

**Camden County Board of Commissioners
Regular Meeting
June 16, 2014
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on June 16, 2014 in the Upstairs Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs, Vice Chairman Michael McLain,
Commissioners Sandra Duckwall and Randy Krainiak;
Commissioner Clayton Riggs was present via Remote Participation (telephone).

Also attending were County Manager Michael Renshaw, Assistant Clerk to the Board Amy Barnett, and County Attorneys John Morrison and Lauren Arizaga. Present, during open session, for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons:

Name & Residence	Representing	Purpose	Meeting Section
Dawn Kent Maddrey Drive Camden, NC	Self	Public Comments	Public Comments
Brent Purdum	Triangle Site Design	Speak regarding Glandon Forest Equity LLC	Public Hearings Item # 5.A.
Chief Deputy Rodney Meads	Camden Sheriff's Office	Speak regarding requested amendment to county ordinances	Public Hearing Item # 5.B.
Justin Cartwright	South Camden Volunteer Fire Department	Speak regarding HGACBUY	New Business Item # 6.E.

**Closed Session, 6:00 P.M. - Pursuant to G.S. 143-318.11(a)(3) - Consultation with
Attorney concerning potential litigation.**

Commissioner Sandra Duckwall made a motion to go into closed session at 6:00 PM for purpose of consultation with attorney concerning potential litigation. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Vice Chairman Michael McLain made a motion to come out of closed session at 6:55 PM. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the June 16, 2014 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Commissioner Sandra Duckwall gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

Ms. Dawn Kent of Maddrey Drive, Camden Township, came before the Board to express the following concerns:

- On April 11th, her cat was violently killed by a pack of loose dogs
- Same dogs have killed other animals in her neighborhood and threatened people and livestock
- Animal Nuisance Ordinance is reactive not proactive, it needs to be proactive
- Police are aware, and have chased the dogs, however the dogs got away by running through an adjacent field
- Owner of dogs was identified 24 hours later and was confronted about them
- Dogs are still being allowed to roam free without a leash
- Without an enforceable leash law, it is only a matter of time before something really bad happens
- Owner of dogs was taken to criminal court, where many of his neighbors showed up to testify against him
 - He plead guilty to the animal violation
 - Judge gave him a 10-day suspended sentence, 1 year supervised probation, and he was ordered to pay restitution for the loss of Ms. Kent's cat.
 - Judge placed a condition on his probation whereby if any of his dogs were seen roaming the neighborhood un-leashed, it would be a violation of his probation, with NO exceptions.
 - Penalty for violating probation would include losing the dogs
- Current Animal Nuisance Ordinance would not have prevented the death of Ms. Kent's cat
- With new developments being built in Camden, this ordinance needs to be looked at and made proactive with regard to leash laws (with the exception of hunting dogs while in the act of hunting) to protect the residents of Camden County

Consideration of Agenda

Chairman Garry Meiggs asked if there were any changes to the agenda.

Manager Renshaw requested to amend the agenda to add the following to New Business:

- Item # 6.E. - Inter-local Contract for Cooperative Purchasing - HGACBUY
- Item # 6.F. - Clerk to the Board / Assistant to the County Manager - Appointment

Chairman Meiggs asked if there were any further amendments or discussion of same. Hearing none, he called for a motion.

Commissioner Michael McLain made a motion to approve the agenda as amended. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Presentations

None

Old Business

None

Public Hearings

Manager Renshaw requested that the Board handle each Public Hearing heard at this meeting as a separate hearing, each with its own motions into and out of public hearing.

Item # 5.A.

Glandon Forest Equity, LLC - Economic Development Incentive

Vice Chairman Michael McLain made a motion to go into public hearing for Glandon Forest Equity, LLC - Economic Development Incentive. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Manager Renshaw gave the following introduction for this public hearing:

- Purpose is to receive public comment on an economic incentive to be extended to Glandon Forest Equity LLC for the purpose of constructing a commercial building at 141 US Hwy 158 in Camden NC.
- Glandon Forest Equity LLC submitted a request for relief from the water and sewer fees for building a commercial building
- Incentive offer consists of a grant for the cost of water and sewer connections to the South Camden Water and Sewer systems in the amount of \$19,700 to be provided from the General Fund
- Incentive will be in the form of cash reimbursed to Glandon Forest Equity LLC at the time of completion and occupancy by a nationally known retailer.
- This project is expected to produce a significant investment in real estate and equipment in excess of \$1,400,000, create 8-10 full time or full time equivalent jobs with competitive wages and benefit packages, and an estimated \$20,000 in annual sales tax revenue.
- The County will recover the cost and the public will benefit through future property and business taxes, stimulation of the economy, promotion of business, and the creation of jobs.

At this time, Mr. Brent Purdum, of Triangle Site Design, spoke:

- Triangle Site Design are the engineers for Glandon Forest Equity LLC on this project
- Here to answer any questions

Chairman Garry Meiggs asked if there were any questions from the Board for Mr. Purdum.

Vice Chairman Michael McLain asked how many square feet the building is projected to be. Mr. Purdum replied that it would be approximately 9,000 SQFT +/-.

Chairman Meiggs asked if there were any further questions from the Board regarding this public hearing. Hearing none, he asked if there were any public comments. Hearing no public comments on this matter, Chairman Meiggs called for a motion to come out of Public Hearing.

Vice Chairman Michael McLain made a motion to come out of this Public Hearing. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Vice Chairman Michael McLain made a motion to add “Economic Development Incentive, Glandon Forest Equity LLC” to the agenda as New Business Item # 6.G. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 5.B.

Amendment to Camden County Code of Ordinances, Criminal History Check

[SEE ATTACHMENT “A” FOR COPY OF PROPOSED ORDINANCE]

Commissioner Sandra Duckwall made a motion to go into Public Hearing for “Amendment to Camden County Code of Ordinances, Criminal History Check”. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Manager Renshaw described this public hearing:

- This is a revision of the existing Criminal History & Motor Vehicle Record Check Ordinance, which was adopted in 2005
- Revision is required in order to comply with current State requirements
- Procedures established are to be used for fingerprinting and criminal history checks on all final applicants for all regular full and part time positions within the county.

At this time, Chief Deputy Rodney Meads of the Camden County Sheriff’s Office, explained the details of this revision:

- The main difference between the existing ordinance and the revised ordinance is that DMV checks are not part of the revision, they are dropped
- State changes required that the DMV checks be removed from the ordinance
- DMV checks can still be run, they just can not be part of the ordinance

At this time, Chairman Garry Meiggs asked if there were any public comments regarding this amendment to the Camden County Code of Ordinances. Hearing none, he called for a motion to come out of this Public Hearing.

Vice Chairman Michael McLain made a motion to come out of this public hearing. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Vice Chairman Michael McLain made a motion to add “Amendment to Camden County Code of Ordinances, Criminal History Check” to the agenda as New Business Item # 6.H. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 5.C.

Camden County Capital Improvement Program

[SEE ATTACHMENT “B” FOR COPY OF CAPITAL IMPROVEMENT PLAN]

Commissioner Riggs made a motion to go into public hearing for the “Camden County Capital Improvement Program”. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Manager Renshaw gave a brief summary of this agenda item:

- On March 20, 2014, a BOC retreat was held wherein the 2015-2019 Capital Improvement Plan for the County was discussed
- 2 new projects have been added, and 1 has been removed
- Purpose remains the same as when it was adopted in 2008/2009
 - To guide the development of long range plans for projects whose costs are in excess of \$300,000
- A key change resulting out of the March 20, 2014 retreat / worksession is the addition of the One Mill Community Park project located in Shiloh Township

At this time, Chairman Garry Meiggs asked if there were any questions or comments from the Board on this hearing.

Commissioner Randy Krainiak expressed concerns that the Capital Improvement Plan, in his opinion, did not need to include plans for a future administration building. Commissioner Krainiak stated that there are other things that need to be taken care of before using taxpayer money to build a new administration building, and that the existing administration building was fine for the purpose it serves.

At this time, Chairman Garry Meiggs asked if there were any comments from the public on this hearing. Hearing none, he called for a motion to come out of public hearing.

Commissioner Michael McLain made a motion to come out of this public hearing. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Michael McLain made a motion to add “Camden County Capital Improvement Program” to the agenda as New Business Item # 6.I. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business

Item # 6.A.

FY 2014-15 Budget Ordinance 2014-06-01

[SEE ATTACHMENT “C” FOR COPY OF FY 2014-15 BUDGET ORDINANCE]

Manager Renshaw gave a brief introduction:

- Budget Hearing for FY 2014-15 Camden County Budget Ordinance was held on June 9, 2014. There were no public comments.
- State requires a balanced budget by July 1, 2014
- County budget totals \$11,322,134.00
- County budget represents a 3.6% decrease from FY 2013-14 Approved Budget
- There are a few increases in Special Appropriations:
 - Pasquotank / Camden EMS increasing from \$98,000 (FY 13-14) to \$263,000 (FY 14-15)
 - School Current Expense increasing due to a shortfall of \$174,000 in the Child Nutrition program
 - At the Superintendent of Schools request, recommendation is to fund the requested increase
 - Recommend a joint meeting with the Camden School Board in the near future to discuss the needs of the Child Nutrition program going forward

At this time, Chairman Garry Meiggs asked if there were any questions for Manager Renshaw. Hearing none, he called for a motion.

Commissioner Sandra Duckwall made a motion to approve the FY 2014-15 Budget Ordinance, Ordinance No. 2014-06-01. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.B.

Resolution 2014-06-02 to establish Board Salaries for FY2014-2015

[SEE ATTACHMENT “D” FOR COPY OF RESOLUTION 2014-06-02]

Manager Renshaw described this agenda item:

- This resolution establishes salaries for all Boards within the County
- This information was presented during the Public Hearing for the 2014-15 Budget on June 9, 2014.

Chairman Garry Meiggs asked if there were any questions for Manager Renshaw. Hearing none, he called for a motion.

Commissioner Randy Krainiak made a motion to approve “Resolution 2014-06-02 to establish Board Salaries for FY2014-2015”. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.C.

Fee Schedule for FY 2014-15

[SEE ATTACHMENT “E” FOR COPY OF FEE SCHEDULE FOR FY2014-15]

Manager Renshaw described this agenda item:

- This fee schedule establishes overall County fees for all County Departments
- This year’s fee schedule includes watershed rates for each of the watershed districts in the County
 - Watershed rates will be posted on the internet
- Public Hearing was held on June 9, 2014
 - There were no public comments

At this time, Chairman Garry Meiggs asked if there were any questions for Manager Renshaw. Hearing none, he called for a motion.

Commissioner Sandra Duckwall made a motion to approve the “Fee Schedule for FY 2014-15”. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.D.

Set the County tax rate for FY2014-2015

[SEE ATTACHMENT “F” FOR COPY OF COUNTY TAX RATE FOR FY2014-15]

Manager Renshaw described this agenda item:

- State requires the County to set the tax rate for the upcoming fiscal year
- Recommendation is to set the County tax rate at \$0.59 cents per \$100.00 of valuation for FY 2014-15
- This is the same as it was for FY 2013-14, no change in tax rate
- The Courthouse, South Mills, and Shiloh Townships’ Fire Department rates remain the same at \$0.01 cents per \$100.00 of valuation
- Watershed fees are also to be included on this year’s outgoing tax bills

At this time, Chairman Garry Meiggs asked if there were any questions for Manager Renshaw.

Vice Chairman Michael McLain asked if the \$0.59 cents per \$100.00 of valuation was the same as it had been for the past several years. Manager Renshaw indicated that it was the same.

Vice Chairman Michael McLain made a motion to approve the County tax rate for FY2014-15, set at \$0.59 cents county rate +\$0.01 cents Fire Department rate per \$100.00 of tax valuation. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 6.E.

Inter-Local Contract for Cooperative Purchasing - HGACBUY

[SEE ATTACHMENT "G" FOR COPY OF CONTRACT]

Manager Renshaw described this agenda item:

- Justin Cartwright and George Tarkington from the Volunteer Fire Department were at the meeting to answer any questions
- South Camden Fire Department has become aware of a process whereby they or the County can "Piggy-Back" on bidding for fire trucks and other equipment
- This can save both time and money on large purchases
- Many municipalities and counties in NC participate with this program
- The agency which runs this is based out of Houston TX, and has the authority to review bids and specifications on specialized apparatus / equipment
- If Camden County agrees to participate in this program, both Volunteer Fire Departments as well as the County would be able to use the program
- Only cost to participate is a one-time fee of \$2000 which is added to the cost of the first purchase

At this time, Justin Cartwright (South Camden Volunteer Fire Department) provided the following information:

- HGACBUY works a lot like State Contract, just on a larger scale
- Equipment available through HGACBUY is larger scale equipment
- They cater to Public Safety departments / agencies / emergency services
- Can also buy school busses, Parks&Rec equipment, and other large equipment and vehicles such as ambulances, trucks, and so on.
- Fire Department is interested in using it for the purchase of firefighting apparatus such as pumper trucks etc.
- Can save up to 20% off the cost of equipment and vehicles / specialized apparatus
- Program is legal in NC because it has already gone through the process of competitive bidding
- HGACBUY has their own way of satisfying the competitive bid requirements by this being web based where prospective companies submit their bids and specifications on equipment.
- Saves time by not having to go through the process of bid solicitations and review of same

Commissioner Randy Krainiak asked if the \$2000 was a one-time or per item fee. Mr. Cartwright replied that the fee is a processing fee that is dependent on what kind of equipment is being purchased. He added that the type of equipment determines what the fee is set at, and the fee is then added to the cost of the equipment being purchased. Mr. Cartwright added that the fees are a one-time per type of equipment fee.

Manager Renshaw asked if South Camden / Shiloh signs up and uses this, then 5 years down the road South Mills wanted to use it for the same kind of equipment, would they have to pay a fee, or is each entity separate? Manager Renshaw commented that if the County were to sign up instead of each of the Fire Departments, then the other departments in the County could also benefit from this.

Mr. Cartwright responded that the way it was explained to him was that once a fee had been paid for a category of equipment, it would not be assessed again.

Manager Renshaw stated that it was more of a participation fee. Mr. Cartwright added that not all items sold through HGACBUY have a fee schedule associated with them.

Commissioner Krainiak commented that he would like more research / review on this, that it seems like an “up front sales fee”. He added that he has no problem with it if it saves the County money.

Chairman Meiggs, for clarification sake, asked if the fees were one time fees for each type of equipment. Mr. Cartwright answered yes, the fees are one time fees for each type of equipment.

County Attorney John Morrison commented that Ms. Lauren Arizaga, of the Twiford Law Firm, has a copy of the proposed contract and will review it and send a memo to the County Manager and Board explaining the content of the contract.

Vice Chairman Michael McLain asked if this matter should be tabled pending legal review or is it a time sensitive matter. Mr. Cartwright responded that the Fire Department was hoping to sign a contract for the purchase of a pumper truck apparatus toward the latter part of July or early August. He added that the Fire Department being a separate non-profit entity, can sign up for this without the County, but wanted to get the County on board with this as it would be of great benefit to the County.

County Attorney John Morrison recommended to the Board that if they were to make a motion to approve this, that it be contingent upon review by legal counsel.

Commissioner Sandra Duckwall asked for clarification on who would be the applicant, the Fire Department or the County?

Manager Renshaw replied with the following:

- Since the Fire Department is a non-profit, they can go it alone on this, but it would be prudent to have the County involved.
- Good idea to let the attorneys review the contract.
- Lure of this is that it can save significant amounts of money
 - Example: Pumper trucks for the Fire Department can cost several hundred thousand dollars... 15-20% savings is a lot of money when the total cost of this type of equipment is considered
- If the Board approves this tonight, would be prudent to approve contingent on contract review and approval by the attorneys office.

Chairman Garry Meiggs commented that if the County signs up then it is the County's \$2000 that is paid. Mr. Cartwright clarified that it would be coming out of the Fire Department's budget one way or the other.

Vice Chairman Michael McLain commented that it reads as though HGACBUY is acting as a purchasing agent.

Mr. Cartwright added that the cost figures seen are figures that have been pre-bid instead of having to solicit bids and have a formal bid opening. By having a larger network of bids to pull from, bids are more competitive and costs are lower. Items that can be purchased through HGACBUY have already gone through the bid solicitation and opening process. Mr. Cartwright noted that any kind of equipment, be it playground equipment, school busses, on up to larger scale equipment such as fire trucks and ambulances can be obtained at great savings through this process.

At this time, Chairman Garry Meiggs asked if there were any further questions for Mr. Cartwright. Hearing none, he called for a motion.

Commissioner Sandra Duckwall made a motion to approve “Inter-Local Contract for Cooperative Purchasing - HGACBUY” contingent upon review by the County Attorney. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.F.

Clerk to the Board / Assistant to the County Manager Appointment

Manager Renshaw gave a brief introduction:

- Following the completion of candidate interviews for the vacant position of Clerk to the Board / Assistant to the County Manager, Ms. Angela Wooten (candidate) has been identified as the candidate whose background, skills, and experience most closely fits the needs of the county.
- All the necessary background checks, employment reference checks, and pre-employment drug screenings have been satisfactorily completed
- Recommend that the Board appoint Ms. Wooten to the position of Clerk to the Board / Assistant to the County Manager beginning on June 23, 2014

Vice Chairman Michael McLain made a motion to appoint Ms. Angela Wooten to the position of Clerk to the Board / Assistant to the County Manager. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.G.

Economic Development Incentive, Glandon Forest Equity, LLC

Manager Renshaw briefly conferred with County Attorneys (present at meeting) on the language to recommend to the Board for use as the motion on this item. After conferring, Manager Renshaw requested that a motion on this item read "approve the economic incentive to Glandon Forest Equity, LLC, and authorize the county attorney's office to draft a development agreement outlining the parameters that must be met in order for the applicant to receive the economic incentive."

Vice Chairman Michael McLain made a motion to "approve the economic development incentive and have the attorney draft the development agreement that outlines the processes for Glandon Forest Equity LLC to agree". The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.H.

Amendment to Camden County Code of Ordinances, Criminal History Check

[SEE ATTACHMENT "A" FOR COPY OF PROPOSED ORDINANCE]

Commissioner Sandra Duckwall made a motion to approve "Amendment to Camden County Code of Ordinances, Criminal History Check". The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item # 6.I.

Camden County Capital Improvement Program

[SEE ATTACHMENT "B" FOR COPY OF CAPITAL IMPROVEMENT PLAN]

Manager Renshaw briefly reminded the commissioners that this is the 5 year Capital Improvement Plan for 2015-2019. Other details are included herein above in Public Hearings section 5.C.

Vice Chairman Michael McLain made a motion to approve the "Camden County Capital Improvement Plan". The Assistant Clerk to the Board polled the Board. The results are as follows:

- Commissioner Randy Krainiak: No
- Vice Chairman Commissioner Michael McLain: Yes
- Chairman Commissioner Garry Meiggs Yes
- Commissioner Sandra Duckwall Yes
- Commissioner Clayton Riggs Yes

The motion passed 4-1.

Board Appointments

Item 7.A.

Appoint Angela J. Wood to the Economic Improvement Council

Manager Renshaw gave a brief introduction to this Board Appointment request:

- Executive Director Doris James, of the Economic Improvement Council informed us that Camden County currently has a vacancy on the EIC.
- We sought volunteers from the community, but no one volunteered
- Ms. James indicated that through conversations with Ms. Angela Wood (Camden resident) that Ms. Wood is interested in serving on the EIC.
- Staff recommends appointing Ms. Angela J. Wood to the EIC Board of Directors

Vice Chairman Michael McLain made a motion to approve appointing Angela J. Wood to the EIC Board of Directors. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Commissioner Clayton Riggs made a motion to approve the Consent Agenda as presented by staff. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The following items were approved on the Consent Agenda:

- A. Draft Minutes, June 2, 2014
- B. Budget Amendments - FY2013-2014 BA034 through BA039
- C. Tax Collection Report, May 2014
- D. Tax Refunds, Pickups, & Releases
- E. Volunteer Forms

[SEE ATTACHMENT "H" FOR COPY OF BUDGET AMENDMENTS]

[SEE ATTACHMENT "I" FOR COPY OF TAX COLLECTION REPORT]

[SEE ATTACHMENT "J" FOR COPY OF TAX REFUNDS, PICKUPS, & RELEASES]

Commissioner Reports

NONE

County Manager's Report

Camden County Board of Elections / Museum Renovation

- AR Chesson is well under way with this project
- Working on interior items of the building:
 - Close to pouring the floor / raising the elevation of same
- So far, no major obstacles with project
- On track with 100 day construction timeline
- Hope to move in by mid to late August with BOE staff and museum exhibits

Vice Chairman Michael McLain asked if the Museum would be forming a 501(C)3, non-profit agency. Manager Renshaw replied that he is scheduled to attend a Museum Planning Committee meeting wherein that will be discussed. County Attorney John Morrison volunteered to draw up the paperwork for the 501(C)3 for the Friends of the Museum.

Information, Reports & Minutes From Other Agencies

The following items of information were provided to the Commissioners in the board packet for this meeting, and copies are maintained in the office of the Clerk to the Board:

- A. Library Report, May 2014
- B. Land Transfer Tax Collection Report

Chairman Meiggs asked if there were any comments or questions concerning these items.

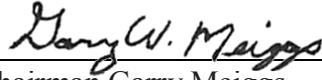
Commissioner Duckwall commented on the Library Report, stating that the figures contained therein are very good, and she read through the numbers.

Manager Renshaw added to that saying that the Library Summer Reading Program starts on June 17, 2014 and is for ages infant through high school aged children. Program is set to run for 4-5 weeks. Daily Advance has been contacted, and an article may be written on this program.

Commissioner Duckwall mentioned a large donation of Civil War and WW2 books that were donated to the Camden Library, and that they are available for checkout.

Meeting Adjourned

At 7:57 PM, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.



Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:



Amy Barnett
Assistant Clerk to the Board

Schedule of Attachments

- A. Amendment to Camden County Code of Ordinances, Criminal History Check
- B. Camden County Capital Improvement Plan / Program
- C. FY 2014-2015 Budget Ordinance, Ordinance # 2014-06-01
- D. Resolution 2014-06-02, Establishing Board Salaries for FY 2014-2015
- E. Fee Schedule for FY 2014-2015
- F. Camden County Tax Rate FY 2014-2015
- G. Inter-Local Contract for Cooperative Purchasing - HGACBUY
- H. Budget Amendments FY 2013-2014 - BA034 through BA039
- I. Tax Collection Report - May 2014
- J. Tax Refunds, Pickups, Releases approved at 6-16-14 Mtg of Camden BOC

Attachment "A"

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

AMY BARNETT
Assistant Clerk to the Board

JOHN S. MORRISON
County Attorney

Ordinance No. 2014-06-01

CAMDEN COUNTY

CRIMINAL HISTORY CHECK ORDINANCE

This Ordinance adopted by the Camden County Board of Commissioners is to provide a policy and procedures for conducting criminal history checks through SBI/DCI on final applicants for employment with Camden County. This ordinance is adopted pursuant to the authority vested in Camden County by the General Assembly of the State of North Carolina in Sections 153A-11 and 153A-12 of the North Carolina General Statutes.

1. In order to protect the citizens of the county and their properties, the procedures herein are established to provide for fingerprinting and criminal history checks on all final applicants for regular full and part-time positions in the county government. Subject to Division (C) of this section, employment with the county may be denied for those persons convicted of any crime against a person, or crimes against property where intent is an element, or any drug or gambling related offense.
 - a. The County Manager, or designee, may conduct an investigation of any final candidate for a permanent full-time or part-time position with the county government and it shall be a precondition of employment that an applicant for such a position shall, upon request, provide fingerprints and all other necessary personal identification including a birth certificate, social security number and driver's license, if available, so that the County Manager, or designee, may cause a thorough search to be made of local and state criminal records to determine if the applicant has a history of criminal convictions or the crimes enumerated above by use of the Division of Criminal Information Network (DCI).
 - b. The Camden County Sheriffs' Office shall provide the findings from the use of the DCI to the County Manager, or designee, provided that all necessary agreements with the State Bureau of Investigations Division of Criminal Information have been executed.
 - c. At evaluation of any crime for purposes of employment will take into account the nature and the circumstances of the offense and the time frame of the offense as it relates to the essential job functions or the position applied.

- d. Prior to denial or termination of employment based upon criminal history record information (CHRI) received from the Camden County Sheriffs' Office shall verify the existence of a record by either obtaining a certified public record or by submitting a fingerprint card of the individual to the criminal information and identification section for verification that the CHRI record belongs to the individual.
2. If this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given separate effect and to that the provisions of this Ordinance are declared to be servable.
3. Any Ordinance or any part of an Ordinance in conflict with this Ordinance, to the extent of such conflict, is hereby repealed.
4. This Ordinance is adopted in the interest of public health, safety, and general welfare of the inhabitants of Camden County, North Carolina, and shall be in full force and effect from and after its adoption.

ADOPTED the 16th day of June, 2014

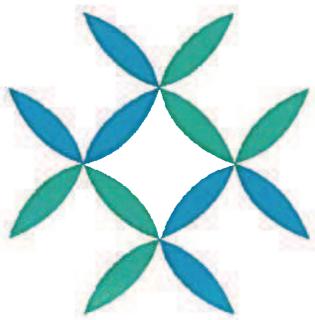
(SEAL)

Signature of Chairman
Camden County Board of Commissioners

Amy D. Barnett
Signature
Assistant Clerk to the Board

Attachment "B"

Page 867-B-1



CAMDENCOUNTY

new energy. new vision.

Capital Improvement Program 2015-2019

Public Hearing Date Set Monday, June 2, 2014
Public Hearing Monday, June 16, 2014, 7:00pm

Table of Contents

Letter to the Board of Commissioners	2
Introduction	5
Planning Process	5
Financial Policy	5
Project Evaluation	6
Revenue Sources & Debt Service	7
Funding Method for the County Capital Reserve Fund	9
School Capital Reserve Fund	9
South Camden Water & Sewer District	9
County Fire Districts	9
Adoption of Unified Government	10
Capital Project Narratives	10
❖ Country Club Area – US 158 Sewer Service Expansion	10
❖ Enhancement of Existing Wastewater Treatment Plant	11
❖ Camden Business Park - Wastewater Extension	12
❖ Wastewater Treatment Plant Disposal System Improvement	13
❖ Dismal Swamp Canal Pedestrian & Bicycle Path Completion	14
❖ Construction of Additional County Well Site	15
❖ Recreational & Community Center	16
❖ Administrative Complex	16
❖ One Mill Community Park & Boat Ramp- Shiloh Township	17
❖ South Mills Community Park	18
Resolution Setting Financial Policies	19
Resolution Adopting CIP & Creating County Capital Reserve Fund	21
CIP Tables	
Approved Projects with Funding Sources	23
County Debt & Debt Service at June 30, 2013	24
List of County Properties	26

June 2, 2014

Camden County Board of Commissioners

Garry W. Meiggs, Chair
Michael McLain, Vice Chair
Sandy Duckwall
Randy Krainiak
Clayton Riggs

Re: Fiscal Year 2015-2019 Recommended Capital Improvement Program

Chairman Meiggs and Commissioners:

Due to current economic conditions, local governments remain challenged with regards to identifying funding mechanisms for capital improvement projects. The provision of adequate public infrastructure should remain a top priority for the County. The County has made great strides in developing its capital planning over the past few years when you consider this is actually only the sixth year the Board of Commissioners have gone through a CIP process. With this annual routine in place, even though adequate funding may not be available for each listed capital project, there will be significant thought and consideration given to the facility needs by the elected officials and the County staff.

Again this year it is important for you to refer to the two resolutions adopted by the Board of Commissioners several years ago. The first set financial policy governing how the County deals with the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate. This resolution put in place measures to insure the financial strength of the County government as well as protecting the taxpayer. The second resolution adopted the CIP and directed the staff to use it as the official policy of the County and directed the implementation of the first year of projects in the program. A major component of the resolution was the creation of the County Capital Reserve Fund, a mechanism with which to fund non-school county facilities.

There are many positive developments taking place now in the County and it is important to continue the momentum we have achieved through fiscally conservative budgeting and proper long range capital improvement planning for our future needs. Camden has been the beneficiary of nearly \$5 million in outside grant funding from the Golden Leaf Foundation, the Clean Water Management Trust Fund, the NC Rural Center, the NC Department of Commerce, and the NC DOT during the past five years. All of these grant funds have cost the County less than \$600,000 in matching requirements.

Following the installation of water and sewer improvements at the Camden Eco-Industrial Park in 2011-2012, construction of the main entrance boulevard and first phase interior roads of the Park began in October 2012 and was completed in December 2013. This phase of development in the Park was critical as the County continues to aggressively market the many economic opportunities and advantages to locating new business interests in Camden. On May 9, 2014 the County was joined by many federal and state dignitaries in celebrating the formal dedication and ribbon cutting of the Eco-Industrial Park. The success of the Eco-Industrial Park and further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for our citizens.

A significant project included in the 2015-2019 C.I.P. is the construction of a new county administration complex on the acquired site across from the Historic Courthouse. Further study is needed on this project to specifically determine the space needs of various departments and to determine the most efficient architectural design of a future facility as well as the most effective funding mechanism. The ultimate goal of this project will be the centralization of County services into a "One Stop" method of service delivery which will allow our customers to be served at a single County complex. Besides the immediate needs for administrative space, there is also significant interest for providing recreational and public meeting space which would house youth and adult programming.

Also included are infrastructure projects such as the extension of wastewater service to the Belcross area and the Camden Business Park, and the extension of wastewater service west along US 158 to the Country Club Road area. In 2013 the County acquired a 5 acre parcel on Seymour Drive in Courthouse Township for the purpose of constructing an additional well site in close proximity to the Water Treatment Plant. Hydrology testing was completed on the site in 2013, and a recommendation to proceed with obtaining engineering design and construction cost estimates for the well site are planned for FY 2014/2015. A further infrastructure improvement, a needed enhancement of the existing Wastewater Treatment Plant, has also been added to the CIP.

Other priority projects included in the CIP are the extension of the Dismal Swamp Trail to the state border to promote Eco Tourism, the acquisition of property for the development of an outdoor recreational facility in the South Mills Township in accordance with the Parks and Recreation Master Plan, and completion of the One Mill Community Park and Boat Ramp in Shiloh Township.

While the Board of Commissioners moved forward six years ago with the acquisition of property for a potential high school site, with the current state of the economy and declining numbers in the school population, it is not yet clear when this new facility will be needed. During the next three to five years, as the tax base grows due to anticipated increase in business and commercial developments, the feasibility of this project should be reviewed again in collaboration with the Camden County Board of Education.

In Camden the future is bright as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to move forward facing the

current economic challenges.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Michael Renshaw". The signature is written in a cursive style with a large initial "M".

Michael Renshaw
County Manager

Introduction

The Capital Improvements Program (CIP) is a multi-year plan that proposes projects which improve the county's infrastructure and enhance community quality of life. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. These projects are major non-recurring expenditures for large items such as schools, parks & recreational facilities, administrative facilities, water & sewer improvements, and the Eco-Industrial Park. This plan is only the fifth year in which Camden County has endeavored to propose a CIP. This is mainly due to the fact that the county has only begun experiencing growth in recent years which has created the need for a much more defined and thorough capital planning process. This document will be used as a directive for staff in the coming year as well as future years. The CIP will be reviewed and adjusted accordingly on an annual basis depending on the changing needs and the strengthening financial condition of the county.

Planning Process

Planning for the Capital Improvements Program usually begins in January each year prior to the beginning of the county budget process. Department heads are requested to submit to the Manager a packet of information relating to items submitted that will cost in excess of \$300,000 in at least one year of the CIP planning period. The CIP does not include the acquisition of motor vehicles. These are included in the operational budgets of each department. The County Manager will review and study all items submitted by the department heads and will develop a recommended plan that will be forwarded to the Board of Commissioners. After a recommended plan has been developed by the Board, a public hearing is held to receive citizen input. Then the recommended plan is finalized by a resolution of the Board with the intent to include the first year projects in the annual budget.

Financial Policy

The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:

Debt service should be equal to or less than 15% of General Fund expenditures.

The county will strive to pay outstanding principal debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past five years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance has grown from approximately \$2.7 million to approximately \$4.5 million at the end of FY13. Increasing fund balance must be continued if the County will be able to arrange financing for the large projects that will be needed in the future years.

Project Evaluation

During FY11, project evaluation was done through interaction and discussion between the Manager and the Commissioners as well as input from the Department Heads. Once projects are put into the CIP, the entire plan is reviewed and studied annually by the Board of Commissioners to review the merits of each project.

Project Evaluation Criteria

Sections	Questions Considered When Evaluating Projects
Department Ranking	What is the departmental priority/ranking for project?
Legal Mandates/Safety	Does the project enable the County to fulfill a new or existing state of federal mandate? Does the project eliminate an immediate safety hazard for County citizens or employees?
Demonstrated Need/Timing	When does the project need to be completed? Is the project related to another priority project?
Impact on Operating & Maintenance Costs	Will the project save the County future operating costs? Will the project improve operating efficiency? Will maintenance cost be reduced if the project were undertaken? Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	Is the County unable to provide basic services if the project is not completed? Are current services in the project area inadequate? Does the project improve County services?
Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support	Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans? How will the project help further these priorities? Does

	the project have citizen or community support? Does the project service a special need of the community?
Funds/grants available from state, federal, and other sources	Besides County general fund revenues, what funding sources are available to fund this project? Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	Are there intangible benefits to completing the project? Are there benefits to the project that are not otherwise considered in the evaluation?
Comments	What comments do you have about the project that needs to be considered by the Board of Commissioners?

Revenue Sources & Debt Service

There are several funding sources that will be used in the CIP. The sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. General Fund Revenues - may be used to fund smaller pay as you go capital projects such as those that fall under \$300,000.
2. General Obligation (GO) Bonds - the county may issue general obligation bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. Installment Financing Agreements - in exchange for financing funds.
4. Certificates of Participation(COP) - basically a large installment financing agreement (banks are limited on how much they can lend). COPs are usually rated on step below a GO rating.
5. State and Federal Revenues - projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the wastewater treatment and collection system.
6. Private Contributions - private contributions from developers or adjoining landowners that will become a part of a larger project the county is working on.

One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 sales taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service, however the status of these funds is unsure due to the uncertainty of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 sales taxes
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Funding Sources

Resources	Project Types	Advantages	Disadvantages
Pay As You Go	<p>Assets with short useful lives, Or where most of benefit is achieved early</p> <p>Assets for which matching local funds are required</p> <p>Assets that are not expensive to acquire and relative to the total Pay As You Go plan</p> <p>Projects can be phased with reasonable annual expenditures</p>	<p>Saves interest and other costs of issuance</p> <p>Preserves financial flexibility</p> <p>Protects borrowing capacity</p> <p>Enhances credit quality</p>	<p>Limits funding for capital Needs</p> <p>Creates an uneven flow of expenditures</p>
General Obligation Bonds	<p>Assets with long useful lives</p> <p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p>	<p>Permits governments to acquire assets as needed</p> <p>Smooths out capital expenditures</p>	<p>Adds financial and administrative costs of procuring capital assets</p> <p>committing revenues for life of the bond issue</p> <p>Requires voter approval</p>
Certificates of Participation	<p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p> <p>Used frequently for purchases of equipment, buildings and real property</p>	<p>Permits governments To acquire assets as needed</p> <p>No voter approval</p>	<p>Interest cost may be higher relative to issuing debt</p>
Grants	<p>Assets qualifying for grant assistance</p>	<p>Expands size of capital program with little or no cost to local taxpayers</p>	<p>Limited amount of unrestricted grants availability</p> <p>Added administrative or compliance costs</p>
Private Contributions	<p>Facilities adjacent to private properties</p>	<p>Lowers government capital and/or operating costs</p>	<p>Added staff time required to identify contributors and coordinate activities</p>

Funding Method for County Capital Reserve Fund

The land transfer tax is placed in a County Capital Reserve fund to fund the capital improvement plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-0504).

It is projected that the Land Transfer tax will generate approximately \$250,000 in FY 2014-2015. These funds will go towards funding approved capital projects and debt service. Currently \$.01 of the county-wide tax rate generates approximately \$115,500 in Ad Valorem taxes collected by Camden County.

School Capital Reserve Fund

The School Capital Reserve Fund will continue to be the primary vehicle with which the county uses to fund school capital projects. Currently it is funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also receives funds from the State Public School Building Capital Fund. At the present time there is \$268 in this fund for the county's use. Additionally there is currently \$481,015 in the State Educational Lottery Fund for Camden County that can be used for school capital outlay or debt service that occurred after 2003. Articles 40 & 42 Sales Tax will generate approximately \$325,000 annually that goes into the School Capital Reserve Fund.

South Camden Water & Sewer District

The South Camden Water & Sewer District is an enterprise fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158/NC343 corridor. This fund has been in operation since 1996.

A reverse osmosis water treatment plant was constructed and became operational in 2002 along the Pasquotank River near the central area of the county. This facility was built with assistance of funding from the NC Rural Center.

County Fire Districts

There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. Residents in both currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more. The South Mills Fire Department has recently completed construction of a new fire station on donated property on Keeter Bam Road near South Mills. The South Camden Fire Department has a fire station that is located on Sawyers Creek Road near the Courthouse and their second station is located in the Shiloh Community along NC343

South. With the additional revenue generated from the county-wide revaluation of property, it is expected both departments will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Adoption of Unified County Government

In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). Although this change in form of government has brought about no real visible change in appearance for the Camden County Government, the most important impact is that it restricts the creation of any other municipal governments within the county. Therefore, the county citizens will be assured of only one layer of local government and one layer of taxation. Ideally this form of government will provide for additional efficiencies by eliminating the potential for duplication of services. A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. The County receives approximately \$400,000 of this revenue annually. Of course, as the County continues to grow and develop additional commercial tax base this allocation will increase.

Capital Project Narratives:

The capital project narratives are organized in the following categories:

- Approved/funded - approved and funded by vote of the Camden County Board of Commissioners;
- Recommended/unfunded - recommended projects by the Camden County Manager but currently unfunded; and
- Other projects/unfunded - projects that have been identified by management but currently not funded.

COUNTRY CLUB AREA – US 158 SEWER SERVICE EXPANSION

ESTIMATED COST: \$1,171,000

Recommended/unfunded

Priority Level: 1

Project Description: Extension of the water and sewer lines to the County Club Area including a 200-300 acre potential mixed-use development as well as available parcels along US 158.

Define Problem: Sanitary sewer infrastructure is needed to support economic development and commercial/retail growth.

Recommended Solution: Extend existing sanitary sewer line. Estimated cost of \$1,171,000 to be funded by County contributions, grants and developers via cost sharing formula.

Alternatives: Commercial development would be adversely affected without the extension.

Stage of the Project: McGill Associates has prepared a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs (i.e. pipe) is increasing with petroleum price increases, however the installation costs have decreased with the economy. The County applied for Golden LEAF CBGI funding in January 2014 however the project was not funded in that grant cycle.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. Wastewater service would help develop the area adjacent to Shell Station and residents in the Pine Street area have expressed interest in wastewater service due to failures with septic systems. The extension would also increase the pipe size of the existing force main from Lamb's Marina to the Courthouse Pump Station.

Description of Land Needs: The sanitary sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

Professional Design Work Detail: None. Feasibility study completed October 2013.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

ENHANCEMENT OF EXISTING WASTEWATER TREATMENT PLANT

ESTIMATED COST: \$649,400

Recommended/unfunded

Priority Level: 2

Project Description:

Define Problem: Specific needs at the existing WWTP first include an increased capacity for influent flow acceptance and flow pacing. Given the small size of this plant and the non-discharge disposal limitations, a significant equalization basin is

necessary (approximately 25% of the adf). The existing WWTP has the appropriate volume for flow equalization at the current rated capacity but utilizes an influent pump station which could become inadequate in the event of sustained peak flows where multiple pump stations are in operation simultaneously.

Additionally, the plant would be best served with a new influent screen installed ahead of the flow equalization basin.

Recommended Solution: McGill Associates has examined the existing WWTP and recommends the addition of a new influent screen and a new equalization basin including aeration and new flow equalization transfer pumps.

Stage of the Project: McGill Associates has performed initial engineering review and has developed a construction cost estimate.

Relation to Other Projects: The noted enhancements to the WWTP should be considered as a companion to the HWY 158 Sewer Service Expansion due to added flow.

Description of Land Needs: None

Professional Design Work Detail: No engineering design plan has been completed.

Operating Impact: N/A

CAMDEN BUSINESS PARK - WASTEWATER EXTENSION

ESTIMATED COST: \$780,000

Other projects/unfunded

Priority Level: 2

Project Description: Extension of sanitary sewer lines to the Camden Business Park - this will include servicing the newly constructed State Employees Credit Union.

Define Problem: Infrastructure is needed to support economic development and commercial growth.

Recommended Solution: Extend the wastewater lines to the Camden Business Park. Estimated cost of \$780,000 to be funded with \$250,000 of County contributions and the remaining \$530,000 with grants to be secured by McGill Associates.

Alternatives: Commercial development will be adversely affected without this extension.

Stage of the Project: An estimate has been prepared by McGill Associates.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. With the Hwy 158 5-lane improvements scheduled to begin in May/June 2012, staff is recommending that this project be held until NCDOT completes construction.

Description of Land Needs: These water and sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

Professional Design Work Detail: McGill Associates has designed the water and sewer improvements.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

WASTEWATER TREATMENT PLANT DISPOSAL SYSTEM IMPROVEMENT

ESTIMATED COST: To be Determined

Recommended/unfunded

Priority Level: 2

Project Description: Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.

Define Problem: The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.

Recommended Solution: Increase the number of spray irrigation zones at the existing wastewater disposal fields. Additional wastewater mains and spray heads would have to be engineered and constructed.

Alternatives: Study the feasibility of High Rate Infiltration Ponds for wastewater disposal. The benefits of this method include using less land (existing spray fields could be released for development) and low maintenance costs.

Stage of the Project: An engineering study is required to determine which option is the best technology and use of resources for the existing soil conditions at the site.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County as well as supporting additional residential growth.

Description of Land Needs: The County currently owns additional land necessary to expand the existing wastewater disposal system.

Professional Design Work Detail: None. Feasibility study is required to determine which technology (spray field or High Rate Infiltration) is best suited for existing soil conditions.

Operating Impact: If the spray fields are expanded, there will be added maintenance costs to mow the fields and maintain the spray heads.

DISMAL SWAMP CANAL PEDESTRIAN AND BICYCLE PATH COMPLETION

ESTIMATED COST: \$1,300,000

Other Projects/unfunded

Priority Level: 3

Project Description: Connect the existing trail route to the Virginia State line.

Project Definition and Justification

Define Problem: Safety is needed to be improved for pedestrians and bicyclists living in the residential areas along the trail route. This project provides safe alternative transportation between the Eco-Industrial Park, the NCDOT Visitor's Center, several residential subdivisions and the Dismal Swamp State Park. The project would also serve to enhance eco-tourism within the County.

Recommended Solution: Connect the existing trail route to the Virginia State line. The total project's estimated cost is \$1,300,000 of which the County will pursue federal and state funds and/or grants.

Alternatives: None

Stage of Project: An estimate has been prepared by McGill Associates. McGill Associates has also completed 30% design work for the project. Initial stakeholder meeting was held in October 2011. A follow-up stakeholder meeting was held in May 2012, at which time the City of Chesapeake advised that funding for the design of the Virginia portion of the trail extension was not approved. The City intends to reapply in 2013.

Relation to Other Projects: This project has been coordinated with several planning and regional projects. These include the following: 1993 Camden County Land Use Plan, The Dismal Swamp Trail Special Trust Fund, and The Northeast North Carolina Regional Economic Development Partnership Thoroughfare plan for Camden County (NCDOT, November 1997).

Description of Land Needs: Proposed project will be located within the NCDOT right-of-way. No land acquisition will be required.

Professional Design Work Detail: Conceptual development, preliminary layout and environmental review have been completed by McGill Associates.

Operating Impact: It is anticipated that the completion of this trail will promote ecotourism, safely accommodate bicyclists, pedestrians, joggers and birdwatchers. In addition, it will provide interpretive and educational elements for nature and history enthusiasts.

CONSTRUCTION OF ADDITIONAL WELL SITE

ESTIMATED COST: To be Determined

Recommended/unfunded

Priority Level: 2

Project Description:

Define Problem: Forecasted residential and commercial growth will require additional sources of fresh water.

Recommended Solution: Obtain engineering design plans and construction cost estimate. Construct additional operational well site at the Seymour Drive site.

The current NPDES discharge permit will need to be modified to allow added discharge into the river. The water plant has a current capacity of .72 MGD and an average use of .3 MGD. The State allows 80% use of capacity, which amounts to 576,000 GPD. Subtracting the average use of 300,000 GPD provides only 276,000 GPD for additional development use.

Alternatives: None

Stage of the Project: Planning

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County.

Description of Land Needs: Land has been purchased. In FY13-14, the county purchased an additional well site in close proximity to existing water treatment plant.

Professional Design Work Detail: None.

Operating Impact: To be Determined.

RECREATIONAL & COMMUNITY CENTER

ESTIMATED COST: To be Determined

Other projects/unfunded

Priority Level: 3

Project Description: Construction of a new recreational and community center to serve as the primary place for the recreational and social needs of the county residents.

Project Definition and Justification

Define Problem: There is currently no recreational nor community center for the county residents. This limits the ability of the County to attract businesses and families to its area.

Recommended Solution: The construction of a building to include the following: the County's Parks & Recreation Department, gymnasium, large multi-purpose rooms, and an expanded Senior Center facility.

Alternatives: None

Stage of Project: None

Relation to Other Projects: N/A

Professional Design Work Detail: A complete facilities study is needed.

Operating Impact: To be Determined.

ADMINISTRATIVE COMPLEX

ESTIMATED COST: To be determined

Recommended/unfunded

Priority Level: 2

Project Description: Construction of an administrative complex in order to service the county residents in a safe and efficient manner.

Project Definition and Justification

Define Problem: With the addition of the new County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex have been addressed with the movement of Administration, Finance, Economic Development, and Public Works to the new facility.

However, to optimize customer service and provide a “One Stop” approach to service delivery, the County should consider the construction of a centralized County complex. Multipurpose conference/training rooms are needed and can be used by all departments, county committees as well as by the community. This building will house the following departments: Manager's Office, Human Resources, Finance Office, Tax Administration, Water & Sewer Department, Planning & Community Development Department, Camden County Extension Center, Senior Center and the Board of Elections.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

Recommended Solution: The construction of a building on the acreage already purchased across the road from the Courthouse Complex. Demolition of existing structure and repaving of entire lot would provide additional parking which is greatly needed when court is in session. The building where the Board of Elections is housed could be remodeled and be used for tourism development.

Alternatives: Continue business in current structure.

Stage of Project: Purchased 7.69 acres across the road from the Courthouse Complex

Relation to Other Projects: N/A

Professional Design Work Detail: A complete facilities study is needed.

Operating Impact: The operating costs may be higher than the current facility although the existing building is very energy inefficient and cost savings might be realized due to efficiency improvements.

ONE MILL COMMUNITY PARK AND BOAT RAMP- SHILOH TOWNSHIP

ESTIMATED COST: \$665,000 (due to variety of grant funds, County contribution is approximately \$84,000).

Approved/funded

Priority Level: 1

Project Description: Construct a small community park in the Shiloh Township area, including playground elements, boat ramp, board walk, restroom, and picnic facilities.

Project Definition and Justification

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Construct a community park with both active and passive recreation areas including boat ramp facility, playground equipment, and picnic shelter.

Alternatives: N/A

Stage of Project: In January 2013 the county submitted PARTF and CAMA grant applications for land acquisition and construction of a park at One Mill Road in Shiloh. Both grants were approved. The County purchased property at One Mill Road and park construction will commence in FY14/15.

Relation to Other Projects: Allows expansion of recreation offerings.

Professional Design Work Detail: All design work completed for site.

Operating Impact: The project will increase Parks and Recreation operations and maintenance budget.

SOUTH MILLS COMMUNITY PARK

ESTIMATED COST: To be determined

Other projects/unfunded

Priority Level: 3

Project Description: Obtain property and construct a small community park in the South Mills Township area.

Project Definition and Justification

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions.

Alternatives: N/A

Stage of Project: Proposed.

Relation to Other Projects: Allows expansion of recreation offerings.

Professional Design Work Detail: None started at this time. Will need a general park design to identify land requirements, prior to locating alternative sites possibilities.

Operating Impact: The project will increase Parks and Recreation operations and maintenance budget.

These resolutions adopted by the Board of Commissioners on June 4, 2007, clarified a strict policy governing the County's financial management, and the creation of a county Capital Reserve Fund.

Resolution No. 2007-05-04

**A Resolution of the Camden County Board of Commissioners
Regarding Setting Financial Policies**

Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

Debt-

Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.

The county will strive to pay outstanding principle debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

Fees & User Charges -

As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.

The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.

Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits

a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

Fund Balance -

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

Competitive Employment -

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

Tax Rate -

In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.

The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.

The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this 4th day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

Resolution No. 2007-05-03

A Resolution of the Camden County Board of Commissioners
Adopting the Camden County Capital Improvement Plan for Fiscal Years 2007/2008 thru
2011/2012 and Creating a County Capital Reserve Fund

Whereas, Camden County is seeking to adhere to a high standard of professional financial management to ensure the provision of adequate public facilities and services for its citizens; and

Whereas, the Board of Commissioners are striving to enhance opportunities for all the citizens of the county and therefore are mandating that this Capital Improvement Program become an annual portion of the county's budgetary and financial management process; and

Whereas, the Board of Commissioners is also adopting financial policies to guide major decisions related to capital financing, debt capacity, and capital reserve appropriation; and

Whereas, the projects included in the CIP will improve the quality of life for all the citizens of Camden County; and

Whereas, also as a part of this resolution the Board of Commissioners is directing the creation of a County Capital Project Reserve Fund to be used as a funding source for County non-school related capital projects; and

Now Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the attached Capital Improvements Program schedule for fiscal years 2007/2008 thru 2011/2012; and

Be It Further Resolved, that the Board of Commissioners directs County staff to use the adopted document as a guide for proceeding with the implementation of projects detailed in fiscal year 2007/2008;

Adopted this 18th day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

Approved Projects with Funding Sources

South Mills Sanitary Sewer (Phase I)

South Mills Sewer Project Expense	\$1,513,975
South Mills Sewer Project Revenues	
Clean Water Management Trust Fund	\$864,100
Rural Center	\$649,875

South Mills Sanitary Sewer (Phase II)

South Mills Sewer Project Expense	\$905,535
South Mills Sewer	\$586,825
STEP- Visitor Center	\$269,810
Contingency	\$48,900
South Mills Sewer Project Revenues	
Clean Water Management Trust Fund	\$600,000
County Contribution	\$35,725
NCDOT Grant	\$269,810

Construction of Additional Well Site Project (Seymour Drive)

Land Acquisition Phase (FY 2013-2014)	
Land Purchase Expense	\$50,000
Water/Sewer Upgrade Fund Balance	\$50,000
Engineering/Site Design Phase (FY 2014-2015)	
Engineering Expense	\$40,000

County Debt & Debt Service at June 30, 2013 per the FY12-13 Audit

Debt of the County, including the Qualified Zone Academy Bonds, are outlined below:

School Related

\$10,106,075 loan from Bank of America, N.A. (QZAB I) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$544,605 and no interest is charged. \$ 544,605

\$1,000,000 loan from Bank of America, N.A. for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$50,000 plus interest at 4.4%. \$521,504

\$2,000,000 loan from Bank of America, N.A. (QZAB II) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$112,334 and no interest is charged. \$988,994

\$10,000,000 loan from US Department of Agriculture for the construction of an intermediate school. The note calls for annual payments of \$520,000 for 40 years plus interest at 4.125%. \$9,416,279

Other County Related

\$264,000 loan from Rural Housing Service to finance courthouse renovations. The loan is secured by the courthouse. The note calls for annual payments of \$20,297 including interest at 4.5%. \$196,503

\$453,000 loan from BB&T for the re-finance of two pumper trucks. The loan calls for annual payments of \$48,072 including interest at 3.93%. 291,753

\$1,350,000 loan from Thomas M. Noblitt for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 150,000 for 9 years. There is no interest stated in the loan. 750,000

\$600,000 loan from the Morrisette's for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 100,000 for 6 years. There is no interest stated in the loan. 200,000

County Debt & Debt Service at June 30, 2013 (continued)

Water and Sewer Related As of June 30, 2013

\$1,600,000 general obligation bonds serviced by the District with annual installments of \$17,000 to \$66,000 through June 1, 2036. Interest is at 4.875%. This loan was refinanced April 2013 with interest Rate of 3.89% and retirement of loan in 2032. \$
1,239,490

\$813,581 loan from the Drinking Water State Revolving Loan Fund calling for 20 annual principal payments of \$40,679 plus interest at 2.87%. This loan was refinanced in April 2013 with interest rate of 2.19%.
366,111

\$1,922,657 loan from the State Clean Water Bond Loan Fund calling for 19 annual principal payments of \$101,192 plus interest at 4.02%. This loan was refinanced in April 2013 with interest rate of 2.09%.
809,540

State DWSRF Revolving Loan: A loan of \$1,307,752 calling For 20 annual principal payments plus interest of 2.5%. We Received notice in April that ARRA funds would take care of One-half the loan and there would be no interest. \$
653,680

\$3,06
8,821

\$750,000 loan from BB&T for construction of a new fire station on Keeter Barn road. The note is secured by the property and calls for 20 annual principal payments of \$36,250 plus interest at 4.43%. The interest rate has been modified on this loan in April 2013.

Debt Service

Annual debt service requirements for 2015 through 2019 for the County's and District's general obligation bonds and loans are as follows:

Year ending June 30.	School & County Obligations		Water & Sewer Obligations		Total
	Principal	Interest	Principal	Interest	
2014	1,172,925	459,789	244,228	134,359	2,011,301
2015	1,180,371	448,572	245,728	125,757	2,000,428
2016	1,188,135	436,966	247,728	117,082	1,989,911

CAMDEN COUNTY PROPERTIES						Book & Page
Asset#	Acreage	From	Date	Location		
		Courthouse Complex				
9044	6 Acres	Mamie Hughes	4/1910	Courthouse Property 117 N 343, Camden		5-326
9040	15 Acres	Horace & Minnie L. Cuthrell	3/1981	Courthouse Property 117 N 343, Camden		74-291
9024	60 Acres	Noblitt	6/27/2008	Hwy 343 North		265-365
9050	1 Lot	Penny Hyde & Steve Morrisette	11/14/08	120 Highway 343 North, Camden		269-422
9049	7.69 Acres	Morrisette Partnership	12/12/08	118 North Hwy 343, Camden		270-122
	2.02 Acres	Tark Property - Lot 34A	10/14/11	330 East US 158, Camden		298-396-397
	1.98 Acres	Bonita Forbes Raby	09/17/2013	One Mill Road, Shiloh		321-91-94
		Convenience Centers				
9004	.94 of an Acre	Holly Luther/James Yates	11/1999	Old 17 & Hwy 17 1564 N 343, South Mills		133-524
	0.2 Acres	Grady & Peggy Stevens (Gift)	9/1990	SR 1110 (303 Wickham Road)	Non Capital	93-482
		Sewer Distribution Properties				
9012	16.50 Acres	Holly A. Luther	1/31/03	129 Keeter Barr Road/Hwy 17 N.		168-502
9016	85 Acres	Stanley Yeskolski Jr.	02/13/03	156 McPherson Road, South Mills		169-108
	0 Pump Station Lot	Terry & Shirley Hranko	02/04/05	732A North 343, South Mills, NC 27976	Non Capital	206-648
		Schools				
9042	5.03 Acres	Tom & Alva Noblitt	2/1976	Admin. Bldg. North NC 343		64-59
9005	31.13 Acres	Tom & Alva Noblitt	12/1996	Off NC 343 Property at Grandy		116-561
	0 7.9 Acres	Board Of Education	4/2001	Camden High School Site	School	
	0 16.92 Acres	Board Of Education	4/2001	Camden Middle School Site	School	
9014	1.3 Acres	Jackie Huddle	10/24/02	109 Hwy 343 South		163-762
	0 23.11 Acres	Board Of Education	5/2007	Camden Intermediate School Site	School	265-365
		Gift				
9051	.77 of an Acre	Union Camp Corp	12/1976	Causeway 390/395 US 158 West Yacht Basin		65-64B
	0 1 Lot	Charles & Pamela S. Hanes	7/1990	Causeway 390/395 US 158 West	Non Capital	93-219
9009	Midlands Lot 13	Leland & Eileen Stouter	12/31/02	Camden Point Shores Little Creek Rd		167-102
9010	Midlands Lot 14	David & Josephine Stouter	12/31/02	Camden Point Shores Little Creek Rd		167-104
9011	Community Facility-Lot	Camden Square Assoc.	10/25/02	Wharfs Landing Subdivision-Culpepper Rd.(104 Traders Dr)		163-780
9033	60' x 130' Lot	Richard King	12/29/05	Shiloh Landing		224-026
		Elizabeth City Foundation	01/05/11	Camden Causeway/portion of Lot 14		292-457
9053	Land Split	Albemarle District Health Department	09/16/97	160 US 158, Camden		
	8.16A	Mainstay Construction	05/23/13	Tar Corner Village - Open Space		317-140-141
		Floyd Buy Out				
9030	1 Lot	(165' x 500' Eloise T. Bembury	10/15/01	169 Bunker Hill Road, South Mills		150-834
9032	1 Lot	(84' x 200') Johnnie & Mary Spence	11/15/01	120 Bunker Hill Road, South Mills		152-083
9028	1 Lot	(240' x 135') Percy Mitchell Heirs	10/15/01	105 Griffin Lane		150-864
9027	1 Lot (210' x 168')	Tommie & Margie McPherson	5/10/02	1347 North NC 343, South Mills		157-624
9031	.93 (135' x 311')	Willie J. Turner	5/2/02	402 Old Swamp Road, South Mills		157-432
9029	1 Lot (221' x 200')	Marvin & Catherine Griffin	6/8/02	133 Lilly Road, South Mills		158-536
		Bloodfield (For Street)				
9036	1 Lot (34' x 67')	Julia T. Saunders	09/29/98	113 Bloodfield Rd, South Mills		125-830
	0 1 Lot (42' x 60')	Pritchard Tabernacle #304	11/17/98	212 Canal Drive, South Mills	Non Capital	126-668
9037	1 Lot (60' x 200')	James & Pamela T. Griffin	8/22/97	212 Canal Drive, South Mills		120-014
	10' x 429'	Winfred Foster	1/6/06	At St Rd 1213, South Mills	Non Capital	225-33
		RO Plant				
9000	1.39 Acres	Trevor & Linda Gurganus	7/2000	SR 1138, Chantilly Rd, Camden		137-622

9034 .52 of an Acre	Pauline & John Berard	3/2/01	End of SR 1138, Chantilly Rd, Camden	142-001
9001 6.03 Acres	Carolyn & Raymond McDaniel	7/2000	Across from SR 1138. Chantilly Rd, Camden	137-830
9002 1.33 Acres	Carolyn & Raymond McDaniel	7/2000	Off SR 1138, 125A Chantilly Rd, Camden	137-620
	Well Sites			
9019 1.22 Acres	Franklin/Mary Williams	4/26/07	Country Club Rd, Camden	247-701
9020 1 Lot (200' x 210')	Bartlett/Berry Property	06/19/07	Off South 343, Camden	252-843
9017 1 Acre	Carlton/Louise Harris	02/23/07	Off Seymour Dr, Camden	244-796
9018 1 Acre	Elwood Armstrong	02/23/07	Country Club Rd, Camden	244-799
9022 1 Acre	Carlton/Louise Harris	01/15/08	Off Upton Rd, Camden	258-821
4.86 Acres	Seymour Heirs	10/11/2013	Seymour Dr, Camden	321-784-804
9038 1.11 Acres	Burnt Mills Water Tower Thomas W. Sawyer II	12/18/00	Off NC 343 North 678 N 343	140-655
9039 .86 of an Acre	South Camden Water Tower	11/16/93	South NC 343	103-286
34.05 Acres	Hubert & Margaret McPherson	02/13/03	Pond on Property	
9013 273.42 Acres	Yeskolski Gift	02/13/03	156 McPherson Rd, South Mills	169-108-110
9035 3 Acres	Stanley Yeskolski Jr. Holly L. Brothers, Banff F. Luther	10/28/05	Keeter Barn Road, South Mills Fire Station	221-008
	Easements			
R/W	Lane to Burnt Mills Water Tower		678 N 343	140-662
R/W	Utility & Drainage Easement		678 N 343	140-657
R/W (151' x 15')	Access & Utility Easement (Shrine Club)		End of SR 1138	142-184
R/W	Access & Utility Easement (Bartlett Property)		238S 343, Camden	252-842
9003 3 acres	Courthouse-Shiloh Fire District Commission	11/20/00	114 Sawyer's Creek Rd, Camden	140-254
9025 3 acres	Thomas M. Noblitt Buckley Property	03/20/08	South Hwy 343, Shiloh	261-400
	Foreclosure Property			
Lot 3	Camden Point	08/04/11	Honeysuckle/Ronald Rincones	297-221-222
Lot 24	Camden Point	08/04/11	Honeysuckle/Robert Rogers	297-223-224
Lot 17	Camden Point	08/04/11	Honeysuckle/Griffin Rogers	297-225-226
Lot 6	110 McBride St, South Mills	08/04/11	Joseph Ferebee	297-227-228
Lot 6	Camden Point Broad Creek Club	09/07/11	B C Associates	298-129-130
Lots H2 & H3	Camden Point - Hunter Park	09/07/11	Shelby Riggs	297-529-530
Lot 19	Camden Point - Snapdragon	02/27/14	Paul Allaire	324-734-735
Lot 15	Camden Point - Snapdragon	02/27/14	Paul Allaire	324-736-737
Lot 20	Camden Point - Snapdragon	02/27/14	Paul Allaire	324-738-739
	Prepared By: <i>Clayton C Mansfield</i>			
	Date: March 4, 2014			

Ordinance No. 2014-06-01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA, RELATING TO THE FY2014 – 2015
BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN
COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET RESOLUTION

This Ordinance hereby incorporates by reference in its entirety “A Resolution of the Board of Commissioners of Camden County, North Carolina Establishing a Budget for the County of Camden for FY2014-2015”, adopted by the Board of Commissioners on June 16, 2014. Said Resolution may hereafter be referred to as the “Budget Resolution”.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Budget Resolution and the chart of accounts heretofore established for this county:

Governing Body.....	\$ 103,515
County Administration.....	227,360
Elections.....	104,080
Finance.....	208,870
Personnel.....	69,132
Tax Supervisor.....	410,780
Register of Deeds.....	224,120
Community Development/Planning.....	286,836
Inspections.....	124,862
Economic Development Commission.....	150,918
Building & Grounds.....	339,036
Sheriff.....	1,550,197
School Resource Officer (SRO).....	61,449
Court Facilities.....	31,635
Public Works Administration.....	138,167
Traffic.....	2,560
Solid Waste.....	654,950
Public Health.....	121,506
Employee Health & Safety.....	350
Extension.....	77,762
Legals.....	62,000
Parks & Recreation.....	262,054
Recreation & Counseling.(JCPC).....	67,077
Senior Center.....	121,589
Non-Departmental.....	242,808
Museum.....	4,100
Soil/Water Conservation.....	67,312

Capital Outlay/Debt Service	1,153,935
Youth Council.....	4,000
County Public Library.....	198,180
Special Appropriations:	
Albemarle Commission	6,549
Alb. Dist. Jail Operations.....	405,920
College of the Albemarle.....	40,000
Conservation/Forestry.....	54,632
Central Communications	213,868
Emergency Management	13,798
RC&D	775
Schools – Current Expense	1,977,565
Contribution to Capital Reserve Fund	252,732
MLK Funding	400
Hopeline.....	2,000
Food Pantry/Bank	2,000
Social Services.....	325,000
EMS	263,496
Sewer.....	135,018
Juvenile Prosecutor Grant.....	775
1st District Sentencing Service	575
CH&S Fire Commission Four Cents	287,756
South Mills Fire Commission Four Cents	174,156
4-H Insurance.....	53,004
Contingency.....	40,000
TOTAL GENERAL FUND	\$ 11,322,134

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Ad Valorem and Vehicle Taxes:	
Budget Year	\$ 6,814,478
Prior Years Summary.....	298,300
Penalties and Interest	60,000
House Bill 1779	3,000
Other Taxes and Licenses:	
State 1 cent Sales Tax	525,000
Local Option Sales Tax-Art. 40	360,000
Art. 42	125,000
Unrestricted Intergovernmental:	
ABC Profits.....	20,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax	40,000
Utilities Franchise Fees.....	400,000
Medicaid Hold Harmless	650,000

Restricted Intergovernmental:	
State Grants – JJDP	51,907
Soil/Water Funds	4,000
S/W Technician Grant.....	21,794
Capital Reserve	458,702
OLF Contributions	5,000
GHSP Grant	9,000
Court Facilities Fees	20,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer	37,838
School Capital Reserve Fund.....	695,232
Senior Center Grant	11,340
Fees and Permits:	
Register of Deeds Fees.....	101,500
Building Permits and Fees	60,000
Land Use Fees.....	15,000
Leased Property Fees	22,000
Tire Disposal Dist	20,000
White Goods Disposal Dist.....	6,000
Recyclable.....	15,000
Disposables Distribution.....	5,000
Electronic Management	1,000
Cable Franchise Fee	45,000
Gun Permit Fees.....	10,000
Golf Cart Fees	200
Pet /Privilege Licenses.....	200
5 Cents Per Bottle Fees	3,000
Recreation Fees	19,500
Library Fees	3,000
Sales and Services:	
Jail Fees.....	6,000
Sheriff's Officer Fees.....	22,000
Sale of Fixed Assets.....	3,000
Fines & Forfeitures	80,000
911 Fees for GIS	35,000
Other:	
Investment Earnings.....	30,000
Miscellaneous	17,664
Appropriated Fund Balance	168,579
TOTAL GENERAL FUND	\$ 11,322,134

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

R/O Plant Operation Expenses.....	\$ 374,677
Waste Water Operation Expenses...	235,018
Distribution Expenses	372,804
Debt Service.....	<u>292,987</u>
	\$1,272,480

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Sale of Water.....	\$ 900,000
Sewer Fees	100,000
Connection Fees.....	20,000
Miscellaneous	40,000
Fund Balance Appropriated	74,962
General Fund Contribution	<u>135,018</u>
	\$1,272,480

ARTICLE IV. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Expenses.....	\$ 197,950
Department of Insurance Grant.....	60,000
Fund Reserves	46,330
Debt Service.....	<u>100,000</u>
	\$ 404,280

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fire Tax	\$ 71,742
Leased Property	9,000
Grant	30,000
Interest Earnings	3,000
County Contribution	<u>286,966</u>
	\$ 404,280

ARTICLE V. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Expenses.....	\$ 78,685
Debt Service.....	105,458
Dept of Insurance Grant.....	57,550
Reserve.....	<u>9,422</u>
	\$ 251,115

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fire Tax.....	\$ 43,433
County Contribution	173,732
State Grant	28,775
Miscellaneous	2,000
Fund Balance Appropriated.....	<u>3,175</u>
	\$ 251,115

ARTICLE VI. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Administrative Expenses	\$ 974,330
Public Assistance	<u>362,116</u>
	\$1,336,446

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

County Appropriations.....	\$ 325,000
State/Federal Funds.....	<u>1,011,446</u>
	\$1,336,446

DSS Trust Fund Revenues ..\$23,400
DSS Trust Fund Expenses ..\$23,400

ARTICLE VII. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Upkeep on project	\$ 45,137
Fund Reserve	<u>5,587</u>
	\$ 50,724

It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed Improvement Fee	\$ 49,724
Miscellaneous	<u>1,000</u>
	\$ 50,724

ARTICLE VIII. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fund Reserves	<u>\$ 1,500</u>
Trust Revenues.....	\$ 1,500

ARTICLE IX. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Revaluation Expenses	\$ 204,200
Reserved for Revaluation Expenses	<u>198,300</u>
	\$ 402,500

It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Interest earnings	\$ 2,500
Fund Balance Appropriated	<u>400,000</u>
	\$ 402,500

ARTICLE X. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Debt Service.....	\$ 458,703
Reserved.....	188,406
USDA Debt Reserve	<u>382,270</u>
	\$ 840,973

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Land Transfer Tax Collections	\$ 250,000
Investment Earnings.....	20,000
Fund Balance Appropriated	<u>570,973</u>
	\$ 840,973

ARTICLE XI. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Debt Service.....	\$ 695,232
Camden Plantation Funds for Capital Outlay	<u>590,000</u>
	\$1,285,232

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Local Option Sales Tax.....	\$ 325,000
Investment Earnings.....	7,500
County Contribution	252,732
Fund Balance Appropriated	<u>550,000</u>
	\$1,285,232

ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Center Operating Expenses.....	\$ 157,895
DOT Funds.....	\$ 142,857
Gift Shop Contribution	5,000
Tourism Authority Contribution	<u>7,500</u>
	\$ 157,895

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Gift Shop Revenues	\$ 20,000
Gift Shop Expenses.....	\$ 20,000

ARTICLE XIII. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, the Senior Trail, the Dismal Swamp Bike Trail, Shiloh Landing and the One Mill Park Project for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Park Operations.....	\$ 61,950
One Mill Park Project	<u>468,832</u>
	\$ 530,782
One Mill Park Project Funds.....	\$ 468,832
Fund Balance Appropriated	<u>61,950</u>
	\$ 530,782

ARTICLE XIV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Technology Expense.....	\$ 4,100
Register of Deeds Funds	\$ 4,100

ARTICLE XV. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Demolition Expenses	\$ 15,000
Special Assessments	<u>1,000</u>
	\$ 16,000

It is estimated that the following revenues will be available in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2015.

Fee Collection.....	\$ 3,000
Interest Earnings	500
Fund Balance Appropriated	<u>12,500</u>
	\$ 16,000

ARTICLE XVI. WATER/SEWER UPGRADE FEE FUND

The following amounts are hereby appropriated in the Impact Fee Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fund Expenses	\$ 40,000
Fund Reserve... ..	<u>50,000</u>
	\$ 90,000
Fees Collected.....	\$ 10,000
Interest.....	1,500
Fund Balance Appropriated	<u>78,500</u>
	\$ 90,000

ARTICLE XVII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. The billing and collection will be in the same manner as property taxes.

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses.....	\$19,036.48
Joyce Creek Drainage fees.....	<u>50,000.00</u>
	\$69,036.48
Fees Collected.....	\$69,036.48

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Sawyer’s Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses.....	\$22,536.68
Fees Collected.....	\$22,536.68

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2014 and ending June 30, 2015.

Watershed expenses	\$18,237.80
Fees Collected	\$18,237.80

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses	\$19,943.41
Fees Collected	\$19,943.41

ARTICLE XVIII. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Administration	\$ 1,400
Capital Outlay – Museum	25,000
Dismal Swamp Visitor Center	7,500
Promotions/Advertising	<u>32,990</u>
	\$ 66,890
Occupancy Tax Collections	\$ 20,000
Interest Earnings	1,000
Appropriated Fund Balance	<u>45,890</u>
	\$ 66,890

ARTICLE XIX. SOUTH MILLS VILLAGE SEWER PROJECT

The following amounts are hereby appropriated in the South Mills Village Sewer Project Fund for the purpose of creating sewer infrastructure in the village of South Mills from the time of the award until completion of both Phase I and Phase II of the project .

South Mills Sewer Project	\$2,419,510
Rural Center Grant Funds	\$ 649,875
Clean Water Management Trust Fund	1,464,100
DOT Grant	269,810
Fund Balance Appropriated	<u>35,725</u>
	\$2,419,510

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

School Current Expense..... \$ 35,300

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Tax Penalties..... \$ 10,000
Interest on Investments 300
Fund Balance Appropriated 25,000
\$ 35,300

ARTICLE XXI. SCATTERED HOUSING GRANT

The following amounts are hereby appropriated in the Scattered Housing Grant Fund for the purpose of administrating the grants for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Single Family Rehab..... \$160,000.00

It is estimated that the following revenues will be available in the Scattered Housing Grant Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

NCFHA#12 Grant..... \$160,000.00

ARTICLE XXII. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Park Expenses \$101,000.00

It is estimated that the following revenues will be available in the EDC Project Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Interest earned..... \$ 500.00
Fund Balance Appropriated 100,500.00
\$ 101,000.00

ARTICLE XXIII SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Resolution, the total appropriation for Current Expense from the General Fund is \$1,977,565 and \$35,300 from the School Fund (Fund 50).

SECTION 3 – Except as otherwise provided in this Budget Ordinance or the Budget Resolution, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 and ENDING JUNE 30, 2015” as presented to the Board of Commissioners at their meeting in May 2014, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to seven thousand dollars.

SECTION 2 - All legal outstanding encumbrances at June 30, 2014 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

ARTICLE XXV. TAX LEVY

SECTION 1 – There is hereby levied at the rate of fifty-five cents (55 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

SECTION 2 - There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,196,477,283 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%) for real property and ninety-nine point eighty-one percent (99.81%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2014, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$451,111,868 with an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$745,142,873 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

SECTION 8 – There is hereby budgeted a fee on property in the South Mills Watershed which will equal two cents (2 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, located within the Joyce Creek Watershed Improvement District for the purpose of raising the revenue listed in the Joyce Creek Drainage Project Fund, Article VII., of this Ordinance.

SECTION 9 – The rate of tax as shown in Section 8 above is based upon a total valuation of property for the purpose of taxation of \$258,226,501 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

A public hearing on this Budget Ordinance was held on June 9, 2014.

This Budget Ordinance was adopted on the 16th day of June, 2014 with Commissioners Sandra Duckwall, Garry Meiggs, Michael McLain, Clayton Riggs, and Randy Krainiak voting aye, and no Commissioner voting no.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Garry W. Meiggs, Chair

Michael McLain, Vice-Chairman

ATTEST:

Amy Barnett
Assistant Clerk to the Board

Michael R. Renshaw
Budget Officer / County Manager

(SEAL)

Resolution No. 2014-06-02

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS ESTABLISH
SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND
COMMISSIONS FOR FISCAL YEAR 2014-2015**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this ____ day of June 2014 in Camden Village, Camden County, North Carolina does hereby establish the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2014 and ending June 30, 2015 (FY2014-2015),

Section 1: BOARD OF ELECTIONS

Chairman Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus \$.56 per mile.

Board Members Meeting compensation \$40 per meeting. \$40 per day on Election Day and canvass day. \$. 56 per mile for travel.

Chief Judge \$40 for instruction day and canvass day. \$150.00 per day for Election Day. \$.56 per mile for canvass day and instruction day. \$20 for pick-up day.

Judges \$20 for instruction day. Election Day at \$120.00 per day.

Assistants Election Day at \$100.00 per day. \$20 for instruction day.

Section 2: BOARD OF COMMISSIONERS

Chairman \$550.00 per month plus \$.56 per mile for travel

Vice-chairman/
Board Member \$525.00 per month plus \$.56 per mile for travel.

Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse). Special meetings and budget work sessions in addition to the two regularly scheduled Board of Commissioners meetings will be compensated \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS
\$30.00 per meeting plus \$.56 per mile for travel.

Section 4: SOCIAL SERVICES BOARD
Chairman \$35.00 per meeting plus \$.56 per mile for travel.
Board Members \$30.00 per meeting plus \$.56 per mile for travel.

Section 5: ALBEMARLE COMMISSION APPOINTMENT
\$30.00 per meeting plus \$.56 per mile for travel and meal if required.

Section 6: AGING ADVISORY COUNCIL
\$30.00 per meeting plus \$.56 per mile for travel and meal if required.

Section 7: RECREATION BOARD
\$30.00 per meeting plus \$.56 for travel.

Section 8: JURY COMMISSION (Does not meet FY14-15)
\$ 7.25 per hour for hours worked compiling jury list.

Section 9: ECONOMIC DEVELOPMENT BOARD
\$30.00 per meeting plus \$.56 for travel.

Section 10: SENIOR CENTER BOARD
\$30.00 per meeting

Section 11: LIBRARY BOARD (Added 9/3/13)
\$30,00 per meeting

Section 12: AGRICULTURAL ADVISORY BOARD (Added 9/3/13)
No Compensation

ATTEST:

Clerk to the Board

(SEAL)

Garry W. Meiggs, Ch.. Board of Commissioners

COUNTY OF CAMDEN

FY 2014-2015

FEE SCHEDULE



Camden County
NEW ENERGY. NEW VISION.

Public Hearing June 9, 2014

T A B L E O F C O N T E N T S

Building Inspection/Planning.....1

GIS Related Fee Schedule.....5

Fee Schedule for Abatement of Property6

Parks/Recreation Policies/Fees.....7

Register of Deeds Schedule of Fees..... 8

Sheriff Department Fees..... 9

Pet Licenses..... 9

Senior Center Fees.....10

Senior Trail Use Fees.....11

Golf Cart Permits and Beer and Wine.....13

South Camden Water Rate Schedule.....14

South Camden Sewer Rate Schedule.....15

Copies of Public Records.....16

Public Library Fees.....16

Watershed Fees.....17

Related Information.....18

**CAMDEN COUNTY
BUILDING INSPECTIONS AND PLANNING DEPARTMENT
PERMIT FEE SCHEDULE**

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. **Optional Fees:** Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
-------------------------	---------	--------------------	---------

MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
-------------	---------

NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Minimum Fee (structures existing prior to 2003)	\$35.00
Minimum Fee (structures built on/after Jan 1, 2003)	\$75.00

MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
----------------------	----------------------	----------------------

ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
-----------------------	----------	----------------------	----------------

SWIMMING POOLS & SPAS

Inground	\$150.00	Above Ground	\$50.00
----------	----------	--------------	---------

DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
-------------------------------	---------	------------------	----------------

CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
-------------	---------	------------------	----------------

SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
--------------------------	---------

SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft. on One Side	\$50.00
Over 32 Sq. Ft. on One Side	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
--	---------

ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

RENOVATION FEES

Renovations	½ New Construction Fees
-------------	-------------------------

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000.00
Reinspections	\$100.00 each

COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
<ul style="list-style-type: none"> • Inspections called for but not ready • Skipping any applicable mandatory inspection • Re-Inspections called for without first correcting discrepancies noted by inspector • Wrong sub-contractor other than on Trade Affidavit 	
No Permit Negligence Fee (Applies To):	\$Varies
<ul style="list-style-type: none"> • Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee. 	

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

- All Building Permit fees must be paid in full at time of permit issuance.
- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
 - No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot
Commercial Site Plan Review	\$25.00	

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit	\$50.00
-------------	---------

NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

** For major subdivisions / PUD, a fifteen dollar (\$15) credit per lot will be granted if the final plat is submitted both on Mylar in accordance with the Unified Development Ordinance and on diskette, in a format compatible (shape file / geodatabase) with the County's Geographic Information System (GIS) software.

*** The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

Camden County

Fee Schedule for Sale of GIS Related Data

HARD COPY

Printer		
	<u>Size</u>	<u>Black & White Price</u>
		<u>Color Price</u>
	8 1/2 x 11	\$0.50
	8 1/2 x 14	\$0.75
	11 x 17	\$5.00

Plotter	
	<u>Size</u>
	<u>Price</u>
	Up to 36 x 48
	\$10.00

ELECTRONIC MEDIA

Data Layers

Price: \$ 5.00 per CD
 \$ 25.00 for first layer (shape file)
 \$ 10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the county.

Price: \$ 100.00

CUSTOMIZED GIS WORK

Any customized GIS projects will be charged a per hour fee of \$60.00/hr.

Camden County Street Maps \$5.00

Fee Schedule for Abatement of Property by County

- Grass Cutting-----\$300/acre
- Grass Cutting-----\$150/half acre
- Debris Removal-----\$500 plus tipping fees
- Car Removal-----**All Cost Incurred by County**
- Administrative Cost-----\$75.00
(This will be added to each Abatement)
- Removal of Structure--**All Cost Incurred by County**

****Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles****

****This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.****

****Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid then a Tax Lien will be applied to the property.****

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball.....\$35.00
Maximum fee per household per season..... 70.00
Out of County additional registration fee..... 20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee.....\$200.00
(Fee pays for team Shirt and Individual Trophies)

Saturday Night Open Gym for Basketball

County residents.....\$1.00
Out of County residents ... \$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....\$1.00
Out of County residents.....\$3.00

REGISTER OF DEEDS FEES EFFECTIVE OCTOBER 1, 2011

Make checks payable to : Camden County Register of Deeds

Deeds of Trust & Mortgages	\$56 1st 15 pages \$4 each extra page
All other documents	\$26 1st 15 pages, \$4 each extra page
Plats	\$21 per plat
Plat copy page	\$1 per page, \$5 for certified copy per page
Right of Way/Highway	\$21 1st page \$2 each extra page
Multi-Documents	\$25 additional fee
Subsequent Documents with	\$25 additional fee
UCC 1 or 2 pages in writing	\$38
3-10 pages in writing	\$45 + \$2 each extra page
Copy of UCC statement	\$2 each page
Certified copies of Vital Records	\$10 each
Amended Birth & Death Certificate	\$10 ROD fee or \$15 NC Vital Records
Marriage License	\$60
Delayed Marriage or Birth Certificate	\$20 including 1 certified copy
Corrected Vital Records	\$10 including 1 certified copy
Legitimations	\$10
State Vital Record Search	\$10
State Vital Records for network access	\$24 1st copy, \$15 each extra copy
All Military Records or Satisfaction	No Fee
Notary Oath	\$10

Camden County Sheriff's Office Fee Schedule:

Carry Concealed Permit	New	\$90.00
	Renew	\$75.00
Weapon Purchase Permit		\$5.00
Fingerprints		\$10.00
Civil Process Service	In-State	\$30.00
	Out/State	\$50.00
Out of County mental Patient Transport		\$150.00
Diskette Copy of Photos		\$10.00
Dog/Cat Tag Fee		\$5.00
Kennel Fee		\$20.00

Effective July 1, 2002

Revised May 6, 2013

Rental Policy for the Camden County Senior Center

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day.....	\$100.00
Evenings Only.....	50.00
Use of the Kitchen.....	50.00
3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00
4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Runtans and others.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

Resolution No. 2001-6-3**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA, ESTABLISHING THE FEE FOR
USE OF THE SENIOR TRAIL**

Whereas, the County Commissioners may establish a fee for the use of the Senior Trail;
and,

Whereas, such fees shall reimburse the county for expenses incurred and provide
funding for the long-term maintenance of the Senior Trail;

Now, Therefore, Be It Resolved by the Board of County Commissioners meeting this 4
day of June, 2001, in Camden, North Carolina, does hereby establish a fee schedule as
follows for the use of the Senior Trail.

- A. For events not requiring the provision of any chairs or other equipment,
the fee shall be one hundred dollars (\$100.00) and such fee shall be in
addition to any other fees required under this schedule.
- B. For events requiring electricity, the fee shall be ten dollars (\$10.00) per
hour and such fee shall be in addition to any other fee required under this
schedule.

Be It Further Resolved that the county manager shall collect a deposit in amount equal
to the amount of the fee charged above.

ATTEST:



Carl Classon
Clerk to the Board



J.C. Rountree, Chairman
Camden County Board of Commissioners

Any person not invited to the special event shall be trespassing and shall be subject to the same penalties as a trespasser under Section 1. of this Ordinance.

2. The county manager shall develop an application for special events on the Senior Trail and each person requesting a special event to be held on the Senior Trail shall submit an application to the county manager or his designated representative. Such application shall include a signed and notarized statement indemnifying and holding harmless the County, its employees, and agents from any and all injuries or damages arising out of the special event and the use of the Senior Trail.
3. The applicant shall clean and repair the Senior Trail to the same condition it was prior to the special event. If the Senior Trail is not cleaned or repaired back to the pre-event condition, the county manager shall first use any deposit to reimburse the county for the cost of any cleaning or repairs and, if such deposit is not sufficient to reimburse the county for the cleaning and repairs, the county manager shall direct the county attorney to take any necessary actions in court or otherwise to collect the amount required to reimburse the county for the cost of cleaning and repair plus any administrative and legal costs incurred while trying to obtain the reimbursement due to the county.
4. The county manager may deny any application if, in his opinion, the event would be injurious to the Senior Trail. Any person denied use of the Senior Trail by the county manager may appeal such decision to the Board of County Commissioners at their next regular meeting following the date of the county manager's denial.
5. The county manager or his designated representative may establish a deadline for the submission of applications and he shall make his decision within a reasonable period of time following submission of an application. Such decision shall be made in writing and given to the applicant.
6. The county manager or his designated representative shall collect a fee for the use of the Senior Trail and a deposit for any possible damage. Such fee and deposit shall be collected at the time when the application is submitted. The fee shall be established by resolution of the county commissioners. The deposit shall be equal to the fee. Revenues received from the fee shall first be used to reimburse the county for any expenses incurred due to the special event, and any remaining fee revenue shall be deposited into the Senior Trail Trust Fund.
7. The county manager or his designated representative shall return the deposit to the applicant following the event and after inspection. The deposit shall be reduced by an amount equal to any costs incurred by the county for cleaning up after the special event or making any repairs caused by the event or participants in the event.

Fees collected at the Camden County Tax Office

Golf Cart Permits

Annual Fee.....	\$ 20.00
Late Listing Fee (for sticker).....	50.00
Non-Compliance.....	150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amounts:

Beer at retail:

"Off premises".....	\$5.00
"On premises".....	\$15.00
Beer "on and off Premises".....	\$20.00

Wine at retail:

"Off premises".....	\$10.00
"On premises".....	\$15.00
Wine "on and off premises".....	\$25.00

Beer and Wine:

Beer and Wine "off premises".....	\$15.00
Beer and Wine "on premises".....	\$30.00
Beer/wine "on & off premises".....	\$45.00

Effective June 1, 2009

South Camden Water Rates 2009

Tap Fees:

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00		

Water Charges: 0-2000 gal. \$22.00 per month

Additional Usage:

2001-5000 gal.	\$5.00 per 1000 gal
5001-10,000	\$5.50 per 1000 gal
10,001-15,000	\$6.10 per 1000 gal
15,001-20,000	\$6.70 per 1000 gal
20,001 and up	\$7.30 per 1000 gal

Local Govt/Board of Education same as above
 Bulk Water same as above
 Fire Service (sprinkler systems) \$22.00 per month
 Commercial master meter accounts charged at the above rates per unit served.

Deposits:

Rent deposit: \$200.
 Fire Hydrant Meter: \$300.

Charges and Fees:

Open/reopen/transfer acct. \$15.00
 Reread meter/our read correct \$15.00
 Reread meter/our read incorrect: no charge
 Reconnection Fee: (after cutoff for non payment)
 7am-3:15pm \$35.00
 3:16-5:00pm \$60.00
 Late payment penalty: \$10.00

Meter Tampering fee: \$200.00
 Turn off/Turn off fee Per occurrence: \$15.00
 Meter testing fee: if accurate \$15.00
 No chg if more than 2.5% inaccurate

South Camden Sewer Schedule 2008

Sewer Base Fee

Residential	\$25.00	0-2,000 gallons
Commercial	\$35.00	0-2,000 gallons
Apartments & Townhouses	\$25.00	0-2,000 gallons

Additional Fee

Residential	\$6.00	each additional 1,000 gallons
Commercial	\$7.00	each additional 1,000 gallons
Apartments & Townhouses	\$6.00	each additional 1,000 gallons

High Strength: \$9.00 each additional 1,000 gallons

School, Day Care, Hospitals, Nursing Homes, Laundromats,
Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store,
Convenient Store, Funeral Homes, Car Washes, Dry Cleaners
Commercial:

(Fees are based on water meter size)

Cost of sewer connection with ¾ inch water service-\$8300

The cost of sewer connection with larger than ¾ inch water service
will be the responsibility of the owner. With the possibility of
capacity fee being paid over time of 3-5 yrs. with no interest.

Sewer Capacity Fees

¾ inch	\$ 7,400.
1 inch	\$10,500.
2 inch	\$15,000.
3 inch	\$24,000.
4 inch	\$36,000.
6 inch	\$42,000.
8 inch	\$48,000.
10 inch	\$54,000.
12 inch	\$60,000.

Residential Sewer: Approved for failing systems only.

COPYING FEES OF PUBLIC RECORDS*

Public Records (Black and White):

- 8 ½" x 11" and 8 ½" x 14.....\$.15 per page
- With printed pictures..... .30 per page
- 11" x 17"35 per page

Public Records (Colored):

- 8 ½" x 11" Tax Cards with Pictures..... .50 per page

*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

CAMDEN COUNTY LIBRARY

FEES FOR MAKING COPIES

- 8 ½"x 11" and 8 ½" x 14 (Black /White).....\$.10 per page
- 8 ½" x 11" and 8 ½" x 14" (Color)..... .25 per page
- 11" x 17" (Black/White)..... .20 per page
- 11" x 17" (Color)..... .50 per page

- ILL..... \$ 2.50
- Proctoring..... 10.00

North River Watershed		Ratio	40	Individual Parcel Fee		
	#	Rate	\$	#	\$	
FCPA Parcels	1,170	\$0.64	\$748.80	1	\$0.64	
GA net acres	28,476	\$0.25	\$7,119.00	1	\$0.25	
ERU units	1,037	\$10.00	\$10,370.00	1	\$10.00	
Project Revenue			\$17,489.00			\$10.89
Total Watershed Revenue			\$18,237.80			

Sawyer's Creek Watershed		#	Rate	\$	#	\$	Individual Parcel Fee	
FCPA parcels	762	\$0.64	\$487.68	1	\$0.64			
GA net acres	9,436	\$0.25	\$2,359.00	1	\$0.25			
ERU units	1,969	\$10.00	\$19,690.00	1	\$10.00			
Project Revenue			\$22,049.00					\$10.89
Total Watershed Revenue			\$22,536.68					

Shiloh Watershed Revenue		#	Rate	\$	#	\$	Individual Parcel Fee	
FCPA parcels	2,394	\$0.64	\$1,532.16	1	\$0.64			
GA net acres	17,765	\$0.25	\$4,441.25	1	\$0.25			
ERU units	1,397	\$10.00	\$13,970.00	1	\$10.00			
Project Revenue			\$18,411.25					\$10.89
Total Watershed Revenue			\$19,943.41					

South Mills Watershed Revenue		#	Rate	\$	#	\$	Individual Parcel Fee	
FCPA parcels	2,917	\$0.64	\$1,866.88	1	\$0.64			
GA net acres	73,345	\$0.32	\$23,470.40	1	\$0.32			
ERU units	3,414	\$12.80	\$43,699.20	1	\$12.80			
Joyce Creek Project			-\$50,000.00					
Other Project Revenue			\$17,169.60					\$13.76
Total Watershed Revenue			\$69,036.48					

	Parcels	ERUs	Net Acres
North River	1,170	1,037	28,476
Sawyer's Creek	762	1,969	9,436
Shiloh	2,394	1,397	17,765
South Mills	2,917	3,414	73,345
	7,243		

Continuing authority of commission.

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements.

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

Attachment "F"

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	402,307,267	12,029,748	30,061,827	444,398,842
Courthouse	405,276,094	16,813,618	36,442,834	458,532,546
Shiloh	251,818,798	4,416,026	19,273,725	275,508,549
Subtotal of County				1,178,439,937
Estimated Utilities				18,037,346
Total of County				1,196,477,283

FROM Lisa S. Anderson 5-12-2014
 LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY #.59 FIRE #.01 TOTAL = #.60

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	234,390,874	3,955,827	19,621,820	257,968,521

Watershed Fees for all Districts are listed in Fee Schedule (page 17)

 GARRY W. MEIGGS, CHAIRMAN DATE



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * _____

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * _____ and ends * _____. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

*

 Name of End User (local government, agency, or non-profit corporation)

*

 Mailing Address

*

 City State ZIP Code

*By: _____
 Signature of chief elected or appointed official

*

 Typed Name & Title of Signatory Date

Houston-Galveston Area Council
 3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
 Executive Director

Attest: _____
 Manager

Date: _____

**Denotes required fields*

***Request for Information**

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program, P.O. Box 22777, Houston, TX 77227-2777.**

Name of End User Agency: _____ County Name: _____
(Municipality/County/District/etc.)

Mailing Address: _____
(Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number: _____ FAX Number: _____

Physical Address: _____
(Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: _____

Official Contact: _____ Title: _____
(Point of Contact for HGACBuy Interlocal Contract) Ph No.: _____ - _____
 Mailing Address: _____ Fx No.: _____ - _____
(Street Address/P.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

Authorized Official: _____ Title: _____
(Mayor/City Manager/Executive Director etc.) Ph No.: _____ - _____
 Mailing Address: _____ Fx No.: _____ - _____
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(Purchasing Agent/Auditor etc.) Ph No.: _____ - _____
 Mailing Address: _____ Fx No.: _____ - _____
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(Public Works Director/Police Chief etc.) Ph No.: _____ - _____
 Mailing Address: _____ Fx No.: _____ - _____
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(EMS Director/Fire Chief etc.) Ph No.: _____ - _____
 Mailing Address: _____ Fx No.: _____ - _____
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

*** denotes required fields**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104940-562100	Eco Incentives		\$50,000.00
106900-597550	Eco Development Project	\$50,000.00	
106900-565100	CH & S (4 cents)	\$ 5,000.00	
106900-568100	South Mills (4 cents)	\$ 8,000.00	
109990-500000	Contingency		\$13,000.00
105100-504100	Attorney Fees	\$ 7,000.00	
104700-504100	Attorney Fees		\$ 7,000.00

This will result in a decrease of \$13,000.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Eco Development Project Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

554940-562100	Economic Incentives	\$50,000.00	
---------------	---------------------	-------------	--

Revenues:

55330494-439710	County Contribution	\$50,000.00	
-----------------	---------------------	-------------	--

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Dismal Swamp Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
606000-536000	Uniforms		\$181.00
606000-502000	Salaries	\$181.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend South Camden W/S District Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
307500-502000	Salaries	\$3,000.00	
307500-574000	Capital Outlay		\$3,000.00

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104100-501000	Board Salaries	\$ 7,000.00	
104100-504100	Attorney Fees		\$7,000.00
104800-552001	Conveyance Tax	\$13,000.00	
105100-502000	Salaries		\$2,000.00
105100-503000	Part Time Salaries	\$ 2,000.00	
106700-502000	Salaries	\$ 1,522.00	
106700-517000	Vehicle Maintenance		\$ 522.00
106700-531000	Gas & Oil		\$1,000.00

Revenues:

10320480-435603	R/d Stamps	\$13,000.00
-----------------	------------	-------------

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2013-14-BA039
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-520000	Crisis	\$234.00	
Revenues:			
52330610-434819	Crisis	\$234.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16th day of June, 2014.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment "J"

Tax Refunds, Pickups, and Releases
Approved at June 16, 2014 Board of Commissioners Meeting

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Dean Edward Horne	\$231.21	Pick Up	Pasquotank Released to Camden	16741
Geraldine Walker (Grant)	\$250.00	Release	Foreclosure Fee	16752