AUTHORIZATION REQUIRED

Property Owner: **Eric Schudt**
Sun Energy 1
Address: **6750 NC Highway 30 East**
Bethel, NC, 27812

Telephone Number: **(252) 825-1731**

Size and Location of Property (waterbody, road name/number, town, etc.): **Property is located at the junction of North Mill Dam Road and Route 343 in Camden, Camden County, North Carolina. It is primarily agricultural land of 49.81 acres. The nearest tributary is Mill Dam Creek which flows into the Areneuse Creek a tributary to the Pasquotank River a TNW.**

Description of Activity: **Proposed Solar Energy Site.**

Your work as proposed does not require Department of the Army authorization for the following reason(s):

- There are no jurisdictional waters or wetlands within the boundaries of the property.
 The proposed project does not impact jurisdictional waters or wetlands.
 The proposed project is exempt from Department of the Army regulation.
 Specify: _____.

This Department of the Army determination does not relieve the permittee of the responsibility to obtain any other required Federal, State, or local approvals/permits. The permittee may need to contact appropriate State and local agencies before beginning work.

For any activity within the twenty coastal counties, before beginning work, you must contact the N.C. Division of Coastal Management in Washington, North Carolina, at (252) 956-6481 to discuss any required State authorization.

Any changes in the above described work must be coordinated with the Corps of Engineers prior to commencement. If you have any questions regarding the Corps of Engineers regulatory program, please contact **Krystynka Stygar** at telephone number 910-251-4619 or Krystynka.B.Stygar@usace.army.mil.

Regulatory Project Manager Signature **STYGAR.KRSTYNKA,**
BETHANIE.1408680
430

Digitally signed by
STYGAR.KRSTYNKA.BETHANIE.1408680430
DN: ce=US, o=U.S. Government, ou=DoD,
ou=PKI, ou=USA,
cn=STYGAR.KRSTYNKA.BETHANIE.1408680430
Date: 2016.12.12 11:37:19 -05'00'

Date: **December 12, 2016**

The Wilmington District is committed to providing the highest level of support to the public. To help us ensure we continue to do so, please complete our Customer Satisfaction Survey, located online at http://corpsmapu.usace.army.mil/cm_apex/f?p=136:4:0.

SAW-2016-02215

SURVEY PLATS, FIELD SKETCH, WETLAND DELINEATION FORM, ETC., MUST BE ATTACHED TO THE FILE COPY OF THIS FORM, IF REQUIRED OR AVAILABLE.

Copy Furnished:

Brad Breslow
Resource Environmental Solutions, LLC
302 Jefferson Street, Suite 110
Raleigh, NC 27605

(919)209-1062

**U.S. ARMY CORPS OF ENGINEERS
WILMINGTON DISTRICT**

Action Id. SAW-2016-02215 County: Camden U.S.G.S. Quad: NC-ELIZABETH CITY

NOTIFICATION OF JURISDICTIONAL DETERMINATION

Property Owner/Applicant: Sun Energy 1
Eric Schudt
Address: 6750 NC Highway 30 East
Bethel, NC, 27812

Telephone Number: (252) 825-1731

Size (acres)	<u>49.81</u>	Nearest Town	<u>Camden</u>
Nearest Waterway	<u>Areneuse Creek</u>	River Basin	<u>Albemarle-Chowan</u>
USGS HUC	<u>03010205</u>	Coordinates	Latitude: <u>36.311156</u> Longitude: <u>-76.126218</u>

Location description: Property is located at the junction of North Mill Dam Road and Route 343 in Camden, Camden County, North Carolina.

Indicate Which of the Following Apply:

A. Preliminary Determination

- There are waters, including wetlands, on the above described project area, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). The waters, including wetlands, have been delineated, and the delineation has been verified by the Corps to be sufficiently accurate and reliable. Therefore this preliminary jurisdiction determination may be used in the permit evaluation process, including determining compensatory mitigation. For purposes of computation of impacts, compensatory mitigation requirements, and other resource protection measures, a permit decision made on the basis of a preliminary JD will treat all waters and wetlands that would be affected in any way by the permitted activity on the site as if they are jurisdictional waters of the U.S. This preliminary determination is not an appealable action under the Regulatory Program Administrative Appeal Process (Reference 33 CFR Part 331). However, you may request an approved JD, which is an appealable action, by contacting the Corps district for further instruction.
- There are wetlands on the above described property, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). However, since the waters, including wetlands, have not been properly delineated, this preliminary jurisdiction determination may not be used in the permit evaluation process. Without a verified wetland delineation, this preliminary determination is merely an effective presumption of CWA/RHA jurisdiction over all of the waters, including wetlands, at the project area, which is not sufficiently accurate and reliable to support an enforceable permit decision. We recommend that you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

B. Approved Determination

- There are Navigable Waters of the United States within the above described property subject to the permit requirements of Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403) and Section 404 of the Clean Water Act (CWA)(33 USC § 1344). Unless there is a change in law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.
- There are waters of the U.S., including wetlands, on the above described project area subject to the permit requirements of Section 404 of the Clean Water Act (CWA) (33 USC § 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.
- We recommend you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

SAW-2016-02215

The waters of the U.S., including wetlands, on your project area have been delineated and the delineation has been verified by the Corps. If you wish to have the delineation surveyed, the Corps can review and verify the survey upon completion. Once verified, this survey will provide an accurate depiction of all areas subject to CWA and/or RHA jurisdiction on your property which, provided there is no change in the law or our published regulations, may be relied upon for a period not to exceed five years.

The waters of the U.S., including wetlands, have been delineated and surveyed and are accurately depicted on the plat signed by the Corps Regulatory Official identified below on _____. Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

There are no waters of the U.S., to include wetlands, present on the above described property which are subject to the permit requirements of Section 404 of the Clean Water Act (33 USC 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

The property is located in one of the 20 Coastal Counties subject to regulation under the Coastal Area Management Act (CAMA). You should contact the Division of Coastal Management in Elizabeth City, NC, at (252) 264-3901 to determine their requirements.

Placement of dredged or fill material within waters of the US, including wetlands, without a Department of the Army permit may constitute a violation of Section 301 of the Clean Water Act (33 USC § 1311). Placement of dredged or fill material, construction or placement of structures, or work within navigable waters of the United States without a Department of the Army permit may constitute a violation of Sections 9 and/or 10 of the Rivers and Harbors Act (33 USC § 401 and/or 403). If you have any questions regarding this determination and/or the Corps regulatory program, please contact Krystynka Stygar at 910-251-4619 or Krystynka.B.Stygar@usace.army.mil.

C. Basis for Determination: This site exhibits no wetland criteria as described in the 1987 Corps Wetland Delineation Manual and supplemental Atlantic and Gulf Coast supplement.

D. Remarks: Agricultural field has been effectively drained and ditched since the 1980s, and has become normal conditions for this state. Please see attached Map titled: Camden Dam Wetland Map

E. Attention USDA Program Participants

This delineation/determination has been conducted to identify the limits of Corps' Clean Water Act jurisdiction for the particular site identified in this request. The delineation/determination may not be valid for the wetland conservation provisions of the Food Security Act of 1985. If you or your tenant are USDA Program participants, or anticipate participation in USDA programs, you should request a certified wetland determination from the local office of the Natural Resources Conservation Service, prior to starting work.

F. Appeals Information (This information applies only to approved jurisdictional determinations as indicated in B. above)

This correspondence constitutes an approved jurisdictional determination for the above described site. If you object to this determination, you may request an administrative appeal under Corps regulations at 33 CFR Part 331. Enclosed you will find a Notification of Appeal Process (NAP) fact sheet and request for appeal (RFA) form. If you request to appeal this determination you must submit a completed RFA form to the following address:

US Army Corps of Engineers
South Atlantic Division
Attn: Jason Steele, Review Officer
60 Forsyth Street SW, Room 10M15
Atlanta, Georgia 30303-8801

In order for an RFA to be accepted by the Corps, the Corps must determine that it is complete, that it meets the criteria for appeal under 33 CFR part 331.5, and that it has been received by the Division Office within 60 days of the date of the NAP. Should you decide to submit an RFA form, it must be received at the above address by **February 10, 2017**.

****It is not necessary to submit an RFA form to the Division Office if you do not object to the determination in this correspondence.****

Corps Regulatory Official: STYGAR.KRSTYNKA
.BETHANIE.140868
0430

Digitally signed by
STYGAR.KRSTYNKA.BETHANIE.1408680430
DN: c=US, o=U.S. Government, ou=DoD,
ou=PKI, ou=USA,
cn=STYGAR.KRSTYNKA.BETHANIE.1408680430
Date: 2016.12.12 11:42:17 -05'00'

SAW-2016-02215

Date: December 12, 2016

Expiration Date: December 12, 2021

The Wilmington District is committed to providing the highest level of support to the public. To help us ensure we continue to do so, please complete our Customer Satisfaction Survey, located online at http://corpsmapu.usace.army.mil/cm_apex/f?p=136:4:0.

Copy Furnished:

Brad Breslow

Resource Environmental Solutions , LLC

302 Jefferson Street , Suite 110

Raleigh, NC 27605

(919)209-1062

SAW-2016-02215

**NOTIFICATION OF ADMINISTRATIVE APPEAL OPTIONS AND PROCESS AND
REQUEST FOR APPEAL**

Applicant: Eric Schudt Sun Energy 1	File Number: SAW-2016-02215	Date: December 12, 2016
Attached is:	See Section below	
<input type="checkbox"/> INITIAL PROFFERED PERMIT (Standard Permit or Letter of permission)	A	
<input type="checkbox"/> PROFFERED PERMIT (Standard Permit or Letter of permission)	B	
<input type="checkbox"/> PERMIT DENIAL	C	
<input checked="" type="checkbox"/> APPROVED JURISDICTIONAL DETERMINATION	D	
<input type="checkbox"/> PRELIMINARY JURISDICTIONAL DETERMINATION	E	

SECTION I - The following identifies your rights and options regarding an administrative appeal of the above decision. Additional information may be found at <http://www.usace.army.mil/Missions/CivilWorks/RegulatoryProgramandPermits.aspx> or Corps regulations at 33 CFR Part 331.

A: INITIAL PROFFERED PERMIT: You may accept or object to the permit.

- **ACCEPT:** If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- **OBJECT:** If you object to the permit (Standard or LOP) because of certain terms and conditions therein, you may request that the permit be modified accordingly. You must complete Section II of this form and return the form to the district engineer. Your objections must be received by the district engineer within 60 days of the date of this notice, or you will forfeit your right to appeal the permit in the future. Upon receipt of your letter, the district engineer will evaluate your objections and may: (a) modify the permit to address all of your concerns, (b) modify the permit to address some of your objections, or (c) not modify the permit having determined that the permit should be issued as previously written. After evaluating your objections, the district engineer will send you a proffered permit for your reconsideration, as indicated in Section B below.

B: PROFFERED PERMIT: You may accept or appeal the permit

- **ACCEPT:** If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- **APPEAL:** If you choose to decline the proffered permit (Standard or LOP) because of certain terms and conditions therein, you may appeal the declined permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

C: PERMIT DENIAL: You may appeal the denial of a permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

D: APPROVED JURISDICTIONAL DETERMINATION: You may accept or appeal the approved JD or provide new information.

- **ACCEPT:** You do not need to notify the Corps to accept an approved JD. Failure to notify the Corps within 60 days of the date of this notice, means that you accept the approved JD in its entirety, and waive all rights to appeal the approved JD.
- **APPEAL:** If you disagree with the approved JD, you may appeal the approved JD under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the district engineer. This form must be received by the division engineer within 60 days of the date of this notice.

SAW-2016-02215

E: PRELIMINARY JURISDICTIONAL DETERMINATION: You do not need to respond to the Corps regarding the preliminary JD. The Preliminary JD is not appealable. If you wish, you may request an approved JD (which may be appealed), by contacting the Corps district for further instruction. Also you may provide new information for further consideration by the Corps to reevaluate the JD.

SECTION II - REQUEST FOR APPEAL or OBJECTIONS TO AN INITIAL PROFFERED PERMIT

REASONS FOR APPEAL OR OBJECTIONS: (Describe your reasons for appealing the decision or your objections to an initial proffered permit in clear concise statements. You may attach additional information to this form to clarify where your reasons or objections are addressed in the administrative record.)

ADDITIONAL INFORMATION: The appeal is limited to a review of the administrative record, the Corps memorandum for the record of the appeal conference or meeting, and any supplemental information that the review officer has determined is needed to clarify the administrative record. Neither the appellant nor the Corps may add new information or analyses to the record. However, you may provide additional information to clarify the location of information that is already in the administrative record.

POINT OF CONTACT FOR QUESTIONS OR INFORMATION:

If you have questions regarding this decision and/or the appeal process you may contact:

**District Engineer, Wilmington Regulatory Division,
Attn: Krystynka Stygar
2407 west 5th street
Washington, NC 27889**

If you only have questions regarding the appeal process you may also contact:

Mr. Jason Steele, Administrative Appeal Review Officer
CESAD-PDO
U.S. Army Corps of Engineers, South Atlantic Division
60 Forsyth Street, Room 10M15
Atlanta, Georgia 30303-8801
Phone: (404) 562-5137

RIGHT OF ENTRY: Your signature below grants the right of entry to Corps of Engineers personnel, and any government consultants, to conduct investigations of the project site during the course of the appeal process. You will be provided a 15 day notice of any site investigation, and will have the opportunity to participate in all site investigations.

Signature of appellant or agent.

Date:

Telephone number:

For appeals on Initial Proffered Permits send this form to:

District Engineer, Wilmington Regulatory Division, Krystynka Stygar, 2407 West 5th Street, Washington , NC 27889

For Permit denials, Proffered Permits and approved Jurisdictional Determinations send this form to:

**Division Engineer, Commander, U.S. Army Engineer Division, South Atlantic, Attn: Mr. Jason Steele,
Administrative Appeal Officer, CESAD-PDO, 60 Forsyth Street, Room 10M15, Atlanta, Georgia 30303-8801
Phone: (404) 562-5137**

STATE OF NORTH CAROLINA

OPTION TO LEASE

COUNTY OF CAMDEN

THIS OPTION TO LEASE (this "Agreement") made as of the 20th day of December, 2016 (the "Effective Date") by and between KIM SAWYER, having an address at 8236 Stationhouse Court, Lorton, Virginia 22079 ("Owner") and CAMDEN DAM SOLAR, LLC, a North Carolina limited liability company, having a principal business address at 192 Raceway Drive, Mooresville, NC 28117, and its related affiliated entities ("Tenant").

WITNESSETH

WHEREAS, Owner owns approximately 49.83 acres of real property located in Camden County, North Carolina, together with any improvements located thereon and all rights, privileges, and easements appurtenant thereto;

WHEREAS, Tenant desires to acquire an option to lease up to approximately 49.83 acres for the purpose of constructing and operating certain improvements thereon consisting of solar photovoltaic electricity generating facilities and related facilities (collectively, the "Development"); and

NOW, THEREFORE, in consideration of the promises, the mutual covenants contained herein, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties hereto do hereby agree as follows:

1. Option.

(a) Owner, for and in consideration of the sum of [REDACTED] (the aforesaid sum, together with all interest earned thereon and any extension payments made in accordance with the provisions of Paragraph 2 below, is hereinafter referred to as the "Option Fee") to be paid by Tenant within five (5) business days after the full execution of this Agreement to Owner, does hereby give and grant unto Tenant, its successors or assigns, or Tenant's related affiliate, its successors or assigns, the exclusive right, option and privilege to lease the Property (the "Option") in accordance with the terms and conditions set forth in this Agreement. The Option Fee shall be nonrefundable and shall be retained by Owner regardless of whether Tenant exercises the Option, except as provided in Section 12 below.

(b) Tenant, and/or Tenant's related affiliate, contemplates developing solar photovoltaic electricity generating facilities and related facilities on the Property. Prior to the end of the Option Period (as defined below), Tenant shall cause the Property, and to the extent then identified, the "Easement Areas", as such term is defined in the form of Ground Lease and Easement Agreement (collectively, the "Lease") attached as Exhibit B to this Agreement, to be surveyed. The term "Property", as used herein, shall mean both the land described on Exhibit A (herein sometimes referred to as the "Site") and also such property(ies) of Owner, if any, as Tenant shall identify as the "Easement Areas" (as such

term is defined in the Lease). The legal description of the Site and the Easement Areas shall be attached to the Lease as Exhibit A of the Lease and the aggregate number of gross acres of the Site shall be inserted into Section 4.1 of the Lease and shall be used to calculate the Base Rent (as defined herein) payable thereunder. Upon such designation of the Easement Areas with specificity, the parties shall execute and record a supplemental Memorandum of Option which shall describe the Site and Easement Areas with specificity.

2. Option Term. This Option shall begin as of the date hereof and shall expire, unless extended as hereinafter provided, on December 31, 2017 (the aforesaid period is hereinafter referred to as the "Option Period"). In the event Tenant shall be unable to determine during the Option Period whether the Property is suitable for the Development, then it may allow the Option to expire without being exercised.

3. Option Exercise.

(a) At any time during the Option Period and following the written approval by both Tenant and Owner (such approval not to be unreasonably withheld, conditioned or delayed) of the final legal description of the Site as described above, Tenant may exercise this Option with respect to the Site by delivering to Owner written notice of its election. Promptly following such exercise of its Option, Tenant will deliver to Owner four (4) originals of the Lease identifying the Site (together with each Easement Agreement, the form of which is included therewith) fully executed by Tenant. Upon said delivery of the Lease by Tenant, Owner shall also execute the Lease (together with each Easement Agreement, the form of which is included therewith) and thereby lease to Tenant, and Tenant shall lease from Owner, the Site and the Easement Areas. In the event Tenant does not exercise the Option in accordance with this Paragraph 3, all rights of Tenant and obligations of Owner under this Agreement shall terminate, except as otherwise specifically provided below.

(b) Site Preparation. In the event Tenant does exercise the Option in accordance with this paragraph 3, Owner agrees, covenants and warrants that the Site shall be free and clear of all crops, trees and other structures or obstructions as of the Effective Date of the Lease, except as otherwise provided in Rider A to the Lease, if applicable.

4. The Lease. Owner and Tenant agree and acknowledge that the Lease, along with all of the exhibits to the Lease, has been negotiated in good faith by both parties. In the event Tenant exercises its option pursuant to Section 3 herein, both parties shall execute the Lease and all exhibits to the Lease in the form attached hereto as Exhibit B, with the final acreage and the descriptions of the Site and the Easement Areas which will comprise the Property (as determined pursuant to Section 1(b) above) to be inserted into said Lease.

5. Base Rent. In the event Tenant exercises its Option pursuant to Section 3 above and enters into a Lease with Owner, Tenant and Owner agree that the annual rent ("Base Rent") during the initial fifteen (15) year term shall be [REDACTED] of the Site per year, payable annually in advance. During the first five (5) year renewal term, the Base Rent shall be in the amount of [REDACTED] of the Site

per year, payable annually in advance. During the second five (5) year renewal term, the Base Rent shall be in the amount of [REDACTED] of the Site per year, payable annually in advance. During the third five (5) year renewal Term, Base Rent shall be in the amount of [REDACTED] of the Site per year, payable annually in advance.

6. Title and Survey Matters. It is understood and agreed that should the Option be exercised, the Property will be leased to Tenant, and/or Tenant's related affiliate, under the Lease free and clear of all liens and encumbrances except (i) the lien of real and personal property ad valorem taxes for the year in which the Lease shall commence, (ii) such easements, covenants and restrictions as are of record as of the Effective Date and disclosed on Tenant's title commitment respecting the Property which title commitment is subject to review and approval by Owner prior to Tenant's exercise of the Option, and (iii) such matters as would be revealed by a current, accurate survey of the Property, as of the date that is the earlier of the date Tenant exercises its Option hereunder or the date of the survey, if any, obtained by Tenant regarding the Property (collectively the "Permitted Exceptions").

7. Tenant Due Diligence. During the Option Period, Tenant and its agents may enter the Property to conduct certain tests and inspections (including, without limitation surveys, engineering and environmental studies, soil tests, groundwater measurements, test borings and such other tests or studies which Tenant may deem advisable) and conduct other evaluations of, and inquiries into the suitability of the Property for development of the Development thereon (collectively, the "Due Diligence"). Tenant shall not damage or alter the Property while conducting its inspections, tests and studies. Tenant agrees to indemnify and hold Owner harmless from any claim, liability, loss, cost, damage, or expense suffered by Owner as a result of Tenant's Due Diligence activities on the Property. Owner agrees to cooperate with Tenant in conjunction with the Due Diligence, and will promptly upon the execution hereof furnish Tenant with copies of (or otherwise make available to Tenant for its inspection) any information in its possession specifically requested by Tenant that would be relevant to Tenant's Due Diligence.

8. Owner's Representations. Excepting for and subject to the application and impact of the above Permitted Exceptions thereon, Owner hereby represents and warrants to Tenant as follows, which representations and warranties shall be deemed made by Owner to Tenant also as of the date of Tenant's exercise of the Option.

(a) Owner has full power and authority to execute, deliver and carry out the terms and provisions of this Agreement. This Agreement has been duly executed and delivered by Owner and (upon execution and delivery by Tenant) constitutes the legal, valid and binding obligation of Owner, enforceable against it in accordance with the terms hereof, subject as to enforceability of remedies to limitations imposed by bankruptcy, insolvency, reorganization, moratorium or other similar laws relating to or affecting the enforcement of creditors' rights generally and general principles of equity.

(b) There are no material claims, actions, suits, or proceedings pending, or to the best of Owner's knowledge, threatened against or affecting the Property.

(c) No person, firm or other legal entity has any right or option to acquire the Property or any portion or portions thereof or any interest or interests therein, including but not limited to agricultural and/or farming leases.

(d) Owner has not entered into any agreement with reference to the Property, and neither Owner nor the Property is subject to any claim, demand, suit, unfiled lien, proceeding or litigation of any kind, pending or outstanding, or to the best of Owner's knowledge, threatened or likely to be made or instituted which would (i) be binding upon Tenant; or (ii) limit Tenant's full use and enjoyment of the Property; or (iii) limit Owner's ability to enter into this Agreement and consummate the transaction contemplated hereby.

(e) There is no pending or, to Owner's best knowledge, threatened, condemnation or similar proceeding or special assessment, affecting the Property, nor to Owner's best knowledge is any such proceeding or assessment contemplated by any governmental authority.

(f) Owner holds valid fee simple and marketable title to the Property (subject to the Permitted Exceptions), has done nothing to impair such title to the entire interest in the Property as Owner received, and will warrant and defend the title against the lawful claims of all persons claiming by, under, or through Owner.

(g) In the event this Option is exercised, occupancy and possession of the Property shall be delivered to the Tenant at the commencement of the Term of the Lease free and clear of (i) adverse parties in possession, (ii) leases in effect covering the Property, including any agricultural and/or farm leases and (iii) deed or other restrictions on the Property except for covenants and restrictions as are of record as of the Effective Date and disclosed on Tenant's title commitment respecting the Property.

(h) To the best of Owner's knowledge, Owner has complied with all federal, state and local laws, rules and regulations relating to the Property.

(i) Access to the Property is by public road or by non-exclusive easement that is shared by Owner and other landowners whose tracts adjoin the easement or otherwise depend on it for access to the public road. To the best knowledge and belief of Owner, there is no pending or threatened governmental proceeding which would impair or result in the limitation or termination of such access;

(j) Owner has not stored any hazardous substance or toxic waste on, in or under the Property or permitted the Property to be used for the storage, release or discharge of any of the same. To the best of Owner's knowledge, there has been no storage, release or discharge of any hazardous substance or toxic material on, in or under the Property or the location of any underground storage tank, landfill or dumping ground on, in or under or related to the Property. Owner has no knowledge of the assertion of any environmental problem or proceeding with respect to the Property by any governmental agency, authority or instrumentality. To the best of Owner's knowledge, there has been no assertion of any environmental problem or proceeding with respect to any adjoining property by any governmental agency, authority or instrumentality. Owner shall indemnify and hold Tenant

harmless from any cost, loss or liability incurred with respect to any hazardous substance, toxic material, underground storage tank, landfill or dumping ground being found on, in or under the Property which results from any occurrence to the commencement of the Lease not caused by Tenant or by Tenant's agents, employees or contractors.

(k) Except as specifically provided for herein, Owner has received the consent or approval of any outside person or entity (including, but not limited to, governmental agencies or authorities) that is required with respect to the execution and delivery of this Agreement or the Lease by Owner or the consummation by Owner of the transaction contemplated hereby or the performance by Owner of its obligations hereunder.

9. Representations and Warranties of Tenant. Tenant represents and warrants unto Owner as follows:

(a) Tenant has full power and authority to execute, deliver and carry out the terms and provisions of this Agreement. This Agreement has been duly executed and delivered by Tenant and (upon execution and delivery by Owner) constitutes the legal, valid and binding obligation of Tenant, enforceable against it in accordance with the terms hereof, subject as to enforceability of remedies to limitations imposed by bankruptcy, insolvency, reorganization, moratorium or other similar laws relating to or affecting the enforcement of creditors' rights generally and general principles of equity.

(b) Except as specifically provided for herein, no consent or approval of any outside person or entity (including, but not limited to governmental agencies or authorities) is required with respect to the execution and delivery of this Agreement or the Lease by Tenant or the consummation by Tenant of the transaction contemplated hereby or the performance by Tenant of its obligations hereunder.

(c) Tenant shall be responsible for and promptly pay before default any personal property taxes or special assessments, if any, that may be levied or assessed against any improvements, or other personal property, situated on the Property, it being the mutual intention of the parties that Owner shall not be required to pay any taxes on personal property by reason of permitting Tenant to enter this Agreement or any resulting Lease. Tenant also agrees to indemnify Owner against any loss or liability resulting from any and all claims or liens in connection with such taxes and assessments.

10. Memorandum of Option. The parties hereto agree to enter into a short form Memorandum of Option for the purpose of recording the same in the Camden County, North Carolina Public Registry or other applicable recording office. Tenant shall bear the cost of preparing and recording said Memorandum of Option.

11. No Waste. During the Option Period, Owner shall commit no waste upon the Property.

12. Default/Remedies. In the event of a breach of this Option by Owner, Tenant shall have the option, as its remedy hereunder, either (a) to terminate this Option and receive a return of its Option Fee, in which event neither party shall have any further obligation to the other hereunder

except for the indemnification obligations of Paragraph 6 and Paragraph 14; or (b) to demand and sue for specific performance by Owner of its obligations hereunder.

13. Survey, Engineering Data, Development Plans, Building Plans, Etc. As soon as possible after the date hereof, Owner shall deliver to Tenant (or otherwise make available to Tenant for copying) copies of all surveys, engineering studies, site plans, development plans, building plans, special use permits, zoning information, water and sewer permits and tap-ons, and related data, licenses, permits and information with respect to the Property, if any, which may be owned by and readily available to Owner at no cost or expense other than reasonable reproduction charges.

14. Notice. Any notice required to be given hereunder shall be in writing and shall be deemed to have been duly delivered as of: (i) the date and time the same is either delivered personally or by email, unless such delivery is made (a) on a day that is not a business day in the place of receipt or (b) after 5:00 p.m. local time on a business day in the place of receipt, in either of which cases such delivery will be deemed to be made on the next succeeding business day, (ii) on the next business day after timely delivery to a reputable overnight courier, or (iii) deposited, postage prepaid, in the United States mail, to be mailed by registered or certified mail, return receipt requested, addressed to the party to whom the same is directed at the following addresses:

If to Tenant: Camden Dam Solar, LLC
192 Raceway Drive
 Mooresville, NC 28117
Attention: Kenny Habul, Manager
Email: kenny@sunenergy1.com

With a copy to: SunEnergy1, LLC
192 Raceway Drive
 Mooresville, NC 28117
Attention: Legal Department
Email: legal@sunenergy1.com

If to Owner: Ms. Kim Sawyer
8236 Stationhouse Court
Lorton, VA 22079

With a copy to: _____

15. Brokerage. Tenant and Owner warrant and represent to each other that no real estate agents' commissions, binders, fees or other like charges are due and owing or, to the best of the knowledge and belief of either of them, are claimed or asserted by any person, firm or corporation in connection with this Option and any subsequent leasing of the Property. Each

party agrees to hold the other harmless from and against any expense (including court costs and attorney's fees) resulting from any such claim which is based upon any dealings by any third party with the indemnifying party.

16. Survival. Section 19 of this Agreement shall survive the expiration or any other termination of this Agreement for a period of 12 months. In the event the Option is exercised and the Lease is executed, the provisions of this Agreement shall not survive and the provisions of the Lease shall control.

17. Assignment. This Agreement may be assigned by Tenant without the consent of Owner to (a) any entity which controls, is controlled by or under common control with Tenant; (b) any entity resulting from the merger or consolidation of Tenant; (c) any person or entity which acquires all of the assets of Tenant as a going concern of the business that is being conducted on the Site, provided that said transferee assumes all of the obligations of Tenant under the Ground Lease; provided, however, Tenant shall notify Owner in writing of any such Assignment.

18. General Provisions.

(a) No Waiver. No failure of either party to exercise any power given hereunder or to insist upon strict compliance with any obligation specified herein, and no custom or practice at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

(b) Entire Agreement. This Agreement contains the entire agreement of the parties hereto, and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect.

(c) Amendment. No amendment to this Agreement shall be binding upon any of the parties hereto unless such amendment is in writing and executed by all parties hereto.

(d) Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective administrators, executors, personal representatives, successors and assigns.

(e) Counterparts; Signatures. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same agreement. Owner and Tenant hereby acknowledge and agree that facsimile signatures or signatures transmitted by electronic mail in so-called "pdf" format shall be legal and binding and shall have the same full force and effect as if an original of this Agreement had been delivered. Owner and Tenant (i) intend to be bound by the signatures on any document sent by facsimile or electronic mail, (ii) are aware that the other Party will rely on such signatures, and (iii) hereby waive any defenses to the enforcement of the terms of this Ground Lease based on the foregoing forms of signature.

(f) Headings, etc. The headings inserted at the beginning of each paragraph are for convenience only, and do not add to or subtract from the meaning of the contents of each paragraph.

(g) Severability. If any term or provision of this Option to Lease Agreement is, to any extent, determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Option to Lease Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

19. Confidentiality. Owner agrees to use commercially reasonable efforts to keep confidential, and not publicly disclose, the terms of this Option or of the Lease and any information provided by Tenant to Owner in relation to the transaction contemplated hereby.

20. Advice of Counsel. Owner and Tenant represent and warrant to each other that each has read and fully understands the terms and provisions of this Agreement and the Lease attached as Exhibit B, has had an opportunity to review this Agreement and the Lease with legal counsel, and has executed this Agreement based upon such party's own judgment and advice of independent legal counsel (if sought).

[SIGNATURES BEGIN ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Option to Lease Agreement to be executed under seal as of the date first above written.

OWNER:

By: Kim Sawyer
Name: Kim Sawyer

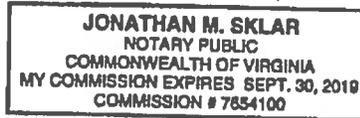
STATE OF VIRGINIA
COUNTY OF Fairfax

I, Jonathan M. Sklar, a Notary Public, do hereby certify that KIM SAWYER personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 8 day of December, 2016.

Jonathan M. Sklar
Notary Public
My Commission Expires: 09/30/2019

(Official Seal)



[SIGNATURES CONTINUE ON NEXT PAGE]

TENANT

CAMDEN DAM SOLAR, LLC

By: 
Name: Kenny Habul
Title: Manager

STATE OF NORTH CAROLINA
COUNTY OF IREDELL

I, Julie N. Williamson, a Notary Public, do hereby certify that KENNY HABUL personally appeared before me this day and acknowledged that he is the Manager of CAMDEN DAM SOLAR, LLC, and by authority duly given and as the act of Manager, appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 25th day of January, 2017


Notary Public
My Commission Expires: 9/14/18

(Official Seal)

JULIE N WILLIAMSON
Notary Public, North Carolina
Mecklenburg County
My Commission Expires
9/14/18

EXHIBIT A

Legal Description of the Property

Located in Camden County, North Carolina, and more particularly described as follows:

Certain real property consisting of up to approximately 49.83 acres, owned by Kim Sawyer, located at/near 122 North Mill Dam Road, Camden, NC 27921 (PIN# 02.8944.00.75.7172.0000). The particular acreage will be described in a survey. The survey descriptions will replace this paragraph in the final Ground Lease and Easement Document as well as this Option Document.



Dave Parks

From: Kirk Jennings <kirkjennings@centurylink.net>
Sent: Friday, June 16, 2017 11:01 AM
To: Dave Parks
Subject: Re: Solar Farms

Yes, that would be the only thing that we would request.

Thanks
Kirk

Sent from my iPhone

On Jun 16, 2017, at 9:08 AM, Dave Parks <dparks@camdencountync.gov> wrote:

Tony and Kirk,

The last solar farm (located on Sassafras in Shiloh) that was approved a condition was placed on the Special Use Permit as follows:

1. Upon completion of the installation of the solar farm, Sun Energy shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.

I have two more applications for Special Use Permits for Solar farms. Do you desire the same condition in place for each Solar Farm considered for approval?

Thanks,

David Parks
Permit Officer
Camden County

Dave Parks

From: Tony Perry <tperry@camdencountync.gov>
Sent: Friday, June 16, 2017 9:07 AM
To: 'Dave Parks'; kirkjennings@centurylink.net
Cc: Colonel Rodney Meads; Lt. Max Robeson
Subject: RE: Solar Farms

Yes, place the same condition on these Special Use Permits. I don't know any other requirements at this time. Thanks.

Sheriff Tony Perry

Camden County Sheriff's Office
PO Box 57, 117 North NC343,
Camden, NC 27921
Office: 252-338-5046
Fax: 252-335-4300

"The only thing necessary for the triumph of evil is for good men to do nothing."
Edmund Burke

From: Dave Parks [mailto:dparks@camdencountync.gov]
Sent: Friday, June 16, 2017 9:09 AM
To: 'Tony Perry'; kirkjennings@centurylink.net
Subject: Solar Farms

Tony and Kirk,

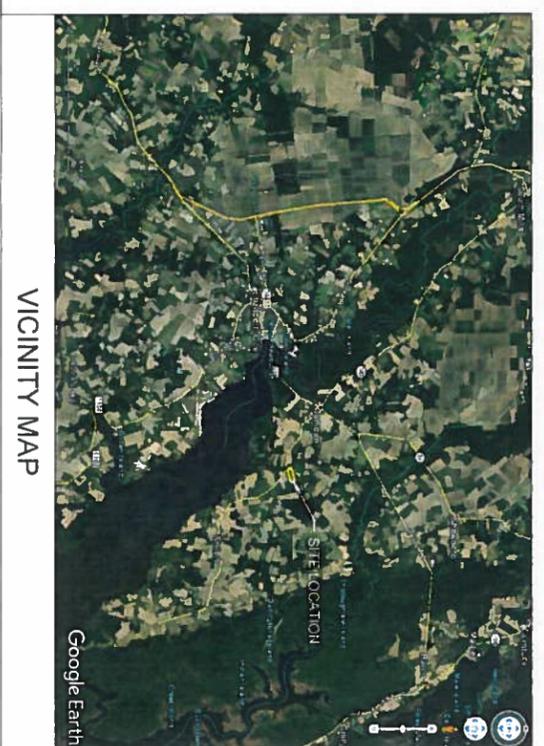
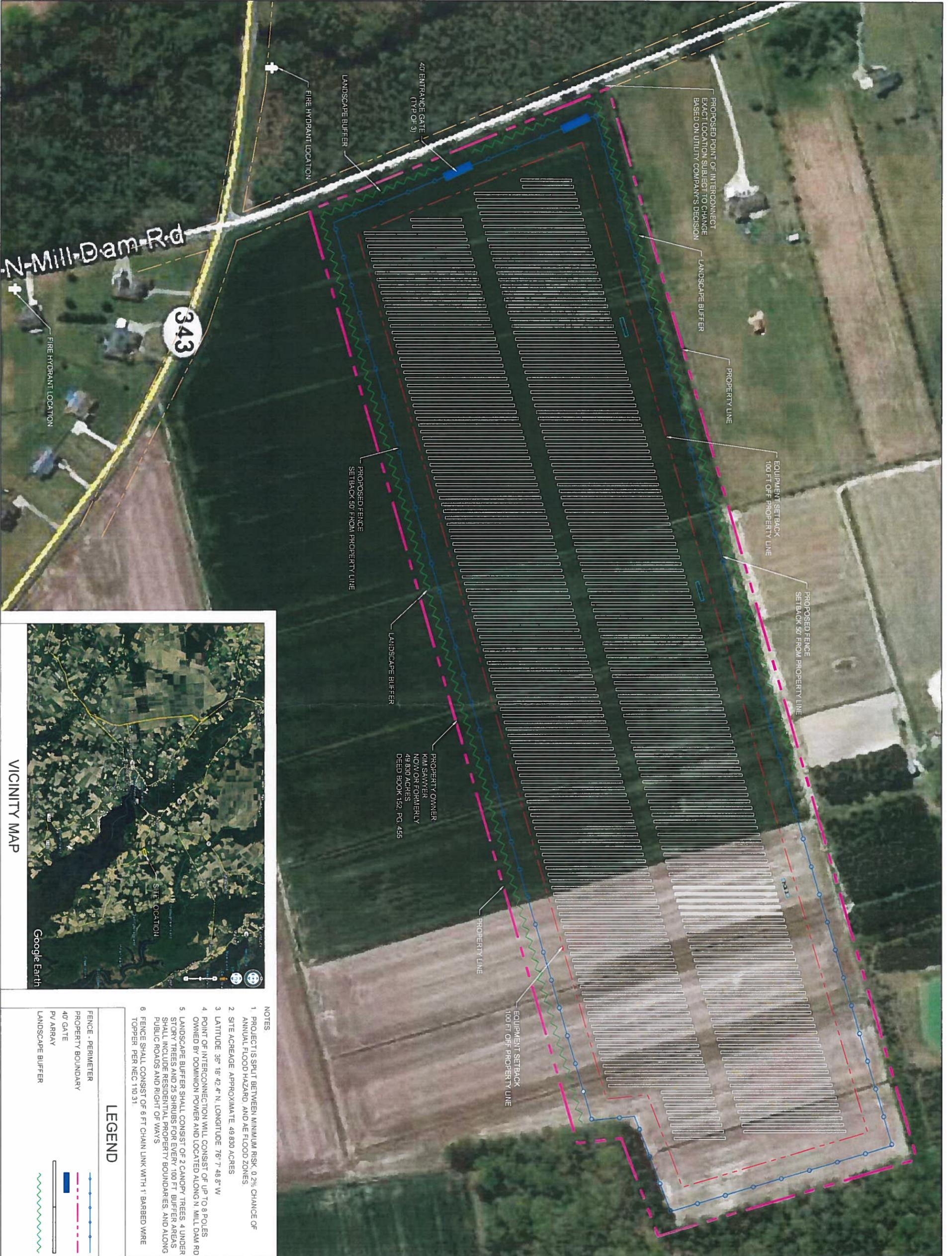
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I have two more applications for Special Use Permits for Solar farms. Do you desire the same condition in place for each Solar Farm considered for approval?

Thanks,

David Parks
Permit Officer
Camden County



- NOTES**
1. PROJECT IS SPLIT BETWEEN MINIMUM RISK, 0.2% CHANCE OF ANNUAL FLOOD HAZARD AND AE FLOOD ZONES.
 2. SITE ACREAGE APPROXIMATE 49.830 ACRES
 3. LATITUDE 36° 18' 42.4" N. LONGITUDE 76° 7' 48.8" W
 4. POINT OF INTERCONNECTION WILL CONSIST OF UP TO 8 POLES OWNED BY DOMINION POWER AND LOCATED ALONG N. MILL DAM RD
 5. LANDSCAPE BUFFER SHALL CONSIST OF 2 CANOPY TREES, 4 UNDER STORY TREES AND 25 SHRUBS FOR EVERY 100 FT. BUFFER AREAS SHALL INCLUDE RESIDENTIAL PROPERTY BOUNDARIES, AND ALONG PUBLIC ROADS AND RIGHT OF WAYS
 6. FENCE SHALL CONSIST OF 6 FT CHAIN LINK WITH 1' BARBED WIRE TOPPER PER NEC 110.31

LEGEND

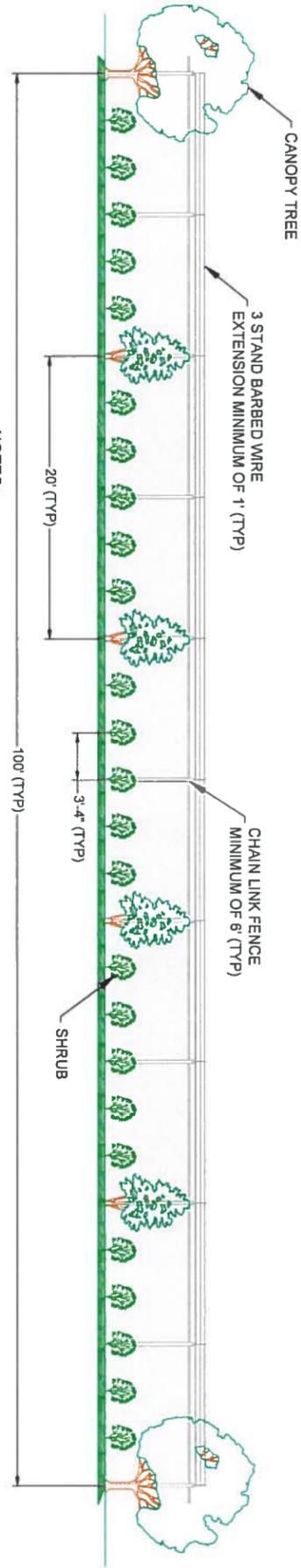
FENCE - PERIMETER	
PROPERTY BOUNDARY	
40' GATE	
PV ARRAY	
LANDSCAPE BUFFER	

PROJECT NAME	
CAMDEN DAM SOLAR, LLC	
FOR PV POWER PLANT	
122 N. MILL DAM RD	
JOB NO	CHECKED
PJM AA1-061	KCR
LATEST REVISION	DRAWN
21 JUNE 2017	HJN

DRAWING LOG		
NO	DATE	DESCRIPTION
0	01/08/17	DEVELOPMENT SET
1	05/02/17	REVISED TO MEET HOW CAMDEN COUNTY ORDINANCES
2	06/21/17	REVISED PER CAMDEN COUNTY COMMENTS

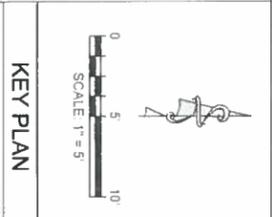
192 Raceway Dr.
Mooresville, NC 28117
(T) 704-662-0375
(F) 704-662-0352

KEY PLAN	

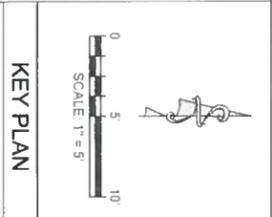


- NOTES:**
1. FENCE SHALL BE CHAIN LINK INSTALLED AT A MINIMUM OF 6' IN HEIGHT, WITH A MINIMUM OF 1' TOPPER UTILIZING AT LEAST 3 STRANDS OF BARBED WIRE. PER NEC 110.31
 2. LANDSCAPE BUFFER SHALL CONSIST OF 2 CANOPY TREES, 4 UNDER STORY TREES, AND 25 SHRUBS FOR EVERY 100 FT.
 3. FENCE SETBACK A MINIMUM OF 50' FEET FROM PROPERTY BOUNDARY.

LANDSCAPING BUFFER DETAIL
SECTION VIEW SCALE: 1"=5'-0"



Attachment: UDO 2017-06-04 SUP Camden Dam Solar LLC Map (1739 : Set Public Hearing for UDO 2017-06-04 SUP Camden Dam Solar LLC)

DRAWING TITLE LANDSCAPE DETAIL	PROJECT NAME CAMDEM DAM SOLAR, LLC FOR PV POWER PLANT 122 N. MILL DAM RD		DRAWING LOG <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>01/26/17</td> <td>DEVELOPMENT SET</td> </tr> <tr> <td>1</td> <td>05/23/17</td> <td>PLANNING BOARD REVIEW CAMDEN COUNTY ORDINANCES</td> </tr> <tr> <td>2</td> <td>06/21/17</td> <td>REVISED PER CAMDEN COUNTY COMMENTS</td> </tr> </tbody> </table>	NO.	DATE	DESCRIPTION	0	01/26/17	DEVELOPMENT SET	1	05/23/17	PLANNING BOARD REVIEW CAMDEN COUNTY ORDINANCES	2	06/21/17	REVISED PER CAMDEN COUNTY COMMENTS	 192 Raceway Dr. Mooresville, NC 28117 (T) 704-662-0375 (F) 704-662-0352
	NO.	DATE		DESCRIPTION												
0	01/26/17	DEVELOPMENT SET														
1	05/23/17	PLANNING BOARD REVIEW CAMDEN COUNTY ORDINANCES														
2	06/21/17	REVISED PER CAMDEN COUNTY COMMENTS														
JOB NO. PJM AA1-061	CHECKED KCR	KEY PLAN 														
LATEST REVISION 21 JUNE 2017	DESIGNED HJN															

SL1.2



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.P
Meeting Date: July 03, 2017
Submitted By: Amy Barnett, Planning Clerk
 Administration
 Prepared by: Amy Barnett

Item Title **Set Public Meeting for UDO 2017-05-21 Sketch Plan Sleepy Hollow Estates**

Attachments: UDO 2017-05-21 Sleepy Hollow Estates (PDF)
 UDO 2017-05-21 Sleepy Hollow Estates Sketch (PDF)

Summary:

Planning Board met on June 21, 2017 to consider the Sketch Plan for Sleepy Hollow Estates, a 9-lot major subdivision. Adjacent property owners concerned with a property line dispute located in the Northwest area of the property (identified as residual). The applicant was aware of the possible problem and that is why the area of concern is listed as residual land and not part of the area being developed at this time. Planning Board and Staff informed adjacent property owners that if the residual parcel were to be developed at a later time, it would require a whole new application. After discussion with staff, applicant, adjacent property owners, and considering Technical Review Committee input, Planning Board recommended approval of the 9-lot Sketch Plan for Sleepy Hollow Estates with the recommendations as stated in Staff's Findings on a 5-0 vote.

Recommendation:

Set Public Meeting for August 7, 2017.

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
NO MOTION	_____
VOTE:	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
ABSENT	_____
RECUSED	_____

Item Number:

Meeting Date: July 3, 2017
Attachments: Sketch Plan/Staff Findings/TRC inputs
Submitted By: Planning Department

ITEM TITLE: Set Public Meeting; Sketch Plan
 Sleepy Hollow Estates 9 lot Major
 Subdivision – Daniel Cartwright,
 (UDO 2017-05-21)

SUMMARY:

Planning Board met on June 21, 2017 to consider the Sketch Plan for Sleepy Hollow Estates a 9 lot major subdivision. Adjacent property owners concerned with a property line dispute located in the Northwest area of the property (identified as residual). The applicant was aware of the possible problem and that is why the area of concern is listed as a residual land and not part of the area being developed at this time. Planning Board and Staff informed adjacent property owners that if the residual parcel were to be developed at a later time, it would require a whole new application. After discussion with staff, applicant, adjacent property owners, and considering Technical Review Committee input, Planning Board recommended approval of the 9 lot Sketch Plan for Sleepy Hollow Estates with the recommendations as stated in Staffs Findings on a 5-0 vote.

RECOMMENDATION:

Set Public Meeting for August 7, 2017

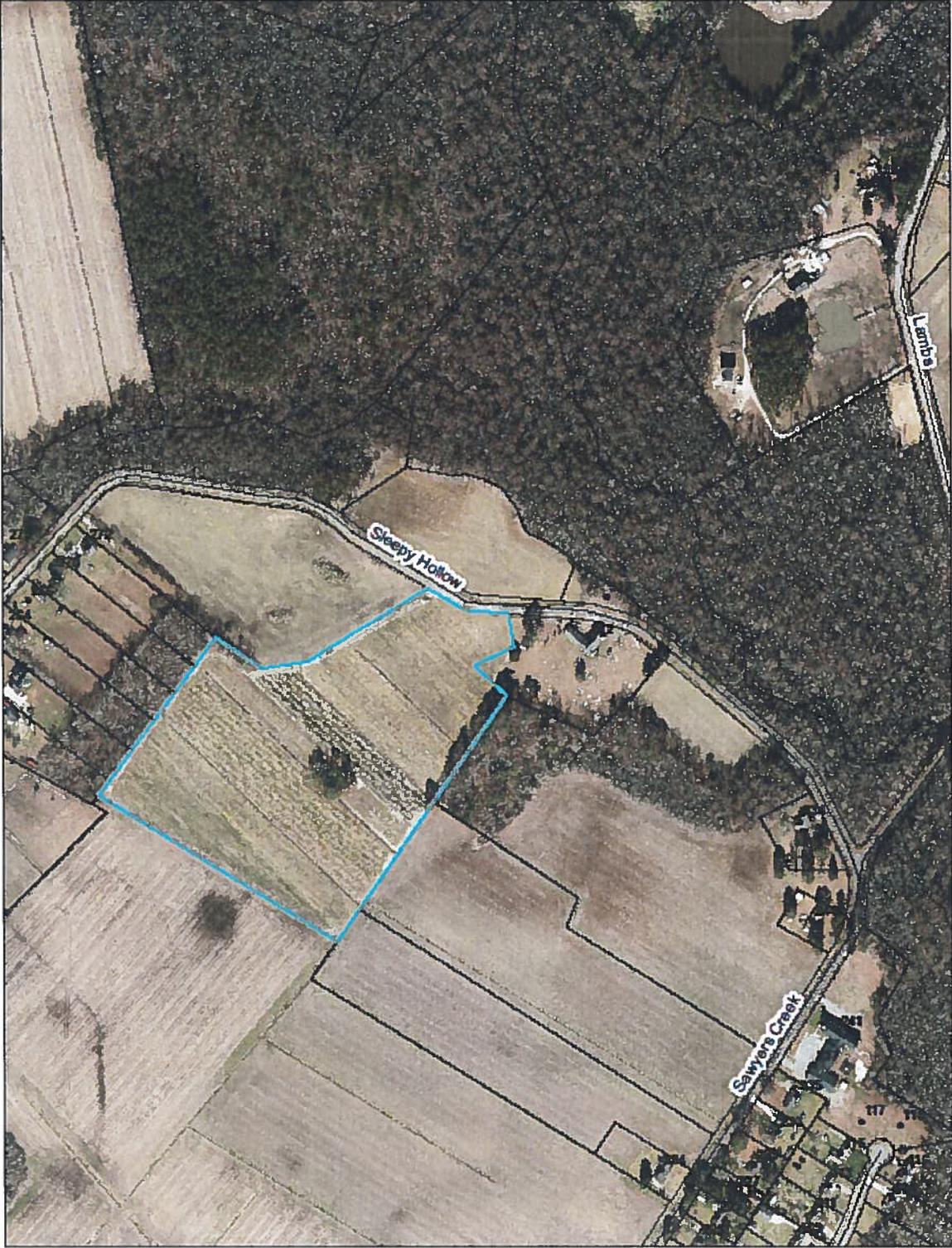
STAFF REPORT**UDO 2017-05-21
Sketch Plan Sleepy Hollow Estates
Major Subdivision****PROJECT INFORMATION**

File Reference:	UDO 2017-05-21	Application Received:	9/26/16
Project Name;	Sleepy Hollow Estates	By:	David Parks, Permit Officer
PIN:	02-8935-01-28-8169	Application Fee paid:	\$2,400 Check #231
Applicant:	Daniel Cartwright	Completeness of Application:	Application is generally complete
Address:	366 N. Gregory Rd Shawboro, NC 27973	Documents received upon filing of application or otherwise included:	
Phone:	(252) 202-6645	A.	Land Use Application
Email:		B.	Sketch/Yield Plan
Agent for Applicant:	E.T. Hyman Surveying	C.	Agent for Applicant letter
Address:	133 U.S. Hwy 158 W.	D.	Deed
Phone:	(252) 338-2913	E.	Perc Tests (2) from Albemarle Regional Health Services
Email:		F.	TRC Inputs
Current Owner of Record:			
Meeting Dates:			
6/6/2017	Technical Review Committee		
6/7/2017	Neighborhood Meeting		
6/21/2017	Planning Board		

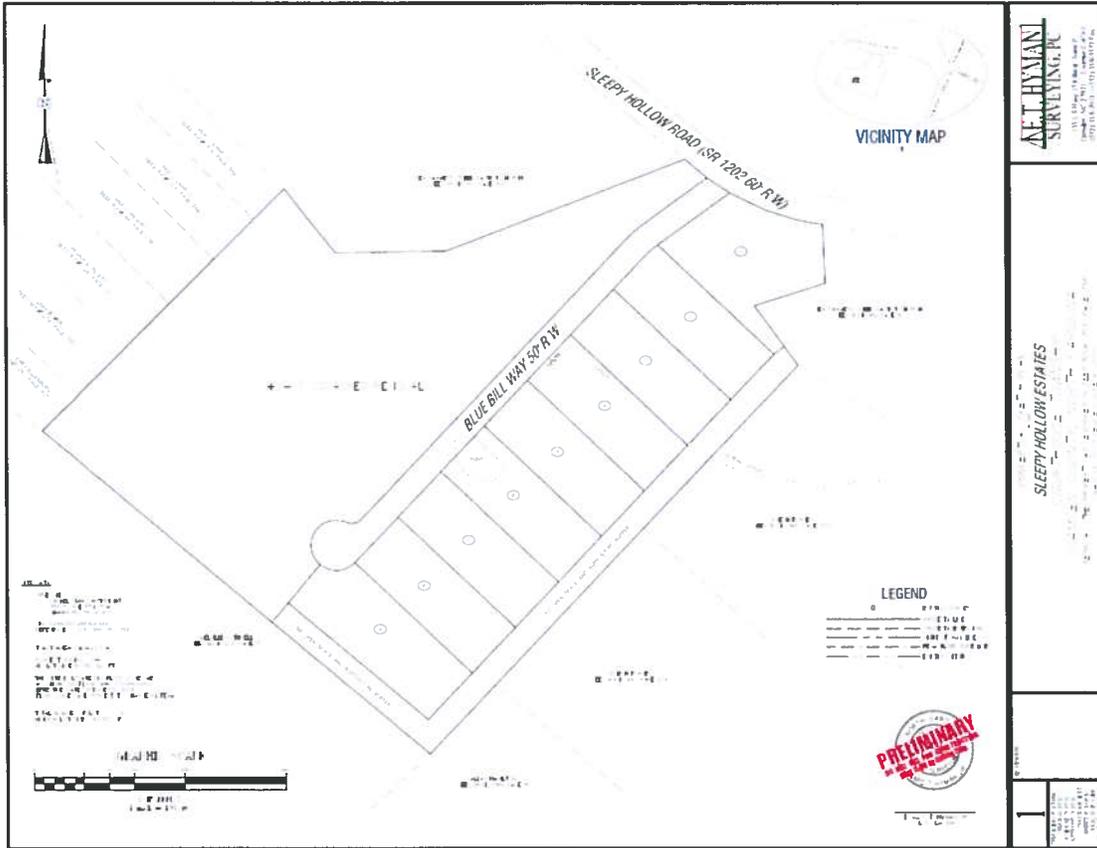
PROJECT LOCATION:

Street Address: Off Sleepy Hollow Road Adjacent to address 312
Location Description: Courthouse Township

Vicinity Map:



REQUEST: Sketch/Yield Plan Sleepy Hollow Estates Major Subdivision – 9 lots - Article 151.230 of the Code of Ordinances.



SITE DATA

- Lot size:** Approximately 23 acres
- Flood Zone:** Zone AE/X
- Zoning District(s):** Mixed Single Family Residential (R2)
- Adjacent property uses:** Predominantly agriculture with some residential.
- Streets:** Shall be dedicated to public under control of NCDOT.
- Street/Subdivision name:** Subdivision name: Sleepy Hollow Estates
Street Names: Blue Bill Way

Open Space:	Required: 12 acres X .05 = .61 acres
Landscaping:	Landscaping Plan required at Preliminary plat.
Buffering:	Per Article 151.232 (N), a 50' landscaped vegetative buffer required along all property lines that abut non-residential uses.
Recreational Land:	N/A

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches:

Distance & description of nearest outfall: .

TECHNICAL REVIEW STAFF (SKETCH PLAN) COMMENTS

1. **South Camden Water.** Approved.
 2. **Albemarle Regional Health Department.** Approved.
 3. **South Camden Fire Department.** Reviewed with no comments.
 4. **Pasquotank EMS (Central Communications).** Subdivision/road name approved.
 5. **Sheriff's Office.** Approved.
 6. **Postmaster Elizabeth City.** No response
 7. **Superintendent/Transportation Director of Schools.** Approved with comments.
 8. **Camden Soil & Water Conservationist.** Approved with comments. Outfall runs through adjacent property. Need to work with them on maintenance of ditch.
 9. **NCDOT.** No response.
 10. **Mediacom.** No response.
 11. **Century Link.** Reviewed no comments.
-

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

CAMA Land Suitability Maps has land designated as Moderate Suitability and Future Land Use Maps has land designated as Low Density Residential.

2035 Comprehensive Plan

Consistent Inconsistent

Property zoned R2 (Mixed Single Family Residential) prior to adoption of Comprehensive Plan Future Land Use Maps which has area designated as Rural Preservation.

Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Sleepy Hollow Road (SR 1202) and internal road will be dedicated to public.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No

Endangering the public health and safety?

In staff's opinion, application does not appear to endanger public health and safety.

Yes No

Injure the value of adjoining or abutting property.

In staff's opinion, application does not appear to injure the value of adjoining or abutting property. Current zoning allows for Double-wide, Modular and Site built homes, consistent with the area.

EXCEED PUBLIC FACILITIES:Yes No

Schools: Proposed development will generate 6 students (.67 per household X 9 lots). High School over capacity: **2016/2017 capacity: 570 Enrollment: 607**

Yes No

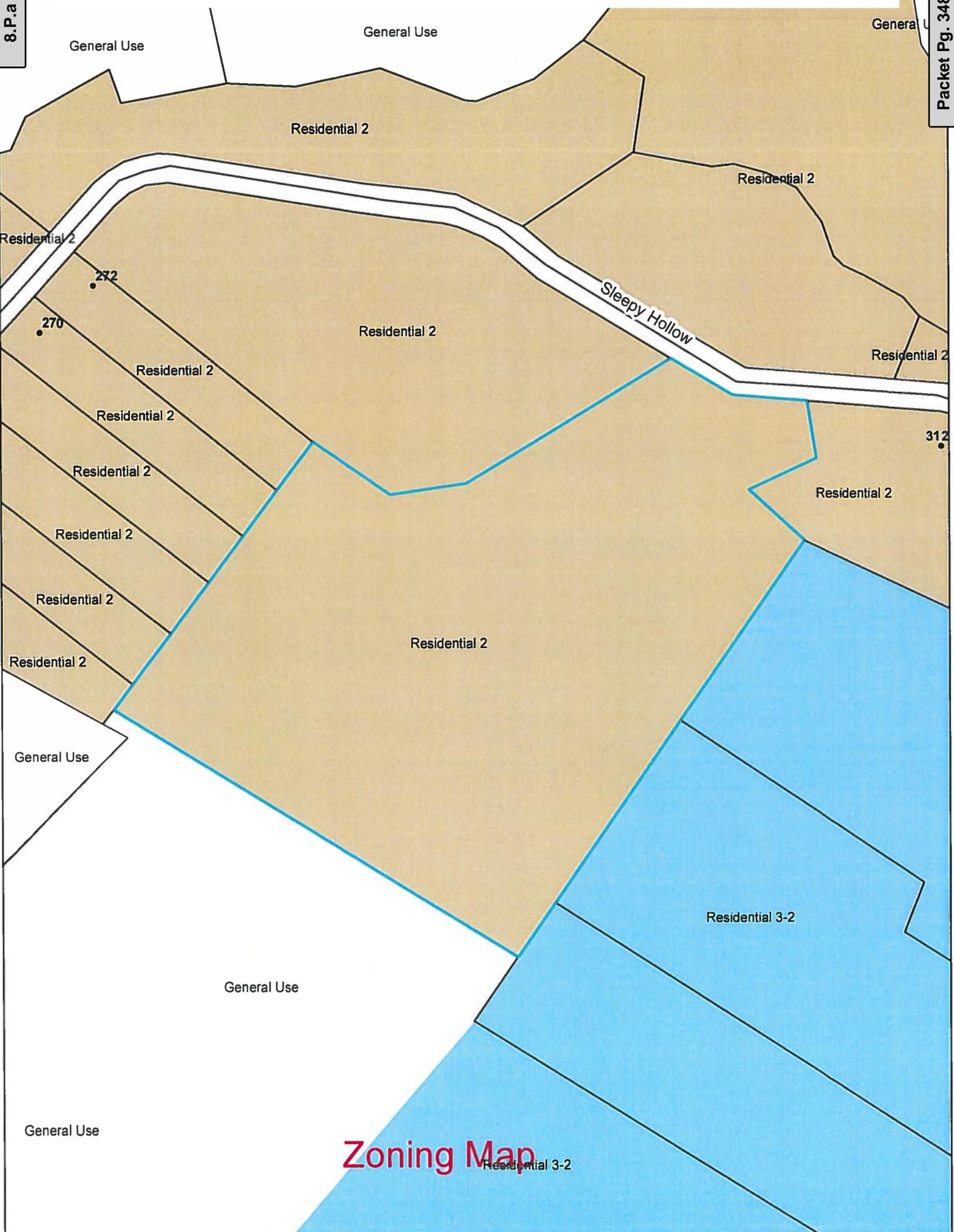
Fire and rescue: Approved.

Yes No

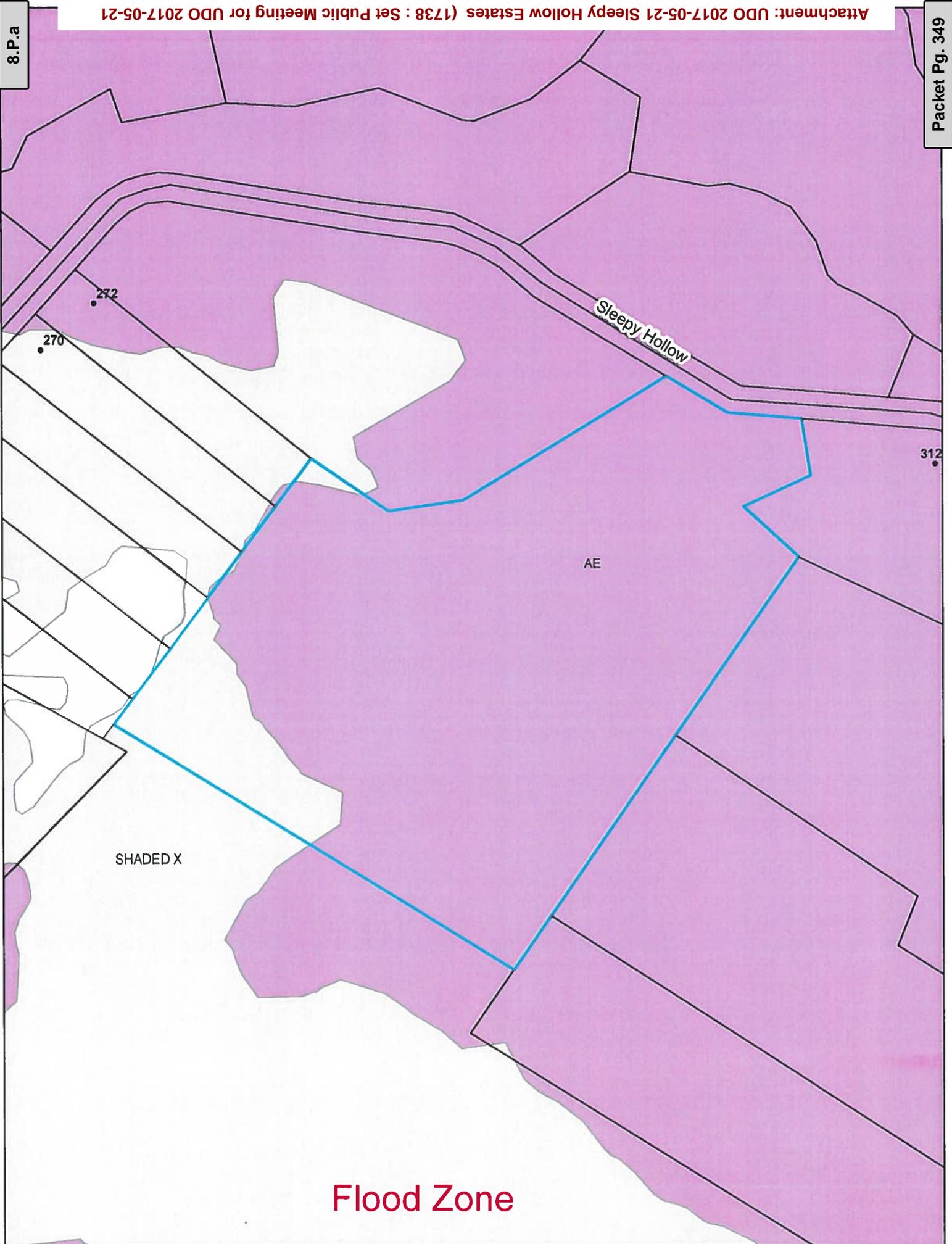
Law Enforcement: Approved.

At their June 21, 2017 meeting, Planning Board recommended approval on a 5-0 vote with the following recommendations:

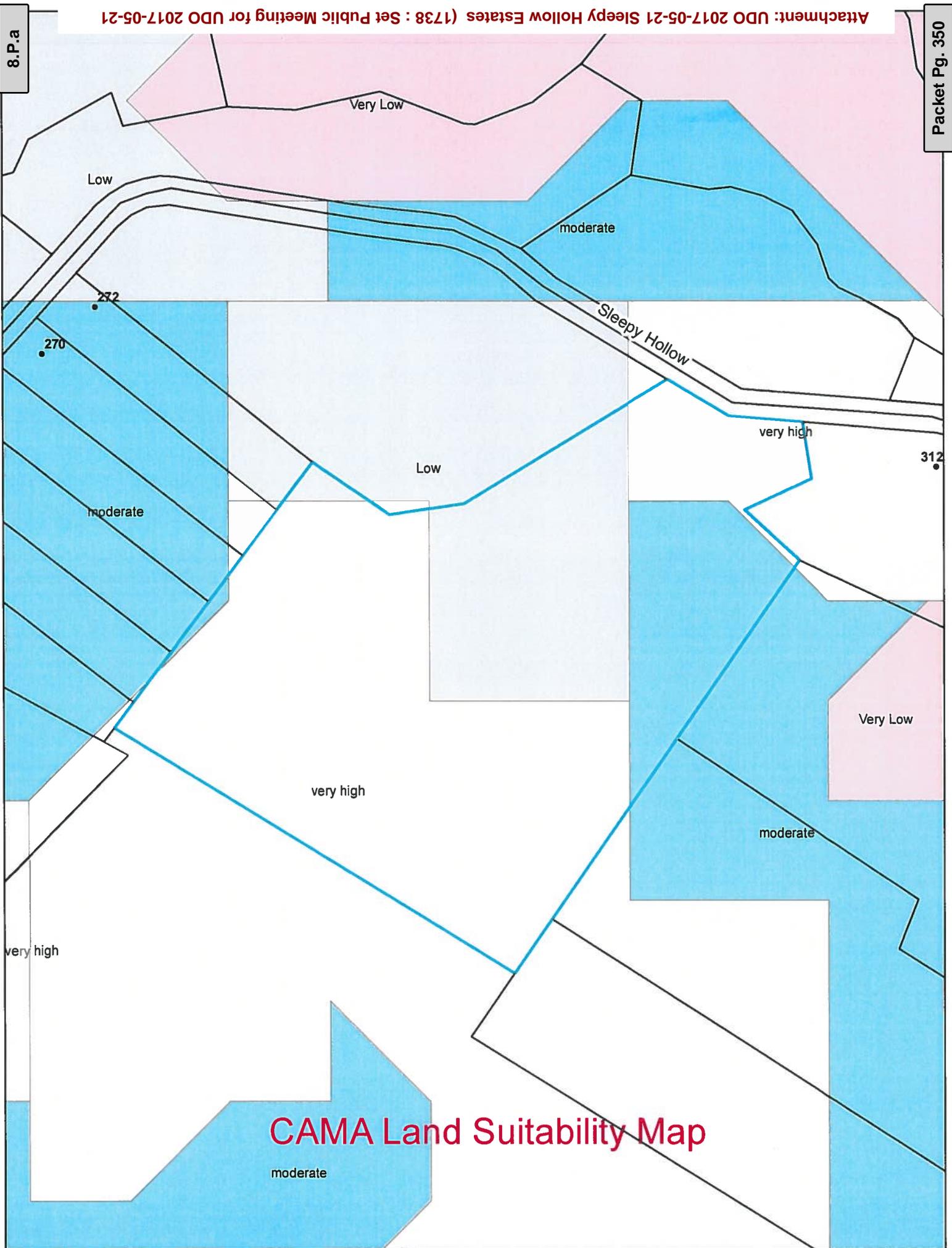
1. Need to look at obtaining drainage easements from adjacent property owners to the outfalls.
2. Consider all TRC Comments.



Zoning Map



Flood Zone



CAMA Land Suitability Map

moderate

Very Low

Low

moderate

Sleepy Hollow

272

270

moderate

Low

very high

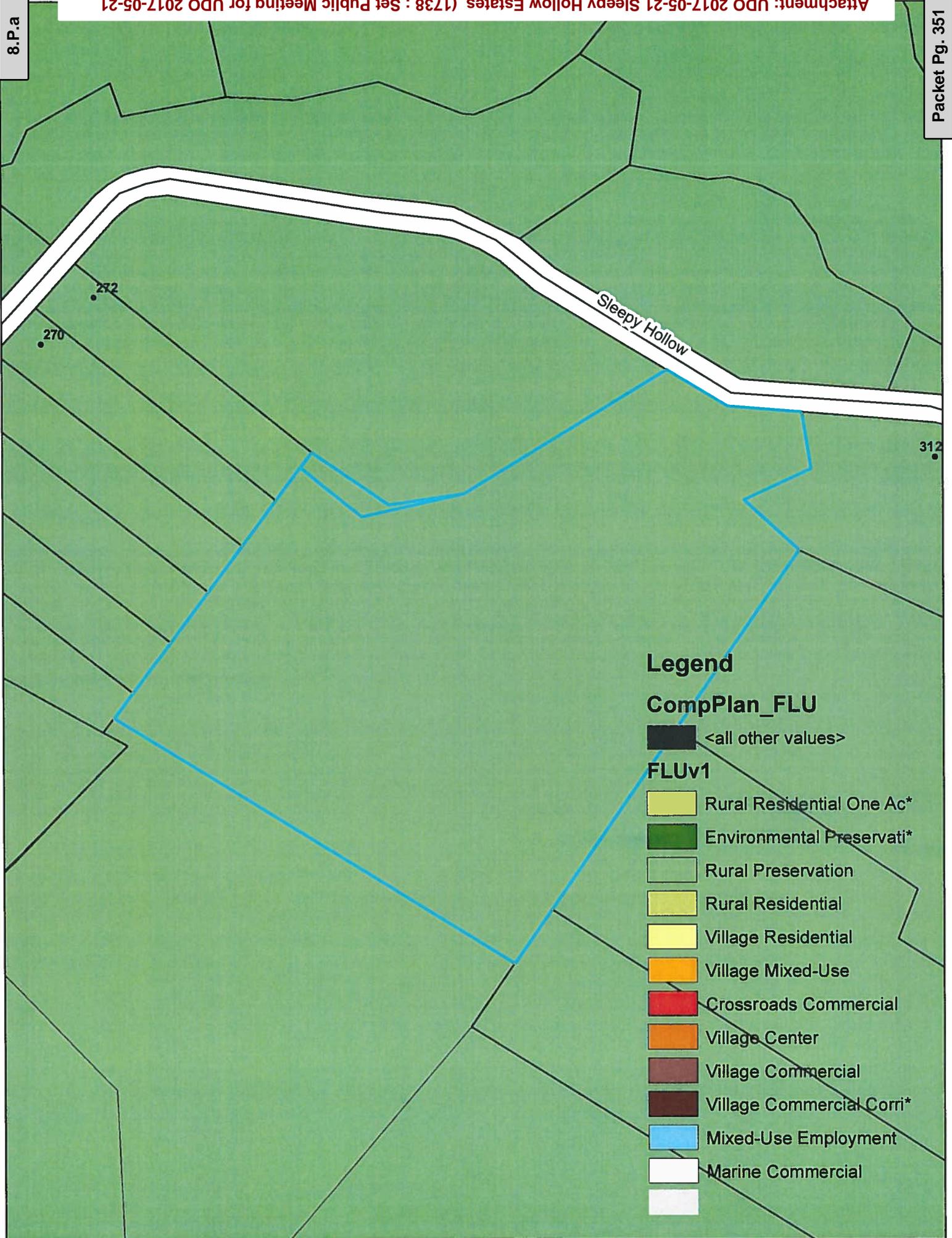
312

Very Low

very high

moderate

very high



Legend

CompPlan_FLU

 <all other values>

FLUv1

 Rural Residential One Ac*

 Environmental Preservati*

 Rural Preservation

 Rural Residential

 Village Residential

 Village Mixed-Use

 Crossroads Commercial

 Village Center

 Village Commercial

 Village Commercial Corri*

 Mixed-Use Employment

 Marine Commercial





Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of the application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office, (252) 338-1919, with any questions about your application.

<u>Office Use Only</u>	
PIN:	<u>02-8835-01-28-8769</u>
UDO#	<u>2017-05-21</u>
Date Received:	<u>5/19/17</u>
Received by:	<u>W</u>
Zoning District:	<u>R-2</u>
Fee Paid \$	<u>2550.00</u>
Please Do Not Write In This Box	

CK # 5058
OP

PLEASE PRINT OR TYPE

Applicant's Name: Daniel Clay Cartwright

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement / letter with this Application.

Applicant's Mailing Address: 366 N. Gregory Road

Shawboro, NC 27973

Daytime Phone Number 252-202-6645

Street Address Location of Property: Sleepy Hollow Road beside New Sawyer's Creek Baptist Church

General Description Of Proposal 9 ~~1~~-Lot Major Subdivision - SLEEPY Hollow Estates

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed:

Dated: 5-19-2017

Flood Zone? X A AE AEFW

Located in Watershed Protection Area? Yes No

Taxes Paid? Yes No

Dave Parks

From: Eddie Hyman <eddie@ethymansurveying.com>
Sent: Monday, June 12, 2017 3:34 PM
To: 'Dave Parks'
Cc: 'Daniel Cartwright'
Subject: FW: Permission to represent

Dave,

Attached is the permission statement.

Thanks Eddie

-----Original Message-----

From: Daniel Cartwright [<mailto:countryscapesclay@hotmail.com>]
Sent: Monday, June 12, 2017 3:19 PM
To: Eddie Hyman
Subject: Permission to represent

Sorry I can't find Mr. Parks email. Can you forward this to him please. I give Eddie Hyman authority to represent me, Clay Cartwright, for the Sleepy Hollow project. Thank you.

Clay



Doc No: 203194
Recorded: 04/10/2017 04:48:11 PM
Fee Amt: \$26.00 Page 1 of 2
Excise Tax: \$300.00
Camden County North Carolina
Tammie Krauss, Register of Deeds
BK 355 PG 356 - 357 (2)

Excise Tax: \$

Recording Time, Book and Page:

Parcel No: 02-8935-01-28-8169-0000

Mail after recording to: **Brumsey and Brumsey, PLLC, P. O. Box 100, Currituck, NC 27929**

This instrument was prepared by: **William Brumsey, III/ekm** File No: 119-18 of 4 4-10-17

\$150,000.00 / \$1,500.00 per acre
no delinquent taxes - 4-10-17

Brief Description for Index: Courthouse Township, Camden County

NORTH CAROLINA GENERAL WARRANTY DEED

This DEED, made this **6th** day of **April** **2017** by and between

GRANTOR

GRANTEE

**JAMES H. FEREBEE, JR. and wife,
DIANE H. FEREBEE**

**DANIEL CLAY CARTWRIGHT and wife,
VICKI M. CARTWRIGHT**

382 N. Gregory Rd
Shawboro, NC 27973

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of all of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the said Grantees in fee simple, all that certain lot or parcel of land situated in the City of , Courthouse Township, Camden County, North Carolina, more particularly described as follows:

That tract of land containing 22.70 acres, more or less, shown on a plat prepared by J. C. Shearin, Surveyor, dated March 15, 1947 entitled "Map Showing Property Belonging to Blanche B. Sawyer Est., Mary F. Mitchell, Power Atty, Courthouse Township, Camden County, N.C. and copy of said plat being filed in the office of the Register of Deeds of Camden County in Map Book 1, Page 15.

There is expressly EXCEPTED from the conveyance any part of the lands described herein that may have been conveyed to the New Sawyers Creek Church by deed recorded in Deed Book 79, Page 293 and Deed Book 36, Page 339.

There is also EXCEPTED from this deed any part of the lands lying within the rights of way of any State Road or Highway specifically including any interest conveyed by deed recorded in Deed Book 95, Page 161.

All or a portion of the property herein conveyed _____ includes or X does not include the primary residence of a Grantor.

This instrument prepared by: William Brumsey, III, a licensed North Carolina attorney. Delinquent taxes, if any, to be paid by the closing attorney to the County tax collector upon disbursement of closing proceeds.

ALBEMARLE REGIONAL HEALTH SERVICES

240302

Applicant:

CARTWRIGHT, DANIEL CLAY
382 N. GREGORY ROAD
SHAWBORO, NC 27973

Owner:

CARTWRIGHT, DANIEL CLAY
382 N. GREGORY ROAD
SHAWBORO, NC 27973

Site Location: Lot 1

SLEEPY HOLLOW ROAD
CAMDEN, NC 27921

GPD: 360	LTAR: 0.400	Classification: PS w/Fill
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 95 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Fill house pad higher than septic area

EHS:



Carver, Kevin

Date: 06/08/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

240303

Applicant:

CARTWRIGHT , DANIEL CLAY
382 N. GREGORY ROAD
SHAWBORO, NC 27973

Owner:

CARTWRIGHT , DANIEL CLAY
382 N. GREGORY ROAD
SHAWBORO, NC 27973

Site Location: Lot 9

SLEEPY HOLLOW ROAD
CAMDEN, NC 27921

GPD: 360 LTAR: 0.400 Classification: PS w/Fill

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 95 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Fill house pad higher than septic area

EHS: 
Carver, Kevin

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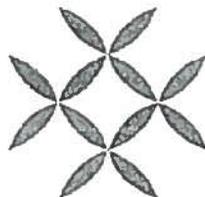
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TOM WHITE
Vice Chairman

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RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY. NEW VISION.

MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Schools

RE: Sketch Plan – Sleepy Hollow Estates – 17 lot Major Subdivision

Attached is a copy of the Sketch Plan for Sleepy Hollow Estates for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:
ROADS MUST CONFORM TO NCDOT SPECIFICATIONS
DEVELOPER MUST SUBMIT A LETTER GIVING CAMDEN CO. SCHOOLS
PERMISSION TO USE ROADS AND RELEASING LIABILITY FOR DAMAGE
- Disapproved with the following comments: (Provide factual evidence for denial)

Name: ROGER MORGAN Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Sheriff's Office

RE: Sketch Plan – Sleepy Hollow Estates – 17 lot Major Subdivision

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Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Tony Perry Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,
[Handwritten Signature]

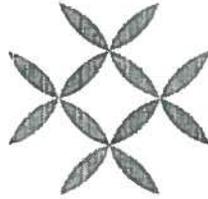
Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff Soil & Water Conservation

RE: Sketch Plan – Sleepy Hollow Estates – 17 lot Major Subdivision

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Approved as is

Reviewed with no comments.

Approved with the following comments/recommendations:

Outfall Ditch currently thru adjacent property owner. Cooperation with this property owner on drainage maintenance needed.

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Brian Lannon Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

[Signature]

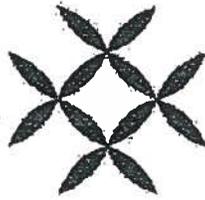
Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department
To: Technical Review Staff: South Camden Fire Chief

RE: Sketch Plan – Sleepy Hollow Estates – 17 lot Major Subdivision

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After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kirk Jennings Signature: Kirk Jennings

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

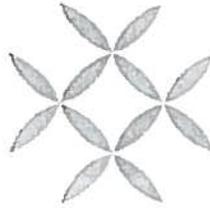
Dan Porter
Planning Director
Camden County

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MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

May 23, 2017

From: Camden County Planning Department

To: Technical Review Staff CENTURY LINK

RE: Sketch Plan – Sleepy Hollow Estates – 17 lot Major Subdivision

Attached is a copy of the Sketch Plan for Sleepy Hollow Estates for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Tuesday, June 6, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out, sign and fax to the Planning Office at 333-1603.

Approved as is

Reviewed with no comments.

Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Jon Raduns

Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

[Handwritten Signature]

Dan Porter
Planning Director
Camden County



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.Q
Meeting Date: July 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Set Public Hearing for UDO 2017-06-07 SUP Sandy Solar LLC**

Attachments: UDO 2017-06-07 SUP Sandy Solar LLC (PDF)
UDO 2017-06-07 SUP Sandy Solar LLC Map (PDF)

Summary:

Sandy Solar LLC has applied for a Special Use Permit application for a 5MW AC solar farm located on Sandy Hook Road. It is scheduled to be heard by the Planning Board on July 19, 2017. The Special Use Permit with the Planning Board recommendations will be included in your August 7, 2017 board packet.

Recommendation:

Set Public Hearing for August 7, 2017

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY:	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
NO MOTION	_____

VOTE:	
C. Riggs	_____
T. White	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
ABSENT	_____
RECUSED	_____

Item Number:

Meeting Date: July 3, 2017
Attachments: SUP Findings of Facts with supporting documents
Submitted By: Planning Department

ITEM TITLE: Set Public Hearing – Special Use Permit
 Application (UDO 2017-06-07) for a 5MW AC
 Sandy Solar LLC (SUNENERGY1)

SUMMARY:

Sandy Solar LLC has applied for a Special Use Permit application for a 5MW AC solar farm located on Sandy Hook Road. It is scheduled to be heard by the Planning Board on July 19, 2017. The Special Use Permit Application with the Planning Board recommendation will be included in your August 7, 2017 board packet.

RECOMMENDATION:

Set Public Hearing for August 7, 2017

**STAFF FINDINGS OF FACTS
SPECIAL USE PERMIT
UDO-2017-06-07
SOLAR FARM**

PROJECT INFORMATION

<p>File Reference: UDO 2017-06-07 Project Name; Sandy Solar, LLC PIN: 03-8965-00-62-8349 Applicant: SANDY SOLAR, LLC SUNENERGY1 Address: 192 Raceway Drive Mooreville, NC 28117 Phone: (704) 662-0375 Email:</p> <p>Agent for Applicant: Address Phone: Email:</p> <p>Current Owner of Record: James Williams & Linda Nash Meeting Dates:</p> <p>7/19/2017 Planning Board</p>	<p>Application Received: 6/7/17 By: David Parks, Permit Officer</p> <p>Application Fee paid: \$400</p> <p>Completeness of Application: Application is generally complete</p> <p>Documents received upon filing of application or otherwise included:</p> <ul style="list-style-type: none"> A. Land Use/Development Application B. Commercial Site Plan C. Project Summary Letter D. Lease Agreement E. Documentation of all requirements from NC State Utilities Commission F. Technical Review comments G. Drainage Report (Not in packet)
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PROJECT LOCATION:

Street Address: Across from 467 Sandy Hook Road
Location Description: Shiloh Township

Vicinity Map:



REQUEST: Construction of a 5MW AC Solar Facility. Camden County Code Article 151.334 Table of Permissible Uses (Use # 17.400); Specific Standards – Article 151.347(V).

SITE DATA

Lot size: Approximately 73 acres in size
Flood Zone: X/AE
Zoning District(s): General Use District (GUD)
Existing Land Uses: Farmland

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	GUD	GUD	GUD	R2
Use & size	Farmland – 65 acres	Farmland – 88 acres	Woodland – 142 acres	Residential – various sizes

Proposed Use(s): 5MW AC Solar Facility

Description of property:

Property is active farmland

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: Indian Town Creek to the east.

Distance & description of nearest outfall: Nearest outfall is Indian Town Creek 1 mile to the East.

INFRASTRUCTURE

There are currently no utilities servicing the property.

Traffic: During construction phase there will be increased traffic along Sandy Hook Road.

1. Utilities:

- A. Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Applicant requesting use of portable toilet during construction phase.
- B. Does the applicant propose the use of public sewage systems?** No
- C. Does the applicant propose the use of public water systems?** No.
- D. Distance from existing public water supply system:** Adjacent to property on Sandy Hook Rd.
- E. Is the area within a five-year proposal for the provision of public water?** N/A
- F. Is the area within a five-year proposal for the provision of public sewage?** No

2. Landscaping

- A. Is any buffer required? Yes. Indicated on site plan.
- B. Is any landscaping described in application: Yes.

3. Findings Regarding Additional Requirements:

Yes No

Endangering the public health and safety?

Staffs opinion is that application does not appear to endanger the public health and safety.

Yes No

Injure the value of adjoining or abutting property.

Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.

Yes No

Harmony with the area in which it is located.

Property zoned for proposed use. Comprehensive Plan has property identified as Rural Preservation.

EXCEED PUBLIC FACILITIES:

Yes No

Schools: Proposed development will not impact schools.

Yes No

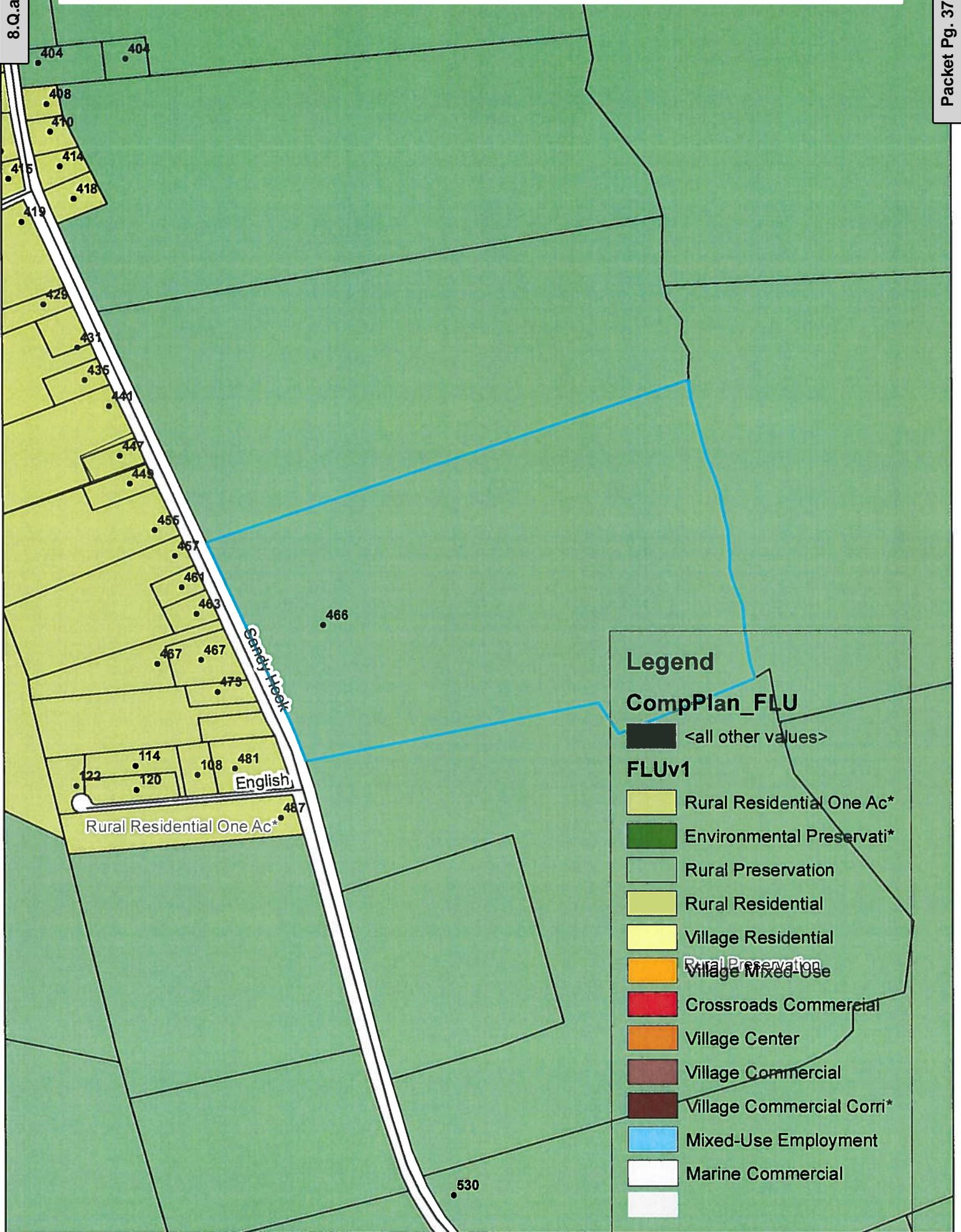
Fire and rescue: Request training after completed.

Yes No

Law Enforcement: Request training after completed.

Planning Staff recommends approval with the following conditions:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved plans contained in the file titled UDO 2017-06-07.
3. Applicant shall provide Camden County Planning Office proof of the continuous operation annually (no later than January 30th) or upon request of the county which shall not be unreasonable in the form a letter from the facility owner stating the facility has been operational during the previous year.
4. Upon completion of the installation of the solar farm, Sun Energy shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.
5. Applicant shall provide the Sheriff's Office with a key or combination to the entrance into the facility in case of an emergency. Sheriff's office shall contact owner prior to entry to ensure all power has been secured.
6. Hours of operations during construction phase shall be Monday – Saturday, dawn to dusk.
7. Property shall be maintained throughout the solar farms lifetime to include maintenance of the buffer area and grass. Grass shall not exceed 24 inches in height.
8. Applicant shall provide Camden County with a third party estimate of the salvage value of all equipment related to the project.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Legend

CompPlan_FLU

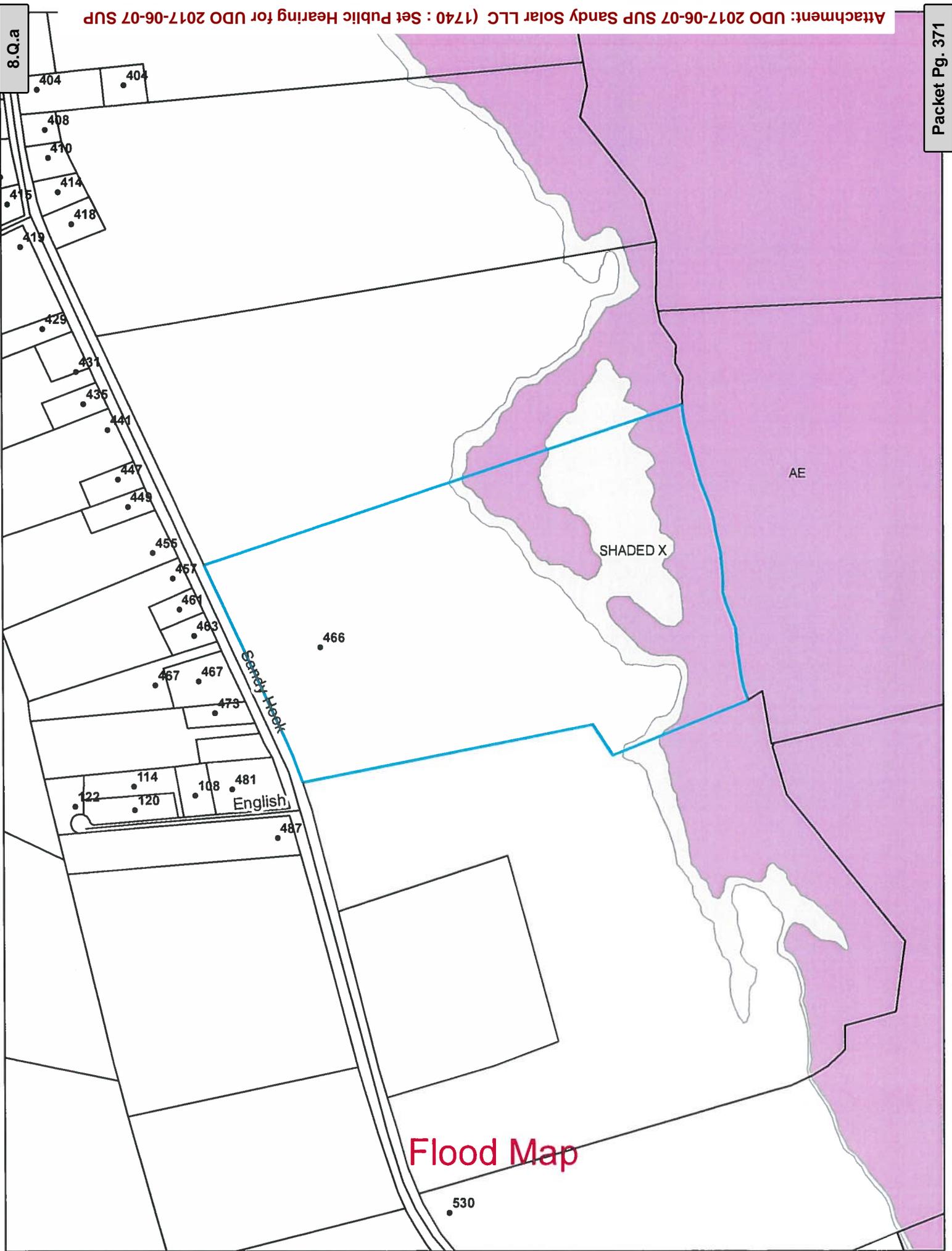
■ <all other values>

FLUv1

- Rural Residential One Ac*
- Environmental Preservati*
- Rural Preservation
- Rural Residential
- Village Residential
- Village Mixed-Use
- Crossroads Commercial
- Village Center
- Village Commercial
- Village Commercial Corri*
- Mixed-Use Employment
- Marine Commercial

8.Q.a

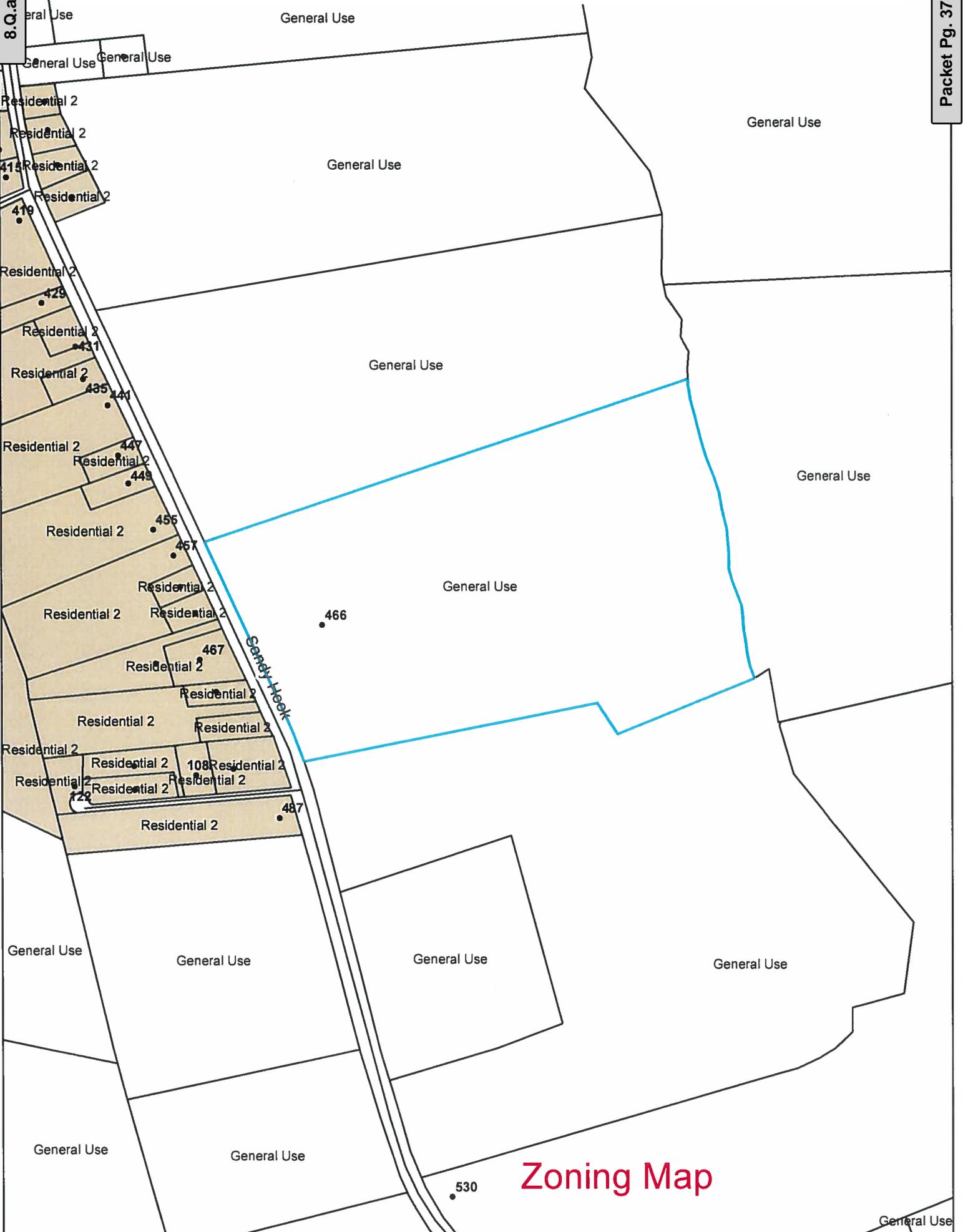
Packet Pg. 371



Flood Map

8.Q.a

Packet Pg. 372



Zoning Map

General Use



Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box	
PIN:	<u>03-8965-00-62-8349</u>
UDO#	<u>2017-06-07</u>
Date Received:	<u>6/17/17</u>
Received by:	<u>W</u>
Zoning District:	<u>640</u>
Fee Paid \$	<u>400.00</u>

*f.d. CAH
18533*

PLEASE PRINT OR TYPE

Applicant's Name: ^{Sandy}~~Frotman Road~~ Solar, LLC

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 192 Raceway Drive Mooresville, NC 28117

Daytime Phone Number: (704) 662-0375

Street Address Location of Property: approximately at 474 North Sandy Hook Rd, Shawboro NC *466 Sandy Hook Rd*

General Description of Proposal: Construction of a 5MW AC solar facility.

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: *[Signature]*

Dated: 6/2/17

* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? NO

*Flood Zone (from FIRM Map): X IAF *Taxes paid? no

(F) Applicants for a Conditional Use Permit or a Special Use Permit must respond to the following issues and include those responses with their application: [Article 151.509] (The applicant may use separate sheets for answers to these questions.)

(1) Will the proposal in any way endanger the public health or safety?

The installation of the solar photovoltaic facility will not endanger public health or safety. The solar panels do not generate any emissions that will cause negative health effects to the public. The panels do not generate any noise, odor or lighting. The panels are safe and the technology have been widely used since the 1950s. Additionally, the panels do not have any impact on the environment.

(2) Will the proposal in any way injure the value of adjoining or abutting property?

The proposed solar facility will not injure the property value of adjoining or abutting properties in the vicinity of the project site. Studies conducted by home value assessors have concluded that having a solar facility next to your home does not affect the value of that home positively or negatively. The solar facility will implement setbacks from property boundaries as required by the county ordinance. Additionally, a vegetative buffer will be added to mitigate any visual impact. A solar facility is a low impact use of neighboring property. A long term lease of the proposed solar facility site protects the property current zoning status and ensures there are no additionally development of the property for 25+ years.

(3) Is the proposal in conformity with the:

- (a) Land Use Plan** The parcel is currently zoned General Use and conforms to Camden County Special Use Permit table of permissible (151.334) Use No 17.400 for Solar farms.
- (b) Thoroughfare Plan** Not applicable
- (c) Watershed Plan** Not applicable

(4) Will the proposal exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities?

- (a) Schools** The installation of the solar facility will not affect nor impact the Camden county school system in anyway.
- (b) Fire and rescue**
 - The solar facility will not affect the Camden county fire and rescue facilities. The applicant is willing to provide emergency training to the fire and rescue team.
- (c) Law Enforcement**
 - The construction of the facility will not impact the Camden county law enforcement. The applicant is willing to provide emergency training to law enforcement.
- (d) Other County facilities**
 - There will be no additional burden to the Camden County infrastructure including the roadway system, water and sewer service.



SANDY SOLAR LLC
PROPOSED SOLAR PROJECT
SPECIAL USE PERMIT APPLICATION

Project Overview:

Sandy Solar, LLC (the "Applicants") formerly known as Shiloh Sandy Hook Solar, LLC is proposing to build a 5 MW (AC) renewable energy generating facility within Camden County. The facility will be constructed on approximately 50 acres of land.

The Sandy Solar site is located approximately at 474 North Sandy Hook Rd, Shawboro, North Carolina, GPS point 36.330625 & -76.059464.

The 5 MW AC projects will be a ground-mounted solar photovoltaic facility utilizing a single-axis tracking system and comprised of approximately 21,212 solar modules. There will be 6-foot security fence encompassing each solar farm and there will be a 40-foot wide security access gate to allow operation and maintenance personnel access to the site. Once the solar farm has been constructed, it is anticipated the crew will visit the site less than once a month. There will be no additional burden to Camden County infrastructure including the roadway system, water and sewer service, schools or fire/police.

The panels do not generate any noise, have no emissions, no odor, no lighting and are remotely monitored on a 24-hour basis. The panels will be mounted on a racking system secured by piles driven into the ground. Geotechnical evaluations will determine the depth of the poles and all work will be in accordance with North Carolina Codes and certified by North Carolina engineers. The structural design will be designed to withstand local hurricane requirements.

Construction Timeframe & Jobs:

We anticipate construction of each site will take two to three months from issuance of a building permit and will hire local vendors and subcontractors whenever possible. We anticipate the creation of 100-200 full-time jobs during construction and four to five permanent positions at each site.

Permits:

The Applicants, will comply with all local building codes, North Carolina Utilities Commission rules & regulations, storm-water and erosion control standards, and Federal Energy Regulatory Commission regulations to ensure a safe and viable development for Camden



County and its residents. Applicant will follow all Camden County zoning requirements in regards to setbacks, buffering, height & decommissioning restrictions.

Land Control:

The Applicant has entered into an Option to Lease with the below property owner(s) and will own 100% of the generating facility built on the site. The site is comprised of the parcels as identified below:

Owner	Parcel #	Owner Address	Current Zoning
James Williams & Linda Nash	038965006283490000	45 Cypress Lane, Southern Shores NC 27949	General Use

Flood Zone:

The proposed site is located on three different flood zones as can be seen on the below map. Portion of the parcel is located on flood Zone X which is a minimal flood risk zone. Other portions of the parcel are location on a 1% annual chance flood hazard and on a 0.2% (or 500 year) annual chance flood hazard. The Applicant will elevate all electrical connections one foot above the base flood elevation to meet the county requirement for equipment located within 100-year flood zone.





Decommissioning Plan:

The Applicant will follow Camden County ordinance for decommissioning. If the solar facility does not generate any electricity for a continuous period of 12 months, the facility owner has 12 months to complete decommissioning. However, the 12 months does not include any delay resulting from force majeure.

Sandy Solar Project has an estimated useful lifetime of 30 years or more, with an extended opportunity for a lifetime of 50 years or more with equipment replacement and repowering. This section of the document, however, assumes that at the end of the useful lifetime of the original equipment the facility will be completely dismantled, materials removed, recycled, and the site returned to its original agricultural state.

Decommissioning of the project will be handle by the solar facility owner. All cost (labor, disposal) associated with the decommissioning of the project site will be the facility owner's responsibility.

As discussed above the end of life of the facility is within 30 years, however the facility can be decommissioned if any of the below items occurs;

1. The end of the land lease where the property owner declines to renew the lease with the facility owner
2. The solar facility is abandoned and no longer provide any power production for a duration of 12 months
3. The system is damaged and cannot be repaired or replaced
4. At the facility owner' discretion

Procedures for decommissioning after ceasing operation

The project consists of numerous recyclable materials, including glass, semiconductor material, steel, wood, aluminum, copper, and plastics. When the Project reaches the end of its operational life, the component parts can be dismantled and recycled. The Project components will be dismantled and removed using minimal impact conventional construction equipment and recycled or disposed of safely.



Temporary Erosion Control

Appropriate temporary (construction-related) erosion and sedimentation control best management practices (BMP) will be used during the decommissioning phase of the project. The BMPs will be inspected on a regular basis to ensure their function.

General Removal Process

Effectively, the decommissioning of the solar plant proceeds in reverse order of the installation.

- The PV facility shall be disconnected from the utility power grid.
- PV modules, shall be disconnected, collected and returned per the Solar Collection and Recycling Program
- Site aboveground and underground electrical interconnection and distribution cables shall be removed and recycled off-site by an approved recycling facility.
- PV module support beams and aluminum racking shall be removed and recycled off-site by an approved recycler.
- PV module support steel and support posts shall be removed and recycled off-site by an approved metals recycler.
- Electrical and electronic devices as applicable, including transformers and inverters shall be removed and recycled off-site by an approved recycler.
- Fencing shall be removed and will be recycled off-site by an approved recycler.
- Any roads constructed for the project site will be the interior and perimeter access roads constructed of a minimum 4" aggregate base. These roads can remain onsite should the landowner choose to retain them, or be removed and the gravel repurposed either on- or off-site.
- The Project Site may be converted to other uses in accordance with applicable land use regulations in effect at that time of decommissioning. There are no permanent changes to the site and it can be restored to its original condition including re-vegetation. Any soil removed for construction purposes will be relocated on the site or used for landscaping after construction is complete.



In case of abandonment of project during construction, the same decommissioning procedures will be undertaken and the same decommissioning and restoration program will be honored. The facility will be dismantled, materials removed and recycled, the soil that was removed will be graded and the site returned to its preconstruction state.

The estimated cost of removal will be prepared by a third-party engineer and submitted prior to receipt of the building permit. The estimated cost is subject to the final decision from the Camden County Board of Commissioners on solar ordinance No. 2017-05-01 "An Ordinance Amending the Camden County Code of Ordinances" Section 10 and 11.

Applicant/Applicant Representative Signature:  Date: 6/2/17

Sandy Solar, LLC

Adjoining/Abutting Property Owners approximately 250 feet from purposed site

Owner Name	Owner's Address	PIN #
Garland Dustan Jr.	P.O Box 402 Kitty Hawk NC 27949	038965006335000000
James Williams	45 Cypress Lane Southern Shores, NC 27949	038965006283490000
Larry & Janet Grimes	1921 Hillock Drive Raleigh NC 27612	038965007057620000
Heirs Stevens C/O William Art Stevens	P.O. Box 341 Camden, NC 27921	038965009249520000
Susan Mason Bundy	463 Sandy Hook Road, Shawboro, NC 27973	038965005231490000
Belinda UTE MCcauley Trustee	142 Edinburg CT Lake Mary FL, 32746	038965004198380000
Janise Ferrell Mason	457 Sandy Hook Rd Shawboro, NC 27973	038965004292140000
Wesley Mason	461 Sandy Hook Rd, Shawboro NC 27973	038965005233040000
Barbara & Alan Maver	475 Sandy Hook Rd, Shawboro, NC 27973	038965005116680000, 038965005158200000, 038965005156730000
Lillie Forbes English	481 Sandy Hook Rd, Shawboro, NC 27973	038965005164100000
Brandon & Casey Ferrell C/O Wesley Ferrell	449 Sandy Hook Rd Shawboro, NC 27973	038965004276510000
Larry & Isadora Gibbs	487 Sandy Hook Rd Shawboro, NC 27973	038965005131100000

STATE OF NORTH CAROLINA

OPTION TO LEASE

COUNTY OF CAMDEN

THIS OPTION TO LEASE (this "Agreement") made as of the 30th day of December, 2016 (the "Effective Date") by and between JAMES R. WILLIAMS, having an address at 45 Cypress Lane, Southern Shores, NC 27949 and LINDA NASH having an address at 247 Ivy Neck Road, Camden, NC 27921 (collectively "Owner") and SHILOH SANDY HOOK SOLAR, LLC, a North Carolina limited liability company, having a principal business address at 192 Raceway Drive, Mooresville, NC 28117, and its related affiliated entities ("Tenant").

WITNESSETH

WHEREAS, Owner owns approximately 72.9 acres of real property located in Camden County, North Carolina, together with any improvements located thereon and all rights, privileges, and easements appurtenant thereto;

WHEREAS, Tenant desires to acquire an option to lease up to approximately 50 acres for the purpose of constructing and operating certain improvements thereon consisting of solar photovoltaic electricity generating facilities and related facilities (collectively, the "Development"); and

NOW, THEREFORE, in consideration of the promises, the mutual covenants contained herein, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties hereto do hereby agree as follows:

1. Option.

(a) Owner, for and in consideration of the sum of [REDACTED] (the aforesaid sum, together with all interest earned thereon and any extension payments made in accordance with the provisions of Paragraph 2 below, is hereinafter referred to as the "Option Fee") to be paid by Tenant within ten (10) business days after the full execution of this Agreement to Owner, in equal shares, does hereby give and grant unto Tenant, its successors or assigns, or Tenant's related affiliate, its successors or assigns, the exclusive right, option and privilege to lease the Property (the "Option") in accordance with the terms and conditions set forth in this Agreement. The Option Fee shall be nonrefundable and shall be retained by Owner regardless of whether Tenant exercises the Option, except as provided in Section 12 below.

(b) Tenant, and/or Tenant's related affiliate, contemplates developing solar photovoltaic electricity generating facilities and related facilities on the Property. Prior to the end of the Option Period (as defined below), Tenant shall cause the Property, and to the extent then identified, the "Easement Areas", as such term is defined in the form of Ground Lease and Easement Agreement (collectively, the "Lease") attached as Exhibit B to this Agreement, to be surveyed. The term "Property", as used herein, shall mean both the land

described on Exhibit A (herein sometimes referred to as the "Site") and also such property(ies) of Owner, if any, as Tenant shall identify as the "Easement Areas" (as such term is defined in the Lease). The legal description of the Site and the Easement Areas shall be attached to the Lease as Exhibit A of the Lease and the aggregate number of gross acres of the Site shall be inserted into Section 4.1 of the Lease and shall be used to calculate the Base Rent (as defined herein) payable thereunder. Upon such designation of the Easement Areas with specificity, the parties shall execute and record a supplemental Memorandum of Option which shall describe the Site and Easement Areas with specificity.

2. Option Term. This Option shall begin as of the date hereof and shall expire on December 31, 2017 (the aforesaid period is hereinafter referred to as the "Option Period"). In the event Tenant shall be unable to determine during the Option Period whether the Property is suitable for the Development, then it may allow the Option to expire without being exercised.

3. Option Exercise.

(a) At any time during the Option Period and following the written approval by both Tenant and Owner (such approval not to be unreasonably withheld, conditioned or delayed) of the final legal description of the Site as described above, Tenant may exercise this Option with respect to the Site by delivering to Owner written notice of its election. Promptly following such exercise of its Option, Tenant will deliver to Owner four (4) originals of the Lease identifying the Site (together with each Easement Agreement, the form of which is included therewith) fully executed by Tenant. Upon said delivery of the Lease by Tenant, Owner shall also execute the Lease (together with each Easement Agreement, the form of which is included therewith) and thereby lease to Tenant, and Tenant shall lease from Owner, the Site and the Easement Areas. In the event Tenant does not exercise the Option in accordance with this Paragraph 3, all rights of Tenant and obligations of Owner under this Agreement shall terminate, except as otherwise specifically provided below.

(b) Site Preparation. In the event Tenant does exercise the Option in accordance with this paragraph 3, Owner agrees, covenants and warrants that the Site shall be free and clear of all crops, trees and other structures or obstructions as of the Effective Date of the Lease, except as otherwise provided in Rider A to the Lease, if applicable.

4. The Lease. Owner and Tenant agree and acknowledge that the Lease, along with all of the exhibits to the Lease, has been negotiated in good faith by both parties. In the event Tenant exercises its option pursuant to Section 3 herein, both parties shall execute the Lease and all exhibits to the Lease in the form attached hereto as Exhibit B, with the final acreage and the descriptions of the Site and the Easement Areas which will comprise the Property (as determined pursuant to Section 1(b) above) to be inserted into said Lease.

5. Base Rent. In the event Tenant exercises its Option pursuant to Section 3 above and enters into a Lease with Owner, Tenant and Owner agree that the annual rent ("Base Rent") during the initial fifteen (15) year term shall be [REDACTED] per acre of the Site per year, payable annually in advance. During the first five (5) year

renewal term, the Base Rent shall be in the amount of [REDACTED] of the Site per year, payable annually in advance. During the second five (5) year renewal term, the Base Rent shall be in the amount of [REDACTED] per acre of the Site per year, payable annually in advance. During the third five (5) year renewal Term, Base Rent shall be in the amount of [REDACTED] of the Site per year, payable annually in advance.

6. Title and Survey Matters. It is understood and agreed that should the Option be exercised, the Property will be leased to Tenant, and/or Tenant's related affiliate, under the Lease free and clear of all liens and encumbrances except (i) the lien of real and personal property ad valorem taxes for the year in which the Lease shall commence, (ii) such easements, covenants and restrictions as are of record as of the Effective Date and disclosed on Tenant's title commitment respecting the Property which title commitment is subject to review and approval by Owner prior to Tenant's exercise of the Option, and (iii) such matters as would be revealed by a current, accurate survey of the Property, as of the date that is the earlier of the date Tenant exercises its Option hereunder or the date of the survey, if any, obtained by Tenant regarding the Property (collectively the "Permitted Exceptions").

7. Tenant Due Diligence. During the Option Period, Tenant and its agents may enter the Property to conduct certain tests and inspections (including, without limitation surveys, engineering and environmental studies, soil tests, groundwater measurements, test borings and such other tests or studies which Tenant may deem advisable) and conduct other evaluations of, and inquiries into the suitability of the Property for development of the Development thereon (collectively, the "Due Diligence"). Tenant shall not damage or alter the Property while conducting its inspections, tests and studies. Tenant agrees to indemnify and hold Owner harmless from any claim, liability, loss, cost, damage, or expense suffered by Owner as a result of Tenant's Due Diligence activities on the Property. Owner agrees to cooperate with Tenant in conjunction with the Due Diligence, and will promptly upon the execution hereof furnish Tenant with copies of (or otherwise make available to Tenant for its inspection) any information in its possession specifically requested by Tenant that would be relevant to Tenant's Due Diligence.

8. Owner's Representations. Excepting for and subject to the application and impact of the above Permitted Exceptions thereon, Owner hereby represents and warrants to Tenant as follows, which representations and warranties shall be deemed made by Owner to Tenant also as of the date of Tenant's exercise of the Option.

(a) Owner has full power and authority to execute, deliver and carry out the terms and provisions of this Agreement. This Agreement has been duly executed and delivered by Owner and (upon execution and delivery by Tenant) constitutes the legal, valid and binding obligation of Owner, enforceable against it in accordance with the terms hereof, subject as to enforceability of remedies to limitations imposed by bankruptcy, insolvency, reorganization, moratorium or other similar laws relating to or affecting the enforcement of creditors' rights generally and general principles of equity.

(b) There are no material claims, actions, suits, or proceedings pending, or to the best of Owner's knowledge, threatened against or affecting the Property.

(c) No person, firm or other legal entity has any right or option to acquire the Property or any portion or portions thereof or any interest or interests therein, including but not limited to agricultural and/or farming leases.

(d) Owner has not entered into any agreement with reference to the Property, and neither Owner nor the Property is subject to any claim, demand, suit, unfiled lien, proceeding or litigation of any kind, pending or outstanding, or to the best of Owner's knowledge, threatened or likely to be made or instituted which would (i) be binding upon Tenant; or (ii) limit Tenant's full use and enjoyment of the Property; or (iii) limit Owner's ability to enter into this Agreement and consummate the transaction contemplated hereby.

(e) There is no pending or, to Owner's best knowledge, threatened, condemnation or similar proceeding or special assessment, affecting the Property, nor to Owner's best knowledge is any such proceeding or assessment contemplated by any governmental authority.

(f) Owner holds valid fee simple and marketable title to the Property (subject to the Permitted Exceptions), has done nothing to impair such title to the entire interest in the Property as Owner received, and will warrant and defend the title against the lawful claims of all persons claiming by, under, or through Owner.

(g) In the event this Option is exercised, occupancy and possession of the Property shall be delivered to the Tenant at the commencement of the Term of the Lease free and clear of (i) adverse parties in possession, (ii) leases in effect covering the Property, including any agricultural and/or farm leases and (iii) deed or other restrictions on the Property except for covenants and restrictions as are of record as of the Effective Date and disclosed on Tenant's title commitment respecting the Property.

(h) To the best of Owner's knowledge, Owner has complied with all federal, state and local laws, rules and regulations relating to the Property.

(i) Access to the Property is by public road or by non-exclusive easement that is shared by Owner and other landowners whose tracts adjoin the easement or otherwise depend on it for access to the public road. To the best knowledge and belief of Owner, there is no pending or threatened governmental proceeding which would impair or result in the limitation or termination of such access;

(j) Owner has not stored any hazardous substance or toxic waste on, in or under the Property or permitted the Property to be used for the storage, release or discharge of any of the same. To the best of Owner's knowledge, there has been no storage, release or discharge of any hazardous substance or toxic material on, in or under the Property or the location of any underground storage tank, landfill or dumping ground on, in or under or related to the Property. Owner has no knowledge of the assertion of any environmental problem or proceeding with respect to the Property by any governmental agency, authority or instrumentality. To the best of Owner's knowledge, there has been no assertion of any environmental problem or proceeding with respect to any adjoining property by any governmental agency, authority or instrumentality. Owner shall indemnify and hold Tenant

harmless from any cost, loss or liability incurred with respect to any hazardous substance, toxic material, underground storage tank, landfill or dumping ground being found on, in or under the Property which results from any occurrence to the commencement of the Lease not caused by Tenant or by Tenant's agents, employees or contractors.

(k) Except as specifically provided for herein, Owner has received the consent or approval of any outside person or entity (including, but not limited to, governmental agencies or authorities) that is required with respect to the execution and delivery of this Agreement or the Lease by Owner or the consummation by Owner of the transaction contemplated hereby or the performance by Owner of its obligations hereunder.

9. Representations and Warranties of Tenant. Tenant represents and warrants unto Owner as follows:

(a) Tenant has full power and authority to execute, deliver and carry out the terms and provisions of this Agreement. This Agreement has been duly executed and delivered by Tenant and (upon execution and delivery by Owner) constitutes the legal, valid and binding obligation of Tenant, enforceable against it in accordance with the terms hereof, subject as to enforceability of remedies to limitations imposed by bankruptcy, insolvency, reorganization, moratorium or other similar laws relating to or affecting the enforcement of creditors' rights generally and general principles of equity.

(b) Except as specifically provided for herein, no consent or approval of any outside person or entity (including, but not limited to governmental agencies or authorities) is required with respect to the execution and delivery of this Agreement or the Lease by Tenant or the consummation by Tenant of the transaction contemplated hereby or the performance by Tenant of its obligations hereunder.

(c) Tenant shall be responsible for and promptly pay before default any personal property taxes or special assessments, if any, that may be levied or assessed against any improvements, or other personal property, situated on the Property, it being the mutual intention of the parties that Owner shall not be required to pay any taxes on personal property by reason of permitting Tenant to enter this Agreement or any resulting Lease. Tenant also agrees to indemnify Owner against any loss or liability resulting from any and all claims or liens in connection with such taxes and assessments.

10. Memorandum of Option. The parties hereto agree to enter into a short form Memorandum of Option for the purpose of recording the same in the Camden County, North Carolina Public Registry or other applicable recording office. Tenant shall bear the cost of preparing and recording said Memorandum of Option.

11. No Waste. During the Option Period, Owner shall commit no waste upon the Property.

12. Default/Remedies. In the event of a breach of this Option by Owner, Tenant shall have the option, as its remedy hereunder, either (a) to terminate this Option and receive a return of its Option Fee, in which event neither party shall have any further obligation to the other hereunder

except for the indemnification obligations of Paragraph 6 and Paragraph 14; or (b) to demand and sue for specific performance by Owner of its obligations hereunder.

13. Survey, Engineering Data, Development Plans, Building Plans, Etc. As soon as possible after the date hereof, Owner shall deliver to Tenant (or otherwise make available to Tenant for copying) copies of all surveys, engineering studies, site plans, development plans, building plans, special use permits, zoning information, water and sewer permits and tap-ons, and related data, licenses, permits and information with respect to the Property, if any, which may be owned by and readily available to Owner at no cost or expense other than reasonable reproduction charges.

14. Notice. Any notice required to be given hereunder shall be in writing and shall be deemed to have been duly delivered as of: (i) the date and time the same is either delivered personally or by email, unless such delivery is made (a) on a day that is not a business day in the place of receipt or (b) after 5:00 p.m. local time on a business day in the place of receipt, in either of which cases such delivery will be deemed to be made on the next succeeding business day, (ii) on the next business day after timely delivery to a reputable overnight courier, or (iii) deposited, postage prepaid, in the United States mail, to be mailed by registered or certified mail, return receipt requested, addressed to the party to whom the same is directed at the following addresses:

If to Tenant: Shiloh Sandy Hook Solar, LLC
192 Raceway Drive
 Mooresville, NC 28117
Attention: Kenny Habul, Manager
Email: kenny@sunenergy1.com

With a copy to: SunEnergy1, LLC
192 Raceway Drive
 Mooresville, NC 28117
Attention: Legal Department
Email: legal@sunenergy1.com

If to Owner: James R. Williams
45 Cypress Lane
Southern Shores, NC 27949

Linda Nash
247 Ivy Neck Road
Camden, NC 27921

With a copy to: _____

15. Brokerage. Tenant and Owner warrant and represent to each other that no real estate agents' commissions, binders, fees or other like charges are due and owing or, to the best of the knowledge and belief of either of them, are claimed or asserted by any person, firm or corporation in connection with this Option and any subsequent leasing of the Property. Each party agrees to hold the other harmless from and against any expense (including court costs and attorney's fees) resulting from any such claim which is based upon any dealings by any third party with the indemnifying party.

16. Survival. Section 19 of this Agreement shall survive the expiration or any other termination of this Agreement for a period of 12 months. In the event the Option is exercised and the Lease is executed, the provisions of this Agreement shall not survive and the provisions of the Lease shall control.

17. Assignment. This Agreement may be assigned by Tenant without the consent of Owner to (a) any entity which controls, is controlled by or under common control with Tenant; (b) any entity resulting from the merger or consolidation of Tenant; (c) any person or entity which acquires all of the assets of Tenant as a going concern of the business that is being conducted on the Site, provided that said transferee assumes all of the obligations of Tenant under the Lease; provided, however, Tenant shall notify Owner in writing of any such Assignment.

18. General Provisions.

(a) No Waiver. No failure of either party to exercise any power given hereunder or to insist upon strict compliance with any obligation specified herein, and no custom or practice at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

(b) Entire Agreement. This Agreement contains the entire agreement of the parties hereto, and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect.

(c) Amendment. No amendment to this Agreement shall be binding upon any of the parties hereto unless such amendment is in writing and executed by all parties hereto.

(d) Successors and Assigns. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective administrators, executors, personal representatives, successors and assigns.

(e) Counterparts; Signatures. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same agreement. Owner and Tenant hereby acknowledge and agree that facsimile signatures or signatures transmitted by electronic mail in so-called "pdf" format shall be legal and binding and shall have the same full force and effect as if an original of this Agreement had been delivered. Owner and Tenant (i) intend to be bound by the signatures on any document sent by facsimile or electronic mail, (ii) are aware that the other Party will rely on such signatures, and (iii) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature.

(f) Headings, etc. The headings inserted at the beginning of each paragraph are for convenience only, and do not add to or subtract from the meaning of the contents of each paragraph.

(g) Severability. If any term or provision of this Agreement is, to any extent, determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

19. Confidentiality. Owner agrees to use commercially reasonable efforts to keep confidential, and not publicly disclose, the terms of this Option or of the Lease and any information provided by Tenant to Owner in relation to the transaction contemplated hereby.

20. Advice of Counsel. Owner and Tenant represent and warrant to each other that each has read and fully understands the terms and provisions of this Agreement and the Lease attached as Exhibit B, has had an opportunity to review this Agreement and the Lease with legal counsel, and has executed this Agreement based upon such party's own judgment and advice of independent legal counsel (if sought).

[Signature Pages Follow]

OWNER:

By: James R. Williams
Name: James R. Williams

By: Linda Nash x
Name: Linda Nash

STATE OF NORTH CAROLINA
COUNTY OF Nash

I, Jim A. Harris, a Notary Public, do hereby certify that JAMES R. WILLIAMS personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 13 day of December, 2016.

Jim A. Harris
Notary Public
My Commission Expires: 2-01-2020

(Official Seal)



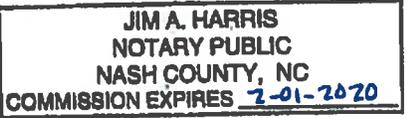
STATE OF NORTH CAROLINA
COUNTY OF Nash

I, Jim A. Harris, a Notary Public, do hereby certify that LINDA NASH personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 12 day of December, 2016.

Jim A. Harris
Notary Public
My Commission Expires: 2-01-2020

(Official Seal)



[Signatures Continued From Previous Page]

TENANT

SHILOH SANDY HOOK SOLAR, LLC

By: [Signature]
Name: Kenny Habul
Title: Manager

STATE OF NORTH CAROLINA
COUNTY OF IREDELL

I, Julie N. Williamson, a Notary Public, do hereby certify that KENNY HABUL personally appeared before me this day and acknowledged that he is the Manager of SHILOH SANDY HOOK SOLAR, LLC, and by authority duly given and as the act of Manager, appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the 20th day of December, 2016.

[Signature]
Notary Public
My Commission Expires: 9/14/18

(Official Seal)

JULIE N WILLIAMSON
Notary Public, North Carolina
Mecklenburg County
My Commission Expires
9/14/18

EXHIBIT A

Legal Description of the Property

Located in Camden County, North Carolina, and more particularly described as follows:

Certain real property consisting of up to approximately 50 acres, owned by James R. Williams and Linda Nash, located at 474 N. Sandy Hook Road, Shiloh, NC; a portion of Parcel ID 03.8965.00.62.8349.0000. The particular acreage will be described in a survey. The survey descriptions will replace this paragraph in the final Lease.



Camden County, North Carolina

PO Box 128, Camden, NC 27821 (252) 338-1919

PRICE	CARD	BLOCK
03.8965.00.62.8349.0000	1 of 1	1

OWNER INFORMATION
 WILLIAMS JAMES R.
 45 CYPRESS LANE
 SOUTHERN SHORES NC 27949

NOTES



PROPERTY IMAGES		
#1 STREET ADDRESS		
SANDY HOOK RD		
DEED BOOK PAGE	PLAT BK PG	EXEMPT
107 583		
ACRES	LAND CODE	EXPIRES
30000000		5/05/2017

LEGAL DESCRIPTION
 1/2 INTEREST

SALES INFORMATION	
DATE	
PRICE	\$0
QUALIFIED	--

BUILDING INFORMATION	
STRUCTURE	STORIES 0.000
FOUNDATION	CONDITION
EXT SIDING	GRADE
ROOF STYLE	YEAR BUILT 0
ROOF MATERIAL	EFFECTIVE YEAR 0
INSIDE WALLS	DRY 0
FLOORING	BATHS 0.00
HEAT	FIREPLACES
HEAT FUEL	
AIR COND	TOTAL SQFT 0

ZONE	CODE	DESCRIPTION	FRONT DEPTH	UNITS	RATE	VALUE
GUD	20080	OPEN LAND AC		72.900 A	\$4,223.99	\$153,964

Acres 72.900 Total Land Value \$153,964

ZONE	CODE	DESCRIPTION	FRONT DEPTH	UNITS	RATE	VALUE
GUD	122000	OPEN LAND #2		11.790 A	\$990.00	\$5,836
GUD	121000	OPEN LAND #1		55.380 A	\$1,200.00	\$33,228
GUD	124000	OPEN LAND #4		0.020 A	\$40.00	
GUD	123000	OPEN LAND #3		5.710 A	\$740.00	\$2,112

Total Land Use Value \$41,176

OUT BUILDINGS						
DESCRIPTION	LENGTH	WIDTH	UNITS	ADJ RATE	YEAR	VALUE
Total Out Building Value						\$0

BUILDING SECTION				
DESCRIPTION	SQFT	RATE	COST NEW	VALUE

OTHER FEATURES Total Sections Value \$0

TOTAL SECTION VALUE			
LAND	\$153,964	ASSESSED VALUE	\$153,964
BUILDING	\$0	LESS DEFERRED	\$112,788
OUT BUILDINGS	\$0	TAXABLE VALUE	\$41,176

HOTIHS

107: 583

Filed
95 JAN 10 AM 11 38

RECORDS SECTION
CAMDEN COUNTY, N.C.

NORTH CAROLINA EXCISE TAX
APPLIED AND CANCELLED
\$2.00 PER 1,000 VALUE

Excise Tax

Recording Time, Book and Page

Tax lot No.

Parcel Identifier No. 03 8905 0000 2 811

Verified by S. G. LSC
by S. G.

County on the 10th day of January, 1995

Mail after recording to Mrs. Linda W. Bash, Ivy Beck Road, Camden, N. C. 27921

This instrument was prepared by E. Roy Etheridge, Attorney

Brief description for the Index

NORTH CAROLINA GENERAL WARRANTY DEED

OF GIFT
THIS DEED/made this 6th day of January, 1995, by and between

GRANTOR

GRANTEE

JOHN THOMAS (JOHNIE) WILLIAMS and wife,
DORIS W. WILLIAMS

LINDA W. BASH

Ivy Beck Road
Camden, N. C. 27921

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, for single, all that the Grantors' interests, being a one-half undivided interest in the following certain lot or parcel of land situated in the City of Camden

County, North Carolina and more particularly described as follows:
Beginning at a laurel at the south of a ditch known as the James Berry and Millies Hughes land ditch; thence Westwardly binding said ditch to the main road; thence South corner down the main road to W. L. Forbes corner line; binding said Forbes land to a black gum at B. W. Stevens corner line; thence Eastwardly down a line of marked trees to the first station, containing 80 acres, more or less. Being the same one half interest which A. W. Dozier, V and wife, Gayle S. Dozier conveyed to Ralton B. Forbes and wife, Marguerite P. Forbes, by deed recorded in the Office of the Register of Deeds of Camden County, and being the same one half interest in those lands devised by Item Four of the last Will and Testament of H. G. Dozier to his grandson, Ambrose M. Dozier, V. Said one half interest is also the one half interest acquired by B. G. Dozier from W. M. Morrisette, widower, by deed recorded in Book 25, page 572, in the same Registry. The remaining one half undivided interest is owned by James R. Williams.

N.C. GEN. STAT. § 41-104, REVISED 1985
Form No. 10-104 (1985)

BOOK 107 584

The property hereinabove described was acquired by Grantor by instrument recorded in Book 56, page 119, Camden County Registry, from Bailey D. Forbes and wife, Marguerite P. Forbes

A map showing the above described property is recorded in Plat Book TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. Title to the property hereinabove described is subject to the following exceptions:

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, this day and year first above written. (Corporate Name) BY: President ATTEST: Secretary (Corporate Seal)

USE BLACK INK ONLY

John Thomas (Johnnie) Williams Doris W. Williams



NORTH CAROLINA, Pasquotank County, I, a Notary Public of this County and State aforesaid, certify that John Thomas (Johnnie) Williams and wife, Doris W. Williams personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this 6th day of January, 1995. My commission expires Oct. 7, 1995.

SEAL-STAMP

NORTH CAROLINA, I, a Notary Public of the County and State aforesaid, certify that personally came before me this day and acknowledged that he is Secretary of a North Carolina corporation, and that he, with due diligence and to the best of his knowledge, the foregoing instrument was signed in its name by its President, sealed with its corporate seal and attested by its Secretary. Witness my hand and official stamp or seal, this day of 1995. My commission expires

The foregoing Certificate(s) of Nettie Umphlett, a Notary Public of Perquimans Co., NC

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof. Betty M. Jones REGISTER OF DEEDS FOR CAMDEN COUNTY

Dave Parks

From: Kirk Jennings <kirkjennings@centurylink.net>
Sent: Friday, June 16, 2017 11:01 AM
To: Dave Parks
Subject: Re: Solar Farms

Yes, that would be the only thing that we would request.

Thanks
Kirk

Sent from my iPhone

On Jun 16, 2017, at 9:08 AM, Dave Parks <dparks@camdencountync.gov> wrote:

Tony and Kirk,

The last solar farm (located on Sassafras in Shiloh) that was approved a condition was placed on the Special Use Permit as follows:

1. Upon completion of the installation of the solar farm, Sun Energy shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.

I have two more applications for Special Use Permits for Solar farms. Do you desire the same condition in place for each Solar Farm considered for approval?

Thanks,

David Parks
Permit Officer
Camden County

Dave Parks

From: Tony Perry <tperry@camdencountync.gov>
Sent: Friday, June 16, 2017 9:07 AM
To: 'Dave Parks'; kirkjennings@centurylink.net
Cc: Colonel Rodney Meads; Lt. Max Robeson
Subject: RE: Solar Farms

Yes, place the same condition on these Special Use Permits. I don't know any other requirements at this time. Thanks.

Sheriff Tony Perry

Camden County Sheriff's Office
 PO Box 57, 117 North NC343,
 Camden, NC 27921
 Office: 252-338-5046
 Fax: 252-335-4300

"The only thing necessary for the triumph of evil is for good men to do nothing."
 Edmund Burke

From: Dave Parks [<mailto:dparks@camdencountync.gov>]
Sent: Friday, June 16, 2017 9:09 AM
To: 'Tony Perry'; kirkjennings@centurylink.net
Subject: Solar Farms

Tony and Kirk,

The last solar farm (located on Sassafras in Shiloh) that was approved a condition was placed on the Special Use Permit as follows:

1. Upon completion of the installation of the solar farm, Sun Energy shall provide training to Fire Marshall, South Camden Volunteer Fire Department and Sheriff's Office personnel as to the potential risks involved in case of an emergency inside the facility.

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David Parks
 Permit Officer
 Camden County

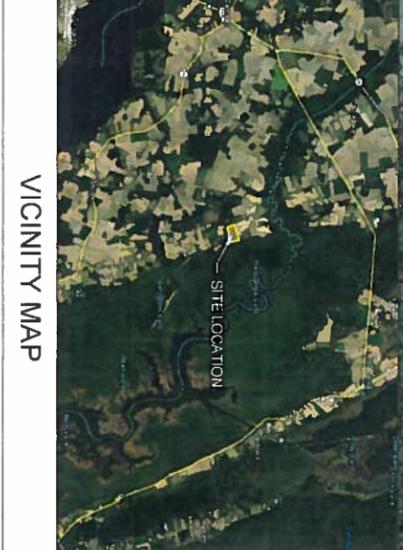


- NOTES**
1. PROJECT IS SPLIT BETWEEN MINIMUM RISK, 0% CHANCE OF ANNUAL FLOOD HAZARD, AND AEFLOOD ZONES.
 2. SITE ACREAGE APPROXIMATELY 74.88 ACRES.
 3. LATITUDE 36° 19' 52.34" N, LONGITUDE 77° 3' 24.19" W.
 4. POINT OF INTERCONNECT WILL CONSIST OF UP TO 8 (EIGHT) OWNED BY DOMINION POWER AND LOCATED ALONG NORTH SANDY HOOK RD.
 5. LANDSCAPE BUFFER SHALL CONSIST OF 2 CANOPY TREES, 4 U.D. STORY TREES AND 25 SHRUBS FOR EVERY 100 FT. BUFFER AREAS SHALL INCLUDE RESIDENTIAL, PROPERTY BOUNDARIES, AND LOCAL PUBLIC ROADS AND RIGHT OF WAYS.
 6. FENCE SHALL CONSIST OF 6 FT CHAIN LINK WITH 1" BARB D. PIPE TOPPER PER NEC 110.31.

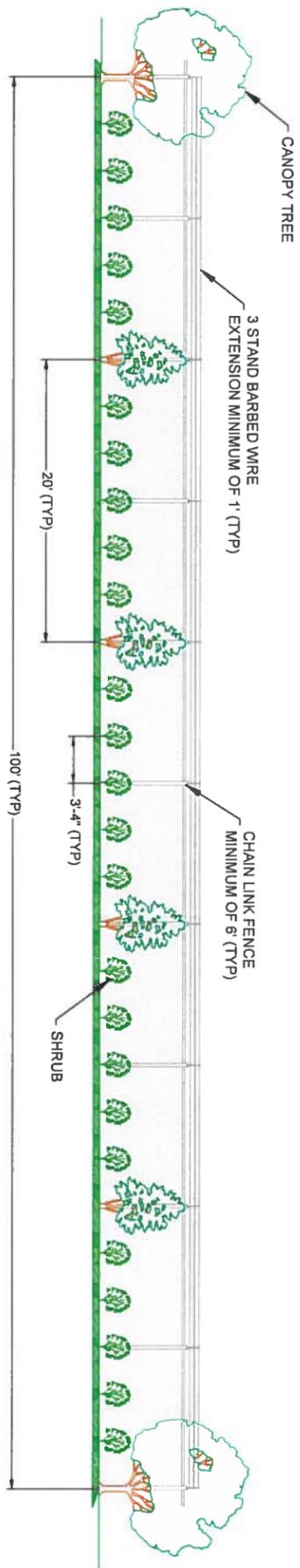
LEGEND

- PERIMETER
- PROPERTY BOUNDARY
- 40' GATE
- PV ARRAY
- LANDSCAPE BUFFER

PROPERTY OWNER
JAMES R. WILLIAMS AND
LINDA WASH
NOW OR FORMERLY
74.88 ACRES
DEED BOOK 107 PG 583



PROJECT NAME SANDY SOLAR, LLC FOR PV POWER PLANT IN CAMDEN, NC	CHECKED KCR		DRAWING LOG <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>3/31/16</td> <td>PRELIMINARY LAYOUT</td> </tr> <tr> <td>1</td> <td>06/21/17</td> <td>REVISED TO MEET NEW CAMDEN COUNTY ORDINANCES</td> </tr> <tr> <td>2</td> <td>06/21/17</td> <td>REVISED PER CAMDEN COUNTY COMMENTS</td> </tr> </tbody> </table>	NO.	DATE	DESCRIPTION	8	3/31/16	PRELIMINARY LAYOUT	1	06/21/17	REVISED TO MEET NEW CAMDEN COUNTY ORDINANCES	2	06/21/17	REVISED PER CAMDEN COUNTY COMMENTS	192 Raceway Dr. Mooresville, NC 28117 (T) 704-662-0375 (F) 704-662-0352	KEY PLAN
	NO.	DATE		DESCRIPTION													
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JOB NO. NC14063	DRAWN HJN	LATEST REVISION 06 JUNE 2017															



- NOTES:**
1. FENCE SHALL BE CHAIN LINK INSTALLED AT A MINIMUM OF 6' IN HEIGHT, WITH A MINIMUM OF 1' TOPPER UTILIZING AT LEAST 3 STRANDS OF BARBED WIRE. PER NEC 110.31
 2. LANDSCAPE BUFFER SHALL CONSIST OF 2 CANOPY TREES, 4 UNDER STORY TREES, AND 25 SHRUBS FOR EVERY 100 FT.
 3. FENCE SETBACK A MINIMUM OF 50' FEET FROM PROPERTY BOUNDARY.

LANDSCAPING BUFFER DETAIL
SECTION VIEW SCALE: 1"=5'-0"

KEY PLAN

DRAWING LOG		
NO.	DATE	DESCRIPTION
8	3/31/16	PRELIMINARY LAYOUT
1	04/27/17	REVISED TO MEET NEW CAMDEN COUNTY ORDINANCES
2	06/17/17	REVISED PER CAMDEN COUNTY COMMENTS



192 Raceway Dr.
Mooresville, NC 28117
(T) 704-662-0375
(F) 704-662-0352

PROJECT NAME		SANDY SOLAR, LLC FOR PV POWER PLANT IN CAMDEN, NC	
JOB NO.	CHECKED	DATE	DRAWN
NC14063	KCR	06 JUNE 2017	HJN

LANDSCAPE DETAIL

SL1.2



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.A
Meeting Date: July 03, 2017

Submitted By: Krystal Lancaster, Librarian
Library
Prepared by: Krystal Lancaster

Item Title **May 2017 Library Statistics**

Attachments: 17_05 BOC Stats (PDF)

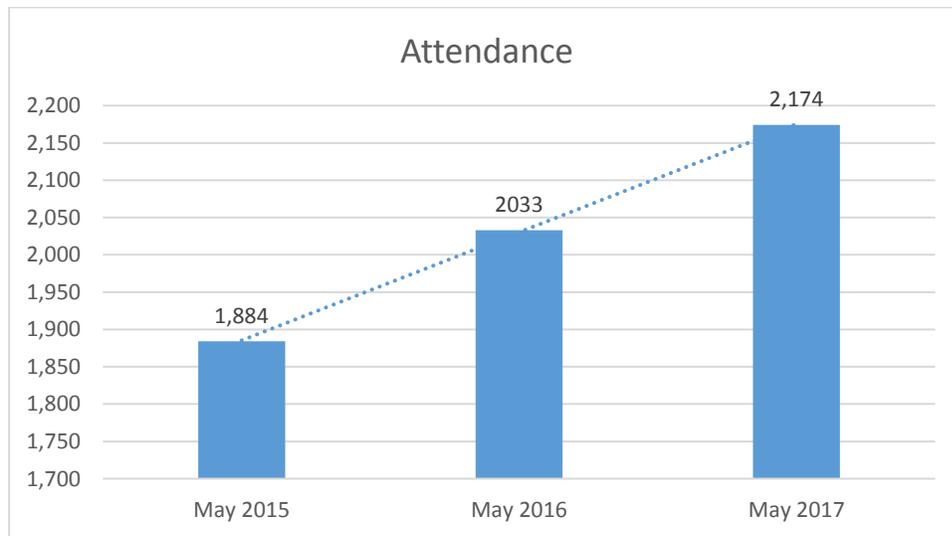
Summary:
For your review.

Recommendation:
None.

Camden County Public Library May 1-31, 2017 Statistics

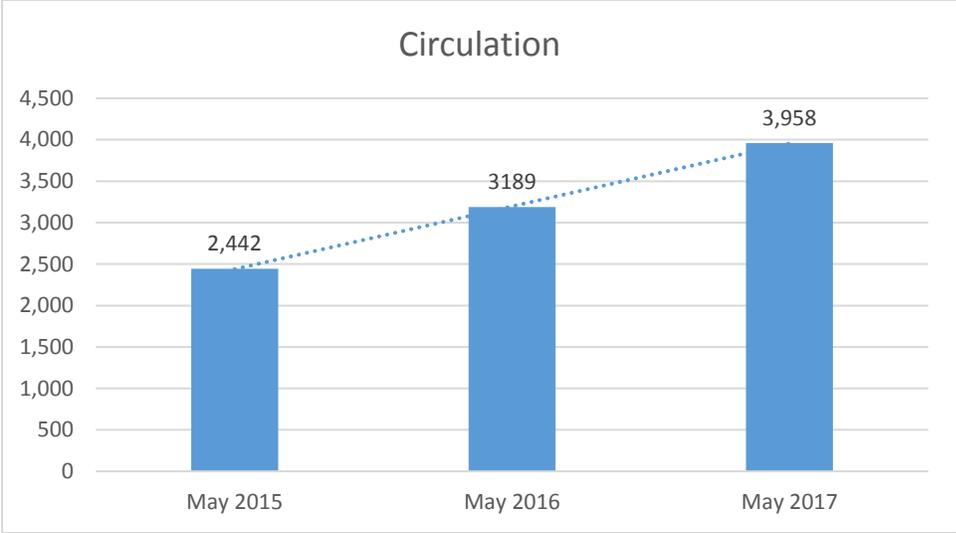
- **Visitor Count:** 2174
- **Days/Hours Open:** 30/368
- **# Items in Collection:** 15,174 (Opening Day Collection # Items = 4,755)
- **Total Check Outs/Renewals:** 3,958
- **Library Card Holders:** 2,896
- **Computer/ Wireless Use:** 1003/593
- **Juvenile Programs :** 21 programs /209 attendance
- **Adult Programs :** 3 programs / 20 attendance
- **Meeting Room:** 20 reservations /165 attendance

Comparison by Year



Daily attendance for May compared by year (2015-2017).

Attachment: 17_05 BOC Stats (1742 : May 2017 Library Statistics)



Number of library materials checked out for May compared by year (2015-2017).

Attachment: 17_05 BOC Stats (1742 : May 2017 Library Statistics)