

**Camden County Board of Commissioners  
Regular Meeting  
August 4<sup>th</sup>, 2014  
6:00 P.M. - Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday August 4th, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,  
Vice Chairman Michael McLain, and  
Commissioners Randy Krainiak. and Sandra Duckwall;

Commissioner Clayton Riggs was not present.

Also attending were County Manager Michael Renshaw, County Attorney John Morrison and Clerk to the Board Angela L. Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter – Planning Director, Dave Parks – Permit Officer, Lisa Anderson – Tax Administrator,

**Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a) (3) – Consultation with Attorney to discuss potential litigation**

Commissioner Sandra Duckwall made a motion to go into closed session pursuant to Pursuant to G.S. 143-318.11(a) (3) – Consultation with Attorney to discuss potential litigation. At 6:05 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:05 P.M.

Vice Chair Michael McLain made a motion to come out of closed session at 6:37 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Regular Session, 7:00 P.M.**

Chairman Garry Meiggs called to order the Aug 4th, 2014 meeting of the Camden County Board of Commissioners at 7:00 P.M.

**Invocation and Pledge of Allegiance**

Commissioner Michael McLain gave the invocation and led those present in the Pledge of Allegiance.

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**Public Comments**

Marie Jacobs of Bridge Court in Camden comments on the appraised value of her vehicle in regards to her personal property tax bill. Ms. Jacobs has a 2009 Honda with 104,400 miles. The appraised value on her personal property tax bill is \$12,000.

She has a \$6000 appraisal from a dealer and an \$8049 appraisal from Kelly Blue Book. She states that they are a far cry from \$12,000 and she would not be able to sell at that price.

Ms. Jacobs thanks the board for hearing her comments.

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**Consideration of Agenda**

Chairman Garry Meiggs asked if there were any changes to the agenda. Not hearing any changes, Chairman Garry Meiggs called for a motion.

Vice Chairman Michael McLain made a motion to approve the agenda as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

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**Presentations** – None

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**Old Business** – None

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**Public Hearings**

***Item 3.A - Special Use Permit Preliminary Plat Joyce Landing 18 lots Major Subdivision (UDO 2013-05-03)***

Commissioner Duckwall made a motion to go into public hearing for the purpose of public input regarding Special Use Permit Preliminary Plat Joyce Landing 18 lots Major Subdivision (UDO 2013-05-03). The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Chairman Meiggs requests anyone wishing to speak at the public hearing come forward and be sworn in by the Clerk.

Dave Parks, Camden County Permit Officer and Pete Burkhymer, Engineering Services – (3351 Stone Shore Rd Virginia Beach, VA) came forward and were sworn in by the Angela Wooten, Clerk to the Board of Camden County Commissioners.

Dave Parks states Camden Square and Associates LLC, represented by Mr. Burkhymer, has applied for a special use permit application for a preliminary plate Joyce Landing, an 18 lot subdivision.

Mr. Parks submits “Staff Report – Finding of Facts with supporting documentation” as evidence and continues to brief the board on the summary of these documents.

Mr. Parks reviews some significant comments from the June 4<sup>th</sup>, 2014 TRC Committee meeting.

- South Mills Postal Service – New subdivisions that create new roads will need to install community mailboxes vs individual mailboxes in the front yard. As this development butts Keeter Barn Road this requirement will not apply.
- Albemarle Regional Health Services – Sand filled lined trench system and deep swells along property lines.
- South Mills Water Department – Requires three fire hydrants along Keeter Barn Rd. Chief Banks has agreed with the conditions of the current water supply for these hydrants.
- Drainage Plan – reviewed and approved by Mr. Greg Johnson, counties third party engineer.

Mr. Parks states that Mr. Raper, an adjacent property owner, requests the word “proposed” be removed from the 40ft drainage easement as one of the conditions on the permit.

The planning board recommends approving the special use permit based on the nine conditions recommended by the Planning Board listed on pages 7 and 8 of the presented staff report.

**Public Input:**

Pete Burkhymer of Engineering Services thanks the board and the Planning staff he then clarifies the following three comments.

1. Instead of having 18 driveway entrances they will have 10 shared connections to Keeter Barn.
2. They happily agree and will comply with Mr. Raper’s request to have a dedicated 40ft drainage easement.
3. At Mr. Raper’s request an additional 20ft drainage access easement will also be granted.

Mr. Burkhymer asks if there are any questions.

Commissioner Krainiak inquires what the approximate square footage of the houses.

Mr. Burkhymer briefly converses with Camden Square Associates and relays their intention to build approximately 1,800 square foot homes.

Chairman Meiggs asks if there are any other questions or comments, hearing none. Chairman Meiggs asks for a motion to close the public Hearing.

Vice Chairman Michael McLain makes a motion to close the public hearing. At 7:10PM, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

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**New Business**

***Item 4.A - Monthly Tax Report – June 2014***

Tax Administrator Lisa Anderson gave the Monthly Tax Report, for the month ending June 30, 2014. Ms. Anderson went over the following data:

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
 CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2013	225,898.61	33,215.81
2012	69,706.94	16,589.82
2011	34,008.99	12,833.94
2010	25,041.27	6,639.82
2009	10,170.26	6,328.75
2008	8,078.05	6,498.36
2007	7,045.15	10,348.03
2006	2,472.55	14,558.88
2005	1,881.13	26,690.92
2004	1,100.17	12,169.27

TOTAL REAL PROPERTY TAX UNCOLLECTED	385,403.12
TOTAL PERSONAL PROPERTY UNCOLLECTED	145,873.60
TEN YEAR PERCENTAGE COLLECTION RATE	99.21%
COLLECTION FOR 2014 vs. 2013	29,264.77 vs. 42,857.23

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2013	96.28%
2012	98.79%
2011	99.34%

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

**ENDING June 2014**

**BY TAX ADMINISTRATOR**

6	NUMBER DELINQUENCY NOTICES SENT
90	FOLLOWUP REQUESTS FOR PAYMENT SENT
19	NUMBER OF WAGE GARNISHMENTS ISSUED
1	NUMBER OF BANK GARNISHMENTS ISSUED
2	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
8	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

**THIRTY LARGEST UNPAID ACCOUNTS**

Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name
01-7080-00-17-0129.0000	17,013.11	1	CAMDEN SQUARE ASSOCIATES
03-8971-00-12-0477.0000	14,992.64	4	GILBERT WAYNE OVERTON &
01-7979-00-61-7358.0000	11,017.82	3	POTOMAC TIMBER INVESTMENTS #17
02-8935-02-76-2934.0000	9,472.61	2	EFFIE PAULINE CREEKMORE
01-7989-00-01-1714.0000	8,446.62	7	CHARLES MILLER HEIRS
03-8899-00-45-2682.0000	6,858.43	7	SEAMARK INC.
03-8952-00-95-8737.0000	6,304.37	10	AUDREY TILLET
01-7081-00-20-6045.0000	5,366.13	1	BRIAN K & DEBORAH A. MALCOLM
01-7998-01-08-8621.0000	5,361.33	1	WILLIE L. TURNER ETAL
01-7989-00-12-0137.0000	4,714.74	7	BERTIE TAYLOR HEIRS
02-8945-00-54-1099.0000	4,568.58	4	GERTIE LEE & JONOLA T ROUNTRER
03-8972-00-51-8423.0000	4,558.06	2	BRITTON OVERTON
03-8953-04-81-9832.0000	4,284.93	2	MAIDIA S. CBCIL HEIRS
02-8944-00-31-2148.0000	4,210.91	1	CARL HARRINGTON
02-8936-00-21-4428.0000	4,086.07	2	CAROLYN MCDANIEL
02-8945-00-41-2060.0000	3,919.03	7	LASELLE ETHERIDGE SR.
02-8934-03-20-9727.0000	3,295.39	1	RUTH ANN BURGESS ET AL
03-8990-00-08-7291.0000	3,253.88	4	JAMES B RHODES
01-7989-03-30-8984.0000	3,197.17	4	WILLIE LAVERNE TURNER
02-8936-00-62-1977.0000	3,176.48	6	ODELL TRAFTON
01-7080-00-00-8926.0000	3,069.01	7	SANDERS CROSSING OF CAMDEN CO
03-8961-00-58-4506.0000	3,037.23	1	WARREN DEAN RIGGS
03-8962-00-55-2255.0000	3,021.81	3	VERNON L & EDITH W. SYLVESTER
03-8952-01-49-1090.0000	2,894.40	4	DRACHMA, INC & SIMSON BAAI, LLC
01-7999-00-02-7813.0000	2,880.10	2	DINA TERESA NANNY
01-7979-00-94-6193.0000	2,871.91	3	HERSEY LYN BARBER
03-8899-00-37-3258.0000	2,850.18	3	LARRY WELDON
02-8934-03-20-7985.0000	2,801.11	1	RUTH ANN BURGESS ETAL
02-8944-00-87-4715.0000	2,741.54	1	MARK M. BRIGMAN SR & LISA L.
03-8889-00-48-0580.0000	2,574.02	2	HECTOR C. PALALAY & MILAGROS O

Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name
0000640	2,795.06	1	AMERICAN TOWER CORP
0001709	1,305.72	5	JOHN MATTHEW CARTE
0000738	1,153.67	3	LESLIE ETHERIDGE JR
0001046	1,042.68	9	THIEN VAN NGUYEN
0001072	848.92	9	PAM BUNDY
0000659	769.47	3	RICKY'S WELDING, INC.
0001538	743.15	6	JEFFREY EDWIN DAVIS
0001739	655.07	3	COAST TO COAST POWDER COATING
0000956	602.20	9	HUNG PHI LE
0001546	578.67	3	GEORGE ROWLAND
0001883	518.36	3	DUNG LE TRAN
0001827	483.28	2	KAREN BUNDY
0000352	443.65	8	ROBERT P. NERNEY
0000846	428.70	2	TOAN TRINH
0001230	411.11	2	JAMES NYE
0001116	409.86	3	AL JORDAN
0000248	351.04	9	ROBERT H. OWENS
0001905	340.08	3	AAR CORPORATION ETAL
0001227	322.05	8	THUAN NGOC TRAN
0001695	292.68	2	GARY STEWART ELKINS
0000295	272.77	1	HENDERSON AUDIOMETRICS, INC.
0000256	270.00	7	JAMES E. NASH
0001672	268.26	4	DAVE SILVA
0001693	261.90	5	ALLIANCE NISSAN
0000543	256.03	3	TRACK 1 OF CAMDEN
0001952	238.91	2	SANDY BOTTOM MATERIALS, INC
0001107	236.19	7	HARRIS UNDERGROUND UTILITIES
0000421	227.73	3	CLARENCE MUNDEN
0000010	220.89	7	SPRINT NEXTEL CORPORATION
0001220	219.05	9	KIMBERLY DIANE JOHNSON

**THIRTY OLDEST UNPAID ACCOUNTS**

Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name
03-8899-00-45-2682.0000	10	6,858.43	SEAMARK INC.
03-8952-00-95-8737.0000	10	6,304.37	AUDREY TILLET
01-7989-00-12-0137.0000	10	4,714.74	BERTIE TAYLOR HEIRS
03-8943-04-93-8214.0000	10	2,109.43	L. P. JORDAN HEIRS
01-7090-00-60-5052.0000	10	1,008.86	JOE GRIFFIN HEIRS
02-8955-00-13-7846.0000	10	635.72	MARIE MERCER
03-9809-00-45-1097.0000	10	265.74	MICHAEL OBER
01-7090-00-95-5262.0000	10	244.80	JOHN P. SAWYER HEIRS
01-8980-00-61-1968.0000	10	219.05	WILLIAMSBURG VACATION
03-9809-00-17-2462.0000	10	128.04	TODD ALLEN RIGGS
01-7998-01-08-8621.0000	9	5,361.33	WILLIE L. TURNER ETAL
01-7999-00-32-3510.0000	9	1,737.85	LEAH BARCO
02-8936-00-24-7426.0000	9	570.31	BERNICE FUGH
02-8945-00-41-2060.0000	8	3,919.03	LASELLE ETHERIDGE SR.
02-8936-00-00-8926.0000	8	3,176.48	ODELL TRAFTON
01-7999-00-12-8596.0000	8	1,440.11	MOSES MITCHELL HEIRS
01-7989-04-60-1954.0000	8	994.00	CHRISTINE RIDDICK
03-8899-00-37-0046.0000	8	142.92	ELIZABETH LONG
01-7989-00-01-1714.0000	7	8,446.62	CHARLES MILLER HEIRS
01-7080-00-62-1977.0000	7	3,069.01	SANDERS CROSSING OF CAMDEN CO
02-8934-04-71-8470.0000	7	2,353.19	JAMES MILTON JONES ETAL
01-7988-00-91-0179.0001	7	1,610.12	THOMAS L. BROTHERS HEIRS
02-8935-01-19-4055.0000	7	1,042.59	ANDERSON CARTWRIGHT SR.
01-7988-00-14-1370.0000	7	729.69	ISAC COSTON
02-8935-03-40-3652.1000	7	684.74	HOWARD DAVENPORT
03-8962-00-50-0273.0000	7	666.82	DAISEY WILLIAMS BURNHAM
01-7998-00-57-2800.1000	7	427.45	TINA RENEE LEARY
02-8934-03-20-7985.0000	6	2,801.11	RUTH ANN BURGESS ETAL
01-7080-00-52-4413.1000	6	2,254.44	DARYL & KIMBERLY JOHNSON
01-7989-04-60-0149.0000	6	2,068.55	CHARLES TURNER

Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name
0000738	10	1,153.67	LESLIE ETHERIDGE JR
0001072	10	848.92	PAM BUNDY
0000956	10	602.20	HUNG PHI LE
0000248	10	351.04	ROBERT H. OWENS
0000053	10	141.73	BOBBY W. CARSON
0000699	10	129.90	TRIEU M. VO
0001046	9	1,042.68	THIEN VAN NGUYEN
0001220	9	219.05	KIMBERLY DIANE JOHNSON
0000837	9	139.42	DUC MINH LE
0000316	9	122.12	JAMES P. JONES
0000352	8	443.65	ROBERT P. NERNEY
0001227	8	322.05	THUAN NGOC TRAN
0001106	8	217.72	JAMI ELIZABETH VANHORN
0000256	7	270.00	JAMES E. NASH
0001107	7	236.19	HARRIS UNDERGROUND UTILITIES
0000010	7	220.89	SPRINT NEXTEL CORPORATION
0001538	6	743.15	JEFFREY EDWIN DAVIS
0001545	6	160.66	LOUIS RUGGERI
0001540	6	120.95	DAVID LUKE
0001709	5	1,305.72	JOHN MATTHEW CARTE
0001672	5	268.26	DAVE SILVA
0001693	5	261.90	ALLIANCE NISSAN
0001673	5	177.05	THOMAS PHILLIP WINSLOW
0001827	4	483.28	KAREN BUNDY
0001250	4	185.18	MICHELE LEE TAYLOR
0000659	3	769.47	RICKY'S WELDING, INC.
0001739	3	655.07	COAST TO COAST POWDER COATING
0001546	3	578.67	GEORGE ROWLAND
0001883	3	518.36	DUNG LE TRAN
0000846	3	428.70	TOAN TRINH

Vice Chairman Michael McLain made a motion to approve the June Tax Report as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**New Business**

***Item 4.B - Bike & Pedestrian Commitment Letter***

Dan Porter, Camden County Planning Director explains the state transportation system has undergone some major changes in the way they fund projects. They call it the strategic funding formula. This formula now states that the bike and pedestrian projects can only be considered for funding from Division level funds. It also requires the local community to pre-commit 20% of the project cost.

Mr. Porter explains that our project scores are very low and it would be difficult and or a very long time before our projects would make it to the 5 year TIP and that by authorizing the county manager to submit the commitment letter the county will not have to pay for anything until now, only when the state selects our projects.

Vice Chairman McLain asks if this is in Mr. Porter's opinion, similar to a wish list.

Mr. Porter mentions these bike and pedestrian projects are competing with highway projects as well.

Chairman Meiggs adds that we don't have a chance at getting anything if we don't ask.

MCDOT  
Division of Bicycle & Pedestrian Transportation  
1552 Mail Service Center  
Raleigh, NC 27699-1552

Re: Statement of Commitment to Provide Local Funding Match for Bike and Pedestrian Projects

Dear Ms. Blackburn,

The County of Camden submitted bike and pedestrian projects to the Albemarle RPO and MCDOT Division 1 for scoring and ranking in MCDOT's strategic prioritization process developed in accordance with the Strategic Transportation Investments (STI) Law.

If selected for funding, the County of Camden would expect the State to provide 80% of the eligible federal funding for any of the following projects:

- a) 0141755 - Multi-use path
- b) 0141788 - Sidewalk
- c) 0141791 - Sidewalk
- d) 0141965 - Multi-use path
- e) 0141956 - Multi-use path

In order to secure these federal funds, the County of Camden commits to a 20% non-federal funding match for the above listed bike and pedestrian projects. We also understand that this letter of commitment does not guarantee that any of these projects will be included in the MCDOT 10-year work program.

This local contribution/match will be available concurrent with project authorization and in accordance with Federal Highways Administration requirements. The County of Camden is aware that any funded projects will also be subject to additional requirements included in the municipal reimbursement agreement.

Sincerely,  
  
Mike Renshaw  
County Manager, Camden County

Cc: Anasta Walsh, Albemarle RTPD

Vice Chairman Michael McLain makes a motion to authorize the county manager to submit the attached commitment letter. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

***Item 4.C CUMC Duke Endowment Resolution***

County Manager Michael Renshaw presents a resolution in support of a \$55,000 grant for the purchase, acquisition, and installation of an emergency power generator that Camden United Methodist Church (CUMC- Pastor Moerhing and Captain Brincefield) has applied for through the Duke Endowment Foundation.

The County of Camden does not currently have a shelter facility with backup power capabilities. This generator would allow the fellowship hall to be used as a point of distribution. It would not be a shelter for residents, rather a point of distribution for medicine, food, water...

Mr. Renshaw recommends the board approve this resolution.

Chairman Garry Meiggs states that CUMC does a lot of good work with the food pantry and it would be great win for the county and the church to receive this grant.

Commissioner Duckwall adds that CUMC would be a great place for emergency responders.

Mr. Renshaw mentions that the Fellowship Hall at CMUC would be used to house the National Guard troops or any other federal first responders such as FEMA.

RESOLUTION No. 2014-08-02

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS IN  
SUPPORT OF A DUKE ENDOWMENT GRANT AWARD TO THE CAMDEN UNITED  
METHODIST CHURCH FOR THE PURCHASE OF EMERGENCY POWER  
GENERATOR EQUIPMENT

WHEREAS, the County of Camden currently is without a Point of Distribution and shelter facility equipped with emergency power generation needed to supply adequate power for heating and air conditioning and refrigeration, and;

WHEREAS, A Point of Distribution facility is critical in times of disaster as a staging area and for dissemination of medicines, food, and water, and;

WHEREAS, the County of Camden and the surrounding region is susceptible to natural disasters such as hurricanes, flooding, and tornadic activity, and;

WHEREAS, in the event of such natural disaster or other emergency the Pasquotank-Camden-Elizabeth City Emergency Management Office has a critical need for shelter facilities equipped with emergency power generators for National Guard and other emergency responders, and;

WHEREAS, the County of Camden has endeavored to foster partnerships within the community which serve the public interest,

THEREFORE, be it resolved, that the Camden County Board of Commissioners fully supports the installation of an emergency power generator at the Camden United Methodist Church Fellowship Hall, to be acquired through generous funding provided by The Duke Endowment, in order to allow the Fellowship Hall to be used as an emergency Point of Distribution and shelter facility.

ADOPTED this 4th day of August, 2014



Garry W. Meiggs - Chairman

ATTEST:

  
Angela Vossen - Clerk to the Board



Commissioner Randy Krainiak makes a motion to adopt Resolution No. 2014-08-02 in support of the Duke Endowment Grant Award to the Camden United Methodist Church for the purchase of emergency power generator equipment. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

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**Board Appointments**

***Item 5.A – Adult Home Care Community Advisory Committee Appointments***

County Manager Michael Renshaw recommend the following Appointments and Re-Appointments to Camden County Adult Home Care Community Advisory Committee.

**Re-appoint –Shana Trafton and Brenda Sawyer to serve 3 year terms**

***8/4/2014 -7/31/2017***

**Appoint - Ruth White and Jasmine White to serve 1 year terms**

***8/4/2014 -7/31/2015***

Commissioner Sandra Duckwall made a motion to approve the appointments as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

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**Consent Agenda**

Vice Chairman Michael McLain made a motion to approve the consent agenda as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall and Randy Krainiak, voting aye; no

Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Consent Agenda**

**Item 6.A - Draft Minutes – June 16th, 2014**

**Consent Agenda**

**Item 6.B - Tax Refunds, Pickups, & Releases**

Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16844 R-26894-07
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16845 R-33622-08
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16846 R-40435-09
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16847 R-47223-10
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16848 R-34017-11
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16849 R-60849-12
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16850 R-67701-13
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16851 R-533-01
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16852 R-1256-02
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16853 R-1398-03
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16854 R-6591-04
Olanders Davis, Sr.	\$160.05 Correction assessment	Pick Up/16855 R-13233-05
Olanders Davis, Sr.	\$160.05 Correction assessment	Pick Up/16856 R-19387-06

**Consent Agenda**

**Item 6.C - Tax Authorization to Collect (Sept and April Renewals)**

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Sept. Ren.) Due 10/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (April Ren.) Due 08/01/14 (OLD SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHELLOH	TOTAL	SOUTH MILLS	COURTHOUSE	SHELLOH	TOTAL
12,368.97	13,472.28	6,519.51	32,360.76	30.13	0	26.64	56.77

Witness my hand and official seal this 4 day of August, 2014



Clayton W. Riggs  
 Chairman, Camden County Board of Commissioners

Angela A. Roberts  
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Witness my hand and official seal this 4<sup>th</sup> day of August, 2014



Clayton W. Riggs  
 Chairman, Camden County Board of Commissioners

Angela A. Roberts  
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection

**Consent Agenda**  
**Item 6.D - Volunteer Forms**

Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 168, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [cmrsh@camdennc.gov](mailto:cmrsh@camdennc.gov)

Name: Ruth White

Mailing Address: 309 Holland Dr.

Township you live in: Camden

Telephone (home): 252-335-4657 (business): \_\_\_\_\_

Email address: rwhite1923@gmail.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony? Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission.

Board or Commission upon which you are interested in serving: (List on opposite side)  
Community Advisory Committee

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thank for your interest in Camden County Government.

Signature: Ruth White Date: July 30, 2014

Created 8/11/2009

Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 168, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [cmrsh@camdennc.gov](mailto:cmrsh@camdennc.gov)

Name: Jasmine S White

Mailing Address: 309 Holland Dr. Camden, NC 27921

Township you live in: Camden

Telephone (home): 252-335-4657 (business): 252-335-4657 (cell): 252-69

Email address: jwhite@camdencountync.gov

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony? Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission.  
Works well with Seniors; Customer Service

Board or Commission upon which you are interested in serving: (List on opposite side)  
Community Advisory Committee

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thank for your interest in Camden County Government.

Signature: Jasmine S White Date: 30 July 14

Created 8/11/2009

**Consent Agenda**  
**Item 6.E - NCDOT Resolution 2014-08-01**

**Resolution No. 2014-08-01**  
**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION**  
**REQUEST FOR ADDITIONS TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina  
 County of Camden  
 Road Description: Christopher's Way, Christopher's Acres, South Mills, NC

Whereas, the attached petition has been filed with the Board of Commissioners of the County of Camden requesting that the remaining approximate 1000 feet of Christopher's Way of which has been indicated in red on the attached map, be added to the Secondary Road system; and

Whereas, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System if road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, Therefore, be it resolved by the Board of Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if they meet established standards and criteria.

Garry W. Meiggs  
 Garry Meiggs, Chairman  
 Camden County Board of Commissioners

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 7 day of Aug, 2014.



Angela L. Wooten  
 Angela Wooten, Clerk to the Board of  
 Commissioners, County of Camden

**Consent Agenda**

**Item 6.F - Contract Audit**

Contract to Audit Accounts (cont.) Camden County Tourist Development Authority  
Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the specs below.

Audit Firm Signatures:  
Thompson, Price, Scott, Adams & Co., P.A.  
Name of Audit Firm  
By Gregory S. Adams, CPA  
Authorized Audit Firm Representative name: Type or print  
Signature of authorized audit firm representative  
greg@wilmingtontpsa.com  
Email Address of Audit Firm  
Date 07/31/2014

Governmental Unit Signatures:  
By Garry Meiggs-Chairman  
Mayor / Chairman: Type or print name and title  
Signature of Mayor/Chairman of governing board  
Date 8/8/2014  
By Donna S. Stewart  
DPCU Chairman: Type or print name and title  
Date 8-12-14  
Signature of Chairman of DPCU if applicable  
Date Donna S. Stewart

Unit Signatures (continued):  
By Garry Meiggs-Chairman  
Chair of Audit Committee: Type or print name  
Signature of Audit Committee Chairperson  
Date 8/8/14  
\*\* If Governmental Unit has no audit committee, this section should be marked "N/A."

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)  
This instrument has been procured in the manner required by  
The Local Government Budget and Fiscal Control Act or by the  
School Budget and Fiscal Control Act. Additionally, the following  
date is the date this audit contract was approved by the governing  
body.  
By Clarann Mansfield, Finance Officer  
Governmental Unit Finance Officer: Type or print name  
Signature of Finance Officer  
cmansfield@camdencountync.gov  
Email Address of Finance Officer  
Date 8-12-14  
(Pre-audit Certificate must be dated.)  
Date Governing Body Approved Audit Contract - G.S.  
159-34(a)  
Board Approval Date - Primary Government  
Board Approval Date - DPCU

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**Commissioner's Report**

Vice Chairman Michael McLain mentioned that Firehouse Subs donated a thermal imaging camera worth approximately \$14,000 to the South Camden Fire Department purchased from a grant funded by the Firehouse Foundation.

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**County Manager's Report - None**

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**Recess Commissioner's Meeting**

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**SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS**

Vice Chairman Michael McLain made a motion to go into a South Camden Water and Sewer Board of Directors meeting. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Item 4.A - Updated Local Water Supply Plan**

Every five years the state requires each local jurisdiction to approve and adopt a local water supply plan. The North Carolina Department of Environment and Natural Resources, Division of Water Resources has review and approved our Local Water Supply Plan.

Mr. Renshaw recommends the Board approve Resolution No. 2014-08-03 South Camden Water & Sewer Board of Directors Resolution for Approving Local Water Supply Plan to be submitted to The North Carolina Department of Environment and Natural Resources, Division of Water Resources.

Kandy Krainiak

Resolution No. 2014-08-03

SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS  
RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (1) requires that each system that provides public water services or plans to provide such services shall, either individually or together with other systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for South Camden Water & Sewer District has been developed and submitted to the South Camden Water & Sewer Board of Directors; and

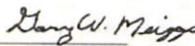
WHEREAS, the South Camden Water & Sewer Board of Directors finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for South Camden Water & Sewer District, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the South Camden Water & Sewer Board of Directors of South Camden Water & Sewer District that the Local Water Supply Plan entitled, South Camden Water & Sewer District, dated 6/6/2014, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the South Camden Water & Sewer Board of Directors intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

ADOPTED this 4th day of August, 2014

ATTEST:  
  
Angela L. Wooten – Clerk to the Board

  
Garry W. Meiggs – Chairman  


Vice Chairman Michael McLain made a motion to approve the resolution as presented. The motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Chairman Garry Meiggs asked if there were any other matters to come before the South Camden Water & Sewer Board of Directors, hearing none, and by acclamation the meeting was adjourned.

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### **Reconvene Commissioner's Meeting**

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### **Information from Board and Staff**

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

- A. Land Transfer Tax Collection Report
- B. Register of Deeds – June 2014
- C. General Ledger Balance Sheet – June 2014
- D. Library's Monthly Report – June 2014
- E. Sheriff's Monthly June - 2014

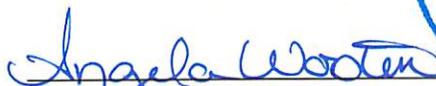
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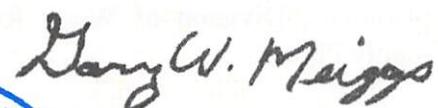
### **Meeting Adjourned**

At 8:35 PM, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

ATTEST:

  
Angela Wooten  
Clerk to the Board



  
Chairman Garry Meiggs  
Camden County Board of Commissioners