

Camden County Board of Commissioners

**Regular Meeting
February 1, 2010**

**6:00 P.M. – Closed Session
7:00 P.M. – Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, February 1, 2010 at 7:00 p.m., with a closed session held at 6:00 p.m., in the Historic Courtroom, Camden, North Carolina. The following members were present:

Chairman Philip S. Faison
Vice Chair Sandy Duckwall
Commissioners Melvin Jeralds, Garry Meiggs and Michael McLain

Also present was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus and Attorney John Morrison.

Closed Session

Commissioner Garry Meiggs made a motion to go into closed session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel and pursuant to G.S. 143-318.11(a)(3) for the purpose of consultation with attorney. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:02 p.m.

Commissioner Michael McLain made a motion to come out of closed session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 6:56 p.m.

Invocation and Pledge of Allegiance

Chairman Philip Faison called the meeting to order and called upon Pastor Karl Singley to give the invocation and lead those present in the Pledge of Allegiance.

PRESENTATION - Roy Wilson – East Carolina Behavioral Health (ECBH)

Roy Wilson spoke regarding

- The Division of Mental Health Developmental Disabilities and Substance Abuse Services is contracted with ECBH to manage the counties mental health system that was formerly the Albemarle Mental Health (AMH) Center
- ECBH has hired twenty two (22) staff to work in the ten (10) counties
- Signed contract with the State to manager AMH
- Discovered and corrected large budgetary problems of AMH
- Established services through contracts with providers to mandate the legislature put into effect since Mental Health Reform
- AMH choose not to have local management entity and provide services
- State requires that ECBH meet with the Board of Commissioners face to face twice a year to present financial information and to keep the Board informed of services, activities and interaction with other community partners

- Contracted with behavioral health program at School of Social Work at UNC, Chapel Hill to do a needs assessment of the ten (10) counties to give a roadmap to develop and put services into place
- The Division of Developmental Services has asked ECBH to continue to serve the counties served by AMH through a merger of ECBH accepting the counties into ECBH and ECBH is willing to do this if the Boards of the Albemarle counties so wish

Joy Futrell, CFO reviewed the Quarterly Fiscal Monitoring Report and answered financial questions.

Mike Kupecki, Assistant Area Director for Professional Service and Contracts, explained the contracted services and stabilization of services.

Mr. Kupecki stated that ECBH is thinking of moving the LME staff to the Camden Medical Park around July 1, 2010.

PRESENTATION - Glen Carey – ABC Store

ABC Board members Glen Carey, Charles Walston, Durwood Medlin and Wayne Walston were available to answer any questions.

Mr. Carey reviewed a report presented to the Board.

Commissioner Sandy Duckwall thanked all members for serving on the ABC Board and stated the reason the Board asked for the ABC Board to appear was because the State is looking at all the ABC Boards with scrutiny. Commissioner Sandy Duckwall stated the Commissioners reviewed the ABC audit, requested that the ABC Board members fill out a volunteer form for the records and asked Mr. Carey how long each member has served and the length of the term.

Mr. Carey stated that Charles Walston and he have served over thirty (30) years.

Chairman Philip Faison stated that Commissioner Duckwall is asking for a list of ABC Board members, their terms and when their term expires.

Mr. Medlin stated the term is three (3) years and then the member is up for reappointment by Commissioners.

Commissioner Sandy Duckwall stated that the term limits are on the state website.

Mr. Carey stated that a lot of the money goes to the State and that the State is in a turmoil over what they want to do. Mr. Carey feels the State would like to privatize the liquor stores and if that was done, Camden could not handle selling ABC liquor and questioned what this would do to the revenue that Camden County receives. The ABC store started in 1972 with Charles Walston as the first Clerk. Mr. Carey stated remodeling of the Camden store is in limbo.

PRESENTATION - Senior Center Director Shana Trafton

Shana Trafton's presentation was postponed until the February 15, 2010 Commissioners meeting.

Public Comments

Chairman Philip Faison called for any comments from the public. Hearing no comments, Chairman Philip Faison continued with the meeting.

Consideration of Agenda

Chairman Philip Faison added *Item 4. Consent Agenda, N. ACS Product Support and Enhancement Agreement* to the agenda.

Commissioner Michael McLain made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consent Agenda

Commissioner Michael McLain requested typographical and grammatical corrections to Ordinance No. 2010-02-01.

Commissioner Sandy Duckwall made a motion to approve the consent agenda with typographical and grammatical corrections to Ordinance No. 2010-02-01

• **Consent Agenda**

January 4, 2010 Regular Meeting Minutes subject to correction of typographical and technical errors.

Budget Amendments 2009-10-BA027, 2009-10-BA028 and 2009-10-BA029

**2009-10-BA027
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-536110	Foster Care County Only	\$17,000.00	
Revenues:			
52390610-439900	Fund Balance Appropriated	\$17,000.00	

Unable to get client in approved reimbursable facility.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$359,463.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of February, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2009-10-BA028
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-520000	Crisis Intervention	\$7,048.00	
Revenues:			
52330610-434819	Crisis Intervention	\$7,048.00	

Increased allocation.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$359,463.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of February, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2009-10-BA029
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
105000-545000	Contracted Services		\$12,000.00
Revenues:			
109990-500000	Contingency	\$12,000.00	

Reversal of Budget Amendment BA019.

This will result in an increase of \$12,000.00 in the Contingency of the General Fund.

Balance in Contingency \$371,463.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 1st day of February, 2010.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Tax Releases, Pick Up and Refunds

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Mark Jennings	\$258.98	Release	Incorrect Listing	11913
	-\$258.98	Adjustment		
Danny Angel Sr.	\$119.70	Release	Turned in Plates	11906

L. L. Ashinoff Heirs	\$1,152.91	Release	Transfer	11829
Kathleen Wheeler	\$112.14	Release	Military Exempt	11896
Tom Thomas	\$194.70	Pick Up	Discovery	11860
	+\$194.70	Adjustment		
Alliance Nissan	\$110.48	Pick Up	Discovery	11859
	\$110.48	Adjustment		
Van Zander	\$301.15	Pick Up	Discovery	11876
	+\$301.15	Adjustment		
James Robertson	\$145.54	Pick Up	Discovery	11869
	+\$145.54	Adjustment		
Gary Elkins	\$379.62	Pick Up	Discovery	11861
	+\$379.62	Adjustment		
Mark Jennings	\$258.98	Pick Up	Discovery	11862
	+\$258.98	Adjustment		
Randy Brickhouse	\$207.90	Pick Up	Discovery	11863
	+\$207.90	Adjustment		
Andrew Bates	\$207.91	Pick Up	Discovery	11847
	+\$207.91	Adjustment		
Steve Garman	\$327.23	Pick Up	Discovery	11827
	+\$327.23	Adjustment		
Steve Garman	\$287.25	Pick Up	Discovery	11828
	+\$287.25	Adjustment		
Steve Garman	\$144.13	Pick Up	Discovery	11839
	+\$114.13	Adjustment		
Steve Garman	\$122.69	Pick Up	Discovery	11840
	+\$122.69	Adjustment		
Howard Goetz	\$251.85	Pick Up	Discovery	11927
	+\$251.85	Adjustment		
Jessie Carden	\$442.54	Pick Up	Discovery	11926
	+\$442.54	Adjustment		
John Carte	\$350.46	Pick Up	Discovery	11925
	+\$350.46	Adjustment		
430 HAVIC, LLC	\$1,152.91	Pick Up	Transfer	11830
Porteleen Sears	\$4,000.00	Pick Up	Code Enforcement	11858
Tina Clements	\$124.98	Pick Up	Listed in Wrong County	11743
Carolyn Latiolais	\$266.82	Release	Listed as Personal	11849
	\$176.58	Pick Up		
	-\$ 90.24	Adjustment		
Carolyn Latiolais	\$331.25	Release	Listed as Personal	11850
	\$179.41	Pick Up		
	-\$151.84	Adjustment		
Joseph McPherson	\$1,002.24	Release	Farm Use	11854
	\$149.38	Pick Up		
	\$852.86	Adjustment		
Charles Knauss	\$2,664.65	Release	Room over garage	11932
	\$2,529.80	Pick Up		
	-\$134.85	Adjustment		

Refunds to be Issued by Finance Office in the amount of \$3,238.42.

Tax Collection Report – December 2009 in the amount of \$1,520,659.86.

Authorization to Collect – October 2009 Renewals in the amount of \$31,855.36.

Volunteer Forms for Ronald Price, Melanie Meads, Pamela Etheridge, and Kim Bowes

Resolution No. 2010-01-04 – Conveying Right of Way to NCDOT – State Highway Project 34430.2.5 – Parcel Number R-2414B 043 – Tax Map and Lot Number 02.8935.03.42.9820 - Route 158

RESOLUTION NO. 2010-01-04

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
CONVEYING RIGHT OF WAY TO NCDOT

The Camden County Board of Commissioners of Camden, North Carolina, at its Board Meeting of February 1, 2010, conveyed a Right of Way to the North Carolina Department of Transportation, an agency of the State of North Carolina. The following resolution was offered by Commissioner Sandy Duckwall and, being put to vote, was carried by a unanimous vote.

WHEREAS the construction of State Highway Project 34430.2.5, makes it necessary for the North Carolina Department of Transportation to acquire a Right of Way from Camden County.

NOW, THEREFORE, be it resolved and by this resolution the Camden County Board of Commissioners does hereby authorize the Chairman of the Board of Commissioners to execute the necessary papers in behalf of the Camden County Board of Commissioners.

Philip S. Faison, Chairman
Camden County Board of Commissioners

ATTEST:

(SEAL)

Ava J. Gurganus, NCCCC
Clerk to the Board

Resolution No. 2010-01-05 – Resolution Authorizing Removal of Certain Public Record Books Kept by the Register of Deeds for the Purpose of Repair, Restoration and Rebinding

RESOLUTION AUTHORIZING
REMOVAL OF CERTAIN PUBLIC RECORD BOOKS
KEPT BY THE REGISTER OF DEEDS FOR
THE PURPOSE OF REPAIR, RESTORATION
AND REBINDING

Resolution No. 2010-01-05

WHEREAS, NC Gen Stat 132-7 provides that books of public records should be copied or repaired, renovated or rebound if mutilated, damaged or difficult to read and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding and

WHEREAS, Brown’s River Records Preservation Services is under contract to provide repair, restoration and rebinding of these certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CAMDEN COUNTY, NORTH CAROLINA, that

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Brown’s River Records Preservation Services for repair, restoration and rebinding the following books of public record:

- Deed Book 31
- Deed Book 44
- Deed Book 48

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of Brown’s River Records Preservation Services for the length of time required to repair, restore or rebind them.

Section 3. This resolution is effective upon its adoption.

Adopted this the 1st day of February, 2010.

Philip S. Faison, Chairman
Camden County Board of Commissioners

Ava J. Gurganus, NCCCC
Clerk to the Board

(SEAL)

Letter of Support – Broadband Initiative - Professor Nicholas Didow

Contract for the Audit of the County of Camden for FY09-10 in the amount of \$25,000.00.

Set Public Hearing – Ordinance No. 2010-02-01 – An Ordinance Amending Chapter 151 of the Camden County Code of Ordinances Regulating “Internet Sweepstakes Cafes” for February 15, 2010

Set Public Hearing – Ordinance No. 2010-01-02 – Amendment to UDO Chapter 151 for February 15, 2010

ACS Product Support and Enhancement Agreement for GIS/Planning Department

Board Appointment - Board of Adjustment

Commissioner Melvin Jeralds made a motion to appoint Ronald Price to the Board of Adjustment.

Commissioner Michael McLain stated that from a procedural point the first time a volunteer form is submitted in the Consent Agenda it is for public notification and thereafter the Board would appoint someone at the point and time. Commissioner Sandy Duckwall concurred.

Chairman Philip Faison asked the Clerk to put this on the next agenda for appointment.

County Attorney Morrison advised that this procedure should be included in the existing resolution and reduced to writing, which would be amending the existing resolution.

Commissioner Michael McLain asked the Clerk to put the Adult Care Home Community Advisory Committee appointments on next agenda.

Commissioner Melvin Jeralds asked that a procedure be set that a Volunteer Form be on file for twelve (12) months and then the person will have to fill out a new Volunteer Form.

Following discussion, Commissioner Melvin Jeralds rescinded his motion.

Board Appointment - Highway 17 Association

Commissioner Michael McLain made a motion to appoint Penny Smith to the Highway 17 Association Board to serve at the pleasure of the Board of Commissioners. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Chairman so ordered the Clerk to send a letter of appointment.

New Business - Overseeing of Eco-Industrial Park

Todd Tripp, McGill Associates, presented the Eco-Industrial Park master plan.

Commissioner Garry Meiggs made a motion to approve the master plan for Phase I of the Eco-Industrial Park as presented by McGill Associates. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business - Proposal for Engineering Services for Camden Gateway Eco-Business Park

Bill Cowen, McGill Associates, presented the proposal for engineering service for the Camden Gateway Eco-Business Park.

Commissioner Michael McLain made a motion to approve the proposal for engineering service for the Camden Gateway eco-Business Park. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and

Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business - South Mills Fire Commission Request

Commissioner Michael McLain made a motion to approve James W. Miller as Engineer in order to proceed with the execution of the contract for engineering services for the building of the new South Mills Fire Station. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner's Report

Chairman Philip Faison read into the minutes a letter of congratulation from Trailer Life Enterprise recognizing North River Campground as a 2010 top ranked park in the Trailer Directory. Out of 2000 parks in the nation, North River Campground was ranked in the top 300.

Chairman Philip Faison read into the minutes a Press Release congratulating *Camden County Clerk to the Board Ava Gurganus on receiving her North Carolina Certified County Clerk designation. This designation was conferred on her by Michel R. Smith, dean of the School of Government at the University of North Carolina at Chapel Hill. Ms. Gurganus fulfilled all of the requirements prescribed by the School of Government and the North Carolina Association of County Clerks to the Board of County Commissioners. This achievement is a reflection of Ms. Gurganus' commitment to her career, local county government and the community she serves. Designation of North Carolina Certified County Clerk exemplifies her dedication and desire for personal growth and continuous enrichment of her knowledge and skills.*

Commissioner Melvin Jeralds questioned if any progress had been made regarding providing additional water to North River Campground.

County Manager Randell Woodruff stated that Todd Tripp, McGill Associates, has reviewed and done a study of the cost and will be meeting with Mr. Sawyer to discuss the information. It will be very expensive due to running a line from Sandy Hook Road to the campground. Mr. Tripp is working on sourcing Rural Center funding.

County Manager's Report

County Manager Randell Woodruff reported the following:

- Met on Friday afternoon at Emergency Operations Center to open shelter due to snow
- Thanked Sheriff Department and Deputy Wilton Forbes for transportation to Emergency Operations Center and a tour of the county
- Favorable reviews for water plant expansion stimulus funding

Adjournment

Commissioner Garry Meiggs made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Garry Meiggs, Michael McLain and Chairman Philip Faison voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 8:42 p.m.

Philip S. Faison, Chairman
Camden County Board of Commissioners

ATTEST:

Ava J. Gurganus, NCCCC
Clerk to the Board