



CAMDENCOUNTY
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**BOARD
OF
COMMISSIONERS**

January 20th, 2015

7:00 PM - Regular Meeting

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
January 20th, 2015
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

7:00 P.M. **Call to Order** - Chairman Michael McLain

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Commissioner Garry Meiggs

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda (For discussion and possible action)**

ITEM 3 **Presentations**

A. Friends of the Camden Library (Pgs.4-5)

ITEM 4. **Public Hearings**

A. Amendment to Building Inspections and Planning Department
Fee Schedule (Pgs. 6-11)

B. Economic Development Incentive (Pgs. 12-20)

ITEM 5. **New Business (For discussion and possible action)**

A. Point of Dispensing Site Memorandum of Understanding (Pg. 21-29)

ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes..... (Attachment A)
- B. Budget Amendments BA015-BA017 (Pgs. 31-34)
- C. School Budget Amendments (Pgs. 35-45)
- D. Tax Collection Report - December (Pgs. 46-47)

ITEM 7. Commissioner's Report (For discussion and possible action)

ITEM 8. County Manager's Report (For discussion and possible action)

ITEM 9. Information, Reports & Minutes From Other Agencies (Pgs. 48-78)

- A. Sheriff – December Monthly Report (Pg. 49)
- B. RC&D Winter Newsletter..... (Pgs. 50-52)
- C. Albemarle Commission - Evacuation Criteria..... (Pgs. 53-67)
- D. EMS Reports..... (Pgs. 68-78)
- E. Community Services Block Grant Program (Attachment B)

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.A

INFORMATION

Meeting Date: January 20th, 2015

Attachments: 1

Submitted By: Judy Renshaw

ITEM TITLE: Presentation

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Ms. Renshaw would like to give a brief update on the Friends of the Library

RECOMMENDATION:

Information only

2014 FRIENDS OF THE CAMDEN NC LIBRARY TREASURER REPORT

MONIES RECEIVED

JULY 1, 2013 TO APRIL 30, 2014 (PRIOR TO FORMING FRIENDS OF THE CAMDEN LIBRARY)

\$664.29 RECEIVED FROM THE LIBRARY IN SALES AND DONATIONS (\$45.00 CASH DONATIONS)

TOTAL: \$664.29

MAY 1, 2014 TO DECEMBER 31, 2014

\$227.60 RECEIVED FROM THE LIBRARY IN SALES

\$240.00 RECEIVED IN MEMBER DUES

\$84.00 RECEIVED IN FOL MUG SALE (MUGS DONATED BY THE CAMDEN WELCOME CENTER)

\$210.00 RECEIVED IN DONATIONS FROM MRS JENNING'S BOOK SIGNING EVENT

\$43.52 RECEIVED IN DONATIONS FROM DISMAL DAY EVENT

\$74.50 RECEIVED IN USED BOOK SALE FROM DISMAL DAYS EVENT

TOTAL: \$879.62

TOTAL MONIES RECEIVED FROM JULY 1, 2013 TO DECEMBER 31, 2014: \$1,543.91

MONIES SPENT

MAY 1, 2014 TO DECEMBER 31, 2014

\$138.76 CHECK # 1001 – KINDLE FIRE – SUMMER READING PROGRAM

\$49.00 CHECK # 1002 – STAMPS

\$8.54 CHECK # 1003 – THANK YOU CARDS

\$10.00 CHECK # 1027 – TO ANNE JENNINGS FOR A TARP

TOTAL SPENT: \$206.30

CHECK # 1026 ON OCTOBER 4, 2014 FOR \$297.00 WAS FOR CASH/CHANGE FOR DISMAL DAYS
DEPOSIT ON OCTOBER 10, 2014 FOR \$297.00 WAS MADE TO RETURN CASH FROM DISMAL DAYS

END OF YEAR 2014 TOTAL FUNDS AVAILBLE: \$1337.61

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.A

PUBLIC HEARING

Meeting Date: January 20th, 2015
Attachments: 2 (5 Pages)
Submitted By: Planning Department

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**ITEM TITLE: Amendment to Building Inspections and Planning
Department Fee Schedule**

SUMMARY:

In anticipation of the location (Sandy Hook and North Mill Dam roads) of two solar farms the attached amended fee schedule address the building permit costs for this land use. NC Utilities Commission held a public hearing for each site on December 11, 2014 in the upstairs courtroom of the Historic Camden County Courthouse. Planning Department has talked to North Carolina Sustainable Energy, canvassed several municipalities on their permit fees for solar farms (attached), counted number of inspections that would be required and is recommending the fee indicated in the attached fees schedule.

RECOMMENDATION:

Staff recommends approval of amended fee schedule for solar farms at a cost of \$.50 per panel with a minimum permit fee of \$250.00

JURISDICTION	FEE SCHEDULE	PERMIT FEE BASED ON ECOPLEXUS PLAN 86,400 panels
Pasquotank County	\$5/panel for first 500 \$1/panel over 500	\$88,400
Bertie County	\$0.35 panel + \$1,000 electrical permit	\$31,240
Pitt County	\$200 + \$0.50/panel	\$43,400
Catawba County	\$0.0058 x cost of facility	\$202,797 – full value \$40,559.40 – tax value (20%)
Robeson County	\$5/transformer \$5/inverter \$5/DC & AC disconnect \$5/rack & string harness	Unavailable
Currituck County (recommendations)	\$200 + \$0.25/panel	\$21,800
	\$200 + \$0.50/panel	\$43,400
	\$200 + \$0.75/panel	\$65,000
	\$200 + \$1.00/panel	\$86,600
Montgomery county	\$800 per megawatt	
Beaufort County	\$00.25 per panel	

CAMDEN COUNTY
BUILDING INSPECTIONS AND PLANNING DEPARTMENT
PERMIT FEE SCHEDULE

BUILDING PERMIT FEES**RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)**

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
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NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Minimum Fee (structures existing prior to 2003)	\$35.00
Minimum Fee (structures built on/after Jan 1, 2003)	\$75.00

MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

Inground	\$150.00	Above Ground	\$50.00
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DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
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CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
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SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft. on One Side	\$50.00
Over 32 Sq. Ft. on One Side	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found. \$75.00

ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

RENOVATION FEES

Renovations 1/2 New Construction Fees

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000.00
Reinspections	\$100.00 each

SOLAR FARMS

Panels \$.50 per panel (minimum \$250)

COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.

Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals \$5.00 ea.
 Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified \$5.00 ea.

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee \$50.00
 Per outlet \$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To): \$100.00

- Inspections called for but not ready
- Skipping any applicable mandatory inspection
- Re-Inspections called for without first correcting discrepancies noted by inspector
- Wrong sub-contractor other than on Trade Affidavit

No Permit Negligence Fee (Applies To): \$Varies

- Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee.

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00

Rezoning Fee

Up to 10 Acres	\$650.00	
Over 10 Acres	\$650.00	Plus \$10 Per Acre

Interpretation Challenge / Appeal \$250.00 *

Subdivision Fee

Major Subdivision		
Sketch Plan Level	\$150.00	Per Lot
Preliminary Plan Level	\$200.00	Per Lot
Final Plan Level	\$50.00	Per Lot **

Minor Subdivision	\$200.00	Per Lot **
Private Access Subdivision	\$200.00	Per Lot **

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review	\$25.00
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Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit	\$50.00
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NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

** For major subdivisions / PUD, a fifteen dollar (\$15) credit per lot will be granted if the final plat is submitted both on Mylar in accordance with the Unified Development Ordinance and on diskette, in a format compatible (shape file / geodatabase) with the County's Geographic Information System (GIS) software.

*** The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.B

PUBLIC HEARING

Meeting Date: January 20, 2015
Attachments: 4 Attachments
Submitted By: Dan Porter

ITEM TITLE: Economic Development Incentive – Town Center Phase 1

SUMMARY:

The purpose of this Public Hearing is to receive public comment on a proposal to extend an economic development incentive to Camden Realty Group for the purpose of constructing infrastructure and a commercial building at on Lot 3 of the Town Center Project, Camden, NC 27921.

On November 20, 2014 the county received a request from Camden Realty Group for a considerable amount of assistance for Phase 1 of their Town Center project. This first phase is to develop an out parcel along NC 343 with a 12,000 sq. ft. housing four tenant spaces. Staff has reviewed the request and recommended assistance through the recently approved Economic Development Incentive Program.

The incentive offer consists of a cash grant totaling \$55,354, provided from the Camden Economic Development fund. The incentive will be in the form of cash reimbursed to Camden Realty Group over a 5 year period. The project is expected to produce a significant investment in real estate, infrastructure, and equipment in excess of \$1.2million, create 36 full-time or full-time equivalent jobs with competitive wages and benefit packages, and annual sales tax revenue. The County will recover the cost and the public will benefit through future property taxes,

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

stimulation of the economy, promotion of business and the creation of jobs in Camden County.

A copy of the letter of request, and a description and analysis of the project is attached.

The Camden Economic Development Commission reviewed the request and staff report on December 9, 2014, and voted to recommend approval of the incentive.

Notice of this public hearing was published Friday, January 9, 2015.

RECOMMENDATION:

Hear input from the public on this matter.

The Board of Commissioners may, in their discretion, amend the regular agenda following the Public Hearing to add Economic Development Incentive- Camden Realty Group under New Business

**Economic Incentive Analysis
Town Center Lot 3 Project
December 4, 2014**

Project Description & Request

This project is the first outparcel being developed as part of a multi building complex located at the key intersection of US 158 and NC 343. The developer proposes to build a 12,000 square foot multi-tenant retail/office building on an out parcel of a larger shopping center project. The estimated investment is \$2 million for infrastructure and building, with 36 total jobs created. The infrastructure includes automobile access, water service, and stormwater improvements to serve the entire complex. Current provisions for wastewater are to connect the county system with limited capacity to service the proposed building only. At build out the complex will include 2 additional out parcels and a site for potentially 30,000 – 40,000 grocery store or multi product brand retailer.

The developer has held the property for several years and has attempted but has been unable to develop the property until now and is requesting county financial assistance for the first phase of the overall project. The attached letter outlines the assistance requested and indicates that the infrastructure costs and regulation continue to be excessive for financial feasibility.

Listed below are the items included in the request and the estimated cost of each:

Waiver of sewer fees	
<i>Sewer capacity fees are based on water connections</i>	
4 - ¾ inch connections @ \$7400 each	\$29,600
Purchase, installation, & maintenance of sewer pump station	\$95,000 (est.)
Waiver of water tap fees (4- ¾ inch connections @ \$4000)	\$16,000
Waiver of all building permits, plan review, and county fees	\$6,000
County to install 8 inch water line at no charge	\$32,000 (est.)
County to install fire hydrant	\$2,800 (est.)
Property tax relief or equivalent – lot 3 – for 5 years	\$60,000 (est.)
<i>(Based on simple calculation \$2 million value at today's tax rate)</i>	
Total	\$241,400

County Economic Incentive Program

The county's economic incentive policy is based on a number of variables including number and quality of jobs, capital investment, county targeted business and locations per the attached score sheet. It is important to note that the request is from the project developer, not the

tenant businesses. This makes it difficult to project specific number of jobs, wages, and benefits. The incentive analysis is based on conversation with the principal of the development group with the understanding that: 1) the analysis and proposed incentive will be reviewed by the development group to revise and the county to recalculate with any revisions; 2) once approved the assumptions will become performance thresholds included in the final binding contractual agreement; 3) the tenant businesses must be a part of the final agreement.

The attached Evaluation Criteria evaluation for phase 1 of the Town Center project indicates a score of 68 points resulting in a Level 4 Incentive. The resulting financial incentive totals \$55,354 over a 5 year period. Discounting the request for 5 years of tax relief since this is not allowed by state law; the requested assistance is \$181,400. The incentive represents 31% of the request.

The County Economic Incentive Policy should be reviewed in whole as it describes monitoring, claw back and other important timing issues.

With regard to this specific project the commission may consider the importance of this project in creating the needed impetus to complete the build out of the overall complex including a grocery store or other major retailer, as well as synergies for development of other properties in the US 158 corridor. The policy provides such flexibility in

Section III – General guidelines:

- a. *This policy only addresses one form of incentive that the County may offer: financial grant awards determined by property tax amounts. The County may, at its discretion, offer other kinds of incentives to companies in addition to—or instead of—this type of financial incentive.*

ECONOMIC INCENTIVE EVALUATION CRITERIA

JOBS	Points
Number of jobs created	
1-5	8
6-15	10
16-25	12
26-35	14
36-45	16
46 - 100	18
Over 100	20
<i>Maximum points</i>	20
<i>Comments: Projected Tenants – Pharmacy-8; Insurance-6 (existing); Physician- 12; Café-14</i>	
Hiring Camden County residents (number of positions company seeks to fill in county through approved local hiring process)	
1-4	3
5-9	5
10-14	7
15-19	9
20 and above	11
<i>Maximum points</i>	11
<i>Comments: Requires some if not all tenants to utilize workforce development board for initial recruiting efforts</i>	
Wage level of new jobs	
100% of county average or more	5
Greater than the lower of county average or state average	7
Greater than the higher of county average or state average	9
<i>Maximum points</i>	9
<i>Comments: It will be difficult to force tenants on wages, however in most cases combining salaries of lower wage and higher wage employees may achieve this criteria. The higher of the 2 averages is the state at \$818.</i>	
Quality of new jobs	
Partial employer paid health insurance	2
Total employer paid health insurance	4
Retirement benefits	2
Paid vacation	2
<i>Maximum points</i>	8
<i>Comments: As above projecting tenant's benefits is difficult. A least one tenant provides all benefits. Score represents moderate goal achievement.</i>	

CAPITAL INVESTMENT		Points
Level of capital investment	\$50,000 – \$249,000	3
	\$250,000 - \$500,000	5
	\$500,001 - \$750,000	6
	\$750,001 - \$999,999	8
	\$1,000,000 - \$2,999,999	10
	\$3,000,000 - \$4,999,999	11
	\$5,000,000 - \$10,000,000	12
	Over \$10,000,000	13
<i>Comments: Estimate of building and infrastructure cost is \$2,000,000</i>		

	<i>Maximum points</i>	13
INDUSTRY CLUSTERS AND BUSINESS TYPE		Points
Company's in-county purchases and/or sales as percentage of total purchases and/or sales		
	10-20%	7
	20-30%	9
	30% and above	11
	<i>Maximum points</i>	11
<i>Comments: Based on tenant sales and services, not purchasing.</i>		
Target clusters		6
Company headquarters located in county		4
Woman/minority owned business		4
<i>Comments: Pharmacy, physician, and restaurant are all targeted businesses.</i>		
ENVIRONMENTAL IMPACT		Points
Environmental features		
	Green facility	4
	Green operations	4
	<i>Maximum points</i>	8
Building re-use		3
Location in target area		3

Summary of Points

Category	Number of points available	Number of points achieved
Jobs	48	38
Capital Investment	13	10
Industry Cluster/Business Type	25	17
Environmental impact	14	3
Total points	100	68

Number of points needed for each incentive level

Total points	Incentive Level
25-39	1
40-49	2
50-59	3
60-69	4
70-79	5
80 and above	6

Incentive award as percentage of property tax

Year	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
Year 1	50%	70%	75%	80%	90%	90%
Year 2	40%	60%	65%	70%	80%	80%
Year 3	30%	50%	55%	60%	70%	75%
Year 4	20%	40%	45%	50%	60%	75%
Year 5	30%	35%	40%	50%	60	60%

Comment: It should be noted that a 2 point improvement will move the project to the next level. An 8 point decrease will move it down.

Incentive Calculation

Projected vacant land value per tax revaluation appraiser	\$200,000/acre
2.4 acres	\$480,000
Capital Investment building & infrastructure	\$2,000,000
Total Projected Value	\$2,480,000
<i>(Actual building value may be less depending on value placed on infrastructure)</i>	

Annual tax at current \$0.60 per \$100	\$14,880
Projected value at revenue neutral rate \$0.72 per \$100	\$17,856

Year 1	\$14,284
Year 2	\$12,499
Year 3	\$10,713
Year 4	\$8,928
Year 5	\$8,928
Total Incentive	\$55,354

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ESTATE

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Water access, club-
ramp. Cape colony
9,000 (252)337-5653

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for large tracks. Call
333-8933.

EMPLOYMENT

Commercial/ Administrative

CAMDEN EMERGENCY
Cal Service
Applications for
Office Assistant
will go to
spasquotank.nc.us

Construction/ Utilities

T MECHANIC Expe-
equipment a must.
Pay based on expe-
Apply in person
934 W. Kitty Hawk
or email resume to
com. NO PHONE

Training

EMPLOYMENT

Health Care

CNA/MED TECH Currently accepting
applications for certified CNA/Med
Tech positions. All shifts, full/part time.
Apply in-person at 143 Rosedale Dr.

LPN Busy surgical practice seeks experi-
enced LPN with excellent interpersonal
and computer skills. Fax resume to:
252-335-9969

Transportation/ Logistics

AMERICAN TURF GRASS CORP.
Creswell, NC, has immediate opening
for truck driver with Class A license.
252-333-8870.

CITY BEVERAGE CO. IS SEEKING ROUTE
DELIVERY FT. M-F. Deliver beverages in
the Albemarle area. Must have Class B
or Class A CDL with exp., clean driving
rec. & at least 21 years of age. Call 252-
330-5539 for more information or ap-
ply at office, 9am-4pm, 1471 Weeksville
Rd., EC.

CLASS A CDL TRUCK DRIVER. Need im-
mediately. Local hauls, contact 252-267-
5240 for more information.

Other

Boys & Girls Club of Edenton/Chowan
County: Part-time position for Youth
Development Professional. Must have
a high school diploma and experience
working with youth. ECSU students
seeking a degree in education are ideal
candidates. Please email resume to
ejspruill@gmail.com.

Legal Notices

Public Hearing
Please be advised the Camden Coun-
ty Board of Commissioners will hold a
public hearing at 7:00 pm on January
20, 2015, in the upstairs courtroom of
the Historic Camden County Court-
house. The purpose of this meeting
will be to receive public comments on
a proposal to extend an economic de-
velopment incentive to Camden Realty
Group LLC for the purpose of construct-
ing a 12,000 sq. ft. commercial building
to house 4 commercial tenants on Lot 3
of the Town Center project at the inter-
section of US 158 and NC 343 Camden,

Legal Notices

conomic Development Commission Incentive Fund. The incentive will be in the form of cash reimbursed to Camden Realty Group LLC over a 5 year period based on formula contained in the ECDI program. The project is expected to produce an investment in real estate, infrastructure, and equipment of approximately \$1.2 million and create 36 of full-time or full-time equivalent jobs with competitive wages and benefit packages. The County will recover the cost and the public will benefit through future property and sales taxes, stimulation of the economy, promotion of business and the creation of jobs in Camden County.
All persons interested in this incentive are invited to attend this public hearing and present their views. 1/9

Public Hearing
Please be advised, the Camden County Board of Commissioners will hold a public hearing on Tuesday, January 20, 2015 at 7:00 PM in the upstairs courtroom of the Historic Camden County Courthouse on a proposed amendment to the Building Inspections and Planning Department Permit Fee Schedule. Amendment addresses permit fees for Solar Farms.
The public is invited to attend and make comments to the board. 1/9



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THE DAILY ADVANCE

HOROSCOPE

FRIDAY, JAN. 9, 2015

ARIES (March 21 to April 19) Because you're in a resourceful frame of mind today, you will be clever about introducing reforms and improvements to your job. You might decide to improve your health as well.

TAURUS (April 20 to May 20) A discussion with someone powerful might lead you to think of new ways to relate to children. Similarly, a powerful discussion might give you better advice about how to handle romance.

GEMINI (May 21 to June 20) Think about how you can reduce your debt today and get a better handle on issues with shared property. You can come up with some good ideas. Talk to others.

CANCER (June 21 to July 22) Conversations with partners and close friends, especially females, will be powerful today. Someone might advise you on how to pull your act together.

LEO (July 23 to Aug. 22) You might see new sources of income, or perhaps a new and better job. After all, there is no end to better, is there? There is always room for improvement.

VIRGO (Aug. 23 to Sept. 22) Take a realistic look in the mirror and ask yourself what you can do to improve your appearance. Appearances matter in today's world.

LIBRA (Sept. 23 to Oct. 22) Any kind of research that you do today will be fruitful and productive. If you're looking for answers and solutions, you will dig deep to find what you want.

SCORPIO (Oct. 23 to Nov. 21) A powerful discussion with a female in a group situation might cause you to alter your goals. Try to come up with what is best for everyone concerned.

SAGITTARIUS (Nov. 22 to Dec. 21) People in authority will be impressed with your suggestions today, especially if they relate to cutting costs and making improvements. Not to worry, because you see ways to do this!

CAPRICORN (Dec. 22 to Jan. 19) Someone might convince you of his or her way of thinking regarding politics, religion or racial issues today. This person's arguments are very persuasive!

AQUARIUS (Jan. 20 to Feb. 18) You might see a better way to handle something related to shared property, inheritances or your debt. What can you do to improve your approach to these areas?

PISCES (Feb. 19 to March 20) A frank discussion with someone close to you actually might improve the relationship itself. This is a good day to put your cards on the table.

TODAY'S BIRTHDAY You are a highly ambitious, resilient person who is determined to make a name for yourself. As such, you are a workaholic. You are purposeful and never forget your goals. This year something you've been involved with for about nine years will end or diminish in order to make room for something new. Be observant, and learn to serve others. This is a good year to travel.

King Features Syndicate, Inc.

CROSSWORD

ACROSS 36 Perfume 2 That 20 Squad

W/O

Camden Realty Group, LLC.
William W. Owens
PO Box 1992
Elizabeth City, NC 27906-1992
Phone 252-202-9661

Date: November 20, 2014

To: Camden County Board of Commissioners
CC: Michael Renshaw, Dan Porter and Charles Bauman
From: William Owens
Camden Realty Group, LLC., Managing Member

Subject: Economic Incentives for Development Project

Camden Realty Group, LLC is actively engaged in the development of the 18 acre parcel at the intersection of US Hwy 158 and NC Hwy 343. After many long years, we are pleased to report that we are making significant progress to seeing this project come to fruition. However, as we approach the final stages of the planning and permitting phases we are encountering numerous costly expenditures and obstacles that are causing us to rethink the viability of continuing this project. Many of these expenses are the result of County regulations and policies that are burdensome.

In order to move the project forward, we respectfully request consideration by the County to the following economic incentives.

1. Waiver of all sewer (~\$15,000) and water tap (~\$16,000 [4 taps]) fees associated with Lot 3 of the project.
2. Waiver of all building permits, plan review, and county fees (~\$5,500) associated with Lot 3 of the project.
3. Waiver of storm water review fee (~\$500)
4. The County to provide at no charge an 8 inch water line to our site.
5. The County to provide at no charge a fire hydrant on our site.
6. The County to purchase, install and maintain the waste pump station that will service the first phase of the project.
7. The County to grant property tax relief or its equivalent on Lot 3 of the project for the first five years.

The investment that the County will make in the above items will be returned to the residents of Camden many times over. Not only will your constituents enjoy shopping, restaurants, offices and services in the heart of Camden, the first phase will provide at least 36 jobs. The remainder of the project is expected to easily provide in excess of 60 additional employment opportunities. Lastly, the ultimate increase in the property tax base on these 18 acres will be significant and will yield a long term benefit to the County's budget.

We look forward to seeing this project move forward and are sincerely excited to be a partner with the County in the economic growth and development of Camden County for the mutual benefit of its citizens.

On behalf of Camden Realty Group, LLC., I truly appreciate your time and consideration.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.A.

New Business

Meeting Date: January 20, 2015
Attachments: 2 (7 Pages)
Submitted By: Michael Renshaw, County Manager

ITEM TITLE: Point of Dispensing Site
 Memorandum of Understanding

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

In 2014 the Camden United Methodist Church, through its Disaster Relief Committee, made application to the Duke Endowment for a grant totaling \$60,000, of which \$55,000 was to fund the installation of an emergency power generator to power the Fellowship Hall for use as a Point of Dispensing (POD) site in the event of a natural disaster or emergency. On August 4, 2014 the Board of Commissioners supported CUMC's grant application through adoption of Resolution 2014-08-02 (attached).

Working in consultation with the Pasquotank-Camden Emergency Management Coordinator, Christy Saunders, the CUMC leadership has proposed to provide the use of Fellowship Hall as a POD site to provide for the dispensing of medicine, food, and water to the Camden community. The POD site may also be used to shelter emergency responders in the event of a natural disaster or other emergency that would require such a facility. There currently is no such facility in Camden County.

In November 2014 CUMC leadership learned that their Duke Endowment grant request had been fully funded. CUMC has selected a dual-fuel (natural gas and propane) generator and installation

contractor, and installation is expected to commence and be completed during the months of February/March, weather permitting. The generator and associated components are under a two year warranty period from time of installation and covers maintenance service, inspections, and repairs.

The County Manager, in cooperation with the CUMC leadership and Pasquotank-Camden Emergency Management, has developed the attached formal Memorandum of Understanding (MOU) which outlines requirements and responsibilities of CUMC, Camden County, and Pasquotank-Camden Emergency Management for the use of the facility. Included within this MOU is a funding commitment on the part of Camden County to provide funding in an amount not to exceed \$1,500 annually for the fuel costs associated with required generator testing. Such funding shall be contingent upon Board of Commissioners approval and will commence on July 1, 2015 and each subsequent fiscal year that the MOU remains in effect.

The attached MOU has been reviewed by the Camden County Attorney, who has approved the document's legal form. As parties to this MOU, the CUMC Board of Trustees and Pasquotank-Camden Emergency Management (via approval and execution of the Pasquotank County Board of Commissioners) will also sign the MOU. The proposed MOU will be effective from execution date by all parties until it is terminated by either CUMC, Camden County, or Pasquotank-Camden Emergency Management upon 90 days written notice to the other parties.

RECOMMENDATION:

The County Manager recommends that the Camden Board of Commissioners approve the attached Memorandum of Understanding for Facility Use in a Disaster or Event.

MEMORANDUM OF UNDERSTANDING FOR FACILITY USE IN A DISASTER OR EVENT

This Memorandum of Understanding is entered into by and among Camden County ("County"), Camden-Pasquotank Emergency Management ("EM") and Camden United Methodist Church ("Facility").

The purpose of this Memorandum of Understanding (MOU) is to define the relationship among the County, EM and the Facility during an emergency/crisis and/or natural disaster.

WHEREAS, the County and EM desires to partner with the Facility for the provision of a local Point of Dispensing (POD) site in the interest of the public welfare and safety in the event of an emergency and/or natural disaster; and

WHEREAS, a natural disaster includes flooding, ice storm, tornado, hurricane, or other naturally occurring weather related events. An emergency/crisis means an occurrence or condition which may result in an actual or imminent threat of harm to public health and/or safety or may result in future harm in the affected population; and

WHEREAS, the Facility acknowledges the intent to serve as a local Point of Dispensing Site (POD) for critical supplies. A POD is a location where supplies will be dispensed to the public; and

WHEREAS, the Facility acknowledges the intent to serve the needs of the Camden community during an emergency/crisis and or natural disaster, to the extent of its ability, upon request of the Camden-Pasquotank Emergency Management (EM) Coordinator or designee; and

NOW, THEREFORE, the parties to this Memorandum of Understanding hereby agree as follows:

The Facility agrees to the following:

1. Allow use of its facilities, grounds and equipment:
After it is determined that the site will need to be activated and upon the request of EM and/ or designee, the Facility will permit the use of its facilities, grounds and equipment to EM and its associates, to the extent of its ability, within 12 hours of the request and for the time period being requested. Facility use may include, but it not limited to:
2. Designate three points-of-contact in case of an emergency:
 - i. An *Administrative* point-of-contact will serve as the primary point-of-contact. This person should have the authority and ability to open the facility/building at any time.
 - ii. A *Facilities* point-of-contact will work with EM for logistic needs.
 - iii. A *Security* point-of-contact will work with EM and local law enforcement in making security plans. This person should have the authority and ability to open the building(s).
3. Allow facilities to be visited by members of EM and local law enforcement for the development and maintenance of emergency operations plans and mass-dispensing plans. Visits will be made after receiving prior approval from the primary point-of-contact.

4. Allow the facility/building to be listed in confidential Emergency Response Plans.
5. List primary and backup point-of-contacts and notify EM of changes in this contact information.
6. Encourage personnel to receive training with the Camden-Pasquotank Emergency Management to become volunteers with the Community Emergency Response Team (CERT).
7. Provide the County with periodic invoices detailing costs associated with the required testing and maintenance of the Facility's emergency power generator.

Camden-Pasquotank Emergency Management agrees to the following:

1. Provide a point-of-contact person to answer questions or concerns about these arrangements.
2. After the event and if possible through local government claims, work with appropriate reimbursing Federal/State Agencies to ensure the replacement or reimbursement to the Facility and County for any food, supplies, and utilities (including telephone charges, faxes, copying machines, copy paper, etc.) that may be used by EM.
3. Assure that any post-event clean-up is performed.
4. Provide CERT and POD training to Facility members that are interested in volunteering.
5. Ensure that plans are in place for POD and other facilities use.

Camden County agrees to the following:

1. Provide a point-of-contact person to respond to questions or concerns about the responsibilities enumerated in this Memorandum of Understanding.
2. Commencing on July 1, 2015 and continuing for the term of this Memorandum of Understanding and contingent upon approval of the Board of Commissioners, provide an annual funding contribution in an amount not to exceed \$1,500 in support of required testing and maintenance costs associated with the Facility's emergency power generator.

Time of Performance

This agreement shall be effective from the date it is signed until it is terminated by one of the previously listed parties. One or all of the parties may terminate this MOU at any time by giving 90 days written notice of intention to the other parties. This MOU may be immediately terminated upon consent of all parties.

Liability

1. The Facility does hereby agree to indemnify and hold harmless the County and Camden-Pasquotank County Emergency Management from any and all claims, demands, and judgments arising from this Memorandum of Understanding, including reasonable attorney's fees in defense of any and all claims, demands, expenses, liabilities, and losses as a result of incidents or damages to any facilities, which may arise out of any acts or failure to act by *Camden-Pasquotank EM, Camden County*, its employees, agents, volunteers or contractors in connection with their performances under the terms of this Memorandum of Understanding.

2. The Facility shall be liable for any and all claims, demands, expenses, liabilities, and losses as a result of incidents or damage to the facilities which may arise out of any acts or failures to act by the Facility, its employees, agents or contractors, in connection with the performance of the services provided by the Facility under the terms of this Memorandum of Understanding.

The parties to this Memorandum of Understanding hereby agree to any and all provisions as stipulated above.

Adopted this 20th day of January, 2015.

CAMDEN COUNTY

By: _____

Michael McLain, Chairman
Camden County Board of Commissioners

Attest: _____

Angela Wooten
Clerk to the Board

CAMDEN UNITED METHODIST CHURCH

By: _____

Marty Van Buren, Board of Trustees Chairman

By: _____

James C. Brincefield III, Disaster Relief Chairman

By: _____

Karen Seigh, Trustee

By: _____

Barry Daniel, Trustee

By: _____

Randy Krainiak, Trustee

By: _____

Gary Hill, Trustee

Witness: _____

PASQUOTANK COUNTY

By: _____

Joseph S. Winslow, Jr., Chairman
Pasquotank County Board of Commissioners

Attest: _____

Karen Jennings
Clerk to the Board

REPRESENTATIVE CONTACT LIST

Facility Representative

Printed Name	Title	Cell Number	Email	Signature	Date

Emergency Management Representative

Printed Name	Title	Cell Number	Email	Signature	Date

Camden County Representative

Printed Name	Title	Cell Number	Email	Signature	Date

Law Enforcement Representative (*Security*)

Printed Name	Title	Cell Number	Email	Signature	Date



BOARD OF COMMISSIONERS

GARRY W. MFIGGS
Chairman

P. MICHAEL McLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



CAMDENCOUNTY
new energy. new vision.

MICHAEL RINSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No. 2014-08-02

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS IN
SUPPORT OF A DUKE ENDOWMENT GRANT AWARD TO THE CAMDEN UNITED
METHODIST CHURCH FOR THE PURCHASE OF EMERGENCY POWER
GENERATOR EQUIPMENT

WHEREAS, the County of Camden currently is without a Point of Distribution and shelter facility equipped with emergency power generation needed to supply adequate power for heating and air conditioning and refrigeration , and;

WHEREAS, A Point of Distribution facility is critical in times of disaster as a staging area and for dissemination of medicines, food, and water, and;

WHEREAS, the County of Camden and the surrounding region is susceptible to natural disasters such as hurricanes, flooding, and tornadic activity, and;

WHEREAS, in the event of such natural disaster or other emergency the Pasquotank-Camden-Elizabeth City Emergency Management Office has a critical need for shelter facilities equipped with emergency power generators for National Guard and other emergency responders, and;

WHEREAS, the County of Camden has endeavored to foster partnerships within the community which serve the public interest,

THEREFORE, be it resolved, that the Camden County Board of Commissioners fully supports the installation of an emergency power generator at the Camden United Methodist Church Fellowship Hall, to be acquired through generous funding provided by The Duke Endowment, in order to allow the Fellowship Hall to be used as an emergency Point of Distribution and shelter facility.

BOARD OF COMMISSIONERS

GARRY W. MFIGGS
Chairman

P. MICHAEL McLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



CAMDENCOUNTY
new energy. new vision.

MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

ADOPTED this 4th day of August, 2014.

A handwritten signature in black ink that reads "Garry W. Meiggs".

Garry W. Meiggs- Chairman

ATTEST:

A handwritten signature in black ink that reads "Angela Wooten".
Angela Wooten- Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.A

CONSENT AGENDA

Meeting Date: January 20th, 2015
Attachments: 1 (Attachment A)
Submitted By: Clerk to the Board

ITEM TITLE: Draft Meeting Minutes

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

2014-11-24 BOC Work Session Draft Minutes
2014-11-24 BOC Public Hearing Draft Minutes

RECOMMENDATION:

Review & Approve

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.B

Consent Agenda

Meeting Date: January 20, 2015
Attachments: 3
Submitted By: Budget & Finance Officers

ITEM TITLE: Budget Amendments

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

2014-15-BA015	Private Donation
2014-15-BA016	DSS Trust Account
2014-15-BA017	McClees Lobbying Contract

RECOMMENDATION:

Approve Budget Amendments

**2014-15-BA015
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

106110-533010	E-Books	\$300.00	
106110-533009	Books	\$300.00	

Revenues:

10360611-402001	Private Donation	\$600.00	
------------------------	-------------------------	-----------------	--

Donation from Friends of the Library.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$38,500.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 20th day of January, 2015.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2014-15-BA016
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

Section 1. To amend Social Services Trust Accounts Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
518000-537400	Trust Account	\$4,500.00	
Revenues:			
51330800-437400	Trust Account	\$4,500.00	

New trust account in Department of Social Services.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$38,500.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 20th day of January, 2015.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
10-4100-545000	Contracted Services	\$15,000.00	
10-9990-500000	Contingency		\$15,000.00

This Budget Amendment is made to cover the board approved contract with McClees Consulting.

This will result in a decrease of \$15,000.00 in the Contingency of the General Fund.

Balance in Contingency \$23,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 20st day of January, 2015.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.C

Consent Agenda

Meeting Date: January 20, 2015

Attachments: 3 (10 Pages)

Submitted By: School Admin

ITEM TITLE: School Budget Amendments

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

**Other Local Current Expense Fund
Capital Outlay Fund
Local Current Expense Fund**

RECOMMENDATION:

Approve Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8th day of January 2015 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2015.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		.00
5200	Special Instructional Programs		.00
5300	Alternative Program & Services	.00	
5800	School Based Support Services	.00	
6100	Support & Development Serv.	.00	
6400	Technology Support Services		.00
Explanation:			
Total Appropriation in Current Budget		\$	1,397,278.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	1,397,278.00

Passed by majority vote of the Board of Education of Camden County on the 8th day of January 2015.



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 8, 2015

8. Other Local Current Expense Fund

- A. We have reviewed this program area and find that we must transfer funds to cover subs from other areas of the budget. We request your approval of the following amendment.**

USCG Jr. Leadership Program

5110.301.162	Substitute Pay	\$	+	150.00
5110.301.333	Field Trips		-	<u>150.00</u>
Total – USCG Jr. Leadership Program		\$	+	.00

- B. We have reviewed this area of the budget and must transfer funds to cover costs of supplies and equipment within the program area. We request your approval of the following amendment.**

Carol M. White PEP Grant

5113.332.411	Supplies & Materials	\$	+	4,000.00
5113.332.461	Pur of Non-Cap Equipment		+	4,000.00
5113.332.462	Pur of Non-Cap Comp Hdwe		+	75.00
5113.332.541	Purchase of Equipment		-	<u>8,075.00</u>
Total – Carol M White PEP Grant		\$	+	.00

- C. We have reviewed this area of the budget and find that we must transfer funds to cover benefits within the budget area. We request your approval of the following amendment.**

Activity Bus

6550.706.211	Emp Soc Sec Costs	\$	-	3.00
6550.706.221	Emp Retirement Costs		+	<u>3.00</u>
Total – Activity Bus		\$	+	.00

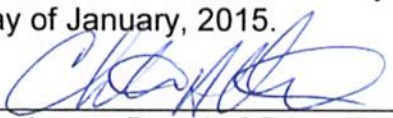
- D. We have reviewed this area of the budget and must transfer funds within the budget to cover the contracted services. We request your approval of the following amendment.**

Maintenance of Plant


6580.802.311...50	Contracted Services	\$	+	5,000.00
6580.802.422...50	General Maintenance		-	<u>5,000.00</u>
Total – Maintenance of Plant		\$	+	.00

BUDGET AMENDMENT
Other Local Current Expense Fund
January 8, 2015, Page 3

Passed by majority vote of the Board of
Education of Camden County on the 8th
day of January, 2015.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment



Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 8th day of January, 2015, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2015.

Code Number	Description of Code	Amount										
		Increase	Decrease									
9100	Category I Projects		.00									
<p>Explanation:</p> <table> <tr> <td>Total Appropriation in Current Budget</td> <td>\$</td> <td>658,748.60</td> </tr> <tr> <td>Amount of Increase / (Decrease) of Above Amendment</td> <td></td> <td>+ .00</td> </tr> <tr> <td>Total Appropriation in Current Amended Budget</td> <td>\$</td> <td>658,748.60</td> </tr> </table>				Total Appropriation in Current Budget	\$	658,748.60	Amount of Increase / (Decrease) of Above Amendment		+ .00	Total Appropriation in Current Amended Budget	\$	658,748.60
Total Appropriation in Current Budget	\$	658,748.60										
Amount of Increase / (Decrease) of Above Amendment		+ .00										
Total Appropriation in Current Amended Budget	\$	658,748.60										

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 8TH day of January 2015 .</p>  <p>Chairman, Board of Education</p>  <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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BUDGET AMENDMENT
January 8, 2015

4. Capital Outlay Fund

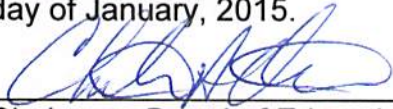
- A. We must transfer funds to cover the purchase of a heating/air conditioning unit that stopped working at CMS. We request your approval.

Category I Projects

9112.077.529	Painting & Flooring	\$ - 4,475.00
9117.077.541	Heating/AC Replacements	<u>+ 4,475.00</u>

Total – Category I Projects	\$ + .00
-----------------------------	----------

Passed by majority vote of the Board of Education of Camden County on the 8th day of January, 2015.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment



Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8th day of January 2015 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2015.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		4,060.00
5300	Alternative Program & Services	4,060.00	
6900	Policy, Ldrship, & Pub Relations	80.00	
7100	Child Care Services		80.00
Explanation:			
Total Appropriation in Current Budget		\$	2,329,452.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	2,329,452.00

<p>Passed by majority vote of the Board of Education of Camden County on the 8th day of January 2015.</p> <p></p> <p>Chairman, Board of Education</p> <p></p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____</p> <p>Chairman, Board of County Commissioners</p> <p>_____</p> <p>Clerk, Board of County Commissioners</p>
---	--

BUDGET AMENDMENT
January 8, 2015

2. Local Current Expense Fund

- A. We have reviewed this area of the budget and find we must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Transportation of Pupils

6550.056.311 Contracted Services	\$ -	650.00
6550.056.331 Pupil Transportation – Contracted	+	<u>650.00</u>

Total – Transportation of Pupils	\$ +	.00
----------------------------------	------	-----

- B. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Classroom Support

5110.842.162 Sub Tch – Rglr Teacher Abs	\$ +	40.00
5110.842.311 Contracted Services	-	<u>40.00</u>

Total – Classroom Support	\$ +	.00
---------------------------	------	-----

- C. We have reviewed this program area and find that we must transfer funds to cover expenses within the budget and to distribute the funds received from CCEF donations to band program at CCHS to purchase band trailer. We request your approval of the following amendment.

Band Program

5110.844.461 Pur of Non-Cap Equipment	\$ -	4,650.00
5110.844.461.304 Pur of Non-Cap Equipment	+	4,650.00
5110.844.326.312 Contracted R & M - Equip	+	450.00
5110.844.411.312 Instructional Supplies	-	<u>450.00</u>

Total – Band Program	\$ +	.00
----------------------	------	-----

- D. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

Office of the Principal

5400.870.151 Salary – School Office Personnel	\$ -	1,500.00
5400.870.319 Other Prof & Tech Services	+	<u>1500.00</u>

Total – Office of the Principal	\$ +	.00
---------------------------------	------	-----

BUDGET AMENDMENT
Local Current Expense Fund
January 8, 2015, Page 2

- E. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

<u>Personnel</u>		
6620.895.411	Supplies and Materials	\$ - 16.00
6620.895.418	Computer Software & Supplies	+ 16.00
		<u>16.00</u>
Total – Personnel		\$ + .00

- F. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within the budget. We request your approval of the following amendment.

<u>Teacher Support</u>		
5110.896.411	Supplies and Materials	- 75.00
5110.896.459	Other Food Purchases	+ 75.00
		<u>75.00</u>
Total – Teacher Support		\$ + .00

- G. We have reviewed this program area of find that we must transfer funds to cover expenses within this budget. We request your approval of the following amendment.

<u>Other Employee Benefits</u>		
6940.910.239	Other Insurance Cost	+ 80.00
7100.910.233	Emp Unemployment Costs	- 80.00
		<u>80.00</u>
Total – Other Employee Benefits		\$ + .00

- H. We have reviewed this program area of find that we must transfer funds to cover supplements and benefits within this budget. We request your approval of the following amendment.

<u>Additional Pay</u>		
5110.911.181	Salary – Supplemental Pay	\$ - 3,300.00
5110.911.211	Emp Soc Sec Costs	- 255.00
5110.911.221	Emp Retirement Costs	- 505.00
5330.911.181	Salary – Supplemental Pay	+ 3,300.00
5330.911.211	Emp Soc Sec Costs	+ 255.00
5330.911.221	Emp Retirement Costs	+ <u>505.00</u>

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.D

CONSENT AGENDA

Meeting Date: January 20th, 2015
Attachments: 1 (1 Page)
Submitted By: Dellie Spaulding, Tax Specialist

**ITEM TITLE: Tax Dept.
 Monthly Collection Report
 December 2014**

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Taxes collected for ad valorem (real estate), personal business properties, vehicle, and other miscellaneous taxes. Also included are payments received via the Internet.

RECOMMENDATION:

FOR COUNTY COMMISSIONERS' APPROVAL

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 9. A-E

INFORMATION

Meeting Date: January 20th, 2015
Attachments: 5 (30 pages)
Submitted By: Various Department Heads

ITEM TITLE: INFORMATION

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Sheriff – December Monthly Report
 RC&D Winter Newsletter
 Albemarle Commission - Evacuation Criteria
 EMS Reports
 Community Services Block Grant Program

RECOMMENDATION:

Information Only

Camden County Sheriff's Office Monthly Stats December-14 Sheriff Tony Perry

Date		Property Crimes	Breaking & Entering	Larceny	Crimes Against Persons	Animal Control Calls	Assaults	Mental Commit.	Drug Arrests
Current:	14-Dec	5	1	0	5	41	0	2	1
Last Month:	14-Nov	1	0	4	9	51	0	3	1
Last Year:	13-Dec	3	7	10	9	46	4	2	1
Traffic Offense	Other Arrest	Juvenile Arrest	Total Arrest	Reports	Papers Served	Armed Robbery	Calls Answered	Building Checks	Avg. Jail Population
63	9	0	73	100	106	0	717	332	
65	8	0	74	109	153	0	831	253	7
73	13	0	87	139	103	0	1253	451	0

Calls Answered:	717
Average:	23.9

Calls for Service 2014:	9876
Calls for Service 2013:	12335
Calls for Service 2012:	11853

Trainings

NONE

Angela Wooten

From: Albemarle RC&D Council <emailsentby@icontact.com>
Sent: Tuesday, January 06, 2015 2:06 PM
To: info@camdencountync.gov
Subject: Albemarle RC&D Winter Newsletter

Albemarle Resource Conservation & Development Council



Warwick Creek. Photo: Mark Powell

Project Updates

All Ten Counties

The ARC&D worked with Soil and Water Conservation Districts (SWCD), county governments and state legislators to obtain a \$250,000 grant from NC Division of Water Resources to clear storm debris from rivers, streams and canals in 19 eastern NC counties including the council's ten counties around the Albemarle and Pamlico Sounds. Recent tornadoes and storms caused significant damage to drainage systems, which has increased flooding in many areas. The NC Division of Soil and Water Conservation is managing the \$250,000 grant from Water Resources.

In Chowan, Perquimans and Pasquotank Counties, sections of Burnt Mill Creek, Upper Perquimans River and Little River will be cleared of debris. For more information contact the Albemarle RC&D Council or county SWCD.

Little River Watershed Restoration Initiative

The ARC&D is working with local partners to finalize a watershed restoration plan using EPA's nine-step process. This activity is funded by a Clean Water Act 205J grant to the Albemarle Commission. The Little River watershed was once rich in biodiversity with key anadromous fish areas, and swamp forests critical to support native fish and wildlife, mitigate flooding, and protect water quality.

Tyrrell County

Tyrrell County will receive a \$85,500 grant from the NC Public Beach

Winter 2015

**Wisely Conserving Natural
Resources & Creating
Opportunities for Positive
Economic & Community
Development**

IN THIS ISSUE

Project updates from
across the Council's 10-
county area

ARC&D Calender

1/15/15 Albemarle RC&D
Executive Committee Meeting
6:00 pm
730 N. Granville Street, Edenton
(Suite B)

2/3/15 Albemarle RC&D
Quarterly Council Meeting
6:30 pm
730 N. Granville Street, Edenton
(Suite B)

4/16/15 Albemarle RC&D

and Coastal Waterfront Access Program to improve public access to Veteran's Park on the Scuppernong River across from the Columbia waterfront. The ARC&D assisted with project design and grant writing. The council will also assist the county with project management during construction.

Chowan County

Chowan County is improving public access at Pembroke Creek Park in Edenton. The ARC&D assisted the county with project design and grant writing. It is also providing technical support for the construction phase. The project is funded through a \$149,720 grant from the NC Public Beach and Coastal Waterfront Access Program with matching funds from the county.



A new bulkhead will protect the park's shoreline from erosion.

Washington County

The Town of Plymouth has renovated a 50' pier behind City Hall on the Roanoke River. The ARC&D provided design and grant writing support for the project. The project is funded through a \$32,950 grant from the NC Public Beach and Coastal Waterfront Access Program with matching funds from the town.



The renovated 50' pier behind Town Hall is a component of a multi-year effort to renovate the Plymouth waterfront.

Perquimans County

The Town of Hertford is constructing a nine-slip marina on the Perquimans River. The ARC&D provided design and grant writing support for the project. It is also assisting with project management. The project is funded through grants from the NC Public Beach and Coastal Waterfront Access Program, NC Boating Infrastructure Grant Program, and NC Rural Center STEP grant program with matching funds from the town.

Executive Committee Meeting
6:00 pm
730 N. Granville Street, Edenton
(Suite B)

5/5/15 Albemarle RC&D
Quarterly Council Meeting
6:30 pm
730 N. Granville Street, Edenton
(Suite B)

6/18/15 Albemarle RC&D
Executive Committee Meeting
6:00 pm
730 N. Granville Street, Edenton
(Suite B)



Contact Us:

Albemarle RC&D Council
730 N. Granville St., Suite B
Edenton, NC 27932

Phone: (252) 482-7437 ext. 4
Fax: (252) 482-3428

albemarlercandd@yahoo.com



The new nine-slip marina includes, water, electricity and sewage pump-out for visiting boaters.

Camden County

The ARC&D is working with Camden Soil and Water Conservation District and the US Fish and Wildlife Service to develop an outdoor environmental education classroom at Camden High School.

Multiple Counties

Schools in Camden, Chowan, Dare, Hyde and Tyrrell counties received Davis Vantage Pro2 weather stations which combine a rain collector, temperature and humidity sensor and anemometer into one package. The wireless stations allow the schools to share weather data on the Internet. The schools also received Advanced Wind Experiment Kits to use in STEM curriculum. The equipment was provided by the Renewable Energy Economic Solutions Project funded by the NC Rural Economic Development Center.

Click here to see real-time weather data for Tyrrell County:

www.weatherlink.com/user/chstyrrell/

Links to real-time weather data from other schools will be added as they come online.

The Albemarle RC&D Council is a 501c3 private non-profit organization that serves the people of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell & Washington Counties.

All programs and services of the Albemarle RC&D Council are offered on a non-discriminatory basis, without regard to race, color, national origin, religion, sexual orientation age, marital or family status, disability or political beliefs.

For more information on the council's programs and projects please contact us at albemarlercandd@yahoo.com or visit us at www.albemarleacd.org

Angela Wooten

Subject: FW: ALBEMARLE COMMISSION: Monday Morning Briefing
Attachments: image002.jpg; Evacuation criteria.pptx



Monday Morning Briefing

January 12, 2015

Contact: Cathy Davison, Executive Director
252-426-5753 ext. 227

Administration

It was a busy week. We are back in full swing. The cost allocation plan will be presented at the February meeting as we did not receive the December reports until Friday morning after the Board agenda packets had been put together. I met with FSA and USDA staff regarding storage and flex space in our building. We came up with a plan to discuss with Perquimans County. Because of the late scheduling of the NEED meeting and the EDA conference call, I did not take Friday off as previously scheduled.

Economic Development

The members of the Executive Committee met with Albemarle Resource Conservation & Development Council members to discuss furthering our partnership; discussion on the partnership has been added to the Board agenda for Thursday's meeting.

I attended the Northeastern Economic Developers meeting on Friday morning. They are developing their own 501(c)3 and will be filing with the State to incorporate as Northeastern Economic Developers (NED). This is in response to the merger of NC Alliance and NC East. I did let NED know that the Commission already has a 501(c)3 Development Corporation that was set up years ago for economic development, but they decided that they wanted their own designation. I don't believe this formation will hinder the activities that the Commission has already started with economic strategic planning and visioning.

I had a successful conference call with the North Carolina representative from the Economic Development Administration. There will be technical assistance and public works grants available for counties and towns within our Region. As soon as I receive the additional information, including grant deadlines and specifics, I will send this information out.

REMINDER: U.S. Fish & Wildlife Service is hosting an ecotourism and marketing meeting at their office in Manteo on Wednesday, January 28th.

AAA and Senior Nutrition

The bid review committee will meet on January 22nd to review the bids and to have the bidders present their proposals. A recommendation is anticipated to go before the Board by the March meeting. The AAA Director participated in the quarterly board meeting at the beginning of last week where they discuss federal funding for AAA services, as well as the development of a business acumen program with a focus on the market, and looking at the bigger picture in regards to leveraging our business relationships within the Region.

Workforce Development

Workforce Development staff have been interviewing to fill the vacant Adult/Youth TES position in Dare County. They had some impressive candidates' interview for the position. Staff and I also had the opportunity to attend the Elizabeth City Vision 2020 meeting at the Hugh Cale Center. It is the City's intention to create a various services learning center for the underprivileged in Elizabeth City. Our Workforce Development Programs will service **only** as a referral point for such programs within the learning center.

RPO

This week, the RPO Director drafted a presentation regarding evacuation criteria for the SPOT 4.0 work group. They have agreed to consider evacuation as criteria for the next round of funding at their meeting on January 21, 2015. CTP work also continues for Dare, Pasquotank, Perquimans, Chowan, Washington and Gates counties. A copy of the evacuation criteria presentation is attached for your convenience.

Upcoming Commission Calendar

January 13, 2015 3:30 p.m. NWDB Economic Development Committee Meeting
 January 13, 2015 5:00 p.m. NWDB Youth Council
 January 15, 2015 7 p.m. Albemarle Commission Board Meeting
 January 20, 2015 6 p.m. Workforce Development Board Meeting
 January 21, 2014 11 a.m. RPO Meeting in Currituck
 January 28, 2015 10 a.m. U.S. Fish & Wildlife Service Ecotourism Marketing Meeting

Executive Director Weekly Schedule

Monday

- Pasquotank County Stewardship Report

Tuesday

- NWDB Economic Development Committee Meeting
- NWDB Youth Council

Wednesday

- In the Office
- Individual Department Directors Meetings

Thursday

- HRPDC Board Meeting
- Albemarle Commission Board Meeting

Friday

- In the Office

Extended Schedule

January 19th AC Closed for Martin Luther King Jr. Holiday
January 20th Camden County Board of Commissioners Stewardship Report
January 20th Workforce Development Board Meeting
January 21st RPO Meeting in Currituck
January 22nd Senior Nutrition Bid Opening and Presentations
January 28th U.S. Fish & Wildlife Service Ecotourism Marketing Meeting
January 30th Representative Paul Tine to Tour the Dare County NCWorks Career Center
February 5th & 6th COG Directors Mtg in Raleigh
March 16th Outer Banks Chamber of Commerce Dinner and Reception for the Economic Forum
March 17th Outer Banks Chamber of Commerce Economic Update and Forum
March 19th and 20th AAA Business Acumen Training
April 1 & 2 – Vacation Days (Washington DC Trip with my son’s 5th grade class)

Cathy

Cathy Davison, ICMA-CM
Executive Director
Albemarle Commission
P.O. Box 646
512 South Church Street
Hertford, NC 27944
Phone: (252) 426-5753 ext. 227
Cell: (252) 312-2196
Fax: (252) 426-8482
Email: cdavison@albemarlecommission.org
Web: www.albemarlecommission.org



Proudly serving Northeastern NC Counties and Municipalities:
Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank,
Perquimans, Tyrrell, Washington,
Columbia, Creswell, Duck, Edenton, Elizabeth City, Gatesville,
Hertford, Kill Devil Hills, Kitty Hawk, Manteo, Nags Head, Plymouth,
Roper, Southern Shores, and Winfall



EVACUATION CRITERIA

SPOT 4.0 WORK GROUP JANUARY 20, 2015

NCDOT Hurricane evacuation routes in the ARPO region

NC 12 in Dare, Hyde and Currituck Counties

US 158 in Dare, Currituck, Camden, Pasquotank and Gates Counties

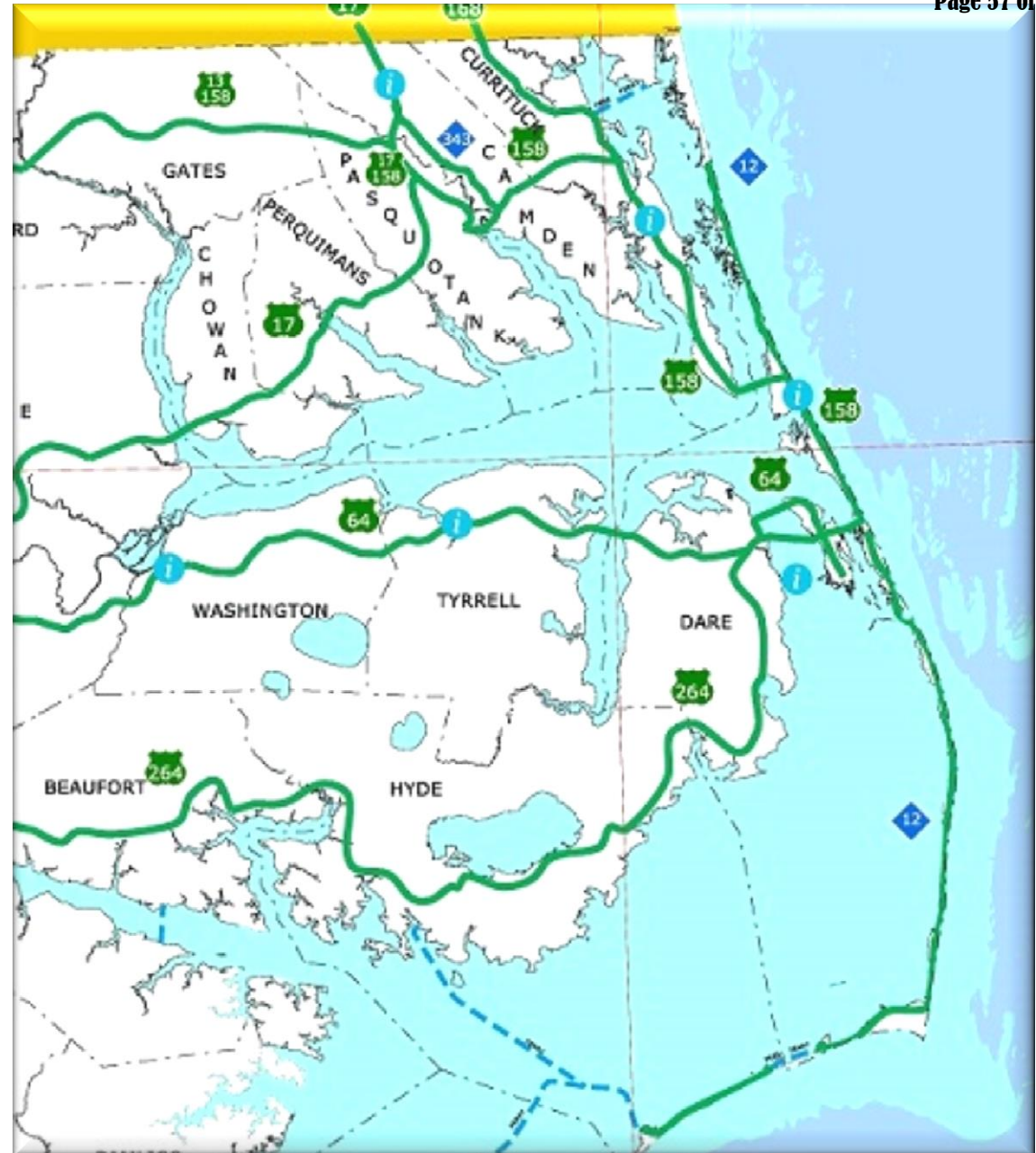
US 17 in Camden Pasquotank, Perquimans and Chowan Counties

NC 168 in Currituck County

US 64 in Dare, Tyrrell and Washington Counties

US 264 in Dare and Hyde Counties

No STRAHNET routes are located in the ARPO region



Local Government Authority to issue evacuations

§ 166A-19.22. Municipal or county declaration of state of emergency.

(a) Declaration. – A state of emergency may be declared by the governing body of a municipality or county, if either of these finds that an emergency exists. Authority to declare a state of emergency under this section may also be delegated by ordinance to the mayor of a municipality or to the chair of the board of county commissioners of a county.

§ 166A-19.15. County and municipal emergency management

- (f) Additional Powers. - In carrying out the provisions of this Article each political subdivision is authorized to do the following:
- (1) To appropriate and expend funds, make contracts, obtain and distribute equipment, materials, and supplies for emergency management purposes and to provide for the health and safety of persons and property, including emergency assistance, consistent with this Article.
 - (2) To direct and coordinate the development of emergency management plans and programs in accordance with the policies and standards set by the Division, consistent with federal and State laws and regulations.
 - (3) To assign and make available all available resources for emergency management purposes for service within or outside of the physical limits of the subdivision.
 - (4) **To delegate powers in a local state of emergency declared pursuant to G.S. 166A-19.22.**
 - (5) To coordinate the voluntary registration of functionally and medically fragile persons in need of assistance during an emergency either through a registry established by this subdivision or by the State. All records, data, information, correspondence, and communications relating to the registration of persons with special needs or of functionally and medically fragile persons obtained pursuant to this subdivision are confidential and are not a public record pursuant to G.S. 132-1 or any other applicable statute, except that this information shall be available to emergency response agencies, as determined by the local emergency management director. This information shall be used only for the purposes set forth in this subdivision.

Evacuation standard

NC Gen Stat § 136-102.7. Hurricane evacuation standard. Evacuation Standard. – The hurricane evacuation standard to be used for any bridge or highway construction project pursuant to this Chapter shall be no more than 18 hours, as recommended by the State Emergency Management officials. (2005-275, s. 5.)

Law enforcement and emergency management also prefer an 18- hour maximum clearance time.

Mandatory evacuations are issued when projected storm conditions are predicted to cause the interruption of public safety response, loss of utilities, closure of roads from high winds / water, and threaten the safety of the population in the path of the storm.

Table 1-9. 2007 and 2035 Hurricane Evacuation Clearance Times

Year	By Tourist Occupancy and By Year in Hours							
	2007				2035 (with STIP projects shown in Figure 1-3)			
Tourist Occupancy	35%	50%	75%	95%	35%	50%	75%	95%
Category 1-2	14.5	17.7	23.5	27.9	18.9	23.1	30.7	36.3
Category 3-5	17.9	21.2	27.1	31.4	24.6	28.9	36.3	42.0

Table excerpt from Mid-Currituck Bridge Study Statement of Purpose and Need October 2008. Based on the table above, the only evacuation scenario which meets the mandated 18-hour clearance time is a Category 1-2 storm with 50% tourist occupancy which do not occur during the tourist season. Tourist occupancy rates hover around the 95% range during this time.

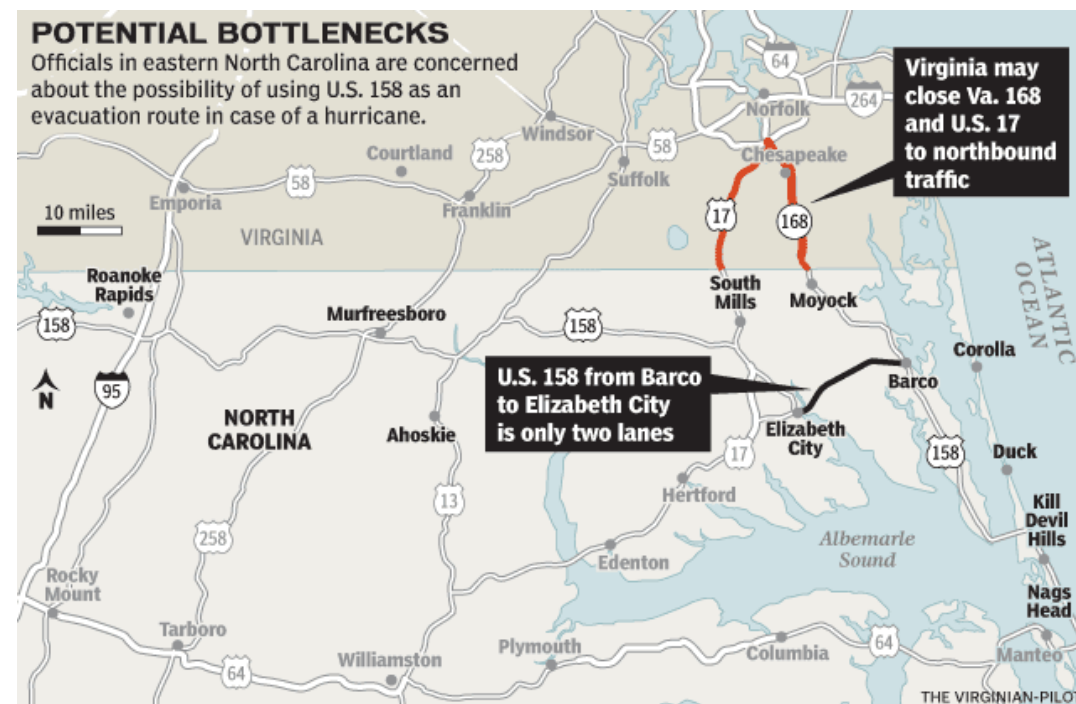
NC Coastal Region Evacuation Standard Operating Guide (SOG)

The SOG was developed to facilitate evacuations across the North Carolina's Coastal Regions. In the Northern Coastal Plain the SOG addresses concerns with simultaneous evacuations in North Carolina and Virginia.

Between 200,000 and 300,000 people may need to evacuate the Outer Banks of North Carolina, while Virginia could have to move two or three times as many evacuees.

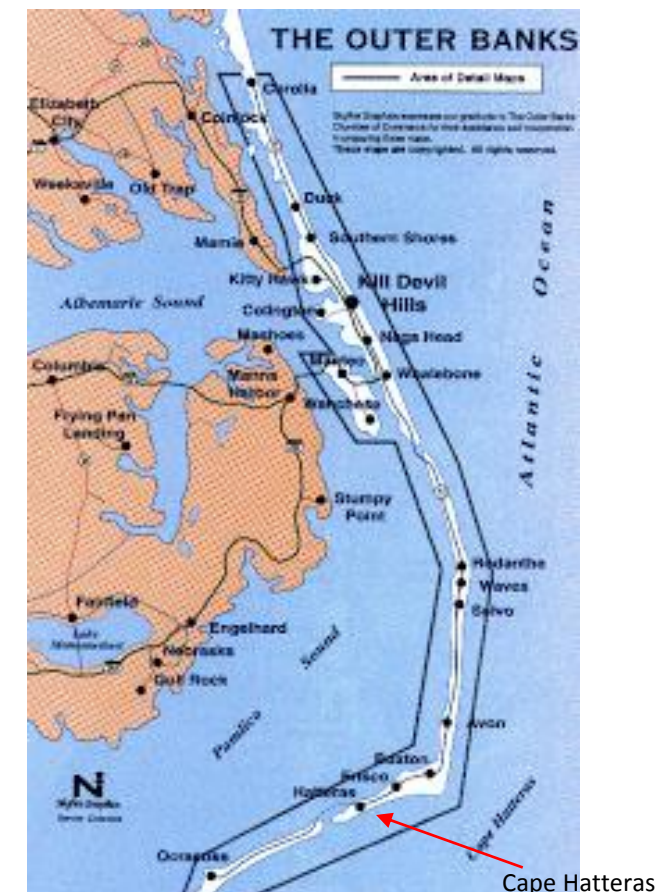
Driven by road capacity concerns in Virginia, a Border Traffic Control Plan (BTCP), commonly called the "Barco Diversion" was developed. If Commonwealth of Virginia officials request BTCP implementation due to traffic flow degradation, all traffic would be kept on U.S 158, by controlling access to N.C. 168 at the Barco intersection. U.S. 158 narrows from five lanes to two at Barco.

North Carolina officials are concerned with the plan as most visitors to the Outer Banks are from Virginia and would want to return via US 17 or Va. 168.



Dare County

- September 2003 Hurricane Isabel –Mandatory evacuation- evacuated approximately 200,000 people out of Dare County over a 48 hour period.
- August of 2004 Hurricane Alex- Mandatory evacuation -evacuated approximately 60,000 people off of Hatteras Island over a 24 hour period.
- September 2005 Hurricane Ophelia – Mandatory evacuation- evacuated approximately 60,000 people off of Hatteras Island over a 24 hour period.
- September 2010 Hurricane Arthur – Mandatory evacuation- evacuated approximately 60,000 people off of Hatteras Island over a 24 hour period.
- August 2011 Hurricane Irene- Mandatory evacuation- evacuated approximately 250,000 people from Dare County in 48 hours
- July 2014 Hurricane Earl – Mandatory evacuation- evacuated approximately 60,000 from Hatteras Island in 24 hours.
- **NC 12, a two-lane highway is used to evacuate Currituck beaches and Hyde County through Dare County. In addition, NC 12 is the only way on and off Hatteras Island other than a ferry to Ocracoke Island. The only way on and off the island other than ferries to the south.**
- **Twice in recent years, storm-driven waves have rendered the road impassable and the Bonner Bridge over Oregon Inlet is always at risk of being out of service due to structural integrity issues.**
- **Dare County has no hurricane shelters. Closest shelters for citizens or pets are in Roanoke Rapids and Jackson, NC. Evacuees needing shelter must drive rural routes to these areas.**



Currituck County

- September 2003 Hurricane Isabel Mandatory Evacuation for Currituck County approximately 12,500 evacuated off of Corolla and the main land
- September 2005 Tropical Storm Ophelia Mandatory evacuation declared for Currituck Outer Banks Carova 4-wheel drive area approximately 1,750 people evacuated.
- Hurricane Earl September 2010 approximately 31,280 person were evacuated. Evacuation was hindered due to traffic light issues which caused massive backups that led residents and visitors to return to their residences/rental homes.
- August 2011 Hurricane Irene Mandatory evacuation declared for Currituck County approximately 42, 500 people evacuated
- **NC 12 is a two-lane highway with a 35 mph speed limit. NC 12 is also prone to heavy flooding which creates difficulty during heavy rains.**
- **Closest shelters for citizens or pets are in Roanoke Rapids and Jackson, NC.**



Carova, the 4 wheel drive area, is just to the north of Corolla

Ferry system

Ocracoke island, in Hyde County, can only be accessed by Ferry. The Ferry system does not operate once winds reach 30-35 mph. Once off the island, these cars head north to evacuate via NC 12 to US 64 or NC 12 to US 158. They can also take the Swan Quarter Ferry to mainland Hyde County and evacuate via US 264.

Hurricane IRENE			
EVACUATION	8/24/2011	8/25/2011	
VEHICLES	SPACES*	PASSENGERS	
960	1114	2223	

Hurricane SANDY			
EVACUATION	10/26/2012	10/27/2012	
VEHICLES	SPACES*	PASSENGERS	
716	885	1929	

Hurricane Arthur			
7/2 - Voluntary	EVACUATION		
7/3 - Mandatory	VEHICLES	SPACES*	PASSENGERS
	1307	1488	3944

*A standard vehicle space = 20'



Seasonal traffic

Table 1-3 and 1-4, from the Mid-Currituck Bridge Study Statement of Purpose and Need, show the base year 2006 and projected year 2035 Average Annual Daily Traffic (AADT) and daily traffic for three peak travel periods along US 158 and NC 12. The volumes for the three peak travel periods, non-summer weekday, summer weekday, and summer weekend were derived from the AADT using daily factors from hourly traffic counts made 24-hours a day/365 days per year on the Wright Memorial Bridge.

Table 1-3. Base Year Daily Traffic Volumes (2006)

Link	Name	AADT*	Non-Summer Weekday**	Summer Weekday**	Summer Weekend**
1	US 158 south of Barco	21,300	18,600	27,000	50,600
2	US 158 near Bertha	19,800	17,400	23,300	49,400
3	US 158 near Jarvisburg	21,900	19,300	25,200	49,900
4	US 158 near Mamie	24,100	21,100	26,500	50,700
5	US 158 at Wright Memorial Bridge	24,600	21,600	29,500	47,000
6	US 158 between Wright Memorial Bridge and NC 12	32,100	28,100	41,600	59,300
7	US 158 just west of NC 12 intersection	39,600	34,700	52,100	71,700
8	US 158 just south of NC 12 intersection	38,100	33,400	54,800	59,900
9	NC 12 just north of US 158 intersection	21,700	19,400	29,100	32,300
10	NC 12 in Duck business area	19,500	17,400	24,000	28,800
11	NC 12 in Sanderling Inn area	15,000	13,400	18,100	22,800
14	NC 12 at Dare/Currituck County Line	14,800	13,300	18,000	22,400
12	NC 12 at Corolla south	14,100	12,600	17,000	20,900
13	NC 12 at Corolla north	7,300	6,500	8,700	9,700

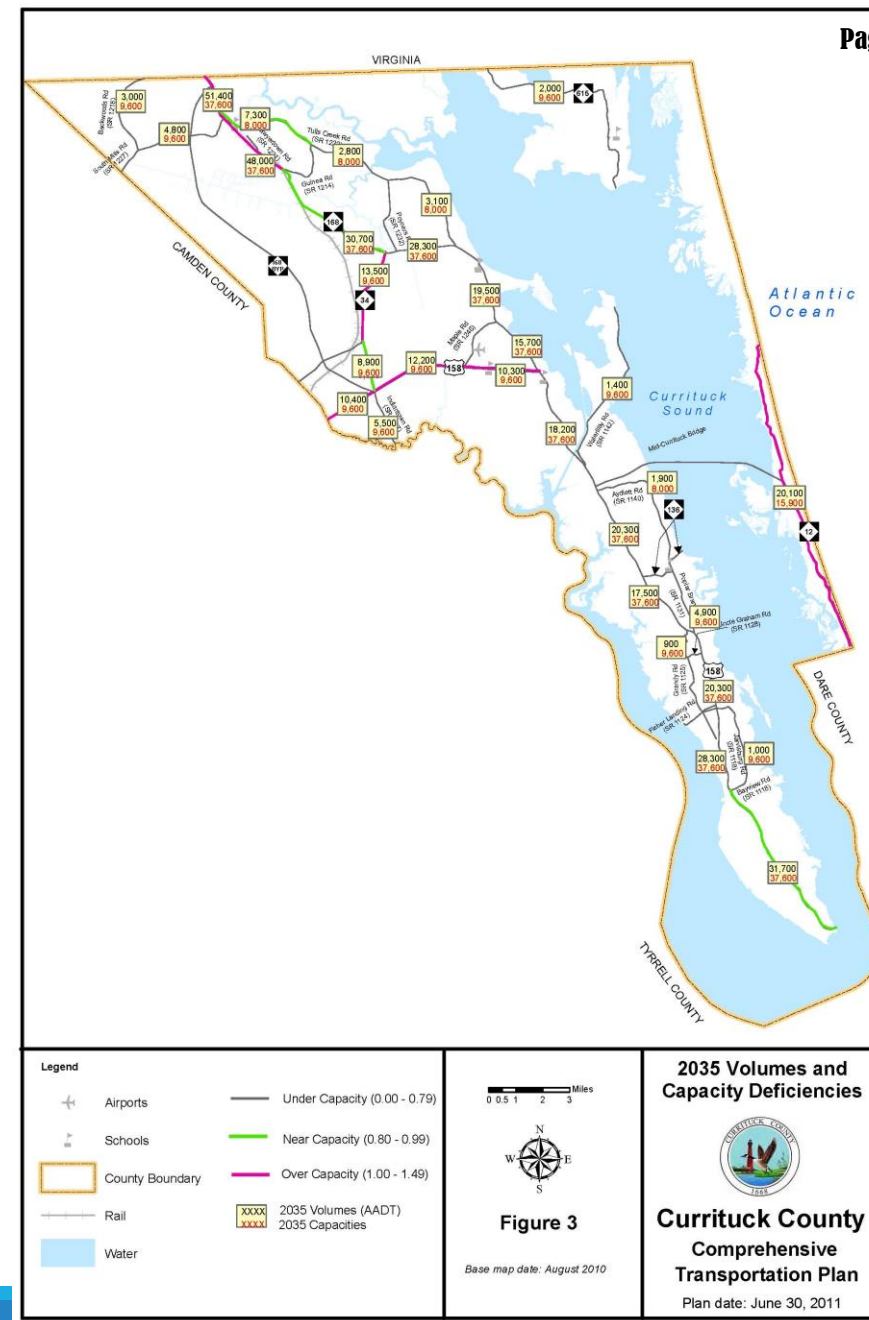
* From NCDOT

** Interpolated from AADT using daily factors from hourly traffic counts on the Wright Memorial Bridge

Table 1-4. Future Daily Traffic Volumes (2035)

Link	Name	AADT	Non-Summer Weekday	Summer Weekday	Summer Weekend
1	US 158 south of Barco	45,400	37,400	54,300	92,600
2	US 158 near Bertha	42,000	35,200	47,400	89,900
3	US 158 near Jarvisburg	44,900	38,600	50,800	90,300
4	US 158 near Mamie	47,700	42,100	53,300	91,400
5	US 158 at Wright Memorial Bridge	48,700	43,100	58,900	84,600
6	US 158 between Wright Memorial Bridge and NC 12	64,000	55,700	82,500	108,200
7	US 158 just west of NC 12 intersection	78,700	68,200	102,800	131,700
8	US 158 just south of NC 12 intersection	66,500	57,200	93,600	104,500
9	NC 12 just north of US 158 intersection	31,900	28,800	43,100	47,400
10	NC 12 in Duck business area	29,000	26,500	36,500	44,100
11	NC 12 in Sanderling Inn area	23,700	21,900	29,700	36,200
14	NC 12 at Dare/Currituck County Line	23,400	21,500	28,900	35,700
12	NC 12 at Corolla south	20,100	18,200	25,300	31,400
13	NC 12 at Corolla north	9,400	8,600	11,600	13,900

The Currituck County CTP 2035 Volumes and Capacity Deficiencies map shows NC12 over capacity in 2035. Based on using the seasonal weekday and weekend daily traffic numbers, in Table 1-3 on the previous slide, both NC 12 and US 158 will be over capacity by 2035 based on seasonal traffic volumes.





The Expressway is a very seasonal facility, serving peak travel during the summer peak weekends. The Outer Banks travelers who constitute the bulk of the summer peak traffic are somewhat unique. The majority of Outer Banks accommodations are beach houses that are rented on a weekly basis, with Saturday afternoon check-in and Saturday morning Check-out. These rental units are in high demand, costing thousands to rent and attracting visitors from long-distances, such as Washington DC, New Jersey and Pennsylvania.

FIGURE 2.3 2010 CHESAPEAKE EXPRESSWAY DAILY TRAFFIC SEASONALITY

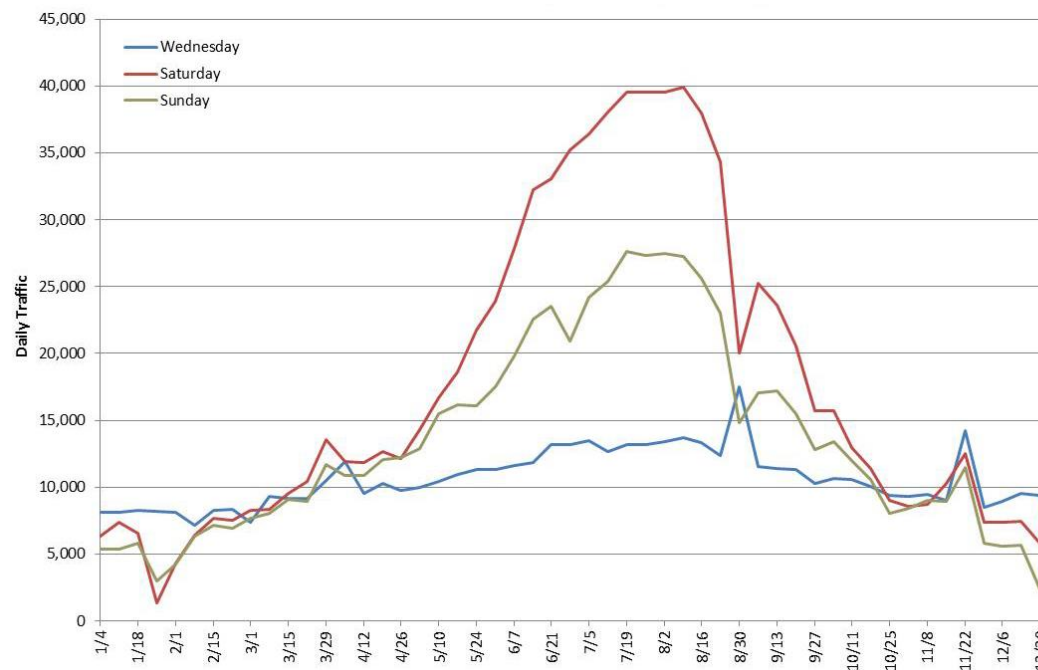


Figure 2.3 shows that weekday traffic on the Chesapeake Expressway remains relatively constant throughout the year, with a sharp peak during Thanksgiving week, and a small, spread-out peak in the summer travel season. But Weekend traffic experiences a very large sustained peak throughout the summer, with Saturdays' experiencing the largest peak, consistent with the Saturday-Saturday weekly rentals.

Note: From the Chesapeake Transportation System Investment Grade Traffic & Revenue Study –Integrated Traffic & Revenue Draft Report, June 2012

Why not issue mandatory evacuation orders earlier?

- Evacuation orders are only issued after a complete evaluation of countless factors that make up a very dynamic situation. While the decision is made to ensure public safety all aspects, including economic impacts, are considered.
- Our region will be fortunate to have even 48 hours available for evacuation and many will not move until there is more certainty in the hurricane strike forecast.
- Even times of 24 hours or greater result in torturous individual evacuation commute times especially for those leaving in the heart of the evacuation. During Hurricane Floyd evacuations, many residents turned around and returned home; many of those who continued ran into problems refueling.
- Since most storms will come from a southerly direction, even the smallest deviation in storm track 40 hours out may make the difference between a total miss or direct hit; or the difference between hitting South Carolina or staying over open water and hitting New England.
- Forward speed of storms can be quite tricky in this part of the Atlantic. While a hurricane may only be moving at 10 mph forward speed at the time evacuation decisions are made, they can rapidly increase forward speed once they reach the mid-Atlantic cutting reaction and preparation time in half.
- The demand on local resources will be significant in a catastrophic event if those who wish to leave the region are unable to navigate the trip due to time constraints.

Emergency Medical Services

Expenditures:	Budget	As of December 31, 2014	Available
010.4370.5121.00 Salaries & Wages	1,941,906.00	903,170	1,038,736.00
010.4370.5122.00 Overtime	138,464.00	109,953	28,511.00
010.4370.5126.00 Part Time	134,000.00	133,032	968.00
010.4370.5128.00 Board Salaries	1,800.00	875	925.00
010.4370.5181.00 FICA	169,399.00	84,755	84,644.00
010.4370.5182.00 Retirement	147,706.00	69,051	78,655.00
010.4370.5183.00 Health Ins	336,700.00	172,044	164,656.00
010.4370.5185.00 Unemployment Reserve	10,914.00	2,002	8,912.00
010.4370.5186.00 Workers Comp	112,632.00	95,307	17,325.00
010.4370.5191.00 Audit Fees	580.00	580	-
010.4370.5192.00 Legal Fees	2,000.00	52	1,948.00
010.4370.5212.00 Uniforms	11,000.00	4,077	6,923.00
010.4370.5231.00 Promo/Education	2,000.00	-	2,000.00
010.4370.5233.00 Nightingale	20,000.00	20,000	-
010.4370.5235.00 Medical Oxygen	8,000.00	620	7,380.00
010.4370.5251.00 Gas & Oil	90,000.00	49,178	40,822.00
010.4370.5260.00 Office Supplies	30,000.00	2,731	27,269.00
010.4370.5261.00 Departmental Supplies	84,000.00	43,205	40,795.00
010.4370.5310.00 Travel	3,500.00	2,750	750.00
010.4370.5311.00 Training	5,000.00	1,899	3,101.00
010.4370.5321.00 Telephone	29,500.00	14,534	14,966.00
010.4370.5325.00 Postage	7,000.00	5,317	1,683.00
010.4370.5331.00 Utilities	25,000.00	12,320	12,680.00
010.4370.5351.00 Maint-Bldg	15,000.00	8,122	6,878.00
010.4370.5352.00 Maint-Equip	42,000.00	25,048	16,952.00
010.4370.5353.00 Maint-Vehicles	80,000.00	30,109	49,891.00
010.4370.5354.00 Maint-Radio	3,500.00	1,608	1,892.00
010.4370.5355.00 Maint-Tower	-	-	-
010.4370.5370.00 Advertising	2,000.00	219	1,781.00
010.4370.5393.00 Collection Fees	4,000.00	2,687	1,313.00
010.4370.5400.01 Rent-Equip	12,100.00	6,295	5,805.00
010.4370.5440.00 Contracted Services	3,000.00	4,031	(1,031.00)
010.4370.5450.00 Insurance	21,995.00	22,995	(1,000.00)
010.4370.5491.00 Dues & Subscriptions	1,500.00	927	573.00
010.4370.5495.00 Rescue Squad-Contract	20,000.00	-	20,000.00
010.4370.5495.11 Rescue Squad-Training	6,000.00	-	6,000.00
010.4370.5495.12 Rescue Squad-Uniforms	3,500.00	-	3,500.00
010.4370.5495.13 Rescue Squad-Pension	3,300.00	-	3,300.00
010.4370.5495.14 Rescue Squad-Travel	4,000.00	692	3,308.00
010.4370.5500.00 Capital Outlay	164,743.00	106,539	58,204.00
010.4370.5700.16 Debt Service	41,945.00	20,972	20,973.00
	3,739,684.00	1,957,696	1,781,988.00
Revenue:			
010.0400.4437.00 Revenue for Services	2,399,200.00	1,345,341	1,053,859.00
010.0400.4437.01 Recovery	5,000.00	371	4,629.00
010.0550.4835.01 Sales of Assets	14,000.00	-	14,000.00
010.0550.4839.01 Misc Revenue	4,000.00	1,590	2,410.00
Donations		11	
Camden	263,497.00	131,748	131,749.00
Hospital	450,000.00	225,000	225,000.00
Fund Balance Appropriated	603,987.00	-	-
	3,739,684.00	1,704,061	1,431,647.00
Difference	-	(253,635)	
Fund Balance 6-30-2014		1,282,411	
Current Fund Balance		1,028,776	

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PASQUOTANK COUNTY
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

010 GENERAL FUND							

0400 SALES & SERVICES							

0100400 443700 REVENUE FOR SERVICE	-2,399,200	-2,399,200	-1,345,341.00	-231,318.18	.00	-1,053,859.00	56.1%
0100400 443701 RECOVERY OF BAD DEB	-5,000	-5,000	-371.11	.00	.00	-4,628.89	7.4%*
TOTAL SALES & SERVICES	-2,404,200	-2,404,200	-1,345,712.11	-231,318.18	.00	-1,058,487.89	56.0%
TOTAL REVENUES	-2,404,200	-2,404,200	-1,345,712.11	-231,318.18	.00	-1,058,487.89	
GRAND TOTAL	-2,404,200	-2,404,200	-1,345,712.11	-231,318.18	.00	-1,058,487.89	56.0%

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PASQUOTANK COUNTY
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 06

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

010 GENERAL FUND									

4370 EMERGENCY MEDICAL SERVICES									

0104370	512100	SALARIES & WAGES	1,941,906	1,941,906	903,169.83	157,090.79			
0104370	512200	SALARIES & WAGES-OV	138,464	138,464	109,952.69	19,564.66	.00	1,038,736.17	46.5%
0104370	512600	SALARIES & WAGES-PA	134,000	134,000	133,031.54	18,169.98	.00	28,511.31	79.4%*
0104370	512800	BOARD SALARIES	1,800	1,800	875.00	175.00	.00	968.46	99.3%*
0104370	518100	FICA	169,399	169,399	84,755.21	14,532.97	.00	925.00	48.6%
0104370	518200	RETIREMENT	147,706	147,706	69,050.86	11,818.12	.00	84,643.79	50.0%*
0104370	518300	HEALTH INSURANCE	336,700	336,700	172,044.07	25,897.40	.00	78,655.14	46.7%
0104370	518500	UNEMPLOYMENT RESERV	10,914	10,914	2,001.54	2,001.54	.00	164,655.93	51.1%*
0104370	518600	WORKERS' COMPENSATI	112,632	112,632	95,307.00	.00	.00	8,912.46	18.3%
0104370	519100	AUDIT FEES	580	580	580.00	.00	.00	17,325.00	84.6%*
0104370	519200	LEGAL FEES	2,000	2,000	52.50	52.50	.00	.00	100.0%*
0104370	521200	UNIFORMS	11,000	11,000	4,076.64	985.71	.00	1,947.50	2.6%
0104370	523100	PROMOTION/EDUCATION	2,000	2,000	.00	.00	.00	6,923.36	37.1%
0104370	523300	NIGHTINGALE	20,000	20,000	20,000.00	.00	100.00	1,900.00	5.0%
0104370	523500	MEDICAL OXYGEN	8,000	8,000	619.74	372.84	.00	.00	100.0%*
0104370	525100	GAS & OIL	90,000	90,000	49,177.63	6,492.42	3,705.36	3,674.90	54.1%*
0104370	526000	OFFICE SUPPLIES	30,000	30,000	2,731.04	1,124.83	950.00	39,872.37	55.7%*
0104370	526100	DEPARTMENTAL SUPPLI	84,000	84,000	43,204.59	9,880.97	110.54	27,158.42	9.5%
0104370	531000	TRAVEL	3,500	3,500	2,749.80	.00	12,222.80	28,572.61	66.0%*
0104370	531100	TRAINING	5,000	5,000	1,898.59	.00	.00	750.20	78.6%*
0104370	532100	TELEPHONE	29,500	29,500	14,534.42	2,988.04	.00	3,101.41	38.0%
0104370	532500	POSTAGE	7,000	7,000	5,317.01	.00	.00	14,965.58	49.3%
0104370	533100	UTILITIES	25,000	25,000	12,320.53	2,468.79	.00	1,682.99	76.0%*
0104370	535100	MAINTENANCE-BUILDIN	15,000	15,000	8,122.29	5,435.43	.00	12,679.47	49.3%
0104370	535200	MAINTENANCE-EQUIPME	42,000	42,000	25,048.48	3,359.22	.00	6,877.71	54.1%*
0104370	535300	MAINTENANCE-VEHICLE	80,000	80,000	30,109.43	7,209.25	1,050.00	15,901.52	62.1%*
0104370	535400	MAINTENANCE-RADIO	3,500	3,500	1,608.46	549.45	12,630.64	37,259.93	53.4%*
0104370	537000	ADVERTISING	2,000	2,000	218.65	.00	755.23	1,136.31	67.5%*
0104370	539300	COLLECTION FEES	4,000	4,000	2,687.30	656.29	.00	1,781.35	10.9%
0104370	540001	RENT-EQUIPMENT	12,100	12,100	6,295.45	1,405.38	.00	1,312.70	67.2%*
0104370	544000	CONTRACTED SERVICES	3,000	3,000	4,031.08	599.56	.00	5,804.55	52.0%*
0104370	545000	INSURANCE-GENERAL L	21,995	21,995	22,995.00	.00	.00	-1,031.08	134.4%*
0104370	549100	DUES & SUBSCRIPTION	1,500	1,500	927.00	.00	.00	-1,000.00	104.5%*
0104370	549500	RESCUE SQUAD-PAYMEN	20,000	20,000	.00	.00	.00	573.00	61.8%*
0104370	549511	RESCUE SQUAD-TRAINI	6,000	6,000	.00	.00	.00	20,000.00	.0%
0104370	549512	RESCUE SQUAD-UNIFOR	3,500	3,500	.00	.00	.00	6,000.00	.0%
0104370	549513	RESCUE SQUAD-PENSIO	3,300	3,300	.00	.00	.00	3,500.00	.0%
					.00	.00	.00	3,300.00	.0%

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PASQUOTANK COUNTY
YEAR-TO-DATE BUDGET REPORT

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FOR 2015 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0104370 549514 RESCUE SQUAD-TRAVEL	4,000	4,000	691.80	691.80	.00	3,308.20	17.3%
0104370 550000 CAPITAL OUTLAY	164,743	164,743	106,539.05	104,783.97	4,713.55	53,490.40	67.5%*
0104370 570016 DEBT SERVICE	41,945	41,945	20,972.26	.00	.00	20,972.74	50.0%
TOTAL EMERGENCY MEDICAL SERVICES	3,739,684	3,739,684	1,957,696.48	398,306.91	36,238.12	1,745,749.40	53.3%
TOTAL EXPENSES	3,739,684	3,739,684	1,957,696.48	398,306.91	36,238.12	1,745,749.40	
GRAND TOTAL	3,739,684	3,739,684	1,957,696.48	398,306.91	36,238.12	1,745,749.40	53.3%

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Insurance Contract Allowable Charges

	A0425	A0426	A0427	A0428	A0429	A0433	A0999
	Mileage	ALS1NE	ALS1E	BLSNE	BLSE	ALS2	ALS/No Trans
Medicare	10.53	256.47	406.07	213.72	341.96	587.74	-
Medicaid	3.03	70.75	124.68	70.75	70.75	129.36	124.68
Tricare	10.85		406.07		341.96		-
BCBS	5.47		308.38	162.30	259.68		-

EMS Charge Schedules

	A0425	A0426	A0427	A0428	A0429	A0433	A0999
	Mileage	ALS1NE	ALS1E	BLSNE	BLSE	ALS2	ALS/No Trans
Pasquotank/Camden	12.00	350.00	450.00	300.00	375.00	625.00	300.00
Perquimans	14.11	333.41	527.90	277.84	444.54	764.06	300.00
Hertford	13.96	425.00	521.90	325.00	439.50	-	225.00
Cardwell	8.00	450.00	450.00	425.00	425.00	600.00	100.00
Bertie	13.00	400.00	600.00	400.00	500.00	800.00	-
Northampton	13.00	314.53	498.00	262.10	419.36	720.79	125.00
Currituck	13.00	297.97	471.78	248.30	397.29	682.84	-
Washington	13.96	404.12	639.85	336.77	538.82	926.10	175.00
Watauga	8.50	350.00	385.00	300.00	300.00	550.00	50.00

PCEMS Proposed Fee Schedule as of 07/01/2015

EMS Charge Code	HCPCS	EMS Description of Charge	Medicare Urban Rate Allowable	Medicare Rural Rate Allowable	Rate at 130% of Medicare Allowable	Current Rate	Proposed Rate
MILE	A0425	Mileage 1-16	7.16	10.85	14.11	12.00	13.00
MILE	A0425	Mileage 16+	7.16	7.23	9.40	12.00	13.00
ALS1	A0426	ALS Non-emergency	253.98	256.47	333.41	350.00	350.00
ALS1E	A0427	ALS Emergency	402.13	406.07	527.89	450.00	475.00
BLSN/BLST	A0428	BLS Non-emergency	211.65	213.72	277.84	300.00	300.00
BLSE	A0429	BLS Emergency	338.64	341.96	444.55	375.00	400.00
ALS2	A0433	ALS Major Emergency	582.03	587.84	764.19	625.00	700.00
ALST	A0999	ALS Tx no Transport	0.00	0.00	0.00	300.00	300.00
STANDBY1-2		Standby fee first 2 hours (flat fee)				80.00	80.00/flat
STANDBY3-4		Standby fee 3-4 hrs (per hr for 3&4)				40.00/hr	40.00/hr
STANDBYX		Standby fee for additional hours				10.00/30 mins	20.00/hr
ATTFEE		Attorney fee for record request				0.00	10.00/occurrence

Pasquotank-Camden EMS FY2015 Projections

Month	FY 2015 Call Volume	2015 Collections	2015 Expenditures
July	941	\$238,534	\$421,817
August	895	\$191,657	\$256,535
September	902	\$227,575	\$270,424
October	1060	\$251,613	\$325,075
November	855	\$203,789	\$285,539
December	1101	\$231,532	\$398,307
January			
February			
March			
April			
May			
June			
Encumbrances			\$36,238
FY 2015 Actual Totals	5754	\$1,344,700	\$1,993,935
FY 2015 Projections	8385	\$2,299,200	\$3,742,834
<i>% of projections</i>	<i>69%</i>	<i>58%</i>	<i>53%</i>

Emergency Medical Services Board Agenda

January 14, 2015

- Approval of Minutes
- EMS Nurse Liaison's Report
- Rescue Squad Report
- Medical Director's Report
- County Manager's Report
 - Pasquotank County
 - Camden County
- EMS Department Report
- New Business
- Closed Session
- Adjournment

**EMS Board Minutes
December 10, 2014**

The Pasquotank - Camden Emergency Medical Services Board meeting was held on Wednesday, December 10, 2014, at the Pasquotank-Camden EMS Administrative Building.

Ms. Sue Meads called the meeting to order at 0730.

Members Present:

Frankie Meads
Jon Fischman
Sue Meads
Carolyn Aydlett
Garry Meiggs

Members Absent:

Dr. Sam Furia - excused
Mike Straka
Kathy Lawrence

Others Present:

Rodney Bunch
Michael Renshaw
Jerry Newell
Walter Meads
Carla Godwin
Deborah Holland
Lois Sell

Guests

Tommy Banks

The minutes from the November meeting were reviewed. Ms. Carolyn Aydlett made a motion to accept the minutes. Mr. Jon Fischman seconded the motion. The motion carried.

EMS Nurse Liaison:

- ER has been busy

Rescue Squad:

- Christmas Party is coming up
- The 50th anniversary party went well

Medical Director:

- No report

County Managers:

- No report

EMS Department:

- **Ambulance Remount**
 - Rescue 3 remount will be ready for pick up by the first week of January.
- **Financial Report/Billing Office**
 - Financial Report presented
 - Expenditure/Revenue Report presented
 - Mr. Frankie Meads stated collections are 60% of expenditures
 - Medicare is the largest payor
 - Discussion of Medicaid Cost Report
 - Mr. Renshaw suggested a review of fee schedules
 - ALS2 charge is slightly lower than average
 - Current charge is \$625 for ALS2 calls
 - Fee schedule will be reviewed in January
- **Letter from Patient:**
 - Mr. Newell presented a "forgiveness" letter from a patient in Camden County
 - Patient's co-pay was \$100 after her insurance paid
 - Patient on fixed income and requested reimbursement of co-pay
 - These requests are considered on a case by case basis

After discussion, a motion was made by Mr. Garry Meiggs to deny patient's request. Mr. Frankie Meads seconded the motion. The motion carried.

New Business:

- None

Closed Session:

- None

Mr. Garry Meiggs made a motion to adjourn the meeting. Mr. Frankie Meads seconded the motion. The motion carried.

Having no further business at hand, the meeting was adjourned at 07:45.

The next EMS Board meeting is scheduled for Wednesday, January 14, 2015, at 7:30 a.m. in the conference room of EMS Administrative Building.

**Monthly Report
for
December 2014**

Ambulance Responses:	MTD 2014-2015	MTD 2013-2104	YTD 2014-2015	YTD 2013-2014	
Total Responses	1101	882	5754	5358	
Camden County	78	57	353	396	
Blackwater	0	0	0	0	
Pasquotank County	819	665	4254	3975	
Albemarle Hospital	204	160	1147	987	
Advanced Life Support	269	270	1591	1759	
Basic Life Support	607	415	2967	2367	
Treatment/No Tx	1	8	24	53	Emergency Transports
Patient Refusal	115	107	568	552	69
Cancelled Enroute	43	30	216	222	
Standby-Event	3	5	40	35	Non-Emergency Transports
Standby-Helo	0	0	0	1	
Standby-Fire	11	10	49	47	363
Mutual Aid	0	1	4	5	
Miscellaneous	52	36	295	317	
	1101	882	5754	5358	
Accounts Receivable:	MTD		YTD		LYYTD
A/R Beginning Balance	\$ 1,666,629.48	+			
Patient Billings	\$ 424,874.00	+	\$ 2,363,603.00		\$ 2,060,542.00
Refunds	\$ 1,528.27	+	\$ 11,102.39		\$ 10,784.41
Patient Credits	\$ 231,531.79	-	\$ 1,344,692.92		\$ 1,244,629.95
Ins. Contract Adj.	\$ 103,892.79	-	\$ 647,408.61		\$ 569,127.76
Write Off's	\$ 33,532.66	-	\$ 309,526.62		\$ 134,803.98
Late PCR's		+			
Adjustment	\$ 269.29	+			
A/R Ending Balance	\$ 1,724,343.80		LYMTD		
Deposits to Finance Office	\$ 156,877.31	+	\$ 201,947.85		
Recovery from Bad Debt	\$ -	-			
Misc. Revenue	\$ 85.05	-			
A/R Payment to Finance	\$ 74,739.53	+			
Adjustment Added	\$ -	+			
Adjustment Subtracted	-	-			
Total	\$ 231,531.79				

Notes: