Camden County Board of Commissioners
Regular Meeting
November 3rd, 2014
5:30 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on November 3rd, 2014 in the Historic Court Room, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs, Vice Chair Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall;

Commissioner Clayton Riggs was not present.

Also attending were County Manager Michael Renshaw, and Clerk to the Board Angela Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Donna Stewart Welcome Center Director, Lisa Anderson Tax Administrator, Dan Porter Planning Director, and Cameron Lowe.

Closed Session, 5:30 P.M.

Chairman Meiggs called for a motion to go into a closed session for a personnel issue.

At 5:30 PM Commissioner Sandra Duckwall made a motion to go into a closed session. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

At 6:28 PM Vice Chairman Michael McLain made a motion to come out of closed session. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the November 3rd, 2014 meeting of the Camden County Board of Commissioners at 7:02PM.

Invocation and Pledge of Allegiance

Vice Chairman Michael McLain gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

None

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, Chairman Meiggs called for a motion.

Vice Chair Michael McLain made a motion to approve the agenda as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chair Michael McLain, Commissioner Randy Krainiak and Commissioner Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

PRESENTATIONS:

3.A State Park Superintendent

Donna Stewart, Visitors Center Director introduced Adam Carver as the new Superintendent's position at Dismal Swamp State Park. Mr. Carver was named to replace former Dismal Swamp State Park Superintendent Joy Greenwood in September 2014 by the NC State Park System. We would like to welcome him to Camden County and offer our support.

3.B Recognition of Camden 4-H Shooting Sports Club Members

Juniors (9-13 years old)

Shotgun Team- Cody Copeland, Tyler Kelley, and Carter Weems
Sport Rifle Team- Cody Copeland, Tyler Kelley, and Carter Weems
Individual Sporter Rifle - Beau Smith
Individual Match Rifle - Carter Weems
Individual Overall Sporter Compound Archery- Cody Copeland and Carter Weems
Individual Air Rifle- Beau Smith

Seniors (14-18 years old)

Shotgun Team - Ronney Gilikin, Carson Krainiak, Mickey Lilly, Luke Durden and Carter Weems
Overall Individual Sporter Rifle - Bladen Harnly and Mickey Lilly
Overall Individual Sporter Compound Archery- Sarah Margaret Andrews

Public Hearings

None

Old Business

None

New Business

5.A September Monthly Tax Report

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

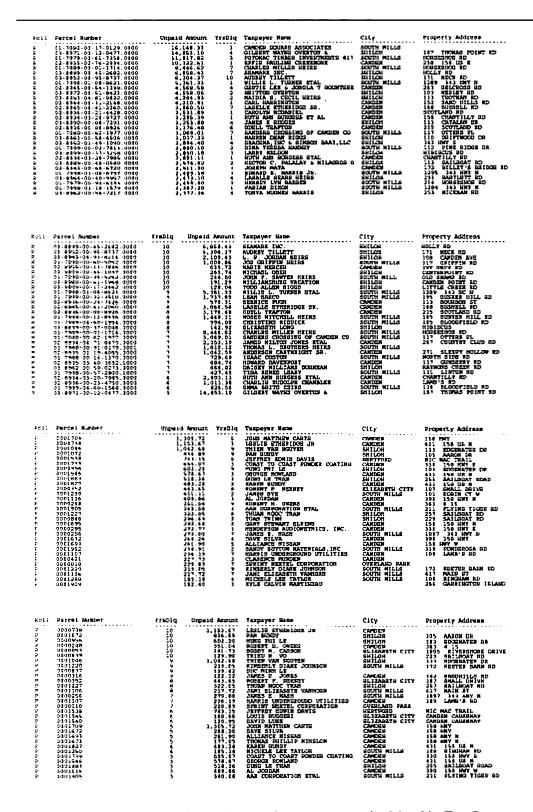
OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	R REAL PROPERTY		PERSONAL PROPERTY	
2013	179,055.96		16,007.26	
2012	58,576.79		14,751.26	
2011	30,051.01		11,369.64	
2010	21,992.82		6,541.37	
2009	8,698.84		6,166.71	
2008	6,997.11		6,354.62	
2007	6,552.05		10,207.79	
2006	2,223.60		14,548.14	
2005	1,690.71		26,690.92	
2004	939.82		12,136.83	
TOTAL REA	AL PROPERTY TAX UNC	DLLECTED	316,778.71	
TOTAL PERSONAL PROPERTY UNCOLLECTED			124,774.54	
TEN YEAR PERCENTAGE COLLECTION RATE			99.34%	
COLLECTION FOR 2014 vs. 2013			17,961.83 vs. 25,273.49	
LAST 3 YE	ARS PERCENTAGE COLI	ECTION RATE		
	2013	97.20%		
	2012	98.97%		
	2011	99.41%		

EFFORTS AT COLLECTION IN THE LAST 30 DAYS ENDING September 2014

BY TAX ADMINISTRATOR

1	NUMBER DELINQUENCY NOTICES SENT
47	FOLLOWUP REQUESTS FOR PAYMENT SENT
15	NUMBER OF WAGE GARNISHMENTS ISSUED
5	NUMBER OF BANK GARNISHMENTS ISSUED
19	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
1	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
2	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
,	NUMBER OF HUDGMENTS FILED



Vice Chairman Mike McLain made a motion to approve the Monthly Tax Report as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

5.B Register of Deeds

NOVEMBER 19TH FROM 3:00-5:00 P.M. – WAXING OF THE ROD OFFICE &

DECEMBER 18TH FROM NOON-2:00 P.M. – CHRISTMAS LUNCHEON

Vice Chairman Mike McLain made a motion to approve the register of deeds office closures as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

5.C Selection of Disaster Debris Removal & Monitoring Contractors

Commissioner Sandra Duckwall Motion to approve awarding the Disaster Debris Removal contract to Phillips & Jordan and the Disaster Debris Monitoring contract to Tetra Tech. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Board Appointments

Item 6.A - TDA Appointment

Appoint Beverly Bengies to serve on the TDA for a 2 year term.

Commissioner Sandra Duckwall made a motion to appoint Beverly Bengies to serve on the Tourism Development Advisory Board. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Consent Agenda

Vice Chairman Mike McLain made a motion to approve the consent agenda. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioner Randy Krainiak and Commissioner Sandra Duckwall voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Consent Agenda

Item 7.A - Draft Minutes

BOC Draft Minutes September 22, 2014 BOC Draft Minutes October 6, 2014

Consent Agenda

Item 7.B - Budget Amendments - BA003 through BA010

2614-15-BA004 CAMDEN COUNTY BUDGET AMENDMENT 2014-15-BA003 CAMDEN COUNTY BUDGET AMENDMENT GE IT ORDAINED by the Governing Board of the County of Camdea, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015. BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015. Section 1. To amend CH & S Fire Commission Fund as follows: Section 1. To amend South Camden Water & Sewer Fund as follows: ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE 405300-547200 Storm Water Fees Reseaues 40399530-439900 Fund Balance Appropriated 586,76 This will result in a decrease of \$0.00 in the Contingency of the General Fund. 30399720-439900 Fund Balance Appropriated This will result in a decrease of \$0.00 in the Contingency of the General Fund. Balance in Contingency \$40,000.00. Balance in Contingency \$40,000.00. Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of November, 2014. ction 2. Copics of this budget amendment shall be furnished to the Clerk to the oversing Board, and to the Budget Officer and the Finance Officer for their rection. Adopted this 3rd day of November, 2014. Angela Worter Lingle Worter Hanger Maigro Chalman, Board of Commissioners Clerk to Board of Commissioners Clerk to Board of Commissioners Chairman, Board of Commissioners 2014-15-BA006 CAMDEN COUNTY BUDGET AMENDMENT 2014-15-BA005 CAMDEN COUNTY BUDGET AMENDMENT BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending Jane 30, 2015. BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 39, 2015. Section 1. To smend South Mills Fire Commission Fund as follows: Section 1. To amend Social Services Fund as follows: ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE 415300-547200 Sterm Water Fees 526100-\$47200 Storm Water Fees 541.00 41399530-439900 Fund Balance Appropriated \$24.09 52390610-439900 Fund Balance Appropriated \$41.00 This will result in a decrease of \$0.00 in the Contingency of the General Fund. This will result in a decrease of \$0.00 in the Contingency of the General Fund. Balance in Continuency \$40,000.00. Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of November, 2014. Balance in Contingency \$40,000.00. Nection 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of November, 2014. Angela Worten Dangle. Maigos Angele wooden Honger. Maigo Clerk to Board of Commissioners Chairman, Board of Commissioners 2014-15-DA008 CAMDEN COUNTY BUDGET AMENDMENT 2014-15-BA007 CAMDEN COUNTY BUDGET AMENDMENT BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015. BE IT ORDAINED by the Governing Board of the County of Camdon, North Carolina that the following amendment be made to the sanual budget ordinance for the flucal year ending June 30, 2015. Section 1. To amend General Fund as follows: Section 1. To amend General Fund as follows: ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE 10399400-439900 Fund Balance Appropriated S22,234,00 10366510-433000 Mobile Data Terminal Grant S 6,700,50 Sheriff received Grant, School Capital Reserve revenues over estimated and Actuarial study required (bb year. $\,$ This will result in a decrease of \$0.00 in the Contingency of the General Fund. Balance in Contingency \$40,000.00. Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Eudget Officer and the Finance Officer for their direction. Adopted this 3rd day of November, 2014. stragel worten Hangle. Maigro Angola Wooten Henry W. Mains Clerk to Beard of Counsisseers Chairman, Board of Counsisseers

2014-15-BA009 CAMDEN COUNTY BUDGET AMENDMENT	2014-15-BAGIO CAMDEN COUNTY BUDGET AMENDMENT		
BE IT ORDAINED by the Governing Beard of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the flucal year ending June 30, 2015.	BE IT ORDAINED by the Governing Beard of the County of Camdon, North Carolina that the following numerodorest be made to the namest budget ordinance for the fiscal year ending June 30, 2015.		
Section 1. To amend School Capital Reserve Fund os follows:	Section 1. To amoud TDA Fund so follows:		
ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE	ACCT NUMBER DESCRIPTION OF ACCT INCREASE DECREASE		
Revenues:	Expresses		
75330682-439710 General Fund Contribution 518,234.00 75399682-439900 Fund Balzner Appropriated 518,234.00	154200-545100 Audit Expresse \$3,366,00 Revenuent		
This will result in a docrease of \$0.00 in the Contingency of the General Fund.	15399400-49900 Fund Dalance Appropriated \$3,346.00 Audit required by LGC.		
Balance in Contingency \$49,000,00.	This will result in a decrease of \$0.00 in the Contingency of the General Fund. Balancy in Contingency \$40,000.00.		
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3" day of November, 2014.			
Longle Worter Hangle Maige	Section 2. Cuples of this budget amendment shall be furnished to the Clerk to the Governing Deard, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3" day at November, 2014.		
Clerk to Board of Commissioners Chairman, Board of Commissioners	Longela water though Maigro		
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Consent Agenda Item 7.C – Tax Collection Report

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			Date: 11-R-14

Consent Agenda

Item 7.D - Tax Authorization to Collect (December & July Renewals)

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TU: The Tax Administrator of Camden County (Dec. Ren.) Due 01/15/15 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts berewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective targovers in the Courty of Camden, and this order shall be a full and sufficient authority to direct, require, and enable, you to key on and sell personal property of such

SOUTH MILL SIGNOTHS COURTHOUSE

SHILOH

TOTAL

Witness my based and collicial scal this <u>3</u> day of <u>November</u> <u>2014</u>

Hangle. Meiges
Chairman, Comdon County Board of Commissioner

Atlest:

Clerk of the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Rina S. anchow ~

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Cazaden County (July Ren.) Due 11/01/14 (OLD SYSTEM)

SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filled in the offlice of the Tax Administrator and in the tax receipts betweith delivered to you, in the amounts and from the tax payers filt-wise therein act forth. Such taxes are hereby declared to be a first tien upon personal property of the respective taxpayers in the County of Canadro, and this order shall be a full and sufficient authority to direct, require, and enable to be a first and and the total country and the contract of the country of the tax of the country and set of the country of the tax of the country and the contract of the country and the country and the country are the contract of the country and the c

SOUTH MILLS 123.96 COURTHOUSE

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Hong W. Maigro

hairman, Camden County Board of Commissioners

Anest:

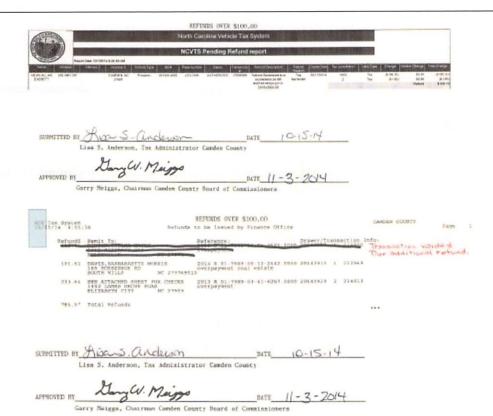
Angula Worten

This is to certify that I have received the tax receipts and duplicates for collection

THE Administrator of Country

Consent Agenda Item 7.E - Tax Refunds, Pickups, & Releases

, - Iux Rejunus, I temps, & Rete	TYPE		
NAME	REASON	NO.	
U.S. Bank Trust	\$1,356.33 Value Adjustment	Refund/17075 R-84602-14	
Kevin Allan Everett	\$10810 Turned in plates	Refund/17055 19314529-New	
Verizon Wireless	\$160.33- Schedule correction	Retease/17049 P-10972-14	
Verizon Wireless	\$265.92 Schedule correction	Release/17050 P-10973-14	
Verizon Wireless	\$134.58 Schedule correction	Release/17051 P-10704-14	
Verizon Wireless	\$150.49 Schedule correction	Release/17052 P-10705-14	
Multiple owners of Condos & Boat Slips	\$2,904.55 Adjustments for Storm Water Fee	Adjustment/17105 Multiple bills	
Carolina Telephone & Telegraph	\$1,101.59 Should have been City not County	Pick-Up/17104 U-73140-13	
Carolina Telephone Telegraph	\$1,247.55 Should have been City not County	Pick-Up/17103 U-87338-14	
Cerolina Telephone Telegraph	\$1,313.00 Should have been just City	Release/17102 U-73122-13	
Carolina Telephone Telegraph	\$1,196.83 Should have been just City	Release/17101 U-87318-14	



Consent Agenda Item 7.F - LFM Properties, LLC

TERMINATION OF LEASE AGREEMENT

THIS TERMINATION OF LEASE AGREEMENT ("Lease"), made and entered into as of the last date set forth in the notary acknowledgements below, by and between LFM of PROPERTIES, LLC, a North Cardiana limited liability company, hereinafter referred to as LESSOR; and CAMDEN COUNTY, CATES COUNTY, PASQUOTANK COUNTY and PERQUIMANS COUNTY; bodies politic and corporate existing under the laws of the Staze of North Carolina, hereinafter referred to an LESSEE.

WITNESSETH

THAT WHEREAS, the Lessor and Lessee entered into a lease beginning July 1, 2010 for 3,309 square feet of office space located at 401 S. Griffin Street, Elizabeth City, Pasquotank County,

WHEREAS, that lease was extended in 2011; and

WHEREAS, the Lessee was providing the space to Young and Williams to provide child support services to the Lessee; and

WHEREAS, it is more advantageous for Young and Williams to enter into a direct contract with the Lessor, and

WHEREAS, the Lessor and Lessee have agreed to terminate the leuse ente between the parties.

NOW, THEREPORE, in consideration of the promises and cover ms and conditions hereinafter set forth, the purties agree as follows:

The lease entered into between the Lessor and Lessee effective July 1, 2010 and extended in 2011 is hereby terminated.

The Lessor agrees the Lessoe shall have no further liability under the henced lease agreement.

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(SEAL)

STATE OF NORTH CAROLINA COUNTY OF Carriden

Serphetrice B Teleform a Notary Poblic of the County and State
alrowand, cently that Angela Wooten, personally came before me this day and acknowledged
that she is Ocik of the Carishen County Board of Commissioners and that by authority didy
yorse, the foregoing instrument was signed in its name by its Chairman, scaled with its seal and
attested by her as its Clerk.

less my hand and notatial scal this Little day of Noverenber, 2014.

Stephana Byrchson Notary Public Print Name Stephane BJeckson

April 2, 2015



Commissioner's Report

Vice Chairman Mike McLain mentioned the following items of interest:

- The transportation plan presented by our Governor is included in the Board Packet for anyone who is interested.
- RPO Road Scores should be coming out in November
- April 18th Tar Wheel Cycling
- ECBH is merging into a larger organization.

Commissioner Duckwall pointed out the Library Report

Camden County Public Library Library Report to Board of County Commissioners October 1-25, 2014

Visitor Count: 1687Hours Open: 200

Items in Collection: 10,582Total Check Outs/Renewals: 2741

Library Card Holders: 1771Computer/ Wireless Use: 339

Juvenile Programs: 11 programs /145 attendance
 Adult Programs: 3 programs /8 attendance

• Meeting Room: 7 reservations /93 attendance

County Manager's Report

County Manager Mike Renshaw had the following items to report:

• Library Community Room will host elections

Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

- A. EMS Monthly Reports
- B. Board Appointment Letters
- C. Library Monthly Report
- D. Register of Deeds Monthly Report
- E. Sales and Land Transfer Tax
- F. Albemarle RC&D Newsletter
- G. Central Fund Balance Sheets
- H. NC VISION
- I. Workforce Development Director Appointment
- J. SPCA Minutes October

Meeting Adjourned

At 7:35 PM, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

Matter Commissioners

Chairman Garry Meiggs

Camden County Board of Commissioners

ATTEST:

Angela L. Wooten Clerk to the Board