



**CAMDENCOUNTY**  
new energy. new vision.

**BOARD  
OF  
COMMISSIONERS**

**February 16<sup>th</sup>, 2015**

**6:00 PM Closed Session  
7:00 PM - Regular Meeting**

**Historic Courtroom  
Courthouse Complex**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**Please turn Cell Phone ringers off during the meeting.**

**Agenda**

**Camden County Board of Commissioners Regular Meeting  
February 16<sup>th</sup>, 2015  
6:00 P.M. - Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**6:00 P.M.**      **Call to Order** - Chairman P. Michael McLain

**Closed Session**  
**Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation**

**7:00 P.M.**      **Welcome**

**Invocation & Pledge of Allegiance** – Commissioner Tom White

**ITEM 1.**      **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

**ITEM 2.**      **Consideration of Agenda (For discussion and possible action)**

**ITEM 3**      **Presentations**

A.      NCACC Video Update ..... (Pg. 4)

**ITEM 4.**      **New Business (For discussion and possible action)**

A.      Saturday Night Open Gym Program..... (Pg. 5-20)

B.      UDO Update Request for Proposals ..... (Pg. 21-35)

**ITEM 5.**      **Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)**

- A.      Draft Minutes – ..... (Pg. 36)
  - November 24<sup>th</sup>, 2014 BOC Public Hearing ..... (Attachment A)
  - December 1st, 2014 BOC Organizational ..... (Attachment B)
- B.      Budget Amendments – BA018 through BA020 ..... (Pg. 37-40)
- C.      Tax Collection Report - January 2015 ..... (Pg. 41-42)
- D.      Tax Refunds, Pickups, & Releases ..... (Pg. 43-44)

- ITEM 6.        Commissioner's Report (For discussion and possible action)**
- ITEM 7.        County Manager's Report (For discussion and possible action)**
- ITEM 8.        Information, Reports & Minutes From Other Agencies ..... (Pg. 45-69)**
  - A.     EMS – Monthly Reports ..... (Pg. 46-48)
  - B.     Register of Deeds..... (Pg. 49-53)
  - C.     Representative Hunter ..... (Pg. 54)
  - D.     Sand removal- Malcolm Fearing ..... (Pg. 55)
  - E.     Bonus allocation- Jerry Jennings ..... (Pg. 56)
  - F.     NCACC Legislative Bulletin ..... (Pg. 57-58)
  - G.     Resolution Restoring the Allocation of Lottery Funds to Counties  
         for School Capital Needs ..... (Pg. 59-60)
  - H.     Competitive Grants to Rural Communities..... (Pg. 61-63)
  - I.     Albemarle Commission Board Members..... (Pg. 64)
  - J.     In God We Trust Resolution ..... (Pg. 65)
  - K.     CEDC Marketing Ad ..... (Pg. 66)
  - L.     NC Apprenticeship Programs Highlighted ..... (Pg. 67-68)
  - M.     AHC Memorandum ..... (Pg. 69)
  
- ITEM 12.      Other Matters (For discussion and possible action)**
- ITEM 13.      Adjourn**

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:**               **3.A**

**PRESENTATION**

**Meeting Date:**               **February 16<sup>th</sup>, 2015**  
**Attachments:**  
**Submitted By:**               **Angela Wooten, Clerk to the Board**

**ITEM TITLE:**               **NCACC Board Update Video - February 2015**

**SUMMARY:**

**This video update was produced by the NCACC to keep County Commissioners updated on the association’s current activities.**

**RECOMMENDATION:**

**For information only**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 4.A

**New Business**

**Meeting Date:** February 16, 2015  
**Attachments:** 3 (12 Pages)  
**Submitted By:** Tim White, Parks & Recreation Director

**ITEM TITLE:** Saturday Open Court Basketball Program Update

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

In February 2013 the Board of Commissioners approved going forward with the Saturday Open Court Basketball Program at the Camden Middle School. The intent of the program is to encourage and support additional recreational opportunities in the county by offering supervised basketball activities on Saturday evenings. The use of the Camden Middle School gymnasium is possible as a result of the existing Facilities Use Agreement between the County and Camden County Public Schools (see attached).

The Parks and Recreation Department fully implemented the program beginning in March 2013. The Department, in consultation with the Parks and Recreation Advisory Board, developed program rules and regulations (see attached) in an effort to afford a safe and secure environment for all participants. The Parks and Recreation Department is responsible for program staffing and monitoring using a pool of part time employees. Staffing costs are offset via established fees that participants pay during each visit.

This information is being presented to the Board of Commissioners as a program update. Parks and Recreation Director Tim White will be providing a program overview as well as discussing elements of the program

**that have been successful and what improvements can be made to further enhance program participation and the safe enjoyment of all participants.**

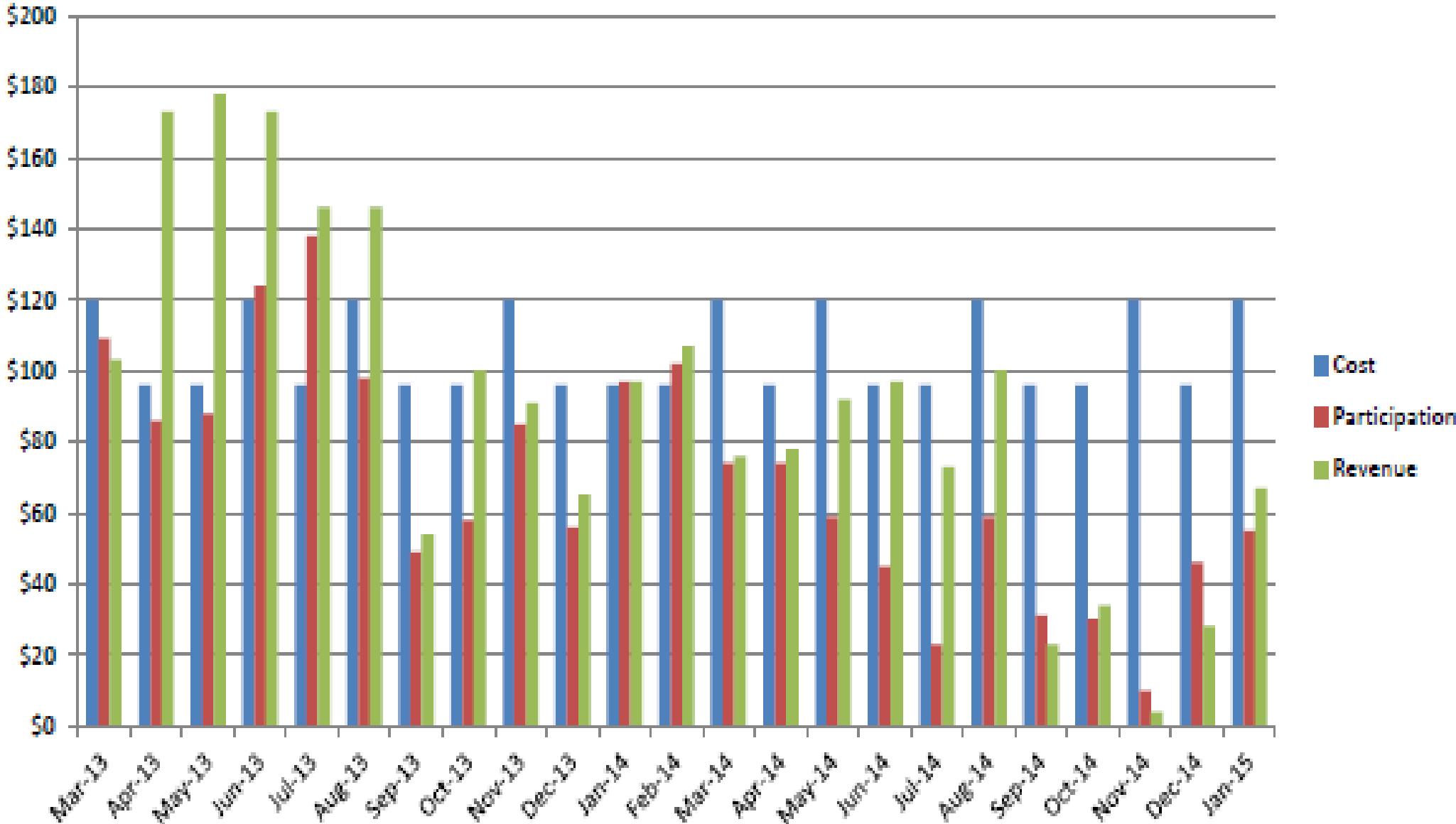
**RECOMMENDATION:**

**For discussion and possible Board action concerning continuation or modification of the Saturday Open Court Basketball Program.**



	Cost	Revenue	Participation
Jan-15	\$120	\$67	55
Dec-14	\$96	\$28	46
Nov-14	\$120	\$4	10
Oct-14	\$96	\$34	30
Sep-14	\$96	\$23	31
Aug-14	\$120	\$100	59
Jul-14	\$96	\$73	23
Jun-14	\$96	\$97	45
May-14	\$120	\$92	59
Apr-14	\$96	\$78	74
Mar-14	\$120	\$76	74
Feb-14	\$96	\$107	102
Jan-14	\$96	\$97	97
Dec-13	\$96	\$65	56
Nov-13	\$120	\$91	85
Oct-13	\$96	\$100	58
Sep-13	\$96	\$54	49
Aug-13	\$120	\$146	98
Jul-13	\$96	\$146	138
Jun-13	\$120	\$173	124
May-13	\$96	\$178	88
Apr-13	\$96	\$173	86
Mar-13	\$120	\$103	109
	\$2,424	\$2,105	1596

# Cost Revenue & Participation





## Camden County Parks and Recreation *Open Gym Rules and Regulations*

Disruptive behavior, offensive language, physical assaults and destruction of property will not be tolerated.

Loitering inside or outside of the facility is not allowed.

Participants must remain in the building or in the parking lot in front of the gymnasium. No one is allowed beside or behind the gymnasium.

Absolutely no dunking or hanging on rims.

Good sportsmanship is expected.

Camden County is not responsible for lost or stolen property.

All players must sign up on individual players list. No Team sign-ups allowed.

Teams will be determined by the next group of players on the list(s).

The gym will be divided into two(2) cross court games.

Crosscourt games are played straight to eleven(11)by one(1) point. A team does not need to win by two(2)

Staff reserves the right to change the length of the games and to separate the courts into age groups to accommodate as many users as possible.

Teams may play no more than three(3) games in a row. In the case a team wins three(3) consecutive games, two(2) new teams will take the court.

Call your own fouls and honor the call of your opponent.

Anyone not abiding by the rules will be asked to leave for the rest of the night. In order to be allowed the possibility of participating again they will need to meet with Camden County Parks and Recreation staff for approval.

## Open Gym Registration Form

### Camden County Middle School Open Gym Hours

**Saturdays 7:00pm-9:30pm**

*Applications can be processed weekdays from 9am-4pm at the  
Camden County Recreation Department Office*

Applicant's Name \_\_\_\_\_ DOB \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ Township \_\_\_\_\_ Zip code \_\_\_\_\_

Parent's/Guardian's Name (if under 18) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_

Name	Date of Birth

- Open Gym Memberships are available to Camden County Residents ONLY. Residents are defined as individuals that reside within the established corporate limits of the County, as defined by the Planning Department.
- Open gym memberships do not expire and are non transferable. Do not risk losing your membership by allowing others to use your card.
- Children under the age of (10) **MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES.**
- Participants **MUST CHECK IN AND SHOW THEIR MEMBERSHIP CARD AND PAY \$1 EACH VISIT.** Failure to present the open gym card 2 times will result in a (\$5) Lost Card Replacement Fee- **NO EXCEPTIONS!!!**
- Non Residents may attend only as guests of members for a fee of (\$3) Members may check in only a maximum of (1) guests per visit.
- Disruptive behavior will not be tolerated. Parents/Guardians will be contacted if there are problems. Repeated instances of problem behavior will result in suspension or permanent loss of membership privileges.
- The Open Gym Hours are **SUBJECT TO CHANGE WITHOUT NOTICE.**
- Camden County reserves the right to photograph participants for publicity purposes.

**Statement of Waiver:** I, for myself or as a parent or guardian hereby assume all risk and hazard incidental to the conduct of this activity, I release, absolve and indemnify Camden County, employees of the County, volunteers, contractor and sponsors from all risk and hazard associated with this activity. In the event of injury, do expressly waive all claims to the County of Camden. I understand no insurance coverage is provided by the County of Camden or Camden County Parks and Recreation Department. I further give permission for proper emergency care to be rendered to myself or child should I not be able to give such permission.

I have read and understand the attached Camden County Open Gym Rules and Regulations.

Applicant/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



# Camden County Parks & Recreation and Camden County Schools

## *Memorandum of Understanding*

### I. Purpose

This document embodies the policies and procedures which govern facility use and users in order to insure optimal maintenance of athletic fields and other recreational facilities, owned by Camden County and by the Camden County Board of Education (BOE) and to assure fair and efficient access to those facilities.

The primary use of county recreation areas and facilities is for public recreation activities. The primary uses of school recreational facilities are (a) during school hours for school use exclusively (generally 8:30 a.m. to 5:35 p.m. on days school is in session and (b) during non-school hours, and on non-school days, for school and community use.

Factors to be considered in determining permission for use, as well as permission for type of use, are: current capital improvements or rehabilitation, regular maintenance, facility condition, extent of wear and tear to be caused by use, coordination of uses, efficient scheduling, location of facility, and availability of services at a facility.

All parties must comply with Federal and State anti-discrimination laws. All facility users shall comply with all applicable federal, state and local laws; such user shall pay all the costs, expenses, fines, penalties, and damages which may be imposed upon the owner of the property by reason of, or arising out of, the user's failure to fully and promptly comply with all legal requirements and observe all the provisions of this policy.

### II. List of Facilities Governed

The outdoor athletic fields and outdoor and indoor facilities within Camden County are legally controlled as follows:

#### A. Board of Education Athletic Fields and Recreational Facilities

<u>School</u>	<u>Field/Facility</u>
Grandy Primary/Intermediate	Gymnasium
Camden County Middle School	Baseball Field Basketball Courts (outdoor) Football/Soccer Field Gymnasium Softball Field
Camden County High School	Baseball Field Football Field Gymnasium Softball Field (Central Office Complex)

**B. Camden County Recreation Areas**

<u>Locations</u>	<u>Field/Facility</u>
Camden Community Park	Baseball/Softball Field 1 Baseball/Softball Field 2 Baseball/Softball Field 3 Baseball/Softball Field 4 Baseball/Softball Field 5 Baseball/Softball Field 6 Baseball/Softball Field 7 Basketball Court (outdoor) Football/Soccer (existing) Football/Soccer (expansion) Pavilion Open Space Tennis Court Track and Field Walking Trail
Great Dismal Swamp	Walking/Biking Trail

**III. Priority of Use by Category**

Permits for field/facility use are issued by category in which the organization or event is placed. Category I user/event has priority over Category II and lower user/event. Within a category; Subcategory A has a priority over B, B over C, etc. If there is a dispute within a category, the facility representative will decide priority.

**Category I Permit Use**BOE Public School Activities for grades Pre-K – 12

These activities include physical education and academic activities, Camden County Schools' extra-curricular and co-curricular programs as well as school parent/teacher athletic organization.

**Category II Permit Use****A. Parks and Recreation Directly Sponsored Activities**

These activities include programs run by the Recreation Department, such as day camps, after school programs, program offerings and special events.

**B. Recognized sports organizations comprised of 100% Camden County Participants****C. Recognized sports organization comprised of highest number of Camden County Participants****D. Recognized Sports Organizations**

The following volunteer sports organizations are recognized by Camden County Parks and Recreation Department, according to the rules noted below:

Camden Babe Ruth Baseball and Softball  
Camden Bears Youth Football and Cheerleading  
Shiloh Sharks Youth Football

- E. A written roster, copy of the registration forms and proof of insurance (Section IV (A) below) must be submitted at the time of application to the issuing entity. No permits will be issued unless this criterion is met.

#### **Category III Permits**

- A. Camden County Service Agencies/Community Partners  
These groups include 4-H, Boy Scouts and Girl Scouts, Northeastern Community Development Corporation (NCDC) and Albemarle Hospital.

#### **Category IV Permits**

- A. Private Group Field/Facility Requests  
These groups are made up of citizens of Camden County, or businesses based in Camden County, who request the use of facilities on an occasional basis when space is available.
- B. Privately Operated Programs  
Camden County Parks and Recreation Department and BOE facilities will not be made available for organizations, entities, individuals or groups for the purpose of providing recreational services to youth or adults if the event to be operated is on a for-profit basis.

**NOTE:** All "Category II through IV permits will provide the notice that a program carried on by a "Category I" organization can claim priority in unusual circumstances. The Parks & Recreation Department and BOE reserve the right to request written copies of all team rosters, and registration forms complete with names, addresses, places of employment and insurance requirements.

#### **IV. Procedure and Criteria for Parks and Recreation Recognized Status**

- A. A county organization, whose primary function is to provide recreational activities within the community, may seek to obtain recognized status with the Recreation Department by satisfactorily fulfilling the following requirements:
  - o A demonstrated need for providing the activity is evidenced and capacity/field space exists to meet that need.
  - o Activity is provided strictly on a non-profit basis. In support of such, each organization shall provide written documentation in the form of either a Determination Letter issued by the Internal Revenue Service and a copy

- its non-profit corporation Articles of Incorporation filed with the Corporations Division of the Secretary of State's Office.
- o All participants must reside in either Camden County or Pasquotank County.
  - o All participants, including instructors, coaches, officials and players are covered under a liability and accident insurance plan approved by the Recreation Department. The approved insurance plan shall list the County as additional co-insured and a copy will be maintained on file with the Recreation Department. The amounts of such insurance shall not be less than ONE MILLION DOLLARS (\$1,000,000.00) bodily injury each occurrence/aggregate and ONE MILLION DOLLARS (\$1,000,000) property damage each occurrence/aggregate or ONE MILLION DOLLARS (\$1,000,000) bodily injury and property damage combined single limits each occurrence/aggregate. Further, such policy shall provide that any termination, cancellation, or reduction in coverage shall immediately be reported by the insurer to the County.
  - o All coaches training, screening and certification programs, which are required by organizations affiliation, are properly enforced.
  - o The organization is a member of, or affiliated with a local, state, regional or national organization recognized as such, which provides rules and regulations governing play and organization requirements.
- B. If an organization, other than those listed, seeks recognized status, it must complete the required form and explain its compliance with the above criteria. The organization must be approved by the Recreation Department, Recreation Advisory Board, BOE, and Board of Commissioners (BOC).

## V. Allocation of Fields and Facilities

### A. Supervision

The Camden County Schools' Athletic Director and the Parks and Recreation Coordinator will collaborate, coordinate and schedule the allocation of the fields and facility for Category 1 – 2 uses.

The primary responsibility of Camden County Schools' Athletic Director will be to oversee the athletic facilities of the schools and coordinate the allocation of such with their respective principal and the County Parks and Recreation Coordinator. The primary responsibility of the Parks and Recreation Coordinator will be to oversee the County's park facilities and will coordinate with the School System's Athletic Director and principal. All applicable user groups will receive a copy of the Facilities Use Application and fee schedule. A copy will be posted on the Parks and Recreation Department website and a hard copy will be made available to any resident who requests one from the Parks and Recreation Department and/or at the school the request is being made. It is recognized that each group may further subdivide the time among its entity; conflicts among such teams and groups are not addressed by this policy. For users other than Category 1 and 2, a formal application and permit are required signed by both the County Parks Director and the County's Schools' Athletic Director and Principal.

### B. Priority Assignment

Priority of assignment within Category 3/4 permits will be granted equitably to applicants who have submitted all required information and paperwork on dates of assignment. Requests for the same facility at the same time will be scheduled on a first come/first serve basis.

Certain field users maintain an "affiliation" with recognized organizations. Each recognized organization may determine whether it will provide fields from its allotted time to affiliated programs. Affiliated users may not gain a priority over other recognized organizations by virtue of such affiliation.

Any assigned user must notify the Recreation Coordinator and/or Athletic Director of expected non-use of a particular athletic facility, at a particular time. Every effort should be made to do so at least seven (7) calendar days in advance. This non-use does not apply to weather cancellations.

#### Notes Concerning Scheduling

Scheduling assignments will be made based upon the categories established in section III above.

#### C. Game Delays

CCHS, CCMS and Camden youth sports activities are often subject to delays due to late arriving opponents and/or officials, or emergencies. In such cases, use may extend beyond the normal time. Likewise, overtime and extra innings can require additional time. Other users take their starting time subject to CCHS, CCMS sports' right to complete their games.

#### D. Makeup Schedule

Under unusual circumstances, CCHS and CCMS sports, including makeup games, have the right to bump a previously scheduled activity. Every effort should be made to limit such late rescheduling. Other school system use (for example, elementary school fairs, campouts, intramurals, etc.) are known well in advance and have priority provided at least 30 days notice is given of the event. Parks and Recreation Director and Athletic Director will make every effort to notify affected users as soon as possible of all cancellations.

#### E. Field Closings Due to Weather

All users of athletic fields are subject to the determination of field playing conditions on a daily basis. The school system Athletic Director will make all decisions concerning CCHS and CCMS athletic events. For all other user groups, determination is made on week-days at 2 pm by the Recreation Coordinator, or his designee, for both Camden County and BOE fields; the Recreation Coordinator will consult with the school system Athletic Director or principal concerning the impact upon CCHS and CCMS athletics and any special consideration to be given. Generally, all



users are subject to the same standard for closure. Nevertheless, determination will be made on a field-by-field basis, as well as a user-by-user basis where conditions are such that some fields may be playable while others are not, and some users may do less damage by use than others. At later times and weekends, each organization is required to close its fields if injury may result to participants or if damage to the playing surface, affecting not only its continued use by this user but also use by others in this season and in the following season, will occur. If in doubt, the field will be closed. Users must notify the Recreation Coordinator, or designee, if they have closed the field so other users questioning whether to close their fields can be so advised.

#### F. Athletic Camps/Clinics

This category will include instructional activities that extend beyond one day and for which a separate fee or tuition is charged. Camps must be open to all youth regardless of skill level. Sports camps will be limited to one week (five days) duration for any given age group or similar category (gender, ability, etc.). Camps may be scheduled at Camden County and BOE facilities. All sports camps are limited to two camps per organization each year. Organizations may only conduct programs within their sport. All camps, no matter on which facility, must be scheduled through the Parks and Recreation Director and comply with facility owners other requirements. This regulation only applies to non-school sponsored activities.

#### G. Special Events

Every effort should be made to accommodate such events (for example, sports tournaments, parades, fireworks, festivals, Relay for Life, etc.) no matter what priority is assigned. Exceptions to stated policy may be granted for such special events.

### VI. Field Modification

Modifications are prohibited unless expressly authorized in writing by the owner. Any substantial proposed changes to fields or parks should be submitted to the school system's Athletic Director, principal and Parks and Recreation Director to consider the impact upon facility use. Those requested changes, along with a recommendation, will then be forwarded to the BOE, and or BOC for consideration.

This would include the development of active recreation areas from property not currently used for this purpose. It would include the installation of fences, structures, scoreboards, permanent stands and permanent lighting.

It would not include the replacement of any current structure (an old backstop with a new one of roughly the same size) or the repair or replacement of existing fencing. These types of items will be the

responsibility of the Recreation Coordinator, Athletic Director, or a designee.

The placement location of all movable items (portable stands, port-a-johns, soccer goals, batting cages, blocking sleds, temporary fencing, etc.) will be the responsibility of the Recreation Coordinator, Athletic Director, or a designee. They may delegate seasonal authority to co-sponsored organizations regarding the management of these items.

## **VII. Facility Use Rules and Regulations**

- A. Use of any active recreation area by a group of more than ten (10) participants is authorized by permit only.
- B. Please have a copy of the permit with you at all times while on the field or at the facility.
- C. User groups may not give their permitted time to another group. All changes must be made through the Recreation Coordinator, Athletic Director, or a designee.
- D. Use of alcoholic beverages or controlled substances of any kind, use of profane, loud, threatening, insulting, indecent and abusive language is prohibited.
- E. Any user who abuses the fields/facilities shall have the privilege revoked, pay for any damages and/or fees incurred and may have future requests denied. The fields/facilities will be carefully monitored for proper usage.
- F. The Parks and Recreation Coordinator, Athletic Director, School administrator reserves the right to cancel or restrict the use of fields and facilities by any user group should we determine it is in the best interest of the county, schools, citizens of the county, or our fields and facilities.
- G. Use of amplifiers for music, announcements or otherwise is not permitted to be unreasonably loud. The limit to such volume must be so that it is barely audible 30 yards from the limits of the playing area. No loudspeaker use is permitted before 8:00 a.m.
- H. Athletic fields/facilities may not be used before 8:00 a.m. or after dusk, except where lights are utilized. Practices and games should be scheduled to end by 10:00 pm with the lights to be turned off as soon as clean up and pick up of participants allow.
- I. Use of portable lighting by any group shall require an on-site meeting at the beginning of every season to determine the placement of the portable lights. Those locations shall be recorded by the Parks and Recreational Coordinator and the user group. It will be the User Groups responsibility to ensure the lights are maintained in the correct locations. Every effort shall be made that the lights used will only light the playing surface and not exceed the field area.

- J. All trash must be placed in proper receptacles. Users are expected to leave the facility in the same condition in which it was found, or better.
- K. Only temporary signs or banners may be posted during events and must be removed at the conclusion of the use of the facility.
- L. No one shall drive a motorized vehicle of any kind onto recreational fields.
- M. Parking is allowed in designated areas only. It is the responsibility of the user group to enforce all parking regulations and to make sure vehicles are parked properly.
- N. No concession privilege will be extended by virtue of facility use. Concession privileges must have the approval of the Parks and Recreation Coordinator and Athletic Director.
- O. There will be no open fires on Camden County and BOE property.
- P. Warm-ups for the next scheduled event must be performed so as not to interfere with existing event and so as not to endanger the welfare of all participants, spectators and facilities.
- Q. All managers, coaches, or persons in charge of a group using the fields will be responsible for the conduct of all participants, spectators and others connected with the activity, including visiting teams and opponents. It is the responsibility of the user group to inform all parents, spectators, and coaches of the field/facility rules.
- R. In the event of problems with the equipment or facilities, the Recreation Coordinator, and or Athletic Director, or designees must be contacted immediately.
- S. No public urination or defecation. Any user group that desires a "port-o-john" at a site must gain approval from the Park and Recreational/Athletic Director for it. They will also be responsible for the site location and screening of the facility if appropriate.
- T. Clothes must be changed in rest rooms and/or locker rooms only.
- U. No first aid or medical supplies are available at fields; they should be provided by the user group. The user must have communication for emergency situations or law enforcement.
- V. No animals except those which are trained to assist the disabled will be allowed on or inside Camden County and BOE property.


**VIII. Memorandum Renewal/Amendment**

This memorandum of understanding will be renewed annually at the joint meeting between the Camden County Board of Education and Camden County Board of Commissioners. If either party wishes to change this policy they must


give written notification to the other party 30 days prior to this date.  
Amendments to this memorandum require written approval by both parties.

  
Sandra Duckwall, Chair  
Camden County Board of Commissioners

Date: 3-20-12

  
Christian Overton, Chair  
Camden County Board of Education

Date: 5/10/2012

  
Melvin Hawkins  
Superintendent of Schools

Date: 5/10/12

  
Michael R. Renshaw  
County Manager

Date: 3-20-12

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 4.B**

**New Business**

**Meeting Date: February 16, 2015**

**Attachments: 1**

**Submitted By: Dan Porter, Planning Director**

**ITEM TITLE: UDO Update Request for Proposals**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

The Planning Department has prepared the attached Request for Proposals to update the Unified Development Ordinance in anticipation of submitting for consideration a reliable cost estimate during the FY 15-16 budget cycle. Issuing the RFP in no way obligates the County to undertake the project.

There are 3 primary reasons to consider updating the UDO:

- 1) The UDO is difficult to administer and is not codified in a manner that is user-friendly. With over 35 amendments over many years, single subjects are scattered throughout different sections and are many times either redundant or contradictory. Some terms are undefined or defined differently in different sections, and a few specific use standards do not identify the uses to which they apply. The entire document could be better organized and would benefit both staff, the development community and other key stakeholders with illustrations to represent required standards.
- 2) The UDO is out of date. The county adopted a Unified Development Ordinance in 1997 and major revisions were adopted in 2002 along with a county wide rezoning map. However, the central elements of the 1997 UDO have essentially remained intact. Since the change to a “Unified Government” in 2006 no towns may be incorporated in the future and it is a county responsibility to plan and regulate both rural and village type of development.

- 3) **The current UDO is not consistent with the objectives and recommendations of the Camden County 2035 Comprehensive Plan. This plan calls for higher density and mixed residential/commercial development in village locations that are served by both water and sewer service. No current zoning districts exist in the UDO for these uses and there is a lack of design standards to ensure smooth transitions between existing uses and this type of future development. The previous emphasis on rural residential development has now been expanded to include promoting economic development without commensurate changes to development regulations. It will become increasingly important to have regulations in place to proactively support future commercial and industrial development, along with well designed neighborhoods.**

**RECOMMENDATION:**

**Motion:**

**To authorize staff to distribute a Request for Proposals to determine costs related to updating the Camden County Unified Development Ordinance.**

**Camden County**

Planning Department  
Post Office Box 190  
Camden, North Carolina 27921  
252-338-1919  
FAX 252-333-1603

**REQUEST FOR PROPOSALS**  
County of Camden, North Carolina  
Update  
To  
Unified Development Ordinance



Issued: February ??, 2015  
Submission Deadline: 4:00 p.m. local time, Wednesday, March ??, 2015

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**Camden County**

Comprehensive Plan – RFP

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**OVERVIEW**

Camden County North Carolina is inviting proposals for professional services resulting in the Updated Unified Development Ordinance.

Camden County seeks to update and adjust its Unified Development Ordinance (Camden County UDO). The current set of rules and procedures, Chapter 151 in the County's Code of Ordinances, currently address zoning, development standards, and subdivision regulations.

The consultant who is awarded this contract will have primary responsibility for developing these documents and will work directly under the supervision of, and in consultation with, the Camden County Planning Department.

**COMMUNITY BACKGROUND**

Camden County is a small rural farming community located just south of the Hampton Roads, Virginia metropolitan area (2013 population 1.7 million). Camden has been known for its two - 2- lane roads (US 17 & US 158) leading through the county to the Outer Banks tourist destinations. In the late 1990's the county began growing into a bedroom community for Hampton Roads. In 2005 the US Census Bureau ranked Camden the 8th fastest growing county in the United States. In fact, the county has grown from a population of 6885 in FY 2000 to 9980 in 2010, - 45% - which is more than in the previous 40 years.

Camden County is located on the North Carolina/Virginia state line in the northeastern section of the state. It is a peninsula bordered by Pasquotank, Gates, and Currituck counties. The Pasquotank River runs along the southwestern border of the county and the North River runs along the southeastern border of the county. Both rivers converge at the tip of the peninsula in the Albemarle Sound. The County consists of 150,557 acres, or roughly 242 square miles. Elevation in the county ranges from sea level at its southern tip to 24 feet above sea level at the western edge of the Great Dismal Swamp and the Virginia border. The County is primarily rural with forests, swamps, and farmland. Much of the land is considered regulated wetlands, and approximately 60% is in the 100 year flood plain.



The county has very little commercial development and the aforementioned growth is almost entirely residential. Without new businesses and associated sales taxes, the county's revenues cannot keep up with the demand for services.

Currently the County is promoting economic development initiatives to develop a 100 acre county owned “green” business/industrial park along US 17 in the northern part of the county and has completed a US Hwy 17 Corridor Planning Study to expand the efforts to include adjacent private properties all the way to the Virginia border. Water, sewer, and road infrastructure for this first phase are complete.

In the center of the County the NC DOT is completing a widening of US Hwy 158 that runs east/west from Elizabeth City to the Outer Banks, and the County’s CIP includes extending sewer service along the corridor as development justifies

The current development patterns threaten to consume considerable farmland and open space. The sprawl type growth will have significant impacts on schools, drainage and water quality, traffic and related air quality, community identity, public infrastructure and economic stability. Property values skyrocketed between 1999 and 2007 (date of last revaluation) although the recent economic slowdown has slowed growth rates. The current revaluation (2015) is indicating real estate values reduced by approximately 30%

The earliest known county-wide zoning was adopted in 1972. The county’s adopted a Unified Development Ordinance in 1997 and major revisions were adopted in 2002 along with a county wide rezoning map. However, the central elements of the 1997 UDO have essentially remained intact. The length of use without a major overhaul and volume of amendments to the current UDO has resulted in a document that is dated, awkward and difficult to administer. The county’s most recent CAMA Land Use Plan was completed in 2004 and certified by the North Carolina Coastal Resources Commission in 2005. A Camden County Comprehensive Plan was completed and adopted by the County Commission in 2012.

## **PROPOSAL**

Camden County is governed by a 5 member Board of Commissioners, and a County Manager who oversees the day to day operation of the government. It is, however, unique in North Carolina and possibly the nation, in that it is considered a “Unified Government”. Under state law any county with no existing incorporated areas can, by referendum change the form of government to a Unified Government, which then has the authorities of both counties and municipalities, with minor exceptions. One result is that no part of the county may incorporate a town in the future. Camden voted favorably for this in 2005, and it became effective July 1, 2006

Current regulations are organized according to a system long used by local governments in North Carolina, but codified in a manner that is not user-friendly, and not conducive to efficient and transparent administration of the regulations. There are currently redundancies and contradictory provisions in the existing Camden County UDO, in part resulting from multiple amendments over many years. More modern approaches are now in place in many communities across North Carolina, with demonstrable benefits over conventional ordinances.

To modernize and make the UDO more user-friendly, the County would need to re-organize the structure of the ordinance, use modern word processing techniques to re-format it, address the conflicts, redundancies, and lack of precision with respect to some review standards and definitions, delete obsolete provisions, and increase the use of illustrations and graphics to explain zoning concepts.

In addition, Camden County recently adopted the Camden County 2035 Comprehensive Plan that calls for development patterns well suited for the County as it moves into the future, but with recommendations that cannot be implemented under current zoning regulations. The primary goals of the Comprehensive Plan are to:

- *Produce a land use pattern that will be primarily rural in character with high quality and economically productive development in targeted locations in the core village areas and along main road corridors, which are served by public utilities.*
- *Enhance its pastoral character by ensuring that new development within targeted development areas is designed to fit the context of core village areas in the manner of an American rural village. Development in areas outside of targeted development locations will continue to be developed at a rural scale and provide opportunities for low and very low density residential development, small-scale rural crossroads commercial development, and working lands operations.*
- *Promote a diverse and balanced economy that provides new business opportunities to employ citizens and provide goods and services, and that will generate new revenues to fund high-quality government facilities and services.*
- *Support a destination for outdoor and recreational enthusiasts that will offer recreational amenities and visitor services to support a new tourism economy*
- *Have a transportation system that is coordinated with land use patterns, and that provides an acceptable level-of-service to support economic development and a high quality of life.*
- *Preserve and protect natural resources and working lands to maintain the function of natural systems, to continue to provide viable opportunities for agricultural and forestry operations, to provide opportunities for residents and visitors to commune with nature, and provide new economic development opportunities related to eco-tourism, outdoor recreation, and renewable energy sources*
- *Provide infrastructure and community facilities in a fiscally responsible manner that is consistent with the future land use map, economic development opportunities, and local demand for services.*

When the County revises the UDO to modernize it and make it more user-friendly, it also needs to consider adding the following regulations to implement the new Comprehensive Plan:

- One or two new mixed-use zone districts;

- One higher-density residential district;
- New neighborhood compatibility standards to address edge conditions;
- New farmland compatibility standards;
- New basic lighting standards;
- Modernized parking and loading standards; and
- Modernized landscaping and signage standards;

The proposal should also include utilizing the County Planning Board and possibly other community involvement to provide review and feedback during this process.

It is anticipated the revised adopted Camden County Unified Development Ordinance will fulfill the following basic objectives:

- Remove or amend outdated standards and continue to rely on the best provisions of the previous UDO;
- Create clear procedures that are easily administered, easy to read and understand for all users including citizens, public officials, county staff, and developers;
- Provide graphics, illustrations, examples and commentaries to supplement written regulations;
- Include innovative approaches to foster a sustainable and economically viable community;
- Create development regulations that balance the intensity of growth patterns with the provision of infrastructure and county services;
- Rely on performance or incentive based regulations that encourage creativity in design; and
- Be accessible and easily maintained on the county website

## **SCOPE OF SERVICES**

In anticipation of this update the county planning staff has undertaken a comprehensive review of the UDO and identified some of the key issues related to updating the UDO. It is important to note that county staff anticipates the consulting team will provide knowledge and experience beyond that of our local expertise. Relying on the general direction provided in this RFP, the consultant should suggest a responsive work program for completing the project on schedule. This will allow the selection committee to evaluate each proposal taking into account a consulting team's creativity and unique approach toward an ordinance rewrite

### **A. Planning Process**

The consultant should submit as a component of the proposal a recommended community input strategy that clearly identifies a recommended extent of public

participation, appropriate avenues for this participation, and a strategy for incorporation into the process.

B. Project Reporting

A series of project management meetings between county staff and the consultant shall be held at key intervals throughout the plan process. The consultant shall be expected to prepare written monthly progress reports suitable for distribution to the Planning Board and County Commission.

C. Project Deliverables

- Initial Scoping
  - i. Review the UDO, CAMA Land Use Plan, Camden County 2035 Comprehensive Plan, and other relevant policy documents or studies.
  - ii. Review and assess the existing regulatory environment with citizens, elected and appointed officials, the development community, State and local governmental agencies, the environmental community, and county staff.
  - iii. *Suggested Deliverable*: Produce a report that summarizes input and recommendations received from the various stakeholders.
- Public Participation
  - i. Identify an overall methodology for public participation.
  - ii. Define the function of the appointed Planning Board and its relationship to county staff and other community participation.
  - iii. *Suggested Deliverable*: Produce a written public participation strategy that is reflective of, and responsive to community needs and the perceived regulatory environment.
- Annotated Outline
  - i. Evaluate the existing Unified Development Ordinance and development review process that includes an assessment of provisions that should be updated or changed.
  - ii. *Suggested Deliverable*: Prepare a detailed outline of the new UDO, based on the county's goals of making the document more user-friendly and implementing the new Comprehensive Plan including a chapter-by-chapter, section-by-section outline of the revised UDO, an explanation of the purpose and nature of each chapter and major section in layperson's language, and textual explanations of the purpose and nature of each chapter
- Draft Ordinance

- i. Prepare a draft UDO that addresses identified weaknesses and needed changes.
  - ii. Act as facilitators to resolve disputes and cooperatively formulate regulations that are acceptable to stakeholders.
  - iii. Ensure compliance with all applicable North Carolina General Statutes and Coastal Area Management Act Requirements.
  - iv. Identify areas for incorporation of graphics, examples, and commentaries where appropriate to support proposed regulations.
  - v. Suggested Deliverable: Develop a draft UDO in manageable sections that can be presented to the Planning Board and public for review. Each section of the draft will be presented and revised to reflect stakeholder input.
- Approval Process
    - i. Develop an approach for public review of the full draft document.
    - ii. Assist with Planning Board and Board of Commissioners public hearings.
    - iii. Suggested Deliverable: Produce a completed draft UDO, an appropriate public review strategy allowing for revisions as necessary, and provide assistance at required public hearings.
  - Completed Ordinance
    - i. Recommend the best method for managing and maintaining codification and updates to the new UDO.
    - ii. Recommend a revised format and needed changes to the development review process. This includes recommending changes to development applications and checklists.
    - iii. Work with the county Information Technology Department to develop a searchable, hyper-linked, navigable, digital version of the new UDO.
    - iv. Suggested Deliverable: A completed, user friendly UDO that is accessible to the general public via the county's website and is easily maintained and updated by planning staff.

#### D. Issues and considerations

Planning staff has identified the following areas of key concern for the UDO update. It is anticipated the consultant team will provide expertise and guidance in these topic areas.

- Subdivision Ordinance: Considering the dichotomy presented by residential growth pressures and the goal of conserving farmland and open space, the subdivision ordinance is a critical component of the UDO update. This includes modernizing design principles to reflect current best practices and improving the cumbersome review process.

- *Mixed Use Development:* The current UDO does not provide a viable zoning option for mixed use development other than a mixed use Planned Unit Development. Revisions should incentivize mixed use developments that are appropriate for the large acreage, low density development patterns.
- *Nodal/Compact Development:* Explore ways to implement nodal/village development patterns as set forth in the Comprehensive Plan. Without incorporated town centers, each geographic area of the county has historically developed in low density, sprawling development patterns. This burdens the provision of county services and infrastructure and restricts affordable housing opportunities. Approaches should be explored that promote/incentivize development in areas served with both water and sewer, and adequate transportation access.
- *Sustainability:* A central theme of the new UDO should be the promotion of sustainable patterns of development. This can include development techniques or incentives to promote good site design, integrate renewable energy, protect water quality, conserve biological resources, preserve open space, encourage connectivity, adequately plan for hazards and natural disasters, and encourage green building.
- *Uses or Use Groups:* Evaluate the existing permitted uses table to recommend permitted uses compatible with recommended new zoning districts..
- *Zoning Districts:* Examine the appropriateness and functionality of existing zoning districts and recommend modifying or adding districts.
- *Parking, Landscaping and Architectural Standards:* Evaluate and revise parking and landscaping requirements to promote more efficient and sustainable site design. This includes consideration of basic architectural controls. A performance or incentive based approach may be most appropriate in establishing design standards.
- *Development Review Process:* While recent changes represent on-going improvements to the development review process, the UDO update should result in a better organized and streamlined process easily accessible to citizens, developers, public officials, and county staff.
- *Open Space:* review and recommend modifications of existing open space requirements to achieve Comprehensive Plan objectives; and recommend requirements related to new zoning district classifications.
- *Private Access Subdivisions:* Review the impacts and viability of private access subdivisions and clarify development requirements and approval process.

## SCHEDULE OF WORK

The preparation of all associated documents and deliverables for this project shall be completed within 12 months of the finalization of a contract and a notice to proceed is issued. The consultant should submit a proposal consistent with this goal.

## QUALIFICATIONS

Camden County is interested in procuring services from a consultant, or team of consultants that possess the following skills:

- Thorough knowledge of the principles and practices of rural planning, comprehensive planning, environmental planning, and strategic planning
- Thorough knowledge and experience in public interaction, conflict resolution, and consensus building
- Ability to attend and effectively conduct a variety of different public meetings, workshops, and public hearings
- Knowledge and ability to translate planning goals, objectives, and action plans into a regulatory scheme for decision making related to rezoning, and residential and nonresidential development projects.

## SUBMITTAL REQUIREMENTS

Interested firms should submit background information about their company, its employees, and its experience with related projects and related clients. Information should also be provided which describes their philosophy of the company and how the company goes about meeting the needs of their clients. It should cover the range of abilities and experience of the firm as related to the required qualifications.

Specifically, the response should address the following information in order:

1. A detailed narrative statement of the firm's perception of the project requirements, outlining any unique features or conditions that appear to need special attention and that the firm and proposed project team may be particularly well qualified to address.
2. Company profile listing name, address, year established, type of ownership, size of company and staff, and an organizational chart. If the company has multiple offices, please identify location and quantity of staff for all company offices, as well as list the offices where the work for this project will be performed.
3. Organizational chart of personnel, by job title and corporate affiliation, to be assigned to the project.
4. Professional resumes for key personnel that would be assigned to this project, including level of responsibility for projects similar in scope.
5. Information about any sub-consultants that might be used to perform services. Identify consultant by name, address, telephone number, contact person, and names and job descriptions of key personnel.
6. Specialized or relevant expertise with this type of project in similar geographic areas by company, key personnel assigned to the project, and consultants.
7. Current company workload and ability to perform work for this project
8. Project summaries, including reference contact information (name, title, company, and current telephone number for each reference), which are similar in scope and geographic



areas to this project, and which demonstrate pertinent corporate and key personnel experience.

9. A proposed project task outline, timeline/schedule, and budget indicating personnel assignments and benchmarks for completion of each task and final report as outlined in the preceding scope of work. Proposed budget should include a schedule of costs related to providing types of potential graphics, with descriptions, in order to maximize effectiveness and cost efficiency.
10. Any additional information the respondent believes to be relevant to Camden County's selection efforts.

## **SELECTION PROCESS & EVALUATION CRITERIA**

The County shall review each proposal based on following criteria:

- Availability and interest in providing services
- Public participation methodology.
- Understanding of local economic, environmental, and geographic conditions.
- Experience
  - Related experience of the firm
  - Related experience of the project team assigned to this project
  - References for similar projects from similar clients
  - Previous similar project approaches and schedules
- Project Design
  - Understanding of the project requirements as presented in narrative statement.
  - Proposed design approach for the project including proposed key focus areas.
  - Specialized or appropriate expertise in this type of project.
  - Other information or unique qualifications regarding the firm that may prove beneficial to the County
- Outcomes
  - Project management capabilities.
  - Schedule, budget, and key personnel assignments
  - Clarity of the role and level of involvement of county staff and other citizen advisory groups.
  - Ability to fulfill the objectives of the project within available budget resources.
- Other factors that may be relevant to the project.

Following the initial review, a number of firms may be invited for interviews with a selection committee. The selection committee will consist of the County Manager, the County Planning Director, and two members of the County Planning Board, and two members of the County Commission.

The selection committee will make its recommendation to the County Board of Commissioners for their consideration and approval.

**PROPOSAL SUBMISSION:**

The County shall not be responsible for any expense incurred by the firm in preparing and submitting a proposal. All Proposals submitted shall become the property of the County. Submit six (6) copies of the written proposals and an electronic version (PDF format). All hard-copy Proposals must be signed in ink by principal(s) of the firm authorized to negotiate and contract for the work. **Proposals are to be submitted in sealed envelope(s)/container(s) and be received by the Planning Department no later than 4:00 p.m. local time, Wednesday, March 15, 2015.**

*Proposals by telephone, e-mail, or facsimile shall not be accepted.*

Submit Proposals to:

Dan Porter, Planning Director  
Camden County  
P.O. Box 190  
117 North NC 343  
Camden, North Carolina 27921

Camden County reserves the right to request clarification of information submitted, and to request additional information from one or more applicants. Failure to provide additional information, if requested, within a reasonable amount of time, shall be reason for the firm's offer to be considered non-responsive.

Camden County reserves the right to disqualify, from consideration, proposals received after the time and date specified above. Any proposal may be withdrawn or modified by written request of the respondent, provided such request is received by Camden County at the above address prior to the date and time set for receipt of proposals.

In submitting these qualifications, it is understood by the respondent that Camden County reserves the right to: 1) reject any and all proposals and to be the sole judge of the value and merit of the proposals offered; 2) waive any irregularities of informalities when to do so is in the best interest of Camden County; 3) eliminate from further consideration any proposal deemed to be substantially or materially unresponsive to the request for information contained herein.

If a proposal includes any proprietary data or information that the respondent does not want disclosed to the public, such data or information must be specifically identified as such on every page on which it is found. Data or information so identified will be used by Camden County solely for the purpose of evaluating proposals and conducting contract negotiations.

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The procurement of these professional services shall be in accordance with the North Carolina Public Procurement Act. Camden County is an Equal Opportunity employer.

All questions and requests for information regarding this project should be directed to:

Dan Porter  
Camden County Planning Director  
(252)-338-1919      Ext 263  
dporter@camdencountync.gov

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 5.A**

**Consent Agenda**

**Meeting Date: February 16, 2015**  
**Attachments: (Attachment A)**  
**Submitted By: Clerk to the Board**

**ITEM TITLE: Draft Meeting Minutes**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

**2014-11-24 - BOC Public Hearing**  
**2014-12-01 - BOC Organizational Meeting**

**RECOMMENDATION:**

**Review & Approve**

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 5.B

**Consent Agenda**

**Meeting Date:** February 16, 2015  
**Attachments:** 3  
**Submitted By:** Budget & Finance Officers

**ITEM TITLE:** Budget Amendments

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

2014-15-BA018 Security System Installation  
 2014-15-BA019  
 2014-15-BA020

**RECOMMENDATION:**

**Approve Budget Amendment**

2014-15-BA018

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
10-330515-435101	Court Facilities Fees	\$8,734.00	
10-5150-574000	Capital Outlay		\$8,734.00

**This Budget Amendment is made to cover the board approved Courthouse Building Security System.**

**This will result in a decrease of \$0 in the Contingency of the General Fund.**

**Balance in Contingency \$23,500.00**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

2014-15-BA019

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
52-330610-434819	Crisis Intervention-Revenue	\$1,568.00	
528000-520000	Capital Outlay		\$1,568.00

**This Budget Amendment is made to cover additional allocation for Crisis Intervention Funding.**

**This will result in a decrease of \$0 in the Contingency of the General Fund.**

**Balance in Contingency \$23,500.00**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

2014-15-BA020

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
52-330610-434848	LIEAP Revenue	\$2,348.00	
528000-554321	LIEAP Expense		\$2,348.00

**This Budget Amendment is made to cover additional allocation for LIEAP Funding.**

**This will result in a decrease of \$0 in the Contingency of the General Fund.**

**Balance in Contingency \$23,500.00**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of February, 2015.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 5.C**

**CONSENT AGENDA**

**Meeting Date: January 5<sup>th</sup>, 2015**  
**Attachments: 1 (1 Page)**  
**Submitted By: Dellie Spaulding, Tax Specialist**

**ITEM TITLE: Tax Dept.  
 Monthly Collection Report  
 January 2015**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

**Taxes collected for ad valorem (real estate), personal business properties, vehicle, and other miscellaneous taxes. Also included are payments received via the Internet.**

**RECOMMENDATION:**

**FOR COUNTY COMMISSIONERS' APPROVAL**



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 5.D**

**CONSENT AGENDA**

**Meeting Date: February 16th, 2015**  
**Attachments: 1 (1 Pages)**  
**Submitted By: Dellie Spaulding, Tax Specialist**

**ITEM TITLE: Tax Dept.  
Pick-ups, Releases, & Refunds**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**SUMMARY:**

**Pick-ups, Releases, & Refunds**

**RECOMMENDATION:**

**FOR COUNTY COMMISSIONERS' APPROVAL**

<u>NAME</u>	<u>REASON</u>	<u>TYPE/NO.</u>
Great Dismal Swamp	\$425.38 Acreage correction	Refund/17562 R-61834-12
Great Dismal Swamp	\$425.38 Acreage correction	Refund/17561 R-54811-11
Great Dismal Swamp	\$425.36 Acreage correction	Refund/17560 R-65504-14
Great Dismal Swamp	\$425.38 Acreage correction	Refund/17559 R-68482-13
First Lease, Inc.	\$282.76 Double assessment	Release/17557 R-85350-14
First Lease, Inc.	\$283.86 Double assessment	Refund/7558 R-68097-13
David Raymond Scott	\$109.49 Military exempt	Refund/17551 V-67449-12
David Raymond Scott	\$124.32 Military exempt	Refund/17550 V-60160-11
David Raymond Scott	\$141.61 Military exempt	Refund/17549 V-53010-10
Joseph Cummings, Jr.	\$135.10 Military exempt	Refund/17541 V-68680-12
Joseph Cummings, Jr.	\$151.16 Military exempt	Refund/17539 V-61528-11
Joseph Cummings, Jr.	\$114.02 Military exempt	Refund/17523 1009179 - vts

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:**

**INFORMATION**

**Meeting Date:** February 16<sup>th</sup>, 2015  
**Attachments:** 13  
**Submitted By:** Various Department Heads

**ITEM TITLE:** INFORMATION

**SUMMARY:**

- A. EMS – Monthly Reports
- B. Register of Deeds
- C. Representative Hunter
- D. Sand removal- Malcolm Fearing
- E. Bonus allocation- Jerry Jennings
- F. NCACC Legislative Bulletin
- G. Resolution Restoring the Allocation of Lottery Funds to Counties for School Capital Needs
- H. Competitive Grants to Rural Communities
- I. Albemarle Commission Board Members
- J. In God We Trust Resolution
- K. CEDC Marketing Ad
- L. NC Apprenticeship Programs Highlighted
- M. AHC Memorandum

**RECOMMENDATION:**

**Information Only**

<b>MOTION MADE BY:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
<b>VOTE:</b>	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**Monthly Report  
for  
January 2015**

Ambulance Responses:	MTD 2014-2015	MTD 2013-2014	YTD 2014-2015	YTD 2013-2014	
Total Responses	983	927	6737	6285	
Camden County	82	69	415	465	
Blackwater	0	0	0	0	
Pasquotank County	718	691	4972	4866	
Albemarle Hospital	203	167	1350	1154	
Advanced Life Support	277	289	1888	2048	Emergency
Basic Life Support	494	449	3461	2818	<u>Transports</u>
Treatment/No Tx	5	8	29	61	82
Patient Refusal	108	95	678	647	
Cancelled Enroute	35	35	251	257	Non-Emergency
Standby-Event	1	0	41	35	<u>Transports</u>
Standby-Hold		0	0	1	281
Standby-Fire	17	9	88	58	
Mutual Aid	1	1	6	6	
Miscellaneous	45	41	340	358	
	<b>983</b>	<b>927</b>	<b>6737</b>	<b>6285</b>	
<b>Accounts Receivable:</b>	<b>MTD</b>		<b>YTD</b>		<b>LYTD</b>
A/R Beginning Balance	\$ 1,724,343.80	+			
Patient Billings	\$ 397,365.80	+	\$ 2,780,968.80		\$ 2,423,084.60
Refunds	\$ 595.93	+	\$ 11,698.32		\$ 17,641.20
Patient Credits	\$ 248,051.45	-	\$ 1,592,744.37		\$ 1,417,505.13
Ins. Contract Adj.	\$ 107,873.68	-	\$ 755,082.30		\$ 882,014.75
Write Off's	\$ 20,073.48	-	\$ 329,600.08		\$ 181,882.13
Late PCR's	\$ 340.80	+			
Adjustment	\$ (380.98)	+			
A/R Ending Balance	<u>\$ 1,746,468.75</u>		<b>LYMTD</b>		
Deposits to Finance Office	\$ 181,878.00	+	\$ 116,335.92		
Recovery from Bad Debt	\$ -	-			
Misc. Revenue	\$ 24.84	-			
A/R Payment to Finance	\$ 85,537.38	+			
Adjustment Added		+			
Adjustment Subtracted		-			
Total	<u>\$ 247,491.54</u>				

**Notes:**  
Mileage

Pasquotank-Camden EMS FY2015 Projections

Month	FY 2015 Call Volume	2015 Collections	2015 Expenditures
July	941	\$238,534	\$421,817
August	895	\$191,657	\$256,535
September	902	\$227,575	\$270,424
October	1060	\$251,613	\$325,075
November	855	\$203,789	\$285,539
December	1101	\$231,532	\$398,307
January	983	\$247,492	\$328,329
February			
March			
April			
May			
June			
<i>Encumbrances</i>			\$45,137
<b>FY 2015 Actual Totals</b>	<b>6737</b>	<b>\$1,592,191</b>	<b>\$2,331,163</b>
<b>FY 2015 Projections</b>	<b>8385</b>	<b>\$2,299,200</b>	<b>\$3,742,834</b>
<i>% of projections</i>	<b>80%</b>	<b>69%</b>	<b>62%</b>

## Emergency Medical Services

		Budget	As of January 31, 2015	Available
<b>Expenditures:</b>				
010.4370.5121.00	Salaries & Wages	1,941,608.00	1,055,567	886,339.00
010.4370.5122.00	Overtime	138,464.00	132,526	5,938.00
010.4370.5126.00	Part Time	134,000.00	159,509	(25,509.00)
010.4370.5129.00	Board Salaries	1,800.00	900	900.00
010.4370.5161.00	FICA	188,399.00	89,614	89,785.00
010.4370.6182.00	Retirement	147,706.00	80,679	67,027.00
010.4370.5183.00	Health Ins	338,790.00	197,435	139,265.00
010.4370.6185.00	Unemployment Reserve	10,914.00	2,002	6,912.00
010.4370.5186.00	Workers Comp	112,532.00	133,439	(20,907.00)
010.4370.5191.00	Audit Fees	580.00	580	-
010.4370.5192.00	Legal Fees	2,000.00	52	1,948.00
010.4370.5212.00	Uniforms	11,000.00	4,195	6,805.00
010.4370.5231.00	Promo/Education	2,000.00	-	2,000.00
010.4370.5233.00	Nightingale	20,000.00	20,000	-
010.4370.5235.00	Medical Oxygen	8,000.00	800	7,197.00
010.4370.5251.00	Gas & Oil	30,000.00	54,783	35,217.00
010.4370.5260.00	Office Supplies	30,000.00	2,876	27,074.00
010.4370.5261.00	Departmental Supplies	84,000.00	48,584	35,406.00
010.4370.5310.00	Travel	3,500.00	2,750	750.00
010.4370.6311.00	Training	5,000.00	1,889	3,101.00
010.4370.5321.00	Telephone	29,500.00	18,297	11,200.00
010.4370.5325.00	Postage	7,000.00	6,523	1,477.00
010.4370.5331.00	Utilities	25,000.00	14,503	10,497.00
010.4370.5351.00	Maint-Bldg	16,000.00	8,247	6,753.00
010.4370.6352.00	Maint-Equip	42,000.00	28,846	13,155.00
010.4370.5353.00	Maint-Vehicles	80,000.00	35,696	44,302.00
010.4370.5354.00	Maint-Radio	3,500.00	2,013	1,487.00
010.4370.5355.00	Maint-Tower	-	-	-
010.4370.5370.00	Advertising	2,000.00	219	1,781.00
010.4370.6383.00	Collection Fees	4,000.00	3,177	823.00
010.4370.5400.01	Rent-Equip	12,100.00	7,387	4,713.00
010.4370.5440.00	Contracted Services	3,000.00	4,518	(1,518.00)
010.4370.5450.00	Insurance	21,885.00	22,885	(1,000.00)
010.4370.5491.00	Dues & Subscriptions	1,500.00	927	573.00
010.4370.6495.00	Rescue Squad-Contract	20,000.00	-	20,000.00
010.4370.5495.11	Rescue Squad-Training	6,000.00	-	6,000.00
010.4370.6495.12	Rescue Squad-Uniforms	3,500.00	-	3,500.00
010.4370.5495.13	Rescue Squad-Pension	3,300.00	-	3,300.00
010.4370.5495.14	Rescue Squad-Travel	4,000.00	1,241	2,759.00
010.4370.6500.00	Capital Outlay	184,743.00	113,213	51,530.00
010.4370.5700.16	Debt Service	41,945.00	20,972	20,973.00
		<b>3,739,684.00</b>	<b>2,288,023</b>	<b>1,453,661.00</b>
<b>Revenue:</b>				
010.0400.4437.00	Revenue for Services	2,388,200.00	1,582,858	805,342.00
010.0400.4437.01	Recovery	5,000.00	371	4,629.00
010.0600.4635.01	Sales of Assets	14,000.00	8,074	5,926.00
010.0550.4839.01	Misc Revenue	4,000.00	2,781	1,209.00
	Donations	-	11	-
	Camden	263,497.00	131,748	131,748.00
	Hospital	450,000.00	282,500	167,500.00
	Fund Balance Appropriated	603,987.00	-	-
		<b>3,739,684.00</b>	<b>1,988,353</b>	<b>1,137,355.00</b>
<b>Difference</b>		-	(287,670)	
<b>Fund Balance 6-30-2014</b>			<b>1,282,411</b>	
<b>Current Fund Balance</b>			<b>994,741</b>	



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PASQUOTANK COUNTY  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 07

ACCOUNTS FOR: 010 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-----							
0400 SALES & SERVICES							
-----							
0100400 443700 REVENUE FOR SERVICE	-2,399,200	-2,399,200	-1,592,857.54	-247,516.54	.00	-806,342.46	66.4%
0100400 443701 RECOVERY OF BAD DEB	-5,000	-5,000	-371.11	.00	.00	-4,628.89	7.4%
TOTAL SALES & SERVICES	-2,404,200	-2,404,200	-1,593,228.65	-247,516.54	.00	-810,971.35	66.3%
TOTAL GENERAL FUND	-2,404,200	-2,404,200	-1,593,228.65	-247,516.54	.00	-810,971.35	66.3%
TOTAL REVENUES	-2,404,200	-2,404,200	-1,593,228.65	-247,516.54	.00	-810,971.35	

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PASQUOTANK COUNTY  
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 07

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	ACT
010 GENERAL FUND	APPROP	BUDGET				BUDGET	USE%
<b>4370 EMERGENCY MEDICAL SERVICES</b>							
0104370 512100	SALARIES & WAGES	1,941,906	1,941,906	1,055,567.39	152,197.56	.00	886,338.61 54.4%
0104370 512200	SALARIES & WAGES-OV	138,464	138,464	132,526.49	22,573.80	.00	5,937.51 95.7%
0104370 512600	SALARIES & WAGES-PA	134,000	134,000	159,509.53	26,477.99	.00	-25,509.51 119.0%
0104370 512800	BOARD SALARIES	1,800	1,800	900.00	25.00	.00	900.00 50.0%
0104370 510100	FICA	169,399	169,399	99,613.96	14,058.75	.00	69,785.04 58.8%
0104370 510200	RETIREMENT	147,706	147,706	80,679.46	11,628.60	.00	67,026.54 54.6%
0104370 516300	HEALTH INSURANCE	336,700	336,700	197,435.17	25,391.10	.00	139,264.83 58.6%
0104370 516500	UNEMPLOYMENT RESERV	10,914	10,914	2,001.54	.00	.00	8,912.46 10.3%
0104370 518600	WORKERS' COMPENSATI	112,632	112,632	133,439.00	38,132.00	.00	-20,807.00 118.5%
0104370 519100	AUDIT FEES	500	500	500.00	.00	.00	.00 100.0%
0104370 519200	LEGAL FEES	2,000	2,000	52.50	.00	.00	1,947.50 2.6%
0104370 521200	UNIFORMS	11,000	11,000	4,195.06	118.42	280.00	6,524.94 40.7%
0104370 523100	PROMOTION/EDUCATION	2,000	2,000	.00	.00	100.00	1,900.00 5.0%
0104370 523300	NIGHTINGALE	20,000	20,000	20,000.00	.00	.00	.00 100.0%
0104370 523500	MEDICAL OXYGEN	8,000	8,000	803.46	183.72	5,521.64	3,674.90 54.1%
0104370 523600	STORM WATER FEE	0	0	.00	.00	.00	.00 .0%
0104370 525100	GAS & OIL	90,000	90,000	54,782.74	5,605.11	950.00	34,267.26 61.9%
0104370 526000	OFFICE SUPPLIES	30,000	30,000	2,925.55	190.51	15.99	27,058.46 90.8%
0104370 526100	DEPARTMENTAL SUPPLI	84,000	84,000	48,593.71	5,389.12	14,198.80	21,207.49 74.8%
0104370 531000	TRAVEL	3,500	3,500	2,749.80	.00	.00	750.20 78.6%
0104370 531100	TRAINING	5,000	5,000	1,898.59	.00	.00	3,101.41 38.0%
0104370 532100	TELEPHONE	29,500	29,500	18,297.51	2,763.09	.00	11,202.49 62.0%
0104370 532500	POSTAGE	7,000	7,000	5,522.98	205.97	.00	1,477.02 78.9%
0104370 533100	UTILITIES	25,000	25,000	14,503.11	2,182.58	.00	10,496.89 58.0%
0104370 535100	MAINTENANCE-BUILDIN	15,000	15,000	8,241.73	119.50	500.00	6,258.21 58.7%
0104370 535200	MAINTENANCE-EQUIPME	42,000	42,000	28,843.51	3,797.03	8,050.00	5,104.49 87.8%
0104370 535300	MAINTENANCE-VEHICLE	80,000	80,000	35,697.75	5,588.32	14,552.64	29,749.61 62.8%
0104370 535400	MAINTENANCE-RADIO	3,500	3,500	2,013.26	404.80	1,956.73	-469.99 -13.4%
0104370 535500	MAINTENANCE-TOWER	0	0	.00	.00	.00	.00 .0%
0104370 537000	ADVERTISING	2,000	2,000	218.65	.00	.00	1,781.35 10.9%
0104370 539300	COLLECTION FEES	4,000	4,000	3,176.95	489.65	.00	823.05 79.4%
0104370 540000	RENT	0	0	.00	.00	.00	.00 .0%
0104370 540001	RENT-EQUIPMENT	12,100	12,100	7,387.14	1,091.69	.00	4,712.86 61.1%
0104370 544000	CONTRACTED SERVICES	3,000	3,000	4,519.46	487.38	.00	-1,518.46 150.6%
0104370 545000	INSURANCE-GENERAL L	21,995	21,995	22,995.00	.00	.00	-1,000.00 104.5%
0104370 549100	DUES & SUBSCRIPTION	1,500	1,500	327.00	.00	.00	573.00 61.8%
0104370 549500	RESCUE SQUAD-PAYMEN	20,000	20,000	.00	.00	.00	20,000.00 .0%
0104370 549511	RESCUE SQUAD-TRAINI	6,000	6,000	.00	.00	.00	6,000.00 .0%
0104370 549512	RESCUE SQUAD-UNIFOR	3,500	3,500	.00	.00	.00	3,500.00 .0%
0104370 549513	RESCUE SQUAD-PENSIO	3,300	3,300	.00	.00	.00	3,300.00 .0%

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YEAR-TO-DATE BUDGET REPORTP 2  
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FOR 2015 07

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
010 GENERAL FUND	APPROP	BUDGET				BUDGET	USED
0104370 549514 RESCUE SQUAD-TRAVEL	4,000	4,000	1,240.80	549.00	.00	2,759.20	31.0%
0104370 549515 RESCUE SQUAD-CAPITA	0	0	.00	.00	.00	.00	.0%
0104370 550000 CAPITAL OUTLAY	164,743	164,743	113,213.40	6,674.35	1,021.55	50,518.05	69.3%
0104370 560011 SAFE KIDS	0	0	.00	.00	.00	.00	.0%
0104370 560021 HRSA GRANT 2004	0	0	.00	.00	.00	.00	.0%
0104370 560027 HRSA GRANT	0	0	.00	.00	.00	.00	.0%
0104370 562025 INFECTION CONTROL	0	0	.00	.00	.00	.00	.0%
0104370 570016 DEBT SERVICE	41,945	41,945	20,972.25	.00	.00	20,972.74	50.0%
0104370 598099 TRANSFER TO ALBERMAR	0	0	.00	.00	.00	.00	.0%
TOTAL EMERGENCY MEDICAL SERVICES	3,739,684	3,739,684	2,286,025.52	328,329.04	45,137.35	1,408,521.13	62.3%
TOTAL GENERAL FUND	3,739,684	3,739,684	2,286,025.52	328,329.04	45,137.35	1,408,521.13	62.3%
TOTAL EXPENSES	3,739,684	3,739,684	2,286,025.52	328,329.04	45,137.35	1,408,521.13	

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
01-06	State Treasurer Fund	\$415.40	\$0.00	\$0.00	\$415.40
01-07	Excise Stamps	\$3,167.00	\$0.00	\$0.00	\$3,167.00
01-09	Retirement Fund	\$53.62	\$0.00	\$0.00	\$53.62
01-10	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00
01-11	Automation Fund	\$344.10	\$0.00	\$0.00	\$344.10
88-88	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00
03-01	Copies	\$51.10	\$0.00	\$0.00	\$51.10
03-02	Certified Copies	\$66.73	\$0.00	\$0.00	\$66.73
03-03	Fax	\$0.00	\$0.00	\$0.00	\$0.00
03-04	Laminations	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group COPIES Total *****</b>	<b>\$117.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117.83</b>
04-01	Notary Oaths	\$70.88	\$0.00	\$0.00	\$70.88
	<b>***** Account Group MISCELLANEOUS Total *****</b>	<b>\$70.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70.88</b>
01-01	Recording Fees	\$2,194.53	\$0.00	\$0.00	\$2,194.53
01-02	Non Standard Fees	\$0.00	\$0.00	\$0.00	\$0.00
01-03	Probate	\$0.00	\$0.00	\$0.00	\$0.00
01-04	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00
01-05	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00
01-08	Uccs	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group RECORDINGS Total *****</b>	<b>\$2,194.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,194.53</b>
02-01	County Marriages	\$66.48	\$0.00	\$0.00	\$66.48
02-02	Domestic Violence Fund	\$90.00	\$0.00	\$0.00	\$90.00
02-03	Childrens Trust Fund	\$15.00	\$0.00	\$0.00	\$15.00
02-04	Vital Certificates	\$363.26	\$0.00	\$0.00	\$363.26
02-05	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group VITALS Total *****</b>	<b>\$534.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$534.74</b>
	<b>Final Totals :</b>	<b>\$6,898.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,898.10</b>

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
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**Counts/Totals From 1/1/2015 Through 1/31/2015**

Cash Total :	\$683.75 +
Check Total :	\$6,292.85 +
Other Pay Total:	\$0.00 +
Change Total :	\$78.50 -
<hr/>	
Subtotal :	<b>\$6,898.10</b>
Charge Total :	\$0.00 +
<hr/>	
Grand Total :	<b>\$6,898.10</b>

Number of Cash Payments :	52
Number of Check Payments :	71
Number of Change Payments :	9
Number of Charge Payments :	0
Number of Other Payments :	0
<hr/>	
Number of Receipts :	117
Number of Voids :	2

Charge Information	
Open Item Information	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00



Lloyd E. Griffin III  
TAC Board Chair  
Rhett White  
TCC Board Chair

Angela M. Welsh  
Director

January 27, 2015

Representative Howard Hunter III  
N.C. House of Representatives  
16 W. Jones Street, Room 1307  
Raleigh, NC 27601-1096

Representative Hunter,

On June 26, 2013, the Strategic Transportation Investments bill (HB817) was signed in to law by Governor Patrick McCrory. It was said that with the new formula, the NCDOT would be able to use existing revenues more efficiently to improve transportation infrastructure as well as create jobs and help to boost the economy.

The new formula required that new ferry vessels and ferry vessel replacements compete for funding out of the "Division" pot of money, which was a much smaller amount than NCDOT Division One previously received under the Equity Formula, or "The Board of Transportation may establish tolls on any untolled ferry route as set forth in this subsection. Prior to establishing tolls on an untolled ferry route, the Board of Transportation must receive a resolution approved by the Transportation Advisory Committee of each affected local transportation planning organization requesting tolls on that route." (G.S. 136-82(b) Establishment of Tolling.).

The Albemarle RPO TAC maintains a decision to toll ferries would impact ferry ridership as well as well as the economy of Dare, Hyde and Currituck counties who depend daily on the ferries for general services, county and school activities and support of the tourism industry.

G.S. 136-82(b) required the NCDOT to hold public hearings regarding ferry tolling and during the NCDOT ferry tolling public hearings on Knotts Island, Cape Hatteras and Ocracoke, Legislators and local elected officials called on the Albemarle RPO TAC to delay a vote regarding ferry tolling in order to give the General Assembly time to seek alternative funding sources for new and replacement ferry vessels.

At their request, on March 10, 2014, the Albemarle RPO TAC voted to delay action regarding ferry tolling in order to give Legislators time to seek alternative funding sources for new and replacement ferry vessels and we ask that you aggressively continue to seek alternative sources of funding for new and replacement ferry vessels.

Respectfully,

A handwritten signature in black ink, appearing to be "Lloyd E. Griffin III", written over a faint circular stamp or watermark.

Lloyd E. Griffin III  
ARPO RTAC Chair

Cc: Representative John Torbett  
Representative Bob Steinburg  
Representative Paul Tine  
Representative Michael Wray  
Representative Shelly Willingham  
Senator Bill Cook  
Senator Erica Smith-Ingram



Lloyd E. Griffin III  
*TAC Board Chair*  
Rhett White  
*TCC Board Chair*

Angela M. Welsh  
*Director*

January 27, 2015

Malcolm Fearing  
Board Member, NCDOT Division One  
P. O. Box 759  
Manteo, NC 27954

Mr. Fearing,

NCDOT Division One has a limited amount of maintenance funds available to remove sand from NC 12, and it is our understanding the State Department of Transportation has set aside funds specifically for snow removal. We would like to request NCDOT Division One be able to access funds set aside for snow removal for sand removal on NC 12 as we do not feel this activity should be considered routine maintenance.

We recognize and support the need for additional maintenance funds for NCDOT and Division One to allow them to perform their day to day activities.

Respectfully,

A handwritten signature in black ink, appearing to be "Lloyd E. Griffin III", written over a faint horizontal line.

Lloyd E. Griffin III  
ARPO TAC Chair



Lloyd E. Griffin III  
*TAC Board Chair*  
Rhett White  
*TCC Board Chair*

Angela M. Welsh  
*Director*

January 27, 2015

Jerry Jennings  
Division Engineer, NCDOT Division One  
113 Airport Drive Suite 100  
Edenton, NC 27932

Mr. Jennings,

During the Albemarle Rural Planning Organization meeting on January 21, 2015, the TAC voted in favor of applying Bonus Allocations (result of the legislation GS 136-189.11(f) –Incentives for Local Funding and Highway Tolling) from TIP# R-2576 (Mid Currituck Bridge) to TIP# R-2574 (US 158 from Belcross in Camden County to Barco in Currituck County) in lieu of local point assignments through SPOT 4.0.

Respectfully,

A handwritten signature in black ink, appearing to read "Lloyd E. Griffin III", is written over a faint, circular stamp or watermark.

Lloyd E. Griffin III  
ARPO TAC Chair



## Angela Wooten

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**Subject:** FW: NCACC Legislative Bulletin

**Subject:** NCACC Legislative Bulletin



### General Assembly Reconvenes

The General Assembly reconvened its 2015 Long Session on Wednesday, Jan. 28 to introduce and consider legislation. No votes were taken on substantive legislation, and following a quick session on Thursday, Jan. 29, the House and Senate adjourned for the week. The House will return to Raleigh on Monday, Feb. 2 at 4:00 p.m. and the Senate will return at 7:00 p.m. The House and Senate formally invited Governor McCrory to give his State of the State address on Wednesday, February 4th at 7:00 p.m. Legislators have indicated they will wait until the Governor lays out his priorities at the State of the State before beginning to address some key issues this session; however, some bills affecting county issues have already been introduced.

### Bills filed to provide calendar flexibility for schools



Three bills were filed in the House this week that would give local school systems some flexibility when determining starting and closing dates. Two of the bills (H34 and H25) are local bills impacting the counties of Caswell, Rockingham and Stokes (H34) and Alamance (H25). Of interest to all counties is H9 (Restore School Calendar Educ. Purpose Waiver), which is a statewide bill that would allow the State Board of Education to waive the school calendar requirements for an “educational purpose.” The bill defines educational purpose as “a need to adopt a different calendar for (i) a specific school to accommodate a special program offered generally to the student body of that school, (ii) a school that primarily serves a special population of students, or (iii) a defined program within a school.” The NCACC adopted a goal to

“Seek legislation to provide flexibility to local school districts to align public school and community college calendars.”

## Senate bill to allow Registers of Deeds to opt out of performing same-sex marriages

A Senate bill filed Wednesday would allow Registers of Deeds and magistrates to opt out of performing any legal marriage if they have a “sincerely held religious objection” to performing the ceremony. S2 (Magistrates Recusal of Civil Ceremonies) applies to every assistant register of deeds and deputy register of deeds who files a written objection with the Register of Deeds in their county. The bill also states that “The Register of Deeds shall ensure for all applicants for marriage licenses to be issued a license upon satisfaction of the requirements as set forth in Article 2 of this Chapter.” The bill’s primary sponsor is Sen. Phil Berger (Rockingham), the President Pro Tem of the Senate.

## House announces Committee Chairs

**Speaker of the House Tim Moore announced his leadership appointments this week. Below are some of the key committee appointments.**

**Appropriations:** Rep. Nelson Dollar (senior chair); Reps. Linda Johnson, Donny Lambeth and Chuck McGrady (chairs) **Elections:** Reps. Bert Jones and David Lewis (chairs) **Environment:** Reps. Rick Catlin and Pat McElraft (chairs) **Finance:** Reps. William Brawley and Jason Saine (senior chairs); Reps. Kelly Hastings, Susan Martin, Mitchell Setzer and John Szoka (chairs) **Local Government:** Reps. Ted Davis, Jr., and Carl Ford (chairs) **Pensions and Retirement:** Reps. Allen McNeill and Stephen Ross (chairs) **Regulatory Reform:** Reps. John Bell, Chris Millis and Dennis Riddell (chairs) **Transportation:** Reps. Frank Iler, Phil Shepard and John Torbett (chairs) **Local Government:** Reps. Ted Davis, Jr. and Carl Ford (chairs)



For a full list of House committee assignments [click here](#) .

## Other leadership posts announced

**Speaker:** Speaker Tim Moore

**Speaker Pro Tempore:** Rep. Paul Stam

**Majority Leader:** Rep. Mike Hager

**Deputy Majority Leader:** Rep. Marilyn Avila **Majority Whip:** Rep. John R. Bell, IV  
**Conference Chair:** Rep. Charles Jeter **Joint Caucus Leader:** Rep. Pat B. Hurlley  
**Majority Freshman Leader:** Rep. John A. Fraley **Majority Freshman Whip:** Rep. John R. Bradford, III **Democratic Leader:** Rep. Larry D. Hall **Deputy Democratic Leader:** Rep. Susan C. Fisher

*Board of Commissioners*  
Dan Ingle, Chairman  
Eddie Boswell, Vice-Chairman  
Linda Massey  
David I. Smith  
Robert "Bob" Byrd

## Alamance County

BOARD OF COMMISSIONERS  
124 West Elm Street  
Graham, NC 27253-2865

*County Manager*  
Craig Honeycutt  
*County Attorney*  
Clyde Albright  
*Clerk to the Board*  
Tory M. Frink, NCCCC



### RESOLUTION RESTORING THE ALLOCATION OF LOTTERY FUNDS TO COUNTIES FOR SCHOOL CAPITAL NEEDS

**WHEREAS**, the North Carolina counties are statutorily due 40 percent of net proceeds from the North Carolina Education Lottery; and

**WHEREAS**, existing school debt service requirements and a renewed focus on capital infrastructure investment demand restoration of county school lottery proceeds from the North Carolina Education Lottery; and

**WHEREAS**, the North Carolina Education Lottery provided that lottery proceeds above the appropriated levels were to be shared equally between school construction and university scholarships.; and

**WHEREAS**, counties recognize the importance of digital learning and have adopted a goal to increase Pre-K funding, however, existing school debt service requirements and a renewed focus on capital infrastructure investment demand restoration of county school lottery proceeds to the counties; and

**WHEREAS**, further losses at \$75 million per year are incurred through the Governor's 2013 proposal to permanently divert to the state's general fund the corporate tax set aside (ADM Fund) for school construction; and

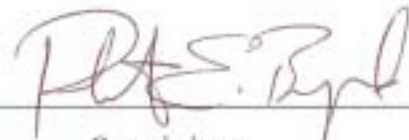
**NOW, THEREFORE, BE IT RESOLVED**, that the Alamance County Board of County Commissioners expresses strong support for legislation restoring the statutes that direct 40 percent of lottery proceeds to counties for school construction needs and increasing the appropriation for the 2015-16 fiscal year.

**BE IT FURTHER RESOLVED**, that the Alamance County Board of Commissioners respectfully requests the North Carolina General Assembly to increase county lottery funds from 20.8 percent of proceeds to 27

percent for 2015-16 and would achieve full restoration of the 40 percent allocation to counties by 2016-17, and provide that counties receive any lottery revenues that exceed budgeted appropriations each year beginning with the 2015-16 fiscal year.

This 2nd day of February, 2015.

  
Chair

  
Commissioner

  
Vice Chair

  
Commissioner

  
Commissioner

Adopted the 2nd day of February, 2015.

Attested:

  
Clerk to the Board



**Angela Wooten**

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**Subject:**

**FW: For Release: North Carolina Rural Economic Development Division Awards  
Competitive Grants to Rural Communities**

*Pat McCrory, Governor*

*John E. Skvarla, III, Secretary*



**NORTH CAROLINA  
DEPARTMENT OF COMMERCE**

**Release: Immediate  
Date: February 6, 2014**

**Contact: Graham Wilson  
Phone: (919) 733-5082**

**North Carolina Rural Economic Development Division Awards Competitive Grants to Rural  
Communities**

*Thirty-nine Grants Awarded to Underserved and Limited Resource Communities*

Raleigh, N.C. –North Carolina Secretary of Commerce John E. Skvarla III and Assistant Secretary for Rural Economic Development Pat Mitchell have announced the recipients of the FY2015 Economic Development Competitive Grants for Underserved and Limited Resource Communities (ULRC). This program provides grants to local governments and non-profits totaling up to \$1.75 million. The purpose of the ULRC Program is to encourage economic development activities, services or projects that benefit underserved populations and limited resource communities across the state. The program is administered by the Rural Economic Development Division of the North Carolina Department of Commerce.

"The goal of these grants is to make sure that North Carolina's rural communities have the necessary funds available to carry out projects to help the local economy," said Secretary Skvarla. "All of the projects selected will help make a difference in each community."

There are six project categories funded by the program: agriculture, health care, cultural & performing arts, small business development, planning and coastal projects.

Eligible applicants are units of local government (defined as "city, county, or consolidated city-county" NC GS 160A-470) or 501(c) 3 non-profits located in either a Tier 1 or Tier 2 county, or a rural census tract in a Tier 3 county. The ULRC Program gives priority to organizations that:

1. Demonstrate established business involvement and community partnership
2. Match funds and/or have at least one other significant source of funding
3. Demonstrate independent fundraising to achieve financial sustainability
4. Plan to use award funds to engage in activity that improves/enhances an aspect of a local economy

A total of 39 ULRC Grants were awarded. A complete list of the grantees and the amount awarded is below.

## ULRC Grants Awarded FY2015

	County	Grantee	Project Title	Amount Recommended
1	8 Tier 1 Counties 11 Tier 2 Counties	Appalachian Sustainable Agricultural Project	Appalachian Grown: Enhancing Western NC's Local Food Economy	35,000.00
2	Anson	Carolina Thread Trail	The Rocky River Blueway: Creating a Pathway for Prosperity in Anson County	25,000.00
3	Wayne	City of Goldsboro	City of Goldsboro, NC Development Finance Initiative	25,000.00
4	Granville	City of Oxford	City of Oxford Downtown Master Plan	15,000.00
5	Randolph	City of Randleman	Friday Night Market and Music	25,000.00
6	Richmond	City of Rockingham	Uwharrie Tourism Marketing Analysis for Regional Growth and Promotion	25,000.00
7	Brunswick	City of Southport	Lord Street Gym Renovation and Revitalization	50,000.00
8	Wilson	City of Wilson	Volla Simpson Whirligig Park, Phase I	25,000.00
9	Pasquotank	College of the Albemarle	Long-term Viability of Performing Arts Center Through Lighting System Remediation	25,000.00
10	Gaston	County of Gaston	Facilities Planning Grant for Community College	25,000.00
11	Famlico	County of Pamlico	Pamlico Tourism/Economic Initiative	50,000.00
12	Brunswick	Countywide Community Development Corporation	Living The Dream Program Initiatives 2015	25,000.00
13	Alamance	Elon University	Beyond Farmers Market - Planning for a networked produce storage and aggregation system for the Piedmont Region	25,000.00
14	Montgomery & Richmond	FirstHealth of the Carolinas	Transition Care Clinic - Richmond and Montgomery	25,000.00
15	36 Counties	Friends of the Mountains-to-Sea Trail	Promoting the Mountains-to-Sea Trail in Tier One and Two Counties	25,000.00
16	Dare	Hatteras Island Ocean Center, Inc.	Enhanced Ecotourism Facilities and Programs	50,000.00
17	Macon	Macon County	Cowee School Music Venue	24,120.00
18	Cherokee	Nantahala Regional Library (NRL)	Broadband and Telephone Connectivity for Enhanced Community Service Capacity and Economic Development	5,048.19
19	Edgecombe	North Carolina Community Development Initiative	Crossing at 64 Business Development Planning Initiative	25,000.00

20	Mulki	North Carolina Indian Economic Development Initiative, Inc.	Plan for American Indian Made In NC Marketplace	25,000.00
21	Wilson	Opportunities Industrialization Center of Wilson, Inc.	New Year, New Me	25,000.00
22	Rockingham & Person	Piedmont Conservation Council	Piedmont Quilt Trails: Promoting Agricultural Heritage and Economic Development	25,000.00
23	Polk	Polk County Government	Tourism & Business Growth Management Plan	29,700.00
24	Richmond	Richmond Community College Foundation	Farm Week Bluegrass Festival	25,000.00
25	Richmond	Richmond County	Green Fields Initiative Implementation	50,000.00
26	Dare	SAIL NC, Inc.	SAIL NC Roanoke Site Improvements and Marketing	50,000.00
27	Scotland	Scotland Memorial Foundation	Access to Care Expansion Project	25,000.00
28	Stokes	Stokes County Arts Council	Hanging Rock Station / Arts & Visitors Center	25,000.00
29	Davidson	The PACE Group	Thomasville Historic Downtown District Building Preservation and Restoration Project	25,000.00
30	Mitchell & Vance	Top River... (TRACTOR)	TRACTOR "Growing the WNC Farms Economy"	45,297.00
31	Montgomery	Town of Candler	North Carolina Peach Festival and Farmers Market Master Plan and Implementation Project	50,000.00
32	Cherokee	Team of Murphy	Murphy Visual Advertising Plan	25,000.00
33	Wilkes	Town of North Wilkesboro	Yadkin Valley Marketplace	50,000.00
34	Allegheny	Town of Sparta	Allegheny Farmers Market	50,000.00
35	Montgomery	Town of Troy	Town of Troy Prosperity Initiative	25,000.00
36	Stokes	Town of Walnut Cove	Walnut Cove Main Street Redevelopment Plan	25,000.00
37	Union	Town of Wingate	Wingate Strategic Development & Implementation Plan	25,000.00
38	Vance	Vance County	Vance County Regional Farmers Market Paving Project	50,000.00
39	Wilson	Wilson Botanical Gardens	STEM Garden - Phase I	25,000.00

1,397,660.19

## Albemarle Commission Board Members

**The Executive Committee is comprised of a Chair, Vice-Chair and Secretary  
Terms for Elected Board members are for Two Year Terms, But are Eligible for a  
2<sup>nd</sup> two year term**

**Terms for At-Large Board members are for Two Year Terms Only**

**(Updated 02/02/15)**

### **Camden**

Michael McLain  
124 Pine Street  
Camden, NC 27921  
335-2852  
mmclain@camdencountync.gov  
2 year term ends Dec. 31, 2015

### **Chowan**

Keith Nixon  
400 East King Street  
Edenton, NC 27932  
252-482-2861  
chowan.nixon@gmail.com  
2 year term ends Dec. 31, 2016

### **Currituck**

Marion Gilbert – Vice Chair  
107 Fargo Court  
Moyock, NC 27958  
232-3724  
Marion.Gilbert@CurrituckCountyNC.gov  
2 Year Term Ends December 31, 2016

Diane Bray, At-Large  
120 Sound Shore Drive  
Currituck, NC 27929  
232-2469  
dianebray@centurylink.net  
2 year term ends December 31, 2015

### **Dare**

Robert L. “Bob” Woodard, Sr. - Chairman  
2305 Bay Drive  
KDH, NC 27948  
216-8240 © 480-6654 (H)  
woodard@darenc.com  
2 year term ends December 31, 2016

Terry Gore – At-Large  
140 Fearing Place  
Manteo, NC 27954  
252-449-0539 (B)  
etg0604@yahoo.com (H)  
terrygore@sunrealtync.com (B)  
2 year term ends December 31, 2015

### **Gates**

Linda Hofler  
501 NC 32 South  
Sunbury, NC 27979  
465-8401 – ©331-9396  
lhofler@gatescountync.gov  
2 year term ends December 31, 2015

### **Gates, cont.**

Timothy Williams– At-Large  
1100 Highway 37 N  
Gates, NC 27937  
252-506-1703(H)  
t.williams@hotmail.com  
2 year term ends Dec. 31, 2016

### **Hyde**

Earl Pugh, Jr.  
32 Nebraska Road  
Engelhard, NC 27824  
252-925-4581  
middletownfarms@embarqmail.com  
2 year term ends Dec. 31, 2016

Janet Russ – At-Large

9010 Piney Woods Road  
Fairfield, NC 27826  
926-8251  
[coastalelectric@hotmail.com](mailto:coastalelectric@hotmail.com)  
2 year term ends Dec. 31, 2015

### **Pasquotank**

Lloyd Griffin  
751 Riverside Avenue  
Elizabeth City, NC 27909  
[legriffin111@gmail.com](mailto:legriffin111@gmail.com)  
252-333-6105  
fills the unexpired term of Gary White which expires  
December 31, 2015

### **Perquimans**

Fondella Leigh  
239 Woodville Road  
Hertford, NC 27944  
[nccu1988@gmail.com](mailto:nccu1988@gmail.com)  
252-264-3916 (H) 252-232-2677 (W)  
252-312-8733 (cell)  
2 year term ends December 31, 2016

### **Tyrrell**

Leroy Spivey - Secretary  
271 Mills Road  
Columbia, NC 27925  
252-916-4357  
lspivey@tyrrellcounty.net  
2 Year term ends December 31, 2016

### **Washington**

Tracey Johnson  
312 E. Third Street  
Plymouth, NC 27962  
793-4774 (H)  
791-2305 ©  
[traceyj204@gmail.com](mailto:traceyj204@gmail.com)  
fills the unexpired term of Buster Manning which  
expires December 31, 2015



**A RESOLUTION OF THE CHEROKEE COUNTY BOARD OF COMMISSIONERS SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO "IN GOD WE TRUST" IN THE COMMISSIONERS BOARD ROOM OF THE CHEROKEE COUNTY COURTHOUSE, MURPHY, NC.**

**WHEREAS**, "In God We Trust" became the national motto of the United States on July 30, 1956, shortly after our nation led the world through the trauma of World War II; and

**WHEREAS**, the words have been used on U.S. currency since 1864; and

**WHEREAS**, the same inspiring slogan is engraved above the entrance to the Senate Chamber, as well as above the Speaker's dais in the House of Representatives; and

**WHEREAS**, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

**WHEREAS**, the County desires to display this patriotic motto in the Commission chambers, as a way to solemnize public occasions and express confidence in our society.

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherokee County, North Carolina Board of Commissioners does hereby resolve as follows:

**Section 1.** That the Cherokee County Board of Commissioners, does hereby determine that the historic and patriotic words of the national motto, "In God We Trust", shall be permanently and prominently displayed in the Commissioners Boardroom of the Cherokee County Courthouse in Murphy, NC.

**Section 2.** The County Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Passed by a majority vote, the 2<sup>nd</sup> day of February, 2015, at Murphy, Cherokee County, North Carolina.

  
\_\_\_\_\_  
C.B. McKinnon, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Maria Hass, Clerk to the Board

# CAMDEN COUNTY, NC

Where Companies find High Quality of Living and Low Cost of Business

Only a handful of locations across the nation can boast of the illustrious historical past associated with the Great Dismal Swamp. Its location was the determining factor for a waterway access to connect the Chesapeake Bay to the Albemarle Sound and provide a means for colonial growth. George Washington and a group of investors owned some 50,000 acres in the swamp and paved the way for the historic Dismal Swamp Canal's creation. Today, the canal is a part of the Intracoastal Waterway and the western border of The Great Dismal Swamp National Wildlife Refuge and the Dismal Swamp State Park.

Today, Camden County is still considered a "connecting" component for business, with a close proximity to Hampton Roads, Virginia's metropolitan area (Norfolk, Virginia Beach) and the beaches of North Carolina's Outer Banks (Nags Head, Kitty Hawk and Hatteras). U.S. Highway 17 enters the state from the north through Hampton Roads, VA. while U.S. Highway 158 intersects the heart of the county, connecting neighboring Elizabeth City to the coast. Camden's location is approximately mid-way on the Eastern Seaboard and in close proximity to other major population centers in North Carolina.

Many families reside in Camden County, due to **quality of life, regional accessibility, cultural amenities, military facilities and superior school options**. The workforce is highly diversified. The latter being a key asset which not only adds dimension to the County's demographics, many elect to call Camden County home providing a **dedicated, well-trained, available workforce**. Residents enjoy safe neighborhoods and a welcoming sense of community. Camden's school system is rated as a top performer overall within the State of North Carolina. The community is progressive with students consistently scoring well above the scoring well above

the statewide average while celebrating high retention rates for top-rated teachers.

Camden County officials know smart businesses are looking for every cost advantage possible when starting or relocating a business. The groundwork has been laid to work with The State of North Carolina and select agencies to explore and obtain any relevant incentives to secure mutual benefits. **North Carolina has also reduced its corporate income tax rate to six percent. This rate could drop as low as three percent by 2017. State tax rates coupled with County rates equate to significantly lower operating costs for business.** Importantly, the county has multiple affordable sites available to provide a close connection to **The Port of Virginia, Norfolk International Airport and major arterials**. Real estate and overall living costs are significantly less for Camden businesses as well as for those electing to establish residence in the County. **Due to the close proximity to amenities**

**in Hampton Roads, lack of congested traffic and quality of life, Camden has become a desirable place to thrive.** The County's new **Eco Industrial Park is located on U.S. 17** immediately accessible to the aforementioned labor pool and related business operations in Hampton Roads. Retail growth opportunities abound associated with the growing population boasting one of the highest household income communities in North Carolina. It's about the cost of effectively operating a business while capitalizing on **geographic advantages, market growth and supportive local government**.

Camden County is aggressively pursuing its rational growth strategy and inviting investment to the community. The commitment to inviting business and residents while sharing the spirit of being welcome is abundant.

For additional information on Camden County, please visit the county's website at [www.camdencountync.gov](http://www.camdencountync.gov) or call 252-338-6363. 🏠



The County's geographical desirability to the major population center of Hampton Roads (Virginia), global port facilities, air transportation and major transportation arteries are key to the attraction and expansion of business opportunities.

**NORTH CAROLINA  
DEPARTMENT OF COMMERCE**

Release: Immediate

Date: February 11, 2015

**North Carolina Apprenticeship Programs Highlighted  
During U.S. Labor Secretary's Visit**

Raleigh, NC –U.S. Labor Secretary Thomas E. Perez is visiting North Carolina today to learn more about the state's successful apprenticeship programs and how the customized training improves employer productivity and strengthens the skills of workers. North Carolina has several apprenticeship programs formed by businesses partnering with NCWorks and the N.C. Apprenticeship and Training Bureau.

"The 'earn-while-you-learn' apprenticeship model is a win-win for businesses and workers alike. Businesses gain a pipeline of skilled employees in order to grow and workers gain training for jobs that pay well and offer a secure pathway to the middle class," said U.S. Secretary of Labor Perez. "The innovative partnerships developed here in North Carolina should be a model for communities across the country."

Perez met with North Carolina Commerce Secretary John Skvarla, business officials, and apprentices to discuss the importance of apprenticeship programs in strengthening the economy. Bühler Aeroglidle of Cary hosted the roundtable discussion, and officials toured the manufacturing facility. Bühler Aeroglidle develops industrial systems for food manufacturing.

"I'm proud to highlight how North Carolina's apprenticeship programs are training our workforce to be the best in the nation," said Secretary Skvarla. "We're helping businesses become more successful, improving our way of life, and setting an example of economic success for the nation to follow."

Apprenticeships train workers for new skills through a combination of classroom instruction and on-the-job training. Participants earn progressively higher wages as they complete their programs.

Bühler Aeroglidle is a co-founder of the seven-member N.C. Triangle Apprenticeship Program and uses apprenticeships to train individuals in welding and fabrication, mold and plastic technology, and automation.

"Today's visit by Secretary Perez and Secretary Skvarla validates the importance of apprenticeships, and we want students to know this is a viable option after high school," said Hansjoerg III, President and CEO at Bühler Aeroglidle. "In addition to the economic and productivity benefits realized by participating businesses, apprenticeships create a unique opportunity to empower young people and help them gain valuable work experience combined with a college education."

NCWorks Apprenticeship helps companies develop programs that train workers according to an employer's needs. Companies interested in establishing an apprenticeship program should contact NCWorks Apprenticeship at <http://nccommerce.com/workforce/businesses/apprenticeship>.

### **NCWorks**

In April, Governor Pat McCrory announced NCWorks, a new partnership between the N.C. Department of Commerce, the N.C. Community College System, and the N.C. Department of Public Instruction to improve the state's workforce system. Through the NCWorks initiative, partners will create a stronger alignment of services and resources to meet the workforce needs of businesses, connect North Carolinians to technical training and quality careers, and use data to monitor and assess program outcomes. For more information about NCWorks, visit [www.nccommerce.com/ncworks](http://www.nccommerce.com/ncworks).

The N.C. Division of Workforce Solutions is a part of the N.C. Department of Commerce. For more information about the division, visit [www.nccommerce.com/workforce](http://www.nccommerce.com/workforce).



February 11, 2015

Albemarle Regional Health Services (ARHS) has administered Albemarle Home Care and Albemarle Hospice for over forty-four years and Bertie County Home Health for fifteen years. Consistently, Albemarle Home Care and Bertie County Home Health have provided quality in-home health care services in addition to supplying excess revenues that supported other innovative as well as required Public Health Services.

Pasquotank	Based upon the Fiscal Year 2013-14 Audit, Albemarle Home Care, Albemarle Hospice, and Bertie County Home Health did not generate any excess revenues for programming. ARHS found it necessary to subsidize these programs with ARHS General Reserve funds to balance the budgets. Further, exhaustive review of the current operations predicts that Fiscal Year 2014-15 is on target to require a subsidy from the ARHS General Reserve Fund as well.
Perquimans	
Camden	
Chowan	Although ARHS has Reserve funding sufficient to absorb both fiscal year deficits, decisions need to be made as to the financial sustainability of Albemarle Home Care, Albemarle Hospice, and Bertie County Home Health for the near future.
Currituck	
Bertie	ARHS remains committed to researching all viable options including streamlining the current operations to provide quality services with reduced costs, executing an agreement with a larger management entity, or transferring ownership by offering Albemarle Home Care, Albemarle Hospice, and Bertie County Home Health for sale according to North Carolina General Statutes.
Gates	

In order to have the opportunity to transfer ownership to another entity, the NC Statutes require a process of resolutions and Public Hearings with strict timelines. In order to investigate this option in a timely manner, ARHS will commence the process—a process that may be suspended at any time if it is not the chosen option on February 24, 2015, in its regular meeting with the consideration of a resolution of its intent to sell Albemarle Home Care, Albemarle Hospice, and Bertie County Home Health.

Contact me directly should you have additional concerns or questions at (252) 338-4405 and/or at [jparks@arhs-nc.org](mailto:jparks@arhs-nc.org)



Jerry L. Parks, MPH, Health Director

P.O. Box 189 • 711 Roanoke Avenue • Elizabeth City, North Carolina 27907-0189  
Tel: 252-338-4400 • Fax: 252-338-4449 • [www.arhs-nc.org](http://www.arhs-nc.org)