



CAMDENCOUNTY

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**BOARD
OF
COMMISSIONERS**

June 05, 2017

7:00 PM

Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
June 05, 2017
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

ITEM 6:30PM Closed Session

Item **1. MOTION TO GO INTO CLOSED SESSION.**

A. Discussion of Personnel

Item **2. MOTION TO COME OUT OF CLOSED SESSION.**

Item **3. MOTION TO RECESS BOC UNTIL 7PM OPEN SESSION**

ITEM 7PM Open Session - Reconvene BOC

Motion to Reconvene BOC

Invocation & Pledge of Allegiance

Chairman Clayton Riggs

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Consideration of Agenda (For discussion and possible action)

ITEM 3. Presentations (For discussion and possible action)

1. 1700 : Presentation to BOC - Camden 4-H'er to Attend 2017 NCACC Youth Voice Event in Durham, NC
2. Presentation by Melissa Harnly About Promoting Literacy in Camden County

Recess to South Camden Water & Sewer District Board of Directors Meeting

Reconvene Commissioners' Meeting

ITEM 4. Old Business (For discussion and possible action)

ITEM 5. Public Hearings

- A. Public Hearing on Proposed FY 17-18 Budget
- B. Public Hearing on Proposed 2018-2022 Capital Improvement Program
- C. Purchase of Real Estate in South Mills Township

ITEM 6. New Business (For discussion and possible action)

- A. April Monthly Report
- B. Resolution No. 2017-06-01 Salaries and Compensation for Various Boards and Commissions Fiscal Year 2017-2018
- C. Resolution No. 2017-06-02 a Resolution Requesting Financial Support by the State of North Carolina for the Construction of a New Public High School in Camden County

ITEM 7. Consent Agenda

- A. Minutes - BOC 05-15-2017
- B. DMV Monthly Report
- C. Surplus Property Request
- D. Tax Refunds, Pickups and Releases
- E. Tax Collection Report - April 2017
- F. Purchase of Utility Easement
- G. Budget Amendment

ITEM 8. Commissioners' Reports

ITEM 9. County Manager's Report

ITEM 10. Information, Reports & Minutes From Other Agencies

- A. April 2017 Library Statistics Report

- B. Register of Deeds May 2017 Reports
- C. ARHS 2016 Annual Child Fatality Prevention Report
- D. Trillium Health Resources Quarterly Fiscal Monitoring Report

ITEM 11. Other Matters (For discussion and possible action)

ITEM 12. Adjourn



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.1

Meeting Date: June 05, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Presentation to County Commissioners - Camden 4-H'er to Attend 2017 NCACC Youth Voice Event August 11-12, 2017 in Durham, NC**

Attachments:

Summary:

To meet the requirements for the Camden County 4-H'er, Khadijah Osborne, will make a presentation before the Camden County Commissioners on how 4-H has impacted her and discuss her goals for the remainder of 2017 and 2018 as a Camden County 4-H and an incoming senior at the Camden County Early College High School. Also, she would like to get a picture with all of the Camden Commissioners to submit to the State 4-H Office (also an attendance requirement) to be shown during the 2017 NCACC Youth Voice Event.

Recommendation:

No action to be taken.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.2
Meeting Date: June 05, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Presentation by Melissa Harnly About Promoting Literacy in Camden County**

Attachments: Melissa Harnly (PDF)

Summary:
Listen to presentation.

Recommendation:
Listen to presentation.

Karen Davis

From: Melissa Harnly <mmharnly@camden.k12.nc.us>
Sent: Friday, May 12, 2017 12:36 PM
To: rmunro@camdencountync.gov; rkrainiak@camdencountync.gov;
 gmeiggs@camdencountync.gov; tomwhite@camdencountync.gov;
 criggs@camdencountync.gov; camdencountyclerk@camdencountync.gov
Subject: June Agenda: County Commissioners Board Presentation

Dear Sirs and Madam,

I would like to have my name added to the County Commissioner's June Agenda Board Meeting to present a project idea to promote literacy in Camden County. This project called the "Bruin Book Box" and is a "Free Little Library" concept that I feel would benefit our community and constituents. The "Free Little Library" is a national movement to spread literacy across the nation by providing a free book swap at various locations in communities, towns, counties, and cities across the United States. I would like to see Camden take part in this movement to promote literacy in our county. I have created a power point of the information and would like to share it with you all at this meeting.

In a 2013 article titled, "25 Ways Schools can Promote Literacy and Independent Reading", one excellent way cited is to "Encourage Students to Read Widely" meaning outside their preferred genre and to vary text types. Providing the Bruin Books" will encourage our community readers to be more literate and instill a sense of sharing literacy within the community.

In addition to promoting literacy I would like to promote unity and a sense of community by inviting clubs, groups, churches, and all other organizations and professionals such as Insurance companies, banks, restaurants, or other businesses to promote the Bruin Books on their business or personal property and to participate in contributing to the Bruin Books project. I am currently speaking with Lowes to determine if they will collaborate by providing "Kid's Workshops" to build a book box (much like their Bird House Projects) with children in our county. Our Shop and Carpentry teacher, Mr. Jay Cuthrell has also stated he will help with the project by providing material resources and teaching.

Any of these individuals or groups can make their own unique and special Book Box (promoting a theme, genre, club, or even a profession) and fill it with literacy-rich books that will promote a "Take a book, leave a book" or a type of book swap and donation program for all in our community to enjoy in this sharing concept. Books can be donated, specifically shared, or purchased to share, they can be used or gently used or new.

The Free Little Libray project has a national registry of their book stands. They were just recently named the "2017 Top-Rated Nonprofit Award" from Great Nonprofits. I'd also like to see our county create a map of all the Bruin Book Boxes in our country for our citizens to reference. **Providing these materials for free is an excellent way to promote literacy as well as to reduce, reuse, repurpose, and recycle books and reading materials .** This library may even have a far-reaching impact on our county landfills and waste containers. Sharing is caring and caring creates better communities. If you are interested in seeing what these free little library boxes look like you can see one at The Culpepper Inn Bed and Breakfast in Elizabeth City.

As the AIG Teacher for CIS and GPS, this project is a wonderful STEM project offering science, technology, reading and math in one project. We would be engaging students in community outreach, and collaboration with community and schools, as well as creating a program to promote literacy

Attachment: Melissa Harnly (1701 : Presentation by Melissa Harnly About Promoting Literacy in Camden County)

throughout our communities and county. I currently have the support of my administrators, parents, and other constituents that are offering their help through materials, supplies, and volunteers to teach at workshops. While this project may start small through our schools its potential to do great work and promote literacy is practically unending.

Kindest Regards,
~Melissa

Additional information:

More resources about free libraries in communities

<http://bookriot.com/2014/03/24/censored-history-ladies-ya-fiction/>

<http://mymodernmet.com/little-free-library/>

<http://livability.com/topics/community/6-tips-start-little-free-library-your-neighborhood>

<https://www.pinterest.com/explore/little-free-libraries/>

Article citation: Retrieved May 8, 2017

<http://www.teachthought.com/uncategorized/25-ways-schools-can-promote-literacy-independent-reading/>

Melissa M. Harnly BS, MEd, AIG
Camden County Schools
Camden, NC 27921
(252) 331-4838 EXT. 267

All e-mail correspondence to and from this address is subject to NC Public Records Law, which may result in monitoring and disclosure to third parties, including law enforcement.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: June 05, 2017
Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Karen Davis

Item Title **Public Hearing on Proposed FY 17-18 Budget**

Attachments: 17-18 schedule of board adjustments (PDF)
 17-18 BUDGET ORDINANCE (PDF)
 FY 2017-2018 Schedule of Fees DRAFT (PDF)

Summary:

Public Hearing on FY 17-18 Budget

The annual budget process requires a public hearing to allow opportunity for public input on the next fiscal year's budget. The attached documents include a synopsis of the changes discussed during the budget work sessions conducted in May, as well as a copy of the proposed Budget Ordinance for adoption. The County Fee Schedule is also included to be adopted with the budget ordinance.

Recommendation:

After completion of hearing, add the 17-18 Budget Ordinance to the agenda. Schedule **Approve attached 17-18 Budget Ordinance with Fee**



FY 2017-2018 Budget

Schedule of Changes Per Budget Work Sessions

<u>GF</u>	<u>Item</u>	<u>Submitted</u>	<u>Change</u>	<u>Proposed</u>	
106210	Sr. Center Travel	2,000	1,000	3,000	Increase/add requested
106110	Library Sal&Ben/Website Maint	71,766	2,501	74,267	Increase/add requested
106900	School Appropriation	2,300,000	300,000	2,600,000	Increase/BOC
104940	Position & Incentive Change	53,150	66,527	119,677	Increase/BOC
	Tax Increase	.68	(305,412)	.71	Increase/.03 BOC
104000	Fund Balance Appropriated	300,000	64,616	364,616	Increase
<u>Other</u>					
CPT	One Mill Rip Rap	0	40,000	40,000	Add request by Departmen
SCWSD	Membrane	92,000	12,000	104,000	Add request by Departmen

Attachment: 17-18 schedule of board adjustments (1707 : Public Hearing on Proposed FY 17-18 Budget)

**Ordinance No. 2017-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2017 – 2018 BUDGET**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2018-2018, adopted by the Board of Commissioners on June 5, 2017. Said Ordinance may hereafter be referred to as the “Budget Ordinance”. The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body.....	\$113,019
County Administration.....	202,362
Elections.....	120,546
Finance.....	211,642
Personnel.....	72,090
Tax Supervisor.....	420,926
Register of Deeds.....	234,381
Planning.....	358,521
Inspections.....	142,392
Economic Development Commission.....	119,677
Building & Grounds.....	337,798
Sheriff.....	1,707,377
School Resource Officer (SRO).....	73,718
Court Facilities.....	26,740
Jury Commission.....	95
Public Works Administration.....	115,271
Fleet Vehicles.....	14,504
Traffic.....	3,060
Solid Waste.....	674,977
Public Health.....	130,290
Extension.....	131,116

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

Legals	60,000
Parks & Recreation	250,128
DDJP (JCPC)	62,288
Senior Center	132,715
Post-Employment Benefits	22,368
Non-Departmental.....	169,400
Soil/Water Conservation.....	66,413
Capital Outlay/Debt Service	1,368,095
Youth Council.....	1,850
County Public Library.....	198,084
Special Appropriations:	
Albemarle Commission	7,157
Alb. Dist. Jail Operations.....	374,461
College of the Albemarle	45,000
Conservation/Forestry.....	55,500
Central Communications	267,920
Emergency Management	28,987
RC&D	750
S. Camden Water & Sewer	62,941
Schools – Current Expense	2,600,000
Schools – Contribution to Capital Reserve.....	295,000
MLK Funding	300
Albemarle Hopeline	2,000
Camden Food Pantry.....	2,000
Albemarle Food Bank	2,000
Special Funding	75
Social Services	315,000
EMS	514,537
CH&S Fire Commission Four Cents	268,836
South Mills Fire Commission Four Cents	160,972
4-H Insurance.....	53,004
Contingency	40,000
TOTAL GENERAL FUND	\$ 12,638,283

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Ad Valorem and Vehicle Taxes:	
Budget Year	\$7,228,078
Prior Years Summary.....	416,779
Penalties and Interest	55,000
House Bill 1779	175
Other Taxes and Licenses:	
State 1 cent Sales Tax	615,000
Local Sales Tax - Art. 40	295,000

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

Local Sales Tax - Art. 42	182,000
Unrestricted Intergovernmental:	
ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax	46,000
Utilities Franchise Fees.....	700,000
Medicaid Hold Harmless	500,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds	3,600
S/W Technician Grant.....	23,125
Capital Reserve & Transfer Tax for Capital Debt Service	351,445
Court Facilities Fees	24,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer.....	37,838
School Capital Reserve Fund for School Debt Service	986,649
Senior Center Grants.....	10,188
State Grants.....	5,354
Wellness Grant.....	2,350
Fees and Permits:	
Register of Deeds Fees.....	138,000
Building Permits and Planning Fees	82,150
Land Use Fees.....	20,000
Leased Property	20,000
Tire Disposal Dist	14,000
White Goods Disposal Dist.....	2,600
Recyclables	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Cable Franchise Fee.....	72,000
Gun Permit Fees.....	15,000
Golf Cart Fees	300
Pet/Privilege Licenses	250
5 Cents Per Bottle Fees	3,600
Extension Fees	1,150
Recreation Fees.....	17,300
Library Fees	4,800
Sales and Services:	
Jail Fees.....	3,000
Sheriff’s Officer Fees.....	22,000
Sale of Fixed Assets.....	4,500
LESO Sheriff’s Equipment Disposal	33,500
Fines & Forfeitures	60,000
911 Fees for GIS	10,000
Other:	
Sheriff’s Department Grants & Donations	22,800
Interest.....	46,000

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

Miscellaneous	12,640
Fund Balance Committed	70,449
Appropriated Fund Balance	364,616

TOTAL GENERAL FUND \$ **12,638,283**

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

R/O Plant Operation Expenses.....	413,805
Waste Water Operation Expenses.....	231,233
Distribution Expenses	435,845
Debt Service.....	<u>280,963</u>
	\$1,361,846

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Sale of Water.....	1,017,500
Sewer Fees	120,000
Connection Fees.....	30,000
Miscellaneous	41,500
Fund Balance Appropriated	89,905
General Fund Contribution	<u>62,941</u>
	\$1,361,846

ARTICLE IV. WATER/SEWER UPGRADE FEE FUND

The following amounts are hereby appropriated in the Impact Fee Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Balance Reserve.....	43,500
R/O Upgrade	<u>104,000</u>
	\$147,500

It is estimated that the following revenues will be available in the Water/Sewer Upgrade Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

R/O-Upgrade.....	43,500
Membrane Reserve	20,000
Fund Balance Appropriated	<u>84,000</u>
	\$147,500

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

ARTICLE V. WATER/SEWER PROJECT FUND

The following amounts are hereby appropriated in the Water/Sewer Project Fund for the purpose of water/sewer infrastructure projects for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Project Expenditures \$2,656,900

It is estimated that the following revenues will be available in the Water/Sewer Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Balance Appropriated 1,103,450
Golden LEAF Grant..... 200,000
Economic Development Administration 1,353,450
\$2,656,900

ARTICLE VI. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 176,555
Debt Service..... 169,990
\$346,545

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fire Tax..... 67,209
4 Cent County Match 268,836
Leased Property 9,000
Interest Earnings 1,500
\$346,545

ARTICLE VII. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 138,285
Debt Service..... 101,227
\$239,512

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

Fire Tax	40,243
4 Cent County Match	160,972
Interest.....	2,000
Fund Balance Appropriated	<u>61,297</u>
	\$239,512

ARTICLE VIII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Public Assistance	338,154
Administrative Expenses	<u>1,020,211</u>
	\$1,358,365

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

County Appropriations.....	315,000
Fund Balance Appropriated	41,715
State/Federal Funds.....	<u>1,001,650</u>
	\$1,358,365

DSS Trust Fund Revenues	\$39,484
DSS Trust Fund Expenses	\$39,484

ARTICLE IX. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Upkeep on project	\$44,680
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Improvement Fee	43,680
Miscellaneous	<u>1,000</u>
	\$44,680

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

ARTICLE X. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Reserves	\$1,530
Trust Fund Balance	\$1,530

ARTICLE XI. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Reserved for Revaluation Expenses.....	\$241,730
Fund Balance Appropriated	\$240,230
Interest.....	<u>1,500</u>
	\$241,730

ARTICLE XII. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Debt Service.....	351,445
Capital Projects	358,555
USDA Debt Reserve	<u>540,300</u>
	\$1,250,300

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Land Transfer Tax Collections	415,000
Investment Earnings.....	20,000
County Contribution	325,000
Fund Balance Appropriated	<u>490,300</u>
	\$1,250,300

ARTICLE XIII. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

Debt Service.....	691,649
School Capital Outlay	295,000
Camden Plantation Funds for Capital Outlay	<u>143,676</u>
	\$1,130,325

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Local Option & Restricted Sales Tax	945,000
Investment Earnings.....	6,000
Camden Plantation.....	150,000
Fund Balance Appropriated	<u>29,325</u>
	\$1,130,325

ARTICLE XIV. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Center Operating Expenses.....	\$166,000
DOT Funds.....	142,857
Gift Shop Contribution	15,593
Miscellaneous	50
Tourism Authority Contribution.....	<u>7,500</u>
	\$166,000

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Gift Shop Revenues	\$36,000
Gift Shop Expenses.....	\$36,000

ARTICLE XV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Park Operations.....	\$67,200
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Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

County Contribution	\$66,700
Interest.....	<u>500</u>
	\$67,200

ARTICLE XVI. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Technology	\$10,425
Register of Deeds Technology Funds	5,000
Interest.....	100
Fund Balance Appropriated	<u>5,325</u>
	\$10,425

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Demolition Expenses	\$13,000
Fee Collection	\$13,000

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$51,125
Estimated Revenue.....	\$51,125

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer’s Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$20,050
Estimated Revenue.....	\$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$18,050
Estimated Interest & Fees Collected.....	\$18,050

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$15,050
Estimated Interest & Fees Collected.....	\$15,050

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses.....	36,710
Dismal Swamp Visitor Center	<u>7,500</u>
	\$44,210
Donations	1,000
Occupancy Tax Collections	30,000
Interest Earnings	500
Appropriated Fund Balance	<u>12,710</u>
	\$44,210

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

School Current Expense.....	\$11,411
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Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Tax Penalties.....	5,000
Interest on Investments	100
Fund Balance Appropriated	<u>6,311</u>
	\$11,411

ARTICLE XXI. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Economic Dev Incentive.....	<u>40,000</u>
	\$40,000
Interest earned.....	500
Fund Balance Appropriated	<u>39,500</u>
	\$40,500

ARTICLE XXII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense from the General Fund is \$2,300,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 and ENDING JUNE 30, 2018” as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of sixty-seven cents (67 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1,

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)

2017, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,046,992,785 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2017, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$392,695,009 with an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$647,249,103 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

ARTICLE XXIV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.

SECTION 2 -The Budget Officer and Finance Officer are hereby directed to make any changes in the budget of fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- (a) As provided by G.S. 159-25(b), the Board has authorized dual signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.
- (b) All legal outstanding encumbrances at June 30, 2017 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
- (d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 -The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;

- 5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
- 6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
- 7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 6, 2017.

This Budget Ordinance was adopted on the 6th day of June, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS

Clayton D. Riggs, Chair

George T. White, Vice-Chairman

ATTEST:

Karen Davis
Clerk to the Board

Michael Brillhart
Budget Officer/County Manager

Attachment: 17-18 BUDGET ORDINANCE (1707 : Public Hearing on Proposed FY 17-18 Budget)



SCHEDULE OF FEES

FY 2017-2018

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

Schedule adopted with Budget Ordinance June 5, 2017

CAMDEN COUNTY
Fee Schedule

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Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

**CAMDEN COUNTY
Inspections & Planning
Building Permit Fee Schedule**

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
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NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Fee Per Structure	\$50.00
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MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

In-ground	\$150.00	Above-ground	\$50.00
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DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
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CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
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*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 1 of 5*

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft.	\$50.00
Over 32 Sq. Ft.	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found. \$75.00

ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000 each
Reinspections	\$100 each

SOLAR FARMS

Panels \$0.50 per panel (minimum \$250)

COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
<ul style="list-style-type: none"> • Inspections called for but not ready • Skipping any applicable mandatory inspection • Re-Inspections called for without first correcting discrepancies noted by inspector • Wrong sub-contractor other than on Trade Affidavit 	
No Permit Negligence Fee (Applies To):	\$Varies
<ul style="list-style-type: none"> • Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee. 	

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

- All Building Permit fees must be paid in full at time of permit issuance.
- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
 - No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review \$25.00

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit \$50.00

NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

**The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

**CAMDEN COUNTY
GIS**

Fee Schedule for Sale of GIS Related Data

Xerox Copy

Size	Black & White Price	Color Price
8 ½ X 11	\$0.50	\$1.00
8 ½ X 14	\$0.75	\$1.50
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
Up to 36 X 48	\$5.00	\$10.00

Electronic Media

Data Layers

Price: \$5.00 per CD
 \$25.00 for first layer (shape file)
 \$10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the County: \$10.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

Camden County Street Maps: \$3.00

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY
Code Enforcement
 Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost <i>(This will be added to each Abatement)</i>	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

**CAMDEN COUNTY
Parks & Recreation
Fee Schedule**

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$35.00
Maximum fee per household per season.....	\$70.00
Out of County additional registration fee	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents.....	\$1.00
Out of County residents	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....	\$1.00
Out of County residents	\$3.00

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY
Register of Deeds
Fee Schedule

Deeds of Trust & Mortgages	\$64 for 1 st 35 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page + \$2.00 per party indexed above 20
Plats	\$21 per plat
Right of way/ Hwy Plat	\$21 for 1 st page, \$5 for each additional page
Multiple Instrument Fee	\$10 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10
Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

**CAMDEN COUNTY
 Sheriff's Department
 Fee Schedule**

Office Fees

Carry Concealed Permit

New	\$90.00
Renew	\$75.00
Weapon Purchase Permit.....	\$5.00
Fingerprints.....	\$10.00

Civil Process Service

In-State.....	\$30.00
Out of State	\$50.00

Other

Out of County Mental Patient Transport	\$150.00
Diskette Copy of Photos	\$10.00

Dog/Cat Tag Fee

Annual.....	\$5.00
Lifetime.....	\$30.00
Kennel Fee	\$20.00

*Sheriff Dept Fee Schedule
 Revised June 12, 2015*

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY SENIOR CENTER Center Fee Schedule

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.

2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day	\$100.00
Evenings Only	50.00
Use of the Kitchen.....	50.00

3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00

4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.

5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.

6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.

7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and others.

8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

*Senior Center Trail Fee Schedule
Revised June 4, 2007*

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY
SENIOR CENTER
 Trail Fee Schedule

1. For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.

2. For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

Senior Center Trail Fee Schedule
Approved June 4, 2001

CAMDEN COUNTY
Tax Administration Office
 Fee Schedule

Golf Cart Permits

Annual Fee	\$20.00
Late Listing Fee (for sticker)	\$50.00
Non-Compliance.....	\$150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises.....	\$5.00
On premises	\$15.00
Beer "on and off Premises"	\$20.00

Wine at retail:

Off premises.....	\$10.00
On premises	\$15.00
Wine "on and off premises"	\$25.00

Beer and Wine:

Beer & Wine "off premises"	\$15.00
Beer & Wine "on premises"	\$30.00
Beer & Wine "on and off premises"	\$45.00

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY
South Camden Water & Sewer
Water Fee Schedule
(effective July 1, 2017)

Water Tap Fees:

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

Water Charges:

0-2,000 gal. \$25.00 per month

Additional Usage:

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

Local Govt/Board of Education	Same as above
Bulk Water (except contracted sales)	\$6.64 per 1,000 gal
Fire Service (sprinkler systems)	\$24.00 per month
Commercial	Master meter accounts charged at the above rates per unit served.

Deposits:

Rent deposit: \$200.

Fire Hydrant Meter: \$300.

Charges & Fees:

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>

South Camden Water Utility Fee Schedule
Revised June 5th, 2017

CAMDEN COUNTY
South Camden Water & Sewer
Sewer Fee Schedule
(effective July 1, 2017)

Sewer Base Fee:

Residential	\$28.00 0-2,000 gallons
Commercial	\$38.00 0-2,000 gallons
Apartments & Townhouses	\$28.00 0-2,000 gallons

Additional Fees:

Residential	\$6.50 each additional 1,000 gallons
Commercial	\$7.50 each additional 1,000 gallons
Apartments & Townhouses	\$6.50 each additional 1,000 gallons
High Strength:	\$9.50 each additional 1,000 gallons
School, Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners	

Commercial: Fees are based on water meter size

Cost of sewer connection (low pressure main) with ¾ inch water service - \$8300.

Cost of sewer connection (4" gravity connection) - \$ 3500.

The cost of sewer connection with larger than ¾ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

Sewer Capacity Fees

¾ inch	\$ 7,400
1 inch	\$10,500
2 inch	\$15,000
3 inch	\$24,000
4 inch	\$36,000
6 inch	\$42,000
8 inch	\$48,000
10 inch	\$54,000
12 inch	\$60,000

Residential Sewer: Approved for failing systems only.

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2”

*Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum)	\$500 and not more than \$10,000 plus cost of cleaning lines			
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

**CAMDEN COUNTY
Public Records
Fee Schedule**

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14.....	\$.15/page
With printed pictures.....	\$.30/page
11 x 17.....	\$.35/page

Public Records (Color)

8 ½ x 11 with Pictures.....	\$.50/page
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*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

*Public Records Fee Schedule
Revised June 12, 2015*

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY
Public Library
Fee Schedule

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....	\$.10/page
8 ½ x 11 and 8 ½ x 14 (Color).....	\$.25/page
11 x 17 (Black /White).....	\$.20/page
11 x 17 (Color).....	\$.50/page
Incoming Fax	\$.10/page
Inter Library Loan	\$3.50
Proctoring.....	No Charge

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

*Public Library Fee Schedule
Revised June 6, 2017*

**CAMDEN COUNTY
Stormwater/Watersheds
Maintenance Fee Schedule**

Rate Structure

	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	<i>Total Fee/Parcel</i>

1. FCPA – Fixed Cost Per Account = Currently Estimated at .64 per Parcel

2. ERU – Impervious Area Rate -Equivalent Residential Units Rate

**Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. GA – Gross Acreage Rate in \$/acre - See Table Below

Rate Table

<u>Watersheds</u>	<u>FCPA</u>	<u>ERU Rate</u>	<u>GA Rate</u>	<u>Total Fee</u>
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
<u>South Mills</u>	<u>\$.64/Parcel</u>	<u>\$12.80/ERU</u>	<u>\$.32/Acre</u>	<u>\$13.76</u>

Per Single Family Home

**exemptions itemized in the stormwater ordinance.*

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)

CAMDEN COUNTY Approved Fee Schedule Certification

Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The forgoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 5th, 2017.

Clayton D Riggs, Chair
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board

Attachment: FY 2017-2018 Schedule of Fees DRAFT (1707 : Public Hearing on Proposed FY 17-18 Budget)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.B

Meeting Date: June 05, 2017

Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title **Public Hearing on Proposed 2018-2022 Capital Improvement Program**

Attachments: CIP Draft 2018-2022 (DOCX)

Summary:

Public Hearing on Proposed 2018-2022 Capital Improvement Program

Recommendation:

Hold Public Hearing



CAMDENCOUNTY
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Capital Improvement Program (CIP) 2018-2022

Public Hearing Date Set Monday, May 1, 2017
Public Hearing Monday, June 5, 2017, 7:00pm

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June 5, 2017

Camden County Board of Commissioners

Clayton Riggs, Chair
Tom White, Vice Chair
Garry Meiggs
Randy Krainiak
Ross Munro

Re: Fiscal Year 2018-2022 Recommended Capital Improvement Program

Chairman Riggs and Commissioners:

The provision of adequate public infrastructure remains a top priority for the County. Being only the seventh year in having a CIP process, the Board of Commissioners have undertaken significant thought, discussion and consideration to estimate critical facility needs and the costs therein for the County.

Financial policy specific to how the County governs the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate are shown in the attached Resolution No. 2007-05-04. This Resolution puts in place measures to insure the financial strength of the County government as well as protecting the taxpayer. In addition, the Board of Commissioners created a Capital Reserve Fund as a mechanism with which to fund critical non-school county infrastructure projects.

A critical goal for the County is bringing new development and job creation to the Camden Commerce Park along U.S. 17. Further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for our citizens.

With Camden County being a recipient of significant grant awards in furtherance of the Board of Commissioners capital improvement policy goals, key infrastructure projects are moving forward. In FY 16/17 the county was awarded approximately \$1.58 million in grants from the U.S. Economic Development Administration and the Golden LEAF Foundation for the construction of the Courthouse Area Wastewater Treatment Plant. The design framework for this project will include a high-rate infiltration waste water treatment plant capable of treating 50,000 GPD and expandable to 100,000 GPD.

A significant project included in the 2018-2022 CIP is the engineering and design of a new Public Services complex on the acquired site across from the Historic Courthouse. The

ultimate goal of this project will be the centralization of County services into a “One Stop” method of service delivery which will allow our customers to be served at a single County complex. Besides the immediate needs for administrative space, there is also significant interest for providing recreational and public meeting space which could house youth and adult programming.

Other priority projects included in the CIP are the extension of the Dismal Swamp Multi-Use Trail to the state border to promote Eco Tourism and the acquisition of property for the development of an outdoor recreational facility in the South Mills Township in accordance with the Parks and Recreation Master Plan. One Mill Community Park and Boat Ramp, the county’s newest park facility located in Shiloh Township, was officially opened for public use in August 2015.

While the Board of Commissioners moved forward eight years ago with the acquisition of property for a potential high school site, it is not yet clear when this new facility will be needed. The Adequate Public Facilities Coordinating Committee which is comprised of members of the Board of Commissioners, Board of Education, and county and school management staff began quarterly meetings in 2014 to continue to examine school capital needs pertaining to the construction of this new high school. A space-needs assessment for a new high school was performed in 2008. In 2015, this Committee recommended that a revised space-needs assessment be undertaken. Though unfunded, a new high school construction project is included in the county’s 2018-2022 CIP.

The future for Camden County is extremely bright as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to continue to advance the critical capital projects identified in this document.

Respectfully Submitted,

Michael Brillhart
County Manager

Introduction

The Capital Improvements Program (CIP) is a multi-year plan that proposes projects which improve the county's infrastructure and enhance community quality of life. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. These projects are major non-recurring expenditures for large items such as schools, parks & recreational facilities, administrative facilities, and water & sewer improvements. This plan is only the seventh year in which Camden County has endeavored to develop a CIP. This is mainly due to the fact that the county has only begun experiencing growth in recent years which has created the need for a much more defined and thorough capital planning process. This document will be used as a directive for staff in the coming year as well as future years. The CIP will be reviewed and adjusted accordingly on an annual basis depending on the changing needs and the strengthening financial condition of the county.

Planning Process

Planning for the Capital Improvements Program begins in January each year prior to the beginning of the county budget process. Department heads are requested to submit to the Manager a packet of information relating to items submitted that will cost in excess of \$300,000 in at least one year of the CIP planning period. The CIP does not include the acquisition of motor vehicles. These are included in the operational budgets of each department. The County Manager will review and study all items submitted by the department heads and will develop a recommended plan that will be forwarded to the Board of Commissioners. After a recommended plan has been developed by the Board, a public hearing is held to receive citizen input. Then the recommended plan is finalized by a resolution of the Board with the intent to include the first year projects in the annual budget.

Financial Policy

The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:

Debt service should be equal to or less than 15% of General Fund expenditures.

The county will strive to pay outstanding principal debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past six years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government.

The total unreserved and undesignated general fund balance was \$6.5 million at the end of FY16. The maintenance of a healthy fund balance must be continued if the County will be able to arrange financing for the large capital improvement projects that will be needed in the future years.

Project Evaluation

Beginning in FY11, project evaluation was done through interaction and discussion between the Manager and the Commissioners as well as input from the Department Heads. Once projects are put into the CIP, the entire plan is reviewed and studied annually by the Board of Commissioners to review the merits of each project.

Project Evaluation Criteria

Sections	Questions Considered When Evaluating Projects
Department Ranking	What is the departmental priority/ranking for project?
Legal Mandates/Safety	Does the project enable the County to fulfill a new or existing state of federal mandate? Does the project eliminate an immediate safety hazard for County citizens or employees?
Demonstrated Need/Timing	When does the project need to be completed? Is the project related to another priority project?
Impact on Operating & Maintenance Costs	Will the project save the County future operating costs? Will the project improve operating efficiency? Will maintenance cost be reduced if the project were undertaken? Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	Is the County unable to provide basic services if the project is not completed? Are current services in the project area inadequate? Does the project improve County services?
Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support	Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans? How will the project help further these priorities? Does the project help further these priorities? Does the project have citizen or community support? Does the project service a special need of the community?

Attachment: CIP Draft 2018-2022 (1709 : Public Hearing on Proposed 2018-2022 Capital Improvement Program)

Funds/grants available from state, federal, and other sources	Besides County general fund revenues, what funding sources are available to fund this project? Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	Are there intangible benefits to completing the project? Are there benefits to the project that are not otherwise considered in the evaluation?
Comments	What comments do you have about the project that needs to be considered by the Board of Commissioners?

Revenue Sources & Debt Service

There are several funding sources that will be used in the CIP. The sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. General Fund Revenues - may be used to fund smaller pay as you go capital projects such as those that fall under \$300,000.
2. General Obligation (GO) Bonds - the county may issue general obligation bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. Installment Financing Agreements - in exchange for financing funds.
4. Certificates of Participation (COP) - basically a large installment financing agreement (banks are limited on how much they can lend). COPs are usually rated on step below a GO rating.
5. State and Federal Revenues - projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the wastewater treatment and collection system.
6. Private Contributions - private contributions from developers or adjoining landowners that will become a part of a larger project the county is working on.

One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 sales taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service, however the status of these funds is unsure due to the uncertainty of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 sales taxes
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Revenue Sources & Debt Service

Resources	Project Types	Advantages	Disadvantages
Pay As You Go	Assets with short useful lives, or where most of benefit is achieved early	Saves interest and other costs of issuance	Limits funding for capital needs
	Assets for which matching local funds are required	Preserves financial flexibility	Creates an uneven flow of expenditures
	Assets that are not expensive to acquire and relative to the total Pay As You Go plan	Protects borrowing capacity	
	Projects can be phased with reasonable annual expenditures	Enhances credit quality	
General Obligation Bonds	Assets with long useful lives	Permits governments to acquire assets as needed	Adds financial and administrative costs of procuring capital assets
	Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan	Levels out capital expenditures	Limits flexibility by committing revenues for life of the bond issue Requires voter approval
Certificates of Participation	Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan	Permits governments To acquire assets as needed	Interest cost may be higher relative to issuing debt
	Used frequently for purchases of equipment, buildings and real property	No voter approval	
Grants	Assets qualifying for grant assistance	Expands size of capital program with little or no cost to local taxpayers	Limited amount of unrestricted grants availability Added administrative or compliance costs
Private Contributions	Facilities adjacent to private properties	Lowers government capital and/or operating costs	Added staff time required to identify contributors and coordinate activities

Attachment: CIP Draft 2018-2022 (1709 : Public Hearing on Proposed 2018-2022 Capital Improvement Program)

Funding Method for County Capital Reserve Fund

The land transfer tax is placed in a County Capital Reserve fund to fund the capital improvement plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-0504).

It is projected that the Land Transfer tax will generate approximately \$350,000 in FY 2017-2018. These funds will go towards approved capital projects and debt service. Currently \$.01 of the county-wide ad valorem tax rate generates approximately \$100,000 in Ad Valorem taxes collected by Camden County.

School Capital Reserve Fund

The School Capital Reserve Fund will continue to be the primary vehicle with which the county uses to fund school capital projects. Currently it is funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also may request funds through the State Public School Building Capital Fund. Lottery proceeds are annually appropriated to this Fund and reserved for School Capital projects. Articles 40 & 42 Sales Tax will generate approximately \$350,000 annually that goes into the School Capital Reserve Fund.

South Camden Water & Sewer District

The South Camden Water & Sewer District is an enterprise fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158/NC343 corridor. This fund has been in operation since 1996.

A reverse osmosis water treatment plant was constructed and became operational in 2002 along the Pasquotank River in Camden Township near the central area of the county. This facility was built with assistance of funding from the NC Rural Center.

County Fire Districts

There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. Residents in both currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more. The South Mills Fire Department fire station is located on Keeter Bam Road near South Mills.

The South Camden Fire Department has a fire station located on Sawyers Creek Road near the Courthouse with a second station located in the Shiloh Community along NC343 South. In consideration of the current revenue generated from property tax county-wide, it is expected that both districts will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Adoption of Unified County Government

In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). This change in form of government restricts the creation of any other municipal governments within the county thus assuring citizens of only one layer of local government and one layer of taxation. A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. As the County grows and develops additional commercial tax base this allocation increases.

Capital Project Narratives:

The capital project narratives are organized in the following categories:

1. **Approved/Funded** - approved and funded by vote of the Camden County Board of Commissioners;
2. **Recommended/Unfunded** - recommended projects by the Camden County Manager but currently unfunded; and
3. **Identified/Unfunded** - projects that have been identified by management but currently not funded.

1. Approved/Funded:

4. CORE AREA WASTEWATER TREATMENT PLANT

Camden Core WWTP	Priority Level 1						
Department: Waste Water							
Scope/Description Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.							
Justification The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.							
Funding Source EDA, Golden LEAF, Capital Fund Balance							
	Capital Cost	FY 17	FY 18	FY 19	FY 20	FY 21	Year Complete
Cost	\$2,706,900						
Engineering & Construction		75,750	2,326,150				2019
Line Extension (See "Business Park Ext")			305,000				
Funding							
Economic Development Grant			1,353,450				
Golden Leaf			200,000				
WWTP Project Fund Balance		75,750	1,077,700				

Project Description: Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.

Define Problem: The increased wastewater flow as a result of increased

residential and commercial development will require added wastewater disposal capacity.

Recommended Solution: Install High Rate Infiltration Ponds for wastewater disposal using the proven Amphidrome technologies. The benefits of this method include using less land (primarily large amounts of spray field acreage) and lower operations and maintenance costs.

Alternatives: Continue to utilize spray fields similar to the existing wastewater treatment plant in South Mills Township.

Stage of the Project: An engineering study was completed in FY 15-16 which provided data concerning the soil and hydrologic feasibility of siting a high-rate infiltration wastewater treatment plant within the core area of Courthouse Township. The site selected is a 35 acre parcel in close vicinity to the Camden Business Park. U.S. EDA and Golden LEAF grant funding has been secured, and the county will close on the site purchase in April 2016. Site work has begun and plant construction will commence during 2017.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County as well as supporting additional residential growth.

Description of Land Needs: Based upon preliminary engineering reports, the county purchased 35 acres of land deemed suitable for high-rate infiltration pond operation.

Professional Design Work Detail: The County issued an RFQ for engineering, design services, and construction administration in March 2016. Eastern Carolina Engineering was chosen to complete this project. As of May 1, 2017, engineering design work is in process

Operating Impact: An anticipated reduction in operational costs due to efficiency of plant operation is planned for this WWTP.

B. CAMDEN BUSINESS PARK – WASTEWATER EXTENSION

ESTIMATED COST: Included in cost of Camden Core WTP (above)

Priority Level: 1

Project Description: Extension of sanitary sewer lines to the Camden Business Park - this will include servicing the State Employees Credit Union and emerging commercial/retail development along the US HWY 158 corridor. This sewer extension project is related to and will be constructed in conjunction with the Core Area Wastewater Treatment Plant project.

Define Problem: Sewer infrastructure is needed to support economic development and commercial growth along the US HWY 158/Camden Business Park corridor.

Recommended Solution: Extend sanitary sewer lines to the Camden Business Park. County has acquired federal and state grant funds for a portion of the project.

Alternatives: Future commercial development will be adversely affected without this extension

Stage of the Project: Construction cost estimates have been prepared by Eastern Carolina Engineering in conjunction with the Core Area WTP project. Construction is planned to commence in 2017.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County.

Description of Land Needs: These water and sewer lines will run on the DOT right-of-ways.

Professional Design Work Detail: As of May 1, 2017, engineering and design is currently underway.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

C. PUBLIC SERVICES COMPLEX

Administrative Complex	Priority Level						
	1						
Department: General Government							
Scope/Description							
Construction of a civic complex to include Public Library, Agriculture Extension Office, Community Multi-Purpose Room and County Offices in order to improve services & delivery to county residents.							
Justification							
Immediate overcrowding and failing facilities within multiple civic buildings; need for bringing offices to central location to optimize customer service. Will facilitate drive-thru payments preference of citizens. Building will be ADA compliant for citizen access to services.							
Funding Source							
County Funds and Installment Financing							
	Capital Cost	FY 17	FY 18	FY 19	FY 20	FY 21	Year Complete
Cost	\$5,000,000						
Engineering & Design		140,000	510,000				
Construction			500,000	3,850,000			2019
Funding							
<i>projected</i>							
County Contribution		140,000					
Capital Reserve Fund			150,000	110,000			
Installment Financing			4,600,000				

Project Description: The construction of a Public Services complex that will serve the needs of county residents in a safe and efficient manner.

Project Definition and Justification

Define Problem: With the purchase of an interim County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex have been addressed with the relocation of Administration, Finance, Economic Development,

and Public Works to the new facility.

A “One Stop” approach to service delivery will be considered for the construction of a centralized County complex. Multipurpose conference/training rooms are to be used by all departments, county committees as well as by the community. This building will house the following departments: Manager's Office, Human Resources, Finance Office, Tax Administration, Utilities, Planning & Community Development Department, Camden County Extension Center, Parks & Recreation, Soil and Water Conservation, Cooperative Extension, and the County Library.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

Recommended Solution: Construction of a Public Services building on the acreage already purchased across the road from the Courthouse Complex. Demolition of existing structure and repaving of entire lot would provide additional parking which is greatly needed when court is in session and to accommodate Board of Elections and the Camden Heritage Museum.

Alternatives: Continue business in current structure.

Stage of Project: County purchased 7.69 acres across the road from the Courthouse Complex. A formal space-needs study was conducted by Wooten Company in March 2016. An architectural design firm and construction manager at risk has been hired to completed design work and pre-construction services.

Relation to Other Projects: County needs to confer with Camden County Schools as to the possible re-purposing of the Camden High School campus to accommodate elements of the county’s programs such as Senior Center and Parks & Recreation.

Professional Design Work Detail: Funding for architectural design services is programmed for FY 2017/2018.

Operating Impact: The operating costs may be higher than the current facility although the existing building is very energy inefficient and cost savings might be realized due to efficiency improvements.

2. Recommended/Unfunded:

D. COUNTRY CLUB AREA – US 158 SEWER SERVICE EXPANSION

Project Description: Extension of the water and sewer lines to the County Club Area including a 200-300 acre potential mixed-use development as well as available parcels along US 158.

Define Problem: Sanitary sewer infrastructure is needed to support economic development and commercial/retail growth.

Recommended Solution: Extend existing sanitary sewer line. Estimated cost in excess of \$1,200,000 to be funded by County contributions, grants and developers via cost sharing formula.

Alternatives: Commercial development would be adversely affected without the extension.

Stage of the Project: McGill Associates has prepared a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs (i.e. pipe) increases as petroleum price increases. However the installation costs have decreased with the economy. The County applied for Golden LEAF CBGI funding in January 2014 however the project was not funded in that grant cycle.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. Wastewater service would help develop the area adjacent to Shell Station and residents in the Pine Street area have expressed interest in wastewater service due to failures with septic systems. The extension would also increase the pipe size of the existing force main from Lamb's Marina to the Courthouse Pump Station.

Description of Land Needs: The sanitary sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

Professional Design Work Detail: None. Feasibility study completed October 2013.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

3. Identified/Unfunded:

E. DISMAL SWAMP CANAL PEDESTRIAN AND BICYCLE PATH COMPLETION

ESTIMATED COST: \$1,300,000

Priority Level: 3

Project Description: Connect the existing trail route to the Virginia State line.

Project Definition and Justification

Define Problem: Improved safety is needed for pedestrians and bicyclists living in the residential areas along the trail route. This project provides safe alternative transportation between the Camden Commerce Park, the NCDOT Visitor's Center, several residential subdivisions and the Dismal Swamp State Park. The project would also serve to enhance eco-tourism within the County.

Recommended Solution: Connect the existing trail route to the Virginia State line. The total project's estimated cost is \$1,300,000 of which the County will pursue federal and state funds and/or grants.

Alternatives: None

Stage of Project: An estimate has been prepared by McGill Associates. McGill Associates has also completed 30% design work for the project. Initial stakeholder meeting was held in October 2011. A follow-up stakeholder meeting was held in May 2012, at which time the City of Chesapeake advised that funding for the design of the Virginia portion of the trail extension was not approved.

Relation to Other Projects: This project has been coordinated with several planning and regional projects. These include the following: 1993 Camden County Land Use Plan, The Dismal Swamp Trail Special Trust Fund, and The Northeast North Carolina Regional Economic Development Partnership Thoroughfare plan for Camden County (NCDOT, November 1997).

Description of Land Needs: Proposed project will be located within the NCDOT right-of-way. No land acquisition will be required.

Professional Design Work Detail: Conceptual development, preliminary layout and environmental review have been completed by McGill Associates.

Operating Impact: It is anticipated that the completion of this trail will promote eco-tourism, safely accommodate bicyclists, pedestrians, joggers and birdwatchers. In addition, it will provide interpretive and educational elements for nature and history enthusiasts.

F. SOUTH MILLS COMMUNITY PARK

ESTIMATED COST: *To be determined/Property Purchase \$50,000-\$100,000*

Priority Level: 1

Project Description: Obtain property and construct a small community park in the South Mills Township area.

Project Definition and Justification

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from South Mills to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions. As part of this process, the County is pursuing the construction of a boat ramp and parking area on a 5 acre tract at Turner’s Cut and Union Camp Road.

Alternatives: N/A

Stage of Project: Site selection and land acquisition is scheduled for FY 17/18.

Relation to Other Projects: Allows expansion of outdoor recreational offerings.

Professional Design Work Detail: None started at this time. Will need a general park design to identify land requirements, prior to locating alternative sites possibilities.

Operating Impact: The project will increase Parks and Recreation operations and maintenance budget.

G. SCHOOL CAPITAL IMPROVEMENTS-CAMDEN COUNTY HIGH SCHOOL

ESTIMATED COST: *To Be Determined*

Priority Level: 2

Project Description: Construction of new Camden County High School facility to include site improvements and adequate athletic fields.

Project Definition and Justification

Define Problem: As the County's population grows, demand for a larger high school facility will increase. The Adequate Public Facilities Ordinance (APFO) approved in 2008 requires that both the County and Board of Education perform long-range planning in order to meet the demand of increased student enrollment.

Recommended Solution: APFO Committee will meet regularly to examine school space needs. Funding was appropriated in FY 15/16 to clear proposed school/athletic campus site along HWY 343 North.

Alternatives: Construct new athletic fields and bleachers on the Noblitt site and renovate existing high school campus (HWY 343/US 158) by constructing additional classroom space on the current athletic field.

Stage of Project: Approximately 60 acres of property was purchased by the county in 2008. In 2008 the Board of Education commissioned HBA Architects to draw a conceptual site plan and develop preliminary construction cost estimates. In 2016, the APFO Committee decided to re-examine space needs based upon more current and accurate enrollment projection data and have new plans and cost estimates developed. This task has not been accomplished as of May 1, 2017.

Relation to Other Projects: This project is related to the Courthouse Administration Complex project in that the county needs to examine possible re-purposing of the Camden High School campus for potentially housing one or more county programs.

Professional Design Work Detail: None completed at this time. HBA Architects have completed conceptual site plan and preliminary construction cost estimates were provided in 2008.

Operating Impact: Impact will be seen in Camden County Public Schools operating expenses due to the larger facility. Increases in utilities expenses may be reduced due to improved energy efficiency measures and design engineering of the facility.

H. MOBILE COMMAND CENTER-SHERIFF'S DEPARTMENT

ESTIMATED COST: \$279,487

Priority Level: 1

Project Description: See "Sheriff's Mobile Command Center Proposal" ATTACHED

I. SOUTH MILLS WASTE WATER TREATMENT PLANT FILTRATION POND

Project Description: Increase wastewater disposal capacity to prepare for increased

flows from sanitary sewer expansions.

Define Problem: The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.

Recommended Solution: Study the feasibility of higher rate infiltration ponds for wastewater disposal as opposed to the current spray field acreage located near the South Mills WWTP. The benefits include using less land area and lower operations and maintenance costs together with the ability to use this technology for adequate disposal during winter months

Alternatives: Continue to utilize the existing spray fields in South Mills Township.

Stage of the Project: Eastern Carolina Engineering will prepare a preliminary soils boring test analysis at the current WWTP spray fields site.

Professional Design Work Detail: None to date.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

Resolution No. 2007-05-04

A Resolution of the Camden County Board of Commissioners Regarding Setting Financial Policies

Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

Debt-

Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.

The county will strive to pay outstanding principle debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

Fees & User Charges -

As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.

The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.

Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

Fund Balance -

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

Competitive Employment -

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

Tax Rate -

In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.

The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.

The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this _4th_ day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.C
Meeting Date: June 05, 2017
Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title Purchase of Real Estate in South Mills Township

Attachments:

Summary:

A contract has been prepared for the acquisition of an approximate 4.98 tract of land along Union Camp Road in the vicinity of Turner's Cut Shoreline in South Mills Township. The acquisition is for the future construction of a boat launch and parking area serving the immediate area. A contract for land purchase represents phase one of the project and is required for application of available state and federal grants that can be used for constructing the boat launch and parking area.

Recommendation:

Hold Public Hearing



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A
Meeting Date: June 05, 2017

Submitted By: Amy Barnett, Planning Clerk
Taxes
Prepared by: Lisa Anderson

Item Title April Monthly Report

Attachments: 20170524092419365.pdf (PDF)

Summary: April Monthly Report

Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	228,884.12	10,218.59
2015	69,957.07	2,539.98
2014	36,372.43	2,438.03
2013	17,104.44	6,171.44
2012	11,547.95	8,757.14
2011	7,640.92	6,937.10
2010	6,107.35	5,039.20
2009	4,467.55	4,740.25
2008	3,795.46	5,127.46
2007	3,847.39	6,694.04

Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	389,724.68
TOTAL PERSONAL PROPERTY UNCOLLECTED	58,663.23
TEN YEAR PERCENTAGE COLLECTION RATE	99.34%
COLLECTION FOR 2017 vs. 2016	21,655.68 vs. 69,336.61

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	96.42%
2015	98.91%
2014	99.44%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING April 2017

BY TAX ADMINISTRATOR

- 11 NUMBER DELINQUENCY NOTICES SENT
- 4 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 11 NUMBER OF WAGE GARNISHMENTS ISSUED
- 5 NUMBER OF BANK GARNISHMENTS ISSUED
- 13 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

Attachment "A"
Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	10,991.14	2	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	6,790.26	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	03-8953-04-81-9832.0000	5,620.27	5	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8899-00-45-2682.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAIG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	03-8973-00-19-2109.0000	4,103.62	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8935-04-63-0820.0000	3,843.43	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7998-01-08-6797.0000	3,587.90	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	3,454.67	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHHELL RD
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8935-02-66-7093.0000	2,998.34	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7998-01-08-8621.0000	2,894.88	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8943-01-26-9508.0000	2,890.76	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	03-8965-00-13-1025.0000	2,834.65	4	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8953-03-12-6266.0000	2,711.57	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8953-03-02-2479.0000	2,652.54	1	ROBERT P DALL JR ET AL	SHILOH	212 RIVERVIEW AVE
R	02-8916-00-94-8392.0000	2,583.58	1	GEORGE'S OF CAMDEN, INC.	CAMDEN	495 343 HWY N
R	03-8899-00-16-2671.2425	2,560.76	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	01-7081-00-52-7312.0000	2,515.32	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	03-8964-00-40-9957.0000	2,502.47	6	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8936-00-81-9147.0000	2,445.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD

Delinquencies Top-30 Unpaid

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Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

Attachment "B"
Real

Roll	Parcel Number	YrsDtg	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,714.51	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	872.12	DALSEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	241.60	JOHN P. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	218.33	WILLIAMSBURG VACATION	SOUTH MILLS	CAMDEN POINT RD
R	03-8809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8809-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-04-60-1568.0000	9	977.64	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	03-8953-04-81-9832.0000	8	5,620.27	MALDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8945-00-41-2050.0000	8	3,454.67	LASELLE ETHERIDGE SR.	SHILOH	168 BUSHELL RD
R	01-7080-00-62-1977.0000	8	2,062.78	SANDERS CROSSING OF CAMDEN CO	CAMDEN	117 OTTERS PL
R	03-9809-00-24-6322.0000	8	477.36	DAVID B. KIRBY	SOUTH MILLS	499 SAILBOAT RD
R	01-7998-01-08-6797.0000	7	3,587.90	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8964-00-40-9957.0000	7	2,502.47	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	03-8980-00-84-0931.0000	7	156.62	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7989-04-90-6715.0000	6	1,754.57	ANDREW FERREE HEIRS	SHILOH	1334 343 HWY N
R	03-8962-00-04-9097.0000	6	1,534.55	CECIL BARNARD HEIRS	SOUTH MILLS	NECK RD
R	03-8990-00-64-8379.0000	6	649.95	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	6	443.96	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD

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Delinquencies Top-30 Oldest

Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

Personal
Attachment "A"

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	158 HWY
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	431 158 US W
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	864 SANDY HOOK RD
P	0000659	835.00	1	RICKY'S WELDING, INC.	SHILOH	MIC MAC TRAIL
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	HERTFORD	133 EDGEWATER DR
P	0001046	776.11	9	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	671.13	9	PAM BUNDY	SHILOH	255 SALLEOAT ROAD
P	0001883	641.96	6	DUNG LE TRAN	SHILOH	431 158 US W
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0001104	428.00	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	000543	293.06	2	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001694	288.99	5	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002565	277.38	1	DUNNE EDWARD DUNIVAN	CAMDEN	115 WAYLAND CT
P	0001693	261.90	8	ALLIANCE NISSAN	SOUTH MILLS	158 HWY W
P	0001106	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001681	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001010	226.92	4	RAYBUEN BURGESS	SHILOH	116 EDGEWATER DR
P	0001976	212.93	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0000295	204.06	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000905	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001250	198.81	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000248	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W

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1

Delinquencies Top-30 Unpaid

Attachment: 20170524092419365.pdf (1696 : April Monthly Tax Report)

Attachment "B"
Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE ETHERIDGE JR	CAMDEN	133 EDGEWATER DR
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	10	671.13	PAM BUNDY	SOUTH MILLS	617 MAIN ST
P	0001106	10	258.76	JAMI ELIZABETH VANHORN	CAMDEN	363 # 15
P	0000248	10	194.51	ROBERT H. OWENS	HERTFORD	MIC MAC TRAIL
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	9	120.95	DAVID LUKE	CAMDEN	158 HWY
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	CAMDEN	158 HWY W
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILIP WINSLOW	CAMDEN	142 SANDHILLS RD
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	431 158 US W
P	0001827	7	483.28	KAREN BUNDY	SHILOH	255 SAILBOAT ROAD
P	0001883	6	641.96	DUNG LE TRAN	SOUTH MILLS	LINTON ROAD
P	0001722	6	140.55	JANET LEARY	SOUTH MILLS	101 ROBIN CT W
P	0001230	5	411.11	JAMES NYE	CAMDEN	150 158 HWY W
P	0001694	5	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	5	254.46	STEVE WILLIAMS	CAMDEN	319 PONDEROSA RD
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	108 BINGHAM RD
P	0001250	5	138.81	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	133 ALDER BRANCH RD
P	0000865	5	139.81	DIAN BURNHAM COHENS	SHILOH	276 BELCROSS RD
P	0000770	5	129.00	MARSHA GAIL BOGUES	SHILOH	849 SANDY HOOK RD S
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	116 EDGEWATER DR
P	0001010	4	226.92	RAYBURN BURGESS	SHILOH	110 AARON DR
P	0001976	4	212.93	ANA ALICIA MARTINEZ LOPEZ	SHILOH	107 RIDGE ROAD
P	0001104	2	428.00	MICHAEL & MICHELLE STONE	CAMDEN	114 GARRINGTON ISLAND
P	0000297	2	309.81	ADAM D. & TRACY J.W. JONES	SHAWBORO	431 158 US W
P	0001546	2	303.28	GEORGE ROWLAND	CAMDEN	143 158 US W
P	0000543	2	293.06	TRACK 1 OF CAMDEN	SHILOH	111 AARON DR
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	120 LAUREN LANE
P	0002081	2	142.29	ROBERT VERNON BRAY	CAMDEN	

Delinquencies Top-30 Oldest

05/01/17 14:03:13



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B

Meeting Date: June 05, 2017

Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Karen Davis

Item Title **Resolution No. 2017-06-01 Salaries and Compensation for
Various Boards and Commissions Fiscal Year 2017-2018**

Attachments: 17-18 DRAFT Board Salary and Compensation
Resolution (DOC)

Summary:

For your review and possible adoption.

Recommendation:

For your review and possible adoption.

Resolution No. 2017-06-01

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2017-2018**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 5th day of June 2017 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2017 and ending June 30, 2018,

Section 1: BOARD OF COMMISSIONERS

Chairman \$550.00 per month plus mileage.

Vice-chairman/
Board Member \$525.00 per month plus mileage

1. The monthly “salary” of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings would not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.
2. Special meetings and budget work sessions in addition to the regularly scheduled Board of Commissioners meetings will be compensated at a rate of \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.
3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited “participant” by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner’s official capacity.
4. Eligible meetings shall not include attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. For any fundraisers that the board decides to attend, the County will pay for the ticket if the Commissioner’s agree that the event

Attachment: 17-18 DRAFT Board Salary and Compensation Resolution (1706 : Resolution No. 2017-06-01 Salaries and Compensation for

benefits Camden County residents and serves a public purpose but will not receive meeting pay for attendance. (Must be non-partisan and non-profit)

- 5. Attendance at Board appointed Board Meetings (ie. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are asked to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner’s official capacity.
- 6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse).
- 7. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15.
- 8. Board members are required to submit in writing (via internal form) a voucher/request for reimbursement setting forth description of the meeting, date, time and place.
- 9. Special meeting reimbursement requests that exceed seven in a month will require Board approval.

Section 2: BOARD OF ELECTIONS

Chairman	Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.
Board Members	Meeting compensation \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.
Chief Judge	\$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.
Judges	\$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Election Day at \$100.00 per day. \$20 for instruction day.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS
\$30.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman	\$35.00 per meeting plus mileage.
Board Members	\$30.00 per meeting plus mileage.

Section 5: AGING ADVISORY COUNCIL
\$30.00 per meeting, plus mileage and meal if required.

Section 6: RECREATION BOARD
\$30.00 per meeting, plus mileage.

Section 7: JURY COMMISSION
\$ 7.25 per hour for hours worked compiling jury list.

Section 8: ECONOMIC DEVELOPMENT BOARD
\$30.00 per meeting, plus mileage.

Section 9: SENIOR CENTER BOARD
\$30.00 per meeting. No travel

Section 10: LIBRARY BOARD
\$30.00 per meeting. No travel

Section 11: AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS
No Compensation

Section 12: TRAVEL & MILEAGE REIMBURSEMENT
All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

ATTEST:

Clerk to the Board
(SEAL)

Clayton D. Riggs, Ch. Board of Commissioners



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.C

Meeting Date: June 05, 2017

Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title Resolution No. 2017-06-02 a Resolution Requesting Financial Support by the State of North Carolina for the Construction of a New Public High School in Camden County

Attachments: Resolution Requesting Financial Support for a New High School 6.05.2017 (DOCX)

Summary:

For your review and possible adoption.

Recommendation:

For your review and possible adoption.

RESOLUTION 2017 - 06 -02

**A RESOLUTION REQUESTING FINANCIAL SUPPORT BY THE
STATE OF NORTH CAROLINA FOR THE CONSTRUCTION OF
A NEW PUBLIC HIGH SCHOOL IN CAMDEN COUNTY**

WHEREAS, the existing Public High School located in Camden County, North Carolina was constructed in the 1950s and has undergone several upgrades and repairs since the original construction date; and

WHEREAS, the student enrollment within both the High School and the combined Early College High School has remained consistent in light of core curriculum program changes mandated by the State; and

WHEREAS, both current and anticipated local real estate and sales tax collections are insufficient to pay for the construction or debt service of a new Camden County High School without the financial support of the State; and

WHEREAS, pursuant to state law, the lottery funds that are allocated to the counties can be used for education for capital outlay projects, including the planning, construction, enlargement, improvement, repair, or renovation of public school buildings; and

WHEREAS, the distribution of lottery funds to counties budgeted from proceeds in the FY 2016-2017 North Carolina Education Lottery has been drastically reduced to \$100 million in contrast to \$208 million at the previous statutory funding rate of 40%, which amounts to \$128,198 in Camden County in contrast to \$266,652 at the 40% rate; and

WHEREAS, the proposed issuance of Bonds through the enactment of the Public School Building Bond Act of 2017, as identified through HB 866, could provide as much as \$13.47 million to Camden County for purposes of constructing a new Public High School ; and

WHEREAS, the allocation of county sales and use tax specifically for school building construction, as identified through proposed HB 333 & SB 166, could provide additional funds to Camden County for such purposes; and

NOW, THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners respectfully requests that the Governor and the North Carolina General Assembly support legislative measures that would allocate to counties their previous statutorily authorized portion of educational lottery funds to be used for capital needs and technology.

BE IT FURTHER RESOLVED, that the Camden County Board of Commissioners fully supports HB 866, HB 333, and SB 166, which would allocate additional lottery funds, new Bond funds, and sales and use tax to tier 1 & 2 counties, on a grant basis, for school capital construction.

BE IT FURTHER RESOLVED that copies of this Resolution are being forwarded to the Local Legislative Delegation of the North Carolina General Assembly and to the North Carolina Association of County Commissioners.

Adopted this the 5th day of June, 2017

Amy Barnett, Assistant Clerk to the Board

Clayton D. Riggs, Chairman



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.A
Meeting Date: June 05, 2017

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Minutes - BOC 05-15-2017**

Attachments: bocminutes_05152017 (PDF)

Summary:
For your review and possible approval.

Recommendation:
For your review and possible approval.

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC - Regular Meeting – May 15, 2017

Camden County Board of Commissioners

May 15, 2017

Closed Session – 6:00 PM

Special Meeting - 7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

A special meeting of the Camden County Board of Commissioners was held on May 15, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

Board Member	Title	Status	Arrived
Clayton Riggs	Chairman	Present	5:50 PM
Tom White	Vice Chairman	Present	5:50 PM
Garry Meiggs	Commissioner	Present	5:50 PM
Randy Krainiak	Commissioner	Present	5:50 PM
Ross Munro	Commissioner	Remote	5:50 PM

Staff Members	Title	Status	Arrived
Michael Brillhart	County Manager	Present	5:50 PM
Stephanie Humphries	Finance Director	Present	5:50 PM
John Morrison	County Attorney	Present	5:50 PM
Karen Davis	Clerk to the Board	Present	5:50 PM

Other Staff Present	Title	Status	Arrived
Dan Porter	Planning Director	Present	5:50 PM
Amy Barnett	Assistant Clerk to the Board	Present	5:50 PM
Charlie Bauman	Economic Development Director	Present	5:50 PM

Commissioner Munro did not participate in the closed session.

Others present for purposes of speaking in regards to public hearing for Ordinance 2017-05-01 Solar Farm Ordinance: Mark Pearson of Solar Access, USA; Kenny Habul, SunEnergy1; Herbert Mullen, Camden, NC; Douglas Cartwright, Camden, NC;

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

25 6PM CLOSED SESSION

26 Motion to go into closed session for the purpose of consultation with the county attorney and
27 discussion of land acquisition and economic development incentives.

28 Commissioner Ross Munro did not participate in the closed session.

29	RESULT:	PASSED [UNANIMOUS]
30	MOVER:	Tom White, Vice Chairman
31	AYES:	Meiggs, Riggs, White, Krainiak
32	ABSENT:	Munro

33 Motion to come out of closed session.

34	RESULT:	PASSED [UNANIMOUS]
35	MOVER:	Tom White, Vice Chairman
36	AYES:	Meiggs, Riggs, White, Krainiak
37	ABSENT:	Munro

38 Motion to recess until the 7:00 PM Open Session.

39	RESULT:	PASSED [UNANIMOUS]
40	MOVER:	Tom White, Vice Chairman
41	AYES:	Meiggs, Riggs, White, Krainiak
42	ABSENT:	Munro

43 7PM OPEN SESSION - RECONVENE BOC

44 Chairman Riggs re-convened the Camden County Board of Commissioners at 7:00 PM.

45 INVOCATION & PLEDGE OF ALLEGIANCE

46 Commissioner Garry Meiggs gave the invocation and led in the Pledge of Allegiance.

47 1. PUBLIC COMMENTS

48 None.

49 2. CONSIDERATION OF AGENDA

50 Motion to approve the agenda as presented.

51	RESULT:	PASSED [UNANIMOUS]
52	MOVER:	Garry Meiggs, Commissioner
53	AYES:	Meiggs, Riggs, White, Krainiak, Munro

54

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

55 **3. PUBLIC HEARINGS**

56 Motion to go into Public Hearing for Ordinance 2017-05-01 Solar Farm Ordinance.

57	RESULT:	PASSED [UNANIMOUS]
58	MOVER:	Tom White, Vice Chairman
59	AYES:	Meiggs, Riggs, White, Krainiak, Munro

60 Chairman Riggs recognized Mr. Dan Porter of the Camden County Planning Department. Mr.
61 Porter stated that after research made no changes to the ordinance since the last meeting but did
62 provide a handout from comments received from the public.

63
64 Mr. Porter went through each item of the ordinance and provided further explanation of each.
65 1) No changes.
66 2) Mr. Porter explained that there are large tracts of property with farms that the actual
67 boundary plot line may fall within the restricted area but they only want to put the solar facilities
68 on a different section of the farm.

69
70 Chairman Riggs questioned if the solar was private, the size that would power a home; if the
71 county would regulate.

72
73 Mr. Porter stated that there is a provision for small solar arrays that are specifically for onsite
74 residential or business use. That is a separate category. The ordinance solely addresses solar
75 farms.

76
77 Chairman Riggs confirmed that if an individual wants to power their home by solar that would
78 require a different permit.

79
80 Chairman Riggs questioned the one-mile buffer outside the core area. He questioned if one mile
81 is excessive.

82
83 Commissioner Krainiak stated that it is excessive.

84
85 Chairman Riggs stated that if a mile buffer is added that is taking a larger area of the county. At
86 this point he did not agree or disagree. He questioned the necessity of an entire mile or if it
87 should be addressed.

88
89 Mr. Porter shared two objectives of the Planning Board: 1) To protect the citizens from the
90 standpoint of the visual impact of the solar farm. 2) To look at location in terms of the
91 development of the county. The comprehensive plan has pointed to the idea of trying to create
92 core villages and then transition areas away from that for development and the maintenance of
93 rural areas. The county is in the process of providing infrastructure, particularly sewer

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – May 15, 2017

94 infrastructure, in the core villages and possibly expanding that sometime in the next ten to twenty
95 years out beyond the core villages. The idea is to not allow solar farms within those areas where
96 the county would prefer to see more concentrated development. The distance is up for debate.
97 Mr. Porter does not feel it is feasible to try and establish locations by zoning district. If a solar
98 farm is required to rezone a property from residential to commercial then all of the possible uses
99 must be considered that would be in that commercial zone. For example, someone may want to
100 put a solar farm there and get it rezoned for that and decide not to proceed and then proceed with
101 some other commercial use.

102

103 Chairman Riggs stated that he had some concern for the necessity of the mile buffer.

104

105 Commissioner White stated that it is also a concern to him. He suggested a half-mile or three-
106 quarters of a mile would be sufficient. He would prefer to have more solar farms with the
107 setbacks and the buffers than to have 100 acres of housing, which increases school enrollment
108 and needed services. The solar panels will recapture farm use tax as well as increased revenue
109 on the equipment that is on the property. It will increase revenue for the county as opposed to
110 costing the county. Solar farm also gives citizens the opportunity to profit.

111 Commissioner Krainiak questioned whether the buffer is something new in relation to the core or
112 if it is just geared up for the solar panels. It is his opinion that the mile buffer is excessive.
113 Commissioner Krainiak is of the opinion that no setback is necessary for the buffer.

114

115 Commissioner Meiggs has an issue with requiring any electric generation structure that is a
116 minimum of six feet to be located at the rear of the property. It is necessary to be as close to the
117 location of the property line as possible.

118

119 Mr. Porter stated that the statement is not in the ordinance; it was a comment received from the
120 public. He stated that a solar panel is a part of the electric generation structure so that would
121 mean not having solar panels except at the rear of the property, which kind of cover the property.

122

123 Chairman Riggs stated that the buffer distance needs to be determined.

124

125 In regard to standard number five Chairman Riggs questioned as to whom assumes the
126 responsibility of keeping the 100-foot buffer cut to a standard height.

127

128 Mr. Porter responded that the property owner or the developer assumes the responsibility for the
129 maintenance; dependent upon the lease agreement.

130

131 In regard to standard number nine, Mr. Porter suggested that verbiage be added to include any
132 revisions to NAICS 22119.

133

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CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – May 15, 2017

134 In regard to standard number eleven, Commissioner White suggested to eliminate the irrevocable
135 letter of credit because the bank has to approve those every year. The bond is a better option.

136
137 Attorney Morrison explained that the general statute states that the irrevocable letter of credit
138 must be offered. He suggested adding verbiage to include not renewing or extending it but
139 amending it in any way. Attorney Morrison questioned Mr. Porter as to the frequency of letters
140 of credit.

141
142 Commissioner Meiggs questioned the feasibility of a solar tax.

143
144 Attorney Morrison stated the ability to impose a solar tax would be dependent upon the enabling
145 statute as given to the county by the General Assembly.

146
147 Mr. Porter stated that in looking at the model template for the state, the state does not require a
148 guarantee. There are other counties that require a guarantee in that if a solar farm is not
149 decommissioned according to the statute, that is violation of the ordinance and treated as such.

150
151 Commissioner Meiggs questioned the length of time it would take to rebuild a solar farm facility.

152
153 Chairman Riggs recommended adding verbiage to standard number thirteen which would
154 include in the event a facility is being upgraded or reconditioned, that the 12-month period would
155 not go against it.

156
157 Mr. Porter stated that a representative from the Department of Environment and Natural
158 Resources suggested that the decommissioning plan should include the specifications for the
159 types of materials being used and any update to the decommissioning plan will need to have the
160 same information due to advances in technology. Mr. Porter stated that if there is a transfer of
161 ownership the county must make sure that the guarantees transfer with the change.

162 Chairman Riggs opened the floor for public comments.

163
164 Mark Pearson of Solar Access, USA commented on behalf of the Cartwright family who owns
165 property on 343 South in Camden County. He stated that the project will generate at least 50
166 temporary construction jobs over six months.

167
168 Chairman Riggs questioned as to the number of Camden County citizens that are included in the
169 job count.

170
171 Mr. Pearson stated the employees could be citizens of Camden County and it would be his desire
172 to hire locally. In regard to the tax benefit, the Cartwright family had sent to the commissioners
173 a University of North Carolina study which discussed the tax implications of solar farms in

CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – May 15, 2017

174 North Carolina. The report stated anywhere from 10x to 100x is the increased tax revenue,
175 which are all taxes without any funding that must come back to support the land development.
176 In regard to the matter concerning 24/7 construction, the county may place a stipulation as to
177 when construction may or may not take place. In regard to the way locally-generated power
178 works, once the solar field is on the property it is connected to the 3-phase power. The 3-phase
179 power is what delivers the electricity through the entire western side of the county that's in the
180 Dominion footprint. The tax subsidies come in when the facility is built. The subsidies will go
181 away over time but will have no bearing on a system that's already built. Dominion does not
182 allow others to generate electricity on this scale and sell to Dominion's customer base. The
183 project will end up in the hands of Dominion.

184
185 Mr. Pearson stated that earlier in the year before the ordinance the Cartwright family put in an
186 application. After the application was submitted the moratorium was passed. When the
187 moratorium was over the ordinance basically stated the Cartwright family had lost their property
188 rights to build a solar farm. Mr. Pearson expressed their dissatisfaction with the situation. In
189 regard to the buffer, from the property line is 50 feet to the fence. In between the property line
190 and the fence is where the vegetative buffer will be placed. In addition there is another 50 feet to
191 the solar panels. Conforming with the 100-foot standard is not a problem. It is Mr. Pearson's
192 suggestion that the vegetative buffers be placed at least every 10 feet or every 5 feet at a zig-zag
193 pattern and have it grow at least 15 feet tall. If the buffers are placed correctly the panels are not
194 seen. Mr. Pearson stated that the decommissioning plan is fine, except that it doesn't take into
195 account the salvage value.

196
197 Kenny Habul, CEO and President of SunEnergy1, thanked the board for the opportunity to
198 speak. Mr. Habul expressed gratitude to the board for the opportunity to build a system in
199 Shiloh. He gave the history of the company and examples of his knowledge of the industry. In
200 regard to ordinance standard number eight, the 20-foot structure reference is not applicable to
201 solar. He suggested it be 8 or 9 feet, which is the maximum height the panel tilts when it's
202 tracking the sun. The interconnection agreement that's given by Dominion to the owner of the
203 system is a federal right and that right is protected in perpetuity. Mr. Habul has never seen a
204 system decommissioned or abandoned. If the system makes \$800,000 a year it is his opinion that
205 no one is going to abandon such an asset. He stated that the salvage value must be taken into
206 account; for example the copper, aluminum, steel posts. It is his opinion that a developer should
207 have the right to have the value appraised. The tax abatement will not last forever. At some
208 point that system will be taxed at 100%. Mr. Habul suggests that one thing the county can do is
209 increase the cost of the building permit. He believes it is an unnecessary burden to post a bond
210 or letter of credit; that there is no benefit to the county in doing so.

211
212 Attorney Morrison asked for further information in regard to Mr. Habul's educational
213 background.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

214
215 Mr. Habul shared his background as an industry laborer and electrician. From there he turned to
216 the business side of the industry. He has received various awards for his leadership in the
217 industry. He will be lecturing at MIT concerning the business of solar and technology changes
218 in the last ten years. He referenced the system built in Currituck that sells power to MIT. MIT is
219 now using that as a research facility into solar. He has lectured at American University in
220 Washington, D.C.

221
222 Chairman Riggs questioned the matter of taxes and fees.

223
224 Dan Porter explained that permit fees vary greatly. After researching the matter, the Planning
225 Department decided upon a fee of 50 cents per panel. The general statute states that there must
226 be a nexus between the amount of the fee and the cost of providing the service.

227 Attorney Morrison questioned Mr. Porter of his knowledge of any other fee that may be charged.
228

229 Mr. Porter mentioned the possibility of a business tax. Currently the county charges a one-time
230 zoning permit fee for any business in the county. The General Assembly limits the ability of
231 counties in regard to business license fees.

232
233 Attorney Morrison stated the trend of legislation in the General Assembly is deregulation on land
234 use and development. He questioned Mr. Porter in regard to a possible mechanism that would be
235 available to the commissioners to charge a fee and such an amount that would eliminate the
236 necessity for a decommissioning fee.

237
238 Mr. Porter responded that he would look into that possibility.

239
240 Chairman Riggs discussed the possibility of charging more for the permit and taking into
241 consideration the salvaging fee.

242
243 In regard to the issue of salvage value, Mr. Porter explained that the value may be higher than
244 what is needed to decommission the property. On the most recent application that he saw, the
245 salvage value is more than the decommissioning cost. Therefore no bond was required. Another
246 issue is that the county has no way of accessing the salvage value. If the facility is not
247 decommissioned properly then the property owner may obtain access to the salvage. Mr. Porter
248 explains that if a project is abandoned and needs to be taken down there is no way for the county
249 to access the property.

250
251 Chairman Riggs suggested the county gets the salvage value if the facility ceases to produce
252 electricity for a period of 12 months.

253

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CAMDEN COUNTY BOARD OF COMMISSIONERSRegular Meeting – May 15, 2017

254 Attorney Morrison raised the possibility that the salvage value may have been removed. He
255 questioned Mr. Porter as to the existence of a decommissioning situation.

256

257 Mr. Porter explained that there was none that he could find.

258

259 Attorney Morrison made a comment in regard to the fact that the solar industry has been in
260 existence for 70 years and no example can be found of a decommissioned one. He reminded the
261 board that it does have an obligation to protect the health, safety and welfare of the county.
262 Therefore it is the board's decision to determine what needs to be done.

263

264 Mr. Herbert Mullen expressed that his primary concern was standard number five of the
265 ordinance. He stated that the inclusion of this standard was uncharacteristic of this board of
266 commissioners. He expressed the fact that his land is part of a core village and yet it's farmland,
267 away from the road, next to fishponds, etc. By definition the county's wastewater treatment
268 plant is within that definition because it is located in the area that is described in standard
269 number five. It is Mr. Mullen's request that the Board of Commissioners not limit the solar farm
270 - let it be anywhere in the county. Mr. Mullen views solar farms as a great benefit and advantage
271 to the county; no schools, no welfare; minimal police protection. Mr. Mullen is of the opinion
272 that a bond should not be required to have it decommissioned in that it does not benefit the
273 county.

274

275 Chairman Riggs stated that the board is willing to work on the issue of the bond. It is his belief
276 that portions of the county need to be preserved.

277

278 Douglas Cartwright of Highway 343 in Camden stated that in his 75 years he has strived to be a
279 good neighbor. He shared his experiences with allowing his land to be used by the telephone and
280 electric companies. He believes the board would be wrong to not allow him to place a solar farm
281 on his property.

282

283 Mr. Porter clarified that when looking at restrictions in regard to the solar farm ordinance
284 specific properties were not considered; only the core areas that the department would want to
285 see developed and also looked at rural areas that they would want to protect. The department did
286 not consider the applications that might have been submitted or who owned what properties.
287 They looked at what they were asked to do; how to accommodate the facilities in the county,
288 how to find the best locations and how to protect the citizens.

289

290 Chairman Riggs complimented the department on the work done to provide the ordinance as a
291 base from which to start.

292

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

293 Motion to come out of public hearing.

294 RESULT: PASSED [UNANIMOUS]
295 MOVER: Tom White, Vice Chairman
296 AYES: Meiggs, Riggs, White, Krainiak, Munro

297
298 Motion to add Ordinance 2017-05-01 Solar Farm Ordinance to New Business as Item 4.C. and to
299 vote on each of the requirements individually.
300

301 RESULT: PASSED [UNANIMOUS]
302 MOVER: Tom White, Vice Chairman
303 AYES: Meiggs, Riggs, White, Krainiak, Munro

304 4. NEW BUSINESS

305 C. Ordinance 2017-05-01 Solar Farm Ordinance

306 -----
307 Ordinance No. 2017-05-01
308 An Ordinance
309 Amending the Camden County
310 Code of Ordinances
311 Camden County, North Carolina
312
313
314
315

316 BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

317 Article I: Purpose

318 The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of
319 Camden County, North Carolina, which was originally adopted by the County Commissioners on December
320 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.
321
322
323

324 Article II. Construction

325 For purposes of this Ordinance, underlined words (underline) shall be considered as additions to
326 existing Ordinance language and strikethrough words (strikethrough) shall be considered deletions to
327 existing language. New language of proposed ordinance shall be shown in italics (italics) and
328 underlined.
329
330

331 Article III. Amend Chapter 151 as amended of the Camden County Code
332 which shall read as follows:

333 CHAPTER 151: UNIFIED DEVELOPMENT

334 § 151.334 TABLE OF PERMISSABLE USES.

Table with 12 columns: Description, R-1, R-2, R-3, CCD, NC, HC, MC, GUD, I-1, I-2. Row 1: 17.400 Solar farms (3 or more) - Refer to § 151.347(V)

338 § 151.347 SPECIFIC STANDARDS.
339

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

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(V) The following standards shall apply to all solar farms located in Camden County:

- (1) The minimum lot size for all solar farms shall be five acres.
- (2) There shall be no solar farms located within the core villages of South Mills, Courthouse or Shiloh or within a one mile buffer of each core village as indicated on county's GIS maps. If the outer ring of the one mile buffer encompasses any portion of the property on which the solar farm is located, no solar facilities(including the fence, panels, inverters, transformers, or other structures) shall be located within the one mile buffer boundary.
- (3) All structures shall meet a minimum 100 foot setback as measured from all property lines.
- (4) There shall be 50 foot buffer prior to the perimeter fence that shields solar farm from routine view from public rights of way or adjacent residentially zoned property.
- (5) The buffer shall consist of 2 canopy trees, 4 understory trees, and 25 shrubs for every 100 feet.
- (6) Solar farms located within FEMA's 100 year flood shall elevate all electrical connections one foot above the base flood elevation (BFE).
- (7) All collectors shall be surrounded by a lockable minimum height six foot fence.
- (8) Solar power electric generation structures shall not exceed a height of 20 feet.
- (9) The solar farm shall conform to the NAICS 22119 description of a ground mounted solar powered energy system.
- (10) A proposed decommissioning plan to be signed by party responsible for decommissioning and the landowner (if different) addressing the following shall be submitted at permit application. Decommissioning shall include:
 - a. Removal of solar panels, buildings, cabling, electrical components, roads, and any other associated facilities down to 36 inches below grade.
 - b. Disturbed earth shall be graded and re-seeded, unless the landowner requests in writing that the access roads or other land surface areas not be restored.
 - c. Description of any agreement (e.g. lease) with landowner regarding decommissioning.
 - d. List the type of panels and material specifications being utilized at the site.
 - e. The identification of the party currently responsible for decommissioning.
 - f. Estimated cost of removal prepared by a third party engineer
 - g. Prior to issuance of the Building Permit, approved decommissioning plan shall be recorded in the Camden County Registry of Deeds.
 - h. Decommissioning plan and estimated cost of removal shall be updated every 5 years or upon change of ownership and re-recorded in the County's Registry of Deeds.
- (11) Prior to approval of building permits applicant shall provide an automatically renewable guarantee in the form of a bond, cash escrow deposit, or an irrevocable letter of credit issued by a Federally chartered bank with a branch office in northeastern North Carolina, in favor of the county, which shall be drawn and paid in full in immediately available funds for an amount equal to the estimated removal cost of the solar facility in the event the owner fails to decommission the solar facility pursuant to the requirements of this section. The institution issuing the guarantee shall provide to the county a notice no less than 90 day s in advance of any renewal, cancellation, termination or expiration of the guarantee..
- (12) The county shall periodically request proof of the continuous operation of the solar farm from the applicant/owner. The nature of required evidence shall be determined as a condition of the special use permit.
- (13) The solar farm shall have 12 months to complete decommissioning of the solar facility if no electricity is generated for a continuous period of 12 months. For purposes of this section, this 12-month period shall not include delay resulting from force majeure.

Adopted by the Board of Commissioners for the County of Camden this ____ day of May, 2017.

County of Camden

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

Clayton Riggs, Chairman
Board of Commissioners

401
402
403
404
405 ATTEST:
406
407

408
409 _____
410 Karen Davis
411 Clerk to the Board

412
413
414 This item was added to New Business as Item C but for the sake of those present was done first.
415 Herein below are the comments and discussion for this item.

416
417 Attorney Morrison reminded the board that if there is no new ordinance in place the developer
418 will be entitled to rely on the existing ordinance.

419
420 Mr. Porter suggested one option would be to extend the moratorium for another period of time.

421
422 Chairman Riggs stated he is in favor of the board approving the ordinance as is and then
423 directing the staff to further research the other points of interest.

424
425 Attorney Morrison is uncomfortable extending the moratorium due to specific requirements that
426 must be met. He suggests that the board may want to approve the ordinance as written and then
427 give immediate instructions to the staff to gather more information on the other standards in
428 question.

429
430 Commissioner Meiggs agreed with Attorney Morrison. His concern is the core village
431 restriction.

432
433 **After discussing the options in regard to the vote, the board voted on Commissioner**
434 **White’s motion to add Ordinance 2017-05-01 as presented to be placed on the agenda**
435 **under New Business 4.C. and to vote on each of the requirements individually.**

436
437 **RESULT: PASSED [UNANIMOUS]**
438 **MOVER: Tom White, Vice Chairman**
439 **AYES: Meiggs, Riggs, White, Krainiak, Munro**
440

441
442 Attorney Morrison suggested that the board vote on the standards individually.

443
444 In regard to standard number two, establishing the core villages and the one-mile radius,
445 Chairman Riggs questioned whether it was excessive.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

446
 447 Commissioner White made a motion to strike standard number two of the ordinance.
 448

449	RESULT:	PASSED [UNANIMOUS]
450	MOVER:	Tom White, Vice Chairman
451	AYES:	Meiggs, Riggs, White, Krainiak, Munro

452
 453 In regard to standard number five, Commissioner Munro made a motion to add the phrase “to
 454 conform to UDO standards which will be binding to all successive grantees.”
 455

456	RESULT:	PASSED [UNANIMOUS]
457	MOVER:	Ross Munro, Commissioner
458	AYES:	Meiggs, Riggs, White, Krainiak, Munro

459
 460 In regard to number eight, Commissioner White made a motion to change 20 feet to 15 feet.
 461

462	RESULT:	PASSED [UNANIMOUS]
463	MOVER:	Tom White, Vice Chairman
464	AYES:	Meiggs, Riggs, White, Krainiak, Munro

465
 466 Attorney Morrison suggested the board to approve the ordinance as amended but instruct the
 467 staff to make a presentation on alternatives to standard number eleven at the next board meeting.
 468
 469 Commissioner White made a motion to approve the ordinance as amended and instruct the staff
 470 to make a presentation on alternatives to standard numbers ten and eleven at the next board
 471 meeting.

472	RESULT:	PASSED [UNANIMOUS]
473	MOVER:	Tom White, Vice Chairman
474	AYES:	Meiggs, Riggs, White, Krainiak, Munro

475
 476 Mr. Porter requested that the board add to number nine “and any future amendments to that
 477 regulation.”
 478
 479 **Commissioner Meiggs made a motion to add to number nine “and any future amendments**
 480 **to that regulation.”**

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

481 **RESULT:** PASSED [UNANIMOUS]
 482 **MOVER:** Garry Meiggs, Commissioner
 483 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

484
 485 Commissioner Krainiak made a motion to accept the language of numbers ten and eleven but
 486 staff is instructed to bring back alternatives for a future amendment.
 487

488 **RESULT:** PASSED [UNANIMOUS]
 489 **MOVER:** Tom White, Vice Chairman
 490 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

491
 492 A. Contract for Architectural Design Services for New Public Services Building
 493 Attorney Morrison referenced the letter previously sent to the board dated May 10, 2017 and
 494 stated that he has nothing to add to the letter. He gave a brief summary of what he presented in
 495 the letter in regard to suggested changes.

496
 497 A copy of said contract is on file in the Office of the Clerk to the Board.

498 Motion to approve a contract for Architectural Design Services for the new public services
 499 building with the recommended changes from the county attorney and authorize the county
 500 manager and county attorney to sign off once the amendments are incorporated into the new
 501 contract.

502 Attorney Morrison referenced the letter previously sent to the board dated May 10, 2017 and
 503 stated that he has nothing to add to the letter. He gave a brief summary of what he presented in
 504 the letter in regard to suggested changes.

505 **RESULT:** PASSED [UNANIMOUS]
 506 **MOVER:** Tom White, Vice Chairman
 507 **AYES:** Meiggs, Riggs, White, Krainiak, Munro

508 B. Contract for Construction Manager at Risk for New Public Services Building

509 Attorney Morrison referenced the Guaranteed Maximum Price language. He is unfamiliar with
 510 the language.

511
 512 County Manager Brillhart explained that the Guarantee Maximum Price is when the CMR
 513 arranges subcontracts for the construction of the building, there will be no change orders

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

514 presented to the county. That price is the maximum price the county will pay, which will enable
515 the county to obtain the mortgage loan at contracted price.

516
517 Chairman Riggs stated that the county has previous experience in working with the CMR in the
518 constructions of the schools. The county will not incur additional expenses as a result of
519 overages.

520
521 A copy of said contract is on file in the Office of the Clerk to the Board.

522 Motion to approve the contract as presented for Construction Manager at Risk for the new public
523 services building and authorize the proper signatures by the chairman and the manager.

524	RESULT:	PASSED [UNANIMOUS]
525	MOVER:	Garry Meiggs, Commissioner
526	AYES:	Meiggs, Riggs, White, Krainiak, Munro

527 **5. BOARD APPOINTMENTS**

528 Motion to reappoint Dr. William Sawyer to the EIC Board of Directors with a five-year term to
529 expire July 5, 2022.

530	RESULT:	PASSED [UNANIMOUS]
531	MOVER:	Garry Meiggs, Commissioner
532	AYES:	Meiggs, Riggs, White, Krainiak, Munro

533 **6. COMMISSIONERS' REPORT**

534 Commissioner White reported that he, Commissioner Krainiak, Commissioner Meiggs and
535 Manager Brillhart went to County Assembly Day in Raleigh on May 10, 2017 and met with state
536 representatives. They discussed issues that could affect Camden County in the future; e.g. future
537 bills, the school system.

538

539 **7. COUNTY MANAGER'S REPORT**

540 Manager Brillhart announced that the county's Budget Work Session begins Tuesday,
541 May 23rd at 6:00 PM in the Historic Courtroom.

542
543 Commissioner Riggs received an email from the Northeast Workforce Development
544 Board requesting that Camden County appoint a member to serve on the NWDB. It is
545 critical that the position be filled by September 2017 for budgetary reasons. The
546 appointee must be a private sector representative; either the owner of a business or
547 someone working in a business who has policymaking or hiring authority. Manager
548 Brillhart requested that if the commissioners know of a potential appointee that they

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – May 15, 2017

549 notify Chairman Riggs or the County Manager so that the individual may be considered
550 in June's meeting.

551 **8. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

552 A. Register of Deeds Monthly Report - April 2017

553 **9. OTHER MATTERS**

554 None.

555 **10. ADJOURN**

556 Motion to adjourn the meeting.

557	RESULT:	PASSED [UNANIMOUS]
558	MOVER:	Garry Meiggs, Commissioner
559	AYES:	Meiggs, Riggs, White, Krainiak, Munro

560

561

562 _____
*Chairman Clayton Riggs*563 *Camden County Board of Commissioners*

564

565 *ATTEST:*

566

567

568 _____

569 *Karen Davis*570 *Clerk to the Board*

Attachment: bocminutes_05152017 (1702 : Minutes - BOC 05-15-2017)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.B
Meeting Date: June 05, 2017

Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title **DMV Monthly Report**

Attachments: 20170515104445479.pdf (PDF)

Summary: DMV Monthly Report July, 2017 Renewals

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County July Ren. Due 8/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
23,898.40	22,182.12	14,576.25	60,656.77

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Asia S. Anderson

Tax Administrator of Camden County

Attachment: 20170515104445479.pdf (1693 : DMV Monthly Report)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.C
Meeting Date: June 05, 2017

Submitted By: Tony Perry, Sheriff
Sheriff
Prepared by: Karen Davis

Item Title **Surplus Property Request**

Attachments: Surplus Property Request (PDF)

Summary:
Various surplus requests.

Recommendation:
Approve requests.

Surplus Property Request

Requested by: Sheriff Tony Perry
 Sell Dispose

Department: Sheriff's Office LESO Program

Item: 2002 John Deere Loader/Scoop

Disposal Method: Auction

Suggested Value: \$67,000.00

Reason for surplus: No longer need it, shooting range completed.

Item Description

Manager Approval

Disposal Method:

Value:

Comments: *Approved: Michael Brillhart
WB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Sheriff Perry

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: 30 KW Generator

Disposal Method: Auction

Suggested Value: \$25,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillant MB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Sheriff Perry

Requested by: Sheriff Tony Perry
 Sell Dispose

Department: Sheriff's Office LESO Program

Item: 30 KW Generator

Disposal Method: Auction

Suggested Value: \$25,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart MB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Requested by:

Sheriff Tony Perry

Sell Dispose

Department:

Sheriff's Office LESO Program

Item:

10 KW Generator

Disposal Method:

Auction

Suggested Value:

\$10,000.00

Reason for surplus:

No longer need it, shooting range completed.

Item Description

Manager Approval

Disposal Method:

Value:

Comments:

Approved: Michael Brillhart
MB

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Sheriff Perry

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: 1991 Ford Tractor

Disposal Method: Auction

Suggested Value: \$15,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart*
MB

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Sheriff Perry

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: 2000 Sterling /Rig LT9500 Truck

Disposal Method: Auction

Suggested Value: \$60,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michel Brillat MB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: 2004 Freight liner Dump Truck

Disposal Method: Auction

Suggested Value: \$60,000.00

Reason for surplus: No longer need it, shooting range completed.

Sheriff Perry

Item Description

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart
MB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request



Requested by: Sheriff Tony Perry
 Sell Dispose

Department: Sheriff's Office LESO Program

Item: 1997 Chevy/3500 Truck

Disposal Method: Auction

Suggested Value: \$10,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart*
MB

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Requested by:

Sheriff Tony Perry

Sell Dispose

Department:

Sheriff's Office LESO Program

Item:

1998 Case Dozer

Disposal Method:

Auction

Suggested Value:

\$65,000.00

Reason for surplus:

No longer need it, shooting range completed.

Item Description

Manager Approval

Disposal Method:

Value:

Comments:

Approve: *Michael Brillhart*
WB

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: 1990 Case Dozer

Disposal Method: Auction

Suggested Value: \$80,000.00

Reason for surplus: No longer need it, shooting range completed.

Sheriff Perry

Item Description

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart
MB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property Request (1703 : Surplus Property Request)

Surplus Property Request

Requested by: Sheriff Tony Perry

Sell Dispose

Department: Sheriff's Office LESO Program

Item: Road Grader, John Deere

Disposal Method: Auction

Suggested Value: \$45,000.00

Reason for surplus: No longer need it, shooting range completed.

Manager Approval

Disposal Method:

Value:

Comments: *Approve: Michael Brillhart
WB*

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

Attachment: Surplus Property Request (1703 : Surplus Property Request)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.D
Meeting Date: June 05, 2017
Submitted By: Terri Smith,
Taxes
Prepared by: Karen Davis

Item Title Tax Refunds, Pickups and Releases

Attachments: Pickups and releases (PDF)

Summary:
For your review and possible approval.
Recommendation:
For your review and possible approval.

<u>NAME</u>	<u>REASON</u>	<u>TYPE NO.</u>
Ashley Sue Mains	\$119.36 Plate held 30 days - transferred to another state.	Pick-Up/19983 V-65470-12
Sam Tim	\$110.34 Vehicle sold within 30 days of renewal.	Pick-Up/19999 V-63316-11
Charles A. Stottlemeyer	\$518.34 Foreclosure Fee	Pick-Up/20012 R-89195-15
Frances Walter Been	\$223.10 Turned in plates	Pick-Up/20025 35649439
Glen A., Jr. & Julie Carey Trust	\$192.20 Roll back taxes on sale of lot - 2014-2016	Pick-Up/20026 R-80534-2014 R-87660-2015 R-95098-2016

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19983

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER

Transferred to IN within 30 days of getting p'

YEAR 2012 TOWNSHIP SM
NAME Ashley Sue Mains (42712)
ADDRESS 134 Sandy Ln.
South Mills, NC 27976
PIN # V0041210

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____	119.36 ÷ 12 = 9.947 9.947 x 0 = 0				
Real _____					
Total _____				119.36	V65470

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

Leri Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19999

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Vehicle sold within
days of
renewal

YEAR 2011 TOWNSHIP SH
NAME Sam Tim (41880)
ADDRESS 231 Sailboat Rd.
Shiloh, NC 27974
PIN # V0038834

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$110.34 \div 12 = 9.195$			
Real _____		$9.195 \times \emptyset = \emptyset$			
Total _____				<u>110.34</u>	<u>V63316</u>

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

Jeri Smith
~~TAX ADMINISTRATOR~~ Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20012

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER FORECLOSURE FEE

YEAR 2015 TOWNSHIP _____

NAME CHARLES A. STOTTLEMYER

ADDRESS 90 TERESA A. STOTTLEMYER

17082 YOUNG STREET, WOODFORD, VA 22580

PIN # 01-7998-01-06-3034-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real <u>75,855</u>					
Total _____					

PICK UP FORECLOSURE FEE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real <u>75,855</u>					
Total _____			<u>518.34</u>		<u>R 8919</u>

2015

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

Kimberly W. Minton
TAX ADMINISTRATOR / SPECIALIST

APPROVED _____ DAY OF _____ 20_____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20025

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Turned in plat

YEAR 2016 TOWNSHIP CW
NAME Frances Walter Been (23057635)
ADDRESS 129 Scotland Rd.
Camden, NC 27921
PIN # 0035649439

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____	$267.72 \div 12 = 22.31$				
Real _____	$22.31 \times 2 = 44.62$				
Total _____				<u>223,10</u>	<u>356494</u>

Leri Smith
~~TAX ADMINISTRATOR~~ Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20026

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Roll back taxes c
sale of L

YEAR 2014-2016 TOWNSHIP SM

NAME Glen A. Carey Jr. + Julie Carey Trust (4495)

ADDRESS P.O. Box 211
South Mills, NC 27976

PIN # 01-7999-00-63-6663-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>162.09</u>	<u>2.57</u>	<u>27.54</u>	<u>192.20</u>	<u>39509</u>

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

Leri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20 _____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

Attachment: Pickups and releases (1704 : Tax Refunds, Pickups and Releases)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.E
Meeting Date: June 05, 2017

Submitted By: Lisa Anderson, Tax Administrator
 Taxes
 Prepared by: Karen Davis

Item Title **Tax Collection Report - April 2017**

Attachments: Tax Collection Report - April 2017 (PDF)

Summary:
 For your review and possible approval.

Recommendation:
 For your review and possible approval.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 7.F
Meeting Date: June 05, 2017
Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title **Purchase of Utility Easement**

Attachments:

Summary:

Utility easement for purposes of installation and maintenance of equipment, pipes, conduits, and the like and thereafter to alter, operate and maintain such for a public waste water utility in, upon, over, across and under the property described in the attached deed of utility easement.

Recommendation:

Approve Purchase of Utility Easement



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 10.A
Meeting Date: June 05, 2017

Submitted By: Krystal Lancaster, Librarian
Library
Prepared by: Krystal Lancaster

Item Title April 2017 Library Statistics Report

Attachments: 17_04 (PDF)

Summary:
April 2017 Library Report.

Recommendation:
For your information.

Camden County Public Library April 2017 Statistics

Visitor Count: 2,042

Days/Hours Open: 28/251

Items in Collection: 14,595 (Opening Day Collection # Items = 4,755)

Total Check Outs & Renewals: 3,223

Library Card Holders: 2,864

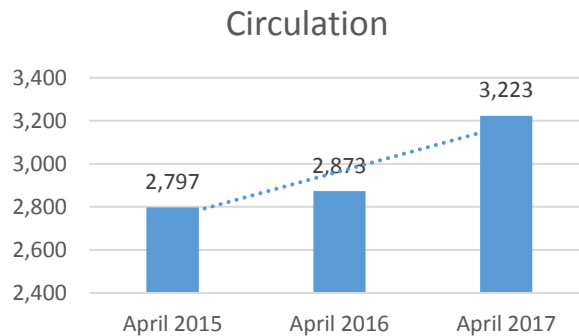
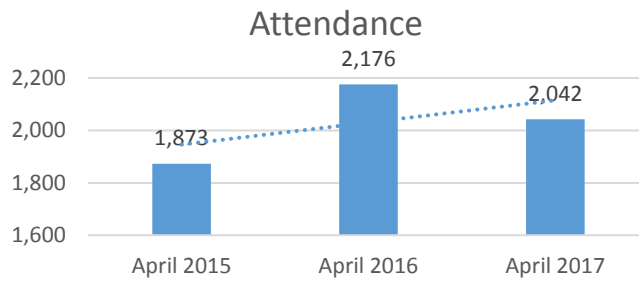
Computer/ Wireless Use: 923/502

Juvenile Programs: 12 programs /110 attendance

Adult Programs: 1 program(s) / 4 attendance

Meeting Room: 4 reservations /32 attendance

Comparison by Year



Attachment: 17_04 (1697 : April 2017 Library Statistics)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 10.B
Meeting Date: June 05, 2017

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds May 2017 Reports**

Attachments: Register of Deeds May 2017 Daily Deposit (XLS)
Register of Deeds May 2017 Ledger Report Fee
Distribution (DOCX)

Summary:
Register of Deeds May 2017 Ledger Report and Daily Deposit Report

Recommendation:
For your information.

Camden County Register of Deeds: Tammie Krauss
 May 2017 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
05/01/17	\$ -	\$ -	\$ 204.33	\$ 212.67	\$ 3.72	\$ 22.65	\$ 18.60	\$ 203.03	\$ 665.00
05/02/17	\$ -	\$ -	\$ 371.42	\$ 386.58	\$ 2.52	\$ 15.73	\$ 18.60	\$ 131.15	\$ 926.00
05/03/17	\$ -	\$ -			\$ 0.81	\$ 4.71	\$ 6.20	\$ 42.48	\$ 54.20
05/04/17	\$ -		\$ 188.65	\$ 196.35	\$ 2.93	\$ 16.00	\$ 37.20	\$ 138.87	\$ 580.00
05/05/17			\$ 446.88	\$ 465.12	\$ 4.23	\$ 22.71	\$ 55.80	\$ 199.26	\$ 1,194.00
05/08/17	\$ -	\$ -	\$ 277.83	\$ 289.17	\$ 5.18	\$ 31.35	\$ 37.20	\$ 271.27	\$ 912.00
05/09/17			\$ 548.80	\$ 571.20	\$ 6.62	\$ 39.40	\$ 55.80	\$ 339.18	\$ 1,561.00
05/10/17			\$ 80.36	\$ 83.64	\$ 7.71	\$ 42.97	\$ 86.80	\$ 376.52	\$ 678.00
05/11/17	\$ 5.00	\$ 30.00	\$ 503.72	\$ 524.28	\$ 4.62	\$ 25.31	\$ 31.00	\$ 212.27	\$ 1,336.20
05/12/17					\$ 0.93	\$ 4.87	\$ 12.40	\$ 43.80	\$ 62.00
05/15/17			\$ 49.00	\$ 51.00	\$ 3.69	\$ 22.18	\$ 31.00	\$ 189.13	\$ 346.00
05/16/17	\$ 5.00	\$ 30.00	\$ 607.60	\$ 632.40	\$ 3.99	\$ 20.63	\$ 31.00	\$ 175.38	\$ 1,506.00
05/17/17			\$ 254.80	\$ 265.20	\$ 3.27	\$ 20.02	\$ 24.80	\$ 169.91	\$ 738.00
05/18/17			\$ 382.69	\$ 398.31	\$ 3.49	\$ 20.89	\$ 24.80	\$ 182.82	\$ 1,013.00
05/19/17			\$ 259.70	\$ 270.30	\$ 1.17	\$ 5.82	\$ 18.60	\$ 52.41	\$ 608.00
05/22/17			\$ 747.74	\$ 778.26	\$ 5.65	\$ 33.73	\$ 49.60	\$ 288.02	\$ 1,903.00
05/23/17					\$ 0.78	\$ 3.88	\$ 12.40	\$ 34.94	\$ 52.00
05/24/17			\$ 135.73	\$ 141.27	\$ 1.93	\$ 11.37	\$ 12.40	\$ 102.30	\$ 405.00
05/25/17			\$ 590.94	\$ 615.06	\$ 6.18	\$ 37.06	\$ 55.80	\$ 312.96	\$ 1,618.00
05/26/17			\$ 296.45	\$ 308.55	\$ 4.41	\$ 25.03	\$ 49.60	\$ 214.96	\$ 899.00
05/30/17			\$ 220.01	\$ 228.99	\$ 2.82	\$ 15.94	\$ 31.00	\$ 138.24	\$ 637.00
05/31/17	\$ 5.00	\$ 30.00			\$ 1.98	\$ 8.27	\$ 12.40	\$ 74.35	132.00
									0.00
									\$ -
TOTAL	\$ 15.00	\$ 90.00	\$ 6,166.65	\$ 6,418.35	\$ 78.63	\$ 450.52	\$ 713.00	\$ 3,893.25	\$ 17,825.40

Attachment: Register of Deeds May 2017 Daily Deposit (1715 : Register of Deeds May 2017 Reports)

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Monday, May 01, 2017 to Wednesday, May 31, 2017

Name	Amount
NC Children's Trust Fund	\$15.00
NC Domestic Violence Fund	\$90.00
State Revenue Stamp	\$6,166.65
County Revenue Stamp	\$6,418.35
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$78.63
ROD Automation Fund	\$450.52
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$713.00
ROD General Fund	\$3,893.25
Total Distribution For Period	\$17,825.40
Cash Total	\$570.60
Check Total	\$17,254.80
Pay Account Total	\$0.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$17,825.40



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 10.C
Meeting Date: June 05, 2017

Submitted By: Michael Brillhart, County Manager
Administration
Prepared by: Karen Davis

Item Title **ARHS 2016 Annual Child Fatality Prevention Report**

Attachments: Albemarle Regional Health Services Report (PDF)

Summary:
For your information.

Recommendation:
For your information.



ALBEMARLE REGIONAL HEALTH SERVICES
Partners in Public Health

MEMORANDUM

TO: ARHS County Commissioners and Board of Health
(Bertie, Camden, Chowan, Currituck, Gates, Pasquotank, and Perquimans counties)

FROM: Sara Davidson, Bertie County CFPT Chairperson
Walter Meads, Camden County CFPT Chairperson
Anita LaFon, Chowan County CFPT Chairperson
Judith Ayers, Currituck County CFPT Chairperson
Karen Riddick, Gates County CFPT Chairperson
Kathleen Foreman, Pasquotank County CFPT Chairperson
Susan Chaney, Perquimans County CFPT Chairperson

Pasquotank

Perquimans **SUBJ:** ARHS 2016 Annual Child Fatality Prevention Team Report to the
County Commissioners and Board of Health

Camden **DATE:** April 25, 2015

Chowan Local Child Fatality Prevention Teams (CFPT) review medical examiner reports, death transcripts,
law enforcement reports, and other records for deceased county residents under age 18 whose
fatalities are not due to abuse and neglect. Members discuss outcomes of services and
circumstances surrounding the child's death and make recommendations as needed.

Currituck

Bertie The purposes of the local CFPTs are to:

- identify deficiencies in the delivery of services to children and families by public agencies;
- make and carry out recommendations for changes that will prevent future child deaths; and
- promote understanding of the causes of child deaths.

Gates

The North Carolina statute and the CFPT Agreement Addenda with our local Health Department requires each local to submit in writing recommendations, if any, and advocate for system improvements and needed resources where gaps and deficiencies may exist annually to the board of county commissioners and the local board of health.

Attached for your review is the ARHS 2016 Annual Child Fatality Prevention Team Report to the County Commissioners and Board of Health for your review. Please feel free to contact the chairperson indicated for your respective county should you have any questions regarding this report.

Attachment

cc: Scott T. Sauer, Bertie County Manager
Michael Brillhart, Camden County Manager
Kevin Howard, Chowan County Manager
Daniel F. Scanlon, II, Currituck County Manager
Natalie Rountree, Gates County Manager
Rodney Bunch, Pasquotank County Manager
W. Frank Heath, Perquimans County Manager

\\Daytona\Documents\VPCC-HQ Admin\CFPT\ANNUAL Reporting To CC & BOH\2016\042517 Memo-2016 CFPT Annual Report To BOH & CoComms.Docx



R. Battle Betts, Jr., MPA, Health Director

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ALBEMARLE REGIONAL HEALTH SERVICES
Partners in Public Health

**Albemarle Regional Health Services
2016 Annual Child Fatality Prevention Team Report
to the
County Commissioners and Board of Health**
(Bertie, Camden, Chowan, Currituck, Gates, Pasquotank, and Perquimans counties)

Pasquotank
Perquimans
Camden
Chowan
Currituck
Bertie
Gates

I. Introduction

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates, and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as Law Enforcement, EMS, Guardian Ad Litem, Department of Social Services, Health Department, Head Start (or daycare), School Superintendent designee, and parent of a deceased child, among others, who provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made, and to share local team activities and accomplishments.

II. Role of the County Commissioners and Board of Health

- Receive annual reports which contain recommendations, and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention and Proposed Action

In the ARHS district, CFPT teams reviewed sixteen child deaths and identified four potential system problems and recommendations for future prevention efforts, as indicated on page 6 of this report.

CFPT Activities and Accomplishments

All ARHS Teams

- A report for each child death reviewed was completed by the local Review Team Coordinator and forwarded to the State Coordinator.
- The 2016 CFPT Focus Topic concentrated on education and prevention of substance use and abuse for children and youth under the age of 18. CFPT team members throughout the region joined ARHS Project Lazarus/Overdose Coalition members. The coalition is comprised of 52 members which includes 23 CFPT members from the seven county teams. Those members participating on the coalition received e-mails, attended meetings as schedules permitted, and provided updated information at CFPT meetings throughout 2016. Approximately nineteen CFPT members also joined one of the following subcommittees (school, providers, or resources). All teams were provided information regarding the availability of free lock boxes for medications.



Pasquotank
Perquimans
Camden
Chowan
Currituck
Bertie
Gates

- All teams continued to provide educational posters and flyers regarding mistaken identity of candies/medications, harmful items in purses, and non-sharing of prescription drugs by teens. Approximately 600 posters were made available to the teams via the regional collaborative ARHS/Project Lazarus coalition and were distributed by members to local offices, including but not limited to Head Start/Smart Start offices, daycares, middle and high schools, DSS offices, Health Departments, EMS, and law enforcement offices.
- Trillium representatives shared information regarding Rachel's Challenge being provided at elementary schools throughout the district. Rachel's Challenge Mission is: Making schools safer, more connected places where bullying and violence are replaced with kindness and respect, and where learning and teaching are awakened to their fullest. Rachel's Challenge was chosen due to the number of child/adolescent suicides in the region. Its focus is to encourage students to use kind words and to do simple acts of kindness. The overall goals of Rachel's Challenge are to increase personal power and self-esteem, to shift dangerous peer pressure to positive peer support and to eliminate the acceptability of teasing, violence, reduce suicide and all forms of oppression. Rachel's Challenge programs are designed to unite the members of the school and/or community and to empower them to carry the themes of the program back to the school, home and community. This program successfully addresses issues of violence, teasing, social oppression, racism, harassment, conflict management, suicide, peer pressure, alcohol and drugs.
- Emails received from the State Coordinator regarding webinars, trainings, etc., were forwarded to all CFPT chairpersons and team members. Members viewed webinars as schedules permitted shared information at CFPT meetings. Webinar topics included: SIDS and Safe Sleep in North Carolina, Policy Perspectives: Addressing the Impact of Prescription Drug Abuse on Children, and Improving Prescribing Practices and Reducing Opioid Overdoses in North Carolina: A Multi-Faceted Approach.
- Additional items shared and discussed included new Safe Sleep Guidelines, NC Child Health Report Card/Child Death Data, information and/or county data via the following websites:
 - <http://www.schs.state.nc.us/data/vital/cd/2015/>,
 - www.drugabuse.gov
 - www.ncchild.org
 - <http://www.injuryfreenc.ncdhhs.gov>
- Child Coordination for Children (CC4C/children under age five) and Obstetrical Care Management (OBCM/pregnant women) information, including English and Spanish brochures, was shared throughout the district at team meetings.

Additional individual team information:

Bertie CFPT

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Bertie CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.
- A parent of a deceased child member (required by statute) was appointed to the team.
- The following information was shared with all members; this information was then shared with others in the community to increase education and awareness.
 - Inclusive Playground at the Bertie County Recreation Complex with accommodations that provide an opportunity for individuals of all ages and abilities to play together outside.



R. Battle Betts, Jr., MPA, Health Director

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- Easter Seals moving to Ahoskie with provision of after school programs for children with autism and other special needs.
- Crisis Chat, through Integrated Family Services (an electronic method for students to talk about depression, substance abuse, etc.
- Vehicle Injury Prevention for Very Important People presentation scheduled September 27, 2016 at the Bertie County High School.

Camden CFPT

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Camden CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.
- Camden CFPT reviewed NC Detect Emergency Room statistics and State Health statistics (as available) in an effort to identify potential trends in the youth of Camden County.
- Camden County hosted the POE Center, "Drugs Uncovered: What Parents & Adults Need to Know!" on December 5, 2016 from 6:00-8:00, sponsored by ARHS as part of the Project Lazarus project and regional collaboration. This was a workshop and exhibit for parents/guardians, educators, counselors, and government and community professionals to attend, including CFPT members as schedules would allow.
- Trillium has continued to focus and work with Camden schools on suicide prevention.
- Prom Promise Exercise was held at Camden High School. Camden Sheriff's Department, School Resource Officer, NC Highway Patrol, Pasquotank-Camden EMS (including Camden Chairperson/Assistant EMS Director), and Camden Fire Department staged a mock accident on the grounds of Camden County High School the week before prom in an effort to educate the students on the dangers of drinking and driving.

Pasquotank

Perquimans

Camden

Chowan

Currituck

Bertie

Gates

Chowan:

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Chowan CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.
- In conjunction/collaboration with DSS/CCPT, a few CFPT team members participated in a Pin Wheel Ceremony on April 25, 2016 to support Child Abuse Prevention.
- Members collaborated with ARHS/Project Lazarus to provide lock boxes to families needing to lock up medications, including pain medications, in homes, to prevent children and other family members having access.
- Some members attended a workshop, "Involuntary Commitment - It Takes a Team," at Edenton Baptist Church on October 27, 2016.
- Chowan CFPT reviewed quarterly Vidant Chowan Emergency Room non-identifying data in an effort to identify potential trends in the youth of Chowan County.

Currituck

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Currituck CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.



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- Lock boxes were distributed to local residents to secure medications.
- Information regarding CFPT/CCPT teams and Child Health Data was published in the county newspaper "Focus on Currituck."
- Several CFPT members and DSS staff attended the December 5, 2016 POE Center, "Drugs Uncovered: What Parents & Adults Need to Know!" presentation in Camden. Currituck schools plan to invite the program to Currituck.
- AAP Guidelines for Infant Sleep Safety and SIDS Risk Reduction (obtained via e-mail and at CFPT meeting) was distributed by Social Workers and available in the Currituck DSS lobby.

Gates

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Gates CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.
- EMS member(s) participated in the Opiate CME Course, sponsored by the ARHS Project Lazarus.
- SIDS and Safe Sleep in North Carolina posters were distributed at various locations in the county.
- Gates County hosted the POE Center, "Drugs Uncovered: What Parents & Adults Need to Know!" on November 30, 2016 from 4:30-6:30, sponsored by ARHS as part of the Project Lazarus project and regional collaboration. This was a workshop and exhibit for parents/guardians, educators, counselors, and government and community professionals to attend, including CFPT members as schedules would allow.
- Some members attended the August 10, 2016 Trillium Health Resources-Rachel's Challenge, a Compassion Reaction Launch, held at a local community college.
- Trey Wright, Lead Coordinator with Triple P/Positive Parenting Program, presented Triple P as an evidenced based education and support system for parent/caregivers at the October 19, 2016 meeting.

Pasquotank

Perquimans

Camden

Chowan

Currituck

Bertie

Gates

Pasquotank

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Pasquotank CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.
- Several CFPT members and DSS staff attended the December 5, 2016 POE Center, "Drugs Uncovered: What Parents & Adults Need to Know!" presentation in Camden; the presentation was discussed at the following Pasquotank CFPT meeting.
- Water safety and swimming education and information, including websites, was shared with the team.
- Pasquotank CFPT reviewed NC Detect Emergency Room statistics and State Health statistics (as available) in an effort to identify potential trends in the youth of Pasquotank County.



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Perquimans

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 28, 2017).
- Perquimans CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.

Conclusion

Thank you to the members of the ARHS Board of Health and County Commissioners for the opportunity to share with you the successes and dedicated work of the local teams as teams continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. All CFPT teams continue to strive for the enhancement of resources and services to improve the lives of children and families in this area. The teams are committed to addressing the issues of safety and at risk concerns which will increase protection and proper care for children.

Please feel free to contact the Health Director or the CFPT Chairperson, respectively, should you have any questions about this report.

Pasquotank

Perquimans

R. Battle Betts, Jr., Health Director

Date

Camden

Sara Davidson, Bertie Chairperson
(252) 794-6230; sdavidson@arhs-nc.org

Date

Chowan

Currituck

Walter Meads, Camden Chairperson
(252) 335-1524; meadsw@co.pasquotank.nc.us

Date

Bertie

Gates

Anita LaFon, Chowan Chairperson
(252) 482-6014; alafon@arhs-nc.org

Date

Judith Ayers, Currituck Chairperson
(252) 232-6043; Judith.Ayers@CurrituckCountyNC.gov

Date

Karen Riddick, Gates Chairperson
(252) 357-1380; karen.riddick@arhs-nc.org

Date

Kathleen Foreman, Pasquotank Chairperson
(252) 331-4755; Kathleen.Foreman@nccourts.org

Date

Susan Chaney, Perquimans Chairperson
(252) 426-7373; schaney@perqdss.net

Date

\\Daytona\Documents\PPCC-HD Admin\CFPT\ANNUAL Reporting To CC & BOH\2016\2016 CFPT Annual Report To BOH & County Commissioners.Docx



Cause of Death	Bertie	Camden	Chowan	Currituck	Gates	Pasquotank	Perquimans
Drowning and Submersion – Swimming Pool						1*	
Encephalopathy, unspecified (congenital disorder)						1	
Homicide						1*	
Hydrops Fetalis not due to Hemolytic Disease						1	
Necrotizing Enterocolitis of Newborn	1						
Neurofibromatosis (non-malignant)		1					
Prematurity or Perinatal Causes	2		2*		1	2	
Respiratory Distress of a Newborn						1	
Suicide		1*		1			
TOTAL	3	2	2	1	1	7	0

Camden: *Camden County Schools continue to work with staff and students on suicide awareness.

Chowan: *Recommendation/action to continue to provide education to public via prenatal office visits, social media, website, etc. regarding the importance of early prenatal care.

Pasquotank: *Recommendation and local action taken to assure pool safety is addressed at well child check-ups, as well as find educational brochures or information to use as handouts to families, local providers, daycares, etc., with or frequently around pools.

*Recommendation and local action/follow-up to confirm the City/ECPD has a gang-related educational program and school counselors/administration have received training regarding gang affiliations.

Note: An ongoing identified problem occurs when a child dies out of state (i.e., CHKD), as the team is unable to obtain information across state lines, and in some instances, is unable to review the case, identify any gaps or system problems, and therefore no recommendations are made and no actions taken.

Executive

- The annual CFPT Activity Summary was completed and submitted on-line by the date requested (February 29, 2017).
- Perquimans CFPT Chairperson submitted information for this report to the County Commissioners and Board of Health.

Conclusion

Thank you to the members of the ARHS Board of Health and County Commissioners for the opportunity to share with you the successes and dedicated work of the local teams as teams continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. All CFPT teams continue to strive for the enhancement of resources and services to improve the lives of children and families in this area. The teams are committed to addressing the issues of safety and at risk concerns which will increase protection and proper care for children.

Please feel free to contact the Health Director or the CFPT Chairperson, respectively, should you have any questions about this report.

Perquimans

R. Battle Bath, Jr.
R. Battle Bath, Jr., Health Director

4-24-17
Date

Camden

Sara Davidson
Sara Davidson, Camden Chairperson
(252) 794-8220; sdaid@camden-nc.org

4-24-17
Date

Currituck

Walter Meade
Walter Meade, Currituck Chairperson
(252) 398-1824; wmeade@currituck-nc.org

4-24-17
Date

Bertie

Arita LaFon
Arita LaFon, Bertie Chairperson
(252) 488-8014; arita@bertie-nc.org

4-24-17
Date

Gates

Judith M. Ayers
Judith Ayers, Currituck Chairperson
(252) 323-8043; judith.ayers@currituck-nc.org

4-24-17
Date

Karen Piddick
Karen Piddick, Gates Chairperson
(252) 867-1300; karen.piddick@gates-nc.org

4-24-17
Date

Kathleen Foreman
Kathleen Foreman, Perquimans Chairperson
(252) 891-4768; kathleen.foreman@perquimans-nc.org

4-24-17
Date

Susan M Chaney
Susan Chaney, Perquimans Chairperson
(252) 488-7373; schaney@perquimans-nc.org

4/24/17
Date

Walter Meade, Currituck County Health Director; Judith Ayers, Currituck County Health Director; Karen Piddick, Gates County Health Director; Kathleen Foreman, Perquimans County Health Director; Susan Chaney, Perquimans County Health Director

Page 3 of 1



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 10.D

Meeting Date: June 05, 2017

Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Karen Davis

Item Title **Trillium Health Resources Quarterly Fiscal Monitoring Report**

Attachments: Trillium Email (PDF)
Trillium Health Resources Quarterly Financial Report(PDF)

Summary:
For your information.

Recommendation:
For your information.

Karen Davis

From: Stephanie Humphries <shumphries@camdencountync.gov>
Sent: Tuesday, May 16, 2017 10:53 AM
To: kdavis@camdencountync.gov
Subject: FW: Trillium Health Resources Quarterly Financial Report
Attachments: FMR 03 31 17.pdf

Karen,
 This is an item that can be provided in the next board packet.

Stephanie

From: Joy Futrell [mailto:Joy.Futrell@trilliumnc.org]
Sent: Tuesday, May 16, 2017 10:23 AM
To: Trillium County Managers; Trillium County Finance Officers
Cc: Leza Wainwright; Wanda Murphy; Dave Peterson; Bland Baker; Deanna Campbell
Subject: Trillium Health Resources Quarterly Financial Report

Attached is the 3/31/17 Fiscal Monitoring Report (FMR) for Trillium Health Resources. A brief summary of the report is provided below:

- Column 3 represents Trillium's operating budget as of 3/31/17 of \$ 449,078,889 as approved by our Governing Board.
- The \$ 60,646,944 represents savings budgeted which includes over \$23 million as directed by the NCGA to backfill state cuts to our state service funds for the indigent population and over \$34 million in reinvestment projects per our Board approved Reinvestment plan. We have spent approximately \$48 million of fund balance funds as of 3/31/17.
- County appropriations are listed by county and the budgeted amount includes both county general and ABC funds.
- DMH/DD/SAS Service funding revenue includes State, Federal, and hospital 3 way funding.
- DMA Capitation Funding includes Medicaid funding for service, care coordination, and administrative funding per our contract with DMA.
- DMA Risk Reserve Funding includes 2% of our Medicaid Funding as required by CMS to be set aside in a separate restricted account and can only be utilized after approval from the NC DHHS Secretary.
- As of 3/31/17 we have received \$287,270,070 of our budgeted revenue.
- Provider Payments under expenditures includes all State, Federal, and Medicaid payments made to contracted providers.
- As of 3/31/17 we have spent \$324,214,518 of the budgeted expenses.
- The (36,944,447)change in cash balance which is negative is due to the utilization of our savings as mentioned above for both state funding cuts and reinvestment projects.
- The current cash in the bank represents the cash in the bank on 3/31/17 and includes the \$30 million in our Medicaid Risk Reserve account in addition to funds for our self-funded health insurance account.
- Our total current fund balance is approximately 9% of our budget and unrestricted alone is 1.35%. This again is primarily due to the mandate by the NCGA to backfill the State cuts to service funds.

Thank you all for your support in the current year and we look forward to continuing to work with all of our county partners to assure that services are accessible and are provided to those who need them in the right amount and at the right time. Please let me know if you have any questions - Joy

Joy Futrell, MBA
Vice President of Business Operations
Trillium Health Resources
www.TrilliumHealthResources.org

Joy.Futrell@TrilliumNC.org
P 1-866-998-2597

24-Hour Access to Care Line
1-877-685-2415

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Quarterly Fiscal Monitoring Report - DMHDDSAS

LME / MCO NAME: Trillium Health Resources FOR THE PERIOD ENDING: 3/31/2017

of month in the fiscal year (July = 1, August = 2, . . . , June = 12) =====> 9

1. REPORT OF BUDGET VS. ACTUAL

ITEM	Basis of Accounting:		PRIOR YEAR		CURRENT YEAR			
	Cash	Accrual	BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE	BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE *
REVENUE								
Service Fees from LME-Delivered Services								
Medicaid Pass Thru			900,000	25,749	50,000	19,547	30,453	52.13%
Interest Earned			500,000	487,542	500,000	215,154	284,846	57.37%
Rental Income			150,750	113,136	150,750	83,623	67,127	73.96%
Budgeted Fund Balance * (Detail in Item 4, below)			39,525,874	-	60,646,944	-	60,646,944	
Other Local			100,000	78,213	300,000	33,064	266,936	14.70%
Total Local Funds			41,176,624	704,641	61,647,694	351,388	61,296,306	0.76%

County Appropriations (by county, includes ABC Funds):							
Beaufort	County	173,599	130,199	173,599	209,956	(36,357)	161.26%
Bertie	County	49,390	49,390	49,390	37,043	12,347	100.00%
Brunswick	County	292,443	250,872	250,443	-	250,443	0.00%
Camden	County	24,246	24,046	24,246	17,805	6,441	97.91%
Carteret	County	228,000	228,000	228,000	171,000	57,000	100.00%
Chowan	County	33,478	34,605	33,478	21,083	12,395	83.97%
Craven	County	276,827	280,298	278,827	208,176	70,651	99.55%
Currituck	County	60,300	63,155	58,996	46,406	12,590	104.88%
Dare	County	411,040	411,040	411,040	186,974	224,066	60.65%
Gates	County	29,700	30,166	29,700	22,500	7,200	101.01%
Hertford	County	84,350	88,766	84,350	64,100	20,250	101.32%
Hyde	County	12,414	11,745	12,714	9,759	2,955	102.34%
Jones	County	23,906	23,948	23,906	17,448	6,458	97.31%
Martin	County	51,962	55,627	51,962	48,462	3,500	124.35%
New Hanover	County	2,261,117	2,264,361	2,263,317	1,152,301	1,111,016	67.88%
Northampton	County	81,614	77,614	81,614	49,275	32,339	80.50%
Onslow	County	502,500	500,000	500,000	281,873	218,127	75.17%
Pamlico	County	34,593	34,784	34,593	25,879	8,714	99.75%
Pasquotank	County	92,506	96,425	92,506	71,577	20,929	103.17%
Pender	County	173,900	175,026	92,900	47,883	45,017	68.72%
Perquimans	County	29,906	30,460	29,906	22,635	7,271	100.91%
Pitt	County	595,500	626,819	595,500	523,883	71,617	117.30%
Tyrell	County	9,906	9,906	9,906	7,430	2,476	100.00%
Washington	County	30,000	30,000	30,000	22,500	7,500	100.00%
Total County Funds		5,563,197	5,527,252	5,440,893	3,265,946	2,174,947	80.03%

LME Systems Admin. Funds (Cost Model)	0	0	0	0	-	
DMH/DD/SAS Administrative Funds (% basis)	0	0	0	0	-	#DIV/0!
DMH/DD/SAS Risk Reserve Funds (% basis)	0	0	0	0	-	
DMH/DD/SAS Services Funding	61,848,922	55,249,195	49,545,841	28,001,489	21,544,352	75.36%
DMA Capitation Funding	331,852,785	324,793,512	325,187,972	250,094,323	75,093,649	102.54%
DMA Risk Reserve Funding	6,772,506	6,802,291	6,636,489	5,103,965	1,532,524	102.54%
All Other State/Federal Funds	620,000	698,710	620,000	452,960	167,040	97.41%
Total State and Federal Funds	401,094,213	387,543,709	381,990,302	283,652,736	98,337,566	99.01%

TOTAL REVENUE	447,834,034	393,775,602	449,078,889	287,270,070	161,808,819	85.29%
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EXPENDITURES:						
System Management/Administration/Care Coordination	75,742,668	57,076,210	85,803,363	45,224,878	40,578,485	70.28%
LME Provided Services	0	0	0	0	-	
Provider Payments	370,829,163	340,242,802	361,359,555	278,129,261	83,230,294	102.62%
Merger Expenses	0	0	0	0	-	
MCO Start-Up Expenses	0	0	0	0	-	
All Other	1,262,203	911,855	1,915,971	860,378	1,055,593	59.87%
TOTAL EXPENDITURES	447,834,034	398,230,868	449,078,889	324,214,518	124,864,371	96.26%

CHANGE IN CASH BALANCE		(4,455,266)		(36,944,447)		
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Beginning Unrestricted Fund Balance		37,723,805		41,570,641		
Balance in DMH/DD/SAS Risk Reserve						
Balance in DMA Risk Reserve		24,957,602		30,076,983		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures	9.28%	41,570,641	1.35%	6,054,991		

	(1)	(2)	(3)	(4)	(5)	Allowance for Uncollectible Receivables
	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	TOTAL	
Accounts Payable (Accrual Method)						
Account Receivable (Accrual Method)						
Current Cash in Bank		100,182,197				

3. SERVICE EXCEPTIONS (Provided Based on System Capability)						
Services authorized but not billed						

	Budgeted		Year-to-Date		Balance		%
Payments to Providers							
MCO Start-up Expense							

LME Merger Expense						
Other (List): <i>From Fund Balance</i>			25,999,118	35,515,650	(9,516,532)	
Other (List): <i>Medicaid Reinvestment</i>			34,647,826	13,106,697	21,541,129	