



CAMDENCOUNTY

new energy. new vision.

**SOUTH CAMDEN
WATER & SEWER DISTRICT**

March 06, 2017

7:00 PM

Regular Meeting

**Historic Courtroom
Courthouse Complex**

**SOUTH CAMDEN WATER & SEWER DISTRICT
BOARD OF DIRECTORS**

Agenda

7:00 PM - Regular Meeting
March 06, 2017
Historic Courtroom, Courthouse Complex

CALL TO ORDER

ITEM 1. PRESENTATIONS - NONE

ITEM 2. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 3. CONSIDERATION OF THE AGENDA

ITEM 4. OLD BUSINESS - NONE

ITEM 5. NEW BUSINESS (For discussion and possible action)

A. Monthly Update - Jan 2017..... (PGS. 4 - 5)

ITEM 6. CONSENT AGENDA

A. 2016-11-21 SCWSD MINUTES - DRAFT..... (PGS. 6 - 8)

B. 2017-01-03 SCWSD MINUTES - DRAFT..... (PGS. 9 - 11)

C. 2017-02-20 SCWSD MINUTES - DRAFT (PGS. 12 -14)

ITEM 7. INFORMATION - NONE

ITEM 8. OTHER - NONE

ITEM 9. ADJOURN



**South Camden Water & Sewer District Board of Directors
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 5.A
Meeting Date: March 06, 2017
Submitted By: David Credle, Public Works Director
Public Works
Prepared by: David Credle
Item Title Monthly Update - Jan 2017
Attachments: January 2017 (DOCX)
Summary: Monthly Work Order Update for January 2017
Recommendation: Approval

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: January 2017

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	82	82	100%	0
Sewer	2	2	100%	0

Locates:

Water Line: 26

Sewer Line: 3

Water & Sewer, same ticket: 3

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS

Regular Meeting – November 21, 2016

South Camden Water & Sewer District

November 21, 2016

7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The South Camden Water and Sewer Board of Directors meeting was held during the regular meeting of the Camden County Board of Commissioners on November 07, 2016 in the Historic Courtroom, Camden, North Carolina.

WELCOME & CALL TO ORDER

Chairman P. Michael McLain called the meeting to order at 7:33 PM.

Commissioners	Title	Status
<i>P. Michael McLain</i>	<i>Chairman</i>	<i>Present</i>
<i>Garry Meiggs</i>	<i>Vice Chairman</i>	<i>Present</i>
<i>Sandra Duckwall</i>	<i>Commissioner</i>	<i>Present</i>
<i>Clayton Riggs</i>	<i>Commissioner</i>	<i>Present</i>
<i>Tom White</i>	<i>Commissioner</i>	<i>Present</i>
Staff	Title	Status
<i>Michael Brillhart</i>	<i>County Manager</i>	<i>Present</i>
<i>David Credle</i>	<i>Public Works Director</i>	<i>Present</i>
<i>Angela Wooten</i>	<i>Clerk to the Board</i>	<i>Present</i>

1. PRESENTATIONS

None

2. PUBLIC COMMENTS

None

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS

Regular Meeting – November 21, 2016

3. CONSIDERATION OF THE AGENDA*Commissioner Clayton Riggs made a motion to approve the agenda as presented.*

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Chairman
AYES:	McLain, Duckwall, Meiggs, Riggs, White

4. OLD BUSINESS*None***5. NEW BUSINESS****5. A. SOUTH MILLS WATER ASSOCIATION CONTRACT BULK RATE***The Public Works Director, David Credle, advised the board that a mistake was made in calculating the contract bulk water rate for the South Mills Water contract. The depreciation was calculated at 100% instead of 50%.**Chairman Mike McLain asked how much water we sell them and how the correction affects the rate.**David Credle replied that the average about 30,000 - 40,000 gallons. Although, they consume anywhere between 150,000 - 300,000 gallons when they are flushing. This correction will bring the rate down from \$6.49 to per 1,000 gallons of water to the corrected rate of \$5.59 per 1,000 gallons.**Commissioner Tom White made a motion to approve the corrected contract bulk water rate of \$5.59 per 1,000 gallons of water for the South Mills Water contract.*

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Tom White, Commissioner
AYES:	McLain, Duckwall, Meiggs, Riggs, White

Minutes Acceptance: Minutes of Nov 21, 2016 7:00 PM (Minutes Approval)

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS

Regular Meeting – November 21, 2016

6. CONSENT AGENDA**6. A. NOVEMBER 7TH, 2016 - SCWSD MEETING MINUTES**

Commissioner Clayton Riggs made a motion to approve the November 7th, 2016 South Camden Water & Sewer Board meeting minutes, as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Clayton Riggs, Chairman
AYES:	McLain, Duckwall, Meiggs, Riggs, White

7. INFORMATION

None

8. OTHER

None

9. ADJOURN

Chairman McLain adjourned the South Camden Water and Sewer Board of Directors meeting at 7:36 PM.

*Chairman Michael McLain
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS

Regular Meeting – January 03, 2017

South Camden Water & Sewer District

January 03, 2017

7:00 PM

Historic Courtroom, Courthouse Complex
Camden, North Carolina**MINUTES**

The South Camden Water and Sewer Board of Directors meeting was held during the regular meeting of the Camden County Board of Commissioners on January 03, 2017 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

Chairman Clayton Riggs called the South Camden Water & Sewer District Board of Directors meeting at 10:33 P.M.

Commissioners	Title	Status
<i>Clayton Riggs</i>	<i>Chairman</i>	<i>Present</i>
<i>Tom White</i>	<i>Vice Chairman</i>	<i>Present</i>
<i>Garry Meiggs</i>	<i>Commissioner</i>	<i>Present</i>
<i>Randy Krainiak</i>	<i>Commissioner</i>	<i>Present</i>
<i>Ross Munro</i>	<i>Commissioner</i>	<i>Present</i>
Staff	Title	Status
<i>Michael Brillhart</i>	<i>County Manager</i>	<i>Present</i>
<i>David Credle</i>	<i>Public Works Director</i>	<i>Present</i>
<i>Angela Wooten</i>	<i>Clerk to the Board</i>	<i>Present</i>

NEW BUSINESS**A. WORK ORDER STATISTICS REPORT - NOVEMBER 2016**

David Credle, Public Works Director gave the following Work Order Statistics Report for the month of November 2016.

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS
 Regular Meeting – January 03, 2017

Monthly Work Order Statistics Report
Period: November 2016

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	42	42	100%	0
Sewer	2	2	100%	0

Locates:

- Water Line: 37
- Sewer Line: 9
- Water & Sewer, same ticket: 14

Public Works Director Notes/Comments:

- Ten work orders have been reviewed for accuracy.
- 11/24 Water main leak @ Burnt Mills on 343 North, staff repaired the break.

RESULT: **APPROVED AS PRESENTED [UNANIMOUS]**
MOVER: Clayton Riggs, Chairman
AYES: Riggs, White, Meiggs, Krainiak, Munro

PUBLIC COMMENTS

None

INFORMATION

None

OTHER

None

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORSRegular Meeting – January 03, 2017

ADJOURN

Chairman Clayton Riggs adjourned the South Camden Water & Sewer District Board of Directors meeting at 10:38 P.M.

*Chairman Clayton D. Riggs
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*

Minutes Acceptance: Minutes of Jan 3, 2017 7:00 PM (Minutes Approval)

South Camden Water & Sewer District
February 20th, 2017
7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The South Camden Water and Sewer Board of Directors meeting was held during the regular meeting of the Camden County Board of Commissioners on February 20th, 2017 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

Vice Chairman Tom Whites called the South Camden Water & Sewer District Board of Directors meeting at 7:51 P.M.

Commissioners	Title	Status
<i>Clayton Riggs</i>	<i>Chairman</i>	<i>Absent</i>
<i>Tom White</i>	<i>Vice Chairman</i>	<i>Present</i>
<i>Garry Meiggs</i>	<i>Commissioner</i>	<i>Absent</i>
<i>Randy Krainiak</i>	<i>Commissioner</i>	<i>Present</i>
<i>Ross Munro</i>	<i>Commissioner</i>	<i>Present</i>
Staff	Title	Status
<i>Michael Brillhart</i>	<i>County Manager</i>	<i>Present</i>
<i>David Credle</i>	<i>Public Works Director</i>	<i>Present</i>
<i>Angela Wooten</i>	<i>Clerk to the Board</i>	<i>Present</i>

PRESENTATIONS

None

PUBLIC COMMENTS

None

Minutes Acceptance: Minutes of Feb 20, 2017 7:00 PM (Minutes Approval)

CONSIDERATION OF THE AGENDA

Commissioner Randy Krainiak made a motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Munro, Krainiak, White
ABSENT:	Meiggs, Riggs

OLD BUSINESS

None

NEW BUSINESS

A. WORK ORDER STATISTICS REPORT - DECEMBER 2016

David Credle, Public Works Director gave the following Work Order Statistics Report for the month of December 2016.

Monthly Work Order Statistics Report
Period: December 2016

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water Collection/Distribution	69	69	100%	0
Sewer	2	2	100%	0

Locates:

- Water Line: 39
- Sewer Line: 2
- Water & Sewer, same ticket: 2

Public Works Director Notes/Comments:

- Ten work orders have been reviewed for accuracy.
- 1/6/17 Water main leak @ Trafton Road and North Hwy 343. Staff repaired the leak with the assistance of Eastern Carolina Constructions excavators.

- *We have learned that the reverse 911 system is available for water/sewer emergencies; we need customers to sign up for emergency text, phone calls or e-mail notifications.*

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Munro, Krainiak, White
ABSENT:	Meiggs, Riggs

CONSENT AGENDA

None

PUBLIC COMMENTS

None

INFORMATION

None

OTHER

Camden resident, Penny Leary Smith, came forward to advise the Board they should announce the CodeRED, reverse 911 system, via Press Release.

ADJOURN

At 7:56 PM Vice Chairman Tom White adjourned the South Camden Water and Sewer District Board of Directors meeting.

*Vice Chairman Tom White
Camden County Board of Commissioners*

ATTEST:

*Angela L. Wooten
Clerk to the Board*