



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

April 03, 2017

7:00 PM

Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
April 03, 2017
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

ITEM Closed Session

- A. Motion to go into Closed Session
- B. Motion to come out of Closed Session

Invocation & Pledge of Allegiance

Commissioner Randy Krainiak

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Consideration of Agenda (For discussion and possible action)

ITEM 3. Presentations (For discussion and possible action)

- A. Gwen Wescott - Proclamation of Service Recognition as Camden Seniors Tar Heel Legislature Delegate
- B. Presentation - Dean Mattix, Dist VP, YMCA South Hampton Roads
- C. Presentation - TDA Update - Donna Stewart
- D. Presentation - NC Cooperative Extension & 4H Accomplishments

ITEM 4. Old Business (For discussion and possible action)

A. Dan Porter - Update on Solar Farm Moratorium

ITEM 5. Public Hearings

Item A. PUBLIC HEARING - PRELIMINARY PLAT MILL RUN - COMMON OPEN SPACE SUBDIVISION

1. Motion to go into Public Hearing
2. Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision
3. Motion to come out of Public Hearing
4. Motion to Add "Preliminary Plat Mill Run - Common Open Space Subdivision" to New Business as Item 6.H.

ITEM 6. New Business (For discussion and possible action)

Item A. RESOLUTION 2017-04-01 RECOGNITION OF ARHS 75 YEARS OF SERVICE

1. Albemarle Regional Health Services 75Th Anniversary - Resolution
2. Motion Regarding Resolution 2017-04-01 Recognition of ARHS 75 Years of Service

Item B. FRIENDS OF CAMDEN MUSEUM UPDATE - BRIAN FOREHAND, ALEX LEARY

1. Friends of Museum Update - Brian Forehand, Alex Leary
2. Motion Regarding Requests

Item C. FEBRUARY 2017 MONTHLY TAX REPORT - LISA ANDERSON, TAX ADMINISTRATOR

1. February 2017 Monthly Tax Report - Lisa Anderson, Tax Administrator
2. Motion Regarding February 2017 Monthly Tax Report

Item D. 2016 ADVERTISEMENT OF TAX LIENS ON REAL PROPERTY

1. 2016 Advertisement of Tax Liens on Real Property
2. Motion Regarding 2016 Advertisement of Tax Liens on Real Property

Item E. SET HEARING DATES - 2017 BOARD OF EQUALIZATION AND REVIEW

1. Set Hearing Dates-2017 Board of Equalization and Review
2. Motion Regarding Hearing Dates for 2017 Board of Equalization and Review

Item F. 2017-2018 JCPC GRANT - CHRISTY EDWARDS

1. 2017-2018 JCPC Grant - Christy Edwards
2. Motion Regarding JCPC Grant

***Item G. UPDATE ON PLANNING EFFORTS FOR 350TH ANNIVERSARY OF
ALBEMARLE REGION CELEBRATION***

1. Update on Planning Efforts for 350Th Anniversary of Albemarle Region Celebration
2. Motion Regarding Requests

ITEM 7. Board Appointments (For discussion and possible action)

Item A. COA BOARD OF TRUSTEES

1. Board Re-Appointment - COA Board of Trustees
2. Motion Regarding Re-Appointment of Dr. Roger Lambertson to COA Board of Trustees

Item B. BOARD OF ADJUSTMENT

1. Board Re-Appointments - Board of Adjustment
2. Motion Regarding Re-Appointment of Board of Adjustment Members as listed in attachment

ITEM 8. Consent Agenda

A. Consent Agenda

1. Draft Minutes - 12-5-16 Organizational Meeting
2. Grant Application & Budget Amendment: Soil & Water Department
3. Budget Amendments
4. "Cash" Collection Policy & Procedures and Petty Cash Resolution
5. Camden Schools - Budget Amendments
6. February 2017 Tax Collection Report
7. DMV Monthly Report - May Renewals Due 6/15/17
8. Refunds Over \$100.00 - VTS
9. Refunds Over \$100.00
10. Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley Jr.

11. Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders Inc.

12. Volunteer Forms

B. Motion Regarding Consent Agenda

ITEM 9. Commissioners' Report

ITEM 10. County Manager's Report

Recess to South Camden Water & Sewer District Board of Directors Meeting

A. Motion to Recess Board of Commissioners Meeting and go into SCWSD Board of Directors Meeting

Reconvene Commissioners' Meeting

B. Motion to Reconvene Board of Commissioners Meeting

ITEM 11. Information, Reports & Minutes From Other Agencies

A. ARPO Transportation Update

B. Register of Deeds Monthly Deposit Report - Feb 2017

C. EMS Board Meeting Minutes and Monthly Report Feb 2017

D. 16-17 Sales & Use Tax Collection Report

E. JCPC Meeting Minutes January 6 2017

F. Albemarle Hopeline Brochures - English and Spanish

ITEM 12. Other Matters (For discussion and possible action)

ITEM 13. Adjourn



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.A
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
 Administration
 Prepared by: Amy Barnett

Item Title **Gwen Wescott - Proclamation of Service Recognition as Camden Seniors Tar Heel**

Attachments: Resolution 2017-04-02 Gwen Wescott-Recognition of 18 Years Volunteer Service (PDF)
 Gwen Wescott Framed Appreciation Certificate (PDF)
 Daily Advance Article about Gwen Wescott dated 4-21-15 (PDF)

Summary:

Resolution of Recognition for 18 Years of Service to the citizens of Camden County as the Camden County Delegate to the NC Seniors Tar Heel Legislature, and Presentation of Plaque of Appreciation to Gwen Wescott for her many years of dedicated service to Camden County as the Camden Seniors Tar Heel Delegate.

Recommendation:

Approve Resolution and Present Plaque of Appreciation

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

RESOLUTION NUMBER 2017-04-02

RESOLUTION OF RECOGNITION FOR GWEN WESCOTT'S 18 YEARS OF VOLUNTEER SERVICE TO CAMDEN COUNTY AS CAMDEN DELEGATE TO NC SENIOR TAR HEEL LEGISLATURE

- WHEREAS,** Gwen Wescott has rendered 18 years of steadfast, diligent, enthusiastic, and passionate dedication to the quality of life for aging citizens of Camden County; and
- WHEREAS,** Gwen Wescott has provided 18 years of volunteer service to Camden County citizens as the Senior Tar Heel Legislature delegate for Camden County; and
- WHEREAS,** The Senior Tar Heel Legislature was established in July of 1993 by the North Carolina General Assembly to:
- Provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly.
 - Promote citizen involvement and advocacy concerning aging issues before the North Carolina General Assembly.
 - Assess the legislative needs of older citizens by convening a forum modeled after the North Carolina General Assembly; and
- WHEREAS,** There is one senior citizen delegated to the Senior Tar Heel Legislature from each of the 100 counties in the state; and

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

WHEREAS, Gwen Wescott is to be commended for 18 years of dedicated service as the Senior Tar Heel Legislature delegate for Camden County;

NOW, THEREFORE, BE IT RESOLVED by the Camden County Board of Commissioners, that Gwen Wescott be congratulated and offered the Board's sincerest appreciation for 18 successful years of dedicated service to the citizens of the Camden County.

Adopted this, the 3rd day of April, 2017.

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

(SEAL)

Amy D. Barnett
Assistant Clerk to the Board



*Presented to:
Gwen Wescott*

*In Appreciation
for 18 Years Service to
Camden County as
Senior Tar Heel
Legislature Delegate*

*Spring of 1999
Through
Spring of 2017*

Albemarle Volunteers: Wescott helps influence senior policies at Legislature

By **Cindy Beamon**

The Daily Advance

Tuesday, April 21, 2015

5 Comments | [Leave a Comment](#)

 Print  E-Mail

 Reddit  More

 Like 0  Tweet

CAMDEN — Politics always interested retired teacher Gwen Wescott of Camden, but being a volunteer has opened her chance to jump aboard late in life.

For the past 16 years, Wescott has represented Camden at the North Carolina Senior Tar Heel Legislature.

Three times a year she meets with other delegates across the state to set top legislative policies they present to lawmakers.

The issues — elder abuse, insurance costs, health and more — have swelled in importance as Camden’s aging population grows.

“It’s big issues you see in the paper all the time, but we turn around and see how they will affect older people,” Wescott said.

Wescott, 78, said she loved teaching English and social studies, but being involved in politics has been equally rewarding.

She was appointed by the Camden Board of Commissioners shortly after retiring and has been serving ever since. The county pays travel expenses; Wescott donates her time. The sessions resemble the formal structure of the state legislature. Each delegate stands and introduces himself or herself as the county representative. The Tar Heel Legislature is made up of doctors, engineers, educators — a good cross section of the state, Wescott said.

“If I had been younger I would have been in politics but that’s my nearest thing to it.”

She likes that she's had some influence on state policies that impact senior adults.

At one time, predatory loans were a big problem in North Carolina. Residents signed up for quick loans, not knowing they had transferred ownership of their homes and land.

"A lot of people had gotten stung by that until laws were adopted against it," Wescott recalled.

Wescott likes that the North Carolina Tar Heel Legislature helped draw attention to the problem. Today, North Carolina has some of the toughest laws against unfair loans in the nation, N.C. Attorney General Roy Cooper states on his web page.

Wescott said her job has also helped raise awareness about elder abuse.

"I do think it's making people more aware of senior issues especially abuse that's a hidden disease," she said.

This year, the Tar Heel Legislature has identified funding for senior centers, nutrition programs and transportation as key issues.

Camden Commissioner Sandy Duckwall said recently the county senior center is "bursting at the seams." The senior nutrition program reported serving more than 10,000 meals in 2014 alone.

The need is likely to grow. The N.C. Division of Aging and Adult Services reports Camden residents ages 65 and older will grow by nearly double in the next 20 years.

For more information about the N.C. Senior Tar Heel Legislature, visit <http://www.ncsthl.org/>. The email address is info@ncseniortarheellegislature.org.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.B

Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Presentation - Dean Mattix, District Vice President, YMCA of South Hampton Roads**

Attachments:

Summary:

Mr. Dean Mattix, District Vice President of YMCA of South Hampton Roads, will make a brief presentation regarding potential partnership between Camden County and the YMCA.

Recommendation:



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.C

Meeting Date: April 03, 2017

Submitted By: Donna Stewart, Visitor Center Director
Dismal Swamp Welcome Center
Prepared by: Amy Barnett

Item Title TDA Update - Donna Stewart

Attachments: Camden TDA Visitor Map and Points of Interest
(PDF)

Pedestal Sign (JPG)

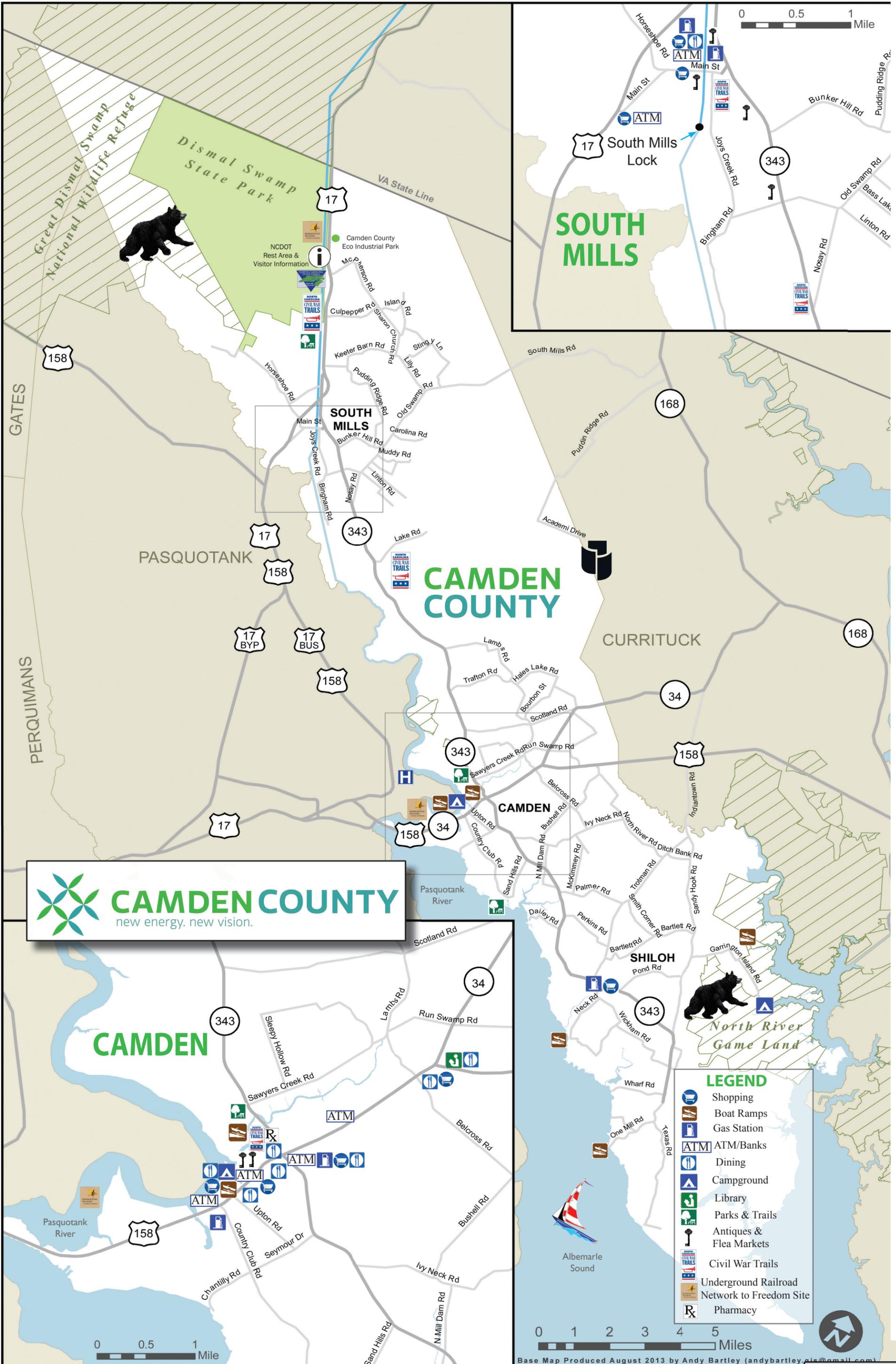
More Lock Stones (JPG)

Summary:

Donna Stewart will present an Update on Tourism Development Authority issues and make following request:

- Request permission to design signage and lock stone exhibit.

Recommendation:



Attachment: Camden TDA Visitor Map and Points of Interest (1615 : TDA Update - Donna Stewart)

A CONSTELLIS COMPANY

Camden County NC, Points of Interest



HISTORIC SITES

Camden County Heritage Museum,
Camden County Jail & Court House
117 NC 343 N, Camden, NC
252-338-1919

TOURIST INFORMATION

Dismal Swamp Canal Welcome Center
2356 US Hwy 17 N, South Mills, NC
252-771-8333
www.dismalswampwelcomecenter.com

Dismal Swamp State Park

2294 US Hwy 17 N
South Mills, NC
252-771-6593
www.ncparks.gov

Battle of South Mills

Driving tour available
at Welcome Center

COUNTY SERVICES/ EXTENSION OFFICE

Public Library

104 Investors way
Camden, NC
252-331-2543

Senior Center

117 NC 343 N
Camden, NC
252-335-2569

County Parks & Recreation

117 NC 343 N, Camden, NC
338-1919 Ext. 239

County Administration

330 US Hwy 158 E
Camden, NC 252-338-6363

County Economic Development

330 US Hwy 158 E
Camden, NC 27921
252-338-6363 Ext. 103

Planning & Services

Court House Complex
117 NC 343 N
Camden NC
252-338-1919

Eco Industrial Park

2440 US 17 N
South Mills, NC
Charlie Bauman
252-338-1603 Ext. 233

PARKS & RECREATION

Camden Community Park

125 Noblitt Dr., Camden
Baseball/Softball/Football/Soccer Fields,
Tennis,Basketball & Sand Volleyball Court,
Walking Trails & Track,
Pavilion & Playground
36.329342, -76.182029

Sawyer's Creek Public Boat Access

155 Hwy 343 N, Camden
Parking Spaces (21), Handicap Accessible
36.331862,-76.179812

Treasure Point Park

123 Treasure Point, Camden
Pier, Nature Trail, Picnic Tables,
Canoe & Kayak launch
36.292521,-76.134902

Milltown Boat Ramp

Milltown Rd., Shiloh
Boat Access Ramp, Pier
36.255583,-76.097522

Senior Trail

117 Hwy 343 N., Camden
1/3 Mile Boardwalk, Gazebo, Pier
36.329847,-76.175369

Dismal Swamp Trail

2356 US Hwy 17 N., South Mills
3 Mile Paved Trail, Picnic Tables, Historic
Landmarks
36.505434,-76.355950

One Mill Park

261 One Mill Rd., Shiloh
Boat Ramp, Pier, Boardwalk, Playground,
Pavilion, Picnic Tables, Restrooms,
Canoe & Kayak Launch
36.211173,-76.041822

PUBLIC SCHOOLS

www.camden.k12.nc.us

Grandy Primary School

175 NC 343 N
Camden, NC
252-331-4838

Camden Intermediate School

125 Noblitt Dr.
Camden, NC
252-335-7808

Camden Middle School

248 Scotland Rd.
Camden, NC
252-338-3349

Camden High School

103 US Hwy 158 W
Camden, NC
252-338-0114

Camden Early College High School

103 A US Hwy 158 W
Camden, NC 252-335-7219

BANKS

Towne Bank

178 US Hwy 158 W
Camden, NC
252-338-2165 ATM

State Employees Credit Union

101 Rosabelle Ct.
Camden, NC
252-335-1515 ATM

PHARMACY

Todd's Pharmacy

Camden Towne Center
100 Plank Bridge Rd.
Camden, NC

US POSTAL SERVICE

Camden, 27921 252-338-8477

109 US Hwy 158 E

Shiloh, 27974 252-336-4219

928 NC 343 S

South Mills, 27976 252-771-5200

215 Main Street

CAMPGROUNDS/ LODGING/CABINS

North River Campground

256 Garrington Island Rd
Shawboro, NC
252-336-4414
www.northrivercampground.com

LIQUOR/PACKAGE STORE

Camden ABC

395 US Hwy 158 W, Camden, NC
252-335-1830

South Mills ABC

713 Main Street, South Mills, NC
252-771-5037

MARINE

Lambs Marina

152 US Hwy 158 W
Camden, NC 252-338-1957
www.lambsmarina.com

The Pelican Marina, Inc.

43 Camden Causeway
Elizabeth City, NC
252-335-5108

Causeway Marina

389 Camden Causeway
Elizabeth City, NC
252-338-3350

Pasquotank River Yacht Club

390 US Hwy 158 Camden Causeway
Elizabeth City, NC
Commodore - Jim Weeks
252-331-3563
www.prycnc.com
Working Pumpout Station

BOAT RAMP

Crooked Creek- Garrington Island Rd.,
Shiloh

DINING

Belcross Bake Shoppe

269 US Hwy 158 E
Camden, NC 252-338-1286
Mon.-Frid. 6am-2pm, Sat. 6am-10:30am

Itza Boutza Pizza

104 Investors Way
Camden, NC
252-338-5660
ibpizza.com

Track 1 Restaurant

145 US Highway 158 W
Camden, NC
252-338-0081

Lamb's Dockside Grille

152 US Hwy 158 W
Camden, NC 252-679-4005
lambsmarina.com

Hardees

100 Town Center Dr.
Camden, NC 252-331-2538

Topside Catering & Deli

133 US Hwy 158 W
Camden, NC 252-338-0255
Take out only; Tues-Sat. 11am-7pm,
Sun. 11am-2pm

PRODUCE, PLANTS & MORE

Huck's Produce & Hassell Farms

783 NC 343 N, Camden, NC
252-312-6487
June - Nov, Mon. Sat, 9am - 6pm,
Sun 9am-5pm
Vegetables, Watermelon, Cantaloupe,
& Honey Dews.

Poor Boy's Fruits & Vegetables

263 US Hwy 158 E, Camden, NC
252-335-1335

April-Thanksgiving

7 days a week, 8am-6pm

Vegetables, fruits, plants, jams & jellies, fresh
duck and chicken eggs, pumpkins, collards.

Williams Strawberry Farm

1381 NC Hwy 343 N
South Mills, NC

Walker's Palms and Exotic Plants

178 Nosay Road
South Mills, NC
252-312-9155
ncpalmtrees.com
Cold-hardy palms and desert plants

GAS STATIONS

Camden Shell NC, LLC

191 US Hwy 158 W
Camden, NC
252-338-1636

Cartwright's Service Center

114 Main Street
South Mills, NC
252-771-2658

Duck Thru

103 US Hwy 158 E
Camden, NC 27921
252-335-9155 ATM

J and E Oasis

202 Main Street
South Mills, NC
252-771-8223 ATM

SHOPPING

2nd Tyme Around

102 Mullen St.
South Mills, NC
252-548-6540
Antiques & Collectibles

The Vintage Lilley

166 US Hwy 158 W
Camden, NC 252-331-9250
Antiques & Vintage Home Decor

The Nesting Cottage

168 US Hwy 158 W
Camden, NC
757-717-9570
Antiques, Collectibles &
Flea market

Janet's Crafts, Flowers & Flea Market

201 Main Street
South Mills, NC
252-771-5214
Wed-Sat 9am-5pm,
Sun. 11am-5pm

Peggy's Ceramics

1261 NC 343 S
South Mills, NC
252-771-5004
Classes: Tues.&Thurs. 10am-2p

Clow Antiques & Clocks

1375 NC 343 S
South Mills, NC
By appointment 252-771-521

MARKETS

Paradise Family Grocery

711 Main Street
South Mills, NC
252-771-2009 ATM

Shiloh Shopping Center

910 NC 343 S
Shiloh, NC
252-336-4420
Gas, Groceries, Hardware

D&M Country Store, LLC

209 Main Street
South Mills, NC
252-771-8006
Guns, Ammo, Fishing Supplies

Mr. Mart

287 US Hwy 158 E
Camden, NC
252-338-0080
SLUSHIES ATM

Dollar General

139 US Hwy 158 W
Camden, NC
252-679-3141

TACTICAL TRAINING

ACADEMI

A CONSTELLIS COMPANY

ACADEMI Training Center

850 Puddin Ridge Road

Moyock, NC

252-435-2035

www.academi.com

Firearms (carbine, pistol),

tactical driving and personal

protection classes for civilians,

law enforcement and military.

Secure facility - All visitors must

register in advance.

LEGEND

- Boat Ramps
- Shopping
- Gas Station
- Dining
- ATM/Banks
- Civil War Trails
- Campground
- Library
- Facebook Page
- Antique/Flea Market
- Parks & Trails
- Underground Railroad Network to Freedom Site
- Pharmacy

Camden County's history includes both enslavement and soldiers. We honor their lives with local sites recognized by the **National Park Service's Underground Railroad Network to Freedom** and the **NC/VA Civil War Trails**.

Attachment: Camden TDA Visitor Map and Points of Interest (1615 : TDA Update - Donna Stewart)





Attachment: More Lock Stones (1615 : TDA Update - Donna Stewart)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.D
Meeting Date: April 03, 2017

Submitted By: Cameron Lowe, Cooperative Extension Director
NC Cooperative Extension
Prepared by: Amy Barnett

Item Title **Presentation - NC Cooperative Extension & 4H
Accomplishments**

Attachments:

Summary:

Recognition of certain youth 4-H'ers, and certain adult 4-H volunteers who have earned special honors during the 2016 calendar year.

Recommendation:



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Old Business

Item Number: 4.A
Meeting Date: April 03, 2017
Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Amy Barnett

Item Title Dan Porter - Update on Solar Farm Moratorium

Attachments:

Summary:

Per Board of Commissioners Request at Public Hearing on 3-20-17, Dan Porter will provide an Update on the Solar Farm Moratorium.

Recommendation:



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A.2
Meeting Date: April 03, 2017
Submitted By: Dave Parks, Permit Officer
 Planning & Zoning
 Prepared by: Amy Barnett

Item Title **Public Hearing - Special Use Permit for Preliminary Plat Mill Run - Common Open Space Subdivision (UDO 2015-06-07)**

Attachments: SUP Preliminary Plat Mill Run FOF (PDF)
 Supporting documents (PDF)
 12-12-16 Signed Preliminary Plat Full Set (PDF)
 Legal Notice of Public Hearing to be held 4-3-17 for
 Mill Run (PDF)

Summary:

Harbinger Land & Timber LLC/Assorted Development Corporation has applied for Preliminary Plat approval for Mill Run Common Open Space Major Subdivision (45 lots) (Article 151.290 of the Camden County Code of Ordinances). Application heard by the Planning Board on February 15, 2017 and after discussion with staff and applicant, recommended approval of the Special Use Permit with the conditions as stated in the Findings of Fact on a 7-0.

Rezoning from Basic Residential (R3-2) to Basic Residential (R3-1) approved by Board of Commissioners on June 1, 2015 (Ordinance No. 2015-04-01). Sketch/Yield Plan approved by the Board of Commissioners on September 8, 2015.

Recommendation:

- 1) Hold Public Hearing.
- 2) Amend agenda for consideration.

STAFF REPORT

**UDO 2015-06-07
Special Use Permit
Preliminary Plat Mill Run - Common Open
Space Major Subdivision**

PROJECT INFORMATION

File Reference: UDO 2015-06-07
Project Name; Mill Run
PIN: 01-7090-00-07-6888
 01-7090-00-17-0117
Applicant: Harbinger Land &
 Timber, LLC &
 Assorted
 Development Corp –
 Gary Dunstan
Address: P.O. Box 4
 Harbinger NC 27941
Phone: (252) 202-1100
Email:
Agent for Applicant: Bissell Professional Group
 Mark Bissell
Address: 3512 N. Croatan Hwy
Phone: (252) 261-1760
Email:
Current Owner of Record: Same as applicant
Meeting Dates:
 Technical Review: February 1, 2017
 Planning Board: February 15, 2017

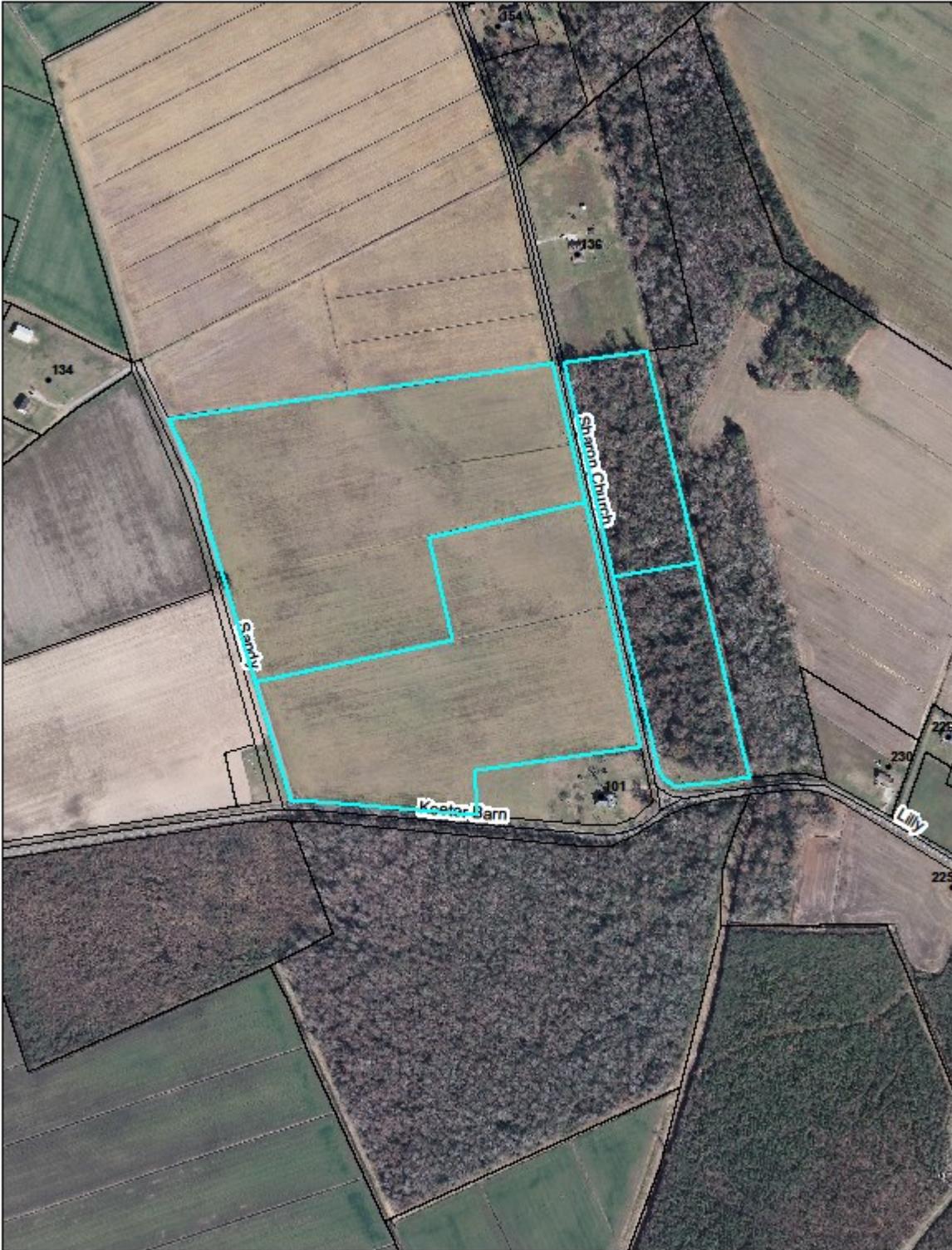
Application Received: 12/21/16
By: David Parks, Permit Officer
Application Fee paid: \$9,000 Check #1243
Completeness of Application: Application is generally complete
Documents received upon filing of application or otherwise included:
A. Land Use Application
B. Preliminary Plat (7 Copies)
C. Construction Drawings (2 Copies)
D. Perc Tests (45) from Albemarle Regional Health Services
E. Army COE Wetland Determination
F. DENR Stormwater Permit SW7170101
G. DENR E&S Control Plan No. Camde-2017-001
H. Approval letter for Drainage Plan
I. Technical Review Committee inputs.

PROJECT LOCATION:

Street Address: Property fronted by Sandy Lane, Keeter Barn and Sharon Church Roads
Location Description: South Mills Township

Attachment: SUP Preliminary Plat Mill Run FOF (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

Vicinity Map:



REQUEST: Special Use Permit Preliminary Plat Mill Run Common Open Space Major Subdivision – 45 lots (smallest proposed lot size 22,880 sf or approximately .5 acres) **Article 151.290 of the Code of Ordinances.**

SITE DATA

- Lot size:** Two parcels approximately 54 acres total.
- Flood Zone:** Zone X (Located outside the 100 year flood)
- Zoning District(s):** Base Zoning; Basic Residential (R3-1 & R3-2 (wooded areas))
- Adjacent property uses:** Predominantly agriculture with some residential.
- Streets:** Shall be dedicated to public under control of NCDOT.
- Street name:** Mill Run Loop
- Open Space:** 23.68 acres
- Landscaping:** Landscaping Plan required at Preliminary plat.
- Buffering:** Per Article 151.232 (N), a 50’ landscaped vegetative buffer required along all property lines that abut non-residential uses.
- Recreational Land:** Per Article 151.294 (B)(4) A minimum of 2,000 square feet of open space per dwelling must be designated and improved for active recreation. 45 lots X 2,000 = 95,000 sf or 2.1 acres. Per Article 151.232 (I) (3) Recreational Land: The developer shall at the County’s option make a payment to the county of the amount of money equal to the value of the 2.1 acres as it would be appraised following its subdivision. Applicant has provided a pedestrian trail around his development with exercise stations located at various spots. *See condition #4 under Planning Board recommendations.

ENVIRONMENTAL ASSESSMENT

- Streams, Creeks, Major Ditches:** Mill Run Ditch.
 - Distance & description of nearest outfall:** Mill Run Ditch is located to the east of the wooded portion of the property and will probably be utilized as the outfall.
-

Attachment: SUP Preliminary Plat Mill Run FOF (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

TECHNICAL REVIEW STAFF (SKETCH PLAN) COMMENTS

- 1. **South Mills Water.** Approved.
- 2. **Albemarle Regional Health Department.** Perc test completed on all 45 lots.
- 3. **South Mills Fire Department.** Approved. (See attached)
- 4. **Postmaster Elizabeth City.** Community Mail Box location on plans.
- 5. **Army Corps of Engineer.** Delineation complete. No wetlands on site.
- 6. **Superintendent Camden County Schools.** Did not attend.
- 7. **Superintendent/Transportation Director of Schools.** Approved. No bus stop shelter required.
- 8. **Sheriff’s Office.** Approved.
- 9. **Camden Soil & Water Conservationist.** Did not attend TRC meeting.
- 10. **NCDOT.** Approved.
- 11. **Parks & Recreation.** Did not attend TRC meeting.
- 12. **Mediacom.** Did not attend TRC meeting.
- 13. **Albemarle EMC.** Approved.
- 14. **Century Link.** Did not attend TRC meeting.
- 15. **Pasquotank EMS.** Approved.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent **Inconsistent**

Land Suitability Maps (below) reflect Very High Suitability for the portion of the property proposed to be subdivided.

2035 Comprehensive Plan

Consistent **Inconsistent**

Property zoned R3-1 (farmland) is consistent with Comprehensive Plan as area to be subdivided is designated as Rural Residential One Acre.

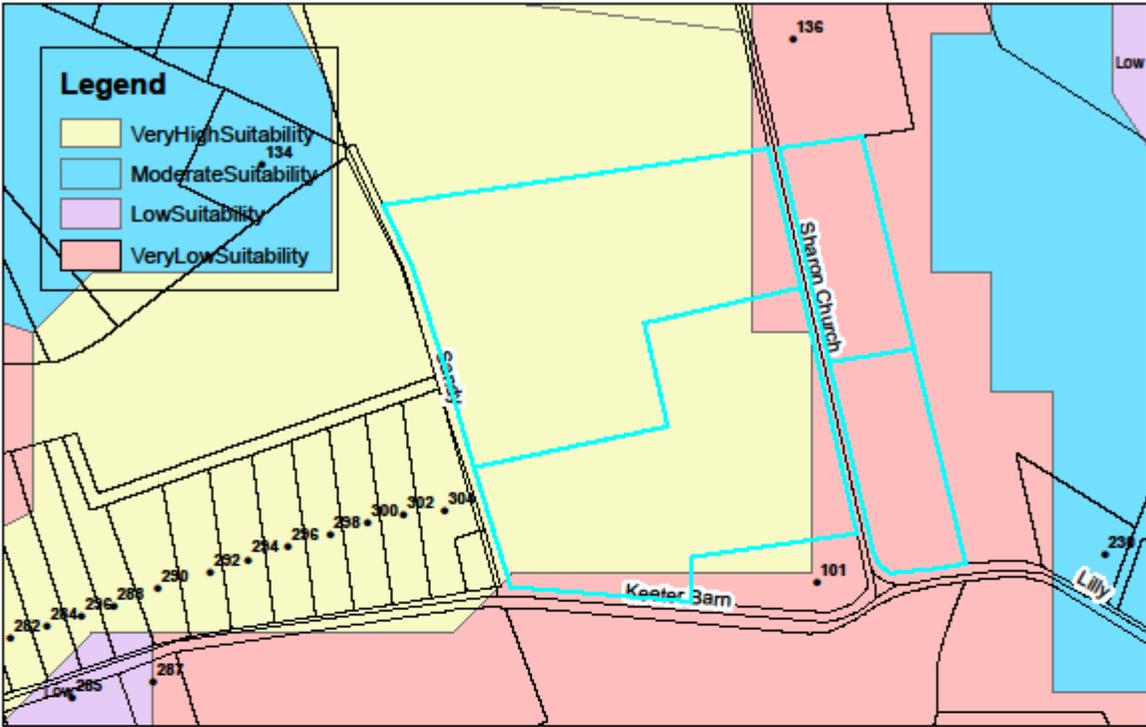
PLANS CONSISTENCY – cont.

Comprehensive Transportation Plan

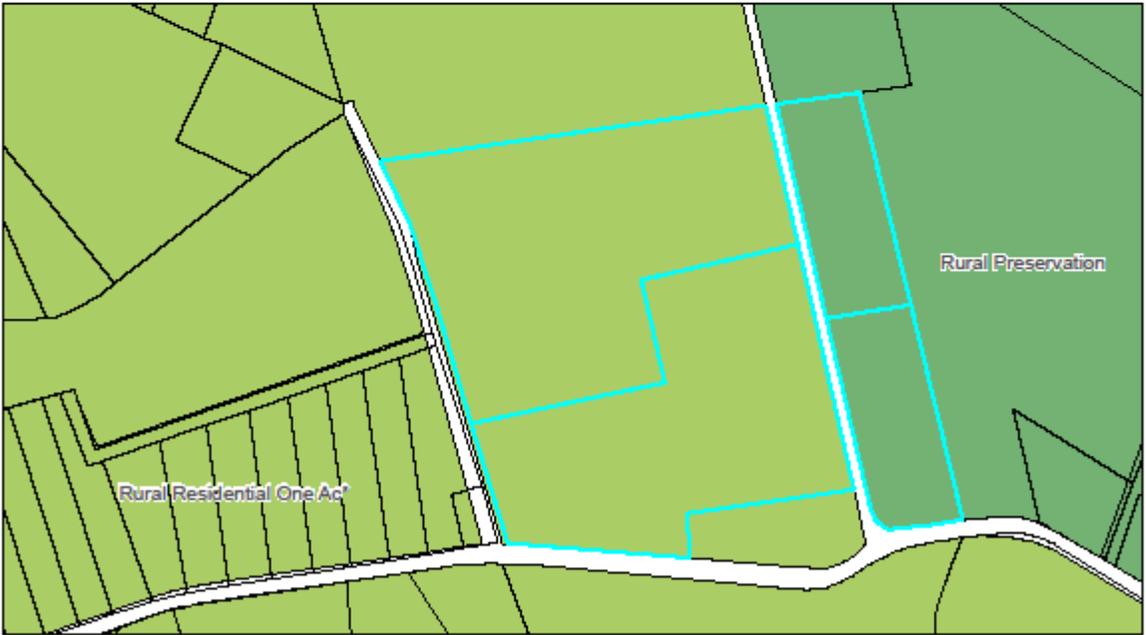
Consistent **Inconsistent**

Property abuts Sandy Lane (SR 1227) (unpaved), Keeter Barn (SR 1226) and Sharon Church (SR 1231) Roads

Attachment: SUP Preliminary Plat Mill Run FOF (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)



CAMA Land Use Plan - Land Suitability Map



Comprehensive Plan Future Land Use Map

Attachment: SUP Preliminary Plat Mill Run FOF (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Endangering the public health and safety?</u>
	Staffs opinion is that application does not appear to endanger the public health and safety.
	<i>Although the project will not have officially fire rated fire hydrants, the Fire Chief stated he will use flushing hydrants if they have 4 inch connections. Otherwise water can be hauled from nearby natural water sources.</i>
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Injure the value of adjoining or abutting property.</u>
	Without any evidence to the contrary - staffs opinion is that application does not appear to injure the value of adjoining or abutting property.
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<u>Harmony with the area in which it is located.</u>
	2035 Comprehensive Plan has land designated as Rural Residential and CAMA Land Suitability Maps has land designated as High Suitability. Joyce Landing subdivision adjacent to property.
EXCEED PUBLIC FACILITIES:	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Schools: Proposed development will generate 20 students (.44 per household X 45 households). High School over capacity: 2016/2017 capacity: 570 Enrollment: 607
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fire and rescue: Hydrants will be installed, however according to South Mills Water Association, they are flushing hydrants which are not considered by name adequate for the required flow of 500 PSI. This will affect insurance premiums for owners as their fire ratings will be a 9 vice a 6 with fire hydrants.
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Law Enforcement: Approved.

PLANNING STAFF RECOMMENDATION:

Planning Staff recommends approval of Preliminary Plat for Mill Run Common Open Space Subdivision with the caveat that the developer and future owners understand that the installed hydrants are inadequate public facilities since they cannot be certified as fire rated with the South Mills Fire Department.

PLANNING BOARD RECOMMENDATION:

At their February 15, 2017 meeting Planning Board recommended approval of the Special Use Permit for Preliminary Plat Mill Run Common Open Space Major Subdivision with the following conditions:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2015-06-07).
3. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
4. Developer shall provide a complete recreational plan for consideration to include the walking track prior to Final Plat submission for consideration/approval.
5. All recreational improvements shall be constructed at 25% buildout (prior to issuance of the building permit for the twelfth (12) dwelling.
6. Developer shall provide the County with a bond at 125% of cost for recreational improvements at Final Plat.
7. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Mill Run every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
8. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit No. SW7170101 dated January 17, 2017.
 - b. Maintenance requirements of the outfall ditch leading into Mill Run Ditch.
 - c. The re-certification to the County of the approved drainage plan every five years.
 - d. Maintenance of all open space and improvements throughout the subdivision.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use/Development Application
County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box
PIN: 01-7090-00-07-6888
01-7090-00-17-0117
UDO# 2015-06-07
Date Received: 12/21/16
Received by: DP
Zoning District: R3-1/R3-2
Fee Paid \$ 9000.00 (200 per lot)

PLEASE PRINT OR TYPE

Applicant's Name: Bissell Professional Group - Mark Bissell, PE

pd ck #
1243
11/2/17

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Harbinger Land & Timber, LLC & Assorted Development Corporation Gary Dunstan

Applicant's Mailing Address: P.O. Box 4
Harbinger, NC 27941

Daytime Phone Number: (252) 261-3266

Street Address Location of Property: Off Sharon Church, Keeter Barn & Sandy Lane

General Description of Proposal: Special Use Permit - Preliminary Plat Mill Run 45 lot Common Open Space Major Subdivision

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]

Dated: 8-5-2016

* Information to be filled out by Planning Department

* Is the Property in a Watershed Protection area? NO

* Flood Zone (from FIRM Map): X Taxes paid? yes X no

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

(F) Applicants for a Conditional Use Permit or a Special Use Permit must respond to the following issues and include those responses with their application: [Article 151.509] (The applicant may use separate sheets for answers to these questions.)

(1) Will the proposal in any way endanger the public health or safety? *No.*

(2) Will the proposal in any way injure the value of adjoining or abutting property? *No.*

(3) Is the proposal in conformity with the:

(a) Land Use Plan - *Yes.*

(b) Thoroughfare Plan

(c) Watershed Plan

(4) Will the proposal exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities?

(a) Schools - *Approved.*

(b) Fire and rescue

(c) Law Enforcement - *Approved.*

(d) Other County facilities

U.S. ARMY CORPS OF ENGINEERS
WILMINGTON DISTRICT

Action Id. SAW-2016-01243 County: Camden U.S.G.S. Quad: NC-SOUTH MILLS

NOTIFICATION OF JURISDICTIONAL DETERMINATION

Property Owner/Applicant: Harbinger Land & Timber, LLC

Gary Dunstan

Address: 509 West Wilkinson Street
Kill Devil Hills, NC, 27949

Telephone Number: (252) 202-1100

Size (acres) 51.89

Nearest Waterway Joyce Creek

USGS HUC 03010205

Nearest Town South Mills

River Basin Albemarle-Chowan

Coordinates Latitude: 36.490843

Longitude: -76.307497

Location description: Property is located on the northern boundary of Keeter Barn Road and Berea Church Road in South Mills, Camden County, North Carolina. There are several adjacent parcels which include a total of 51.89 acres, and a 10.95 Acre tract on the Eastern side of Berea Church road which is adjacent to Joyce Creek a named tributary to the Pasquotank River.

Indicate Which of the Following Apply:

A. Preliminary Determination

- There are waters, including wetlands, on the above described project area, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). The waters, including wetlands, have been delineated, and the delineation has been verified by the Corps to be sufficiently accurate and reliable. Therefore this preliminary jurisdiction determination may be used in the permit evaluation process, including determining compensatory mitigation. For purposes of computation of impacts, compensatory mitigation requirements, and other resource protection measures, a permit decision made on the basis of a preliminary JD will treat all waters and wetlands that would be affected in any way by the permitted activity on the site as if they are jurisdictional waters of the U.S. This preliminary determination is not an appealable action under the Regulatory Program Administrative Appeal Process (Reference 33 CFR Part 331). However, you may request an approved JD, which is an appealable action, by contacting the Corps district for further instruction.
- There are wetlands on the above described property, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). However, since the waters, including wetlands, have not been properly delineated, this preliminary jurisdiction determination may not be used in the permit evaluation process. Without a verified wetland delineation, this preliminary determination is merely an effective presumption of CWA/RHA jurisdiction over all of the waters, including wetlands, at the project area, which is not sufficiently accurate and reliable to support an enforceable permit decision. We recommend that you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

B. Approved Determination

- There are Navigable Waters of the United States within the above described property subject to the permit requirements of Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403) and Section 404 of the Clean Water Act (CWA)(33 USC § 1344). Unless there is a change in law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.
- There are waters of the U.S., including wetlands, on the above described project area subject to the permit requirements of Section 404 of the Clean Water Act (CWA) (33 USC § 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

SAW-2016-01243

— We recommend you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

— The waters of the U.S., including wetlands, on your project area have been delineated and the delineation has been verified by the Corps. If you wish to have the delineation surveyed, the Corps can review and verify the survey upon completion. Once verified, this survey will provide an accurate depiction of all areas subject to CWA and/or RHA jurisdiction on your property which, provided there is no change in the law or our published regulations, may be relied upon for a period not to exceed five years.

— The waters of the U.S., including wetlands, have been delineated and surveyed and are accurately depicted on the plat signed by the Corps Regulatory Official identified below on _____. Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

- There are no waters of the U.S., to include wetlands, present on the above described property which are subject to the permit requirements of Section 404 of the Clean Water Act (33 USC 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.
- The property is located in one of the 20 Coastal Counties subject to regulation under the Coastal Area Management Act (CAMA). You should contact the Division of Coastal Management in Elizabeth City, NC, at (252) 264-3901 to determine their requirements.

Placement of dredged or fill material within waters of the US, including wetlands, without a Department of the Army permit may constitute a violation of Section 301 of the Clean Water Act (33 USC § 1311). Placement of dredged or fill material, construction or placement of structures, or work within navigable waters of the United States without a Department of the Army permit may constitute a violation of Sections 9 and/or 10 of the Rivers and Harbors Act (33 USC § 401 and/or 403). If you have any questions regarding this determination and/or the Corps regulatory program, please contact Krystynka Stygar at 910-251-4619 or Krystynka.B.Stygar@usace.army.mil.

C. Basis For Determination: This site does not exhibit the three parameters for wetland criteria as described in the 1987 Corps Wetland Delineation Manual and Atlantic and Gulf Coast Regional Supplement.

D. Remarks: Property was primarily used as agricultural cultivation as well as is effectively drained.

E. Attention USDA Program Participants

This delineation/determination has been conducted to identify the limits of Corps' Clean Water Act jurisdiction for the particular site identified in this request. The delineation/determination may not be valid for the wetland conservation provisions of the Food Security Act of 1985. If you or your tenant are USDA Program participants, or anticipate participation in USDA programs, you should request a certified wetland determination from the local office of the Natural Resources Conservation Service, prior to starting work.

F. Appeals Information (This information applies only to approved jurisdictional determinations as indicated in B. above)

This correspondence constitutes an approved jurisdictional determination for the above described site. If you object to this determination, you may request an administrative appeal under Corps regulations at 33 CFR Part 331. Enclosed you will find a Notification of Appeal Process (NAP) fact sheet and request for appeal (RFA) form. If you request to appeal this determination you must submit a completed RFA form to the following address:

US Army Corps of Engineers
South Atlantic Division
Attn: Jason Steele, Review Officer
60 Forsyth Street SW, Room 10M15
Atlanta, Georgia 30303-8801

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

SAW-2016-01243

In order for an RFA to be accepted by the Corps, the Corps must determine that it is complete, that it meets the criteria for appeal under 33 CFR part 331.5, and that it has been received by the Division Office within 60 days of the date of the NAP. Should you decide to submit an RFA form, it must be received at the above address by February 7, 2017.

It is not necessary to submit an RFA form to the Division Office if you do not object to the determination in this correspondence.

Corps Regulatory Official: K. Soper 12/7/16

Date: December 7, 2016 Expiration Date: December 7, 2021

The Wilmington District is committed to providing the highest level of support to the public. To help us ensure we continue to do so, please complete our Customer Satisfaction Survey, located online at http://corpsmapu.usace.army.mil/cm_apex/f?p=136:4:0.

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

**NOTIFICATION OF ADMINISTRATIVE APPEAL OPTIONS AND PROCESS AND
REQUEST FOR APPEAL**

Applicant: Gary Dunstan Harbinger Land & Timber, LLC	File Number: SAW-2016-01243	Date: December 7, 2016
Attached is:	See Section below	
<input type="checkbox"/> INITIAL PROFFERED PERMIT (Standard Permit or Letter of permission)		A
<input type="checkbox"/> PROFFERED PERMIT (Standard Permit or Letter of permission)		B
<input type="checkbox"/> PERMIT DENIAL		C
<input checked="" type="checkbox"/> APPROVED JURISDICTIONAL DETERMINATION		D
<input type="checkbox"/> PRELIMINARY JURISDICTIONAL DETERMINATION		E

SECTION I - The following identifies your rights and options regarding an administrative appeal of the above decision. Additional information may be found at <http://www.usace.army.mil/Missions/CivilWorks/RegulatoryProgramandPermits.aspx> Corps regulations at 33 CFR Part 331.

A: INITIAL PROFFERED PERMIT: You may accept or object to the permit.

- ACCEPT: If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- OBJECT: If you object to the permit (Standard or LOP) because of certain terms and conditions therein, you may request that the permit be modified accordingly. You must complete Section II of this form and return the form to the district engineer. Your objections must be received by the district engineer within 60 days of the date of this notice, or you will forfeit your right to appeal the permit in the future. Upon receipt of your letter, the district engineer will evaluate your objections and may: (a) modify the permit to address all of your concerns, (b) modify the permit to address some of your objections, or (c) not modify the permit having determined that the permit should be issued as previously written. After evaluating your objections, the district engineer will send you a proffered permit for your reconsideration, as indicated in Section B below.

B: PROFFERED PERMIT: You may accept or appeal the permit

- ACCEPT: If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- APPEAL: If you choose to decline the proffered permit (Standard or LOP) because of certain terms and conditions therein you may appeal the declined permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

C: PERMIT DENIAL: You may appeal the denial of a permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

D: APPROVED JURISDICTIONAL DETERMINATION: You may accept or appeal the approved JD or provide new information.

- ACCEPT: You do not need to notify the Corps to accept an approved JD. Failure to notify the Corps within 60 days of the date of this notice, means that you accept the approved JD in its entirety, and waive all rights to appeal the approved JD.
- APPEAL: If you disagree with the approved JD, you may appeal the approved JD under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the district engineer. This form must be received by the division engineer within 60 days of the date of this notice.

E: PRELIMINARY JURISDICTIONAL DETERMINATION: You do not need to respond to the Corps regarding the preliminary JD. The Preliminary JD is not appealable. If you wish, you may request an approved JD (which may be appealed) by contacting the Corps district for further instruction. Also you may provide new information for further consideration by the Corps to reevaluate the JD.

SECTION II - REQUEST FOR APPEAL or OBJECTIONS TO AN INITIAL PROFFERED PERMIT

REASONS FOR APPEAL OR OBJECTIONS: (Describe your reasons for appealing the decision or your objections to an initial proffered permit in clear concise statements. You may attach additional information to this form to clarify where your reasons objections are addressed in the administrative record.)

ADDITIONAL INFORMATION: The appeal is limited to a review of the administrative record, the Corps memorandum for the record of the appeal conference or meeting, and any supplemental information that the review officer has determined is needed to clarify the administrative record. Neither the appellant nor the Corps may add new information or analyses to the record. However, you may provide additional information to clarify the location of information that is already in the administrative record.

POINT OF CONTACT FOR QUESTIONS OR INFORMATION:

If you have questions regarding this decision and/or the appeal process you may contact:
**District Engineer, Wilmington Regulatory Division,
 2407 West 5th Street,
 Washington, NC 27889
 Attn: Krystynka Stygar**

If you only have questions regarding the appeal process you may also contact:
 Mr. Jason Steele, Administrative Appeal Review Officer
 CESAD-PDO
 U.S. Army Corps of Engineers, South Atlantic Division
 60 Forsyth Street, Room 10M15
 Atlanta, Georgia 30303-8801
 Phone: (404) 562-5137

RIGHT OF ENTRY: Your signature below grants the right of entry to Corps of Engineers personnel, and any government consultants, to conduct investigations of the project site during the course of the appeal process. You will be provided a 15 day notice of any site investigation, and will have the opportunity to participate in all site investigations.

_____ Signature of appellant or agent.	Date:	Telephone number:
---	-------	-------------------

For appeals on Initial Proffered Permits send this form to:

District Engineer, Wilmington Regulatory Division, Krystynka Stygar, 2407 West 5th Street, Washington, NC 27889

For Permit denials, Proffered Permits and approved Jurisdictional Determinations send this form to:

Division Engineer, Commander, U.S. Army Engineer Division, South Atlantic, Attn: Mr. Jason Steele, Administrative Appeal Officer, CESAD-PDO, 60 Forsyth Street, Room 10M15, Atlanta, Georgia 30303-8801
 Phone: (404) 562-5137

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

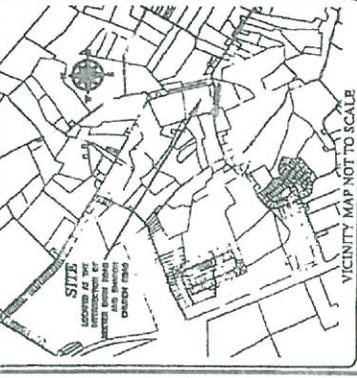
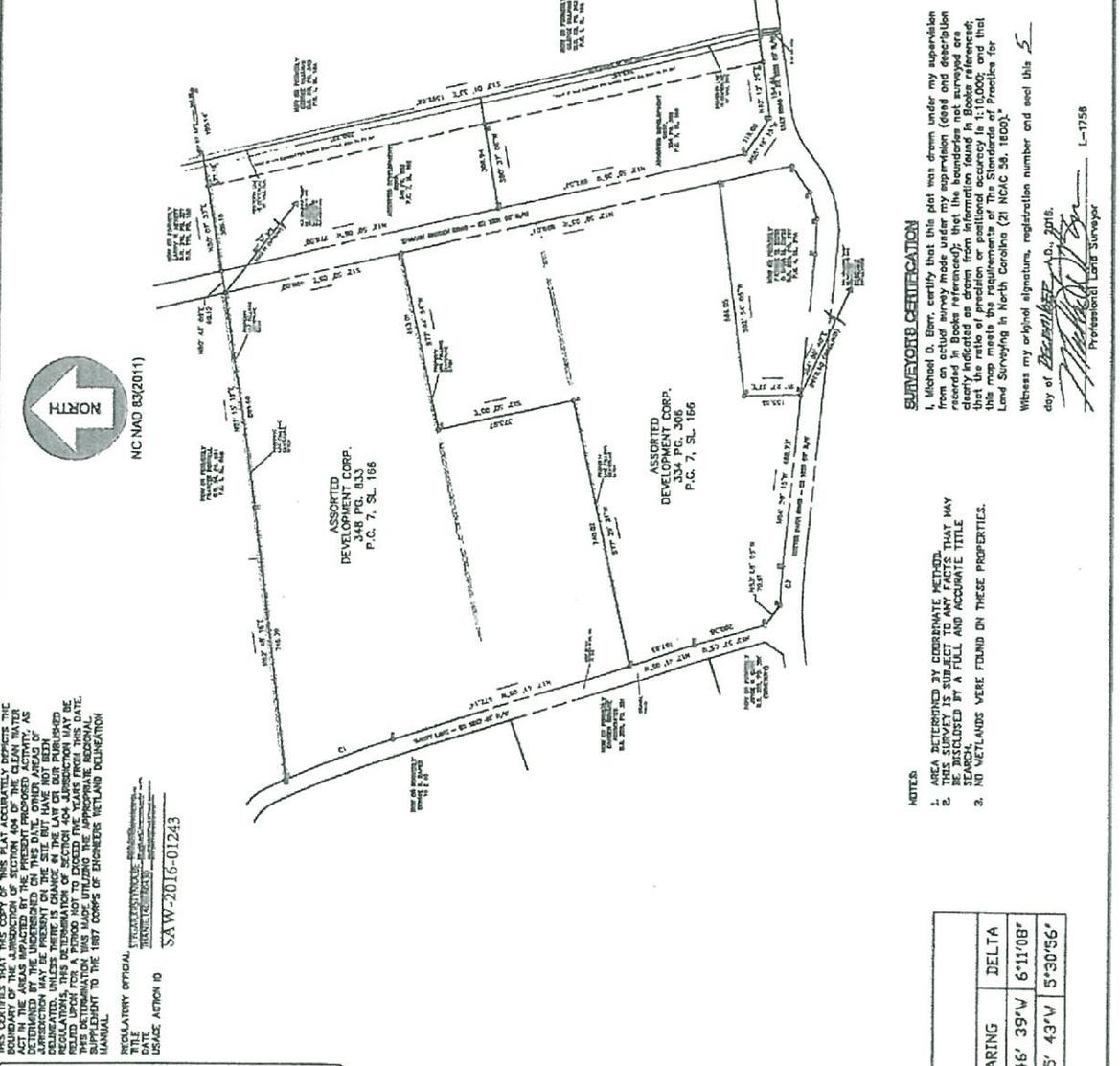
RUSSELL
 Registered Professional Surveyor
 1000 North Carolina Highway 101
 Raleigh, NC 27601
 Phone: (919) 871-1758
 Fax: (919) 871-1759

ASSOCIATED DEVELOPMENT CORP.
 SOUTH MILLS
 GARDNER COUNTY
 NORTH CAROLINA

PROJECT NO: 4575000WL2
 SHEET: 1 of 1

REVISIONS

NO.	DATE	DESCRIPTION
1	12-02-16	ISSUED



SURVEY LEGEND

FCMB	EXISTING CONCRETE MONUMENT
SN (O)	SET IRON ROD
EN (O)	EXISTING IRON PIPE
EP (O)	EXISTING IRON PIPE
CP (O)	CALCULATED POINT
M.B.L.	MAXIMUM BUILDING LIMIT
N.T.S.	NOT TO SCALE
P.C.	PLAT CORNER
D.B.	DEED BOOK
SL	SLICE
SF	SQUARE FEET
AC	ACRES

CURVE TABLE

CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C1	311.71	2887.29	311.55	N20° 46' 39" V	6°11'08"
C2	106.37	1105.00	106.33	N87° 05' 43" V	5°30'56"

SURVEYOR'S CERTIFICATION

I, Michael D. Barr, certify that this plat was drawn under my supervision from an actual survey made under my supervision (and description recorded in Books referenced); that the boundaries not surveyed are clearly indicated as drawn from information found in Books referenced; that this map meets the requirements of The Standards of Practice for Land Surveying in North Carolina (21 NCAC 58.1800).
 Witness my original signature, registration number and seal this 5th day of December, 2016.
 Michael D. Barr, L-1758
 Professional Land Surveyor

- NOTES**
- AREA DETERMINED BY CURVE DATA METHOD.
 - THIS SURVEY IS SITE SPECIFIC AND THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
 - NO WETLANDS WERE FOUND ON THESE PROPERTIES.

THIS CERTIFICATE THAT THIS COPY OF THIS PLAT ACCURATELY SHOWS THE BOUNDARY OF THE JURISDICTION OF SECTION 104 OF THE CLEAN WATER ACT IN THE AREAS IMPACTED BY THE PRESENT PROPOSED ACTIVITY. AS THE ACTIVITY IS CONDUCTED IN ACCORDANCE WITH THE ACT, THE JURISDICTION MAY BE PRESENT ON THE SITE BUT HAVE NOT BEEN DETERMINED. UNLESS THERE IS CHANGE IN THE LAW OR OUR PUBLISHED INFORMATION, WE WILL NOT BE RESPONSIBLE FOR ANY CHANGES THAT MAY BE RELATED UPON FOR A PERIOD NOT TO EXCEED FIVE (5) YEARS FROM THE DATE THIS DETERMINATION WAS MADE UTILIZING THE APPROPRIATE REGIONAL MANUAL.

REGULATORY OFFICIAL: [Signature]
 TITLE: [Title]
 DATE: [Date]
 USAGE ACTION ID: SAW-2016-01243





ROY COOPER

Governor

WILLIAM G. ROSS, JR.

Acting Secretary

TRACY E. DAVIS

Director

January 17, 2017

Assorted Development Corp.
Attn.: Mr. Gary Dunstan
509 Wilkinson St.
Kill Devil Hills, NC 27948

**Subject: Stormwater Permit No. SW7170101
Mill Run
Low Density Subdivision Permit
Camden County**

Dear Mr. Dunstan:

The Washington Regional Office received a complete Stormwater Management Permit Application for the Mill Run project on January 4, 2017. Staff review of the plans and specifications has determined that the project, as proposed, will comply with the Stormwater Regulations set forth in Title 15A NCAC 2H.1000. We are forwarding Permit No. SW7170101, dated January 17, 2017, for the construction of the subject project.

This permit shall be effective from the date of issuance until rescinded, and shall be subject to the conditions and limitations as specified therein, and does not supercede any other agency permit that may be required.

If any parts, requirements, or limitations contained in this permit are unacceptable, you have the right to request an adjudicatory hearing upon written request within thirty (30) days following receipt of this permit. This request must be in the form of a written petition, conforming to Chapter 150B of the North Carolina General Statutes, and filed with the Office of Administrative Hearings, 6714 Mail Service Center, Raleigh, NC 27699-6714. Unless such demands are made this permit shall be final and binding.

If you have any questions, or need additional information concerning this matter, please contact me at (252) 946-6481.

Sincerely,

William Carl Dunn, PE
Environmental Engineer

cc: David Klebitz, PE, Bissell Professional Group
Camden County Planning Division
Washington Regional Office

**STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF ENERGY, MINERAL, AND LAND RESOURCES**

STATE STORMWATER MANAGEMENT PERMIT

LOW DENSITY DEVELOPMENT

In accordance with the provisions of Article 21 of Chapter 143, General Statutes of North Carolina as amended, and other applicable Laws, Rules and Regulations

PERMISSION IS HEREBY GRANTED TO

Assorted Development Corp.

Mill Run

Camden County

FOR THE

construction, operation and maintenance of a 24% low density subdivision in compliance with the provisions of 15A NCAC 2H .1000 (hereafter referred to as the "stormwater rules") and the approved stormwater management plans and specifications, and other supporting data as attached and on file with and approved by the Division of Energy, Mineral, and Land Resources (Division) and considered a part of this permit.

The Permit shall be effective from the date of issuance until rescinded and shall be subject to the following specific conditions and limitations:

I. DESIGN STANDARDS

1. Each of the 45 lots is limited to a maximum of (see Attachment) square feet of built-upon area, as indicated in the application and as shown on the approved plans.
2. The overall tract built-upon area percentage for the project must be maintained at 24% per the requirements of Section .1005 of the stormwater rules.
3. The built-upon areas associated with this project shall be located at least 50 feet landward of all perennial and intermittent surface waters.
4. The only runoff conveyance systems allowed will be vegetated conveyances such as swales with minimum side slopes of 3:1 (H:V) as defined in the stormwater rules and approved by the Division.
5. All roof drains must terminate at least 50 foot from the mean high water mark.
6. Two stormwater retention ponds are proposed to meet the requirements of Camden County's stormwater management ordinances and as such are not part of this permit.

II. SCHEDULE OF COMPLIANCE

1. Swales and other vegetated conveyances shall be constructed in their entirety, vegetated, and be operational for their intended use prior to the construction of any built-upon surface.
2. During construction, erosion shall be kept to a minimum and any eroded areas of the swales or other vegetated conveyances will be repaired immediately.
3. The permittee shall at all times provide the operation and maintenance necessary to operate the permitted stormwater management systems at optimum efficiency to include:
 - a. Inspections
 - b. Sediment removal.
 - c. Mowing, and re-vegetating of the side slopes.
 - d. Immediate repair of eroded areas.
 - e. Maintenance of side slopes in accordance with approved plans and specifications.
 - f. Maintenance of level spreaders and infiltration areas in accordance with approved plans and O&M documents.
4. The permittee shall submit to the Director and shall have received approval for revised plans, specifications, and calculations prior to construction, for any modification to the approved plans, including, but not limited to, those listed below:
 - a. Any revision to any of the items shown on the approved plans, including the stormwater management system, design concept, built-upon area, details, etc.
 - b. Project name change.
 - c. Transfer of ownership.
 - d. Redesign or addition to the approved amount of built-upon area or to the drainage area.
 - e. Further subdivision, acquisition, or selling of the project area.
 - f. Filling in, altering or piping any vegetative conveyance shown on the approved plan.
5. The permittee shall submit all information requested by the Director or his representative within the time frame specified in the written information request.
6. No piping shall be allowed except that minimum amount necessary to direct runoff beneath an impervious surface such as a road and that minimum amount needed under driveways to provide access to lots.
7. By the issuance of this permit, the Division is granting a minor variance from the no piping requirements as set in 15A NCAC 2H.1005(2)(a)(ii), at two locations. The locations covered by this variance are the pipe used to connect the two retention ponds and the pipe used to direct overflow from the retention pond to Mill Run Creek. The proposed BMP's will provide better treatment of the stormwater runoff than the vegetated swales lost by approved piping.
8. Within 30 days of completion of the project, the permittee must certify in writing that the project's stormwater controls, and impervious surfaces have been

constructed within substantial intent of the approved plans and specifications. Any deviation from the approved plans must be noted on the Certification.

9. The permittee is responsible for verifying that the proposed built-upon area does not exceed the allowable built-upon area. Once the lot transfer is complete, the built-upon area may not be revised without approval from the Division, and responsibility for meeting the built-upon area limit is transferred to the individual property owner, provided that the permittee complies with the requirements of Section II.12 and II.13 of this permit.
10. Deed restrictions are incorporated into this permit by reference and must be recorded with the Office of the Register of Deeds prior to the sale of any lot. Recorded deed restrictions must include, as a minimum, the following statements related to stormwater management:
 - a. The following covenants are intended to ensure ongoing compliance with State Stormwater Management Permit Number SW7170101, as issued by the Division of Energy, Mineral, and Land Resources under NCAC 2H.1000.
 - b. The State of North Carolina is made a beneficiary of these covenants to the extent necessary to maintain compliance with the Stormwater Management Permit.
 - c. These covenants are to run with the land and be binding on all persons and parties claiming under them.
 - d. The covenants pertaining to stormwater may not be altered or rescinded without the express written consent of the State of North Carolina, Division of Energy, Mineral, and Land Resources.
 - e. Alteration of the drainage as shown on the approved plans may not take place without the concurrence of the Division of Energy, Mineral, and Land Resources.
 - f. The maximum built-upon area per lot is (**see Attachment**) square feet. This allotted amount includes any built-upon area constructed within the lot property boundaries, and that portion of the right-of-way between the front lot line and the edge of the pavement. Built upon area includes, but is not limited to, structures, asphalt, concrete, brick, stone, slate, and coquina, but does not include raised, open wood decking, or the water surface of swimming pools.
 - g. Filling in or piping of any vegetative conveyances (ditches, swales, etc.) associated with the development except for average driveway crossings, is strictly prohibited by any persons.
 - h. Each lot will maintain a 50 foot wide vegetated buffer between all impervious areas and surface waters.
 - i. All roof drains shall terminate at least 50 foot from the mean high water mark.
 - j. If permeable pavement credit is desired, the property owner must submit a request, with supporting documentation, to the permittee and receive approval prior to construction of the permeable pavement.
11. The permittee shall submit a copy of the recorded deed restrictions within 30 days of the date of recording.
12. If the permittee sets up an Architectural Review Committee or Board (ARC or ARB) to review plans for compliance with the restrictions, the plans reviewed must include all proposed built-upon area (BUA). Any approvals given by the ARC or ARB do not relieve the lot owner of the responsibility to maintain compliance with the permitted BUA limit.

13. All stormwater conveyances will be located in either dedicated right-of-way (public or private), recorded common areas or recorded drainage easements. The final plats for the project will be recorded showing all such required easements, in accordance with the approved plans.
14. The Director may notify the permittee when the permitted site does not meet one or more of the minimum requirements of the permit. Within the time frame specified in the notice, the permittee shall submit a written time schedule to the Director for modifying the site to meet minimum requirements. The permittee shall provide copies of revised plans and certification in writing to the Director that the changes have been made.
15. If permeable pavement credit is desired, the permittee must submit a request to modify the permit to incorporate such language as required by the Division. The request to modify must include a soils report identifying the type of soil, the Seasonal High Water Table elevation and the infiltration rate. Upon the successful completion of a permit modification, the individual lot owners that request to utilize permeable pavements must submit the necessary forms and documentation to the permittee and receive approval prior to construction of the permeable pavement.

III. GENERAL CONDITIONS

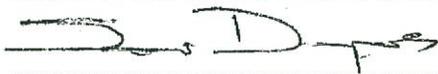
1. This permit is not transferable to any person or entity except after notice to and approval by the Director. The Director may require modification or revocation and re-issuance of the permit to change the name and incorporate such other requirements as may be necessary. In the event of a name or ownership change, a completed Name/Ownership Change form, signed by both parties, must be submitted to the Division accompanied by the supporting documentation as listed on page 2 of the form. The approval of this request will be considered on its merits, and may or may not be approved.
2. The permittee is responsible for compliance with all permit conditions until the Director approves a transfer of ownership. Neither the sale of the project nor the transfer of common areas to a third party, such as a homeowner's association, constitutes an approved transfer of the stormwater permit.
3. Failure to abide by the conditions and limitations contained in this permit may subject the Permittee to an enforcement action by the Division, in accordance with North Carolina General Statutes 143-215.6A to 143-215.6C.
4. The issuance of this permit does not prohibit the Director from reopening and modifying the permit, revoking and reissuing the permit, or terminating the permit as allowed by the laws, rules, and regulations contained in Title 15A of the North Carolina Administrative Code, Subchapter 2H.1000; and North Carolina General Statute 143-215.1 et. al.
5. In the event that the facilities fail to perform satisfactorily, including the creation of nuisance conditions, the Permittee shall take immediate corrective action, including those as may be required by the Division, such as the construction of additional or replacement stormwater management systems.
6. The permittee grants permission to DENR Staff to enter the property during normal

business hours, for the purpose of inspecting all components of the stormwater management facility.

- 7. The permit issued shall continue in force and effect until revoked or terminated. The permit may be modified, revoked and reissued or terminated for cause. The filing of a request for a permit modification, revocation and re-issuance, or termination does not stay any permit condition.
- 8. Unless specified elsewhere, permanent seeding requirements for the swales must follow the guidelines established in the North Carolina Erosion and Sediment Control Planning and Design Manual.
- 9. Approved plans and specifications for this project are incorporated by reference and are enforceable parts of the permit.
- 10. The issuance of this permit does not preclude the Permittee from complying with any and all statutes, rules, regulations, or ordinances, which may be imposed by other government agencies (local, state and federal), which have jurisdiction.
- 11. The permittee shall notify the Division in writing of any name, ownership or mailing address changes at least 30 days prior to making such changes.

Permit issued this the 17th day of January, 2017.

NORTH CAROLINA ENVIRONMENTAL MANAGEMENT COMMISSION



for

Tracy E. Davis, PE, CPM
Division of Energy, Mineral, and Land Resources
By Authority of the Environmental Management Commission

Permit Number SW7170101

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

MILL RUN
Residential Subdivision

**Allowable Built-Up Area and
Deed Restriction Calculations**

Low Density

LOT NO	LOT AREA (ft ²)	Max Allowable Built-Up Area (BUA) (ft ²)
1	24,126	4,600
2	23,997	4,600
3	24,125	4,600
4	24,149	5,000
5	24,543	5,000
6	24,386	5,000
7	24,509	5,000
8	24,503	5,000
9	24,256	5,000
10	23,400	4,600
11	23,399	4,600
12	23,398	4,600
13	23,399	4,600
14	23,400	4,600
15	23,999	5,000
16	23,980	5,000
17	23,979	5,000
18	23,971	5,000
19	23,957	5,000
20	24,145	4,600
21	24,107	4,600
22	23,832	4,600
23	23,951	4,600
24	24,156	4,600
25	24,730	4,600
26	25,001	4,600
27	25,051	4,600
28	24,955	4,600
29	24,878	4,600
30	24,770	4,600
31	24,314	4,600
32	23,805	4,600
33	24,099	4,600
34	26,065	5,000
35	24,344	4,600
36	24,412	4,600
37	24,406	4,600
38	26,387	5,000
39	25,137	4,600
40	24,750	4,600
41	24,442	4,600
42	24,530	4,600
43	24,611	4,600
44	24,620	4,600
45	24,646	4,600
Total	1,095,620	212,200

Project Area Data:

	Area (sf)	
Total Residential Lot Area:	1,095,620	25.15 Ac.
Total Common Area:	1,031,609	23.68 Ac.
Total Right-of-way Area:	133,034	3.05 Ac.
Total Project Area:	2,260,263	51.89 Ac.

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)



ROY COOPER

Governor

WILLIAM G. ROSS, JR.

Acting Secretary

TRACY E. DAVIS

Director

January 20, 2017

LETTER OF APPROVAL WITH GUIDELINES

received
1-25-17

Assorted Development Corp.
ATTN: Mr. Garland H. Dunstan, Jr., Registered Agent
509 West Wilkinson Street
Kill Devil Hills, North Carolina 27948

RE: Erosion and Sedimentation Control Plan No. Camde-2017-001
Project Name: Mill Run
Location: Sharon Church Road County: Camden
River Basin: Pasquotank
Date Received by LQS: December 22, 2016
Acres Approved: 42 Project Type: New
Project Description: Grading associated with the development of a residential subdivision, as shown on the plans received by this office on December 22, 2016 and the additional information received on January 20, 2017.

Dear Sir:

This office has reviewed the subject erosion and sedimentation control plan. We find the plan to be acceptable and hereby issue this Letter of Approval (NOTE: Attached is a list of guidelines and statutory requirements for conducting land disturbance activities) This plan approval shall expire three (3) years following the date of approval, if no land-disturbing activity has been undertaken, as required by 15A NCAC 4B.0129, unless modified by other legislation.

Please be advised that 15A NCAC 4B.0118(a) requires that a copy of the approved erosion and sedimentation control plan be on file at the job site. Also, you should consider this letter as giving the Notice required by G.S. 113A-61.1(a) of our right of periodic inspection to ensure compliance with the approved plan.

North Carolina's Sedimentation Pollution Control Program is performance oriented, requiring protection of existing natural resources and adjoining properties through the use of reasonable and appropriate Best Management Practices throughout the course of the project. If, following the commencement of this project, it is determined that the erosion and sedimentation control plan is inadequate to meet the requirements of the Sedimentation Pollution Control Act of 1973 (G.S. 113A-51 through 66), this office may require revisions to the plan and implementation of the revisions to ensure compliance with the Act.

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

Erosion and Sedimentation Control Plan No. Camde-2017-001
 Project Name: Mill Run
 January 20, 2017
 Guidelines and Statutory Requirements
 Page 1

1. **AS THE DECLARED RESPONSIBLE PARTY, YOUR LEGAL RESPONSIBILITY** is to understand the Act and comply with the following minimum requirements of the Act:
 - A. In the event of a conflict between the requirements of the Sedimentation Pollution Control Act, the submitted plan and/or the contract specifications, the more restrictive requirement shall prevail;
 - B. The land-disturbing activity shall be conducted in accordance with the approved erosion and sedimentation control plan;
 - C. The **LATEST APPROVED** erosion and sediment control plan will be used during periodic unannounced inspections to determine compliance and a copy of the plan must be on file at the job site. If it is determined that the implemented plan is inadequate, this office may require the installation of additional measures and/or that the plan be revised to comply with state law;
 - D. All revisions, including those required by other local, state or federal agencies, which affect site layout, drainage patterns, limits of disturbance and/or disturbed acreage must be submitted to this office for approval a minimum of 15 days prior to the start of construction;
 - E. Revisions exceeding the approved scope of this project without prior approval of the plan showing the changes can be considered a violation. Failure to comply with any part of the approved plan or with any requirements of this program could result in appropriate legal action (civil or criminal) against the financially responsible party. Legal actions include Stop Work Orders and the assessing of a civil penalty of up to \$5000 for the initial violation plus an additional penalty of up to \$5000 per day for each day the site is out of compliance;
 - F. The **CERTIFICATE OF PLAN APPROVAL** must be posted at the primary entrance to the job site and remain until the site is permanently stabilized;
 - G. In cases of natural disaster related changes to the proposed land disturbing activity, all appropriate actions and adequate measure installations may be performed to prevent sediment damage, prior to submitting and receiving approval of the revised plan. A revised plan must be submitted for approval as soon as possible, but no later than 15 days after all emergency actions have been performed;

Erosion and Sedimentation Control Plan No. Camde-2017-001
Project Name: Mill Run
January 20, 2017
Guidelines and Statutory Requirements
Page 3

- O. All sediment and erosion control details for this project must conform to the standards as shown in the current Erosion & Sediment Control Planning and Design Manual; these details must be utilized for construction and incorporated in the plan. The manual can be found online at <http://portal.ncdenr.org/web/lr/publications>
2. Adequate and appropriate measures must be properly installed downstream, within the limits of disturbance, of any land disturbing activity to prevent sediment from leaving the limits of disturbance, entering existing drainage systems, impacting an on-site natural watercourse or adjoining property.
3. The maximum permissible velocity for existing channels is 2.5 ft/s for bare earth, but for new channels the maximum permissible velocity is 2.0 ft/s for bare earth. New channels designed with velocities in excess of 2.0 ft/s for bare earth will require a temporary lining.
4. A minimum of 15 days prior to the start of any additional land disturbance, a revised plan must be submitted to this office for approval.

CERTIFICATE OF PLAN APPROVAL



The posting of this certificate certifies that an erosion and sedimentation control plan has been approved for this project by the North Carolina Department of Environmental Quality in accordance with North Carolina General Statute 113A - 57 (4) and 113A - 54 (d) (4) and North Carolina Administrative Code, Title 15A, Chapter 4B.0107 (c). This certificate must be posted at the primary entrance of the job site before construction begins and until establishment of permanent groundcover as required by North Carolina Administrative Code, Title 15A, Chapter 4B.0127 (b).

MILL RUN SHANNON CHURCH ROAD CAMDEN COUNTY

Project Name and Location

1/20/2017
Date of Plan Approval



Stacie Dumbler, P.E.
Regional Engineer

1612-2017-001

Dave Parks

From: Dan Porter <dporter@camdencountync.gov>
Sent: Wednesday, March 22, 2017 8:14 AM
To: Dave Parks; Dan Porter
Subject: Fwd: 4575 - RE: Mill Run

From: Greg Johnson <greg316@cox.net>
To: 'Dan Porter' <dporter@camdencountync.gov>
Sent: 3/21/2017 7:48 PM
Subject: RE: 4575 - RE: Mill Run

Good morning Dan

I intend to approved the plan and study. I want to make one more review just to make sure all the pieces fit. I think it will take me a several days to work through everything once it arrives. Work hour wise I hope I can finish in less than 8 hours.

Greg

From: Dan Porter [mailto:dporter@camdencountync.gov]
Sent: Tuesday, March 21, 2017 12:27 PM
To: 'Greg Johnson' <greg316@cox.net>
Cc: Dave Parks <dparks@camdencountync.gov>
Subject: RE: 4575 - RE: Mill Run

Greg – do you anticipate providing an approval letter this week? Working on BOC agenda package.
 Thanks

Dan B. Porter, Planning Director
 Camden County
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 263
 Fax: 252 333 1603
 Email: dporter@camdencountync.gov
dbp0124@hotmail.com

*DISCLAIMER: Pursuant to the Freedom of Information Privacy Acts (FOIPA) and North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail messages(s) sent in response to it may be considered public record and as such subject to request and review by anyone.

From: Greg Johnson [mailto:greg316@cox.net]
Sent: Sunday, March 19, 2017 8:35 PM
To: 'David Klebitz'
Cc: 'Dan Porter'
Subject: RE: 4575 - RE: Mill Run

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

ANGELA WOOTEN
Clerk to the Board

JOHN S. MORRISON
County Attorney

January 4, 2017

From: Camden County Planning Department
To: Technical Review Staff Sheriff Berry

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, **February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse.** If you are unable to attend pleas fill out and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:
calls for service after subdivision buildout will dictate need for more personnel.

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Sheriff Tony Berry Signature: Sheriff Tony Berry

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

Dan Porter
Planning Director
Camden County

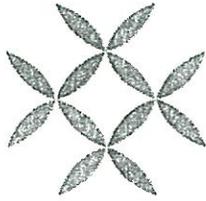
Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY. NEW VISION.

MICHAEL BRILLHART
County Manager

ANGELA WOOTEN
Clerk to the Board

JOHN S. MORRISON
County Attorney

January 4, 2017

From: Camden County Planning Department
To: Technical Review Staff Camden County School 15

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:
PLEASE SEE ATTACHMENT

Disapproved with the following comments: (Provide factual evidence for denial)

Name: ROGER MORGAN Signature: [Handwritten Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,
[Handwritten Signature]

Dan Porter
Planning Director
Camden County

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

Camden County Schools
Comments/Recommendations
Mill Run Subdivision

After reviewing the plans for the Mill Run Subdivision we accept the plans under the following conditions:

1. All roads are required to meet state specifications,
2. A letter must be filed with the transportation department giving the Camden County Schools permission to utilize the roads within the subdivision and releasing the school system from responsibility for any damage that occurs as the result of the buses traveling on the roads,
3. The contact information for the person responsible for road maintenance must be provided to the Camden County Schools so in the event a road is damaged that individual can be contacted to make necessary repairs,
4. Designated bus stops with a structure or sign will not be required due to the fact that as the population of students change designated stops will be assigned for students at a central location based on student density.

Dave Parks

From: Boone, Derek E - Elizabeth City, NC <Derek.E.Boone@usps.gov>
Sent: Thursday, January 26, 2017 9:54 AM
To: Dave Parks
Subject: RE: Technical Review Committee (TRC) Meeting - Reminder

I won't be able to attend. If they will require mail delivery please express to everyone that cluster boxes have to be included in the plans.

From: Dave Parks [<mailto:dparks@camdencountync.gov>]
Sent: Thursday, January 26, 2017 9:20 AM
To: 'South Mills Water Assn'; 'David Credle'; 'Tommy & Karen Banks'; 'Kevin Carver'; Boone, Derek E - Elizabeth City, NC; Stygar, KRYSTYNKA B 1LT USARMY NG TXARNG (US); mhawkins@camden.k12.nc.us; rmorgan@camden.k12.nc.us; Hoadley, James W; 'Tony Perry'; nharris@mediacomcc.com; kevin.heath@aemc.coop; paul.e.jones@centurylink.com; Michael.sipe@piedmontng.com; newellj@co.pasquotank.nc.us; 'Barefoot, Ronnie'; 'Ken Merner'; Mark Bissell; 'Gary Dunstan'
Cc: Dan Porter; Michael Brillhart
Subject: Technical Review Committee (TRC) Meeting - Reminder

This is a reminder of the TRC Meeting for both Mill Run Common Open Space Subdivision and Phase Ia of Camden Plantation Planned Unit Development. The meeting will be held on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Camden County Courthouse. If you are unable to attend please let me know by email or phone call at (252) 338-1919 ext 232.

Sincerely,

David Parks, CFM
 Permit Officer
 Camden County

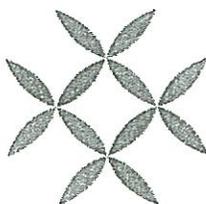
Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY. NEW VISION.

MICHAEL BRILLHART
County Manager

ANGELA WOOTEN
Clerk to the Board

JOHN S. MORRISON
County Attorney

January 4, 2017

From: Camden County Planning Department
To: Technical Review Staff AEMC

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Kevin Heath Signature: [Signature]

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

[Signature]

Dan Porter
Planning Director
Camden County

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

January 4, 2017

From: Camden County Planning Department

To: Technical Review Staff EMS

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out and fax to the Planning Office at 333-1603.

Approved as is
 Reviewed with no comments.
 Approved with the following comments/recommendations:

Disapproved with the following comments: (Provide factual evidence for denial)

Name: Jerry Newell Signature: Jerry Newell

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

Dan Porter
Planning Director
Camden County

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



Camden County
NEW ENERGY NEW VISION

MICHAEL BRILLHART
County Manager

ANGELA WOOTEN
Clerk to the Board

JOHN S. MORRISON
County Attorney

January 4, 2017

From: Camden County Planning Department
To: Technical Review Staff NC DOT

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:
*NC DOT Review plans & find culvert proposed under Sharon Church Road
 NC DOT takes no ownership or responsibility for maintenance of any pipes
 installed outside of the ROW.*
- Disapproved with the following comments: (Provide factual evidence for denial)

Name: James W Hadley Signature: James W Hadley

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

Dan Porter
Planning Director
Camden County

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

January 4, 2017

From: Camden County Planning Department
To: Technical Review Staff SMW

RE: Mill Run Major Subdivision

Attached is a copy of the Preliminary Plat for Mill Run for your review and comments.

After you have reviewed the plans, please complete the section below and provide this memo with your comments at the Technical Review Committee meeting on Wednesday, February 1, 2017 at 10:00 AM in the upstairs courtroom of the Historic Camden County Courthouse. If you are unable to attend please fill out and fax to the Planning Office at 333-1603.

- Approved as is
- Reviewed with no comments.
- Approved with the following comments/recommendations:
State Approval was with Flushing Hydrants Not Fire Hydrants AS county requires.
Approval only good to July 9 2017 unless tap fees are paid. After that they
will have to start over in approval.
- Disapproved with the following comments: (Provide factual evidence for denial)

Name: Ronnie Wayne Raper Signature: Ronnie Wayne Raper

Thank you for your prompt attention to this matter. If you have any questions, please call me at (252) 338-1919 ext 263.

Sincerely,

Dan Porter
Planning Director
Camden County

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

July 9, 2015

Gary Dunstan
P.O.BOX 402
Kitty Hawk,NC 27949

Dear: Mr. Dunstan

The South Mills Water Association Board of Directors has approved the Mill Run Subdivision. We will be able to serve all 45 lots.

This is contingent upon approval of your plans and specifications which must be based on our Rules and Regulations for Subdivisions. Please submit the Water Main Extension Application along with your plans. Water main construction must be performed by a license contractor . You must pay for an inspector approved by the South Mills Water Association. All tap fees and line tap fees must be paid prior to construction. This approval is good for 2 years from this date. If you have any further question please contact our office.

Sincerely,



Wayne Raper

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

Dave Parks

From: Banks, Tommy (NSHC) <Tommy.Banks@nucor.com>
Sent: Thursday, February 09, 2017 7:19 PM
To: Dave Parks
Subject: Mill Run Subdivision

Dave, Please forward this to Dan.

I met with the developers of mill run subdivision today and after talking with them and looking at the placement of three hydrants , I approve of the plans and they have the Fire Departments approval. We discussed the fact that on the plat they are called flushing hydrants, and I am ok with whatever they need to call them. I will discuss this issue a bit further with you and Dan when I get the chance. I am going to try ad talk to some people on the state level and get some answers.

Thanks
Chief Tommy Banks
SMVFD

CONFIDENTIALITY NOTICE

This e-mail contains privileged and confidential information which is the property of Nucor, intended only for the use of the intended recipient(s). Unauthorized use or disclosure of this information is prohibited. If you are not an intended recipient, please immediately notify Nucor and destroy any copies of this email. Receipt of this e-mail shall not be deemed a waiver by Nucor of any privilege or the confidential nature of the information.

Dave Parks

From: Banks, Tommy (NSHC) <Tommy.Banks@nucor.com>
Sent: Friday, January 27, 2017 7:38 PM
To: Dave Parks
Subject: Re: Mill Run Subdivision

Dave,

They only install fire hydrants, they just call them flushing hydrants. Look up the difference on the internet and then come up here and I will show you fire hydrants. I don't see any hydrants on the plantation site either. The South Mills water association has to maintain a certain pressure on their system to provide drinking water to the customer. If they are maintaining this requirement then the system has sufficient flow to provide the fire hydrants with a minimum flow of 250 gallons per min. The department of insurance gives us credit on our inspection if the hydrants are in place and we are allowed to use them. South Mills Water has installed 3 fire hydrants at the development site 1000ft before the mill run site. These were tested by the mill run engineering firm and they found 500 to 600 gallons per min flow on these hydrants. So the system has the ability to provide the flow for additional hydrants at the mill run site. This is a issue that the county and water department needs to resolve. I do not mind sitting in and advising on how this affects homeowners insurance rates and fire protection. I will not approve these developments without fire hydrants. It just makes no sense whatsoever. I would advise the county to consider fixing the water issues before moving forward with these developments. Let me know if you need anything else.

Thanks
 Chief Tommy Banks
 SMVFD

From: Dave Parks <dparks@camdencountync.gov>
Sent: Friday, January 27, 2017 11:16 AM
To: Banks, Tommy (NSHC)
Cc: Dan Porter
Subject: Mill Run Subdivision

Tommy,

South Mills Water Association did not allow Fire Hydrants to be connected to the proposed water lines for Mill Run Subdivision. However, they did allow the installation of Flushing Hydrants to the water lines. Will this be a sufficient source of water for the South Mills Fire Department to provide adequate fire protection for the buildings intended to be located within this subdivision?

Sincerely,

David Parks, CFM
 Permit Officer
 Camden County

CONFIDENTIALITY NOTICE

This e-mail contains privileged and confidential information which is the property of Nucor, intended only for

the use of the intended recipient(s). Unauthorized use or disclosure of this information is prohibited. If you are not an intended recipient, please immediately notify Nucor and destroy any copies of this email. Receipt of this e-mail shall not be deemed a waiver by Nucor of any privilege or the confidential nature of the information.

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

PRELIMINARY
For Review Purposes Only

GURGE CHECK 

P: 15 PSI, C = 0.9, ID = 2 1/2"

$$Q = 29.83 \text{ cd}^2/\text{PS} : 29.83 (0.9) (2.5^2) (\sqrt{15}) = 650 \text{ GPM}$$

TEST #1

Flow @ #1 = 640 GPM

STATIC @ #3, RESIDUAL @ #3

45 PSI → 24 PSI (GREATEST DROP)

$$Q_R = Q_F * \frac{h_r^{0.54}}{h_f^{0.54}}$$

$$h_f = 45 - 24 = 21 \text{ PSI}$$

$$h_r = 45 - 20 = 25 \text{ PSI}$$

$$Q_R = 640 \left(\frac{25^{0.54}}{21^{0.54}} \right) = \boxed{703 \text{ GPM}}$$

TEST #2

Flow @ #2 = 650 GPM

STATIC @ #5, RESIDUAL @ #5

48 PSI → 23 PSI (GREATEST DROP)

$$h_f = 48 - 23 = 25 \text{ PSI}$$

$$h_r = 48 - 20 = 28 \text{ PSI}$$

$$Q_R = 650 \left(\frac{28^{0.54}}{25^{0.54}} \right) = \boxed{691 \text{ GPM}}$$

DESCRIPTION

PROJECT NAME _____

DESIGNED BY _____ DATE _____

CHECKED BY _____ DATE _____

APPROVED BY _____ DATE _____



BISSELL PROFESSIONAL GROUP
Firm License # C-956
3512 North Croatan Highway
P.O. Box 1068
Kitty Hawk, North Carolina 27949
(252) 261-3225 or 261-3266
FAX (252) 261-1760

This document is the sole property of BPG, Inc. at Kitty Hawk, North Carolina. The reproduction, in whole or part, or the modification of any detail or design is not to be made without the express written consent of Mark S. Bissell, Principal of BPG, Inc., Copyright 2005.

PROJECT # _____

SHEET ___ OF ___

DATE _____

Attachment: Supporting documents (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)



PRELIMINARY PLAT

MILL RUN SUBDIVISION

45 LOT COMMON OPEN SPACE SUBDIVISION

SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

CERTIFICATE OF OWNERSHIP & DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREA SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE _____ OWNER _____

I, _____ A NOTARY PUBLIC OF _____ COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____

MY COMMISSION EXPIRES _____ NOTARY PUBLIC

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE FOR PUBLIC STREETS

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER _____

ENGINEER CERTIFICATION OF STORMWATER IMPROVEMENTS

IN THE SUBDIVISION ENTITLED _____ STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY BISSELL PROFESSIONAL GROUP, OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY _____ AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER _____ DATE _____

NC DOT COMPLIANCE CERTIFICATE

I HEREBY CERTIFY THAT THESE STREETS AS INSTALLED (OR AS DESIGNED AND GUARANTEED BY THE APPLICANT) ARE IN ACCORDANCE WITH THE MINIMUM DESIGN CRITERIA PRESENTLY REQUIRED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS FOR ACCEPTANCE OF SUBDIVISION STREETS ONTO THE SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER NC DEPARTMENT OF TRANSPORTATION _____

GENERAL NOTES:

- PROJECT NAME: MILL RUN SUBDIVISION
- OWNER/APPLICANT: ASSORTED DEVELOPMENT CORP.
P.O. BOX 402
KITTY HAWK, NC 27949
- PROPERTY DATA:
PARCEL ID#: 01-7090-00-07-688, 01-7090-00-17-0117
PRIMARY ADDRESS: SHARON CHURCH ROAD, SOUTH MILLS, NC
RECORDED REFERENCES: D.B. 334, PG. 306; D.B. 348, PG. 833; P.C. 7, SL. 166
PROPERTY ZONING: BASIC RESIDENTIAL (R3-1)
- F.I.R.M. DATA:
ZONE: ZONE X
F.E.M.A. F.I.R.M. PANEL# 3721709000 J, EFFECTIVE DATE OCTOBER 5, 2004.
- EXISTING CONDITION INFORMATION BASED ON A COMBINATION OF THE FOLLOWING:
 - 2015 FIELD SURVEY DATA OBTAINED BY BISSELL PROFESSIONAL GROUP
 - 2012 AERIAL IMAGERY OBTAINED FROM NCONEMAP.COM
 - FIELD TOPOGRAPHIC SURVEY AND TREE LOCATION DATA BY BISSELL PROFESSIONAL GROUP
 - ELEVATIONS ARE REFERENCED TO NAVD 1988 VERTICAL DATUM.
- ALL UTILITIES MUST BE INSTALLED UNDERGROUND.

DEVELOPMENT NOTES:

- EXISTING TRACT 1 AREA: 28.13 AC.
EXISTING TRACT 2 AREA: 23.78 AC.
TOTAL COMBINED AREA: 51.89 AC.
- DEVELOPMENT SUMMARY:
OF PROPOSED LOTS: 45
AVERAGE LOT AREA: 24,347 SQ. FT.
TOTAL PROPOSED LOT AREA: 25.15 AC.
PROPOSED SUBDIVISION R/W AREA: 3.05 AC.
REQUIRED OPEN SPACE: 23.68 AC.
OPEN SPACE PROVIDED: 23.68 AC.
- PROPOSED SUBDIVISION ROAD R/W WIDTH: 50 FT.
PROPOSED SUBDIVISION ROADWAY WIDTH: 20 FT.
LINEAR FEET OF SUBDIVISION ROADWAY: 2,700 LF.±
- DEVELOPMENT IMPROVISED COVERAGE DATA (BUA):
INDIVIDUAL LOT COVERAGE WILL BE LIMITED BY DEED RESTRICTIONS
MAXIMUM TOTAL LOT COVERAGE: 212,200 SF (4.87 AC.)
ROADWAY COVERAGE: 53,980 SF (2.67 AC.)
WALKING TRAIL: 20,000 SF (0.84 AC.)
BUS STOP & MAIL KIOSK: 7,980 SF (0.18 AC.)
TOTAL COVERAGE: 390,406 SF (8.96 AC.)
COVERAGE PERCENTAGE: 12.66%
- TOTAL PROPOSED DISTURBED AREA: 34.0 AC.
- VEHICULAR/BUILDING SETBACKS:
FRONT: 25'
SIDE/REAR: 10'
- DRAINAGE/UTILITY EASEMENTS:
FRONT: 15'
SIDE/REAR: 10' (AS MEASURED FROM PROPERTY LINE 5' EITHER SIDE)

SURVEYOR'S CERTIFICATION

I, Michael D. Barr, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed and description recorded in Books referenced); that the boundaries not surveyed are clearly indicated as drawn from information found in Books referenced; that the ratio of precision as calculated is 1:280,566; that this plat was prepared in accordance with G.S. 47-30 as amended.

This is to certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this 13 day of December, 2016.

Signature: *Michael D. Barr* L-1756

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO § 151.243 AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE _____ CHAIRPERSON, BOARD OF COMMISSIONERS _____

HEALTH DEPARTMENT CERTIFICATE

THIS SUBDIVISION, ENTITLED _____, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE DISTRICT HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE DISTRICT HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE _____ DISTRICT HEALTH DEPARTMENT _____

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

I, _____ REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

OPEN SPACE, DRAINAGE FACILITIES, RESERVED UTILITY OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH CH. 151 OF THE CODE OF ORDINANCES SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN §151.198 OF THE COUNTY'S CODE OF ORDINANCES.

NOTES:

FOR SITE CONSTRUCTION DETAILS AND INFORMATION SEE MILL RUN CONSTRUCTION PLANS AND DRAWINGS BEING SUBMITTED ALONG WITH THIS PRELIMINARY PLAT

Sheet Number	Sheet Title
1	COVER SHEET, NOTES AND SITE LOCATION
2	DEVELOPMENT OVERVIEW PLAN
3	SUBDIVISION PLAT
4	SUBDIVISION PLAT

BISSELL
Professional Group
Firm License # C-966
3512 North Croatan Highway
P.O. Box 1088
Kitty Hawk, North Carolina 27949
(252) 261-3266
FAX (252) 261-1760

PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists

This document is the sole property of BPG, Inc. of Kitty Hawk, North Carolina. The reproduction, in whole or part, or the modification of any detail or design is not to be made without the express written consent of Mark S. Bissell, Principal of BPG, Inc. Copyright 2005.

MILL RUN
COVER SHEET

PRELIMINARY PLAT

SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

REVISIONS

NO.	DATE	DESCRIPTION	BY



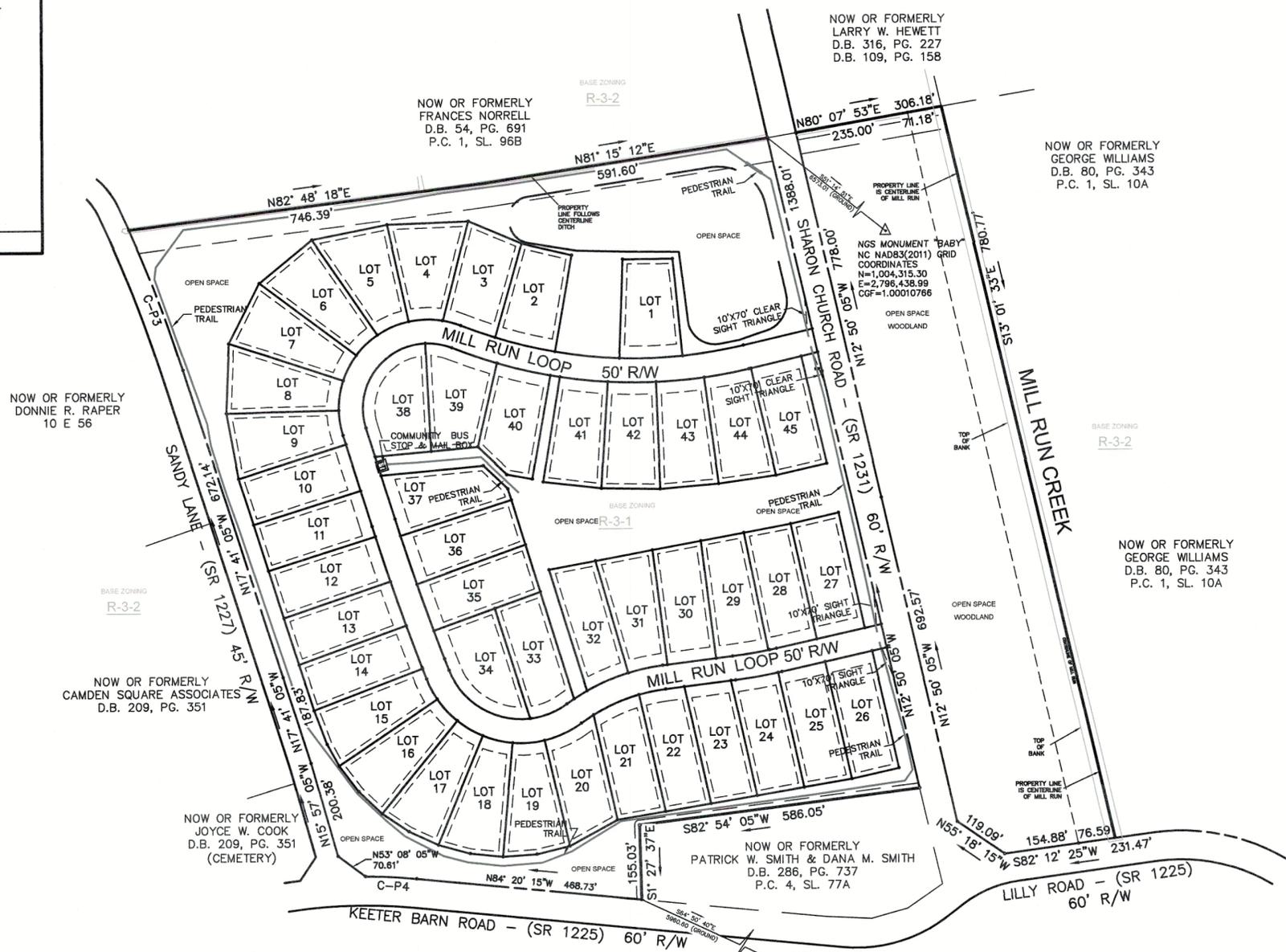
DATE:	SCALE:
12-12-16	N/A
DESIGNED:	CHECKED:
BPG	MSB
DRAWN:	APPROVED:
MDB	BPG
SHEET:	
1 OF 4	
CAD FILE:	
457500PP1	
PROJECT NO:	
4575	

LEGEND

	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING DITCH TOP OF BANK
	EXISTING WETLAND BOUNDARY
	BUILDING SETBACK LINES
	EXISTING CONCRETE MONUMENT
	SET CONCRETE MONUMENT
	SET IRON ROD
	EXISTING IRON ROD
	EXISTING IRON PIPE
N.T.S.	NOT TO SCALE
P.C.	PLAT CABINET
D.B.	DEED BOOK
SL	SLIDE
SF	SQUARE FEET
AC	ACRES

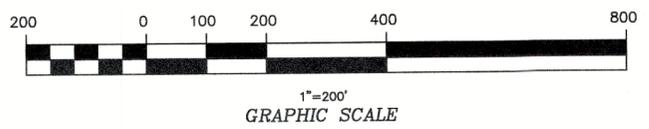


NC NAD 83(2011) GRID NORTH



CURVE TABLE

CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C-P3	311.71'	2887.29'	311.55'	N20° 46' 39"W	6°11'08"
C-P4	106.37'	1105.00'	106.33'	N87° 05' 43"W	5°30'56"



Bissell Professional Group
 Firm License # C-958
 3512 North Croatan Highway
 P.O. Box 1068
 Kitty Hawk, North Carolina 27949
 (252) 251-3266
 FAX: (252) 251-1780



Engineers, Planners, Surveyors
 and Environmental Specialists
 The accuracy of this drawing or the modification of any detail or design is not to be made without the express written consent of Mark S. Bissell, Principal of BPG, Inc., Copyright 2005.

MILL RUN OVERVIEW
 NORTH CAROLINA
 SOUTH MILLS TOWNSHIP CAMDEN COUNTY
PRELIMINARY PLAT

PROJECT: NO. DATE DESCRIPTION BY



DATE: 12-12-16 SCALE: 1"=200'

DESIGNED: BPG CHECKED: MSB

DRAWN: MDB APPROVED: BPG

SHEET: **2** OF **4**

CAD FILE: 457500PP1

PROJECT NO: **4575**

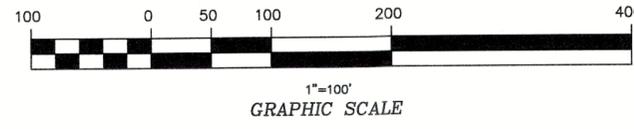
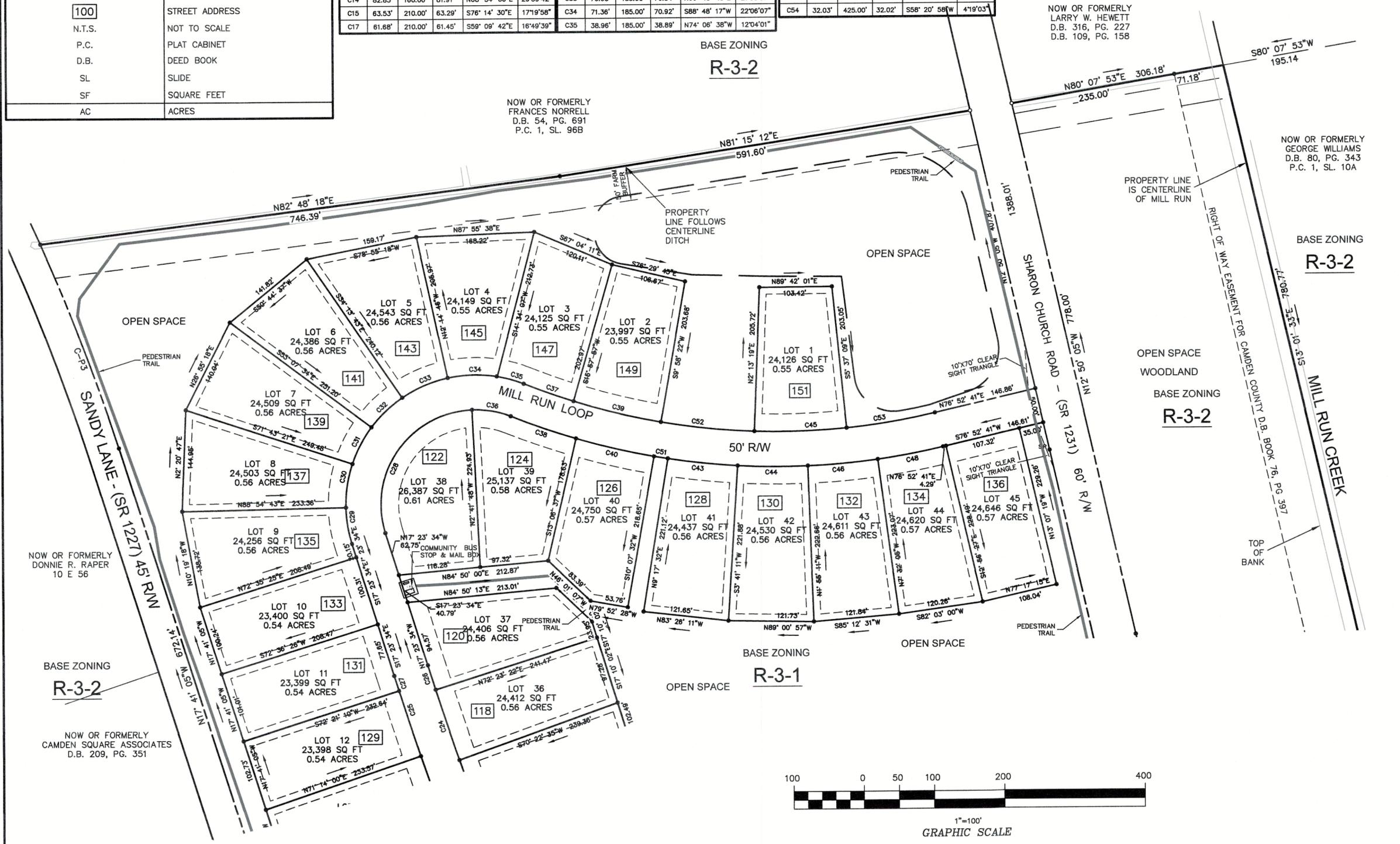
Attachment: 12-12-16 Signed Preliminary Plat Full Set (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

LEGEND	
	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING DITCH TOP OF BANK
	EXISTING WETLAND BOUNDARY
	BUILDING SETBACK LINES
	EXISTING CONCRETE MONUMENT
	SET CONCRETE MONUMENT
	SET IRON ROD
	EXISTING IRON ROD
	EXISTING IRON PIPE
	STREET ADDRESS
	N.T.S.
	P.C.
	D.B.
	SL
	SF
	AC

CURVE TABLE						CURVE TABLE						CURVE TABLE					
CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA	CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA	CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C-P3	311.71'	2887.29'	311.55'	N20° 46' 39"W	61°1'08"	C18	61.37'	210.00'	61.15'	S42° 22' 35"E	16°44'34"	C36	56.50'	135.00'	56.09'	S80° 03' 59"E	23°58'42"
C-P4	106.37'	1105.00'	106.33'	N87° 05' 43"W	5°30'56"	C19	47.88'	210.00'	47.77'	S27° 28' 25"E	13°03'47"	C37	75.32'	975.00'	75.30'	N70° 17' 25"W	4°25'35"
C1	8.08'	1025.00'	8.08'	S77° 40' 41"W	0°27'05"	C21	93.46'	5025.00'	93.45'	S20° 24' 34"E	1°03'56"	C38	98.27'	1025.00'	98.23'	S70° 49' 26"E	5°29'35"
C2	17.40'	975.00'	17.40'	S77° 57' 49"W	1°01'21"	C22	102.75'	4975.00'	102.75'	N19° 37' 33"W	1°11'00"	C39	128.03'	975.00'	127.94'	N76° 15' 55"W	7°31'25"
C3	89.40'	1025.00'	89.38'	S80° 24' 10"W	4°59'51"	C23	97.35'	5025.00'	97.35'	S19° 19' 18"E	1°06'36"	C40	113.94'	1025.00'	113.89'	S78° 45' 18"E	6°22'09"
C4	75.33'	975.00'	75.31'	S80° 41' 17"W	4°25'36"	C24	105.70'	4975.00'	105.70'	N18° 25' 32"W	1°13'02"	C43	100.03'	1025.00'	99.99'	S83° 51' 12"E	5°35'30"
C5	56.55'	375.00'	56.36'	N78° 34' 53"E	8°38'25"	C25	98.17'	5025.00'	98.17'	N18° 12' 25"W	1°07'10"	C44	100.03'	1025.00'	99.99'	S89° 26' 42"E	5°35'30"
C6	73.21'	425.00'	73.12'	S77° 58' 01"W	9°52'09"	C26	36.83'	4975.00'	36.83'	N17° 36' 17"W	0°25'27"	C45	131.44'	975.00'	131.34'	S88° 14' 35"W	7°43'26"
C7	103.46'	375.00'	103.13'	S66° 21' 27"W	15°48'27"	C27	22.32'	5025.00'	22.32'	S17° 31' 12"E	0°15'16"	C46	100.05'	1025.00'	100.01'	N84° 57' 47"E	5°35'33"
C8	92.90'	425.00'	93.69'	S66° 46' 13"W	12°31'26"	C28	248.19'	135.00'	214.69'	N35° 16' 33"E	105°20'14"	C48	94.61'	1025.00'	94.58'	N79° 31' 20"E	5°17'20"
C9	30.87'	375.00'	30.86'	N56° 05' 44"E	4°42'59"	C29	52.65'	185.00'	52.47'	S9° 14' 28"E	16°18'16"	C49	62.91'	4975.00'	62.91'	S20° 34' 47"E	0°43'28"
C10	84.46'	210.00'	83.90'	N65° 15' 36"E	23°02'41"	C30	63.18'	185.00'	62.88'	S8° 41' 45"W	19°34'06"	C50	211.28'	160.00'	196.26'	S58° 46' 17"E	75°39'31"
C11	84.46'	210.00'	83.90'	N65° 15' 36"E	23°02'41"	C31	59.39'	185.00'	59.14'	S27° 40' 37"W	18°23'38"	C51	20.00'	1025.00'	20.00'	S80° 29' 59"E	1°07'05"
C12	18.20'	425.00'	18.20'	N54° 57' 51"E	2°27'12"	C32	61.02'	185.00'	60.74'	N46° 19' 21"E	18°53'51"	C52	133.89'	975.00'	133.78'	S83° 57' 40"E	7°52'04"
C13	67.11'	210.00'	66.82'	N85° 56' 14"E	18°18'35"	C33	70.98'	185.00'	70.54'	N66° 45' 45"E	21°58'57"	C53	127.68'	975.00'	127.59'	N80° 37' 46"E	7°30'11"
C14	82.83'	160.00'	81.91'	N68° 34' 06"E	29°39'42"	C34	71.36'	185.00'	70.92'	S88° 48' 17"W	22°06'07"	C54	32.03'	425.00'	32.02'	S58° 20' 58"W	4°19'03"
C15	63.53'	210.00'	63.29'	S76° 14' 30"E	17°19'58"	C35	38.96'	185.00'	38.89'	N74° 06' 38"W	12°04'21"						
C17	61.68'	210.00'	61.45'	S59° 09' 42"E	16°49'39"												



NC NAD 83(2011) GRID NORTH



BISSSELL
PROFESSIONAL GROUP
Engineers, Planners, Surveyors
and Environmental Specialists
This document is the property of Bissell, Inc. of Kitty Hawk, North Carolina. The use of this document for any other project or design is not to be made without the express written consent of Mark S. Bissell, Principal of BPG, Inc., Copyright, 2005.

MILL RUN SUBDIVISION PLAT
PRELIMINARY PLAT
SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

NO.	DATE	DESCRIPTION	BY

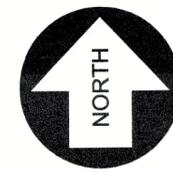


DATE: 12-12-16 SCALE: 1"=100'
DESIGNED: BPG CHECKED: MSB
DRAWN: MDB APPROVED: BPG
SHEET: 3 OF 4
CAD FILE: 457500PP1
PROJECT NO: 4575

Attachment: 12-12-16 Signed Preliminary Plat Full Set (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

LEGEND	
	ROADWAY CENTERLINE
	RIGHT-OF-WAY
	PROPERTY BOUNDARY
	ADJOINING PROPERTY LINE
	EXISTING DITCH TOP OF BANK
	EXISTING WETLAND BOUNDARY
	BUILDING SETBACK LINES
	EXISTING CONCRETE MONUMENT
	SET CONCRETE MONUMENT
	SET IRON ROD
	EXISTING IRON ROD
	EXISTING IRON PIPE
	STREET ADDRESS
	N.T.S.
	PLAT CABINET
	DEED BOOK
	SLIDE
	SF
	SQUARE FEET
	AC
	ACRES

CURVE TABLE						CURVE TABLE						CURVE TABLE					
CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA	CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA	CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C-P3	311.71'	2887.29'	311.55'	N20° 46' 39"W	6°11'08"	C18	61.37'	210.00'	61.15'	S42° 22' 35"E	16°44'34"	C36	56.50'	135.00'	56.09'	S80° 03' 59"E	23°58'42"
C-P4	106.37'	1105.00'	106.33'	N87° 05' 43"W	5°30'56"	C19	47.88'	210.00'	47.77'	S27° 28' 25"E	13°03'47"	C37	75.32'	975.00'	75.30'	N70° 17' 25"W	4°25'35"
C1	8.08'	1025.00'	8.08'	S77° 40' 41"W	0°27'05"	C21	93.46'	5025.00'	93.45'	S20° 24' 34"E	1°03'56"	C38	98.27'	1025.00'	98.23'	S70° 49' 26"E	5°29'35"
C2	17.40'	975.00'	17.40'	S77° 57' 49"W	1°01'21"	C22	102.75'	4975.00'	102.75'	N19° 37' 33"W	1°11'00"	C39	128.03'	975.00'	127.94'	N76° 15' 55"W	7°31'25"
C3	89.40'	1025.00'	89.38'	S80° 24' 10"W	4°59'51"	C23	97.35'	5025.00'	97.35'	S19° 19' 18"E	1°06'36"	C40	113.94'	1025.00'	113.89'	S76° 45' 18"E	6°22'09"
C4	75.33'	975.00'	75.31'	S80° 41' 17"W	4°25'36"	C24	105.70'	4975.00'	105.70'	N18° 25' 32"W	1°13'02"	C43	100.03'	1025.00'	99.99'	S83° 51' 12"E	5°35'30"
C5	56.55'	375.00'	56.36'	N78° 34' 53"E	8°38'25"	C25	98.17'	5025.00'	98.17'	N18° 12' 25"W	1°07'10"	C44	100.03'	1025.00'	99.99'	S89° 26' 42"E	5°35'30"
C6	73.21'	425.00'	73.12'	S77° 58' 01"W	9°52'09"	C26	36.83'	4975.00'	36.83'	N17° 36' 17"W	0°25'27"	C45	131.44'	975.00'	131.34'	S88° 14' 35"W	7°43'28"
C7	103.46'	375.00'	103.13'	S86° 21' 27"W	15°48'27"	C27	22.32'	5025.00'	22.32'	S17° 31' 12"E	0°15'16"	C46	100.05'	1025.00'	100.01'	N84° 57' 47"E	5°35'33"
C8	92.90'	425.00'	93.69'	S66° 46' 13"W	12°31'28"	C28	248.19'	135.00'	214.69'	N35° 16' 33"E	105°20'14"	C48	94.61'	1025.00'	94.58'	N79° 31' 20"E	5°17'20"
C9	30.87'	375.00'	30.86'	N56° 05' 44"E	4°42'59"	C29	52.65'	185.00'	52.47'	S9° 14' 26"E	16°18'16"	C49	62.91'	4975.00'	62.91'	S20° 34' 47"E	0°43'28"
C11	84.46'	210.00'	83.90'	N65° 15' 36"E	23°02'41"	C30	63.18'	185.00'	62.88'	S8° 41' 45"W	19°34'06"	C50	211.28'	160.00'	196.26'	S58° 46' 17"E	75°39'31"
C12	18.20'	425.00'	18.20'	N54° 57' 51"E	2°27'12"	C31	59.39'	185.00'	59.14'	S27° 40' 37"W	18°23'38"	C51	20.00'	1025.00'	20.00'	S80° 29' 55"E	1°07'05"
C13	67.11'	210.00'	66.82'	N85° 56' 14"E	18°18'35"	C32	61.02'	185.00'	60.74'	N46° 19' 21"E	18°53'51"	C52	133.89'	975.00'	133.78'	S83° 57' 40"E	7°52'04"
C14	82.83'	160.00'	81.91'	N68° 34' 06"E	29°39'42"	C33	70.98'	185.00'	70.54'	N66° 45' 45"E	21°58'57"	C53	127.68'	975.00'	127.59'	N80° 37' 46"E	7°30'11"
C15	63.53'	210.00'	63.29'	S76° 14' 30"E	17°19'58"	C34	71.36'	185.00'	70.92'	S88° 48' 17"W	22°06'07"	C54	32.03'	425.00'	32.02'	S58° 20' 58"W	4°19'03"
C17	61.68'	210.00'	61.45'	S59° 09' 42"E	16°49'39"	C35	38.96'	185.00'	38.89'	N74° 06' 38"W	12°04'01"						



NC NAD 83(2011) GRID NORTH



BISSELL
 PROFESSIONAL GROUP
 ENGINEERS, PLANNERS, SURVEYORS
 AND ENVIRONMENTAL SPECIALISTS

1100 North Croatan Highway
 P.O. Box 1068
 Kitty Hawk, North Carolina 27949
 (252) 261-3266
 FAX (252) 261-1760

This document is the sole property of BGC, Inc. of Kitty Hawk, North Carolina. The user agrees to indemnify and hold BGC, Inc. harmless from all claims, damages, and expenses, including reasonable attorneys' fees, that may be made against BGC, Inc. without the express written consent of Mark S. Bissell, Principal of BGC, Inc. Copyright 2005.

MILL RUN
 SUBDIVISION PLAT
 PRELIMINARY PLAT

SOUTH MILLS TOWNSHIP CAMDEN COUNTY NORTH CAROLINA

REVISIONS

NO.	DATE	DESCRIPTION	BY

DATE: 12-12-16 SCALE: 1"=100'

DESIGNED: BPG CHECKED: MSB

DRAWN: MDB APPROVED: BPG

SHEET: 4 OF 4

CAD FILE: 457500PP1

PROJECT NO: 4575

Attachment: 12-12-16 Signed Preliminary Plat Full Set (1612 : Public Hearing - Preliminary Plat Mill Run - Common Open Space Subdivision)

B6 THE DAILY ADVANCE, FRIDAY, MARCH 24, 2017

Pursuant to Article 151.551 of the Camden County Code, please be advised the Camden County Board of Commissioners will hold a public hearing on Monday, April 3, 2017 at 7:00 PM or soon thereafter as the agenda will allow in the upstairs courtroom of the Historic Camden County Courthouse on a Special Use Permit Application (UDO 2015-06-07) from Harbinger Land & Timber, LLC & Assorted Development Corp for Preliminary Plat Mill Run Common Open Space Major Subdivision. Property located adjacent to Sandy Lane, Sharon Church and Keeter Barn Roads in South Mills Township.

The public is invited to attend and make comments to the board.

A copy of the Special Use Permit and Preliminary Plat may be reviewed in the Camden County Planning Office.
03/24,03/31



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A.1
Meeting Date: April 03, 2017
Submitted By: Amy Barnett, Planning Clerk
 Administration
 Prepared by: Amy Barnett

Item Title **Albemarle Regional Health Services 75Th Anniversary - Resolution No. 2017-04-01**

Attachments: Resolution 2017-04-01 Recognition ARHS 75 Years of Service (PDF)

Summary:

RESOLUTION OF RECOGNITION OF 75 YEARS OF PUBLIC HEALTH SERVICE

Battle Betts, Health Director, would like to be present at the meeting on **Monday, April 3, 2017**, at **7am**, to accept the resolution and offer a few words related to Public Health.

Jill C. Jordan, MAEd
 Albemarle Regional Health Services
 Health Education Director/Public Information Officer
 711 Roanoke Avenue
 Elizabeth City, NC 27909
 (252) 338-4483

Recommendation:

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

RESOLUTION NUMBER 2017-04-01

RESOLUTION OF RECOGNITION OF 75 YEARS
OF PUBLIC HEALTH SERVICE

WHEREAS, Albemarle Regional Health Services will celebrate its 75th Anniversary of service to citizens of Pasquotank, Perquimans, Camden, Chowan, Currituck, Bertie, and Gates Counties; and

WHEREAS, Albemarle Regional Health Services has rendered quality care to the citizens of the Albemarle region of care during its seventy-five years of operation; and

WHEREAS, Albemarle Regional Health Services is to be commended for its seventy-five years of outstanding service;

NOW, THEREFORE BE IT RESOLVED, by the Camden County Board of Commissioners that Albemarle Regional Health Services be congratulated and offered the Boards' sincerest appreciation for seventy-five successful years of dedicated service to the citizens of the Albemarle region.

Adopted this, the 3rd day of April, 2017.

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Amy D. Barnett
Assistant Clerk to the Board



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B.1
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Friends of Museum Update - Brian Forehand, Alex Leary**

Attachments: Email Letter dated 3-24-17 from Anne Jennings of
Friends of Camden
Museum Inc (PDF)
Museum Panels (PDF)
Courthouse Replica (PDF)
friends of museum loan of courthouse model
paperwork (PDF)

Summary:

Brian Forehand and Alex Leary will provide an update on the Friends of the Museum, and make the following request:

1. Request permission to relocate the Camden County Courthouse Replica which is currently on display in the first floor lobby area in the Historic Courthouse to the Camden Museum and place on exhibit there.
 - a. Attachments related to this request are: Courthouse Replica.docx

There may also be a request for funding. A letter of request is still forthcoming.

Recommendation:

Listen to Presentation, and Consider Request

Amy Barnett

From: Anne Jennings <abjennings229@gmail.com>
Sent: Friday, March 24, 2017 4:14 PM
To: abarnett@camdencountync.gov; dstewart@camdencountync.gov; Dewey and Pat Burgess; Alex Sandra Leary; 'Stephanie Humphries'; Michael Brillhart; Sarah Hill
Subject: Board of Commissioners meeting agenda for April 3, 2017
Categories: Board Information, Critical Tasks

To All:

I printed and gave hard copies of all the emails exchanged between Stephanie, Donna, and myself to both Alex and Dewey. Alex has not yet told me what he would like to present. I think the Friends of the Camden Museum, Inc. would like to give a brief progress report of what we have accomplished in the past three months. If someone would like some pictures and slides, I can provide as many as needed.

Accomplishments 2017:

1. Mike McLean has submitted our 501(c)(3) non-profit status application. We have a Board of Directors.
2. Board of Directors has adopted by-laws and signed a conflict of interest policy.
3. The Friends have developed forms and policies for documenting loans and collections.
4. The presently available forms are charitable contribution receipt, condition report, deed of gift, incoming and temporary receipt, loan register, and guest book.
5. Alex and Sandra have opened a bank account with Towne Bank.
6. Friends have accepted and documented the loan of a large collection of artifacts found from the Battle of South Mills from Charles McDonald. One large case is filled with help from Bruce Long.
7. The ninth story board covering the early twentieth century is now in production. There are two more story boards planned; WWII until the present and Moses Grandy. Anne Jennings has been providing pictures, text and rough layout and design at no cost to the Friends or Camden County. Sarah Hill has been invaluable in securing permissions to use images on the story boards. The printing for each board has been running at about \$300 per board.

Request:

The non-profit status is now pending so we may not accept charitable contributions which donors can use for tax deductions. It was suggested that donations could be made legally deductible retroactively, but I do not thin that would be wise to promise. The Friends are in dire need of technical equipment. When people bring items to loan to the museum we fill out the appropriate papers and both parties sign. We then need to make copies to return to the lender. On one occasion I had to take the papers next door to Elaine. She had to charge 10 cents each for four copies and had to write a receipt. Twice on Tuesday Anne had to sign loan papers. We didn't get copies of one set and the other paper went back to the welcome center with Sarah Hill. She then scanned and

sent to Anne at home. Anne has to print with her personal printer at home and carry copies back to the museum and put in the notebook. She already taken an unused stand-alone scanner to the jail. Sandra Leary's laptop is not set up to operate that scanner. Even a tabletop scanner/printer would do the job. We don't need to be bothering people in other offices to make copies. At sometime in the future we will probably want to be opening the museum on Saturdays. It is imperative that Friends have the independent ability to scan print and copy at the museum if there is any hope of keeping up with all the loans and future donations. We will also have many historic papers to scan and copy labels and stories to print. We already have an accumulation of books and notebooks. We have all learned from sad experience that without the ability to make copies immediately on site some people have a tendency to "borrow" pages out of books or entire books and they don't seem to find their way back home. In the case of visitors who would want copies, Friends could charge 10 cents a copy and people would be glad to pay it. As soon as non-profit status is approved Friends can begin to solicit cash donations and will need to issue immediate receipts.

Relationship between Friends of the Camden Museum, Inc., Museum of the Albemarle, and Friends of the Museum of the Albemarle:

They are completely separate organizations. Friends of the Camden Museum, Inc. have received very little benefit from either Museum of the Albemarle or Friends of the Museum of the Albemarle. None of the Board of Directors of Friends of the Camden Museum, Inc. serves in an official capacity at Museum of the Albemarle although they all maintain a long and open relationship.

Re: agenda item #10, 350th Albemarle Region Anniversary 2018:

Museum of the Albemarle serves the thirteen counties of the Albemarle Region in Northeastern North Carolina and is operated by the North Carolina Department of Natural and Cultural Resources and is state funded through that department.

I seem to have misunderstood an area on last year's Camden County budget under the Museum heading. According to Stephanie (3.16.2017):

"The Museum budget was for the "county" museum expenses not for use by the Friends group. The budget next year will decrease since the friends group is going to manage the museum. If your club needs funds to run the museum I would suggest asking the Board for funds by writing a letter requesting an appropriation. That's the only way your group would get any funds you would have control over"... "I've been trying to remind everyone, that you are essentially a Community club and that budget was for establishing a county operated Museum. The \$1,000 was for advertising with MOA 50th Anniversary. I know we have bought some panels with the Museum money but now that the Museum is essentially "stocked" there won't be any additional budgeted for expenses moving forward. As "lessor" to the Friends we will of course maintain the building as well as pay utilities."

The Friends of the Camden Museum, Inc. is now trying to determine when they see a "Museum" heading on the Camden County budget, to which museum this refers. Or does it refer to both?

The Friends of the Camden Museum, Inc. are appreciative of everything Camden County has done to support the development of the Camden County Heritage Museum and Old Jail. The Friends are trying to learn how they will need to interact with the Camden County and the Board of Commissioners as we draw nearer to opening. Eventually, there will probably be a need of at least one part-time paid staff member to run the museum. Any member of the Board of Directors who has signed the conflict of interest agreement would not be able to perform both duties. It is wonderful that the county is willing to maintain the building and pay the utilities but there will be other ongoing operating costs in the future. Friends have had interest from potential

donors but prefers to wait for approval of non-profit status before accepting cash donations from individuals which could pay for supplies or labor.

Note from Anne:

I have been donating a significant amount of my time, resources, tools, professional art and writing skills as a volunteer to help develop our Camden County Heritage Museum and Old Jail. I am serving as secretary of Friends of the Camden Museum, Inc. which requires me to have signed a conflict of interest agreement and write up minutes of our meetings every two week. I have spent untold hours at home at my computer writing, researching, and designing. This has saved the museum thousands of dollars. I have spent far too much time writing emails to justify and document every word I write. The time is quickly approaching when I will not be able to continue doing all this without compensation of some kind. This has truly been a labor of love and it is not about the money, but I have no intention of working for free indefinitely. I hope that some folks can give this some thought before I burn out or Kevin takes the check book away.

Model of Courthouse:

It has been suggested that the model of the courthouse that is presently in the courthouse be moved to the museum because it is not often seen in its present location. In order to do this we need both parties to sign an incoming and temporary receipt which contains the loan agreement. I was typing up our minutes from Feb. 28, 2017 and I believe Donna was going to convert the file of our form to a pdf and send it to someone in the county administrative office. Blank hard copy forms are in the museum. I have not filled out the form for the courthouse model. Any one of the Friends board members can sign the document. I think the form was to be filled out and presented to the commissioners for approval at the April 3, 2017 board meeting.

Best regards,

Anne Jennings

The Civil War in Camden County

On May 20, 1861, North Carolina became the last state to leave the Union. Soon Camden County organized three companies to defend the state:

Camden Greys South Mills
 North Carolina Defenders Shiloh
 Jonesboro Guards Camden

During the War Between the States, from 1861 until 1865, four main events occurred in Camden County that had major effects upon its' citizens and the county:

Battle of South Mills April 19, 1862



Sweden, Robert Knott. Plan of Battle of South Mills, Dixonal Swamp Canal, N.C. 1865, 1862] Map. Retrieved from the Library of Congress.

Formation of Buffaloes



Peter T. Burgess. Courtesy of Brian Forehand.

Peter T. Burgess left the Confederates and formed the Union Buffaloes in August of 1862.

Maple Leaf Escape

Ninety-seven captured Confederate officers bound for prisoner of war camp from Fort Monroe, Virginia, escaped from the Union transport steamer, the *Maple Leaf*, on June 10, 1863.



Ingram, Donald G. and SIAEL. *Maple Leaf* off Mandarin Point, Florida, April 1, 1864. Courtesy of Dr. Keith V. Holland, Mandarin Museum and Historical Society.

Wild's Raid



Edward Augustus Wild. Courtesy of the Library of Congress, LC-USZ62-8332.

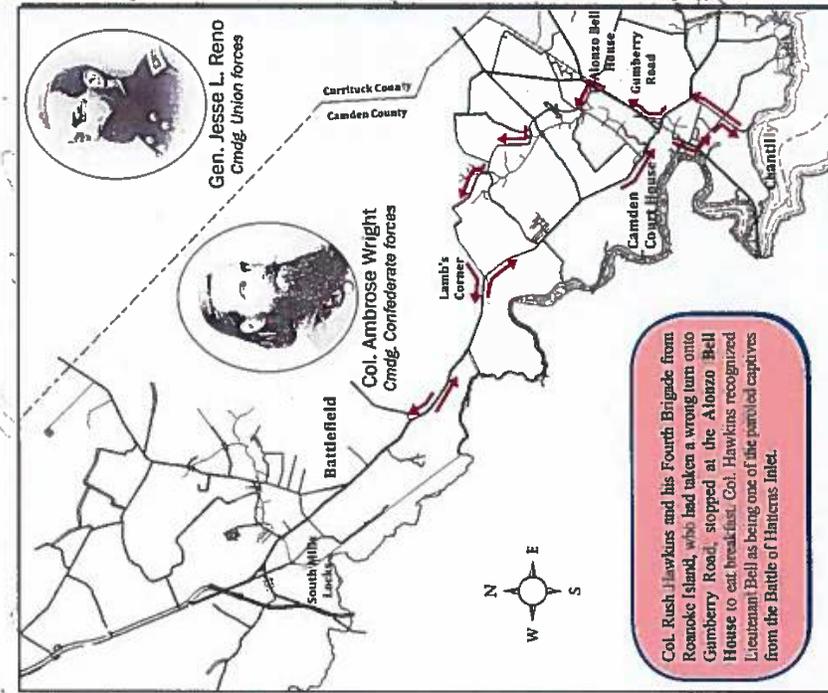
In December of 1863 Union Brigadier General Edward Augustus Wild commanded a devastating raid on the Albemarle area.

The Battle Of South Mills

On April 19, 1862, Confederate troops repelled Union troops for five hours at Sawyer's Lane. They retreated to fortifications two miles north at Joy's Creek only after being outflanked from the east and running out of ammunition. Both sides claimed victory: the North because they captured the field; the South because they prevented the destruction of the Dismal Swamp Canal Lock at South Mills and inflicted more casualties.

Three Union regiments from Roanoke Island and two Union regiments from New Bern were led by General Jesse Reno. The Union's objective was to blow up the lock at South Mills to cut off the major route for supplies to Norfolk and deny any Confederate ironclad a route to the Albemarle Sound. The fear of ironclads was unfounded. The Dismal Swamp Canal was far too shallow and narrow for passage of the CSS Virginia.

The Union battle plan called for Colonel Rush Hawkins and his men to land at Chantilly (Red Bank) under cover of darkness. They were to march twelve miles towards South Mills to capture and hold the bridge across the Pasquotank River. In the darkness, Hawkins and his men took a wrong turn on Gumberry Road and continued up Lamb's Road. The wrong turn created an unintentional detour of about five miles. Hawkins blamed the blunder on treachery by his local guide who he then had shot.



Col. Rush Hawkins and his Fourth Brigade from Roanoke Island, who had taken a wrong turn onto Gumberry Road, stopped at the Alouzo Bell House to eat breakfast. Col. Hawkins recognized Lieutenant Bell as being one of the paroled captives from the Battle of Hatteras Inlet.

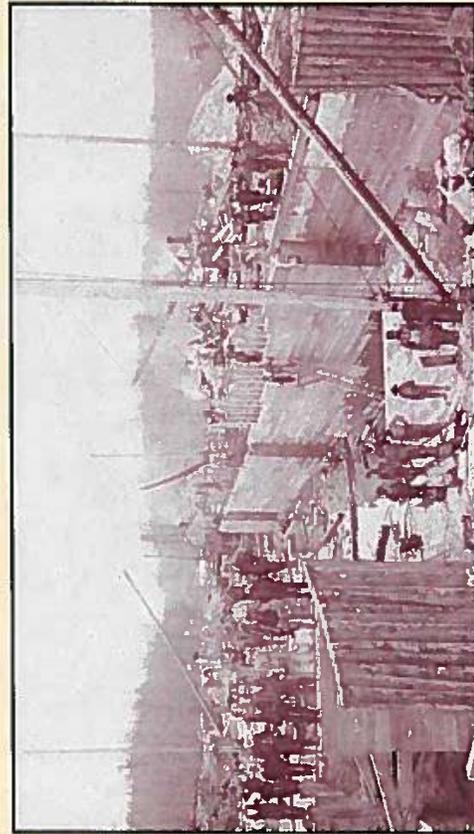
Meanwhile, Reno's men left Chantilly at dawn and followed the most direct route past Camden Courthouse. They stopped to rest at Lamb's Corner around 10:00 am. While they were stopped, Hawkins' men appeared from the East coming up Lamb's Road. Reno almost ordered his men to fire on Hawkins. Reno was angry that Hawkins was lost and did not capture the Pasquotank River Bridge as planned, he ordered Hawkins' men to fall in behind the fresher troops.

Around noon, Confederate artillery fire halted the Union columns and a three-hour artillery battle ensued. The artillery battle was followed by an hour of combat between the infantry units. The Union advance was held up by five companies of Confederate Colonel Ransom Ambrose Wright's Third Georgia Infantry. A total of about four hundred men held off over three thousand Union troops. Confederate troops used a burning ditch as a smoke screen to disguise Confederate movement. Finally, the Union forces outflanked the Confederates from the east at around 5:00 pm. The Confederates withdrew to entrenchments north of Joy's Creek. The exhausted Yankees declined to pursue them and plundered their way back through Camden County to their ships at Chantilly.

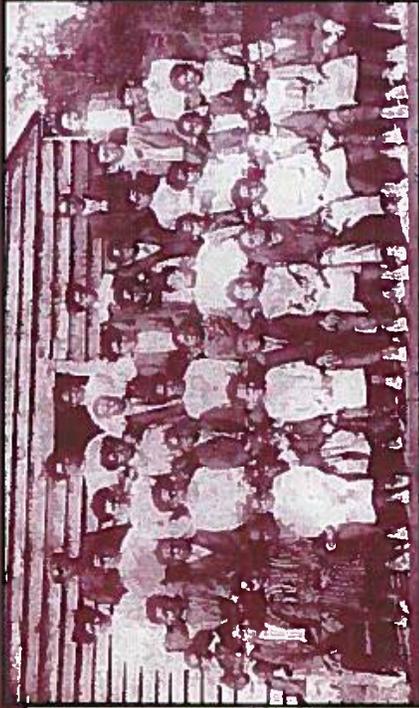
Return to Peace – Rebuilding Camden County

After the Civil War, Camden County went from a fairly prosperous county to a poor one as it suffered through the Reconstruction Period. Before the Civil War had ended in 1865, Camden County had furnished the Confederacy with over 400 fighting men and over 50 to the Federals. Our best homes and farms had been laid to waste and schools were allowed to go down. Petty politics plagued the county and public offices were sold. The absence of money slowed or prevented building or improvements in the county. Its citizens had to endure “carpetbag rule” and other hardships of a defeated nation.

In 1877 Federal troops were removed and reconstruction came to an end in North Carolina and Camden County. Local people began to regain control of the government. In 1881 the first railroad in the county was constructed. This stretch of rail connected Norfolk, Virginia and Elizabeth City, North Carolina through Belcross and a new depot at Camden Village. Post offices were built in Belcross and Old Trap. Growth began to take place slowly, but soon new sawmills, cotton gins, and schools were being built.



Building of the Deep River (Chapel Fork of South Mills), Between 1874 and 1879. An exploded view looking out the center line, indicating the direction of all timbers and the far end. (Courtesy of Alex Leary.)

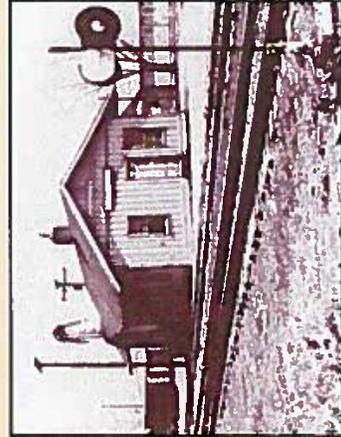


Bridge School. The area of South Camden began to receive an education for those who had previously been denied education. Bridge School was located in Elizabeth Road at South Mills. (Courtesy of Alex Leary.)

In 1883, John K. Abbot had a law passed in the General Assembly to incorporate South Mills and Shiloh as towns, but neither became a town of any size. By 1884, Camden County had 29 schools. These units consisted of one or two teachers with education for both white and colored students.

At South Mills, between 1896 and 1899, the Lake Drummond Canal Company enlarged the Dismal Swamp Canal. The canal was widened to 60 feet and deepened to 10 feet.

All the locks were removed except at South Mills and Deep Creek. Those locks were rebuilt with timber. The improved canal was necessary for travel and trade. Now the canal could accommodate freight barges and steamers which provided farmers and merchants with supplies, food, and tools. The transports were reloaded with produce and timber bound for distant markets.



North and Westside Millpond Dams, October. The first millpond was built through Camden County in 1888. The first millpond was built through Camden County in 1888. The first millpond was built through Camden County in 1888. (Courtesy of Alex Leary.)



CAMDEN COURTHOUSE
CIRCA 1847
MODEL BY NORMAN C TAYLOR

Attachment: Courthouse Replica (1617 : Friends of Museum Update - Brian Forehand, Alex Leary)

Friends of Camden Museum, Inc.
190 Alder Branch Rd.
Shiloh, NC 27974
252-336-5564

INCOMING & TEMPORARY RECEIPT

The objects described below or on the attached pages, have been received by the Friends of Camden Museum, Inc. and are subject to the terms and conditions set forth.

Received on _____ from:
Date

Camden County
Name

Owner's name (if different)

P.O. Box 190
Street address

Street address

Camden, NC 27921
City, state, zip code

City, state, zip code

338-1919
Primary telephone number

Primary telephone number

dstewart@camdencountync.gov
Email/alternate telephone number

Email/alternate telephone number

CONDITION UNDER WHICH OBJECTS ARE RECEIVED

LOANS

This INCOMING & TEMPORARY RECEIPT serves as a loan agreement between the Depositor named above and the Friends of the Camden Museum, Inc. ("Museum"). The length of the loan shall not exceed two years. After two years, the Depositor agrees to accept the return of the objects listed or renew the loan agreement. The Museum will give reasonable notice in writing if it desires to have any object taken back by the Depositor; and the Museum will make reasonable efforts to return the object to the Depositor.

GIFTS/DONATIONS

If the objects listed here are being offered to the Museum as a gift or donation, the owner or authorized agent ("Depositor") will be notified in writing of the approval or acceptance thereof and DEED OF GIFT will need to be signed by the donor. If such property is declined by the Museum, the Depositor agrees to take redelivery of the whole or part declined within thirty (30) days after written notification has been mailed to him/her at the address appearing on the face of this receipt.

CARE AND HANDLING

1. The Museum will give objects left in its custody the same care as it does to comparable property of its own, but will assume no additional responsibilities in regard to items received by the Museum as loans. It is understood by the Depositor that all tangible objects are subject to gradual inherent deterioration for which the Museum is not responsible.
2. The absence of condition notes on this receipt does not imply that the objects were received in good condition.
3. The Museum will not clean, restore, reframe or otherwise alter the objects without the written consent of the Depositor. If such work has been authorized, the cost will be subject to special written agreement between the Depositor and the Museum.
4. Attributions, dates, and other information shown above are as given by the Depositor. Any valuations or prices shown are those stated by the Depositor and are not to be construed as appraisals by the Museum. The fact that the objects have been in the Museum's custody shall not be misused to indicate the Museum's endorsement.
5. The Museum will not provide transportation for objects deposited with it unless special arrangements are agreed to in writing by the Museum. When objects are returned to the Depositor pursuant to such arrangements, failure to sign and return the official Museum outgoing receipt within 30 days of shipment of said objects shall release the Museum from any liability for the said objects.

INSURANCE

The Depositor hereby releases the Museum, its agents and employees, from liability for any and all claims arising out of loss or damage to objects and/or artifacts listed in this loan agreement. The depositor agrees to release and to hold harmless the Friends of the Camden Museum, Inc. and Camden County its officers, directors, employees, volunteers and agents from any and all liabilities and damages to items accepted on loan and/or persons as a result of any part of Depositor's participation in the Museum's exhibits. In consideration of the privilege of publicly exhibiting items significant to Camden County, NC history, the Depositor will provide his/her own

insurance coverage (if desired) and releases the Friends of the Camden Museum, Inc. and Camden County from responsibility for loss, damage, or destruction while items are in the possession of the Museum.

PHOTOGRAPHY

1. Unless the Museum is notified in writing to the contrary, the Depositor agrees that the objects covered by this receipt may be photographed for record, publicity or educational purposes. Such photographs will not be published or sold to the public without the written consent of the Depositor.

RETURNS

1. In the event that objects or artifacts are not accepted as donations or that rotation of exhibits make it necessary for the Museum to return items listed in a loan agreement to the Depositor, the Museum will make reasonable efforts to return the object to the Depositor. If such efforts are unavailing for any reason, the right of the Museum to require the Depositor to withdraw the said object shall accrue absolutely on the date of and by mailing a notice to the address given on this receipt via certified mail. If the Depositor does not withdraw the loan within sixty days from the date of such notice, then the Museum may charge regular storage fees and enforce a lien for the fees. If after five years the loan is not withdrawn, and in consideration for its storage and safeguarding during this period, it shall be deemed an unrestricted gift to the Museum.

2. Objects covered by this receipt which are not included as loan items in an exhibition then on exhibit may be removed from the Museum by the Depositor or his/her duly authorized agent or successor in interest after reasonable notice upon surrender of this receipt or the delivery of the Depositor's written order. Unless other arrangements have been approved in writing by the Museum, objects will be returned only to the Depositor at the address stated above on this receipt.

3. In the event that an object, the ownership having meanwhile passed by sale, bequest, or gift, is not to be returned to the original Depositor, the new owner or recipient must establish, in advance of such return, his or her authority to receive it to the satisfaction of the Museum.

MONETARY VALUATIONS

The Tax Reform Act of 1984 and the Museum's professional code of ethics prohibit any of the members of the Friends of the Camden Museum, Inc. or any Museum staff from providing authentication and appraisal services. An object's value can often be determined by consulting price guides available in libraries and bookstores. For a written appraisal of an object, an accredited appraiser should be consulted. The lender or donor may provide an approximate value of the object or collection for information purposes. The Museum cannot approve or disapprove the value of artifacts or collections.

WARRANTY OF TITLE

1. The Depositor warrants that he/she is the owner of the object, that the object is not subject to ownership claims of any other person, institution or domestic or foreign governments, and that all applicable domestic and foreign customs and export/import regulations have been complied with.

2. If the Depositor is not the owner of the objects, the Depositor warrants that he/she has full authority to enter into this deposit transaction on behalf of the owner, and the owner is fully bound hereby as the Depositor's principal. The Museum may require written evidence of the Depositor's agency satisfactory to the Museum.

3. This receipt does not constitute formal acceptance of object(s). If the Museum accepts an offer of gift or donation of deposited object(s), the Museum's appropriate forms shall be sent to the Depositor at the address listed above for Signature and return.

The following item(s):

CC-1001 - Model of old Camden Courthouse - Model sits on a brown wooden table with braced legs. Table measures 36" tall x 37 1/2" deep x 35 1/2" wide. Over the model is a plexiglass case with un-stained wooden corners. The cover measures 37 1/2" deep x 28 1/2" tall x 35 1/2" wide. A small brass engraved plate at the front of the model reads: "Camden Courthouse Circa 1847 Model by Norman C. Taylor"

The roof of the model opens to reveal the interior of the upstairs courtroom. There appears to be a condition problem with the hinge that holds the

roof. It appears that the hinge has come unglued and separated from the roof and piano hinge. The left side is held open with a wooden dowel. The right side of the roof is resting on the right corner of the second floor of the model

(If more space is needed, a separate sheet may be attached and initialed.)

The Curator or a Friends of the Camden Museum, Inc. Board Member may temporarily accept objects from Depositors as a loan or for accession consideration of a maximum period of two years by signing this temporary receipt form.

For: Gift Loan Identification Other: _____

Loan Initiation Date: _____ By (Signature): _____
(Curator or Board Member, Friends of the Camden Museum, Inc.)

Signature of Depositor: _____

Item(s) returned:

Return date: _____ To (Signature): _____
(Recipient/Original Depositor or Original Depositor's Agent)
By (Signature): _____
(Curator or Board Member, Friends of the Camden Museum, Inc.)

Comments:

Depositor, it is important to retain this receipt.

Friends of Camden Museum, Inc.

Requested Serve: Incoming for Loan New Acquisition Update for Loan Other _____
 Person requesting and Date: *Ann Sparrans* *3/28/2017* Due Date for Completion: *3/28/2017* Exhibit Title: *Camden Courthouse Model*

Accession #: *CC 1001* Temporary Accession #: _____

General Condition Summary: Excellent Good Fair Poor

- Choose one of the following:
- 1.) fragment
 - 2.) better than fragment
 - 3.) fair
 - 4.) better than fair
 - 5.) may not be pristine
 - 6.) better than 5
 - 7.) better than 6
 - 8.) better than 7
 - 9.) new

Condition Description: (Degree is mild, moderate, or severe)

CONDITION	DEGREE	LOCATION	CONDITION	DEGREE	LOCATION	CONDITION	DEGREE	LOCATION
Abrasions	8	<i>table</i>	Discoloration	7	<i>cell over</i>	Powdering	9	
Bulges/Cracks	8		Embrittlement	UK		Previous Repairs	UK	
Concretions	9		Flaking	8		Scratches/Tears	7	
Corrosion	9		Insect/rodent	5		Tarnish	9	
Creases	9		Losses	9		Warping	7	
Deformations	9		Mold/mildew	9		Worn/holes	9	
Dirt/grime	5		Moisture	9		Stained	9	
Other		<i>hinge has become detached between roof and middle body</i>						

Structure:

	Metal	Glass	Leather
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Surface:

	Unfinished	Glazed	Patina
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Treatment Needed: Dust with brush/cloth Vacuum Clean with water Spray for insects Outside conservation
 Freeze Mend/reinforce Other *table 8 5 1/2" w 3 7 1/2" H 36"*

Photograph needed: Yes No Measurement needed: Yes No *table 8 5 1/2" w 3 7 1/2" H 36"* Diameter _____



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.C.1
Meeting Date: April 03, 2017
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **February Monthly Report**

Attachments: Monthly Tax Report - February 2017 (PDF)
Attachments A and B Real and Personal (PDF)

Summary:

February Monthly Report

Recommendation:

Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	347,946.13	12,726.10
2015	79,015.56	2,811.00
2014	38,877.48	2,699.50
2013	17,713.40	6,545.82
2012	12,334.65	9,146.68
2011	8,679.42	7,418.47
2010	6,439.52	5,116.63
2009	4,556.99	4,795.41
2008	3,971.28	5,214.94
2007	4,010.88	6,847.95

Attachment: Monthly Tax Report - February 2017 (1629 : February Monthly Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	523,545.31
TOTAL PERSONAL PROPERTY UNCOLLECTED	63,322.50
TEN YEAR PERCENTAGE COLLECTION RATE	99.13%
COLLECTION FOR 2017 vs. 2016	81,199.72 vs. 62,876.74

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	94.60%
2015	98.77%
2014	99.39%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING February 2017

BY TAX ADMINISTRATOR

- 5 NUMBER DELINQUENCY NOTICES SENT
- 6 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 8 NUMBER OF WAGE GARNISHMENTS ISSUED
- 8 NUMBER OF BANK GARNISHMENTS ISSUED
- 7 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 2 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Attachment: Monthly Tax Report - February 2017 (1629 : February Monthly Report)

Read

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	16,419.25	3	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	01-7989-00-01-1714.0000	10,653.18	3	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	03-8971-00-12-0477.0000	8,062.31	1	GILBERT WAYNE OVERTON & MARK M. BRIGMAN SR & LISA L. MAIDIA S. CECIL HEIRS	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	7,653.04	1	SEAMARK INC.	CAMDEN	175 MCKIMMEY RD
R	03-8953-04-81-9832.0000	6,594.63	5	ABODE OF CAMDEN, INC.	SHILOH	113 TROTMAN RD
R	03-8899-00-45-2682.0000	6,243.84	3	CRAIG S. CAREY	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	1	WILLIE L. TURNER ETAL	SOUTH MILLS	187 C THOMAS POINT RD
R	01-7998-01-08-8621.0000	4,991.16	1	WANDA ADAMS	SOUTH MILLS	201 SHARON CHURCH RD
R	02-8935-04-63-0820.0000	4,703.21	4	EDWARD E. HARRIS JR.	CAMDEN	1289 343 HWY N
R	03-8973-00-19-2109.0000	4,340.07	1	BELCROSS PROPERTIES, LLC	SHILOH	197 158 US E
R	01-7998-01-08-6797.0000	4,230.70	2	LINDA SUE LAMB HINTON	SOUTH MILLS	765 SANDY HOOK RD
R	02-8935-02-66-7093.0000	4,108.38	3	B. F. ETHERIDGE HEIRS	CAMDEN	1295 343 HWY N
R	02-8945-00-41-2060.0000	4,089.49	1	LAELLE ETHERIDGE SR.	CAMDEN	158 US E
R	02-8934-01-18-6001.0000	4,046.28	1	BERT LLC	CAMDEN	168 BUSHELL RD
R	01-7979-00-61-7358.0000	3,887.67	1	SHARON EVANS MUNDEN	SOUTH MILLS	150 158 US W
R	03-8965-00-13-1025.0000	3,832.20	3	GERTIE LEE & JONOLA T ROUNTREE	SHILOH	HORSESHOE RD
R	02-8945-00-54-1099.0000	3,547.63	2	R. VERNON BRAY, JR.	CAMDEN	556 TROTMAN RD
R	03-8953-03-12-6266.0000	3,493.63	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	263 BELCROSS RD
R	03-8973-00-22-3033.0000	3,280.35	1	CARL HARRINGTON	SHILOH	120 LAUREN LN
R	02-8944-00-31-2148.0000	3,261.75	3	CLEVELAND WALSTON LE	CAMDEN	RICKS WAY
R	02-8937-00-50-8036.0000	3,236.69	2	WILLIAM K. COLONNA	CAMDEN	150 SAND HILLS RD
R	01-7081-00-52-7312.0000	3,205.77	2	LASALLE SEARS HEIRS	SOUTH MILLS	187 HERMAN ARNOLD RD
R	03-8964-00-40-9957.0000	3,029.92	3	WILLIAM CONOVER	SHILOH	256 CULPEPPER RD
R	02-8923-00-19-3774.0010	3,024.06	3	ABODE OF CAMDEN INC.	CAMDEN	291 BARTLETT RD
R	03-8972-00-44-8500.0000	2,897.97	2	FITZHERBERT, ADELL & BARBARA GEORGE'S OF, CAMDEN, INC.	SHILOH	431 158 US W
R	02-8943-01-26-9508.0000	2,890.76	1	WHALON & KATHLEEN MCCULLEN	SHILOH	343 HWY S
R	02-8916-00-94-8392.0000	2,872.74	1		CAMDEN	108 RIDGE RD
R	03-8965-00-44-7928.0000	2,783.67	2		CAMDEN	495 343 HWY N
R					SHILOH	404 SANDY HOOK RD

03/09/17 10:33:30

Delinquencies Top-30 Unpaid

Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	10,653.18	CHARLES MILLER HEIRS	SOUTH MILLS	HOFSESHOE RD
R	03-8899-00-45-2682.0000	10	6,243.84	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,451.03	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	2,303.62	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	2,137.98	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,968.33	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,897.48	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	02-8935-01-19-4055.0000	10	1,557.27	ANDERSON CARTWRIGHT SR.	CAMDEN	271 SLEEPY HOLLOW RD
R	01-7989-04-60-1954.0000	10	1,223.39	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	969.61	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	832.10	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	669.66	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	633.09	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	265.74	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	229.30	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-45-1097.0000	10	179.37	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	160.77	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	116.09	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-04-60-1568.0000	9	6,594.63	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	02-8945-00-41-2060.0000	8	4,089.49	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	01-7080-00-62-1977.0000	8	2,489.37	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	03-9809-00-24-6322.0000	8	545.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7998-01-08-8621.0000	7	4,703.21	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8964-00-40-9957.0000	7	4,230.70	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8980-00-84-0931.0000	7	3,029.92	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	01-7989-04-50-6715.0000	7	189.06	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	03-8962-00-04-9097.0000	6	2,526.41	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R		6	1,854.98	ANDREW FEREBEE HEIRS	SOUTH MILLS	1334 343 HWY N
R		6		CECIL BARNARD HEIRS	SHILOH	NECK RD

03/09/17 10:33:31

Delinquencies Top-30 Oldest

Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	158 HWY
P	0001709	1,960.50	8	JOHN MATTHEW CARTER	CAMDEN	431 158 US W
P	0000738	904.69	6	LESLIE ETHERIDGE JR	CAMDEN	MIC MAC TRAIL
P	0001538	882.79	9	JEFFREY EDWIN DAVIS	HERTFORD	133 EDGEWATER DR
P	0001046	844.03	9	THIEN VAN NGUYEN	SHILOH	864 SANDY HOOK RD
P	0000659	835.00	1	RICKY'S WELDING, INC.	SHILOH	255 SAILBOAT ROAD
P	0001883	778.89	6	DUNG LE TRAN	SHILOH	105 AARON DR
P	0001072	730.04	9	PAM BUNDY	SHILOH	431 158 US W
P	0001827	652.02	3	KAREN BUNDY	CAMDEN	107 RIDGE ROAD
P	0001104	614.60	1	MICHAEL & MICHELLE STONE	SHILOH	849 SANDY HOOK RD S
P	0002194	538.90	2	MORGAN ROBERSON	CAMDEN	
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0000543	420.48	2	TRACK 1 OF CAMDEN	CAMDEN	
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	
P	0001694	344.85	5	THOMAS B. THOMAS HEIRS	CAMDEN	
P	0001681	313.74	5	STEVE WILLIAMS	CAMDEN	
P	0000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY DR
P	0001010	304.99	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000905	291.52	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001106	280.28	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0002565	277.38	1	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001976	275.54	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001703	270.00	3	VAN ZANDER	MOYOCK	812 TULLS CREEK RD
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001250	261.54	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001853	249.66	3	JOHN FRANCIS HICKS	CAMDEN	138 COUNTRY CLUB RD
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000248	219.71	10	ROBERT H. OWENS	CAMDEN	# 15

03/09/17 10:33:47

Delinquencies Top-30 Unpaid

Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	904.69	LESLIE ETHERIDGE JR	CAMDEN	133 EDGEWATER DR
P	0001046	10	844.03	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	10	730.04	PAM BUNDY	SHILOH	617 MAIN ST
P	0001106	10	280.28	JAMI ELIZABETH VANHORN	SOUTH MILLS	363 # 15
P	0000248	10	219.71	ROBERT H. OWENS	CAMDEN	MIC MAC TRAIL
P	0001538	9	882.79	JEFFREY EDWIN DAVIS	HERTFORD	CAMDEN CAUSEWAY
P	0001540	9	120.95	DAVID LUKE	ELIZABETH CITY	158 HWY
P	0001709	8	1,960.50	JOHN MATTHEW CARTER	CAMDEN	158 HWY W
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	142 SANDHILLS RD
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	431 158 US W
P	0001827	7	652.02	KAREN BUNDY	CAMDEN	255 SAILBOAT ROAD
P	0001883	6	778.89	DUNG LE TRAN	SHILOH	150 158 HWY W
P	0001697	6	144.00	RANDY BRICKHOUSE	CAMDEN	LINTON ROAD
P	0001722	6	140.55	JANET LEARY	SOUTH MILLS	101 ROBIN CT W
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	150 158 HWY W
P	0001694	5	344.85	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	5	313.74	STEVE WILLIAMS	CAMDEN	108 BINGHAM RD
P	0001250	5	261.54	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	319 PONDEROSA RD
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	133 ALDER BRANCH RD
P	0000865	5	176.13	DIAN BURNHAM COHENS	SHILOH	276 BELCROSS RD
P	0000770	5	159.00	MARSHA GAIL BOGUES	CAMDEN	STILES LANE
P	0001740	5	107.00	JASON & KEVIN WORDEN	SOUTH MILLS	849 SANDY HOOK RD S
P	0002194	4	538.90	MORGAN ROBERSON	SHILOH	116 EDGEWATER DR
P	0001010	4	304.99	RAYBURN BURGESS	SHILOH	110 AARON DR
P	0001976	4	275.54	ANA ALICIA MARTINEZ LOPEZ	SHILOH	LAMBS RD
P	0002058	4	151.40	WILLIAM GILMER BURK	CAMDEN	107 RIDGE ROAD
P	0001104	3	614.60	MICHAEL & MICHELLE STONE	CAMDEN	143 158 US W
P	0000543	3	420.48	TRACK 1 OF CAMDEN	CAMDEN	111
P	0000905	3	291.52	KEVIN & STACY ANDERSON	SHILOH	AARON DR

03/09/17 10:33:48

Delinquencies Top-30 Oldest



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.D.1
Meeting Date: April 03, 2017
Submitted By: Amy Barnett, Planning Clerk
 Taxes
 Prepared by: Lisa Anderson

Item Title **Advertisement of Tax Liens on Real Property**

Attachments: 20170327154832556.pdf (PDF)

Summary: Pursuant to G.S. 105-369(a), the Tax Administrator must report to the County Commissioners the total amount of unpaid taxes for the current fiscal year that are liens on real property.

Pursuant to G.S. 105-369(c), the County Commissioners need to set the date for advertising the tax lien for real property.

Recommendation:

1. MOTION TO ACCEPT THE ATTACHED REPORT FROM THE TAX ADMINISTRATOR THAT, AS OF MARCH 27, 2017 THE TOTAL AMOUNT OF UNPAID TAXES FOR THE CURRENT FISCAL YEAR THAT ARE LIENS ON REAL PROPERTY IS \$278,711.79 AND THAT THIS FIGURE SHALL CHANGE OVER TIME WITH COLLECTIONS AND RELEASES.

2. MOTION TO SET THE 2016 TAX LIENS ON REAL PROPERTY ADVERTISING DATE OF APRIL 24, 2017.

ACS Tax System
 03/27/2017 13:52:34
 ***** Update Lien Fee *****
 * * * * * CAMDEN COUNTY COVERPAGE
 * * * * * TC3300
 * * * * * L I E N A D * * * * *
 * * * * * L I E N A D * * * * *
 * * * * * L I E N A D * * * * *
 * * * * * L I E N A D * * * * *

Report Selection:

Update Lien Fee if Delinquent

Update Parcels for year..... 2016
 If Delinquent Amount is Not Less Than.. 1.00
 Calculate Interest To Date.....
 Run Option..... 1
 1. Edit List Only
 2. Edit List and Update Lien Fee

Run Instructions:
 Jobg Banner Copies Form Printer Hold Space LFI Lines CPI
 L LIEN AD 01 P9 Y S 6 066 10

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

Update Lien Fee

PAGE

1

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8972-00-36-8698.0000	99085	ABODE OF CAMDEN INC.		311.55
03-8972-00-44-8500.0000	99086	ABODE OF CAMDEN INC.		1,293.21
03-8971-00-23-2253.0000	99087	ABODE OF CAMDEN, INC.		1,839.46
03-8972-00-53-8746.0000	99088	ABODE OF CAMDEN, INC.		191.37
03-8972-00-54-8028.0000	99089	ABODE OF CAMDEN, INC.		66.97
03-8972-00-63-0431.0000	99090	ABODE OF CAMDEN, INC.		191.37
03-8972-00-63-2818.0000	99091	ABODE OF CAMDEN, INC.		191.35
03-8972-00-64-2120.0000	99092	ABODE OF CAMDEN, INC.		232.38
03-8952-04-63-9943.0000	99096	MICHAEL ADAMO		240.70
02-8945-00-58-2482.0000	96714	CICELY A. ADAMS		313.80
02-8934-01-35-5219.0000	96715	LEON REED ADAMS	PINEY ACRES	1,118.86
03-8973-00-08-6985.0000	99097	WANDA ADAMS		477.16
03-8973-00-18-1899.0000	99098	WANDA ADAMS		547.20
03-8973-00-19-2056.0000	99099	WANDA ADAMS		289.25
03-8973-00-19-2109.0000	99100	WANDA ADAMS		738.20
03-8990-00-17-3935.0000	99101	KARL L ADCOCK	MINORCA	446.59
02-8934-01-16-5511.0000	96720	ROBERT ALBURY		502.32
02-8934-01-16-7764.0000	96721	ROBERT ALBURY		703.52
02-8944-00-90-1018.0000	96730	RICHARD SCOTT ALLEN	JONES LOT	214.73
01-7998-01-17-7758.0000	94524	SALLIE S. AMES LE	DANSON'S GRANT	149.89
03-8899-00-35-9977.0000	99143	KEVIN PAUL AMICK	PROP. TO LOIS THORNTON & CECIL	566.48
03-8899-00-36-1198.0000	99144	KEVIN PAUL AMICK		365.58
02-8943-01-27-0565.0000	96742	VIRGINIA A. AMMONS	LONGFORT MARINA	143.74
03-8909-00-24-5173.0000	99145	DALE ANDERSON	WHITEHALL SHORES	86.16
03-8953-04-91-3161.0000	100446	JOSHUA R ANDERSON	SAN MARCO	819.31
02-8934-01-18-8072.0000	96753	ARNOLD AND THORNLEY, INC.	VILLAGE CARPET	140.86
02-8934-01-18-8072.0001	96754	ARNOLD AND THORNLEY, INC.		431.36
03-8899-00-69-1018.0000	101162	HENRY B AVENT		32.42
03-8990-00-81-9260.0000	101163	HENRY B AVENT	CAMDEN POINT SHORES	2,266.28
01-7997-00-75-4295.0000	94566	JACKIE E BAILEY	MARANATHA ISLAND	225.37
03-8970-00-29-5521.0000	99178	WILLIAM G. BALL	FAIRHAVEN	233.16
03-9809-00-34-1146.0000	99181	PAWELA BALLANCE	SAUNDERS CROSSING	774.79
01-7080-00-63-6494.0000	94595	CALLISTER BAPTISTE		478.24
01-7979-00-94-6193.0000	94596	HERSEY LYN BARBER	1 LOT	206.57
03-8962-00-42-8487.0000	99188	DONALD N. BARCO	MULLEN LOT 1	144.27
01-7999-00-32-3510.0000	94599	LEAH BARCO	BARCO 2	578.75
03-8962-00-04-9097.0000	99196	CECIL BARNARD HEIRS	BARCO	543.54
03-8962-00-67-1021.0000	99197	CECIL BARNARD HEIRS		936.88
01-7999-00-89-6175.0000	94606	DOUGLAS E BARNARD		626.50
02-8944-00-14-1898.0000	96800	RUBY B. BARNES	ALSO LOT 16	1,845.26
03-8963-00-39-2431.0000	96801	RUBY BAUM BARNES	MARANATHA ISLAND	352.83
01-7998-01-16-3991.0000	99209	IRIS J. BARTLETT	NANCY & CHARLIE BAUM RESERVED	95.70
01-7997-00-75-7369.0000	94616	ERNEST A. BASS III	LEASEHOLD; NANCY AND CHARLIE	3,955.52
02-8944-00-49-1932.0000	96819	NANCY AND CHARLIE BAUM LE	BOUNDARY DIVISION FOR MICHAEL	3,887.67
02-8935-04-63-0820.1000	96820	NANCY L BAUM LE	MENGLE COMPANY	87.59
02-8946-03-22-3824.0000	96835	BELCROSS PROPERTIES, LLC	PELICAN MARINA	795.98
01-7979-00-61-7358.0000	96840	MICHAEL BELL	RAYMONS CREEK	91.10
02-8923-00-19-3774.0013	95947	BERT LLC	RIVIERA PARK	187.32
03-8961-00-67-8469.0000	101339	BERWIN HOLDINGS LLC		
03-9809-00-14-7236.0000	101176	KYLE LEE BILLIUS		
03-8965-00-44-3855.0000	99249	ELEANOR BISHOP		
	99252	OTTIS K. BLACK JR.		

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8955-00-04-5206.0000	96883	BENNIE JR. & LEWANDA BOGUES		4.15
02-8945-00-44-4690.0000	96889	DONALD BOGUES		338.66
02-8945-00-76-8351.0000	96890	GEORGE H. & KAY BOGUES		116.46
02-8945-00-74-4558.0000	96892	JAMES BOGUES SR.		116.32
02-8945-00-98-2525.0000	96893	JAMES BOGUES SR.		147.86
02-8955-00-04-7556.0000	96894	JAMES BOGUES SR.		17.09
02-8945-00-75-6450.0000	96899	MARILYN BOGUES		17.45
02-8945-00-88-9097.0000	96900	MARILYN BOGUES		125.37
02-8955-00-04-5387.0000	96901	MARILYN BOGUES		17.06
02-8945-00-65-2928.0000	96904	RONALD BOGUES SR		399.03
02-8936-00-25-7676.0000	96913	JOHN BONDS & ARLENE BONDS	JOHN BONDS 1/2 INTEREST	84.38
03-8953-03-12-6266.0000	99282	R.VERNON BRAY, JR.		1,296.47
03-8963-00-49-2974.0000	99283	R.VERNON BRAY, JR.	MORRISETT	494.57
01-7080-00-51-5912.0000	94692	JIMMY D. BRICKHOUSE JR.	1 LOT	382.96
01-7998-00-61-7934.0000	94693	JOE ABNER BRICKHOUSE		1,016.38
02-8916-00-78-5277.0000	96957	STEVEN RAY BRICKHOUSE		144.00
03-8971-00-65-2545.0000	99288	JAMES L. BRIGMAN	WRIGHT	235.41
02-8944-00-77-6172.0000	96961	MARK M. BRIGMAN SR & LISA L.		75.54
02-8944-00-87-4715.0000	96962	MARK M. BRIGMAN SR & LISA L.		176.37
02-8944-00-87-7021.0000	96963	MARK M. BRIGMAN SR & LISA L.		919.17
02-8944-00-88-9494.0000	96964	MARK M. BRIGMAN SR & LISA L.	PORTION OF LOT 5	160.06
01-7989-04-60-1568.0000	94698	EMMA BRITE HEIRS		59.22
01-7988-00-13-0528.0000	94700	LENIAL M. BRITE	WILLIAMS	192.76
02-8955-00-08-6470.0000	96976	KARLA E. BROOKS		591.21
02-8927-00-51-8089.0000	96977	SHIRLEY STATEN BROOKS	BUTTS	685.10
02-8927-00-94-8244.0000	96978	SHIRLEY STATEN BROOKS		388.39
01-7988-00-91-0179.0001	94710	THOMAS L. BROTHERS HEIRS	0000 SARAH MURRAY	444.30
02-8936-00-48-6353.0000	96990	MARGARET OVERTON BROWN		81.68
01-7998-00-50-3860.0000	94714	SHIRLEY DUDLEY BROWN	C. T. SAWYER WOODLAND	76.73
02-8943-01-49-3993.0000	96994	JACK BRYANT	HOMEPLACE	399.78
03-8963-00-31-3070.0000	99310	A. GREGORY BUCKLEY		74.04
03-8963-00-40-1557.0000	99311	A. GREGORY BUCKLEY		391.27
03-8963-00-40-4522.0000	99312	A. GREGORY BUCKLEY		491.28
03-8963-00-40-7415.0000	99313	A. GREGORY BUCKLEY		255.79
03-8963-00-40-9482.0000	99314	A. GREGORY BUCKLEY		705.26
03-8963-00-50-2349.0000	99315	A. GREGORY BUCKLEY		1,965.85
01-8000-00-28-6874.0000	94721	BUILT FOR LIFE HOMES, INC.	ETAL=RUTH BURGESS,RUSSELL RUPE	1,148.58
01-8000-00-29-4327.0000	94723	BUILT FOR LIFE HOMES, INC.		102.65
03-8973-00-21-7326.0000	99318	A. B. BURGESS	HONEY SUCKLE	26.87
03-8953-04-50-6925.0000	99325	CHRISTINA HILBERT BURGESS		345.26
02-8934-03-20-9727.0000	97002	RUTH ANN BURGESS ET AL		638.21
02-8934-03-20-7985.0000	97003	RUTH ANN BURGESS ETAL		238.81
03-8962-00-50-0273.0000	99339	DAISEY WILLIAMS BURNHAM		208.03
03-8899-00-36-1568.0000	99344	PETER BUTTS/SAVAGE		65.01
02-8934-03-43-0085.0000	97016	CARLTON BUTTS		628.90
02-8934-03-31-1027.0000	97021	GEORGE SWENDELL BUTTS	THESE OUTBUILDINGS ARE ON	488.51
02-8934-03-31-3750.1000	97022	GEORGE SWENDELL BUTTS		308.48
02-8934-03-43-4087.0000	97023	GEORGE SWENDELL BUTTS		496.77
02-8954-00-68-5406.0000	97024	GEORGE SWENDELL BUTTS		
02-8954-00-78-7701.0000	97025	GEORGE SWENDELL BUTTS		
02-8927-00-83-4439.0000	97027	JOHN BUTTS III		
02-8934-03-43-3133.0000	97028	JOHNNIE BUTTS IV		
03-9809-00-23-8838.0000	99350	WILLIAM DAVID BYRUM		

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

Update Lien Fee

PAGE 3

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8909-00-23-9836.0000	99351	WILLIAM DAVID BYRUM		221.96
03-8990-00-25-6293.0000	99352	C N C ASSOCIATED	CAMDEN POINT SHORES	167.61
01-7080-00-49-5646.0000	94761	JANICE L CALDWELL	HURDLE & WEBB	1,513.62
01-7080-00-49-6793.0000	94762	JANICE L CALDWELL	HURDLE & WEBB	412.20
01-7081-00-81-4060.0000	94789	CRAIG S. CAREY	SAWYER/SHARON ROAD	2,032.96
01-7081-00-91-0191.0000	94790	CRAIG S. CAREY	SAWYER/SHARON CHURCH ROAD	1,729.64
01-7081-00-91-3767.0000	94791	CRAIG S. CAREY	BELL FARMS ESTATES	1,228.56
02-8926-00-21-6534.0000	99399	JANELLE ROBERTS CARTER	BELL FARMS ESTATES	1,569.24
03-8971-00-66-3133.0000	99399	JANELLE ROBERTS CARTER	BELL FARMS ESTATES	581.32
02-8935-01-19-4055.0000	97065	ANDERSON CARTWRIGHT SR.	SPENCE TRACT	168.78
03-8990-00-63-0142.0000	99403	CYNTHIA CARTWRIGHT	ALSO N29	27.27
02-8926-00-45-4695.0000	97085	WILLIAM CARTWRIGHT	ALSO N29	235.40
03-8953-04-81-9832.0000	99414	MAIDIA S. CEBIL HEIRS	SWINDELL	667.67
02-8936-00-23-4750.0000	97100	AARON DARNELL CHAMBLEE ET AL	HEIRS: AARON DARNELL, JOYCE	153.07
02-8936-00-25-5615.0000	97101	AARON DARNELL CHAMBLEE ET AL	HEIRS: AARON DARNELL, JOYCE,	150.68
02-8936-00-25-7407.0000	97102	AARON DARNELL CHAMBLEE ET AL	ALSO 15-19/HEIRS:AARON DARNELL	70.72
02-8945-00-52-2920.0000	97105	ROBERT HOPE CHANDLER		439.97
03-8971-00-86-7714.0000	99428	GLENNA CHAPPELL		347.53
02-8923-00-19-3774.0036	101341	DOUGLAS M. CHESSON	PELICAN MARINA	158.04
01-8907-00-34-3749.0000	94832	ROBERT J. CHESSON	1 LOT	473.82
03-8980-00-84-6726.0000	99450	ORIS COCKRILL	BURGESS	7.53
03-8972-00-67-4674.0000	99459	DONALD M. COLLINS		781.71
01-7081-00-52-3484.0000	94848	WILLIAM K. COLONNA		513.88
01-7081-00-52-7312.0000	94849	WILLIAM K. COLONNA		743.78
01-7999-00-46-1105.0000	94851	LINDA EASON COLSON		2,163.23
02-8923-00-19-3774.0010	101345	WILLIAM CONOVER	PELICAN MARINA	158.04
02-8923-00-19-3774.0021	101346	WILLIAM CONOVER	PELICAN MARINA	158.04
02-8923-00-19-3774.0038	101347	WILLIAM CONOVER	PELICAN MARINA	158.04
03-8962-00-55-5300.0000	99471	OCTAVIA COPELAND HEIRS	STEVENS	8.54
03-8962-00-43-4592.0000	99475	CIPRIAN COROBANA		199.42
02-8944-00-89-9502.0000	97154	CARDWELL COWELL JR.		336.67
02-8944-00-99-6389.0000	97158	MICHAEL DERRICK COWELL		564.08
02-8954-00-08-1825.0000	97162	NICHOLAS SCORZELLI COWELL JR		1,015.89
02-8936-00-24-7074.0000	97163	WINFORD COWELL JR.		154.91
02-8944-00-99-0425.0000	97164	YVONEDA N. COWELL		207.85
03-8909-00-33-4725.0000	99492	DENNIS CREASY	THE POINT	48.48
01-7997-00-29-9328.0000	94883	GARY A. CREASY JR.	SOUTH MILLS SHORES	714.86
03-8909-00-66-0120.0000	99501	RANDELL CRIDER	THE POINT	57.67
03-8953-03-02-4624.0000	99521	ROBERT DAIL	TAYLOR'S BEACH	93.29
03-8953-03-02-4652.0000	99522	ROBERT DAIL	TAYLOR'S BEACH	168.72
03-8953-03-12-1762.0000	99523	ROBERT DAIL	TAYLOR'S BEACH	157.16
03-8953-03-02-2479.0000	99524	ROBERT P DAIL JR ET AL	TAYLOR'S BEACH	2,217.15
03-8953-03-02-2514.0000	99525	ROBERT P DAIL JR ET AL	TAYLOR'S BEACH	435.39
02-8935-03-40-3531.0000	97204	EVERETT ASHLEY DAVENPORT JR	TAYLOR'S BEACH	408.43
02-8935-03-40-3652.0000	97205	EVERETT ASHLEY DAVENPORT JR	LEASEHOLD	140.19
02-8935-03-40-3652.1000	97206	HOWARD DAVENPORT	LEASEHOLD	1.87
01-7081-00-52-2950.0000	94925	HUBERT A. DAVENPORT	SHARON HEIGHTS	1,379.33
01-7989-00-12-2442.0000	94928	BARBARETTE MORRIS DAVIS	HOUSE & LOT	1,208.22
02-8923-00-09-5774.0001	101349	DEBORAH COX WOOD REVOCABLE TRT		885.24
02-8924-00-61-4600.0000	97242	MARGARET DECKER HEIRS		8.35
01-7988-00-94-4244.0000	94950	DISMAL CANAL INCORPORATED		226.92
01-7998-01-18-1579.0000	94951	FABIAN DIXON	PRITCHARD	820.76
02-8945-00-67-3935.0000	97254	RONALD P. DODSON		1,365.50

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

PAGE 4

Update Lien Fee

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
02-8945-00-67-8899.0000	97255	RONALD P. DODSON		293.66
02-8945-00-53-2350.0000	97258	CARTER C DOZIER	HERBERT MERCER	294.64
01-7989-04-90-0938.0000	94966	DORIS EASON		80.86
01-8907-00-34-2520.0000	94969	JONATHAN & SHERRY EASON		199.67
01-8907-00-34-3335.0000	94970	JONATHAN & SHERRY EASON		397.16
01-7081-00-81-2862.0000	94975	WILLIE A. EASON SR.		449.91
03-8953-04-81-8269.0000	99588	MEIGS EDMONDSON LE	CREEKMOORE	775.95
03-8952-00-95-2607.0000	99592	RICKY LEE EDWARDS	OWENS, SUBJECT TO LE OF MEIGS & TRACT # 3	650.06
03-8973-00-22-6088.0000	99593	RICKY LEE EDWARDS		354.78
03-8973-00-22-6159.0000	99594	RICKY LEE EDWARDS		362.91
03-8973-00-22-6302.0000	99595	RICKY LEE EDWARDS		362.91
01-7989-04-51-8515.0000	94982	WILLIAM LUCIAN ELKINS		743.76
02-8935-02-66-7093.0000	97316	B. F. ETHERIDGE HEIRS		187.56
02-8935-02-75-1959.0000	97317	B. F. ETHERIDGE HEIRS		584.58
02-8945-00-41-2060.0000	97319	LASELLE ETHERIDGE SR.	ALSO 166 BUSHELL RD	265.94
01-7989-04-50-7223.0000	94995	LAURA ETHERIDGE ETAL LE	LE TO LAURA ETHERIDGE, ERNEST TENANTS IN COMMON	656.22
02-8954-00-97-5406.0000	97321	MYRA SHAW ETHERIDGE ETAL		164.27
02-8954-00-97-4241.0000	97323	TAWANDA M. ETHERIDGE		164.27
03-8954-00-97-9503.0000	99630	ANNIE EVANS		617.87
03-8962-00-45-9595.0000	99632	ERMA & MARVIN EVANS		205.07
03-8961-00-69-3519.0000	96337	MARIETTA EVANS		820.69
02-8936-00-11-6305.0000	97337	WILLIAM EARL EVANS		485.52
03-8963-00-66-1906.0000	99644	FAYE SANDERLIN PUGH TRUST		359.07
01-7989-04-91-4923.0000	95012	ANDREW FEREBEE		347.65
01-7989-04-30-6715.0000	95014	ANDREW FEREBEE HEIRS		514.83
02-8944-00-36-1417.0000	97389	ROSA ALICE FEREBEE		530.17
02-8937-00-41-9024.0000	97390	TONIA BANKS FEREBEE	SEYMOUR	1,126.59
03-8971-00-23-8266.0000	96654	STEPHEN W. FINLEY		291.46
02-8943-01-26-9508.0000	97399	FITZHERBERT, ADELL & BARBARA	WHITEHALL SHORES TEN IN COMMON	2,890.76
03-8965-00-37-4242.0000	99671	DORA EVANS FORBES		210.07
02-8945-00-37-9112.0000	99672	DORA EVANS FORBES	HOUSE & LOT	109.46
02-8945-00-42-4213.0000	97408	GEORGE B. FORBES		612.07
03-8973-00-24-4219.0000	95676	GIDEON CALVIN FORBES		109.70
02-8935-03-30-3126.0000	97409	GLENN ALLAN FORBES ET AL		437.97
03-8954-00-97-9233.0000	99683	ISAAC CROSSY FORBES		116.46
03-8973-00-18-4582.0000	99686	JEREMY WILLIAM FORBES		489.53
03-8965-00-43-8466.0000	99703	KEVIN S. FORBES		650.38
03-8973-00-23-5745.0000	99706	STEPHEN CLAYTON FORBES LE	LIFE ESTATE THEN TO STEPHEN	638.42
03-8973-00-23-5810.0000	99707	STEPHEN CLAYTON FORBES LE	STEPHEN CLAYTON FORBES LE THEN CAMDEN CROSSING	170.83
02-8936-00-90-6777.0000	97451	DUANE FRANKLIN	BROAD CREEK CLUB	1,052.91
03-8990-00-64-8379.0000	99737	CHRISTOPHER FROST-JOHNSON		136.80
03-8953-03-44-0320.0000	99743	FREDERICK MILTON GALLOP		67.08
01-7999-00-78-4680.0000	95072	BERTHA MARLENE GARRETT		946.05
02-8926-00-57-5139.0000	97470	MARY MCKERSON GASKINS	WATERFRONT	897.22
02-8916-00-94-8392.0000	97479	GEORGE'S OF CAMDEN, INC.		2,776.12
03-8990-00-18-1154.0000	99782	WINTON EDWARD GILLESPIE		291.93
01-7989-04-51-3183.0000	95100	LUTHER GLOVER	MINORCA	179.88
01-7997-00-66-7449.0000	95104	R. J. GONDER	SPENCER AVENUE	237.17
01-7999-00-64-4905.0000	95110	JOYCE LORRAINE GORDON	TURNER CUT	139.53
02-8935-01-08-8786.0000	97539	LINWOOD GREGORY		549.60
01-7090-00-70-3221.0000	95128	LONZO FISHER GREGORY		1,035.62
02-8945-00-65-2036.0000	97543	MERLE S. GREGORY		496.08
02-8945-00-54-7659.0000	97545	MILTON J GREGORY	# BOGUES	175.25

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

Update Lien Fee

PAGE

5

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8964-00-02-5943.0000	99820	ROBERTA GREGORY		272.03
03-8953-04-30-1418.0000	99824	WILLIE M. GREGORY		1,206.28
01-7989-04-60-0628.0000	95134	JAMES GLEN GRIFFIN		66.86
01-7989-04-60-1711.0000	95135	JAMES GLEN GRIFFIN	LOY	348.26
01-7090-00-60-5052.0000	95138	JOE GRIFFIN HEIRS	WHITE	85.75
01-7090-00-60-8249.0000	95144	PEARL GRIFFIN		256.49
03-8936-00-25-5063.0000	97558	SHIRLEY GRIFFIN ETAL	ETAL=M. JAMES, E. EDWARDS,	34.95
03-8965-00-36-4856.0000	99838	JEFFREY NEAL GURGANUS		501.02
02-8944-00-90-6944.0000	97570	GEORGE R. HALL II		788.18
03-8972-00-67-2843.0000	99851	VINCENT TOD HAMMOND		428.40
02-8946-00-60-5554.0000	97606	KENNETH A. & JANET M. HARRELL	BELLWOOD	289.85
02-8944-00-21-8102.0000	97612	CARL HARRINGTON		405.25
02-8944-00-21-9489.0000	97613	CARL HARRINGTON		134.28
02-8944-00-30-2221.0000	97614	CARL HARRINGTON		134.47
02-8944-00-30-6441.0000	97615	CARL HARRINGTON		64.41
02-8944-00-31-2148.0000	97616	CARL HARRINGTON		803.31
03-8971-00-54-7373.0000	99864	DWAYNE HARRIS	BURGESS	849.39
01-7998-01-08-6797.0000	95202	EDWARD E. HARRIS JR.	HARRIS	682.57
02-8936-00-25-9511.0000	97635	EDWARD O. HARRIS		45.33
02-8936-00-25-9587.0000	97636	EDWARD O. HARRIS		358.79
02-8945-00-53-5250.0000	97639	EVELYN HARRIS		313.19
03-8971-00-53-7463.0000	99865	JOSHUA KADE HARRIS		186.61
03-8962-00-56-7217.0000	99870	TONYA HUGHES HARRIS		507.96
03-8953-03-13-0652.0000	99878	JESSE & DOROTHY HARRISON	BLOCK 1 L-11	240.70
03-8973-00-22-5558.0000	99880	LOLA BECKHAM HARRISON		255.25
03-8971-00-66-7005.0000	99882	PATSY M. HARRISON LE	PATSY HARRISON LE THEN TO	207.54
02-8943-01-37-7299.0000	97677	BONITA HEATH		17.40
03-8971-00-75-1472.0000	99902	CHARLES A. HEATH ETAL		162.87
03-8971-00-75-2067.0000	99904	PATRICIA PIERCE HEATH		173.14
01-7090-00-95-4019.0001	95244	MARK DAN HEWITT	GOOSE CREEK	139.22
02-8936-00-25-3695.0000	97700	PATRICIA C. HILL	1/2 UND INT	760.20
01-7998-01-17-9903.0000	95256	BONNY SAWYER HINSON		370.38
02-8934-01-17-5367.0000	97709	LINDA SUE LAMB HINTON	HOME & MOBILE HOME PARK	197.57
02-8934-01-18-6001.0000	97710	LINDA SUE LAMB HINTON	FISHERMAN'S VILLAGE	3,848.71
03-8899-00-46-4651.0000	99932	WILLIAM T. & PATRICIA HORTON	HARBOR PLACE UNIT	877.17
02-8923-00-09-5774.0006	101381	HOWARD K. HOUTZ JR.	HUGES	953.90
03-8962-00-60-2021.0000	99942	CHRISTOPHER M HUGHES		499.23
03-8951-00-69-1918.0000	99944	CLEVELAND & RUBY HUGHES		180.89
03-8962-00-56-9704.0000	99946	CLEVELAND & RUBY HUGHES		164.02
02-8935-02-75-1959.1000	97745	DORIS HUGHES	LEASEHOLD	487.78
03-8953-03-12-1451.0000	99951	HUNTER L HUGHES	TAYLOR'S BEACH	49.14
03-8899-00-36-1699.0000	99959	RICHARD HUNEYCUTT	HONEYSUCKLE	23.20
01-8908-00-41-8246.0000	95295	BERNARD R. HUNT JR		185.64
01-8908-00-35-5676.0000	95299	HUNTERWOOD FARM, INC.		562.64
01-7989-04-51-8248.0000	95317	TAMMY JO INGE	JUDITH MERCER ESTATE FILE 99E-	124.66
02-8935-01-07-0916.0000	97753	ROSETTA MERCER INGRAM	FAIRHAVEN	935.27
03-9809-00-24-8236.0000	99980	GENE W IRBY		243.78
01-7988-01-38-1944.0000	95327	BESSIE P. JACKSON		656.24
01-7969-00-96-0916.1000	95330	JOSEPH BAKER JACKSON JR	LEASEHOLD	4,322.08
03-8943-04-74-3506.0000	99991	ELLIOTT & DONNA JACOBS	COLLINGSWOOD	1,173.49
03-8943-04-74-4779.0000	99992	ELLIOTT & DONNA JACOBS		241.03
02-8943-00-58-3859.0000	97772	WILLIAM HENRY JARVIS III	DANSON'S GRANT	1,263.67
02-8934-01-18-8282.0000	97801	BRIDGET CARTWRIGHT JOHNSON		

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8970-00-29-2565.0000	100022	PATRICIA L. JOHNSON	AVERY SHORES	561.72
01-7979-00-64-6997.0000	95362	TOM JOHNSON		343.91
02-8916-00-39-4204.1000	97813	JONES BODY SHOP		275.28
02-8916-00-39-4204.0000	97816	DONALD RAY JONES		339.38
01-7999-00-89-7418.0000	95381	MARY STILES JONES LE		336.88
03-8971-00-75-2227.0000	100052	AMBER LEIGH JORDAN ET AL	CHARLES HEATH TO AMBER JORDAN	525.68
03-8943-04-93-8214.0000	100053	L. P. JORDAN HEIRS		180.87
03-8889-00-88-4188.0000	100064	LELAND KANE		13.45
03-8971-00-38-9516.0000	100068	BENNETT RAY KEEL SR.		482.42
03-8973-00-19-1323.0000	100077	BRIAN K. KIGHT		298.49
03-8973-00-44-9086.0000	100090	MORRIS L. KIGHT III		212.12
03-8973-00-53-0748.0000	100091	MORRIS L. KIGHT III		805.30
03-8899-00-55-5873.0000	100104	PAUL H. KING	RIVIERA PARK	115.30
03-9809-00-24-6322.0000	100108	DAVID B. KIRBY	SAN MARCO	70.38
03-8889-00-58-2124.0000	100110	KIMBERLY RAE KLINGBALL	SEA BREEZE	627.83
02-8934-01-17-4778.1000	97915	LARRY LAMB	LEASEHOLD	59.55
02-8934-01-17-4778.0000	97916	LARRY G. LAMB SR	STORE & MARINA	9,171.96
02-8934-01-26-6462.0000	97917	LARRY G. LAMB SR	KRAMER ACRES	1,391.70
03-8889-00-66-5075.0000	98289	PATRICIA ANN LANE		530.03
03-8889-00-97-8243.0000	100167	DALE LE	EDGEWATER	1,179.24
03-9809-00-14-4354.0000	100187	JAMES & ELEANOR LEARY		99.27
01-7998-00-77-0454.0000	95481	SHAWN H. LEARY		253.57
02-8934-04-53-4599.0000	98611	WILLIAM DOUGLAS LEARY III	DENNIS & DAVID SEYMOUR BOTH	178.01
01-7980-00-27-7289.0000	95491	RYCE K LEONARDO	WHARF'S LANDING PHASE 2	50.00
02-8945-00-78-0288.0000	97965	MATTHEW B. & FRANCINE LEVESQUE		635.81
03-8990-00-40-6626.0001	100204	LIZABETH LEVKOFF	JUNIPER RIDGE	3.58
03-8962-00-50-5050.0000	100206	PENNY LEWIS HEIRS		263.20
03-8962-00-61-6700.0000	100207	PENNY LEWIS HEIRS		244.42
03-8962-00-91-9356.0000	100208	PENNY LEWIS HEIRS		229.73
02-8934-04-81-2357.0000	97971	CAROLYN A. LILLY		118.02
03-8952-04-64-0544.0000	100212	RYLAND D LINDSEY	WINDMILL ACRES	1,119.24
02-8945-00-42-8770.0000	97984	ALBERT LISTER ETAL	ETAL-ALBERT C. LISTER, FRANK J	290.04
02-8945-00-53-1941.0000	97985	ALBERT LISTER ETAL	ETAL-ALBERT C. LISTER, FRANK J	203.30
03-8899-00-37-0046.0000	100219	ELIZABETH LONG	MERCER LONG LE & GLENN LONG LE	14.93
02-8934-03-43-7134.0000	97992	MERCER BAILEY LONG SR LE	BLOODFIELD	356.15
01-7989-04-50-9039.0000	95521	EULA LOWE		1,119.03
02-8945-00-53-1518.0000	97999	GARY D. & BETH A. LOYD	TAR CORNER VILLAGE	77.10
01-7090-00-82-5970.0000	95544	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	35.48
01-7090-00-83-0122.0000	95546	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	238.86
01-7090-00-83-1303.0000	95547	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	323.38
01-7090-00-82-5561.0000	95548	MAINSTAY CONSTRUCTION, INC	TAR CORNER VILLAGE	594.15
01-7998-01-09-8245.0000	95550	JENNIFER MANCINI		898.22
01-7081-00-85-8339.0000	95563	GLENN WHITEHURST MARKHAM		135.08
01-7989-04-51-2521.0000	95568	RANDALL MORRIS MARRS		428.12
03-8971-00-67-5228.0000	100290	DAVID MASON		135.08
03-8965-00-42-9214.0000	100293	JANICE FERRELL MASON		504.87
02-8955-00-07-5999.0000	98047	ROBERT F. & LYNN L. MASSIELLO	ROBERT F. & LYNN MASSIELLO HAVE	650.16
02-8943-00-68-6720.0000	98049	JOSEPH MATA	DANSON'S GRANT	412.60
01-7998-01-09-1389.0000	95583	NANCY H. MCALLISTER, ETAL	HARRIS LOT- ETAL-NANCY, JUNE,	4444.76
01-8908-00-51-3864.0000	95595	CHARLES E. & SHEILA B. MCCOY		777.06
01-7998-01-18-1718.0000	95596	CHARLIE MCCOY		361.01
01-7998-04-90-2545.0000	95597	CHARLIE C. MCCOY		87.72
01-7998-01-19-3115.0000	95598	CHARLIE C. MCCOY		122.36

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

Update Lien Fee

PAGE

7

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
01-7998-00-29-1593.0000	95599	CORNELIUS MCCOY	PROP. TO CORNELIUS MCCOY AFTER	173.15
01-7998-00-29-3170.0000	95600	CORNELIUS MCCOY		688.87
01-7998-01-09-4729.0000	95610	JOHNNY M. MCCOY		418.71
01-7998-00-56-6251.0000	95625	W. E. MCCOY HEIRS	BANKS	197.94
03-8965-00-44-7928.0000	100319	WHALON & KATHLEEN MCCULLEN	404 SANDY HOOK ROAD HOME ALSO	1,068.93
03-8965-00-55-0402.0000	100320	WHALON & KATHLEEN MCCULLEN		197.54
02-8934-03-31-9750.0000	98065	CAROLYN MCDANIEL		452.24
02-8934-03-32-7553.0000	98066	CAROLYN MCDANIEL		284.11
02-8934-03-43-2243.0000	98067	CAROLYN MCDANIEL	ASKEW	330.12
02-8934-03-32-7553.1000	98069	RAYMOND MCDANIEL		558.19
01-7969-00-94-6590.0000	95636	LAWRENCE MCGROGAN		272.55
02-8944-00-91-5401.0000	98085	LOIS F. MCLAWHORN	STEVENS	236.52
03-8962-00-05-0472.0000	100330	FRANK MCWILLIAN HEIRS		892.95
02-8944-00-91-5401.1000	98090	BRIAN KEITH MCPHERSON		216.99
01-7998-01-27-1657.0000	95641	CLARENCE MCPHERSON		523.36
01-7999-03-01-1473.0000	95646	EMANUEL MCPHERSON		1,099.19
01-7989-04-91-6721.0000	95661	STEVE MCPHERSON ETAL	HEIRS-STEVE, EMMUANUEL, RUBY	405.09
02-8944-00-88-2672.0000	98146	JOHNNIE MERCER HEIRS	NOT OWNED BY JOHNNIE MERCER	16.90
02-8944-00-98-6938.0000	98147	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	269.48
02-8944-00-99-1027.0000	98148	JOHNNIE MERCER HEIRS	RESIDUAL ACRES AS PER	302.01
02-8945-00-43-7440.0000	98150	LARRY & ANNIE MERCER		190.89
02-8945-00-91-2245.0000	98151	LARRY & ANNIE MERCER		425.83
02-8955-00-13-7846.0000	98154	MARIE MERCER		59.26
02-8934-01-28-1071.0003	98160	JON R. MERRITT	WINNER CIRCLE UNIT 3	1,022.33
02-8944-00-90-0022.0000	98161	HOLLY H. METZEROTT	DANSON'S GRANT	450.06
01-7998-00-11-8261.0000	95695	CASSI D MICHALEK		301.56
01-7998-00-11-3329.0000	95696	CHARLOTTE MICHALEK	TENANTS IN COMMON H HINTON	188.93
01-7989-00-01-1714.0000	95704	CHARLES MILLER HEIRS		496.16
03-8963-00-46-8143.0000	100371	CHARLES L MILLER JR		538.10
01-7082-00-49-2340.0000	95707	JOHN MILLER	SANDERLIN	110.82
02-8926-00-99-4118.0000	98176	KIMBERLY D & KENNETH G MINTON	PARCEL A	269.96
02-8926-00-98-4273.0000	98177	KIMBERLY D. MINTON		336.06
02-8935-02-76-2503.0000	98178	PHYLLIS MINTON		116.47
01-7989-04-50-9879.0000	95715	CLARA MITCHELL		3.73
01-0990-00-88-6336.0000	95718	DOROTHY T. MITCHELL	MCBRIDE CHURCH	198.31
01-7999-00-12-8596.0000	95727	MOSES MITCHELL HEIRS	PELICAN MARINA	158.04
02-8923-00-19-3774.0020	104394	JOSEPH MIXON		981.25
02-8937-00-50-2005.0000	98183	BRENDA MOORE		371.02
02-8935-03-42-2055.0000	98185	JOYCE G. MOORE		887.13
01-7989-04-51-0830.0000	95743	JUDY WESTON MOORE	MCBRIDE	208.67
01-7989-00-03-2301.0000	95756	ANTHONY D MORRIS	PORTOFINO	808.25
03-8990-00-18-6042.0000	100384	LARRY MOTLEY		600.19
02-8934-04-81-2051.0000	98213	ORETHIA MULLEN		906.15
03-8965-00-13-1025.0000	100387	SHARON EVANS MUNDEN		187.23
02-8955-00-26-6246.0000	98223	KIMBERLY S. MUTTA	KIMBERLY MUTTA & PEGGY BEDLOW	166.52
02-8955-00-26-8515.0000	98224	KIMBERLY S. MUTTA	KIMBERLY MUTTA & BRANDY BEDLOW	166.52
02-8955-00-26-9871.0000	98225	KIMBERLY S. MUTTA		79.19
01-7989-04-60-2416.0000	95822	LINDA NEAL ETAL		82.45
01-7998-00-02-8028.0000	95823	LINDA NEAL		110.65
02-8934-04-71-5489.0000	98238	JEREMY M NEWS	GARRETT	1,066.02
03-8929-00-06-0950.0000	100439	NA NGUYEN	EDGEWATER	577.85
03-8963-00-00-8453.0000	100440	CHARLENE S. NICHOLSON		81.09
02-8925-00-95-5548.0000	98244	RICHARD K. & STEPHANIE NOBLITT		

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8952-02-65-1691.0000	100445	NORTH SHORE INVESTMENTS, LLC		170.34
03-8926-00-13-6833.0000	98254	NORTHEASTERN COMMUNITY		144.12
03-8965-00-23-0588.0000	99295	NWMT LOAN TRUST 2014-RPI		303.05
03-9809-00-24-8074.0000	100452	ROBERT H. & CATHLEEN O'CONNOR	FAIRHAVEN	12.34
03-9809-00-45-1097.0000	100454	MICHAEL OBER		21.03
03-8974-00-13-0089.0000	100455	JASON M OLDFLAND	THE LAKES AT SHILOH PHASE 1	1,740.02
01-7080-00-55-5061.0000	95361	ORANGE PUMPKIN LLC	ALSO 244 KEETER BARN RD	1,294.07
03-8839-00-46-3263.0000	99616	MANDELL G OSHIER	FISHERMAN'S VILLAGE	181.42
03-8971-00-69-4490.0000	100480	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	111.63
03-8972-00-44-8930.0000	100481	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	269.95
03-8972-00-53-3618.0000	100482	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	130.45
03-8972-00-53-4986.0000	100483	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	6.40
03-8972-00-54-4332.0000	100484	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	789.63
03-8972-00-55-5038.0000	100485	GILBERT WAYNE OVERTON &	STANLEY	122.17
03-8972-00-55-7942.0000	100486	GILBERT WAYNE OVERTON &	ROY FORBES	73.60
03-8972-00-56-5458.0000	100487	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	38.13
03-8972-00-60-1472.0000	100488	GILBERT WAYNE OVERTON &		422.71
03-8972-00-64-0538.0000	100489	GILBERT WAYNE OVERTON &		553.64
03-8972-00-64-0730.0000	100490	GILBERT WAYNE OVERTON &		480.68
03-8972-00-64-0822.0000	100491	GILBERT WAYNE OVERTON &		232.38
03-8972-00-64-0923.0000	100492	GILBERT WAYNE OVERTON &		232.38
03-8972-00-71-0033.0000	100493	GILBERT WAYNE OVERTON &		232.38
03-8972-00-76-7268.0000	100494	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	282.09
03-8982-00-17-3167.0000	100495	GILBERT WAYNE OVERTON &	1/2 UNDIVIDED INTEREST	67.47
02-8935-02-65-9762.0000	98282	CLARENCE OWENS		8.72
03-9809-00-16-9386.0000	100501	ANTHONY JOHN PADGETT	HUSBAND DECEASED	21.66
01-7998-01-09-7155.0000	95909	CORNELIUS P & GLORIA E PAXTON		43.80
01-7989-03-41-9539.0000	95913	CARMEN T. & WILLIAM D. FELLHAM		835.23
03-8972-00-35-9613.0000	100524	MICHAEL D. & HELEN M. PERRY	MARY HELEN	241.58
03-8839-00-45-4350.0000	99397	PETER J CARPENICK FAMILY TRUST	FISHERMAN'S VILLAGE	296.90
01-7998-00-21-4805.0000	95931	JOHN D. PIERCE LE	HENRY HINTON	181.43
01-7998-00-30-8313.0000	95934	JOHN D. PIERCE LE	SALLY HEWITT	119.56
03-8963-00-10-1500.0000	100537	KENNETH & PEGGY S. PIERCE		226.20
03-8963-00-00-6527.0000	100536	RICKY CLAUDE PIERCE SR	ALSO 109 HAWKINS LANE	503.71
01-7998-00-03-9565.0000	95989	DAVID PRITCHARD JR.	SWAMP	358.87
01-7090-00-01-5676.0000	95993	PUDDING RIDGE OF SOUTH MILLS		23.03
02-8936-00-24-7426.0000	98370	BERNICE PUGH		22.99
02-8916-00-87-8514.0000	98375	JAMIE T. PYLE		66.30
02-8916-00-87-7299.0000	98376	JAMIE TEACHEY PYLE		347.12
03-8971-00-97-4824.0000	100573	BRAULIO A QUEZADA		258.44
03-9809-00-04-2698.0000	100574	CAROL RAGAN	GREEN ACRES	669.59
02-8934-01-15-9995.0000	98394	MARK A. & JACALYN F. REIN	RIVIERA PARK	99.27
02-8943-01-17-3472.0000	98395	MARLAN S RENEGAR	KEAMER ACRES	1,027.83
03-8990-00-08-7291.0000	100598	JAMES E RHODES	WHITEHALL SHORES	691.88
03-8962-00-49-2594.0000	100603	CHRISTINA MICHELLE RICHARDSON	MINORCA	559.14
03-8962-00-38-9683.0000	100607	SANDRA G RICHARDSON		14.19
03-8962-00-49-1075.0000	100608	SHELIA JANE RICHARDSON		297.25
03-8973-00-22-4200.0000	100609	RICKY'S WELDING, INC.		257.53
01-7989-04-60-1954.0000	96031	CHRISTINE RIDDICK		201.79
01-7090-00-64-4058.0000	96032	GODFREY RIDDICK		73.74
01-7090-00-64-6040.0000	96033	LANTON RIDDICK		407.10
01-7998-01-06-7374.0000	96042	JASON M & JUNE E RIGGS		1,249.44
03-9809-00-17-2462.0000	100647	TODD ALLEN RIGGS	HUNTER'S PARK	596.38
				13.94

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

PAGE 9

Update Lien Fee

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
03-8889-00-48-7259.0000	100798	ROBERT AND JANNETTE TEMPLETON	SEABREEZE	523.63
01-7989-04-60-2267.0000	96077	MOSES RODGERSON	WEBB	518.87
01-7989-04-80-5714.0000	96080	DANIELLE ROCHELLE ROHDE		10.94
01-7989-04-80-5998.0000	96081	DANIELLE ROCHELLE ROHDE		228.57
01-7080-00-53-1141.0000	96086	KENNETH J ROSA SR		804.02
02-8945-00-54-1099.0000	98470	GERTIE LEE & JONOLA T ROUNDTREE		1,203.26
03-8953-04-80-7999.0000	100829	PHILIP ROBERTSON SANDERLIN		188.79
03-8964-00-73-4022.0000	100846	ARELIA SAWYER	ETAL=PAULINE S. COWELL, ROBERT C.S. SAWYER	144.51
03-8954-00-94-4308.0000	100854	BETTY O. SAWYER ETAL	BETTY SAWYER & FAITH BALLARD	207.91
01-7998-01-17-7997.0000	96129	CECIL SAWYER JR.		975.93
02-8934-01-48-9860.0000	98528	ELBERT MAURICE SAWYER		31.52
01-8907-00-16-5699.0000	96142	ELLEN FAYE SAWYER		1,393.32
01-8907-00-16-6691.0000	96143	ELLEN FAYE SAWYER		462.20
02-8916-00-48-1950.0000	98537	GARY L. SAWYER		350.47
02-8925-00-89-7402.0000	98538	GARY L. SAWYER		813.41
01-7090-00-95-5262.0000	96160	JOHN F. SAWYER HEIRS	SCOTLAND ACRES	9.12
03-8953-03-12-3791.0000	100865	KIMBERLEE SAWYER	ALSO LOT 76	31.52
03-8953-00-38-5803.0000	100862	ROLAND ROGER SAWYER	ELTON & JUDY SAWYER CONVEYED	1,393.32
01-7998-01-18-6050.0000	96175	TOM L. & PATRICIA SAWYER		462.20
02-8916-00-48-3937.0000	98571	W.L. SAWYER JR.		350.47
01-8907-00-16-8511.0000	96190	WILLIE RAY & OLA JEAN SAWYER		813.41
03-8961-00-69-4972.0000	100884	MICHAEL WILLIAM SCHOOLEY	BRIAN & HELEN MEEKINS 1/2 UND.	796.57
03-8899-00-45-2682.0000	100890	SEAMARK INC.	CAMDEN POINT SHORES	208.01
03-8964-00-40-9957.0000	100891	LASALLE SEARS HEIRS	HOUSE & LOT TO LAVONTE SEARS	170.39
03-8964-00-41-9769.0000	100892	PORTELEAN-MARIE ABDULLAH SEARS		442.32
03-8961-00-68-3593.0000	100895	SECRETARY OF VETERANS AFFAIRS	RAYMONS CREEK	5.79
01-7080-00-52-4343.0000	96214	JUDY FAYE SENTERS		1,117.20
01-7080-00-52-4413.0000	96215	JUDY FAYE SENTERS		438.94
03-8963-00-39-9364.0000	100898	RUDOLPH C. & REGINA M. SEYMOUR	PEREBEE	410.03
02-8934-01-29-4617.0000	98517	JAMES B. SEYMOUR ETAL	ETAL=CHARLES B. SEYMOUR, JOAN	369.73
02-8954-00-97-4350.0000	98625	GEORGE SHAW		775.31
03-8954-00-92-8817.0000	100905	ELOISE S.SHERMAN		62.76
03-8964-00-03-1161.0000	100906	ELOISE S.SHERMAN		1,395.66
03-8899-00-07-0758.0000	100908	MICHAEL B. SHIELDS	SNAPDRAGON	160.67
01-7969-00-64-7728.0000	96225	MILTON SHOFEIT	SHOFFIET TRACT	15.83
02-8955-00-13-0662.0000	98633	THERESA WILLIAMS SIMMONS		463.04
02-8935-02-75-0867.0000	98640	ED SIVELLIS HEIRS		950.48
01-7988-00-02-0294.0000	96250	ALMA & CHARLIE SMITH		263.52
03-8962-00-70-7529.0000	100928	MARY SNOWDEN	LINDA W SMITH RESERVED LE	2.53
02-8945-00-91-4594.0000	98575	FLOSSIE SPELLMAN	MERCER	290.23
02-8955-00-23-0684.0000	98576	RUTH SPELLMAN		74.82
02-8945-00-85-5133.0000	98577	JAMES R. & EMMA SPENCE		425.82
02-8936-00-69-4985.0000	98682	LINEAKA SPENCE		59.24
02-8916-00-68-4219.0000	98684	M. H. SPENCE HEIRS	HEIRS=ESTER S. GUICE, THELMA	316.07
02-8935-01-18-3907.0000	100938	ODESSA M. SPENCE		478.90
03-8963-00-49-0783.0000	96295	SYLVIA W. SPENCE LE		761.84
01-7989-04-60-2216.0000	96297	WILLIAM & JUDY SPENCE		281.62
01-7999-00-00-3446.0000	96299	JANET H. SPENCER		99.08
01-7979-00-56-8926.0000	96300	JANET H. SPENCER	CARTWRIGHT BURNHAM	71.41
01-7989-00-13-3632.0000	96301	JANET H. SPENCER	HINTON - WILSON	472.64
01-7989-00-25-4097.0000				529.90
				278.29
				935.01

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

Update Lien Fee

PAGE 10

Parcel#	Taxbill#	Owner	Legal-Desc	Principal Tax
01-7989-04-51-5401.0000	96302	JANET H. SPENCER		91.23
01-7989-04-51-5495.0000	96303	JANET H. SPENCER	POST OFFICE	574.54
03-8809-00-54-8286.0000	100945	RODNEY STEVEN SPIVEY &		30.79
03-8899-00-16-2671.2425	99977	SPRING LOTUS LLC	EDGEWATER	2,560.76
02-8955-00-42-7437.0000	98709	SHIRLEY STABLES		1,068.16
01-7999-03-02-2066.0000	96330	JERRY ADAM STEVENSON		433.90
03-8972-00-34-4293.0000	101044	NANETTE K. STICKLES	WICKHAM DOWNS	865.42
01-7999-00-89-3197.0000	96337	TALLIE STILES JR.		291.25
02-8935-01-08-9626.0000	98739	RODNEY WAYNE STOKLEY		118.33
02-8934-03-43-3609.2529	98741	ANDY PRICE STONE		966.88
01-7998-01-06-3034.0000	96340	CHARLES A STOTTLEMYER		537.16
01-7989-03-11-5464.0000	96347	CHRISTOPHER SUBER		572.02
02-8935-03-40-1870.0000	98751	CHRISTOPHER SUBER		769.30
01-7998-01-16-2757.0000	96356	HELEN CARTER SUTTON		286.11
03-8971-00-47-4971.0000	101063	TERESA FORBES SWINSON		769.30
02-8926-00-24-1130.0000	98758	EDWARD SYKES	ALSO LOT 18R	627.67
03-8962-00-55-2255.0000	101065	VERNON L. & EDITH W. SYLVESTER		289.65
03-8973-00-22-3033.0000	101068	TAYLOR LEIGH PROPERTIES LLC		702.59
01-7979-00-82-7582.0000	96406	BERTIE TAYLOR HEIRS	SPENCE	3,280.35
01-7989-03-41-4179.0000	96407	BERTIE TAYLOR HEIRS		82.81
01-7989-03-41-6257.0000	96408	BERTIE TAYLOR HEIRS		114.40
02-8955-00-07-5604.0000	98793	WINZOLA TAYLOR		112.66
02-8935-01-08-3259.0000	98794	RAMONA & MICHAEL TAZEWEILL	UFTON TRACT	114.77
03-8980-00-84-0931.0000	101080	CARL TEUSCHER	DOGWOOD	247.56
03-8980-00-84-1828.0000	101081	CARL TEUSCHER	DOGWOOD	7.52
03-8980-00-84-2825.0000	101082	CARL TEUSCHER	DOGWOOD	7.52
03-8980-00-84-4800.0000	101083	CARL TEUSCHER	DOGWOOD	7.51
03-8972-00-23-4364.0000	101090	AMY M TRATCH		84.59
03-8965-00-27-2161.0000	101091	DONNA LYNN THOMAS		577.87
01-7979-00-93-2645.0000	96428	CLAUDIA THOMPSON		181.69
03-8962-00-43-6290.0000	101099	EVELYN THORNTON	AFTER VIOLA THORNTON LE THEN	575.45
03-8962-00-43-7474.0000	101100	EVELYN THERESA THORNTON		225.01
01-7989-04-50-7296.0000	96452	HERBERT TILLEY		45.25
03-8952-00-95-8737.0000	101104	AUDREY TILLET		228.56
02-8936-00-81-9147.0000	98835	JUDITH TILLET		985.40
03-8953-04-50-4377.0000	101106	ALONA AND SOLOMIYA TIVONYUK	MAGNOLIA MANOR;OKSANA TIVONYUK	311.39
01-8000-00-47-1728.0000	96461	EDWARD L. TORBORG	BUCK ISLAND	441.93
03-8953-04-90-5486.0000	101109	STATHA TOKY		547.56
02-8926-00-91-3863.0000	98854	J. Z. TRAPTON HEIRS	ROBINSON	417.68
02-8936-00-01-1366.0000	98856	JUNIOUS ONEAL TRAPTON		41.14
02-8926-00-13-6788.0000	98861	SARAH TRIMMER	NATHAN TUCKER DECEASED	320.27
02-8965-00-25-0813.0000	98870	BONNIE BORDEN TUCKER		532.22
01-7989-04-60-0149.0000	96472	CHARLES TURNER		376.54
01-7091-00-64-6569.0000	96474	CLARENCE D. TURNER JR.		180.49
01-7999-03-01-5492.0000	96477	JAMES N. TURNER		845.39
03-8962-00-42-2276.0000	101126	RICHARD E. & CAROLYN S. TURNER		1,617.91
01-7999-00-95-3587.0000	96479	WALTER TURNER HEIRS	SWAMP	267.06
01-7998-01-08-8621.0000	96480	WILLIE L. TURNER ETAL	HARRIS ETAL=WILLIE	807.44
01-7989-03-30-8984.0000	96481	WILLIE LAVENE TURNER		996.35
02-8943-00-79-1571.0000	98886	FRANCIS CARROLL TWIFORD JR.	DANSON'S GRANT	562.82
01-7080-00-19-4673.0000	96486	LEONARD UMBERGER	CULPEPPER FARMETTE	1,020.74
01-7999-00-35-4383.0000	96618	ALEX J UNDERHILL		71.73
02-8954-00-83-1908.0000	98730	JOSHUA H UNDERWOOD	15E53 60% TO KACEY S WEATHERLY	954.30

ACS Tax System
03/27/2017 13:52:35

CAMDEN COUNTY
TC3300

PAGE 11

Parcel#	Taxbill#	Owner	Update Lien Fee	Legal-Desc	Principal Tax
01-7081-00-52-1916.0000	96503	LEWIS G. & NINA E. VERNON		SHARON HEIGHTS	71.07
03-8889-00-96-2962.0000	101138	MARTIN VINES			62.81
01-7989-04-62-8071.0000	96513	KIRBY DELNO WADDELL			345.94
01-7999-00-89-9494.0000	96520	GERALDINE WALKER (GRANT)			39.72
01-7998-00-54-8828.0000	96524	LARRY WALKER ETAL		BATTLEGROUND	171.21
01-7998-00-55-3092.0000	96525	LEMUEL WALKER JR.			536.19
01-7999-00-68-6442.0000	96528	NELLIE WALKER			569.29
02-8937-00-50-8036.0000	98914	CLEVELAND WALSTON LE		PEARCEVILLE	1,488.90
03-8889-00-69-4400.0000	101157	DENNIS A. WASKEY		LIFE ESTATE OF CLEVELAND	
03-8889-00-77-7285.0000	101158	DENNIS A. WASKEY		CAMDEN POINT SHORES	125.86
03-8889-00-96-3879.0000	101159	DENNIS A. WASKEY		CAMDEN POINT SHORES	14.93
03-8899-00-16-0530.0000	101160	DENNIS A. WASKEY		EDGEWATER	62.81
02-8954-00-53-0516.0000	98922	ELLENORIS FORBES WATKINS		CAMDEN POINT SHORES	347.41
02-8955-00-73-3302.0000	98929	BERNETTA L. WATSON			1,115.18
03-8926-00-79-5385.0000	98935	CLARENCE & CHERYL WEAVER			23.21
03-8899-00-36-2719.0000	101178	LARRY WELDON		HONEYSUCKLE	15.35
03-8899-00-36-2940.0000	101179	LARRY WELDON		HONEYSUCKLE	15.35
03-8899-00-36-4664.0000	101180	LARRY WELDON		HONEYSUCKLE	15.34
03-8899-00-36-4784.0000	101181	LARRY WELDON		HONEYSUCKLE	15.34
03-8899-00-36-5814.0000	101182	LARRY WELDON		HONEYSUCKLE	15.35
03-8899-00-36-5943.0000	101183	LARRY WELDON		HONEYSUCKLE	15.34
03-8899-00-37-3258.0000	101184	LARRY WELDON		HONEYSUCKLE	21.37
03-8899-00-37-5072.0000	101185	LARRY WELDON		HONEYSUCKLE	15.35
03-8899-00-37-5192.0000	101186	LARRY WELDON		HONEYSUCKLE	15.35
03-9809-00-23-4988.0000	101189	WANDA H WELLS		HONEYSUCKLE	15.35
03-9809-00-23-6923.0000	101190	WANDA H WELLS		ALSO LOT 14 SAN MARCO	1,340.85
01-7989-04-51-4187.0000	96564	BARBARA ANN WEDERMAN			36.57
03-8952-00-51-9250.0000	101192	PEARL WESLEY HEIRS		LEWIS	463.84
03-8972-00-56-3710.0000	101193	PEARL WESLEY HEIRS		MH OWNED BY JAMES D. FORBES	81.67
01-7999-00-78-4575.0000	96568	JOHN & RAMONA WEST			1,107.72
03-8962-00-56-7522.0000	101202	LANDA HUGHES WEST			207.44
02-8944-00-68-1763.0000	98958	APRIL M WHITE			1,346.54
02-8936-00-69-6879.0000	98967	JAMES R. WHITE ETAL LE			113.57
02-8945-00-57-8042.0000	98970	LETITIA BOGUES WHITE ETAL		ETAL=LUTHER BOGUES JR. & ELIZ.	254.43
02-8936-00-25-8405.0000	98971	LETITIA D. BOGUES WHITE			66.55
02-8955-00-24-1489.0000	98996	JAMES R. WILLIAMS			57.83
02-8955-00-27-4475.0000	98997	JAMES R. WILLIAMS			223.68
02-8955-00-33-4931.0000	98998	JAMES R. WILLIAMS			628.05
02-8955-00-31-5875.0000	99000	JAMES R. WILLIAMS		3/4 UND. INT.	121.33
03-8965-00-32-3765.0000	101276	JAMES R. WILLIAMS		1/2 INTEREST	304.26
03-8965-00-62-8349.0000	96632	MARY B. WILLIAMS		1/2 INTEREST	157.55
01-7988-00-14-2111.0000	101304	WILLIAMSBURG VACATION		1/2 INTEREST	48.02
03-8980-00-61-1968.0000	99022	JOHNNIE WILSON			483.28
02-8926-00-69-8629.0000	99026	LAURAN C WILSON			172.99
02-8916-00-68-7398.0000	99033	RICKEY WILSON			447.50
02-8926-00-79-0895.0000	99037	CALVIN WINSLOW		CALVIN W AND LINDA HURDLE	458.98
03-8934-01-26-0285.0000	101310	JAMES K WINTERS		DWIGGINS FARM	965.19
03-8972-00-39-6542.0000	96687	KEVIN E WORDEN			1,004.30
01-7999-00-88-1906.0000	101329	WILLIAM G. YATES		THE POINT	49.48
03-9809-00-53-4358.0000	99065	CAROL YEAGER, MARY ANN BECKETT			5.90
02-8924-00-50-3437.0000					278,711.79
** GRAND TOTALS **					

581 Parcels updated with Lien Fee



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.E.1
Meeting Date: April 03, 2017
Submitted By: Amy Barnett, Planning Clerk
Taxes
Prepared by: Lisa Anderson

Item Title Set Hearing Dates-2017 Board of Equalization and Review

Attachments:

Summary: Pursuant to G.S. 105-322(e), the hearing dates for the 2017 Board of Equalization and Review needs to be set in order to advertise at the appropriate time.

Recommendation: CONVENE-MAY 1, 2017
ADJOURN-JUNE 5, 2017



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.F.1
Meeting Date: April 03, 2017
Submitted By: Christy Edwards, JCPC Coordinator
Sheriff
Prepared by: Amy Barnett
Item Title 2017-2018 JCPC Grant - Christy Edwards
Attachments: 2017-2018 JCPC Grant Application (PDF)

Summary:

Presentation by Christy Edwards regarding 2017-2018 JCPC Grant Application

Recommendation:

Consider 2017-2018 JCPC Grant Application for Approval and Submission to NC Department of Public Safety



North Carolina Department of Public Safety

JCPC Program - Program Application

SECTION I A	SPONSORING AGENCY AND PROGRAM INFORMATION		
FUNDING PERIOD:	FY 17-18	DPS/JCPC FUNDING # (cont only)	715-XXXX
COUNTY:	Camden	AREA:	Eastern Area
Multi-County:	No	Multi-Components	Yes
NAME OF PROGRAM:		Camden County Youth Services	

SPONSORING AGENCY:	Camden County		
SPONSORING AGENCY PHYSICAL ADDRESS:	330 East Hwy 158 Camden	NC	27921
SPONSORING AGENCY MAILING ADDRESS:	PO Box 190 Camden	NC	27921
TYPE:	Public	FEDERAL ID #	56-600282

COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
16967	Teen Court	Teen Court	\$ 7,457
16968	Camp BLUE (Building Leaders and Urging Excellence)	Experiential Skill Building	\$ 27,457
16969	C.R.O.W.N. Kids & B.E.A.R.S.	Interpersonal Skill Building	\$ 47,957
16970	Community Service	Restitution/Community Service	\$ 4,457
Total cost of components:			\$ 87,328

Program Manager Name & Address *(same person on signature page)*

Name:	Michael Brillhart	Title:	County Manager		
Mailing Address:	330 East Hwy 158 PO Box 190	City:	Camden	Zip:	27921
Phone:	(252) 338-6363 Ext:102	Fax:	(252) 331-7831	E-mail:	mbrillhart@camdencountync.gov

Contact Person *(if different from program manager)*

Name:	Tony Perry	Title:	Sheriff		
Mailing Address:	117 North NC Highway 343 PO Box 57	City:	Camden	Zip:	27921
Phone:	(252) 338-5046	Fax:	(252) 335-4300	E-mail:	tperry@camdencountync.gov

Program Fiscal Officer *(cannot be program manager)*

Name:	Stephanie Humphries	Title:	Camden County Finance Officer		
Mailing Address:	330 East Highway 158 PO Box 190	City:	Camden	Zip:	27921
Phone:	(252) 338-6363 Ext:107	Fax:	(252) 331-7831	E-mail:	shumphries@camdencountync.gov

Form JCPC/PA 004 JCPC Program Application

Form structure last revised 12/31/2012

Department of Public Safety

SECTION I B	PROGRAM COMPONENT DESCRIPTION
COMPONENT ID #	COMPONENT INFORMATION
16967	<p>NAME OF COMPONENT: Teen Court</p> <p>BRIEF DESCRIPTION: A structured component where first time, non-violent, misdemeanor offenders admitting guilt are given the option to plead their case before a jury of trained peers volunteers who then provide a constructive sentence. Upon successful completion, the referring agency is notified. Teen Court is a diversion resource for juvenile intake, district court, SROs and other local law enforcement.</p>

COMPONENT ID #	COMPONENT INFORMATION
16968	<p>NAME OF COMPONENT: Camp BLUE (Building Leaders and Urging Excellence</p> <p>BRIEF DESCRIPTION: A five week summer day camp program for youths providing hands-on educational activities, life skill development and social skill building lessons in a safe, supervised environment during the summer months during school vacation. Program will be based at the Middle School from 9am to 3pm Monday - Thursday and 9am to 1pm on Fridays. Camp staff and local law enforcement will provide participants with opportunities for pro-social involvement and mentoring.</p>

COMPONENT ID #	COMPONENT INFORMATION
16969	<p>NAME OF COMPONENT: C.R.O.W.N. Kids & B.E.A.R.S.</p> <p>BRIEF DESCRIPTION: An interpersonal skill building component where youth increase life skills development, social skills, and have positive interactions with others during school hours, after school, and during school holiday/breaks. Skills sessions also offer opportunities for modeling of appropriate social interactions and practice of skills that have been taught.</p>

COMPONENT ID #	COMPONENT INFORMATION
16970	<p>NAME OF COMPONENT: Community Service</p> <p>BRIEF DESCRIPTION: Provides youth offenders with positive consequences to negative behavior based on court ordered requirements thus holding them accountable for their actions. Victim restitution and community service is an effective program for reducing recidivism. Juveniles are provided a constructive supervised work environment where they may fulfill the requirements of their diversion plan/contract or court order.</p>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components Yes					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Teen Court				Component ID # 16967	
What is this component's maximum client capacity at any given time?				5	
Frequency of client contact per month:	2	Anticipated Average Length of Stay:	90	Days	
Total Component Cost:	\$7,457	+ by	Estimated # to be served during funding period:	5	
Estimated Average Cost Per Youth:			\$1,491		
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		2		
	1	number of admissions Juvenile Court referred	50% of total admissions		
	0	number of admissions Law Enforcement referred	0% of total admissions		

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	Teen Court
<p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>	
<p>Although Camden County has had very few adjudicated youth in the past several years, though there may be youth whose disruptive and anti-social behaviors need to be addressed. Teen Court is a diversionary alternative to juvenile intake, district court and law enforcement.</p>	
<p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>	
<p>Camden County youth between the ages of 11 - 17, attending school full-time, who commit a first-time, qualifying misdemeanor and admit guilt are eligible to participate in this program, by referral.</p>	
<p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p>	
<p>This program will hold first-time juvenile offenders accountable for their actions through creative sentencing and positive peer pressure without permanently affecting their record.</p>	
<p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <p>75% Clients will successfully or satisfactorily complete services as intended by the program design/service plan.</p> <p>75% Clients will have no new adjudications for a complaint with an offense date after the admission date.</p> <p>75% Clients successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>75% Clients will demonstrate improvement in developing and/or maintaining social and interpersonal interactions during program participation.</p> <p>75% Clients will have no new complaints with an offense date after the admission date.</p> <p>75% Clients successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p>	
<p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>	
<p>Teen Court will address the risk factor of negative peer groups by requiring all defendants to be trained for and participate as members of the Teen Court Jury for future cases. Positive peer associations will be promoted by providing participants with the positive peer interactions with student volunteers (jurors, attorney, court officers, etc.). School behavior problems will be addressed by referring the defendant to the C.R.O.W.N. Kids program, upon completion of the Teen Court Sentence.</p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Teen Court
	<p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>The Program Coordinator's Office is located at the Camden County Sheriff's Office at 117 North NC Highway 343, Camden, NC 27921. Teen Court trainings/meetings may be held at either Camden Middle School, 248 Scotland Road, Camden, NC 27921, Camden High School, 103 US Highway 158 East, Camden, NC 27921 or at the Camden County Courthouse Complex at 117 North NC Highway 343, Camden, NC 27921. Initial youth/parent visits will take place at the Camden County Sheriff's Office or if necessary at the youth's home by appointment.</p>
	<p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Program Coordinator works Monday - Friday, 8 AM to 5 PM. Program operation will be determined on a case by case basis.</p>
	<p>3. Staff Positions: <i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The JCPC Program Coordinator (full-time) prefers a Bachelor's degree in human services, or related field and minimal experience working with juveniles and at-risk youth, or equivalent combination of education and experience. A valid NC Driver's License is required.</p> <p>The Program Coordinator is responsible for the following:</p> <ul style="list-style-type: none"> * Work in conjunction with SRO's at all County Schools * Recruit and trains all Teen Volunteers (jurors, attorneys, clerks, bailiffs) * Recruit adult volunteers to assist with component and teen court competition teams. * Accept/process referrals, case management, CTF Tracking and client follow-up * Reserve courtroom, schedule presiding judge, and prepare volunteers for court.
	<p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>This program is a STRUCTURE ONLY.</p>
	<p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Program Coordinator will accept and review referrals from Court Counselors, SRO's, and school officials. An admission visit will be arranged with the juvenile and their parent/guardian(s) to explain program details, rules and scheduling. A referral may not be accepted if the parent/guardian refuses to allow their child to participate upon which the referral source would be notified immediately.</p>
	<p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> <p>Referral sources and parent/guardian(s) will be notified by the Program Coordinator upon a participant's termination from the program.</p> <p>A successful or satisfactory termination will result when a juvenile has completed all Teen Court sentence</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Teen Court
	<p>requirements with no or relatively few problems.</p> <p>An unsuccessful termination will result if a juvenile fails to complete all necessary sentence mandates during the time allowed.</p> <p>A non-compliant termination will result when a juvenile and/or parent/guardian(s) refuses to participate in the program, as specified during the initial admissions visit.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact. The referring agency will be notified before an unsuccessful or non-compliant termination is processed, and advised that the juvenile will be turned over to the referral source for further action, as necessary.</p>
	<p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete the Camden Youth Services Referral Form during the September meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer questions or address concerns. Referrals may be mailed, e-mailed, faxed or delivered in person. Contact with referral sources will be on going throughout the duration of the youth's involvement in the program.</p>
	<p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>Teen Court will provide defendants the opportunity to accept responsibility for their actions and to give back to the community through the completion of their constructive sentences. Learning that you will be held accountable for your actions gives youth the skills to recognize their choices and evaluate their behaviors. Parent/guardian(s) must agree to participate and be responsible for transporting their child to court and all scheduled sentence obligations, including workshops and Community Service, as applicable.</p>
	<p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>Teen Court is identified by the National Teen Court Association website as an effective diversion program from Juvenile Court. Since prior adjudications present the risk of future offending, a successful diversion to Teen Court may keep a juvenile from becoming adjudicated from the beginning.</p>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components Yes					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Camp BLUE (Building Leaders and Urging Excellence)				Component ID # 16968	
What is this component's maximum client capacity at any given time?				30	
Frequency of client contact per month:	25	Anticipated Average Length of Stay:	25	Days	
Total Component Cost:	\$27,457	+ by	Estimated # to be served during funding period:	30	
Estimated Average Cost Per Youth:			\$915		
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		31		
	0	number of admissions Juvenile Court referred	0% of total admissions		
	0	number of admissions Law Enforcement referred	0% of total admissions		

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	Camp BLUE (Building Leaders and Urging Excellence)
<p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>	
<p>There are children in Camden County that lack the social and interpersonal skills necessary to foster self-discipline and positive behaviors at home and in the community. These children are often left unattended during summer vacation from school and may lack necessary adult supervision. Camp BLUE will address the need for enrichment and skill building services in the summer months targeting juveniles with identified risk factors such as school behavior problems, academic failure or attendance issues, negative peer associations, and parental supervision challenges.</p>	
<p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>	
<p>Camden County youth ages 6 to 17 (youth must have completed kindergarten and not graduate high school) are eligible for service. Youth ages 6 to 12 will be campers and youth ages 13 to 17 will be teen leaders in training. Priority placement will be given to those who exhibit at-risk behaviors as described above and/or those referred to the program from juvenile court counselors, SROs, school staff, parents or other community agencies.</p>	
<p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p>	
<p>Program participants will be provided with adult supervision and enrichment activities for five weeks during summer vacation from school. Participants will obtain life skills including communication skills, problem solving, impulse control and other vital social skills, have opportunities to participate in a Challenge-style day camp program where law enforcement, EMS and local first responders are regular volunteers to the program. Weekly and culminating enrichment activities will also reinforce skills obtained throughout the five week curriculum.</p>	
<p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>	
<p>75% Clients successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p> <p>75% Clients will demonstrate improvement in targeted skills identified in the individual service plan.</p> <p>75% Clients successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p> <p>75% Clients will reduce specific problem behaviors presented at referral and targeted in the individual service plan.</p> <p>75% Clients will have no new adjudications for a complaint with an offense date after the admission date.</p> <p>75% Clients will have no new complaints with an offense date after the admission date.</p> <p>75% Clients will successfully or satisfactorily complete services as intended by the program design/service plan.</p>	
<p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>	
<p>Associations with delinquent peers will be addressed by providing participants with a safe, supervised environment to learn and interact with peers in a positive manner. Opportunities for interpersonal skill building and healthy relationship</p>	

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	Camp BLUE (Building Leaders and Urging Excellence)
formation are the foundation of program activities. Positive peer relationships are fostered and social competence is improved through participation in skill building activities. Skills sessions will also target school behavior and academic failure and encourage school connectedness.	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Camp BLUE (Building Leaders and Urging Excellence)
	<p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>Camden Middle School, 248 Scotland Road, Camden, NC 27921 (gymnasium, cafeteria, trailers, outside playing fields). Other field trips may take place at various locations according to a published schedule, and resources available.</p>
	<p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Day Camp will operate Monday - Thursday from 9 AM to 3 PM and 9 AM to 1 PM on Fridays for five consecutive weeks beginning July 10, 2017 and ending on August 11, 2017. Camp BLUE will provide a daily schedule of skills sessions and enrichment activities that will build upon itself every week through completion. The curriculum for Camp BLUE may come from a number of varied sources, however, all curriculum will be delivered in a cognitive and experiential manner: 1) Staff teach a new skill; 2) Staff model the new skill; 3) Campers practice the new skill; and 4) Campers transfer the knowledge to practical situations within the camp setting, at home, school and within the community.</p>
	<p>3. Staff Positions: <i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The position of Camden Youth Services Program Coordinator (paid full-time) prefers a Bachelor's degree in human services, or related field and minimal experience with juveniles and at-risk youth, or equivalent combination of education and experience.</p> <p>Staff positions: Day Camp will be administered by the Program Coordinator, in-kind School Resource Officer, and 6 paid staff positions, all of which must have a valid NC Driver's License and be certified in First Aid and CPR. Camp Counselors must be at least 18 years of age.</p> <p>The Program Coordinator will work to plan/coordinate all camp activities, hire/train counselors, enter and track all client information into NC Allies and ensure the safe implementation of all camp activities. They will interface regularly with parents to exchange information and provide status updates on participants. The camp staff will implement educational lessons daily, responsible for the care and supervision of the youth assigned to their group, act as a positive role model for youth, and adhere to the daily schedule as stated by the Program Coordinator.</p>
	<p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>Primary Service: Challenge Programs; Secondary Service: None</p>
	<p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Camden Youth Services Program Coordinator will accept referrals for campers from Juvenile Court Counselors, SRO's, Mental Health professionals, school staff, other youth serving agencies and parents/guardians. Registration announcements are sent home through all Camden County Schools and to referral sources. Camper applications and enrollment forms are made available for pick-up at the Camden Sheriff's Office. Applications will not be accepted if the youth referred has been removed from this program in the past for inappropriate behavior or causing an unsafe atmosphere within the program. A screening committee may be convened as appropriate such as when the program is nearing capacity and additional referrals are received to determine which referrals should be prioritized. Any referral from Juvenile Court will be given priority. Juveniles referred should have demonstrated relevant risk factors or problem</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Camp BLUE (Building Leaders and Urging Excellence)
behaviors and be committed to participate for the five-week session.	
<p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> <p>The Program Coordinator will enter information on all participating youth into Client Tracking in NC Allies upon admission and will terminate upon completion of the program. Individual termination notifications will be made for Day Camp participants by the Camp Director a copy of the letter will be will be given to the referring agency, parent/ guardian and the kept in the camper's file.</p> <p>Successful termination - juvenile completes five weeks of camp; improves in identified skills. Satisfactory termination - juvenile completes at least four weeks of camp; shows reasonable improvement. Unsuccessful termination - less than four weeks of service; little improvement; resistant or poor participation in activities. Non-compliant - does not participate.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact. The referring agency will be contacted before an unsuccessful or non-compliant termination is processed, as a courtesy and in an effort to get the child/parent to cooperate with the program.</p>	
<p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will have an organizational meeting during the May JCPC meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer any questions and to address concerns. Referrals may be mailed, e-mailed, faxed, or delivered in person. Contact with the referral sources, if applicable, will be on going during the duration of a youth's involvement in the program.</p>	
<p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>The program is housed in the Camden Sheriff's Office, under the supervision of the County Sheriff. Therefore, this program will have the ability to utilize the resources of law enforcement and other government agencies as volunteers and mentors to the program. All curriculum presented will be age-appropriate and delivered utilizing the experiential learning model which is a cognitive approach. With the use of these resources, as well as others, the program will provide participants with a short-term intense summer experience that will challenge and provide opportunities to strengthen life skills development through physical challenge, curriculum, citizenship, leadership and community service activities. Participants who learn and strengthen life skills and participate in a group environment will be able to work together as a team and re-direct inappropriate behavior. The Program Coordinator will work with clients, their parents/guardian(s), and their school to identify any issue(s) that may need to addressed per individual.</p>	
<p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>Camp BLUE is based on experiential learning theory which is a cognitive approach to skill internalization. In addition</p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Camp BLUE (Building Leaders and Urging Excellence)
<p>to teaching skills and practical knowledge to participants in a "teach-model-practice-transfer" learning environment, the local area in Camden and surrounding counties' will provide local services and recreational offerings. Other daily activities will include crafts that incorporate what we have learned and the provision of youth activities to take home and practice with their families each week will be standard in Camp BLUE.</p>	

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components Yes					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: C.R.O.W.N. Kids & B.E.A.R.S.				Component ID # 16969	
What is this component's maximum client capacity at any given time?				20	
Frequency of client contact per month:	4	Anticipated Average Length of Stay:	150	Days	
Total Component Cost:	\$47,957	+ by	Estimated # to be served during funding period:	23	
Estimated Average Cost Per Youth:			\$2,085		
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		23		
	0	number of admissions Juvenile Court referred	0% of total admissions		
	0	number of admissions Law Enforcement referred	0% of total admissions		

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	C.R.O.W.N. Kids & B.E.A.R.S.
<p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>	
<p>In 2016/2017, Camden County court involved juveniles demonstrated the following risk factors; alcohol and substance abuse, domestic discord, negative peer groups and school behavior problems. The interpersonal skills component provides opportunities for social competency through group skills sessions, community service projects, and enrichment activities designed to lessen the impact of risk factors and increase protective factors thereby building resiliency among referred juveniles.</p>	
<p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>	
<p>Youth ages 6 -17, who are currently enrolled in Camden County Public Schools are eligible for service. This program will serve youth considered at-risk, by behavior or home environment, as referred by School Resource Officers (SRO's), school administration and teachers, parents/guardians, juvenile court counselors, and/or other youth serving community agencies.</p>	
<p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p>	
<p>For youth in grades 1st - 12th, this program will teach problem solving, conflict resolution, interpersonal/social skills, as well as other identified life skills during and after school hours, school vacation and some holidays, while monitoring participant behavior at home, at school, and within the community. Youth will participate in weekly, age-appropriate workshops/community service/meeting times as established by the Program Coordinator and school/site administrator. The Program Coordinator will also establish an "in-school schedule" to be more available to youth participants dealing with school and personal issues and complaints.</p>	
<p>Participants will increase school attendance, improve their GPA and improve overall school behavior as a result of these programs.</p>	
<p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>	
<p>75% Clients will successfully or satisfactorily complete services as intended by the program design/service plan.</p>	
<p>75% Clients will have no new complaints with an offense date after the admission date.</p>	
<p>75% Clients successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion.</p>	
<p>75% Clients will reduce specific problem behaviors presented at referral and targeted in the individual service plan.</p>	
<p>75% Clients successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion.</p>	
<p>75% Clients will demonstrate improvement in targeted skills identified in the individual service plan.</p>	
<p>75% Clients will have no new adjudications for a complaint with an offense date after the admission date.</p>	

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	C.R.O.W.N. Kids & B.E.A.R.S.
<p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <p>The two programs will provide the necessary protective factors such as positive peer modeling, accountability/social competence and school connectedness by creating an environment of positive peer interactions, teaching interpersonal /social skills and providing opportunities for academic enrichment, all while working in conjunction with each participant's parent/guardian(s) and school administrators.</p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	C.R.O.W.N. Kids & B.E.A.R.S.
<p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p> <p>Camden County Public Schools</p> <ul style="list-style-type: none"> * Grandy Primary School - 175 NC Highway 343 North, Camden, NC 27921 * Camden Intermediate School - 123 Noblitt Road, Camden, NC 27921 * Camden Middle School - 248 Scotland Road, Camden, NC 27921 * Camden County High School - 103 US Highway 158 East, Camden, NC 27921 * CamTech High School - 103A US Highway 158 East, Camden, NC 27921 <p>Camden County Sheriff's Office, 117 North NC Highway 343, Camden, NC 27921</p> <p>Camden Camp B.L.U.E- 248 Scotland Road, Camden, NC 27921</p>	
<p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p> <p>The Camden Youth Services Program Coordinator will create a monthly program schedule for each group of students (GPS, CIS, CMS, CCHS, & CTHS). B.E.A.R.S. & C.R.O.W.N. Kids programs will meet for a minimum of two (2) hours per week in age appropriate groups after school, typically with a 2 hour group meeting or workshop and and .5 hour lunch period. Hours may also be met by participating in a Community Service or a Fun Incentive Activity.</p>	
<p>3. Staff Positions: <i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p> <p>The position of the Camden Youth Services Program Coordinator (full-time) prefers a Bachelor's degree in human services, or related field, and minimal experience working with juveniles and at-risk youth, or equivalent combination of education and experience. A valid NC Driver's License is required. Unpaid adult volunteers must complete a NC Sheriff's standards Volunteer application and have a criminal background check administered prior to volunteering in any Camden Youth Services Program. Coordinator is responsible for conducting skills sessions, planning and implementing activities both community service and field trips that support skills learned, confidential files content and management, ALLIES client tracking, and other DJJ policy requirements.</p>	
<p>4. Service Type SPEP: <i>Describe implementation to include:</i></p> <p>Primary Service: Social Skills Training; Secondary Service: None</p>	
<p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p> <p>The Camden Youth Services Program Coordinator will accept referrals from SRO's, law enforcement, court counselors, mental health professionals, school officials, faith community members, other youth serving agencies, and parents. A screening committee may be convened as appropriate such as when the program is nearing capacity and additional referrals are received to determine which referrals should be prioritized. Any referral from Juvenile Court will be given priority. The Program Coordinator will coordinate the admission process with the referred juvenile and his/her parent/guardian(s) within 30 days of referral. All juveniles referred with relevant risk factors or problem behaviors and willing to participate will be admitted to the program, unless behavior and/or individual needs are such that they cannot adequately be served by the program.</p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	C.R.O.W.N. Kids & B.E.A.R.S.
<p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p> <p>The Program Coordinator is responsible for making all termination decisions.</p> <p>A successful termination will result when a juvenile has demonstrated sufficient behavior/attitude modifications and are no longer demonstrating at-risk behaviors either at home, in school or in the community.</p> <p>Satisfactory terminations will result when a juvenile has participated and improved, and either become involved in other after school activities (sports/club/job) that prohibit group participation, or is removed at the request of a parent/guardian.</p> <p>Unsuccessful completion will result when a juvenile enrolled in the program demonstrates no improvement in behavior or attitude at home, at school, or in the community.</p> <p>A non-compliant termination will result when a juvenile routinely fails to participate in offered programs & activities. <i>How is the referring agency involved with the termination process?</i></p> <p>A referring entity as well as parent/guardian will be notified of termination and a copy of the written termination summary will be provided.</p>	
<p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be gathered annually to discuss the upcoming program year and provide input/feedback. A discussion of the Camden Youth Services Referral process and paperwork will occur after the September JCPC Meeting. The Program Coordinator will be available for referral sources to call, email, or visit to answer questions or address the duration of the juvenile's involvement in the program. Regular monthly updates will be provided per policy, and random contact will occur as needed.</p>	
<p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>This program is housed in the Camden County Sheriff's Office, under the supervision of the County Sheriff. Therefore, the program will endeavor to utilize the research-based resources and information from juvenile justice and law enforcement to develop the highest quality programming. Being housed within the sheriff's office will offer opportunities for officer and emergency personnel to interact with juveniles in a positive manner. With the use of these resources, as well as others, the program will provide the participants with opportunities to strengthen life skill development through curriculum, citizenship, leadership and community service activities. Participants who learn and strengthen life skills and participate in a group environment will be able to work together as a team and redirect inappropriate behavior. The Program Coordinator will work with clients, their parent/guardian(s) and their school to identify any issue(s) that may need to be addressed for each individual.</p>	
<p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	C.R.O.W.N. Kids & B.E.A.R.S.
<p>This program was originally based on the Edna McConnel Clark Foundation's "Mentoring Programs for Youth Development: A Synthesis," a study of youth mentoring programs. It has further developed into a social skills program with a cognitive approach that teaches, models, and practices necessary life skills that help juveniles to make better decisions and function within the law and at their highest potential. Mentoring is one component of a comprehensive intervention, according to the Clark Foundation study, and the Coordinator is regularly interacting with participants and modeling appropriate socialization skills. Warm and close friendships with caring adults, supervision and positive role models are the common resources and investments that mentoring intervention contributes to youth development. As stated above, all curriculum will be presented in an age-appropriate and hands-on learning style, delivered utilizing the experiential learning model.</p>	

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components Yes					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Community Service				Component ID # 16970	
What is this component's maximum client capacity at any given time?				5	
Frequency of client contact per month:	2	Anticipated Average Length of Stay:	90	Days	
Total Component Cost:	\$4,457	+ by	Estimated # to be served during funding period:	5	
Estimated Average Cost Per Youth:			\$891		
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		5		
	4	number of admissions Juvenile Court referred	80% of total admissions		
	1	number of admissions Law Enforcement referred	20% of total admissions		

SECTION III	COMPONENT SUMMARY
NAME OF COMPONENT:	Community Service
<p>1. Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>	
<p>Community service/victim restitution is a needed service for diverted, Level I and II adjudicated juveniles, and is a sentencing option regularly utilized by the Juvenile Court to hold youth offenders accountable for their actions. This program will serve the juvenile offenders in Camden County so they will have local assignments to complete court ordered community service requirements, when ordered. The program may also serve diverted juveniles as referred.</p>	
<p>2. Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>	
<p>Camden County youth between the ages of 6-17 are eligible to participate in the program upon referral.</p>	
<p>3. Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p>	
<p>To enable youth offenders to complete diversion requirements, and court ordered community service hours as well as victim compensation in the local area thereby benefitting the community as well as the juvenile.</p>	
<p>4. Measurable Objective(s): <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>	
<p>75% Clients will successfully or satisfactorily complete services as intended by the program design/service plan. 75% Clients successfully/satisfactorily completing the program will have no new complaints in the 12 months following completion. 75% Clients will have no new adjudications for a complaint with an offense date after the admission date. 75% Clients will complete restitution or community service within the timeframe permitted by JCPC policy. 75% Clients will have no new complaints with an offense date after the admission date. 75% Clients successfully/satisfactorily completing the program will have no new adjudications in the 12 months following completion. 75% Clients will demonstrate accountability by actively participating in restitution/community service activities.</p>	
<p>5. Elevated Risks and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>	
<p>Disruptive school behavior and associations with delinquent peers are often factors in increasingly delinquent behaviors. When a delinquent juvenile is ordered to complete community service they will be enrolling in a program that will give them avenues to prevent future delinquent behavior. These avenues include: holding them accountable for their delinquent acts, surrounding them with positive role models, and giving them access to opportunities within their community to have a positive, instead of a negative impact.</p>	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Community Service
<p>1. Location: <i>List physical address(es) and describe where program services are delivered.</i></p>	<p>Camden Sheriff's Office, 117 N Hwy. 343, Camden, NC 27921</p>
<p>2. Operation: <i>Describe the daily/weekly schedule of program operation.</i></p>	<p>The Camden Youth Services Program Coordinator works Monday - Friday, 8 AM to 5 PM. Daily/weekly schedules will be determined on a case by case basis.</p>
<p>3. Staff Positions: <i>Describe paid or volunteer position qualifications, (certifications, degrees, work experience) and position(s) responsibilities relative to this component.</i></p>	<p>The position of the Camden Youth Services Program Coordinator (full-time) prefers Bachelor's degree in human sciences or a related field, and a minimal experience of working with juveniles and at-risk youth, or an equivalent combination of education and experience. A valid NC driver's license is required. The program coordinator is responsible for:</p> <ul style="list-style-type: none"> * Accepting referrals * Processing the referred youth (with parental permission) * Arranging community service work sites * Providing a work schedule * Follow up to ensure sentence completion * Submission and notification to the referral source upon completion of community service & termination of juvenile from program.
<p>4. Service Type SPEP: <i>Describe implementation to include:</i></p>	<p>Primary Service: Restitution / Community Service; Secondary Service: None</p>
<p>5. Admission Process: <i>Describe the specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.</i></p>	<p>The Program Coordinator will accept and review referrals from court counselors. At admission, a visit will be arranged with the juvenile and their parent/guardians to explain program details, rules, and available work site options. A referral may not be accepted if the parent/guardians refuse to allow their child to participate at which the referral source will be notified immediately.</p>
<p>6. Termination Process: <i>Describe the termination process to include the staff responsible for making decisions and the criteria for a successful termination, satisfactory termination, unsuccessful completion and non-compliant termination.</i></p>	<p>Referral source(s), and parent/guardians will be notified by the Program Coordinator when the juvenile is terminated from the program.</p> <p>A successful termination will result when a juvenile has completed all necessary community service hours with no problems.</p> <p>A satisfactory termination will result when a juvenile has completed all necessary community service hours with a few</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
NAME OF COMPONENT:	Community Service
	<p>problems and/or negative comments from work site supervisors.</p> <p>An unsuccessful termination will result when a juvenile fails to complete all necessary community service hours during time allowed.</p> <p>A non-compliant termination will result when a juvenile and/or parent/guardian refuses to participate in the program as specified during the initial admission visit.</p> <p><i>How is the referring agency involved with the termination process?</i></p> <p>The referring agency will be notified of all successful and satisfactory terminations after the fact.</p> <p>The referring agency will be contacted before an unsuccessful or non-compliant termination is processed as a courtesy, and to get the child/parent to comply with program requirements.</p>
	<p>7. Referring Agency Interaction: <i>Describe the interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.</i></p> <p>Referring agencies will be taught how to complete the Camden Youth Services Referral Form during the September JCPC Meeting. The Program Coordinator will be available for all referral sources to call, email, or visit to answer questions or address concerns. Referrals may be mailed, e-mailed, faxed or delivered in person. Contact with the referral sources will be ongoing during the duration of the juvenile's involvement in the program.</p>
	<p>8. Intervention/Treatment: <i>Describe specifically what the component will do to redirect inappropriate youth behavior or how the component will address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?</i></p> <p>The Community Service Program will provide participants with the opportunity to take responsibility for their actions and complete community service hours as well as allowing them to experience the connectedness to their community by actively participating in it. The Program Coordinator serves as a positive role model and will encourage participants to continue their civic involvement through C.R.O.W.N. Kids upon the completion of their requirements in order to maintain the focus of positive energy and to surround the youth with positive peers.</p>
	<p>9. Best Practice Model: <i>Describe what model or evidence-supported/best practice the program is based upon.</i></p> <p>Community service has been found to be an effective juvenile justice program made slightly more effective by adding behavior management elements in the contract. A work liability contract is utilized with this program to identify work obligations and expectations of proper behavior projecting a reasonable timeline for completion. The Coordinator monitors progress toward completion of the contract.</p>

SECTION V**Terms of Agreement**

This section of the JCPC Program Application will ONLY be completed if approved for funding and will be included in the required JCPC Program Agreement document for completion.

This Agreement is entered into by and between Department of Public Safety, (*hereinafter referred to as the DPS*), and County, (*hereinafter referred to as the County*), the County's Juvenile Crime Prevention Council (*hereinafter referred to as the JCPC*) and (*hereinafter referred to as the Sponsoring Agency*).

The DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:

Term of Agreement

This Agreement shall become effective _____ and shall terminate _____.

Payment to Sponsoring Agency

All parties agree that services will be delivered as described in the approved JCPC Program Agreement and that JCPC funds will be disbursed in an amount not to exceed the amount \$ _____ for the term of this agreement, unless amended by an approved JCPC Program Agreement Revision.

Availability of Funds:

All parties to this Agreement agree and understand that the payment of the sums specified in this JCPC Program Agreement budget is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the DPS.

Responsibilities of the Parties

DPS shall:

1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from the Juvenile Crime Prevention Council (JCPC) fund appropriation by the General Assembly;
2. Reserve the right to suspend payment to the County for any non-compliance by the Sponsoring Agency with any reporting requirements set forth in the JCPC Policy and Procedures;
3. Notify in writing the County and Sponsoring Agency immediately if payments are suspended and again once payments resume;
4. Pay only for work as described in the JCPC Program Agreement provided by the Sponsoring Agency and approved subcontractors;
5. Provide technical assistance, orientation and training to the Sponsoring Agency, the County and the JCPC;
6. Monitor Sponsoring Agency's JCPC funded program(s) in accordance with JCPC Policy 3. Operations: Program Oversight and Monitoring; and
7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due date.

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;
2. Comply with all Federal and State laws relating to equal employment opportunity;
3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of the DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;
4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this Agreement;
5. Comply with the Juvenile Crime Prevention Policy and Procedures established by the DPS and the North Carolina Administrative Procedures;
6. Secure local match as required, pursuant to 14B NCAC 11B.0105, for the approved JCPC funds;
7. Create and adopt individualized guidelines specific to the funded program, while also adhering to JCPC Policy and Procedures established by DPS for all JCPC funded programs and for the specific program type for which they receive funding;
8. Ensure that state funds received are spent in accordance with the approved JCPC Program Agreement and be accountable for the legal and appropriate expenditure of those state funds;
9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;
10. Have the capacity to use DPS electronic, internet-based system for tracking clients served;
11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of JCPC funds, maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;
12. Receive from the North Carolina Division of Revenue a refund of all sales and use taxes paid by them in the performance of the JCPC Program Agreement, pursuant to N.C.G.S. §105-164.14(c); and exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports;
13. Submit JCPC Program Agreement Revisions, Third Quarter Accounting, Final Accounting and annual detailed check ledgers to the JCPC. These reports must be in accordance with the submission process as outlined in the JCPC Policy and Procedures established by DPS and with the due dates established by DPS;
14. Make personnel, reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;
15. Submit any other information requested by the JCPC, County or DPS;
16. Be responsible for the performance of all subcontractors as described in the JCPC Program Agreement;
17. Indemnifies and holds harmless DPS, the State of North Carolina, the County and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the JCPC Program Agreement;
18. Receive permission and budgetary approval from DPS prior to using the JCPC Program Agreement as a part of any news release or commercial advertising and acknowledge DPS funding in partnership with the County;
19. Comply with DPS trainings and requirements regarding the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA);

Reference: 14B; Chapter 11; Subchapter B, and in compliance with JCPC Policy 2: Operations: Program Operational Requirements

Sponsoring Agency Contractor(s)/Subcontractors

- Yes, subcontractors are included in the JCPC Program Agreement budget.
 No, subcontractors are not included in the JCPC Program Agreement budget.

If yes, the following only applies when subcontractors are providing services as described in the JCPC Program Agreement (listed in Line Item 190 of the budget).

20. Receive prior approval from DPS in the form of an unsigned contract being submitted with the JCPC Program Agreement if any of the services described in the JCPC Program Agreement are provided by a subcontractor; *NOTE: Contracts signed by all parties must be submitted once the JCPC Program Agreement receives signed approval from DPS. Sponsoring Agencies will be notified requesting this information.*
21. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds, and to all applicable laws and Juvenile Crime Prevention Council Policies and Procedures;
22. Ensure that all subcontractors provide all information necessary to comply with the standards set forth in the JCPC Program Agreement; and
23. Be deemed an independent contractor in the performance of services described in the JCPC Program Agreement and as such shall be wholly responsible for the services to be performed and for the supervision of its employees. The Sponsoring Agency represents that it has, or shall secure at its own expense, all personnel required in performing the services as described in the JCPC Program Agreement. Such employees shall not be employees of, or have any individual contractual relationship with, DPS;

The JCPC shall:

1. Ensure the Sponsoring Agency uses JCPC funds for only the purposes DPS has approved in JCPC Program Agreement or JCPC Program Agreement Revision(s);
2. Comply with the Juvenile Crime Prevention Policy and Procedures established by DPS and the North Carolina Administrative Code; N.C.G.S. §143B-801(a);143B-602;143B-851
3. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency and submit to the County in a timely manner;
4. Review and locally approve Third Quarter Accounting forms and submit to the County in order to meet the due date established by DPS;
5. Submit any other information requested by the County or DPS; and
6. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with JCPC Policy 3. Operations: Program Oversight and Monitoring

Reference: 14B NCAC 11B.0202 and JCPC Policy 1, 7, 8, 9, 10, and 11.

The County shall:

1. Ensure the Sponsoring Agency is appropriately licensed, and either a public agency or a 501 (c) 3 private non-

profit organization;

2. Use JCPC funds only for the purposes DPS has approved in program agreements or program agreement revisions;
3. Disburse JCPC funds monthly and oversee JCPC funds to the Sponsoring Agency in accordance with 14B NCAC 11B.0108
4. Comply with the Juvenile Crime Prevention Policy and Procedures established by DPS and the North Carolina Administrative Procedures;
5. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS; and
6. Review and locally approve Third Quarter and Final Accounting forms for the JCPC and all JCPC funded programs according to the procedures and due dates established by DPS.

Reference: 14B; Chapter 11; Subchapter B; JCPC Policy 3, 7, 8, 9, 10, and 11

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

(a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or

(b) Include any person or entity designated by Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government, or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property - All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property - the Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall follow the guidelines for disposition of property set forth in Administrative Code and JCPC policy.

Reference: 14B NCAC 11B.0110; JCPC Policy 7. Fiscal Accounting and Budgeting: Audit Requirements

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended JCPC funds DPS disbursed to the County for the Sponsoring Agency must be refunded/reverted back to DPS at the close of fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements

Local Government or Public Authorities in accordance with N.C.G.S. §159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities: An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the State Auditor's office as required by law, to the County and DPS, and to other recipients as appropriate within nine (9) months after the end of your program's fiscal year.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. §147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records as a result of all Program Agreements entered into by State agencies or political subdivisions.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of DPS. State basic records retention policy requires all records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt -Not for profit organizations ONLY will comply with this section. Form must be attached to the Program Agreement upon submission.

The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N.C.G.S. § 143C-6-23 (c), not for profit organizations shall file with DPS and the County a written statement completed by that Sponsoring Agency's board of directors or other governing body, stating that the Sponsoring Agency does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the Federal, State, or local level. This written statement, *Certification of No Overdue Tax Debts*, shall be completed by the Sponsoring Agency and attached to the Program Agreement upon submission.

Conflict of Interest –Not for profit organizations ONLY will comply with this section. Form must be attached to the Program Agreement upon submission.

Consistent with the N.C.G.S. §143C-6-23 (b), not for profit organizations shall file with DPS and the County a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its board of directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the County or DPS may disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement (*Form DPS 13 001*) and attach the statement and the Sponsoring Agency's policy addressing conflicts of interest to the JCPC Program Agreement upon submission.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by the Sponsoring Agency through submission of a JCPC

Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become its property and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a pro rata basis for services satisfactorily provided to DPS under this Program Agreement prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC and the Sponsoring Agency and attached to the Program Agreement.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

END OF SECTION V – Terms of Agreement

SECTION VI: BUDGET NARRATIVE			
Camden County Youth Services		Fiscal Year	FY 17-18
Item #	Justification	Expense	In Kind Expense
120	Salaries - Full Time Program Coordinator	\$32,306	
120	School Resource Officer (25% Salary, used from all components and as Camp Counselor during Camp B.L.U.E.)		\$11,625
120	5 Day Camp Counselors (5 week summer employment up to 33 hours per week and 21 hrs of training @ up to \$9.50 per hour)	\$8,100	
180	401(K) - Full Time Program Coordinator	\$1,616	
180	Workmen's Compensation (Full-Time Program Coordinator & Part-Time Camp Staff)	\$190	
180	Insurance (health insurance full time program coordinator @ \$647.42 a month)	\$7,769	
180	FICA/Medicare (Full-Time Program Coordinator; Part-Time Camp Staff)	\$3,092	
180	Retirement	\$2,423	
190	Program Administration - County Sheriff (10% salary)		\$5,855
190	Program Administration - County Finance Officer (5% salary)		\$3,000
210	Household and Office Space Cleaning @\$30/month		\$360
230	Educational Materials (Participant Training Materials and expense)	\$50	
250	Vehicle Supplies (Gas and Maintenance)		\$1,200
260	Office Supplies for program support	\$372	
370	Advertising in Local Paper	\$77	
390	Other Services - Camden Camp B.L.U.E (Building Leaders and Urging Excellence) activities and to include snacks and Friday meals	\$2,500	
390	Audit Expense prorated portion to the program	\$200	
390	Other Services - CROWN Kids/BEARS activities 20 participants x 12 month; special activities and field trips and to include meals for activities	\$1,558	
390	Other Services - Victim restitution	\$550	
390	Other Services - Teen Court activity; mock trial expense	\$200	
410	Classroom Space at Camden Middle School (\$10/square foot x 200 square foot)		\$2,000
410	Office Space (\$10/square foot x 100 square feet)		\$1,000
450	Insurance - Liability, Activity, Vehicle	\$1,285	
TOTAL		\$62,288	\$25,040

Job Title	Annual Expense Wages	Annual In Kind Wages
Program Coordinator	\$32,306	
2 Day Camp Counselors - (5.5 week summer camp employment @ up to \$17.50 per hour)	\$8,100	
School Resource Officer (25% salary, used from all components and as Camp Counselor during Camp B.L.U.E.)		\$11,625
TOTAL	\$40,406	\$11,625

6.F.1.a

Attachment: 2017-2018 JCPC Grant Application (1618 : 2017-2018 JCPC Grant - Christy Edwards)

Packet Pg. 138

SECTION VII

Program: Camden County Youth Services

Fiscal Year: FY 17-18

Number of Months: 12

	Cash	In Kind	Total
I. Personnel Services	\$55,496	\$20,480	\$75,976
120 Salaries & Wages	\$40,406	\$11,625	\$52,031
180 Fringe Benefits	\$15,090		\$15,090
190 Professional Services*		\$8,855	\$8,855
*Contracts MUST be attached			
II. Supplies & Materials	\$422	\$1,560	\$1,982
210 Household & Cleaning		\$360	\$360
220 Food & Provisions			\$0
230 Education & Medical	\$50		\$50
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials		\$1,200	\$1,200
260 Office Supplies and Materials	\$372		\$372
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$5,085		\$5,085
310 Travel & Transportation			\$0
320 Communications			\$0
330 Utilities			\$0
340 Printing & Binding			\$0
350 Repairs & Maintenance			\$0
370 Advertising	\$77		\$77
380 Data Processing			\$0
390 Other Services	\$5,008		\$5,008
IV. Fixed Charges & Other Expenses	\$1,285	\$3,000	\$4,285
410 Rental or Real Property		\$3,000	\$3,000
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding	\$1,285		\$1,285
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$62,288	\$25,040	\$87,328

Form JCPC/PA 004 JCPC Program Application

Form structure last revised 12/31/2012

Department of Public Safety

SECTION VIII		SOURCES OF PROGRAM REVENUE (ALL SOURCES)	
FY 17-18 Camden County Funding ID: 715-XXXX			
Sponsoring Agency: Camden County Program: Camden County Youth Services			
\$51,907	DPS/JCPC Funds	* This is the amount of your request on your application	
20%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
\$10,381	County Cash	Camden County	<i>(Specify Source)</i>
	Local Cash		<i>(Specify Source)</i>
	Local Cash		<i>(Specify Source)</i>
\$25,040	Local In-Kind	Camden County Sheriff Department	<i>(Specify Source)</i>
	Other		<i>(Specify Source)</i>
\$87,328	TOTAL	\$10,381	\$35,421
		Required Local Match	Match Provided

We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Adult Correction and Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Adult Correction and Juvenile Justice.

All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.

Chair, County Board of Commissioners or County Finance Director	Date
Chair, Juvenile Crime Prevention Council	Date
Michael Brillhart	2/14/17
Program Manager	Date



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.G.1
Meeting Date: April 03, 2017

Submitted By: Donna Stewart, Visitor Center Director
 Dismal Swamp Welcome Center
 Prepared by: Amy Barnett

Item Title **Update on Planning Efforts for 350Th Anniversary of Albemarle Region Celebration Report Given by Donna Stewart, DSWC Director**

Attachments: 350th Anniversary of Albemarle Region - Meeting Letters (PDF)
 350th Anniversary Albemarle Region - Committee Purpose-Goals-Budget (PDF)
 Funding Request for County Contributions 350th Anniversary 2018 (PDF)

Summary:

2018 marks the 350th Anniversary of the Albemarle Region's creation... In the latter part of 2016 and beginning of 2017, meetings were held for planning in regard to the Celebration of the 350th Anniversary of the Albemarle Region. Ms. Donna Stewart, of the DSWC, will give a presentation on the status of the planning efforts discussed at those meetings. Also, a request for funding to assist with these efforts is being made.

Recommendation:

Listen to report and consider requests.

h Hill

From: Umfleet, LeRae S <lerae.umfleet@ncdcr.gov>
Sent: Wednesday, October 26, 2016 10:11 AM
To: mmclain@camdencountync.gov; mbrillhart@camdencountync.gov; dscwelcome@camdencountync.gov; Dismal Swamp; cdavison@accog.org
Cc: Embarq
Subject: Updated Albemarle 350th Planning Committee Invitation
Attachments: letter to counties.pdf

Good morning all-

Please consider sending a representative to join us for a re-scheduled planning meeting. We will be celebrating the 350th of Albemarle in 2018!

What: Albemarle 350th celebrations Planning Meeting
Where: Museum of the Albemarle, Elizabeth City
When: Wednesday November 9th at 10:00 am
RSVP: LeRae Umfleet (contact info below)

LeRae Umfleet
 North Carolina Department of Natural and Cultural Resources

919 807 7289 office
lerae.umfleet@ncdcr.gov

109 East Jones Street
 4610 Mail Service Center
 Raleigh, North Carolina 27699-4600



Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.



Natural and
Cultural Resources

PAT McCRORY
Governor

SUSAN KLUTZ
Secretary

October 4, 2016

To all:

In 2018, we will celebrate the 350th anniversary of what we choose to define as the beginning of North Carolina's Albemarle Region! In 1668, four precincts were formed out of the County of Albemarle, the first governmental unit of what would become North Carolina. These four precincts (now counties) – Currituck, Pasquotank, Perquimans and Chowan – were later subdivided further, giving rise to what we now think of as northeastern North Carolina, the Albemarle Region.

It is hoped that each county of "The Albemarle" will join in commemorating this "Anniversary of the Precincts" by appointing a committee to organize a series of local events tied to region-wide activities and themes, all to recognize and celebrate the unique history and culture of the region. These events will be a great opportunity to promote each of the counties and, together, the region that has meant so much to the state.

We are encouraging you to send a representative to a planning meeting for this commemoration to be held on October 17th in Elizabeth City at the Museum of the Albemarle. Please RSVP to LeRae Umfleet at lerae.umfleet@ncdcr.gov or 919-807-7289 to let us know if you will attend.

I look forward to celebrating the creation of the precincts and with it, the beginning of North Carolina's Albemarle Region!

Sincerely yours,

Kevin Cherry, PhD
Deputy Secretary

Director, Office of Archives, History and Parks
Secretary of the NC Historical Commission
State Historic Preservation Officer
Keeper of the Capitol

Nothing Compares



PAT McCRORY
Governor

SUSAN KLUTTZ
Secretary

October 21, 2016

To all:

In 2018, we will celebrate the 350th anniversary of what we choose to define as the beginning of North Carolina's Albemarle Region! In 1668, four precincts were formed out of the County of Albemarle, the first governmental unit of what would become North Carolina. These four precincts (now counties) – Currituck, Pasquotank, Perquimans and Chowan – were later subdivided further, giving rise to what we now think of as northeastern North Carolina, the Albemarle Region.

It is hoped that each county of "The Albemarle" will join in commemorating this "Anniversary of the Precincts" by appointing a committee to organize a series of local events tied to region-wide activities and themes, all to recognize and celebrate the unique history and culture of the region. These events will be a great opportunity to promote each of the counties and, together, the region that has meant so much to the state.

We are encouraging you to send a representative to a re-scheduled planning meeting for this commemoration to be held on November 9th in Elizabeth City at the Museum of the Albemarle. We will begin at 10:00 and should be finished before lunch.

Please RSVP to LeRae Umfleet at lerae.umfleet@ncder.gov or 919-807-7289 to let us know if you will attend.

I look forward to celebrating the creation of the precincts and with it, the beginning of North Carolina's Albemarle Region!

Sincerely yours,

A handwritten signature in black ink that reads "Kevin Cherry". The signature is written in a cursive style.

Kevin Cherry, PhD
Deputy Secretary

Director, Office of Archives, History and Parks
Secretary of the NC Historical Commission
State Historic Preservation Officer
Keeper of the Capitol

The logo for "Nothing Compares" features a stylized, wavy line above the text "Nothing Compares" in a serif font.



Natural and
Cultural Resources

January 12, 2017

To all:

Thank you to everyone who attended our meeting in November to brainstorm and discuss planning processes for 2018 celebrations to mark the 250th anniversary of the beginning of the Albemarle Region.

(In 1668, four precincts were formed out of the County of Albemarle, the first governmental unit of what would become North Carolina. These four precincts (now counties) – Currituck, Pasquotank, Perquimans and Chowan – were later subdivided further, giving rise to what we now think of as northeastern North Carolina, the Albemarle Region.)

At our last meeting, it was determined that we should keep the momentum going. Another meeting is scheduled on ~~Monday, January 30th at 10:00 at the Museum of the Albemarle in Elizabeth City~~. As you recall, it is hoped that each county of “The Albemarle” will join in commemorating this “Anniversary of the Precincts” by appointing a committee to organize a series of local events tied to region-wide activities and themes, all to recognize and celebrate the unique history and culture of the region. These events will be a great opportunity to promote each of the counties and, together, the region that has meant so much to the state.

We are encouraging you to send a representative to our second planning meeting for this commemoration.

Please RSVP to LeRae Umfleet at lerae.umfleet@ncdcr.gov or 919-807-7289 to let us know if you will attend.

I look forward to celebrating the creation of the precincts and with it, the beginning of North Carolina’s Albemarle Region!

Sincerely yours,

Kevin Cherry, PhD
Deputy Secretary

Director, Office of Archives, History and Parks
Secretary of the NC Historical Commission
State Historic Preservation Officer
Keeper of the Capitol

Nothing ComparesSM

Draft

The **purpose** of the Albemarle 350th Committee is to coordinate commemorative activities in 2018 associated with the collective anniversary of the founding of the counties of North Carolina's Albemarle Region.

Partners include local non-profit organizations, local tourism boards, local governments, the Department of Natural & Cultural resources, and others interested in the promotion the region for tourism, education, and economic development.

Background: In 1668, four precincts were formed out of the County of Albemarle, the first governmental unit of what would become North Carolina. These four precincts (now counties) – Currituck, Pasquotank, Perquimans and Chowan – were later subdivided further, giving rise to what we now think of as northeastern North Carolina, the Albemarle Region.

Goals:

- Encourage, county by county, the development of commemorative programs and/or educational materials through collaborative planning of exhibitions and events.
- Develop region-wide activities to cross-promote existing or new events throughout the Albemarle during the commemorative period.
- Develop a traveling exhibit to explain the history and importance of the region to North Carolina's development and to highlight particularly important histories in each county. Multiple copies of the exhibit will be hosted at venues throughout the participating counties.
- Provide educational materials to students in the region along with funding for field trip opportunities.
- Host a large commemorative event at the Museum of the Albemarle in May 2018 to include special exhibition of the 1663 Carolina Charter from the North Carolina State Archives along with artifacts to represent the illustrious history of the Albemarle.
- Creation and distribution of a "passport" to the Albemarle to encourage locals and visitors to go to points of interest in each county to collect stamps provided at pre-determined locations.
- Creation of a web presence in all formats, including social media, to promote the events and programs across the region.

It is hoped that each county will join in commemorating this "Anniversary of the Precincts" by appointing a committee to organize a series of local events tied to region-wide activities and themes, all to recognize and celebrate the unique history and culture of the region. These events will be a great opportunity to promote each of the counties and, together, the region that has meant so much to the state.

The committee will rely on the Friends of the Museum of the Albemarle to serve as fiscal agent for the commemorative activities.

The **budget** for the commemoration is conservative, gathering funds to support the expense of creating a traveling exhibit, promotional materials, advertising, and printing of the regional “passport.” In kind contributions from the Department of Natural and Cultural Resources: graphic design for traveling exhibit and passport, assistance on website design and hosting if needed, administrative support for activities of the commemorative committee. Funding is sought from local governments, corporate sponsors, and private individuals to accomplish the goals of the commemoration.

Preliminary Budget:

Description	Expense
Traveling Exhibit	\$10,000
Advertising	8,500
88May Event	8,000
Passport booklet	10,000
Charter expense	8,000
additional expenses	4,000
Web site	1,500
Total	\$50,000

Cost Shared Request for Funding – 350th Albemarle Anniversary 2018

	Old first proportional for counties	New proportional for counties
Pasquotank	\$8,500.00	5,300.00
Currituck	5,300.00	7,500.00
Camden	2,200.00	2,200.00
Perquimans	2,850.00	2,850.00
Washington	2,700.00	2,700.00
Dare	5,300.00	8,500.00
Martin	3,100.00	3,100.00
Tyrrell	875.00	875.00
Bertie	4,300.00	4,300.00
Northampton	4,350.00	4,350.00
Hyde	1,200.00	1,200.00
Gates	2,500.00	2,500.00



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.A.1
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Board Re-Appointment - Dr. Roger Lambertson, COA Board of Trustees**

Attachments: COA Board of Trustees - Dr Roger Lambertson (PDF)

Summary:

Re-Appoint Dr. Roger Lambertson to represent Camden County on the COA Board of Trustees.

Term shall be ____ years and shall expire _____. (To be filled in later).

Recommendation:

Motion to Approve Board Re-Appointment of Dr. Roger Lambertson to COA Board of Trustees.

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

MEMORANDUM

Date: March 24, 2017

RE: Re-appointment of Dr. Roger Lambertson to COA Board of Trustees

At direction of Chairman Riggs, re-appointment of Dr. Roger Lambertson to the COA Board of Trustees has been added to the agenda under Board Appointments for consideration.

The length of term is _____ years.

The expiration date of this re-appointment is _____.

Letter of appointment to be sent to Dr. Roger Lambertson upon his re-appointment.

Attachment: COA Board of Trustees - Dr Roger Lambertson (1622 : Board Re-Appointment - COA Board of Trustees)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.B.1

Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Board Re-Appointments - Board of Adjustments**

Attachments: Reappoint Board of Adjustment Members (PDF)

Summary:

All Board of Adjustment members terms have expired and are in need of re-appointment. All current members except Bradley Smith have expressed agreement to continue to serve. The Board of Adjustment only meets on an as needed basis and has not met since the terms expired.

Recommendation:

Re-Appoint Members to the Board of Adjustment as listed in attachment.

BOARD	MEMBERSHIP	CAMDEN	NAME	Page	STATUS	APPOINTED	TERM	OLD EXPIRATION
Board of Adjustments		YES	Roger Lambertson		(R)	7/7/2014	3 Years	12/31/2016
Board of Adjustments		YES	William McPherson		(R)	7/7/2014	3 Years	12/31/2016
Board of Adjustments		YES	Bradley Smith		(R)	7/7/2014	3 Years	12/31/2016
Board of Adjustments		YES	Don Lee Keaton		(R)	7/7/2014	3 Years	12/31/2015
Board of Adjustments		YES	Frank Eason		(R)	7/7/2014	3 Years	12/31/2015
Board of Adjustments		YES	Ron Price		(R)	7/7/2014	3 Years	12/31/2016

Please Reappoint Members As Follows:

BOARD	MEMBERSHIP	CAMDEN	NAME	Page	STATUS	APPOINTED	TERM	NEW EXPIRATION
Board of Adjustments		YES	Roger Lambertson		(R)		3 Years	12/31/2019
Board of Adjustments		YES	William McPherson		(R)		3 Years	12/31/2019
Board of Adjustments		YES	Don Lee Keaton		(R)		3 Years	12/31/2018
Board of Adjustments		YES	Frank Eason		(R)		3 Years	12/31/2018
Board of Adjustments		YES	Ron Price		(R)		3 Years	12/31/2019

Mr. Bradley Smith has asked not to be reappointed as he no longer desires to serve on the Board of Adjustment.

This leaves 2 vacant positions on the Board of Adjustments.



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.1
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Draft Minutes**

Attachments: 2016-12-05 BOC Org Minutes - DRAFT (PDF)

Summary:

Draft Minutes:
12-5-16 Organizational Meeting

Recommendation:

For your Consideration and Possible Approval

CAMDEN COUNTY BOARD OF COMMISSIONERS
 BOC - Organizational Meeting – December 05, 2016

Camden County Board of Commissioners
BOC - Organizational Meeting
December 5, 2016
8:30 AM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The organizational meeting of the Camden County Board of Commissioners was held on December 05, 2016 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

CALL TO ORDER

County Attorney John Morrison called the Organizational Meeting of the Board of Commissioners to order at 8:30 A.M. and presided over the meeting until a new chairman has been selected. The following Commissioners were present:

Commissioners	Title	Status
P. Michael McLain	Commissioner	Absent
Sandra Duckwall	Commissioner	Present
Garry Meiggs	Vice Chairman	Present
Clayton Riggs	Commissioner	Present
Tom White	Commissioner	Present
Randy Krainiak	Commissioner	Present
Ross Munro	Commissioner	Present
Staff	Title	Status
Michael Brillhart	County Manager	Present
Angela Wooten	Clerk to the Board	Present
John Morrison	County Attorney	Present

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Clayton Riggs gave the invocation and lead the Pledge of Allegiance.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

22 CONSIDERATION OF AGENDA

23 *The County Attorney John Morrison asked if there were any changes to the agenda. Hearing*
 24 *none, he called for a motion to approve the agenda as presented.*

25 **RESULT:** **PASSED [UNANIMOUS]**
 26 **MOVER:** Sandra Duckwall, Commissioner
 27 **AYES:** Duckwall, Riggs, White, Meiggs
 28 **ABSENT:** McLain

**29
30 CONSIDERATION OF MINUTES**

31 **2016-11-07 SCWSD MINUTES - APPROVE AS PRESENTED**

32 **RESULT:** **PASSED [UNANIMOUS]**
 33 **MOVER:** Clayton Riggs, Commissioner
 34 **AYES:** Duckwall, Riggs, White, Meiggs
 35 **ABSENT:** McLain

**36
37 RECOGNITION OF SERVICE****38 PRESENTATION TO OUTGOING COMMISSIONERS**

39 *Commissioner Garry Meiggs presented Commissioner Sandra Duckwall with a plaque of*
 40 *recognition for her many years of dedicated service to the citizens of Camden County.*

41
 42 *Commissioner Duckwall said it was a bitter sweet day for her, although she is leaving the county*
 43 *in good hands as she knows the new commissioners will serve the citizens well.*

44
 45 *County attorney John Morrison recognized outgoing Chairman Michael McLain, although unable*
 46 *to attend today, we thank him for his service as well.*

**47
48 SWEARING-IN CEREMONY**

49 *The following public officials were sworn in by the Honorable Judge Eula E. Reid of the 1st*
 50 *Judicial District Court.*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

51
 52 *Commissioner Elect* *Ross Munro*
 53 *Commissioner Elect* *Randy Krainiak*
 54 *Commissioner* *Garry Meiggs*
 55 *Register of Deeds* *Tammie Krauss*
 56 *Board of Education*..... *Kevin Heath*
 57 *Board of Education*..... *Christian Austin Overton*
 58
 59

CHAIRMAN TO THE BOARD

61 *Commissioner Ross Munro made a motion to nominate Commissioner Clayton Riggs as*
 62 *Chairman of the Board.*

63
 64 *Attorney John Morrison called for other nominations for Chairman, hearing none, Mr. Morrison*
 65 *called for a vote by acclamation.*

66 *Appoint the Clayton Riggs as Chairman*

67	RESULT:	PASSED [UNANIMOUS]
68	MOVER:	<i>Ross Munro, Commissioner</i>
69	AYES:	<i>Riggs, White, Meiggs, Krainiak, Munro</i>

VICE CHAIRMAN TO THE BOARD

72 *Chairman Clayton Riggs called for nominations for the Vice Chairman.*

73
 74 *Commissioner Garry Meiggs made a motion to nominate Commissioner Tom White as Vice*
 75 *Chairman of the Board.*

76
 77 *Hearing no other nominations, Chairman Riggs called for all those in favor of Tom White as Vice*
 78 *Chairman.*

79 *Appoint Tom White as the Vice Chairman*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

80 **RESULT:** **PASSED [UNANIMOUS]**
 81 **MOVER:** Garry Meiggs, Commissioner
 82 **AYES:** Riggs, White, Meiggs, Krainiak, Munro

83

BOND APPROVAL

85 Chairman Riggs called for a motion to approve the following bonds:

86

87 Board of Commissioners

88 Register of Deeds

89 Sheriff

90 Tax Assessor & Collector County

91 Finance Officer

92 · Treasurer Courthouse/Shiloh Fire Commission

93 · Treasurer South Mills Fire District

94 · Treasurer Joyce Creek Drainage District

95 · Treasurer South Camden Water and Sewer District

96 · Treasurer Camden Tourism Development Authority

97

98 Vice Chairman Tom White made a motion to approve the bonds as presented.

99 **RESULT:** **APPROVED AS PRESENTED [5 TO 0]**
 100 **MOVER:** Tom White, Commissioner
 101 **AYES:** Riggs, White, Meiggs, Krainiak, Munro

102

MEETING CALENDAR

104

CAMDEN COUNTY BOARD OF COMMISSIONERS

105

MEETING CALENDAR

106

2017

107

MEETING DATE & TIME**AGENDA ITEMS DEADLINE**

108 Tuesday, January 3, 2017 7:00 PM Tuesday, December 27, 2016 12:00 PM

109 Monday, February 6, 2017 7:00 PM Tuesday, January 31, 2017 12:00 PM

110 Monday, March 6, 2017 7:00 PM Tuesday, February 28, 2017 12:00 PM

111 Monday, April 3, 2017 7:00 PM Tuesday, March 28, 2017 12:00 PM

112 Monday, May 1, 2017 7:00 PM Tuesday, April 25, 2017 12:00 PM

113 Monday, June 5, 2017 7:00 PM Tuesday, May 30, 2017 12:00 PM

114 Monday, July 3, 2017 7:00 PM Tuesday, June 27, 2017 12:00 PM

115 Monday, August 7, 2017 7:00 PM Tuesday, August 01, 2017 12:00 PM

116 Tuesday, September 5, 2017 7:00 PM Tuesday, August 29, 2017 12:00 PM

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

117	Monday, October 2, 2017	7:00 PM	Tuesday, September 26, 2017	12:00 PM
118	Monday, November 6, 2017	7:00 PM	Tuesday, October 31, 2017	12:00 PM
119	Monday, December 4, 2017	10:00 AM	Tuesday, November 28, 2017	12:00 PM
120	Tuesday, January 2, 2018	7:00 PM	Friday, December 22, 2017	12:00 PM

2017 Meeting Calendar

122	RESULT:	ADOPTED [5 TO 0]
123	MOVER:	Garry Meiggs, Commissioner
124	AYES:	Riggs, White, Meiggs, Krainiak, Munro

STATE HOLIDAY SCHEDULE

SUBJECT: 2017 Holiday Schedule

Listed below are the holidays that will be observed by State employees during 2017.

New Year’s Day	January 2, 2017	Monday
Martin Luther King, Jr. Birthday	January 16, 2017	Monday
Good Friday	April 14, 2017	Friday
Memorial Day	May 29, 2017	Monday
Independence Day	July 4, 2017	Tuesday
Labor Day	September 4, 2017	Monday
Veteran’s Day	November 10, 2017	Friday
Thanksgiving	November 23 & 24, 2017	Thursday and Friday
Christmas	December 25, 26 & 27 2017	Monday, Tuesday & Wednesday

NOTE: The schedule shall be used by all State agencies operating under the policies, rules and regulations of the Office of State Human Resources. Institutions of higher education and agencies requiring a twenty-four hour operation may adopt varying holiday schedules in keeping with operational needs provided the employees are given the same number of holidays as approved by the State Human Resources Commission. Such special holiday schedules must be filed with the Office of State Human Resources.

It is recognized that some agencies may need to adopt an additional holiday schedule applicable to employees working in twenty-four hour operation; this schedule would designate as holidays the specific dates of the legal observances rather than the substitute weekdays when the observance occurs on Saturday or Sunday. This would be in keeping with the purpose of the holiday premium pay policy.

Attachment: 2016-12-05 BOC Org Minutes - DRAFT (1621 : Draft Minutes)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

157 **A. 2017 State Holiday Schedule**

158	RESULT:	ADOPTED [5 TO 0]
159	MOVER:	Tom White, Commissioner
160	AYES:	Riggs, White, Meiggs, Krainiak, Munro

161

162 **PUBLIC COMMENTS**

163 NONE

164

165 **NEW BUSINESS**166 **PROPOSAL FOR LAND SALES AND MARKETING SERVICES - ECO PARK**

167 County Manager Michael Brillhart advised the commissioners “The Camden County Economic
 168 Development Commission”, at its November 15th meeting, unanimously endorsed the concept
 169 of utilizing professional services in adding value to marketing and land sales initiatives at the
 170 Camden County Eco Park. These services are intended to enhance marketing efforts undertaken
 171 by County Staff. After thorough review of prospective nationally recognized firms offering these
 172 services, County staff recommended to pursue a proposal offered by Jones, Lang, LaSalle, a
 173 global and national leader in commercial real estate services. Items of importance in the JLL
 174 proposal are assistance in overall marketing and contact outreach along with a rebranding
 175 effort of the Park. Jones, Lang, LaSalle maintains offices in major metropolitan areas in the U.S.
 176 and specifically in Raleigh & Charlotte, N.C. and well as in Hampton Roads, VA. The primary
 177 office to coordinate these efforts on behalf of the County will be based in Hampton Roads, VA.

178

179 Additionally, County Counsel has reviewed the proposed working agreement offered by JLL and
 180 agrees with the form and content of the proposal. The initial term of the agreement is eighteen
 181 months cancellable in thirty days by either party”.

182

183 Economic Development Director Charlie Bauman came forward to introduce Erin Corrie, Senior
 184 Associate and Broker for Jones, Lang and LaSalle Brokerage, INC.

185

186 Ms. Corrie gave a presentation on the vision Jones Lang LaSalle has for the Camden Eco Park.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

187 **RESULT:** **TABLED [5 TO 0]** **Next: 1/3/2017 7:00 PM**
 188 **AYES:** *Riggs, White, Meiggs, Krainiak, Munro*

189
 190 **BOARD APPOINTMENTS**

191 **1. COMMISSIONER APPOINTMENTS**

192 **RESULT:** **TABLED [5 TO 0]** **Next: 1/3/2017 7:00 PM**
 193 **MOVER:** *Clayton Riggs, Tom White*
 194 **AYES:** *Riggs, White, Meiggs, Krainiak, Munro*

195 **2. SENIOR ADVISORY BOARD**

196 *Vice Chairman Tom White made a motion to appoint P. Michael McLain to serve on the Senior*
 197 *Advisory Board for a 3 year term, expiring 12/4/2019.*

198 **RESULT:** **APPROVED AS PRESENTED [UNANIMOUS]**
 199 **MOVER:** *Tom White, Commissioner*
 200 **AYES:** *Riggs, White, Meiggs, Krainiak, Munro*

201 **3. TRILLIUM ADVISORY BOARD**

202 *Commissioner Garry Meiggs made a motion to appoint P. Michael McLain to serve on the*
 203 *Northern Region Advisory Board for Trillium.*

204 **RESULT:** **APPROVED AS PRESENTED [UNANIMOUS]**
 205 **MOVER:** *Garry Meiggs, Commissioner*
 206 **AYES:** *Riggs, White, Meiggs, Krainiak, Munro*

207 **4. ALBEMARLE COMMISSION**

208 **RESULT:** **TABLED [UNANIMOUS]** **Next: 1/3/2017 7:00 PM**
 209 **MOVER:** *Clayton Riggs, Commissioner*
 210 **AYES:** *Duckwall, Riggs, White, Meiggs, Krainiak, Munro*

211

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

212 CONSENT AGENDA

213 *Commissioner Garry Meiggs requested to be recused from voting on item 2. Set Public Hearing -*
 214 *UDO 2016-08-10 Mining Operations B+M Investments of NC LLC*

215
 216 *Commissioner Ross Munro requested to remove Item 1 - Voting Delegate, until the January 3rd,*
 217 *2017.*

218
 219 *Vice Chairman Tom White made a motion to approve the consent agenda as amended.*

221 Amendments:

222 *TABLE Item 1 - Voting Delegate tabled until next meeting*
 223 *RECUSE Garry Meiggs from Vote on Item 2 - Set Public Hearing -*
 224 *UDO 2016-08-10 Mining Operations B+M Investments of NC LLC*

226 Approved as Amended:

227	RESULT:	PASSED [UNANIMOUS]
228	AYES:	<i>Riggs, White, Meiggs, Krainiak, Munro</i>
229	EXCUSED:	<i>Duckwall, McLain</i>

230
 231 **1. VOTING DELEGATE DESIGNATION FORM**

232 *Vice Chairman Tom White made a motion to nominate Garry Meiggs as the Voting Delegate.*

233
 234 *Commissioner Ross Munro made a motion to defer this item until the January 3rd, meeting*

235	RESULT:	TABLED [UNANIMOUS]	Next: 1/3/2017 7:00 PM
236	MOVER:	<i>Tom White, Ross Munro</i>	
237	AYES:	<i>Riggs, White, Meiggs, Krainiak, Munro</i>	

238
 239 **2. SET PUBLIC HEARING-**
 240 **UDO 2016-08-10 MINING OPERATIONS B+M INVESTMENTS OF NC LLC**

241 *As Commissioner Meiggs' was recused, he left the room and did not participate or vote.*

242
 243 *Vice Chairman Tom White made a motion to set the public hearing for January 3rd, 2017 for*
 244 *Public Hearing - UDO 2016-08-10 Mining Operations B+M Investments of NC LLC.*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

245 **RESULT:** **SET DATE FOR PUBLIC HEARING [4 TO 0]** **Next: 1/3/2017 7:00 PM**
 246 **MOVER:** Tom White, Commissioner
 247 **AYES:** Riggs, White, Krainiak, Munro

248
 249 **3. SET PUBLIC MEETING -**
 250 **UDO 2016-09-14 SANDY HOOK CROSSING MAJOR SUBDIVISION SKETCH PLAN**

251 Set the Public Meeting for January 3rd, 2017 for UDO 2016-09-14 Sandy Hook Crossing Major
 252 Subdivision Sketch Plan.

253 **RESULT:** **SET DATE FOR PUBLIC HEARING [UNANIMOUS]** **Next: 1/3/2017 7:00 PM**
 254 **MOVER:** Tom White, Commissioner
 255 **AYES:** Riggs, White, Meiggs, Krainiak, Munro

256
 257 **4. SET PUBLIC HEARING -**
 258 **UDO 2016-10-03 SOLAR FACILITY - SHILOH HWY 1108 SOLAR LLC**

259 Set the Public Hearing for January 3rd, 2017 for UDO 2016-10-03 Solar Facility - Shiloh Hwy
 260 1108 Solar LLC.

261 **RESULT:** **SET DATE FOR PUBLIC HEARING [UNANIMOUS]** **Next: 1/3/2017 7:00 PM**
 262 **MOVER:** Ross Munro, Commissioner
 263 **AYES:** Riggs, White, Meiggs, Krainiak, Munro

264
 265 **COMMISSIONER REPORT**

266 None

267 **COUNTY MANAGERS REPORT**

268 The County Manager presented the following letter for the Chairman's signature.

269
 270 Dear Mr. Christofferson:
 271

272 On September 6, 2016, the Board of Commissioners adopted Resolution No. 2016-09-01
 273 supporting an outdoor fire arms facility and public hunting lands for Camden County.
 274 The facility and hunting lands on public lands would provide a venue for fire arms safety
 275 training and hunting opportunities that do not exist in Camden County.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – December 05, 2016

276
 277 *As noted on the Resolution, the Commissioners believe such a facility would not only*
 278 *benefit citizens but also serve as a catalyst for economic development and job creation*
 279 *along the U.S. 17 corridor. Most notably, the development of outdoor recreational,*
 280 *tourist, and retail uses accessory to and in support of the clients using the fire arms*
 281 *facility and hunting lands.*

282
 283 *Camden County encourages the participation and engagement of outside vendors in*
 284 *collaboration with the Wildlife Resources Commission to optimize outdoor recreational*
 285 *activities and events within the north county area under consideration. The Board of*
 286 *Commissioners appreciates the coordination between governmental and non-public*
 287 *entities that enhances recreational opportunities for the general public in Camden*
 288 *County.*

289
 290 *Thank you for your consideration of this letter of support.*
 291

292 ***OTHER MATTERS***

293 *None*

294 ***ADJOURN***

295 *Chairman Clayton Riggs adjourned the meeting at 9:22 A.M.*

296
 297
 298
 299
 300 _____
 301 *Chairman Clayton D. Riggs*
 302 *Camden County Board of Commissioners*

303
 304 **ATTEST:**

305
 306
 307
 308 _____
 309 *John Morrison, County Attorney*
 310

Attachment: 2016-12-05 BOC Org Minutes - DRAFT (1621 : Draft Minutes)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.2
Meeting Date: April 03, 2017

Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Stephanie Humphries

Item Title **Grant Applications-Soil & Water Department**

Attachments: Watershed Grants (PDF)
 16-17-BA018 Watershed Grants (PDF)

Summary:

1. Vegetative Debris Removal \$30,500
 Shiloh Watershed
2. Vegetative Debris Removal \$7,056
 South Mills Watershed
3. Vegetative Debris Removal \$20,000
 Joyce Creek Watershed

Recommendation: **Approve Grants & required Budget Amendments**

Reference #: 8902463

Disaster Recovery - Stream Repair and Debris Removal Program Application

Save & Return Save your progress and complete this form later. Create an account or login

Note: This application is for local sponsors, including soil & water conservation districts, counties, drainage districts, and municipalities, to request financial assistance under the NC Disaster Recovery Act of 2016 to aid with repair of streams blocked and otherwise altered by Hurricane Matthew and Tropical Storms Hermine and Julia in 2016. Please read the instructions prior to each section and provide as much information as possible. The Division of Soil and Water Conservation will consider each application and rank it against other applications received. The deadline for applications for the initial batching period is 5:00 p.m. February 3, 2017. The Division proposes to award up to \$4 million in project awards in the initial batching period. The Division reserves the right to ask the sponsor to revise and resubmit the application in a subsequent batching period if it deems the project to be incomplete or too costly relative to the proposed scope of work. Applications not funded in the initial batching period will be automatically deferred for consideration in subsequent batching periods. The Division anticipates holding several additional batching periods until funds are expended.

A. Applicant Information

A1. Applicant's Organization: *

Camden County - Soil & Water Conservation District

A2. Contact Name: *

Brian Lannon

A3. Mailing Address: *

120 North Hwy. 343

A4. City: *

Camden

A5. State: *

NC

A6. Zipcode: *

27921

A7. County: *

Camden

A8. Contact Work Phone: *

2523381919

A9. Contact Mobile Phone:

2523319353

A10. Contact Fax: *

2523380277

A11. Contact Email: *

blannon@camdencountync.gov

B. Project Description

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

The Division of Soil and Water Conservation has elected to prioritize debris removal funding by relative complexity of the repair activity planned. Priorities will be as follows: 1. Projects involving only vegetative debris removal (Section B1) 2. Projects involving vegetative debris removal and sediment removal (Section B2) 3. Projects involving vegetative debris removal, sediment removal, and streambank stabilization (Section B3) 4. Projects involving other debris removal activities. (Section B4) The sections that follow allow the sponsor to indicate the category for each proposed stream segment project. For Sections B2-B4, the sponsor will be asked to indicate its preference to: a) use its own resources and/or subcontracting processes to obtain all necessary permits and administer the project and complete the proposed work or b) rely on the Division of Soil & Water Conservation's approved subcontractor to execute a turn-key job to complete the proposed repair work in the approved contract. For Section B1 (Vegetative Debris Removal only), the sponsor will be required to obtain necessary permits and administer the project using its own resources or subcontracting procedures. Sponsors electing to administer their own projects can be reimbursed for documented project-related administrative expenses, not to exceed 12% of the total project cost. Alternatively, administrative expenses not reimbursed by the program can be counted as in-kind match to increase the project's competitive ranking.

B1. Complete for Each Stream Segment Needing Vegetative Debris Removal Only

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A	Mansfield Ditch	2265	Remove snags and fallen vegetation	2500	0
B	Bartlett's Landing Ditch	3785	Remove snags and fallen vegetation	10,000	0
C	Trotman Road Ditch	1760	Remove snags and fallen vegetation	8,000	0
D	Run Swamp Canal	11520	Remove snags and fallen vegetation	10,000	1
E					
F					
G					

B2. Complete for Each Stream Segment Needing Vegetative Debris Removal and Removal of In-Stream Sediment

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

B3. Complete for Each Stream Segment Needing Removal of Vegetative Debris and In-Stream Sediment and Streambank Stabilization

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

B4. Complete for Each Stream Segment Needing other restoration activities not covered above

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

B5. For the segments listed in Sections B1-B4 above, please list the corresponding segment numbers (e.g., B2A, B1B) for each segment that the sponsor would prefer to serve as project administrator. *

B1A, B1B, B1C, B1D

B6. Describe the method(s) used to estimate the project costs (e.g., cost per linear foot, cost per tree). *

cost per tree

B7. Do any of the stream segments proposed for repair include any state or federally listed threatened or endangered species potentially adversely impacted by the proposed action? *

- No
- Yes, please describe

B8. If any of the projects listed above include beaver dam removal, please describe the actions you plan to address beaver removal.

Work to be completed under the Beaver Management Program

C. Total estimated needs

C1. What is the total estimate of funds needed to address the repair needs for the segments in Sections B1-B4? *

30,500

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

C2. Sponsor match is not required for this program, but will be considered as projects are ranked for funding. Please list in the table below all match sources that have been secured to support the work planned. Examples include (In-kind engineering or administration, USDA-BMAP funding to remove beavers, etc.)

	Source of Match	Description	Amount
A			
B			
C			
D	USDA-BMAP	Remove dam debris	125
E			
F			
G			

C3. If this application only includes a portion of the stream debris removal needs in your jurisdiction related to Hurricane Matthew and Tropical Storms Julia and Hermine, what do you estimate to be the total stream debris removal needs in your jurisdiction?

50,000

D. Certification

I hereby certify that the stream debris removal and repair work on the stream segments included on this application is needed to address impacts from Hurricane Matthew and/or Tropical Storms Hermine and Julia. *

Yes
 No

I hereby apply for funding assistance under the Disaster Recovery Act - Stream Debris Removal Program. This application does not guarantee project approval nor obligate the applicant to enter into a contract to complete the work.

Applicant: *



Type name: *

Brian R Lannon

Date: *

1/30/2017

Required Attachments:

1. Map showing each stream segment proposed for repair work and indicating location of known blockages, including beaver dams. *

https://fs3.formsite.com/ncdswc/files/f-12-69-8902463_NM5E0yH6_Trotmans_Road.jpg

Optional Attachments:

2. Photos of stream segments needing debris removal and other repair work.

https://fs3.formsite.com/ncdswc/files/f-12-70-8902463_BMQVtMFL_Trotman.JPG

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

3. Printed signature pages of application. Only necessary if signatures boxes are not signed above.

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

Reference #: 8963905

Disaster Recovery - Stream Repair and Debris Removal Program Application

Save & Return Save your progress and complete this form later. Create an account or login

Note: This application is for local sponsors, including soil & water conservation districts, counties, drainage districts, and municipalities, to request financial assistance under the NC Disaster Recovery Act of 2016 to aid with repair of streams blocked and otherwise altered by Hurricane Matthew and Tropical Storms Hermine and Julia in 2016. Please read the instructions prior to each section and provide as much information as possible. The Division of Soil and Water Conservation will consider each application and rank it against other applications received. The deadline for applications for the initial batching period is 5:00 p.m. February 3, 2017. The Division proposes to award up to \$4 million in project awards in the initial batching period. The Division reserves the right to ask the sponsor to revise and resubmit the application in a subsequent batching period if it deems the project to be incomplete or too costly relative to the proposed scope of work. Applications not funded in the initial batching period will be automatically deferred for consideration in subsequent batching periods. The Division anticipates holding several additional batching periods until funds are expended.

A. Applicant Information

A1. Applicant's Organization: *

A2. Contact Name: *

A3. Mailing Address: *

A4. City: *

A5. State: *

A6. Zipcode: *

A7. County: *

A8. Contact Work Phone: *

A9. Contact Mobile Phone:

A10. Contact Fax: *

A11. Contact Email: *

B. Project Description

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

The Division of Soil and Water Conservation has elected to prioritize debris removal funding by relative complexity of the repair activity planned. Priorities will be as follows: 1. Projects involving only vegetative debris removal (Section B1) 2. Projects involving vegetative debris removal and sediment removal (Section B2) 3. Projects involving vegetative debris removal, sediment removal, and streambank stabilization (Section B3) 4. Projects involving other debris removal activities. (Section B4) The sections that follow allow the sponsor to indicate the category for each proposed stream segment project. For Sections B2-B4, the sponsor will be asked to indicate its preference to: a) use its own resources and/or subcontracting processes to obtain all necessary permits and administer the project and complete the proposed work or b) rely on the Division of Soil & Water Conservation's approved subcontractor to execute a turn-key job to complete the proposed repair work in the approved contract. For Section B1 (Vegetative Debris Removal only), the sponsor will be required to obtain necessary permits and administer the project using its own resources or subcontracting procedures. Sponsors electing to administer their own projects can be reimbursed for documented project-related administrative expenses, not to exceed 12% of the total project cost. Alternatively, administrative expenses not reimbursed by the program can be counted as in-kind match to increase the project's competitive ranking.

B1. Complete for Each Stream Segment Needing Vegetative Debris Removal Only

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A	Upper Pasquotank River	27456	Remove snags and fallen vegetation	7056	
B					
C					
D					
E					
F					
G					

B2. Complete for Each Stream Segment Needing Vegetative Debris Removal and Removal of In-Stream Sediment

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

B3. Complete for Each Stream Segment Needing Removal of Vegetative Debris and In-Stream Sediment and Streambank Stabilization

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

B4. Complete for Each Stream Segment Needing other restoration activities not covered above

	Stream/Drainage Channel Name	Linear Feet of Channel Affected	Description of Damage and Planned Repair	Estimated Cost to Repair	Number of Known Beaver Dams
A					
B					
C					
D					
E					
F					
G					

B5. For the segments listed in Sections B1-B4 above, please list the corresponding segment numbers (e.g., B2A, B1B) for each segment that the sponsor would prefer to serve as project administrator. *

B6. Describe the method(s) used to estimate the project costs (e.g., cost per linear foot, cost per tree). *

B7. Do any of the stream segments proposed for repair include any state or federally listed threatened or endangered species potentially adversely impacted by the proposed action? *

- No
- Yes, please describe

B8. If any of the projects listed above include beaver dam removal, please describe the actions you plan to address beaver removal.

C. Total estimated needs

C1. What is the total estimate of funds needed to address the repair needs for the segments in Sections B1-B4? *

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

C2. Sponsor match is not required for this program, but will be considered as projects are ranked for funding. Please list in the table below all match sources that have been secured to support the work planned. Examples include (In-kind engineering or administration, USDA-BMAP funding to remove beavers, etc.)

	Source of Match	Description	Amount
A	USDA-BMAP	Remove dam	125
B			
C			
D			
E			
F			
G			

C3. If this application only includes a portion of the stream debris removal needs in your jurisdiction related to Hurricane Matthew and Tropical Storms Julia and Hermine, what do you estimate to be the total stream debris removal needs in your jurisdiction?

[Empty text box]

D. Certification

I hereby certify that the stream debris removal and repair work on the stream segments included on this application is needed to address impacts from Hurricane Matthew and/or Tropical Storms Hermine and Julia. *

Yes
 No

I hereby apply for funding assistance under the Disaster Recovery Act - Stream Debris Removal Program. This application does not guarantee project approval nor obligate the applicant to enter into a contract to complete the work.

Applicant: *



Type name: *

Brian R Lannon

Date: *

3/2/2017

Required Attachments:

1. Map showing each stream segment proposed for repair work and indicating location of known blockages, including beaver dams. *

https://fs3.formsite.com/ncdswc/files/f-12-69-8963905_KxQlp95C_Upper_Pasquotank_Stream_Debris.jpg

1a. Additional Map showing each stream segment proposed for repair work and indicating location of known blockages, including beaver dams (if needed).

[Empty text box]

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

1b. Additional Map showing each stream segment proposed for repair work and indicating location of known blockages, including beaver dams (if needed).

[Empty box for map]

Optional Attachments:

2. Photo of stream segments needing debris removal and other repair work.

https://fs3.formsite.com/ncdswc/files/f-12-70-8963905_Q0O5LUM6_Hurrican_Matthew_Upper_Pasquotank_005.JPG

2a. Additional Photo of stream segments needing debris removal and other repair work.

https://fs3.formsite.com/ncdswc/files/f-12-113-8963905_0r7QEnhZ_Hurrican_Matthew_Upper_Pasquotank_003.JPG

2b. Additional Photo of stream segments needing debris removal and other repair work.

https://fs3.formsite.com/ncdswc/files/f-12-114-8963905_rBdoliEG_Hurrican_Matthew_Upper_Pasquotank_006.JPG

3. Printed signature pages of application. Only necessary if signatures boxes are not signed above.

[Empty box for signature pages]

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

Reference # 8916060

Status Complete

Login Username joycecreek3790

Login Email joycecreek@yahoo.com

A1. Applicant's Organization: * Joycecreek Watershed

A2. Contact Name: * Ray Albertson

A3. Mailing Address: * 117 Bass Lake Rd

A4. City: * South Mills

A5. State: * NC

A6. Zipcode: * 27976

A7. County: * Camden

A8. Contact Work Phone: * 252 207 3790

A9. Contact Mobile Phone: 252 207 3790

A10. Contact Fax: * 252 771 2479

A11. Contact Email: * joycecreek@yahoo.com

B4. Complete for Each Stream Segment Needing other restoration activities not covered above

A

Stream/Drainage Channel Name	Joycecreek
Linear Feet of Channel Affected	47,500
Description of Damage and Planned Repair	Tree removal
Estimated Cost to Repair	20,000
Number of Known Beaver Dams	0

B

C

D

E

F

Attachment: Watershed Grants (1627 : Grant Applications-Soil & Water Department)

G

B5. For the segments listed in Sections B1-B4 above, please list the corresponding segment numbers (e.g., B2A, B1B) for each segment that the sponsor would prefer to serve as project administrator. *

B4A

B6. Describe the method(s) used to estimate the project costs (e.g., cost per linear foot, cost per tree). *

Work done w/bill on hand

B7. Do any of the stream segments proposed for repair include any state or federally listed threatened or endangered species potentially adversely impacted by the proposed action? *No

C1. What is the total estimate of funds needed to address the repair needs for the segments in Sections B1-B4? * 20,000

I hereby certify that the stream debris removal and repair work on the stream segments included on this application is needed to address impacts from Hurricane Matthew and/or Tropical Storms Hermine and Julia. * Yes

Applicant: *

Type name: * Ray Albertson

Date: * 2/2/2017

1. Map showing each stream segment proposed for repair work and indicating location of known blockages, including beaver dams. * Joycecreek.jpg (177k)

2. Photo of stream segments needing debris removal and other repair work. 17.jpg (1828k)

2a. Additional Photo of stream segments needing debris removal and other repair work. 18.jpg (1516k)

2b. Additional Photo of stream segments needing debris removal and other repair work. 13.jpg (1862k)

Last Update 2017-02-02 21:51:28

Start Time 2017-02-02 21:40:14

Finish Time 2017-02-02 21:51:28

IP 184.3.235.123

Browser Firefox

OS Windows

Referrer https://fs3.formsite.com/res/formLoginReturn

2016-17-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Watershed Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
	Shiloh Watershed	\$30,500	
	South Mills Watershed	\$ 7,056	
	Joyce Creek Watershed	\$20,000	
Expenses			
	Vegetative Debris Removal	\$30,500	
	Vegetative Debris Removal	\$ 7,056	
	Vegetative Debris Removal	\$20,000	

This Budget Amendment is made appropriate funds for Hurricane Mathew storm debris removal.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of April, 2017.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 16-17-BA018 Watershed Grants (1627 : Grant Applications-Soil & Water Department)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Board Salaries

Item Number: 8.A.3
Meeting Date: April 03, 2017

Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Stephanie Humphries

Item Title **Budget Amendments**

Attachments: 16-17-BA019 SCFVD Truck (PDF)

Summary: Budget Amendments
 BA018 Watershed Debris Removal-(see item
 with grant agreements)
 BA019 SC VFD Truck Purchase

Recommendation: Approve Budget Amendments

2016-17-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the South Camden VFD Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
	Financing	\$551,000	
	Fund Balance	\$100,000	
Expenses			
	Truck Purchase	\$651,000	

This Budget Amendment is made appropriate funds for purchasing a Fire Truck.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of April, 2017.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 16-17-BA019 SCFVD Truck (1625 : Budget Amendments)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.4
Meeting Date: April 03, 2017

Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Stephanie Humphries

Item Title "Cash" Collection Policy & Procedures and Petty Cash Resolution

Attachments: Cash Collection Policy-Procedures DRAFT (PDF)
 Resolution 2017-04-03 Resolution to Establish Petty Cash Funds (PDF)

Summary: 1. A "Cash" Control Policy is needed for collection of County funds and procedures for control of "cash".
 2. Petty Cash resolution is needed per General Statutes for documentation of approval by board for this activity. While the Petty Cash fund activity has been ongoing for many years, the legislature recently required official approval by the governing board.

Recommendation: 1. Approve "Cash" Control Policy
 2. Approve Petty Cash Resolution



“CASH” RECEIPTS

There are several issues that create the need for policies and procedures associated with “cash” (includes currency, checks, money orders and in some instances credit card transactions, for the purpose of this policy) receipts, some of which are as follows:

- GS 159-32 regarding daily deposit requirements
- Internal controls including safeguarding assets, accuracy and segregation of duties.
- As provided in GS 159-30, the finance officer shall manage investments subject to board restrictions. In order to accomplish this and maximize investment income, timeliness of deposits and recording is a must.

Therefore the following procedures are needed:

1. Control of incoming cash should be established at the earliest possible point, which is normally with the delivery of the mail. To ensure safekeeping, checks to be deposited should be endorsed immediately “For Deposit only to Camden County”.
2. Segregation of duties: Mail should not be opened by the same person who makes deposits or posts payments.
3. As required by NCGS 159-32, all deposits greater than \$250.00 must be made daily.
4. Collections that are less than \$250.00 should be turned into the Finance Department (henceforth referred to as Finance) weekly but no case later than the last business day of the month it was collected in as required by GS 159-32.
5. Departments making their own deposits should turn in duplicate deposit slips accompanied with corresponding report and/or receipts to Finance daily as required by GS 159-32.
6. Departments receipting monies into the system should have the released payment proof report, receipts, accompanying documentation and money turned into Finance no later than 11:00 a.m. daily in order for Finance to get the deposit to the bank by 2:00 p.m. It is required that each cash receivable employee have only 1 batch daily. A new batch should only be opened when the prior day has been closed and remitted to Finance.
7. All unaccountable or questionable checks should be sent directly to Finance for review and proper reporting. **NO CHECKS BELONGING TO CAMDEN COUNTY SHOULD BE HELD FROM DEPOSIT FOR ANY REASON.** If you cannot get information to accurately report the revenue, call Finance for assistance.



8. The following methods of payment are acceptable to Camden County: currency, personal or business checks, insurance checks, and money orders. Credit cards are accepted by our Payment Processing Vendor only. Personal identification is required on all personal checks. The names and addresses are required on each check. (Ex.-New checking accounts don't have the preprinted names and addresses). If a customer provides a check that is returned for insufficient funds, that person(s) will not be allowed to pay by check for a minimum of one year. ACH transactions are allowed for monthly utility billings as well as Property Tax payments, as a courtesy to our customers through our online vendor. After an ACH has been returned for NSF, the customer will be removed from the service for a minimum of one year.
9. Cash and checks should never be left unattended and should be kept in a secured, locked area inaccessible to customers. If a department has more than one cashier working during the day, efforts should be made to have a separate cash box or drawer maintained for each person. Cash and checks should never be left in just a cash box overnight.
10. Cash shortages and overages \$10.00 or above should be documented at the departmental level to include the employee name, amount, date and reason. The Department Head should sign off on this indicating that he or she has been made aware of the discrepancy and a copy forwarded to the Finance Office. If an employee is deemed to have two shortages or more per 12 month period or large shortage for any period, Article X. Section 2. of the personnel policy will apply except in instances where Article X. Section 5. would apply.
11. Employees of Camden County may not cash personal checks from collections. This constitutes a loan to the employee until the check clears the bank, and there is no statutory authority for this practice.
12. Checks should be accepted for the amount of service only. Do not give change from checks.
13. All departments not issuing computer generated receipts are required to use County issued, pre-numbered, three-part receipts to record all collections. All receipt books are issued by Finance only where numbers and issuance is recorded. Once a book is completed it should be returned to Finance to obtain a new book.
14. Checks that are returned by the bank for insufficient funds go directly to Finance. Finance will keep a copy of the check and send the original to the department that made the collection. It is the department's responsibility to collect the money plus any service charges that may apply and notify Finance upon collection.



Cash/Change Drawers

1. Cash/Change drawers are subject to surprise cash audits.
2. At any time receipts for collections plus the change drawer amount should equal the total funds in the drawer.

The change and petty cash funds are subject to be counted by the Finance Officer at any time without notification. Petty Cash funds should be controlled and monitored by only one employee at a time and should be counted over to any subsequent employee charged with the management of the funds. Any cash drawers for receipting funds should be controlled by one employee at a time and should be counted over to any subsequent employee charged with the management of the drawer. Multiple drawers may be maintained but only one employee should have access to the drawer at a time. If at any given time the employee must leave the drawer unattended, it should be locked (with the key to remain with the employee and/or supervisor), or counted over to an employee who will be charged with its safe keeping until the cashier returns. Any time the employee charged with the safekeeping of funds changes, the money should be counted into the next employee's possession. This is an imperative cash control measure and should not be ignored in any instance.

DRAFT



CASH COLLECTIONS PROCEDURES

EACH DEPARTMENT IS RESPONSIBLE FOR SEPARATION OF DUTIES BETWEEN THOSE WHO DEPOSIT & POST PAYMENTS AND THE PERSON RESPONSIBLE TO OPEN MAIL.

Finance Office:

Revenues received from other departments (Parks & Recreation, Senior Center, Planning, Inspections, Sheriff, Social Services, Elections and Extension) are received and deposited daily. Mail is received and opened by Finance Officer, checks are stamped "For Deposit Only" and deposit is made at end of day by the assistant.

Register of Deeds:

As cash or checks are collected a duplicate cash register receipt is generated. Customer gets one and one is kept on file. Checks are stamped with "For Deposit Only" at time of receipt. The transaction, date, etc. is printed on the receipt. Collections are also recorded in a receipt log as well. When receipts amount to \$250 a deposit is made and the duplicate deposit slip is turned in to the Finance Office. A report is turned in to the Finance Office at the end of the month with a breakdown of the revenues. There is a \$100 change fund.

Sheriff:

As fees are collected, receipts are hand written and moneys are turned in at the Finance Office weekly or when fund amounts reach \$250 and on the last day of the month. As received, checks are stamped with "For Deposit Only".

Senior Center:

When fees are received they are turned in at the Finance Office daily. If cash is paid, a receipt is hand written, if by check, the check is their receipt.

Parks and Recreation:

Moneys are received when they do a registration for participation. Receipts are hand written and the funds are turned in at the Finance Office by the end of the day.

Social Services:

As funds are received they are receipted by the Department and brought to the Finance Office daily where they are written a receipt by the Finance Office.

Extension:

When funds are received (which is seldom) they are receipted by that department and turned in to the Finance Office by the end of the day.

**Library:**

As fees are collected they are receipted by the department and funds turned in at the Finance Office weekly or by the end of the end of the day if they exceed \$250. There is a \$25 change fund.

Planning and Inspections:

As fees are collected they are receipted by that department and funds turned in at the Finance Office by the end of the day.

Dismal Swamp Visitors Center Gift Shop:

Revenues are receipted by cash register receipt, checks marked "For Deposit Only" and deposits are made in accordance with the "Cash" Receipts Policy. Duplicate deposit receipts are turned in to the Finance Office along with a breakdown report of sales and sales tax collected at the end of the month. There is a \$50 change fund.

Elections:

When fees are collected, a receipt is written to the customer, and the funds are turned in at the Finance Office by the end of the day.

Tax Department:

Duplicate deposit slips are turned in to the Finance Office daily. \$300 petty cash fund which is reimbursed as needed. Checks are stamped with "For Deposit Only" as received. A deputy sheriff escort is called to escort Tax Deposits to the bank for safety purposes.

South Camden Water & Sewer District:

Duplicate deposit slips are turned in to the Finance Office daily. \$100 change fund. Checks are stamped with "For Deposit Only" as received.

BOARD OF COMMISSIONERS

CLAYTON D. RIGGS
Chairman

TOM WHITE
Vice Chairman

GARRY W. MEIGGS
RANDY KRAINIAK
ROSS MUNRO



MICHAEL BRILLHART
County Manager

AMY BARNETT
Asst Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution Number 2017-04-03

A RESOLUTION TO ESTABLISH PETTY CASH FUNDS

THAT WHEREAS, with the most recent amendment to NCGS 159-28, the legislature authorized the use of cash as an appropriate means of satisfying the County's obligations, only if the Board adopts a resolution authorizing this use.

WHEREAS, finance department has agreed that this improvement would be beneficial to the County for use when purchasing small dollar amounts; and

WHEREAS, those procedures are to be set up for expenditures of twenty dollars (\$20) or less (including sales tax);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Camden County, North Carolina in session assembled this 3rd day of April, 2017 as follows:

- Petty cash must only be used when the expenditure is clearly for a public purpose and the funds must have been appropriated.
- Those expenditures where an employee spends \$20 or less can be reimbursed for those funds by the use of petty cash which is located in the Tax Department as part of the change fund.
- Petty cash expenditures cannot be used for purchases that exceed the \$20 limit without the prior approval of the Finance Officer.

This resolution shall be effective April 3, 2017.

Passed and adopted this 3rd day of April, 2017.

COUNTY OF CAMDEN
NORTH CAROLINA

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

(SEAL)

Amy D. Barnett
Assistant Clerk to the Board



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.5
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Schools
Prepared by: Amy Barnett

Item Title **Camden Schools - Budget Amendments**

Attachments: Camden Co Schools BA Local Current Expense Fund
(PDF)
Camden Co Schools BA Ohter Local Current Expense
Fund (PDF)

Summary:

Recommendation:

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of March, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5200	Special Instructional Programs	2,000.00	
5800	Program Support Services		32,987.00
6300	Alternative Support Services	4,700.00	
6900	Policy, Ldrshp, & Pub Relations	24,429.00	
8100	Pmts to Other Local Govt Prgms	6,558.00	
Explanation:			
	Total Appropriation in Current Budget	\$	2,385,686.00
	Amount of Increase/Decrease of Above Amendment		+ 4,700.00
	Total Appropriation in Current Amended Budget	\$	2,390,386.00

<p>Passed by majority vote of the Board of Education of Camden County on the 9th day of March 2017.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
---	--

BUDGET AMENDMENT
March 9, 2017

2. Local Current Expense Fund

- A. We have reviewed this program area and find that we must increase this program area to cover expenses of payments to charter schools. We request your approval of the following amendment.

Charter School Funding

8100.036.717 Payment to Charter Schools \$ + 6,558.00

Total – Charter School Funding \$ + 6,558.00

- B. We received funds from a grant for ASIST training and must increase our revenue and budget to reflect these funds. We request your approval of the following amendment.

At Risk Programs

6300.847.311 Contracted Services \$ + 4,700.00

Total – At Risk Programs \$ + 4,700.00

4490.847....01 Revenue – Trillium Grant (ASIST) \$ - 4,700.00

- C. We have reviewed this program area and find that we must increase the budget to cover contracted services. We request your approval of the following amendment.

Exceptional Children

5210.849.311 Contracted Services \$ + 2,000.00

Total – Exceptional Children \$ + 2,000.00

- D. We have reviewed this program area and find that we must transfer funds to other program areas to meet the needs within the Local Current Expense Fund. We request your approval of the following amendment.

School Health

5840.855.146 Salary – Non-Certified Nurse \$ - 32,987.00

Total – School Health \$ - 32,987.00

- E. We have reviewed this program area and find that we must transfer funds within to cover expenses of the budget. We request your approval of the following amendment.

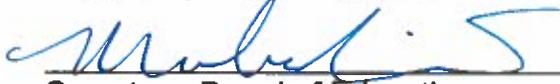
BUDGET AMENDMENT
Local Current Expense Fund
March 9, 2017, Page 2

<u>Office of The Superintendent</u>		
6940.865.311	Contracted Services	\$ + 120.00
6940.865.319	Other Professional/Tech Services	+ 5,820.00
6940.865.341	Telephone	- 50.00
6940.865.361	Membership Dues & Fees	+ 132.00
6940.865.373	Building & Grounds Insurance	+ <u>18,407.00</u>
Total – Office of The Superintendent		\$ + 24,429.00

Passed by majority vote of the Board of Education of Camden County on the 9th day of March, 2017.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of March, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
6100 6500	Reg. Instructional Support Serv. Operational Support Services	32.00	32.00
Explanation:			
Total Appropriation in Current Budget		\$	876,826.27
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	876,826.27

<p>Passed by majority vote of the Board of Education of Camden County on the 9th day of March 2017.</p>  <p>_____ Chairman, Board of Education</p>  <p>_____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
---	--

8.A.5.b

Attachment: Camden Co Schools BA Ohter Local Current Expense Fund (1608 : Camden Schools -

Packet Pg. 191

BUDGET AMENDMENT
March 9, 2017

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this area of the budget. We request your approval of the following amendment.

Activity Bus

6550.706.171	Salary – Act Bus Driver	\$	+	1,000.00
6550.706.175	Salary – Transportation Personnel			<u>- 1,000.00</u>

Total – Activity Bus	\$	+	.00
----------------------	----	---	-----

B. We have reviewed this program area and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment

Maintenance of Plant

6580.802.361...50	Membership Dues & Fees	\$	+	70.00
6580.802.391...50	Storm Water Fees			<u>- 70.00</u>

Total – Maintenance of Plant	\$	+	.00
------------------------------	----	---	-----

C. We have reviewed this area of the budget and find that we must transfer funds to cover planning period stipends while a staff member is out on leave. We request your approval of the following amendment.

Classroom Teacher

5110.841.195	Salary – Planning Period Stipend	\$	+	3,000.00
5110.841.221	Emp Retirement Costs			+ 200.00
5110.841.231	Emp Hosp Ins Costs			+ 300.00
5120.841.121	Salary – Teahcer			<u>- 3,500.00</u>

Total – Classroom Teacher	\$	+	.00
---------------------------	----	---	-----

D. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

Computer Tech

6110.905.418	Comp Software & Supplies	\$	-	32.00
6400.905.422	Repair Parts & Materials			+ 41.00
6400.905.462	Pur of Non-Cap Comp Hdwe			- 41.00
6510.905.341	Telephone for Telecomm - Lines			<u>+ 32.00</u>

Total – Computer Tech	\$	+	.00
-----------------------	----	---	-----

BUDGET AMENDMENT
Other Local Current Expense Fund
March 9, 2017, Page 2

Passed by majority vote of the Board of Education of Camden County on the 9th day of March, 2017.



Chairman, Board of Education



Secretary, Board of Education



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.6
Meeting Date: April 03, 2017

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Amy Barnett

Item Title February 2017 Tax Collection Report

Attachments: Feb 2017 Tax Collection Report (PDF)

Summary:

Recommendation:



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.7
Meeting Date: April 03, 2017

Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title **DMV Monthly Report**

Attachments: 20170307160142526.pdf (PDF)

Summary: DMV Monthly Report

Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County May Ren. Due 6/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
18,824.86	18,140.94	10,832.76	47,798.56

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Aria S. Anderson

Tax Administrator of Camden County

Attachment: 20170307160142526.pdf (1599 : DMV Monthly Report)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.8
Meeting Date: April 03, 2017

Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title Refunds Over \$100.00 - VTS

Attachments: Tax - VTS Refunds Over 100 (PDF)

Summary: Refunds Over \$100.00

Recommendation: Review and Approve

NAME	REASON	TYPE NO.
Sean A. Epley	\$250.63 Adjustment - value correction, due to bldgs. being gone	Pick-Up/19820 R-94989-16
Anthony M. Dowd	\$132.14 Refund - Military Exemption	Pick-Up/19829 33404768
Stevens Family Trust	\$3,328.91 Pick-Up - Roll Back Taxes	Pick-Up/19860 R-84400-14 R-91533-15 R-98729-16
Christopher Dale Martin	\$330.43 Refund - Turned in plates	Pick-Up/19862 34827019
Nicholas John Temple	\$104.29 Refund - Turned in plates	Pick-Up/19865 30860980
Ben Forbes Burgess, Jr.	\$191.59 Refund - Turned in plates	Pick-Up/19868 34424524
Susan Dudley Briley	\$194.78 Refund - Turned in plates	PickUp/19869 34427486
Adroit Utilities	\$243.85 Refund - Turned in plates	Pick-Up/19870 23381163
Frank T. Williams	\$1,708.96 Refund - Value Correction-split was done,house did not get moved to new parcel	Pick-Up/19916 R-101262-16
Jason M. Oldland	\$1,740.02 Pick-Up - Value correction- house moved to this parcel and added septic	Pick-Up/19917 R-100455-16
Krystal Diane Martin	Refund - Turned in plates \$170.21	Pick-Up/19918 34427172

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System



REFUNDS OVER \$100.00 FEB '17

NCVTS Pending Refund report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Charge	Total Change
ADROIT UTILITIES INC	ADROIT UTILITIES INC		117 BYRON ST VA 23320	CHESAPEAKE, VA 23320	Proration	0023381163	DAA7632	AUTHORIZED	62561956	Refund Generated due to proration on Bill #0023381163-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$240.32)	\$0.00	(\$240.32)
BRILEY, SUSAN DUDLEY	BRILEY, SUSAN DUDLEY		120 SLEEPY HOLLOW RD	CAMDEN, NC 27921	Proration	0034427486	EBT9837	AUTHORIZED	62561930	Refund Generated due to proration on Bill #0034427486-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$191.96)	\$0.00	(\$191.96)
BURGESS, BEN FORBES JR	BURGESS, SARAH SMITHSON		181 WICKHAM RD	SHILOH, NC 27974	Proration	0034424524	CJ15439	AUTHORIZED	62561922	Refund Generated due to proration on Bill #0034424524-2016-2016-0000-00	Tag Surrender	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$188.82)	\$0.00	(\$188.82)
MARTIN, KRISTAL DIANE	MARTIN, KRISTAL DIANE		112 CAROLINA RD	SOUTH MILLS, NC 27976	Proration	0034427172	EDT7654	AUTHORIZED	625615484	Refund Generated due to proration on Bill #0034427172-2016-2016-0000-00	Tag Surrender	02/22/2017	2/24/2017 9:57:33 AM	1843	Tax	(\$167.74)	\$0.00	(\$167.74)
TEMPLE, NICHOLAS JOHN	TEMPLE, NICHOLAS JOHN		134 NC HIGHWAY 34 N	CAMDEN, NC 27921	Proration	0030860980	FB6760	AUTHORIZED	62561902	Refund Generated due to proration on Bill #0030860980-2015-2015-0000-00	Vehicle Sold	02/16/2017	2/17/2017 9:38:22 AM	1843	Tax	(\$102.76)	\$0.00	(\$102.76)

Submitted by Lisa S. Anderson Date 3-2-17

Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____

Clayton D. Riggs, Chairman Camden County Board of Commissioners

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19870

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Turned in plates

YEAR 2016 TOWNSHIP SM
NAME Adroit Utilities (19616836)
ADDRESS 176 Culpepper Rd.
South Mills, NC 27976
PIN # 0023381163

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$292.63 \div 12 = 24.386$			
Real _____		$24.386 \times 2 = 48.78$			
Total _____				<u>243.85</u>	<u>23381163</u>

Levi Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19869

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Turned in plates

YEAR 2016 TOWNSHIP CH
NAME Susan Dudley Briley (21923942)
ADDRESS 120 Sleepy Hollow Rd.
Camden, NC 27921
PIN # 0034427486

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$233.74 \div 12 = 19.478$			
Real _____		$19.478 \times 2 = 38.96$			
Total _____				<u>194.78</u>	<u>34427486</u>

Leri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19868

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Turned in plates

YEAR 2016 TOWNSHIP SH
NAME Ben Forbes Burgess Jr (21920545)
ADDRESS 181 Wickham Rd.
Shiloh, NC 27974
PIN # 0034424524

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$255.46 \div 12 = 21.288$			
Real _____		$21.288 \times 3 = 63.87$			
Total _____				<u>191.59</u>	<u>34424524</u>

Levi Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19918

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Turned in plates

YEAR 2016 TOWNSHIP SM
NAME Krystal Diane Martin (21923576)
ADDRESS 112 Carolina Rd.
South Mills, NC 27976
PIN # 0034427172

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$226.94 \div 12 = 18.912$			
Real _____		$18.912 \times 3 = 56.73$			
Total _____				<u>170.21</u>	<u>34427172</u>

Jeri Smith
~~TAX ADMINISTRATOR~~ / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19865

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Turned in plates

YEAR 2015 TOWNSHIP CH
NAME Nicholas John Temple (16756861)
ADDRESS 134 Hwy 34 N
Camden, NC 27921
PIN # 0030860980

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____		$208.58 \div 12 = 17.382$			
Real _____		$17.382 \times 6 = 104.29$			
Total _____				<u>104.29</u>	<u>30860980</u>

Jeri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.9
Meeting Date: April 03, 2017

Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title Refunds Over \$100.00

Attachments: Tax Refunds Pickups Releases Over 100 (PDF)

Summary: Refunds Over \$100.00

Recommendation: Review and Approve

NAME	REASON	TYPE NO.
Sean A. Epley	\$250.63 Adjustment - value correction, due to bldgs. being gone	Pick-Up/19820 R-94989-16
Anthony M. Dowd	\$132.14 Refund - Military Exemption	Pick-Up/19829 33404768
Stevens Family Trust	\$3,328.91 Pick-Up - Roll Back Taxes	Pick-Up/19860 R-84400-14 R-91533-15 R-98729-16
Christopher Dale Martin	\$330.43 * Refund - Turned in plates	Pick-Up/19862 34827019
Nicholas John Temple	\$104.29 Refund - Turned in plates	Pick-Up/19865 30860980
Ben Forbes Burgess, Jr.	\$191.59 Refund - Turned in plates	Pick-Up/19868 34424524
Susan Dudley Briley	\$194.78 Refund - Turned in plates	PickUp/19869 34427486
Adroit Utilities	\$243.85 Refund - Turned in plates	Pick-Up/19870 23381163
Frank T. Williams	\$1,708.96 Refund - Value Correction-split was done,house did not get moved to new parcel	Pick-Up/19916 R-101262-16
Jason M. Oldland	\$1,740.02 Pick-Up - Value correction- house moved to this parcel and added septic	Pick-Up/19917 R-100455-16
Krystal Diane Martin	Refund - Turned in plates \$170.21	Pick-Up/19918 34427172

* Was on prior VTS Refunds own \$100 Report but w/o 2part Form.

ACS Tax System
3/15/17 7:34:40

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refunds	Remit To:	Reference:	Drawer/Transaction Info:
1,708.96	FRANK T WILLIAMS FARMS	2016 R 03-8974-00-13-2193.0000	20170313 99 232317
	P.O. BOX 7100	value correction	
	VIRGINIA BEACH VA 23457		
250.63	REFUND DEPARTMENT-CORELOGIC	2016 R 01-7999-00-02-9094.0000	20170202 1 231978
	P.O. BOX 961250	SEAN EPLEY 2016 TAXES	
	FORT WORTH TX 76161		

1,959.59 Total Refunds

Submitted by Lisa S. Anderson Date 3-15-17
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
Clayton D. Riggs, Chairman Camden County Board of Commissioners

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19916

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Value correction

YEAR 2016 TOWNSHIP SH
NAME Frank T. Williams (30678)
ADDRESS P.O. Box 7100
Virginia Beach, VA 23457
PIN # 03-8974-00-13-2193-0000

Split was done house didn't get moved to new parcel.

RELEASE

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real <u>← 217676</u>					
Total _____	<u>1684.19</u>	<u>24.77</u>		<u>1708.96</u>	<u>R101262</u>

PICK UP

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

PROPERTY VALUE	COUNTY	FIRE	INTEREST	TOTAL	BILL #
Personal _____					
Real _____					
Total _____	<u>1684.19</u>	<u>24.77</u>		<u>1708.96</u>	<u>R101262</u>

Veri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19820

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING

() LATE LISTING () OTHER Value adjustment due to bldng being gone

YEAR 2016 TOWNSHIP SM
NAME Sean A. Epley (44989)
ADDRESS 140 Bunker Hill Rd.
South Mills, NC 27976
PIN # R01-7999-00-02-9094-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real <u>257783</u>					
Total _____	<u>1752.93</u>	<u>25.78</u>		<u>1778.71</u>	<u>R94989</u>

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real <u>221460</u>					
Total _____	<u>1505.93</u>	<u>22.15</u>		<u>1528.08</u>	<u>R94989</u>

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>247.00</u>	<u>3.63</u>		<u>250.63</u>	<u>R94989</u>

Jerri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19862

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING () OTHER Turned in plates

YEAR 2016 TOWNSHIP SM

NAME Christopher Dale Martin (22285488)

ADDRESS 112 Carolina Rd.
South Mills, NC 27976

PIN # 0034827019

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____				<u>330.43</u>	<u>34827019</u>

Jeri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19860

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Rollback taxes

YEAR 2014 - 2016 TOWNSHIP CN

NAME Stevens Family Trust (4793)

ADDRESS 21145 Cardinal Pond Rd. Apt. 335
Ashburn, VA 20147

PIN # R02-8934-02-57-3312-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					R84400/14 R91533/15
Total _____	<u>2944.49</u>	<u>45.67</u>	<u>338.75</u>	<u>3328.91</u>	<u>R98729/16</u>

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>2944.49</u>	<u>45.67</u>	<u>338.75</u>	<u>3328.91</u>	

Cheri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19917

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
() LATE LISTING (✓) OTHER Value correction.

YEAR 2016 TOWNSHIP SN
NAME Jason M. Oldland (45136)
ADDRESS 125 Bailey Circle
Shiloh, NC 27974
PIN # 03-8974-00-13-0089-0000

House moved to this parcel & added sept

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real <u>247676</u>					
Total _____	<u>1714.80</u>	<u>25.22</u>		<u>1740.02</u>	<u>R100455</u>

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

Teri Smith
TAX ADMINISTRATOR / Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS/COUNTY MANAGER

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 19829

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING Military exempt
() LATE LISTING (✓) OTHER ~~turned in plate~~

YEAR 2016 TOWNSHIP SH
NAME Anthony M. Dowd (20907567)
ADDRESS 173 Raymons Creek Rd.
Shiloh, NC 27974
PIN # 0033404768

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

ADJUSTMENT/REFUND

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>130.22</u>	<u>1.92</u>		<u>132.14</u>	<u>33404768</u>

Jeri Smith
TAX ADMINISTRATOR Specialist

APPROVED _____ DAY OF _____ 20____

CHAIRMAN OF COMMISSIONERS COUNTY MANAGER



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.10
Meeting Date: April 03, 2017

Submitted By: Dave Parks, Permit Officer
Planning & Zoning
Prepared by: Amy Barnett

Item Title **Set Public Hearing - Ordinance 2017-04-01; Rezoning Application (UDO 2017-02-16) Estate of Robert L. Whaley, Jr.**

Attachments: 2017-04-01 - Ordinance Amending the Official Zoning Map - Whaley (DOC)
Whaley Rezoning Findings (DOCX)
Whaley Application and docs (PDF)

Summary:

Estate of Robert L. Whaley, Jr. has applied to rezone approximately 5 of 80 acres of land that abut South Highway 343. Owner has contract to purchase the farmland excluding the 3 dwellings on the property. Current zoning (GUD) requires 5 acre minimum when subdividing. Staff presented the rezoning request to the Planning Board on March 15, 2017 and after discussion Planning Board made the following motions:

- (1) Consistency Statement: Motion was made that the requested zoning change was consistent with Camden County's CAMA Land Use Plan and Comprehensive Plan. Motion passed on a 5-0 vote.
- (2) Recommendation: Motion was made recommending approval of the rezoning as recommended by planning staff. Motion passed on a 5-0 vote.

Recommendation:

Set Public Hearing for May 1, 2017.

Ordinance No. 2017-04-01

**An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina**

Article I: Purpose

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The portion of property (approximately 5 acres) as indicated in the rezoning file UDO 2017-02-16, of properties currently shown in the Camden County Tax Assessor's Office as PIN's 02-8934-02-68-8036 and 02-8934-02-78-5266 are hereby re-zoned from General Use District (GUD) to Basic Residential (R3-1).

Article III. Penalty

1. Violations of the provision of this Ordinance or failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.

- 4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- 5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this day of 2017.

County of Camden

Clayton Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Amy Barnett
Acting Clerk to the Board

(SEAL)

STAFF REPORT

**UDO 2017-02-16
Zoning Map Amendment**

PROJECT INFORMATION

File Reference: UDO 2017-02-16
Project Name; N/A
PIN: 02-8934-02-68-8036
 02-8934-02-78-5266
Applicant: Estate of Robert L. Whaley, Jr.
Address: 3 Duchess Ct.
 Baltimore, MD 21237
Phone: (443) 559-6604
Email:
Agent for Applicant: E.T. Hyman Surveying
Address: 133 U.S. Hwy 158 West
Phone: (252) 338-2913
Email:
Current Owner of Record: Same as applicant
Meeting Dates:
 3/15/2017 **Planning Board**

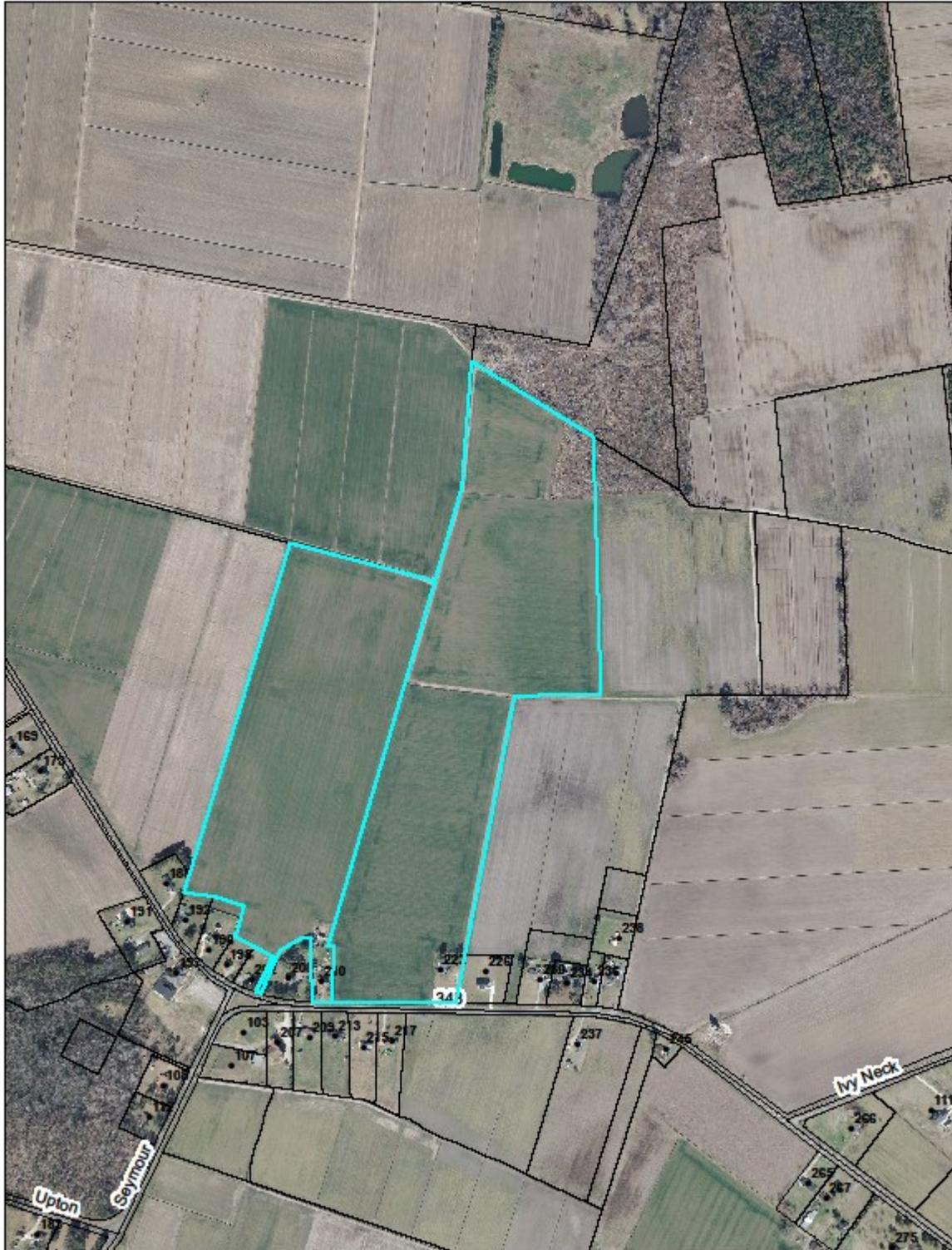
Application Received: 2/15/17
By: David Parks, Permit Officer
Application Fee paid: \$650 Check #5765
Completeness of Application: Application is generally complete
Documents received upon filing of application or otherwise included:
A. Rezoning Application
B. Aerial of portion of property requested to be rezoned.
C. Email authorizing Eddie Hyman to act as agent.
D. Deed
E. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps
F. Offer to purchase contract

PROJECT LOCATION:

Street Address: Property located adjacent to 210 & 222 South Highway 343.
Location Description: Courthouse Township

Attachment: Whaley Rezoning Findings (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Vicinity Map:



REQUEST: Rezone from General Use District (GUD) to Basic Residential (R3-1) 5 acres of land along Hwy 343 South for a two lot minor subdivision where existing homes are located. Owner has offer to purchase contract with adjacent owner to the south who desires to keep in farm use, but doesn't want the dwellings as part of the sale.

From: General Use District (GUD)

To: Basic Residential (R3-1)

The GUD district is established to allow opportunities for very low density residential development and bona fide farms, along with agricultural and related agricultural uses (e.g., timber, horticulture, silviculture and aquaculture.)

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-1 district requires a minimum of one acre per lot.

SITE DATA

Lot size: Both lots contain approximately 80 acres.
Flood Zone: Zone X (Located outside the 100)
Zoning District(s): General Use District (GUD)
Existing Land Uses: Agriculture

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	General Use District (GUD)	Basic Residential (R3-1)	Residential (R3-2) (R2)	Basic Residential (R3-2)
Use & size	Farmland	Predominately Farmland with houses along 343	Farmland	Predominately Farmland with houses along 343

Proposed Use(s):

See attached Permitted Use Table comparison.

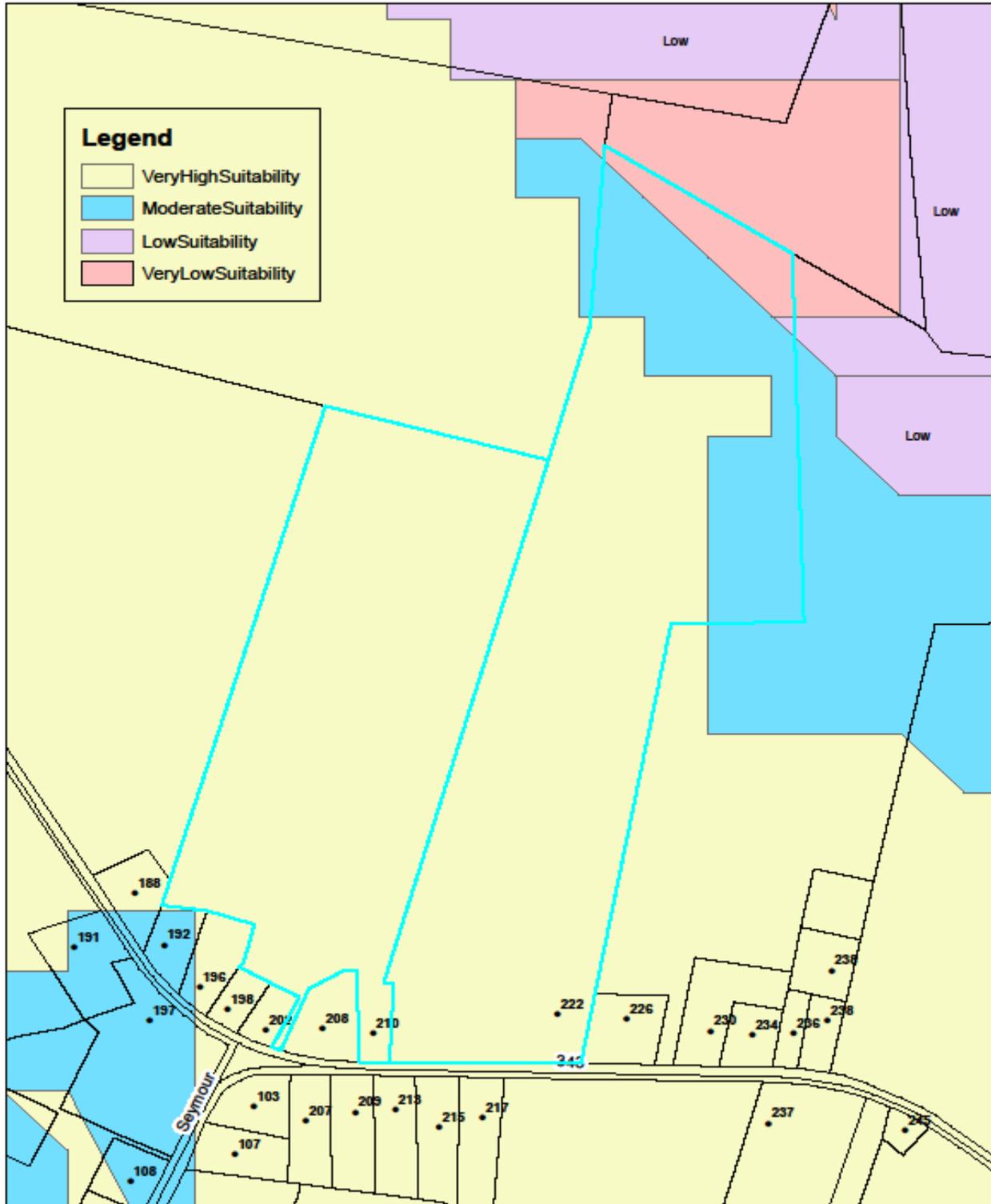
Description of property:

Property abuts South Hwy 343 on the eastern side. There are currently 3 dwellings existing on both lots with the remainder in farm use.

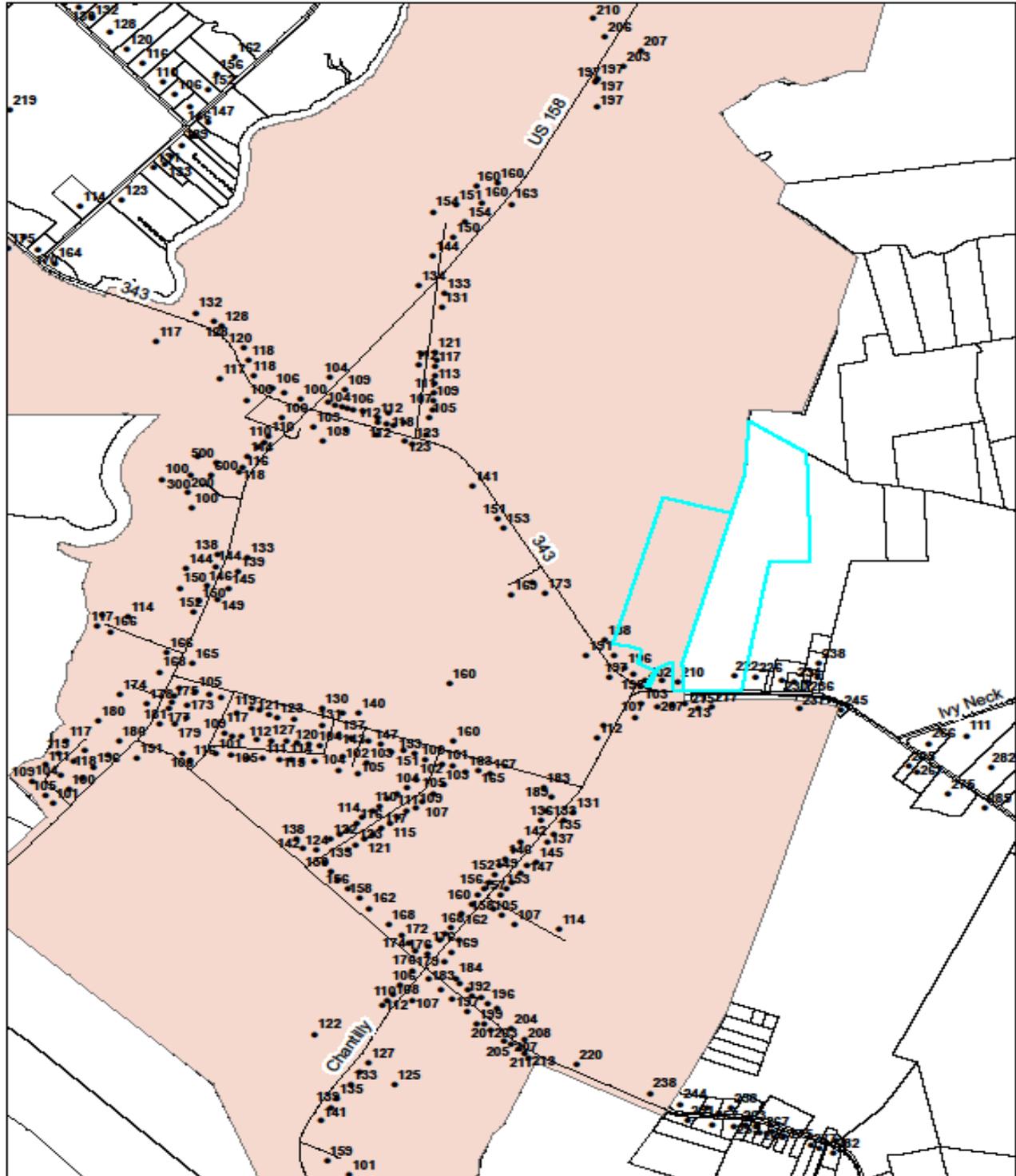
ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: None.
Distance & description of nearest outfall: Approximately 1 mile.

Land Suitability:

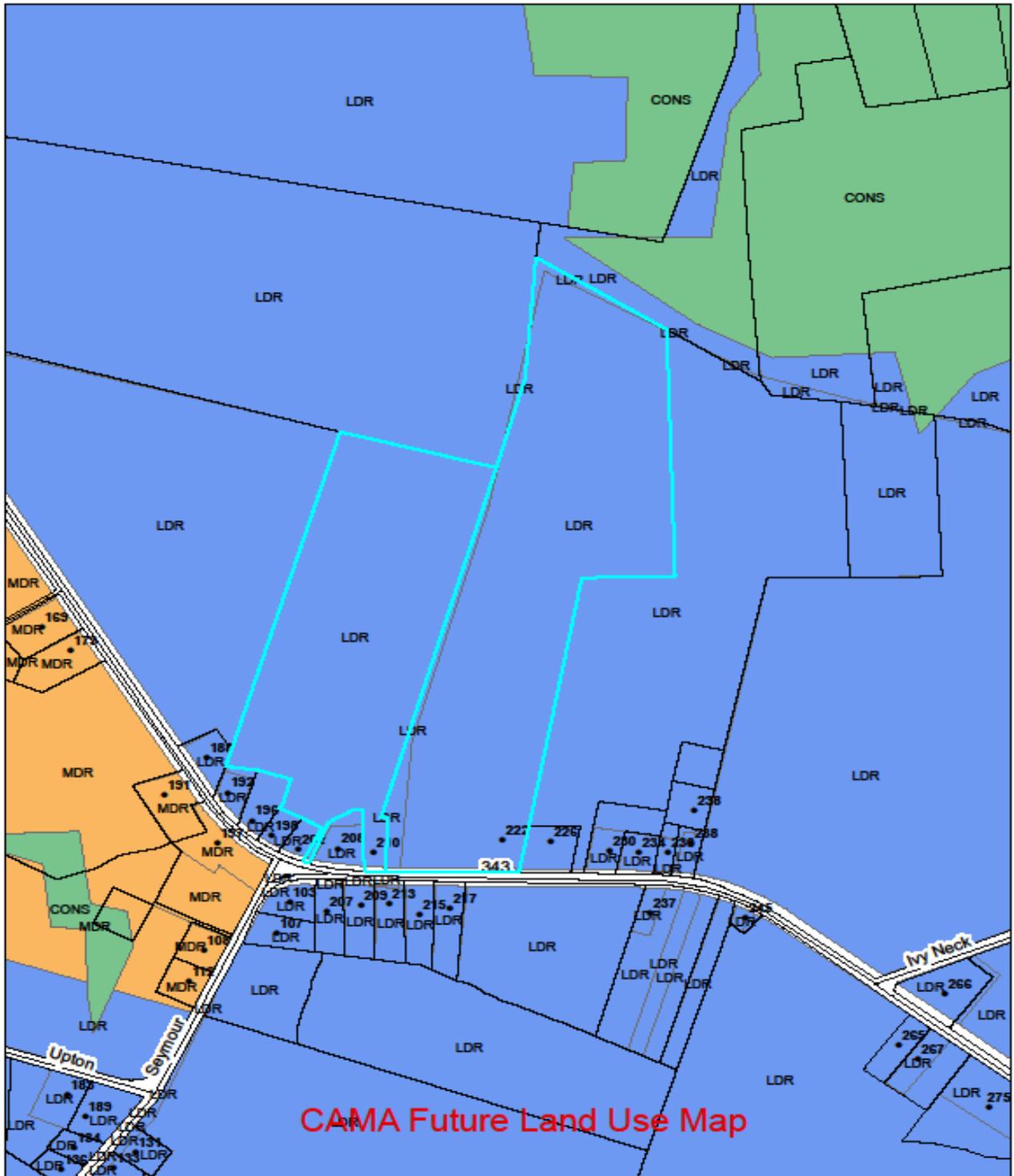


Courthouse Core Village



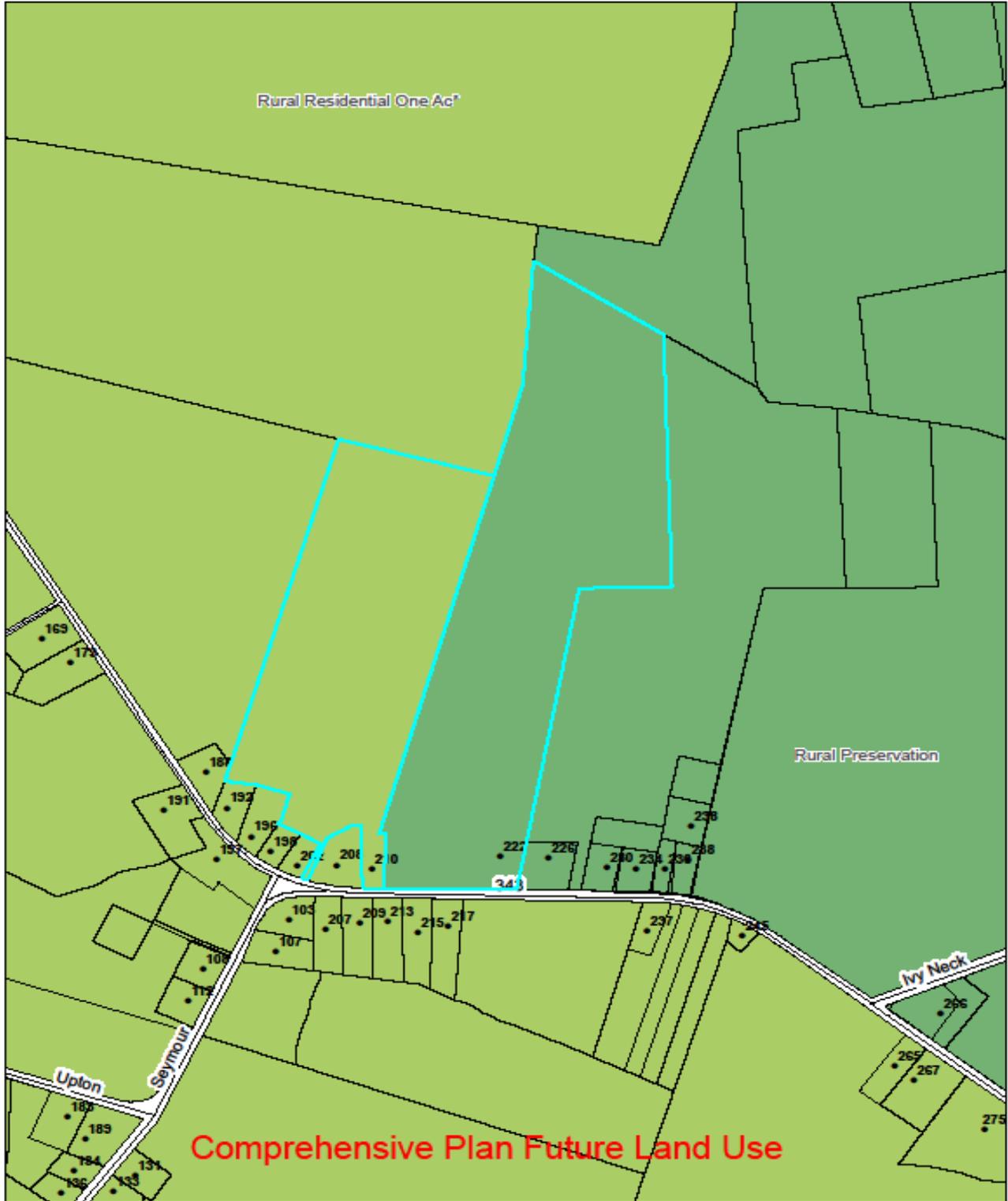
Attachment: Whaley Rezoning Findings (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

CAMAFuture Land Use Maps:



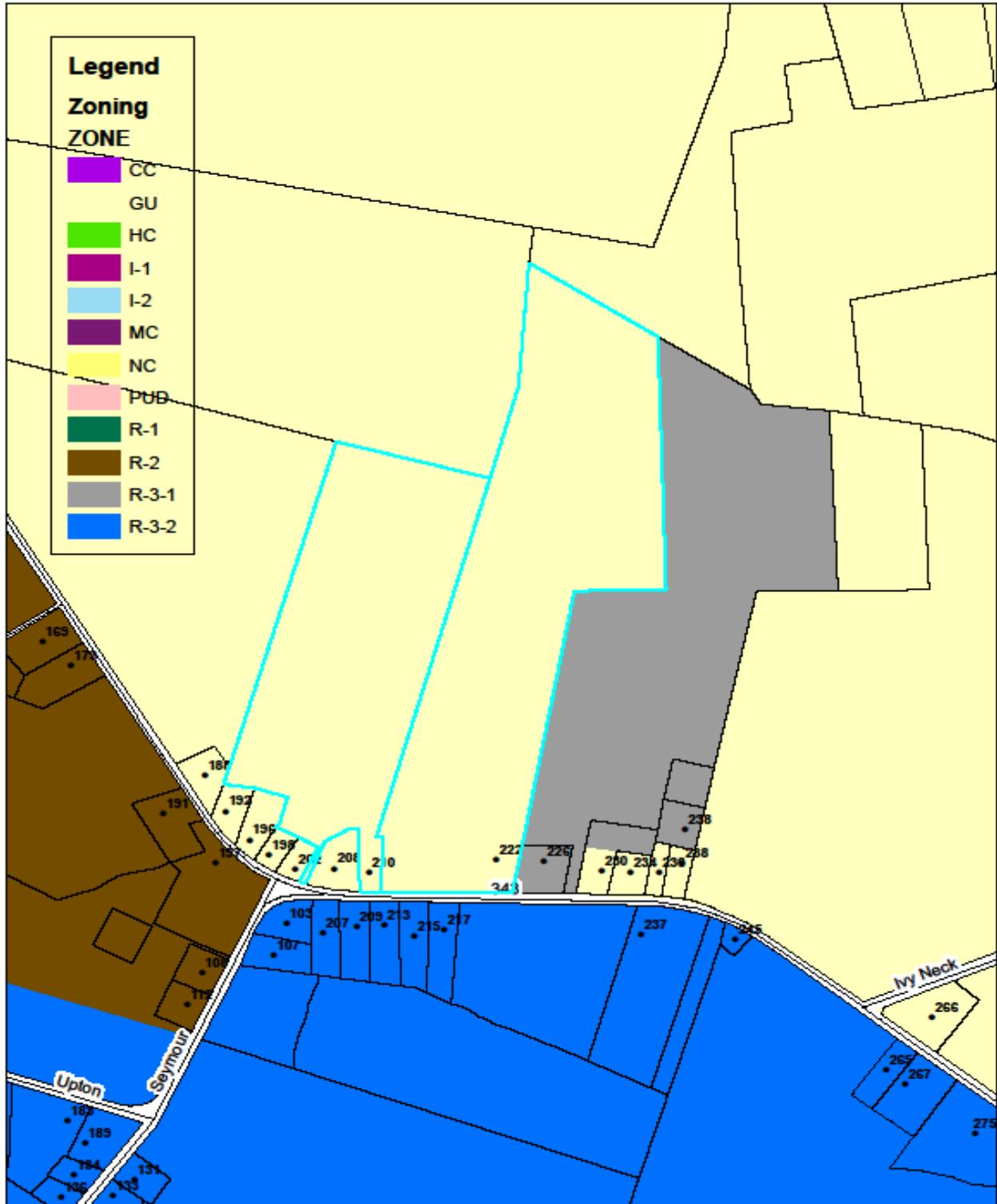
Attachment: Whaley Rezoning Findings (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Comprehensive Plan Future Land Use Map

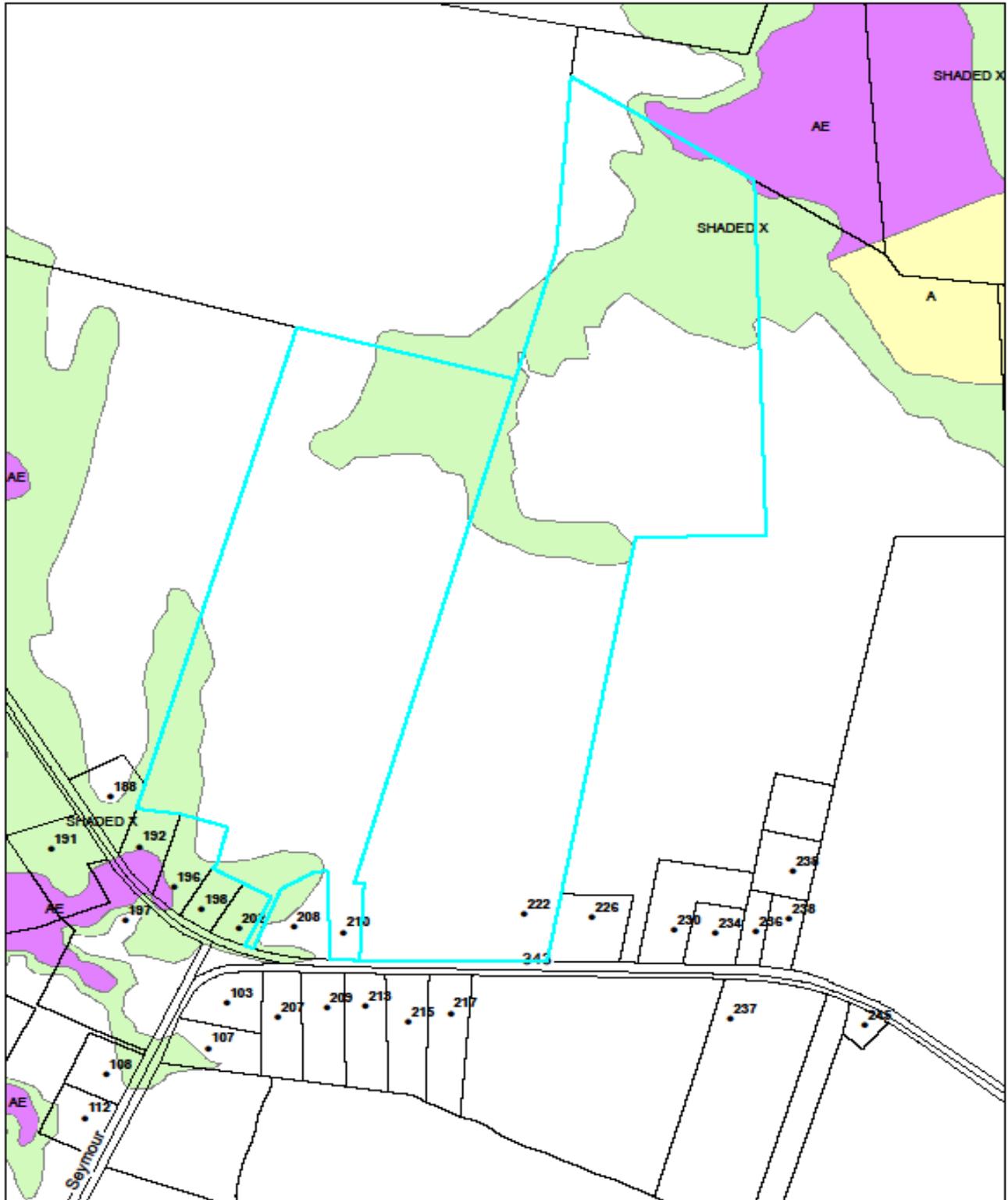


Attachment: Whaley Rezoning Findings (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Zoning Map:



Floodplain Map



Attachment: Whaley Rezoning Findings (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

INFRASTRUCTURE & COMMUNITY FACILITIES

Water	Water line located adjacent to property on Highway 343.
Sewer	Four Perc tests not required as dwellings exist on lots desiring to be Subdivided
Fire District	South Camden Fire District. Station located approximately 2 miles from Station located on Sawyers Creek Road.
Schools	Impact already calculated with existing dwellings.
Traffic	Traffic not exceed road capacities.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent **Inconsistent**

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that it could be determined as spot zoning due to the amount of acreage requested. However, it will allow for the preservation of farmland which is part of the Community Vision in maintaining the County’s rural and cultural heritage.

PLANS CONSISTENCY – cont.

2035 Comprehensive Plan

Consistent **Inconsistent**

Consistent with Comprehensive Plan Future Land Use Maps as one parcel is identified as Rural Residential 1 acre lots and inconsistent as the other parcel is identified as Rural Preservation.

PLANS CONSISTENCY – cont.

Comprehensive Transportation Plan

Consistent **Inconsistent**

Property abuts Highway 343 South.

Other Plans officially adopted by the Board of Commissioners

N/A

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No **Will the proposed zoning change enhance the public health, safety or welfare?**

Reasoning: The proposed zoning change will not enhance the public health, safety, or welfare as the proposed change will allow the owner to cut out two lots with existing dwellings on them and keep the remainder as farmland. Has an offer to purchase contract for the farmland.

Yes No **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

Reasoning: Due to the small amount of acreage requested to be rezoned, the permitted uses will not significantly change to say which one would be more appropriate.

For proposals to re-zone to non-residential districts along major arterial roads:

Yes No **Is this an expansion of an adjacent zoning district of the same classification? N/A**

Reasoning:

Yes No **What extraordinary showing of public need or demand is met by this application? N/A**

Reasoning:

Yes No

Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?

Reasoning: All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes No

Does the request impact any CAMA Areas of Environmental Concern?

Reasoning: Property is outside any CAMA Areas of Environmental Concern.

Yes No

Does the county need more land in the zoning class requested?

Reasoning: These are areas in the county (right outside the core villages) that are identified as appropriate for the requested zoning classification.

Yes No

Is there other land in the county that would be more appropriate for the proposed uses?

Reasoning: As stated above.

Yes No **Will not exceed the county’s ability to provide public facilities:**

Schools – The higher density would have an impact on the schools, however in this instance the impacts have already been identified with the existing homes.

Fire and Rescue – No impact.

Law Enforcement – No impact.

Parks & Recreation – No impact

Traffic Circulation or Parking – N/A

Other County Facilities – No.

Yes No **Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?**

If Yes (regarding small scale spot rezoning) – Applicants Reasoning:

	Personal Benefits/Impact	Community Benefits/Impact
With rezoning	Would allow owner to subdivide out two lots out of the farm as perspective buyer on want to purchase and maintain farmland.	Preservation of farmland.
Without rezoning	No personal benefit. Sale of property impact.	No change.

STAFF COMMENTARY:

The property has a buyer for just the farmland. In order to subdivide the existing dwellings (3 dwelling, one to be demolished) existing zoning requires 5 acre minimums for each lot. In order to preserve as much farmland as possible owner on desires to rezone property along 343 (5 acres) to 1 acres lots which would allow to subdivide out the houses on one acre lots and preserve land that is already being farmed. Note that it will allow the possibility of further subdividing the remained land along 343 into 3 additional lots.

STAFF RECOMMENDATION: Staff recommends approval of the rezoning as it is consistent with both the CAMA Land Use Plan and Comprehensive Plan as it allows for the preservation of farmland in keeping with the vision of the County to preserve its rural character and cultural heritage.

PLANNING BOARD RECOMMENDATIONS:

1. Motion was made the requested rezoning was consistent with the CAMA Land Use Plan and Comprehensive Plan. Motion passed on a 5-0 vote.
2. Motion was made to approve the rezoning as presented by staff. Motion passed on a 5-0 vote.

Zoning Change Application
County of Camden, North Carolina

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

PLEASE PRINT OR TYPE

Please Do Not Write in this Box	
PIN: 02-8934-02-68-8036	and
02-8934-02-78-5266	
UDO#	2017-02-16
Date Received:	2-15-17
Received by:	D. Parks
Zoning District:	GUD
Fee Paid: \$	650.00

Applicant's Name: ESTATE OF ROBERT L. WHALEY, JR.

Check# 5765
Paid by: E.T. Hymar Surveying,

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 3 DIXIESS CT
BALTIMORE, MD 21237

Daytime Phone Number: (443) 559-6604

Street Address Location of Property: 210 and 222 Hwy 343 South, Camden, NC 27921

General Description of Proposal: Rezone from GU to R3-1, 5 acres of land along Hwy 343 South for a 2-Lot Minor Subdivision where existing homes are.

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]
R. LEE WHALEY III, EXECUTOR

Dated: 2/13/2017

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? No

*Flood Zone (from FIRM Map): X *Taxes paid? yes no

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Zoning Change Application Questions

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

Rezoning will expand an existing R-3-1 residential zone by 5 acres and allow 2 existing homes to be subdivided as 1 acre residential lots and ultimately sold. The zoning change will enhance public health, safety and welfare because aesthetically the appearance will not change, 8 acres of productive farm land will remain in use and the need for County Services will not change.

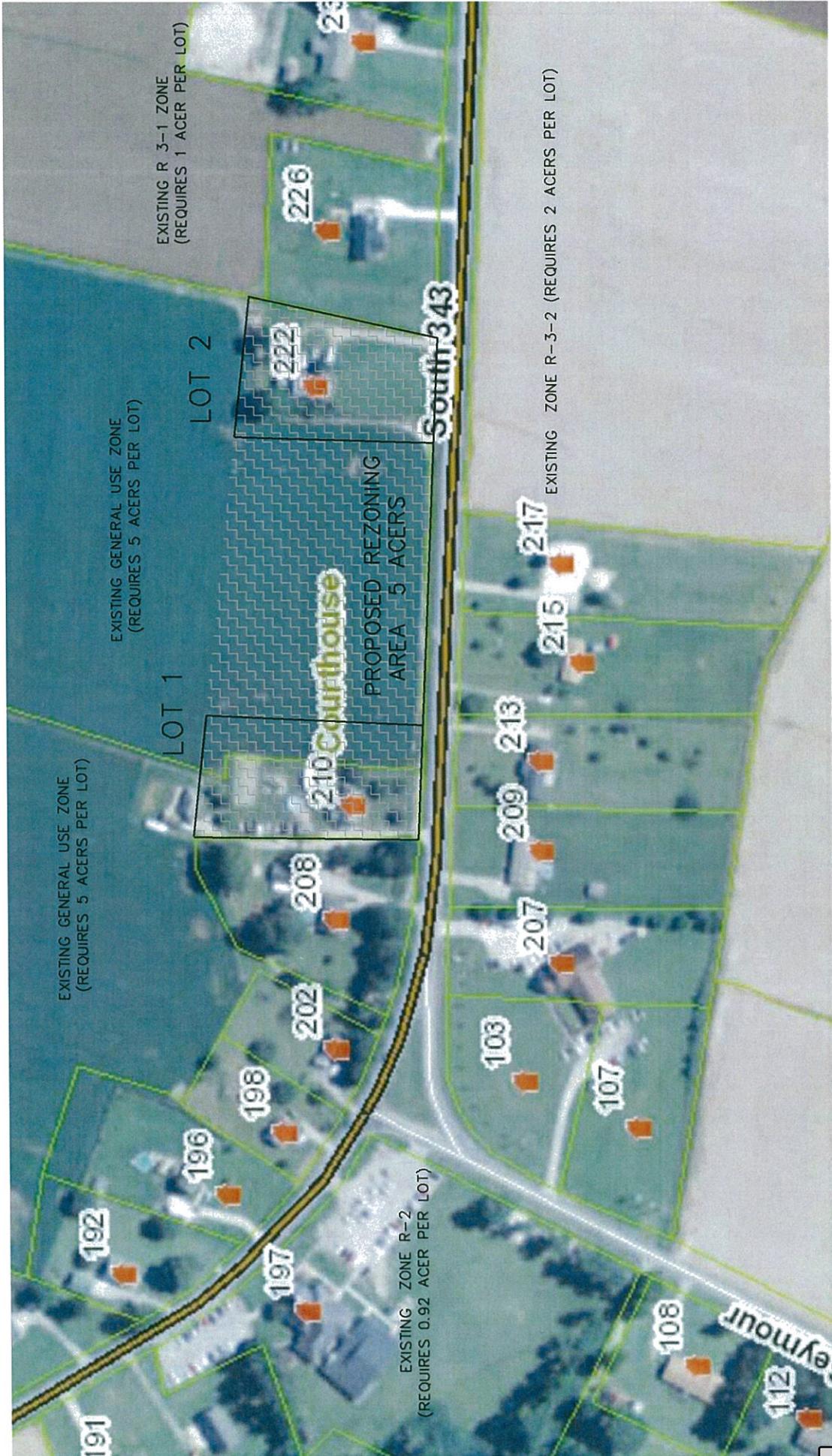
(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

The uses in the R-3-1 zone and the General Use District are similar, the big difference is density. Rezoning to the higher density of 1 acre lots will be more compatible with the surrounding lots and the adjacent zones, also this property is located near the community core of Camden. Most rezoning requests are followed up development plans such as subdivision plans or site development plans. In this case, the owner wishes to sell 2 existing homes on individual 1 acre lots. Under the current zone to divide and sell the homes, the owner must create a 5 acre lot for each home needlessly taking 8 acres of productive farm land out of production.

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an expansion of an adjacent zoning district of the same classification?

(2) What extraordinary showing of public need or demand is met by this application?



Dave Parks

From: R. Lee <RLeeWhaley@msn.com>
Sent: Thursday, February 16, 2017 12:45 PM
To: Eddie Hyman
Cc: 'Robert Luther'; 'Dave Parks'
Subject: RE: rezoning submittal

Eddie,

This email will authorize you and/or Robert Luther to represent my father's estate, in connection with the rezoning application, at the meetings of the Camden County Planning Board and Commissioners meetings.

Let me know if you need any additional authorizations.

Thanks,

Lee

R. Lee Whaley, CPA
 Executor for the Estate of Robert L. Whaley, Jr.
 P.O. Box 43028
 Baltimore, MD 21236
 Office 443.559.6604
 Cell 410.456.0987

From: Eddie Hyman [<mailto:eddie@ethymansurveying.com>]
Sent: Thursday, February 16, 2017 9:27 AM
To: 'R. Lee'
Cc: 'Robert Luther'; 'Dave Parks'; 'Robert Luther'
Subject: rezoning submittal

Lee,

Attached is the application as submitted for the rezoning.

I need an email form you giving myself and Bob Luther permission to represent you at the upcoming Planning Board and Commissioners meetings.

Thanks Eddie



AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

THIS AGREEMENT, including any and all addenda attached hereto ("Agreement"), is by and between
a(n) Limited Liability Company ("Buyer"), and
Robert Lee Whaley III, Lynn Whaley Sawyer and Mark Howard Whaley
a(n) Individuals ("Seller").

FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES HERETO AGREE AS FOLLOWS:

Section 1. Terms and Definitions: The terms listed below shall have the respective meaning given them as set forth adjacent to each term.
(a) "Property": (Address) 4 Whaley Family Land Parcels on and off of Hwy 343 South in Courthouse Twp., Camden, NC, excluding home-sites. Acreage to be determined by pending survey.

Plat Reference: Lot(s) _____, Block or Section _____ as shown on Plat Book or Slide at Page(s) _____, _____ County, consisting of _____ acres.

[X] If this box is checked, "Property" shall mean that property described on Exhibit A attached hereto and incorporated herewith by reference.
(For information purposes: (i) the tax parcel number of the Property is See Attached Exhibit A and, (ii) some or all of the Property, consisting of approximately _____ acres, is described in Deed Book _____, Page No. _____, _____ County.)

together with all buildings and improvements thereon and all fixtures and appurtenances thereto and all personal property, if any, itemized on Exhibit A.

"Purchase Price" shall mean the sum of Cleared Acres x \$ _____ per acre plus Wooded Acres x \$ _____ per acre Dollars, To Be Determined in Accord with survey payable on the following terms:

\$ 2,500.00 (i) "Earnest Money" shall mean two thousand, five hundred Dollars or terms as follows: PERSONAL CHECK

Upon this Agreement becoming a contract in accordance with Section 14, the Earnest Money shall be promptly deposited in escrow with LONG AND FOSTER (name of person/entity with whom deposited), to be applied as part payment of the Purchase Price of the Property at Closing, or disbursed as agreed upon under the provisions of Section 10 herein.

This form jointly approved by: North Carolina Bar Association North Carolina Association of REALTORS®, Inc. Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T Revised 7/2013 © 7/2016

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

pg 1 of 14

ANY EARNEST MONEY DEPOSITED BY BUYER IN A TRUST ACCOUNT MAY BE PLACED IN AN INTEREST BEARING TRUST ACCOUNT, AND: (check only ONE box)

ANY INTEREST EARNED THEREON SHALL BE APPLIED AS PART PAYMENT OF THE PURCHASE PRICE OF THE PROPERTY AT CLOSING, OR DISBURSED AS AGREED UPON UNDER THE PROVISIONS OF SECTION 10 HEREIN. (Buyer's Taxpayer Identification Number is: _____)

ANY INTEREST EARNED THEREON SHALL BELONG TO THE ACCOUNT HOLDER IN CONSIDERATION OF THE EXPENSES INCURRED BY MAINTAINING SUCH ACCOUNT AND RECORDS ASSOCIATED THEREWITH.

\$ _____ (ii) Proceeds of a new loan in the amount of _____ Dollars for a term of _____ years, with an amortization period not to exceed _____ years, at an interest rate not to exceed _____ % per annum with mortgage loan discount points not to exceed _____ % of the loan amount, or such other terms as may be set forth on Exhibit B. Buyer shall pay all costs associated with any such loan.

\$ _____ (iii) Delivery of a promissory note secured by a deed of trust, said promissory note in the amount of _____ Dollars being payable over a term of _____ years, with an amortization period of _____ years, payable in monthly installments of principal, together with accrued interest on the outstanding principal balance at the rate of _____ percent (_____ %) per annum in the amount of \$ _____, with the first principal payment beginning on the first day of the month next succeeding the date of Closing, or such other terms as may be set forth on Exhibit B. At any time, the promissory note may be prepaid in whole or in part without penalty and without further interest on the amounts prepaid from the date of such prepayment. (NOTE: In the event of Buyer's subsequent default upon a promissory note and deed of trust given hereunder, Seller's remedies may be limited to foreclosure of the Property. If the deed of trust given hereunder is subordinated to senior financing, the material terms of such financing must be set forth on Exhibit B. If such senior financing is subsequently foreclosed, the Seller may have no remedy to recover under the note.)

\$ _____ (iv) Assumption of that unpaid obligation of Seller secured by a deed of trust on the Property, such obligation having an outstanding principal balance of \$ _____ and evidenced by a note bearing interest at the rate of _____ percent (_____ %) per annum, and a current payment amount of \$ _____. The obligations of Buyer under this Agreement are conditioned upon Buyer being able to assume the existing loan described above. If such assumption requires the lender's approval, Buyer agrees to use its best efforts to secure such approval and to advise Seller immediately upon receipt of the lender's decision. Approval must be granted on or before _____. On or before this date, Buyer has the right to terminate this Agreement for failure to be able to assume the loan described above by delivering to Seller written notice of termination by the above date, time being of the essence. If Buyer delivers such notice, this Agreement shall be null and void and Earnest Money shall be refunded to Buyer. If Buyer fails to deliver such notice, then Buyer will be deemed to have waived the loan condition. Unless provided otherwise in Section 3 hereof, Buyer shall pay all fees and costs associated with any such assumption, including any assumption fee charged by the lender. At or before Closing, Seller shall assign to Buyer all interest of Seller in any current reserves or escrows held by the lender, any property management company and/or Seller, including but not limited to any tenant improvement reserves, leasing commission reserves, security deposits and operating or capital reserves for which Seller shall be credited said amounts at Closing.

To Be Determined
in Accord with
Sewley

\$ _____ (v) Cash, balance of Purchase Price, at Closing in the amount of _____ Dollars.

Buyer Initials _____ Seller Initials _____

pg 206 A

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

- (c) "Closing" shall mean the date and time of recording of the deed. Closing shall occur on or before March 21, 2017 or sooner fifteen (15) days following the termination of the Examination Period.
- (d) "Contract Date" means the date this Agreement has been fully executed by both Buyer and Seller.
- (e) "Examination Period" shall mean the period beginning on the first day after the Contract Date and extending through through 11:59pm (based upon time at the locale of the Property) on MAY 1 2017 OR UPON THE SATISFACTION OF THE CONTINGENCIES IN PARAGRAPH 1 OF EXHIBIT B, WHICHEVER LAST TIME IS OF THE ESSENCE AS TO THE EXAMINATION PERIOD. OCCURS.
- (f) "Broker(s)" shall mean:
 - Long and Foster - Elizabeth City ("Listing Agency"),
 - Robert W Luther III ("Listing Agent" - License # 282564)
 - Acting as: Seller's Agent; Dual Agent
 - and Long and Foster - Elizabeth City ("Selling Agency"),
 - Robert W Luther III ("Selling Agent" - License # 282564)
 - Acting as: Buyer's Agent; Seller's (Sub) Agent; Dual Agent
- (g) "Seller's Notice Address" shall be as follows:

Robert Lee Whaley III, PO Box 43028, Baltimore, Md, 21236

except as same may be changed pursuant to Section 12.
- (h) "Buyer's Notice Address" shall be as follows:

7 Cousins Land Company LLC, 217 Lambs Road, Camden, NC 27921

except as same may be changed pursuant to Section 12.
- (i) If this block is marked, additional terms of this Agreement are set forth on Exhibit B attached hereto and incorporated herein by reference. (Note: Under North Carolina law, real estate agents are not permitted to draft conditions or contingencies to this Agreement.)

Section 2. Sale of Property and Payment of Purchase Price: Seller agrees to sell and Buyer agrees to buy the Property for the Purchase Price.

Section 3. Proration of Expenses and Payment of Costs: Seller and Buyer agree that all property taxes (on a calendar year basis), leases, rents, mortgage payments and utilities or any other assumed liabilities as detailed on attached Exhibit B, if any, shall be prorated as of the date of Closing. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this Agreement, excise tax (revenue stamps), any deferred or rollback taxes, and other conveyance fees or taxes required by law, and the following:

Seller shall pay for surveys to be completed of the subject properties to determine number of wooded and cleared acres to be conveyed AND FOR THE REZONING OF THE TWO HOMESITES LOCATED ON THE PROPERTY FROM 5 ACRES EACH TO 1 ACRE EACH.

Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T
 Revised 7/2013
 © 7/2016
 7 Cousins Land

Pg 3 of 14

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Buyer shall pay recording costs, costs of any title search, title insurance, survey, the cost of any inspections or investigations undertaken by Buyer under this Agreement and the following:

Each party shall pay its own attorney's fees.

Section 4. Deliveries: Seller agrees to use best efforts to deliver to Buyer as soon as reasonably possible after the Contract Date copies of all information relating to the Property in possession of or available to Seller including but not limited to: title insurance policies (and copies of any documents referenced therein), surveys, soil test reports, environmental surveys or reports, site plans, civil drawings, building plans, maintenance records and copies of all presently effective easements or service contracts related to the Property. Seller authorizes (1) any attorney presently or previously representing Seller to release and disclose any title insurance policy in such attorney's file to Buyer and both Buyer's and Seller's agents and attorneys; and (2) the Property's title insurer or its agent to release and disclose all materials in the Property's title insurer's (or title insurer's agent's) file to Buyer and both Buyer's and Seller's agents and attorneys. If Buyer does not consummate the Closing for any reason other than Seller default, then Buyer shall return to Seller all materials delivered by Seller to Buyer pursuant to this Section 4 (or Section 7, if applicable), if any, and shall, upon Seller's request, provide to Seller copies of (subject to the ownership and copyright interests of the preparer thereof) any and all studies, reports, surveys and other information relating directly to the Property prepared by or at the request of Buyer, its employees and agents, and shall deliver to Seller, upon the release of the Earnest Money, copies of all of the foregoing without any warranty or representation by Buyer as to the contents, accuracy or correctness thereof.

Section 5. Evidence of Title: Seller agrees to convey fee simple marketable and insurable title to the Property without exception for mechanics' liens, free and clear of all liens, encumbrances and defects of title other than: (a) zoning ordinances affecting the Property, (b) Leases (if applicable) and (c) matters of record existing at the Contract Date that are not objected to by Buyer prior to the end of the Examination Period ("Permitted Exceptions"); provided that Seller shall be required to satisfy, at or prior to Closing, any encumbrances that may be satisfied by the payment of a fixed sum of money, such as deeds of trust, mortgages or statutory liens. Seller shall not enter into or record any instrument that affects the Property (or any personal property listed on Exhibit A) after the Contract Date without the prior written consent of Buyer, which consent shall not be unreasonably withheld, conditioned or delayed.

Section 6. Conditions: This Agreement and the rights and obligations of the parties under this Agreement are hereby made expressly conditioned upon fulfillment (or waiver by Buyer, whether explicit or implied) of the following conditions:

(a) **New Loan:** The Buyer must be able to obtain the loan, if any, referenced in Section 1(b)(ii). Buyer must be able to obtain a firm commitment for this loan on or before _____, effective through the date of Closing. Buyer agrees to use its best efforts to secure such commitment and to advise Seller immediately upon receipt of lender's decision. On or before the above date, Buyer has the right to terminate this Agreement for failure to obtain the loan referenced in Section 1(b)(ii) by delivering to Seller written notice of termination by the above date, *time being of the essence*. If Buyer delivers such notice, this Agreement shall be null and void and Earnest Money shall be refunded to Buyer. If Buyer fails to deliver such notice, then Buyer will be deemed to have waived the loan condition. Notwithstanding the foregoing, after the above date, Seller may request in writing from Buyer a copy of the commitment letter. If Buyer fails to provide Seller a copy of the commitment letter within five (5) days of receipt of Seller's request, then Seller may terminate this Agreement by written notice to Buyer at any time thereafter, provided Seller has not then received a copy of the commitment letter, and Buyer shall receive a return of Earnest Money.

(b) **Qualification for Financing:** If Buyer is to assume any indebtedness in connection with payment of the Purchase Price, Buyer agrees to use its best efforts to qualify for the assumption. Should Buyer fail to qualify, Buyer shall notify Seller in writing immediately upon lender's decision, whereupon this Agreement shall terminate, and Buyer shall receive a return of Earnest Money.

(c) **Title Examination:** After the Contract Date, Buyer shall, at Buyer's expense, cause a title examination to be made of the Property before the end of the Examination Period. In the event that such title examination shall show that Seller's title is not fee simple marketable and insurable, subject only to Permitted Exceptions, then Buyer shall promptly notify Seller in writing of all such title defects and exceptions, in no case later than the end of the Examination Period, and Seller shall have thirty (30) days to cure said noticed defects. If Seller does not cure the defects or objections within thirty (30) days of notice thereof, then Buyer may terminate this Agreement and receive a return of Earnest Money (notwithstanding that the Examination Period may have expired). If Buyer is to purchase title insurance, the insuring company must be licensed to do business in the state in which the Property is located. Title to the Property must be insurable at regular rates, subject only to standard exceptions and Permitted Exceptions.

(d) **Same Condition:** If the Property is not in substantially the same condition at Closing as of the date of the offer, reasonable wear and tear excepted, then the Buyer may (i) terminate this Agreement and receive a return of the Earnest Money or (ii) proceed to Closing whereupon Buyer shall be entitled to receive, in addition to the Property, any of the Seller's insurance proceeds payable on account of the damage or destruction applicable to the Property.

Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T
Revised 7/2013
© 7/2016
7 Cousins Land

Produced with ZipForm® by zipLogix 18070 Pheen Mile Road, Frisco, North Carolina 27535 www.ziplogix.com

Pg 4 of 14

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

(c) **Inspections:** Buyer, its agents or representatives, at Buyer's expense and at reasonable times during normal business hours, shall have the right to enter upon the Property for the purpose of inspecting, examining, performing soil boring and other testing, conducting timber cruises, and surveying the Property. Buyer shall conduct all such on-site inspections, examinations, soil boring and other testing, timber cruises and surveying of the Property in a good and workmanlike manner, shall repair any damage to the Property caused by Buyer's entry and on-site inspections and shall conduct same in a manner that does not unreasonably interfere with Seller's or any tenant's use and enjoyment of the Property. In that respect, Buyer shall make reasonable efforts to undertake on-site inspections outside of the hours any tenant's business is open to the public and shall give prior notice to any tenants of any entry onto any tenant's portion of the Property for the purpose of conducting inspections. Upon Seller's request, Buyer shall provide to Seller evidence of general liability insurance. Buyer shall also have a right to review and inspect all contracts or other agreements affecting or related directly to the Property and shall be entitled to review such books and records of Seller that relate directly to the operation and maintenance of the Property, provided, however, that Buyer shall not disclose any information regarding this Property (or any tenant therein) unless required by law and the same shall be regarded as confidential, to any person, except to its attorneys, accountants, lenders and other professional advisors, in which case Buyer shall obtain their agreement to maintain such confidentiality. Buyer assumes all responsibility for the acts of itself, its agents or representatives in exercising its rights under this Section 6(c) and agrees to indemnify and hold Seller harmless from any damages resulting therefrom. This indemnification obligation of Buyer shall survive the Closing or earlier termination of this Agreement. Buyer shall, at Buyer's expense, promptly repair any damage to the Property caused by Buyer's entry and on-site inspections. Except as provided in Section 6(c) above, Buyer shall have from the Contract Date through the end of the Examination Period to perform the above inspections, examinations and testing. **IF BUYER CHOOSES NOT TO PURCHASE THE PROPERTY, FOR ANY REASON OR NO REASON, AND PROVIDES WRITTEN NOTICE TO SELLER THEREOF PRIOR TO THE EXPIRATION OF THE EXAMINATION PERIOD, THEN THIS AGREEMENT SHALL TERMINATE, AND BUYER SHALL RECEIVE A RETURN OF THE EARNEST MONEY.**

Section 7. Leases (Check one of the following, as applicable):

If this box is checked, Seller affirmatively represents and warrants that there are no Leases (as hereinafter defined) affecting the Property.

If this box is checked, Seller discloses that there are one or more leases affecting the Property (oral or written, recorded or not - "Leases") and the following provisions are hereby made a part of this Agreement:

(a) A list of all Leases shall be set forth on **Exhibit B**;

(b) Seller shall deliver copies of any Leases to Buyer pursuant to Section 4 as if the Leases were listed therein;

(c) Seller represents and warrants that as of the Contract Date there are no current defaults (or any existing situation which, with the passage of time, or the giving of notice, or both, or at the election of either landlord or tenant could constitute a default) either by Seller, as landlord, or by any tenant under any Lease ("Lease Default"). In the event there is any Lease Default as of the Contract Date, Seller agrees to provide Buyer with a detailed description of the situation in accordance with Section 4. Seller agrees not to commit a Lease Default as Landlord after the Contract Date, and agrees further to notify Buyer immediately in the event a Lease Default arises or is claimed, asserted or threatened to be asserted by either Seller or a tenant under the Lease.

(d) In addition to the conditions provided in Section 6 of this Agreement, this Agreement and the rights and obligations of the parties under this Agreement are hereby made expressly conditioned upon the assignment of Seller's interest in any Lease to Buyer in form and content acceptable to Buyer (with tenant's written consent and acknowledgement, if required under the Lease), and Seller agrees to use its best efforts to effect such assignment. Any assignment required under this Section 7 shall be required to be delivered at or before Closing by Seller in addition to those deliveries required under Section 11 of this Agreement.

(e) Seller agrees to deliver an assignment of any Lease at or before Closing, with any security deposits held by Seller under any Leases to be transferred or credited to Buyer at or before Closing. Seller also agrees to execute and deliver (and work diligently to obtain any tenant signatures necessary for same) any estoppel certificates and subordination, nondisturbance and attornment agreements in such form as Buyer may reasonably request.

Section 8. Environmental: Seller represents and warrants that it has no actual knowledge of the presence or disposal, except as in accordance with applicable law, within the buildings or on the Property of hazardous or toxic waste or substances, which are defined as those substances, materials, and wastes, including, but not limited to, those substances, materials and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR Part 172.101) or by the Environmental Protection Agency as hazardous substances (40 CFR Part 302.4) and amendments thereto, or such substances, materials and wastes, which are or become regulated under any applicable local, state or federal law, including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) designated as a Hazardous Substance pursuant to Section 311 of the

Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T

Revised 7/2013

© 7/2016

7 Cousins Land

Produced with zipForm® by zipLogix, 18070 Fifteen Mile Road, Fraser, Michigan 48036 www.ziplogix.com

Pg 506 14

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Clean Water Act of 1977 (33 U.S.C. §1321) or listed pursuant to Section 307 of the Clean Water Act of 1977 (33 U.S.C. §1317), (v) defined as a hazardous waste pursuant to Section 1004 of the Resource Conservation and Recovery Act of 1976 (42 U.S.C. §6903) or (vi) defined as a hazardous substance pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (42 U.S.C. §9601). Seller has no actual knowledge of any contamination of the Property from such substances as may have been disposed of or stored on neighboring tracts.

Section 9. Risk of Loss/Damage/Repair: Until Closing, the risk of loss or damage to the Property except as otherwise provided herein, shall be borne by Seller. Except as to maintaining the Property in its same condition, Seller shall have no responsibility for the repair of the Property, including any improvements, unless the parties hereto agree in writing.

Section 10. Earnest Money Disbursement: In the event that any of the conditions hereto are not satisfied, or in the event of a breach of this Agreement by Seller, then the Earnest Money shall be returned to Buyer, but such return shall not affect any other remedies available to Buyer for such breach. In the event this offer is accepted and Buyer breaches this Agreement, then the Earnest Money shall be forfeited, but such forfeiture shall not affect any other remedies available to Seller for such breach. NOTE: In the event of a dispute between Seller and Buyer over the return or forfeiture of Earnest Money held in escrow by a licensed real estate broker, the broker is required by state law to retain said Earnest Money in its trust or escrow account until it has obtained a written release from the parties consenting to its disposition or until disbursement is ordered by a court of competent jurisdiction, or alternatively, the party holding the Earnest Money may deposit the disputed monies with the appropriate clerk of court in accordance with the provisions of N.C.G.S. §23A-12.

Section 11. Closing: At or before Closing, Seller shall deliver to Buyer a general warranty deed unless otherwise specified on Exhibit B and other documents customarily executed or delivered by a seller in similar transactions, including without limitation, a bill of sale for any personalty listed on Exhibit A, an owner's affidavit, lien waiver forms (and such other lien related documentation as shall permit the Property to be conveyed free and clear of any claim for mechanics' liens) and a non-foreign status affidavit (pursuant to the Foreign Investment in Real Property Tax Act), and Buyer shall pay to Seller the Purchase Price. At Closing, the Earnest Money shall be applied as part of the Purchase Price. The Closing shall be conducted by Buyer's attorney or handled in such other manner as the parties hereto may mutually agree in writing. Possession shall be delivered at Closing, unless otherwise agreed herein. The Purchase Price and other funds to be disbursed pursuant to this Agreement shall not be disbursed until Closing has taken place.

Section 12. Notices: Unless otherwise provided herein, all notices and other communications which may be or are required to be given or made by any party to the other in connection herewith shall be in writing and shall be deemed to have been properly given and received on the date delivered in person or deposited in the United States mail, registered or certified, return receipt requested, to the addresses set out in Section 1(g) as to Seller and in Section 1(h) as to Buyer, or at such other addresses as specified by written notice delivered in accordance herewith.

Section 13. Entire Agreement: This Agreement constitutes the sole and entire agreement among the parties hereto and no modification of this Agreement shall be binding unless in writing and signed by all parties hereto. The invalidity of one or more provisions of this Agreement shall not affect the validity of any other provisions hereof and this Agreement shall be construed and enforced as if such invalid provisions were not included.

Section 14. Enforceability: This Agreement shall become a contract when signed by both Buyer and Seller and such signing is communicated to both parties; it being expressly agreed that the notice described in Section 12 is not required for effective communication for the purposes of this Section 14. The parties acknowledge and agree that: (i) the initials lines at the bottom of each page of this Agreement are merely evidence of their having reviewed the terms of each page, and (ii) the complete execution of such initials lines shall not be a condition of the effectiveness of this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties, their heirs, successors and assigns and their personal representatives.

Section 15. Adverse Information and Compliance with Laws:

(a) **Seller Knowledge:** Seller has no actual knowledge of (i) condemnation(s) affecting or contemplated with respect to the Property; (ii) actions, suits or proceedings pending or threatened against the Property; (iii) changes contemplated in any applicable laws, ordinances or restrictions affecting the Property; or (iv) governmental special assessments, either pending or confirmed, for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, and no pending or confirmed owners' association special assessments, except as follows (Insert "None" or the identification of any matters relating to (i) through (iv) above, if any):

NONE

Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T
Revised 7/2013
© 7/2016
7 Cousins Land

pg 6 of 14

Attachment: Whaley Application and docs (1609 : Set Public Hearing for Ordinance 2017-04-01 Rezoning Application Estate of Robert L. Whaley

Note: For purposes of this Agreement, a "confirmed" special assessment is defined as an assessment that has been approved by a governmental agency or an owners' association for the purpose(s) stated, whether or not it is fully payable at time of closing. A "pending" special assessment is defined as an assessment that is under formal consideration by a governing body. Seller shall pay all owners' association assessments and all governmental assessments confirmed as of the date of Closing, if any, and Buyer shall take title subject to all pending assessments disclosed by Seller herein, if any. Seller represents that the regular owners' association dues, if any, are \$ _____ per _____.

(b) **Compliance:** To Seller's actual knowledge, (i) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions pertaining to or affecting the Property; (ii) performance of the Agreement will not result in the breach of, constitute any default under or result in the imposition of any lien or encumbrance upon the Property under any agreement or other instrument to which Seller is a party or by which Seller or the Property is bound; and (iii) there are no legal actions, suits or other legal or administrative proceedings pending or threatened against the Property and Seller is not aware of any facts which might result in any such action, suit or other proceeding.

Section 16. Survival of Representations and Warranties: All representations, warranties, covenants and agreements made by the parties hereto shall survive the Closing and delivery of the deed. Seller shall, at or within six (6) months after the Closing, and without further consideration, execute, acknowledge and deliver to Buyer such other documents and instruments, and take such other action as Buyer may reasonably request or as may be necessary to more effectively transfer to Buyer the Property described herein in accordance with this Agreement.

Section 17. Applicable Law: This Agreement shall be construed under the laws of the state in which the Property is located. This form has only been approved for use in North Carolina.

Section 18. Assignment: This Agreement is freely assignable unless otherwise expressly provided on Exhibit B.

Section 19. Tax-Deferred Exchange: In the event Buyer or Seller desires to effect a tax-deferred exchange in connection with the conveyance of the Property, Buyer and Seller agree to cooperate in effecting such exchange; provided, however, that the exchanging party shall be responsible for all additional costs associated with such exchange, and provided further, that a non-exchanging party shall not assume any additional liability with respect to such tax-deferred exchange. Seller and Buyer shall execute such additional documents, at no cost to the non-exchanging party, as shall be required to give effect to this provision.

Section 20. Memorandum of Contract: Upon request by either party, the parties hereto shall execute a memorandum of contract in recordable form setting forth such provisions hereof (other than the Purchase Price and other sums due) as either party may wish to incorporate. Such memorandum of contract shall contain a statement that it automatically terminates and the Property is released from any effect thereby as of a specific date to be stated in the memorandum (which specific date shall be no later than the date of Closing). The cost of recording such memorandum of contract shall be borne by the party requesting execution of same.

Section 21. Authority: Each signatory to this Agreement represents and warrants that he or she has full authority to sign this Agreement and such instruments as may be necessary to effectuate any transaction contemplated by this Agreement on behalf of the party for whom he or she signs and that his or her signature binds such party.

Section 22. Brokers: Except as expressly provided herein, Buyer and Seller agree to indemnify and hold each other harmless from any and all claims of brokers, consultants or real estate agents by, through or under the indemnifying party for fees or commissions arising out of the sale of the Property to Buyer. Buyer and Seller represent and warrant to each other that: (i) except as to the Brokers designated under Section 1(f) of this Agreement, they have not employed nor engaged any brokers, consultants or real estate agents to be involved in this transaction and (ii) that the compensation of the Brokers is established by and shall be governed by separate agreements entered into as amongst the Brokers, the Buyer and/or the Seller.

Section 23. Attorneys Fees: If legal proceedings are instituted to enforce any provision of this Agreement, the prevailing party in the proceeding shall be entitled to recover from the non-prevailing party reasonable attorneys fees and court costs incurred in connection with the proceeding.

EIFS/SYNTHETIC STUCCO: If the adjacent box is checked, Seller discloses that the Property has been clad previously (either in whole or in part) with an "exterior insulating and finishing system" commonly known as "EIFS" or "synthetic stucco". Seller makes no representations or warranties regarding such system and Buyer is advised to make its own independent determinations with respect to conditions related to or occasioned by the existence of such materials at the Property.

Buyer Initials _____ Seller Initials _____

STANDARD FORM 580-T
Revised 7/2013
© 7/2016
7 Cousins Land

Produced with zipForm® by zipLoq®, 16070 Fifteen-Mile Road, Fraser, Michigan 48026 • www.zipLoq.com

pg 706 14

THE NORTH CAROLINA ASSOCIATION OF REALTORS®, INC. AND THE NORTH CAROLINA BAR ASSOCIATION MAKE NO REPRESENTATION AS TO THE LEGAL VALIDITY OR ADEQUACY OF ANY PROVISION OF THIS FORM IN ANY SPECIFIC TRANSACTION. IF YOU DO NOT UNDERSTAND THIS FORM OR FEEL THAT IT DOES NOT PROVIDE FOR YOUR LEGAL NEEDS, YOU SHOULD CONSULT A NORTH CAROLINA REAL ESTATE ATTORNEY BEFORE YOU SIGN IT.

BUYER:

SRI LER:

Individual

Individual

Date: _____

Robert Lee Whaley III
Date: _____

Date: _____

Lynn Whaley Sager
Date: _____

Business Entity

Business Entity

7 Cousins Land Company LLC
(Name of Entity)

Frank Howard Whaley
Date: _____
(Name of Entity)

By: _____

By: _____

Name: _____

Name: _____

Title: BRYANT F. JENNINGS
MANAGING MEMBER

Title: _____

Date: _____

Date: _____

The undersigned hereby acknowledges receipt of the Earnest Money set forth herein and agrees to hold said Earnest Money in accordance with the terms hereof.

LONG AND FOSTER
(Name of Firm)

Date: _____

By: _____

Name: _____

ETHAN S. MEIGGS

Title: MANAGING MEMBER

Date: _____

pg 8 of 14

Exhibit A

Land Contract - Whaley, et al to 7 Cousins Land Company LLC
1/24/2017

Whaley Family Land Parcels
Camden, NC

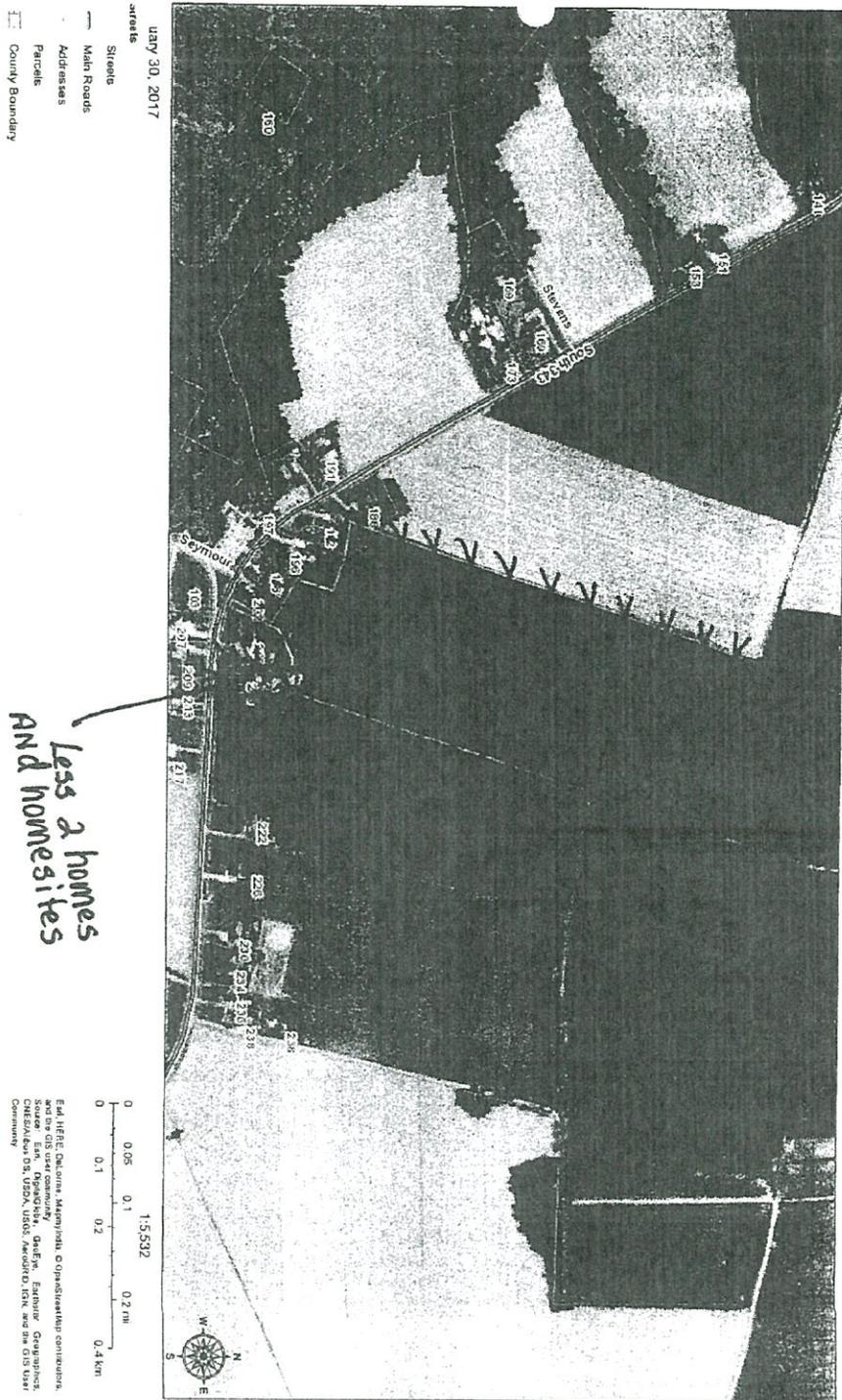
- Parcel 1 02.8934.02.68.8036.0000
- Parcel 2 02.8934.02.78.5266.0000
- Parcel 3 02.8935.04.90.3206.0000
- Parcel 4 02.8934.02.98.3714.0000

9
AS outlined on Exhibit 1
less 2 homes and homesites. to be surveyed
AT ONE ACRE MORE OR less AND
REZONED.
less 1 home and homesite. to be surveyed at
ONE ACRE AND REZONED.

AS outlined on Exhibit 2
AS outlined on Exhibit 3
AS outlined on Exhibit 4

Pg 9 of 14

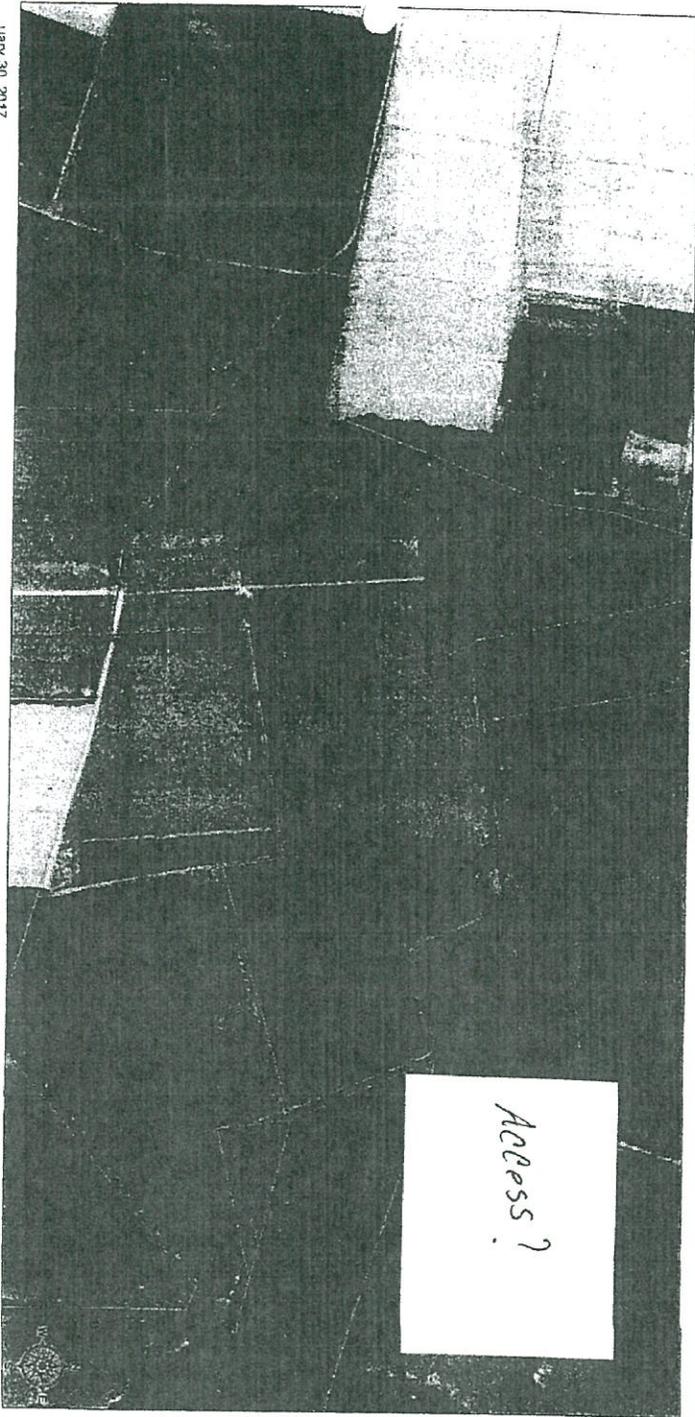
EXHIBIT 1
02.8934.02.68.8039.0000



2017

pg 10 of 14

EXHIBIT 3
02.8935.04.90.3206.0000



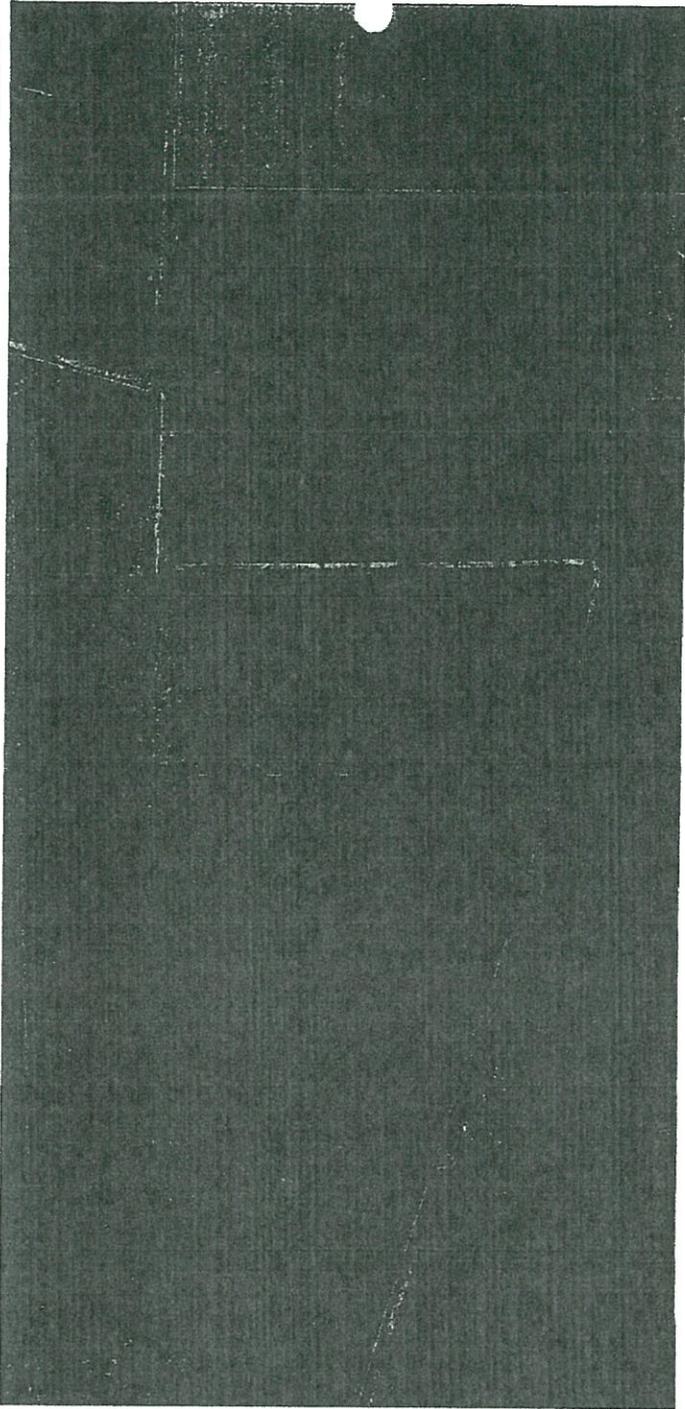
- Layers
- Streets
- Main Roads
- Addresses
- Parcels
- County Boundary

Map HERE: Delorme, MapInfo, or OpenStreetMap contributors.
 Source: Esri, DeLorme, GeoEye, "DigitalGlobe", GeoEye, IGN, Aeroglyphics,
 CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User
 Community

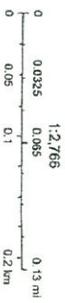
2017

Pg 1206 14

EXHIBIT 4
02.8934.02.98.3714.0000



January 30, 2017
Streets
Main Roads
Addresses
Parcels
County Boundary



Esri, HERE, DeLorme, Mapbox, a, Swatchx, and the GIS user community
CARTO, Baidu, DeLorme, Esri, Garmin, GEBCO, IGN, Intermap, Inc., Swatchx, the GIS user community, Microsoft, Swatchx, and the GIS user community

Pg 13 of 14

EXHIBIT B

ADDITIONAL TERMS TO AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY BETWEEN 7 COUSINS LAND COMPANY LLC AND ROBERT LEE WHALEY III, ET AL

- 1. Parties agree that this Agreement shall be subject to the following:
 - a. Rezoning of the Two (2) Homesites located on the Subject Property to 1 Acre each.
 - b. Completion of Surveys of the Subject Property to be completed at Seller's expense.
 - (i) Designating number of Cleared Acres and Woodland as to each Parcel.
 - (ii) Subdividing the Residential Homesites into One Acre Parcels to be retained by Seller.
 - c. Successful Sale and Closing by Buyer of 92 Acre Parcel in Pasquotank County to allow Buyer to purchase the Subject Property pursuant to a 1031 Tax Free Exchange.
- 2. Parties agree that the Purchase Price will be determined utilizing the Surveys contemplated in Paragraph 1 above and multiplying the Number of Cleared Acres by [REDACTED] per Acre and multiplying the Wooded Acres by [REDACTED] per Acre.

Buyers Initials _____

Sellers Initials _____

Pg 14 of 14



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.11
Meeting Date: April 03, 2017

Submitted By: Dave Parks, Permit Officer
Planning & Zoning
Prepared by: Amy Barnett

Item Title **Set Public Meeting - Sketch Plan - the Fairfax, Major Subdivision – a & B Builders, Inc. (UDO 2017-02-28)**

Attachments: The Fairfax Sketch - Findings (DOCX)
The Fairfax - Application and Documents (PDF)
The Fairfax - Sketch Plan (PDF)

Summary:

Planning Board met on March 15, 2017 to consider the Sketch Plan for The Fairfax a 16 lot major residential subdivision and after discussion with staff, applicant, adjacent property owners and considering Technical Review Committee input, Planning Board recommended approval of the Sketch Plan for The Fairfax Major Subdivision with the recommendations as stated in Staffs Findings on a 5-0 vote.

Recommendation:

Set Public Meeting for May 1, 2017

STAFF REPORT

**UDO 2017-02-28
Sketch Plan – The Fairfax
Major Subdivision**

PROJECT INFORMATION

File Reference: UDO 2017-02-28
Project Name; The Fairfax
PIN: 02-8934-02-57-3312
Applicant: A&B Building, Inc.
Adam Maurice
Address: 141 Travis Blvd
Moyock, NC 27958
Phone: (757) 619-0746
Email:

Agent for Applicant: Eastern Carolina
Engineering, PC
Address: 154 U.S. Hwy 158 East
Phone: (252) 335-1888
Email:

Current Owner of Record: See Attached Deed

Meeting Dates:

3/7/2017 Neighborhood Meeting
3/15/2017 Planning Board

Application Received: 2/23/17
By: David Parks, Permit Officer

Application Fee paid: \$2,400 Check #2640

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A. Land Use Application
- B. Sketch Plan
- C. Deed
- D. Perc Tests (2) from Albemarle Regional Health Services
- E. Technical Review Comments

PROJECT LOCATION:

Street Address: Adjacent to 173 and 191 South Hwy 343
Location Description: Courthouse Township

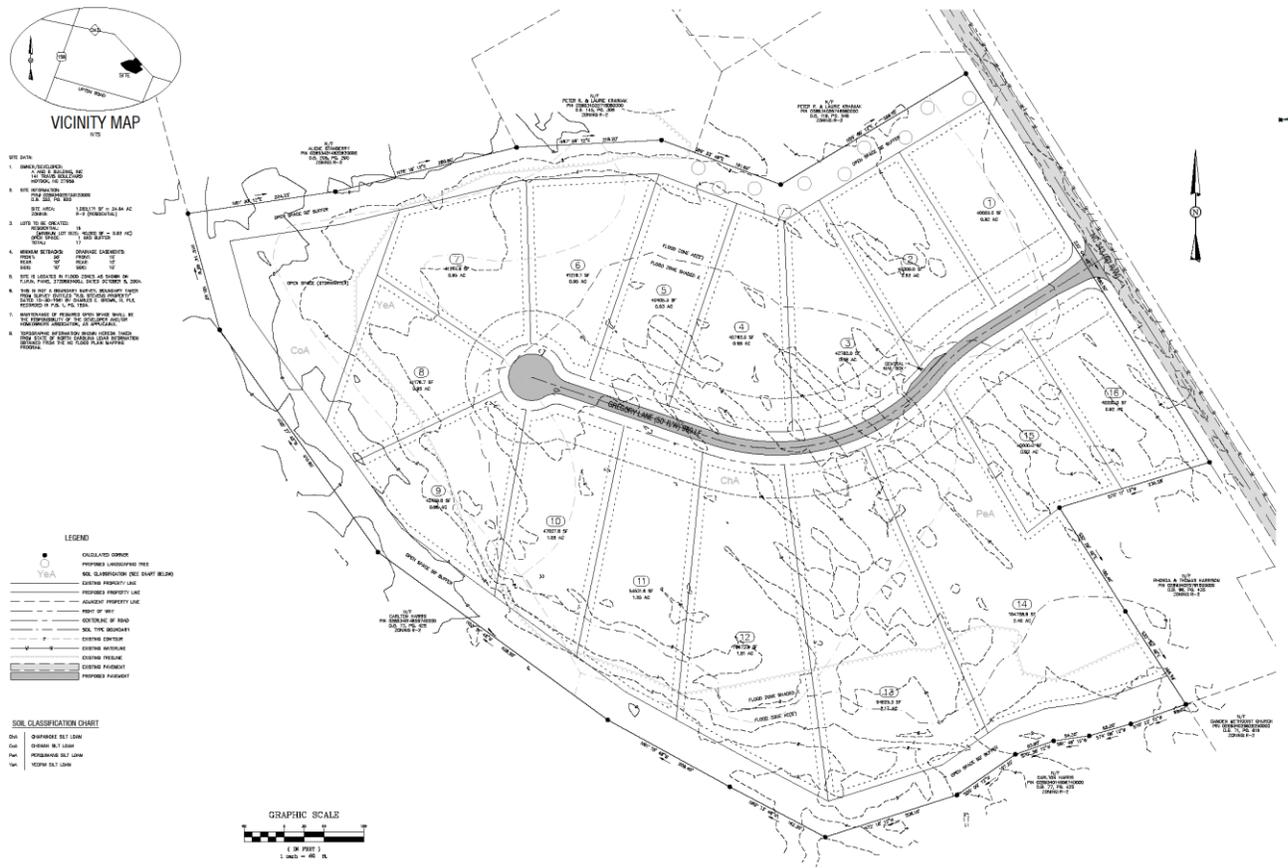
Attachment: The Fairfax Sketch - Findings (1610 : Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders Inc.)

Vicinity Map:



Attachment: The Fairfax Sketch - Findings (1610 : Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders Inc.)

REQUEST: Sketch Plan – The Fairfax – 16 lots - Article 151.230 of the Code of Ordinances.



EAST FAIRFAX DEVELOPMENT, PC
 ENGINEERING, PC
 10000 WOODBRIDGE BLVD
 SUITE 100
 FAIRFAX, VA 22030
 (703) 261-1111
 www.eastfairfax.com
 SKETCH PLAN FOR THE Fairfax
 PROJECT # 170001
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 DATE: [Date]
 SHEET NUMBER: [Number]

SITE DATA

- Lot size:** Approximately 25 acres
- Flood Zone:** Zone X/AE
- Zoning District(s):** Mixed Single Family Residential (R2)
- Adjacent property uses:** Predominantly agriculture with some residential.
- Streets:** Shall be dedicated to public under control of NCDOT.
- Street/Subdivision name:** Approved by (Central Communications)

Open Space: Provided

Landscaping: Landscaping Plan required at Preliminary plat.

Buffering: Per Article 151.232 (N), a 50' landscaped vegetative buffer required along all property lines that abut non-residential uses.

Recreational Land: N/A

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: None.

Distance & description of nearest outfall: 1 mile

TECHNICAL REVIEW STAFF (SKETCH PLAN) COMMENTS

1. **South Camden Water.** Approved as is.
2. **Albemarle Regional Health Department.** Perc test completed on 2 lots (10% of lots required to be perc tested).
3. **South Camden Fire Department.** No response
4. **Pasquotank EMS.** No response
5. **Sheriff's Office.** Approved as is.
6. **Postmaster Elizabeth City.** No response.
7. **Superintendent/Transportation Director of Schools.** Approved.
8. **Camden Soil & Water Conservationist.** No response.
9. **NCDOT.** No response.
10. **Mediacom.** No response.
11. **Central Communications 911.** Approved Subdivision/Street names.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

CAMA Future Land Use Maps has land designated as Medium Density Residential.

2035 Comprehensive Plan

Consistent Inconsistent

Comprehensive Plan Future Land Use Maps has land designated as Rural Residential 1 acre and property is located within the Courthouse Core Village.

PLANS CONSISTENCY – cont.

Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Highway 343 South.

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No

Endangering the public health and safety?

In staff’s opinion, application does not appear to endanger public health and safety.

Yes No

Injure the value of adjoining or abutting property.

In staff’s opinion, application does not appear to injure the value of adjoining or abutting property.

EXCEED PUBLIC FACILITIES:

Yes No

Schools: Proposed development will generate 7 students (.44 per household X 16 lots). High School over capacity: **2016/2017 capacity: 570 Enrollment: 607**

Yes No

Fire and rescue:

Yes No

Law Enforcement:

Staff's Recommendation:

Staff recommends approval of Sketch Plan for The Fairfax with the following recommendations:

1. In accordance with schools input, ensure the cult a sac is designed for the turning radius of a 72 passenger bus.
2. Wetland delineation

Planning Board Recommendation:

At their March 15, 2017 meeting, Planning Board recommended approval of the Sketch Plan for The Fairfax 16 lot major subdivision with recommendations from staff on a 5-0 vote.



Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of the application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office, (252) 338-1919, with any questions about your application.

Office Use Only	
PIN:	<u>02-8934-02-57-3312</u>
UDO#	<u>2017-02-28</u>
Date Received:	<u>2/23/17</u>
Received by:	<u>OP</u>
Zoning District:	<u>R2</u>
Fee Paid \$	<u>3,400</u>
Please Do Not Write In This Box	

PLEASE PRINT OR TYPE

Applicant's Name: A & B Building, Inc.
If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement / letter with this Application.

Adam Maurice

Applicant's Mailing Address: 141 Travis Boulevard
Moyock NC 27958

Daytime Phone Number 757-619-0746

Street Address Location of Property: 24.9 Acres on NC 343 Hwy S, 0.77 miles south of US Hwy 158 intersection.

General Description Of Proposal: Sketch Plat for a 16-lot Major Subdivision - The Fairfax

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]

Dated: 2/15/17

Flood Zone? X
 A
 AE
 AEFW

Located in Watershed Protection Area? Yes
 No

Taxes Paid? Yes
 No

Attachment: The Fairfax - Application and Documents (1610 : Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders

February 27, 2017

Adjacent Property Owner

RE: Proposed Subdivision – Neighborhood meeting

Dear Property Owner:

I am Adam Maurice of A & B Building, Inc., the developer for a proposed 16 lot major subdivision on the west side of South NC Hwy 343, located 0.77 miles south of the intersection of US Hwy 158 and NC 343 in Courthouse Township. Part of the Subdivision process is to host a public meeting so the community can provide input/comments to the developer and Camden's Planning Staff on the proposed subdivision. The meeting will be held Tuesday, March 7, 2017 at 6:30 PM in the upstairs Courtroom of the Historic Camden County Courthouse.

Sincerely,



Adam Maurice
A & B Building, Inc.

ALBEMARLE REGIONAL HEALTH SERVICES

233159

Applicant:

MAURICE, ADAM
141 TRAVIS BLVD
MOYOCK, NC 27958

Owner:

STEVENS FAMILY TRUST
21145 CARDINAL POND RD
ASHBURN, VA 20147

Site Location:

NC 343 South (Lot 1)
CAMDEN, NC 27921

GPD: 360 **LTAR:** 0.300 **Classification:** PS w/Fill

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Fill Area 120 ft. by 50 ft. with 18 in. of Sand

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Lot will require open ditching to promote surface water runoff

EHS: 
Carver, Kevin

Date: 03/02/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

235109

Applicant:

EASTERN CAROLINA ENGINEERING C/O JASON MIZEL
PO BOX 128
CAMDEN, NC 27921

Owner:

A B BUILDING, INC
144 TRAVIS BLVD
MOYOCK, NC 27958

Site Location:

HWY 343 S (Lot 9)
CAMDEN, NC 27921

GPD: 360 **LTAR:** 0.400 **Classification:** PS Shallow Placement

If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Shallow Placement - Type II System

To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Pay permit fee of \$225

Comments:

Lot is subject to wetland delineation and available space

EHS: 
Carver, Kevin

Date: 03/03/2017

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

Date:

From: Technical Review Staff CAMDEN CO. SCHOOLS
(Organization)

To: Camden County Planning Department

RE: Sketch Plan "The Fairfax" - 16 lots

The following is CAMDEN CO SCHOOLS input for the Sketch Plan "The Fairfax" major residential subdivision:

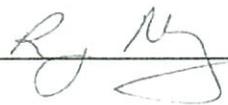
Approved as is.

Reviewed with no comments.

Approved with the following comments/recommendations:

- 1- ROADS ARE CONSTRUCTED TO STATE DOT SPECIFICATIONS
- 2- CURB DE-SAC IS OF SUFFICIENT DIAMETER FOR BUS TO TURN AROUND SAFELY -
- 3- LETTER FROM DEVELOPER GIVING CAMDEN CO. SCHOOLS PERMISSION TO UTILIZE ROADS FOR STUDENT TRANSPORT

Disapproved with the following comments:

Name: ROGER MORGAN Signature: 

Date: 3-2-2017

From: Technical Review Staff Camden Co Sheriff ofc
(Organization)

To: Camden County Planning Department

RE: Sketch Plan "The Fairfax" - 16 lots

The following is Sheriff Perry input for the Sketch Plan "The Fairfax" major residential subdivision:

Approved as is.

Reviewed with no comments.

Approved with the following comments/recommendations:

Disapproved with the following comments:

Name: Tony Perry Signature: Sheriff Tony Perry

Date:

From: Technical Review Staff SCWSD
(Organization)

To: Camden County Planning Department

RE: Sketch Plan "The Fairfax" – 16 lots

The following is SCWSD input for the Sketch Plan "The Fairfax" major residential subdivision:

Approved as is.

Reviewed with no comments.

Approved with the following comments/recommendations:

Disapproved with the following comments:

Name: David Credle Signature: David Credle

Dave Parks

From: Barefoot, Ronnie <barefootr@co.pasquotank.nc.us>
Sent: Wednesday, March 01, 2017 11:13 AM
To: Dave Parks
Subject: RE: A&B Building Inc - Subdivision

No issue!!!



Ronnie D. Barefoot, ENP
 Technical Operations Manager
 Pasquotank County Sheriff's Office
 Communications Division
 200 E. Colonial Ave.
 Elizabeth City, NC 27909
 (O) 252-338-3772
 (C) 252-339-7848

Randy Cartwright, Sheriff

Southeastern Regional Representative
 NENA Institute Board

From: Dave Parks [<mailto:dparks@camdencountync.gov>]
Sent: Wednesday, March 01, 2017 11:11 AM
To: Barefoot, Ronnie
Subject: RE: A&B Building Inc - Subdivision

The property is located on about ½ mile south of the high school on Hwy 343 south. See attached sketch plan.

Dave

From: Barefoot, Ronnie [<mailto:barefootr@co.pasquotank.nc.us>]
Sent: Tuesday, February 28, 2017 12:32 PM
To: Dave Parks
Subject: RE: A&B Building Inc - Subdivision

I have no issues with the subdivision name. I am not sure where the subdivision will be located. I do have a concern if it is close to the Currituck line that people may mistake Gregory Lane (Camden County) with S Gregory Rd or even Gregory Lane in Currituck. (S Gregory Rd and Gregory Lane actually intersect with each other).



Ronnie D. Barefoot, ENP
Technical Operations Manager
Pasquotank County Sheriff's Office
Communications Division
200 E. Colonial Ave.
Elizabeth City, NC 27909
(O) 252-338-3772
(C) 252-339-7848

Randy Cartwright, Sheriff

Southeastern Regional Representative
NENA Institute Board

From: Dave Parks [<mailto:dparks@camdencountync.gov>]
Sent: Tuesday, February 28, 2017 12:06 PM
To: Barefoot, Ronnie
Subject: FW: A&B Building Inc - Subdivision

Ronnie,

Here is another. Subdivision name and road name.

Dave

From: Jason A. Mizelle, PLS [<mailto:jason@easterncarolinainc.com>]
Sent: Tuesday, February 28, 2017 10:39 AM
To: 'Dave Parks'
Subject: A&B Building Inc - Subdivision

Can you check and see if there are any conflicts with the following:

Subdivision Name: The Fairfax
Street Name: Gregory Lane

Attachment: The Fairfax - Application and Documents (1610 : Set Public Meeting; Sketch Plan - the Fairfax Major Subdivision - A+B Builders

Health Department's going to try and get me something by the end of the week. If these names check out let me know and I will revise the Sketch Plat and send you a new PDF.

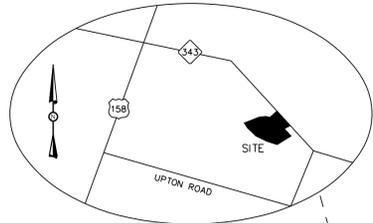
Thanks

Jason A. Mizelle, PLS
Vice President-Surveying



154 US Hwy 158 E
P.O. Box 128
Camden, North Carolina 27921

(252) 337-8924 NC Direct
(252) 339-4810 cell
(252) 331-2390 fax



VICINITY MAP
NTS

- SITE DATA:
- OWNER/DEVELOPER:
A AND B BUILDING, INC
141 TRAVIS BOULEVARD
MOYOCK, NC 27859
 - SITE INFORMATION:
PIN# 02893402573120000
D.B. 352, PG. B20
SITE AREA: 1,082,171 SF = 24.84 AC
ZONING: R-2 (RESIDENTIAL)
 - LOTS TO BE CREATED:
RESIDENTIAL: 16
(MINIMUM LOT SIZE: 40,000 SF = 0.92 AC)
OPEN SPACE: 1 AND BUFFER
TOTAL: 17
 - MINIMUM SETBACKS: DRAINAGE EASEMENTS:
FRONT: 50' REAR: 15'
REAR: 10' REAR: 10'
SIDE: 10' SIDE: 10'
 - SITE IS LOCATED IN FLOOD ZONES AS SHOWN ON F.I.R.M. PANEL 3720893400, DATED OCTOBER 5, 2004.
 - THIS IS NOT A BOUNDARY SURVEY. BOUNDARY TAKEN FROM SURVEY ENTITLED "R.B. STEVENS PROPERTY" DATED 10-30-1981 BY CHARLES E. BROWN, III, PLS. RECORDED IN P.B. 1, PG. 150A.
 - MAINTENANCE OF REQUIRED OPEN SPACE SHALL BE THE RESPONSIBILITY OF THE DEVELOPER AND/OR HOMEOWNERS ASSOCIATION, AS APPLICABLE.
 - TOPOGRAPHIC INFORMATION SHOWN HEREON TAKEN FROM STATE OF NORTH CAROLINA LIDAR INFORMATION OBTAINED FROM THE NC FLOOD PLAIN MAPPING PROGRAM.

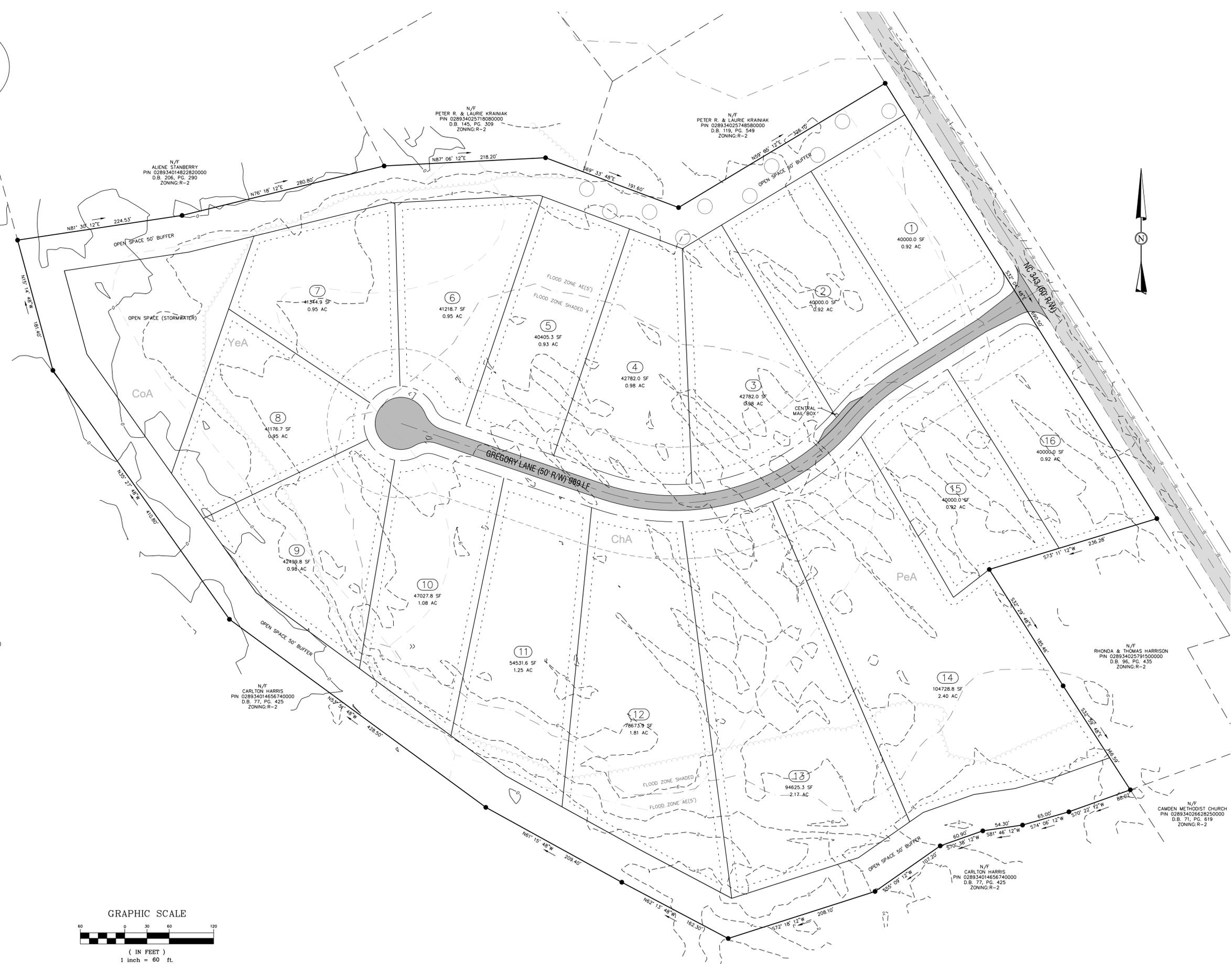
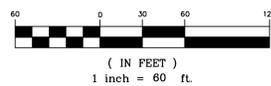
LEGEND

- CALCULATED CORNER
- PROPOSED LANDSCAPING TREE
- YeA SOIL CLASSIFICATION (SEE CHART BELOW)
- EXISTING PROPERTY LINE
- - - PROPOSED PROPERTY LINE
- - - ADJACENT PROPERTY LINE
- - - RIGHT OF WAY
- - - CENTERLINE OF ROAD
- - - SOIL TYPE BOUNDARY
- - - EXISTING CONTOUR
- - - EXISTING WATERLINE
- - - EXISTING TREELINE
- - - EXISTING PAVEMENT
- - - PROPOSED PAVEMENT

SOIL CLASSIFICATION CHART

- ChA CHAPANOKE SILT LOAM
- CoA CHOWAN SILT LOAM
- PeA PERQUIMANS SILT LOAM
- YeA YEOPIM SILT LOAM

GRAPHIC SCALE



SKETCH PLAT FOR

The Fairfax

COURTHOUSE TOWNSHIP, CAMDEN COUNTY, NORTH CAROLINA

DESCRIPTION

REVISIONS:
NUM. DATE

Project #: 170001
Drawing #: 170001 - SKETCH PLAT
Drawn: JAM
Checked: JAM
Approved: JAM
Date: 2/21/2017
Sheet #: 1/1
Scale: 1:60

SHEET TITLE:
SKETCH PLAT

SHEET NUMBER:
C200

PRELIMINARY
DO NOT USE FOR CONSTRUCTION
OR FOR ANY DECISION MAKING

EASTERN CAROLINA ENGINEERING, PC
Engineering · Surveying · Construction Management
www.easterncarolinaing.com
Phone: 252-335-1888 Fax: 252-331-2990 License: C-4162
154 US Hwy 158 East, Camden, NC 27921



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A.12
Meeting Date: April 03, 2017
Submitted By: Amy Barnett, Planning Clerk
 Administration
 Prepared by: Amy Barnett

Item Title **Volunteer Forms**

Attachments: George Tarkington Volunteer Form (PDF)

Summary:

Volunteer form from George Tarkington

Recommendation:

Consent Agenda



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: GEORGE TARKINGTON

Mailing Address: 317 NORTH 343

Township you live in: COURTHOUSE

Telephone (home): 335-7985 (business): 338 2717

Email address: GTARK10@YAHOO.COM

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: _____

Boards or Commissions upon which you are interested in serving: Sawyers Creek
Watershed Advisory Committee

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: George Tarkington Date: 2/21/2017



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.A
Meeting Date: April 03, 2017
Submitted By: Amy Barnett, Planning Clerk
 Administration
 Prepared by: Amy Barnett

Item Title **ARPO Transportation Update**

Attachments: ARPO Update Email dated 3-03-17 (PDF)
 ARPO Update Email dated 3-24-17 (PDF)

Summary:

For your information

Recommendation:

Amy Barnett

From: Angela Wooten <awooten@camdencountync.gov>
Sent: Monday, March 27, 2017 9:57 AM
To: abarnett@camdencountync.gov
Subject: FW: ARPO Transporation update

From: Albemarle Rural Planning Organization [mailto:awelsh@albemarlecommission.org@mail194.atl21.rsgsv.net] **On**
Behalf Of Albemarle Rural Planning Organization
Sent: Friday, March 03, 2017 9:20 AM
To: Awooten@camdencountync.gov
Subject: ARPO Transporation update



Albemarle Rural Planning Organization Transportation Update

New this week

Here is an article regarding the STI/Regional & Division Weighting Bill. This Bill (as written) neither helps, nor hurts, ARPO project scores.

Transportation Bills

Transportation mega project funding House - Filed 3/1/2017

Attachment: ARPO Update Email dated 3-03-17 (1631 : ARPO Transportation Update)

License plate readers in State ROW -House- Filed 3/2/2017

State infrastructure bank revisions -House- Filed 3/1/2017

STI/Regional & Division Weighting - House - Filed 2/9/2017

DOT/DMV changes -House - Filed 2/16/2017, Senate - Filed- 1/25/2017

Maintenance Bond for subdivision roads - House- Filed 2/21/2017

As a reminder, Here is a letter from the RTAC Board regarding the recommendations in the House Select Committee on Strategic Transportation Planning and Long term Funding Solutions Draft report. This letter touches on some of the recently filed legislation above. (Representatives Steinburg, Boswell, and Hunter as well as Senators Smith-Ingram and Cook also received a letter)

Reminders

The N.C. Department of Transportation is now accepting applications from communities interested in participating in the Watch for Me NC 2017 program.

Watch for Me NC is a nationally recognized bicycle and pedestrian safety, education, and enforcement program. It uses a comprehensive and data-driven approach to increase public awareness and expand local capacity to improve bicycle and pedestrian safety.

The program is seeking new communities in North Carolina looking to help address pedestrian and bicycle safety. Interested communities can learn more about the program or download an application on the Watch for Me NC website. Applications are due March 24, 2017.

Communities selected to participate will receive free law enforcement training, technical assistance and safety materials to support their local efforts. Safety materials include bicycle lights, reflective arm bands, bumper stickers, brochures, posters and banners that have pedestrian and bicycle safety messages. English and Spanish materials are available. Each community will also be eligible to receive advertising such as billboards, transit ads and public service announcements paid for by NCDOT. Applicants must demonstrate support from local law enforcement agencies such as local government and campus police and the capacity to participate fully in the program.

NCDOT will host a webinar for prospective applicants at 1 p.m. on February 21 to inform communities about the program, its requirements and the application process. Registration is available [online](#). The webinar will also be recorded and posted to the Watch for Me NC website. Interested applicants are strongly encouraged to view the webinar.

The ARPO will be offering the Bicycle and Pedestrian mini-grant, again, this year. More information on the grant opportunity can be found [here](#).

News previously reported on

Governor Cooper has appointed new Board of Transportation members for 12 of the 14 NCDOT Divisions. He has not appointed a new member for Division 1 yet. [Here](#) is an article regarding the appointments.

We do not have any new information regarding who will be replacing Ed Goodwin as the Director of the N.C. Ferry Division. Jed Dixon is still the Acting Director.

Update:

After speaking to the Governors office, only eight projects were forwarded to the National Governors Association. No projects in NCDOT Division 1 were on the list.

- Governor Cooper has submitted a list of over 400 "shovel ready" N.C. Highway projects to the Trump Administration to be considered for federal funding. The press release, here, only speaks to eight projects and we are unsure if any ARPO projects are on the list submitted by Governor Cooper. Once we find out ore information, we will let you know.

Here is a link to the Small Town and Rural Design Guide for biking and walking which was created by Alta Planning and Design. for a guide already have seen this but this is nice guide to rural bike/ped infrastructure from Alta.

The ARPO RTCC and RTAC Boards met on Wednesday January 25, 2017.

1. Here is the agenda summary for the meetings.
2. Here is a resolution, adopted by the RTAC Board, regarding the STI law.
3. Here is the ARPO's 2017 Legislative Agenda which was adopted by the RTAC Board.
4. Here is a letter from the RTAC Board regarding the recommendation in the House Select Committee on Strategic Transportation Planning and Long term Funding Solutions Draft report (Representatives Steinburg, Boswell, and Hunter as well as Senators Smith-Ingram and Cook all received the letter)

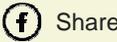


ARPO Board meetings

January 25, 2017 - Manteo
April 26, 2017- Elizabeth City
July 26, 2017 - Manteo
October 25, 2017- Elizabeth City

Who we are and what we do

RPO's provide a forum for state and local officials to discuss and address issues requiring regional solutions. We are funded by the state with an additional required 20% local match and provide these core services: Coordinate, assist and develop local and regional plans, provide a forum for public participation in the transportation planning and implementation process, develop and prioritize projects the organization believes should be included in the state transportation improvement program and provide transportation related information to local governments.



Our mailing address is:

Albemarle Rural Planning Organization
Angela M. Welsh, ARPO Director
512 South Church Street
Hertford, NC 27944

** Material contained in this update may be from a number of electronic and print sources. The views and opinions expressed by other organizations or outside publications do not necessarily reflect the policies or views of the Albemarle Rural Planning Organization or its members.**

Copyright © 2016 Albemarle Rural Planning Organization, All rights reserved.
Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#)

This email was sent to Awooten@camdencountync.gov
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
Albemarle Rural Planning Organization · 512 South Church Street · Hertford, NC 27944 · USA



Attachment: ARPO Update Email dated 3-03-17 (1631 : ARPO Transportation Update)

Amy Barnett

From: Angela Wooten <awooten@camdencountync.gov>
Sent: Monday, March 27, 2017 9:55 AM
To: abarnett@camdencountync.gov
Subject: FW: ARPO Transporation update

From: Albemarle Rural Planning Organization [mailto:awelsh@albemarlecommission.org@mail13.suw15.mcsv.net] **On**
Behalf Of Albemarle Rural Planning Organization
Sent: Friday, March 24, 2017 9:11 AM
To: Awooten@camdencountync.gov
Subject: ARPO Transporation update



Albemarle Rural Planning Organization Transportation Update

New this week

NCDOT will hold a meeting on Tuesday, March 28 in Edenton for Division One, which includes Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Martin, Northampton, Pasquotank, Perquimans, Tyrrell and Washington counties. The informal meeting will be held at the Edenton Town Hall Council Chambers, 504 S. Broad St., from 5 to 7 p.m., and the public is invited to stop in anytime during the meeting. Anyone who cannot attend a session in person can view the information online and submit their comments by email, phone or mail. Information, including the document and contact is available on the [website](#).

Attachment: ARPO Update Email dated 3-24-17 (1631 : ARPO Transportation Update)

Governor Cooper has appointed Dare County resident Douglas Allen Moran as the NCDOT Division 1 Board of Transportation member. Mr. Moran will replace Malcolm Fearing. [Here](#) is the press release. The NCDOT Division 1 Board of Transportation member is a member of the ARPO's RTAC Board and I will be in contact, to relay our meetings dates and times, with him once I receive his contact information.

2017 Race to Registration: National Bike to School Day is May 10, 2017. More information, regarding this event, can be found [here](#).

Transportation Bills

RTPO attendance policy -Senate -Filed 3/24/2017 (This bill does not distinguish between the RTCC and RTAC. Although not written in our Bylaws, the ARPO does have alternate RTAC members for each County and we do keep a record of member meeting attendance for both the RTAC and RTCC. This bill will be brought forward to the RTAC and RTCC at their April 26, 2017 meeting for discussion.

DOT/ Funding for preliminary engineering- Senate- Filed 3/23/2017

Short term lease tax/Highway fund -Senate- Filed 3/22/2017

No Powell Bill funds/Sanctuary Cities -Senate- Filed 3/6/2017

Terminate I-77 tolling contract - House- Filed 3/7/2017

Transportation mega project funding House - Filed 3/1/2017

License plate readers in State ROW -House- Filed 3/2/2017

State infrastructure bank revisions -House- Filed 3/1/2017

STI/Regional & Division Weighting - House - Filed 2/9/2017

DOT/DMV changes -House - Filed 2/16/2017, Senate - Filed- 1/25/2017

Maintenance Bond for subdivision roads - House- Filed 2/21/2017

As a reminder, Here is a letter from the RTAC Board regarding the recommendations in the House Select Committee on Strategic Transportation Planning and Long term Funding Solutions Draft report. This letter touches on some of the recently filed legislation above. (Representatives Steinburg, Boswell, and Hunter as well as Senators Smith-Ingram and Cook also received a letter)

Reminders

Safe Kids Riverbend & Active Routes to School are pleased to invite you to the Safe School Zone Workshop led by experts at The University of North Carolina Highway Safety Resource Center and supported by a grant through Safe Kids Worldwide. The workshop will focus on identifying and developing an action plan to implement infrastructure improvements for Tyrrell County Schools & EJ Hayes Elementary in Williamston. **RSVP by March 29** by completing this form <https://goo.gl/GYrLrt> or contacting Sarah Fox at 252-796-0567 ext. 254

The N.C. Department of Transportation is now accepting applications from communities interested in participating in the Watch for Me NC 2017 program.

Watch for Me NC is a nationally recognized bicycle and pedestrian safety, education, and enforcement program. It uses a comprehensive and data-driven approach to increase public awareness and expand local capacity to improve bicycle and pedestrian safety.

The program is seeking new communities in North Carolina looking to help address pedestrian and bicycle safety. Interested communities can learn more about the program or download an application on the [Watch for Me NC website](#). Applications are due March 24, 2017.

Communities selected to participate will receive free law enforcement training, technical assistance and safety materials to support their local efforts. Safety materials include bicycle lights, reflective arm bands, bumper stickers, brochures, posters and banners that have pedestrian and bicycle safety messages. English and Spanish materials are available. Each community will also be eligible to receive advertising such as billboards, transit ads and public service announcements paid for by NCDOT. Applicants must demonstrate support from local law enforcement agencies such as local government and campus police and the capacity to participate fully in the program.

The ARPO will be offering the Bicycle and Pedestrian mini-grant, again, this year. More information on the grant opportunity can be found [here](#).

News previously reported on

[Here](#) is the NCDOT Divison 1 March newsletter.

[Here](#) and [here](#) are articles regarding the passenger ferry, from Hatteras to Ocracoke, and the tram system on Ocracoke island.

[Here](#) is an article regarding the STI/Regional & Division Weighting Bill. This Bill (as written) neither helps, nor hurts, ARPO project scores.

We do not have any new information regarding who will be replacing Ed Goodwin as the Director of the N.C. Ferry Division. Jed Dixon is still the Acting Director.

Update:

After speaking to the Governors office, only eight projects were forwarded to the National Governors Association. No projects in NCDOT Division 1 were on the list.

- Governor Cooper has submitted a list of over 400 "shovel ready" N.C. Highway projects to the Trump Administration to be considered for federal funding. The press release, [here](#), only speaks to eight projects and we are unsure if any ARPO projects are on the list submitted by Governor Cooper. Once we find out ore information, we will let you know.

[Here](#) is a link to the Small Town and Rural Design Guide for biking and walking which was created by Alta Planning and Design. for a guide already have seen this but this is nice guide to rural bike/ped infrastructure from Alta.

The ARPO RTCC and RTAC Boards met on Wednesday January 25, 2017.

1. Here is the agenda summary for the meetings.
 2. Here is a resolution, adopted by the RTAC Board, regarding the STI law.
 3. Here is the ARPO's 2017 Legislative Agenda which was adopted by the RTAC Board.
 4. Here is a letter from the RTAC Board regarding the recommendation in the House Select Committee on Strategic Transportation Planning and Long term Funding Solutions Draft report (Representatives Steinburg, Boswell, and Hunter as well as Senators Smith-Ingram and Cook all received the letter)
-



ARPO Board meetings

- January 25, 2017 - Manteo
- April 26, 2017- Elizabeth City
- July 26, 2017 - Manteo
- October 25, 2017- Elizabeth City

Attachment: ARPO Update Email dated 3-24-17 (1631 : ARPO Transportation Update)

Who we are and what we do

RPO's provide a forum for state and local officials to discuss and address issues requiring regional solutions. We are funded by the state with an additional required 20% local match and provide these core services: Coordinate, assist and develop local and regional plans, provide a forum for public participation in the transportation planning and implementation process, develop and prioritize projects the organization believes should be included in the state transportation improvement program and provide transportation related information to local governments.



Share

Our mailing address is:

Albemarle Rural Planning Organization
 Angela M. Welsh, ARPO Director
 512 South Church Street
 Hertford, NC 27944

** Material contained in this update may be from a number of electronic and print sources. The views and opinions expressed by other organizations or outside publications do not necessarily reflect the policies or views of the Albemarle Rural Planning Organization or its members.**

Copyright © 2016 Albemarle Rural Planning Organization, All rights reserved.

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)

This email was sent to Awooten@camdencountync.gov
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
Albemarle Rural Planning Organization · 512 South Church Street · Hertford, NC 27944 · USA



Attachment: ARPO Update Email dated 3-24-17 (1631 : ARPO Transportation Update)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.B
Meeting Date: April 03, 2017

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Angela Wooten

Item Title **Register of Deeds Monthly Deposit Report - Feb 2017**

Attachments: RoD Monthly - Feb 2017 1 of 2 (PDF)
RoD Monthly - Feb 2017 2 of 2 (PDF)

Summary:

Recommendation:

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Wednesday, February 01, 2017 to Tuesday, February 28, 2017

Name	Amount
Vital Records Fund	\$0.00
State Treasurer Amount	\$750.20
Escrow Credit Total	\$0.00
State Revenue Stamp	\$2,869.93
County Revenue Stamp	\$2,987.07
NC Children's Trust Fund	\$25.00
NC Domestic Violence Fund	\$150.00
ROD General Fund	\$4,163.65
ROD Automation Fund	\$485.74
Supplemental Retirement	\$84.91
Total Distribution For Period	\$11,516.50
Cash Total	\$714.10
Check Total	\$10,802.40
Pay Account Total	\$0.00
Escrow Account Total	\$0.00
ACH Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$11,516.50

Attachment: RoD Monthly - Feb 2017 1 of 2 (1606 : Register of Deeds Monthly Deposit Report - Feb 2017)

Camden County Register of Deeds: Tammie Krauss
February 2017 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
02/01/17	\$ -	\$ -			\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 116.00
02/02/17	\$ 5.00	\$ 30.00	\$ 142.10	\$ 147.90	\$ 5.25	\$ 28.81	\$ 37.20	\$ 243.74	\$ 640.00
02/03/17	\$ -	\$ -	\$ 464.52	\$ 483.48	\$ 3.83	\$ 23.10	\$ 31.00	\$ 197.37	\$ 1,203.30
02/06/17	\$ -				\$ 1.50	\$ 9.13	\$ 12.40	\$ 76.97	\$ 100.00
02/07/17			\$ -	\$ -	\$ 2.73	\$ 13.58	\$ 43.40	\$ 122.29	\$ 182.00
02/08/17	\$ -	\$ -			\$ 2.67	\$ 14.95	\$ 31.00	\$ 129.38	\$ 178.00
02/09/17					\$ 2.69	\$ 15.11	\$ 31.00	\$ 130.80	\$ 179.60
02/10/17					\$ 2.21	\$ 13.14	\$ 18.60	\$ 113.05	\$ 147.00
02/13/17			\$ 175.42	\$ 182.58	\$ 6.59	\$ 38.52	\$ 68.20	\$ 326.09	\$ 797.40
02/14/17			\$ 301.84	\$ 314.16	\$ 3.87	\$ 22.10	\$ 43.40	\$ 188.63	\$ 874.00
02/15/17	\$ 5.00	\$ 30.00	\$ 221.97	\$ 231.03	\$ 7.85	\$ 42.74	\$ 68.20	\$ 369.21	\$ 976.00
02/16/17					\$ 2.67	\$ 14.95	\$ 31.00	\$ 129.38	\$ 178.00
02/17/17			\$ 297.92	\$ 310.08	\$ 6.93	\$ 39.01	\$ 74.40	\$ 340.86	\$ 1,069.20
02/20/17	\$ 5.00	\$ 30.00			\$ 2.75	\$ 13.40	\$ 12.40	\$ 120.45	\$ 184.00
02/21/17			\$ 191.10	\$ 198.90	\$ 4.74	\$ 28.34	\$ 43.40	\$ 239.52	\$ 706.00
02/22/17	\$ 5.00	\$ 30.00	\$ 411.60	\$ 428.40	\$ 3.99	\$ 20.63	\$ 31.00	\$ 175.38	\$ 1,106.00
02/23/17			\$ 173.46	\$ 180.54	\$ 5.88	\$ 35.23	\$ 49.60	\$ 301.29	\$ 746.00
02/24/17			\$ 371.91	\$ 387.09	\$ 4.05	\$ 24.42	\$ 37.20	\$ 204.33	\$ 1,029.00
02/27/17	\$ 5.00	\$ 30.00	\$ 69.09	\$ 71.91	\$ 6.75	\$ 39.48	\$ 24.80	\$ 343.97	\$ 591.00
02/28/17			\$ 49.00	\$ 51.00	\$ 6.22	\$ 39.02	\$ 43.40	\$ 325.36	\$ 514.00
									\$ -
									0.00
									0.00
									\$ -
TOTAL	\$ 25.00	\$ 150.00	\$ 2,869.93	\$ 2,987.07	\$ 84.91	\$ 485.74	\$ 750.20	\$ 4,163.65	\$ 11,516.50



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.C

Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title EMS Board Meeting Minutes and Monthly Report Feb 2017

Attachments: 2017 02 EMS Board Minutes (PDF)
EMS Feb Monthly Report FY 2017(PDF)

Summary:

Recommendation:

**EMS Board Minutes
February 8, 2017**

The Pasquotank-Camden Emergency Medical Services Board meeting was held on Wednesday, February 8, 2017, at the Pasquotank-Camden EMS Administrative Building.

Ms. Sue Meads called the meeting to order at 2:02 p.m.

Members Present:

Jeff Dixon
Tom White
Garry Meiggs
Sue Meads

Members Absent:

Chris Ayers-Exc.
Mike Straka-Exc.

Others Present:

Rodney Bunch
Michael Brillhart
Jerry Newell
Walter Meads
Deborah Holland
Carla Godwin
Nettie Marshall
Jack Boyce

The minutes from the November, December, and January meetings were reviewed. Mr. Tom White made a motion to accept the minutes. Mr. Jeff Dixon seconded the motion. The motion carried.

Sentara Albemarle Medical Center: (Glenn Needham-Exc.)

- None

Rescue Squad: (Chris Ayers Exc.)

- Ms. Sue Meads stated that the officers for this year are as follows:
 - President: Sue Meads
 - Vice President: Mike Harmon
 - Secretary of Treasure: Kelly Rawls
 - Chief: Chris Ayers
 - Assistant Chief: Claude Morris
 - Captain: Frank Flora

Medical Director: (Mike Straka Exc.)

- None

County Managers:

- None

EMS Department:

- Mr. Jerry Newell provided the Financial Report.
- Call volume has increased to over 1,000/month in several recent months.
- Mr. Newell stated that they are currently working on a budget for 2018.
- A newly delivered remount came in and has been in service since 2 days prior.
- Mr. Jack Boyce and Walter Meads went to look at a building out in Pender County to possibly get some ideas for a new building to help with increased need for space.
- It was discussed to possibly have an EMS Analysis report conducted in order to get information on the current situation and where action is critically needed in the department.

New Business:

- None

Closed Session:

- None

With no further business to discuss, the meeting was adjourned at 2:24 p.m. The next EMS Board Meeting is scheduled for Wednesday March 8, 2017 at 2:00 p.m. in the conference room of the EMS Administrative Building.

11.C.b

Attachment: EMS Feb Monthly Report FY 2017 (1607 : EMS Board Meeting Minutes and Monthly Report

Packet Pg. 290

**Monthly Report
for
February 2017**

Ambulance Responses:	MTD 2016-2017	MTD 2015-2016	YTD 2016-2017	YTD 2015-2016		
Total Responses	918	858	7625	7711		
Camden County	50	41	451	497		
Blackwater	0		0	0		
Pasquotank County	683	621	5488	5548		
Albemarle Hospital	185	196	1686	1666		
Advanced Life Support	250	278	2337	2423		
Basic Life Support	457	404	3465	3549	Inter-Facility Transports	<u>LYTD</u> <u>INT-TRNS</u>
Treatment/No Tx	16	5	61	45	78	78
Patient Refusal	99	88	886	809		
Cancelled Enroute	38	41	325	362		
Standby-Event	1	0	45	41	Non-Emergency Transports	<u>LYTD</u> <u>NON-EMR</u>
Standby-Helo	0	0	1	0	271	210
Standby-Fire	7	8	86	73		
Mutual Aid	0	2	13	7		
Miscellaneous	50	32	406	402		
	918	858	7625	7711		

Accounts Receivable:	MTD	YTD	LYTD
A/R Beginning Balance	\$ 2,019,477.65	+	
Patient Billings	\$ 387,528.50	+	\$ 3,356,335.20
Refunds	\$ 3,127.31	+	\$ 17,938.94
Patient Credits	\$ 265,902.90	-	\$ 1,913,684.82
Ins. Contract Adj.	\$ 135,235.33	-	\$ 951,167.48
Write Offs	\$ 55,438.25	-	\$ 211,175.05
Late PCR's		+	
Adjustment	\$ 3,682.38	+	
A/R Ending Balance	<u>\$ 1,957,239.36</u>	LYMTD	\$ 1,967,071.32
Deposits to Finance Office	\$ 204,030.87	+	\$ 142,523.20
Recovery from Bad Debt	\$ 266.81	-	
Misc. Revenue	\$ 104.89	-	
A/R Payment to Finance	\$ 62,243.73	+	
Adjustment Added		+	
Adjustment Subtracted		-	
Total	<u>\$ 265,902.90</u>		

Notes:
Mileage/adj



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.D
Meeting Date: April 03, 2017

Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Stephanie Humphries

Item Title **16-17 Sales & Use Tax Collection Report**

Attachments: Sales tax collections 16-17 (PDF)

Summary: FY 16-17 Sales & Use Tax Collections

Recommendation: N/A

SALES TAX REVENUE COLLECTION REPORT

FY 2016-2017 24-Mar-

SALES TAX REVENUE - GENERAL FUND

	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 39	\$44,906	\$29,261	\$44,167	\$43,630	\$42,588	\$45,332	\$56,533						\$306,417	\$590,000
Art. 40	\$21,885	\$18,599	\$23,046	\$22,644	\$21,924	\$23,487	\$28,119						\$159,704	\$275,000
Art. 42	\$10,593	\$11,516	\$14,125	\$14,030	\$13,752	\$14,383	\$17,207						\$95,607	\$145,000
Art. 44	\$0	\$1	\$0	\$0	\$0	\$0	\$0						\$1	\$0
Total	\$77,384	\$59,378	\$81,339	\$80,304	\$78,264	\$83,202	\$101,859	\$0	\$0	\$0	\$0	\$0	\$561,730	
													Total Budgeted	\$1,010,000

SALES TAX REVENUE- RESTRICTED SCHOOL CAPITAL RESERVE FUND

	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 40	\$17,986	\$13,725	\$14,801	\$14,062	\$14,970	\$14,970	\$17,189						\$107,702	\$185,000
Art. 42	\$35,972	\$27,449	\$29,601	\$28,123	\$28,123	\$29,941	\$34,377						\$213,587	\$360,000
Total	\$53,958	\$41,174	\$44,402	\$42,185	\$43,094	\$44,911	\$51,566	\$0	\$0	\$0	\$0	\$0	\$321,289	
													Total Budgeted	\$545,000

TOTAL **\$131,342** **\$100,552** **\$125,741** **\$122,488** **\$121,358** **\$128,113** **\$153,425** **\$0** **\$0** **\$0** **\$0** **\$0** **\$883,019** **\$1,555,000**

SALES TAX REVENUE- SC/ED RESTRICTED

	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
GS 105-524	\$33,652	\$33,652	\$33,652	\$33,652	\$33,652	\$33,642	\$33,642						\$235,543	\$400,000
Grand	\$164,994	\$134,204	\$159,393	\$156,140	\$155,010	\$161,754	\$187,067	\$0	\$0	\$0	\$0	\$0	\$1,118,562	\$1,955,000
													57%	

FY 2015-2016

SALES TAX REVENUE- GENERAL FUND

	July*	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 39	\$47,938	\$115,595	\$30,156	\$49,667	\$36,908	\$44,054	\$56,067	\$43,786	\$42,799	\$46,881	\$49,014	\$40,438	\$603,303	\$565,000
Art. 40	\$22,581	\$38,611	\$16,843	\$22,402	\$18,396	\$20,726	\$25,735	\$20,152	\$20,051	\$22,074	\$22,837	\$20,103	\$270,511	\$425,000
Art. 42	\$11,220	\$24,478	\$7,847	\$11,471	\$9,023	\$10,389	\$12,986	\$10,441	\$10,225	\$10,915	\$11,454	\$9,718	\$140,167	\$125,000
Art. 44	\$2	\$20,549	\$2	\$6	\$0	\$0	\$0	\$0	\$0	\$0	-\$0.04	\$0	\$20,559	
Totals	\$81,741	\$199,233	\$54,847	\$83,547	\$64,328	\$75,169	\$94,788	\$74,379	\$73,075	\$79,870	\$83,305	\$70,259	\$1,034,540	
Total Budgeted														\$1,115,000

SALES TAX REVENUE- RESTRICTED SCHOOL CAPITAL RESERVE FUND

	July*	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 40	\$17,256	\$16,547	\$15,215	\$15,586	\$14,584	\$15,428	\$18,767	\$13,473	\$14,140	\$17,104	\$16,969	\$16,578	\$191,646	\$160,000
Art. 42	\$34,511	\$36,716	\$30,430	\$31,171	\$29,167	\$30,856	\$37,533	\$26,946	\$28,279	\$34,209	\$33,938	\$33,156	\$386,913	\$190,000
Totals	\$51,767	\$53,264	\$45,645	\$46,757	\$43,751	\$46,284	\$56,300	\$40,419	\$42,419	\$51,313	\$50,907	\$49,733	\$578,559	
Total Budgeted														\$350,000

Grand **\$133,508** **\$252,497** **\$100,492** **\$130,304** **\$108,079** **\$121,453** **\$151,088** **\$114,798** **\$115,493** **\$131,183** **\$134,212** **\$119,993** **\$1,613,099** **\$1,465,000**

*Amended

Notes: 8-2015 includes a lump sum payment for an audit creating a higher than usual sales tax payment. SC/ED-School Capital/Economic Development

Attachment: Sales tax collections 16-17 (1624 : 16-17 Sales & Use Tax Collection Report)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.E
Meeting Date: April 03, 2017

Submitted By: Christy Edwards, JCPC Coordinator
Sheriff
Prepared by: Amy Barnett

Item Title JCPC Meeting Minutes January 6 2017

Attachments: JCPC Meeting Minutes January 6 2017 (PDF)

Summary:

For your information.

Recommendation:

Camden County JCPC Meeting Minutes

Meeting Date: Friday January 6th, 2017

Meeting was called to order at approx. 11:00am

Present: Pete Aitkin Christy Edwards John Gurganus Perry Gurganus Nancy Hodges Vallerie Jacocks Mike Lawrence
Rodney Meads Jim Oliver Craig Patterson Tony Perry Latonia Johnson Alvin Shaw Sam Shaw
Sam Smith

Minutes from Previous Meeting: Motion was made to receive minutes from the previous meeting held on Nov. 4th, 2016. This motion was seconded. There were no errors or omissions noted for the record. Motion was carried unanimously.

New Member recognition: Samantha Smith 7th grade, student representative from Camden Middle School

Old Business:

1. Review of Juvenile Data
 - a. Nancy Hodges – this information was covered in the November meeting and will see this again in the actual RFP document.
2. Review of Official List
 - a. Stephanie Humphries, Michael Brillhart (County Manager) Mike Griffin and DA representative with no conflict of interest document on record.
 - b. Reported that Mike Griffin was no longer with the school district

New Business

1. Approval of 2017/2018 RFP
 - a. Review of Request for Proposal (document attached to information packet) was conducted:
 - b. Date for submission is today January 6th, 2017
 - c. List of services were services that have been requested in previous years. It was stated that other services may be added or considered in the submission of the RFP
 - d. 20% match county which is provided by the Commissioners
 - e. Represents 4 separate components
 - i. Year long and Personal Skills Component – Crown Kids
 - ii. Restitution Component
 - iii. Teen Court Component
 - iv. Summer Challenge Component – Camp Blue
 - f. Further review and highlights were given by Nancy Hodges
 - g. Functional Family Therapy was identified as a service that can receive a direct referral for counseling services from the Juvenile Court; Multi-Systemic Therapy is also available.
 - h. Crisis counseling and substance abuse services are significant services that are needed each year.
 - i. Elevated risks for delinquency were reviewed with School Behaviors, Substance Abuse assessment /treatment needs being highest among the concerns for the county.
 - j. Elevated needs for adjudicated juveniles were identified as Rejection by Peers and School behavior problems.
 - k. Protective Factors were reviewed identifying Prosocial peers, stable families, self-efficacy, and strong school motivation.
 - l. Needs Assessments were identified as a significant tool to see areas of concerns and bring about greater success for the child and family.
 - m. Need due date to allow enough time for application.
 - n. Advertisement requirements were reviewed, including newspaper ad and possible Facebook advertising.
 - o. Q? Psych eval – amount for 1; more than that requires searching for additional funds.
 - p. Date for submission is Feb 24th, by noon
 - q. Motion to approve RFP made, seconded...no further discussion...Motion carried
 - r. Q? re need for review committee, funding committee. If only 1 app then send to all members, if more than 1 establish a review committee. Further concern re funding committee to review overall funding and resources available. Need date for monitoring committee. Suggested date of March 3rd prior to JCPC mtg
2. 6 Month Measurable Objectives
 - a. These will be emailed to all members
 - b. Continued to March 3rd meeting
3. Decision about February meeting? – There will be no February meeting
4. SIS (Suicide Prevention Training) Jan 24th and 25th – Contact Valerie Jacocks or Sam Shaw
5. Possible Suicide Information Program – Mike Lawrence
6. Human Trafficking – discussion re having a presenter for the county. Craig will reach out to training program initially.

Program Updates

Crown Kids – 23 slots - 16 participants

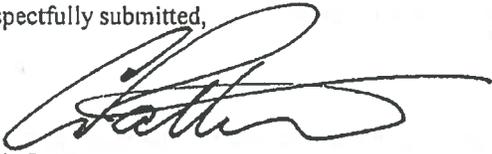
Camp Blue – preparation for summer of 2017. Camp will run from July 10, 2017 to Aug.11, 2017; 9-3 Monday thru Thursday 9-1 on Friday; referrals by the end of February; possible employment options for teens in the county

Teen Court- 5 – 1 participant

Community Service- Nothing to report

Meeting adjourned at approx. at 11:55am

Respectfully submitted,



Craig Patterson



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.F
Meeting Date: April 03, 2017

Submitted By: Amy Barnett, Planning Clerk
Administration
Prepared by: Amy Barnett

Item Title **Albemarle Hopeline Brochures - English and Spanish**

Attachments: Albemarle Hopeline Brochures - Eng + Span (PDF)

Summary:

Recommendation:

DID YOU KNOW THAT...

- about 1 out of 4 women are likely to be abused by a partner during her lifetime. Most instances of domestic violence and sexual assault go unreported.
- the majority of rapes are committed by someone known to the victim.
- approximately 1 in 5 women in the U.S. have been raped in their lifetime, with 79% first assaulted before they were 18 years old. More than 1 in 71 men in the U.S. have been raped.
- in physical mistreatment of adults age 60 and older, 76% of the perpetrators are family members, including spouses.
- stalking is a complex crime that is a pattern of behavior. Technology is often used to harass, monitor and track someone through the use of cellphones, cameras, computers, GPS, and social networking sites.

WARNING SIGNS & RED FLAGS

- telling you that you never do anything right
- jealousy of your friends or time spent away
- controlling who you see, where you go, or what you do
- acting in ways that scare you
- pressuring you to use drugs or alcohol
- destroying your belongings or threatening to hurt your pets
- intimidating you with guns, knives or other weapons
- pressuring you for sex or to do things you are not comfortable with
- threatening to harm or take away your children

Many abusive partners seem perfect in the early stages of a relationship. Controlling behaviors don't always appear overnight but develop and get worse over time. If you see one or more of these warning signs, talk to someone who can help.

Your tax-deductible contribution to help Hopeline defray the costs of providing services to our community would be greatly appreciated. You may donate by credit card on our website or mail a check to the address below.

Albemarle Hopeline, Inc.

P. O. Box 2064

Elizabeth City, NC 27906-2064

CONTACT US AT

Main Office: 252-338-5338

Fax: 252-338-2952

24-Hour Crisis Line: 252-338-3011

Chowan Office: 252-482-9918

Currituck Office: 252-453-8116

Hopeline's Clothesline: 252-338-3107

www.albemarlehopeline.org



ALBEMARLE HOPELINE

SERVING THOSE WHO EXPERIENCE DOMESTIC AND SEXUAL VIOLENCE IN THE COUNTIES OF CAMDEN, CHOWAN, CURRITUCK, GATES, PASQUOTANK AND PERQUIMANS

OUR SERVICES ARE CONFIDENTIAL AND FREE OF CHARGE

ALBEMARLE HOPELINE IS A PRIVATE, NON-PROFIT AGENCY THAT PROVIDES COMPREHENSIVE DIRECT AND PREVENTIVE SERVICES TO THOSE WHO EXPERIENCE DOMESTIC VIOLENCE AND SEXUAL ASSAULT.

Domestic violence is any behavior used by one person in a relationship to control the other. Partners may be married or not married; heterosexual, gay, or lesbian; living together, separated, or dating. It could include physical and sexual violence, emotional or psychological abuse, financial control, or a combination of these going on at any one time.

Sexual Assault is any attempted or completed sexual act on a minor or an adult that does not give their consent or is unable to give consent. No matter the circumstances of the crime, sexual violence is a weapon used to hurt and have power over others. It is motivated by a need to control, humiliate and harm the other person.

Both of these crimes can happen to anyone of any race, age, sexual orientation, religion or gender. Violence affects people of all socioeconomic backgrounds and education no one is immune.

Attachment: Albemarle Hopeline Brochures - Eng + Span (1633 : Albemarle Hopeline Brochures - English

EMERGENCY SHELTER

Hope House is a shelter for women and their children who experience domestic violence. It provides a temporary sanctuary that offers safety, security and comprehensive support services.

COUNSELING

Individual and group counseling is offered to adult survivors of domestic violence and sexual assault. Counselors are trained to address safety issues and concerns, and work on shaping goals to reflect the individual's critical needs and choices. Referrals are made to appropriate community resources as needed.

COURT ADVOCACY

Those effected by domestic and sexual violence are supported through the judicial process, and provided preparatory, companion, and follow-up services.

CRISIS RESPONSE TEAM

This unit, in conjunction with area law enforcement and medical care facilities, provides immediate and ongoing support to those that experience domestic and sexual violence.

PREVENTION & OUTREACH

HopeLine offers the community a variety of awareness and educational presentations and outreach initiatives. Specially designed programs are available to area schools, civic and church groups, and the community at large.

POWER TO IMPROVE

Through this program, those effected by violence are moved from dependency to economic, emotional and physical self-sufficiency. Services are provided to those who

are unemployed or underemployed due to lack of training, experience or opportunity.

HOPELINE'S CLOTHESLINE

Profits from this project are used to support all Hopeline services. Donations are always welcome. The store is located at 923 Halstead Blvd., Elizabeth City.

Call Hopeline's Clothesline at 252-338-3107 for store hours.

VOLUNTEER

Albemarle Hopeline benefits greatly from the support of its community. Individuals and groups who dedicate their time, skills, and energy allow the agency to better serve those in need.

DONATIONS

Hopeline is partially funded by state, federal and local grants and private foundations. Because services are provided at no charge, the agency is dependent upon contributions from individuals, groups, churches, and businesses.

Give us a call at 252-338-5338 if your organization if your organization would like a presentation by a Hopeline representative or if you would like more information on any of our services.

All services are free of charge.

ALBEMARLEHOPELINE.ORG

24 HOUR CRISIS LINE

252-338-3011

SABIAS QUE...

- 1 de 4 mujeres serán propensas al maltrato por su pareja durante su vida. En la mayoría de las ocasiones la violencia en el hogar y agredido sexual no son reportados
- La mayoría de las violaciones son cometidas por algún conocido de la víctima.
- Aproximadamente 1 en 5 mujeres en los Estados Unidos han sufrido violación en su vida, con el 79% del primer agredido antes de los 18 años de edad.
- Más de 1 en 71 hombres en Los Estados Unidos han sido violados.
- En el maltrato físico de los adultos de 60 años y mayores el 76% de los perpetradores son miembros de la familia incluyendo a los cónyuges.
- Acecho es un delito complejo con un patrón de comportamiento.
- La tecnología se utiliza a menudo para acosar, vigilar y seguir alguien a través del uso de teléfonos celulares, cámaras, computadoras, GPS, y sitios de redes sociales en la internet.

SEÑALES DE ADVERTENCIA Y BANDERAS ROJAS

- Le dice que nunca haces nada bien
- Celos de sus amigos o tiempo fuera
- Controlando a quién ve, a donde va, o que hace.
- Actúa de maneras que le asustan.
- Le presiona para consumir drogas o alcohol.
- Le destruye sus pertenencias o le amenaza con lastimar a sus mascotas.
- Le amenaza con armas de fuego, cuchillos u otras armas.
- Se siente presionada para tener relaciones sexuales o para hacer cosas con las cuales no se siente incómoda.
- Le amenaza con lastimar o quitarle los hijos.

Muchas parejas abusivas parecen perfectas en la primera etapa de la relación. Los comportamientos de control, no siempre aparecen inmediatamente, pero se desarrollan y empeoran con el paso del tiempo. Si usted observa una a más de estas señales de advertencia, comuníquese con alguien que le pueda ayudar.

Su contribución para ayudar a Hopeline es deducible de impuestos y ayudará a cubrir los costos para proveer estos servicios a nuestra comunidad, y se le agradecerá grandemente. Puede hacer donaciones por medio de tarjeta de crédito en nuestro sitio web, o enviar un cheque por correo a la dirección indicada abajo.

Albemarle Hopeline, Inc.

P. O. Box 2064

Elizabeth City, NC 27906-2064

PUEDE LLAMARNOS A:

La oficina principal: 252-338-5338

Por Fax: 252-338-2952

24 horas línea en crisis: 252-338-3011

La oficina de Chowan: 252-482-9918

La oficina de Currituck: 252-453-8116

La tienda de ropa Hopeline: 252-338-3107

www.albemarlehopeline.org



ALBEMARLE HOPELINE ES UNA AGENCIA PRIVADA, SIN FINES DE LUCRO QUE PROPORCIONA SERVICIOS DIRECTOS E INTEGRALES DE PREVENCIÓN A LAS PERSONAS QUE SUFREN VIOLENCIA DOMÉSTICA Y AGREDIO SEXUAL.

Violencia Doméstica

Es cualquier comportamiento por una persona en una relación para controlar a la otra. Parejas tal vez casados o no casados, heterosexuales, homosexuales o lesbianas viviendo juntos, separados o saliendo en citas.

Puede incluir violencia sexual y física, abuso psicológico o emocional, control financiero, o que suceda una combinación de éstas en un momento dado.

Agredio Sexual

Es cualquier intento o acto sexual realizado con un menor o adulto en contra de su voluntad, incapaz de dar su consentimiento. No importa las circunstancias del delito, la violencia sexual es un arma utilizada para herir y tener el poder sobre los demás, está motivada por una necesidad de controlar, humillar y lastimar a la otra persona.

Ambos de éstos delitos pueden sucederle a cualquier persona de cualquier raza, edad, orientación sexual, religión o género.

La violencia afecta a personas de todos los niveles socioeconómicos y educativos. Nadie es inmune.

REFUGIO DE EMERGENCIA

Hopehouse es un refugio para mujeres y sus hijos que sufren violencia doméstica provee un santuario temporal que ofrece seguridad y servicios de apoyo.

CONSEJERIA

Se ofrece terapia individual y de grupo a los adultos sobrevivientes de la violencia en el hogar y agredio sexual. Los consejeros están capacitados para hacer frente a los problemas de seguridad y preocupación. Trabajan en desarrollar metas para reflejar las necesidades cruciales y las opciones de lost individuos. Se hacen referencias a recursos comunitarios según sea la necesidad.

APOYO EN LOS TRIBUNALES

A Los afectados por la violencia doméstica y agredio sexual se les proporciona apoyo con la preparación del proceso judicial, compañía y servicios de seguimiento.

EQUIPO DE RESPUESTA A LA CRISIS

Esta unidad en conjunto con la policía y agencias de servicios de atención médica proporcionan apoyo inmediato y continuo a los que son víctimas de violencia en el hogar y sexual.

PREVENCIÓN Y ALCANCE A LA COMUNIDAD

Hopehine ofrece a la comunidad una variedad de información y presentaciones educativas e iniciativas de orientación. También contamos con programas especialmente diseñados y disponibles en las escuelas, grupos cívicos grupos de iglesias y a la comunidad en su totalidad.

PODER PARA MEJORAR

A través de éste programa aquellos que han sido afectados por la violencia se mueven de la dependencia a la autosuficiencia económica, emocional y física. Los servicios se proporcionan a las personas que están desempleadas o subempleadas debido a la falta de entrenamiento, experiencia y oportunidad.

TIENDA DE SEGUNDA HOPELINE

Las ganancias de éste Proyecto son utilizados para costear todos los servicios de hopehine. Todas las donaciones son siempre bienvenidas. La tienda se encuentra localizada en el Num. 923 Halstead Boulevard. Ellicabeth City NC
Para el horario de la tienda de hopehine llamar al 252-338-3107.

VOLUNTARIOS

Albemarle hopehine se beneficia grandemente con el apoyo de la comunidad, grupos e individuos que dedican su tiempo, energía y habilidades. Esto hace que la agencia pueda servir mejor a los necesitados.

DONACIONES

Hopehine está financiado en parte por el estado, subsidio federal, local y fundaciones privadas, ya que los servicios son proporcionados gratuitamente. El organismo depende de las contribuciones de individuos, grupos, Iglesias, y negocios. Llamenos al 252-338-5338 si su organización desea una presentación por un representante de Hopehine o si desea más información acerca de cualquier de nuestros servicios.

LÍNEA DE CRISIS 24 HRS

252-338-3011

Todos los servicios son gratuitos

ALBEMARLEHOPELINE.ORG