

**Camden County Board of Commissioners  
Regular Meeting  
May 3, 2010  
6:00 P.M. – Closed Session  
7:00 P.M. – Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, May 3, 2010 at 7:00 p.m., with a closed session held at 6:00 p.m. in the Historic Courtroom, Camden, North Carolina. The following members were present:

Chairman Philip Faison  
Vice Chair Sandy Duckwall  
Commissioners Melvin Jeralds, Garry Meiggs and Michael McLain

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus and Attorney John Morrison.

**Closed Session – Pursuant to G.S. 143-318.11(a)(3) – Consultation with Attorney and Pursuant to G.S. 143-318.11(a)(6) – Personnel**

Commissioner Michael McLain made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of consulting with the attorney and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:00 p.m.

Commissioner Sandy Duckwall made a motion to come out of closed session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 6:44 p.m. and recessed until 7:00 p.m.

**Turner & Associates**

Chairman Philip Faison stated that a motion was made and approved in closed session to pursue a contract with Turner & Associates to collect back taxes.

**Invocation & Pledge of Allegiance**

Commissioner Sandy Duckwall gave the invocation and lead those present in the Pledge of Allegiance.

**Public Comments**

No comments were heard from the public.

**Consideration of Agenda**

Chairman Philip Faison added *Item 3. Old Business, B. Jail Financing - Fourth Modification of Bank of America Installment Financing of Regional Jail.*

County Manager Randell Woodruff added *Item 3. Old Business, D. Community Park Project.*

Chairman Philip Faison added *Item 3. Old Business, C. Lease Agreement Between LFM Properties, LLC and Camden, Gates, Pasquotank & Perquimans Counties for Child Support Office.*

Commissioner Sandy Duckwall added *Item 6. New Business, G. NCDOT Resolution.*

County Manager Randell Woodruff moved *Item 5. Consent Agenda, F. Resolution No. 2010-05-01 – Resolution of the Camden County Board of Commissioners Regarding Extension of Road System Within The Camden Eco Industrial Park Project* to *Item 6. New Business, H.*

Commissioner Sandy Duckwall moved *Item 5. Consent Agenda, D. Budget Amendment – Sheriff Dept – 2009-10-BA042* to *Item 6. New Business, I.*

Commissioner Garry Meiggs made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Old Business - Tax Administrator's Monthly Report**

Tax Collector Mary Rhodes reviewed the tax collection report for March 2010.

**Fourth Modification of Bank of America Installment Financing of Regional Jail**

Commissioner Michael McLain made a motion to approve then withdrew his motion in order for the resolution to be introduced.

Commissioner Sandy Duckwall introduced the resolution regarding the financing of the regional jail.

Commissioner Michael McLain made a motion to approve, seconded by Commissioner Sandy Duckwall, the Fourth Modification of Bank of America Installment Financing of Regional Jail. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A regular meeting of the Board of Commissioners for the County of Camden, North Carolina, was held in the Historic Courtroom of the Camden County Courthouse, in Camden, North Carolina at 7:00 P.M. on May 3, 2010.

Present: Chairman Philip S. Faison, presiding, and Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs and Michael McLain.

Absent: None.

\* \* \* \* \*

Commissioner Sandy Duckwall introduced the following resolution, a copy of which had been provided to each Commissioner and which was read by its title:

**RESOLUTION APPROVING CERTAIN DOCUMENTS CONCERNING THE FINANCING OF A NEW REGIONAL CONFINEMENT FACILITY AND APPROVING CERTAIN ACTIONS IN CONNECTION THEREWITH.**

WHEREAS, the County of Camden, North Carolina (the "County"), is a validly existing political subdivision of the State of North Carolina (the "State"), under and by virtue of the Constitution and laws of the State; and

WHEREAS, the County, Pasquotank County, North Carolina and Perquimans County, North Carolina (collectively, the "Participating Counties") have determined to participate in an undertaking, pursuant to Section 153A-219 and Chapter 160A, Article 20, Part 1 of the North Carolina General Statutes, as amended, to finance a portion of the cost of a project to provide improved regional or district jail or confinement facilities for housing prisoners from the Participating Counties and, in order to execute such undertaking, entered into an Intercounty Agreement Concerning a New Regional Confinement Facility, dated November 17, 2006 (the "Intercounty Agreement"); and

WHEREAS, such project consists of the construction of a jail and related site improvements on approximately 15 acres of land owned by Pasquotank County in Pasquotank Commerce Park and the acquisition of furnishings and equipment therefor (the "Project"); and

WHEREAS, pursuant to the Intercounty Agreement, Pasquotank County financed a portion of the cost of the Project by entering into an Installment Financing Contract with RBC Centura Bank, now known as RBC Bank (USA) ("RBC"), dated November 21, 2006 (the "RBC Contract"), and financed another

portion of the cost of the Project by entering into an Installment Financing Contract with Bank of America, N.A. ("BofA"), dated February 15, 2007, as modified by a Modification Agreement, dated April 14, 2008, a Second Modification Agreement, dated June 29, 2009, and a Third Modification Agreement, dated March 29, 2010, between the same parties (the "BofA Contract"); and

WHEREAS, Pasquotank County and BofA desire to modify further the BofA Contract to extend its term and to make certain related changes; and

WHEREAS, pursuant to the Intercounty Agreement, it is now necessary or advisable for the Board of Commissioners for the County (the "Board") to approve certain documents and to approve certain actions in connection with modifying further the BofA Contract; and

WHEREAS, there have been presented for consideration by the Board copies of the following documents relating to such matter:

(a) a draft of a Fourth Modification Agreement, dated May 4, 2010, between Pasquotank County and BofA (the "Fourth Modification Agreement"), which would extend the term of the BofA Contract from May 4, 2010 to September 3, 2010 and make certain related changes; and

(b) a draft of a Fourth Amendment to Escrow Deposit Agreement, dated May 4, 2010, among Pasquotank County, RBC, BofA and RBC Bank (USA) as escrow agent (the "Fourth Amendment to Escrow Deposit Agreement"), which would amend an Escrow Deposit Agreement, dated February 15, 2007, among the same parties, as amended by an Amendment to Escrow Deposit Agreement, dated April 14, 2008, a Second Amendment to Escrow Deposit Agreement, dated June 29, 2009, and a Third Amendment to Escrow Deposit Agreement, dated March 29, 2010, among the same parties, that provides for the investment and disbursement of the proceeds of each of the RBC Contract and the BofA Contract so that such Escrow Deposit Agreement refers to the BofA Contract, as modified by the Fourth Modification Agreement; and

(c) a draft of a Fourth Amendment to Intercreditor Agreement, dated May 4, 2010, among RBC, BofA and Pasquotank County (the "Fourth Amendment to Intercreditor Agreement"), which would amend an Intercreditor Agreement, dated February 15, 2007, among the same parties, as amended by an Amendment to Intercreditor Agreement, dated April 14, 2008, a Second Amendment to Intercreditor Agreement, dated June 29, 2009, and a Third Amendment to Intercreditor Agreement, dated March 29, 2010, among the same parties, that provides for the relative rights and duties of such parties with respect to certain provisions of the RBC Contract and the BofA Contract so that such Intercreditor Agreement refers to the BofA Contract, as modified by the Fourth Modification Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. Insofar as they are applicable to the County, the terms and provisions of the Fourth Modification Agreement, the Fourth Amendment to Escrow Deposit Agreement and the Fourth Amendment to Intercreditor Agreement (collectively, the "Documents") are hereby approved in all respects.

Section 2. The Board hereby approves, ratifies and confirms the actions of the County Manager and the County Attorney of the County in connection with this matter.

Section 3. The officers and employees of the County are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver such other documents, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated by the Documents.

Section 4. This resolution shall take effect immediately upon its passage.

Upon motion duly made and seconded, the foregoing resolution was passed by the following vote:

Ayes: Commissioners Philip Faison, Melvin Jeralds, Sandy Duckwall, Garry Meiggs and

Michael McLain.

Noes: None.

\* \* \* \* \*

I, Ava J. Gurganus, Clerk to the Board of Commissioners for the County of Camden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a regular meeting held on May 3, 2010 as relates in any way to the matters described therein and that said proceedings are recorded in Minute Book No. 13 of the minutes of said Board.

I HEREBY FURTHER CERTIFY that notice of said meeting was duly given in accordance with G.S. § 143-318.12.

WITNESS my hand and the corporate seal of said County, this 3rd day of May 2010.

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Ava J. Gurganus, NCCCC  
Clerk to the Board of Commissioners

**Lease Agreement Between LFM Properties, LLC and Camden, Gates, Pasquotank & Perquimans Counties for Child Support Office.**

Commissioner Garry Meiggs made a motion to approve the lease agreement between LFM Properties, LLC for the Child Support Services office located at 401 South Griffin Street, Elizabeth City for one (1) year terminating June 30, 2011. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Community Park Project Budget Amendments**

Commissioner Michael McLain made a motion to close out Fund 69 and transfer the funds in the amount of \$21,886.54 over to Fund 64. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Michael McLain made a motion to approve budget amendments 2009-10-BA044 and 2009-10-BA045. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**2009-10-BA044**

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

**Section I. To amend the General Fund as follows:**

<u>ACCT NUMBER</u>	<u>DESCRIPTION OF ACCT</u>	<u>AMOUNT</u>	
		<u>INCREASE</u>	<u>DECREASE</u>
<b>Expenses:</b>			
10-6900-565100	Community Park Contribution	\$25,000.00	
<b>Revenues:</b>			
10-9990-500000	Contingency		\$25,000.00

**This was approved 4/19/10 Commissioners' Meeting**

**This was result in a decrease of \$25,000.00 in the Contingency of General Fund.**

**Balance in Contingency \$321,263.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of May, 2010.**

\_\_\_\_\_  
Clerk to Board of Commissioners

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Chairman, Board of Commissioners

**2009-10-BA045**

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

**Section I. To amend the Parks Grants Fund as follows:**

<u>ACCT NUMBER</u>	<u>DESCRIPTION OF ACCT</u>	<u>AMOUNT</u>	
		<u>INCREASE</u>	<u>DECREASE</u>
<b>Expenses:</b>			
64-4910-574000	Soccer/football Field	\$25,000.00	
<b>Revenues:</b>			
64-360491-439710	General Fund Contribution	\$25,000.00	

**This was approved 4/19/10 Commissioners' Meeting**

**This was result in a decrease -0- in the Contingency of General Fund.**

**Balance in Contingency \$321,263.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of May, 2010.**

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Clerk to Board of Commissioners

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Chairman, Board of Commissioners

**Consent Agenda**

Commissioner Sandy Duckwall made a motion to approve the consent agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

• **Consent Agenda**

Draft Minutes – April 19, 2010 Regular Meeting subject to correction of typographical and technical errors.

Tax Releases, Pick Up and Refund

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Martha Trust	\$1,005.27	Release	Recombined	12143
Joshua Garmon	101.93	Release	Military Exempt	12148
Brenda O’Neal	137.22	Release	Had tag (4) days	12154
Trace Davis	118.02	Release	Wrong County	12160
Steven Marsh	106.76	Release	Military Exempt	12163
Steven Marsh	122.64	Release	Military Exempt	12164
David Bartolini	137.58	Release	Military Exempt	12194
Michael Wallace	103.13	Pick Up	Retired Military	12152
Latitudes Investments	\$1,042.29	Release	Correct AC	12141
	927.09	Pick Up		
	115.20	Adjustment		
Latitudes Investments	\$1,042.29	Release	Correct AC	12142
	927.09	Pick Up		
	115.20	Adjustment		

Budget Amendments 2009-10-BA040, 2009-10-BA041 and 2009-10-BA042

**2009-10-BA040  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

**Section 1. To amend the General Fund as follows:**

<u>ACCT NUMBER</u>	<u>DESCRIPTION OF ACCT</u>	<u>AMOUNT</u>	
		<u>INCREASE</u>	<u>DECREASE</u>
<b>Expenses:</b>			
<b>106210-564108</b>	<b>Grant Funds</b>	<b>\$359.00</b>	
<b>Revenues:</b>			
<b>10330621-434898</b>	<b>Grant Revenues</b>	<b>\$359.00</b>	

**This will result in an increase of \$0.00 in the Contingency of the General Fund.**

**Balance in Contingency \$371,463.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of May, 2010.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

**2009-10-BA041**  
**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106200-509000	JCPC Workers Comp	\$510.00	
106200-510000	JCPC Training		\$100.00
106200-511000	JCPC Telephone & Postage		\$100.00
106200-513000	JCPC Utilities		\$ 50.00
106200-522000	JCPC Food & Provisions	\$ 48.00	
106200-531000	JCPC Gas & Oil		\$500.00
106200-532000	JCPC Office Supplies	\$109.00	
106200-554000	JCPC Insurance		\$200.00
106200-567000	JCPC Camp	\$983.00	
106200-568000	JCPC Restitution		\$800.00
106200-569000	JCPC Teen Court		\$550.00
106200-570002	CPC Crown Kids	\$850.00	
109990-500000	Contingency		\$200.00

This will result in an decrease of \$200.00 in the Contingency of the General Fund.

Balance in Contingency \$371,263.00.

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of May , 2010.**

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 Clerk to Board of Commissioners

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 Chairman, Board of Commissioners

**2009-10-BA042**  
**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
104100-503200	Engineering	\$25,000.00	
109990-500000	Contingency		\$25,000.00

Engineering Services for Camden Gateway Eco-Business Park. This was approved at the February 1, 2010 Commissioners meeting. The contract limit is \$25,000 with McGill Associates.

This will result in a decrease of \$25,000.00 in the Contingency of the General Fund.

Balance in Contingency \$346,263.00.

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of May , 2010.**

\_\_\_\_\_  
 Clerk to Board of Commissioners

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 Chairman, Board of Commissioners

Board of Education – Budget Amendments

CDBG Documents #08-C-1817– Citizens Complaint Procedure & Citizen Participation Plan

Set Public Hearing – Special Use Permit – UDO 2010-08-15 – Preliminary Plat – The Lakes of Shiloh - 24 Lot Major Subdivision for May 17, 2010

**New Business - Parks and Recreation Advisory Board Bylaws**

Commissioner Michael McLain made a motion to approve the Parks and Recreation Advisory Board Bylaws. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Following discussion and amendments, Commissioner Michael McLain made a motion to approve the amended Parks and Recreation Advisory Board Bylaws and that best efforts will be used to appoint two (2) of the six (6) members from each of the townships. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

County of Camden  
Parks and Recreation Advisory Board  
**BYLAWS**

- I. NAME  
The name of this organization shall be the County of Camden Parks and Recreation Advisory Board, as stipulated by the County Board of Commissioners on July 3, 2006.
- II. PURPOSES
  - A. The Advisory Board shall make recommendations relative to planning and conducting the parks and recreation programs in the County of Camden.
  - B. The Advisory Board shall make recommendations on policies and other items of business as requested by the Director of Parks and Recreation, the County Manager and/or Board of Commissioners.
  - C. The Advisory Board will review the Department's Operating and Capital Budget as presented by the Parks and Recreation Director prior to presentation to the County Manager.
- III. BOARD MEMBERSHIP
  - A. The six (6) member Advisory Board, with every reasonable effort made to appoint two (2) members from each township, shall be appointed by the County Board of Commissioners. One (1) additional member, for a total of seven (7), will be a Camden County Commissioner appointed annually by the Chairman of the Board of Commissioners. The members shall serve a term of three (3) years. No member shall serve for more than two (2) consecutive terms. Persons appointed to fill less than one-half of the term of vacancy may serve two (2) additional consecutive terms.
  - B. The entire membership of the Advisory Board shall consider it a civic duty to attend all meetings and shall endeavor to make fair and just decisions to the benefit of the County of Camden, in accordance with the objectives of the Parks and Recreation Department, and shall aid the Department in interpreting the objectives of the Department's program to the public.
  - C. In regard to attendance, failure of a member of the Advisory Board to attend a majority of the regularly scheduled meetings of the Agency held within any calendar year shall automatically constitute cause for removal provided, however, that the same requirements of notice and opportunity for hearing shall apply.
  - D. Any member of the Advisory Board may be removed for cause by formal vote of the Board of Commissioners, provided that such member first be given a written statement of the causes and an opportunity to be heard thereon.
  - E. The Parks and Recreation Advisory Board will include an ex-officio member, appointed by the Camden Superintendent of Schools to serve as a liaison representative.
- IV. BOARD OFFICERS AND THEIR DUTIES
  - A. The officers of the Advisory Board shall be a Chairperson and a Vice Chairperson.
  - B. The Chairperson of the Advisory Board shall preside at all meetings of the Board and shall perform such other duties as may be determined by the Advisory Board. The Chairperson shall be an Ex-Officio member of all committees.
  - C. The Vice Chairperson shall assume the duties of the Chairperson in his or her absence.
  - D. The Advisory Board's Secretary/Clerk shall be a member of the Parks and Recreation staff.
  - E. The Director of Parks and Recreation shall notify members and the office of the County Manager of all meetings; shall keep minutes of all meetings of the Advisory Board; shall

conduct such correspondence as the Board may direct; shall forward all minutes of all meetings to the Board's members, the County Manager and the Board of Commissioners.

V. ELECTION AND TERMS OF BOARD OFFICERS

- A. The officers shall be elected by a majority vote of the quorum present and serve a term of one year.
- B. The annual election of officers will be held the regular meeting in the month of December, and those officers elected will take office in the month of January.
- C. In the event the Chairperson resigns or for any reason is not able to complete his or her term of office, the Vice Chairperson shall assume the office of Chairperson and serve for the remainder of the term. In the event the Vice Chairperson resigns, assumes the office of Chairperson, or for any other reason is not able to complete his or her term of office, the Advisory Board shall elect a successor Vice Chairperson to serve for the remainder of the term.

VI. ADVISORY BOARD MEETINGS

- A. A regular meeting of the Advisory Board shall be held monthly or as otherwise needed.
- B. Special meetings may be held at any time or place at the call of the Chairperson or upon the request of three members of the Advisory Board.
- C. Official action shall be taken by the Advisory Board only when a quorum is present, with a quorum consisting of a majority of the voting membership of the Board.
- D. Any vote by the Advisory Board on any issue shall have no force or effect unless, or until, taken in open session in a manner in which the decision of each member can be publicly observed.
- E. Any motion made by a member of the Advisory Board in regard to any matter must receive a second from another member in order for any vote to be taken on such motion. When a motion is made and receives no second, the motion shall be deemed dismissed from consideration.
- F. Every member of the Advisory Board present at a meeting of the Board shall vote on each matter placed before the Advisory Board for vote unless the matter involves consideration of that member's own official conduct, or where that member's financial interests are involved (irregardless of amount), or where that member is otherwise prohibited by law from voting on the matter. Should a member have such an interest or be so prohibited by law, he or she shall specifically cite the conflicting interest or the legal prohibition at the time his or her vote is required therefore asking permission to abstain from voting.
- G. All votes have to be taken by a show of hands with names recorded by secretary.
- H. The board members can request citizens to provide information to specific questions.
- I. All meetings shall be open to the public and advertised in advance in a newspaper of local distribution and on the county website.
- J. The Order of Business of the Advisory Board shall be as follows:

- 1. Call to Order and Welcome
- 2. Invocation
- 3. Pledge of Allegiance
- 4. Roll Call
- 5. Approval of Minutes
- 6. Report of Special Committees
- 7. Hearing of Citizens
- 8. Unfinished Business (Parks & Rec Director)
- 9. Unfinished Business (Chairman)
- 10. Director's Business
- 11. New Business (Members)
- 12. Adjournment

VII. COMMITTEES

- A. The Chairperson may appoint such committees, standing or special, as may be deemed appropriate.
- B. The Chairperson and the Director of Parks and Recreation shall be Ex-Officio members of all committees and, as such, shall be notified of all meetings.

Adopted this the 3<sup>rd</sup> day of May, 2010.

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Philip S. Faison, Chairman  
Camden County Board of Commissioners

ATTEST:

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Ava J. Gurganus, NCCCC  
Clerk to the Board

**New Business – Albemarle Mental Health Center (AMHC) Retirees – State Retirement System**

Chairman Philip Faison authorized the County Manager to send a letter of support to Senator Marc Basnight and Representative Bill Owens for the AMHC Retirees, but the

Commissioners expressed that they do not support funding of any benefits for those who while in control of management of the now defunct entity which participated in the misuse or expenditure of the funds. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – Sheriff Department - ResQ Disc Grant**

Sheriff Tony Perry is requesting the Board to approve an application for a \$908.00 grant to the Albemarle Community Trust Fund for the purchase of (24) ResQ Disc's for the patrol deputies to carry in vehicles to be used in an attempt to save a victim treading water to prevent possible drowning and to prevent deputies from jumping into the river to attempt to save lives.

ResQ Discs have proven to be efficient in life saving. It is a saucer like object with a 100' rope. There is no monetary match to this grant. Application deadline is May 31, 2010.

Commissioner Michael McLain made a motion to approve an application for a \$908.00 to the Albemarle Community Trust Fund for the ResQ Disc Grant. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – Request to Fill Vacant Position**

Commissioner Garry Meiggs made a motion to approve filling a vacant deputy sheriff position. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – Job Description - Distribution & Collection System Supervisor**

Commissioner Michael McLain made a motion to approve the Distribution and Collection System Supervisor job description as presented. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – Owner & Architect Agreement - SMVFD**

Commissioner Melvin Jeralds made a motion to approve the Owner and Architect Agreement for the South Mills Volunteer Fire Department. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – NCDOT Resolution**

Commissioner Sandy Duckwall stated that she met with residents of Howard Street, Roberts Street and Shady Circle to address street issues. The streets are rock and tar older neighborhood. The traffic light at Country Club and US 158 has increased cut through traffic from Upton through Howard to County Club in order to avoid backed up morning traffic and also with the widening of US158 construction, large dump trucks have been using Howard Street as a cut through. The deterioration is starting to show on the streets and the residents would like the Board to support a Resolution to NCDOT to add those three (3) streets to be paved. Commissioner Duckwall stated that she thought the road schedule had them on the 2011-2012 timeframe. There is also a collapsed drainage pipe that needs to be investigated. Commissioner Duckwall stated that other streets in the neighborhood that are much newer have been paved and Howard has never been paved, where Pine Street has been paved twice.

Attorney John Morrison stated that the Commissioners can adopt a resolution and authorize the Chairman to sign subject to his approval of the Manager's draft.

Commissioner Sandy Duckwall made a motion to approve a resolution, and authorize the Chairman to sign, to NCDOT to move up their schedule to pave Howard, Roberts and Shady Circle. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**New Business – Resolution No. 2010-05-01 – Resolution of the Camden County Board of Commissioners Regarding Extension of Road System Within the Camden Eco Industrial Park Project**

Commissioner Michael McLain approve submitting a formal application for a Pre-Application Form/Reservation of Funds Request, North Carolina Industrial Development Fund (IDF) and Resolution No. 2010-05-01. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Resolution No. 2010-05-01

**Section 1.01 RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS REGARDING EXTENSION OF ROAD SYSTEM WITHIN THE CAMDEN ECO INDUSTRIAL PARK PROJECT**

BE IT RESOLVED, that a grant from the Department of Commerce through the Camden County of Board of Commissioners be made to assist with the Transportation Infrastructure at the Camden County Eco-Industrial Park project.

BE IT FURTHER RESOLVED, that Camden County will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that the County will administer this grant through the County Finance Office.

BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be \$500,000.

ADOPTED this 3<sup>rd</sup> day of May 2010.

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Philip S. Faison, Chairman  
Camden County Board of Commissioners

ATTEST:

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Ava J. Gurganus, NCCCC  
Clerk to the Board

(SEAL)

**New Business – Budget Amendment – Sheriff Dept. – 2009-10-BA043**

Commissioner Michael McLain made a motion to remove Budget Amendment 2009-10-BA043 from the agenda. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointments - Boards to be Served on By A Commissioner - Parks and Rec Advisory Board**

Chairman Philip Faison appointed Commissioner Melvin Jeralds to serve on the Parks and Rec Advisory Board. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointments - Boards to be Served on By A Commissioner - East Carolina Behavioral Health**

Commissioner Garry Meiggs made a motion to appoint Chairman Philip Faison to the East Carolina Behavioral Health Board for the duration of his term as Commissioner. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointments - Parks and Rec Advisory Board Members**

Commissioner Melvin Jeralds made a motion to nominate Brian Griffin from Courthouse Township to the Parks and Rec Advisory Board Members. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Garry Meiggs made a motion to nominate Brenda Harris from South Mills Township to the Parks and Rec Advisory Board Members. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Garry Meiggs made a motion to nominate Steve Needham from Shiloh Township to the Parks and Rec Advisory Board Members. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Commissioner's Report**

Commissioner Michael McLain reported on Paddle for the Border boat ride with Senator Hagen's staff; will be seeing Senator McCain's staff in Washington, DC on May 5, 2010 regarding the OLF; currently have approximately three hundred (300) applications submitted for the weatherization program.

**County Manager's Report**

County Manager Randell Woodruff reported on the following:

- May 19, 2010 will be Assembly Day in Raleigh
- Mid County Currituck Bridge on May 19, 2010
- DSS Direction Sylvia Holley filled the vacant position internally and a vacancy in an Income Maintenance Worker II resulted and wants to move forward in advertising the Income Maintenance Worker II. It was the consensus of the Commissioners for Mrs. Holley to move forward in advertising the position.

**Adjournment**

Commissioner Garry Meiggs made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 8:37 p.m.

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Philip S. Faison, Chairman  
Camden County Board of Commissioners

ATTEST:

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Ava J. Gurganus, NCCCC  
Clerk to the Board